

# ANNOTATED MINUTES

Tuesday, March 1, 2005 - 8:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## BUDGET WORK SESSION

*Chair Diane Linn convened the meeting at 8:34 a.m., with Commissioners Serena Cruz and Lonnie Roberts present; Vice-Chair Lisa Naito excused/arriving at 8:55 a.m.; and Commissioner Maria Rojo de Steffey excused/arriving at 9:17 a.m.*

WS-1 Budget Work Session on Program Offerings. 3.5 HOURS REQUESTED. Presented by Dave Boyer, Karyne Dargan and Mark Campbell, with Peter Hutchinson and Laurie Ohmann from Public Strategies Group. This session will be cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Tuesday, 3/1/05 at 8:30 AM, (LIVE) Channel 21

Friday, 3/4/05 at 8:00 AM, Channel 29

Saturday, 3/5/05 at 8:00 AM, Channel 29

Sunday, 3/6/05 at 10:00 AM, Channel 29

Produced through Multnomah Community Television

(503) 491-7636, ext. 332 for further info

or <http://www.mctv.org>

**DAVE BOYER, KARYNE DARGAN, CHAIR LINN,  
PETER HUTCHINSON PRESENTATIONS  
INCLUDING OVERVIEW; REVIEW OF TODAY'S  
AGENDA; OPENING COMMENTS; AND THINGS  
TO CONSIDER WHEN REVIEWING PROGRAM  
OFFERS.**

**I WANT TO HAVE CLEAN, HEALTHY  
NEIGHBORHOODS WITH A VIBRANT SENSE OF  
COMMUNITY OUTCOME TEAM MEMBER DAVE  
HOUGHTON RECAP PRESENTATION. SARAH  
LANDIS PRESENTATION REPORT ON MARQUEE  
INDICATOR DATA MEASUREMENTS AND  
RESPONSE TO QUESTIONS AND REQUEST FOR  
ADDITIONAL INFORMATION FROM**

**COMMISSIONER ROBERTS AND CHAIR LINN. DEPARTMENT PRESENTATIONS ON PROGRAM OFFERS FROM WENDY LEBOW FOR COMMISSION ON CHILDREN AND FAMILIES; MOLLY RAPHAEL FOR LIBRARY SERVICES; AND CECILIA JOHNSON FOR BUSINESS AND COMMUNITY SERVICES; AND RESPONSE TO QUESTIONS OF COMMISSIONERS CRUZ, ROBERTS AND CHAIR LINN.**

**I WANT ALL CHILDREN IN MULTNOMAH COUNTY TO SUCCEED IN SCHOOL OUTCOME TEAM MEMBER WENDY LEAR RECAP PRESENTATION. SARAH LANDIS PRESENTATION REPORT ON MARQUEE INDICATOR DATA MEASUREMENTS. DEPARTMENT PRESENTATIONS ON PROGRAM OFFERS FROM PEGGY SAMOLINSKI FOR SCHOOL AND COMMUNITY PARTNERSHIPS; PATRICIA PATE FOR COUNTY HUMAN SERVICES; MOLLY RAPHAEL FOR LIBRARY SERVICES; AND CAROL FORD FOR HEALTH; AND RESPONSE TO QUESTIONS AND REQUEST FOR ADDITIONAL INFORMATION FROM COMMISSIONERS ROBERTS, CRUZ, AND CHAIR LINN.**

*Commissioner Naito was excused at 10:10 a.m.*

*The meeting was recessed at 10:14 a.m. and reconvened at 10:28 a.m.*

**I WANT MY GOVERNMENT TO BE ACCOUNTABLE AT EVERY LEVEL OUTCOME TEAM MEMBERS TOM GUINEY AND KATHY TUNEBERG RECAP PRESENTATIONS. SARAH LANDIS PRESENTATION REPORT ON MARQUEE INDICATOR DATA MEASUREMENTS. PRESENTATIONS ON PROGRAM OFFERS FROM CITIZEN INVOLVEMENT COMMITTEE CHAIR KEN RAY; TONY MOUNTS FOR COUNTY BUSINESS SERVICES; AND CHIEF FINANCIAL OFFICER DAVE BOYER FOR FINANCE, BUDGET, ASSESSMENT AND TAXATION.**



*Commissioner Naito returned at 10:51 a.m.*

**DAVE BOYER RESPONSE TO QUESTIONS AND REQUESTS FOR ADDITIONAL INFORMATION FROM COMMISSIONER CRUZ, CHAIR LINN AND COMMISSIONER ROBERTS.**

**PETER HUTCHINSON AND KARYNE DARGAN WRAP UP PRESENTATION INCLUDING RECOMMENDATIONS ON FOCUS FOR RANKINGS; CONTACTS FOR ADDITIONAL INFORMATION REGARDING PROGRAM OFFERS; REMINDER TO PRINT RANKING DOCUMENT BEFORE SUBMITTING VOTE; AND IN RESPONSE TO A QUESTION OF COMMISSIONER NAITO, ADVISING THAT THE DUE DATE FOR BOARD MEMBERS TO COMPLETE THE ROUND ONE RANKING IS MARCH 11, 2005; WITH ROUND TWO RANKING DUE BY MARCH 18, 2005 FOLLOWING THE MARCH 15 AND 16 BUDGET WORK SESSIONS.**

*There being no further business, the meeting as adjourned at 11:14 a.m.*

---

Wednesday, March 2, 2005 - 8:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

*Chair Diane Linn convened the meeting at 8:34 a.m., with Commissioners Serena Cruz and Maria Rojo de Steffey present, and Vice-Chair Lisa Naito and Commissioner Lonnie Roberts excused.*

WS-2 Budget Work Session on Program Offerings. 3.5 HOURS REQUESTED. Presented by Dave Boyer, Karyne Dargan and Mark Campbell, with Peter Hutchinson and Laurie Ohmann from Public Strategies Group. This session will be cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Wednesday, 3/2/05 at 8:30 AM, (LIVE) Channel 21

Saturday, 3/5/05 at 3:00 PM, Channel 29  
Sunday, 3/6/05 at 5:00 PM, Channel 29  
Monday, 3/7/05 at 8:30 PM, Channel 29  
Produced through Multnomah Community Television  
(503) 491-7636, ext. 332 for further info  
or <http://www.mctv.org>

***PETER HUTCHINSON REVIEW OF TODAY'S  
AGENDA; OPENING COMMENTS; AND THINGS  
TO CONSIDER WHEN REVIEWING PROGRAM  
OFFERS.***

***I WANT MULTNOMAH COUNTY TO HAVE A  
THRIVING ECONOMY OUTCOME TEAM  
MEMBER MARY SHORTALL PRESENTATION.  
SARAH LANDIS PRESENTATION REPORT ON  
MARQUEE INDICATOR DATA MEASUREMENTS.  
PRESENTATIONS ON PROGRAM OFFERS FROM  
CECILIA JOHNSON FOR BUSINESS AND  
COMMUNITY SERVICES AND ROB FUSSELL FOR  
THE STRATEGIC INVESTMENT PROGRAM; AND  
RESPONSE TO BOARD QUESTIONS FROM CHAIR  
LINN.***

***I WANT TO FEEL SAFE AT HOME, WORK,  
SCHOOL, AND AT PLAY OUTCOME TEAM  
MEMBER BECKY PORTER PRESENTATION.  
SARAH LANDIS PRESENTATION REPORT ON  
MARQUEE INDICATOR DATA MEASUREMENTS  
AND RESPONSE TO QUESTION OF  
COMMISSIONER CRUZ. DEPARTMENT  
PRESENTATIONS ON PROGRAM OFFERS FROM  
BERNIE GIUSTO FOR THE SHERIFF'S OFFICE;  
MICHAEL SCHRUNK FOR THE DISTRICT  
ATTORNEY'S OFFICE; JOANNE FULLER FOR  
COMMUNITY JUSTICE; AND LILLIAN SHIRLEY  
FOR HEALTH. LARRY AAB, SHERIFF GIUSTO,  
JOANNE FULLER AND MIKE SCHRUNK  
RESPONSE TO QUESTIONS FROM  
COMMISSIONER CRUZ AND CHAIR LINN.***

*The meeting was recessed at 9:50 a.m. and reconvened at 9:57 a.m.*

**I WANT ALL MULTNOMAH COUNTY RESIDENTS  
AND THEIR FAMILIES TO HAVE THEIR BASIC  
LIVING NEEDS MET OUTCOME TEAM MEMBERS  
KATHY TINKLE AND TOM SIMPSON  
PRESENTATIONS. SARAH LANDIS  
PRESENTATION REPORT ON MARQUEE  
INDICATOR DATA MEASUREMENTS.  
PRESENTATIONS ON PROGRAM OFFERS FROM  
DAVE KOCH FOR COMMUNITY JUSTICE;  
LOLENZO POE FOR SCHOOL AND COMMUNITY  
PARTNERSHIPS; PATRICIA PATE FOR COUNTY  
HUMAN SERVICES; AND LILLIAN SHIRLEY FOR  
HEALTH; AND RESPONSE TO QUESTIONS,  
COMMENTS AND REQUESTS FOR ADDITIONAL  
INFORMATION FROM COMMISSIONER CRUZ,  
CHAIR LINN AND COMMISSIONER ROJO.**

**PETER HUTCHINSON WRAP UP PRESENTATION  
ON THE 512 PROGRAM OFFERS TARGETED IN  
SIX GOALS; REMINDER THAT THE DUE DATE  
FOR BOARD MEMBERS TO COMPLETE THE  
ROUND ONE RANKING IS MARCH 11, 2005; AND  
THAT THE NEXT BUDGET WORK SESSIONS ARE  
SCHEDULED FOR MARCH 15 AND 16, 2005.**

*There being no further business, the meeting as adjourned at 10:43 a.m.*

---

Thursday, March 3, 2005 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

*Chair Diane Linn convened the meeting at 9:30 a.m., with Commissioners  
Serena Cruz and Maria Rojo de Steffey present, Vice-Chair Lisa Naito  
participating via speakerphone, and Commissioner Lonnie Roberts excused.*

### **CONSENT CALENDAR**

**UPON MOTION OF COMMISSIONER CRUZ,  
SECONDED BY COMMISSIONER ROJO, THE**

**CONSENT CALENDAR (ITEMS C-1 THROUGH C-4)  
WAS UNANIMOUSLY APPROVED.**

**NON-DEPARTMENTAL**

- C-1 Appointment of Ruth Duran to the Multnomah County COMMUNITY HEALTH COUNCIL
- C-2 Appointments of Jill Hinsley, Pat Steiner, Keith Castro, Valerie Conner, Judy Craine and Reappointments of Deborah Hunter and Debe Nagy-Nero to the Multnomah County FOOD SERVICE ADVISORY BOARD

**DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES**

- C-3 RESOLUTION Authorizing the Private Sale of a Tax Foreclosed Property to METRO

***RESOLUTION 05-037.***

**DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-4 Renewal of Government Revenue Contract (Non 190 Agreement) 0405153 with the City of Portland, Providing Funding for the McKinney Special Needs Housing Program for People with Developmental Disabilities

**REGULAR AGENDA**  
**PUBLIC COMMENT**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

***PAUL PHILLIPS COMMENTS ASKING WHETHER RECENT VISITORS TO HIS APARTMENT WERE FROM THE COUNTY. CHAIR LINN ADVISED MR. PHILLIPS TO FOLLOW UP WITH ANDY SMITH OF HER OFFICE.***

***MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE CHAIR KEN RAY AND CITY CLUB OF PORTLAND EXECUTIVE DIRECTOR WENDY RADMACHER WILLIS COMMENTS RECAPPING THEIR JOINTLY HOSTED SIX COMMUNITY***

**STRATEGY FORUM MEETINGS HELD IN THE COMMISSIONERS BOARDROOM DURING THE MONTH OF FEBRUARY REGARDING THE COUNTY'S NEW BUDGETING PROCESS; INCLUDING FEEDBACK AND SUGGESTIONS FOR NEXT YEAR. CHAIR LINN AND COMMISSIONER CRUZ EXPRESSED APPRECIATION FOR THE EFFORTS OF THE CITIZEN INVOLVEMENT COMMITTEE AND CITY CLUB AND ADVISED THEY LOOK FORWARD TO IMPROVED COLLABORATION. MR. RAY EXPRESSED APPRECIATION FOR THE EFFORTS OF DAVE BOYER, KARYNE DARGAN AND THE BUDGET STAFF.**

**DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES**

- R-1 Presentation of Multnomah County's Comprehensive Annual Financial Report, Component Unit Financial Reports, and Schedule of Expenditures of Federal Awards for the year ending June 30, 2004. Presented by Dave Boyer, Chief Financial Officer; Mindy Harris, Accounting Manager; Cara Fitzpatrick, Accounting Supervisor, Gary Homsley, Assurance Partner, Grant Thornton LLP, Ray Barlow, Senior Assurance Manager, Grant Thornton LLP and Jack Pessia, Citizen Representative, Audit Committee. 15 MINUTES REQUESTED.

**DAVE BOYER COMMENTS, ACKNOWLEDGEMENTS AND INTRODUCTIONS. COMMISSIONER NAITO COMMENTS IN SUPPORT OF THE EFFORTS OF THE AUDIT COMMITTEE AND FINANCE STAFF. RAY BARLOW INDEPENDENT AUDIT PRESENTATION. MINDY HARRIS, CARA FITZPATRICK AND DAVE BOYER EXPLANATION IN RESPONSE TO QUESTIONS OF COMMISSIONER CRUZ REGARDING LOANS TO CONTRACTORS. JACK PESSIA COUNTY AUDIT COMMITTEE PRESENTATION. CHAIR LINN EXPRESSED HER APPRECIATION OF THE OVERVIEW OF INDEPENDENT AUDITORS, MR. PESSIA, COMMISSIONER NAITO AND THE FINANCE OFFICE STAFF.**

- R-2 Presentation of Certificate of Achievement for Excellence in Financial Reporting Award for the Comprehensive Annual Financial Report for June 30, 2003. Presented by Chief Financial Officer, Mindy Harris, Accounting Manager and Cara Fitzpatrick, Accounting Supervisor.

**DAVE BOYER, MINDY HARRIS AND THE BOARD GREETED, ACKNOWLEDGED AND THANKED ACCOUNTING STAFF CARA FITZPATRICK; ALICE STREET, MICHELLE BARWICK, SUSAN LUCE, TORY MITCHELL, BILL MORAVICS AND LEE ANN THOMPSON. CHAIR LINN PRESENTED PLAQUE TO DAVE BOYER AND IN RESPONSE TO A QUESTION OF CHAIR LINN, MR. BOYER ADVISED THAT MULTNOMAH COUNTY IS IN THE TOP 3% OF ALL FEDERAL, STATE AND LOCAL GOVERNMENT ENTITIES IN AMERICA TO WIN THIS AWARD, AND THAT THIS IS THE 20TH STRAIGHT FISCAL YEAR MULTNOMAH COUNTY HAS WON SAME.**

- R-3 RESOLUTION Approving the 2004-2007 Labor Agreement Between Multnomah County and the Federation of Oregon Parole and Probation Officers. Presented by Gail Parnell, Rebecca Gabriel and Invited Others. 15 MINUTES REQUESTED.

**COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-3. REBECCA GABRIEL INTRODUCED STEVE LIDAY AND CARL GOODMAN FROM THE DEPARTMENT OF COMMUNITY JUSTICE, AND PATRICK BRASESCO, BRENNAN MITCHELL, BRIAN MONTGOMERY AND STUART WALKER OF THE BARGAINING TEAM. MS. GABRIEL EXPLANATION. STEVE LIDAY, CARL GOODMAN AND PATRICK BRASESCO COMMENTS IN SUPPORT. CHAIR LINN AND COMMISSIONER NAITO COMMENTS IN APPRECIATION AND SUPPORT. RESOLUTION 05-038 UNANIMOUSLY ADOPTED.**

**DEPARTMENT OF COUNTY HUMAN SERVICES**

- R-4 Budget Modification DCHS-12 Reclassifying Certain Positions in the Department of County Human Services to the Appropriate County-wide Job Classifications, as Determined by the Class/Comp Unit of Central Human Resources

**COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-4. MARY OVERGAARD EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

#### **DEPARTMENT OF HEALTH**

- R-5 Budget Modification HD-16 Authorizing Addition of Two Positions in the Medical Accounts Receivable Unit to Enhance the Health Department's Fee Revenue Collections Efforts

**COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-5. WENDY LEAR EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

**AT THE REQUEST OF CHAIR LINN AND UPON MOTION OF COMMISSIONER CRUZ, SECONDED BY COMMISSIONER ROJO, CONSIDERATION OF THE FOLLOWING ITEM WAS UNANIMOUSLY APPROVED.**

#### **DEPARTMENT OF HEALTH**

- UC-1 NOTICE OF INTENT to Apply for Grant Funding from the Oregon Dental Foundation and the American Dental Association to Expand Capacity to Provide Oral Health Services to School Aged Uninsured Youth in Multnomah County

**COMMISSIONER ROJO MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF UC-1. SUE SANZI-SCHADEL EXPLANATION. CHAIR LINN COMMENTS IN SUPPORT. NOTICE OF INTENT UNANIMOUSLY APPROVED.**

#### **NON-DEPARTMENTAL**

R-6 Authorizing Settlement of Millican v. Multnomah County, Multnomah County Court Case No. 0304-03562

**COMMISSIONER ROJO MOVED AND  
COMMISSIONER CRUZ SECONDED, APPROVAL  
OF R-6. SCOTT ASPHAUG EXPLANATION.  
AUTHORIZATION UNANIMOUSLY APPROVED.**

*There being no further business, the meeting as adjourned at 10:24 a.m.*

---

Thursday, March 3, 2005 - 10:25 AM  
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)  
Multnomah Building, First Floor Commissioners Conference Room 112  
501 SE Hawthorne Boulevard, Portland

## **EXECUTIVE SESSION**

*Chair Diane Linn convened the meeting at 10:30 a.m., with Commissioners Serena Cruz and Maria Rojo de Steffey present, Vice-Chair Lisa Naito participating via speakerphone, and Commissioner Lonnie Roberts excused.*

E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(2)(h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Agnes Sowle. 15-30 MINUTES REQUESTED.

***EXECUTIVE SESSION HELD.***

*There being no further business, the meeting was adjourned at 11:21 a.m.*

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

***Deborah L. Bogstad***





**Multnomah County Oregon**

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BOARD OF COMMISSIONERS**

**Diane Linn, Chair**

501 SE Hawthorne Boulevard, Suite 600

Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093

Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

**Maria Rojo de Steffey, Commission Dist. 1**

501 SE Hawthorne Boulevard, Suite 600

Portland, Or 97214

Phone: (503) 988-5220 FAX (503) 988-5440

Email: [district1@co.multnomah.or.us](mailto:district1@co.multnomah.or.us)

**Serena Cruz, Commission Dist. 2**

501 SE Hawthorne Boulevard, Suite 600

Portland, Or 97214

Phone: (503) 988-5219 FAX (503) 988-5440

Email: [serena@co.multnomah.or.us](mailto:serena@co.multnomah.or.us)

**Lisa Naito, Commission Dist. 3**

501 SE Hawthorne Boulevard, Suite 600

Portland, Or 97214

Phone: (503) 988-5217 FAX (503) 988-5262

Email: [district3@co.multnomah.or.us](mailto:district3@co.multnomah.or.us)

**Lonnie Roberts, Commission Dist. 4**

501 SE Hawthorne Boulevard, Suite 600

Portland, Or 97214

Phone: (503) 988-5213 FAX (503) 988-5262

Email: [lonnie.j.roberts@co.multnomah.or.us](mailto:lonnie.j.roberts@co.multnomah.or.us)

**On-line Streaming Media, View Board Meetings**

**[www.co.multnomah.or.us/cc/live\\_broadcast.shtml](http://www.co.multnomah.or.us/cc/live_broadcast.shtml)**

**On-line Agendas & Agenda Packet Material**  
**[www.co.multnomah.or.us/cc/agenda.shtml](http://www.co.multnomah.or.us/cc/agenda.shtml)**

**Americans with Disabilities Act Notice:** If you need this agenda in an alternate format, or wish to participate in a Board Meeting, please call the Board Clerk (503) 988-3277, or the City/County Information Center TDD number (503) 823-6868, for information on available services and accessibility.

### **MARCH 1, 2 & 3, 2005**

### **BOARD MEETINGS-REVISED**

### **FASTLOOK AGENDA ITEMS OF INTEREST**

Pg 2	8:30 a.m. Tuesday Budget Work Session on Program Offerings
Pg 2	8:30 a.m. Wednesday Budget Work Session on Program Offerings
Pg 3	9:30 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters
Pg 3	9:30 a.m. Thursday Comprehensive Annual Financial Report
Pg 4	9:50 a.m. Thursday FOPPO Contract Ratification
Pg 4	10:05 a.m. Thursday Budget Modifications DCHS-12 and HD-16
Pg 5	10:25 a.m. Thursday Executive Session
	<b>The March 10 and March 24, 2005 Board Meetings are Cancelled</b>

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community Television

(503) 491-7636, ext. 332 for further info

or: <http://www.mctv.org>

Tuesday, March 1, 2005 - 8:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

WS-1 Budget Work Session on Program Offerings. 3.5 HOURS REQUESTED.  
Presented by Dave Boyer, Karyne Dargan and Mark Campbell, with Peter Hutchinson and Laurie Ohmann from Public Strategies Group. This session will be cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Tuesday, 3/1/05 at 8:30 AM, (LIVE) Channel 21

Friday, 3/4/05 at 8:00 AM, Channel 29

Saturday, 3/5/05 at 8:00 AM, Channel 29

Sunday, 3/6/05 at 10:00 AM, Channel 29

Produced through Multnomah Community Television

(503) 491-7636, ext. 332 for further info

or <http://www.mctv.org>

---

Wednesday, March 2, 2005 - 8:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

WS-2 Budget Work Session on Program Offerings. 3.5 HOURS REQUESTED.  
Presented by Dave Boyer, Karyne Dargan and Mark Campbell, with Peter Hutchinson and Laurie Ohmann from Public Strategies Group. This session will be cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Wednesday, 3/2/05 at 8:30 AM, (LIVE) Channel 21

Saturday, 3/5/05 at 3:00 PM, Channel 29

Sunday, 3/6/05 at 5:00 PM, Channel 29

Monday, 3/7/05 at 8:30 PM, Channel 29

Produced through Multnomah Community Television

(503) 491-7636, ext. 332 for further info

or <http://www.mctv.org>

Thursday, March 3, 2005 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM**

#### **NON-DEPARTMENTAL**

- C-1 Appointment of Ruth Duran to the Multnomah County COMMUNITY HEALTH COUNCIL
- C-2 Appointments of Jill Hinsley, Pat Steiner, Keith Castro, Valerie Conner, Judy Craine and Reappointments of Deborah Hunter and Debe Nagy-Nero to the Multnomah County FOOD SERVICE ADVISORY BOARD

#### **DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES**

- C-3 RESOLUTION Authorizing the Private Sale of a Tax Foreclosed Property to METRO

#### **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-4 Renewal of Government Revenue Contract (Non 190 Agreement) 0405153 with the City of Portland, Providing Funding for the McKinney Special Needs Housing Program for People with Developmental Disabilities

### **REGULAR AGENDA - 9:30 AM**

#### **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

#### **DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 9:30 AM**

- R-1 Presentation of Multnomah County's Comprehensive Annual Financial Report, Component Unit Financial Reports, and Schedule of Expenditures of Federal Awards for the year ending June 30, 2004. Presented by Dave Boyer, Chief Financial Officer; Mindy Harris, Accounting Manager; Cara Fitzpatrick, Accounting Supervisor, Gary Homsley, Assurance Partner, Grant Thornton LLP, Ray Barlow, Senior Assurance Manager, Grant

Thornton LLP and Jack Pessia, Citizen Representative, Audit Committee.  
15 MINUTES REQUESTED.

- R-2 Presentation of Certificate of Achievement for Excellence in Financial Reporting Award for the Comprehensive Annual Financial Report for June 30, 2003, Dave Boyer. Presented by Chief Financial Officer, Mindy Harris, Accounting Manager and Cara Fitzpatrick, Accounting Supervisor.
- R-3 RESOLUTION Approving the 2004-2007 Labor Agreement Between Multnomah County and the Federation of Oregon Parole and Probation Officers. Presented by Gail Parnell, Rebecca Gabriel and Invited Others. 15 MINUTES REQUESTED.

**DEPARTMENT OF COUNTY HUMAN SERVICES - 10:05 AM**

- R-4 Budget Modification DCHS-12 Reclassifying Certain Positions in the Department of County Human Services to the Appropriate County-wide Job Classifications, as Determined by the Class/Comp Unit of Central Human Resources

**DEPARTMENT OF HEALTH - 10:15 AM**

- R-5 Budget Modification HD-16 Authorizing Addition of Two Positions in the Medical Accounts Receivable Unit to Enhance the Health Department's Fee Revenue Collections Efforts
- UC-1 NOTICE OF INTENT to Apply for Grant Funding from the Oregon Dental Foundation and the American Dental Association to Expand Capacity to Provide Oral Health Services to School Aged Uninsured Youth in Multnomah County

**NON-DEPARTMENTAL - 10:20 AM**

- R-6 Authorizing Settlement of Millican v. Multnomah County, Multnomah County Court Case No. 0304-03562

Thursday, March 3, 2005 - 10:25 AM  
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)  
Multnomah Building, First Floor Commissioners Conference Room 112  
501 SE Hawthorne Boulevard, Portland

## **EXECUTIVE SESSION**

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(2)(h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Agnes Sowle. 15-30 MINUTES REQUESTED.

# MULTNOMAH COUNTY 2005-2006 BUDGET WORK SESSIONS AND HEARINGS

All meetings are open to the public.

Public testimony will be taken at the public hearings listed in red (*italic*) below. Unless otherwise noted, all sessions will be held in the Multnomah Building, First Floor Commissioners Boardroom 100, 501 SE Hawthorne, Portland.

Contact Board Clerk Deb Bogstad 503-988-3277 for further information.

Cable coverage of the **January through June 2005** budget work sessions, hearings and Thursday Board meetings will be produced through Multnomah Community Television. Check the weekly Board meeting agenda or call 503-491-7636, ext. 332 for further info or log onto <http://www.mctv.org> for the cable channel program guide/playback schedule. The sessions, hearings and Board meetings will also be available for viewing via media streaming at <http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk Deb Bogstad 503-988-3277 for further information.

**Tue, Mar 1**

**8:30 a.m. to 12:00 p.m.**

**Board Work Session on Program Offerings**

**Wed, Mar 2**

**8:30 a.m. to 12:00 p.m.**

**Board Work Session on Program Offerings**

**Tue, Mar 15**

**8:30 a.m. to 12:00 p.m.**

**Board Session on Composite Ranking - Round 1  
Outcome Team Available per Priority Area**

**Wed, Mar 16**

**8:30 a.m. to 12:00 p.m.**

**Board Work Session on Composite Ranking -  
Round 1 Outcome Team Available per Priority  
Area**

**Wed, Mar 16**

**1:30 p.m. to 5:00 p.m.**

**Board Work Session on Composite Ranking -  
Round 1 Outcome Team Available per Priority  
Area**

**Thu, May 5**

**9:30 a.m.**

***Chair's 2005-2006 Executive Budget Message  
Public Hearing/Consideration of Resolution  
Approving Executive Budget for Submission to  
Tax Supervising and Conservation Commission***

# MULTNOMAH COUNTY 2005-2006 BUDGET WORK SESSIONS AND HEARINGS

All meetings are open to the public.

Public testimony will be taken at the public hearings listed in red (*italic*) below.  
Unless otherwise noted, all sessions will be held in the Multnomah Building, First  
Floor Commissioners Boardroom 100, 501 SE Hawthorne, Portland.  
Contact Board Clerk Deb Bogstad 503-988-3277 for further information.

Cable coverage of the **January through June 2005** budget work sessions, hearings and  
Thursday Board meetings will be produced through Multnomah Community Television.  
Check the weekly Board meeting agenda or call 503-491-7636, ext. 332 for further info  
or log onto <http://www.mctv.org> for the cable channel program guide/playback schedule.  
The sessions, hearings and Board meetings will also be available for viewing via media  
streaming at <http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk  
Deb Bogstad 503-988-3277 for further information.

**Tue, May 10**  
**8:30 a.m. to 12:00 p.m.**

**Financial Overview and Budget Work Session on  
Safety Net Program Offerings**

**Tue, May 10**  
**6:00 p.m.**

***Public Hearing on the 2005-2006 Multnomah  
County Budget - North Portland Library  
Conference Room, 512 N Killingsworth, Portland***

**Wed, May 11**  
**8:30 a.m. to 12:00 p.m.**

**Budget Work Session on Safety Program  
Offerings**

**Thu, May 12**  
**9:30 a.m.**

***Public Hearing/Consideration of Approval of the  
2005-2006 Dunthorpe Riverdale Sanitary Service  
District No. 1 Proposed Budget for Submittal to  
Tax Supervising and Conservation Commission  
Public Hearing/Consideration of Approval the  
2005-2006 Mid County Street Lighting Service  
District No. 14 Proposed Budget for Submittal to  
Tax Supervising and Conservation Commission***

**Tue, May 17**  
**8:30 a.m. to 12:00 p.m.**

**Budget Work Session on Education Program  
Offerings**

# MULTNOMAH COUNTY 2005-2006 BUDGET WORK SESSIONS AND HEARINGS

All meetings are open to the public.

Public testimony will be taken at the public hearings listed in red (*italic*) below. Unless otherwise noted, all sessions will be held in the Multnomah Building, First Floor Commissioners Boardroom 100, 501 SE Hawthorne, Portland. Contact Board Clerk Deb Bogstad 503-988-3277 for further information.

Cable coverage of the **January through June 2005** budget work sessions, hearings and Thursday Board meetings will be produced through Multnomah Community Television. Check the weekly Board meeting agenda or call 503-491-7636, ext. 332 for further info or log onto <http://www.mctv.org> for the cable channel program guide/playback schedule. The sessions, hearings and Board meetings will also be available for viewing via media streaming at <http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk Deb Bogstad 503-988-3277 for further information.

**Tue, May 17**  
**6:00 p.m.**

***Public Hearing on the 2005-2006 Multnomah County Budget - Multnomah County East Building, Sharron Kelley Conference Room, 600 NE 8th, Gresham***

**Wed, May 18**  
**8:30 a.m. to 12:00 p.m.**

**Budget Work Session on Accountability, Community and Economy Program Offerings**

**Thu, May 19**  
**9:30 a.m.**

***Public Hearing and Resolution Adopting the 2005-2006 Mt. Hood Cable Regulatory Commission Budget***

**Tue, May 24**  
**8:30 a.m. to 12:00 p.m.**

**Budget Work Session If Needed**

**Tue, May 24**  
**6:00 p.m.**

***Public Hearing on the 2005-2006 Multnomah County Budget - Midland Library Conference Room, 805 SE 122nd Avenue, Portland***

**Wed, May 25**  
**8:30 a.m. to 12:00 p.m.**

**Budget Work Session If Needed**



# MULTNOMAH COUNTY 2005-2006 BUDGET WORK SESSIONS AND HEARINGS

All meetings are open to the public.

Public testimony will be taken at the public hearings listed in red (*italic*) below.  
Unless otherwise noted, all sessions will be held in the Multnomah Building, First  
Floor Commissioners Boardroom 100, 501 SE Hawthorne, Portland.  
Contact Board Clerk Deb Bogstad 503-988-3277 for further information.

Cable coverage of the **January through June 2005** budget work sessions, hearings and  
Thursday Board meetings will be produced through Multnomah Community Television.  
Check the weekly Board meeting agenda or call 503-491-7636, ext. 332 for further info  
or log onto <http://www.mctv.org> for the cable channel program guide/playback schedule.  
The sessions, hearings and Board meetings will also be available for viewing via media  
streaming at <http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk  
Deb Bogstad 503-988-3277 for further information.

**Tue, May 31**

**8:30 a.m. to 12:00 p.m.**

**Budget Work Session If Needed**

**Tue, May 31**

**6:00 p.m.**

***Public Hearing on the 2005-2006 Multnomah  
County Budget - Multnomah Building,  
Commissioners Boardroom 100, 501 SE  
Hawthorne, Portland***

**June date to be determined**

***(t) Tax Supervising and Conservation  
Commission Public Hearings on the Multnomah  
County 2004-2005 Supplemental Budget  
Tax Supervising and Conservation Commission  
Public Hearing on the Multnomah County 2005-  
2006 Budget***

**Mon, Jun 6**

**8:30 a.m. to 12:00 p.m.**

**Budget Work Session on Amendments**

**Tue, Jun 7**

**8:30 a.m. to 12:00 p.m.**

**Budget Work Session on Amendments**

**Wed, Jun 8**

**8:30 a.m. to 12:00 p.m.**

**Budget Work Session on Amendments**

# MULTNOMAH COUNTY 2005-2006 BUDGET WORK SESSIONS AND HEARINGS

All meetings are open to the public.

Public testimony will be taken at the public hearings listed in red (*italic*) below.  
Unless otherwise noted, all sessions will be held in the Multnomah Building, First  
Floor Commissioners Boardroom 100, 501 SE Hawthorne, Portland.  
Contact Board Clerk Deb Bogstad 503-988-3277 for further information.

Cable coverage of the **January through June 2005** budget work sessions, hearings and Thursday Board meetings will be produced through Multnomah Community Television. Check the weekly Board meeting agenda or call 503-491-7636, ext. 332 for further info or log onto <http://www.mctv.org> for the cable channel program guide/playback schedule. The sessions, hearings and Board meetings will also be available for viewing via media streaming at <http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk Deb Bogstad 503-988-3277 for further information.

**Thu, Jun 9**  
**9:30 a.m.**

***Public Hearing and Resolution Adopting the 2005-2006 Budget for Multnomah County Pursuant to ORS 294***

***Public Hearing and Resolution Adopting the 2005-2006 Budget for Dunthorpe Riverdale Sanitary Service District No. 1 and Making Appropriations***  
***Public Hearing and Resolution Adopting the 2005-2006 Budget for Mid County Street Lighting Service District No. 14 and Making Appropriations***

**Lonnie Roberts**  
Multnomah County Commissioner  
District 4



501 SE Hawthorne Boulevard, Suite 600  
Portland, Oregon 97214  
(503) 988-5213 phone  
(503) 988-5262 fax  
Email: [lonnie.j.roberts@co.multnomah.or.us](mailto:lonnie.j.roberts@co.multnomah.or.us)  
[www.co.multnomah.or.us/cc/ds4/](http://www.co.multnomah.or.us/cc/ds4/)

## **MEMORANDUM**

**DATE:** February 28, 2004

**TO:** Chair Diane Linn  
Commissioner Maria Rojo de Steffey, District 1  
Commissioner Serena Cruz, District 2  
Commissioner Lisa Naito, District 3  
Board Clerk Deb Bogstad

**FROM:** Kristen West  
Staff Assistant to Commissioner Lonnie Roberts

**RE:** Notice of Meeting Excuse (Revised from January 31, 2005)

---

Commissioner Roberts will be present for the March 1 Budget Work Session, however he will not be attending the March 2, 2005 Budget Work Session; nor will he be attending the March 3, 2005 Regular Board Meeting and Executive Session. He will be in Washington DC for the National Association of Workforce Boards Conference with WSI. Thank you.

**Lonnie Roberts**  
Multnomah County Commissioner  
District 4



501 SE Hawthorne Boulevard, Suite 600  
Portland, Oregon 97214  
(503) 988-5213 phone  
(503) 988-5262 fax  
Email: [lonnie.j.roberts@co.multnomah.or.us](mailto:lonnie.j.roberts@co.multnomah.or.us)  
[www.co.multnomah.or.us/cc/ds4/](http://www.co.multnomah.or.us/cc/ds4/)

## **MEMORANDUM**

DATE: January 31, 2004

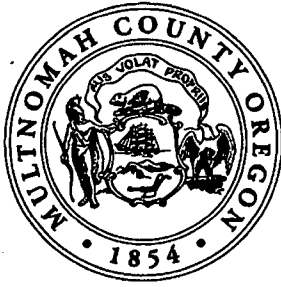
TO: Chair Diane Linn  
Commissioner Maria Rojo de Steffey, District 1  
Commissioner Serena Cruz, District 2  
Commissioner Lisa Naito, District 3  
Board Clerk Deb Bogstad

FROM: Kristen West  
Staff Assistant to Commissioner Lonnie Roberts

RE: Notice of Meeting Excuse

---

Commissioner Roberts will not be attending the March 1, 2005 or March 2, 2005 Budget Work Sessions. Nor will he be attending the March 3, 2005 Regular Board meeting. He will be in Washington DC for the National Association of Workforce Boards Conference with WSI. Thank you.



# **Maria Rojo de Steffey**

## **Multnomah County Commissioner, District 1**

Suite 600, Multnomah Building  
501 SE Hawthorne Boulevard  
Portland, Oregon 97214

Phone: (503) 988-5220  
FAX: (503) 988-5440  
Email: [district1@co.multnomah.or.us](mailto:district1@co.multnomah.or.us)

### **MEMORANDUM**

**TO:** Chair Diane Linn  
Commissioner Serena Cruz  
Commissioner Lisa Naito  
Commissioner Lonnie Roberts  
Clerk of the Board Deb Bogstad

**FROM:** Laura Baum - Staff Assistant to Commissioner Maria Rojo de Steffey

**DATE:** February 28, 2005

**RE:** March 1, 2005 Meeting Excuse

---

Commissioner Rojo de Steffey needs to be excused from the first 30 minutes of the Board Briefing on Tuesday, March 1, 2005.



## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
501 S.E. HAWTHORNE BLVD., Room 600  
PORTLAND, OREGON 97204  
(503) 988-5217

LISA NAITO • DISTRICT 3 COMMISSIONER

# MEMORANDUM

TO: Chair Diane Linn  
Commissioner Maria Rojo de Steffey  
Commissioner Serena Cruz  
Commissioner Lonnie Roberts  
Board Clerk Deb Bogstad

FROM: Carol Wessinger  
Staff to Commissioner Lisa Naito

DATE: February 28, 2005

RE: Commissioner Naito to arrive late at 3-1-05 Budget Work Session

---

Commissioner Lisa Naito will be arriving late to the Board budget work session Tuesday, March 1, 2005. We are doing our best to shorten the LPSCC Executive Committee Meeting but this meeting has been scheduled regularly for the last 5 years and the Commissioner cannot miss it.

Thank You.

## **BOGSTAD Deborah L**

---

**From:** BOGSTAD Deborah L  
**Sent:** Monday, February 28, 2005 10:21 AM  
**To:** NAITO Terri W; CARROLL Mary P; FARRELL Delma D; WESSINGER Carol M; BAUM Laura; BOWEN-BIGGS Tara C  
**Cc:** LINN Diane M; ROJO DE STEFFEY Maria; CRUZ Serena M; ROBERTS Lonnie J; NAITO Lisa H  
**Subject:** RE: Commissioner Naito to arrive late to 3-1-05 Board Budget Work Session

This might be a good time for everyone to recheck the Budget Work Session Schedule and note the morning work sessions are all scheduled to start at 8:30 a.m. so we can plan for Board conflicts. Tomorrow morning Commissioner Roberts is excused, so with Commissioners Rojo and Naito arriving "late", it appears there will not be a quorum at 8:30 a.m.

**Deb Bogstad, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Boulevard, Suite 600**  
**Portland, Oregon 97214-3587**  
**(503) 988-3277 phone**  
**(503) 988-3013 fax**  
**[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)**  
**<http://www.co.multnomah.or.us/cc/index.shtml>**

-----Original Message-----

**From:** WESSINGER Carol M  
**Sent:** Monday, February 28, 2005 9:51 AM  
**To:** LINN Diane M; ROJO DE STEFFEY Maria; CRUZ Serena M; ROBERTS Lonnie J; BOGSTAD Deborah L  
**Cc:** NAITO Terri W; CARROLL Mary P; LASHUA Matthew  
**Subject:** Commissioner Naito to arrive late to 3-1-05 Board Budget Work Session



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 03/01/05  
Agenda Item #: WS-1  
Est. Start Time: 8:30 AM  
Date Submitted: 02/14/05

**BUDGET MODIFICATION:** -

**Agenda Title:** Budget Work Session on Program Offerings

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	March 1, 2005	<b>Time Requested:</b>	3.5 hours
<b>Department:</b>	DBCS-Finance, Budget, & Tax	<b>Division:</b>	Budget Office
<b>Contact(s):</b>	Karyne Dargan, Dave Boyer		
<b>Phone:</b>	503-988-3312	<b>Ext.</b>	22457
		<b>I/O Address:</b>	503/5/531
<b>Presenter(s):</b>	Dave Boyer, Karyne Dargan and Mark Campbell, with Peter Hutchinson and Laurie Ohmann from Public Strategies Group		

### General Information

This work session will offer the Board a first chance to hear about the FY 2006 budget program offers that have been submitted in each priority area. The purpose of the work session is to deepen Countywide knowledge of priority factor maps, selection strategies and departmental program offers.

- 1. Please provide sufficient background information for the Board and the public to understand this issue.**

The County is in the first year of priority-based budgeting, a different way of preparing its annual budget. It wants to assure that it delivers results that matter most to citizens at the price citizens are willing to pay. In completing this budget priority-setting process, the County also wants to prepare itself to set priorities and focus the budget on results in FY 2006 and beyond.

This will not be a traditional budget balancing exercise. The County desires to pursue a process that answers the question "With the money we have, how can we best use our available resources to achieve the results that matter most to our citizens?" The focus will be on what to keep, not on what to cut. The County has hired the Public Strategies Group (PSG) to facilitate the development of the



priority-based budget process to use for the sunset of the ITAX and in years to come.

**2. Explain the fiscal impact (current year and ongoing).**

N/A - Board work session only.

**3. Explain any legal and/or policy issues involved.**

N/A - Board work session only.

**4. Explain any citizen and/or other government participation that has or will take place.**

The budget priority-setting process has included significant public participation. Several community forums have been held to date, and additional public hearings and community forums have been scheduled at various times during the upcoming months.

---

**Required Signatures**

---

**Department/  
Agency Director:**

*David G. Boyer*

**Date:** 02/14/05

**Budget Analyst:**

*Kayne Dargatzis*

**Date:** 02/14/05

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

**BOGSTAD Deborah L**

---

**From:** DESIGN TEAM CO-CHAIRS  
**Sent:** Friday, February 25, 2005 12:16 PM  
**To:** #MULTNOMAH COUNTY ALL EMPLOYEES  
**Subject:** Budget Priority Setting Update

February 25, 2005

**To:** County Employees  
**From:** Chair Diane Linn and Commissioner Serena Cruz, Design Team Co-chairs  
**Re:** Budget Priority Setting Update

This week, we concluded two important phases in the budget priority setting process. On February 23, Chair Linn, the Sheriff, District Attorney, department directors and other key staff discussed program offers for the Safety and Education priority areas. The Citizen Involvement Committee and the Portland City Club also completed their public forums with presentations by the Education and Vibrant Communities Outcome Teams.

These discussions have provided excellent opportunities for our leaders, department directors, program staff, employees and citizens to learn more about the many programs and services the County provides. Although the commitment of time and energy by participants has been significant, the feedback from those involved has been very positive. By providing in-depth information about what's going on in other departments, the process is helping us become more open to creative ideas and potential opportunities for innovation and partnership.

On March 1 and 2 there will be a FY 2006 budget briefing to the Board of County Commissioners. This will be the Board's first opportunity to hear about program offers. Department directors and key staff will present on the context for their program offers; the offers' contributions to priority outcomes; stakeholders and customers addressed in the offers; expected results and performance; connections to strategies and maps; how the offers are different from the status quo; if mandated, what the mandate requires; and why the approaches described in the program offers represent best value for the dollar.

As we did last fall, we encourage County employees and citizens to participate in this process by completing the online budget priority setting [survey](#).

2/28/2005

**Design Team FY 2006 Process**  
**MULTNOMAH COUNTY OREGON**

3/1/2005

8:30 a.m. – 12:00 p.m.

Boardroom



3/2/2005

8:30 a.m. – 12:00 p.m.

Boardroom

---

**Agenda BCC Briefing**

---

1. Opening Comments – Diane Linn (5 min.)
2. Where We Are –
  - a. Review of the Work Plan
    - i. Step 1 -Confirm Fiscal Parameters, Priorities (12/16/04)  
**DONE!**
    - ii. Step 2 – Outcome Teams Develop Results Maps, Strategies and Indicators for Using Multnomah County Resources (1/18) -  
**DONE!**
    - iii. Step 3 –Departments Develop Program Offers for Each Priority (2/1) - **DONE!**
    - iv. Step 4 – Offers Ranked by Outcome Teams Based on Contribution to Priority Area (2/28) – **DONE!**
    - v. Step 5 – Board Ranks Offers Based on their Contribution to Priority (3/18)
    - vi. Step 6 - Outcome Teams develop “order of selection” of program offers in each priority (3/28)
    - vii. Step 7 – Chair develops Executive Budget (5/05)
    - viii. Step 8 – Board reviews, modifies and adopts County Budget (6/9)
3. Overview of Today’s Worksession (3/1) and Wednesday’s Worksession (3/2) – Dave Boyer, Karyne Dargan, PSG (5 min)
4. Things to Consider When Reviewing Program Offers – PSG (5 min)
  - Is the offer for a discrete program showing specific results for specific customers? Or does it lump programs/services together within the same offer?
    - a. Does it show specific results for specific customers?
    - b. Are services separate (i.e. children from adults)?
    - c. How it helps the County reach its priority?
  - Is the offer linked very clearly to one or more specific points on the Priority Map or Selection Strategies? Is it linked to other Priority Areas?
  - Are the performance measures meaningful and described in a way that the reader would understand why that measure is a good indicator of progress towards the priority?

- Does the offer identify any mandates? If it is mandated, what does the mandate say about level of service and funding?
5. Refresher on Results Map, Indicators, and Presentations by Departments on Program Offers.
- ***I want to have clean, healthy neighborhoods with a vibrant sense of community*** – Dave Houghton, Jill Wolf (5 min)
    - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min):
    - Department Program Offer (5 min per)–
      - The context for program offers...
      - Contributions to Priority Outcome...
      - Specific customers addressed, results & performance expected
      - Connection to strategy/ map
      - What's different about these offers from the status quo is
      - If mandated, the mandate says...
      - Why this approach represents best value/ dollar...
    - Department Presenting on Program Offers:
      - Commission on Children & Families
      - Library
      - Community Services
    - Questions on Other Program Offers
  - ***I want all children in Multnomah County to succeed in school*** – Wendy Lear, Scott Asphaug (5 min)
    - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min)
    - Department Program Offer (5 min per)–
      - The context for program offers...
      - Contributions to Priority Outcome...
      - Specific customers addressed, results & performance expected
      - Connection to strategy/ map
      - What's different about these offers from the status quo is
      - If mandated, the mandate says...
      - Why this approach represents best value/ dollar...
    - Department Presenting on Program Offers:
      - Department of School & Community Partnerships
      - County Human Services
      - Health Department
      - Library
    - Questions on Other Program Offers

- ***I want my government to be accountable at every level*** – Tom Guiney, Kathy Tuneberg (5 min)
    - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min)
    - Department Program Offer (5 min per)–
      - The context for program offers...
      - Contributions to Priority Outcome...
      - Specific customers addressed, results & performance expected
      - Connection to strategy/ map
      - What's different about these offers from the status quo is
      - If mandated, the mandate says...
      - Why this approach represents best value/ dollar...
    - Department Presenting on Program Offers:
      - Citizen Involvement Committee
      - Finance, Budget, Assessment & Taxation
      - Business Services
    - Questions on Other Program Offers
6. Wrap-Up – PSG (5 min)

---

## **Agenda BCC Briefing**

---

### Agenda for Wednesday, 3/2 Worksession

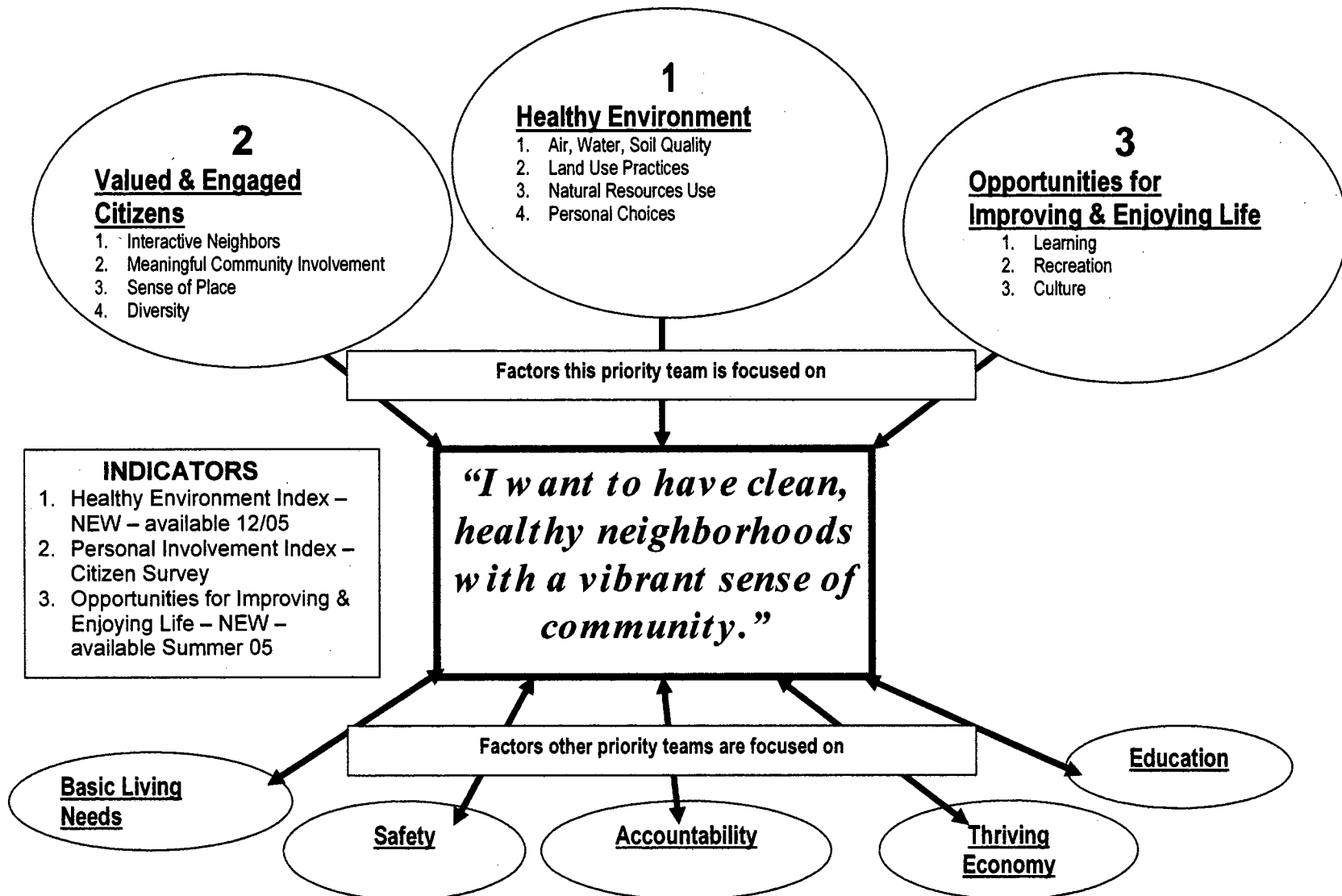
1. Review of Today's Agenda – PSG
2. Refresher on Results Map, Indicators, Presentations by Departments on Program Offers.
  - ***I want Multnomah County to have a thriving economy*** – Mary Shortall, Mike Oswald (5 min)
    - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min):
    - Department Program Offer (5 min per)–
      - The context for program offers...
      - Contributions to Priority Outcome...
      - Specific customers addressed, results & performance expected
      - Connection to strategy/ map
      - What's different about these offers from the status quo is
      - If mandated, the mandate says...
      - Why this approach represents best value/ dollar...
    - Department Presenting on Program Offers:
      - Strategic Investment Program
      - Community Services

- Finance, Budget, Assessment & Taxation
  - Business Services
- Questions on Other Program Offers
- ***I want to feel safe at home, work, school, and at play*** – Becky Porter, Carol Ford, Hector Roche (5 min)
  - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min)
  - Department Program Offer (5 min per)–
    - The context for program offers...
    - Contributions to Priority Outcome...
    - Specific customers addressed, results & performance expected
    - Connection to strategy/ map
    - What's different about these offers from the status quo is
    - If mandated, the mandate says...
    - Why this approach represents best value/ dollar...
  - Department Presenting on Program Offers:
    - Sheriff's Office
    - District Attorney's Office
    - Community Justice
    - Health Department
- Questions on Other Program Offers
- ***I want all Multnomah County residents and their families to have their basic living needs met*** – Kathy Tinkle, Tom Simpson (5 min)
  - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min)
  - Department Program Offer (5 min per)–
    - The context for program offers...
    - Contributions to Priority Outcome...
    - Specific customers addressed, results & performance expected
    - Connection to strategy/ map
    - What's different about these offers from the status quo is
    - If mandated, the mandate says...
    - Why this approach represents best value/ dollar...
  - Department Presenting on Program Offers:
    - Department of School & Community Partnerships
    - County Human Services
    - Health Department
    - Community Justice
- Questions on Other Program Offers

### 3. Next Steps, adjourn

# Clean, Healthy & Vibrant Communities - Revised 1/18/05

Hope – Dignity – Self Determination – Ability to Thrive



I want all children in Multnomah County to succeed in school

**As Measured by the Following Indicators:**

1. Percentage of entering kindergarten students who meet specific developmental standards for their age.
2. Percentage of growth in school mastery (data de-aggregated based on demographic) as measured by standardized testing.
3. percentage of the cohort of ninth grade students who complete school (based on the synthetic drop out rate.)



**+Ensuring & Developing Success in School Completion (4th Factor)**

H  
i  
g  
h  
  
M  
e  
d  
i  
u  
m  
  
L  
o  
w

- \*Broad range of academic offerings (i.e. journalism, art, drama)
- \*Caring, committed staff
- \*Community involvement (Business, Non-profits, Government, Faith Communities)
- \*Advanced learning opportunities
- \*Extracurricular activities
- \*Schools that allow for parental input, involvement and investment
- \*Access to information
- \*Vocational & technical training

**+Basic Education "The Three R's" (3rd Factor)**

M  
e  
d  
i  
u  
m

- \*Leadership/Principal
- \*Competent Teachers
- \*Diverse classrooms
- \*Rigorous and relevant curriculum
- \*Buildings, books, and teaching materials
- \*Safe school environment
- \*Reasonable classroom size
- \*Teachers reflective of population

H  
i  
g  
h

L  
o  
w

**-Gaps and Barriers (2nd Factor)**

H  
i  
g  
h

- \*Student and Family Mobility
- \*Addictions
- \*Disability
- \*Presence of Criminal Activity at home

M  
e  
d  
i  
u  
m

- \*Parental Literacy
- \*Teen Parenting
- \*Students who have dropped out

L  
o  
w

- \*Transportation
- \*Poor Coordination Between Schools & Social Service Systems

**+ Prepared to Learn at All Ages (1st Factor)**

H  
i  
g  
h

\*Ready  
Parents/  
Caregivers

- \*Basic Needs (food, stable housing, clothing)
- \*Physical Health
- \*Mental Health (social & emotional well being)
- \*Language & Literacy
- \*Cognition & Learning Approach

L  
o  
w

H  
i  
g  
h

M  
e  
d  
i  
u  
m

Small text at the bottom of the page, likely a footer or disclaimer.



### INDICATORS

1. Perception of trust & confidence
2. Satisfaction with service quality, effectiveness and price
3. Price of Government

## LEADERSHIP

The community has opportunities to participate and understands how County government works

## Accountable to the Community

All Employees:  
Behave ethically and professionally  
Respect the use of public funds

Interactions Between Leaders, Employees & the Community

Clear & Accessible Decision Making

Define Vision, Direction and Priorities

Delegate Responsibilities and Resources

Deliver Services

Measure and Report Results

Results Influence Decisions

Communicate Outcome (Good and Bad)

Reevaluate for Improvement

CONTINUOUS IMPROVEMENT

## FINANCIAL MANAGEMENT

Taxpayers see that the County manages their dollars wisely

## RESULTS

The community understands what the County is doing, why, & how well

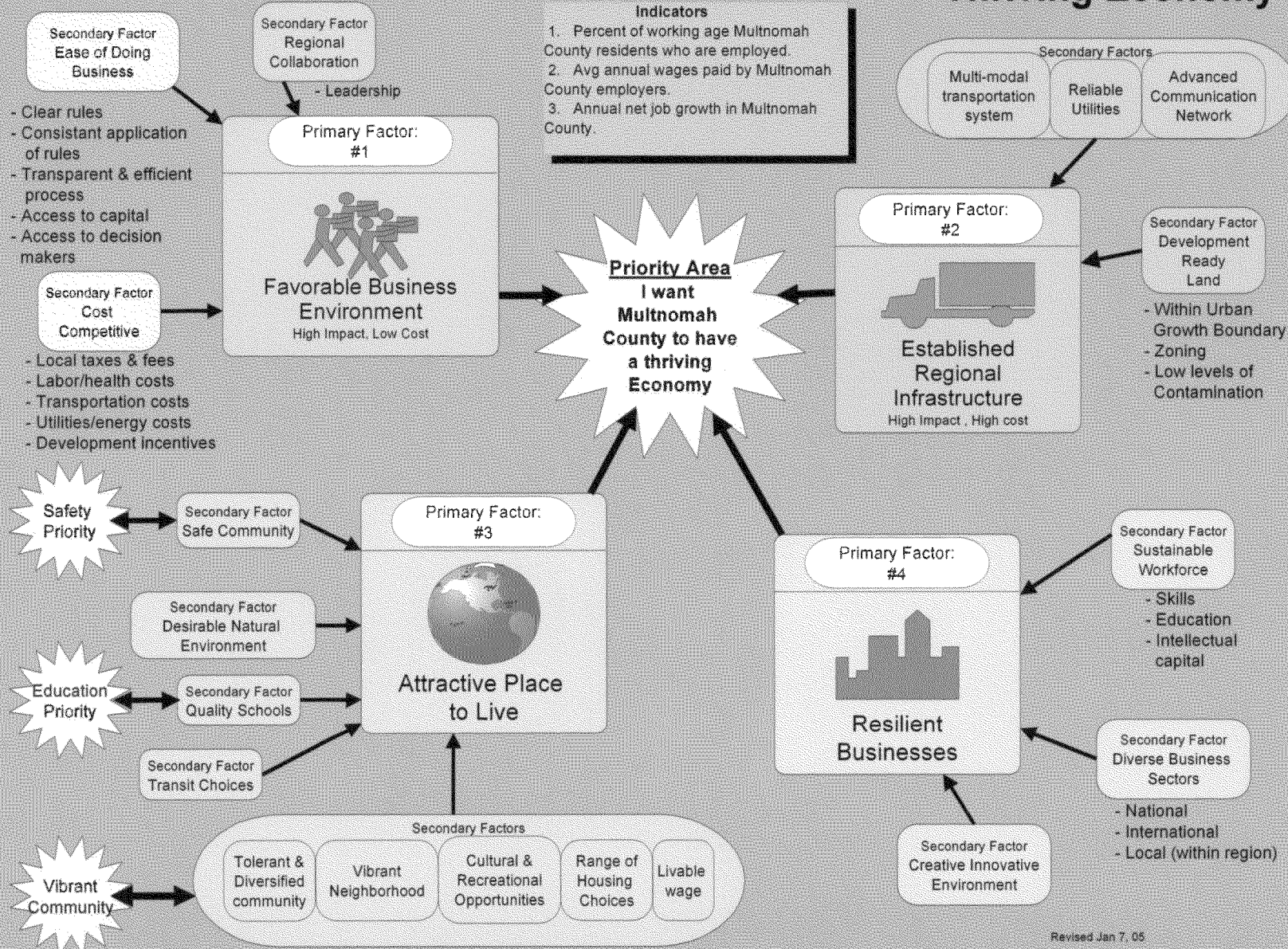
Asset Management

Spending Aligned with Priorities

Fairness in Assessing & Collecting Revenues



# Thriving Economy



Revised Jan 7, 05

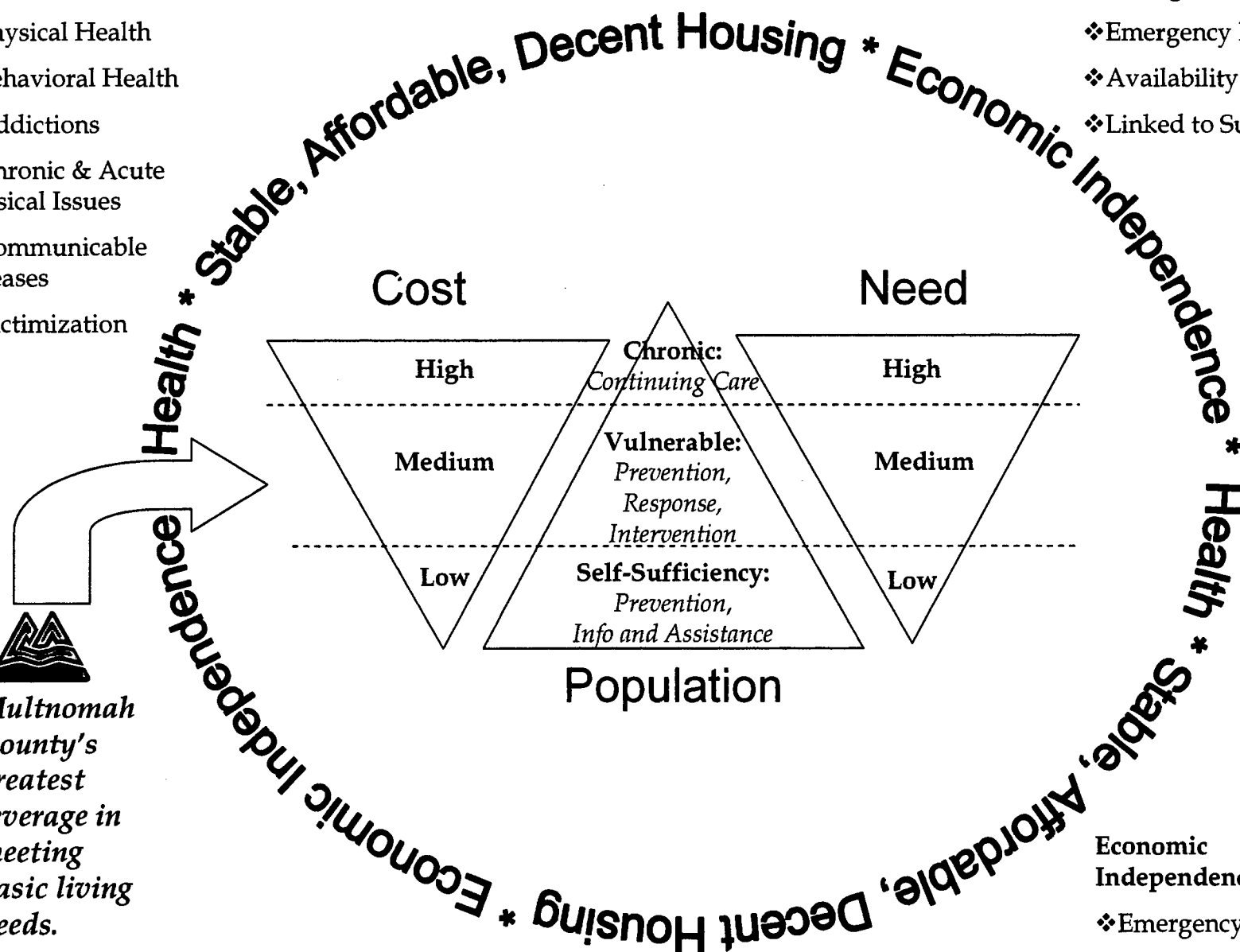
# **“I WANT TO FEEL SAFE AT HOME, WORK, SCHOOL, AND AT PLAY”**



- ❖ Physical Health
- ❖ Behavioral Health
- ❖ Addictions
- ❖ Chronic & Acute Physical Issues
- ❖ Communicable Diseases
- ❖ Victimization

- ❖Emergency Needs
- ❖Availability
- ❖Linked to Supports

- ❖Emergency Needs
- ❖Living Wages
- ❖Job Training



***Multnomah  
County's  
greatest  
leverage in  
meeting  
basic living  
needs.***



## Accountability Priority: Indicators

### I want my government to be accountable at every level.

#### 1. Perception of trust and confidence in government.

This measure is under development to be included in the 2005 Auditor's Office Citizen Survey. No data are currently available.

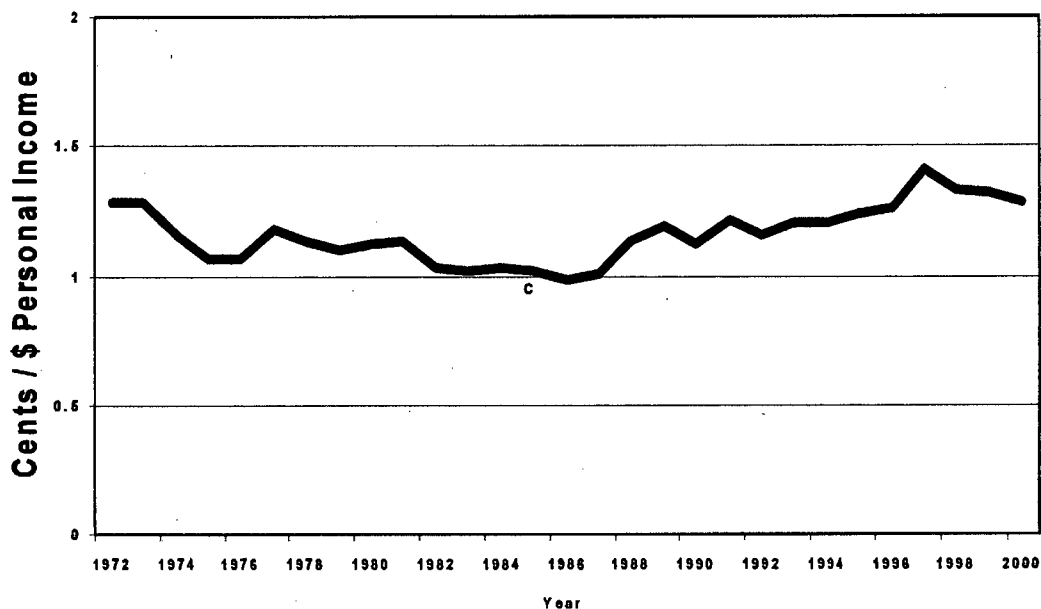
#### 2. Satisfaction with services.

This measure is under development to be included in the 2005 Auditor's Office Citizen Survey. No data are currently available.

#### 3. Price of government

The Price of Government indicator allows a government to track the "burden" of its cost on the economy. The price is calculated as the sum of taxes, fees, and charges (local owns source general fund) divided by the total economic resources of the community (aggregate personal income of the community). The price represents the number of cents out of every dollar in the community committed to pay for government services.

**Multnomah County's Price of Government**  
**Cents / \$ Personal Income**



Source: The Public Strategies Group

## Basic Living Needs Priority: Indicators

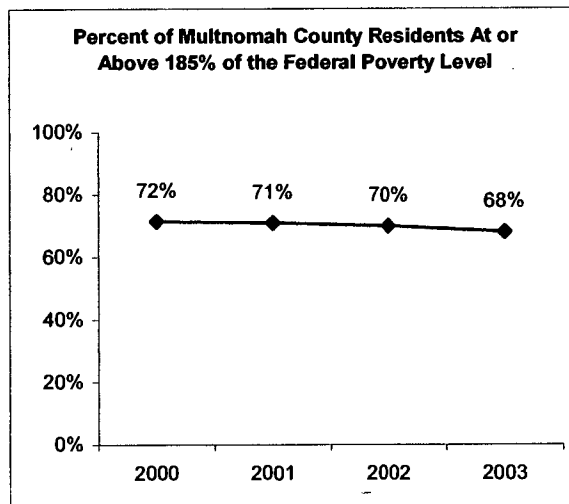
**I want all Multnomah County residents and their families to have their basic living needs met.**

### 1. Percent of residents with incomes at or above 185% of the federal poverty level.

#### *Residents above 185% of poverty*

The chart shows the percentage of Multnomah County residents whose earnings put them at 185% of the federal poverty level or above. It is intended to show the percentage of residents with adequate means for basic living.

The most current 4 years of data available (through 2003) show a decline of 5 percent, indicating fewer residents are earning at 185% of the federal poverty level.



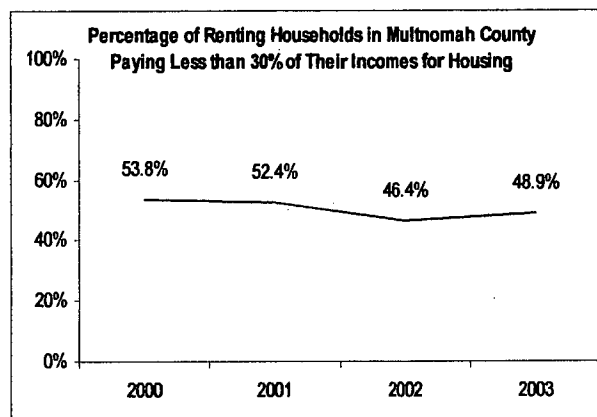
Source: Census Bureau's American Community Survey

### 2. Percent of renting households paying less than 30% of their income for housing.

#### *Percent of income on housing*

This indicator is intended to measure the affordability of local housing, with particular focus on rentals. 30% of income on housing is generally considered an affordability threshold.

The percentage of Multnomah County households that pay less than 30% of their income fell between 2000 and 2003. This could mean that rental housing is becoming less affordable for the county's families.



Source: Census Bureau's American Community Survey

## Basic Living Needs Priority: Indicators

**I want all Multnomah County residents and their families to have their basic living needs met.**

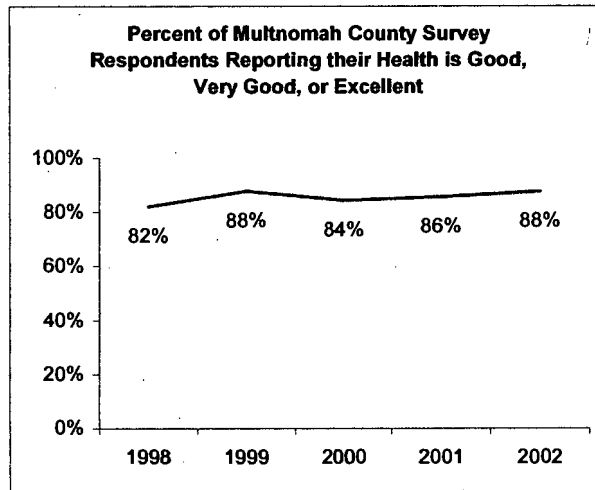
---

### 3. Residents' perception of their own health.

#### *Perception of health*

The state of Oregon conducts an annual survey that asks residents to respond to a number of health related questions. This measure shows the percentage of respondents reporting that their health is good, very good, or excellent.

Between 1998 and 2002, the most current years available, this measure has fluctuated with an overall increase, moving from 82% to 88% reporting good or better health.



Source: Behavioral Risk Factor Surveillance System, Oregon Department of Human Services

## Thriving Economy Priority: Indicators

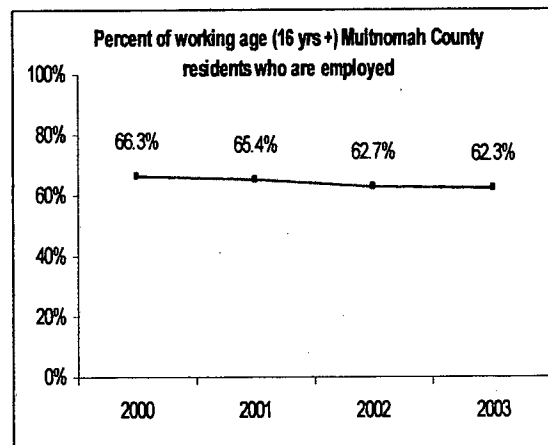
### I want Multnomah County to have a thriving economy.

#### 1. Percent of working age Multnomah County residents who are employed.

##### *Employment*

This chart shows the rate of employment among Multnomah County residents who are 16 years and older. It includes those who are self-employed and who work part-time. The Census Bureau's annual American Community Survey is the source.

The rate of employment dropped 6 percent over the four most recent years of available data.

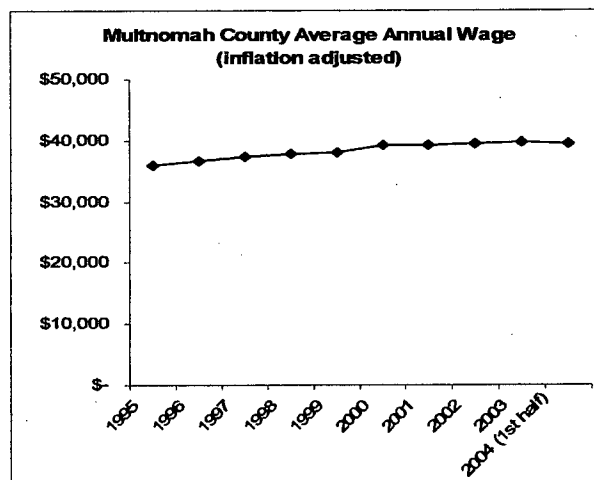


Source: Census Bureau's American Community Survey

#### 2. Average wage paid by Multnomah County employers.

##### *Average wages*

This chart shows the average annual wage per worker paid by Multnomah County employers, adjusted for inflation. The calculation is based on jobs and wages paid only by employers in the county, so it excludes county residents who work elsewhere or are self employed. It is intended to be an indicator of the health of the economy in Multnomah County, rather than an indication of average wages earned.



Source: Oregon Employment Department

The average annual wage has been relatively flat since 2000, but is up 10% over the decade.



## Thriving Economy Priority: Indicators

### I want Multnomah County to have a thriving economy.

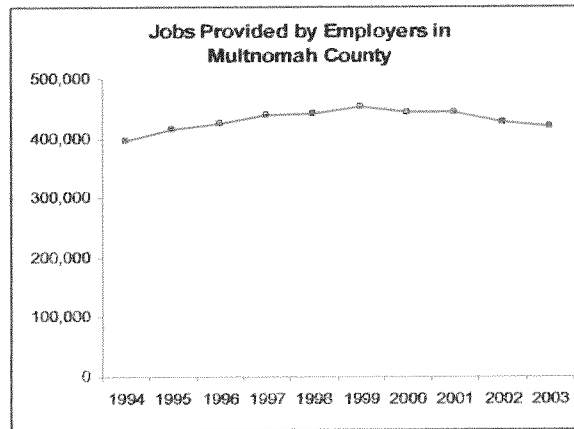
---

#### 3. Number of jobs provided by Multnomah County employers

##### *Jobs*

This chart reflects the number of jobs provided by businesses in Multnomah County. It excludes individuals who are self-employed or work outside of the County and does not differentiate between part-time and full-time positions. This measure is intended to be an indicator of economic health rather than a complete picture of employment.

Over the last decade, a total of 22,800 jobs were added in the aggregate. However, there has been a loss of 33,200 jobs since 2000.

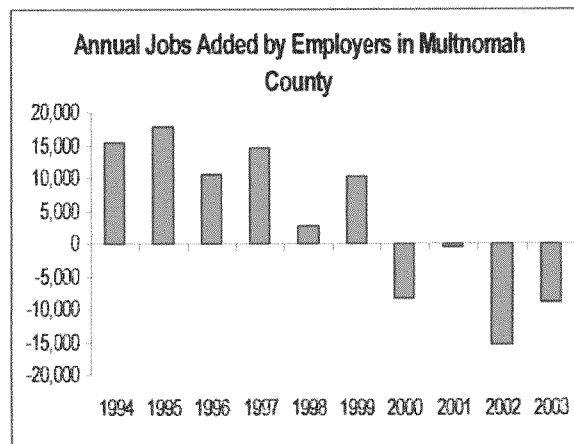


Source: Oregon Employment Department

##### *Job Growth*

This chart reflects the number of jobs provided by businesses in Multnomah County. It excludes individuals who are self-employed or work outside of the County.

Multnomah County employers have been losing jobs every year since 2000, for a total loss of 33,200 jobs. The six years prior to that had each seen gains, adding a total 71,400 jobs during that time.



Source: Oregon Employment Department

## Education Priority: Indicators

**I want all children in Multnomah County to succeed in school.**

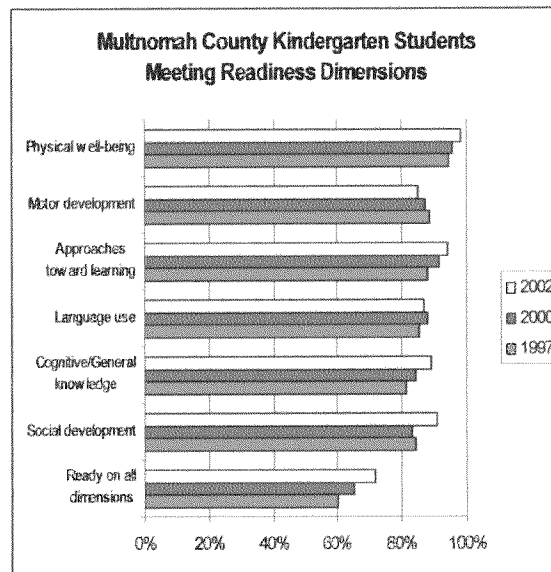
### 1. Percent of entering kindergarten students who meet specific developmental standards for their age.

#### *Kindergarten Readiness*

The Oregon Department of Education conducts a periodic survey of Kindergarten teachers, asking them to assess their incoming students' readiness to learn on six different dimensions.

With the exception of motor development, the survey indicates that Multnomah County kindergarten students in 2002 improved in each dimension over the 1997 average. The percentage of students ready on all dimensions has increased 19%.

The survey was conducted again in 2004 and data should be available to update this measure in the near future.

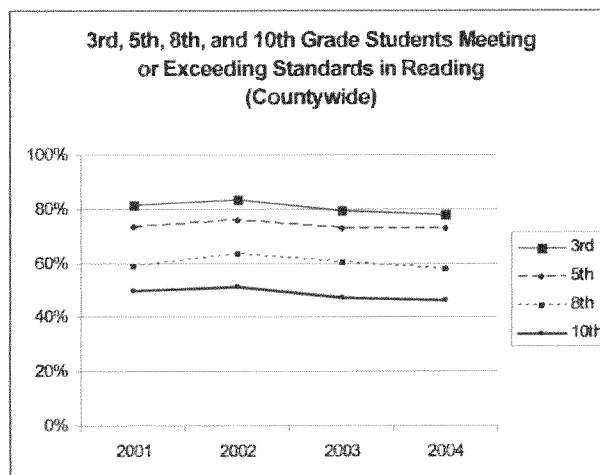


Source: Oregon Department of Education, Portland/Multnomah Progress Board

### 2. Percent of students at 3<sup>rd</sup>, 5<sup>th</sup>, 8<sup>th</sup>, and 10<sup>th</sup> grade that meet or exceed standards on state assessments.

#### *Reading Standards*

This chart shows the percent of students meeting standards on statewide assessments in reading. Over the past three years, the percent of Multnomah County students in grades 3, 8, and 10 who meet standards in reading has declined, while 5<sup>th</sup> grade students' scores have remained stable.



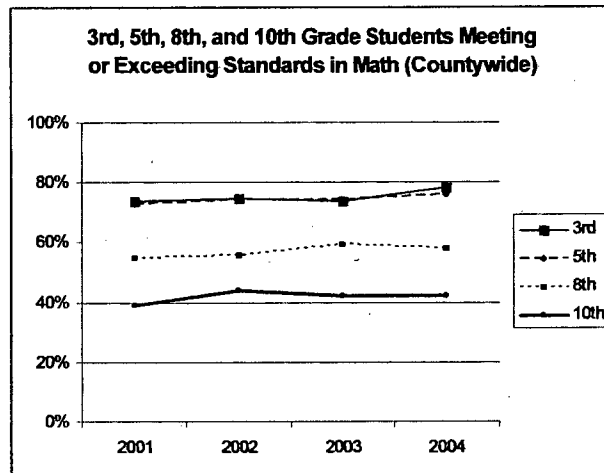
Source: Oregon Department of Education

## Education Priority: Indicators

**I want all children in Multnomah County to succeed in school.**

### *Math Standards*

This chart shows the percent of students meeting standards on statewide assessments in math. Over the past four years, the percent of Multnomah County students in grades 3, 5, 8, and 10 who meet standards in math has remained stable or increased slightly. 3<sup>rd</sup> and 5<sup>th</sup> grade scores are roughly the same, so distinct trend lines are not able to be seen in the chart.

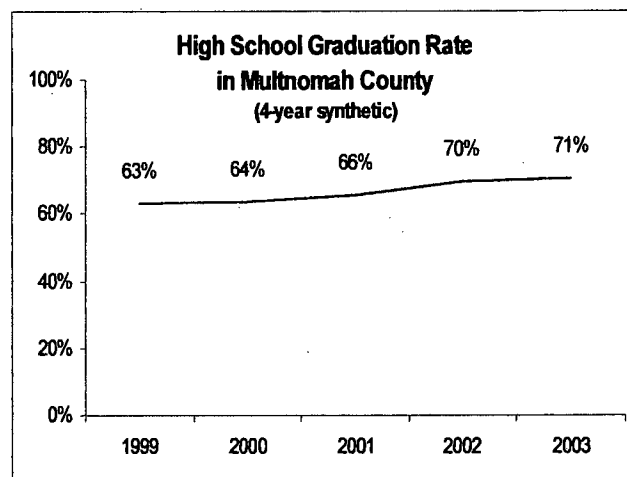


Source: Oregon Department of Education

### **3. Synthetic Four-Year Graduation Rate**

#### *High School Graduation*

This chart represents a formula developed by the National Center for Education Statistics to simulate a graduation rate for a single class, or cohort, of students. It does so by dividing the number of graduates in a given school year by the number of graduates plus the number of dropouts in each grade for that year. The rate therefore attempts to reflect the number students who dropped out in 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades.



Source: Oregon Department of Education, Portland/Multnomah Progress Board

The graduation rate in Multnomah County increased 12% between 1999 and 2003. Data for 2004 should be available in the next few months.

## Safety Priority: Indicators

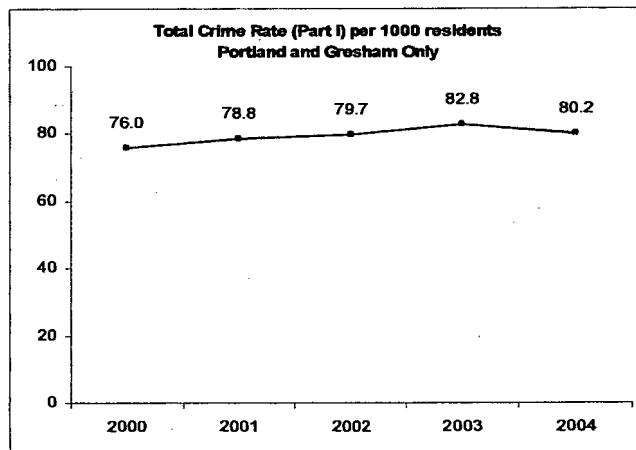
### I want to feel safe at home, work, school, and at play.

#### 1. Reported Crime Rate per 1,000 Residents (Portland and Gresham Only)

##### *Crime Rate*

This chart shows the rate of reported Part I crimes per 1,000 residents. Part I crimes are: murder, rape, robbery, aggravated assault, burglary, larceny, vehicle theft, and arson. Other crimes, including DUI crimes, are not reported here. The rate decreased between 2003 and 2004 after an increase over the four years prior.

Regular and current crime information is available from the Portland and Gresham police departments, as shown in this chart for 2003 and 2004. Other police agencies in Multnomah County do not participate in this regular reporting. Gresham and Portland combined represent 94% of the County's population.



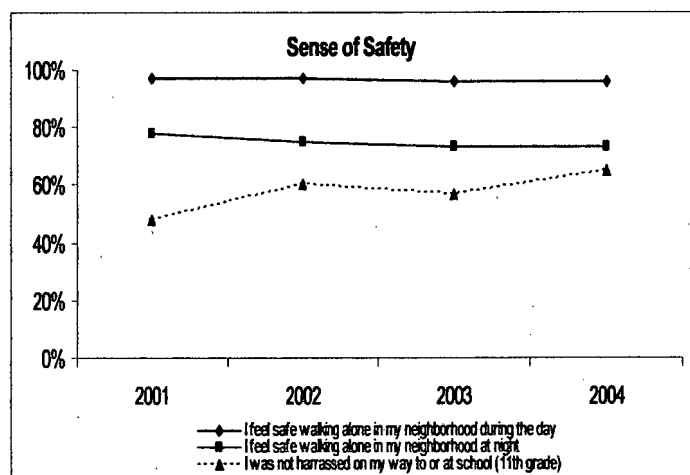
Source: Law Enforcement Data System (years 2000-2002). Portland and Gresham Police Department estimates for 2003 and 2004 as of January 2005.

#### 2. Citizen Perception of Safety

##### *Countywide Sense of Safety*

This chart shows two measures taken from the Auditor's Office's annual citizen survey, which asked residents how safe they feel walking in their neighborhoods at night and during the day. Overall, sense of safety at night has declined slightly, while sense of safety during the day has increased.

The third line is from the annual Oregon Healthy Teens Survey, administered in schools. It asks whether students were harassed on their way to school or at school in the last year. Overall, fewer students are reporting harassment.



Sources: County Auditor's Office Citizen Survey, Oregon Department of Human Services Healthy Teens Survey

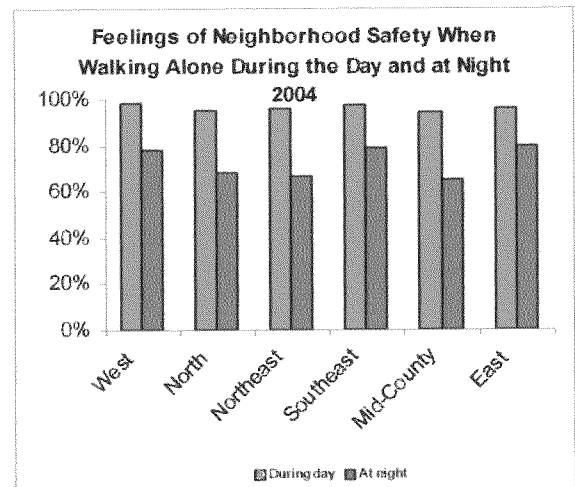
## Safety Priority: Indicators

**I want to feel safe at home, work, school, and at play.**

### *Sense of Safety by Area*

This chart shows residents' sense of safety at night and during the day for 2004, broken down by neighborhood. Mid-County had the lowest sense of safety for both day and night, while West had the highest for day, and Southeast and East had the highest for night.

These data were collected from the Auditor's Office's annual citizen survey.



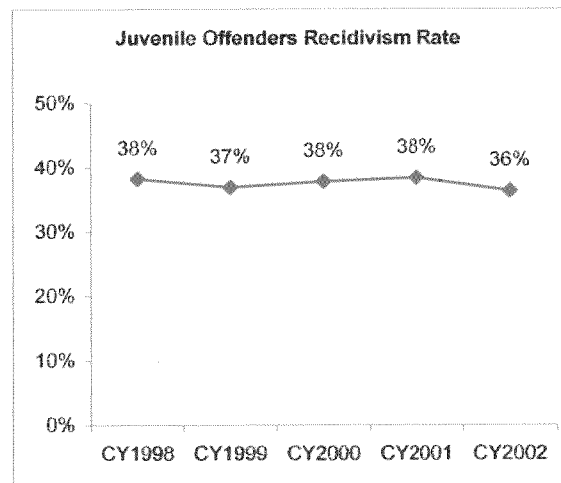
Source: Multnomah County Auditor's Office Citizen Survey

### 3. Adult and Juvenile Criminal Recidivism Rates

#### *Juvenile*

This measure shows the percent of juvenile offenders under the jurisdiction of Multnomah County who committed a new criminal offense within 1 year of their initial offense. The delay in data availability is due to this lag between the initial offense and the 1 year reoffense point.

The recidivism rate for juveniles has been between 36% and 38% for the most current 5 year period available.



Source: Multnomah County Department of Community Justice, Research and Evaluation Unit

## Safety Priority: Indicators

I want to feel safe at home, work, school, and at play.

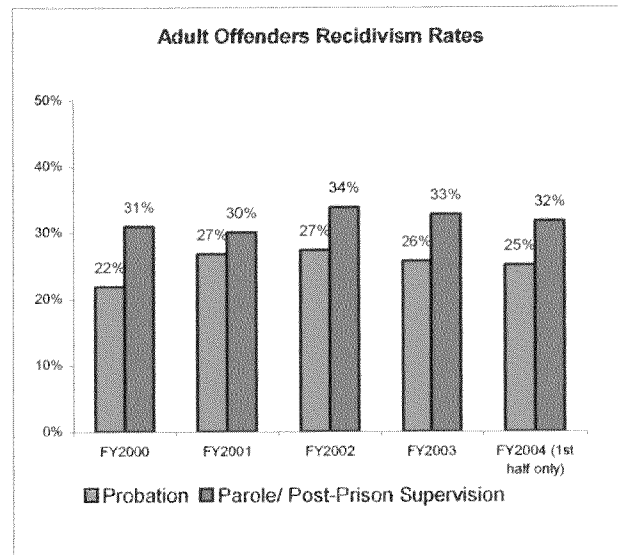
---

### Adult

This measure shows the percentage of adult offenders who were convicted of a new felony crime in the three year period after supervision began, broken out by type of release condition.

Probationers are those who have been assigned supervision as a sanction for their offenses rather than going to jail. Parole/Post-Prison Supervision refers to those offenders who are released conditionally released from jail.

The adult recidivism rate has remained fairly constant, with rates higher for Parole/Post-Prison Supervision than for Probation.



Source: Multnomah County Department of Community Justice, Research and Evaluation Unit

### Notes:

The juvenile and adult measures differ in that juvenile rates are reported by the initial offense date (a first offense in 2002 with a second offense in 2003 is reported in 2002). The adult rate follows the cohort through a three year period, then reports at the end of those three years (the FY04 figure is the rate for the group that began supervision in FY01).

## Vibrant Communities Priority: Indicators

I want to have clean, healthy neighborhoods with a vibrant sense of community.

---

### 1. Environmental and Health Index

This measure is under development in collaboration with Portland State University and the City of Portland. No data are currently available, but are expected by December 2005.

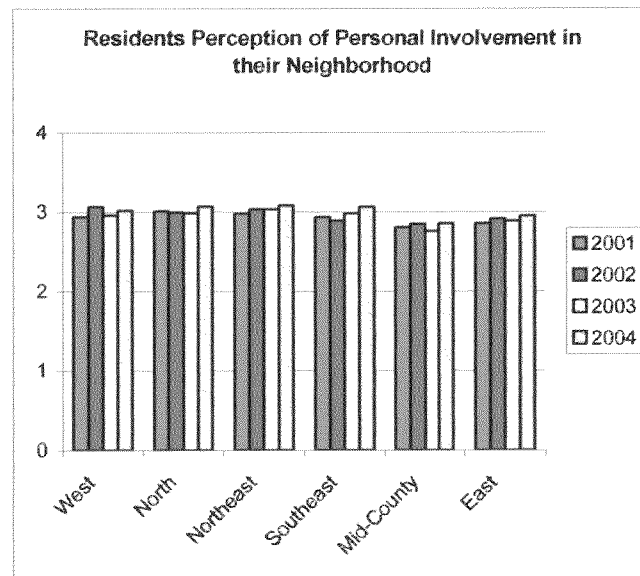
### 2. Citizen Perception of Personal Involvement in Neighborhoods

#### *Personal Involvement in Neighborhoods Index*

This chart shows data by area of the county taken from the Auditor's Office's annual Citizen Survey. It is an average of three questions:

1. Very few of my neighbors know me
2. I can recognize most of the people who live on my block
3. I regularly stop and talk with the people in my neighborhood

Responses are reported on a scale of 1-4, with 4 showing the strongest level of agreement with the statement.



Source: Multnomah County Auditor's Office Citizen Survey

### 3. Citizen Perception of Adequacy of Cultural, Recreational, and Lifelong Learning Opportunities

These measures are under development to be included in the 2005 Auditor's Office Citizen Survey. No data are currently available.

**Education Outcome Team**  
***I want all children in Multnomah County to succeed in school***

**Department of School and Community Partnerships**

March 1, 2005

**Program Offers to the Education Outcome Team**

21005 Early Childhood Services  
 21015A School Services – Full Service Schools – Community Schools (SUN) 43 schools  
 21015B School Services – Full Service Schools – Community Schools (SUN) 4 schools  
 21016A School Services – Full Service Schools – Touchstone (current program model @10 mos)  
 21016B School Services – Full Service Schools – Touchstone (expand to 12 mos)  
 21018 School Services – Social & Support Services for Educational Success  
 21020A School Services – Full Service Schools – School Attendance Initiative (10 mos)  
 21020B School Services – Full Service Schools – School Attendance Initiative (12 mos)  
 21022 School Services – Alcohol, Tobacco and Other Drug Services  
 21023 School Services – Technical Assistance for Gender-Specific Services to Girls  
 21024 School Services – Technical Assistance and Direct Services for Sexual Minority Youth  
 21025A School Services – Full Service Schools – School Attendance Initiative (adds 500k)  
 21025B School Services – Full Service Schools – School Attendance Initiative (adds year round capacity to 500k offer)

**Strategies Addressed by Each DSCP Offer**

**Strategy 1: Ensuring that the basic needs of students are met as they relate to school readiness and school success.**

<b>DSCP Offer</b>	<b>How it addresses the strategy</b>
21005: Early Childhood Services	<ul style="list-style-type: none"> <li>• Supportive and quality child care offered; link to other services</li> <li>• Increase and improved parenting skills</li> <li>• Readiness to learn proxy indicators are embedded in programs</li> <li>• Information and education to parents about importance of early literacy (provided directly and/or brokered)</li> </ul>
21015 A & B: School Services – Full Service Schools – SUN Community Schools (both offers)	<ul style="list-style-type: none"> <li>• Provide on site and/or link to community resources so that families are stable and have supports to meet needs</li> <li>• Connect directly with other in-house programs so all services are available on site</li> </ul>
21016 A & B: School Services - Touchstone	<ul style="list-style-type: none"> <li>• Direct connection with families; assess strengths and needs &amp; provide or broker social services</li> </ul>
21016B: School Services – Touchstone	Ditto above; Year round
21018: School Services – Social and Support Services for Educational Success	<ul style="list-style-type: none"> <li>• School day and after school social service supports</li> <li>• Culturally specific services to targeted populations to facilitate school communication and learning</li> <li>• Bridge understanding about how school system works for non-native English speaking families</li> <li>• Link back to parents and family and connect or provide other support services</li> </ul>



## Strategy 2: Supporting caregivers in preparing children to learn.

<b>DSCP Offer</b>	<b>How it addresses the strategy</b>
21005: Early Childhood Services	<ul style="list-style-type: none"> <li>• Supportive and quality child care offered</li> <li>• Increase and improve parenting skills; modeling positive parenting</li> <li>• Readiness to learn proxy indicators are embedded in programs</li> </ul>
21015 A & B: School Services – Full Service Schools – SUN Community Schools (both offers)	<ul style="list-style-type: none"> <li>• Adult education to increase skills</li> <li>• Family educational events</li> <li>• Parent training on how to support learning at home, understanding the school system &amp; child development</li> </ul>
21016A: School Services - Touchstone	<ul style="list-style-type: none"> <li>• Planning and concrete steps to support child's academic success &amp; family self sufficiency</li> <li>• Parenting support</li> </ul>
21016B: School Services – Touchstone	Able to do this year round
21018: School Services – Social and Support Services for Educational Success	<ul style="list-style-type: none"> <li>• Social service supports to address basic needs so family can focus on educational efforts of children</li> <li>• Age appropriate parenting information so expectations are realistic</li> </ul>
21020A & B and 21025 A & B: School Services – Full Service Schools – School Attendance Initiative	Brokering services to address basic needs and barriers to attendance so family can get child to attend

## Strategy 3: Promote reading by the third grade

<b>DSCP Offer</b>	<b>How it addresses the strategy</b>
21015 A & B: School Services – Full Service Schools – SUN Community Schools (both offers)	<ul style="list-style-type: none"> <li>• Classes and groups focused on reading and literacy with emphasis on students who are below benchmark levels and/or identified by educators as needing additional reading work.</li> <li>• Academic support programs are aligned with School Improvement Plan which has this priority goal too</li> <li>• Family literacy nights and parent training and outreach</li> </ul>

## Strategy 4: Promote retention beyond the fifth grade

<b>DSCP Offer</b>	<b>How it addresses the strategy</b>
21015 A & B: School Services – Full Service Schools – SUN Community Schools (both offers)	<ul style="list-style-type: none"> <li>• Meaningful engagement opportunities</li> <li>• Reach out to youth struggling in school</li> <li>• Academic support programs are aligned with School Improvement Plan which has this priority goal too</li> <li>• Activities to provide bridge to middle school; ensure smooth transition</li> <li>• Continuity of SUNCS supports for students from ES to MS (in some cases)</li> </ul>
21018: School Services – Social and Support Services for Educational Success	<ul style="list-style-type: none"> <li>• Middle school students are focus, specifically with Regional hub agencies</li> <li>• Special focus on culturally specific populations of youth who have historically become disengaged in school in</li> </ul>

#### Strategy 4: Promote retention beyond the fifth grade

DSCP Offer	How it addresses the strategy
	<p>middle and high school years</p> <ul style="list-style-type: none"> <li>Services engage parents in child's education; break down barriers for parents to participate in education system</li> </ul>
21022: School Services – Alcohol, Tobacco and Other Drug Services	Prevent and treat ATOD use and misuse; ATOD use begins to be seen as significant barrier to school participation and increases likelihood of drop out
21023: School Services – Technical Assistance for Gender Specific Services to Girls	Provide training and technical assistance for service providers working with adolescent girls, key years when students may fall behind and eventually drop out, due to social factors
21024: School Services – Technical Assistance and Direct Services for Sexual Minority Youth	<ul style="list-style-type: none"> <li>Focus on adolescent population</li> <li>Provide supports to SMY youth and increase capacity of service providers to offer sensitive and relevant service and support</li> </ul>

#### Strategy 5: Bridge the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school.

DSCP Offer	How it addresses the strategy
21015 A & B: School Services – Full Service Schools – SUN Community Schools (both offers)	<ul style="list-style-type: none"> <li>Low adult/student ratio fosters relationships</li> <li>Culturally appropriate programming</li> <li>Additional learning opportunities for students who are behind (helps close the achievement gap)</li> <li>Link with social services – bring and coordinate into the school building, on site</li> <li>Provide enriching activities that engage youth in school; engagement in these activities can extend into more engagement in the classroom</li> </ul>
21016A: School Services - Touchstone	Emergent (& emergency) needs as identified by families are identified and met
21016B: School Services – Touchstone	Ditto above; focus on year round
21018: School Services – Social and Support Services for Educational Success	<ul style="list-style-type: none"> <li>Focus on culturally specific populations</li> <li>Provide services in native language while supporting English learning</li> <li>Ortiz Center</li> </ul>
21020A & B and 21025 A & B: School Services – Full Service Schools – School Attendance Initiative	<ul style="list-style-type: none"> <li>Barriers to student attendance identified; services directly provided or brokered (linked to)</li> <li>Connection between SAI staff, student, family and school is fostered</li> </ul>
21022: School Services – Alcohol, Tobacco and Other Drug Services	<ul style="list-style-type: none"> <li>ATOD use is a direct barrier to school participation</li> <li>Program screens, assesses, educates and offers treatment to reduce this problem</li> </ul>
21023: School Services – Technical Assistance for Gender Specific Services to Girls	Build competence in service delivery providers so services are positive for girls, building self esteem to keep them engaged and in school
21024: School Services – Technical Assistance and Direct Services for Sexual Minority Youth	<ul style="list-style-type: none"> <li>Provide support and skill building to keep SMY youth attending and succeeding in school</li> <li>Build competence in service providers to support SMY academic experience</li> </ul>

**Strategy 6: Provide early education services that prepare children to learn.**

<b>DSCP Offer</b>	<b>How it addresses the strategy</b>
21005: Early Childhood Services	<ul style="list-style-type: none"><li>• Parent education on early literacy</li><li>• Developmental screenings &amp; check for immunizations and follow up so that any areas where child may be behind are addressed</li><li>• Parent/child interactive classes teach early skills</li><li>• Connect with other resources (Library, and Child Care networks eg) that support / strengthen these efforts</li></ul>

## OUTCOME

**I want all children in Multnomah County to succeed in school.**

### Education Program Offers (6 Health offers)

40007	Students Today Aren't Ready for Sex (STARS)
40014	Lead Poisoning Prevention
40020	Immunization
40026A & 40026B	Healthy Birth and Early Childhood Services (Part A & B)
40047	School-Based Health Centers

### Education Outcome Team Indicators of Success:

1. Percentage of entering kindergarten students who meet specific developmental standards for their age

These offers will positively impact this indicator:

40014	Lead Poisoning Prevention
40020	Immunization
40026A & 40026B	Healthy Birth and Early Childhood Services (Part A & B)

2. Percentage of growth in school mastery (data de-aggregated based on demographics) as measured by standardized testing
3. Synthetic graduation rate

These offers will positively impact this indicator:

40007	Students Today Aren't Ready for Sex (STARS)
40026A & 40026B	Healthy Birth and Early Childhood Services (Part A & B)
40047	School-Based Health Centers

### Selection Strategies- We are looking for program offers that:

1. Ensure the basic needs of children and parents are met, including the needs for physical and mental health, as they relate to school readiness or school success.

All of these offers provide physical health care services to children with an emphasis on school readiness and/or school completion. In the case of Healthy Birth, there is also a strong parental "readiness" component.

40014	Lead Poisoning Prevention
40020	Immunization
40026A & 40026B	Healthy Birth and Early Childhood Services (Part A & B)
40047	School-Based Health Centers

2. Support caregivers and parents in preparing their children to learn.

These offers support parents in preparing their children to learn, being ready and/or remaining in school.

40026A & 40026B	Healthy Birth and Early Childhood Services (Part A & B)
40047	School-Based Health Centers

## Education

3. Provide early education services that prepare children for kindergarten.
4. Promote reading at grade level by third grade.
5. Promote student retention beyond the fifth grade.
6. Bridge the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school.

All of the Health Department offers bridge gaps and breakdown the barriers by preventing; intervening or treating health conditions that would other wise impede engagement or school success. In the case of STARS, Healthy Birth, and School Based Health Clinics preventing teen pregnancy or supporting parenting teens is a significant focus.

40007	Students Today Aren't Ready for Sex (STARS)
40014	Lead Poisoning Prevention
40020	Immunization
40026A & 40026B	Healthy Birth and Early Childhood Services (Part A & B)
40047	School-Based Health Centers

**OUTCOME**

**I want my Government to be accountable at every level.**

**Accountability Program Offers (1 Health offer)**

**40017 Vital Records**

**Accountability Outcome Team Indicators of Success:**

1. Perception of trust and confidence
2. Satisfaction with service quality, effectiveness and price

The indicators for Accountability are subjective. The above were developed as proxy measures to reveal the accountability relationship between citizens and their government. Both measures are qualitative and based on citizen perception.

**3. Price of Government**

The Price of Government is a quantitative measure calculated as the sum of taxes, fees and charges divided by the total personal income of the community. The price represents the number of cents out of every dollar in the community committed to pay for government services.

**Selection Strategies- We are looking for program offers that:**

1. Increase community's understanding of and involvement in the County's programs and decision-making.
2. Manage assets and service delivery costs effectively.
3. Strengthen County workforce competencies and the environment needed to achieve quality results.
4. Evaluate and streamline regulatory compliance efforts and internal processes.
5. Provide reliable information for decision-making, improving results, and reporting results.

We are looking for program offers that:

- Report results to the community 40017 Vital Records
- Commit to having measurable results that can be easily quantified, used in decision making, and communicated to constituents
- Focus evaluation efforts on potentially high impact areas
- Propose collaborative approaches to measurement, decision-making, and performance reporting
- Provide capacity to evaluate performance to implement changes to improve results 40017 Vital Records

## OUTCOME

I want to feel safe at home, work, school, and at play.

### Safety Program Offers (3 Health offers)

40002	Emergency Medical Services
40025	Public Health Emergency Preparedness
40064	Regional Health System Emergency Preparedness

### Safety Outcome Team Indicators of Success:

1. Reported index crime rate per 1,000 persons – Person and Property
2. Citizen perception of safety. (Multnomah County Auditor's Citizen Survey)

All of the Health offers will positively impact this indicator:

40002	Emergency Medical Services
40025	Public Health Emergency Preparedness
40064	Regional Health System Emergency Preparedness

3. Percentage of adults and juveniles convicted of a crime who commit additional crimes (i.e. recidivism rates).

### Selection Strategies- We are looking for program offers that:

1. Hold offenders responsible for their actions and apply appropriate consequences
2. Safety system components work effectively together

All of the Health Department offers address this Safety strategy, by providing services that are collaborative and work effectively with other parts of the safety systems, as well as the public and private healthcare systems.

40002	Emergency Medical Services
40025	Public Health Emergency Preparedness
40064	Regional Health System Emergency Preparedness

3. Engage communities in defining needs and level of involvement
4. Intervene early to keep juveniles out of the public safety system
5. Treat drug/alcohol addiction and mental health issues
6. Install and maintain community resources that contribute to citizen safety

All of the Health Department offers address this Safety strategy.

40002	Emergency Medical Services
40025	Public Health Emergency Preparedness
40064	Regional Health System Emergency Preparedness

**OUTCOME**

**I want all Multnomah County residents and their families have their basic living needs met.**

**Basic Living Needs Program Offers: (21 Health offers)**

Clinical Services

Corrections Health (9 offers) #40034A&B, 40035, 40036, 40037A&B, 40038, 40065A&B  
Primary Care (3 offers) # 40039 A-C  
Dental Services #40041  
The Women, Infants and Children's (WIC) Program #40048  
Children's Assessment Services at the Children's Receiving Center #40049  
Breast & Cervical Health #40050  
Medicaid/Medicare Eligibility #40030

Community Health Services

HIV Care Services #40023  
Communicable Disease Prevention & Control #40057  
STD, HIV, Hepatitis C Community Prevention Program #40061  
Health Inspections & Education #40056

**Basic Living Needs Outcome Team Indicators of Success:**

1. The number and percentage of people in Multnomah County with incomes above 185% of the Federal Poverty Level.
2. The number and percentage of renters who pay no more than 30% of income for housing and utilities
3. People to assess their own health through the Behavioral Risk Factor Surveillance System (This indicator measures an individual's perception of their health.)

**Selection Strategies- We are looking for program offers that:**

1. Provide access to care that addresses the needs of the whole person, including behavioral and physical health care, and social services needed to deliver acute and/or continuing care.

Most of the Clinical Services are direct health care services

Corrections Health existing service offers (40034 A&B, 40035, 40036, 40037A&B, 40038)  
Corrections Health new Wapato offers 40065A&B  
Primary Care 40039A-C  
Dental Services 40041  
The Women, Infants and Children's (WIC) Program 40048  
Children's Assessment Services at the Children's Receiving Center 40049  
Breast & Cervical Health 40050

Also Community Health Services that include a treatment component

Communicable Disease Prevention & Control 40057  
STD, HIV, Hepatitis C Community Prevention Program 40061



Basic Living Needs/Safety Net

2. Educate, prevent and/or intervene to keep people from experiencing health, housing or economic crises.

These services have a strong education, prevention and/or intervention strategy

Medicaid/Medicare Eligibility 40030

Health Inspections & Education 40056

HIV Care Services 40023

All the treatment services include education, prevention and intervention services

Corrections Health existing service offers (40034 A&B, 40035, 40036, 40037A&B, 40038)

Corrections Health new Wapato offers 40065A&B

Primary Care 40039A-C

Dental Services 40041

The Women, Infants and Children's (WIC) Program 40048

Children's Assessment Services at the Children's Receiving Center 40049

Breast & Cervical Health 40050

Communicable Disease Prevention & Control 40057

STD, HIV, Hepatitis C Community Prevention Program 40061

3. Ensure easy access to appropriate information, referral, and assistance to people needing help with basic needs, including food, shelter, and clothing.

These services have a strong information and referral element

Medicaid/Medicare Eligibility 40030

HIV Care Services 40023

All of the direct health care services include information and referral for service within the clinic or for other social service supports

Corrections Health existing service offers (40034 A&B, 40035, 40036, 40037A&B, 40038)

Corrections Health new Wapato offers 40065A&B

Primary Care 40039A-C

Dental Services 40041

The Women, Infants and Children's (WIC) Program 40048

Children's Assessment Services at the Children's Receiving Center 40049

Breast & Cervical Health 40050

Communicable Disease Prevention & Control 40057

STD, HIV, Hepatitis C Community Prevention Program 40061

4. Provide or link people to comprehensive community supports and services that lead to and/or keep people in stable, affordable housing.

HIV Care Services 40023

5. Provide readily available and accessible crisis services that include family centered plans and/or individual case management for long-term stability.

6. Support and educate family and caregivers, paid and non-paid.

HIV Care Services 40023

Primary Care 40039A-C

Children's Assessment Services at the Children's Receiving Center 40049

The Women, Infants and Children's (WIC) Program 40048

## Basic Living Needs/Safety Net

### Programs not assigned to Basic Living Needs (that could have been):

#### **Education Outcome team**

While all of these services provide for a basic need they have a strong education or school readiness/school success component:

*Early Childhood Services*

*School Based Health Clinics*

*Immunization Services*

*Lead Poisoning and Prevention*

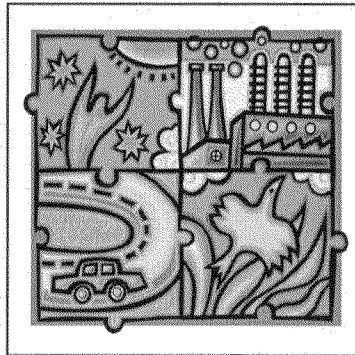
#### **Safety Outcome team**

*Emergency Medical Service (EMS)* provides rapid emergency medical response, but has a stronger linkage with the community's perception of safety.

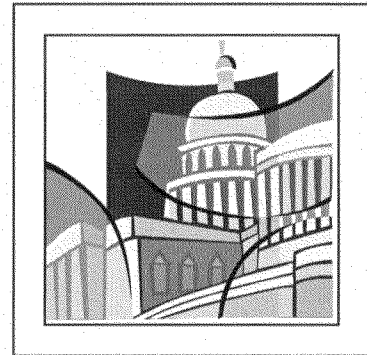
# Priority-Based Budgeting



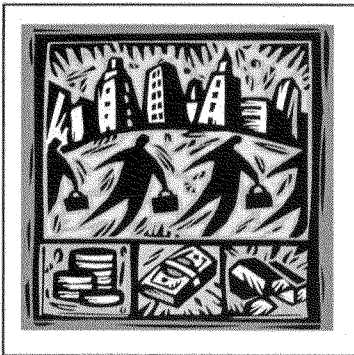
Basic Living Needs



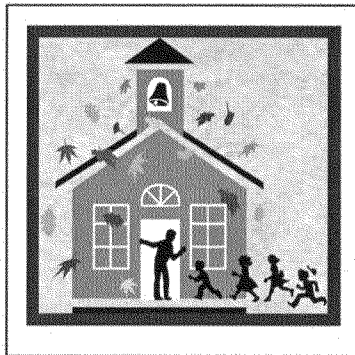
Safety



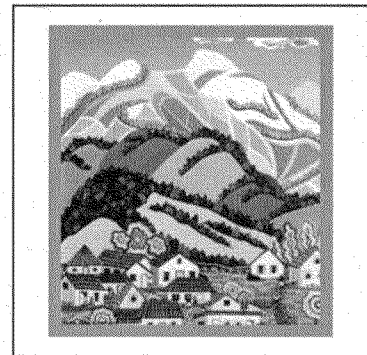
Accountability



Thriving Economy



Education



Vibrant Communities

## Work Sessions

Volume One

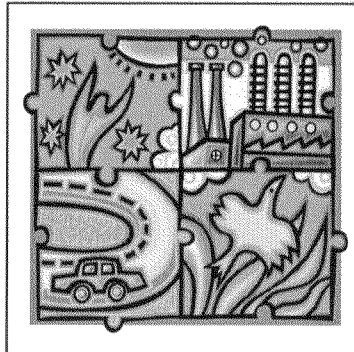
Multnomah County Chair and Commissioners  
March 1, 2005 and March 2, 2005



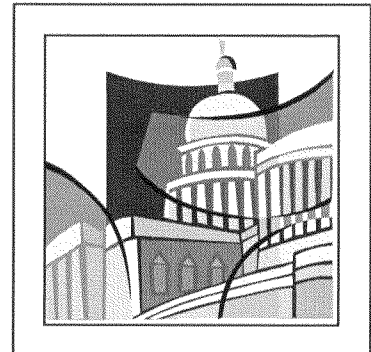
# Priority-Based Budgeting



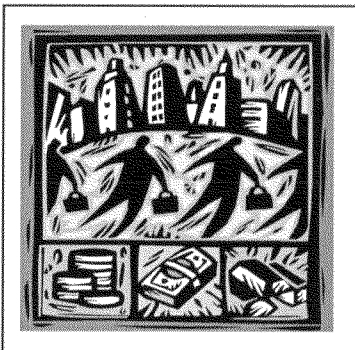
Basic Living Needs



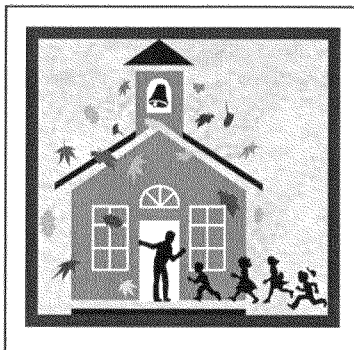
Safety



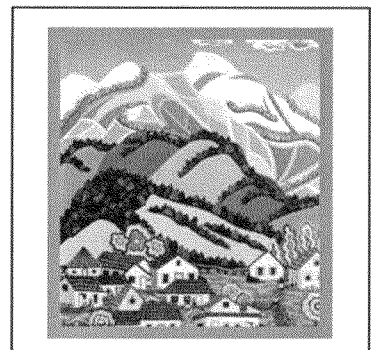
Accountability



Thriving Economy



Education



Vibrant Communities

## Work Sessions

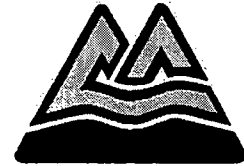
### Volume One

**Design Team FY 2006 Process**  
**MULTNOMAH COUNTY OREGON**

3/1/2005

8:30 a.m. – 12:00 p.m.

Boardroom



3/2/2005

8:30 a.m. – 12:00 p.m.

Boardroom

---

**Agenda BCC Briefing**

---

1. Opening Comments – Diane Linn (5 min.)
2. Where We Are –
  - a. Review of the Work Plan
    - i. Step 1 -Confirm Fiscal Parameters, Priorities (12/16/04)  
**DONE!**
    - ii. Step 2 – Outcome Teams Develop Results Maps, Strategies and Indicators for Using Multnomah County Resources (1/18) -  
**DONE!**
    - iii. Step 3 –Departments Develop Program Offers for Each Priority (2/1) - **DONE!**
    - iv. Step 4 – Offers Ranked by Outcome Teams Based on Contribution to Priority Area (2/28) – **DONE!**
    - v. Step 5 – Board Ranks Offers Based on their Contribution to Priority (3/18)
    - vi. Step 6 - Outcome Teams develop “order of selection” of program offers in each priority (3/28)
    - vii. Step 7 – Chair develops Executive Budget (5/05)
    - viii. Step 8 – Board reviews, modifies and adopts County Budget (6/9)
3. Overview of Today’s Worksession (3/1) and Wednesday’s Worksession (3/2) – Dave Boyer, Karyne Dargan, PSG (5 min)
4. Things to Consider When Reviewing Program Offers – PSG (5 min)
  - Is the offer for a discrete program showing specific results for specific customers? Or does it lump programs/services together within the same offer?
    - a. Does it show specific results for specific customers?
    - b. Are services separate (i.e. children from adults)?
    - c. How it helps the County reach its priority?
  - Is the offer linked very clearly to one or more specific points on the Priority Map or Selection Strategies? Is it linked to other Priority Areas?
  - Are the performance measures meaningful and described in a way that the reader would understand why that measure is a good indicator of progress towards the priority?

- Does the offer identify any mandates? If it is mandated, what does the mandate say about level of service and funding?

5. Refresher on Results Map, Indicators, and Presentations by Departments on Program Offers.

- ***I want to have clean, healthy neighborhoods with a vibrant sense of community*** – Dave Houghten, Jill Wolf (5 min)
  - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min):
  - Department Program Offer (5 min per)–
    - The context for program offers...
    - Contributions to Priority Outcome...
    - Specific customers addressed, results & performance expected
    - Connection to strategy/ map
    - What's different about these offers from the status quo is
    - If mandated, the mandate says...
    - Why this approach represents best value/ dollar...
  - Department Presenting on Program Offers:
    - Commission on Children & Families
    - Library
    - Community Services
  - Questions on Other Program Offers
- ***I want all children in Multnomah County to succeed in school*** – Wendy Lear, Scott Asphaugh (5 min)
  - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min)
  - Department Program Offer (5 min per)–
    - The context for program offers...
    - Contributions to Priority Outcome...
    - Specific customers addressed, results & performance expected
    - Connection to strategy/ map
    - What's different about these offers from the status quo is
    - If mandated, the mandate says...
    - Why this approach represents best value/ dollar...
  - Department Presenting on Program Offers:
    - Department of School & Community Partnerships
    - County Human Services
    - Health Department
    - Library
  - Questions on Other Program Offers

- ***I want my government to be accountable at every level*** – Tom Guiney, Kathy Tuneberg (5 min)
  - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min)
  - Department Program Offer (5 min per)–
    - The context for program offers...
    - Contributions to Priority Outcome...
    - Specific customers addressed, results & performance expected
    - Connection to strategy/ map
    - What's different about these offers from the status quo is
    - If mandated, the mandate says...
    - Why this approach represents best value/ dollar...
  - Department Presenting on Program Offers:
    - Citizen Involvement Committee
    - Finance, Budget, Assessment & Taxation
    - Business Services
  - Questions on Other Program Offers

6. Wrap-Up – PSG (5 min)

---

## **Agenda BCC Briefing**

---

Agenda for Wednesday, 3/2 Worksession

1. Review of Today's Agenda – PSG
  2. Refresher on Results Map, Indicators, Presentations by Departments on Program Offers.
- ***I want Multnomah County to have a thriving economy*** – Mary Shortall, Mike Oswald (5 min)
    - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min):
    - Department Program Offer (5 min per)–
      - The context for program offers...
      - Contributions to Priority Outcome...
      - Specific customers addressed, results & performance expected
      - Connection to strategy/ map
      - What's different about these offers from the status quo is
      - If mandated, the mandate says...
      - Why this approach represents best value/ dollar...
    - Department Presenting on Program Offers:
      - Strategic Investment Program
      - Community Services

- Finance, Budget, Assessment & Taxation
  - Business Services
- Questions on Other Program Offers
- ***I want to feel safe at home, work, school, and at play*** – Becky Porter, Carol Ford, Hector Roche (5 min)
  - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min)
  - Department Program Offer (5 min per)-
    - The context for program offers...
    - Contributions to Priority Outcome...
    - Specific customers addressed, results & performance expected
    - Connection to strategy/ map
    - What's different about these offers from the status quo is
    - If mandated, the mandate says...
    - Why this approach represents best value/ dollar...
  - Department Presenting on Program Offers:
    - Sheriff's Office
    - District Attorney's Office
    - Community Justice
    - Health Department
- Questions on Other Program Offers
- ***I want all Multnomah County residents and their families to have their basic living needs met*** – Kathy Tinkle, Tom Simpson (5 min)
  - Report on Marquee Indicator Data – Suzanne Flynn, Sarah Landis, Auditor's Office (5 min)
  - Department Program Offer (5 min per)-
    - The context for program offers...
    - Contributions to Priority Outcome...
    - Specific customers addressed, results & performance expected
    - Connection to strategy/ map
    - What's different about these offers from the status quo is
    - If mandated, the mandate says...
    - Why this approach represents best value/ dollar...
  - Department Presenting on Program Offers:
    - Department of School & Community Partnerships
    - County Human Services
    - Health Department
    - Community Justice
- Questions on Other Program Offers

3. Next Steps, adjourn



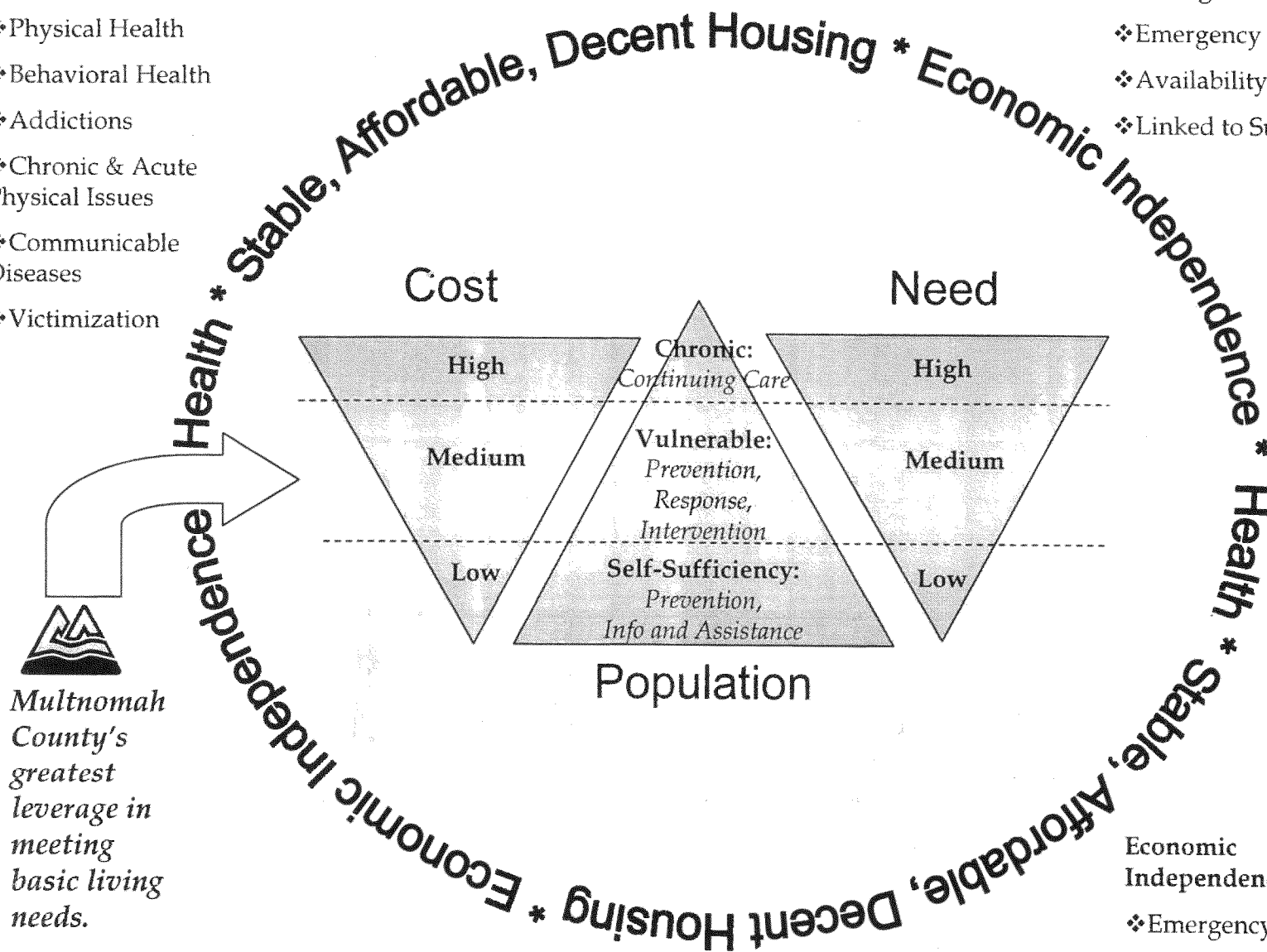


# Health Factors:

- ❖ Physical Health
- ❖ Behavioral Health
- ❖ Addictions
- ❖ Chronic & Acute Physical Issues
- ❖ Communicable Diseases
- ❖ Victimization

# Housing Factors:

- ❖ Emergency Needs
- ❖ Availability
- ❖ Linked to Supports



Multnomah County's greatest leverage in meeting basic living needs.

# Economic Independence:

- ❖ Emergency Needs
- ❖ Living Wages
- ❖ Job Training

January 17, 2005

Basic Living Needs Map

# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
NOND	10017	Early Childhood/Preventing Abuse	New Program	149,271	0	2.00
NOND	10018	Family Advocate Model-Child Abuse Prevention	Existing Operating	0	199,939	0.00
NOND	10022	SIP Community Housing	Existing Operating	0	615,027	0.00
NOND	10025	Elders in Action	Existing Operating	158,140	0	0.00
NOND	10027	Portland Business Alliance (Project Respond)	Existing Operating	107,513	0	0.00
NOND	10042	Oregon Food Bank Debt Service Payment	Existing Operating	64,450	0	0.00
NOND	10050	Information and Referral/211	New Program	309,250	0	0.00
DA	15014	Victim's Assistance	Existing Operating	478,037	257,196	8.00
DA	15016	Child Support Enforcement	Existing Operating	400,000	2,736,020	28.00
OSCP	21003	Energy Services	Existing Operating	1,142,029	8,072,071	10.00
OSCP	21007	Emergency Services	Existing Operating	528,624	1,396,472	2.00
OSCP	21009	Homeless Families	Existing Operating	811,981	2,963,995	4.00
OSCP	21011	Runaway Youth	Existing Operating	445,968	203,738	0.00
OSCP	21012	Housing Services	Existing Operating	359,414	520,643	2.00
		ADS Public Guardian/Conservator Ramp-down				
DCHS	25008A	Toward Closure	Existing Operating	674,005	154,741	7.00
		ADS Public Guardian/Conservator Restore				
DCHS	25008B	Current Service Level	Existing Operating	308,955	20,573	3.00
		ADS Adult Care Home Program Reduced Service				
DCHS	25009A	Level	Existing Operating	380,806	795,468	8.00
		ADS Adult Care Home Program Current Service				
DCHS	25009B	Level	Existing Operating	150,976	229,876	4.00
DCHS	25010	ADS Long Term Care (LTC)	Existing Operating	1,468,960	19,944,652	213.00
DCHS	25011	ADS Community Access	Existing Operating	1,742,794	5,500,975	16.00
DCHS	25013	ADS Safety Net ITAX	Existing Operating	2,706,124	33,602	5.00
DCHS	25015	ADS Adult Protective Services	Existing Operating	893,904	3,067,710	35.00
DCHS	25017	DD Basic Needs	Existing Operating	1,087,187	58,162,873	37.00
DCHS	25018	DD Life-Line Services, ITAX	Existing Operating	607,807	27,101	9.00
DCHS	25019	DD Access and Protective Services	Existing Operating	89,813	864,305	10.00
DCHS	25020	DD LifeLine Services	Existing Operating	937,629	2,324,659	22.00
DCHS	25023A	A&D Community Services ITAX	Existing Operating	550,687	459,416	10.00
DCHS	25026	A&D Acupuncture	Existing Operating	52,377	37,104	0.00
DCHS	25028	A&D Recovery Community Services Program	Existing Operating	854	28,689	0.00
DCHS	25029	A&D Transitional Housing	Existing Operating	214,813	22,956	0.00
DCHS	25030	A&D Detoxification	Existing Operating	760,691	1,497,318	0.00
DCHS	25031	A&D Adult Outpatient ITAX	Existing Operating	682,574	1,481,006	0.00
DCHS	25032	A&D Youth Residential Treatment	Existing Operating	267,984	12,866	0.00
DCHS	25034	Gambling Addiction Treatment	Existing Operating	24,830	833,652	0.00

# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
DCHS	25035	A&D Abuse Prevention	Existing Operating	69,495	178,897	0.00
DCHS	25037	A&D Client Basic Needs Services	Existing Operating	57,555	7,292	0.00
DCHS	25038	A&D Adult Residential ITAX	Existing Operating	762,151	5,243,966	0.00
DCHS	25039	A&D Synthetic Opiate Medication	Existing Operating	534,020	362,063	0.00
DCHS	25040	A&D Severely Addicted Multi-Diagnosed ITAX	Existing Operating	1,237,326	59,404	0.00
DCHS	25045	MH Respite/Sub-acute	Existing Operating	51,420	1,726,446	0.00
DCHS	25046	MH Inpatient Services	Existing Operating	125,035	4,198,043	0.00
DCHS	25048	MH Emergency Holds	Existing Operating	32,979	1,107,234	0.00
DCHS	25049	MH Court Examiners	Existing Operating	82,501	3,960	0.00
DCHS	25050	MH Crisis Call Center ITAX	Existing Operating	1,140,108	1,046,282	19.00
DCHS	25051A	MH Crisis Services ITAX	Existing Operating	2,728,379	1,611,884	0.00
DCHS	25051B	MH Crisis Services Additional Capacity	Existing Operating	232,253	0	0.00
DCHS	25053	MH Crisis Transportation	Existing Operating	1,563	52,476	0.00
DCHS	25054	MH Crisis Funds	Existing Operating	4,064	136,436	0.00
DCHS	25055	MH Commitment Investigators ITAX	Existing Operating	223,914	1,328,767	13.00
DCHS	25056	MH Commitment Monitors	Existing Operating	116,651	653,035	8.00
DCHS	25060	MH Transitional Housing	Existing Operating	325,437	552,722	0.00
DCHS	25061A	MH Older & Disabled Services	Existing Operating	5,219	175,215	0.00
		MH Older & Disabled Services Additional Capacity	Existing Operating	197,432	0	0.00
DCHS	25061B	MH Residential Treatment ITAX	Existing Operating	835,072	1,579,925	6.00
DCHS	25062	MH Youth Gang Outreach	Existing Operating	224,814	10,793	0.00
DCHS	25063	Eastern European MH	Existing Operating	77,344	3,713	0.00
DCHS	25064	Therapeutic School	Existing Operating	21,882	734,657	0.00
DCHS	25065	MH Bienestar	Existing Operating	461,064	91,007	4.00
DCHS	25066	MH Outpatient Services	Existing Operating	344,953	11,581,752	0.00
DCHS	25070A	MH Family Care Coordination ITAX	Existing Operating	149,563	620,674	7.00
DCHS	25071	MH Child & Family Match	Existing Operating	116,701	5,602	0.00
DCHS	25073	MH/A&D Services to African American Women	Existing Operating	2,907	97,604	0.00
DCHS	25074	Child Out of Home MH Services	Program Alt/Reconstruct	56,645	1,901,818	0.00
DCHS	25075	MH Services for Young Children	Existing Operating	905,458	469,097	11.00
DCHS	25076	Child Abuse MH Services	Existing Operating	419,283	58,796	4.00
DCHS	25078	MH For Uninsured County Residents ITAX	Existing Operating	2,101,681	100,902	0.00
DCHS	25080	Gateway Children's Campus	Existing Operating	4,690	130,628	0.00
DCHS	25082A	General DV Services	Existing Operating	1,051,999	675,300	4.00
DCHS	25082B	Centralized DV Access Line	Existing Operating	63,557	0	0.00
DCHS	25083A	Culturally Specific DV	Program Alt/Reconstruct	516,146	0	0.00
DCHS	25083B	HUD DV Housing	Existing Operating	58,938	404,327	0.00
DCHS	25085	Youth Alcohol and Drug Outpatient Services	Existing Operating	142,342	405,752	0.00

# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
DCHS	25087	Family Involvement Team	Existing Operating	7,921	265,935	0.00
DCHS	25088	Mental Health Beginning Working Capital	Existing Operating	0	1,653,869	0.00
DCHS	25089	Family Alcohol & Drug Free Network (FAN)	Existing Operating	6,648	223,206	0.00
DCHS	25090	A&D Housing Services for Dependent Children "Housing a New Beginning", Resource Book for Women and Families in Recovery & Annual Conference	Existing Operating	10,953	367,747	0.00
DCHS	25091	Methamphetamine Treatment Expansion and Enhancement	Existing Operating	204	6,822	0.00
DCHS	25092	Early Childhood MH Services	Existing Operating	15,594	523,540	1.00
DCHS	25094	School Aged MH Services	Program Alt/Reconstruct	43,395	1,066,966	0.00
DCHS	25095	Children's Intensive Community Based MH Services	Program Alt/Reconstruct	205,322	6,893,633	0.00
DCHS	25096	Public Health Clinic MH Outreach	Existing Operating	255,706	8,585,272	0.00
DCHS	25097	MH Provider Tax	Existing Operating	12,503	419,804	0.00
DCHS	25099	MH Hospital Waitlist	Existing Operating	69,635	2,337,987	0.00
DCHS	25100	Culturally Specific Mental Health Services	Existing Operating	12,191	409,309	0.00
DCHS	25101A	Culturally Specific Mental Health Services	Existing Operating	1,080,770	0	0.00
DCHS	25101B	Enhanced	New Program	2,401,144	0	2.00
DCHS	25103	African American DV Capacity Building	New Program	50,862	0	0.00
HD	40023	HIV Care Services	Existing Operating	494,435	3,012,364	3.00
HD	40030	Medicaid/Medicare Eligibility	Existing Operating	40,574	739,446	8.00
HD	40034A	Corrections Health-Detention Center Up to 370 beds	Existing Operating	3,342,448	61,406	24.00
HD	40034B	Corrections Health - Detention Ctr From 371 to 702 beds	Existing Operating	2,626,214	0	19.00
HD	40035	Corrections Health -Donald E Long Corrections Health-River Rock Alcohol & Drug Treatment (RR) and Multnomah County Work Release Center (MWRC)	Existing Operating	804,446	7,906	5.00
HD	40036	Corrections Health-Inverness Up to 465 beds	Existing Operating	169,526	1,838	1.00
HD	40037A	Corrections Health - Inverness 466 to 1,014 beds	Existing Operating	2,838,854	63,212	19.00
HD	40037B	Corrections Mental Health Treatment	Existing Operating	3,332,568	0	22.00
HD	40038	Primary Care (North & Northeast Clinics)	Existing Operating	1,841,704	16,837	13.00
HD	40039A	Primary Care (LaClinica, Westside including HIV Clinic)	Existing Operating	3,009,698	10,295,180	66.00
HD	40039B	Primary Care (East and Mid County)	Existing Operating	3,012,137	11,111,416	70.00
HD	40039C	Dental Services	Existing Operating	2,994,617	13,220,865	91.00
HD	40041		Existing Operating	2,257,670	9,399,951	78.00

# **PROGRAM OFFER SUMMARY by Priority Area**

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
HD	40048	The Women, Infants and Children's (WIC) Program	Existing Operating	890,747	2,134,750	35.00
HD	40049	Children's Assessment Services at the Children's Receiving Center	Existing Operating	186,167	175,083	3.00
HD	40050	Breast & Cervical Health	Existing Operating	69,118	441,525	3.00
HD	40056	Health Inspections & Education	Existing Operating	2,405,497	25,138	22.00
HD	40057	Communicable Disease Prevention & Control STD, HIV, Hepatitis C Community Prevention	Existing Operating	2,593,127	1,795,738	32.00
HD	40061	Program	Existing Operating	3,014,382	1,886,322	33.00
HD	40065A	Corrections Health - Wapato Up to 325 beds	New Program	2,553,983	0	22.00
HD	40065B	Corrections Health - Wapato 326 to 525 beds	New Program	970,514	0	8.00
DCJ	50052A	Family Court Services	Existing Operating	481,754	709,023	10.00
DCJ	50052B	Family Court Services-Marriage & Family Counselor	Existing Operating	291,367	2,251	3.00
CS	90031	Housing Program	Existing Operating	120,269	500	1.00

# Multnomah County Budget Priority Setting

**Basic Living Needs : All Multnomah County residents and their families have their basic living needs met .**

**FY 2006**

Narrative, Selection Strategies and Map 1/18/2005 (.pdf)

Success Indicators: What's used to measure success 2/2/2005 (.pdf)

**Results maps** are high-level visual representations that show the path to a desired result, in this case the county's priority areas. Using words or images, the maps help tell the story of what actions and factors contribute to achieving the priority.

Many factors contribute to a result, some more than others. Results maps make clear what matters and how much. Key steps to creating results maps include:

- Assessing what is known about both proven and promising practices.
- Finding research and evidence of what matters most to producing each result.
- Describing the relative significance or contribution of each factor.
- A visual (the Result Map) that best captures and clearly communicates the cause-effect relationships.

**Selection strategies** summarize how the County can best deliver the priorities; they also articulate what the County will do to achieve the desired outcomes.

The Outcome Teams will study the key factors that contribute to their assigned priority, based on the best available data and research. They will recommend three to six selection strategies for each priority, which will be used to prioritize the program offers and to assist the Chair and the Board of County Commissioners in decision-making.

To develop the selection strategies, Outcome Teams consider questions such as these:

- Which strategic choices generally have the greatest impact for the money?
- What is the County's strategic framework looking for and what are other jurisdictions doing that works?
- What should the County to more of? Less of? Differently?

# Multnomah County Budget Priority Setting

## Outcome Teams

### Planning for Fiscal Year 2006

**Outcome Teams** recommend strategies that the County should pursue to produce the intended priority outcomes.

Outcome Teams develop cause and effect theories, identifying the factors that contribute most to producing the result. From a "map" of these theories, Outcome Teams develop their selection strategies.

Selection strategies describe how the County intends to "procure" a result, i.e., what types of programs and services it would like to buy in the budget, based on the cause-effect theory, in order to produce the result.

Outcome teams ultimately submit to the County Chair a rank-ordered recommendation of the programs and services they believe are most likely to contribute to the result, while also accounting for mandates, fund limitations, obligations and other purchasing parameters.



**FY 06 Priority Based Budgeting  
MULTNOMAH COUNTY OREGON**



**Basic Living Needs Outcome Team:** Joy Belcourt, Sandy Haffey, David Koch, Tanya McGee, Julie Neburka, Mary Orr, Tom Simpson (Facilitator), Kathy Tinkle (Team Leader).

**I. Priority – Result to be realized, as expressed by citizens**

**All Multnomah County residents and their families are able to meet their basic living needs.**

We are fortunate to live in a community where most of our families, friends, and neighbors are able to meet their basic living needs and more. Health, housing, and the income to obtain and maintain these basic living needs provide the foundation for people to create a vibrant community, a thriving economy, and other societal benefits.

Many members of our community are vulnerable, however, and any one of us could fall victim to an accident or other misfortune. Our goal is to ensure that every member of our community is able to meet his or her basic living needs, and we believe that our community, through the Multnomah County government, plays an important role in providing access to information, temporary assistance to those in need, and ongoing assistance to vulnerable people with no other means of support.

Several assumptions underlie the selection strategies that follow.

- "Health" is defined very broadly to include all aspects of behavioral and physical health.
- At any given time, there will be a small percentage of community members who are, and will remain, vulnerable. People with physical and mental disabilities, the frail elderly, the seriously and persistently mentally ill, and others experiencing a major life crisis will need ongoing, well-integrated community support to ensure that their basic living needs are met. *Multnomah County has chosen to assume stewardship for the federal and state resources available for vulnerable individuals with no other means of support.*
- Strengthening support for families is a fundamental way to protect vulnerable members of our society. What matters most in families is not their form, but how well they function: as healthy, caring, safe, and stable places for children to grow and learn; as first lines of defense in times of crisis; as sources of life-long mutual support; and as caregivers and advocates for family members who are children, have disabilities, or are elderly. *Public social investments are necessary and contribute to healthy and successful families. Families are a key resource for vulnerable individuals.*
- Even for those fortunate enough to meet their own basic living needs, information about and directions to community resources can assist people in navigating a temporary rough patch in life. *Information and referral should be easily available to all.*

**II. Key Factors, and the dilemma to be found among the factors that influence and/or produce the result**

The Basic Living Needs Priority - All Multnomah County residents and their families are able to meet their basic living needs – is dependent on three primary factors which are *interwoven* as each supports the other for the best outcomes. They include:

- ✓ **Behavioral and physical health**
- ✓ **Stable, affordable and decent housing**
- ✓ **Economic independence**

The following Basic Living Needs Factor Diagram has been modified over the course of our discussions and review of evidence to better represent the dilemma that Multnomah County faces in its desire to help people meet their basic living needs. The dilemma is that the fewest people with the greatest needs consume the most resources. The majority of people with the fewest needs consume the fewest resources. The Basic Living Needs Team has affirmed through a review of research that providing assistance to the people between these two extremes provides the most "leverage" toward the goal of every person in every family in the community meeting their basic living needs. For example, investments in such things as education, prevention and early intervention activities with youth and families yield significant system savings. Every dollar invested in effective early childhood programming returns over \$8 in benefits to the program participants and society as a whole. According to research studies, absent necessary interventions during early childhood years, some children are more likely to drop out of school, require welfare benefits, and commit crime.

The following factors, both primary and secondary, have the strongest causal effect of influencing or realizing the Basic Living Needs Priority result. It is understood that at any given time, depending upon the needs of the individual or family, one or more of the factors may be most important to meeting a person's basic living needs. Those factors include:

**1. Behavioral and physical health**

- Crisis Response to:
  - Chronic and/or acute physical issues
  - Mental Illness
  - Addictions
  - Communicable disease
  - Victimization
- Health Resources and Services for:
  - Health promotion
  - Education and prevention
  - Episodic, acute and chronic services
  - Maternal, child health
- Info and Referral for:
  - Access to Information
  - Advocacy
  - Triage

- 2. Stable, affordable and decent housing**
  - Emergency Needs
  - Housing linked to supports and services
  - Availability of stable, affordable housing
- 3. Economic independence**
  - Emergency Needs
  - Job training and education
  - Living wages and benefits

**III. Indicators of Success – *How the County will know if progress is being made toward the result?***

- 1. We will measure the percentage of community members not living in poverty by using Census data to evaluate the number and percentage of people in Multnomah County with incomes above 185% of the Federal Poverty Level.**

- This indicator establishes an income standard consistent with federal guidelines and at least approaches what might be considered a living wage. The source of the data to track this indicator is the American Community Survey. The most current available information is from calendar year 2003, with 2004 data becoming available by mid-2005.

Most social scientists believe that the federal poverty standards established in 1964 are too low to accurately gauge "poverty." Entitlement programs typically use the Federal Poverty Level (FPL) plus XX% to determine eligibility for services. For example, a commonly used measure of children living poverty is statistics collected for the Free & Reduced Lunch Program. Children receive a free lunch at school if their family income level is below 130% of the FPL; they receive a reduced-price lunch if their family income level is below 185% of the FPL.

- 2. We will measure the number and percentage of renters who pay no more than 30% of income for housing and utilities**

- This indicator is designed to capture reasonable costs for housing and utilities in relation to an established income index. This measure enables us to make comparisons between Multnomah County and other jurisdictions, both local and national.

- 3. We will ask people to assess their own health through the Behavioral Risk Factor Surveillance System**

- This indicator measures an individual's perception of their health. It is conducted annually by Centers for Disease Control & Prevention and is broken out by county back to 1998. This measure was chosen for its specificity, comparability, and increased clarity.

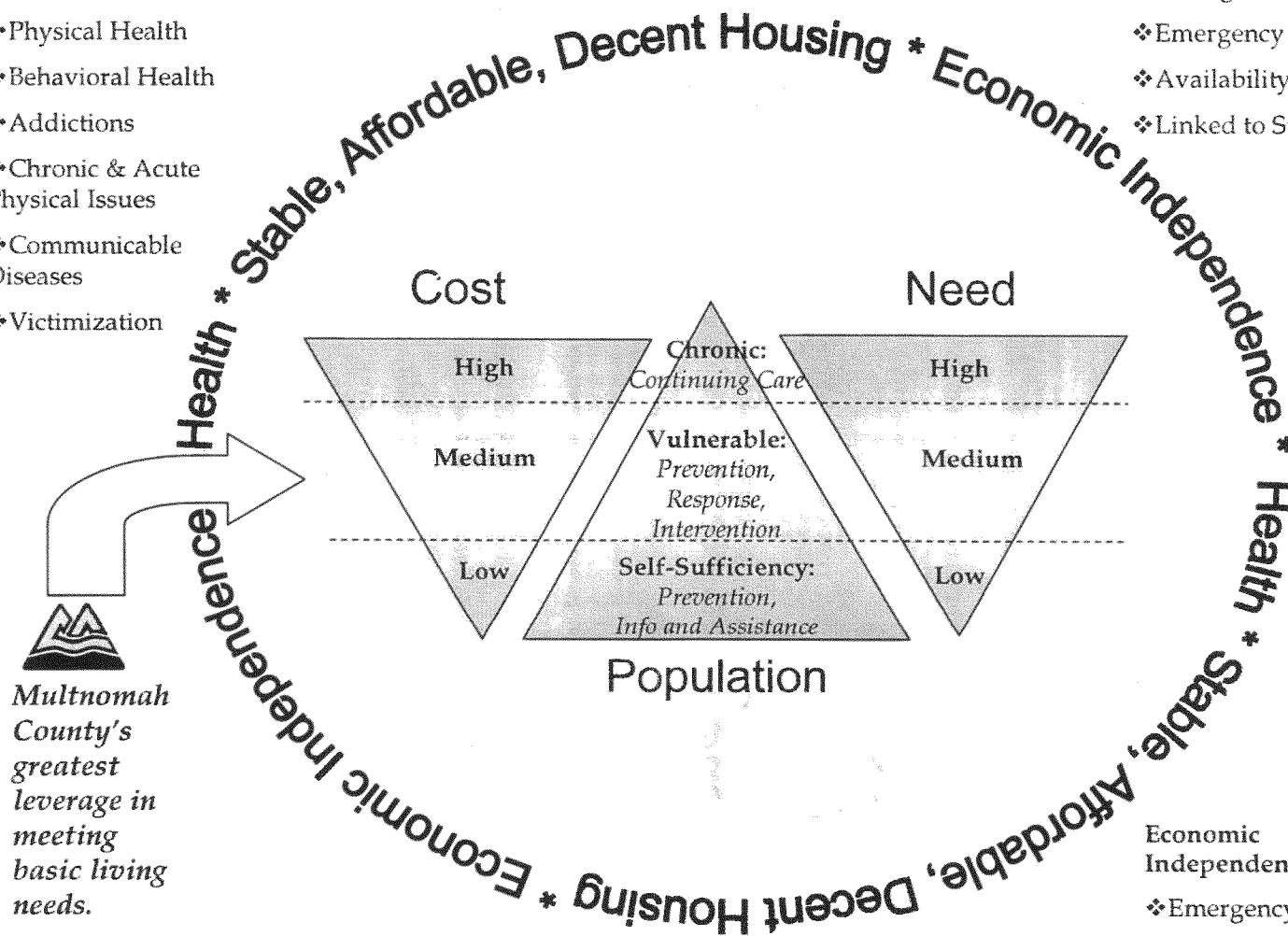
These indicators were chosen because they: 1) are readily measurable; 2) contain data elements currently collected; 3) allow comparison with other jurisdictions; 4) were consistently cited by experts and referenced in material we reviewed; and 5) are recognized as accepted national standards in the health and social service fields.

**Health Factors:**

- ❖ Physical Health
- ❖ Behavioral Health
- ❖ Addictions
- ❖ Chronic & Acute Physical Issues
- ❖ Communicable Diseases
- ❖ Victimization

**Housing Factors:**

- ❖ Emergency Needs
- ❖ Availability
- ❖ Linked to Supports



Multnomah County's greatest leverage in meeting basic living needs.

January 17, 2005

Basic Living Needs Map

**Economic Independence:**

- ❖ Emergency Needs
- ❖ Living Wages
- ❖ Job Training

#### IV. Selection Strategies – Values and Overarching expectations

Combining the evidence gathered in the mid-year priority setting process, team discussions, knowledge, and professional judgment of team members several important and over-arching values emerged that the team supports as being key to realizing this priority. **We would expect every program offer to incorporate the following:**

*Multnomah County should take a lead role in developing new, and strengthening current, public and private partnerships to identify and address service gaps which may be barriers to an integrated, comprehensive continuum of service supports: emergency, short term and long term;*

*To maximum service efficiency there must be inter-departmental and cross-jurisdictional coordination, collaboration and communication;*

*Education, prevention, and early intervention services have the best return on investment for all factors related to the Basic Living Needs priority;*

*To be most effective, services are family centered, culturally competent and delivered in a culturally appropriate manner; and,*

*Multnomah County assumes responsibility for providing resources to vulnerable individuals with no other means of support.*

#### **Basic Living Needs Selection Strategies: Focused choices to realize results**

We are looking for program offers that:

- Provide access to care that addresses the needs of the whole person, including behavioral and physical health care, and social services needed to deliver acute and/or continuing care.
- Educate, prevent and/or intervene to keep people from experiencing health, housing or economic crises.
- Ensure easy access to appropriate information, referral, and assistance to people needing help with basic needs, including food, shelter, and clothing.
- Provide or link people to comprehensive community supports and services that lead to and/or keep people in stable, affordable housing.
- Provide readily available and accessible crisis services that include family centered plans and/or individual case management for long-term stability.
- Support and educate family and caregivers, paid and non-paid.

Information gleaned from a variety of experts and research sources as presented to the mid-year priority team and reviewed and discussed by the Outcome Team illuminated numerous themes. Support for these themes was quite consistent across multiple bases of evidence.

## Basic Living Needs Outcome Team

One striking example is the critical necessity of stable/affordable housing. Time and again the evidence illustrated the interconnectedness of each defining element of basic living needs (food, shelter, health and source of income), and how interdependent these are. This is especially true from the standpoint of leveraging service delivery, through collaboration and coordination, and thus maximizing benefits in relation to the investment of scarce county resources.

In addition to the factors, part of the evidence we used to develop the strategies builds on the County's Early Childhood Framework, Poverty Elimination Framework, and School-Age Policy Framework. Common themes throughout both the Frameworks and strategies include: a focus on entire families; delivery of culturally competent services; affordable, stable and decent housing; and, coordination and collaboration as a core business practice.

We realize that each of the frameworks do not touch on every strategy, but there were strong connections between the strategies above with particular components of each framework.

### Early Childhood Framework

- Strengthening families.
- Early education and prevention.
- Competent and coordinated health and social services.
- Accessible and affordable childcare.

### Poverty Elimination Framework

- Family focused service delivery.
- Adequate healthcare and needed social services.
- Living wage.

### School-Age Policy Framework

- Information and referral.
- Involving families in their children's lives.
- Alignment of health, social services and education.
- One system/one backbone.

### Ten-Year Plan to End Homelessness

- Effective rent assistance program.
- Supportive housing.
- Stable and affordable housing.

## Basic Living Needs Priority: Indicators

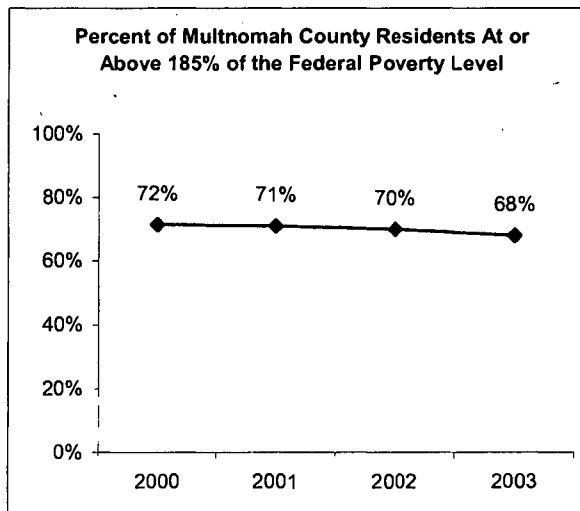
I want all Multnomah County residents and their families to have their basic living needs met.

### 1. Percent of residents with incomes at or above 185% of the federal poverty level.

#### *Residents above 185% of poverty*

The chart shows the percentage of Multnomah County residents whose earnings put them at 185% of the federal poverty level or above. It is intended to show the percentage of residents with adequate means for basic living.

The most current 4 years of data available (through 2003) show a decline of 5 percent, indicating fewer residents are earning at 185% of the federal poverty level.



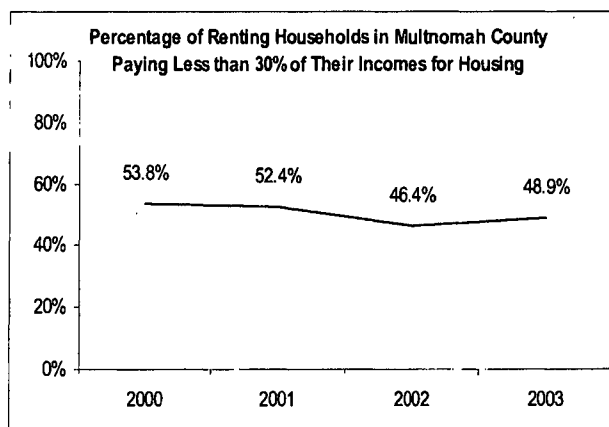
Source: Census Bureau's American Community Survey

### 2. Percent of renting households paying less than 30% of their income for housing.

#### *Percent of income on housing*

This indicator is intended to measure the affordability of local housing, with particular focus on rentals. 30% of income on housing is generally considered an affordability threshold.

The percentage of Multnomah County households that pay less than 30% of their income fell between 2000 and 2003. This could mean that rental housing is becoming less affordable for the county's families.



Source: Census Bureau's American Community Survey

## Basic Living Needs Priority: Indicators

**I want all Multnomah County residents and their families to have their basic living needs met.**

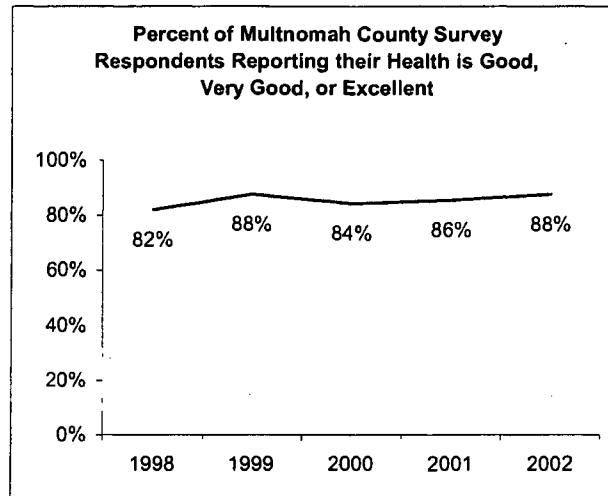
---

### 3. Residents' perception of their own health.

#### *Perception of health*

The state of Oregon conducts an annual survey that asks residents to respond to a number of health related questions. This measure shows the percentage of respondents reporting that their health is good, very good, or excellent.

Between 1998 and 2002, the most current years available, this measure has fluctuated with an overall increase, moving from 82% to 88% reporting good or better health.



Source: Behavioral Risk Factor Surveillance System, Oregon  
Department of Human Services



## **Program Offers**

---

**Please refer to  
Volume Two**



**“I WANT TO FEEL SAFE AT HOME,  
WORK, SCHOOL, AND AT PLAY”**



# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
NOND	10031	Building Space for State-Required Functions	Existing Operating	3,083,891	0	0.00
NOND	10033	DSS-Justice	Existing Operating	857,410	0	0.00
NOND	10043	Local Public Safety Coordinating Council	Existing Operating	0	192,100	1.00
NOND	10056	Court Appearance Notification System	New Program	40,000	0	0.00
DA	15001	Medical Examiner	Existing Operating	1,139,843	0	10.00
DA	15005	Felony Trial Unit A- Property	Existing Operating	1,930,062	0	16.00
DA	15006	Felony Trial Unit B-Drugs	Existing Operating	1,469,837	363,292	16.00
DA	15007	Felony Trial Unit C-Gangs	Existing Operating	1,615,444	0	12.00
DA	15008	Felony Trial Unit D-Violent Person crimes	Existing Operating	1,156,555	0	8.00
DA	15009	Felony Pre-Trial	Existing Operating	848,289	0	8.00
DA	15010	Investigations (Felony)	Existing Operating	616,832	47,010	5.00
DA	15012	Juvenile Court Trial Unit	Existing Operating	1,461,146	1,117,468	20.00
DA	15013	Domestic Violence Unit	Existing Operating	1,189,166	208,338	12.00
DA	15015	Child Abuse Team (MDT)	Existing Operating	837,189	543,710	7.00
DA	15017	Misdemeanor/Community Court	Existing Operating	2,996,225	49,662	32.00
DA	15021	Neighborhood DA	Existing Operating	1,102,045	468,782	11.00
OSCP	21004	Gang Prevention Services	Existing Operating	401,232	153,418	1.00
OSCP	21010	Homeless Youth System	Existing Operating	2,357,706	1,159,868	1.00
DCHS	25024	DUII Evaluation	Existing Operating	579,524	336,480	9.00
DCHS	25025A	A&D Outstationed Staff: Alcohol and Drug Assessment, Referral, and Consultation Services	Existing Operating	62,910	422,171	5.00
DCHS	25025B	A&D Outstationed Staff: Alcohol and Drug Assessment, Referral, and Consultation Services - Additional Capacity	Existing Operating	33,529	0	0.00
DCHS	25027	African American Youth A&D Treatment	Existing Operating	16,705	560,859	0.00
DCHS	25033	DUII Victims' Impact Panel	Existing Operating	2,524	84,726	1.00
DCHS	25036	A&D Sobering ITAX	Existing Operating	598,467	385,772	0.00
DCHS	25072	Sexual Offense and Abuse Prevention Program	Existing Operating	69,682	254,548	0.00
HD	40002	Emergency Medical Services	Existing Operating	106,036	1,265,285	5.00
HD	40025	Public Health Emergency Preparedness	Existing Operating	135,667	679,596	4.00
HD	40064	Regional Health System Emergency Preparedness	Existing Operating	121,671	283,756	3.00
DCJ	50006	Adult Offender Mental Health Services	Existing Operating	995,424	101,227	0.00
DCJ	50007	Adult Substance Abuse Services-Outpatient	Existing Operating	279,176	379,698	0.00
DCJ	50008A	Substance Abuse Services For Men-Residential 47 beds	Existing Operating	2,141,091	54,038	0.00
DCJ	50008B	Substance Abuse Services For Men- Residential 24 beds	Existing Operating	1,093,324	27,594	0.00

# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
		Substance Abuse Services For Men - Residential				
DCJ	50008C	14 Beds	Existing Operating	735,324	32,831	0.00
DCJ	50009	Adult Drug Diversion Program	Existing Operating	852,700	31,885	0.00
		Substance Abuse Services For Women -				
DCJ	50012A	Residential 30 Beds	Existing Operating	1,413,582	35,872	0.00
		Substance Abuse Services For Women -				
DCJ	50012B	Residential 45 Beds	Existing Operating	474,065	11,965	0.00
DCJ	50013	Pretrial Services - Adult Offenders	Existing Operating	1,898,767	47,880	23.00
DCJ	50017	Adult High Risk Drug Unit	Existing Operating	413,041	841,725	10.00
DCJ	50018	Adult Enhanced Bench Probation	Existing Operating	41,327	161,169	2.00
DCJ	50019	Adult DUII Felony & Misdemeanor	Existing Operating	50,343	197,936	2.00
		Adult Domestic Violence Supervision/Deferred				
DCJ	50020	Sentencing	Existing Operating	1,259,373	412,733	16.00
		Adult Offender Field Services - Misdemeanor				
DCJ	50022	Supervision	Existing Operating	2,331,515	56,557	24.00
		Adult Offender Field Services - Felony				
DCJ	50023	Supervision	Existing Operating	3,010,788	12,571,220	142.00
		Adult Sex Offender Treatment & Management				
DCJ	50024	Program	Existing Operating	574,728	273,120	2.00
		Day Reporting Center - Adult Sanctions &				
DCJ	50025	Services	Existing Operating	838,951	1,036,010	18.00
		Londer Learning Center- Adult Sanctions &				
DCJ	50026	Services	Existing Operating	255,814	795,927	7.00
DCJ	50027	Adult Community Service - Formal Supervision	Existing Operating	206,041	654,850	8.00
		Adult Community Service - Community Court &				
DCJ	50028	Bench Probation	Existing Operating	683,010	15,908	9.00
DCJ	50030	Family Services Unit	Existing Operating	1,061,337	24,766	10.00
		River Rock Treatment Program For Adult				
DCJ	50031A	Offenders - Residential	Existing Operating	3,061,350	175,735	27.00
		River Rock Treatment Program For Adult				
DCJ	50031B	Offenders- Community Care	Existing Operating	348,320	8,834	0.00
DCJ	50036A	Juvenile Detention Services -- 32 bed base	Existing Operating	8,883,643	723,521	44.00
DCJ	50036B	Juvenile Detention -- 48 beds	Existing Operating	2,226,436	17,008	17.00
DCJ	50038	Juvenile Sex Offender Probation Supervision	Existing Operating	909,684	6,945	8.00
DCJ	50041	Juvenile Informal Intervention	Existing Operating	1,320,455	509,205	14.00
DCJ	50042	Juvenile Formal Probation Services	Existing Operating	2,984,929	762,986	22.00
DCJ	50044	Gang Resource Intervention Team (GRIT)	Existing Operating	474,050	537,143	7.00
DCJ	50045	Juvenile Accountability Programs	Existing Operating	1,266,179	123,172	11.00
DCJ	50047	Early Intervention Unit (EIU)	Existing Operating	260,141	140,687	4.00

# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
DCJ	50049	Juvenile Sex Offender Residential Treatment	Existing Operating	1,008,169	578,237	5.00
DCJ	50050A	RAD-Juvenile Secure Residential A&D Treatment	Existing Operating	1,043,805	791,741	8.00
DCJ	50050B	RAD Expansion	New Program	244,095	207,880	2.00
		Juvenile Multi-Systemic Treatment Therapy Team				
DCJ	50051	(MST)	Existing Operating	536,533	220,809	5.00
DCJ	50053	Reclaiming Futures	Existing Operating	71,935	344,760	2.00
DCJ	50055	Communities of Color Partnership (COCP)	Existing Operating	172,314	787,144	0.00
DCJ	50056	The Gun Elimination Program	New Program	252,703	6,373	3.00
DCJ	50057	Youth Gang Outreach	Existing Operating	565,081	46,506	0.00
DCJ	50058	Chronic and Serious Youth Offender Program	New Program	596,981	0	7.00
		Assessment and Treatment for Youth and				
DCJ	50060	Families (ATYF)	Existing Operating	1,015,132	113,688	7.00
DCJ	50062	Juvenile - Latino Shelter Care	New Program	258,341	0	0.00
DCJ	50065	Adult Pretrial Release Program Option	Program Alt/Reconstruct	1,129,885	0	11.00
DCJ	50066	Adult Electronic Monitoring	New Program	368,205	0	2.00
DCJ	50068	Transition Services Unit - Adult Offender Services	Existing Operating	597,662	112,632	5.00
DCJ	50069	Transitional Service Housing - Adult Offenders	Existing Operating	1,612,684	1,221,874	6.00
DCJ	50070	Forest Project	New Program	1,275,236	0	16.00
		Mandated Treatment Medium Risk Adult				
DCJ	50071	Offenders	New Program	892,391	0	3.00
MCSO	60005B	MCSO Training Option B	New Program	186,556	0	2.00
MCSO	60008	MCSO Classification	Existing Operating	2,703,308	0	27.00
MCSO	60009	MCSO Auxiliary Services	Existing Operating	2,763,021	0	29.00
MCSO	60011A	MCSO Corrections Records - Option A (Days)	Existing Operating	1,950,264	0	22.00
		MCSO Corrections Records - Option B (Swing &				
MCSO	60011B	Grave)	Existing Operating	1,507,427	0	21.00
MCSO	60012A	MCSO Enforcement Records - Option A	Existing Operating	2,051,071	0	27.00
MCSO	60012B	MCSO Enforcement Records - Option B	New Program	60,313	0	1.00
MCSO	60014A	MCSO Facility Security Option A - Jails & Library	Existing Operating	1,958,236	738,583	28.00
MCSO	60014B	MCSO Facility Security Option B - Courts	Existing Operating	1,703,866	0	28.00
MCSO	60015	MCSO Transport	Existing Operating	2,417,508	0	19.00
MCSO	60016A	MCSO Booking & Release Option A (days)	Existing Operating	2,330,292	0	18.00
MCSO	60016B	MCSO Booking & Release Option B (Swing)	Existing Operating	2,074,523	0	18.00
MCSO	60016C	MCSO Booking & Release - Option C (grave)	Existing Operating	1,948,965	0	18.00
MCSO	60017	MCSO Inmate Programs	Existing Operating	2,872,673	0	26.00
MCSO	60018	MCSO Civil Process	Existing Operating	1,801,811	0	18.00

# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
MCSO	60019	MCSO Inmate Welfare & Commissary MCSO Minimum Security Custody Option A	Existing Operating	0	3,212,412	11.00
MCSO	60020A	MWRC	Existing Operating	1,734,652	0	10.00
MCSO	60020B	MCSO Minimum Security Custody Option B	New Program	840,747	0	7.00
MCSO	60021A	MCSO Detention Center Option A	Existing Operating	2,098,834	0	6.00
MCSO	60021B	MCSO Detention Center Option B	Existing Operating	2,996,209	0	24.00
MCSO	60021C	MCSO Detention Center Option C	Existing Operating	2,668,541	0	21.00
MCSO	60021D	MCSO Detention Center Option D	Existing Operating	1,668,797	0	10.00
MCSO	60021E	MCSO Detention Center Option E	Existing Operating	2,114,051	0	17.00
MCSO	60021F	MCSO Detention Center Option F	Existing Operating	1,668,798	0	10.00
MCSO	60021G	MCSO Detention Center Option G	Existing Operating	2,098,334	0	17.00
MCSO	60021H	MCSO Detention Center Option H	Existing Operating	1,592,867	0	10.00
MCSO	60021I	MCSO Detention Center Option I	Existing Operating	2,114,051	0	17.00
MCSO	60021J	MCSO Detention Center Option J	Existing Operating	1,668,798	0	10.00
MCSO	60022A	MCSO Inverness Jail Option A	Existing Operating	1,690,207	2,316,869	27.00
MCSO	60022B	MCSO Inverness Jail Option B	Existing Operating	1,990,050	1,949,479	23.00
MCSO	60022C	MCSO Inverness Jail Option C	Existing Operating	2,044,850	1,743,971	26.00
MCSO	60022D	MCSO Inverness Jail Option D	Existing Operating	2,422,753	1,448,496	29.00
MCSO	60022E	MCSO Inverness Jail Option E	Existing Operating	2,035,589	1,566,744	24.00
MCSO	60022F	MCSO Inverness Jail Option F	Existing Operating	2,875,363	0	14.00
MCSO	60022G	MCSO Inverness Jail Option G	Existing Operating	2,313,227	0	15.00
MCSO	60022H	MCSO Inverness Jail Option H MCSO Community Defined Crime & Investigative Response	New Program	2,004,723	0	18.00
MCSO	60024	Response	Existing Operating	2,478,782	422,266	19.00
MCSO	60025	MCSO Corrections Work Crews	Existing Operating	1,490,544	881,243	15.00
MCSO	60026A	MCSO Wapato Jail Option A	New Program	4,070,818	0	26.00
MCSO	60026B	MCSO Wapato Jail Option B	New Program	2,897,287	0	26.00
MCSO	60026C	MCSO Wapato Jail Option C	New Program	2,940,323	0	26.00
MCSO	60026D	MCSO Wapato Jail Option D	New Program	2,676,258	0	25.00
MCSO	60026E	MCSO Wapato Jail Option E	New Program	2,760,365	0	25.00
MCSO	60026F	MCSO Wapato Jail Option F MCSO Regulatory Services - Alarms & Concealed Weapons	New Program	2,791,631	0	23.00
MCSO	60028	Weapons	Existing Operating	60,232	370,935	4.00
MCSO	60030	MCSO Traffic Safety	Existing Operating	1,113,455	108,342	9.00
MCSO	60032	MCSO Court Services - Courthouse	Existing Operating	2,843,210	0	24.00
MCSO	60033	MCSO Court Services - JC, WE, Relief	Existing Operating	1,951,894	0	12.00
MCSO	60036	MCSO Safe Communities - Eastside	Existing Operating	2,811,468	421,061	22.00
MCSO	60037	MCSO Safe Communities - Westside	Existing Operating	638,059	0	5.00
MCSO	60038	MCSO Safe Communities - Graveyard	Existing Operating	1,370,872	0	9.00

# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
MCSO	60039	MCSO Close Street	Existing Operating	1,363,844	0	13.00
MCSO	60040	MCSO River Patrol	Existing Operating	1,065,440	683,405	13.00
MCSO	60041	MCSO School Resource Officers	Existing Operating	243,688	0	2.00
CBS	71013A	Human Resources - Safety Program	Internal Service	0	347,680	2.00
CBS	71013B	Office Support (for Safety Program)	Internal Service	0	29,488	0.00
CBS	71047	Decision Support System-Justice	Internal Service	0	857,410	4.00
		Justice Bond Fund - DA Mainframe Migration				
CBS	71063	(CRIMES)	Existing Operating	0	350,000	0.00
		Justice Bond Fund - Remaining Capital Projects				
CBS	71064	ESWIS - Complete Mainframe Migration and	Existing Operating	0	1,475,000	0.00
		System Development				
CBS	71066		Existing Operating	0	1,315,000	0.00
CS	90007	Emergency Management	Existing Operating	433,222	3,861,541	3.00



# Multnomah County Budget Priority Setting

**Safety: To feel safe at home, work, school, and at play.  
FY 2006**

Narrative, Selection Strategies and Map 1/18/2005 (.pdf)

Success Indicators: What's used to measure success 2/2/2005 (.pdf)

**Results maps** are high-level visual representations that show the path to a desired result, in this case the county's priority areas. Using words or images, the maps help tell the story of what actions and factors contribute to achieving the priority.

Many factors contribute to a result, some more than others. Results maps make clear what matters and how much. Key steps to creating results maps include:

- Assessing what is known about both proven and promising practices.
- Finding research and evidence of what matters most to producing each result.
- Describing the relative significance or contribution of each factor.
- A visual (the Result Map) that best captures and clearly communicates the cause-effect relationships.

**Selection strategies** summarize how the County can best deliver the priorities; they also articulate what the County will do to achieve the desired outcomes.

The Outcome Teams will study the key factors that contribute to their assigned priority, based on the best available data and research. They will recommend three to six selection strategies for each priority, which will be used to prioritize the program offers and to assist the Chair and the Board of County Commissioners in decision-making. To develop the selection strategies, Outcome Teams consider questions such as these:

- Which strategic choices generally have the greatest impact for the money?
- What is the County's strategic framework looking for and what are other jurisdictions doing that works?
- What should the County to more of? Less of? Differently?

# Multnomah County Budget Priority Setting

Outcome Teams

## Planning for Fiscal Year 2006

**Outcome Teams** recommend strategies that the County should pursue to produce the intended priority outcomes.

Outcome Teams develop cause and effect theories, identifying the factors that contribute most to producing the result. From a "map" of these theories, Outcome Teams develop their selection strategies.

Selection strategies describe how the County intends to "procure" a result, i.e., what types of programs and services it would like to buy in the budget, based on the cause-effect theory, in order to produce the result.

Outcome teams ultimately submit to the County Chair a rank-ordered recommendation of the programs and services they believe are most likely to contribute to the result, while also accounting for mandates, fund limitations, obligations and other purchasing parameters.

**FY 2006 Priority Based Budgeting  
MULTNOMAH COUNTY OREGON**



**I. Priority – Result to be realized, as expressed by citizens**

*"I want to feel safe at home, work, school, and at play".*

**II. Indicators of Success - How the County will know if progress is being made on the result**

The Safety Team re-affirmed the indicators suggested by the Board of County Commissioners to measure safety within our community. These indicators have been discussed and validated with Suzanne Flynn, County Auditor, who will collect the measurement data. The marquee indicators are a sufficient start to measuring the effectiveness of program outcomes that contribute to citizen's feeling safe at home, work, school, and at play. They each have reliable and readily available data sources, are available on a timely basis, and have historical data for analysis and future comparison. It is also expected that programs contributing to these marquee indicators will have lower level indicators and measures which will provide more insights into their movement up or down. We also acknowledge that these indicators do not measure non-public safety contributors to a citizen's feeling of safety, such as emergency preparedness or well maintained neighborhoods, but they are the most relevant to overall sense of safety. The marquee indicators and their data sources are as follows.

- **Reported index crime rate per 1,000 persons – Person and Property**

The data used for monthly Multnomah County Public Safety Briefs comes from the DSS Justice system and the Portland Police Bureau, and the Gresham Police Dept. because it provides the most current data in the areas of strategic focus. Person offences include murder, assault, rape, and robbery. Property offences include larceny, motor vehicle theft, burglary, and arson. Future data will include DUII and Drug Offense rates.

- **Citizen perception of safety. (Multnomah County Auditor's Citizen Survey).**

The Auditor's annual citizen survey collects data on a citizen's sense of safety in their neighborhood. This will be reported for both day and night time. In addition, data will be gathered on student sense of safety from the Oregon Department of Human Services Annual Oregon Health Teens Survey of 11<sup>th</sup> graders in Multnomah County.

- **Percentage of adults and juveniles convicted of a crime who commit additional crimes (i.e. recidivism rates).**

This data is compiled by the Department of Community Justice as part of the statewide Department of Corrections and Juvenile Justice System, and will be reported for Multnomah County.

## SAFETY PRIORITY TEAM

### III. Map of key factors – *Cause and effect map of factors that influence/ produce the result*

Based on evidence, the safety team identified three key factors that significantly contribute to achieving citizens' priority of feeling safe at home, work, school, and play. The recognition of both short and long term needs and impacts is reflected in two equally dominant factors: A **public safety system** which has the ability to immediately prevent and intervene in crime; and **social conditions** which reflect more long term issues that involve complex societal factors. To illustrate this point, a common characteristic of an offender entering the criminal justice system is the lack of one or more basic needs related to adequate, affordable housing, education, or health care. For example, 29%-37% of offenders report unstable housing conditions prior to committing their offense. While the public safety system is needed for immediate, short term response, affordable housing for offenders (indeed, all citizens) has been shown to decrease crime and recidivism. The third, less dominant but nevertheless critically important, factor in realizing the safety priority is **communities**.

It is essential to recognize how all three factors are interconnected, and must work in balance with each other, for citizens to feel safe at home, school, work, and at play.

In selecting these factors, evidence was evaluated from local expert interviews and panel discussions, focus group results, national best practices and, where available, local research. The Safety Outcome Team also represents many collective years of professional experience and wisdom in discrete areas affecting the safety of the community.

A **Public Safety "System"** describes multiple discrete functions which must exist to both prevent crimes, and to then respond when a crime is committed. The system responds by assisting in victims' recovery, while holding offenders accountable. Multiple agencies work together to ensure policing (patrol and investigations), arrest (pre-trial incarceration; cite and release, and community supervision), prosecution, disposition (imprisonment and/or sanctions/supervision including post prison supervision) all occur to create safer communities. An effective system must be a balanced, unified whole. For example, when we put more officers on the street, we also ensure increased capacity in courts, treatment programs, jails and other programs.

It is critical that the Public Safety System provide effective practices for both **adult** and **juvenile** offenders. While a number of practices are similar for the adult and juvenile systems, it is important to note that these are different populations and juveniles should not be treated simply as "little adults." **Early intervention** and proper treatment of juveniles is essential to creating safe communities.

Other factors contributing to a well functioning public safety system include:

- **Offenders** are held **accountable**. They must be responsible for their actions and appropriate, timely consequences must be applied.
- Intra and inter-jurisdictional **agencies must collaborate** and work cooperatively across and between agencies in order to ensure that offenders are arrested, prosecuted, and receive appropriate sanctions and services.

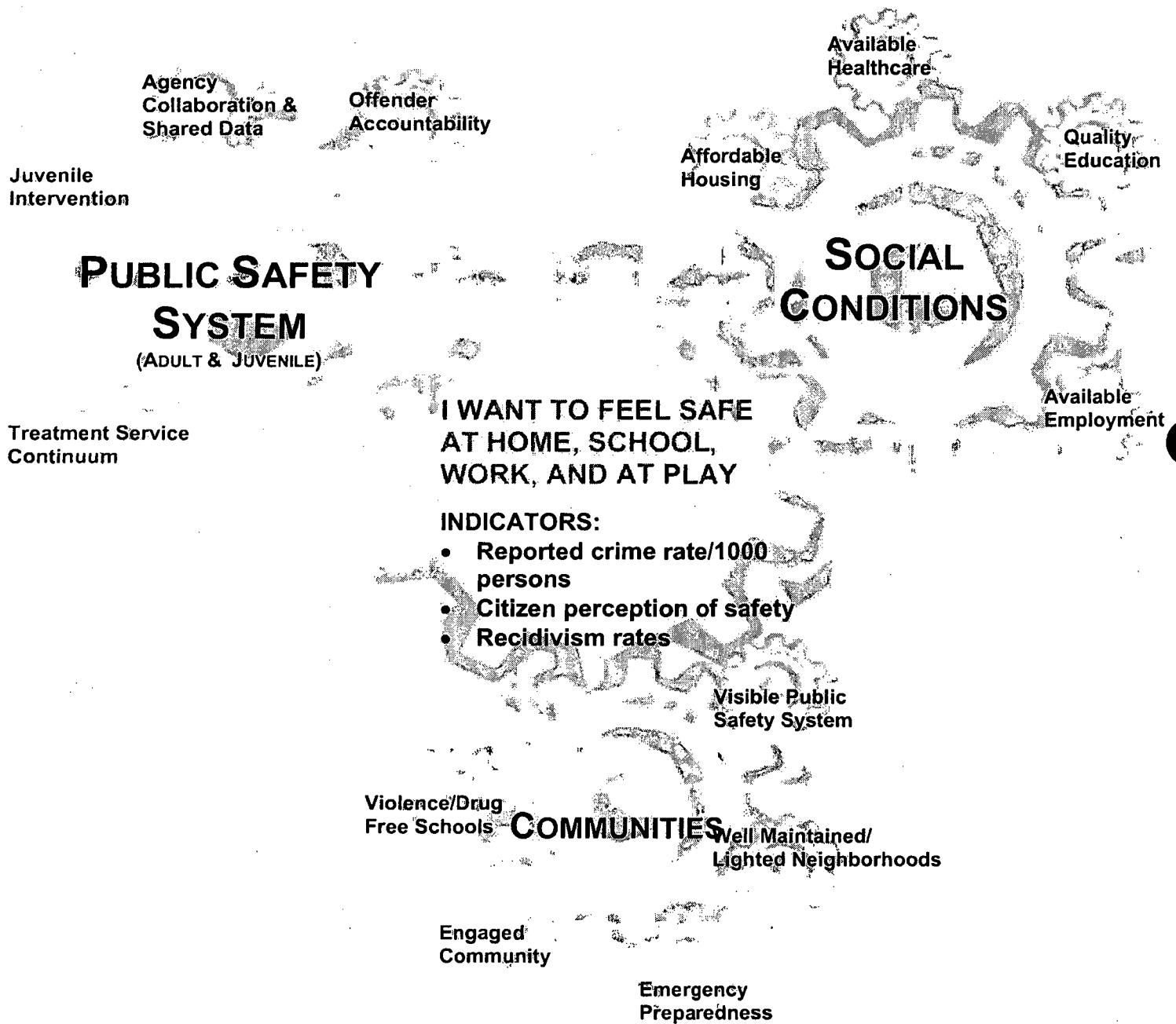
## SAFETY PRIORITY TEAM

- A **continuum of treatment services** must be available to address a range of offenders with treatment appropriate to the needs of the offender. For example, illicit drug use is a factor in 72%-82% of all arrests. It is essential that addiction and other treatment services are available to offenders in order to reduce recidivism.

**Social conditions** are an equally dominant factor in citizen's feeling safe at home, work, school and at play. Evidence shows that for those individuals with criminal attitudes and beliefs, declining social conditions such as **available employment, quality education, available health care, and affordable housing**, can increase crime and recidivism.

Evidence shows that **Communities** who are regularly **engaged with each other**, and with their government, help define problems and solutions, and create a greater sense of safety and government accountability amongst its citizens. For a citizen to feel safe in their community there is a need for a **visible public safety presence, well maintained and lighted neighborhoods, emergency preparedness** on the part of government as well as individual citizens, and **gang, violence and drug-free schools**.

# "I WANT TO FEEL SAFE AT HOME, WORK, SCHOOL, AND AT PLAY"



## SAFETY PRIORITY TEAM

### IV. Selection Strategies – Focused choices to realize results

The Safety Team identified two principles that are the foundation for the selection strategies and are important when considering any program offer.

- Citizen's expect **fair and equitable** treatment for all citizens, victims, and offenders. This includes **culturally competent** staff, and culturally responsible services and sanctions.
- **Evidence** shows that programs have a high probability of contributing to the desired outcomes

Program offers that contribute to the achievement of the following six strategies should be given highest prioritization.

#### 1. Hold offenders responsible for their actions and apply appropriate consequences

Evidence suggests that the most effective public safety system is a balanced public safety system. A 'Streams of Offenders' model provides a system that can address a continuum of crimes and offenders within a stream (e.g. dangerous, violent felons; misdemeanor property offenders; gangs; alcohol and drugs; etc.) with an appropriate and proportional level of response across the system.

The County should select Program Offers that: identify which population or stream of offenders it serves and where it fits in the current system of services and sanctions for that group, both in the public safety system and in the community; and demonstrate that they have the capacity and resources to appropriately address the offender based on the type of offense committed.

#### 2. Safety system components work effectively together

Evidence demonstrates that agency collaboration improves the use of available resources and information, maximizes the range of services available, and eliminates redundant investments in similar programs.

The County should look for program offers that maximize effectiveness and accountability through inter- and intra- agency cooperation and collaboration.

Example: If an offender is receiving mental health treatment before they come into the public safety system, they need to continue to get treatment from the same source while in jail or probation and in the community afterwards. It would eliminate the need for the public safety system to invest in developing services that are already provided elsewhere in the county. We also believe that when individuals are made ineligible for programs when entering the public safety system, this creates a barrier to effective intervention in an offender's behavior.

## SAFETY PRIORITY TEAM

### 3. **Engage communities in defining needs and level of involvement**

Evidence shows that communities sharing the responsibility and ownership of programs with government indicate they feel safer.

The county should prioritize program offers that seek community involvement in determining safety and crime priorities; and processes that engage communities in determining community and public safety system solutions, needs and roles in addressing those priorities.

### 4. **Intervene early to keep juveniles out of the public safety system**

Experts testified that juveniles differ from adults in core ways, and interventions and programs across all factors should address those differences. Early intervention (prior to any interaction with the public safety system, and after the individual enters the juvenile system) reduces juvenile recidivism, and decreases the number of juveniles who end up in the adult public safety system.

Based on this testimony we are looking for program offers that focus on juveniles and that have been effective in keeping juveniles out of the public safety system. We will also look for programs that involve families and caregivers in addressing the conditions that put these youth at risk.

### 5. **Treat drug/alcohol addiction and mental health issues**

Evidence shows that crime rates and recidivism increase when individuals with criminal attitudes and beliefs experience problems such as alcohol/drug addiction, and/or mental illness.

The County should look for Alcohol/drug, and dual diagnosis (addiction and mental health needs) treatment program offers that serve people at risk of committing or recommitting crimes, and especially value those that include an emphasis on connecting these offenders with available housing.

### 6. **Install and maintain community resources that contribute to citizen safety**

Consider program offers that create and maintain healthy and safe environments, including sidewalks, road and bridge maintenance, adequate lighting, safe buildings and other structures, and transportation. Prepare for emergencies and ensure that the roles of government and citizens are well understood should a real emergency occur.



## Safety Priority: Indicators

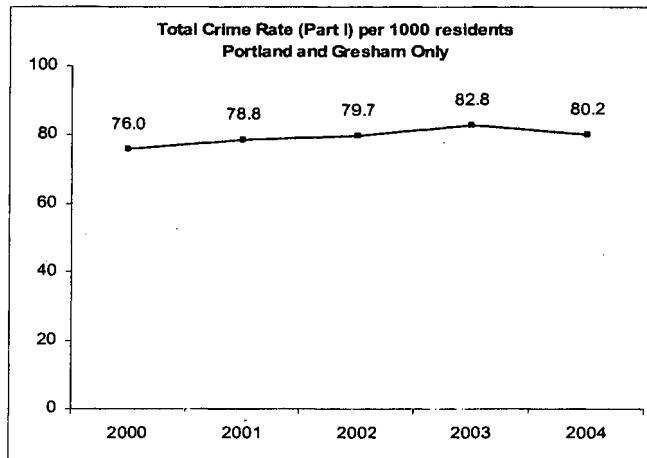
I want to feel safe at home, work, school, and at play.

### 1. Reported Crime Rate per 1,000 Residents (Portland and Gresham Only)

#### *Crime Rate*

This chart shows the rate of reported Part I crimes per 1,000 residents. Part I crimes are: murder, rape, robbery, aggravated assault, burglary, larceny, vehicle theft, and arson. Other crimes, including DUI crimes, are not reported here. The rate decreased between 2003 and 2004 after an increase over the four years prior.

Regular and current crime information is available from the Portland and Gresham police departments, as shown in this chart for 2003 and 2004. Other police agencies in Multnomah County do not participate in this regular reporting. Gresham and Portland combined represent 94% of the County's population.



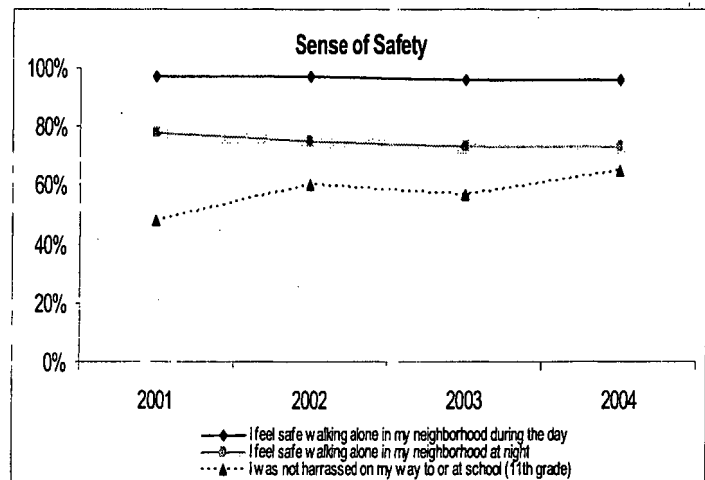
Source: Law Enforcement Data System (years 2000-2002). Portland and Gresham Police Department estimates for 2003 and 2004 as of January 2005.

### 2. Citizen Perception of Safety

#### *Countywide Sense of Safety*

This chart shows two measures taken from the Auditor's Office's annual citizen survey, which asked residents how safe they feel walking in their neighborhoods at night and during the day. Overall, sense of safety at night has declined slightly, while sense of safety during the day has increased.

The third line is from the annual Oregon Healthy Teens Survey, administered in schools. It asks whether students were harassed on their way to school or at school in the last year. Overall, fewer students are reporting harassment.



Sources: County Auditor's Office Citizen Survey, Oregon Department of Human Services Healthy Teens Survey

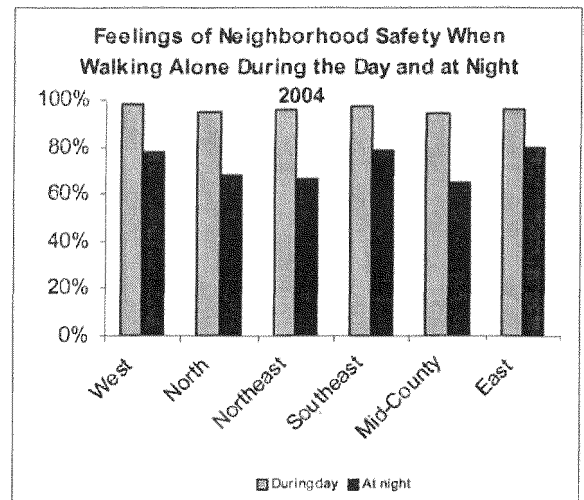
## Safety Priority: Indicators

**I want to feel safe at home, work, school, and at play.**

### *Sense of Safety by Area*

This chart shows residents' sense of safety at night and during the day for 2004, broken down by neighborhood. Mid-County had the lowest sense of safety for both day and night, while West had the highest for day, and Southeast and East had the highest for night.

These data were collected from the Auditor's Office's annual citizen survey.



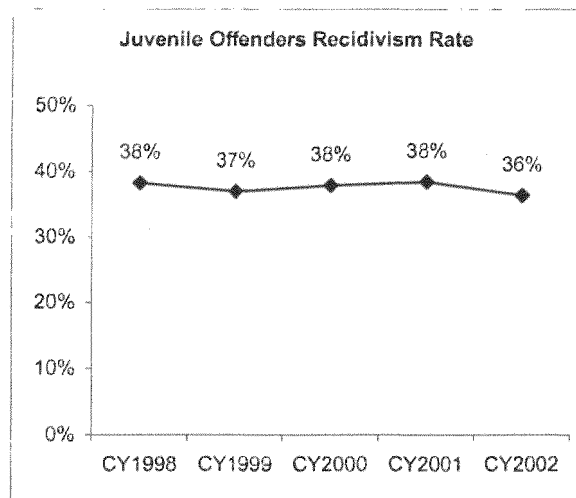
Source: Multnomah County Auditor's Office Citizen Survey

### 3. Adult and Juvenile Criminal Recidivism Rates

#### *Juvenile*

This measure shows the percent of juvenile offenders under the jurisdiction of Multnomah County who committed a new criminal offense within 1 year of their initial offense. The delay in data availability is due to this lag between the initial offense and the 1 year reoffense point.

