

ANNOTATED AGENDA

Monday, April 9, 1990 - 9:00 AM
Multnomah County Courthouse, Room 602

BUDGET MEETING
GENERAL SERVICES PROGRAMS

1. CBAC Reports (Non-Departmental and DGS)
 2. External Agencies (MHRC, PMCOA, Metro Arts, OSU Extension, East and West Soil Conservation Districts)
 3. Library
 4. Auditor
 5. Tax Supervising
 6. Citizen Involvement Committee
 7. Cemeteries
 8. Cable Television
 9. Assessment and Taxation
 10. Elections
 11. Emergency Management
 12. Chair and Board of County Commissioners
-

Monday, April 9, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
GENERAL GOVERNMENT PROGRAMS

WORK SESSION TO FOLLOW (TIME PERMITTING)
HUMAN SERVICES PROGRAMS (CONTINUED FROM APRIL 5, 1990)

Tuesday, April 10, 1990 - 9:30 AM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

1. Briefing on major changes in the welfare program.
Presented by Beatrice M. Brooks
2. Briefing on Private Industry Council 2-year Plan.
Presented by Dennis Cole

REQUESTS FORMAL APPROVAL OF PLAN PRIOR TO
APRIL 30, 1990

Tuesday, April 10, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

1. Informal Review of Formal Agenda of April 12, 1990

R-2 - SUBSTITUTED RESOLUTION SUBMITTED BY
COMMISSIONER ANDERSON WITH REQUEST THAT FORMAL
ACTION BE HELD OVER ONE WEEK

R-3 - STAFF DIRECTED TO BRIEF BOARD ON THURSDAY

R-13 - DISCUSSION ON PROPOSED CONDITIONS OF SALE; CITY OF TROUTDALE ASKED TO CONSIDER POSSIBLE PARTICIPATION

Wednesday, April 11, 1990 - 9:00 AM
Multnomah County Courthouse, Room 602

BUDGET MEETING
ENVIRONMENTAL SERVICES PROGRAMS

1. DES CBAC Report
2. DES Administration
3. Land Use Planning
4. Recreation (Expo Center, County Fair, Parks, Glendoveer, Marine Facilities)
5. Community Development
6. Animal Control
7. Transportation

Wednesday, April 11, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
ENVIRONMENTAL SERVICES PROGRAMS

Thursday, April 12, 1990 - 8:30 AM
Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

Executive Session regarding real property transactions
[allowed under ORS 192.660 (1)(e)]

EXECUTIVE SESSION HELD, NO DECISIONS MADE

Thursday, April 12, 1990 - 9:00 AM
Multnomah County Courthouse, Room 602

FORMAL MEETING

DEPARTMENT OF GENERAL SERVICES

- R-1 In the Matter of Presentation of Five Year Service Awards to John Little, Diane Lewis, Robin Zook, Becky Kjelstrom, Terri Thorson, Evonne Connors, Diane Bye, Merrie Ziady, Sara Martin, Lorraine Arnett, Cynthia Freiermuth, Inez Mathews, Lorenzo Poe, Lessie R. Alvarez, Khabira J. McDow, Michael Chamberlain, Cynthia L. Paollili, and John Webster **TIME CERTAIN 9:00 AM**

PRESENTATIONS MADE, NAMES OF BALANCE OF RECIPIENTS TO BE PUBLISHED IN NEXT ISSUE OF EMPLOYEE BYLINES

DEPARTMENT OF GENERAL SERVICES

- R-2 Resolution in the Matter of Creating a Capital Improvement Fund and Adopting Guidelines for Receipts and Disbursements Accounted for in the Capital Improvement Fund

ACTION ON SUBSTITUTED RESOLUTION HELD OVER TO
APRIL 19, 1990

DEPARTMENT OF HUMAN SERVICES

- R-3 Budget Modification DHS #42 Approving Reduction of the Appropriation in the Employment Program by \$17,540 in Juvenile Justice Division Resulting from Cuts in Federal Funding Received from the Private Industry Council for Fiscal Year 1989/90

APPROVED

- R-4 Ratification of Intergovernmental Agreement Amendment #4 Between Social Services Division Developmental Disabilities Program and Oregon Health Sciences University

APPROVED

PUBLIC CONTRACT REVIEW BOARD

- R-5 Order in the Matter of an Exemption from Public Bidding to Purchase Used Cars for the Sheriff's Office Undercover Operations

ORDER 90-50 APPROVED

NON-DEPARTMENTAL

- R-6 Ratification of Intergovernmental Agreement Between Oregon Public Utility Commission and Multnomah County Sheriff's Office

APPROVED

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-7 Proclamation in the Matter of Proclaiming the Week of April 7-14 as COMMUNITY DEVELOPMENT WEEK

PROCLAMATION 90-51 APPROVED

- R-8 Order in the Matter of Conveying a Deed for Certain Real Property to the Public for Road Purposes and Authorizing Chair to Execute Deed (NE 181st Avenue - Item No. 90-60)

ORDER 90-52 APPROVED

- R-9 Ratification of an Intergovernmental Agreement with the Oregon Department of Energy Emergency Planning with Regard to the Trojan Nuclear Power Plant Ingestion Plan

APPROVED

R-10 Budget Modification DES #14 Authorizing Transfer of \$163,291 within Parks Services Budget to Bring 1989-90 Parks Development Budget in line with revenue

APPROVED

R-11 Resolution in the Matter of Designating County Property Known as: Lots 3, 4, 5, 6, & 7, Block 2, Garbade; Tax Lot '6' of Lots 1 & 2, Garbade; Blocks 57, 58, & 65 Mentone Addition; Tax Lots '19' & '14' Block 66 Mentone; Tax Lot '297', Section 15, 1S-2E, all on 1987 Assessor's Map, as a County Wildlife Refuge and Assigning Responsibility to the County Parks Services Division for Planning, Development, and Administration of the Proposed Wildlife Refuge

RESOLUTION 90-53 APPROVED

R-12 Resolution in the Matter of Designating and Proclaiming Sunday, April 22, 1990, as Earth Day 1990 and Launching the "Decade of the Environment"

RESOLUTION 90-54 APPROVED

R-13 Resolution in the Matter of Setting a Time to Consider Offers to Purchase Edgefield Property, Establishing Minimum Conditions of Sale and Procedures for Submitting Offers - CONTINUED FROM APRIL 5, 1990

APPROVED RESOLUTION 90-55 IN THE MATTER OF ESTABLISHING A PROCEDURE TO AGREE WITH THE CITY OF TROUTDALE ON GOALS AND CRITERIA TO EVALUATE OFFERS TO BUY THE EDGEFIELD PROPERTY, AUTHORIZE AN ADVISORY TASK FORCE, SET A DATE FOR A REPORT FROM THE TASK FORCE AND DECLARE THE BOARD'S INTENTION TO SOLICIT OFFERS TO PURCHASE THE PROPERTY TO BE EVALUATED FOR CONFORMITY WITH CRITERIA ADOPTED BY THE BOARD

THE BOARD WILL ADOPT THE CRITERIA AND NAME THE TASK FORCE ON MAY 24, 1990

THE TASK FORCE WILL REPORT BACK TO THE BOARD ON JUNE 19, 1990

Thursday, April 12, 1990 - 9:30 AM
Multnomah County Courthouse, Room 602

BUDGET MEETING
SUPPORT SERVICES PROGRAMS

1. DGS Administration
2. Legal, Risk and Insurance (County Counsel, Risk Management)
3. Employee Services
4. Financial and Long-Range Planning
5. Purchasing
6. Information and Communication (ISD)
7. Buildings Maintenance and Capital Projects
8. Fleet and Electronics

