



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
NOTICE OF INTENT**

(revised 03/25/11)

**Board Clerk Use Only**

**Meeting Date:** 5/26/11  
**Agenda Item #:** R.2  
**Est. Start Time:** 9:40  
**Date Submitted:** 51311

**Agenda Title:** **NOTICE OF INTENT to apply for the Office of State Fire Marshal (OSFM) Hazardous Materials Emergency Preparedness Grant (HMEP) 2011-2012 in the amount of \$13,759**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** Next Available      **Amount of Time Needed:** 5 minutes  
**Department:** Sheriff's Office      **Division:** Enforcement  
**Contact(s):** Sergeant Jan Kubic  
**Phone:** 503-251-2490      **Ext.** \_\_\_\_\_      **I/O Address:** 313/1  
**Presenter Name(s) & Title(s):** Jan Kubic, Sergeant

**General Information**

**1. What action are you requesting from the Board?**

The Sheriff's Office is requesting approval to apply for the State of Oregon, Office of State Fire Marshal, Hazardous Materials Emergency Preparedness Grant 2011-2012.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Sheriff's Office Hazmat Team is an interdisciplinary team made up of members of Gresham Fire, Gresham Police, Sheriff's Office deputies, and a Sheriff's Office sergeant. This grant would allow the ten members of the team to attend the "Continuing Challenge" training conference.

The Continuing Challenge is a combination of classroom and hands on workshops and covers a wide variety of Hazmat fields including National Incident Management System/Incident Command System (NIMS/ICS), Radiological incidents, Terrorist/Weapon

of Mass Destruction (WMD). Hazardous material response, Hazard Categorization (Hazcat), and Petroleum Incidents.

**3. Explain the fiscal impact (current year and ongoing).**

This will increase the Enforcement Division's revenue by \$13,759.18 in the Federal/State Fund. The funds also cover indirect costs. If awarded, the local agencies will contribute \$20,483.60 in personnel costs, including fringe benefits, to attend the conference.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

Hazmat team members from the City of Gresham will also benefit from this grant.

## ATTACHMENT A

### Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**  
State of Oregon, Office of State Fire Marshal
- **Specify grant (matching, reporting and other) requirements and goals.**  
Matching funds/soft match must be at least 20% of the project expenses. Within two weeks of completion of the training, the attendees must report Project Results to the Office of the State Fire Marshal.
- **Explain grant funding detail – is this a one time only or long term commitment?**  
This is a one time only grant where training fees, travel, and supplies are funded.
- **What are the estimated filing timelines?**  
The grant application is due May 15, 2011.
- **If a grant, what period does the grant cover?**  
FY2011-2012
- **When the grant expires, what are funding plans?**  
This grant is one time only. No funding is needed after the grant expires.
- **Is 100% of the central and departmental indirect recovered? If not, please explain why.**  
Yes.

## ATTACHMENT B

### Required Signatures

Elected Official or  
Department/  
Agency Director:



Sheriff Dan Staton

Date: 5/13/11

Budget Analyst:



Christian Elkin

Date: 5/13/11