

ANNOTATED MINUTES

Tuesday, February 3, 2004 - 7:30 AM to 9:00 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

LOCAL PUBLIC SAFETY COORDINATING COUNCIL EXECUTIVE COMMITTEE MEETING

A quorum of the Multnomah County Board of Commissioners may be attending the Local Public Safety Coordinating Council Executive Committee meeting. This meeting is open to the public. Agenda topics include Gang Overview. For further information, contact Judith Bauman at (503) 988-5894.

Tuesday, February 3, 2004 - 9:30 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

Chair Diane Linn convened the meeting at 9:34 a.m., with Vice-Chair Serena Cruz and Commissioners Lisa Naito, Lonnie Roberts and Maria Rojo de Steffey present.

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Agnes Sowle.

EXECUTIVE SESSION HELD.

There being no further business, the meeting was adjourned at 9:56 a.m.

Tuesday, February 3, 2004 - 10:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFINGS

Chair Diane Linn convened the meeting at 10:08 a.m., with Vice-Chair Serena Cruz and Commissioners Lonnie Roberts and Maria Rojo de Steffey present, and Commissioner Lisa Naito arriving at 10:15 a.m.

B-1 Public Safety Briefing and Update on System Impacts. Presented by John Ball, Karyne Dargan, Joanne Fuller, Mike Schrunck and Bernie Giusto.

JOHN BALL, MATT NICE, MIKE SCHRUNK, JOANNE FULLER, BERNIE GIUSTO AND GAYLE BURROWS PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION ON TOPICS INCLUDING: CURRENT CRIME TRENDS; OFFENDER STREAM AND SUBSETS; OFFENDER STREAM FRAMEWORK; POTENTIAL FUNDING IMPACTS OF GENERAL FUND; STATE BALLOT MEASURE 30 AND THE MULTNOMAH COUNTY PERSONAL INCOME TAX ON THE DEPARTMENT OF COMMUNITY JUSTICE, ADULT JUSTICE, DISTRICT ATTORNEY'S OFFICE, SHERIFF'S OFFICE, CORRECTIONS HEALTH AND JUVENILE JUSTICE; AND JAIL BED MANAGEMENT CONTINUUM OPTIONS IN A REDUCED RESOURCE ENVIRONMENT. ADDITIONAL INFORMATION AND DISCUSSION TO TAKE PLACE DURING THE GENERAL FUND FORECAST BRIEFING ON THURSDAY, FEBRUARY 5, 2004. COMMISSIONER NAITO SUGGESTED PUBLIC SAFETY LEADERS PROVIDE A JOINT COMMUNICATION FOR PUBLIC DISTRIBUTION. JOHN BALL REPORTED THAT A BRIEFING UPDATE ON THE WAPATO FACILITY IS SCHEDULED FOR THURSDAY, FEBRUARY 17, 2004.

Chair Diane Linn recessed the meeting at 11:20 a.m. and reconvened the meeting at 11:23 a.m., with Commissioners Serena Cruz and Maria Rojo present, Commissioner Lonnie Roberts excused, and Commissioner Lisa Naito returning at 11:31 a.m.

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- B-2 Review of Winter Storm Impacts on Multnomah County. Presented by Tom Simpson and Kathy Turner.

**TOM SIMPSON AND KATHY TURNER
PRESENTATION AND RESPONSE TO BOARD
QUESTIONS AND DISCUSSION. MS. TURNER TO
COORDINATE BOARD AND BOARD STAFF INPUT
DRAFTING WRITTEN INCLEMENT WEATHER
AND OTHER EMERGENCY POLICY DOCUMENTS,
INCLUDING LEVELS OF COUNTY SERVICES
OPERATION AND NOTIFICATION POLICY, FOR
BOARD CONSIDERATION AND VOTE AT A
FUTURE MEETING.**

There being no further business, the meeting was adjourned at 12:01 p.m.

Thursday, February 5, 2004 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Chair Diane Linn convened the meeting at 9:35 a.m., with Vice-Chair Serena Cruz and Commissioners Lisa Naito, Lonnie Roberts and Maria Rojo de Steffey present.

CONSENT CALENDAR

**UPON MOTION OF COMMISSIONER ROBERTS,
SECONDED BY COMMISSIONER CRUZ, THE
CONSENT CALENDAR (ITEMS C-1 THROUGH C-2)
WAS UNANIMOUSLY APPROVED.**

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

- C-1 RESOLUTION Authorizing Execution of Deed D041939 for Repurchase of Tax Foreclosed Properties to the Former Owner, JOHN F. BURRIS III

RESOLUTION 04-013.

SHERIFF'S OFFICE

C-2 Government Revenue Contract (190 Agreement) 0210308 to Provide Law Enforcement Services and Patrols within the City of Maywood Park

REGULAR AGENDA
PUBLIC COMMENT

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

NO ONE WISHED TO COMMENT.

NON-DEPARTMENTAL

R-1 PROCLAMATION Proclaiming February, 2004 as American Heart Month and February 6, 2004, as "Wear Red for Women Day" in Multnomah County, Oregon

COMMISSIONER ROJO MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-1. COMMISSIONER ROJO PRESENTATION AND INTRODUCTION. HALLIE HACKENBERGER, LOCAL AMERICAN HEART ASSOCIATION BOARD CHAIR, EXPLANATION AND RESPONSE TO BOARD QUESTIONS AND COMMENTS IN SUPPORT. COMMISSIONER ROJO READ PROCLAMATION. PROCLAMATION 04-014 UNANIMOUSLY APPROVED.

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

R-2 Recommended Changes to Multnomah County Classification and Compensation Plans

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED TO POSTPONE R-2 INDEFINITELY. IN RESPONSE TO A QUESTION OF CHAIR LINN, COUNTY ATTORNEY AGNES SOWLE ADVISED THIS ISSUE WILL COME BACK BEFORE THE BOARD IN A DIFFERENT FORM. R-2 WAS UNANIMOUSLY POSTPONED INDEFINITELY.

R-3 RESOLUTION Approving an Addition to the Prescription Drug Benefit Plan

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-3. GAIL PARNELL AND CAREN COX EXPLANATION AND RESPONSE TO BOARD QUESTIONS. COMMISSIONER ROJO ADVISED SHE FELT IT UNNECESSARY FOR THE BOARD TO VOTE ON MEDICALLY NECESSARY ADDITIONS TO THE COUNTY PRESCRIPTION DRUG BENEFIT PLAN. FOLLOWING DISCUSSION, BOARD CONSENSUS DIRECTING THE WORK GROUP REPRESENTATIVES FROM EACH ELECTED OFFICIAL'S OFFICE AND THE COUNTY ATTORNEY'S OFFICE [WHO ARE RESEARCHING DELEGATION OF AUTHORITY ISSUES AND MAKING RECOMMENDATIONS TO THE BOARD ON POSSIBLE ADDITIONAL DELEGATION OF AUTHORITY ISSUES CONCERNING THE RISK FUND AND COUNTY LITIGATION,] TO ALSO LOOK INTO WHETHER THE COMMISSIONERS SHOULD CONTINUE TO PROVIDE SPECIFIC APPROVAL AS REQUIRED BY ORDINANCE 1022 REGARDING FUTURE ADDITIONS TO THE COUNTY PRESCRIPTION DRUG BENEFIT PLAN. RESOLUTION 04-015 ADOPTED, WITH COMMISSIONERS NAITO, CRUZ, ROBERTS AND LINN VOTING AYE, AND COMMISSIONER ROJO VOTING NO.

R-4 Approval of a Settlement between Multnomah County and the State of Oregon Public Employees Retirement Board

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-4. DAVE BOYER EXPLANATION AND RESPONSE TO BOARD QUESTIONS AND COMMENTS IN APPRECIATION FOR HIS EFFORTS. SETTLEMENT UNANIMOUSLY APPROVED.

