

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
GOVERNING BODY FOR DUNTHORPE-RIVERDALE SANITARY SERVICE  
DISTRICT NO. 1**

**RESOLUTION NO. 2014-066**

Adopting the 2014-15 Budget for the Dunthorpe-Riverdale Sanitary Service District No. 1 and Making Appropriations.

**The Multnomah County Board of Commissioners Finds:**

- a. The Dunthorpe-Riverdale Sanitary Service District No. 1 Budget (District's Budget), which was prepared by the County's Budget Office, attached and identified as Exhibit A, has been considered and approved by the District's Budget Committee.
- b. Further the District's Budget has been certified by the Tax Supervising and Conservation Commission (Commission) in compliance with State law with no objections or recommendations; as verified by a letter dated May 8, 2014, from Craig Gibbons, the Executive Director of the Commission to the District, a copy of which is attached and identified as Exhibit B.
- c. The District's Budget as certified is on file in the Budget Office of Multnomah County.

**The Multnomah County Board of Commissioners Resolves:**

1. The District's Budget attached as Exhibit A is adopted as the budget of Dunthorpe-Riverdale Sanitary Service District No. 1, Oregon in the amount of \$2,307,000.
2. The following appropriations are authorized for the fiscal year July 1, 2014 to June 30, 2015:

Fund	Appropriation
General Fund	
Materials & Services	\$ 527,500
Capital Outlay	\$ 850,000
Contingency	<u>\$ 50,000</u>
Sub total Appropriations	\$1,427,500
Unappropriated EFB	<u>\$879,500</u>
Total Requirements	\$2,307,000

ADOPTED this 29<sup>th</sup> day of May, 2014.




BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
GOVERNING BODY FOR DUNTHORPE-  
RIVERDALE SANITARY SERVICE DISTRICT  
NO. 1

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Marissa Madrigal, Acting Chair

REVIEWED:  
JENNY MADKOUR, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON


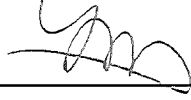
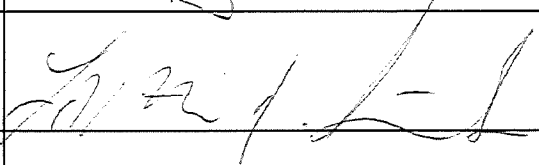

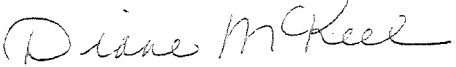
By   
Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY: Kim E. Peoples, Director, Department of Community Services

## EXHIBIT A

**DUNTHORPE-RIVERDALE SANITARY SERVICE DISTRICT NO. 1  
Budget Committee Approval**

The following members of the budget committee for the Dunthorpe-Riverdale Sanitary Service District met on April 17, 2014 and approved the proposed budget for Fiscal Year 2014-2015:

<b>Marissa Madrigal</b>	
<b>Liesl Wendt</b>	
<b>Loretta Smith</b>	
<b>Judy Shiprack</b>	
<b>Diane McKeel</b>	

## **MULTNOMAH COUNTY SERVICE DISTRICTS' APPROVED BUDGETS FOR FISCAL YEAR 2014-2015**

### **Budget Message — Dunthorpe-Riverdale Sanitary Service District No. 1**

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 566 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Wastewater Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of District facilities. The County's Department of Community Service's performs financial and administrative services to the District and its customers. The District continues to coordinate planned capital maintenance projects with the City of Portland BES. The fiscal year 2014 - 2015 capital program is proposed at \$825,000 to continue with the replacement of a force pressure main and \$25,000 targeting smaller pipe rehabilitation projects. The Projects are identified in the District's sanitary system facilities plan and are necessary to ensure a reliable sewer system is operating for the residents served.

The current service charge is \$130.00 per month for an individual home connection. For fiscal year 2014 - 2015 the district budget was approved with no change to the rate. The service charge provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance at \$879,500 is intended to support the District's future capital needs.

**FORM  
LB-20**

**RESOURCES  
GENERAL**  
(Fund)

**DUNTHORPE-RIVERDALE DISTRICT No. 1**  
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2014 - 2015			
	Actual		Adopted Budget This Year 2013 - 2014		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2011 - 2012	First Preceding Year 2012 - 2013						
1				1. Available cash on hand* (cash basis) or				1
2	734,203	868,313	1,007,700	2. Net working capital (accrual basis)	1,422,250	1,422,250		2
3	18,168	20,039	10,500	3. Previously levied taxes estimated to be received	11,250	11,250		3
4	5,543	5,643	5,500	4. Interest	6,000	6,000		4
5				5. Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7			2,500	7 Connection Fees / Service reimbursements	2,500	2,500		7
8	799,583	807,167	856,000	8 Sewer Assessments	865,000	865,000		8
9	162	1,000		9 Assessments Other				9
10	0	0		10 Reimbursment from City of Portland				10
11	9,488	23,711		11 Reimbursment for Powers Court Properties				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	1,567,147	1,725,873	1,882,200	29. Total resources, except taxes to be levied	2,307,000	2,307,000	0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	1,567,147	1,725,873	1,882,200	32. TOTAL RESOURCES	2,307,000	2,307,000	0	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM  
LB-30

**REQUIREMENTS SUMMARY**  
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM  
**GENERAL**  
**DUNTHORPE-RIVERDALE SERVICE DISTRICT No. 1**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2014 - 2015			
	Actual		Adopted Budget This Year 2013 - 2014		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2011 - 2012	First Preceding Year 2012 - 2013						
				PERSONNEL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	0	0	0	7 TOTAL PERSONNEL SERVICES	0	0	0	7
				MATERIALS AND SERVICES				
8	399,695	432,539	469,000	8 System maintenance and disposal	487,500	487,500		8
9	27,334	30,317	50,000	9 Administrative Costs	40,000	40,000		9
10	2,307	2,788	0	10 Other District Expenses				10
11	4,335	13,005	0	11 Pass-through (Connection Permit)				11
12				12				12
13				13				13
14	433,671	478,649	519,000	14 TOTAL MATERIALS AND SERVICES	527,500	527,500	0	14
				CAPITAL OUTLAY				
15	265,163	51,370		15				15
16				16 Elk Rock By Pass				16
17			675,000	17 Riverview Force Main Rehabilitation	825,000	825,000		17
18				18 Elk Rock Pump Station				18
19			25,000	19 Miscellaneous Pipe Repairs	25,000	25,000		19
20				20				20
21	265,163	51,370	700,000	21 TOTAL CAPITAL OUTLAY	850,000	850,000	0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	0	0	0	25 TOTAL TRANSFERS	0	0	0	25
				26 OPERATING CONTINGENCY	50,000	50,000		
26	868,313	1,195,854		27 Ending balance (prior years)				26
27			613,200	28 UNAPPROPRIATED ENDING FUND BALANCE	879,500	879,500		27
28	1,567,147	1,725,873	1,882,200	29 TOTAL REQUIREMENTS	2,307,000	2,307,000	0	28

EXHIBIT B



**Tax Supervising  
& Conservation  
Commission**

PO Box 8428  
Portland, Oregon  
97207-8428

Telephone (503) 988-3054

Fax: (503) 988-3053

E-Mail:  
TSCC@multco.us

Web Site:  
www.tscmultco.com

May 8, 2014

Dunthorpe-Riverdale Sewer Service District No. 1  
501 SE Hawthorne Blvd  
Portland, Oregon 97214

RE: 2014-15 Approved Budget

Dear Commissioners:

The Tax Supervising and Conservation Commission has completed its review and consideration of the 2014-15 Approved Budget for Dunthorpe-Riverdale Sewer Service District No. 1. This review was undertaken pursuant to ORS 294.605 to 294.705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of the District.


The budget was submitted timely on April 24, 2014. The Commission hereby certifies by a majority vote that it has no objections or recommendations to make with respect to the budget. Estimates were judged to be reasonable for the purposes shown and the document was found to be in substantial compliance with Local Budget Law.

The budget estimates and levy amounts, as shown in the approved budget, were as follows:

<b>General Fund;</b>	<b>\$ 2,307,000</b>	<b>Portion Unappropriated</b>	<b>\$ 879,500</b>
<b>Permanent Tax Rate;</b>	<b>N.A.</b>		
<b>Annual Assessment;</b>	<b>\$ 1,560</b>		

Please file a complete copy of the Adopted Budget with the Commission no later than July 15, 2014. If extra time is needed for filing the adopted budget please request an extension in writing.

Thank you for the opportunity to serve your district.

  
Yours truly,

**TAX SUPERVISING & CONSERVATION COMMISSION**

Craig Gibbons  
Executive Director

**Commissioners**

Terry McCall, Chair  
Steven B. Nance  
Gülğün U Mersereau  
Brendan P. Watkins  
David Barringer