The recidivism rate for juveniles has been between 36% and 38% for the most current 5 year period available.



Source: Multnomah County Department of Community Justice, Research and Evaluation Unit

## Safety Priority: Indicators

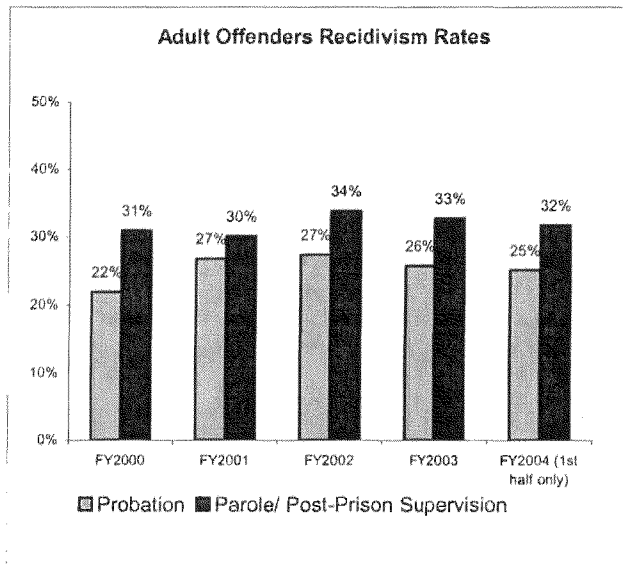
**I want to feel safe at home, work, school, and at play.**

### *Adult*

This measure shows the percentage of adult offenders who were convicted of a new felony crime in the three year period after supervision began, broken out by type of release condition.

Probationers are those who have been assigned supervision as a sanction for their offenses rather than going to jail. Parole/Post-Prison Supervision refers to those offenders who are released conditionally released from jail.

The adult recidivism rate has remained fairly constant, with rates higher for Parole/Post-Prison Supervision than for Probation.



Source: Multnomah County Department of Community Justice, Research and Evaluation Unit

### *Notes:*

The juvenile and adult measures differ in that juvenile rates are reported by the initial offense date (a first offense in 2002 with a second offense in 2003 is reported in 2002). The adult rate follows the cohort through a three year period, then reports at the end of those three years (the FY04 figure is the rate for the group that began supervision in FY01).

## **Program Offers**

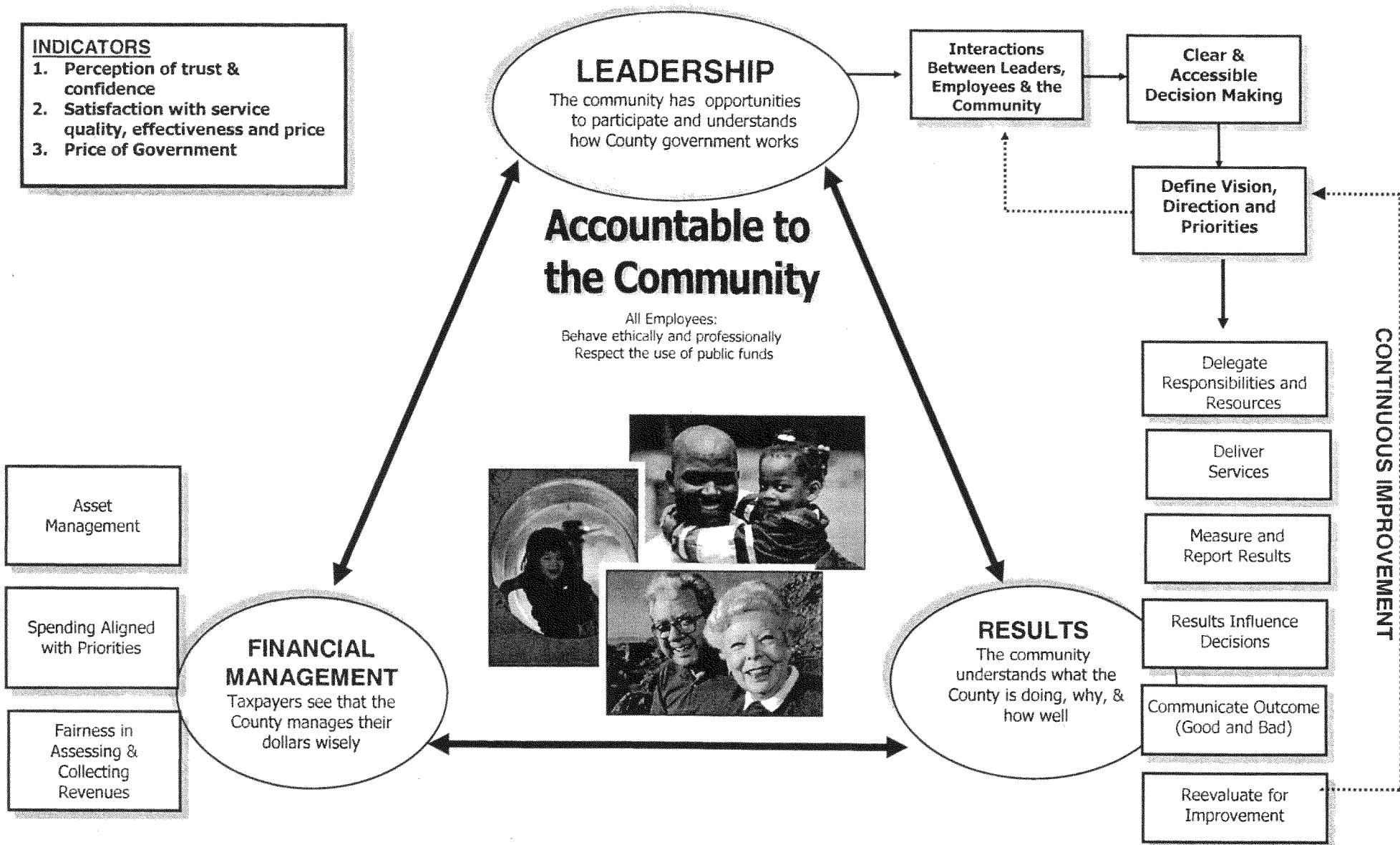
---

**Please refer to  
Volume Two**



#### INDICATORS

1. Perception of trust & confidence
2. Satisfaction with service quality, effectiveness and price
3. Price of Government



# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
NOND	10000	Chair's Office	Existing Operating	997,630	0	8.00
NOND	10001	District 1	Existing Operating	330,000	0	4.00
NOND	10002	District 2	Existing Operating	330,000	0	3.00
NOND	10003	District 3	Existing Operating	330,000	0	3.00
NOND	10004	District 4	Existing Operating	330,000	0	4.00
NOND	10005	Centralized Boardroom Expenses	Existing Operating	901,204	0	2.00
NOND	10006A	Auditor's Office	Existing Operating	989,704	0	8.00
NOND	10006B	Report to County Residents	New Program	33,241	0	0.00
NOND	10006C	Priority Indicator Reporting	New Program	17,876	0	0.00
NOND	10007	School Audits	Existing Operating	153,762	0	2.00
NOND	10008	County Attorney	Existing Operating	0	2,603,804	20.00
NOND	10009	Public Affairs Office	Existing Operating	789,180	0	7.00
NOND	10010	Tax Supervising & Conservation Commission	Existing Operating	280,000	0	2.00
NOND	10012A	Citizen Involvement Committee	Existing Operating	179,641	0	2.00
NOND	10012B	Citizen Involvement Training	New Program	3,000	0	0.00
NOND	10012C	Public Electronic Communications	New Program	14,800	0	0.00
NOND	10013	Cultural Diversity Conference	Existing Operating	40,000	0	0.00
NOND	10032	IBM Mainframe Migration	Existing Operating	2,000,348	0	0.00
NOND	10034	Business Income Tax	Existing Operating	2,694,900	0	0.00
NOND	10036	Capital Debt Retirement	Existing Operating	1,494,000	14,045,092	0.00
NOND	10037	GO Bond Sinking Fund	Existing Operating	0	16,866,791	0.00
NOND	10038	Revenue Bonds	Existing Operating	0	2,922,510	0.00
NOND	10039	PERS Pension Bond Sinking Fund	Existing Operating	0	26,200,000	0.00
NOND	10040	Tax Anticipation Notes	Existing Operating	830,000	0	0.00
NOND	10041	Equipment Acquisition Fund	Existing Operating	0	221,200	0.00
NOND	10052	Productivity Improvement Process	New Program	147,380	0	1.00
NOND	10053	Strategic Improvement Partner	New Program	10	0	0.00
NOND	10055	Capacity	New Program	271,863	0	2.00
OSCP	21026	School Services: Evaluation	New Program	141,013	0	2.00
HD	40017	Vital Records	Existing Operating	40,167	492,546	6.00
MCSO	60001	MCSO Executive Budget	Existing Operating	2,836,290	0	8.00
MCSO	60002	MCSO Professional Standards	Existing Operating	1,073,372	0	8.00
FBAT	70000B	CFO Communications	New Program	103,924	0	1.00
FBAT	70001	General Ledger	Existing Operating	1,007,597	500,000	8.00
FBAT	70002	Property Risk Unit	Existing Operating	30,914	1,086,048	1.00
FBAT	70003	Retirement Programs	Existing Operating	220,357	0	2.00
FBAT	70004A	Budget Office	Existing Operating	1,261,974	0	9.00
FBAT	70004C	Performance Measurement and Planning	New Program	101,670	0	1.00
FBAT	70005	Tax Administration (Non-ITAX)	Existing Operating	183,555	0	2.00

# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
FBAT	70006A	ITAX Administration	Existing Operating	4,583,782	0	2.00
FBAT	70007	Treasury Office	Existing Operating	406,368	0	2.00
FBAT	70009	A&T - Records Management	Existing Operating	1,963,351	80,000	18.00
FBAT	70010	A&T - Property Tax Collection	Existing Operating	2,939,084	0	24.00
		A&T - Document Recording & Records				
FBAT	70012	Storage/Retrieval Systems	Existing Operating	1,407,673	0	10.00
FBAT	70013	Marriage License/Domestic Partner Registry	Existing Operating	106,858	0	1.00
FBAT	70017	Property Assessment- Special Programs (A&T)	Existing Operating	656,713	0	6.00
FBAT	70018	Property Assessment-Commercial (A&T)	Existing Operating	1,279,459	0	9.00
		Property Assessment-Personal/Industrial Property (A&T)				
FBAT	70019	Property Assessment-Residential (A&T)	Existing Operating	1,941,869	0	8.00
FBAT	70020A	Property Assessment-Expand Residential	Existing Operating	2,989,503	0	22.00
FBAT	70020B	Appraisal Staff (A&T)	New Program	459,770	0	4.00
FBAT	70025	Liability Risk Unit	Existing Operating	40,399	1,474,272	1.00
FBAT	70026	Central Grant Monitoring	New Program	80,269	0	1.00
FBAT	70028	A&T - Board of Property Tax Appeals	Existing Operating	77,818	0	0.00
		A&T Business Application Systems Completion (A&T)				
FBAT	70029A	A&T Business Application Systems Upgrade	Existing Operating	0	451,500	0.00
FBAT	70029B	(A&T)	New Program	485,000	2,651,500	0.00
CBS	71003	SAP Support	Internal Service	0	4,563,889	12.00
CBS	71004	Human Resources - Central Payroll	Internal Service	0	661,682	6.00
		Human Resources - Workforce Development & Employment (Recruitment)				
CBS	71005	Human Resources - Diversity, Equity and	Internal Service	0	1,030,937	8.00
CBS	71006A	Affirmative Action	Internal Service	0	413,961	3.00
CBS	71006D	diversity-cultural competency	New Program	145,916	0	1.00
CBS	71007	Human Resources - Employee & Labor Relations	Internal Service	0	3,562,740	28.00
CBS	71008	Human Resources - Employee Benefits	Internal Service	0	61,869,165	11.00
CBS	71010	Human Resources - Health Promotion (Wellness)	Internal Service	0	336,826	1.00
CBS	71012	Human Resources - Unemployment Insurance	Internal Service	0	2,027,513	0.00
CBS	71015A	Human Resources - Workers Compensation	Internal Service	0	2,488,143	2.00
CBS	71015B	Office Support-WC	Internal Service	0	26,488	0.00
		Human Resources - Classification & Compensation Program				
CBS	71016		Internal Service	0	307,645	2.00



# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
CBS	71018	Finance Operations	Internal Service	0	5,306,299	58.00
CBS	71025	Telecommunications Services	Internal Service	0	5,550,745	10.00
CBS	71026	Desktop Services	Internal Service	0	12,314,762	41.00
CBS	71027	Wide Area Network Services	Internal Service	0	2,596,167	7.00
CBS	71032	Facilities Maintenance and Operations	Internal Service	0	8,685,683	50.00
CBS	71033	Facilities Compliance	Internal Service	0	1,736,669	6.00
CBS	71034	Facilities Operations - Pass Through	Internal Service	0	20,917,154	0.00
		Facilities Capital Improvement Program (CIP Fund)				
CBS	71036		Internal Service	0	19,533,447	2.00
CBS	71038	Facilities Asset Management	Internal Service	0	4,291,912	8.00
CBS	71039	Facilities Property Management	Internal Service	0	4,124,733	8.00
CBS	71042	Fleet Services	Internal Service	0	6,791,602	19.00
CBS	71043	Electronic Services	Internal Service	0	835,062	6.00
CBS	71044	Records Section	Internal Service	0	525,675	4.00
CBS	71045	Mail Distribution	Internal Service	0	1,948,132	8.00
CBS	71046	Materials Management	Internal Service	0	1,380,738	13.00
CBS	71048	Sheriff's Office Application Services	Internal Service	0	1,929,539	6.00
CBS	71049	Community Justice Application Services	Internal Service	0	1,937,880	11.00
CBS	71052	Library Application Services	Internal Service	0	1,053,001	5.00
CBS	71053	Health Application Services	Internal Service	0	1,501,848	8.00
CBS	71054	DSCP Application Services	Internal Service	0	219,468	1.00
CBS	71055	DCHS Application Services	Internal Service	0	2,120,151	13.00
CBS	71056	DBCS Application Services	Internal Service	0	2,885,783	9.00
CBS	71057	GIS Services	Internal Service	0	583,631	2.00
CBS	71058	Web Services	Internal Service	0	1,138,839	4.00
		Facilities Capital - Asset Preservation (AP Fund)				
CBS	71059		Internal Service	0	8,338,593	0.00
CBS	71060	Facilities Capital - Justice Bond	Internal Service	0	3,000,000	0.00
CBS	71062	IT Asset Preservation Program	Internal Service	0	3,140,446	0.00
CBS	71065	HIPAA Security Rule Compliance	Internal Service	0	365,880	1.00
CBS	71067	Cost Effective Solutions	New Program	238,215	0	2.00
CS	90006	Elections	Existing Operating	3,121,943	7,500	15.00
CS	90014	County Surveyor's Office	Existing Operating	26,278	2,694,711	15.00

# Multnomah County Budget Priority Setting

**Accountability: Government to be accountable at every level.**

**FY 2006**

Narrative, Selection Strategies and Map 1/18/2005 (.pdf)

Success Indicators: What's used to measure success 2/2/2005 (.pdf)

**Results maps** are high-level visual representations that show the path to a desired result, in this case the county's priority areas. Using words or images, the maps help tell the story of what actions and factors contribute to achieving the priority.

Many factors contribute to a result, some more than others. Results maps make clear what matters and how much. Key steps to creating results maps include:

- Assessing what is known about both proven and promising practices.
- Finding research and evidence of what matters most to producing each result.
- Describing the relative significance or contribution of each factor.
- A visual (the Result Map) that best captures and clearly communicates the cause-effect relationships.

**Selection strategies** summarize how the County can best deliver the priorities; they also articulate what the County will do to achieve the desired outcomes.

The Outcome Teams will study the key factors that contribute to their assigned priority, based on the best available data and research. They will recommend three to six selection strategies for each priority, which will be used to prioritize the program offers and to assist the Chair and the Board of County Commissioners in decision-making.

To develop the selection strategies, Outcome Teams consider questions such as these:

- Which strategic choices generally have the greatest impact for the money?
- What is the County's strategic framework looking for and what are other jurisdictions doing that works?
- What should the County to more of? Less of? Differently?

# Multnomah County Budget Priority Setting

## Outcome Teams

### Planning for Fiscal Year 2006

**Outcome Teams** recommend strategies that the County should pursue to produce the intended priority outcomes.

Outcome Teams develop cause and effect theories, identifying the factors that contribute most to producing the result. From a “map” of these theories, Outcome Teams develop their selection strategies.

Selection strategies describe how the County intends to “procure” a result, i.e., what types of programs and services it would like to buy in the budget, based on the cause-effect theory, in order to produce the result.

Outcome teams ultimately submit to the County Chair a rank-ordered recommendation of the programs and services they believe are most likely to contribute to the result, while also accounting for mandates, fund limitations, obligations and other purchasing parameters.



**FY 2006 Priority Based Budgeting  
MULTNOMAH COUNTY OREGON**

---

**I. Priority – Result to be realized, as expressed by citizens**

**I want my Government to be accountable at every level.**

"Responsibility is the obligation to act whereas accountability is the obligation to answer for an action."

*Treasury Board of Canada*

**II. Indicators of Success – How the County will know if progress is being made on the result**

The indicators are meant to be high-level measurements of success for achieving the related outcome; they are not intended to be specific measures for particular programs.

Indicators 1 and 2<sup>1</sup>

- 1. Perception of trust and confidence**
- 2. Satisfaction with service quality, effectiveness and price**

The indicators for Accountability are subjective. The above were developed as proxy measures to reveal the accountability relationship between citizens and their government. Both measures are qualitative and based on citizen perception.

Currently, data gauging citizen perceptions of trust and satisfaction with government are not being collected. The team recommends use of the questions proposed by the Auditor to be included in the next Citizen survey.

Indicator 3

**3. Price of Government<sup>2</sup>**

The Price of Government is a quantitative measure calculated as the sum of taxes, fees and charges divided by the total personal income of the community. The price represents the number of cents out of every dollar in the community committed to pay for government services.

This is an important measure because citizens' demand the greatest value they can get for the price they pay. Citizens are constantly assessing the relationship between value and price as they judge their governments. If the value / price relationship improves they favor the work of government. If the value / price relationship worsens, that is, if the price rises too fast or if the value of services falls, citizens demand drastic action.

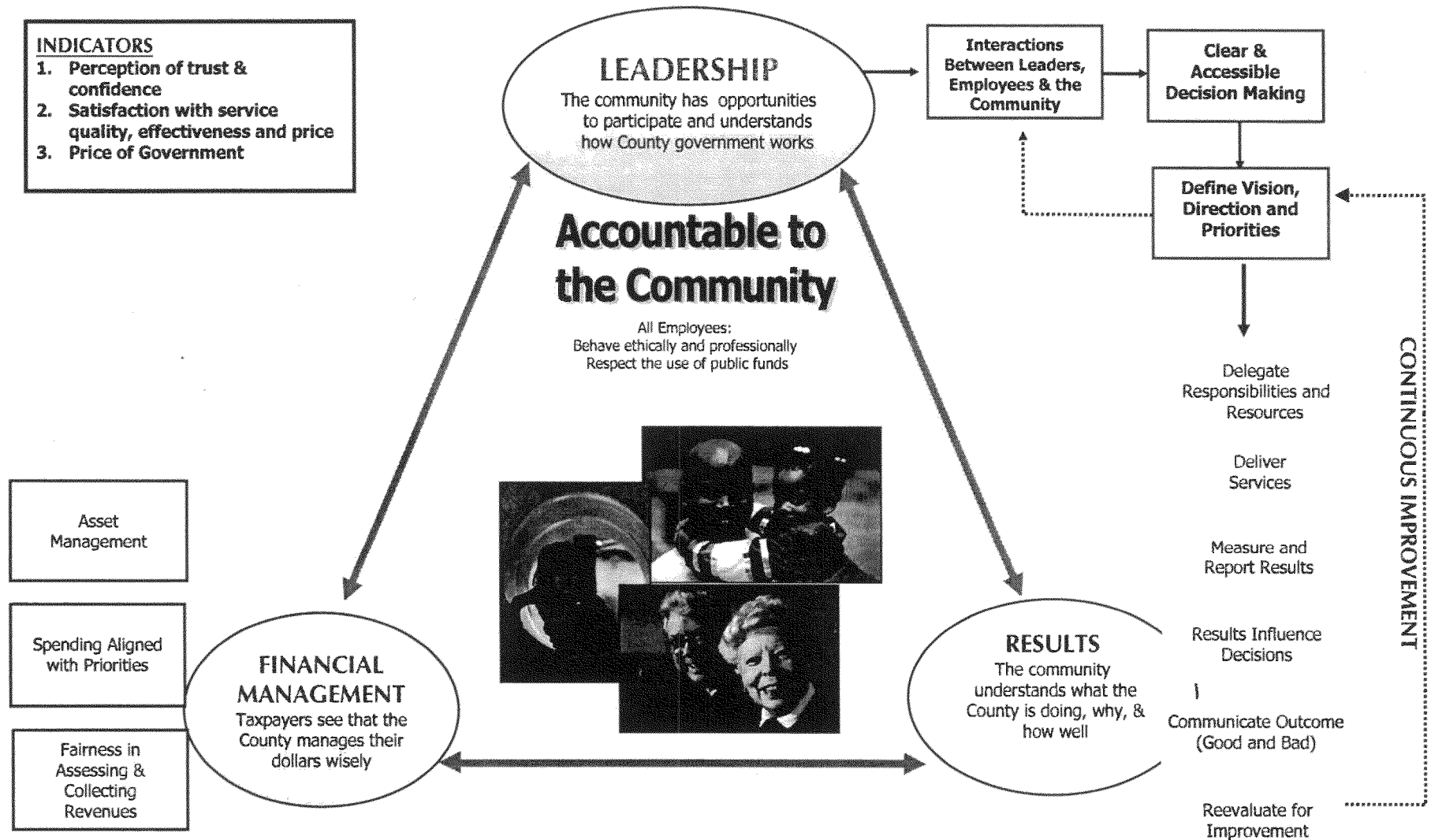
Data has already been collected for this indicator and can be historically measured.

---

<sup>1</sup> The team anticipates that an internal employee survey will also be developed to measure accountability within the organization.

<sup>2</sup> Definition taken from the book, Price of Government, [www.psgroup.com](http://www.psgroup.com).

III. Map of key factors – “Cause-effect map of factors that influence/ produce the result”



Updated 1/13/05

**Responsible Leadership – Primary Factor**

*The community has opportunities to participate and understands how County government works.*

The primary requisite to achieve accountability with the community is to consistently demonstrate responsible leadership. In a representative government, citizens appropriately feel that the primary government accountability relationship is between themselves and their elected officials. A less direct but important relationship exists between public employees and the community.

Citizens exercise accountability directly by voting, and indirectly through expressing themselves to the government or to other community members. Their support for elected officials, public employees and policies is based on their understandings of government's work and results – understandings often derived from direct interactions with government and from communications with others (often through the media). From the evidence our group examined, three factors appear to be critical:

- **Interactions between leaders, employees, and the community – Secondary Factor**  
Frequent interactions between community members, elected officials, and public employees promote understanding of government's workings and issues. Depending on the types and outcomes of these interactions, they can also increase or reduce trust and confidence in government.

Community members need contact with government leaders to help guide them toward shared visions and priorities. Employees need contact with government leaders and community members to clearly understand the visions, directions, and priorities in order to achieve the desired results through service delivery.

People want to feel that they have been listened to. They judge this in three ways:

- Seeing government leaders make decisions they agree with;
  - Feeling when a question is undecided that their input will impact the decision; and
  - Getting a clear explanation of the reasons behind the government's decision.
- **Clear and accessible decision making – Secondary Factor**  
The Community and employees want to know what the question is, who will make the decision, how they will make the decision, and what roles citizens, employees and others have in the process. Evidence suggests that even when they disagree, people will see government as credible if decision making is clear and open.
  - **Defined vision, direction, and priorities - Secondary Factor**  
Community members expect their government to work toward a shared vision and to follow the decisions and priorities that have been established and communicated. Also, leaders need to clearly communicate the vision, directions and priorities so that employees understand them and can reach the desired outcomes.

**Results – Primary Factor**

*The community understands what the County is doing, why, and how well.*

As described above, Leadership has responsibility for using interactions, clear and accessible decision making, and defined vision, direction and priorities to generate results. Once actions have been taken based on these factors, it is the results and the response to the results that produces accountability. The community relies on the County to deliver services and to communicate outcomes (good or bad) about those services. The results of these services influence the community's confidence in the organization. Governments' response to these results impacts the community's trust in the organization, its leaders, and its employees.

- **Continuous Improvement – Secondary Factor**

Delivering services requires utilizing various resources (people, tools, procedures, methods, etc.) to produce the "what" in our definition of Results – (*The community understands what the County is doing, why, and how well.*) It is the vision, direction, and priorities that are the "why". The definition's "how well" is derived from our success in using continuous improvement processes. Our accountability will be perceived by how we measure, communicate, and adjust to the outcomes that are produced.

The team believes improved results will come from a process whereby:

- Leadership delegates responsibilities and resources to deliver services;
- Programs deliver services;
- Results are measured and reported;
- Results are used to influence decisions;
- Outcomes of our efforts are communicated good and bad; and
- Results are evaluated to adjust the direction and vision to improve the "how well".

**Financial Management – Primary Factor**

*Taxpayers see that the County manages their dollars wisely.*

Sound financial management involves a variety of areas. Generating revenues, managing debt, appropriate spending controls, effectively sized reserves and contingencies, and control processes that balance risk and costs, are all aspects of financial management. Taxpayers place a high level of importance on how well these functions are executed, since it directly affects their pocketbook. While they want conservative measures to prevent fraud, they don't want so much caution that it costs more to manage. We believe that they want a balance between risk and innovative approaches.

- **Fairness in Assessing and Collecting Revenues – Secondary Factor**

The community wants to know that everyone is being taxed fairly and that they are not paying more than their fair share.

- **Spending aligned with Priorities – Secondary Factor**

The community wants good spending plans that follow established priorities and are designed for long term financial stability.

- **Asset Management – Secondary Factor**

To deliver services effectively, the County needs the right mix and quantity of assets (buildings, cars, computers, software, telephones, etc.) to match the need. The types and quantities of assets, as well as, the methods of buying, deploying, maintaining, and replacing them is important to financial and operational success.

#### **IV. Selection Strategies – Focused choices to realize results**

##### **1. Increase community's understanding of and involvement in the County's programs and decision-making.**

*Several sources have noted that people want to feel as though they have been listened to and considered, we know this intuitively as well. The community needs a clear and accessible decision making process where they know who will make the decision, what the decision making process entails, and whether there will be meaningful opportunities for citizen involvement. Evidence suggests that even when citizens disagree with the decision they will see government as credible as long as decision making is clear and open.*

*The team believes that in addition to formal interactions between County representatives and the community involving policy direction, informal settings that provide real two-way communication will generate a greater feeling of connection.*

##### **We are looking for program offers that:**

- Educate and inform citizens about the results and price of county government
- Promote opportunities for community participation in policy development and decision making
- Support open houses, breakfast meetings, and town hall meetings without set agendas or impending regulations
- Provide direct customer voice into program direction

##### **2. Manage assets and service delivery costs effectively.**

*Significant money is spent to acquire, maintain, upgrade, and replace the facilities, vehicles, equipment, computer hardware, telephone systems, information systems, and other assets that are the tools that County employees use to deliver services to the public. They need to be effectively managed to get the right mix and types of tools matched with the needs of the County's workforce and clients. Too few tools result in less efficient service delivery. Too much capacity wastes funds.*

##### **We are looking for program offers that:**

- Match asset capacity with need by eliminating capacity where possible or increasing utilization where capacity cannot be reduced (facilities, IT hardware, motor pools, etc.)
- Maximize use of existing assets by sharing tools rather than duplicating them (cars, software applications, facilities, etc.)
- Partner with others to reduce overall service delivery costs or deliver more value for the same cost
- Describe innovative delivery techniques to reduce community costs ("Get more bang for the local buck")

##### **3. Strengthen County workforce competencies and the environment needed to achieve quality results.**

*To deliver quality services, the County needs employees at all levels that have the skills and abilities to perform their jobs well. Their ability to deliver services depends on their individual and combined competencies. It is critical that the County has a well-developed, competent workforce to implement its plans and achieve results.*

*It is also critical that the work environment is conducive to achieving results. The work environment must attract and retain diverse high-quality employees and foster an atmosphere that encourages innovation, strives for excellence, attains workplace harmony, and builds loyalty and trust.*



**We are looking for program offers that:**

- Develop staff competencies (technical, leadership, cultural, supervisory, professional, etc.)
- Ensure a "safe" work environment (physically safe, avenues for "safe" communication, culturally "safe," etc.)
- Align staff performance with program goals

**4. Evaluate and streamline regulatory compliance efforts and internal processes.**

*Regulations and controls are essential to the community and the County's operations. The County enforces regulations (land use, water quality, animal control, health inspection, nuisance, etc.) in the community and internal controls in County operations. Some regulations may be able to be streamlined to reduce compliance efforts by the community and enforcement efforts by the County. Internal processes have significant opportunities for improvement. If the improvements could be implemented, longer term costs could be reduced. Some method of investing in the support needed to streamline could yield significant returns.*

**We are looking for program offers that:**

- Provide sufficient support ("seed money") to develop and implement innovative approaches to streamline processes or enforcement methods
- Propose methods of evaluating where efficiencies or added value can be implemented
- Streamline techniques for delivery of services or enforcement of regulations
- Reduce transactional efforts within internal processes
- Demonstrate innovative contract management approaches

**5. Provide reliable information for decision-making, improving results, and reporting results.**

*Priority based budgeting depends upon effective performance measurement to make informed decisions, improve results, and clearly report results.*

**We are looking for program offers that:**

- Report results to the community
- Commit to having measurable results that can be easily quantified, used in decision making, and communicated to constituents
- Focus evaluation efforts on potentially high impact areas
- Propose collaborative approaches to measurement, decision-making, and performance reporting
- Provide capacity to evaluate performance to implement changes to improve results

## Accountability Priority: Indicators

I want my government to be accountable at every level.

### 1. Perception of trust and confidence in government.

This measure is under development to be included in the 2005 Auditor's Office Citizen Survey. No data are currently available.

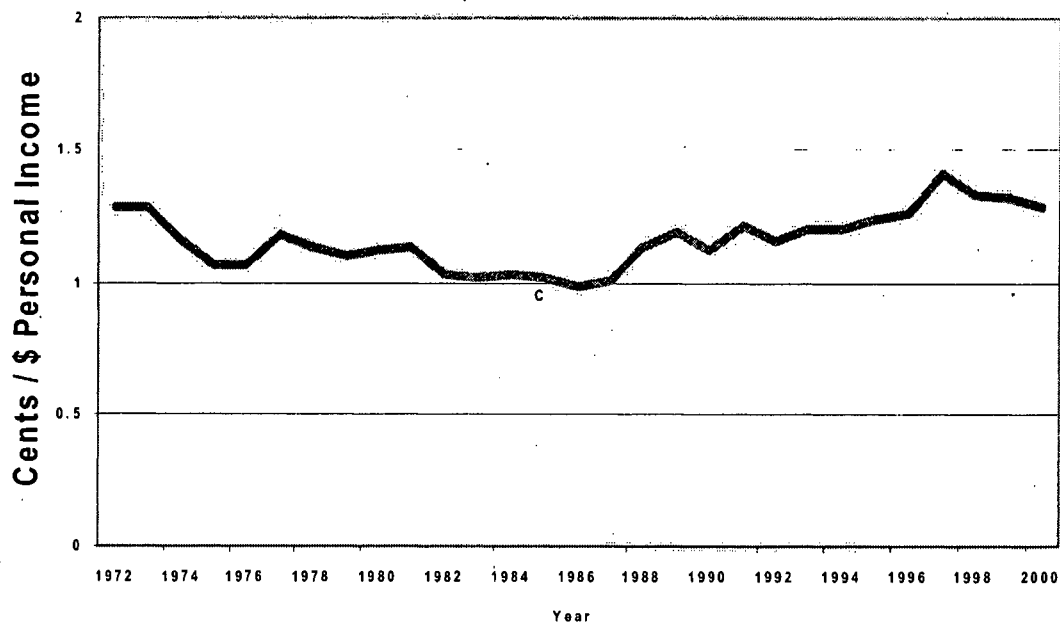
### 2. Satisfaction with services.

This measure is under development to be included in the 2005 Auditor's Office Citizen Survey. No data are currently available

### 3. Price of government

The Price of Government indicator allows a government to track the "burden" of its cost on the economy. The price is calculated as the sum of taxes, fees, and charges (local owns source general fund) divided by the total economic resources of the community (aggregate personal income of the community). The price represents the number of cents out of every dollar in the community committed to pay for government services.

**Multnomah County's Price of Government**  
**Cents / \$ Personal Income**



Source: The Public Strategies Group

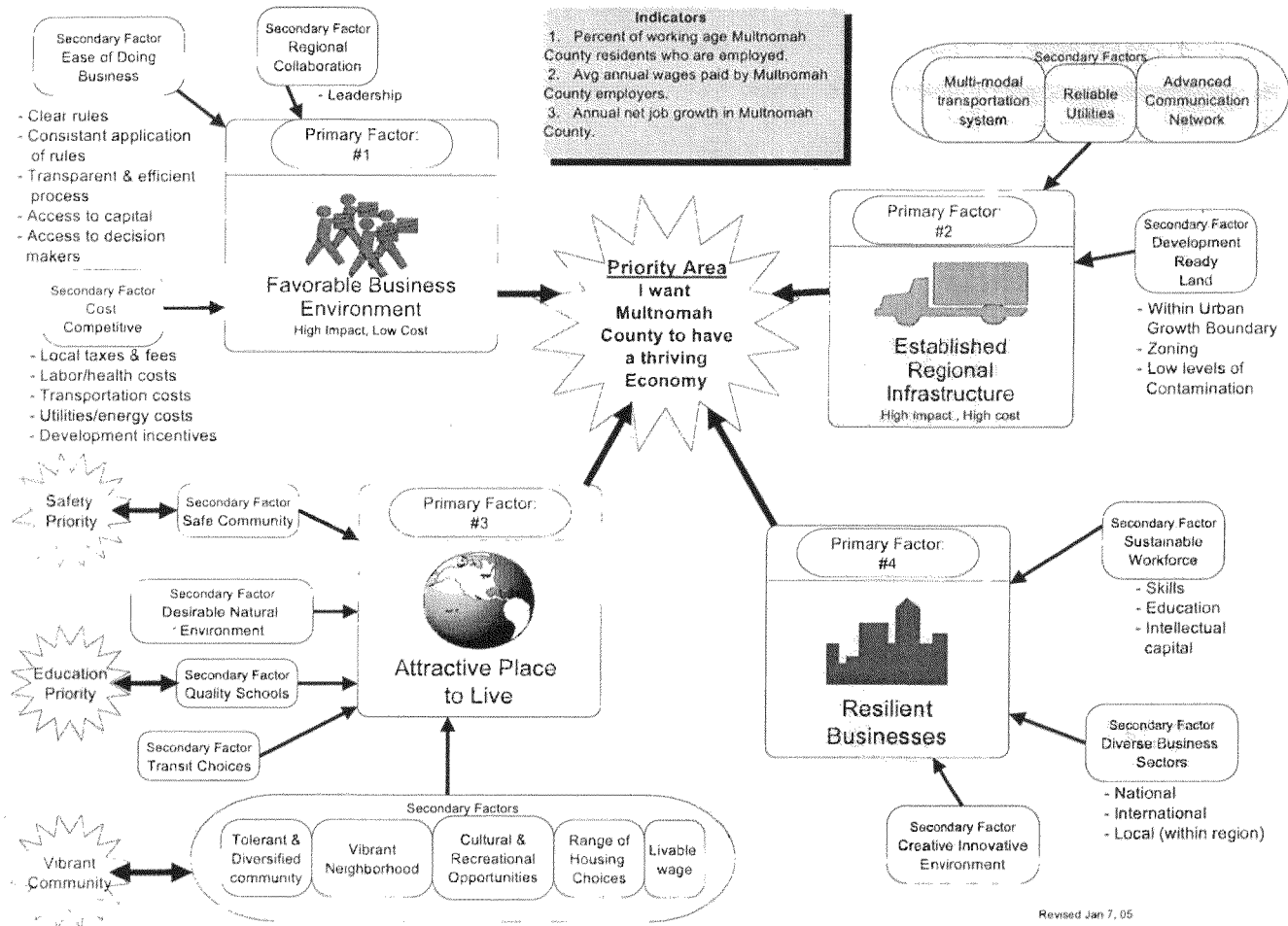
# **Program Offers**

---

**Please refer to  
Volume Two**



## III. Map of key factors – “Cause-effect map of factors that influence/ produce the result”



Revised Jan 7, 05

# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
NOND	10020	SIP Administration	Existing Operating	0	475,896	0.00
NOND	10021	SIP Direct Service Program	Existing Operating	0	335,467	0.00
NOND	10023	SIP/CSF Strategic Partnerships	New Program	261,690	0	0.00
NOND	10024	State Regional Investment program	Existing Operating	0	1,550,000	0.00
NOND	10035	Convention Center Fund	Existing Operating	0	16,450,000	0.00
NOND	10049	SIP/CSF City of Gresham	Existing Operating	0	566,112	0.00
CS	90012	Road Engineering & Operations	Existing Operating	44,482	3,569,616	24.00
CS	90016	Road Maintenance	Existing Operating	102,558	7,492,766	56.00
CS	90017	Bridge Maintenance & Operations	Existing Operating	43,952	2,508,812	26.00
CS	90018	Bridge Engineering	Existing Operating	34,774	3,693,648	21.00
CS	90019	Transportation Capital	Existing Operating	0	37,670,963	0.00
CS	90021	Transportation Planning	Existing Operating	8,416	655,054	4.00
CS	90025A	County Road Fund Payment to City of Portland - 2nd Option at 90032	Existing Operating	157,116	21,806,700	0.00
CS	90026	County Road Fund Payment to City of Gresham	Existing Operating	3,917	530,993	0.00
CS	90027	County Road Fund Payment to City of Fairview	Existing Operating	241	20,355	0.00
CS	90028	County Road Fund Payment to City of Troutdale Road Fund Transfer to Willamette River Bridge Fund	Existing Operating	258	22,765	0.00
CS	90029	Road Fund Transfer to Bike & Pedestrian Fund	Existing Operating	166	5,335,214	0.00
CS	90030	Reduced Portland Pmt Alternative to 9025A	Existing Operating	166	74,000	0.00
CS	90032		Program Alt/Reconstruct	157,116	21,806,700	0.00

# Multnomah County Budget Priority Setting

**Thriving Economy: Multnomah County to have a thriving economy.**

**FY 2006**

Narrative, Selection Strategies and Map 1/18/2005 (.pdf)

Success Indicators: What's used to measure success 2/2/2005 (.pdf)

**Results maps** are high-level visual representations that show the path to a desired result, in this case the county's priority areas. Using words or images, the maps help tell the story of what actions and factors contribute to achieving the priority.

Many factors contribute to a result, some more than others. Results maps make clear what matters and how much. Key steps to creating results maps include:

- Assessing what is known about both proven and promising practices.
- Finding research and evidence of what matters most to producing each result.
- Describing the relative significance or contribution of each factor.
- A visual (the Result Map) that best captures and clearly communicates the cause-effect relationships.

**Selection strategies** summarize how the County can best deliver the priorities; they also articulate what the County will do to achieve the desired outcomes.

The Outcome Teams will study the key factors that contribute to their assigned priority, based on the best available data and research. They will recommend three to six selection strategies for each priority, which will be used to prioritize the program offers and to assist the Chair and the Board of County Commissioners in decision-making.

To develop the selection strategies, Outcome Teams consider questions such as these:

- Which strategic choices generally have the greatest impact for the money?
- What is the County's strategic framework looking for and what are other jurisdictions doing that works?
- What should the County to more of? Less of? Differently?

# Multnomah County Budget Priority Setting

Outcome Teams

## Planning for Fiscal Year 2006

**Outcome Teams** recommend strategies that the County should pursue to produce the intended priority outcomes.

Outcome Teams develop cause and effect theories, identifying the factors that contribute most to producing the result. From a "map" of these theories, Outcome Teams develop their selection strategies.

Selection strategies describe how the County intends to "procure" a result, i.e., what types of programs and services it would like to buy in the budget, based on the cause-effect theory, in order to produce the result.

Outcome teams ultimately submit to the County Chair a rank-ordered recommendation of the programs and services they believe are most likely to contribute to the result, while also accounting for mandates, fund limitations, obligations and other purchasing parameters.





**FY 2006 Priority Based Budgeting  
MULTNOMAH COUNTY OREGON**

---

**I. Priority – *Result to be realized, as expressed by citizens***

I want Multnomah County to have a thriving economy.

**II. Indicators of Success – *How the County will know if progress is being made on the result***

The indicators that were chosen for this priority reflect two aspects of how a Thriving Economy is traditionally defined – specifically jobs and wages. Indicators # 1 and # 3 reflect the job component in that we are measuring employment at an aggregate level, and we are also measuring the annual change in the number of jobs within the county. Average annual wages, in theory, reflect the “quality” of the jobs that are held within the county.

During our discussions, and after consultation with the County Auditor, we modified the original indicator # 2. That indicator was previously stated as:

*Average Annual Wage of Working Multnomah County Residents*

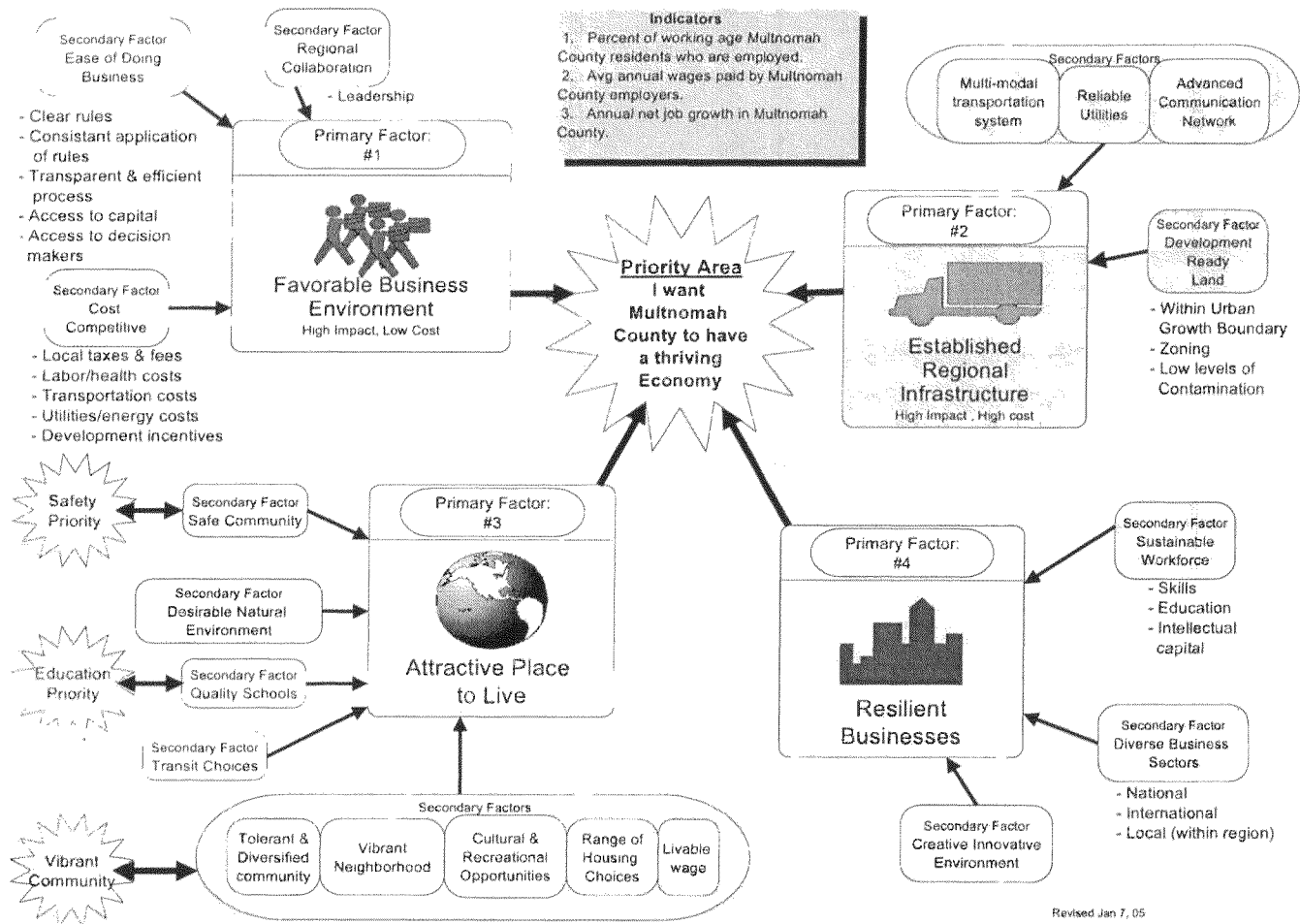
We came to the conclusion that there is no accurate and consistent way to identify the wages of county residents. The data are simply not reported at that level. All the measures that specifically relate to county residents are based on either income or earnings. Those two terms are problematic because they include more than wages/salaries and, thus, can skew the average.

Therefore, we altered indicator # 2 to reflect the average wages paid by Multnomah County employers. This will, naturally, include non-county residents (and it does not capture the self-employed) but we believe it is a valid way to measure the health of the Multnomah County economy. It is also a measure that is currently reported by the Oregon Employment Department on an annual basis.

- 1. % of Working Age Multnomah County Residents Who Are Employed**
- 2. Average Annual Wages Paid by Multnomah County Employers**
- 3. Annual Net Job Growth in Multnomah County**

The data to support these indicators are readily available from a number of sources. The primary data sources we anticipate using are the Oregon Employment Department (OED) and the American Community Survey (ACS). These data sources are current, reliable, and considered to be the standard for reporting in almost every medium. It is interesting to note, as well, that each of these indicators is also a benchmark that is tracked by the Portland/Multnomah Progress Board.

### III. Map of key factors – “Cause-effect map of factors that influence/ produce the result”



The map we developed identifies four primary causal factors we believe influence this priority. The ability of Multnomah County government to provide support for these factors may be limited in some cases. For example, we heard from two regional economists that the cost of doing business in Portland and Multnomah County is higher than it is in surrounding jurisdictions. This is a fact of being a central city that is not unique to Portland. It is important, however, to note cost competitiveness as a way to develop a strategy around the creation of a favorable business environment.

We have identified four primary causal factors and prioritized them as follows:

- 1) Favorable Business Environment
- 2) Established Regional Infrastructure
- 3) Attractive Place to Live
- 4) Resilient Businesses

We also had discussions regarding the relevance of the "Price of Government" (POG) concept to this priority. It may seem unlikely, at first, that a thriving economy could influence the POG equation. We came to believe that there is a connection even though it may not be a direct one. Here is how the equation is stated:

$$\text{POG} = \frac{\text{Sum of Fees, Taxes, Revenues}}{\text{Personal Income}}$$

There are two ways to lower the price. One way would involve a reduction in the total amount of revenue collected by the county. The other way the price can be lowered is through an increase in personal income. We submit that in a thriving economy, with plentiful job opportunities, personal income would tend to increase at a faster rate than tax and revenue collections. Viewed from that perspective, the county could influence this priority area by considering program offers that contribute to it in even minor ways.

### **1. Favorable Business Environment**

The ease of doing business, and the time it takes to get through bureaucratic "red tape", were cited consistently as aspects of creating a favorable business environment. There are many recent examples where businesses chose to expand or locate outside of Multnomah County because it takes too long to get a project from the drawing board to completion. In the literature we reviewed, the concept that the development process should be efficient and transparent is stated in terms of improving customer service.

As stated by Bob Whelan, an economist with ECONorthwest, the notion that government can play a role in establishing a favorable business environment can be summarized in the following three points:

- ◆ Establish clear rules;
- ◆ Enforce those rules consistently; and
- ◆ Stand back - allow businesses to succeed/fail of their own accord.

To further elaborate, the City of Portland's "Strategy for Economic Vitality" states, "(the) creation of a good business climate is a top priority that the City needs to address if it wants to facilitate economic development."

## **2. Established Regional Infrastructure**

Infrastructure consists of the transportation and communication networks, utilities, and land resources that are necessary for business attraction and expansion. Our review of the evidence from various economic development reports suggests that there are two key components associated with the regional infrastructure.

First, there needs to be an adequate supply of development-ready land within the region. A number of studies have highlighted the fact that there is a scarcity of land available for industrial development inside the Urban Growth Boundary (UGB). This is seen as a weakness in the region's attempts to attract new, or expand existing, businesses.

Second, it is equally important that governments within the region commit to the maintenance and enhancement of existing transportation systems. Adequate transportation options (whether they be road networks, air freight, railways, or shipping ports) are crucial for businesses because an efficient, multi-modal system allows for quick delivery of products to markets.

We also learned about the contribution that communication networks make to the economy and the importance of being "wired." A report titled *"The Internet Backbone and the American Metropolis"* stresses how important the Internet is to the economics of regional areas. According to the authors, "(t)he structure of the Internet backbone illustrates a strong relationship between the concentration of information industries and physical and virtual telecommunications infrastructure."

Technology, in general, has been cited as critical to economic development. We heard about local governments that have developed innovative programs in technology. For example, the City of Ashland recently developed a plan to provide broadband access to all businesses and residents. Initiatives such as this tend to separate those jurisdictions and regions from their competitors.

## **3. Attractive Place to Live**

Livability is a concept that permeates nearly every aspect of the priorities that citizens have expressed. It is so much a part of the social equation that we have incorporated a number of the other Multnomah County Priorities on our map. At first glance, it might not be readily apparent how livability contributes to a thriving economy.

Consider, though, the statement - "I want children to succeed in school." Our review of the evidence and conversations with the experts we consulted highlighted education as a critical factor in attracting and retaining businesses and innovative entrepreneurs. A good education system plays an important role in supplying the region with a sustainable, skilled workforce. Equally important, though, is the contribution that quality schools make in attracting new employees and their families to the region.

The reputation we have for social tolerance, cultural richness, and an increasingly diverse community has also been cited as factors in the Portland metropolitan region's livability. Portland's openness to different ideas and lifestyles is a key component in attracting what regional economist Joe Cortright calls the "young and the restless" - a group of people aged 25-34 who have high educational attainment and who bring creative talent to the workforce.

#### **4. Resilient Businesses**

The Portland metropolitan statistical area (PMSA), an area that includes Clark County, WA, has an existing business inventory that employs roughly one million people. There are more than 50,000 businesses with payroll expenses. This business base is very diverse - ranging from professional firms that employ a handful of people to multi-national corporations, such as Intel, with thousands of employees.

The evidence we reviewed suggests the national and international businesses (the so-called "traded sector") drive the majority of economic growth within a region. We learned about the concept of industry "clusters" and why they are so important in assessing the region's potential for economic growth. "Clusters" exist when a number of similar and related firms are concentrated in a small geographic area. The high technology cluster is one that most of us are familiar with. Harvard business professor Michael Porter notes "a cluster generates a dynamic process of ongoing improvement and innovation that can sustain . . . success for a prolonged period." Put another way, successful traded sector clusters bolster and support the local sector.

Workforce development, and the ability of the region to attract and retain a sustainable workforce, is also a key aspect of the business base. As noted above, the identification of industry clusters can help guide strategies designed to foster a sustainable workforce. It is also important for the region to develop strategies to tailor educational programs, including vocational training, to the needs of both sectors of the economy.

#### **IV. Selection Strategies – Focused choices to realize results**

The strategies that we have developed focus primarily on causal factors # 1 and # 2. The other factors are certainly important, but we believe the following strategies can be low cost/ high impact ways in which Multnomah County could have the greatest impact on this priority.

**1. Collaborate with private and public partners to create and implement a shared vision of a thriving and sustainable economy.**

*We are looking for program offers that visibly demonstrate county leadership's commitment to regional partnerships, having a "seat at the table" in discussions related to efforts such as the Oregon Business Plan, and active participation in marketing Multnomah County and the Portland PMSA to traded sector businesses. Our review of the evidence suggests that the county's role is not to do the work but, rather, to serve as a catalyst in fostering regional relationships.*

**2. Work locally and regionally to produce a more favorable business environment.**

*We are looking for program offers that propose to streamline business processes and reduce the time it takes to review and permit development projects. This might be described as a "one stop" or "smart permit fee" system. It is important that rules and regulations developed by individual jurisdictions be consistent across the region. An example of an offer cited in our evidence might involve the establishment of an ombudsman program to facilitate conversations between the county and local businesses.*

**3. Identify and breakdown barriers to cost competitiveness that impede the regions' ability to attract, sustain, and expand business.**

*We are looking for program offers that address issues surrounding tax reform, incentives to attract businesses to the region, and propose ways to mitigate costs that make Portland and Multnomah County less competitive to new and existing business sectors.*

**4. Maintain and enhance the region's infrastructure system.**

*We are looking for program offers that maintain existing transportation systems, leverage local/state funds for needed road and bridge repairs, and identify potential new funding sources. Other program offers might show connections to elements of the infrastructure that are not specifically county functions such as utilities and communication networks. Coordination with other jurisdictions, especially the Port of Portland, can be an important element of this strategy.*

5. **Align the County with regional efforts to maintain an adequate supply of industrial land in the region through the creation, preservation, and redevelopment of industrial sites.**

*We are looking for program offers that align the County with regional efforts to promote the development of industrial land and encourage the redevelopment of existing sites. Program offers would target areas where the County can play a role in fostering discussions/negotiations with partner agencies, the private sector, and other regional jurisdictions.*

6. **Leverage the County's role in regional workforce development and training.**

*We are looking for program offers that strengthen workforce development and training programs. A quality workforce was identified as being critical to business expansion and retention efforts. For example, we might expect to see the development of programs that prepare high school and college age students for entry into the workforce. This could also involve collaboration with state and local agencies to pool resources toward developing programs that would offer training in targeted business areas.*

## **Acknowledgements**

### Experts:

Joe Cortright, Impresa Consulting  
Bob Whelan, ECONorthwest  
Tom Weldon, Gresham Area Chamber of Commerce  
Sandra McDonough, Portland Business Alliance  
Rob Fussell, Former Gresham City Manager

### Evidence:

"Progress Of A Region: The Metropolitan Portland Economy In The 1990's"  
(Regional Connections Project, 1999)

"Regional Economic Strategy: Four Questions for Metropolitan Portland"  
(Joe Cortright, 2002)

"Comparative Analysis of the City of Portland Business Operating Costs"  
(Portland Development Commission, 1999)

"A Framework for Creating Shared Economic Priorities for the Portland-Vancouver  
Metropolitan Area"  
(Regional Economic Development Partners, 2003)

"Multnomah & Washington County Regional Investment Plan"  
(Multnomah-Washington County Regional Investment Board, 2001)

"Mayor's Economic Development Forum – A Community Action Plan"  
(City of Gresham, 2000)

"Multnomah County Priorities Focus Group Report"  
(The Metropolitan Group, 2004)

"Regional Industrial Land Study: Phase III"  
(OTAK, 2001)

"Strategy For Economic Vitality"  
(Portland Development Commission, 2002)

"Changing the Deal on Economic Development"  
(Connie Nelson, Public Strategies Group, 2003)



## Thriving Economy Priority: Indicators

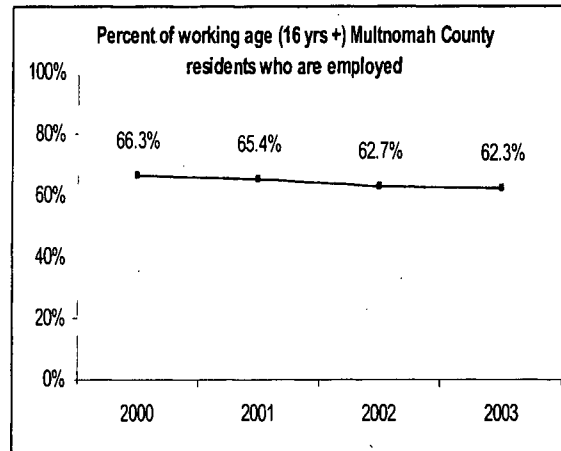
I want Multnomah County to have a thriving economy.

### 1. Percent of working age Multnomah County residents who are employed.

#### *Employment*

This chart shows the rate of employment among Multnomah County residents who are 16 years and older. It includes those who are self-employed and who work part-time. The Census Bureau's annual American Community Survey is the source.

The rate of employment dropped 6 percent over the four most recent years of available data.

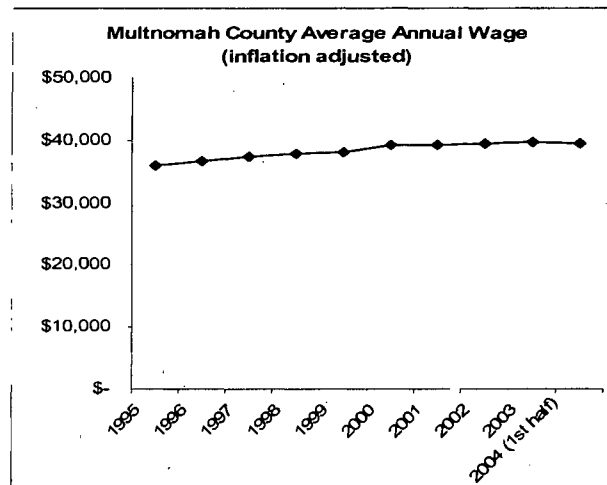


Source: Census Bureau's American Community Survey

### 2. Average wage paid by Multnomah County employers.

#### *Average wages*

This chart shows the average annual wage per worker paid by Multnomah County employers, adjusted for inflation. The calculation is based on jobs and wages paid only by employers in the county, so it excludes county residents who work elsewhere or are self employed. It is intended to be an indicator of the health of the economy in Multnomah County, rather than an indication of average wages earned.



Source: Oregon Employment Department

The average annual wage has been relatively flat since 2000, but is up 10% over the decade.

## Thriving Economy Priority: Indicators

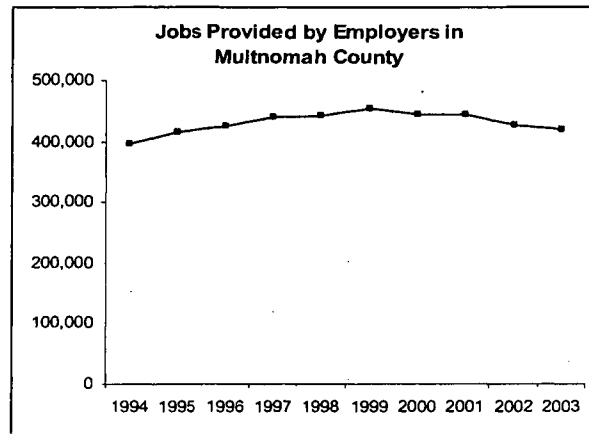
### I want Multnomah County to have a thriving economy.

#### 3. Number of jobs provided by Multnomah County employers

##### *Jobs*

This chart reflects the number of jobs provided by businesses in Multnomah County. It excludes individuals who are self-employed or work outside of the County and does not differentiate between part-time and full-time positions. This measure is intended to be an indicator of economic health rather than a complete picture of employment.

Over the last decade, a total of 22,800 jobs were added in the aggregate. However, there has been a loss of 33,200 jobs since 2000.

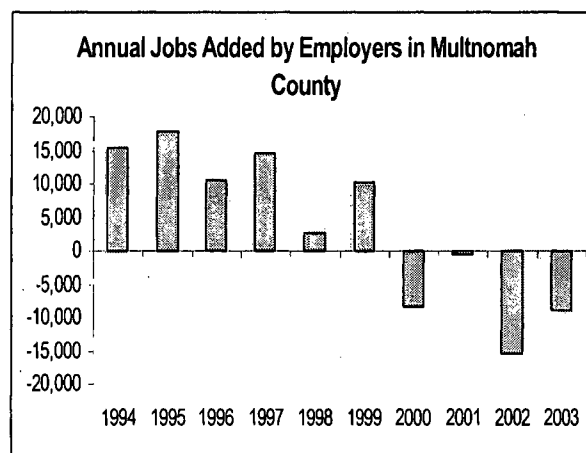


Source: Oregon Employment Department

##### *Job Growth*

This chart reflects the number of jobs provided by businesses in Multnomah County. It excludes individuals who are self-employed or work outside of the County.

Multnomah County employers have been losing jobs every year since 2000, for a total loss of 33,200 jobs. The six years prior to that had each seen gains, adding a total 71,400 jobs during that time.



Source: Oregon Employment Department

## **Program Offers**

---

**Please refer to  
Volume Two**



As Measured by the Following Indicators:

- 

### **+Basic Education "The Three R's" (3rd Factor)**

- ### -Gaps and Barriers (2nd Factor)

- + Prepared to Learn at All Ages (1st Factor)

- \*Ready Parents/ Caregivers
- \*Basic Needs (food, stable housing, clothing)
  - \*Physical Health
  - \*Mental Health (social & emotional well being)
  - \*Language & Literacy
  - \*Cognition & Learning Approach

# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
NOND	10016	Childhood Obesity Prevention	New Program	60,967	0	0.00
NOND	10029	County School Fund	Existing Operating	0	226,000	0.00
NOND	10030	Multnomah County Schools	Existing Operating	89,160,000	0	0.00
NOND	10054	Child Care Quality	Existing Operating	0	258,763	0.00
OSCP	21005	Early Childhood Services	Existing Operating	1,657,524	227,244	2.00
OSCP	21015A	School Svcs - Full Svc Schools - Community Schools (SUN) 43 Schools	Existing Operating	2,952,774	898,588	4.00
OSCP	21015B	School Svcs - Full Svc Schools - Community Schools (SUN) 4 Schools	Existing Operating	404,933	0	0.00
OSCP	21016A	School Svcs - Full Svc Schools - Touchstone	Existing Operating	2,192,438	0	19.00
OSCP	21016B	School Svcs - Full Svc Schools - Touchstone (b)	Existing Operating	270,360	0	4.00
OSCP	21018	School Svcs - Social & Support Services for Educational Success	Existing Operating	2,372,484	380,538	5.00
OSCP	21020A	School Svcs -Full Svc Schools- School Attendance Initiative (choose this or alternative prog 21025)	Existing Operating	754,662	0	6.00
OSCP	21020B	School Svcs - Full Svc Schools - School Attendance Initiative (b)	Program Alt/Reconstruct	68,840	0	1.00
OSCP	21022	School Svcs - Alcohol, Tobacco and Other Drug Services	Existing Operating	232,267	0	0.00
OSCP	21023	School Svcs - Technical Assistance for Gender-Specific Services to Girls	Existing Operating	63,546	0	0.00
OSCP	21024	School Svcs - Technical Assistance and Direct Services for Sexual Minority Youth	Existing Operating	124,213	0	0.00
OSCP	21025A	School Svcs - Full Svc Schools - School Attendance Initiative(alternative) (chose this or 21020 )	Program Alt/Reconstruct	1,254,662	0	6.00
OSCP	21025B	School Svcs -Full Svc Schools- School Attendance Initiative (alternative) (b)	Program Alt/Reconstruct	68,840	0	1.00
DCHS	25077A	School Mental Health ITAX	Existing Operating	844,530	720,947	14.00
DCHS	25081A	DV Youth Prevention	Program Alt/Reconstruct	182,913	0	0.00
DCHS	25102	HERO Children's DV Program	Existing Operating	153,133	0	0.00
HD	40007	Students Today Aren't Ready for Sex (STARS)	Existing Operating	28,866	516,278	6.00
HD	40014	Lead Poisoning Prevention	Existing Operating	17,429	169,598	1.00
HD	40020	Immunization	Existing Operating	160,631	1,512,803	2.00
HD	40026A	Healthy Birth and Early Childhood Services (Part A)	Existing Operating	3,079,907	5,308,045	54.00

**PROGRAM OFFER SUMMARY** by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
HD	40026B	Healthy Birth and Early Childhood Services (Part B)	Existing Operating	2,823,083	2,844,478	40.00
HD	40047	School-Based Health Centers	Existing Operating	2,716,351	3,119,149	38.00
LIB	80004	Tools for School Success	Existing Operating	348,087	698,155	8.00
LIB	80015	Ready to Learn	Existing Operating	271,640	544,830	6.00

# Multnomah County Budget Priority Setting

**Education:** All children in Multnomah County to succeed in school.

**FY 2006**

Narrative, Selection Strategies and Map 1/18/2005 (.pdf)

Success Indicators: What's used to measure success 2/2/2005 (.pdf)

**Results maps** are high-level visual representations that show the path to a desired result, in this case the county's priority areas. Using words or images, the maps help tell the story of what actions and factors contribute to achieving the priority.

Many factors contribute to a result, some more than others. Results maps make clear what matters and how much. Key steps to creating results maps include:

- Assessing what is known about both proven and promising practices.
- Finding research and evidence of what matters most to producing each result.
- Describing the relative significance or contribution of each factor.
- A visual (the Result Map) that best captures and clearly communicates the cause-effect relationships.

**Selection strategies** summarize how the County can best deliver the priorities; they also articulate what the County will do to achieve the desired outcomes.

The Outcome Teams will study the key factors that contribute to their assigned priority, based on the best available data and research. They will recommend three to six selection strategies for each priority, which will be used to prioritize the program offers and to assist the Chair and the Board of County Commissioners in decision-making.

To develop the selection strategies, Outcome Teams consider questions such as these:

- Which strategic choices generally have the greatest impact for the money?
- What is the County's strategic framework looking for and what are other jurisdictions doing that works?
- What should the County do more of? Less of? Differently?



# Multnomah County Budget Priority Setting

Outcome Teams

## Planning for Fiscal Year 2006

**Outcome Teams** recommend strategies that the County should pursue to produce the intended priority outcomes.

Outcome Teams develop cause and effect theories, identifying the factors that contribute most to producing the result. From a "map" of these theories, Outcome Teams develop their selection strategies.

Selection strategies describe how the County intends to "procure" a result, i.e., what types of programs and services it would like to buy in the budget, based on the cause-effect theory, in order to produce the result.

Outcome teams ultimately submit to the County Chair a rank-ordered recommendation of the programs and services they believe are most likely to contribute to the result, while also accounting for mandates, fund limitations, obligations and other purchasing parameters.

**FY 2006 Priority Based Budgeting  
MULTNOMAH COUNTY OREGON**

---



**I. Priority – *Result to be realized, as expressed by citizens***

I want all children in Multnomah County to succeed in school.

**II. Indicators of Success – *How the County will know if progress is being made on the result***

**1. Percentage of entering kindergarten students who meet specific developmental standards for their age**

It is essential to determine whether kindergarten students are developmentally ready and identify any gaps and barriers that may inhibit all children entering kindergarten from being prepared to learn. Currently these assessments are conducted bi-annually and are voluntary. Some schools in Multnomah County do not participate. The team is recommending Multnomah County use its influence to make this an annual mandatory measure for all schools in Multnomah County.

**2. Percentage of growth in school mastery (data de-aggregated based on demographics) as measured by standardized testing**

Currently students are tested at grades 3, 8 and 10. These tests are used to determine individual students' mastery of a specific subject. These results are also used to benchmark a school's performance. The proposed indicator would measure the change in performance between the grades tested and provide a better indicator of a school's impact on performance. The team is recommending that growth in mastery be measured, but until this occurs the percentage of school mastery at the three grade levels is an acceptable temporary measure.

**3. Synthetic graduation rate**

The team believes this is the best measure for reporting school retention and student completion. The traditional 12<sup>th</sup> grade graduation rate only reports those kids who started and completed 12<sup>th</sup> grade. It does not capture the drop out rate occurring before a student enters 12<sup>th</sup> grade. Data for Oregon is showing that the highest number of students drop out between 9<sup>th</sup> and 10<sup>th</sup> grade. The synthetic graduation rate is a formula, which counts all of the kids who graduate from the 12<sup>th</sup> grade or who get their GED; however the number of kids who have dropped out before reaching the 12<sup>th</sup> grade reduces the completion rate.

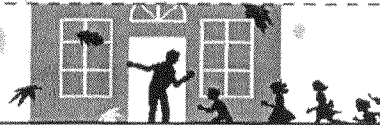
When using these indicators it is important that a baseline be established and that the last two indicators are evaluated together. The information provided by these measures will be more compelling and provide a more accurate picture of what is occurring for individual students within a specific educational setting.

III. Map of key factors – “Cause-effect map of factors that influence/ produce the result”

I want all children in Multnomah County to succeed in school

As Measured by the Following Indicators:

1. Percentage of entering kindergarten students who meet specific developmental standards for their age.
2. Percentage of growth in school mastery (data de-aggregated based on demographic) as measured by standardized testing.
3. percentage of the cohort of ninth grade students who complete school (based on the synthetic drop out rate.)



**+Ensuring & Developing Success in School Completion (4th Factor)**

- |   |   |
|---|---|
| H | *Broad range of academic offerings (i.e. journalism, art, |
| i | drama)  |
| g |   |
| h | *Caring, committed staff                                  |
|   |   |
| M | *Community involvement (Business, Non-profits,            |
| e | Government, Faith Communities)                            |
| d | *Advanced learning opportunities                          |
| i | *Extracurricular activities                               |
| u | *Schools that allow for parental input, involvement and   |
| m | investment  |
|   |   |
| L | *Access to information                                    |
| o |   |
| w | *Vocational & technical training                          |

**+Basic Education "The Three R's" (3rd Factor)**

- |   |   |   |
|---|---|---|
|   | *Leadership/Principal                     | H |
|   | *Competent Teachers                       | i |
|   | *Diverse classrooms                       | g |
|   |   | h |
| M | *Rigorous and relevant curriculum         |   |
| e | *Buildings, books, and teaching materials |   |
| d | *Safe school environment                  |   |
| i |   |   |
| u | *Reasonable classroom size                | L |
| m | *Teachers reflective of population        | o |
|   |   | w |

**-Gaps and Barriers (2nd Factor)**

- |   |   |   |                    |
|---|---|---|--------------------|
| H | *Student and Family Mobility                                | M | *Parental Literacy |
| i | *Addictions   | e | *Teen Parenting    |
| g | *Disability   | d | *Students who have |
| h | *Presence of Criminal Activity at home                      | i | dropped out        |
|   |   | u |                    |
|   |   | m |                    |
| L | *Transportation   |   |                    |
| o |   |   |                    |
| w | *Poor Coordination Between Schools & Social Service Systems |   |                    |

**+ Prepared to Learn at All Ages (1st Factor)**

- |   |  |  |  |
|---|--|--|--|
| H |  |  |  |
| i |  |  |  |
| g |  |  |  |
| h |  |  |  |
|   |  |  |  |
| M |  |  |  |
| e |  |  |  |
| d |  |  |  |
| i |  |  |  |
| u |  |  |  |
| m |  |  |  |
|   |  |  |  |
| L |  |  |  |
| o |  |  |  |
| w |  |  |  |
- \*Ready Parents/ Caregivers
- \*Basic Needs (food, stable housing, clothing)
- \*Physical Health
- \*Mental Health (social & emotional well being)
- \*Language & Literacy
- \*Cognition & Learning Approach

The Education map illustrates the most important factors that result in "all children in Multnomah County succeeding in school." All three policy frameworks adopted by the Board of County Commissioners are strongly supported through this factor map. The Early Childhood Framework supports the priority placed on the first and second factors and provides additional successful strategies to meet the needs of children and their families. Once children enter school, the School Age Policy Framework further describes strategies for school-based and school linked service approaches to address many of the factors identified here. Finally, the Poverty Elimination Framework is underscored in all of the factors identified.

Factor 1: Prepared to Learn at All Ages

Experts and research agree that preparing students to learn is the most crucial factor in the success of all students in Multnomah County. A child's readiness to learn is multi-dimensional and the importance of the causal factors change based on the age of the student. However, one factor, "ready parents (caregivers)," is ranked high throughout the student's school experience. Ready parents (caregivers) as defined in the report, "Children's Readiness to Learn: Strategies for Improvement," are parents who are "knowledgeable about the importance of their role in child development" and are "supported in their efforts to provide their children with responsive, consistent, and nurturing care, appropriate stimulation and safe/stable environment."

While recognizing the importance of language and literacy, a child entering school who is unable to see the chalkboard, cannot hear the teacher, or who attends school sporadically must have his/her physical and basic social needs addressed before he/she can become proficient in understanding instructions and learning to read. Once a child is physically ready, it is imperative that the child learn to read at grade level by third grade. Research shows that it is increasingly more difficult for children to make up for lost learning after the third grade.

Factor 2: Gaps and Barriers, are those factors that negatively influence all of the other factors, impeding a child's ability to enter school ready to learn, the student's ability to succeed throughout his/her academic career, and the parents or caregivers ability to support their child.

Preparing students to learn, obtaining a basic education, and ensuring and developing success are universal to all students. Making the most of these factors is critical and at times may be difficult for individual students. Barriers occur that may inhibit or prohibit a student's ability to attend school and be engaged in their learning while in school. Family mobility, family or student addiction, criminal activity, health problems, language barriers, and a host of other issues can interrupt the student's educational experience. As a result, families, schools, and communities must work together to support these students and address the barriers. If left unattended, quite often these students become either victims or perpetrators of crime. As a result, these students become less likely to succeed in school and risk being forgotten or labeled by the larger community.

Attendance is a significant issue in Multnomah County. This is seen as a symptom of an existing gap or barrier, which must be addressed. Individual students cannot succeed in school if they are not attending, and if they are not fully engaged in their learning while in school.

### Factor 3: Basic Education

The sub-factors within “Basic Education” are controlled by the districts. Multnomah County may influence the sub-factors, but the final decision-making is the districts. Basic education provides for the three fundamentals in education: reading, writing, and arithmetic and are the identified cornerstones of all students' educational experience. When reviewing the literature and in discussions with the experts, all believed that the principal and teacher are crucial to children succeeding. In addition, most experts believed that having teachers who are committed and caring coupled with the ability to teach subject matter to a wide range of students was more important than having a teacher who was reflective of the student population. The ability to create an individual learning experience based on the specific needs of each student is invaluable to both the success of individual students and in creating an environment that is responsive to student ability.

Over the years, research has been conducted on other factors that contribute and detract from the learning experience. The research on classroom size is inconclusive except for its importance in a child's early school experience. Reasonable classroom size is most critical for grades K – 3. Research reveals that students who are in smaller classrooms during those years fare better in larger classrooms later on in their school experience than those who were always in larger classrooms. The team ranked classroom size low as a sub-factor, but recognizes its ranking for K-3 should be high.

### Factor 4: Ensuring and Developing Success in School Completion

Providing a rigorous and relevant curriculum and access to caring and committed adults is an essential factor in basic education, which overlaps into ensuring and developing successful students. Many of the factors in this area—broad academic offerings, advanced learning opportunities, extracurricular activities—are often what make school rigorous and relevant. Caring and committed teachers, staff and community members teaching, providing or supporting these programs are essential to student success. The importance of providing opportunities for students to connect and establish relationships with adults is a critical element in the student's life. In addition, youth report that having both an opportunity to contribute to the community and high expectations of them by adults is important to their success.

Assisting youth to succeed both in school and upon completion of school requires a broad range of academic offerings and advanced learning opportunities. Challenging the student throughout the academic experience reinforces the notion of success. Offering a range of classes provides the student with the opportunity to experience a wide spectrum of life and plants the seeds to the range of possibilities that await them as they complete their high school experience.

#### **IV. Selection Strategies – *Focused choices to realize results***

In developing the six strategies, that will have the greatest influence over students succeeding in school, the team formulated some overarching values. We will give priority to culturally and developmentally appropriate programs that:

- Offer services that are readily accessible and delivered in the most appropriate place (i.e. home, school, community center).
- Promote inter-departmental and cross-jurisdictional coordination, collaboration and communication.
- Enable children and their caregivers to access other governmental and community-based services.
- Maximize federal and other funds.

Program offers consider the values above and address one or more of the six strategies below. Based on the four primary factors influencing student success, the team has identified six strategies, which focus the County's resources primarily on the first two factors in the Strategy Map. The County currently provides social and support services that address preparedness to learn and bridging the gaps and removing the barriers that may hinder individual student success, with some overlap into services that ensuring and developing success. The team believes this is the appropriate and recommend role for the County and we are not soliciting offers to address the third factor, "Basic Education." The Basic Education factor is the skeletal educational structure, provided primarily by the school districts. The County has nominal influence in this area, but should focus its services and resources on the other three factors.

So that *all children in Multnomah County succeed in school* we want program offers that:

- 1. Ensure the basic needs of children and parents are met, including the needs for physical and mental health, as they relate to school readiness or school success.**
- 2. Support caregivers and parents in preparing their children to learn.**
- 3. Provide early education services that prepare children for kindergarten.**
- 4. Promote reading at grade level by third grade.**
- 5. Promote student retention beyond the fifth grade.**
- 6. Bridge the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school.**

The Education team had considerable discussion about each of the factors and the six strategies. We are looking for program offers that support one or more of the strategies. Departments should also consider the information below when preparing their program offers.

**Strategy 1:** Ensure the basic needs, including the need for physical and mental health care, of children and parents are met, with a primary focus on school readiness or school success. **and**

**Strategy 2:** Support caregivers and parents in preparing their children to learn.

**Discussion:** The broad range of basic needs and parents' ability to support their children in learning are the two most important factors in student success. If parents are not able to provide the minimum basic needs, they cannot focus their child's academic readiness or engagement. Program offers should provide or broker services in these areas, targeting children and their parents or caregivers. Direct services should be delivered to maximize their success and accessibility. Brokered services should have measurable and proven success in the child or family actually receiving the services.

**Strategy 3:** Provide early education services that prepare children for kindergarten.

**Discussion:** The Early Childhood Framework, goal five describes at length what children need to succeed in their early education. Program offers should provide opportunities for children to "participate in developmentally appropriate early childhood programs;" provide services to prevent or address behavior or conditions that challenge early learning; and/or help smooth the transition between the home, early childhood education, and kindergarten.

Early childhood education services are not only essential to later academic success, but they also provide entry into families that may need assistance meeting their families basic needs, or who would benefit from parenting skill development.

**Strategy 4:** Promote reading at grade level by third grade.

**Discussion:** According to a survey released in August 2004, commissioned by TD Waterhouse USA "a majority of respondents (51%) consider reading to be the most important skill in a child's development, more essential than listening (30%), speaking (12%), and writing (4%).

Furthermore, the lack of access to books was recognized as the leading cause of illiteracy in children by one out of five Americans (20%). In fact, according to the U.S. Department of Education, 61% of low-income families have no books in their homes for their children. Additionally, over 80% of the preschool and after-school programs serving at-risk children have no books at all."

Program offers in this area should focus on developing early reading skills, but proven or promising services that address some of the impediments to reading at early grade level are encouraged. For example, reading services in the schools, giving children more time and attention from adults in the classroom would affect multiple factors. Alternatively, services that target early reading skills and parental literacy would have a dual benefit.

**Strategy 5:** Promote student retention beyond the fifth grade.

**Discussion:** While all of the evidence and research is clear on the importance of early childhood development and learning readiness in academic success, in Multnomah County it is also evident that children may succeed in Elementary school, with a marked decline in performance once they enter middle school. The research does not point to any one factor causing this decline for kids who were succeeding at grade level prior to middle school. However, the approach taken by the School Age Policy Framework and other educational research agree on the importance of supportive adult relationships between parent and child, and between the child and teacher, coach, staff, mentor, or other involved community member. It is essential throughout the child's academic life that they know that someone expects them to succeed and will support them in doing so. Expecting that all students want, need and have access to a rigorous curriculum is also important. Finally, the academic offerings, extracurricular activities or vocational training must be relevant to students' lives. We are looking for program offers that focus on student retention by addressing one or more of these three areas.

**Strategy 6:** Bridge the gaps and breakdown the barriers to help all youth attend, engage and succeed in school.

**Discussion:** Events may occur in an individual student's life that affects his/her ability to learn and remain in school. These social conditions such as poverty, alcohol and drug abuse, or violence must be addressed to ensure the success of all students. We are looking for program offers that either address multiple conditions, and/or are able to leverage other services, thereby recognizing the interplay of such conditions on the lives of students and their families.



## Education Priority: Indicators

**I want all children in Multnomah County to succeed in school.**

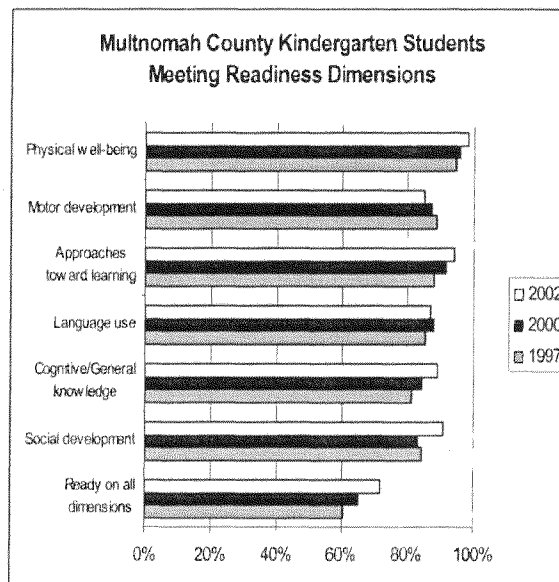
### 1. Percent of entering kindergarten students who meet specific developmental standards for their age.

#### *Kindergarten Readiness*

The Oregon Department of Education conducts a periodic survey of Kindergarten teachers, asking them to assess their incoming students' readiness to learn on six different dimensions.

With the exception of motor development, the survey indicates that Multnomah County kindergarten students in 2002 improved in each dimension over the 1997 average. The percentage of students ready on all dimensions has increased 19%.

The survey was conducted again in 2004 and data should be available to update this measure in the near future.

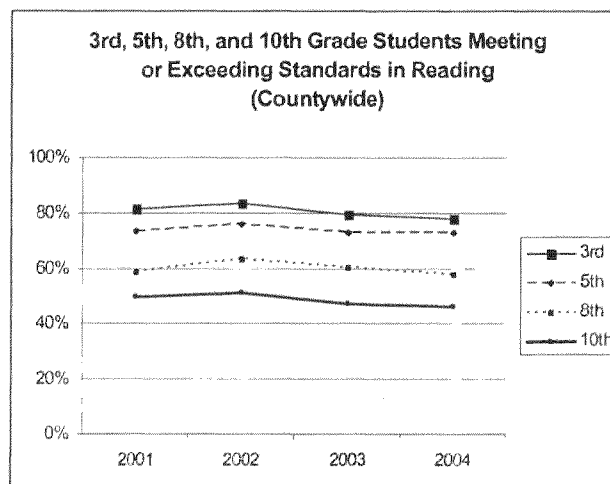


Source: Oregon Department of Education, Portland/Multnomah Progress Board

### 2. Percent of students at 3<sup>rd</sup>, 5<sup>th</sup>, 8<sup>th</sup>, and 10<sup>th</sup> grade that meet or exceed standards on state assessments.

#### *Reading Standards*

This chart shows the percent of students meeting standards on statewide assessments in reading. Over the past three years, the percent of Multnomah County students in grades 3, 8, and 10 who meet standards in reading has declined, while 5<sup>th</sup> grade students' scores have remained stable.



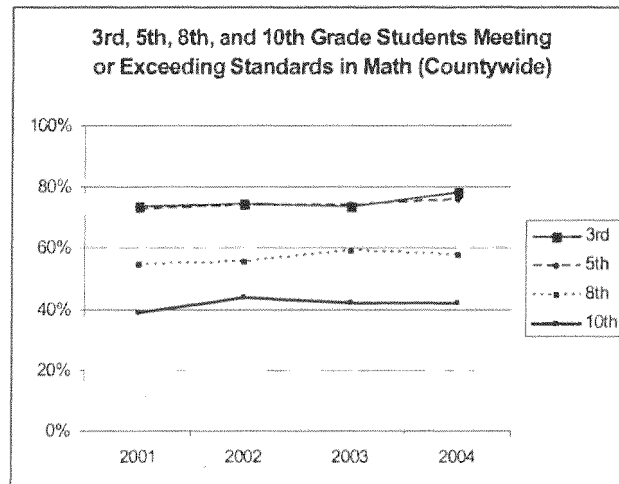
Source: Oregon Department of Education

## Education Priority: Indicators

### I want all children in Multnomah County to succeed in school.

#### *Math Standards*

This chart shows the percent of students meeting standards on statewide assessments in math. Over the past four years, the percent of Multnomah County students in grades 3, 5, 8, and 10 who meet standards in math has remained stable or increased slightly. 3<sup>rd</sup> and 5<sup>th</sup> grade scores are roughly the same, so distinct trend lines are not able to be seen in the chart.

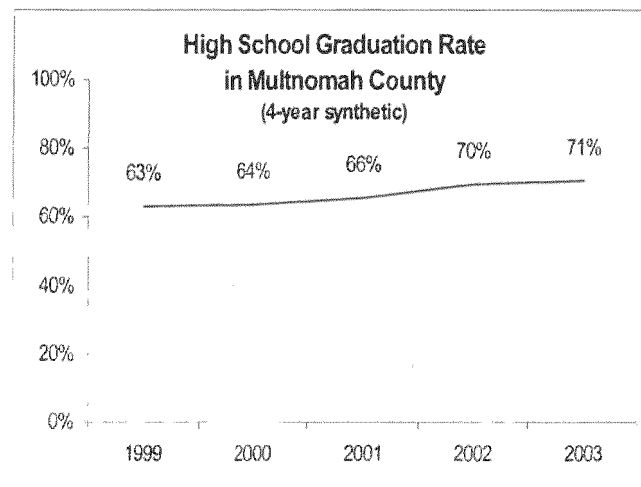


Source: Oregon Department of Education

### 3. Synthetic Four-Year Graduation Rate

#### *High School Graduation*

This chart represents a formula developed by the National Center for Education Statistics to simulate a graduation rate for a single class, or cohort, of students. It does so by dividing the number of graduates in a given school year by the number of graduates plus the number of dropouts in each grade for that year. The rate therefore attempts to reflect the number students who dropped out in 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades.



Source: Oregon Department of Education, Portland/Multnomah Progress Board

The graduation rate in Multnomah County increased 12% between 1999 and 2003. Data for 2004 should be available in the next few months.

## **Program Offers**

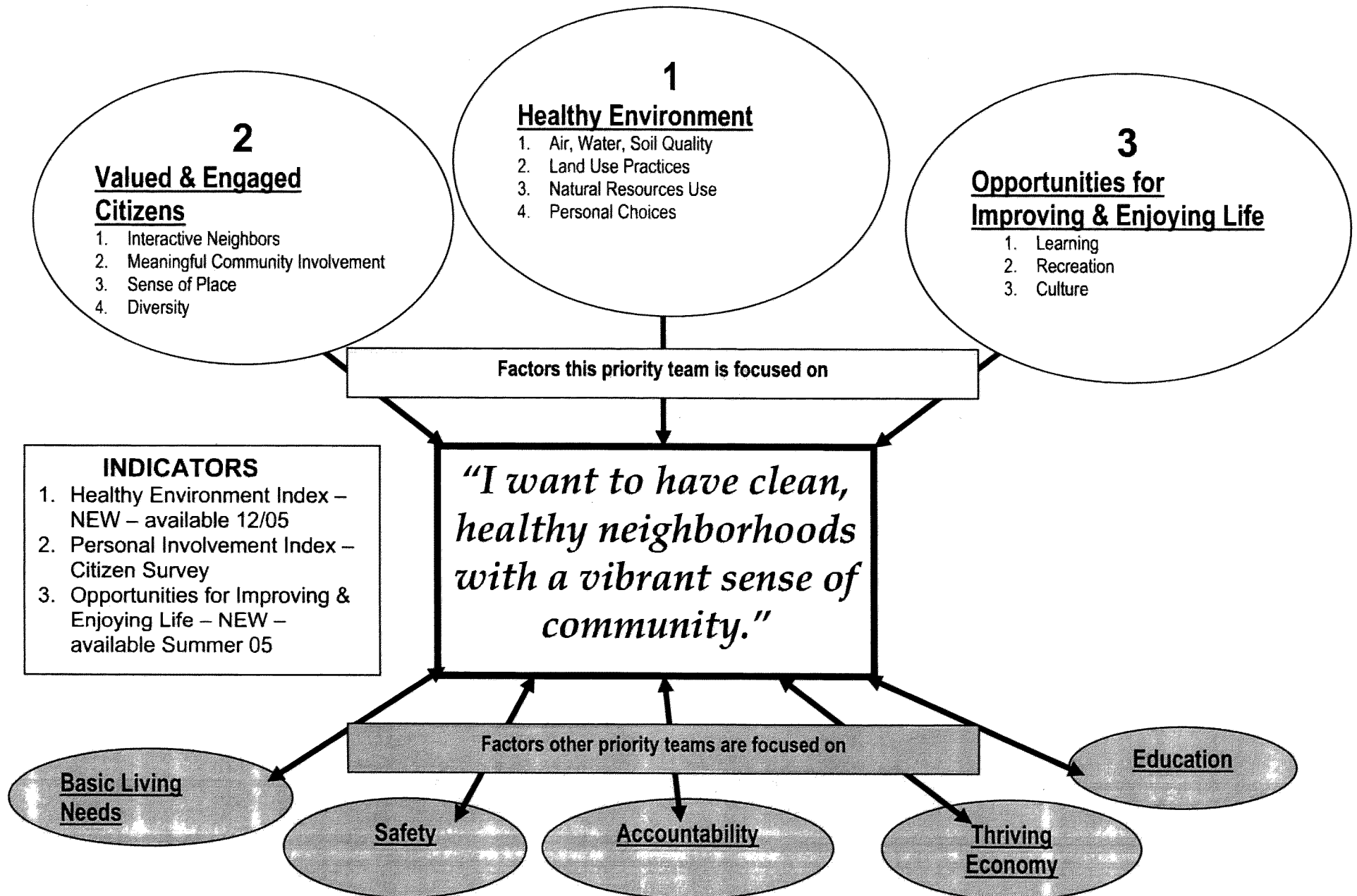
---

**Please refer to  
Volume Two**



# Clean, Healthy & Vibrant Communities - Revised 1/18/05

Hope - Dignity - Self Determination - Ability to Thrive



# PROGRAM OFFER SUMMARY by Priority Area

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
NOND	10015A	CCFC Activities	Existing Operating	0	738,089	3.00
NOND	10015B	CCFC Activities-Maintains Current Level	Existing Operating	144,019	0	1.00
NOND	10026	Regional Arts & Culture Council	Existing Operating	137,050	0	0.00
NOND	10028	Soil & Water Districts	Existing Operating	18,000	0	0.00
HD	40013	Vector & Nuisance Control	Existing Operating	1,264,381	40,138	10.00
FBAT	70024	Recreation Fund payment to Metro	Existing Operating	0	116,000	0.00
CBS	71002	Sustainability Team	Internal Service	0	208,464	2.00
CBS	71014	Human Resources - Bus Pass Program	Internal Service	0	850,000	0.00
LIB	80003	Central Library Borrowers' Services	Existing Operating	2,464,746	4,943,566	84.00
LIB	80005	Central Library Research Tools & Services	Existing Operating	2,212,171	4,436,979	34.00
LIB	80006	Central Library Readers' Services	Existing Operating	1,944,106	3,899,314	29.00
LIB	80016	Adult Outreach	Existing Operating	250,027	501,482	8.00
LIB	80018	East & Mid-County Neighborhood Libraries	Existing Operating	2,667,358	5,349,940	59.00
LIB	80019	North and Northeast Neighborhood Libraries	Existing Operating	2,449,805	4,913,600	60.00
LIB	80020	Bond Projects	Existing Operating	0	885,000	0.00
LIB	80022	Westside Neighborhood Libraries	Existing Operating	1,573,352	3,155,685	34.00
LIB	80023	Southeast Neighborhood Libraries	Existing Operating	1,702,321	3,414,350	40.00
LIB	80025	Library District Study Proposal	New Program	50,325	0	0.00
LIB	80028	Open Libraries 57 Hours	Program Alt/Reconstruct	46,100	0	0.00
LIB	80029	Open Libraries 64/70 Hours	Program Alt/Reconstruct	1,981,288	0	23.00
LIB	80030	New Columbia Neighborhood Library	New Program	1,941,584	0	3.00
LIB	80031	Troutdale Neighborhood Library	New Program	731,625	0	0.00
CS	90003	Animal Services - Field Services	Existing Operating	1,727,545	171,998	15.00
CS	90004	Animal Services - Shelter Services	Existing Operating	2,379,862	238,202	16.00
CS	90010	Tax Title	Existing Operating	3,606	697,337	2.00
CS	90020A	Land Use Planning	Existing Operating	1,482,512	82,276	11.00
CS	90020B	Land Use Planning cost recovery	Existing Operating	0	0	0.00
CS	90023	Water Quality	Existing Operating	166,800	0	1.00

# Multnomah County Budget Priority Setting

**Vibrant Communities: To have clean, healthy neighborhoods with a vibrant sense of community.**

**FY 2006**

Narrative, Selection Strategies and Map 1/18/2005 (.pdf)

Success Indicators: What's used to measure success 2/2/2005 (.pdf)

Results maps are high-level visual representations that show the path to a desired result, in this case the county's priority areas. Using words or images, the maps help tell the story of what actions and factors contribute to achieving the priority.

Many factors contribute to a result, some more than others. Results maps make clear what matters and how much. Key steps to creating results maps include:

- Assessing what is known about both proven and promising practices.
- Finding research and evidence of what matters most to producing each result.
- Describing the relative significance or contribution of each factor.
- A visual (the Result Map) that best captures and clearly communicates the cause-effect relationships.

Selection strategies summarize how the County can best deliver the priorities; they also articulate what the County will do to achieve the desired outcomes.

The Outcome Teams will study the key factors that contribute to their assigned priority, based on the best available data and research. They will recommend three to six selection strategies for each priority, which will be used to prioritize the program offers and to assist the Chair and the Board of County Commissioners in decision-making.

To develop the selection strategies, Outcome Teams consider questions such as these:

- Which strategic choices generally have the greatest impact for the money?
- What is the County's strategic framework looking for and what are other jurisdictions doing that works?
- What should the County do more of? Less of? Differently?

# Multnomah County Budget Priority Setting

Outcome Teams

## Planning for Fiscal Year 2006

**Outcome Teams** recommend strategies that the County should pursue to produce the intended priority outcomes.

Outcome Teams develop cause and effect theories, identifying the factors that contribute most to producing the result. From a "map" of these theories, Outcome Teams develop their selection strategies.

Selection strategies describe how the County intends to "procure" a result, i.e., what types of programs and services it would like to buy in the budget, based on the cause-effect theory, in order to produce the result.

Outcome teams ultimately submit to the County Chair a rank-ordered recommendation of the programs and services they believe are most likely to contribute to the result, while also accounting for mandates, fund limitations, obligations and other purchasing parameters.



## Vibrant Communities Team

### **FY 2006 Priority Based Budgeting MULTNOMAH COUNTY OREGON**



#### **I. Priority – *Result to be realized, as expressed by citizens***

I want to have clean, healthy neighborhoods with a vibrant sense of community.

#### **II. Indicators of Success – *How the County will know if progress is being made on the result***

##### **Environmental Index –available December 2005.**

Source: The Sustainable Development Commission, a citizen advisory board to Multnomah County and the City of Portland, is planning to work with Portland State University to develop and present a "Sustainable Community Report Card" to elected officials and the community. It will be a visible communication tool to inform residents, businesses, and local government about how we are doing as a community related to a specific set of sustainability indicators. Initial conversations with PSU have indicated strong enthusiasm and interest from a variety of departments. The timeframe for this work would be PSU's fall semester with a deliverable by the end of December. The City of Portland (our partner in this work) has indicated support for aligning this work product to the needs of the Vibrant Community Team in developing a "Healthy Environment Composite Indicator."

##### **Personal Involvement Perception Index – existing**

Source: The "Personal Involvement Perception Index" is the percentage of neighborhoods that report an increase in their average level of personal involvement in the neighborhood. It is reached by averaging responses to three questions on the current Multnomah County Citizen Survey: the percentage of people who believe that their neighbors know them, the percentage of people who stop and talk with people in their neighborhoods, and the percentage of people who say that they recognize most people on their block.

##### **Opportunities for Improving/Enjoying Life – available Summer 2005**

Source: "Opportunities for Improving/Enjoying Life" is being developed this spring by the Auditor's Office, and will be an average of responses to three new questions regarding learning, recreation and cultural opportunities available to Multnomah County residents.

## Vibrant Communities Team

### **III. Map of key factors – “Cause-effect map of factors that influence/produce the result”**

Merriam-Webster's Online dictionary defines vibrant as “pulsating with life, vigor or activity”. Doesn't every resident of Multnomah County desire the opportunity to live in such a community? We think so.

The Vibrant Community Team refined and clarified the map with focus on causal factors. As a part of this process we reviewed much of the work and evidence provided by the previous team and performed additional research and interviews further focusing on what makes a clean, healthy neighborhood vibrant. For clarification purposes, we modified the format of the map significantly; however many of the ideas presented in the original map were retained.

The new map reflects our team's recognition that many of the factors identified by the other five Priority Teams contribute to the relatively broad outcome of *“I want to have clean, healthy neighborhoods with a vibrant sense of community.”* We chose to represent this relationship on our map, but not to duplicate any effort around identifying factors, sub-factors, strategies, or indicators. This map reflects the three major factors that could be considered relatively unique contributors to this outcome. We found that the idea of measuring neighborhood vibrancy is fairly new. Most of the evidence did provide consistent insight into the factors that make vibrant communities, but there was minimal guidance as to the relative importance of each individual factor. The model of factor dominance portrayed on the map is described below. We recognize that this dominance selection is at least in part influenced by the values that are manifested in Multnomah County in ways such as environmental awareness, land use decisions, and public support for education and libraries. Those values are the reason that many people choose to live here.

#### **Healthy Environment is the dominant factor for clean, healthy and vibrant communities.**

The prioritization between Healthy Environment and the second-most dominant factor, Valued and Engaged Citizens, was challenging. Ultimately we determined that the health of the environment is fundamental to the outcome. We are familiar with living in an environment that, with some notable exceptions, is clean and healthy. Careful planning has led to accessible transportation choices; clean air, water and soil; beautiful parks and greenspace (including the largest urban forest in the country) and bike paths. It is no accident that Peregrine falcons have returned to the urban landscape. The alternative of heavy pollution, build up of waste, inaccessible transportation and limited opportunities for outdoor recreation would all detract from a “vibrant sense of community” in Multnomah County.

Additionally, the personal choices that contribute to the health of the environment, balanced land use practices and conservation of natural resources are critical contributions to the outcome.

## Vibrant Communities Team

### **Valued and engaged citizens are the second most dominant factor for vibrant communities.**

There is substantial evidence in the literature that interactive neighbors, meaningful community involvement, a sense of place and diversity within the population lead to a vibrant sense of community. People who recognize their neighbors and are recognized by them care about what happens to one another. When they feel a sense of place and a sense of belonging to a larger group, they're more likely to care about what happens to that place and those people. Feeling a part of their community and being actively engaged in decisions that directly affect their lives help people develop a sense of responsibility for what goes on in their communities.

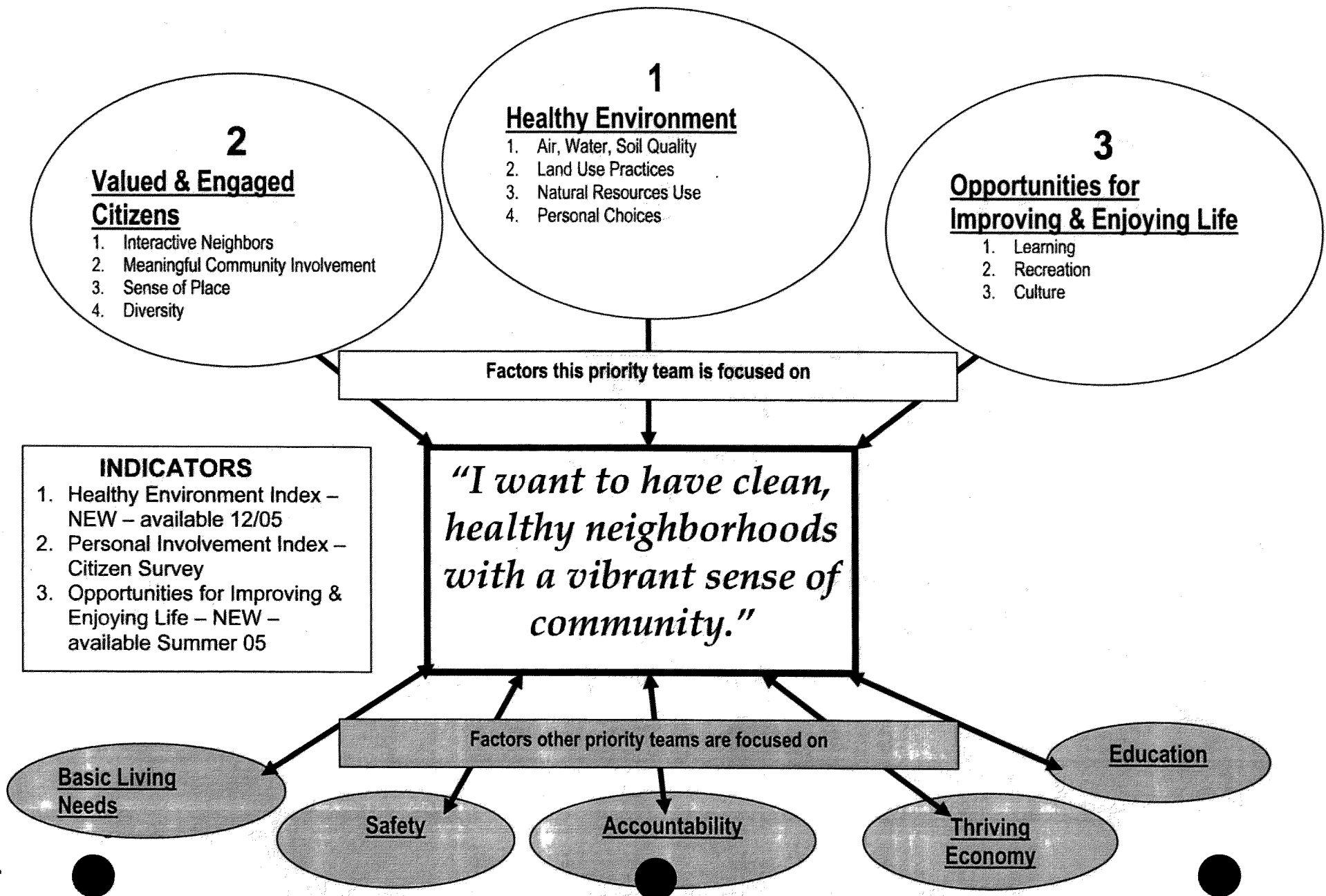
There is further evidence that suggests that providing community places (such as libraries, community centers, and green spaces) where neighbors can interact and actively pursue their common interests also increases their sense of community. By meeting residents' need for human connection, synergies are formed that ultimately result in increased community activity and involvement.

### **Opportunities for improving and enjoying life are the third factor for vibrant communities.**

Learning, recreation and involvement in cultural events are all strong contributors to improving and enjoying life. Residents of a vibrant community have access to educational, cultural, and recreational opportunities that honor diversity and serve their needs from infancy through the retirement years. Providing access to residents across the county by optimizing the use of community facilities, breaking down cultural and economic barriers and ensuring that activities reflect the diverse needs of individuals and neighborhoods will contribute to the community's vibrancy.

# Clean, Healthy & Vibrant Communities - Revised 1/13/05

Hope - Dignity - Self Determination - Ability to Thrive



## Vibrant Communities Team

### **V. 3-6 Selection Strategies – *Focused choices to realize results***

#### **Guidance for Rating Program Offers**

Judging the value of individual program offers toward improving neighborhood cleanliness and health, and a vibrant sense of community, is a complex task. In ranking program offers, the team will consider how well each offer:

- Contributes to the priority itself, as defined in the strategy map and the overall direction of this document
- Aligns with the ranked principles found immediately below this guidance
- Positively influences the ranked factors and their contributing sub factors as shown on the strategy map and described in this document
- Addresses strategies described in the last portion of this document – *note that these strategies are not ranked*
- Integrates the factors, proposed strategies, principles, and the strategy map – program offers with greater intersection of each of these aspects will rank higher than those with little connection among them

*We will give precedence to program offers that effectively demonstrate how they align with at least one or more of four principles below. These principles are shown in ranked order of importance to the Outcome Team.*

#### **1. Foster meaningful, diverse community involvement.**

The Early Childhood, Poverty and School Aged Frameworks all refer to effective stakeholder involvement. Fostering meaningful, diverse community involvement is important to ensure that all Multnomah County citizens have a fair opportunity to participate and be heard in County decision-making and program design processes. Meaningful community involvement creates citizen buy-in even for decisions and programs they wouldn't normally support. This principle can be demonstrated by techniques that would attract the interest and involvement of people who might not otherwise be expected to participate (i.e. those who are not often heard from when decisions are being formulated). To support community engagement we would like program offers that highlight processes, activities or places that encourage citizens to meet, join, interact, access information and weave and strengthen our social fabric.

#### **2. Maximize coordination and partnering with other public and private entities or individuals.**

The concept of coordinating and partnering activities is about finding both public and private entities and/or individuals that have similar interests and concerns and then creating ways to work together. Strong program offers will specifically highlight how they are coordinating and partnering to better achieve outcomes.

#### **3. Maximize the number of individuals served or percentage of the community impacted**

Services that reach a large number of individuals in the community will be valued higher than those with a limited clientele. The net impact upon clients served will also be weighed in the

## Vibrant Communities Team

evaluation of programs. Limited County resources make the efficiency and effectiveness of services a major concern to the team. On the other hand, maximizing the coverage of a service to the community should not be done at the cost of limiting access to individuals that most need these services.

### **4. Encourage personal responsibility that contributes to the good of the community.**

The collective influence of responsible individuals exceeds anything the public sector alone can do for the community's good. Encouraging personal responsibility is critical to all three of our factors. Strong proposals will demonstrate how they promote individual responsibility.

### **Strategies**

**We are seeking proposals that:** *(Note: Some references below refer to specific programs. The Team does not necessarily endorse these programs. They are referenced for the concepts that they represent. Strategies are not ranked.)*

- **Facilitate community design for active living.**

Activity-friendly communities are places where people of all ages and abilities can enjoy walking, biking and other forms of physical activity each day. Community design impacts our ability to choose where we go and how we get there. Research suggests that creating activity-friendly communities could generate more walking and biking trips per person and increase individual levels of activity by as much as 40%. Many characteristics of a community are shown to influence decisions to walk, bike, and be physically active. These include integration of homes with jobs, schools, and services; whether buildings are located together or spread far apart; the number of alternative transportation routes to a destination; and access to trails and outdoor recreation spaces. These land use and transportation characteristics contribute to more livable neighborhoods and a healthy environment.

**References:** <http://www.activelivingbydesign.org/>  
<http://www.clfuture.org/pubs.html>  
<http://www.sciencedirect.com/science/journal/07493797>  
<http://www.nrdc.org/publications/reports.asp>

- **Protect the environment, especially those that promote sustainable practices.**

Considerable evidence suggests that Multnomah County residents' right to a safe and healthy environment is being compromised. For example, fourteen air toxins in Multnomah County exceed health-based benchmarks, with six pollutants more than ten times national health standards. In order to reverse these trends, and get ahead of the curve of mandated environmental activities, Multnomah County needs to take action to protect the environment now. Best management practices for sustainability can reduce the use of resources and energy to prevent the pollution of air, water, and land; to reduce wastes at the source; and to minimize risks to human populations and the environment. A sustainability framework recognizes the relationships between economy, ecology, and community and requires that all agencies consider these inter-connected issues in their programs and policies. A sustainability framework can provide a means for dealing with the pressures in

## Vibrant Communities Team

allocating scarce natural resources among competing needs. Sustainability can also break the cycle of crisis-driven issue management to a systematic approach that integrates environmental concerns with economic and social issues. This type of systematic, collaborative approach may result in better environmental and social outcomes at lower costs.

Sustainable practices can be applied to a range of activities from how we build and maintain our buildings, to the food we purchase, to what we throw away or create as waste. Evidence suggests government agencies can play a powerful role by serving as a model, directing internal government practices toward more sustainable alternatives. Public policy, including incentives and regulations, can also affect private decision-making. And finally government can also offer technical assistance and informational programs that can be used to educate the private sector and the general public.

*Building a Sustainable Future for Portland*

[http://www.pdxcityclub.org/pdf/Sustainability\\_2001.pdf](http://www.pdxcityclub.org/pdf/Sustainability_2001.pdf)

*The Oregon Natural Step Network* <http://www.ortns.org/aboutus.asp>

*The Rocky Mountain Institute* <http://www.rmi.org/sitepages/pid14.php>

United Nations Division for Sustainable Development

[http://www.un.org/esa/sustdev/sdissues/decision\\_making/decision\\_making.htm](http://www.un.org/esa/sustdev/sdissues/decision_making/decision_making.htm)

*The Environmental Health of Multnomah County 2003: Multnomah County Health Department*

- **Build local community identity, especially those that help neighbors, join, interact and build community ties.**

Community spaces make a substantial contribution to the overall quality of life in any community. Such places create a welcoming atmosphere of accessibility, vitality, and safety. They can connect people with resources that significantly enhance their lives and boost the well-being of the entire community.

In 2000, Harvard published a plan for rebuilding community ties. Among many strategies, the plan underlined the importance of day-to-day interaction among neighbors. Communities need places for residents to enjoy their leisure time, to share beliefs together, sites for receiving public services, places to broaden their knowledge of the world, as well as somewhere they can challenge their minds. Civic spaces where all citizens can meet, interact, access information that is meaningful to them, and develop life skills are essential in weaving the social fabric. Community facilities such as parks, places of worship, community centers and libraries are neighborhood assets that make it possible for residents to gather and promote a common identity of shared experiences.

Vibrant communities can benefit from processes that bring people together to explore issues, build solutions and take action. Research has shown that positive day-to-day interaction among neighbors develops understanding between them and leads to a higher sense of community than when people do not have regular contact with their neighbors. Organizations such as the World Bank and Fannie Mae have recognized the crucial role of community identity and "social capital" as critical in solving deep seated problems such as poverty and housing.

## Vibrant Communities Team

References: [http://www.calgary.ca/docgallery/bu/community\\_strategies/SOC\\_biblio.pdf](http://www.calgary.ca/docgallery/bu/community_strategies/SOC_biblio.pdf)  
<http://www.socialplanningtoronto.org/pdfs/5yr%20Retro.pdf>  
<http://www.bettertogether.org/aboutthereport.htm>  
<http://www.library.unisa.edu.au/about/papers/best-investment.pdf>  
[http://www.infed.org/biblio/social\\_capital.htm](http://www.infed.org/biblio/social_capital.htm)  
<http://www.edemocracy.gov.uk/library/papers/socialcapital.pdf>  
<http://www.ubiq.com/hypertext/weiser/SituationalAspectsofElectronicLibraries.html>

A Place at the Table: Participating in Community Building, Kathleen de la Pena McCook. American Library Association: Chicago, 2000.

Building Communities from the Inside Out: A Path Toward Finding and Mobilizing Community's Assets, John P. Kretzmann and John L. McKnight. ACTA Publications: Chicago, 1993.

A Place for Us: How to Make Society Civil and Democracy Strong, Benjamin R. Barger. Hill and Wang: New York, 1998.

"Strengthening Community," How Libraries and Librarians Help: A Guide to Identifying User-Centered Outcomes, Juan C. Durrance and Karen E. Fisher, American Library Association: Chicago, 2005.

- **Promote lifelong learning, especially those that provide opportunities for learning outside formal education and focus on literacy.**

Learning throughout life, from the cradle to the grave, is critical in helping people of all ages, backgrounds, and abilities to succeed. 43% of all adults who read at the lowest level of literacy are living in poverty, compared with only 4% of adults who read at the highest level. In Multnomah County, fully 15% of adults are reading at the lowest level. The Poverty Elimination Framework advocates for a skilled workforce, for which literacy is the key. Research shows that when older adults have strong literacy skills, they are more likely to be self-sufficient in meeting their basic needs. Literacy programs outside the realm of formal education offer an avenue for learning otherwise closed to many county residents.

Reference: <http://www.nifl.gov/nifl/facts/family.html>  
<http://www.oregonliteracy.org/aboutliteracy/stats.shtml>

- **Provide a variety of cultural and recreational opportunities, especially those that provide a range of before and after school opportunities.**

Research shows that children who regularly attend high-quality out-of-school programs are more likely to be engaged in school and less likely to participate in delinquent or high risk activities such as experimentation with alcohol, drugs and sex. The Seattle Police Chief has said, "It's a lot cheaper to pay now for after school programs, than to pay later to put kids in jail." Data in this report shows that the peak hours for juvenile crime are 3 to 6PM, and they are often community disturbance types of crimes. They report that after school programs cut crime, teach skills and values. These after school programs (and also before school programs) respond to the need for quality childcare, highlighted in the Early Childhood Framework. Through out-of-school activities, children can develop social skills, improve their academic performance, and establish strong relationships with caring adults.

Reference: <http://www.fightcrime.org/reports/as2000.pdf>  
<http://www.childtrends.databank.org/indicators/86AfterSchoolActivities.cfm>  
[http://www.niost.org/publications/Factsheet\\_2004pdf](http://www.niost.org/publications/Factsheet_2004pdf)



## Vibrant Communities Priority: Indicators

I want to have clean, healthy neighborhoods with a vibrant sense of community.

### 1. Environmental and Health Index

This measure is under development in collaboration with Portland State University and the City of Portland. No data are currently available, but are expected by December 2005.

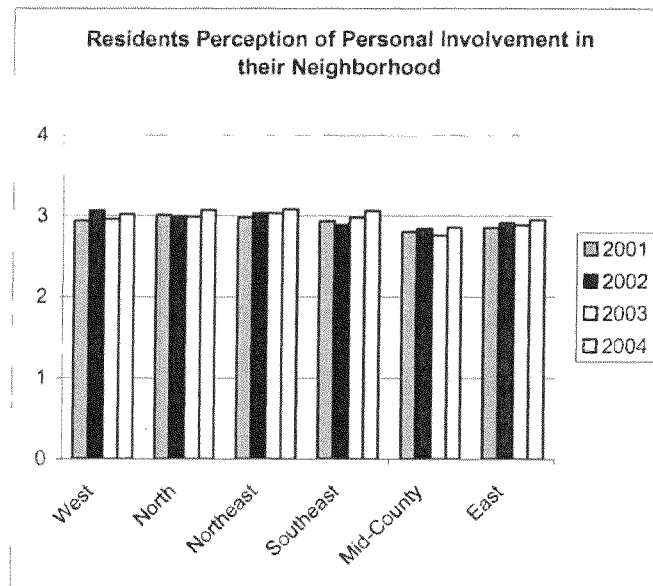
### 2. Citizen Perception of Personal Involvement in Neighborhoods

#### *Personal Involvement in Neighborhoods Index*

This chart shows data by area of the county taken from the Auditor's Office's annual Citizen Survey. It is an average of three questions:

1. Very few of my neighbors know me
2. I can recognize most of the people who live on my block
3. I regularly stop and talk with the people in my neighborhood

Responses are reported on a scale of 1-4, with 4 showing the strongest level of agreement with the statement.



Source: Multnomah County Auditor's Office Citizen Survey

### 3. Citizen Perception of Adequacy of Cultural, Recreational, and Lifelong Learning Opportunities

These measures are under development to be included in the 2005 Auditor's Office Citizen Survey. No data are currently available.

## **Program Offers**

---

**Please refer to  
Volume Two**



# **Administrative Programs**

---

Administrative Programs provide supervision or support to some or all the operating programs within a department. They are not going to be ranked by the Outcome Teams and are not shown in a particular priority area. However, the costs associated with these programs have been "spread" to the operating programs so the cost of the operating programs is fully "loaded."

Note that internal service programs and central administrative programs will be ranked and are shown in one of the priority areas. The fund level program offers reflect the accounting for fund level revenues, such as property taxes.

# PROGRAM OFFER SUMMARY - Administration and Support Programs

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
NOND	10014	CCFC Administration	Administration	0	446,553	3.00
DA	15002	District Attorney's Office -Management Services	Administration	614,391	0	6.00
DA	15004	Felony Administration	Administration	246,511	0	1.00
DA	15025	Family and Communtiy Justice- Administration	Administration	226,033	0	1.00
OSCP	21000	DSCP Director's Office	Administration	308,872	0	2.00
DCHS	25000	DCHS Director's Office	Administration	206,271	292,602	3.00
DCHS	25004	DCHS Chief of Staff	Administration	153,738	675,860	8.00
DCHS	25006	Aging & Disabilities Administration	Administration	540,476	586,683	4.00
DCHS	25016	DD Administration	Administration	0	667,319	6.00
		Mental Health & Addiction Services Division (MHASD)				
DCHS	25021	Administration	Administration	168,258	585,124	6.00
DCHS	25022	A&D Treatment Administration	Administration	172,885	307,545	4.00
DCHS	25066	Child and Family MH Services Administration	Administration	108,522	215,559	3.00
DCHS	25093	Safety Net MH Services Administration	Administration	0	333,770	3.00
HD	40000	Health Department Director's Office	Administration	679,867	0	5.00
HD	40004	Community Health Promotion, Partnership and Planning	Administration	301,293	0	2.00
HD	40011	Community Health Services	Administration	419,321	0	4.00
HD	40031	Integrated Clinical Services	Administration	498,754	0	4.00
DCJ	50000	DCJ Director's Office	Administration	836,412	0	5.00
DCJ	50011	Adult Services Division	Administration	1,361,855	0	10.00
DCJ	50032	Juvenile Services Management	Administration	1,043,985	204,645	6.00
MCSO	60003	MCSO BS Division Administration	Administration	1,622,013	0	3.00
MCSO	60034	MCSO Corrections Division Administration	Administration	1,345,846	0	4.00
MCSO	60035	MCSO Enforcement Division Administration	Administration	1,357,010	216,134	5.00
FBAT	70008	A&T - Tax Collection/Records Mgmt Admin	Administration	423,327	0	3.00
FBAT	70015	Property Assessment Admin. (A&T)	Administration	297,037	0	2.00
FBAT	70000A	Office of the Chief Financial Officer	Administration	402,421	0	2.00
CBS	71000	County Business Services Director's Office	Administration	0	874,022	5.00
CBS	71009	Human Resources - HR Administration	Administration	0	407,451	3.00
CBS	71022	Information Technology Division Management	Administration	0	1,974,961	8.00
CBS	71040	Facilities Administration	Administration	0	759,937	6.00
CBS	71041	FREDS Division Management	Administration	0	595,896	4.00
LIB	80000	Library Director's Office	Administration	185,119	371,297	3.00
LIB	80002	Central Library Division Management	Administration	609,758	1,222,995	4.00
LIB	80017	Neighborhood Libraries Division Management	Administration	262,675	526,857	10.00
CS	90001	Community Svcs Director's Office	Administration	550,018	10,000	3.00

# PROGRAM OFFER SUMMARY - Administration and Support Programs

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
DA	15000	District Attorney - Administrative Support Services	Support	997,093	0	4.00
DA	15003	District Attorney - Information Technology	Support	1,416,335	0	6.00
DA	15022	District Attorney's Office Finance/ Human Resources	Support	376,642	0	5.00
DA	15023	District Attorney's Office Records/Discovery	Support	265,865	0	3.00
OSCP	21001	DSCP Operations	Support	1,425,049	11,500	14.00
OSCP	21014	School Services Support	Support	413,812	9,812	2.00
DCHS	25002	DCHS Chief Financial Officer	Support	217,968	500,705	8.00
DCHS	25003	DCHS Chief Operating Officer	Support	67,981	332,449	2.00
DCHS	25007	Aging & Disabilities Support	Support	140,219	644,042	7.00
DCHS	25043	MHASD Quality Management	Support	601,725	1,689,362	22.00
DCHS	25044	MHASD Business Operations	Support	1,041,459	90,120	11.00
DCHS	25086	DD Support	Support	56,412	1,709,130	13.00
HD	40001	Health Officer	Support	246,973	0	1.00
HD	40008	Health Planning & Evaluation	Support	1,042,115	1,958,598	20.00
HD	40009	Citizen and Community Involvement and Governance	Support	256,406	299,498	3.00
HD	40015	Community Environmental Health	Support	188,562	252,755	4.00
HD	40032	Medical, Mid-level and Nursing Directors	Support	1,141,581	84,307	7.00
HD	40043	Clinic Infrastructure (Pharmacy )	Support	2,492,534	4,813,006	23.00
HD	40052	Business and Quality Services-Training and Support Services	Support	513,126	0	5.00
HD	40055	Clinic Infrastructure ( Lab, X-ray, Appointment & Information Call Center, Medical Records)	Support	1,244,987	2,445,699	34.00
HD	40062	Business and Quality Services-Finance	Support	3,011,454	0	18.00
HD	40063	Public Health Promotion	Support	451,812	263,064	6.00
HD	40033A	Clinical Infrastructure (Quality Assurance)	Support	534,735	0	4.00
HD	40033B	Clinical Infrastructure (Quality Assurance & EMR)	Support	11,644	705,898	6.00
DCJ	50002	Employee, Community & Clinical Services Management	Support	1,417,782	39,703	16.00
DCJ	50004	Research and Evaluation Unit	Support	282,893	54,216	3.00
DCJ	50010	DCJ Information Services	Support	3,884,307	0	0.00
DCJ	50015	Adult Field Supervision Support	Support	1,383,723	1,058,297	15.00
DCJ	50061	Juvenile Justice Support Services	Support	1,211,446	0	18.00
DCJ	50001A	DCJ Business Services	Support	1,504,072	0	7.00
MCSO	60004	MCSO Human Resources	Support	989,852	0	10.00
MCSO	60006	MCSO Information Technology - Direct	Support	1,545,912	0	9.00
MCSO	60007	MCSO Fiscal/Payroll/Budget	Support	1,158,261	0	14.00
MCSO	60010	MCSO Logistics Unit	Support	372,282	0	5.00
MCSO	60031	MCSO IT - Indirect	Support	2,391,831	0	0.00
MCSO	60005A	MCSO Training Option A	Support	733,095	0	6.00

# PROGRAM OFFER SUMMARY - Administration and Support Programs

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
FBAT	70021	Property Assessment -Clerical Support (A&T) Property Assessment & Taxation Business Applications	Support	1,391,918	0	15.00
FBAT	70023A	Support (A&T)	Support	1,863,982	0	14.00
CBS	71030	Data Center Operations and Helpdesk	Support	0	5,398,510	28.00
CBS	71050	Enterprise Services-Database, Crystal, Remedy	Support	0	1,338,514	9.00
CBS	71061	Facilities Capital - Operating Costs	Support	0	1,402,870	11.00
LIB	80001	Library Communications	Support	221,847	444,954	5.00
LIB	80007	Library Book Collection	Support	2,083,161	4,178,219	0.00
LIB	80008	Library Books - Acquisition & Processing	Support	836,967	1,678,717	30.00
LIB	80009	Computer Services	Support	1,192,027	2,390,859	0.00
LIB	80010	Reference & Information Services	Support	196,019	393,154	6.00
LIB	80011	Finance Management & Admin Support	Support	699,938	1,403,874	6.00
LIB	80012	Materials Movement & Building Management	Support	368,352	738,808	11.00
LIB	80013	Volunteer and Staff Support	Support	424,202	850,825	6.00
LIB	80014	Customer Access & Account Management Services	Support	132,371	265,497	2.00
LIB	80024	Family and Adult Programming	Support	141,893	284,595	4.00
LIB	80026	Children and Teen Svcs Coordination	Support	92,370	185,267	2.00
CS	90005	Animal Services - Client Services	Support	1,047,210	727,000	13.00
CS	90011	Land Use and Transportation Budget & Operations Support	Support	188,653	1,201,752	13.00



Welcome

1.0.3.0 - Produ

**Administration Programs**

Code	Name
10014	CCFC Administration
15002	District Attorney's Office -Management Services
15004	Felony Administration
15025	Family and Community Justice- Administration
21000	DSCP Director's Office
25000	DCHS Director's Office
25004	DCHS Chief of Staff
25006	Aging & Disabilities Administration
25016	DD Administration
25021	Mental Health & Addiction Services Division (MHASD) Administration
25022	A&D Treatment Administration
25066	Child and Family MH Services Administration
25093	Safety Net MH Services Administration
40000	Health Department Director's Office
40004	Community Health Promotion, Partnership and Planning
40011	Community Health Services
40031	Integrated Clinical Services
50000	DCJ Director's Office
50011	Adult Services Division
50032	Juvenile Services Management
60003	MCSO BS Division Administration
60034	MCSO Corrections Division Administration



60035	MCSO Enforcement Division Administration
70000A	Office of the Chief Financial Officer
70008	A&T - Tax Collection/Records Mgmt Admin
70015	Property Assessment Admin. (A&T)
71000	County Business Services Director's Office
71009	Human Resources - HR Administration
71022	Information Technology Division Management
71040	Facilities Administration
71041	FREDS Division Management
80000	Library Director's Office
80002	Central Library Division Management
80017	Neighborhood Libraries Division Management
90001	Community Svcs Director's Office

[Return to Main Menu](#)

**Program #10014 - CCFC Administration****Version 2/15/2005 s****Priority:** Accountability **Lead Agency:** Commission on**Program Offer Type:** Administration **Program Contact:** Wendy Lebow**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

CCFC Administration provides leadership and administrative support, manages resources, and facilitates the development of CCFC goals and strategies. It coordinates volunteer activities; oversees development and implementation of the coordinated comprehensive community plan; advances the County's Frameworks; involves the community in policy development; and educates people about services/programs for children and families.

**Program Description**

Administration ensures the CCFC fulfills its obligations as Local Commission on Children and Families and MC Community Action Board.

Commission on Children and Families roles: (a) advise BCC on policy; (b) plan for children/families; (c) support community building/mobilization; (d) monitor/evaluate Commission on Children and Families' funded activities; (e) manage Commission resources.

Community Action Board roles: (a) Address needs of low-income citizens and facilitate citizen involvement for federal anti-poverty program planning; (b) Review/approve program policy set by local Community Action Agency (DSCP); (c) Monitor/address anti-poverty program effectiveness.

**Program Justification**

Aligns with Accountability Priority by: (a) Providing the community opportunities to participate: Through our volunteer board/committees/community events, citizens participate in policy/decision making; (b) Providing volunteer board members/citizens the opportunity to have input regarding "Price of Government": CCFC Board members evaluate/recommend fund allocation. Community members testify at CCFC Board meetings;

(c) Supporting events without set agendas or impending regulations: The CCFC hosts the Parent Networking Breakfasts and other similar events; (d) Providing direct customer voice into program decisions: Youth, low-income people and others participate in policy and planning decisions that guide programs; (e) Facilitating interactions between leaders/employees/community members: The CCFC convenes citizens/employees for forums/events to collect community input that informs the BCC.

**Performance Measures**

(a) Contracts/interdepartmental agreements/state reports are accurately completed on time; (b) By participating in state networks, we establish collaborative partnerships and ensure the voice of Multnomah County is heard; (c) By monitoring/evaluating state and federal fund expenditures, we ensure spending is efficient and aligns with County goals/outcomes.

**Summary of last year's program results and this year's expected results**

In 2004: (a) Convened board members/volunteers/citizens including youth and low income people to set goals/outcomes/strategies for creating a healthy community (b) Increased number in volunteer database (now includes over 1,200 active members participating in community mobilization.) (c) Increased presence/participation in Oregon Commission on Children and Families (d) CCFC is developing Declaration of Wellness outlining values/priorities to help guide County decision-making. Next year: In addition to continuing the above results, plan to expand linkages with school districts and cities in the County.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

In 1993, HB 2004 - Child Care Team Legislation - created the Oregon Commission on Children and Families. Local Board of County Commissioners were charged with creating a local Commission on Children and Families. In 1998, through Ordinance No. 921, the Board of County Commissioners created the Commission on Children, Families and Community, which joined the Commission on Children and Families with the Community Action Agency Board (specified through Oregon Revised Statutes) to form the Commission on Children, Families and Community.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$286,576
Contracts	\$0	\$0	\$0	\$24,000
Materials & Supplies	\$0	\$0	\$0	\$13,168
Internal Services	\$0	\$0	\$0	\$122,809
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$446,553</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$446,553</b>
Program Total:	<b>\$0</b>		<b>\$446,553</b>	
Program FTE	0	0	0.00	3.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$439,553
Other / Miscellaneous	\$0	\$0	\$0	\$7,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$446,553</b>

**Explanation of Revenues**

This program is supported by grant funding from the state of Oregon Commission on Children & Families. Grant funds are estimated based on the FY 2005 appropriation.

**Significant Program Changes**

**Program #15002 - District Attorney's Office -Management Services****Version 2/01/2005**  
**s****Priority:** Safety**Lead Agency:** District Attorney**Program Offer Type:** Administration**Program Contact:** Scott Marcy**Related Programs:****Frameworks:****Executive Summary**

The District Attorney and his Senior Management team provide focus, leadership and daily operational oversight for the entire department.

**Program Description**

The District Attorney and Senior Management provide leadership, public relations, policy direction, daily operations oversight, long and short range planning, and internal labor relations for the entire department.

Managers work with other departments and state and federal agencies on committees and initiatives relating to the criminal justice system and other governmental endeavors. This unit includes two Administrative Secretaries that provide support for the District Attorney and other senior management.

**Program Justification**

The District Attorney's Administration-Management Programs provide leadership, policy direction, long and short range planning and daily operational oversight across the department and/or at the division level and includes all of the District Attorney's operational programs that assigned to Counties Safety, Safety Net and Vibrant Communities priority areas.

**Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Constitution: Article VII Section 17. Prosecuting attorneys. There shall be elected by districts comprised of one, or more counties, a sufficient number of prosecuting Attorneys, who shall be the law officers of the State, and of the counties within their respective districts, and shall perform such duties pertaining to the administration of Law, and general police as the Legislative Assembly may direct., 8.850 Offices, supplies and stenographic assistance for district attorneys and deputies

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$590,068	\$0
Internal Services	\$0	\$0	\$24,323	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$614,391</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$614,391</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$614,391</b>	
Program FTE	0	0	6.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**
**Significant Program Changes**

**Program #15004 - Felony Administration****Version 2/01/2005 s****Priority:** Safety **Lead Agency:** District Attorney**Program Offer Type:** Administration **Program Contact:** Scott Marcy**Related Programs:****Frameworks:****Executive Summary**

This is a Chief Deputy District Attorney that provides leadership, policy direction, long and short range planning and daily operational oversight for the Felony Division.

**Program Description**

The Chief Deputy provides leadership, policy direction, long and short range planning. The Chief Deputy District Attorney of the Felony Division is a member of senior level management with specific division level responsibilities.

The Chief Deputy has direct and daily oversight responsibility over the Pre-Trial unit, Drug and Vice Unit B, Property and Theft Unit A, Weapons Crime and Gangs Unit C, Violent Person/Sex Crimes unit D and the Investigations unit.

**Program Justification**

The District Attorney's Administration-Management Programs provide leadership, policy direction, long and short range planning and daily operational oversight across the department and/or at the division level and includes all of the District Attorney's operational programs that assigned to Counties Safety, Safety Net and Vibrant Communities priority areas.

**Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.760 Deputies may be authorized and paid by county. ORS 8.760 Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$192,489	\$0
Contracts	\$0	\$0	\$32,755	\$0
Materials & Supplies	\$0	\$0	\$6,894	\$0
Internal Services	\$0	\$0	\$4,373	\$0
Capital Outlay	\$0	\$0	\$10,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$246,511</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$246,511</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$246,511</b>	
Program FTE	0	0	1.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #15025 - Family and Community Justice-  
Administration****Version 2/01/2005**  
**s****Priority:** Safety**Lead Agency:** District Attorney**Program Offer Type:** Administration**Program Contact:** Scott Marcy**Related Programs:****Frameworks:****Executive Summary**

This is a Chief Deputy District Attorney that provides leadership, policy direction, long and short range planning and daily operational oversight for the Family and Community Justice Division.

**Program Description**

The Chief Deputy District Attorney of the Family and Community Justice Division is a member of senior level management with specific division level responsibilities.

The Chief Deputy has direct and daily oversight responsibility over the Misdemeanor units, Neighborhood DA program, Community Court, Domestic Violence trial unit, Juvenile trial unit, Child Abuse unit, Support Enforcement Division, and Victims Assistance unit.

The Chief Deputy provides leadership, policy direction, long and short range planning and daily operational oversight.

**Program Justification**

The District Attorney's Administration-Management Programs provide leadership, policy direction, long and short range planning and daily operational oversight across the department and/or at the division level and includes all of the District Attorney's operational programs that assigned to Counties Safety, Safety Net and Vibrant Communities priority areas.

**Performance Measures****Summary of last year's program results and this year's expected results**



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.760 Deputies may be authorized and paid by county. ORS 8.760 Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$202,989	\$0
Contracts	\$0	\$0	\$6,000	\$0
Materials & Supplies	\$0	\$0	\$775	\$0
Internal Services	\$0	\$0	\$6,269	\$0
Capital Outlay	\$0	\$0	\$10,000	\$0
Subtotal: Direct Exps:	\$0	\$0	\$226,033	\$0
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$226,033	\$0
Program Total:	\$0		\$226,033	
Program FTE	0	0	1.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #21000 - DSCP Director's Office****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** School and Community  
**Program Offer Type:** Administration      **Program Contact:** Lorenzo Poe  
**Related Programs:** 21001 , 21003 , 21004 , 21005 , 21007 , 21009 , 21010 , 21012 ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

The Department of School and Community Partnerships (DSCP) Director's Office provides vision, leadership, and policy direction; facilitates the development of the Department's mission and strategic direction; functions as the County's Community Action Office; and sets Departmental priorities that support the overall County mission.

**Program Description**

The DSCP Director's Office is responsible for ensuring that programs and activities are responsive and accountable, particularly in regard to Community Action legislative mandates. The Director's Office educates the public regarding school success and achievement, poverty, homelessness, and juvenile crime prevention; and also develops and implements strategies to address these issues.

The DSCP Director's Office is responsible for communicating the Department's vision, mission, and priorities to decision makers, community partners, citizens, and employees. The Director's Office takes the lead role in building partnerships that align service delivery in the most effective manner.

**Program Justification**

The Director's Office supports the County's Accountability priority - "I want my Government to be accountable at every level" - by providing responsible leadership, sound financial management, and results that are in line with the County's stated priorities. The Office initiates and collaborates in planning with County elected officials, community leaders, other jurisdictions, and leaders of other County departments; provides clear direction and decision making; defines the mission and vision for the Department; continuously seeks improvements; and communicates outcomes.

**Performance Measures**

Align department strategic direction with County's six priority areas

Demonstrated leadership in area of education and community collaboration

**Summary of last year's program results and this year's expected results**

Implementation of the School Age Policy Framework service delivery system in 46 linked and aligned full service schools; Supported implementation of 211info in metro region; Intervened in PGE sale process; Funded CCFC/PAC to ensure participation of low-income activists

**Program Mandate: 4 Program and Funding Level Choice**

Not Applicable

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$259,558	\$0
Materials & Supplies	\$0	\$0	\$10,015	\$0
Internal Services	\$0	\$0	\$39,299	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$308,872</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$308,872</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$308,872</b>	
Program FTE	0	0	2.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

County General Fund - Based on current level of services

**Significant Program Changes**

No significant changes

**Program #25000 - DCHS Director's Office****Version 2/10/2005 s****Priority:** Accountability**Lead Agency:** County Human Services**Program Offer Type:** Administration**Program Contact:** Patricia Pate**Related Programs:****Frameworks:****Executive Summary**

The Department of County Human Services (DCHS) Department director is responsible for the operational, financial, and strategic focus of the department. This Office directs the strategic direction of each division and staff function, reviews and approves operating plans and supervises the allocation and accountability of resources for each function.

**Program Description**

The DCHS Department director has direct responsibility for the overall planning and service of the department and its four divisions: Mental Health and Addiction Services, Developmental Disabilities, Aging and Disability Services, and Domestic Violence Coordinator's Office. The Director's Office works with the County Chair, her designated officers and the Board of County Commissioners to develop and implement programs in concert with policy direction and the public need. In addition, this office provides oversight, strategic focus and goal setting for the offices of Chief of Staff, Chief of Operations and Chief Financial Officer.

**Program Justification**

This office is needed to coordinate the actions of more than 580 employees who are engaged in the work outlined in more than 99 program offers. This position provides general guidance and supervision to ensure that the needs of Multnomah County's most vulnerable residents are met.

**Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$114,856	\$248,264
Contracts	\$0	\$0	\$75,767	\$2,683
Materials & Supplies	\$0	\$0	\$1,938	\$12,557
Internal Services	\$0	\$0	\$13,710	\$29,098
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$206,271</b>	<b>\$292,602</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$206,271</b>	<b>\$292,602</b>
Program Total:	<b>\$0</b>		<b>\$498,873</b>	
Program FTE	0	0	0.96	2.04
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$188	\$0
Fees, Permits & Charges	\$0	\$0	\$74,450	\$188
Intergovernmental	\$0	\$0	\$0	\$292,414
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$74,638</b>	<b>\$292,602</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #25004 - DCHS Chief of Staff****Version 2/01/2005 s****Priority:** Accountability**Lead Agency:** County Human Services**Program Offer Type:** Administration**Program Contact:** Nancy Wilton**Related Programs:****Frameworks:****Executive Summary**

The Office of Chief of Staff is responsible for a variety of complex administrative and policymaking tasks, with both internal and external partners. A key goal is to ensure effective communication among those partners so that the Department's focus stays on task: improving the life of its clients.

**Program Description**

The Chief of Staff is the liaison with the Board of County Commissioners, media, advocacy groups, and Human Resources. The Chief of Staff facilitates planning and policymaking, using strategic partnerships and supporting organizational growth and team-building to better serve vulnerable clients. In practice, this means the development of service priorities and practices and the monitoring of legislative issues and trends, as well as generating resources for clients by advocating with community partners and the State agencies.

Specific tasks include:

Serves as a liaison the Board of County Commissioners, the Citizen Budget Advisory Committee (CBAC), the Department of County Human Services (DCHS) Stewards and Management Committee and other community agencies.

Supervises complex administrative functions, including Human Resources, Communications, Training, Planning and Evaluation, the Intern Program and Resource Development.

Represents the Department Director in a variety of County-wide policy and procedure development committees, including labor and management negotiations.

**Program Justification**

The Chief of Staff provides a vital administrative function by supervising some of its most essential management and business services functions. By providing oversight for these services, the Chief of Staff allows division directors and program managers to focus more energy on service delivery and client well-being and less on administrative duties.

**Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate:****Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$132,146	\$595,700
Materials & Supplies	\$0	\$0	\$0	\$22,328
Internal Services	\$0	\$0	\$21,592	\$57,832
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$153,738</b>	<b>\$675,860</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$153,738</b>	<b>\$675,860</b>
Program Total:	<b>\$0</b>		<b>\$829,598</b>	
Program FTE	0	0	1.53	6.47
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,308	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$1,308
Intergovernmental	\$0	\$0	\$0	\$674,552
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,308</b>	<b>\$675,860</b>

**Explanation of Revenues****Significant Program Changes**

**Program #25006 - Aging & Disabilities Administration****Version 2/14/2005 s****Priority:** Accountability **Lead Agency:** County Human Services**Program Offer Type:** Administration **Program Contact:** Mary Shortall**Related Programs:****Frameworks:****Executive Summary**

The State designated Area Agency on Aging ensures access to well-coordinated and effective services to meet the needs of vulnerable residents. Influences State policy, maximizes State and County funds and monitors internal and external contract compliance and quality. Provides workforce development and service delivery system changes to improve cultural competency.

**Program Description**

- Aging and Disability Services Division (ADSD) provides and coordinates a range of programs to help elderly and disabled adults remain as independent, healthy and safe as possible. Local, State and federal funds are integrated to provide a range of services, from early intervention services to intensive twenty-four-hour care for the most vulnerable. Services are provided both directly and through contracts with partner agencies, serving about 43,000 residents in FY04.

- ADSD provides leadership, policy direction and program oversight to ADSD programs; maintains communication with State officials, influencing State policy; ensures compliance with State contract and expectations; redesigns services to provide more culturally responsive programs and better access to the full range of resources; integrates services to ensure efficient use of program resources through fiscal revenue monitoring; and submits mandated reporting to the State.

- ADSD is the designated Area Agency on Aging (AAA) for Multnomah County. The AAA is responsible to the State under the Federal Older Americans Acts (OAA), for planning, leadership, advocacy, coordination and delivery of OAA services for all older Americans living the County. The unit manages OAA, Medicaid, State and County funds and services for elderly and people with disabilities aged 18 and above.

- ADSD generates additional federal Medicaid funds through a match expenditure of local non-federal funds, primarily County General Funds. The match amount shows as a supplemental expenditure in program offers where County General Funds are used to generate additional federal Medicaid funds. For an expenditure of \$2.2 million supplemental funds, the State awards an estimated \$5 million federal Medicaid funds for use in direct service.

**Program Justification**

Our County's senior population (60+) is expected to grow by 11.8 percent in five years and by 26.7 percent in the next ten years. As the Area Agency on Aging, the County develops an annual plan, funded under a contract for Medicaid funds for elderly and adults with disabilities, Older Americans Act and State general funds for residents age 60 plus.

**Performance Measures****Summary of last year's program results and this year's expected results**

In FY04 ADSD served 42,781 seniors and disabled residents through a coordinated system of services. With a growing elderly population and caps on Medicaid, there will be pressure to serve more people without additional federal funding. ADSD developed ongoing partnership agreements that bring about \$3.6 million in contributions and volunteer time from partners to expand or enhance County programs. These funds do not come through the County budget.



**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Contract with State Department of Human Services (DHS) under Medicaid and Older Americans Act regulations. ORS 279.312, 279.314, 279.316 and 279.320 - Medicaid Reimbursement Rules, 45 CFR Part 74 and 45 CFR Part 92, OMB Circulars 122, 128, or 133 - Audit Compliance, 42CFR433.5 and 433.51; Part 4302(2) of State Medicaid manual; Provides policy, leadership, state coordination, influences, state policy & ensures compliance with state contracts. The GF subsidy is used for Elders in Action advocacy and other administrative support activities not allowed through Medicaid.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$20,124	\$351,332
Contracts	\$0	\$0	\$508,814	\$68,157
Materials & Supplies	\$0	\$0	\$11,538	\$88,404
Internal Services	\$0	\$0	\$0	\$78,790
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$540,476</b>	<b>\$586,683</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$540,476</b>	<b>\$586,683</b>
Program Total:	<b>\$0</b>		<b>\$1,127,159</b>	
Program FTE	0	0	0.26	3.74
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,526	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$1,526
Intergovernmental	\$0	\$0	\$0	\$575,157
Other / Miscellaneous	\$0	\$0	\$0	\$10,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,526</b>	<b>\$586,683</b>

**Explanation of Revenues**

About \$29 million comes from federal, State, local cities and private sources. State DHS funds 75 percent of ADSD services. Medicaid funds are restricted for direct or related services for recipients of the Medicaid program. OAA funds are provided for residents' age 60+. DHS approves and funds the annual plan for this system, which must comply with State and federal rules. Local cities provide \$640,000, user fees \$450,000, and six miscellaneous grants and contracts provide \$150,000.

**Significant Program Changes**

State budget cuts are likely once again to lower revenue in FY06. New restrictions in Medicaid local match lowered federal revenue in FY06 as well. With a growing elderly population and caps on Medicaid, there will be pressure to serve more people without additional federal funding.

**Program #25016 - DD Administration****Version 2/01/2005 s****Priority:** Safety Net Services **Lead Agency:** County Human Services**Program Offer Type:** Administration **Program Contact:** Rex Surface**Related Programs:****Frameworks:** Poverty Framework**Executive Summary**

Ensures access to well coordinated services to meet the needs of vulnerable residents. Creates partnerships with stakeholders, families and advocates. Resolves complaints and grievances. Influences State policy, maximizes resources, monitors internal and external contract compliance and quality. Provides workforce development and service delivery system changes to improve cultural competency.

**Program Description**

The goal is to maintain the health and safety of 3,390 clients in the community with developmental disabilities. Administration hires adequate and qualified staff (97.05 FTE), maintains position descriptions and written personnel policies and procedures, develops and implements plans and systems as needed to deliver mandated developmental disability (DD) services. Quality services are ensured by training staff in best practices, by setting quality standards and periodically measuring performance according to a Quality Assurance Plan. Administration takes corrective action as program outcomes and productivity indicate. Contractors undergo a selection process and ongoing service monitoring. Administration must assure that all Medicaid funds are documented and spent as intended by federal regulations. Information about clients, their services and rates, service providers, locations and payments are maintained by readily retrievable means for authorized staff. Administration assures that client records contain required information and are kept confidential as defined by Health Information Portability and Accountability Act standards. Administration is responsible for up-to-date financial records and monitors its expenditures and revenues in a budget of over sixty-million dollars. Timely and accurate reports are submitted to the State.

Administration maintains many outside relationships to ensure a wide range of input, to have its services known in the community and to open avenues of discussion with people not typically involved in day-to-day service delivery yet who have a stake in a successful system. These include clients and families, both served and not in the system; advocates, State DD and other State or local agencies with an interest in DD; service providers; and other funding organizations. Administration is recruiting members for an advisory committee, a State requirement.

**Program Justification**

Administrative responsibilities of the Community Developmental Disabilities Program are clearly spelled out in State administrative rules. The State sends Local Administration funding along with direct service dollars in its contract with the County. To stretch these funds, Program is submitting a proposal to the State for administrative functions not currently covered by State Local Administration funds to be matched by federal funds, thereby expanding our administrative capacity as well as freeing up more dollars for direct service.

**Performance Measures****Summary of last year's program results and this year's expected results**

Administration redesigned the staffing pattern of 39 service coordinators into three service districts to better serve clients in their neighborhoods. Administration is offering computer classes for staff lacking basic keyboard skills and is training all staff in the use of the new data system software. Quality Assurance is a high priority this year. A complaint log was designed and is now in use to track trends in community or partner dissatisfaction. All case files underwent quality assurance review, including subsequent phone calls to verify information. Several key processes for handling client data were streamlined and are now in use to minimize error and expedite prompt reporting.

<b>Program Mandate: 1 Mandated Program &amp; Funding Level</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$586,086
Contracts	\$0	\$0	\$0	\$1
Materials & Supplies	\$0	\$0	\$0	\$7,204
Internal Services	\$0	\$0	\$0	\$74,028
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$667,319</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$667,319</b>
Program Total:	<b>\$0</b>		<b>\$667,319</b>	
Program FTE	0	0	0.00	6.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1
Intergovernmental	\$0	\$0	\$0	\$666,318
Other / Miscellaneous	\$0	\$0	\$0	\$1,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$667,319</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #25021 - Mental Health & Addiction Services Division  
(MHASD) Administration****Version  
2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Human Services  
**Program Offer Type:** Administration      **Program Contact:** Nancy Winters  
**Related Programs:** 25022 , 25043 , 25044 , 25066 , 25093

**Frameworks:****Executive Summary**

Ensures that the mental health and addiction services needs of vulnerable residents are met through internal programs or by agencies under contract with Multnomah County. Collaborate with County and State partners, consumer advocates, and community stakeholders to provide high quality services to as many residents in need as possible.

**Program Description**

This administrative program provides oversight and management of all mental health and addiction services programs run by the County or provided through contracts with provider agencies. In addition to forging partnerships with community and State partners, the administration continuously assesses the continuum of services it provides in order to respond to the changing needs of Multnomah County residents.

Mental Health and Addiction Services Division (MHASD) administration is responsible for designing systems that provide high quality, culturally competent services to the greatest number of individuals in the most cost effective way possible. MHASD assesses the system of care for gaps or barriers to service and alters course accordingly. MHASD is also responsible for monitoring and adjusting the system to accommodate changes in funding or regulatory requirements.

**Program Justification**

MHASD is directly linked to the priority team strategies through its role in developing partnerships in the community as well as collaborating with other County departments. MHASD also assumes responsibility for creating and maintaining a system to serve vulnerable citizens who have no other means of support.

**Performance Measures**

Not Applicable.

**Summary of last year's program results and this year's expected results**

Last year, Mental Health and Addiction Services Division (MHASD) administered over 45 provider contracts so that a comprehensive continuum of treatment was available to over 75,000 Oregon Health Plan eligible adults and children. In FY04, 7,900 adults received services and 5,500 children and families received services. Culturally appropriate treatment was provided to 225 Hispanic or Latino adults and children. Additionally, ITAX funds allowed more than 431 individuals without resources to access mental health treatment. The Addiction Services programs within MHASD provided services to over 5,000 individuals. The Safety Net programs within MHASD served over 4,250 individuals on civil commitments, 6,000 county residents referred by the court system, and 134 individuals in residential services and responded to over 44,000 calls to the Multnomah County Crisis Line. Quality Management within MHASD investigated 195 allegations of abuse this year. The Business Operations program within MHASD was responsible for fiscal management of \$74 million of revenue from various funding sources, including grants, federal funds, State funds, County General Funds, and ITAX. This year's results are expected to remain consistent with last year.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

OAR 309-014-0020 Standards for Mental Health and Developmental Disabilities Programs; Administration is responsible for managing mandated programs.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$123,389	\$533,865
Materials & Supplies	\$0	\$0	\$1,496	\$22,711
Internal Services	\$0	\$0	\$43,373	\$28,548
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$168,258</b>	<b>\$585,124</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$168,258</b>	<b>\$585,124</b>
Program Total:	<b>\$0</b>		<b>\$753,382</b>	
Program FTE	0	0	1.00	5.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$585,124
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$585,124</b>

**Explanation of Revenues****Significant Program Changes**

None Anticipated.

**Program #25022 - A&D Treatment Administration****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Human Services  
**Program Offer Type:** Administration      **Program Contact:** Ray Hudson

**Related Programs:****Frameworks:****Executive Summary**

Manages resources for services for people with addictions. Responsible for making high quality services available to those in need. Works with other community agencies to improve and create new services to fill gaps in the system. Together with other County departments, ensures that people who need treatment can get it.

**Program Description**

This administrative program provides oversight and management of all addiction services programs run by DCHS and those provided through contracts with provider agencies. In addition to forging partnerships within the community and at the State Alcohol & Drug office, the administration assesses the continuum of services it provides in order to respond to the changing needs of Multnomah County residents.

Addiction Services administration is responsible to work within the Mental Health and Addictions Services Division (MHASD) to assist in designing systems that provide high quality, culturally competent services to the greatest number of individuals in the most cost-effective way. MHASD assesses the system of care for gaps or barriers to service and alters course accordingly. MHASD is also responsible for monitoring and adjusting the system to accommodate changes in funding or regulatory requirements.

**Program Justification**

Alcohol & Drug Treatment Administration is directly linked to the priority team strategies through its role in developing partnerships within the community as well as collaborating with other County departments. Addictions Services also assumes responsibility for creating and maintaining an Alcohol & Drug treatment system to serve vulnerable citizens who have no other means of support.

**Performance Measures**

Not applicable

**Summary of last year's program results and this year's expected results**

Execution of all Alcohol & Drug outpatient and residential contracts to require treatment providers to obtain mental health certification, so that they may better deliver dual diagnosis services to clients.

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$128,966	\$247,960
Materials & Supplies	\$0	\$0	\$1,874	\$3,211
Internal Services	\$0	\$0	\$42,045	\$56,374
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$172,885</b>	<b>\$307,545</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$172,885</b>	<b>\$307,545</b>
Program Total:	<b>\$0</b>		<b>\$480,430</b>	
Program FTE	0	0	1.00	3.31
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$307,545
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$307,545</b>

<b>Explanation of Revenues</b>
--------------------------------

\$17,441 from Beer & Wine Taxes \$290,104 from State Mental Health Grant \$177,885 from County General Fund Subsidy

<b>Significant Program Changes</b>
------------------------------------

**Program #25066 - Child and Family MH Services Administration Version 2/14/2005 s**

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Administration	<b>Program Contact:</b>	Godwin Nwerem
<b>Related Programs:</b>	25021 , 25043		

**Frameworks:****Executive Summary**

Provides oversight and management of all services involved in the system of care for families. Monitors services provided internally and externally to ensure that all contractual obligations are met and business functions are performed. Makes determinations about system need and implement changes as necessary in collaboration with community partners.

**Program Description**

Child System of Care Mental Health Administration provides oversight to all programs that serve children and families, by County-operated programs or by local agencies under contract with the County.

Administration is responsible for building community partnerships to ensure that a comprehensive continuum of child and family services is available for the residents of Multnomah County. Child System of Care Mental Health Administration identifies gaps in the system and works with State and allied agency partners to create high quality, culturally competent treatment services wherever there is need.

**Program Justification**

The Child System of Care Mental Health Administration links to the strategies of the priority team through its ongoing role in developing new, and strengthening current, public and private partnerships to serve the children and families of Multnomah County. Administration is responsible for ensuring that the system of care links people to comprehensive supports that are family centered and culturally competent.

**Performance Measures**

Not Applicable.

**Summary of last year's program results and this year's expected results**

Last year, the comprehensive continuum of services and supports for which Child and Family MH Services Administration is responsible provided family-focused treatment to over 5,500 children and families. This year's results are expected to increase due to changes in what services the County will be responsible for as of July 1, 2005.



**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Financial obligations contingent upon County choosing to operate as a CMHP per ORS 430.620 and contract as MHO. Adult Mental Health Rule 309-032-0525, Child Mental Health Rule 309-032-0950

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$96,797	\$191,265
Materials & Supplies	\$0	\$0	\$1,942	\$0
Internal Services	\$0	\$0	\$9,783	\$24,294
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$108,522</b>	<b>\$215,559</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$108,522</b>	<b>\$215,559</b>
Program Total:	<b>\$0</b>		<b>\$324,081</b>	
Program FTE	0	0	1.00	2.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$215,559
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$215,559</b>

**Explanation of Revenues****Significant Program Changes**

None Anticipated.

**Program #25093 - Safety Net MH Services Administration****Version 2/14/2005 s****Priority:** Accountability **Lead Agency:** County Human Services**Program Offer Type:** Administration **Program Contact:** Nancy Winters**Related Programs:** 25021 , 25045 , 25046 , 25048 , 25049 , 25050 , 25051A , 25053 ,**Frameworks:****Executive Summary**

Manages safety net programs to ensure services are available to Multnomah County residents experiencing a mental health crisis that makes them a danger to themselves or to others. Monitors the mental health system, and works with key partners to create a responsive crisis system for the safety of the community.

**Program Description**

The Safety Net program provides services to treat and support the most vulnerable members of our community while safeguarding their lives and their rights in a culturally competent manner.

Many services are mandated by State or federal law, and all are essential to the community mental health program. Services include the 24 hour a day, 7 day a week Call Center, Crisis Services, Crisis Transportation, Crisis Funds, Court Examiners Involuntary Commitment Monitors, Commitment Monitors, and Residential Services. Community Court annually refers 6,000 misdemeanor Adult County residents to Safety Net Services for assistance in Court recommendations and referral for rehabilitation service.

**Program Justification**

The Safety Net Administration links directly to the Basic Needs priorities through its role in ensuring that adequate and easily accessible mental health and addiction services are available to the residents of Multnomah County when they are in psychiatric crisis. Working with community partners, Safety Net Administration builds a coordinated system of care for the residents of Multnomah County. This system includes information and treatment referral, assistance with accessing benefits like Oregon Health Plan, and monitoring the safety and civil rights of individuals held against their will in a psychiatric facility.

**Performance Measures**

Not Applicable.

**Summary of last year's program results and this year's expected results**

The programs for which Safety Net Administration is responsible received over 44,000 calls to the Crisis Line, served over 4,250 individuals on civil commitments, 6,000 county residents referred by the court system, and 134 individuals in residential services, dispatched mobile crisis outreach to 2,065 individuals, arranged crisis transportation to services for 82 individuals, and arranged for emergency housing for 119 mentally ill individuals.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

"OAR 309-014-0020 Standards for Management of Community Mental Health and Developmental Disability  
 Programs 309-014-0025 Standards for Management of All Community Mental Health and Developmental Disability  
 Program Areas 309-014-0030 Standards for Management of All Service Elements 309-014-0035 General  
 Standards for Delivery of Community Mental Health and Developmental Disability Service Elements "

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$270,442
Internal Services	\$0	\$0	\$0	\$63,328
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$333,770</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$333,770</b>
Program Total:	<b>\$0</b>		<b>\$333,770</b>	
Program FTE	0	0	0.00	3.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$333,770
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$333,770</b>

**Explanation of Revenues**

All funding comes from the State Mental Health Grant.

**Significant Program Changes**

None Anticipated.

**Program #40000 - Health Department Director's Office****Version 2/01/2005 s****Priority:** Accountability **Lead Agency:** Health Department**Program Offer Type:** Administration **Program Contact:** SHIRLEY Lillian**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

Oversight of all lines of service and operating infrastructure; develop and maintain strategic external (local, region, state, and business) and internal partnerships; provide leadership and direction for public health issues. Responsible for assuring that all financial commitments are met and quality services are provided to the community. Support creation and maintenance of a diverse and qualified workforce with high job satisfaction. Responsible for maintaining focus on mission, vision, values and strategic objectives.

**Program Description**

The Director supervises the Deputy Director, the Health Officer, the Director of Nursing Practice and the Directors of the three service areas: Integrated Clinical Services; Community Health Services; and Community Health Promotion, Partnership, and Planning. The Deputy Director supervises Business and Quality Services' managers. The Director's Office: 1) facilitates the Department's Leadership Team and strategic planning; 2) acts as the liaison to County elected officials, the Chair's Exec Committee, the Community Health Council, CareOregon, County departments and community agencies; 3) manages workforce development, management and labor collaboration and organizational effectiveness; 4) monitors infrastructure to assure adequate support for operations; 5) and acts in the agency leadership role during emergency incident command situations.

**Program Justification**

The Health Department's Director's office strongly links to all Accountability strategies providing: 1) Strategic external and internal partnerships: "Increase the community's understanding and involvement in the County's programs and decision-making". Includes ongoing Health education and a strong community partnership in policy and decision making with citizens including the citizen/client Community Health Council. 2) Oversight and integration of direct services and support functions: "Manage assets and service delivery costs effectively". Administration uses integration and collaboration to eliminate duplication of effort and increase efficiency, maximize use of assets, and promote innovative models such as Advanced Access that maintain service quality and reduce costs. 3) Workforce development and human resource management that supports a diverse and qualified workforce: "Strengthen County workforce competencies and the environment needed to achieve quality results". Includes support of a cross-functional Diversity & Quality Team, professional and workforce development programs, safety committees and management/leadership competencies. 4) Investment in innovative and best practice models for internal processes for efficient support of services to clients: "Evaluate and streamline compliance efforts and internal processes." 5) Leadership and direction for public health issues: "Provide reliable information for decision making, improving results and reporting results." This includes work to monitor and report on community health assessments, indicators and health disparities.

**Performance Measures**

1) Meet financial commitments through quarterly yearend estimates and management plans if needed. 2) Maintain clinical standards measured by JCAHO, NCCHC and other accreditation ratings. 3) Monitor community health indicators annually; report significant changes. 4) Assure a qualified and diverse workforce by quarterly monitoring of job satisfaction through employee satisfaction survey & exit interviews. 5) Incorporate and monitor diversity strategies as defined and supported by the Department's Diversity and Quality Team.

**Summary of last year's program results and this year's expected results**

Implemented new integrated service model; increased community responsiveness through community-based programs; incorporated best practices and benchmarking across the Department. Addressed a \$5 million shortfall; implemented additional \$1 million savings by year end. Established the three County private/public Safety Net Enterprise. Designed strategy for funding prenatal care for all women. For FY06: Monitor FY05's integrations to assure that quality and financial targets are achieved. Identify priority health disparity areas, plan with communities and implement activities. Integrate management and leadership competencies into performance evaluations and in workforce development planning. Incorporate and monitor diversity strategies.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 431.418 Local public health administrator (1) Each district board of health shall appoint a qualified public health administrator to supervise the activities of the district in accordance with law. Each county governing body in a county that has created a county board of health under ORS 431.412 shall appoint a qualified public health administrator to supervise the activities of the county health department in accordance with law.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$501,621	\$0
Contracts	\$0	\$0	\$15,768	\$0
Materials & Supplies	\$0	\$0	\$53,077	\$0
Internal Services	\$0	\$0	\$109,401	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$679,867</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$679,867</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$679,867</b>	
Program FTE	0	0	5.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

N/A

**Significant Program Changes**

N/A


**Program #40004 - Community Health Promotion, Partnership and Planning**
**Version 2/01/2005**  
**s**

**Priority:** Accountability      **Lead Agency:** Health Department  
**Program Offer Type:** Administration      **Program Contact:** SARAGOZA Consuelo C

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Community Health Programs, Partnerships, and Planning (CHP3) supports the Health Department by: 1) developing and maintaining mutually beneficial community partnerships; 2) building capacity in the Health Department and the communities we serve to address the core functions of public health; 3) supporting the practice and evaluation of evidence-based public health interventions; 4) securing grant funds; and 5) linking with program/project units in the Health Department and communities served.

**Program Description**

CHP3 Service Area provides services and support for the Health Department through Strategic Planning, Community Health Assessment and Evaluation, Program Design and Evaluation Services, Grant Development, Community Capacitation Center Training, STARS (Students Today Aren't Ready for Sex), Health Promotion Initiatives, Community Health Council, HIV Planning Council, Chronic Disease Prevention and Coalition of Community Health Clinics. CHP3 creates and maintains community partnerships through health collaboration efforts which support health disparities reduction and provides management oversight for the service area. These services provide linkages that create collaborative partnerships within County and community systems. Programs and materials are designed to provide best practices and timely health information to HD staff, communities, agencies and policy makers. Community collaboration through grant development, project/program partnerships, and community identification of health disparities supports the expansion of community health leadership, wellness, and sustainability.

**Program Justification**

CHP3 strongly links to all Accountability strategies by providing: 1) Strategic external and internal partnerships: "Increase the community's understanding and involvement in the County's programs and decision-making". Includes ongoing Health education and a strong community partnership in policy and decision making with citizens including the citizen/client Community Health Council. 2) Oversight and integration of direct services and support functions: "Manage assets and service delivery costs effectively". Administration uses integration and collaboration to eliminate duplication of effort and increase efficiency, maximize use of assets, and promote innovative models such as Advanced Access that maintain service quality and reduce costs. 3) Workforce development and human resource management that supports a diverse and qualified workforce: "Strengthen County workforce competencies and the environment needed to achieve quality results". Includes support of a cross-functional Diversity & Quality Team, professional and workforce development programs, safety committees and management/leadership competencies. 4) Investment in innovative and best practice models for internal processes for efficient support of services to clients: "Evaluate and streamline compliance efforts and internal processes." 5) Leadership and direction for public health issues: "Provide reliable information for decision making, improving results and reporting results." This includes work to monitor and report on community health assessments, indicators and health disparities.

**Performance Measures**

Performance measures are listed by individual CHP3 units. Examples include: Number of successful grant applications and awards; number of completed internal and external data requests; community health workers and community members participating in training; community members and clients participating in health promotion programs, coalitions and community events; number of students receiving sexuality education annually.

**Summary of last year's program results and this year's expected results**

Programs under this Director provided 5 hours of sexuality education for 9,082 students last year and expect to serve over 10,000 in the 05/06 school year; Citizen and Community Involvement effectively met their mandated grant and contractual responsibilities; produced 39 grants with a success rate of 72%; Health Assessment and Evaluation completed 13 reports and 13 papers submitted for publication; conducted community assessments on environmental health in NE Portland, food access in Lents, and second-hand smoke in bars.

**Program Mandate: 4 Program and Funding Level Choice**

N/A

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$235,713	\$0
Contracts	\$0	\$0	\$5,250	\$0
Materials & Supplies	\$0	\$0	\$10,490	\$0
Internal Services	\$0	\$0	\$49,840	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$301,293</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$301,293</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$301,293</b>	
Program FTE	0	0	2.50	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

N/A

**Significant Program Changes**

The Director's Office for Community Health Promotion, Partnerships, and Planning will be reduced by 2.0 FTE, as staff are reassigned to Health Promotion activities. This will result in a reduction in the size of the Director's Office, but not a decreased capacity for Departmental public health support.

**Program #40011 - Community Health Services****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Health Department  
**Program Offer Type:** Administration      **Program Contact:** HOUGHTON David B

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Management oversight, development and maintenance of strategic external (CDC, State, Conference of Local Health Officials, Private Sector) and internal partnerships to protect the community, prevent the spread of infectious diseases, and promote children's health.

**Program Description**

Community Health Services (CHS) provides a wide range of public health services to County residents, including: 1) the identification, prevention and control of endemic and emerging communicable and environmentally influenced diseases; 2) services for families with young children, the enrollment of eligible residents in health insurance plans; and 3) coordination of public health emergency preparedness. Services are planned and delivered with the involvement of County residents and collaborating agencies.

This Service group operates 8 major program areas with 17 sets of services. These programs cover an extensive range of public health activities at multiple sites utilizing a wide array of staff disciplines. Planning involves knowledge and awareness of community needs and issues; federal, state and local policy; and best practices to shape strategic direction.

**Program Justification**

CHS strongly links to all Accountability strategies by providing: 1) Strategic external and internal partnerships: "Increase the community's understanding and involvement in the County's programs and decision-making". Includes ongoing Health education and a strong community partnership in policy and decision making, including groups such as the Food Service Advisory Board, Vector and Enforcement Advisory Committee, and the Participatory Action Research group for STD issues in the African American community. 2) Oversight and integration of direct services and support functions: "Manage assets and service delivery costs effectively". Administration uses integration and collaboration to eliminate duplication of effort and increase efficiency, maximize use of assets, and promote innovative organizational models that maintain service quality while integrating services and intervention strategies. 3) Workforce development and human resource management that supports a diverse and qualified workforce: "Strengthen County workforce competencies and the environment needed to achieve quality results". Includes support of cross-functional work teams, database development and management/leadership competencies. 4) Investment in innovative and best practice models for internal processes for efficient support of services to clients: "Evaluate and streamline compliance efforts and internal processes." Includes implementation of science-based behavioral intervention techniques. 5) Leadership and direction for public health issues: "Provide reliable information for decision making, improving results and reporting results." Includes work to monitor and report on community health assessments, indicators and health disparities, as well as activities like Protocol for Assessment of Community Excellence in Environmental Health (PACE-EH).

**Performance Measures**

Performance measures are included with individual Operating and Support Program Offers.

**Summary of last year's program results and this year's expected results**

Last year: Reconfigured Early Childhood Services to maximize services with a significantly reduced budget, and completed a tri-county regional field and command emergency response exercise. Next year: Expand depth of emergency response coordination capacity to handle a severe or prolonged public health event. Move programs to increasingly work with communities to plan response to communicable disease trends.



**Program Mandate: 4 Program and Funding Level Choice**

None for administration directly.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$359,758	\$0
Contracts	\$0	\$0	\$6,000	\$0
Materials & Supplies	\$0	\$0	\$8,614	\$0
Internal Services	\$0	\$0	\$44,949	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$419,321</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$419,321</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$419,321</b>	
Program FTE	0	0	3.50	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

General Fund

**Significant Program Changes**

None

**Program #40031 - Integrated Clinical Services****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Health Department  
**Program Offer Type:** Administration      **Program Contact:** ABDELLATIF Vanetta M

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Integrated Clinical Services (ICS) Administration provides leadership and management for strategic, fiscal and operational performance of high quality clinical services that are culturally appropriate.

**Program Description**

ICS is responsible for 1) developing and maintaining strategic external (hospital systems, health insurance systems, State, and community) and internal partnerships; 2) providing leadership for the efficient and cost-effective performance of a complex integrated clinical delivery system; and 3) working with community, state and federal agencies to ensure access to high quality clinical care services. Each clinical service requires oversight unique to that service's clinical discipline.

**Program Justification**

ICS strongly links to all Accountability strategies by providing:

1) Strategic external and internal partnerships: "Increase the community's understanding and involvement in the County's programs and decision-making." Includes ongoing Health education and a strong community partnership in policy and decision-making with citizens including the citizen/client Community Health Council. 2) Oversight and integration of direct services and support functions: "Manage assets and service delivery costs effectively." Administration uses integration and collaboration to eliminate duplication of effort and increase efficiency, maximize use of assets, and promote innovative models such as Advanced Access that maintain service quality and reduce costs. 3) Workforce development and human resource management that supports a diverse and qualified workforce: "Strengthen County workforce competencies and creates the environment needed to achieve quality results." Includes support of professional and workforce development programs, safety committees and management/leadership competencies. 4) Investment in innovative and best practice models for internal processes for efficient support of services to clients: "Evaluate and streamline compliance efforts and internal processes." 5) Leadership and direction for the delivery of medical, dental, and behavioral care services to vulnerable populations: "Provide reliable information for decision making, improving results and reporting results."

Develops linkages with various state, federal and private organizations. Provides leadership and direction for the largest clinical delivery system for poor and vulnerable people in Oregon, which includes the following services: Corrections Health Clinical, Primary Care, Dental, Case Assessment; Women, Infants & Children's Program (WIC), language interpretation, and Information Infrastructure Services.

**Performance Measures**

Maintain fiscal, quality, and operational accountability for all service lines. Move entire service group toward a highly integrated client focused delivery model.

Exceptional performance and adherence to standards and guidelines set by the following organizations: BPHC Grant, Ryan White Grants, Joint Commission on Accreditation of Healthcare Organizations (JCAHO,) National Commission on Correctional Health Care (NCCCHC) accreditation. Leader in the delivery of culturally competent Care.

**Summary of last year's program results and this year's expected results**

Through leadership, secured first-ever private donation of \$1 million dollars from Kaiser Permanente. Successful Accreditation Surveys in Primary Care and Corrections Health Services. Redesigned clinical delivery model in response to changing fiscal environment, while minimizing reductions of medical services for poor and vulnerable clients.

**Program Mandate: 4 Program and Funding Level Choice**

None for Director.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$293,638	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$69,918	\$0
Internal Services	\$0	\$0	\$135,198	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$498,754</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$498,754</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$498,754</b>	
Program FTE	0	0	3.60	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None expected. FTE will be reduced in the Director's Office as staff are redeployed to clinical support duties.

**Program #50000 - DCJ Director's Office****Version 2/04/2005.s****Priority:** Accountability **Lead Agency:** Community Justice**Program Offer Type:** Administration **Program Contact:** Joanne Fuller**Related Programs:****Frameworks:** School Aged Policy Framework , Poverty Framework , 10-year Plan to**Executive Summary**

The Director's office provides leadership and policy, program and fiscal direction to the Department of Community Justice (DCJ) and ensures that DCJ is accountable to county residents, the Board of County Commissioners and public safety system partners.

**Program Description**

The Director's office is responsible for daily operational management of a large urban community justice agency that is responsible for supervising 9,000 adult probationers and parolees, over 1,000 youth on formal and informal community supervision and a 180-bed juvenile detention facility. The Director's office sets departmental policy and oversees budget-setting priorities and fiscal management of over \$70 million in county, state, federal and private grant funds. It is also responsible for collaborating with partner agencies in government and in the community to develop coordinated public safety policies and services. The Director's office provides information to the Board of County Commissioners and the public about DCJ's work and coordinates efforts to make the Department more culturally diverse and competent in its services and its work environment.

**Program Justification**

The Director's office is closely aligned with the county's accountability strategies. The Director's office is responsible for educating and informing the public about DCJ services, results and their impact on the community. It is also responsible for providing leadership that strengthens workforce competencies, including efforts to integrate supervision methods that are consistent with evidence-based practices and to make our workforce more culturally responsive and competent. Finally, the office manages the department budget and programs in ways that hold down costs in the public safety system and deliver services more effectively.

**Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate: 2 Mandated Program with Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$581,546	\$0
Contracts	\$0	\$0	\$47,222	\$0
Materials & Supplies	\$0	\$0	\$169,584	\$0
Internal Services	\$0	\$0	\$38,060	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$836,412</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$836,412</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$836,412</b>	
Program FTE	0	0	5.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

County general fund.

<b>Significant Program Changes</b>
------------------------------------

**Program #50011 - Adult Services Division****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Community Justice  
**Program Offer Type:** Administration      **Program Contact:** Steve Liday  
**Related Programs:** 50011

**Frameworks:****Executive Summary**

This program provides leadership and direction for all supervision of 9,000 adult offenders. This includes implementing evidence based practices, managing risk, creating service standards, coordination with public safety system and ensuring the safety of Parole and Probation Officers.

**Program Description**

Senior Managers are responsible for setting policy, quality control, and implementation of evidence based practices that reduce crime. They ensure integration with other public safety partners through: Local Public Safety Coordinating Council; Criminal Justice Advisory Council; Oregon Association of Community Corrections Directors; Department of Corrections (DOC). The Safety/Training Manager is responsible for the development, implementation and oversight of trainings that ensures officer safety. Regular qualification and certifications meet departmental and legal mandates for sworn staff.

**Program Justification**

The preparation and enforcement of policies, procedures, systems and practices, which evidence demonstrates reduces crime, is critical in order to hold approximately 9,000 offenders accountable and is directly linked to public safety priorities and reduced crime. Oregon Department of Corrections data prepared in November, 2004 reflects a probation recidivism rate of 23.3% and the parole/post prison rate of 27.8% for Multnomah County. The average statewide rates are 25.1% and 31.2%, respectively. The department's adult recidivism rate for parolees has lowered from 37.9% to 27.8% (over 10%) for the last 10 years.

**Performance Measures**

- \* Make continual progress towards lowering recidivism average for probation and post-prison offenders, 25.1% (State) versus 23.3% (Multnomah County) for probation and 31.2% (State) versus 27.8% (Multnomah County) for post-prison.
- \* Implement at least 60% of the recommendations produced by the department's Research and Evaluation Unit.
- \* Increase the number of officer safety trainers from 12 to 20 (60%) to maintain critical certification/qualifications in order to prevent injuries and maintain our level of expertise and efficiency.

**Summary of last year's program results and this year's expected results**

Our evidence based practices initiative resulted in the development of a new case plan and offender needs assessment. We have also developed new electronic additions to our SPIN computer system that enhanced our management reports and collect valuable data for our caseload audits. This new system enables us to demonstrate our compliance with statutes, which mandate the use of methods supported by research to reduce criminal behavior. For next year, we expect to further decrease our new crime rates for both probationers and post-prison offenders.

**Program Mandate: 4 Program and Funding Level Choice**

Electronic data systems are governed by an intergovernmental agreement between the Oregon Department of Corrections and Multnomah County Adult Services Division.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,122,048	\$0
Contracts	\$0	\$0	\$63,684	\$0
Materials & Supplies	\$0	\$0	\$101,245	\$0
Internal Services	\$0	\$0	\$74,878	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,361,855</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,361,855</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,361,855</b>	
Program FTE	0	0	10.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$2,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$0</b>

**Explanation of Revenues**

General fund revenue and income for firearms training from Clackamas County paid into the general fund.

**Significant Program Changes**

**Program #50032 - Juvenile Services Management****Version 2/08/2005 s****Priority:** Accountability**Lead Agency:** Community Justice**Program Offer Type:** Administration**Program Contact:** Dave Koch**Related Programs:****Frameworks:****Executive Summary**

Juvenile Management leads, supports, and oversees probation, accountability, custody, and treatment services to high-risk youth 12-17 in trouble with the law; oversees an initiative designed to reduce the overrepresentation of youth of color in detention; and collaborates with schools, community groups, service providers and justice system partners.

**Program Description**

Juvenile Services Management incorporates four main functions:

1. Counseling Services – Coordinate and oversee operations of section devoted to sanctioning, supervising, and providing services to youth offenders. Programs include accountability (community service and restitution), informal intervention (for youth charged with less serious crimes), adjudication (preparation for and disposition of youth court cases), and probation supervision.
2. Custody Services – provide supervision, training and oversight to the staff assigned responsibility for operations and security in the county's 191-bed regional detention facility, the Donald E. Long Home, a 24/7 operation that serves: youth awaiting court hearings and youth on probation from Clackamas, Multnomah and Washington counties (length of stay 1-8 days); youth who've committed Measure 11 crimes awaiting resolution of their case (length of stay variable, but sometimes over a year); youth being held by the federal INS for deportation; and OYA parole violators.
3. Treatment Services – Oversight, quality assurance, and clinical oversight of mental health and substance abuse treatment programs for delinquent youth. Services managed include intensive assessment, outpatient treatment, family therapy to youth at high-risk for violence, and operational and clinical oversight of two secure residential treatment units serving juvenile sex offenders and youth struggling with substance abuse.
4. Juvenile Detention Alternatives Initiative – Monitors overrepresentation of juveniles of color in detention to reduce or eliminate it; trains staff as needed, develops programming and staffing to support goals of initiative. Provides training and technical assistance to other jurisdictions.

**Program Justification**

Juvenile services management ensures that the juvenile system protects public safety, operates fairly and delivers services to delinquent youth and their families in ways that are cost-effective and evidence-based. Juvenile services management is also responsible for coordinating services with other system partners (judiciary, DA and police) so that system components work effectively together.

**Performance Measures****Summary of last year's program results and this year's expected results**



<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$629,724	\$109,595
Contracts	\$0	\$0	\$12,666	\$76,540
Materials & Supplies	\$0	\$0	\$227,779	\$7,695
Internal Services	\$0	\$0	\$173,816	\$10,815
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,043,985</b>	<b>\$204,645</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,043,985</b>	<b>\$204,645</b>
Program Total:	<b>\$0</b>		<b>\$1,248,630</b>	
Program FTE	0	0	5.00	1.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$8,898	\$0
Fees, Permits & Charges	\$0	\$0	\$34,631	\$0
Intergovernmental	\$0	\$0	\$0	\$14,145
Other / Miscellaneous	\$0	\$0	\$0	\$190,500
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,529</b>	<b>\$204,645</b>

<b>Explanation of Revenues</b>
--------------------------------

The general fund receives rent for space at the Juvenile Justice Center from Resolutions NW \$34,631. This program includes grant funds from the Casey Foundation as a hostsite for Juvenile Detention Reform \$190,500; and a portion of State Juvenile Crime Prevention funds for diversity training for contractors \$14,145.

<b>Significant Program Changes</b>
------------------------------------

**Program #60003 - MCSO BS Division Administration****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Administration**Program Contact:** Wanda Yantis**Related Programs:** 60001**Frameworks:****Executive Summary**

Division administration provides administrative leadership and strategic direction to the Sheriff's Office Business Services Division. The Division administration turns Sheriff's policies and directives into the Program offerings that serve the public here in Multnomah County as well as supports the work of the Corrections and Enforcement Divisions.

**Program Description**

Business Services is responsible for financial management, human resource management, information technology, procurement, research and analysis, records management, inmate programming and counseling, and other logistical support.

**Program Justification**

The programs operated by these three divisions address all the major factors in citizens feeling safe at home, work, school and play – namely the public safety system, social conditions and communities. The programs offered hold offenders accountable for their actions, provide for treatment and rehabilitation resources, education and leverage collaboration with other community safety system providers.

Division Directors are responsible for policy development, the assignment of resources, and oversight for all Division functions. They provide supervision, coordination, and management to the Divisions, working with the operational division managers and the Executive Office to ensure cost-effective, culturally competent programs for Multnomah County.

**Performance Measures**

To ensure that the Public Safety System is effective and meeting the needs of the citizens of Multnomah County, the following will be measured:

- Divisions will provide internal risk assessment of units to measure the health of the agency,
- Divisions will track budgetary goals throughout fiscal year,
- Establish measure to ensure public safety needs are met.

**Summary of last year's program results and this year's expected results**

In FY 2004 the Division Directors have ensured that all Risk Management functions were met. They tracked the budgetary flow and kept all programs under budgetary expectations. Up-dates on policies and directives were maintained, with a complete re-write on the agency manual being completed. Expected results for this coming year: • Divisions will meet internal budgetary goals, • Divisions will complete summary of internal units and functions as budgetary catalog • Completion of Agency Manual Revision

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

These programs are accomplished in a manner mandated by the U.S. Constitution, the Oregon Constitution, state law, correctional case law, and Multnomah County ordinances.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$466,476	\$0
Contracts	\$0	\$0	\$651,987	\$0
Materials & Supplies	\$0	\$0	\$310,296	\$0
Internal Services	\$0	\$0	\$193,254	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,622,013</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,622,013</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,622,013</b>	
Program FTE	0	0	2.85	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$509,206	\$0
Intergovernmental	\$0	\$0	\$4,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$513,206</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #60034 - MCSO Corrections Division Administration Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Administration      **Program Contact:** Wanda Yantis  
**Related Programs:** 60001

**Frameworks:****Executive Summary**

Corrections Division administration provides administrative leadership and strategic direction to the Corrections Division of the Sheriff's Office. The Division administration turns Sheriff's policies and directives into the Corrections program offerings that serve the public here in Multnomah County.

**Program Description**

The Corrections Division provides correctional supervision and services within the Sheriff's Office. The Division's priorities are to enhance public safety by ensuring that adequate jail space is available and to collaborate with the Department of Community Justice and other criminal justice partners to create a viable corrections continuum.

**Program Justification**

The programs operated by these three divisions address all the major factors in citizens feeling safe at home, work, school and play – namely the public safety system, social conditions and communities. The programs offered hold offenders accountable for their actions, provide for treatment and rehabilitation resources, education and leverage collaboration with other community safety system providers.

Division Directors are responsible for policy development, the assignment of resources, and oversight for all Division functions. They provide supervision, coordination, and management to the Divisions, working with the operational division managers and the Executive Office to ensure cost-effective, culturally competent programs for Multnomah County.

**Performance Measures**

To ensure that the Public Safety System is effective and meeting the needs of the citizens of Multnomah County, the following will be measured:

- Divisions will provide internal risk assessment of units to measure the health of the agency,
- Divisions will track budgetary goals throughout fiscal year,
- Establish measure to ensure public safety needs are met.

**Summary of last year's program results and this year's expected results**

In FY 2004 the Division Directors have ensured that all Risk Management functions were met. They tracked the budgetary flow and kept all programs under budgetary expectations. Up-dates on policies and directives were maintained, with a complete re-write on the agency manual being completed. Expected results for this coming year: • Divisions will meet internal budgetary goals, • Divisions will complete summary of internal units and functions as budgetary catalog • Completion of Agency Manual Revision

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

These programs are accomplished in a manner mandated by the U.S. Constitution, the Oregon Constitution, state law, correctional case law, and Multnomah County ordinances.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$942,422	\$0
Contracts	\$0	\$0	\$240,726	\$0
Materials & Supplies	\$0	\$0	\$108,459	\$0
Internal Services	\$0	\$0	\$54,239	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,345,846</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,345,846</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,345,846</b>	
Program FTE	0	0	4.20	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$5,374,938	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,374,938</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues are from US Marshall and Bureau of Prisons for inmate holds.

**Significant Program Changes**

**Program #60035 - MCSO Enforcement Division Administration Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Administration      **Program Contact:** Wanda Yantis  
**Related Programs:** 60001

**Frameworks:****Executive Summary**

Enforcement Division administration provides administrative leadership and strategic direction to the Sheriff's Office Enforcement Division. The Division administration turns Sheriff's policies and directives into the Enforcement program offerings that serve the public here in Multnomah County.

**Program Description**

The Enforcement Division is responsible for the protection of life and property and for enforcement of the Oregon Criminal Code and County Ordinances. It provides police and marine patrol, investigative services, service of civil process, and participation in multi-agency task forces. It collaborates with County Emergency Management to plan and staff emergency operations.

**Program Justification**

The programs operated by these three divisions address all the major factors in citizens feeling safe at home, work, school and play – namely the public safety system, social conditions and communities. The programs offered hold offenders accountable for their actions, provide for treatment and rehabilitation resources, education and leverage collaboration with other community safety system providers.

Division Directors are responsible for policy development, the assignment of resources, and oversight for all Division functions. They provide supervision, coordination, and management to the Divisions, working with the operational division managers and the Executive Office to ensure cost-effective, culturally competent programs for Multnomah County.

**Performance Measures**

To ensure that the Public Safety System is effective and meeting the needs of the citizens of Multnomah County, the following will be measured:

- Divisions will provide internal risk assessment of units to measure the health of the agency,
- Divisions will track budgetary goals throughout fiscal year,
- Establish measure to ensure public safety needs are met.

**Summary of last year's program results and this year's expected results**

In FY 2004 the Division Directors have ensured that all Risk Management functions were met. They tracked the budgetary flow and kept all programs under budgetary expectations. Up-dates on policies and directives were maintained, with a complete re-write on the agency manual being completed. Expected results for this coming year: • Divisions will meet internal budgetary goals, • Divisions will complete summary of internal units and functions as budgetary catalog • Completion of Agency Manual Revision

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

These programs are accomplished in a manner mandated by the U.S. Constitution, the Oregon Constitution, state law, correctional case law, and Multnomah County ordinances.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$660,565	\$0
Contracts	\$0	\$0	\$188,631	\$191,571
Materials & Supplies	\$0	\$0	\$132,534	\$0
Internal Services	\$0	\$0	\$375,280	\$24,563
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,357,010</b>	<b>\$216,134</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,357,010</b>	<b>\$216,134</b>
Program Total:	<b>\$0</b>		<b>\$1,573,144</b>	
Program FTE	0	0	5.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$7,184	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$200,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,184</b>	<b>\$200,000</b>

**Explanation of Revenues**

Revenues from telephone tax reimbursement.

**Significant Program Changes**

**Program #70000A - Office of the Chief Financial Officer****Version 2/11/2005 s****Priority:** Accountability**Lead Agency:** Finance Budget & Tax**Program Offer Type:** Administration**Program Contact:** Dave Boyer**Related Programs:****Frameworks:****Executive Summary**

The Office of the CFO monitors the financial health of the entire county and manages the County's finance operations and sets financial policy. The responsibilities include Budget, General Ledger, Treasury, Income Tax, Property Tax, Excise Tax, and Retirement Programs.

**Program Description**

The CFO develops and presents financial guidelines and policy to executive level staff, County Chair, Chief of Staff, Chief Operating Officer, and Board of County Commissioners (BCC). In the area of Business Income Tax, Personal Income Tax, Excise Tax, and Property Tax, The CFO develops and/or suggests tax alternatives/reforms to executive level staff and jurisdiction partners. Presents recommendations to County Chair, Board of County Commissioners, CEO's of other jurisdictions, Oregon Legislature, the general public, and business community. The CFO monitors the Public Employees Retirement System (PERS), works with partner jurisdictions to develop and present legislative policy to BCC for approval and to Oregon Legislature and/or PERS Board. Communicate impact of actions taken to employees. The CFO works with Budget, Chair and Board to establish priorities and guidelines and assure policies are aligned with these priorities. Works with Departments to develop budgets aligned with priorities, guidelines, and policies. Presents budget in public hearings with the Chair and Board, and works with them to adopt the budget. The CFO works with Treasury to report on investments and debt to Investment Advisory Committee, Chair and Board. The CFO works with Accounting to prepare Comprehensive Annual Financial Report and report to Audit Committee, Chair and Board.

**Program Justification**

The CFO contributes to the Accountability Priority by providing Leadership, Financial Management and Results that positively affect the financial operations of the entire County. The CFO provides sound financial management policy recommendations to the Chair, BCC, other elected officials and department directors that results in the County maintaining a high bond rating, involving the community in producing a balanced County budget, receiving an unqualified financial report opinion, keeping the PERS rates below the State average and numerous other financial results. The CFO communicates the financial condition and quality of services provided by the County to all citizens.

**Performance Measures**

Performance is measured by maintaining an investment grade bond rating; receiving an unqualified opinion on financial statements; producing a balanced budget adopted prior to July 1; having financial policies updated and approved by the board each fiscal year; no loss of principal on investments; tax collections are in excess of a 90% compliance rate in the year assessed and over 97% after three years. The County's PERS rate is equal to or lower than the state average.

**Summary of last year's program results and this year's expected results**

The FY05 budget was balanced and adopted by the Board prior to July 1, 2004, the County has maintained a General Obligation Bond rating of Aa1(second highest bond rating); the County's Comprehensive Annual Financial Report received an unqualified opinion and was issued prior to December 31, 2004; no principal was lost on investments; property and income taxes have been collected in a timely manner and are in excess of 90% compliance rate in the year assessed and over 97% after three years. The County's preliminary PERS rates that goes into effect July 1, 2005, is 4.13% lower than the state average.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 208, 288, 294, 295, 310 and many other Oregon Revised Statutes, Multnomah County Code 7.001 and County Charter requires the County maintain appropriate financial systems and operations. The CFO Office consists of 2.5 FTE and a reduction in funding would negatively impact the ability to maintain strong financial policies or maintain the County's state-wide leadership role in dealing with PERS issues. A reduction will also impact the ability to deal with other financial legislative issues that arise or work with the Board, community, other local governments or the state on financial issues that may arise.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$301,280	\$0
Contracts	\$0	\$0	\$30,000	\$0
Materials & Supplies	\$0	\$0	\$17,062	\$0
Internal Services	\$0	\$0	\$54,079	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$402,421</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$402,421</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$402,421</b>	
Program FTE	0	0	2.50	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$75,204	\$0
Other / Miscellaneous	\$0	\$0	\$16,600	\$0
Program Revenue for Admin	0	0	\$75,204	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$167,008</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Receives revenues to act as an "Issuer" of conduit financing for any private college, university, hospital, or non-profit organization that is located in Multnomah County and is eligible to use this type of financing. The County charges a fee of \$1.00 per \$1,000 of bonds issued or \$10,000, whichever is greater, to act as an issuer for the organization. The maximum fee will not exceed \$50,000. This fee offsets administrative costs that may be incurred. In FY05 the County received \$50,000 for issuing a Hospital Authority Bond.

**Significant Program Changes**

Current service level budget. Reduction in internal services for FY06 due to allocation to programs (\$285,657). In FY05 these charges were shown in CFO budget.

