



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 12/31/09)

Board Clerk Use Only	
Meeting Date:	6/16/11
Agenda Item #:	R.9
Est. Start Time:	11:25 am
Date Submitted:	6/7/11

BUDGET MODIFICATION: HD-11-25

Agenda Title:	BUDGET MODIFICATION – HD-11-25 - Request approval to appropriate \$2,320,000 in increased revenue from intergovernmental charges for services and grant funds.
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	June 16, 2011	Amount of Time Needed:	5 minutes
Department:	Health Department	Division:	Integrated Clinical Svcs & Community Health Svcs
Contact(s):	Lester A. Walker – Budget & Finance Manager		
Phone:	(503) 988-3663	Ext.:	26457
Presenter(s):	Wendy Lear, Business Services Director		
I/O Address:	167/2/210		

General Information

1. What action are you requesting from the Board?

Approval of appropriation of \$2,320,000 in increased revenue from intergovernmental charges for services and grants in the Fed/State Fund.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This budget modification is a housekeeping measure necessary to avoid a possible “budget violation.” This budget modification for \$2,320,000 will increase the Health Department’s Federal/State fund budget by 2% and give us enough room to collect all revenue due from grant and fee sources without exceeding our budget appropriation. This modification will not impact current revenue or spending estimates. Revenue projections are currently at 100 percent of budget and spending is at 98 percent of the budget. The specific revenue sources that are coming in higher than budget include Pharmacy fees, the donated value of vaccines supplied by the State, several State and Federal grants and ARRA funding.

This budget modification supports Program Offers: 40005: Public Health & Regional Health Systems Emergency Preparedness; 40014 Immunizations; 40017: Dental Services; 40023: East County Health Clinic; 40031: Pharmacy.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Health Department's federal/state FY 2011 budget by \$2,320,000.

4. Explain any legal and/or policy issues involved.

Without this budget modification the Health Department would likely violate Oregon Budget law by exceeding the expenditure appropriation. This budget modification is necessary to keep this from occurring.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

• **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$2,320,000 in FY 2011 as a result of this budget modification.

• **What budgets are increased/decreased?**

The Health Department's budget will have the following changes:

- Professional services budget will increase by \$18,497
- Medical supplies budget will increase by \$416,167
- Drugs budget will increase by \$1,737,219
- Central indirect budget will increase by \$30,971
- Department indirect will increase by \$117,146

• **What do the changes accomplish?**

These changes that increase the Health Department's budget avoids a likely violation of Oregon Budget law by collecting more revenue than is authorized in our adopted budget. This budget modification is necessary to keep this from occurring.

• **Do any personnel actions result from this budget modification? Explain.**

No additional FTE will result from this budget modification.

• **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

All indirect costs are recovered except from the commodity value of vaccines.

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Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

This revenue is the result of an ongoing function.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grants included in the budget modification are ongoing with the exception of the ARRA IDS grant which ends in FY2011.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: HD-11-25

Required Signatures

**Elected Official or
Department/
Agency Director:**

KaRin Johnson for

6-7-11

Date:



06/07/2011

Budget Analyst:

Date:

Department HR:



Date:

06/06/2011

Countywide HR:

Date: