



# Community Involvement Briefing

November 20, 2018



Office of Community Involvement

- a) Establish a workgroup tasked with reviewing the sections of County Code pertaining to community involvement (3.250-3.306) and returning to the Board with recommended changes.
  
- b) Design a process for community input in the review of the County's community involvement process and the Community Involvement Committee's role and scope of work.
  
- c) Review the community involvement process of neighboring and similar jurisdictions and identify best practices that can inform Multnomah County's policies and programs.



- d) Develop tools for the successful and effective operation of the Community Involvement Committee, including an annual workplan calendar, training, member expectations, and operational policies and procedures.
  
- e) Present to the Board a recommendation for Community Involvement Committee member appointments and onboarding process.

- Results of Community Input Processes
- Research on Other Jurisdictions
- County Code Workgroup
  - Ben Duncan, Chief Diversity & Equity Officer
  - Jenny Madkour, County Attorney
- Committee Tools
- Member Appointment & Onboarding Process



- Conducted a survey
- Conducted a series of five focus groups
- Collected input on:
  - How community members engage with Multnomah County
  - Experience with County community involvement programs
  - Role and makeup of the Community Involvement Committee
- Posted information on resolution, survey, survey results, and focus group findings to OCI website

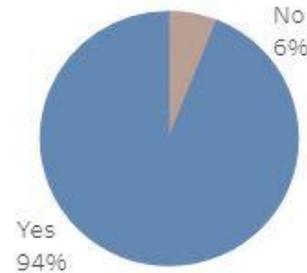


- Survey conducted between September 5th and October 8th
- Conducted outreach on OCI's website, social media, email list, internal and community partners, commissioner newsletters and libraries
- Received 197 responses
- Analysis performed by Department of County Management Evaluation and Research Unit

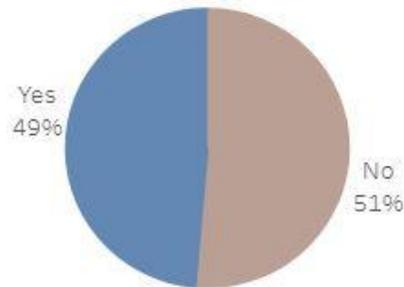


# Community Input Process // Survey Results

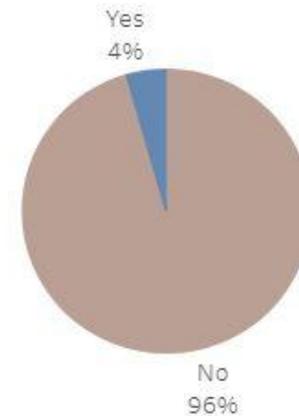
Are you a resident of Multnomah County?



Have you heard of the Community Involvement Committee before?

