

January 7



MULTNOMAH COUNTY OREGON

MULTNOMAH COUNTY HOME RULE CHARTER REVIEW COMMITTEE

3RD FLOOR, FORD BUILDING
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-5018

MEMBERS

Florence Bancroft
Tanya Collier
Chad Debnam
Marlene Johnsen
Penny Kennedy
Marcia Pry
Leeanne MacColl
Roger Parsons

Ann Porter, Vice-Chair
Linda Rasmussen
Rev. Frank Shields, Chair
Paul Thalhofer
John Vogl

STAFF

Robert J. Castagna,
Project Manager
Maribeth McGowan,
Secretary

MINUTES

Public Meeting, Work Session: January 7, 1984

Pursuant to notice by press release to newspapers of local circulation throughout Multnomah County and on the mailing list of the Committee and members of the Committee, a public meeting of the Multnomah County Home Rule Charter Review Committee was held at Portland State University, Room 333, Smith Memorial Center, 1825 SW Broadway, Portland, Oregon. The meeting convened at 9:00 A.M.

Present were Chair Frank Shields and Committee members Ann Porter, Marcia Pry, Linda Rasmussen, Paul Thalhofer, John Vogl, Florence Bancroft, Tanya Collier, Chad Debnam, Marlene Johnsen, Penny Kennedy, and Leeanne MacColl. Absent was Roger Parsons. Staff present were Robert Castagna and Maribeth McGowan.

The agenda included a work session on the Staff Report submitted to the Committee members on January 4, 1984.

Frank Shields, in his opening remarks to the Committee, stated that the 19 issues will be reviewed at this work session and will be further discussed at eight (8) issue-focused public hearings beginning January 18th through March 7, 1984.

Paul Thalhofer made the motion that this Committee send a thank you note to former Committee member and Vice-Chair Carol Kirchner -- thanking her for all her efforts and invaluable contribution to this Committee and wishing her well in her new endeavors. Each Committee member shall sign this note.

Tanya Collier seconded this motion.

The motion carried unanimously.

The following schedule of issue-focused public hearings was presented:

1. January 18, 1984: 7:00 p.m. Board of County Commissioners
2. January 25, 1984: 7:00 p.m. County Executive
3. February 1, 1984: 6:00 p.m. Elections (at The Portland Building)
4. February 8, 1984: 7:00 p.m. Lobbyist
5. February 15, 1984: 7:00 p.m. Auditor (at The Portland Building)
6. February 22, 1984: 7:00 p.m. Services and Taxes, Salaries, and the Budget (at The Portland Building)
7. February 29, 1984: 7:00 p.m. Sheriff, Charter Review Committee, Consolidation, and Assessor (at The Portland Building)
8. March 7, 1984: 6:00 p.m. County Clerk, Revenue Bonds, District Court Clerk, County Counsel, Stability in Government, District Attorney, and Home Rule (at the Portland Building)

The Committee commenced its work session taking each issue area and engaging in discussion. Each Committee member had in his/her possession a copy of the staff report of January 4, 1984. What follows are the major points that surfaced in each issue area.

Board of County Commissioners:

1. There should be no workload reduction of full-time commissioners with annexation. Keep the same number -- five.
2. It is cost effective with five commissioners.
3. If they are part-time, the commissioners would need full-time staffs and other sources of income.
4. Each commissioner is a liaison to a department, not a department head.
5. Commissioners set county budget and set policy.
6. Commissioners play a leadership role for the public.
7. This Committee should look at a five-member commission with an elected presiding officer serving as chair as opposed to having a county executive.
8. The setting of structure, not who is in office, is important. Executive/legislative implies complexity.

9. If a chair is elected at-large and administrative powers are given to this chair, there might as well be a county executive; if the chair were appointed, that person would be the administrator to the commission.
10. Methods of accountability and accessibility are most sensitive in the commissioners' relationship with the public.
11. No job description should be in the Charter, rather structural facts.
12. This Committee is to examine the election of commissioners by districts.

Limitation of term:

13. Voters should decide how long officials are in office.
14. Traditionally, legislative branch is not limited in office terms; the executive branch is limited.
15. The power of the incumbency is to be considered.
16. Past testimony on limitation: Have faith in the voters to "throw the rascals out" or do not deal with this issue.
17. Clarification is needed regarding the wording of the limitation of terms.
18. Remove retroactivity.
19. This Committee is to consider the role of leadership in the community: if the official is a good commissioner and leader, why an eight-year limit?
20. Ballot Measure #6: people voted on the limitation twice.

