



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
BUDGET MODIFICATION**

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # P-9 DATE 6/23/11  
MARINA BAKER, ASST BOARD CLERK

**Board Clerk Use Only**

Meeting Date:	6/23/11
Agenda Item #:	R.9
Est. Start Time:	10:25 am
Date Submitted:	6/15/11

**BUDGET MODIFICATION: MCSO-10**

<b>BUDGET MODIFICATION # MCSO-10 appropriating \$50,604 in the United States Dept. of Homeland Security Vulnerability Reduction Purchasing Plan –</b>
<b>Title: Buffer Zone Protection Program Grant.</b>

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

<b>Requested Meeting Date:</b>	<u>Next Available</u>	<b>Amount of Time Needed:</b>	<u>5 Minutes</u>
<b>Department:</b>	<u>Sheriff's Office</u>	<b>Division:</b>	<u>Enforcement</u>
<b>Contact(s):</b>	<u>Wanda Yantis, Fiscal Manager</u>		
<b>Phone:</b>	<u>503-988-4455</u>	<b>Ext.</b>	<u>24455</u>
		<b>I/O Address:</b>	<u>503/350</u>
<b>Presenter Name(s) &amp; Title(s):</b>	<u>Chief Deputy Jason Gates and Wanda Yantis, Fiscal Manager</u>		

**General Information**

**1. What action are you requesting from the Board?**

The Sheriff's Office is seeking approval to accept the revenue from the United States Dept. of Homeland Security Vulnerability Reduction Purchasing Plan Grant (VRPP) in the amount of \$50,604. The funds will support security of Bonneville Dam infrastructure on safety and security issues.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Buffer Zone Protection Program (BZPP) is based on the premise that State and local law enforcement (LLE) agencies and first responders are first preventers on the front lines in preparing, preventing, defending against, and mitigating the impacts of terrorist attacks against our Nation. To this end, the BZPP was conceived to increase the general awareness, protective capacity and preparedness of State law enforcement, LLE, and other first responders as first preventers in communities surrounding Critical Infrastructure/Key Resources (CI/KR) facilities. With the needed

**Budget Modification APR  
Submit to Board Clerk**

supplies and equipment, the Sheriff's Office will more ably ensure the security of the Bonneville Dam infrastructure through our river patrol services.

This grant was previously approved by the Board in Fiscal Year 2010, but due to delays in obtaining certain equipment items and getting reimbursement approval from the grantor, funding from this grant carried into Fiscal Year 2011.

This affects FY 11 Program Offer MCSO River Patrol 60065.

**3. Explain the fiscal impact (current year and ongoing)**

The fiscal impact is an increase of Fed/State Funding in the amount of \$50,604 to the Enforcement Division of the Sheriff's Office Budget. This is anticipated to be a one-time-only grant.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

This is an increase to the Enforcement Division's revenue by \$50,604 in the Federal/State fund due to the award from the VRPP Grant. The CFDA # is 97.078.

- **What budgets are increased/decreased?**

The Enforcement Division will increase their Fed/State Fund budget by \$50,604.

- **What do the changes accomplish?**

This is an increase to the Enforcement Division's revenue by \$50,604 in the Federal/State fund due to the award from the VRPP Grant.

- **Do any personnel actions result from this budget modification? Explain.**

No,

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Indirect is not covered by this grant because it is not considered an allowable expense.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This grant is one-time-only and will be used for the purchase of one-time-only items necessary for the safety and security of the Bonneville Dam infrastructure.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

This grant began in FY 2010 and ends May, 2011. In anticipation of this being one-time-only, the funding is not being used for ongoing costs but rather one-time-only supply/equipment items.

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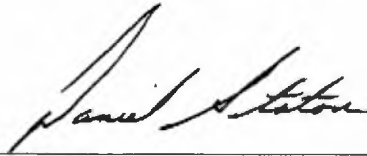
*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

## ATTACHMENT B

**BUDGET MODIFICATION: MCSO - 10**

### Required Signatures

**Elected Official or  
Department/  
Agency Director:**



**Sheriff Dan Staton**

**Date: 6/15/11**

**Budget Analyst:**



**Christian Elkin**

**Date:**

**6/15/11**

**Budget Modification APR  
Submit to Board Clerk**

Budget Modification ID: **MCSO-10****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	60-50	32325	60065	50			SOENF.VRPP	50185	-	(50,604)	(50,604)		IG-CAP-Fed Thru State
2	60-50	32325	60065	50			SOENF.VRPP	60550	0	50,604	50,604		Capital Equipment
3										0			
4										0			
5										0			
6										0			
7										0			
8										0			
9										0			
10										0			
11										0			
12										0			
13										0			
14										0			
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19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

**How are functional areas assigned to cost objects?**

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.

FM Side			PS/CO Side			Cost Element/ Commitment	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item	
<b>General Fund Contingency</b>				9500001000		60470	Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure
xx-xx	xxxxx	0020					
<b>Indirect Central</b>					xxx	60350	Indirect Expenditure
xx-xx	xxxxx					50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
19	1000	0020		9500001000			
<b>Departmental</b>					xxx	60355	Indirect Department Expenditure
xxx	xxxxx			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
xx-xx	1000						
<b>Telecommunications</b>					xxx	60370	Departmental telecommunication expenditure
xx-xx	xxxxx					50310	Budgets receipt of reimbursement
72-60	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
72-60	3503	0020		709525			
<b>Data Processing</b>					xxx	60380	Departmental data processing expenditures
xx-xx	xxxxx					50310	Budgets receipt of Data Processing reimbursement
72-60	3503	0020		709000		60240	Budgets offsetting expenditures
72-60	3503	0020		709000			
<b>PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)</b>					xxx	60390	Departmental PC Flat Fee expenditure
xx-xx	xxxxx			between 709201 & 709211			
72-60	2508	0020		between 709201 & 709211		50310	Budgets receipt of PC Flat Fee
72-60	2508	0020		709211		60240	Budgets offsetting expenditure
<b>Electronic Service Reimbursement</b>						60420	Departmental Electronics expenditure
xx-xx	xxxxx					50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
72-55	3501	0020		904200			
<b>Motor Pool</b>					xxx	60410	Departmental Motor Pool expenditure
xx-xx	xxxxx					50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
72-55	3501	0020		904100			
<b>Building Management</b>					xxx	60430	Departmental Building Management expenditure
xx-xx	xxxxx					50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
72-50	3505	0020		902575			
<b>Insurance Service Reimbursement</b>						60140 or 60145	Departmental Insurance expenditure
xx-xx	xxxxx					50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
72-10	3500	0020		705210			
<b>Lease Payments to Capital Lease Retirement Fund</b>						60450	Departmental Capital Lease Retirement expenditure
xx-xx	xxxxx						Contact your Budget Analyst to complete this.
<b>Mail &amp; Distribution</b>					xxx	60460	Mail & Distribution expenditure
xx-xx	xxxxx					50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
72-55	3504	0020		904400			
<b>Records</b>					xxx	60460	Records expenditure
xx-xx	xxxxx					50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
72-55	3504	0020		904500			
<b>Stores</b>					xxx	60460	Stores expenditure
xx-xx	xxxxx					50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure
72-55	3504	0020		904600			

**ANNUALIZED PERSONNEL CHANGE**Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						0.00	0	0	0	0

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						0.00	0	0	0	0