



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 5/24/13)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R.3 DATE 1-9-14
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 1/9/14
Agenda Item #: R.3
Est. Start Time: 9:40 am
Date Submitted: 12/31/13

Agenda Title: BUDGET MODIFICATION # DCJ-12 Increasing DCJ's FY2014 Federal/State Appropriation by \$348,675 in State of Oregon's Criminal Justice Commission House Bill 3194 Funding.

Note: if Contingency, use that form. If item other than a BudMod, please use different APR. : Title should not be more than 2 lines but sufficient to describe the action requested.

Requested Meeting Date: January 9, 2014 **Time Needed:** 15 minutes
Department: Dept. of Community Justice **Division:** Adult Services Division
Contact(s): Joyce Resare
Phone: 503.988.3961 **Ext.** 83961 **I/O Address:** 503 / 250
Presenter Name(s) & Title(s): Scott Taylor, Department Director

General Information

1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of budget modification DCJ-12. This budget modification adds \$348,675 in Oregon Criminal Justice Commission (CJC) House Bill 3194 funding to the DCJ Adult Services Division.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Previous to Fiscal Year 2014, the State of Oregon provided Federal Re-Entry Enhancement Coordination (REC) funding to DCJ, to support re-entry services for offenders transitioning from prison. In 2013, these funds were reprogrammed and funding to DCJ was discontinued effective 10/1/2013 resulting in a shortfall of funds needed to continue the program until the end of the current fiscal year (6/30/2014). Also in 2013, State Legislature passed House Bill 3194 and created the Justice Reinvestment Grant Program, which is designed to offset the impact to our local public safety system (including County, State, City and community partners) anticipated by the measures in HB 3194, such as shortened prison sentences and more offenders being supervised locally.

The DCJ REC programs are of a nature that fall under the scope of the HB3194 program. The period immediately following release from prison is a particularly high risk time for offenders. The REC program provides targeted transition services to medium and high risk offenders. The REC team builds on the success of prison based substance abuse treatment and co-occurring disorder treatment offenders receive while incarcerated. The goals of the program entail: reducing offender recidivism, relapse and use of addictive substances; increasing offenders' engagement with treatment; and increasing offenders' ability to attain and maintain stable housing and employment.

3. Explain the fiscal impact (current year and ongoing)

Budget Modification DCJ-12 would add \$348,675 in HB3194 dollars to the Department of Community Justice Fiscal Year 2014 budget in Program Offer 50036A-Adult Re-Entry Enhancement Coordination, to continue funding of the program through June 30th, 2014. Funding for FY15 has not been determined.

4. Explain any legal and/or policy issues involved.

HB3194 increases the County's responsibility to manage people at the County level who would otherwise be incarcerated at a State correctional facility.

5. Explain any citizen and/or other government participation that has or will take place.

The proposed distribution of the HB3194 funds are recommended by the LPSCC Steering Committee, a multi-disciplinary team comprised of representatives from the District Attorney, Judiciary, Department of Community Justice, defense bar, Law Enforcement, Multnomah County Sheriff, and community members. Other stakeholders participating in the steering committee meetings include community treatment agencies and Commission staff.

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

This budget modification adds \$348,675 in Direct State CJC HB3914 funding to the Department of Community Justice's Fiscal Year 2014 budget. These funds are covering a budget shortfall from the REC grant of the same amount.

- **What budgets are increased/decreased?**

DCJ Program Offer 50036A –Adult Re-Entry Enhancement Coordination will be increased by \$348,675.

- **What do the changes accomplish?**

These funds cover the budget gap that resulted from the discontinuation of the REC grant, and allow existing services to continue through the remainder of Fiscal Year 2014.

- **Do any personnel actions result from this budget modification? Explain.**

n/a

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

These funds pay 100% of the current Indirect rates.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This budget modification provides sufficient funding for the FY2014 budget year. The LPSCC Steering Committee will be making recommendation to the Board regarding if and how much of the revenue would continue to be passed down to DCJ to support the program in future budget years.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

This budget modification covers the period of 10/1/13-6/30/14. In the event that the funding is not continued in future fiscal years, DCJ will explore options to prioritize services.