Other thoughts on Ballot Measure #6:

21. If this Committee recommends its repeal, this Committee will lose its credibility.
22. Limit the number of issues to small amount for ballot consideration.

County Executive:

The county executive has the power to make appointments to boards and commissioners.

- a. Concern: communication between the commissioners (Board) and the executive re: these appointments

- b. With district representation, commissioners should make appointments to boards and commissions rather than the county executive.

Elections:

1. Discussion ensued regarding the following :
 - a. An official is prohibited from running for another office in his/her first term of office.
 - b. The public may be deceived: elects an official for a position then he runs for another one in a year or two.
 - c. It is a law that an official can not campaign on county time.

Primary Election Victory:

2. An official should not have to run twice.
3. There is merit in that the two top people run -- something could happen to change the voters' minds.
4. In November, there is more voter turnout.
5. There should be faith in the voters regarding their being educated about the candidates.

Appointments and Special Elections:

6. Elections are too costly.
7. Biskar scenario: appointed and is not able to run for office. Vacancies should be set by elections.
8. Per Section 4.50 of the Charter: No other county official except a county commissioner is prohibited from running for office.

Districts:

9. District elections reflect a narrow view but the trade-off is that the voter has someone to turn to if the office holder lives in the voter's district.

Initiative Petition:

10. The constitution application and correct wording are essential.
11. Where does correct language enter into substance?

12. Legal counsel is to check on the constitutionality of the resignation to run for office and the eight-year limitation -- and advise this Committee on how to proceed.

Lobbyist:

1. Should there be a different name/title for the position?
2. The people's perception of a lobbyist is important.

The public must know what a lobbyist is and information is needed to be given to the public as to what a lobbyist does.
3. The intent of the lobbyist function should be in the Charter.
4. The state legislature should inform the constituents about what a lobbyist's function is.

Services and Taxes:

1. This Committee may not be able to deal with services in the Charter: Citizens' Congress is to go forward, but there is no process, no time line.
2. This Committee is not commenting on the delivery of services.
3. The Charter should not get involved with services.
4. It is better to study services in light of the sheriff's function.
5. Form should follow function; this Committee should talk about services in order to decide form.

Citizen Involvement:

6. There should be something in the Charter to require a structure of citizen involvement.
7. Citizen involvement should be worded in the Charter similar to the wording already used for the auditor.
8. There should be different sections in the Charter which call for the Charter Review Committee and Citizen Involvement (they should not be equated).
9. It should be in the Charter that citizen involvement should occur and that it be required to be funded by the county board of commissioners: Citizen Involvement would be in the Charter and, like the Auditor, would have the language of the Charter behind it.

10. Motions and an amended motion were made:

-- Tanya Collier moved to have a public hearing on the issue of citizen involvement.

Paul Thalhofer seconded the motion.

Discussion ensued.

The motion passed unanimously.

-- Penny Kennedy made the motion to have a subcommittee study citizen involvement.

Thalhofer seconded this motion.

Discussion ensued.

-- Kennedy amended the motion: Have a Citizen Involvement subcommittee only if it appears necessary after the public hearing.

Thalhofer seconded this amended motion.

Discussion continued.

The amended motion and the motion passed unanimously.

11. Public hearings on Citizen Involvement were scheduled:

February 8, 1984: Lobbyist and Citizen Involvement

February 15, 1984: Auditor's Subcommittee report and Citizen Involvement.

Sheriff:

1. The Sheriff should be elected;
2. The Sheriff is the #1 peace officer and law enforcer in the county.
3. In its charter, the state explicitly cites what the sheriff's duties are. (ORS Section on the sheriff will be provided for the Committee members.)
4. Administrators, like the Sheriff, should not be elected.
5. Criteria: this Committee should
 - a. stay out of budget levels, and
 - b. stay out of service levels. (These are within the jurisdiction of the board of county commissioners.)

6. Stability in the Sheriff's Office is a very important issue.
7. Regarding the county charter's relationship to the city charter's within the county: Could the county provide for all law enforcement activities within a county?

Committee's legal counsel is to review this question.

8. The Charter language is overlapping concerning the County Executive and the Sheriff and this should be clarified.
9. Levels of services should not be in the Charter -- it should only address duties and responsibilities.
10. Traditionally, the Sheriff is elected "forever." If the logic and rationale held, this could work for Public Works and Human Services heads as well. (Note: all are department heads.)
11. Sheriff is an administrator who should be appointed.

The point was emphasized: Elected officials make policy, administrators implement policy.

