



BOARD OF
COUNTY COMMISSIONERS

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MULTNOMAH COUNTY
OREGON

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BOARD OF COUNTY COMMISSIONERS

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TO: Board of County Commissioners, Elected Officials, Dept. Managers, Budget Office Staff

FROM: Ben Buisman, Budget Office *BAB*

DATE: December 16, 1992

SUBJECT: 1993-94 General Fund Revenue Forecast

Attached is our current General Fund revenue forecast for the 1993-94 budget. The total, \$151.35 million, is about 3.3% above the revised 1992-93 budget.

This is a very uncertain forecast. We are assuming a gradual economic recovery, but the effects of economic factors pale in comparison to possible outside influences.

Over half of the General Fund revenues come from property taxes. Measure 5 compression (how much is lost) of the tax base is affected by not only by what the County does in levying other property taxes as special levies (Jail and/or Library), but also what Portland does to compete for the \$10 per-thousand-dollar-limit that occurs within Portland. Also important in forecasting property tax revenues is forecasting values in areas where that \$10 rate is reached. We believe our assumptions herein about property taxes are correct.

What is less certain are voter and legislative actions. Voter approval or rejection of the Library Utility Tax will have no effect on General Fund revenues, only on how they are appropriated. We assume voters will approve special levies totaling \$23.8 million, equal to the total of the Jail and Library levies that expire June 30, 1993. This is "Option C" of the *Jail and Library Backup Plan Revised*, (November December 1992).

We also receive General fund money from the State in the form of shared tobacco taxes, liquor profits, and lottery proceeds. We are using State forecasts for these revenues, but the legislature, in searching for school financing, could increase the County's revenues by increasing cigarette taxes, raising liquor prices, and/or changing distribution formulas. Or we could see less money if they divert these revenues to non-County activities.

We intend to keep you informed of possible changes, and update this forecast as new factors become known.

FY1993-94
GENERAL FUND
REVENUE FACTS
AND ASSUMPTIONS

December 16, 1992

Property Tax

1992-93 value change was a 9.4% increase over the previous year. That, along with payments of prior-years levies, along with penalties and interest, should produce \$77,039,955 in General Fund property tax revenues, 10.2% above the 1991-92 total.

We believe a worst-case (only 2% probability it could be lower) growth forecast for 1993-94 would produce \$78 million, a 1.2% growth from 1992-93. This would only be the case if there were no increase in property values.

Our most-likely forecast is for a 7% value increase, returning \$82,056,183, a 6.5% increase in actual receipts over 1992-93.

A most-optimistic (2% probability it could be higher) forecast is for an 11% value increase which would return \$84,743,950, an 10% increase in actual receipts over the previous year.

Property Tax Assumptions

General Fund tax base grows the allowed 6% to \$91,014,891. Measure 5 compression will lower that about 10% (\$9.1 million).

Discounts, delinquencies and appeal refunds will make 7% (\$5.7 million in the General Fund) of 1993-94 property tax billings not available for allocation. Collection of prior-year taxes, plus penalties and interest, will add back \$5.9 million to the General Fund.

Multnomah County will have a special levy of \$23,800,000, equal to the total of the current jail and library levies. (Measure 5 compression will lower that 10%, to \$21,420,000.)

Urban renewal levies are included in the \$10 limit, but, for 1993-94, the Portland Development Corporation finances itself from reserves and does not issue a levy.

Assumes Portland levies \$107.6 million for their tax base and \$43.8 million for fire & police disability and retirement, a total of \$151.4 million, per Portland Bureau of Financial Planning, November, 1992.

Business Income Tax

Current 1992-93 estimate is \$17,139,753.

1993-94 forecast is \$18,716,610, paralleling the State's forecast for Oregon Corporate Income Tax growth of 9.24%.

The Governor's Task Force (the Goldschmidt Committee) recommended universal BIT format for all jurisdictions. Any Legislative action on this will not effect 1993-94 revenues.

Motor Vehicle Rental Tax

1992-93 current projection is
\$5,480,852.

1993-94 forecast is \$6,042,383, up
10%. Rental agencies are expected to
raise prices about 5% as fleet discounts
from auto manufacturers decline.

Beginning Working Capital (BWC)

BWC 1992-93 actual is \$6,758,000.

1993-94 projection is \$5,859,222, based on first quarter estimate for 1992-93 spending and current revenue projections.

Federal Revenues

1992-93 projection is \$5,574,958, down about \$1.5 million from the Adopted figure because the Federal Marshal is not using as many beds as originally thought, 125 versus 178. This reduction has already been dealt with by the Board

For 1993-94, the Federal Marshal expected to continue to lease 125 beds.

O&C timber receipts are declining about 10%, reflecting reduced timber harvest.

The 1993-94 forecast is \$5,486,050, down slightly from 1992-93 because of the O&C reduction.

State Revenues

1992-93 State revenues are projected to total \$4,596,581.

1993-94 State revenues are at best uncertain due to possible legislative action.

Our forecast of \$4,310,001 includes State DOR forecasts for Multnomah County cigarette tax receipts (\$1,146,136), liquor revenue sharing (\$1,414,577), and the video-lottery share intended for economic development (\$1,008,817). The 1993 Legislature could modify these forecasts as they work with possible school-funding sources.

Interest

Available interest rate now about 4%,
down from 4.5% a year ago.

1992-93 estimate now \$1,053,360.

1993-94 forecast is \$1,053,360, the
same as the previous year. Interest
rates are expected to be down, but the
revenue available for short-term
investing will be up.

Service Charges

1993-94 forecast is \$6,369,121, about the same as 1992-93.

Minor increases (2% or so) expected in most areas, due to inflation and/or population growth.

Revenues from elections expected to drop about \$200,000 if the number of elections is reduced per the Goldschmidt committee recommendation. An offsetting reduction in expenditures would be seen.

Total

Using the most-likely property tax forecast, the total General Fund forecast for 1993-94 is \$151,348,753, up about 3.3% from the current 1992-93 budget number.

GENERAL FUND REVENUE PROJECTIONS

REVENUE TITLE	ADOPTED 1992-93	REVISED 1992-93	PROJECTED 1992-93	PROJECTED 1993-94
05 BWC	9,606,267	9,606,267	6,758,000	5,860,612 Assumes previous years expenditures at a rate of 96%.
10 TAXES				
Property Tax	75,010,736	75,010,736	77,039,955	82,056,183 assumes overall valuation increase of 7%.
Non L Tax	1,050,737	1,050,737	250,737	250,737 primarily RR cars
Excise Tax	5,780,644	5,780,644	5,480,852	6,042,383 primarily Motor Vehicle Rental: Anticipate 5% increase in rate
BIT Quarterly	0	0	0	
Income Tax	18,321,752	17,139,753	17,139,753	18,716,610 tied to State Corporate Income Tax up 9.2% for 93-94.
SUBTOTAL:	100,163,869	98,981,870	99,911,297	107,065,913
20 I/G REVENUE				
Federal Sources	7,234,053	5,592,084	5,574,958	5,524,518 US Marshal is leasing approx. 125 beds/day. O&C is declining
State Sources	4,471,799	4,471,799	4,596,581	4,310,001 Assumes Liq & Cig at State forecasted values. Video Lottery a
Federal & State	0	0	0	0
Local Sources	990,035	1,025,535	1,025,535	619,101 subtracts O-T-O Video Imaging from Portland
SUBTOTAL:	12,695,887	11,089,418	11,197,074	10,453,621
30 LICENSES & PERMITS				
Licenses	1,340,330	1,340,330	1,340,330	1,375,212 tied to, population growth and business activity.
Permits	92,475	92,475	92,475	92,475 primarily Concealed Weapons
SUBTOTAL:	1,432,805	1,432,805	1,432,805	1,467,687
40 SERVICE CHARGES				
Health	583,161	583,161	583,161	588,903 primarily DUII eval and ambulance fees.
Public Safety	1,517,920	1,516,464	1,516,464	1,582,650 track population increases(civil process, alarm permits, rm/bd r
Parks	0	0	0	0
Planning	63,460	63,460	63,460	64,591 should track housing starts
Environmental	0	0	0	0
Purchasing	21,365	37,365	37,365	37,834 should track inflation to cover costs
Facility Management	1,504,584	1,504,584	1,504,584	1,537,504 should be 5-yr forecast from facilities
Assessment & Taxation	1,221,300	1,221,300	1,221,300	1,404,077 A&T recording fees: should track construction/valuation increas
Elections	949,913	949,913	949,913	727,000 depends on how many elections
Court Fees	364,235	364,235	364,235	371,520 tied to population and age demographics- Conciliation Fees
Miscellaneous	372,154	393,169	88,115	89,139 miscellaneous
SUBTOTAL:	6,598,092	6,633,651	6,328,597	6,403,217
50 INTEREST	1,053,360	1,053,360	1,053,360	1,053,360 supplied by Treasury(Patti Shaw)
60 OTHER SOURCES				
Sales	39,659	39,659	39,659	39,659 assumes same level of activity as FY92-93.
Fines/Forfeitures	1,023,900	1,023,900	1,023,900	1,909,443 based on YTD actuals for FY92-93
Dividends/Ref	0	0	0	0
Service Reimbursements	15,323,569	15,447,516	15,412,765	15,905,973 due to budget unknowns, assumes same level as FY92-93.
Other Miscellaneous	71,500	71,500	71,500	25,000 donations
Nongovernmental Grants	10,189	10,189	10,189	3,100 No Convention Ctr DA support - car theft
SUBTOTAL:	16,468,817	16,592,764	16,558,013	17,883,175
70 FINANCE SOURCES				
Cash Transfers	1,125,162	1,125,162	1,125,162	1,161,167 uses budgeted figure for FY1992-93.
SUBTOTAL:	1,125,162	1,125,162	1,125,162	1,161,167
GENERAL FUND TOTAL:	149,144,259	146,515,297	144,364,308	151,348,753