Thursday, April 12, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
SUPPORT SERVICES PROGRAMS

Thursday, April 12, 1990 - PM
Multnomah County Courthouse, Room 602

WORK SESSION

Discussion of Department of Justice Services
Reorganization Proposals Continued from March 15, 1990

Friday, April 13, 1990 - 8:30 - 11:45 AM

POLICY DEVELOPMENT COMMITTEE
SPECIAL MEETING

Standard Plaza Building
1100 SW Sixth, Portland
Third Floor, Conference Rooms A & B

0772C/1-5/dr
4/16/90



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

APRIL 9 - 13, 1990

- Monday, April 9, 1990 - 9:00 AM - Budget Meeting . . . Page 2
- Monday, April 9, 1990 - 1:30 PM - Public Hearing . . . Page 2
- Monday, April 9, 1990 - PM - Work Session to Follow. . Page 2
- Tuesday, April 10, 1990 - 9:30 AM - Informal Briefing. Page 2
- Tuesday, April 10, 1990 - 1:30 PM - Informal Review . Page 3
- Wednesday, April 11, 1990 - 9:00 AM - Budget Meeting . Page 3
- Wednesday, April 11, 1990 - 1:30 PM - Public Hearing . Page 3
- Thursday, April 12, 1990 - 8:30 AM - Executive Session Page 3
- Thursday, April 12, 1990 - 9:00 AM - Formal Meeting. . Page 4
- Thursday, April 12, 1990 - 9:30 AM - Budget Meeting. . Page 5
- Thursday, April 12, 1990 - 1:30 PM - Public Hearing. . Page 5
- Thursday, April 12, 1990 - PM - Work Session to Follow Page 6
- Friday, April 13, 1990 - 8:30 AM - PDC Meeting Page 6

PUBLIC TESTIMONY WILL BE TAKEN DURING PUBLIC HEARINGS

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:
Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Monday, April 9, 1990 - 9:00 AM

Multnomah County Courthouse, Room 602

BUDGET MEETING
GENERAL SERVICES PROGRAMS

- 1. CBAC Reports (Non-Departmental and DGS)
- 2. External Agencies (MHRC, PMCOA, Metro Arts, OSU Extension, East and West Soil Conservation Districts)
- ✓3. Library
- ✓4. Auditor
- 5. Tax Supervising
- ✓6. Citizen Involvement Committee
- 7. Cemeteries *w/ Parks*
- 8. Cable Television *w/ DES Admin Services*
- ✓9. Assessment and Taxation
- ✓10. Elections
- 11. Emergency Management *w/ Parks*
- ✓12. Chair and Board of County Commissioners

Monday, April 9, 1990 - 1:30 PM

Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
GENERAL GOVERNMENT PROGRAMS

WORK SESSION TO FOLLOW (TIME PERMITTING)
HUMAN SERVICES PROGRAMS (CONTINUED FROM APRIL 5, 1990)

Tuesday, April 10, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

- 1. Briefing on major changes in the welfare program. Presented by Beatrice M. Brooks
- 2. Briefing on Private Industry Council 2-year Plan. Presented by Dennis Cole and Marnella Bingham

Tuesday, April 10, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

1. Informal Review of Formal Agenda of April 12, 1990

Wednesday, April 11, 1990 - 9:00 AM
Multnomah County Courthouse, Room 602

BUDGET MEETING
ENVIRONMENTAL SERVICES PROGRAMS

1. DES CBAC Report
2. DES Administration
3. Land Use Planning
4. Recreation (Expo Center, County Fair, Parks, Glendoveer, Marine Facilities)
5. Community Development
6. Animal Control
7. Transportation

Wednesday, April 11, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
ENVIRONMENTAL SERVICES PROGRAMS

Thursday, April 12, 1990 - 8:30 AM
Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

Executive Session regarding real property transactions
[allowed under ORS 192.660 (1)(e)]

Thursday, April 12, 1990 - 9:00 AM

Multnomah County Courthouse, Room 602

FORMAL MEETING

DEPARTMENT OF GENERAL SERVICES

R-1 In the Matter of Presentation of Five Year Service Awards to John Little, Diane Lewis, Robin Zook, Becky Kjelstrom, Terri Thorson, Evonne Conners, Diane Bye, Merrie Ziady, Sara Martin, Lorraine Arnett, Cynthia Freiermuth, Inez Mathews, Lorenzo Poe, Lessie R. Alvarez, Khabira J. McDow, Michael Chamberlain, Cynthia L. Paollili, and John Webster TIME CERTAIN 9:00 AM

DEPARTMENT OF GENERAL SERVICES

R-2 Resolution in the Matter of Creating a Capital Improvement Fund and Adopting Guidelines for Receipts and Disbursements Accounted for in the Capital Improvement Fund

DEPARTMENT OF HUMAN SERVICES

R-3 Budget Modification DHS #42 Approving Reduction of the Appropriation in the Employment Program by \$17,540 in Juvenile Justice Division Resulting from Cuts in Federal Funding Received from the Private Industry Council for Fiscal Year 1989/90

R-4 Ratification of Intergovernmental Agreement Amendment #4 Between Social Services Division Developmental Disabilities Program and Oregon Health Sciences University

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

R-5 Order in the Matter of an Exemption from Public Bidding to Purchase Used Cars for the Sheriff's Office Undercover Operations

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

R-6 Ratification of Intergovernmental Agreement Between Oregon Public Utility Commission and Multnomah County Sheriff's Office

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-7 Proclamation in the Matter of Proclaiming the Week of April 7-14 as COMMUNITY DEVELOPMENT WEEK

- R-8 Order in the Matter of Conveying a Deed for Certain Real Property to the Public for Road Purposes and Authorizing Chair to Execute Deed (NE 181st Avenue - Item No. 90-60)
- R-9 Ratification of an Intergovernmental Agreement with the Oregon Department of Energy Emergency Planning with Regard to the Trojan Nuclear Power Plant Ingestion Plan
- R-10 Budget Modification DES #14 Authorizing Transfer of \$163,291 within Parks Services Budget to Bring 1989-90 Parks Development Budget in line with revenue
- R-11 Resolution in the Matter of Designating County Property Known as: Lots 3, 4, 5, 6, & 7, Block 2, Garbade; Tax Lot '6' of Lots 1 & 2, Garbade; Blocks 57, 58, & 65 Mentone Addition; Tax Lots '19' & '14' Block 66 Mentone; Tax Lot '297', Section 15, 1S-2E, all on 1987 Assessor's Map, as a County Wildlife Refuge and Assigning Responsibility to the County Parks Services Division for Planning, Development, and Administration of the Proposed Wildlife Refuge
- R-12 Resolution in the Matter of Designating and Proclaiming Sunday, April 22, 1990, as Earth Day 1990 and Launching the "Decade of the Environment"
- R-13 Resolution in the Matter of Setting a Time to Consider Offers to Purchase Edgefield Property, Establishing Minimum Conditions of Sale and Procedures for Submitting Offers - CONTINUED FROM APRIL 5, 1990

* * * * *

Thursday, April 12, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

BUDGET MEETING

SUPPORT SERVICES PROGRAMS

*CBAE Report
1998*

1. DGS Administration
2. Legal, Risk and Insurance (County Counsel, Risk Management)
3. Employee Services
4. Financial and Long-Range Planning
5. Purchasing
6. Information and Communication (ISD)
7. Buildings Maintenance and Capital Projects
8. Fleet and Electronics

Thursday, April 12, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
SUPPORT SERVICES PROGRAMS

* * * * *

Thursday, April 12, 1990 - PM
Multnomah County Courthouse, Room 602

WORK SESSION

Discussion of Department of Justice Services
Reorganization Proposals Continued from March 15, 1990

* * * * *

Friday, April 13, 1990 - 8:30 - 11:45 AM

POLICY DEVELOPMENT COMMITTEE
SPECIAL MEETING

Standard Plaza Building
1100 SW Sixth, Portland
Third Floor, Conference Rooms A & B

0701C/7-12/CAP/dr
4/5/90

FINANCIAL BUDGET

BUDGET SUMMARY

PAGE

Summary of Resources – All Funds	Bud Sum 1
Summary of Requirements – All Funds	Bud Sum 2
Summary of Departmental Requirements	Bud Sum 3

SUMMARY OF RESOURCES FY 90-91 (Proposed Budget)

Fund	Fund #	Beginning								Direct Resources	Service Reimbursemen	Cash Transfers	Bonds/Certificates	Total Resources
		Working Capital	Property Taxes	Other Taxes	Intergov't Sources	Licenses & Permits	Service Charges	Interest	Other Sources					
GENERAL FUND	100	\$7,765,005	\$75,947,007	\$22,371,166	\$6,988,026	\$1,215,148	\$6,362,074	\$2,210,220	\$2,046,479	\$124,945,125	\$7,423,130	\$939,377	\$0	\$133,267,632
ROAD FUND	150	6,620,477	600,000	7,410,000	18,726,500	40,000	621,900	903,600	36,680	34,959,157	654,030	119,050	0	35,732,237
EMERGENCY COMMUNICATIONS FUND	151	0	0	0	217,790	0	0	4,000	0	221,790	0	0	0	221,790
RECREATIONAL FACILITIES FUND	152	211,633	0	0	0	0	512,000	0	0	723,633	0	0	0	723,633
BICYCLE PATH CONSTRUCTION FUND	154	202,901	0	0	186,000	0	0	20,000	0	408,901	0	0	0	408,901
FEDERAL/STATE FUND	156	330,000	0	0	68,318,945	0	888,959	10,000	347,500	69,895,404	77,255	25,102,770	0	95,075,429
COUNTY SCHOOL FUND	157	0	200,000	0	0	0	0	11,200	0	211,200	0	1,210,810	0	1,422,010
TAX TITLE LAND SALES FUND	158	0	407,000	0	21,000	0	0	113,150	0	541,150	0	0	0	541,150
ANIMAL CONTROL FUND	159	0	0	0	0	318,232	115,576	0	27,420	461,228	0	0	0	461,228
SERIAL LEVY FUND	160	1,531,165	264,845	0	300,000	0	0	240,000	0	2,336,010	0	0	0	2,336,010
WILLAMETTE RIVER BRIDGES FUND	161	3,288,034	0	0	167,786	0	10,000	0	77,528	3,543,348	0	3,119,470	0	6,662,818
LIBRARY SERIAL LEVY FUND	162	4,453,000	9,991,000	0	80,000	0	115,000	350,000	300,000	15,289,000	0	4,954,286	0	20,243,286
CABLE TELEVISION FUND	163	4,614,002	0	0	0	462,310	0	352,000	0	5,428,312	0	0	0	5,428,312
FAIR FUND	164	155,856	0	0	56,000	0	0	0	420,395	632,251	0	0	0	632,251
CONVENTION CENTER FUND	166	0	0	3,700,000	0	0	0	15,000	0	3,715,000	0	0	0	3,715,000
LAND CORNER PRESERVATION FUND	167	158,118	0	0	0	0	230,000	0	0	388,118	0	0	0	388,118
INMATE WELFARE FUND	168	0	0	0	0	0	0	5,000	677,000	682,000	0	0	0	682,000
JAIL LEVY FUND	169	0	12,420,000	0	0	0	0	0	0	12,420,000	0	0	0	12,420,000
CAPITAL LEASE RETIREMENT FUND	225	1,446,360	0	0	0	0	0	33,410	0	1,479,770	3,254,840	0	0	4,734,610
LEASE/PURCHASE PROJ ASSESSMENT DISTRICT	235	4,438,500	0	0	0	0	0	0	0	4,438,500	0	0	2,895,000	7,333,500
OPERATING FUND	251	10,979	0	0	0	0	20,000	7,000	0	37,979	0	104,000	0	141,979
BOND SINKING FUND	252	1,173,315	0	0	0	0	124,200	93,800	0	1,391,315	0	0	0	1,391,315
DATA PROCESSING FUN	301	824,813	0	0	0	0	160,504	41,600	0	1,026,917	5,264,227	0	0	6,291,144
INSURANCE FUND	400	157,200	0	0	0	0	0	520,000	600,000	1,277,200	13,647,279	440,000	0	15,364,479
FLEET MANAGEMENT FUND	401	898,000	0	0	0	0	40,000	60,000	50,000	1,048,000	3,066,284	0	0	4,114,284
TELEPHONE FUND	402	260,487	0	0	0	0	325,833	24,000	0	610,320	1,235,726	0	0	1,846,046
Total Resources		\$38,539,845	\$99,829,852	\$33,481,166	\$95,062,047	\$2,035,690	\$9,526,046	\$5,013,980	\$4,583,002	\$288,071,628	\$34,622,771	\$35,989,763	\$2,895,000	\$361,579,162

SUMMARY OF REQUIREMENTS FY 90-91 (Proposed Budget)

Fund	Fund #	Human Services	Justice Services	Environmental Services	General Services	Nondepartmental Services	Total Expenditures	Cash Transfers	Contingency	Ending Balance	Total Requirements
GENERAL FUND	100	\$10,757,810	\$43,793,217	\$16,451,738	\$15,803,764	\$11,749,081	\$98,555,610	\$31,817,868	\$2,604,156	\$490,000	\$133,267,632
ROAD FUND	150	0	0	31,919,813	0	0	31,919,813	3,505,270	307,154	0	35,732,237
EMERGENCY COMMUNICATIONS FUND	151	0	221,790	0	0	0	221,790	0	0	0	221,790
RECREATIONAL FACILITIES FUND	152	0	0	556,633	0	0	556,633	167,000	0	0	723,633
BICYCLE PATH CONSTRUCTION FUND	154	0	0	408,901	0	0	408,901	0	0	0	408,901
FEDERAL/STATE FUND	156	82,369,331	6,950,919	5,755,179	0	0	95,075,429	0	0	0	95,075,429
COUNTY SCHOOL FUND	157	0	0	0	0	1,422,010	1,422,010	0	0	0	1,422,010
TAX TITLE LAND SALES FUND	158	0	0	541,150	0	0	541,150	0	0	0	541,150
ANIMAL CONTROL FUND	159	0	0	0	0	0	0	461,228	0	0	461,228
SERIAL LEVY FUND	160	0	1,300,000	0	0	0	1,300,000	0	1,036,010	0	2,336,010
WILLAMETTE RIVER BRIDGES FUND	161	0	0	6,662,818	0	0	6,662,818	0	0	0	6,662,818
LIBRARY SERIAL LEVY FUND	162	0	0	0	0	15,975,924	15,975,924	0	4,267,362	0	20,243,286
CABLE TELEVISION FUND	163	0	0	0	1,027,430	0	1,027,430	0	10,840	4,390,042	5,428,312
FAIR FUND	164	0	0	512,902	0	0	512,902	119,349	0	0	632,251
CONVENTION CENTER FUND	166	0	0	0	0	3,715,000	3,715,000	0	0	0	3,715,000
CORNER PRESERVATION FUND	167	0	0	250,000	0	0	250,000	0	138,118	0	388,118
INMATE WELFARE FUND	168	0	682,000	0	0	0	682,000	0	0	0	682,000
JAIL LEVY FUND	169	832,286	7,261,126	4,215,008	0	0	12,308,420	0	111,580	0	12,420,000
CAPITAL LEASE RETIREMENT FUND	225	0	0	0	0	3,213,420	3,213,420	0	0	1,521,190	4,734,610
LEASE/PURCHASE PROJECT	235	0	0	6,702,000	0	0	6,702,000	0	631,500	0	7,333,500
ASSESSMENT DISTRICT OPERATING FUND	251	0	0	22,929	0	0	22,929	119,050	0	0	141,979
ASSESSMENT DISTRICT BOND SINKING FUND	252	0	0	541,963	0	0	541,963	0	0	849,352	1,391,315
DATA PROCESSING FUN	301	0	0	0	5,826,969	0	5,826,969	0	464,175	0	6,291,144
INSURANCE FUND	400	0	0	0	14,447,554	0	14,447,554	0	916,925	0	15,364,479
FLEET MANAGEMENT FUND	401	0	0	3,353,550	0	0	3,353,550	0	617,143	143,591	4,114,284
TELEPHONE FUND	402	0	0	0	1,814,142	0	1,817,142	0	28,904	0	1,846,046
TOTAL REQUIREMENTS		\$93,959,427	\$60,209,052	\$77,894,584	\$38,919,859	\$36,075,435	\$307,061,357	\$35,989,763	\$11,133,867	\$7,394,175	\$361,579,162

*SUMMARY OF
DEPARTMENTAL REQUIREMENTS FY 90-91 (Proposed Budget)*

Organization	Positions (FTE)	Personal services	Materials & Services	Capital Outlay	Total Requirements	Less Service Reimbursements	DIRECT REQUIREMENTS
HUMAN SERVICES	924.67	38,656,649	55,060,137	242,773	93,959,559	10,134,384	83,825,175
JUSTICE SERVICES	954.40	45,939,753	13,450,311	814,988	60,205,052	8,052,860	52,152,192
ENVIRONMENTAL SVCS	366.23	16,236,410	33,272,264	28,385,910	77,894,584	7,540,037	70,354,547
GENERAL SERVICES	323.22	14,163,264	24,035,931	761,904	38,961,099	3,926,746	35,034,353
NONDEPARTMENTAL	418.64	13,627,882	22,063,803	383,750	36,075,435	5,065,445	31,009,990
TOTAL REQUIREMENTS	2,987.16	128,623,958	147,882,446	30,589,325	307,095,729	34,719,472	272,376,257



GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse
1021 S.W. Fourth Avenue
Portland, Oregon 97204
(503) 248-3308

EXECUTIVE BUDGET MESSAGE

April 3, 1990

This is the fourth Budget of my first term as County Chair. The first one was more or less the acceptance of much of the work that had been done prior to my arrival.

The second was characterized as a hold the line budget that retained much of what we had approved in 1986-1987 with the exception of additional funding for infrastructure. This was an attempt to increase support services to match new programs. In addition, we approved a resolution that stated such policy would be established for future budgeting.

Recognizing the "rubber band" had reached its limits, without additional funding, staff "burn out" rate would increase, equipment would fail, systems would need updating and efficiency would be merely a word. At the end of the third budget session all agreed there had to be a better way to accomplish the most critical task we as a board had to perform. We needed a clear and rational way to allocate resources.

Strategic Planning was the vehicle the Board agreed to use as a new way to operate. It represents an approach to sound fiscal planning and prioritization; it is a reflection of information-based decision-making; enlightened management practices; and active participation of the decision-makers, both elected and appointed, and various community groups and citizens.

The 1990-91 budget is significant for two reasons. First, it represents the first budget that has been affected by our new Strategic Planning process. Second, it is a budget which has required more than usual fiscal restraint.

In this proposed budget, I have kept our initial planning in mind as I dealt with the fiscal constraints we face. I have continued to affirm our commitment to a continuum of services to citizens served by our Justice and Human Services programs.

The Reasons for Restraint.

The major reasons for the constraint in this budget are due to labor cost and health care coverage increases.

Other expenditures this next year will grow consistent with the Portland Metropolitan Consumer Price Index, CPI. Taken together the unavoidable costs have put substantial pressure on our ability to sustain programs. Our revenues have not kept pace.

Total budgeted requirements for FY 1990-91 will be \$ 361.5 M of which \$ 133.3 M are from the General Fund.

Our revenues for the General Fund will grow by approximately \$ 10.8 Million, from \$ 123 to \$133.8 Million. Of the 300 plus revenue sources, only 12 produce income greater than \$1 million.

Our Reaction to Restraint

Based on local budget law, we must have a balanced budget. I relied on three sources of information to prepare this budget: the results of our initial year's strategic planning activity; the thoughtful input of our citizen advisory groups; and County management staff expertise within our many programs.

Strategic and Other Major Initiatives

As a result of our Strategic Planning process, we created a series of initiatives, some required funding and some required program redirection. In order to implement these initiatives in a year of fewer resources, fiscal restraint has been necessary.

Two major initiatives which require new funding in the budget are the expansion of the Multnomah County Jail at Inverness by 210 beds as well as 120 alcohol and drug treatment beds and the incorporation of the Library as a County Department. Both are funded by special levies.

Strategic Initiatives to be carried out by the Departments are:

- A major planning effort to coordinate County alcohol and drug programs.
- Expansion of our highly regarded Teen Clinic program with the opening of two additional clinics.
- A joint study with Metro to assist in the preservation of Natural Areas and a coordinated effort to create a master plan for the recreational use of Sauvie's Island.
- A continuation of our precedent setting community policing program under contract with the Housing Authority at Columbia Villa.
- A reinforcement of our commitment to Affirmative Action with a program to ensure Handicapped Compliance.
- A major step in the direction of equitable taxation.
- A coordinated effort to develop a capital-improvement planning process which will create reserves for funding major projects and improvements.

Effect on County Services

The following changes are recommended to establish responsible financial management of County services:

The Department of Human Services, due to its size, faced the greatest number of cuts. Moreover, the effect of Gramm-Rudman reductions and the expiration of State and Federal grants has had an added impact. Through extraordinary effort within that department, an appropriate commitment to human services, and reasonable levels of vital services have been maintained.

To preserve programs and to provide mandated services, I have authorized the realignment of the health clinic system with reduced staff so as to ensure the opening of the new Mid-County Primary Care Clinic in July. In addition, I have proposed some restrictions on drug prescriptions, training and support for Youth Programs, psychiatric care for the mentally and emotionally disturbed and made a myriad of administrative and technical service reductions. While these reductions and delays are painful, they are consistent, I believe, with reasonable public health and safety, and they meet our most pressing priorities.

The programs of the Sheriff and District Attorney have been less severely impacted. Both have contributed efficiencies through internal reductions rather than program service losses.

Within the Justice Services Department, loss of State grant funding will reduce the intensive probation program for DUII offenders.

In the Department of Environmental Services, facilities management which provides day-to-day maintenance needs for County buildings will be limited.