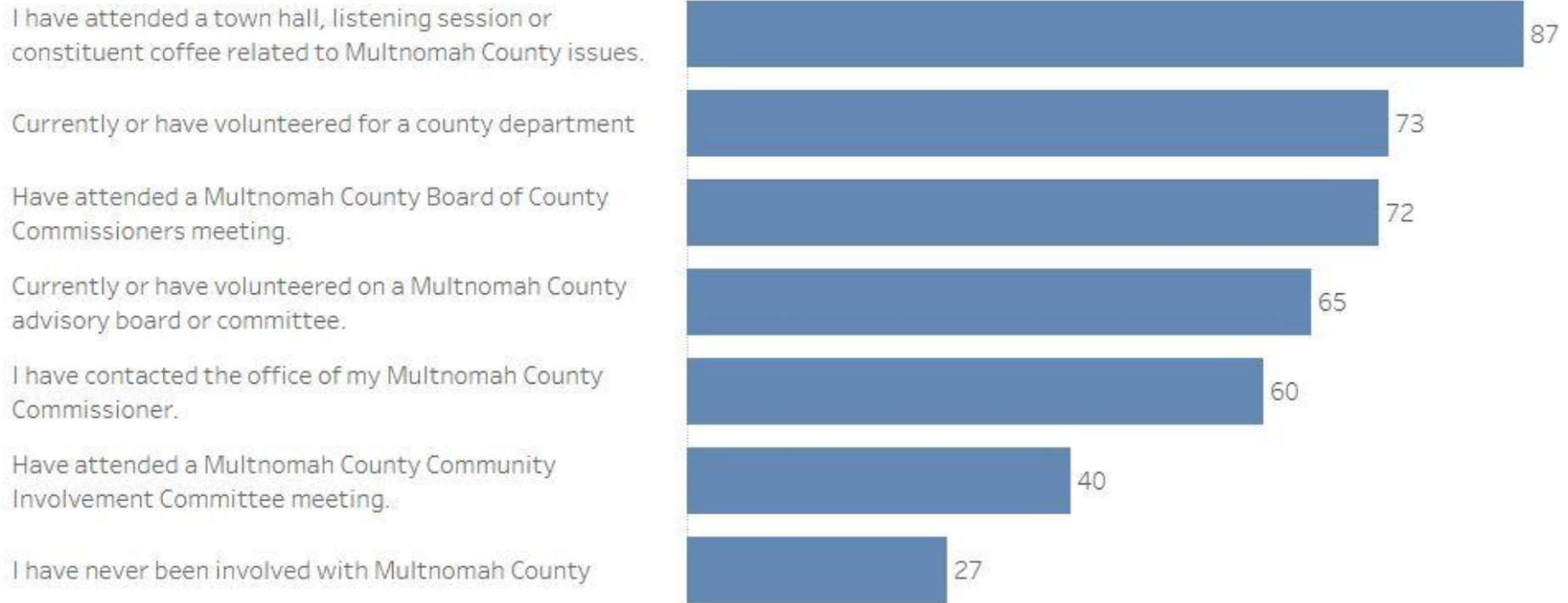


Have you served on the Community Involvement Committee before?



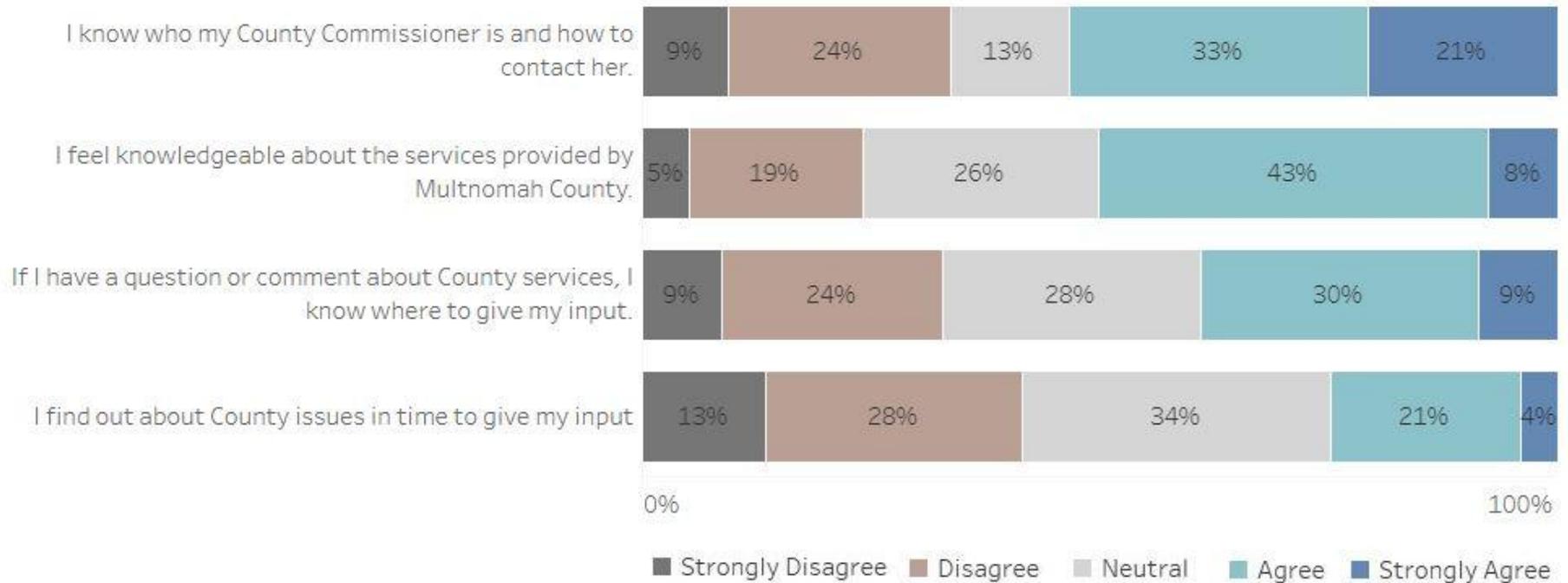
# Community Input Process // Survey Results

How have you interacted with Multnomah County?  
(number of people indicating they have interacted in this way)



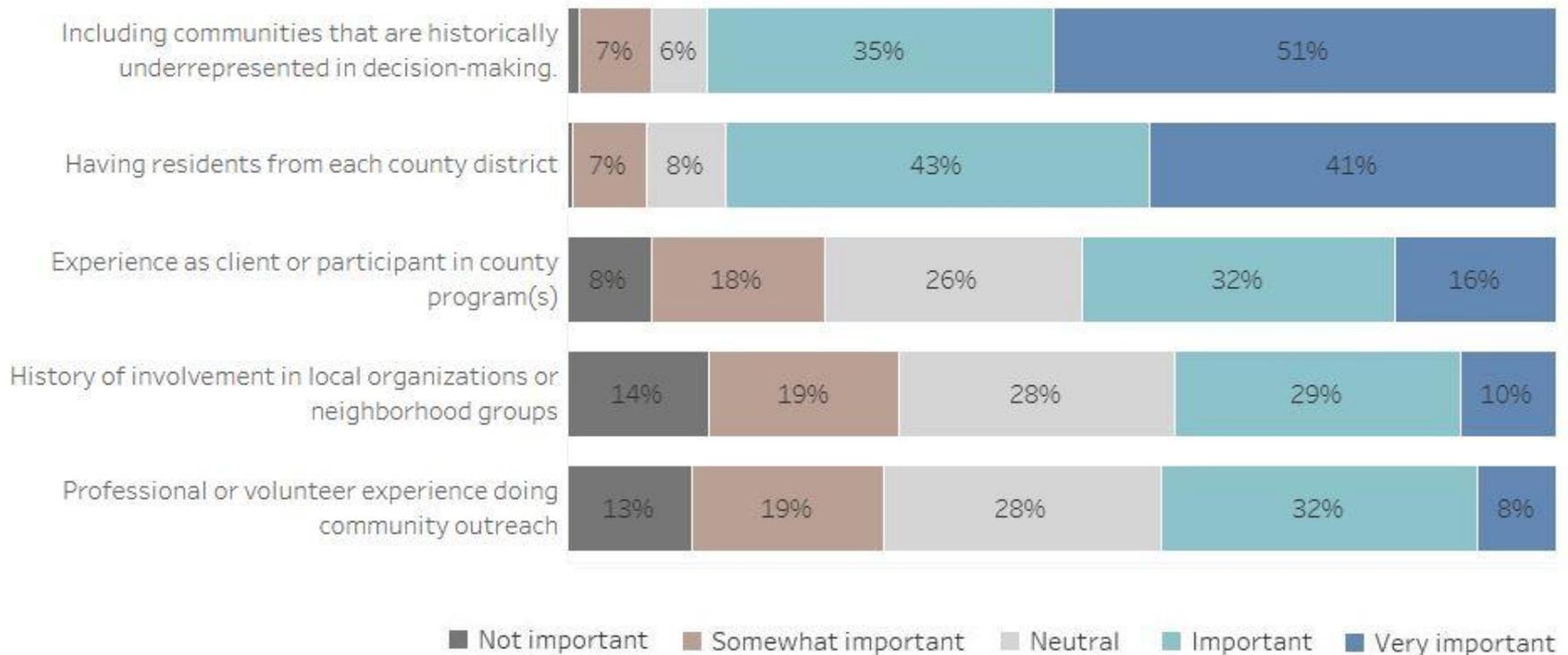
# Community Input Process // Knowledge & Access