SUMMARY OF HEALTH DEPARTMENT UNITS AND FUNDING SOURCES

As of 12-23-92

LGFS CODE	ORGANIZATION	TOTAL BUDGET	GENERAL FUND	GENERAL FUND %	GRANTS	GRANT %	FEES	FEF %
0210	HEALTH OFFICER	156,830	156,830	100.00%		0.00%		0.00%
0231	ENV HEALTH ADMINISTRATION	119,885	0	0.00%		0.00%	119,885	100.00%
0232	INSPECTIONS	989,888	(23,281)	-2.35%	3,100	0.31%	1,010,069	102.04%
0233	VECTOR CONTROL	296,961	266,961	89.90%		0.00%	30,000	10.10%
0234	LEAD SCREENING PROJECT	62,203	0	0.00%	62,203	100.00%		0.00%
0240	EMS	232,462	232,462	100.00%		0.00%		0.00%
0250	MEDICAL EXAMINER	509,376	451,374	88.61%		0.00%	58,002	11.39%
REGULATORY HEALTH SERVICES DIVISION		2,367,605	1,084,346	45.80%	65,303	2.76%	1,217,956	51.44%
0310	HIV ADMINISTRATION	353,235	153,136	43.35%	200,099	56.65%		0.00%
0315	PLANNING AND GRANT DEVELOPMENT	289,615	220,315	76.07%	69,300	23.93%		0.00%
0320	AIDS OUTREACH	597,520	74,762	12.51%	522,758	87.49%		0.00%
0330	SUBSTANCE ABUSE	423,861	(24,589)	-5.80%	440,050	103.82%	8,400	1.98%
0340	HIV/WOMENS PROJECT	546,419	53,322	9.76%	493,097	90.24%		0.00%
0350	RISK BEHAVIOR INTERVENTION	489,581	(47,975)	-9.80%	537,556	109.80%		0.00%
0360	AIDS PREVENTION\SUBSTANCE ABUSERS	188,606	0	0.00%	188,606	100.00%		0.00%
HIV SERVICES DIVISION		2,888,837	428,971	14.85%	2,451,466	84.86%	8,400	0.29%
0405	SPECIALTY CARE CLINICS ADMIN	248,413	194,384	78.25%		0.00%	54,029	21.75%
0410	INTERNATIONAL HLTH CTR	2,996,511	0	0.00%	479,122	15.99%	2,517,389	84.01%
0416	INTERPRETATION SERVICES	369,758	369,758	100.00%		0.00%		0.00%
0420	TB CLINIC	1,043,154	900,989	86.37%	142,165	13.63%		0.00%
0430	STD CLINIC	895,260	574,745	64.20%	179,814	20.09%	140,701	15.72%
0440	COMMUNICABLE DISEASE	484,794	428,468	88.38%	56,326	11.62%		0.00%
0441	EPIDEMIOLOGY/SYPHILIS OUTREACH	499,102	260,810	52.26%	159,812	32.02%	78,480	15.72%
0445	OCCUPATIONAL HEALTH	447,602	0	0.00%		0.00%	447,602	100.00%
0450	SCHOOL BASED CLINIC PROGRAM OFFICE	110,694	110,694	100.00%		0.00%		0.00%
0451	ROOSEVELT SBC	199,325	190,041	95.34%		0.00%	9,284	4.66%
0452	CLEVELAND SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0453	JEFFERSON SBC	199,325	136,014	68.24%	54,025	27.10%	9,286	4.66%
0454	MARSHALL SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0455	PARKROSE SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0456	MADISON SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0457	GRANT SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0480	HIV CLINIC	817,564	207,764	25.41%	500,000	61.16%	109,800	13.43%
0490	HIV HOME CARE	430,720	264,594	61.43%		0.00%	166,126	38.57%
SPECIALTY CARE CLINIC DIVISION		9,738,847	4,588,456	47.11%	1,571,264	16.13%	3,579,127	36.75%
0710	PRIMARY CARE CLINICS DIVISION ADMIN	547,628	59,417	10.85%	195,777	35.75%	320,691	58.56%
0710	COALITION OF CO. HLTH CTRS SUPPORT	93,941	93,941	100.00%		0.00%		0.00%
0710	MEDICAL DIRECTOR/CLINICAL DIRECTION	178,077	10,133	5.69%	63,663	35.75%	104,282	58.56%
0711	MEDICAID/CARE RESOURCE PROJECT	340,207	(29,354)	-8.63%	52,708	15.49%	316,853	93.14%
0712	MULTICARE - PREPAID PROGRAM SERVICES	452,077	71,215	15.75%		0.00%	380,862	84.25%
0714	HOMELESS CHILDREN PROJECT	141,120	0	0.00%	141,120	100.00%		0.00%
0715	WESTSIDE PRIMARY CARE CLINIC	1,005,950	152,874	15.20%	334,042	33.21%	519,034	51.60%
0720	SOUTHEAST PRIMARY CARE CLINIC	2,724,250	409,939	15.05%	908,697	33.36%	1,405,614	51.60%
0725	EAST COUNTY PRIMARY CARE CLINIC	1,865,472	280,712	15.05%	622,245	33.36%	962,516	51.60%
0730	NORTHEAST PRIMARY CARE CLINIC	3,036,214	456,882	15.05%	1,012,756	33.36%	1,566,576	51.60%
0735	NORTH PORTLAND PRIMARY CARE CLINIC	1,406,922	211,710	15.05%	469,291	33.36%	725,921	51.60%
0740	BURNSIDE PRIMARY CARE CLINIC	797,426	460,694	57.77%	300,732	37.71%	36,000	4.51%
0745	MID COUNTY PRIMARY CARE CLINIC	2,068,933	311,328	15.05%	690,111	33.36%	1,067,494	51.60%
PRIMARY CARE DIVISION		14,658,217	2,489,491	16.98%	4,791,141	32.69%	7,405,841	50.52%