12. Corrections (jails) and policing should be separate; if combined, objectivity is lost.

Salaries:

1. A salary commission should be established.
2. Per Ballot Measure #6, salaries of officials are fixed by the voters.
3. In the past, the board of county commissioners set the salaries. Let the board set salary levels.
4. Conceivably, levels in salaries could have an elected official without a salary, and, therefore, he would be forced to resign.
5. Who would make appointments to the salary commission?
6. This Committee is to consider salaries of all elected officials and the District Attorney's supplement (from the county).

Budget:

1. There has been testimony that the Sheriff enters into his own contracts.

- a. The Sheriff submits his contract to the board of county commissioners.
 - b. If one person is responsible (the Sheriff), is the contract valid? This question is for legal counsel's review.
- 2. As a department head, an official may enter into contracts within his own budget amount.
- 3. The Committee may invite department heads to testify before the Committee to answer budget contract questions.
- 4. A contract on the surface determines policy.
- 5. Regarding budgetary language: public presence and lobbying ability, facilities, services, and staffing are all valuable functions for the county.

Charter Review Committee:

- 1. This Committee is not setting budgets for anybody else; this Committee should not set a budget for itself.
- 2. If this Committee's members are chosen from the five county districts, who would appoint them?
- 3. This Committee should be kept bipartisan.
- 4. This Committee should be nonpartisan.

Consolidation/"Super County"/Annexation:

- 1. A study committee -- not a purely advisory one -- should be formed concerning Consolidation, et al.
- 2. Consolidation should go no further than the Sheriff's Department.
- 3. This may be futuristic and beyond the scope of this Committee. Time is not right to go to the public.
- 4. Perhaps it should be recommended that Consolidation be considered by a future Charter Review Committee.
- 5. Consolidation/"Super County"/Annexation may be in this Committee's report, but not on a ballot measure.

Assessor:

- 1. The issue is whether this office is elected or appointed.

2. There is not that much harm in having an elected assessor or an elected elections clerk.
3. There is more room for graft and corruption in the Assessor's Office than in the Sheriff's Office.
4. No qualifications for the assessor are cited in the Charter.
5. Let the next Charter Review Committee deal with the assessor's position. Per Ballot Measure #6, people have voted twice to elect it.
6. Appoint the assessor with qualifications -- due to the cost of running for election, some people can not afford a campaign.
7. The assessor and the county clerk are elected in almost every other county in Oregon. If the elected sheriff is retained, retain the elected assessor and county clerk.

County Clerk:

All comments regarding the assessor also apply to the position of county clerk.

Revenue Bonds:

1. Pursuant to legislation, a local government jurisdiction can provide revenue bonds without a vote of the people. But, the ordinance providing for revenue bonds is subject to a sixty day referendum period.
2. Economic benefit: county can provide revenue bonds for small businesses.
3. If a project fails, taxpayers are not saddled with the debt. The bonds go into default.
4. The county should not be allowed to do creative financing.
5. Lease-backs should be explored.

District Court Clerk:

There is a consensus to eliminate this position in the county.

County Counsel:

There should be some type of counsel retained for the board of county commissioners.

Home Rule:

1. With Ballot Measure #6 there is no home rule.
2. Home rule emphasizes local government.

Two other suggestions recently received concerned bonding elected officials and a possible library commission.

Upon its completion of discussing all 19 issue areas, the Committee adjourned its work session at 5:00 p.m.

Respectfully submitted,

Maribeth McGowan

Maribeth McGowan
Secretary

Camp Crestview

GROUP RENTALS
Route 1, Box 2165
Corbett, Oregon 97019



MULT. COUNTY CHARTER REVIEW COMMITTEE
2505 S.E. 11TH AVE.
PORTLAND, ORE. 97202

Cancelled 11/1/83-

ATTN: BOB CASTAGNA

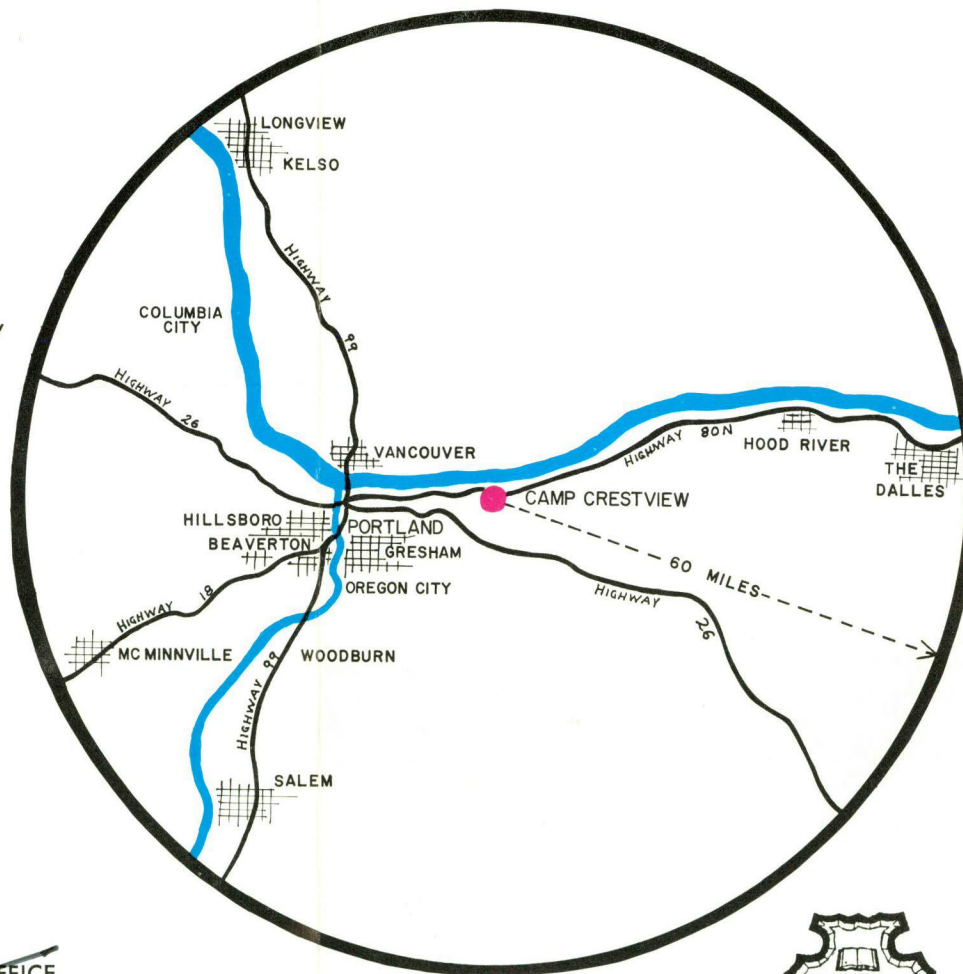
MEMORIAL CHAPEL
To be built by 1971
in memory of
DR. ROY H. MOURER

Camp Crestview

Corbett, Oregon

LOCATION:

From Interstate 80-N
23 miles east of
Portland. Take Corbett
Exit to top of hill,
proceed to the left
along the Scenic Highway
for one (1) mile;
turn left again onto
Crestview Lane and
follow to the end.



CONTACT:

FOURSQUARE DIST. OFFICE
930 N.W. Birdsdaile
Gresham, Oregon 97030
(503) 665-2052

1-503-695-2227





. . . Only a few miles from Portland, Camp Crestview is in the midst of an area renowned for its scenic beauty.

Camp Crestview offers you . . .

- ★ THE BEAUTY AND SOLEMNITY OF THE GREAT OUTDOORS
- ★ AN ABUNDANCE OF HIKING TRAILS AND NATURE STUDIES
- ★ THE OPPORTUNITY TO COMMUNE WITH GOD IN AN ATMOSPHERE OF UNPARALLELED BEAUTY AND CREATION

Adequate facilities are available for any size group, from 100 to 250 during summer months, and 25 to 150 during the winter months.

Facilities include . . .

- ★ DINING HALL, KITCHEN
- ★ DORMITORIES
- ★ SWIMMING POOL
- ★ CRAFT ROOM
- ★ HORSESHOE PIT
- ★ BADMINTON COURT
- ★ VOLLEYBALL COURT
- ★ BASEBALL DIAMOND
- ★ PING PONG TABLES
- ★ TIN CAN GOLF COURSE



Camp Crestview . . .

. . . overlooking the beautiful Columbia River, is a place where boys and girls, young people and adults, can spend time in rest, play, spiritual refreshment and Christian fellowship.

. . . located only 23 miles east of Portland, Oregon, just off Interstate 80, Camp Crestview is the ideal location for your next conference, retreat or summer camp.

9/28/83

RENTAL APPLICATION AND CONTRACT

Camp Crestview
1601 NE Crestview Lane
Corbett, Oregon 97019
(503) 695-2227

Rental Dates JAN. 6, 7, 1984Time of Arrival 6:00 Departure 8:00Name of Group MULT. COUNTY CHARTER REVIEW COMMITTEEPerson Calling BOB CASTAGNA

Person in Charge _____

Address 2505 S.E. 11TH AVE PORT. 97202 Phone 248-5018 Phone 235-8726Group Description

☐ Jr.
☐ Jr. High
☐ Sr. High
☐ College
☒ Adult

☐ Male
☐ Female
☒ Mixed
☐ Couples
☐ Families

Facility Request

☐ Manor and The Cove
☒ Sunset House
☐ Chapel and Dorms
☐ Grounds (only)
☐ Swimming Pool

Office Use Only:

Contract Sent 9/28/83

Received _____

Deposit Amount _____

Check No. _____

Number in Group 20

A deposit of \$ 116 must accompany this contract to hold the requested dates, returnable only if written cancellation is given Camp Crestview 60 days before beginning date of rental.

Rates: See RENTAL RATES

Camp Crestview RESERVES THE RIGHT TO BOOK GROUPS SIMULTANEOUSLY, AND IN COOPERATION WITH THE GROUP LEADERS TO ARRANGE SCHEDULES, AND ASSIGN MEETING AND DORMITORY ROOMS ACCORDING TO THE GROUP SIZE AND NEEDS. Please inform us of any special requirements and we will arrange to take care of them if at all possible.

Applicant agrees to:

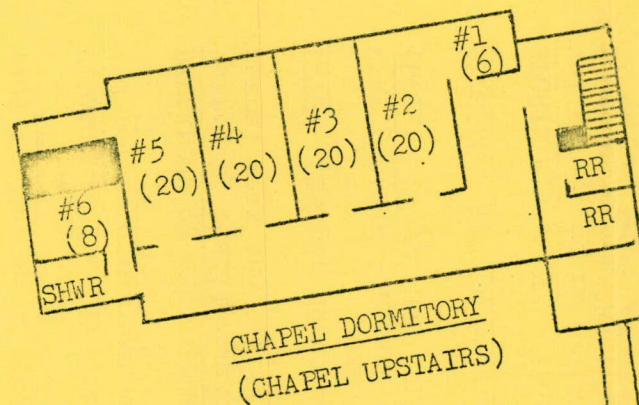
- Cancelled 11/1/83*
1. Restrict arrival and departure of group to hours listed above.
 2. Offer on display no items for sale without clearance from the Camp Manager.
 3. Prohibit smoking in buildings, liquor, or dancing.
 4. Maintain a clean and orderly facility according to posted cleaning procedures. Cleaning deposit will be refunded only upon final approval of Camp Manager.
 5. Pay Camp Crestview for any damages to property by the group or member of the group, excepting damage arising out of ordinary wear and tear.
 6. Provide a director, sufficient counselors (1 for 10) and sufficient staff to properly supervise campers.
 7. Provide a lifeguard on duty during all swimming hours and a nurse to care for all injuries and sicknesses requiring treatment.
 8. Transport sick or injured campers to and from doctor's office or hospital and furnish first aid or medical supplies at their own expense.
 9. Provide a daily head count for insurance and fire safety purposes - all guests are provided limited medical insurance by Camp Crestview.
 10. To account for all persons participating in any form of camp life or staying at the camp. For insurance purposes, non-participating visitors are limited to the parking lot.
 11. Limit auto traffic other than service vehicles to the parking lot. Buses are not allowed beyond parking lot.
 12. Abide by facility regulations as posted or listed separately.
 13. Move furniture in buildings only on approval of Camp Manager. Replace at end of stay.

I have read this contract and agree to its terms. _____

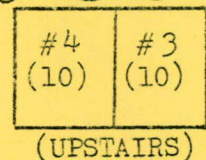
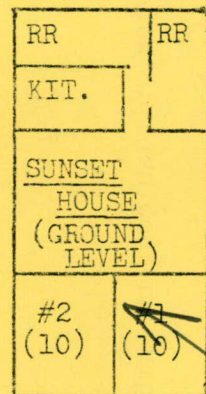
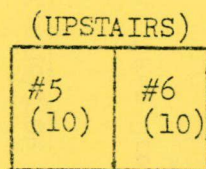
Signature

Please return the white copy and retain the pink copy. Reservations will be final only upon receipt of the signed agreement within 14 days, accompanied by the deposit fee.

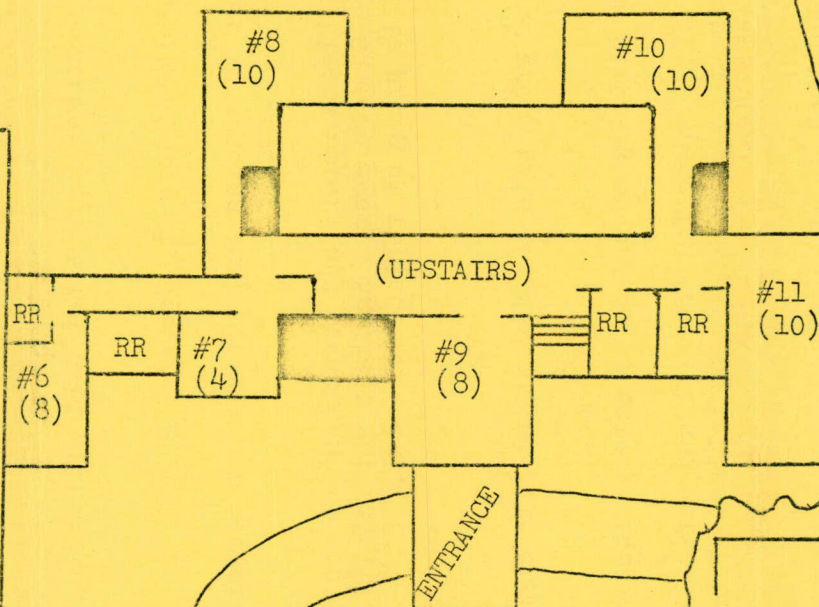
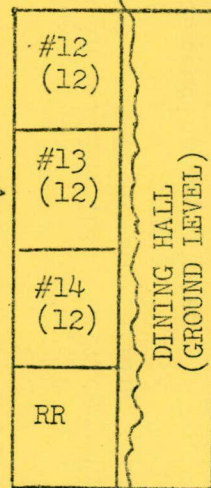
CAMP CRESTVIEW



MANOR - UPSTAIRS	50
MANOR - GRND LEVEL	16
THE COVE	36
SUNSET HOUSE	60
CHAPEL DORMITORY	94
TOTAL	256 BEDS
MAXIMUM	250 PEOPLE

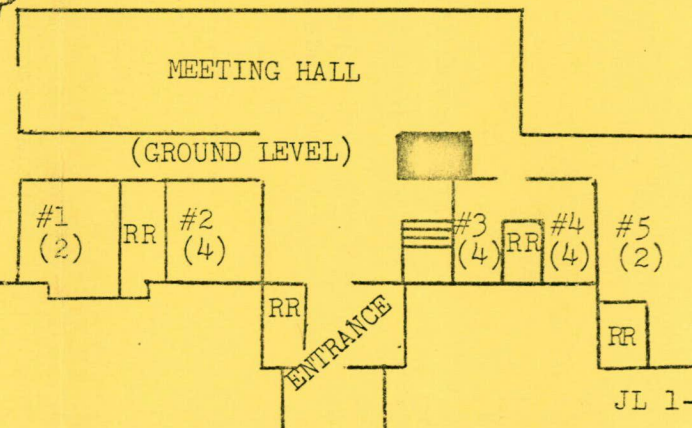


THE COVE
(OUTSIDE
UNDER
DINING
HALL)



MANOR
COMPLEX

INSET



SUNSET HOUSE

MCCRC

FOR THE DIRECTOR

CONFIRMATION - Two days before arrival at Camp Crestview, please confirm number planning to attend.

DIRECTIONS - Take Interstate 84 to Corbett Exit (Exit 22). Go to top of hill, turn left on Old Scenic Highway. Go one mile, turn left on Crestview Lane.

ARRIVAL AND DEPARTURE - The Director must be on the grounds when his campers arrive, and give the final check before the group leaves. Campers are not to arrive ahead of the Director. Buildings will not be opened before the Director arrives unless by previous arrangement.

PARKING - All cars and buses must be parked in parking lot. Service vehicles only are permitted to unload in front of manor and then return to parking lot.

BEDDING AND LINENS - Please provide your own bedding and linens.

TELEPHONE CALLS - Calls can be placed or received on pay phone at entrance of manor. That number is (503) 695-9910. Any overtime charges not paid will be billed to your group.

MAILING ADDRESS - 1601 N.E. Crestview Lane, Corbett, Oregon 97019.

CLEANING - The Director is responsible for seeing that cleaning is performed daily and before departure according to posted procedures.

BREAKDOWN OF EQUIPMENT OR BREAKAGE - Please report any breakdowns of equipment that cannot be readily handled by group to Camp Manager. Breakage not resulting from normal wear and tear will be charged to group at replacement cost.

