



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(Revised: 8/18/11)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # R-4 DATE 12/20/12
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 12/20/12
Agenda Item #: R.4
Est. Start Time: 10:30 am
Date Submitted: 11-26-12

**BUDGET MODIFICATION # HD-13-08 Requesting Approval to Appropriate
Agenda \$97,625 in Revenue from CDC ARRA – Communities Putting Prevention to
Title: Work Grant.**

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: December 20, 2012 **Time Needed:** 5 Minutes

Department: Health Department **Division:** Policy and Planning

Contact(s): Lester A. Walker – Budget & Finance Manager

Phone: (503) 988-3663 **Ext.** 26457 **I/O Address:** 167/2/210

Presenter Name(s) & Title(s): Sonia Manhas, Policy and Planning Director

General Information

1. What action are you requesting from the Board?

Approval to appropriate \$97,625 in revenue from the Centers for Disease Control and Prevention (CDC), American Recovery and Reinvestment Act (ARRA) – Communities Putting Prevention to Work grant.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

As part of the American Recovery and Reinvestment Act of 2009, the CDC awarded the Multnomah County Health Department (MCHD) \$7,499,487 to support intensive community approaches to chronic disease prevention and control.

Through this grant, the MCHD Community Wellness and Prevention Program (CWPP) has been able to deepen its obesity prevention efforts, funding a network of over thirty community partners to help advance and implement policy, systems, and environment changes that make it easier for county residents to eat healthy and be physically active.

Community partners funded through this grant include school districts, city governments, culturally-specific organizations, and public health & environmental community-based organizations. This wide network of partnerships has been working closely with CWPP to implement innovative strategies to promote healthy eating and active living across a variety of community settings, including health care centers, convenience stores, schools, senior centers, after school programs, faith-based centers, and worksites. The grant has also enabled the Health Department to develop and implement the Healthy Active Multnomah County: It Starts Here campaign.

The Centers for Disease Control and Prevention has approved a request for a no-cost extension to extend the use of these ARRA funds through March 2013. The FY 2013 Adopted budget included \$815,000 in ARRA grant funds, and this budget modification budgets the remaining grant funds identified at the close of FY 2012.

This budget modification supports Program Offer 40047: Community Wellness and Prevention.

3. Explain the fiscal impact (current year and ongoing)

Approval of this budget modification will increase the Health Department's federal/state FY 2013 budget by \$97,625. There is no impact to the County General Fund.

The Community Wellness Prevention Program is in the process of identifying on-going priorities. When the grant expires in March 2013, prevention activities will continue with existing resources in a scaled back and strategically focused way.

4. Explain any legal and/or policy issues involved.

Activities being pursued through the grant include achieving policy changes that support healthy eating and active living.

5. Explain any citizen and/or other government participation that has or will take place.

The program is coordinating with a wide network of community partners, including school districts, government organizations, and community organizations, to implement a comprehensive obesity prevention strategy. The Portland Multnomah Food Policy Council provides on-going input to the food policy-related activities, such as the Community Wellness & Prevention Program's Healthy Retail Initiative.

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$97,625 in FY 2013 as a result of the work performed under this award.

This is federal revenue, CFDA 93.724: ARRA –Prevention and Wellness – Communities Putting Prevention to Work Funding Opportunities Announcement.

- **What budgets are increased/decreased?**

The Health Department's budget will have the following changes:

- Professional Services budget will increase by \$89,433
- Central Indirect budget will increase by \$2,048
- Department Indirect budget will increase by \$6,144

• **What do the changes accomplish?**

This grant will provide the County with dedicated funds to implement far-reaching, sustainable changes within our policies and systems to positively impact our environments and reduce the rates of obesity and associated chronic diseases in our community.

• **Do any personnel actions result from this budget modification? Explain.**

No additional FTE will result from this budget modification.

• **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The revenue covers all central and department indirect costs.

