



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
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RICK BAUMAN • DISTRICT 3 • 248-5217  
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CLERK'S OFFICE • 248-3277 • 248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

DECEMBER 28, 1992 - JANUARY 1, 1993

- Tuesday, December 29, 1992 - 9:00 AM - Regular Meeting . . . .Page 2
- Tuesday, December 29, 1992 - 9:30 AM - Board Briefing . . . .Page 5
- Tuesday, December 29, 1992 - 9:50 PM - Planning Items . . . .Page 5
- Tuesday, December 29, 1992 - 1:30 PM - Planning Items . . . .Page 5
- Thursday, December 31, 1992 - MEETING CANCELLED . . . . .

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

- Thursday, 10:00 PM, Channel 11 for East and West side subscribers
- Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers
- Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers
- Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE 248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, December 29, 1992 - 9:00 AM  
Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

DEPARTMENT OF HEALTH

- C-1 Ratification of Amendment No. 1 to Intergovernmental Agreement, Contract 103982, Between Multnomah County and the Oregon Department of Human Resources, Office of Medical Assistance Programs, Extending the Physician Care Organization Agreement for the Period January 1, 1993 to January 30, 1993
- C-2 Ratification of Intergovernmental Agreement, Contract 201313, Between Multnomah County and the Oregon Department of Human Resources, Adult and Family Services Division, wherein Multnomah County will be Compensated for Providing Medical Services for Refugees in the Refugee Early Employment Program, for the Period October 1, 1992 to September 30, 1993
- C-3 Ratification of Intergovernmental Agreement, Contract 201323, Between Multnomah County and the Oregon Health Division, wherein the State will Provide Research, Technical Assistance, Reporting and Grant Writing Services in Connection with Multnomah County's HIV Prevention in Women and Infants Grant, for the Period October 1, 1992 to September 30, 1993

DEPARTMENT OF SOCIAL SERVICES

- C-4 Ratification of Intergovernmental Agreement, Contract 100073, Between Multnomah County Mental Health, Youth and Family Services Division's Office of Child and Adolescent Mental Health and Clackamas County, Providing Day Treatment Services for Partners Project Clients, for the Period January 1, 1993 to June 30, 1993

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-5 ORDER in the Matter of the Sale of a Tax-Foreclosed Property to the PORTLAND DEVELOPMENT COMMISSION for Low-Income Housing Purposes [10001 N WILLAMETTE BLVD]
- C-6 ORDER in the Matter of the Execution of Deed D930755 for Certain Tax Acquired Property to THE CITY OF PORTLAND, PORTLAND DEVELOPMENT COMMISSION [10001 N WILLAMETTE BLVD]
- C-7 ORDER in the Matter of Contract 15718 for the Sale of Certain Real Property to BERTHA L. HARMON
- C-8 ORDER in the Matter of the Execution of Deed D930832 Upon Complete Performance of a Contract to FERN CRANSHAW, Personal Representative of the Estate of PHILIP B. BURNETTE, JR

- C-9 ORDER in the Matter of Cancellation Land Sales Contract 15555 Between Multnomah County, Oregon and RONALD E. TAYLOR Upon Default of Payments and Performance of Covenants

REGULAR AGENDA

JUSTICE SERVICES

DISTRICT ATTORNEY

- R-1 Budget Modification DA #10 Requesting Authorization to Add \$70,469 to the District Attorney's Budget, to Establish a Neighborhood Based Prosecution Program in the Central Business District, Pursuant to an Agreement Between Multnomah County and the Association for Portland Progress

SHERIFF'S OFFICE

- R-2 In the Matter of a Letter of Intent to Apply to the Community Investment Fund of the United Way of the Columbia-Willamette, for Grant Funds to Support a Pilot Program Entitled "REACHING INMATES' CHILDREN"
- R-3 RESOLUTION in the Matter of a Housing Allowance for Chaplains Serving the County Jails
- R-4 Budget Modification MCSO #6 Requesting Authorization to Restore Funds to Pay for Operation of the Courthouse Jail, for the Period January 1, 1993 to June 30, 1993
- R-5 Budget Modification MCSO #7 Requesting Authorization to Reduce Sheriff's Office Professional Services Appropriation by \$50,000, Reducing the Amount Paid for the Emergency Communications Contract
- R-6 Budget Modification MCSO #8 Requesting Authorization to Increase Inverness Jail Serial Levy Revenue, Appropriating Revenue for Work Crews, and Increasing the Appropriation for the Immigration and Naturalization Service