Please rate your agreement with the following statements



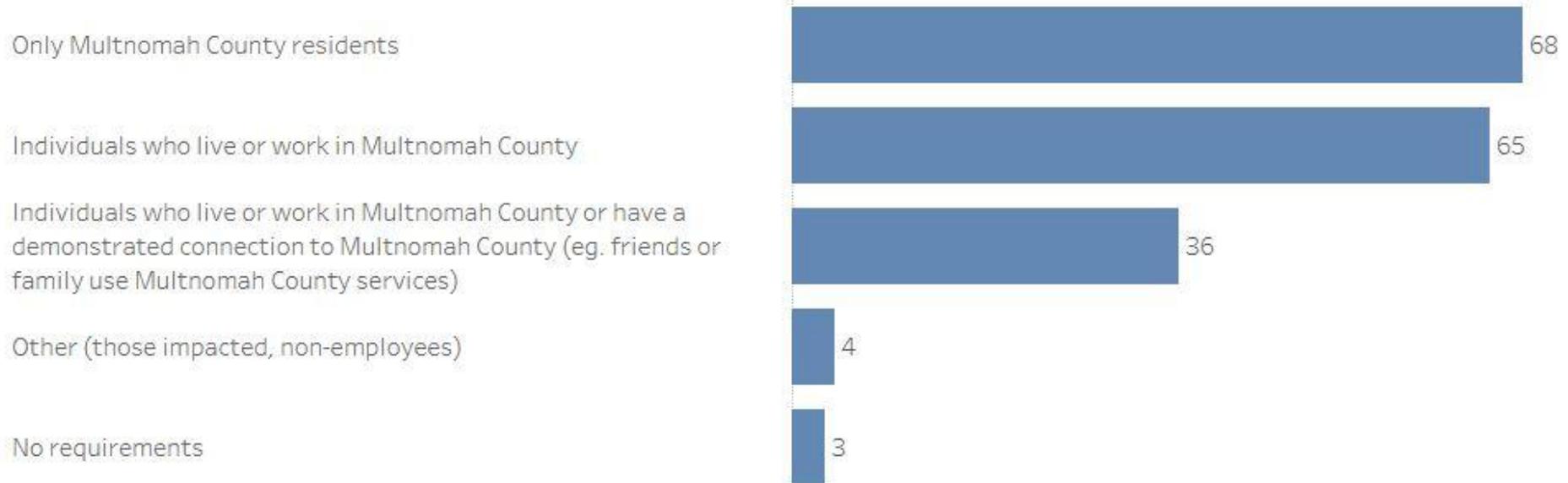
# Community Input Process // Survey Results

What are the most important considerations when selecting committee members?