• **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The Centers for Disease Control & Prevention has approved a request to extend grant activities through March 18, 2013. The Program continues to seek other sources of funding, such as the Kaiser Permanente grant to support the Program's Healthy Retail Initiative. CWPP is in the process of identifying on-going priorities, and when the grant expires, prevention activities will continue but in a scaled back, strategically focused way.

• **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period is March 9, 2010 to March 18, 2013.

There are no match requirements or non-standard reporting requirements.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

Required Signature

Elected Official or Dept Director:	KaRin Johnson for <u><i>Lillian Shirley</i></u>	Date: 11-20-2012
Budget Analyst:	<u>Althea Gregory /s/</u>	Date: 11-26-2012
Department HR:	<u><i>Kathleen Hillerka</i></u>	Date: 11/20/2012

Budget Modification ID: **HD-13-08**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2013

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	40-30	32400	40047	0030			4FA61-01-1	50170	(815,000)	(912,625)	(97,625)		Increase IG-OP-Direct Fed
2	40-30	32400	40047	0030			4FA61-01-1	60170	71,762	161,195	89,433		Increase Professional Svcs
3	40-30	32400	40047	0030			4FA61-01-1	60350	15,577	17,625	2,048		Increase Central Indirect
4	40-30	32400	40047	0030			4FA61-01-1	60355	50,549	56,693	6,144		Increase Dept Indirect
5										0			
6	40-90	1000	40040	0030		409001		50370	(5,858,621)	(5,864,765)	(6,144)		Dept Indirect Revenue
7	40-90	1000	40040	0030		409001		60100	28,375	34,519	6,144		Dept Indirect Offsetting Exp
8										0			
9	19	1000		0020		9500001000		50310	(64,112,570)	(64,114,618)	(2,048)		Indirect Reimb Rev in GF
10	19	1000		0020		9500001000		60470	7,722,150	7,724,198	2,048		CGF Contingency Exp
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											0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/ Commitment/ Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency							
	19	1000		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx			xxx	xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
78-70	3503	0020		709525		50310	Budgets receipt of reimbursement
78-70	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
78-70	3503	0020		709599		50310	Budgets receipt of Data Processing reimbursement
78-70	3503	0020		709599		60240	Budgets offsetting expenditures
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
78-60	3501	0020		904200		50310	Receipt of Electronics service reimbursement
78-60	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
78-30	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
78-30	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
78-60	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
78-60	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
78-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
78-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-80	3500	0020		705210		50316	Insurance Revenue
72-80	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
78-20	3504	0020		904400		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
78-20	3504	0020		904500		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904500		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
Special Revenue Funds		
1501 - Road Fund	Road & Bridges	0080
1502 - Emergency Communications Fund	Community Services	0060
1503 - Bike Path Fund	Community Services	0060
1504 - Recreation Fund	Community Services	0060
1506 - County School Fund	Community Services	0060
1508 - Animal Control Fund	Community Services	0060
1509 - Willamette River Bridges Fund	Roads & Bridges	0080
1510 - Library Fund	Library	0070
1512 - Land Corner Preservation Fund	Roads & Bridges	0080
1518 - Oregon Historical Society Special Levy	Community Services	0060
1519 - Video Lottery	Community Services	0060
Capital Project Funds		
2504 - Building Project Fund	Community Services	0060
2507 - Capital Improvement Fund	Community Services	0060
2508 - Asset Acquisition Fund	Community Services	0060
2509 - Asset Preservation Fund	Community Services	0060
2511 - Sellwood Bridge Replacement	Roads & Bridges	0080
Enterprise Funds		
3000 - Dunthorpe-Riverdale Svc Dist #14 Fund	Dunthorpe-Riverdale Svc Dist #14	0500
3001 - Mid County Svc Dist #1 Fund	Mid County Svc Dist #1	0510
3002 - Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Dept (10, except 10-50)	General Government	0020
Non-Dept CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety & Justice	0060
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety & Justice	0050
Sheriff's Office (60)	Public Safety & Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138