DEPARTMENT OF SOCIAL SERVICES

- R-7 First Reading of an ORDINANCE Relating to the Status of Certain Employees Whose Functions are Being Transferred to Multnomah County
- R-8 RESOLUTION in the Matter of Establishing the Multnomah County Detention Reform Committee to Implement the Annie E. Casey Foundation Planning Grant
- R-9 Ratification of Intergovernmental Agreement, Contract 103693, Between the City of Portland and Multnomah County, wherein the County Provides Weatherization Services in City-Targeted Neighborhoods, in Conjunction with County-Operated Weatherization Programs for Low Income Households, for the Period October 12, 1992 to August 30, 1993

- R-10 Budget Modification DSS #36 Requesting Authorization to Increase the Housing and Community Services Division's Temporary Personnel Line by \$8,000 of City of Portland Block by Block Weatherization Funds
- R-11 Budget Modification DSS #37 Requesting Authorization to Reclassify an Office Assistant II to a Data Technician Position, within the Juvenile Justice Division Information Systems Unit
- R-12 Budget Modification DSS #38 Requesting Authorization to Increase Budgeted Revenues in the Mental Health, Youth and Family Services Division Developmental Disabilities Operations and Contracts Budgets by \$161,518, to Reflect the Current Grant Award from the State Mental Health Division
- R-13 Budget Modification DSS #39 Requesting Authorization to Increase Budgeted Revenues in the Mental Health, Youth and Family Services Division Developmental Disabilities Case Management Budget by \$254,351, to Reflect the Current Grant Award from the State Mental Health Division
- R-14 Budget Modification DSS #41 Requesting Authorization to Transfer State Funds within the Mental Health, Youth and Family Services Division, Emotional Disabilities Program, from Org 1305 Contracts to the Newly Created Org 1381, to Provide Involuntary Commitment Program Investigations

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-15 RESOLUTION in the Matter of the Acquisition of the WALNUT PARK BUILDING for County Purposes and Approval of Related Documents

NON-DEPARTMENTAL

MANAGEMENT SUPPORT

- R-16 RESOLUTION in the Matter of Authorizing the Issuance and Negotiated Sale of Series 1993A Certificates of Participation, Authorizing the Certificates Purchase Agreement, the Lease Purchase and Escrow Agreement and the Preliminary and Final Official Statement, and Designating an Authorized Officer.

NON-DEPARTMENTAL

- R-17 Request for Authorization for Multnomah County to Administer the Historic Columbia River Interpretive Panels Project Grant
- R-18 RESOLUTION in the Matter of an Intergovernmental Agreement with the Portland School District and the City of Portland Designating PILOT Fund Use and Transferring Title to Dickinson Park and Kennedy School (Continued from December 17, 1992)

- R-19 RESOLUTION in the Matter of Supporting a Three Lane Design for SE Foster Road Between 122nd and 136th and Urging Improvements to Occur in the Spring and Summer as Originally Scheduled
- R-20 RESOLUTION in the Matter of Naming 160 Acres of Old Growth Forest within Oxbow Park "THE PAULINE ANDERSON FOREST"
- R-21 RESOLUTION in the Matter of Recognizing Commissioner Rick Bauman for his Considerable Contributions

PUBLIC COMMENT

- R-22 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

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Tuesday, December 29, 1992 - 9:30 AM  
Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-1 Citizen Involvement Committee Annual Report. Presented by Citizen Involvement Committee Chair Michael Schultz and Executive Director John Legry. 9:30 AM TIME CERTAIN, 20 MINUTES REQUESTED.