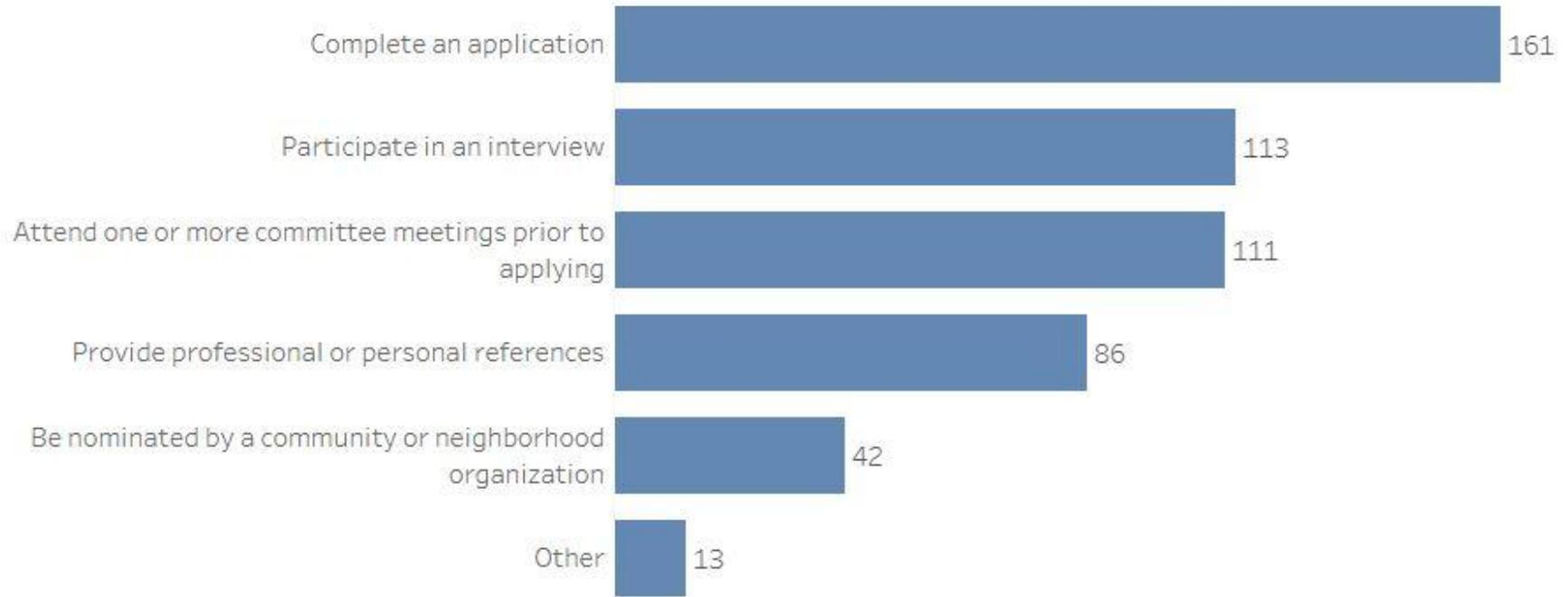


# Community Input Process // Survey Results

What, if any, kind of connection to Multnomah County should be required for CIC members?  
(only one selection allowed)

