



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST NOTICE OF INTENT

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R. 12 DATE 6-28-12  
LYNDA GROW, BOARD CLERK

## Board Clerk Use Only

Meeting Date: 6/28/12  
Agenda Item #: R.12  
Est. Start Time: 10:25 am  
Date Submitted: 6/20/12

**Agenda Title:** NOTICE OF INTENT to submit an application for up to \$300,000 to the Food and Drug Administration Advancing Conformance with the Voluntary National Retail Food Regulatory Program Standards funding opportunity.

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	<u>June 28, 2012</u>	<b>Amount of Time Needed:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>Health</u>	<b>Division:</b>	<u>Community Health Services - Environmental Health Services</u>
<b>Contact(s):</b>	<u>Lila Wickham; Marc Harris</u>		
<b>Phone:</b>	<u>503-988-3663</u>	<b>Ext.</b>	<u>22404; 29778</u>
<b>Presenter Name(s) &amp; Title(s):</b>	<u>I/O Address: 420/1/ENV; 160/9</u> <u>Lila Wickham, Environmental Health Services Manager; and Marc Harris, Health Services Development Administrator</u>		

## General Information

### 1. What action are you requesting from the Board?

Authorization for the Director of the Health Department to submit an application for up to \$300,000 to the Food and Drug Administration Advancing Conformance with the Voluntary National Retail Food Regulatory Program Standards funding opportunity.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The intended outcome of this FDA funding opportunity is to advance efforts for a nationally integrated food safety system through conformance with and advancement of the Voluntary National Retail Food Regulatory Program Standards (VNRFRPS or Retail Program Standards). The VNRFRPS apply to the operation and management of a retail food regulatory program that is focused on the reduction of risk factors known to contribute to food borne illness and the promotion of industry action to achieve active managerial control of these risk factors. The Retail Program Standards include nine individual Standards.

Environmental Health Services was one of the early adopters of the FDA VNRFRPS, joining on September 26, 2001. Currently, based on the 2012 food inspection program assessment, Environmental Health is meeting four of the nine Retail Program Standards. The capacity provided by this funding will support Environmental Health's efforts to build upon existing initiatives to advance and expand conformance directed at achievement of the other Retail Program Standards.

To reach conformance, Environmental Health will utilize this funding to implement a multi-faceted program to build regulatory and industry capacity to use and regulate food systems based in the principles on Hazard Analysis and Critical Control Points (HACCP). This strategy focuses on the most "bang for the buck" in conforming with additional Retail Program Standards. Project activities will include: creating a HACCP/variance/special processes lead position; training staff appropriately through FDA special processing school, HACCP school, etc; developing a HACCP plan toolkit for industry (how to create a HACCP plan, how to monitor the plan, how to implement a HACCP program, etc.); developing a HACCP inspection toolkit for Local Health Jurisdiction food regulators; developing an electronic HACCP portal that assists food service operators in the development of appropriate documentation, flow charts etc; and utilizing HACCP principles to identify methods for safe and legitimate food production.

**3. Explain the fiscal impact (current year and ongoing).**

If funded, the grant will provide the Health Department's Environmental Health Services unit with \$60,000/year for five years (a total of \$300,000). This will support FTE for an Environmental Health Specialist and evaluation of the project, as well as consultant, supply and training costs.

**4. Explain any legal and/or policy issues involved.**

The State of Oregon will be adopting a revised Food Code on July 1, 2012. The Food Code is designed to focus on reduction of food borne illness and the emerging scientific evidence that identifies what is causing food borne illness. The implementation of the food code will change how restaurant and other food facility inspections are conducted and the restaurant inspection scores that result. Oregon State statute requires consistent application of the rules in each county by local public health departments. Health inspectors and restaurants will need to revise their practice to be consistent with the new rules. This grant opportunity will help Environmental Health better enforce this new code, as well as existing codes/policies.

**5. Explain any citizen and/or other government participation that has or will take place.**

None.

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## ATTACHMENT A

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### Grant Application/Notice of Intent

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If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**

The granting agency is the Food and Drug Administration.

- **Specify grant (matching, reporting and other) requirements and goals.**

The goal of this grant program is to reduce or eliminate the occurrence of illnesses and deaths from food produced at the retail level. Grantees are expected to submit mid-year and year-end reports. No cost matching is required.

- **Explain grant funding detail – is this a one time only or long term commitment?**

The grant funding is for five years.

- **What are the estimated filing timelines?**

The application is due on July 16, 2012.

- **If a grant, what period does the grant cover?**

The grant covers the project period of September 1, 2012 through August 31, 2017.

- **When the grant expires, what are funding plans?**

When the grant expires, the project will be completed. The process developed, as well as evaluation findings, will be able to be sustained after the project period without funding.

- **Is 100% of the central and departmental indirect recovered? If not, please explain why.**

Yes, 100% of indirect costs will be covered by grant funds.

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## ATTACHMENT B

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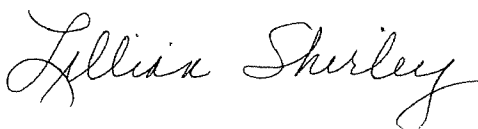
### Required Signatures

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Elected Official or  
Department/  
Agency Director:

KaRin Johnson for

Date: 06/19/12



Budget Analyst:

Althea Gregory /s/

Date: 06/20/12