**Program #70008 - A&T - Tax Collection/Records Mgmt Admin Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Administration      **Program Contact:** Kathy Tuneberg  
**Related Programs:** 70009 , 70010 , 70012 , 70013 , 70028

**Frameworks:****Executive Summary**

The Tax Collection/Records Management Administrative office manages all the Tax Collection Division programs and monitors all processes for statutory compliance. The programs are Property Tax Collection, Records Management, Document Recording/Storage & Retrieval, Board of Property Tax Appeals, Marriage Licenses and Domestic Partnership Registration. Performs Tax Collector and County Clerk functions as provided by ORS 306.005.

**Program Description**

This program performs the duties of the Tax Collector including the billing, collection, and distribution of taxes, as well as coordinates strategic direction, budget preparation, work plans, and process/technological improvements. Monitors statutory compliance and sets expectations for approximately 400,000 annual customer service interactions. Responsible for some County Clerk functions and acts as County Tax Collector as defined by statute.

**Program Justification**

This program contributes to the Accountability Priority by supporting and providing leadership in the collection of property taxes in a timely manner that is fair and equitable to all taxpayers; in maintaining accurate accessible property ownership and property descriptions that are used in the production of county property tax maps. The program is accountable by providing responsive quality customer service to taxpayers and other government agencies.

**Performance Measures**

This program's performance is measured by: Producing an approved budget in compliance with the "County Assessment Function Funding Account" (CAFFA Grant) by the May 1st deadline.

**Summary of last year's program results and this year's expected results**

CAFFA Grant funding approved for FY05 and is expected to be approved by the Board of County Commissioners by the May 1, 2005 deadline.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS Chapters 92,205,294,305,306,307,309,310,311,and 312. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA Grant) process described in ORS 294.175 the DOR determines the acceptable level of Assessment & Taxation (A&T) staffing. The DOR has determined that the A&T divisions are already at the minimally acceptable staffing level to perform their function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$302,258	\$0
Contracts	\$0	\$0	\$4,000	\$0
Materials & Supplies	\$0	\$0	\$14,154	\$0
Internal Services	\$0	\$0	\$55,587	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$375,999</b>	<b>\$0</b>
Administration	0	0	\$19,036	\$0
Program Support	0	0	\$28,292	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$47,328</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$423,327</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$423,327</b>	
Program FTE	0	0	3.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$100,000	\$0
Program Revenue for Admin	0	0	\$26,005	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$126,005</b>	<b>\$0</b>

**Explanation of Revenues**

Through participation in the State funded CAFFA Grant approximately 35% of expenditures are reimbursed with remaining support coming from General Fund revenues.

**Significant Program Changes**

Current service level budget. The major changes in this program are the transfer of building management and other internal service charges that were previously budgeted in this program and now are spread to other programs, and the spreading of Finance and Human Resources Operations to the programs it supports. The FY06 re-allocation of charges from Administration to other A&T programs amounts to a net decrease of approximately \$460,000.

**Program #70015 - Property Assessment Admin. (A&T)****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Administration      **Program Contact:** Bob Ellis  
**Related Programs:** 70008 , 70009 , 70017 , 70018 , 70019 , 70020A , 70021 , 70023A ,  
**Frameworks:**

**Executive Summary**

Property Assessment Administration performs all Assessor functions required by Oregon statutes. It manages the division's property tax assessment programs and monitors the performance for compliance with legal requirements.

The programs are Property Assessment-Special Programs, Property Assessment-Commercial, Property Assessment-Personal/Industrial, Property Assessment-Residential, Property Assessment-Clerical Support, Property Assessment & Taxation Business Applications Support.

**Program Description**

This program performs the duties of the County Assessor including certifying the property tax roll for collection by the County Tax Collector.

It provides strategic direction, work plans, budget preparation and coordinates process / technological improvements, sets expectations for the staff, handles human resource related activities, manages purchasing, contracting and yearly expenditures.

The Assessment Division is responsible for maintaining Real Market Value on over 252,000 real property accounts, Assessed Value on all taxable real property accounts and Real Market Value and Assessed Value on 29,000 business Personal Property accounts. The appraisal staff calculates "exception value" as defined by the tax limitation Measure 50 which is value added due to new construction, renovation or remodeling which increases the total Assessed Value of taxing districts.

**Program Justification**

The Assessor position is defined by ORS 306.005: This program contributes to the Accountability Priority by performing the duties of the County assessor in a professional manner so that all property is valued accurately and taxed fairly as required by the Oregon State Constitution, Oregon Revised Statutes and Oregon Department of Revenue Administrative Rules.

**Performance Measures**

Performance is measured by compliance with ORS 308.330 (No assessor shall willfully or knowingly omit to assess any property or assess any class of property over or under its value).

**Summary of last year's program results and this year's expected results**

Audits run prior to tax rate calculation showed no omitted property values. An internal report which compares selling prices to appraised property values indicates that on average, property values were at 100% of market value as of the January 1st appraisal date. Results will be repeated for FY 06.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Revised Statutes Chapters 92,205,294,305,306,307,308, 308A,309 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). The DOR determines the acceptable level of Assessment & Taxation staffing for each county. They have determined that the A&T divisions are at the minimally acceptable staffing level needed to perform its function. Any reduction to this program may jeopardize receiving grant revenue.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$208,592	\$0
Materials & Supplies	\$0	\$0	\$23,376	\$0
Internal Services	\$0	\$0	\$30,682	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$262,650</b>	<b>\$0</b>
Administration	0	0	\$20,240	\$0
Program Support	0	0	\$14,147	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$34,387</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$297,037</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$297,037</b>	
Program FTE	0	0	2.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$100,000	\$0
Intergovernmental	\$0	\$0	\$100,000	\$0
Program Revenue for Admin	0	0	\$19,081	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$219,081</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Through participation in the State funded "County Assessment Function Funding Account" (CAFFA) approximately 35% of expenditures are reimbursed. \$100,000 Fees shown represent Assessor Fee collected as part of Recording Fees.

**Significant Program Changes**

Current service level budget. The major changes in this program are the transfer of building management and other internal service charges that were previously budgeted in this program and now are spread to other programs, and the spreading of Finance and Human Resources Operations to the programs it supports. The FY06 re-allocation of charges from Administration to other A&T programs amounts to a net decrease of approximately \$566,000.

**Program #71000 - County Business Services Director's Office Version 2/04/2005 s****Priority:** Accountability **Lead Agency:** County Business**Program Offer Type:** Administration **Program Contact:** Dan Kaplan**Related Programs:****Frameworks:****Executive Summary**

The Director's Office fosters support services accountability by improving communication with customer agencies, and supporting process improvement activities. Over the last year, it has improved communication about operational outcomes, opportunities, and problems, and has involved customer agencies in decision-making about services to be provided and about costs. It has also identified and worked to support process improvement in basic business practices. This work will continue in FY06. During this past year, County Business Services has stepped back from its earlier goals of being a "shared services organization," and has begun functioning as a more traditional support services agency. This too will continue in FY 06.

**Program Description**

County Business Services provides support services to the County's line departments. Support services include: Information Technology, Facilities Management, Human Resources, Financial Operations, Fleet, Records, Electronics, Distribution and Materials Management. The Director's Office provides leadership for the support services program, liaison between support services and high-level representatives of customer departments (Executive Committee, Administrative Services Managers Group, etc.), and coordination of budget development and management. It also includes a team that works with the support services divisions in the areas of communications, process improvement/organizational design, institutional research, program evaluation, and reporting. This team is located in the director's office, but works both on agency-wide projects and on projects that are wholly within single divisions.

**Program Justification**

The CBS Director's office supports the County's Accountability goals. A primary means of making the support services program accountable is to foster good communication about operational outcomes, opportunities for improved service or reduced cost, and problems. A key role of the Director's Office is to foster that communication. The Director's Office does this by coordinating the collection of outcome information and serving as a prime conduit of information on opportunities and problems. Further, an important element of accountability is working to ensure business processes efficiently deliver the desired results. This requires targeting process improvements and supporting teams in the effort to streamline business processes. Staff of the Director's office support this work as well.

**Performance Measures**

- Costs of support services as a percentage of costs of all County Operations
- Quality of communication between support services and customer agencies
- Results of Process Improvement

**Summary of last year's program results and this year's expected results**

In FY 05, communication between CBS and both the Executive Committee and the Administrative Services Managers were substantially improved. The Administrative Services Managers were actively engaged in developing the method for establishing internal services charges for three of the CBS divisions. Both the Executive Committee and the Administrative services managers have been involved in multiple funding decisions. Further, in FY 05 a number of key communication tools were put in place, the most notable of which was CBS's monthly taking stock report, a report which evaluates operational outcomes for the previous month. Finally, process improvement work and organizational development work progressed in the Finance Operations Division, with substantial guidance/assistance from Director's Office staff. For FY 06, work will continue on all these fronts.

**Program Mandate: 4 Program and Funding Level Choice**

The Director's Office is not mandated. It supports the goal of making the providers of support services accountable to their customers.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$636,932
Contracts	\$0	\$0	\$0	\$88,986
Materials & Supplies	\$0	\$0	\$0	\$24,916
Internal Services	\$0	\$0	\$0	\$123,188
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$874,022</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$874,022</b>
Program Total:	<b>\$0</b>		<b>\$874,022</b>	
Program FTE	0	0	0.00	5.17
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$549,386
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$549,386</b>

**Explanation of Revenues**

County Business Services is funded through internal services charges. Charges are made to the County's line departments (DCHS, Health, DCJ, etc.,) by each of the CBS divisions. The CBS divisions in turn are charged to support the costs of the Director's office. Certain costs are directly charged to certain divisions, based on staff work plans. The remainder are charged out to the divisions on a per FTE basis.

**Significant Program Changes**

At the beginning of FY 05, the Board eliminated funding for three positions that were crucial to the implementation of a "shared services model." This decision caused CBS to step back from its shared services model and adopt a more traditional approach to providing support services. As we enter FY 06, CBS is functioning as a traditional support services agency, and intends to continue in that mode of operation into FY06.

**Program #71009 - Human Resources - HR Administration****Version 2/02/2005 s****Priority:** Accountability**Lead Agency:** County Business**Program Offer Type:** Administration**Program Contact:** Gail Parnell**Related Programs:****Frameworks:****Executive Summary**

To provide overarching guidance and direction, oversight and administration of all HR programs, HR support, the County's Human Resource Information System, mandatory and developmental employee training, and office support. In addition, attend recurring staff meetings; conduct strategic planning with executive staff and supervise program staff.

**Program Description**

This component of the HR Programs is responsible for ensuring that HR systems are in place to guide and direct the activities of the CBS HR program. It provides policy guidance, establishes legal frameworks, and manages administrative and supervisory oversight to professional and technical staff. This unit acts as liaison to executives and policy makers in ensuring HR programs are in alignment with the organization's mission. Through effective data management the program ensures that County Leadership has the information needed to facilitate the effective and efficient use of human talent. This unit also ensures compliance with State and Federal regulations, entry and maintenance of documentation and assessment of HR effectiveness at the departmental and organizational levels. HR Administration also includes office support which comprises employees in reception, clerical and para-professional positions. Staff in these positions greet and assist internal/external customers in a variety of HR areas. They also carry out typing and filing and ordering supplies and paying bills. They engage with new staff at employee orientation and communicate general County HR policy and practice changes. Employees in these positions also perform timekeeping duties for specific departments.

**Program Justification**

HR Administration provides overall HR management, ensures performance measures are met and evaluates overall results. The program is accountable for HR direction and implementation. The HR Support facets of the program are critical infrastructure pieces that enable Human Resources' overall ability to support the County's human capital.

**Performance Measures**

- 1) HR costs as a % of total County operating budget.
- 2) Cost of administrative activities will represent less than 3% of the total HR operating budget.
- 3) Litigation settlements as % of HR operating budget.
- 4) Overall satisfaction with HR services.

**Summary of last year's program results and this year's expected results**

In FY 05 HR Administration oversaw the following: 1) Development and implementation of a fully functional distributed services model. 2) Established a compensation philosophy, pay plan and classification structure aligned with County values. 3) Implemented a countywide Recruitment Strategy. 4) Implemented procedural changes to ensure HIPAA compliance. 5) Implemented a position control system. 6) Implemented a new countywide OA applicant testing system. 7) Implemented VEBA programs for bargaining units. 8) Began and completed bargaining on 10 labor contracts.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The administrative program is required as part of legal obligations defined elsewhere in program areas: contracts, federal and state laws and County policy. Much of the County's current HR data collection processes are mandated by numerous State and Federal laws; they are not optional or elective processes.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$298,761
Contracts	\$0	\$0	\$0	\$10,000
Materials & Supplies	\$0	\$0	\$0	\$989
Internal Services	\$0	\$0	\$0	\$90,260
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,010</b>
Administration	0	0	\$0	\$7,441
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,441</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$407,451</b>
Program Total:	<b>\$0</b>		<b>\$407,451</b>	
Program FTE	0	0	0.00	3.05
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$414,379
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$414,379</b>

**Explanation of Revenues**

This unit receives its revenues through an allocation methodology based on the number of FTE per department. The FTE data comes from FY04. The cost per department is then allocated back to each department.

**Significant Program Changes**

**Program #71022 - Information Technology Division  
Management****Version 2/11/2005**  
**s****Priority:** Accountability**Lead Agency:** County Business**Program Offer Type:** Administration**Program Contact:** Becky Porter**Related Programs:****Frameworks:****Executive Summary**

Information Technology Administration provides leadership, strategic direction and operational accountability to ensure that Multnomah County employees, business partners, and citizens have information when and where they need it. It also provides proper business controls to ensure that budget, contract, labor and other county policies are managed appropriately within IT.

**Program Description**

IT Leadership and strategy. HIPAA Compliance, Information Security, Technology Architecture, Portfolio Management, Strategic Planning, and ensuring appropriate collaboration and decision making for cross department and enterprise IT investments. Ensure Balanced Scorecard Goals committed to customer executives are achieved. Budget, contract monitoring and tracking, travel and training and HR transactions for IT employees. All IT facilities costs (\$873K) are included in this program.

**Program Justification**

Ensures IT investments provide maximum value to County services. Provide scalable IT costs and service levels to respond to fluctuating business needs. Technology roadmap will identify workforce skills required for 3-5 years.

**Performance Measures**

IT spending as a percent of County budget; Ratio of IT maintenance costs to dollars spent on investment in new capabilities; Ratio of fixed/variable IT costs; Average cost of IT per citizen

**Summary of last year's program results and this year's expected results**

FY05 - Eliminated \$360K of technology not providing sufficient value; developed Balance Scorecard goals/measures; implemented policy for travel/training, HIPAA compliance planning. FY06 - Implement portfolio management process, define 3-5 yr. technology roadmap, increase percent of variable IT costs, develop Information Security Strategy, implement Asset Tracking/Management. Once architecture definition is complete, we will know the required skillsets of IT employees, and will then work to align the skills of IT workforce with architecture support requirements.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$874,204
Contracts	\$0	\$0	\$0	\$6,000
Materials & Supplies	\$0	\$0	\$0	\$120,387
Internal Services	\$0	\$0	\$0	\$955,287
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,955,878</b>
Administration	0	0	\$0	\$19,083
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,083</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,974,961</b>
Program Total:	<b>\$0</b>		<b>\$1,974,961</b>	
Program FTE	0	0	0.00	8.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$19,083
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,083</b>

<b>Explanation of Revenues</b>
--------------------------------

IT Division management is funded through allocations charged to our programs based on FTE.

<b>Significant Program Changes</b>
------------------------------------

**Program #71040 - Facilities Administration****Version 2/14/2005 s****Priority:** Accountability **Lead Agency:** County Business**Program Offer Type:** Administration **Program Contact:** Colleen Bowles**Related Programs:****Frameworks:****Executive Summary**

Facilities Administration provides leadership and oversight of Facilities Division programs. It proactively plans with County departments' to provide essential facilities services, and to maintain a portfolio of well-sited, high performance, and affordable buildings.

**Program Description**

Facilities Administration is the primary resource for facility related assistance, guidance and strategic planning to all County departments. The administrative team focuses on leading programs, strategizing to identify and select solutions to problems, coordinating work, monitoring budgets, analyzing financial impacts of options, and measuring service quality. It plays the key leadership role for the facilities disposition, operations, capital and property management programs, and ensures fiduciary accountability and contract compliance.

**Program Justification**

Facilities administration assures that Division's programs are focused on maintaining cost effective practices, maintaining good communication with customer departments and planning activities and changes in a way that meet customer needs.

Facilities Administration focuses the Division's attention on customer service. It builds and maintains relationships and communication links with both external and internal clients. It has implemented policies, procedures and frameworks which have improved the trust and confidence that customers have in the Division. It's Activity Based Costing model provides reliable information for decision-making, as well as improving and reporting results.

Facilities Admin manages a \$41 million internal service fund budget. Annually, it processes over 2,100 or \$3 million in specialized service and capital requests. Despite having a huge deferred maintenance backlog, the Division's programs are currently operating at an 80% customer service rating.

**Performance Measures**

Recognizing the limits of County resources and the importance of sound business practices our goal is to be a constant or diminishing share of the County's direct expenditures in the County budget, excluding service reimbursements. Our direct expenses in FY03 and FY04 were 5.0% and 4.5%, respectively.

We will streamline processes, procedures and systems and aim to stay at this target or below. Our administrative costs, \$0.86 per square foot, are considered low by industry standards, as compared to BOMA Private and Government at \$1.31 and \$1.35, respectively.

Present vacancy is 1.2% as compared to 13% locally or 6% nationally.

**Summary of last year's program results and this year's expected results**

Facilities Administration has improved its systems including: billing, Activity Based Costing (ABC), budget preparation and departmental strategic planning. This has resulted in a more collaborative relationship with both our internal and external clients. The Administration section has developed ongoing communications and prepared presentations for the Board of Commissioners, board staff, the Executive Committee, and Administrative Services Managers. In the upcoming year it will be presenting a unified Strategic Master Plan to the board. It will also continue to refine its quality measures and planning activities in an effort to continue to improve facilities services to its clients.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$596,243
Contracts	\$0	\$0	\$0	\$20,000
Materials & Supplies	\$0	\$0	\$0	\$39,875
Internal Services	\$0	\$0	\$0	\$88,034
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$744,152</b>
Administration	0	0	\$0	\$15,785
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,785</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$759,937</b>
Program Total:	<b>\$0</b>		<b>\$759,937</b>	
Program FTE	0	0	0.00	6.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$744,152
Program Revenue for Admin	0	0	\$0	\$15,785
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$759,937</b>

<b>Explanation of Revenues</b>
--------------------------------

Revenues are from internal services charges.

<b>Significant Program Changes</b>
------------------------------------

Facilities has expanded its emphasis focusing on the strategic alignment and visions of departments and their services. Currently underway is a long term disposition plan, as well as, the development of the Facility Master Plan. We also work in partnership with CBS in achieving its departmental initiatives and success.

**Program #71041 - FREDS Division Management****Version 2/14/2005 s****Priority:** Accountability **Lead Agency:** County Business**Program Offer Type:** Administration **Program Contact:** Tom Guiney**Related Programs:** 71000 , 71002 , 71042 , 71043 , 71044 , 71045 , 71046**Frameworks:****Executive Summary**

FREDS Division Management coordinates and supports the delivery of the division's operational support services, Fleet, Records, Electronics, Distribution, and Materiel Management (Stores), to County programs and other government agencies.

**Program Description**

FREDS Division Management administers the division's programs and provides personnel management, budget preparation and control, capital purchasing, billing services, policy development, customer relations, problem resolution, quality control, financial management, internal controls, and other administrative functions. The program provides detailed billings and usage information to departments to help them effectively manage their demand for FREDS' services. The program works with countywide committees to: streamline FREDS' services; improve general internal services administration; and perform operational reviews.

**Program Justification**

FREDS Division Management supports its operational services in meeting the Accountability strategies related to managing assets and service delivery costs effectively. It does this by working with programs to: right-size the fleet and motor pools; effectively utilize central stores services to reduce departmental transactional efforts; partnering with other agencies to better utilize existing County assets while reducing partners costs by sharing assets where appropriate; and working with departments to better understand how best to utilize support services to meet their service delivery needs.

**Performance Measures****Summary of last year's program results and this year's expected results**

FY04, Worked with Finance, Sustainability, Fleet and departmental representatives to revise the Private Vehicle mileage reimbursement policies and procedures resulting in a reduction of \$90,000 in FY04 and an anticipated further reduction of over \$75,000 in FY05. FY05, Worked with the Administrative Services Managers and Executive Committee to develop new cost allocation and charge systems for Human Resources, Finance Operations/SAP and Information Technology. Worked with the Accountability Outcome Team to develop priority strategies. FY06, Will work with County programs to further reduce departmental transactional efforts by their increasing use of Central Stores for goods procurement, receiving, and accounts payable services. By providing fleet, electronic, and materiel management services to other agencies, existing capacity can be better utilized and County fixed costs spread to other agencies.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$369,627
Contracts	\$0	\$0	\$0	\$32
Materials & Supplies	\$0	\$0	\$0	\$3,915
Internal Services	\$0	\$0	\$0	\$213,968
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$587,542</b>
Administration	0	0	\$0	\$8,354
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,354</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$595,896</b>
Program Total:	<b>\$0</b>		<b>\$595,896</b>	
Program FTE	0	0	0.00	4.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$162,069
Program Revenue for Admin	0	0	\$0	\$8,354
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$170,423</b>

<b>Explanation of Revenues</b>
--------------------------------

FREDS Division Mangement is funded in the Fleet Fund through allocations charged to the Fleet and Distribution Funds' operational sections based on their percentage of total FREDS FTE and operational budgets.

<b>Significant Program Changes</b>
------------------------------------

No significant program changes.

**Program #80000 - Library Director's Office****Version 2/01/2005 s****Priority:** Accountability**Lead Agency:** Library**Program Offer Type:** Administration**Program Contact:** Molly Raphael**Related Programs:****Frameworks:****Executive Summary**

The Director's Office provides executive leadership for the Library system by working with the Board of County Commissioners, the Library Advisory Board, community organizations and businesses, private citizens and staff to ensure that Library services meet the needs of MC residents.

**Program Description**

The Library Director's Office envisions the Library's role and future in the community; translates that vision into strategic direction in partnership with the BCC and the community; represents MCL on local, regional and national levels working with other libraries and library organizations; partners with The Library Foundation and the Friends of the Library to enhance citizen support and fund-raising efforts; executes policy development and implementation with the senior management team; leads with County peers in achieving enterprise-wide objectives.

**Program Justification**

The Library Director's Office supports the Accountability priority as this Office is directly responsible to MC residents for the effectiveness and efficiency of the Library system. Every five years, voters have an opportunity to express their opinion about Library services through the local option levy election. Opportunities for citizen input are provided by regular interaction with the Library Advisory Board, The Library Foundation, the Friends of the Library (all volunteer citizen groups), and through ongoing response to a library-wide feedback process that allows customers to fill out comment cards in all libraries and online.

**Performance Measures**

Local option levy election results: 58% voter approval in 2002.

Comment cards received: 2,927 average per year over the last five years; those that provide a name and address receive a response.

**Summary of last year's program results and this year's expected results**

FY05: Results will remain consistent.



**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$131,849	\$264,452
Contracts	\$0	\$0	\$34,156	\$68,507
Materials & Supplies	\$0	\$0	\$14,410	\$28,903
Internal Services	\$0	\$0	\$4,704	\$9,435
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$185,119</b>	<b>\$371,297</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$185,119</b>	<b>\$371,297</b>
Program Total:	<b>\$0</b>		<b>\$556,416</b>	
Program FTE	0	0	1.00	2.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,231	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$613,274
Intergovernmental	\$0	\$0	\$0	\$510,000
Taxes	\$0	\$0	\$0	\$25,833,776
Other / Miscellaneous	\$0	\$0	\$0	\$20,784,452
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,231</b>	<b>\$47,741,502</b>

**Explanation of Revenues**

All Library revenues are shown here but have been allocated through the operating program offerings.

**Significant Program Changes**

None.

**Program #80002 - Central Library Division Management** **Version 2/01/2005 s**

**Priority:** Accountability **Lead Agency:** Library  
**Program Offer Type:** Administration **Program Contact:** Vailey Oehlke

**Related Programs:****Frameworks:****Executive Summary**

Central Library Division Management [CLDM] sets overall direction for the Central Library; directs, develops and evaluates services, programs and staff; and administers the Central Library budget.

**Program Description**

CLDM consists of the Central Library Director, an administrative secretary, a senior office assistant and an Operations Administrator. In collaboration with the Library Director's Office, the CLDM determines service, policy and fiscal priorities for Central Library. This office oversees and supports the Central Management Team, coordinates Central priorities/needs with those of the 16 other library locations, communicates with the public regarding Central-related issues, manages telecommunications for the building, oversees building security, responds to facilities issues, and maintains an active connection with the downtown business and civic communities. Administrative staff provides building-wide administrative support.

**Program Justification**

CLDM links to the Accountability priority as this office is responsible for the effectiveness and efficiency of Central Library services and the related expenditure of funds. CLDM proactively engages with the downtown community and is responsive to the concerns/needs of all Central Library users.

**Performance Measures**

1. Central management staff conduct annual performance reviews & plans for staff with goals for the coming year.
2. CLDM will ensure that Central Library is a safe, inviting place for staff & residents. Central will have a manager available all open hours to respond to problem customer behavior & help enforce Library rules of behavior. CLDM will maintain & update Person in Charge (PIC) procedures.

**Summary of last year's program results and this year's expected results**

FY04: 100% of Central managers put in place a schedule for conducting staff performance reviews. FY05: 100% of staff will have had an annual performance review. FY04: Commenced assessment of public and collection space issues at Central. FY05: Will produce recommendations for optimizing space in building. FY04: Implemented automated Internet reservation procedure; evaluated. FY05: Will redesign 2nd floor lobby to accommodate public space needs related to Internet signup.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$112,261	\$225,161
Materials & Supplies	\$0	\$0	\$11,112	\$22,288
Internal Services	\$0	\$0	\$486,385	\$975,546
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$609,758</b>	<b>\$1,222,995</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$609,758</b>	<b>\$1,222,995</b>
Program Total:	<b>\$0</b>		<b>\$1,832,753</b>	
Program FTE	0	0	1.25	2.75
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$841	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$841</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #80017 - Neighborhood Libraries Division Management****Version 2/01/2005**  
**s****Priority:** Accountability**Lead Agency:** Library**Program Offer Type:** Administration**Program Contact:** Rita Jimenez**Related Programs:****Frameworks:****Executive Summary**

Neighborhood Libraries Division Management (NLDM) sets overall direction for 16 neighborhood libraries. NLDM plans services; develops and evaluates programs and staff; and administers the budget for all locations. NLDM also manages Library services to four target language communities (Chinese, Vietnamese, Russian, Spanish), which includes the LIBROS Initiative that serves Spanish-speaking residents.

**Program Description**

Neighborhood Libraries Division Management consists of the Neighborhood Libraries Director, as well as a Community Services Supervisor, Team Developer, and LIBROS Initiative Library Outreach Specialist. In collaboration with the Library Director, the NLDM: 1. Provides general support and oversight to 16 libraries and continual communication with staff at all levels of the organization. 2. Develops collaborative relationships with community and governmental organizations to maximize the impact of library services. 3. Sets priorities and policies for neighborhood libraries to best address community needs and county priorities. 4. Manages and deploys a team of Library staff who work "on call" throughout the neighborhood library system. They efficiently address critical workload and staffing needs in a cost-effective manner and share best practices. 5. Provides ongoing resources to individual managers, staff and work groups to improve their performance through ongoing training, coaching, leadership development and assessments.

**Program Justification**

NLDM links to the Accountability priority as this office is responsible for the effectiveness and efficiency of Neighborhood Library services and the related expenditure of funds.

**Performance Measures**

FY05:

100% of branch managers have a current performance plan in place and have set measurable goals based on feedback and guidance from the Neighborhood Libraries Director.

100% of branch managers have included the county's diversity performance competency as one focus of their 2004-2005 individual performance plan.

**Summary of last year's program results and this year's expected results**

Due to a 73% increase in the county's Latino population of the County, (1999-2003) the Neighborhood Libraries Division Management expanded the LIBROS program to include the Fairview and Holgate libraries. FY06: 100% of branch managers will continue to have a current performance plan in place. Each plan will continue to include the county's diversity performance competency as a focus.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$239,389	\$480,148
Contracts	\$0	\$0	\$6,221	\$12,479
Materials & Supplies	\$0	\$0	\$13,457	\$26,993
Internal Services	\$0	\$0	\$3,608	\$7,237
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$262,675</b>	<b>\$526,857</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$262,675</b>	<b>\$526,857</b>
Program Total:	<b>\$0</b>		<b>\$789,532</b>	
Program FTE	0	0	3.50	7.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,767	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,767</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #90001 - Community Svcs Director's Office****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Community Services  
**Program Offer Type:** Administration      **Program Contact:** Cecilia Johnson  
**Related Programs:** 90005 , 90006 , 90007 , 90010 , 90011 , 90012 , 90014 , 90016 ,

**Frameworks:****Executive Summary**

The DBCS Director's office provides leadership, management and executive direction to programs and services designed to achieve results in five of the County's six priority areas. The Director's office represents the Chair and the Board in the administration of the community services components of the department which include land use and transportation planning; animal service programs and facilities; special needs housing services for vulnerable populations; water quality assurance and environmental compliance programs; emergency management services and activities; surveys of the County as prescribed by state and local code; and, County elections duties as prescribed by state law. The Director's office is responsible for strategic planning, staff development, assuring diversity, overseeing departmental finances and assets, and engaging various stakeholders in the provision and improvement of services so that we can best assure a thriving economy, a vibrant community, safety in our neighborhoods, that basic housing needs are met and that we are accountable to the citizens we serve.

**Program Description**

The Community Services component of DBCS exists to ensure the safety of citizens and animals, preserve the infrastructure and environment of Multnomah County and to enhance the quality of life. The Director's office exists to lead, manage and oversee both the mandated and non mandated services of the department.

**Program Justification**

Community Services Director's office seeks to continuously improve the quality and efficiency of it's operations and to provide excellence in direct service delivery to the public. "Stretching" and leveraging limited road fund resources to increase the life and condition of major County assets including the Willamette river bridges, and roads in both the East and West County unincorporated areas is just one example of the way in which the Department has aligned it's spending with the priority of maintaining the infrastructure and assuring economic well being. The Director's office has also led the investment in new software technologies which provide more efficient operations as in the case of Elections ballot counting machines and current accurate information to report openly to citizens as in the case of the Animal services information system. Focus on and investment in leadership development is a significant area of responsibility for this program as both the Communities we serve and the operational challenges we face are rapidly changing. Guiding leaders and employees in being both responsive to citizens and inclusive of them whether it is in the design of a capital project or in recommending the adoption of change in land use policies, or determining how best to deploy dozens of volunteers in our Election process or to perform mandated processes in tax title are all essential components of the work.

**Performance Measures**

1)Completion of East County road study and disposition 2)Completion of strategic plan regarding the County's transportation system,operations and resources 3)Further development of quantitative and qualitative outcome measures for Community services programs 4)Ascertain new or increased revenues

**Summary of last year's program results and this year's expected results**

In fiscal year 2004, we completed a substantial capital improvement program which included the Broadway Bridge, the redesign of 257th and Orient, and overlay of Marine Drive; Animal shelter spay neuter clinic was opened to save costs in providing animal shelter care and a Volunteer coordinator revitalized the shelter volunteer program; Elections prepared for the largest voter registration effort to date and the County Surveyor's staff continued to assure that public land corners, plat reviews and survey records were easily accessible to citizens via the internet as they implemented the new online SAIL system. In fiscal year 2006 we look forward to the completion of the East County transportation study in order to move forward in our strategic planning effort. Aggressive efforts to identify new or increased sources of funding will be a primary focus for our transportation system and the implementation of new Land use legislation as well as water quality regulations will be challenges we face. The director's office provided strategic direction and support as well as coaching, feedback, resource planning and political troubleshooting to staff.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 366; 378

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$370,350	\$0
Contracts	\$0	\$0	\$25,000	\$0
Materials & Supplies	\$0	\$0	\$28,300	\$0
Internal Services	\$0	\$0	\$126,368	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$550,018</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$10,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$550,018</b>	<b>\$10,000</b>
Program Total:	<b>\$0</b>		<b>\$560,018</b>	
Program FTE	0	0	3.20	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$279,615	\$0
Program Revenue for Admin	0	0	\$0	\$10,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$279,615</b>	<b>\$10,000</b>

**Explanation of Revenues****Significant Program Changes**





# **Support Programs**

---

Support Programs provide supervision or support to some or all the operating programs within a department. They are not going to be ranked by the Outcome Teams and are not shown above in a particular priority area. However, the costs associated with these programs have been "spread" to the operating programs so the cost of the operating programs is fully "loaded."

Note that internal service programs and central administrative programs will be ranked and are shown in one of the priority areas. The fund level program offers reflect the accounting for fund level revenues, such as property taxes.

# PROGRAM OFFER SUMMARY - Administration and Support Programs

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
NOND	10014	CCFC Administration	Administration	0	446,553	3.00
DA	15002	District Attorney's Office -Management Services	Administration	614,391	0	6.00
DA	15004	Felony Administration	Administration	246,511	0	1.00
DA	15025	Family and Community Justice- Administration	Administration	226,033	0	1.00
OSCP	21000	DSCP Director's Office	Administration	308,872	0	2.00
DCHS	25000	DCHS Director's Office	Administration	206,271	292,602	3.00
DCHS	25004	DCHS Chief of Staff	Administration	153,738	675,860	8.00
DCHS	25006	Aging & Disabilities Administration	Administration	540,476	586,683	4.00
DCHS	25016	DD Administration	Administration	0	667,319	6.00
		Mental Health & Addiction Services Division (MHASD)				
DCHS	25021	Administration	Administration	168,258	585,124	6.00
DCHS	25022	A&D Treatment Administration	Administration	172,885	307,545	4.00
DCHS	25066	Child and Family MH Services Administration	Administration	108,522	215,559	3.00
DCHS	25093	Safety Net MH Services Administration	Administration	0	333,770	3.00
HD	40000	Health Department Director's Office	Administration	679,867	0	5.00
HD	40004	Community Health Promotion, Partnership and Planning	Administration	301,293	0	2.00
HD	40011	Community Health Services	Administration	419,321	0	4.00
HD	40031	Integrated Clinical Services	Administration	498,754	0	4.00
DCJ	50000	DCJ Director's Office	Administration	836,412	0	5.00
DCJ	50011	Adult Services Division	Administration	1,361,855	0	10.00
DCJ	50032	Juvenile Services Management	Administration	1,043,985	204,645	6.00
MCSO	60003	MCSO BS Division Administration	Administration	1,622,013	0	3.00
MCSO	60034	MCSO Corrections Division Administration	Administration	1,345,846	0	4.00
MCSO	60035	MCSO Enforcement Division Administration	Administration	1,357,010	216,134	5.00
FBAT	70008	A&T - Tax Collection/Records Mgmt Admin	Administration	423,327	0	3.00
FBAT	70015	Property Assessment Admin. (A&T)	Administration	297,037	0	2.00
FBAT	70000A	Office of the Chief Financial Officer	Administration	402,421	0	2.00
CBS	71000	County Business Services Director's Office	Administration	0	874,022	5.00
CBS	71009	Human Resources - HR Administration	Administration	0	407,451	3.00
CBS	71022	Information Technology Division Management	Administration	0	1,974,961	8.00
CBS	71040	Facilities Administration	Administration	0	759,937	6.00
CBS	71041	FREDS Division Management	Administration	0	595,896	4.00
LIB	80000	Library Director's Office	Administration	185,119	371,297	3.00
LIB	80002	Central Library Division Management	Administration	609,758	1,222,995	4.00
LIB	80017	Neighborhood Libraries Division Management	Administration	262,675	526,857	10.00
CS	90001	Community Svcs Director's Office	Administration	550,018	10,000	3.00

# PROGRAM OFFER SUMMARY - Administration and Support Programs

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
DA	15000	District Attorney - Administrative Support Services	Support	997,093	0	4.00
DA	15003	District Attorney - Information Technology	Support	1,416,335	0	6.00
DA	15022	District Attorney's Office Finance/ Human Resources	Support	376,642	0	5.00
DA	15023	District Attorney's Office Records/Discovery	Support	265,865	0	3.00
OSCP	21001	DSCP Operations	Support	1,425,049	11,500	14.00
OSCP	21014	School Services Support	Support	413,812	9,812	2.00
DCHS	25002	DCHS Chief Financial Officer	Support	217,968	500,705	8.00
DCHS	25003	DCHS Chief Operating Officer	Support	67,981	332,449	2.00
DCHS	25007	Aging & Disabilities Support	Support	140,219	644,042	7.00
DCHS	25043	MHASD Quality Management	Support	601,725	1,689,362	22.00
DCHS	25044	MHASD Business Operations	Support	1,041,459	90,120	11.00
DCHS	25086	DD Support	Support	56,412	1,709,130	13.00
HD	40001	Health Officer	Support	246,973	0	1.00
HD	40008	Health Planning & Evaluation	Support	1,042,115	1,958,598	20.00
HD	40009	Citizen and Community Involvement and Governance	Support	256,406	299,498	3.00
HD	40015	Community Environmental Health	Support	188,562	252,755	4.00
HD	40032	Medical, Mid-level and Nursing Directors	Support	1,141,581	84,307	7.00
HD	40043	Clinic Infrastructure (Pharmacy )	Support	2,492,534	4,813,006	23.00
HD	40052	Business and Quality Services-Training and Support Services	Support	513,126	0	5.00
HD	40055	Clinic Infrastructure ( Lab, X-ray, Appointment & Information Call Center, Medical Records)	Support	1,244,987	2,445,699	34.00
HD	40062	Business and Quality Services-Finance	Support	3,011,454	0	18.00
HD	40063	Public Health Promotion	Support	451,812	263,064	6.00
HD	40033A	Clinical Infrastructure (Quality Assurance)	Support	534,735	0	4.00
HD	40033B	Clinical Infrastructure (Quality Assurance & EMR)	Support	11,644	705,898	6.00
DCJ	50002	Employee, Community & Clinical Services Management	Support	1,417,782	39,703	16.00
DCJ	50004	Research and Evaluation Unit	Support	282,893	54,216	3.00
DCJ	50010	DCJ Information Services	Support	3,884,307	0	0.00
DCJ	50015	Adult Field Supervision Support	Support	1,383,723	1,058,297	15.00
DCJ	50061	Juvenile Justice Support Services	Support	1,211,446	0	18.00
DCJ	50001A	DCJ Business Services	Support	1,504,072	0	7.00
MCSO	60004	MCSO Human Resources	Support	989,852	0	10.00
MCSO	60006	MCSO Information Technology - Direct	Support	1,545,912	0	9.00
MCSO	60007	MCSO Fiscal/Payroll/Budget	Support	1,158,261	0	14.00
MCSO	60010	MCSO Logistics Unit	Support	372,282	0	5.00
MCSO	60031	MCSO IT - Indirect	Support	2,391,831	0	0.00
MCSO	60005A	MCSO Training Option A	Support	733,095	0	6.00

# PROGRAM OFFER SUMMARY - Administration and Support Programs

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
FBAT	70021	Property Assessment -Clerical Support (A&T)	Support	1,391,918	0	15.00
		Property Assessment & Taxation Business Applications				
FBAT	70023A	Support (A&T)	Support	1,863,982	0	14.00
CBS	71030	Data Center Operations and Helpdesk	Support	0	5,398,510	28.00
CBS	71050	Enterprise Services-Database, Crystal, Remedy	Support	0	1,338,514	9.00
CBS	71061	Facilities Capital - Operating Costs	Support	0	1,402,870	11.00
LIB	80001	Library Communications	Support	221,847	444,954	5.00
LIB	80007	Library Book Collection	Support	2,083,161	4,178,219	0.00
LIB	80008	Library Books - Acquisition & Processing	Support	836,967	1,678,717	30.00
LIB	80009	Computer Services	Support	1,192,027	2,390,859	0.00
LIB	80010	Reference & Information Services	Support	196,019	393,154	6.00
LIB	80011	Finance Management & Admin Support	Support	699,938	1,403,874	6.00
LIB	80012	Materials Movement & Building Management	Support	368,352	738,808	11.00
LIB	80013	Volunteer and Staff Support	Support	424,202	850,825	6.00
LIB	80014	Customer Access & Account Management Services	Support	132,371	265,497	2.00
LIB	80024	Family and Adult Programming	Support	141,893	284,595	4.00
LIB	80026	Children and Teen Svcs Coordination	Support	92,370	185,267	2.00
CS	90005	Animal Services - Client Services	Support	1,047,210	727,000	13.00
		Land Use and Transportation Budget & Operations				
CS	90011	Support	Support	188,653	1,201,752	13.00



Welcome

1.0.3.0 - Produ

**Support Programs**

Code	Name	
15000	District Attorney - Administrative Support Services	
15003	District Attorney - Information Technology	
15022	District Attorney's Office Finance/ Human Resources	
15023	District Attorney's Office Records/Discovery	
21001	DSCP Operations	
21014	School Services Support	
25002	DCHS Chief Financial Officer	
25003	DCHS Chief Operating Officer	
25007	Aging & Disabilities Support	
25043	MHASD Quality Management	
25044	MHASD Business Operations	
25086	DD Support	
40001	Health Officer	
40008	Health Planning & Evaluation	
40009	Citizen and Community Involvement and Governance	
40015	Community Environmental Health	
40032	Medical, Mid-level and Nursing Directors	
40033A	Clinical Infrastructure (Quality Assurance)	
40033B	Clinical Infrastructure (Quality Assurance & EMR)	
40043	Clinic Infrastructure (Pharmacy )	
40052	Business and Quality Services-Training and Support Services	
	Clinic Infrastructure ( Lab, X-ray, Appointment & Information Call Center,	

40055	Medical Records)
40062	Business and Quality Services-Finance
40063	Public Health Promotion
50001A	DCJ Business Services
50002	Employee, Community & Clinical Services Management
50004	Research and Evaluation Unit
50010	DCJ Information Services
50015	Adult Field Supervision Support
50061	Juvenile Justice Support Services
60004	MCSO Human Resources
60005A	MCSO Training Option A
60006	MCSO Information Technology - Direct
60007	MCSO Fiscal/Payroll/Budget
60010	MCSO Logistics Unit
60031	MCSO IT - Indirect
70021	Property Assessment -Clerical Support (A&T)
70023A	Property Assessment & Taxation Business Applications Support (A&T)
71030	Data Center Operations and Helpdesk
71050	Enterprise Services-Database, Crystal, Remedy
71061	Facilities Capital - Operating Costs
80001	Library Communications
80007	Library Book Collection
80008	Library Books - Acquisition & Processing
80009	Computer Services
80010	Reference & Information Services

80011	Finance Management & Admin Support
80012	Materials Movement & Building Management
80013	Volunteer and Staff Support
80014	Customer Access & Account Management Services
80024	Family and Adult Programming
80026	Children and Teen Svcs Coordination
90005	Animal Services - Client Services
90011	Land Use and Transportation Budget & Operations Support

[Return to Main Menu](#)



<b>Program #15000 - District Attorney - Administrative Support Services</b>	<b>Version 2/01/2005</b> s
---	-------------------------------

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	District Attorney
<b>Program Offer Type:</b>	Support	<b>Program Contact:</b>	Scott Marcy

**Related Programs:****Frameworks:****Executive Summary**

This Administrative support services program provides clerical support for the department's main reception desk and mail handling at the County Courthouse as well as clerical floaters that provide backup clerical coverage throughout the department.

**Program Description**

The Administrative Support Services program provides reception for the main District Attorney's Office at the County Courthouse and is the point of first contact for members of the public both in person and on the telephone. The staff provides general information about the responsibilities of the office and direct inquiries to the appropriate unit. The reception staff also processes all incoming and outgoing internal and external mail.

The program also includes two clerical floater positions that act in a support and back-up function for the departments clerical staff. A number of contracted services which are used by the entire department are also a part of this program.

**Program Justification**

This program provides direct support to the District Attorney's Office's operation programs and units enabling them to achieve the desired results in the Safety, Safety Net and Vibrant Community priorities.

**Performance Measures****Summary of last year's program results and this year's expected results**



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

8.850 Offices, supplies and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 §3]

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$259,524	\$0
Contracts	\$0	\$0	\$115,993	\$0
Materials & Supplies	\$0	\$0	\$116,316	\$0
Internal Services	\$0	\$0	\$500,260	\$0
Capital Outlay	\$0	\$0	\$5,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$997,093</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$997,093</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$997,093</b>	
Program FTE	0	0	4.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #15003 - District Attorney - Information Technology Version 2/01/2005 s****Priority:** Safety **Lead Agency:** District Attorney**Program Offer Type:** Support **Program Contact:** John Kavorinos**Related Programs:****Frameworks:** Poverty Framework**Executive Summary**

The Information Technologies Unit provides PC desktop support, software application and server support and maintains the Juvenile and Adult case tracking systems for the entire office.

**Program Description**

The IT unit purchases, installs, and maintains all hardware and software for the

District Attorney's Office.

The Unit supports all servers, desktop and laptop personal computers and is responsible for the Adult Crime and Juvenile Crimes case tracking systems.

It also maintains a help line for all DA users and is responsible for the collection and preparation of statistical data reports.

**Program Justification**

The District Attorney's Support Programs provide logistical, clerical, financial, Human Resource, technical expertise and/or general support to all direct service operations programs assigned to the Counties Safety, Safety Net and Vibrant Community priority areas.

**Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.700 Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$548,047	\$0
Contracts	\$0	\$0	\$286,700	\$0
Materials & Supplies	\$0	\$0	\$40,602	\$0
Internal Services	\$0	\$0	\$475,986	\$0
Capital Outlay	\$0	\$0	\$65,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,416,335</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,416,335</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,416,335</b>	
Program FTE	0	0	6.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**



<b>Program #15022 - District Attorney's Office Finance/ Human Resources</b>	<b>Version 2/01/2005</b> s
---	-------------------------------

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	District Attorney
<b>Program Offer Type:</b>	Support	<b>Program Contact:</b>	Scott Marcy

**Related Programs:****Frameworks:****Executive Summary**

This program provides daily processing in finance, purchasing, travel & training, budget preparation, fiscal reports, grant reporting and monitoring, human resources, payroll, HR maintenance for SAP, recruitment.

**Program Description**

The program provides all accounts payable, accounts receivable, general ledger, petty cash accounts, travel & training, fiscal reporting, budget preparation, grant reporting and monitoring, purchasing, inventory, contracts, recruitment, payroll, position control, HR maintenance and other human resources functions for the entire District Attorney's Office.

**Program Justification**

The District Attorney's Support Programs provide logistical, clerical, financial, Human Resource, technical expertise and/or general support to all direct service operations programs assigned to the Counties Safety, Safety Net and Vibrant Community priority areas.

**Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.700 Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office. 8.850 Offices, supplies and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies and stenographic assistance as is necessary to perform efficiently the duties of such office.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$360,351	\$0
Internal Services	\$0	\$0	\$16,291	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$376,642</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$376,642</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$376,642</b>	
Program FTE	0	0	5.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #15023 - District Attorney's Office Records/Discovery Version 2/01/2005 s****Priority:** Safety **Lead Agency:** District Attorney**Program Offer Type:** Support **Program Contact:** Jo'ey Stewart**Related Programs:****Frameworks:****Executive Summary**

This program processes discovery requests and maintains the physical files and records on cases in the District Attorney's office.

**Program Description**

The Discovery/Records program fulfills the offices statutory responsibility to provide case specific discovery documents such as police reports to the public and private defense attorney's.

The program also provides file storage and retrieval for the entire District Attorney's office maintaining approximately 34,000 closed and open cases files at any given time.

**Program Justification**

The District Attorney's Support Programs provide logistical, clerical, financial, Human Resource, technical expertise and/or general support to all direct service operations programs assigned to the Counties Safety, Safety Net and Vibrant Community priority areas.

**Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.850 Offices, supplies and stenographic assistance for district attorneys and deputies, ORS 8.700 Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$148,843	\$0
Contracts	\$0	\$0	\$1,679	\$0
Materials & Supplies	\$0	\$0	\$20,881	\$0
Internal Services	\$0	\$0	\$94,462	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$265,865</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$265,865</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$265,865</b>	
Program FTE	0	0	3.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$175,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$0</b>

**Explanation of Revenues**

this program collects approximately \$175,000 per year in general fund misc. revenue from the fees charged for providing discovery documents. This amount is \$25,000 less than in FY05 based on current projections.

**Significant Program Changes**

**Program #21001 - DSCP Operations****Version 2/01/2005 s**

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	School and Community
<b>Program Offer Type:</b>	Support	<b>Program Contact:</b>	Kathy Tinkle
<b>Related Programs:</b>	21000 , 21003 , 21004 , 21005 , 21007 , 21009 , 21010 , 21012 ,		
<b>Frameworks:</b>	School Aged Policy Framework , Early Childhood Framework , Poverty		

**Executive Summary**

The Department of School and Community Partnerships (DSCP) Operations Division oversees planning and program operations; administers federal/state entitlement resources in conjunction with other funding sources; develops and maintains the DSCP budget and strategic plan; provides program and grant reporting functions; and provides data management and support services to the entire department. The Operations Division is responsible for coordination with County Business Services for the provision of shared services.

**Program Description**

The DSCP Operations Division provides administrative, fiscal, and data management services to the Department of School and Community Partnerships. Specific activities include preparation, analysis, and monitoring of the Department's \$33 million budget; oversight of contract development and monitoring; coordinates purchasing and procurement activities; grant management and accounting; resource development; data systems management; and report generation. Division personnel are responsible for providing all support services for the department, and to work with County Business Services in coordinating the provision of Shared Services that include human resources, accounts payable, contract processing and procurement, information technology, facilities management and FREDS. The Operations Division also functions as liaison to the Department's Citizen Budget Advisory Committee.

**Program Justification**

The DSCP Operations Division supports the County's Accountability priority - "I want my Government to be accountable at every level" - by providing responsible leadership; sound budgetary, contract, and financial management; managing assets and service delivery costs effectively; and delivers results that are in line with the County's stated priorities.

**Performance Measures**

100% of grant reports will be submitted on time, be accurate and reflect services delivered

Four of the DCSP data collection systems will be integrated to the greatest extent possible, into one data collection system.

DSCP will meet the HUD mandate for a fully integrated HMIS system, as part of the local HUD-funded continuum.

Annual audits will generate no significant audit finding.

**Summary of last year's program results and this year's expected results**

Last Year's audits reflected no audit findings which is expected to be the case for FY05. By June 30, 2005 it is expected the DSCP Operations will coordinate in conjunction with County Facilities Management a successful move to a new building location as part of the County's Facilities Disposition Plan. 100% of funder reports were submitted on time. Data collection systems integration is underway.



**Program Mandate: 4 Program and Funding Level Choice**

Not Applicable

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,021,732	\$11,500
Contracts	\$0	\$0	\$175,355	\$0
Materials & Supplies	\$0	\$0	\$36,809	\$0
Internal Services	\$0	\$0	\$191,153	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,425,049</b>	<b>\$11,500</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,425,049</b>	<b>\$11,500</b>
Program Total:	<b>\$0</b>		<b>\$1,436,549</b>	
Program FTE	0	0	13.85	0.15
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$622,684	\$0
Intergovernmental	\$0	\$0	\$0	\$11,500
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$622,684</b>	<b>\$11,500</b>

**Explanation of Revenues**

County General Fund - Based on current service level; Oregon Department of Education 21st Century Grant - slight increase of \$3,000 added new school site

**Significant Program Changes**

Budget reflects the increase of 2.50 FTE as approved by the BCC in FY05 in budget modification OSCP-1. The increase of 1.5 FTE Finance Specialist 2 positions are the result of the grant accounting function remaining in program Departments rather than County Business Services; another .50 FTE Finance Specialist 2 position will provide the grant accounting for the Commission on Children, Families and Community as outlined in an interdepartmental agreement (the CCFC provides funding to DSCP for the cost of the position); and .50 FTE Office Assistant Senior is returned from County Business Services to provide timekeeping for DSCP.

**Program #21014 - School Services Support****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** School and Community  
**Program Offer Type:** Support      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21015A , 21016A , 21018 , 21020A ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

This Program Offer describes Department support services for the School Age Policy Framework (SAPF) service system. This includes direct management and oversight for contracted and Department provided direct services, and contract management activities.

**Program Description**

Management staff in this offer has responsibility for leadership, policy direction, and program oversight for the SAPF service system and key Department activities. Responsibilities include supporting the overall County policy about school age services, operationalizing the vision regarding SAPF direction, ensuring high quality services (through contracts and direct services), maintaining communication both internally and with the SAPF and partner community, and oversight for the Department's contract management activities related to this system. These management activities ensure that programs and activities are responsive and accountable to the Board of County Commissioners, stakeholders, clients, the community, funding sources, and County employees.

The SAPF offers a range of social and support services (school-based and school-linked) that focus on providing an integrated system of social and educational support services for school-age youth and their families to promote school success as a means to alleviate poverty. The system will serve over 25,000 youth and families in the course of a year.

**Program Justification**

This program directly supports two factors in the Accountability Team's priority area: strengthen County workforce competencies and the environment needed to achieve quality results, and provide reliable information for decision making, improving results and reporting results. This offer indirectly supports all of the Education team's six strategies since Managers in this offer oversee programs in the Education priority.

SAPF Support is responsible for management, direction, oversight, and coordination of the SAPF division. Activities described here ensure that the SAPF is fully operational and that contractors, Department Managers and direct service staff have the tools and resources they need to provide high quality comprehensive services through the Framework service system. Partnerships with the City of Portland, School Districts and funders are essential to the success of the Framework; management makes these happen.

**Performance Measures**

Protocols, standards and work task competencies for Program Development Specialists will be developed.

100% of contracts are written and executed by County guideline.

SAPF service system will be fully implemented.

Partner meeting structure will be developed and implemented to align services, share best practices and develop system processes.

School District Council will be formed and meet regularly to discuss shared issues.

**Summary of last year's program results and this year's expected results**

Practice and Procedure Manual for Program Development Specialist work has been developed, discussed and disseminated to all PDS staff and managers. SAPF service system is implemented; meeting structure is in place. School District representatives meet every other month to strengthen partnerships across jurisdictions. FY05/06 expected results mirror the performance measures above.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$314,300	\$9,812
Contracts	\$0	\$0	\$55,016	\$0
Materials & Supplies	\$0	\$0	\$4,180	\$0
Internal Services	\$0	\$0	\$40,316	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$413,812</b>	<b>\$9,812</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$413,812</b>	<b>\$9,812</b>
Program Total:	<b>\$0</b>		<b>\$423,624</b>	
Program FTE	0	0	1.89	0.11
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$9,812
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,812</b>

<b>Explanation of Revenues</b>
--------------------------------

County General Fund and DOEd ODE21C HO at current service level however direct expenditures have been budgeted directly to programs

<b>Significant Program Changes</b>
------------------------------------

**Program #25002 - DCHS Chief Financial Officer****Version 2/01/2005 s****Priority:** Accountability**Lead Agency:**

County Human Services

**Program Offer Type:** Support**Program Contact:**

Al Stickel

**Related Programs:****Frameworks:****Executive Summary**

The Chief Financial Officer manages fiscal staff, assists the Director and division managers with fiscal management, budget development, the production of monthly financial reports, special project analysis, procurement, contract development, tracking and fiscal compliance.

**Program Description**

The Office of the Chief Financial Officer provides daily management of the fiscal, budgetary, contracting and procurement staff members and also provides technical fiscal oversight to the Aging and Disability Services Division (ADSD) budget analyst, the Mental Health and Addictions Services Division (MHASD) business manager and general support to each of the Department's divisions. Also acts as the business manager for the Developmental Disabilities Services Division (DDSD) and ADSD. The office is composed of a Chief Financial Officer (CFO) who supervises compliance, the budget group, the Contract group, and Procurement. In addition, the CFO directly supervises fiscal specialists who are budgeted at the division level. The services provided by this office include coordination of the annual budgeting process, monthly financial reports, position control, revenue and expense forecasting and fiscal analysis. Also responsible for technical cost studies, performing fiscal compliance audits of vendors, providing procurement and contracting support for more than 270 human and professional service contracts, along with the implementation and maintenance of County fiscal policy and procedures. This group develops and implements processes and procedures for new sources of revenue and research Department fiscal issues and concerns. Finally, the office interprets laws, regulations and County policy related to grants and revenue awards.

**Program Justification**

The Chief Financial Officer directly supervises 16 employees, and shares the supervision of an additional 2.0 FTE who report to both the division directors and the CFO. The office's resources and expertise are ultimately responsible for the financial management and accountability of a 500-plus FTE, \$173 million Department.

**Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$188,617	\$435,869
Materials & Supplies	\$0	\$0	\$4,236	\$27,959
Internal Services	\$0	\$0	\$25,115	\$36,877
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$217,968</b>	<b>\$500,705</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$217,968</b>	<b>\$500,705</b>
Program Total:	<b>\$0</b>		<b>\$718,673</b>	
Program FTE	0	0	2.45	5.55
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$445	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$445
Intergovernmental	\$0	\$0	\$0	\$500,260
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$445</b>	<b>\$500,705</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #25003 - DCHS Chief Operating Officer****Version 2/14/2005 s****Priority:** Accountability**Lead Agency:**

County Human Services

**Program Offer Type:** Support**Program Contact:**

Patricia Pate

**Related Programs:****Frameworks:****Executive Summary**

The Chief Operating Officer is responsible for facility and operations management, liaison with internal services, and the coordination of housing and internal cultural competency programs.

**Program Description**

This office is charged with the following responsibilities: to keep all DCHS locations in operational status in a cost-effective manner, serve as liaison with the shared services Information Technology group and Facilities, provide guidance and analysis of our use of County automobiles and physical resources, and assist the divisions with any operational issues. This office is also responsible for working with internal and external agencies to develop and implement a coordinated approach to providing housing for the various county clients that qualify. The aim is to improve the effectiveness of the programs by finding housing for the most needy clients which will increase the effectiveness of social services provided and preventing expensive institutionalized care. This office also oversees internal cultural competency, ensuring that staff and services reflect the diversity of the county.

**Program Justification**

This office has a history of finding and implementing cost-effective solutions to a very wide range of problems. The primary focus has been aiding the divisions with operational facilities. This role is being expanded to include coordinating all housing programs to increase our ability to treat the most needy clients and families.

**Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$36,098	\$180,551
Contracts	\$0	\$0	\$0	\$50,000
Materials & Supplies	\$0	\$0	\$0	\$12,152
Internal Services	\$0	\$0	\$31,883	\$89,746
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$67,981</b>	<b>\$332,449</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$67,981</b>	<b>\$332,449</b>
Program Total:	<b>\$0</b>		<b>\$400,430</b>	
Program FTE	0	0	0.34	1.66
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$521	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$521
Intergovernmental	\$0	\$0	\$0	\$331,928
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$521</b>	<b>\$332,449</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #25007 - Aging & Disabilities Support****Version 2/14/2005 s****Priority:** Accountability **Lead Agency:** County Human Services**Program Offer Type:** Support **Program Contact:** Mary Shortall**Related Programs:****Frameworks:****Executive Summary**

Performs fiscal and billing functions to access and maximize federal, State, County and other local funds. Provides and coordinates direct service training for staff. Produces monthly data reports for program coordination, evaluation, quality assurance and accountability. Helps to resolve client complaints and coordinates legislatively mandated advisory councils.

**Program Description**

Support Services are provided through the following primary elements:

- Organizes advisory committees within ADSD to obtain consumer input. For example, Multi-Ethnic Action Committee promotes a service delivery system responsive to the diverse population of Multnomah County. Elders In Action and the Disability Services Advisory Council provides input on community priorities as well as program and policy development for ADSD and are mandated by State contract and law.
- Ensures that client complaints are resolved in a timely manner. Analyzes and interprets proposed policy and budget changes to support decision-making and involvement of stakeholders including advisory council members.
- Obtains program data necessary for the efficient and effective delivery of services by coordinating with County, State and Division staff. Produces reports not available through County or State sources by retrieving data from a variety of database systems and aggregating and analyzing data for these reports. Assures quality assurance and audit oversight across Division programs. Provides technical assistance and policy support.
- Performs monthly grant reporting, accounts payable and receivable. Collects, monitors and analyzes program data.
- Assesses direct service staff training needs, develops training materials and coordinates training for more than 300 FTE in addition to community partners by developing materials, coordinating with the State, other County Departments and Divisions and community partners.

**Program Justification**

These services support Division programs, all of which are linked to services that meet basic needs. These important outputs are needed to obtain revenue and to meet the contractual requirements from State and federal sources.

**Performance Measures****Summary of last year's program results and this year's expected results**

Supported more than 300 FTE, in five programs, serving 42,781 clients; in FY04 \$25 million in revenues collected, provided 1,086 training contacts, held 80 advisory meetings and responded to 150 complaints and comments.



<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$76,185	\$506,293
Contracts	\$0	\$0	\$44,068	\$0
Materials & Supplies	\$0	\$0	\$4,041	\$25,565
Internal Services	\$0	\$0	\$15,925	\$112,184
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$140,219</b>	<b>\$644,042</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$140,219</b>	<b>\$644,042</b>
Program Total:	<b>\$0</b>		<b>\$784,261</b>	
Program FTE	0	0	1.03	6.07
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,747	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$1,747
Intergovernmental	\$0	\$0	\$0	\$642,295
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,747</b>	<b>\$644,042</b>

<b>Explanation of Revenues</b>
--------------------------------

ADSD generates additional federal Medicaid funds through a match expenditure of local non-federal funds, primarily County General Funds. The match amount shows as a supplemental expenditure in this offer.

<b>Significant Program Changes</b>
------------------------------------

**Program #25043 - MHASD Quality Management****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Human Services  
**Program Offer Type:** Support      **Program Contact:** Joan Rice  
**Related Programs:** 25021 , 25022 , 25044 , 25066 , 25069 , 25093

**Frameworks:****Executive Summary**

The Quality Management Program investigates abuse of mentally ill adults, protects victims, and prevents future abuse. The program holds mental health agencies accountable for continuous improvement, safety, and compliance through intensive certification audits and corrective actions. For Multnomah County's 75,000 Verity Oregon Health Plan members, program staff assure fiscal accountability, resolve complaints, monitor quality, and educate members about services available.

**Program Description**

The program has four distinct functions: 1) Protective Services including investigation and intervention for allegations of abuse of mentally ill adults. 2) Quality Assurance through regular auditing of all mental health providers for compliance with Oregon Administrative Rules and approving specific agencies for mental health certification by the State Office of Mental Health and Addiction Services. 3) Performance measurement and quality improvement activities at the contract provider level and for the Mental Health and Addiction Services Division including administration and analysis of Verity satisfaction surveys, health plan needs assessments, complaint and grievance resolution, conducting consumer focus groups, working with the Verity Quality Management committee on improvement projects, and reviewing critical incidents including injuries and suicide attempts of Verity members. 4) The medical records function of the Quality Management program ensures that all Mental Health and Addiction Services Division records comply with State and Federal documentation and confidentiality rules and regulations. The unit is responsible for 30,000 charts. These functions protect and support some of the most vulnerable persons living in our community.

**Program Justification**

The Quality Management program links to the Basic Needs and Accountability strategies by monitoring whether Multnomah County residents receiving behavioral health care are receiving quality service and are satisfied with their care and intervening directly when problems or issues arise. The protective service investigators intervene directly when a mentally ill adult's safety is jeopardized by abuse. Critical incidents, including deaths, are reviewed with providers with the expectation of having outcomes that reduce client self-harm that may result in hospitalization or death. Providers change procedures based on reviews and improve services for clients.

**Performance Measures**

Increase community capacity to serve consumers with both chemical dependency and mental health diagnoses.

Increase community capacity to serve child and family at same location.

Increase the ability to measure performance of internal and contracted providers.

**Summary of last year's program results and this year's expected results**

Total Abuse Investigations Completed FY04 was 195. Total Mental Health Certificates of Approval Overseen included 39 state issued certificates of approval to provide mental health services (4 new in FY04 2 adults/2 child). Eighteen Adult agency reviews, Nineteen Child/Adolescent agency reviews, and two Psychiatric Security Review Board Adult agency reviews completed FY04. Five new adult certificate applications from mental health agencies were processed by staff between July 1, 2004 and December 31, 2005. Two new adult certificates applied for by drug and alcohol providers with additional applications anticipated in FY05.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

OMHAS could designate a county even if it did not operate as a CMHP. Definitions for ORS 430.735 to 430.765, (430.737-Mandatory reporting policy), (430.743 Abuse report; content; action on report; notice to law enforcement agency and Dept of Human Services), (430.745- Investigation of abuse report; notice to medical exam

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$580,668	\$1,060,358
Contracts	\$0	\$0	\$0	\$100,000
Materials & Supplies	\$0	\$0	\$0	\$74,583
Internal Services	\$0	\$0	\$21,057	\$454,421
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$601,725</b>	<b>\$1,689,362</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$601,725</b>	<b>\$1,689,362</b>
Program Total:	<b>\$0</b>		<b>\$2,291,087</b>	
Program FTE	0	0	8.00	14.10
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,689,362
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,689,362</b>

**Explanation of Revenues**

This program is funded by \$1,639,362 from Oregon Health Plan Premium, \$50,000 from the State Mental Health Grant and \$601,725 in County General Funds.

**Significant Program Changes**

**Program #25044 - MHASD Business Operations****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Human Services  
**Program Offer Type:** Support      **Program Contact:** Nancy Winters  
**Related Programs:** 25021 , 25022 , 25043 , 25066 , 25093  
**Frameworks:** Poverty Framework

**Executive Summary**

Monitors the financial health of the Mental Health and Addiction Services Division by tracking expenses and funding on a daily basis. Negotiates contracts with providers and hospitals for all the services necessary to serve the mental health and addiction treatment needs of Multnomah County residents.

**Program Description**

Business Operations supports service delivery to some of Multnomah County's most vulnerable populations, those who are indigent and in need of mental health and addiction treatment services.

According to MERCER Government Human Services Consulting, the healthcare marketplace is "both volatile and dynamic." Multnomah County's MHASD Business Operations Department manages the complex transactions required to deliver services to the County's indigent population in this volatile and dynamic situation.

**Program Justification**

The Business Operations program links directly to the Basic Living Needs Priority by providing increased access to health care coverage for behavioral health care and addictions treatment needed to deliver acute and/or continuing care. Business Operations help increase access to appropriate health information, referral and assistance, especially to vulnerable people and those with chronic needs.

This program fits into the Poverty Elimination Framework in two ways by providing access to adequate healthcare and needed mental health services.

**Performance Measures**

Addiction and Mental Health Treatment - Business Operations will process Verity claims for payment

Increase Access to Health Coverage - Business Operations will process Verity and Verity Plus authorizations for Multnomah County's indigent population

**Summary of last year's program results and this year's expected results**

Last year, the Business Office appropriately handled transactions for \$74 million of revenue received by Multnomah County. Employees provided funds tracking, budgeting, oversight and risk management for blended revenue streams including grants, Federal funds, State payments, Multnomah County general fund and ITAX. This year, the Business Office will play a pivotal roll in the financial analysis supporting the Children's System of Care Redesign and the Adult System of Care Redesign, as well as all the same financial and risk management functions performed in FY05.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

OAR Community Mental Health Program General Administrative Standards 309-014-000 to 309-014-004; OHP  
OAR 410-141-0000 to 410-141-0860;

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$813,752	\$25,000
Contracts	\$0	\$0	\$0	\$22,698
Materials & Supplies	\$0	\$0	\$0	\$38,737
Internal Services	\$0	\$0	\$227,707	\$3,685
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,041,459</b>	<b>\$90,120</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,041,459</b>	<b>\$90,120</b>
Program Total:	<b>\$0</b>		<b>\$1,131,579</b>	
Program FTE	0	0	11.13	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$90,120
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,120</b>

**Explanation of Revenues**

This program is funded by the State Mental Health Grant with \$90,120 and the remainder is from County General Fund, \$1,041,459.

**Significant Program Changes**

None Anticipated.

**Program #25086 - DD Support****Version 2/14/2005 s****Priority:** Accountability **Lead Agency:** County Human Services**Program Offer Type:** Support **Program Contact:** Rex Surface**Related Programs:****Frameworks:** Poverty Framework**Executive Summary**

Maintains client records, as documentary proof of all client services and demographics. Manages data system to track, reconcile and provide payment information. Monitors revenues and expenditures and creates and monitors budget. Provides information and referral to help clients navigate the system and maximize services.

**Program Description**

Developmental Disability's(DD's) tailoring of services to meet individual needs requires that all financial, service, monitoring and contracting activities rely on tracking systems kept at the client level. A new computerized data system designed around DD specific needs will be ready for use in FY06. It will contain individual client case notes as well as documentation of client movements across services, service costs, eligibility, protective services and quality assurance measures. The data system includes staff for data entry, system maintenance and reporting. Program relies on staff for grant accounting, office support, quality assurance, data reconciliation with State records, reception and the management of client records. Program maintains the client chart room, where individual records are kept and made available in compliance with Health Insurance Portability and Accountability Act and where progress notes for billing are routed and recorded.

**Program Justification**

Program data transactions with the State allow them to access the federal funds that support acute and long-term care for people with DD. A State audit found deficiencies in data tracking and DD's manual reconciliation found millions of dollars in error at settlement. The new data system will result in more accurate and timely reports to the State. Further, the new data system is being designed to electronically transfer County DD data to a new electronic payment system that the State is implementing in July. We will share a single database, eliminating year-end settlement issues and making data retrievable by both County and State DD authorized staff. DD is sharing the development of the data system with other interested divisions within the Department.

**Performance Measures****Summary of last year's program results and this year's expected results**

This year, the Division is contracting with Raintree Software to customize and install a new data system; all existing data will be converted by July 1, 2005. Support services will complete efforts to uniformly configure information in all 3,390 client records. Using new processes for handling data, the Program began monthly service data reconciliation with the State. Quality Assurance efforts included a quality assurance review of all files and personal follow-up calls with 1,220 clients to verify information.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

411-320-0030; 411-320-0040; 411-320-0170; Org &amp; Prog Mgmt CDDP Responsibility Complaints/griev/appeal;

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$865,784
Contracts	\$0	\$0	\$40,252	\$407,749
Materials & Supplies	\$0	\$0	\$0	\$65,647
Internal Services	\$0	\$0	\$16,160	\$199,975
Capital Outlay	\$0	\$0	\$0	\$169,975
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$56,412</b>	<b>\$1,709,130</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$56,412</b>	<b>\$1,709,130</b>
Program Total:	<b>\$0</b>		<b>\$1,765,542</b>	
Program FTE	0	0	0.00	12.75
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,709,130
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,709,130</b>

**Explanation of Revenues****Significant Program Changes**

**Program #40001 - Health Officer****Version 2/01/2005 s****Priority:** Accountability **Lead Agency:** Health Department**Program Offer Type:** Support **Program Contact:** OXMAN Gary L**Related Programs:****Frameworks:** Early Childhood Framework , Poverty Framework**Executive Summary**

The County Health Officer is the county's chief public health physician. The program: 1) enforces public health laws, 2) provides medical consultation and leadership, 3) supervises selected public health programs, and 4) participates in Department administration.

**Program Description**

As the county's chief public health physician, the Health Officer: 1)Enforces public health laws. This includes disease control laws and business regulations; 2)Provides public health and medical consultation and leadership. The Health Officer is the responsible physician for the Department's disease prevention and control activities. The Health Officer also works within the Department, with other County departments, and with community groups to analyze and find solutions for critical public health problems. 3)Oversees the Emergency Medical Services (EMS), and Community Health Systems Emergency Preparedness programs.

The Health Officer is a member of the Department's senior leadership team.

**Program Justification**

The program supports Accountability Outcome Team Strategy 5 - "Provide reliable information for decision-making, improving results, and reporting results." Specifically, the program's public health, medical and regulatory leadership and consultation define appropriate service and regulatory goals, and methods. They also contribute to measurement approaches that drive the "continuous improvement" cycle.

**Performance Measures**

The Office assures its programs meet their performance measures. Examples: 1) EMS consistently meets the requirement that ambulances arrive on scene within 8:00 minutes in at least 90% of calls, 2) Community Health System Emergency Preparedness convened a regional leadership board meeting all contractual requirements.

**Summary of last year's program results and this year's expected results**

- Negotiated contract for Health Department to lead NW Oregon health system preparedness.
- Co-managed Department's successful approach to flu vaccine shortage.
- Led selection process for emergency ambulance contractor.
- Action Plans for 2005-06: •Guide NW Oregon hospital/health system emergency preparedness planning, and assure distribution of \$4M in Federal funds by September, 2005.
- Lead implementation of new emergency ambulance contract.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 431.418 requires counties to employ or contract with a physician to serve as County Health Officer. Counties can choose how much they invest to meet this mandate.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$208,805	\$0
Contracts	\$0	\$0	\$1,500	\$0
Materials & Supplies	\$0	\$0	\$4,450	\$0
Internal Services	\$0	\$0	\$28,210	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$242,965</b>	<b>\$0</b>
Administration	0	0	\$4,008	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$4,008</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$246,973</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$246,973</b>	
Program FTE	0	0	1.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None

**Program #40008 - Health Planning & Evaluation****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Health Department  
**Program Offer Type:** Support      **Program Contact:** KOSTELECKY Bonnie J

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Health Planning and Evaluation assures the identification of major health issues in the county, strategic planning, procurement of grant funds, and the development and implementation of evidence-based programs. Evaluation efforts are aimed at examining the effectiveness and cost benefit of programs and identifying opportunities for community health improvement.

**Program Description**

Health Planning and Evaluation provides critical support to programs across the Health Department. 1) Identifying major health issues in the county: Health Assessment and Evaluation (HAE) provides data and analysis for identification of health issues and potential health disparities, program planning, monitoring, and evaluation. 2) Conducting the strategic planning process: Strategic planning directs the organization's efforts toward critical health issues including health disparities. 3) Developing and implementing evidence-based programs: Program Design and Evaluation Services (PDES) assures that interventions developed are evidence-based. 4) Procuring grants: Projects that have the best likelihood of funding are submitted to foundations and Federal and State government agencies. Over \$19 million dollars are procured to address health issues in Multnomah County. 5) Evaluating programs: Evaluation activities include outlining key components of programs, preparing logic models, identifying expected returns, and publishing findings. Health improvements for individuals and populations are measured.

Health Planning & Evaluation supports all of the policy frameworks. Examples of projects addressing Early Childhood and School Aged Frameworks include evaluation of the Healthy Birth Initiative aimed at improving birth outcomes for mothers and infants of color, and a longitudinal research project to better understand and prevent the initiation of alcohol, tobacco, and substance use among school-aged youth. Grant Development has secured program funds to support early childhood, school-aged policy, ending homelessness, and poverty frameworks.

**Program Justification**

Health Planning and Evaluation programs identify health priorities and direct resources toward improving health. The investment of less than \$1 million in general funds leverages over \$19 million dollars in returns from foundations, state and federal grants.

**Performance Measures**

Number of grant applications funded.

Dollar amount of grants awarded.

Number of completed requests for data analysis.

Preparation of reports and scientific papers.

**Summary of last year's program results and this year's expected results**

Grant application success: 39 written, 28 funded (72%) 13 consumer reports completed, 13 scientific papers submitted for publication; 10 conference presentations. Over 225 requests for information and data analysis were filled during 2004.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Contracts with the Oregon Criminal Justice Services Division, Washington State Department of Health, Oregon Department of Human Services, Oregon Research Institute, and Governor's Homeland Security Office. Essential Public Health Functions include protection of human subjects, health assessment, program evaluation, and securing funding.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$763,754	\$1,253,605
Contracts	\$0	\$0	\$34,642	\$439,085
Materials & Supplies	\$0	\$0	\$44,757	\$57,364
Internal Services	\$0	\$0	\$150,268	\$208,544
Capital Outlay	\$0	\$0	\$0	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$993,421</b>	<b>\$1,958,598</b>
Administration	0	0	\$48,694	\$0
Program Support	0	0	\$0	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,694</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,042,115</b>	<b>\$1,958,598</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,000,713</b>	
Program FTE	0	0	6.79	13.39
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$119,510	\$0
Intergovernmental	\$0	\$0	\$0	\$1,908,598
Other / Miscellaneous	\$0	\$0	\$0	\$50,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$119,510</b>	<b>\$1,958,598</b>

**Explanation of Revenues**

Federal, State, local contracts, and foundation funds support 2/3 of this program.

**Significant Program Changes**

Several evaluation grants end in FY06, resulting in an overall reduction in the size and services offered by the program in the coming year.

**Program #40009 - Citizen and Community Involvement and Governance****Version 2/01/2005**  
**s**

**Priority:** Accountability      **Lead Agency:** Health Department  
**Program Offer Type:** Support      **Program Contact:** MANHAS Sonia X  
**Related Programs:** 40023 , 40039A  
**Frameworks:** School Aged Policy Framework , Poverty Framework

**Executive Summary**

The HIV Planning Council (HIV PC), Community Health Council (CHC), and Coalition of Community Health Clinics (CCHC) are community-based planning bodies that facilitate community involvement in quality assurance, public policy advocacy, and management accountability. Collectively, these programs build and leverage community partnerships in order to increase access to health care for our most vulnerable residents.

**Program Description**

1) The HIVPC has legislative authority to carry out its responsibility to identify gaps in services; establish priorities for Ryan White Care Act Title I funds allocations; and evaluate the efficiency of the administering agency (Health Department HIV Care Services) in rapidly and effectively allocating funds to those with the greatest need. 2) The CHC serves as MCHD's community advisory board, offering an entry point for residents across the county to give input about how the county can better meet the health needs of the community. It acts as the Dept's Citizen Budget Advisory Committee, required by County Charter. The CHC plays a critical role in assuring access to health care for our most vulnerable residents; it serves as the governing board required by the federal Bureau of Primary Health Care to provide oversight of policies and programs within the scope of the Primary Care Grant. A majority of CHC members are County residents who use MCHD's clinical services. 3) The CCHC provides clinical services to low-income residents in Multnomah County. MCHD's support of the 13 clinics (coalition) assures access to clinical services for those Multnomah County residents lacking the financial resources to meet their health needs. Research indicates that to develop programs that meet the actual needs of the community, we must involve people who are most directly affected by the issue in quality improvement, program oversight and planning. The HIV PC and the CHC are mandated to serve as community governing bodies.

**Program Justification**

The HIV PC is federally-mandated by the Ryan White Care Act Title I. The CHC is federally mandated by the Bureau of Primary Health Care. The CHC's role as the Citizen Budget Advisory Committee is mandated by County Charter.

**Performance Measures**

Effectiveness of community-based decision-making body (measured by participation, internal evaluation, and influence on public policy issues)

Numbers of uninsured and underinsured persons who receive services.

**Summary of last year's program results and this year's expected results**

All bodies effectively met their mandated grant and contractual responsibilities; each body's work plan ensures the same success this year. Through these effective partnerships, the county has leveraged millions of dollars of local, state, and federal revenue, increasing access to services for vulnerable populations. Same expectations for this year.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

The HIV PC is federally-mandated by the Ryan White Care Act Title I. The CHC is federally mandated by the Bureau of Primary Health Care. The CHC's role as the Citizen Budget Advisory Committee is mandated by County Charter. The Health Dept has a contractual relationship with Coalition clinics to build capacity, ensure quality, and leverage funds.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$94,437	\$175,113
Contracts	\$0	\$0	\$119,402	\$40,946
Materials & Supplies	\$0	\$0	\$9,957	\$15,593
Internal Services	\$0	\$0	\$23,589	\$67,846
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$247,385</b>	<b>\$299,498</b>
Administration	0	0	\$9,021	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$9,021</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$256,406</b>	<b>\$299,498</b>
Program Total:	<b>\$0</b>		<b>\$555,904</b>	
Program FTE	0	0	1.56	1.89
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$15,670	\$0
Intergovernmental	\$0	\$0	\$0	\$299,498
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,670</b>	<b>\$299,498</b>

**Explanation of Revenues**

Ryan White Care Act Title 1 federal grant funds a little over half of this program.

**Significant Program Changes**

The FY 06 budget will be slightly smaller, since the services provided by the Safety Net Enterprise are no longer a County operated program.

**Program #40015 - Community Environmental Health****Version 2/01/2005 s****Priority:** Safety Net Services **Lead Agency:** Health Department**Program Offer Type:** Support **Program Contact:** WICKHAM Lila A**Related Programs:****Frameworks:** Poverty Framework**Executive Summary**

Community Environmental Health supports Environmental Health programs and services by providing key information to guide program planning; by addressing community environmental health issues through community organizing and outreach; and acquiring grants that support and expand environmental health community programs and services.

**Program Description**

Protocol for Assessing Community Excellence in Environmental Health (PACE-EH) is a community-based coalition that works with the community to identify environmental health priorities that will guide future program development and resource allocation. Their work is done using assessments to determine what environmental health issues exist in the community and the priority with which they should be addressed. Information is collected by convening community meetings, neighborhood walking tours, focus groups, one-on-one interviews, house parties, taking pictures, door-to-door surveys, and phone/mail surveys. Interventions created by the coalition are based on action plans to improve prioritized environmental health issues through education, advocacy and policy changes.

Grants, such as a one-year grant from Environmental Public Health Tracking, allows Multnomah County to collect quantitative data that substantiates community concerns and to develop culturally competent environmental health messages.

**Program Justification**

The program supports and informs the Department and Environmental Health programs in order to protect community health and safety. This program provides analysis of environmental health and justice issues using active community involvement to identify priorities and policy direction.

**Performance Measures**

- Community needs assessments completed
- Identify & prioritize environmental health issues
- Create and implement action plans to address identified issues

**Summary of last year's program results and this year's expected results**

In the past year, PACE-EH completed a community needs assessment in N/NE Portland, prioritized three environmental health issues (lead, trash and mold) that exist in that geographic area, and created and implemented an action plan to improve these prioritized concerns. Identified environmental and public health needs using community assessment process. This year, the coalition will work on implementing activities and creating sustainable community partnerships to improve these identified needs, collect measurable data, and develop healthier living environments in Portland's communities. The 3-year Centers for Disease Control and Prevention CDC capacity building grant will provide community education and outreach, improve EH efficiencies and increase partnering capacity. This grant allows Health Inspections to develop a restaurant risk rating pilot project, provide environmental health community education and outreach in a culturally competent manner, and improve our vector surveillance program by upgrading the Vector laboratory.

<b>Program Mandate: 3 Program Choice but No Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$156,450	\$190,804
Contracts	\$0	\$0	\$0	\$2,000
Materials & Supplies	\$0	\$0	\$11,200	\$14,119
Internal Services	\$0	\$0	\$13,751	\$45,832
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$181,401</b>	<b>\$252,755</b>
Administration	0	0	\$7,161	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$7,161</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$188,562</b>	<b>\$252,755</b>
Program Total:	<b>\$0</b>		<b>\$441,317</b>	
Program FTE	0	0	1.69	2.36
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$13,623	\$0
Intergovernmental	\$0	\$0	\$0	\$252,755
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,623</b>	<b>\$252,755</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

Applied for and received \$15,000 from the Environmental Health Tracking Program to improve our environmental health data tracking system. Applied for and received a 3-year \$300k/yr CDC grant which funded a FTE Health Educator position and .5 FTE Community Health Worker position.

**Program #40032 - Medical, Mid-level and Nursing Directors** **Version 2/01/2005 s****Priority:** Safety Net Services **Lead Agency:** Health Department**Program Offer Type:** Support **Program Contact:** REYES-De-OEHLER**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

The Directors ensure that Physicians (MDs), Nurse Practitioners (NPs), Physician Assistants (PAs), Registered Nurses (RNs), & Licensed Practical Nurses (LPNs) have the necessary training, skills and knowledge to practice competently; patient care adheres to all pertaining regulations; clinical quality improvement initiatives are effective and appropriate for the communities we serve; and patient care is safe, cost-effective, and based on proven best practices. Directors are accountable for legal conformance, quality and safety of patient care, need-based and scientifically-justified service design, and efficient use of public funds.

**Program Description**

Medical Services provides the following to all clinical programs:

1. Oversees initiatives to improve quality, safety, cost-effectiveness, and access; develops and implements patient care guidelines, policies, procedures.
2. Recruits, hires, confirms credentials and monitors provider performance; oversees in-house nursing and medical educational programs.
3. Sets and monitors provider and nursing productivity goals.
4. Investigates and remedies untoward clinical incidents and errors.
5. Ensures that patient care meets all rules, regulations and standards set forth by regulatory agencies, contractors, grantors and accrediting agencies.
6. Ensures that administrative practices are consistent with quality patient care.

**Program Justification**

Oregon State Board of Nurses, Oregon State Board of Medical Examiners, Medicaid and Medicare rules and regulations, Joint Commission on Accreditation of Healthcare Organizations, stipulations of multiple federal and state grants, CareOregon contract, Central City Concern contract all require appropriate supervision of anyone with a medical licensure.

**Performance Measures**

1. 80 % of diabetics have two HgbA1c tests (standard for diabetic control) in 12 months.
2. Number of annual visits meets budgeted goal.
3. Average number of days to next available appointment is three or less.

**Summary of last year's program results and this year's expected results**

1. FY04: 43.2% Projected FY05: 60% 2. FY04: 92.1% Projected FY05: 96% 3. FY04: 5.5 days Projected FY05: 3.0



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon State Board of Nurses, Oregon State Board of Medical Examiners, Medicaid and Medicare rules and regulations, Joint Commission on Accreditation of Healthcare Organizations, stipulations of multiple federal and state grants, CareOregon contract, Central City Concern contract.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$784,562	\$52,925
Contracts	\$0	\$0	\$158,051	\$13,456
Materials & Supplies	\$0	\$0	\$62,934	\$7,826
Internal Services	\$0	\$0	\$116,141	\$10,100
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,121,688</b>	<b>\$84,307</b>
Administration	0	0	\$19,893	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$19,893</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,141,581</b>	<b>\$84,307</b>
Program Total:	<b>\$0</b>		<b>\$1,225,888</b>	
Program FTE	0	0	6.37	0.48
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$5,062	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$84,306
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,062</b>	<b>\$84,306</b>

**Explanation of Revenues****Significant Program Changes**

None anticipated.

**Program #40033A - Clinical Infrastructure (Quality Assurance) Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Health Department  
**Program Offer Type:** Support      **Program Contact:** ABDELLATIF Vanetta M

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Clinical Infrastructure (Quality & Support) supports Bureau of Primary Health Care (BPHC) grant management, clinical quality, safety and health facilities standards (accreditation requirements), clinical programs fiscal accountability, clinical technology systems development.

**Program Description**

Program supports services identified in the project scope of BPHC grant. This funding has continued to increase since our initial award in 1977. The funding is significant and facilitates mission of increasing access to needed health services of Multnomah County's uninsured and underinsured citizens. BPHC funding requires strict adherence to federal laws mandating which services must be provided as a FQHC. This funding is contingent on providing and documenting quality services, performance audits, and response to new methods of delivering safe and quality care. Infrastructure and support assures that quality and performance are at acceptable thresholds through the design of evaluative and auditing systems to track performance.

Supports the ongoing delivery of Primary Care, Dental, and School Based Health Center clinical services through the following activities:

1. Management of all aspects of BPHC grant, including adherence to all Federal program requirements. Meeting the obligation of the grant assures continuation of the grant (approximately \$6 million dollars). Maintaining Federally Qualified Health Center (FQHC) status results in additional Medicaid revenue for Oregon Health Plan clients.
2. Review, audit, and maintain standards of clinical quality and safety as required to maintain JCAHO (national accrediting body for health care facilities) accreditation. Provide services to sites where clients receive care that is safe, organized and efficient.
3. Provision of financial analysis, monitoring and revenue development for revenue generating program areas.
4. Development, oversight, and troubleshooting of IT systems that support clinical care programs in meeting HIPAA, Medicare/Medicaid requirements.

**Program Justification**

Program educates and informs citizens about the results and price of integrated clinical services delivered in Multnomah County; this includes measuring clinical standards, quality, and fiscal accountability with other similar health delivery systems. Program includes work with Community Health Council, client survey and feedback results, and collaborations with other health care delivery partners to reduce costs and assure continued revenue through federal, state, and private funding.

**Performance Measures**

- 1) Annual reporting and comparisons against other FQHC's performances through Uniform Data Standards. 2) JCAHO Accreditation surveys and monthly audits in key performance areas.

**Summary of last year's program results and this year's expected results**

3-year JCAHO accreditation renewed with high commendation. The FQHC is a national model for Clinical quality.

**Program Mandate: 4 Program and Funding Level Choice**

Clinical Health Care services require quality performance reviews. Infrastructure required to meet BPHC grant requirements. Primary Care, School Based Health Clinics, and Dental Services rely on this program to continue.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$355,302	\$0
Contracts	\$0	\$0	\$146,000	\$0
Materials & Supplies	\$0	\$0	\$9,400	\$0
Internal Services	\$0	\$0	\$15,356	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$526,058</b>	<b>\$0</b>
Administration	0	0	\$8,677	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$8,677</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$534,735</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$534,735</b>	
Program FTE	0	0	3.60	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #40033B - Clinical Infrastructure (Quality Assurance & Version 2/01/2005  
EMR)**

s

**Priority:** Accountability      **Lead Agency:** Health Department  
**Program Offer Type:** Support      **Program Contact:** ABDELLATIF Vanetta M

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Clinical Infrastructure (Quality & Support) supports Bureau of Primary Health Care (BPHC) grant management, clinical quality, safety and health facilities standards (accreditation requirements), clinical programs fiscal accountability, and clinical technology systems development. Implementation of an Electronic Medical Records (EMR) system in the Multnomah County Health Department's primary care clinics, HIV, school-based and specialty clinics, field nursing services and Corrections Health is the next phase of the Health Department's clinical technology infrastructure plan.

**Program Description**

This EMR system completes the third phase of an integrated information technology initiative for the Health Department: 1) The Health Department was part of the County's implementation of a new enterprise system, the SAP financial and human resources information system. 2) The Health Department converted from the old mainframe Health Information System to a new Epic practice management system for patient scheduling and billing, provided by OCHIN. 3) Implementation of an EMR will complete replacement and expand mainframe functions that have been eliminated. The integrated EMR system will have the capacity to handle medical records for 250,000 visits a year. The EMR system is an OCHIN Epic product. The integration of the three systems (County's SAP and OCHIN's Epic practice management and EMR) supports the Health Department's goals to reduce costs and improve care while facing a future of limited resources. It also supports the County's plan to transition off the mainframe system.

**Program Justification**

An EMR system in the Health Department is a major and necessary undertaking and investment. Numerous experts have identified the enormous potential of information technology to improve the delivery of health care while reducing costs. The core of this potential is a secure, patient-centered EMR system. The Multnomah County Health Department is preparing to implement an Electronic Medical Records (EMR) system in FY06 in a partnership with the Oregon Community Health Information Network (OCHIN). This collaboration allows us to spend less money on a higher quality EMR system. The two-year implementation cost is estimated at \$4.2 million and will be funded through OCHIN, CareOregon, state, federal and clinical resources. This EMR system will also provide regional and statewide data, addressing the problem of access to health care for uninsured and under-insured Oregon residents.

**Performance Measures**

In FY06 EMR should be successfully implemented at a beta-site, which will likely be the North Portland Health Clinic. Installation at other locations will follow later in FY06. Successful implementation will be measured by the amount of lost productivity at the beta-site and the length of time it takes to return to pre-installation productivity volume.

**Summary of last year's program results and this year's expected results**

New project. We are in the planning and design phase. We expect beta-site installation in FY06.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**
**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$562,338
Contracts	\$0	\$0	\$0	\$6,500
Materials & Supplies	\$0	\$0	\$0	\$84,750
Internal Services	\$0	\$0	\$0	\$52,310
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$705,898</b>
Administration	0	0	\$11,644	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$11,644</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$11,644</b>	<b>\$705,898</b>
Program Total:	<b>\$0</b>		<b>\$717,542</b>	
Program FTE	0	0	0.00	6.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$45,042	\$0
Intergovernmental	\$0	\$0	\$0	\$705,898
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,042</b>	<b>\$705,898</b>

**Explanation of Revenues**

This program will be funded with a mix of grant and Medicaid dollars, which will only be available for this use. It is important to note that these staff will support the clinical staff as they implement EMR. We can receive reimbursement for between 50-60 percent of the cost of implementing the system, but we cannot get any Medicaid revenue to replace lost productivity. More technical staff supporting clinicians during implementation will reduce the loss of productivity as clinicians learn the new system.

**Significant Program Changes**

New program with pilot clinic starting in FY06.

**Program #40043 - Clinic Infrastructure (Pharmacy )****Version 2/04/2005 s****Priority:** Safety Net Services **Lead Agency:** Health Department**Program Offer Type:** Support **Program Contact:** BELCOURT Joy**Related Programs:** 40055**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

Pharmacy provides essential clinical support to health delivery and emergency preparedness programs in the Health Department.

**Program Description**

Pharmacy: procure and dispense medication, third-party billing, assist clients in obtaining low cost/free drugs from manufacturers; staff consultation and patient education.

**Program Justification**

The Clinical Infrastructure Services Group provides essential support to the health delivery and emergency preparedness programs within the Health Department. Pharmacy Services assist in the diagnosis, treatment, and monitoring of clients receiving health care in Health Department facilities and programs.

**Performance Measures**

- 1) Pharmacy prescriptions filled and average prescription costs

**Summary of last year's program results and this year's expected results**

- 1) Prescriptions filled: FY03/04: 185,709; FY04/05: 192,000 Prescription costs: FY03/04: \$26.28; FY04/05: \$26.90

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Various grants require provision of pharmacy services.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$787,282	\$1,491,329
Contracts	\$0	\$0	\$33,722	\$63,878
Materials & Supplies	\$0	\$0	\$1,409,518	\$2,670,002
Internal Services	\$0	\$0	\$143,462	\$587,797
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,373,984</b>	<b>\$4,813,006</b>
Administration	0	0	\$118,550	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$118,550</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,492,534</b>	<b>\$4,813,006</b>
Program Total:	<b>\$0</b>		<b>\$7,305,540</b>	
Program FTE	0	0	7.60	15.40
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$288,681	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$393,000
Intergovernmental	\$0	\$0	\$0	\$4,420,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$288,681</b>	<b>\$4,813,000</b>

**Explanation of Revenues**

Pharmacy revenue is electronically billed by the pharmacies to third party payors. It is a reflection of medical visits and payor mix. It should increase as visit numbers increase in FY06. General fund is used to pay for services to the uninsured clients served by the Health Department.

**Significant Program Changes**

These support programs will reflect changes in the clinical programs supported.

**Program #40052 - Business and Quality Services-Training and Support Services****Version**  
**2/04/2005 s**

**Priority:** Accountability      **Lead Agency:** Health Department  
**Program Offer Type:** Support      **Program Contact:** LEAR Wendy R  
**Related Programs:** 40062

**Frameworks:****Executive Summary**

Business and Quality Services- Training and Support staff development & training, maintenance of clinical and administrative policies and procedures, web design and legislative review.

**Program Description**

Business and Quality-Training and Support is comprised of two major operating teams that support the Department. 1)Organizational Effectiveness: Provides an array of staff development, training, and team effectiveness services, e.g., mandatory Child Abuse Reporting training, Skills Fairs, Nursing Forums, Facilitative Leadership, and Bio-terrorism trainings.

2) Information and Support: Manages and maintains Department Web content, including administrative and clinical policies and procedures and on-line clinical and medical records manuals. Coordinates with Public Affairs Office on legislative activity. Manages and maintains Emergency Preparedness Business Continuity Plan and Management Competencies.

**Program Justification**

Business services and support for organizational effectiveness are required for a department responsible for managing over \$100 million in County resources and more than 750 personnel.

**Performance Measures**

Number of Trainings

Number of Employees trained

Consultation Time

**Summary of last year's program results and this year's expected results**

The Training unit provided training and support for over 120 trainings, reaching over 800 employees, and gave more than 200 hours of consultation and facilitation services in FY04. Similar results are expected this year.



<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$378,149	\$0
Contracts	\$0	\$0	\$10,000	\$0
Materials & Supplies	\$0	\$0	\$22,460	\$0
Internal Services	\$0	\$0	\$94,436	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$505,045</b>	<b>\$0</b>
Administration	0	0	\$8,081	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$8,081</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$513,126</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$513,126</b>	
Program FTE	0	0	4.60	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

The Organizational Effectiveness team will be instrumental in the training and successful implementation of the clinical Electronic Medical Records system.

**Program #40055 - Clinic Infrastructure ( Lab, X-ray, Appointment & Information Call Center, Medical Records)****Version  
2/04/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Support      **Program Contact:** BELCOURT Joy  
**Related Programs:** 40043  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Lab, X-ray, Appointment and Information Call Center, and Medical Records Management provide essential clinical support to health delivery and emergency preparedness programs in the Health Department.

**Program Description**

1. Laboratory: test clinical and environmental specimens, manage contracts, prepare for bio-terrorism and emergencies, and surveillance of emerging infections.
2. X-ray: maintain diagnostic imaging and film archive.
3. Medical Records Management: manage records systems to ensure comprehensive clinical documentation, oversee HIPAA requirements for Health Department.
4. Appointment and Information Call Center: schedule medical, WIC and Medicaid eligibility appointments; give nursing advice; perform information and referral to medical, dental and social services; clinical interpretation and translation services in 50+ languages.

**Program Justification**

The Clinical Infrastructure Services Group provides essential support to the health delivery and emergency preparedness programs within the Health Department. The Appointment and Information Center provides appointments and information to link clients to medical, WIC, behavioral health and social services and provides translation services in 50+ languages. Laboratory and X-ray assist in the diagnosis, treatment, and monitoring of clients receiving health care in Health Department facilities. Medical records ensures appropriate documentation of health care services and provides oversight for HIPAA compliance(federally required).

**Performance Measures**

- 1)Overall Lab proficiency testing accuracy; 2) Specimens handled; 3) Number of calls answered and call answer wait times. 4) Number of interpreted visits; 5) number of x-rays.

**Summary of last year's program results and this year's expected results**

1) Lab Proficiency testing: FY03/04: 98.07%; FY04/05: >98% 2) #Specimens handled: FY03/04: 146,862; FY04/05: 142,716 3) #Calls answered: FY03/04: 10,000/mo; FY04/05: 12,000/mo Call Answer Wait Times: FY03/04: 6:50 mins; FY04/05: <2.0 mins 4) Interpreted Visits: FY03/04: 16,000; FY04/05: 18,000 5) X-rays: FY03/04: 12,811; FY04/05: 12,500 Similar results expected for FY06.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Federal and state mandates to maintain medical records & privacy & confidentiality. Various grants require provision of laboratory and x-ray. Contractual requirements for nursing advice services. Title VI of the Civil Rights Act of 1964 requires language interpretation.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$807,817	\$1,630,380
Contracts	\$0	\$0	\$162,792	\$223,528
Materials & Supplies	\$0	\$0	\$15,869	\$139,931
Internal Services	\$0	\$0	\$198,619	\$402,360
Capital Outlay	\$0	\$0	\$0	\$49,500
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,185,097</b>	<b>\$2,445,699</b>
Administration	0	0	\$59,890	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$59,890</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,244,987</b>	<b>\$2,445,699</b>
Program Total:	<b>\$0</b>		<b>\$3,690,686</b>	
Program FTE	0	0	11.22	22.88
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues for Laboratory and X-ray Services are included in Medical Visit revenue. Pharmacy revenue is electronically billed by the pharmacies to third party payors. It is a reflection of medical visits and payor mix. It should increase as visit numbers increase in FY06. General fund is used to pay for services to the uninsured clients served by the Health Department.

**Significant Program Changes**

These support programs will reflect changes in the clinical programs supported.

**Program #40062 - Business and Quality Services-Finance** **Version 2/04/2005 s**

**Priority:** Accountability **Lead Agency:** Health Department  
**Program Offer Type:** Support **Program Contact:** LEAR Wendy R  
**Related Programs:** 40052

**Frameworks:****Executive Summary**

Business and Quality Services-Finance is responsible for providing all financial services and budget development for the Health Department. They also coordinate with services provided by the County, such as Human Resources, Accounts Payable, Information Technology, and Facilities services.

**Program Description**

Business and Quality- Finance is comprised of two major operating teams that support the Department. 1) Medical Accounts Receivable: Provides claims processes & cash collection services for all of the Health Department clinics. Responsible for all billing and collection from Medicaid, Medicare, and commercial insurance.

2) Budget and Grants Management: Manages all of the financial reporting, billing and collection services for grant-funded programs. Prepares and reviews financial reports. Develops and maintains Department's budget.

**Program Justification**

Business services and support for organizational effectiveness are required for a department responsible for managing over \$100 million in County resources and more than 750 personnel.

**Performance Measures**

The Medical Accounts Receivable team is responsible for collecting nearly \$40 million in annual medical billing revenue. This represents about 1/3 of the Department's total budget. Grants Management is responsible for reporting on nearly 70 grants and contracts, generating just under \$30 million in revenue.

**Summary of last year's program results and this year's expected results**

Medical Accounts Receivable has fully implemented the EPIC Practice Management system. All revenue collection targets were reached or exceeded. Grant revenue was maximized in FY05, closing the revenue gap projected for year end. Budget and Financial reports are being generated, which quickly and accurately report on the effects of business practice changes.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,379,833	\$0
Contracts	\$0	\$0	\$10,200	\$0
Materials & Supplies	\$0	\$0	\$666,940	\$0
Internal Services	\$0	\$0	\$905,367	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,962,340</b>	<b>\$0</b>
Administration	0	0	\$49,114	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$49,114</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,011,454</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$3,011,454</b>	
Program FTE	0	0	18.50	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$3,761,063	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,761,063</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

All of the Department Indirect revenue is recorded in Business Services, however it offsets the cost of all internal administration throughout the Department.

<b>Significant Program Changes</b>
------------------------------------

The Medical Accounts Receivable team will be instrumental in the training and successful implementation of the clinical Electronic Medical Records system.

**Program #40063 - Public Health Promotion****Version 2/01/2005 s****Priority:** Safety Net Services **Lead Agency:** Health Department**Program Offer Type:** Support **Program Contact:** TILLMAN Tricia**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

Public Health Promotion supports Health Department efforts to assure access to care, improve health in vulnerable communities, and eliminate racial health disparities through community building, leadership development, training, participatory research, policy advocacy, and media strategies that actively engage and promote diverse and vibrant communities.

**Program Description**

Using effective models of public health practice, diverse community partnerships, and health promotion strategies, the Health Promotion Unit (HPU) works with individuals, families, institutions, and policy makers to foster healthy behaviors and promote vibrant communities. HPU addresses: 1) Chronic diseases: Implements clinic-based chronic disease self-management and school-based physical activity programs, staffs the Food Policy Council, enforces the Smoke-free Work & Public Places Law, and promotes the Oregon Tobacco Quit Line. 2) Community health issues, such as environmental justice and sexual health: Provides community trainings, engages communities in assessing and addressing priority health issues through policy advocacy, community action, service coordination, and communications. 3) Capacity-building of vulnerable communities: provides credit-bearing training for Community Health Workers and partners with community-based organizations and universities to conduct participatory research and action projects. 4) Media use provides accurate and timely information to the broader community and reinforces the Health Department's role as a consistent and credible partner in public health.

**Program Justification**

The Health Promotion Unit supports the Health Department's efforts to eliminate racial and ethnic health disparities and perform the essential functions of public health by focusing policy and practice on informing, educating, and empowering people about health issues; mobilizing community partnerships; developing policies and activities that support individual and community health efforts; and linking people to needed personal health services.

**Performance Measures**

- Number of community members and clients participating in health promotion programs, coalitions, and community events
- Number of community health workers and community members participating in training
- Publication and communications through media

**Summary of last year's program results and this year's expected results**

Conducted community assessments on environmental health in NE Portland, food access in Lents, and secondhand smoke in bars. Trained and mobilized 150 Community Health Workers and 400 community members in health promotion and policy advocacy. Consistent and favorable media coverage of health promotion activities and departmental initiatives. Community participation target for FY 06 is 1,300. Community and health worker training target for FY 06 is 300.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Tobacco Prevention and Diabetes grants must comply with DHS-HS work plan and assurances. Smoke-free Work & Public Places Law must be enforced as per MCC §21.500 et seq. CDC standards for local public health agencies will soon make health promotion a mandatory service.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$364,965	\$132,280
Contracts	\$0	\$0	\$9,547	\$90,265
Materials & Supplies	\$0	\$0	\$10,975	\$4,806
Internal Services	\$0	\$0	\$54,724	\$35,713
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$440,211</b>	<b>\$263,064</b>
Administration	0	0	\$11,601	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$11,601</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$451,812</b>	<b>\$263,064</b>
Program Total:	<b>\$0</b>		<b>\$714,876</b>	
Program FTE	0	0	3.50	2.09
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$14,720	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$2,500
Intergovernmental	\$0	\$0	\$0	\$260,565
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,720</b>	<b>\$263,065</b>

**Explanation of Revenues**

\$100,000 Tobacco Prevention grant from Oregon Department of Human Services-Health Services \$ 8,185 Diabetes grant from Oregon Department of Human Services-Health Services \$1.5 million 9/30/02 - 9/29/05 Participatory Research Grant from CDC \$101,142, 9/1/02 - 8/31/05 Community Health Worker training project funded by OHSU \$5,000 annually, miscellaneous revenue from Community Health Worker trainings/presentations

**Significant Program Changes**

N/A

**Program #50001A - DCJ Business Services****Version 2/04/2005 s****Priority:** Accountability**Lead Agency:** Community Justice**Program Offer Type:** Support**Program Contact:** Shaun Coldwell**Related Programs:****Frameworks:****Executive Summary**

The DCJ Business Services section provides administrative and business support to the department. Services include Budget development, analysis and tracking; grants management; accounts receivable; medicaid billing and purchasing.

**Program Description**

Business Services supports the department to maintain sound financial management through developing a balanced budget that meets Oregon Budget Law and the County's policies; following accounting practices established by the County's Chief Financial Officer; spending within budget and for the programs authorized by the Board of County Commissioners; participating in cross-County teams, such as the Administrative Services Managers and the Finance Users group.

**Program Justification**

The Department of Community Justice is funded by a variety of federal, state, local and grant fund sources. One of the primary responsibilities of the Business Services section is to ensure that the budget for the department is balanced and legal and that spending stays within the limits and program areas that were authorized by the Board of County Commissioners. Accounting procedures follow County policy.

**Performance Measures****Summary of last year's program results and this year's expected results**

One of the goals for last year was to improve the processing of Medicaid payments. With changes in State policies regarding the Oregon Health Plan, the number of eligible clients has dropped. While expected revenues are down, the process improvements will continue.



<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$619,037	\$0
Contracts	\$0	\$0	\$2,001	\$0
Materials & Supplies	\$0	\$0	\$40,889	\$0
Internal Services	\$0	\$0	\$842,145	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,504,072</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,504,072</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,504,072</b>	
Program FTE	0	0	7.00	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$5,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

Miscellaneous revenues that are not program related and are deposited into the general fund \$5,000.

<b>Significant Program Changes</b>
------------------------------------

Four of the Finance positions that were transferred to the Department of County Business Services in the last fiscal year were returned to the department.

**Program #50002 - Employee, Community & Clinical Services Management** **Version 2/01/2005**  
s**Priority:** Accountability **Lead Agency:** Community Justice**Program Offer Type:** Support **Program Contact:** Kathleen Treb**Related Programs:****Frameworks:****Executive Summary**

Through collaborative contracting, victim services, volunteer management and an effective Website, the Department of Community Justice (DCJ) reaches out to the community. Appropriate background investigations of the people we hire, training of our staff, and leadership development assist DCJ with maintaining staff devoted to keeping the community safe.

**Program Description**

This support Division includes the majority of staff who provide administrative support to both the Juvenile and Adult Divisions. A few highlights include:

- 1) Background Investigations of all potential employees (180 last year).
- 2) Coordination of technical and professional training necessary to keep quality employees and meet statutory requirements (10,150 hours of in-house staff development or 18.5 hrs per employee).
- 3) Management of 211 volunteers who contributed more then \$320,000 of time.
- 4) System improvements regarding community building and victims services.
- 5) Maintenance of a highly used web-site (top ten sites for the county).
- 6) Program Development and contract compliance for approximately 15 million dollars of contracts.

**Program Justification**

Public safety cannot be achieved without investing in both our community and our employees. By hiring the right people, giving them the tools they need to do their job and partnering with our community members we can best meet our mission of changing behavior and keeping the community safe.

**Performance Measures**

Next year: Continue to monitor the activities noted within the Program Description.

**Summary of last year's program results and this year's expected results**

Last year's program results are noted in within the Program Description. Next year: Continue to monitor the activities noted within the Program Description.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,283,694	\$0
Contracts	\$0	\$0	\$12,390	\$37,651
Materials & Supplies	\$0	\$0	\$77,426	\$352
Internal Services	\$0	\$0	\$44,272	\$1,700
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,417,782</b>	<b>\$39,703</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,417,782</b>	<b>\$39,703</b>
Program Total:	<b>\$0</b>		<b>\$1,457,485</b>	
Program FTE	0	0	15.50	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$610	\$0
Intergovernmental	\$0	\$0	\$0	\$39,703
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$610</b>	<b>\$39,703</b>

<b>Explanation of Revenues</b>
--------------------------------

Primarily general fund. The budget includes two grant funded efforts. The federal Byrne HERO grant funds counseling for children who have witnessed domestic violence, due to end September 30, 2005 \$24,703. The Housing Authority of Portland grant provides youth work crews to do maintenance work on HAP properties \$15,000.

<b>Significant Program Changes</b>
------------------------------------

**Program #50004 - Research and Evaluation Unit****Version 2/01/2005 s****Priority:** Accountability**Lead Agency:** Community Justice**Program Offer Type:** Support**Program Contact:** Scott Keir**Related Programs:****Frameworks:****Executive Summary**

The Research and Evaluation (R&E) Unit analyzes and reports on issues critical to the Department (DCJ) including program planning, quality improvement, and assessing program impacts. Results are presented to DCJ management, staff and the Board. R&E also develops and reports performance measures for all department programs, services, and contracts.

**Program Description**

The R&E Unit supports the departmental principle of information-based decision-making by: a) conducting process and outcome evaluations of programs and initiatives, b) presenting research and evaluation studies orally and in writing to internal and external stakeholders, c) providing support for routine and periodic management reporting, and d) making recommendations regarding departmental priorities supported by the research and evaluative process. All of these tasks are conducted in a manner consistent with the American Evaluation Association's (AEA) 'Guiding Principles for Evaluators.'

**Program Justification**

R&E responsibilities are critical for holding programs and services accountable. Accountability is accomplished by providing data to assess program impacts, guide program development, and support legislative mandates (e.g., S.B. 267). R&E works closely with management and staff to ensure their assignments address the mission and goals of the department. The R&E supervisor also serves on the departmental management team so that the R&E Unit can be aware of any new initiatives being considered and then provide timely input regarding research on best practices. In this way, the department's decisions can be based on data and program development and implementation based on solid research evidence.

**Performance Measures**

\* 80% of departmental requests for studies/analyses/reports will be completed on time (based on a date agreed upon by R&E Unit and staff member making the request). \* 80% of DCJ staff that complete an annual satisfaction survey will report a positive experience after working with the R&E Unit. These measures will track the R&E Unit's ability to support the department through the sharing of timely, practical, and high quality information contributing to improved offender outcomes over time (e.g., program completion, reduced recidivism).

**Summary of last year's program results and this year's expected results**

The R&E Unit completed several key studies/reports in FY04 for the juvenile division (e.g., 'Crime Trends,' 'Recidivism,' 'Minority Over-Representation') and the adult division (e.g., 'Clean Court Outcome' 'Alcohol/Drug Treatment Outcomes'). R&E will complete and present the results of these annual reports again in 2006. The dissemination of these reports contributes to DCJ's ongoing efforts to make informed decisions and improve offender outcomes. All reports and studies completed by the R&E Unit over the past several years have been posted on DCJ's R&E website (<http://www.co.multnomah.or.us/dcj/evaluation.shtml>). Also, by the end of 2006, the R&E Unit expects to meet the stated goals of 80% for the two performance measures stated above.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$257,339	\$51,537
Contracts	\$0	\$0	\$11,582	\$840
Materials & Supplies	\$0	\$0	\$6,863	\$486
Internal Services	\$0	\$0	\$7,109	\$1,353
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$282,893</b>	<b>\$54,216</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$282,893</b>	<b>\$54,216</b>
Program Total:	<b>\$0</b>		<b>\$337,109</b>	
Program FTE	0	0	2.64	0.61
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$835	\$0
Intergovernmental	\$0	\$0	\$0	\$34,674
Other / Miscellaneous	\$0	\$0	\$0	\$19,542
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$835</b>	<b>\$54,216</b>

<b>Explanation of Revenues</b>
--------------------------------

This budget is primarily general fund. Three grants are purchasing evaluation from REU as part of the grant programs: Byrne HERO grant evaluation will continue through the first quarter of the year \$12,797; Byrne Multi Systemic Therapy evaluation for juveniles through the first quarter \$21,877; and Reclaiming Futures evaluations for juveniles for the year \$19,542.

<b>Significant Program Changes</b>
------------------------------------

Two research positions (R/E Analyst 1 and R/E Analyst 2) that were funded through two Byrne Grants for the past three years will no longer be funded by these grants after they end on Sept. 30, 2005. At this time, DCJ has decided to fund only the R/E Analyst 1 position to maintain the current level of service in Research and Evaluation.

**Program #50010 - DCJ Information Services****Version 2/01/2005 s****Priority:** Accountability**Lead Agency:** Community Justice**Program Offer Type:** Support**Program Contact:** Jann Brown**Related Programs:****Frameworks:****Executive Summary**

The Department of Community Justice (DCJ) Information Services program supports the computer hardware, software, supplies and maintenance needs of the department that are not provided by County Information Technology.

**Program Description**

The DCJ Information Services program supports the purchase and maintenance of computer equipment, peripheral devices, supplies and software to meet department operational and staff needs. Examples include printers, PDA's, scanners, digital cameras, laser and inkjet replacement cartridges, and statistical software. Maintenance of hardware and software is also provided such as repairing printers and supporting specialized software like digital dictation and client computer learning systems.

**Program Justification**

This program is necessary to operate and maintain required technologies and tools for the department.

**Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$75,000	\$0
Materials & Supplies	\$0	\$0	\$201,000	\$0
Internal Services	\$0	\$0	\$3,608,307	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$3,884,307</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,884,307</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$3,884,307</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

County general fund

<b>Significant Program Changes</b>
------------------------------------

**Program #50015 - Adult Field Supervision Support****Version 2/08/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Support      **Program Contact:** Michael Haines  
**Related Programs:** 50019 , 50022 , 50023

**Frameworks:****Executive Summary**

Adult Field Supervision Support includes the Local Control (LC) unit and the operating costs of the Mead building. LC annually supervises 2,000 felons sentenced to 12 months or less of Local Control moving offenders between jail and jail alternatives. These felons are being jailed locally instead of being sent to prison. LC also conducts parole hearings for offenders in violation of their supervision and imposes sanctions. Both of these functions are required by law. The combined efforts of timely hearings and alternative custody sanctions to jail accounts for 39,000 fewer jail bed days used each year or a savings of over \$4 million.

**Program Description**

The LC unit supervises offenders sentenced to prison for 12 months or less, but serve their sentence locally. Working with the Sheriff's Office, LC has the legal authority to issue arrest warrants and has jurisdiction over the supervision conditions for these felons. Staff develop jail release plans, monitor offenders from jail to community-based sanctions, supervise and transfer offenders to community supervision. LC notifies victims when offenders leave jail. Offenders who violate their parole have the legal right to a hearing to determine if a violation has occurred. Hearings Officers conduct local parole hearings, and apply consequences. They can order jail releases, recommend revocation of offenders to prison or jail, and make other recommendations to releasing authorities, while using proven practices (Andrews 1994).

**Program Justification**

The LC and Parole Hearings unit is instrumental in holding offenders accountable by providing fair and objective investigations, parole hearings, incarcerating offenders when it is appropriate, and actively supervising offenders with practices that research has shown to reduce future re-offending. (Andrews,1994). This unit works in collaboration with the Sheriff's Office, treatment providers and the community to maximize county resources and eliminate duplication. Structured community placements such as electronic monitoring, intensive supervision and residential treatment save the county \$1 million dollars in jail bed costs each year. Providing timely local parole hearings using proven practices saves an additional \$3 million dollars annually in jail bed costs.

**Performance Measures**

2006 Goal: Continue to conduct hearings within an average of 7.5 days of the receipt of the hearings packet.

**Summary of last year's program results and this year's expected results**

Outputs: Annually, there are close to 2,000 offenders on post-prison supervision to this local supervisory authority. Monthly, the unit reviews/approves 100 release plans, issues approximately 70 orders of supervision, issues 70-80 arrest warrants; conducts 125 hearings. Approximately 45 inmates are monitored in community-based programs at any one time. Hearings officers exceeded this year's goal by conducting hearings within 7.2 days of receiving the packet.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Local Control functions are mandated under Senate Bill 156 and SB 1145, encoded in various statutes including Chapters 137, 144, and 423, such as 144.087 (supervisory authority), 144.096 (release planning), 144.101 (imposing conditions/sanctions) 144.102 (establishing conditions), 144.106 (sanctioning), 144.108 (revocations), 137.124 (felons sentences of 12 months or less). Post-Prison violation hearings are mandated by OAR and ORS, specifically OAR 255, Division 75 and ORS Chapter 144.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$88,776	\$940,368
Contracts	\$0	\$0	\$0	\$4,500
Materials & Supplies	\$0	\$0	\$8,056	\$16,106
Internal Services	\$0	\$0	\$1,286,891	\$97,323
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,383,723</b>	<b>\$1,058,297</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,383,723</b>	<b>\$1,058,297</b>
Program Total:	<b>\$0</b>		<b>\$2,442,020</b>	
Program FTE	0	0	1.00	14.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$44,109	\$0
Intergovernmental	\$0	\$0	\$0	\$1,058,297
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,109</b>	<b>\$1,058,297</b>

**Explanation of Revenues**

Hearings is partially funded with ITAX dollars \$96,832. State Department of Corrections funds the balance of the Hearings and Local Control programs (\$1,058,297). The Mead Building facilities operating and debt service cost is included in this budget, funded with general funds. DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

DOC funding will most likely be reduced for the new biennium.

**Program #50061 - Juvenile Justice Support Services****Version 2/08/2005 s****Priority:** Safety**Lead Agency:** Community Justice**Program Offer Type:** Support**Program Contact:** Dave Koch**Related Programs:****Frameworks:****Executive Summary**

Support Services support juvenile probation, detention, accountability, and treatment. Staff maintain accurate juvenile records in statewide data systems (which makes service evaluation possible), provide payroll and supplies, information and referral to callers and walk-ins, and maintenance of juvenile records, front desk coverage for the juvenile justice complex.

**Program Description**

Support Services incorporates these main functions:

The Business Integration and Support Team integrates information technology with the division's work. It is responsible for the County's participation in the statewide Juvenile Justice Information System (JJIS), mandated in ORS 420A.223, and provides JJIS training, analysis of business needs, user support, security administration, and compliance with statewide policy. It takes the lead in assuring the quality of data crucial to evaluating outputs and outcomes of the work of juvenile probation, detention, treatment, and accountability. Data Services provides highly specialized data entry into JJIS and Law Enforcement Data System (LEDS) as well as creates and updates juvenile records with new criminal referrals, petitions and court orders, and enters warrants into LEDS. This unit's duties uphold the division's case processing agreement with the District Attorney's Office and meets the division's obligations re: supervising juvenile offenders from other states.

The Records staff work with the District Attorney, State Clerk's Office, and other counties to expunge juvenile records that meet statutory criteria (ORS 419A.262); process adoptions records; create and maintain all files for youth housed in juvenile detention from other counties, and maintain all closed juvenile files.

The Document Services unit produces documents and forms for the department's juvenile and divisions, performs medical transcription, and produces petitions, summons, court reports, letters, memos, closings summaries, and probation contract forms.

Other services are General Administrative Support which include distributing mail, performing records checks, ordering supplies, maintaining office equipment, processing subpoenas and payroll, purchasing, data processing, property management, and office support. Reception staff provide information and referral, as well as directions to the public in person and over the phone.

**Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

County participation in and maintenance of the state Juvenile Justice Information System (JJIS) is mandated by ORS 420A.223.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,172,346	\$0
Materials & Supplies	\$0	\$0	\$3,400	\$0
Internal Services	\$0	\$0	\$35,700	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,211,446</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,211,446</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,211,446</b>	
Program FTE	0	0	18.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

General Fund

**Significant Program Changes**

**Program #60004 - MCSO Human Resources****Version 2/11/2005 s****Priority:** Safety  
**Program Offer Type:** Support**Lead Agency:** Sheriff  
**Program Contact:** Michelle Hoppel**Related Programs:****Frameworks:****Executive Summary**

The Sheriff's Human Resources performs the staffing and personnel functions for the Sheriff's Office's approximately 850 positions and employees.

**Program Description**

This program conducts staffing-related functions including: recruitment, position tracking, organizing assessment centers and interviews, fingerprinting, documentation, arrangements for psychological testing, hiring, photography and preparation of identification cards, records maintenance (including compliance with HIPAA rules regarding medical files), termination activities, conduct of labor-management interaction, affirmative action and administering the Family Medical Leave Act.

**Program Justification**

This program is essential to support the Sheriff's Office's staffing functions. The Sheriff's Office has three unions, is a 24/7 workplace, requires thorough and in depth backgrounds of all employees and maintains a high level of staff security. These conditions require HR to function in a highly specialized environment.

**Performance Measures**

Human Resources contributes to Safety by support of the Sheriff's Office operational programs and functions.

Percent of time that hiring of non-sworn staff is accomplished within the goal.

Percent of time that hiring of sworn staff is accomplished within the goal.

**Summary of last year's program results and this year's expected results**

In the past year hiring has consistently (100%) met the goal of 90 days for non-sworn staff and 120 days for sworn staff. The 120-day hiring window for sworn staff exceeds that of other large police agencies in the region. For 2005-06 the goals will shift to 60 days for non-sworn and 90-days for sworn staff. Action plans to meet these new goals will be to audit and detail the steps related to hiring performed by Shared Services in order to shorten timelines. In addition, the unit plans to move the agility testing for sworn candidates in-house and to streamline the hiring of many non-sworn positions by allowing candidates to assess themselves against the hiring criteria and self-select prior to final submission of applications.

**Program Mandate: 4 Program and Funding Level Choice**

Support for Sheriff's Mandates, including ORS Chapters 206 and 169. Family Medical Leave Act (FMLA) of 1994.  
Health Insurance Portability and Accountability Act (HIPAA) of 1996

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$833,016	\$0
Contracts	\$0	\$0	\$77,558	\$0
Materials & Supplies	\$0	\$0	\$58,204	\$0
Internal Services	\$0	\$0	\$21,074	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$989,852</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$989,852</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$989,852</b>	
Program FTE	0	0	10.15	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Revenue is ITAX in the amount of \$70,798 for support staffing for 156 Beds at MCCF.

**Significant Program Changes**

**Program #60005A - MCSO Training Option A****Version 2/09/2005 s****Priority:** Safety  
**Program Offer Type:** Support**Lead Agency:** Sheriff  
**Program Contact:** Michelle Hoppel**Related Programs:****Frameworks:****Executive Summary**

Training provides instruction and coordination of courses in order to meet training requirements for law enforcement and corrections members. Training ensures compliance with federal and state laws, MCSO policy, work rules, safety considerations and professional standards, as well as to address the needs and direction of agency leadership. Option A is the current service level.

**Program Description**

Training ensures each member is equipped to perform the necessary duties to support his or her operational task. Training maintains requirements for all uniform presence in the community, including schools, waterways, patrol districts, courts, jails and work release centers, to ensure reliable and responsible public interaction and protection. Training ensures state requirements are met regarding newly hired enforcement and corrections deputies field training programs and basic certifications. Additionally, all sworn members attend mandated occupational health training.

**Program Justification**

Training ensures each member is equipped to perform the necessary duties to support his or her operational task. Training maintains requirements for all uniform presence in the community, including schools, waterways, patrol districts, courts, jails and work release centers, to ensure reliable and responsible public interaction and protection. Training ensures state requirements are met regarding newly hired enforcement and corrections deputies field training programs and basic certifications. Additionally, all sworn members attend mandated occupational health training.

**Performance Measures**

Training supports the operational functions of the Sheriff's Office, which contribute to the Public Safety System. Measures:

- ☐ 98% of corrections and enforcement deputies will complete annual in-service training
- ☐ 60% of corrections deputies complete firearms and defensive tool training
- ☐ 100 corrections deputies successfully complete Uncontrolled Environment Training (UNET) training program (includes new hires).

**Summary of last year's program results and this year's expected results**

These are new measures that will be collected beginning in CY 2005. Training will integrate the Field Training and Evaluation Program into the new hire process for corrections deputies to manage the anticipated significant increase in new hires in 2005.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Basic certification requirement for law enforcement and corrections - Oregon Administrative Rule 259-008-0025  
 (1) (a) Certification requirements for enforcement and corrections supervisors - OAR 259-008-0025 (3)  
 Certification requirements for enforcement and corrections middle managers - OAR 259-008-0025 (4) Law  
 Enforcement members must additionally maintain a certain number and type of training hours under maintenance  
 standards for police - OAR 259-008-0065 (2) (a,b) The Training Unit command officer is designated by the agency  
 to report and track all convictions of sworn members to DPSST, a requirement under OAR 259-008-0010 (5).

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$606,981	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$94,147	\$0
Internal Services	\$0	\$0	\$31,967	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$733,095</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$733,095</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$733,095</b>	
Program FTE	0	0	6.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #60006 - MCSO Information Technology - Direct** **Version 2/11/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Support**Program Contact:** Michelle Hoppel**Related Programs:****Frameworks:****Executive Summary**

The Information Technology Unit's goal is to provide the highest quality, most cost-effective IT services to MCSO users, so that they can provide exemplary service for a safe livable community.

**Program Description**

The MCSO IT Unit supports all aspects of IT for the Sheriff's Office, including but not limited to PCs, Servers, Printers, Email services and CJIS Applications.

**Program Justification**

This program provides necessary, stable, operational and responsive information technology services to MCSO staff and to support the Sheriff's Office role in performing both mandated and non-mandated duties. IT supports the Sheriff's Office operational services that contribute to the Public Safety System.

**Performance Measures**

Highest quality information technology-based service in the most cost-effective, well managed manner is key in providing for our effective public safety system. Measures:

☐ Work requests will have initial contact with the requestor within one hour, or next business day if off hours. (95% met)

☐ MCSO Servers will be available to MCSO users 99% of the time. (100% met)

**Summary of last year's program results and this year's expected results**

These are new measures and will be collected beginning in CY 2005. The MCSO IT Unit currently supports 450 PCs. Over the next year, the IT Unit will install new PCs in the MCSO vehicles that support both our corrections and law enforcement missions. This will increase the number of PCs supported by MCSO Staff. The IT Unit also will be looking at server consolidation and open source operating systems to improve efficiency and total cost of ownership, and oversee migration off a legacy mainframe inmate management and warrant system to a new web based version. This new version will improve data accessibility for MCSO staff and other public safety partners.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Information Technology associated with the custody and control of persons legally confined: ORS 169.030; Multnomah County Charter 6.50 (1); and Multnomah County Code 15.001. Information Technology associated with enforcement: ORS 206.010; 206.030; 830.035

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$860,113	\$0
Contracts	\$0	\$0	\$25,632	\$0
Materials & Supplies	\$0	\$0	\$346,706	\$0
Internal Services	\$0	\$0	\$313,461	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,545,912</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,545,912</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,545,912</b>	
Program FTE	0	0	9.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$2,482	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,482</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues are from crime capture for Portland, Gresham and the FBI. Also funded by ITAX in the amount of \$150,166 for staffing for 156 Beds at MCCF.

**Significant Program Changes**

**Program #60007 - MCSO Fiscal/Payroll/Budget****Version 2/11/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Support**Program Contact:** Wanda Yantis**Related Programs:****Frameworks:****Executive Summary**

The program: provides comprehensive fiscal and budget services for the \$100 million dollar agency budget and payroll support for 845 employees; and conducts data analysis and information reporting to the Sheriff's Office and the public.

**Program Description**

The Fiscal services group is core to the agency activities, as it is where data analysis is performed and strategic directions recommended to the Command staff. Fiscal services makes certain that funds are available for running the agency's operating programs and documents their use by performing budget development and monitoring, fiscal projections, accounts receivable and payable, inmate welfare fund accounting, payroll, contract monitoring, and internal service reimbursements. Resource Analysis staff provide management information, data analysis and reporting for the entire agency.

**Program Justification**

Fiscal Services provides the necessary skills and tools to analyze and review the programs that the Sheriff's Office is delivering, which is an essential part of the program success feedback loop. The analysis contributes to offender accountability, collaboration with other departments and agencies, and the information generated provides the basis for a public dialog regarding the criminal justice system.

**Performance Measures**

Fiscal Services supports the Sheriff's operations that contribute to the Public Safety System

**Measures:**

- Accurate and timely payment of financial obligations as measured by average invoice processing time and the number of payroll corrections.
- Information requests from the public, media and other agencies are responded to in a timely fashion with estimates of cost and timeframe or the requested data within 3 days.

**Summary of last year's program results and this year's expected results**

These are new measures and data collection will begin immediately: • Emphasis is placed on better web based reporting tools that allow users/general public to access data from a variety of systems and have coherent information and graphics as a result. • Bring Activity Based Management to the Sheriff's Office as a key decision making tool.

**Program Mandate: 4 Program and Funding Level Choice**

The Sheriff is accountable through ORS statutes for proper expenditure of County funds.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,092,923	\$0
Contracts	\$0	\$0	\$4,403	\$0
Materials & Supplies	\$0	\$0	\$42,898	\$0
Internal Services	\$0	\$0	\$18,037	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,158,261</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,158,261</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,158,261</b>	
Program FTE	0	0	14.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Revenue from ITAX in the amount of \$46,265 for support staffing for 156 Beds at MCCF.

**Significant Program Changes**

**Program #60010 - MCSO Logistics Unit****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Support**Program Contact:** Michelle Hoppel**Related Programs:****Frameworks:****Executive Summary**

The Logistics Unit manages the Sheriff's Office fleet operations. This includes procurement and installation of electronic technology for fleet vehicles. This unit oversees maintenance and building modifications for the Sheriff's Office. Additional responsibilities are equipping personnel, processing evidence seized, and controlling agency communication needs.

**Program Description**

The Logistics Fleet Section is responsible for the acquisition, repair, and maintenance of approximately 190 vehicles, utilizing a variety of vendors including coordination with the County Shops. The Logistics' Evidence Section is responsible for the safe keeping of evidence and the public's property and then returning property to the rightful owner; the unit returns approximately \$25,000 in unclaimed cash to the General Fund annually. Along with the Fleet and Property duties, Logistics ensures that equipment, supplies and uniform needs are met for Public Safety personnel so that they can, then, perform their duties and tasks at an optimal level. They also coordinate radio template upgrades, activation and deletion of Mobile Data Computers & 800 MHz radios with COMNET, a necessary part of the emergency communications within the Portland Metro area.

**Program Justification**

Logistics is an integral support for both the Law Enforcement and Corrections operational functions in the Sheriff's Office. Functions such as fleet, radio and evidence handling are critical to operations.

**Performance Measures**

Logistics supports the operational functions of the Sheriff's Office, which contribute to the Public Safety System. Measures:

- ☐ 90% of the time, "A" services are done the same day.
- ☐ 75% of the time, scheduled "B" services are done the same day.
- ☐ 90% of the time, non-scheduled "B" services are done w/in 48 hours.

**Summary of last year's program results and this year's expected results**

These are new measures that will be collected beginning in CY 2005. Last year the unit purchased three (3) mini-SUVs outside of County Fleet. When compared to actual County Fleet administrative fees and mileage rates, over all annual cost savings exceeded \$3,000 per vehicle. The MCSO fleet of approximately 190 vehicles, including six transport buses and 46 patrol cars is managed by tracking maintenance, seeking lowest bids on repairs, and staying within reasonable pricing in order to achieve cost containment.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

MCC § 15.600 PROPERTY INVENTORY § 15.600 Purpose § 15.650 DISPOSITION OF UNCLAIMED PROPERTY:§ 15.650 Acknowledgment Of Unclaimed Property.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$330,283	\$0
Contracts	\$0	\$0	\$1,024	\$0
Materials & Supplies	\$0	\$0	\$10,373	\$0
Internal Services	\$0	\$0	\$30,602	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$372,282</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$372,282</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$372,282</b>	
Program FTE	0	0	5.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #60031 - MCSO IT - Indirect****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Support**Program Contact:** Wanda Yantis**Related Programs:** 60006**Frameworks:****Executive Summary**

The indirect Information Technology costs to the Sheriff's Office are from County Business Services. The charges are for the application support of the eSWIS system; for County enterprise application charges; for internet access; for the wide-area network and WAN support.

**Program Description**

The MCSO IT Unit supports all aspects of IT for the Sheriff's Office, including but not limited to PCs, Servers, Printers, Email services and CJIS Applications. County IT provides network connections and applications support.

**Program Justification**

This program provides necessary, stable, operational and responsive information technology services to MCSO staff and to support the Sheriff's Office role in performing both mandated and non-mandated duties. IT supports the Sheriff's Office operational services that contribute to the Public Safety System.

**Performance Measures**

Highest quality information technology-based service in the most cost-effective, well managed manner is key in providing for our effective public safety system. Measures:

- ☐ MCSO Servers will be available to MCSO users 99% of the time. (100% met)
- ☐ eSWIS Application supported

**Summary of last year's program results and this year's expected results**

These are new measures and will be collected beginning in CY 2005. The MCSO IT Unit also will be looking at server consolidation and open source operating systems to improve efficiency and total cost of ownership, and oversee migration off a legacy mainframe inmate management and warrant system (eSWIS) to a new web based version. This new version will improve data accessibility for MCSO staff and other public safety partners.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Information Technology associated with the custody and control of persons legally confined: ORS 169.030; Multnomah County Charter 6.50 (1); and Multnomah County Code 15.001. Information Technology associated with enforcement: ORS 206.010; 206.030; 830.035

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$2,391,831	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,391,831</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,391,831</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,391,831</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #70021 - Property Assessment -Clerical Support  
(A&T)****Version 2/14/2005  
s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Support      **Program Contact:** Bob Ellis  
**Related Programs:** 70017 , 70018 , 70019 , 70020A

**Frameworks:****Executive Summary**

The Property Assessment Clerical Support Unit Program is the first line response for in-person or telephone inquiries relating to appraised values and provides support to the appraisal programs.

**Program Description**

This program supports and performs preparatory work for the appraisal programs.

The program responds to over 24,000 telephone calls and 3,000 in person inquiries annually.

The program opens, sorts, classifies assets for value calculation, audits and files over 20,000 business Personal Property returns annually.

The program checks the appraisal record or 6,000 plus sold properties against Multiple listing information to discover if modifications to the property have been made since the last appraisal. Each account is coded appropriately for use in the ratio study and changed properties are coded to be reviewed by the appraisal staff.

The program enters building footprint diagrams into the appraisal computer system for 10,000 plus accounts based upon permits issued for new construction and copies permit and sales information to create a pre-appraisal packet, thereby increasing the productivity of the appraisers.

The program produces over 5,000 letters relating to changes in accounts due to appeals, corrections to the roll, inquires about property etc.

**Program Justification**

This program contributes to the Accountability Priority by providing clerical support to other property tax assessment programs that are needed to accurately and fairly assess property values.

The program also provides support in maintaining accurate Real Market Values on all property which determines maximum bonding capacity and general obligation bond tax rates for other taxing districts in the County.

**Performance Measures**

Since this is a support function, performance is measured in the performance of the programs it supports.

**Summary of last year's program results and this year's expected results**



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Revised Statutes Chapters 92,205,294,305,306,307,308, 308A,309 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). The DOR determines the acceptable level of Assessment & Taxation staffing. They have determined that the A&T divisions are already at the minimally acceptable staffing level needed to perform its function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$937,667	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$14,125	\$0
Internal Services	\$0	\$0	\$231,237	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,183,029</b>	<b>\$0</b>
Administration	0	0	\$74,497	\$0
Program Support	0	0	\$134,392	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$208,889</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,391,918</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,391,918</b>	
Program FTE	0	0	15.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$300,000	\$0
Program Revenue for Admin	0	0	\$167,560	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$467,560</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Through participation in the State funded "County Assessment Function Funding Account" (CAFFA) approximately 35% of expenditures are reimbursed.

**Significant Program Changes**

Current service level budget. Installation of a new statewide manufactured structure ownership system during 2005 will provide accurate, current information relating to new units which should increase the efficiency and accuracy of the appraisal of these living units. The major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget as well as Finance and Human Resources Operations now spread to the programs it supports. The transfer of charges amounts to a net increase of approximately \$203,000.

**Program #70023A - Property Assessment & Taxation Business Applications Support (A&T)****Version  
2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Support      **Program Contact:** John Riles  
**Related Programs:** 70009 , 70010 , 70012 , 70013 , 70017 , 70018 , 70019 , 70020A ,  
**Frameworks:**

**Executive Summary**

Property Assessment and Taxation Business Applications Support Program supports the entire range of business applications used by related programs for Property Assessment and Taxation. Responsibilities include tax roll calculation, tax statement production, property sales analysis, property, tax, and document data entry, property information and data for public requests, and supporting application users, internal and external to the County.

**Program Description**

This program calculates and applies taxes to property tax accounts and produces tax statements and related reports and public information. The program analyzes sales data that is used to monitor property value trends in the County and to create the annual Sales Ratio Study. The program produces the Changed Property Ratio that is applied to new or changed property, and adjusts Real Market Values in relation to market trends from the Ratio Study. The program enters a variety of high volume data in support of the other related programs. The program supplies data to satisfy public requests and administers access to the business applications. The program manages the working relationship with the application software and hardware vendors and Information Technology Infrastructure services, including consulting on contract formulation, creation of system modification requests, modification testing, and implementation support. The program answers user questions and resolves problems and provides advice on the effective use of the business applications.

**Program Justification**

This program contributes to the Accountability Priority by producing Sales Ratio Studies that are needed to accurately calculate property tax values and to measure the department performance. Values are used to calculate tax rates and create property tax statements. This program also contributes to the Accountability Priority by supporting other programs that use this data to assist over 1,500 external users that depend on the data to conduct business.

**Performance Measures**

The program has the following performance measures: The Sales Ratio Study is completed on time and accepted by the Oregon Department of Revenue; the tax roll is assembled, taxes calculated, and the tax roll certified for collection on time with zero errors reported by the Department of Revenue, Tax Supervising and Conservation Commission, and adjacent counties; and tax statements are produced on time and with zero errors.

**Summary of last year's program results and this year's expected results**

For FY05: The Sales Ratio Study was completed on time and accepted by the Department of Revenue; the tax roll was created and certified on time and no errors were indicated; and tax statements were produced on time and with zero errors. Similar results will be produced for FY06.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Revised Statutes Chapters 92,205,294,305,306,307,308, 308A,309 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). The DOR determines the acceptable level of Assessment & Taxation staffing. They have determined that the A&T divisions are already at the minimally acceptable staffing level needed to perform its function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,153,966	\$0
Contracts	\$0	\$0	\$82,475	\$0
Materials & Supplies	\$0	\$0	\$245,373	\$0
Internal Services	\$0	\$0	\$254,029	\$0
Capital Outlay	\$0	\$0	\$12,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,747,843</b>	<b>\$0</b>
Administration	0	0	\$116,139	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$116,139</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,863,982</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,863,982</b>	
Program FTE	0	0	14.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$80,000	\$0
Intergovernmental	\$0	\$0	\$686,373	\$0
Program Revenue for Admin	0	0	\$50,924	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$817,297</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Through participation in the State funded "County Assessment Function Funding Account" (CAFFA) approximately 35% of expenditures are reimbursed.

**Significant Program Changes**

Current service level budget. The major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget as well as Finance and Human Resources Operations now spread to the programs it supports. The transfer of charges amounts to a net increase of approximately \$561,000.

**Program #71030 - Data Center Operations and Helpdesk****Version 2/11/2005 s****Priority:** Accountability**Lead Agency:** County Business**Program Offer Type:** Support**Program Contact:** Rick Jacobson**Related Programs:****Frameworks:****Executive Summary**

Data Center Operations provide the technical competency, system infrastructure and operational support to enable mission critical business applications with computing platforms that are highly available, secure and recoverable at the least cost to the County. This includes 24 hour, 7 day a week staffing and helpdesk services.

**Program Description**

Computer Operations: Provides 24 hour, 7 day a week system monitoring and support, software distribution and management, hardware maintenance for upgrades and problem resolution, inventory tracking and reporting and after-hours support and escalation for all County business applications. Provides the vendor management for data center components and hardware systems.

Technical Services: Provides system software, hardware, and product support for the critical applications and enterprise components that are essential to the health and performance of the business computer systems. Included in this service are system software and hardware architecture consulting, provisioning, installation and capital replacement. Other essential services provided are backup and recovery, disaster recovery and emergency response and system security.

Helpdesk Services: 24 hour/7 day a week call center that specializes in assisting customers with desktop and application service requests. These requests are documented in a database, with the goal of resolving as many as possible during customer's first contact with the Helpdesk. This group also serves as a focal point for change management for information technology.

Mainframe: Hardware and software maintenance for six months, until all programs have been migrated, including costs for decommissioning equipment.

**Program Justification**

The Kelly Data Center houses over \$10M in computer hardware and software assets that are managed and maintained by this program. County business systems require high performance and availability, protected and secure data resources, and compliance with legal requirements while promoting the most cost effective solutions.

**Performance Measures**

- Helpdesk = Over 24,000 requests generated in 2005, over 40% (10,400) completed by the Helpdesk and the remainder escalated to other IT teams. Goal for 2006 is equal to or greater than 50% of the calls resolved by the Helpdesk without requiring escalation.
- Helpdesk Abandonment rate (callers who disconnect before Helpdesk can talk with them) rate less than or equal to 5%.
- Helpdesk Average Call wait time before speaking to Helpdesk in less than or equal to 20 seconds.
- Operations Problem/Work Requests = Over 4,500 requests completed in 2004.
- Operations System Capacity and Performance = Over 400 Server and Midrange Systems.

**Summary of last year's program results and this year's expected results**

Last Year: Reduced cost of hardware and software support and maintenance through automation and consolidation efforts. Centralized account management and storage management. Implemented MAC (move, add, change) system. Next year: Decommission the IBM mainframe. Continue data center and system consolidation projects. Complete project goals for e-SWIS on-budget and on-time. Improve system performance, capacity and availability tracking and reporting. Install new fire suppressant system for data center.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$2,805,612
Contracts	\$0	\$0	\$0	\$6,000
Materials & Supplies	\$0	\$0	\$0	\$2,015,745
Internal Services	\$0	\$0	\$0	\$276,782
Capital Outlay	\$0	\$0	\$0	\$235,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,339,139</b>
Administration	0	0	\$0	\$59,371
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$59,371</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,398,510</b>
Program Total:	<b>\$0</b>		<b>\$5,398,510</b>	
Program FTE	0	0	0.00	28.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$445,348
Program Revenue for Admin	0	0	\$0	\$59,371
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$504,719</b>

<b>Explanation of Revenues</b>
--------------------------------

Program Support costs are allocated to our programs based on FTE and directly related expenses, as an example software licensing. We receive annual revenue income of \$105,000 from OCHIN (Oregon Clinical Health Information Network) for server support.

<b>Significant Program Changes</b>
------------------------------------

None.

**Program #71050 - Enterprise Services-Database, Crystal, Remedy****Version 2/11/2005**  
**s****Priority:** Accountability **Lead Agency:** County Business**Program Offer Type:** Support **Program Contact:** Jann Brown**Related Programs:** 71003 , 71047 , 71048 , 71049 , 71052 , 71053 , 71054 , 71055 ,**Frameworks:****Executive Summary**

Database support and administration is provided to Enterprise and Department specific applications that use databases to store data. Databases are an essential part of all applications and they store the data that is entered into applications. Crystal Enterprise is a reporting tool used Countywide for operational and management reporting from both Enterprise and Department specific applications. Remedy is the County's work request and problem management tool.

**Program Description**

Database support and administration includes backup and recovery of data, database development and performance tuning, data modeling, monitoring and installing upgrades. Database services are delivered centrally to support all County applications in a more efficient and cost effective manner and are linked directly to all Enterprise and Department applications.

Crystal Enterprise provides reporting and ad hoc query and analysis. Remedy is a tool used to manage and prioritize work requests and track resolutions to problems. Administration of Crystal Enterprise and Remedy applications includes access, assistance, consulting, training, license management, upgrades, patches, system performance, strategic planning, customization (functionality and reports) and supporting users.

**Program Justification**

Databases and the ability to report on data stored in databases are critical and essential functions of all applications. Database support and administration supports all Enterprise and Department applications. A centralized approach to storing and managing data is more cost efficient and effective. Crystal Enterprise provides a common framework for delivering information from the County's Enterprise and Department applications. The use of Remedy in the County provides increased ability to manage and prioritize work requests, collects data for management reporting, and builds a common knowledge base on how problems are resolved. County software and hardware for databases, Crystal Enterprise and Remedy is used and shared Countywide.

**Performance Measures**

Applications are available 24 hours, 7 days a week, year round 99% of the time.

Ratings of satisfactory or above are achieved on an annual Customer Satisfaction Survey.

**Summary of last year's program results and this year's expected results**

FY 04/05: Implemented SAP Business Warehouse application for Facilities. Consolidated single SQL database servers to a centralized SQL Cluster to improve reliability and reduce cost. Evaluated Crystal Enterprise architecture and support to meet customer business needs. Implemented move, add, and change (MAC) process in Remedy to provide more efficient employee movement due to new hires, moves, and terminations. FY 05/06: Implement comprehensive monitoring software and processes on the SQL Cluster by July 2005 to ensure 24 days, 7 days a week availability of database applications. Complete consolidation of single SQL database servers to a centralized SQL Cluster by June 2006 to improve reliability and reduce cost. Re-architect Crystal Enterprise environment and provide additional support by August 2005 to increase reliability of the application. Develop a strategic direction for Remedy as an Enterprise application by November 2005 to maximize the County's investment and meet business needs.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$1,048,418
Contracts	\$0	\$0	\$0	\$10,000
Materials & Supplies	\$0	\$0	\$0	\$200,301
Internal Services	\$0	\$0	\$0	\$60,712
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,319,431</b>
Administration	0	0	\$0	\$19,083
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,083</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,338,514</b>
Program Total:	<b>\$0</b>		<b>\$1,338,514</b>	
Program FTE	0	0	0.00	9.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$358,474
Program Revenue for Admin	0	0	\$0	\$19,083
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$377,557</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------

**Program #71061 - Facilities Capital - Operating Costs****Version 2/15/2005 s****Priority:** Accountability **Lead Agency:** County Business**Program Offer Type:** Support **Program Contact:** John Lindenthal**Related Programs:** 71036 , 71038 , 71059 , 71060**Frameworks:****Executive Summary**

Project Managers assure County Capital Improvement Program, Asset Preservation, Building fund, and Justice Bond projects complete their scopes of work within their approved budgets. Projects' scopes of work are coordinated with operating programs needs and balanced with the overall need for quality buildings and quality building systems.

**Program Description**

1. Project managers are responsible for coordinating project activities with building users (both internal and external users), consultants and contractors through all phases of a project, including planning, design and construction.
2. Project managers are a resource for improving service delivery programs' operations in association with Capital improvements.
3. The Building Data Management Center (BDMC) is responsible for maintaining accurate, complete, and current as-built information and real property data for all County owned and occupied facilities. The information available is necessary to the successful operations of the building tenants, Operations and Maintenance, other sections of Facilities and Property Management, and County support operations (Information Technology, Telcom, etc.). Providing good customer service and having the information updated and available in a timely manner are a priority.

**Program Justification**

Project Managers assure compliance with Federal, State, local, and environmental codes. They do this in a way that takes into account the needs of operating programs and the need to accomplish work in a cost effective manner.

The BDMC manages a database that includes Real Property data, such as land and facility location, square footage, tenant maps, egress maps, space allocation summaries, select lease data, and photographs. This documentation is a basic requirement for property management, fiscal accountability, and future project planning.

**Performance Measures**

1. Capital projects scopes of work are completed on time and within budget.
2. While maintaining a project manager billing rate that is competitive with outside project management services, project manager costs are recovered from Capital Improvement Program (program offer #71036) and Asset Preservation (program offer #71059) projects.
3. Building information is updated in a timely, accurate, and consistent manner.

**Summary of last year's program results and this year's expected results**

FY'04 - Implemented standardized processes and procedures by completing project manager's manual, budget authorization process and 5-year Capital Improvement plan. One building moved from tier 2 to tier 1 status. FY'05 - Further refine and improve the 5-year capital plan focusing on buildings that the County intends to keep. Also, look for opportunities (now and on-going) within the 5-year Capital plan to improve buildings so that they can migrate to Tier 1 status. Currently, we are projecting possible tier migration(s) in FY'10. This is based on the proposed 5-year Capital plan and its proposed funding levels. Resource limitation (available funding) is limiting the progress of tier migrations. Operating costs for the Capital Improvement Program staff are recovered through hourly billing rate to projects.



**Program Mandate: 4 Program and Funding Level Choice**
**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$1,055,658
Contracts	\$0	\$0	\$0	\$5,000
Materials & Supplies	\$0	\$0	\$0	\$61,550
Internal Services	\$0	\$0	\$0	\$116,963
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,239,171</b>
Administration	0	0	\$0	\$163,699
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$163,699</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,402,870</b>
Program Total:	<b>\$0</b>		<b>\$1,402,870</b>	
Program FTE	0	0	0.00	11.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$239,171
Other / Miscellaneous	\$0	\$0	\$0	\$1,000,000
Program Revenue for Admin	0	0	\$0	\$163,699
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,402,870</b>

**Explanation of Revenues**

Funding for the Capital Improvement Program for Tier 2 & 3 buildings and for Asset Preservation program for Tier 1 buildings comes from a \$1.65 and \$1.95 respectively per square foot charge to tenants of owned buildings. These receipts are then transferred to the Capital Improvement Fund (\$2.3m) and the Asset Preservation Fund (\$1.9m). Approximately \$1.0M of personnel costs are charged to capital projects and service requests for project management from this program.

**Significant Program Changes**

Capital program does a 5-year Capital Improvement plan and formally updates it annually. This plan did not exist two years ago. The facilities Capital budget authorization process for the expenditures of County funds was also implemented in the last two years. Further, a project managers' manual was published last fiscal year and is used as a resource for the project managers. It outlines the policies and procedures for the project managers. It is updated as we learn lessons or find opportunities to do things better. Building Data Management Center (BDMC) will be reassigned to the Capital Program Manager's control in FY'06.

**Program #80001 - Library Communications****Version 2/01/2005 s****Priority:** Accountability**Lead Agency:** Library**Program Offer Type:** Support**Program Contact:** Penny Hummel**Related Programs:****Frameworks:****Executive Summary**

By providing regular opportunities for community members to provide input, Library Communications maintains the trust of the voters who approved the current five-year levy. The program also helps residents use their library effectively by regularly offering accurate, up-to-date information about library hours, locations, services, programs and events.

**Program Description**

By coordinating accurate and current information about the Library, and by providing opportunities for public input, Library Communications ensures that the public understands what the Library is doing, why and how well it is doing it, and how to get involved. Library Communications serves the community's library-related information needs through numerous activities, including writing, editing, graphic design, printing, media relations and the library's Web site.

**Program Justification**

The program gives County residents the opportunity to provide input about Library-related issues of community-wide importance through paper and online surveys, regular Web updates and community meetings. The Library's usage rates, which rank at the top of all national indicators, affirm the very high level of engagement County residents have in their Library system.

The program also provides County residents with up-to-date information about library hours, services and programs through a variety of means, including the Library's Web site, monthly event flyers, service brochures and the Library's newsletter, @yourlibrary. To ensure that TV, print and online media provide the public with timely and accurate information about Library services and programs, Library Communications proactively and regularly communicates with local and national news outlets.

**Performance Measures**

FY04:

114,000 cardholding households received the Library's newsletter by mail three times.

4,118 residents participated in a survey on Library hours in April, 2004.

The Library's Web site received 93,764,392 visits.

**Summary of last year's program results and this year's expected results**

FY05: Results will remain consistent.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$141,888	\$284,586
Contracts	\$0	\$0	\$15,970	\$32,030
Materials & Supplies	\$0	\$0	\$60,868	\$122,082
Internal Services	\$0	\$0	\$3,121	\$6,256
Subtotal: Direct Exps:	\$0	\$0	\$221,847	\$444,954
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$221,847	\$444,954
Program Total:	\$0		\$666,801	
Program FTE	0	0	1.75	3.50
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,491	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	\$0	\$0	\$1,491	\$0

**Explanation of Revenues****Significant Program Changes**

None.

**Program #80007 - Library Book Collection****Version 2/01/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Support      **Program Contact:** Carolyn Myers  
**Related Programs:** 80008

**Frameworks:****Executive Summary**

The Library Book Collection is the budget for buying new books, music CDs, DVDs/videos, books on tape and CD, maps, sheet music, documents, periodicals and electronic online resources. This is the book budget only; personnel and related costs are in the linked program offer.

**Program Description**

Two-thirds of this program's budget is spent on books, with the remaining third spent on DVDs/videos, music CDs, online electronic databases and other formats, maintaining a total collection of approximately 2,000,000 items. Keeping the Collection current ensures that people find what they want when they visit a library or access Library resources online. In addition to current interest, the Library Collection gives the community access to a historical perspective in all fields, reflecting years of Library buying for all ages.

**Program Justification**

The Library Book Collection supports the Vibrant Communities priority as the Collection provides a variety of cultural and recreational opportunities, promotes lifelong learning, and helps to build local community identity. A 2004 Harris Poll indicated that reading was the number one leisure-time activity for adults, with 35% indicating reading as their first choice, an 11% increase over the previous year.

The Collection also supports the Education priority by providing books and materials that children, families, caregivers and schools can use as children are preparing to read, learning to read, and becoming lifelong readers.

**Performance Measures**

Percentage of survey respondents who were satisfied or very satisfied with the availability of Library materials according to the 2004 Auditor's Citizen Survey: 89%.

Average turnover rate FY03: 9.34 (total circulation divided by number of circulating items). This measure indicates how well the collection is used. Nationally, the average for other libraries serving a similar population is 3.50; MCL's rate is the highest within this group of peer library systems.

Percent of total operating budget spent on the Collection: 13%. Nationally, best practice for comparable library systems is 15-18%.

**Summary of last year's program results and this year's expected results**

Spending on the Library Book Collection has hovered around 13% of the Library's operating budget for the last few years and is anticipated to remain at that level for the foreseeable future. This is a reduction from the goal of 15% that was attained in the early years of the previous Library levy.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$2,062,740	\$4,137,260
Internal Services	\$0	\$0	\$20,421	\$40,959
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,083,161</b>	<b>\$4,178,219</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,083,161</b>	<b>\$4,178,219</b>
Program Total:	<b>\$0</b>		<b>\$6,261,380</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$14,067	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,067</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #80008 - Library Books - Acquisition & Processing**      **Version 2/01/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Support      **Program Contact:** Carolyn Myers  
**Related Programs:** 80007

**Frameworks:****Executive Summary**

Library Books - Acquisition & Processing staff select, purchase, catalog and process all the books and other materials added to the Library Collection in order to meet the informational, recreational and cultural reading needs of Multnomah County residents.

**Program Description**

Selection librarians decide what books to buy using professional reviews, customer suggestions, and staff input along with established criteria. Their purchasing decisions reflect the diverse interests and needs of Multnomah County's residents. Acquisitions staff place orders with vendors, receive shipments, approve invoices for payment, and monitor the various funds that make up the Book Collection budget. Cataloging staff assign numbers to books so that like materials can be shelved together; they also create and maintain the online book catalog, currently at 625,000 individual titles with a total collection of two million items. Processing staff make sure each item is ready to be checked out; repackage media materials to stand up to heavy library usage; and mend out-of-print books and sheet music. Staff members visit a library each month to discard out-of-date or damaged materials to keep the collections current, accurate and attractive.

**Program Justification**

This program links to its counterpart, Library Book Collection, and its link to Vibrant Communities. The Collection provides a variety of cultural and recreational opportunities, promotes lifelong learning, and helps to build local community identity.

This program also supports the "Financial Management" factor of Accountability. Library Books - Acquisition & Processing is responsible for the accurate accounting and expenditure of public money and private donations. They also receive purchasing input from residents online and through forms available at all libraries ("Make a Suggestion for Purchase"), and they receive and respond to concerns about materials already in the Collection ("Statement of Concern about Library Resources"). Through their successful management of the Library Book Collection, residents can enjoy recreational reading, research specific topics, stay current on local, national and global events, and continue to learn at all ages.

**Performance Measures**

New titles added: 38,803

Individual books/items added: 303,122

**Summary of last year's program results and this year's expected results**

For FY05, we expect similar numbers in titles and individual items added. We have worked with our finance staff and County Accounts Payable so that invoices can be paid directly on the Web with one book vendor, and expect to implement this with more vendors next year.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$684,746	\$1,373,402
Contracts	\$0	\$0	\$97,095	\$194,745
Materials & Supplies	\$0	\$0	\$43,581	\$87,414
Internal Services	\$0	\$0	\$11,545	\$23,156
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$836,967</b>	<b>\$1,678,717</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$836,967</b>	<b>\$1,678,717</b>
Program Total:	<b>\$0</b>		<b>\$2,515,684</b>	
Program FTE	0	0	10.00	20.50
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$5,628	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,628</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #80009 - Computer Services****Version 2/01/2005 s****Priority:** Vibrant Communities**Lead Agency:** Library**Program Offer Type:** Support**Program Contact:** Cindy Gibbon**Related Programs:****Frameworks:****Executive Summary**

Provides computers for Library users to access Library services, including the catalog of books and other materials, borrower account information, online research databases and the Internet. This program describes public computer services outside of the IT internal service reimbursement, though the IT charge is included in the expenditure numbers.

**Program Description**

Procure, install, configure and maintain computers, printers, automated book self-service check-out stations and other associated computer equipment for public visitors to the Library to use to access Library services and to access the Internet. Each Library location has computer equipment dedicated for 1)using the Library catalog and research databases and reviewing borrower account information, 2)providing access to visitors with disabilities, 3) providing educational and recreational programs to children, 4)providing Internet access for children, and 5) providing Internet access to adults. Public computers also provide office automation software, such as word processing, to accomplish personal, business or school work. The Library also has public computers in training rooms at five locations, and teen after-school homework lounges at four additional locations.

**Program Justification**

Library public computers allow visitors to the Library to access the library catalog and many library services directly, without staff interaction. Public computers offer access to the Internet and office software to those who may not have a computer available to them at home, school or work. Many users would be unable to prepare a resume, complete an online job application, make an appointment with the INS office, get tax information, or complete other essential life activities without library computer access.

Library public computers provide opportunities for improving and enjoying life by linking citizens to the learning, recreational and cultural offerings of the Library.

**Performance Measures**

High availability to public computers, during Library open hours, uptime 95%. Total of 619 public computers of all types.

243 adult Internet computers available for use a total of 13,386 hours per week. Utilized 86% of available hours.

**Summary of last year's program results and this year's expected results**

Upgraded all public computers to Microsoft Windows XP and Microsoft Office XP on Internet PCs. Replaced 120 public computers with new PCs at eight Library locations. Installed new laser printers at all Libraries to reduce printing costs. In FY06, will replace approximately 100 public computers and investigate technologies to reduce ongoing maintenance costs.



**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$75,856	\$152,145
Internal Services	\$0	\$0	\$1,099,536	\$2,205,349
Capital Outlay	\$0	\$0	\$16,635	\$33,365
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,192,027</b>	<b>\$2,390,859</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,192,027</b>	<b>\$2,390,859</b>
Program Total:	<b>\$0</b>		<b>\$3,582,886</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$517	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$517</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #80010 - Reference & Information Services****Version 2/01/2005 s****Priority:** Vibrant Communities**Lead Agency:** Library**Program Offer Type:** Support**Program Contact:** Sharon Bart**Related Programs:****Frameworks:****Executive Summary**

Reference and Information Services provides the public with coordinated, system-wide access to all of the Library's reference information in all formats (print, electronic databases, selected Web sites). This program trains and develops Library reference staff; creates and maintains information resources; provides the goals and vision of Library reference service; and introduces opportunities for librarians to work on service improvement projects.

**Program Description**

Reference & Information Services staff act as the behind the scenes support to all Library reference staff, offering ongoing training and up-to-the-minute access to new reference technology as well as setting the standard for excellent reference service to the public. Specialized reference committees organize and present programs and services to small business owners, senior citizens, students, new immigrant groups and others. L-net, the state-wide digital reference service developed this past year, now provides library service through computer access, 24 hours/day, 7 days/week.

**Program Justification**

Reference & Information Services supports the Vibrant Communities priority. Behind the public face, this is the service that trains and prepares all Library reference staff to give excellent customer service. New reference technology is tested and presented to our residents on a regular basis, keeping people computer-savvy and well informed. This contributes to Vibrant Communities by offering ongoing learning & cultural opportunities provided by well trained, professional staff, and by eliminating barriers by teaching computer skills and providing reference materials to Library users, increasingly in their languages of choice.

**Performance Measures**

Business Reference questions rose from 20,644 in 2003 to 23,036 in 2004, and Spanish language reference questions rose from 14,196 in 2003 to 28,444 in 2004. In addition, Library users submitted 14,298 questions electronically, through the AskUs! and L-net services.

**Summary of last year's program results and this year's expected results**

Due to the increased number of ways in which Library users can now access librarians and Library materials, it is expected that the number of reference questions will increase by at least 10% in 2005. While some traditional Library use may decline, the use of computers and phone service is on the upswing. We crossed the million questions mark by answering 1,061,320 questions in 2004, (a 9% increase over 2003), and that figure will expand due to the close work planned with Library Outreach Services and in response to the exploding culture of cell phones and handheld computers. Reference & Information Services will grow -- in new and exciting ways -- as technology changes to accommodate the needs of a busy community, demanding faster and easier access to information.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children - story hours for babies and toddlers, homework help, summer reading and services for children in child care; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$183,591	\$368,230
Contracts	\$0	\$0	\$4,991	\$10,010
Materials & Supplies	\$0	\$0	\$5,515	\$11,060
Internal Services	\$0	\$0	\$1,922	\$3,854
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$196,019</b>	<b>\$393,154</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$196,019</b>	<b>\$393,154</b>
Program Total:	<b>\$0</b>		<b>\$589,173</b>	
Program FTE	0	0	2.00	4.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,324	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,324</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #80011 - Finance Management & Admin Support** **Version 2/01/2005 s**

**Priority:** Accountability **Lead Agency:** Library  
**Program Offer Type:** Support **Program Contact:** Becky Cobb

**Related Programs:****Frameworks:****Executive Summary**

This Office manages the Library's finance and budget operations, provides administrative clerical support for management and program staff, and provides front-desk reception for the administration building.

**Program Description**

Finance Management manages the annual budget preparation and submittal process; monitors and adjusts the budget throughout the fiscal year; coordinates long-term financial planning; manages contracts, procurements and grants; processes and oversees accounts payable and receivable; participates in Library and County administrative planning and operational policy review and implementation.

Administrative Support answers the phone and greets visitors at Library Administration; performs a variety of clerical tasks for 20-30 managers and program staff including large mailings; sorts and distributes mail; coordinates travel arrangements for all Library staff; performs payroll time entry for 80-150 employees.

**Program Justification**

Finance Management links to Sound Financial Management in the Accountability priority, particularly the factor of "Spending Aligned with Priorities." This program ensures that Library funds are budgeted, received, accounted for, and spent appropriately.

Administrative Support links to the Results factor in the Accountability priority, as the staff in this area are answering the main phone number for the Library system. They explain policies, answer questions, and refer people to the appropriate Library service.

**Performance Measures**

Finance Management submits the Library's budget on time within the guidelines furnished by the Budget Office every year; audits confirm that financial management is in compliance with the County's financial policies and administrative procedures.

Administrative Support completes clerical work requests within requested or negotiated timelines.

**Summary of last year's program results and this year's expected results**

Finance Management: processed 9,500 invoices for payment in FY04, managed 20-30 contracts; complied with all financial management requirements. Administrative Support: answered approximately 5,700 phone calls, completed 840 clerical work orders, and greeted 3,700 visitors. FY05 results are expected to be similar.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$217,627	\$436,499
Contracts	\$0	\$0	\$1,664	\$3,337
Materials & Supplies	\$0	\$0	\$98,313	\$197,187
Internal Services	\$0	\$0	\$382,334	\$766,851
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$699,938</b>	<b>\$1,403,874</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$699,938</b>	<b>\$1,403,874</b>
Program Total:	<b>\$0</b>		<b>\$2,103,812</b>	
Program FTE	0	0	1.75	3.75
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$2,166	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,166</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #80012 - Materials Movement & Building Management Version 2/01/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Support      **Program Contact:** Mike Harrington

**Related Programs:****Frameworks:****Executive Summary**

Materials Movement ensures that Library books and materials move quickly and accurately among all 19 library locations. Building Management coordinates the maintenance of the buildings and grounds in a safe, secure and cost-effective manner.

**Program Description**

Materials Movement operates centralized sort center and delivery operations that move Library materials to and among Library locations, enabling residents to have quick access throughout Multnomah County. Operates a seven-day-per-week delivery system that provides delivery service to 42 service points each weekday. Delivers and receives all Library books and materials, interoffice mail, U.S. Mail, Library supplies and bank deposits. Building Management provides central coordination of repair and maintenance activities among County Facilities, Telecommunications, contractors and vendors for 19 Library buildings. Serves all Library staff and the public as expert resources on ADA building access, ergonomics, workflow management, security policy, and safety management.

**Program Justification**

Materials Movement supports the Vibrant Communities priority as the sort center and delivery system expedites the flow of materials among the communities served by the 16 neighborhood libraries and the Central Library. Library books and materials are brought to where customers need and use them. Building Management also supports Vibrant Communities through the centralized coordination of maintenance and repair so front-line staff have more time to serve customers, present educational programs, and do community outreach. Assisting staff with disability access, safety, security and workflow issues leads to an environment that fosters use by all segments of the community. All Library locations retain the features that make for inviting public spaces that serve as community hubs for leisure, gathering information, and life-long learning.

**Performance Measures**

Sort and deliver Library materials within a 24-hour turnaround. Administer the Library's Safety Program in accordance with the County Auditor's Report. Coordinate and maintain the Library's Security/Exclusion policies per the direction of County Attorney's Office.

**Summary of last year's program results and this year's expected results**

In FY05, Materials Movement expects to sort and deliver about 144,000 crates, equal to just over 5 million items of library materials. This is a 7% increase from FY04 and is in keeping with the overall projected circulation rate for FY05 of 19.2 million items. Building Management: Maintain Library safety action plan by having all Library safety committees fully operational. Continue security policies to ensure the safety of the public and staff. Maintain the infrastructure and physical condition of all library facilities.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$210,911	\$423,028
Materials & Supplies	\$0	\$0	\$5,989	\$12,011
Internal Services	\$0	\$0	\$151,452	\$303,769
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$368,352</b>	<b>\$738,808</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$368,352</b>	<b>\$738,808</b>
Program Total:	<b>\$0</b>		<b>\$1,107,160</b>	
Program FTE	0	0	3.50	7.25
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,479	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,479</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #80013 - Volunteer and Staff Support****Version 2/01/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Support      **Program Contact:** Connie Christopher

**Related Programs:****Frameworks:****Executive Summary**

Volunteer and Staff Support provides several essential ingredients to the Library's high level of service by providing resources and training to staff, Library users and volunteers. Staff are supported through substitute scheduling, payroll administration, and ongoing training on a variety of topics critical to enhancing effectiveness and level of customer service. Library users from teens through seniors grow more connected to information resources and their community by participating in ongoing computer and Internet training. And, over 1,400 volunteers are trained and mobilized each year to contribute their talents to their library and their community.

**Program Description**

Volunteer and Staff Support ensures that Library staff are well equipped to serve the community and that volunteers are recruited and effectively deployed. Participating staff oversee biweekly payroll and the ongoing scheduling of substitute front line Library staff. Essential training provided to Library staff by this program includes topics such as safety awareness, effective communication and effective use of technology. Training provided to members of the public in both Spanish and English focus on computer and Internet skills.

The program also oversees the recruitment, interviewing and training of over 1,400 Library volunteers, whose efforts enhance daily operations at all library locations as well as library programs such as Books 2 U, Cyber Seniors, Early Childhood Outreach and the Title Wave Bookstore, a retail outlet that generates revenue for the Library through the sale of discarded books and other surplus materials.

**Program Justification**

Each component of Volunteer and Staff Support contributes to creating a vibrant sense of community. Well-trained and utilized library staff are best equipped to provide top level service to community members, providing them with the books and resources they need and ensuring they have a positive experience each time they visit. Public training gives customers practical information how to use computers and the Internet effectively to enhance their lives. And engaged and active volunteers are an obvious indicator of a thriving community. By providing multiple opportunities for people to contribute their talents and enjoy participating in Library programs, the Library's volunteer program improves the overall health of the community.

**Performance Measures**

FY04: 1400 Library volunteers contributed 63,000 hours and supported 10 outreach programs at 18 locations. Volunteer and Staff Support offered 450 computer and Internet trainings for the public, with average ratings between good and excellent.

Volunteer and Staff Support offered 60 staff readiness sessions.

**Summary of last year's program results and this year's expected results**

All three performance measures are slated to increase in FY05: Contributed volunteer hours will increase to 64,000, the equivalent of 30+ FTE. Number of computer and Internet trainings scheduled for the public will increase to 450. Number of sessions of staff readiness training will increase to 65.



**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$168,430	\$337,823
Contracts	\$0	\$0	\$2,362	\$4,738
Materials & Supplies	\$0	\$0	\$30,058	\$60,288
Internal Services	\$0	\$0	\$223,352	\$447,976
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$424,202</b>	<b>\$850,825</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$424,202</b>	<b>\$850,825</b>
Program Total:	<b>\$0</b>		<b>\$1,275,027</b>	
Program FTE	0	0	2.00	4.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,369	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,369</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.


**Program #80014 - Customer Access & Account Management Services**
**Version 2/01/2005**  
**s**
**Priority:** Accountability

**Lead Agency:** Library

**Program Offer Type:** Support

**Program Contact:** Cindy Gibbon

**Related Programs:**
**Frameworks:**
**Executive Summary**

Customer Access & Account Management Services facilitates the public's use of the Library's collections and services and supports staff delivering frontline Library services through policy development, workload measurement, process improvement and stewardship of Library collections.

**Program Description**

This program develops Library policies and procedures that ensure equitable access to Library services; trains and coaches staff and monitors uniform implementation of policies and procedures systemwide; handles escalated customer service issues; oversees the collection of overdue Library materials, fines and fees; monitors materials handling workloads, streamlines processes and recommends staffing adjustments to improve productivity and minimize staff injuries; protects patron privacy; and ensures the Library's compliance with applicable federal, state and local law.

**Program Justification**

This program supports both internal and external Accountability by ensuring that Multnomah County Library users have equitable access to Library services, that the public's investment in the Library's collections is protected, and that processes are efficient and staffing adequate to meet the public's ever-growing demand for Library resources at best value for the taxpayer's dollar. Policies and procedures are designed to balance the public values of access and stewardship.

The program helps create a Vibrant Community by facilitating the policies for the use of community meeting rooms where neighbors come together; providing escalated customer service support to customers of all ages who use neighborhood Library collections for educational, recreational and cultural enrichment; and removing barriers to access for users who are differently abled.

**Performance Measures**

Cost per circulation (total expenditures/circ) compared to other major U.S. urban libraries: \$2.29. MCL had lowest cost of 10 highest circulating libraries in FY04.

Percent of items checked out annually that are not returned or recovered by collection agency (total circulation/items not recovered). FY04 = .18% (eighteen hundredths of one percent).

Percent of systemwide first circulation by patron self check-out: FY04 = 27.5%

**Summary of last year's program results and this year's expected results**

A change in collection agency procedures implemented in November 2003 resulted in a lower cost of service with no significant decline in materials or fines collected in FY04. The 2004 Auditor's report acknowledged decisions that moved more staff to materials handling functions to better support customer use of the Library's collections. This program is responsible for implementation of FY05 changes to the Library's Internet access policies and procedures that will give parents additional options to make decisions about filtering for their children. In FY06, the migration to a new integrated computer system will require a reevaluation and significant rewrite of all circulation policies, procedures and workflows, along with retraining of staff and public to use the new system. At the same time we are working to develop and validate additional materials handling workload measures that will provide the best evaluation possible of ongoing staffing needs.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$79,610	\$159,674
Contracts	\$0	\$0	\$42,253	\$84,747
Materials & Supplies	\$0	\$0	\$8,783	\$17,617
Internal Services	\$0	\$0	\$1,725	\$3,459
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$132,371</b>	<b>\$265,497</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$132,371</b>	<b>\$265,497</b>
Program Total:	<b>\$0</b>		<b>\$397,868</b>	
Program FTE	0	0	0.75	1.75
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$891	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$891</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #80024 - Family and Adult Programming****Version 2/01/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Support      **Program Contact:** Terrilyn Chun

**Related Programs:****Frameworks:****Executive Summary**

Family and Adult Programming plans and coordinates a wide variety of events and programs at libraries and other community gathering places, all designed to enrich the lives of children, families and adults. Examples include author talks, exhibits, lectures, film discussions, craft programs, civic discussions, cultural events and more. Teens and adults participate in monthly book groups and in Everybody Reads, Multnomah County's community-wide reading project; children boost reading skills in the annual Summer Reading program; families attend craft programs and kid-friendly performances; and Spanish-speaking residents participate in annual Dia de los Ninos celebrations and other bilingual programs.

**Program Description**

Family/Adult Programming provides community members of all ages with multiple ways to learn, to be entertained, and to be inspired. In many cases, programs coordinated by this program are offered in partnership with other community organizations. A few examples from a diverse and long list: Starbucks, Oregon Symphony, Dove Lewis Veterinary Clinic, OHSU, Portland Rose Pedal, DCJ's Londer Learning Center (which focuses on low-literacy adults) and 20 bookstores throughout Multnomah County.

Family/Adult Programming staff contribute the technical expertise that makes more than 1,800 library programs a year possible, providing scheduling, grant writing, exhibit building, volunteer coordination, event management, graphic design, publicity, and maintenance of Event Finder, the Library's online searchable events database.

**Program Justification**

Family/Adult programming builds stronger ties among neighbors and fosters community involvement by bringing residents of all ages together for a common purpose. Partnership with other organizations is a common element. An example is Everybody Reads; more than 60 organizations and 16,000 people participated in 2004 at Library locations and at other venues throughout the county. Family/Adult Programming brings the community into the library and the library into the community, enriching lives, fostering literacy, and offering after school opportunities.

**Performance Measures**

In FY04:

97% of attendees of library programs rated them as "Good" or "Excellent."

46,038 children and teens enrolled in Summer Reading.

41,583 people attended family and youth programs (not including storytimes).

**Summary of last year's program results and this year's expected results**

FY05: Results will remain consistent.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$85,485	\$171,462
Contracts	\$0	\$0	\$41,887	\$84,013
Materials & Supplies	\$0	\$0	\$12,560	\$25,190
Internal Services	\$0	\$0	\$1,961	\$3,930
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$141,893</b>	<b>\$284,595</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$141,893</b>	<b>\$284,595</b>
Program Total:	<b>\$0</b>		<b>\$426,488</b>	
Program FTE	0	0	1.25	2.25
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$954	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$954</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #80026 - Children and Teen Svcs Coordination** **Version 2/01/2005 s**

**Priority:** Vibrant Communities **Lead Agency:** Library  
**Program Offer Type:** Support **Program Contact:** Ellen Fader  
**Related Programs:** 80004 , 80015  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Children and Teen Services Coordination trains all staff to work with children birth-age 17; offers reading promotion programs; and sets overall direction for services to this age group & their adult caregivers. The office plans systemwide services; develops & evaluates programs; oversees development & education for staff; supervises & administers the budget for youth outreach staff (Ready to Learn & Tools for School Success); advocates in the community for increased use of libraries by children & teens and their parents & caregivers; and explores & engages in community partnerships to increase youth library use, support other organizations' literacy objectives, and improve reading scores.

**Program Description**

Children and Teen Services Coordination is provided systemwide through four main elements: staff training; youth reading promotions, including Library card campaigns; coordination, partnerships & advocacy; and program development & evaluation.

**Program Justification**

Youth and Teen Services Coordination links to the Vibrant Communities priority in Central Library Readers' Services, and N & NE, East & Mid-County, SE, & Westside Neighborhood Libraries. It supports opportunities for children & teens to improve & enjoy life by promoting lifelong learning; focusing on literacy; and providing a variety of out-of-school opportunities. It is also strongly aligned with the Education priority. Participation in Library reading promotion programs, such as storytimes and Summer Reading, encourage children to spend significant amounts of time with books & using the Library, which are first steps to reading success for children entering kindergarten and students taking standardized tests. It links to the Poverty Framework by advocating for early literacy as the most cost-effective means to gaining the literacy skills needed to be competitive in today's economy.

**Performance Measures**

Oversee nine staff & volunteer trainings for 165 staff & volunteers to improve capacity to work productively with children & teens and their caregivers. 65% of County children & teens will have Library cards. 55% of card-holding children & teens will use their Library cards. Offer 20 reading promotion programs for children & teens serving 5,000 children & teens.

**Summary of last year's program results and this year's expected results**

FY04: Nine staff trainings were attended by 166 staff & volunteers; 63% of county children & teens have Library cards; 56% of card-holding children & teens used their library cards; 18 reading promotion programs for 3,500 children & teens. FY05: results expected to be consistent.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$74,073	\$148,569
Contracts	\$0	\$0	\$2,994	\$6,006
Materials & Supplies	\$0	\$0	\$13,641	\$27,359
Internal Services	\$0	\$0	\$1,662	\$3,333
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$92,370</b>	<b>\$185,267</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$92,370</b>	<b>\$185,267</b>
Program Total:	<b>\$0</b>		<b>\$277,637</b>	
Program FTE	0	0	0.75	1.25
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$619	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$619</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

None.

**Program #90005 - Animal Services - Client Services****Version 2/01/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Community Services  
**Program Offer Type:** Support      **Program Contact:** Mike Oswald  
**Related Programs:** 90003 , 90004

**Frameworks:****Executive Summary**

Client Services provides customer phone and counter service support for the Shelter and Field Services programs. Support includes assisting the public on the phones and customers visiting the shelter; coordinate and supervise volunteers that assist Shelter Services staff; and process \$1.0 million in licensing and program revenue transactions.

**Program Description**

Customer phone service provides information, assistance and referral for 50,000 annual phone calls from the public for Shelter and Field Services. Customer phone lines are staffed Monday thru Friday providing 31 hours of service each week. Front counter service assists the 90,000 walk-in customers that visit the shelter each year with all transactions for animal intake, animal adoptions, lost and found reports, owners reclaiming animals, pet licensing, and general information and referral. The shelter is open to the public Tuesday thru Sunday providing 45 hours of service each week. Support staff process all pet licenses and animal facility licenses which serves as rabies prevention, and an animal identification to assist the return of animals to their owners. Support services includes license sales and renewals through the mail, process sales by business license vendors in the community, on-line sales, and database entry. The Volunteer Program provides recruitment, selection, training and supervision for citizens and organizations to assist in the delivery of services. Volunteers assist with animal care, foster shelter animals, and participate in adoption outreach and community events.

**Program Justification**

Client Services provides operational support to Field Services and Shelter Services. The program effectively supports the strategies outlined in the Vibrant Community priority's strategy map that protect human health and promote a healthy, safe community and aligns with the principles of promoting access to services. Volunteers donated 12,000 hours of service in FY04.

**Performance Measures**

1. Processing Pet Licenses. Goal: 90% processed within 14 days. 2. Volunteer hours: full-time employee equivalent. 3. Average time callers are on hold before getting service.

**Summary of last year's program results and this year's expected results**

In FY04, 52,000 Pet Licenses were issued. 50,000 phone calls for service. 90,000 visitors to the shelter to conduct business. 12,000 hours donated by volunteers, equaling 5.7 full-time employee equivalent. Action Plan for FY06:  
1. Monitor and collect 70% of all outstanding fines by June 2006. 2. Reduce by 25% the time callers are waiting on hold by September 2006. 3. Implement methods to collect and report on license processing time by August 2005.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control. Includes requirements to report animal bites; Impoundment, quarantine, and disposition requirements; Innoculation against rabies requirements; Records requirements; and requirement for all fees to go to the County dog control fund.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$861,090	\$0
Contracts	\$0	\$0	\$23,500	\$0
Materials & Supplies	\$0	\$0	\$55,850	\$0
Internal Services	\$0	\$0	\$78,907	\$0
Cash Transfer	\$0	\$0	\$0	\$705,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,019,347</b>	<b>\$705,000</b>
Administration	0	0	\$20,337	\$0
Program Support	0	0	\$7,526	\$22,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$27,863</b>	<b>\$22,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,047,210</b>	<b>\$727,000</b>
Program Total:	<b>\$0</b>		<b>\$1,774,210</b>	
Program FTE	0	0	13.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$705,000
Other / Miscellaneous	\$0	\$0	\$705,000	\$0
Program Revenue for Admin	0	0	\$172	\$22,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$705,172</b>	<b>\$727,000</b>

**Explanation of Revenues**

Dog License revenue: 25,926 licenses issued x \$22.95/avg license = \$595,000. Cat License revenue: 12,651 licenses issued x \$8.30/avg license = \$105,000. Facility License revenue: 50 licenses issued x \$100/avg license = \$5,000. Total License revenue estimate for FY06 = \$705,000. Animal Adoption revenue: 2,000 adoptions x \$36/avg adoption = \$72,000. Animal Fee revenue: 2,100 animals returned to owner x \$72/avg = \$151,200.

**Significant Program Changes**

The number of cats entering the shelter in FY05 is projected to exceed 6,000 cats, an 88% increase over FY01. This increase has driven demands for temporary employees, veterinary services and supplies, and impacts our ability to maintain a clean, comfortable, safe and healthy shelter environment

**Program #90011 - Land Use and Transportation Budget & Operations Support****Version**  
**2/01/2005 s****Priority:** Accountability **Lead Agency:** Community Services**Program Offer Type:** Support **Program Contact:** Tom Hansell**Related Programs:** 90002 , 90007 , 90009 , 90012 , 90014 , 90015 , 90016 , 90017 ,**Frameworks:****Executive Summary**

The Budget and Operations Support unit offers administrative support, including budget, records management, payroll, accounts receivable and payable, safety, word processing, reception, financial reporting and analysis to all program areas within the Department of Community Services.

**Program Description**

This work unit supports the operations of Animal Services, Elections, Emergency Management, Housing, Right of Way, Survey, Transportation Engineering and Planning, Bridges and Land Use Planning. The areas of support include Records Management, Contract Administration, Grant Management, Cost Accounting, Accounts Payables and Receivables for warehouse operations, provides Human Resources support in the area of payroll and personnel maintenance, prepare legal records for litigation, in addition to the reception and clerical functions typically associated with these positions.

**Program Justification**

The work that this unit does is essential to the day to day operations of the various programs which we support. This work group provides interpretations of County Policy and procedure through its administrative and fiscal services to allow other program areas to focus on program delivery more efficiently.

**Performance Measures**

Our performance measures are embedded in the Community Services Programs that we support. Our annual survey of our customers allows us to adjust our practices and meet the demands of the programs.

**Summary of last year's program results and this year's expected results**

Aligned our services to the Shared Services model prior to the July 1, 2004 launch of that program; implement the Fixed Asset module in SAP; developed the comprehensive web based resource tool for Measure 37 claims; administered the regional State Home Land Security Program grant for cities and agencies within the metropolitan area; restructured the LUT records program to meet service delivery expectations of numerous customers; involvement in the development of the County's Priority Based Budget Process.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 294 – County and Municipal Financial Administration rules and Regulations; ORS 366.739 – 774 - State Highways and State Highway Fund Allocations to Counties and Cities; ORS 368.051 - County Roads

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$159,998	\$771,762
Contracts	\$0	\$0	\$0	\$55,000
Materials & Supplies	\$0	\$0	\$0	\$77,600
Internal Services	\$0	\$0	\$7,155	\$297,390
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$167,153</b>	<b>\$1,201,752</b>
Administration	0	0	\$21,500	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$21,500</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$188,653</b>	<b>\$1,201,752</b>
Program Total:	<b>\$0</b>		<b>\$1,390,405</b>	
Program FTE	0	0	2.45	10.55
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$7,537	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$187,500
Intergovernmental	\$0	\$0	\$0	\$973,408
Other / Miscellaneous	\$0	\$0	\$0	\$40,844
Program Revenue for Admin	0	0	\$7,537	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,074</b>	<b>\$1,201,752</b>

**Explanation of Revenues**

See Community Services Program offers

**Significant Program Changes**

In the FY 2005 Budget we separated the Fiscal Unit from the Administrative Support Unit using the Shared Services Model. After several months it was determined that the fiscal unit would better serve their customers by leaving the County Business Services group and return to the LUT Budget and Operations Support Unit. The Program offer reflects this return to the previous organizational structure. Staff's reimbursement cost from Business Services was absent in the FY05 budget and will be restored in the FY06 budget.



# **Fund Level Programs**

---

Note that internal service programs and central administrative programs will be ranked and are shown in one of the priority areas. The fund level program offers reflect the accounting for fund level revenues, such as property taxes.

# PROGRAM OFFER SUMMARY - Fund Level Programs

Agcy Name	Program Code	Program Name	Program Type	General Fund	Other Funds	FTE
OVER	95000	Contingency & Reserves	Revenue/Fund Level	13,642,349	13,008,000	0.00
OVER	95001	General Fund Revenues	Revenue/Fund Level	0	0	0.00



Welcome

1.0.3.0 - Produ

**Fund Level Programs**

Code	Name	
95000	Contingency & Reserves	
95001	General Fund Revenues	

[Return to Main Menu](#)

**Program #95000 - Contingency & Reserves****Version 2/01/2005 s**

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	Overall County
<b>Program Offer Type:</b>	Revenue/Fund	<b>Program Contact:</b>	Mark Campbell
<b>Related Programs:</b>	95001		

**Frameworks:****Executive Summary**

This program offer budgets the General Fund contingency and reserve. It also budgets for the separate General Reserve Fund. The contingency account is established to provide for unforeseen costs that may arise during the year. Reserves are established in accordance with Financial & Budget policies.

**Program Description**

The General Fund supports County programs across all priority areas. It is often necessary to provide additional resources to programs during the year. The contingency account is not an expenditure, per se, but it is a source of funding that the Board of County Commissioners (BCC) may approve for transfer to department budgets. Generally, contingency transfers are limited to situations outlined in the County's Financial & Budget Policies.

An appropriate level of reserves helps the County maintain a favorable bond rating. Two general reserve accounts have been established and are dictated by the County's Financial & Budget Policies. The reserves budgeted here represent full funding of the two 5% reserves described in those policies.

**Program Justification**

Reserves and contingency accounts reflect prudent financial management of county resources. The reserve has been established at 10% - a level that Moody's Investor Services uses as a benchmark. The goal in developing the reserve policy was to shield the County from fluctuations in revenues available to fund ongoing programs. The policy reflects the Accountability priority because it clearly articulates the conditions under which reserves will be used and outlines a process for replenishing them should they fall below the goal.

As noted above the contingency cannot be accessed unless the BCC takes affirmative action to transfer it. Conditions under which the contingency can be used are limited, in most cases, to one-time-only expenditures. In this sense the contingency account serves to bolster the accountability factor related to financial management because departments must justify the reason for requesting the transfer.

**Performance Measures**

County reserves are funded at a level to maintain the County's Moody's General Obligation Bond rating of Aa1.

**Summary of last year's program results and this year's expected results**

The General Fund reserve is budgeted at \$11.6 million in FY05. At that level it is very near the goal established in the Financial & Budget Policies. It is estimated that \$400-450,000 will need to be added annually to the reserve over the current forecast period in order to fully meet the 5% General Fund reserve target. The General Reserve Fund is budgeted at \$11.7 million in FY05. At that level it is very near the goal established in the Financial & Budget Policies. The County has maintained Aa1 bond rating despite several consecutive budget reduction cycles.



**Program Mandate: 4 Program and Funding Level Choice**

Reserves are established by the County's Financial & Budget Policies. They are not mandated although the target funding level is outlined in the policy. The contingency account is not mandated. Contingencies are authorized by ORS 294.352 but the level of funding is completely discretionary.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Cash Transfer	\$0	\$0	\$642,349	\$0
Unappropriated & Contingency	\$0	\$0	\$13,000,000	\$13,008,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$13,642,349</b>	<b>\$13,008,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$13,642,349</b>	<b>\$13,008,000</b>
Program Total:	<b>\$0</b>		<b>\$26,650,349</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$150,000
Other / Miscellaneous	\$0	\$0	\$0	\$12,858,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,008,000</b>

**Explanation of Revenues**

General Reserve Fund accumulated balance (\$11.7 million), interest earnings, and revenue from property leases and sales (total of \$1,300,000).

**Significant Program Changes**

In FY06 this program offer budgets a Cash Transfer to the Mail & Distribution Fund. This transfer is necessary to account for the value of inventory maintained by Central Stores. This is a technical matter that results from the reorganization of the Materials Management function in FY05. Previously, this amount was held as part of the overall General Fund reserve. The FY05 contingency account included approximately \$4.2 million to provide for wage settlements that were not known at the time the budget was adopted. It also included \$1.3 million in program setasides outlined in Board Budget Notes. General Reserve Fund includes the payoff of the Ford Building that is currently being paid under contract.

**Program #95001 - General Fund Revenues****Version 2/01/2005 s**

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	Overall County
<b>Program Offer Type:</b>	Revenue/Fund	<b>Program Contact:</b>	Mark Campbell
<b>Related Programs:</b>	95000		

**Frameworks:****Executive Summary**

This program offer budgets the countywide, or "corporate", revenues that make up the General Fund. The General Fund is the primary source of discretionary revenue that supports County programs across all priority areas.

**Program Description**

In FY06, General Fund revenues are estimated to total slightly more than \$410 million. That amount includes the County's temporary local income tax (ITAX) and, at \$126.5 million, it is the second largest source of revenue in the General Fund.