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Tuesday, December 29, 1992 - 9:50 AM  
Multnomah County Courthouse, Room 602

PLANNING ITEMS

- P-1 C 6-92 Second Reading and Possible Adoption of an ORDINANCE Amending the Comprehensive Framework Plan Map, the Comprehensive Framework Plan Text, and Sectional Zoning Maps to Recognize and Implement the Columbia River Gorge National Scenic Area. 9:50 AM TIME CERTAIN, 10 MINUTES REQUESTED.
- P-2 C 9-92 PUBLIC HEARING - ON THE RECORD - 30 MINUTES ORAL ARGUMENT PER SIDE. Review the Planning Commission Decision of November 16, 1992, in the Matter of a Comprehensive Plan Amendment (Inventory of Significant Historic Resources) for the Bridal Veil Site at BRIDAL VEIL ROAD AND EAST CROWN POINT HIGHWAY. 10:00 AM TIME CERTAIN, 2 HOURS REQUESTED.

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PLANNING ITEMS

Tuesday, December 29, 1992 - 1:30 PM  
Multnomah County Courthouse, Room 602

The Following December 7, 1992 Decisions of the Planning and Zoning Hearings Officer are Reported to the Board for Review and Affirmation:

P-3 CU 23-92 APPROVAL, SUBJECT TO CONDITIONS, Development of a Five-Acre Lot of Record with a Non-Resource Related Single Family Residence, for Property Located at 19102 NW LOGIE TRAIL ROAD.

P-4 HV 23-92 APPROVAL, SUBJECT TO CONDITIONS, the Application in Specified Part. Satisfaction of Remaining Applicable Code Provisions is Deferred to a Subsequent Planning Director Review Before or in Conjunction with Issuance of a Placement Permit, Subject to Notice and the Opportunity for a Hearing as Indicated, for Property Located at 4444 SE 135TH AVENUE.

The Following December 16, 1992 Decision of the Planning and Zoning Hearings Officer is Reported to the Board for Review and Affirmation:

P-5 LR 2-92 DENIAL of Appellants Appeal of an Administrative Decision Approving a Building Permit to Construct a Single Family Residence on a 10,000 Square Foot Lot Located at 01333 SW POMONA STREET.

P-6 Recommendation for Approval of Business Location in the Matter of the Auto Wrecker's License Renewal of Frank Miller, for Property Located at 15015 NW MILL ROAD.

P-7 Recommendation for Approval of Business Location in the Matter of the Auto Wrecker's License Renewal of Harold M. Milne, dba Loop Hi-Way Towing, for Property Located at 28609 SE ORIENT DRIVE.

P-8 FINAL ORDER Vacating SEC 6-91a, and Approving HDP 4-91a in the Matter of the Review of the Hearings Officer Decision which Denied Significant Environmental Concern and Hillside Development Permits for an Amended Driveway Design with a Culvert and Stream Crossing [6125 NW THOMPSON ROAD]

P-9 PR 7-92 PUBLIC HEARING to make a decision regarding the proposed amendment concerning the Planning Commission recommendation to amend the Comprehensive Framework Plan designating property at 14545 NW ST. HELENS ROAD, "3-B" pursuant to OAR 660-16-010(2). This proposed amendment of the Comprehensive Plan was reported to the Board on December 8, 1992, but no action was taken. The Board will make a decision to either accept the recommendation of the Planning Commission or to call the matter up on its own motion. In the event of the latter, the Board will hear the matter at this meeting.

P-10 CU 14-92 PUBLIC HEARING - ON THE RECORD PLUS ADDITIONAL TESTIMONY AND EVIDENCE - 30 MINUTES ORAL ARGUMENT PER SIDE. Review the Planning Commission Decision of November 16, 1992, DENYING Conditional Use Request for a Ten-Year Permit to Mine, for Property Located at 14545 NW ST HELENS ROAD. (P-9 AND P-10, 1:40 PM TIME CERTAIN, TWO HOURS REQUESTED)

0203C/59-64/db

Meeting Date: DEC 29 1992

Agenda No.: B-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: CIC ANNUAL REPORT

BOARD BRIEFING DEC 29, 1992 REGULAR MEETING \_\_\_\_\_  
(date) (date)

DEPARTMENT CIC DIVISION \_\_\_\_\_

CONTACT CAROL WARD TELEPHONE 3450

PERSON(S) MAKING PRESENTATION Michael Schultz, Chair & John Legry, Exec. Dir.