There being no further business, the regular meeting was adjourned at 10:00 a.m. and the briefing was convened at 10:01 a.m.

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(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
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BOARD BRIEFING

B-3 Second Quarter General Fund Forecast. Presented by Mark Campbell.

**JOHN BALL, MARK CAMPBELL, DAVE BOYER
AND KATHY TURNER PRESENTATIONS AND
RESPONSE TO BOARD QUESTIONS AND
DISCUSSION ON ISSUES INCLUDING: GENERAL
FUND REVENUE ESTIMATES; ESTIMATED
COLLECTIONS; ESTIMATED SAVINGS;
ASSESSMENT TRENDS; NEW CONSTRUCTION
ASSESSMENTS; FORECAST ASSUMPTIONS;
CONSTRAINT CALCULATIONS; LIBRARY LOCAL
OPTION LEVY AND LIBRARY FOSSIL LEVY;
COURTHOUSE SITE ACQUISITION; COUNTY
PERSONAL INCOME TAX; WAPATO FACILITY;
BOARD INVOLVEMENT IN EXECUTIVE BUDGET
PREPARATION; GENERAL FUND RESERVES;
PUBLIC EMPLOYEE RETIREMENT SYSTEM
RESERVES; RISK MANAGEMENT FUND; AND
INSURANCE FUND.**

There being no further business, the meeting was adjourned at 10:51 a.m.

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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FEBRUARY 3 & 5, 2004-REV

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Tuesday Executive Session
Pg 2	10:00 a.m. Tuesday Public Safety Briefing and Update on System Impacts
Pg 2	11:30 a.m. Tuesday Review of Winter Storm Impacts on Multnomah County
Pg 3	9:30 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters
Pg 3	9:30 a.m. Thursday Proclaiming February as American Heart Month and February 6th as "Wear Red for Women Day"
Pg 3	9:45 a.m. Thursday Recommended Changes to Multnomah County Classification and Compensation Plans
Pg 3	10:00 a.m. Thursday PERS Settlement
Pg 4	10:00 a.m. Thursday General Fund Forecast

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- R-1 PROCLAMATION Proclaiming February, 2004 as American Heart Month and February 6, 2004, as "Wear Red for Women Day" in Multnomah County, Oregon

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 9:45 AM

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B-3 Second Quarter General Fund Forecast. Presented by Mark Campbell. 1
HOUR REQUESTED.



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Executive Committee Agenda



February 3, 2004
7:30am to 9:00am
Multnomah Building
Room 635

I. Welcome and Announcements

Commissioner Lisa Naito

II. Approval of the December 2, 2003 meeting minutes

III. Gang Overview

1. Gang Roundtable

Charlie Makinney, Liaison to the Portland Police Bureau, Office of the Mayor

2. Multnomah County Gang Task Force

Commissioner Serena Cruz

3. Schools & Gangs

Mary Li, Office of Schools and Community Partnerships; Joanne Fuller, Director DCJ; and Dave Koch, DCJ

IV. Discussion

Serving
Public
Safety
Agencies in
Multnomah
County

Meeting Minutes



PUBLIC SAFETY
COORDINATING
COUNCIL OF
MULTNOMAH
COUNTY

LPSCC Executive Committee

Summary Minutes December 2nd, 2003

LPSCC Executive Committee Members: Commissioner Lisa Naito; Mayor Vera Katz; US Attorney Karin Immergut; Judge Dale Koch; Sheriff Bernie Giusto; Chiquita Rollins, Domestic Violence Coordinator; Commissioner Serena Cruz; District Attorney Mike Schrunk; Joanne Fuller, Department of Community Justice (DCJ); Judge Julie Frantz; Judy Hadley, Citizen; District Attorney Mike Schrunk; Jim Hennings, Metropolitan Public Defenders; Chief Derrick Foxworth, Portland Police Bureau (PPB); and, Randy Leonard, Portland City Council.

Staff and Guests: Judy Bauman, LPSCC Director; Kathy Turner, Chair's Office; Carol Wessinger, LSPCC & Commissioner Naito's Office; Doug Bray, Circuit Court Administrator; Steve Liday, Department of Community Justice (DCJ); Rob Freda-Cowie, DCJ; Matt Nice, Department of Business and Community Services DCBS); Christine Kirk, MCSO; Tim Moore, MCSO; Bethany Wurtz, MCSO; Officer Paul Ware, CIT-PPB; Samantha Kennedy, Portland Patrol; Dr. Peter Davidson, Clinical Director, MC Health and Addiction Services; Dr. Peter Ozanne, State Public Defense Services; Dr. Derald Walker, Director, MC Mental Health and Addiction Services; Officer Jeff Myers, PPB; Christian Elkin, MC Budget Office; Robin Franzen, The Oregonian; Mary Carroll, Commissioner Cruz's Office; Ed Blackburn, Central City Concern; MC Commissioner Maria Rojo de Steffey; and, Julie Larsen, Project Respond-Cascadia

I. Minutes from the November 4, 2003 meeting were approved.

II. Announcements

Judy Bauman handed out the National Institutes of Corrections September 2003 Local System Assessment. She will be contacting people to discuss which recommendations to adopt.

III. Special Target Operations

Sheriff Bernie Giusto and Chief Derrick Foxworth have been working closely together to make a large impact on street crime. Focus has been in the downtown area using firm but fair enforcement. Quality of life crimes are significant here and primarily involve drug and property offences. They are making more arrests even if it only means that they are taken to jail, booked and released. Removal of the criminal from the area creates a time break which can slow the cycle. Matrixing is also being used in the jail prior to the sweeps

Serving
Public
Safety
Agencies in
Multnomah

so room is created to house those needing to be held. People arrested are being matched with services and sanctions such as community and social services as quickly as possible. For many of these criminals who constantly commit these low level offences, incarceration has no effect. Dr. Peter Davidson and the Call Center are working toward greater accountability and are getting to clients at the jail before they are arraigned. Mayor Katz asked if there was adequate housing for those who are homeless.

The continuum created by these sweeps has been very good. Communications between the different agencies has increased and fewer cracks are occurring in the system. Joanne Fuller thanked those who have worked with this effort and also thanked those that have worked to bring LEDS information to be shared.

Feedback the public safety service is receiving is positive. Many of these criminals are tiring these sweeps and don't want to be part of them anymore. Judge Todd reported the aggression level in Community Court is down and those brought before him are being more respectful.

Commissioner Cruz stated that she was uncomfortable with this police directive. Jim Hennings there was a danger of creating criminals out of very low level crimes.

IV. Quality of Life crimes – Front-end responders

The Crisis Intervention Team was developed to train members of the Police Department in techniques for responding to individuals with mental illness. The goal is to slow down and de-escalate incidents, negotiate with subjects, and respond more flexibly. Since their development there has been a decreased need for SERT or SWAT teams decreases in officer injuries, and has reduced criminalization of mental illness events.

25% of the Portland Police Officers have received Crisis Intervention training. Training involves 40 hours and is offered twice throughout the year. The class is taught by the CIT coordinator and Sgt. Karl McDade but a majority of the class led by Mental Health Professionals such as Psychiatrists, Psychologists, Nurse Practitioners, and County Outreach Workers who donate their time. CIT has been so successful that they have set a goal for all officers to receive the training in the next 3-5 years.

Project Respond Mobile Team has been developed as part of the Mental Health redesign and is part of Cascadia. They are dispatched through the crisis lines and 911 calls. They are equipped to deal with mental illness crisis and often arrive either prior to the police or the police leave after their arrival. They have full knowledge of the services available for a person and often already

know the person. As these cases are often quite complex these trained professionals are able to get in touch with their case worker or transport them to the appropriate place.. Again, in many cases, this eliminates the need for someone with mental illness to either go to jail or the emergency room.