The revenues budgeted in this program offer represent approximately 94% of the total General Fund. The primary revenue sources are Property Tax, ITAX, Business Income Tax (BIT), and Motor Vehicle Rental Tax. The remaining General Fund revenues are budgeted within departmental program offers.

**Program Justification**

This program offer links to the Accountability priority. Accurate revenue forecasting is crucial to the development of long-range financial plans. It is the goal of the Budget Office to produce revenue estimates that fall within a range of (+/-) 2% of actual collections. The assumptions used to develop revenue forecasts should be clearly articulated to, and understood by, all decision makers in the budget process.

The County's Financial & Budget Policies outline the forecast process. There are six goals that are achieved through the development of a five-year financial forecast. Goal # 6 states - "to provide an accountable form of government to the citizens of Multnomah County."

**Performance Measures**

It is the goal of the Budget Office to produce revenue estimates that fall within a range of (+/-) 2% of actual collections.

**Summary of last year's program results and this year's expected results**

FY04 actual revenues were within 1.2% of forecast. FY05 revenues following a review of first quarter receipts are estimated to be 1.5% higher than budgeted. FY06 revenues have been estimated to increase modestly - about 2.6% higher than the revised forecast for FY05.

**Program Mandate: 4 Program and Funding Level Choice**

As the name implies, General Fund revenues are available for general use. There are no mandates that apply to the allocation of these revenue sources.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$0</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$942,855	\$0
Intergovernmental	\$0	\$0	\$7,212,738	\$0
Taxes	\$0	\$0	\$356,248,457	\$0
Other / Miscellaneous	\$0	\$0	\$23,139,190	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$387,543,240</b>	<b>\$0</b>

**Explanation of Revenues**

There are a handful of revenues that make up the bulk of the General Fund. These include (in order of size) - Property Tax, ITAX, BIT, Motor Vehicle Rental Tax, Video Lottery proceeds, and other state shared revenues. The Property Tax is the single largest source of revenue in the General Fund. It is governed by state statute and it's growth is limited by two constitutional measures which have been approved by the Oregon electorate. An explanation of the limitations imposed by Measure 5 and Measures 47/50 can be found in the Appendix section of the budget document. The fiscal parameters approved by the Board of County Commissioners for the sunset of the ITAX outline General Fund revenue that is expected to be available in FY06 and FY07. A more complete discussion of the forecast assumptions can be found on the Budget Office's website.

**Significant Program Changes**

Property Tax revenues are estimated to increase by \$5.4 million over the revised FY05 forecast. This reflects an assumption that overall assessed value will grow by 3.25%, generating a net increase of just less than 3% in Property Tax revenue. All other revenue sources have been forecast to grow moderately or stay flat. This reflects the Budget Office's cautious optimism that local economic conditions will gradually improve over the next year.



# **FY06 Department Letters of Transmittal**

These letters accompanied the FY06 Program Offers.

## **Department Letters of Transmittal**

- **DBCS** – Department of Business and Community Services
  - **CBS** - County Business Services
  - **CS** - Community Services
  - **FBAT** - Finance Budget and Tax
- **DA** – District Attorney
- **DCHS** – Department of Community & Health Services
- **DCJ** - Department of Community Justice
- **DSCP** – Department of School & Community Partnerships
- **Health** – Multnomah County Health Department
- **Library** - Multnomah County Library
- **MCSO** – Multnomah County Sheriff's Office
- **Non-Departmental**
  - **Chair** – Multnomah County Chair Diane Linn
  - **District 1** – Commissioner Maria Rojo de Steffey
  - **District 2** – Commissioner Serena Cruz
  - **District 3** – Commissioner Lisa Naito
  - **District 4** – Commissioner Lonnie Roberts
  - **Auditor** – Multnomah County Auditor, Suzanne Flynn
  - **CCFC** – Commission on Children, Families & Community
  - **CIC** – Citizen Involvement Committee
  - **County Attorney** – Office of Multnomah County Attorney
  - **LPSCC** – Public Safety Coordinating Council
  - **PAO** - Public Affairs Office
  - **SIP** - Strategic Investment Program
  - **TSCC** – Multnomah County Tax Supervising & Conservation Commission

**DBCS**

**County Business Services (CBS)**

---

**FY06 Department Letters of  
Transmittal**



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF BUSINESS  
AND COMMUNITY SERVICES  
  
COUNTY BUSINESS SERVICES

MULTNOMAH BUILDING  
501 SE HAWTHORNE BLVD, 4<sup>th</sup> FLOOR  
PO BOX 14700  
PORTLAND OR 97293-0700

PHONE (503) 988-5000  
FAX (503) 988-3048  
TDD (503) 988-5170

February 1, 2005

Diane Linn, Chair  
Multnomah County Commission  
501 SE Hawthorne Boulevard  
Portland, Oregon

Dear Chair Linn,

With this memo I am transmitting the program offers for County Business Services (CBS). The services contained in the Offers represent a Current Service Level budget. This reflects the internal service rates published in December. We anticipate reducing the CBS budget based on the final set of services included in your Executive Budget Proposal. The great majority of CBS's program offers support the County's Accountability priority goals.

In their deliberations, the Accountability Outcome Team discussed accountability on at least two levels: accountability to the community of county residents; and accountability to each other as members of this service organization. As a support service organization, CBS is an enabler of the County's mission to the community. We enable the acquisition of the human and material resources necessary to do the public's work. We provide the workplace supports and information systems that enable residents to reach us and for us to meet their needs. We are accountable to direct service providers for everything from their heat and dial tones to their paychecks and interactions with co-workers.

Although we don't provide direct services, we are still accountable to the broader community. The public expects us to be wise stewards of their funds, getting the best from all their assets whether they are buildings, cars, information systems, or, most importantly, the people that make up this organization. We are responsible for ensuring fair and competitive purchasing of goods and services and equal opportunity for employment and career advancement. CBS' mission is founded on accountability.

CBS' accountability is, by necessity, shared with all other members of the County organization. CBS employees embody a high degree of professional knowledge about purchasing, compensation, workforce development and management, building systems, information and communication systems. However, these tools need to be applied in a service setting, the needs of which are defined by employees and managers in direct service departments. When we face decisions to spend our increasingly scarce resources, CBS is accountable to bring our professional expertise to the search for the best solution to the problem; departments are accountable for choosing the solution that best meets their needs within the policies and standards adopted by the organization and community. A significant challenge is ensuring that the policies and standards that are the basis for accountability are owned by the broader organization, not just CBS.

## **CBS Supports Accountability Strategies**

The following is a quick summary of how CBS' program offers specifically address the strategies identified by the Accountability Outcome Team.

- **Increase community's understanding of and involvement in the County's programs and decision-making.**

While most CBS programs are designed for internal customers, a new program offer, "Cost Effective Solutions" support the collection and reporting of county-wide performance data for decision-making. The resulting information would be available to the public to education about County programs and performance.

- **Manage assets and service delivery costs effectively.**

The majority of CBS programs support this strategy. Facilities, IT and FREDS are pursuing strategies to match asset capacity with need through the Facilities Disposition Plan and IT Portfolio Management and our efforts to increase revenue from our fleet, electronics and procurement/distribution capacities by providing service to other agencies. We seek to leverage existing assets in buildings, business applications like SAP, and we actively manage the County's fleet vehicles. The action plan described below highlights several activities that seek to reduce the total cost of support services.

- **Strengthen County workforce competencies and the environment needed to achieve results.**

This strategy area is covered in Human Resources services. The Workforce Development & Employment offer specifically addresses our strategy to attract diverse, high-quality employees. The County has eliminated its central capacity for training and development in the past three years. This is a significant gap as described in the Risks/Issues section of this memo. We would welcome the opportunity to discuss a new offer in this area. At this time there is a limited proposal, "Diversity – Cultural Competence" that includes funds for leadership evaluations, organizational assessment and training in conjunction with the implementation of the Cultural Competency Framework.

- **Evaluate and streamline regulatory compliance efforts and internal processes.**

As described in the action plan below, we will be pursuing process improvements in all CBS divisions. The CBS Director's Office has very limited capacity to support process improvement. Currently the position is dedicated to improvements in Finance Operations where efficiencies have been captured to manage with reduced staffing.

- **Provide reliable information for decision-making, improving results, and reporting results.**

In addition to the offer described under the first strategy, the CBS Director's Office is responsible for monthly reporting of CBS' performance which is posted on the MINT. We have developed Activity-Based Cost models for all service areas which have been used to develop rates and provide information to departments about costs and services. For the broader organization, Information Technology supports a wide range of applications used to capture and report information for decision-making.



CBS program offers also support **Vibrant Communities** Priorities

**Bus Pass Program:** The Bus Pass program encourages the use of public transportation and, thus reduces the impact of employee travel on the environment.

**Sustainability Program:** The goals of the Sustainability program offer are to promote community livability and a healthy ecological system. It supports this priority by developing and implementing sustainable practices, physical activity, and citizen engagement – all geared towards creating a healthy environment. This program offer also supports the Accountability outcome as it deals directly with the consumption of resources and waste streams created by County operations. Minimizing both resource consumption and waste ensures the overall cost of the County is kept to the lowest possible levels.

## **County Business Services' Long-Range Goals and Strategies**

County Business Services (CBS) exists to ensure that the best possible support is provided to County programs at the least cost to the organization. By bringing all support services together within one organization we can create common approaches to leading and managing service delivery and the annual and long-term costs associated with Information Technology, Facilities and Property Management, Finance Operations, Human Resources, and Fleet, Records, Electronics, Distribution and Stores. Because CBS enables the delivery of services to citizens, the balance between cost and capacity to deliver must be explored and tested regularly. CBS adds value by:

- Actively pursuing cost reduction and improved use of County assets through process improvement and demand management strategies.
- Providing common tools and approaches to service definition, relationship management, service costing, budgeting and cost allocation, performance measurement and reporting.
- Supporting a governance structure that provides long-term strategic direction and annual guidance on service levels and budget development.

In order to realize this value, CBS has four strategic objectives:

1. **Actively manage business services to create a reasonable balance between cost and service levels** – the majority of the costs for CBS are associated with fixed assets such as buildings, technology infrastructure and employee benefits. These investments grow and decline in multi-year increments and require a county-wide perspective to effectively manage.
2. **Understand our customers' business needs and ensure services meet expectations** – When a county employee needs service from CBS they want to get to the right person and have their issue understood and addressed. To add value we must apply our business knowledge to meet their specific needs.
3. **Define and simplify key processes and actively manage service performance** – Over the years the County has realized significant savings from consolidating business services such as Fleet, Facilities, and more recently, Information Technology. Consolidations eliminate duplication of equipment, facilities and jobs. In addition, focused management responsibility helps in the effort to standardize and streamline business processes. In order to balance this centralized control, agreements are needed to clarify department expectations and responsibilities on both sides of the relationship. Measures are needed to track performance and customer satisfaction. Accountability requires active management of service performance.
4. **Develop a common service culture built on learning, innovation, inclusion and respect** – It will only be through the investment of employees' hard work and creativity that we will be able to meet the challenges of presented by our fiscal and service environment. Employees must be involved and engaged in re-creating CBS to ensure the environment is healthy as well as productive. We must clarify our values concerning

public service, customer service and our commitment to creating a work environment that is inclusive and developmental.

## Background

The past 18 months has been a time of significant change for County Business Services. The FY04 saw the initiation of CBS and the quest for the County's version of a "shared services" organization. The design phase that took place during that spring produced a concept of an organization that:

- Actively managed the full costs of all support services to ensure the best value at the lowest cost.
- Engaged and supported departments in managing their demand for support services.
- Held internal services accountable for cost and service with Service Level Agreements, performance reporting, and Account Managers to manage service performance and customer relationships.

By the end of the fiscal year the concept had evolved and been modified in many ways. The table below summarizes the major changes from the model originally proposed.

Element	Proposed	Current	Result
<b>Structure</b>	Independent department	Organized within DBCS	FBAT, CBS and CS all have separate management structures.
<b>Governance</b>	Executive Committee meeting 2X month.	Executive Committee and Administrative Service Managers (ASMs). Exec Comm meets weekly and provides on strategic direction. ASMs meet 2X/mo and provide direction on budget, cost allocation, operating policies, etc.	Enabled establishment of FY05 rates for all services. Exec Comm adjusted scope of FinOps implm. ASMs reviewed budget and allocation methods for FY06 rates. ASMs & Execs enabled development of Facilities Disposition Plan.
<b>Customer Support</b>	Account Managers provide integrated service support and issue management for Public Safety, Health and Human Services; and, General Government	Customer and issue support provided within each division. IT has Sr. Mgrs for service areas. HR has department HR mgrs. FPM has one Customer Svc mgr. FREDs and FinOps division directors support.	More defuse customer focus. No single contact to coordinate cross division issues.
<b>Service Performance Management</b>	Support for service costing, SLA's, performance metrics, process improvement; communications	Same service scope, reduced resources.	Cost models established. Draft Master Service Agreement and SLAs for FREDs waiting review. Taking Stock report prepared and reported monthly.
<b>Service Access</b>	Development of integrated customer contact through call center and on-line self-help.	Call centers in IT and FPM. IT & FPM have on-line work orders. Integration requires resources.	Limited progress.

In April, 2004, a team from Accenture Consulting provided a pro bono assessment of our change effort. The team spent two days on site and interviewed over 30 people, from department directors to union leaders. Their observations and recommendations, delivered before their departure and in a report received in June, have been the basis for our work in the succeeding months.

Recommendations	Actions
1. Establish a clearly defined vision and strategic purpose	<ul style="list-style-type: none"> <li>• Clarified our Value statement</li> <li>• Prepared Annual Plan</li> </ul>
2. Re-evaluate the scope to make sure it is right and supported.	<ul style="list-style-type: none"> <li>• In May, the Exec Committee determined that there were no concerns about the scope for Facilities, IT and FREDS. They reviewed Finance Operations in June and agreed to proceed with AP implementation. Contracts/Procurement and non-medical AR will follow. Responsibility for Grants and medical AR were returned to departments. In August the Exec Committee reviewed HR. The Committee maintained the commitment to the current scope of effort in HR.</li> </ul>
3. Establish a governance structure that enables shared commitment, responsibility and collaboration between customer and provider	<ul style="list-style-type: none"> <li>• Exec Committee now meeting weekly vs 2x monthly. Execs reviewed FinOps &amp; HR to change scope and pace.</li> <li>• Charter for ASMs established. ASMs recommending rate/charge methodology, CBS budget, policies, etc.</li> </ul>
4. Develop a plan that reflects the vision, set realistic expectations, and manage to it.	<ul style="list-style-type: none"> <li>• Facilities &amp; IT working on strategy plans. FinOps, HR, FREDS prepared annual action plans.</li> </ul>
5. Establish the required foundation: process, organization, and technology and then implement a service management framework that ensures the model is sustained.	<ul style="list-style-type: none"> <li>• FinOps &amp; HR in gradual process to define service processes, organization, &amp; service mgmt framework. FREDS has drafted SLA's &amp; performance measures, Facilities and IT to follow. Taking Stock report updated monthly, posted to MINT, shared w/Execs quarterly.</li> </ul>
6. Manage the change...communicate, communicate, communicate.	<ul style="list-style-type: none"> <li>• More frequent meetings increase communication opportunities</li> <li>• Continue to provide monthly Updates, quarterly Newsletters, regular Director's messages.</li> </ul>

The Accenture visit provided an excellent opportunity to take stock and check our expectations. Most organizations implementing this business model make significant initial investments in technology, facilities and training. The County's financial condition has not allowed this level of investment. This has resulted in CBS taking on the appearance of a more traditional support services department. Whether we can implement accountability measures such as SLAs and increased performance reporting and take advantage of increased economies of scale will depend on available resources and broader organizational priorities.

At its core, CBS provides a platform for addressing questions about how the County consumes support services. By monitoring work volumes, consumption patterns and customer concerns, we can reflect back to the ASMs and Executive Committee issues, which if addressed, will reduce costs in the short and long terms. We can also flag trends which may suggest cost reductions may be placing the County at greater risk than desirable.

## **Major Plans and Initiatives**

The following is a summary of our major plans and initiatives. These plans anticipate the loss of ITAX revenue and the resulting need to reduce costs wherever possible.

### **Objective 1: Actively manage Business Services to create a reasonable balance between cost and service level**

#### **Strategy 1: *Reduce the long-term costs of County assets***

##### **Actions:**

1. Develop and Implement a 2-year Facilities Disposition Plan (Facilities)
2. Develop and adopt a Facilities Master Plan. (Facilities)
3. Develop & implement Portfolio Management approach for IT investments. (IT)
4. Increase Fleet and Stores business with outside agencies. (FREDS)

#### **Strategy 2: *Enable departments to make major decisions about CBS' budget***

##### **Actions:**

1. Develop budget, rates & charges with active direction from depts. (Dir. Off.)
2. Support ASM review of rates and allocation methodology. (Dir. Off.)
3. Establish benchmarks for CBS costs, historical trends and changes (Dir. Off.)

### **Objective 2: Understand our customer's business needs and ensure services meet expectations.**

#### **Strategy 1: *Meet departments' specific business needs***

##### **Actions:**

1. Develop and implement a strategy to achieve substantial compliance with escalating building & occupancy requirements. (Facilities)
2. Obtain site acquisition approval for a new downtown courthouse & an East County court facility. (Facilities)
3. Deliver on key projects (SWIS, ILS, CMS, HIPAA) (IT)
4. Coordinate development of SLAs for CBS. (Dir. Off.)
5. Integrate customer satisfaction tools and information. (Dir. Off)

### **Objective 3: Define, simplify and measure key processes to improve efficiency and effectiveness.**

#### **Strategy 1: *Simplify and standardize business processes wherever possible.***

##### **Actions:**

1. Implement AP improvements (Finance Ops)
2. Standardize IT's project management processes (IT)
3. Develop a fast reliable and cost-effective system for managing moves/adds/changes that integrates Facilities & IT responsibilities (Facilities/IT)
4. Complete the streamlining of the work order process (Facilities)

#### **Strategy 2: *Integrate operations to increase volume with existing resources***

##### **Actions:**

1. Develop & implement integration plans for Contracts & Procurement (Finance Ops)
2. Develop & implement integration plans for HR maintaining & leave management (HR)
3. Integrate Materials Management & Distribution staff to allow handling higher volumes

- with existing resources (FREDS)
4. Transfer Fleet and Transportation warehousing function into Materiel Management to improve controls. (FREDS)

**Objective 4: Develop a common culture regarding customer service, learning & innovation.**

**Strategy 1:** *Build skills necessary to do the work.*

**Actions:**

1. Support project managers in gaining Certified Project Manager credentials. (Facilities/IT)
2. Implement training for contracts and procurement personnel concerning MWESB programs and services. (Finance Ops)
3. Develop and implement trainings for Human Services contracting. (Finance Ops)
4. Support self-study group for HR professional certification. (HR)
5. Implement Management/Supervisory Training. (HR)

In addition to these actions within CBS, we will be supporting County-wide initiatives in Cultural Competency/Diversity and performance reporting.

**New and Alternative Program Offers**

County Business Services is submitting two new program offers for consideration.

1. **Diversity-Cultural Competency** – The Chair's Diversity Initiative called for the development of a Cultural Competency Framework which is currently under review and will likely be adopted this spring. Implementation of the Framework will require staff support for assessment, training and support to departments and programs. At a recent Board briefing recommendations were heard that included 360 degree evaluations for County leaders, an organization-wide climate assessment and training resources for both leaders and supervisors. The CBS budget includes a new program offer for to address the Cultural Competency implementation, 360 evaluation and climate assessment. It is a "barebones" proposal. Additional resources may need to be identified in the wake of the evaluations and organizational assessment. This program offer directly supports the development of workforce competencies that ensure a culturally safe work environment. It also helps align staff performance and interpersonal relationships with overarching goals, one of which is to develop a culturally competent organization.
2. **Cost Effective Solutions** – The County has embraced Priority-Based Budgeting as the process that will drive strategic thinking and resource allocation for this organization. We are currently in the "building" phase of this process. We are creating both the structure and relationships necessary to link our financial plans to our strategies. The Outcome Areas and program offers include the performance measures that will be used in the future to gauge whether desired outcomes are being achieved and judge whether individual programs are making the contributions desired. This framework creates the need for defining, collecting, reporting and using data to make decisions on both strategic and operations levels. The CBS budget includes a new program offer to support to these data and decision-making needs.

## Issues/Risks

Like all County departments, the major issue facing CBS is available resources. There are signs that as an organization we have cut too far in some areas. Other service areas are at such risk that I will make every attempt to prevent additional reductions in these programs. Two of the most critical issues are:

1. **Training and Development** – The County reduced and then eliminated its county-wide training capacity at the end of FY03. Training is needed for managers and supervisors in the skills and competencies needed for this organization including supervision, labor relations, cultural competency, performance management, purchasing, budget, etc. Training also needs to be developed to implement the Cultural Competency Framework and improve the operations of the Human Services Contracting processes. Training opportunities both improve work processes and provide the skills that prepare employees for advancement. With limited resources for outside training and no resources for internal, the County will find it difficult to attract, develop and retain the workforce it desires. Lack of adequate training resources will weaken workforce competencies and the environment needed to achieve quality results. Insufficient training on workplace policies and procedures could also put the County at financial risk, further compromising our organization's ability to keep itself accountable.
2. **Contracts and Procurement** – Contracts and Procurement have been impacted by turnover in both leadership roles and line support in department groups. In addition, this team is implementing new procurement rules and is the lead on the Business Opportunities portion of the Chair's Diversity Initiative. While the team has a plan for managing the work, their situation must be closely monitored.

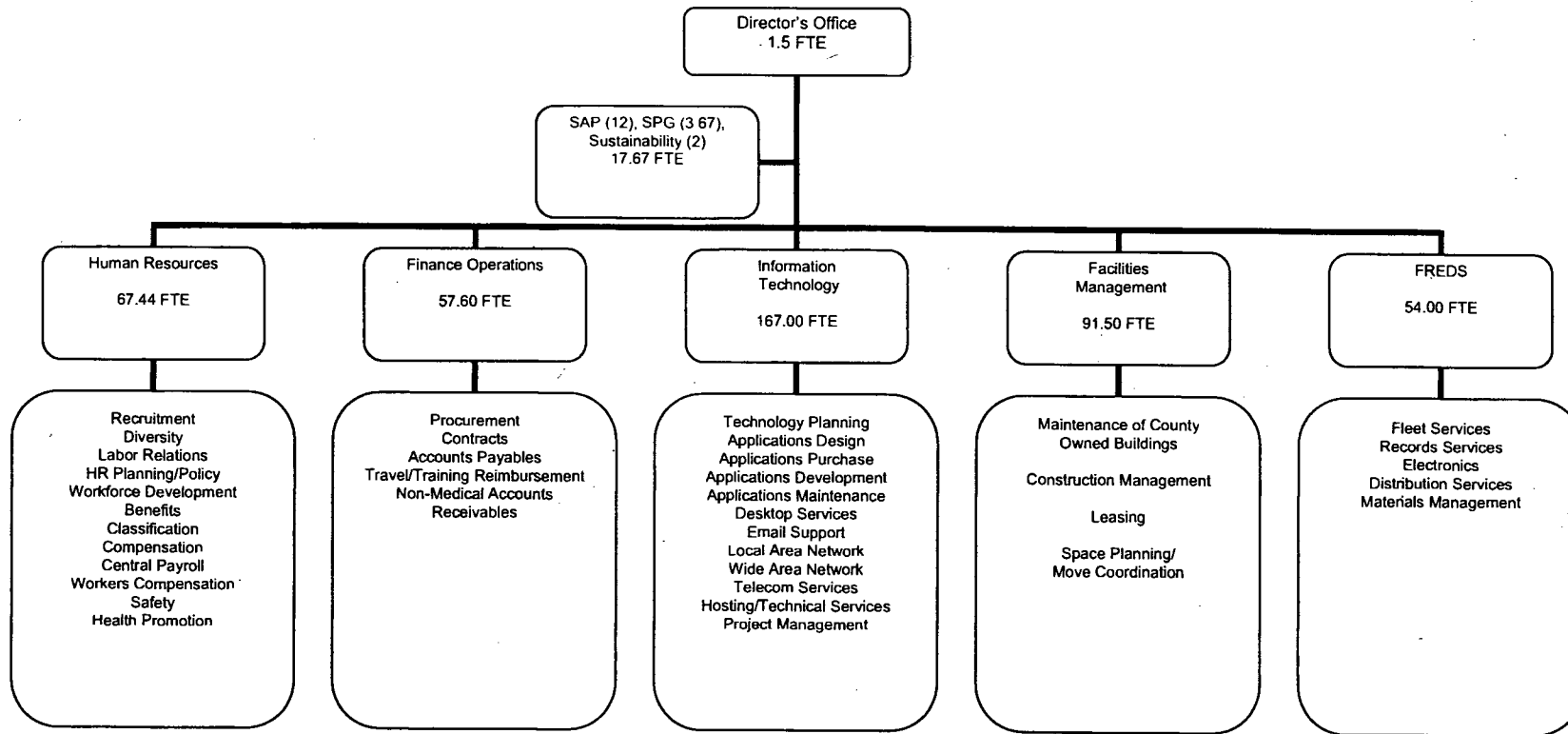
In addition to the risks, there are two areas where investment in technology would assist service delivery. CBS will be working with IT and the Executive Management Team to develop and review business cases to determine if the funds should be invested.

1. **Employee Self Service** – SAP has the capability to allow a variety of employee-based transactions to be initiated and completed by the employee. These include on-line time entry, personal data changes, benefit changes, leave balance inquiries, etc. Implementation of ESS requires both consultant and training support.
2. **Human Resources Information System** – Managing the county workforce requires that information be easily accessible to both HR professionals and managers across the organization. While SAP allows easy transactions, reporting can be difficult without specialized tools. A team is currently looking at options for meeting HR's information needs.

## Summary

I believe CBS has made great strides in the past 18 months but there is clearly distance to travel. I look forward to conversations about the County's priorities and how CBS can best support them. CBS has highly dedicated employees who take their stewardship and customer service roles seriously. We are ready to respond to the coming challenges. Thank you for the opportunity to serve.

# Current CBS Organization Chart



**DBCS**

**Community Services (CS)**

---

**FY06 Department Letters of  
Transmittal**





Department of Business and Community Services

---

**MULTNOMAH COUNTY OREGON**

---

Director's Office  
1600 SE 190<sup>th</sup> Ave; Suite 224  
Portland, Oregon 97230  
(503) 988-5000 phone  
(503) 988-3048 fax

## MEMORANDUM

**TO:** Chair Diane Linn

**FROM:** Cecilia Johnson, Community Services-DBCS

**DATE:** February 2, 2005

**SUBJECT:** Budget Transmittal

---

The Community Services (CS) component of the Department of Business and Community Services has such a diversity of programs that it contributes towards the achievement of five of the six priority outcome areas. As a result of the diversity of the service areas assigned to Community Services there is not a singular strategic or long range plan. Animal services and land use and transportation, for example, must respond to differing policies, stakeholders and challenges and therefore have quite different visions, short and long term goals. Submitted for funding consideration are the following service area program offerings by Priority group:

**Thriving Economy**

Road engineering and maintenance  
Bridge engineering and maintenance  
Transportation planning  
Transportation capital improvement program for FY 2006.

**Vibrant Communities**

Animal Services,  
Land use planning  
Tax Title  
Water quality

**Accountability**

Elections

Survey

Budget and operations support

CS Director's office

**Safety**

Emergency Management

**Basic Living Needs**

Housing

The mission of Community Services is to ensure the safety of citizens and animals, to preserve and maintain the County's transportation infrastructure and Willamette River Bridges, and, to enhance the quality of life.

The priority to which well over a quarter of department resources and staff contribute is that of assuring the outcome of a Thriving Economy. Essential to a strong business and economic environment is the regional physical infrastructure, as in roads and bridges, and the design and construction of capital projects and improvements to extend and support the transportation system.

Community Services maintains over 350 miles of center lane arterials and roads from the Eastern portion of the County to the West Hills. In addition the maintenance of six Willamette River bridges as well as 24 other bridge structures in the region is the responsibility of the bridge programs. Plans and projects to increase safe paths for bicycle and pedestrian traffic are also included in our transportation capital program .

Funding to maintain the transportation system is derived from Road Fund revenues which are comprised of gas tax and the vehicle registration fee. While Road fund revenues are not likely to experience a significant increase in their current configuration, the demand for revenues continues to pose a challenge to our ability to maintain this multimillion dollar asset we call County infrastructure.

The primary goal of the Department related to the Thriving Economy priority and outcome area during FY 06 is to increase revenues available to the County for capital repairs to enhance the pavement condition index (PCI), and to provide match funds for the repair and/or construction of the Sellwood bridge. Dedicating revenues to these efforts does, in fact, have a major impact on our ability to support the freight delivery, private and public transit needs so essential to our regional economy. Whether it be the movement of agricultural products from Sauvie Island, allowing a ship carrying cargo to traverse the Willamette River, or overlaying the heavily used truck routes like Marine drive, Multnomah County is at the key provider of service.

Our contributions to assuring a healthy, clean and vibrant community can be seen in the results achieved by our animal services program which will shelter an average daily population of 200 animals, spay/neuter well over 2000 animals and strive to provide neighborhood mediation alternatives for resolving nuisance complaints.

Certainly, land use planning services prescribed by state law are an example of the value of citizen engagement in the preservation and use of our environment. During FY 2006, citizens and the Board of County commissioners will face the challenges of further clarification of Measure 37 as approved by the voters. Preservation of the natural environment as in the Columbia River Gorge management plan, or planning for expansion of the Urban Growth Boundary as in the Springdale area are just two examples of the objectives we will address in FY 06.

Too, the water quality program will continue it's effort to assure that Multnomah County complies with Federal water quality regulations by employing the best practices known to prevent water pollution in our various County operations.

Community Services programs also play an essential role in maintaining a safe community. Aligned with the Public Safety priority is Emergency management which strives to provide a high level of emergency preparedness and planning for County operations and our citizens. In FY 2006 citizens will be engaged in Emergency preparedness training as has been the case for hundreds of citizens in past years. Too, Emergency management became clearly a player at the regional table in the last fiscal year and is looked to for both leadership and grant fund development and management.

A Community Services program which exemplifies the essence of government accountability is Elections. While Multnomah County has the greatest customer demand for registration, voting and passport services of any election operation in the state of Oregon, it also is core to preserving the perception of public trust in County government. The tax title program is a bridge effort between assuring that properties foreclosed for lack of property tax payments are disposed of in a way that is clear, fair and honest and at the same time providing for the basic needs of family's needing housing.

Finally, the Housing program provides basic living needs to many of our most vulnerable client populations as the coordinator of this program leverages streams of revenue, strategies and political support to expand the availability of housing stock within the County.

My staff and I look forward to the opportunity to further describe the plans, expectations and results of these program offerings .

● **DBCS**

**Finance Budget and Tax (FBAT)**

---

**FY06 Department Letters of  
Transmittal**



**Finance, Budget and Tax Office**

**MULTNOMAH COUNTY OREGON**

David Boyer, Chief Financial Officer  
501 SE Hawthorne, Suite 531  
Portland, Oregon 97214  
(503) 988-3903 phone  
(503) 988-3292 fax

To: Diane Linn, Chair  
Karyne Dargan, Budget Manager

From: Dave Boyer, Chief Financial Officer

Date: February 14, 2005

Subject: Finance, Budget and Tax Office - FY 2006 Budget Transmittal Letter

**Background and Contribution to Accountability Priority Results:**

The Finance, Budget and Tax Office (FBAT) is one of the three major Divisions created within the Department of Business and Community Services. FBAT supports the corporate financial and tax functions of the County. The major areas of responsibilities in FBAT are budget, accounting, treasury, property tax valuation & collection, personal income tax (ITAX), business income tax (BIT) and excise tax programs. The organization chart attached includes each FBAT program, FTEs, current service level costs and 4 proposed program offers. FBAT's total current service level budget is \$24,357,773 and includes 161 fte. We are proposing four new program offers totaling \$582,503 with 7 fte. All but one FBAT Program Offers contribute to the Accountability Priority. The Recreational Fund Payment program offer is mandated by a contract with Metro and contributes to the Vibrant Community Priority. FBAT's indicators of success will be measured by the three marquee indicators identified on the Accountability map. These indicators are:

- Perception of trust & confidence
- Satisfaction with service quality, effectiveness and price
- Price of Government.

The FBAT program offers contribute to the factors of Leadership, Financial Management and Results by:

- Maintaining an Aa1 General Obligation Bond rating demonstrates Leadership, Sound Financial Management and Results. A high bond rating reduces the cost of money to the County.
- Receiving an unqualified opinion on its Comprehensive Annual Financial Report demonstrates Leadership, Financial Management and Results. An unqualified opinion reflects an accurate financial picture of the county. The report is provided to the Board and County citizens and informs them that the County is conducting its financial management in a prudent manner.
- Collecting over 90% of taxes due in the year they are assessed. The collection of taxes due from a high percentage of individuals and businesses shows that the County is collecting the taxes in a fair and equitable manner.

- Using the Priority Based Budgeting process engages citizens, the Board and departments in producing a balanced budget that includes services that citizens have requested and reports on the results of performance for each Priority area.
- Earning a return on its investments that is within 50 basis points of the State's Local Government Investment Pool demonstrates Financial Management by investing funds wisely while maintaining a safe investment portfolio.

During FY05 FBAT accomplished the following:

- Played a lead in developing, implementing and supporting the budget priority setting process.
- Developed and maintained information technology to support and streamline the budget process.
- Developed and improved capacity to evaluate programs and systems based on outcome data.
- Received an unqualified opinion on the Fiscal Year Ended June 30, 2004 Comprehensive Annual Financial Report (CAFR)
- Received Certificate of Excellence in Financial Reporting on the CAFR for the 20<sup>th</sup> consecutive year.
- Revised and enhanced County's deferred compensation plan. Investment options are now of a higher quality, an investment policy adopted and expenses to employees are reduced by about \$1.4 million over the next five years.
- Refinanced several bond obligations realizing a present value savings of \$2.1 million.
- Implemented a new ITAX collection system that has collected 90% of the taxes in its first full year of operation.
- The Department of Revenue quoted the County with a cost estimate of \$7 million a year to implement and administer a new ITAX system. The actual administrative cost for the ITAX system in FY04 was \$4.6 million
- Implemented sound loss control/risk prevention measures, and provided effective risk financing techniques for long-term financial stability.
- Continued to work on PERS issues. Statewide rate increases will average about 9.1% while Multnomah County's rate increased by about 4.5%. The reduced rate increase represents about a \$9 million annual savings to the County and is a direct result of the County issuing the PERS Pension Obligation Bonds in December 1999. The Oregon Supreme Court is expected to rule on the 2003 legislative changes in the next few months.
- Implemented scanning equipment in recording to capture document images digitally.
- Completed file of all county tax lot maps and provided to County GIS and Metro for continued GIS development.
- Collected 96.91% of property taxes levied in FY04. For year the years 1995 to 2001 between 97% to 99.4% of the property taxes levied have been collected.
- Investment earnings exceeded the benchmarks outlined in the County's Investment Policy.
- Has analyzed the former Library Association of Portland, Library Retirement Plan and will be implementing an alternative that will provide for equal to or better benefits to plan participants and return about \$480,000 to the Library Fund in FY06.

During FY06 FBAT will be developing its strategic plan to align its goals and objectives to support the Board and all County Departments in achieving the results identified within the six priorities approved by the Board of County Commissioners in the fall of 2004. The long-range

goals of the Finance, Budget and Tax Office can be divided into two basic categories. The first category is to provide Financial and Budget advice and guidance to the Chair, Board and Departments to maintain the fiscal integrity of the County while maximizing funds for programs and meeting the requirements of the law. The second category is to administer the various tax collections of the County. These include property taxes, income taxes and excise taxes that provide a majority of the resources to the County. FBAT continues to work with the Chair, Board and community to strike the best balance between the tax burden and services requested by the community.

The largest programs in FBAT are the Assessment and Taxation (A & T) property tax, recording and marriage/domestic partner license programs. A & T contributes to the Financial Management Factor, Leadership and Results factors in the Accountability Priority. A & T maintains communication with County Leaders, the State Department of Revenue (DOR) and County taxing jurisdictions on issues that may have an impact on them. A & T produces results by assessing, collecting property taxes in a timely and fair manner that is consistent with state law. A & T issues and records marriage/domestic partner licenses in a professional and fair manner. A & T communicates the results of property tax valuations and collections to interested parties within the established timelines included in ORS. A&T receives approximately \$4 million in the form of grant revenue that is administered by the State Department of Revenue (DOR) under ORS 294.175. As a condition of the County Assessment Function Funding Assistance (CAFFA) Grant, the County Board of Commissioners must approve and submit the proposed A & T CAFFA Grant to the DOR by May 1 of each year. The service level established is based on performance and statistical data that Multnomah County provides to the DOR and they monitor the data to ensure that the County complies with the legislative intent. For this new grant period we are requesting that the Board of County Commissioners authorize the addition of four staff to ensure that any new improvements made to property in Multnomah County are added to the property tax roll. The current FY06 budget request increases the service level that was approved by the DOR last year.

The ITAX program is responsible for the collection of the personal income tax ballot measure approved by the voters in May 2003. ITAX produces results by collecting the income taxes in a timely and fair manner that is consistent with County Administrative rules and state law. ITAX will keep citizens informed on the requirements of the ITAX in a professional and courteous manner. ITAX communicates the results of tax collections to interested parties on at least a quarterly basis.

The remainder of the General Fund FBAT budget consists of Office of the Chief Financial Officer, Budget, Accounting and Treasury. All of these programs contribute to the factors of Leadership, Financial Management and Results.

#### **Increasing General Fund Revenues:**

The Finance, Budget and Tax Office will continue to work with the State and other Counties to ensure that Multnomah County continues to receive the Assessment and Tax CAFFA Grant from the State. The County continues to pursue collections of delinquent BIT and ITAX accounts and expects to generate several million dollars in additional revenue. These revenues are included in the FY06 General Fund revenue assumptions.

### **New Program Offers and Significant Changes:**

FBAT is submitting a new program offer requesting that the Board of County Commissioners authorize the addition of four property tax appraiser staff to ensure that any new improvements made to property in Multnomah County are added to the property tax roll. Based on data collected by A & T these four individuals will add an estimated \$150 million in property tax value which will result in about \$ 1.7 million in property tax revenue for all taxing jurisdictions in Multnomah County. The additional revenue to the County will be about \$371,000 and additional expense to the County will be approximately \$300,402 for a net increase in resources of \$70,598.

A & T is submitting a program offer to upgrade the Assessment and Taxation computer system to the latest version released by the software vendor. The upgrade will add new functionality to the current system which will increase efficiencies and the UNIX system will be replaced by a windows based server that is compatible with hardware and software standards established by the County. The system upgrade is estimated to cost about \$2.6 million.

FBAT is also submitting a program offer requesting a new position in General Ledger to monitor grant programs and grant sub-recipients to ensure the County is in compliance with the Single Audit Act of 1984 and the Federal Office of Management and Budget Circular A-133 and to protect the County's federal grant revenues (\$79,000). Submitted a program offer requesting a new position in Budget to perform evaluations of the County General Government programs (\$100,000). Submitted a program offer requesting a communications position in the CFO's Office to assist with internal and external communications regarding the budget process, tax policy and PERS changes (\$103,000).

We will continue to provide the services needed by the Chair, Board and Departments by closely aligning our services and programs with Chair's policy direction and initiatives. Furthermore, we are developing a closer working connection between the accounting and budget programs. Through these efforts we are expecting that we will be able to expand the professional development of staff and provide a more broad based knowledge of the financial and budget issues facing the County.

### **FY 2006 Issues:**

A major issue facing the FBAT Office is working with the Chair, Board and stakeholders to address the sunset of the ITAX and to continue with the priority based budgeting process to produce the results identified in the Priority Areas. During the year we will need to work with the Chair, Board and Business Community to revisit the Business Income Tax to develop a solution that provides economic incentives to businesses while still producing a revenue source to fund services requested by the community.

With the settlement of PERS Lipscomb lawsuit and various legal challenges filed as a result of the 2003 Legislative changes, we will continue to work closely with the State and other local governments on the PERS reform and legal challenges with the objective of containing pension costs to the County.

Another issue that spans multiple budgets is the refinement of the capital budget. We will continue to work with IT, Facilities, Transportation and the Departments to determine future needs and capital financing options available to the County. The capital budget will need to include the Courthouse study recommendations for both the East County facility and downtown



courthouse. The capital budget will also incorporate the sales of surplus properties and recommendations on how the proceeds should be used.

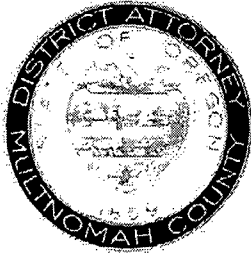
**Summary:**

We have the staff knowledge, expertise and dedication to continue delivering high quality service and advice to the County. All of our programs contribute primarily to the Accountability Factors of Leadership, Financial Management and Results that will improve credibility to the County and gain the public's trust & confidence in government. The services performed by FBAT could not have been delivered without the dedication and professionalism of all the employees in FBAT and I would like to thank them for their work.

**Multnomah County District  
Attorney (DA)**

---

**FY06 Department Letters of  
Transmittal**



## **Michael D. Schrunk, District Attorney**

1021 SW Fourth Avenue, Room 600  
Portland, OR 97204-1193  
Phone: 503-988-3162 Fax: 503-988-3643  
[www.mcda.us](http://www.mcda.us)

### **M E M O R A N D U M**

---

**To:** Multnomah County Chair Diane Linn  
**From:** Michael D. Schrunk, District Attorney  
**cc:** Maria Rojo de Steffey, Commissioner  
Lisa Naito, Commissioner  
Serena Cruz, Commissioner  
Lonnie Roberts, Commissioner  
Karyne Dargan  
Christian Elkin  
**Date:** February 2, 2005  
**Subject:** Fiscal 2005-2006 District Attorney's Budget

---

#### **State Mandate, Mission, Role in the Justice System**

The unique role of the District Attorney was created in the Oregon Constitution and later mandated by the Oregon Legislature in ORS 8.660, which reads: "The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein."

The mission of this District Attorney's office is "To provide the citizens of Multnomah County with fair, timely and cost effective justice services."

The citizens of Multnomah County expect a community where they can feel safe at home, work, school or at play and Multnomah County has embraced this as one of its six priorities. An effective, balanced and responsive public safety system plays a critical role in making people feeling safe.

Prosecution services are the cornerstone of any effective public safety system. The Multnomah County District Attorney's office is committed to working diligently to protect children and victims of crime and to maintain timely and appropriate sanctions for those offenders who engage in criminal activity.

The District Attorney's office is a small organization in comparison to its criminal justice system partners, but provides an essential function. Not only are the services essential, they are also unique. The services provided by the District Attorney's office are not available from any other agency or organization in this county.

## **Services and Accomplishments**

The District Attorney's office reviews and prosecutes criminal cases presented by seven police agencies within the county; represents the State in cases of juvenile dependency and delinquency; enforces child support orders; and provides services to victims. In addition, the office works in collaborative partnership with other public safety and social service organizations to prevent and intervene in domestic violence, elder abuse, child abuse, and to eliminate chronic sources of crime through appropriate sanctions, supervision and treatment programs.

Felony and misdemeanor units, programs that specialize in prosecuting specific crimes and support services for victims, enable the office to respond effectively to community safety issues and victims of crime. Some of the accomplishments achieved by these programs in 2004 include the following:

- Felony trial units- 10,505 cases reviewed
  - The Property Crime unit- 3,138 cases reviewed
  - The Drug Crime unit- 3,581 cases reviewed
  - The Domestic Violence unit- 1,039 cases reviewed
- Misdemeanor trial units- 21,610 cases reviewed
  - The Domestic Violence unit- 2,504 misdemeanor and 681 violation of restraining order cases reviewed
- The Victims Assistance Program- \$1,557,741 Victims Restitution collected
- Child Support Enforcement- \$30 million collected
- Juvenile Delinquency- 4,343 cases reviewed
- Juvenile Dependency- 757 cases involving 1,049 children
- Termination of Parental Rights- 138 children freed for adoption

## **How the District Attorney's Office Delivers Service**

Prosecution services in the District Attorney's office are not only delivered in traditional but also innovative ways. Misdemeanor cases, which are often referred to as quality of life crimes, are reviewed and forwarded for prosecution to either Community Court staff or to the Misdemeanor Trial unit.

Prosecutors assigned to the Neighborhood DA program are strategically located in Gresham, Northeast, East, Southeast and downtown. These prosecutors not only review and issue misdemeanor cases but also work closely with the community members, neighborhood groups, businesses and law enforcement agencies. They collaboratively identify emerging public safety and quality of life issues, and then develop and implement strategies to mitigate these issues.

All felony cases are reviewed by a grand jury, which determines if an indictment will be issued. Once indicted, cases are assigned to specialized trial units, and prosecuted by attorneys with expertise pertinent to the crime.

February 1, 2005

Juvenile dependency, delinquency and child abuse cases are assigned to another specialized group of attorneys who work collaboratively with state and local agencies on abuse prevention, juvenile early intervention, prosecution and termination of parental rights when necessary to free children for adoption.

The District Attorney's office also provides a variety of child support services for county residents who are not receiving state provided temporary aid for needy families. Those services include child support order and medical insurance order establishment, paternity establishment and collection of child support orders. In 2004 the Support Enforcement division collected over 30 million dollars.

### **Fiscal Year 2005-2006 Budget Submittal**

The fiscal year 2005-2006 budget submittal from the District Attorney's office consists of a \$23 million current service level budget that is presented in twenty-one program offers. The program offers include: 132.5 support and exempt staff positions, and 85.8 attorney positions for a total of 218.3 full time equivalent positions next fiscal year.

The office has submitted three administrative program offers: four support program offers, and fourteen existing operational program offers. These offers have been submitted to the Outcome Teams for Safety Priority and Basic Needs Priority.

The existing operational programs offered to the Safety Outcome Team emphasize the *stream of offenders* served by each program, the level of collaboration and cooperation with other public safety partners and social service agencies, and the essential role of the program in ensuring the success of the outcome.

The programs offered to the Basic Needs Outcome team emphasize their impact on long-term economic stability, knowledge of basic rights, collaboration with other social service agencies and crisis intervention.

### **Budget Issues and Highlights**

The District Attorney's office investigates and prosecutes a wide variety of crimes and violations. Employees (who account for 81% of the overall budget) focus on case review, preparation, and disposition. The office continues to respond to increasing demands, especially in the areas of support and administration without additional staffing. Because the office serves as the gatekeeper for the county's criminal justice system, maximum flexibility to respond to changes in crime priorities must be maintained.

The current service level budget submitted by the District Attorney's office contains three attorney positions not included in the FY05 budget. During the current budget year, these positions have been a critical part of the office's ability to keep pace with a 15 % increase in the

number of cases issued by the Felony Division over the past 12 month period. At the current level, the number of attorney positions will be the same as in the 2003-2004 adopted budget.

In May 2003, county voters approved a retroactive Temporary County Personal Income Tax to benefit Public Schools, Public Safety programs and Human Services. Each year the District Attorney's office receives approximately \$2.1 million in funding in order to maintain a continuum of prosecution services from misdemeanors to serious felonies. In fiscal year 2005 these funds support 23.08 attorney and support staff positions in the office. In fiscal year 2006, because of the increase in personnel costs, the same \$2.1 million will support a total of 21.67 attorney and support staff positions.

The District Attorney's office has always aggressively pursued new sources of grant funding whenever opportunities present themselves. Federal agencies continue to re-focus their resources into anti-terrorism and Homeland security programs and projects. This has severely reduced and in some cases eliminated traditional grants for prosecution activity. Some grant programs (VAWA, JABG, LLEBG, and Byrne) will remain but at substantially reduced levels, while other programs such as Project Safe Neighborhoods will have no new funding in 2005-2006.

#### **Objectives and Issues for 2005-2006**

The District Attorney's office objectives for fiscal year 2005-2006 include the following:

- To maintain a continuum of core prosecution services that ensure that offenders committing high, medium and low level crimes are held accountable.
- To retain the flexibility necessary to provide effective and timely responses to the changing priorities of its public safety partners and the community.
- To ensure solid public safety policies and effective use of public resources. In keeping with this objective, the District Attorney's office will continue to initiate policies and programs that protect victims and maintain timely sanctions and consequences for criminal activity.
- To continue to aggressively pursue outside resources and initiatives. Even during this period of time when state and federal resources, that were once available for local initiatives, are continuing to be redirected for other priorities, it is important to quickly take advantage of opportunities when they arise.
- To continue to engage the community and leverage effective initiatives like Community Courts and the Neighborhood DA program.

The District Attorney's office will continue to respond, in the most effective manner, to a variety of issues in fiscal year 2005-2006. Some of the outstanding and emerging issues are:

- Planning and preparation for the loss of ITAX funding, which ends January 2006.
- Working cooperatively with our county partners to effectively address general fund shortfalls.

February 1, 2005

- Continuing to address domestic violence and child abuse crimes and protecting the victims of those crimes.
- Working in cooperation with law enforcement and other agencies and governments in Multnomah County to eradicate the epidemic of methamphetamine addiction, manufacturing and the growing volume of crimes that are a direct or indirect result.

The citizen's of Multnomah County want to feel safe and their county government has indicated that an effective public safety system is the primary factor leading to people feeling safe. The District Attorney's office is referred to as the gatekeeper to the public safety system, and therefore has a primary role in holding offenders accountable for their criminal behavior. In the absence of adequate funding and strong prosecution services no public safety system can be effective.

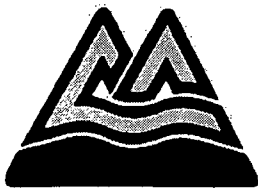
My commitment continues to be to provide the citizens of Multnomah County with the most responsible and effective prosecution services we can with the resources available. The men and women of the District Attorney's office have worked long and hard to fulfill our mission and we will continue to do so in the future.

**Department of County Human  
Services (DCHS)**

---

**FY06 Department Letters of  
Transmittal**





## MULTNOMAH COUNTY OREGON

---

### DEPARTMENT OF COUNTY HUMAN SERVICES

Patricia K. Pate, Director  
421 SW 6<sup>TH</sup> Ave, Suite 700  
Portland, Oregon 97204  
(503) 988-3691  
FAX: (503) 988-3379

---

### BOARD OF COUNTY COMMISSIONERS

Diane Linn	Chair of the Board
Maria Rojo de Steffey	District 1 Commissioner
Serena Cruz	District 2 Commissioner
Lisa Naito	District 3 Commissioner
Lonnie Roberts	District 4 Commissioner

---

February 1, 2005

Chair Diane Linn  
Multnomah County  
501 SE Hawthorne STE 600  
Portland OR 97214

Dear Chair Linn:

On behalf of the managers and staff of the Multnomah County Department of County Human Services, I am pleased to present 99 program offers for your consideration in creating the Chair's Budget for FY06. We have appreciated all of the work done by the Design Team, the Central Budget Office, the Priority and Outcome Teams, and the Board of County Commissioners in launching this new budget process.

### How DCHS contributes to the Multnomah County priority areas

#### Basic Living Needs

**Victimization** is prevented and reduced through Adult Protective Services that protects vulnerable and victimized adults with a wide-range of needs and domestic violence safety planning protecting abused women and children.

The **Physical Health** of Multnomah County residents is addressed by residential and outpatient mental health and addiction services that provide comprehensive health care services in safe and secure environment; Adult Care Homes; assistance to seniors and consumers with disabilities in understanding prescription drug cards/benefits; targeted funding for highest-need clients to prevent them from requiring more acute and expensive care; a program for the Medically Needy; and a wide range of Emergency Assistance programs. A life free of **Addictions** and the **Behavioral Health** of Multnomah County residents is the focus of the Mental Health and Addiction Services Division. Services are provided to stabilize clients' symptoms and help them achieve the ability to live a productive and functional life, through a variety of treatment options including inpatient, outpatient, prevention, and respite programs.

**Economic Independence** is encouraged by programs that support job placement/training; link payees, guardians and other responsible parties to manage clients' finances; help with budgets and other financial planning; in home services that provide care for developmentally disabled family members so that parents can remain employed and self-sufficient; and provides access to public benefits, such as Veterans' Assistance, OHP, and food stamps.

## Safety

Client services are built on **Collaboration with Public Safety Agencies**, such as providing increased access for law enforcement to the mental health call center to provide better service for mentally ill residents who are involved with adult and juvenile criminal justice systems; facilitating a coordinated community response to domestic violence with public safety, community-based programs and other government services; providing training for public safety partners on the needs of the clients we share, collaboration around victims and potential victims of financial and physical abuse; and working with the courts to provide treatment to offenders.

Improving **Social Conditions** that affect the criminal justice system is part of the results of the major work of the department. This includes both the conditions that lead to involvement with law enforcement and those conditions that decrease recidivism, such as addictions treatment to decrease crimes committed to feed a drug habit; mental health treatment and medication to stabilize individuals who otherwise would endlessly cycle through the criminal justice system; and partnerships with State corrections and DCJ to support developmentally disabled clients who are released from incarceration.

## Accountability

**Fiscal and Quality Management based on Quality Information** has lead the department to update client information databases; create an internal audit workgroup; hold providers accountable for contract performance; perform fiscal and certification audits on contractors; and ensure that an appropriate level of research and evaluation is done so that decisions are data driven.

It is important to note that each of the department's divisions are responsible for large sums of federal funds such as Medicaid, as well as state and federal benefit payments: MHASD, \$30 million; DD, \$60 million; and ADS, \$328 million, for a department total of \$418 million. Managing this risk requires vigilance and strict adherence to fiscal and operational guidelines. One program alone in ADS manages over \$10.1 million in federal funds each month.

**Cost effectiveness** is demonstrated in each of the ADS programs that focus on increasing independence and reducing the need for more expensive nursing care for senior and disabled clients; in mental health Crisis Call Center that manages the care of those in crisis and the resulting reduction in the frequency and duration of stays in expensive hospital/acute care facilities; and in all the programs that work to move high needs individuals towards self-sufficiency and stability.

## Education

**Reducing Barriers to Learning and Increasing Readiness to Learn** are driving forces behind the Safe Havens program that provides supervised visitation for children from domestic violence situations, increasing the parents' ability to focus on the children's needs and allowing the children to focus on schooling; the redesign of the children's mental health system providing wraparound services designed to keep kids in homes; Family Care Coordination developing family-centered plans of care for high-risk children; community based addiction prevention programs that help children stay in school with after school educational activities; services to our youngest children to get them ready to learn; and coordination with school special education for over 1,200 developmentally disabled school aged children.

## Thriving Economy

**A Favorable Business Environment**, while it may not be the focus of the department, is an important part of what we do. From over \$119 million in contracts to community organizations, which in turn hire staff and help our economy grow, to the licensure of Care Homes, the department depends on and encourages local

businesses. The department plays a role in creating a robust economy through contracts with non-profits and helping small business owners who operate Care Homes.

### **Vibrant Communities**

No matter what level of need or ability, the department's programs seek to give each client the **Opportunity to Enjoy and Improve Life**, by providing stability; crisis services; employment training and support; and opportunities, such as Senior Centers, to take part in the social life of the community.

**Stakeholder Involvement** is the way business is done in DCHS. Partnerships with advocates and advocacy systems and advisory councils and partnership committees help interpret client and community needs and opportunities. Close relationships with state staff and decision makers allows for their involvement in the implementation of changes that affect shared clients.

### **DCHS Changes for FY06**

The changes proposed in the program offers are a result of planning for long-range goals and analysis of changing client needs and demographics. These changes are part of a multi-year strategy that address emerging issues as well beginning to correct long-standing inequities within the system. It is our belief that strategic investments in these areas will create meaningful change for our clients and for our community.

Aligned with the county's priorities, the most significant changes in the programs offered for FY06 are in the areas of **culturally specific services** and **housing services**. Historically, both of these areas have been an integral part of the work of the divisions. Over time, it has become clear that our clients would benefit from a more coordinated approach both internally and in partnership with other organizations. We also know that while our culturally specific services have been effective and responsive to those we serve in each division, they have been limited by a lack of resources. Further, these efforts have not had the kind of system changing effect that is needed in the area of mental health. We have compelling evidence of underutilization of mental health services within communities of color. This data, when matched with the demographics of Multnomah County, demonstrates that more system change is needed.

### **Housing Services**

#### **What DCHS does now**

- Emergency Assistance programs in each division provide funds for rent assistance.
- Emergency Response Shelters and motel vouchers provide immediate response for abused women and people with disabilities.
- The Community Access program keeps non-Medicaid, low-income Multnomah County elders and people with disabilities at home and out of expensive nursing homes.
- Annually, over 1,100 developmentally disabled clients are provided with intensive, 24-hour supervised housing services.
- Housing services, from in-patient mental health intensive services to transitional housing and clean and sober housing, are available on a short and long term basis.
- Housing referrals, advocacy, and relationship building with landlords is an integral part of care management within each division.

#### **Housing Services changes proposed in the FY06 program offers**

Currently, housing efforts in DCHS are located throughout the divisions and tend to be division specific. A housing workgroup meets regularly within DCHS and with others throughout the County, State and region. From those joint efforts, it has become clear that a more focused and collaborative approach would greatly

enhance the level of client service. It has been a piecemeal approach, grown that way over time as needs have grown, and staffed by caring employees, but always as "part of someone's job" and never anyone's expertise.

By combining the resources already present within the four divisions, the Department of County Human Service will create a housing team. The two team members, working with the office of the Chief Operating Officer of DCHS will lead and implement DCHS efforts to provide clients with access to decent, safe and appropriately supportive housing. Staff, who will have the level of expertise and focus needed, will identify the types of housing needed for DCHS' "hardest-to-house" clients and develop and implement the projects and initiatives needed to fill housing gaps. This program will work with each of the four divisions (Mental Health and Addiction Services, Aging and Disability Services, Developmental Disabilities Services, and Domestic Violence Coordinator's Office) to ensure that sustainable service funding packages are developed and committed for the housing projects.

The Department of County Human Services will perform financial analyses to identify new opportunities through Medicaid, Federal, State and grants for housing and analyze current spending patterns to identify opportunities to enhance the effectiveness of housing outcomes and programs. We will work in collaboration with external partners to increase County clients' access to existing affordable housing, new proposed affordable housing and new housing-related initiatives such as outreach efforts and supportive housing.

This change in how we do business has been created in partnership with the County Housing Coordinator, HUD, HAP, advocacy groups, contractors, and national homeless and housing coalitions.

### **Culturally specific services**

#### **What DCHS does now**

- Addiction Services, in FY05, contracted out \$2,187,515 in culturally specific addictions services, including residential and outpatient treatment for adults and youth and prevention.
- Domestic Violence, in FY05, spent \$693,000 for culturally specific services, including Crisis Response/Emergency Needs and a HUD Housing program providing up to two years of support and rent assistance.
- Aging and Disability Services, in FY05, spent \$1,887,151 on culturally specific services, including bicultural and bilingual staff ethnic outreach, meals and Senior Center programming.
- Developmental Disability Services, in FY05, spent \$350,152 on culturally specific services, including bicultural and bilingual case managers to work with families around their specific needs.
- Mental Health Services, in FY05, spent \$3,093,000 on culturally specific services, including capacity building, bicultural and bilingual staff, and culturally specific treatment services for members of communities of color.

### **Culturally Specific Services changes proposed in the FY06 program offers**

#### **Mental Health**

##### **Culturally Specific Mental Health Services**

Mental health and addiction services must be provided within the context of an individual's life in order to be effective. For communities of color, a provider agency that is not culturally specific has only a limited ability to understand and serve clients of color. This is the problem with the current Mental Health and Addiction Services system in Multnomah County today. Mainstream providers, no matter how "culturally competent" or well intentioned, simply do not have the context within which to best serve our diverse populations.

For the past three years, Multnomah County has funded culturally specific providers within five communities of color: Native American/Alaskan, Asian American, African American, Latino, and Eastern European. The funds were provided so that agencies could build infrastructure and service capacity as well as increase their ability to secure mainstream mental health and addictions funding.

It has become clear that the current funding level is insufficient to allow funded agencies to access the resources needed to serve the client population in need. These agencies are not able to grow enough to be competitive when compared to larger mainstream agencies.

There are two main needs: First, capturing the money available for those clients funded through the Oregon Health Plan (OHP). Second, accessing other funding sources to serve those clients who don't qualify for the OHP. This uninsured population represents a much higher percentage among communities of color.

A main source of funding for mental health services is OHP. The "penetration rate" is the percentage of OHP enrolled members from a specific population who access and receive mental health services. When the penetration rate (usage) is compared to the percentage of enrolled members, we would expect an approximate match – thus telling us that the system serves communities of color at roughly the same rate as they are eligible to be served. Over time, the data shows that we are out of alignment – that people of color are not accessing services and engaged in the treatment for which they are eligible through OHP.

For those who are not covered by the OHP, the penetration rate issues relate to the general population and show the same result. The treatment needs of communities of color are not adequately addressed.

While there is funding for treatment of OHP members, the capacity of culturally specific providers has not yet been enhanced enough to capture all the funding available. For those uninsured clients not covered by OHP, services have been especially limited by the lack of resources and infrastructure within our provider partners.

Most concerning, the uninsured population's services have been primarily funded by Multnomah County General Fund and ITAX, putting both client services and provider agencies at risk.

The program offer entitled "Culturally Specific Mental Health Services" has a very simple, single goal.

Investment in culturally specific agencies to enhance infrastructure and create programming that will allow these contractors to maximize funding, including their OHP billing capacity. The investment would come in the form of \$3 million funding contracted in a Request for Proposals process, a loaned executive, and technical assistance.

- This will increase the current OHP penetration rate for communities of color. In addition, this will allow the agencies selected to use the infrastructure created to serve noninsured clients.
- Further, as these contracted culturally specific agencies build capacity and programming, they will be able to access funds beyond OHP and Multnomah County, such as additional Federal monies and grants.
- Most importantly, these agencies will become competitive with the current mainstream providers. This could allow Multnomah County to contract with these culturally specific agencies as the primary providers. This would mean that the entire system becomes more responsive to the actual demographics of the population of clients served by Multnomah County.

Ultimately, of course, this leads to what is most important: the opportunity for low-income families in Multnomah County, regardless of ethnicity or race, to have access to mental health and addictions treatment that will improve their lives.

### **Domestic Violence**

#### **African American Capacity Building**

In 2004, the Center for Health Disparity, in a report about the provision of culturally specific services for African American survivors of domestic violence, identified the need for capacity building within the African American community. The report strongly recommends building capacity in this community and in the system of domestic violence services.

DCHS has submitted a program offer for a one-year capacity-building project to create an African American community task force composed of at least four leaders in the community to improve culturally competent/specific services to African American survivors through technical assistance to existing programs both in domestic violence and the African American community. Services provided will include ongoing training and capacity building for staff members and volunteers, opportunities for partnership between domestic violence programs and the African American community, especially churches. The task force will work to create and support culturally specific support groups for survivors, educational and mentorship programs for church members, as well as educational programs that help to build healthy relationships for youth. The task force will work with the county in developing and releasing the RFP and will work with the contractor to assure quality, stability and longevity.

### **Funding Note**

Funding from the State, as is the case each legislative session, is as yet unknown. One important change that has resulted in an increase in requested County General Funds is in the Aging and Disability Services Division. The Division will lose the ability to match as many local funds that draw down additional federal funds as they have previously been able to claim. The Oregon Department of Human Services (DHS) is restricting its procedures for allowing Medicaid match to comply with changes coming from the new administration of the Centers for Medicare and Medicaid (CMS). This change will be effective on July 1, 2005. The impact will be seen most clearly in the Public Guardian/Conservator and the Adult Care Home programs. ADS will continue working with DHS to modify programs in an attempt to obtain approval again for portions of these programs.

In closing, all of us here in DCHS appreciate the hard work done by so many staff and elected officials in creating this budget process. We are grateful to have an opportunity to contribute to the priorities of the county and to serve those in need.

Sincerely,

Patricia K. Pate, Director  
Department of County Human Services

cc: Multnomah County Budget Office

**Department of Community Justice  
(DCJ)**

---

**FY06 Department Letters of  
Transmittal**



Department of Community Justice  
**MULTNOMAH COUNTY OREGON**  
Administrative Services

501 SE Hawthorne Blvd.  
Portland, Oregon 97214  
(503) 988-3701 phone  
(503) 988-3990 fax

---

**To:** Multnomah County Chair Diane Linn  
**From:** Joanne Fuller, Director  
**Date:** February 1, 2005  
**Subject:** Department of Community Justice - FY 2006 Budget Transmittal Letter

---

The Department of Community Justice mission is to *enhance community safety and reduce criminal activity by holding youth and adults accountable in a fair and just manner, assisting them to develop skills necessary for success, and effectively using public resources.*

This mission is firmly rooted in the Multnomah County Safety Priority:  
"I want to feel safe at home, work, school and at play".

The department achieves this mission using these primary strategies:

- **Interrupt criminal and delinquent behavior** with offender supervision, incapacitation and detention.
- **Hold offenders responsible for their actions through the application of appropriate consequences** such as unpaid work, jail time and daily reporting.
- **Change offender behavior** through drug and alcohol and mental health **treatment**, addressing offender **social conditions** (housing, income assistance, emergency food) and job readiness.
- Assist in the reentry of offenders from prison and jail, a time when they are most likely to reoffend.
- **Intervene with the highest risk juvenile offenders (and their families) in order to decrease their likelihood of continuing in the juvenile system** and becoming adult offenders.
- Hold our organization accountable to high standards of "good government"; provide cost effective programs that have measurable results and communicate these results to the community.
- **Work effectively with other public safety system partners**, social service and community organizations.

Our responsibilities connect us to neighborhood associations, homeless services providers, treatment partners and local community groups. We work closely with the Sheriff, District Attorney and the police. At the state, we work with the Courts, the Parole Board, the Department of Corrections, the Oregon Youth Authority, the Oregon Criminal Justice



Commission, the State Commission on Children and Families and the Department of Human Services.

The department is committed to the principles articulated by the Safety Priority team. We strive to treat all citizens, victims and offenders **fairly and equitably** including providing **culturally competent** services. Research tells us that culturally sensitive and competent services that address the needs of offenders from many cultural and racial groups improve outcomes. Some examples of our culturally competent services include:

- Adult African American Program helps African American men leaving prison become more successful in the community,
- Communities of Color juvenile gang services provide community based, intensive, culturally appropriate service planning and services to African American and Latino youth (and their families).
- Juvenile detention alternatives initiative, working with other system partners, we created one of the few juvenile justice departments in the nation that actively addresses the disproportionate number of youth of color in the juvenile justice system.
- Alcohol and drug treatment providers are selected using their cultural competency as a criteria.

**The department uses evidence in the creation of our services and interventions.** The principles of the evidence-based practice in corrections are evident in the department's program offers. These principles:

- Focus on high and medium risk offenders for intervention and supervision.
- Assess offender risks and needs that contribute to an offender's criminal behavior (criminogenic needs). The criminogenic needs shown to contribute most to criminal behavior are; criminal thinking, association with criminal peers, lack of housing, lack of job skills and drug and alcohol addiction.
- Provide a mix of supervision (probation and parole), accountability and treatment to address the criminogenic needs of the offender. Research shows that supervision alone or jail alone will not have as much impact on recidivism as a mix of supervision and treatment.
- Create supervision and services that address the specific cultural, gender and other characteristics of offenders.
- Provide treatment for substance abuse with the right level of intensity for each offender's addictions.
- To address delinquency in youthful offenders, provide intervention with the whole family and create services that build on a youth's strengths.

We utilize the "streams of offenders" concept to focus our limited resources first on the highest risk offenders. We work with our other system partners to ensure that the highest risk offenders are targeted across the whole system.

#### **Indicators of our success**

- 27.8% adult three-year recidivism rates compared to state averages of 30.5%.
- 62% reduction in felony arrests among adult offenders one year after successful completion of contracted drug and alcohol treatment.
- 36.2% juvenile recidivism rates, violent juvenile crime has dropped 36% in the last five years.

#### **Scope of our Services**

DCJ supervises approximately 9,000 adult offenders on probation and parole supervision and 1,000 juvenile offenders on probation supervision. DCJ screens approximately 1,000 youth for detention each year and detains 370 of them. We manage drug treatment for over 2,000 adult offenders in community programs. We operate our own 60-bed secure residential treatment program for men and two 16-bed treatment units for youth. We administer approximately 4,600 sanctions to adult offenders a year. The department proposes the continuing all programs that are currently offered with ITAX, county general funds, and state funds.

#### **Funding for the Department of Community Justice**

The Department of Community Justice budget is approximately \$73.4 million dollars: \$2.4 million in the director's office and business services; \$11 million in employee, community & clinical services (included treatment services); \$3 million in River Rock treatment program; \$33.7 million in adult offender intervention and \$23.5 in juvenile offender intervention. County general fund (including ITAX) \$47.7 million, State and Federal funds \$25 million and other funds \$700,000.

Thanks to the citizens of Multnomah County, who voted in 2004 to affirm the ITAX, general fund support for the department remained consistent this fiscal year and critical services funded with the tax will continue next year. These services include: the River Rock 60-bed, secure drug and alcohol treatment program for high-risk adult male offenders; five adult probation/parole officers; the diversion program for low risk offenders who participate in drug court; community courts for low risk offenders who can be sentenced to unpaid community work; and intervention with juvenile gang offenders and other violent youth.

Both the ITAX and the County general funds allocated for DCJ programs are wise investments in local public safety. These funds target long term public safety through investments in public safety strategies that research shows have the best chance to reduce offender criminality.

We know the ITAX support is temporary and the county funds must cover many important priorities, the department has diversified funding during the last several years. The department has sought federal and state grants and converted treatment programs to secure federal Medicaid dollars.

#### **Challenges facing the department and the public safety system;**

- Maintaining high quality services in a decreased funding environment: The Department has taken cuts in state Department of Corrections revenue every year since 2001. We expect to take another reduction in state revenue this coming biennium (2005 – 2007).

We also received a 70% reduction in state Juvenile Crime Prevention funds from the 2001- 2003 biennium to the 2003 - 2005 biennium even though these services were showing promise in reducing juvenile crime.

The community deserves a public safety system that will be responsive to changing crime trends and continue to address the underlying factors driving crime. This has been a challenge as the department faces the continued cuts in funding and the disruption to continued services that the cuts create.

- Continuous need for drug and alcohol treatment with diminished availability of federal funding. Cuts to the Oregon Health Plan at the state have resulted in fewer and fewer offenders being eligible for OHP. Our drug and alcohol treatment system is funded with county general funds matched with OHP Medicaid funds. Because so many offenders are no longer eligible for Medicaid, the proposed budget assumes no Medicaid funds for drug and alcohol treatment. This results in a decrease of treatment beds from 133 to 81 beds to serve all 4,000 felony offenders believed to require treatment.
- Maintaining an integrated and connected system; maintaining a balanced system with jail beds, sanctions, treatment and intervention to address the criminal behavior in our community.
- Our juvenile justice system -- that is nationally recognized for addressing juvenile delinquency, has decreased disproportionate over representation of minority youth and lowered juvenile recidivism -- has taken significant cuts and cannot continue to be effective with reduced capacity. If this system takes further cuts it is going to be very difficult to continue to get these results.
- Increasingly citizen groups and individuals are concerned about issues of safety in their neighborhood and the system needs to be able to develop and share information, listen to the community and include them in our planning.
- The public safety system is increasingly becoming the safety net. As funding pressure decreases the availability of mental health treatment, low cost health care and other social supports, the public safety system becomes the place of last resort to solve these social problems.

The Department of Community Justice has prepared program offers consistent with the County's safety priority area. Many of the Department's support functions such as Human Resources, Research and Evaluation and Information Services, are presented as offers to the County accountability priority area. The following are brief descriptions of a few of the department's offers.

**Some of the Adult Program Offers:**

- Pretrial release supervision for 1,325 offenders who are brought to the jail and released.
- Probation and parole supervision of all 7,600 felony offenders sentenced to community supervision in Multnomah County with specialized supervision units for gang offenders sex offenders, mentally ill offenders and the most seriously criminal offenders.
- Probation supervision for 1,300 misdemeanor offenders including domestic violence, repeat driving under the influence of intoxicants and misdemeanor sexual offenders.

- Transition, housing and reentry services for 3,600 offenders who are leaving prison and jail including housing for approximately 280 offenders a day, linkage to financial assistant and short term emergency basic needs assistance.
- African American male specific reentry services and supervision designed to address specific needs of these offenders returning from prison.
- Programs designed to hold offenders accountable for their probation conditions and violations of probation including unpaid work crews and a day reporting center.
- Services designed to assist offenders with employment such as the Londer Learning Center where 1,000 offenders each year can get a GED and prepare for employment and/or college.
- 133 beds of residential drug and alcohol treatment for high and medium risk offenders and their children contracted with community treatment agencies.
- 60 beds of secure residential drug and alcohol treatment for high-risk male offenders operated in a County facility.
- Outpatient treatment for a wide range of offenders including 900 offenders who are diverted from sentencing for possession of a controlled substance.
- Support for Community Court where low level offenders are sentenced to unpaid community work and linked to needed community services.

#### **Some of the Juvenile Program Offers**

- Early intervention provides mental health therapy for 50 children ages 10 –12 who have committed serious crimes and who are too young to be prosecuted.
- Informal supervision is provided to 1,500 youth who commit misdemeanor and other lower level offenses. These youth are diverted from probation and held accountable through unpaid work service and other interventions.
- Supervision of 1,000 youth on probation including specialized supervision of sex offenders, gang offenders and female offenders and youth whose parents are under adult probation/parole supervision.
- Police arrest and present 1,000 youth to detention for screening, 370 are admitted to secure custody and 280 are diverted to detention alternatives.
- Secure residential treatment for 60 youth, many with methamphetamine addictions, and secure residential treatment for 40 juvenile sex offenders in the only treatment program of its kind in the state.
- Culturally specific, community based treatment, mental health and jobs readiness services for 110 high risk Latino and African American youth and their families.
- Contracts with small community based (often faith based) organizations to provide outreach to get youth out of gangs.
- Two system improvement efforts: one to improve the success of youth who are involved with drugs and delinquency and another to improve our detention and detention alternatives.

#### **New program Offers:**

##### **Adult Services**

*New Drug and Alcohol Treatment for Medium Risk Offenders:* this program would restore system capacity to provide drug and alcohol treatment for 150 offenders with significant drug addiction who have been assessed as medium risk to re-offend. While this treatment is critical to many of these offenders ending their criminal behavior, we are currently unable to provide treatment to all high-risk offenders who require it.

*Electronic Monitoring:* at the request of the Board, the Department proposes creation of additional electronic monitoring. Electronic monitoring uses electronic ankle bracelets to track offenders released to home in lieu of jail. The program would monitor 45 offenders at a time in the community with a potential savings of up to \$1.8 million annually.

*Combining DCJ Pretrial Release with MCSO Close Street Supervision Program:* at the request of the Board, the department proposes the merger of two similar programs that monitor offenders released from the jail awaiting trial. These programs insure that offenders return for court dates and comply with the conditions of their release. This would allow consolidation of administrative services with some savings. However, the merger of these programs would require changes to union contracts.

*The Gun Elimination Program;* this program would supervise 100 domestic violence offenders who committed crimes involving weapons-probation officers would search for weapons, closely monitor offenders and provide assistance to victims. The program would also provide reentry from prison planning for gang offenders known to carry weapons. The aim is to reduce re-offending with weapons. This program is currently funded through the Federal Project Safe Neighborhood grant that will be ending this fall. So far this program has confiscated 60 weapons from offenders.

#### **Adult and Juvenile Services**

*Restore the Forest Project:* the Forest Project was a program closed in July 2004 due to budget cuts. Restoring the Forest Project would create an accountability sanction for approximately 500 juvenile and 290 adult offenders each year. The offenders would live at a work camp in the Columbia Gorge Scenic Area and provide unpaid work in the gorge, including at Multnomah Falls. The Forest Project was the most restrictive sanction short of jail or detention. If funds for the Forest Project were restored, the Forest Service would require that the County utilize the site for a minimum of five years.

#### **Juvenile Services**

*Serious Chronic Offender Recidivism Reduction:* creates an intensive level of supervision for 90 youth offenders who have committed multiple crimes, including robbery, assault, weapons possession and drug sales with the goal of reducing their re-offense rate. This 8% of our probation population commits 50% of the juvenile re-offenses in the county- a slight reduction in their re-offense rate would result in significant reduction in victimization. The program design is based upon promising practices in juvenile justice.

*Create short-term shelter for Latino youth:* Latino males 12- 18 are disproportionately held in detention due to a lack of supervised housing in the community. This proposal would create five short-term shelter beds for these youth diverting them from detention while they await adjudication (trial). These beds would also serve Latino youth, on probation requiring short-term shelter.

*Expand juvenile secure residential drug and alcohol treatment:* this proposal would expand the secure residential juvenile treatment unit to handle 10 more youth addicted to methamphetamines (currently serves 30 – 60 youth). The treatment design would be based upon best practices for methamphetamine treatment.

Department of Community Justice

\$73,393,716

554.67 FTE

Joanne Fuller  
Director  
503-988-3701

Director's Office  
& Business Services  
12.00 FTE  
\$2,340,484

River Rock  
Treatment Center  
27.00 FTE  
\$3,007,884

Employee, Community  
& Clinical Services  
18.75 FTE  
\$10,958,500

Adult Services  
Division  
310.12 FTE  
\$30,643,383

Juvenile Services  
Division  
186.80 FTE  
\$26,443,465

**Department of School and  
Community Partnerships (DSCP)**

---

**FY06 Department Letters of  
Transmittal**



---

**MULTNOMAH COUNTY OREGON**

Department of School & Community Partnerships  
421 SW Sixth Avenue, Suite 200  
Portland, Oregon 97204-1623  
(503) 988-6295 phone  
(503) 988-3332 fax  
(503) 988-3598 TDD

---

**BOARD OF COUNTY COMMISSIONERS**

---

Diane M. Linn	Chair of the Board
Maria Rojo de Steffey	District 1 Commissioner
Serena Cruz	District 2 Commissioner
Lisa Naito	District 3 Commissioner
Lonnie Roberts	District 4 Commissioner

---

TO: Diane Linn, Multnomah County Chair  
Budget Office  
Outcome Teams

FROM: Lorenzo T. Poe, Jr., Director  
Department of School and Community Partnerships

DATE: February 1, 2005

SUBJECT: FY2006 Department Budget Transmittal

---

With this transmittal letter, the Department of School and Community Partnerships (DSCP) submits its \$33 million budget for fiscal year 2006. The Department's focus is educational achievement as a primary strategy toward long-term poverty elimination. Our goal is to align all County school age services delivered to children and families, in partnership with city, state and community based organizations, in order to improve outcomes, and to develop, promote and implement best practices for all school age children in Multnomah County.

**Department of School and Community Partnerships Long Range Goals**

Long range goals that set the direction for the work of the Department are to have the full service school model service components of health, mental health, in-school social service support (Touchstone), extended day activities (SUN Community Schools), and alcohol & drug screening available at all 153 County school sites. Charged with implementation of the School Age Policy Framework, even with the constraints of current financial parameters, DSCP has successfully implemented this full service school model at 46 school sites throughout Multnomah County during this past fiscal year and has developed coordination authority for five non-County funded sites in Multnomah County.

Research indicates that this nationally recognized full service school model (as noted in Full Service Schools, by Joy G. Dryfoos), which aligns and coordinates services, directly contributes to achieving higher academic success rates (graduation); positively impacts the efforts to close the academic achievement gap; and, over time will result in significant reduction of poverty.



The alignment of health (both physical and mental health) and social services, after-school supports, culturally specific services, emergency housing and homeless services is critical to meet this long-range goal. All DSCP programs and services directly contribute to either the County's Education priority of wanting "all children in Multnomah County to succeed in school"; to the Basic Living Needs priority of "all Multnomah County residents and their families being able to meet their basic living needs"; or to the Safety priority "to feel safe at home, work, school or play". In addition to contributing to these County priorities, DSCP programs are a direct result of the School Age Policy Framework and thus are aligned with it as well as the County's other established frameworks: Early Childhood, Poverty Elimination and the County/City's 10-year Plan to End Homelessness.

### **Program and Fiscal Strategies**

The Department's efforts around resource development have thus far focused primarily on garnering support for our programs through State Department of Education grants and national foundations (i.e., Casey Foundation, John W. Gardner Center at Stanford University) that further develop this nationally recognized model. The 21<sup>st</sup> Century Learning Centers grants have been awarded to the Department to support development of SUN Community School programs. The newest site to be funded effective March 1, 2005 is Harold Oliver Primary in the Centennial School District. With the addition of this new grant, four SUN Community School sites are currently funded with 21<sup>st</sup> Century grant dollars: Alder Elementary, Davis Elementary, Marshall High School and now, Harold Oliver Primary.

Another key strategy, and policy #8 of the School Age Policy Framework, to move the Department closer to the long-range goal is to continue our collaborative efforts with other County Departments, the city of Portland Parks and Recreation, community based organizations, all 8 County school districts, and the State of Oregon Department of Human Services. Relationships with these partners are critical for service system alignment to be successful and to meet the desire to equalize county services throughout the geographic regions. Through the implementation of the School Age Policy Framework, the Board of County Commissioners has recognized the changing demographics and racial population shifts throughout Multnomah County and has supported programming shifts that recognize the need to bring equalization of both service delivery and culturally specific services in order to achieve the department's long-term goal.

The Department of School and Community Partnerships has been charged with implementation of the School Age Policy Framework through leadership, systems coordination and accountability, resource development, vision setting and strategic planning. Our program offers have been developed to meet these responsibilities and our new requests are meant to increase our ability to carry out this mandate.

### **New and Alternative Program Offers**

With the FY06 budget the Department of School and Community Partnerships is submitting three requests for new, scaled and/or alternate programs, which are necessary to support the Department's long-term goals.

- **Program Evaluation**

In-depth evaluation of the Department's program efforts is critical to building effective and research-driven programs that will help the County meet its long-term goals. DSCP risks losing the support of stakeholders and funders without such information. The ability to collect accurate data, analyze that data, and inform program and practice decisions will be significantly improved with a resource devoted to this specialized function as well as help the Department meet the County's priority of being accountable at every level.

In recent years, eroding budget resources have resulted in a near-total lack of outcome analysis, service trends analysis, and program evaluation thus driving the Department's need to submit a new program offer requesting resources to provide analysis, evaluation and support.

- **Restore Touchstone and School Attendance Initiative to 12-month programs**

Evidence based research has shown that a 12 month program supports academic achievement and increases student's ability to maintain academic gains that have been achieved during the school year, particularly low performing students and children of color. Program alternatives submitted, which would increase the Touchstone and School Attendance Initiative programs from 10 month to 12 months staffing, will improve the sustainability of services, maintain high quality, efficient resource delivery, and maintain community partnerships throughout the summer.

Poverty, abuse, and mental health issues don't disappear when summer comes; children and families struggle all year long, and in the summer they often lose the stability that school provides. Children are also more likely to be unsupervised in the summer, and families can lose their attachment to schools during the summer months.

Research has shown that summer break may decrease children's academic achievement scores and increase delinquent behaviors. In the summer, the Touchstone and SAI programs can keep at-risk families and children linked to resources and get children involved in academic or recreational camps and outings, thus maintaining their links to school and County services. Overseeing a successful transition into the upcoming school year with a readiness to learn is another tangible result of 12 month programming.

- **Restore funding to the School Attendance Initiative**

The program offer alternative to restore \$500,000 of funding to the School Attendance Initiative (SAI) will allow the program to restore service availability to an additional 94 schools (K-8) in Portland Public Schools and East Multnomah County School Districts.

This will result in the ability to serve an additional 1,200 students per year. Schools previously receiving SAI services have continued to express a need for assistance from SAI to address absenteeism; restoring this funding will allow SAI the program capacity to offer service to these schools. Research shows that students need to be in the classroom to perform better academically and reducing absenteeism leads to improved performance.

### **Multiple Budget Year Issues and Strategies**

The Department's position continues to be, as it has been over the past several budget cycles, that the lack of providing community-based agencies a cost of living adjustment (COLA) has created a quality of service issue. The Department recommends that COLA for these integral partners and service providers be a priority at the Board of County Commissioner level. The DSCP FY06 budget request, as submitted, includes an estimated COLA of 2.4% on all County General Fund pass through dollars in an attempt to fund these services at a close to "current level".

The lack of funds for full implementation of the School Age Policy Framework (SAPF) and the absence of authority for coordination of all County school age services puts the SAPF at a disadvantage for its strategies to be successful. To address this, at a minimum the existing system must be allowed to maintain its current service funding level. Additionally, the Department must have the authority, as specified in policy #8 of the SAPF, to have a significant role in determining funding and service levels for all County school age services. This authority will provide maximum potential for the SAPF and its strategies to be successful in having all children in Multnomah County achieve high educational success and thus moving toward the elimination of poverty.

### **Emerging Issues That Have Gained Importance Over Time**

The on-going economic climate pushes more and more working and middle class families into poverty. All DSCP program offers seek to provide immediate relief from effects of poverty, while building resources to impact a family's self-sufficiency particularly families of color.

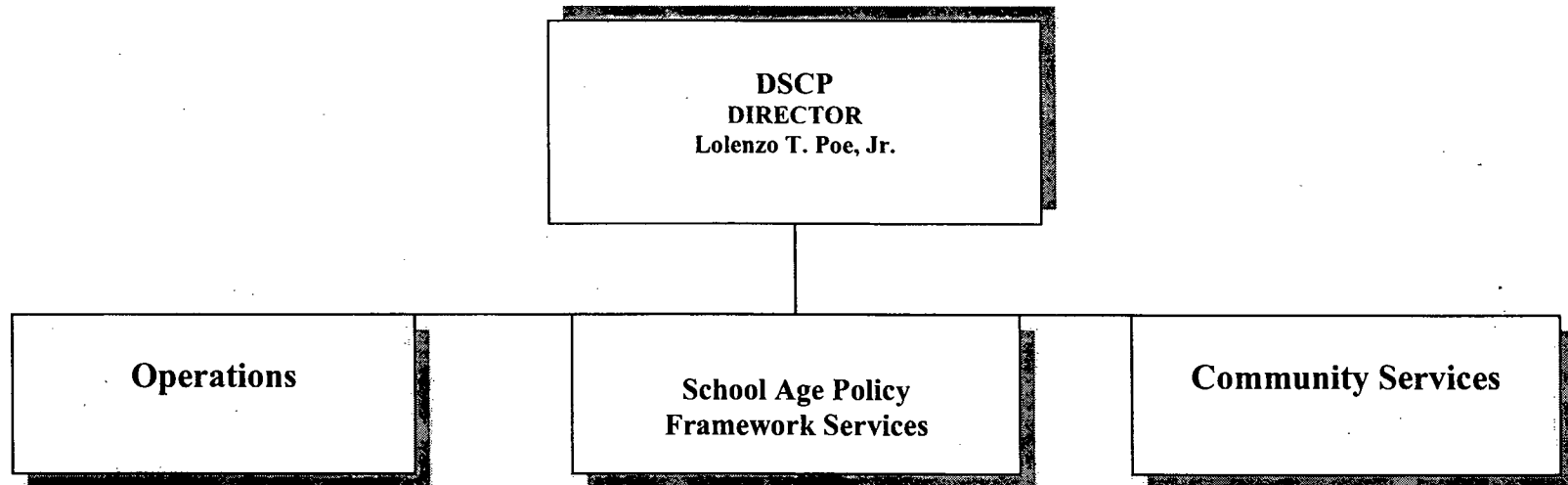
With the past several years of budget reductions, the Department's ability to evaluate and analyze the effectiveness of programs has not yet been realized. Additionally, with these eroding budgets, the ability to provide adequate support to the programs has been reduced to a capacity below the level necessary to adequately meet program needs. Funding the "new program" offer being submitted, which adds capacity for evaluation, analysis and support, will begin to address this deficit.

### **Organizational Chart**

Attached is the Department of School and Community Partnerships organizational chart.

## DEPARTMENT OF SCHOOL AND COMMUNITY PARTNERSHIPS

February 1, 2005



**Multnomah County Health  
Department (HD)**

---

**FY06 Department Letters of  
Transmittal**



Health Department  
Office of the Director

---

**MULTNOMAH COUNTY OREGON**

---

426 SW Stark, 8<sup>th</sup> floor  
Portland, Oregon 97204  
(503) 988-3674 phone  
(503) 988-4117 fax

To: Diane Linn, Multnomah County Chair  
Budget Office  
Outcome Teams

From: Lillian Shirley, Health Department Director

Date: Tuesday, February 1, 2005

Re: Health Department's Proposed FY06 Budget Submittal

**Budget Summary**

- ☒ The Health Department FY06 program offers total \$117,038,764, which is a 3% increase over the FY05 Revised Budget.  
  
This represents current service levels compared to FY05 Revised Budget; however this is still a reduction in services from several years ago. In the FY05 Budget, the Health Department had to cut \$11.9 million from that year's current service level budget and eliminate 104.26 FTE to balance to a reduced level of federal, state and county funding.
- ☒ The budget includes \$70,620,649 in Federal, State and Medicaid revenue and \$46,418,115 County General Fund. General fund grew by just over 1 percent, with Federal and State fund revenue funding more services.
- ☒ The FY06 program offers include costs to maintain all general fund supported Health Department programs at current service levels. Grant funded programs, which traditionally did not receive general fund support, were asked to submit expenditure budgets that did not exceed their grant revenue.
- ☒ The Department had several grants expiring in FY06, for which we have not requested general fund, the largest of those are:
  - \$900,000 in HIV Care services were supported in FY05 with one-time-only grant carryover revenue
  - \$500,000 in Regional Emergency Preparedness. A grant renewal application is in process.
  - \$300,000 in several multi-year evaluation grants have ended
- ☒ The FY06 program offers include 861 FTE, 24 over the FY05 Revised Budget.
  - 6.0 are for the EMR New Program Offer, funded by Medicaid

- 8.0 are for Dental health care expansion which will be in place before the end of FY05, also funded by Medicaid
  - 3.0 are staff transferred back to the Department from Shared Services in FY05, and the remaining,
  - 7.0 are the net of various changes in clinical staff needed to maintain current service levels
- ☒ The Health Department is submitting 44 program offers, 28 of which are Operating programs.
- 80% of the total proposed budget funds **Operating programs**, which provide services to clients.
- 18% of the proposed budget funds **Support programs** such as pharmacy, laboratory, language, appointment scheduling and Medicaid eligibility services, and public health education and promotion. These directly support the Operating programs.
- 2% of the proposed budget funds **Administrative programs** such as the Director's Office and Service Area leaders.
- ☒ There is one new scaled Operating program offer for implementing Electronic Medical Records (EMR) system, funded entirely with Medicaid and grant funding.
- There is enormous potential in information technology to improve the delivery and quality of health care while reducing costs. The core of this potential is a secure, patient-centered EMR system. The Multnomah County Health Department is preparing to implement an Electronic Medical Records (EMR) system in FY06 as a partner with the Oregon Community Health Information Network (OCHIN). This collaboration allows us to spend less money for a higher quality EMR system than we could afford on our own. It completes the third phase of an integrated information technology initiative for the Health Department due to the transition of Health applications off the County mainframe. The two-year implementation cost is estimated at \$4.2 million and will be funded through OCHIN, CareOregon, State, Federal and clinical resources.

## **Framework for Key Budget Decisions** **and the County Priority Outcomes**

### **How the Department Delivers its Services**

The Health Department's decision framework begins with our vision, mission, and strategic directions:

*Vision:* Healthy People in Healthy Communities

*Mission:* In partnership with the diverse communities we serve, the Health Dept. ensures, promotes, and protects the health of Multnomah County residents.

*Five-Year Strategic Goals:*

- To help residents gain control of the factors that influences their health.
- To improve health throughout the County's diverse communities.
- To ensure dignified access to healthcare.

- To protect the public and mitigate health threats arising from natural and human-caused disasters.

This framework fits neatly into the Outcome based budgeting strategy. Most of our services directly support the Basic Living Needs Outcome priority result of, "All Multnomah County residents and their families are able to meet their basic living needs" and our approach to service delivery, the emphasis on prevention, early intervention, and protecting the entire community resonate with the values and expectations of all of the Outcome teams.

### **Public Health Department's Role Mission: Protection, Access and Promotion**

The Health Department seeks to protect against threats to health, to ensure access to healthcare for Multnomah County residents, and to promote health.

### **Protecting the Health of County Residents**

The department operates an array of health protection programs that address:

- The investigation and control of communicable diseases.
- The treatment and control of tuberculosis.
- The prevention and control of sexually transmitted disease.
- The control of mosquito and rat populations.
- The oversight of ambulance services.
- The inspection, licensing, and certification of restaurants, swimming pools, school facilities, care facilities, and food handlers.

### **Ensuring Access to Healthcare**

The Department is a major healthcare provider for low-income residents that operates an extensive and integrated system of care, including:

- 6 primary care health centers, 4 dental clinics, and 11 school clinics;
- A home visit program for high-risk families;
- Specialty clinics focusing on sexually transmitted diseases, tuberculosis, and HIV;
- A nutrition and food voucher program for woman, infants, and children;
- A pharmacy, a laboratory, and interpretive services;
- A program providing healthcare in County jails.
- The Community Health Council serves as a citizens' advisory board to the Health Department. It provides guidance on a broad range of public health issues and links the Department to the diverse communities of the County. The Council includes community members with an interest in public health, representatives from health care organizations, and residents who use the Department's healthcare services. Because of the community's involvement in program planning, implementation, and evaluation, the Department's services are highly responsive to community needs.
- Through policy and advocacy, the Department also supports the provision of medical and dental services to the poor by other local providers.

### **Promoting Health**

The Department's promotion of health takes many forms, including:

- Health education and information in schools, workplaces, and community settings.



- Health education to high-risk families at home.
- Training for teens on pregnancy prevention, abstinence, and nutrition education.
- Prevention programs for chronic conditions like heart disease.
- Community health assessments monitor the areas of greatest disparity and the reporting functions create information that can be used to develop effective programs to address disparities.
- The outcomes from these health promotion functions support the work the clinics, field nurses and community health services by creating a more informed, more involved and healthier community and individuals.

### **Health Department Program Offers**

The Health Department made 25 Operating program offers, 15 of the offers, directly supports the primary factor of the Basic Living Needs County priority. In addition, public health access, protection and promotion are some of the core services residents expect from local government.

- ☑ All of the program offers link to the strategy to provide access to healthcare; educate, prevent, and intervene to prevent a health crisis; and many also either provide another basic need such as food, or provide information, referral and linkages to other services.

The program offers directed to the Basic Needs Outcome team include;

- Clinical services providing physical and oral healthcare, pharmacy, lab, food voucher and nutrition assistance, and Oregon Health plan eligibility and enrollment assistance, all at fully integrated clinical sites. These services are not only integrated in the clinical setting, but are frequently housed in community centers and hub locations for other community services and supports. Offers include: Primary Care, Dental, the Women, Infants and Children's (WIC) Program, Medicaid/Medicare Eligibility, Breast & Cervical Health, and the Children's Assessment Services at the Children's Receiving Center
- Traditional public health population based services designed to protect the health of all residents in Multnomah County and/or prevent the spread of disease including HIV Care Services, Health Inspections & Education Communicable Disease Prevention & Control STD, HIV, Hepatitis C Community Prevention Program
- Finally the five program offers for Corrections Health services. Corrections Health provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care in Multnomah County correctional facilities. Corrections Health serves many of the community's most vulnerable citizens—the medically indigent and chronically mentally ill. Program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

The Basic Living Needs Outcome team clustered the population into three categories: Self-Sufficient, Vulnerable, and Chronic. The Health Department addresses these populations through the three aspects of our mission: Protection, Access and Promotion:

- We provide services to low income and uninsured Multnomah County residents in all three categories.
- Low cost, high volume prevention, intervention and informational services assure that the "Self Sufficient" population identified by the Basic Needs Outcome team, remain safe, healthy, and disease free.
- Low cost, high quality clinical and field nursing services help the vulnerable members of the community become "Self-Sufficient." Providing access to low cost care prevents health conditions from becoming chronic and debilitating.
- Corrections Health services to offenders help them become self sufficient when they leave the jails by working to address immediate health needs and improving their overall health.
- For those members of the community with chronic conditions, the Health department is a vital safety net, providing health care to thousands of uninsured members of the community.

Five of the Health Department's program offers link to the Education County priority. All of the offers address the strategies to provide basic need services specifically targeted to readiness to learn; parenting and caregiver skill development. The offers also bridge gaps and remove the health related barriers that can impede learning.

The program offers directed to the Education Outcome team include;

- School Based Health Clinics provide on-site healthcare for children, early intervention that reduces risk behaviors contributing to teen pregnancy; and services that improve attendance/readiness to learn and promote healthy lifestyle choices.
- Healthy Birth and Early Childhood Initiatives Early Childhood Services provides home visits and classes for families with young children to improve health during pregnancy and promote healthy child development. Early childhood readiness to learn is a primary focus as is, parenting skills assessment and development.
- Students Today Aren't Ready for Sex (STARS) The program uses three strategies: youth development and leadership training; parent involvement; and classroom sexuality education.
- Lead Poisoning Prevention tracks and responds to cases of childhood lead poisoning. It assures school readiness and eliminates the barriers to success in school by identifying lead exposure and linking children with treatment services.
- Immunization services provides childhood vaccination services at little or no cost to uninsured and underinsured children so they may attend school and make the classroom safe for all.

Three program offers link to the Safety County priority. All of the offers address the strategy to "Install and maintain community resources that contribute to citizen safety."

The program offers directed to the Safety Outcome team include;

- Emergency Medical Services (EMS), which plans, regulates, coordinates, and provides medical supervision and quality assurance for all pre-hospital emergency care provided by Multnomah County's ambulance contractor and all fire departments in the County jurisdiction.
- Public Health Emergency Preparedness is core to the Health Department's capacity to respond to emergencies with significant health impacts. The program emphasizes the Department's unique governmental public health responsibilities.
- Regional Health System Emergency Preparedness is a 6-county planning partnership that focuses on preparing private health care providers to care for victims of large-scale emergencies.

One offer links to the Vibrant Community County priority. The Vector and Nuisance Control program offer, protects the health, safety, and livability of our community by controlling rodent and mosquito populations, enforcing nuisance codes, and educating the public to prevent public health vector problems. These services address the sustainable strategy as well as the strategy to promote recreational opportunities.

Finally, one offer links to the Accountability County priority and the strategy to provide reliable information for decision-making. The Vital Records program issues birth and death certificates in accordance with federal and state statutes to maintain the integrity and accuracy of birth and death information. The information is analyzed to provide essential public health information that can be used to plan prevention and intervention activities for positive health outcomes.

### **Department Organization:**

The Department is managed across three Service Groups:

- **Integrated Clinical Services (ICS)** will share information and resources so that clients have clear access to a highly coordinated range of services.
- **Community Health Services (CHS)** will improve the health of the community through quality assessments, initiatives, and preparedness.
- **Community Health Promotion, Partnerships, and Planning (CHP3)** will establish and maintain effective internal and external partnerships.

To support these Service Groups:

- Clinical Disciplines Leadership Team (CDLT) provides expertise and professional direction for doctors, nurses, dentists, pharmacists, radiologists, laboratory technicians, and other health professionals. It is staffed by positions already budgeted in ICS, CHS and CHP3).
- Business and Quality Services is responsible for financial policies and strategies, budget development, facilities and infrastructure planning, and departmental training and support. It will also coordinates Shared Services to ensure that department operations are appropriately supported.

In a climate of diminishing resources and external changes (such as those to the Oregon Health Plan), this structure allows the Department to focus on its core mission as well as better integration of best practices and benchmarking.

Multnomah County Health Department  
Healthy People, in Healthy Communities



Total Proposed Program Offers for FY 2006:  
\$117,038,783

862.68 FTE

# **Multnomah County Library (LIB)**

---

## **FY06 Department Letters of Transmittal**



## MEMORANDUM

**TO:** Chair Linn, Karyne Dargan, Budget Director, Outcome Teams

**FROM:** Molly Raphael, Director of Libraries

**DATE:** February 1, 2005

**SUBJECT:** Transmittal Letter for FY 2006 Budget

Multnomah County Library (MCL) is nationally recognized by its peers and locally supported by hundreds of thousands of County residents and businesses. A report issued by the Urban Libraries Council in June 2004 showed that of the ten highest circulating libraries in the United States, Multnomah County Library checks out and renews more books than any other library in the country *at the lowest cost per circulation transaction*. In October 2004 a national library rating service, which annually assesses the performance of the nation's public libraries, ranked MCL as second among all libraries serving populations over half a million.

Use of the Library continues to climb. The ten-year trend for items checked out averages a 15% increase per year while reference service has increased nearly 40% to about 1 million questions answered each year. Public support of the Library has remained strong, with 58% voter approval of the last library levy.

### Multnomah County Priorities and the Library

The Multnomah County Library contributes to each of the six priorities. Most offers submitted for operating programs are submitted under the Vibrant Communities priority with two operating programs submitted under the Education priority. This transmittal letter also provides significant links to the Thriving Economy priority as well as lesser links to Basic Living Needs and Safety. Administrative programs as well as Library Communications are submitted under Accountability.

Given its high use levels and public support, Multnomah County Library strongly contributes to the Vibrant Communities priority. MCL supports the factors of "Valued & Engaged Citizens" and "Opportunities for Improving & Enjoying Life" by:

- being open and available to all residents in neighborhoods throughout the County – 4.5 million visits in FY 2004;
- providing meeting places for community and civic groups to gather – 5,791 meetings took place in library meeting rooms during FY 2004;

- offering 14,000 programs such as book groups, forums and story times that encourage neighborly interaction within and across communities;
- engaging residents community-wide in programs of civic discourse including the annual community-wide reading celebration "Everybody Reads", with more than 16,000 teens and adults and 60 organizations participating in 2004;
- engaging over 1,400 residents as library volunteers, contributing a total of 64,000 volunteer hours last year;
- bridging the digital divide for those who need free Internet computers with an average 87% use rate of these computers.

Education is the second priority where MCL makes a strong contribution and has submitted operating programs. Babies, toddlers, school-aged children, teens, parents, caregivers and teachers all receive services specifically designed to prepare and motivate children to read, to maintain their reading skills, to support their school's curriculum, and to train parents and caregivers in literacy activities. Examples include:

- Summer Reading helps young people maintain and improve their reading skills over the summer – over 46,000 children and teens participated in 2004, the largest summer reading program for communities the size of Multnomah County;
- youth programs of all types – story times, craft programs, motivational performances that appeal to young people, author programs – attracted over 138,000 participants in 2004;
- early literacy workshops teach parents and caregivers interactive ways to support children's early literacy and language development, thus getting them ready to succeed in school – 4,600 parents and caregivers attended workshops in 2004;
- Books 2 U promotes reading at targeted elementary and middle schools where reading scores fall below grade level, serving 20,000 youth last year.

Library program offers are not being submitted this year under the Thriving Economy priority because the economic benefits of public libraries have not yet been documented in Oregon, or specifically Multnomah County. Studies released in Florida in 2001 (<http://dlis.dos.state.fl.us/bld/finalreport/>) and in South Carolina in 2005 ([www.libsci.sc.edu/SCEIS/home.htm](http://www.libsci.sc.edu/SCEIS/home.htm)) describe the significant ways that public libraries contribute to the economic health and vitality of individuals, businesses, and overall communities. The just-released South Carolina study, for example, reports that 92% of survey respondents believe that the public library improves the quality of life; 47% believe it increases local property values; 32% responded that it helped them manage personal finances or save money; 25% stated it helped with a business opportunity; 49% of business users said they obtained most of their business/research information from the public library and 78% indicated that information obtained from the library contributed to their business success; 32% of personal investors said that the dollar value of information obtained from the public library was between \$10,000 and \$1 million and 2% said over \$1 million. The total direct and indirect return on investment for every \$1 expended on the state's public libraries by South Carolina's state and local governments is \$4.48 –



almost 350% return on investment! Although there are certainly differences between South Carolina and Oregon, a study in Oregon would likely show similar results.

To a lesser extent, the Multnomah County Library contributes to the Basic Living Needs and Safety priorities in many ways. For example, the Library provides access to information about health issues, targets several youth programs to the most vulnerable children in the County, and provides safe havens for children after school.

### **MCL's Long Range Goals**

To maintain voter and community support, the primary long-term goal is to deliver the services promised in the current library levy. In the FY 2006 budget, the levy provides 54% of the Library's overall funding. Losing voter support for the levy would drastically reduce the Library's ability to maintain a presence within Multnomah County's communities. Our goal is to sustain and build on the Library's current level of public support.

Providing a sense of place as well as serving as a community-gathering place requires the maintenance of library facilities so that they remain attractive and inviting. Since all the library buildings have been recently built or renovated, our long-term goal is to keep them in good and highly functional condition, especially since Measure 50 prohibits the use of a bond measure for routine repairs and renovations.

The levy also promised to purchase new books and other materials to meet the growing demand of County residents. "Turnover rate" (the average number of times items circulate in a year) shows that books and other materials are in high demand. In addition, renewed emphasis on library services for job seekers, small business owners, and those speaking English as a second language are specific targets of the levy. Children's services from traditional story hours to homework help for children and teens continues to be a major emphasis, particularly for branch libraries, several with new after-school Teen Lounges.

As an integral part of any new service or continuation of service, we continue to explore ways to improve work processes and sustain high productivity levels.

### **Strategies for Addressing Pressing Issues**

This budget reflects adjustments in the staffing levels at Neighborhood Libraries, resulting from new schedules with reduced staffing introduced in FY 2005. Due to the reduction in open hours and the change to a seven-day-a-week schedules in August 2004, minor adjustments to staffing levels have been made based on analysis of workload levels. This has necessitated realignment of staffing in some branch libraries. This step was taken only after we made internal adjustments to equalize workloads of existing staff.

We have also increased the number of bilingual positions to reflect the diversity of the neighborhoods we serve. Before filling any new vacancy, we determine the need for language and cultural competencies and incorporate those changes into job postings.

Languages other than English that we target include Spanish, Chinese, Vietnamese, and Russian. We expect to continue making these changes to develop a more diverse workforce at all levels.

### **Rationale for New Programs**

The base level programs submitted in our program offerings are at the minimum level of open hours mandated by the levy language: 53 hours per week. There is an additional program offering for 57 hours/week at Central Library and Gresham, Hillsdale, Hollywood and Midland libraries; **this reflects the current service level of open hours during FY 2005 for these libraries.** Please note that the hours at Central and the four larger branches were already reduced in August 2004, and reducing them again in FY 2006 would send a negative message to the voters just as we anticipated presenting a renewal of the levy to the community. The other 12 libraries remain at 53 hours per week, the minimum promised in the library levy.

A second program offering increases the hours at Central and the four libraries to 70 and 64 open hours, respectively. This reflects the level of open hours during the first year of the current levy, FY 2004.

There are program offerings for two new branches: New Columbia and Troutdale. These two potential new branch locations were discussed during the levy campaign, and community leaders from both areas of the County continue to press for their construction. New Columbia's budget includes tenant improvements, an opening-day book collection, and operating costs for half a year. We have been participating in ongoing discussions with the Housing Authority of Portland as New Columbia is evolving, trying to keep options open without making commitments. Troutdale's offering includes partial start-up costs, pending a site selection process, for half of the expected book collection and tenant improvement costs.

The final new program offer proposes a formal study of the formation of a library district. The Library Advisory Board has completed some preliminary work and has recommended forming a stakeholders group to consider the formation of a library district more fully. This program offer would provide funds for an analysis of the legal, financial, political and programmatic aspects of such a district.

### **Strategic Plan and Annual Goals and Objectives**

The Library's current five-year strategic plan ends in June, and a new planning process is underway. We anticipate having the new plan in place by July 1<sup>st</sup>, and we will begin to incorporate its goals into our work plans for FY 2006, with full implementation in the FY 2007 budget. The planning process will engage a Community Planning

Committee of influential leaders, who broadly represent the diversity of the County. This Committee will determine a community vision, incorporating the important work that is being done by Multnomah County Government in setting overall priorities. The Committee will then determine needs which must be met to realize that vision and then select "Service Responses" for the Library that can best address those needs. The process will also include broad community input and validation of the Planning Committee's work.

A major activity for FY 2006 is the installation and implementation of a new integrated library system (ILS), the final project using the 1996 bond funds. This system is critical to almost everything we do, including purchasing books, cataloging, check-in and check-out, placing and filling holds, renewals, library cards, and collecting fines. Our patrons use our current ILS heavily, so a successful transition and implementation of the new system is a top priority. We will invest significant time and effort in all divisions within the library system into training and then communicating with the public and training library customers in using the new system. There will be many benefits for library users as well as new opportunities for reporting and informed decision-making under the new system.

#### **Issues Spanning Multiple Budget Years**

The largest multi-year issue facing the Library and the County is determining the level of future library services in light of the current levy language and the need for a renewal levy. Library services need to be sustainable for the remaining years of the current levy in order to ensure voter support for a renewal levy. Determining a renewal levy rate will continue to be complicated by competing money measures and the resulting effects of compression. Even though the current levy does not expire until June 2008, the only election before that date where a double majority is not required is the general election of November 2006. Policy discussions on the future size and scope of the MCL need to begin soon. In addition, if the Board decides to explore the library district option, decisions will need to be made about what should be presented to voters in the November 2006 general election. Without a levy renewal or an adequately funded library district, the Multnomah County Library would move from one of the best library systems in the country to a fraction of what it is today. We know that the Board of County Commissioners has no interest in seeing that outcome and we want to work with you to guarantee the Library's future success.

Other issues that span multiple budget years have been presented above including decisions on future libraries in North Portland (New Columbia) and Troutdale.

#### **Organizational Chart**

An organizational chart of the Multnomah County Library is attached.

Memorandum to Chair Linn, Karyne Dargan, Budget Director, Outcome Teams  
February 1, 2005  
Re: FY 2006 Budget Transmittal Letter  
Page 6 of 6

**Concluding Remarks**

It has been challenging to "fit" our programs into one of the six priorities under this new budget process. In doing so, we hope that you will be able to evaluate our program offers recognizing that these six "boxes" do not fully value the contributions that each program makes to meeting the diverse needs of County residents spanning multiple priorities. We look forward to having the opportunity to discuss the Library's program offers with you.

**Multnomah County Sheriff's Office  
(MCSO)**

---

**FY06 Department Letters of  
Transmittal**



## MULTNOMAH COUNTY SHERIFF'S OFFICE

501 SE HAWTHORNE BLVD., SUITE 350 • PORTLAND, OR 97214

*Exemplary service for a safe, livable community*

**BERNIE GIUSTO**  
**SHERIFF**

503 988-4300 PHONE  
503 988-4500 TTY  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

### MEMORANDUM

---

TO: DIANE LINN, Chair  
Multnomah County Commission

Cc: Mario Rojo de Steffey, Commissioner District 1  
Serena Cruz, Commissioner District 2  
Lisa Naito, Commissioner District 3  
Lonnie Roberts, Commissioner District 4  
Chief Deputy Lee Graham  
Chief Deputy Tim Moore  
Business Services Director Larry Aab  
Christine Kirk, Chief of Staff  
Karyne Dargan, Budget Director  
Christian Elkin, Budget Analyst  
Wanda Yantis, MCSO Budget & Payroll Manager

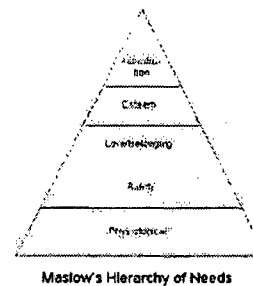
FROM: BERNIE GIUSTO, Sheriff

DATE: FEBRUARY 1, 2005

SUBJECT: FY 2006 BUDGET TRANSMITTAL LETTER

---

In 1943 Abraham Maslow published "*A Theory of Human Motivation*". This theory contends that as the basic needs are met humans desire higher needs. Depicted as a pyramid, five levels of need emerged as the necessary elements of human focus. One of the foundational needs is safety. Each need must be met before a person could progress to the next level. When economic, social, or environmental events threaten or remove a person's foundational perspective, the person will regress to the previous level. This letter is not intended to be a psychology lesson. It is intended to emphasize the basic human need to feel safe in every aspect of a person's life and the responsibility of government to ensure public safety remains a core function of service to the citizen's who have invested their confidence in us.



Safety is the cornerstone of a community. Without a safe community we are unable to enjoy the benefits of a thriving economy. A safe community is foundational to education, housing, recreating, and commerce. It is the core mission of the Sheriff's Office to protect the public through law enforcement and corrections services. However, successful management of our services can only come from a thorough understanding of all of our

partner's public safety goals and correctly size our services based on clearly defined community standards and expectations. The integration of Sheriff's Office services throughout the public safety community reaches into local, state, and federal governments. Very few events in the Multnomah County justice system occur without some measure of participation of, or impact by, the Sheriff's Office. Our challenge is to balance and size our service levels to the capacity of our public safety partners to ensure that we can sufficiently support them in their endeavors.

To operate our programs at current service level, we will need \$103 million. This is an increase of \$7.9 million over the Fiscal Year 2005 budget. Contributors to this increase include \$3.8 million for cost of payroll, \$1.5 million for cost of services such as food, contract increases, etc., and \$2.6 million for increases in internal services cost, including \$300,000 in Multnomah County Work Release Facilities cost previously paid by the Department of Community Justice.

### **Methamphetamine Addiction**

The Sheriff's Office, as is our public safety and social service partners, are overwhelmed by the epidemic of methamphetamine addiction. The use and manufacture of methamphetamine is a serious challenge to our community and our resources. In 2001 the deputies from the Special Investigations Unit closed 39 labs and seized 2,189 grams of methamphetamine. In 2004 deputies closed 58 labs and seized 3,917 grams of methamphetamine. Although resources from the Special Investigations Unit dedicated to address the methamphetamine problems have increased from 30-60%, deputies report they are unable to keep up with the number of labs being reported by the community. Portland Police have had a similar experience. Deputies have reported when behavioral problems associated with methamphetamine use and addiction occurs during booking, it is generally more violent and takes a higher degree of use of force to overcome the resistance. Corrections Health has also reported increased resource usage to manage the health needs of the user/addict. We are also seeing increases in other crimes such as burglary, larceny, identity theft, domestic violence, child welfare issues, etc. which we believe correlate directly to methamphetamine use and manufacture.

### **Jail Overcrowding**

A fundamental contribution to the public safety community of interest is the Sheriff's Office ability to receive and house offenders. MCSO is the only agency in the continuum that performs this function. The success of pre-trial release and post-prison sanctions are both dependent upon the ability to immediately sanction offenders to a jail bed. Sufficient capacity to house sentenced offenders must be maintained to have an effective court system.

The ongoing erosion of the corrections system is a critical threat to the future of the public safety system. Frequent early releases reduce the effectiveness of every public safety program, from beginning to end. In calendar year 2004, 3,395 offenders were released early from jail. The alarming thing about this number is that these offenders had already been screened by pre-trial release program representatives who had determined that these offenders were not a good risk to be released from jail. Today's jail populations are composed almost entirely of offenders who have repeatedly failed community based sanctions and programs and have a clear pre-disposition to crime. A government that will allow the early release of repeat offenders when nearly 40% of its jail system capacity stands empty demonstrates a lack of commitment to providing a safe livable community. The table below illustrates the downward trend of jail beds in Multnomah County since July of 2002.

Date	Event	Available Bed Capacity	Funded Bed Capacity	Percent of Total
Pre 07-01-2002	Total System Capacity	2,033	2,003	100.00%
07-01-2002	Budget Reductions	2,003	1,850	92.36%
01-15-2003	Cut MCRC	2,003	1,690	84.37%
02-01-2003	State Budget Cuts	2,003	1,576	78.68%

07-16-2003	Open 2 Dorms at MCIJ	2,003	1,690	84.37%
01-14-2004	Open MCWR	2,003	1,750	87.36%
02-03-2004	Ballot Measure 30 Fails <sup>1</sup>	2,070	1,626	81.17%
07-01-2004	Wapato Opens – New System Capacity	2,528	1,626	64.31%
07-01-2004	FY 2005 Adopted Budget	2,528	1,579	62.46%

## Program Offerings

The Sheriff's Office has submitted 67 offerings of which 47 are existing programs, 11 are new programs, 6 are support and 3 are administrative. All of the offerings support government's core responsibility of providing a safe community. Each offering contributes to building a safe balanced public safety system that contributes to the realization of all county priorities. Offerings are grouped in \$3 million increments and written to a specific offering strategy. All offerings have performance measures. However, a new budgeting process requiring offerings budgeted at smaller increments has resulted in some programs emerging as offerings with new measures associated with them. We also found that core programs once viewed as part of a system do not necessarily have trend measurements that can be readily associated with program offers. During FY 2006 we will continue refining performance measures both for trends and application to the marquis indicators identified by the Priority Teams

Performance budgeting has been valuable to the Sheriff's Office. We found this to be a very useful strategy when we undertook the task of answering the question, "Why are we performing work" rather than "What work are we performing?" However, it has fallen far short of incorporating the role and responsibilities of the independently elected officials in the process. Educating the Board and the public about what we do is a very valuable and important part of the public process. Allowing the Board to choose which programs I will operate compromises my role as Sheriff. I sincerely hope we are able to bridge this gap between process needs and statutory organizational requirements in future budget efforts. Once the Board determines the level of funding they wish to allocate to the Sheriff's Office, I am confident that information from the offering teams will be a useful piece of information to help my command staff and I decide how the Sheriff's Office will operate in 2006.

## Leveraging Resources

Corrections facilities are composed of large incremental segments. These segments have very little variability and must be operated as "all or nothing". In other words, there is no financial advantage to operating a corrections dormitory at half its capacity because it takes the same amount of resources to operate at half capacity as at full capacity. To a lesser degree, the same thing can be said about operating a facility. The closer one gets to full capacity, the more cost effective the facility becomes. Innovative leveraging of resources will facilitate the use of beds at an optimal level.

### Multnomah County Detention Center and Multnomah County Correctional Facility

Four years ago, County Facilities Management undertook a project to upgrade the electronics and fire system in the Justice Center. To facilitate that project, a floor of the MCDC was closed and the assets to manage the facility were moved to MCCF. MCCF had been closed for almost a year due to a lack of operating revenue and its conditional use permit was close to expiring. Although MCCF was not designed or adequate to house 156 high risk offenders normally housed at MCDC, by redistributing offenders throughout the jail system, we were able to successfully place an appropriate population of offenders in MCCF and maintain the total number of jail beds. The revenue derived from the MCDC floor closure did not allow the MCCF to open to full capacity, but we were able to make it work by managing work crews out of the facility thereby reducing the facility resource

<sup>1</sup> Bed cuts made during balance of FY 04.



requirements during the daylight working hours. Other cost avoidance strategies included managing the facility as a satellite facility for purposes of command, medical, counseling, and transport and other support and administrative needs normally associated with a jail facility. While this served to get us through a short term need, it is poor jail management practice and will not be considered a long term solution.

The electronics upgrade project will be completed in April 2006. Until then we will operate MCCF in the same manner as we have over the last four years with the intention of opening 156 beds in MCDC upon completion. Our MCDC offering for 2006 includes the operating revenue that will be used to operate MCCF until it closes in April. This is incorporated into MCDC Offerings "G" and "H". Once closed, MCCF is expected to be sold along with the rest of the Troutdale property owned by the county. (See Long Term Disposition of the Multnomah County Corrections Facility and the Hansen Building below).

#### Rental of Beds to State of Oregon

Negotiations with the state of Oregon for the rental of up to 114 jail beds are proceeding at a satisfactory pace. Rental of jail beds will serve to maximize the use of our facilities and make overall cost of operation lower. Our overall goal is to leverage county resources with sufficient bed rentals that will maximize value as well as address bed capacity needs for both local and state offenders.

#### Community Treatment Services

I think we all agree that an adequate continuum of treatment services is a critical part of the public safety system. We know that alcohol and drug addiction are common to offender populations. Consistent uninterrupted treatment is important to breaking the offender cycle of re-offending. Unfortunately many community based treatment services are interrupted when an offender enters a jail facility. This interruption is often based on administrative rules making the offender ineligible for continued services solely due to incarceration. We must work together to overcome these barriers to make sure consistent, uninterrupted treatment is available to incarcerated offenders.

#### Wapato

We are all concerned about how we open the Wapato Jail. A \$58 million asset remaining unused and unfunded serves no one's interest, especially the public's. Many options, including partnerships with other jail and corrections partners are being explored to determine ways to best leverage funds to open this facility. We have submitted two program offerings to open different increments of the jail system. The offerings are based on the most optimal levels to open the facility in the most cost effective manner possible.

#### Long Term Disposition of the Multnomah County Corrections Facility and the Hansen Building

MCCF, located in Troutdale, Oregon is one of our oldest facilities, but also one of our cheapest to operate. No less than three times over the past five years this facility has been slated for closure. The Hansen Building has been the long time home of the Sheriff's Law Enforcement Division. Both facilities have served well beyond their useful life and the Facilities Division considers both properties too deteriorated to make any further efforts to keep them operational. This year the Board has joined with us in making the important decision to close both the MCCF and the Hansen Building and using the revenues to construct an East County Justice Facility that will meet the long term needs of law enforcement, district attorney, and the courts in east Multnomah County. I wish to acknowledge and thank the Board for supporting this endeavor, especially the leadership of Commissioner Roberts and his staff.

**Non-Departmental  
Multnomah County Chair**

---

**FY06 Department Letters of  
Transmittal**



## Diane M. Linn, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600  
Portland, Oregon 97214  
Phone: (503) 988-3308  
Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

January 28, 2005

To The Outcome Teams and Budget Office:

I am pleased to submit the 2005-2006 Chair's Office budget request.

As CEO of the second largest government entity in Oregon, the County Chair is charged with overseeing Multnomah County's \$1 billion dollar annual budget, over 4,700 employees, six departments and hundreds of programs. The Chair is also the County's personnel officer and has a vote on the Board of Commissioners in setting legislative activities and policy direction. The Chair administers all departments and programs except those under other electeds, develops the annual Executive Budget, has authority over litigation, signs contracts, bonds and other instruments, appoints department directors, manages the Board agenda and makes appointments to citizen advisory boards and commissions.

This administration is committed to the following guiding principles:

- A balanced system that addresses prevention, intervention and response within our public safety and human services arenas within our means and in our most appropriate, effective role;
- Delivery of culturally competent services that are responsive to the changing needs of the community and that celebrate diversity;
- Contributions to a healthy economy that ensure quality of life, reduce poverty and generate revenues to support citizen priorities;
- Defining the County's role as a strong and effective partner within the broader community to address education and other citizen priorities;
- Encouraging and supporting innovation, creativity and new ways to approach delivery of services.

I have and will continue to manage County resources with the highest level of integrity, professionalism and fiscal discipline. It's all about meeting the needs of citizens in the present and setting a solid foundation for the future.

Sincerely,

Diane M. Linn  
Multnomah County Chair

**Non-Departmental  
District 1**

---

**FY06 Department Letters of  
Transmittal**



## Commissioner Maria Rojo de Steffey District 1

Suite 600, Multnomah Building  
501 S.E. Hawthorne Blvd.  
Portland, Oregon 97214

Phone: (503) 988-5220  
FAX: (503) 988-5440  
Email: District1@co.multnomah.or.us

February 1, 2005

### Transmittal Letter to Accompany District 1 Program Offer

As an elected official who sets policy, my mission is to represent District 1, listen to concerns and ideas from the community, provide constituents with high quality customer service and to encourage citizen involvement in County government.

I represent a portion of the inner east side and all Multnomah County areas west of the Willamette River. My priorities include issues related to the elderly; transportation; supporting alcohol and drug treatment programs; sustainability; youth; and the economic stability of the County.

**Transportation:** I secured \$34M for replacement of the Sauvie Island Bridge and we will break ground on construction of the new bridge in January of 2006. The Sellwood Bridge must be replaced and I will work to secure the initial funds for the project in collaboration with County staff and our regional, state and federal partners. I secured \$3M for the 223<sup>rd</sup> Railroad Overpass in East County from federal and State resources. Work on this project has commenced and will continue in 2006. I will continue to work with the Chief Financial Officer and the Landuse and Transportation Division to research the financial impact of transferring roads and introduce a resolution for the Board's consideration in the near future.

**Facilities:** I will continue my work with the Board and the community to plan for the Morrison Street Property which is now considered an archaeological site. In coordination with Chair Linn, I will present a financing strategy for the downtown courthouse to the Board.

**Additional Priorities:** I will continue my support for sustainable policies, practices and initiatives, the arts and will work with elders to secure programs and funding.

I represent Multnomah County as liaison with several organizations. These include: The Metropolitan Economic Policy Task Force, The Visitor Development Board, the Downtown Courthouse Steering Committee, the Eastside Streetcar Committee, the Joint Policy Advisory Committee on Transportation (JPACT), the Regional Arts and Culture Council, The Multnomah County Cultural Coalition Planning Committee, the City of Portland/Multnomah County Sustainable Development Commission, Co-Chair of the Food Policy Council, Multnomah County's Adult Abuse Steering Committee, Multnomah County's liaison to the Advocacy Team for Sexual Minority Youth, and the Citizens Advisory Committee for Multnomah County's Martha Washington Residence (River Rock & Alcohol and Work Release Programs).

My office makes decisions, supports and votes on all of the Multnomah County Priorities and programs focusing on the areas described in the program description. Results will be achieved through successful outcomes for programs listed above.

Sincerely,

Maria Rojo de Steffey

February 1, 2005

RE: Transmittal letter for 2006 Budget

Dear Outcome Teams;

Attached is the Program Offer for District 3's FY 2006 budget. District 3 is central to the County's priority of accountability. We are a main avenue for citizens to express their views on the entirety of County operations and programs. As an elected official I am more directly accountable to the citizenry than the vast majority of departments throughout the Multnomah County. We are responsible for making certain the County meets the needs of the community and manages assets to their highest value for the people of Multnomah County. My office is a direct link to the constituents of District 3 and their voice in county decisions.

This year, as always, we'll continue to reach out to the community of District 3 by attending forums, gatherings and public events. We will also continue to work with constituent complaints and problems and help facilitate satisfactory resolutions between citizens and the Departments. On the policy side, I will work to ensure the children's mental health plan is implemented before the State of Oregon turns over the responsibility to the county. I will also continue her work as chair of the Local Public Safety Coordinating Committee (LPSCC). LPSCC works across jurisdictions to develop a comprehensive solution to the public safety problems that afflict Multnomah County.

These efforts will no doubt continue throughout the rest of my term. I will continue to make these issues a priority and as Commissioner I will tackle all the pressing items that arise and in the years to come.

Sincerely,



Commissioner Lisa Naito  
District 3

**Non-Departmental  
District 2**

---

**FY06 Department Letters of  
Transmittal**



Commissioner Serena Cruz, District 2

---

**MULTNOMAH COUNTY OREGON**

---

501 SE Hawthorne, Suite 600

Portland, Oregon 97214

(503) 988-5219 phone

(503) 988-5440 fax

[www.co.multnomah.or.us/cc/ds2/](http://www.co.multnomah.or.us/cc/ds2/)

[Serena@co.multnomah.or.us](mailto:Serena@co.multnomah.or.us)

To: Chair Diane Linn  
Finance, Budget and Tax Office  
Accountability Outcome Team

From: Commissioner Serena Cruz, District 2

Date: February 1, 2005

RE: FY05-06 Budget Transmittal Letter

I am pleased to submit my FY 05-06 budget request for District 2.

Developing program offers and gave my staff and I a chance to reflect on the ways that our work contributes to the County's priorities, especially the accountability priority. In this budget year, as in all of the other years that I've been in office, I remain committed to making government more accountable, taking care of the most vulnerable, educating our children and keeping our families safe.

In order to produce the results the residents of Multnomah County expect, during FY06 I will focus on the following programs and initiatives:

**Implementing priority based budgeting.** As the Co-Chair of the Design Team, I supported the work of the Priority Teams during our mid-year budget process and of the Outcome Teams as they prepared us for the FY05-06 budget. I am submitting three program offers: my own budget and two alternative approaches that will invest savings the Board generates this year into innovative and effective ideas that will preserve or enhance the services we provide for the community. All three of these offers are aimed at increasing accountability in government by reducing county government spending and reenergizing county government to improve customer service and streamline business processes. My work in this area contributes to the results of the Accountability Priority.  
<http://www.co.multnomah.or.us/priorities/index.shtml>

**Making the 10-year Plan to End Homelessness a reality.** I served on the committee that created the plan, and our committee will oversee the implementation of the strategies outlined in the plan. My staff and I will work to solve the problems that may arise as we delve into the details of this inter-jurisdictional effort. This initiative directly supports the Meeting Basic Needs and Safety priorities. <http://www.portlandonline.com/bhcd/>



**Providing access to health care for the uninsured.** I represent Multnomah County on the Tri-County Safety Net Enterprise Board. Three counties created this Board via intergovernmental agreement and charged it with improving access to health care for our community's most vulnerable residents. Over 240,000 residents in our region are without health insurance at some point during the year. Serving more uninsured residents enhances the results sought by the Meeting Basic Needs Priority.  
<http://www.mchealth.org/cic/>

**Treating alcohol and drug addicted residents.** I chair the Alcohol and Drug Working Group, a subcommittee of the Local Public Safety Coordinating Council. The working group brings stakeholders together for joint planning and analysis of the County's alcohol and drug treatment programs for offenders. Over 70% of criminal offenders have alcohol and drug addictions. Our work achieves results sought by the Safety Priority tackling the core reasons why people in our community commit crimes.  
[http://www.lpscc.org/alcohol\\_drug.htm](http://www.lpscc.org/alcohol_drug.htm)

**Reducing youth violence.** The Latino Youth Gang Task Force is continuing the work of reducing youth violence and improving student success. To achieve these results we will be fostering greater collaboration among service providers, educators, youth, their families and the community. This initiative supports the results sought by the Education and Safety Priorities.  
<http://www.co.multnomah.or.us/cc/ds2/issues.shtml#gang>

In addition to these initiatives, my staff and I will strive to be responsive my constituents, and other requests we receive from the residents of Multnomah County. My website, <http://www.co.multnomah.or.us/cc/ds2/>, contains updated information and opportunities for people to stay informed and communicate with my office.

Over the past six months, staff from throughout the County played a critical role in implementing the priority based budgeting process. The Outcome Teams did a great deal of work: they developed indicators of success and selection strategies for each priority. Their good work will continue as we march through the rest of this process. I am impressed by the professionalism, dedication and deep commitment to the County displayed by every County employee involved in this process. I extend my appreciation to the skilled, hardworking and creative staff of the Budget Office; they are doing an extraordinary job of managing this innovative budget process.

Multnomah County is the first government in our region to tackle this new approach toward public budgeting, I am proud of our leadership. Implementing priority based budgeting means that we will focus our resources in a strategic way to deliver results that the community wants from us at a good value. I submit my program offer in support of delivering those results.

**Non-Departmental  
District 3**

---

**FY06 Department Letters of  
Transmittal**

February 1, 2005

RE: Transmittal letter for 2006 Budget

Dear Outcome Teams;

Attached is the Program Offer for District 3's FY 2006 budget. District 3 is central to the County's priority of accountability. We are a main avenue for citizens to express their views on the entirety of County operations and programs. As an elected official I am more directly accountable to the citizenry than the vast majority of departments throughout the Multnomah County. We are responsible for making certain the County meets the needs of the community and manages assets to their highest value for the people of Multnomah County. My office is a direct link to the constituents of District 3 and their voice in county decisions.

This year, as always, we'll continue to reach out to the community of District 3 by attending forums, gatherings and public events. We will also continue to work with constituent complaints and problems and help facilitate satisfactory resolutions between citizens and the Departments. On the policy side, I will work to ensure the children's mental health plan is implemented before the State of Oregon turns over the responsibility to the county. I will also continue her work as chair of the Local Public Safety Coordinating Committee (LPSCC). LPSCC works across jurisdictions to develop a comprehensive solution to the public safety problems that afflict Multnomah County.

These efforts will no doubt continue throughout the rest of my term. I will continue to make these issues a priority and as Commissioner I will tackle all the pressing items that arise and in the years to come.

Sincerely,



Commissioner Lisa Naito  
District 3

**Non-Departmental  
District 4**

---

**FY06 Department Letters of  
Transmittal**

**Lonnie Roberts**  
**Multnomah County Commissioner**  
**District 4**



501 SE Hawthorne Boulevard, Suite 600  
Portland, Oregon 97214  
(503) 988-5213 phone  
(503) 988-5262 fax  
Email: [lonnie.j.roberts@co.multnomah.or.us](mailto:lonnie.j.roberts@co.multnomah.or.us)  
[www.co.multnomah.or.us/cc/ds4/](http://www.co.multnomah.or.us/cc/ds4/)

February 1, 2005

**Transmittal Letter to Accompany District 4 Program Offer**

To the members of the Outcome Teams:

We the commissioners of Multnomah County are in the process of reorganizing our thinking about the services and programs the county offers the people in our four districts. Through this process it is clear that there has been an evolution, of sorts, in what the people expect and desire. It is also evident that the general public is unaware of many of the services and programs directly provided and those that are supported or supplemented by the county.

However, the expectation of some services and programs has not changed. I feel it is the duty of the commissioners, collectively and cooperatively, to direct ourselves to providing the services needed and mandated while attempting to support those efforts that will make Multnomah County the place our citizens envision.

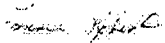
To this end I pledge to continue to make my office and staff available to the citizens of District 4 and others who have an interest in the progress, growth, and success of my district. When first elected, I promised to bring county government closer to the people of District 4. We kept that promise by establishing the "first ever" satellite office in Gresham, Oregon. My two offices will continue to deal with constituents concerns and act as a weathervane on our progress in meeting the needs of our constituents.

While a comprehensive solution to public safety problems is the goal of all the commissioners, how we get there and the weight given to each piece of the "comprehensive puzzle" will obviously be different. I will continue to give special attention to those public safety issues which are most visible to our constituents: Sheriff patrols, especially in the unincorporated areas, river patrols, restoration of jail beds, drug enforcement, and traffic safety units. My support will continue for the District Attorney and his full staff.

In addition we will continue to work with the stakeholders and the City of Gresham to build a complete Justices Facility for the people of East County. The Justice Center melds our commitment to public safety, community and business development, and the livability of the area. With the construction of this facility, we believe that there will be a revival of an active community.

With the growth of business in the surrounding area we may realize an increase in tax revenues which will help the county regain many support programs. However, I will continue to push for new ways to fund county services.

Of the dollars the county has available to spend, I promise to be realistic and continue to require equal funding of school programs, maintenance of current levels of transportation service and of county roads. Where possible, we must restore state funded senior and health care programs in an effort to provide basic needs to our citizens.

  
Commissioner Lonnie Roberts

**Non-Departmental  
Multnomah County Auditor**

---

**FY06 Department Letters of  
Transmittal**



**Suzanne Flynn, Auditor**  
**Multnomah County**

501 SE Hawthorne, Room 601  
Portland, Oregon 97214  
Telephone (503) 988-3320  
Telefax (503) 988-3019  
[www.co.multnomah.or.us/auditor](http://www.co.multnomah.or.us/auditor)

February 1, 2005

To: Diane Linn, Multnomah County Chair  
Accountability Outcome Team  
Budget Office

From: Suzanne Flynn  
Multnomah County Auditor

Re: Program Offers FY06

The work of the Auditor's Office is integral to the Accountability Priority. It is the only agent of accountability that is independent of the County organization.

The mission of the Auditor's Office is to ensure that County government is honest, efficient, effective, equitable and fully accountable. In practical terms, the County Auditor's Office provides information to policy-makers, management, and the public that improves the quality of decision-making through performance audits. Performance audits analyze whether County services are accomplishing the results that were intended. Part of the analysis includes finding out why results were not accomplished, determining the cost of not achieving the results, and recommending steps to improve results.

I am pleased to submit two program offers for on-going programs and an additional two proposals that would increase the scale of work performed by the Auditor's Office.

**Auditor's Office Program Offer:** Funding for this Office has consistently been about 0.1% of the County's total budget, and this year is no different. This offer proposes continuing the current level of services. Although the proposed budget is 3.6% more than last fiscal year, all of the increase can be attributed to increased costs for internal services and salary-related expenses and benefits. Some reductions were taken in materials and services to try to offset those increases.

Starting in FY05, the budget for the Portland Multnomah Progress Board was included in the budget for the Auditor's Office because the missions of the two programs were related. The Auditor's Office has worked closely in the last year with the Progress Board staff as a source of data for the schools audits and the County's priority indicators. This proposal continues funding for the program at the same level. Support for this program is shared with the City of Portland.

**Schools Audits:** As a result of the County's personal income tax, the Office was funded for two additional auditor positions to conduct performance audits of school districts receiving revenues from the tax. Direct supervision is provided by the County Auditor, and the City of Portland Auditor assists in planning, oversight, and reporting the audits. Three audits were completed last year; two included all of the eight districts and one was performed for Portland Public Schools at its request.

This program is an example of this Office's and the City of Portland Auditor's efforts to increase accountability in local government. The purpose is to ensure that additional school funding is accompanied by improved public accountability. Overall, the districts have been receptive to the audits that have already been completed.

**Auditor's Office – Report to County Residents:** The Auditor's Office would like to improve the quality of reporting to County residents. The implementation of Service Efforts and Accomplishments (SEA) reporting in 2001 was intended to meet this need by developing a report that was from the citizen's point of view. The SEA is now institutionalized within the County organization and has proved valuable in maintaining performance measurement systems. It is, however, still not widely distributed or in a format that effectively communicates to all citizens. I am proposing an additional program offer that will develop an annual two to four page newspaper insert that reports to citizens on a limited number of measures about the strength of County government. New questions will be added to the annual Citizen's Survey to assess whether this program has been successful.

**Auditor's Office – Priority Indicators:** The Office agreed to take on an additional responsibility in the new budget process. Beginning in December 2004, the Office worked with the Outcome Teams to develop priority indicators that were feasible and reliable. On February 1<sup>st</sup>, a report on the indicators was delivered to each team. In the future, the Office will work on developing data for indicators without current data sources and continue to report on trends during each budget cycle. In order to implement this responsibility I propose an additional program offer of .20 FTE.

In conclusion, I found this year's budget process to be a much more meaningful exercise than it was in the past. Removing the constraint target allowed me to analyze operations in a more positive way. I am enthusiastic about the definition of the Accountability Priority, and tying our budget to that priority affirmed for me how important we are to the County's mission.



**Non-Departmental  
Commission on Children, Families  
and Community (CCFC)**

---

**FY06 Department Letters of  
Transmittal**



**Commission On Children, Families &  
Community  
of Multnomah County**

421 SW Sixth Ave, 6<sup>th</sup> Floor  
Portland, OR 97204  
503.988.4502/fax: 503.988.5538  
[www.ourcommission.org](http://www.ourcommission.org)

**Making Multnomah County a Great Place to Grow Up and Live**

February 1, 2005

TO:      *County Outcome Teams*  
         *Accountability*                      *Basic Needs*  
         *Education*                         *Vibrant Community*

From:    Wendy Lebow, Director

Subject:   Program Offerings

It is my pleasure to submit program offers for FY 2006 from the Commission on Children, Families and Community (CCFC) to your teams for consideration in the upcoming priority setting process.

While the size of the CCFC's activities and programs are relatively modest, they directly contribute to achieving the outcomes and factors identified by each of your teams. We were inspired when examining each of your maps, factors and strategies. We were also struck by the significance of the work of the CCFC in contributing to the goals outlined by each your documents.

Our focus on the three Policy Frameworks and positive youth development work seem to cut across most significant goals of the county. Already the efforts of the CCFC consistently involve many county departments as well as community members, agency staff and other governmental entities. We look forward to this budget process as an opportunity to expand our contribution towards the goals we share as a County.

I look forward to having the opportunity to meeting with you and discussing the program offers in the coming weeks.

*Wendy Lebow*

**Non-Departmental  
Citizen Involvement Committee  
(CIC)**

---

**FY06 Department Letters of  
Transmittal**



**Citizen Involvement Committee**  
**MULTNOMAH COUNTY OREGON**

---

501 SE Hawthorne, Room 192  
Portland, Oregon 97214  
(503) 988-3450 phone  
(503) 988-5674 fax  
[www.citizenweb.org](http://www.citizenweb.org)

January 28, 2005

To: Chair Diane Linn  
Commissioner Serena Cruz  
Commissioner Lisa Naito  
Commissioner Lonnie Roberts  
Commissioner Maria Rojo de Steffey

From: Kathleen Todd, for Ken Ray, Chairperson, CIC

**Introduction**

The Citizen Involvement Committee (CIC) of Multnomah County was created by a vote of the people in 1984. Chapter 3.75 of the Multnomah County Charter establishes the Office of Citizen Involvement to develop and maintain citizen involvement programs and procedures designed to facilitate direct communication between citizens and the board of county commissioners; a citizens' committee; sufficient funds for operation of the office and the committee; and the authority of the committee to hire and fire its own staff.

The CIC is a 15-member citizen volunteer committee. Three members come from each of our four commission districts, nominated by citizen participation organizations, neighborhood association, neighborhood district coalitions, or community groups. Three additional members are chosen at-large, representing various civic boards and grassroots non-profit groups in the county. Membership is diverse in all respects.

*The mission of the Citizen Involvement Committee is to involve, educate, empower and integrate the people of Multnomah County into all aspects of policy- and decision-making within county government.*

**Program Offers**

We are submitting three program offers. One is for the operation of the Citizen Involvement Committee (CIC) and the Office of Citizen Involvement (OCI) as mandated in the county charter and in county ordinances. This will include implementation of recommendations from our assessment project and community survey. The other two offers are for new county programs that would enhance citizen involvement and are based on the interim report of our assessment project.

Fundamental to building trust and accountability in government is having a community of citizens who are actively engaged in government. There are three ways citizens can be involved with the county:

- In a democratic society public opinion is an important influence on public choices. Here the influence of citizens comes from the number of people who agree with them and how strongly they feel about an issue. The CIC seeks to increase direct communication by citizens with their elected officials as one way for those officials to gauge public opinion. While

public opinion can be gauged in many ways, ultimately the weight it is given in a decision is up to elected officials.

- Citizens also participate by offering their time to consider county policies and deliberate with other citizens to offer input and recommendations on priorities, goals, programs, budgets, etc. Here the influence of the citizen comes from the wisdom of their advice and ideas and the ability to persuade people who make decisions to adopt them. The CIC creates opportunities for citizens to deliberate on county programs and provide their best judgment to decision makers at all levels. Most notable are the Citizen Budget Advisory Committees, but there are numerous other boards and commissions created to acquire citizen experience and advice.
- Citizens also participate in the county as volunteers who actually help to implement county programs. Here the contribution of citizens is their ability to help make programs more effective through the use of their energy and skills. The CIC seeks to make sure that these volunteers are valued, acknowledged and recognized for their contribution to the county.

Critical to good citizen participation is that the process be transparent. The public must be aware of what the county is doing and the avenues available for them to contribute. The CIC web site, the Conduit newsletter, and outreach to community groups are three ways that the CIC provides independent information to citizens about opportunities to participate.

Transparency also means elected officials and other decision makers have a way of providing feedback to citizens on how their advice was used and showing them where that advice had an impact in the final decision. Posting the results of citizen input on the CIC web site is a start. But the CIC will continue to look for ways to better "close the loop" to ensure that citizens get feedback about their advice and are aware when it was and when it wasn't used.

The CIC is in the process of assessing citizen involvement in the county and has issued an interim report with recommendations. As a result of this project the CIC is taking a more activist approach to its promotion of citizen involvement in county government.

Three recommendations from the assessment have already been implemented:

- The CIC has moved to take advantage of its independent status to develop community partnerships that expand the group of citizens participating in county decisions. The involvement of the City Club of Portland and League of Women Voters as co-sponsors of citizen forums on the 2006 budget process is part of that effort. The CIC will continue to look for ways to create and enhance these kinds of partnerships with private organizations in the community. Building partnerships with these community allies helps us to publicize, promote and encourage citizen participation in county decisions.
- The CIC has begun a program of regular self-assessments by county programs of their citizen involvement efforts with reports to the CIC. These reviews are collaborative discussions between the citizens on the CIC and county employees to improve citizen involvement.

- The CIC's new Citizen Advocate Program provides support, encouragement and communication with citizen members of boards and commissions. This program is building a community of volunteers within the county who are working together to make sure the county decisions reflect the wisdom of the entire community.

We are offering two other programs that grow out of the assessment.

- By creating e-mail mailing lists for advisory boards and commissions that the public can subscribe to we will increase the transparency of the operation of citizen involvement in the county, and
- By offering training to staff who work with citizen advisory boards we will improve the effectiveness of those groups.

All of these offers have a common purpose: Build trust and accountability in county government by strengthening and expanding the community of citizens who participate in county programs.

CC: Karyne Dargan  
Dave Boyer  
CIC/EXCO



**Citizen Involvement Committee**  
**MULTNOMAH COUNTY OREGON**

---

501 SE Hawthorne, Room 192  
Portland, Oregon 97214  
(503) 988-3450 phone  
(503) 988-5674 fax  
[www.citizenweb.org](http://www.citizenweb.org)

January 28, 2005

To: Chair Diane Linn  
Commissioner Serena Cruz  
Commissioner Lisa Naito  
Commissioner Lonnie Roberts  
Commissioner Maria Rojo de Steffey

From: Kathleen Todd, for Ken Ray, Chairperson, CIC

**Introduction**

The Citizen Involvement Committee (CIC) of Multnomah County was created by a vote of the people in 1984. Chapter 3.75 of the Multnomah County Charter establishes the Office of Citizen Involvement to develop and maintain citizen involvement programs and procedures designed to facilitate direct communication between citizens and the board of county commissioners; a citizens' committee; sufficient funds for operation of the office and the committee; and the authority of the committee to hire and fire its own staff.

The CIC is a 15-member citizen volunteer committee. Three members come from each of our four commission districts, nominated by citizen participation organizations, neighborhood association, neighborhood district coalitions, or community groups. Three additional members are chosen at-large, representing various civic boards and grassroots non-profit groups in the county. Membership is diverse in all respects.

*The mission of the Citizen Involvement Committee is to involve, educate, empower and integrate the people of Multnomah County into all aspects of policy- and decision-making within county government.*

**Program Offers**

We are submitting three program offers. One is for the operation of the Citizen Involvement Committee (CIC) and the Office of Citizen Involvement (OCI) as mandated in the county charter and in county ordinances. This will include implementation of recommendations from our assessment project and community survey. The other two offers are for new county programs that would enhance citizen involvement and are based on the interim report of our assessment project.

Fundamental to building trust and accountability in government is having a community of citizens who are actively engaged in government. There are three ways citizens can be involved with the county:

**Non-Departmental  
Office of Multnomah County  
Attorney**

---

**FY06 Department Letters of  
Transmittal**





# OFFICE OF MULTNOMAH COUNTY ATTORNEY

AGNES SOWLE  
*County Attorney*

JOHN S. THOMAS  
*Deputy County Attorney*

501 S.E. HAWTHORNE, SUITE 500  
PORTLAND, OREGON 97214

FAX 503.988.3377  
503.988.3138

SCOTT ERIK ASPHAUG  
MICHELLE A. BELLIA  
DAVID N. BLANKFELD  
CHRISTOPHER CREAN  
SANDRA N. DUFFY  
SUSAN DUNAWAY  
PATRICK HENRY  
KATIE A. LANE  
JENNY M. MORF  
MATTHEW O. RYAN  
KATHRYN A. SHORT  
JACQUELINE A. WEBER  
*Assistants*

February 1, 2005

## **Transmittal Letter to Accompany the Office of County Attorney of Program Offer**

By Ordinance, the County Attorney is the Chief Legal Officer of the County. It is the mission of the office to provide cost effective legal advice and representation.

**Organization.** The County Attorney's Office has fourteen lawyers who provide legal services for all County officers and departments. In addition to the County Attorney, who is appointed by the Chair and approved by the Board, we are staffed by a Deputy County Attorney and twelve Assistant County Attorneys.

**Accountability.** We assist the County to achieve accountability by reviewing the legal aspects of County government operations. By providing County elected officials and employees with legal information and advice, we help the County operate in compliance with Federal, State and County laws. We protect the County from the financial consequences of accidental losses and preserve the County's assets and public service capabilities from loss, destruction and depletion.

**Strategies.** The County is regularly challenged with both pressing and emerging legal issues. Our office is usually able to handle such issues with existing resources because we have been able to employ and retain attorneys with exceptional knowledge and experience. We seek advice from outside resources on the few issues requiring expertise that is not possessed or acquired by our staff.

**Goals.** The County Attorney's goals all contribute to the County's priority of accountability:

**Non-Departmental  
Public Safety Coordinating Council  
(LPSCC)**

---

**FY06 Department Letters of  
Transmittal**



February 1, 2005

To the Outcome Teams, the Office of the County Chair, and the Budget Office:

Attached is the Program Offer for the Public Safety Coordinating Council of Multnomah County.

The budget that we have requested enables the LPSCC model – a partnership that “links” the disparate jurisdictions and agencies that have responsibility for the separate parts of the criminal justice system – to maintain its impact. There are no cuts in service nor are there any new services proposed.

LPSCC's Executive Committee is a “blue ribbon” panel of public safety leaders and policy makers. The meetings are an opportunity to compare notes, and to fine tune the interactions between different system parts. LPSCC's goal is an effective adult and juvenile public safety system, and the agenda often mirrors the Safety Team's Strategy Map, including holding offenders accountable, assuring fair and equitable treatment, providing a continuum of social services, agency cooperation and collaboration, the sharing and use (and analysis) of data. More often than not, in these times, the LPSCC operates as the forum for difficult discussion of how to maintain public safety system effectiveness in a climate of shrinking budgets.

It is gratifying to see in how many ways the work that we have done is consistent in its scope and object to the Strategy Map for the Safety Team. To build the community wellness that enables residents to feel safe at home, work, school, and at play will require ongoing commitment to collaboration and partnership.

Sincerely,

Judy Shiprack  
Executive Director

Attachment

**Serving  
Public  
Safety  
Agencies in  
Multnomah  
County**

**Non-Departmental  
Public Affairs Office (PAO)**

---

**FY06 Department Letters of  
Transmittal**



## **Public Affairs Office**

### **MULTNOMAH COUNTY OREGON**

501 SE Hawthorne Blvd., Ste. 600  
Portland, Oregon 97214  
(503) 988-6800

#### **The Intent of the Public Affairs Office (PAO)**

The Public Affairs Office (PAO) was created to provide a centralized approach to current public affairs responsibilities. The intent of the office when it was created, and still to this day, is to offer ongoing public affair needs. The PAO supports and enhances the majority of the county's public affairs needs. The office provides services to its clients including the public, county departments, and elected officials. This is achieved by building and sustaining relationships with our clients. Each PAO project aims to assist county entities in building lasting relations with community organizations and members of the public.

Prior to the creation of the office the county estimated it spent millions of dollars yearly to contract with outside public relations firms and consultants on public affairs responsibilities. Often outside firms didn't have full knowledge of the county's services. The establishment of the PAO created a consistent approach to public relations resulting in more efficient management of resources and more accountability to taxpayers.

#### **PAO Accountability**

The Public Affairs Office (PAO) works with county departments and elected officials on community involvement activities, media relations projects, government affairs needs, and graphic design concepts. In a majority of these activities the PAO engages the public in two-way communications. Feedback tools such as public forums, websites, comment cards, emails, and phone calls are used to determine the public's reaction and satisfaction with each project. Through these means the community is invited to participate in county government and better understand and evaluate their government's activities.

On a quarterly basis the office distributes to county entities "The PAO Project Summary." The document consists of the projects' timeline, goals, and participants. This is one of the PAO tools that allow individuals to understand the array of services provided by the Public Affairs Office. Once a project is completed, the PAO has an evaluation form that invites customers to provide feedback. These tools confirm such accountability indicators as perception of trust and confidence and satisfaction with service quality, effectiveness and price.

Each year staff members develop performance plans. In addition, staff members maintain a status report of their current projects/work plan. The PAO Director meets with each staff member once a month to review status of current projects and progress on performance plans. These meetings allow for two-way communications, trouble-shooting, and decision-making on projects. Staff is required to track their hours for each project to maximize efficiency and performance. These tracking sheets are reviewed by the PAO Director and maintained in a database to review and evaluate project hours.

#### **PAO Strategic Plan**

Each October the PAO develops a strategic plan for the coming year. Last year's strategic plan focused on Charter Review Committee, Legislative Tracking Improvement, Graphic Content Management, and Emergency Management.

**Charter Review.** The PAO provided the Charter Review Committee with information on the county's current government affairs functions and the ramifications of the county's prohibition of employing or hiring a lobbyist. In addition, the PAO was asked to develop a communications plan around the charter change. The Charter Review Committee was successful in passing several measures on the November 2004 ballot, including lifting the lobbying prohibition. The passage allows the county to lobby both at the state and federal level allowing the lobbyists to leverage much needed additional funds for county programs and services.

**Legislative Tracking Improvement.** The PAO partnered with the county's IT system to develop a more efficient and customer-friendly system.

**Graphic Content Management.** In 2001, The PAO updated and provided a style change to the county's logo. Chair Linn issued Executive Rule 265 that requires all county entities to use the updated logo. The PAO monitors graphic projects to guarantee that Executive Rule 265 is followed.

**Emergency Management.** In 2004, the PAO conducted a Joint Information Center (JIC) training workshop. The purpose was to create a pool of county employees who are prepared to staff an emergency JIC should the need arise. Participants were educated on the basics of Incident Command Structure (the accepted emergency management structure shared among federal, state, and local jurisdictions,) and functions and roles of a JIC. Should there be an emergency caused by a natural disaster or disease outbreak, the county is better prepared to start and staff a JIC

**Categories for the PAO Strategic Plan 2004-2005** consists of Accountability, Community Involvement, Government Affairs, Operations, and Communications. Highlights includes developing a public affairs service survey, exploring the content of a community involvement plan, establishing a federal legislative lobbying program, finalizing the PAO Style and Standards Book, and creating a county communication plan.

#### **Accountability Team's New Program Option**

The PAO endorses the Accountability Team's New Program Option and agrees that in order for this option to be truly successful more capacity is needed.

There is a need to connect citizens to their government by communicating Multnomah County's programs and services, creating a positive image, and delivering key messages. Even more critical is the need to involve the public in their government and elicit feedback through a variety of channels. The PAO recommends a more consistent approach in all communications and increased involvement of ethnic and cultural communities, including non-English speaking individuals.

**Non-Departmental  
Strategic Investment Program (SIP)**

---

**FY06 Department Letters of  
Transmittal**

February 1, 2005

To: Outcome Teams and Budget Office

I am pleased to submit the FY 05-06 budget request for two programs: The Strategic Investment Program (SIP) and the State Regional Investment Board (RIB).

Both programs link to the Thriving Economy Priority.

The *Offers* align directly with the Outcome Team's recommendation that results can best be achieved by linking efforts to priority causal factors: #1 Favorable Business Environment and #2 Regional Infrastructure. A secondary emphasis links to causal factors #3 & #4 in the context of the region's ability to foster a sustainable workforce supported by quality education.

The *Offers* are all about results, based on increasing and accelerating work with public and private sector partners, while funding involvements producing sustainable high-wage job development throughout the County. *Offers* are interconnected, working as a package to produce: developable property, traded-sector business recruitment, small business support, ombudsman efforts and in the final analysis quality jobs for our residents. The Thriving Economy "indicators of success" are all tied-up in the premise that a Thriving Economy cannot happen without creating jobs for Multnomah County residents. Nearly all these jobs will be created by private business. The *Offers* ensure County resources support efforts most likely to produce that result, both short and long term.

The Strategic Investment Program consists of multiple funds which are generated by Multnomah County's two SIP Agreements. The first agreement, dated August 3, 1995, is a fifteen year performance-based agreement between Multnomah County, the City of Gresham and LSI Logic. The second agreement dated August 15, 2002 is a 7 year performance-based agreement between Multnomah County, the City of Gresham and Microchip Technology. These agreements provide partial property tax abatements to the companies for property values in excess of \$100 million.

Agreements require the companies to fund certain direct service programs and affordable housing efforts plus, to pay a Community Service Fee (CSF) equal to 25% of the abated tax not to exceed a cap of \$2 million, annually. For FY 05/06 the estimated CSF is \$1.3 million. After \$100,000 required by existing Board resolution for Special Needs Housing, (Emergency Services Program # 21007), plus deductions for The City of Gresham CSF share and County SIP Administration, the remaining undesignated CSF balance for allocation by the Board through the budget process is estimated at \$534,000.

The following package of 5 budget *Offers* ensure all contractual SIP commitments are met. Further, they direct all undesignated CSF into programs specifically addressing the County's Thriving Economy Priority.



### Strategic Investment Program Budget Offers:

Note: **Offers 1-3** are required by State statute, Board resolution, Gresham IGA or LSI and Microchip SIP Agreements. **Offer 4** is a new program fully funded by undesignated CSF. This offer is intended to materially impact critical issues related to Multnomah County's depressed economy, unemployment, availability of industrial land, and regional partnering to support small business and traded-sector job growth, both short and long term. **Offer 5** is mixed in that the administration portion is authorized by State statute and required by the Board's IGA with Gresham. The "SIP Other Programs" portion of the budget is funded through undesignated CSF.

**1. Direct Services #10021**

*Required by LSI Agreement for Education & Training, Community Resources,  
First Source Hiring*

**2. Community Housing #10022**

*Required by LSI Agreement to increase supply of affordable housing*

**3. SIP/Community Service Fee #10049**

*Required by IGA for City of Gresham share of CSF*

**4. SIP/Community Service Fee #10023**

*Strategic Partnerships Program*

**5. SIP Administration #10020**

*Admin staffing required by IGA/Some CSF included*

### State Regional Investment Board Program (RIB) Budget Offer

The Multnomah-Washington County Regional Investment Board, funded fully by State Lottery funds, will continue to implement the Rural Investment and Regional Investment Programs in accordance with State Statutes. The Counties collaborate to achieve the objectives of this mandated program.

One Budget *Offer* #10024 is necessary to fund two specific efforts: 1/ Job creation or retention in traded-sector companies. 2/ Micro-Enterprise Loan programs for minority, women and emerging small businesses. Again, job retention or new job creation are the required outcome.

In summary, I am confident these six budget proposals will produce both short and long term gains for the County. New jobs for residents will reduce the pressure on County social service programs because families will be able to take care of themselves. Attracting traded-sector companies to the County will put high-value industrial property on the tax roles, resulting in growing property tax collections necessary to fund County general fund programs.

Very sincerely,

Rob Fussell,  
Strategic Investment Program  
State Regional Investment Program

**Non-Departmental  
Multnomah County Tax Supervising  
& Conservation Commission  
(TSCC)**

---

**FY06 Department Letters of  
Transmittal**

January 28, 2005

Hon. Diane Linn, Chair  
Multnomah County Board of Commissioners  
501 SE Hawthorne Blvd, 6<sup>th</sup> Floor  
Portland, Oregon 97214

RE: FY 2006 Budget Transmittal Letter for TSCC

Dear Chair Linn:

The Multnomah County Tax Supervising and Conservation Commission hereby transmits its Fiscal Year 2006 budget request to you, the Board of Commissioners and the Outcome Teams. Our Program Offer has been submitted electronically to the Budget Office.

It could be said that the mission of the Tax Supervising Commission (TSCC) is all about "accountability", one of the four county priorities and the priority we have chosen to submit our budget to. Since 1921, TSCC has worked with local governments within Multnomah County to ensure compliance with local budget law, reviewed budgeted revenue and expenditure projections for accuracy and adequacy, and provided citizens with clear, concise and objective information.

We continue to work closely with the budget officers of the various taxing districts under the jurisdiction of TSCC, especially those of Multnomah County. We coordinate with Chief Financial Officer Dave Boyer on issues that span multiple jurisdictions. This has been especially critical the last couple of years. TSCC took a lead role in ensuring that the estimated amounts to be distributed to each school district from the ITAX and the City of Portland business license surcharge matched the amounts the districts were budgeting from these sources.

The FY 2006 Program Offer does not contain any new programs, initiatives or fiscal strategies. As you may know, the staff of TSCC has undergone a 100 percent turnover in the last 12 months. While an exceptional staff has been hired to replace long time employees, it is anticipated that it will take some time for this new staff to gain the necessary experience in completing routine tasks. Only after that has been accomplished will any effort be undertaken to look at any new initiatives.

As budgeting becomes more complex and restricted revenues require new and innovative approaches to solving fiscal problems, the role of TSCC as an advisor and supervisor to local governments in Multnomah County will become even more critical.

Respectfully Submitted

Tom Linhares, Director  
TSCC



## Basic Living Needs Priority: Indicators

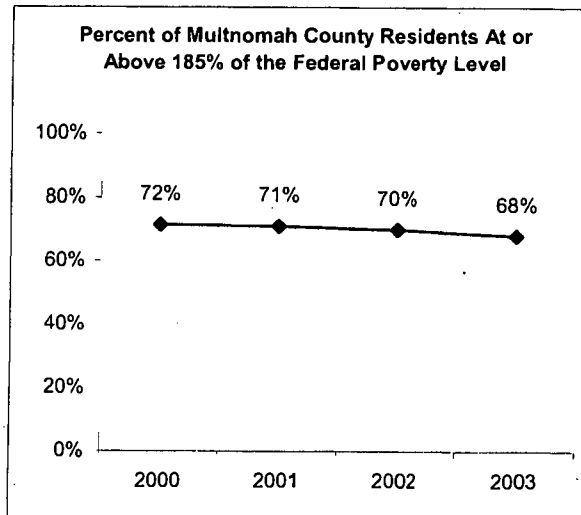
**I want all Multnomah County residents and their families to have their basic living needs met.**

### 1. Percent of residents with incomes at or above 185% of the federal poverty level.

#### *Residents above 185% of poverty*

The chart shows the percentage of Multnomah County residents whose earnings put them at 185% of the federal poverty level or above. It is intended to show the percentage of residents with adequate means for basic living.

The most current 4 years of data available (through 2003) show a decline of 5 percent, indicating fewer residents are earning at 185% of the federal poverty level.



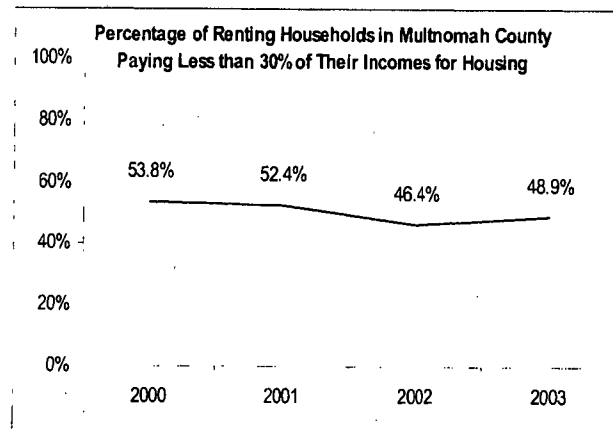
Source: Census Bureau's American Community Survey

### 2. Percent of renting households paying less than 30% of their income for housing.

#### *Percent of income on housing*

This indicator is intended to measure the affordability of local housing, with particular focus on rentals. 30% of income on housing is generally considered an affordability threshold.

The percentage of Multnomah County households that pay less than 30% of their income fell between 2000 and 2003. This could mean that rental housing is becoming less affordable for the county's families.



Source: Census Bureau's American Community Survey

## Basic Living Needs Priority: Indicators

**I want all Multnomah County residents and their families to have their basic living needs met.**

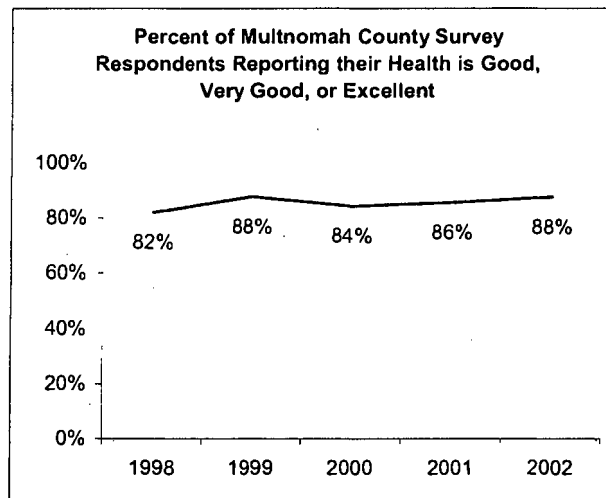
---

### 3. Residents' perception of their own health.

#### *Perception of health*

The state of Oregon conducts an annual survey that asks residents to respond to a number of health related questions. This measure shows the percentage of respondents reporting that their health is good, very good, or excellent.

Between 1998 and 2002, the most current years available, this measure has fluctuated with an overall increase, moving from 82% to 88% reporting good or better health.



Source: Behavioral Risk Factor Surveillance System, Oregon Department of Human Services

## Safety Priority: Indicators

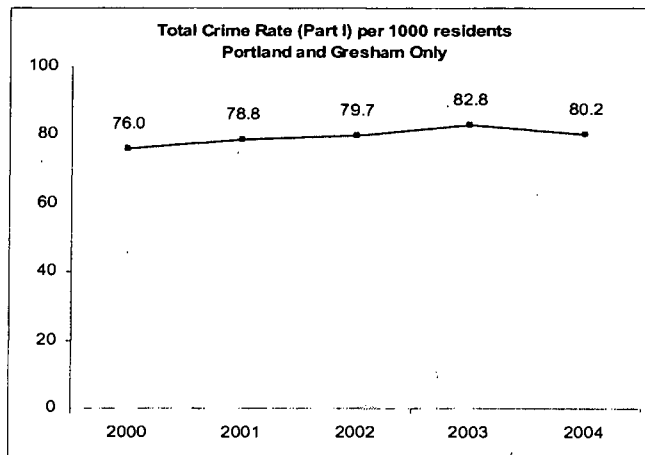
### I want to feel safe at home, work, school, and at play.

#### 1. Reported Crime Rate per 1,000 Residents (Portland and Gresham Only)

##### *Crime Rate*

This chart shows the rate of reported Part I crimes per 1,000 residents. Part I crimes are: murder, rape, robbery, aggravated assault, burglary, larceny, vehicle theft, and arson. Other crimes, including DUI crimes, are not reported here. The rate decreased between 2003 and 2004 after an increase over the four years prior.

Regular and current crime information is available from the Portland and Gresham police departments, as shown in this chart for 2003 and 2004. Other police agencies in Multnomah County do not participate in this regular reporting. Gresham and Portland combined represent 94% of the County's population.



Source: Law Enforcement Data System (years 2000-2002). Portland and Gresham Police Department estimates for 2003 and 2004 as of January 2005.

#### 2. Citizen Perception of Safety

##### *Countywide Sense of Safety*

This chart shows two measures taken from the Auditor's Office's annual citizen survey, which asked residents how safe they feel walking in their neighborhoods at night and during the day. Overall, sense of safety at night has declined slightly, while sense of safety during the day has increased.

The third line is from the annual Oregon Healthy Teens Survey, administered in schools. It asks whether students were harassed on their way to school or at school in the last year. Overall, fewer students are reporting harassment.



Sources: County Auditor's Office Citizen Survey, Oregon Department of Human Services Healthy Teens Survey



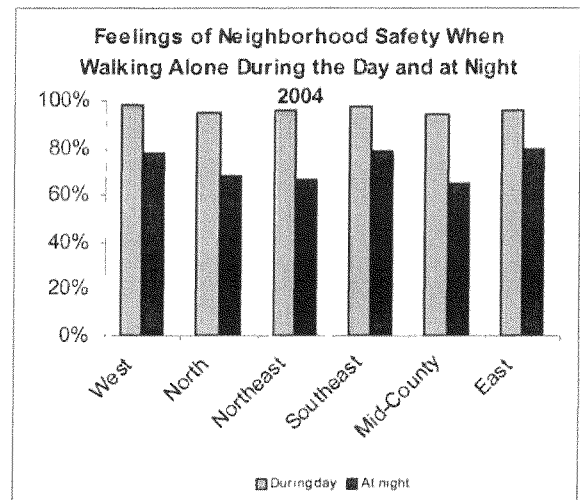
## Safety Priority: Indicators

**I want to feel safe at home, work, school, and at play.**

### *Sense of Safety by Area*

This chart shows residents' sense of safety at night and during the day for 2004, broken down by neighborhood. Mid-County had the lowest sense of safety for both day and night, while West had the highest for day, and Southeast and East had the highest for night.

These data were collected from the Auditor's Office's annual citizen survey.



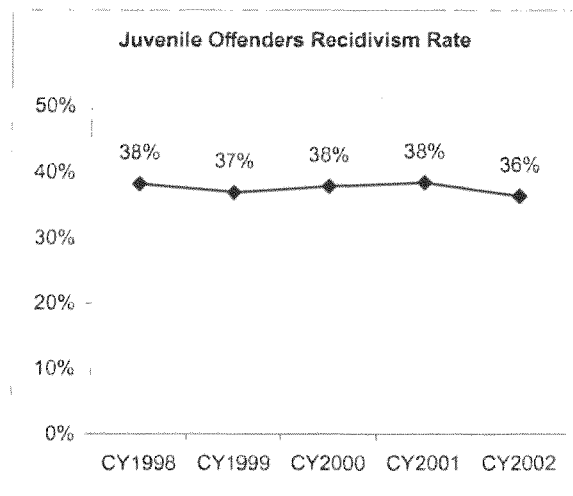
Source: Multnomah County Auditor's Office Citizen Survey

### 3. Adult and Juvenile Criminal Recidivism Rates

#### *Juvenile*

This measure shows the percent of juvenile offenders under the jurisdiction of Multnomah County who committed a new criminal offense within 1 year of their initial offense. The delay in data availability is due to this lag between the initial offense and the 1 year reoffense point.

The recidivism rate for juveniles has been between 36% and 38% for the most current 5 year period available.



Source: Multnomah County Department of Community Justice, Research and Evaluation Unit

## Safety Priority: Indicators

I want to feel safe at home, work, school, and at play.

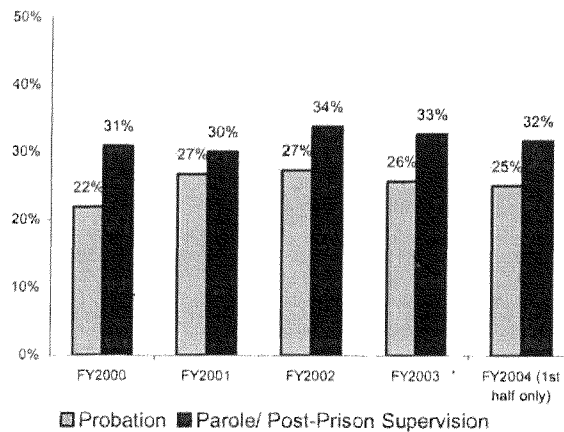
### Adult

This measure shows the percentage of adult offenders who were convicted of a new felony crime in the three year period after supervision began, broken out by type of release condition.

Probationers are those who have been assigned supervision as a sanction for their offenses rather than going to jail. Parole/Post-Prison Supervision refers to those offenders who are released conditionally released from jail.

The adult recidivism rate has remained fairly constant, with rates higher for Parole/Post-Prison Supervision than for Probation.

Adult Offenders Recidivism Rates



Source: Multnomah County Department of Community Justice, Research and Evaluation Unit

### Notes:

The juvenile and adult measures differ in that juvenile rates are reported by the initial offense date (a first offense in 2002 with a second offense in 2003 is reported in 2002). The adult rate follows the cohort through a three year period, then reports at the end of those three years (the FY04 figure is the rate for the group that began supervision in FY01).

## Accountability Priority: Indicators

### I want my government to be accountable at every level.

#### 1. Perception of trust and confidence in government.

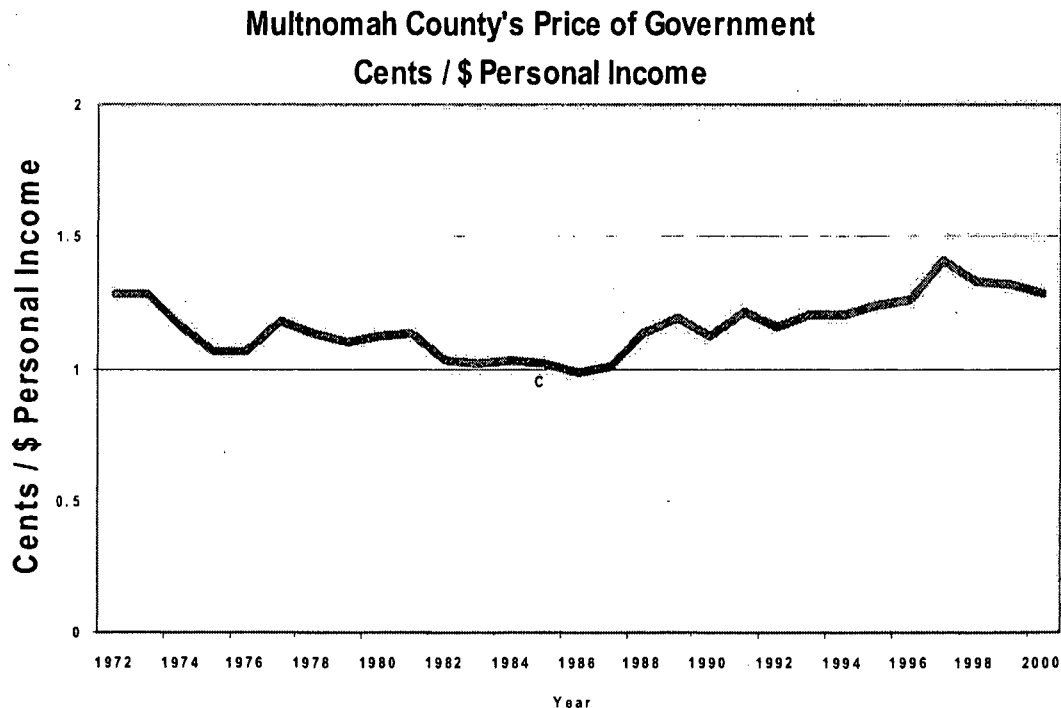
This measure is under development to be included in the 2005 Auditor's Office Citizen Survey. No data are currently available.

#### 2. Satisfaction with services.

This measure is under development to be included in the 2005 Auditor's Office Citizen Survey. No data are currently available.

#### 3. Price of government

The Price of Government indicator allows a government to track the "burden" of its cost on the economy. The price is calculated as the sum of taxes, fees, and charges (local owns source general fund) divided by the total economic resources of the community (aggregate personal income of the community). The price represents the number of cents out of every dollar in the community committed to pay for government services.



Source: The Public Strategies Group

## Thriving Economy Priority: Indicators

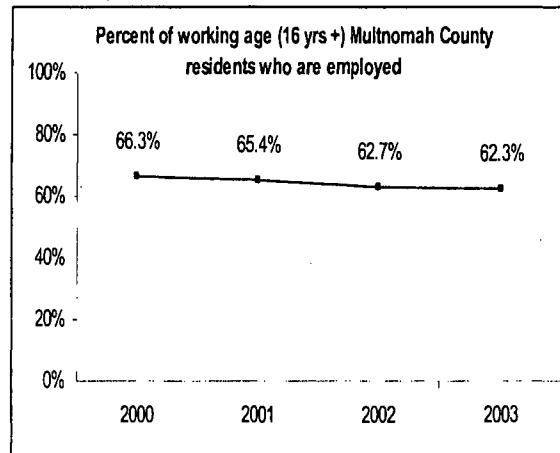
I want Multnomah County to have a thriving economy.

### 1. Percent of working age Multnomah County residents who are employed.

#### *Employment*

This chart shows the rate of employment among Multnomah County residents who are 16 years and older. It includes those who are self-employed and who work part-time. The Census Bureau's annual American Community Survey is the source.

The rate of employment dropped 6 percent over the four most recent years of available data.

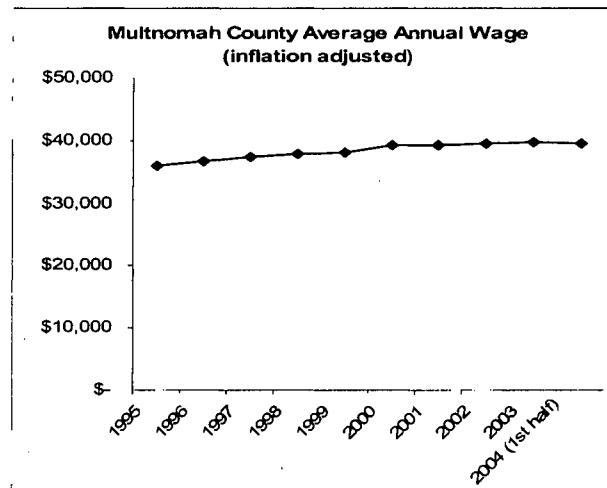


Source: Census Bureau's American Community Survey

### 2. Average wage paid by Multnomah County employers.

#### *Average wages*

This chart shows the average annual wage per worker paid by Multnomah County employers, adjusted for inflation. The calculation is based on jobs and wages paid only by employers in the county, so it excludes county residents who work elsewhere or are self employed. It is intended to be an indicator of the health of the economy in Multnomah County, rather than an indication of average wages earned.



Source: Oregon Employment Department

The average annual wage has been relatively flat since 2000, but is up 10% over the decade.

## Thriving Economy Priority: Indicators

### I want Multnomah County to have a thriving economy.

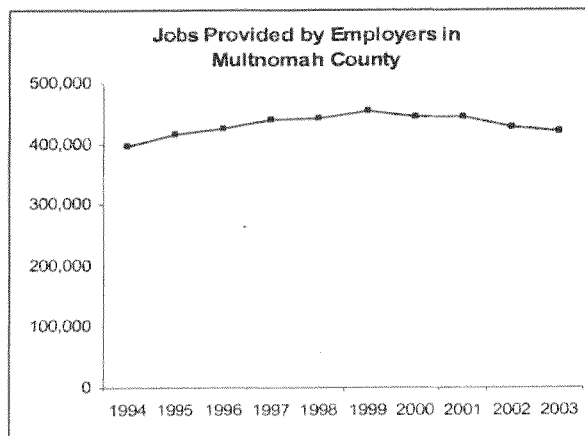
---

#### 3. Number of jobs provided by Multnomah County employers

##### *Jobs*

This chart reflects the number of jobs provided by businesses in Multnomah County. It excludes individuals who are self-employed or work outside of the County and does not differentiate between part-time and full-time positions. This measure is intended to be an indicator of economic health rather than a complete picture of employment.

Over the last decade, a total of 22,800 jobs were added in the aggregate. However, there has been a loss of 33,200 jobs since 2000.

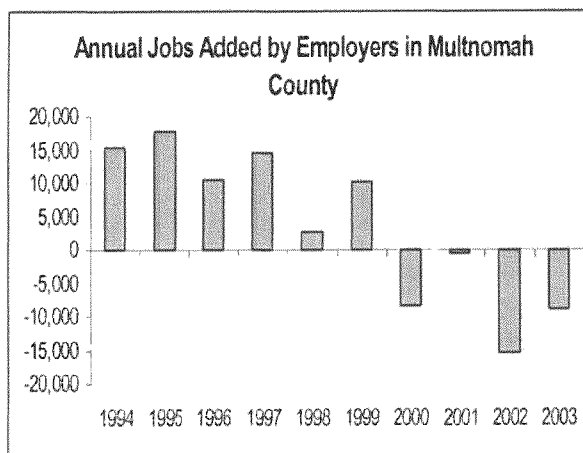


Source: Oregon Employment Department

##### *Job Growth*

This chart reflects the number of jobs provided by businesses in Multnomah County. It excludes individuals who are self-employed or work outside of the County.

Multnomah County employers have been losing jobs every year since 2000, for a total loss of 33,200 jobs. The six years prior to that had each seen gains, adding a total 71,400 jobs during that time.



Source: Oregon Employment Department

## Education Priority: Indicators

**I want all children in Multnomah County to succeed in school.**

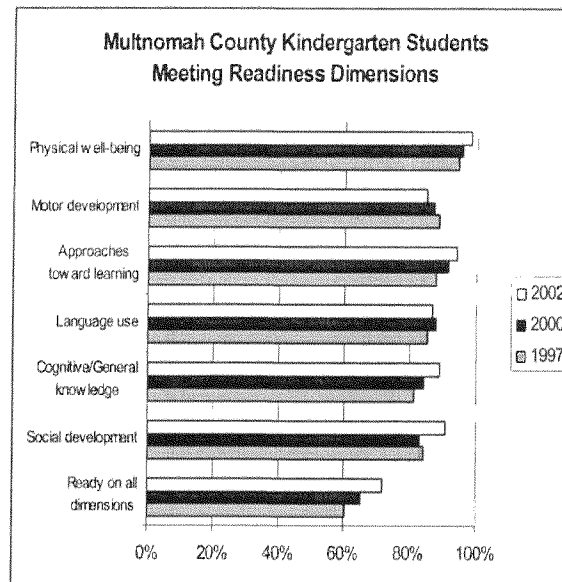
### 1. Percent of entering kindergarten students who meet specific developmental standards for their age.

#### *Kindergarten Readiness*

The Oregon Department of Education conducts a periodic survey of Kindergarten teachers, asking them to assess their incoming students' readiness to learn on six different dimensions.

With the exception of motor development, the survey indicates that Multnomah County kindergarten students in 2002 improved in each dimension over the 1997 average. The percentage of students ready on all dimensions has increased 19%.

The survey was conducted again in 2004 and data should be available to update this measure in the near future.

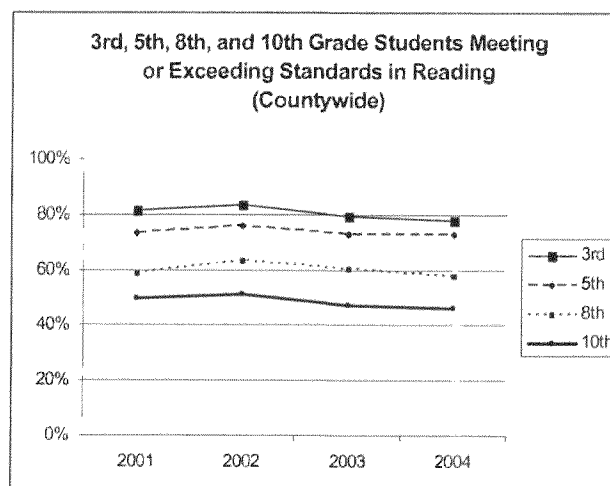


Source: Oregon Department of Education,  
Portland/Multnomah Progress Board

### 2. Percent of students at 3<sup>rd</sup>, 5<sup>th</sup>, 8<sup>th</sup>, and 10<sup>th</sup> grade that meet or exceed standards on state assessments.

#### *Reading Standards*

This chart shows the percent of students meeting standards on statewide assessments in reading. Over the past three years, the percent of Multnomah County students in grades 3, 8, and 10 who meet standards in reading has declined, while 5<sup>th</sup> grade students' scores have remained stable.



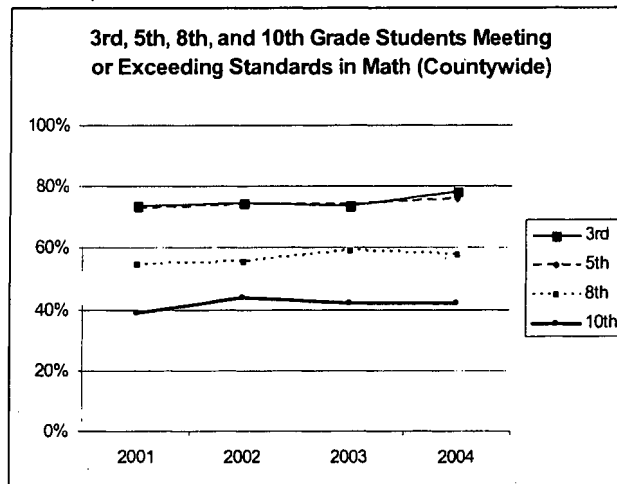
Source: Oregon Department of Education

## Education Priority: Indicators

**I want all children in Multnomah County to succeed in school.**

### *Math Standards*

This chart shows the percent of students meeting standards on statewide assessments in math. Over the past four years, the percent of Multnomah County students in grades 3, 5, 8, and 10 who meet standards in math has remained stable or increased slightly. 3<sup>rd</sup> and 5<sup>th</sup> grade scores are roughly the same, so distinct trend lines are not able to be seen in the chart.

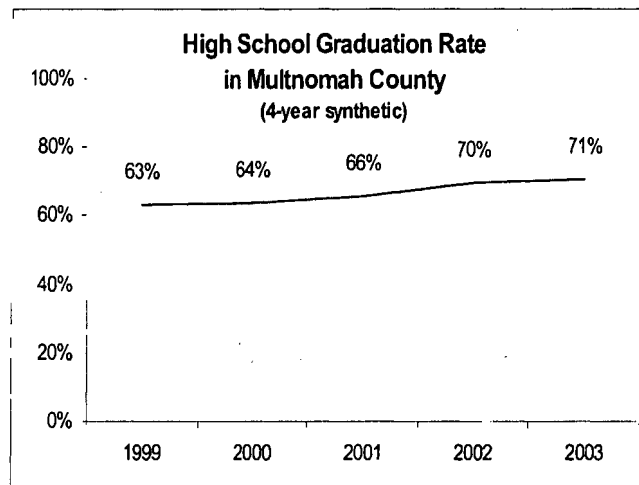


Source: Oregon Department of Education

### **3. Synthetic Four-Year Graduation Rate**

#### *High School Graduation*

This chart represents a formula developed by the National Center for Education Statistics to simulate a graduation rate for a single class, or cohort, of students. It does so by dividing the number of graduates in a given school year by the number of graduates plus the number of dropouts in each grade for that year. The rate therefore attempts to reflect the number students who dropped out in 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades.



Source: Oregon Department of Education, Portland/Multnomah Progress Board

The graduation rate in Multnomah County increased 12% between 1999 and 2003. Data for 2004 should be available in the next few months.

## Vibrant Communities Priority: Indicators

I want to have clean, healthy neighborhoods with a vibrant sense of community.

### 1. Environmental and Health Index

This measure is under development in collaboration with Portland State University and the City of Portland. No data are currently available, but are expected by December 2005.

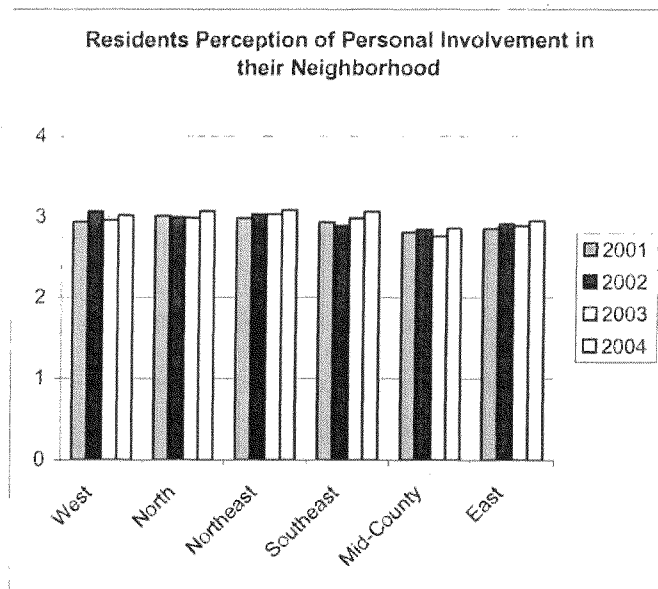
### 2. Citizen Perception of Personal Involvement in Neighborhoods

#### *Personal Involvement in Neighborhoods Index*

This chart shows data by area of the county taken from the Auditor's Office's annual Citizen Survey. It is an average of three questions:

1. Very few of my neighbors know me
2. I can recognize most of the people who live on my block
3. I regularly stop and talk with the people in my neighborhood

Responses are reported on a scale of 1-4, with 4 showing the strongest level of agreement with the statement.



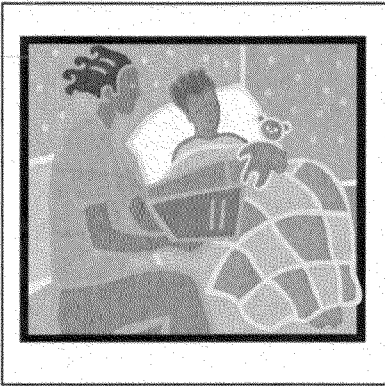
Source: Multnomah County Auditor's Office Citizen Survey

### 3. Citizen Perception of Adequacy of Cultural, Recreational, and Lifelong Learning Opportunities

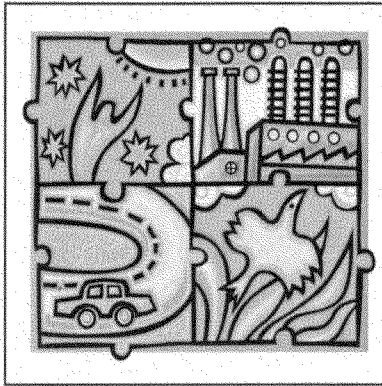
These measures are under development to be included in the 2005 Auditor's Office Citizen Survey. No data are currently available.



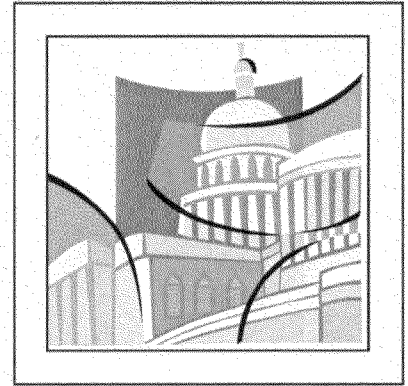
# Priority-Based Budgeting



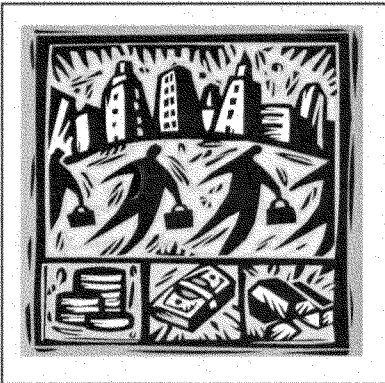
Basic Living Needs



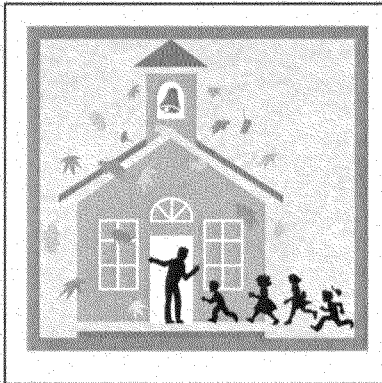
Safety



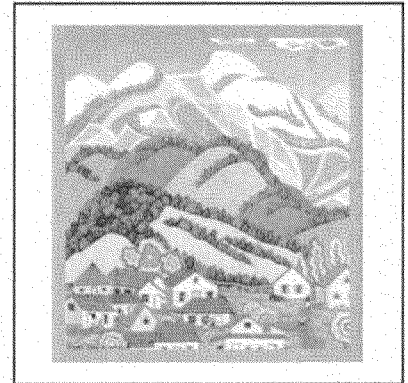
Accountability



Thriving Economy



Education



Vibrant Communities

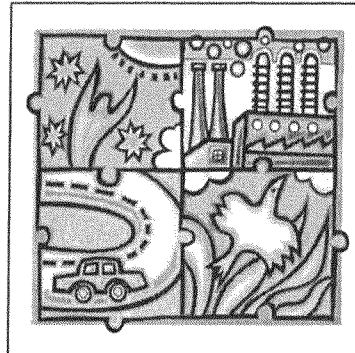
## Work Sessions

Volume Two  
Program Offers

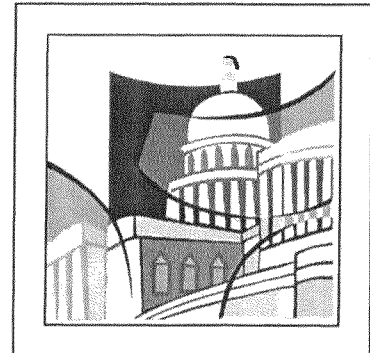
# Priority-Based Budgeting



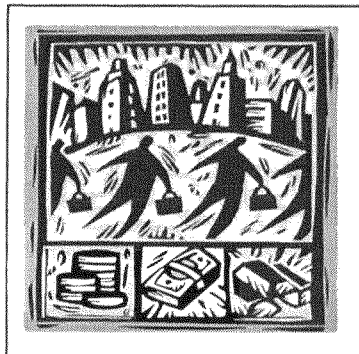
Basic Living Needs



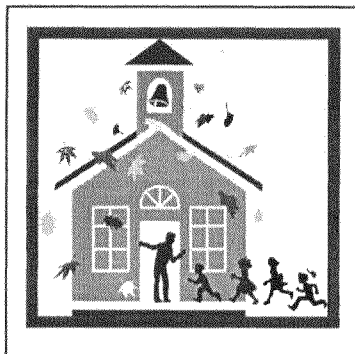
Safety



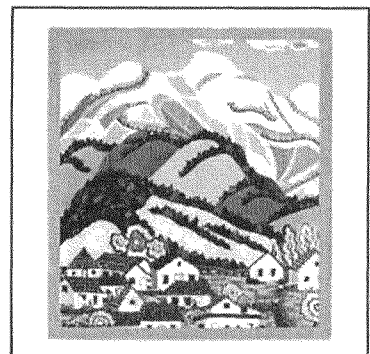
Accountability



Thriving Economy



Education



Vibrant Communities

## Work Sessions

Volume Two  
Program Offers

## What makes a good Program Offer?

**Conceptually**, a good program offer explicitly shows the relationship between the program and results produced for a chosen priority. To do that well:

- Think about the cause and effect theory for the priority
- Describe how your program offer will make a significant contribution toward achieving the priority outcome, as measured by the indicators
- Show why the County's spending on this priority is effective – the value provided for the cost ("bang for the buck")
- Show evidence that the program has the capacity to deliver on the offer and measure its results
- Give performance measures that accurately track the program's contribution toward the result.
- Link the offer to the policy direction/frameworks
- Describe program activities in layperson's terms. Could a thoughtful citizen understand your offer?

### **Practically,**

- Each offer must be submitted to only one priority. Of course, departments can submit their total collection of offers across more than one priority.
- Departments are expected to submit offers on all programs they currently perform. We are doing this to guard against the possibility of some program inadvertently "falling through the cracks." *Unless:*
  - If, in the department's best professional judgment, a current program does not contribute significantly to one of the County's six priorities.
  - If a current program is not proposed, it needs to be identified in the Department Director's transmittal letter, AND the Budget Office needs to be notified about which SAP objects are no longer used. Those objects still need to be crosswalked in order to report budget history correctly.
- Departments may also submit offers that change the program as it is known today. Departments can also offer brand-new programs.
- It is important that each program be unique. Each program should show specific results for specific customers, e.g., separate services to adults from services to children. Show how each program contributes to realizing the priority.

### **Important points for the narrative portion:**

- Write a clear, concise description of your offer. Imagine that you have 30 seconds to explain this program to an average resident.
- Tell why you believe this offer will effectively support the strategies outlined on the strategy maps. Cite research, experience, logic, or whatever you believe convincingly makes your case.

- Clarity, consistency, and simplicity are the cardinal virtues in a budget narrative.

What the **Outcome Teams** will be looking for:

1. Outcomes! Program Offers are not about process – they are about outcomes. Outcome Teams will be looking for program offers that emphasize what is provided to the County, not what process happens within government.
2. Performance measures will be reviewed carefully. If your performance measure counts something that is not meaningful, it will hurt the probability of your program's being selected.
3. Points where an additional investment could create multiple benefits – e.g., "If we purchased a countywide license for an extra 20%, the software would have value to all departments, not just one unit. This would equate a 50% increase in functionality."
4. The short term and long term benefits. Many offers will have short term and long term benefits, e.g., "It will allow us to respond to this requirement, but it will increase overall productivity by XX% within three years."
5. Program offers that are clear and understandable. Have someone who is not an expert read it. Does it make sense? Is it compelling? Are the justifications solid?
6. Program Offers that consider inter-departmental opportunities. What if you partner with another department to work together to get triple the output for double the cost? Many successful program offers will depend upon cross-departmental synergies.

## MULTNOMAH COUNTY OREGON

FY 2006 Budget Priority Process



---

### General Questions for Reviewing Program Offers

---

The following are some general questions to help guide you through reviewing program offers. Further information about What Makes a Good Program Offer is available in the Budget Manual (pg. 29) located on the MINT at the Budget Office website<sup>1</sup>.

- Is the offer for a discrete program showing specific results for specific customers? Or does it lump programs/services together within the same offer?
  - Does it show specific results for specific customers?
  - Are services separate (i.e. children from adults)?
- Would the offer make sense to a citizen? Are there any unexplained acronyms or jargon?
- Can the reader understand:
  - What the program does;
  - How it does it;
  - Who it serves; and
  - How it helps the County reach its priority?
- Is the offer linked very clearly to one or more specific points on the Priority Map or Selection Strategies? Is it linked to other Priority Areas?
- Are the performance measures meaningful and described in a way that the reader would understand why that measure is a good indicator of progress towards the priority?
- Does the offer identify any mandates? If it is mandated, what does the mandate say about level of service and funding?
- Does the offer meet the \$3 Million General Fund Maximum? Remember, the General Fund portion of program offers should be less than \$3 million.
- Is the program scaled correctly? Scaling should be done incrementally.
- Is ITAX identified?
- Are the administration and support costs identified? Do they seem reasonable?

---

<sup>1</sup> <http://mint.co.multnomah.or.us/dbcs/budget/>



**Program #10017 - Early Childhood/Preventing Abuse****Version 2/15/2005 s****Priority:** Safety Net Services **Lead Agency:** Commission on**Program Offer Type:** New Program **Program Contact:** Wendy Lebow**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

Expand and strengthen early childhood services and supports for vulnerable families so that young children can thrive. Develop and implement action plan to fill gaps in services through utilizing data and best practices, engaging community partners in shared vision, and developing new funding resources.

**Program Description**

This offer builds upon work begun four years ago, and that has continued on a scaled-down level due to decreased resources. The long term (multi-year) goal is to have a seamless continuum of effective and efficient services for children and families at risk. In this first year, we will: (1) Collect/analyze data on system of service provision to young children/families. Develop compelling materials identifying the number of children/families in need and best practice strategies for affecting measurable change. (2) Heighten community awareness/involvement around early childhood development/child abuse prevention. Develop/implement a strategic plan to motivate individuals/the community to take action. (3) Create/strengthen community collaboration to reach out to children/families who need help and to create positive prevention strategies. Organize/mobilize active constituencies, uniting public and private organizations, and citizens, around a common vision of child well-being. (4) Convene stakeholders to design an implementation plan for sustainable funding. Engage the leadership/expertise of economists, large and small businesses, health care providers, labor, local government, philanthropy and others, including the Portland Children's Investment Fund. (5) Apply, and assist partners in applying, for grants.

**Program Justification**

This offer is consistent with the Basic Living Needs Selection Strategies because it will help the County and community partners: (1) provide access to care that addresses the needs of vulnerable families and their young children, (2) facilitate access to appropriate information, and (3) provide for crisis and other services for long-term stability. It would dramatically improve and expand on the on-the-ground services of the Early Childhood Framework Goal 3: Strengthening High Risk Families.

**Performance Measures**

The 5-year measures of success are: (a) Percentage of children who meet all school readiness dimensions increases to 90%, (b) Child care slots meet Oregon Benchmarks (25 per 100 children), and (c) Rate of child abuse decreases to 6.2/1000.

Year One measures of success: (a) The County and community have access to a well prepared needs assessment and a collection of best practices to facilitate strong grant-writing, (b) Apply for 4 grants, and (c) Raise at least \$250,000 in funds/leverage towards bringing the system to a scale that yields significant positive outcomes.

**Summary of last year's program results and this year's expected results**

In the past few years, we have worked with Deschutes County's CCF to develop a brief analysis of what it would take to fully fund the early childhood system. This led to a Congressional package proposal to create a pilot project in the two counties. (Not yet been funded.) The Goal 3 Committee of the Early Childhood Framework (Strengthening High Risk Families) updated the Readiness to Learn inventory, which will serve as a platform for this program offer. The Goal 3 Committee is beginning to gather best practices to be posted on the CCFC website. The proposed additional FTE would provide capacity to move forward strategies to improve the safety and well-being of young children in tangible, measurable ways.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$116,701	\$0
Materials & Supplies	\$0	\$0	\$13,167	\$0
Internal Services	\$0	\$0	\$19,403	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$149,271</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$149,271</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$149,271</b>	
Program FTE	0	0	1.50	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------




**Program #10018 - Family Advocate Model-Child Abuse Prevention**
**Version 2/15/2005**  
**S**

**Priority:** Safety Net Services      **Lead Agency:** Commission on  
**Program Offer Type:** Existing Operating      **Program Contact:** Wendy Lebow

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

The Family Advocate Model prevents child abuse/neglect by serving families with children aged 0-17 reported to the DHS Child Welfare Hotline, in which there is an indication of a serious issue, but not extreme enough to warrant state involvement. The Family Advocate Models connects these families to coordinated community supports.

**Program Description**

In Multnomah County, the DHS hotline receives 250 calls each month indicating family problems not deemed serious enough to warrant state involvement. The Family Advocate Model provides assessment, information/referral, home visiting, case management and advocacy on a voluntary basis to approximately 100 of these families per month. The goal is to reduce crisis and connect families to resources as a key strategy in reducing child abuse/neglect.

**Program Justification**

The Basic Living Needs Team identifies vulnerable populations as the mentally ill persons; persons experiencing a major crisis; and people with physical/developmental disabilities. Family Advocate (F.A.) referrals often concern persons experiencing these challenges. Unaddressed, they can place the children in these homes at high-risk for abuse/neglect. These "vulnerable" families require ongoing, well-integrated community support to ensure their basic living needs are met and their families are safe, stable and healthy. This offering aligns with the Vibrant Community Goals by proposing to continue serving a high number of families and maximizing coordination among entities.

**Performance Measures**

Goal #1. Reduced Child Abuse/Neglect; Outcome: Families served have significantly reduced contact with child protection services; Results: F.A. Families served with subsequent founded referrals with child protection services: 13.3%; compared to similar families NOT served with subsequent founded referrals with child protection services: 28%. Goal #2 Increase Family Stability; Outcome: Families report an increased ability to care for their families and experience less stress; Results: F.A. families initially reported a myriad of challenges including: Financial, parenting skills, unemployment, mental health and behavioral issues and unstable/unsafe housing. At the conclusion of services families identified many strengths, such as: Care/concern for child safety, stable/safe housing, adult support system, connections to school, stable income, parenting skills and community ties.

**Summary of last year's program results and this year's expected results**

To date, most families who accept F.A. services/follow-through are able to create a safe and stable family situation. Summarizing the Family Satisfaction Surveys and 3 month evaluations, many families ask for longer services, parenting support and on-going assistance to maintain changes. Families exiting Family Advocate Services identified Parent Education as a high priority need. We're working with Portland State University's Child Welfare Partnership to fund a Parent Education program/evaluation. This goal is reflected in the Basic Living Need Team's Priorities of ensuring families are connected to long-term services.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

See below, "explanation of revenues."

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$0	\$978
Materials & Supplies	\$0	\$0	\$0	\$939
Contracts	\$0	\$0	\$0	\$153,367
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$155,284</b>
Administration	0	0	\$0	\$44,655
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,655</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$199,939</b>
Program Total:	<b>\$0</b>		<b>\$199,939</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$155,284
Program Revenue for Admin	0	0	\$0	\$44,655
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$199,939</b>

**Explanation of Revenues**

Funding for this program comes from Family Preservation and Support, passed through from the Oregon Commission on Children and Families; as well as from the Department of Human Services, Temporary Assistance for Needy Families. Grant funds are estimated based on the FY 2005 appropriation.

**Significant Program Changes**

We are working in partnership with the Department Human of Services to expand our Family Advocate model to begin serving families identified by the TANF program of DHS; further strengthening our program model.

**Program #10022 - SIP Community Housing****Version 2/04/2005 s****Priority:** Safety Net Services **Lead Agency:** Strategic Investment**Program Offer Type:** Existing Operating **Program Contact:** Diane Luther**Related Programs:****Frameworks:** Poverty Framework , 10-year Plan to End Homelessness**Executive Summary**

The SIP Community Housing Program receives by contract \$150,000 annually to be spent on affordable housing. By policy the Chair and Board have identified the County's mission of providing permanent supportive housing for County clients, and support for minority homebuying fairs, as the most appropriate uses for these funds.

**Program Description**

The SIP Community Housing Program makes grants for two purposes:

Minority Homeownership - the program contributes \$5,000 annually to each of three minority homebuying fairs.

Permanent Supportive Housing - The program makes grants to permanent supportive housing projects to pay for predevelopment and development expenses. Grantees agree that the housing projects will house homeless people with disabilities.

**Program Justification**

The County and its jurisdictional and community partners have identified permanent supportive housing as the best evidence-based strategy for preventing and resolving homelessness among people with disabilities. Thousands of new PSH units are needed. The County has to ask other jurisdictions (cities and the State) to spend their affordable housing funds for our clients. Having a small amount of capital to contribute to PSH projects brings the County to the table as a contributor. The funds also enable nonprofit developers to get started on project predevelopment activities.

**Performance Measures**

Three grants annually are disbursed to minority publishers to support homebuying fairs. One or two grants annually are disbursed to nonprofit developers to support the development of permanent supportive housing projects.

**Summary of last year's program results and this year's expected results**

Prior to the establishment of the Housing Director staff position the Community Housing Fund built up a balance to about \$500,000, because the \$150,000 annual contributions were not being spent. Last year the Fund contributed \$150,000 to Prescott Terrace, a 46-unit project for the homeless mentally ill; and \$200,000 to Rose Quarter Housing, a 176-unit project in the former Ramada Inn to house Central City Concern clients. Next year we expect to disburse a grant towards a new pre-recovery housing project for homeless people with disabilities. Three \$5000 grants to minority homebuying fairs were disbursed last year and will be disbursed next year.

**Program Mandate: 1 Mandated Program & Funding Level**

The receipt and disbursement of the funds for affordable housing is part of the SIP contract and accompanying Board resolutions.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$8,475
Contracts	\$0	\$0	\$0	\$15,000
Capital Outlay	\$0	\$0	\$0	\$591,552
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$615,027</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$615,027</b>
Program Total:	<b>\$0</b>		<b>\$615,027</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Taxes	\$0	\$0	\$0	\$150,000
Other / Miscellaneous	\$0	\$0	\$0	\$465,027
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$615,027</b>

**Explanation of Revenues****Significant Program Changes**

**Program #10025 - Elders in Action****Version 2/04/2005 s****Priority:** Safety Net Services**Lead Agency:** Non-Departmental - All**Program Offer Type:** Existing Operating**Program Contact:** Julie Neburka**Related Programs:****Frameworks:****Executive Summary**

Elders in Action is a powerful voice and resource for local seniors. As a non-profit organization relying on the skills and talents of more than 150 volunteers, Elders in Action works to solve problems, tackle important issues and create opportunities for Portland area seniors to get involved. Our volunteer driven programs maximize resources and work in collaboration with other public and private organizations to accomplish significant and lasting results.

**Program Description**

Elders in Action Commission members provide a voice for local seniors when it comes to the issues seniors care about. These city and county-appointed volunteers regularly meet with local and state officials to provide input on critical issues ranging from housing and transportation to crime, healthcare and other important services. With achievements such as initiation of the 24 hour Senior Helpline, the Housing Emergency fund, and the Elder Crimes Response Team, the Commission has enhanced the network of aging services in the region.

Ombudsman Services' volunteers work one-on-one to help solve problems, support seniors who are facing serious and/or complicated issues in the area of fraud and crime, housing and health care, and who have nowhere else to turn. Volunteers evaluate and certify businesses and organizations as "Elder Friendly," based on how well they meet the needs of older customers. Community Education volunteers provide important information on a variety of topics affecting seniors, ranging from health care to how to prevent fraud.

**Program Justification**

14.3% of the Multnomah County population, or 95,000, are people over the age of 60. Of those, 9.5%, or 9,000 are below poverty level. Mobility limitations impact close to one in 5 of those over age 60. And those 85+, the fastest growing segment of the population, and has increased 18% in the past decade.

The older population is more frail, less mobile and may experience vision or hearing loss, thus presenting unique challenges to social and health care systems already over-burdened. Service levels are being reduced at a time when demand is growing. In addition, our world is increasingly technical and complex which creates added difficulties for older people not familiar with technology, who may be confused, or suffering from other age-related losses or illnesses.

Elders in Action provides personal, one-on-one problem solving assistance through Ombudsman Services, the only service of its kind available in our community. The tremendous skills and talents of older adults are channeled in this effective and innovative program to improve the quality of life for those less fortunate while at the same time empowering the older person to take as much responsibility for their own problems as possible.

**Performance Measures**

Number of individuals served one-on-one by Ombudsman Services

Number of individuals educated as smart consumers

Number of evictions prevented

Amount of funds in benefits owed and that lost to scams recouped for individuals

Funds saved in drug costs for low-income seniors

**Summary of last year's program results and this year's expected results**

877 individuals received personal one-on-one problem solving assistance: of those 35% were crime and abuse, 26% health care, and 39% housing. 3970 individuals participated in consumer education. 54 individuals living on fixed income prevented from losing their homes. \$90,764 recovered in benefits owed and funds lost due to crime.

**Program Mandate: 4 Program and Funding Level Choice**

Multnomah County's funding for Elders in Action is a discretionary General Fund expenditure.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$158,140	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$158,140</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$158,140</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$158,140</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Elders in Action has a diverse financial base, with funds from the County, the City of Portland, grants, fees, and corporate and individual donations. Multnomah County General Funds comprise 25% of the Elders in Action annual budget. Faced with a substantial reduction in revenue for FY 04 EIA successfully increased individual, corporate, and local foundation support. Multnomah County General Funds provide partial support for operation of the Elders in Action Commission and Ombudsman Services.

**Significant Program Changes**

Due to massive cuts in aging services and housing on the horizon at the federal, state, and local level, Elders in Action expects to see the dramatic increase in demand for service, paralleling the 31% increase immediately following the 2003 cuts. Elders in Action has several new initiatives on the drawing board. In a major effort to inspire neighbors to action, a special community-building campaign called Neighbors Caring for Seniors, will seek to rally neighborhood support for services to help provide reliable care and resources for people as they age. Additionally EIA is currently working on new arthritis and cancer initiatives for Ombudsman and Community Education services.



**Program #10027 - Portland Business Alliance (Project Respond)**

**Version 2/04/2005**  
**s**

**Priority:** Safety Net Services

**Lead Agency:** Non-Departmental - All

**Program Offer Type:** Existing Operating

**Program Contact:** Julie Neburka

**Related Programs:**

**Frameworks:**

**Executive Summary**

The Portland Business Alliance receives a contribution from Multnomah County on behalf of the Downtown Business Improvement District Clean and Safe operations, which is a component of Portland Downtown Services, Inc. These county funds are passed through to and designated for Project Respond, an innovative mental health outreach program operated by Cascadia Behavioral Healthcare.

Project Respond provides 24-hours/day crisis response and outreach to individuals facing homelessness in the downtown Portland community. This program supports the County's priority to have all Multnomah County residents and their families able to meet their basic living needs.

**Program Description**

Project Respond's Outreach Team provides daily street outreach to homeless persons with chronic mental illness as well as other vulnerable persons on the streets of downtown Portland and the surrounding areas. The Team supports individuals regarding livability issues such as: providing food, clothing, minor medical supplies, hygiene supplies and accompanying individuals to appointments, helping them apply for or restart Social Security and Oregon Health Plan, visiting them in the hospital and working with the hospital staff on discharge plans, and helping clients obtain prescriptions and medications. Project Respond employs five cultural-specialists and also a diverse staff of experienced outreach workers, crisis assessors, and child and family specialists. Project Respond counselors address issues through client welfare evaluations, monitoring living conditions, and crisis counseling tailored to meet the specific needs of an individual and community.

**Program Justification**

Project Respond provides 24-hours/day crisis response and outreach to individuals facing homelessness in the downtown Portland community. This program supports the County's priority to have all Multnomah County residents and their families able to meet their basic living needs.

In the last six months, the Outreach Team made 5,421 contacts, of which 867 were new contacts. The team responded to 948 crisis calls and has served 63 businesses/agencies in the last six months. The Outreach Team has incorporated 9 new outreach workers from the crisis team to add to the outreach efforts, and has added a part-time worker to help expand patrol capabilities. The team has been working to obtain a steady stream of donations from Broadway Bagel, NW Medical Teams, Columbia Sportswear and Fred Meyer.

**Performance Measures**

Project Respond has worked to improve accuracy and reliability in reporting and data collection. Database improvements and increased consistency in staff reporting have yielded the capturing of more specific demographic, environment/situational, and clinical data on the individuals and populations served by the team. The staff receive ongoing training and utilize a team approach that encourages consultation and collaboration. Project Respond participates in formal meetings, trainings, and collaborative interventions with multiple organizations, businesses and service providers, including: Multnomah County Crisis Line Call Center, Portland Police, Crisis Intervention Team Advisory Board, Vulnerable and Homeless Outreach Network, Transitions Projects Inc., Aging and Disability Services, Adult Protective Services, Portland hospitals emergency departments, regional hospital emergency department Managers meetings, Community Based Service Collaboration, Harbor Lights, Safety Net, downtown library, Central City Concern, Community Engagement Program, and Lifeworks.

**Summary of last year's program results and this year's expected results**

For last year's program ended June 20, 2004, the Outreach Team made a total of 10,786 contacts, of which 2,067 were new contacts. The team responded to 2,207 total crisis calls and served 166 businesses/agencies. There were 500 individuals linked with hospitals and 539 individuals linked with other resources/entitlements. The team forged a positive and productive relationship with youth service providers and became a well-known service option among social service agencies. The team moved into an office within the Royal Palm and began a client-based group which makes sandwiches for individuals sleeping outdoors.

**Program Mandate: 4 Program and Funding Level Choice**

Multnomah County's contribution toward Project Respond is a discretionary General Fund expense.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$107,513	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$107,513</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$107,513</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$107,513</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

In the last six months, the Outreach Team made 5,421 contacts, of which 867 were new contacts. The team responded to 948 crisis calls and has served 63 businesses/agencies in the last six months. The Outreach Team has incorporated 9 new outreach workers from the crisis team to add to the outreach efforts, and has added a part-time worker to help expand patrol capabilities. The team has been working to obtain a steady stream of donations from Broadway Bagel, NW Medical Teams, Columbia Sportswear and Fred Meyer. For the current year, the team plans to: 1) identify and enroll more unaffiliated persons with mental illness into mental health services 2) improve the data tracking system to better discern homelessness status of individuals and identify those at risk for homelessness 3) increase collaboration with local hospital emergency departments to assist with assessment of and consultation about individuals with mental health issues 4) create a resource guide for hospital emergency departments 5) purchase an Outreach van to enable greater coverage of the city and to offer more supplies 6) incorporate new outreach workers into the team and secure a steady stream of more varied donations for clients.



**Program #10042 - Oregon Food Bank Debt Service Payment      Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

Multnomah County's share of the principal and interest payment on the Oregon Food Bank \$3,500,000 Revenue Bond Issue, Series 2000B issued November 1, 2000.

**Program Description**

On November 1, 2000, Multnomah County issued \$3,500,000 in Motor Vehicle Rental Tax Revenue Bonds, Series 2000B. The Board of County Commissioners adopted Resolution 00-156 authorizing this issue. Under the lease agreement between the Oregon Food Bank and the County dated November 1, 2000, the County is responsible for paying principal and interest on \$500,000 of the issue and the Oregon Food Bank is responsible for the principal and interest on \$3,000,000. The bonds are payable from lease payments received from the Oregon Food Bank and the County is responsible for \$64,450 per year.

**Program Justification**

The County's Finance and Budget Policy includes a section on issuing revenue bonds in partnership with a 501(c)(3) non-profit agency. The agency must demonstrate that it cannot obtain conventional financing at a reasonable cost. In general, it is intended that the County will be assisting small to medium size agencies that have total annual revenues from all sources of at least \$1,000,000 but not greater than \$10,000,000. The planned use of the revenue bond proceeds must be consistent with County policy priorities or benchmarks. The County will assist the agency by issuing tax exempt revenue bonds to finance no more than 60% of the capital project and related allowable debt issuance costs. The agency is responsible for raising the remaining project funds. The agency is responsible for all bond issuance costs. The County must have title, or first lien rights if the escrow agent holds title on behalf of the lender, to the property while debt is outstanding. Once the project is completed, the County leases the project back to the non-profit. The agency is responsible for all ongoing costs related to the financing. These include annual debt payments, paying agent costs, or other related costs. Once the bonds are paid off, the County transfers title to the project back to the non-profit.

In May 1999, Oregon Food Bank, a non-profit, filed an application requesting the County to issue revenue bonds in partnership with them. Oregon Food Bank requested \$3,000,000 to purchase land and build a new facility. The Oregon Food Bank also requested that Multnomah County contribute \$500,000 for this project. This partnership was approved by the Board.

**Performance Measures**

Cash transfer is made each year.

**Summary of last year's program results and this year's expected results**

Transfer was made in FY05

**Program Mandate: 1 Mandated Program & Funding Level**

County is contractually obligated to make this debt payment.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Cash Transfer	\$0	\$0	\$64,450	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$64,450</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$64,450</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$64,450</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Supported by General Fund Revenues

**Significant Program Changes**

None

**Program #10050 - Information and Referral/211****Version 2/15/2005 s****Priority:** Safety Net Services **Lead Agency:** Commission on**Program Offer Type:** New Program **Program Contact:** Liesl Wendt**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

Coordinates County information and referral (I&R) programs while building a community wide database populated with existing databases and utilizing the phone number "211" as the front door for health/human service information/referral. Ensures a comprehensive health and human service systems "front door" which is client centered.

**Program Description**

This builds on specialized County services including the Aging/Disability Services Hotline, Mental Health services, and contracted community services that provide field/face-to-face I&R. It requests funds to: create I&R coordinator position at City/County I&R for overall coordination; create technical linkages between existing databases, communicate internal/public information; and provide funds for 24/7/365 211 service. 211 is part of a national effort to simplify access to services. The elements in this program offer build on recommended coordination in the I&R Briefing Paper prepared by CCFC. The goal is a simplified front door to information and referral while coordinating resource information and the system in general. 211 and City/Cty I&R will coordinate the resource information, outreach and track emerging trends.

**Program Justification**

I&R coordination increases efficiency by: ensuring callers are immediately connected to appropriate I&R provider; connecting callers to regional I&R for resources outside county; providing phone access via staff to web tools on [www.oregonhelps.org](http://www.oregonhelps.org) (and other webtools). 211 offers real time referrals to basic needs providers and provides triage for those seeking services that don't exist. 211 leverages United Way, city of Portland, and other local government/private foundation funds. The data generated will enhance the County's ability to identify core needs/gaps across I&R programs, develop responsive messages, and help citizens get timely assistance. In the recommendations of the Homeless Families System, 211 ranked as their top priority. The Library has sought additional information from 211 for training and use with Library Reference Line staff who are the public front "door" to information. Both groups receive inquiries and seek specific information that is beyond their capacity to maintain and deliver. The 211 database and ultimately the larger database created by this project will serve as an invaluable resource.

**Performance Measures**

This request incorporates the various I&R services within the county/region into a coordinated system. Performance measures in Year One will gauge critical steps for ensuring successful integration/improved customer satisfaction. Coordinated I&R outcomes: MOUs adopted among county I&R providers with agreement on data inclusion, reporting criteria tools, caller satisfaction questions, and call volume tracking methods. Quarterly service delivery reports to coordinated City/Cty I&R will increase common outcomes for reporting/planning purposes. Accurate data available on the Internet for public consumption is the primary goal of the technical systems alignment. A general database of health and human services will build on the over-4,000 resources in the 211 database as well as information in existing databases (such as Portland Women's Crisis Line) and will then be widely available through CascadeLink and other public venues. A new cost/benefit analysis suggests a benefit to participants in the value of time saved of \$25 million in the first year for a "Mixed Model" of 211 delivery.

**Summary of last year's program results and this year's expected results**

Expected results: (1) Two existing databases integrated with comprehensive community database; (2) Call transfer protocols developed between county programs/community partners; (3) Community materials adopted detailing access points and how to connect; (4) 75,000 calls handled by 211 (5) County I&R staff trained in web tools use; (6) I&R listserv developed/utlized for systemwide updates(e.g. flu season--instructions on who to call/how to access info prior to media releases); (7) Citizen satisfaction surveys report high success; (8) County residents know where to find help; (9) 2 grants for technical/program funds submitted on behalf of system; (10) Common program reporting elements in place; (11) County staff know where to refer clients; (12) Library website becomes repository for comprehensive resource information. In 2003, a community forum was held which drew community partners to hear and comment about 211. In 2004, domestic violence staff trained 211 re: call transfer protocol & vice versa. In 2005, the Library included 211 & community resources as a central portion of training for Library Reference staff. training.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$48,750	\$0
Materials & Supplies	\$0	\$0	\$10,500	\$0
Contracts	\$0	\$0	\$250,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$309,250</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$309,250</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$309,250</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #15014 - Victim's Assistance****Version 2/11/2005 s****Priority:** Safety Net Services **Lead Agency:** District Attorney**Program Offer Type:** Existing Operating **Program Contact:** Scott Marcy**Related Programs:** 15005 , 15006 , 15007 , 15008 , 15012 , 15013 , 15015**Frameworks:****Executive Summary**

The Victims Assistance Program assists victims of crime with crisis response, advocacy, court preparation and accompaniment, referral to services and assistance with obtaining a restitution order from the court.

**Program Description**

The program provides legal information and support for victims throughout the processing of the case and is responsible for ensuring that victims are provided a notice of rights and remedies available (like the rights to be present at court hearings, to be heard, and to restitution, among others).

The Victims Assistance Program provides victim advocates who work directly with victims of crime to assist them in advocating for and exercising their rights in the criminal justice system. Advocates provide immediate crisis intervention and response, accompaniment to court hearings, referral to services, assistance with obtaining restitution orders from the court, and information and notice of the case progress through the criminal justice system.

The program includes an extensive network of approximately 60 on-call advocate volunteers trained to provide on site assistance, (generally at the hospital where the victim has been taken following a report) aid and referral to services to victims of sexual assault 24 hours per day, 7 days per week.

The program educates and assists victims in accessing other needed social services and temporary shelter, if necessary. The advocates coordinate with social service agencies and other providers to assure that the victims get the services they need.

**Program Justification**

This program helps accomplish the priority by providing access to short term crisis intervention which can include referral social services and temporary shelter if necessary and leads to long term stability.

The program is required by law to educate victims about their rights and the remedies available to them under the law and provides assistance in working with the public safety system.

The program works cooperatively with state and local agencies and non-profits by referring victims to services that will lead individuals and families to long term stability.

**Performance Measures**

The performance measure for this program is the total number of victims who are provided information, referral and assistance during the calendar year.

**Summary of last year's program results and this year's expected results**

During calendar year 2004 this program made 4,660 contacts for the purpose of providing information and referrals. In fiscal year 2005/2006 a proposed \$30,000 cut could reduce the number of personal contacts our Victims Advocates are able to make.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Article I Section 42 Oregon Constitution; Rights of Victims in criminal prosecutions and juvenile delinquency proceedings. ORS 147.405, ORS 147.410, ORS 147.417 Victim to be notified of constitution rights. ORS 147.227 Disbursement of moneys to be used for comprehensive victim's assistance programs.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$42,211	\$0
Materials & Supplies	\$0	\$0	\$5,685	\$0
Contracts	\$0	\$0	\$2,272	\$1,000
Personnel	\$0	\$0	\$320,742	\$195,281
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$370,910</b>	<b>\$196,281</b>
Administration	0	0	\$26,080	\$14,830
Program Support	0	0	\$81,047	\$46,085
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$107,127</b>	<b>\$60,915</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$478,037</b>	<b>\$257,196</b>
Program Total:	<b>\$0</b>		<b>\$735,233</b>	
Program FTE	0	0	5.10	2.90
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$277,019	\$156,281
Other / Miscellaneous	\$0	\$0	\$0	\$40,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$277,019</b>	<b>\$196,281</b>

**Explanation of Revenues**

Victims Assistance revenue from the state will be reduced by at least \$30,000 in FY06.

**Significant Program Changes**

The VA program partners with a number of agencies including: Portland Women's Crisis line, Portland Housing Authority, State Crime Victims Assistance, The 211 system, El Programa Hispano, Aging and Disability Services, DCJ, Mult. Health Dept., Child Abuse Response and Evaluation Services (CARES) and the State Dept. of Human services. The program is also involved in multiagency efforts such as Domestic Violence Enhanced Response Team (DVERT), the Sexual Assault Response Team (SART), and a developing project through Portland State University on improving access to the criminal justice system for disabled victims. The program assists victims with the establishment of restitution. In 2004 over \$5 million was awarded to victims in Mult. Co. The program regularly collaborates with DCJ in helping to get restitution paid.

**Program #15016 - Child Support Enforcement****Version 2/11/2005 s****Priority:** Safety Net Services **Lead Agency:** District Attorney**Program Offer Type:** Existing Operating **Program Contact:** Scott Marcy**Related Programs:****Frameworks:****Executive Summary**

The Child Support Enforcement program provides parents with minor children with legal assistance in establishing, modifying and collecting child support and with legally establishing paternity.

**Program Description**

The program works cooperatively and collaboratively with all Oregon county jurisdictions, state and federal agencies, with all 50 states and dozens of foreign governments in the establishment and collection of child support and medical coverage.

In addition the program works to legally establish paternity when necessary through DNA analysis and legal proceedings.

With two locations (downtown, Gresham) the program routinely carries average caseload of 8500 cases and collects approximately \$30 million annually. Every dollar collected through the program is sent out directly to custodial parents for the benefit of the minor child or children. This program benefits over 10,000 children annually in Multnomah County.

**Program Justification**

This program helps provide economic stability for thousands of families and over ten thousand children in Multnomah County. Through the establishment and collection of child support this program provides approximately 30 million dollars each year for the direct economic stability of families and caregivers.

This program also provides links and referrals to important state and county services for those who are in need of more than financial support.

The program assists in the establishment of medical insurance orders which contributes to the physical health of citizens.

With access to interpretation services and legal forms in a variety of languages, this program delivers services in a culturally competent manner.

**Performance Measures**

The performance measures for this program will be an annual statistical analysis of the total amount of child support dollars collected for the calendar year. The second measure will be the average percentage of order cases with a child support collection during the calendar year.

**Summary of last year's program results and this year's expected results**

In 2004 the total amount of child support collected reached a new high with \$30,105,836. In 2004 the average percentage of order cases with a collection was 70%. The ten year trend is for increasing collections and percentage of cases with a collection but continuing this trend will largely depend on the size of the caseload. As long as caseload sizes remains relatively constant, then one would expect statistical results similar to 2004.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Child Support Enforcement: ORS 25.080 Entity primarily responsible for support enforcement services; duties.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$1,973,996
Internal Services	\$0	\$0	\$400,000	\$104,255
Materials & Supplies	\$0	\$0	\$0	\$49,622
Contracts	\$0	\$0	\$0	\$20,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$2,147,873</b>
Administration	0	0	\$0	\$143,185
Program Support	0	0	\$0	\$444,962
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$588,147</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$2,736,020</b>
Program Total:	<b>\$0</b>		<b>\$3,136,020</b>	
Program FTE	0	0	0.00	28.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$90,123	\$0
Intergovernmental	\$0	\$0	\$0	\$2,147,873
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,123</b>	<b>\$2,147,873</b>

**Explanation of Revenues**

This program receives federal matching funds which cover 66% of the operational costs, and federal incentive dollars which are applied to program enhancements and help offset the County contribution. Federal matching revenue will be \$91,788 less than in FY05 because of projected reduced expenditures. Federal incentive revenue must, by federal regulation, be applied to the Support enforcement program. Incentive revenues will be approximately \$111,000 less than in FY05. The \$400,000 general fund will leverage approximately \$1.7 million dollars in federal matching funds.

**Significant Program Changes**



**Program #21003 - Energy Services****Version 2/10/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Mary Li  
**Related Programs:** 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 , 21020A ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Energy Services ensure that fixed and low-income residents have access to safe and sufficient energy in their homes. By offering weatherization repair and replacement and direct utility payments, the program helps residents manage and pay for energy costs.

**Program Description**

Weatherization Repairs and Replacement provides energy consumption audits, weatherization, and appliance replacement to fixed and low-income households; services are provided by vendors. In 2003 52,641 households were income eligible for service; 591 households were served.

Energy Payment Assistance works through 10 community agencies to make utility payments for fixed and low-income households. In 2003 52,641 households were income eligible for services; 12,500 households were served with an average payment of approximately \$300.

Services are federally and state funded.

**Program Justification**

Energy Services supports the Basic Living Needs Indicator of Success: The number and percentage of renters who pay no more than 30% of income for housing and utilities and meets the Basic Living Needs Strategies: Educate, prevent and/or intervene to keep people from experiencing health, housing or economic crises; and, Provide or link people to comprehensive community supports and services that lead to and/or keep people in stable, affordable housing

Energy Services work directly with fixed and low-income families to improve their ability to pay their utility costs, thus reducing their energy burden and enabling them to use that money to cover other basic living expenses such as rent, food, prescriptions, etc...

**Performance Measures**

The most appropriate measure is reduction of household energy burden for those served. Current DSCP capacity does not support the ability to measure this. A number of other measures are employed as interim indicators.

Increase household health and safety

Reduce energy consumption

Prevent shutoff

**Summary of last year's program results and this year's expected results**

Weatherization Repairs and Replacement 1. Increase # of households with reliable, safe heat FY03 Actual: 100% served FY04 Target: 100% served 2. Reduce # of households with health and safety problems FY03 Actual: 100% served FY04 Target: 100% served 3. Reduce energy consumption FY03 Actual: 100% served FY04 Target: 100% served Energy Payment Assistance 1. Increase # of households avoiding shut off FY03 Actual: 100% served FY04 Target: 100% served

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

ORS 458.505-515; OAR Chapter 813 Div. 210; CO Ord. #921 -- Community Action funds, agencies, councils

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$14,000	\$6,940,720
Materials & Supplies	\$0	\$0	\$4,130	\$128,710
Internal Services	\$0	\$0	\$118,063	\$654,097
Personnel	\$0	\$0	\$384,662	\$348,544
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$520,855</b>	<b>\$8,072,071</b>
Administration	0	0	\$86,591	\$0
Program Support	0	0	\$534,583	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$621,174</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,142,029</b>	<b>\$8,072,071</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$9,214,100</b>	
Program FTE	0	0	5.38	4.62
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$410,422	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$7,772,071
Other / Miscellaneous	\$0	\$0	\$0	\$300,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$410,422</b>	<b>\$8,072,071</b>

**Explanation of Revenues**

General Fund- Based on current service level, with all associated Internal Services and M&S moved from Operations: City of Portland Water/Sewer Bill Discount & Crisis Assistance, City of Portland Water/Sewer fixture repair based on anticipated balance of 2-year awards that will end June 30, 2006: State Low Income Energy Assistance Program (LIEAP) Leverage, State Energy Conservation Helping Oregonians (ECHO), State Department Of Energy (DOE), and Weatherization Rebates based on current service level: State Low Income Energy Assistance Program (LIEAP) Energy, Low Income Energy Assistance Program (LIEAP) Weatherization, and Oregon Energy Assistance Program (OEAP) based on estimates from State.

**Significant Program Changes**

**Program #21007 - Emergency Services****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Mary Li  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Emergency Services provides for emergency food assistance through the Oregon Food Bank, and for emergency housing through the Clearinghouse, which offers vouchers and short-term rental assistance to homeless adults and families with children. It also operates the Post-Release Housing Demonstration Project (SIP).

**Program Description**

The program has two primary elements: food assistance through the Oregon Food Bank, which provides both bulk food and served meals, and the Clearinghouse, which offers emergency shelter, eviction protection, and rent assistance to homeless and very low income individuals and families. The Post-Release Housing Demonstration Project (SIP) houses formerly incarcerated County residents in a supervised setting where they have access to a range of services that will help them successfully re-enter the community. In FY03 1978 households were served through the Clearinghouse and 117,226 meals were served by the Food Bank.

**Program Justification**

Emergency Services supports the Basic Living Needs Indicators of Success: % of community members not living in poverty; and, % of renters who pay no more than 30% of income for housing and utilities and meets the Basic Living Needs Strategies: Educate and intervene to keep people from experiencing health, housing or economic crisis; Ensure access to appropriate information, referral, and assistance to people needing help with basic needs, including food, shelter, and clothing; Provide or link people to comprehensive community supports and services that lead to and/or keep people in stable, affordable housing; and, Provide readily available and accessible crisis services that include family centered plans and/or individual case management for long-term stability.

Hungry or lacking stable housing, adults and families can't hope to gain stable employment, maintain their physical well-being, or support themselves and their children in school.

**Performance Measures**

The most appropriate measures are:

# of households served who are in stable housing at exit -- FY03 Actual: 1800

# of households served reporting an increase in income at exit -- FY03 Actual: 751

# of households served in stable housing 6 months following exit -- FY03 Actual: 1780

**Summary of last year's program results and this year's expected results**

# of households served in stable housing at time of exit FY03 Actual: 1800 # of households served with increased income at time of exit FY03 Actual: 751 # of households served in stable housing 6 months after exit FY03 Actual: 1780 Program is in the middle of significant planning and redesign process. Performance measures and expected results for FY04 will change and have yet to be determined.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

ORS 458.505-515; OAR Chapter 813 Div. 210; CO Ord. #921 -- Community Action funds, agencies, councils

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$182,140	\$1,349,911
Materials & Supplies	\$0	\$0	\$5,325	\$0
Internal Services	\$0	\$0	\$50,216	\$46,561
Personnel	\$0	\$0	\$161,162	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$398,843</b>	<b>\$1,396,472</b>
Administration	0	0	\$18,091	\$0
Program Support	0	0	\$111,690	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$129,781</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$528,624</b>	<b>\$1,396,472</b>
Program Total:	<b>\$0</b>		<b>\$1,925,096</b>	
Program FTE	0	0	2.50	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$21,930	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$1,091,631
Taxes	\$0	\$0	\$0	\$100,000
Other / Miscellaneous	\$0	\$0	\$0	\$204,841
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,930</b>	<b>\$1,396,472</b>

**Explanation of Revenues**

Based on current services and Funder notification

**Significant Program Changes**

**Program #21009 - Homeless Families****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Mary Li  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Homeless Families programs offer transitional housing and support services for low-income and homeless families, pregnant or parenting teens, as well as short-term shelter/services during winter. It also provides anti poverty services that include Information & Referral; Short-Term Intervention; Individual, Group & Family Services; and a Housing Stabilization Program targeted to culturally specific families.

**Program Description**

The program has several components: Information & Referral -- identifying resources/services and linking consumers to them; Winter Shelter -- additional service capacity during the winter; Homesafe -- transitional housing and intensive case management for teen parent families; Short-Term Intervention -- helping a household meet basic needs such as food boxes, back-to-school assistance, transportation, or clothing; Housing Stabilization -- case management and client assistance to stabilize family housing; Community Transition School and Learn Links -- full-service alternative education for children of homeless families; and, the Welfare Reinvestment Program -- adult workforce development and employment services. Programs are supported through Caring Community activities fostering improved service delivery, access to services, and increased community engagement towards an overall goal to improve academic success.

**Program Justification**

Homeless Families services support Basic Living Needs Indicators of Success: % of community members not living in poverty; and, % of renters who pay no more than 30% of income for housing and utilities and meet Basic Living Needs Strategies: Educate and intervene to keep people from experiencing health, housing or economic crisis; Ensure access to appropriate information, referral, and assistance to people needing help with basic needs, including food, shelter, and clothing; Provide or link people to comprehensive community supports and services that lead to and/or keep people in stable, affordable housing; and, Provide readily available and accessible crisis services that include family centered plans and/or individual case management for long-term stability

A recent Portland State study showed formerly homeless people spend 65% less time in hospitals once in permanent housing; other studies indicate supportive housing results in a 50% decrease in incarceration, a 50% increase in earned income, and a 40% rise in employment.

In FY04, 4,129 individuals in families were served; nearly half needed domestic violence services as well.

**Performance Measures**

Homeless Families: 220 homeless families will participate in transitional housing and support services. 65% (143) of families will obtain permanent housing and 50% (110) will increase their income at exit. Of these, 70% (100) will remain in permanent housing 6 months later. These outcomes and percentages are consistent with similar programs in other jurisdictions.

Anti Poverty Services: 60,000 callers will be receive I&R services. 8,400 people will receive short term intervention and 4,220 people will receive support services.

**Summary of last year's program results and this year's expected results**

Homeless Families: 226 families participated in transitional housing and support services; 59% (133) were in permanent housing at their exit; 74% (167) increased their income at exit. Anti Poverty services are newly redesigned and FY04/5 data is not transferrable.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

ORS 458.505-515; OAR Chapter 813 Div. 210; CO Ord. #921 -- Community Action funds, agencies, councils

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$61,745	\$203,868
Materials & Supplies	\$0	\$0	\$8,360	\$0
Contracts	\$0	\$0	\$168,554	\$2,723,921
Personnel	\$0	\$0	\$318,763	\$36,206
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$557,422</b>	<b>\$2,963,995</b>
Administration	0	0	\$35,485	\$0
Program Support	0	0	\$219,074	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$254,559</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$811,981</b>	<b>\$2,963,995</b>
Program Total:	<b>\$0</b>		<b>\$3,775,976</b>	
Program FTE	0	0	3.55	0.45
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$118,698	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$2,963,995
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$118,698</b>	<b>\$2,963,995</b>

**Explanation of Revenues**

County General Fund - Current Service Level; HUD Homesafe, Family Futures and Horizon Families - Current Service Level as requested in Renewal to HUD; OHCS - Housing Stabilization Program - Current Funding Level notified by funder; OHCS - Emergency Housing Account - Current Funding Level notified by funder; OHCS - State Housing Assistance Program - Current Funding Level notified by funder; OHCS - Community Service Block Grant - Reduction in funding level, notified by funder approx 14% reduction in current services

**Significant Program Changes**

**Program #21011 - Runaway Youth****Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	School and Community
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Mary Li
<b>Related Programs:</b>	21010		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

Runaway Youth services provide 24/7 crisis line, shelter, support services, and gender specific transitional housing for youth age 12-17 years who have runaway, and their families.

**Program Description**

Crisis Line: 24/7 youth and family help that serves as central access point for services. Telephone intervention and face-to-face, drop-in intervention is available.

Emergency shelter: shelter and emergency assistance in 11 bed co-ed group home. Services provide overflow capacity for DHS foster care youth. Youth are provided with food, safety, medical care, transportation, and hygiene.

Support Services/Case Management: intake, assessment, individual service plan targeting family reunification, mental health counseling, and family mediation.

In FY04 326 runaway youth were served.

Gender Specific Transitional Housing: 2 beds for girls in single gender group home. In FY04 5 young women were served.

**Program Justification**

Runaway services meets Basic Living Needs Strategies: Provide access to care that addresses the needs of the whole person, including behavioral and physical health care, and social services needed to deliver acute and/or continuing care; Educate, prevent and/or intervene to keep people from experiencing health, housing or economic crises; Ensure easy access to appropriate information, referral, and assistance to people needing help with basic needs, including food, shelter, and clothing; Provide or link people to comprehensive community supports and services that lead to and/or keep people in stable, affordable housing; and, Provide readily available and accessible crisis services that include family centered plans and/or individual case management for long-term stability.

When families are able to appropriately raise their children at home, community resources aren't depleted, and those children are more likely to reach their full academic potential, avoid involvement with juvenile justice, and stay out of foster care.

**Performance Measures**

The most appropriate measure is youth served who are self-sufficient, contributing members of the community as adults. Current DSCP capacity does not support the ability to measure this. A number of other measures are employed as interim indicators.

% of youth served who are reunited with their family or in other safe, stable living environment -- FY04 Target: 80%

% of youth served who are not involved with juvenile justice or child welfare systems at exit -- FY04 Target: 80%

**Summary of last year's program results and this year's expected results**

Measures are newly instituted for the current fiscal year, therefore previous year results are unavailable. % of youth served who are reunited with their family or in other safe, stable living environment FY03 Actual: FY04 Target: 80% % of youth served who are not involved with juvenile justice or child welfare systems at exit FY03 Actual: FY04 Target: 80%

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$342	\$0
Internal Services	\$0	\$0	\$16,369	\$0
Contracts	\$0	\$0	\$382,609	\$203,738
Personnel	\$0	\$0	\$12,442	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$411,762</b>	<b>\$203,738</b>
Administration	0	0	\$6,203	\$0
Program Support	0	0	\$28,003	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$34,206</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$445,968</b>	<b>\$203,738</b>
Program Total:	<b>\$0</b>		<b>\$649,706</b>	
Program FTE	0	0	0.16	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$203,738
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$203,738</b>

<b>Explanation of Revenues</b>
--------------------------------

CGF - based on current service level Commission on Children, Families and Community - Youth Investment -  
Based on funder projections to keep at current service level

<b>Significant Program Changes</b>
------------------------------------



**Program #21012 - Housing Services**

Version 2/14/2005 s

**Priority:** Safety Net Services**Lead Agency:** School and Community**Program Offer Type:** Existing Operating**Program Contact:** Mary Li**Related Programs:****Frameworks:** Poverty Framework , 10-year Plan to End Homelessness**Executive Summary**

Housing programs administer public resources to expand housing and infrastructure options in low- and moderate-income communities, and operates three transitional housing facilities.

**Program Description**

The program funds operations at the Turning Point, Willow Tree, and Richmond Place facilities. It also administers the Community Development Block Grant (CDBG) -- neighborhood revitalization, public services, and housing rehabilitation in East County, the HOME program -- federal funds for local governments to undertake housing development activities, and the Affordable Housing Development Program (AHDP) -- deeding County foreclosed properties for non-profit affordable housing development.

**Program Justification**

Housing Services support the Basic Living Needs Indicators of Success: % of community members not living in poverty; and, % of renters who pay no more than 30% of income for housing and utilities and meet the Basic Living Strategies: Educate, prevent and/or intervene to keep people from experiencing health, housing or economic crises; and, Provide or link people to comprehensive community supports and services that lead to and/or keep people in stable, affordable housing

In addition to providing transitional housing for families in crisis, federal and state funds improve the livability of existing low- and moderate-income housing and neighborhoods. Annually, 54% of funding for the homeless is directed to shelters and transitional housing, while only 12% supports permanent housing. Studies conducted for the 10-Year Plan to End Homelessness make it clear that, without abandoning people in need of immediate temporary housing, the County must devote greater resources to long-term solutions.

**Performance Measures**

# of current affordable housing units preserved -- FY04 Target: 65

# of new affordable housing units created -- FY04 Target: 25

**Summary of last year's program results and this year's expected results**

# of current affordable housing units preserved FY03 Actual: 64 FY04 Target: 65 # of new affordable housing units created FY03 Actual: 41 FY04 Target: 25

**Program Mandate: 4 Program and Funding Level Choice**

Match for Turning Point, Richmond Place, and Willow Tree for HUD-McKinney grant received directly by providers.  
ORS 458.505-515; OAR Chapter 813 Div. 210; CO Ord. #921 -- Community Action funds, agencies, councils

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$202,271	\$450,721
Materials & Supplies	\$0	\$0	\$3,135	\$1,000
Internal Services	\$0	\$0	\$23,086	\$40,297
Personnel	\$0	\$0	\$84,589	\$28,625
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$313,081</b>	<b>\$520,643</b>
Administration	0	0	\$8,401	\$0
Program Support	0	0	\$37,932	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$46,333</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$359,414</b>	<b>\$520,643</b>
Program Total:	<b>\$0</b>		<b>\$880,057</b>	
Program FTE	0	0	1.11	0.39
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$25,597	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$510,643
Other / Miscellaneous	\$0	\$0	\$0	\$10,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,597</b>	<b>\$520,643</b>

**Explanation of Revenues**

County General Fund - Based on current service level; HUD CDBG - Based on Funder notification; HOME - Based on Funder notification; LOAN.RRP - Based on DSCP's staff best estimate of current loans

**Significant Program Changes**

**Program #25008A - ADS Public Guardian/Conservator Ramp-down Toward Closure****Version**  
**2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Mary Shortall  
**Related Programs:** 25010 , 25015 , 25019  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Court-appointed guardians assure food, housing and complex medical services for extremely mentally incapacitated adults when no other service method will work. Legal authority allows involuntary provision of services that prevent client death, institutionalization or homelessness. This offer is partial services only, ramping the program down for future closure.

**Program Description**

Twenty-four-hour court-appointed decision-making for 150 incapacitated adults, to retain existing services and prevent homelessness. Program clients have complex physical and mental conditions that require intervention at all decision points, in order to deliver appropriate and effective services in any care setting. Guardians make all placements and health decisions including medication, surgeries and end-of-life decisions, assure completion of all legal court work and coordinate with case managers and law enforcement to resolve abuse and exploitation. Supports 10-year Plan to End Homelessness and Poverty Framework by maintaining stable income, housing and medical care for high-risk individuals in a least restrictive, cost-effective setting and to avoid fruitless use of other County resources.

Guardians are not legally permitted to close existing cases. This offer provides limited services to current clients only, ramping the program to closure through client deaths. Services to keep the program open at current service levels are represented by a combination of Program Offers 25008 A+B.

**Program Justification**

The service reduces the cost of other county services, including crisis care, reducing chronic psychiatric bed use and repetitive staff time from County mental health investigators, protective services investigators, and case managers, while preventing repeat homelessness and victimization. Without legal authority these are clients, over 95 percent of whom are Medicaid eligible, who would again lose placements, income and care due to abuse, exploitation and/or irresolvable mental illness.

**Performance Measures**

Guardianship/Conservatorship service: Serve 150 incapacitated and unstable clients (dropping to about 135 through death in FY06) with guardianship and/or conservatorship decision-making. Remaining current level services are in Program Offer 25008B.

**Summary of last year's program results and this year's expected results**

During FY05, the program will have served about 160 clients, in addition to providing telephone assistance and staffing/ on-site triage to assist County staff with planning for incapacitated clients, and the legal work and case stabilization required to obtain court authority for new clients. This offer (25008A) closes the service to new clients, eliminating intake, emergency response, case stabilization, and community information/education. Future clients would be ineligible for service.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

The program is operated under ORS and county ordinance, developed through Multnomah County impetus in 1974. The program was originally operated on County General funds, but has been able to match funds with Medicaid funds in recent years for the 95 percent of clients who are Medicaid eligible, freeing funds for other County programs. The budget for 05-06 reflects a recent state mandate that this service return to County general fund status due to federal policy changes, however, the county is legally committed to existing clients. Legal issues would make an attempt to drop these individuals enormously complicated, expensive and lengthy. This offer represents a "no new clients" means of maintaining minimal service while ramping down program size through client death, about 10% per year. Remaining services are in Offer 25008B. MCR 125.905; ORD 64; 42CFR433.5 and 433.51; Part 4302(2) of State Medicaid manual; Provide Public Guardian services for indigent & people who need services;

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$529,401	\$0
Internal Services	\$0	\$0	\$91,086	\$9,500
Materials & Supplies	\$0	\$0	\$6,870	\$1,500
Contracts	\$0	\$0	\$0	\$2,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$627,357</b>	<b>\$13,000</b>
Administration	0	0	\$14,508	\$25,560
Program Support	0	0	\$32,140	\$116,181
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$46,648</b>	<b>\$141,741</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$674,005</b>	<b>\$154,741</b>
Program Total:	<b>\$0</b>		<b>\$828,746</b>	
Program FTE	0	0	6.90	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$13,000
Program Revenue for Admin	0	0	\$0	\$141,741
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$154,741</b>

**Explanation of Revenues**

County General Fund with limited fee collection, as most clients are impoverished.

**Significant Program Changes**

The program was previously matched with Medicaid, but State Department of Human Services will no longer allow Medicaid match effective July 1, 2005, based on new federal policy. Negotiations are underway to develop a new Medicaid option that earns federal matching funds.



**Program #25008B - ADS Public Guardian/Conservator Restore  
Current Service Level**

**Version  
2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Mary Shortall  
**Related Programs:** 25010 , 25015 , 25019  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

#### **Executive Summary**

Provides twenty-four hour involuntary court-appointed guardianship and conservatorship for a total of 165 mentally incapacitated adults who cannot protect themselves. Assures food, housing and medical services when no other service works, resolves abuse and exploitation. Provides preventive and early intervention services. This offer must be accompanied by Offer 25008A.

#### **Program Description**

Program clients have complex physical and mental conditions that require intervention at all decision points, in order to deliver appropriate and effective services that case management alone cannot accomplish. This offer provides guardianship/conservatorships, intake and case stabilization for at least 15 new clients in addition to the services in Offer 25008A, keeping the program open. Supports 10-year Plan to End Homelessness and Poverty Frameworks by maintaining stable income, housing and medical care for high-risk individuals in a least restrictive, cost-effective setting.

This offer also provides preventive and early intervention services through case consultation to help county staff use legal mechanisms to prevent/resolve exploitation and abuse and provide services to incapacitated adults. Uses alternate resources whenever possible to preserve limited county funds. Works with abuse investigators, police, hospitals and service providers to resolve abuse and exploitation with legal authority, preventing further victimization. Stabilizes new cases with intensive legal, fiscal and medical intervention, then maintains safe and stable housing, food, income and medical care. NOTE: Guardianship for existing clients is in Public Guardian PO 25008A. Both offers taken together maintain the program at current service levels.

#### **Program Justification**

The program impacts the cost of other County services, reducing crisis care, chronic psychiatric bed use and repetitive staff time from mental health and protective service investigators and case managers, while preventing repeat victimization for 165 very complex clients, 95 percent of whom are Medicaid eligible. Without legal authority, these are clients who would be unable to overcome abuse, exploitation, mental incapacity and long-term instability to regain needed income, medical care, food and housing within the existing service system.

Consultation service assists with prevention and early intervention in high-risk situations. The program leverages client income, recovered resources and State/federal funds for care. ADSD Public Guardian/Conservator links directly to the Poverty and 10-year Plan to End Homelessness Frameworks by assuring that clients' basic needs are met.

#### **Performance Measures**

Serve 165 impoverished County clients with twenty-four-hour guardianship and/or conservatorship decision-making to obtain and retain food, housing and medical care when no other service will work. Preventive/ early intervention: Case assistance to at least six hundred county staff, professionals or family members directly and 2,000 via the website. Intake and case stabilization: 100 percent of new clients have safe housing, food, an income source and access to medical care within 180 days of court appointment.

#### **Summary of last year's program results and this year's expected results**

During FY05, the program will have served about 160 unduplicated clients, in addition to providing direct assistance on at least 500 cases, with at least 1,500 more via the website. All new cases had food, housing, an income flow and access to medical care within six months after court appointment. The program is operated under ORS and county ordinance, developed through Multnomah County impetus in 1974. The program was originally operated on County General Funds, but has been able to match funds with Medicaid funds in recent years, as 95 percent of clients are Medicaid eligible, freeing funds for other County programs. The budget for FY06 reflects a recent state mandate that this service return to County General Fund status due to federal policy changes. Offer 25008A represents program ramp-down to closure. Offers 25008 A and B, together, represent funding of existing program while the County pursues alternate Medicaid funding.

**Program Mandate: 4 Program and Funding Level Choice**

Client services are governed by ORS. The program is authorized by ORS and County Ordinance. MCR 125.905; ORD 64; 42CFR433.5 and 433.51; Part 4302(2) of State Medicaid manual; Provide Public Guardian services for indigent & people who need services;

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$242,034	\$0
Materials & Supplies	\$0	\$0	\$3,409	\$0
Contracts	\$0	\$0	\$15,000	\$0
Internal Services	\$0	\$0	\$41,058	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$301,501</b>	<b>\$0</b>
Administration	0	0	\$6,308	\$11,113
Program Support	0	0	\$1,146	\$9,460
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$7,454</b>	<b>\$20,573</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$308,955</b>	<b>\$20,573</b>
Program Total:	<b>\$0</b>		<b>\$329,528</b>	
Program FTE	0	0	3.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$20,573
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,573</b>

**Explanation of Revenues**

County General Fund with limited fee collection, as most clients are impoverished.

**Significant Program Changes**

The program was previously matched with Medicaid, but State DHS has taken the position that it will no longer support Medicaid match effective July 1, 2005, based on new federal guidelines. Negotiations are underway to develop a new Medicaid option that earns federal matching funds.



<b>Program #25009A - ADS Adult Care Home Program Reduced Service Level</b>	<b>Version 2/14/2005</b>
--	--------------------------

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Mary Shortall
<b>Related Programs:</b>	25008A , 25010 , 25011 , 25015		
<b>Frameworks:</b>	Poverty Framework , 10-year Plan to End Homelessness		

#### Executive Summary

Ensures quality care for residents that traditionally would reside in nursing homes through licensing, monitoring and enforcement of the County's adult care home rules. Trains providers in 568 homes, ensuring that more than 1,830 of Multnomah County's most vulnerable residents are cared for in a homelike, culturally appropriate, safe setting where residents' independence is protected and encouraged.

#### Program Description

The Adult Care Home Program (ACHP) provides services to licensed care home providers to ensure quality care is provided to vulnerable, at-risk persons eligible for nursing facility level of care. Adult Care Homes provide long-term care services and basic living needs for elderly and disabled residents that are both private pay and Medicaid. This program base offer will reduce the ACHP functions substantially due to the loss of federal Medicaid matching funds previously allowed by the Oregon Department of Human Services (DHS) on July 1, 2005.

This offer: •Reduces licensing staff (25 percent). Increases caseload size from 1-148 to 1-190, making it difficult to meet the basic mandatory functions for quality review and response time outlined in the County Rules and Oregon Revised Statutes; •Eliminates the two program monitor positions (100 percent). Fire safety review, in person interviews with vulnerable frail, elderly and disabled residents and random monitoring inspections will be eliminated. The only program contact with the homes will be the yearly licenser renewal inspections; •Reduces Business Service staff (33 percent). Reduces ability to meet five day standard for completing criminal record checks; •Eliminates the nurse consultant (100 percent). Without this medical expertise the residents will be at greater risk, as program staff do not have a medical background; •Curtails training on topics such as chronic illness, care plans, resident's rights and end of life issues. There will be loss of revenue to the county with the elimination of the Annual Tri County Conference, workshops and other training opportunities. These actions will compromise the ability of the County to guarantee quality care in adult care homes. These functions were added in 1996 after Multnomah County Auditor recommended adding the monitoring and training functions.

#### Program Justification

As the elder population increases, the need for quality alternative care and housing for the frail and elderly population will be more acute. According to the 2000 Census in Multnomah County 11.1 percent or 73,607 residents were age 65 or older. The 85 and older age group is the fastest-growing segment of the population with an 18 percent increase in the last decade. Adult care homes contribute to meeting basic needs of food; shelter, health and quality care for this growing population.

Monitoring and provider assistance will not be funded; and specialized housing options to meet populations with special needs will be curtailed. The Board of Commissioners will need to amend County Code and rules, lowering the standards for care. The ACHP links to the Poverty and the 10-year Plan to End Homelessness Frameworks by meeting basic needs, providing affordable housing with care and preventing impoverishment.

#### Performance Measures

1) Percent of residents "satisfied" or "very satisfied" determined by ACHP Client Satisfaction Survey; 2) Number of licensed adult care homes annually (there will be a net loss by the end of the year due to attrition).

#### Summary of last year's program results and this year's expected results

Licensed 568 homes. Streamlined new operator application process making it easier for new providers to come on line. Organized Tri-county conference providing training and required continuing education credits for providers to ensure quality of care. The MCARs were rewritten to bring them into compliance with new DHS rules.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

The State Department of Human Services allows Multnomah County to establish a local regulatory program if county rules meet or exceed the Oregon Administrative Rules. The Multnomah County Administrative Rules meet that requirement. License and assure quality of Adult Care Homes Oregon Revised Statutes (ORS) 443.720 - Adult Foster Care Program, ORS 443.705 to 443.825 - Local Licensing and Adult Foster Homes, OAR Chapter 411 Division 009 and OAR 411-050-0440 - Criminal History Clearance,

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$205,126	\$380,947
Materials & Supplies	\$0	\$0	\$10,966	\$20,364
Internal Services	\$0	\$0	\$46,930	\$91,275
Contracts	\$0	\$0	\$99,150	\$251,450
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$362,172</b>	<b>\$744,036</b>
Administration	0	0	\$15,769	\$27,783
Program Support	0	0	\$2,865	\$23,649
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$18,634</b>	<b>\$51,432</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$380,806</b>	<b>\$795,468</b>
Program Total:	<b>\$0</b>		<b>\$1,176,274</b>	
Program FTE	0	0	2.63	4.87
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,415	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$237,915
Intergovernmental	\$0	\$0	\$0	\$506,121
Program Revenue for Admin	0	0	\$0	\$51,432
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,415</b>	<b>\$795,468</b>

**Explanation of Revenues**

The Adult Care Home Program generates revenue as a result of fees, fines and training/workshops. In 2004 the program generated \$236,500 in revenue that will generate \$525,555 when matched with Medicaid dollars.

**Significant Program Changes**

This program base offer will reduce the ACHP functions substantially due to the loss of federal Medicaid matching funds previously allowed by the Oregon Department of Human Services (DHS) on July 1, 2005. This decision was made by DHS in order to comply with new interpretation of federal rules. This base offer removes the federal funds and does not replace them with County funds. It will limit the licenser's ability to provide direct assistance or to problem solve issues with providers creating a potential environment for abuse and neglect. It will eliminate the monitoring and quality assurance aspect of the adult care home program that is important in preventing poor care. It will curtail the program's ability to maintain the "find a home" web based function for county residents looking to place loved ones in an adult care home. Cutting back on training will limit the opportunity to increase provider knowledge, skills and ability to care for residents with chronic illness or special needs. A scaled offer restores the program's capability.





<b>Program #25009B - ADS Adult Care Home Program Current</b>	<b>Version 2/14/2005</b>
<b>Service Level</b>	<b>S</b>

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Mary Shortall
<b>Related Programs:</b>	25008A , 25010 , 25011 , 25015		
<b>Frameworks:</b>	Poverty Framework , 10-year Plan to End Homelessness		

#### Executive Summary

Ensures quality care for residents that traditionally would reside in nursing homes through licensing, monitoring and enforcement of the county's adult care home rules. Trains providers in 568 homes, ensuring that more than 1,830 of Multnomah County's most vulnerable residents are cared for in a homelike, culturally appropriate, safe setting where residents' independence is protected and encouraged.

#### Program Description

The Adult Care Home Program (ACHP) provides services to licensed providers designed to improve the quality of care provided to vulnerable and at-risk residents. Adult care homes provide long-term care services and basic living needs for elderly and disabled residents funded by Medicaid or paying privately. Funding this program offer will maintain the program's ability to support and ensure quality of care for vulnerable seniors and disabled County residents.

The following services would be restored: •Restores one licenser position. Improves licenser responsiveness by lowering case load and enables them to perform quality work by providing better communication, direct assistance and more detailed on-site

inspections during the licensing process; •Restores two program monitor positions lessening the risk of abuse and neglect and assuring that adult homes are safe and stable places for residents to live. This function was added after a 1994 recommendation of the County Auditor and with funding provided by the Commissioners; •Restores one Business Service staff to provide support services to the licensers freeing them to spend adequate time performing on-site licensing inspections; •Restores the registered nurse consultant to provide medical expertise to program licensers; •Restores training regarding chronic illnesses and care standards and the annual Tri-County Providers Conference.

This restoration will enable ACHP to continue current level of monitoring, training and technical assistance and to take immediate action to identify and address service gaps and resolve care problems.

#### Program Justification

The Adult Care Home Program serves a growing frail population. It is an affordable alternative for elderly and disabled people living on modest incomes who need long term care. It prevents impoverishment because it is about 30 to 40% less expensive than nursing home care. It provides basic needs of housing, food, and access to health and care. Approximately 40 percent of the residents are private-pay. The remaining residents are Medicaid clients. This offer restores services to the current level. It links to the Poverty and the 10-year Plan to End Homelessness Frameworks by meeting basic needs, providing affordable housing with care and preventing impoverishment.

#### Performance Measures

1) Percent of residents "satisfied" or "very satisfied" determined by ACHP Client Satisfaction Survey; 2) License 100 percent of adult care homes annually; and 3) Conduct random monitoring inspections on 33 percent of homes annually.

#### Summary of last year's program results and this year's expected results

Licensed 568 homes. Streamlined new operator application process making program more accessible for new providers to come on line. Organized Tri-county conference providing additional training and required continuing education credits for providers to ensure quality of care. The Multnomah County Administrative Rules were rewritten to bring them into compliance with new DHS rules. Next year's goals: Transition existing providers to provide care for Developmental Disabled and special need populations. Identify homes that meet the needs of younger disabled persons in the North and inner Southeast area of Portland; The web-based tool will be updated, making it easier for the general public to find an adult care home; renewal application process will be streamlined.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

The State Department of Human Services allows Multnomah County to establish a local regulatory program if county rules meet or exceed the Oregon Administrative Rules. The Multnomah County Administrative Rules meet that requirement. License and assure quality of Adult Care Homes Oregon Revised Statutes (ORS) 443.720 - Adult Foster Care Program, ORS 443.705 to 443.825 - Local Licensing and Adult Foster Homes, OAR Chapter 411 Division 009 and OAR 411-050-0440 - Criminal History Clearance,

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$350	\$650
Internal Services	\$0	\$0	\$15,958	\$31,329
Contracts	\$0	\$0	\$32,941	\$0
Personnel	\$0	\$0	\$91,789	\$170,467
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$141,038</b>	<b>\$202,446</b>
Administration	0	0	\$8,410	\$14,817
Program Support	0	0	\$1,528	\$12,613
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$9,938</b>	<b>\$27,430</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$150,976</b>	<b>\$229,876</b>
Program Total:	<b>\$0</b>		<b>\$380,852</b>	
Program FTE	0	0	1.40	2.60
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$582	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$582
Intergovernmental	\$0	\$0	\$0	\$201,864
Program Revenue for Admin	0	0	\$0	\$27,430
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$582</b>	<b>\$229,876</b>

**Explanation of Revenues**

The Adult Care Home Program generates revenue as a result of fees, fines and training/workshops. In 2004 the program generated \$236,500 in revenue that will generate \$525,555 when matched with Medicaid dollars.

**Significant Program Changes**

1) Decreased Medicaid match funding, utilize county general fund to maintain current service levels; 2) Streamlined the application process for new operators and reduced paperwork making the paper process more user friendly; 3) Revised program protocols to ensure program and staff consistency.

**Program #25010 - ADS Long Term Care (LTC)****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Tanya Colie Mcgee  
**Related Programs:** 25008A , 25009A , 25011 , 25013 , 25015 , 25020  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Long Term Care serves Medicaid eligible adults needing financial assistance and help with activities of daily living. Promotes independence, dignity and choice; coordinates care in home and in residential placements; provides medical benefits, nutrition and employment assistance. The program served 32,618 people in FY04.

**Program Description**

Long Term Care (LTC) helps people who cannot perform basic activities, including eating, grooming, cooking, dressing and bathing, without assistance. LTC allows people to live as independently as possible, in the least restrictive and most cost-efficient manner. LTC stabilizes poverty-level seniors and people with disabilities so that they do not need institutional care. This program assists vulnerable, poverty-level seniors and people with permanently disabling physical and/or mental conditions with financial assistance, the Food Stamp Program, the General Assistance Program, Employment Initiative Program and medical assistance programs. LTC provides linkage to comprehensive services in the event care needs increase and preclude living independently.

**Program Justification**

This program links directly to the Basic Needs Priority by assisting people who without this help could not meet their basic needs. Long Term Care also links to the Poverty Framework by providing access to effective systems and resources to meet basic needs. Specifically, it links to the Basic Needs Priority and the Poverty Framework by ensuring a client's ability to meet his/her basic needs by way of adequate nutrition, health care and a stable, safe living situation. According to US Census Bureau Data from Census 2000 for Multnomah County: 17.9 percent of the County's population ages 21 - 64 years has a disability; 42.1 percent of the population 65 years and older has a disability; 11.1 percent of the population is age 65 and older; and 9.8 percent of Individuals aged 65 years and older live below poverty level. The US Census predicts that the growth rate for seniors over 60 yrs in Multnomah County will increase by 38.7 percent by 2020. As the aging population grows, long-term care expense will outpace available income and resources. Now and into the future, a significant portion of the senior population will not have the funds to address care needs. Impoverished people will access state and federally funded LTC programs for assistance with meeting basic needs. Therefore community based supports are an option that maximizes spending for LTC.

**Performance Measures**

11,798 seniors and people with disabilities with income at or below 300 percent of Supplemental Security Income (SSI) received assistance with developing and implementing a long term care plan to assure safety and well-being in the least restrictive and most cost-efficient manner in FY04.

20,820 seniors and people with disabilities with incomes up to 185 percent of poverty level received financial, medical and food assistance in FY04.

**Summary of last year's program results and this year's expected results**

In FY04 screened 32,162 new individuals for services (expect to increase by 1,000 in FY06) and assessed 16,563 individuals for all services in the LTC program (expect to increase by 1,000 in FY06).

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Contract with Department of Human Services, State of Oregon #106319-3. Oregon Administrative Rule (OAR) 461-135-0010(6) - Supplemental Security, OAR 461-135-750 and 461-135-0760 - LTC Services, OAR 461-135-1100 - OHP, OAR 461-135-0730 Qualified Medicare Beneficiary, Section 1903(a) of the Social Security Act, 42 CFR, Part 433.15 - Medicaid Administration, 42 CFR, Part 432.50 - Medicaid Staffing Regulations, OAR 411 Division 15 - Service Priority Rule, OAR 411-030-0050(b) and (c) - Contract RN Services, OAR 411-009-0015 - Client Assessments, OAR 411-030-0070(5) - Oregon Health Plan, OAR 411, Division 27 - Exceptional Payments, OAR 411-070-0095(9)(c) - Client Personal Funds, OAR 411-070-0095(9)(a) - Client Personal Funds, OAR 411-034-0000 through 411-034-0090 and 42 CFR 440.167 - Personal Care, OAR 411-030-00050(b)(c) - Contract Nurse Referrals, OAR 411-009-0015 - Provider Qualifications, SSI/Title XVI - Benefits from SSA, OAR 461-120-0330 - General Assistance, OAR 461-125-0370 - Disability Needs Basis, 42 CFR 435.541 - Disability Determination, OAR 461-135-0380(1)&(3) - Employment Initiative, OAR 461-115-0540 - Employed Persons With Disabilities, OAR 461-115-0190 - Supplemental Income Program, OAR Chapter 461 and 7 CFR Part 210-299 - Food Stamps, OAR 461-115-210 and 7 CFR Part 273.2(g)&(h) - Processing FS Applications, OAR 461-115-310 and 7 CFR Part 273.2(i) - FS Eligibility, OAR 461-115-0150 and 7 CFR Part 273.2(c)(2) - FS Processing, OAR 166-300-0010 through OAR 166-300-0300 - FS Records,

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$14,619,510
Contracts	\$0	\$0	\$940,113	\$72,488
Internal Services	\$0	\$0	\$0	\$3,513,579
Materials & Supplies	\$0	\$0	\$0	\$279,438
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$940,113</b>	<b>\$18,485,015</b>
Administration	0	0	\$447,528	\$788,470
Program Support	0	0	\$81,319	\$671,167
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$528,847</b>	<b>\$1,459,637</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,468,960</b>	<b>\$19,944,652</b>
Program Total:	<b>\$0</b>		<b>\$21,413,612</b>	
Program FTE	0	0	0.00	212.85
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$50,643	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$50,643
Intergovernmental	\$0	\$0	\$0	\$18,375,774
Other / Miscellaneous	\$0	\$0	\$0	\$58,598
Program Revenue for Admin	0	0	\$0	\$1,459,637
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,643</b>	<b>\$19,944,652</b>

**Explanation of Revenues**

Medicaid Title XIX revenue, State General Funds for Food Stamps, Employment Initiative and General Assistance. ADSD generates additional federal Medicaid funds through a match expenditure of County General Funds. The match amount shows as a supplemental expenditure in this offer.

**Significant Program Changes**

In FY05 implemented the Medicaid Non Medical Transportation program. We expect requests for this service to increase by 50 percent in FY06. In FY06 General Assistance and Relative Foster Care may be eliminated by the State of Oregon. Oregon Health Plan benefits may be reduced. Community based services that help people meet

**Program #25011 - ADS Community Access****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Mary Shortall  
**Related Programs:** 25008A , 25009A , 25010 , 25013 , 25015  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Provides easy access and early intervention targeted to low-income frail elderly, disabled adults and caregivers. Prevents premature admission to nursing homes by providing supports (in-home care, home delivered meals, etc.), to promote independence. Complex needs for safety, health and independence met through partnerships with community providers, expanding resources beyond tax dollars.

**Program Description**

The Aging and Disability Services Division's (ADSD) Community Access program provides: Local community based services through community partnerships - Nine district senior centers provide services that promote independence and health for older adults and persons with disabilities. Federal, State, County, City and local contributions are combined to provide service coordination, in-home care, home delivered meals, transportation, ethnic outreach and other services important in meeting basic needs and supporting independence, health and safety. Served approximately 8,600 individuals in the last year (FY04).

Direct services - Family Caregiver Relief and Veterans' counseling services are provided by ADSD staff. Family caregiver services help families provide better care and prevent caregivers from burning out, preventing premature institutionalization and impoverishment. Grandparents caring for grandchildren are provided respite services. Veterans' counseling services assists the most disenfranchised veterans access their benefits so that their basic needs, including housing, are met.

Access services - Includes a twenty-four/seven Helpline, responds to emergent needs to provide early intervention for elderly and disabled who need a longer term plan of care and resources to meet their needs. Helpline staff educate older adults about Medicare and pharmacy assistance programs available to them and intercede directly to help solve problems such as utilities shut off, tax assistance, etc. Calls to the Helpline from trained Gatekeeper volunteers identify elders and people with disabilities who are at risk for abuse and neglect. Gatekeeper services are provided through partnerships with private business and government agencies who watch out for elders and at-risk younger disabled and call the Helpline if they see problems.

Emergency Assistance services provide short-term housing assistance by removing barriers (paying deposits, application fees and moving expenses).

**Program Justification**

The program provides leadership to activate an integrated comprehensive continuum of service supports through a network of community organizations that work together to meet the basic needs of seniors and persons with disabilities. Partners bring resources and volunteers into the network because government resources cannot meet all the needs. Community Access links to the Poverty and 10-year Plan to End Homelessness Frameworks by intervening early to meet basic needs and assuring a full range of supports are available in the community.

**Performance Measures**

Measures include: Nutritional Status - A 20 percent annual increase in the number of meals served at ethnic meal sites; Leveraged resources - Resources leveraged from community partners (in cash and in kind) will reach 15 percent of Community Access State and County government funding; funds will be used to promote the stability of services to individuals eligible for programs such as Nutrition, Transportation, and Oregon Project Independence (OPI); Access services - A 10 percent increase in the number of calls to the Helpline; Caller Satisfaction Survey will be conducted. These represent only a few of several measures used.

**Summary of last year's program results and this year's expected results**

In FY04: • 574,468 meals provided to 6,131 seniors; • District Senior Center Case Management services provided to 2,032 seniors with an average age of 80; • 957 seniors received 38,088 rides to doctors, grocery shopping, pharmacies and nutrition programs through transportation services; • \$3.6 million in cash and in-kind resources leveraged from community partners; • 25,251 calls from families, seniors, persons with disabilities, neighbors, Gatekeepers and professionals were received and assisted by ADS Helpline.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Federal Older Americans Act (OAA); Oregon State Project Independence (OPI), Intergovernmental Agreements with Cities of Fairview, Portland, Troutdale and Washington/Clackamas Counties. Older Americans Act (OAA) Section 306, OAA Sect. 306(a)2 - In-home services, Legal services, Access services, OAA Sect. 311, 331, 336, 337, and 339 - Nutrition services, OAA Sect. 361 & 362 - Health Promotion/Disease Prevention, OAA Sect. 373 - Family Caregiver Support, OAA Sect. 721 Elder Abuse Prevention; Older Americans Act Specific Authorizing Statutes 45 CFR 1321.1 - 35 CFR 1321.83 - Related Federal Regulations; OAR 411-032-0000 and 411-032-0044 - Oregon Project Independence, OAR Chapter 411, Division 14 - Service Priority Rule; Oregon Revised Statutes (ORS) 410.410 to 410.810 - Related to Older American Services; OAR 411-0320-0000 to 411-03200044 - related to Older American Services; 42CFR433.5 and 433.51; Part 4302(2) of State Medicaid manual

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$237,718	\$953,739
Contracts	\$0	\$0	\$1,324,386	\$3,235,263
Materials & Supplies	\$0	\$0	\$6,579	\$25,411
Internal Services	\$0	\$0	\$135,227	\$1,179,241
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,703,910</b>	<b>\$5,393,654</b>
Administration	0	0	\$32,905	\$57,973
Program Support	0	0	\$5,979	\$49,348
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$38,884</b>	<b>\$107,321</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,742,794</b>	<b>\$5,500,975</b>
Program Total:	<b>\$0</b>		<b>\$7,243,769</b>	
Program FTE	0	0	3.05	12.60
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,983	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$177,978
Intergovernmental	\$0	\$0	\$0	\$5,215,676
Program Revenue for Admin	0	0	\$0	\$107,321
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,983</b>	<b>\$5,500,975</b>

**Explanation of Revenues**

Older Americans Act federal funds, State Oregon Project Independence funds, Cities and County General Fund are combined to provide this service. ADSD generates additional federal Medicaid funds through a match expenditure of local non-federal funds, primarily County General Funds. The match amount shows as a supplemental expenditure in this offer.

**Significant Program Changes**

State OPI funds reduced 50 percent in 2001; Proposed FY05 - 07 State Budget has additional reduction of \$5.6 million which will reduce Multnomah County's ability to serve 1,100 seniors.

**Program #25013 - ADS Safety Net ITAX****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Mary Shortall  
**Related Programs:** 25010 , 25011 , 25015  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Crisis intervention, financial assistance and service coordination for low income elderly and disabled residents cut from State funded Medicaid and Oregon Project Independence programs. These short-term services are provided to meet basic living needs. ITAX funds used to prevent evictions, transition individuals from homelessness, provide prescription assistance, and pay for basic medical and related expenses.

**Program Description**

The Aging and Disability Services Division Safety Net program provides a wide variety of basic living needs, including: Emergency Housing Assistance to prevent eviction or obtain permanent, medically suitable housing if client is homeless or medically at risk. Assistance is also provided to establish new housing because of domestic or caregiver violence, and when a resident is moving to subsidized housing when current housing costs exceed 50 percent of available income.

Emergency prescription assistance for people without other resources and help in planning long-term payment solutions and gaining stability for medication needs.

Emergency Special Needs Assistance for medically at-risk people without other resources. Funds used for repair and purchase of durable medical equipment, emergency dental care, and emergency foster home and residential facility placements.

In-home services that provide medication management, personal care, wellness checks, care planning and coordination, transportation, meals and advocacy for residents who need assistance with activities of daily living to remain independent. Intervention is also intended to mitigate the need for more extensive care in the future and maintain long-term stability.

**Program Justification**

All of the ADSD Safety Net programs link to the Basic Living Needs Priority and the associated indicators, Improving Health and Increasing Access to Stable, Affordable and Decent housing. These programs are necessary because of State budget cuts and the ongoing shortage of low-cost housing in the County as described in the 10-year Plan to End Homelessness. Assistance is based on a holistic assessment of the client's health and basic living needs, and includes education, referral to other community supports and planning to mitigate the need for future help. Typical examples of assistance include repair of a wheelchair so a resident can get to the doctor or to a Senior center; purchasing medications and help with signing up for patient assistance programs through pharmaceutical companies; connecting with food banks and senior centers to offset medication costs; and paying deposits and other housing costs so homeless residents can obtain stable housing.

**Performance Measures**

Number of residents accessing services: 1)Prescription Drug program, 2)Housing Assistance, 3)Multnomah Project Independence (MPI) for Care Needs, 4)Special Needs.

**Summary of last year's program results and this year's expected results**

A total of 1,767 residents served by the ADSD Safety Net ITAX program in FY04: Prescription Drugs: 96 (from 2/04 through 6/04); Housing Assistance: 128; MPI care needs: 308; Special Needs: 105; Home delivered meals: 700 (68,457 meals). Residents expected to be served in FY05: Prescription Drugs: 200; Housing Assistance: 154; MPI Care Needs: 550; Special Needs: 210.

**Program Mandate: 1 Mandated Program & Funding Level**

Multnomah County Income Tax Initiative.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$71,714	\$0
Personnel	\$0	\$0	\$330,848	\$0
Materials & Supplies	\$0	\$0	\$7,604	\$0
Contracts	\$0	\$0	\$2,283,784	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,693,950</b>	<b>\$0</b>
Administration	0	0	\$10,302	\$18,151
Program Support	0	0	\$1,872	\$15,451
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$12,174</b>	<b>\$33,602</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,706,124</b>	<b>\$33,602</b>
Program Total:	<b>\$0</b>		<b>\$2,739,726</b>	
Program FTE	0	0	4.90	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$33,602
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$33,602</b>

**Explanation of Revenues**

Multnomah County Income Tax Initiative.

**Significant Program Changes**

Although Medicare prescription drug assistance is now available, it is grossly inadequate to meet existing needs, and it is expected that 04-05 prescription assistance requests will increase significantly. Planning for the termination of ITAX funding is also on-going.



**Program #25015 - ADS Adult Protective Services****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Mary Shortall  
**Related Programs:** 25008A , 25010 , 25011 , 25013  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Provides protection, intervention and stabilization of at risk elderly and persons with disabilities from abuse, exploitation and neglect. Prevents abuse through support services to those with very complex and unstable health, mental health, housing and financial needs.

**Program Description**

The program provides a central telephone number that provides easy access to Adult Protective Service (APS) information, referral and services. Abuse complaints are taken, triaged by level of risk and assigned for protection, investigation and intervention to stabilize and prevent future abuse, neglect, exploitation or victimization.

Community Adult Protective Service teams respond to abuse complaints and provide intervention to those elderly and disabled persons living in the community, within the appropriate cultural context. Community investigators may also provide short-term services for those persons that continue to be at risk of abuse in the future and/or who are not connected with any other service system but continue to need support to stabilize a vulnerable situation.

Facility Protective Services investigates abuse and rule violations in nursing facilities, assisted living facilities, adult foster homes and residential care facilities. This unit works directly with State and local licensing agencies to ensure the safety of these very vulnerable adults.

The Multi-Disciplinary Team (MDT) is an evidence-based practice closely linked to Aging and Disability Services Division's Long Term Care System. It provides consultation, case staffing and intervention to high risk elderly and persons with disabilities who have complex medical, social and behavioral needs. The MDT team model has demonstrated success in reaching highly unstable vulnerable adults and providing the necessary intervention to stabilize their health care needs, mental health and addiction issues, housing, financial and other social service needs. The team partners with Domestic Violence, Adult Mental Health, Developmental Disabilities, Addiction Treatment programs, the Public Guardian and Conservator program, law enforcement and the District Attorney's Office. These activities are consistent with the Poverty Elimination and the 10-year Plan to End Homelessness Frameworks.

**Program Justification**

APS and the MDT have four functions: Prevention, Protection, Investigation and Intervention. Through intervention these services save lives and prevent more costly services in the areas of health care, long-term care, mental health hospitalization and law enforcement intervention and prosecution. Both APS and the MDT teams protect and support some of the most vulnerable persons living in our community. This year, in Multnomah County, an estimated 28,000 elderly will be abused, neglected and/or exploited. Sixty-two percent, or 48,875 persons, with a disability will experience abuse in their lifetime. These data are based on national research estimates of abuse compared to Multnomah County 2000 census.

**Performance Measures**

We measured 7,031 complaint referrals received during FY04. It is important to increase the number of referrals and onsite assessments in order to either prevent abuse from occurring or intervene to prevent it from occurring again. During FY04, 2,731 investigations were completed and 1,861 MDT consultations, assessments and interventions were completed.

**Summary of last year's program results and this year's expected results**

- Last year, 32 percent more referrals were given information, assistance and/or an intervention from 4,781 referrals in FY03.
- 2,731 onsite interventions and investigations relating to vulnerable adults in at-risk situations; this is a decrease from the previous year due to a more efficient screening and information and assistance program within APS.
- 1,861 MDT consultations were more challenging due to State program and staff cuts and fewer resources available.
- In the next year APS will target areas in the community to increase the reporting of abuse, neglect and exploitation.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

ORS: 124.055, 410.020, 443.767, 443.435, 443.500, and ORS: 441.635, Contractual agreement with the State of Oregon.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$54,123	\$326,909
Materials & Supplies	\$0	\$0	\$7,769	\$44,022
Contracts	\$0	\$0	\$308,236	\$6,291
Personnel	\$0	\$0	\$436,815	\$2,450,473
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$806,943</b>	<b>\$2,827,695</b>
Administration	0	0	\$73,589	\$129,652
Program Support	0	0	\$13,372	\$110,363
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$86,961</b>	<b>\$240,015</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$893,904</b>	<b>\$3,067,710</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,961,614</b>	
<b>Program FTE</b>	0	0	5.23	29.77
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$8,485	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$8,485
Intergovernmental	\$0	\$0	\$0	\$2,819,210
Program Revenue for Admin	0	0	\$0	\$240,015
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,485</b>	<b>\$3,067,710</b>

**Explanation of Revenues**

APS and MDT are funded through a combination of 85% Medicaid Title XIX, matching funds and State and County general fund dollars. ADSD generates additional federal Medicaid funds through a match expenditure of local non-federal funds, primarily County General Funds. The match amount shows as a supplemental expenditure in this offer.

**Significant Program Changes**

With the past and projected future State, federal and local program cuts, APS and MDT will become more important in providing a safety net of support and intervention to those most vulnerable adult populations: the elderly and persons with disabilities.

**Program #25017 - DD Basic Needs****Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Rex Surface
<b>Related Programs:</b>	25019		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

Program is for the most vulnerable clients with mental retardation who cannot care for themselves. Services meet the most basic needs of life, such as housing, supports for eating, bathing, and dressing. Program plans for, authorizes, monitors, and tracks services. Program is 98.8% State/federal funded.

**Program Description**

Program assures the most basic needs of life are provided to 1,700 people with mental retardation who have the most critical crisis and ongoing care needs of all those served by Developmental Disabilities. Program provides regulatory, fiscal, and programmatic oversight of the \$58 million service system to maintain Medicaid funding for the high cost care. Each individual's service needs are assessed, care is planned and budgeted and outcomes are evaluated. Program selects and develops community partners as service providers utilizing more than 100 community contactors, which employ 1,440 workers. Traditionally these persons have been served outside their family home. A new Program direction is to support families, neighbors, and friends as paid caregivers to promote more cost effective services, employing caregivers who are familiar to the individual in the family home. Sometimes the individuals we serve require and are eligible for acute medical care, criminal justice intervention, educational services, or mental health treatment provided by community partners. Program maintains ongoing involvement with individuals during and after such specialized services.

**Program Justification**

This program carries out responsibilities that the County accepted, as the State-designated Community Developmental Disabilities Program to ensure management and programmatic oversight as well as health, safety, and human rights monitoring of the community service system for individuals with developmental disabilities. Program maintains families by reducing 24 hour care needs of clients so their parents can be employed and other family members can live a stable life. Program eases the burden on other community organizations in two ways. It provides complete 24-hour care and housing for 1000 persons with state/federal funding so local service systems are relieved of the need. It also provides support services within family settings for an additional 600 persons so out-of-home acute care is not required and state/federal funds impact reaches those in the middle of the Basic Living Needs Map.

**Performance Measures**

1. Number of adults and children in residential services with 24-hour supervision
2. Number of adults and children receiving in-home supports
3. Percent of clients responding to survey that they agree with the statement

"When I call a case manager or another staff at Multnomah County

Developmental Disability Services, he or she returns my calls within

one or two working days."

**Summary of last year's program results and this year's expected results**

The number of adults and children in services with 24-hour supervision in FY03-04 was 1,109 and it is estimated that in FY04-05 it will be slightly higher, 1,152. The number of adults and children receiving comprehensive supports while living in their own homes was 48 in FY03-04; the trend in FY04-05 shows an increase to 60. Responsiveness to customers was lower than desired in a DD FY03-04 survey: only 68% of clients responding answered "yes" to the statement, "When I call a case manager or another staff at Multnomah County Developmental Disability Services, he or she returns my calls within one or two working days." Our expectation is to increase that to 80% in the next annual survey.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

411-305-0010 thru 411-345-0300;CirsisiDivision Svcs, Supported living, Employment, Support svcs for Adults, Comp in home supports, Comp 24hr Res Svc for Child & Adult w/DD, Operation of Reg Crisis Svcs, Assisting families to maintain their child in the home, Quality assurance. Sup PRSB clients;

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$0	\$64,306
Internal Services	\$0	\$0	\$818,584	\$306,972
Contracts	\$0	\$0	\$6,667	\$52,504,917
Personnel	\$0	\$0	\$0	\$2,757,586
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$825,251</b>	<b>\$55,633,781</b>
Administration	0	0	\$94,175	\$763,449
Program Support	0	0	\$167,761	\$1,765,643
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$261,936</b>	<b>\$2,529,092</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,087,187</b>	<b>\$58,162,873</b>
Program Total:	<b>\$0</b>		<b>\$59,250,060</b>	
Program FTE	0	0	0.00	37.30
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$3,050	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$3,050
Intergovernmental	\$0	\$0	\$0	\$55,626,731
Other / Miscellaneous	\$0	\$0	\$0	\$4,000
Program Revenue for Admin	0	0	\$0	\$2,529,092
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,050</b>	<b>\$58,162,873</b>

**Explanation of Revenues**

This program is funded with \$55,629,781 of state funds and \$ 825,251 of County General Funds.

**Significant Program Changes**

**Program #25018 - DD Life-Line Services, ITAX****Version 2/01/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Rex Surface
<b>Related Programs:</b>	25019		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

People with developmental disabilities (DD) are entitled to service coordination to ensure health and safety. Inadequate State/federal funds are a barrier. Lack of service may lead to crisis which requires costly acute care services. ITAX funding expands service coordination in order to reduce risk of crisis occurring for 750 people.

**Program Description**

Frequently, a client with DD or parent of a client has limited ability to navigate community resources that could lead to a higher quality of life. Service coordinators meet face-to-face with the client/family to determine if any health or safety issues are emerging. When necessary, service coordinators are able to prioritize the client for emergency services funded by the State. Approximately 64% of the 750 clients served are children. The Program is emphasizing a new direction. Medicaid funded housing, living supports, and employment are very expensive as now implemented and drive limited funds to the most acute needs. The gap in services is felt most by those with needs that are not yet acute. Therefore, the Program is engaging in capacity building using natural supports of family, friends and community. The Program will build upon current linkages by convening an advisory council of clients, community partners, services providers and advocates to canvass and map communities to identify for service coordinators an array of resources available to clients whose needs are not acute but still need service. The purpose is to support more families who wish to maintain a healthy living situation for a member with DD while the families educate the Program about the effectiveness of services and identify and address gaps.

**Program Justification**

All people diagnosed with DD who request services coordination receive it. Best practice requires face-to-face contact to assess health and safety. Best practice also requires services to build upon strengths to stabilize the living situation, which fits within the Poverty Framework. Because of client disabilities that limit written and verbal communication it is critical to have at least two such contacts per year to recognize issues and develop a plan to meet the need before expensive and disruptive acute care is needed. ITAX funds 5,400 contacts per year as described by State Rule.

**Performance Measures**

1. Percent of clients contacted at least once during the year,
2. Average number of contacts per year,
3. Percent of clients responding to survey that they agree with the statement

"When I call a case manager or another staff at Multnomah County

Developmental Disability Services, he or she returns my calls within

one or two working days."

**Summary of last year's program results and this year's expected results**

In FY03-04, Program successfully contacted 100% of all clients at least once during the year and intend to report the same success for FY04-05. The average number of contacts per year has remained steady at 7.5 for FY03-04 and for FY04-05. Responsiveness to customers was lower than desired in a DD FY03-04 survey: only 68% of clients responding answered "yes" to the statement, "When I call a case manager or another staff at Multnomah County Developmental Disability Services, he or she returns my calls within one or two working days." Our expectation is to increase that to 80% in the next annual survey.

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$605,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$605,000</b>	<b>\$0</b>
Administration	0	0	\$1,009	\$8,181
Program Support	0	0	\$1,798	\$18,920
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,807</b>	<b>\$27,101</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$607,807</b>	<b>\$27,101</b>
Program Total:	<b>\$0</b>		<b>\$634,908</b>	
Program FTE	0	0	9.15	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$27,101
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,101</b>

<b>Explanation of Revenues</b>
--------------------------------

This Program Offer is funded with ITax dollars; same amount as last year.

<b>Significant Program Changes</b>
------------------------------------

**Program #25019 - DD Access and Protective Services****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Rex Surface  
**Related Programs:** 25017 , 25018 , 25020  
**Frameworks:** Poverty Framework

**Executive Summary**

Program is 99% State/federally funded providing Intake and Protective Services for persons with developmental disabilities (DD). Persons with DD frequently have IQ's below 70 and require extensive assistance with daily living needs and/or assurance of health and safety. Persons are then enrolled in needed services described in other DD Offers.

**Program Description**

Program ensures that all eligible persons can enter services and that protective services are always available. Intake determines eligibility for services, assesses needs for DD services and links the individual with community resources as well as funded DD services. Protective Services, available to all enrolled in all DD programs, investigates suspected abuse, neglect, or exploitation including a safety plan. People in crisis are immediately referred to services to support health and safety described in the Program Offer titled DD Basic Needs, #25017. An individual not in crisis is referred to service coordination, described fully in the Program Offer titled DD Lifeline Services, #25020 and Lifeline ITAX # 25018. People who are found not DD-eligible but have primary needs that can be addressed elsewhere are helped to access government and/or private organizations to obtain appropriate care. DD Protective Services Unit makes recommendations to arrange for ongoing services to prevent reoccurrence of abuse.

**Program Justification**

Intake is the single access gateway to services for persons with cognitive incapacity. Eligible clients have critical needs for daily living supports and monitoring of health and safety. Protective services are there for all 2,200 adult clients of DD. Protective Services ensure immediate attention and a focal point to make necessary changes in the supports received by a vulnerable person to maintain health and safety. Intake and protective services ensure that persons with DD are receive services at the applicable level of the Basic Living Needs Map whether the needs are chronic, vulnerable or self-sufficiency. Most important is ongoing monitoring to ensure the person is at the appropriate services level on the Map. Needs and situations are sometime volatile but this population cannot readily communicate their needs. The majority of persons enrolled require supports for the most basic needs of eating, dressing, and personal safety.

**Performance Measures**

1. Number of people evaluated for DD intake annually.
2. Percentage of intakes completed in 45 days.
3. Number of protective service allegations investigated annually.
4. Percentage of investigations completed in 45 days

**Summary of last year's program results and this year's expected results**

In FY03-04, DD provided intake evaluations for 325 people and 52% of these were completed in 45 days. In FY04-05, it is expected that the same number of intake evaluations will be provided but 80% of them will be completed in 45 days. Protective Services received 433 allegations of abuse in FY03-04, resulting in 251 investigations. Only 18% of these were completed within 45 days, which was unacceptable. In FY04-05, it is projected that 445 allegations will be reported, resulting in 234 investigations. Given the increase in the timeliness of completions by quarter this year, Program is expected to achieve 62% completed within 45 days. The goal for FY05-06 is 80% or higher.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

411-320-0070; 411-320-0080; 411-320-0110; 411-320-0140; ORS 427.215 to .316; Records of Svc, Initial Diag & Elig Det, Entry & Exit Req, Abuse Invest & PSI, Civil Commitment

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$755,086
Contracts	\$0	\$0	\$26,667	\$0
Internal Services	\$0	\$0	\$58,927	\$56,653
Materials & Supplies	\$0	\$0	\$0	\$11,840
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$85,594</b>	<b>\$823,579</b>
Administration	0	0	\$1,517	\$12,294
Program Support	0	0	\$2,702	\$28,432
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$4,219</b>	<b>\$40,726</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$89,813</b>	<b>\$864,305</b>
Program Total:	<b>\$0</b>		<b>\$954,118</b>	
Program FTE	0	0	0.00	10.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$823,579
Program Revenue for Admin	0	0	\$0	\$40,726
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$864,305</b>

**Explanation of Revenues**

This program is funded with \$823,579 from State funds and \$85,594 from County General Funds.

**Significant Program Changes**



**Program #25020 - DD LifeLine Services****Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Rex Surface
<b>Related Programs:</b>	25019		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

People with developmental disabilities (DD) generally have IQ's below 70 with cognitive inability to ensure safety and welfare of self. Service provides face-to-face analysis of client well being for 960 persons. Program is funded 29% by State. CGF is 30% of funds and matches federal funds for the remaining 41%.

**Program Description**

Service coordinators meet face-to-face with the client/family to determine emergent health or safety issues. These are persons without funded out-of-home services. Clients are linked with community resources that meet their particular need in their neighborhood. When necessary, service coordinators are able to prioritize the client for emergency services funded by the State and the client moves to Basic Needs Program #25019. Approximately 64% of the 960 clients served are children who often remain with the Program lifelong. Clients often require housing and supports 24 hours per day and the family provides all this care. This can be debilitating for a family and may, for example, require one parent always to be in the home. Program is engaging in capacity building using natural supports of family, friends and community by convening an advisory council of clients, community partners, service providers and advocates to canvass and map communities. It is crucial for families and clients to identify for service coordinators the array of resources that really helps families maximize the strengths of the family member with developmental disabilities while maintaining family stability.

**Program Justification**

All people diagnosed with DD who request service coordination receive it. Best practice requires face-to-face contact to assess health and safety because the client cannot by eligibility definition provide for their own daily living needs due to cognitive deficits. Best practice also requires services to build upon strengths to promote self-sufficiency and to stabilize the living situation, which more and more is in the natural family setting. The clients' disabilities limit written and verbal communication so it is critical to have at least two such contacts per year to recognize issues and develop a plan to meet the need before expensive and disruptive acute care is needed.

**Performance Measures**

1. Percent of clients contacted at least once during the year,
2. Average number of contacts per year,
3. Percent of clients responding to survey that they agree with the statement

"When I call a case manager or another staff at Multnomah County

Developmental Disability Services, he or she returns my calls within

one or two working days."

**Summary of last year's program results and this year's expected results**

In FY03-04, Program successfully contacted 100% of all clients at least once during the year and intend to report the same success for FY04-05. The average number of contacts per year has remained steady at 7.5 for FY03-04 and for FY04-05. Responsiveness to customers was lower than desired in a DD FY03-04 survey: only 68% of clients responding answered "yes" to the statement, "When I call a case manager or another staff at Multnomah County Developmental Disability Services, he or she returns my calls within one or two working days." Our expectation is to increase that to 80% in the next annual survey.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

411-320-0040; 411-320-0130; 411-320-0060; 411-320-0070; 411-320-0090; 411-320-0100; 411-320-0102; CDDP Responsibilities, Monthly Monitor of Svc, Rights of Individuals, Records of Svc, Case Mgmt prog resp, Assign of Svc Coord, Service Planning;

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$635,137	\$458,979
Internal Services	\$0	\$0	\$204,779	\$170,693
Materials & Supplies	\$0	\$0	\$1,184	\$35,520
Personnel	\$0	\$0	\$82,107	\$1,520,216
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$923,207</b>	<b>\$2,185,408</b>
Administration	0	0	\$5,185	\$42,035
Program Support	0	0	\$9,237	\$97,216
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$14,422</b>	<b>\$139,251</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$937,629</b>	<b>\$2,324,659</b>
Program Total:	<b>\$0</b>		<b>\$3,262,288</b>	
Program FTE	0	0	0.99	20.86
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$151	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$151
Intergovernmental	\$0	\$0	\$0	\$2,185,257
Program Revenue for Admin	0	0	\$0	\$139,251
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$151</b>	<b>\$2,324,659</b>

**Explanation of Revenues**

This program is funded by State funds of \$2,170,407 (of which \$1,271,183 is the result of sending the State our County General Fund Match); and County General Funds subsidy of \$318,875 and County General Fund Match of \$604,332.

**Significant Program Changes**

**Program #25023A - A&D Community Services ITAX****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25037  
**Frameworks:** 10-year Plan to End Homelessness

**Executive Summary**

Alcohol and Drug addicted clients with chaotic lives often won't access services without direct support. This program targets predominantly homeless individuals who consume a disproportionately large portion of public safety and hospitalization dollars. Services are provided in the streets, community courts, or jails. Itax funds support this program.

**Program Description**

This program is designed to address the needs of severely addicted clients who suffer from both mental and physical illness. These clients typically experience a combination of conditions that result in chronic homelessness.

The program is a six member team based on the Assertive Case Management model, which has been successful as a cost effective approach to this population in other cities. The goal of Assertive Case Management model is to get clients into housing and treatment. A team of outreach workers establish daily contact with homeless individuals in their assigned area. The workers are trained in motivational techniques, and talk to the clients about treatment opportunities, housing, and related services. They are also able to assist clients with daily problems, using food and clothing vouchers and related services from the Alcohol & Drug Client Basic Needs Services Fund. This daily contact and support helps build a working relationship with the client, who is often distrustful of 'authority'.

When a client is ready to take steps toward treatment, the team works with County contracted providers to secure a treatment slot for them. The team continues contact with the client, when appropriate, to support their success in treatment. The team includes members of ethnic communities who can focus on African American, Hispanic/Spanish speaking, and Russian speaking clients.

Two members of the Team are outstationed at Community Court, providing inter-departmental coordination. These two team members meet daily with defendants in order to assess any social service and crisis intervention needs they may have. The consultants provide recommendations to the court and refer defendants to the most appropriate services, such as mental health and substance abuse treatment, employment, housing, domestic violence, alternatives to prostitution, food and clothing resources, and education programs.

**Program Justification**

This program provides access to basic health services (addiction treatment) for chronically homeless, addicted citizens of Multnomah County. The clients of this program are extremely high utilizers of county and city services in the jails, courts, and hospitals. This program offers crisis level response to: chronic and/or acute physical issues; mental illness; and addictions, and will result in clients moving from chronic, continuing care conditions toward a less vulnerable, more self sufficient state. The program ties to the 10-year Plan to End Homelessness by directly targeting homeless individuals as clients.

**Performance Measures**

At least, 70 homeless and not treatment ready clients will be transitioned into treatment and supported, transitional housing.

**Summary of last year's program results and this year's expected results**

During the past year the team had over 1500 contacts with approximately 160 chronic homeless individuals. Sixty-four of these individuals became motivated to enter treatment. Next year's results are expected to be slightly higher.

**Program Mandate: 1 Mandated Program & Funding Level**

This is a Multnomah County Income Tax initiative.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$450,007	\$288,563
Internal Services	\$0	\$0	\$63,866	\$99,043
Materials & Supplies	\$0	\$0	\$7,599	\$5,537
Contracts	\$0	\$0	\$0	\$20,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$521,472</b>	<b>\$413,143</b>
Administration	0	0	\$7,569	\$21,419
Program Support	0	0	\$21,646	\$24,854
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$29,215</b>	<b>\$46,273</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$550,687</b>	<b>\$459,416</b>
Program Total:	<b>\$0</b>		<b>\$1,010,103</b>	
Program FTE	0	0	5.88	4.12
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$413,143
Program Revenue for Admin	0	0	\$0	\$46,273
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$459,416</b>

**Explanation of Revenues**

ITAX

**Significant Program Changes**

**Program #25026 - A&D Acupuncture****Version 2/14/2005 s****Priority:** Safety Net Services**Lead Agency:** County Human Services**Program Offer Type:** Existing Operating**Program Contact:** Ray Hudson**Related Programs:** 25030 , 25031**Frameworks:****Executive Summary**

For a person addicted to heroin or another drug, acupuncture, when combined with other treatment, is effective in increasing treatment retention and aids in relapse prevention. Acupuncture relieves withdrawal symptoms and associated stress, so that individuals are more likely to remain in treatment and off the street.

**Program Description**

Used as an adjunct to Alcohol & Drug treatment, acupuncture has repeatedly been shown to significantly increase retention in, and successful completion of treatment programs. This program takes place within Central City Concern, in their inpatient detoxification program and in their outpatient program at Portland Alternative Health Center (PAHC). Acupuncture treatment is provided to clients of these programs as part of, and integrated into, the Alcohol and Drug treatment program.

**Program Justification**

This program directly addresses basic Physical and Behavioral Health (Addictions) needs of vulnerable citizens who are unable to provide for their own care. Those treated with acupuncture will complete needed drug and alcohol treatment at a higher rate and have a better chance at self-sufficiency as a result of this program. Successful completion of outpatient Alcohol and Drug treatment has been shown in repeated studies to reduce medical costs, improve income and employability, and reduce crime.

A recent report studying the PAHC program stated: "There is a growing body of literature confirming the effectiveness of traditional Chinese medical practices, namely acupuncture, as an adjunct to Western addiction recovery treatment models. This scientific literature supports the contention that acupuncture reduces the physiological stress during detoxification, reduces craving following detoxification, and diminishes other conditions such as depression. Patients appear to remain in treatment longer, demonstrate higher treatment completion rates, and require less re-hospitalizations." (Moore, T. (August 2000). Portland Addictions Acupuncture Center Program Evaluation: Final Report. Portland, OR: Central City Concern)

The Portland Alternative Health Center (PAHC), opened in 1988 as the Portland Addictions Acupuncture Center (PAAC), and is operated by Central City Concern. PAHC/PAAC provides traditional social model outpatient alcohol and drug (A&D) treatment that is augmented by alternative health improvement interventions including acupuncture.

**Performance Measures**

70% (or more) of PAHC clients receiving acupuncture will complete outpatient treatment.

**Summary of last year's program results and this year's expected results**

Acupuncture services were delivered to approximately 700 clients in outpatient treatment and more than 500 clients in detoxification last year and this year's results should be similar.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"ALCOHOL AND DRUG ABUSE PREVENTION, INTERVENTION AND TREATMENT 430.240 Goal of treatment programs for drug-dependent persons 430.250 Policy 430.255 Governor's Council on Alcohol and Drug Abuse Programs; qualifications; duties; compensation and expenses; removal 430.257 Legislative findings; comprehensive state plan; assistance for council 430.258 Statewide plan of services for alcohol and drug abuse prevention and treatment 430.259 State agencies to cooperate in plan 430.265 Contracts with federal government for services to alcohol and drug-dependent persons 430.270 Publicizing effects of alcohol and drugs 430.290 Prevention of alcoholism and drug dependency 430.306 Definitions for ORS 430.315 to 430.335, 430.397 and 430.399 430.315 Policy 430.325 Prohibitions on local governments as to certain crimes 430.335 Authority of Department of Human Services relating to alcohol and drug dependence 430.338 Purposes of laws related to alcoholism 430.342 Local alcoholism planning committees; duties; members 430.345 Grants for alcohol and drug abuse prevention, intervention and treatment 430.347 Definitions for ORS 430.345 to 430.380 430.350 Assistance and recommendation of local planning committee 430.355 Grant application may cover more than one service 430.357 Rules for ORS 430.345 to 430.380 430.359 Funding of services 430.362 Application requirements for priority consideration 430.364 Consideration given requests for priority 430.366 Requirements for service proposals 430.368 Appeal and review of funding requests; conclusiveness of review 430.370 County contracts for services; joint county-city operation 430.375 Fee schedule 430.380 Mental Health Alcoholism and Drug Services Account; uses 430.385 Construction 430.395 Funding of regional centers for treatment of drug and alcohol dependent adolescents; rules; criteria for areas served by centers 430.397 Voluntary admission of person to treatment facility; notice

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$49,789	\$33,005
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,789</b>	<b>\$33,005</b>
Administration	0	0	\$670	\$1,897
Program Support	0	0	\$1,918	\$2,202
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,588</b>	<b>\$4,099</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52,377</b>	<b>\$37,104</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$89,481</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$33,005
Program Revenue for Admin	0	0	\$0	\$4,099
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,104</b>

**Explanation of Revenues**

Funded by State Mental Health Grant for \$33,005, and County General Fund for \$49,789.

**Significant Program Changes**

None

**Program #25028 - A&D Recovery Community Services Program Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25031 , 25032 , 25038 , 25039 , 25085  
**Frameworks:** Early Childhood Framework , Poverty Framework

**Executive Summary**

Alcohol and Drug Recovery Community Services Program provides peer-to-peer recovery support and alcohol and drug free social and recreational activities for African Americans in a convenient culturally appropriate setting. Promotes self-worth, community connectedness, and quality of life, which are important factors in sustaining recovery from alcohol and drug addiction. Entirely funded by State Beer & Wine Tax funds.

**Program Description**

The Alcohol and Drug Recovery Community Services Program supports the Basic Living Needs Priority by providing African Americans in recovery with the comprehensive social supports and networking they need to build an alcohol and drug free lifestyle. This prevents relapse and related problems that impact level of functioning in the community and utilization of services. The program, Miracles Club, is nationally recognized as a model for peer-based community recovery programs.

The volunteer-based club is an alcohol and drug free facility open over 40 hours per week that hosts numerous social and recovery activities for up to 200 people at a time. Seven recovery groups meet regularly. Dances and opportunities for socializing are held Friday and Saturday nights. A mentorship program provides ongoing volunteer-based mentoring to people in recovery and monthly orientations. Treatment providers encourage clients to use Miracles to socialize and network in an alcohol and drug free environment.

This program links to the Vibrant Community Priority by fostering life improvement and life enjoyment through opportunities for alcohol and drug free social events and networking. It also links to the Safety Priority by providing positive opportunities and alternatives to criminal activities.

**Program Justification**

Opportunities for alcohol and drug free socialization and mentoring are key to recovery because recovering individuals need to make significant lifestyle and peer association changes. The Substance Abuse and Mental Health Administration recognizes this need for Peer-to-Peer Recovery Community Services as part of the comprehensive system needed to support aftercare and continued recovery. Miracles Club is the best known and largest meeting place for African Americans in recovery to socialize, network, and hold 12-step meetings with others in recovery. Treatment programs refer African American clients to Miracles to help them learn to socialize in an alcohol and drug free environment, link with others in recovery, find culturally appropriate 12-step programs, and network to identify other resources.

This program supports the Poverty and Early Childhood frameworks by developing a stronger community through a community center that organizes informal social supports for people in recovery. Participants improve their level of functioning in the community, including their roles as employees and as parents.

**Performance Measures**

Attendance at events and meetings, volunteer mentors available, satisfaction survey results for program participants.

**Summary of last year's program results and this year's expected results**

Results will match these outcomes from last year: open over 40 hours per week. Attendance: over 800 people monthly at weekend events, over 1200 monthly at 12 step meetings. Over 12 volunteer mentors available.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

This volunteer-run organization has no formal mandates. However it relies on public funding to help cover ongoing financial obligations related to operating the large facility, notably rent and utility payments.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$27,336
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,336</b>
Administration	0	0	\$221	\$626
Program Support	0	0	\$633	\$727
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$854</b>	<b>\$1,353</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$854</b>	<b>\$28,689</b>
Program Total:	<b>\$0</b>		<b>\$29,543</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$27,336
Program Revenue for Admin	0	0	\$0	\$1,353
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,689</b>

**Explanation of Revenues**

State Beer and Wine tax revenues are provided to counties on a dedicated formula basis and available on an ongoing basis.

**Significant Program Changes**

(None.)



**Program #25029 - A&D Transitional Housing****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25030 , 25031 , 25034 , 25037 , 25038 , 25039 , 25089  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Provides 55 housing units for recovering alcoholics or drug addicts who are participating in verifiable treatment programs. An alcohol and drug-free environment, covering all tenants, employees, staff, and agents of the landlord and guests is required. This program is an important step for clients moving from homelessness to permanent housing.

**Program Description**

Alcohol and drug-free transitional housing is part of the County addictions treatment system. It provides temporary, stable, affordable, and decent housing for homeless or very low income people who have completed alcohol and/or drug detoxification.

Central City Concern is the contractor for this transitional housing. They raise capital and leverage public and private funds to make housing available. They are the general partner in four low income housing tax credit partnerships. Central City Concern has strong relationships with elected officials, community service providers, and public and private housing agencies.

Central City Concern is a culturally competent agency that provides a variety of services to their tenants including: housing resources (permanent low-income housing, rent assistance, eviction prevention, food), health services (physical, behavioral, and addictions), and economic independence (job training, employment referrals, and transportation).

**Program Justification**

Housing is a basic living need for every individual. Housing that provides an alcohol and drug-free environment is essential for individuals in recovery. Without transitional housing in the community, clients often have little choice but to return to high-risk living environments that will counteract treatment efforts.

This program meets the Basic Living Needs Priority by providing interwoven, comprehensive referral and treatment services for housing, health, and economic independence. Once the individual has emergency basic living needs met, they can begin to work on long-term stability.

This program fits into the Ten Year Plan to End Homelessness by providing temporary, supportive housing, and referrals to other social services. Transitional housing is low-cost compared to other residential alternatives. Inpatient hospitalization can cost \$700 or more per day. Adult residential treatment currently costs \$100 per client per day. We pay approximately \$13.00 per day per client for adult transitional housing and can provide less restrictive and less expensive outpatient treatment services while the individual is in transitional housing.

**Performance Measures**

The transitional housing units will be full 95 percent of the time.

170 individuals will be sheltered in the transitional housing units.

**Summary of last year's program results and this year's expected results**

One hundred seventy individuals were sheltered in the 55 transitional housing units last year. That is an average of three individuals sheltered per unit per year. FY 06 will be a similar number.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"ALCOHOL AND DRUG ABUSE PREVENTION, INTERVENTION AND TREATMENT ORS 430.240 Goal of treatment programs for drug-dependent persons 430.250 Policy 430.255 Governor's Council on Alcohol and Drug Abuse Programs; qualifications; duties; compensation and expenses; removal 430.257 Legislative findings; comprehensive state plan; assistance for council 430.258 Statewide plan of services for alcohol and drug abuse prevention and treatment 430.259 State agencies to cooperate in plan 430.265 Contracts with federal government for services to alcohol and drug-dependent persons 430.270 Publicizing effects of alcohol and drugs 430.290 Prevention of alcoholism and drug dependency 430.306 Definitions for ORS 430.315 to 430.335, 430.397 and 430.399 430.315 Policy 430.325 Prohibitions on local governments as to certain crimes 430.335 Authority of Department of Human Services relating to alcohol and drug dependence 430.338 Purposes of laws related to alcoholism 430.342 Local alcoholism planning committees; duties; members 430.345 Grants for alcohol and drug abuse prevention, intervention and treatment 430.347 Definitions for ORS 430.345 to 430.380 430.350 Assistance and recommendation of local planning committee 430.355 Grant application may cover more than one service 430.357 Rules for ORS 430.345 to 430.380 430.359 Funding of services 430.362 Application requirements for priority consideration 430.364 Consideration given requests for priority 430.366 Requirements for service proposals 430.368 Appeal and review of funding requests; conclusiveness of review 430.370 County contracts for services; joint county-city operation 430.375 Fee schedule 430.380 Mental Health Alcoholism and Drug Services Account; uses 430.385 Construction 430.395 Funding of regional centers for treatment of drug and alcohol dependent adolescents; rules; criteria for areas served by centers 430.397 Voluntary admission of person to treatment facility; notice to paren

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$207,936	\$12,064
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$207,936</b>	<b>\$12,064</b>
Administration	0	0	\$1,782	\$5,042
Program Support	0	0	\$5,095	\$5,850
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$6,877</b>	<b>\$10,892</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$214,813</b>	<b>\$22,956</b>
Program Total:	<b>\$0</b>		<b>\$237,769</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$12,064
Program Revenue for Admin	0	0	\$0	\$10,892
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,956</b>

**Explanation of Revenues**

Continuation of current service level. Funded by State Mental Health Grant for \$12,064 and County General Fund - Subsidy for \$207,936.

**Significant Program Changes**

None anticipated.

**Program #25030 - A&D Detoxification****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25029 , 25031 , 25038  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Detoxification is the first step towards recovery from addiction for the most vulnerable severely addicted and lowest income persons in Multnomah County. Individuals are medically monitored 24 hours a day in a safe environment as they detoxify from alcohol and drugs, and may start in basic treatment groups when possible.

**Program Description**

The detoxification program connects directly to both the Poverty and the 10-year Plan to End Homelessness Frameworks by linking persons completing detoxification to the treatment, health care, housing, and other services needed to resolve their homelessness. The Hooper Center is the primary entrance point into alcohol and drug services for homeless, addicted persons. As the County's primary fully integrated alcohol and drug residential detoxification program, the physical, mental, and behavioral health (addictions) needs of the clients are all addressed in the five to seven days that the clients reside at the Hooper Center. The Hooper Center staff creates a detoxification exit plan that refers and connects clients with residential and outpatient treatment programs, mental health programs, community based alcohol and drug self help programs, market rate and subsidized housing, employment, and the wide range of needs of vulnerable homeless addicted persons. Hooper Center detoxification services focus on the physical and mental health of very vulnerable persons who have taken the significant step of asking for help with their addiction.

**Program Justification**

The alcohol and drug detoxification program at Central City Concern's Hooper Center links directly to the Basic Living Needs priority by providing the residential capacity, the staff capacity and knowledge base to successfully complete the detoxification of a highly diverse population through complex withdrawals from multiple chemicals including alcohol, opiates, methamphetamine, sedatives, cocaine/crack, hallucinogenic substances and chemical combinations. The current fifty-four bed, 24/7, subacute, detoxification program serves a population that is constantly evolving including ethnic diversity, health conditions, mental health needs, chemical use, and sexual orientation. The detoxification program has developed into an integrated medical clinic with primary care and dual-diagnoses services including three primary clinics and three psychiatric nurse practitioner clinics per week.

**Performance Measures**

Facility utilization measured by the number of beds filled on a monthly basis.

Number and percentage of complete detoxifications as measured by the State Client Process Monitoring System.

**Summary of last year's program results and this year's expected results**

Provided detoxification services to 2,793 persons. Between 70% (drugs) and 84% (alcohol) of the persons admitted will leave the Subacute program with a complete detoxification. Performance in FY 06 is anticipated to be comparable to FY 05.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"ALCOHOL AND DRUG ABUSE PREVENTION, INTERVENTION AND TREATMENT ORS 430.240 Goal of treatment programs for drug-dependent persons 430.250 Policy 430.255 Governor's Council on Alcohol and Drug Abuse Programs; qualifications; duties; compensation and expenses; removal 430.257 Legislative findings; comprehensive state plan; assistance for council 430.258 Statewide plan of services for alcohol and drug abuse prevention and treatment 430.259 State agencies to cooperate in plan 430.265 Contracts with federal government for services to alcohol and drug-dependent persons 430.270 Publicizing effects of alcohol and drugs 430.290 Prevention of alcoholism and drug dependency 430.306 Definitions for ORS 430.315 to 430.335, 430.397 and 430.399 430.315 Policy 430.325 Prohibitions on local governments as to certain crimes 430.335 Authority of Department of Human Services relating to alcohol and drug dependence 430.338 Purposes of laws related to alcoholism 430.342 Local alcoholism planning committees; duties; members 430.345 Grants for alcohol and drug abuse prevention, intervention and treatment 430.347 Definitions for ORS 430.345 to 430.380 430.350 Assistance and recommendation of local planning committee 430.355 Grant application may cover more than one service 430.357 Rules for ORS 430.345 to 430.380 430.359 Funding of services 430.362 Application requirements for priority consideration 430.364 Consideration given requests for priority 430.366 Requirements for service proposals 430.368 Appeal and review of funding requests; conclusiveness of review 430.370 County contracts for services; joint county-city operation 430.375 Fee schedule 430.380 Mental Health Alcoholism and Drug Services Account; uses 430.385 Construction 430.395 Funding of regional centers for treatment of drug and alcohol dependent adolescents; rules; criteria for areas served by centers 430.397 Voluntary admission of person to treatment facility; notice to paren

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$695,383	\$1,393,877
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$695,383</b>	<b>\$1,393,877</b>
Administration	0	0	\$16,919	\$47,881
Program Support	0	0	\$48,389	\$55,560
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,308</b>	<b>\$103,441</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$760,691</b>	<b>\$1,497,318</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$2,258,009</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,393,877
Program Revenue for Admin	0	0	\$0	\$103,441
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,497,318</b>

**Explanation of Revenues**

Funded with \$35,79 of Local 2145 tax sharing; \$1,358,084 State Mental Health Grant; and \$695,383 in County General Fund.

**Significant Program Changes**

As efforts are made to implement initiatives such as the Ten Year plan to End Homelessness the services of the Hooper Center will experience increased service demand.

**Program #25031 - A&D Adult Outpatient ITAX****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25029 , 25031  
**Frameworks:** Poverty Framework

**Executive Summary**

Outpatient treatment is the most common, least expensive and most effective level of care in Alcohol & Drug treatment. Individuals working to overcome an addiction are provided a variety of treatment services that include; individual, group, and family counseling; medication management; and relapse prevention.

**Program Description**

Outpatient services are delivered throughout the County via a network of State-licensed contracted providers. These providers are culturally sensitive and many have multilingual staff on-site. Their staff are certified in alcohol and drug treatment, and many have extensive experience, education and training in mental health. These providers help clients shift from ambivalence and denial to acceptance and incentive to change. Each client who enters treatment is treated as a unique individual. The providers help clients address issues that are barriers to recovery, and develop strategies and skills to overcome them. This includes treating individuals with more than one diagnosis and people arrested for driving while under the influence of an intoxicant. Intake assessment, level of care placement, counseling (group, individual and family), relapse prevention, and referral to aftercare self-help groups are all part of the outpatient treatment continuum. Most of the providers in the network are progressing well towards Evidence Based Practices, as required by State mandate. Most are using some form of Motivational Treatment or Motivational Interviewing as a basis for their treatment model. Clients are in active treatment for two to six months. Providers also address: parenting skills; stress and anger management; housing issues; independent living skills; health education and self-care; linkages to employment services; and recreation and healthy use of leisure time.

**Program Justification**

This program directly addresses basic behavioral health (addictions) needs of vulnerable citizens who are unable to manage or obtain treatment for their addiction on their own. Successful completion of treatment has been repeatedly shown to help move people toward greater self-sufficiency, increases their employment status, increases their income, and reduces their criminal activities. This population will move away from chronic problems and crises toward greater self-sufficiency and an improved sense of personal health as a result of this program. They will be better equipped to meet their basic living needs, or deal with the problems that are preventing them from doing so.

This program fits into the Poverty Framework by addressing behavioral health needs of adults, providing information on and referral to other necessary social services, helping to support and strengthen families by including family therapy, and providing linkages to employment services.

**Performance Measures**

Sixty percent (or more) of clients will successfully complete treatment, as defined by State regulations (clean urinalysis and completion of treatment plan goals).

**Summary of last year's program results and this year's expected results**

Programs provided treatment to approximately 7,000 clients last year. FY06 results will be similar.

**Program Mandate: 4 Program and Funding Level Choice**

This is a Multnomah County Income Tax initiative.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$620,000	\$1,381,805
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$620,000</b>	<b>\$1,381,805</b>
Administration	0	0	\$16,211	\$45,877
Program Support	0	0	\$46,363	\$53,324
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$62,574</b>	<b>\$99,201</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$682,574</b>	<b>\$1,481,006</b>
Program Total:	<b>\$0</b>		<b>\$2,163,580</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,381,805
Program Revenue for Admin	0	0	\$0	\$99,201
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,481,006</b>

**Explanation of Revenues**

Funding provided by \$1,284,558 from the State Mental Health Grant, \$97,247 from Local 2145 Tax Sharing, and \$620,000 ITax funds.

**Significant Program Changes**

Mental Health & Addictions Services Division recently began requiring addiction contractors to obtain a mental health license as well as the usual addiction licenses. This will allow contractors to provide dual diagnosis services to clients with significant mental health disorders. This change should result in improved program retention.

**Program #25032 - A&D Youth Residential Treatment****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25085  
**Frameworks:** School Aged Policy Framework

**Executive Summary**

This program serves vulnerable, high-risk youth who are unlikely to be successful in outpatient treatment. Program meets specific youth needs in regarding developmental issues, values/belief systems, peer influences and educational requirements. Also involves specific adolescent centered treatment that accounts for age, gender, ethnicity, family structure and readiness for change.

**Program Description**

Residential treatment provides intensive Alcohol & Drug services in a 24-hour setting with clients 'living' in the treatment center during their course of treatment for one to six months. Youth who need this level of care often have multiple failures in outpatient treatment, usually related to the severity of their addiction, as well as other risk factors like family structure, parental drug use, school failure, and housing problems.

Culturally competent services are delivered to individuals 17 years of age or younger, and include housing and food services as well as the treatment-orientated continuum of individual counseling, group therapy, strong family involvement, relapse prevention and aftercare planning. Educational services are important to this age group and are part of the treatment program.

This program links to the School Age Policy Framework by involving families in their children's lives and by aligning health and social services to ensure school success.

**Program Justification**

This program provides access to care that addresses the behavioral health care needs of some of the most vulnerable and at-risk County citizens. It provides strength and support to families by bringing a strong family component into the treatment process. Research shows that \$1 invested in addiction treatment saves \$5.60 in costs for criminal justice, unemployment, food stamps, child welfare, and health care services. (Finigan, M. (1996) Oregon Office of Alcohol & Drug Abuse Programs).

**Performance Measures**

Sixty percent or more of clients will successfully complete treatment. (No drugs shown in urinalysis and completion of treatment plan goals.)

**Summary of last year's program results and this year's expected results**

Over 25 youth were served last year and this year's figures should be similar.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$259,861	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$259,861</b>	<b>\$0</b>
Administration	0	0	\$2,104	\$5,955
Program Support	0	0	\$6,019	\$6,911
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$8,123</b>	<b>\$12,866</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$267,984</b>	<b>\$12,866</b>
Program Total:	<b>\$0</b>		<b>\$280,850</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$12,866
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,866</b>

<b>Explanation of Revenues</b>
--------------------------------

This program is funded by County General Funds.

<b>Significant Program Changes</b>
------------------------------------

None



**Program #25034 - Gambling Addiction Treatment****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25029  
**Frameworks:** Poverty Framework

**Executive Summary**

An important part of treating an individual struggling with a gambling addiction is treatment of the gambler and their family. Because the entire family is impacted by the addiction, services include family education and counseling, as well as counseling for the individual struggling with addiction. Program is 100% State-funded.

**Program Description**

Gambling Addiction Treatment services link directly to the Basic Living Needs Priority by ensuring that problem and pathological gamblers and their family have access to free treatment. This gambling treatment program is guided by a public health paradigm and approach that takes biological, behavioral, economic, and cultural and policy determinants influencing gambling and health into consideration. Statewide, treatment providers and counties incorporate prevention, harm reduction and multiple levels of treatment by placing emphasis on quality of life issues for gamblers, their families and communities. In Multnomah County there are four treatment providers including one provider with an African American specific program and one that has a Latino specific focus. The problem gambling treatment programs provide integrated treatment by addressing the emotional, physical, social, legal, financial and spiritual consequences of disordered gambling.

**Program Justification**

The Gambling Treatment program is directly connected to the Poverty Elimination Framework through the services strong family component, focusing on the gamblers mental health and addictions treatment needs, and the gamblers reconnection to employment. Problem gambling treatment is a direct response to the crisis intervention and addictions treatment needs of addicted gamblers and their families. Gambling treatment programs intervene to help gamblers and their families recover from the health and economic crises created by addicted gambling.

Oregon statute requires that 1% of the State Lottery's net proceeds be placed into a Gambling Treatment Fund. Funds are allocated to Oregon counties through a statewide formula.

**Performance Measures**

The Gambling Treatment Program has contractually required performance criteria in the following areas: 1) successful completion rate; 2) engagement rate; and 3) retention rate.

**Summary of last year's program results and this year's expected results**

Access wait time, percent less than 5 days - Standard 90% - Multnomah County 99.3%; Engagement rate - Standard 60.1% - Multnomah County 80.1%; Retention rate - Standard 31.2% - Multnomah County 53.2%; Successful completion rate - Standard 21.7% - Multnomah County 38%; and Consumer satisfaction - Standard 94.1% - Multnomah County 93.9%. This year's goal is improvement or maintenance of all performance measures.

<b>Program Mandate: 3 Program Choice but No Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$794,324
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$794,324</b>
Administration	0	0	\$6,433	\$18,204
Program Support	0	0	\$18,397	\$21,124
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$24,830</b>	<b>\$39,328</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$24,830</b>	<b>\$833,652</b>
Program Total:	<b>\$0</b>		<b>\$858,482</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$794,324
Program Revenue for Admin	0	0	\$0	\$39,328
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$833,652</b>

<b>Explanation of Revenues</b>
--------------------------------

Problem Gambling Services are 100% State funded.

<b>Significant Program Changes</b>
------------------------------------

None

**Program #25035 - A&D Abuse Prevention****Version 2/01/2005 s****Priority:** Safety Net Services**Lead Agency:** County Human Services**Program Offer Type:** Existing Operating**Program Contact:** Ray Hudson**Related Programs:****Frameworks:** School Aged Policy Framework**Executive Summary**

Provides vulnerable children and families with supports to reduce risk factors and increase protective factors affecting substance abuse, school failure, and juvenile crime. Programs are offered where high risk children and families are likely to participate: at public housing facilities, alternative schools, and after school activities.

**Program Description**

Collaboration with Housing Authority of Portland and Children's Investment Fund provides evidence-based prevention services to children and families at seven public housing sites: After School Clubs provide homework help, socializing, and skill building; Family Support Services include school liaison, tutoring, mentoring, and home visits. Student assistance services at Helensview and Alpha alternative schools support students who have substance abuse issues. Latino and Asian Youth Leadership programs and a summer day camp for Asian American children provide culturally specific supports. The Program Coordinator develops additional funds and improves coordination with other programs.

**Program Justification**

The alcohol and drug prevention program supports the Basic Living Needs Priority by providing education, prevention, and early intervention services for children and families who are at high risk for developing substance abuse, school failure and juvenile justice problems. The program aids service recipients by improving their level of functioning in the community.

Evidence-based prevention programs have been demonstrated as among the most cost-effective approaches to protect vulnerable children and families. Research demonstrates that risk and protective factors impact a broad range of outcomes, such as school success/dropout, juvenile crime, substance abuse, and violence. By assessing risk and protective factors in the community and implementing programs shown to reduce risk factors and increase protective factors, prevention reduces multiple problem behaviors and improve outcomes for children and families. Prevention programs are among the best researched interventions available.

This program supports the school aged policy framework by strengthening partnerships with geographic and culturally specific entities and using natural helpers, professionals and cultural mentors to promote developmental assets and academic achievement.

**Performance Measures**

Number of children and families served in each program

In Housing Authority program, proportion of students receiving Family Support Services who show: Increased GPA; Improved behavior; Families reading together 6 months after "Reading Together" program completion.

Satisfaction survey results for culturally specific program participants.

**Summary of last year's program results and this year's expected results**

The Housing Authority collaboration will serve a minimum of 360 youth at seven public housing sites, providing 450 sessions of after school clubs and provide Family Support Services for 50 families. The alcohol and drug prevention program funds approximately half these collaborative service levels. Results will match these outcomes from last year: 244 after school sessions were held at four public housing sites, providing an average of 12.5 hours per week of activities at each site. One six-week series of Reading Together curriculum was held at each site. 20 youth received Family Support Services. Of public housing "core group" students, 78% had increased GPA, 83% showed improved behavior, 75% of parents were reading together with their children after 6 months. Both culturally specific youth leadership groups met weekly with 10-15 youth attending most meetings. The youth defined their own goals and projects. These groups formed two years ago. They are becoming key community youth support and leadership development resources. 24 Asian children received culturally appropriate summer school activities. Over 75 students at Helensview and Alpha schools received over 500 hours of on-site support services.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

This program is funded with federal Substance Abuse and Mental Health Services Administration (SAMHSA) substance abuse prevention resources provided through State Office of Mental Health and Addiction Services (OMHAS). Program planning is developed based on OMHAS requirements and submitted in the "Biennial Implementation Plan" in conformance with the local Partners for Children and Families Comprehensive Plan.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$62,311	\$167,518
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$62,311</b>	<b>\$167,518</b>
Administration	0	0	\$1,861	\$5,267
Program Support	0	0	\$5,323	\$6,112
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$7,184</b>	<b>\$11,379</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$69,495</b>	<b>\$178,897</b>
Program Total:	<b>\$0</b>		<b>\$248,392</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$167,518
Program Revenue for Admin	0	0	\$0	\$11,379
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$178,897</b>

**Explanation of Revenues**

State Office of Mental Health and Addiction Services (OMHAS) planning guidelines stipulate budget assumptions. The 05-06 annual prevention budget estimate is \$250,000, down from the \$358,387 for 04-05. An additional \$62,311 in County General Funds is included, as in recent prior years. No additional funding resources have been identified.

**Significant Program Changes**

**Program #25037 - A&D Client Basic Needs Services****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25023A , 25029 , 25030 , 25031 , 25038 , 25039  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Basic necessities like food, warm clothing, temporary housing or bus tickets are provided to low income individuals and families who are participating in addiction treatment. Providing for basic needs gives the individual every opportunity to attend treatment sessions and successfully complete treatment. County General Funds support over 90% of this program.

**Program Description**

The A&D Client Basic Needs Services program provides a cash fund, managed by County staff, for temporary assistance to low or no-income individuals and families who encounter barriers to entering and/or remaining in addictions treatment. Clients who access this program have inadequate means to pay for their essential personal and healthcare needs, and safe, affordable housing. The program's two core goals are 1) to keep people in treatment, and 2) to support eventual economic independence. The program improves the clients quality of life.

This program funds services such as: housing stabilization through short-term emergency housing vouchers, move-in costs, rental or utilities assistance; general basic needs such as hygiene items, essential clothing, Oregon ID cards, short-term medications, vision and dental services, local transportation, and job search resources. Behavioral and physical healthcare needs are addressed on either an emergency or a short-term basis; for instance, emergency shelter assistance can address an existing crisis situation, whereas short-term rent assistance can prevent the crisis of homelessness.

The program functions through collaboration and creative use of inter-departmental and cross-jurisdictional resources. The focused networking with community providers is designed to support the most appropriate use of existing resources.

**Program Justification**

This program meets the Basic Living Needs Priority by providing financial assistance to assist individuals in addictions treatment in meeting and maintaining basic housing and health needs. It further facilitates the establishment and maintenance of economic independence. The program has an immediate problem-solving focus targeting vulnerable families and individuals. There is easy access to the program via the community agency that provides treatment and/or care coordination. Collaborative exchange of community resource information also identifies alternative sources of assistance for clients to use.

This program fits into both the Poverty Framework and the Ten Year Plan to End Homelessness by providing funding for general basic living items that traditional healthcare and social service agencies do not cover and meeting needs for stable housing with emergency vouchers and rent assistance. This program helps individuals complete treatment which has been shown to help raise income and employment levels.

**Performance Measures**

A monthly average of 59 requests for basic living needs will be funded.

**Summary of last year's program results and this year's expected results**

Approximately 55% of assistance is dedicated to housing stabilization activities. 92 families or individuals received assistance for housing-related services (emergency housing, eviction prevention, housing stabilization, utilities assistance). Last year 357 individuals or families were served. FY06 will be a similar number.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$55,679	\$4,321
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$55,679</b>	<b>\$4,321</b>
Administration	0	0	\$486	\$1,375
Program Support	0	0	\$1,390	\$1,596
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,876</b>	<b>\$2,971</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$57,555</b>	<b>\$7,292</b>
Program Total:	<b>\$0</b>		<b>\$64,847</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$4,321
Program Revenue for Admin	0	0	\$0	\$2,971
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,292</b>

<b>Explanation of Revenues</b>
--------------------------------

Funding for this \$60,000 program is mostly from CGF, (\$55,679).

<b>Significant Program Changes</b>
------------------------------------

None anticipated.

**Program #25038 - A&D Adult Residential ITAX****Version 2/14/2005 s****Priority:** Safety Net Services **Lead Agency:** County Human Services**Program Offer Type:** Existing Operating **Program Contact:** Ray Hudson**Related Programs:** 25028 , 25029 , 25030 , 25037 , 25073 , 25087 , 25089 , 25090**Frameworks:****Executive Summary**

Severely addicted individuals with multiple problems (like an inability to find employment or housing) may fail in outpatient treatment. A 24-hour residential treatment setting may be required. Treatment includes counseling, educational services and self-help groups, as well as planning for treatment after discharge. State funds support almost 90% of program.

**Program Description**

Residential treatment, provides intensive A&D services in a 24-hour setting with clients 'living' in the treatment center during their course of treatment for approximately two to six months. Clients assessed needing this level of care often have multiple failures in outpatient treatment, usually related to the severity and length of their addiction, as well as risk factors like employment and housing problems.

Services are delivered to individuals 18 years of age or older, and include housing and food services as well as the treatment oriented continuum of individual counseling, group therapy, family involvement, relapse prevention and aftercare planning. Recreation and educational services are also often provided.

Residential treatment facilities require a special license from the State and there are five providers in Multnomah County delivering services to this program. While all five can take female clients, two specialize in women with dependent children (see program offer 'Housing Services for Dependent Children') and another is starting a Hispanic non-English speaking unit for men.

**Program Justification**

This program provides access to care that addresses the basic behavioral health care needs of some of the most vulnerable and at risk county citizens. This program will help move clients from chronic, crisis oriented lives to ones with more stability, including stable housing.

Also, research shows that \$1 invested in addiction treatment saves \$5.60 in costs for criminal justice, unemployment, food stamps, child welfare, and health care services (Finigan, M. (1996) Oregon Office of Alcohol & Drug Abuse Programs).

**Performance Measures**

Sixty percent of clients successfully complete treatment, as defined by State regulations (clean urinalysis and treatment plan goals met).

At least 1,500 treatment episodes will be provided.

**Summary of last year's program results and this year's expected results**

Fifty percent of almost 1,800 treatment episodes were successfully completed in FY05. Similar figures are expected for FY06.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"ALCOHOL AND DRUG ABUSE PREVENTION, INTERVENTION AND TREATMENT ORS 430.240 Goal of treatment programs for drug-dependent persons 430.250 Policy 430.255 Governor's Council on Alcohol and Drug Abuse Programs; qualifications; duties; compensation and expenses; removal 430.257 Legislative findings; comprehensive state plan; assistance for council 430.258 Statewide plan of services for alcohol and drug abuse prevention and treatment 430.259 State agencies to cooperate in plan 430.265 Contracts with federal government for services to alcohol and drug-dependent persons 430.270 Publicizing effects of alcohol and drugs 430.290 Prevention of alcoholism and drug dependency 430.306 Definitions for ORS 430.315 to 430.335, 430.397 and 430.399 430.315 Policy 430.325 Prohibitions on local governments as to certain crimes 430.335 Authority of Department of Human Services relating to alcohol and drug dependence 430.338 Purposes of laws related to alcoholism 430.342 Local alcoholism planning committees; duties; members 430.345 Grants for alcohol and drug abuse prevention, intervention and treatment 430.347 Definitions for ORS 430.345 to 430.380 430.350 Assistance and recommendation of local planning committee 430.355 Grant application may cover more than one service 430.357 Rules for ORS 430.345 to 430.380 430.359 Funding of services 430.362 Application requirements for priority consideration 430.364 Consideration given requests for priority 430.366 Requirements for service proposals 430.368 Appeal and review of funding requests; conclusiveness of review 430.370 County contracts for services; joint county-city operation 430.375 Fee schedule 430.380 Mental Health Alcoholism and Drug Services Account; uses 430.385 Construction 430.395 Funding of regional centers for treatment of drug and alcohol dependent adolescents; rules; criteria for areas served by centers 430.397 Voluntary admission of person to treatment facility; notice to paren

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$588,438	\$4,968,821
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$588,438</b>	<b>\$4,968,821</b>
Administration	0	0	\$45,003	\$127,360
Program Support	0	0	\$128,710	\$147,785
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$173,713</b>	<b>\$275,145</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$762,151</b>	<b>\$5,243,966</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$6,006,117</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$4,968,821
Program Revenue for Admin	0	0	\$0	\$275,145
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,243,966</b>

**Explanation of Revenues**

This program is funded mainly by the State Mental Health Grant \$4,968,821 with an additional \$588,438 in ITax funds.

**Significant Program Changes**

None expected.



**Program #25039 - A&D Synthetic Opiate Medication****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25028 , 25029 , 25037 , 25087  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Individuals in treatment for heroin addiction who are stabilized on medication (like methadone) can hold jobs, reduce their exposure to HIV and avoid the violence of life on the streets. Individuals on medication can participate more fully in addiction treatment as well as leading more stable lives during their recovery.

**Program Description**

Methadone has been used as a treatment for heroin and other opioid dependencies for about 40 years. It is the most widely used (and studied) treatment specifically for heroin addiction in use today. In practice, clients typically attend a treatment program each day, to receive a daily dose of methadone, along with counseling, employment skills enhancement, and referrals for physical and mental health issues. This provides access to care that addresses the behavioral health needs of the whole person.

Methadone effectively blocks the effects of heroin (and other opioids) so the client loses the incentive to use street drugs. The proper dose of methadone allows a client to socialize, work, go to school, attend job training, and otherwise carry on a normal life. Successful methadone (or other opiate substitute) treatment will allow vulnerable and chronic clients to move toward self-sufficiency.

Multnomah County provides this service to clients by contracting with and providing oversight and direction to two State licensed programs, delivering more than 3,500 treatment episodes per year.

**Program Justification**

This program links directly to the Basic Living Needs Priority by ensuring a client's ability to meet his/her basic behavioral health needs, i.e., effective treatment for their opiate addiction.

In addition, it links to the Poverty Framework and the 10-year Plan to End Homelessness by influencing employment and earnings in a positive direction and increasing economic independence. A report from the National Institute on Drug Abuse reported that clients in outpatient methadone treatment increased full-time employment by 24%.

It also links to the Safety Priority, as methadone treatment has been shown repeatedly to reduce criminal behavior. The National Institute of Health stated in 1997 that methadone treatment was, '...effective in reducing illicit drugs, in reducing crime, and reducing the spread of AIDS and hepatitis'.

**Performance Measures**

**Access:** This program will provide 3500 treatment episodes to clients.

**Effectiveness:** Treatment engagement and stability are keys to successful treatment for opiate addiction. Therefore, 60% or more of clients will remain in treatment for at least one year.

**Summary of last year's program results and this year's expected results**

Delivered over 3500 treatment episodes in FY05. It is expected that a similar number will be delivered in FY06.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

ORS 430.240 - 430.590; ORS 430.850 - 430.955; OAR 415-051-0000 - 415-051-0155; OAR 415-020-0000 - OAR 415-020-0090; OAR 415-012-0000 - 415-012-0090; Federal Methadone Regulations (21 CFR); and CFAC Service Description A&D 66.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$508,103	\$321,013
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$508,103</b>	<b>\$321,013</b>
Administration	0	0	\$6,714	\$19,001
Program Support	0	0	\$19,203	\$22,049
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$25,917</b>	<b>\$41,050</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$534,020</b>	<b>\$362,063</b>
Program Total:	<b>\$0</b>		<b>\$896,083</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$321,013
Program Revenue for Admin	0	0	\$0	\$41,050
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$362,063</b>

**Explanation of Revenues**

This program is funded with State Mental Health Grant of \$321,013 and \$508,103 in ITax funds.

**Significant Program Changes**

An RFP or RFPQ for Methadone is planned for late 2005 and may lead to an expansion of the current provider network from two to perhaps three or four providers.

**Program #25040 - A&D Severely Addicted Multi-Diagnosed  
ITAX****Version 2/02/2005  
s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25023A  
**Frameworks:** 10-year Plan to End Homelessness

**Executive Summary**

A package of comprehensive services to high-need, high-risk, homeless clients who have serious medical or mental health diagnoses in addition to their addiction. Provides housing (60 rent-subsidized units), intensive case management and intensive outpatient services to this vulnerable population.

**Program Description**

Focus is on uninsured high utilizers of the Hooper Center (detox), the criminal justice system, County Health and area emergency rooms. This program is designed to break their cycle of addiction/illness/homelessness. Transitional housing (four to six months) will provide 40 units of alcohol and drug free housing as well as an additional 20 less restricted units for clients who are not sobriety ready. Case management teams plan to engage a minimum of 160 severely addicted, multi-diagnosed clients per year in outpatient care, assisting clients to engage and remain in treatment and assisting those ready to move to transitional housing to successfully maintain in that housing.

**Program Justification**

Directly addresses basic Behavioral Health (Addictions) needs of extremely vulnerable, usually homeless citizens who are unable to provide for their own care. Chronic addiction by itself can incapacitate many individuals, and compounded with severe mental health and/or physical health issues, most of these clients are facing chronic homelessness as well. Homelessness, then compounds the difficulty of dealing with the other problems. This program will provide stable, affordable housing (transitional) during the recovery and stabilization phase to those clients most in need. This vulnerable population will move toward greater self-sufficiency as a result of this program.

This program links to the 10-year Plan to End Homelessness by directly targeting homeless individuals as the client population.

**Performance Measures**

Sixty clients will be moved into housing and 160 clients will be established in outpatient care.

**Summary of last year's program results and this year's expected results**

This is a fairly new program so we do not yet have final results from last year. At least 40 clients were moved into housing and treatment. We expect that the goal of 160 clients in outpatient treatment, and sixty former homeless now in transitional housing, will be met this year and next.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$1,199,821	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,199,821</b>	<b>\$0</b>
Administration	0	0	\$9,716	\$27,497
Program Support	0	0	\$27,789	\$31,907
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$37,505</b>	<b>\$59,404</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,237,326</b>	<b>\$59,404</b>
Program Total:	<b>\$0</b>		<b>\$1,296,730</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$59,404
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$59,404</b>

<b>Explanation of Revenues</b>
--------------------------------

This program is funded with ITax funds, 100%.

<b>Significant Program Changes</b>
------------------------------------

None

**Program #25045 - MH Respite/Sub-acute****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Nancy Winters  
**Related Programs:** 25046 , 25050 , 25051A , 25069  
**Frameworks:** Poverty Framework

**Executive Summary**

Providing a secure setting for individuals experiencing a mental health crisis, sub-acute and respite services can prevent an inpatient stay by stabilizing someone who is not yet at the point of needing to be hospitalized and lower costs. Services are paid for entirely by State funds.

**Program Description**

For individuals experiencing a mental health crisis, mental health respite and sub-acute services complete the comprehensive continuum of care necessary to decrease hospital admissions and hospital days through quick transition from inpatient care. Sub-acute care is a secure setting similar to a hospital in a community-based treatment setting. Subacute is staffed with medical staff on a 24-hour basis and can serve a mentally ill individual with more severe symptoms. Admissions to these facilities avoid other charges, including emergency room fees, as well as emergency transportation costs to hospitals.

Respite is a non-secure, non-medical setting where people are observed and stabilized. Treatment staff and medication providers are available during the stay. Cost savings of utilizing respite as a prevention to inpatient or transition from inpatient is significant. This is a community-based model of care that keeps people in a setting more familiar to them. This service may prevent periods of homelessness by preventing behaviors that would lead to eviction from housing.

**Program Justification**

In line with the strategies of the Basic Living Needs priorities, sub-acute and respite services are part of a comprehensive continuum of service supports that are used to intervene when individuals are experiencing a mental health crisis in order to prevent their symptoms from escalating to the point they need hospitalization. This community-based program allows greater opportunity for linkage with other community supports and services that facilitate longer-term stability and maximizes service efficiency.

This program fits into the Poverty Elimination Framework by providing adequate healthcare and needed social services in a cost-effective, community-based setting.

**Performance Measures**

Total Adults Served in Respite and Subacute.

Total Days in Respite and Subacute.

**Summary of last year's program results and this year's expected results**

Total Unduplicated Adults FY04 was 162. Total Adult Respite Days FY04 was 1127. Because there was no sub-acute facility in operation last year, there is no data available. Increased usage of sub-acute and respite care are expected this year as this less costly service is used to decrease more costly inpatient hospitalizations.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

MHO Contract Statement of Work, Part II, Section V (B) Delivery Needs Configuration; (f) Acute Inpatient Hospital Psychiatric Care.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$1,645,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,645,000</b>
Administration	0	0	\$13,321	\$37,700
Program Support	0	0	\$38,099	\$43,746
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$51,420</b>	<b>\$81,446</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$51,420</b>	<b>\$1,726,446</b>
Program Total:	<b>\$0</b>		<b>\$1,777,866</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,645,000
Program Revenue for Admin	0	0	\$0	\$81,446
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,726,446</b>

**Explanation of Revenues**

The State provides almost all of the funding for this program.

**Significant Program Changes**

Mental Health and Addiction Services Division is undergoing a procurement process for these services.

**Program #25046 - MH Inpatient Services****Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Nancy Winters
<b>Related Programs:</b>	25045 , 25050		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

For those who are a danger to themselves or others or are experiencing a mental health crisis, a hospital stay to safely stabilize their symptoms is required. This program is for adults and children who are enrolled in Oregon Health Plan and is paid for almost entirely by the State.

**Program Description**

Verity is the Mental Health Organization for Multnomah County residents with Oregon Health Plan insurance. Hospitalization is one of the insurance benefits. We receive State funding for this specific acute level of care. Admission for inpatient psychiatric care is based on medical necessity and clinical criteria. Inpatient psychiatric care is the highest level of psychiatric treatment necessary when community treatment has not been adequate to prevent a crisis or manage severe mental health symptoms. It is also the most costly level of care. The Call Center triages admission to this level of care and ensures that coordination takes place between the hospital and community provider for smooth transition back to the community once an individual is discharged. With this level of care coordination, possible gaps in service are identified and referrals to appropriate service are made reducing the financial risk to the county.

**Program Justification**

Inpatient psychiatric care is a necessary service for mentally ill individuals who are at risk to harm themselves and/or others and cannot be kept safe in the community. While hospitalized, the Call Center works to link the individual with community supports and services that will facilitate longer-term stability in the community and prevent another crisis. This program links to the Basic Living Needs strategies through its provision of readily available crisis services to stabilize individuals.

This program fits into the Poverty Elimination Framework by providing acute health care and emergency social services to individuals and families who are experiencing crises and have limited resources.

**Performance Measures**

Increase availability of acute care hospital beds in Multnomah County measured by decreased Verity hospital discharges and decreased hospital days.

Verity and other Medicaid Managed Care Plans use Hospital Inpatient Discharges and Hospital Inpatient Days Per 1000 Member Months for managing the total cost of care and gauging whether community systems are able to handle crises and keep people's health more stable. The measure is expressed as a ratio because raw numbers of either hospital admissions or hospital days can be misleading if used alone. Fewer admissions or days may simply reflect a drop in health plan enrollment and not an improvement. Health plans must effectively manage hospitalizations in order to be cost effective and lower financial risk. The measures include all authorized costs for Verity members admitted to the hospital involuntarily through an emergency hold or commitment and those admitted to the hospital voluntarily.

**Summary of last year's program results and this year's expected results**

Verity Adult Hospital Discharges Per 1000 Member Months FY04 was 3.2. A decrease of 25% is expected this year. Verity Adult Hospital Days Per 1000 Member Months FY04 was 24.1. A decrease of 20% is expected this year. Verity Child Hospital Discharges Per 1000 Member Months FY04 was 0.4. A decrease of 20% is expected this year. Verity Child Hospital Days Per 1000 Member Months FY04 was 3.4. A decrease of 20% is expected this year. Total Hospital Discharges Per 1000 Member Months FY04 was 1.6 and Total Hospital Days Per 1000 Member Months FY04 was 11.7. Percent Hospital Discharges Readmitted in 30 days was 16%. A decrease is expected.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Because the County chooses to operate a Mental Health Organization, Verity, we are required to participate in this program. We receive Oregon Health Plan funds from the State for this purpose. MHO Contract Statement of Work, Part II, Section V (B) (f)

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$4,000,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000,000</b>
Administration	0	0	\$32,392	\$91,671
Program Support	0	0	\$92,643	\$106,372
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$125,035</b>	<b>\$198,043</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$125,035</b>	<b>\$4,198,043</b>
Program Total:	<b>\$0</b>		<b>\$4,323,078</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$4,000,000
Program Revenue for Admin	0	0	\$0	\$198,043
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,198,043</b>

**Explanation of Revenues**

Almost entirely State funded.

**Significant Program Changes**

The Call Center is building stronger linkages with the regional hospitals and emergency departments to identify opportunities for diversion to community-based care and lower-cost alternatives to psychiatric admissions. The goal is to decrease the number of Verity members using avoidable hospital days.



**Program #25048 - MH Emergency Holds****Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Nancy Winters
<b>Related Programs:</b>	25049 , 25055		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

When an uninsured person is held in the hospital against their will because they are a danger to themselves or others or unable to care for themselves, the County is responsible for paying for the hospital stay. The County receives State funding to pay for Multnomah County residents without Verity Oregon Health Plan or other commercial insurance.

**Program Description**

This program is a State mandated function. The County is responsible for payment for vulnerable, uninsured individuals who are hospitalized on a psychiatric inpatient unit because they have been determined to be a danger to themselves or to others or they are unable to care for their basic needs. The County receives funding from the State. County staff review each emergency hold to see if it was medically necessary and process payment for those they deem appropriate.

This program is connected to the involuntary commitment process which includes keeping individuals safe, linking them to comprehensive community supports and services to treat and stabilize their symptoms, while making sure that the individual's civil rights are not violated.

**Program Justification**

This program directly links to the priorities of the Basic Living Needs strategy by providing access to behavioral health care for individuals who are experiencing a mental health crisis, despite their lack of insurance coverage. During the time they are receiving treatment in the hospital, they can be linked with other comprehensive social services and community supports.

This program links to the Poverty Elimination Framework by paying for adequate healthcare and needed social services for those vulnerable individuals with mental health symptoms who would otherwise be unable to access or pay for such care.

**Performance Measures**

Total Emergency Holds for Uninsured Multnomah County Residents, Cost Incurred Based on Uninsured Hospital Days, and Payments Made Based on Hospital Claims measure the volume of hospitalizations and the cost that the County is at risk for when someone is held against their will. Total Emergency Holds for Uninsured Multnomah County Residents volumes help to identify service gaps in the Oregon Health Plan Coverage or other adult mental health system capacity. This is a measure of high cost services for life threatening needs when other health care insurance is unavailable.

**Summary of last year's program results and this year's expected results**

The number of individuals who will be kept safe from harm by an emergency hold is expected to remain consistent this year. Total Holds for Uninsured Multnomah County Residents was almost twice as high during FY04 when Oregon Health Plan Standard members lost their mental health benefits than during most of FY03. Uninsured residents held against their will in the hospital for their own safety in FY04 was 533. A five percent decrease is expected in FY05. Cost Incurred based on uninsured hospital days FY04 was \$1,626,642.26. Payments made based on hospital claims received FY04 was \$1,471,962.03.

**Program Mandate: 1 Mandated Program & Funding Level**

Oregon Revised Statute 426.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$1,055,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,055,000</b>
Administration	0	0	\$8,544	\$24,178
Program Support	0	0	\$24,435	\$28,056
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$32,979</b>	<b>\$52,234</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$32,979</b>	<b>\$1,107,234</b>
Program Total:	<b>\$0</b>		<b>\$1,140,213</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,055,000
Program Revenue for Admin	0	0	\$0	\$52,234
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,107,234</b>

**Explanation of Revenues**

This is almost entirely funded with State dollars specified for this purpose.

**Significant Program Changes**

None Anticipated.

**Program #25049 - MH Court Examiners****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Nancy Winters  
**Related Programs:** 25048 , 25055 , 25056

**Frameworks:****Executive Summary**

When a judge is making the decision whether an individual should be required to go to a psychiatric hospital or accept other mental health treatment, a court examiner will assess allegedly mentally ill persons during a hearing. During the hearing they provide a written report and recommendations to the judge.

**Program Description**

Mental health professionals examine alleged mentally ill persons during civil commitment hearings and make recommendations to the Court. The statutory requirement to have at least one court examiner present at a commitment hearing is in place to protect the civil rights of persons with mental illness. The allegedly mentally ill person has the right to request two examiners be present at the hearing. During the hearing, County staff make determinations of whether or not a person who has been civilly committed is indeed mentally ill and then make appropriate recommendations.

The Court Examiner makes a report to the Court as to whether the individual is mentally ill and outlines the basis for that determination. The report contains information such as an opinion about whether the individual would cooperate and benefit from voluntary treatment, as well as making a recommendation of an appropriate treatment facility.

**Program Justification**

The Court Examiner program links directly to the Basic Living Needs priority by ensuring that individuals who require treatment to stabilize the symptoms of their mental illness are provided access to that treatment, whether voluntarily or involuntarily. Someone who has become so ill that they refuse to get treatment is often helped by the decision to provide involuntary treatment. This treatment referral to comprehensive community supports and services can prevent someone who has been involuntarily committed from becoming so ill that they experience another crisis and can link them to appropriate information and assistance.

**Performance Measures**

Total Court Hearings Per Year.

Percent of Total Emergency Holds Requiring Court Commitment Hearing. This percentage measures quality of care. Lower percentages of emergency holds requiring court commitment hearings reflects quality of care and responsiveness of inpatient providers, outpatient providers, and County Involuntary Commitment Investigators.

**Summary of last year's program results and this year's expected results**

Total Court Hearings FY04 was 350. Percent of Total Emergency Holds Requiring Court Commitment Hearings FY04 was 8.6%. Statewide average percentage in 2002 was 13%. Multnomah County percentage in 2002 was 11%. Performance is good and results are expected to remain consistent this year.

**Program Mandate: 1 Mandated Program & Funding Level**

ORS Chapter 426 County retains financial responsibility regardless of CMHP designation.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$80,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>
Administration	0	0	\$648	\$1,833
Program Support	0	0	\$1,853	\$2,127
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,501</b>	<b>\$3,960</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$82,501</b>	<b>\$3,960</b>
Program Total:	<b>\$0</b>		<b>\$86,461</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$3,960
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,960</b>

**Explanation of Revenues**

Funded entirely by County General Fund.

**Significant Program Changes**

None Anticipated.

**Program #25050 - MH Crisis Call Center ITAX****Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Nancy Winters
<b>Related Programs:</b>	25046 , 25051A , 25053 , 25054		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

Staff assists callers in crisis, provide treatment referrals and coordinate client care between providers, in addition to acting as a resource to police and community justice. The Call Center, staffed by master's level counselors, is open 24/7 and responded to 44,913 calls in FY04.

**Program Description**

The Multnomah County Call Center functions as an information and referral "hub" in addition to providing crisis support services for all Multnomah County residents, whether insured or uninsured. The Call Center triages a wide variety of callers, including those inquiring about services or requesting assistance with access to treatment. Such calls can include family/caregiver education or support. Additionally, the Call Center is the lead agency that connects all other community crisis programs and emergency mental health services offered in the county. The Call Center dispatches the mobile crisis mental health program, Project Respond, to community residents experiencing a mental health crisis. Without this program, individuals in crisis would have no other access to emergency support and would be forced to seek costly care at local hospital emergency rooms or may require contact with criminal justice and law enforcement. Another key role of the Call Center is to review care being given to Verity Multnomah County Oregon Health Plan members who are hospitalized on inpatient psychiatric units. The clinical staff are trained in assessing the need for ongoing care on inpatient units based on clinical criteria. This is an essential role to ensure that inpatient costs are contained and that such care is provided only when clinically necessary.

**Program Justification**

The Call Center plays a critical role in assisting Multnomah County residents who are experiencing a mental health crisis. It links directly to the Basic Living Needs priorities and through this role involves crisis prevention, intervention, education, referral, and support to individuals and families experiencing a mental health crisis. Aligning with the goals of the Poverty Framework, the Call Center provides readily available and accessible crisis services that link vulnerable individuals with adequate healthcare and needed social services. To ensure a comprehensive system of community supports, program staff develop relationships with community-based mental health providers, community justice, law enforcement, hospitals, social service agencies, and other county departments. Working with community outreach programs and local emergency departments, Call Center staff assist with referrals to the most appropriate and cost-efficient care in the community.

The Call Center provides easy access to referral and assistance for people who need linkage with emergency food, shelter and mental health services. Information and support is available twenty-four hours a day, every day. Cost efficient services are delivered to all residents and families in an on-going effort to assist people in resolving emergent needs and support a healthier community.

**Performance Measures**

Total Calls Received FY04.

Total Calls Answered FY04.

Average Speed of Answer.

Percent of Calls Abandoned. This is a measure of callers hanging up while the phone is ringing.

**Summary of last year's program results and this year's expected results**

Total Calls Received FY04 was 44,913. Total Calls Answered FY04 was 42,350. Average Speed of Answer FY04 was 12 seconds. A maximum of 30 seconds is the national standard. Percent of Calls Abandoned FY04 was 5.8%. A maximum of 5% is the national standard. The rate in FY03 was 8%. Further increases in the number of calls to coordinate care for mentally ill individuals in crisis are anticipated.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

No program choice/funding choice. County is required to provide crisis services. (1)(a)(A)(B)309-032-0960 Standards for Community Treatment Services for Children, Definitions (11), MHO Contract Part II, Section V, Statement of Work,(B)(d) ORS 430.620- Establishment of community mental health and developmental disabilities program by one or more counties, if the County chooses to directly operate or contract for a community mental health program then they must expend county funds for this purpose.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$295,825	\$32,221
Materials & Supplies	\$0	\$0	\$2	\$23,998
Contracts	\$0	\$0	\$0	\$92,000
Personnel	\$0	\$0	\$781,045	\$797,903
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,076,872</b>	<b>\$946,122</b>
Administration	0	0	\$16,382	\$46,362
Program Support	0	0	\$46,854	\$53,798
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$63,236</b>	<b>\$100,160</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,140,108</b>	<b>\$1,046,282</b>
Program Total:	<b>\$0</b>		<b>\$2,186,390</b>	
Program FTE	0	0	8.88	9.70
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$946,122
Program Revenue for Admin	0	0	\$0	\$100,160
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,046,282</b>

**Explanation of Revenues**

This program is funded by \$40,179 from Oregon Health Plan, \$905,943 from State Mental Health Grant and \$1,076,872 from County ITAX funds.

**Significant Program Changes**

The most significant change and growth area in the program is a focused and planned strategy to take a larger collaborative leadership role in the community with other emergency services providers, county departments, community justice, and law enforcement. This creates greater efficiency and promotes the Call Center as the central "hub" and resource center that can assist other providers as they attempt to help community residents in crisis. These collaborations also ensure that individual treatment needs are identified accurately and that such treatment is provided in the most cost effective way.

**Program #25051A - MH Crisis Services ITAX****Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Nancy Winters
<b>Related Programs:</b>	25050 , 25053 , 25054		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

Adults and children who are experiencing a mental health crisis have access to face to face services at the urgent care walk-in clinic and through a mobile outreach team that is available twenty-four hours a day, seven days a week. These services are designed to keep individuals in crisis safe.

**Program Description**

Individuals, children and families in crisis need an array of services. This program provides urgent and emergency services to Multnomah County individuals and families experiencing mental health crises. Services are available 24/7, 365 days/year and are provided by mental health professionals such as master's level clinicians and licensed medical professionals. Services include psychiatric urgent care walk-in clinic, mobile outreach mental health service, and crisis prevention service for children and families. The Call Center is the point of contact for dispatch of mobile mental health crisis services and referrals to the urgent care walk-in clinic.

By providing adequate healthcare, this program links to the Poverty Elimination Framework. Through these crisis services, more costly psychiatric hospitalizations and visits to local emergency departments are avoided.

The services provided under this program, though brief in nature, contribute towards long-term stability for vulnerable individuals. Individuals requiring support are seen face to face either in the crisis walk-in clinic or in their own environment through mobile outreach. Through this contact, the immediate need is addressed and longer term service referrals are provided.

**Program Justification**

This program links to the Basic Living Needs priorities by providing immediate access to community-based services designed to intervene when individuals are experiencing a crisis and prevent further destabilization. The mobile outreach approach is a unique way to work with people in their own environments. The Crisis Services programs provide comprehensive community supports and family-centered, culturally appropriate services. The program is linked closely to the Crisis Call Center Program which refers callers in crisis to the walk-in clinics or dispatches the mobile mental health crisis services directly to the individual in crisis.

**Performance Measures**

Total urgent care walk-in visits and total mobile crisis contacts.

Each walk-in visit and mobile crisis contact reflect cost effectiveness because cost per visit is less than an emergency room visit and services by mental health provider eliminate the long wait times and emergency department back-up. Additionally, 57% of the total visits are made by mobile teams providing rapid on-location service to people with a mental health crisis diverting many potential hospital admissions.

**Summary of last year's program results and this year's expected results**

Mobile Crisis Services were provided to 2,065 Unduplicated Individuals last year, for a total of 10,785 contacts. 8,314 adults were seen at the urgent walk-in clinic last year, 13 older adults received services, and 120 Children/Families. The number of contacts (includes the same individuals or families being seen more than once) for the year was 8,148. It is anticipated that the Crisis Services program will serve a similar number of individuals and families this year.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Required to have crisis services available. (1)(a)(A)(B)309-032-0960 Standards for Community Treatment Services for Children, Definitions (11), MHO Contract Part II, Section V, Statement of Work,(B)(d) ORS 430.620- Establishment of community mental health and developmental disabilities program by one or more counties, if the County chooses to directly operate or contract for a community mental health program then they must expend county funds for this purpose.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$2,602,847	\$1,413,054
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,602,847</b>	<b>\$1,413,054</b>
Administration	0	0	\$32,521	\$92,035
Program Support	0	0	\$93,011	\$106,795
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$125,532</b>	<b>\$198,830</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,728,379</b>	<b>\$1,611,884</b>
Program Total:	<b>\$0</b>		<b>\$4,340,263</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,413,054
Program Revenue for Admin	0	0	\$0	\$198,830
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,611,884</b>

**Explanation of Revenues**

Funded with \$1,413,054 from the State Mental Health Grant and \$2,602,847 in ITax funds.

**Significant Program Changes**

None anticipated.



**Program #25051B - MH Crisis Services Additional Capacity** **Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Nancy Winters
<b>Related Programs:</b>	25050 , 25053 , 25054		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

Adults and children who are experiencing a mental health crisis have access to face to face services at the urgent care walk-in clinic and through a mobile outreach team that is available twenty-four hours a day, seven days a week. These services are designed to keep individuals in crisis safe.

**Program Description**

Individuals, children and families in crisis need an array of services. This program provides urgent and emergency services to Multnomah County individuals and families experiencing mental health crises. Services are available 24/7, 365 days/year and are provided by mental health professionals such as master's level clinicians and licensed medical professionals. Services include psychiatric urgent care walk-in clinic, mobile outreach mental health service, and crisis prevention service for children and families. The Call Center is the point of contact for dispatch of mobile mental health crisis services and referrals to the urgent care walk-in clinic.

By providing adequate healthcare, this program links to the Poverty Elimination Framework. Through these crisis services, more costly psychiatric hospitalizations and visits to local emergency departments are avoided.

This additional capacity program offer is being made to request funding to cover the actual costs of the mobile mental health crisis services program. Usage of that specific crisis service has been greater than initially anticipated.

**Program Justification**

This program links to the Basic Living Needs priorities by providing immediate access to community-based services designed to intervene when individuals are experiencing a crisis and prevent further destabilization. The mobile outreach approach is a unique way to work with people in their own environments. The Crisis Services programs provide comprehensive community supports and family-centered, culturally appropriate services.

**Performance Measures**

Total Urgent Care Walk-in Visits and Total Mobile Crisis Contacts.

Each walk-in visit and mobile crisis contact reflect cost effectiveness because cost per visit is less than an Emergency Department visit and services by mental health provider eliminate the long wait times and Emergency Department back-up. Additionally, 57% of the total visits are made by mobile teams providing rapid on-location service to people with a mental health crisis diverting many potential hospital admissions.

**Summary of last year's program results and this year's expected results**

Mobile Crisis Services were provided to 2,065 Unique Individuals last year, for a total of 10,785 contacts. 8,314 adults were seen at the urgent walk-in clinic last year, 13 older adults received services, and 120 Children/Families. The number of contacts (includes the same individuals or families being seen more than once) for the year was 8,148. It is anticipated that the Crisis Services program will serve a similar number of individuals and families this year.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

We are required to provide crisis services. (1)(a)(A)(B)309-032-0960 Standards for Community Treatment Services for Children, Definitions (11), MHO Contract Part II, Section V, Statement of Work,(B)(d) ORS 430.620- Establishment of community mental health and developmental disabilities program by one or more counties, if the County chooses to directly operate or contract for a community mental health program then they must expend county funds for this purpose.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$214,896	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$214,896</b>	<b>\$0</b>
Administration	0	0	\$6,665	\$0
Program Support	0	0	\$10,692	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$17,357</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$232,253</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$232,253</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Funded totally by County General funds.

**Significant Program Changes**

None anticipated.

**Program #25053 - MH Crisis Transportation****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Nancy Winters  
**Related Programs:** 25050 , 25051A , 25054  
**Frameworks:** Poverty Framework

**Executive Summary**

Mentally ill individuals needing to get to treatment appointments often don't have transportation. Bus and taxi vouchers are authorized by the Call Center to get individuals to treatment. Individuals requiring involuntary treatment can be securely transported, thus saving the police from having to transport. State funds pay for this program.

**Program Description**

This program is primarily utilized by vulnerable indigent residents in urgent need of crisis services. Without this service, there would not be readily available access to cost-effective, community-based crisis services. For those individuals with chronic and severe mental health symptoms, continuing care and access to services is essential to maintain long-term stability and maintain the best quality of life possible. Funds can be used to taxi an individual to an urgent appointment or assessment that will stabilize the presenting crisis. Utilization of these funds prevents using other emergency services, such as police. The type of transportation can be secure or unsecured. For example, when a mentally ill resident of Multnomah County has been involuntarily admitted to a hospital outside of the region, the Call Center arranges secure transportation back to Multnomah County for a Court commitment hearing.

**Program Justification**

This program provides readily available access to crisis services that lead to longer-term stability, thus linking to the Basic Living Needs priorities. By ensuring access to adequate healthcare, the program links to the Poverty Framework. Individuals with Oregon Health Plan coverage have a transportation benefit for this purpose. But for those persons without insurance there would be no access to immediate crisis services without utilizing more expensive modes of transportation or transportation provided by law enforcement. Having access to crisis transportation allows the County to meet its legal obligation as Local Mental Health Authority to ensure individuals who are involuntarily committed attend legal hearings whether they are hospitalized locally or out of area. As a result, this saves dollars that would otherwise be spent by the legal system in the event that committed individuals were unable to appear for court hearings.

**Performance Measures**

Number of individuals provided with secure crisis transportation

Number of individuals provided with non-secure crisis transportation

**Summary of last year's program results and this year's expected results**

Non-secure transports such as bus or cab was provided to 29 individuals last year and 53 individuals were securely transported by specially trained mental health professionals in a vehicle designed to keep the individual safe.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

OAR 309-032-0545 Adult Mental Health Services (1)(a)(A)(B)309-032-0960 Standards for Community Treatment Services for Children, Definitions (11), MHO Contract Part II, Section V, Statement of Work,(B)(d) ORS 430.620- Establishment of community mental health and developmental disabilities program by one or more counties, if the County chooses to directly operate or contract for a community mental health program then they must expend county funds for this purpose.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$50,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>
Administration	0	0	\$405	\$1,146
Program Support	0	0	\$1,158	\$1,330
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,563</b>	<b>\$2,476</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,563</b>	<b>\$52,476</b>
Program Total:	<b>\$0</b>		<b>\$54,039</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$50,000
Program Revenue for Admin	0	0	\$0	\$2,476
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52,476</b>

**Explanation of Revenues**

This is almost entirely funded by the State.

**Significant Program Changes**

None anticipated.

**Program #25054 - MH Crisis Funds****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Nancy Winters  
**Related Programs:** 25050 , 25051A , 25053  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Individuals experiencing temporary need due to mental illness can be helped with funds for basic services like food and shelter. Without these services, the situation would lead to hospitalization or incarceration. The Call Center, mobile outreach, and walk-in clinic are all able to distribute these funds provided by the State.

**Program Description**

The Call Center triages requests for crisis funds for vulnerable individuals with no other means of support who are experiencing poverty and in need of emergency assistance to meet basic living needs. This includes but is not limited to food, shelter and clothing. The Call Center staff is able to help fill gaps in service with emergency resources that can help individuals or families avoid unnecessary healthcare costs or further mental health decompensation. Other community mental health emergency programs such as the mobile outreach program and crisis walk-in program also access the Call Center for information, referral and assistance for mentally ill individuals needing help with basic needs. Mentally ill people who are suddenly homeless are likely to become vulnerable to victimization and more severe mental health symptoms.

**Program Justification**

This program links to the Poverty Framework and the Ten Year Plan to End Homelessness through its provision of needed social services in the form of temporary shelter. The program also links to the Basic Living Needs strategies by intervening when mentally ill individuals require emergency assistance with meeting basic needs, such as shelter or food. A primary factor for these individuals remaining stable is consistency of housing and addressing lack of basic needs due to poverty. The Call Center is able to triage requests for emergency housing vouchers that can be a first step towards stabilization. Once temporary housing has been provided, this is an opportunity for an individual to access mental health treatment that will address the longer-term need. The funding associated with this program directly prevents individuals from reaching the point of crisis that necessitates admission to a psychiatric facility. The other benefit of this program is that the funds can be utilized in a creative fashion that addresses basic needs to support the individual as they stabilize and the crisis resolves.

**Performance Measures**

Number of mentally ill individuals in crisis who are provided emergency housing. The number of people who are provided emergency housing vouchers on a temporary basis meet a basic need for people who would otherwise become homeless.

**Summary of last year's program results and this year's expected results**

All funds in this area spent primarily on payment for emergency housing in FY04. Total individuals receiving vouchers for rent/hotels FY04 was 119. Three individuals receiving vouchers for water/gas/electric FY04. The increase in cuts to Federal housing programs is expected to cause an increase in the request for crisis funds to pay for temporary shelter for individuals and families with chronic mental health conditions.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

MHO Contract Statement of Work, Part II Section V Statement of Work (A) Benefit Package;(1)Flexible Services;

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$130,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,000</b>
Administration	0	0	\$1,053	\$2,979
Program Support	0	0	\$3,011	\$3,457
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$4,064</b>	<b>\$6,436</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$4,064</b>	<b>\$136,436</b>
Program Total:	<b>\$0</b>		<b>\$140,500</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$130,000
Program Revenue for Admin	0	0	\$0	\$6,436
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$136,436</b>

**Explanation of Revenues**

The State funds this program almost entirely.

**Significant Program Changes**

As federal housing programs continue to be cut back, we anticipate a greater number of individuals requiring crisis funds specifically for temporary shelter.

**Program #25055 - MH Commitment Investigators ITAX****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Nancy Winters  
**Related Programs:** 25048 , 25049 , 25056  
**Frameworks:** Poverty Framework

**Executive Summary**

When a person is held involuntarily in a hospital, County staff perform an investigation to determine if legal criteria exist to hospitalize someone against their will. These are high need people vulnerable to suicide or other self-harm or are a public safety risk due to dangerousness to others. The County is required by the State to investigate regardless of the individual's insurance or ability to pay.

**Program Description**

This is a mandated function. Staff conduct mandated investigations of Notices of Mental Illness per strict adherence to Oregon statutes to determine if there is probable cause to believe the person is mentally ill. Investigation functions are determined by Oregon statutes and rules, and are not changed by a person's insurance or ability to pay.

Commitment investigators work with mentally ill individuals and their families, along with the hospital and outpatient mental health providers to ensure that the individual receives the least restrictive treatment available. They also safeguard the individual's civil right to access treatment or to refuse treatment if he or she doesn't meet the criteria for involuntary treatment.

**Program Justification**

This program directly links to the priorities of the Basic Needs strategy by making sure that people with the highest need for behavioral health care (because of suicide risk or other dangerous behavior) are hospitalized when they are unwilling or unable to make this decision for themselves. This program links to the Poverty Elimination Framework by ensuring that vulnerable individuals with severe mental health symptoms receive adequate healthcare and needed social services.

**Performance Measures**

Total Holds Investigated measures how much of the existing mental health resources are being utilized and whether there are any service gaps that need to be addressed.

Total Investigator Hours Per Hold reflects productivity of the county staff completing the investigation.

Average Judicial Days (A judicial day is a day that court is in session) from Time the Hold Was Written To Complete Investigation, and Average Calendar Days From Time Hold Was Written To Complete Investigation both measure how well the County investigators protect a person's civil rights. These measures are important because State law limits the amount of time someone can be held against their will without an investigation. An investigation must be completed within 5 judicial days (a judicial day is a day that court is in session).

**Summary of last year's program results and this year's expected results**

The program investigated 4080 Total Holds in fiscal year 2004. The number of hours investigators spent investigating holds in fiscal year 2004 was 20,258. The total number of hours for each hold was 5.03. In fiscal year 2004, the average number of calendar days from the time a hold was written to the time the investigation was complete was 4.17. The average number of judicial days (a judicial day is a day that court is in session) from the time a hold was written to the time the investigation was complete was 3.04. This year's results are expected to remain consistent with these numbers.

**Program Mandate: 1 Mandated Program & Funding Level**

Oregon Revised Statute 426.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$62,400
Internal Services	\$0	\$0	\$12,221	\$178,038
Materials & Supplies	\$0	\$0	\$3,000	\$16,609
Personnel	\$0	\$0	\$163,785	\$1,000,590
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$179,006</b>	<b>\$1,257,637</b>
Administration	0	0	\$11,634	\$32,925
Program Support	0	0	\$33,274	\$38,205
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,908</b>	<b>\$71,130</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$223,914</b>	<b>\$1,328,767</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,552,681</b>	
Program FTE	0	0	2.00	11.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,257,637
Program Revenue for Admin	0	0	\$0	\$71,130
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,328,767</b>

**Explanation of Revenues**

Funded with \$1,257,637 of State Mental Health Grant funds and \$179,006 of ITAX funds.

**Significant Program Changes**

None Anticipated.



**Program #25056 - MH Commitment Monitors****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Nancy Winters  
**Related Programs:** 25055 , 25062  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Staff ensure timely, appropriate, legal discharge of committed mental health patients, participate in treatment/discharge planning to ensure adequacy and appropriateness of treatment resources, provide for client and community safety, monitor stabilization of committed persons and facilitate the movement of committed patients from local acute care and State hospitals.

**Program Description**

This program is a State mandated function. In FY 2004, Mental Health Consultants were responsible for 276 committed clients in local acute care hospital psychiatric beds, 230 committed client episodes at Oregon State Hospital campuses and 22 Trial Visits in the community.

Staff track local acute care and State hospital admissions and discharges for committed Multnomah County residents. They assess whether committed persons continue to meet commitment criteria, participate with hospital treatment teams and outpatient providers in development of treatment/discharge plans. Commitment Monitors then assist with acquisition of adequate and appropriate resources, refer for Trial Visit, Long Term Care (Oregon State Hospital) or recommend discharge from commitment. Additionally, staff provide monitoring and supervision for patients accepted for Trial Visit, facilitate financial entitlements being in place, ensure least restrictive living environment, provide for client and community safety, and stabilize persons referred for involuntary commitment.

**Program Justification**

This program links directly to the Basic Living Needs Priority, by ensuring adequacy and appropriateness of treatment resources and protection of legal and civil rights for the most vulnerable of the severe and persistently mentally ill, consumers who are involuntarily committed. Staff facilitates movement of hospitalized, mentally ill patients into the community. This program fits into the Poverty Elimination by providing linkages to needed social services.

These services provide the resource connections necessary for persons with severe and persistent mental illness to function as part of the larger community. Staff addresses the psychiatric stability of the patient and the community resources needed for successful community placement. Staff facilitates client access to State and Federal benefits. Access to behavioral and physical health care and social services is provided. Staff provide the bridge to comprehensive community supports and services that lead to, and maintain, stable, affordable housing linking directly to the 10-Year Plan to End Homelessness. The goal is to decrease client use of crisis and inpatient psychiatric services. The program solicits and encourages the involvement of families/caregivers in this process.

**Performance Measures**

Number of committed patients monitored

Number of Trial Visits

Number of committed patients diverted from Oregon State Hospital

**Summary of last year's program results and this year's expected results**

Committed clients in local acute care hospital psychiatric beds was 276 last year. Committed client episodes at Oregon State Hospital campuses last year was 230. The number of Trial Visits in the community last year was 22. This year we expect to increase number of Trial Visits from 22 to 62, ensuring an earlier discharge from a psychiatric facility. Increase number of Multnomah County committed patients on the Oregon State Hospital waitlist and in local acute care psychiatric beds, discharged to lower levels of care by 42. In FY 2004 Commitment Monitors provided treatment monitoring services to 276 committed patients in local acute care psychiatric beds, 22 Trial Visits in the community, and oversaw treatment progress and readiness for discharge from commitment for 230 Oregon State Hospital episodes. Due to increased Trial Visit capacity we project an increase in the number of Multnomah County residents in acute care hospital psychiatric beds and on the Oregon State Hospital waitlist who will be discharged to lower levels of care. The number of Multnomah County residents discharged from Oregon State Hospital will increase by a minimum of 15. The number of Multnomah County residents in local acute care

**Program Mandate: 1 Mandated Program & Funding Level**

ORS 426.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$89,297	\$539,863
Materials & Supplies	\$0	\$0	\$0	\$12,228
Internal Services	\$0	\$0	\$5,093	\$65,684
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$94,390</b>	<b>\$617,775</b>
Administration	0	0	\$5,767	\$16,321
Program Support	0	0	\$16,494	\$18,939
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$22,261</b>	<b>\$35,260</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$116,651</b>	<b>\$653,035</b>
Program Total:	<b>\$0</b>		<b>\$769,686</b>	
Program FTE	0	0	1.00	6.80
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$617,775
Program Revenue for Admin	0	0	\$0	\$35,260
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$653,035</b>

**Explanation of Revenues**

This program is funded by State Mental Health Grant for \$617,775 and County General for \$94,390.

**Significant Program Changes**

Funding from State of Oregon provided for the addition of two Trial Visit Monitors, increasing the number of community trial visits provided by a minimum of 40 per year. This increase in trial visits will nearly triple the number of consumers receiving Trial Visit Services, which facilitates return to the community from acute care and State Hospital beds.

**Program #25060 - MH Transitional Housing****Version 2/10/2005 s****Priority:** Safety Net Services **Lead Agency:** County Human Services**Program Offer Type:** Existing Operating **Program Contact:** Nancy Winters**Related Programs:****Frameworks:** Poverty Framework , 10-year Plan to End Homelessness**Executive Summary**

This program for Multnomah County residents who are chronically mentally ill and are either homeless or at substantial risk for homelessness is a comprehensive transitional housing program. Individuals have single-room transitional housing, housing support services, on-site mental health treatment in the Bridgeview facility, as well as outreach and case management.

**Program Description**

The program provides mental health services in the Bridgeview Community. The Bridgeview community is a sixty-three unit, single-room occupancy hotel for homeless mentally ill adults. Residents at the Bridgeview may also use a drop-in center at The Royal Palm Hotel. The Bridgeview Community provides twenty-four hour on-site mental health services. The average length of stay is six months. Housing specialists work with each resident to find permanent housing. Through Central City Concern, Bridgeview offers a primary medical and alternative health center to residents of the program.

**Program Justification**

Housing is a key component of this program for homeless mentally ill adults. While receiving treatment, they are assisted in finding stable, affordable housing, an integral component of the 10-year Plan to Eliminate Homelessness. Medical care, mental health treatment and housing are provided. The 24-hour a day, on-site mental health services are available when a resident is experiencing a mental health crisis. Evidence in the literature shows that persons with severe mental illness and high substance use achieved better housing outcomes with a comprehensive housing program combining housing, housing support services, and mental health case management services than with case management alone. The results are specific to the high severity clients and the effectiveness and ultimately the cost of homeless services can be improved by providing this type of service to a target group of people in need.

**Performance Measures**

Total number individuals sheltered in comprehensive transitional housing

**Summary of last year's program results and this year's expected results**

Total number individuals sheltered in transitional housing at Bridgeview or Royal Palm FY04 was 89.

<b>Program Mandate: 3 Program Choice but No Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$300,038	\$512,493
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$300,038</b>	<b>\$512,493</b>
Administration	0	0	\$6,580	\$18,621
Program Support	0	0	\$18,819	\$21,608
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$25,399</b>	<b>\$40,229</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$325,437</b>	<b>\$552,722</b>
Program Total:	<b>\$0</b>		<b>\$878,159</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$512,493
Program Revenue for Admin	0	0	\$0	\$40,229
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$552,722</b>

<b>Explanation of Revenues</b>
--------------------------------

State Homeless Funds, State Adult Mental Health Funds, County General Fund.

<b>Significant Program Changes</b>
------------------------------------

None Anticipated.

**Program #25061A - MH Older & Disabled Services****Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Nancy Winters
<b>Related Programs:</b>	25015		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

Mental health professionals acting as part of a multi-disciplinary team that consists of staff from Adult Protective Services, Aging and Disability Services, and community senior service providers providing outreach services to vulnerable seniors and disabled adults.

**Program Description**

Seniors who will not or cannot access care on their own are identified for outreach by a multi-disciplinary team of social service providers through this program. The multi-disciplinary team consists of staff from Cascadia Behavioral Healthcare, Multnomah County Aging and Disability Division's Adult Protective Services, and community senior service providers. These funds support staff who provide mental health consultation and outreach oriented mental health services to vulnerable seniors and disabled adults to ensure access to needed social services and adequate healthcare as dictated by the Poverty Elimination Framework. Seniors and disabled persons are provided with home-based services that include mental health assessment, engagement, care coordination, and referral to appropriate social services. Their family and caregivers are provided with support and referrals to services for the senior in their care, such as housecleaning and Meals On Wheels.

**Program Justification**

This multi-disciplinary program supports the Basic Living Needs Priority and the Poverty Elimination Framework by maximizing service efficiency through inter-departmental coordination and collaboration. The team identifies seniors needing community supports as well as treatment to prevent them from experiencing a mental health crisis. By providing home-based services, the program includes and supports family and caregivers while treating the senior in their care. Communication across departments allows staff to address all of the health and social service needs of the senior. Using multidisciplinary teams (physicians, nurses, therapists/social workers) has been shown to increase level of functioning, improve diagnosis and treatment, reduce the use of institutional services, achieve more appropriate placement and increase the overall quality of care delivered to the elderly.

**Performance Measures**

Number of individuals referred for Mental Health Consultation/Assessment Annually

**Summary of last year's program results and this year's expected results**

720 individuals identified by the Multi-Disciplinary Team were referred for consultation and assessment for mental health treatment appropriateness in fiscal year 2005. Results for Fiscal Year 2006 should remain consistent.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

OAR 309-032-0545 Standards for Adult Mental Health Services MHO Contract Part II, Section V Statement of Work  
(B) Delivery Needs Configuration(e) Physical Health Care Providers.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$166,949
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$166,949</b>
Administration	0	0	\$1,352	\$3,826
Program Support	0	0	\$3,867	\$4,440
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$5,219</b>	<b>\$8,266</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$5,219</b>	<b>\$175,215</b>
Program Total:	<b>\$0</b>		<b>\$180,434</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$166,949
Program Revenue for Admin	0	0	\$0	\$8,266
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,215</b>

**Explanation of Revenues**

Primarily State funding.

**Significant Program Changes**

None anticipated.



**Program #25061B - MH Older & Disabled Services Additional Capacity**

**Version 2/14/2005**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Nancy Winters
<b>Related Programs:</b>	25015		
<b>Frameworks:</b>	Poverty Framework		

#### Executive Summary

Mental health professionals acting as part of a multi-disciplinary team that consists of staff from Adult Protective Services, Aging and Disability Services, and community senior service providers provide outreach services to vulnerable seniors and disabled adults.

#### Program Description

Seniors who will not or cannot access care on their own are identified for outreach by a multi-disciplinary team of social service providers through this program. The multi-disciplinary team consists of staff from Cascadia Behavioral Healthcare, Multnomah County Adult Protective Services, Multnomah County Aging and Disability Services, and community senior service providers. These funds support Cascadia staff on the team who provide consultation and outreach oriented mental health services to vulnerable seniors and disabled adults without regard to insurance coverage. Seniors and disabled persons seen under this contract are provided with home-based services that include mental health assessment, engagement, care coordination, and referral to appropriate social services. Their family and caregivers are provided with support and referrals to services for the senior in their care, such as housecleaning and meals on wheels.

#### Program Justification

This multi-disciplinary program supports the Basic Living Needs Priority and the Poverty Elimination Framework by maximizing service efficiency through inter-departmental coordination and collaboration. The team identifies seniors needing community supports as well as treatment to prevent them from experiencing a mental health crisis. By providing home-based services, the program includes and supports family and caregivers while treating the senior in their care. Communication across departments allows staff to address all of the health and social service needs of the senior. Using multidisciplinary teams (physicians, nurses, therapists/social workers) has been shown to increase level of functioning, improve diagnosis and treatment, reduce the use of institutional services, achieve more appropriate placement and increase the overall quality of care delivered to the elderly.

This additional capacity program offer is being made to support an additional staff person who can provide outreach to vulnerable seniors.

#### Performance Measures

Using multidisciplinary teams (physicians, nurses, therapists/social workers) has been shown to increase level of functioning, improve diagnosis and treatment, reduced the use of institutional services, achieve more appropriate placement and increase the overall quality of care delivered to the elderly.

Number of individuals referred for Mental Health Consultation/Assessment Annually

#### Summary of last year's program results and this year's expected results

\$122,511 funded five mental health staff providing consultation at three retirement homes. Gresham Retirement = 3, Hood View = 1, Mt. St. Joseph = 1 \$183,188 paid for multidisciplinary teams for older and disabled individuals. 720 individuals identified by the Multi-Disciplinary Team were referred for consultation and assessment for mental health treatment appropriateness in fiscal year 2004. If additional capacity offer is selected, it is anticipated that additional individuals will be seen through this outreach program.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

OAR 309-032-0545 Standards for Adult Mental Health Services MHO Contract Part II, Section V Statement of Work  
(B) Delivery Needs Configuration(e) Physical Health Care Providers.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$182,677	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$182,677</b>	<b>\$0</b>
Administration	0	0	\$5,666	\$0
Program Support	0	0	\$9,089	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$14,755</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$197,432</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$197,432</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program is totally funded by County General Funds.

**Significant Program Changes**

None Anticipated.



**Program #25062 - MH Residential Treatment ITAX****Version 2/10/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Nancy Winters  
**Related Programs:** 25046 , 25055 , 25056  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Staff facilitate referral, screening, placement, treatment planning and follow-up services for severe and persistently mentally ill adults requiring licensed, structured, residential housing; monitor clients and facilities for health and safety, ensure ORS', OAR's, and Administrative Rules for licensure are met, and ensure licensed capacity is not under or over utilized.

**Program Description**

This program has five FTE Mental Health Consultants (MHC), designated as Residential Specialists. One MHC is dedicated to the development of new structured, licensed residential beds in Multnomah County which directly links this program to the 10-year Plan to Eliminated Homelessness. Other staff work to place severely and persistently mentally ill adults in structured, licensed housing. The Residential Specialists provide comprehensive community supports and services, as well as oversight for vulnerable individuals, in two hundred eighty-nine structured, licensed, residential beds that provide a continuum of structured care in the community including: sixteen-bed Secure Residential Facilities(locked facilities), sixteen-bed Residential Treatment Facilities, five-bed Residential Treatment Homes, five-bed Adult Foster Care Homes, and Relative Adult Foster Care.

Residential Specialists function as gatekeepers of all referrals for structured, licensed, residential mental health care in Multnomah County, facilitating screening and placement in residential facilities, and completion of Residential Plans of Care for all clients. They work with public and private partnerships to create seamless service delivery and maximize cost-effectiveness. Residential Specialists monitor critical incidents, identify and address service gaps, provide technical assistance aimed at follow-up and resolution, train staff in residential facilities, and assist in the development and siting of residential facilities.

The program also serves clients of the Psychiatric Security Review Board (PSRB). PSRB clients have been convicted of a crime in Oregon under the insanity plea and are under the jurisdiction of PSRB. Residential Specialists provide the same array of services, described above, for PSRB clients who are deemed ready for community placement. The Residential Services supervisor authorizes discharge from the Oregon State Hospital and the placement of PSRB clients.

**Program Justification**

The Residential Services program links directly to the Basic Living Needs Priority, the Poverty Framework, and the 10-Year Plan to End Homelessness by ensuring a client's ability to meet his/her basic needs, especially the need for adequate, stable and affordable housing. It facilitates client discharge to the community from local acute care psychiatric facilities and the Oregon State Hospital, increasing client independence and freeing up limited resources. It links to the Safety Priority by providing for client and community safety, through monitoring of clients as they return to the community.

**Performance Measures**

Total Number of Referrals, Total Number of Residential Placements, and Percent Referrals Placed in Residential Settings. The percentage of placements links directly to housing availability and reflects improved community capacity.

Total Number of Individuals Monitored.

Average Decrease in Inpatient Psychiatric Days Per Client During 12 Months Before and After Start of Residential Monitoring.

Average Decrease in Days Between Inpatient Psychiatric Hospitalizations Per Client During 12 Months Before and After Start of Residential Monitoring.

The primary goal of the residential program is to help the most severely mentally ill people live in the community and not the hospital. While many of the individuals being monitored will require hospitalization the goal is to

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

ORS 161.295 - ORS 161.430, ORS 192.690, ORS 428.210 &amp; ORS 430.041 OAR 309.032-0450 - 309-032-0515

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$180,000	\$1,365,691
Materials & Supplies	\$0	\$0	\$3,884	\$0
Internal Services	\$0	\$0	\$183,825	\$3,098
Personnel	\$0	\$0	\$397,515	\$100,503
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$765,224</b>	<b>\$1,469,292</b>
Administration	0	0	\$18,095	\$51,210
Program Support	0	0	\$51,753	\$59,423
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$69,848</b>	<b>\$110,633</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$835,072</b>	<b>\$1,579,925</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$2,414,997</b>	
Program FTE	0	0	5.00	1.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,469,292
Program Revenue for Admin	0	0	\$0	\$110,633
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,579,925</b>

**Explanation of Revenues**

This program is a combination of State General Funds (\$1,469,292) and ITAX dollars (\$765,224).

**Significant Program Changes**

Dollars from State of Oregon, Department of Human Services, Office of Mental Health and Addiction Services provided for the addition of one FTE Residential Specialist; dedicated to community structured housing bed development. The staff is responsible for recruitment, siting, training and technical assistance.

**Program #25063 - MH Youth Gang Outreach****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Godwin Nwerem

**Related Programs:**

**Frameworks:** School Aged Policy Framework

**Executive Summary**

Program established to reduce Latino youth involvement in gangs and decrease their involvement with the community justice system. This funding will support two bicultural and bilingual Intensive Case Managers and one bilingual (Spanish) Alcohol and Drug Evaluation Specialist to serve gang-affected youth.

**Program Description**

This program was created to reduce the attraction of violence and gang culture to Latino youth and provide healthy alternatives to the Latino gang youth lifestyle. In addition to meeting the mental health and addiction treatment needs of young Latinos, educational services will be provided.

Once identified through a procurement process, an agency under contract with Multnomah County will provide culturally competent outreach, and programs of a non-traditional, street-based nature. The agency will also be responsible for creating a collaborative service model that includes providers and advocates to best meet the needs of the youth affected.

Provide early intervention and prevention services that target vulnerable youth in specific cultural groups in an effort to reach them before their mental health and addiction needs become acute or lead them into involvement with law enforcement.

**Program Justification**

This program links directly to the Basic Living Needs strategies by identifying barriers to accessing treatment and addressing these service gaps by offering programs tailored to the specific needs of the population. The street-based model will help prevent involvement in Latino gangs as well as intervening with those who are already involved. It links directly to The School Aged Policy Framework.

**Performance Measures**

Reduce, suppress, or eliminate the youth's gang involvement and/or at risk behaviors.

Improve educational skills.

Increase student retention.

Reduce substance abuse usage.

Increase parenting skills.

Create new opportunities or linkages to existing organizations to aid gang-involved and at-risk youth.

**Summary of last year's program results and this year's expected results**

No results for FY04. New program for FY05.

**Program Mandate: 4 Program and Funding Level Choice**

Multnomah County Board initiative.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$218,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$218,000</b>	<b>\$0</b>
Administration	0	0	\$1,765	\$4,996
Program Support	0	0	\$5,049	\$5,797
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$6,814</b>	<b>\$10,793</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$224,814</b>	<b>\$10,793</b>
Program Total:	<b>\$0</b>		<b>\$235,607</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$10,793
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,793</b>

**Explanation of Revenues**

This is funded entirely by County General Fund, \$218,000.

**Significant Program Changes**

**Program #25064 - Eastern European MH****Version 2/14/2005 s****Priority:** Safety Net Services**Lead Agency:** County Human Services**Program Offer Type:** Existing Operating**Program Contact:** Nancy Winters**Related Programs:** 25068**Frameworks:** Poverty Framework**Executive Summary**

The Eastern European population in Multnomah County does not have a culturally specific provider agency to serve their mental health needs. This program will enhance the capacity of small, culturally specific providers so that the need can be met.

**Program Description**

This program is in alignment with the Poverty Elimination Framework as it provides needed social services to Eastern Europeans who are one of the five traditionally underserved communities that do not typically choose to utilize mainstream mental health services. Effective mental health services for this population must be provided by persons from that community and be integrated with public health and other social services considered acceptable to the community.

This program will support a contract to a culturally specific provider to provide mental health services to the Eastern European community. The contract will provide funding for the expansion of culturally specific mental health services. The contract will also fund program development to increase the ability of providers under contract with the County to secure mainstream mental health funding to further expand services.

**Program Justification**

Providing easy access to culturally competent mental health treatment to those individuals whose needs are not met by the existing provider system is the goal of this program. The service gaps that are barriers to getting mental health treatment are addressed by ensuring that culturally specific providers are adequately funded. If individuals feel that they have a provider who understands their specific needs, they will feel more comfortable about accessing treatment before they experience a mental health crisis that may require a costly hospital stay.

**Performance Measures**

Increased Capacity for Service to the Eastern European Community.

**Summary of last year's program results and this year's expected results**

Not Applicable. Project Not Implemented FY04

**Program Mandate: 4 Program and Funding Level Choice**

Multnomah County Board initiative.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$75,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>
Administration	0	0	\$607	\$1,719
Program Support	0	0	\$1,737	\$1,994
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,344</b>	<b>\$3,713</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$77,344</b>	<b>\$3,713</b>
Program Total:	<b>\$0</b>		<b>\$81,057</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$3,713
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,713</b>

**Explanation of Revenues**

Funded entirely by County General Fund.

**Significant Program Changes**

Procurement will be finalized and program in place.

**Program #25065 - Therapeutic School****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Godwin Nwerem

**Related Programs:**

**Frameworks:** School Aged Policy Framework

**Executive Summary**

Therapeutic School is a comprehensive, educational and behavioral health service for vulnerable children and youth with severe emotional/behavioral disorders that prevent them from attending a mainstream school. Therapeutic School provides an intensive setting that is specifically geared to meet children's treatment needs. The State funds this through Oregon Health Plan.

**Program Description**

Therapeutic School is a culturally competent service for children and youth with behavioral issues so severe they are unsafe in mainstream school settings and they could not otherwise attend school. This service is for children ages 3 - 18 who need small classroom sizes, frequent support from behavioral aides, and counselors who they can talk to when they're not able to remain in the classroom due to safety or disruptive behavioral problems. This service is for children who don't have the skills to relate to peers, adults or participate appropriately in activities, and whose families frequently need assistance with day to day living tasks. Through the Oregon Health Plan, the State provides funds designated for this specific type of service.

**Program Justification**

Therapeutic School is directly linked to the Basics Need Priority by providing access to care that addresses the needs of the whole person, including the child's behavioral health and educational needs. Additionally, Therapeutic School links with the School Aged Policy framework by providing support to the family and caregivers by assisting parents with getting their children to school, addressing problematic behaviors that occur at home as well as assisting parents in connecting with appropriate resources. Finally, Therapeutic School has prevented children from having behavioral crisis that might otherwise land them in costly acute care and/or psychiatric residential services.

Children attending Therapeutic School learn to address issues that have prevented them from achieving academic and personal success. Therapeutic School is a highly structured, nurturing environment. This type of care is expected to reduce the number of children hospitalized due to crisis and the number needed to be treated in a long term residential setting.

**Performance Measures**

Total Number of Children in Therapeutic School

Total Hours of Mental Health Service Provided in Therapeutic School

Total Number of Children Hospitalized in Acute Hospital

**Summary of last year's program results and this year's expected results**

Total Number of Children in Therapeutic School FY04 was 96. Total Hours of Mental Health Service in Therapeutic School FY04 was 7451. Total Number of Children Hospitalized in Acute Hospital FY04 was 0.4 Per Thousand Child and Adolescent Members Per Month.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Financial obligations contingent upon County choosing to operate as a CMHP per ORS 430.620 and contract as MHO. Adult Mental Health Rule 309-032-0525, Child Mental Health Rule 309-032-0950

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$700,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$700,000</b>
Administration	0	0	\$5,669	\$16,042
Program Support	0	0	\$16,213	\$18,615
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$21,882</b>	<b>\$34,657</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$21,882</b>	<b>\$734,657</b>
Program Total:	<b>\$0</b>		<b>\$756,539</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$700,000
Program Revenue for Admin	0	0	\$0	\$34,657
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$734,657</b>

**Explanation of Revenues**

Oregon Health Plan funds this program almost entirely.

**Significant Program Changes**

None Anticipated.



**Program #25067 - MH Bienestar****Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Godwin Nwerem
<b>Related Programs:</b>	21016A , 40011		
<b>Frameworks:</b>	School Aged Policy Framework , Early Childhood Framework		

**Executive Summary**

For Hispanic families needing mental health services, Bienestar was created as an inter-departmental approach to providing coordinated services. Services like counseling and parenting classes are provided in the community and schools. Enhances the capacity of existing County services to deliver mental health and addiction treatment to the Hispanic community.

**Program Description**

Bienestar de la Familia (Well-being of the Family), a multi-disciplinary team, serves the Latino community in Multnomah County. The program provides culturally specific and linguistically appropriate comprehensive mental health, social services, and drug and alcohol evaluation services. Twenty-six percent of Latinos (vs. 10% of Anglos) are poor and face system barriers due to language, immigration status, and education. Historically, Latino's have few qualified service provider options, limited access to services, and culturally incompetent care with mainstream providers. In 1998, in an effort to reduce health disparities, the County Board of Commissioner's targeted funding to increase and improve the Latino communities access to mental health, alcohol and drug evaluations, and social services.

The multi-disciplinary team works in collaboration with other agency and independent Hispanic providers in the community with the goal of providing appropriate, seamless, customized and coordinated care for the Hispanic client and family. The program links with the School Age Policy and Early Childhood Frameworks through integrated Touchstone and Migrant Headstart programs. The bi-lingual/Spanish and mostly bi-cultural/Hispanic Bienestar staff are clinically seasoned, fluent, and experienced in the Spanish language and Latino culture. Bienstar staff understand and utilize the specificity and nuances of language and culture to provide Nationally recognized Culturally And Linguistically Appropriate Services and best-practices care to a growing and diverse community.

**Program Justification**

An estimated one-third of the Latino population in this County is uninsured or cannot be served by their insurer due to language or cultural barriers, per Salir Adelante, a 2000 Multnomah County Hispanic Needs assessment. National and Federal studies have shown that the Latino population suffers from a higher rate of depression and anxiety than any other cultural group. These conditions are further worsened by lack of sufficient service providers to meet the needs, poverty, acculturation issues and increasing health disparities as noted by the Surgeon General's Report of 2001. In Multnomah County, these issues are seen in high rates of depression and anxiety, parenting and couple concerns, domestic violence, increased school referrals due to defiant or disruptive behavior, gang activity, and rates of chemical dependence. Research shows that Latinos fare better when served by an accessible, competent and linguistically appropriate Latino provider.

**Performance Measures**

Increase the number of Hispanic children and adults receiving culturally specific mental health treatment, addiction pre-treatment, and social services;

Increase the number of parents receiving parenting and addiction prevention classes;

Provide new series of information and classes to address abuse and neglect;

Total unduplicated adults served.

**Summary of last year's program results and this year's expected results**

Number of children and adults served: 2004 (to date) 221; FY 2005 = 243 Number of parents receiving service: 2004 (to date) 100; FY 2005 = 130 Provide new abuse and neglect prevention classes: 2004 = 0; 2005 = 2 series Unduplicated adults served: 2004 (to date) = 124; 2005 = 130

**Program Mandate: 4 Program and Funding Level Choice**

Financial obligations contingent upon County choosing to operate as a CMHP per ORS 430.620 and contract as MHO. Adult Mental Health Rule 309-032-0525, Child Mental Health Rule 309-032-0950

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$8,000
Materials & Supplies	\$0	\$0	\$1,613	\$4,000
Internal Services	\$0	\$0	\$64,759	\$53,716
Personnel	\$0	\$0	\$378,724	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$445,096</b>	<b>\$65,716</b>
Administration	0	0	\$4,137	\$11,707
Program Support	0	0	\$11,831	\$13,584
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$15,968</b>	<b>\$25,291</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$461,064</b>	<b>\$91,007</b>
Program Total:	<b>\$0</b>		<b>\$552,071</b>	
Program FTE	0	0	4.45	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$65,716
Program Revenue for Admin	0	0	\$0	\$25,291
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$91,007</b>

**Explanation of Revenues**

This program is funded primarily with \$445,096 from County General Fund. The other funding sources are \$12,199 from Medicaid, and \$53,517 from Oregon Health Plan.

**Significant Program Changes**

In the next fiscal year it is expected that there will be an increase in services to adults and children despite the loss of adult serving mental health consultant in Summer 2004. Parenting class numbers are estimated to reach 90 families and drug and alcohol classes to reach 50 families due to community trust, visibility, and availability of psychoeducation series of classes. Percent Hispanic/Latino Verity members receiving at least one outpatient mental health service FY04. Children = 0.9% Adults = 4.8% (Numbers in line, with 26% uninsured population and lack of culturally competent providers in Multnomah County.)

**Program #25069 - MH Outpatient Services****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Nancy Winters  
**Related Programs:** 25046  
**Frameworks:** Poverty Framework

**Executive Summary**

For mentally ill adults enrolled in Oregon Health Plan, outpatient mental health services are provided by agencies under contract with Multnomah County. These services include individual and group therapy, care management, and medication management. The types of services provided are determined by the State, who fund this program.

**Program Description**

Individual Oregon Health Plan members living in Multnomah County are entitled to receive mental health outpatient services when they are in need of treatment. The State of Oregon contracts with Multnomah County to operate Verity, a Mental Health Organization (MHO) managed care plan for Multnomah County residents covered by Oregon Health Plan.

This program provides an integrated, comprehensive continuum of service supports including individual and group therapy, care management, medication management, and other outpatient care specified by the MHO contract. The payment mechanism is a pool of money with which we pay certified mental health providers under contract with Multnomah County to serve residents enrolled in Verity. Mental health providers are compensated based on the number of individuals who select to receive services at their agency.

**Program Justification**

This program links to the Basic Living Needs Priority and Poverty Elimination Framework by providing easy access to adequate healthcare and needed social services by ensuring that individuals in treatment are linked with a primary physical care provider. Through outpatient treatment services, this program allows vulnerable individuals to access the mental health services that prevent them from experiencing a mental health crisis requiring a more costly type of care such as hospitalization. While engaged in outpatient treatment, individuals can be assessed and linked with other community supports and social services.

**Performance Measures**

Total Unduplicated Adults Using Mental Health Services. Measure shows access to services by unique individual health plan members.

Percent Adults Discharged From Inpatient Hospital and Seen In Outpatient Community-based Mental Health Within Seven Days. There are several clinical reasons for ensuring adequate and timely follow-up care for members after discharge from an institution or hospital for mental illness: 1) preventing readmission, 2) keeping track of those who will eventually require readmission, and 3) providing transitional care from the inpatient to outpatient setting.

Percent Adult Consumers Reporting They Agree or Strongly Agree Their Symptoms Are Not Bothering Them As Much. This outcome directly measures consumers perception of the impact of care on their behavioral health.

**Summary of last year's program results and this year's expected results**

Total Unduplicated Members Using Mental Health Services FY04 was 6,103. Percent Adults Discharged From Inpatient Hospital and Seen In Outpatient Mental Health Within Seven Days FY04 was 48.9%. Goal to reach State average 60%. Percent Adult Consumers Reporting They Agree or Strongly Agree Their Symptoms Are Not Bothering Them As Much FY04 was 69.7%. The level of performance is expected to remain consistent.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

The funding we receive as the Mental Health Organization is determined by the State.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$11,035,381
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,035,381</b>
Administration	0	0	\$89,366	\$252,906
Program Support	0	0	\$255,587	\$293,465
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$344,953</b>	<b>\$546,371</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$344,953</b>	<b>\$11,581,752</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$11,926,705</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$11,035,381
Program Revenue for Admin	0	0	\$0	\$546,371
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,581,752</b>

**Explanation of Revenues**

This is almost entirely Oregon Health Plan funding received from the State.

**Significant Program Changes**

None Anticipated.

**Program #25070A - MH Family Care Coordination ITAX****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Godwin Nwerem  
**Related Programs:** 25066 , 25094 , 25095 , 25096  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Intensive care coordination of children and families who require rigorous and ongoing coordination of their treatment to help them remain in community-based mental health services and to prevent symptoms of their illness from reaching the point that they need more acute residential care.

**Program Description**

The Program provides coordination of services to support individual youth and families by assuring that appropriate effective treatment is utilized in the least restrictive setting and that this treatment is family focused and culturally appropriate, building on resources that the family already has or helping them to create resources. Community and family resources are developed and monitored to insure treatment in the least restrictive or most natural setting. This program acts as an agent for both the Mental Health Organization (Verity) and Mental Health Authority (Multnomah County), and acts as the financial steward for residential and intensive community based treatment services in the County.

**Program Justification**

This program supports vulnerable populations of children and families in Multnomah County. This population of children and families are also the most at risk for harm to self or others, abuse and neglect or victimization, drug and alcohol abuse/addictions, criminal behavior, teen or early pregnancy, homelessness and institutionalization.

This program links with the Basic Living Needs priority by having the County take on a lead role in the oversight and coordination of treatment for families. This helps in maximizing service efficiency by insuring coordination throughout the community and helping to focus treatment on family centered and culturally appropriate issues. Coordination helps to prevent families and children from moving to higher levels of care, as well as assisting families and children that are already in higher levels of care to "step down" and to help insure that treatment occur in the most normal and least restrictive setting. This program helps provide families with links to comprehensive community supports and educational programs, and identifies services gaps to assist in their long-term stability. In addition, this program links directly with the goals of the Early Childhood, Poverty Elimination, and School-aged Policy Frameworks by strengthening families, involving families in their children's lives, coordinating services across systems, ensuring family focus in services, and providing information and referral.

Effective stewardship of residential treatment dollars keeps the County from significant financial risk by reducing the current level/number of children in residential facilities.

**Performance Measures**

Increase interagency collaboration as measured by referrals from other non-mental health agencies, referrals from juvenile justice programs, and case records that reflect cross-agency treatment planning; Decrease utilization of inpatient or residential treatment by 20 percent as measured by average days in facility; Improve child outcomes in areas such as school attendance and law enforcement contacts (reduced); Increase the level of family satisfaction with services; Increase stability of living arrangements by decreasing the number of children having more than one living arrangement after six months in services.

**Summary of last year's program results and this year's expected results**

Projected numbers of children and families served by the unit in the next fiscal year are divided into several categories. These include: 200 children/year in residential services or day treatment, 20 children/week episodic care coordination; 12 children/day consultation only; and 80 children/year in Therapeutic Schools. These are approximate numbers only based on past utilization. Performance measures above are new for program FY06.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

This program is in line with the legal requirements of the State Budget Note to manage children enrolled in OHP to prevent the over utilization of highly restrictive or acute treatment settings. Please refer to "State Budget Note".  
OAR 309-032-1240 to 309-032-1305

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$0	\$2,526
Internal Services	\$0	\$0	\$55,848	\$48,951
Contracts	\$0	\$0	\$0	\$24,000
Personnel	\$0	\$0	\$71,438	\$509,912
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$127,286</b>	<b>\$585,389</b>
Administration	0	0	\$5,771	\$16,333
Program Support	0	0	\$16,506	\$18,952
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$22,277</b>	<b>\$35,285</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$149,563</b>	<b>\$620,674</b>
Program Total:	<b>\$0</b>		<b>\$770,237</b>	
Program FTE	0	0	0.80	6.50
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$585,389
Program Revenue for Admin	0	0	\$0	\$35,285
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$620,674</b>

**Explanation of Revenues**

This program is funded by several sources; Oregon Health Plan provides \$227,999; State Mental Health Grant provides \$357,390; County General Funds provides \$40,473 and ITax supplies \$86,813.

**Significant Program Changes**

This is a new program that is currently in the RFP process.

**Program #25071 - MH Child & Family Match****Version 2/01/2005 s****Priority:** Safety Net Services**Lead Agency:** County Human Services**Program Offer Type:** Existing Operating**Program Contact:** Godwin Nwerem**Related Programs:****Frameworks:** Early Childhood Framework**Executive Summary**

Children who are in the custody of Child Welfare often have severe physical and sexual abuse histories. This early childhood day treatment program provides mental health treatment for these children. The County's funding of this program ensures matching federal dollars so that more children can be served.

**Program Description**

The County currently contributes general fund match to leverage federal dollars to increase capacity at the Hand in Hand early childhood day treatment program. This funding purchases an additional 10 slots per year for young children with severe physical and sexual abuse history in the custody of child welfare. Hand in Hand addresses the trauma experienced by young children and works with these young children and their adoptive parents to create a lasting placement and family relationship.

**Program Justification**

The primary manner in which Hand in Hand day treatment links to the Basic Living Needs Priority is through preventing young children from experiencing a behavioral health crisis and being moved to multiple foster homes or on to psychiatric residential treatment. The Hand in Hand day treatment program supports caregivers to manage the young children's behavior at home in order to prevent disruption. Hand in Hand provides care that addresses the whole child, including the need for stable housing, appropriate attachment figures, school readiness, nutrition, health and other therapeutic services all delivered in a culturally appropriate manner.

**Performance Measures**

Eighty-five percent of young children who receive these services will experience no placement disruptions for at least two years after discharge.

Increase the number of young children with serious emotional and behavioral problems who are adopted and remain in those adoptive homes.

Increase the long-term stability of living arrangements by decreasing the number of children having more than one living arrangement after six months in services as measured by Average Decrease in Placements During Six Months Before and After Start of Day Treatment

**Summary of last year's program results and this year's expected results**

Ten children received day treatment services from funding provided through this match.

**Program Mandate: 4 Program and Funding Level Choice**

This program leverages matching federal funds.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$113,164	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$113,164</b>	<b>\$0</b>
Administration	0	0	\$916	\$2,593
Program Support	0	0	\$2,621	\$3,009
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$3,537</b>	<b>\$5,602</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$116,701</b>	<b>\$5,602</b>
Program Total:	<b>\$0</b>		<b>\$122,303</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$5,602
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,602</b>

**Explanation of Revenues**

This is entirely funded with County General Fund.

**Significant Program Changes**

None Anticipated.



**Program #25073 - MH/A&D Services to African American Women****Version 2/14/2005**  
**s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Nancy Winters
<b>Related Programs:</b>	25038		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

Chemically addicted African American women who are either pregnant or post-partum are provided with mental health and addiction services and childcare for their children. These women might not otherwise access treatment for their addiction because of problems with finding childcare.

**Program Description**

This program links with Addiction Services Adult Residential treatment. This funding pays for additional mental health care for both the mother and her children while they are in Addiction Residential Services at Project Network. Culturally competent, family centered services include housing and food services as well as individual counseling, group therapy, family involvement, relapse prevention and aftercare planning. Recreation and educational services are also often provided.

These mental health services are paid for by the Oregon Health Plan.

**Program Justification**

This program links directly to the Basic Needs strategies by providing integrated addiction and mental health services. Making childcare available to women in need of treatment eliminates a barrier to accessing treatment and provides a more family-centered service. Project Network is a culturally competent provider specializing in treatment for African American women. By providing family focused services, this program fits into the Poverty Elimination Framework.

The women in Project Network residential alcohol and drug treatment all have young children. Due to the severity of their addictions, both mothers and children staying with them in the residential treatment setting need additional mental health services.

**Performance Measures**

Total Unduplicated Clients Served

Unduplicated Clients Receiving Outpatient Only

Unduplicated Clients Receiving Residential and Transitional Services

Unduplicated Clients Receiving Residential, Transitional and Outpatient Services

**Summary of last year's program results and this year's expected results**

In Fiscal Year 2004, the total number of unduplicated clients served was 50. Ten of those received outpatient services only. Twenty-two unduplicated clients received residential and transitional services. Two unduplicated clients received residential, transitional and outpatient services. It is expected that the same number of clients will be served by this program next year.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Because we choose to assume the role of a Mental Health Organization, we are required to provide certain services and receive funding from the State for those services.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$93,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$93,000</b>
Administration	0	0	\$753	\$2,131
Program Support	0	0	\$2,154	\$2,473
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,907</b>	<b>\$4,604</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,907</b>	<b>\$97,604</b>
Program Total:	<b>\$0</b>		<b>\$100,511</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$93,000
Program Revenue for Admin	0	0	\$0	\$4,604
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$97,604</b>

**Explanation of Revenues**

Primarily Oregon Health Plan funded.

**Significant Program Changes**

None Anticipated.

**Program #25074 - Child Out of Home MH Services****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Program Alternative /      **Program Contact:** Godwin Nwerem  
**Related Programs:** 25070A , 25094 , 25095  
**Frameworks:** School Aged Policy Framework

**Executive Summary**

Children with severe emotional/behavioral disorders who are unsafe, assaultive, suicidal or psychotic may require intensive mental health care provided outside of their home for a period of time. These State-funded services include psychiatric residential care, acute care and crisis respite. Also included in this category is psychiatric day treatment.

**Program Description**

Children who enter into psychiatric residential treatment and sub-acute care are frequently very disruptive, and potentially violent. Their parents and caregivers are not able to manage their behaviors on a day to day basis. These children require staff who can stay awake all night and multiple staff during the day to redirect the children towards more positive behaviors. Additionally, children typically need to be assessed for neurobiological disorders and may require psychotropic medications. Children who go into crisis respite need a break from their current environment.

Children in Psychiatric Day Treatment Services are displaced from their educational setting and are at further risk of displacement from home if their needs are not addressed. Children who receive treatment through Psychiatric Day Treatment need assistance in getting along with peers, following educational lesson plans, tolerating frustration and expressing needs positively. Families need support and assistance in managing the disruptive behaviors that might also be occurring in the home. This links directly with the School-Age Policy Framework by involving families in their children's care and allowing a child to have educational success.

**Program Justification**

The facility based services meet the Basic Living Needs Priority as a crisis service that intervenes in preventing further behavioral deterioration of vulnerable children, that could lead to suicide, assault, becoming victimized, hurting animals or other serious consequences. Psychiatric Day Treatment also intervene with behavioral health crises as well as addressing educational and behavioral health needs. Psychiatric day treatment and facility based care supports and educates family and caregivers in how to manage the child once he or she returns to the community. Services are provided in a family centered, culturally appropriate way that strengthens the children and their families.

**Performance Measures**

Increased use of crisis respite services in order to decrease the more costly and more restrictive rate of psychiatric residential use and contribute to the long-term stability of a child in their home.

Reduce total length of stay in subacute treatment.

Reduce length of stay in psychiatric residential.

Treatment providers of acute services will create changes through increased collaboration and work with other agencies and services. Increasing community capacity to provide more alternatives to support parents and natural support networks is expected to keep children more stable in their home.

**Summary of last year's program results and this year's expected results**

The total number of children receiving respite services in fiscal year 2004 was 13 and the number of days children spent in respite was 175. An increase in those numbers is expected next year. The total number of children receiving subacute care in fiscal year 2004 was 238 and their average length of stay was 16 days. A decrease in the length of stay for these children is expected this year.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Financial obligations contingent upon County choosing to operate as a CMHP per ORS 430.620 and contract as MHO. Adult Mental Health Rule 309-032-0525, Child Mental Health Rule 309-032-0950. OAR 410-141-0520 and 410-141-0480.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$1,812,100
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,812,100</b>
Administration	0	0	\$14,675	\$41,529
Program Support	0	0	\$41,970	\$48,189
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$56,645</b>	<b>\$89,718</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$56,645</b>	<b>\$1,901,818</b>
Program Total:	<b>\$0</b>		<b>\$1,958,463</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,812,100
Program Revenue for Admin	0	0	\$0	\$89,718
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,901,818</b>

**Explanation of Revenues**

Primarily State Funded.

**Significant Program Changes**

**Program #25075 - MH Services for Young Children****Version 2/14/2005 s****Priority:** Safety Net Services **Lead Agency:** County Human Services**Program Offer Type:** Existing Operating **Program Contact:** Godwin Nwerem**Related Programs:****Frameworks:** Early Childhood Framework**Executive Summary**

The healthy emotional development of children up to age six is supported by this program by providing early childhood mental health consultation, and child and family treatment. Services include classroom consultation, child and family mental health services, Incredible Years Parent groups, and referral services to culturally competent community supports.

**Program Description**

Mental health consultants from Multnomah County and its contractors work with early childhood care and education settings located in Multnomah County. They provide a comprehensive continuum of culturally competent services to poverty level, at-risk children and families to promote positive emotional, relational development of children up to age 6. Services include early childhood classroom consultation, child mental health assessment and family centered treatment, family mental health services, child specific consultation with early childhood educators, triage and referral, and support and education, including parent groups funded with an Incredible Years Grant from the Federal Substance Abuse and Mental Health Agency. Funding sources include County General Funds, Oregon Health Plan matching dollars from contracted agencies, and a Federal Substance Abuse and Mental Health Services Agency (SAMHSA) grant.

Through this program Spanish-speaking parenting and counseling services are provided to Hispanic families at Portland Public Schools Head Start, Migrant Head Start, Albina Head Start, and Mt Hood Head Start.

This program works with the Multnomah Commission on Children, Families and Community to identify mental health service delivery needs and system integration. This is a dedicated effort to ensure this program is in line with the Early Childhood Framework.

**Program Justification**

The National Early Childhood Longitudinal Study demonstrates that children in low-income families lag behind in social-emotional, intellectual, and physical development. Thirty-nine percent of Oregon's children under age six are living in low-income households. Linked directly to the priorities of the Basic Living Needs priority by supporting and educating families and caregivers, this program works to improve these children's level of functioning through parent education, prevention and early intervention services. This is effectively done within home-based, childcare and early childhood educational settings. The program provides access to high-quality, culturally appropriate, family centered services. This program fits into the Early Childhood Framework by providing coordinated services that strengthen the family. Prevention and early intervention services provided to young children and their families can address needs before they become more acute and require more intensive and more costly care.

"Early childhood mental health consultation is a way to promote emotional well-being and provide needed interventions, beginning where most young children spend their days. Consultation is a 'two-for-one' strategy; early childhood mental health consultants can both intervene with individual children and families and improve the quality of early childhood care and education programs." National Center for Children in Poverty.

**Performance Measures**

Ninety percent of children receiving treatment services remain in their current childcare/educational setting. Improved functioning of children receiving treatment as recorded by the Devereux Early Childhood Assessment. Parents of children receiving treatment services satisfied 90 percent of the time with the services received.

Agency staff and administrators are satisfied 90 percent of the time with the consultation services received.

**Summary of last year's program results and this year's expected results**

Provided comprehensive assessment and referral or treatment for 667 young children and their parents this last year. This included the provision of culturally specific treatment or assistance in accessing such services when indicated.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Financial obligations contingent upon County choosing to operate as a CMHP per ORS 430.620 and contract as MHO. Adult Mental Health Rule 309-032-0525, Child Mental Health Rule 309-032-0950

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$33,294
Materials & Supplies	\$0	\$0	\$0	\$16,132
Internal Services	\$0	\$0	\$46,503	\$194,511
Personnel	\$0	\$0	\$819,199	\$162,191
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$865,702</b>	<b>\$406,128</b>
Administration	0	0	\$10,299	\$29,147
Program Support	0	0	\$29,457	\$33,822
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$39,756</b>	<b>\$62,969</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$905,458</b>	<b>\$469,097</b>
Program Total:	<b>\$0</b>		<b>\$1,374,555</b>	
Program FTE	0	0	9.40	1.85
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$406,128
Program Revenue for Admin	0	0	\$0	\$62,969
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$469,097</b>

**Explanation of Revenues**

This program is funded by \$141,952 from State/Federal funds, \$115,200 from Head Start Contracts, \$148,976 from Oregon Health Plan funds, and \$865,702 from County General Funds.

**Significant Program Changes**

None Anticipated.

**Program #25076 - Child Abuse MH Services****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Godwin Nwerem  
**Related Programs:** 15015 , 25069 , 40011 , 40047 , 40049  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework

**Executive Summary**

For children who are victims of sexual abuse mental health treatment is an important part of the recovery process. After evaluation by Child Abuse Response and Evaluation Services, this program provides an array of services to the victimized children and to their families, including counseling and crisis intervention.

**Program Description**

Mental health treatment and family support are often recommended following the Child Abuse Response and Evaluation Services (CARES) evaluation. The program provides these services to any child in the tri-county area who is evaluated at CARES for child abuse. This program fits into the Early Childhood and School Aged Policy Frameworks by providing crisis intervention to help stabilize families, referral to mental health providers, assisting families in accessing community resources, on-going parent support, family education and individual counseling for the child victim.

A key component of this program is helping families obtain counseling for their children. The program has a large network of counseling resources available based on the family's financial resources, age of the child, and therapeutic needs of the child and family. In some cases, the Program offers treatment to children whose parent (s) have no ability to pay.

The program works to identify culturally specific resources for traumatized children of various cultures. Instances have included assisting a Russian-speaking child abuse victim find a competent treatment provider and coordinating efforts with a local provider to provide culturally specific treatment for a Laotian child with complicated treatment needs.

Program staff is always available to provide consultation and resource support to community partners such as medical professionals, forensic interviewers, law enforcement professionals and school counselors.

**Program Justification**

It is commonly known that untreated child abuse trauma often leads to increased costs to the community. The CARES Family Support Program is a uniquely funded program that works to reduce trauma to vulnerable children and families. The program links directly to the Basic Living Needs Priority by connecting child victims and their families to culturally appropriate, comprehensive community supports and services. Providing these important services decreases the likelihood of abuse continuing. As a result children can focus on becoming productive, self-sufficient members of their community. Conversely, without this program these children are at greater risk of developing chronic health and mental health problems.

**Performance Measures**

Number of children receiving treatment readiness services with referrals to mental health/health providers.

Number of parents receiving treatment readiness services with referrals to mental health/health providers.

**Summary of last year's program results and this year's expected results**

During FY05, 939 children and their families were assisted in accessing appropriate resources in the community. Ninety-four percent of the families say they generally or definitely received the services they wanted. A core team of Spanish speaking Mental Health Consultants has been created to better serve children and families. Results should remain consistent in FY06.

**Program Mandate: 4 Program and Funding Level Choice**

Financial obligations contingent upon County choosing to operate as a CMHP per ORS 430.620 and contract as MHO. Adult Mental Health Rule 309-032-0525, Child Mental Health Rule 309-032-0950

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$336,887	\$0
Internal Services	\$0	\$0	\$67,974	\$33,845
Materials & Supplies	\$0	\$0	\$595	\$3,050
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$405,456</b>	<b>\$36,895</b>
Administration	0	0	\$3,582	\$10,138
Program Support	0	0	\$10,245	\$11,763
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,827</b>	<b>\$21,901</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$419,283</b>	<b>\$58,796</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$478,079</b>	
Program FTE	0	0	3.90	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$36,895
Program Revenue for Admin	0	0	\$0	\$21,901
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58,796</b>

**Explanation of Revenues**

This program receives 92% of its revenue from County General Funds.

**Significant Program Changes**

None Anticipated.



**Program #25078 - MH For Uninsured County Residents ITAX Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Nancy Winters
<b>Related Programs:</b>	25050 , 25069		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

Seriously mentally ill individuals who cannot get outpatient treatment because they are uninsured and not eligible for Oregon Health Plan are at risk of hospitalization. This program was created so that these individuals can get the treatment they need to remain in the community and avoid the need for crisis services.

**Program Description**

Contracted mental health agencies provide treatment for adults with serious mental health needs, thereby preventing hospitalizations or more restrictive and expensive treatment. Without this program, these adults would go without treatment for their disorders and not have the necessary clinical or community support to assist in their recovery from severe mental health symptoms. Additionally, payment for outpatient treatment is cost-effective and a preventive intervention to avoid inpatient hospitalization for which the County would be fiscally responsible. This program fits the Poverty Elimination Framework by providing necessary social services and ensuring adequate mental health coverage.

ITAX funds were specifically earmarked to support this program. Mental health agencies under contract with Multnomah County are paid to serve uninsured residents with these funds. Services are provided on an outpatient basis and include individual and group therapy, medication management, and care coordination.

**Program Justification**

This program links directly to the Basic Living Needs priority by ensuring that uninsured individuals who are seriously mentally ill have access to treatment that assists them in remaining stable and avoiding mental health crises. Assuming responsibility for providing resources for vulnerable individuals with no other means of support was the purpose for the creation of this program and aligns with a value expressed by the Basic Living Needs priority.

**Performance Measures**

Total Unduplicated Seriously Mentally Ill Adults Without Insurance Receiving Mental Health Services.

Total Unduplicated Seriously Mentally Ill Adults Without Insurance Receiving Medications Paid For By County Funds.

**Summary of last year's program results and this year's expected results**

The total number of unduplicated seriously mentally ill adults without insurance who received mental health services from community providers through this program was 431.

**Program Mandate: 4 Program and Funding Level Choice**

This is a Multnomah County Income Tax initiative.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$2,037,976	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,037,976</b>	<b>\$0</b>
Administration	0	0	\$16,504	\$46,706
Program Support	0	0	\$47,201	\$54,196
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$63,705</b>	<b>\$100,902</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,101,681</b>	<b>\$100,902</b>
Program Total:	<b>\$0</b>		<b>\$2,202,583</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$100,902
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,902</b>

**Explanation of Revenues**

Entirely funded with ITAX.

**Significant Program Changes**

None Anticipated.

**Program #25080 - Gateway Children's Campus****Version 2/14/2005 s****Priority:** Safety Net Services**Lead Agency:**

County Human Services

**Program Offer Type:** Existing Operating**Program Contact:**

Nancy Wilton

**Related Programs:****Frameworks:** Early Childhood Framework**Executive Summary**

The Children's Receiving Center, located on the Gateway Children's Campus, is an emergency shelter for four-to 11-year-old children removed from their home due to abuse or neglect. The Program provides holistic services to a vulnerable and needy population. This five-year revenue agreement calls for State funding and County monitoring and oversight.

**Program Description**

The Children's Receiving Center, operating 24 hours a day, seven days a week, provides short-term shelter, food, clothing and other appropriate services to children who have been removed from their own home or prior foster/relative care placement because of allegations of abuse, neglect or other reasons. Additional admissions include children in need of respite from their foster or relative care placement and those in need of placement planning after a failed placement.

**Program Justification**

The program seeks to make available a safe nurturing environment to child victims of abuse and/or neglect. The facility based services meet the Basic Living Needs Priority as a crisis service that intervenes in preventing further behavioral deterioration of vulnerable children, that could lead to assault, becoming victimized or other serious consequences. Services are provided in a family centered, culturally appropriate way that strengthens the children and their families.

The program provides comprehensive community supports and services and is specifically designed to provide immediate support for police and law enforcement officials that need emergency placement for children taken into custody.

The program links to the Early Childhood Framework by reducing the incidence of abuse and neglect.

**Performance Measures**

Monthly reports reflect:

Total number of children admitted/discharged

Length of stay

Average Daily Population

**Summary of last year's program results and this year's expected results**

Last year there were 264 children discharged, 34,714 service hours with an average length of stay of 5.48 days. The average daily population was 3.95 children.

**Program Mandate: 4 Program and Funding Level Choice**

If the County chooses not to accept this revenue agreement the monies will be returned to the State General Fund.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$776	\$0
Contracts	\$0	\$0	\$0	\$124,429
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$776</b>	<b>\$124,429</b>
Administration	0	0	\$1,014	\$2,869
Program Support	0	0	\$2,900	\$3,330
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,914</b>	<b>\$6,199</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,690</b>	<b>\$130,628</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$135,318</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$124,429
Program Revenue for Admin	0	0	\$0	\$6,199
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,628</b>

**Explanation of Revenues**

5 year revenue agreement with the State of Oregon Department of Human Services (July 1, 2002 thru March 31, 2007).

**Significant Program Changes**

**Program #25082A - General DV Services****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Chiquita Rollins  
**Related Programs:** 25083A , 25083B , 25102  
**Frameworks:** Early Childhood Framework , Poverty Framework , 10-year Plan to End

**Executive Summary**

Provides coordinated crisis response/emergency needs and housing linked to supports and services for domestic violence victims and their children. Services increase behavioral, environmental and physical health and stable, affordable and decent housing for over 21,000 women and their children. Contracted services include basic crisis line, shelter, legal assistance, mobile outreach.

**Program Description**

The General Domestic Violence Offer provides a coordinated, culturally competent system of services related to basic needs for domestic violence victims and children. Services are provided through contracts and include:

- 1)available and accessible crisis response at a basic level (17,000 callers);
- 2)safe emergency shelter, safety planning, support groups, and access to housing and other services (19,318 nights to 461 women, 442 children of which half are under the age of five);
- 3)legal advocacy in civil proceedings and supervised visitation to insure safety following separation (2,500);
- 4)mobile advocacy and housing linked to supports and services, including rent assistance with services provided by mobile advocates, safety planning, support groups, parenting support, and access to other services (232 women, 370 children).

The program coordinates multi-disciplinary and -jurisdiction responses occur through the Family Violence Coordinating Council and Domestic Violence Enhanced Response Team.

**Program Justification**

This program offer relates to Basic Needs' priorities of physical health and stable, affordable housing, and Framework related priorities of supportive housing (10-Year Plan to End Homelessness), strengthening families and competent/coordinated social services (Early Childhood) and needed social services (Poverty Elimination). It includes available and accessible crisis response and provides emergency needs and on-going supportive services for a vulnerable population to meet their basic needs. It leverages \$2.2 million in public and \$4 million in private funding.

**Performance Measures**

percentage of clients who: obtain safer housing; get basic needs met; develop a safety plan.

**Summary of last year's program results and this year's expected results**

Assisted 70-85% clients to obtain safer housing, 100% to meet basic needs, and 89% to develop a safety plan. Will meet or exceed performance measures in FY06.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$770,595	\$474,438
Materials & Supplies	\$0	\$0	\$7,784	\$19,066
Internal Services	\$0	\$0	\$63,351	\$26,907
Personnel	\$0	\$0	\$182,758	\$154,889
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,024,488</b>	<b>\$675,300</b>
Administration	0	0	\$12,608	\$0
Program Support	0	0	\$14,903	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$27,511</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,051,999</b>	<b>\$675,300</b>
Program Total:	<b>\$0</b>		<b>\$1,727,299</b>	
Program FTE	0	0	2.30	1.75
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,110	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$3,610
Intergovernmental	\$0	\$0	\$0	\$562,036
Other / Miscellaneous	\$0	\$0	\$0	\$109,654
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,110</b>	<b>\$675,300</b>

<b>Explanation of Revenues</b>
--------------------------------

Funding ending in FY06: \$110,000 Byrne grant to develop centralized state-of-the-art access line.

<b>Significant Program Changes</b>
------------------------------------

An RFP will be released early in FY06, thus specific agencies receiving services and levels of funding may change, but same mix of services will be provided at approximately the same levels.

**Program #25082B - Centralized DV Access Line****Version 2/01/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Chiquita Rollins
<b>Related Programs:</b>	25082A , 25083A		
<b>Frameworks:</b>	Early Childhood Framework , Poverty Framework , 10-year Plan to End		

**Executive Summary**

Provides domestic violence victims with centralized, state-of-the art access to services and information that goes beyond the "basic" crisis line response. "Best practices" response utilizes updated technology, established practices and procedures, inter-agency agreements, and trained professional staff. Provides 26,000 callers with basic needs, safety planning, follow-up advocacy and accurate information.

**Program Description**

During the last 3.5 years, using Byrne grant funds, the County, in a partnership with the Portland Women's Crisis Line, accomplished the following: 1) purchased and installed needed technology (phone system, hardware and software); 2) adopted new procedures, including better data tracking, information and referral database, inter-agency agreements with other domestic violence programs and with 211; 3) developed and implemented standards for staff training and response to callers; and 4) hired multiple trained professional staff for all shifts. The contractor has increased the number of calls it responds to by 12,000 annually since the first year of the grant.

This program offer allocates the needed additional funds to replace the Byrne grant funding. Without the funds to contract for services at the existing level, the contractor will not be able to sustain the improvements of the last three years. The consequences of loss of funding are: well-trained professional staff will be replaced by volunteers; fewer phone lines will be available for victims, and the database and equipment will not be maintained.

Replacement of these grant funds is necessary to maintain a level of service that is congruent with the complexity of the victim services system, assures access to comprehensive community supports and services and represents national best practices.

**Program Justification**

These strategies conform to national best practices, assure a skilled crisis response in cases of victimization, and provide information and referral for access to information, advocacy and triage. They provide access to care, easy access to appropriate information, referral and assistance, link people to comprehensive community supports, provide accessible crisis services. It relates to Framework priorities of access to supportive housing and rent assistance (10-Year Plan to End Homelessness), strengthening families and providing competent and coordinated social services (Early Childhood) and needed social services (Poverty Elimination).

**Performance Measures**

Number of calls responded to; percent of callers who receive Information and Referral (information, advocacy or triage)

**Summary of last year's program results and this year's expected results**

Responded to 26,000 calls in 2004; provided 98% of callers with Information and Referral as defined above

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$62,480	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$62,480</b>	<b>\$0</b>
Administration	0	0	\$494	\$0
Program Support	0	0	\$583	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,077</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$63,557</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$63,557</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

This level of services was supported by a state Byrne grant from first quarter of FY02 through first quarter of FY06.

<b>Significant Program Changes</b>
------------------------------------

There will be no significant program changes if funded.



**Program #25083A - Culturally Specific DV****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Program Alternative /      **Program Contact:** Chiquita Rollins  
**Related Programs:** 25082A , 25082B  
**Frameworks:** Early Childhood Framework , Poverty Framework , 10-year Plan to End

**Executive Summary**

Provides readily accessible crisis services and comprehensive community housing supports and services for victims of domestic violence and their children from specific populations (Latina, African American, Native American, or immigrant/refugee). Services include mobile advocacy, support groups, rent assistance to increase health and stable housing for over 1,050 adults and children.

**Program Description**

Culturally Specific DV Services provides culturally or population specific services to some of the most significant populations in Multnomah County. These services are linked to the general domestic violence services through Memoranda of Understanding, and are part of readily available and accessible crisis services and an integrated, comprehensive continuum of services and supports. Services for the following specific populations have been funded in the past: Latinas, Russians, African Americans, Native Americans, immigrants/refugees, Southeast Asians, victims escaping the sex industry, and sexual minorities. Culturally specific services are designed to address the needs of the whole person.

The coordinated system of culturally specific services for these populations include:

- Crisis Response/Emergency Needs and subsequent services including safety planning, support groups, parenting, information and referral for other needed services and other services that directly assist the victim. This includes limited funds for housing linked to supports and services; however, referrals to the HUD-funding housing program are made regularly.

These services are linked to the general domestic violence services through formal inter-agency agreements, cross-training, and opportunities for coordination, planning and funding decisions through the Tri-County Domestic and Sexual Violence Intervention Network.

**Program Justification**

This offer relates to the Basic Needs priorities of physical health and stable, affordable housing and Framework priorities of supportive housing (Homelessness), strengthening families and competent/coordinated social services (Early Childhood) and needed social services (Poverty Elimination). It includes basic needs, comprehensive housing services, holistic care for family units, easily accessible crisis intervention, and on-going supportive services for victims to meet basic living needs. It leverages \$2.2 million in public funding and \$4 million in private funding.

**Performance Measures**

percent of clients who obtain safer housing; percent of clients who develop a safety plan.

**Summary of last year's program results and this year's expected results**

Assisted 86% of client to obtain safer housing and 93% in developing a safety plan. Will meet or exceed performance measures in FY06.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$15,928	\$0
Contracts	\$0	\$0	\$456,360	\$0
Materials & Supplies	\$0	\$0	\$491	\$0
Personnel	\$0	\$0	\$35,147	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$507,926</b>	<b>\$0</b>
Administration	0	0	\$3,767	\$0
Program Support	0	0	\$4,453	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$8,220</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$516,146</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$516,146</b>	
Program FTE	0	0	0.48	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

This program is funded totally with County General Funds.

<b>Significant Program Changes</b>
------------------------------------

In 2006, we will release an RFP which may utilize different contractors or re-align funding amounts for these populations.

**Program #25083B - HUD DV Housing****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Chiquita Rollins  
**Related Programs:** 25082A , 25083A , 25082B  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Provides required match for existing HUD-funded housing and support services for underserved populations (Hispanic, Russian/immigrant, prostituted women). It includes rent assistance and services by mobile advocates, including safety planning, support groups, parenting support, and access to other services. Program served 76 families with 141 children in 2004.

**Program Description**

HUD Housing program provides up to two years of support and rent assistance to domestic violence victims to increase their ability to access and maintain permanent housing at scattered sites in the community. The program focuses on under-served, culturally specific populations with barriers to accessing shelters, housing or other mainstream resources. These barriers consist of language, culture and family size. These services are provided in conjunction with the culturally specific and general domestic violence programs described in other Program Offers.

The services provided include: rent assistance (average of nine months, but can be up to two years); and mobile advocacy services delivered at the survivors home, including safety planning, referral and advocacy for other services, assistance in finding housing, liaison with landlords, referral to support groups, services for their children, legal advocacy for restraining orders or assisting in prosecution.

Over the last two years, HUD has narrowed their definition of required match. We can no longer use existing culturally specific or general CRISIS intervention services as match, but must provide specific long-term support services per HUD requirements. Without additional funds, it will be necessary to make cuts in existing culturally specific or other services meet the specific requirement without supplanting.

**Program Justification**

This program offer relates to the Safety Net priorities of physical health and stable, affordable housing and Framework priorities of supportive housing (Homelessness) and needed social services (Poverty Elimination). It includes comprehensive housing services, holistic care for family units, and on-going supportive services to assist victims in meeting their basic living needs. This level of funding is match for \$385,071 in Federal funds.

**Performance Measures**

percent of clients who obtain safer housing; percent of clients who develop a safety plan.

**Summary of last year's program results and this year's expected results**

Assisted 86% of the 76 families to obtain safer housing and 93% in developing a safety plan. Will meet or exceed performance measures in FY06, for 80 families.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$51,480	\$385,073
Personnel	\$0	\$0	\$0	\$19,254
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$51,480</b>	<b>\$404,327</b>
Administration	0	0	\$3,418	\$0
Program Support	0	0	\$4,040	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$7,458</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$58,938</b>	<b>\$404,327</b>
Program Total:	<b>\$0</b>		<b>\$463,265</b>	
Program FTE	0	0	0.00	0.22
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$404,327
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$404,327</b>

<b>Explanation of Revenues</b>
--------------------------------

HUD Horizon funding has been allocated specifically for underserved victims of domestic violence for 7 years and constitutes an important means of long-term stability for families. It is only in the last two years that HUD has tightened the match requirements so that we can no longer utilize crisis intervention or non-housing-related services as match. Thus requiring that we reduce these services and apply the funds to the HUD requirements or obtain new funding as match. A reduction of services at this level would mean that one FTE assigned to a particular population would be no longer funded by the county.

<b>Significant Program Changes</b>
------------------------------------

**Program #25085 - Youth Alcohol and Drug Outpatient Services Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Ray Hudson
<b>Related Programs:</b>	25028		
<b>Frameworks:</b>	School Aged Policy Framework		

**Executive Summary**

Youth A&D outpatient treatment is an effective level of care that is the most commonly utilized and the least expensive. Youth treatment provides a different mixture of services than adult with more emphasis on family involvement and developmental issues, but maintains the continuum of individual, group, and family counseling; medication management; and relapse prevention.

**Program Description**

Youth outpatient services are delivered throughout the County through a network of contracted providers. These providers have specific training in the principles of adolescent development and they avoid mixing adult clients with youth clients. Intake, assessment, level of care placement, counseling (group, individual and a strong family component), relapse prevention, and referral to aftercare self-help groups are all part of the youth outpatient treatment continuum. Services are family-centered and culturally competent. Most of the providers in the network are progressing well toward moving to Evidence Based Practices, as required by State mandate. Most are using some form of Motivational Treatment or Motivational Interviewing as a basis for their treatment model. Youths typically attend treatment two to four times per week for several months.

Adolescents are unique and require treatment that has been specifically designed for them. They go through unique and distinctive developmental stages. Their abuse patterns and factors that influence their use differ from adults and require different treatment approaches and components. Most adolescent substance use, for instance, is characterized by bingeing and opportunistic use. Also, young people have more trouble than adults projecting the consequences of their drinking and/or drug use. Youth treatment is designed to encompass age, gender, ethnicity, cultural background, family structure, developmental stage, peer influence, readiness for change, and education requirements. There are different developmental needs for younger adolescents than older adolescents and treatment is delivered appropriately for different age groups. Family members are involved in youth treatment because family history may play a role in the origins of the problems that lead to addiction for the youth.

**Program Justification**

With the right help, young people can overcome their addictions and lead a healthier life. Effective treatment for adolescents can improve not only their own lives, but the lives of their friends and loved ones. According to federal data, the average age when youth first try alcohol is 11 years for boys and 13 years for girls. Several large-scale school surveys suggest that 4 to 20% of teenagers have either a current or past diagnosis of alcohol abuse or dependence. This program directly addresses basic behavioral health (addictions) needs of young citizens who are at extremely high risk for continued addictions, physical health, and criminality problems. A recent federal study showed that substance abuse treatment for adolescents significantly reduces substance use and criminal activity and prevents future substance use-related problems as the young person transitions into adulthood.

This program fits into the School Age Policy Framework by addressing behavioral health needs of youth, providing information on and referral to other necessary social services, and helping to support and strengthen families by including family therapy.

**Performance Measures**

Sixty percent of clients will successfully complete treatment. Successful treatment completion has repeatedly been shown to result in reduced drug use, improved health, and reduced criminal behavior.

**Summary of last year's program results and this year's expected results**

Approximately 350 youth were served last year. FY 06 will be a similar number.

**Program Mandate: 4 Program and Funding Level Choice**

ORS 430.240 through 430.590; ORS 430.850 through 430.955; OAR 415-051-0000 through 415-051-0155; OAR 415-020-0090; OAR 415-012-0000 through 415-012-0090; and CFAC Service Description A&D 66.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$126,489	\$380,644
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$126,489</b>	<b>\$380,644</b>
Administration	0	0	\$4,107	\$11,622
Program Support	0	0	\$11,746	\$13,486
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$15,853</b>	<b>\$25,108</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$142,342</b>	<b>\$405,752</b>
Program Total:	<b>\$0</b>		<b>\$548,094</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$380,644
Program Revenue for Admin	0	0	\$0	\$25,108
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$405,752</b>

**Explanation of Revenues**

This program is funded with State Mental Health Grant funds of \$380,644 and County General Fund of \$126,489.

**Significant Program Changes**

None

**Program #25087 - Family Involvement Team****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25031 , 25038 , 25039 , 50052A , 25090  
**Frameworks:** Early Childhood Framework , Poverty Framework

**Executive Summary**

The Family Involvement Team (FIT) program offers expedited access and enhanced treatment in alcohol and drug treatment agencies to parents who have cases of abuse or neglect with alcohol and/or drug involvement in the Juvenile Court. The Family Involvement Team connects the family to services that address the needs of the whole family to resolve the family issues that caused the current crisis.

**Program Description**

The Family Involvement Team (FIT) links directly to the Basic Living Needs Priority by assisting parents who have had a child/children removed by the State Department of Human Services for abuse or neglect with drug or alcohol involvement to enter treatment. After entering treatment the Family Involvement Team provides the family with support services including case management, family therapy, and other support services to remain in treatment. This family centered program has the goal of increasing the rate of family reunification for these families in crisis.

The Family Involvement Team (FIT) is made up of a core team housed at the juvenile court with ongoing services team members housed in participating treatment agencies. The core team works with parents until they reach treatment, and then ongoing team members begin working with the parent once they access treatment. Ongoing services include case management and family therapy at the treatment agency, transportation in the first month of treatment provided by Volunteers of America outreach workers, and a rapid visit between parent and child facilitated by a State Department of Human Services staff person assigned to FIT.

**Program Justification**

The Family Involvement Team intervenes at the earliest time possible to provide family centered, culturally appropriate drug and alcohol treatment services. The treatment services include a comprehensive family assessment, family centered treatment and recovery plans developed in collaboration with the juvenile court and state Department of Human Services. Services and resources focus on the earliest reasonable reunification of families and the provision of long-term education and treatment services to prevent future family crises. The Family Involvement Team fits into the Early Childhood Framework by providing intervention and services for families in crisis and working with the whole family to provide support for the family.

**Performance Measures**

Number of days between first court hearing and entry into treatment.

Average time between court hearing and first family visit.

Family reunification rate.

Percentage of eligible families accepting FIT services.

**Summary of last year's program results and this year's expected results**

60% of parents offered FIT services accepted services. 100% of clients offered outpatient A&D treatment accepted treatment. 72% of clients offered residential treatment accepted treatment. 11.25 days from first court hearing to entry into treatment for outpatient treatment. 17 days from first court hearing to entry into treatment for residential treatment. Performance in FY 06 is anticipated to be the same as the current fiscal year.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"ORS 430.380 Mental Health Alcoholism and Drug Services Account; uses ORS 430.630 Services to be provided by community mental health and developmental disabilities program; local mental health authorities; local mental health services plan ORS 90.243 Qualifications for drug and alcohol free housing; "program of recovery" defined "

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$253,390
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$253,390</b>
Administration	0	0	\$2,052	\$5,807
Program Support	0	0	\$5,869	\$6,738
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$7,921</b>	<b>\$12,545</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$7,921</b>	<b>\$265,935</b>
Program Total:	<b>\$0</b>		<b>\$273,856</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$253,390
Program Revenue for Admin	0	0	\$0	\$12,545
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$265,935</b>

**Explanation of Revenues**

This program is totally funded by the State Mental Health Grant \$253,390.

**Significant Program Changes**

None



**Program #25088 - Mental Health Beginning Working Capital      Version 2/14/2005 s****Priority:** Safety Net Services      **Lead Agency:** County Human Services**Program Offer Type:** Existing Operating      **Program Contact:** Chris Yager**Related Programs:****Frameworks:****Executive Summary**

This program is only for budgeting/accounting purposes, not a "true" program. The Behavioral Health Fund is an enterprise fund. This offer accounts for the estimated accumulated fund balance (retained earnings), otherwise known as beginning working capital. The balance represents a small, but reasonable contingency reserve for the County's mental health managed care organization (MHO) for Oregon Health Plan (OHP) enrolled members in Multnomah County.

**Program Description**

This program is only for budgeting/accounting purposes.

**Program Justification**

This program is only for budgeting/accounting purposes.

**Performance Measures**

N/A

**Summary of last year's program results and this year's expected results**

N/A

**Program Mandate: 4 Program and Funding Level Choice**

OAR 294- According to State Budget Law.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Unappropriated & Contingency	\$0	\$0	\$0	\$1,653,869
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,653,869</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,653,869</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,653,869</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$1,653,869
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,653,869</b>

**Explanation of Revenues**

Fund 3002 beginning working capital (BWC) balance of \$1,471,797 as FY 04 year end close. Projected interest earnings of \$87,083 thru F05. Estimated BWC balance at close of FY 05 \$1,558,881. Estimated interest earnings thru FY 06 @\$7,915.73 per month, resulting budget of \$1,653,869.

**Significant Program Changes**

N/A


**Program #25089 - Family Alcohol & Drug Free Network (FAN) Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25029 , 25031 , 25038  
**Frameworks:** Early Childhood Framework , Poverty Framework

**Executive Summary**

The Family Alcohol and Drug Free Housing Network (FAN) is a comprehensive program to assist families in early recovery from alcohol and/or drug addiction to regain or maintain custody of their dependent children while building the foundation for long term sobriety and a productive position in society with employment at a living wage.

**Program Description**

The Family Alcohol and Drug Free Housing Network (FAN) intervenes and educates families to keep them from experiencing health, housing, or economic crises by developing and maintaining supportive housing, coordinated with a broad range of ancillary service that provides the opportunity for families in early recovery to stabilize and become self-sufficient through the acquisition of meaningful employment.

Housing coordination and mentoring services assist clients in developing the skills to regain their physical and mental health, maintain stable affordable housing, and gain employment at a living wage. Additionally, the housing coordination and mentoring elements of the project are designed to provide a coordinated network of service providers to support participants with employment and educational assistance in addition to their ongoing chemical dependency treatment program. The intent of the collaboration between housing, employment, and service providers is to ensure participants are on track with secure employment well before any are at risk of losing housing.

**Program Justification**

The Family Alcohol and Drug Free Housing Network (FAN) provides the comprehensive community supports and services to assist families with dependent children to move from a lifestyle of continuing care needs (alcohol/drug addiction, increased health care needs) toward a life of self-sufficiency. This program addresses all three of the Basic Living Needs Priorities by directly impacting: 1) the family's behavioral and physical health (recovery from alcohol and/or drugs); 2) the availability of stable, affordable and decent housing (affordable, family, alcohol and drug-free housing); and 3) economic independence (assistance with securing living wage employment). The program fits into the Early Childhood Framework by providing comprehensive services to the whole family to prevent family crises.

**Performance Measures**

Families will remain intact – Measure: Minimum of 80% of families that enroll in the project will remain intact.

Heads of household will maintain abstinence of alcohol and drug use and be actively involved in an ongoing program of recovery – Measure: Minimum of 65% of families that enroll will be abstinent of substance use when they leave the housing.

Head of household will be employed full time and working toward a job that will provide a living wage for the family – Measure: At the end of six months at least 60% of heads of household will be employed full time; at the end of one year at least 80% will be employed full time; at the end of 18 months at least 50% of residents will be employed at wages over \$9.00/hr.

**Summary of last year's program results and this year's expected results**

Measure: 80% of families will remain intact. Performance: 98% of families remained intact. Measure: 65% of participants will remain abstinent. Performance: 96% of participants remained abstinent. Measure: 80% of participants will establish and maintain an individualized employment plan. Performance: 95% of participants maintained an employment plan. Measure: Participants will adhere to their rental schedule. Performance: 100% of the participants were able to adhere to their rental schedule. Performance in FY 06 will be the same as in FY 05.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"ORS 430.380 Mental Health Alcoholism and Drug Services Account; uses ORS 430.630 Services to be provided by community mental health and developmental disabilities program; local mental health authorities; local mental health services plan ORS 90.243 Qualifications for drug and alcohol free housing; "program of recovery" defined "

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$212,676
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$212,676</b>
Administration	0	0	\$1,722	\$4,874
Program Support	0	0	\$4,926	\$5,656
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$6,648</b>	<b>\$10,530</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$6,648</b>	<b>\$223,206</b>
Program Total:	<b>\$0</b>		<b>\$229,854</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$212,676
Program Revenue for Admin	0	0	\$0	\$10,530
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$223,206</b>

**Explanation of Revenues**

This program is funded in total by the State Mental Health Grant \$212,676.

**Significant Program Changes**

None


**Program #25090 - A&D Housing Services for Dependent Children**
**Version 2/14/2005**  
**s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Ray Hudson
<b>Related Programs:</b>	25038 , 25087		
<b>Frameworks:</b>	Early Childhood Framework		

**Executive Summary**

Services are tied to Adult Residential Treatment and allow children and their custodial single parent to stay together in the same residential treatment facility while the parent completes alcohol and drug treatment. Keeps children out of foster care while allowing parents to receive treatment, including parenting skills enhancement.

**Program Description**

Housing Services for Dependent Children is an integrated part of Alcohol and Drug Adult Residential Treatment (Program Offer 25038). There are three culturally competent adult residential programs that provide simultaneous care for children while allowing the child's parent to maintain a supervised parenting relationship. Comprehensive services are provided for infants and young children (prenatal and pediatric health care, nursery care, room and board for toddlers, and preschool services) as well as enhanced services to the parent (prenatal health care, parenting skills, observed parent/child interactions, vocational, and transportation services). While most of the parents are women, this service can also be provided to men who are parenting. The number of children a woman can have at the time of acceptance into treatment is not limited.

**Program Justification**

Lack of care for her child can be a barrier for an addicted woman and can keep her from entering treatment. Fear of separation from a newborn child can keep a substance abusing pregnant woman from seeking treatment during her pregnancy. Having your children with you at the treatment center can mean the difference between seeking treatment or not. This program is about eliminating treatment barriers for pregnant women and women with young children. The program works in unison with adult residential treatment to stop long-term dependency on the social services system by teaching clients to develop a recovery-based lifestyle, make a successful transition into independent living arrangements, and be quality parents to their children.

Studies on drug-exposed infants indicate that it costs an additional \$7,700 in medical care before the infant can leave the hospital. This program combats the low birth weight and premature delivery that leads to additional medical care for drug-exposed infants. The mothers become and stay drug and alcohol free, the children grow up healthier and the families have a better chance of staying together. All of this leads to long-term savings in child health and welfare as well as the criminal justice systems.

The program meets the basic living needs priority because it directly addresses basic physical and behavioral health (addictions) needs of high risk clients who are unable to provide for their own care and provides direct support for families.

This program fits into the Early Childhood Framework by providing culturally competent and coordinated health and social services and by giving parents the tools to strengthen their families.

**Performance Measures**

Custodial parents will be able to enter addictions treatment while keeping custody of their dependent child.

Parent will be able to regain custody of their child while in addictions treatment.

The 32 beds will be maintained at 100 percent utilization.

**Summary of last year's program results and this year's expected results**

Comprehensive services will be provided to approximately 48 infants and/or young children in 2006.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"ORS 430.380 Mental Health Alcoholism and Drug Services Account; uses ORS 430.630 Services to be provided by community mental health and developmental disabilities program; local mental health authorities; local mental health services plan ORS 90.243 Qualifications for drug and alcohol free housing; "program of recovery" defined "

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$350,399
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,399</b>
Administration	0	0	\$2,838	\$8,030
Program Support	0	0	\$8,115	\$9,318
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$10,953</b>	<b>\$17,348</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$10,953</b>	<b>\$367,747</b>
Program Total:	<b>\$0</b>		<b>\$378,700</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$350,399
Program Revenue for Admin	0	0	\$0	\$17,348
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$367,747</b>

**Explanation of Revenues**

This program is totally funded by the State Mental Health Grant, \$350,399.

**Significant Program Changes**

None anticipated.

**Program #25091 - "Housing a New Beginning", Resource Book for Women and Families in Recovery & Annual Conference****Version  
2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25026 , 25029 , 25031 , 25038 , 25039 , 25087 , 25089  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Annual free event for recovering women provides conference and resource guide on all types of housing assistance, landlord/tenant rights, domestic violence, childcare, and addiction counseling. Conference features housing resource specialists, motivational speakers, provider panels, workshops, resource room and lunch. Entirely funded with Beer & Wine Tax dollars.

**Program Description**

This program focuses on safe, affordable housing for individuals and families in recovery from alcohol/drug addiction. For many, achieving a safe and nurturing home means knowing about affordable housing options. An annual housing resource guide (Housing a New Beginning), is printed and distributed to both consumers of addictions treatment and to a wide range of social service providers throughout our community. The guide gives direction on how to navigate the array of both public and private non-profit housing assistance agencies; offers information on the continuum of housing opportunities; summarizes resources specifically for those in domestic violence situations; and addresses child care selection concerns. The guide also contains information on addiction recovery and holistic healthcare.

The program also includes an annual day-long conference designed to teach attendees how to obtain and maintain safe, affordable housing. The conference targets women in treatment and in early recovery, although service providers also attend on a space-available basis. Childcare and lunch is provided at the conference. The Housing a New Beginning resource guide is provided to all conference attendees.

**Program Justification**

This program meets the Basic Living Needs Priority by providing comprehensive, multi-disciplinary information to assist recovering women and families in meeting basic housing and healthcare needs. The interplay between treatment and supportive healthcare services on the one hand and housing on the other hand not only prevents people from experiencing homelessness and healthcare crises but also builds more safety and stability for our community at large. Provides targeted information to recovering women and their families. This population often encounters additional barriers to housing because of domestic violence. The conference educates participants in how to use the resource book effectively.

Almost 75 percent of the printing costs of the resource book are offset by its sale to social service agencies.

This program fits into the Poverty Framework and the Ten Year Plan to End Homelessness by providing easy access to information about housing, healthcare and social services.

**Performance Measures**

150 page resource guide will be printed and available for clients.

200 women or more will attend the annual conference.

**Summary of last year's program results and this year's expected results**

1,000 copies of the resource guide were available and 200 women attended the annual conference. 2006 will be a similar number.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Funded by Local 2145 Beer and Wine Tax monies. If we choose to take the money we have to provide this service.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$6,500
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,500</b>
Administration	0	0	\$53	\$149
Program Support	0	0	\$151	\$173
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$204</b>	<b>\$322</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$204</b>	<b>\$6,822</b>
Program Total:	<b>\$0</b>		<b>\$7,026</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$6,500
Program Revenue for Admin	0	0	\$0	\$322
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,822</b>

**Explanation of Revenues**

This program is funded totally by Local 2145 Tax Sharing, \$6,500.

**Significant Program Changes**

None anticipated.



**Program #25092 - Methamphetamine Treatment Expansion and Enhancement****Version  
2/14/2005 s****Priority:** Safety Net Services**Lead Agency:** County Human Services**Program Offer Type:** Existing Operating**Program Contact:** Ray Hudson**Related Programs:****Frameworks:** Poverty Framework**Executive Summary**

Federally funded three-year, \$1.5 million methamphetamine treatment enhancement and expansion grant annually provides outpatient treatment to 100 clients (40 Spanish speaking). Uses an evidence based treatment model tailored to the needs of methamphetamine clients.

**Program Description**

The Countywide Methamphetamine Treatment Expansion and Enhancement grant received from the US Department of Health and Human Services, Substance Abuse and Mental Health Services Administration has the following primary goals:

Expand and strengthen treatment of Methamphetamine (MA) abuse and dependence in two specialized intensive outpatient tracks for both Spanish and English speaking participants;

Establish a residential treatment track within a program for women with newborn children using this model and thereby enhance treatment effectiveness, efficiency and expand capacity for treating methamphetamine addicted women with children.

Strengthen and build permanent infrastructure linkages among treatment providers, mental and physical health providers, jurisdictional entities, to ensure that the rapidly expanding incidence of MA abuse and dependence is approached through a focused, consolidated, and effective manner;

The Methamphetamine grant ties directly to the Poverty Framework by providing individuals with family focused evidence-based treatment and on-going support to enable them to reconstruct lives and families torn apart by Methamphetamine abuse.

**Program Justification**

The Countywide Methamphetamine Treatment Expansion and Enhancement grant directly links to the Basic Living Needs Priority by ensuring that persons enrolled in the treatment program receive a culturally specific (Spanish language) treatment for their addiction. The Matrix treatment model emphasizes family support and education of the addict and his/her family about addictive behavior. The Matrix model is an evidence-based treatment program that includes modules addressing behavioral and physical health and emphasizing community supports for on-going recovery.

**Performance Measures**

Percent of clients abstinent at six and twelve months post treatment.

Percent of clients completing treatment successfully.

**Summary of last year's program results and this year's expected results**

The grant started October 1, 2004. Approximately seventy-five persons (45 English speaking, 35 Spanish speaking) with Methamphetamine addiction or dependence will enter treatment in the first year.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Substance Abuse and Mental Health Services Administration grant.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$413,228
Internal Services	\$0	\$0	\$0	\$8,905
Materials & Supplies	\$0	\$0	\$0	\$18,411
Personnel	\$0	\$0	\$0	\$58,298
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$498,842</b>
Administration	0	0	\$4,040	\$11,432
Program Support	0	0	\$11,554	\$13,266
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$15,594</b>	<b>\$24,698</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$15,594</b>	<b>\$523,540</b>
Program Total:	<b>\$0</b>		<b>\$539,134</b>	
Program FTE	0	0	0.00	0.69
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,296	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$1,296
Intergovernmental	\$0	\$0	\$0	\$497,546
Program Revenue for Admin	0	0	\$0	\$24,698
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,296</b>	<b>\$523,540</b>

**Explanation of Revenues**

This program is totally funded by Federal/State funds, \$498,842.

**Significant Program Changes**

None

**Program #25094 - Early Childhood MH Services****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Program Alternative /      **Program Contact:** Godwin Nwerem  
**Related Programs:** 25070A , 25074 , 25095  
**Frameworks:** Early Childhood Framework

**Executive Summary**

This program provides outreach to at-risk families and children, identified by child welfare and other high-risk access points. These services improve healthy emotional/behavioral development for young children. Services address the family as a whole with an emphasis in treating parental mental health and addiction issues while ensuring parent-child attachment occurs.

**Program Description**

Young children who are removed from or are at risk of being removed from their homes due to parental neglect or abuse are at high risk for attachment problems, drug addiction, delinquency, mood disorders, and other challenges. Young children and their families need a comprehensive, culturally competent, and integrated approach to addressing family systems issues such as domestic violence, drug addiction, adult and child mental health disorders, and criminal activity. This program entails an early intervention and integrated model that combines adult and early childhood expertise into one team to ensure that services are family centered. Services include adult mental health, parent substance abuse, and early childhood parenting care management and support. This program will do targeted outreach to child protective services, the justice system, and physical health.

**Program Justification**

The early childhood services program is directly linked to the Basic Living Needs Priority by delivering a family centered model that will lead to long-term stability for parents and their young children. Families will be treated as a unit and will receive appropriate services within one site. Additionally, families will receive support and education to further their ability to parent effectively.

**Performance Measures**

In fiscal year 2004, the percent of Youth and Family Survey respondents who stated they agreed and strongly agreed to statements related to family satisfaction with outcomes was 53.8%. This percentage includes early childhood and school aged results.

**Summary of last year's program results and this year's expected results**

The total number of children aged 0-5 years who received Mental Health Services in fiscal year 2004 was 670. By providing targeted outreach, this number is expected to increase.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"OAR 309-014-0020 Standards for Management of Community Mental Health and Developmental Disability  
 Programs 309-014-0025 Standards for Management of All Community Mental Health and Developmental Disability  
 Program Areas 309-014-0030 Standards for Management of All Service Elements 309-014-0035 General  
 Standards for Delivery of Community Mental Health and Developmental Disability Service Elements "

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$11,280	\$1,016,100
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,280</b>	<b>\$1,016,100</b>
Administration	0	0	\$8,320	\$23,545
Program Support	0	0	\$23,795	\$27,321
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$32,115</b>	<b>\$50,866</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,395</b>	<b>\$1,066,966</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,110,361</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$1,016,100
Program Revenue for Admin	0	0	\$0	\$50,866
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,066,966</b>

**Explanation of Revenues**

This program is funded by \$267,450 from the Oregon Health Plan, \$748,650 from the State Mental Health Grant and \$11,280 from County General Funds.

**Significant Program Changes**

This program, along with School Aged MH Services and Child Out of Home MH Services, is a part of the overall Children's System of Care redesign process currently underway.

**Program #25095 - School Aged MH Services****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Program Alternative /      **Program Contact:** Godwin Nwerem  
**Related Programs:** 21020A , 25070A , 25074 , 21016B , 25094  
**Frameworks:** School Aged Policy Framework , Poverty Framework

**Executive Summary**

Children and their families, identified by the school system as needing mental health services, are provided with treatment through this State funded program. Services can include individual and family counseling, medication management, and assistance with accessing resources provided by other social service agencies.

**Program Description**

The School Aged Mental Health Services program entails outpatient services and the development of relationships between providers and school districts for the purpose of referral and service coordination. School Aged Mental Health Services are a core feature of the School Aged Policy Framework as it relates to promoting educational success for children with mental health disorders. Children who receive services have differing degrees of emotional and behavioral challenges that can lead to poor academic performance, school expulsion, foster placement disruption and the need for costly, secure, facility based services if needs are untreated. Services will be family centered, culturally-competent, in a comprehensive continuum of care and will assist in the development of healthy attachments, positive parenting practices, reduced caregiver stress, treatment for neurobiological disorders, and the development of socially appropriate behaviors and skills. Oregon Health Plan funds are received from the State for this program.

**Program Justification**

Success in school ties to children being economically stable as adults, a goal of the Poverty Framework. School Aged Mental Health Services reflects the Basic Living Needs Priority by preventing and intervening to keep children, youth and families from experiencing behavioral health crises. If agencies can intervene prior to hospitalization, there is a significant cost savings. More importantly, children should not have to experience a psychiatric ward unless absolutely necessary. Additionally, services are designed to keep vulnerable children in home settings with their families or foster care. Research shows that an increased number of placement disruptions is correlated to bad outcomes in frequent facility based placements, homelessness and criminal behavior. School Aged Mental Health Services are designed to reduce this risk. Finally, families and caregivers receive education and support from these services.

**Performance Measures**

Decrease utilization of inpatient and residential treatment by 20 percent as measured by average days in facility.

Increase the level of family satisfaction with outcomes including; doing better in school and work, getting along better with friends and other people, improvement in handling daily life, getting along better with family; better able to cope when things go wrong, satisfied with family life right now.

Average time between first and second OHP Outpatient Visits (Days) in Episode. This measure links to accessible services.

Maintain or increase the number of Verity insured children being served to ensure access to services for children and families.

Maintain total number of children in supported classroom care.

**Summary of last year's program results and this year's expected results**

The total number of children discharged from residential treatment in fiscal year 2004 was 92. The Average Length of Stay in Residential Treatment in fiscal year 2004 was 324.8 days. The number of children discharged from the hospital was 0.4 per 1000 Member Months. A 20% decrease is expected this year. The number of days children spent in the hospital was 3.4 Per 1000 Member Months. A 20% discharge is expected. The Percent of Youth and Family Survey respondents agreeing and strongly agreeing to statements related to family satisfaction with outcomes was 53.8% in fiscal year 2004. This includes early childhood and school aged results. The total number of children 6-20 Years who received Mental Health Services in fiscal year 2004 was 3,496. The total number of children in supported classrooms was 43.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"OAR 309-014-0020 Standards for Management of Community Mental Health and Developmental Disability Programs 309-014-0025 Standards for Management of All Community Mental Health and Developmental Disability Program Areas 309-014-0030 Standards for Management of All Service Elements 309-014-0035 General Standards for Delivery of Community Mental Health and Developmental Disability Service Elements "

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$6,568,425
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,568,425</b>
Administration	0	0	\$53,192	\$150,533
Program Support	0	0	\$152,130	\$174,675
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$205,322</b>	<b>\$325,208</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$205,322</b>	<b>\$6,893,633</b>
Program Total:	<b>\$0</b>		<b>\$7,098,955</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$6,568,425
Program Revenue for Admin	0	0	\$0	\$325,208
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,893,633</b>

**Explanation of Revenues**

These are primarily Oregon Health Plan funds from the State.

**Significant Program Changes**

The Scope of Service is being redesigned to include an evidence based engagement and assessment process. Additional expectation will be placed on establishing a presence within the school system.



<b>Program #25096 - Children's Intensive Community Based MH Services</b>	<b>Version 2/14/2005</b> s
--	-------------------------------

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Godwin Nwerem
<b>Related Programs:</b>	25070A , 25094 , 25095		
<b>Frameworks:</b>	School Aged Policy Framework , Early Childhood Framework , Poverty		

### Executive Summary

Children's Intensive Mental Health Services, also referred to as Special Populations, are designed to keep children with serious emotional and behavioral challenges in the community with their families or with highly trained foster parents. These services are specifically designed to reduce or prevent the usage of costly facility based care.

### Program Description

Children who require facility based care are often very disruptive and unsafe and their parents and caregivers no longer feel capable of keeping them at home. Families and foster families need frequent day and after hours support, respite, training, school support, culturally competent and flexible services designed to remedy crisis situations. These comprehensive, integrated services are the cornerstone of this program. For children who do not have identifiable attachment figures, a subset of services are designed to find natural supports such as unknown kin or other healthy attachment figures to be available to the child.

### Program Justification

Children's Intensive Mental Health Services are directly related to the Basic Living Needs Priority and the School Aged Policy and Early Childhood frameworks through the development of family centered plans designed to keep high-need, vulnerable children with serious emotional and behavioral disorders in the community with their families or caring foster families, in stable housing. Keeping families in stable housing is a key part of the 10-year Plan to End Homelessness. These services will prevent further behavioral health crises that might lead to high cost facility based services. The County will become fiscally responsible for all residential and day treatment services on July 1st. Child and Family Intensive Mental Health Services are a primary vehicle to keep children out of these costly services.

### Performance Measures

Decrease utilization of residential treatment by 20 percent as measured by average days in facility;

Increase the level of family satisfaction with services;

Increase stability of living arrangements by decreasing the number of children having more than one living arrangement after six months in services;

Total number of children receiving mental health services while receiving Behavioral Rehabilitative Services from the State;

Increase the number of children in Therapeutic Foster Care.

### Summary of last year's program results and this year's expected results

Total Children Discharged from Residential Treatment FY04 = 92 Avg Length of Stay in Residential Treatment FY04 = 324.8 days Increase the level of family satisfaction with services - new measure FY06 Increase stability of living arrangements by decreasing the number of children having more than one living arrangement after six months in services - new measure FY06 Total number of children receiving mental health services while receiving Behavioral Rehabilitative Services from the State = 131. This year's results are expected to remain consistent.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Because we choose to assume the role of a Mental Health Organization, we are required to provide and pay for these services with the Oregon Health Plan funds we receive from the State.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$8,180,261
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,180,261</b>
Administration	0	0	\$66,245	\$187,473
Program Support	0	0	\$189,461	\$217,538
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$255,706</b>	<b>\$405,011</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$255,706</b>	<b>\$8,585,272</b>
Program Total:	<b>\$0</b>		<b>\$8,840,978</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$8,180,261
Program Revenue for Admin	0	0	\$0	\$405,011
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,585,272</b>

**Explanation of Revenues**

This is primarily Oregon Health Plan funded.

**Significant Program Changes**

Most services in this are will be new services.



**Program #25097 - Public Health Clinic MH Outreach****Version 2/14/2005 s****Priority:** Safety Net Services **Lead Agency:** County Human Services**Program Offer Type:** Existing Operating **Program Contact:** Nancy Winters**Related Programs:****Frameworks:** Poverty Framework**Executive Summary**

Individuals without insurance being served at County Health Department clinics for a physical illness are targeted for outreach through this program. These individuals either need a referral to mental health treatment or may be overusing costly physical health services because of a mental illness or addiction.

**Program Description**

Mental health professionals are outposted at Multnomah County Health Department clinics as part of this program for uninsured residents. Doctors, nurses and nurse-practitioners refer individuals to these professionals when they believe the individual needs mental health treatment. Psychiatric consultation on specific cases is also available to Health Department staff.

Three types of individuals are targeted by this program: those who utilize physical health services extensively and should be receiving mental health services, those who do not utilize physical health services enough because of their mental illness, and those who do not attend treatment at a mental health clinic because of the stigma. The program coordinates mental health care for these individuals and connects them to resources for treatment.

**Program Justification**

The nature of this program fully supports the Basic Living Needs priority team strategy of strengthening interdepartmental coordination by integrating mental health services and physical health services. Linking people to community supports and services that assist with basic needs is also an integral part of this program. By providing outreach to individuals being seen at the health clinics, mental health treatment can be provided that prevents these individuals from experiencing a mental health crisis. By providing adequate healthcare to vulnerable adults, this program also links to the Poverty Elimination Framework.

**Performance Measures**

Total individuals referred to mental health staff

Total individuals subsequently enrolled in mental health services

Percent of Health Department Staff who feel satisfied with the mental health services

**Summary of last year's program results and this year's expected results**

The program was initiated in July 2004 and analysis of performance has not been conducted at this time. It is anticipated that this program will decrease overutilization of services at County health clinics and increase appropriate utilization of mental health and addiction services.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"OAR 309-014-0020 Standards for Management of Community Mental Health and Developmental Disability  
 Programs 309-014-0025 Standards for Management of All Community Mental Health and Developmental Disability  
 Program Areas 309-014-0030 Standards for Management of All Service Elements 309-014-0035 General  
 Standards for Delivery of Community Mental Health and Developmental Disability Service Elements "

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$400,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>
Administration	0	0	\$3,239	\$9,167
Program Support	0	0	\$9,264	\$10,637
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$12,503</b>	<b>\$19,804</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$12,503</b>	<b>\$419,804</b>
Program Total:	<b>\$0</b>		<b>\$432,307</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$400,000
Program Revenue for Admin	0	0	\$0	\$19,804
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$419,804</b>

**Explanation of Revenues**

The majority of funding comes from the State Mental Health Grant.

**Significant Program Changes**

None anticipated.

**Program #25099 - MH Provider Tax****Version 2/14/2005 s**

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Candace Clarke
<b>Related Programs:</b>	25069		
<b>Frameworks:</b>	Poverty Framework		

**Executive Summary**

The County's managed Mental Health Organization, Verity, pays a 5.8% provider tax to the State to leverage additional federal funds for the Oregon Health Plan. The additional funds received by the State are then redistributed to us through the Oregon Health Plan reimbursement.

**Program Description**

The Oregon State Legislature approved a tax on managed care plans to support benefits for Oregon Health Plan Standard enrollees. The dollars raised by the tax on managed care plans are eligible to be matched by federal Medicaid funds. The federal government will match every dollar the State raises with \$1.50.

This additional money is used by the State to fund Oregon Health Plan benefits so that individuals at a higher percentage of the federal poverty level can receive health care.

**Program Justification**

The Provider Tax links to the Basic Living Needs priority as well as the Poverty Elimination Framework by providing access to care for more people in need. Without insurance to cover outpatient mental health treatment, mentally ill individuals are more likely to experience a psychiatric crisis requiring them to be hospitalized. The provider tax helps insure additional residents and prevents the use of more expensive levels of care, such as hospitalization, by making outpatient treatment available for those who require it.

**Performance Measures**

Not applicable.

**Summary of last year's program results and this year's expected results**

Not applicable.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Because we choose to be a Mental Health Organization under contract with the State of Oregon, we are required to pay this provider tax.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$2,227,692
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,227,692</b>
Administration	0	0	\$18,040	\$51,054
Program Support	0	0	\$51,595	\$59,241
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$69,635</b>	<b>\$110,295</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$69,635</b>	<b>\$2,337,987</b>
Program Total:	<b>\$0</b>		<b>\$2,407,622</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$2,227,692
Program Revenue for Admin	0	0	\$0	\$110,295
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,337,987</b>

**Explanation of Revenues**

This program is funded primarily by Oregon Health Plan premiums.

**Significant Program Changes**

None Anticipated.

**Program #25100 - MH Hospital Waitlist****Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Nancy Winters  
**Related Programs:** 25046 , 25055 , 25056 , 25062  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Project provides supported housing, skills training so clients can live more independently, assists clients in transition from acute care and Oregon State Hospital to lower levels of community care, assists hospital Emergency Departments divert clients from hospitalization, and increases discharges from the Oregon State Hospital campuses and their waitlists.

**Program Description**

Program provides start up funds for a 48 bed, supported housing program, with funding for skills trainers to teach clients skills needed for more independent living and long term stability. Program provides comprehensive community supports and services such as intensive case management to engage with clients and support their return to the community within this supported housing program, and for patients discharging from Oregon State Hospital, Telecare Recovery Program and acute care hospital psychiatric beds. These vulnerable clients have been identified as high utilizers of inpatient services and criminal justice resources. Program also increases the ability of local mental health community outreach team to respond to local hospital Emergency Departments, to assist with facilitating safe diversions from hospitalization where appropriate. This program is primarily State funded.

**Program Justification**

All elements of this program link directly to the Basic Living Needs Priority, the Poverty Framework and 10-year Plan to End Homelessness, by ensuring adequacy and appropriateness of crisis, treatment, and housing needs for those mentally ill consumers who cannot meet their basic needs. Case Managers and discharge staff facilitates discharge of hospitalized, mentally ill patients into the community, increasing client independence and freeing up limited resources. Emergency Liaison staff decreases unnecessary hospitalization of mentally ill clients in limited, acute care hospital, psychiatric beds. There are links to the Safety Team priority by providing for client and community safety, through staff monitoring of clients mental and physical health.

Program provides additional residential and staffing resources to assist in providing housing and staff that assist in providing support to the most vulnerable of the severe and persistently mentally ill. The addition of supported housing beds, with wrap around assertive case management services, creates stable, affordable housing for severe and persistently mentally ill clients, increasing probability that clients will be connected to behavioral and physical health care and other needed social services to decrease client use of crisis and inpatient psychiatric resources. These staff advocate and facilitate the education and involvement of family and caregivers. Increased staff capacity of community outreach team increases ability of County mental health system to be readily available and accessible in crisis situations, as well as decreasing the number of clients hospitalized, who can be safely stabilized in the community.

**Performance Measures**

Increase total community residential bed capacity in Multnomah County by 30 new beds, making additional space available for State hospital discharges.

Increase total clients diverted from hospitalization through Emergency Liaison diversion to include current volume plus 65 additional clients.

Increase total Multnomah County residents discharged from Oregon State Hospital annually by 15 people.

Increase total committed Multnomah County residents waiting to get into Oregon State Hospital while in other acute hospitals that are discharged to lower level of care in the community by 42 additional clients.

**Summary of last year's program results and this year's expected results**

This project began operation in October 2004. All program results not yet available. 339 new beds were added to the total community residential bed capacity in Multnomah County in fiscal year 2004. The total beds this year is expected to increase to 369.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

These funds were given to us by the State for the specific purpose of reducing the waitlist for the State hospitals.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$390,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$390,000</b>
Administration	0	0	\$3,158	\$8,938
Program Support	0	0	\$9,033	\$10,371
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$12,191</b>	<b>\$19,309</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$12,191</b>	<b>\$409,309</b>
Program Total:	<b>\$0</b>		<b>\$421,500</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$390,000
Program Revenue for Admin	0	0	\$0	\$19,309
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$409,309</b>

**Explanation of Revenues**

Almost entirely funded by the State.

**Significant Program Changes**

This is a new project designed specifically to lower the number of Multnomah County residents in Oregon State Hospital, decrease the number of Multnomah County residents in local, acute care hospital beds on the waitlist for long term care at Oregon State Hospital and to increase supported housing and case management services in order to provide supports necessary for the severe and persistently mentally ill to live in the community.

**Program #25101A - Culturally Specific Mental Health Services Version 2/14/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Nancy Winters

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Five communities are underserved by the existing provider agencies. These communities are Native American, Asian American, African American, Latino, and Eastern European. This funding is designated to support culturally specific providers in expanding their infrastructure and service capacity so that these populations have greater access to culturally specific treatment.

**Program Description**

The five traditionally underserved communities, Native American, Asian American, African American, Latino and Eastern European, do not typically choose to utilize mainstream mental health services. Effective mental health services for these populations must be provided by persons from that community and be integrated with public health and other social services considered acceptable to the community.

The program supports four contracts to culturally specific mental health providers. MIOS provides services to the Latino population. Treatment Not Punishment, operated by Cascadia Behavioral Healthcare, serves the African American population. Asian Health and Service Center serves the Asian and Pacific Islander population. Native American Rehabilitation Association serves the Native American population.

Each of these contracts provides funding for the expansion of culturally specific mental health services. The contracts also fund program development to increase the subcontractors' abilities to secure mainstream mental health funding to further expand services.

**Program Justification**

Providing easy access to culturally competent mental health treatment to those individuals whose needs are not met by the existing provider system is the goal of this program, which links to the strategies of the Basic Living Needs outcomes team. The service gaps that are barriers to getting mental health treatment are addressed by ensuring that culturally specific providers are adequately funded. If individuals feel that they have a provider who understands their specific needs, they will feel more comfortable about accessing treatment before they experience a mental health crisis that may require a costly hospital stay. This program fits into the Poverty Elimination Framework by providing adequate healthcare to underserved individuals and families. By providing competent and coordinated health services for children it aligns with the Early Childhood Framework.

**Performance Measures**

Percentage of Verity Enrolled Members in Underserved Community Who Receive Services (Penetration Rate).

**Summary of last year's program results and this year's expected results**

Capacity building contracts are designed to increase the percent of enrolled Verity members from specific cultural groups that receive mental health services. This percentage is called the penetration rate. The current percentage of Native Americans enrolled in Verity who are receiving services is Adults 7.0% and 9.7% for Children. The current percentage of Asian Americans enrolled in Verity who are receiving services is 12.3% for Adults and .9% for Children. The current percentage of African Americans enrolled in Verity who are receiving services is 8.1% for Adults and 4.9% for Children. The current percentage of Eastern Europeans enrolled in Verity who are receiving services is 2.6% for Adults and 0.1% for Children. The current percentage of Hispanics enrolled in Verity who are receiving services is 4.8% for Adults and 0.9% for Children. A moderate increase in the percentage of people receiving services is anticipated as the programs develop.

**Program Mandate: 4 Program and Funding Level Choice**

This is a Multnomah County Board initiative.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$0
Contracts	\$0	\$0	\$1,000,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>
Administration	0	0	\$31,016	\$0
Program Support	0	0	\$49,754	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$80,770</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,080,770</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,080,770</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Funded entirely with County General Funds.

**Significant Program Changes**



**Program #25101B - Culturally Specific Mental Health Services** **Version 2/14/2005**  
**Enhanced** **s**

**Priority:** Safety Net Services **Lead Agency:** County Human Services  
**Program Offer Type:** New Program **Program Contact:** Nancy Winters  
**Related Programs:** 25101A  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Mental health services should be provided within the context of an individual's life. For communities of color, a provider agency that is not culturally specific has only a limited ability to understand and serve clients of color. This program provides capacity building and treatment funds to culturally specific providers.

**Program Description**

Investment in culturally specific agencies to enhance infrastructure and create programming that will allow these contractors to maximize funding, including their Oregon Health Plan (OHP) billing capacity.

·This will increase the service access and use by communities of color. In addition, this will allow the agencies to use the infrastructure created to serve noninsured clients.

·Further, as these culturally specific agencies build capacity and programming, they will be able to access funds beyond OHP and Multnomah County, such as additional Federal monies and grants.

·Most importantly, these agencies will become competitive with the current mainstream providers. This could allow Multnomah County to contract with these culturally specific agencies as the primary providers. This would, ultimately mean that the entire system becomes more responsive to the actual demographics of the population of clients served by Multnomah County.

The RFP selection process will involve community participation. Resources provided will include funding, a loaned executive, and technical assistance.

**Program Justification**

For the past three years, Multnomah County has funded culturally specific providers within five communities of color: Native American/Alaskan, Asian American, African American, Latino, and Eastern European. The funds were provided so that agencies could build infrastructure and service capacity as well as increase their ability to secure mainstream mental health and addiction's funding.

It has become clear that the current funding level is insufficient to allow funded culturally specific agencies to access the resources needed to serve the client population in need. These agencies are not able to grow enough to be competitive when compared to larger mainstream agencies.

There are two main needs. First, capturing the money available for those funded through the Oregon Health Plan (OHP). Second, accessing other funding sources to serve those who don't qualify for the OHP. This uninsured population represents a much higher percentage among communities of color.

**Performance Measures**

The performance measure is, for members of communities of color, the penetration rate of OHP members and non-insured clients receiving services. The "penetration rate" is the percentage of OHP enrolled members from a specific population who access and receive mental health services. When the penetration rate (usage) is compared to the percentage of enrolled members, we would expect an approximate match - thus telling us that the system serves communities of color at roughly the same rate as they are eligible to be served. Over time, the data shows that we are out of alignment - that people of color are not accessing services and engaged in the treatment for which they are eligible through OHP. For those who are not covered by the OHP, the penetration rate issues relate to the general population and show the same result. The treatment needs of communities of color are not adequately addressed.

**Summary of last year's program results and this year's expected results**

New program, thus no results from last year. Next year's results will show an increase in the penetration rates as listed in the performance measures.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$2,000,000	\$0
Personnel	\$0	\$0	\$221,698	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,221,698</b>	<b>\$0</b>
Administration	0	0	\$68,908	\$0
Program Support	0	0	\$110,538	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$179,446</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,401,144</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,401,144</b>	
Program FTE	0	0	2.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

All County General Funds.

<b>Significant Program Changes</b>
------------------------------------

New Program.

**Program #25103 - African American DV Capacity Building** **Version 2/01/2005 s**

**Priority:** Safety Net Services **Lead Agency:** County Human Services  
**Program Offer Type:** New Program **Program Contact:** Chiquita Rollins  
**Related Programs:** 25082A , 25083A

**Frameworks:****Executive Summary**

Provides capacity building for one year to assure success and longevity of culturally specific services for African American victims funded through Culturally Specific DV Program. This includes development of advisory committee, outreach and education to community institutions and members, technical assistance for contractor and cultural competency training for other programs.

**Program Description**

In 2004, the OHSU Center for Health Disparities Research completed a report about the provision of culturally specific services for African American victims of domestic violence. This report makes recommendations about program design and also the need for capacity building within the African American community to address this problem more holistically. It strongly urged building capacity of the community and the system of domestic violence services to serve African American victims. Prior programs serving this population were unable to sustain themselves and have stopped providing services. This one-time capacity-building project will assure support and linkages for the selected service provider (through upcoming RFP) and for survivors.

This offer will create an African American community-directed task force composed of at least four leaders in the community to improve culturally competent/specific services to African American survivors through technical assistance to existing programs both in domestic violence and the African American community. Services provided will include ongoing training and capacity building for staff members and volunteers, opportunities for partnership between domestic violence programs and the community, especially churches to create and support Afro-centric support groups for survivors, educational and mentorship programs for church members, as well as educational programs that help to build healthy relationships for youth.

In FY06, there will be an RFP seeking services for African American survivors (as part of the planned RFP for all DV services). The task force will work with the county in developing and releasing the RFP and will work with the contractor to assure quality, stability and longevity.

**Program Justification**

This program offer relates to the Basic Needs priorities of physical health and stable, affordable and decent housing. Although not providing direct services to vulnerable individuals, it supports and increases services that include holistic care for families, increases accessibility, and on-going supportive services to assist victims in meeting their basic living needs. This program is needed to assure on-going supportive services for African American survivors of DV.

**Performance Measures**

Formation of task force; number of outreach/training activities for community organizations

**Summary of last year's program results and this year's expected results**

New program. Develop and support a task force of African American leaders; provide outreach/training for 35 African American institutions and 10 domestic violence agencies.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$50,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>
Administration	0	0	\$395	\$0
Program Support	0	0	\$467	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$862</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$50,862</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$50,862</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

This is one-time funding to assist in the development and building of long-term base for services for African American victims of domestic violence.

<b>Significant Program Changes</b>
------------------------------------

**Program #40023 - HIV Care Services****Version 2/01/2005 s****Priority:** Safety Net Services **Lead Agency:** Health Department**Program Offer Type:** Existing Operating **Program Contact:** NICHOLS Loreen**Related Programs:****Frameworks:** Poverty Framework**Executive Summary**

HIV Care Services works with community providers in a federally designated six county area, including Clackamas, Clark, Columbia, Multnomah, Washington, and Yamhill, to deliver essential health and support services that help low-income people living with HIV participate in their medical care and successfully manage their HIV disease. HIV Care Services directly supports Basic Living Needs team strategies to 1) provide access to care, 2) intervene to keep people from experiencing health crises, 3) ensure easy access to information, referral, and assistance with basic needs, and 4) providing linkage supports and services to assure stable housing.

**Program Description**

This program manages federal grant requirements, coordinates public and private service delivery throughout a six-county area, and ensures that quality management standards are met. Services include:

1) Primary care services: Include medical and dental care (for clients in Multnomah County this is typically the County Health Department clinics,) mental health therapy, substance abuse treatment, and complementary care (acupuncture and naturopathy). 2) Case management: Programs help clients get access to primary care and support services, especially linkage with health insurance and monitor ongoing client needs. 3) Outreach programs: Locate hard-to-reach clients who do not regularly participate in medical care and find ways to link clients with a medical provider and keep them in care. 4) Support services: Includes emergency and transitional housing with supportive services that lead to stable long-term housing; transportation for clients in outlying community and those who cannot use public transportation; psychosocial support and group meals at HIV day centers; and delivery of prepared meals for home-bound clients.

**Program Justification**

HIV Care Services directly supports Basic Living Needs team strategies to 1) provide access to care, 2) intervene to keep people from experiencing health crises, 3) ensure easy access to information, referral, and assistance with basic needs, and 4) providing linkage supports and services to assure stable housing.

HIV Care Services focuses solely on medical care, mental health, alcohol and drug and related services to low-income people living with HIV. Comprehensive care, linked with case management and support services prevents costly health crises, hospitalization, and progression to advanced HIV disease. 3,641 people are living with HIV in the six counties. White gay men are the most affected group, but recent trends show a shift toward Hispanics, African Americans, and women. People living with HIV experience higher rates of poverty (70% < 100% FPL), homelessness (16%), mental illness (56%), and substance abuse (49%) than the general community. 17% lack health insurance.

People living with HIV can easily fall into the "Chronic" continuing care segment of the Basic Living Needs factor map, but with responsive prevention and intervention services provided by the HIV Care Services program, many clients can be stabilized and supported to remain in the lower cost "Vulnerable" category of the population.

**Performance Measures**

In 2006, clients will demonstrate stable or improved physical and mental health: 75% of medical care clients will have CD4 counts at or above 200 (increased CD4 count shows improvement in immune system response to HIV). 75% of mental health clients will show stable or increased ability to function based on scales of psychological, social and occupational factors. 75% of substance abuse treatment clients will be abstinent at termination of treatment.

**Summary of last year's program results and this year's expected results**

In FY 2004, 69% of medical care clients had stable or increased CD4 counts above 200. In FY 2004, 87% of mental health clients had stable or improved overall functioning and 72% of substance abuse treatment clients were abstinent at termination of their treatment. FY 2005 data will be available later this year.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Grant-funded program (Ryan White CARE Act) with specific service and spending requirements – 1) HIV Services Planning Council appointed by the County Chair determines service priorities and allocation amounts. 2) Funder caps expenditures to administer the grant at 5% of total grant, requiring County contribution to cover some indirect costs. 3) Requires maintenance of effort/County must expend local funds for HIV-related services at least at the same level as in previous year.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$15,455	\$237,001
Capital Outlay	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$448	\$6,874
Internal Services	\$0	\$0	\$3,441	\$242,952
Contracts	\$0	\$0	\$149,409	\$2,291,151
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$168,753</b>	<b>\$2,777,978</b>
Administration	0	0	\$48,607	\$0
Program Support	0	0	\$277,075	\$234,386
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$325,682</b>	<b>\$234,386</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$494,435</b>	<b>\$3,012,364</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,506,799</b>	
<b>Program FTE</b>	0	0	0.17	2.78
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$173,712	\$0
Intergovernmental	\$0	\$0	\$0	\$2,777,977
Program Revenue for Admin	0	0	\$132,332	\$234,386
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$306,044</b>	<b>\$3,012,363</b>

**Explanation of Revenues**

Funded by federal Ryan White CARE Act, Title I. Funding levels are based on annual competitive application. National funding for this program has been relatively flat for the past two years. Flat funding is projected for our program in FY 2006. County general fund revenue in this program is used as match to leverage other funding.

**Significant Program Changes**

The program budget for FY06 is declining by \$500k, since the current year budget included some one-time-only carryover grant dollars that will not be available in FY06.

**Program #40030 - Medicaid/Medicare Eligibility****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** Marcy Sugarman  
**Related Programs:** 40039A , 40041 , 40047  
**Frameworks:** Poverty Framework

**Executive Summary**

Medicaid/Medicare Eligibility operates under contract with the State, and plays an integral role in reducing the number of un-/under-insured individuals in Multnomah County by providing application assistance and advocacy to clients applying for the Oregon Health Plan, Family Health Insurance Assistance, and State Children's Health Insurance programs. Over half of the 120,000 adults on Oregon Health Plan have lost coverage. This program not only provides application assistance, but also detailed follow-up with various State agencies on application denials. The team assists clients who have been dis-enrolled from the health plan due to cognitive disability and/or multiple chronic medical conditions, inability to pay premiums, and loss of stable housing, assuring clients are able to take full advantage of their dis-enrollment rights of appeal.

**Program Description**

Medicaid/Medicare Eligibility Specialists, located at Health Department primary care clinics, screen more than 8,100 clients annually, through scheduled and walk-in eligibility appointments. The program targets un-/under-insured families and children with the assistance of community partners and agencies. These agencies receive training on how to identify potentially eligible clients, and then contact staff via telephone or referral, to initiate the application process. The program maintains working relationships with over 100 community partners (e.g., Asian Health & Service Center, North Portland Nurse Practitioner Clinic, Portland Community College campuses, Mt. Hood Community College, Head Start, MESD, Portland Public Schools, various at-risk youth service organizations, alcohol and drug treatment providers, St. Francis dining hall, Harbor Light, Rescue Mission, Goodwill) to encourage Medicaid eligibility screening.

Health Insurance provides access to preventive medical, dental, and mental health services, and hard-to-cover pre-existing conditions. Once screened, clients are provided with information on clinics to contact for their medical needs.

**Program Justification**

The Eligibility program addresses the Basic Living Needs strategy to provide access to care, including behavioral and physical health care, by securing insurance coverage for eligible clients. This program also addresses the strategy to educate, prevent and/or intervene to keep people from experiencing health or economic crises by helping clients enroll in the Oregon Health plan and assisting clients whose coverage has been denied or terminated.

**Performance Measures**

There are more than 4,000 uninsured children in Multnomah County, with African American and Hispanic children disproportionately represented in that total.

The Eligibility program's objective is to decrease the number of uninsured children in the County by 8%.

The program's second objective is to increase retention rate for adults currently on Oregon Health Plan, including adults dropped from the Oregon Health Plan due to cognitive and/or physical disability, by 10%.

**Summary of last year's program results and this year's expected results**

Medicaid/Medicare Eligibility Specialists screened 22,106 clients, received over 1,660 referrals, submitted 5,531 applications and verified insurance coverage on 13,464 individuals during the last fiscal year. Despite substantial cuts to Medicaid programs in Oregon, the number of individuals screened by Medicaid/Medicare Eligibility did not decrease. We have expanded our open access availability in an effort to reach more clients. We expect screening and coverage numbers to increase, assuming no change in OMAP eligibility criteria and successful renegotiation with OMAP by mid-FY 2006 to assure appropriate staffing levels to handle demand.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

To allow potential Oregon Health Plan (OHP) clients to apply for the OHP program services at the locations of the facilitator (Medicaid/Medicare Eligibility) locations, per the conditions of our contract with State Office of Medical Assistance.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$543,689
Capital Outlay	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$56,006
Internal Services	\$0	\$0	\$0	\$127,239
Contracts	\$0	\$0	\$0	\$12,027
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$738,961</b>
Administration	0	0	\$12,189	\$0
Program Support	0	0	\$28,385	\$485
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$40,574</b>	<b>\$485</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$40,574</b>	<b>\$739,446</b>
Program Total:	<b>\$0</b>		<b>\$780,020</b>	
Program FTE	0	0	0.00	8.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$41,439	\$0
Intergovernmental	\$0	\$0	\$0	\$738,961
Program Revenue for Admin	0	0	\$29,989	\$485
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$71,428</b>	<b>\$739,446</b>

**Explanation of Revenues**

These services are currently funded based on the number of medical visits provided to Oregon Health Plan Open Card clients, rather than on the number of clients assisted with enrollment or enrolled into the Oregon Health Plan. Since the State has moved most Oregon Health Plan clients into Managed Care, few if any are Open Card eligible, resulting in a continual decline in revenue for this program. In FY06 the County will renegotiate the payment relationship with the State, so that the full cost of services is recovered.

**Significant Program Changes**

Leading up to FY05, the Eligibility program cut all of its general fund revenue (\$890k,) leaving only the State Medicaid revenue. The budget cut forced the layoff of the Program Manager, a Program Development Specialist and eight full-time Eligibility Specialists, as well as the closure of the Outreach component. The Eligibility program continues to see a high volume of clients, despite this significant reduction in capacity. However, whenever an eligible person is wrongly denied coverage or is unable to enroll in the Oregon Health plan without assistance, the Health Department clinics usually serve them, as uncompensated care, resulting in lost revenue to the clinic and barriers to care for the client.





**Program #40034A - Corrections Health-Detention Center Up to 370 beds** **Version 2/11/2005**

**Priority:** Safety Net Services **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating **Program Contact:** BURROW Gayle F  
**Related Programs:** 60021B , 60021C , 60021D , 60021E , 60021F  
**Frameworks:** Poverty Framework

### Executive Summary

Corrections Health provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care at the Multnomah County Detention Center (MCDC).

This offer represents the minimum staffing needed to serve up to 370 inmates on four floors of MCDC. This correlates to the Sheriff's Office Offers B through F, which have 46 to 390 beds. This is slightly more than half the current service level for this facility.

The program serves many of the community's most vulnerable citizens—the medically indigent and chronically mentally ill. Program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

### Program Description

Program provides legally mandated access to basic level of medical, behavioral, and dental care with the ability to respond to emergencies that may occur during a 24 hour period. Includes:

- 1) Health screening and assessment at booking to identify health problems that require immediate attention.
- 2) Development of basic level of care plan to address and stabilize critical physical and/or behavioral health problems (e.g. communicable diseases [e.g. TB], substance withdrawal, chronic diseases and critical conditions) to prevent inmates from experiencing health crisis while in custody.
- 3) Provision of behavioral health care including evaluation, counseling, education, medication management, and planning so that inmates are stabilized both while in custody and upon release.

Partnerships with Sheriff's Office, County Human Services, Health Department Field Team, HIV Prevention, and Community Justice that aid in addressing coexisting medical, psychiatric, behavioral, and criminal issues and allow more effective use of limited resources.

### Program Justification

Program serves the county's most vulnerable citizens, the medically indigent and chronically mentally ill, providing coordinated physical and behavioral health care. Program provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care. Additionally, program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

### Performance Measures

100% of inmates booked into County Jail system are evaluated by a registered nurse (RN) and a plan of care is developed as appropriate.

93% of newly incarcerated (within 14 days) have a completed medical history and physical exam completed by RN.

95% of pregnant female inmates are followed by a medical provider and received appropriate prenatal care while in custody.

### Summary of last year's program results and this year's expected results

FY 04 Performance: 98% of inmates booked into County Jail system were evaluated by a registered nurse (RN) and a plan of care is developed as appropriate; 90% of newly incarcerated (within 14 days) had a medical history and physical exam completed by RN; 93% of pregnant female inmates were followed by a medical provider and received appropriate prenatal care while in custody. Volume: approximately 62,000 client visits (includes nursing,

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The right to health care in jail is legally mandated under Federal and State law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause. Failure to provide health care amounts to deliberate indifference to serious medical needs. State laws (ORS 169.076) further delineate standards for local correctional facilities.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$205,856	\$0
Contracts	\$0	\$0	\$328,720	\$0
Personnel	\$0	\$0	\$2,325,009	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$202,137	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$3,061,722</b>	<b>\$0</b>
Administration	0	0	\$50,504	\$0
Program Support	0	0	\$230,222	\$61,406
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$280,726</b>	<b>\$61,406</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,342,448</b>	<b>\$61,406</b>
Program Total:	<b>\$0</b>		<b>\$3,403,854</b>	
Program FTE	0	0	23.80	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$44,800	\$0
Other / Miscellaneous	\$0	\$0	\$8,400	\$0
Program Revenue for Admin	0	0	\$124,252	\$11,987
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$177,452</b>	<b>\$11,987</b>

**Explanation of Revenues**

Inmate fee for service revenue represents charges for medical visits, prescriptions, etc. Miscellaneous revenue has been budgeted for copies of medical records, etc. Revenues are expected to remain unchanged through 2006.

**Significant Program Changes**

Scope and level of services are expected to remain unchanged. Additional 2.8 FTE nursing staff are being added in FY05 and continuing into FY06, to meet the demands of an increase in contagious skin infections, methamphetamine abuse in the community, and an increase in the numbers of seriously mentally ill inmates, all of which make greater demands on Medical resources in the Jails.



**Program #40034B - Corrections Health - Detention Ctr From 371 to 702 beds**

**Version  
2/11/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** BURROW Gayle F  
**Related Programs:** 60021G , 60021H , 60021I , 60021J  
**Frameworks:** Poverty Framework

#### **Executive Summary**

Corrections Health provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care at the Multnomah County Detention Center (MCDC).

This offer combined with offer A represents the current service level at this facility. This staffing level will serve another 330 beds on two floors at MCDC. This correlates to the Sheriff's Office Offers G through J for 422 to 702 beds. The current bed capacity is roughly 550. This offer combined with offer A is current service level and could serve up to 702 beds without additional costs.

The program serves many of the community's most vulnerable citizens—the medically indigent and chronically mentally ill. Program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

#### **Program Description**

Program provides legally mandated access to basic level of medical, behavioral, and dental care with the ability to respond to emergencies that may occur during a 24 hour period. Includes:

- 1) Health screening and assessment at booking to identify health problems that require immediate attention.
- 2) Development of basic level of care plan to address and stabilize critical physical and/or behavioral health problems (e.g. communicable diseases [e.g. TB], substance withdrawal, chronic diseases and critical conditions) to prevent inmates from experiencing health crisis while in custody.
- 3) Provision of behavioral health care including evaluation, counseling, education, medication management, and planning so that inmates are stabilized both while in custody and upon release.

Partnerships with Sheriff's Office, County Human Services, Health Department Field Team, HIV Prevention, and Community Justice that aid in addressing coexisting medical, psychiatric, behavioral, and criminal issues and allow more effective use of limited resources.

#### **Program Justification**

Program serves the county's most vulnerable citizens, the medically indigent and chronically mentally ill, providing coordinated physical and behavioral health care. Program provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care. Additionally, program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

#### **Performance Measures**

100% of inmates booked into County Jail system are evaluated by a registered nurse (RN) and a plan of care is developed as appropriate.

93% of newly incarcerated (within 14 days) have a completed medical history and physical exam completed by RN.

95% of pregnant female inmates are followed by a medical provider and received appropriate prenatal care while in custody.

#### **Summary of last year's program results and this year's expected results**

FY 04 Performance: 98% of inmates booked into County Jail system were evaluated by a registered nurse (RN) and a plan of care is developed as appropriate; 90% of newly incarcerated (within 14 days) had a medical history and physical exam completed by RN; 93% of pregnant female inmates were followed by a medical provider and

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The right to health care in jail is legally mandated under Federal and State law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause. Failure to provide health care amounts to deliberate indifference to serious medical needs. State laws (ORS 169.076) further delineate standards for local correctional facilities.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Capital Outlay	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$158,824	\$0
Materials & Supplies	\$0	\$0	\$161,744	\$0
Contracts	\$0	\$0	\$258,280	\$0
Personnel	\$0	\$0	\$1,826,796	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,405,644</b>	<b>\$0</b>
Administration	0	0	\$39,681	\$0
Program Support	0	0	\$180,889	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$220,570</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,626,214</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,626,214</b>	
Program FTE	0	0	18.70	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$35,200	\$0
Other / Miscellaneous	\$0	\$0	\$6,600	\$0
Program Revenue for Admin	0	0	\$97,626	\$9,418
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$139,426</b>	<b>\$9,418</b>

**Explanation of Revenues**

Inmate fee for service revenue represents charges for medical visits, prescriptions, etc. Miscellaneous revenue has been budgeted for copies of medical records, etc. Revenues are expected to remain unchanged through 2006.

**Significant Program Changes**

Scope and level of services are expected to remain unchanged. Additional 2.8 FTE nursing staff are being added in FY05 and continuing into FY06, to meet the demands of an increase in contagious skin infections, methamphetamine abuse in the community, and an increase in the numbers of seriously mentally ill inmates, all of which make greater demands on Medical resources in the Jails.

**Program #40035 - Corrections Health - Donald E Long****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** BURROW Gayle F  
**Related Programs:** 50036A

**Frameworks:****Executive Summary**

Corrections Health provides medical, psychiatric, and dental services for juveniles detained at Donald E. Long. These youth are at high risk for poor outcomes because of abuse and neglect, serious mental illness, and substance abuse. Many do not have access to basic health, mental health or dental care services. Program provides proactive intervention and linkage to school or community-based health services. A strategy for initiating and providing continuity of care has a strong potential for better outcomes for these youth.

**Program Description**

Health services encompass:

- 1) Admission screening: To identify health problems requiring immediate attention;
- 2) Communicable disease screening: for tuberculosis, sexually transmitted infections, others;
- 3) Emergency response: evaluation & treatment of mental & physical health problems; suicide prevention; referral to specialty services when indicated.
- 4) Health education & prevention: decreases need for more costly emergency room or hospital care.
- 5) Partnerships with Community Justice and County Human Services to address coexisting medical, psychiatric, behavioral, and criminal issues.

**Program Justification**

1. County is legally mandated to provide physical & mental health services to incarcerated youth.
2. Identification & treatment of physical, mental & substance abuse problems reduces risk for poor health outcomes.
3. Early intervention prevents need for more costly emergency room or hospital care.
4. Effective management of health problems reduce the risk for further criminal behavior following release.

**Performance Measures**

100% of detained youth are evaluated by a registered nurse and a plan of care is developed.

93% of detained youth by day 7 have a physical exam and screening for communicable diseases, TB and Chlamydia. Females have a pregnancy test.

**Summary of last year's program results and this year's expected results**

FY 04: 100% were screened at booking (2,200); 90% received health history and evaluation (915). FY 05: Expect to sustain 100% screening rate and improve physical exam/screening rate.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The right to health care in detention is legally mandated under Federal and State law. When a juvenile is arrested and detained, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 5th and 14th Amendments' due process clauses. Failure to provide health care amounts to deliberate indifference to serious medical needs, for which the County is liable. State laws (ORS 169.076) further delineate standards for local juvenile detention facilities.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$501,203	\$0
Contracts	\$0	\$0	\$80,000	\$0
Materials & Supplies	\$0	\$0	\$56,100	\$0
Internal Services	\$0	\$0	\$122,713	\$0
Capital Outlay	\$0	\$0	\$0	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$760,016</b>	<b>\$0</b>
Administration	0	0	\$12,537	\$0
Program Support	0	0	\$31,893	\$7,906
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,430</b>	<b>\$7,906</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$804,446</b>	<b>\$7,906</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$812,352</b>	
Program FTE	0	0	5.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$105,000	\$0
Program Revenue for Admin	0	0	\$30,843	\$3,028
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,843</b>	<b>\$3,028</b>

**Explanation of Revenues**

Medicaid / FQHC fee for service revenue is shown as \$15,000. The revenue for medical care for Clackamas and Washington County rental beds is \$90,000. The revenue projection for 2006 is 105,000.

**Significant Program Changes**

Scope and level of services are expected to remain unchanged.

**Program #40036 - Corrections Health-River Rock Alcohol & Drug Treatment (RR) and Multnomah County Work Release Center (MWRC)****Version  
2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** BURROW Gayle F  
**Related Programs:** 50031A , 60020A , 60020B  
**Frameworks:** Poverty Framework

**Executive Summary**

Corrections Health provides legally mandated medical, dental, and mental health care for clients incarcerated or in residential care at River Rock (RR), Multnomah County Work Release Center (MWRC), and the inmates currently at Multnomah County Corrections Facility (MCCF). Corrections Health assists the Sheriff's Office and DCJ with programs to aid in rehabilitation of offenders. Health is an indicator for positive choices in lifestyle. We stabilize medical conditions and provide health education.

**Program Description**

Basic emergency care and stabilization of medical conditions is provided to all inmates. Nurses provide Communicable Disease screening, illness evaluation, health education, and coordination of referrals to community or Health Department (MCHD) providers for continuing care to the following:

- \* 60 Residents at MWRC who are sentenced to pay restitution to their victims and seek work or treatment.
- \* 60 Residents at River Rock who are in court-mandated alcohol and drug treatment. Nursing interventions support the treatment team recovery plan.
- \* 154 sentenced inmates at MCCF would be trasfered to Inverness, if the site is sold.

**Program Justification**

Provides access to care including behavioral and physical health care, that addresses urgent needs of clients, incarcerated or in residential care at River Rock, MWRC & MCCF. Medical conditions are stabilized, health education is provided, and linkage to community or continuing care with Multnomah County Health Department is coordinated.

**Performance Measures**

- A. 90% of residents/inmates have health needs assessed by nurse within 1st week in the program.
- B. 90% of residents/inmates are evaluated by a nurse before being referred to a community health provider (unless emergency situation).
- C. 100% of residents/inmates are screened for TB and other communicable diseases.

**Summary of last year's program results and this year's expected results**

FY 04 Volume: 98% health needs assessment; 90% evaluated by nurse before referral to community health provider; 98% screened for TB & other communicable diseases. FY 05: Sustain performance rate from FY 04.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The right to health care is legally mandated under Federal and State Law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause. Failure to provide health care amounts to deliberate indifference to serious medical needs, for which the County is liable. State Laws (ORS 169.076) further delineate standards for local correctional facilities.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$6,900	\$0
Personnel	\$0	\$0	\$140,199	\$0
Internal Services	\$0	\$0	\$13,075	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$160,174</b>	<b>\$0</b>
Administration	0	0	\$2,642	\$0
Program Support	0	0	\$6,710	\$1,838
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$9,352</b>	<b>\$1,838</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$169,526</b>	<b>\$1,838</b>
Program Total:	<b>\$0</b>		<b>\$171,364</b>	
Program FTE	0	0	1.40	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$6,500	\$863
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,500</b>	<b>\$863</b>

**Explanation of Revenues****Significant Program Changes**

Department of Community Justice is proposing a reduction at the River Rock facility, including a reduction in Nursing time provided by the Health Department. If the reduction at River Rock occurs, nursing staff supporting River Rock would be moved to other Correctional facilities where they are needed, or \$56k should be reduced from this offer.





**Program #40037A - Corrections Health-Inverness Up to 465 beds**

**Version 2/11/2005**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** BURROW Gayle F  
**Related Programs:** 60022B , 60022C , 60022D  
**Frameworks:** Poverty Framework

### Executive Summary

Corrections Health provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care at the Multnomah County Inverness Jail (MCIJ).

This offer is the minimum staffing required to serve 1 to 465 beds at MCIJ. This correlates to Sheriff's Office offers B through D for 114 to 465 beds. Offer A is just under half the current service level for this facility.

Program serves many of the community's most vulnerable citizens—the medically indigent and chronically mentally ill. Program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

### Program Description

Program provides legally mandated access to basic level of medical, behavioral, and dental care with the ability to respond to emergencies that may occur during a 24- hour period. Includes:

- 1) Intake and health assessment: of inmates transferring from other approved Detention Centers.
- 2) Development of basic level of care plan: Addresses and stabilizes critical physical and/or behavioral health problems (e.g. communicable diseases, substance withdrawal, chronic diseases and critical conditions) to prevent inmates from experiencing health crisis while in custody.
- 3) Provision of behavioral health care: Includes evaluation, counseling, education, medication management, and planning so that inmates are stabilized both while in custody or when released.
- 4) Health care for over 150 females housed at MCIJ: Care is focused on gynecology, prenatal care, sexually transmitted diseases, and education for maintaining healthy behaviors upon release.
- 5) Partnerships: with Sheriff's Office, County Human Services, Health Department Field Team, HIV Prevention, and Community Justice that aid in addressing coexisting medical, psychiatric, behavioral, and criminal issues and allow more effective use of limited resources.

### Program Justification

Program serves the county's most vulnerable citizens, the medically indigent and chronically mentally ill, providing coordinated physical and behavioral health care. Program provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care. Additionally, program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

### Performance Measures

93% of newly incarcerated (within 14 days) had a completed medical history and physical exam completed by RN in their record; 95% of pregnant female inmates were followed by a medical provider and received appropriate prenatal care while in custody.

### Summary of last year's program results and this year's expected results

FY04: 90% of newly incarcerated (within 14 days) had a completed medical history and physical exam completed by RN in their record; 93% of pregnant female inmates were followed by a medical provider and received appropriate prenatal care while in custody. Volume: 32. Client visits: 290 (includes nursing, physician and nurse practitioners).

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The right to health care is legally mandated under Federal and State law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause. Failure to provide health care amounts to deliberate indifference to serious medical needs. State laws (ORS 169.076) further delineate standards for local correctional facilities. We comply with the National Commission on Correctional Health Care Accreditation standards for Adult Jail Facilities.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,921,317	\$0
Materials & Supplies	\$0	\$0	\$154,272	\$0
Contracts	\$0	\$0	\$291,180	\$0
Capital Outlay	\$0	\$0	\$9,200	\$0
Internal Services	\$0	\$0	\$215,249	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,591,218</b>	<b>\$0</b>
Administration	0	0	\$42,742	\$0
Program Support	0	0	\$204,894	\$63,212
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$247,636</b>	<b>\$63,212</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,838,854</b>	<b>\$63,212</b>
Program Total:	<b>\$0</b>		<b>\$2,902,066</b>	
Program FTE	0	0	19.09	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$36,800	\$0
Other / Miscellaneous	\$0	\$0	\$6,900	\$0
Program Revenue for Admin	0	0	\$105,157	\$23,211
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$148,857</b>	<b>\$23,211</b>

**Explanation of Revenues**

Inmates are charged \$10.00 per visit fee for most medications, services and they are billed for out-of-jail health care cost such as emergency room visit.

**Significant Program Changes**

A net increase in 1.0 Certified Medical Assistant-Spanish is proposed to meet the increased demand for clinical support with contagious skin infections, increased treatments, increased laboratory services, and support for clinic visits to increase provider productivity.


**Program #40037B - Corrections Health - Inverness 466 to 1,014 Version 2/11/2005**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** BURROW Gayle F  
**Related Programs:** 60022E , 60022F , 60022G , 60022H  
**Frameworks:** Poverty Framework

**Executive Summary**

Corrections Health provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care at the Multnomah County Inverness Jail (MCIJ).

This offer combined with offer A is the current service level for this facility. It correlates to Sheriff's Office offers E through H for 581 to 1,014 beds. The facility currently houses 843 beds, but current staff could serve up to the 1,014 maximum bed capacity.

Program serves many of the community's most vulnerable citizens—the medically indigent and chronically mentally ill. Program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

**Program Description**

Program provides legally mandated access to basic level of medical, behavioral, and dental care with the ability to respond to emergencies that may occur during a 24- hour period. Includes:

- 1) Intake and health assessment: of inmates transferring from other approved Detention Centers.
- 2) Development of basic level of care plan: Addresses and stabilizes critical physical and/or behavioral health problems (e.g. communicable diseases, substance withdrawal, chronic diseases and critical conditions) to prevent inmates from experiencing health crisis while in custody.
- 3) Provision of behavioral health care: Includes evaluation, counseling, education, medication management, and planning so that inmates are stabilized both while in custody or when released.
- 4) Health care for over 150 females housed at MCIJ: Care is focused on gynecology, prenatal care, sexually transmitted diseases, and education for maintaining healthy behaviors upon release.
- 5) Partnerships: with Sheriff's Office, County Human Services, Health Department Field Team, HIV Prevention, and Community Justice that aid in addressing coexisting medical, psychiatric, behavioral, and criminal issues and allow more effective use of limited resources.

**Program Justification**

Program serves the county's most vulnerable citizens, the medically indigent and chronically mentally ill, providing coordinated physical and behavioral health care. Program provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care. Additionally, program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

**Performance Measures**

93% of newly incarcerated (within 14 days) had a completed medical history and physical exam completed by RN in their record; 95% of pregnant female inmates were followed by a medical provider and received appropriate prenatal care while in custody.

**Summary of last year's program results and this year's expected results**

FY04: 90% of newly incarcerated (within 14 days) had a completed medical history and physical exam completed by RN in their record; 93% of pregnant female inmates were followed by a medical provider and received appropriate prenatal care while in custody. Volume: 32. Client visits: 290 (includes nursing, physician and nurse practitioners).

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The right to health care is legally mandated under Federal and State law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause. Failure to provide health care amounts to deliberate indifference to serious medical needs. State laws (ORS 169.076) further delineate standards for local correctional facilities. We comply with the National Commission on Correctional Health Care Accreditation standards for Adult Jail Facilities.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Capital Outlay	\$0	\$0	\$10,800	\$0
Internal Services	\$0	\$0	\$252,690	\$0
Personnel	\$0	\$0	\$2,255,454	\$0
Materials & Supplies	\$0	\$0	\$181,101	\$0
Contracts	\$0	\$0	\$341,820	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$3,041,865</b>	<b>\$0</b>
Administration	0	0	\$50,176	\$0
Program Support	0	0	\$240,527	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$290,703</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,332,568</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$3,332,568</b>	
Program FTE	0	0	22.41	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$43,200	\$0
Other / Miscellaneous	\$0	\$0	\$8,100	\$0
Program Revenue for Admin	0	0	\$123,446	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$174,746</b>	<b>\$0</b>

**Explanation of Revenues**

Inmates are charged \$10.00 per visit fee for most medications and services. Inmates are also billed for out-of-jail health care costs and emergency room visits.

**Significant Program Changes**

A net increase in 1.0 Certified Medical Assistant-Spanish is proposed to meet the increased demand for clinical support with contagious skin infections, increased treatments, increased laboratory services, and support for clinic visits to increase provider productivity.



<b>Program #40038 - Corrections Mental Health Treatment</b>	<b>Version 2/01/2005 s</b>
---	----------------------------

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	Health Department
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	BURROW Gayle F
<b>Related Programs:</b>	40034A , 40035 , 40036 , 40037A		
<b>Frameworks:</b>	Poverty Framework		

<b>Executive Summary</b>
--------------------------

Program provides emergency and critical suicide assessment and intervention, psychiatric evaluation and medication management services, and links vulnerable incarcerated adults and juveniles with serious mental illnesses to community housing and treatment resources to prevent crises upon release. Providing these medically needed mental health services meets legal mandates and addresses critical safety, liability, and criminal justice needs.

<b>Program Description</b>
----------------------------

Program provides:

- 1) Screening for emergency mental health problems: Includes suicidal risk, psychosis, and substance abuse. Identifies inmates on psychiatric medications.
- 2) Crisis intervention services: Includes suicide assessment and on-going suicide checks.
- 3) Psychiatric evaluations: Includes prescription and monitoring of psychiatric medications.
- 4) Communication and coordination with community agencies: Assure the most vulnerable inmates with serious mental illnesses access to community treatment, housing, and financial resources to prevent health, housing and economic crises upon release.
- 5) Partnerships: Collaborates with the Sheriff's Office, Community Justice, the Local Public Safety Coordinating Council, County Human Services, local community mental health treatment agencies, housing agencies, County Public Health clinics and other resources to address the medical, psychiatric, behavioral and legal needs of inmates.

<b>Program Justification</b>
------------------------------

- 1) Medically needed mental health treatment is legally mandated.
- 2) Protects the community by reducing liability risks to resources.
- 3) Program decreases the need for inpatient psychiatric treatment in local hospitals.
- 4) Provides mental health treatment critical for inmates to participate in their own defense.

<b>Performance Measures</b>
-----------------------------

- A. 100% incarcerated people are screened for mental illness and substance abuse.
- B. 99% of inmates on suicide watch are evaluated daily by mental health staff.
- C. 95% of inmates with severe mental illness receive psychiatric evaluation and medications.

<b>Summary of last year's program results and this year's expected results</b>
--

FY 04: A. All inmates were screened (100%). (40,000+ screened FY04) B. Mental health staff evaluated 96% of inmates on suicide watch (2,000 evaluations this year). C. 90% of inmates with severe mental illness received psychiatric evaluation and medications (10,000+ RN screenings; 3,000 psychiatric assessments).

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The right to mental health care in jail or detention is legally mandated under Federal and State law. When an individual is arrested and detained, the obligation for mental health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 5th and 14th Amendments' due process clauses. Failure to provide mental health care amounts to deliberate indifference to serious medical needs, for which the County is liable. State laws (ORS 169.076) further delineate standards for local correctional facilities.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,202,849	\$0
Contracts	\$0	\$0	\$160,000	\$0
Materials & Supplies	\$0	\$0	\$304,683	\$0
Internal Services	\$0	\$0	\$75,365	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,742,897</b>	<b>\$0</b>
Administration	0	0	\$28,749	\$0
Program Support	0	0	\$70,058	\$16,837
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$98,807</b>	<b>\$16,837</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,841,704</b>	<b>\$16,837</b>
Program Total:	<b>\$0</b>		<b>\$1,858,541</b>	
Program FTE	0	0	12.90	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$70,731	\$5,130
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,731</b>	<b>\$5,130</b>

**Explanation of Revenues****Significant Program Changes**

Scope and level of services are expected to remain unchanged. A net increase of 2.4 FTE in nursing staff in FY05 will continue into FY06, to meet the demands of increasing methamphetamine abuse in the community, increases in unruly incidents in the jails and juvenile detention, and increasing numbers of seriously mentally ill inmates.


**Program #40039A - Primary Care (North & Northeast Clinics) Version 2/07/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** ABDELLATIF Vanetta M  
**Related Programs:** 40039B , 40039C  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Program provides access to care that links behavioral physical health, and social services for the poor, uninsured, and homeless populations to culturally competent comprehensive primary health care, including acute and chronic illness care, specialized care for HIV positive individuals, family planning, prenatal care, dental care, mental health treatment, and preventive services (immunizations, well child and nutrition services).

Part A of this three part offer is two of seven clinics in the current Primary Care system. One clinic was closed at the start of FY05.

**Program Description**

Program operates seven primary care delivery sites. Six sites are accredited by the Joint Commission on Accreditation of Health Care Organizations (JCAHO), a national health care quality review organization; the seventh is preparing for the survey in the near future. 1) A specialized focus: the Westside Health Center and La Clinica de Buena Salud focus on serving homeless adults and children, and the HIV Health Services Center focuses on comprehensive services designed for HIV positive individuals. 2) Wide-ranging services include: Medicaid eligibility screening; medical specialty care such as optometry, dermatology, podiatry, endocrinology, colposcopy, rheumatology, and obstetrics and gynecology services; and ancillary support (laboratory, radiology, and pharmacy). 3) "Enabling services": Includes interpretation (provided by certified medical interpreters who are bi-lingual and often from the same culture of the clients served), case management, and medical transportation (provided to assure access to needed services).

**Program Justification**

Primary Care clinics provide resources to vulnerable individual and families by delivering care that addresses the needs of the whole person. Primary Care also provides health education, illness prevention and interventions to keep clients from experiencing health crises. 15.9% of Oregon residents are uninsured with few options for medical care. In addition, residents with Oregon Health Plan coverage find that many physician offices will not treat them, choosing instead to serve only those with commercial insurance coverage. Primary Care clinics are a vital safety net for uninsured residents, residents with Oregon Health plan coverage, the vulnerable medically indigent, individuals/families, and populations that are difficult to reach and treat (e.g. homeless and HIV positive individuals). The Health Department has a well established infrastructure that ensures provision of high quality physical and behavioral health care, education, intervention, preventive care, and information and referral services for underserved populations throughout the county. The services are delivered in adherence with all the overarching values described by the Basic Living Needs team.

**Performance Measures**

1. Average number of days to next available appointment is four or less.
2. 80% of diabetics have two HgbA1c tests (standard for diabetic control) in 12 months.
3. Number of annual visits meets budgeted goal.

**Summary of last year's program results and this year's expected results**

1. FY 04: 5.5 days is average until next available appointment Projected FY 05: 3.0 days. 2. FY 04: 43.2% of disabilities have two HSBALC tests. Projected FY 05: 60%. 3. FY 04: 92.1% of annual visits meets budget goal. Projected FY 05: 96%. Performance results are aggregated for all clinic sites. Primary Care will provide an estimated total of 115,000 billable visits in FY05.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Program complies with the Bureau of Primary Health Care grant, JCAHO accreditation requirements and Care Oregon contractual obligations. HIV services grant funded through Ryan White Care Act, Titles I and III.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$499,932	\$5,163,444
Capital Outlay	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$156,613	\$1,843,805
Materials & Supplies	\$0	\$0	\$23,947	\$278,909
Contracts	\$0	\$0	\$73,691	\$300,872
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$754,183</b>	<b>\$7,587,030</b>
Administration	0	0	\$158,094	\$0
Program Support	0	0	\$2,097,421	\$2,708,150
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,255,515</b>	<b>\$2,708,150</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,009,698</b>	<b>\$10,295,180</b>
Program Total:	<b>\$0</b>		<b>\$13,304,878</b>	
Program FTE	0	0	5.97	60.08
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$395,956	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$282,520
Intergovernmental	\$0	\$0	\$0	\$7,437,524
Program Revenue for Admin	0	0	\$388,952	\$1,967,653
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$784,908</b>	<b>\$9,687,697</b>

**Explanation of Revenues**

Grant funds and enhanced Medicaid and Medicare revenue support this program. County general fund in Primary care is used as local in-kind to obtain and keep the Primary Care grant and the resulting enhanced Medicaid and Medicare rate.

**Significant Program Changes**

In FY05 the Primary Care system implemented a clinical redesign, reducing clinical staff and changing the size and composition of the medical teams. With more clients losing their Oregon Health Plan coverage, resulting in a loss of Medicaid revenue to the clinics, Primary Care closed a clinic site, a first in Health department history. The clinical redesign saved about \$3.3 million and the site closure saved about \$1 million in staff and operating costs. In FY06, the clinics will design and implement Electronic Medical Record (EMR) in partnership with Oregon Collaborative Health Information Network (OCHIN). Formalize efforts to increase number of patients served in HIV Health Services by focusing on other physical diseases that are chronic in nature and would benefit for current delivery model (e.g. treatment of Hepatitis C). Primary Care clinics have a percentage of Support that is much higher than the Department average of 20% because their clients use most of the Clinic Infrastructure providing, lab, x-ray, pharmacy, appointment center and translation services to clients receiving primary care services.




**Program #40039B - Primary Care (LaClinica, Westside including HIV Clinic) Version 2/07/2005**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** ABDELLATIF Vanetta M  
**Related Programs:** 40039A , 40039C  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Program provides access to care that links behavioral physical health, and social services for the poor, uninsured, and homeless populations to culturally competent comprehensive primary health care, including acute and chronic illness care, specialized care for HIV positive individuals, family planning, prenatal care, dental care, mental health treatment, and preventive services (immunizations, well child and nutrition services).

Part B of this three part offer is three of seven clinics in the current Primary Care system. One clinic was closed at the start of FY05.

**Program Description**

Program operates seven primary care delivery sites. Six sites are accredited by the Joint Commission on Accreditation of Health Care Organizations (JCAHO), a national health care quality review organization; the seventh is preparing for the survey in the near future. 1) A specialized focus: the Westside Health Center and La Clinica de Buena Salud focus on serving homeless adults and children, and the HIV Health Services Center focuses on comprehensive services designed for HIV positive individuals. 2) Wide-ranging services include: Medicaid eligibility screening; medical specialty care such as optometry, dermatology, podiatry, endocrinology, colposcopy, rheumatology, and obstetrics and gynecology services; and ancillary support (laboratory, radiology, and pharmacy). 3) "Enabling services": Includes interpretation (provided by certified medical interpreters who are bi-lingual and often from the same culture of the clients served), case management, and medical transportation (provided to assure access to needed services).

**Program Justification**

Primary Care clinics provide resources to vulnerable individual and families by delivering care that addresses the needs of the whole person. Primary Care also provides health education, illness prevention and interventions to keep clients from experiencing health crises. 15.9% of Oregon residents are uninsured with few options for medical care. In addition, residents with Oregon Health Plan coverage find that many physician offices will not treat them, choosing instead to serve only those with commercial insurance coverage. Primary Care clinics are a vital safety net for uninsured residents, residents with Oregon Health plan coverage, the vulnerable medically indigent, individuals/families, and populations that are difficult to reach and treat (e.g. homeless and HIV positive individuals). The Health Department has a well established infrastructure that ensures provision of high quality physical and behavioral health care, education, intervention, preventive care, and information and referral services for underserved populations throughout the county. The services are delivered in adherence with all the overarching values described by the Basic Living Needs team.

**Performance Measures**

1. Average number of days to next available appointment is four or less.
2. 80% of diabetics have two HgbA1c tests (standard for diabetic control) in 12 months.
3. Number of annual visits meets budgeted goal.

**Summary of last year's program results and this year's expected results**

1. FY 04: 5.5 days is average until next available appointment Projected FY 05: 3.0 days.
2. FY 04: 43.2% of disabilities have two HSBALC tests. Projected FY 05: 60%.
3. FY 04: 92.1% of annual visits meets budget goal. Projected FY 05: 96%. Performance results are aggregated for all clinic sites. Primary Care will provide an estimated total of 115,000 billable visits in FY05.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Program complies with the Bureau of Primary Health Care grant, JCAHO accreditation requirements and Care Oregon contractual obligations. HIV services grant funded through Ryan White Care Act, Titles I and III.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$134,219	\$1,669,955
Materials & Supplies	\$0	\$0	\$44,231	\$379,172
Contracts	\$0	\$0	\$49,007	\$798,745
Personnel	\$0	\$0	\$529,165	\$5,555,394
Capital Outlay	\$0	\$0	\$0	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$756,622</b>	<b>\$8,403,266</b>
Administration	0	0	\$158,094	\$0
Program Support	0	0	\$2,097,421	\$2,708,150
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,255,515</b>	<b>\$2,708,150</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,012,137</b>	<b>\$11,111,416</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$14,123,553</b>	
Program FTE	0	0	5.78	64.17
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$443,686	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$413,035
Intergovernmental	\$0	\$0	\$0	\$8,476,076
Other / Miscellaneous	\$0	\$0	\$0	\$3,000
Program Revenue for Admin	0	0	\$388,952	\$1,967,652
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$832,638</b>	<b>\$10,859,763</b>

**Explanation of Revenues**

Grant funds and enhanced Medicaid and Medicare revenue support this program. County general fund in Primary care is used as local in-kind to obtain and keep the Primary Care grant and the resulting enhanced Medicaid and Medicare rate.

**Significant Program Changes**

In FY05 the Primary Care system implemented a clinical redesign, reducing clinical staff and changing the size and composition of the medical teams. With more clients losing their Oregon Health Plan coverage, resulting in a loss of Medicaid revenue to the clinics, Primary Care closed a clinic site, a first in Health department history. The clinical redesign saved about \$3.3 million and the site closure saved about \$1 million in staff and operating costs. In FY06, the clinics will design and implement Electronic Medical Record (EMR) in partnership with Oregon Collaborative Health Information Network (OCHIN). Formalize efforts to increase number of patients served in HIV Health Services by focusing on other physical diseases that are chronic in nature and would benefit for current delivery model (e.g. treatment of Hepatitis C). Primary Care clinics have a percentage of Support that is much higher than the Department average of 20% because their clients use most of the Clinic Infrastructure providing, lab, x-ray, pharmacy, appointment center and translation services to clients receiving primary care services.

**Program #40039C - Primary Care (East and Mid County)****Version 2/07/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** ABDELLATIF Vanetta M  
**Related Programs:** 40039A , 40039B  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Program provides access to care that links behavioral physical health, and social services for the poor, uninsured, and homeless populations to culturally competent comprehensive primary health care, including acute and chronic illness care, specialized care for HIV positive individuals, family planning, prenatal care, dental care, mental health treatment, and preventive services (immunizations, well child and nutrition services).

Part C of this three part offer is two of seven clinics in the current Primary Care system. One clinic was closed at the start of FY05.

**Program Description**

Program operates seven primary care delivery sites. Six sites are accredited by the Joint Commission on Accreditation of Health Care Organizations (JCAHO), a national health care quality review organization; the seventh is preparing for the survey in the near future. 1) A specialized focus: the Westside Health Center and La Clinica de Buena Salud focus on serving homeless adults and children, and the HIV Health Services Center focuses on comprehensive services designed for HIV positive individuals. 2) Wide-ranging services include: Medicaid eligibility screening; medical specialty care such as optometry, dermatology, podiatry, endocrinology, colposcopy, rheumatology, and obstetrics and gynecology services; and ancillary support (laboratory, radiology, and pharmacy). 3) "Enabling services": Includes interpretation (provided by certified medical interpreters who are bi-lingual and often from the same culture of the clients served), case management, and medical transportation (provided to assure access to needed services).

**Program Justification**

Primary Care clinics provide resources to vulnerable individual and families by delivering care that addresses the needs of the whole person. Primary Care also provides health education, illness prevention and interventions to keep clients from experiencing health crises. 15.9% of Oregon residents are uninsured with few options for medical care. In addition, residents with Oregon Health Plan coverage find that many physician offices will not treat them, choosing instead to serve only those with commercial insurance coverage. Primary Care clinics are a vital safety net for uninsured residents, residents with Oregon Health plan coverage, the vulnerable medically indigent, individuals/families, and populations that are difficult to reach and treat (e.g. homeless and HIV positive individuals). The Health Department has a well established infrastructure that ensures provision of high quality physical and behavioral health care, education, intervention, preventive care, and information and referral services for underserved populations throughout the county. The services are delivered in adherence with all the overarching values described by the Basic Living Needs team.

**Performance Measures**

1. Average number of days to next available appointment is four or less.
2. 80% of diabetics have two HgbA1c tests (standard for diabetic control) in 12 months.
3. Number of annual visits meets budgeted goal.

**Summary of last year's program results and this year's expected results**

1. FY 04: 5.5 days is average until next available appointment Projected FY 05: 3.0 days. 2. FY 04: 43.2% of disabilities have two HSBALC tests. Projected FY 05: 60%. 3. FY 04: 92.1% of annual visits meets budget goal. Projected FY 05: 96%. Performance results are aggregated for all clinic sites. Primary Care will provide an estimated total of 115,000 billable visits in FY05.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Program complies with the Bureau of Primary Health Care grant, JCAHO accreditation requirements and Care Oregon contractual obligations. HIV services grant funded through Ryan White Care Act, Titles I and III.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$458,198	\$7,161,223
Capital Outlay	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$33,266	\$381,109
Internal Services	\$0	\$0	\$225,213	\$2,555,574
Contracts	\$0	\$0	\$22,425	\$414,809
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$739,102</b>	<b>\$10,512,715</b>
Administration	0	0	\$158,094	\$0
Program Support	0	0	\$2,097,421	\$2,708,150
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,255,515</b>	<b>\$2,708,150</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,994,617</b>	<b>\$13,220,865</b>
Program Total:	<b>\$0</b>		<b>\$16,215,482</b>	
Program FTE	0	0	5.99	85.21
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$634,560	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$388,778
Intergovernmental	\$0	\$0	\$0	\$11,947,780
Program Revenue for Admin	0	0	\$388,952	\$1,967,652
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,023,512</b>	<b>\$14,304,210</b>

**Explanation of Revenues**

Grant funds and enhanced Medicaid and Medicare revenue support this program. County general fund in Primary care is used as local in-kind to obtain and keep the Primary Care grant and the resulting enhanced Medicaid and Medicare rate.

**Significant Program Changes**

In FY05 the Primary Care system implemented a clinical redesign, reducing clinical staff and changing the size and composition of the medical teams. With more clients losing their Oregon Health Plan coverage, resulting in a loss of Medicaid revenue to the clinics, Primary Care closed a clinic site, a first in Health department history. The clinical redesign saved about \$3.3 million and the site closure saved about \$1 million in staff and operating costs. In FY06, the clinics will design and implement Electronic Medical Record (EMR) in partnership with Oregon Collaborative Health Information Network (OCHIN). Formalize efforts to increase number of patients served in HIV Health Services by focusing on other physical diseases that are chronic in nature and would benefit for current delivery model (e.g. treatment of Hepatitis C). Primary Care clinics have a percentage of Support that is much higher than the Department average of 20% because their clients use most of the Clinic Infrastructure providing, lab, x-ray, pharmacy, appointment center and translation services to clients receiving primary care services.

**Program #40041 - Dental Services****Version 2/01/2005 s****Priority:** Safety Net Services**Lead Agency:** Health Department**Program Offer Type:** Existing Operating**Program Contact:** EMPEY Gordon B**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

Dental Services strives to improve the oral health of residents by providing clinic-based and school-based dental treatment and prevention programs. Dental works with many community partners, targeting underserved populations to assure access to dental care services. It provides education, prevention and treatment to keep people from experiencing dental crises.

**Program Description**

Four Dental Clinics provide urgent, preventive and routine dental care for Medicaid, uninsured and other underserved populations.

1) School and Community Dental Program provides education, fluoride treatments, referrals for dental treatment, dental sealants and a mobile van to serve school children in selected county schools. Volunteer dentists provide screenings.

2) Early Childhood Cavities Prevention Program provides education and treatment for pregnant women and babies under 24 months.

3) Dental Access Program provides appointments for uninsured residents seeking dental care for urgent problems. It is a public/private partnership with private practice dentists and County Clinics.

4) MultiCare Dental is a managed care dental organization that ensures Oregon Health Plan clients receive dental care provided under OHP benefits.

**Program Justification**

Dental Services provides access to culturally appropriate education, prevention and dental treatment that addresses the needs of the whole person. Poor dental health adversely impacts cardiovascular disease, diabetes, low birth weight, HIV disease and mental health, resulting in unnecessary & costly emergency room visits. All Dental programs target underserved populations including uninsured, at-risk children, pregnant women, homeless, disabled, minorities and non-English speaking residents. These are populations who traditionally experience significant barriers to dental care. School-based sealants and early childhood cavities prevention programs are validated in the scientific literature as effective strategies to prevent dental disease.

**Performance Measures**

75% of Multnomah County 3rd graders have dental sealants. Healthy People 2010 national standard is 50%

Less than 35% of Multnomah County 3rd graders have experienced a cavity. Healthy People 2010 national standard is less than 42%

The Dental Clinic plans to increase number of County Dental Clinic visits to 44,100 in FY 06.

Access to dental clinic services increases by 25% from FY 04 to FY 06.

**Summary of last year's program results and this year's expected results**

3rd graders with dental sealants: FY 04 <70%; FY 05 - 72%. 3rd graders who have experienced a cavity: FY 04: 54%; FY 05: - 36%. Dental visits: FY 04: 35,382; FY 05: 39,000; FY 06: 44,100

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Dental services are required to be provided by the Health Department as a requirement of our Bureau of Primary Health Care 330 grant. MultiCare Dental DCO Contracts with OMAP requiring the delivery of dental service to the 25,000 enrolled clients.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$149,708	\$1,921,948
Materials & Supplies	\$0	\$0	\$74,273	\$287,008
Internal Services	\$0	\$0	\$141,687	\$1,589,473
Capital Outlay	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$1,128,750	\$5,390,646
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,494,418</b>	<b>\$9,189,075</b>
Administration	0	0	\$176,225	\$0
Program Support	0	0	\$587,027	\$210,876
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$763,252</b>	<b>\$210,876</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,257,670</b>	<b>\$9,399,951</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$11,657,621</b>	
Program FTE	0	0	10.86	66.79
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$518,054	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$142,300
Intergovernmental	\$0	\$0	\$0	\$9,043,273
Other / Miscellaneous	\$0	\$0	\$0	\$3,500
Program Revenue for Admin	0	0	\$433,559	\$261,413
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$951,613</b>	<b>\$9,450,486</b>

**Explanation of Revenues**

Medicaid revenues of \$8,966,368 are based on estimates of 39,960 visits at \$226 per visit. Grant revenues are continuous and are expected to remain consistent. Self pay revenues of \$132,000 are based on estimates of 4,410 visits by uninsured clients at \$30 pre visit patient payments on a sliding fee scale.

**Significant Program Changes**

In FY06, the program anticipates expanding dental services to more children within County Clinics due to increased grant and Medicaid revenues.



<b>Program #40048 - The Women, Infants and Children's (WIC) Program</b>	<b>Version 2/01/2005</b>
---	--------------------------

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	Health Department
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	BARTHOLOMEW Ellen A

**Related Programs:****Frameworks:** Early Childhood Framework , Poverty Framework**Executive Summary**

The Women, Infants and Children (WIC) Supplemental Nutrition Program decreases hunger rates and healthcare costs and improves prenatal outcomes by providing health and nutrition screening, nutrition education, vouchers for nutritious foods and referral to services for nutritionally and medically at-risk pregnant and postpartum women and children under age 5 with income of less than 185% of Federal poverty level. In addition to the significant benefit to the women and children served by the program, WIC supports local businesses through the issuance of food vouchers and coupons. Value of vouchers redeemed in Multnomah County in FY04: local grocers \$10.5 million; Farmers Markets \$128k; total to Multnomah County in grants, food vouchers, Farmers Market coupons \$12.8 million.

**Program Description**

WIC provides monthly food vouchers for specific foods, breastfeeding (BF) education & support, and Farmers Market (FM) coupons for fruits and vegetables at local Farmers Markets. Hunger rates and health care costs are reduced and prenatal outcomes improve. Nutrition education emphasis on wise food choices and physical activity reduces childhood obesity and other chronic diseases. Minority and ethnic groups are served by bilingual, multi-cultural staff; interpretation costs <\$7,000/yr. Client demographics: 42% white (18% Russian speakers), 34.5% Hispanic, 12.2% African American, 7.7% Asian, 1.3% American Native. Clients speak over 36 languages. Registered Dietitians counsel high risk clients. WIC shares referrals with Early Childhood Services and Healthy Birth Initiative, Head Start, Primary Care clinics and other programs serving high risk women and children.

**Program Justification**

The WIC program ensures that basic food needs of children and women are met by providing food vouchers, thereby decreasing hunger rates and improving prenatal outcomes for nutritionally and medically at-risk pregnant and post partum women and children under age 5. 28,853 unduplicated clients were served FY04: 5,496 pregnant women, 3,244 non-pregnant women, 7,952 infants and 12,161 children <5 yo.

Cost/visit = \$11.85 County funds, \$39.88 Federal funds. FY04: 50,627 total visits. National studies document WIC's impact on reducing healthcare costs by reducing the incidence and complications from low birth weight (LBW) babies. For the first 60 days after a child is born, every dollar spent on WIC saves between \$1.77 to \$3.13 in health care costs. Vital Stats for Multnomah County in 2003 show that 6% of women receiving WIC have low birth weight babies, compared to 8% of women at comparable income levels who did not receive WIC. Oregon is 1 of 6 states to meet all Healthy People 2010 breastfeeding objectives: 75% moms initiate breastfeeding, 50% do so for 6 months+, 25% breastfeed for more than 12 months. The Journal of Pediatrics indicates that breastfeeding decreases infant death from all causes by 20%. Studies show breastfed infants have lower incidents of SIDS and obesity and have improved immune systems.

**Performance Measures**

1. Caseload maintained at 98-103% of assigned 18,565.
2. 100% of pregnant women encouraged to breastfeed and referred to Early Childhood Services.
3. Increase the percentage of eligibility visits that return for an education visit (currently 48% of eligibles come in for an education appointment.)

**Summary of last year's program results and this year's expected results**

1. Avg monthly caseload FY04: 17,335 (93% of caseload); FY05 18,600
2. FY 04: 5, 880; FY05 6,000
3. FY 04: 48%; FY 05: 52%

<b>Program Mandate: 3 Program Choice but No Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$577,500	\$1,583,887
Contracts	\$0	\$0	\$2,093	\$5,741
Materials & Supplies	\$0	\$0	\$18,129	\$49,721
Internal Services	\$0	\$0	\$136,588	\$495,401
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$734,310</b>	<b>\$2,134,750</b>
Administration	0	0	\$47,325	\$0
Program Support	0	0	\$109,112	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$156,437</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$890,747</b>	<b>\$2,134,750</b>
Program Total:	<b>\$0</b>		<b>\$3,025,497</b>	
Program FTE	0	0	9.02	26.21
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$110,333	\$0
Intergovernmental	\$0	\$0	\$0	\$2,134,748
Program Revenue for Admin	0	0	\$116,433	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$226,766</b>	<b>\$2,134,748</b>

<b>Explanation of Revenues</b>
--------------------------------

WIC Federal Grant revenue: \$2,134,748.

<b>Significant Program Changes</b>
------------------------------------

Continue to serve clients in Gresham at clinic re-opened Feb 2003. It is now serving over 5,000 WIC participants each month, or 28% of County total.



**Program #40049 - Children's Assessment Services at the  
Children's Receiving Center****Version  
2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** BARTHOLOMEW Ellen A

**Related Programs:**

**Frameworks:** Early Childhood Framework

**Executive Summary**

Children's Assessment Service (CAS) provides comprehensive physical examinations for children who are in custody of the Department of Human Services (DHS) for reasons of child abuse or neglect. Comprehensive examination is the basis for referral to specialty services. Caregivers and children receive education and children are referred to needed community resources. Comprehensive physical evaluations, coordination of services with Child Receiving Center (CRC), and communication with Department of Human Services (DHS) are distinguishing program features.

**Program Description**

Children in DHS custody for reasons of abuse or neglect are referred to CAS for comprehensive physical examination. These children are typically entering Foster Care, many of them with extended family that has recently accepted custody. 1) Education and community resources are provided to caretakers. 2) Referrals are made to mental health and other needed services. 3) Summary of findings is shared with DHS and primary care medical providers. 4) Services are coordinated with the Children's Receiving Center; staff provides assessment for children in CRC care within 24 hours of admission.

**Program Justification**

This program offer supports the Basic Needs Outcome Team strategy to provide healthcare services to vulnerable children in Multnomah County. Children's Assessment Services provides access to care by providing comprehensive physical and behavioral health services, education for family and caregivers and collaborative intervention and linkage to community resources. CAS partners with the DHS, Cares, and the Children's Receiving Center along with other services housed at the Children's Gateway Campus.

**Performance Measures**

1. Comprehensive physical exams performed on all clients referred to CAS (100%).
2. CAS appointments available and scheduled within 2 weeks of DHS referral.

**Summary of last year's program results and this year's expected results**

1. FY 04: 480 exams; FY 05: Estimate 600 exams
2. FY 04: 3 weeks; FY 05: 2 weeks

<b>Program Mandate: 3 Program Choice but No Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$35,090	\$44,317
Materials & Supplies	\$0	\$0	\$4,392	\$4,342
Contracts	\$0	\$0	\$2,766	\$2,732
Personnel	\$0	\$0	\$125,240	\$123,692
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$167,488</b>	<b>\$175,083</b>
Administration	0	0	\$5,651	\$0
Program Support	0	0	\$13,028	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$18,679</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$186,167</b>	<b>\$175,083</b>
Program Total:	<b>\$0</b>		<b>\$361,250</b>	
Program FTE	0	0	1.52	1.58
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$8,825	\$0
Intergovernmental	\$0	\$0	\$0	\$175,080
Program Revenue for Admin	0	0	\$13,902	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,727</b>	<b>\$175,080</b>

<b>Explanation of Revenues</b>
--------------------------------

Medicaid revenue supports this program.

<b>Significant Program Changes</b>
------------------------------------

The goal for FY06 is to increase the number of assessment visits, by streamlining the medical records collection process. This should result in reducing the wait time for an assessment to 2-weeks or less. Increasing the focus on education and resources for caregivers is also a priority.

**Program #40050 - Breast & Cervical Health****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** BARTHOLOMEW Ellen A  
**Related Programs:**  
**Frameworks:** Poverty Framework

**Executive Summary**

The Breast and Cervical Health Program (BCHP) promotes early detection of breast and cervical cancer through no cost screening services, community education and outreach to low income women and men 40 to 64 years old with inadequate or no health insurance. BCHP coordinates a network of providers of women's health exams and mammograms, and aids in early detection and treatment of breast and cervical cancers, focusing on minority and underserved populations.

**Program Description**

BCHP offers cancer screening and follow-up treatment for uninsured clients over age 40, with special focus on rarely or never screened women and minorities. These groups are particularly vulnerable due to limited access to care. Those calling for services often note that BCHP screenings are their only medical care due to lack of health insurance. Women's health exams (including Pap test, pelvic exam, clinical breast exam and mammogram) are provided at no cost to the client through both Mult County Health Dept clinics and community providers. Russian Oregon Social Services (ROSS), Susana Maria Gurule Foundation (SMG), Asian Family Center, and other partnering organizations provide interpretation, support and referrals for BCHP clients. A number of medical providers in the community accept BCHP clients, offering services to meet language and cultural needs.

**Program Justification**

The Breast and Cervical Health program directly supports Basic Living Needs Outcome team strategies to provide preventative healthcare and education and referral services. The Breast and Cervical Health Program provides access to services to promote early detection of breast and cervical cancer, community education and outreach to low income populations with inadequate or no health insurance.

**Performance Measures**

- 1) Services will be provided to 100% of assigned caseload of 940 BCCP clients.
- 2) Percent of rarely or never screened clients (not screened in past 5 years) will increase by 5% each year, until 75% of clients meet this criterion.
- 3) Number of clients returning for re-screening will increase by 5% each year, until 50% of clients meet this criterion.

**Summary of last year's program results and this year's expected results**

1) FY04: Assigned caseload: 940, Clients seen: 1072; FY05: Assigned caseload 940, Anticipate serving 1,080. 2) FY04: Rarely or never screened: 29%; FY05 Goal: 34% of BCCP clients will meet rarely or never screened guideline. 3) FY04: Return for re-screening clients: 34%; FY 05: Goal: 39% of BCCP clients will return for re-screening within 18 months of their last screening visit.

<b>Program Mandate: 3 Program Choice but No Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Capital Outlay	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$19,998	\$192,369
Contracts	\$0	\$0	\$18,201	\$175,077
Materials & Supplies	\$0	\$0	\$975	\$9,388
Internal Services	\$0	\$0	\$3,540	\$64,691
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$42,714</b>	<b>\$441,525</b>
Administration	0	0	\$7,988	\$0
Program Support	0	0	\$18,416	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$26,404</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$69,118</b>	<b>\$441,525</b>
Program Total:	<b>\$0</b>		<b>\$510,643</b>	
Program FTE	0	0	0.26	2.74
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$27,976	\$0
Intergovernmental	\$0	\$0	\$0	\$441,525
Program Revenue for Admin	0	0	\$19,652	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,628</b>	<b>\$441,525</b>

<b>Explanation of Revenues</b>
--------------------------------

State Breast and Cervical Cancer Program grant \$402,920. Komen Foundation Breast Screening Program grant \$38,605.

<b>Significant Program Changes</b>
------------------------------------

None

**Program #40056 - Health Inspections & Education****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** WICKHAM Lila A

**Related Programs:****Frameworks:****Executive Summary**

The Health Inspections program prevents disease and injury in our community by providing multilingual, culturally relevant education, assuring safe food handling practices, controlling disease, improving safety in the workplace and reducing unintentional injuries by incorporating prevention activities into the inspection process. The Environmental Health program analyzes local environmental health issues from a public health perspective, regulates specified businesses and accommodations, and enforces state and local environmental health laws. The program consults with business and consumers on the Food Service Advisory Board for Health Inspections program direction.

**Program Description**

1) Restaurants and Food Establishments: Inspects and licenses 4000 local restaurant and food facilities, monitoring and assuring that best practices of safety and sanitation are being performed. 2) Swimming Pools and Spas: Inspects and licenses 582 pools/spas to ensure pool water is properly maintained with appropriate chemicals to prevent germ growth. 3) Child Care Facilities: Inspects 300 childcare centers to ensure they handle food properly, are clean, and are free of health and safety hazards. Implement EPA Asthma Trigger program, involving consultation with child care providers to reduce environmental causes of asthma attacks. 4) Drinking Water Systems: Inspects small drinking water systems to ensure they are properly maintained and meet EPA water quality standards. 5) Food borne Illness Outbreaks: Registered Environmental Health Specialists respond to and investigate local food-borne illness complaints and are key participants in disaster/bio-terrorism response. 6) Education: Provides food handler certification training, manager certification training, fish advisory information and miscellaneous trainings as public health issues emerge.

**Program Justification**

Environmental Health addresses Basic Living Needs strategy to educate, prevent and/or intervene to keep people from experiencing health crises through food safety education, food and pool sanitation inspections, water system inspections, and food-borne illness investigations. This approach focuses on the low cost, self-sufficiency/prevention area of the Basic Living Needs map and helps keep people from moving up into the more expensive and response-oriented medium cost/need sector of the map.

**Performance Measures**

Rates of illness caused by unsafe food handling have declined in Multnomah County since the early 1990s. Rates for one food-borne illness, bacteria E. Coli, were consistently lower for Multnomah County than for Oregon between 1995 -2000.

**Summary of last year's program results and this year's expected results**

This year Multnomah County is undergoing a risk rating pilot project (inspecting facilities based on menu risk vs. State mandated seating capacity) to improve efficiency and effectiveness in inspecting food establishments. Community illness outbreak rates will be used to evaluate changes as part of a quality improvement process.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Legal mandates are 1999 FDA Food Code 2002 OR Food Sanitation Rules; ORS Chapt. 30.890 (gleaning); ORS Chapt. 624; ORS Chapt. 448; MCC 21.612 (license fees); MCC Chapt. 5; MCC Chapt. 21 (Civil Penalty Ordinance); OR Dept. of Education Division 51 (Schools); OARS 581-051-0305; OARS Chapt. 333 (Licensed Programs); ORS 183 (Civil Penalty), ORS 164 (Food); ORS 700 (EHS License); ORS 414 (Childcare). OARS 333-018 Communicable Disease and Reporting 333-019 Communicable Disease Control.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$393,493	\$0
Materials & Supplies	\$0	\$0	\$88,642	\$0
Contracts	\$0	\$0	\$186,815	\$0
Personnel	\$0	\$0	\$1,597,143	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,266,093</b>	<b>\$0</b>
Administration	0	0	\$37,379	\$0
Program Support	0	0	\$102,025	\$25,138
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$139,404</b>	<b>\$25,138</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,405,497</b>	<b>\$25,138</b>
Program Total:	<b>\$0</b>		<b>\$2,430,635</b>	
Program FTE	0	0	22.10	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$2,266,093	\$0
Program Revenue for Admin	0	0	\$91,963	\$25,138
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,358,056</b>	<b>\$25,138</b>

**Explanation of Revenues**

Program is supported by license fees and fines.

**Significant Program Changes**

Received a one year EPA grant for \$27,000 to develop an asthma trigger consultation program in childcare centers. Completed development of multi-language training video for food handler education with NACCHO grant support of \$47,800.

**Program #40057 - Communicable Disease Prevention & Control Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** POUJADE Janice K  
**Related Programs:** 40011 , 40020 , 40031  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

In order to protect our community, we investigate reported or suspected cases of communicable diseases of public health importance, such as tuberculosis (TB), hepatitis, food or waterborne outbreaks and emerging communicable disease events (e.g., SARS). This program directly addresses the Basic Needs strategies of 1) providing access to health care and prevention education 2) intervening to keep people from experiencing health crises.

**Program Description**

The Communicable Disease and Tuberculosis programs protect the community from the spread of disease by investigation and follow-up on reported communicable diseases and outbreaks to limit the spread of diseases, including TB. 1) Case interviews and identification of exposed persons: provide health education to individuals and groups, provide medications and restrict activities including work restrictions as necessary; 2) Investigate food or waterborne outbreaks in collaboration with Environmental Health; 3) Investigate possible bio-terrorism events in collaboration with Emergency Preparedness and Law Enforcement. 4) Provide TB screening for recent immigrants and those using shelters; provides medical care for TB cases who have no other source of care reducing the health effect on clients with TB and preventing the spread of TB to the person's family or community. Uses bi-lingual staff with proficiency in 6 languages to meet needs of clients and community. 5) Occupational Health Program and the Travel Clinic provides TB screening, vaccinations, personal protective equipment assessment & health education to protect employees and travelers from communicable disease exposure.

**Program Justification**

This program directly addresses the Basic Needs strategies of 1) providing access to health care and prevention education 2) intervening to keep people from experiencing health crises by intervening when the community has been exposed to a communicable disease, as well as providing treatment services for people who have contracted or been exposed to a communicable disease (specifically TB.) Education to prevent exposure, intervention to contain the spread of disease to the community, and treatment of infected individuals focus primarily at the low cost "self-sufficient" segments of the Basic Needs factor map, keeping large portions of the population from moving up into the higher need categories. When diseases are contracted, or if left untreated, they become more expensive to treat and may quickly become debilitating for the individual, jeopardizing their health and economic independence as well as jeopardizing the health of others who come into contact with them.

**Performance Measures**

- 1) Meet timelines for reporting individual cases, outbreak investigations and report completion as required in State of Oregon Bioterrorism (BT)/CD & TB Assurances cited below.
- 2) Chart and analyze infectious disease case rates.
- 3) Documented Health Department TB test conversions resulting from work exposure.

**Summary of last year's program results and this year's expected results**

TB 2004 case rate was 6.9 per 100,000, approximately half of the 1996 case rate. No Health Department staff had a documented TB test conversion from occupational exposure. Activities included: 1) Investigated 47 cases of TB (31% increase over 2003); 2) Screened 4,235 contacts of TB cases (12% increase over 2003); 3) Investigated 874 reported cases of communicable diseases. Provided preventive medication &/or health education to 729 exposed persons 4) Investigated 238 food/waterborne outbreaks which involved interviewing 1,285 residents; 5) Provided 4,361 immunizations & 1,274 TB screenings to meet work/travel requirements; 6) Trained 25 professional HD staff for cross-functional assignments (for possible bio-terrorism or naturally emerging infectious disease event).

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

1)OAR 333-018 & 019: Disease Reporting & Investigation & Control of Diseases. Oregon Health Services & CLHO BT/CD & TB Assurances; OAR 437: OR-OSHA: Bloodborne Pathogens 1910.1030. 2)CDC: Immunization of Health-Care Workers, Vol. 46/RR-18. 3)CDC: Guidelines for Preventing the Transmission of TB in Health-Care Facilities, Vol. 43/RR-13.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$349,556	\$248,235
Materials & Supplies	\$0	\$0	\$76,046	\$178,136
Contracts	\$0	\$0	\$36,742	\$17,239
Personnel	\$0	\$0	\$1,696,237	\$915,786
Capital Outlay	\$0	\$0	\$0	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,158,581</b>	<b>\$1,359,396</b>
Administration	0	0	\$58,029	\$0
Program Support	0	0	\$376,517	\$436,342
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$434,546</b>	<b>\$436,342</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,593,127</b>	<b>\$1,795,738</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$4,388,865</b>	
Program FTE	0	0	19.68	12.39
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$76,482	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$358,500
Intergovernmental	\$0	\$0	\$0	\$1,000,893
Program Revenue for Admin	0	0	\$139,480	\$259,814
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$215,962</b>	<b>\$1,619,207</b>

**Explanation of Revenues****Significant Program Changes**

Expanding training plan to have all personnel prepared to respond to large outbreak or possible bio-terrorism event in collaboration with Emergency Preparedness, other HD programs and community partners. Adding Nursing capacity to address infection control needs in all Health Department clinics & Corrections' Infirmaries.




**Program #40061 - STD, HIV, Hepatitis C Community Prevention Version 2/01/2005**

**Priority:** Safety Net Services      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** LENTELL Margaret M  
**Related Programs:** 40023  
**Frameworks:** Poverty Framework

**Executive Summary**

Sexually transmitted diseases (STDs), HIV, and hepatitis C (HCV) are the County's most frequently reported diseases, and account for almost two-thirds of all reportable diseases. This program works to prevent the spread of STDs, HIV, HCV, and to reduce their harmful effects on individuals and the community. STDs, HIV, and HCV disproportionately affect racial, ethnic, and sexual minority communities. Approximately 2,700 County residents are infected with HIV/AIDS. Each prevented HIV case saves an estimated \$195,000 in lifetime care and treatment costs. Early identification can reduce risk behavior and provide early entry into medical care. In addition, an estimated 24,000 County residents use injection drugs, a leading cause of HCV. Syringe exchange and disposal is essential to maintaining a low rate of HIV infection and reducing HCV infection among injectors. These efforts are supported by work in MCHD Health Promotions, particularly through work with the African American community.

**Program Description**

Program Services include: 1) Confidential STD evaluation and treatment, through the STD Clinic: STD surveillance, case reporting and investigation, and sex partner evaluation and treatment; 2) HIV, HCV, and syphilis testing: Testing is performed at health department sites, jails, and other community settings; Prevention counseling and education promote safer behaviors to those at high risk; Links clients to medical care, prevention services, and drug treatment; 3) Syringe exchange: a proven and cost-effective strategy for reducing HIV/HCV transmission among drug injectors and keeping the community safe from infected syringes; 4) Community partnerships: Contracts with community-based organizations and outreaches to high-risk populations through community partnerships.

**Program Justification**

This program directly supports the Basic Needs strategies to provide access to care and to educate, prevent and/or intervene to keep people from experiencing health crises by providing education, prevention, intervention and treatment services for people who have contracted or been exposed to STDs, HIV or hepatitis C. Education to prevent risky behavior, intervention to contain the spread of disease to the community, and treatment of infected individuals focus low cost resources at the "self-sufficient" and "vulnerable" segments of the Basic Needs factor map, keeping large portions of the population from moving up into the "Chronic" high-cost, high-need category. Once these diseases are contracted, or if left untreated, they become more expensive to treat and can become debilitating for the individual, jeopardizing their health and economic independence. This program utilizes a wide range of education, outreach and clinical approaches that address primary and secondary prevention methods. Each prevented case of HIV saves an estimated \$195,000 in lifetime care and treatment costs, and has positive impacts on the individual and family.

**Performance Measures**

1) Decreasing or stable rates of STDs, HIV, and hepatitis C in Multnomah County; 2) # of STD cases requiring investigation (2,400 last year); 3) # of STD clinic visits for screening, diagnosis, and treatment (7,600 last year); 4) # of HIV and HCV tests (6,600 HIV and 700 HCV last year); 5) # of outreach and education contacts (11,800 last year); 6) # of used syringes collected (808,000 last year). Reported cases for calendar year 2003, similar results expected in 2004 and 2005: Chlamydia 2003: 2,333 cases. Gonorrhea 2003: 546 cases. Syphilis 2003: 48 cases.

**Summary of last year's program results and this year's expected results**

Intensive syphilis awareness efforts have increased outreach and community involvement. A national syphilis epidemic expected to hit Portland has so far been averted due to early prevention activities. The number of syphilis cases has decreased after two years of increases, with greater improvement than in other cities like San Francisco and New York. Gonorrhea decreased in 2003, for the second year in a row. Chlamydia remained stable despite a new test which detects more cases. In a recent audit, the Centers for Disease Control made no significant recommendations for Portland, as prevention and outreach efforts are already in place and effective. Although the overall HIV rate is on the rise, the rate among people using injection drugs remains well below the national average. Finally, an additional 20,000 dirty syringes were exchanged and removed from the community.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Yes. ORS 433 mandates disease prevention and control. Ryan White CARE Act Title I (see HIV Care Services Program) requires a local maintenance of effort for HIV prevention services.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$124,633	\$61,008
Internal Services	\$0	\$0	\$391,901	\$266,116
Contracts	\$0	\$0	\$211,720	\$327,909
Personnel	\$0	\$0	\$1,770,696	\$752,259
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,498,950</b>	<b>\$1,407,292</b>
Administration	0	0	\$64,434	\$0
Program Support	0	0	\$450,998	\$479,030
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$515,432</b>	<b>\$479,030</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,014,382</b>	<b>\$1,886,322</b>
Program Total:	<b>\$0</b>		<b>\$4,900,704</b>	
Program FTE	0	0	20.82	11.73
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$77,907	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$89,414
Intergovernmental	\$0	\$0	\$0	\$1,317,381
Other / Miscellaneous	\$0	\$0	\$0	\$500
Program Revenue for Admin	0	0	\$11,515	\$486,249
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$89,422</b>	<b>\$1,893,544</b>

**Explanation of Revenues****Significant Program Changes**

Counseling and education to HIV+ persons and their sex partners will increase for FY05-06 in collaboration with the HIV Health Services Center and community partners. We will also adopt additional science-based HIV prevention interventions and implement a program evaluation and monitoring system.



<b>Program #40065A - Corrections Health - Wapato Up to 325 beds</b>	<b>Version 2/11/2005</b> <b>s</b>
---	--------------------------------------

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	Health Department
<b>Program Offer Type:</b>	New Program	<b>Program Contact:</b>	BURROW Gayle F
<b>Related Programs:</b>	60026B , 60026C , 60026D		
<b>Frameworks:</b>	Poverty Framework		

#### Executive Summary

Corrections Health provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care at the new Wapato Jail.

This offer is the minimum staffing needed to support 325 beds and closely correlates to Sheriff's Office offer B through D, opening Dorms 1-6 serving between 50 and 300 beds. Whether the inmates are transferred from MCDC or in beds rented from the State Department of Corrections, they will require services to prevent health crisis by stabilizing acute and chronic medical conditions.

The program serves many of the community's most vulnerable citizens—the medically indigent and chronically mentally ill. Program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

#### Program Description

Program provides legally mandated access to basic level of medical, behavioral, and dental care with the ability to respond to emergencies that may occur during a 24 hour period. Includes:

- 1) Health screening and assessment at booking to identify health problems that require immediate attention.
- 2) Development of basic level of care plan to address and stabilize critical physical and/or behavioral health problems (e.g. communicable diseases [e.g. TB], substance withdrawal, chronic diseases and critical conditions) to prevent inmates from experiencing health crisis while in custody.
- 3) Provision of behavioral health care including evaluation, counseling, education, medication management, and planning so that inmates are stabilized both while in custody and upon release.

Partnerships with Sheriff's Office, County Human Services, Health Department Field Team, HIV Prevention, and Community Justice that aid in addressing coexisting medical, psychiatric, behavioral, and criminal issues and allow more effective use of limited resources.

#### Program Justification

Program serves the county's most vulnerable citizens, the medically indigent and chronically mentally ill, providing coordinated physical and behavioral health care. Program provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care. Additionally, program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

#### Performance Measures

100% of inmates booked into County Jail system are evaluated by a registered nurse (RN) and a plan of care is developed as appropriate.

93% of newly incarcerated (within 14 days) have a completed medical history and physical exam completed by RN.

95% of pregnant female inmates are followed by a medical provider and received appropriate prenatal care while in custody.

#### Summary of last year's program results and this year's expected results

This is a new program offer.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The right to health care in jail is legally mandated under Federal and State law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause. Failure to provide health care amounts to deliberate indifference to serious medical needs. State laws (ORS 169.076) further delineate standards for local correctional facilities.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,830,112	\$0
Materials & Supplies	\$0	\$0	\$235,000	\$0
Contracts	\$0	\$0	\$125,000	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$129,582	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,319,694</b>	<b>\$0</b>
Administration	0	0	\$37,115	\$0
Program Support	0	0	\$197,174	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$234,289</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,553,983</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,553,983</b>	
Program FTE	0	0	22.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$10,000	\$0
Other / Miscellaneous	\$0	\$0	\$3,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,000</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

This is a new program offer dependent on opening Wapato in FY06.



<b>Program #40065B - Corrections Health - Wapato 326 to 525 beds</b>	<b>Version 2/11/2005</b> s
--	-------------------------------

<b>Priority:</b>	Safety Net Services	<b>Lead Agency:</b>	Health Department
<b>Program Offer Type:</b>	New Program	<b>Program Contact:</b>	BURROW Gayle F
<b>Related Programs:</b>	60026E , 60026F		
<b>Frameworks:</b>	Poverty Framework		

### Executive Summary

Corrections Health provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care at the new Wapato Jail.

This offer would support the additional 200 new beds proposed for Wapato by the Sheriff's Office. Offer A and B combined would serve up to 725 beds at Wapato and correlates to Sheriff's Office offer E & F, opening Dorms 7 through 9. Whether the inmates are transferred from MCDC or in beds rented from the State Department of Corrections, they will require services to prevent health crisis by stabilizing acute and chronic medical conditions.

The program serves many of the community's most vulnerable citizens—the medically indigent and chronically mentally ill. Program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

### Program Description

Program provides legally mandated access to basic level of medical, behavioral, and dental care with the ability to respond to emergencies that may occur during a 24 hour period. Includes:

- 1) Health screening and assessment at booking to identify health problems that require immediate attention.
- 2) Development of basic level of care plan to address and stabilize critical physical and/or behavioral health problems (e.g. communicable diseases [e.g. TB], substance withdrawal, chronic diseases and critical conditions) to prevent inmates from experiencing health crisis while in custody.
- 3) Provision of behavioral health care including evaluation, counseling, education, medication management, and planning so that inmates are stabilized both while in custody and upon release.

Partnerships with Sheriff's Office, County Human Services, Health Department Field Team, HIV Prevention, and Community Justice that aid in addressing coexisting medical, psychiatric, behavioral, and criminal issues and allow more effective use of limited resources.

### Program Justification

Program serves the county's most vulnerable citizens, the medically indigent and chronically mentally ill, providing coordinated physical and behavioral health care. Program provides legally mandated access to care that addresses the urgent needs of incarcerated clients, including physical and behavioral health care. Additionally, program educates, prevents and/or intervenes to keep inmates from experiencing health crises while in custody.

### Performance Measures

100% of inmates booked into County Jail system are evaluated by a registered nurse (RN) and a plan of care is developed as appropriate.

93% of newly incarcerated (within 14 days) have a completed medical history and physical exam completed by RN.

95% of pregnant female inmates are followed by a medical provider and received appropriate prenatal care while in custody.

### Summary of last year's program results and this year's expected results

This is a new program offer.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The right to health care in jail is legally mandated under Federal and State law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause. Failure to provide health care amounts to deliberate indifference to serious medical needs. State laws (ORS 169.076) further delineate standards for local correctional facilities.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$49,241	\$0
Personnel	\$0	\$0	\$695,443	\$0
Contracts	\$0	\$0	\$47,500	\$0
Materials & Supplies	\$0	\$0	\$89,300	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$881,484</b>	<b>\$0</b>
Administration	0	0	\$14,104	\$0
Program Support	0	0	\$74,926	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$89,030</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$970,514</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$970,514</b>	
Program FTE	0	0	8.36	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$3,800	\$0
Other / Miscellaneous	\$0	\$0	\$1,140	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,940</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

This is a new program offer dependent on opening Wapato in FY06.