ACTION REQUESTED:

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 20 min

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

9:30 A.M. TIME CERTAIN

BOARD OF  
COUNTY COMMISSIONERS  
1992 NOV 16 AM 10:29  
MULTNOMAH COUNTY  
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

or

DEPARTMENT MANAGER X J. Legry

(All accompanying documents must have required signatures)

# Multnomah County Citizen Involvement Committee



**Annual Report  
1991 - 1992**

**CIC MEMBERSHIP ROSTER  
1991-92**

Al Armstrong  
Robin Bloomgarden  
Pat Bozanich  
Gail Cerveny  
Katherine Cheney  
Hal Elston  
Steve Fulmer  
Derry Jackson  
Don MacGillivray  
Angel Olsen  
Ron Pennington  
Jim Regan  
Tanna Reynolds  
Chris Scarzello  
Michael Schultz  
David Soloos  
James Taylor  
Nancy Wilson  
Mike Zollitsch

**STAFF**

Carol Ward - Legislative Administrative Secretary  
Gloria Fisher - Policy & Publication  
John Legry - Executive Director

**MULTNOMAH COUNTY**

**CITIZEN INVOLVEMENT COMMITTEE (CIC)**

**Annual Report**

**June 1992**

**INTRODUCTION**

Over the past year, CIC provided significant service to the citizens of Multnomah County and its elected officials at a critical time for meaningful citizen involvement.

**HIGHLIGHT ACCOMPLISHMENTS**

**A. NETWORKING, OUTREACH & TECHNICAL ASSISTANCE**

A rapidly changing environment created needs and opportunities for CIC to expand citizen outreach and technical assistance services. The following activities were accomplished or initiated in FY91-2.

**1. Multnomah County**

\* Provided technical assistance in design and presentation of board training and orientation, support and information to citizen initiatives and groups.

\* Facilitated discussion of **countywide government services** which led to the "Citizens' Convention" approved by the voters on the May 19 Primary Ballot.

**The Citizens' Convention is scheduled for November 21, 1992.**

\* Briefed the Board of County Commissioners, asking the Board to:

- a. Appoint CIC members or recruit citizens for county task forces;
- b. Recognize benefits and strengthen communication between the Board and CIC;
- c. Encourage and support CIC's goals and objectives with feedback to work completed by CIC/CBAC budget advisory committee volunteers; and,
- d. Whenever possible, help provide resources.

**Chair McCoy and the Board have responded to these requests.**

\* Facilitated and coordinated the county's **Volunteer Awards Program** for the fifth year. Over sixty individual volunteers representing every department of the county were honored.

## **2. Regional**

\* Facilitated preliminary meetings with Clackamas and Washington County Citizen Involvement Committees and area cities to develop draft mission, purpose, and bylaws for **METRO's Regional Citizen Involvement Coordinating Committee** as part of RUGGO 1.

## **3. State**

\* Participated in Governor Roberts' **"Conversations With Oregon."**

## **4. National**

\* A **presentation on CIC** was made to a national audience attending the NACo (National Assn. of Counties) Annual Conference in Salt Lake City, UT.

\* Represented Multnomah County on a special NACo task force to develop goals, objectives, and a workplan for the implementation of **citizen volunteer programs** in each of the nation's 3,000 counties.

## **B. PUBLIC POLICY & BUDGET ADVISORY**

CIC continued to carry out its mandate to coordinate citizen involvement in the **county's budget decision-making process**. In a dynamic environment, CIC expanded its role and participation in the area of public policy decision-making through its involvement with other concerned citizen task forces and decision-making bodies.

**Received 1992 NACo Achievement Award for Citizen Budget Advisory Committee Program.**

### **1. Multnomah County Citizen Budget Advisory Committees (CBAC)**

\* The Central CBAC dedicated fund review was completed for the Department of General Services. Both regular and special CBAC work proceeded, dealing with changes in services and reorganization. Central CBAC reported on **county strategic planning**, a CCBAC priority.