SUMMARY OF HEALTH DEPARTMENT UNITS AND FUNDING SOURCES

As of 12-23-92

LGFS CODE	ORGANIZATION	TOTAL BUDGET	GENERAL FUND	GENERAL FUND %	GRANTS	GRANT %	FEES	FEE %
0751	SOUTHEAST FIELD TEAM	947,239	701,751	74.08%	145,217	15.33%	100,271	10.59%
0752	NE FIELD TEAM	988,041	561,015	56.78%	326,755	33.07%	100,271	10.15%
0753	EAST CO. FIELD TEAM	859,216	560,459	65.23%	198,486	23.10%	100,271	11.67%
0754	NORTH PORTLAND FIELD TEAM	784,949	563,842	71.83%	120,836	15.39%	100,271	12.77%
0755	FIELD SERVICES DIVISION ADMIN	393,865	347,554	88.24%	46,311	11.76%		0.00%
0755	COUNTY FUNDED CHILD/PARENT CONTRACT:	376,700	376,700	100.00%		0.00%		0.00%
0756	FIELD SVCS - HEALTH EDUCATION	226,265	219,575	97.04%		0.00%	6,690	2.96%
0760	FAMILY SERVICE CENTER - CISS	187,129	0	0.00%	187,129	100.00%		0.00%
FIELD SERVICES DIVISION		4,763,404	3,330,896	69.93%	1,024,734	21.51%	407,774	8.56%
0810	DENTAL DIVISION ADMIN	282,233	282,233	100.00%		0.00%		0.00%
0810	PASS THROUGH TO RUSSELL STREET	280,621	0	0.00%	280,621	100.00%		0.00%
0811	SOUTHEAST DENTAL CLINIC	616,887	415,252	67.31%		0.00%	201,635	32.69%
0812	NORTHEAST DENTAL CLINIC	528,037	326,402	61.81%		0.00%	201,635	38.19%
0813	DENTAL OUTREACH AND EDUCATION	277,132	277,132	100.00%		0.00%		0.00%
0814	MID COUNTY DENTAL CLINIC	554,390	352,755	63.63%		0.00%	201,635	36.37%
DENTAL SERVICES DIVISION		2,539,300	1,653,773	65.13%	280,621	11.05%	604,906	23.82%
0855	SUPPORT SERVICES UNIT	742,627	455,655	61.36%	286,972	38.64%		0.00%
0856	WORD PROCESSING	247,718	247,718	100.00%		0.00%		0.00%
0856	MEDICAL RECORDS/CLINICAL SUPPORT	170,136	170,136	100.00%		0.00%		0.00%
0860	PHARMACY SERVICES	2,187,055	1,482,099	67.77%		0.00%	704,956	32.23%
0870	LABORATORY SERVICES	1,094,232	1,016,607	92.91%	77,625	7.09%		0.00%
0875	INFORMATION AND REFERRAL SERVICES	285,793	164,956	57.72%	120,837	42.28%		0.00%
0855	INTERNAL SVC REIMBURSEMENTS	383,509	383,509	100.00%		0.00%		0.00%
0880	HEALTH SUPPLY	609,390	144,415	23.70%	464,975	76.30%		0.00%
0885	DATA SYSTEMS AND INFORMATION SERVICES	342,291	342,291	100.00%		0.00%		0.00%
SUPPORT SERVICES DIVISION		6,062,751	4,407,386	72.70%	950,409	15.68%	704,956	11.63%
0890	GRANTS AND FINANCE MANAGEMENT	333,248	207,345	62.22%		0.00%	125,903	37.78%
0855	DEPARTMENT DIRECTOR	154,814	154,814	100.00%		0.00%		0.00%
0892	MEDICAL CLAIMS PAYABLE	347,257	300,507	86.54%		0.00%	46,750	13.46%
0893	MEDICAL BILLINGS	249,696	202,946	81.28%		0.00%	46,750	18.72%
0895	PAYROLL AND PERSONNEL	170,628	170,628	100.00%		0.00%		0.00%
DEPT MGR/BUSINESS SERVICES		1,255,643	1,036,240	82.53%	0	0.00%	219,403	17.47%
0950	CORRECTIONS HEALTH	3,222,577	2,960,624	91.87%		0.00%	261,953	8.13%
0951	DOWNTOWN CENTER							
0952	JUVENILE CENTER							
0953	MCCF							
0954	CLAIRE ARGOW CENTER							
0956	COURTHOUSE JAIL							
0975	INVERNESS CENTER	1,472,431	1,472,431	100.00%		0.00%		0.00%
CORRECTIONS HEALTH		4,695,008	4,433,055	94.42%	0	0.00%	261,953	5.58%
DEPARTMENTAL TOTAL		48,969,612	23,452,614	47.89%	11,134,938	22.74%	14,410,316	29.43%

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0232	INSPECTIONS	989,888	(23,281)	-2.35%	3,100	0.31%	1,010,069	102.04%
0233	VECTOR CONTROL	296,961	266,961	89.90%		0.00%	30,000	10.10%
0234	LEAD SCREENING PROJECT	62,203	0	0.00%	62,203	100.00%		0.00%
0240	EMS	232,462	232,462	100.00%		0.00%		0.00%
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0454	MARSHALL SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0455	PARKROSE SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0456	MADISON SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0457	GRANT SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0480	HIV CLINIC	817,564	207,764	25.41%	500,000	61.16%	109,800	13.43%
0490	HIV HOME CARE	430,720	264,594	61.43%		0.00%	166,126	38.57%
SPECIALTY CARE CLINIC DIVISION		9,738,847	4,588,456	47.11%	1,571,264	16.13%	3,579,127	36.75%
0710	PRIMARY CARE CLINICS DIVISION ADMIN	547,628	59,417	10.85%	195,777	35.75%	320,691	58.56%
0710	COALITION OF CO. HLTH CTRS SUPPORT	93,941	93,941	100.00%		0.00%		0.00%
0710	MEDICAL DIRECTOR/CLINICAL DIRECTION	178,077	10,133	5.69%	63,663	35.75%	104,282	58.56%
0711	MEDICAID/CARE RESOURCE PROJECT	340,207	(29,354)	-8.63%	52,708	15.49%	316,853	93.14%
0712	MULTICARE - PREPAID PROGRAM SERVICES	452,077	71,215	15.75%		0.00%	380,862	84.25%
0714	HOMELESS CHILDREN PROJECT	141,120	0	0.00%	141,120	100.00%		0.00%
0715	WESTSIDE PRIMARY CARE CLINIC	1,005,950	152,874	15.20%	334,042	33.21%	519,034	51.60%
0720	SOUTHEAST PRIMARY CARE CLINIC	2,724,250	409,939	15.05%	908,697	33.36%	1,405,614	51.60%
0725	EAST COUNTY PRIMARY CARE CLINIC	1,865,472	280,712	15.05%	622,245	33.36%	962,516	51.60%
0730	NORTHEAST PRIMARY CARE CLINIC	3,036,214	456,862	15.05%	1,012,756	33.36%	1,566,576	51.60%
0735	NORTH PORTLAND PRIMARY CARE CLINIC	1,406,922	211,710	15.05%	469,291	33.36%	725,921	51.60%
0740	BURNSIDE PRIMARY CARE CLINIC	797,426	460,694	57.77%	300,732	37.71%	36,000	4.51%
0745	MID COUNTY PRIMARY CARE CLINIC	2,068,933	311,328	15.05%	690,111	33.36%	1,067,494	51.60%
PRIMARY CARE DIVISION		14,658,217	2,489,491	16.98%	4,791,141	32.69%	7,405,841	50.52%

SUMMARY OF HEALTH DEPARTMENT UNITS AND FUNDING SOURCES

As of 12-23-92

LGFS CODE	ORGANIZATION	TOTAL BUDGET	GENERAL FUND	GENERAL FUND %	GRANTS	GRANT %	FEES	FEE %
0751	SOUTHEAST FIELD TEAM	947,239	701,751	74.08%	145,217	15.33%	100,271	10.59%
0752	NE FIELD TEAM	988,041	561,015	56.78%	326,755	33.07%	100,271	10.15%
0753	EAST CO. FIELD TEAM	859,216	560,459	65.23%	198,486	23.10%	100,271	11.67%
0754	NORTH PORTLAND FIELD TEAM	784,949	563,842	71.83%	120,836	15.39%	100,271	12.77%
0755	FIELD SERVICES DIVISION ADMIN	393,865	347,554	88.24%	46,311	11.76%		0.00%
0755	COUNTY FUNDED CHILD/PARENT CONTRACT:	376,700	376,700	100.00%		0.00%		0.00%
0756	FIELD SVCS - HEALTH EDUCATION	226,265	219,575	97.04%		0.00%	6,690	2.96%
0760	FAMILY SERVICE CENTER - CISS	187,129	0	0.00%	187,129	100.00%		0.00%
FIELD SERVICES DIVISION		4,763,404	3,330,896	69.93%	1,024,734	21.51%	407,774	8.56%
0810	DENTAL DIVISION ADMIN	282,233	282,233	100.00%		0.00%		0.00%
0810	PASS THROUGH TO RUSSELL STREET	280,621	0	0.00%	280,621	100.00%		0.00%
0811	SOUTHEAST DENTAL CLINIC	616,887	415,252	67.31%		0.00%	201,635	32.69%
0812	NORTHEAST DENTAL CLINIC	528,037	326,402	61.81%		0.00%	201,635	38.19%
0813	DENTAL OUTREACH AND EDUCATION	277,132	277,132	100.00%		0.00%		0.00%
0814	MID COUNTY DENTAL CLINIC	554,390	352,755	63.63%		0.00%	201,635	36.37%
DENTAL SERVICES DIVISION		2,539,300	1,653,773	65.13%	280,621	11.05%	604,906	23.82%
0855	SUPPORT SERVICES UNIT	742,627	455,655	61.36%	286,972	38.64%		0.00%
0856	WORD PROCESSING	247,718	247,718	100.00%		0.00%		0.00%
0856	MEDICAL RECORDS/CLINICAL SUPPORT	170,136	170,136	100.00%		0.00%		0.00%
0860	PHARMACY SERVICES	2,187,055	1,482,099	67.77%		0.00%	704,956	32.23%
0870	LABORATORY SERVICES	1,094,232	1,016,607	92.91%	77,625	7.09%		0.00%
0875	INFORMATION AND REFERRAL SERVICES	285,793	164,956	57.72%	120,837	42.28%		0.00%
0855	INTERNAL SVC REIMBURSEMENTS	383,509	383,509	100.00%		0.00%		0.00%
0880	HEALTH SUPPLY	609,390	144,415	23.70%	464,975	76.30%		0.00%
0885	DATA SYSTEMS AND INFORMATION SERVICES	342,291	342,291	100.00%		0.00%		0.00%
SUPPORT SERVICES DIVISION		6,062,751	4,407,386	72.70%	950,409	15.68%	704,956	11.63%
0890	GRANTS AND FINANCE MANAGEMENT	333,248	207,345	62.22%		0.00%	125,903	37.78%
0855	DEPARTMENT DIRECTOR	154,814	154,814	100.00%		0.00%		0.00%
0892	MEDICAL CLAIMS PAYABLE	347,257	300,507	86.54%		0.00%	46,750	13.46%
0893	MEDICAL BILLINGS	249,696	202,946	81.28%		0.00%	46,750	18.72%
0895	PAYROLL AND PERSONNEL	170,628	170,628	100.00%		0.00%		0.00%
DEPT MGR/BUSINESS SERVICES		1,255,643	1,036,240	82.53%	0	0.00%	219,403	17.47%
0950	CORRECTIONS HEALTH	3,222,577	2,960,624	91.87%		0.00%	261,953	8.13%
0951	DOWNTOWN CENTER							
0952	JUVENILE CENTER							
0953	MCCF							
0954	CLAIRE ARGOW CENTER							
0956	COURTHOUSE JAIL							
0975	INVERNESS CENTER	1,472,431	1,472,431	100.00%		0.00%		0.00%
CORRECTIONS HEALTH		4,695,008	4,433,055	94.42%	0	0.00%	261,953	5.58%
DEPARTMENTAL TOTAL		48,969,612	23,452,614	47.89%	11,134,938	22.74%	14,410,316	29.43%