**Program #50052A - Family Court Services****Version 2/01/2005 s****Priority:** Safety Net Services **Lead Agency:** Community Justice**Program Offer Type:** Existing Operating **Program Contact:** Sharon James**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

Family Court Services (FCS) helps parents stay clean and sober, keeps 2,500 families stable and healthy and keeps children safe through prompt drug abuse intervention, parent education, mediation, and other services for high-risk families in Family Court. FCS provides essential support to the Family Court in child abuse and neglect and divorce and separation proceedings.

**Program Description**

FCS supports the effective coordination of child welfare, addiction treatment, family violence, criminal justice and court services to high-risk families and families involved in separation and divorce. FCS provides quick treatment referrals to parents who are facing child neglect proceedings because they have drug abuse problems (getting addicted parents into treatment fast improves treatment outcomes; FCS gets parents into treatment six times faster than the statewide average). FCS also coordinates court-related services to parents on probation or parole who also have pending abuse and neglect proceedings. As a result, family court judges are better informed about all the legal matters affecting the family, and parole officers and child protection caseworkers are more knowledgeable about what is happening in the home and are better able to protect children. In addition, FCS provides mediation to families in the process of a separation or divorce and education services to parents in Family Court. FCS also conducts Parenting/Custody studies pursuant to court order.

**Program Justification**

FCS is closely aligned with the county's core Basic Living Needs strategies. Most dependency families have multiple, complex problems that put their health (and safety), housing and economic independence at risk. Of the nearly 1,000 families who enter the dependency court each year, more than 30% are involved in the criminal justice system, 25% are affected by violence, and 80% have drug or alcohol abuse problems. FCS provides quick behavioral health treatment and coordinated social service interventions to keep children safe and healthy and improve the ability of parents to be nurturing, self-sufficient care-givers. In addition, FCS provides essential support services to the family courts, which also support these priority safety net strategies. Through mediation and parent education, FCS increases the chance that children will be healthy and live in a stable, economically independent home.

**Performance Measures**

Parents referred to treatment through the Family Intervention Team (FIT) will be placed in treatment within 17 days. 1,200 families will be served by FCS; 80% of families in custody and parenting services will be satisfied with services.

**Summary of last year's program results and this year's expected results**

FIT refers addicted parents to treatment in an average of 17 days (compared to state average of 111 days). Last year, 2,200 parents received parent education; 1,200 received mediation; 214 received custody evaluations; and 906 dependency petitions were processed for 1,356 children. Families report an 80% satisfaction rate for families who received custody and parenting services.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Programming provided by Family Court Services is mandated by ORS 3.220, 21.112, 3.425, ORS 417.355, and 419B.806.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$47,710
Materials & Supplies	\$0	\$0	\$1,000	\$23,432
Internal Services	\$0	\$0	\$0	\$108,646
Personnel	\$0	\$0	\$262,644	\$520,212
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$263,644</b>	<b>\$700,000</b>
Administration	0	0	\$55,275	\$8,208
Program Support	0	0	\$162,835	\$815
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$218,110</b>	<b>\$9,023</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$481,754</b>	<b>\$709,023</b>
Program Total:	<b>\$0</b>		<b>\$1,190,777</b>	
Program FTE	0	0	4.00	6.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$27,144	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$700,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,144</b>	<b>\$700,000</b>

**Explanation of Revenues**

The FIT and the Family Probation Program (FPP) are supported by county general fund revenue. Revenue for FCS comes largely from a surcharge on the filing fee for divorce and custody cases \$524,000, fees for parent education and evaluation services \$111,000, and a portion of the marriage license fee dedicated to conciliation services \$65,000.

**Significant Program Changes**

Next year, we anticipate a substantial reduction in custody/parenting time evaluations as a result of decreasing court fees. As a result, we will cut the number of custody/parenting evaluations to 60.



**Program #50052B - Family Court Services-Marriage & Family Counselor****Version 2/02/2005**  
**s****Priority:** Safety Net Services**Lead Agency:** Community Justice**Program Offer Type:** Existing Operating**Program Contact:** Sharon James**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

Family Court Services (FCS) conduct custody and parenting time evaluations for families going through divorce or separations. Losses in court fee revenue means that FCS will lose capacity to conduct all but 60 of these evaluations, leaving the courts without important information in making decisions that affect the welfare of hundreds of children and parents each year.

**Program Description**

Custody and parenting time evaluations are performed by two marriage and family counselors, professional clinicians who are experienced in family issues. This service is funded by court filing fees, which have declined significantly. Without \$481,675 to fill this gap in revenue, these positions (and a support position) will be eliminated, which means that approximately 150 families will not have custody evaluations performed.

**Program Justification**

This offer is consistent Basic Living needs strategies. Custody evaluations provide comprehensive, family-centered information to the Family Court that the Court needs to make sound decisions that support the health, housing and economic stability of children and their parents.

**Performance Measures**

80% of families in custody and parenting services will be satisfied with services.

**Summary of last year's program results and this year's expected results**

Last year we conducted 214 custody/parenting time evaluations. If this offer is funded, FCS will conduct approximately 150 custody and parenting time evaluations (we will only conduct approximately 60 without these funds).

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Programming provided by Family Court Services is mandated by ORS 3.220, 21.112, 3.425, ORS 417.355, and 419B.806.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$4,999	\$0
Materials & Supplies	\$0	\$0	\$1,265	\$0
Personnel	\$0	\$0	\$227,252	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$233,516</b>	<b>\$0</b>
Administration	0	0	\$13,901	\$2,051
Program Support	0	0	\$43,950	\$200
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$57,851</b>	<b>\$2,251</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$291,367</b>	<b>\$2,251</b>
Program Total:	<b>\$0</b>		<b>\$293,618</b>	
Program FTE	0	0	3.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program offer requests general funds to cover the portion of marriage license and conciliation court fees that are expected to be reduced for 2006.

**Significant Program Changes**

**Program #90031 - Housing Program****Version 2/01/2005 s**

**Priority:** Safety Net Services      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Diane Luther

**Related Programs:**

**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

The Housing Program (HP) is the County's lead office engaging initiatives that provide links to comprehensive supports and services which lead to permanent, affordable housing in least restrictive environments for County clients. The Program creates new housing projects, catalyzes systems change to support clients in housing, and represents the Chair and the County in multi-jurisdictional housing policy activities. The Program partners extensively with other jurisdictions and across County Departments.

**Program Description**

The Housing Program plays the lead role at the County in developing new, and strengthening current, public and private partnerships that identify and address service gaps that are barriers to an integrated, comprehensive continuum of supportive housing opportunities for our clients. Guided by the BCC's commitment to creating housing for special needs populations and homeless families, the HP pursues two types of housing outcomes. The first type of outcome is new buildings that house our clients. HP partners with DCHS, DCJ, OSCP and Health to link service dollars with capital dollars, accessing the capital funds from other jurisdictions (Portland, Gresham, State of Oregon and HUD) to build housing. HP is the place in the County where expertise in housing finance, development and politics resides. HP administers the SIP Community Housing Fund, which provides capital funding (avg \$135,000 annually) to housing.

The second type of outcome is client success in the private housing market. Program initiatives are under way to create culture change in the County, new funding configurations, and new services funding to provide support to clients that results in housing stability.

**Program Justification**

Each night 4000 people sleep on the streets or in shelters across Portland. Most are part of the County's client base - people with mental, physical and developmental disabilities and chronic illnesses; people transitioning from jails and prisons; victims of domestic violence; people with addictions and homeless families. The Housing Program coordinates the County's engagements in new initiatives to house our clients - the Program is the "point person," or lead County office, in the new Ten Year Plan to End Homelessness.

**Performance Measures**

1)At least two permanent supportive housing projects for County clients will be in the development pipeline during 05-06. 2)At least seven program initiatives to enhance housing outcomes for County clients will continue in 05-06.

**Summary of last year's program results and this year's expected results**

Last year three new County-supported housing projects for people with disabilities opened (Midland Commons, Prescott Terrace, and Rose Quarter), totalling 271 housing units. Projects this year will include the "New Westport," a 30-unit pre-recovery project for homeless people with disabilities; and Leander Court, a family project with units set aside for DCJ clients who are addicted women with children. Program initiatives to continue include 1)implementing the Ten Year Plan to End Homelessness, 2)creating the new \$50 million Bridges To Housing program to build housing and fund services for homeless families, 3)Corporation for Supportive Housing systems change grant implementation and renewal, 4)startup of a new Supportive Housing Network for individuals working to create and strengthen supportive housing, 5)implementation of Fresh Start program to help clients overcome bad rental and criminal histories, 6) services financing analysis to discover Medicaid opportunities to support people in housing, 7)a training program for supportive housing property managers and case managers, 8) restructuring the rent assistance system that provides one-time financial help to households that are homeless or at risk of homelessness, and 9)a new multi-jurisdictional Funders Committee to plan financing of construction of new supportive housing.

**Program Mandate: 4 Program and Funding Level Choice**

A mandated activity is to administer the SIP Community Housing Fund.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$100,133	\$0
Contracts	\$0	\$0	\$4,000	\$0
Materials & Supplies	\$0	\$0	\$8,200	\$0
Internal Services	\$0	\$0	\$6,555	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$118,888</b>	<b>\$0</b>
Administration	0	0	\$1,381	\$0
Program Support	0	0	\$0	\$500
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,381</b>	<b>\$500</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$120,269</b>	<b>\$500</b>
Program Total:	<b>\$0</b>		<b>\$120,769</b>	
Program FTE	0	0	0.83	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$1,000	\$0
Program Revenue for Admin	0	0	\$3	\$500
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,003</b>	<b>\$500</b>

**Explanation of Revenues**

\$1,000+ is paid to the County Housing Program from the lease of the Midland Commons property.

**Significant Program Changes**





Welcome

1.0.3.0 - Produ

**Priority: Safety**

Code	Name	
10031	Building Space for State-Required Functions	
10033	DSS-Justice	
10043	Local Public Safety Coordinating Council	
10056	Court Appearance Notification System	
15001	Medical Examiner	
15005	Felony Trial Unit A- Property	
15006	Felony Trial Unit B-Drugs	
15007	Felony Trial Unit C-Gangs	
15008	Felony Trial Unit D-Violent Person crimes	
15009	Felony Pre-Trial	
15010	Investigations (Felony)	
15012	Juvenile Court Trial Unit	
15013	Domestic Violence Unit	
15015	Child Abuse Team (MDT)	
15017	Misdemeanor/Community Court	
15021	Neighborhood DA	
21004	Gang Prevention Services	
21010	Homeless Youth System	
25024	DUII Evaluation	
25025A	A&D Outstationed Staff: Alcohol and Drug Assessment, Referral, and Consultation Services	
25025B	A&D Outstationed Staff: Alcohol and Drug Assessment, Referral, and Consultation Services - Additional Capacity	

25027	African American Youth A&D Treatment
25033	DUII Victims' Impact Panel
25036	A&D Sobering ITAX
25072	Sexual Offense and Abuse Prevention Program
40002	Emergency Medical Services
40025	Public Health Emergency Preparedness
40064	Regional Health System Emergency Preparedness
50006	Adult Offender Mental Health Services
50007	Adult Substance Abuse Services-Outpatient
50008A	Substance Abuse Services For Men-Residential 47 beds
50008B	Substance Abuse Services For Men- Residential 24 beds
50008C	Substance Abuse Services For Men - Residential 14 Beds
50009	Adult Drug Diversion Program
50012A	Substance Abuse Services For Women - Residential 30 Beds
50012B	Substance Abuse Services For Women - Residential 45 Beds
50013	Pretrial Services - Adult Offenders
50017	Adult High Risk Drug Unit
50018	Adult Enhanced Bench Probation
50019	Adult DUII Felony & Misdemeanor
50020	Adult Domestic Violence Supervision/Deferred Sentencing
50022	Adult Offender Field Services - Misdemeanor Supervision
50023	Adult Offender Field Services - Felony Supervision
50024	Adult Sex Offender Treatment & Management Program
50025	Day Reporting Center - Adult Sanctions & Services
50026	Londer Learning Center- Adult Sanctions & Services

50027	Adult Community Service - Formal Supervision
50028	Adult Community Service - Community Court & Bench Probation
50030	Family Services Unit
50031A	River Rock Treatment Program For Adult Offenders - Residential
50031B	River Rock Treatment Program For Adult Offenders- Community Care
50036A	Juvenile Detention Services -- 32 bed base
50036B	Juvenile Detention -- 48 beds
50038	Juvenile Sex Offender Probation Supervision
50041	Juvenile Informal Intervention
50042	Juvenile Formal Probation Services
50044	Gang Resource Intervention Team (GRIT)
50045	Juvenile Accountability Programs
50047	Early Intervention Unit (EIU)
50049	Juvenile Sex Offender Residential Treatment
50050A	RAD-Juvenile Secure Residential A&D Treatment
50050B	RAD Expansion
50051	Juvenile Multi-Systemic Treatment Therapy Team (MST)
50053	Reclaiming Futures
50055	Communities of Color Partnership (COCP)
50056	The Gun Elimination Program
50057	Youth Gang Outreach
50058	Chronic and Serious Youth Offender Program
50060	Assessment and Treatment for Youth and Families (ATYF)
50062	Juvenile - Latino Shelter Care
50065	Adult Pretrial Release Program Option



50066	Adult Electronic Monitoring
50068	Transition Services Unit - Adult Offender Services
50069	Transitional Service Housing - Adult Offenders
50070	Forest Project
50071	Mandated Treatment Medium Risk Adult Offenders
60005B	MCSO Training Option B
60008	MCSO Classification
60009	MCSO Auxiliary Services
60011A	MCSO Corrections Records - Option A (Days)
60011B	MCSO Corrections Records - Option B (Swing & Grave)
60012A	MCSO Enforcement Records - Option A
60012B	MCSO Enforcement Records - Option B
60014A	MCSO Facility Security Option A - Jails & Library
60014B	MCSO Facility Security Option B - Courts
60015	MCSO Transport
60016A	MCSO Booking & Release Option A (days)
60016B	MCSO Booking & Release Option B (Swing)
60016C	MCSO Booking & Release - Option C (grave)
60017	MCSO Inmate Programs
60018	MCSO Civil Process
60019	MCSO Inmate Welfare & Commissary
60020A	MCSO Minimum Security Custody Option A MWRC
60020B	MCSO Minimum Security Custody Option B
60021A	MCSO Detention Center Option A
60021B	MCSO Detention Center Option B

60021C	MCSO Detention Center Option C
60021D	MCSO Detention Center Option D
60021E	MCSO Detention Center Option E
60021F	MCSO Detention Center Option F
60021G	MCSO Detention Center Option G
60021H	MCSO Detention Center Option H
60021I	MCSO Detention Center Option I
60021J	MCSO Detention Center Option J
60022A	MCSO Inverness Jail Option A
60022B	MCSO Inverness Jail Option B
60022C	MCSO Inverness Jail Option C
60022D	MCSO Inverness Jail Option D
60022E	MCSO Inverness Jail Option E
60022F	MCSO Inverness Jail Option F
60022G	MCSO Inverness Jail Option G
60022H	MCSO Inverness Jail Option H
60024	MCSO Community Defined Crime & Investigative Response
60025	MCSO Corrections Work Crews
60026A	MCSO Wapato Jail Option A
60026B	MCSO Wapato Jail Option B
60026C	MCSO Wapato Jail Option C
60026D	MCSO Wapato Jail Option D
60026E	MCSO Wapato Jail Option E
60026F	MCSO Wapato Jail Option F
60028	MCSO Regulatory Services - Alarms & Concealed Weapons

60030	MCSO Traffic Safety
60032	MCSO Court Services - Courthouse
60033	MCSO Court Services - JC, WE, Relief
60036	MCSO Safe Communities - Eastside
60037	MCSO Safe Communities - Westside
60038	MCSO Safe Communities - Graveyard
60039	MCSO Close Street
60040	MCSO River Patrol
60041	MCSO School Resource Officers
71013A	Human Resources - Safety Program
71013B	Office Support (for Safety Program)
71047	Decision Support System-Justice
71063	Justice Bond Fund - DA Mainframe Migration (CRIMES)
71064	Justice Bond Fund - Remaining Capital Projects
71066	ESWIS - Complete Mainframe Migration and System Development
90007	Emergency Management

[Return to Main Menu](#)

**Program #10031 - Building Space for State-Required Functions Version 2/04/2005 s**

**Priority:** Safety      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Julie Neburka

**Related Programs:****Frameworks:****Executive Summary**

This program is an accounting entity that holds the budget for Facilities costs for the State Courts and the Tax Supervising & Conservation Commission in Multnomah County. ORS 1.185 requires that counties provide court space for the state courts.

**Program Description**

The Facilities organization provides services ranging from planning, construction, operations and maintenance, to cleaning the buildings and grounds for courtrooms located in Multnomah County's owned and leased facilities.

**Program Justification**

County-provided courtroom space is a key resource in the County's justice system. Multnomah County courts' central locations allow easy access to the court system, provide visibility to the community of the safety system at work, and allow the justice system to hold offenders accountable.

**Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 1.185 reads "County to provide courtrooms, offices and jury rooms. (1) The county in which a circuit court is located or holds court shall: (a) Provide suitable and sufficient courtrooms, offices and jury rooms for the court, the judges, other officers and employees of the court and juries in attendance upon the court, and provide maintenance and utilities for those courtrooms, offices and jury rooms. (b) Pay expenses of the court in the county other than those expenses required by law to be paid by the state. (2) Except as provided in subsection (1) of this section, all supplies, materials, equipment and other property necessary for the operation of the circuit courts shall be provided by the state under ORS 1.187. [Formerly 1.165]"

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$3,083,891	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$3,083,891</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,083,891</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$3,083,891</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This is a General Fund program.

**Significant Program Changes**

None anticipated in the near term. Discussions about a future East County Justice Facility, including courtrooms, continue.

**Program #10033 - DSS-Justice****Version 2/14/2005 s**

**Priority:** Safety      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Matt Nice  
**Related Programs:** 71047

**Frameworks:****Executive Summary**

Decision Support System for Justice (DSS-J) is an application that combines data warehouse and decision support system technologies for storing and linking data extracted from various county, city and state public safety data systems to provide information for decision-making and to track offenders across the criminal justice system. DSS-J is one of the most advanced integrated criminal justice data warehouses in the country. The application works in collaboration and partnership with the Portland Police Bureau, Gresham Police, Multnomah County Sheriff's Office, District Attorney's Office and Department of Community Justice, Circuit Courts for Multnomah County, and State Department of Corrections to provide those agencies and the Local Public Safety Coordinating County with data to assist in policy and program planning and decision-making.

**Program Description**

The goals of the DSS-J, as defined by the Multnomah County Local Public Safety Coordinating Council, are to reduce criminal behavior of offenders, increase program success rates, prevent and reduce criminal incidents, and improve operational efficiency. DSS-J meets these goals by 1) extracting data from operational data systems used by the Portland Police Bureau, Multnomah County Sheriff's Office, Multnomah County District Attorney's Office, Circuit Courts for Multnomah County, and State Department of Corrections; 2) linking this data together in a reliable manner and storing it in a warehouse; and 3) providing analysis and reporting.

DSS-J is currently used for sentencing support for Judges, determining jail bed utilization, providing data for the County's Public Safety Briefs, assisting with pre-trial investigations, reporting on domestic violence, and measuring and reporting recidivism.

**Program Justification**

DSS-J provides the timeliest data for one of the marquee indicators related to Safety, reported crime rate per 1,000 persons. Shared information and data provided by DSS-J contribute to achieving an effective public safety system for adults and juveniles and responding to communities' crime priorities.

**Performance Measures**

Applications are available 24 hours, 7 days a week, year round 98% of the time.

New development is delivered on time and within budget and resources allocated.

Annual goals and priorities set by Local Public Safety Coordinating Council's DSS-J Policy Committee are achieved 90% of the time unless mutually renegotiated.

**Summary of last year's program results and this year's expected results**

FY 04/05: Implemented the daily extract data from CRIMES, the new District Attorney's computer application which gives DSS-J a full complement of prosecution data. Developed a new Domestic Violence Snapshot report that displays an offender's criminal history in Multnomah County as it relates to domestic violence. FY 05/06: Extract Gresham Police arrest and incident data by June 2006 to provide more comprehensive reported crime data. Implement the daily extract from the new Sheriff's Office's computer application eSWIS by October 2005 so jail management data continues to be available in DSS-J without interruption. Consolidate warehouse, application, and database servers by January 2006 to reduce cost.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$857,410	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$857,410</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$857,410</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$857,410</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

This is a General Fund cash transfer to the IT fund to support DSS-Justice.

<b>Significant Program Changes</b>
------------------------------------

None are anticipated.

**Program #10043 - Local Public Safety Coordinating Council** **Version 2/15/2005 s****Priority:** Safety **Lead Agency:** Local Public Safety**Program Offer Type:** Existing Operating **Program Contact:** Judy Shiprack**Related Programs:****Frameworks:****Executive Summary**

The Public Safety Coordinating Council (LPSCC) coordinates agencies and jurisdictions responsible for public safety.

The Executive Committee includes Federal, State, County, City, Schools and other public safety stakeholders at the top leadership levels. These members attend regularly, in person not through proxy, to share issues and solve them together. In addition to the Executive Committee, standing workgroups and ad-hoc issue groups meet to research, plan, and coordinate system responses.

**Program Description**

The mission of the Public Safety Council (LPSCC) is to coordinate local criminal justice policy, and plan for the use of state and local resources to serve local offenders. Because the mission is inherently dynamic, the program must be nimble to pursue changing needs in difficult budget times. LPSCC has two part-time staff; an Executive Director and an Assistant. Staff research issues as assigned, coordinate the agenda, meetings, and work products of the Executive Committee, the Mentally Ill in Criminal Justice subcommittee, and track the agendas and work products, as well as attend meetings of, the Criminal Justice Advisory Committee (CJAC), and the Alcohol and Drug Subcommittee.

**Program Justification**

Safety priority.

LPSCC achieves shared planning and strategies. LPSCC's DSS-J Policy Committee achieves system-wide data access to guide decision making and evaluate outcomes. LPSCC researches racial over-representation, and addresses its causes. Gang prevention/intervention; workgroups that involve community members; and alcohol and drug prevention/intervention are primary to LPSCC's scope of work.

**Performance Measures**

We hold meetings and produce reports. Changes result such as increased bail amounts in DV cases; "streams of offenders" priorities in use of system resources.

**Summary of last year's program results and this year's expected results**

Conducted regularly scheduled meetings, completed a Fatal Incident Review process and created a DV Fatal Incident Review committee; worked with community leaders in Portland and Gresham to write two gang prevention/intervention reports, held two community events; a recognition for public and private workers in the Domestic Violence prevention arena and a forum on the relationship between public safety and public health. This year, we target system-wide collaborations on methamphetamine interventions, re-entry and transition of prisoners into the community, and the diversion of mentally ill people from the criminal justice system.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Statutory requirement of a Local Public Safety Coordinating Committee was in 1996 Special Session of Legislature. SB1145 created LPSCCs in every County.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$140,613
Contracts	\$0	\$0	\$0	\$30,520
Materials & Supplies	\$0	\$0	\$0	\$3,985
Internal Services	\$0	\$0	\$0	\$16,982
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$192,100</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$192,100</b>
Program Total:	<b>\$0</b>		<b>\$192,100</b>	
Program FTE	0	0	0.00	1.30
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$192,100
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$192,100</b>

**Explanation of Revenues**

Funding is through SB 1145 Community Corrections formula. Since the Legislature and the Governor have signaled no new revenue, it is assumed that the funding level will not change.

**Significant Program Changes**

None. Although our program request for professional services is reduced, the analysis we receive from the Budget Office is excellent, so we will shift more of the analysis/writing to them. We have reduced the LPSCC Assistant to 50% time to reflect more accurately the actual distribution of her time.

**Program #10056 - Court Appearance Notification System****Version 2/15/2005 s****Priority:** Safety**Lead Agency:**

Local Public Safety

**Program Offer Type:** New Program**Program Contact:**

Judy Shiprack

**Related Programs:****Frameworks:****Executive Summary**

The Court Appearance Notification System is a collaborative multi-jurisdictional project to reduce the county's high rate of court failure to appear (FTA) through the use of an automated telephone reminder. The telephone notification works in multiple languages to remind defendants of an upcoming court hearing date, its time and location, and their defense attorney and court contact information. Among other savings, this system has been shown to cost-effectively reduce FTA. Regardless of the size of the criminal justice system, this program makes it run more efficiently.

**Program Description**

Services for this program are provided by vendor contract. The vendor will provide telephone notification for all criminal case hearings for defendants who are not in custody. Various preliminary analyses for the Local Public Coordinating Council and the Criminal Justice Advisory Committee have identified that about 30% of criminal cases have people failing to appear (FTA) for their court hearings, typically for low-level offenses. These FTAs add substantial costs to the various enforcement agencies for re-arrest, re-booking and additional jailing, additional prosecution, and increased matrix releases and issued warrant backlogs. This program is based on a proven King County (Seattle) model which reduced the number of people failing to appear for court hearings. Independent research in King County found: people that FTA were twice as likely to go to jail and spent twice the amount of time in jail compared to those that did not FTA for the same crime; a 10% reduction in the FTA rate translated into a 3.5% reduction in jail bed utilization; a significant reduction in the number of warrants issued due to FTA occurred after the program; and a cost-benefit analysis showed that the program more than paid for itself.

**Program Justification**

This new program meets several selection strategies by being fair and equitable, and evidence based; it holds offenders responsible; and it's a collaborative safety system response. Because FTA is a crime, reducing the number of FTAs will reduce the number of additional crimes; if it reduces the need for jail beds, then matrixes will decrease, likely increasing the citizens' perception of safety. This program is a collaboration between the state courts and multiple county public safety agencies. The Local Public Safety Coordinating Council will provide the contract management with the vendor, the District Attorney's Office will provide police training for various jurisdictions, the State Courts will provide project management and IT support, and the Budget Office will provide evaluation.

**Performance Measures**

Total cases, calls, and comparative FTA rates will be reported (new measures).

**Summary of last year's program results and this year's expected results**

As this will be the first year of the project, a six month report should compare baseline FTA rates. While baseline data on rates for both target groups has not yet been compiled, historical information suggests that the criminal citation group fail to appear 27% of the time.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$40,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$40,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #15001 - Medical Examiner****Version 2/01/2005 s**

**Priority:** Safety      **Lead Agency:** District Attorney  
**Program Offer Type:** Existing Operating      **Program Contact:** Rob Boggs

**Related Programs:****Frameworks:****Executive Summary**

The ME's Office determines cause of death for residents who die in special circumstances, such as accidents, violence, drug involvement, and employment.

**Program Description**

The ME's Office determines cause of death for residents who die in special circumstances such as accidents, violence, drug involvement, and employment.

Approximately 3,800 of the County's 7,000 yearly deaths fall into this category.

The office is responsible for establishing cause and manner of death, notifying the next-of-kin, and protecting the property of the deceased until a personal representative takes charge. Local discretion is limited by the mandates and State Medical Examiner supervision authority arising from ORS 146. The DA's Office provides assistance when necessary.

**Program Justification**

Because the Medical Examiners Office is highly visible to the public whenever a death occurs within a community the program connects to the Communities factor of the public safety map and specifically falls under the Visible Public Safety System sub-factor.

**Performance Measures**

The performance measure is an annual statistical analysis of the number of reported cases plus the number of death notifications requested from outside the county. The resulting number represents the workload for the Medical Office.

**Summary of last year's program results and this year's expected results**

During the past year the Medical Examiners office had a total of 3950 reported cases and death notifications outside the county combined. This is slightly lower than the previous years combined total of 3990. This represents a small variation and this coming year the number of reported cases and death notifications should continue to be in the 3900 to 4000 range.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Medical Examiner: ORS 146.085 Deputy medical examiners, 146.088 When medical examiner is officer or employee of public body, 146.090 Deaths requiring investigation, 146.095 Responsibility for investigation. (1) The district medical examiner and the district attorney for the county where death occurs, as provided by ORS 146.100 (2), shall be responsible for the investigation of all deaths requiring investigation.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$10,924	\$0
Contracts	\$0	\$0	\$66,000	\$0
Personnel	\$0	\$0	\$812,416	\$0
Internal Services	\$0	\$0	\$50,095	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$939,435</b>	<b>\$0</b>
Administration	0	0	\$33,547	\$0
Program Support	0	0	\$166,861	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$200,408</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,139,843</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,139,843</b>	
Program FTE	0	0	10.50	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$3,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$0</b>

**Explanation of Revenues**

The ME office will generate \$3,000 in misc. service charge revenue.

**Significant Program Changes**

During FY 2005, the ME's Office moved to a new State-owned facility in Clackamas County. The facility houses deputy ME's for Clackamas, Multnomah, and Washington Counties as well as State ME staff and the Oregon State Crime lab. As a result of this move the former County owned Medical Examiners facility located at 301 NE Knott Street is now considered a surplus facility for disposition purposes.

**Program #15005 - Felony Trial Unit A- Property****Version 2/01/2005 s**

**Priority:** Safety      **Lead Agency:** District Attorney  
**Program Offer Type:** Existing Operating      **Program Contact:** Scott Marcy

**Related Programs:****Frameworks:****Executive Summary**

The Felony Trial Unit A or theft unit holds offenders accountable by prosecuting fraud, auto theft, forgery, identity theft, white collar crime and theft crimes that target the elderly. These are mid-level offenders within the public safety system.

**Program Description**

This program works in co-operation with local law enforcement agencies and other public safety partners to provide aggressive prosecution of persons arrested and charged with serious property and theft crimes.

The work of this unit includes reviewing and prosecuting cases from the auto theft task force, commercial burglaries, fraud and theft crimes against the elderly.

This program also reviews and prosecutes crimes involving theft of identity which has been one of the fastest growing areas of crime.

The program reviews and prosecutes offenders who commit crimes against the businesses in the community. These crimes, which are commonly referred to as white collar crimes, include forgery, aggravated theft and theft by deception.

**Program Justification**

The District Attorney's Office is the gatekeeper for the public safety system. Without sufficient prosecution services offenders would not be held accountable for the crimes they commit and would be free to continue their criminal behavior, victimizing citizens, businesses and communities.

**Performance Measures**

The performance measures for this program will be a statistical tracking of the number of Cases Reviewed by the unit and the number of Cases Issued by the unit.

"Cases Reviewed" is defined as the total number of cases that have been submitted to the unit.

"Cases Issued" is defined as the number of cases for which a charging document has been created in that unit.

**Summary of last year's program results and this year's expected results**

In calendar year 2004 the program reviewed a total of 3,138 cases and issued a total of 2,167 cases. These numbers include white collar crime cases reviewed and issued during the year. The number of cases reviewed increased by 3.5% over the previous year, while the number of cases issued increased by 12.6% over the previous year.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein. ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$1,789	\$0
Contracts	\$0	\$0	\$21,905	\$0
Personnel	\$0	\$0	\$1,495,028	\$0
Internal Services	\$0	\$0	\$44,329	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,563,051</b>	<b>\$0</b>
Administration	0	0	\$112,747	\$0
Program Support	0	0	\$254,264	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$367,011</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,930,062</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,930,062</b>	
Program FTE	0	0	16.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #15006 - Felony Trial Unit B-Drugs****Version 2/01/2005 s****Priority:** Safety **Lead Agency:** District Attorney**Program Offer Type:** Existing Operating **Program Contact:** Scott Marcy**Related Programs:****Frameworks:****Executive Summary**

The Felony Trial Unit B holds offenders accountable by prosecuting drug and vice cases involving: manufacturing, distribution and possession of controlled substances, promoting prostitution and works closely with the Regional Organized Crime and Narcotics task force (ROCN) in the tri-county region.

**Program Description**

This program engages in the review and prosecution of cases involving drug and vice crimes such as the manufacture, distribution and possession of controlled substances and the promotion of prostitution.

This program has a key role in the local drug control strategy of reducing the supply of drugs through aggressive enforcement and prosecution.

The program works co-operatively with other state and local law enforcement agencies and the Department of Community Justice and the Courts, to reduce the demand for illegal drugs by requiring offenders to enter into mandatory treatment programs and drug courts.

The unit also works closely with state, local and federal law enforcement agencies in forfeiting illegal profits and returning them to local community to help in the investigation and prosecution of drug crimes. They are also used for drug treatment.

**Program Justification**

This program provides aggressive and effective prosecution by working co-operatively with federal, state and local law enforcement agencies, drug courts, drug treatment and other post and pre-conviction services provided through Department of Community Justice.

This program stands as the gatekeeper for holding offenders accountable, improving social conditions by requiring addiction treatment, reducing illegal drug activity in our schools and helping to support the cost of local drug treatment programs.

In the continuum of prosecution services, this unit prosecutes mid-level offenders and is key to making sure that offenders are held accountable for their criminal behavior.

**Performance Measures**

The performance measures for this program will be a statistical tracking of the number of Cases Reviewed by the unit and the number of Cases Issued by the unit.

"Cases Reviewed" is defined as the total number of cases that have been submitted to the unit.

"Cases Issued" is defined as the number of cases for which a charging document has been created in that unit.

**Summary of last year's program results and this year's expected results**

This program reviewed 3,581 cases and issued 2,620 cases in calendar year 2004. These numbers represent an increase of approximately 8% over the previous year.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein. ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required. 8.680 Prosecuting and collecting penalties and forfeitures; prosecuting and defending for state.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,099,520	\$248,990
Internal Services	\$0	\$0	\$51,057	\$1,142
Materials & Supplies	\$0	\$0	\$12,240	\$40,000
Contracts	\$0	\$0	\$8,823	\$15,814
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,171,640</b>	<b>\$305,946</b>
Administration	0	0	\$91,607	\$17,617
Program Support	0	0	\$206,590	\$39,729
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$298,197</b>	<b>\$57,346</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,469,837</b>	<b>\$363,292</b>
Program Total:	<b>\$0</b>		<b>\$1,833,129</b>	
Program FTE	0	0	13.00	2.50
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$305,946
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$305,946</b>

**Explanation of Revenues**

The fine and forfeitures revenue projection will again be reduced as a result of a downward trend that continues this year. We are budgeting approximately \$30,000 for FY2006.

**Significant Program Changes**

**Program #15007 - Felony Trial Unit C-Gangs****Version 2/01/2005 s****Priority:** Safety **Lead Agency:** District Attorney**Program Offer Type:** Existing Operating **Program Contact:** Scott Marcy**Related Programs:****Frameworks:****Executive Summary**

Felony Trial Unit C prosecutes a variety of serious or high level crimes including: Robberies, residential burglary, weapons, gang crimes, vehicular homicides and assaults, arson and felony animal abuse.

**Program Description**

This program works closely with federal, state and local law enforcement agencies to prosecute serious person and property crimes involving gangs, weapons, arson, animal abuse, robbery, residential burglary, assaults and crimes involving weapons.

As an active member of the Youth Gun Anti-Violence task force (YGAT), the program works cooperatively with the Bureau of Alcohol Tobacco and Firearms and the Portland Police Bureau and the US Attorney's Office to reduce or eliminate illegal possession and transfer of firearms and has been involved in hundreds of state and federal prosecutions.

The Gang unit works cooperatively with state and local law enforcement agencies and communities to target and reduce the instance of gang related crime through aggressive enforcement and prosecution.

**Program Justification**

In the continuum of prosecution services, this unit prosecutes High-level offenders and is key to making sure that offenders are held accountable for their criminal behavior.

The program, through its inter-agency cooperation, collaboration, and prosecution efforts, is a key part of holding offenders accountable for committing serious person and property crimes, and for engaging other community partners in reducing gang related violence and illegal activities in the schools and neighborhoods.

**Performance Measures**

The performance measures for this program will be a statistical tracking of the number of Cases Reviewed by the unit and the number of Cases Issued by the unit.

"Cases Reviewed" is defined as the total number of cases that have been submitted to the unit.

"Cases Issued" is defined as the number of cases for which a charging document has been created in that unit.

**Summary of last year's program results and this year's expected results**

This program reviewed 1,360 cases and issued 1,140 cases in calendar year 2004. This represents an increase of 17.5% in cases reviewed and 20% in cases issued over the previous year.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein. ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$50,860	\$0
Contracts	\$0	\$0	\$28,364	\$0
Materials & Supplies	\$0	\$0	\$7,955	\$0
Personnel	\$0	\$0	\$1,253,007	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,340,186</b>	<b>\$0</b>
Administration	0	0	\$84,560	\$0
Program Support	0	0	\$190,698	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$275,258</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,615,444</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,615,444</b>	
Program FTE	0	0	12.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #15008 - Felony Trial Unit D-Violent Person crimes Version 2/01/2005 s****Priority:** Safety **Lead Agency:** District Attorney**Program Offer Type:** Existing Operating **Program Contact:** Scott Marcy**Related Programs:****Frameworks:****Executive Summary**

Felony Trial Unit D prosecutes cases involving violent person crimes such as aggravated assault, rape, kidnap, sex offenses, attempted murder, compelling prostitution and official misconduct. These cases involve some of the most serious or highest risk offenders.

**Program Description**

This program works in close cooperation with federal, state and local law enforcement agencies to prosecute some of the most serious crimes that occur in Multnomah County.

The program is a key partner in the East County Major Crimes Unit which target and respond to the most serious crimes and serves the East County communities.

The program protects the public and holds offenders accountable through the prosecution of crimes involving aggravated assault, rape, kidnap, sex offenses, attempted murder and compelling prostitution.

In cooperation with a variety of law enforcement and other agencies, this program investigates and when appropriate prosecutes cases involving official misconduct of public officials.

**Program Justification**

In the continuum of prosecution services, this unit prosecutes High-level offenders and is key to making sure that offenders are held accountable for their criminal behavior.

The program, through its inter-agency cooperation, collaboration, and prosecution efforts, is a key part of holding dangerous offenders accountable for committing serious person crimes.

**Performance Measures**

The performance measures for this program will be a statistical tracking of the number of Cases Reviewed by the unit and the number of Cases Issued by the unit.

"Cases Reviewed" is defined as the total number of cases that have been submitted to the unit.

"Cases Issued" is defined as the number of cases for which a charging document has been created in that unit.

**Summary of last year's program results and this year's expected results**

The program reviewed 698 cases and issued 446 cases in calendar year 2004. This represents a 5% decrease in the number of cases reviewed, but a 3% increase in the number of cases issued.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein. ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$924,795	\$0
Contracts	\$0	\$0	\$16,911	\$0
Materials & Supplies	\$0	\$0	\$4,990	\$0
Internal Services	\$0	\$0	\$26,353	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$973,049</b>	<b>\$0</b>
Administration	0	0	\$56,374	\$0
Program Support	0	0	\$127,132	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$183,506</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,156,555</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,156,555</b>	
Program FTE	0	0	8.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**
**Significant Program Changes**

**Program #15009 - Felony Pre-Trial****Version 2/01/2005 s**

**Priority:** Safety      **Lead Agency:** District Attorney  
**Program Offer Type:** Existing Operating      **Program Contact:** Scott Marcy

**Related Programs:****Frameworks:****Executive Summary**

The pre-trial unit represents and/or coordinates judicial appeal cases for the District Attorney's office, civil litigations, post conviction relief, felony arraignments, coordinates extraditions and transport of material witnesses, post conviction expungements and provides Grand Jury administration.

**Program Description**

This program provides a variety of important functions within the District Attorney's office including felony arraignment court appearances, civil litigations, post conviction relief and appeals.

The program also provides administration for the Grand Jury which meets to review evidence on felony criminal cases to determine if an indictment should be issued.

For those people convicted of crimes who qualify, this program provides a process for the expungement of records.

The program also processes cases involving fugitives who have been arrested in Multnomah County on outstanding warrants from other states or jurisdictions.

**Program Justification**

The program works in cooperation with law enforcement agencies, state courts, State Department of Justice in prosecuting and holding high, medium and low level felony offenders accountable for crimes committed in Multnomah County by processing cases involving fugitives who have been arrested and returned to the County for trial.

The program works, through citizen involvement in the Grand Jury system, to indite persons involved in felony crimes.

**Performance Measures**

The performance measures for this program will be a statistical tracking of the number of fugitive Cases Issued by the unit.

"Cases Issued" is defined as the number of cases for which a charging document has been created in that unit.

**Summary of last year's program results and this year's expected results**

In calendar year 2004 the Pre-Trial program issued 403 cases involving fugitives arrested in Multnomah County on warrants from other states or jurisdictions. This represents a slight drop (2%) over calendar year 2003

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 138.081 appeals, ORS chapter 34 Writs of Habeas Corpus, ORS chapters 132 and 135 Grand Jury and pre-trial and felony arraignments. 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$1,501	\$0
Materials & Supplies	\$0	\$0	\$5,675	\$0
Personnel	\$0	\$0	\$644,352	\$0
Internal Services	\$0	\$0	\$24,725	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$676,253</b>	<b>\$0</b>
Administration	0	0	\$52,850	\$0
Program Support	0	0	\$119,186	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$172,036</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$848,289</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$848,289</b>	
Program FTE	0	0	7.50	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**
**Significant Program Changes**

**Program #15010 - Investigations (Felony)****Version 2/01/2005 s****Priority:** Safety **Lead Agency:** District Attorney**Program Offer Type:** Existing Operating **Program Contact:** Scott Marcy**Related Programs:****Frameworks:****Executive Summary**

The Investigation unit provides case specific felony investigation, evidence gathering, witness interviews and transport, Subpoena service and other trial assistance as is determined by the Deputy District Attorney.

**Program Description**

The Investigations program works closely and in cooperation with federal, state and local law enforcement agencies and Deputy District Attorneys to provide investigation services on high, medium and low level felony cases.

With a combination of District Attorney Investigators and Investigators assigned to the office from the Portland Police Bureau, the program provides case specific evidence gathering and evaluation, witness interviews and transport for testimony, background investigations and service of subpoenas that compel witness appearance.

Investigations is a crucial and integral part of the prosecution of all felony cases.

**Program Justification**

The Investigations program works in cooperation and collaboration with a variety of federal, state and local law enforcement agencies as well as the victims of crime and witnesses in order to assist in holding offenders accountable by effective and aggressive prosecution. The Investigations program works on high, medium and low level felony cases.

**Performance Measures**

The performance measure will be a annual statistical reporting of the number of personal service subpoenas issued and the number served on a calendar year basis.

**Summary of last year's program results and this year's expected results**

During calendar year 2004 the investigations unit received approximately 8,650 subpoenas for personal service and was successful in personally serving 7,150 subpoenas.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$402,351	\$36,000
Contracts	\$0	\$0	\$9,417	\$0
Internal Services	\$0	\$0	\$87,103	\$0
Materials & Supplies	\$0	\$0	\$14,280	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$513,151</b>	<b>\$36,000</b>
Administration	0	0	\$31,851	\$3,382
Program Support	0	0	\$71,830	\$7,628
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$103,681</b>	<b>\$11,010</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$616,832</b>	<b>\$47,010</b>
Program Total:	<b>\$0</b>		<b>\$663,842</b>	
Program FTE	0	0	4.52	0.48
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$15,200	\$36,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,200</b>	<b>\$36,000</b>

**Explanation of Revenues**

This program is contracted with the City of Gresham and MCSO to provide partial funding for an Investigator position.

**Significant Program Changes**

**Program #15012 - Juvenile Court Trial Unit****Version 2/01/2005 s****Priority:** Safety **Lead Agency:** District Attorney**Program Offer Type:** Existing Operating **Program Contact:** Scott Marcy**Related Programs:****Frameworks:****Executive Summary**

The Juvenile Court Trial Unit prosecutes juvenile crimes ranging from misdemeanors to homicides. It has three primary functions: delinquency: prosecuting juveniles who have committed criminal offenses; dependency: litigating child protection cases in Juvenile Court; Termination of Parental Rights: litigating cases where the abuse or neglect of a child has reached such a level that effort must be made to free the child for adoption.

**Program Description**

The Delinquency function involves the prosecution of juveniles who have committed non-Ballot Measure 11 crimes. This includes cases ranging from misdemeanors to felonies to homicides. The unit works closely with the Department of Juvenile Community Justice (DCJ) in developing appropriate sanctions aimed at accountability, community protection and reformation.

The dependency function involves working closely with the State Department of Human Services (DHS) and other agencies to protect children who come to the attention of authorities as a result of abuse or neglect. Deputy District Attorneys are responsible for litigating child protection cases (dependency cases) in Juvenile Court and for working with DHS and other agencies and partners to fashion plans which will provide protection for the child and opportunities for the parents to mitigate the dangers which brought the child to the attention of the court in the first place.

All efforts are made to keep the family unit intact however when those efforts are exhausted the Termination of Parental Rights section, works in close collaboration with the State Department of Human Services to free these children for adoption.

Services provided to law enforcement, juvenile courts, DCJ and DHS include filing petitions for delinquency, dependency or termination of parental rights, meeting with victims and witnesses, seeking restitution on behalf of victims, coordinating with juvenile court counselors, DCJ and DHS and trying cases in court.

**Program Justification**

The Juvenile Trial unit is the gatekeeper to the juvenile justice system. The program works in close collaboration with local law enforcement and the Department of Community Justice in prosecuting and holding accountable, high, medium and low level youth offenders.

The program also keeps our most vulnerable population safe by intervening early when children are at risk, collaborating with others to alleviate that risk and working to free abused and neglected children for adoption by stable families when reunification efforts are exhausted.

**Performance Measures**

The performance measures for this program will be a statistical tracking of the number of Delinquency and Dependency hearings and the number of children freed for adoption during the calendar year.

**Summary of last year's program results and this year's expected results**

During the calendar year 2004 the program had 1,033 Delinquency hearings and 2,565 Dependency hearings. There is no reliable data available to compare these numbers to previous years. The number of children freed for adoption in 2004 was 138.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Juvenile Trial Court/Termination of Parental Rights: 8.685 Assisting juvenile court; right to appear. (1) The district attorney shall, upon request of the juvenile court, appear in the juvenile court to assist the court in any matter within its jurisdiction. (2) In counties having a population of more than 150,000, according to the latest federal decennial census, the district attorney shall designate a deputy to assist the juvenile court as provided in subsection (1) of this section. (3) The district attorney is entitled to appear on behalf of the state in the juvenile court in any matter within the jurisdiction of the court. [1959 c.432 §63 (enacted in lieu of 8.750); 1991 c.681 §4]

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$16,000	\$27,500
Internal Services	\$0	\$0	\$252,717	\$5,238
Materials & Supplies	\$0	\$0	\$27,705	\$0
Personnel	\$0	\$0	\$930,516	\$898,833
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,226,938</b>	<b>\$931,571</b>
Administration	0	0	\$57,018	\$45,257
Program Support	0	0	\$177,190	\$140,640
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$234,208</b>	<b>\$185,897</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,461,146</b>	<b>\$1,117,468</b>
Program Total:	<b>\$0</b>		<b>\$2,578,614</b>	
Program FTE	0	0	11.15	8.85
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$3,072	\$0
Intergovernmental	\$0	\$0	\$0	\$931,571
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,072</b>	<b>\$931,571</b>

**Explanation of Revenues**

This program includes state revenue from a bi-annual contract with the State Department of Human Services for termination of parental rights.

**Significant Program Changes**

**Program #15013 - Domestic Violence Unit****Version 2/11/2005 s**

**Priority:** Safety      **Lead Agency:** District Attorney  
**Program Offer Type:** Existing Operating      **Program Contact:** Scott Marcy

**Related Programs:****Frameworks:****Executive Summary**

The Domestic Violence program screens and prosecutes domestic violence cases including misdemeanors, felonies, homicides, and restraining order violations. It provides outreach and access to support services to all domestic violence victims with special emphasis on victims from under-served populations.

**Program Description**

The Domestic Violence program screens and prosecutes domestic violence cases including misdemeanors, felonies, homicides, and restraining order violations.

In conjunction with the Victims Assistance program, it provides outreach and access to support services to all victims of domestic violence with a special emphasis on victims from under-served populations.

Working in collaboration with state and local law enforcement, Community Justice and a variety of local non-profit domestic violence organizations and shelters, the program includes a six month deferred prosecution program with individualized treatment plans closely monitored by probation officers. Support includes specialized services; personal contact by a victim advocate; information resources and referrals for social services, coordination with social service agencies, accompaniment to court proceedings, notification of rights and remedies and assistance in exercising those rights.

This program provides a specialized emphasis on prosecution of elder abuse cases in Multnomah County.

**Program Justification**

The program works cooperatively and collaboratively with a variety of state and local law enforcement agencies to hold offenders accountable who commit high, medium and low level domestic violence crimes including crimes against the elderly.

It also acts as a gateway to the public safety system for offenders who need behavior changing social service programs.

Through its collaboration with local social service programs, the program offers information resources and referrals.

**Performance Measures**

The performance measures for this program will be a statistical tracking of the number of Cases Reviewed by the unit and the number of Cases Issued by the unit.

"Cases Reviewed" is defined as the total number of cases that have been submitted to the unit.

"Cases Issued" is defined as the number of cases for which a charging document has been created in that unit.

**Summary of last year's program results and this year's expected results**

The domestic violence program reviews and issues both felony and misdemeanor cases. In calendar year 2004 the program reviewed a total of 4,224 cases and issued a total of 1775 cases. This represents an increase in cases reviewed of approximately 3.5% and an increase in cases issued of approximately 2.5%.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein. ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$11,000	\$9,000
Materials & Supplies	\$0	\$0	\$7,343	\$0
Internal Services	\$0	\$0	\$35,005	\$3,257
Personnel	\$0	\$0	\$913,793	\$166,043
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$967,141</b>	<b>\$178,300</b>
Administration	0	0	\$54,052	\$7,313
Program Support	0	0	\$167,973	\$22,725
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$222,025</b>	<b>\$30,038</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,189,166</b>	<b>\$208,338</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,397,504</b>	
Program FTE	0	0	10.57	1.43
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,718	\$0
Intergovernmental	\$0	\$0	\$0	\$178,300
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,718</b>	<b>\$178,300</b>

**Explanation of Revenues**

The program revenue includes a VAWA grant which is 75% of FY05 amounts, a gun grant from BJA for \$40k and a \$90K Byrne grant for Elder abuse.

**Significant Program Changes**

**Program #15015 - Child Abuse Team (MDT)****Version 2/01/2005 s**

**Priority:** Safety      **Lead Agency:** District Attorney  
**Program Offer Type:** Existing Operating      **Program Contact:** Scott Marcy

**Related Programs:****Frameworks:****Executive Summary**

The Child Abuse Team reviews and processes cases and reports involving child abuse in a domestic setting or by child care providers. Using an integrated team of prosecutors, child specialists, and police investigators, the team reviews, coordinates and investigates cases, then decides how to proceed.

**Program Description**

Also known as the Multidisciplinary Child Abuse Team (MDT) this group of Deputy District Attorneys and staff are part of a larger group of dedicated child and health care professionals, law enforcement officers and prosecutors.

They review and investigate all reported cases of child abuse or child mistreatment in the county and all fatalities which involve a child under the age of 18 years and where abuse is suspected.

Located at the Gateway Children's Center campus, this program prosecutes some of the most troubling and serious crimes every year and handles the corresponding child abuse and neglect proceeding in Juvenile Court.

Each team member and those conducting child abuse investigations and interviews of child abuse victims are trained in risk assessment, dynamics of child abuse, child sexual abuse and rape of children and legally sound and age appropriate interview and investigatory techniques.

This program also coordinates the distribution Child Abuse Multidisciplinary Intervention (C.A.M.I) funds which are generated from unitary assessment funds from the state, to a variety of local partners on an annual basis for projects associated with child abuse intervention.

**Program Justification**

This program is a multi-jurisdictional, cooperative and collaborative team of professionals that reviews, investigates and prosecutes crimes involving child abuse and/or child mistreatment. The offenders in these cases are often high level or serious offenders but medium and low level offenders are also managed by this program.

The program keeps children safe by removing them from dangerous and abusive home or day care situations when necessary and working with families to address the issues which brought the child to the attention of authorities in the first place.

**Performance Measures**

The performance measures for this child abuse program will be a statistical tracking of the number of Dependency cases on a calendar year basis and the number of criminal cases reviewed and issued on a yearly basis.

**Summary of last year's program results and this year's expected results**

During calendar year 2004 the program worked 126 dependency cases involving approximately 200 children. In addition the program reviewed 285 criminal cases and issued 106 criminal cases in 2004.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 418.747 Interagency teams for investigation; duties; training; method of investigation; fatality review process. (1) The district attorney in each county shall be responsible for developing interagency and multidisciplinary teams to consist of but not be limited to law enforcement personnel, Department of Human Services child protective service workers, school officials, county health department personnel, child abuse intervention center workers, if available, and juvenile department representatives, as well as others specially trained in child abuse, child sexual abuse and rape of children investigation.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$82,505	\$29,094
Materials & Supplies	\$0	\$0	\$4,666	\$60,000
Contracts	\$0	\$0	\$14,805	\$280,149
Personnel	\$0	\$0	\$630,186	\$132,457
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$732,162</b>	<b>\$501,700</b>
Administration	0	0	\$25,569	\$10,227
Program Support	0	0	\$79,458	\$31,783
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$105,027</b>	<b>\$42,010</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$837,189</b>	<b>\$543,710</b>
Program Total:	<b>\$0</b>		<b>\$1,380,899</b>	
Program FTE	0	0	5.00	2.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$20,822	\$0
Intergovernmental	\$0	\$0	\$0	\$501,700
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,822</b>	<b>\$501,700</b>

**Explanation of Revenues**

The state will reduce unitary assessment funds for the Child Abuse Multidisciplinary Intervention program (CAMI) by 33% or \$275,385 in FY 2006. If any amounts are restored by the state, the Board of Commissioners must approve a revised CAMI plan and a budget modification would also be submitted at that time. These funds are primarily a pass-through to local agencies and organizations.

**Significant Program Changes**

Because the oversight committee has not agreed on an approved CAMI plan for 2006, it is not possible to indicate at this time what changes may occur. However the CAMI program will receive 33% less revenue in FY06.

**Program #15017 - Misdemeanor/Community Court****Version 2/11/2005 s**

**Priority:** Safety      **Lead Agency:** District Attorney  
**Program Offer Type:** Existing Operating      **Program Contact:** Scott Marcy  
**Related Programs:** 15021

**Frameworks:****Executive Summary**

This program holds offenders accountable by providing prosecution services for low level quality of life crimes. The types of cases include driving under the influence of intoxicants (DUII), traffic, theft, prostitution, harassment, trespass and other misdemeanor crimes. The Community Court holds non-violent offenders accountable to the community and connects offenders to needed social service programs.

**Program Description**

This program works collaboratively with the State courts and local law enforcement agencies to prosecute all misdemeanor crimes except domestic violence.

The Misdemeanor trial and Intake units attend arraignments, review, issue cases, and prosecute all misdemeanor quality of life crimes in Multnomah County. Attorney's in the trial unit work collaboratively with the Neighborhood DA program by prosecuting their issued cases.

Because of the large volume of cases and the continued expansion of East County, prosecutors present cases to courts located in downtown and also in Gresham. Cases involving non-violent offenders can also now be referred to Community Courts located in downtown and Gresham. These courts not only issue sanctions against offenders but also provide access to needed social services such as alcohol and drug treatment.

**Program Justification**

Misdemeanor crimes are the quality of life crimes that effect more citizens, neighborhoods and businesses than any other. The program holds these low level offenders accountable by aggressive prosecution and by working collaboratively with other local law enforcement, social service agencies and the State courts.

Safety at home can also mean having safe streets in our neighborhoods. By prosecuting traffic violations and DUII cases this program helps ensure that our streets remain safe.

With over 6500 cases processed each year, holding offenders accountable through the Community Courts represents a cost effective collaboration between the state courts, prosecution and social service providers.

**Performance Measures**

The perfomance measures for this program will be a statistical tracking of the number of Cases Reviewed by the unit and the number of Cases Issued by the unit.

"Cases Reviewed" is defined as the total number of cases that have been submitted to the unit.

"Cases Issued" is defined as the number of cases for which a charging document has been created in that unit.

**Summary of last year's program results and this year's expected results**

In calendar year 2004 the program reviewed 9,783 cases and issued 7,105 misdemeanor cases.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$18,425	\$0
Internal Services	\$0	\$0	\$140,096	\$0
Contracts	\$0	\$0	\$32,789	\$0
Personnel	\$0	\$0	\$2,155,414	\$40,000
Capital Outlay	\$0	\$0	\$8,000	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,354,724</b>	<b>\$40,000</b>
Administration	0	0	\$156,174	\$2,352
Program Support	0	0	\$485,327	\$7,310
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$641,501</b>	<b>\$9,662</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,996,225</b>	<b>\$49,662</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,045,887</b>	
Program FTE	0	0	31.54	0.46
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$40,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>

**Explanation of Revenues****Significant Program Changes**

This unit now shares responsibility for reviewing and issuing misdemeanor cases with the Neighborhood DA program. With the exception of DV cases, they are also responsible for trying nearly all of the misdemeanor cases in the office.

**Program #15021 - Neighborhood DA****Version 2/11/2005 s****Priority:** Safety**Lead Agency:** District Attorney**Program Offer Type:** Existing Operating**Program Contact:** Scott Marcy**Related Programs:** 15017**Frameworks:****Executive Summary**

The Neighborhood DA program reviews and issues charging documents on misdemeanor cases, and works with local individual citizens, community groups, neighborhood associations, business associations and law enforcement agencies to identify and develop strategies to combat quality of life crimes.

**Program Description**

This is a nationally recognized model program for engaging a variety community, business and law enforcement partners in identifying crime issues and developing strategies within a community to combat quality of life crime in neighborhoods.

The Neighborhood prosecutors are strategically located in Gresham, North\Northeast, East, Southeast and the West areas. Specialized prosecutors are contracted with Lloyd Business District and Tri-Met to prosecute misdemeanor crimes specific to those entities.

The program also has one prosecutor assigned to Project Safe Neighborhoods. This project works collaboratively with El Programa Hispano to educate Latino youth and their families about gun crimes and penalties and in developing strategies to reduce gun crimes in neighborhoods and schools.

The program works cooperatively with law enforcement agencies and other public safety partners to review and issue charging documents on misdemeanor cases.

**Program Justification**

This program works collaboratively with local law enforcement agencies to engage community members, neighborhood organizations, businesses and business associations to identify and develop localized strategies for combating the occurrence of quality of life crimes.

The program also works cooperatively and collaboratively with local law enforcement and other public safety partners to hold offenders who commit misdemeanor crimes accountable for their behavior. These offenders are low risk or low level offenders.

**Performance Measures**

Two performance measures for this program will be a statistical tracking of the number of Cases Reviewed by the unit and the number of Cases Issued by the unit.

"Cases Reviewed" is defined as the total number of cases that have been submitted to the unit.

"Cases Issued" is defined as the number of cases for which a charging document has been created in that unit.

A third performance measure will be the number of problem solving activities during the calendar year. This measure is still under development.

**Summary of last year's program results and this year's expected results.**

During calendar year 2004 the number of cases reviewed was 8,642 and the number of cases issued was 8,022. The number of problem solving contacts is partially reported in 2004. Still with 70 percent of the Neighborhood DA's reporting, the number of contacts in 2004 is approximately 7700.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$844,309	\$277,810
Materials & Supplies	\$0	\$0	\$8,914	\$16,553
Internal Services	\$0	\$0	\$47,095	\$185
Contracts	\$0	\$0	\$496	\$127,602
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,814</b>	<b>\$422,150</b>
Administration	0	0	\$48,990	\$11,353
Program Support	0	0	\$152,241	\$35,279
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$201,231</b>	<b>\$46,632</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,102,045</b>	<b>\$468,782</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,570,827</b>	
Program FTE	0	0	8.58	2.22
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$162	\$0
Intergovernmental	\$0	\$0	\$0	\$224,340
Other / Miscellaneous	\$0	\$0	\$0	\$197,810
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$162</b>	<b>\$422,150</b>

**Explanation of Revenues**

The office will no longer receive BJA grant funds Leadership, Project Safe Neighborhoods and Weed & Seed, and LLEBG funding will be cut sharply again in FY2006. In FY 06 federal revenue for PSN is cut by \$226,176.

**Significant Program Changes**

Because of cut backs over the past several budget cycles, the Neighborhood DA's now review and issue on misdemeanor cases. In 2004 they reviewed approximately 47% of all misdemeanor cases and issued approximately 53% of all misdemeanor cases in the office.

**Program #21004 - Gang Prevention Services****Version 2/14/2005 s**

**Priority:** Safety      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Mary Li

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Poverty Framework

**Executive Summary**

The Gang Prevention Services offer community based gender and culturally competent and specific services to youth who exhibit multiple or severe risk factors linked to juvenile crime, primarily gang involvement.

**Program Description**

Gang Prevention Services provide outreach to schools and the community, including: advocacy; gang awareness education; legal assistance, case management, skill-building, mentoring, family mediation, parent support, supportive services, and crisis intervention; and, employment services and opportunities to gang affected and involved youth.

All services are targeted to 13-21 year old gang affected and involved African and Asian American, Latino, and girls and their families. In FY03 3594 individuals were served across all programs.

**Program Justification**

Gang Prevention Services support the Safety Indicator of Success: Citizen perception of safety and meet the Safety Strategies: Engage communities in defining needs and levels of involvement; and, Intervene early to keep juveniles out of the public safety system

Services provide resources for communities and families to directly intervene in gang related behaviors. Early intervention is critical: recent research by OSU indicated that 20% of youth offenders commit 80% of the juvenile offenses, and that most of this 20% are "early bloomers" who committed crimes before the age of 15.

**Performance Measures**

The most appropriate measures are reduced involvement with juvenile justice system and lack of involvement with adult public safety system for those served. Current DSCP capacity does not support the ability to measure this. A number of other measures are employed as interim indicators.

Youth and families supported by case management -- FY04 Target: 245

Youth served who are placed in jobs -- FY04 Target: 41

Youth served who maintain at least 120 days employment -- FY04 Target: 30

Youth served who remain in school and advance one grade level -- FY04 Target: 32

**Summary of last year's program results and this year's expected results**

# of youth and families supported by case management FY03 Actual: 321 FY04 Target: 245 % of youth served who are placed in jobs FY03 Actual: 43% FY04 Target: 48% % of youth served who maintain at least 120 days employment FY03 Actual: 73% FY04 Target: 41% # of youth who remain in school and advance one grade level FY03 Actual: 42 FY04 Target: 32

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$293,941	\$153,418
Materials & Supplies	\$0	\$0	\$1,442	\$0
Internal Services	\$0	\$0	\$19,549	\$0
Personnel	\$0	\$0	\$57,099	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$372,031</b>	<b>\$153,418</b>
Administration	0	0	\$5,295	\$0
Program Support	0	0	\$23,906	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$29,201</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$401,232</b>	<b>\$153,418</b>
Program Total:	<b>\$0</b>		<b>\$554,650</b>	
Program FTE	0	0	0.69	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$153,418
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$153,418</b>

<b>Explanation of Revenues</b>
--------------------------------

County General Fund - Based on current service level; City of Portland Community Development Block Grant - Per City Of Portland plan on current service level; Oregon Commission on Children, Families and Community: Youth Investment - Per funder plan on current service level

<b>Significant Program Changes</b>
------------------------------------

City of Portland General Fund - Youth Employment and Empowerment funds reduced \$184,756 due to notification of City of Portland reduction. City plans to administer program directly. Community Services Block Grant - Special Project for African American Achievement Gap Study, one time only funding, expired Fiscal Year 2005 - reduction of \$60,000

**Program #21010 - Homeless Youth System****Version 2/14/2005 s**

**Priority:** Safety **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating **Program Contact:** Mary Li  
**Related Programs:** 21011  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

The Homeless Youth System (HYS) offers a continuum of crisis intervention, shelter, housing, case management, education, employment, and health services for homeless youth up to age 21.

**Program Description**

The System provides late stage intervention for homeless youth through several program components: 24/7 reception center operated in conjunction w/DCJ, serving the Portland Police Bureau and DHS; 24/7 assessment center; homeless youth shelter; day programs; alternative education and employment services; service coordination & case management; mental and other health services; and, transitional housing. In FY04 830 unduplicated youth were served.

System accountability is managed through the Homeless Youth Oversight Committee (HYOC), a citizen body appointed by the Chair with representation that includes the Central Precinct Commander, the Citizen's Crime Commission, the Portland Business Alliance, DHS, Juvenile Rights Project, the City of Portland, the Health and Community Justice Departments, service providers, and homeless youth.

**Program Justification**

The HYS supports the Safety Indicator of Success: Citizen Perception of Safety and meets Safety Strategies: Safety system components work effectively together; Engage communities in defining needs and level of involvement; Intervene early to keep juveniles out of the adult public safety system; and, Treat drug/alcohol additional and mental health issues

Homeless youth visibility has a direct impact on citizen perception of safety. Homeless youth are particularly vulnerable to crime, to be preyed upon or to victimize others. Services are exceptionally integrated with public safety and other service systems, with significant community oversight. Intervention targets future adult success.

Services support front end detention reform efforts and law enforcement work load effectiveness by receiving youth directly from officers and diverting them from JDH. Both issues would be negatively effected if services did not exist.

**Performance Measures**

The most appropriate measure is youth served who are self-sufficient, contributing members of the community as adults. Current DSCP capacity does not support the ability to measure this. A number of other measures are employed as interim indicators.

# of youth served who are in safe, stable housing at exit -- FY04 Target: 60

# of youth served who are in safe, stable housing 6 months following exit -- FY04 Target: 35

# of youth served who are employed or in school at exit -- FY04 Target: 150

# of youth served who are employed 3 months following exit -- FY04 Target: 115

**Summary of last year's program results and this year's expected results**

# of youth served who are in safe, stable housing at exit -- Total svd: 112; Total exited: 75 FY03 Actual: 55/73% FY04 Target: 60/80% # of youth served who are in safe, stable housing 6 months following exit -- Total svd: 112; Total exited: 75; Total rptg: 43 FY03 Actual: 31/72% FY04 Target: 35/81% # of youth served who are employed or in school at exit -- Total svd: 1076; Total exited: 419 FY03 Actual: 419/100% FY04 Target: 419/100% # of youth served who are employed 3 months following exit -- Total svd: 560; Total exited: 327 FY03 Actual: 112/34% FY04 Target: 115/35%

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$65,318	\$0
Materials & Supplies	\$0	\$0	\$1,797	\$0
Internal Services	\$0	\$0	\$81,968	\$9,460
Contracts	\$0	\$0	\$2,023,429	\$1,150,408
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,172,512</b>	<b>\$1,159,868</b>
Administration	0	0	\$33,580	\$0
Program Support	0	0	\$151,614	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$185,194</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,357,706</b>	<b>\$1,159,868</b>
Program Total:	<b>\$0</b>		<b>\$3,517,574</b>	
Program FTE	0	0	0.84	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$3,670	\$0
Intergovernmental	\$0	\$0	\$0	\$1,159,868
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,670</b>	<b>\$1,159,868</b>

<b>Explanation of Revenues</b>
--------------------------------

CGF - Based on current service level; ITAX - based on current service level; City of Portland (PDX) - General Fund and CDBG - based on current service level per funder; HUD Horizon Youth and Pathways- based on renewal request and current service level; Portland Public School Alternative Education - Based on current service level per funder

<b>Significant Program Changes</b>
------------------------------------

**Program #25024 - DUII Evaluation****Version 2/01/2005 s**

**Priority:** Safety      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25033

**Frameworks:****Executive Summary**

Providing the link between treatment and the courts, Licensed Alcohol/Drug Evaluation Specialists decide what level of treatment is appropriate for Driving Under the Influence of Intoxicants (DUII) defendants referred by the courts. Once offenders are referred to treatment, the specialists monitor defendants' participation in treatment and report their findings to the court.

**Program Description**

County Staff conduct Screening Evaluations on DUII clients referred by the Circuit Court, make a treatment recommendation and referral for each client and monitor all Diversion and Convicted clients while in treatment programs. There are approximately eight (8) arrests daily for DUII in Multnomah County and close monitoring of the offenders reduces their risk to the public. The DUII program provides a Public Safety service that is enhanced by the Court demanding more accountability from DUII clients. Without the program, higher risk clients would not receive the level of supervision needed to ensure public safety. There is a high level of communication between the DUII Evaluation program and the Court, Probation Officers and the DUII treatment providers, to provide the necessary level of monitoring the clients.

Three Spanish-speaking staff provide needed services to Spanish-speaking clients and interpreter services are readily available for other clients.

**Program Justification**

This program holds offenders strictly accountable to comply with the provisions of their Diversion agreement and/or their convictions. At the same time it is highly treatment focused, in order to give offenders the greatest opportunity not to reoffend.

Offenders are required to pay part of the costs of this program. Currently that court set fee is \$90.00. However, Multnomah County's DUII program does not turn people away if they have no means to pay for the evaluation services. County General Funds are used to cover costs of the program not covered by this fee.

**Performance Measures**

The DUII unit will evaluate, refer, and monitor 100% of the clients referred by the court in accordance with mandated timelines.

**Summary of last year's program results and this year's expected results**

The DUII Unit serves approximately 3,600 clients annually. This includes 2,600 DUII screening evaluations, referrals and monitoring clients annually. The DUII Unit also conducts a twice-monthly Victims Impact Panel for the 2,600 DUII clients and an additional 1,000 family members who attend with the offender. Based on arrest records and information from the District Attorneys office, it appears that in 2006 the numbers will be similar.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

This program is mandated by State statute. The Oregon Revised Statute requires DUII evaluations for convicted and Diversion defendants. (ORS 813.025 and ORS 813.260)

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$438,075	\$202,083
Materials & Supplies	\$0	\$0	\$11,724	\$0
Internal Services	\$0	\$0	\$103,231	\$92,434
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$553,030</b>	<b>\$294,517</b>
Administration	0	0	\$6,864	\$19,424
Program Support	0	0	\$19,630	\$22,539
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$26,494</b>	<b>\$41,963</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$579,524</b>	<b>\$336,480</b>
Program Total:	<b>\$0</b>		<b>\$916,004</b>	
Program FTE	0	0	6.30	3.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$224,461
Intergovernmental	\$0	\$0	\$0	\$70,056
Program Revenue for Admin	0	0	\$0	\$41,963
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$336,480</b>

**Explanation of Revenues**

The DUII Evaluation Unit fee generated revenues are based on an estimated number of evaluations and other services on past history, and the current fee of \$90. The DUII fees provide roughly one third of the program revenue.

**Significant Program Changes**

The DUII evaluation fee is set by State legislature. A new request has gone before the current session to raise the fee from \$90 to \$150, as it has not been raised for fifteen years.

**Program #25025A - A&D Outstationed Staff: Alcohol and Drug Assessment, Referral, and Consultation Services****Version**  
**2/14/2005 s**

**Priority:** Safety      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25031

**Frameworks:****Executive Summary**

Program provides addiction assessment services for adult offenders in the custody of the Department of Community Justice and provides consultation and treatment referral services to children and parents served by Child Welfare, by placing Alcohol/Drug Assessment staff in both Community Justice and Child Welfare offices.

**Program Description**

Five Alcohol and Drug Evaluation Specialists (ADES) provide addiction assessment and referral services for adult offenders in the custody of the Department of Community Justice (DCJ) and screening, consultation and treatment referral services to children and parents served by Child Welfare.

The ADES are located in four DCJ offices and two State Department of Human Services Children, Adults, and Families (CAF) offices. The ADES work closely with the respective DCJ and CAF staff to provide client assessments, treatment referrals, clinical consultation, and other support. They provide a level of expertise in Alcohol & Drug issues that the respective host organizations have identified as lacking within their offices.

CAF parents get referred to appropriate treatment services and also get some assistance in accessing services when necessary. This link to treatment will strengthen families by helping parents regain custody of their children.

This Program provides intra County departmental and cross jurisdictional coordination, collaboration and communication.

**Program Justification**

Approximately 70% or more of child custody cases involve parental drug use. The program strongly supports families by providing 400 clients (CAF) access and referral to appropriate treatment programs and follow-up to insure treatment completion. This serves parents with children in custody of Child Welfare and reduces the risk of further neglect or abuse due to alcohol or drug problems.

The program also facilitates criminal justice clients with screening and treatment referrals. Treatment completion greatly reduces the risk of re-offending in criminal acts.

**Performance Measures**

100% of referred clients will receive screening and referral services.

**Summary of last year's program results and this year's expected results**

The annual number of clients served includes 1,085 Assessment clients for DCJ and 400 CAF referral and consultation clients. Workflow changes implemented in the past months should result in more DCJ assessments this year. The CAF results should look similar to last year.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"ALCOHOL AND DRUG ABUSE PREVENTION, INTERVENTION AND TREATMENT 430.240 Goal of treatment programs for drug-dependent persons 430.250 Policy 430.255 Governor's Council on Alcohol and Drug Abuse Programs; qualifications; duties; compensation and expenses; removal 430.257 Legislative findings; comprehensive state plan; assistance for council 430.258 Statewide plan of services for alcohol and drug abuse prevention and treatment 430.259 State agencies to cooperate in plan 430.265 Contracts with federal government for services to alcohol and drug-dependent persons 430.270 Publicizing effects of alcohol and drugs 430.290 Prevention of alcoholism and drug dependency 430.306 Definitions for ORS 430.315 to 430.335, 430.397 and 430.399 430.315 Policy 430.325 Prohibitions on local governments as to certain crimes 430.335 Authority of Department of Human Services relating to alcohol and drug dependence 430.338 Purposes of laws related to alcoholism 430.342 Local alcoholism planning committees; duties; members 430.345 Grants for alcohol and drug abuse prevention, intervention and treatment 430.347 Definitions for ORS 430.345 to 430.380 430.350 Assistance and recommendation of local planning committee 430.355 Grant application may cover more than one service 430.357 Rules for ORS 430.345 to 430.380 430.359 Funding of services 430.362 Application requirements for priority consideration 430.364 Consideration given requests for priority 430.366 Requirements for service proposals 430.368 Appeal and review of funding requests; conclusiveness of review 430.370 County contracts for services; joint county-city operation 430.375 Fee schedule 430.380 Mental Health Alcoholism and Drug Services Account; uses 430.385 Construction 430.395 Funding of regional centers for treatment of drug and alcohol dependent adolescents; rules; criteria for areas served by centers 430.397 Voluntary admission of person to treatment facility; notice

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$6,536	\$0
Internal Services	\$0	\$0	\$42,344	\$49,724
Personnel	\$0	\$0	\$0	\$350,225
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$48,880</b>	<b>\$399,949</b>
Administration	0	0	\$3,635	\$10,286
Program Support	0	0	\$10,395	\$11,936
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$14,030</b>	<b>\$22,222</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$62,910</b>	<b>\$422,171</b>
Program Total:	<b>\$0</b>		<b>\$485,081</b>	
Program FTE	0	0	0.00	4.60
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$399,949
Program Revenue for Admin	0	0	\$0	\$22,222
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$422,171</b>

**Explanation of Revenues**

Revenues are from the following sources: \$265,034 State Mental Health Grant (includes \$166,507 in Carryover funds). \$134,915 in Federal/State funds (\$120,000 from SCF funds). \$ 48,880 from County General Funds.

**Significant Program Changes**

The workflow at the DCJ site has undergone a significant redesign, moving the physical location of the ADES closer to the DCJ staff requesting services and streamlining their procedures.



**Program #250258 - A&D Outstationed Staff: Alcohol and Drug Assessment, Referral, and Consultation Services - Additional Capacity**

**Version  
2/14/2005 s**

**Priority:** Safety      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson

**Related Programs:**

**Frameworks:**

**Executive Summary**

Program provides addiction assessment services for adult offenders in the custody of the Department of Community Justice and provides consultation and treatment referral services to children and parents served by Child Welfare, by placing Alcohol/Drug assessment staff in both Community Justice and Child Welfare offices.

**Program Description**

Five Alcohol and Drug Evaluation Specialists (ADES) provide needed addiction assessment and referral services for adult offenders in the custody of the Department of Community Justice (DCJ). The ADES also provide screening, consultation and treatment referral services to children and parents served by Child Welfare.

The ADES are located in four DCJ offices and two State Department of Human Services Children, Adults, and Families (CAF) offices. The ADES work closely with the respective DCJ and CAF staff to provide client assessments, treatment referrals, clinical consultation, and other support. They provide a level of expertise in Alcohol & Drug issues that the respective host organizations have identified as lacking within their offices.

CAF parents get referred to appropriate treatment services and also get some assistance in accessing services when necessary. This link to treatment will strengthen families by helping parents regain custody of their children.

This program provides coordination, collaboration and communication between County departments and across various jurisdictions.

**Program Justification**

Approximately 70% or more of child custody cases involve parental drug use.

The program strongly supports families by providing 400 clients (CAF) access and referral to appropriate treatment programs and follow-up to insure treatment completion. This serves parents with children in custody of Child Welfare and reduces the risk of further neglect or abuse due to alcohol or drug problems.

The program also facilitates criminal justice clients with screening and treatment referrals. Treatment completion greatly reduces the risk of re-offending in criminal acts.

**Performance Measures**

100% of referred DCJ clients will receive screening and referral services. This strong link to treatment will help reduce recidivism.

CAF parents will be referred to appropriate treatment services and also get some assistance in accessing services when necessary. This link to treatment will strengthen families by helping parents regain custody of their children.

**Summary of last year's program results and this year's expected results**

The annual number of clients served includes 1,085 assessment clients for DCJ and 400 CAF referral and consultation clients. Workflow changes implemented in the past months should result in more DCJ assessments this year. The CAF results will look similar to last year.

**Program Mandate: 4 Program and Funding Level Choice**

"ALCOHOL AND DRUG ABUSE PREVENTION, INTERVENTION AND TREATMENT 430.240 Goal of treatment programs for drug-dependent persons 430.250 Policy 430.255 Governor's Council on Alcohol and Drug Abuse Programs; qualifications; duties; compensation and expenses; removal 430.257 Legislative findings; comprehensive state plan; assistance for council 430.258 Statewide plan of services for alcohol and drug abuse prevention and treatment 430.259 State agencies to cooperate in plan 430.265 Contracts with federal government for services to alcohol and drug-dependent persons 430.270 Publicizing effects of alcohol and drugs 430.290 Prevention of alcoholism and drug dependency 430.306 Definitions for ORS 430.315 to 430.335, 430.397 and 430.399 430.315 Policy 430.325 Prohibitions on local governments as to certain crimes 430.335 Authority of Department of Human Services relating to alcohol and drug dependence 430.338 Purposes of laws related to alcoholism 430.342 Local alcoholism planning committees; duties; members 430.345 Grants for alcohol and drug abuse prevention, intervention and treatment 430.347 Definitions for ORS 430.345 to 430.380 430.350 Assistance and recommendation of local planning committee 430.355 Grant application may cover more than one service 430.357 Rules for ORS 430.345 to 430.380 430.359 Funding of services 430.362 Application requirements for priority consideration 430.364 Consideration given requests for priority 430.366 Requirements for service proposals 430.368 Appeal and review of funding requests; conclusiveness of review 430.370 County contracts for services; joint county-city operation 430.375 Fee schedule 430.380 Mental Health Alcoholism and Drug Services Account; uses 430.385 Construction 430.395 Funding of regional centers for treatment of drug and alcohol dependent adolescents; rules; criteria for areas served by centers 430.397 Voluntary admission of person to treatment facility; notice

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$31,023	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$31,023</b>	<b>\$0</b>
Administration	0	0	\$962	\$0
Program Support	0	0	\$1,544	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,506</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$33,529</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$33,529</b>	
Program FTE	0	0	0.40	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Funded entirely with County General Fund - Subsidy \$31,023.

**Significant Program Changes**

The workflow at the DCJ site has undergone a significant redesign, moving the physical location of the ADES closer to the DCJ staff requesting services and streamlining their procedures.

**Program #25027 - African American Youth A&D Treatment      Version 2/14/2005 s**

**Priority:** Safety      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25032 , 50044 , 25085  
**Frameworks:** School Aged Policy Framework , Poverty Framework

**Executive Summary**

Low-income African-American adolescent males who have been removed from their homes due to alcohol and/or drug involvement who are in the Leo Ni' Leo program receive services specific to their cultural needs. Services include alcohol and drug residential treatment, intensive outpatient services; foster care services and mentoring for the youth and their families. This program is entirely supported by State funds.

**Program Description**

The Leo Ni Leo program directly links to the Basic Living Needs priority for African-American youth 14 to 18 years of age who have been removed from their homes due to involvement with drugs and/or alcohol and the criminal justice system. The program offers a continuum of care for African-American youth that includes Residential Treatment and Proctor Care homes(foster home) as a transition back to the adolescent's home environment, Intensive Outpatient alcohol and drug treatment, and a Day Program that includes academic classes, mental health services and recreation.

Leo Ni Leo actively involves the client's family in the treatment program while the adolescent is in residence and during the transition period while the client is in the Proctor Home. Because the program staff themselves are from the African American community, the links back to the adolescent's home community are strong and caring.

**Program Justification**

Leo Ni Leo is the only African-American culturally specific A&D adolescent program in Multnomah County. The Leo Ni Leo ("Time Is Now" in Swahili) program directly impacts the integration of the physical health, mental health, and behavioral health (addictions) needs of African-American adolescent males who have become involved with alcohol and drugs and are in danger of or have become involved with the criminal justice system.

The Leo Ni Leo program's residential component is an equal financial collaboration between the Department of Community Justice and the Department of County Human Services with each department supporting five residential beds. This program specifically addresses the School Age Policy Framework by providing cultural and gender specific services to school-aged children and their families countywide.

**Performance Measures**

50% of the youth will participate in self-help groups.

50% of the youth will show improvement in school behavior.

50% of the youth will show improvement in school attendance.

Less than 20% of the youth in the program will report arrests while in treatment.

**Summary of last year's program results and this year's expected results**

At least 54 youth will receive Leo Ni Leo services in FY05.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

"ALCOHOL AND DRUG ABUSE PREVENTION, INTERVENTION AND TREATMENT ORS 430.240 Goal of treatment programs for drug-dependent persons 430.250 Policy 430.255 Governor's Council on Alcohol and Drug Abuse Programs; qualifications; duties; compensation and expenses; removal 430.257 Legislative findings; comprehensive state plan; assistance for council 430.258 Statewide plan of services for alcohol and drug abuse prevention and treatment 430.259 State agencies to cooperate in plan 430.265 Contracts with federal government for services to alcohol and drug-dependent persons 430.270 Publicizing effects of alcohol and drugs 430.290 Prevention of alcoholism and drug dependency 430.306 Definitions for ORS 430.315 to 430.335, 430.397 and 430.399 430.315 Policy 430.325 Prohibitions on local governments as to certain crimes 430.335 Authority of Department of Human Services relating to alcohol and drug dependence 430.338 Purposes of laws related to alcoholism 430.342 Local alcoholism planning committees; duties; members 430.345 Grants for alcohol and drug abuse prevention, intervention and treatment 430.347 Definitions for ORS 430.345 to 430.380 430.350 Assistance and recommendation of local planning committee 430.355 Grant application may cover more than one service 430.357 Rules for ORS 430.345 to 430.380 430.359 Funding of services 430.362 Application requirements for priority consideration 430.364 Consideration given requests for priority 430.366 Requirements for service proposals 430.368 Appeal and review of funding requests; conclusiveness of review 430.370 County contracts for services; joint county-city operation 430.375 Fee schedule 430.380 Mental Health Alcoholism and Drug Services Account; uses 430.385 Construction 430.395 Funding of regional centers for treatment of drug and alcohol dependent adolescents; rules; criteria for areas served by centers 430.397 Voluntary admission of person to treatment facility; notice to paren

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$534,401
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$534,401</b>
Administration	0	0	\$4,328	\$12,247
Program Support	0	0	\$12,377	\$14,211
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$16,705</b>	<b>\$26,458</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$16,705</b>	<b>\$560,859</b>
Program Total:	<b>\$0</b>		<b>\$577,564</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$534,401
Program Revenue for Admin	0	0	\$0	\$26,458
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$560,859</b>

**Explanation of Revenues**

Funded entirely with State Mental Health Grant = \$534,401 .

**Significant Program Changes**

None

**Program #25033 - DUII Victims' Impact Panel****Version 2/01/2005 s**

**Priority:** Safety      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25024

**Frameworks:****Executive Summary**

Conviction and involvement with the public safety system is not enough to convince some offenders to stop drinking and driving. In this State-mandated forum, victims of intoxicated drivers talk to offenders about how their lives have been affected and put a human face on offenders' choices. This program functions in conjunction with the DUII program.

**Program Description**

Offenders (and their guests/family) attend sessions and hear a panel, introduced by a DUII court judge, who talk about how they, as DUII offenders or as victims, have had their lives affected. Participants are asked to fill out cards describing how the experience has affected them. A separate session is conducted in Spanish.

This program is overseen by the Multnomah County DUII Community Advisory Board. Since 1984, the Board has served the people of Multnomah County in an effort to reduce death, injury and social costs caused by driving under the influence of intoxicants by:

Acting as a change agent to increase understanding, improve laws and policies

Educating people of all ages about responsible driving and boating behavior

Monitoring implementation of existing laws

Fostering intersystem communication between all system participants including treatment.

**Program Justification**

This State mandated program acts in concert with the DUII program to hold offenders accountable, help them take responsibility for their actions and reduce recidivism. The first person accounts provide a powerful, but non-blaming experience upon which offenders and family members can reflect.

**Performance Measures**

The Victim's Impact Panel will be held 26 times per year. Attendees provide written comments for each Victims Impact Panel. Program should maintain its current high percent (98%) of responses which indicate the participant felt the presentation helped them understand better the potential consequences of their actions.

**Summary of last year's program results and this year's expected results**

Numbers of attendees for last year was 2,613. This number or more will be served in 2006.



<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$1,680
Internal Services	\$0	\$0	\$0	\$19,121
Materials & Supplies	\$0	\$0	\$0	\$5,259
Personnel	\$0	\$0	\$0	\$54,669
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,729</b>
Administration	0	0	\$654	\$1,850
Program Support	0	0	\$1,870	\$2,147
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,524</b>	<b>\$3,997</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,524</b>	<b>\$84,726</b>
Program Total:	<b>\$0</b>		<b>\$87,250</b>	
Program FTE	0	0	0.00	0.70
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$80,729
Program Revenue for Admin	0	0	\$0	\$3,997
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$84,726</b>

<b>Explanation of Revenues</b>
--------------------------------

This program is funded by the DUII Victim's Panel Fees for a total of \$80,729

<b>Significant Program Changes</b>
------------------------------------

A Spanish language session takes places along with the English based program.

**Program #25036 - A&D Sobering ITAX****Version 2/14/2005 s**

**Priority:** Safety      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Ray Hudson  
**Related Programs:** 25029 , 25030 , 25031 , 25038  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

The Hooper Center Sobering Station provides a safe environment for individuals under the influence of drugs or alcohol as they regain sobriety. Services are delivered in locked units designed to safely house intoxicated persons. Individuals are counseled by program staff about options for alcohol and drug treatment.

**Program Description**

Sobering directly connects to both the Poverty Framework and the 10-year Plan to End Homelessness Framework by providing homeless persons a link to services that can help them to meet basic health and safety needs and the opportunity to break the cycle of homelessness. The Sobering program has two goals: 1) provide a medically monitored environment in which inebriates can allow the effects of intoxicants to abate and to regain their functionality, and 2) provide a point of intervention for the chemically dependent.

In support of these goals, Sobering staff perform a wide range of duties that include initial evaluation by an Emergency Medical Technician (EMT), monitoring, intervention, and pre-release EMT evaluation. The staff provides information about chemical dependency and counsels clients to enter into recovery and treatment programs. The Hooper Center Sobering program includes mobile outreach to intoxicated persons through the City of Portland.

**Program Justification**

The Sobering Station at Hooper Center directly links to the Basic Living Needs Priority by providing a medically secure facility for publicly intoxicated people brought to the program under civil hold by law enforcement, CHIERS, or as volunteers. The Sobering program serves both a public safety function to provide a medically monitored environment in which inebriates can allow the effects of intoxicants to abate and to regain their functionality and a behavioral health function to provide a point of intervention for the chemically dependent.

**Performance Measures**

Number of unduplicated persons admitted annually.

Total admissions for the number of unduplicated persons admitted annually.

Performance is anticipated to be the same as last fiscal year.

**Summary of last year's program results and this year's expected results**

Anticipated results for FY06 are expected to be consistent with current program operations. Annually there are approximately 10,600 admissions to Sobering. These admissions are attributed to 5,744 unduplicated clients. Approximately 67% of the clients are white, 11% are Hispanic, 10% are Native American and 9% are African American. Males are 84% of the clients and females 16%. The average length of stay is 4.77 hours.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

ORS 430.380 Mental Health Alcoholism and Drug Services Account;

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$570,000	\$340,683
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$570,000</b>	<b>\$340,683</b>
Administration	0	0	\$7,375	\$20,871
Program Support	0	0	\$21,092	\$24,218
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,467</b>	<b>\$45,089</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$598,467</b>	<b>\$385,772</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$984,239</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$340,683
Program Revenue for Admin	0	0	\$0	\$45,089
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$385,772</b>

**Explanation of Revenues**

ITAX and State funds

**Significant Program Changes**

None

**Program #25072 - Sexual Offense and Abuse Prevention Program****Version 2/14/2005**  
**s**

**Priority:** Safety      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Godwin Nwerem

**Related Programs:**

**Frameworks:** Early Childhood Framework

**Executive Summary**

Sex offenders who do not receive treatment are at a high risk of re-offending. The Sexual Offense and Abuse Prevention Program/Responsible Adolescent and Parent Program provides this treatment. The Department of Community Justice is a partner in this program for children and adolescents, as well as providing additional funding.

**Program Description**

Sexual Offense and Abuse Prevention Program/Responsible Adolescent and Parent Program (SOAP/RAPP) is a blended funding arrangement between the Department of Community Justice and the Department of County Human Services to provide additional mental health treatment service to adjudicated and nonadjudicated youths in sex offender treatment.

This program provides outpatient mental health treatment to child and adolescent sex offenders designed to prevent them from requiring more intensive and costly level of care, such as psychiatric hospitalization or treatment in a residential facility. Without treatment, there is a high risk that the individuals served by this program will re-offend.

There is an intensive family education and group support component to the full service array of treatment for the child and family to decrease the likelihood of the child re-offending. The goal of the program is to also maintain the child in the least restrictive, most clinically and culturally appropriate level of care; preferably in the community. Most of the individuals being treated would not be maintained in a family-like setting if they are not actively in treatment through this program. Many of these individuals have co-occurring disorders which further complicate treatment if not served in such a specialized treatment program.

**Program Justification**

This program links directly to the Safety Priority Team strategies by intervening early to keep juveniles out of the adult public safety system by providing necessary treatment to prevent them from re-offending. It also links to the Safety Team's strategy of treating the mental health issues of those at risk of re-offending. Through its prevention role, it fits into the Early Childhood Framework.

**Performance Measures**

Total number of adolescents served

**Summary of last year's program results and this year's expected results**

Services were provided to 154 adolescents in Fiscal Year 2004.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Financial obligations contingent upon County choosing to operate as a CMHP per ORS 430.620 and contract as MHO. Adult Mental Health Rule 309-032-0525, Child Mental Health Rule 309-032-0950

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$60,305	\$239,695
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,305</b>	<b>\$239,695</b>
Administration	0	0	\$2,429	\$6,875
Program Support	0	0	\$6,948	\$7,978
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,377</b>	<b>\$14,853</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$69,682</b>	<b>\$254,548</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$324,230</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$239,695
Program Revenue for Admin	0	0	\$0	\$14,853
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$254,548</b>

**Explanation of Revenues**

Oregon Health Plan funds and some County General Fund.

**Significant Program Changes**

None Anticipated.

**Program #40002 - Emergency Medical Services****Version 2/01/2005 s**

**Priority:** Safety      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** COLLINS William E

**Related Programs:****Frameworks:****Executive Summary**

Emergency Medical Services plans, regulates, coordinates, and provides medical supervision and quality assurance for all pre-hospital emergency care provided by Multnomah County's ambulance contractor and all fire departments in the County jurisdiction. The EMS Program supports the Communities factor identified by the Safety Outcome Team.

**Program Description**

The EMS program has five major functions:

- 1) Administration of the County's franchise agreement for emergency ambulance service. The program monitors the performance of the single ambulance company to ensure that it meets required standards.
- 2) Supervision by the EMS Program's Medical Director of all pre-hospital emergency medical care provided by paramedics and EMTs who work for the ambulance franchisee and fire departments. This supervision includes training, immediate medical advice by radio, and medical aspects of dispatch.
- 3) Continuous Quality Improvement (CQI): The EMS program evaluates the quality of pre-hospital patient care, carries out needed training, and makes system changes to improve quality of care and patient outcomes.
- 4) Regulation of all (emergency and non-emergency) ambulance service in the County in accordance with the County Ambulance Ordinance, MCC 21.400. This includes licensure, inspections, review of operations, and supervision of medical care.
- 5) Coordination of first responder services provided by fire agencies throughout the County and emergency medical dispatch provided by the City of Portland. This coordination includes medical supervision, operating protocols, communications, major event planning, and equipment specifications.

**Program Justification**

The EMS Program supports the Communities factor identified by the Safety Outcome Team. EMS services contribute to actual health and safety of the community by assuring that rapid and high-quality ambulance service is available to all community members. Quick and responsive ambulance service also addresses the Safety Team's strategy of creating a "visible public safety presence" in a manner similar to that of police and fire services.

**Performance Measures**

Ambulance response time is a key contractual performance measure. Ambulances must arrive on-scene within 8:00 minutes in 90% of calls. Total system performance measures include survival rates after cardiac arrest and major trauma. The program's CQI process uses these measures to evaluate and improve system performance.

**Summary of last year's program results and this year's expected results**

Last year, the County's ambulance provider met response time and all other major contract requirements. The program also concluded a successful process to issue an RFP for a new franchise agreement to begin in September 2005. Action Plan: Complete negotiation of franchise agreement with selected ambulance company, and initiate service with that provider.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The County is responsible under ORS 682 to have an Ambulance Service Area plan. It is the County's choice as to how much to invest to achieve this mandate.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$0	\$48,293
Internal Services	\$0	\$0	\$0	\$174,822
Contracts	\$0	\$0	\$0	\$503,000
Personnel	\$0	\$0	\$0	\$539,170
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,265,285</b>
Administration	0	0	\$20,871	\$0
Program Support	0	0	\$85,165	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$106,036</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$106,036</b>	<b>\$1,265,285</b>
Program Total:	<b>\$0</b>		<b>\$1,371,321</b>	
Program FTE	0	0	0.00	4.70
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$74,378	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$728,285
Intergovernmental	\$0	\$0	\$0	\$64,000
Other / Miscellaneous	\$0	\$0	\$0	\$473,000
Program Revenue for Admin	0	0	\$51,348	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,726</b>	<b>\$1,265,285</b>

**Explanation of Revenues**

All costs of the program are recovered through various fees.

**Significant Program Changes**

none

**Program #40025 - Public Health Emergency Preparedness** **Version 2/01/2005 s**

**Priority:** Safety **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating **Program Contact:** SPITZER James D  
**Related Programs:** 40064

**Frameworks:****Executive Summary**

Public Health Emergency Preparedness is core to the Health Department's capacity to respond to emergencies with significant health impacts. The program emphasizes the Department's unique governmental public health responsibilities. In contrast, the Regional Health System Emergency Preparedness program focuses on preparing private health care providers to care for victims of large-scale emergencies. The Public Health Emergency Preparedness program addresses the Safety strategy to install and maintain community resources that contribute to citizen safety, specifically preparing for emergencies and ensuring that the role of governmental public health is well understood and exercised.

**Program Description**

Public Health Emergency Preparedness assures that the County is capable of responding effectively to all emergencies with significant health impacts, and managing a natural or man-made infectious disease event. This program also provides epidemiologic, communicable disease, and environmental health staff capacity to address disease analysis and response.

Public Health Emergency Preparedness works in four key areas: 1) Develops a cadre of Department staff capable of providing critical emergency public health services. This includes competent epidemiology and disease prevention, and working effectively in the new, nationally-required National Incident Management System (NIMS). 2) Develops public health emergency plans, and exercise these plans to assure staff competency. 3) Coordinates the Department's preparedness activities with other County departments and regional governmental partners. 4) Creating protocols to reduce disruptions of the Department's business and assure rapid recovery of services after an emergency.

**Program Justification**

The Public Health Emergency Preparedness program addresses the Safety strategy to install and maintain community resources that contribute to citizen safety, specifically preparing for emergencies and ensuring that the role of governmental public health is well understood and exercised. The program supports the Communities factor in the Safety Priority. Specifically, the program supports "emergency preparedness on the part of government as well as individual citizens."

**Performance Measures**

1) Recruit approximately 25 additional staff for the Department's Incident Management Team (IMT) and train these staff in core public health response capabilities and the National Incident Management (NIMS) System. 2) Carry out at least two exercises to test and improve staff capabilities, including at least one command post exercise with a field component.

**Summary of last year's program results and this year's expected results**

Last year, increased the number of Department staff trained in Incident Command (Incident Management Team - IMT) and carried out a series of bio-terrorism exercises and the flu vaccine shortage response, involving well over 100 staff. Action Plans for 2005-06: 1) Complete core written public health response plans. 2) Expand IMT to approximately 50 members. 3) Conduct or participate in at least two emergency response exercises, working with public and private sector representatives from 3 to 6 regional counties.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 431 and ORS 433 delineate emergency responsibilities for the local health department. Program activities are carried out under a contract with Oregon DHS. This contract is based on grants from the Federal Centers for Disease Control: \$521,471 for general public health preparedness, and \$43,721 to support emergency communications and information systems.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$0	\$55,371
Internal Services	\$0	\$0	\$0	\$121,307
Contracts	\$0	\$0	\$0	\$4,000
Personnel	\$0	\$0	\$0	\$384,514
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$565,192</b>
Administration	0	0	\$9,323	\$0
Program Support	0	0	\$126,344	\$114,404
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$135,667</b>	<b>\$114,404</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$135,667</b>	<b>\$679,596</b>
Program Total:	<b>\$0</b>		<b>\$815,263</b>	
Program FTE	0	0	0.00	3.93
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$29,983	\$0
Intergovernmental	\$0	\$0	\$0	\$565,192
Program Revenue for Admin	0	0	\$26,288	\$114,404
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$56,271</b>	<b>\$679,596</b>

**Explanation of Revenues**

Federal grants from the U. S.: ~\$521,471 for general increase in preparedness and public health capacity and ~\$43,721 for equipment and services to support the Health Alert Network and emergency communications.

**Significant Program Changes**

Funding for this program is contingent on a successful state grant application to CDC for the upcoming federal fiscal year. The percentage of Support to this program is higher than the Department average for Support, because the Health Officer spends a considerable portion of time on this project. Also, exercises and larger scale public health responses (e.g. flu vaccine shortage) require a logistics and finance chief, which increases the typical level of support Business Services would provide to a program of this size.

**Program #40064 - Regional Health System Emergency Preparedness****Version 2/01/2005**  
**s**

**Priority:** Safety      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** OXMAN Gary L  
**Related Programs:** 40025

**Frameworks:****Executive Summary**

Regional Health System Emergency Preparedness is a 6-county planning partnership that focuses on preparing private health care providers to care for victims of large-scale emergencies. In contrast, the Public Health Emergency Preparedness program focuses on preparing the Health Department to carry out its unique governmental responsibilities in emergencies. The Regional Health System Emergency Preparedness program directly supports the Communities factor in the Safety Priority.

**Program Description**

The Regional Health System Emergency Preparedness program coordinates health care emergency preparedness in NW Oregon (Multnomah, Clackamas, Washington, Columbia, Tillamook and Clatsop counties). The program develops a coordinated public/ health care system response to bioterrorism and other major public health emergencies. It is creating regional plans to 1) temporarily increase the number of patients that hospitals can care for; 2) serve large numbers of "worried well" and "walking wounded;" and 3) improve health providers' ability to communicate with each other in an emergency. These plans will guide distribution of \$4-8M in Federal Health Resources and Services Administration (HRSA) funds to hospitals and other providers through 2007. The program also operates the Health Reserve Corps (HRC) as a source of additional health care personnel to respond to emergencies. The HRC 1) identifies volunteer health care providers prior to an emergency, 2) verifies volunteers' licenses and qualifications, 3) provides training and emergency response exercise experience for volunteer providers.

**Program Justification**

The Regional Health System Emergency Preparedness program directly supports the Communities factor in the Safety Priority. Specifically, the program supports "emergency preparedness on the part of government as well as individual citizens."

**Performance Measures**

Program goals: 1) Create a coordinated public/private health response that assures community members' access to appropriate care during emergencies. Specifically, develop and exercise regional plans to care for a sudden increase of 1,000 patients requiring emergency hospital care. 2) Develop the capacity to mobilize at least 200 trained and credentialed volunteer health care providers to assist with the response.

**Summary of last year's program results and this year's expected results**

Last year: 1) Recruited 123 volunteer licensed healthcare providers; 2) Trained and exercised volunteers for roles in a mass immunization/medication clinic. This year: 1) Recruit and train 77 additional volunteers by September 2005; 2) Complete first cycle of regional planning to increase emergency capacity of hospitals and clinics, and improve emergency communications among health care providers.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

IGA with the Oregon DHS/Health Services for general health system preparedness. The County will receive \$200K for this activity in 2005-06. Contractual agreement with the US Office of the Surgeon General for Health Reserve Corps.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Capital Outlay	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$0	\$216,381
Contracts	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$0	\$60,597
Materials & Supplies	\$0	\$0	\$0	\$6,778
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$283,756</b>
Administration	0	0	\$4,681	\$0
Program Support	0	0	\$116,990	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$121,671</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$121,671</b>	<b>\$283,756</b>
Program Total:	<b>\$0</b>		<b>\$405,427</b>	
Program FTE	0	0	0.00	3.05
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$15,115	\$0
Intergovernmental	\$0	\$0	\$0	\$283,756
Program Revenue for Admin	0	0	\$158,524	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$173,639</b>	<b>\$283,756</b>

**Explanation of Revenues**

Program activities are fully funded by a Federal HRSA grant via Oregon DHS/Health Services, and directly from the US Office of the Surgeon General.

**Significant Program Changes**

Federal funding for the HRC part of the program ends in September 2005; other funding sources might be identified. This program has significantly higher support costs for its size, because while it is a small program, it uses a significant amount of the Health Officers time.

**Program #50006 - Adult Offender Mental Health Services** **Version 2/01/2005 s**

**Priority:** Safety **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating **Program Contact:** Kathleen Treb

**Related Programs:****Frameworks:****Executive Summary**

About 5% of the U.S. population has a serious mental illness, and yet 16% of the state prison and local jail population have this diagnosis. Some mentally ill people pose threats to the public. The Department of Community Justice (DCJ) provides funding for services to assist Parole and Probation Officers (POs) in keeping up to 200 adult mentally ill people each year stable and free from committing additional crimes.

**Program Description**

The purpose of the program is to assist POs to get the necessary mental health services for adult offenders. Most offenders access the traditional mental health services. However, there are some limited services that are key to public safety but are not available for this population without DCJ's assistance. This program provides its services through: 1) Mental Health Evaluation-only for offenders who cannot access regular evaluations fast enough, and pose a serious risk to the community. Evaluation workers work with POs to determine the best way to get the offender to comply with court orders. 2) Three contracted staff work with sixty offenders by getting them ready for community treatment. They help get emergency medical, food, shelter and clothing. 3) Ten residential beds of Dual Diagnosis Alcohol and Drug treatment for offenders who have not been successful in other treatment because of their mental health condition are located at the Residential Integrated Treatment Services (RITS) operated through Cascadia Behavioral Health.

**Program Justification**

Many of the offenders who repeatedly go to jail have mental illnesses. Almost 25% of jail bookings for the highest users of the jail are because of violations of supervision. Without these services, many mentally ill offenders would not be stabilized, may not comply with their court orders and would end up in jail on supervision violations and possibly new crimes. This program saves jail beds and contributes to a safer community through providing treatment. These services link to the Safety priorities by providing a continuum of social services, collaborating and coordinating to conserve resources, providing mental health treatment for offenders and hold offenders accountable.

**Performance Measures**

\* Reduction in criminal activity is the primary measurement. Access to medical and mental health services, finding housing, having a stable income, being free of illegal drugs and abuse of alcohol all help a person be stable. This stability has a positive impact on mentally ill people's lives and increases the chance of living crime-free.

**Summary of last year's program results and this year's expected results**

The RITS mental health/alcohol and drug treatment program is the only one of its kind in the country. Because it is still in a start-up mode (under five years), there are constantly program improvements. This year there will be an opportunity to review the programming and success of those people in treatment.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 182.515

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$17,749	\$0
Internal Services	\$0	\$0	\$59,461	\$8,402
Contracts	\$0	\$0	\$769,817	\$65,694
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$847,027</b>	<b>\$74,096</b>
Administration	0	0	\$46,356	\$0
Program Support	0	0	\$102,041	\$27,131
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$148,397</b>	<b>\$27,131</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$995,424</b>	<b>\$101,227</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,096,651</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$3,015	\$0
Intergovernmental	\$0	\$0	\$0	\$74,096
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,015</b>	<b>\$74,096</b>

**Explanation of Revenues**

This budget is primarily general fund, also includes \$74,096 of State Department of Corrections funding. DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

DOC funding will most likely be reduced for the new biennium.

**Program #50007 - Adult Substance Abuse Services-Outpatient Version 2/08/2005 s****Priority:** Safety **Lead Agency:** Community Justice**Program Offer Type:** Existing Operating **Program Contact:** Kathleen Treb**Related Programs:****Frameworks:****Executive Summary**

Continued abstinence from illegal drug use can produce a 40%-75% reduction in crime (e.g. Harrell and Roman, 2001). At any time, 160 offenders (500 annually) who are classified as a high risk to commit new a crime attend contracted evidence based outpatient treatment 1-3 times weekly.

**Program Description**

Services are provided through contracts with 8 nonprofit alcohol and drug treatment providers. The programs use a research based treatment approach that addresses both criminality and addiction. The emphasis is on learning skills that support a lifestyle free of crime and addiction. Programs provide comprehensive services that include mental health, referrals to housing, job development, relapse prevention counseling, connections to alumni and self-help groups. Treatment programs link treatment with Probation Officer's expectations.

**Program Justification**

This program directly links to the Safety Team's priorities by treating offenders for their alcohol, drug and mental health problems and collaborating with community programs to maximize county resources. During 2002, 68.7% of adult males tested positive for drugs at booking in the Multnomah County jail. A National Institute of Justice report indicates that more than 50% of violent crimes (including domestic violence), 60% to 80% of child abuse and neglect cases, 50% to 70% of theft and property crimes, and 75% of drug dealing or manufacturing offenses involve drug use on the part of the perpetrator, and sometimes the victim as well. Research shows that the right treatment, including outpatient treatment, reduces crime. The Department of County Human Services and Department of Community Justice work cooperatively to maintain system of treatment services.

**Performance Measures**

Performance Measures/Program Outcomes/Program Outputs:

- \* 50% of engaged clients will successfully complete services.
- \* Reduction in anti-social thinking as measured by a validated assessment.
- \* Reduction in committing new crimes.

**Summary of last year's program results and this year's expected results**

These are relatively new measures. A first analysis of the reduction in anti-social thinking shows a statistically significant reduction in criminal thinking. We plan to generate a report indicating the change in arrests one year after completing treatment.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**
**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$183,585	\$346,223
Internal Services	\$0	\$0	\$6,433	\$17,174
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$190,018</b>	<b>\$363,397</b>
Administration	0	0	\$27,851	\$0
Program Support	0	0	\$61,307	\$16,301
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$89,158</b>	<b>\$16,301</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$279,176</b>	<b>\$379,698</b>
Program Total:	<b>\$0</b>		<b>\$658,874</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$6,163	\$0
Intergovernmental	\$0	\$0	\$0	\$363,397
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,163</b>	<b>\$363,397</b>

**Explanation of Revenues**

This program is supported by a mix of State and county funds. Included is ITAX \$98,380; State Department of Corrections \$151,451; State Mental Health \$211,946; and general fund \$91,638. Department of Corrections funding will most likely be reduced for the next biennium.

**Significant Program Changes**

This program is partially funded through the Oregon Department of Corrections. Department of Corrections funding will most likely be reduced for the next biennium.



**Program #50008A - Substance Abuse Services For Men-  
Residential 47 beds**

**Version 2/11/2005**  
**s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Kathleen Treb

**Related Programs:**

**Frameworks:**

**Executive Summary**

Continued abstinence from illegal drug use can produce a 40%-75% reduction in crime (e.g. Harrell and Roman, 2001). This program contracts for 47 beds of residential drug and alcohol treatment for high-risk adult offenders, the majority of whom are male. These beds would serve a minimum of 100 offenders annually who require intensive treatment to reduce drug use and criminal behavior. This is a decrease of 38 beds from the current system.

**Program Description**

These 47 residential treatment beds will be reserved for high and medium-risk offenders in order to reduce criminality and drug use. Although the length of treatment varies by individuals, the majority of the facilities have up to six-month programs. This base offer retains treatment beds for four Spanish-speaking men, and one person with a Native American background. Treatment addresses criminality, addiction and mental health issues; referrals to services not offered by the treatment provider, relapse prevention counseling, connections to alumni and self-help groups, and regular communication and coordination with the Probation and Parole Officer.

**Program Justification**

Residential treatment is one of the primary strategies linked to the Safety priority. During 2003, 73% of adult male arrestees tested positive for drugs when put in a Multnomah County jail. A National Institute of Justice report indicates that more than 50% of violent crimes involve drug use on the part of the perpetrator and sometimes the victim. Research has shown that treatment reduces recidivism among offenders who are addicted.

**Performance Measures**

There will be a 60% reduction in arrests for clients successfully completing residential treatment as measured by comparing the number of arrests before treatment against the number of arrests that occur 1 year after treatment; 60% of engaged clients will successfully complete Alcohol and Drug residential services; 60% of clients will demonstrate a significant reduction in anti-social thinking as measured by the Criminal Sentiment Scale-M (CSS-M).

**Summary of last year's program results and this year's expected results**

In 2001, there was a 62% reduction in felony arrests one year after successful completion of treatment as compared to one year prior to treatment. In FY04, 52% of clients participating in residential treatment successfully completed treatment services. In 2004, 59% of clients who completed residential treatment services demonstrated a reduction (10% or greater) in anti-social thinking. For 2006, it is expected that all goals targeted for the performance measures above will be maintained.



**Program Mandate: 4 Program and Funding Level Choice**

All treatment agencies must follow Oregon Administrative Rules and contract expectations.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$129,520	\$0
Contracts	\$0	\$0	\$1,715,500	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,845,020</b>	<b>\$0</b>
Administration	0	0	\$92,378	\$0
Program Support	0	0	\$203,693	\$54,038
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$296,071</b>	<b>\$54,038</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,141,091</b>	<b>\$54,038</b>
Program Total:	<b>\$0</b>		<b>\$2,195,129</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This offer assumes that Oregon Health Plan will not cover clients in this program for 2006. Revenues supporting this program are general fund.

**Significant Program Changes**

This proposal reduces available alcohol and drug treatment beds by 38 as a result of budget assumptions that adequate funds from Medicaid will not be available for adult drug and alcohol treatment.



**Program #50008B - Substance Abuse Services For Men-  
Residential 24 beds**

**Version 2/15/2005  
s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Kathleen Treb

**Related Programs:**

**Frameworks:**

**Executive Summary**

This proposal would increase residential treatment for adult offenders, mostly males by 24 beds for approximately 50 different people each year. This offer adds back treatment opportunities for the most serious sex abusers and violent offenders under supervision.

**Program Description**

Conditional use permits and neighborhood agreements dictate which type of clients can access a facility. Only one provider in the community can treat extremely violent or high-risk sex offenders. This offer includes treatment for this population. All providers have specific requirements for notifying Probation and Parole Officers (PO) of milestones within treatment or if an offender has been discharged or leaves treatment. In order for an offender to access one of the department's contracted beds a PO must approve of the placement. With this addition, the department contracts with treatment providers for 71 beds for six-month residential treatment for high-risk offenders.

**Program Justification**

Residential treatment links to Safety priorities providing a necessary piece to the continuum of social services. Treatment has been developed with County Human Services, Research Institutions and local providers. Data is shared and discussed with providers at monthly meetings.

**Performance Measures**

There will be a 60% reduction in arrests for clients successfully completing residential treatment as measured by comparing the number of arrests before treatment against the number of arrests that occur 1 year after treatment; 60% of engaged clients will successfully complete Alcohol and Drug residential services; 60% of clients will demonstrate a significant reduction in anti-social thinking as measured by the Criminal Sentiment Scale-M (CSS-M).

**Summary of last year's program results and this year's expected results**

In 2001, there was a 62% reduction in felony arrests one year after successful completion of treatment as compared to one year prior to treatment. In FY04, 52% of clients participating in residential treatment successfully completed treatment services. In 2004, 59% of clients who completed residential treatment services demonstrated a reduction (10% or greater) in anti-social thinking. For 2006, it is expected that all goals targeted for the performance measures above will be maintained.

**Program Mandate: 4 Program and Funding Level Choice**

All treatment agencies must follow Oregon Administrative Rules and contract expectations.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$66,138	\$0
Contracts	\$0	\$0	\$876,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$942,138</b>	<b>\$0</b>
Administration	0	0	\$47,172	\$0
Program Support	0	0	\$104,014	\$27,594
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$151,186</b>	<b>\$27,594</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,093,324</b>	<b>\$27,594</b>
Program Total:	<b>\$0</b>		<b>\$1,120,918</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This offer assumes that Medicaid will not cover clients in this program for 2006.

**Significant Program Changes**

This proposal reduces available alcohol and drug treatment beds by 14 as a result of budget assumptions that adequate funds from Medicaid will not be available for adult residential treatment.



**Program #50008C - Substance Abuse Services For Men -  
Residential 14 Beds**

**Version  
2/15/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Kathleen Treb

**Related Programs:**

**Frameworks:**

**Executive Summary**

This proposal would increase residential treatment beds for adult males by 14 beds. With this offer there would be a total of 85 treatment beds for 7,300 men on supervision. This will give Probation and Parole Officers a number of different options for community based treatment referrals.

**Program Description**

At this level of funding, the treatment continuum would remain at the same level it has been for several years and the waiting list to get a treatment bed would not be lengthened. DCJ and County Human Services have worked together to assure that addicts, whether they are in the criminal justice system or not have the opportunity for treatment. In most cases, treatment for high-risk offenders is for six-months with a strong aftercare component. As of this year, all treatment providers contracting with the county must be dually licensed to be able to treat both addictions and mental health needs. When possible, each program's expertise is matched to offender needs.

**Program Justification**

Residential treatment links to Safety priorities by providing a necessary piece to the continuum of social services. Treatment has been developed with both County Human Services, Research Institutions and local providers. Data is shared and discussed with treatment providers at monthly meetings.

**Performance Measures**

There will be a 60% reduction in arrests for clients successfully completing residential treatment as measured by comparing the number of arrests before treatment against the number of arrests that occur 1 year after treatment; 60% of engaged clients will successfully complete Alcohol and Drug residential services; 60% of clients will demonstrate a significant reduction in anti-social thinking as measured by the Criminal Sentiment Scale-M (CSS-M).

**Summary of last year's program results and this year's expected results**

In 2001, there was a 62% reduction in felony arrests one year after successful completion of treatment as compared to one year prior to treatment. In FY04, 52% of clients participating in residential treatment successfully completed treatment services. In 2004, 59% of clients who completed residential treatment services demonstrated a reduction (10% or greater) in anti-social thinking. For 2006, it is expected that all goals targeted for the performance measures above will be maintained.

**Program Mandate: 4 Program and Funding Level Choice**

All treatment agencies must follow Oregon Administrative Rules and contract expectations.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$38,581	\$0
Contracts	\$0	\$0	\$511,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$549,581</b>	<b>\$0</b>
Administration	0	0	\$56,712	\$0
Program Support	0	0	\$129,031	\$32,831
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$185,743</b>	<b>\$32,831</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$735,324</b>	<b>\$32,831</b>
Program Total:	<b>\$0</b>		<b>\$768,155</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This offer assumes that Oregon Health Plan will not cover clients in this program for 2006.

**Significant Program Changes**

**Program #50009 - Adult Drug Diversion Program****Version 2/01/2005 s****Priority:** Safety **Lead Agency:** Community Justice**Program Offer Type:** Existing Operating **Program Contact:** Kathleen Treb**Related Programs:****Frameworks:****Executive Summary**

66% of all offenders arrested test positive for illegal drugs (Knight 2002). Drug diversion (STOP court) contributes to safety by providing outpatient treatment and supervision to nearly 900 adult offenders each year. Independent studies show drug diversion (STOP court) saves the county approximately \$1,400 per offender and results in reduced arrests (NPC Research 2003).

**Program Description**

The STOP Drug Court is for people charged with Possession of a Controlled Substance treating over 900 drug offenders each year. Offenders who successfully complete treatment and the conditions of the Court are not convicted of the charge. The treatment program works closely with the court to provide mental health and drug treatment, employment resources, housing referrals, mentoring and long-term follow-up services. Offenders may go to court once a week during the first phases of their recovery from addiction decreasing to one time per month as they stabilize.

**Program Justification**

There is a well-researched link between drug and alcohol abuse and criminal behavior. Knight (2002) indicated that 66% of all offenders arrested test positive for illegal drugs. In 1996, the Department of Justice suggests that nationally 36% of adult offenders were under the influence of alcohol at the time of their offense. The Drug Court is one part of the continuum of treatment that contributes to an effective Public Safety System. Many of the people in Drug Court are not on supervision with the Department of Community Justice. This program provides an opportunity for people charged with illegal drugs to get treatment, be held accountable and hopefully not further penetrate the Public Safety System. This program directly links to Safety priorities by providing drug treatment assistance, collaborating with public and community agencies to use county resources wisely and holds people accountable for their actions.

**Performance Measures**

- \* 50% of engaged clients will successfully complete services.
- \* 100% of client's drug tests were negative during the last 30 days of treatment.

**Summary of last year's program results and this year's expected results**

In 2001, there were almost an equal number of people who successfully (221) and unsuccessfully (221) completed treatment. The successful group had 50 fewer arrests overall than the unsuccessful group - one year after they were first seen at treatment.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**
**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$733,000	\$10,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$733,000</b>	<b>\$10,000</b>
Administration	0	0	\$37,392	\$0
Program Support	0	0	\$82,308	\$21,885
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$119,700</b>	<b>\$21,885</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$852,700</b>	<b>\$31,885</b>
Program Total:	<b>\$0</b>		<b>\$884,585</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$10,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>

**Explanation of Revenues**

This program is funded with ITAX funds \$733,000 and some client fees that are still collected by the County and passed through to the service provider \$10,000.

**Significant Program Changes**

**Program #50012A - Substance Abuse Services For Women -  
Residential 30 Beds****Version  
2/11/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Kathleen Treb

**Related Programs:****Frameworks:****Executive Summary**

Continued abstinence from illegal drug use can produce a 40%-75% reduction in crime (e.g. Harrell and Roman, 2001). There are approximately 1700 women on formal probation or parole in Multnomah County. This program contracts for 30 beds of residential drug and alcohol treatment for high-risk females. Four of the thirty women in treatment may also bring their child to the facility. These beds would serve a minimum of 60 women annually who require intensive treatment to reduce drug use and criminal behavior. This is a decrease of 15 beds from the current system.

**Program Description**

These 30 residential treatment beds will be reserved for high and medium risk women, all beds located at one treatment facility. This treatment is designed specifically for women in the criminal justice system. More women than men are considered dually diagnosed (meaning both alcohol and drug, and a mental health diagnosis) and this program has almost fifteen years of experience with this population. Treatment addresses criminality, addiction and mental health issues, parenting, healthy relationships, employment issues, relapse prevention counseling, connections to alumni and self-help groups, and regular communication and coordination with the Probation and Parole Officer.

**Program Justification**

Residential treatment is one of the primary strategies linked to the Safety priority. During 2003, 85% of adult female arrestees tested positive for drugs when put in a Multnomah County jail. A National Institute of Justice report indicates that more than 50% of violent crimes involve drug use on the part of the perpetrator and sometimes the victim. Research has shown that treatment reduces recidivism among offenders who are addicted.

**Performance Measures**

There will be a 60% reduction in arrests for clients successfully completing residential treatment as measured by comparing the arrest rates prior to treatment against the arrest rates 1 year after treatment; 60% of engaged clients will successfully complete Alcohol and Drug residential services; 60% of clients will demonstrate a significant reduction in anti-social thinking as measured by the Criminal Sentiment Scale-M (CSS-M).

**Summary of last year's program results and this year's expected results**

In 2001, there was a 62% reduction in felony arrests one year after successful completion of treatment as compared to one year prior to treatment. In FY04, 52% of clients participating in residential treatment successfully completed treatment services. In 2004, 59% of clients who completed residential treatment services demonstrated a reduction (10% or greater) in anti-social thinking. For 2006, it is expected that all goals targeted for the performance measures above will be maintained.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

All treatment agencies must follow Oregon Administrative Rules and contract expectations.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$1,138,800	\$0
Internal Services	\$0	\$0	\$78,241	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,217,041</b>	<b>\$0</b>
Administration	0	0	\$61,323	\$0
Program Support	0	0	\$135,218	\$35,872
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$196,541</b>	<b>\$35,872</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,413,582</b>	<b>\$35,872</b>
Program Total:	<b>\$0</b>		<b>\$1,449,454</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues supporting this program are ITAX (\$102,494) and general fund

**Significant Program Changes**

This proposal reduces available alcohol and drug treatment beds for women or their children by 15 as a result of budget assumptions that adequate funds from Medicaid will not be available for adult drug and alcohol treatment.

**Program #50012B - Substance Abuse Services For Women -  
Residential 45 Beds****Version  
2/11/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Kathleen Treb

**Related Programs:****Frameworks:****Executive Summary**

This program contracts for 15 additional beds of residential drug and alcohol treatment for high-risk females and their children. Ten of these beds are for a treatment center that primarily treats African American women and their children. With this offer gender-specific treatment for women would remain at the same level it has been for several years.

**Program Description**

County Human Services and the Department of Community Justice (DCJ) jointly funds ten treatment beds for African American women and their children. This offer would allow this resource for children accompanying their mothers to continue.

The other five beds would allow us to continue to pay for high and medium risk women at an all women's treatment facility designed specifically for women in the criminal justice system. These programs address criminality, addiction and mental health issues, parenting, healthy relationships, employment issues, relapse prevention counseling, connections to alumni and self-help groups, and regular communication and coordination with the Probation and Parole Officer.

**Program Justification**

Residential treatment is one of the primary strategies linked to the Safety priority. Research has shown that treatment reduces recidivism among offenders who are addicted. This offer also links to the Basic Needs strategy map by intervening with high-risk families.

**Performance Measures**

There will be a 60% reduction in arrests for clients successfully completing residential treatment as measured by comparing the arrest rates prior to treatment against the arrest rates 1 year after treatment; 60% of engaged clients will successfully complete Alcohol and Drug residential services; 60% of clients will demonstrate a significant reduction in anti-social thinking as measured by the Criminal Sentiment Scale-M (CSS-M).

**Summary of last year's program results and this year's expected results**

In 2001, there was a 62% reduction in felony arrests one year after successful completion of treatment as compared to one year prior to treatment. In FY04, 52% of clients participating in residential treatment successfully completed treatment services. In 2004, 59% of clients who completed residential treatment services demonstrated a reduction (10% or greater) in anti-social thinking. For 2006, it is expected that all goals targeted for the performance measures above will be maintained.

**Program Mandate: 4 Program and Funding Level Choice**

All treatment agencies must follow Oregon Administrative Rules and contract expectations.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$28,677	\$0
Contracts	\$0	\$0	\$379,834	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$408,511</b>	<b>\$0</b>
Administration	0	0	\$20,454	\$0
Program Support	0	0	\$45,100	\$11,965
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$65,554</b>	<b>\$11,965</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$474,065</b>	<b>\$11,965</b>
Program Total:	<b>\$0</b>		<b>\$486,030</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program offer uses general fund.

**Significant Program Changes**

**Program #50013 - Pretrial Services - Adult Offenders****Version 2/08/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Mike King  
**Related Programs:** 50011

**Frameworks:****Executive Summary**

This Unit performs functions critical to the effective operation of our local criminal justice system by assisting the courts in making prompt and fair jail release decisions, and by supervising released defendants who are awaiting court hearings. During 2004, staff interviewed an average of 1,325 defendants in jail each month (15,900 annually), while Pretrial supervision annually supervised 1,200 offenders released on their own recognizance and awaiting court hearings.

**Program Description**

The Pre-trial (PRSP) unit provides two essential services: interviewing arrested defendants in jail (Recog staff) and supervising defendants released pre-trial (Pre-trial staff). Recog staffs the jail 24 hours/7 days per week interviewing all defendants in jail with a pending charge. They obtain specific information before deciding whether to release someone prior to court. This is critical in order to minimize unnecessary use of jail beds, while protecting victims, witnesses and the community. PRSP case managers supervise defendants released on their own recognizance and work closely with judges, district attorneys, defense attorneys, and other criminal justice partners. PRSP averages 350 defendants at any one time (1,200 yearly) with an average supervision time of 3.5 months. A primary goal is to get defendants to show up to court.

**Program Justification**

PRSP contributes to safer communities, reducing criminal behavior, and providing an effective public safety system. A pre-trial assessment tool is used to determine which offenders would benefit from release without sacrificing community safety. All others remain in custody. This system provides a method of sorting offenders in a manner that results in community safety coupled with reduced costs. This unit also manages cases in ways that have been shown to be more effective at lowering new criminal activity than traditional case management (Andrew, 1994). Recog provides coverage for Parole and Probation Officers coordinating the process of holding probation violators in jail.

**Performance Measures**

- \* Recog: interview 100% of all newly arrested defendants within 3 to 5 hours of being booked into jail.
- \* Pretrial: ensure that at least 80% of defendants released to Pretrial supervision will attend future court hearings.

**Summary of last year's program results and this year's expected results**

No data available relative to Recog interview timeframes, but we are aware that verification of information took 8 to 12 hours in a limited number of cases. County Auditor's report prepared last year reflected that 81% of offenders released to PRSP appeared for court as scheduled. For 2006 achieve an appearance rate of 85%.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Pretrial Release Services became statutory under Oregon Revised Statutes, 135.230 and 135.260, in January 1974. ORS 135.245 requires a judge impose the least restrictive condition necessary to ensure a defendant's later court appearance, and to release persons in custody on their own recognizance unless conditions indicate such release is unwarranted.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$49,812	\$0
Materials & Supplies	\$0	\$0	\$30,054	\$0
Personnel	\$0	\$0	\$1,545,682	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,625,548</b>	<b>\$0</b>
Administration	0	0	\$82,169	\$0
Program Support	0	0	\$191,050	\$47,880
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$273,219</b>	<b>\$47,880</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,898,767</b>	<b>\$47,880</b>
Program Total:	<b>\$0</b>		<b>\$1,946,647</b>	
Program FTE	0	0	23.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Program is funded partly with ITAX dollars \$174,437.

**Significant Program Changes**

**Program #50017 - Adult High Risk Drug Unit****Version 2/04/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Don Trapp  
**Related Programs:** 50007 , 50008A , 50023 , 50029

**Frameworks:****Executive Summary**

66% of all adult offenders arrested test positive for illegal drugs (Knight 2002). The High Risk Drug Unit (HRDU) is designed to reduce drug use, increase treatment success and prevent further arrests for drug related activities for over 300 high-risk drug using adult offenders (420 annually) by taking an aggressive approach toward involving offenders in treatment, actively supervising and expecting them to change criminal behavior.

**Program Description**

This program works closely with treatment agencies to get offenders into treatment as soon as possible. HRDU understands that it takes a concerted effort and the coordination of community treatment agencies, the courts and law enforcement to provide the best conditions for addiction and behavior change as well as holding offenders accountable. Unit staff use supervision and case management practices that are supported by Andrews (1994) research as being effective. Andrews' research supports the primary objective of supervision, which is to manage the case in a way that holds the offender accountable, reduces criminal activity and provides an opportunity to change behavior.

**Program Justification**

In Multnomah County 64% of those booked into jail test positive for one drug and 25% for multiple drugs (ADAM 2000). Recent research shows that punishment is unlikely to change behavior, but alcohol and drug abuse treatment that also addresses criminal behavior can reduce the number of new crimes committed (Andrews 1994). HRDU targets the highest risk drug offenders and holds them accountable through active community supervision, applying consequences when needed, and using evidence based services (Andrews 1994) designed to change behavior and reduce new crimes. HRDU is an effective part of the Safety priorities because it works in collaboration with treatment providers, the community and law enforcement, holds offenders accountable and fosters recovery from alcohol and drug abuse among offenders.

**Performance Measures**

- \* 70% of offenders will not re-offend through re-conviction.
- \* 45% of referred offenders will engage in treatment.
- \* 85% of offenders will not re-offend through drug crime re-convictions.

**Summary of last year's program results and this year's expected results**

2005: 33% of offenders were in treatment. 2006: 45% of offenders will enter treatment.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**
**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$72,642	\$81,080
Internal Services	\$0	\$0	\$1,785	\$49,361
Materials & Supplies	\$0	\$0	\$13,364	\$14,066
Personnel	\$0	\$0	\$70,869	\$668,595
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$158,660</b>	<b>\$813,102</b>
Administration	0	0	\$49,062	\$0
Program Support	0	0	\$205,319	\$28,623
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$254,381</b>	<b>\$28,623</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$413,041</b>	<b>\$841,725</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,254,766</b>	
Program FTE	0	0	1.00	9.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$24,801	\$0
Intergovernmental	\$0	\$0	\$0	\$813,102
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,801</b>	<b>\$813,102</b>

**Explanation of Revenues**

This budget includes ITAX dollars \$133,227; State Department of Corrections \$589,694; federal Local Law Enforcement Block Grant \$82,390; and UCLA Step'n Out Grant \$141,018. DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

DOC funding will most likely be reduced for the new biennium.

**Program #50018 - Adult Enhanced Bench Probation****Version 2/04/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Cate Connell

**Related Programs:****Frameworks:****Executive Summary**

The Enhanced Bench Program (EBP) monitors police contacts of over 2,900 adult offenders who have a history of Driving Under the Influence of Intoxicants (DUII) and reports these police contacts to the judge who is monitoring the case. The offenders are not placed on formal probation. This is supervision by the judge only and is called bench probation.

**Program Description**

Offenders are entered into a statewide computer system known as the Law Enforcement Data System (LEDS) after being placed on Enhanced Bench Probation. If an offender has any police contact, the Enhanced Bench staff are notified and they research the nature of the contact. Staff generate a report to the judge summarizing the police contact, and the nature of the police contact (the offender's activities including drinking and driving behaviors or new criminal activity). More than 5,400 DUII cases have been placed on Enhanced Bench probation since the program began in 1999.

**Program Justification**

Drinking and driving is a significant public safety concern. Mothers Against Drunk Driving estimated 6,000 alcohol-related accidents occurred in 2000, killing 188 and injuring 1,900 people in Oregon. The unit's ability to monitor the activities of over 2,900 DUII offenders represents an invaluable service to the court system and to public safety. The judges rely on the 1,000 annual reports summarizing contact between offenders and police to effectively supervise these cases. This program is instrumental in holding bench probationers accountable by serving as a valuable connection between law enforcement and the courts. The strong collaboration between this program, the courts and law enforcement has a direct effect on public safety.

**Performance Measures**

- \* Monitor 2,900 DUII cases each month and produce 1,000 reports to the courts annually.
- \* Collect \$160,000 in offender fees.

**Summary of last year's program results and this year's expected results**

In FY 2003-2004 the Enhanced Bench Program monitored 2,706 cases each month. Overall, the program served 3,947 cases annually. 941 reports were provided to 32 judges. The revenue collected from client fees totaled \$159,292, making this program almost entirely self-funded. This year the program is expected to monitor 2,900 cases each month, serving over 4,000 cases annually and producing over 1,000 reports to the courts. \$156,558 in revenue is expected this year.



<b>Program Mandate: 2 Mandated Program with Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$141,848
Materials & Supplies	\$0	\$0	\$0	\$1,550
Internal Services	\$0	\$0	\$0	\$13,160
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$156,558</b>
Administration	0	0	\$7,915	\$0
Program Support	0	0	\$33,412	\$4,611
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$41,327</b>	<b>\$4,611</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$41,327</b>	<b>\$161,169</b>
Program Total:	<b>\$0</b>		<b>\$202,496</b>	
Program FTE	0	0	0.00	2.31
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$6,582	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$156,558
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,582</b>	<b>\$156,558</b>

<b>Explanation of Revenues</b>
--------------------------------

Program is supported entirely with fees.

<b>Significant Program Changes</b>
------------------------------------

**Program #50019 - Adult DUII Felony & Misdemeanor****Version 2/01/2005 s****Priority:** Safety**Lead Agency:**

Community Justice

**Program Offer Type:** Existing Operating**Program Contact:**

Don Trapp

**Related Programs:****Frameworks:****Executive Summary**

Oregon had over 200 alcohol-related traffic fatalities in 2003. The Driving Under the Influence of Intoxicants (DUII) Supervision unit targets 100 of the most chronic adult DUII offenders (160 annually), and combines alcohol treatment and community supervision to promote safer streets and neighborhoods by holding offenders accountable and reducing drinking and driving.

**Program Description**

Chronic DUII offenders (three or more prior convictions) often have been unresponsive to previous treatment and criminal justice interventions, and remain a high public safety risk. DUII Supervision refers each of these offenders to evidence based treatment that focuses on long-term changes including reducing the chances of new criminal activity, especially drinking and driving. Probation officers (POs) work closely with treatment providers and monitor offender progress in treatment. POs develop action plans with each offender to address the problems in an offender's life that contribute to his or her driving while intoxicated and other criminal behavior. Staff also respond to concerns about continued alcohol and drug use among these offenders from community members.

**Program Justification**

The Chronic DUII program saves lives and prevents alcohol related driving crimes by holding chronic DUII offenders accountable for their actions using evidence-based consequences. Research by Andrews (1994) shows that alcohol and drug treatment that also addresses criminal behavior reduces the commission of new crimes. The most effective DUII interventions combine education, counseling and monitoring (Wells-Parker&Bangert-Downs, et al. 1995). The Chronic DUII program adheres to research driven practices (Andrews, 1994). It requires offenders to engage in appropriate treatment, monitors offender behavior and responds to neighborhood concerns. Program outcome data shows that this program is working: 70% of these high-risk, chronic DUII offenders did not re-offend last year. The program links to the Safety priorities by holding offenders accountable, working closely with criminal justice and community partners, and promoting alcohol and drug treatment for offenders.

**Performance Measures**

- \* 75% of offenders will enter treatment.

- \* 75% of offenders will not commit new crimes.

**Summary of last year's program results and this year's expected results**

\* Offenders referred to treatment: this year: 67%, next year: 75%. \* Offenders who successfully completed treatment this year: 20%, next year: 25%. \* Offenders rearrested this year: 30%, next year: 25%.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 423.478 requires that "counties, in partnership with the department (of Corrections), shall assume responsibility for community-based supervision, sanctions and services for offenders convicted of felonies who are: (a) On parole; (b) On probation; (c) On post-prison supervision." Counties may opt-out of community supervision, but only if state funding falls below baseline; currently it does not.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$165,056
Materials & Supplies	\$0	\$0	\$0	\$1,175
Internal Services	\$0	\$0	\$0	\$16,042
Contracts	\$0	\$0	\$0	\$10,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$192,273</b>
Administration	0	0	\$9,708	\$0
Program Support	0	0	\$40,635	\$5,663
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$50,343</b>	<b>\$5,663</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$50,343</b>	<b>\$197,936</b>
Program Total:	<b>\$0</b>		<b>\$248,279</b>	
Program FTE	0	0	0.00	2.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$8,089	\$0
Intergovernmental	\$0	\$0	\$0	\$192,273
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,089</b>	<b>\$192,273</b>

**Explanation of Revenues**

DUII Felony and Misdemeanor Supervision program is funded with State Department of Corrections funds (\$192,273). DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

**Program #50020 - Adult Domestic Violence Supervision/Deferred Sentencing****Version  
2/08/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Jeremiah Stromberg

**Related Programs:****Frameworks:****Executive Summary**

The Domestic Violence (DV) Unit promotes safety of DV victims and strives to stop further domestic violence. This program supervises 650 offenders (1,130 annually) convicted of domestic violence misdemeanors and felonies, and monitors 150 first time offenders who have pled guilty to a DV misdemeanor crime but have the opportunity to have their record expunged if they successfully complete the conditions of the court.

**Program Description**

The goal of the DV unit is to stop domestic violence by holding offenders accountable for their actions, providing offenders opportunities for positive change and protecting victims from continued violence. This program supervises 650 misdemeanor and felony offenders on formal probation. This includes close collaboration with treatment programs, holding offenders accountable, and developing housing, employment and education contacts. Home visits and office visits ensure offenders comply with their probation conditions and ensure victim safety. Staff work closely with victims to develop treatment, safe housing, and safety plans. The Deferred Sentencing program is a separate part of the unit. Its goal is to stop domestic violence with first-time offenders by monitoring each offender's compliance with treatment, the law, victim contact and other directives ordered by the Court. Staff provide court reports on each offender's progress. If the offender successfully completes the program, the offender's DV conviction is expunged from their record and they are not placed on formal probation. The Deferred Sentencing Program oversees 150 offenders.

**Program Justification**

This program supports the Safety priorities through its ongoing efforts to hold offenders accountable for their actions as well as its strong collaborative efforts with treatment, victim and criminal justice organizations. The program uses research based supervision tactics, sanctions, and services that help monitor the offenders' compliance with their supervision conditions (Andrew, 1994). Its supervision strategies provide offenders with opportunities to change their criminal behavior by addressing factors where research has shown that making changes will be followed by a reduced rate of new crimes (Andrews, 1994).

**Performance Measures**

- \* 70% of the offenders will not commit new non-Domestic Violence crimes.
- \* 90% of the offenders will not commit new Domestic Violence crimes

**Summary of last year's program results and this year's expected results**

2006: \* 70% of the offenders in this program will not commit new crimes. \* 90% of the offenders in this program will not commit new Domestic Violence crimes.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 423.478 requires that "counties, in partnership with the department (of Corrections), shall assume responsibility for community-based supervision, sanctions and services for offenders convicted of felonies who are: (a) On parole; (b) On probation; (c) On post-prison supervision." Counties may opt-out of community supervision, but only if state funding falls below baseline; currently it does not. Field Supervision functions are mandated under ORS Chapters 137 and 144, and OARs 291-065-0005 thru 0007.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$823,029	\$347,628
Contracts	\$0	\$0	\$25,750	\$0
Materials & Supplies	\$0	\$0	\$8,657	\$1,000
Internal Services	\$0	\$0	\$61,893	\$25,992
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$919,329</b>	<b>\$374,620</b>
Administration	0	0	\$65,371	\$0
Program Support	0	0	\$274,673	\$38,113
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$340,044</b>	<b>\$38,113</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,259,373</b>	<b>\$412,733</b>
Program Total:	<b>\$0</b>		<b>\$1,672,106</b>	
Program FTE	0	0	11.00	5.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$16,002	\$0
Intergovernmental	\$0	\$0	\$0	\$374,620
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,002</b>	<b>\$374,620</b>

**Explanation of Revenues**

This program is partially funded with State Department of Corrections funding \$374,620. DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

DOC funding will most likely be reduced for the new biennium.

**Program #50022 - Adult Offender Field Services - Misdemeanor Supervision Version 2/01/2005**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Carl Jaber

**Related Programs:****Frameworks:****Executive Summary**

Adult Field Services misdemeanor supervision monitors 1,300 probationers who committed person to person crimes. Most of these offenders have violent (including domestic violence), DUII and sex-offending histories. Probation supervision works: nearly 75% do not re-offend within three years of their offense.

**Program Description**

Misdemeanor probation supervision protects the public by supervising offender behavior in the community and punishing violations of probation conditions. The offender changes his behavior through planning his life, attending treatment and learning new non-criminal skills. While these offenders were convicted of misdemeanors, they represent a serious risk to the community. Of the 1,300 misdemeanor probationers: 509 are domestic violence (DV) offenders, 47 are Driving Under the Influence (DUII) offenders, 52 are sex offenders, 38 are mentally ill offenders and 6 are gang offenders. DV and DUII offenders are supervised in specialized units. All of the other misdemeanor offenders are a local responsibility.

**Program Justification**

This program protects the public by using evidence-based practices to hold misdemeanor offenders accountable and reduce their re-offenses. Misdemeanor supervision is consistent with a "streams of offenders" model. Probation officers (POs) monitor the compliance of high and medium risk offenders with their supervision conditions, and apply proportional consequences (including jail or revocation) when necessary to help ensure community safety. POs require offenders to receive treatment and other behavior-change services that reduce drug and alcohol abuse and change antisocial attitudes and actions. Research shows that this balanced approach between supervision, sanctions and behavior-change services reduces re-offending, while incarceration alone actually increases re-offending (Andrews, 1994). State corrections data indicates that probation supervision works: nearly 75% of Multnomah County misdemeanor probationers do not re-offend within three years of their offense.

**Performance Measures**

\* For 2006, 75% of misdemeanor cases will not commit new crimes.

**Summary of last year's program results and this year's expected results**

\* Adult Field Services experienced an overall 25.1% probation re-arrest rate. \* For 2006, 75% of misdemeanor cases will not commit new crimes.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Although the supervision of misdemeanor cases is not funded by the state, functions are authorized under ORS 137 and 144, and OARs 291-065-0005 through 0007.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$60,702	\$0
Contracts	\$0	\$0	\$100,996	\$0
Materials & Supplies	\$0	\$0	\$94,074	\$0
Personnel	\$0	\$0	\$1,664,364	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,920,136</b>	<b>\$0</b>
Administration	0	0	\$97,002	\$0
Program Support	0	0	\$314,377	\$56,557
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$411,379</b>	<b>\$56,557</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,331,515</b>	<b>\$56,557</b>
Program Total:	<b>\$0</b>		<b>\$2,388,072</b>	
Program FTE	0	0	23.50	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$650,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$650,000</b>	<b>\$0</b>

**Explanation of Revenues**

This program is partially supported by ITAX funds \$416,043. \$650,000 in criminal fees assessed by the state contribute to the general fund per ORS 137.308 & 137.309.

**Significant Program Changes**

In FY 2006, we will be implementing an offender violence initiative that will enable us to improve our ability to identify offenders at the onset of supervision that have a propensity for violent behavior, and to subsequently manage them accordingly. Expected outcomes include a reduction in the number of victims of violent crimes perpetrated by offenders on supervision.

**Program #50023 - Adult Offender Field Services - Felony Supervision****Version 2/08/2005**  
**s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Carl Jaber

**Related Programs:****Frameworks:****Executive Summary**

Adult Field Services felony supervision enhances community safety by changing the criminal behavior of 3,800 individuals who have been placed on felony probation supervision and 3,800 offenders released from prison for parole supervision. DCJ's parolee re-offense rate is 4% below the state average.

**Program Description**

Felony supervision uses research-based methods while collaborating with community organizations, law enforcement, treatment providers, and criminal justice partners. Offenders (including pre-released inmates) go through a centralized intake and are assessed for their community risk and needs that drive their criminal behavior (4,200 annually). Offenders are referred to housing, employment, financial, and educational assistance. Five field offices supervise high and medium-risk offenders. Specialized units work with gangs, sex offenders, mentally ill, female only, and high risk/dangerous offenders. Supervision includes surveillance, office and home visits, contacts with family, associates, treatment providers, and collaboration with police agencies. The Reduced Supervision Team monitors 2,400 offenders assessed as having a low chance of committing new crimes. The unit monitors police contacts and new crimes, reassigning offenders to higher supervision if warranted.

**Program Justification**

This program supports Safety priorities by using research based supervision tactics, sanctions, and services that monitor offender behavior based on the findings of Andrews (1994), while case management policies are supported by research (Latessa, Gornich, and Evans 2002). Field supervision provides offenders opportunities to change their criminal behavior while using sanctions (including jail or revocation) to help ensure community safety. Research demonstrates that identifying and intervening on the factors contributing to re-offending are most effective. These strategies include changing offender's antisocial attitudes, beliefs, behaviors, and associates, reducing or eliminating substance abuse, and increasing offender self-control, self-management and problem solving skills (Andrews 1994). These strategies have been incorporated into staff's daily work with offenders. This approach works: the three-year re-conviction rate for paroled felons in the County is 27.8% (the statewide average is 31%).

**Performance Measures**

95% of offenders transitioning from prison will report for supervision within 1 day.

75% of probationers and 70% of parolees will not commit new crimes.

**Summary of last year's program results and this year's expected results**

2005 results: \*95% of offenders coming from prison reported for supervision within 1 day; \*75% of probationers and 73% of parolees do not commit new crimes.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 423.478 requires that "counties, in partnership with the department (of Corrections), shall assume responsibility for community-based supervision, sanctions and services for offenders convicted of felonies who are: (a) On parole; (b) On probation; (c) On post-prison supervision." Counties may opt-out of community supervision, but only if state funding falls below baseline; currently it does not.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$529,502	\$10,233,110
Internal Services	\$0	\$0	\$11,800	\$1,474,005
Materials & Supplies	\$0	\$0	\$2,000	\$173,876
Contracts	\$0	\$0	\$0	\$315,000
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$543,302</b>	<b>\$12,195,991</b>
Administration	0	0	\$643,352	\$0
Program Support	0	0	\$1,824,134	\$375,229
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,467,486</b>	<b>\$375,229</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,010,788</b>	<b>\$12,571,220</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$15,582,008</b>	
Program FTE	0	0	8.00	134.38
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$471,880	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$905,000
Intergovernmental	\$0	\$0	\$0	\$11,290,991
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$471,880</b>	<b>\$12,195,991</b>

**Explanation of Revenues**

Program revenues include State Department of Corrections Funding \$10,849,147; Probation Supervision fees charged at \$35 per month to offenders on supervision \$900,000; \$5,000 drug test fees; and Going Home grant \$441,844. DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

In FY 2006 we will implement a violence initiative that will enable us to enhance our ability to identify offenders with a propensity for violent behavior at the onset of supervision, and subsequently manage them accordingly. Expected outcomes include a reduction in the number of victims of violent crimes perpetrated by offenders on supervision. DOC funding will most likely be reduced for the new biennium.

**Program #50024 - Adult Sex Offender Treatment & Management Version 2/01/2005**  
**Program** **S**

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	Community Justice
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Alison Kinsey
<b>Related Programs:</b>	50023		

**Frameworks:****Executive Summary**

The Sex Offender Treatment and Management Program provides comprehensive services for the supervision, treatment and management of 900 sexual offenders to increase community safety, decrease sexual victimization, and reduce new criminal activity.

**Program Description**

The Adult Sex Offender Treatment Management Program supervises 900 sexual offenders of whom approximately 200 have been identified as predatory. High and medium risk offenders are actively supervised in one of five field offices with lower risk cases assigned to a Reduced Supervision Caseload. The program requires a comprehensive offender evaluation and assessment of sexual behaviors, as well as sex offender specific treatment offered by 32 approved community providers. Ongoing polygraph examinations help determine sexual history and monitor compliance with treatment and supervision. Occasionally, pharmacological (drug) treatment is also used to reduce deviant sexual arousal.

**Program Justification**

The program has a direct effect on community safety and offender accountability. Research indicates that offenders who attend and cooperate with treatment are less likely to re-offend than those who reject treatment (Center for Sex Offender Management); effective sex offender treatment interventions can reduce sexual recidivism by 8% (Hall, 1995); sex offenders who fail to complete treatment are at increased risk for both sexual and general recidivism (Hanson & Bussiere, 1998 & 2004); and managing offenders who are amenable to treatment and supervised intensely within the community following an appropriate term of incarceration can help prevent future victimization while saving taxpayers substantial imprisonment costs (Lotke, 1996). Research indicates the use of polygraph exams is associated with a reduction in re-offense rates (Grubin, Parsons, Sosnowski & Wilcox, 2002). Pharmacological treatment has shown to be effective for individuals who suffer from hypersexuality and/or significant levels of deviant arousal (Hanson & Bussiere, 1998 & 2004).

**Performance Measures**

On July 1, 2004, the Department of Community Justice began collecting baseline data from the Multnomah County Sex Offender Treatment Progress Report to guide the development of performance measures that examines treatment impact/effectiveness on an offender's behavior over time. DCJ is also collecting arrest and conviction data on offenders that relate to both sexual and non-sexual offenses during treatment.

**Summary of last year's program results and this year's expected results**

Data collection began in July, 2004, therefore, no data is available for last year. Sex Offenders are to be referred to sex offender treatment within 60 days of being placed on community supervision or released from custody. Full disclosure polygraphs are to be taken within the first 6 months of treatment and maintenance polygraph exams are to be taken every 6 months.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Sex offender supervision treatment functions are mandated under ORS Chapters 137 and 144, and OAR's 291-065-0005 through 0007. ORS 423.478 requires that "counties, in partnership with the department (of Corrections), shall assume responsibility for community-based supervision, sanctions and services for offenders convicted of felonies who are: (a) On parole; (b) On probation; (c) On post-prison supervision." Counties may opt-out of community supervision, but only if state funding falls below baseline; currently it does not.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$28,411	\$20,437
Materials & Supplies	\$0	\$0	\$0	\$500
Contracts	\$0	\$0	\$376,308	\$57,094
Personnel	\$0	\$0	\$0	\$175,695
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$404,719</b>	<b>\$253,726</b>
Administration	0	0	\$33,168	\$0
Program Support	0	0	\$136,841	\$19,394
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$170,009</b>	<b>\$19,394</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$574,728</b>	<b>\$273,120</b>
Program Total:	<b>\$0</b>		<b>\$847,848</b>	
Program FTE	0	0	0.00	2.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$10,708	\$0
Intergovernmental	\$0	\$0	\$0	\$253,726
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,708</b>	<b>\$253,726</b>

**Explanation of Revenues**

State Department of Corrections funding \$253,726. DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

DOC funding will most likely be reduced for the new biennium.

**Program #50025 - Day Reporting Center - Adult Sanctions & Services****Version 2/04/2005**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Erika Preuitt  
**Related Programs:** 50007 , 50022 , 50023 , 50068

**Frameworks:****Executive Summary**

The Day Reporting Center (DRC) is a cost-effective program that holds over 600 violent and drug-addicted adult parole and probation violators accountable for their actions, providing counseling, school and work programs that prevent new crimes. DRC is an alternative consequence for probation and parole violations to a costlier jail sanction (annual jail savings of \$924,000). Offenders completing DRC have 39% fewer arrests, use fewer drugs and have higher employment.

**Program Description**

Successful parole and probation outcomes depend on a combination of community supervision, sanction and service programs that address offender violations and change anti-social behavior (Andrews, 1994). DRC is a non-residential sanction and skill-building program for adult offenders who have violated their supervision conditions, or who are coming from prison. DRC takes high and medium-risk offenders out of the community each day and provides structured activities that address the problems that propel their criminal activity, such as drug abuse, criminal thinking, inadequate job skills, a lack of stability and pro-social supports. DRC provides counseling that helps offenders make better choices, helps them prepare for drug treatment, teaches them how to be self-sufficient and to succeed in daily living. Offenders are also tested for drug use. POs rely heavily on DRC as a non-jail sanction option to change behavior.

**Program Justification**

DRC embodies key safety principles, strategies and links to the Safety priority. DRC is an evidence-based program that works: a 2003 study shows that DRC reduces offender arrests by 39%, decreases drug use and increases employment (Rhyne, 2003). A state corrections study concluded that community sanctions that include treatment (like DRC) are more effective in preventing re-offending than jail (ODOC, 2002). As a sanction, DRC holds offenders accountable and applies appropriate consequences that are consistent with a "streams of offender" model; DRC serves only high and medium risk offenders and it provides a range of interventions that address the risks and needs of each offender (stop drug use, increase literacy, reduce unemployment, get job skills training and find basic housing). DRC is also a key part of a balanced and cost effective safety system. Parole officers need a range of effective sanctions (in addition to or in combination with jail) to hold offenders accountable. DRC is also less than 10% the cost of jail.

**Performance Measures**

\* 61% of participants will be arrest free one year after completing DRC. \* Increase percentage of offenders who maintain program involvement from 64% to 70%.

**Summary of last year's program results and this year's expected results**

2003 research shows that 61% of DRC graduates were arrest-free. The 2006 expected result is to increase length of involvement by 30 to 45 days in order to increase successful completion of program. This will result in fewer new arrests, more linkages to outside systems and prevents unemployment, poverty and homelessness.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 137.593 and OAR 291-058-0010 through OAR 291-058-0070 requires that "county community corrections agency shall impose structured, intermediate sanctions for the violation of conditions of probation."

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$436,045	\$844,163
Internal Services	\$0	\$0	\$7,871	\$92,800
Materials & Supplies	\$0	\$0	\$13,715	\$56,311
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$457,631</b>	<b>\$993,274</b>
Administration	0	0	\$73,301	\$0
Program Support	0	0	\$308,019	\$42,736
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$381,320</b>	<b>\$42,736</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$838,951</b>	<b>\$1,036,010</b>
Program Total:	<b>\$0</b>		<b>\$1,874,961</b>	
Program FTE	0	0	4.64	13.36
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$41,332	\$0
Intergovernmental	\$0	\$0	\$0	\$993,274
Other / Miscellaneous	\$0	\$0	\$210,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$251,332</b>	<b>\$993,274</b>

**Explanation of Revenues**

This program includes ITAX funding \$125,329 and partially funded with State Department of Corrections funds \$993,274. DOC funding will most likely be reduced for the new biennium. \$210,000 in criminal fees assessed by the state contribute to the general fund per ORS 137.308 & 137.309.

**Significant Program Changes**

DOC funding will most likely be reduced for the new biennium.

**Program #50026 - Londer Learning Center- Adult Sanctions & Services** **Version 2/08/2005**

**Priority:** Safety **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating **Program Contact:** Cindy Stadel  
**Related Programs:** 50007 , 50008A , 50022 , 50023 , 50031A , 50068  
**Frameworks:** Early Childhood Framework , Poverty Framework , 10-year Plan to End

**Executive Summary**

Londer Learning Center (LLC) protects public safety by reducing arrests among 1,000 medium and high-risk adult offenders who are school dropouts, increasing their employability and literacy, and changing their criminal thinking and behavior. LLC is the only program targeting offenders to improve reading and math skills, obtain GEDs and make better decisions. Data show that LLC reduces arrests by 58%.

**Program Description**

PO's and treatment providers refer nearly 1,000 high and medium risk adult offenders to the LLC for instruction in reading, math and writing, GED preparation and testing, English as a Second Language and group counseling aimed at helping offenders correct their criminal thinking. LLC offers instruction consistent with proven practices effective in reading and adult learning, working closely with A&D community treatment providers. More than 60% of offenders who access LLC read at or below an 8th grade level. Their learning problems are compounded by substance abuse. LLC actively collaborates with community agencies to increase the employability of offenders whose criminal history and lack of education pose barriers to finding employment. U.S. Office of Vocational and Adult Education (2003) identified LLC as 1 of 12 national models for adult learning due to its holistic approach and collaboration with POs, alcohol and drug providers, and employment agencies.

**Program Justification**

Evidence shows that LLC lowers crime and contributes to a safer community: LLC participants have fewer parole violations, fewer new arrests, and greater employment earnings (Finnegan,1994). In the two years after LLC, participants had 58% fewer arrests than they did in the two years prior to LLC (Rhyne,2001). LLC is consistent with County safety priorities by using evidence-based, cost-effective and innovative programs that hold high and medium risk offenders responsible using appropriate interventions. Research shows that low levels of education and vocational achievement are factors in criminal behavior (Gendreau,2002) and that programs can reduce the chances of offenders committing new crimes if they target criminal thinking (Andrews,1997). LLC addresses precisely these crime-producing factors.

**Performance Measures**

- \* 56% of offenders who enter the program will successfully complete criminal thinking groups.
- \* 52% who enter basic education will complete successfully.
- \* 95 offenders will obtain employment through community agencies.

**Summary of last year's program results and this year's expected results**

In 2003, LLC offenders had 58% fewer arrests. In 2003, 56% successfully completed 15 hours of criminal thinking groups. 52% successfully completed basic education component. 89 DCJ offenders obtained employment through community agencies. Next year's will be the same.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 423.478 requires that "counties, in partnership with the department (of Corrections), shall assume responsibility for community-based supervision, sanctions and services for offenders convicted of felonies who are: (a) On parole; (b) On probation; (c) On post-prison supervision." Counties may opt-out of community supervision, but only if state funding falls below baseline; currently it does not.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$3,020	\$68,955
Materials & Supplies	\$0	\$0	\$0	\$28,232
Contracts	\$0	\$0	\$40,000	\$99,651
Personnel	\$0	\$0	\$0	\$575,085
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$43,020</b>	<b>\$771,923</b>
Administration	0	0	\$41,127	\$0
Program Support	0	0	\$171,667	\$24,004
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$212,794</b>	<b>\$24,004</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$255,814</b>	<b>\$795,927</b>
Program Total:	<b>\$0</b>		<b>\$1,051,741</b>	
Program FTE	0	0	0.00	7.30
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$32,266	\$0
Intergovernmental	\$0	\$0	\$0	\$771,923
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$32,266</b>	<b>\$771,923</b>

**Explanation of Revenues**

Portland Community College provides grant revenue to Londer Learning Center to serve offenders at the Learning Center that are not suitable to attend classes at the local community college campuses \$59,943. Program is primarily funded with State Department of Community Corrections funds \$711,980. DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

DOC funding will most likely be reduced for the new biennium.

**Program #50027 - Adult Community Service - Formal Supervision****Version 2/08/2005**  
**S**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Cate Connell

**Related Programs:****Frameworks:****Executive Summary**

The adult Community Service Program (CS) works with 1,399 formally supervised offenders annually to assist with their court mandated obligations to perform community work. Offenders work in parks, assist non-profit agencies and community clean up projects resulting in 26,585 hours annually of unpaid community service.

**Program Description**

Community Service provides the courts and Parole and Probation Officers (POs) with a cost effective method to hold offenders accountable and allow them pay back their obligation to the community through unpaid work. Judges sentence offenders to community service as a condition of probation and POs can order offenders to complete community service as a consequence of a probation violation. 108 non-profit community organizations use offenders for non-paid work and CS sends work crews to parks to perform routine maintenance. This is a much less costly consequence than jail beds for appropriate offenders.

**Program Justification**

CS contributes to safety by providing the courts and the POs with a productive and low cost alternative to jail while allowing offenders the chance to give back to the community. 26,585 hours were performed in the community last year (\$199,397 worth of labor). 129,826 hours were ordered saving the equivalent of 8,114 jail bed days or \$892,255 in annual jail costs. By using CS as a sanction over jail, more jail space is available for more dangerous criminals while the livability of the community is increased through offender volunteer services. This is in line with the "Streams of Offenders" model. Offenders are being held accountable.

**Performance Measures**

This program will measure:

- \* 26,585 hours of community service will be delivered annually.
- \* \$199,000 of unpaid offender services will be contributed to the community through CS annually.

**Summary of last year's program results and this year's expected results**

CS coordinated completion of community service hours for 1,399 formal probation cases in 2004. 26,585 hours were completed. If jail beds had been used in lieu of these hours, 8,114 jail bed days would be used at an annual cost of \$892,255 (\$110 per jail day). \$303,900 worth of labor was contributed to the community via the Community Service Program. In 2006, this program is expected to coordinate 1,400 cases with a contribution of 26,600 non-paid offender hours.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 423.478 requires that "counties, in partnership with the department (of Corrections), shall assume responsibility for community-based supervision, sanctions and services for offenders convicted of felonies who are: (a) On parole; (b) On probation; (c) On post-prison supervision." Counties may opt-out of community supervision, but only if state funding falls below baseline; currently it does not.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$29,665	\$504,483
Materials & Supplies	\$0	\$0	\$875	\$21,456
Internal Services	\$0	\$0	\$719	\$109,280
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$31,259</b>	<b>\$635,219</b>
Administration	0	0	\$33,659	\$0
Program Support	0	0	\$141,123	\$19,631
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$174,782</b>	<b>\$19,631</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$206,041</b>	<b>\$654,850</b>
Program Total:	<b>\$0</b>		<b>\$860,891</b>	
Program FTE	0	0	0.50	7.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$24,141	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$3,000
Intergovernmental	\$0	\$0	\$0	\$632,219
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,141</b>	<b>\$635,219</b>

**Explanation of Revenues**

\$91,960 from the City of Portland, Parks Bureau. Offender work crews maintain Portland parks and are coordinated and supervised by CS. \$40,000 from the City of Portland, Water Bureau. Offender work crews maintain Water Bureau sites and coordinated and supervised by CS. \$3,000 Alternative Community Service fees. \$500,259 from State Department of Corrections. DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

DOC funding will most likely be reduced for the new biennium.

**Program #50028 - Adult Community Service - Community Court & Bench Probation****Version  
2/08/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Cate Connell

**Related Programs:****Frameworks:****Executive Summary**

The adult Community Service Program (CS) assists each year 1,280 offenders who are supervised directly by a judge to complete their court ordered obligations of community work. CS is responsible for coordinating community work sites, supervising each offender's community service, and providing offender status reports to the court. The court ordered community work results in 25,900 hours of unpaid work that benefits the community.

**Program Description**

CS for Bench Probation and Community Court provides a way for offenders to directly and visibly perform unpaid work and restore the damage done to the community. These offenders do not have a probation officer and the offenders report directly to the court. The offenders complete their work at public and non-profit agencies. CS screens, assigns and supervises offenders completing their work hours. Last year over 25,900 hours were contributed to these agencies. This is the equivalent of \$194,250 worth of labor.

**Program Justification**

CS has links to the Safety priorities by holding offenders accountable for their actions and using evidence-based practices. Data show that community sanctions reduce recidivism and enhance public safety (Oregon Department of Corrections, 2002). CS connects offenders to the community exposing them to positive social values. CS exemplifies cost-efficient cooperation and collaboration between courts, corrections, and public and private agencies. The community service sentence plays a significant role in the criminal justice system offering a productive alternative to jail. The savings to the County of 25,900 hours of community service performed is the equivalent of 1,844 jail bed days. At \$110/jail day, this equates to an annual savings of \$202,813 in jail costs. The maintenance and clean-up that offenders perform also contributes to a healthy and safe environment.

**Performance Measures**

- \* 25,900 hours of community service will be delivered annually.
- \* \$194,000 worth of unpaid work will be provided to the community.

**Summary of last year's program results and this year's expected results**

2005 results: \*Worked with 1,280 offenders. \*25,000 community service hours were completed. \*\$194,250 worth of unpaid work was contributed to the community. 2006 expected results: \*25,900 hours of community service will be delivered. \*\$194,000 worth of unpaid work will be provided to the community.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

ORS 137.126 to 137.131 authorizes community service as a sentence.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$537,566	\$0
Internal Services	\$0	\$0	\$2,520	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$540,086</b>	<b>\$0</b>
Administration	0	0	\$27,317	\$0
Program Support	0	0	\$115,607	\$15,908
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$142,924</b>	<b>\$15,908</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$683,010</b>	<b>\$15,908</b>
Program Total:	<b>\$0</b>		<b>\$698,918</b>	
Program FTE	0	0	8.69	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$8,400	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,400</b>	<b>\$0</b>

**Explanation of Revenues**

Community Service Bench is funded with \$229,472 ITAX dollars. Community Service, Community Court is funded with \$198,791 ITAX dollars. The general fund receives \$8,400 from Mt. Hood Community College for community service work.

**Significant Program Changes**

None.

**Program #50030 - Family Services Unit****Version 2/08/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Lonnie Nettles  
**Related Programs:** 50023  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework

**Executive Summary**

The Family Services Unit (FSU) enhances community safety by providing probation supervision to whole families to protect children and lessen law-breaking across generations. FSU supervises 200 adult offenders who have children younger than 7 years old as well as 30 adult offenders and 43 juvenile offenders who live in the same household. This integration of supervision, child welfare assistance, housing, social and health services, and drug abuse treatment is designed to address the whole family's criminal issues.

**Program Description**

FSU is a unique program that works within a multi-disciplinary team comprised of professionals from Child Welfare, Health Services, the Department of Corrections, and Mental Health. The Family Support Project reduces female offender recidivism through child welfare, probation collaboration in treatment, and accountability. FSU supports the county's innovative one judge/one family model. The court sends all felony probation child abuse, abandonment and neglect cases, and cases where adult offenders are parenting juvenile probationers, to be supervised by one judge. The judge in turn works closely with one Probation Officer at FSU, who coordinates the intervention with the entire family.

**Program Justification**

FSU supports the Safety priority by using prevention and intervention strategies with juveniles that reduce re-offending and assist in keeping youth out of the adult system. A study conducted by RAND (1996) showed that parent training, graduation incentives, and supervision of delinquents reduces inter-generational crime. Adults and juveniles at FSU are supervised and sanctioned through evidence-based methods that research has demonstrated to be effective in changing behavior and reducing re-offending (Andrews 1994). The program is built on the concept of cooperation and collaboration with other agencies and utilizing shared planning and strategies to impact public safety, resource allocation, and social service services. The program also supports the Education priority by ensuring and developing success for parents to be an appropriate caregiver in their children's lives. This provides the first step for children to be ready to learn.

**Performance Measures**

\* 70% of offenders will not re-offend by re-conviction. \* 90% of all newborns born to parents under supervision at FSU will be born drug free.

**Summary of last year's program results and this year's expected results**

This year: FSU surpassed its goal of 90% of all newborns being born drug free (99% of infants born to FSU families were born drug free). Next year: 70% of offenders will not re-offend based on new convictions, and 90% of all newborns will be born drug free.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 423.478 requires that "counties, in partnership with the department (of Corrections), shall assume responsibility for community-based supervision, sanctions and services for offenders convicted of felonies who are: (a) On parole; (b) On probation; (c) On post-prison supervision." Counties may opt-out of community supervision, but only if state funding falls below baseline; currently it does not.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$36,706	\$0
Contracts	\$0	\$0	\$17,559	\$0
Materials & Supplies	\$0	\$0	\$30,841	\$0
Personnel	\$0	\$0	\$755,711	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$840,817</b>	<b>\$0</b>
Administration	0	0	\$42,464	\$0
Program Support	0	0	\$178,056	\$24,766
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$220,520</b>	<b>\$24,766</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,061,337</b>	<b>\$24,766</b>
Program Total:	<b>\$0</b>		<b>\$1,086,103</b>	
Program FTE	0	0	9.50	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Program is funded by county general fund.

**Significant Program Changes**

**Program #50031A - River Rock Treatment Program For Adult  
Offenders - Residential****Version  
2/11/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Pam Mindt

**Related Programs:****Frameworks:****Executive Summary**

River Rock (RR) is a secure 60-bed residential Alcohol/Drug treatment program annually serving 120 - 180 high-risk to re-offend adult males involved in the criminal justice system who failed other community treatment. These offenders' felony convictions may prohibit them from participating in community non-profit treatment. This program offer involves the residential treatment involves six months of intensive treatment addressing a number of issues including alcohol and drug abuse, and criminal behavior.

**Program Description**

RR is a 12-month program that includes six months of secure residential alcohol/drug treatment and six months of community treatment, transitional housing and support services. RR's goal is the reduction of criminal behavior through treatment that addresses both addiction and criminal attitudes and behavior. RR's six-month residential treatment focuses on increasing positive attitudes and behaviors, increasing pro-social activities, reducing chemical dependencies, increasing self-management skills and increasing positive relationships with family and community members. This program offer is interconnected with RR's community care component and covers the costs of residential care and the services provided through the six-month residential program.

**Program Justification**

Recent research shows that punishment is unlikely to change criminal behavior, but alcohol and drug treatment that also addresses criminal behavior can reduce the commission of new crimes (Latessa 1991). In Multnomah County, 64% of those booked into jail test positive for one drug and 25% for multiple drugs (ADAM 2000). Research demonstrates that intervention services that address both criminal thinking and chemical dependency reduce arrests of program participants (Rhyne, 2004). Intensive treatment, i.e. a six-twelve month residential program, is most cost effective for high-severity cases (Griffith, 1999). Programs that address the reduction of both chemical dependency and criminal behavior are critical to the safety of our communities. RR holds offenders accountable, and assures fair and equitable treatment.

**Performance Measures**

\* RR is collecting a baseline this year of the percentage of offenders released from RR who remain arrest-free one year from treatment termination.

\* The percentage of offenders who evidence a decrease in criminal thinking as measured by pre- and post-treatment change scores in the Criminal Sentiments Scale.

**Summary of last year's program results and this year's expected results**

\* RR opened in October 2003 and outcome data are not yet available. RR has served 223 clients in the residential portion. 60% successfully graduated from the residential portion and engaged in relapse prevention/support services within the community. \* RR will serve 140 offenders in 2006.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

River Rock is funded by \$1,892,925 in ITAX.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,945,156	\$0
Materials & Supplies	\$0	\$0	\$239,683	\$85,114
Internal Services	\$0	\$0	\$372,945	\$10,886
Contracts	\$0	\$0	\$54,100	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,611,884</b>	<b>\$96,000</b>
Administration	0	0	\$136,663	\$0
Program Support	0	0	\$312,803	\$79,735
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$449,466</b>	<b>\$79,735</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,061,350</b>	<b>\$175,735</b>
Program Total:	<b>\$0</b>		<b>\$3,237,085</b>	
Program FTE	0	0	27.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$3,907	\$0
Intergovernmental	\$0	\$0	\$0	\$96,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,907</b>	<b>\$96,000</b>

**Explanation of Revenues**

River Rock funding is a mixture of: General fund, ITAX (\$1,892,925) and Food Stamp revenue (\$96,000). State Oregon Health Plan will not cover this population for fiscal year 2006, so the budget assumes no Medicaid funding.

**Significant Program Changes**

With the reduction of funds, RR lost the family therapy and in-house nursing services.

**Program #50031B - River Rock Treatment Program For Adult Offenders- Community Care****Version  
2/11/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Pam Mindt

**Related Programs:****Frameworks:****Executive Summary**

This program offer includes the costs of the River River outpatient program. River Rock (RR) is a 60-bed residential Alcohol/Drug treatment program annually serving 120-180 high-risk adult males. The six months of community programming involves outpatient treatment, transitional housing and support services. "Aftercare and transition services ... are essential components of an effective treatment program" (Taxman and Spinner, 1997).

**Program Description**

This program offer is interconnected with RR's residential component and covers the cost associated with the mentorship program and on-going outpatient alcohol and drug treatment in the community. RR is located at the Martha Washington Residence and shares space with MCSO Work Release Program. RR is a 12-month program that includes six months of residential alcohol/drug treatment and six months of community outpatient treatment, transitional housing, and support services. During the six months of community outpatient treatment, residents are connected with mentors, housing, employment, on-going services and access to community self help.

**Program Justification**

Recent research shows that punishment is unlikely to change criminal behavior, but alcohol and drug treatment that also addresses criminal behavior can reduce the commission of new crimes (Latessa 1991). In Multnomah County, 64% of those booked into jail test positive for one drug and 25% for multiple drugs (ADAM 2000). Research demonstrates that intervention services that address both criminal thinking and chemical dependency reduce arrests of program participants (Rhyne, 2004). Intensive treatment, i.e. a six-twelve month residential program, is most cost effective for high-severity cases (Griffith, 1999). Programs that address the reduction of both chemical dependency and criminal behavior are critical to the safety of our communities. RR holds offenders accountable, and assures fair and equitable treatment. "Aftercare and transition services ... are essential components of an effective treatment program" (Taxman and Spinner, 1997).

**Performance Measures**

- \* RR is collecting a baseline this year of the percentage of offenders released from RR who remain arrest-free one year from treatment termination.
- \* The percentage of offenders who evidence a decrease in criminal thinking as measured by pre- and post-treatment change scores in the Criminal Sentiments Scale.

**Summary of last year's program results and this year's expected results**

- \* RR opened in October 2003 and outcome data are not yet available. RR has served 223 clients in the residential portion. 60% successfully graduated from the residential portion and engaged in relapse prevention/support services within the community. \* RR will serve 140 offenders in 2006.



**Program Mandate: 1 Mandated Program & Funding Level**

The River Rock treatment program is funded with ITAX dollars.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$0
Contracts	\$0	\$0	\$300,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>
Administration	0	0	\$15,093	\$0
Program Support	0	0	\$33,227	\$8,834
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$48,320</b>	<b>\$8,834</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$348,320</b>	<b>\$8,834</b>
Program Total:	<b>\$0</b>		<b>\$357,154</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program offer is funded by ITAX.

**Significant Program Changes**

**Program #50036A - Juvenile Detention Services -- 32 bed base Version 2/11/2005 s**

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	Community Justice
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Faye Fagel
<b>Related Programs:</b>	50038 , 50042 , 50049 , 50050A , 50055		
<b>Frameworks:</b>	School Aged Policy Framework		

**Executive Summary**

Juvenile detention protects the public by removing youth who are a public safety risk from the community and holding youth who may flee to avoid court proceedings. Detention is an essential resource for police, judges, and probation officers. In 2003, nearly 1,000 youth were brought to detention and 369 were held.

**Program Description**

In detention, youth who are a safety risk are held in a secure and structured environment and provided with education, behavior change counseling and other programs that reduce community victimization. In 2003, 369 youth were detained. The facility has a 191-bed capacity. This offer would fund facilities costs, intake and admission and operation of a 32-bed unit. A single pod of thirty-two beds holds youth facing serious criminal (Measure 11) charges, pre-adjudicated youth who are public safety or flight risks, or youth who have violated probation or parole. Detention usage is based on collaborative agreements that involve the DA, judges, community groups and others. Decisions to hold a youth are based on risk (using a standardized risk tool) and agreed upon policy over-rides. Thus, detention is used with maximum efficiency: admissions are made only when necessary and the facility is nearly 100% utilized at its current 80 operating beds.

**Program Justification**

Availability of thirty-two detention beds is essential to the county's juvenile justice system and to its public safety strategies. Detention holds youth responsible for their actions by detaining youth who are dangerous or who are unlikely to return to court. It also serves as a consequence for youth who violate probation. In detention, youth attend school and behavior-change programs which are aimed at preventing youth from committing new crimes. DCJ operates detention in a way that supports collaboration among system partners and assures fair and equitable treatment. For ten years, DCJ, judges, the DA and community partners have pioneered nationally recognized detention reform innovations that have reduced minority over-confinement. These efforts have saved the county over \$2 million a year by safely diverting lower risk juveniles out of detention and into less costly community alternatives. In five out of the last seven years, the rates at which minority and Anglo youth are detained have been nearly identical.

**Performance Measures**

\* 70% of youth in custody who participate in the Core Correctional Skills Program will increase their knowledge of skills shown to prevent future criminal activity. \* The rates of detention for minority and Anglo youth brought to detention will not be significantly different from one another.

**Summary of last year's program results and this year's expected results**

In 2002, 71% of youth in custody increased their knowledge of skills shown to prevent future criminal activity. (SEA Report, 2002). In 2003, the rate of detention for minority youth (38.9%) was 4.7% higher than the rate of detention for Anglo (34.2%) youth (Juvenile Minority Over-representation Report: 2003, Keir & Wu). Next year, the difference in the rate of detention between minority and Anglo youth brought to detention will decrease by 3 percentage points from 5% to 2%.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Detention is authorized under ORS 168.740-168.770. Multnomah County is contractually obligated to provide detention beds to Washington and Clackamas Counties.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$3,691,499	\$261,881
Internal Services	\$0	\$0	\$3,071,451	\$60,965
Materials & Supplies	\$0	\$0	\$106,636	\$147,231
Contracts	\$0	\$0	\$270,266	\$180,500
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$7,139,852</b>	<b>\$650,577</b>
Administration	0	0	\$446,131	\$66,356
Program Support	0	0	\$1,297,660	\$6,588
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,743,791</b>	<b>\$72,944</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$8,883,643</b>	<b>\$723,521</b>
Program Total:	<b>\$0</b>		<b>\$9,607,164</b>	
Program FTE	0	0	40.35	3.35
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$27,062	\$0
Intergovernmental	\$0	\$0	\$0	\$631,177
Other / Miscellaneous	\$0	\$0	\$0	\$19,400
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,062</b>	<b>\$650,577</b>

**Explanation of Revenues**

The base level juvenile detention program includes grant funds from State Juvenile Crime Prevention funds (\$221,997); State Oregon Youth Authority Diversion funds (\$269,180); USDA School Lunch funds (2,800 breakfasts per month @ \$2.26, 2,800 lunches per month @ \$1.47, 1,900 snacks per month @ \$0.61 ~ \$140,000); custody telephone reimbursement revenues (\$19,400).

**Significant Program Changes**

None.

**Program #50036B - Juvenile Detention -- 48 beds****Version 2/11/2005 s**

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	Community Justice
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Faye Fagel
<b>Related Programs:</b>	50038 , 50042 , 50049 , 50050A , 50055		
<b>Frameworks:</b>	School Aged Policy Framework		

**Executive Summary**

Juvenile detention protects the public by removing male and female youth who are a public safety risk from the community and holding youth who may flee to avoid court proceedings. Detention is an essential resource for police, judges, and probation officers. This offer would fund 28 rental beds for neighbor counties and use this revenue to leverage an additional 20 beds for Multnomah youth.

**Program Description**

Multnomah County has long-term contractual agreements with Clackamas and Washington Counties for guaranteed twenty-eight detention beds. These agreements were entered into at the time the detention facility was in development, providing capital and construction costs support and generating annual income. Operation efficiencies are achieved through housing Washington, and Clackamas youth intermixed with Multnomah County youth, providing flexibility to make classification decisions based on age, gender, types of crime, and to address an increasing population of youth with mental health diagnoses in addition to criminal behavior. Operation of forty-eight beds consists of a pod of thirty-two beds and a unit of sixteen beds. Twenty-eight beds hold Clackamas and Washington male and female youth, and twenty hold the balance of high public safety risk Multnomah County youth scaled up from the base of thirty-two beds.

**Program Justification**

As a result of collaborative agreements with community and justice partners, detention is used only when necessary and with maximum efficiency (focusing detention resources on highest risk youth has already reduced the need for 111 detention beds, saving over \$2 million annually). This program offer would fund 48 beds, which in combination with the base offer would maintain detention's current 80 bed capacity. The current 80 beds are utilized at nearly a 100% rate, satisfying the need to detain our highest-risk youth, and our contractual agreements with neighboring counties. Reducing detention capacity would nullify agreements with judges, the DA, treatment providers and community members, and would push high-risk youth into less restrictive placements, jeopardizing public safety. Without these 48 beds, we would have to re-negotiate all the agreements upon which the County's nationally recognized juvenile system functions.

**Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Detention is authorized under ORS 168.740-168.770. Multnomah County is contractually obligated to provide detention beds to Washington and Clackamas Counties.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,608,109	\$0
Materials & Supplies	\$0	\$0	\$160,798	\$0
Internal Services	\$0	\$0	\$47,518	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,816,425</b>	<b>\$0</b>
Administration	0	0	\$104,144	\$15,472
Program Support	0	0	\$305,867	\$1,536
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$410,011</b>	<b>\$17,008</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,226,436</b>	<b>\$17,008</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$2,243,444</b>	
Program FTE	0	0	16.80	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$1,470,227	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,470,227</b>	<b>\$0</b>

**Explanation of Revenues**

Clackamas/Washington Counties revenue \$1,470,227. During the construction of the Donald E. Long Detention Center, Multnomah County entered into long-term agreements with Clackamas and Washington Counties for guaranteed availability of 28 beds. Clackamas County pre-paid \$750,000 capital costs to guarantee twelve beds through June 30, 2013. Clackamas County leases fourteen beds generating \$591,093 of annual revenue. Washington County entered into a sublease to pay the construction costs of 26 beds and pay \$153,609 annually. Washington County contracts for 14 beds guaranteed through 2016, generating \$725,525 of annual revenue.

**Significant Program Changes**

**Program #50038 - Juvenile Sex Offender Probation Supervision Version 2/08/2005 s**

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	Community Justice
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Thach Nguyen
<b>Related Programs:</b>	50042 , 50049		
<b>Frameworks:</b>	School Aged Policy Framework		

**Executive Summary**

Juvenile Sex Offender Probation Supervision keeps the public safe by holding approximately 170 high-risk adolescent sex offenders responsible for their actions, reducing their risk to commit new crimes, protecting victims and notifying schools, law enforcement and the community about the dangers these offenders pose. Since 1998, juvenile sex offenses are down 35%.

**Program Description**

The Juvenile Sex Offender Probation Supervision supervises 166 high-risk adolescent sex offenders per year who live in the community. The program has three primary goals: youth will commit no new sexual offenses or other crimes; youth will be in school, vocational training, or employed; and youth will be involved in appropriate sex offender treatment. In the program, probation officers monitor the activities of youth, ensure that they register with law enforcement, order polygraphs to ensure they are not re-offending and are obeying supervision conditions and treatment requirements, and impose sanctions when youth violate probation. They also plan for the safety of victims, notify schools and others about the presence of the youth and collect DNA. Because these youth pose a serious danger to the community, staff with specialized training have low caseloads to enable frequent contact. The average caseload size is 28 youth per Counselor.

**Program Justification**

Juvenile sex offender supervision is an integral part of core county safety strategies. The program holds juvenile sex offenders accountable for their behavior and reduces re-offending by enforcing probation conditions and ensuring that youth cooperate with mandated treatment. Research on juvenile sex offenders indicates that this combination of probation supervision, sanctions, and treatment is the most effective way to reduce re-offending (ATSO, 2002). By intervening early with these sex offending youth, the program prevents them from committing new sex crimes and other offenses, creating new victims and becoming more involved in the juvenile and (later) adult justice systems.

**Performance Measures**

95% of youth on sex offender supervision will not commit a new sexual offense within 12 months of previous offense; 80% of youth on sex offender supervision will not commit any type of offense within 12 months of previous offense.

**Summary of last year's program results and this year's expected results**

County data suggests that the program is effective: between 2002-2003, juvenile sex offenses declined 22%, and over the past five years youth sex offenses are down 35% (Keir, 2004). However, no recidivism data were available for specific probation populations in 2002 (the proportion of all juvenile offenders who did not commit a new criminal offense within 12 months of their initial offense was 64%). Next year, we will be able to measure recidivism for specialized caseloads and we expect 95% of youth on sex offender supervision will not commit a new sexual offense within 12 months of previous offense; 80% of youth on sex offender supervision will not commit any type of offense within 12 months of previous offense.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The County is mandated by ORS 419C.441, 473 and 507 to provide community supervision to juveniles. The best practices research in juvenile corrections supports a balance of supervision, sanctions, and services to reduce crime and to help youth become productive citizens.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$654,630	\$0
Contracts	\$0	\$0	\$60,000	\$0
Materials & Supplies	\$0	\$0	\$3,620	\$0
Internal Services	\$0	\$0	\$23,410	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$741,660</b>	<b>\$0</b>
Administration	0	0	\$42,548	\$6,318
Program Support	0	0	\$125,476	\$627
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$168,024</b>	<b>\$6,945</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$909,684</b>	<b>\$6,945</b>
Program Total:	<b>\$0</b>		<b>\$916,629</b>	
Program FTE	0	0	8.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Funded with county general fund.

**Significant Program Changes**

There are no major program changes planned for 2006.

**Program #50041 - Juvenile Informal Intervention****Version 2/11/2005 s**

**Priority:** Safety                      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating              **Program Contact:** Thach Nguyen  
**Related Programs:** 25077A , 50030 , 50038 , 50042 , 50044 , 50045 , 50047  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Informal Intervention imposes consequences on the actions of more than 1,500 troubled children and low-risk youth, preventing them from re-offending, becoming more involved in the juvenile system and leaving school. The program works: re-offense rates for youth in Informal Intervention are 45% lower than for youth on probation and have declined the past five years.

**Program Description**

Informal Intervention provides cost-effective alternatives to formal probation for children too young for formal prosecution and lower-risk youth. Informal Intervention works with children under 12 who have committed sexually inappropriate acts, set fires, and other dangerous offenses to prevent these children from becoming involved in future crime. Informal Intervention holds these youth responsible for their offenses by applying appropriate consequences, such as community service, victim impact classes, victim mediation and repaying victims through the DCJ's restitution program. Many 12 and under youth also receive mental health therapy through the Early Intervention Unit, the Informal unit's clinical partner. Informal Interventions also holds accountable 1,500 low-, medium- and high-risk youth (ages 12-18) who, with consent of the district attorney, can be diverted from costlier formal probation. In addition, Informal also works with Portland Public Schools to counsel youth who are at risk of dropping-out or being expelled so they remain in school.

**Program Justification**

Informal Intervention is an indispensable part of the juvenile system and directly contributes to core safety principles and strategies. The program prevents youth from committing new crimes: re-offense rates for youth in Informal Intervention are 45% lower than for youth on probation and have declined the past five years. It teaches low-risk youth that they are responsible for their actions by applying appropriate consequences that are consistent with a streams of offender model and evidence-based practices. It is also cost-effective: research shows that low risk youth who are diverted from the formal juvenile system have lower re-offense rates, which saves public safety resources for high-risk youth and produces better outcomes. Finally, children who are 12 and under and who commit serious offenses at an early age are a high risk to become chronic offenders (and even to develop into psychopaths). Informal Intervention holds them accountable (in ways that are appropriate to their unique legal status and developmental needs) and arranges clinical interventions that are designed to prevent these children from re-offending and entering the formal juvenile and adult systems later on.

**Performance Measures**

80% of youth served through Informal Intervention will not commit a new criminal offense within 12 months of their initial offense.

**Summary of last year's program results and this year's expected results**

For 2002 offenders, 80% of offenders served by Informal Intervention did not commit another criminal offense (as compared to 64% of all 2002 offending youth who did not commit another criminal offenses in 2002). Next year, we expect this rate to be maintained at the target of 80%.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001 requires "The [juvenile] system shall provide a continuum of services that emphasize prevention of further criminal activity by the use of early and certain sanctions . . .". ORS 419C.225 authorizes diversion programs.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$728,576	\$378,588
Materials & Supplies	\$0	\$0	\$4,749	\$2,316
Internal Services	\$0	\$0	\$32,576	\$34,913
Contracts	\$0	\$0	\$220,728	\$79,516
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$986,629</b>	<b>\$495,333</b>
Administration	0	0	\$84,903	\$12,623
Program Support	0	0	\$248,923	\$1,249
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$333,826</b>	<b>\$13,872</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,320,455</b>	<b>\$509,205</b>
Program Total:	<b>\$0</b>		<b>\$1,829,660</b>	
Program FTE	0	0	8.89	4.61
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$18,838	\$0
Intergovernmental	\$0	\$0	\$0	\$495,333
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,838</b>	<b>\$495,333</b>

**Explanation of Revenues**

This program is partially funded with ITAX dollars \$224,511; State Juvenile Crime Prevention \$305,647; Portland Public Schools Delayed Expulsion grant \$50,000; Portland Public Schools Suspension grant, ending June 2007 \$50,000; and State funds through the Commission on Children and Families, which are passed through to CASA \$89,686.

**Significant Program Changes**

None.

**Program #50042 - Juvenile Formal Probation Services****Version 2/11/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Thach Nguyen  
**Related Programs:** 50030 , 50036A , 50038 , 50041 , 50044 , 50045 , 50055 , 50058  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Formal juvenile probation promotes safety by supervising approximately 1,000 high and medium risk juvenile offenders (aged 12-18) a year, using evidenced based approaches that prevent youth from committing new crimes. Nearly six-and-a-half (63.8%) out of every ten juvenile offenders referred to the Department of Community Justice in 2002 did not commit another crime. The number of youth who commit new offenses has decreased 31.7% since 1998, and violent youth crime is down over 36% since then.

**Program Description**

All youth on formal probation in the county are high and medium risk delinquents. Formal probation monitors these youth in the community and ensures that they abide by their probation conditions (e.g., attend school, treatment and anger management classes, pay victims restitution) or face consequences. Probation also refers delinquents to behavior-change services that target each youth's unique risks and the problems that contribute to criminal behavior, and monitors their compliance with treatment. Each youth's case is informed by a comprehensive risk assessment and case plan, which may include drug abuse and mental health evaluations and treatment. Probation Officers meet with the youth and their families to check on their probation compliance, progress in treatment, school attendance and employment. If a youth does not comply, Probation Officers hold youth responsible for their behavior by imposing sanctions that can range from community service to detention. Probation is also indispensable to juvenile court. Probation Officers assess youth prior to adjudication and recommend how to hold the youth accountable, repair harm to the victim, and provide interventions that will reduce a youth's risk to re-offend.

**Program Justification**

Juvenile probation is integral to the county's safety strategies. Juvenile probation ensures that youth comply with court orders, and imposes appropriate consequences when they do not. Probation is consistent with the streams of offenders model: resources are focused on high and medium risk youth. Probation officers intervene with youth, using evidence-based practices (such as ordering mental health and drug abuse treatment), in ways that prevent youth from committing new crimes and entering the adult system. Finally, data show that probation works: between 1998-2002, the number of probation youth who re-offended decreased by 31.7%. This means that 469 fewer youth returned to the juvenile justice system in that time and countless victims were spared.

**Performance Measures**

68% (based on state rate for 2002 offenders) of youth on probation will not commit a new crime within 12 months of their initial offense.

**Summary of last year's program results and this year's expected results**

The recidivism rate has declined consistently over the past five years. For juvenile offenders in 2002, 64% of these youth did not commit a criminal offense w/in 12 months of their initial criminal offense. Next year, we expect this rate to increase to 68%.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001 mandates that "The [juvenile] system shall provide a continuum of services that emphasize prevention of further criminal activity by the use of early and certain sanctions, reformation and rehabilitation programs and swift and decisive intervention in delinquent behavior." As a result, counties must provide probation supervision to delinquent youth.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$79,429	\$87,663
Internal Services	\$0	\$0	\$836,649	\$56,459
Materials & Supplies	\$0	\$0	\$128,940	\$24,640
Personnel	\$0	\$0	\$1,258,286	\$565,786
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,303,304</b>	<b>\$734,548</b>
Administration	0	0	\$173,945	\$25,877
Program Support	0	0	\$507,680	\$2,561
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$681,625</b>	<b>\$28,438</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,984,929</b>	<b>\$762,986</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,747,915</b>	
Program FTE	0	0	15.17	7.33
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$31,124	\$0
Intergovernmental	\$0	\$0	\$0	\$734,548
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,124</b>	<b>\$734,548</b>

**Explanation of Revenues**

This program is partially funded with ITAX dollars \$203,599; State Oregon Youth Authority Diversion \$68,632; State OYA Flex funds \$108,801; State Juvenile Crime Prevention Basic \$194,664; and State JCP Prevention \$362,451.

