



Meeting Date:	6/17/2010
Agenda Item #:	C-1
Est. Start Time:	9:30 AM

Agenda Title: Budget Modification Nondepartmental 19, reclassifying one position in the Public Affairs Office

Requested Meeting Date:	June 17, 2010	Amount of Time Needed:	N/A-Consent Agenda
Department:	Nondepartmental	Division:	Chair’s Office
Contact(s):	Jana McLellan		
Phone:	503-988-5545	Ext.	85545
I/O Address:	503/6 th		
Presenter(s):	N/A (consent)		

None.

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why?
None.
- What budgets are increased/decreased?
None.
- What do the changes accomplish?
This action re-classifies one position in the Public Affairs Office.
- Do any personnel actions result from this budget modification? Explain.
Yes—see above.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?
N/A
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?
N/A
- If a grant, what period does the grant cover?
N/A
- If a grant, when the grant expires, what are funding plans?
N/A

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: Nond - 19

Required Signatures

**Elected Official or
Department/
Agency Director:**

Date:

Budget Analyst:



Date: 6-1-10

Department HR:

Date:

Countywide HR:

Date: