



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R.4 DATE 4-16-15
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 4/16/15
Agenda Item #: R.4
Est. Start Time: 10:10 am
Date Submitted: 4/1/15

Agenda Title: BUDGET MODIFICATION # DCHS-47-15: Increasing the Fed/State appropriation by \$147,615 and 4 new full-time positions in the DCHS

Requested Meeting Date: 4/16/2015

Time Needed: 5 Minutes

Department: 25 - County Human Services

Division: Mental Health & Addiction
Services / Aging & Disability
Services

Contact(s): Neal Rotman

Phone: 503-988-8219

Ext. 88219

I/O Address 167/1/520

Presenter Name(s) & Title(s): Neal Rotman – Manager Senior MHASD, Lee Girard – Manager Senior ADVDS

General Information

1. What action are you requesting from the Board?

The Department of County Human Services, Mental Health & Addictions Division requests approval of Budget Modification DCHS-47-15 which increases the Federal/State appropriation by \$147,615 and adds four new full-time positions per class comp requests 2791-2794 in the Mental Health & Addictions Services and Aging & Disability Divisions of the Department of County Human Services.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Legislative Emergency Board awarded the Oregon Health Authority/Addictions and Mental Health Division (AMH) \$3.1 million to help improve programs and activities supporting Older Adults and People with Disabilities. AMH awarded Multnomah County MHASD ongoing funds beginning January 1, 2015 to provide collaboration and program/treatment access across Department of County and Human Services for the older adult population with multiple Service needs. The additional funding will be utilized in the following program offers:

Program Offer #25020 – Aging, Disability and Veterans Services, Access & Early Intervention

Services – will add 1.00 FTE Program Specialist Senior per class comp Request # 2794 and 1.00 FTE Clinical Services Specialist per class comp Request # 2793. The Program Specialist Senior will act as the Older Adult Behavioral Health Regional Coordinator and will lead a regional initiative for Multnomah, Clackamas, and Washington counties with multi-disciplinary teams to benefit clients with multiple service needs. It will provide regional leadership and project management to enhance coordination, communication and collaboration; address unmet needs and capacity issues; and develop a regional multi-system work plan, serving as the regional liaison to staff, and organizing, facilitating and participating in meetings to identify unmet needs, build consensus and collaboration. The Clinical Services Specialist will work as part of a multi-disciplinary team to benefit clients with multiple services needs and will be responsible for identifying resources specific to the older adult population, coordinating services, and working with community providers, partners, and advocates on creating plans for successful treatment for successful integration, engagement and outcomes.

Program Offer #25060A - Mental Health Residential Services – will add 2.00 Clinical Services Specialist positions per class comp request #2791 and #2792. The Clinical Services Specialist in class comp #2791 will operate as the Older Adult Mental Health Coordinator. This position will provide collaboration and program/treatment access for the adult population with multiple service needs such as Aging Services, Area Agencies on Aging, Aging and Disability Resource Connections, Developmental Disabilities, Addictions Services, Coordinated Case Organizations and Health Systems and Mental Health Services. The Clinical Service Specialist in class comp request #2792 will work on a multi-disciplinary team across Aging, Disability, and Veterans Services, Developmental Disabilities, Addictions Services, and Mental Health Services and will be responsible for identifying current addiction resources and coordinating services with other disciplines to help best meet the needs of the individual.

None of the positions listed above are intended to provide direct service or carry a caseload, but are to determine and prioritize the needs and strengthen each community's response to the behavioral health of this growing population.

Program Offer #25024A - Mental Health & Addiction Services Division - Adult Protection Services – will increase by \$20,000. The additional State funds will purchase temporary treatment and care services for four Older Adults not meeting eligibility for Aging, Disability and Veterans Services Division services but require assistance to maintain residential placement. In addition, contracted services budgets are reallocated from Pass Through to Professional Services for the Multidisciplinary Team - there are no changes to services provided.

3. Explain the fiscal impact (current year and ongoing).

Program Offer #25020 – Aging, Disability and Veterans Services, Access & Early Intervention Services – will increase by \$52,204 and 2.00 FTE; \$47,904 in personnel and \$4,300 in material and services expenses.

Program Offer #25060A - Mental Health Residential Services – will increase by \$75,411 and 2.00 FTE; \$46,111 in personnel, \$25,000 in direct client assistance, and \$4,300 in material and services expenses.

Program Offer #25024A - Aging, Disability and Veterans Services Division - Adult Protection Services will increase by \$20,000 in contracted services.

Subsequent fiscal year personnel merit and COLA increases and will be absorbed within the division's budget.

Service reimbursement to the Risk Management fund will increase by \$18,061.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen or other government participation.

N/A

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

The Federal/State fund appropriation is increasing by \$147,615. These are not federal funds so there is no CFDA number.

7. What budgets are increased/decreased?

The Department of County Human Services budget increases by \$147,615, Mental Health & Addictions Division budget will increase by \$95,411 and Aging, Disability and Veterans Services Division will increase by \$52,204 as a result of this budget modification.

Service reimbursement to the Risk Management fund will increase by \$18,061.

8. What do the changes accomplish?

This budget modification adds four full time positions; 3.00 FTE Clinical Services Specialists and 1.00 FTE Program Specialist Senior to help improve programs and activities supporting Older Adults and People with Disabilities. Also, services for four additional Older Adults, not meeting eligibility for Aging, Disability and Veterans Services Division services but require assistance to maintain residential placement, are supported.