In the Department of General Services, we must maintain administrative support for our many direct service programs.

The Overall Result

My proposed budget reflects the necessity to establish both sound fiscal policies and priorities. It preserves a prudent contingency to guard against the unforeseen for which we cannot budget.

Responsible financial management must consider ways of balancing budgets that look beyond the simple response of raising taxes or cutting services. This budget provides the benefits of both fiscal responsibility and social fairness.

page 4

Fairness because I care about our aging community service programs; for unless seniors are supported, our county will never completely realize its potential as a community.

Fairness because I care about our successful anti-gang program; for unless our children are safe from gangs, and unless our neighborhoods are safe from crime, our county will never be secure.

Fairness because I believe our libraries are so important; for unless our citizens are literate and well educated for this competitive world, our county will fall behind.

I continue to solicit the input of the Board, the County managers, the Sheriff, the District Attorney and citizens to help us extend our vision and think ahead. We have to work together and plan long-term as though the fate and future of Multnomah County's citizens depend on us; because they do.

CHAIR'S EXECUTIVE BUDGET DECISIONS

CHAIR'S GENERAL FUND INCLUSIONS IN EXECUTIVE BUDGET

Human Services

Health

Burnside Clinic	377,000
Midcounty Clinic (with offsets so it can go full yr) operate for a full year)	410,000
Corrections Health Prof Services	120,000
DP service reimbursement	140,000
Cascade AIDS Project	13,000
Teen Clinics (Strategic Initiative)	219,000

Aging

Adult Housing CHN	19,000
-------------------	--------

Social Services

A&D Plan (Strategic Initiative)	140,000
---------------------------------	---------

Juvenile Justice

Probationary Services	115,000
Close Supervision	83,000
Mental Health	20,000

SUBTOTAL 1,656,000

Justice Services

Sheriff

Motor Pool	80,000
Video arraignment	27,000
Monitoring program (1 of 2 positions)	31,000
Laundry contract (through October)	60,000

Medical Examiner

Pathologist Assistant	17,000
-----------------------	--------

Probation

DUII Probation, 1 position	45,000
----------------------------	--------

District Attorney

Criminal History Unit	109,000
-----------------------	---------

SUBTOTAL 369,000

CHAIR'S EXECUTIVE BUDGET DECISIONS

CHAIR'S GENERAL FUND INCLUSIONS IN EXECUTIVE BUDGET

Environmental Services

Administration
 Receptionist 4,325

Land Use Planning
 Wildlife Corridor and Scenic Resources studies 10,000

Parks
 Special Events 20,000
 METRO and Sauvie Island studies 55,000
 (Strategic Initiatives)
 Seasonal help increase and capital 18,000

Animal Control
 Overtime 25,171
 Seasonal help 9,000

Survey 6,360

SUBTOTAL 147,856

Employee Services

 Recruitment Advertising 10,000
 Affirmative Action 64,000

SUBTOTAL 74,000

Nondepartmental

BCC
 Transition for new Commissioner 5,000

CIC
 Extend clerical to full time 12,000

Extension Service
 Contribution to Aurora Extension Center 7,000

SUBTOTAL 24,000

TOTAL INCLUSIONS 2,270,856

CHAIR'S EXECUTIVE BUDGET DECISIONS

CHAIR'S GENERAL FUND INCLUSIONS IN EXECUTIVE BUDGET

TOTAL INCLUSIONS 2,270,856

Revenues in excess of Constraint budgets

3/9 total General Fund exceeding constraint	970,000	
3/12 additional Federal Marshal carryover	190,000	
Strategic Initiative amount reserved	500,000	
SUBTOTAL		1,660,000

Reductions decided by Chair

Reduce GF support of Library	300,000	
(partly covered by unbudgeted fine revenue)		already in GF total
Shift \$133,000 of Parks expenditures to Rec. Fac. Fund.	133,000	
Remove Auditor salary increase	13,000	
Reduce OJP budget (total budget \$286,000)	143,000	

SUBTOTAL 589,000

TOTAL ALL RESOURCES 2,249,000

INCLUSIONS IN EXECUTIVE BUDGET

HUMAN SERVICES

Community Services (ASD)	117,000
Restores lost federal/state subcontract money: congregate meals (\$68,000), transportation (\$24,000), health screenings (\$25,000)	
Youth Employment/ Work Prep (JJD)	66,484
Replaces lost PIC funding	

JUSTICE SERVICES

Probation - Intensive Probation (1 Corr. Couns., M&S)	49,248
Partially restores intensive probation of DUII offenders	
D.A. - Multidisciplinary team (1 attorney and 1 Office Assistant)	76,315
Sheriff - Major Investigations Investigative Aide	32,901
Clerical and administrative support for investigators allowing them to concentrate on investigation	
Sheriff - Monitoring OA	28,081
Restores Monitoring program to current staffing level	
Sheriff - MCRC Counselor	36,398
Continues position added in 89/90 from Contingency	

ENVIRONMENTAL SVCS

Cemetery Mtce and office backup (1 Parkworker)	39,938
Allows additional maintenance and also coverage for cemetery office	
Animal Control training	5,000
Partial restoration of cuts made to reach constraint	

GENERAL SERVICES

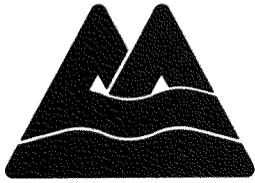
Planning & Budget (1 Fin Spec 2 and M&S)	55,146
Restores grants monitoring, special studies, revenue analysis, and summary budget	

NONDEPARTMENTAL

Youth Conservation Corps	25,000
Final OTO contribution to project	
CIC - Professional Svcs for training and outreach support	15,000

CONTINGENCY	32,489
-------------	--------

TOTAL INCLUSIONS IN PROPOSED BUDGET 579,000



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

APRIL 9 - 13, 1990

- Monday, April 9, 1990 - 9:00 AM - Budget Meeting . . . Page 2
- Monday, April 9, 1990 - 1:30 PM - Public Hearing . . . Page 2
- Monday, April 9, 1990 - PM - Work Session to Follow. . Page 2
- Tuesday, April 10, 1990 - 9:30 AM - Informal Briefing. Page 2
- Tuesday, April 10, 1990 - 1:30 PM - Informal Review . Page 3
- Wednesday, April 11, 1990 - 9:00 AM - Budget Meeting . Page 3
- Wednesday, April 11, 1990 - 1:30 PM - Public Hearing . Page 3
- Thursday, April 12, 1990 - 8:30 AM - Executive Session Page 3
- Thursday, April 12, 1990 - 9:00 AM - Formal Meeting. . Page 4
- Thursday, April 12, 1990 - 9:30 AM - Budget Meeting. . Page 5
- Thursday, April 12, 1990 - 1:30 PM - Public Hearing. . Page 5
- Thursday, April 12, 1990 - PM - Work Session to Follow Page 6
- Friday, April 13, 1990 - 8:30 AM - PDC Meeting Page 6

PUBLIC TESTIMONY WILL BE TAKEN DURING PUBLIC HEARINGS

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:
Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Monday, April 9, 1990 - 9:00 AM

Multnomah County Courthouse, Room 602

BUDGET MEETING
GENERAL SERVICES PROGRAMS

1. CBAC Reports (Non-Departmental and DGS)
2. External Agencies (MHRC, PMCOA, Metro Arts, OSU Extension, East and West Soil Conservation Districts)
3. Library
4. Auditor
5. Tax Supervising
6. Citizen Involvement Committee
7. Cemeteries
8. Cable Television
9. Assessment and Taxation
10. Elections
11. Emergency Management
12. Chair and Board of County Commissioners