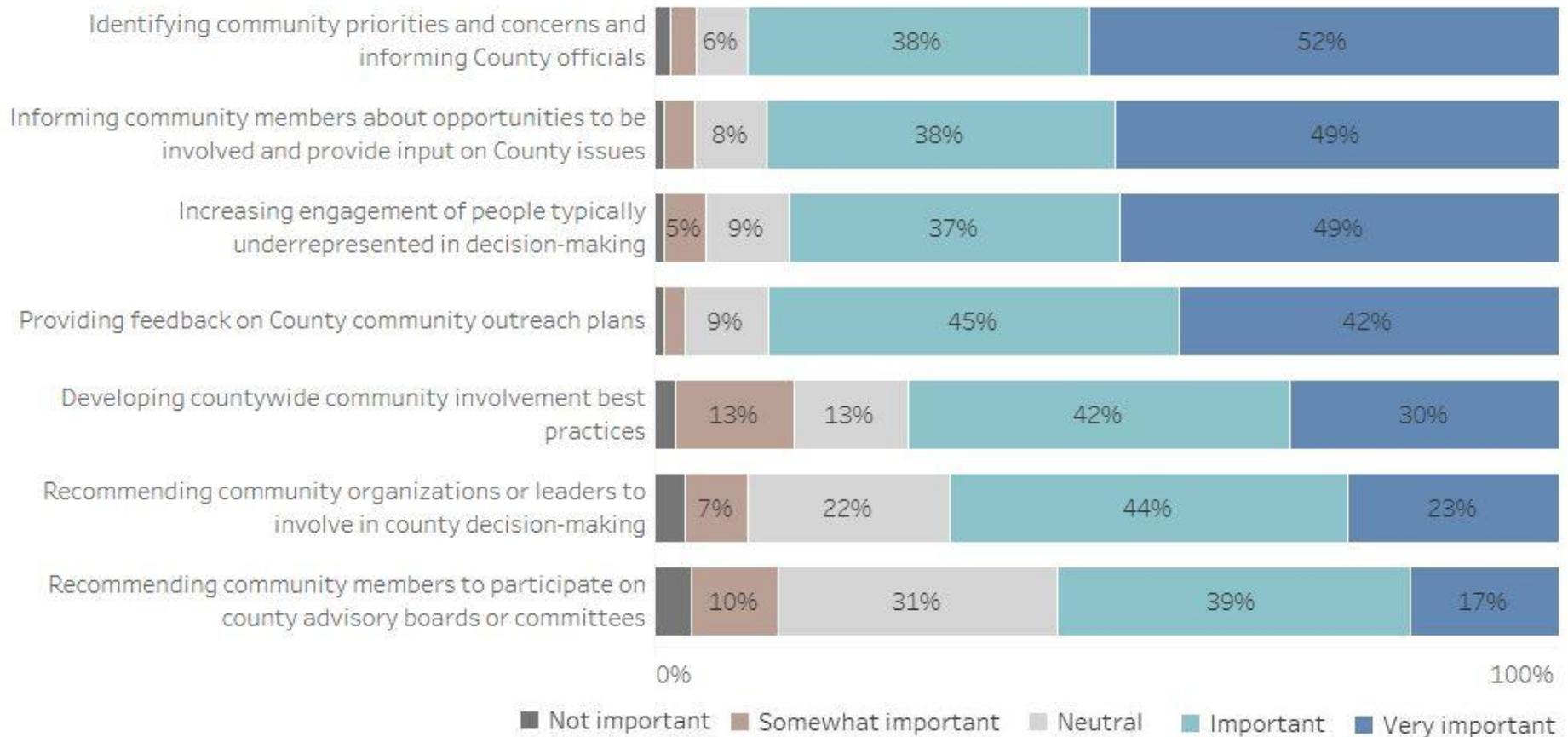


How should applicants apply to be on the CIC?  
(select all that apply)



# Community Input Process // Survey Results

There are many ways the CIC could represent communities' voices to County leadership. Please tell us how important it is for the CIC to work with the county in the following ways:



Conducted five focus groups between October 16th and October 29th with a total of 84 participants:

- Coalition of Communities of Color
- Street Roots
- Multnomah Youth Commission
- Current Multnomah County advisory group members
- East County

Facilitation and data analysis performed by EqualityWorks NW.



- Tell us about your experience being involved with Multnomah County.
- Do you think there is a barrier to civic participation in Multnomah County? If so, can you identify those barriers?
- What does successful community involvement at Multnomah County look like to you?



- How can a Community Involvement Committee help facilitate communication between the community and county leadership?
- Who would you want to see represented on the Community Involvement Committee?
- What do you think the Community Involvement Committee should focus on, and how would you prioritize these?
- What does an equitable community [committee] look like to you?



- Lack of access to meetings due to distance required to travel to meeting locations
- Difficulty attending meetings if no childcare is provided
- Need for more outreach and increased visibility by Multnomah County
- Lack of inclusion from diverse populations, issue of tokenization, and a process that is just one of rubberstamping



- Need for better representation of historically underrepresented communities
- Need for better follow through with recommendations made by communities
- Recommended feedback loop to improve communication between the County and the community
- Lack of trust between communities and the government



- When organizing this committee, there should be a full commitment to having diverse representation from communities from all over the county, and specifically include voices from targeted communities.
- Host meetings at different venues so that travel and time are not significant barriers; evaluate different ways for people to participate in meetings.
- Create a Feedback Loop where commissioners periodically ask for feedback and do a check in with the committee and community members.