9. Do any personnel actions result from this budget modification?

Yes. The approval of this budget modification will result in the addition of 2 full-time Clinical Services Specialists in Mental Health & Addiction Services and 1 full-time Clinical Services Specialist and 1 full-time Program Specialist Senior in Aging, Disability and Veterans Services Division as determined by the Class/Comp unit of Central Human Resources.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

No, the State Mental Health Grant does not allow for indirect charges per the award.

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

The amendment represents on-going revenue.

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

Current grant award covers the period July 1, 2013 – June 30, 2015 and is renewed each biennium.

Required Signature

**Elected Official or
Dept. Director:** Liesl Wendt /s/

Date: 3/31/15

Budget Analyst: Jennifer Unruh /s/

Date: 4/1/2015

Department HR: Chris Radzom /s/

Date: 3/26/15

Countywide HR: Susan Mullett /s/

Date: 3/26/15

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-47-15

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	25020A-15	82035	30-45	0040	ADSDIV44OAMH	50190 - IG-OP-Fed Thru St	0	(52,204)	(52,204)	
2	25020A-15	82035	30-45	0040	ADSDIV44OAMH	60000 - Permanent	0	29,605	29,605	
3	25020A-15	82035	30-45	0040	ADSDIV44OAMH	60130 - Salary Related Expns	0	9,225	9,225	
4	25020A-15	82035	30-45	0040	ADSDIV44OAMH	60140 - Insurance Benefits	0	9,074	9,074	
5	25020A-15	82035	30-45	0040	ADSDIV44OAMH	60180 - Printing	0	200	200	
6	25020A-15	82035	30-45	0040	ADSDIV44OAMH	60240 - Supplies	0	3,800	3,800	
7	25020A-15	82035	30-45	0040	ADSDIV44OAMH	60270 - Local Travel/Mileage	0	300	300	
82035 Total										1
30-45 Total										1
Program Offer Number 25020A-15 Total										1
8	25024A-15	82035	20-80	0040	MA SN MC OD 35	50190 - IG-OP-Fed Thru St	(130,776)	(150,776)	(20,000)	
9	25024A-15	82035	20-80	0040	MA SN MC OD 35	60160 - Pass-Thru & Pgm Supt	130,776	0	(130,776)	
10	25024A-15	82035	20-80	0040	MA SN MC OD 35	60170 - Professional Svcs	0	150,776	150,776	
82035 Total										0
20-80 Total										0
Program Offer Number 25024A-15 Total										0
11	25060A-15	82035	20-80	0040	MA SN RES MC 35	50190 - IG-OP-Fed Thru St	(44,418)	(119,829)	(75,411)	
12	25060A-15	82035	20-80	0040	MA SN RES MC 35	60000 - Permanent	0	28,304	28,304	
13	25060A-15	82035	20-80	0040	MA SN RES MC 35	60130 - Salary Related Expns	0	8,820	8,820	
14	25060A-15	82035	20-80	0040	MA SN RES MC 35	60140 - Insurance Benefits	0	8,987	8,987	
15	25060A-15	82035	20-80	0040	MA SN RES MC 35	60155 - Direct Client Asst.	0	25,000	25,000	
16	25060A-15	82035	20-80	0040	MA SN RES MC 35	60180 - Printing	0	200	200	

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-47-15

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
17	25060A-15	82035	20-80	0040	MA SN RES MC 35	60240 - Supplies	0	3,800	3,800	
18	25060A-15	82035	20-80	0040	MA SN RES MC 35	60270 - Local Travel/Mileage	0	300	300	
82035 Total										0
20-80 Total										0
Program Offer Number 25060A-15 Total										0
19	72020-15	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(67,814,656)	(67,832,717)	(18,061)	
20	72020-15	3500	72-80	0020	705210	60330 - Claims Paid	4,818,213	4,836,274	18,061	
3500 Total										0
72-80 Total										0
Program Offer Number 72020-15 Total										0

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-47-15

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
New-25-056	6088	Program Specialist/Sr	62953	82035	ADSDIV44OAMH	1.00	61,812	19,261	18,324	99,397
New-25-057	6295	Clinical Services Specialist	62953	82035	ADSDIV44OAMH	1.00	56,609	17,639	17,973	92,221
New-25-058	6295	Clinical Services Specialist	64631	82035	MA SN RES MC 35	1.00	56,609	17,639	17,973	92,221
New-25-059	6295	Clinical Services Specialist	64631	82035	MA SN RES MC 35	1.00	56,609	17,639	17,973	92,221
Total Annualized Changes:						4.00	\$231,639	\$72,179	\$72,243	\$376,062

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
New-25-056	6088	Program Specialist/Sr	62953	82035	ADSDIV44OAMH	0.25	15,453	4,815	4,581	24,849
New-25-057	6295	Clinical Services Specialist	62953	82035	ADSDIV44OAMH	0.25	14,152	4,410	4,493	23,055
New-25-058	6295	Clinical Services Specialist	64631	82035	MA SN RES MC 35	0.25	14,152	4,410	4,493	23,055
New-25-059	6295	Clinical Services Specialist	64631	82035	MA SN RES MC 35	0.25	14,152	4,410	4,493	23,055
Total Current FY Changes:						1.00	\$57,910	\$18,045	\$18,061	\$94,015