PETS - Please, no pets.

FIRE ESCAPES - Please familiarize your group with the designated fire escapes for their safety. USE ONLY IN EMERGENCY.

SMOKING - The No Smoking rule will be strictly enforced for safety reasons.

SPORTS EQUIPMENT - There is adequate field space for football and softball, a paved volleyball court (with net), a basketball hoop and ping pong tables. Please bring your own sports equipment for these activities.

SWIMMING POOL - An authorized lifeguard must be on duty all times that swimmers are in the pool or within fenced area. Pool is open during summer season only.

FOR THE COOK

Camp Crestview's kitchen is adequately equipped with cooking utensils and dishes. You will, however, need to bring linens, napkins, paper towels, tin foil, etc. Soap and disinfectants are provided for dishwashing and cleanup.

The cook is responsible for seeing that the kitchen and dining hall are thoroughly cleaned according to posted procedures.

☐ No Calendar

FACILITIES RESERVATION AND AGREEMENT

☐ R ☒ C

Nº 13928

User/Event MULTNOMAH COUNTY CHARTER REVIEW COMMITTEE/MEETING

Pg. _____ of _____

Person Scheduling Event ROBERT CASTAGNA, FRANK SHIELDS

Priority 4

Address ROBERT CASTAGNA, PROJECT MANAGER, 3RD FLOOR, FORD BLDG.

Phone 248-5018

User Rep. at Event 2505 SE 17TH PORTLAND, OR. 97202

Phone SHIELDS:235-8726 Attendance 15-20

Date*

Time*

Space*

Facilities Requirements & Instruction*

JAN. 7, 1983

8:30A-10:00P.M.

333 SMC

STANDARD SETUP, CONF./LOUNGE FOR 20.

MEETING IS HOSTED BY PSU PRESIDENTS OFF.

CH: Cramer Hall DCE: Division of Continuing Education HPE: Health and Physical Education LH: Lincoln Hall NH: Neuberger Hall
SBI: Science Bldg. I SBII: Science Bldg. II SH: Shattuck Hall SMC: Smith Memorial Center

Check above facilities arrangements. Errors should be reported immediately. Scheduling Office reserves right to reassign rooms if necessary.

Taken by BCL Date 10-31
____ FS ____ PP ____
____ AV ____ B1. ____

This document confirms the reservation described hereon and is not an invoice or billing. Where applicable, an invoice will be transmitted following final date of event or monthly.

*See reverse for change and cancellation deadlines.

Charges ☐ Max. Rate ☐ Min. Rate

Method of Payment

Invoice

JV

Acct. TC IUC DPR Req.

Direct

Pymt. SO No. /Date BO No. /Date

Credit

Acct. TC IUC Req.

Total

Charges are based on arrangements at time of reservation and are subject to later revision if changes are made.

AGREEMENT

Agreement made and entered on the last date below by and between the State of Oregon acting by and through the State Board of Higher Education on behalf of Portland State University, hereinafter referred to as University and MULTNOMAH COUNTY CHARTER COMMITTEE, hereinafter referred to as User, for the use of the facilities described above, subject to the Portland State University Rental of Facilities Conditions (see reverse). User and event first stated above accurately represent the activities scheduled to occur on the date(s) indicated above and their sponsor(s).

For Portland State University

Date

For User

Date

University Scheduling Office
Portland State University
AUX-SO 100 R 4/80

P. O. Box 751
Portland, Oregon 97207
(503)229-4442

Room 203
Smith Memorial Center
1825 SW Broadway

INTRODUCTION

Please read the following conditions of use. These conditions have been adopted by the University to insure the maximum utilization of the facilities. If there are any problems with the arrangements or facilities, please contact the Scheduling Office.

RENTAL OF FACILITIES CONDITIONS

Scheduling Deadlines

- 1) Scheduling routine meetings
 - a) Internal Users - 12:00 noon of business day before event
 - b) External Users - three business days before event
- 2) Scheduling special events (including all events with alcoholic beverage service)
 - a) All Users - ten business days before event
- 3) Change of time or setup
 - a) All Users - 12:00 noon of business day before event
- 4) Change of date
 - a) All User's routine meetings - 12:00 noon of business day before event
 - b) All User's special events - ten business days before event
- 5) Cancellation of internal events
 - a) Routine meetings - prior to event
 - b) Special events - five business days before event
- 6) Cancellation of external events
 - a) All events - ten business days before event

