



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
NOTICE OF INTENT**

(Revised: 8/18/11)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C. 2 DATE 4-4-13  
LYNDA GROW, BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 4/4/13  
Agenda Item #: C.2  
Est. Start Time: 9:30 am  
Date Submitted: 3/26/13

**Agenda Title: NOTICE OF INTENT to submit an application for up to \$50,000 from the State of Oregon Oregon Health Authority Office of Equity and Inclusion.**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** April 4, 2013 **Time Needed:** N/A, Consent Only  
**Department:** Health **Division:** Human Resources  
**Contact(s):** Tenora Grigsby, Nafisa Fai, Laurel Bentley  
x22705  
x22674  
**Phone:** 503-988-3663 **Ext.** x25343 **I/O Address:** 160/7; 167/2/210;160/9  
**Presenter Name(s) & Title(s):** N/A; Consent Agenda Only

**General Information**

**1. What action are you requesting from the Board?**

Authorization for the Director of the Health Department to submit an application for up to \$50,000 from the State of Oregon Oregon Health Authority Office of Equity and Inclusion Health Equity and Inclusion Project Grant Program to engage in a pilot project to expand organizational cultural competency capacity and infrastructure through assessment and training development activities.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

Oregon Health Authority Office of Equity and Inclusion has released a unique funding opportunity focused developing relevant organizational strategies to promote inclusion and equity in workforce development and workforce cultural competency capacity. The Multnomah County Health Department Human Resources would use this opportunity to design, develop and implement a sustainable and holistic approach to cultural competency

focusing on both the individual interactions of Health Department staff/communities served, and the organizational interactions reflecting policy and program development, direction and execution. This grant would support funding for external consultant(s) to work with HR to conduct an assessment to identify critical needs around cultural competency training and topics, develop curriculum and training models to improve workforce development around cultural competency in practice, and to sustain this learning through either 'train the trainer' models or development of online or electronic training that can be incorporated into core competencies for staff. HR would provide in-kind support to this project assure that cultural competency models are reflecting best practices and provide additional staff support.

**3. Explain the fiscal impact (current year and ongoing).**

If funded, this grant will provide up to \$50,000 for a pilot project focused on assessing critical needs for cultural competency training and development within the Health Department and developing cultural competency training and staff development materials.

**4. Explain any legal and/or policy issues involved.**

None.

**5. Explain any citizen and/or other government participation that has or will take place.**

The Health Department Human Resources department will contract with an outside assessment/training development contractor for support on this project.

---

## **Grant Application/Notice of Intent**

---

If the request is a **Grant Application** or **Notice of Intent**, please answer **all** of the following in detail:

- **Who is the granting agency?**  
The State of Oregon, Oregon Health Authority Office of Equity and Inclusion is the granting agency for this grant, entitled RFGP 3539.
- **Specify grant (matching, reporting and other) requirements and goals.**  
All Recipients shall submit the following to OHA OEI: 1) Quarterly Reports on the progress of their activities and proposed outcomes; 2) Quarterly Financial Expenditure reports requesting reimbursement of expenditures for Grant activities; and 3) A Final Report that includes: a narrative description of the outcome of the funded project, a demographic summary of participants, and a final Financial Expenditure report showing all expenditures by Recipient for Grant activities. The Final Report is due thirty days after completion of Project activities as set forth in the Grant Agreement.
- **Explain grant funding detail – is this a one time only or long term commitment?**  
The State of Oregon Oregon Health Authority Office of Equity and Inclusion Health Equity and Inclusion Project Grant Program is a one time funding opportunity.
- **What are the estimated filing timelines?**  
The application is due April 9<sup>th</sup>.
- **If a grant, what period does the grant cover?**  
The grant covers a period of approximately May 1, 2013 through April 30, 2014.
- **When the grant expires, what are funding plans?**  
When funds expire this pilot project will be complete.

- Is 100% of the central and departmental indirect recovered? If not, please explain why.  
Yes.

---

**Required Signatures**

---

Elected Official or Department/ Agency Director:	KaRin Johnson for <i>Lillian Shirley</i> _____ (signature)	Date: <u>3-26-13</u>
Budget Analyst:	<u>Althea Gregory /s/</u> (signature)	Date: <u>3-26-13</u>