<i>NOTE: Attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i>
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Required Signatures

Elected Official Scott Taylor /s/
or Dept Director: _____

12/31/13
Date: _____

Budget Modification ID: **DCJ-12 HB3194****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2014

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	50-10	32620	50036A	50			CJ011.HB3194.APU	50180	0	(190,288)	(190,288)		IG-OP-Direct State
2	50-10	32620	50036A	50			CJ011.HB3194.APU	60160	0	170,814	170,814		Pass Through & Prg Spt
3	50-40	32620	50036A	50			CJ011.HB3194.APU	60350	0	3,690	3,690		Central Indirect
4	50-05	32620	50036A	50			CJ011.HB3194.APU	60355	0	15,784	15,784		Dept Indirect
5										0		0	
6	50-40	32620	50036A	50			CJ011.HB3194.ARC	50180	0	(87,992)	(87,992)		IG-OP-Direct State
7	50-40	32620	50036A	50			CJ011.HB3194.ARC	60160	0	78,988	78,988		Pass Through & Prg Spt
8	50-40	32620	50036A	50			CJ011.HB3194.ARC	60350	0	1,706	1,706		Central Indirect
9	50-40	32620	50036A	50			CJ011.HB3194.ARC	60355	0	7,298	7,298		Dept Indirect
10										0		0	
11	50-05	32620	50036A	50			CJ011.HB3194.A&D.OP	50180	0	(70,395)	(70,395)		IG-OP-Direct State
12	50-05	32620	50036A	50			CJ011.HB3194.A&D.OP	60160	0	63,191	63,191		Pass Through & Prg Spt
13	50-05	32620	50036A	50			CJ011.HB3194.A&D.OP	60350	0	1,365	1,365		Central Indirect
14	50-05	32620	50036A	50			CJ011.HB3194.A&D.OP	60355	0	5,839	5,839		Dept Indirect
15										0		0	
16	19	1000		0020		9500001000		50310		(6,761)	(6,761)		Indirect reimb revenue
17	19	1000		0020		9500001000		60470		6,761	6,761		CGF Contingency exp
18										0			
19	50-00	1000	50001	50		509600		50370	(2,147,955)	(2,176,876)	(28,921)		Dept Indirect Revenue
20	50-00	1000	50001	50		509600		60240	9,519	38,440	28,921		Supplies
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0		0	
										0		0	Total - Page 1
										0		0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

[illegible]

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

[illegible]

FM Side			PS/CO Side			Cost Element/Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency							
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx			xxx	xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
78-70	3503	0020		709525		50310	Budgets receipt of reimbursement
78-70	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
78-70	3503	0020		709599		50310	Budgets receipt of Data Processing reimbursement
78-70	3503	0020		709599		60240	Budgets offsetting expenditures
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
78-60	3501	0020		904200		50310	Receipt of Electronics service reimbursement
78-60	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
78-30	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
78-30	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
78-60	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
78-60	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
78-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
78-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-80	3500	0020		705210		50316	Insurance Revenue
72-80	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure
							Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
78-20	3504	0020		904400		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
78-20	3504	0020		904500		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904500		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
Special Revenue Funds		
1501 - Road Fund	Road & Bridges	0080
1502 - Emergency Communications Fund	Community Services	0060
1503 - Bike Path Fund	Community Services	0060
1504 - Recreation Fund	Community Services	0060
1506 - County School Fund	Community Services	0060
1508 - Animal Control Fund	Community Services	0060
1509 - Willamette River Bridges Fund	Roads & Bridges	0080
1510 - Library Fund	Library	0070
1512 - Land Corner Preservation Fund	Roads & Bridges	0080
1518 - Oregon Historical Society Special Levy	Community Services	0060
1519 - Video Lottery	Community Services	0060
Capital Project Funds		
2504 - Building Project Fund	Community Services	0060
2507 - Capital Improvement Fund	Community Services	0060
2508 - Asset Acquisition Fund	Community Services	0060
2509 - Asset Preservation Fund	Community Services	0060
2511 - Sellwood Bridge Replacement	Roads & Bridges	0080
Enterprise Funds		
3000 - Dunthorpe-Riverdale Svc Dist #14 Fund	Dunthorpe-Riverdale Svc Dist #14	0500
3001 - Mid County Svc Dist #1 Fund	Mid County Svc Dist #1	0510
3002 - Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Dept (10, except 10-50)	General Government	0020
Non-Dept CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety & Justice	0050
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety & Justice	0050
Sheriff's Office (60)	Public Safety & Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.