* * * * *

Monday, April 9, 1990 - 1:30 PM

Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
GENERAL GOVERNMENT PROGRAMS

WORK SESSION TO FOLLOW (TIME PERMITTING)
HUMAN SERVICES PROGRAMS (CONTINUED FROM APRIL 5, 1990)

* * * * *

Tuesday, April 10, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

1. Briefing on major changes in the welfare program.
Presented by Beatrice M. Brooks
2. Briefing on Private Industry Council 2-year Plan.
Presented by Dennis Cole and Marnella Bingham

Tuesday, April 10, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

1. Informal Review of Formal Agenda of April 12, 1990

Wednesday, April 11, 1990 - 9:00 AM
Multnomah County Courthouse, Room 602

BUDGET MEETING
ENVIRONMENTAL SERVICES PROGRAMS

1. DES CBAC Report
2. DES Administration
3. Land Use Planning
4. Recreation (Expo Center, County Fair, Parks, Glendoveer, Marine Facilities)
5. Community Development
6. Animal Control
7. Transportation

Wednesday, April 11, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
ENVIRONMENTAL SERVICES PROGRAMS

Thursday, April 12, 1990 - 8:30 AM
Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

Executive Session regarding real property transactions
[allowed under ORS 192.660 (1)(e)]

Thursday, April 12, 1990 - 9:00 AM

Multnomah County Courthouse, Room 602

FORMAL MEETING

DEPARTMENT OF GENERAL SERVICES

R-1 In the Matter of Presentation of Five Year Service Awards to John Little, Diane Lewis, Robin Zook, Becky Kjelstrom, Terri Thorson, Evonne Conners, Diane Bye, Merrie Ziady, Sara Martin, Lorraine Arnett, Cynthia Freiermuth, Inez Mathews, Lorenzo Poe, Lessie R. Alvarez, Khabira J. McDow, Michael Chamberlain, Cynthia L. Paollili, and John Webster TIME CERTAIN 9:00 AM

DEPARTMENT OF GENERAL SERVICES

R-2 Resolution in the Matter of Creating a Capital Improvement Fund and Adopting Guidelines for Receipts and Disbursements Accounted for in the Capital Improvement Fund

DEPARTMENT OF HUMAN SERVICES

R-3 Budget Modification DHS #42 Approving Reduction of the Appropriation in the Employment Program by \$17,540 in Juvenile Justice Division Resulting from Cuts in Federal Funding Received from the Private Industry Council for Fiscal Year 1989/90

R-4 Ratification of Intergovernmental Agreement Amendment #4 Between Social Services Division Developmental Disabilities Program and Oregon Health Sciences University

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

R-5 Order in the Matter of an Exemption from Public Bidding to Purchase Used Cars for the Sheriff's Office Undercover Operations

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

R-6 Ratification of Intergovernmental Agreement Between Oregon Public Utility Commission and Multnomah County Sheriff's Office

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-7 Proclamation in the Matter of Proclaiming the Week of April 7-14 as COMMUNITY DEVELOPMENT WEEK

- R-8 Order in the Matter of Conveying a Deed for Certain Real Property to the Public for Road Purposes and Authorizing Chair to Execute Deed (NE 181st Avenue - Item No. 90-60)
- R-9 Ratification of an Intergovernmental Agreement with the Oregon Department of Energy Emergency Planning with Regard to the Trojan Nuclear Power Plant Ingestion Plan
- R-10 Budget Modification DES #14 Authorizing Transfer of \$163,291 within Parks Services Budget to Bring 1989-90 Parks Development Budget in line with revenue
- R-11 Resolution in the Matter of Designating County Property Known as: Lots 3, 4, 5, 6, & 7, Block 2, Garbade; Tax Lot '6' of Lots 1 & 2, Garbade; Blocks 57, 58, & 65 Mentone Addition; Tax Lots '19' & '14' Block 66 Mentone; Tax Lot '297', Section 15, 1S-2E, all on 1987 Assessor's Map, as a County Wildlife Refuge and Assigning Responsibility to the County Parks Services Division for Planning, Development, and Administration of the Proposed Wildlife Refuge
- R-12 Resolution in the Matter of Designating and Proclaiming Sunday, April 22, 1990, as Earth Day 1990 and Launching the "Decade of the Environment"
- R-13 Resolution in the Matter of Setting a Time to Consider Offers to Purchase Edgefield Property, Establishing Minimum Conditions of Sale and Procedures for Submitting Offers - CONTINUED FROM APRIL 5, 1990

* * * * *

Thursday, April 12, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

BUDGET MEETING
SUPPORT SERVICES PROGRAMS

- 1. DGS Administration
- 2. Legal, Risk and Insurance (County Counsel, Risk Management)
- 3. Employee Services
- 4. Financial and Long-Range Planning
- 5. Purchasing
- 6. Information and Communication (ISD)
- 7. Buildings Maintenance and Capital Projects
- 8. Fleet and Electronics

Thursday, April 12, 1990 - 1:30 PM

Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
SUPPORT SERVICES PROGRAMS

* * * * *

Thursday, April 12, 1990 - PM

Multnomah County Courthouse, Room 602

WORK SESSION

Discussion of Department of Justice Services
Reorganization Proposals Continued from March 15, 1990

* * * * *

Friday, April 13, 1990 - 8:30 - 11:45 AM

POLICY DEVELOPMENT COMMITTEE
SPECIAL MEETING

Standard Plaza Building
1100 SW Sixth, Portland
Third Floor, Conference Rooms A & B

0701C/7-12/CAP/dr
4/5/90

BUDGET AMENDMENT NO. Non 1

Date Proposed 4/4/90

Date Approved _____

1. Proposed By Commissioner Bauman

Dept Non Division Chair Fund 100 Budget Pages _____

2. Description of Amendment

Adds \$60,000 for annexation purposes. Funds will be used to support the City of Portland's annexation efforts.

3. Personnel Changes

Job Title	FTE	Base	Fringe	Ins	Total
None					

4. Revenue Impact (Explain revenue being changed and the reason for the change).

None

Fund	Agency	Organization	Object	Increase (Decrease)	Notes
100	050	9204	6050	60,000	Supplements

Effect on General fund CONTINGENCY \$ (60,000)



GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse
1021 S.W. Fourth Avenue
Portland, Oregon 97204
(503) 248-3308

M E M O R A N D U M

TO: Pauline Anderson, Commissioner
Rick Bauman, Commissioner
Gretchen Kafoury, Commissioner
Sharron Kelley, Commissioner

FROM: Gladys McCoy, Chair *G. McCoy*

DATE: April 5, 1990

SUBJECT: ITEMS TO INCLUDE IN EXECUTIVE BUDGET

As you recall, the Planning & Budget Division, in reviewing the revenues on which the 1990-91 Proposed Budget is based, have determined that revenues were understated in the printed document by \$579,000.