Mayor Katz stated she was pleased that not only is this available but that it is now operational 24/7 which was not the case just 1 year ago. Both the Sheriff's Office and the Police Bureau are impressed with the services they are able to provide and the help they provide in crisis situations.

Central City Concern Health and Recovery Services has a Community Engagement Program (CEP) which is a comprehensive, multidisciplinary recovery model designed to meet the needs of chronically homeless individuals with co-occurring mental health, addictive disorders and/or physical healthcare concerns. Traditional health and recovery programs organized around separate delivery systems fail to address the complexity of these individuals.

This program is centered on a mentor team which helps with treatment, recovery, food, housing, keeping court dates and most importantly, building relationships. Ed Blackburn pointed out that housing is the key issue and without it is nearly impossible for someone to move forward in life. The program has approximately 30% female clients with women mentors. The motto is to not serve the homeless but try to put an end to homelessness.

Safe Spaces is a proposed program which will incorporate a drop-in site that provides physical and emotional safety with immediate short-term supportive services for young women and girls and their children. The goal is to provide gender and age specific crisis intervention for young women and girls, ages 15-25 years old, who have co-occurring mental health, substance abuse/or physical/sexual abuse problems. Based on a Boston program model, the approach is to focus on future possibilities, not continuing to look in the past.

The proposed program site would be open and staffed 7 days a week, 12-18 hours a day, with Para-professional case managers and professional staff (on site or on call). Staff will be cross-trained to identify and respond to mental health, substance abuse and physical/sexual abuse systems. Potential partners are homeless youth programs, domestic violence agencies, teen parenting programs, OSCP, culturally specific programs, DCJ, CCF and the School attendance initiative.

V. New Vision for DCBS services in A & D and Mental Health

Derald Walker has been with the county for approximately 2 months and brings with him a career dedicated to mental health and addictions services. He

has worked as a provider, as well as at the policy level in city and state government. His vision is to see collaboration which is family oriented (in the broad spectrum of meaning) in all aspects across the systems in the city, county and the state level. He would like to see involvement where case workers are able to help bridge systems together for a client and to provide seamless services.

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 3, 2004

Agenda Item #: B-1

Est. Start Time: 10:00 AM

Date Submitted: 01/27/04

Requested Date: February 3, 2004		Time Requested: 90 minutes
Department: MCSO, DA, DCJ		Division:
Contact/s: Karyne Dargan		
Phone: 503-988-5015	Ext.: 22457/29841	I/O Address: 503/4
Presenters: John Ball, Matt Nice, Gayle Burrows, Joanne Fuller, Mike Schrunck, and Bernie Giusto		

Agenda Title: Public Safety Briefing

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.**

1. **What action are you requesting from the Board? What is the department/agency recommendation?**
 The Public Safety Briefing is designed to provide County Commissioners with updated information on the status of Multnomah County's Public Safety System in light of the projected General Fund reductions and the potential impacts of the failure of Ballot Measure 30. No action is required of the Board at this time.

2. **Please provide sufficient background information for the Board and the public to understand this issue.**
 During the FY 2004 budget, the District Attorney's Office, Sheriff's Office and Department of Community Justice worked in a collaborative manner to effectively deliver each of their separate but equally important programs in the County's public safety system. Funding recommendations were made collectively based on "Streams of Offenders." Within the limited context of the greater public safety system the framework allowed the Public Safety Group to:
 - Develop a shared strategy for the Public Safety system;
 - Prioritize policy decisions beginning with high and medium level offenders and low level offenders as resources allowed;

- Examine available funding to fully support high and medium offenders programs while evaluating services for lower level offenders;
- Identify gaps in the system and impacts from outside partners;
- Identify cost-effective alternatives and maximize efficiencies in the existing system; and
- Determine the most effective use of ITAX dollars.

The Public Safety Group has been convened for FY 2005 to develop a shared strategy for creating a sustainable system now and in the future.

3. Explain the fiscal impact (current year and ongoing).

The Public Safety Group will be presenting information on how to manage the Public Safety system in a reduced resource environment.

Agenda for Today's Presentation

- **Introduction**
- **Review Offender Stream and Subsets**
- **Review funding impacts offender stream framework**
 - General Fund
 - State/BM 30
 - ITAX
- **Corrections Health**
- **Juvenile Justice**
- **Managing the system in a reduced resource environment**
 - Jail Bed Management Continuum Options
 - Electronic monitoring
 - Wapato
 - Law Enforcement
- **Matching resources to risk**
- **Closing Comments**

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**

- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

Public Safety Briefing
February 3, 2004
10:00-11:30
Revised Agenda

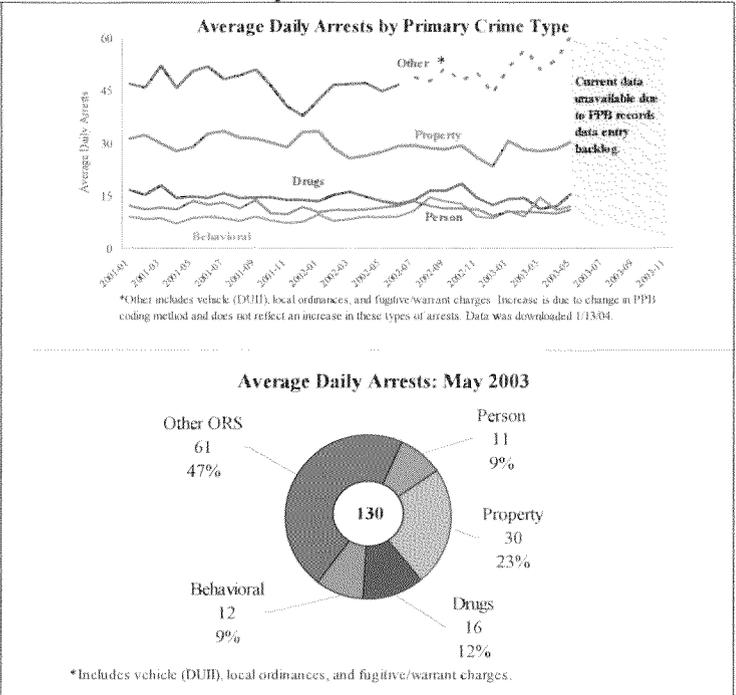
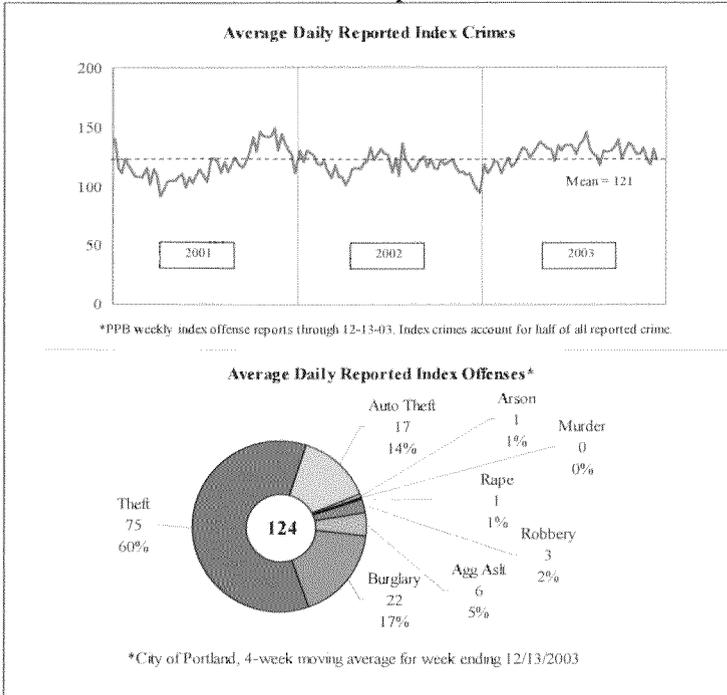