## 2. Joint Budget Advisory Committee (JBAC)

\* CIC facilitated the Joint Budget Advisory Committee (JBAC) process, which involved Gresham, Portland, and Multnomah County Budget Advisory members studying local government services and service delivery. JBAC report, "Parks, Personnel, Planning, & Public Safety" (copies available by calling 248-3450) was issued in November.

### C. COMMITTEE PLANNING

1. CIC began a planning process evaluating the committee's strengths and weaknesses and reviewing its work over the past six years.
2. CIC is prioritizing its goals and strategies for the coming year's work plan based upon the review.

### CONCLUSION

During the next year, CIC looks forward to a strong relationship with Chair McCoy and the Board of Commissioners, and to promote citizen involvement in Multnomah County.

Respectfully submitted,

*Michael Schultz*

Michael Schultz, Chairperson  
for Citizen Involvement Committee

CC: List

## CENTRAL CITIZEN BUDGET ADVISORY COMMITTEE

### I. Strategic Planning

The Central Citizen Budget Advisory Committee began its work in the fall of 1991 with a two phase Strategic Planning exercise. Phase I requested CBACs to prioritize county programs as a whole and Phase II required their prioritization of programs in their departments. The Board of County Commissioners Policy Goals and Directions were used as a basis for prioritization.

### II. Budget Recommendations

With their priorities in hand, the CBACs reviewed their departments activities and budget requests. Departments were given "restraint budgets" and were allowed to request "add ons". CBAC recommendations were submitted to the Board and the Department Directors.

### III. Dedicated Fund Review

The Central CBAC reviewed the dedicated funds that had been in the Department of General Services: Data Processing Fund, Telephone Fund, Insurance Funds, Mail and Distribution Fund, and Cable TV Fund.

### IV. General Activities

Orientation and Training was held in October, with CIC Chair Michael Schultz and CCBAC Chair Pat Bozanich as hosts. Auditor Gary Blackmer discussed how to examine budgets. Chair Gladys McCoy presented certificates of appreciation to outgoing members and County pins to all CBAC members.

A meeting with CBAC chairs was beneficial in that it allowed the Chairs to compare notes and discuss their roles as chairs.

A meeting with department personnel staffing CBACs enabled staff to clarify their roles, compare notes, and hear the issues faced by the other departments.

### V. Response to CBACs

The Chair and Board seemed more responsive to CBAC recommendations this year and pledged to respond in writing within a reasonable period of time. Responses to reports were received from Commissioner Anderson and Chair McCoy.

Commissioner Anderson invited the Department of Environmental Services to present their Strategic Planning report to an informal meeting of the Board. This CBAC also testified against the proposed transfer of roads to Gresham.

## VI. CBAC ordinance

The CBAC ordinance was amended to make the entire Department of Human Services Community Advisory Board (CAB) the CBAC, with the Citizen Involvement Committee nominating twelve of the sixteen positions. This has worked out very well, with the CBAC/CAB participating in the Central CBAC.

Because the Department of Human Resources was divided into Social Services and Health departments, the Central CBAC is working on new ordinance amendments. Amendments will include dividing the Non-Departmental CBAC into two CBACs, giving the new CBAC the responsibility for support services.

The Library Board continues to be the official CBAC for the Library Department, however, the Board has not elected a member to the Central CBAC or participated in the CBAC process.

Pat Bozanich, Chair  
Mike Zollitch, Vice Chair, DES CBAC  
Richard Weaver, Sheriff CBAC  
Jack Pessia, DA CBAC  
Bobbi Gary, DHS CBAC  
Robin Bloomgarden, ND CBAC  
Jeremy Grand, Auditor CBAC  
Larry McCagg, DCC CBAC

Annual Report: Conduit Subcommittee  
Prepared by: Michael Schultz  
June 1992

### Introduction

Effective citizen involvement requires access to appropriate and timely information. The Conduit, which is published by the Citizen Involvement Committee, (CIC) has been a primary resource for disseminating timely and vital information to Multnomah County Residents.