Room Rental Payments

- 1) Invoice will only be prepared if the rental fee exceeds \$10.00; otherwise, payment will be in advance
- 2) Any groups or individuals with outstanding obligations for rentals/services will be refused use of University facilities until the past obligations are satisfied

Penalties - A fine of \$10.00 per infraction may be levied for the following:

- 1) Failure to cancel reservation when space will not be used
- 2) Failure to conclude event at scheduled time
- 3) Unauthorized rearrangement of room furnishings
- 4) Unauthorized use of facilities
- 5) Scheduling, cancellation or change of date, time or setup without minimum notice

Other Conditions:

- 1) Control of Facilities - University's control of University buildings, properties, facilities and services is not relinquished in any manner whatsoever. Portions of the sidewalks, grounds and entries, passages, vestibules, halls, elevators, abutting streets and all ways of access to public utilities of said University facilities shall not be obstructed by User or used for any purpose other than for ingress to, or egress from, the premises. University reserves the right to be the final determining authority when an immediate decision is required to exclude or eject any or all persons from a function on the University's premises. University reserves the right to enter any University building, property or facility at any time.
- 2) Entrances and Exits - University may designate the use of such entrances and exits to University buildings, properties and facilities as University may deem appropriate.
- 3) Responsibility for Damage, Defacement or Loss - University reserves the right to require any User of University buildings, properties, facilities or services to reimburse University for any destruction, damage, defacement or loss (including extraordinary cleaning expenses) to University buildings, properties or facilities resulting from User's activities in such buildings, properties or facilities.
- 4) Indemnity - User agrees to indemnify and save harmless the State of Oregon, the State Board of Higher Education, Portland State University and their officers and employees against any and all claims for loss, injury or damage to persons or property, including claims of employees of the User or User's agents, arising out of activities conducted by the User or User's guests on or in University buildings, properties, or facilities. University assumes no liability whatsoever for any properties placed by the User in and/or on University buildings, properties or facilities.
- 5) Other Contractual Agreements - User shall not enter into any contract or services agreement or arrangement in connection with the usage covered under this agreement in said University buildings, facilities or on the University premises without written consent of University.
- 6) Food, Beverage and Equipment Prohibitions - User agrees to prohibit the presence of beverages, food or equipment not specified in this agreement in University buildings, properties or facilities during activities conducted by User except as authorized by the University prior to event.
- 7) Discretionary Matters - University reserves the right to reassign or substitute similar space or facilities only if available and when University deems such reassignment or substitution is in the best interest of the University. The Oregon State Board of Higher Education, the State of Oregon or any of the officers or agents of the Board or State may, when deemed necessary, supplant the University in determining the use of University buildings, properties, facilities, and services.
- 8) Attendance Guarantee - User must contact University no less than two business days prior to event if attendance at event will exceed that shown on reverse. University and its related service departments shall not be responsible for increased services or accommodations which would be necessitated by an attendance increase in excess of 5% over said amount. Meal price, admission price or registration fee charged by User shall be shown on tickets and advertisements.
- 9) Payment of Musical License Fees - License fees for musical events sponsored or cosponsored by the University are covered by the University's contract with music licensing agencies. Users scheduling musical events not cosponsored by the University are responsible for any and all license fees or royalties required by current copyright law.

Priority of Use:

Smith Memorial Center and South Park Block

Priority	User	Rental rate*
1	Student organizations	No room rental
2	Administration, faculty and staff	Minimum rate only if fee is collected
3	Alumni organizations	Minimum rate only if fee is collected
4	Governmental and tax supported organizations	Minimum rate
5	Other educational organizations	Maximum rate
6	Civic and community organizations	Maximum rate
7	Private, political and individual	Maximum rate

General purpose classrooms

Priority	User	Rental rate*
1	Administration, faculty and staff	No room rental
2	Student organizations	No room rental
3	Alumni organizations	Minimum rate only if fee is collected
4	Governmental and tax supported organizations	Minimum rate
5	Other educational organizations	Maximum rate
6	Civic and community organizations	Maximum rate
7	Private, political and individual	Maximum rate

Lincoln Hall Auditorium

Priority	User	Rental rate*
1	Theater Arts, Music and Dance Departments and Educational Activities	No room rental
2	Administration, faculty, staff and student organizations	No room rental
3	Alumni organizations	No room rental
4	Governmental and tax supported organizations	Maximum rate
5	Other educational organizations	Maximum rate
6	Civic and community organizations	Maximum rate
7	Private, political and individual	Maximum rate

* In all instances direct costs will be charged to user.