



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 8/18/11)

### Board Clerk Use Only

Meeting Date: 7/12/12  
Agenda Item #: R.4  
Est. Start Time: 10:35 am  
Date Submitted: 6/5/12

**Agenda Title:** **Resolution Amending County Ordinance No. 895 Adopting the Revised Application Procedures for the Affordable Housing Development Program and Granting Chair Authority to Amend Existing AHDP Loan Documents to Allow for Alternative Dispositions of Donated Properties**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

### Requested

**Meeting Date:** July 5<sup>th</sup> or 12<sup>th</sup>, 2012 **Time Needed:** 10 minutes

**Department:** DCHS **Division:** Community Services

**Contact(s):** Seth Lyon

**Phone:** 503-988-6295 **Ext.** 26013 **I/O Address:** 167/2

### Presenter

**Name(s) & Title(s):** Mary Li, DCHS Community Services Division Manager and Seth Lyon, Program Specialist

## General Information

### 1. What action are you requesting from the Board?

The Board of County Commissioners is requested to amend County Ordinance No. 895 relating to the Affordable Housing Development Program (AHDP) to change the required application used to solicit potential interest in available properties, and to grant the County Chair authority to act on behalf of the Board as required in order to achieve identified AHDP goals.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

AHDP, PO 25140 Community Development, was established for the purpose of using tax foreclosed property for the development of affordable housing serving low income households. The program allows for transfer of property to non-profit housing sponsors and sets notification, selection and transfer requirements.

AHDP utilizes a Technical Review Committee (TRC) comprised of representatives of the Board of County Commissioners, as well as industry experts, to conduct the competitive review process and present the Board with recommendations for the transfer of County held properties.

The TRC has recommended changes to the existing AHDP application in order to bring it into alignment with current County policies and priorities such as MWESB contracting, green building, and sustainability. In addition, changes will be made to improve readability and provide additional clarity for potential applicants.

No changes are proposed that affect any policy regarding the program including affordability requirements, populations to be served by the program, eligibility requirements, and time requirements for affordability.

The Resolution also authorizes the Chair to act on behalf of the Board to make process and program decisions in order to achieve the stated goals of the program without requiring formal action by the Board. All final recommendations for transfer of properties remain decisions that must be made by formal Board action and cannot be made by the Chair alone.

**3. Explain the fiscal impact (current year and ongoing).**

None.

**4. Explain any legal and/or policy issues involved.**

State law permits the Board to make rules necessary for the administration and disposition of tax foreclosed properties. County Ordinance No. 895 governs the process for disposition of property under AHDP. The TRC is required within the governing guidelines of County Ordinance No. 895.

**5. Explain any citizen and/or other government participation that has or will take place.**

Citizen and jurisdictional partners are members of the TRC and represented those perspectives in the development of the recommended changes.

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**Required Signature**

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**Elected  
Official or  
Department  
Director:**



**Date:** 06/05/12