### Accomplishments

Unfortunately, due to a reduction in the CIC's past year budget, only one issue of The Conduit was produced this year. The issue which was produced focused on providing both background and supporting information on each identified citizen and joint government task force advisory committee that has been deliberating over the past year. Additionally, an informative article on the proposed citizen convention was also included in this issue.

### Special Recognition

Recognition is given to Pat Bozanich and Phyllis Cole who assisted in the planning of this particular issue. A special thank you is extended to Martha White who volunteered to edit and proofread and to Gloria Fisher of the CIC staff who prepared the the overall design and layout.

### Future Goals

With an anticipated restoration of funds to the CIC's budget this year, the CIC plans to produce and distribute up to four issues of The Conduit. New volunteers from the CIC and the community at large will be recruited to help the committee achieve this goal.

## OUTREACH COMMITTEE REPORT

1991-1992

**Angel Olsen  
Chairperson**

The OUTREACH Committee spent FY1991-92 in an organizational effort which explored various options in reaching Multnomah County citizens, including production of a regular newsletter, public service announcements, updates of the general brochure for CIC, update of the Citizen Involvement Handbook, and update of the County Services Directory.

Curtailed funding for the year precluded any actual production effort, but plans were formulated which can be acted upon during the coming program year. These planned projects are contained in summary outline below.

The OUTREACH committee restresses the total CIC membership responsibility for this function. Each CIC member is a spokesperson for citizen involvement in county government. The committee hopes to provide useful materials in the coming work year for each CIC member.

### **RECOMMENDATIONS FOR '92-93**

1. Update Citizen Involvement Handbook and general brochure ("Green Machine").
2. Develop and distribute individualized informational one-page pieces for "How to Access County Government" for each county division/department.
3. Establish an ongoing speakers' network with local citizen organizations for a series of presentations on various aspects of citizen participation.
4. Develop and distribute PSAs to all local network and cable T.V. stations and Multnomah County radio stations.
5. Continue to recruit citizens to participate in every facet of government decision-making.
6. Continue technical assistance for citizen participation organizations.

## VOLUNTEER RECOGNITION AWARDS 1992

On May 7, 1992 the Citizen Involvement Committee presented its 6th annual Volunteer Recognition Awards Ceremony in the Multnomah County Courthouse at 9:30 am.

County Departments and organizations were invited to nominate their volunteers for recognition. All departments except Chair-person McCoy and Commissioner Bauman submitted nominations. Approximately 100 persons attended, including the 52 awardees.

The recipients were not as ethnically diverse as we would have hoped, as in past years, but those few did represent the highest ideals of the program. Sam Pierce, representing the African-American community, accepted the Youth Employment & Empowerment Coalition award for volunteer service to disenfranchised youth. Rey Franco was recognized for his outstanding contribution for his work with Latino inmates at the jails.

Many women received awards, as well as a group of 5 students from the University of Portland for their work in the jails.

The Commissioners did a wonderful job on the presentations, and the nominees especially liked the hugging that went along with it. The Commissioners came out afterwards and socialized with everyone for 15 to 20 minutes.

Fresh sliced french bread from The Neighborhood Baking Co., cream cheese with maple in it, jams, lots of fresh fruit from Natures Northwest, coffee and punch were served. All of the food was donated to the event, and many compliments were received.

Robin Bloomgarden, Chair  
Al Armstrong

Carol Ward, Staff  
Gloria Fisher, Staff



MULTNOMAH  
COUNTY

# Citizen Involvement Committee

2115 SE MORRISON

PORTLAND, OREGON 97214

248-3450

June 29, 1992

## MEMORANDUM

To: Citizen Budget Advisory Committee members

From: Mike Zollitch, Vice Chair  
Central Citizen Budget Advisory Committee

Re: Dedicated Fund Review

It's the time of year again to begin the Dedicated Fund Review process. Last year's review was so successful (see enclosure) that we have decided to use a similar process this year. That means we are looking for volunteer participation again.

The funds to be reviewed this year are in the area of justice programs and include:

- Emergency Communications Fund
- Inmate Welfare Fund
- Jail Levy Fund
- Forfeitures
- Regional Organized Crime and Narcotics Task Force (ROCN)  
forfeiture funds
- Alarm Permits fund
- Marriage License Fees
- Conciliation Fees
- Criminal Assessment Fee

The Dedicated Fund Review is one of the more meaningful and satisfying annual responsibilities performed by the CBACs. Just ask any CBAC member who has participated in past reviews.