POSSIBLE PROGRAM AREAS FOR LIBRARY PROGRAM BUDGET

1. Volunteer Services Program

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2. Title Wave Used Bookstore

Library's discarded books are sold at this facility staffed primarily by volunteers.

3. Old Town Reading Room

4. Communication with our public: calendars of events, library locations, and phone numbers, information about services, hours, fines, etc., The Bookmark, booklists, etc.

5. Special Programs

Costs for special programs listed here include staff, publicity and other related costs. Costs for individual special programs can be calculated.

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Reading Railroad

Literuption booth

Summer Reading

Brown Bag Lunch and Learn

Storytimes

Tours

School visits

Dyna instruction classes

Participation at neighborhood events, community jails, parades, etc.

6. Day Care Services program
7. Grants Programs for current fiscal year:
 - Opening the Preschool Door to Learning
 - Parenting Center/Early Childhood Education program
 - Toddler Time Video/Workshops
8. Online Searching Services
9. Overdues/Billings by Mail
10. Reserves/Requests Function
11. Renewal Telephone Line
12. Interlibrary Loan
13. Telephone reference
 - Includes Reference Line and referral of questions to subject desks at Central, direct dial to public service desks, branches, Popular library, Childrens Library, etc.
14. Public Typewriters at Branches and Central
15. Books and other materials purchasing and processing
 - This program includes all costs of books and other library materials for branches and Central, as well as technical services staff who select, order, catalogue, and process books. Costs of books and other materials for individual library locations are available.
16. Computerized book location system for the public. Circulation system and online catalog (Dynix).
17. Library Outreach Services Program
 - a. Bookmobile - The bookmobile provides service to retirement centers, community centers, low income housing development, and two community stops.

- b. Nursing Home and Homebound Service - Van service is provided to nursing home lobbies and to homebound individuals who have no other way of getting library materials.
- c. Jail Service - Library books, books requested by inmates, and lots of magazines given to us by the post office for this purpose are provided to inmates of county jail facilities and residents of the Donald E. Long Juvenile Detention Home.
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- e. Deposit Collections - Small collections of library materials are provided on a rotating basis to a variety of community centers and other locations.

CENTRAL LIBRARY

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19. Central, Information Services

This program is responsible for providing information services at the Central library. What follows are public service points or desks:

- a. Art & Music
- b. Periodicals
- c. Science and Business
- d. Government Documents
- e. Catalog Information
- f. Literature & History
- g. John Wilson Room
- h. Stack Call Desk
- i. Popular Library
- j. Video
- k. Children's Library
- l. General Information Desk

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ESTIMATE OF 1993-94 SHORTFALL					1/6/93
	PS	M&S	CO	C T	Total
92-3 Current Cost	65,502,051	27,667,385	1,306,643	45,606,409	140,082,488
COLA %	10.00%			6.93%	
Inflation %		3.20%	3.20%	0.98%	
COLA \$	6,550,205			3,161,979	9,712,184
Inflation \$		885,356	41,813	447,572	1,374,741
93-4 Contingency				1,250,000	
93-4 Cost	72,052,256	28,552,741	1,348,456	50,465,959	152,419,412
93-4 Estimated GF Revenue					151,384,753
GF Balance/(Shortfall)					(1,034,659)
Jail Levy Shortfall (at \$13,500,000 levy)					(400,000)
Library Levy Shortfall (at \$10,300,000 levy)					(2,100,000)
JDH C.O.P.'s (net of interest earned and Clack/Wash Co. payments)					(2,080,000)
Total Shortfall					(5,614,659)
ATB % Cut					-4.10%
ATB Budget Preparation Target					-5.74%

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	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					001 1 New Year's Day <i>Holiday</i>	002
32	004 4 361	005 5 360	006 6 359	007 7 358	008 8 357	009
	Noon - Path of Office Reception to Follow - C	to Children + Youth Advisory Committee (1-3 min) J. Edwards	9:00-5:00 ECC WORK SESSION BUDGET GUIDE LINES & SCHEDULE	BOARD 8:30 PRESS CONFERENCE 9:30am Regular - Presentation of Report to Finance Committee (10 min) - 1st Reading - Ordinance Utilizing		
55	011 11 354	012 12 353	013 13 352	014 14 351	015 15 350	016
	D	9:30 PLANNING: - PR 7-92 ANGELL PROS adopt financing savings - BRIEFING - RESPONSE TO CITIZEN CONVENTION RESOLUTION REPORT (3 min) ① Briefing - Sound System Mark G. Hall 10min Agenda Review	TENTATIVE 9:30 - 5:00 ECC WORK SESSION	9:30am Regular 9:30TG - Planned to loose budget - 2nd Reading - Ordinance Utilizing - 1st Reading - Ordinance Utilizing - 1st Reading - Ordinance Utilizing - Resolution for Appointment to District Attorney's Committee		
148	018 18 347	019 19 346	020 20 345	021 21 344	022 22 343	023
	Martin Luther King, Jr. Day <i>Holiday</i> C	9:30 BRIEFINGS - MLWFE FEASIBILITY STUDY - WHITE WALKER 30 mins 10:00 COUNTY FINANCIAL CONDITIONS AUDIT GARY BLACKMER 60mins 11:00 AGENDA REVIEW	1:30 - 5:00 ECC WORK SESSION OVERVIEW OF CRITICAL ISSUES/LISTS SUBMITTED BY DEPARTMENTS & ELECTED	9:30am Regular - 2nd Reading - Ordinance Utilizing - 2nd Reading - Ordinance Utilizing - Quarterly Contingency Regular		
334	025 25 340	026 26 339	027 27 338	028 28 337	029 29 336	030
I		9:30 Planning - - ANGELL (DROPS HALL BUILDING) CH 14-92 1 hr - CH 2-92 MRS JHR HO 1/1/93 DECISIONS 10 min CULTURAL DIVERSITY TRAINING UPDATE CURTIS SMITH 30mins CASEY DETENTION REFUGEE INITIATIVE BRIEFING NAKAO, COLEMAN, LINDEN 30mins	9:30 - 12:00 ECC WORK SESSION DEVELOPMENT OF MONO & MSS WORK PLANS	9:30am Regular		

19

6

Work Session
1-6-93
Handout #1
Steve Warren

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January 4, 1993

BOARD OF
COUNTY COMMISSIONERS

To: Board of County Commissioners
From: Bill Farver
Re: January 6 Worksession Draft Agenda

1993 JAN -6 AM 8:12

MULTNOMAH COUNTY
OREGON

I offer the following draft agenda for your consideration for January 6th. Several ideas have been proposed concerning how to use the time and we thought it would be helpful to try to see if the following meets your needs.

Invited Participants: Board Members
Invited to Observe and be Available to Answer Questions:
Elected Officials, Department Managers, Board Staff
Facilitator: Shared among Hank, Dave and Bill
Location: Board Room

9:00 - 9:15 Revenue Update

Lead Question: What is the best estimate of our deficit for next year?

9:15 - 10:15 Discussion of Programs for the Budget proposed by
Liaison Commissioners

Lead Questions:

1. Do the proposed programs offer the desired level of specificity/information for Board budget review?
2. Are they sufficiently consistent to allow a fair, comparative review?
3. What types of fee increases/new sources of funding is the Board interested in exploring for individual programs?

10:15 - 12 Development and Discussion of Budget Guidelines for
Departments to Prepare their Budgets

Lead Questions: What direction should the Board give the Chair in having the Departments prepare their budgets for Board review starting in February?

1. What combination of lower constraints, OTO savings, and program cuts is desirable?
2. Can the Board agree now on some programs or parts of, programs that probably should not be funded in the 1993-4 budget?
3. What specific budget direction should the Board give the Chair for the Budget manager? (see reverse for one option)

12:00 - 12:15 Summary of Decisions

1:15 Continuation of the morning discussion (if necessary)

c. Elected Officials
c. Department Managers

POSSIBLE BUDGET GUIDELINES

(Numbers are estimates)

Projected Deficit:	\$8,000,000	
	- 2,000,000	No M and S increase
Subtotal	\$6,000,000	
	- 1,200,000	Lower Payment on JDH COPs for next year - OTO savings
Subtotal	\$4,800,000	
	- 600,000	lower spending this year by all Depts. and Elected Officials
Subtotal	\$4,200,000	
	-\$4,200,000	3.0% Constraint Budgeting
Subtotal	+\$	0 balance

NOTES

1. If all available money spent on ongoing programs, and all else is equal, the Board would be looking at a \$3,800,000 deficit for 1994-5.

OTO from JDH COPs	\$1,200,000
OTO from Spending cap	\$ 600,000
New Juvenile Obligations	\$2,000,000

The Board may want to try to target projects or programs in the 1993-4 budget that are OTO or "one more year".

2. The estimated savings from January to July, 1993, is a combination of the hiring freeze and the M/S constraint.

3. Departments could present their 3.0% constraint cuts in March as "program" cuts, as Department-wide smaller cuts, or as a combination.

4. These guidelines allow the Board to review programs and make choices to reallocate money while still reviewing budget presentations that are "balanced" overall. These April reallocation decisions could focus on restoring parts of the 3.0% constraint cuts, assessing the impacts of state cuts, reducing the reliance on OTO money, or enhancing successful programs.

5. The January/February Retreat should focus, in part, on developing a long term planning process that will sharpen the County's mission.

Work Session
1-6-93
Handout #2
Comm. Collier

POSSIBLE PROGRAM AREAS FOR LIBRARY PROGRAM BUDGET

1. Volunteer Services Program

The Volunteer Services program is responsible for the recruitment, interviewing, placement, training, record keeping, recognition and support of volunteers systemwide. In 1992, more than 400 volunteers provided over 28,000 hours of service at Central and in the branches.

2. Title Wave Used Bookstore

Library's discarded books are sold at this facility staffed primarily by volunteers.

3. Old Town Reading Room

4. Communication with our public: calendars of events, library locations, and phone numbers, information about services, hours, fines, etc., The Bookmark, booklists, etc.

5. Special Programs

Costs for special programs listed here include staff, publicity and other related costs. Costs for individual special programs can be calculated.

Check It Out Celebration

National Library Week

Booth at county fair

Reading Railroad

Literuption booth

Summer Reading

Brown Bag Lunch and Learn

Storytimes

Tours

School visits

Dyna instruction classes

Participation at neighborhood events, community jails, parades, etc.

6. Day Care Services program
7. Grants Programs for current fiscal year:
 - Opening the Preschool Door to Learning
 - Parenting Center/Early Childhood Education program
 - Toddler Time Video/Workshops
8. Online Searching Services
9. Overdues/Billings by Mail
10. Reserves/Requests Function
11. Renewal Telephone Line
12. Interlibrary Loan
13. Telephone reference
 - Includes Reference Line and referral of questions to subject desks at Central, direct dial to public service desks, branches, Popular library, Childrens Library, etc.
14. Public Typewriters at Branches and Central
15. Books and other materials purchasing and processing
 - This program includes all costs of books and other library materials for branches and Central, as well as technical services staff who select, order, catalogue, and process books. Costs of books and other materials for individual library locations are available.
16. Computerized book location system for the public. Circulation system and online catalog (Dynix).
17. Library Outreach Services Program
 - a. Bookmobile - The bookmobile provides service to retirement centers, community centers, low income housing development, and two community stops.

- b. Nursing Home and Homebound Service - Van service is provided to nursing home lobbies and to homebound individuals who have no other way of getting library materials.
- c. Jail Service - Library books, books requested by inmates, and lots of magazines given to us by the post office for this purpose are provided to inmates of county jail facilities and residents of the Donald E. Long Juvenile Detention Home.
- d. Books By Mail - Books are provided through the mail to county residents who live in outlying areas and to homebound patrons who request this type of service. Large print books are also provided by mail to patrons with limited vision.
- e. Deposit Collections - Small collections of library materials are provided on a rotating basis to a variety of community centers and other locations.

CENTRAL LIBRARY

18. Central, Circulation Services

Circulation of materials function includes registration, checkout, fine collection, checkin, reshelving, paging of materials.

19. Central, Information Services

This program is responsible for providing information services at the Central library. What follows are public service points or desks:

- a. Art & Music
- b. Periodicals
- c. Science and Business
- d. Government Documents
- e. Catalog Information
- f. Literature & History
- g. John Wilson Room
- h. Stack Call Desk
- i. Popular Library
- j. Video
- k. Children's Library
- l. General Information Desk

20. Central Exhibits/Displays/Friends Gallery
21. Lifelong Learning Center - operated in conjunction with PCC.
22. Central Library Security (FSO, night guard, etc.)
23. Meeting Room Booking

BRANCH LIBRARIES

All branch libraries provide some level of the following services: circulation of books and other materials, patron assistance, children's programs.

Budgets for next year can be prepared which eliminate either complete branch libraries or specific services at specific branch libraries. For example, smaller agencies may have circulation service only, no patron assistance or children's programs.

24. Albina Branch
25. Belmont Branch
26. Capitol Hill Branch
27. Gregory Heights Branch
28. Gresham Regional Library
29. Hillsdale Branch
30. Holgate Branch
31. Hollywood Branch
32. Midland Branch
33. North Portland Branch
34. Rockwood Branch

35. St. Johns Branch
36. Sellwood Branch
37. Woodstock Branch

DISTRIBUTED COSTS

In addition to information provided for each of the listed program areas, you may also find it useful to know what is included as cost-distributed to appropriate programs.

Individual costs and descriptions can also be provided for each of these areas listed below. Costs for providing these services will vary with changes to the library's programs. What follows is a partial list:

- general administration
- Central library administration
- branch library administration
- inter-library delivery
- training, travel
- facilities maintenance
- telephones, utilities
- forms printing
- public relations coordination
- branch reference support service
- county indirect charges

SUMMARY OF HEALTH DEPARTMENT UNITS AND FUNDING SOURCES

As of 12-23-92

*Work Session
11-6-93
Handout
#1 from
Comm. Collia*

LGFS CODE	ORGANIZATION	TOTAL BUDGET	GENERAL FUND	GENERAL FUND %	GRANTS	GRANT %	FEES	FEE %
0210	HEALTH OFFICER	156,830	156,830	100.00%		0.00%		0.00%
0231	ENV HEALTH ADMINISTRATION	119,885	0	0.00%		0.00%	119,885	100.00%
0232	INSPECTIONS	989,888	(23,281)	-2.35%	3,100	0.31%	1,010,069	102.04%
0233	VECTOR CONTROL	296,961	266,961	89.90%		0.00%	30,000	10.10%
0234	LEAD SCREENING PROJECT	62,203	0	0.00%	62,203	100.00%		0.00%
0240	EMS	232,462	232,462	100.00%		0.00%		0.00%
0250	MEDICAL EXAMINER	509,376	451,374	88.61%		0.00%	58,002	11.39%
REGULATORY HEALTH SERVICES DIVISION		2,367,605	1,084,346	45.80%	65,303	2.76%	1,217,956	51.44%
0310	HIV ADMINISTRATION	353,235	153,136	43.35%	200,099	56.65%		0.00%
0315	PLANNING AND GRANT DEVELOPMENT	289,615	220,315	76.07%	69,300	23.93%		0.00%
0320	AIDS OUTREACH	597,520	74,762	12.51%	522,758	87.49%		0.00%
0330	SUBSTANCE ABUSE	423,861	(24,589)	-5.80%	440,050	103.82%	8,400	1.98%
0340	HIV/WOMENS PROJECT	546,419	53,322	9.76%	493,097	90.24%		0.00%
0350	RISK BEHAVIOR INTERVENTION	489,581	(47,975)	-9.80%	537,556	109.80%		0.00%
0360	AIDS PREVENTION\SUBSTANCE ABUSERS	188,606	0	0.00%	188,606	100.00%		0.00%
HIV SERVICES DIVISION		2,888,837	428,971	14.85%	2,451,466	84.86%	8,400	0.29%
0405	SPECIALTY CARE CLINICS ADMIN	248,413	194,384	78.25%		0.00%	54,029	21.75%
0410	INTERNATIONAL HLTH CTR	2,996,511	0	0.00%	479,122	15.99%	2,517,389	84.01%
0416	INTERPRETATION SERVICES	369,758	369,758	100.00%		0.00%		0.00%
0420	TB CLINIC	1,043,154	900,989	86.37%	142,165	13.63%		0.00%
0430	STD CLINIC	895,260	574,745	64.20%	179,814	20.09%	140,701	15.72%
0440	COMMUNICABLE DISEASE	484,794	428,468	88.38%	56,326	11.62%		0.00%
0441	EPIDEMIOLOGY/SYPHILIS OUTREACH	499,102	260,810	52.26%	159,812	32.02%	78,480	15.72%
0445	OCCUPATIONAL HEALTH	447,602	0	0.00%		0.00%	447,602	100.00%
0450	SCHOOL BASED CLINIC PROGRAM OFFICE	110,694	110,694	100.00%		0.00%		0.00%
0451	ROOSEVELT SBC	199,325	190,041	95.34%		0.00%	9,284	4.66%
0452	CLEVELAND SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0453	JEFFERSON SBC	199,325	136,014	68.24%	54,025	27.10%	9,286	4.66%
0454	MARSHALL SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0455	PARKROSE SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0456	MADISON SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0457	GRANT SBC	199,325	190,039	95.34%		0.00%	9,286	4.66%
0480	HIV CLINIC	817,564	207,764	25.41%	500,000	61.16%	109,800	13.43%
0490	HIV HOME CARE	430,720	264,594	61.43%		0.00%	166,126	38.57%
SPECIALTY CARE CLINIC DIVISION		9,738,847	4,588,456	47.11%	1,571,264	16.13%	3,579,127	36.75%
0710	PRIMARY CARE CLINICS DIVISION ADMIN	547,628	59,417	10.85%	195,777	35.75%	320,691	58.56%
0710	COALITION OF CO. HLTH CTRS SUPPORT	93,941	93,941	100.00%		0.00%		0.00%
0710	MEDICAL DIRECTOR/CLINICAL DIRECTION	178,077	10,133	5.69%	63,663	35.75%	104,282	58.56%
0711	MEDICAID/CARE RESOURCE PROJECT	340,207	(29,354)	-8.63%	52,708	15.49%	316,853	93.14%
0712	MULTICARE - PREPAID PROGRAM SERVICES	452,077	71,215	15.75%		0.00%	380,862	84.25%
0714	HOMELESS CHILDREN PROJECT	141,120	0	0.00%	141,120	100.00%		0.00%
0715	WESTSIDE PRIMARY CARE CLINIC	1,005,950	152,874	15.20%	334,042	33.21%	519,034	51.60%
0720	SOUTHEAST PRIMARY CARE CLINIC	2,724,250	409,939	15.05%	908,697	33.36%	1,405,614	51.60%
0725	EAST COUNTY PRIMARY CARE CLINIC	1,865,472	280,712	15.05%	622,245	33.36%	962,516	51.60%
0730	NORTHEAST PRIMARY CARE CLINIC	3,036,214	456,882	15.05%	1,012,756	33.36%	1,566,576	51.60%
0735	NORTH PORTLAND PRIMARY CARE CLINIC	1,406,922	211,710	15.05%	469,291	33.36%	725,921	51.60%
0740	BURNSIDE PRIMARY CARE CLINIC	797,426	460,694	57.77%	300,732	37.71%	36,000	4.51%
0745	MID COUNTY PRIMARY CARE CLINIC	2,068,933	311,328	15.05%	690,111	33.36%	1,067,494	51.60%
PRIMARY CARE DIVISION		14,658,217	2,489,491	16.98%	4,791,141	32.69%	7,405,841	50.52%

SUMMARY OF HEALTH DEPARTMENT UNITS AND FUNDING SOURCES

As of 12-23-92

LGFS CODE	ORGANIZATION	TOTAL BUDGET	GENERAL FUND	GENERAL FUND %	GRANTS	GRANT %	FEES	FEE %
0751	SOUTHEAST FIELD TEAM	947,239	701,751	74.08%	145,217	15.33%	100,271	10.59%
0752	NE FIELD TEAM	988,041	561,015	56.78%	326,755	33.07%	100,271	10.15%
0753	EAST CO. FIELD TEAM	859,216	560,459	65.23%	198,486	23.10%	100,271	11.67%
0754	NORTH PORTLAND FIELD TEAM	784,949	563,842	71.83%	120,836	15.39%	100,271	12.77%
0755	FIELD SERVICES DIVISION ADMIN	393,865	347,554	88.24%	46,311	11.76%		0.00%
0755	COUNTY FUNDED CHILD/PARENT CONTRACT:	376,700	376,700	100.00%		0.00%		0.00%
0756	FIELD SVCS - HEALTH EDUCATION	226,265	219,575	97.04%		0.00%	6,690	2.96%
0760	FAMILY SERVICE CENTER - CISS	187,129	0	0.00%	187,129	100.00%		0.00%
FIELD SERVICES DIVISION		4,763,404	3,330,896	69.93%	1,024,734	21.51%	407,774	8.56%
0810	DENTAL DIVISION ADMIN	282,233	282,233	100.00%		0.00%		0.00%
0810	PASS THROUGH TO RUSSELL STREET	280,621	0	0.00%	280,621	100.00%		0.00%
0811	SOUTHEAST DENTAL CLINIC	616,887	415,252	67.31%		0.00%	201,635	32.69%
0812	NORTHEAST DENTAL CLINIC	528,037	326,402	61.81%		0.00%	201,635	38.19%
0813	DENTAL OUTREACH AND EDUCATION	277,132	277,132	100.00%		0.00%		0.00%
0814	MID COUNTY DENTAL CLINIC	554,390	352,755	63.63%		0.00%	201,635	36.37%
DENTAL SERVICES DIVISION		2,539,300	1,653,773	65.13%	280,621	11.05%	604,906	23.82%
0855	SUPPORT SERVICES UNIT	742,627	455,655	61.36%	286,972	38.64%		0.00%
0856	WORD PROCESSING	247,718	247,718	100.00%		0.00%		0.00%
0856	MEDICAL RECORDS/CLINICAL SUPPORT	170,136	170,136	100.00%		0.00%		0.00%
0860	PHARMACY SERVICES	2,187,055	1,482,099	67.77%		0.00%	704,956	32.23%
0870	LABORATORY SERVICES	1,094,232	1,016,607	92.91%	77,625	7.09%		0.00%
0875	INFORMATION AND REFERRAL SERVICES	285,793	164,956	57.72%	120,837	42.28%		0.00%
0855	INTERNAL SVC REIMBURSEMENTS	383,509	383,509	100.00%		0.00%		0.00%
0880	HEALTH SUPPLY	609,390	144,415	23.70%	464,975	76.30%		0.00%
0885	DATA SYSTEMS AND INFORMATION SERVICES	342,291	342,291	100.00%		0.00%		0.00%
SUPPORT SERVICES DIVISION		6,062,751	4,407,386	72.70%	950,409	15.68%	704,956	11.63%
0890	GRANTS AND FINANCE MANAGEMENT	333,248	207,345	62.22%		0.00%	125,903	37.78%
0855	DEPARTMENT DIRECTOR	154,814	154,814	100.00%		0.00%		0.00%
0892	MEDICAL CLAIMS PAYABLE	347,257	300,507	86.54%		0.00%	46,750	13.46%
0893	MEDICAL BILLINGS	249,696	202,946	81.28%		0.00%	46,750	18.72%
0895	PAYROLL AND PERSONNEL	170,628	170,628	100.00%		0.00%		0.00%
DEPT MGR/BUSINESS SERVICES		1,255,643	1,036,240	82.53%	0	0.00%	219,403	17.47%
0950	CORRECTIONS HEALTH	3,222,577	2,960,624	91.87%		0.00%	261,953	8.13%
0951	DOWNTOWN CENTER							
0952	JUVENILE CENTER							
0953	MCCF							
0954	CLAIRE ARGOW CENTER							
0956	COURTHOUSE JAIL							
0975	INVERNESS CENTER	1,472,431	1,472,431	100.00%		0.00%		0.00%
CORRECTIONS HEALTH		4,695,008	4,433,055	94.42%	0	0.00%	261,953	5.58%
DEPARTMENTAL TOTAL		48,969,612	23,452,614	47.89%	11,134,938	22.74%	14,410,316	29.43%

Work Session
1-6-93
Handout # 2
Dave Warren

FY1993-94

GENERAL FUND

**REVENUE FACTS
AND ASSUMPTIONS**

December 15, 1992

Property Tax

1992-93 value change was a 9.4% increase over the previous year. That, along with payments of prior-years levies, along with penalties and interest, should produce \$77,039,955 in General Fund property tax revenues, 10.2% above the 1991-92 total.

We believe a worst-case (only 2% probability it could be lower) growth forecast for 1993-94 would produce \$78 million, a 1.2% growth from 1992-93. This would only be the case if there were no increase in property values.

Our most-likely forecast is for a 7% value increase, returning \$82,056,183, a 6.5% increase in actual receipts over 1992-93.

A most-optimistic (2% probability it could be higher) forecast is for an 11% value increase which would return \$84,743,950, an 10% increase in actual receipts over the previous year.

Property Tax Assumptions

General Fund tax base grows the allowed 6% to \$91,014,891. Measure 5 compression will lower that about 10% (\$9.1 million).

Discounts, delinquencies and appeal refunds will make 7% (\$5.7 million in the General Fund) of 1993-94 property tax billings not available for allocation. Collection of prior-year taxes, plus penalties and interest, will add back \$5.9 million to the General Fund.

Multnomah County will have a special levy of \$23,800,000, equal to the total of the current jail and library levies. (Measure 5 compression will lower that 10%, to \$21,420,000.)

Urban renewal levies are included in the \$10 limit, but, for 1993-94, the Portland Development Corporation finances itself from reserves and does not issue a levy.

Assumes Portland levies \$107.6 million for their tax base and \$43.8 million for fire & police disability and retirement, a total of \$151.4 million, per Portland Bureau of Financial Planning, November, 1992.

Business Income Tax

Current 1992-93 estimate is
\$17,139,753.

1993-94 forecast is \$18,716,610,
paralleling the State's forecast for
Oregon Corporate Income Tax growth of
9.24%.

The Governor's Task Force (the
Goldschmidt Committee) recommended
universal BIT format for all
jurisdictions. Any Legislative action on
this will not effect 1993-94 revenues.

Motor Vehicle Rental Tax

1992-93 current projection is
\$5,480,852.

1993-94 forecast is \$6,042,383, up
6.0%. Rental agencies are expected to
raise prices about 5% as fleet discounts
from auto manufacturers decline.

Beginning Working Capital (BWC)

BWC 1992-93 actual is \$6,758,000.

1993-94 projection is \$5,859.222, based on expense estimates and current revenue projections for 1993-94. This assumes a 1992-93 spending level of 96% and revenues as projected.

Federal Revenues

1992-93 projection is \$5,574,958.

Federal Marshal expected to lease 125 beds. O&C timber receipts are declining about 10%, reflecting reduced timber harvest.

1993-94 forecast is \$5,486,050, down slightly from 1992-93.

State Revenues

1992-93 State revenues are projected to total \$4,596,581.

1993-94 State revenues are at best uncertain due to possible legislative action.

Our forecast of \$4,310,001 includes State DOR forecasts for Multnomah County cigarette tax receipts (\$1,146,136), liquor revenue sharing (\$1,414,577), and the video-lottery share intended for economic development (\$1,008,817). The 1993 Legislature could modify these forecasts as they work with possible school-funding sources.

Interest

Available interest rate now about 4%,
down from 4.5% a year ago.

1992-93 estimate now \$1,053,360.

1993-94 forecast is \$1,053,360, the
same as the previous year. Interest
rates are expected to be down, but the
revenue available for short-term
investing will be up.

Service Charges

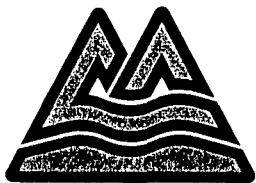
Minor increases (2% or so) expected in most areas, due to inflation and/or population growth.

Revenues from elections expected to drop about \$200,000 as election activity drops.

1993-94 forecast is \$6,369,121, about the same as 1992-93.

Total

Using the most-likely property tax forecast, the total General Fund forecast for 1993-94 is \$151,348,753, up about 4.8%.



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR • 248-3308
DAN SALTZMAN • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
TANYA COLLIER • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277 • 248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

January 4 - 8, 1993

Monday, January 4, 1993 - 12:00 NOON - Commissioners Oath of
Office Ceremony . . . Page 2

Tuesday, January 5, 1993 - 9:30 AM - Board Briefings . . . Page 2

Tuesday, January 5, 1993 - 10:00 AM - Agenda Review. . . . Page 2

Wednesday, January 6, 1993 - 9:00 AM - Work Session. . . . Page 2

Thursday, January 7, 1993 - 9:30 AM - Regular Meeting. . . Page 3

Thursday Meetings of the Multnomah County Board of
Commissioners are taped and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side
subscribers

Thursday, 10:00 PM, Channel 49 for Columbia Cable
(Vancouver) subscribers

Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah
East) subscribers

Saturday 12:00 PM, Channel 21 for East Portland and East
County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD
CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE
248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Monday, January 4, 1993 - 12:00 NOON

Multnomah County Courthouse, Room 602

SWEARING IN CEREMONY

Judge Dorothy Baker will preside over the Swearing In/Oath of Office of Multnomah County Multnomah County Commissioner SHARRON KELLEY; Associate Justice Susan P. Garber will preside over the Swearing In/Oath of Office of Multnomah County Multnomah County Commissioner DAN SALTZMAN; and Judge Ellen Rosenblum will preside over the Swearing In/Oath of Office of Multnomah County Multnomah County Commissioner TANYA COLLIER.

Reception to follow in the Commissioners Offices, located in the Portland Building, 1120 S.W. 5th, Suite 1500

Tuesday, January 5, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

BOARD BRIEFINGS

B-1 Briefing on the Proposed Children & Youth Mental Health Advisory Committee. Presented by Gary Nakao, James Edmondson and Gary Smith. 9:30 TIME CERTAIN, 30 MINUTES REQUESTED.

Tuesday, January 5, 1993 - 10:00 AM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

B-2 Review of Agenda for Regular Meeting of January 7, 1993

Wednesday, January 6, 1993 - 9:00 AM

Multnomah County Courthouse, Room 602

WORK SESSION

W-1 Review the Financial Parameters for the 1993-1994 Budget Process. Presented by Dave Warren. EXPECTED TO BE AN ALL DAY SESSION.

Thursday, January 7, 1993 - 9:30 AM
Multnomah County Courthouse, Room 602

REGULAR MEETING

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 In the Matter of the Election of a Commissioner to the Position of Vice-Chair for the Calendar Year 1993, Pursuant to Section 3.60 of the Multnomah County Home Rule Charter and RESOLUTION 91-13 (Board Rules) Section 2 (A)
- R-2 Presentation of the Certificate of Achievement for Excellence in Financial Reporting Award - 9:30 AM TIME CERTAIN

CONSENT CALENDAR

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-1 Liquor License Application Renewals Submitted by Sheriff's Office with Recommendation for Approval as Follows:
Package Store for the MINI-MART EXPRESS, 16437 S.E. POWELL, PORTLAND
- C-2 Liquor License Application Renewals Submitted by Sheriff's Office with Recommendation for Approval as Follows:
Retail Malt Beverage for the DOUBLE DRIBBLE TAVERN, 13550 S.E. POWELL BOULEVARD, PORTLAND

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-3 ORDER in the Matter of Contract 15664 for the Sale of Certain Real Property to TIMOTHY HENDERSON
- C-4 ORDER in the Matter of the Execution of Deed 930833 for Certain Tax Acquired Property to BRUCE GILBERTSON

REGULAR AGENDA

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-3 C 6-92 Continued Second Reading and Possible Adoption of an ORDINANCE Amending the Comprehensive Framework Plan Map, the Comprehensive Framework Plan Text, and Sectional Zoning Maps to Recognize and Implement the Columbia River Gorge National Scenic Area. (Continued from Tuesday, December 29, 1992.)
- R-4 ORDER in the Matter of Designation of Newspapers of General Circulation in the County for Required Election Publications