- **Introduction – John Ball**
- **Overview of Current Crime Trends – Matt Nice**
- **Review Offender Stream and Subsets – Joanne Fuller**
- **Review Potential funding impacts offender stream framework - by Department (Joanne Fuller, Mike Schrunk, Bernie Giusto, Gayle Burrow)**
 - General Fund
 - State/BM 30
 - ITAX
- **Corrections Health –Gayle Burrow**
- **Juvenile Justice – Joanne Fuller**
- **Managing the system in a reduced resource environment-Bernie Giusto**
 - Jail Bed Management Continuum Options
 - Electronic monitoring
 - Wapato
 - Law Enforcement
- **Matching resources to risk - All**
- **Closing Comments – John Ball**

PUBLIC SAFETY BRIEF: DECEMBER 2003 DRAFT

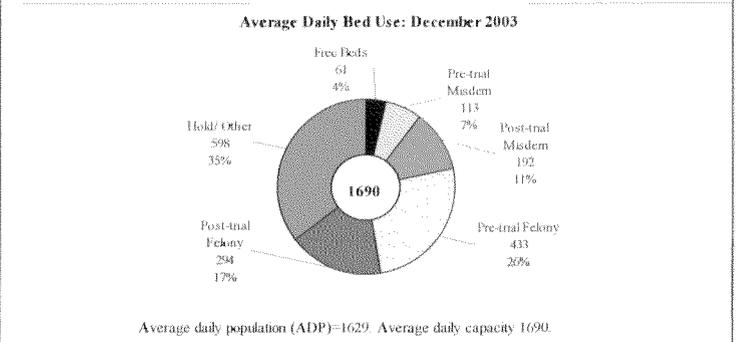
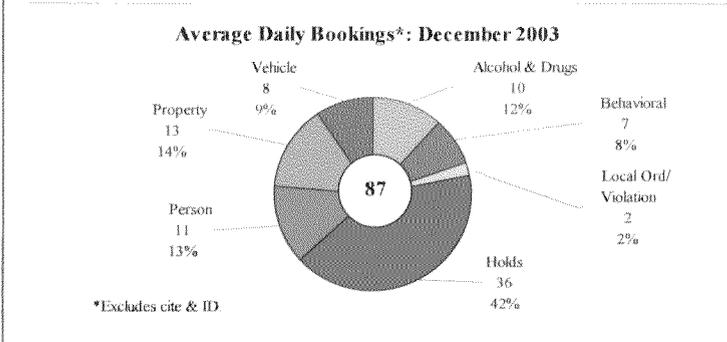
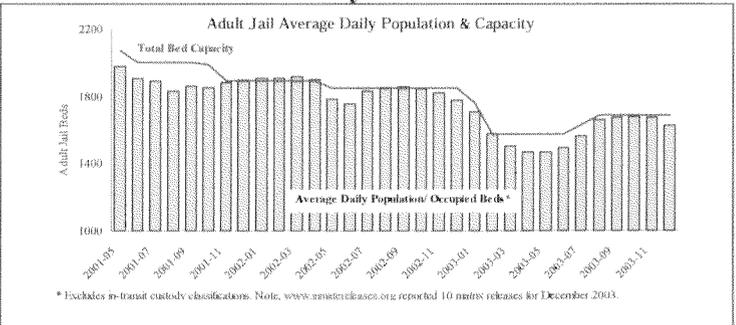
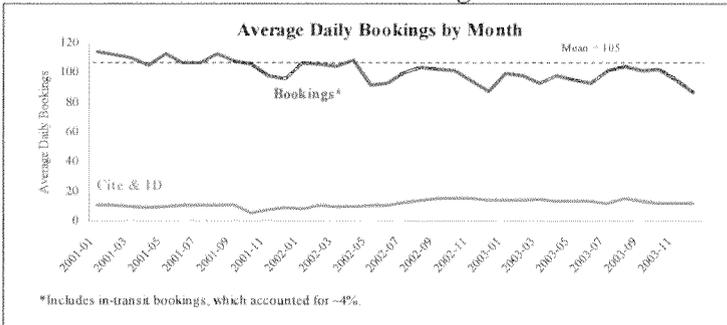
Portland Police: Reported Offenses

Multnomah County: Arrests (PPB, MCSO, & Fairview)



Sheriff: Bookings

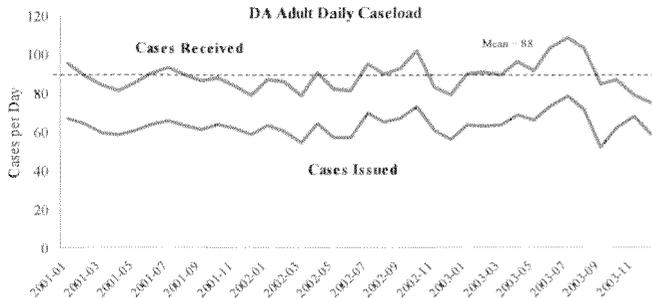
Sheriff: Custody- Adult Jail Beds



Notes:

There was a drop in the daily average number of reported index crimes due to decreases in theft from autos, shoplifting, and other larcenies. The average daily bookings dropped from 95 to 87; the largest decrease was in the average number of holds. The average daily custody population dropped from 1678 to 1629, freeing up the most beds since July 2003.

District Attorney: Adult Caseload



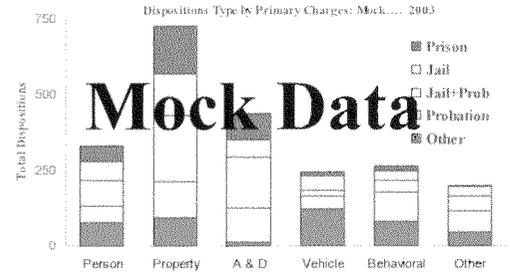
*As of 12-31-03. Note: many cases received recently are pending review.

Court Processes: Sentencing Outcomes

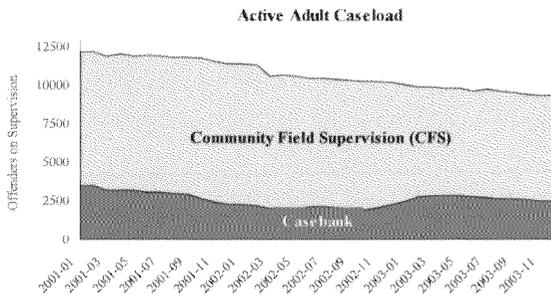


* Includes guilty plea, guilty by trial, diversion, etc.
Felony and misdemeanor outcomes only.

**Data Currently
Unavailable**

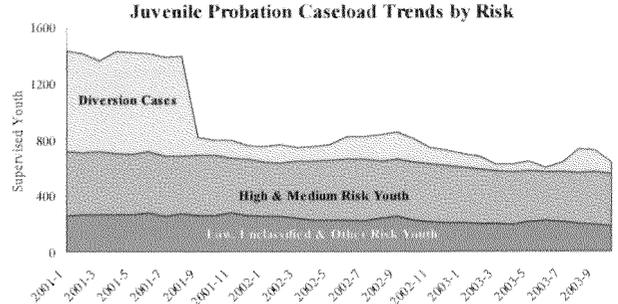


Adult Community Supervision: Caseloads

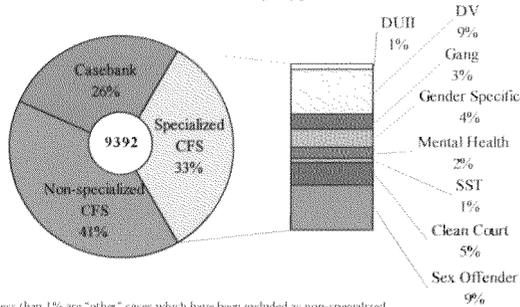


*August 2001 data extrapolated based on prior and subsequent months.

Juvenile Community Supervision: Caseloads



Adult Active Caseload by Type*: December 2003



*less than 1% are "other" cases which have been included as non-specialized

**Data Currently
Unavailable**

(Available early February)

Notes:

There was a recent decline in the number of cases received by the District Attorney's Office. This decline coincided with an MIS changeover. The charge details for cases received are currently unavailable. There was an increase in specialized CFS adult supervision caseloads; the largest category increase was in sex offender cases. Juvenile Community Supervision caseload data is not currently available for November. The multi-year trend graph now contains diversion cases. The dramatic decrease observed in late 2001 was due to a budget reduction.

The Public Safety Monthly Brief Definitions

The Monthly Brief reviews public safety trends over the past three years and summarizes the monthly activities of local public safety entities. The current report includes multiyear trends and monthly snapshots of reported offenses, arrests, bookings, custody, District Attorney caseloads, and adult and juvenile supervision caseloads. The majority of the data is provided by DSS Justice (Decision Support System) which currently sources data from the Oregon Judicial Information Network (OJIN), the Sheriff's Warrant and Inmate Tracking System (SWIS), Multnomah County District Attorney Case Tracking System (DACTS), the Portland Police Data System (PPDS), and the Department of Corrections (DOC)¹.

Portland Police: Reported Offenses

The data included in the reported offenses section of the Monthly Brief includes only Part I Index Crimes reported to the Portland Police and is provided by PPB's Planning & Support Division via weekly reports. Part I Index Crimes are violent (murder, rape, robbery, and aggravated assault) and property (burglary, theft, auto theft, and arson) crimes. These statistics are collected for the FBI's Uniform Crime Report. Part I Index Crimes consistently account for approximately half of all reported crime. This section of the brief only includes Part I offenses reported to PPB (approximately 85% of all reported Part I crimes in Multnomah County) and does not include offenses reported to other crime agencies in Multnomah County (Fairview, Gresham, Portland Airport, Troutdale, MCSO, OLCC, and Oregon State Police operating in Multnomah County)². The data on the line chart is presented as the average daily number of crimes reported since 2001. The data in the pie chart breaks out the daily average into the types of crimes reported and is based on the most recent 4-week moving average. Not all crime is reported, not all reports lead to arrests.

Multnomah County: Arrests

The data included in the arrest section of the Monthly Brief is downloaded from the DSS Justice. This data captures all arrest categories: person, property, behavioral (i.e. fraud, weapons violations, prostitution, sex crimes), drug and alcohol crimes, and other ORS and non-ORS crimes (which include DUII, local ordinances, and fugitive/warrant charges). The arrest data is composed of arrests made by PPB, MCSO, and Fairview which accounts for ~87% of all arrests in Multnomah County³. The data on the line chart is presented as the average daily number of arrests since 2001. The data in the pie chart breaks out the daily average into the types arrest charges. The arrest data posted on DSS Justice is currently backlogged, which delays the current data by several months. Not all arrests lead to a booking.

Sheriff: Bookings

The data included in the booking section of the Monthly Brief is downloaded from DSS Justice. This data captures all bookings into Multnomah County correctional facilities and includes in-transit bookings which account for ~4% of all standard, TSI (turned self in), and other bookings⁴. The data on the line chart is presented as the average daily number of bookings and cite and ID bookings since 2001. The data in the pie chart breaks out the daily average into the types of

¹ See description of DSS Justice in http://www.lpscc.org/docs/overview_dss-j.pdf

² See information in Oregon Law Enforcement Data System website:
http://www.leds.state.or.us/oucr/offense_report/2001/annual_report_01.pdf

³ Ibid., para 2.

⁴ Although in-transit bookings do not impact jail custody beds, they are included in the briefing to reflect the increase in workload.

primary charges related to bookings (excludes cite and ID). Not all bookings lead to a custody jail bed.

Sheriff: Adult Custody Jail Beds

The data included in the custody section of the Monthly Brief is downloaded from DSS Justice via custody snapshot. This data captures utilization and the bed availability based on the capacity of adult jail facilities in Multnomah County (data does not include in-transit custody classifications). The bar chart represents the average daily population for each month since 2001; the blue line represents the total capacity. Overcapacity is illustrated when the blue line crosses the yellow bar, likely resulting in matrix releases. The data in the pie chart breaks out the daily average bed use into the types of custody holds (i.e. pre- or post-trial misdemeanors or felonies, other holds, or vacancies).

District Attorney: Adult Caseload

The data included in the custody section of the Monthly Brief is downloaded from DSS Justice⁵. This data captures the number of cases that are received by the District Attorney's office, including information about cases that are issued. Although this is the adult caseload, less than 1% of all cases received are juveniles who are facing adult charges. The data on the line chart is presented as the number of cases received and issued since 2001. The data in the pie chart breaks out the number of received cases by types of primary charges. The number of issued cases changes as received cases are reviewed, and as many as 35% of received cases are pending review for the current month reviewed in the brief. Not all received cases are issued.

Adult Community Supervision: Caseloads

The data for adult community supervision caseloads is received monthly from Multnomah County's Department of Community Justice Research and Evaluation Unit.

The data includes specialized supervision (primarily sex offender and domestic violence which comprise ~50% of specialized cases), non-specialized (general field supervision), and casebank (low and limited risk offenders).⁶ The data on the line chart is presented as the number of specialized and non-specialized cases and the number of casebank cases supervised since 2001. The data in the pie chart breaks out the supervision categories into types with a detail breakout of the specialized caseload. While there is a specialized caseload for women, female offenders are represented throughout all the supervision caseloads.

Juvenile Community Supervision: Caseloads

The data for Juvenile community supervision caseloads is received monthly based on the Multnomah County's Department of Community Justice's Research and Evaluation Unit's Juvenile Counseling Services Monthly Activity Report. It includes juvenile probation supervision information by risk level (high, medium, and low) and services and diversion cases. The data on the line chart is presented as the number of diversion cases, the number of high and medium risk cases and the number of low, limited, and other risk cases supervised since 2001. The data in the pie chart breaks out the supervision by service providers and does not include diversion cases.

⁵ Due to a changeover in MIS systems, DA data is no longer available from DSS Justice. Any data added after 9/2003 comes from the DA's Office.

⁶ National Institute of Justice (2002). Low-risk offenders: Is it a good investment? Pg 1. Casebank provides minimal face-to-face supervision and compliance reviews, thereby conserving Departmental resources for offenders who demonstrate a higher risk to re-offend.

Public Safety Briefing District Attorney's Office

Less Serious ← -----> Most Serious

<p><u>Misdemeanor Property/Traffic</u> Theft 2, 3 Criminal Mischief 2 Trespass 1, 2 DUII Hit and Run</p>	<p><u>Misdemeanor Person</u> Assault 4 Reckless Endangering Menacing Sex Abuse 3 Public Indecency Stalking</p>	<p><u>Felony Property/Drug</u> Theft 1 Identity Theft Burglary Arson Criminal Mischief 1 Forgery Car Theft Drug</p>	<p><u>Felony Person</u> Murder Attempted Murder Assault 1, 2, 3 Rape Kidnapping Robbery 1, 2, 3</p>
		<p>Crimes most affected by potential state cuts</p>	

PUBLIC SAFETY GROUP

Income Tax Proposal

FINAL

Last Updated: April 4, 2003

Serious Person Crimes

DA	Juvenile Deputy District Attorney- 2	87,885	1.00
DA	Juvenile Unit - Support OA 2	44,238	1.00
DCJ	Juvenile Support Svcs-Wrap Around	100,000	0.00
DA	Victims Advocate	73,387	1.00
DA	Felony Unit D-DDA3	129,100	1.00
DCJ	Adult Parole and Probation Officers	373,000	5.00
MCSO	MCIJ (Dorms 6 & 7 116 Beds)	<u>1,593,676</u>	<u>19.42</u>
	Subtotal: Serious Person Crimes	2,401,286	28.42

Repeat Property Offenders

DA	Auto Theft Task Force-Deputy Dist. Atty.	101,900	1.00
DA	White Collar Crime- Deputy Dist. Atty -3	129,100	1.00
DCJ	Adult Day Reporting Center	118,000	2.00
DCJ	Transitional Housing for Offenders (~20 beds)	100,000	0.00
DCJ	Urinalysis Testing	166,500	2.00
MCSO	MCCF (156 Beds)	<u>2,800,000</u>	<u>26.60</u>
	Subtotal: Repeat Property	3,415,500	32.60

Community Service & Sanctions

DA	Misdemeanor Trial Unit - Deputy Dist Atty- 1	390,400	5.00
DA	Misdemeanor Trial Unit-Support OA 2	44,725	1.00
DCJ	Community Service for Bench Probationers	<u>200,000</u>	<u>4.00</u>
	Subtotal: Comm. Svc./Sanctions	635,125	10.00

Drug Treatment and Sanctions

DCJ	STOP: Drug Diversion Program	733,000	0.00
DCJ	Alcohol & Drug Treatment/Clean Court	266,000	1.00
DA	Drug Unit B - Deputy Dist. Atty - 2	439,839	5.00
DA	Drug Unit B Support - OA2	44,426	1.00
DCJ	River Rock Residential A&D (60 beds)	2,139,829	27.10
DCHS	Hooper Sobering Center	570,000	0.00
DCHS	DUII Rehab Treatment	410,000	0.00
	Community Courts**		0.00
DA	District Attorney	200,000	0.00
DCJ	Community Justice	170,000	0.00
MCSO	Sheriff	<u>45,000</u>	<u>0.00</u>
	Subtotal: Drug Treat./Sanctions	5,018,094	34.10

Safety Net Support

MCSO	Special Investigations Unit	582,935	7.00
MCSO	Child Abuse Detective	90,994	1.00
MCSO	DUII -Enforcement Team	137,162	2.00
MCSO	Motor Carrier Safety	<u>342,861</u>	<u>4.00</u>
	Subtotal: Safety Net Support	1,153,952	14.00

Other

DA	Witness Fees Supplement	64,000	0.00
DA	Deputy DA Salary Supplement	174,000	0.00
DA	Deputy Medical Examiner	84,370	1.00
DA	Deputy Dist.	64,550	0.50
DA	Support Enforcement DDA- 3	38,557	1.00
MCSO	MCIJ (Dorm 5, 57 Beds)	849,951	10.23
HD	Corrections Mental Health	330,700	4.00
DCJ	Pretrial Services (PRSP)	186,000	3.00
DCJ	Juvenile	<u>1,353,000</u>	<u>11.00</u>
	Subtotal: Other	3,145,128	30.73

TOTAL **15,769,085 149.85**

District Attorney	2,110,477	20.50
Community Justice	5,905,329	54.60
Sheriff ^{1/}	6,442,579	67.65
DUII/Sobering (H&HS)	980,000	0.00
Corrections Health	330,700	7.10

1/The total for MCSO includes Corrections Health for Jail Beds.



Multnomah County Sheriff's Office

FY 2004 Adopted Budget by Funding Source



Division/Program Name	General Fund	ITAX	Fed/State	Other	Total	BM 30 Impacts (FY 05)
Executive Office	3,249,622	78,127	-	-	3,327,749	
Executive Office	2,444,914	78,127			2,523,041	
Professional Standards	804,708				804,708	
Business Services	13,293,329	1,405,092	-	1,111,625	15,810,046	
Business Services Administration	301,173	46,265			347,438	
Human Resources	879,157	94,068			973,225	
Fiscal Services	883,061				883,061	
Auxilliary Services	2,281,458	261,709		1,111,625	3,654,792	
Information Technology Services	2,512,697	150,165			2,662,862	
Planning & Research	199,619				199,619	
Warrant & Detention Records	3,608,559	258,615			3,867,174	
Inmate Programs	2,627,605	594,270			3,221,875	
Corrections Division	47,844,481	3,611,895	7,642,540	733,314	59,832,230	(793,373)
Corrections Division Management	1,244,740				1,244,740	
Training	527,893				527,893	
Booking & Release	5,456,406				5,456,406	
MCDC	12,630,871				12,630,871	
Classification	2,494,318	70,211			2,564,529	
MCCF	-	1,994,220			1,994,220	
Work Crews	554,661			239,500	794,161	
MCIJ	15,843,044	1,502,464	7,642,540		24,988,048	
Transport	2,007,475				2,007,475	
Facility Security	2,678,352	45,000		493,814	3,217,166	
Court Services	3,731,010				3,731,010	
Community Supervision	675,711				675,711	
Enforcement Division	10,416,123	1,153,952	66,363	1,213,993	12,850,431	
Enforcement Division Management	716,115			291,143	1,007,258	
Investigations Administration	395,857				395,857	
Investigations	1,011,815	90,994		357,710	1,460,519	
Special Investigations	109,119	582,935	41,065	51,000	784,119	
Concealed Weapons	117,547			182,491	300,038	
Alarm Program				130,027	130,027	
Operations Administration	411,786				411,786	
Patrol	4,487,459			182,622	4,670,081	
Traffic Safety	-	480,023	25,298		505,321	
River Patrol	1,402,918			19,000	1,421,918	
Civil Process	1,763,507				1,763,507	
Total ^{1/}	74,803,555	6,249,066	7,708,903	3,058,932	91,820,456	(793,373)

1/ Does not include the \$25.7m in Capital Construction funding for Wapato.

Department of Community Justice

FY 2004 Adopted Budget by Funding Source



Division/Program Name	General Fund	ITAX	Fed/State	Other	Total	BM 30 Impacts (FY 05)
Directors Office	2,296,414	-	57,122	-	2,353,536	
Director's Office	746,306				746,306	
Business Services	1,550,108		57,122		1,607,230	
Employee, Comm. & Clinical Svc	4,819,340	948,874	6,121,393	-	11,889,607	(2,132,059)
ECCS Mgt	618,761		79,660		698,421	
Research and Evaluation Unit	248,941		92,762		341,703	
Human Resources	693,715		8,838		702,553	
Mental Health Services	351,750		70,464		422,214	
Substance Abuse Services	2,831,701		5,282,667		8,114,368	
Drug Diversion Program	74,472	948,874	587,002		1,610,348	
Adult Justice	9,049,653	1,358,868	16,110,452	-	26,518,973	(1,513,392)
Adult Justice Management	585,577				585,577	
Centralized Intake	465,382	96,777	1,500,943		2,063,102	
Pretrial Services	1,228,894	186,000			1,414,894	
Pre-Sentence Investigation Hearings	-	79,673	504,136		504,136	
Family Services Unit	810,723		281,878		361,551	
Local Control	63		106,349		917,072	
Clean Court	-	65,126	630,761		630,824	
Adult Supervision Offices	2,339,235	395,158	733,547		798,673	
Low Limited Risk Response Team	524,312		8,637,750		11,372,143	
DUII/Enhanced Bench Probation			362,766		362,766	
DV/Deferred Sentencing	906,030		148,777		1,054,807	
Day Reporting Center	250,184	162,911	816,117		1,229,212	
Learning Center	40,000		721,509		761,509	
Community Service	12,979	273,223	473,811		760,013	
Forest Project	530,174				530,174	
Transitional Services	1,356,100	100,000	1,192,108		2,648,208	
Juvenile Justice	16,409,662	1,458,000	7,979,951	968,916	26,816,529	(185,368)
Juvenile Justice Management	589,550		425,921		1,015,471	
Custody Services Management	3,822,299		48,247		3,870,546	
Detention Services	4,879,511		276,127	19,400	5,175,038	
Residential Treatment Programs	779,401		2,460,006		3,239,407	
Detention Alternatives	5,500				5,500	
Counseling Management	2,164,553	100,000	1,041,215		3,305,768	
Court Process Services	830,542	65,600	233,849		1,129,991	
Child Abuse	130,620		156,990		287,610	
Diversion Program	327,515	183,794	832,074		1,343,383	
Probation Counseling Services	1,283,000	992,576	1,159,363		3,434,939	
Community Accountability	778,955	114,030	121,808		1,014,793	
Sex Offender Treatment Program	696,651				696,651	
Juvenile Treatment Court	27,645	2,000			29,645	
Multi-Systemic Therapy	93,920		1,224,351		1,318,271	
Family Court Services				949,516	949,516	
Resource Dev. & Spec, Svs (RDSS)	1,065,544	2,134,467	245,535	-	3,445,546	(946,080)
RDSS Mgt.	378,450		79,733		458,183	
Adult Sex Offender Treatment Pgr	57,094		165,802		222,896	
River Rock Treatment Program	630,000	2,134,467				
Information Technology	3,985,781		29,385		4,015,166	
Total	37,626,394	5,900,209	30,543,838	968,916	75,039,357	(4,776,899)

District Attorney's Office

FY 2004 Adopted Budget by Funding Source



Division/Program Name	General Fund	ITAX	Fed/State	Other	Total	BM 30 Impacts (FY 05)
Office Administration	3,471,928	322,422	68,044	174,750	4,037,144	
Administrative Services	1,079,414	238,000	68,044	174,750	1,560,208	
Medical Examiner	833,947	84,422			918,369	
Management	631,408				631,408	
Information Technology	927,159				927,159	
Felony Court	5,084,153	909,214	535,847	148,364	6,677,578	(68,318)
Family & Community Justice	5,499,590	880,882	3,949,251	-	10,329,723	(105,682)
Juvenile Court Trial Unit	1,111,649	132,123	859,963			
Domestic Violence Unit	728,001		164,845			
Victim's Assistance	272,480	73,387	393,998			
Child Abuse Team	801,361		732,749			
Child Support Enforcement	566,427	39,386	1,740,587			
Misdemeanor Trial Unit	1,446,169	435,986				
Community DA Programs	573,503	200,000	57,109			
Total	14,055,671	2,112,518	4,553,142	323,114	21,044,445	(174,000)

Prepared by the Multnomah County Budget Office

booked at night.	wait until morning or call MCDC for nurse consult. Risk is increased costs due to transports to emergency rooms for care.		
MCCF Staff cut with proposal to close facility due to bed and funding shifts.	Cut staff with closure of jail beds.	1.0	\$56,711
Dentist and Dental Assistant cut of On-Call money.	Need to make plan to have .8 Dentist provide care at MCDC.	0	\$35,256
Total Level 1	Number of staff=4	2.91	\$421,058

LEVEL 2 CUT PACKAGE

DESCRIPTION	IMPACT	FTE	COST
CHN Day Shift Staff cut from Reception and replaced with Mental Health Staff from MCIJ	Maintains 2 nurses in booking on day shift, but takes mental health resources out to MCIJ. Will decrease MCIJ MH staff from 2 to 1 on day shift.	1.4	\$124,870
Physician coverage reduced	Loss of over 140 clinic visits per month. Providers are consultants for nurses and other providers. Inmates will wait longer for appointments.	.6	\$106,717
Office Assistant II cut at MCIJ	Op. Supervisor and Central Support OA's will pick up more duties for phones, filing, orders etc.	1.0	\$43,605
Total Level 2	Number of staff=4	3.00	\$275,192

LEVEL 3 CUT PACKAGE

DESCRIPTION	IMPACT	FTE	COST
Mental Health Nurse Practitioner cut	Will go to 1.0 PMHNP for the system which will make inmates wait longer for clinic visits for psy. Medications. Means a loss of 80 to 100 appointments per month. Nurses will triage and monitor more acute individuals awaiting medications.	.5	\$49,773
Operations Supervisor cut	CH will go from 2 Op. Sups to 1. The variety of duties will revert to the 1 Op Sup at MCDC and the Op. Manager at MCIJ. Each has many responsibilities so this will be added to their current jobs.	1.0	\$70,369
Total Level 3	Number of Staff=2	1.5	\$120,142

Total for Levels 1,3 and 3 = \$775,492

7.9 FTE's involving 10 Staff Members

**February 3, 2004 Gayle Burrow
Integrated Clinical Services, Corrections Health**

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 3, 2004

Agenda Item #: B-2

Est. Start Time: 11:30 AM

Date Submitted: 01/27/04

Requested Date: February 3, 2004

Time Requested: 30 Minutes

Department: Business and Community Services

Division: Emergency Management

Contact/s: Tom Simpson, Director

Phone: 503-988-4233

Ext.:

I/O Address: 503/6

Presenters: Tom Simpson and Kathy Turner

Agenda Title: Board Briefing: Review of Winter Storm Impacts on Multnomah County

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
- 1. What action are you requesting from the Board? What is the department/agency recommendation?** There is no action requested of the Board. The briefing was requested by a number of Commissioners.
 - 2. Please provide sufficient background information for the Board and the public to understand this issue.** The winter storm that swept through Multnomah County during the week of January 5 allowed the County an excellent opportunity to test its emergency response plans. The execution of these plans had highlights and areas needing improvement. In order for the County to improve its response in future events Emergency Management began a review process the week of the storm. Since that time, additional feedback has been received from employees, citizens, and Department Directors.

Based on the feedback and review process many changes have been put into place and others are in the process of being developed. The briefing of the Board of Commissioners is part of the review and improvement process. Emergency Management plans to review both the feedback received and the plans that are in place

with the Board. The Board's input is sought on the plans being developed as well as to add issues they want to see addressed.

3. **Explain the fiscal impact (current year and ongoing).** The cost of the review process is negligible. However FEMA is reviewing the cost of the storm on counties throughout Oregon. The review process will be completed by January 30 and results will be available in February 2004.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**

- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**

- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**

- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

4. **Explain any legal and/or policy issues involved. NA**

5. Explain any citizen and/or other government participation that has or will take place. Input on the County's actions were received from citizens, employees and Department Directors.

Required Signatures:

Department/Agency Director:



Date: 1/27/2004

Budget Analyst

By: _____

Date:

Dept/Countywide HR

By: _____

Date:

BOGSTAD Deborah L

From: SIMPSON Thomas G
Sent: Friday, January 16, 2004 4:56 PM
To: TURNER Kathy G; CARROLL Mary P; COMITO Charlotte A; NAITO Terri W;
ROMERO Shelli D; WALKER Gary R
Cc: LINN Diane M; ROJO DE STEFFEY Maria; NAITO Lisa H; CRUZ Serena M;
ROBERTS Lonnie J; MOUNTS Tony D; BALL John; SALMON Scott O;
MCGILLIVRAY Doug; BOGSTAD Deborah L
Subject: Winter Storm Review

Greetings!

The review process for the Winter Storm actually began on Friday, January 9. After Scott Salmon and I drove all over the Rockwood, Gresham and Fairview areas, reviewing the state of affairs, we sat down and started a list (one that continues to grow) of ways to handle the County's response differently. Many people have reviewed the actions of the County and we continue to compile information in Emergency Management. As part of this ongoing review, there are a few key dates coming up that I wish to draw your attention to.

- Wednesday, January 21, I will be meeting with County Department Directors and Business Services Managers to review what went right, wrong and how we plan to organize ourselves differently when faced with such an event in the future.
- Monday, January 26, I will brief Board Staff on the results of that meeting and let them know of the date to brief the Board of Commissioners on the same subject.

I'll work with Deb Bogstad next week to get a briefing on the Board calendar as soon as I can. I want to move this quickly since we are still in the midst of the historic window for storms of this type. I want us to learn quickly and not repeat mistakes. Please feel free to contact me with any questions, comments or concerns. I look forward to speaking with you all.