This year should be especially interesting because we will be reviewing some of the same funds from the very first Dedicated Fund Review and we can see if or how the County followed up on recommendations in that report. The funds that will be reviewed this year aerie from the Sheriff's Office, the District Attorney's Office and Community Corrections. While we are hoping for strong participation from CBAC members knowledgeable in these areas, we are also hoping for a strong turnout from other CBAC members. The more diverse the committee should produce the high quality report.

CCBAC 6-29-92

Page 2

If you are interested in participating, please call Gloria Fisher at 248-3450 by July 15th. We are hoping that some of the interviews will begin in August or early September. This review, as with all our other volunteer work, should be conducted when most convenient for volunteers, so the actual interview times will be established by the committee members. County management has been very supportive of our efforts and will direct personnel to make themselves available. With your participation, this should be a rewarding experience.

**CIC STATISTICS (FY1991-2)**

**AFFIRMATIVE ACTION:**

**1992**

**CBACS**

54 members (7 committees)  
 7 African American  
 3 Hispanic  
 23 Women  
 2 disabled

**Central CBAC**

7 members  
 1 African American  
 3 Women

**CIC**

19 members  
 2 African American  
 8 Women

**1991**

**CBACS**

50 members (8 committees)  
 5 African American  
 14 Women  
 2 disabled  
 1 Native American

**Central CBAC**

9 members  
 1 African American  
 1 Woman

**CIC**

19 members  
 1 African American  
 1 Native American  
 11 Women  
 1 disabled

**VOLUNTEER HOURS/VALUE:**

<u>ACTIVITY</u>	<u>HOURS</u>	<u>VALUE*</u>
<b><u>CIC</u></b>		
BCC	24	\$ 1,200
Exec Mtgs	42	8,400
Reg Mtgs	684	34,200
<u>Subcom Mtgs</u>	<u>798</u>	<u>39,900</u>
Subt.	1,548	83,700
<b><u>CBACs</u></b>		
Special	311	15,550
<u>Reg Mtgs</u>	<u>3,871</u>	<u>193,550</u>
Subt.	4,182	209,100
<u>Central CBAC</u>	648	32,400
<u>METRO</u>	90	4,500
<u>Cits For/Conv</u>	147	7,350
<b><u>GRAND TOTAL:</u></b>	<b><u>6,615</u></b>	<b><u>337,050</u></b>

\* \$50 per hour based upon National Assn of Counties Volunteer Standards for Boards, Commissions, Task Forces, etc.

## CITIZEN INVOLVEMENT COMMITTEE

The following was developed by CIC for its current work-plan.

### INTRODUCTION:

CIC has three basic missions:

1. To inform residents of their opportunities and rights in the decision-making process of all branches of county government.
2. To create meaningful citizen involvement activities.
3. To integrate citizens into the decision-making process.

**Program Character:** CIC issues derive from a variety of sources: newspapers, proceedings of meetings, word-of-mouth, etc. Once issues arrive, they are reviewed and those chosen as significant are then acted upon. Such actions may be treated as separate events, or related to an ongoing program initiative.

**Program Activities:** CIC participates in a variety of creative activities, including George Muir Regional Citizen Conference, Multnomah County Strategic Planning Visions, Budget Advisory Committees (CBACs), CONDUIT issues newsletter, cablecasts, fairs, public forums and citizen board training.

### Program Framework:

1. **Administration.** Personnel, budget, inventory, planning, recruitment, orientation of members, etc.
2. **Outreach/Networking.** Outreach, public information, developing processes, Info & Referral:  
**EXTERNAL** - Neighborhood Assns, Community Groups, public, METRO, Citizens' Convention, etc.  
**INTERNAL** - Board of County Commissioners and departments, committees, citizen boards, etc.
3. **CBACs, Central CBAC.** Provides current awareness of county issues, regular involvement in decision-making and policy development on an ongoing operational basis.
4. **Publications** - CONDUIT, news releases, Directory, etc.

5. Training & Education/Technical Assistance. For both issues and democratic process, includes a library of reference materials. Aimed at both long- and short-term education and ongoing participation by the greatest number of citizens.
6. Clerical Support. For all CIC programs and committees, including arrangements, mailings, filing, notifications, book-keeping, etc.

The balance of this report consists of:

### CIC WORK PLAN

On June 18, 1992, CIC reviewed threats, opportunities, strengths and weaknesses based on member survey, and overall CIC goals.

#### STRENGTHS

1. Dedicated Volunteers
2. Deals directly w/ county board
3. Knowledgeable Staff
4. Information/Training Source
5. Chartered - created by voters

#### WEAKNESSES

1. Visibility/Outreach
2. Overextended/too much to do
3. Lack of \$
4. Diversity
5. Lack of follow-thru due to member turnover.

#### THREATS

1. Public Apathy/Alienation
2. Perceived Ineffectiveness
3. Measure 5/Lack of Funding
4. City/County Consolidation
5. Loss of Government Support

#### OPPORTUNITIES

1. Inform/train citizens
2. Network citizen organizations (all/regionally/state)
3. Development of youth
4. City/County Consolidation
5. More opportunity for Service/Policy Decision Input.

Subcommittee groups (Policy Development; Outreach/Networking; Needs Assessment/Visioning) developed objectives and strategies below for FY92-3, based upon the above assessment.

### SUBCOMMITTEE REPORTS

#### **POLICY DEVELOPMENT:**

Objective A: Maintain viable CBAC process.

#### Strategies:

1. Let people know we're here - via CONDUIT, etc.
2. Work with Citizen Convention to develop public interest awareness and positions.
3. Strengthen communication between CBACs.

**Objective B:** Maintain Central CBAC as oversight committee.

**Strategies:**

1. Let people know we're here, etc.
2. Work with convention to get citizen advisory information out to a broader citizen audience.
3. Maintain CBAC chairs' meetings quarterly, or as needed.

**Objective C:** Maintain and fund CIC.

**Strategies:**

1. Let people know we're here, etc.
2. Work with Convention to advance citizen involvement.
3. Explore option of creating LCDC for CIC either as separate committee or in a CBAC. Examine ordinance related to land use planning.

**NEEDS ASSESSMENT/VISIONING:**

**Objective A:** Design and implement a needs assessment survey.

**Strategies:**

1. Enumeration survey of all 500 Convention delegates.
2. Random sample survey of Multnomah Co. residents.
3. Place survey questions in CONDUIT or Outreach newsletter.

**Objective B:** Hold Public Citizen Opinion Forums.

**Strategies:**

1. 3-4 Forums throughout county.
2. Dovetail with policy development, CBAC strategic planning, etc.

**OUTREACH AND NETWORKING:**

**OUTREACH GOAL:** Inform the greatest number of citizens possible regarding opportunities for meaningful involvement in the decision making process at all levels of county government.

General OUTREACH Objectives, developed by full CIC:

- More voter turnout
- Neighborhood Associations linked
- CBACs
- Citizen Convention
- Creating more opportunity for citizen involvement
- Turnout at Council/Commission hearings
- CONDUIT information
- Identify all citizen groups in the county
- Increase visibility

**Objective A: Dissemination of information.**

**Strategies:**

1. General Newsletter - countywide citizen involvement news.
2. Continue CONDUIT issues newsletter.
3. Develop Issues Roundtable after CONDUIT - cable.
4. Develop PSA - public service announcements.
5. Develop Radio information.

**Objective B: Networking.**

**Strategies:**

1. Update directory of citizen organizations.
2. Update citizen involvement handbook & brochure - citizen organizations, how to testify, etc.

**Objective C: Recruitment.**

**Strategies:**

1. Develop Brochure - anecdotal success stories to describe CIC.
2. Develop PSAs - public service announcements.
3. Emphasize involvement in all outreach/CIC products.
4. Develop and coordinate advertisement on involvement in voters' pamphlet.

**"GET INVOLVED - IT WORKS!!!"**