- Track what happens to the recommendations made by the committee; this does not mean that all recommendations have to be acted upon, but are they being heard?
- Is it possible for a representative from the commissioner's office to periodically attend a meeting?



- Washington County, Oregon
- Clackamas County, Oregon
- King County, Washington
- Montgomery County, Maryland
- Hennepin County, Minnesota



- Multnomah County's Community Involvement Committee seems to be unique in its form and function
- Many Oregon counties have "Communities for Citizen Involvement" that are part of Oregon's land use planning process
- Staffing of community involvement is frequently integrated with other government functions (land-use planning, communications, executive) and staff responsibilities vary



- Leadership development & civic education
- Geographically-based
- Community involvement program often integrated with other offices/departments, unlike OCI
- Community Involvement Committee is unique



- Dani Bernstein, Office of Community Involvement
- Brenda Morgan, Office of Community Involvement
- Ben Duncan, Office of Diversity and Equity
- Jenny Madkour, County Attorney
- Anna Marie Allen, Office of Chair Kafoury
- Nathan Clark, Office of Commissioner Stegmann
- Renee Huizinga, Office of Commissioner Meieran
- Tia Williams, Office of Commissioner Vega Pederson



- Met six times between July 23rd and November 16th
- Reviewed the sections of County Code pertaining to the Community Involvement Committee, the Office of Community Involvement, and Budget Advisory Committees
- Reviewed findings of community involvement survey and focus groups

- Clarify roles and responsibilities for the Office of Community Involvement and the Community Involvement Committee
- Create consistency with other sections of code pertaining to advisory groups and Non-Departmental offices
- Remove barriers to civic participation and unnecessary complexity
- Allow more processes to be defined in committee bylaws, policies and procedures manual, and other policy tools



- Clearly outline role of CIC as advisor, evaluator, and conduit for two-way communication
- Remove some requirements regarding membership and application process that create barriers to participation
- Remove some requirements regarding committee responsibilities to allow greater flexibility for CIC to define focus
- Clarify process for rescinding appointments



- Move OCI to the Non-Departmental section and make consistent with other Non-Departmental offices
- Outline responsibilities of OCI to maintain staffing resources for CIC and support CIC's operations and public process
- Rename Citizen Budget Advisory Committees to Community Budget Advisory Committees (CBACs)
- Simplify CBAC appointment process
- Bring role of Central CBAC in line with practice



- Reviewed bylaws of other County advisory groups:
  - Advisory Committee on Sustainability & Innovation
  - Aging Services Advisory Council
  - Community Health Council
  - Disability Services Advisory Council
  - Library Advisory Board
  - Public Health Advisory Board
- Key Additions:
  - Co-Chairs
  - Decisions via consensus
  - Process for updating bylaws



### Maintained or Updated:

- Filling Vacancies
- Officers & Elections
- Conflict of Interest Policy

### Additions:

- Meeting Attendance
- Member Expectations
- Member Misconduct
- Subcommittees: Membership and Governance



- Bimonthly CIC meetings
- Annual July retreat
- Development of recommendations each year, approved by the CIC in May
- Recruitment for new members each Spring, or when membership falls below 9



- Onboarding Materials
  - Multnomah County Charter & Code
  - CIC Bylaws, Policies & Procedures Manual
  - Relevant County Personnel Policies
  - Ethics Guide for Public Officials
- Mandatory Trainings
  - Serving as a County Public Official: Personnel Policies & Procedures, Code of Ethics
  - Creating Inclusive Spaces
  - County 101
  - CIC Member Role & Responsibilities
- Ongoing Trainings & Presentations



- First Reading: Thursday, November 29th
- Application process will open in January
- New members brought to Board by end of February for appointment

