



# Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

## Board Clerk Use Only

Meeting Date: \_\_\_\_\_

Agenda Item #: \_\_\_\_\_

Est. Start Time: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**Agenda Title: BUDGET MODIFICATION # DCHS-36-15: Increasing the Aging, Disability & Veterans Division Federal/State fund appropriation by \$1,176,152**

Requested Meeting Date: \_\_\_\_\_

Time Needed: 10 Minutes

Department: 25 - County Human Services

Division: Aging, Disability & Veterans Services

Contact(s): Lee Girard

Phone: 503-988-3620 Ext. 83768 I/O Address 167/1/510

Presenter Name(s) & Title(s): Lee Girard, Manager Senior - ADVSD Community Services

## General Information

### 1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) is requesting approval of budget modification DCHS-36-15, which increases the Aging, Disability & Veterans Services Division (ADVSD) fiscal year 2015 budget by \$1,176,152.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Tri Met Medicaid Transportation Brokerage, which currently administers the Medicaid Community Transportation program in Multnomah County, will discontinue providing this service after December 31, 2014.

- This service is a "local match" Medicaid program, where the service is available only if there are local funds available to match federal Medicaid funds.
- Funding for the program comes from state funds that Tri Met receives as the local transit authority. Tri Met has agreed to continue to provide local match funding - \$271,002 for fiscal year 2015 - and is proposing to contract with Multnomah County to be the local government entity to "pass through" the funds to the State of Oregon DHS Aging & People with Disabilities (APD) to match Medicaid.
- The estimated fiscal year 2015 Medicaid funding amount using the current federal match rate of 29.94% is \$905,150.

- Multnomah County ADS Medicaid LTSS clients receive this service for non-medical transportation needs that are identified in their service plans and authorized by their case manager. Currently, approximately 600 individuals receive 5,000 rides per month.

The funding will be included in ADVSD's program offer 25020A, Access & Early Intervention Services.

**3. Explain the fiscal impact (current year and ongoing).**

The revenue agreement with Tri Met will provide for \$271,002 in local match funding for fiscal year 2015. Fiscal year 2015 matched federal Medicaid funding for the program will be \$905,150. Approval of this budget modification will increase the total ADVSD budget for fiscal year 2015 by \$1,176,152. This additional funding will increase the following expenses:

- Personnel by \$33,627 to pay for a full-time Program Technician.
- County Match & Sharing by \$271,002.
- Direct Client Assistance expense by \$850,361 to contract with Ride Connection to provide transportation services to Medicaid clients for non-medical needs.
- Central Indirect by \$21,162.

The service reimbursement to the risk management fund will increase by \$8,376

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen or other government participation.**

N/A

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Federal/State appropriation for fiscal year 2015 will be increased by \$1,176,152 in the Aging, Disability & Veterans Services Access & Early Intervention Services program. The CFDA number will be not be available from the State until the contract is finalized.

**7. What budgets are increased/decreased?**

The fiscal year 2015 budget for ADVSD Access & Early Intervention Services, program offer 25020A, will increase by \$1,176,152.

The service reimbursement from the Federal/State fund to the risk management fund will increase by \$8,376 (insurance benefits).

Total service reimbursement to the general fund contingency will increase by \$21,162 (central indirect revenue).

**8. What do the changes accomplish?**

The new funding will allow ADVSD to maintain the Medicaid Community Transportation program to provide non-medical transportation needs to approximately 600 eligible individuals.

**9. Do any personnel actions result from this budget modification?**

Yes. Personnel costs will increase by \$33,627 to fund a new full-time Program Technician. This

position will: (1) provide invoice and payment support for the Medicaid Community Transportation and ADSVD interpreter/translation services. (2) maintain invoicing and payment tracking and reporting. (3) assist in reviewing client records, invoices and payment documents for minimum standards, documentation and organization. (4) perform evaluation compliance with county, state or federal funding or service requirements and (5) run routine client and service reports, ensure data quality, and assist with data analysis.

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The locally matched Medicaid funding will cover central indirect costs. It will not pay department indirect for FY 2015.

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

It is anticipated that the revenue agreement with Tri Met will be on-going. However, if that is not the case, the County will either have to back-fill with General Funds or discontinue the service.

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

This revenue agreement covers the period from December 1, 2014 to July 20, 2015. There are no cash or county match or in kind match requirements.

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**Required Signature**

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**Elected Official or  
Dept. Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Budget Analyst:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Department HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Countywide HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_