DEPARTMENT OF HEALTH

- R-5 Budget Modification MCHD #13 Requesting Consideration and Approval to Increase Appropriations to Reflect the Receipt of a Childhood Lead Poisoning Prevention Grant for \$62,203. from the Centers for Disease Control via the State of Oregon to Provide State Wide Lead Screening and Follow Up Services
- R-6 Ratification of an Intergovernmental Revenue Agreement, Contract #201333, between the Port of Portland and Multnomah County, Health Department to Provide Hepatitis B Vaccination and Post Exposure Evaluation and Follow Up for Port Employees, for the Period Upon Execution through December 1, 1993

DEPARTMENT OF SOCIAL SERVICES

- R-7 Ratification of an Intergovernmental Revenue Agreement, Contract # 102873, Amendment 1, between Multnomah County Housing & Community Services Division and the City of Portland, Bureau of Community Development to Increase City Funds by \$72,000. for Emergency Shelter Vouchers for Homeless People
- R-8 Budget Modification DSS #40 Requesting Authorization to Increase the Housing and Community Services Division Pass-Through Budget by \$72,000. City of Portland Federal Funds for Emergency Housing Vouchers for Homeless People
- R-9 Budget Modification DSS #42 Requesting Authorization to Add an Office Assistant II Position to the Adjudication Unit
- R-10 Budget Modification DSS #43 Requesting Authorization to Correct the Number of Full Time Employees (FTE's) Printed for Several Personnel Positions in the 1992-93 Adopted Budget

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-11 ORDER in the Matter of a Sole Source Exemption to Contract for Licensing the Use of a Conduit Between the Mead and Gill Buildings

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

- R-12 Budget Modification NOND #16 Requesting Authorization to Transfer \$4,000. from General Fund Contingency to the Housing and Community Services Division to Qualify for State Department of Veteran's Affairs Matching Funds for the Veteran's Service Coordinator Position

- R-13 First Reading of an ORDINANCE to Repeal Ordinance No. 731, the Multnomah County Public Library Utility Excise Tax Ordinance
- R-14 ORDER in the Matter of Establishing Guidelines about the Preparation of the Multnomah County Budget
- R-15 ORDER in the Matter of Establishing a Budget Procedure for Hiring During Fiscal Year 1992-1993
- R-16 ORDER in the Matter of Establishing a Cap on Spending for Fiscal Year 1992-1993
- R-17 ORDER in the Matter of Addressing Anticipated Shortfalls in the Fiscal Year 1993-1994 Budget
- R-18 ORDER in the Matter of Establishing a Procedure for Monitoring Supervisor to Employee Ratios

PUBLIC COMMENT

- R-19 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

0264C/1-5
cap

Date Submitted 12/22/92

Meeting Date 1/6/93

Agenda No. 12-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject **Policy Direction for 1993-94 Budget Process**

Informal Only **1/6/92**

Formal Only

DEPARTMENT **Nondepartmental**

DIVISION **Planning & Budget**

CONTACT **Dave Warren**

TELEPHONE **248-3822**

Brief Summary

Review the financial parameters for the 1993-94 budget process and determine how the budget should be prepared to focus emphasis on programs and policy decisions.

Action Requested:

☐ Information Only

☐ Preliminary
Approval

☒ **POLICY
DIRECTION**

☐ Approval

Estimated Time Needed on Agenda **This is expected to be an all day session.**

IMPACT:

☐ Personnel

☐ Fiscal/Budgetary

☐ General Fund

☐ Other

1992 DEC 23 PM 11:05
CLERK OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON

SIGNATURES

Department Manager

Budget/Personnel

County Counsel

Other

Gladys McCoy
Dave C. Warren

December 30, 1992

To: Board of County Commissioners
Commissioners Elect
From: Bill Farver
Re: January 6 Worksession Draft Agenda

I offer the following draft agenda for your consideration for January 6th. Several ideas have been proposed concerning how to use the time and we thought it would be helpful to try to see if the following meets your needs.

Invited Participants: Board Members
Invited to Observe and be Available to Answer Questions:
Elected Officials, Department Managers, Board Staff
Facilitator: Shared among Hank, Dave and Bill
Location: Board Room

8:30 - 8:45 Revenue Update

Lead Question: What is the best estimate of our deficit for next year?

8:45 - 10:00 Discussion of Programs for the Budget proposed by
Liaison Commissioners

Lead Questions:

1. Do the proposed programs offer the desired level of specificity/information for Board budget review?
2. Are they sufficiently consistent to allow a fair, comparative review?
3. What types of fee increases/new sources of funding is the Board interested in exploring for individual programs?

10:00 - 12 Development and Discussion of Budget Guidelines for
Departments to Prepare their Budgets

Lead Questions: What direction should the Board give the Chair in having the Departments prepare their budgets for Board review starting in February?

1. What combination of lower constraints, OTO savings, and program cuts is desirable?
2. Can the Board agree now on some programs or parts of programs that probably should not be funded in the 1993-4 budget?
3. What specific budget direction should the Board give the Chair for the Budget manager? (see reverse for one option)

12:00 - 12:15 Summary of Decisions

1:15 Continuation of the morning discussion (if necessary)

c. Elected Officials
c. Department Managers

POSSIBLE BUDGET GUIDELINES

(Numbers are estimates)

Projected Deficit:	\$8,000,000	
	- 2,000,000	No M and S increase
Subtotal	\$6,000,000	
	- 1,200,000	Lower Payment on JDH COPs for next year - OTO savings
Subtotal	\$4,800,000	
	- 600,000	lower spending this year by all Depts. and Elected Officials
Subtotal	\$4,200,000	
	-\$4,200,000	3.0% Constraint Budgeting
Subtotal	+\$	0 balance

NOTES

1. If all available money spent on ongoing programs, and all else is equal, the Board would be looking at a \$3,800,000 deficit for 1994-5.

OTO from JDH COPs	\$1,200,000
OTO from Spending cap	\$ 600,000
New Juvenile Obligations	\$2,000,000

The Board may want to try to target projects or programs in the 1993-4 budget that are OTO or "one more year".

2. The estimated savings from January to July, 1993, is a combination of the hiring freeze and the M/S constraint.

3. Departments could present their 3.0% constraint cuts in March as "program" cuts, as Department-wide smaller cuts, or as a combination.

4. These guidelines allow the Board to review programs and make choices to reallocate money while still reviewing budget presentations that are "balanced" overall. These April reallocation decisions could focus on restoring parts of the 3.0% constraint cuts, assessing the impacts of state cuts, reducing the reliance on OTO money, or enhancing successful programs.

5. The January/February Retreat should focus, in part, on developing a long term planning process that will sharpen the County's mission.

December 30, 1992

Delmn -
Call me -
B. 11

To: Board of County Commissioners
From: Bill Farver
Re: Recommendations for Use of Wednesday Work sessions and Development of Work plans

During the Retreat, the Board agreed to try to use Wednesday as informal worksessions on policy issues. Three policies or issues seem especially pressing:

- a. Development of Budget Guidelines and Agreement on Process
- b. Development of Workplans for Liaison Assignments
- c. Budget Deliberations

I am circulating a separate memo on the Budget Guidelines and a suggested agenda for January 6th. The budget deliberation process was discussed at the retreat and is copied in part below.

I recommend that workplans be developed in the following manner:

- a. Departments/Elected Officials develop critical issues/opportunities list and submit to Bill by January 8th (memo already sent requesting this)
- b. Bill compiles lists and shares with Board for general comments
- c. Liaison Commissioner refines workplan based on the lists and Board comment
- d. Liaison Commissioner and Department Manager/Elected Official present the workplan to the Board for their discussion and policy direction

If this procedure is acceptable, I suggest the following schedule for these Wednesdays:

1-6 Budget Guidelines and Schedule

1-13 Open

1-20 Overview of Critical Issues Lists Submitted by Departments and Elected Officials (p.m.)

1-27 Development of Workplans for Non Departmental and Management Support (a.m.)

4:30
Non

2-3 Development of Workplans for Public Safety (a.m.) and Environmental Services (p.m.)

2-10 Development of Workplans for Health and Library (a.m.) and Social Services (p.m.)

2-17 Budget Hearings - Management Support - NonDepartmental

2-24 Budget Hearings - MSCO

3-3 Budget Hearings - Environmental Services

N.B. These hearings are part of the schedule of budget hearings as listed in the retreat packet:

Week One	Library (2-12)
Week Two	Man.Sup/Non D (2-17)
	Health (2-18/19)
Week Three	DA (2-22)
	MSCO (2-24/25)
	DCC (2-26)
Week Four	Soc. Srvs.(3-1/3)
	DES (3-4/5)

3-10 One of the sessions in which Department Managers and Elected Officials present answers to questions, alternative proposals, and discuss areas of interest to Board, board and budget staff, and CBACs. (March 8 to March 16)

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