I am amending my Proposed Budget and allocating that additional revenue as indicated by the attached. The managers and I will be glad to discuss these inclusions during the hearings.

cc Linda Alexander
Grant Nelson
Mike Schrunk
Bob Skipper
Paul Yarborough
Duane Zussy

INCLUSIONS IN EXECUTIVE BUDGET

HUMAN SERVICES

Community Services (ASD)	117,000
Restores lost federal/state subcontract money: congregate meals (\$68,000), transportation (\$24,000), health screenings (\$25,000)	
Youth Employment/ Work Prep (JJD)	66,484
Replaces lost PIC funding	

JUSTICE SERVICES

Probation - Intensive Probation (1 Corr. Couns., M&S)	49,248
Partially restores intensive probation of DUII offenders	
D.A. - Multidisciplinary team (1 attorney and 1 Office Assistant)	76,315
Sheriff - Major Investigations Investigative Aide	32,901
Clerical and administrative support for investigators allowing them to concentrate on investigation	
Sheriff - Monitoring OA	28,081
Restores Monitoring program to current staffing level	
Sheriff - MCRC Counselor	36,398
Continues position added in 89/90 from Contingency	

ENVIRONMENTAL SVCS

Cemetery Mtce and office backup (1 Parkworker)	39,938
Allows additional maintenance and also coverage for cemetery office	
Animal Control training	5,000
Partial restoration of cuts made to reach constraint	

GENERAL SERVICES

Planning & Budget (1 Fin Spec 2 and M&S)	55,146
Restores grants monitoring, special studies, revenue analysis, and summary budget	

NONDEPARTMENTAL

Youth Conservation Corps	25,000
Final OTO contribution to project	
CIC - Professional Svcs for training and outreach support	15,000

CONTINGENCY	32,489
-------------	--------

TOTAL INCLUSIONS IN PROPOSED BUDGET 579,000

MULTNOMAH COUNTY AUDITORS OFFICE
AUDIT STAFF WORKLOAD ANALYSIS
FY 88-89

EXECUTIVE SUMMARY

The objective of this analysis was to determine the cost savings realized per audit hour by Multnomah County Audit staff. This was accomplished by dividing the projected cost savings realized by the county as a result of the audit effort, by the total estimated number of hours spent on the audits. This information is intended to support the request for adding two FTE to the current staff during the 1989/90 fiscal year.

Four audit staff members provided data regarding the amount of time spent performing the audit functions, and outlined the percentage of time spent on individual audits. The eighteen month test period covered July 1, 87 through December 31, 88.

The 17 audits worked on during the test period are broken down as follows:

Full Scope Audit	5
Internal Controls Audit	2
Budget Audit	1
Surveys	4
Economy/Efficiency Audit	3
Risk Assessment	1
Follow-up	1

The four audit staff members spent 8,992 hours working on the audits identified during the test period. Savings identified by the audit staff resulting from the 17 audits totalled \$536,000. Please note that this does not account for 4 ongoing audits where saving have yet to be determined. As a result, \$59.61 is saved by the county per each productive audit hour.

On an annualized basis, each staff auditor spends 1,499 hours performing the various audit functions. The addition of two new staff members would make 2,998 more productive audit hours available to the county. The budget request indicates two new staff members would cost the county approximately \$63,402. Based on the average cost savings of \$59.61 per audit hour however, the county could realize an estimated additional savings of \$178,711 per year by hiring two more auditors.

MULTNOMAH COUNTY AUDITORS OFFICE
AUDIT STAFF WORKLOAD ANALYSIS
FY 89-90

EXECUTIVE SUMMARY

The objective of this analysis was to compare the results of last years study with the cost savings identified this year as a result of the efforts of the Multnomah County Audit staff.

During the fiscal year test period 1988-1989, four audit staff members spent 8,992 hours working on the audits identified during the 18 month test period. Savings identified by the audit staff resulting from the audits totalled \$536,000. Dividing total audit savings by audit hours results in \$59.61 saved by the county for each productive audit hour.

This year is a continuation of last year. Audit staff members provided data regarding the amount of time spent performing the audit functions, time spent on individual audit projects excluding administrative time, and savings or potential revenues identified as a result of the audits completed.

The 7 audits and 5 projects worked on during the fiscal year are broken down as follows:

Full Scope Audit	2
Performance Audit	1
Financial Audit	3
Follow-up	1
County Procedures Project	1
Certification Program	1
Audit Project Data Base	1
Audit Committee	1
Risk Assessment	1

This fiscal year, the audit staff budgeted 7,743 hours for the audits and projects identified. Savings identified by the audit staff from the actual results to date total \$1,678,500. Please note that this does not account for 2 ongoing audits where saving have yet to be determined. Dividing identified savings by the total audit hours, results in \$216.78 saved by the county per each productive audit hour.

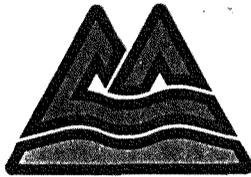
Last year it was argued that adding 2 staff auditors would increase the capabilities of the auditors office to perform more audit work for the county, improve follow-up, and assist the board in identifying additional savings and revenue sources which could be used for other worthwhile efforts. It was also pointed out that these auditors could more than pay for themselves as a result of the collective efforts of the audit staff even if only half of the savings were realized.

This fiscal year, the savings identified were \$1,678,500, an increase of 313%. These savings alone could pay the salary and benefits of one additional audit position for the next 30 years.

March 6, 1990

The following list identifies cost/benefit associated with audits performed in the past 12 months. Two cost/benefit categories are identified. These categories include; Resources at Risk and Foregone Revenues Identified. The material can be used to support cost benefits identified by the County Auditor.

AUDITED AREA	RESOURCES AT RISK	FOREGONE REVENUES IDENTIFIED
A&T Assessment Level and Uniformity	Assessed value of \$21 Billion; 223,000 properties County wide; total tax levy over \$600 Million.	
A&T Staffing	\$3 million in personnel costs, 69 Division staff	
Library	\$5 million in County funds provided	\$1.5 million
Health Supply	Health Supply Inventory of \$300,000	
Public Guardian	Client funds totalling \$700,000	\$178,500
TOTAL AT RISK		\$1,678,500



MULTNOMAH COUNTY OREGON

Handout # 3

DEPARTMENT OF HUMAN SERVICES
7th FLOOR J. K. GILL BUILDING
426 S.W. STARK STREET
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

FROM: Duane Zussy, Director, Department of Human Services *Duane Zussy*

DATE: April 9, 1990

SUBJECT: Liaison Commissioner Rick Bauman's Question Regarding Budgetary Implications of Creating a Separate Health Department

In response to Commissioner Bauman's above referenced question which came at the conclusion of our presentation of the FY90/91 Executive Budget proposal for DHS, I offer the following observations:

- ° About five or six of the most senior managers within the Health Division would need to be reclassified, including the current division director.

If you appoint the current manager to the new departmental level opening (which I would strongly recommend) and if you make her salary match that of the current management team, (which I also strongly recommend), the cost of filling this opening would be minimal. I am preparing a draft budget amendment to accomplish this and will provide costs accordingly.

The other subordinate managers are high enough in their current range to allow reclassifications with no current change in rate of pay.

- ° Most the positions that might require classification adjustments are already being addressed through the Classification/Compensation Study. I would recommend that a six month transition period be allowed after the Health Department is established. During this time Employee Services could address the relatively few changes that would be implied without increasing their already heavy workload at this critical time in the class/comp process. The costs of needed salary adjustments, if any, can be absorbed from salary savings attributable to turnover in the course of the coming fiscal year.
- ° The Word Processing Center should remain physically where it is in the Gill Building and should remain organizationally tied to the Community Services Department (or DHS, if you prefer the present name). We would rework the budget to transfer some of the funds currently in the

[5941A m/1]

Director's Office to the Health Department and increase the service reimbursement to reflect a "purchase of services" by the Health Department (which uses about 50% of the center's services currently). This would cause no change in the dollars required.

- ° The Graphic Arts Unit should remain physically where it is in the Gill Building and should move organizationally to the Health Department. Again, service reimbursement amounts would be reassigned budgetarily to anticipate DCS purchasing services from the Health Department with no net change in the dollars required.
- ° The Public Affairs Officer should remain organizationally attached to DCS. The Health Department could rely upon his assistance without the necessity of establishing another interdepartmental service reimbursement, at least initially. Should it prove desirable to do so, service reimbursement accounts can be established with no net change in the dollars required.
- ° While it would not directly impact the budget, we recognize the importance of taking various steps to structure continued close coordination between the Health Department and DCS. Among the steps that immediately come to mind are:
 - Cross-memberships in the two department's advisory boards (the DHS Central Advisory Board and the Community Health Council).
 - Periodic joint meetings of the two department managers with all their respective division managers, i.e., a joint departmental management group.
 - Continuation of existing and creation of new interdepartmental work groups on topics of joint interest, including:
 - . EPSDT screening/Medicaid match
 - . Elder health screening
 - . Adult foster care home inspections
 - . Mental health resources (in Corrections, school clinics, etc.)
 - . Drug and alcohol service issues

I have discussed these matters in depth with Billi Odegaard and Jack Horner's staff has reviewed this memo. This memo represents our joint thinking on this subject.

We are preparing for your consideration a draft budget amendment on those items listed above which would require such changes. These shall be available by Thursday of this week. Planning and Budget will be prepared to speak to cost data related to reorganization within the week.

Should you have further questions with which you feel I may be helpful, please feel free to contact me accordingly.

cc: Liaison Commissioner Rick Bauman
Liaison Commissioner Sharron Kelley
Commissioner Pauline Anderson
Commissioner Gretchen Kafoury
Budget Director Jack Horner
Health Division Director Billi Odegaard



MULTNOMAH COUNTY OREGON

Handwritten #4

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO : Commissioner Rick Bauman

FROM : Billi Odegaard, Director
Health Division

VIA : Duane Zussy, Director *Duane Zussy*
Department of Human Services

SUBJECT: Proposed Direction for School Based Health Centers

DATE : April 9, 1990

Per your request attached, by Anne Cathey and Jan Sinclair, is a quickly written overview of how we would like to proceed with establishing School Based Health Centers countywide. This summary includes the remaining area high schools as well as all of Multnomah County Middle Schools.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

SCHOOL BASED HEALTH CENTERS PROGRAM DEVELOPMENT

Health Division staff independently prioritized future sites for new school-based health centers and targeted:

- 1) Alternative schools in Portland Public School District #1: evening high school (Benson), Grant Night High School, Vocational Village 200 day-65 evening, Open Meadow
- 2) PPS Middle Schools in North or Northeast Portland
- 3) PPS High Schools: Lincoln, Benson, Wilson and/or East County High Schools.

The rationale for this prioritization is based on need data. Students attending alternative schools have extensive socio-economic needs, which go hand in hand with unmet health needs. These young people are unable to succeed in a traditional high school, and are at risk for a multitude of undesirable life events. Staffing would be slightly different, and hours of operation would be less, since enrollment in these alternative schools is usually 100-200 students.

Budget: \$468,686

(Budget detail attached).

Portland Public Schools Middle Schools, in North or Northeast (Portsmouth, Ockley Green, Tubman, Whitaker, Beaumont, Fernwood)

A major focus of the school-based health centers is prevention and health promotion. Many high risk behaviors such as smoking, drug and alcohol experimentation, and sexual activity begin in the middle school years, and are well entrenched by the time a student enters high school. Health centers in Middle Schools could be effective by intervening in much of this risk-taking behavior, before it becomes established.

Budget: \$256,855

The remaining Portland Public School High Schools without health centers are: Lincoln, Benson and Wilson. While community demographics do not demonstrate the same socio-economic needs as some of the other schools, experience has taught us that adolescents from middle class, medically insured families have strong need for accessible, acceptable, confidential medical care geared toward their developmental age, provided by professionals who understand and like adolescents.

Budget: \$327,684

Memo to Commissioner Rick Bauman
Re: SBHC Program Development
April 9, 1990

Page Two

East County High Schools

Considering the community resistance which developed during the consideration of a health center in Centennial and Parkrose School Districts, we believe it would be best to allow a year or two to pass before considering another school based health center in East County. The Parkrose SBHC will have a proven track record by then, and most of the furor will have dissipated.

The County Chair's proposed budget contains monies for two new centers for January 1, 1991. Portland Public Schools has already identified Franklin High School as their choice as the next School Based Health Center. After Franklin, we would like to proceed with PPS to target the next school as Lincoln (would be the first Westside SBCH) or Benson. The priorities outlined in this planning strategy document assume that there will be only two Portland Public regular High Schools left without School Based Health Centers.

In summary, our strategy will be to plan and coordinate decision making with the appropriate School Districts as we:

1) Seek funding for Alternative Schools (package)	<u>\$ 468,686</u>
2) Seek funding for two more high schools or two middle schools or a combination thereof	<u>\$ 256,855</u> (2 middle schools)
	<u>\$ 327,684</u> (2 high schools)
3) Seek funding for any remaining Portland Public high schools and East County high schools (five to seven more high schools at a cost of \$163,842 per school x seven schools)	<u>\$1,146,894</u>
4) Continue to seek funding for twenty-one (21) more Middle Schools at a cost of \$128,428 per school	<u>\$2,696,988</u>

BUDGET DETAIL

1) ALTERNATIVE SCHOOLS--MULTNOMAH COUNTY

A) Vocational Village 12 months (staff shared with PIVOT/CEG)		
1.0 fte CHN		
0.5 fte NP		
0.5 fte HST		
1.0 fte MHP		
1.0 fte OA II	Personnel and M & S	<u>\$ 178,493</u>
 B) Grant Evening School 10 months		
0.1 fte NP		
0.1 fte HST	Personnel	<u>\$ 6,735</u>
 C) Open Meadows (relates to Roosevelt) 10 months		
Albina Youth Opportunity (relates to Roosevelt and Jefferson)		
1.0 fte CHN		
0.2 fte NP		
0.5 fte MHP	Personnel	<u>\$ 78,822</u>
0.5 fte OA II		
 D) Lents Education Center 10 months		
0.5 fte CHN		
0.1 fte NP	Personnel	<u>\$ 25,852</u>
 E) Alpha and North Powellhurst (East County--relates to Parkrose) 10 months		
1.0 fte CHN		
1.0 fte NP		
1.0 fte HST		
0.5 fte MHP		
0.5 fte OA II	Personnel	<u>\$ 154,672</u>
 F) Add staff to School Based Health Center central planning and supervision		
0.5 fte HSS	Personnel	<u>\$ 24,112</u>
	TOTAL	<u>\$ 468,686</u>

2) MIDDLE SCHOOL--10 months

1.0 fte CHN		
1.0 fte HST		
0.5 fte NP		
0.5 fte MHP		
0.25 fte OA II	Personnel	\$ 85,768
	M & S plus start up	<u>42,660</u>
	Total Cost per Middle School	<u>\$ 128,428</u>

3) HIGH SCHOOL--PPS or East County

1.0 fte CHN		
1.0 fte HST		
1.0 fte NP		
0.5 fte MHP		
0.5 fte OA II	Personnel	\$ 112,546
	M & S plus start up	<u>51,296</u>
	Total Cost per High School	<u>\$ 163,842</u>