Tom Simpson
Director
Multnomah County Emergency Management
503-988-4233

BOGSTAD Deborah L

From: LINN Diane M
Sent: Monday, January 05, 2004 4:36 PM
To: #MULTNOMAH COUNTY ALL EMPLOYEES
Subject: Weather and Potential Impacts to the County
Importance: High

I thought it would be helpful to remind you of the county's inclement weather policy.

As you may already know, Department Directors and Elected Officials have the authority and responsibility to decide to close specific offices or buildings for weather or other hazardous conditions.

If we get enough snow or freezing rain in a particular area or across the whole county, there may be facilities that will be closed. ***At this time we are assuming that the County will be open for business tomorrow.*** Contact your supervisor if you have questions about your specific situation. Staff and managers who are required to maintain essential functions must report to work. Supervisors and managers may determine how to staff essential functions and who can go/stay home.

The following is a summary of the procedure for handling absences due to weather conditions.

If an employee elects to come in late, leave early, or not report for duty due to hazardous conditions, the rules and/or contracts specifically state that there is a "grace period" for late arrival (typically 2 hours) during which employees will not be charged leave, and a similar "grace period", with supervisory approval, for early departures.

Employees who report within the time frames specified in the rule or collective bargaining agreement are not charged leave for these partial day absences. Employees who do not report within those time frames, or do not report for duty at all, must take leave to cover the absence. If you have any questions, contact your HR manager.

Thank you and be safe.

Diane M. Linn
Chair

BOGSTAD Deborah L

From: SIMPSON Thomas G
Sent: Friday, January 30, 2004 3:17 PM
To: LINN Diane M; ROJO DE STEFFEY Maria; CRUZ Serena M; NAITO Lisa H; ROBERTS Lonnie J
Cc: #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; #ALL CHAIR'S OFFICE; BOGSTAD Deborah L; SALMON Scott O; MCGILLIVRAY Doug; JOHNSON Cecilia; SHIRLEY Lillian M; RAPHAEL Molly; PATE Patricia; POE Lorenzo T; SHERIFF; SCHRUNK Michael D; FULLER Joanne; MOUNTS Tony D; BOYER Dave A; GUINEY Tom M; MAESTRE Robert A; BUTLER Douglas E; SWIFT Richard F; YEO Lisa; PARNELL Gail E; HAUSKINS Don E
Subject: Winter Storm Review

Commissioners,

For my Board Briefing on Tuesday, I will be working from the attached draft document. I look forward to our discussion.

Tom Simpson
Multnomah County Emergency Management
501 SE Hawthorne Blvd Suite 600
Portland, OR 97214
503-988-4233 desk
503-793-8514 cell

Board of Commissioners
Winter Storm 2004 Review
February 3, 2004

DRAFT REPORT
(PENDING BCC REVIEW)

The Winter Storm which hit Oregon during the time period of December 29, 2003 to January 9, 2004, tested local government's ability to respond quickly and strategically. Multnomah County performed well in its operational response. As with most events of this magnitude, many have reviewed the County's actions and made suggestions for improvement. The purpose of this brief report is to quickly review the County's response to the January 2004 Winter Storm.

The review process started on Friday, January 9, with Emergency Management starting a list of issues and items that we believed could have been handled better and ways that we, as a work unit, could have responded better. Soon after this, the Department Directors were engaged for their feedback on January 21. A plan was proposed and they offered excellent feedback on how that plan could be improved. They were also quick to praise many County workers who rose to the occasion during the event. Board of Commissioners' staff were briefed on January 26. That meeting was quite helpful in providing a perspective of the community that had not fully been integrated. Finally, the Board of Commissioners will be briefed on February 3. The feedback received up to that point and conclusions drawn plus plans proposed will be discussed.

County organizations are to be commended for their quick, professional response to the emergency. While they may reply that it is their job to respond, it is nonetheless important to recognize them for their accomplishments. Generally, those employees assigned to staff critical or essential functions found a way to get to their jobs. Just some of the functions that remained operational during the storm were:

- County Transportation
- Sheriff's Office (both Corrections and Law Enforcement)
- Facilities and Property Management,
- Mental Health Crisis Line
- Juvenile Justice Detention
- FREDS (Fleet, Records, Electronics & Distribution Services)
- District Attorney's Office
- Homeless Shelter referral network
- Animal Services
- IT Help Desk

These functions – and others - remained operational in some capacity and many stories are coming forth of how employees found creative solutions to solve client problems during the emergency.

In reviewing ways to improve the County's response to the emergency three general areas have surfaced: communications, organization/prioritization, and inclement weather policy application.

Generally the County could improve in communicating its status to the public and its employees. Since the storm, we have joined an automated notification program which will uniformly notify local media of our status. Additionally, departments are making improvements in their phone trees, web sites and call-in numbers based on this most recent experience.

This storm also helped us to realize that the County's response worked well within many departments but needed better coordination and priority setting between departments, using an enterprise approach. Since the County is not blessed with unlimited resources it is critical that the resources actually on hand be used effectively. This could occur when incidents are managed at the enterprise level.

Finally, the County's application of its inclement weather policy was focused on individual departments. These departments carried it out as they should have. However, this storm impacted the entire County organization not only individual departments. It became clear that the existing policy needs adjustment to reflect those times when the entire County is dealing with the incident.

In planning how to avoid the problems above during the next event County Emergency Management drew upon the knowledge already in its possession. Of the many suggestions for improvement and criticisms of the County's response most of them can be addressed using three approaches. Fortunately none of these are new and many County employees are already trained in their use.

1. **Activate the Emergency Operations Center (EOC).** The County's current EOC is at the Yeon Building on 190th. We are currently planning to move the EOC to the Multnomah Building. There is adequate space in this building and many of the participants in the EOC are either in the Multnomah Building or are nearby. Movement of the EOC will also require the movement of Emergency Management Staff to the building. Space has been identified for this staff.

Activation of the EOC will allow for key response agencies to be in the same place, share the same information and coordinate the use of resources, develop common priorities and communicate coordinated messages to the public and staff.

2. **Use of the Incident Command System (ICS)** to organize the County's response to the event. ICS is a nationally recognized and adopted response system. It is used by fire departments, police agencies, multijurisdictional coordination teams when dealing with tornados, earthquakes and wildland fires. It has been well tested. The county has many employees who are trained in the use of ICS and we have a number of experts that can quickly train others in the event of an emergency. Health, Transportation, the Sheriff and other departments have formally trained many of their staff. It allows for the structured management of an agency's response to an incident. Roles are defined and certain actions are determined in advance.

3. **Formalize Business Continuity Plans (BCP)** within each department. Many departments have formal or informal BCPs. Others have plans in the heads of their managers. Emergency Management is working with all departments to compile these plans – written and not – into one common database where the County can rely on them in an emergency. These plans will include call down lists, lists of resources both needed and on hand, staff competencies and pre-scripted plans to re-start services that may become non-operational due to the emergency.

We believe that the enactment of these systems will alleviate many to most of the problems the County faced during the last winter storm. We also believe that these systems will serve us well during most emergencies, whether nature or human caused. For those problems that arise which cannot be addressed by these systems, the County will be well positioned to deal with them quickly and effectively because our primary response will be coordinated and managed.

On a final note, the Federal Emergency Management Agency (FEMA) came to town the week of January 26 to assess whether the damage during the storms was sufficient to require a Presidential declaration of disaster. We have provided very preliminary cost information to FEMA and are awaiting their determination. We are coordinating our response with cities, school districts and service districts.

We were fortunate that this storm was of a moderate size. It has allowed us to thoroughly test many of our response systems and to quickly recover. The County is in the process of putting into place the lessons learned so that the next time we are even better prepared.