**Significant Program Changes**

To further reduce the recidivism rate in a climate of reduced resources, we will further focus our resources on the chronic and serious offender population and continue to integrate evidence-based practices into our case management. During the next fiscal year, Formal Probation Services staff will receive in-depth training in "motivational interviewing", a research-based technique to improve client engagement. We will also refine our risk assessment and case planning, increase collaboration with schools and community groups, reduce the time between arrest and supervision by a probation officer, and strengthen services to youth of color to address the over-representation issues.

**Program #50044 - Gang Resource Intervention Team (GRIT) Version 2/08/2005 s**

**Priority:** Safety **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating **Program Contact:** Thach Nguyen  
**Related Programs:** 50023 , 50030 , 50042 , 50045 , 50055 , 50057 , 50058  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Gang violence is rising in Multnomah County: shots fired increased 25% last year. GRIT supervises 120 high risk youth offenders (males ages 12 to 18 years) who are in gangs or at-risk of joining one. GRIT's goals are to reduce juvenile crime and keep disproportionate numbers of minority youth from going to a youth correctional facility. Fifty-eight percent (58%) of these highest risk youth do not commit a new crime within 12 months of their GRIT admission.

**Program Description**

GRIT provides probation supervision to high-risk, gang involved delinquents using strategies that are tailored to each youth's problems, risks and cultural influences. Since public safety requires strong community relations, GRIT probation officers work closely with and in the community to prevent gang crimes. Along with holding gang youth accountable through supervision and sanctions, GRIT probation officers arrange a wide range of treatment interventions (e.g., mental health and drug abuse treatment) to address antisocial behavior and problems that fuel a youth's criminal activity and gang membership. Data show that these interventions are effective (see Results). GRIT youth have case plans that sets out enforceable obligations to victims and the community. GRIT partners with police to gather intelligence on gangs and conducts joint missions in the community to disrupt gang activity.

**Program Justification**

Gang activity is a major safety problem in the county and gang violence is increasing and spreading. GRIT contributes to safety in ways that are closely aligned to core safety principles and strategies. By focusing on the highest risk youth, GRIT is consistent with a streams of offender approach. GRIT uses evidence-based strategies that hold youth gang offenders responsible for their actions, reduces re-offending and prevents them from entering the adult system. By doing so, GRIT helps reduce the disproportionate incarceration of minority youth (last year, the OYA commitment rate of minority youth was actually 2% lower than for Anglo youth.) GRIT is also a collaborative program that works closely with police and community groups.

**Performance Measures**

80% of youth assigned to GRIT probation unit will not commit another new offense while on the GRIT caseload; 67% of youth assigned to GRIT will not commit another new offense within 12 months of their initial offense; The rates OYA commitment rates for minority and Anglo youth will not vary significantly.

**Summary of last year's program results and this year's expected results**

Data show that 58% of GRIT youth do not commit a new offense within 12 months of their admission to GRIT. For GRIT youth who have received intervention services, data are even stronger: 75% were in school or working at case closure; 68% did not re-offend within six months; and 90% were not sent to an OYA facility within 12 months. Next year, 65% of GRIT youth will not re-offend and the OYA commitment rate between minority and Anglo youth will not vary significantly.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001 mandates that "The [juvenile] system shall provide a continuum of services that emphasize prevention of further criminal activity by the use of early and certain sanctions, reformation and rehabilitation programs and swift and decisive intervention in delinquent behavior." As a result, counties must provide probation supervision to delinquent youth, but are not required to have specialized supervision units.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$278,870	\$259,737
Contracts	\$0	\$0	\$0	\$219,000
Materials & Supplies	\$0	\$0	\$4,150	\$4,217
Internal Services	\$0	\$0	\$6,448	\$46,520
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$289,468</b>	<b>\$529,474</b>
Administration	0	0	\$46,947	\$6,976
Program Support	0	0	\$137,635	\$693
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$184,582</b>	<b>\$7,669</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$474,050</b>	<b>\$537,143</b>
Program Total:	<b>\$0</b>		<b>\$1,011,193</b>	
Program FTE	0	0	3.45	3.55
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$22,168	\$0
Intergovernmental	\$0	\$0	\$0	\$529,474
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,168</b>	<b>\$529,474</b>

**Explanation of Revenues**

This program funding includes State Oregon Youth Authority Gang Transition Services funding \$318,037; State OYA Diversion \$146,581; and federal Juvenile Accountability Block Grant \$64,856.

**Significant Program Changes**

Proposed reductions in Gang Transition Services funding and in the federal Juvenile Accountability Block Grant may require increased general fund support to maintain current service level.

**Program #50045 - Juvenile Accountability Programs****Version 2/08/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Thanh Dang  
**Related Programs:** 50030 , 50038 , 50040 , 50041 , 50042 , 50043 , 50044  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework

**Executive Summary**

The Accountability Program uses community service and life skills counseling to sanction high and medium risk juvenile offenders, provide restitution to victims and change delinquent behavior. The program is an essential part of the juvenile system: judges order most juvenile offenders (over 890 each year) into this program and it offsets costlier detentions.

**Program Description**

The program ensures that juvenile offenders complete court mandated community work and pay victim restitution as a condition of their probation. It also provides highly structured and closely supervised group activities that address issues that contribute to delinquency. These activities include: educational assessment, job readiness, conflict resolution, life skills, and victim impact sessions that help youth develop empathy so they can understand what they have done. Activities are held during evening and weekend hours when high/medium risk youth are at the greatest risk of committing a crime or violating probation.

**Program Justification**

The Accountability program is closely aligned with county safety strategies because it holds youth responsible for their actions by imposing appropriate consequences. It also uses evidence-based services and sanctions that are tailored to the risk each youth poses and builds skills that help change the youth's behavior to prevent re-offending. The Accountability program also keeps the juvenile justice system functioning effectively and cost-efficiently. It is a primary sentencing option for judges: they cannot hold juvenile offenders accountable without the sanctions managed by the Accountability program (such as community service, restitution and court fines). It is also an alternative to the more costly option of detention (\$215 a day), and ensures that detention is used for the most risky and out-of-control youth. Finally, the program is consistent with the county's core principle of fair and equitable treatment of victims and offenders. The program helps youth restore victims by earning money to repay restitution and contribute to the community by maintaining parks and other locations. It also provides a key detention alternative that helps reduce minority over-incarceration.

**Performance Measures**

6,500 hours of community service will be performed. \$90,000 dollars in restitution will be paid.

**Summary of last year's program results and this year's expected results**

In 2004, the juvenile Accountability Program served 892 youths, collected approximately \$90,000 in restitution payments to victims and completed 6,467 community service hours (an economic value of \$45,972). Next year, the program expects to match the completion of community hours and restitution payments of the past year.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001 requires "The [juvenile] system shall provide a continuum of services that emphasize prevention of further criminal activity by the use of early and certain sanctions . . ." See also ORS 419C.462 Community Service; 419C.465 Service to Victim; 419C.470 Opportunities to Fulfill Obligations Imposed by the Court; 419C.450 Restitution.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$35,136	\$99,868
Materials & Supplies	\$0	\$0	\$41,091	\$0
Internal Services	\$0	\$0	\$74,744	\$12,773
Personnel	\$0	\$0	\$861,010	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,011,981</b>	<b>\$112,641</b>
Administration	0	0	\$64,496	\$9,580
Program Support	0	0	\$189,702	\$951
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$254,198</b>	<b>\$10,531</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,266,179</b>	<b>\$123,172</b>
Program Total:	<b>\$0</b>		<b>\$1,389,351</b>	
Program FTE	0	0	11.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$4,584	\$0
Intergovernmental	\$0	\$0	\$0	\$112,641
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,584</b>	<b>\$112,641</b>

**Explanation of Revenues**

This program is partially funded with ITAX dollars \$288,497. The program has contracts with the Portland Water Bureau \$75,000 and METRO's Solid Waste and Recycling Department \$32,000. The money received from Water Bureau and METRO is mainly for victim restitution payments in exchange for work performed on their sites. Also includes State Juvenile Crime Prevention funds \$5,641.

**Significant Program Changes**

Next year, the program will enhance gender and culturally specific services, work more closely with families and provide targeted services to youth who chronically re-offend. We intend to explore contracts with new partners, and as a result expect to increase the number of youth served, the amount of restitution payments and program revenue.

**Program #50047 - Early Intervention Unit (EIU)****Version 2/08/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Wayne Scott  
**Related Programs:** 50041  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework

**Executive Summary**

The Early Intervention Unit (EIU) -- the clinical component of Informal Intervention -- provides immediate intensive mental health and drug abuse therapy to 50 troubled children (12 and under) who are referred by police because they have committed serious acts (such as fire-starting and sexual misconduct). The goal is to prevent the child from posing further danger to the community, becoming involved in the juvenile system and dropping out of school. EIU treats children who are too delinquent at an early age to be treated in the community.

**Program Description**

EIU provides in-home family therapy to children who are too young (12 and under) to be prosecuted, but who have committed serious delinquent acts (e.g., assault, theft and arson). These acts are often warning signs for future delinquency and adult criminal behavior. EIU was developed cooperatively by DCJ and DCHS to stop the child from committing new serious acts and prevent future delinquency by providing immediate and intensive family therapy. Therapists specially trained to treat delinquent children provide services in the family's home, in response to their unique risks and needs. The program specifically focuses on meeting the needs of children who are not being successfully served in the community, or cannot be, due to their risks. EIU serves 50 children/families a year. EIU is the clinical component to Informal Intervention, which provides accountability (e.g., sanctions such as community-service) to these high-risk children.

**Program Justification**

EIU provides prevention and early intervention services to juveniles that reduce re-offending and keep troubled children out of the formal juvenile and adult systems.

Research shows that chronic juvenile offenders (who are responsible for 50% of new juvenile crime) are usually involved in delinquent acts, runaway behavior, and alcohol and drug abuse at a younger age than other youth offenders. By intervening early, and in ways that are appropriate for their age, EIU's goal is to prevent troubled children from becoming chronic juvenile (and later adult) offenders, thereby reducing juvenile crime. EIU is also an inter- and intra-agency collaboration that maximizes service availability. It operates under a DCHS certificate of approval to provide mental health services, since the high-risk children it serves are not appropriate for typical community-based programs. It also supports the department's Informal Intervention unit, providing a clinical, behavior-change intervention that supports Informal's accountability services.

**Performance Measures**

80% of youth will not commit a criminal offense while on the EIU probation caseload; 70% of youth served through EIU will not commit a new criminal offense w/in 12 months of their initial offense.

**Summary of last year's program results and this year's expected results**

As a new program (1-year-old), outcome data are not yet available. For next year, we expect this rate to meet the goal set out in the performance measures above.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001 calls on the juvenile system to include: "reformation and rehabilitation programs and swift and decisive intervention in delinquent behavior." ORS 419C.441 authorizes juvenile courts to "order that the youth offender undergo psychiatric, psychological or mental health evaluation. If warranted by the mental condition of the youth offender, the court may order that the youth offender undergo appropriate care or treatment."

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$2,483	\$6,244
Materials & Supplies	\$0	\$0	\$1,225	\$3,847
Contracts	\$0	\$0	\$0	\$32,850
Personnel	\$0	\$0	\$182,958	\$94,709
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$186,666</b>	<b>\$137,650</b>
Administration	0	0	\$18,605	\$2,763
Program Support	0	0	\$54,870	\$274
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$73,475</b>	<b>\$3,037</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$260,141</b>	<b>\$140,687</b>
Program Total:	<b>\$0</b>		<b>\$400,828</b>	
Program FTE	0	0	2.37	1.13
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$4,495	\$0
Intergovernmental	\$0	\$0	\$0	\$137,650
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,495</b>	<b>\$137,650</b>

**Explanation of Revenues**

Program partially funded with ITAX dollars \$74,266. In accordance with the Children's Mental Health Redesign (part of the School Aged Policy Framework), EIU is funded through a collaborative arrangement between DCHS (Verity), CareOregon, and DCJ (County General Fund), which allows the County to increase federal financial participation (Medicaid) in funding treatment services for delinquent youth. This program expects to receive \$38,060. New grant funds of \$99,590 from DHS in collaboration with the Department of County Human Services' Safe and Drug Free Schools Project will fund one mental health consultant, clinical oversight, evaluation, and on-call treatment foster care services for approximately 30 additional families.

**Significant Program Changes**

**Program #50049 - Juvenile Sex Offender Residential Treatment Version 2/08/2005 s**

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	Community Justice
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Wayne Scott
<b>Related Programs:</b>	50038 , 50042		
<b>Frameworks:</b>	School Aged Policy Framework		

**Executive Summary**

The average juvenile sex offender in SRTP has 4.5 victims, usually younger children. SRTP is the only secure residential treatment resource in Oregon for high-risk adolescent sex offenders. Approximately 40 youth per year receive intensive treatment in a setting where they cannot hurt anyone. Ninety-six percent (96%) do not sexually re-offend.

**Program Description**

Juvenile Sex Offender Residential Treatment (SRTP) provides secure treatment for probation youth who are serious sex offenders with extensive histories of molesting younger children. Most also have serious alcohol and drug problems, and more than half are mentally ill; over half had also committed non-sexual crimes. Clients receive individual, group, and family therapy based on treatment methods that research indicates is effective in treating juvenile sex offenders. They also receive polygraphs. The program is co-managed by the Department of Community Justice and Morrison Center. SRTP serves fourteen males at one time and serves approximately 40 youth annually. While the clients in the program are not legally detained, the program is housed in a juvenile detention pod. This prevents teens from impulsively leaving and protects the community.

**Program Justification**

SRTP promotes safety because it stops juvenile sex offenders from victimizing other children in Multnomah County. SRTP is integrally linked to key safety strategies: it is an evidence-based, early-intervention program for juveniles that changes behavior, reduces re-offending and lessens the impact on the adult system by stopping sex offending before youth become adults. Research shows that juvenile sex offenders respond better to treatment than adults and most do not re-offend in adulthood if given appropriate treatment (Association for Treatment of Sexual Offenders, 2000). Finally, SRTP holds offenders responsible for their actions by applying appropriate consequences. Completion of sex offender treatment is a mandated component of community supervision for this dangerous but treatable population. SRTP is the only secure residential program in Oregon that works with youth sex offenders.

**Performance Measures**

95% of all youth will not commit a new sexual offense and 85% of all youth will not commit any new non-sex offense within 1 year of program discharge; 80% of youth will not commit a new sex offense and 75% of youth will not commit any new non-sex offense within 3 years of program discharge. 65% of youth who complete SRTP will not be committed to an OYA facility.

**Summary of last year's program results and this year's expected results**

SRTP works. In 2004, within 1 year of program discharge from SRTP, 96% of all youth did not commit a new sexual offense and 83% of all youth did not commit any new non-sexual offense; within 3 years of program discharge from SRTP, 81% of youth did not commit a new sex offense and 79% of youth did not commit any new non-sexual offense. Also, 64% of youth who completed SRTP were not committed to an OYA facility (Morrison Center Report, Sept. 2004.) Next year, we expect these re-offense and commitment rates will be maintained.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001 calls on the juvenile system to include: "reformation and rehabilitation programs and swift and decisive intervention in delinquent behavior." ORS 419C.441 authorizes juvenile courts to "order that the youth offender undergo psychiatric, psychological or mental health evaluation. If warranted by the mental condition of the youth offender, the court may order that the youth offender undergo appropriate care or treatment."

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$252,703	\$140,295
Internal Services	\$0	\$0	\$38,047	\$57,549
Materials & Supplies	\$0	\$0	\$63,874	\$0
Contracts	\$0	\$0	\$366,423	\$368,339
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$721,047</b>	<b>\$566,183</b>
Administration	0	0	\$73,684	\$10,965
Program Support	0	0	\$213,438	\$1,089
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$287,122</b>	<b>\$12,054</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,008,169</b>	<b>\$578,237</b>
Program Total:	<b>\$0</b>		<b>\$1,586,406</b>	
Program FTE	0	0	3.30	1.90
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$23,347	\$0
Intergovernmental	\$0	\$0	\$0	\$566,183
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,347</b>	<b>\$566,183</b>

**Explanation of Revenues**

For those youth who are enrolled in Oregon Health Plan, program costs are offset by revenue from Behavioral Rehabilitation Services (BRS), a form of Medicaid \$566,183. Revenue is based on reimbursement of \$117.43/day with a 95.6% Medicaid eligibility.

**Significant Program Changes**

The program has been operating effectively since 1996. There are no significant changes planned for 2006.

**Program #50050A - RAD-Juvenile Secure Residential A&D Treatment****Version 2/08/2005**  
**s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Wayne Scott  
**Related Programs:** 50042 , 50044 , 50055  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework

**Executive Summary**

RAD is a long-term, secure residential treatment program for high-risk probation youth who have serious drug abuse and mental health problems. The program serves up to 60 youth per year and it is a unique "last-chance" resource for youth facing commitment to a youth correctional facility. Its completion rate exceeds national standards for corrections treatment.

**Program Description**

Residential Alcohol and Drug (RAD) Unit is a 60-120 day secure, evidence-based program based in juvenile detention that serves high-risk teens who have serious alcohol and drug problems. Typically clients are too delinquent to be served effectively in the community and are at imminent risk of commitment to a state youth correctional facility. At any given time 50-75% of RAD's clients are gang members. Mainstreaming them into the community non-profit system exposes more vulnerable social service clients to a public safety risk. Staff provide clinical assessments, individual, family, and group treatment, and transition planning. The RAD Unit differs from residential treatment in the community: it addresses drug abuse and mental illness and it focuses on changing delinquent thinking and behavior. Currently RAD has capacity to serve fifteen youth (males and females) at one time and serves 30-60 youth annually. In December 2004, ten youth were on the waiting list, with the first opening anticipated in Spring 2005.

**Program Justification**

RAD directly contributes to county safety strategies because it is an evidence-based, early intervention program that follows a streams of offenders model. RAD provides drug abuse treatment to youth who are at a high-risk of re-offending and offers counseling services that alter their criminal thinking and behavior. A substantial body of research shows that correctional drug treatment programs like RAD lower re-offense rates and the use of juvenile detention (Field, 1995; Schwartz et. al., 1996; Wexler et. al., 1990). RAD is also tailored to address the unique treatment needs and safety risks of high risk youth, who are unlikely to succeed in community-based adolescent programs. As a result of this early intervention, RAD lessens the number of youth who remain in the juvenile system and later commit crimes as adults.

**Performance Measures**

70% of RAD clients will successfully complete the program; 90% of youth will not commit a criminal offense while enrolled in RAD; 70% of youth who successfully complete RAD will not commit a new criminal offense within 12 months of discharge from RAD.

**Summary of last year's program results and this year's expected results**

In 2004-05, 68% of RAD clients successfully completed treatment. This exceeds national standards for correctional programming (Andrews, 1994). In the first part of 2004, 89% of youth did not commit a criminal offense while enrolled in RAD; 74% of youth who successfully completed treatment did not commit a new criminal offense w/in 6 months of discharge from RAD. Next year, we expect to meet the goal of 70% of youth will not commit a new criminal offense within 12 months of discharge from RAD.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

ORS 419C.001: "The [juvenile] system shall provide a continuum of services that emphasize prevention of further criminal activity by the use of early and certain sanctions, reformation and rehabilitation programs and swift and decisive intervention in delinquent behavior." The best practices research in juvenile corrections supports a balance of supervision, sanctions, and services to reduce crime and to help youth become productive citizens. It also underscores the need to address one of the most powerful factors behind juvenile crime: alcohol and drug abuse. 419C.441 authorizes a juvenile court to "order that the youth offender undergo psychiatric, psychological or mental health evaluation. If warranted by the mental condition of the youth offender, the court may order that the youth offender undergo appropriate care or treatment."

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$80,317	\$3,779
Internal Services	\$0	\$0	\$31,841	\$74,375
Contracts	\$0	\$0	\$235,646	\$408,193
Personnel	\$0	\$0	\$362,944	\$291,455
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$710,748</b>	<b>\$777,802</b>
Administration	0	0	\$85,245	\$12,680
Program Support	0	0	\$247,812	\$1,259
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$333,057</b>	<b>\$13,939</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,043,805</b>	<b>\$791,741</b>
Program Total:	<b>\$0</b>		<b>\$1,835,546</b>	
Program FTE	0	0	4.02	3.98
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$32,287	\$0
Intergovernmental	\$0	\$0	\$0	\$777,802
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$32,287</b>	<b>\$777,802</b>

**Explanation of Revenues**

For those youth in the program who are enrolled in Oregon Health Plan, program costs are offset by revenue from Behavioral Rehabilitation Services (BRS), a form of Medicaid \$609,006; State Oregon Youth Authority Diversion \$131,173; and State Juvenile Crime Prevention funds \$37,623.

**Significant Program Changes**

Proposed reductions in Gang Transition Services funding may require increased general fund support to maintain current service levels.

**Program #50050B - RAD Expansion****Version 2/02/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** New Program      **Program Contact:** Wayne Scott  
**Related Programs:** 50042 , 50044 , 50055  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework

**Executive Summary**

Teenage probationers who abuse methamphetamine rarely succeed in treatment in the community and are likely to commit more crimes. More than other populations under juvenile probation supervision by the Department of Community Justice (DCJ), they are at risk of commitment to a youth correctional facility. Expanding the RAD unit to serve 15 more youth each year will address the alarming rise in adolescent methamphetamine addiction.

**Program Description**

Currently, in a one-day snapshot, 80% of the youth receiving services in the RAD Unit were methamphetamine dependent. The unit has specialization in treating delinquent youth with methamphetamine dependence. Important components of these services include the secure setting, with mental health, medical and nursing oversight. Currently RAD has capacity to serve fifteen youth at one time and serves 30-60 youth annually. In December 2004, ten youth were on the waiting list, with the first opening anticipated in Spring 2005.

**Program Justification**

The explosion of methamphetamine abuse among youth has strained RAD capacity ("Meth User: A Child's Face," Oregonian, December 5, 2004). Two years ago, few youth were admitted to RAD for methamphetamine dependence; now 80% of youth in the program are addicted to methamphetamines. This epidemic of methamphetamine use among juveniles has created a demand for more intensive, secure treatment beds for methamphetamine-dependent youth and displaced treatment beds for youth battling addiction to other equally dangerous drugs. A five-bed expansion would enable the program to address this lack of capacity and treat fifteen additional youth a year.

**Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001: "The [juvenile] system shall provide a continuum of services that emphasize prevention of further criminal activity by the use of early and certain sanctions, reformation and rehabilitation programs and swift and decisive intervention in delinquent behavior." The best practices research in juvenile corrections supports a balance of supervision, sanctions, and services to reduce crime and to help youth become productive citizens. It also underscores the need to address one of the most powerful factors behind juvenile crime: alcohol and drug abuse. 419C.441 authorizes a juvenile court to "order that the youth offender undergo psychiatric, psychological or mental health evaluation. If warranted by the mental condition of the youth offender, the court may order that the youth offender undergo appropriate care or treatment."

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$192,365	\$970
Internal Services	\$0	\$0	\$15,623	\$22,743
Materials & Supplies	\$0	\$0	\$14,564	\$12,921
Personnel	\$0	\$0	\$0	\$171,246
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$222,552</b>	<b>\$207,880</b>
Administration	0	0	\$10,415	\$0
Program Support	0	0	\$11,128	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$21,543</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$244,095</b>	<b>\$207,880</b>
Program Total:	<b>\$0</b>		<b>\$451,975</b>	
Program FTE	0	0	0.00	2.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$207,880
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$207,880</b>

**Explanation of Revenues**

Behavioral Rehabilitation Service, a Medicaid program for juveniles, would reimburse the operating costs at \$117.43 per day per bed for eligible youth. This expansion estimates a 97% reimbursement rate, for a total of \$207,880.

**Significant Program Changes**



**Program #50051 - Juvenile Multi-Systemic Treatment Therapy Team (MST)** **Version 2/08/2005**

**Priority:** Safety **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating **Program Contact:** Wayne Scott  
**Related Programs:** 50044 , 50055  
**Frameworks:** School Aged Policy Framework

#### Executive Summary

Multi-systemic Therapy (MST) is an intensive mental health therapy program that has demonstrated success in reducing crime and drug use among high-risk juvenile offenders, most of whom are in gangs. In 2004, therapists worked with 81 youth and their families; 70% of those who completed MST stayed crime free. MST is a national evidence-based model program.

#### Program Description

The primary goals of MST are to end juvenile criminal activity and reduce drug or alcohol abuse. MST is an intensive, family-based treatment that focuses on high-risk youth who are at immediate risk of out-of-home placement (foster care or an OYA facility). Eligible youth have a significant substance abuse problem and/or they are gang involved. Therapists meet with the youth multiple times per week at home or at school, and target the problems in a youth's life -- such as drug and alcohol abuse, mental illness, anti-social peers, poor parental support -- that contribute to serious, delinquent behavior.

#### Program Justification

By reducing criminal activity, drug use and gang involvement, MST directly contributes to county safety principles and strategies. MST is an evidenced-based program: National and Department of Community Justice research demonstrates that MST is effective in reducing crime and drug use among chronic juvenile offenders. The federal government has rated MST as a "best practice" for reducing the number of crimes youth commit and expensive out-of-home placements, improving family functioning, and decreasing mental health problems. MST is consistent with a streams of offender model that prioritizes services to high risk offenders. MST prevents youth from re-offending using early interventions, lessening juvenile crime and the number of youth in the justice system. MST is also cost-effective, because it reduces the use of more expensive alternatives such as detention and commitments to youth correctional facilities. Because the MST therapist works with the whole family, younger siblings (who are also at risk of drug abuse and delinquency) benefit.

#### Performance Measures

80% of MST clients will either be successful or partially successful in their completion of the program; Of those youth who complete MST successfully or partially successfully, 75% will not commit a new criminal offense within 12 months of their discharge from MST; 80% of youth will be living at home or with another relative at the time of discharge.

#### Summary of last year's program results and this year's expected results

In 2003, 75% of MST clients had either successfully completed the program or were partially successful. Of those youth who completed MST successfully or partially successfully, 70% did not commit a new criminal offense within 12 months of their discharge from MST. During the same period, 75% of MST youth were either living at home or with another relative at the time of discharge. No MST youth were placed in a youth correctional facility. Next year, we expect that the goals for successful program completion and re-offending will be maintained and the proportion of youth living within a 'family setting' will be increased by 5 points from 75% to 80%.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001: "The [juvenile] system shall provide a continuum of services that emphasize prevention of further criminal activity by the use of early and certain sanctions, reformation and rehabilitation programs and swift and decisive intervention in delinquent behavior." MST adheres to the Mental Health Division standards governing mental health programs and services, including: 309-014-0000 through -0040; OAR 309-039-0500 through -0790; OAR 309-016-0000 through -0430; OAR 415-051-0000 through -0155.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$238,755	\$166,438
Materials & Supplies	\$0	\$0	\$9,150	\$1,800
Internal Services	\$0	\$0	\$16,375	\$12,614
Contracts	\$0	\$0	\$138,159	\$12,316
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$402,439</b>	<b>\$193,168</b>
Administration	0	0	\$34,139	\$5,260
Program Support	0	0	\$99,955	\$22,381
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$134,094</b>	<b>\$27,641</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$536,533</b>	<b>\$220,809</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$757,342</b>	
Program FTE	0	0	2.80	2.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$7,722	\$0
Intergovernmental	\$0	\$0	\$0	\$193,168
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,722</b>	<b>\$193,168</b>

**Explanation of Revenues**

MST is funded through a collaborative arrangement between DCHS (Verity), CareOregon, and DCJ (County General Fund), which allows the County to offset general fund expenditures by billing Medicaid for treatment services for eligible delinquent youth \$95,287. The program also includes State Gang Transition Services funds \$85,565 and a Byrne Grant that expires in September 2005 \$12,316.

**Significant Program Changes**

Proposed reductions in Gang Transition Services funding may require increased general fund support to maintain current service level.

**Program #50053 - Reclaiming Futures****Version 2/08/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Benjamin Chambers  
**Related Programs:** 50041 , 50042 , 50055 , 50060  
**Frameworks:** School Aged Policy Framework

**Executive Summary**

Reclaiming Futures is a five-year, foundation-funded system change initiative whose goal is to provide more treatment, better treatment and greater support to help youth with drug and alcohol problems stop using drugs, stop committing crimes and stay in school. The project works with judges, attorneys, probation, schools, and treatment programs to improve the effectiveness and accountability of youth treatment.

**Program Description**

Reclaiming Futures-Multnomah Embrace (RF) is a systems change initiative that is designed to improve access to treatment and treatment outcomes for delinquent youth. RF's first goal is to promote more treatment for youth: FY 2003 data shows that 95% of youth most likely to reoffend (approximately 65/year) are not even assessed for a drug problem. The County funds a limited number of residential treatment beds for youth, and the amount of culturally-specific care does not meet the need. RF has helped increase treatment for Latinos, and helped create the Communities of Color Partnership, which provides coordinated and culturally appropriate school, employment, mentoring and other services to 80 high-risk youth of color in treatment. RF's second goal is to promote better treatment: RF helped DCHS insert best practice standards into its 2004 contracts; disseminated five new best practice manuals; subsidized training in family therapy; and implemented a standardized assessment instrument. RF's third goal is to promote "more than treatment," by linking youth to responsible adult role models and positive activities.

**Program Justification**

Reclaiming Futures supports two major safety strategies: early intervention services to juveniles and treatment for drug and alcohol and mental illness. RF has increased access to drug abuse and mental health treatment for delinquent youth and has made treatment more responsive to the unique needs of juveniles so that they do not re-offend. The program is also working to integrate evidence-based practices into the youth treatment system, including making treatment more responsive to a youth's cultural background and connecting youth to pro-social adult mentors. RF has also facilitated the effective collaboration of safety system components. Founded with 39 community organizations, and involving key judges and juvenile system partners, RF is maximizing coordination, data sharing, accountability and the use of evidence based practices among agencies responsible for reducing youth drug use and crime.

**Performance Measures**

50% of youth who pass through the alcohol and drug treatment system will complete services; for youth completing services in alcohol and drug treatment, 70% will not commit a new criminal offense within 12 months of program discharge.

**Summary of last year's program results and this year's expected results**

Last year, we launched a diversion program and the Communities of Color Partnership, implemented a standardized assessment, and helped County Human Services insert best practice standards into its treatment contracts. In 2006, we will have re-offense data for youth in these programs and as well as data on the other measures stated above.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

This is an existing grant from the Robert Wood Johnson Foundation.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$131,507
Contracts	\$0	\$0	\$0	\$146,500
Internal Services	\$0	\$0	\$0	\$28,701
Materials & Supplies	\$0	\$0	\$0	\$15,329
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$322,037</b>
Administration	0	0	\$18,438	\$2,909
Program Support	0	0	\$53,497	\$19,814
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$71,935</b>	<b>\$22,723</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$71,935</b>	<b>\$344,760</b>
Program Total:	<b>\$0</b>		<b>\$416,695</b>	
Program FTE	0	0	0.00	1.50
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$13,464	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$322,037
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,464</b>	<b>\$322,037</b>

**Explanation of Revenues**

The program is entirely funded through March 2007 by the Robert Wood Johnson Foundation, provided progress is acceptable to the Foundation.

**Significant Program Changes**

In November 2004, project sites received a final version of a new evaluation model which refocuses sites on tracking youth through the treatment system.

**Program #50055 - Communities of Color Partnership (COCP) Version 2/01/2005 s**

**Priority:** Safety **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating **Program Contact:** Thach Nguyen  
**Related Programs:** 50030 , 50038 , 50042 , 50044 , 50045 , 50057 , 50058  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

The Communities of Color Partnership (COCP) provides culturally-appropriate interventions to help high-risk, minority youth offenders on probation (aged 12-18) avoid re-offending, stay in school and contribute to the community to improve public safety and address the over-representation of minority youth in the juvenile justice system. In 2004, the program served 110 youth.

**Program Description**

One reason minority youth are over-represented in the justice system is because traditional intervention services do not respond to the cultural context of their lives. COCP offers culturally-specific intervention services provided through a network of culturally competent community-based agencies and treatment providers. Youth receive educational and vocational services, counseling, mental health and addiction treatment, mentoring and other services in culturally appropriate settings designed to strengthen a youth's pro-social activities and maximize community connection. Communities of Color provides 5 beds of culturally specific, supervised shelter care to gang-involved and other high-risk youth. These youth do not have the appropriate supervision and support at home to be successful on probation. This shelter helps these youth transition from street life and criminality to violence-free lives and productive citizenship. Youth placed in shelter care attend school, participate in treatment services and await more permanent placements. Average length of stay is 28 days.

**Program Justification**

The Communities of Color Partnership is closely aligned with the county's core safety principles and strategies. The program uses evidence-based, culturally specific interventions that keep high-risk, minority youth from re-offending: in 2003-2004, 68% of youth in COCP programs had no new criminal referrals six months after leaving the program. The program is also consistent with a streams of offender model: more than 50% of youth in the program have been charged with person offenses, and most have committed multiple offenses. It is also based on principles of cost-effectiveness and fairness. The services that the Partnership provides in the community avert higher cost detentions and OYA commitments and reduce the number of African-American and Latino youth who are incarcerated.

**Performance Measures**

75% of youth will not commit a new offense while in the program; 70% of youth will successfully complete the program; 65% of youth who successfully complete COCP will not commit a new offense within a year of discharge from the program; 90% of COCP youth will not be committed to an OYA Facility.

**Summary of last year's program results and this year's expected results**

In 2004, 71% of youth successfully completed the program; 68% of COCP youth did not commit a new criminal offense while in the program, 65% of youth who successfully completed COCP did not commit a new criminal offense within 6 months of discharge from the program; 100% of high risk African-American adjudicated youth were not committed to an OYA facility.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001 – "The [juvenile] system shall provide a continuum of services that emphasize prevention of further criminal activity by the use of early and certain sanctions, reformation and rehabilitation programs and swift and decisive intervention in delinquent behavior."

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$0	\$88,431
Contracts	\$0	\$0	\$0	\$691,410
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$779,841</b>
Administration	0	0	\$44,581	\$6,643
Program Support	0	0	\$127,733	\$660
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$172,314</b>	<b>\$7,303</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$172,314</b>	<b>\$787,144</b>
Program Total:	<b>\$0</b>		<b>\$959,458</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$31,736	\$0
Intergovernmental	\$0	\$0	\$0	\$779,841
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,736</b>	<b>\$779,841</b>

**Explanation of Revenues**

This program is funded with \$779,841 in Oregon Youth Authority Gang Transition Services dollars. The Governor's budget proposes a 23% cut (\$560,000) in GTS funding, from a total of \$2,435,000.

**Significant Program Changes**

COCP services are funded with Gang Transition Services (GTS) dollars located in the Oregon Youth Authority budget. The Multnomah County Department of Community Justice (DCJ) manages GTS, which supports supervision, treatment intervention and support services provided by DCJ and its community partners. The Governor's budget proposes a 23% cut (\$560,000) in GTS funding, from a total of \$2,435,000. This cut would have negative impacts on Communities of Color services.

**Program #50056 - The Gun Elimination Program****Version 2/08/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** New Program      **Program Contact:** Jeremiah Stromberg  
**Related Programs:** 15013 , 25025A , 50006 , 50044 , 60023A

**Frameworks:****Executive Summary**

The Gun Elimination Program (GEP) provides community safety through the supervision of over 100 adult Domestic Violence and gang offenders who have used firearms in the course of their criminal activity or who continue to own, access or possess firearms in violation of federal and state law. To date, GEP parole and probation officers (POs) have confiscated 60 weapons. This proposal would continue these activities after the federal funding ends.

**Program Description**

GEP involves the supervision of approximately 100 cases domestic violence and gang offenders who used a firearm in an assault. POs are responsible for transitioning gang offenders from prison, aggressively monitoring, accountability programming, and referring to treatment, employment, education, and housing. Home visits are made on a regular basis to ensure compliance with the conditions of supervision. POs maintain contact with victims and aid in the creation of victim safety plans, safe housing, and monetary resources, as well as target offenders who have a history of weapons use or weapons charges. These positions would supplement the existing Domestic Violence and gang supervision to aggressively address gun violence.

**Program Justification**

These 100 offenders present a lethal risk to their victims and intensive supervision is the most appropriate course of action. These are some of the most dangerous people in our community. The removal of firearms from domestic violence and gang offenders increases community safety and provides supervision consistent with research related to violence. This requires staff with specialized skills, and utilizes supervision techniques for offenders prone to violence. By specializing in these caseloads, POs are able to utilize their time more efficiently in conducting field work, collaboration with law enforcement agencies, and quickly respond to new criminal activity.

**Performance Measures**

- \* POs will staff with prosecutors 90% of offenders whose weapons are confiscated.
- \* 80% of sanctions and jail or prison imposed will be upheld.
- \* 70% will have no revocations for weapons charges.

**Summary of last year's program results and this year's expected results**

Performance measures described above were met for Year 03-04. The 2006 goals: \* POs will staff with prosecutors 90% of offenders whose weapons are confiscated. \* 80% of sanctions and jail or prison imposed will be upheld. \* 70% will have no revocations for weapons charges.

<b>Program Mandate: 2 Mandated Program with Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$4,695	\$0
Personnel	\$0	\$0	\$210,964	\$0
Materials & Supplies	\$0	\$0	\$708	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$216,367</b>	<b>\$0</b>
Administration	0	0	\$10,936	\$0
Program Support	0	0	\$25,400	\$6,373
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$36,336</b>	<b>\$6,373</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$252,703</b>	<b>\$6,373</b>
Program Total:	<b>\$0</b>		<b>\$259,076</b>	
Program FTE	0	0	3.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

Prior to June 2005, the program was funded by a federal grant. This option replaces that funding of 3 Parole and Probation Officers to continue at its current level.

<b>Significant Program Changes</b>
------------------------------------

No significant program changes from the current grant.

**Program #50057 - Youth Gang Outreach****Version 2/01/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Thach Nguyen  
**Related Programs:** 50042 , 50044 , 50045 , 50055  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

The Youth Gang Outreach Program provides targeted, community based crime prevention and prosecution efforts aimed at high-risk youth in communities across Multnomah County, using ITAX funds. The program goals are to reduce juvenile crime, gang violence, and the over-representation of youth of color committed to OYA correctional facilities. The program serves approximately 250 youth at any one time.

**Program Description**

Youth Gang Services funds anti-gang outreach, prevention and law enforcement efforts across the County. Three community organizations (New Approaches to Community Outreach (NACO), Victory Outreach and Immigration Refugee Community Organization (IRCO)) provide services to gang involved youth who are at risk of committing violent crimes. The Youth Gang outreach workers meet youth in the community where youth spend their time. This may include parks, home, school, sports events, or on the streets. Because the outreach workers are from the community, they are able to work effectively with a variety of cultural and ethnic groups, in different parts of the county. The program also funds a School Resource Officer Training Program for the Gresham Police Department. Finally, the program funds an anti-gang prosecutor in the District Attorney's office. A special juvenile prosecutor is necessary due to the complex nature of gangs and the need to investigate the criminal behavior, use of weapons, and their leadership structures that defies the conventional criminal enterprise label.

**Program Justification**

Youth Gang Outreach supports county safety strategies in multiple ways. Multnomah County is the epicenter of gang-related activity in the state of Oregon. The outreach and prevention services this ITAX-funded program supports are designed to keep youth in school and out of gangs, prevent them from becoming involved in crime and entering the juvenile or adult system. The DA position hold offenders responsible for their actions by dedicating a prosecutor who is specialized in gang crime to win adjudications and sanctions against gang members. Finally, this multi-jurisdictional program supports collaboration among system partners who are working together to prevent gang activity in the community and in the schools.

**Performance Measures**

80% of youth receiving services from YGO will not commit a criminal offense while enrolled in the program; 65% of youth receiving services from the YGO will not commit another offense within 12 months of discharge; The rates of commitment to OYA facilities for minority and Anglo youth will not be significantly different.

**Summary of last year's program results and this year's expected results**

For IRCO and NACO in 2002, the percent of youth who do not commit an offense while in the program was 85% for both programs and at 6 months after discharge 97% and 89%, respectively, had not committed a criminal offense. The commitment rate to OYA facilities of minority youth was actually 2 percentage points lower than the rate for Anglo youth. Next year, we expect to meet the goals set in the performance measures above.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**
**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$449,958	\$40,000
Internal Services	\$0	\$0	\$5,285	\$1,852
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$455,243</b>	<b>\$41,852</b>
Administration	0	0	\$28,417	\$4,234
Program Support	0	0	\$81,421	\$420
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$109,838</b>	<b>\$4,654</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$565,081</b>	<b>\$46,506</b>
Program Total:	<b>\$0</b>		<b>\$611,587</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,836	\$0
Intergovernmental	\$0	\$0	\$0	\$41,852
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,836</b>	<b>\$41,852</b>

**Explanation of Revenues**

The program is partially supported by ITAX \$379,958. Grants funds from the federal Juvenile Accountability Block Grant are passed through to the City of Gresham \$41,852.

**Significant Program Changes**

Proposed reductions in the federal Juvenile Accountability Block Grant may require increased general fund support to maintain current service level.

**Program #50058 - Chronic and Serious Youth Offender Program****Version 2/01/2005****S**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** New Program      **Program Contact:** Thach Nguyen  
**Related Programs:** 50030 , 50042 , 50044 , 50045 , 50051 , 50055  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

The Chronic and Serious Youth Offender Program will pro-actively supervise 90 youth who are most likely to commit multiple crimes, including robbery, assault, weapons possession, and drug sales. The goal is to reduce the re-offense rate of a small group of offenders who commit 50% of juvenile re-offenses, thus significantly decreasing crime and victimization.

**Program Description**

This program will target youth who have 3 or more arrests and/or are on probation for robbery, assault, weapon-possession, and drug sales (90-100 youth). Research shows that close supervision, intensive treatment, and strong and visible community outreach reduce rates of youth homicide and violent crime. Features of the program include: lower caseloads for juvenile probation officers to allow for more frequent contact and monitoring; greater collaboration with law enforcement, community, schools, and treatment providers; increased capacity to hold the most dangerous youth accountable through DCJ sanction programs (e.g., community service, skill-building and detention); and referrals to culturally-specific programs and specialized, short-term treatment foster care, where youth are removed from their anti-social environment and receive counseling and other services.

**Program Justification**

This program supports the County Safety priority: By focusing supervision and accountability resources on the most risky and re-offending youth, it is consistent with holding the highest risk offenders accountable. According to DCJ data, 8% of youth under DCJ supervision commit about 50% of new criminal referrals. These youth are much more likely to need intensive street outreach, frequent contacts with their probation officer, and swift and sure sanctions to change their anti-social and delinquent behavior and reduce violence. The program also prevents re-offending and future adult criminal behavior by providing intensive mental health and drug abuse treatment and other early intervention services that address the unique issues facing high-risk youth: alcohol and drug use, runaway histories, negative peers and family problems.

**Performance Measures**

80% of youth assigned to this program will not commit a criminal offenses while enrolled in the program; 65% of youth assigned served by this program unit will not commit another new criminal offense w/in 12 months of program discharge.

**Summary of last year's program results and this year's expected results**

Since this is a new program no recidivism data are available for last year. From 1998 to 2002, the number of criminal referrals to DCJ has decreased fairly consistently and there were 17 fewer 'chronic offending' youth in 2003 than in 2002 (decrease of 7.3%). Next year, we expect to meet the performance measures above.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001 mandates that "The [juvenile] system shall provide a continuum of services that emphasize prevention of further criminal activity by the use of early and certain sanctions, reformation and rehabilitation programs and swift and decisive intervention in delinquent behavior."

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$489,474	\$0
Materials & Supplies	\$0	\$0	\$4,200	\$0
Contracts	\$0	\$0	\$27,000	\$0
Internal Services	\$0	\$0	\$23,624	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$544,298</b>	<b>\$0</b>
Administration	0	0	\$25,468	\$0
Program Support	0	0	\$27,215	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$52,683</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$596,981</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$596,981</b>	
Program FTE	0	0	7.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

County general fund.

**Significant Program Changes**

The three new juvenile probation officers would team with three current juvenile probation officers and each would supervise a caseload of about 15 youth. To support supervision efforts, one mental health counselor (MHC) would be added to conduct comprehensive assessments using the GAIN instrument (thus removing any barriers to service due to insurance coverage issues) and an additional MHC to provide multi-systemic therapy (MST) services. Two Community Works Leaders provides added sanctioning capacity beyond what the accountability programs and detention already afford. If the Juvenile Services Division provides this high-risk population with levels of service similar to those described above, without new funds to do so, it is important to note that DCJ would have to discontinue services to lower risk youthful offenders currently managed through informal intervention.

**Program #50060 - Assessment and Treatment for Youth and Families (ATYF)****Version  
2/01/2005 s**

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	Community Justice
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Wayne Scott
<b>Related Programs:</b>	50042		
<b>Frameworks:</b>	School Aged Policy Framework		

**Executive Summary**

ATYF is a unique program for severely delinquent youth who cannot be mainstreamed into the mental health system. ATYF provides in-home clinical assessment and treatment to approximately 150 probation youth per year who are most likely to commit new crimes, and have serious mental health, drug abuse and behavioral problems.

**Program Description**

ATYF has one over-riding goal: route the right kids to the right treatment at the right time. Therapists administer a state-of-the-art clinical assessment that provides a comprehensive picture of a youth's risks and needs. This increases the likelihood that a youth will get appropriate treatment and succeed without wasting time and money in the wrong program. Treatment is delivered in an outpatient setting and focuses on changing anti-social behaviors, with active family involvement. When no community treatment is appropriate or safe for the youth, ATYF provides in-home therapy. Since its inception over a year ago, ATYF has had 174 youth referred, assessed 121 and treated 53. The program has capacity for 48 clients at one time, and ATYF has been operating at capacity for the past six months.

**Program Justification**

The ATYF program directly contributes to key safety strategies. ATYF applies appropriate consequences within a streams of offender model. DCJ's research indicates that youth with untreated substance abuse are nearly ten times more likely to become chronic re-offenders. ATYF changes the behavior of youth who are likely to re-offend and who are too risky to be treated elsewhere. ATYF provides evidence-based early interventions that change juvenile behavior and reduce re-offending, keeping high-risk youth from becoming further involved in the juvenile and adult justice systems. ATYF targets alcohol and drug abuse and mental illness, factors which increase a youth's chances of re-offending. Research shows that this model works: according to the federal Center for Substance Abuse Treatment, the ATYF model helps improve family functioning and reduce delinquency, drug use, and child abuse. Other treatment data show that youth who receive substance abuse treatment have fewer re-arrests, convictions and episodes of detention (Field, 1995; Tunis, 1995; etc.).

**Performance Measures**

80% of youth assigned to this program will not commit a criminal offense while enrolled in the program; 65% of youth served by ATYF will not commit another new criminal offense within 12 months of program discharge.

**Summary of last year's program results and this year's expected results**

As a recent start-up program, outcome data are not yet available. Next year, we expect that the goals set in the performance measures will be met.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 419C.001 calls on the juvenile system to include: "reformation and rehabilitation programs and swift and decisive intervention in delinquent behavior." ORS 419C.441 authorizes juvenile courts to "order that the youth offender undergo psychiatric, psychological or mental health evaluation." In accordance with the Children's Mental Health Redesign (part of the School Aged Policy Framework), ATYF is funded through a collaborative arrangement between DCHS (Verity), CareOregon, and DCJ (County General Fund), which allows the County to increase federal financial participation (Medicaid) in funding treatment services for delinquent youth. Forty-seven percent of youth involved in DCJ programs are OHP recipients.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$23,733	\$499
Internal Services	\$0	\$0	\$19,770	\$7,803
Contracts	\$0	\$0	\$225,356	\$10,000
Personnel	\$0	\$0	\$540,438	\$86,824
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$809,297</b>	<b>\$105,126</b>
Administration	0	0	\$52,411	\$7,789
Program Support	0	0	\$153,424	\$773
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$205,835</b>	<b>\$8,562</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,015,132</b>	<b>\$113,688</b>
Program Total:	<b>\$0</b>		<b>\$1,128,820</b>	
Program FTE	0	0	6.30	1.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$4,467	\$0
Intergovernmental	\$0	\$0	\$0	\$105,126
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,467</b>	<b>\$105,126</b>

**Explanation of Revenues**

This program is partially funded with ITAX dollars \$191,629. In accordance with the Children's Mental Health Redesign (part of the School Aged Policy Framework), ATYF is funded through a collaborative arrangement between DCHS (Verity), CareOregon, and DCJ (County General Fund), which allows the County to increase federal financial participation (Medicaid) in funding treatment services for delinquent youth. The program expects to receive \$105,126 from this source.

**Significant Program Changes**

ATYF intends to expand its services to include two Care Coordinators who provide clinical assessment and treatment for youth in juvenile detention who are at a high risk for suicidal behaviors, but are not Medicaid-eligible.

**Program #50062 - Juvenile - Latino Shelter Care****Version 2/08/2005's**

**Priority:** Safety **Lead Agency:** Community Justice  
**Program Offer Type:** New Program **Program Contact:** Dave Koch  
**Related Programs:** 50042 , 50044 , 50055  
**Frameworks:** School Aged Policy Framework

**Executive Summary**

Latino males 12-18 are held in detention at disproportionately high rates in part because they lack supervised housing in the community. The Department of Community Justice (DCJ) proposes a cheaper, more effective option: contract for short-term (30 day) shelter care and staff to link them to services for 80 youth each year.

**Program Description**

Research shows that detained youth are more likely to commit new crimes. For this reason, DCJ detains youth only when objective criteria indicate public safety is at risk. In 2003, DCJ detained 24 Latino youth in spite of the risk criteria: 2.5 times as many as in 2002, often because youth were undocumented and lacked stable housing to which they could be released. To address these barriers and invest safety dollars in less costly alternatives to detention (a shelter bed costs \$120 a day, while a detention bed costs \$215), DCJ would contract with a community provider for 5 shelter beds for Latino males 12-18 awaiting trial and permanent placements. Young males could stay for up to 28 days, participate in structured activities, and have staff link them to health care, employment, and school, as well as cultural education and Latino role models.

**Program Justification**

This program embodies the core principles underlying the safety team's primary strategies. It allows DCJ to hold juvenile offenders accountable, while assuring that they receive fair and equitable treatment. With these beds, fewer Latino youth have to be detained simply because culturally appropriate alternatives do not exist. In addition, this program is cost-effective and research-based because it reserves \$215/day detention beds for the highest risk youth and provides culturally-specific shelter and services. Research indicates that culturally specific programs produce better outcomes for youth of color. However, no Latino-focused shelter care currently exists in the county. This program fills that void.

**Performance Measures**

95% of those enrolled will not commit a criminal offense while enrolled in the program; 70% of those who successfully complete the program will not commit a criminal offense within 12 months of program discharge.

**Summary of last year's program results and this year's expected results**

As a recent start-up program, outcome data are not yet available. Next year, we expect that the goals set in the performance measures will be met.

<b>Program Mandate: 2 Mandated Program with Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$219,000	\$0
Internal Services	\$0	\$0	\$16,535	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$235,535</b>	<b>\$0</b>
Administration	0	0	\$11,029	\$0
Program Support	0	0	\$11,777	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$22,806</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$258,341</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$258,341</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

Five beds @ \$120/bed/day x 5 beds x 365 days = \$219,000.

<b>Significant Program Changes</b>
------------------------------------

**Program #50065 - Adult Pretrial Release Program Option****Version 2/08/2005 s****Priority:** Safety **Lead Agency:** Community Justice**Program Offer Type:** Program Alternative / **Program Contact:** Mike King**Related Programs:** 50023**Frameworks:****Executive Summary**

The Pretrial Release Program (PRP) merges two redundant county programs that provide supervision to adult offenders released from jail awaiting trial: Close Street Supervision (CSS) and Pretrial Release Services (PRSP) into one seamless program operated by Department of Community Justice (DCJ). PRP increases efficiency and system capacity, while using research based practices to manage and reduce risk safely in the community (Andrews, 1994).

**Program Description**

Working together with Judges, District Attorneys (DA) and the Sheriff, PRP offers supervision strategies for community protection and meets the individual needs of defendants. PRP is located at the jail and operates 24 hours a day, 7 days per week. PRP starts with a detailed interview at booking to assess whether to hold a defendant or release him/her pending trial. This information helps determine if a defendant is a good candidate for release, considering safety concerns and the likelihood that the offender might not appear in court (FTA). The information is forwarded to Judge and DA for arraignment within 48 hours. PRP also allows lower and moderate risk defendants to remain employed, in school, continue health care services (drug/alcohol/mental health treatment), and remain in their home while being held accountable to the community.

**Program Justification**

The creation of PRP eliminates confusion in the justice system, as documented in a recent report (D. Bennett, 2001). PRP would save approximately \$250,000 by reducing duplication in administrative and support overhead, eliminating costly delays and redundant processes, and utilizes standardized release mechanisms to reduce bias and potential inequities. PRP can also increase the availability of county jail beds and reduce the need for some matrix releases. Both issues should increase our citizen's confidence in safety in the community. A reduction in the number of days from booking into jail to release on supervision for 525 defendants by 4 days results in a savings of \$241,500/yr. Increasing pretrial admission capacity by 52 additional defendants results in a savings of approximately \$580,000/yr. PRSP's ratio is 1 Corrections Technician to 70 defendants; CSS averages 1 Corrections Deputy to 20. This offer proposes 1 Probation Officer (PO) to 50 defendants.

**Performance Measures**

The average number of days from booking into jail to release onto PRP will be reduced by 15%. Of those defendants served by PRP, bookings as a result of FTA will be reduced by 5%.

**Summary of last year's program results and this year's expected results**

At the time of the Bennett study the time from booking to release on supervision for PRSP averaged 7 days while CSS averaged 23 days. Combining these two programs would lower the time delay from booking to release by 4 days through a more timely, efficient, coordinated and less redundant process. Currently, PRP's ratio is 1 Corrections Technician to 70 defendants; CSS averages 1 deputy to 20. The PRP caseload capacity will be increased to 1 PO to 50; The PRP admission capacity will increase by 10%; FTA rate will be reduced by 5% (FTA resulted in 7,759 bookings in 2004; FTA Work Paper, MCSO, 2003).



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 135.230 to 135.250: per presiding judge, authorizes and outlines duties of release assistance officers/deputies.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$764,123	\$0
Materials & Supplies	\$0	\$0	\$35,233	\$0
Contracts	\$0	\$0	\$96,720	\$0
Internal Services	\$0	\$0	\$137,408	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,033,484</b>	<b>\$0</b>
Administration	0	0	\$44,727	\$0
Program Support	0	0	\$51,674	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$96,401</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,129,885</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,129,885</b>	
Program FTE	0	0	11.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

County general fund.

**Significant Program Changes**

**Program #50066 - Adult Electronic Monitoring****Version 2/08/2005 s**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** New Program      **Program Contact:** Mike King  
**Related Programs:** 50022 , 50023

**Frameworks:****Executive Summary**

Electronic Monitoring (EM) uses electronic ankle bracelets and global positioning satellite technology to detain offenders in their home rather than in jail. EM is a reliable and cost-effective method to sanction offenders, enhance community safety and preserve costly jail beds for more dangerous offenders, and reduce matrix jail releases.

**Program Description**

EM will enable the county to utilize a supervision violation sanction other than jail to detain offenders in their home, on a scale equal to 45 defendants or offenders per day. EM provides a means to incapacitate and punish offenders; expand supervision condition sentencing options for Judges; and more closely monitor offenders in the community with a portion of the costs being paid by the offender. Working together with the Judges, Board of Parole and the District Attorney will enhance the potential success of offenders placed on EM. This technology could result in a jail bed cost avoidance in year one of \$1,313,000, and up to \$1,806,000 per year annualized.

**Program Justification**

EM supports the Safety priority by holding offenders accountable and enhancing community safety; promoting partnerships within the criminal justice system; preserving costly jail beds and reducing the impact of matrix releases. EM enables offenders to maintain employment, remain involved in various forms of treatment (including alcohol/drug and mental health); and continue ties to family and other community support systems. EM data from 2002 reflects an 85% success rate for offenders completing the program. Of the EM failures, 78% were disciplinary returns; few were rearrested for new crimes (Nykerk,C.,2003,MCSO).

**Performance Measures**

\* An average of 45% utilization during the first 6 months due program development, implementation and staffing. This equates to an average of 20 offenders within the program at any given time.

\* An average of 75% utilization during the second 6 months. This equates to an average of 34 offenders within the program at any given time.

**Summary of last year's program results and this year's expected results**

Full utilization of 45 electronic monitoring home custody units 7 days per week could realize an annual cost avoidance of \$1,806,000 in costly jail beds savings.

**Program Mandate: 4 Program and Funding Level Choice**

ORS 137.540; 144.106 (2)(6)

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$197,100	\$0
Materials & Supplies	\$0	\$0	\$500	\$0
Personnel	\$0	\$0	\$118,660	\$0
Internal Services	\$0	\$0	\$20,530	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$336,790</b>	<b>\$0</b>
Administration	0	0	\$14,575	\$0
Program Support	0	0	\$16,840	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$31,415</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$368,205</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$368,205</b>	
Program FTE	0	0	2.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

County general fund.

**Significant Program Changes**

**Program #50068 - Transition Services Unit - Adult Offender Services****Version 2/08/2005**  
**S**

**Priority:** Safety                      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating                      **Program Contact:** Liv Jenssen  
**Related Programs:** 25045 , 25046 , 25048 , 25050 , 25051A , 25054 , 25055 , 25058 ,  
**Frameworks:** 10-year Plan to End Homelessness

**Executive Summary**

Transitional Services Unit (TSU) Offender Services stabilizes 2,600 high-risk and violent adult offenders (including psychopaths and predatory sex offenders) who are newly released from prison or jail, and prepares them to return to the community, avoid re-offending and comply with post-prison supervision. TSU provides dangerous or disabled offenders housing, medical benefits, and access to mental health and drug treatment. 95% of TSU's high-risk offenders comply with supervision during the time they are receiving TSU services.

**Program Description**

TSU offender services provide re-entry planning up to 120 days prior to release for high risk and/or special needs offenders from every Oregon prison and county jails. Once in the community, TSU works with offenders for the first 90 days after their release and links them to basic services, such as housing, food, clothing, mental health and drug abuse treatment and transportation, that stabilize the offender and lower the risk he will violate parole. Pre-release plans are tailored to address the risks each offender poses and problems in his life that spur his criminal activity. TSU assists vulnerable offenders, such as mentally, developmentally and physically disabled or elderly, in addition to violent offenders and predatory sex offenders. TSU also helps offenders stay on medications, obtain disability benefits, and conduct job searches.

**Program Justification**

TSU is a cost-effective, evidence-based program that protects the public by connecting extremely dangerous or vulnerable offenders with drug abuse and mental health treatment, housing and other services that lower an offender's risk of re-offending. Research shows that offenders who have access to supportive services and housing at re-entry (when they are mostly likely to re-offend) have a much lower re-arrest rate, lower drug use and a greater likelihood of employment (Vera Institute of Justice (2004), Corporation for Supportive Housing (2004)). TSU data is consistent with these findings: while the overall abscond rate among high-risk offenders is 15%, the abscond rate of offenders in TSU is three times less (around 5%). TSU also helps safety system components work together in ways that are cost-effective: for example, the Joint Access to Benefits (JAB) program is a collaborative TSU innovation that helps offenders qualify for federal disability benefits that cover mental health services, psychiatric medications and other care.

**Performance Measures**

80% of case plans will be closed successfully (e.g., no new convictions, complying with supervision conditions and completing case plan goals). 90% of the applications submitted to JAB will be approved.

**Summary of last year's program results and this year's expected results**

Prior evaluations have shown that TSU reduces parole non-compliance and failures (Rhyne, 2002) between three to five times the baseline rate among high risk offenders. In 2004, 80% of case plans involving subsidy housing and other services were closed successfully. 90% of the applications submitted to JAB resulted in Social Security disability approval.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 423.478: each "county, in partnership with the department, shall assume responsibility for community-based supervision, sanctions and services for offenders convicted of felonies who are:(a) On parole;(b) On probation;(c) On post-prison supervision." OAR 191-063-0005 through OAR 191-063-0040.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$374,130	\$0
Materials & Supplies	\$0	\$0	\$6,356	\$85,444
Internal Services	\$0	\$0	\$33,697	\$10,978
Contracts	\$0	\$0	\$39,741	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$453,924</b>	<b>\$96,422</b>
Administration	0	0	\$27,775	\$0
Program Support	0	0	\$115,963	\$16,210
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$143,738</b>	<b>\$16,210</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$597,662</b>	<b>\$112,632</b>
Program Total:	<b>\$0</b>		<b>\$710,294</b>	
Program FTE	0	0	5.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$3,922	\$0
Fees, Permits & Charges	\$0	\$0	\$4,000	\$0
Intergovernmental	\$0	\$0	\$0	\$96,422
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,922</b>	<b>\$96,422</b>

**Explanation of Revenues**

Budget includes \$96,422 in State Department of Corrections funds and \$4,000 paid into the general fund from fees paid by clients. DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

DOC funding will most likely be reduced for the new biennium.

**Program #50069 - Transitional Service Housing - Adult Offenders****Version 2/08/2005**

**Priority:** Safety      **Lead Agency:** Community Justice  
**Program Offer Type:** Existing Operating      **Program Contact:** Liv Jenssen  
**Related Programs:** 25029 , 25060 , 50006 , 50023 , 50069  
**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

The Transitional Services Unit (TSU) links over 1,000 recently released, high-risk and violent offenders (including mentally ill and predatory sex offenders) to short and long-term housing at the Medford and other residences managed by community partners. By stabilizing their shelter needs, TSU housing decreases the chance these dangerous offenders will re-offend, increases their compliance with post-prison supervision and helps parole officers monitor their whereabouts. TSU Housing works: 73% of offenders in housing did not re-offend.

**Program Description**

TSU Housing provides short- and long-term housing to dangerous and disabled offenders newly released from prison who are homeless or whose housing poses public safety concerns. Each day, TSU Housing provides shelter to an average of 279 offenders (1,000 per year). TSU Housing develops a long-term housing plan for every offender housed in transitional placement. TSU works closely with community providers such as Central City Concern (which operates the Medford) to make appropriate housing placements, share information and coordinate services. When appropriate and necessary, TSU refers offenders to residences where offenders are monitored by case managers and provided support services aimed at changing criminal behavior, such as drug abuse relapse prevention and group counseling to alter criminal thinking.

**Program Justification**

Research has shown that connecting offenders to housing reduces the risk of committing new crimes. As Petersilia (2003) notes, "Housing and homelessness affect recidivism (re-arrest rates)...and parolees' homelessness influences overall crime rates in the community." TSU Housing promotes safety in a way that is closely aligned with county safety principles and strategies. Using evidence-based approaches and innovative partnerships with community housing organizations, TSU Housing reduces re-offenses among extremely high-risk offenders by targeting homelessness and related factors that destabilize an offender's living situation and spur new criminal activity. Data shows that TSU Housing works: last year 73% of the offenders on TSU Housing's caseload did not re-offend.

**Performance Measures**

78% of high risk, high need offenders will have their cases closed successfully (i.e., offenders are complying with conditions of supervision, following through with the case plan, finding work or receiving benefits, and have no new convictions).

**Summary of last year's program results and this year's expected results**

73% success rate for the clients placed in housing (Success means no new convictions, complying with conditions of supervision, following through with the case plan, and finding work or receiving benefits). Next year 78% of offenders placed in housing will have their cases closed successfully.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 423.483: "the county, in partnership with the department, shall assume responsibility for community-based supervision, sanctions and services for offenders convicted of felonies who are:(a) On parole; (b) On probation; (c) On post-prison supervision; (d) Sentenced, on or after January 1, 1997, to 12 months or less incarceration." OAR 191-063-0005 through OAR 191-063-0040. Contracts: Medford Housing-1996 Public Safety Levy; Couch Houses -- PDC Contract (10 year contract with early penalty); Gazelle House -- IGA with HUD. ORS 182.515 mandates the use of evidence-based practices such as TSU in correctional programs.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$20,505	\$83,800
Internal Services	\$0	\$0	\$113,695	\$131,203
Contracts	\$0	\$0	\$423,472	\$942,024
Personnel	\$0	\$0	\$486,903	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,044,575</b>	<b>\$1,157,027</b>
Administration	0	0	\$110,891	\$0
Program Support	0	0	\$457,218	\$64,847
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$568,109</b>	<b>\$64,847</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,612,684</b>	<b>\$1,221,874</b>
Program Total:	<b>\$0</b>		<b>\$2,834,558</b>	
Program FTE	0	0	6.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$47,085	\$0
Intergovernmental	\$0	\$0	\$0	\$1,157,027
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,085</b>	<b>\$1,157,027</b>

**Explanation of Revenues**

This program is supported with \$98,303 in ITAX funds; and \$1,157,027 in State Department of Corrections funds. DOC funding will most likely be reduced for the new biennium.

**Significant Program Changes**

DOC funding will most likely be reduced for the new biennium.

**Program #50070 - Forest Project****Version 2/01/2005 s****Priority:** Safety**Lead Agency:**

Community Justice

**Program Offer Type:** New Program**Program Contact:**

Kevin Criswell

**Related Programs:****Frameworks:****Executive Summary**

The Forest Project would be a primary alternative to jail and detention each year for probation violations of 500 juveniles and 290 adult offenders under supervision. This program would also be a part of the juvenile detention reform initiative. The Forest Project, located in Wyeth Oregon, was cut from the 2004-2005 budget. The US Forest Service would require the County to enter into an intergovernmental agreement for use of the site for five years minimum.

**Program Description**

The Forest Project is a program where offenders live and provide unpaid work in the Columbia Gorge as a part of probation conditions or a sanction for violating probation. The program would serve approximately 290 adult male offenders each year. The Forest Project would be the most restrictive community sanction short of jail for adult offenders of which over 50% are classified as high or medium risk to re-offend. The juvenile program would serve approximately 500 youth per year, who are adjudicated by juvenile court as a community based alternative to detention. The adult program would operate during the week and the juvenile program would be operated on the weekends with the youth involved in public works and evening groups.

**Program Justification**

The Forest Project, as demonstrated by the prior operations, would be a highly utilized alternative to jail and detention. This program should save a minimum of 7,000 jail-bed days or \$770,000. The juvenile program would avert approximately 1,650 days of detention utilization, saving approximately \$307,804 and earning approximately \$24,275 in restitution for victims. The Forest Project provides research-based interventions (Andrews 1997) and removes non-compliant offenders from their communities where they are at risk to continue criminal behavior. This leads to fewer crimes, safer communities and an opportunity to effectively address criminal behavior through evidence based practices (Andrew, 1994). The offender's volunteer work teaches vocational skills and allows offenders to learn life skills.

**Performance Measures**

- \* Juveniles will perform 1,650 days of community service, earning \$24,275 in restitution.
- \* Adults will provide 10,667 hours of community services.
- \* Adults will generate \$80,000 in revenue from the US Forest Service for the general fund.

**Summary of last year's program results and this year's expected results**



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**
**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$1,300	\$0
Materials & Supplies	\$0	\$0	\$98,278	\$0
Personnel	\$0	\$0	\$990,141	\$0
Internal Services	\$0	\$0	\$72,995	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,162,714</b>	<b>\$0</b>
Administration	0	0	\$54,386	\$0
Program Support	0	0	\$58,136	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$112,522</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,275,236</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,275,236</b>	
Program FTE	0	0	15.70	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$80,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>

**Explanation of Revenues**

US Forest Service revenues for work done in the national forest \$80,000.

**Significant Program Changes**

**Program #50071 - Mandated Treatment Medium Risk Adult Offenders****Version 2/08/2005****s****Priority:** Safety**Lead Agency:**

Community Justice

**Program Offer Type:** New Program**Program Contact:**

Don Trapp

**Related Programs:****Frameworks:****Executive Summary**

Since 1994, 60% of offenders arrested in Multnomah County test positive for alcohol or illegal drugs (Chauvet, Nice 2004). The program would provide targeted substance treatment for adult offenders who are a medium risk to re-offend. Medium-risk offenders currently do not have targeted treatment. The program will work closely with treatment providers to conduct assessments, facilitate access to treatment, and monitor progress of these offenders in treatment and in the community.

**Program Description**

This program will serve 150 adult offenders on parole or probation who have been assessed as a medium risk to re-offend. The team will focus on offenders whose substance abuse has contributed significantly to their criminal behavior. They will facilitate access to alcohol and drug treatment, and interventions with the intent of addressing the risk factors that lead to future criminal activity.

**Program Justification**

Effective interventions targeted at this population of abusers are critical to maintaining safe neighborhoods and reducing criminal activity. The combination of supervision and community-based treatment are the most effective interventions in changing behavior (Johnson, Hubbard, Latessa 2000). This program will provide for a continuum of supervision, sanctions and services targeted at holding offenders accountable, changing behavior, reducing drug abuse and drug-related crimes. Individualizing treatment services and interventions based on objective assessment of offender risk and need is effective in reducing criminal behavior and substance abuse (Andrews 1997). The program is linked to Safety priorities because it holds offenders accountable, promotes agency collaboration, and provides treatment services to an under-served offender population.

**Performance Measures**

- \* Number of offenders actively engaged in treatment.
- \* Number of offenders successfully completing treatment.
- \* Number of offenders rearrested.

**Summary of last year's program results and this year's expected results**

No previous year. Based on experience with population, it is anticipated that: \* 50% of offenders will be engaged in treatment \* 25% of offenders will successfully complete treatment \* 70% of offenders will not be rearrested

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 137 &amp; 144; OAR 291-0650005-0007; ORS 137.540-137.595

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$207,021	\$0
Contracts	\$0	\$0	\$559,550	\$0
Materials & Supplies	\$0	\$0	\$750	\$0
Internal Services	\$0	\$0	\$51,357	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$818,678</b>	<b>\$0</b>
Administration	0	0	\$32,779	\$0
Program Support	0	0	\$40,934	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$73,713</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$892,391</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$892,391</b>	
Program FTE	0	0	3.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

County general fund.

**Significant Program Changes**

**Program #60005B - MCSO Training Option B****Version 2/01/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** New Program      **Program Contact:** Michelle Hoppel  
**Related Programs:** 60005A

**Frameworks:****Executive Summary**

Training provides instruction and coordination of courses in order to meet training requirements for law enforcement and corrections members. Training ensures compliance with federal and state laws, MCSO policy, work rules, safety considerations and professional standards, as well as to address the needs and direction of agency leadership.

**Program Description**

The Training Unit develops, coordinates and implements training programs for law enforcement and corrections deputies to ensure each deputy possesses the required certification, knowledge, skills and equipment to perform their mission to public safety. Training also sets agency standards for defensive tools, and sets standards, conducts and coordinates annual in-service courses and new hire development. Option B proposes two new deputies, one from Corrections and one from Law Enforcement, to provide training for additional new hires anticipated in FY 2006 and provide instructors for the Uncontrolled Environment Training (UNET).

**Program Justification**

Training ensures each member is equipped to perform the necessary duties to support his or her operational task. Training maintains requirements for all uniform presence in the community, including schools, waterways, patrol districts, courts, jails and work release centers, to ensure reliable and responsible public interaction and protection. Training ensures state requirements are met regarding newly hired enforcement and corrections deputies field training programs and basic certifications. Additionally, all sworn members attend mandated occupational health training.

Option B: The development and maintenance of the uncontrolled environment training for corrections deputies took an unprecedented toll on the limited instructor core conducting the training. In light of the continuance of this program, and with the addition of the integration of the Field Training and Evaluation program to manage the anticipated significant increase in corrections new hires, Training will add two sworn members (1.0 FTE corrections and 1.0 FTE enforcement) to program staff in 2005.

**Performance Measures**

Training supports the operational functions of the Sheriff's Office, which contribute to the Public Safety System. Measures:

- ☐ 98% of corrections and enforcement deputies will complete annual in-service training
- ☐ 60% of corrections deputies complete firearms and defensive tool training
- ☐ 100 corrections deputies successfully complete Uncontrolled Environment Training (UNET) training program (includes new hires).

**Summary of last year's program results and this year's expected results**

These are new measures that will be collected beginning in CY 2005. Training will integrate the Field Training and Evaluation Program into the new hire process for corrections deputies to manage the anticipated significant increase in new hires in 2005.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Basic certification requirement for law enforcement and corrections - Oregon Administrative Rule 259-008-0025

(1) (a) Certification requirements for enforcement and corrections supervisors - OAR 259-008-0025 (3)

Certification requirements for enforcement and corrections middle managers - OAR 259-008-0025 (4) Law

Enforcement members must additionally maintain a certain number and type of training hours under maintenance standards for police - OAR 259-008-0065 (2) (a,b) The Training Unit command officer is designated by the agency to report and track all convictions of sworn members to DPSST, a requirement under OAR 259-008-0010 (5).

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$186,556	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$186,556</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$186,556</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$186,556</b>	
Program FTE	0	0	2.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

Adds two new deputy's to the training team.

**Program #60008 - MCSO Classification****Version 2/11/2005 s****Priority:** Safety **Lead Agency:** Sheriff**Program Offer Type:** Existing Operating **Program Contact:** Sharon**Related Programs:** 60021A , 60022A , 60026A , 60026B , 60022B**Frameworks:****Executive Summary**

The Corrections Division Classification Unit interviews every inmate coming into the system, determines and maintains appropriate housing, and ensuring staff/inmate safety. The Classifications Unit coordinates the process of moving inmates through the criminal justice system to the necessary programs.

**Program Description**

The Classification Unit is responsible for maintaining the system of placing inmates in appropriate areas of the system. This system is based on the behavior of inmates, holding inmate's accountable while under the Sheriff's supervision, creates incentives for inmates to cooperate while in custody, and maintains a safe work environment for employees and detainees. The Unit also conducts disciplinary hearings within the system. During 2004, 2600 hearings were held in a quasi-judicial administrative format consistent with industry standards.

**Program Justification**

Appropriate placement of inmates in the corrections system is essential to the safe efficient operation of our jail network. The process is structured such that cooperation has positive impact while non-participation results in reassignment to a more restrictive program. This program helps to reduce recidivism by identifying inmates who are willing to adopt strong principles and pose a minimal risk to the community. This affords classification to programs which provide educational and trade opportunities.

**Performance Measures**

During the course of Classification processes, the unit measures the number of; Behavior Based Classification Interviews, Disciplinary Hearings, Hearings held at Work Release, inmates returned to secure custody from Work Release, Population Releases based on Risk Assessment, inmate moves initiated or responded to by Classification. These are all linked to offender accountability, partnerships with other agencies and treatment programs.

**Summary of last year's program results and this year's expected results**

For calendar year 2004, the Unit performed; • Behavior Based Classification Interviews: 28,549 • Disciplinary Hearings: 2,600 • Hearings held at Work Release: 105 • Inmates returned to custody from Work Release: 70 • Population Releases based on Risk Assessment: 3,051 • Moves initiated or responded to by Classification: 140,000 Staff efforts are dependant on inmate population levels. Should an increase in the number of beds occur a resulting increase in inmate movement takes place in classifications. Should a decrease in the number of beds take place, this will result in hard offenders being compacted into a smaller system. This will require a greater span of control by staff to maintain a safe, secure, humane system. This will also reflect an increase in staff to support a more intense early population release program.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Sheriff is mandated by statute to maintain the local detention facility(s) within his jurisdiction. Local Detention Classification mechanisms are mandated to maintain safe and humane detention facilities by Statute and a multitude of case law.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$15,960	\$0
Personnel	\$0	\$0	\$2,345,448	\$0
Internal Services	\$0	\$0	\$34,230	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,395,638</b>	<b>\$0</b>
Administration	0	0	\$119,085	\$0
Program Support	0	0	\$188,585	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$307,670</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,703,308</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,703,308</b>	
Program FTE	0	0	27.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

The Administrative Inmate Disciplinary Hearings process generated \$49k in fees and fines during 2004. Also, ITAX funds \$70,210 for support staffing for Dorms 6 & 7 at MCII.

**Significant Program Changes**

The number and flow of inmates into the system has remained fairly constant in 2004. The Unit has been impacted by the number of Population Releases, which generate vacancies, requiring the Unit to classify more inmates to fill the same beds. The existing system is too compacted which requires the placement of inmates be very precise to avoid safety, protective custody, and security issues.

**Program #60009 - MCSO Auxiliary Services****Version 2/11/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Michelle Hoppel

**Related Programs:****Frameworks:****Executive Summary**

Auxiliary Services support Corrections and Law Enforcement staff, inmates, other agencies and the public. Responsibilities: MCSO Hassalo Warehouse, receiving/distribution, purchasing, inmate property, laundry and commissary. Services provided to the inmate are storage of personal property/clothing/funds, commissary and laundry distribution and sewing services.

**Program Description**

A Buyer facilitates the purchase of items in an expeditious and cost effective manner, while working with Central Purchasing as needed. Receiving/distribution of items is routed through the Hassalo Warehouse. Deliveries to nine MCSO facilities are required daily or bi-weekly. Secure storage of inmate property/clothing/funds involves accurate verification of all items inventoried at booking and operates 24/7. Additional property responsibilities: bail checks, property and money releases and preparation of all transports through the MCIJ facility. Clean laundry/linen and commissary products are provided to the inmates bi-weekly. Sewing services are provided to mend and prolong the life of inmate jail clothing and alterations to staff uniforms.

**Program Justification**

Purchasing, warehousing and receiving/distribution functions ensure that items utilized by MCSO are procured in a fiscally responsible manner and with the safety and security of staff and inmates as the highest priority. Property ensures that inmates' personal possessions are stored in a secure and respectful manner and that all funds associated with an inmate are accounted for. Property interacts with US Marshall's, Immigration and Customs Enforcement (ICE), the Northwest Shuttle System, all Oregon counties, attorneys, Courts and the public. Commissary allows the inmate access to items that would be available to them outside incarceration and contributes to the positive morale of the inmates while incarcerated. Laundry ensures that inmates are provided with clean clothing/linen and inmates learn job skills by working in the laundry. Laundry services are also provided to Juvenile Detention.

**Performance Measures**

Auxiliary Services supports the operational functions of the Sheriff's Office which contribute to the Public Safety System. Measures:

- ☐ Number of Inmate property claims that are paid out.

**Summary of last year's program results and this year's expected results**

There were 41,156 property items processed in FY 2004. Of these there was only 1 paid claim for lost property. For 2005-06 there is a planned implementation of a bar coding system that will expedite inventory capabilities and ensure accurate accountability of inmate property. Bar coding will be implemented when current system upgrades are complete. A program with Western Union to facilitate monetary transactions from outside the metro region into an inmates' account will come online sometime in 2005. The goal is 100% accuracy.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Revised Statutes: Property: 133.455, 169.076 Laundry: 169.076, 169.077 Property/laundry services are mandated and must be provided regardless of number of inmates incarcerated. Oregon Jail Standards: Commissary: G03.01.00, G03.01.01, G03.02.00, G03.02.01, G03.02.02, G03.02.03, G03.02.04, G03.03.00, G03.03.01, G03.03.02

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$359,388	\$0
Personnel	\$0	\$0	\$1,965,875	\$0
Contracts	\$0	\$0	\$512	\$0
Materials & Supplies	\$0	\$0	\$122,780	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,448,555</b>	<b>\$0</b>
Administration	0	0	\$121,715	\$0
Program Support	0	0	\$192,751	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$314,466</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,763,021</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,763,021</b>	
Program FTE	0	0	29.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues from ITAX for the property/laundry section staffing in the amount of \$147,572 for MCIJ, Dorms 6 & 7, and \$114,135 for 156 beds at MCCF, for a total of \$261,707.

**Significant Program Changes**

**Program #60011A - MCSO Corrections Records - Option A**  
(Days)**Version 2/14/2005**  
s

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis

**Related Programs:****Frameworks:****Executive Summary**

The Corrections Support Unit (CSU) maintains all records and data concerning inmates in MCSO custody. CSU processes inmate bookings, transports, release dates, court orders, release information and monitors Federal prisoners. The Unit is currently staffed 24 hours per day, 365 days per year.

Option A is necessary to meet the \$3 million program limit, this option would staff the unit on day shift only.

**Program Description**

CSU: creates and maintains the computerized bookings and releases; processes all inmate court orders; calculates release dates for sentences; makes inter and intra-state transport arrangements for inmates; case manages all Federal inmates, Parole and Probation inmates and Fugitive inmates; provides receptionist duties for the MDCDC; answers the main telephone line for all Multnomah County Jails; scans and maintains all custody documents according to State archive rules and regulations; and schedules and monitors all persons sentenced to serve weekend sentences.

**Program Justification**

CSU has the responsibility to ensure all arrestees are booked into jail correctly, quickly and efficiently. In order to insure the safety and security of the correctional staff, the law enforcement agencies and the community, we must be meticulous and thorough in processing bookings, transports, court orders, sentences and releases. We must be diligent in safeguarding the rights of all inmates and arrestees, thereby limiting the county's liability exposure. We work extremely closely and cooperatively with other agencies such as The United States Marshal's Service, US Immigration, the State of Oregon Court system, the District attorney's office, the Dep't of Community Justice (Parole and Probation) of Multnomah County.

**Performance Measures**

This program is an integral support to the management of the jails, which contribute to the Public Safety System. Measures:

- ☐ Completion of each computer booking record within 1.5 hours of the arrestees coming into the booking facility.
- ☐ Processing court-ordered releases in the computer within 2 hours of receipt of the order, thereby facilitating the quicker release of inmates.

**Summary of last year's program results and this year's expected results**

The are new measures and will be collected beginning in CY 2005. The goal for each measure is to achieve the criterion 90% of the time. In calendar year 2004, among MANY other duties, CSU processed: 41,704 bookings 54,194 charges added to inmates 48,419 releases 75,425 court orders 23,417 release date calculations 1,163 fugitives from other states 53,653 bed days for US Marshal Prisoners

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Many of the CSU duties are mandated by Federal and State laws and County and City ordinances. Some of the more obvious ones are: booking and releasing prisoners in a timely manner, ensuring all court orders are followed as they pertain to inmates, calculating sentence release dates according to specific State laws, maintaining records and documents according to State Archive rules, documenting prisoner identities to various State and Federal agencies, etc.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$58,769	\$0
Materials & Supplies	\$0	\$0	\$104,532	\$0
Contracts	\$0	\$0	\$22,647	\$0
Personnel	\$0	\$0	\$1,542,352	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,728,300</b>	<b>\$0</b>
Administration	0	0	\$85,912	\$0
Program Support	0	0	\$136,052	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$221,964</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,950,264</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,950,264</b>	
Program FTE	0	0	22.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$14,600	\$0
Intergovernmental	\$0	\$0	\$65,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$79,600</b>	<b>\$0</b>

**Explanation of Revenues**

Revenue comes from public records sales and SSA records commission. Also, ITAX funds support staffing for MCIJ, Dorm 5 in the amount of \$32,754, MCIJ, Dorms 6 & 7 in the amount of \$120,395 and 156 beds at MCCF in the amount of \$105,466, for a total of \$258,615.

**Significant Program Changes**

**Program #60011B - MCSO Corrections Records - Option B (Swing Version 2/14/2005 & Grave)** **S**

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	Sheriff
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Wanda Yantis

**Related Programs:****Frameworks:****Executive Summary**

The Corrections Support Unit (CSU) maintains all records and data concerning inmates in MCSO custody. CSU processes inmate bookings, transports, release dates, court orders, release information and monitors Federal prisoners. The Unit is currently staffed 24 hours per day, 365 days per year.

Option B is necessary to meet the \$3 million program restriction, this option would operate the unit on Swing and Graveyard shifts.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,335,863	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,335,863</b>	<b>\$0</b>
Administration	0	0	\$66,404	\$0
Program Support	0	0	\$105,160	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$171,564</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,507,427</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,507,427</b>	
Program FTE	0	0	21.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #60012A - MCSO Enforcement Records - Option A      Version 2/11/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60012B

**Frameworks:****Executive Summary**

Enforcement Support maintains law enforcement reports for the Enforcement Division and performs all County warrant entry on a 24/7 basis. Staff also arrange extraditions for persons arrested due to warrants. Furthermore, they provide clerical support to Civil Process, Alarms Ordinance, and Concealed Handgun Permitting. Option A is the current service level.

**Program Description**

In cooperation with the Courts, Enforcement Support enters all County-wide protective orders and warrants into LEDS and NCIC, the statewide and national databases, which then furnishes officers statewide and nationally with relevant information to act upon, carrying out their necessary duties, contributing to a safer community. They also coordinate with neighboring Public Safety agencies on the service of warrants outside of Multnomah County.

**Program Justification**

In order for the Law Enforcement and Civil Deputies to perform their duties well, Enforcement Support must perform theirs well. They depend on the Enforcement Support to provide relevant and most up-to-date information in order to make an educated decision on how to follow through on any given situation. They, in turn, can effectively prevent and intervene on criminal activities.

**Performance Measures**

Enforcement Support operates in support of all of the Sheriff's Office's Law Enforcement functions, contributing to the Public Safety System. Measures:

- ☐ Misdemeanor warrant entry within 7 days (90%)
- ☐ Felony warrant entry within 24 hours (100%)
- ☐ Protective order entry within 8 hours (100%)

**Summary of last year's program results and this year's expected results**

During the past year Protective orders have been entered within 8 hours 100% of the time. The warrants entry will be measures for which data collection will begin immediately.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010 General duties of sheriff. (3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to the sheriff for that purpose, according to law. (4) Execute all warrants delivered to the sheriff for that purpose by other public officers, according to law.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$18,603	\$0
Materials & Supplies	\$0	\$0	\$46,764	\$0
Contracts	\$0	\$0	\$11,730	\$0
Personnel	\$0	\$0	\$1,740,536	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,817,633</b>	<b>\$0</b>
Administration	0	0	\$90,353	\$0
Program Support	0	0	\$143,085	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$233,438</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,051,071</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,051,071</b>	
Program FTE	0	0	27.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$26,000	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,000</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues are generated from towing reimbursements. ITAX in the amount of \$58,468 for support staffing for SIU.

**Significant Program Changes**

**Program #60012B - MCSO Enforcement Records - Option B** **Version 2/01/2005 s**

**Priority:** Safety **Lead Agency:** Sheriff  
**Program Offer Type:** New Program **Program Contact:** Wanda Yantis  
**Related Programs:** 60012A

**Frameworks:****Executive Summary**

Option B adds one records technician to the Enforcement Records program. This position will arrange for extraditions and perform LEDS certifications.

**Program Description**

In cooperation with the Courts, Enforcement Support enters all County-wide protective orders and warrants into LEDS and NCIC, the statewide and national databases, which then furnishes officers statewide and nationally with relevant information to act upon, carrying out their necessary duties, contributing to a safer community. They also coordinate with neighboring Public Safety agencies on the service of warrants outside of Multnomah County.

**Program Justification**

In order for the Law Enforcement and Civil Deputies to perform their duties well, Enforcement Support must perform theirs well. They depend on the Enforcement Support to provide relevant and most up-to-date information in order to make an educated decision on how to follow through on any given situation. They, in turn, can effectively prevent and intervene on criminal activities.

**Performance Measures**

Enforcement Support operates in support of all of the Sheriff's Office's Law Enforcement functions, contributing to the Public Safety System. Measures:

- ☐ Misdemeanor warrant entry within 7 days (90%)
- ☐ Felony warrant entry within 24 hours (100%)
- ☐ Protective order entry within 8 hours (100%)

**Summary of last year's program results and this year's expected results**

During the past year Protective orders have been entered within 8 hours 100% of the time. The warrants entry will be measures for which data collection will begin immediately.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010 General duties of sheriff. (3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to the sheriff for that purpose, according to law. (4) Execute all warrants delivered to the sheriff for that purpose by other public officers, according to law. We have just been informed by the state that we are mandated to perform this extradition function.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$60,313	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$60,313</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$60,313</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$60,313</b>	
Program FTE	0	0	1.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

Adds 1 FTE to the current program.



<b>Program #60014A - MCSO Facility Security Option A - Jails &amp; Library</b>	<b>Version 2/11/2005</b> s
--	-------------------------------

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	Sheriff
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Wanda Yantis

**Related Programs:****Frameworks:****Executive Summary**

The Facility Security Unit is the first visible public safety system and the first line of emergency preparedness in county facilities. Staff engages the public preventing disturbances within the courts and they stop introduction of weapons and narcotics into facilities. They also provide community service referral to citizens in need. Option A provides current service level services to the Jail and Library facilities of Multnomah County.

**Program Description**

The FSU provides external and internal security to (3 courthouses, 2 jails, and the Central Library), including electronic scanning and patrols. They create a safe environment for citizens and staff through assessment of persons and properties entering facilities, courthouses, and libraries. Staff act as a public referral system to social service programs. They collaborate with multiple law enforcement agencies regarding criminal justice information. They provide various inmate services such as bails, visitations, clothing, etc.

**Program Justification**

The FSU is the first level of response to disturbances and emergencies inside county facilities. They insure a safe environment for the visiting community. Staff provide information and referral services to the public regarding mental health and civil processes. Many citizens entering public facilities are emotionally distraught or frustrated and the FSU is the single point of contact to refer these citizens to the appropriate service provider. This ability is coupled with knowledge of both law enforcement and civil process procedures, providing greater stability for our court system and the public they served.

**Performance Measures**

Since the FSU is the first visible public safety system to county facilities and they have direct contact with the public, the following information shall be collected:

- Number of citizens and employees processed into county facilities,
- Number of weapons confiscated,
- Referrals/collaboration with social service/other agencies to public.

**Summary of last year's program results and this year's expected results**

These are new measures for 2006 and will be collected in CY2005. During 2004, while processing 1,006,032 citizens entering county facilities, the FSU held 41,932 weapons and responded to 1,152 disturbances. Expected this coming year: • 3% increase in citizens entering county facilities, • 2% increase in the number of weapons brought into county facilities, • Provide approximately 600 referral/assists to social service agencies weekly.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract ORS 451.010 – Facility and services counties may provide by service district ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$512	\$0
Internal Services	\$0	\$0	\$40,038	\$34,371
Materials & Supplies	\$0	\$0	\$54,053	\$24,679
Personnel	\$0	\$0	\$1,629,593	\$601,520
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,724,196</b>	<b>\$660,570</b>
Administration	0	0	\$90,586	\$30,195
Program Support	0	0	\$143,454	\$47,818
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$234,040</b>	<b>\$78,013</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,958,236</b>	<b>\$738,583</b>
Program Total:	<b>\$0</b>		<b>\$2,696,819</b>	
Program FTE	0	0	17.50	11.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$23,482	\$0
Fees, Permits & Charges	\$0	\$0	\$162,333	\$653,943
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$185,815</b>	<b>\$653,943</b>

**Explanation of Revenues**

Revenues are for Library security service.

**Significant Program Changes**

**Program #600148 - MCSO Facility Security Option B - Courts Version 2/11/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis

**Related Programs:****Frameworks:****Executive Summary**

The Facility Security Unit is the first visible public safety system and the first line of emergency preparedness in county facilities. Staff engages the public preventing disturbances within the courts and they stop introduction of weapons and narcotics into facilities. They also provide community service referral to citizens in need. Option B provides services to the Courts at the current service level.

**Program Description**

The FSU provides external and internal security to (3 courthouses, 2 jails, and the Central Library), including electronic scanning and patrols. They create a safe environment for citizens and staff through assessment of persons and properties entering facilities, courthouses, and libraries. Staff act as a public referral system to social service programs. They collaborate with multiple law enforcement agencies regarding criminal justice information. They provide various inmate services such as bails, visitations, clothing, etc.

**Program Justification**

The FSU is the first level of response to disturbances and emergencies inside county facilities. They insure a safe environment for the visiting community. Staff provide information and referral services to the public regarding mental health and civil processes. Many citizens entering public facilities are emotionally distraught or frustrated and the FSU is the single point of contact to refer these citizens to the appropriate service provider. This ability is coupled with knowledge of both law enforcement and civil process procedures, providing greater stability for our court system and the public they served.

**Performance Measures**

Since the FSU is the first visible public safety system to county facilities and they have direct contact with the public, the following information shall be collected:

- Number of citizens and employees processed into county facilities,
- Number of weapons confiscated,
- Referrals/collaboration with social service/other agencies to public.

**Summary of last year's program results and this year's expected results**

These are new measures for 2006 and will be collected in CY2005. During 2004, while processing 1,006,032 citizens entering county facilities, the FSU held 41,932 weapons and responded to 1,152 disturbances. Expected this coming year: • 3% increase in citizens entering county facilities, • 2% increase in the number of weapons brought into county facilities, • Provide approximately 600 referral/assists to social service agencies weekly.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010 - General duties of sheriff ORS 206.210 - Authority of sheriff over organization of office ORS 206.345 - Contracts with cities; authority under contract ORS 451.010 - Facility and services counties may provide by service district ORS 166.360 thru 166.380 - Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 - Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$0	\$0
Contracts	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$1,515,066	\$0
Internal Services	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,515,066</b>	<b>\$0</b>
Administration	0	0	\$73,076	\$0
Program Support	0	0	\$115,724	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$188,800</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,703,866</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,703,866</b>	
Program FTE	0	0	28.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues are from ITAX in the amount of \$45,000 for community courts.

**Significant Program Changes**

**Program #60015 - MCSO Transport****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:****Frameworks:****Executive Summary**

The Transport Unit is responsible for the moving of prisoners to courts, Multnomah County Correctional facilities, to medical appointments outside of the facilities, and to act as a Hub for the multi-state cooperative transport system. The number of prisoners transported in FY04 exceeded 45,000.

**Program Description**

The Transport Unit interfaces with all MCSO Correctional facilities. In addition to transporting inmates among the jail facilities and to court, the unit transports prisoners released by the courts, transferred to the State Prison, and taking prisoners to medical appointments outside of the correctional setting. The Transport Unit also is a main component of the Multi-state Cooperative Transport System, which shares the cost to move prisoners among different jurisdictions on busses and vans. The Transport Unit moves prisoners to Eastern Oregon once a week and to Salem twice a week.

**Program Justification**

The Transport Unit contributes to Public Safety by assisting with Offender Accountability as part of the Multnomah County jail system. The function also enhances Government Accountability with taxpayer savings as a result of the Multi-state Cooperative Transport System that cost-effectively moves prisoners among jurisdictions.

**Performance Measures**

The safe transport of prisoners for the courts, jails and in the Multiple-State Cooperative System contributes to the Public Safety System through Offender Accountability.

Measure: The number of incidents (including escape) reported during the fiscal year.

**Summary of last year's program results and this year's expected results**

In CY 2004 there were no reported incidents related to transport of over 45,000 prisoners. In FY 2005-06 the expectation is that there will be no more than one (1) reported incident.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010 Duties of Sheriff (3) ORS 169.320 Control of Prisoners ORS. 169.076 (14) Legal materials/access

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$191,836	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$29,955	\$0
Personnel	\$0	\$0	\$1,920,574	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,142,365</b>	<b>\$0</b>
Administration	0	0	\$106,495	\$0
Program Support	0	0	\$168,648	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$275,143</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,417,508</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,417,508</b>	
Program FTE	0	0	19.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$24,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,000</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues are from inter-state fugitive shuttle and transportation of State wards.

**Significant Program Changes**

**Program #60016A - MCSO Booking & Release Option A (days) Version 2/09/2005 s**

**Priority:** Safety                      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating                      **Program Contact:** Wanda Yantis  
**Related Programs:** 60020A , 60021A , 60022A , 60026A , 60026B , 60022B

**Frameworks:****Executive Summary**

Booking is the process by which the criminal on the street becomes the inmate in custody. MCSO Booking serves all Law Enforcement agencies in the county, safely and efficiently admitting and releasing inmates, and readying inmates for transfer. Option A only operates Booking on Day shift. Current Service Level is Options A, B and C together.

**Program Description**

Booking is located in the basement of MCDC, with an extension (Gresham Temporary Holding) at Gresham City Hall. Every person that is arrested in the County is processed through Booking. Highly trained staff process these people to safely admit them to the jail system. Release, located on the second floor of MCDC, is the office through which every inmate who is released from custody must pass to return to the community. This process includes thorough checks of identity and for possible additional warrants.

Option A will fund Booking on Day shift. The closure of Booking during Swing/Graveyard Shift will have a significant impact on the Criminal Justice system, including the jails. Police will be unable to book prisoners when Booking is closed. Gresham Temporary Hold will be closed. The closure of the Release Function means that Inmates cannot Bail or be released on their own recognizance. The Transfer function which is also closed, will mean that inmates cannot be moved from the jails to Release or to Court until after Day shift starts; courts will be delayed. In addition to Corrections staff, other departments will be affected--DCJ - Recog, Portland Police - ID Technicians, Corrections Health - Medical Staff.

**Program Justification**

The Sheriff is under statutory obligation to maintain the jail system. Booking and release are necessary to maintain in a safe and efficient manner as the, "Enter" and, "Exit" doors to this system.

**Performance Measures**

This Offering will help the County serve it's Law Enforcement agencies, as well as the public. It is linked to two priorities, holding offenders accountable, and Intra and inter- jurisdictional collaboration. This year, a new performance measure will be instituted to determine booking processing time through monthly random sampling.

**Summary of last year's program results and this year's expected results**

In calendar year 2004 Booking and Release processed 35,244 inmates. This year, using federally mandated time stamps, the booking unit will establish a baseline of processing times. Monthly sampling will establish a benchmark for future performance measurements.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,727,148	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$271,185	\$0
Internal Services	\$0	\$0	\$66,743	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,065,076</b>	<b>\$0</b>
Administration	0	0	\$102,653	\$0
Program Support	0	0	\$162,563	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$265,216</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,330,292</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,330,292</b>	
Program FTE	0	0	18.20	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #60016B - MCSO Booking & Release Option B (Swing) Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60020A , 60021A , 60022A , 60026A , 60026B , 60022B

**Frameworks:****Executive Summary**

Booking is the process by which the criminal on the street becomes the inmate in custody. MCSO Booking serves all Law Enforcement agencies in the county, safely and efficiently admitting and releasing inmates, and readying inmates for transfer.

Option B only operates Booking on Swing shift. Current Service Level is Options A, B and C together.

**Program Description**

Booking is located in the basement of MCDC, with an extension (Gresham Temporary Holding) at Gresham City Hall. Every person that is arrested in the County is processed through Booking. Highly trained staff process these people to safely admit them to the jail system. Release, located on the second floor of MCDC, is the office through which every inmate who is released from custody must pass to return to the community. This process includes thorough checks of identity and for possible additional warrants.

**Program Justification**

The Sheriff is under statutory obligation to maintain the jail system. Booking and release are necessary to maintain in a safe and efficient manner as the, "Enter" and, "Exit" doors to this system.

**Performance Measures**

This Offering will help the County serve it's Law Enforcement agencies, as well as the public. It is linked to two priorities, holding offenders accountable, and Intra and inter- jurisdictional collaboration. This year, a new performance measure will be instituted to determine booking processing time through monthly random sampling.

**Summary of last year's program results and this year's expected results**

In calendar year 2004 Booking and Release processed 35,244 inmates. This year, using federally mandated time stamps, the booking unit will establish a baseline of processing times. Monthly sampling will establish a benchmark for future performance measurements.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,833,199	\$0
Materials & Supplies	\$0	\$0	\$4,096	\$0
Contracts	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$1,121	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,838,416</b>	<b>\$0</b>
Administration	0	0	\$91,386	\$0
Program Support	0	0	\$144,721	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$236,107</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,074,523</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,074,523</b>	
Program FTE	0	0	18.20	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**



**Program #60016C - MCSO Booking & Release - Option C**  
(grave)

**Version 2/09/2005**  
**S**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60020A , 60021A , 60022A , 60026A , 60026B , 60022B

**Frameworks:**

**Executive Summary**

Booking is the process by which the criminal on the street becomes the inmate in custody. MCSO Booking serves all Law Enforcement agencies in the county, safely and efficiently admitting and releasing inmates, and readying inmates for transfer.

Option C only operates Booking on Swing shift. Current Service Level is Options A, B and C together.

**Program Description**

Booking is located in the basement of MCDC, with an extension (Gresham Temporary Holding) at Gresham City Hall. Every person that is arrested in the County is processed through Booking. Highly trained staff process these people to safely admit them to the jail system. Release, located on the second floor of MCDC, is the office through which every inmate who is released from custody must pass to return to the community. This process includes thorough checks of identity and for possible additional warrants.

**Program Justification**

The Sheriff is under statutory obligation to maintain the jail system. Booking and release are necessary to maintain in a safe and efficient manner as the, "Enter" and, "Exit" doors to this system.

**Performance Measures**

This Offering will help the County serve it's Law Enforcement agencies, as well as the public. It is linked to two priorities, holding offenders accountable, and Intra and Inter- jurisdictional collaboration. This year, a new performance measure will be instituted to determine booking processing time through monthly random sampling.

**Summary of last year's program results and this year's expected results**

In calendar year 2004 Booking and Release processed 35,244 inmates. This year, using federally mandated time stamps, the booking unit will establish a baseline of processing times. Monthly sampling will establish a benchmark for future performance measurements.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$0	\$0
Contracts	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$1,727,148	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,727,148</b>	<b>\$0</b>
Administration	0	0	\$85,855	\$0
Program Support	0	0	\$135,962	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$221,817</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,948,965</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,948,965</b>	
Program FTE	0	0	18.20	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #60017 - MCSO Inmate Programs****Version 2/11/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 40037A , 60011A , 60019 , 60020A , 60021A , 60022A , 60026A ,  
**Frameworks:**

**Executive Summary**

Counselors provide: direct supervision to offenders to ensure safety, security and compliance with statutory mandates; case management; group counseling; educational services; mental health services and direct transition linkage with community providers (A&D, mental health, jobs, housing, etc.)

**Program Description**

Three areas of activity are seen as vital to the mission of the Multnomah County Sheriff's Office, but the counselor's role in providing these services is often invisible to the casual observer.

Inmate Management Counselors: screen, evaluate and place offenders on the many work crews; provide orientation to help offenders navigate through the complex criminal justice system; diffuses escalating behavior; provide mental health services that link offender to services in the community; equip offenders with skills to manage behavior; offer group counseling to diminish criminal thinking errors.

Jail Bed Management Maximizing efficient use of jail beds by appropriately placing offenders in community beds while developing community partnerships.

Public Safety Management Providing resources and group counseling that decrease offender booking frequency by making skilled assessments, offering pre-treatment counseling and providing appropriate referrals to the community thus linking offender to providers at time of release.

**Program Justification**

The Inmate Programs Unit maximizes efficient use of jail beds by appropriately assessing and placing offenders in the community, while providing services and maintaining partnerships, that decrease offender booking and support offender management in a cost effective manner.

**Performance Measures**

Inmate Programs support the functioning of the custodial facilities and contributes to the Treatment Service Continuum. Measures:

- Track the saving of jail beds by placing offenders in work release and mental health programs.
- Track the saving of jail beds by placing offenders in community Alcohol and Drug treatment programs prior to release.
- Maintain and track research regarding counseling of offenders awaiting release to treatment programs.

**Summary of last year's program results and this year's expected results**

During 2004, 15,942 secure jail beds were saved by placement of offenders in work release and mental health community beds. There were 10, 800 secure jail beds saved by placement of offenders in Alcohol & Drug community treatment beds. Inmate Programs provided 1,296 group counseling sessions, with 10,147 offenders attending. • Planning for an 8% increase in jail beds saved through this program for coming year.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 169.170 – Assignment of county prisoners to public works Johnson vs. Avery, 1969 – Legal Library access Wolff vs. McDonnell, 1974 – Legal Library access Bounds vs. Smith, 1977 – Legal Library access ORS 343.035 – Educational requirements of incarcerated ORS 336.187 – Educational reporting requirements for incarcerated Court Mandated Sentencing Orders – Court requirements to evaluate and refer to treatment/community placement programs. Oregon Jail Standards: Chapters: 1, access to courts; 2, mental health; 3, educational; 4, rehabilitation/community treatment.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$53,949	\$0
Personnel	\$0	\$0	\$2,189,051	\$0
Materials & Supplies	\$0	\$0	\$72,571	\$0
Contracts	\$0	\$0	\$230,156	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,545,727</b>	<b>\$0</b>
Administration	0	0	\$126,546	\$0
Program Support	0	0	\$200,400	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$326,946</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,872,673</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,872,673</b>	
Program FTE	0	0	26.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues are from ITAX in the amount of \$594,271 for program staff.

**Significant Program Changes**

**Program #60018 - MCSO Civil Process****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis

**Related Programs:****Frameworks:****Executive Summary**

The Civil Unit is the enforcement arm of the civil and probate court system. Notice and enforcement actions originate through the civil, probate, and family courts and are processed through the delivery and services made by this unit. Civil enforcement actions are mandated to the County Sheriff.

**Program Description**

The Civil Unit is the ministerial arm of the Circuit Court. All court actions are initiated through a notification to the parties of a pending action, many delivered by the Civil Unit. Through the Civil Unit, court orders to seize and sell property, satisfy landlord/tenant actions, and enforce child custody disputes are enforced in an objective, fair, and equitable manner in compliance with Oregon statutes and Rules on Civil Procedure. Through the Probate Court, families, police officers and other interested parties seek involuntary commitment for allegedly mentally ill persons suffering from episodes so debilitating that they are a danger to themselves or others. The Civil Unit Deputy locates, transports, and provides security for the person and the court. When domestic violence threatens the family unit, Deputies in the Civil Unit serve domestic violence restraining orders to protect family members from violence and aggressive behavior.

**Program Justification**

A balanced public safety system provides citizens access to address their grievances in a safe, fair and equitable manner. The Civil Unit facilitates the enforcement actions of the court to hold offenders accountable and maintain order and equity to all citizens. Through service of domestic violence restraining orders the Civil Unit helps stabilize the family unit and provide a safe environment so that battered women and abused children can focus on recovery through counseling, court action, or other social service opportunities. As part of the Treatment Service Continuum allegedly mentally ill persons are provided access to the mental health system.

**Performance Measures**

The Civil Process Unit significantly contributes to a balanced public safety system by facilitating access and protection through the civil court system. To determine the effectiveness of this program, the following items will be measured:

- ☐ Percent of protective orders served within 24 hours of receipt.
- ☐ Percent of notice process served or returned as undeliverable within 10 working days.

**Summary of last year's program results and this year's expected results**

During 2004, 72.7% of protective orders served; with 84.5 % of the civil documents processed. The goal for FY 2005-06 is: • To have 90% of the protective orders served, • To have 87% of all civil documents processed.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 107.720-730, 206.010-070 and 180, 433.355, 93.530 and Chapter 23. Oregon Rules on Civil Procedure Rule 7

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$115,965	\$0
Materials & Supplies	\$0	\$0	\$31,453	\$0
Contracts	\$0	\$0	\$1,024	\$0
Personnel	\$0	\$0	\$1,448,300	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,596,742</b>	<b>\$0</b>
Administration	0	0	\$79,373	\$0
Program Support	0	0	\$125,696	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$205,069</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,801,811</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,801,811</b>	
Program FTE	0	0	18.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$82,000	\$0
Intergovernmental	\$0	\$0	\$203,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$285,000</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues come from civil process fees and circuit court fees.

**Significant Program Changes**

**Program #60019 - MCSO Inmate Welfare & Commissary** **Version 2/09/2005 s**

**Priority:** Safety **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating **Program Contact:** Wanda Yantis

**Related Programs:****Frameworks:****Executive Summary**

The Inmate Welfare Fund (IWF), overseen by Sheriff's Command, provides services to jail inmates, including banking, commissary and phone service. Through the profits of commissary items, telephone usage and other sources, IWF provides direct services and products that otherwise might not be funded for the benefit of the inmates.

**Program Description**

The IWF trust fund provides an in-house banking system that enables inmates to safely deposit funds and utilize these funds for numerous purposes, including the purchase of commissary items. The revenues from commissary and phones provide additional services including chaplains, recreational items, tools for social and educational development and assisting inmates who are indigent.

**Program Justification**

The IWF is fully funded by profits from the inmates, for the inmates. Commissary, which is part of the IWF, successfully provides culturally compatible products to inmates at low pricing. Furthermore, these profits pay for the jail chaplaincy program which meets prisoner needs regarding religious expression and contributes to housing tranquility.

**Performance Measures**

The Inmate Welfare Fund supports services to inmates that might otherwise not be funded. Measure:

- ☐ Commissary orders completed to the satisfaction of the inmate population (100% met)

**Summary of last year's program results and this year's expected results**

In FY 04, 5,171 average commissary orders per month were completed to the satisfaction of the inmate population which is an average of 1,653. Last year Commissary started introducing more culturally compatible products to the diverse inmate population. As a result, IW revenues increased and satisfied the requests of a larger portion of the inmate population. In addition, this year, we are adding more culturally compatible hair and skin products.

**Program Mandate: 4 Program and Funding Level Choice**

Charter 6.50(1) Operational Procedures 06.106.010 - 06.106.088

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$794,309
Internal Services	\$0	\$0	\$0	\$193,351
Materials & Supplies	\$0	\$0	\$0	\$1,852,995
Contracts	\$0	\$0	\$0	\$6,144
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,846,799</b>
Administration	0	0	\$0	\$141,512
Program Support	0	0	\$0	\$224,101
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$365,613</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,212,412</b>
Program Total:	<b>\$0</b>		<b>\$3,212,412</b>	
Program FTE	0	0	0.00	11.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$99,504	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$1,469,997
Other / Miscellaneous	\$0	\$0	\$0	\$1,358,227
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$99,504</b>	<b>\$2,828,224</b>

**Explanation of Revenues**

Revenues are generated by services and products provided to the inmates. The revenues are held in a trust fund (IWF) which then is used for the direct benefit of the inmates. Revenues are generated mainly from commissary sales and phone charges.

**Significant Program Changes**



**Program #60020A - MCSO Minimum Security Custody Option A**      **Version 2/09/2005**  
**MWRC** **S**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Michelle Hoppel  
**Related Programs:** 40036 , 60039 , 60020B

**Frameworks:**

**Executive Summary**

Minimum security custody programs provide services to pretrial and sentenced offenders through Work Release (MWRC), Furlough Supervision (FSP), Close Street Supervision (CSS), and Home Detention programs. These programs provide for a balanced, corrections system which supports both offender accountability and reintegration of the offender into the community. Option A is the current service level program for the MWRC.

**Program Description**

Minimum security custody programs support offender accountability while transitioning pretrial and sentenced offenders out of medium and maximum security jail beds. Close Street Supervision provides intensive, individualized supervision and management of multiple need pretrial offenders at the direction of the court; these offenders are considered otherwise ineligible for release. Work Release, Furlough Supervision, and Home Detention provide a supervised reintegration of sentenced offenders into the community.

**Program Justification**

These minimum security programs hold offenders accountable, and reduce risk to the community by supporting a continuum of custodial services to pretrial, sentenced, and sanctioned, offenders. By assessing a broader band of the custody population for program suitability, expanding case management and supervision, subsidizing participation when indicated, and providing immediate consequences for program failures, the programs will support and enhance community safety.

**Performance Measures**

Success of minimum security custody programs will be measured by the following:

A reduction of the total number of emergency population releases annually,

An increase in program compliance and successful completion,

An accountable and responsible use of resources.

**Summary of last year's program results and this year's expected results**

There were 2350 emergency population releases in calendar year 2004, 1700 offenders managed by minimum security programs, 44% of pretrial offenders and 70% of sentenced offenders successfully completing these programs. With both pretrial and sentenced, there are multiple programs and those programs each have a different rate of success. However, overall the rate of success is between 65%-80% • The number of offenders and percentage of successful completions will increase in FY06. • Collection of room and board will meet or exceed \$240,000.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 135.230-290 SB1145 MCC 15.001

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$172,234	\$0
Contracts	\$0	\$0	\$15,872	\$0
Personnel	\$0	\$0	\$1,006,387	\$0
Internal Services	\$0	\$0	\$342,734	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,537,227</b>	<b>\$0</b>
Administration	0	0	\$76,414	\$0
Program Support	0	0	\$121,011	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$197,425</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,734,652</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,734,652</b>	
Program FTE	0	0	10.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$295,000	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$295,000</b>	<b>\$0</b>

**Explanation of Revenues**

Offenders assigned to MWRC are charged for room and board on a sliding scale of \$15 to \$60/day. Room and board payments offset operating costs.

**Significant Program Changes**

Home Detention (Option B) enhances and expands our minimum security custody offerings. Home Detention will expand caseload capacity by assessing a broader band of the custody population for program placement. Enhancements will include provisions for the use of electronic monitoring technology, subsidies for those unable to pay and staff availability to respond to program violators. This will expand services to at least 100 offenders, while supporting and enhancing community safety.

**Program #60020B - MCSO Minimum Security Custody Option B Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** New Program      **Program Contact:** Michelle Hoppel  
**Related Programs:** 60020A

**Frameworks:****Executive Summary**

Minimum security custody programs provide services to pretrial and sentenced offenders through Work Release (MWRC), Furlough Supervision (FSP), Close Street Supervision (CSS), and Home Detention programs. These programs provide for a balanced, corrections system which supports both offender accountability and reintegration of the offender into the community. Option B adds 7 FTE to conduct the Home Monitoring Program.

**Program Description**

Minimum security custody programs support offender accountability while transitioning pretrial and sentenced offenders out of medium and maximum security jail beds. Close Street Supervision provides intensive, individualized supervision and management of multiple need pretrial offenders at the direction of the court; these offenders are considered otherwise ineligible for release. Work Release, Furlough Supervision, and Home Detention provide a supervised reintegration of sentenced offenders into the community.

**Program Justification**

These minimum security programs hold offenders accountable, and reduce risk to the community by supporting a continuum of custodial services to pretrial, sentenced, and sanctioned, offenders. By assessing a broader band of the custody population for program suitability, expanding case management and supervision, subsidizing participation when indicated, and providing immediate consequences for program failures, the programs will support and enhance community safety.

**Performance Measures**

Success of minimum security custody programs will be measured by the following:

A reduction of the total number of emergency population releases annually,

An increase in program compliance and successful completion,

An accountable and responsible use of resources.

**Summary of last year's program results and this year's expected results**

There were 2350 emergency population releases in calendar year 2004, 1700 offenders managed by minimum security programs, 44% of pretrial offenders and 70% of sentenced offenders successfully completing these programs. With both pretrial and sentenced, there are multiple programs and those programs each have a different rate of success. However, overall the rate of success is between 65%-80% • The number of offenders and percentage of successful completions will increase in FY06. • Collection of room and board will meet or exceed \$240,000.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 135.230-290 SB1145 MCC 15.001

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$19,336	\$0
Personnel	\$0	\$0	\$594,065	\$0
Materials & Supplies	\$0	\$0	\$8,546	\$0
Contracts	\$0	\$0	\$218,800	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$840,747</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$840,747</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$840,747</b>	
Program FTE	0	0	7.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Offenders assigned to MWRC are charged for room and board on a sliding scale of \$15 to \$60/day. Room and board payments offset operating costs.

**Significant Program Changes**

Home Detention (Option B) enhances and expands our minimum security custody offerings. Home Detention will expand caseload capacity by assessing a broader band of the custody population for program placement. Enhancements will include provisions for the use of electronic monitoring technology, subsidies for those unable to pay and staff availability to respond to program violators. This will expand services to at least 100 offenders, while supporting and enhancing community safety.

**Program #60021A - MCSO Detention Center Option A****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60020A , 60022A , 60026A ,**Frameworks:****Executive Summary**

Funds to operate beds at the Detention Center. This includes beds for inmates requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems.

Option A opens 0 beds for a total of 0 beds.

Option B opens 46 beds for a total of 46 beds.

Option C opens 64 beds for a total of 110 beds.

Option D opens 124 beds for a total of 234 beds.

Option E opens 32 beds for a total of 266 beds.

Option F opens 124 beds for a total of 390 beds.

Option G opens 32 beds for a total of 422 beds.

Option H opens 124 beds for a total of 546 beds.

Option I opens 32 beds for a total of 578 beds.

Option J opens 124 beds for a total of 702 beds.

**Program Description**

The 702 maximum-security detention beds at MCDC are offered to support public safety and offender treatment systems by providing safe and humane pretrial or sentenced offender space. While all beds receive medical care, ten beds serve those with special medical needs, as well as 42 beds set aside for those with mental health issues. The facility has services such as family and professional visiting, medical, video conferencing, counseling, law library, and religious/educational services to all those detained.

**Program Justification**

The Sheriff's Office under statutory authority to maintain population levels in a population emergency, released 3395 inmates into the community in 2004. This offering, in conjunction with the MCIJ and Wapato Offerings, will eliminate these Emergency Releases. Operational budget figures are derived from staffing and essential service functions mandated in safe and humane corrections standards

**Performance Measures**

The performance measures listed below are linked to both the Safety priority by "Holding Offenders Accountable" and Accountability through "Meaningful Evaluations and Constructive Feedback." The measures include:

- The biennium audit for compliance of Oregon Jail Standards (OJS) set forth by the Oregon State Sheriff's Association (OSSA), and
- The number of tort claims filed by offenders regarding jail operations.

**Summary of last year's program results and this year's expected results**

OJS audits occur every two years. Last year, MCDC received a 95.5% full compliance rate with no areas determined to be in non-compliance. Expectations are to maintain or exceed this high rating in future audits. In



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$1,184,856	\$0
Materials & Supplies	\$0	\$0	\$0	\$0
Contracts	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$675,104	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,859,960</b>	<b>\$0</b>
Administration	0	0	\$92,457	\$0
Program Support	0	0	\$146,417	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$238,874</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,098,834</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,098,834</b>	
Program FTE	0	0	6.46	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

During the Detention electronics project, one floor of MCDC will remain closed and those inmates and staff will be housed at the MCCF facility.

**Program #60021B - MCSO Detention Center Option B****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60020A , 60022A , 60026A ,  
**Frameworks:**

**Executive Summary**

Funds to operate beds at the Detention Center. This includes beds for inmates requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems.

Option A opens 0 beds for a total of 0 beds.

Option B opens 46 beds for a total of 46 beds.

Option C opens 64 beds for a total of 110 beds.

Option D opens 124 beds for a total of 234 beds.

Option E opens 32 beds for a total of 266 beds.

Option F opens 124 beds for a total of 390 beds.

Option G opens 32 beds for a total of 422 beds.

Option H opens 124 beds for a total of 546 beds.

Option I opens 32 beds for a total of 578 beds.

Option J opens 124 beds for a total of 702 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$2,481,974	\$0
Materials & Supplies	\$0	\$0	\$81,371	\$0
Contracts	\$0	\$0	\$897	\$0
Internal Services	\$0	\$0	\$89,823	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,654,065</b>	<b>\$0</b>
Administration	0	0	\$132,428	\$0
Program Support	0	0	\$209,716	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$342,144</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,996,209</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,996,209</b>	
Program FTE	0	0	24.21	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #60021C - MCSO Detention Center Option C****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60020A , 60022A , 60026A ,**Frameworks:****Executive Summary**

Funds to operate beds at the Detention Center. This includes beds for inmates requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems.

Option A opens 0 beds for a total of 0 beds.

Option B opens 46 beds for a total of 46 beds.

Option C opens 64 beds for a total of 110 beds.

Option D opens 124 beds for a total of 234 beds.

Option E opens 32 beds for a total of 266 beds.

Option F opens 124 beds for a total of 390 beds.

Option G opens 32 beds for a total of 422 beds.

Option H opens 124 beds for a total of 546 beds.

Option I opens 32 beds for a total of 578 beds.

Option J opens 124 beds for a total of 702 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$1,248	\$0
Materials & Supplies	\$0	\$0	\$113,211	\$0
Personnel	\$0	\$0	\$2,102,622	\$0
Internal Services	\$0	\$0	\$148,885	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,365,966</b>	<b>\$0</b>
Administration	0	0	\$117,113	\$0
Program Support	0	0	\$185,462	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$302,575</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,668,541</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,668,541</b>	
Program FTE	0	0	21.17	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #60021D - MCSO Detention Center Option D****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60020A , 60022A , 60026A ,  
**Frameworks:**

**Executive Summary**

Funds to operate beds at the Detention Center. This includes beds for inmates requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems.

Option A opens 0 beds for a total of 0 beds.

Option B opens 46 beds for a total of 46 beds.

Option C opens 64 beds for a total of 110 beds.

Option D opens 124 beds for a total of 234 beds.

Option E opens 32 beds for a total of 266 beds.

Option F opens 124 beds for a total of 390 beds.

Option G opens 32 beds for a total of 422 beds.

Option H opens 124 beds for a total of 546 beds.

Option I opens 32 beds for a total of 578 beds.

Option J opens 124 beds for a total of 702 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$269,086	\$0
Personnel	\$0	\$0	\$988,016	\$0
Contracts	\$0	\$0	\$2,419	\$0
Materials & Supplies	\$0	\$0	\$219,346	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,478,867</b>	<b>\$0</b>
Administration	0	0	\$73,513	\$0
Program Support	0	0	\$116,417	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$189,930</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,668,797</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,668,797</b>	
Program FTE	0	0	10.28	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #60021E - MCSO Detention Center Option E****Version 2/09/2005 s****Priority:** Safety**Lead Agency:**

Sheriff

**Program Offer Type:** Existing Operating**Program Contact:**

Wanda Yantis

**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60020A , 60022A , 60026A ,**Frameworks:****Executive Summary**

Funds to operate beds at the Detention Center. This includes beds for inmates requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems.

Option A opens 0 beds for a total of 0 beds.

Option B opens 46 beds for a total of 46 beds.

Option C opens 64 beds for a total of 110 beds.

Option D opens 124 beds for a total of 234 beds.

Option E opens 32 beds for a total of 266 beds.

Option F opens 124 beds for a total of 390 beds.

Option G opens 32 beds for a total of 422 beds.

Option H opens 124 beds for a total of 546 beds.

Option I opens 32 beds for a total of 578 beds.

Option J opens 124 beds for a total of 702 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**



Program Mandate:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$69,442	\$0
Contracts	\$0	\$0	\$624	\$0
Materials & Supplies	\$0	\$0	\$56,606	\$0
Personnel	\$0	\$0	\$1,746,774	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,873,446</b>	<b>\$0</b>
Administration	0	0	\$93,127	\$0
Program Support	0	0	\$147,478	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$240,605</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,114,051</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,114,051</b>	
Program FTE	0	0	17.48	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

**Program #60021F - MCSO Detention Center Option F****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60020A , 60022A , 60026A ,**Frameworks:****Executive Summary**

Funds to operate beds at the Detention Center. This includes beds for inmates requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems.

Option A opens 0 beds for a total of 0 beds.

Option B opens 46 beds for a total of 46 beds.

Option C opens 64 beds for a total of 110 beds.

Option D opens 124 beds for a total of 234 beds.

Option E opens 32 beds for a total of 266 beds.

Option F opens 124 beds for a total of 390 beds.

Option G opens 32 beds for a total of 422 beds.

Option H opens 124 beds for a total of 546 beds.

Option I opens 32 beds for a total of 578 beds.

Option J opens 124 beds for a total of 702 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$988,016	\$0
Contracts	\$0	\$0	\$2,419	\$0
Materials & Supplies	\$0	\$0	\$219,346	\$0
Internal Services	\$0	\$0	\$269,087	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,478,868</b>	<b>\$0</b>
Administration	0	0	\$73,513	\$0
Program Support	0	0	\$116,417	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$189,930</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,668,798</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,668,798</b>	
Program FTE	0	0	10.28	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #60021G - MCSO Detention Center Option G****Version 2/11/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60020A , 60022A , 60026A ,**Frameworks:****Executive Summary**

Funds to operate beds at the Detention Center. This includes beds for inmates requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems.

Option A opens 0 beds for a total of 0 beds.

Option B opens 46 beds for a total of 46 beds.

Option C opens 64 beds for a total of 110 beds.

Option D opens 124 beds for a total of 234 beds.

Option E opens 32 beds for a total of 266 beds.

Option F opens 124 beds for a total of 390 beds.

Option G opens 32 beds for a total of 422 beds.

Option H opens 124 beds for a total of 546 beds.

Option I opens 32 beds for a total of 578 beds.

Option J opens 124 beds for a total of 702 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$34,618	\$0
Materials & Supplies	\$0	\$0	\$73,229	\$0
Contracts	\$0	\$0	\$1,028	\$0
Personnel	\$0	\$0	\$1,750,642	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,859,517</b>	<b>\$0</b>
Administration	0	0	\$92,435	\$0
Program Support	0	0	\$146,382	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$238,817</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,098,334</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,098,334</b>	
Program FTE	0	0	17.48	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

MCCF portion funded by ITAX.

<b>Significant Program Changes</b>
------------------------------------

**Program #60021H - MCSO Detention Center Option H****Version 2/11/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60020A , 60022A , 60026A ,**Frameworks:****Executive Summary**

Funds to operate beds at the Detention Center. This includes beds for inmates requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems.

Option A opens 0 beds for a total of 0 beds.

Option B opens 46 beds for a total of 46 beds.

Option C opens 64 beds for a total of 110 beds.

Option D opens 124 beds for a total of 234 beds.

Option E opens 32 beds for a total of 266 beds.

Option F opens 124 beds for a total of 390 beds.

Option G opens 32 beds for a total of 422 beds.

Option H opens 124 beds for a total of 546 beds.

Option I opens 32 beds for a total of 578 beds.

Option J opens 124 beds for a total of 702 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$989,681	\$0
Materials & Supplies	\$0	\$0	\$283,761	\$0
Contracts	\$0	\$0	\$3,983	\$0
Internal Services	\$0	\$0	\$134,154	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,411,579</b>	<b>\$0</b>
Administration	0	0	\$70,168	\$0
Program Support	0	0	\$111,120	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$181,288</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,592,867</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,592,867</b>	
Program FTE	0	0	10.28	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

MCCF portion funded by ITAX.

<b>Significant Program Changes</b>
------------------------------------

**Program #60021I - MCSO Detention Center Option I****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60020A , 60022A , 60026A ,  
**Frameworks:**

**Executive Summary**

Funds to operate beds at the Detention Center. This includes beds for inmates requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems.

Option A opens 0 beds for a total of 0 beds.

Option B opens 46 beds for a total of 46 beds.

Option C opens 64 beds for a total of 110 beds.

Option D opens 124 beds for a total of 234 beds.

Option E opens 32 beds for a total of 266 beds.

Option F opens 124 beds for a total of 390 beds.

Option G opens 32 beds for a total of 422 beds.

Option H opens 124 beds for a total of 546 beds.

Option I opens 32 beds for a total of 578 beds.

Option J opens 124 beds for a total of 702 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**



<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$69,442	\$0
Contracts	\$0	\$0	\$624	\$0
Materials & Supplies	\$0	\$0	\$56,606	\$0
Personnel	\$0	\$0	\$1,746,774	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,873,446</b>	<b>\$0</b>
Administration	0	0	\$93,127	\$0
Program Support	0	0	\$147,478	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$240,605</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,114,051</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,114,051</b>	
Program FTE	0	0	17.48	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #60021J - MCSO Detention Center Option J****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60020A , 60022A , 60026A ,**Frameworks:****Executive Summary**

Funds to operate beds at the Detention Center. This includes beds for inmates requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems.

Option A opens 0 beds for a total of 0 beds.

Option B opens 46 beds for a total of 46 beds.

Option C opens 64 beds for a total of 110 beds.

Option D opens 124 beds for a total of 234 beds.

Option E opens 32 beds for a total of 266 beds.

Option F opens 124 beds for a total of 390 beds.

Option G opens 32 beds for a total of 422 beds.

Option H opens 124 beds for a total of 546 beds.

Option I opens 32 beds for a total of 578 beds.

Option J opens 124 beds for a total of 702 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$988,016	\$0
Contracts	\$0	\$0	\$2,419	\$0
Materials & Supplies	\$0	\$0	\$219,346	\$0
Internal Services	\$0	\$0	\$269,087	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,478,868</b>	<b>\$0</b>
Administration	0	0	\$73,513	\$0
Program Support	0	0	\$116,417	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$189,930</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,668,798</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,668,798</b>	
Program FTE	0	0	10.28	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #60022A - MCSO Inverness Jail Option A****Version 2/09/2005 s**

**Priority:** Safety **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60019 , 60021A , 60026A

**Frameworks:****Executive Summary**

Inverness jail is a medium security, direct supervision correctional facility. It ensures the proper custody, control and supervision of county, state and federal inmates. Inverness supports program activities for offenders needing counseling, education, and mental health services to facilitate inmate's transition back to the community and creates work opportunities for sentenced inmates.

Option A opens 114 beds for a total of 114 beds.

Option B opens 171 beds for a total of 285 beds.

Option C opens 116 beds for a total of 401 beds.

Option D opens 64 beds for a total of 465 beds.

Option E opens 116 beds for a total of 581 beds.

Option F opens 225 beds for a total of 806 beds.

Option G opens 36 beds for a total of 843 beds.

Option H opens 171 beds for a total of 1014 beds.

**Program Description**

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities of the inmates. The current facility population is 843 inmates with a male population of 706 and female population of 137. The rated capacity is established at 1043 inmates. The operations of the facility with available resources offers a practical range of detention options including confinement, community linked programs and other similar sanctions to best serve the needs of society and individual offenders, enhancing offenders ability to return to the community and live in a law abiding manner.

**Program Justification**

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

**Performance Measures**

The performance measures listed below are linked to both the Safety priority by "Holding Offenders Accountable" and Accountability through "Meaningful Evaluations and Constructive Feedback." The measures include:

- The biennium audit for compliance of Oregon Jail Standards (OJS) set forth by the Oregon State Sheriff's Association (OSSA), and
- The number of tort claims filed by offenders regarding jail operations.

**Summary of last year's program results and this year's expected results**

OJS audits occur every two years. Last year, MCIJ received a 98.7% full compliance rate with no areas determined to be in non compliance. Expectations are to maintain or exceed this high rating in future audits. In 2004, 12 tort claims were filed by offenders incarcerated within MCIJ. The reduction of this number in the coming year is the

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$10,800	\$0
Personnel	\$0	\$0	\$1,149,785	\$1,812,731
Contracts	\$0	\$0	\$2,579	\$11,095
Materials & Supplies	\$0	\$0	\$50,958	\$143,787
Internal Services	\$0	\$0	\$248,057	\$121,228
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,462,179</b>	<b>\$2,088,841</b>
Administration	0	0	\$88,259	\$88,259
Program Support	0	0	\$139,769	\$139,769
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$228,028</b>	<b>\$228,028</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,690,207</b>	<b>\$2,316,869</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$4,007,076</b>	
Program FTE	0	0	10.67	16.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$75,659	\$0
Intergovernmental	\$0	\$0	\$0	\$2,088,842
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,659</b>	<b>\$2,088,842</b>

**Explanation of Revenues**

Revenues are from SB 1145 and ITAX.

**Significant Program Changes**

Reduction of operating 171 jail beds has caused an increase in the number of emergency population releases.

**Program #60022B - MCSO Inverness Jail Option B****Version 2/11/2005 s**

**Priority:** Safety **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60017 , 60019 , 60020A , 60021A ,  
**Frameworks:**

**Executive Summary**

Inverness jail is a medium security, direct supervision correctional facility. It ensures the proper custody, control and supervision of county, state and federal inmates. Inverness supports program activities for offenders needing counseling, education, and mental health services to facilitate inmate's transition back to the community and creates work opportunities for sentenced inmates.

Option A opens 114 beds for a total of 114 beds.

Option B opens 171 beds for a total of 285 beds.

Option C opens 116 beds for a total of 401 beds.

Option D opens 64 beds for a total of 465 beds.

Option E opens 116 beds for a total of 581 beds.

Option F opens 225 beds for a total of 806 beds.

Option G opens 36 beds for a total of 843 beds.

Option H opens 171 beds for a total of 1014 beds.

**Program Description**

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities of the inmates. The current facility population is 843 inmates with a male population of 706 and female population of 137. The rated capacity is established at 1043 inmates. The operations of the facility with available resources offers a practical range of detention options including confinement, community linked programs and other similar sanctions to best serve the needs of society and individual offenders, enhancing offenders ability to return to the community and live in a law abiding manner.

**Program Justification**

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

**Performance Measures**

The performance measures listed below are linked to both the Safety priority by "Holding Offenders Accountable" and Accountability through "Meaningful Evaluations and Constructive Feedback." The measures include:

- The biennium audit for compliance of Oregon Jail Standards (OJS) set forth by the Oregon State Sheriff's Association (OSSA), and
- The number of tort claims filed by offenders regarding jail operations.

**Summary of last year's program results and this year's expected results**

OJS audits occur every two years. Last year, MCIJ received a 98.7% full compliance rate with no areas determined to be in non compliance. Expectations are to maintain or exceed this high rating in future audits. In 2004, 12 tort claims were filed by offenders incarcerated within MCIJ. The reduction of this number in the coming year is the

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$539,180	\$98,497
Materials & Supplies	\$0	\$0	\$108,974	\$142,857
Contracts	\$0	\$0	\$5,642	\$11,095
Personnel	\$0	\$0	\$1,112,070	\$1,472,846
Capital Outlay	\$0	\$0	\$0	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,765,866</b>	<b>\$1,725,295</b>
Administration	0	0	\$86,771	\$86,771
Program Support	0	0	\$137,413	\$137,413
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$224,184</b>	<b>\$224,184</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,990,050</b>	<b>\$1,949,479</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,939,529</b>	
<b>Program FTE</b>	0	0	10.32	13.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$61,473	\$0
Intergovernmental	\$0	\$0	\$0	\$1,725,295
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,473</b>	<b>\$1,725,295</b>

**Explanation of Revenues**

Revenues are from SB 1145 and ITAX. ITAX helps fund Dorm 5 in the amount of \$546,002.

**Significant Program Changes**

Option B to operate MCII at capacity of 1043 inmate. Presently the Inverness Jail has 3 dorms equating to 171 unused jail beds. The closure of these beds are due to pass budget shortfalls. Re-opening of the beds would in conjunction with MCDC and Wapato offerings eliminate a level of population emergency releases presently occurring. FTE needed for reopening: 12.74 Corrections Deputies 5.46 Corrections Sergeants

**Program #60022C - MCSO Inverness Jail Option C****Version 2/11/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60017 , 60019 , 60020A , 60021A ,  
**Frameworks:**

**Executive Summary**

Inverness jail is a medium security, direct supervision correctional facility. It ensures the proper custody, control and supervision of county, state and federal inmates. Inverness supports program activities for offenders needing counseling, education, and mental health services to facilitate inmate's transition back to the community and creates work opportunities for sentenced inmates.

Option A opens 114 beds for a total of 114 beds.

Option B opens 171 beds for a total of 285 beds.

Option C opens 116 beds for a total of 401 beds.

Option D opens 64 beds for a total of 465 beds.

Option E opens 116 beds for a total of 581 beds.

Option F opens 225 beds for a total of 806 beds.

Option G opens 36 beds for a total of 843 beds.

Option H opens 171 beds for a total of 1014 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**



<b>Program Mandate: 2 Mandated Program with Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,636,854	\$1,246,253
Capital Outlay	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$33,485	\$184,308
Internal Services	\$0	\$0	\$157,291	\$83,345
Contracts	\$0	\$0	\$1,612	\$14,457
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,829,242</b>	<b>\$1,528,363</b>
Administration	0	0	\$83,452	\$83,452
Program Support	0	0	\$132,156	\$132,156
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$215,608</b>	<b>\$215,608</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,044,850</b>	<b>\$1,743,971</b>
Program Total:	<b>\$0</b>		<b>\$3,788,821</b>	
Program FTE	0	0	15.19	11.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$52,016	\$0
Intergovernmental	\$0	\$0	\$0	\$1,528,362
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52,016</b>	<b>\$1,528,362</b>

<b>Explanation of Revenues</b>
--------------------------------

Revenues are from SB 1145 and ITAX. ITAX helps fund Dorms 6 & 7 in the amount of \$1,091,764.

<b>Significant Program Changes</b>
------------------------------------

**Program #60022D - MCSO Inverness Jail Option D****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60017 , 60019 , 60020A , 60021A ,  
**Frameworks:**

**Executive Summary**

Inverness jail is a medium security, direct supervision correctional facility. It ensures the proper custody, control and supervision of county, state and federal inmates. Inverness supports program activities for offenders needing counseling, education, and mental health services to facilitate inmate's transition back to the community and creates work opportunities for sentenced inmates.

Option A opens 114 beds for a total of 114 beds.

Option B opens 171 beds for a total of 285 beds.

Option C opens 116 beds for a total of 401 beds.

Option D opens 64 beds for a total of 465 beds.

Option E opens 116 beds for a total of 581 beds.

Option F opens 225 beds for a total of 806 beds.

Option G opens 36 beds for a total of 843 beds.

Option H opens 171 beds for a total of 1014 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate: 2 Mandated Program with Funding/Service Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,994,612	\$1,132,958
Capital Outlay	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$96,861	\$75,768
Materials & Supplies	\$0	\$0	\$21,896	\$99,858
Contracts	\$0	\$0	\$967	\$7,733
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,114,336</b>	<b>\$1,316,317</b>
Administration	0	0	\$119,374	\$51,160
Program Support	0	0	\$189,043	\$81,019
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$308,417</b>	<b>\$132,179</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,422,753</b>	<b>\$1,448,496</b>
Program Total:	<b>\$0</b>		<b>\$3,871,249</b>	
Program FTE	0	0	18.51	10.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$47,287	\$0
Intergovernmental	\$0	\$0	\$0	\$1,316,316
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,287</b>	<b>\$1,316,316</b>

<b>Explanation of Revenues</b>
--------------------------------

Revenues are from SB 1145 and ITAX.

<b>Significant Program Changes</b>
------------------------------------

**Program #60022E - MCSO Inverness Jail Option E****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60017 , 60019 , 60020A , 60021A ,  
**Frameworks:**

**Executive Summary**

Inverness jail is a medium security, direct supervision correctional facility. It ensures the proper custody, control and supervision of county, state and federal inmates. Inverness supports program activities for offenders needing counseling, education, and mental health services to facilitate inmate's transition back to the community and creates work opportunities for sentenced inmates.

Option A opens 114 beds for a total of 114 beds.

Option B opens 171 beds for a total of 285 beds.

Option C opens 116 beds for a total of 401 beds.

Option D opens 64 beds for a total of 465 beds.

Option E opens 116 beds for a total of 581 beds.

Option F opens 225 beds for a total of 806 beds.

Option G opens 36 beds for a total of 843 beds.

Option H opens 171 beds for a total of 1014 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**
**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$53,648	\$141,928
Internal Services	\$0	\$0	\$259,172	\$75,768
Contracts	\$0	\$0	\$2,687	\$11,095
Personnel	\$0	\$0	\$1,515,087	\$1,132,958
Capital Outlay	\$0	\$0	\$0	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,830,594</b>	<b>\$1,361,749</b>
Administration	0	0	\$79,344	\$79,344
Program Support	0	0	\$125,651	\$125,651
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$204,995</b>	<b>\$204,995</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,035,589</b>	<b>\$1,566,744</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,602,333</b>	
Program FTE	0	0	14.06	10.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$47,287	\$0
Intergovernmental	\$0	\$0	\$0	\$1,361,748
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,287</b>	<b>\$1,361,748</b>

**Explanation of Revenues**

Revenues are from SB 1145 and ITAX.

**Significant Program Changes**

**Program #60022F - MCSO Inverness Jail Option F****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60017 , 60019 , 60020A , 60021A ,  
**Frameworks:**

**Executive Summary**

Inverness jail is a medium security, direct supervision correctional facility. It ensures the proper custody, control and supervision of county, state and federal inmates. Inverness supports program activities for offenders needing counseling, education, and mental health services to facilitate inmate's transition back to the community and creates work opportunities for sentenced inmates.

Option A opens 114 beds for a total of 114 beds.

Option B opens 171 beds for a total of 285 beds.

Option C opens 116 beds for a total of 401 beds.

Option D opens 64 beds for a total of 465 beds.

Option E opens 116 beds for a total of 581 beds.

Option F opens 225 beds for a total of 806 beds.

Option G opens 36 beds for a total of 843 beds.

Option H opens 171 beds for a total of 1014 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$213,823	\$0
Contracts	\$0	\$0	\$12,090	\$0
Personnel	\$0	\$0	\$1,566,387	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$755,811	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,548,111</b>	<b>\$0</b>
Administration	0	0	\$126,664	\$0
Program Support	0	0	\$200,588	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$327,252</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,875,363</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,875,363</b>	
Program FTE	0	0	13.72	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #60022G - MCSO Inverness Jail Option G****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60017 , 60019 , 60020A , 60021A ,  
**Frameworks:**

**Executive Summary**

Inverness jail is a medium security, direct supervision correctional facility. It ensures the proper custody, control and supervision of county, state and federal inmates. Inverness supports program activities for offenders needing counseling, education, and mental health services to facilitate inmate's transition back to the community and creates work opportunities for sentenced inmates.

Option A opens 114 beds for a total of 114 beds.

Option B opens 171 beds for a total of 285 beds.

Option C opens 116 beds for a total of 401 beds.

Option D opens 64 beds for a total of 465 beds.

Option E opens 116 beds for a total of 581 beds.

Option F opens 225 beds for a total of 806 beds.

Option G opens 36 beds for a total of 843 beds.

Option H opens 171 beds for a total of 1014 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**



<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$442,317	\$0
Personnel	\$0	\$0	\$1,578,005	\$0
Materials & Supplies	\$0	\$0	\$29,201	\$0
Contracts	\$0	\$0	\$430	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,049,953</b>	<b>\$0</b>
Administration	0	0	\$101,901	\$0
Program Support	0	0	\$161,373	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$263,274</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,313,227</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,313,227</b>	
Program FTE	0	0	15.46	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #60022H - MCSO Inverness Jail Option H****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** New Program      **Program Contact:** Wanda Yantis  
**Related Programs:** 60008 , 60011A , 60015 , 60016A , 60017 , 60019 , 60020A , 60021A ,  
**Frameworks:**

**Executive Summary**

Inverness jail is a medium security, direct supervision correctional facility. It ensures the proper custody, control and supervision of county, state and federal inmates. Inverness supports program activities for offenders needing counseling, education, and mental health services to facilitate inmate's transition back to the community and creates work opportunities for sentenced inmates.

Option A opens 114 beds for a total of 114 beds.

Option B opens 171 beds for a total of 285 beds.

Option C opens 116 beds for a total of 401 beds.

Option D opens 64 beds for a total of 465 beds.

Option E opens 116 beds for a total of 581 beds.

Option F opens 225 beds for a total of 806 beds.

Option G opens 36 beds for a total of 843 beds.

Option H opens 171 beds for a total of 1014 beds.

**Program Description****Program Justification****Performance Measures****Summary of last year's program results and this year's expected results**

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$230,000	\$0
Contracts	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$1,774,723	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,004,723</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,004,723</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,004,723</b>	
Program FTE	0	0	18.20	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #60024 - MCSO Community Defined Crime & Investigative Response****Version**  
**2/14/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Dan  
**Related Programs:** 60002 , 60030 , 60036 , 60037 , 60038 , 60040 , 60041

**Frameworks:****Executive Summary**

This program provides for investigation of all crime, including illegal drugs, abuse/molestation of children, illegal dumping. Investigators employ early intervention to our neighborhoods and schools for at-risk parents and children. Educational programs are offered to adults and juveniles as a first level approach to the public safety system.

**Program Description**

Activities include: investigations of crime in the Sheriff's Patrol Service Area, criminal intelligence-gathering in the jails, investigative support to the courts, illegal drug enforcement and prevention education, providing resources for guiding and intervening with at-risk high school students by supporting their teachers and parents, intervening in the exploitation, molestation and physical abuse of children and assisting their families, mitigating health safety from environmental hazards, like methamphetamine and chemical spills, enforcing laws on illegal dumping which affects the region's livability, evaluation and problem solving technical investigations. Partnerships include Services to Children and Families, METRO, Courts, city, county, and federal enforcement agencies.

**Program Justification**

This program supports several aspects of the Safety Priority, of which the community has identified methamphetamine as a growing problem impacting the community's safety and livability. At current the Detective Special Investigations Unit is tackling this ever growing problem. The Sheriff is meeting this concern and the impact it has on the citizens of Multnomah County. The Sheriff's Detective Units identify and understand the community's priorities and respond by; collaborating and sharing information with partners in the community and public safety system (e.g. East County Major Crimes Team); participates in community based emergency preparedness; and contributes to assuring safe environments.

**Performance Measures**

This program functions as part of the Adult and Juvenile Public Safety System through the strategies of the Treatment Service Continuum, Juvenile Intervention, Agency Collaboration and Offender Accountability, and enhances Communities through Violence and Drug Free Schools. Measures of program:

- ☐ Number of children receiving intervention as a consequence of adult arrests.
- ☐ Number of contacts with human services agencies on behalf of families and children.

**Summary of last year's program results and this year's expected results**

Measures are new, but will be collected in early CY 2005 and during the 2005-06 fiscal year. This program serves over 133,500 residents of East Multnomah County with crime and investigative response services. This is accomplished in partnership with a large number of public safety and community agencies, resulting in strategic efficiencies and effectiveness. With methamphetamine identified as a growing problem coupled with the associated crimes which go with this type of drug use and manufacturing, the Sheriff's Office will be establishing several new gauges of measurement to track the success of our detective unit and its programs.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 206.345, Contracts with cities of Gresham, Fairview and Troutdale ORS 190.010, Authority of local governments to make intergovernmental agreements

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$206,206	\$25,412
Materials & Supplies	\$0	\$0	\$50,515	\$31,638
Contracts	\$0	\$0	\$5,238	\$1,200
Personnel	\$0	\$0	\$1,858,913	\$364,016
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,120,872</b>	<b>\$422,266</b>
Administration	0	0	\$138,530	\$0
Program Support	0	0	\$219,380	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$357,910</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,478,782</b>	<b>\$422,266</b>
Program Total:	<b>\$0</b>		<b>\$2,901,048</b>	
Program FTE	0	0	16.00	3.40
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$14,881	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$411,315
Other / Miscellaneous	\$0	\$0	\$0	\$3,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,881</b>	<b>\$414,315</b>

**Explanation of Revenues**

Revenues are generated from Federal forfeitures, contracts with METRO. Also ITAX for child abuse team detective in the amount of \$90,994 and SIU detectives in the amount of \$524,467.

**Significant Program Changes**

**Program #60025 - MCSO Corrections Work Crews****Version 2/14/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60022A , 60022B , 60022C , 60022D , 60022E , 60022F , 60022G ,  
**Frameworks:**

**Executive Summary**

Work crews perform public service work that benefits the County and other governments, while providing inmates with an opportunity to work under direction and reduce their sentences. Work the crews perform reduces costs to the taxpayers and brings in revenue to the County.

**Program Description**

Work crews are usually groups of eight inmates which perform contracted public service work, as well as some gratis community service under the supervision of Corrections Deputies. The program contracts with a huge number of governmental agencies over a year, but the largest contracting agencies are: Multnomah County Facilities (landscaping, janitorial and miscellaneous projects); Oregon, Portland and Multnomah County Dep'ts of Transportation (roadside and bridgehead maintenance and landscaping); and METRO (illegal dump sites and parks maintenance). Other contracts include the cities of Fairview, Gresham, Maywood Park and Wood Village for landscaping and other labor. Community Service work is usually project-oriented and is performed for agencies that serve homeless and other at-risk populations in the community.

**Program Justification**

This program brings in revenue from contracts as well as lowering use of inmate housing, since many inmates' sentences are reduced a day for each day they participate on a work crew. Work crew inmates learn various work skills that can assist them with job placement when their sentences are served. Judges and potential employers can seek referrals from the program.

**Performance Measures**

Helps inmates learn accountability and responsibility while serving their sentences. Performance measures include:

- No inmate escapes from work crews
- Contracts performed to meet contractors' expectations.

**Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Work Crews contract with METRO, Multnomah County and other governments. Inmates are serving sentences and fall under: ORS 206.010 General Duties of Sheriff (1), (3) (4) ORS 169.076 Standards for local county facilities (Court Holding areas) (14) and misc. ORS 169.320 Control over prisoners

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,076,165	\$397,416
Internal Services	\$0	\$0	\$136,719	\$51,574
Materials & Supplies	\$0	\$0	\$109,648	\$268,186
Contracts	\$0	\$0	\$9,065	\$5,120
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,331,597</b>	<b>\$722,296</b>
Administration	0	0	\$61,521	\$61,521
Program Support	0	0	\$97,426	\$97,426
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$158,947</b>	<b>\$158,947</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,490,544</b>	<b>\$881,243</b>
Program Total:	<b>\$0</b>		<b>\$2,371,787</b>	
Program FTE	0	0	11.00	4.10
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$25,152	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$217,500
Intergovernmental	\$0	\$0	\$0	\$286,000
Other / Miscellaneous	\$0	\$0	\$0	\$360,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,152</b>	<b>\$863,500</b>

**Explanation of Revenues**

Work crew contracts with ODOT, METRO Parks, City of Gresham and other Intergovernmental contracts.

**Significant Program Changes**

**Program #60026A - MCSO Wapato Jail Option A****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** New Program**Program Contact:** Wanda Yantis**Related Programs:** 60021A , 60022A**Frameworks:****Executive Summary**

Funds to operate medium security detention beds at the Wapato Facility to support local public safety and offender treatment systems.

Option A - opens 50 beds, for a total of 50.

Option B - opens 100 beds, for a total of 150.

Option C - opens 100 beds, for a total of 250.

Option D - opens 50 beds, for a total of 300.

Option E - opens 75 beds, for a total of 375.

Option F - opens 150 beds, for a total of 525.

**Program Description**

The detention / program beds at Wapato are offered to support the existing public safety and offender treatment systems by providing additional safe and humane pre-trial or sentenced offender space. 100 of the beds in this plan are capable of supporting intensive programs such as alcohol and drug treatment or mental health stabilization. The facility will have services such as family and professional visiting, medical, video conferencing, counseling, law library, religious, educational services, etc. to all those detained or sentenced.

**Program Justification**

The Sheriff's Office, under statutory authority to maintain population levels in a population emergency, released 3395 inmates into the community in 2004. This Offering, in conjunction with the MCDC and MCIJ Offerings, will significantly reduce the number of inmates released into the community under the Sheriff's Emergency Authority. Operational budget figures are derived from staffing and essential service functions mandated in safe and humane corrections standards.

**Performance Measures**

It is expected, in the short-term, this Offering along with MCDC and MCIJ will reduce the number of Emergency Releases, dramatically demonstrating to the offender community the public safety system will hold them accountable.

**Summary of last year's program results and this year's expected results**

Calendar year 2004 - 3395 emergency population releases into the community. Fiscal year 2005/2006 - Reduce emergency population releases due to increased jail capacity.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Sheriff is mandated by statute to maintain the local detention facility(s) within his jurisdiction. Local Detention facility managers are mandated to operate safe and humane detention facilities by Statute and a multitude of case law.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$2,504,684	\$0
Contracts	\$0	\$0	\$17,599	\$0
Materials & Supplies	\$0	\$0	\$124,397	\$0
Internal Services	\$0	\$0	\$1,424,138	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$4,070,818</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$4,070,818</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$4,070,818</b>	
Program FTE	0	0	25.66	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

This is a new program and Jail Facility.

**Program #60026B - MCSO Wapato Jail Option B****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** New Program**Program Contact:** Wanda Yantis**Related Programs:** 60021A , 60022A**Frameworks:****Executive Summary**

Funds to operate medium security detention beds at the Wapato Facility to support local public safety and offender treatment systems.

Option A - opens 50 beds, for a total of 50.

Option B - opens 100 beds, for a total of 150.

Option C - opens 100 beds, for a total of 250.

Option D - opens 50 beds, for a total of 300.

Option E - opens 75 beds, for a total of 375.

Option F - opens 150 beds, for a total of 525.

**Program Description**

The detention / program beds at Wapato are offered to support the existing public safety and offender treatment systems by providing additional safe and humane pre-trial or sentenced offender space. 300 of the beds in this plan are capable of supporting intensive programs such as alcohol and drug treatment or mental health stabilization. The facility will have services such as family and professional visiting, medical, video conferencing, counseling, law library, religious, educational services, etc. to all those detained or sentenced.

**Program Justification**

The Sheriff's Office, under statutory authority to maintain population levels in a population emergency, released 3395 inmates into the community in 2004. This Offering, in conjunction with the MCDC and MCIJ Offerings, will eliminate these Emergency Releases. Operational budget figures are derived from staffing and essential service functions mandated in safe and humane corrections standards.

**Performance Measures**

It is expected, in the short and medium-term, this Offering along with MCDC and MCIJ will reduce the number of Emergency Releases, dramatically demonstrating to the community in general, and specifically to the offenders, the public safety system will hold criminals accountable.

**Summary of last year's program results and this year's expected results**

Calendar year 2004 - 3395 emergency population releases into the community. Fiscal year 2005/2006 - Reduced emergency population releases due to increased jail capacity.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Sheriff is mandated by statute to maintain the local detention facility(s) within his jurisdiction. Local Detention facility managers are mandated to operate safe and humane detention facilities by Statute and a multitude of case law.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$35,197	\$0
Materials & Supplies	\$0	\$0	\$243,739	\$0
Personnel	\$0	\$0	\$2,518,351	\$0
Internal Services	\$0	\$0	\$100,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,897,287</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,897,287</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,897,287</b>	
Program FTE	0	0	25.80	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

This is a new program and Jail Facility.

**Program #60026C - MCSO Wapato Jail Option C****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** New Program**Program Contact:** Wanda Yantis**Related Programs:** 60021A , 60022A**Frameworks:****Executive Summary**

Funds to operate medium security detention beds at the Wapato Facility to support local public safety and offender treatment systems.

Option A - opens 50 beds, for a total of 50.

Option B - opens 100 beds, for a total of 150.

Option C - opens 100 beds, for a total of 250.

Option D - opens 50 beds, for a total of 300.

Option E - opens 75 beds, for a total of 375.

Option F - opens 150 beds, for a total of 525.

**Program Description**

The detention / program beds at Wapato are offered to support the existing public safety and offender treatment systems by providing additional safe and humane pre-trial or sentenced offender space. 100 of the beds in this plan are capable of supporting intensive programs such as alcohol and drug treatment or mental health stabilization. The facility will have services such as family and professional visiting, medical, video conferencing, counseling, law library, religious, educational services, etc. to all those detained or sentenced.

**Program Justification**

The Sheriff's Office, under statutory authority to maintain population levels in a population emergency, released 3395 inmates into the community in 2004. This Offering, in conjunction with the MCDC and MCIJ Offerings, will significantly reduce the number of inmates released into the community under the Sheriff's Emergency Authority. Operational budget figures are derived from staffing and essential service functions mandated in safe and humane corrections standards.

**Performance Measures**

It is expected, in the short-term, this Offering along with MCDC and MCIJ will reduce the number of Emergency Releases, dramatically demonstrating to the offender community the public safety system will hold them accountable.

**Summary of last year's program results and this year's expected results**

Calendar year 2004 - 3395 emergency population releases into the community. Fiscal year 2005/2006 - Reduce emergency population releases due to increased jail capacity.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Sheriff is mandated by statute to maintain the local detention facility within his jurisdiction. Local Detention facility managers are mandated to operate safe and humane detention facilities by Statute and a multitude of case law

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$100,000	\$0
Personnel	\$0	\$0	\$2,561,300	\$0
Contracts	\$0	\$0	\$35,197	\$0
Materials & Supplies	\$0	\$0	\$243,826	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,940,323</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,940,323</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$2,940,323</b>	
Program FTE	0	0	26.24	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

This is a new program and Jail Facility.

**Program #60026D - MCSO Wapato Jail Option D****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** New Program**Program Contact:** Wanda Yantis**Related Programs:** 60021A , 60022A**Frameworks:****Executive Summary**

Funds to operate medium security detention beds at the Wapato Facility to support local public safety and offender treatment systems.

Option A - opens 50 beds, for a total of 50.

Option B - opens 100 beds, for a total of 150.

Option C - opens 100 beds, for a total of 250.

Option D - opens 50 beds, for a total of 300.

Option E - opens 75 beds, for a total of 375.

Option F - opens 150 beds, for a total of 525.

**Program Description**

The detention / program beds at Wapato are offered to support the existing public safety and offender treatment systems by providing additional safe and humane pre-trial or sentenced offender space. 100 of the beds in this plan are capable of supporting intensive programs such as alcohol and drug treatment or mental health stabilization. The facility will have services such as family and professional visiting, medical, video conferencing, counseling, law library, religious, educational services, etc. to all those detained or sentenced.

**Program Justification**

The Sheriff's Office, under statutory authority to maintain population levels in a population emergency, released 3395 inmates into the community in 2004. This Offering, in conjunction with the MCDC and MCIJ Offerings, will significantly reduce the number of inmates released into the community under the Sheriff's Emergency Authority. Operational budget figures are derived from staffing and essential service functions mandated in safe and humane corrections standards.

**Performance Measures**

It is expected, in the short-term, this Offering along with MCDC and MCIJ will reduce the number of Emergency Releases, dramatically demonstrating to the offender community the public safety system will hold them accountable.

**Summary of last year's program results and this year's expected results**

Calendar year 2004 - 3395 emergency population releases into the community. Fiscal year 2005/2006 - Reduce emergency population releases due to increased jail capacity.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Sheriff is mandated by statute to maintain the local detention facility within his jurisdiction. Local Detention facility managers are mandated to operate safe and humane detention facilities by Statute and a multitude of case law.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$100,000	\$0
Contracts	\$0	\$0	\$17,599	\$0
Materials & Supplies	\$0	\$0	\$124,254	\$0
Personnel	\$0	\$0	\$2,434,405	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,676,258</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,676,258</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,676,258</b>	
Program FTE	0	0	24.94	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

This is a new program and Jail Facility.

**Program #60026E - MCSO Wapato Jail Option E****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** New Program      **Program Contact:** Wanda Yantis  
**Related Programs:** 60021A , 60022A

**Frameworks:****Executive Summary**

Funds to operate medium security detention beds at the Wapato Facility to support local public safety and offender treatment systems.

Option A - opens 50 beds, for a total of 50.

Option B - opens 100 beds, for a total of 150.

Option C - opens 100 beds, for a total of 250.

Option D - opens 50 beds, for a total of 300.

Option E - opens 75 beds, for a total of 375.

Option F - opens 150 beds, for a total of 525.

**Program Description**

The detention / program beds at Wapato are offered to support the existing public safety and offender treatment systems by providing additional safe and humane pre-trial or sentenced offender space. 100 of the beds in this plan are capable of supporting intensive programs such as alcohol and drug treatment or mental health stabilization. The facility will have services such as family and professional visiting, medical, video conferencing, counseling, law library, religious, educational services, etc. to all those detained or sentenced.

**Program Justification**

The Sheriff's Office, under statutory authority to maintain population levels in a population emergency, released 3395 inmates into the community in 2004. This Offering, in conjunction with the MCDC and MCIJ Offerings, will significantly reduce the number of inmates released into the community under the Sheriff's Emergency Authority. Operational budget figures are derived from staffing and essential service functions mandated in safe and humane corrections standards.

**Performance Measures**

It is expected, in the short-term, this Offering along with MCDC and MCIJ will reduce the number of Emergency Releases, dramatically demonstrating to the offender community the public safety system will hold them accountable.

**Summary of last year's program results and this year's expected results**

Calendar year 2004 - 3395 emergency population releases into the community. Fiscal year 2005/2006 - Reduce emergency population releases due to increased jail capacity.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Sheriff is mandated by statute to maintain the local detention facility within his jurisdiction. Local Detention facility managers are mandated to operate safe and humane detention facilities by Statute and a multitude of case law.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$2,450,023	\$0
Contracts	\$0	\$0	\$26,398	\$0
Materials & Supplies	\$0	\$0	\$183,944	\$0
Internal Services	\$0	\$0	\$100,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,760,365</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,760,365</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,760,365</b>	
Program FTE	0	0	25.10	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

This is a new program and Jail Facility.

**Program #60026F - MCSO Wapato Jail Option F****Version 2/09/2005 s****Priority:** Safety**Lead Agency:**

Sheriff

**Program Offer Type:** New Program**Program Contact:**

Wanda Yantis

**Related Programs:** 60021A , 60022A**Frameworks:****Executive Summary**

Funds to operate medium security detention beds at the Wapato Facility to support local public safety and offender treatment systems.

Option A - opens 50 beds, for a total of 50.

Option B - opens 100 beds, for a total of 150.

Option C - opens 100 beds, for a total of 250.

Option D - opens 50 beds, for a total of 300.

Option E - opens 75 beds, for a total of 375.

Option F - opens 150 beds, for a total of 525.

**Program Description**

The detention / program beds at Wapato are offered to support the existing public safety and offender treatment systems by providing additional safe and humane pre-trial or sentenced offender space. 100 of the beds in this plan are capable of supporting intensive programs such as alcohol and drug treatment or mental health stabilization. The facility will have services such as family and professional visiting, medical, video conferencing, counseling, law library, religious, educational services, etc. to all those detained or sentenced.

**Program Justification**

The Sheriff's Office, under statutory authority to maintain population levels in a population emergency, released 3395 inmates into the community in 2004. This Offering, in conjunction with the MCDC and MCIJ Offerings, will significantly reduce the number of inmates released into the community under the Sheriff's Emergency Authority. Operational budget figures are derived from staffing and essential service functions mandated in safe and humane corrections standards.

**Performance Measures**

It is expected, in the short-term, this Offering along with MCDC and MCIJ will reduce the number of Emergency Releases, dramatically demonstrating to the offender community the public safety system will hold them accountable.

**Summary of last year's program results and this year's expected results**

Calendar year 2004 - 3395 emergency population releases into the community. Fiscal year 2005/2006 - Reduce emergency population releases due to increased jail capacity.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Sheriff is mandated by statute to maintain the local detention facility within his jurisdiction. Local Detention facility managers are mandated to operate safe and humane detention facilities by Statute and a multitude of case law.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$52,796	\$0
Materials & Supplies	\$0	\$0	\$362,559	\$0
Personnel	\$0	\$0	\$2,276,276	\$0
Internal Services	\$0	\$0	\$100,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,791,631</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,791,631</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,791,631</b>	
Program FTE	0	0	23.32	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

This is a new program and Jail Facility.

**Program #60028 - MCSO Regulatory Services - Alarms & Concealed Weapons****Version**  
**2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60023A , 60024

**Frameworks:****Executive Summary**

The citizens of Oregon have designated certain activities to be regulated to facilitate a safe and livable community. Through an alarm permitting program burglar alarms are regulated to ensure validity of the alarm and reliability of alarm equipment. Permitting concealed handguns ensures safe, appropriate, and legal carrying of concealed firearms.

**Program Description**

The Alarms unit regulates burglary and robbery alarms in unincorporated Multnomah County and through collaborative contracts with east Multnomah County cities. Alarm regulation increases the probability that police respond to a valid alarm, saving scarce Public Safety resources. False alarm penalties promote good equipment maintenance technology. The Concealed Handgun unit investigates applicants and issues permits to those who have the legal right to carry a concealed firearm. To promote efficient use of public resources, the Concealed Handguns Unit uses their technology to issue identification cards to "officers of the court" to gain entry through the secure entries of the court house.

**Program Justification**

Protecting property through criminal apprehension is an important tool to feeling safe at home, work, school, and play. False alarm response is a non-productive use of police time and resources. Properly functioning alarms promote safety through quick police response and increased probability of holding offenders accountable. Citizens using alarms partner with police to promote safety in their community, resulting in a feeling of safety for citizens in their homes and businesses. Concealed handgun permitting assures the community that those who do have the legal right to do so.

**Performance Measures**

Citizens feel safe in their home or business when they believe their public safety system has the ability to prevent and intervene in crime. Measures:

New Concealed Handgun Permits issued within 30 days. (80% met)

Renewing Concealed Handgun Permits issued within 30 days. (90% met)

Maintain .37 false alarms per user per year (100% met)

**Summary of last year's program results and this year's expected results**

The Concealed Handgun measures are new. Data will be collected beginning in CY 2005. The Concealed Handgun Unit presently is able to issue new and renewal permits within the ORS mandated 45 days 100% of the time. This new goal will demonstrate the unit's continued commitment to excellence. The Alarm Unit reached .37 false alarms per user in 2004. The national standard is 1.0 false alarms per user and the .37 rate exceeds most cities at .40. The .37 rate is a dramatic reduction from the previous year, so the goal is to maintain it.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Alarm permitting is mandated in Unincorporated by MCC 15.703 and contracts with the cities of Gresham, Troutdale, Fairview, Wood Village and Maywood Park. Concealed Handgun licensing is mandated by ORS 166.291-297.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$27,491
Materials & Supplies	\$0	\$0	\$0	\$2,566
Contracts	\$0	\$0	\$3,000	\$75,556
Personnel	\$0	\$0	\$57,232	\$216,249
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$60,232</b>	<b>\$321,862</b>
Administration	0	0	\$0	\$18,994
Program Support	0	0	\$0	\$30,079
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,073</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$60,232</b>	<b>\$370,935</b>
Program Total:	<b>\$0</b>		<b>\$431,167</b>	
Program FTE	0	0	1.00	3.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$11,039	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$314,934
Intergovernmental	\$0	\$0	\$22,000	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$1,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$33,039</b>	<b>\$315,934</b>

**Explanation of Revenues**

Revenues are from alarm fees and fines as well as concealed weapons fees.

**Significant Program Changes**

**Program #60030 - MCSO Traffic Safety****Version 2/14/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:****Frameworks:****Executive Summary**

Traffic Safety Unit is a multi-disciplinary group tasked with traffic maintenance, commercial motor vehicle/Hazardous Cargo inspections, enforcement of traffic laws, and criminal investigation and reconstruction of fatal and potentially fatal accidents. Agencies in Multnomah County use this unit when cause and contributing factors to traffic related problems need investigation.

**Program Description**

Activities include: investigations of traffic related problems as reported by citizens and business concerns in the community, providing traffic coverage to the Sheriff's Patrol Service Area, support and enforce all traffic related programs, provide trained commercial motor vehicle inspectors and conduct the inspections as outlined by ODOT.

This unit also enforces programs for child safety seatbelts, DUII patrol coverage, and pedestrian safety enforcement. Educational courses are provided to the schools and community by this unit. They also conduct assistance programs to community groups, to develop programs to enhance traffic safety in the community. This unit brings trained HazMat members for the protection and preparedness of our roadways and communities regarding environmental hazards and threats to commerce.

**Program Justification**

This program supports several aspects of the Safety Priority by identifying and understanding the community's priorities and responding; collaborating and sharing information with partners in the community and public safety system. This team participates in community based problem solving with regards to any traffic related problem through enhance education courses. Due to the expertise of the unit, it receives funding from grant sources to support many of the counties traffic related concerns. Of this, grants for education, saturation patrolling, seatbelts, work zones, etc., are given to this unit annually. The sole purpose of this unit is to meet the concerns raised by the community they serve.

**Performance Measures**

This program functions as part of the Public Safety System through the protection of citizens using the roadways throughout Multnomah County. We measure our success by:

- ☐ Number of drivers we provide educational programs to,
- ☐ The number of safety programs we offer annually,
- ☐ The number of community contacts made to prevent potential traffic problems.

**Summary of last year's program results and this year's expected results**

During 2004 the Traffic Safety Units was involved in 39 community based traffic projects. Each project represented problems identified by the community we serve. Of this the Traffic Safety Unit participated in multiple Grant programs, such as the OSSA DUII Grant, OSSA Speed Grant, OSSA Seat-belt Grant, OSSA Bicycle Grant, etc.. The Traffic Safety Unit provides multiple education programs throughout the high schools and community based groups. This includes the partnership with Trauma Nurses in the Trauma Nurses Talk Tuff for Teens Program. Expected for coming year: • Track and Enforce County Commissioners Aggressive Driving Ordinance, • Provide for a 6% increase in community based traffic projects, • Prepare for a 10% increase in the number of Grant Programs, • Prepare for a 12% increase in educational programs offered.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 206.345, Contracts with cities of Gresham, Fairview and Troutdale ORS 190.010, Authority of local governments to make intergovernmental agreements, including contracts with Oregon Dep't of Transportation and Reynolds, Corbett and Gresham-Barlow school districts.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$14,610	\$0
Internal Services	\$0	\$0	\$93,669	\$4,892
Contracts	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$866,120	\$103,450
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$974,399</b>	<b>\$108,342</b>
Administration	0	0	\$53,822	\$0
Program Support	0	0	\$85,234	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$139,056</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,113,455</b>	<b>\$108,342</b>
Program Total:	<b>\$0</b>		<b>\$1,221,797</b>	
Program FTE	0	0	8.67	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$3,879	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$80,000
Other / Miscellaneous	\$0	\$0	\$0	\$28,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,879</b>	<b>\$108,000</b>

**Explanation of Revenues**

Revenues are from the State ODOT construction zone contract as well as a seat belt grant and a DUI grant from Oregon State Sheriff's Association. ITAX funds in the amount of \$480,023 for DUI officers.

**Significant Program Changes**

**Program #60032 - MCSO Court Services - Courthouse****Version 2/09/2005 s**

**Priority:** Safety      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis  
**Related Programs:** 60033

**Frameworks:****Executive Summary**

Multnomah County Courthouse court security includes: providing armed deputies for the courts, escorting prisoners from jails to court proceedings, taking persons into custody when ordered by the court, providing public service within the court building, and maintaining Court Holding areas for prisoners. Deputies are on-call to other court locations.

**Program Description**

Court Services Unit - Courthouse provides security for and interacts with the State Courts and is on-call to the Arraignment Court at the Justice Center, Juvenile and Family Court, Gresham Court and Traffic Court. CSU is responsible for the supervision of prisoners in court, which includes operation of the Court Temporary Holding; deputies also provide security escorts to and from bus transport and supplement security in the lobby and courthouse building. Depending on the behavior, charges and classification of the prisoner, it may require more than one deputy be present in the courtroom. CSU supervises an average of 60-80 court matters a day. These proceedings may take from 30 minutes up to a full 8-10 hour day, if the matter is a jury trial.

This program will provide security for the Courthouse courts with reduced numbers and relief; the program will restrict the amount of on-call assistance available to other courts, due to a staff complement reduced to those FTE available only at the courthouse. Impact to the courts will also mean impact to other parts of the criminal justice system, e.g., District Attorney, Defense Counsel, jails and police.

**Program Justification**

The Sheriff is mandated to provide security for the Courts and to provide access to the court for prisoners, a direct link to Offender Accountability. Delays result in a multitude of criminal justice complications, which may lead to legal action or other proceedings by the Courts. Delays contribute to slow courts, which directly affect populations held in the correctional facilities awaiting hearings and trials and limit housing available for arrestees. Jail populations impact Community Safety since police have fewer options to confine arrestees prior to being seen by the Courts, which tends to negate Offender Accountability and impacts crime in our communities.

**Performance Measures**

The safe maintenance of the security of the Courts and Court Holding contributes to the Public Safety System through Offender Accountability.

**Summary of last year's program results and this year's expected results**

In CY2004, CSU experienced no reported incidents. This result occurred in spite of multiple high profile cases that required several lengthy trials, thus impacting the numbers of deputies available for other court issues. In FY 2005-06 the expectation is that the number of reported incidents will not exceed one. (1).



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010 General Duties of Sheriff (1), (3) (4) ORS 169.076 Standards for local county facilities (Court Holding areas) (14) and misc. ORS 169.320 Control over prisoners

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$141,906	\$0
Contracts	\$0	\$0	\$1,697	\$0
Personnel	\$0	\$0	\$2,216,355	\$0
Internal Services	\$0	\$0	\$159,659	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,519,617</b>	<b>\$0</b>
Administration	0	0	\$125,248	\$0
Program Support	0	0	\$198,345	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$323,593</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,843,210</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,843,210</b>	
Program FTE	0	0	23.65	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

Court Services and Courts Services Administration Staffing for this program is 23.65 FTE, including the Captain in charge of Court Services.

**Program #60033 - MCSO Court Services - JC, WE, Relief****Version 2/09/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:** 60032**Frameworks:****Executive Summary**

Multnomah County Justice Center court security includes providing armed deputies for the Arraignment courts, escorting prisoners from jails to court proceedings and taking persons into custody when ordered by the court. This program also includes the "Weekender Program" for inmates who serve their sentence during weekend days.

**Program Description**

Court Services Unit - Justice Center provides security for the four Arraignment Courts at the Justice Center. These are extremely busy and active courts with numerous defendants present at any one time, creating the potential for serious security issues. This program also provides supervision 10 hours for each day on Saturdays and Sundays for those inmates whom the court has allowed to serve their sentence in that manner and who turn themselves in for the day. It is located at the Courthouse Jail/Temporary Court Holding.

**Program Justification**

The Sheriff is mandated to provide security for the Courts and to provide access to the court for prisoners, a direct link to Offender Accountability. Arraignment is the first step of the court process for a defendant, and thus is critical to the court process. Lack of court security would create severe delays, due to increased security concerns. Delays contribute to slow courts, which directly affect populations held in the correctional facilities awaiting hearings and limit housing available for arrestees. Jail populations impact Community Safety since police have fewer options to confine arrestees prior to being seen by the Courts, which tends to negate Offender Accountability and impacts crime in our communities.

The Weekender Program allows inmates to serve sentences without occupying a jail bed, which reduces jail population crowding. It is a cost-effective means of handling sentenced persons.

**Performance Measures**

The safe maintenance of the security of the Courts and Court Holding contributes to the Public Safety System through Offender Accountability.

Measure: The number of occurrences of reported incidents during the fiscal year.

**Summary of last year's program results and this year's expected results**

In CY2004, CSU experienced no reported incidents. This result occurred in spite of multiple high profile cases that required several lengthy trials, thus impacting the numbers of deputies available for other court issues. In FY 2005-06 the expectation is that the number of reported incidents will not exceed one. (1).

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010 General Duties of Sheriff (1), (3) (4) ORS 169.076 Standards for local county facilities (Court Holding areas) (14) and misc. ORS 169.320 Control over prisoners

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$66,336	\$0
Personnel	\$0	\$0	\$1,595,622	\$0
Materials & Supplies	\$0	\$0	\$66,872	\$0
Contracts	\$0	\$0	\$914	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,729,744</b>	<b>\$0</b>
Administration	0	0	\$85,984	\$0
Program Support	0	0	\$136,166	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$222,150</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,951,894</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,951,894</b>	
Program FTE	0	0	12.35	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

Court Services Staffing for this program is 12.35 FTE, including the Captain in charge of Court Services.


**Program #60036 - MCSO Safe Communities - Eastside**
**Version 2/14/2005 s**
**Priority:** Safety

**Lead Agency:**

Sheriff

**Program Offer Type:** Existing Operating

**Program Contact:**

Wanda Yantis

**Related Programs:** 60024 , 60037 , 60038 , 60041

**Frameworks:**
**Executive Summary**

Patrol protects citizens residing and/or recreating on the east side of Multnomah County by responding to emergencies, patrolling neighborhoods, traffic safety and educating communities about crime prevention, drug awareness, and gang activities. Patrol provides emergency preparedness and assistance and intervention as part of the treatment service continuum.

**Program Description**

Patrol provides 24/7 coverage for the residence living in the unincorporated areas of east Multnomah County by responding to calls through the 911 system or non-emergency lines. Deputies are trained and are the first responders to any emergency requiring an immediate response. If the emergency event is of a disastrous magnitude, deputies stabilize and manage the event until emergency preparedness resources can be deployed. Working with schools, businesses and neighborhood associations, deputies seek to understand community needs and using problem solving skills to assess, investigate, and intervene in criminal and gang related activities. When criminal intervention requires additional or more specialized resources, deputies refer cases to investigative units for follow-up. Criminal intervention sometimes results in disruption of the family unit and deputies use social service providers to help stabilize children and families through housing, health, and mental health services. Traffic safety through education and intervention provide safe streets to access commerce and recreation opportunities of the community.

**Program Justification**

A visible public safety system is an important factor to citizens feeling safe at home school work, and play. Evidence through the Bureau of Justice Administration studies shows that community policing is a proven and historical strategy to community safety. Culturally competent programs such as classes to help Spanish speaking applicants successfully pass their driver's license exam enables creates access to jobs and to safely move about the community. The east side patrol unit works actively with citizen groups and neighborhood associations to develop an understanding of the citizens needs for safety. The Patrol Unit acts as the first line for the introduction of county wide social service programs to the community. This unit partners with multiple agencies to present problem solving strategies to the citizens of Multnomah County.

**Performance Measures**

Community partnerships are the foundation to community safety. Patrol Deputies also provide emergency preparedness "on the street". Performance measures to be added:

- Reported crime rate per 1,000 persons will impact the Safety Priority by providing indicators about the effectiveness of criminal intervention.
- Number of problem solving community contacts per patrol deputy will impact the Safety Priority by engaging the community in defining and responding to community specific problems.
- Number of social service referrals will impact the Safety Priority and the Basic Living Needs Priority by better leveraging

**Summary of last year's program results and this year's expected results**

The Multnomah County Sheriff's Office has never broken the patrol unit into an east/west side. This will result in a new tabulation of data, breaking it into two separate elements. With traffic safety activity up by 28.58% since 2002, we do not have a clear picture of this impact based on an east/west side configuration. New data will be collected based on this structure for the coming year. We plan to report community service activities in the following manner: • Reflect community partnerships and how they resolve identified problems, • Record the educational program/opportunities offered, and to state how patrol impacts community safety and emergency preparedness, • Reflect collaboration, intervention, and the continuum used to meet community needs.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 206.210, Authority of sheriff over organization of office ORS 206.345, Contracts with cities, authority under contract ORS 190.010, Authority of local governments to make intergovernmental agreements ORS 401.560, Search and Rescue, responsibilities of sheriff

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,996,808	\$400,255
Materials & Supplies	\$0	\$0	\$87,592	\$0
Internal Services	\$0	\$0	\$405,965	\$20,806
Contracts	\$0	\$0	\$1,123	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,491,488</b>	<b>\$421,061</b>
Administration	0	0	\$123,849	\$0
Program Support	0	0	\$196,131	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$319,980</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,811,468</b>	<b>\$421,061</b>
Program Total:	<b>\$0</b>		<b>\$3,232,529</b>	
Program FTE	0	0	18.03	4.40
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$15,010	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$244,500	\$417,867
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$259,510</b>	<b>\$417,867</b>

**Explanation of Revenues**

The US Forest Service contracts for .4 FTE patrol for their lands. Tri-Met contracts for 4 FTE Deputy Sheriffs to interdict and prevent crime for the MAX Light Rail and bus transportation system. Contracts with cities of Gresham, Fairview and Troutdale.

**Significant Program Changes**

No program change projected for 2006.



<b>Program #60037 - MCSO Safe Communities - Westside</b>	<b>Version 2/14/2005 s</b>
--	----------------------------

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	Sheriff
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Wanda Yantis
<b>Related Programs:</b>	60024 , 60030 , 60036 , 60038 , 60041		

**Frameworks:****Executive Summary**

Patrol protects citizens residing and/or recreating on the west side of Multnomah County by responding to emergencies, patrolling neighborhoods, traffic safety and educating communities about crime prevention, drug awareness, and gang activities. Patrol provides emergency preparedness and assistance and intervention as part of the treatment service continuum.

**Program Description**

Patrol provides 24/7 coverage for the residence living in the unincorporated areas of west Multnomah County by responding to calls through the 911 system or non-emergency lines. Deputies are trained and are the first responders to any emergency requiring an immediate response. If the emergency event is of a disastrous magnitude, deputies stabilize and manage the event until emergency preparedness resources can be deployed. Working with schools, businesses and neighborhood associations, deputies seek to understand community needs and using problem solving skills to assess, investigate, and intervene in criminal and gang related activities. When criminal intervention requires additional or more specialized resources, deputies refer cases to investigative units for follow-up. Criminal intervention sometimes results in disruption of the family unit and deputies use social service providers to help stabilize children and families through housing, health, and mental health services. Traffic safety through education and intervention provide safe streets to access commerce and recreation opportunities of the community.

**Program Justification**

A visible public safety system is an important factor to citizens feeling safe at home school work, and play. Evidence through the Bureau of Justice Administration studies shows that community policing is a proven and historical strategy to community safety. Culturally competent programs such as classes to help Spanish speaking applicants successfully pass their driver's license exam enables creates access to jobs and to safely move about the community. The west side patrol actively works with community groups to understand the dimensions of the community and their need to feel safe. This patrol unit acts as a first line toward introducing county wide social service programs to the community based on their needs. Problem solving strategies are critical elements to a citizen's perception of safety.

**Performance Measures**

Community partnerships are the foundation to community safety. Patrol Deputies also provide emergency preparedness "on the street". Performance measures to be added:

- Reported crime rate per 1,000 persons will impact the Safety Priority by providing indicators about the effectiveness of criminal intervention.
- Number of problem solving community contacts per patrol deputy will impact the Safety Priority by engaging the community in defining and responding to community specific problems.
- Number of social service referrals will impact the Safety Priority and the Basic Living Needs Priority by better leveraging

**Summary of last year's program results and this year's expected results**

The Multnomah County Sheriff's Office has never broken the patrol unit into east and west sides. This will result in a new tabulation of data breaking it down into the two elements. With traffic safety activity up by 28.58% since 2002, we do not have a clear picture of this impact based on east/west sides configuration of unincorporated Multnomah County. During 2006 we plan to add community service activities to are reporting as follows: • Reflect community partnerships and how they resolve identified problems, • Record the educational program/opportunities offered, and to state how patrol impacts community safety and emergency preparedness, • Reflect collaboration, intervention, and the continuum used to meet community needs.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 206.210, Authority of sheriff over organization of office ORS 206.345, Contracts with cities, authority under contract ORS 190.010, Authority of local governments to make intergovernmental agreements ORS 401.560, Search and Rescue, responsibilities of sheriff

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$320	\$0
Materials & Supplies	\$0	\$0	\$24,955	\$0
Personnel	\$0	\$0	\$540,165	\$0
Internal Services	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$565,440</b>	<b>\$0</b>
Administration	0	0	\$28,107	\$0
Program Support	0	0	\$44,512	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$72,619</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$638,059</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$638,059</b>	
Program FTE	0	0	5.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Revenues generated from patrol services for Wood Village, Fairview and Maywood Park.

**Significant Program Changes**

No program change projected for 2006.



<b>Program #60038 - MCSO Safe Communities - Graveyard</b>	<b>Version 2/09/2005 s</b>
---	----------------------------

<b>Priority:</b>	Safety	<b>Lead Agency:</b>	Sheriff
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Wanda Yantis
<b>Related Programs:</b>	60036 , 60037		

**Frameworks:****Executive Summary**

Graveyard Patrol protects citizens residing and/or recreating in Multnomah County by responding to emergencies, patrolling neighborhoods, providing traffic safety and responding to drug and gang activity which is prevalent during night hours. They provide emergency preparedness, assistance and intervention as part of the treatment service continuum.

**Program Description**

Graveyard Patrol provides security and protection for neighborhoods during the night hours for all citizens residing in unincorporated Multnomah County. Deputies are trained and are the first responders to any emergency requiring an immediate response. If the emergency event is of a disastrous magnitude, deputies stabilize and manage the event until emergency preparedness resources can be deployed. Working with schools, businesses and neighborhood associations, these deputies have an understanding of the community needs and are using problem solving skills to assess, investigate, and intervene in criminal and gang related activities which occur during the night hours. When criminal intervention requires additional or more specialized resources, deputies refer cases to investigative units for follow-up. Criminal intervention sometimes results in disruption of the family unit and deputies use social service providers to help stabilize children and families through housing, health, and mental health services.

**Program Justification**

A visible public safety system is an important factor to citizens feeling safe at home, school, work and play. Evidence through the Bureau of Justice Administration studies shows that community policing is a proven and historical strategy to community safety. Through our community partnerships, graveyard patrol has an effective program for protecting our neighborhoods at night. This provides the citizens of unincorporated Multnomah County with a feeling of safety in the knowledge that the problems and concerns they have presented to the Sheriff's Office are being met by uniformed patrol deputies at night. Problem solving strategies are critical elements to a citizen's perception of safety.

**Performance Measures**

Community partnerships are the foundation to community safety. Patrol Deputies also provide emergency preparedness "on the street". Performance measures to be added:

- Reported crime rate per 1,000 persons will impact the Safety Priority by providing indicators about the effectiveness of criminal intervention during night hours.
- Number of problem solving community contacts per patrol deputy will impact the Safety Priority by engaging the community in defining and responding to community specific problems during night hours.
- Number of social service referrals will impact the Safety Priority and the Basic Living Needs Priority by better leveraging county services during night hours.

**Summary of last year's program results and this year's expected results**

During 2004, the Graveyard Patrol responded to approximately 8300 priority calls for service. This figure does not include contacts for drug and gang related activities dealt with during night shift hours. From 2002 to current the traffic related activity has increased by 47%, with projected increases during the coming year. Search and Rescue/Emergency Preparedness events have increased significantly from 2001 to current for night time activations. During 2006 we plan to report community service activities: • Reflect community partnerships and how they resolve identified problems, • Record the educational program/opportunities offered, and to state how patrol impacts community safety and emergency preparedness, • Reflect collaboration, intervention, and the continuum used to meet community needs.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 206.210, Authority of sheriff over organization of office ORS 206.345, Contracts with cities, authority under contract ORS 190.010, Authority of local governments to make intergovernmental agreements ORS 401.560, Search and Rescue, responsibilities of sheriff

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$218,597	\$0
Materials & Supplies	\$0	\$0	\$47,165	\$0
Contracts	\$0	\$0	\$605	\$0
Personnel	\$0	\$0	\$948,483	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,214,850</b>	<b>\$0</b>
Administration	0	0	\$60,389	\$0
Program Support	0	0	\$95,633	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$156,022</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,370,872</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,370,872</b>	
Program FTE	0	0	9.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

No program change projected for 2006.

**Program #60039 - MCSO Close Street****Version 2/11/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:** 60020A , 60020B**Frameworks:****Executive Summary**

Minimum security custody programs provide services to pretrial and sentenced offenders through Work Release (MWRC), Furlough Supervision (FSP), Close Street Supervision (CSS), and Home Detention programs. These programs provide for a balanced, corrections system which supports both offender accountability and reintegration of the offender into the community. This Offering is for the current service level program of Close Street Supervision.

**Program Description**

Minimum security custody programs support offender accountability while transitioning pretrial and sentenced offenders out of medium and maximum security jail beds. Close Street Supervision provides intensive, individualized supervision and management of multiple need pretrial offenders at the direction of the court; these offenders are considered otherwise ineligible for release. Work Release, Furlough Supervision, and Home Detention provide a supervised reintegration of sentenced offenders into the community

**Program Justification**

These minimum security programs hold offenders accountable, and reduce risk to the community by supporting a continuum of custodial services to pretrial, sentenced, and sanctioned, offenders. By assessing a broader band of the custody population for program suitability, expanding case management and supervision, subsidizing participation when indicated, and providing immediate consequences for program failures, the programs will support and enhance community safety.

**Performance Measures**

Success of minimum security custody programs will be measured by the following:

A reduction of the total number of emergency population releases annually,

An increase in program compliance and successful completion,

An accountable and responsible use of resources.

**Summary of last year's program results and this year's expected results**

There were 2350 emergency population releases in calendar year 2004, 1700 offenders managed by minimum security programs, 44% of pretrial offenders and 70% of sentenced offenders successfully completing these programs. With both pretrial and sentenced, there are multiple programs and those programs each have a different rate of success. However, overall the rate of success is between 65%-80% • The number of offenders and percentage of successful completions will increase in FY06.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 135.230-290 SB1145 MCC 15.001

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$58,625	\$0
Contracts	\$0	\$0	\$64,102	\$0
Materials & Supplies	\$0	\$0	\$11,346	\$0
Personnel	\$0	\$0	\$1,074,549	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,208,622</b>	<b>\$0</b>
Administration	0	0	\$60,079	\$0
Program Support	0	0	\$95,143	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$155,222</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,363,844</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,363,844</b>	
Program FTE	0	0	13.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #60040 - MCSO River Patrol****Version 2/14/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:****Frameworks:****Executive Summary**

The Sheriff's River Patrol partners with the Oregon State Marine Board, the Port of Portland and the U.S. Coast Guard to provide safe commercial and recreational access and passage to the county's 96 miles of waterways along the Columbia, Willamette, and Sandy Rivers.

**Program Description**

River Patrol provides protection and intervention for the numerous county moorages, marinas, and houseboat communities. The county's fifth largest port requires unobstructed ingress and egress of commercial ship movement into the region. Deputies provide boater safety, education, and intervention through classroom, boat inspection and enforcement.

**Program Justification**

Adequate transportation options are crucial for businesses because an efficient multi-modal system allows for quick delivery of products to markets". It also acknowledged that community livability contributes to a thriving economy suggesting that access to work, cultural and recreational activities is an important element of a thriving economy. The Safety Team identified a visible public safety presence with the ability to immediately prevent and intervene in crime as an important factor to a safe community. In FY 04, the Port of Portland moved over twelve million tons of cargo through its facilities. The River Patrol actively participates with US Customs in the inspection of cargo entering the region. With Public Safety and a Thriving Economy being key indicators by our priority teams, and the Oregon State Marine Board agreeing with this philosophy, the Oregon State Marine Board pays up to more than 1/3 of the funding needs for the Sheriff's Office River Patrol.

**Performance Measures**

River Patrol is key to emergency preparedness on/near the regional waterways; they participate in numerous Agency Collaborations and are a significant function of a Visible Public Safety System.

**Measures:**

- ☐ Percent of boats inspected with major equipment violations.
- ☐ Number of students receiving water and boating safety education.
- ☐ Number of out of county residents victimized in public recreational areas.

**Summary of last year's program results and this year's expected results**

In a 12-month period River Patrol performed 60 search and rescues, removed 153 hazards from our water-ways, provided property assists to citizens valued at \$644,600, conducted 2530 moorage checks, provided 523 hours to marine events, promoted educational programs which reached 22,260 students, comprising 305 classroom hours. The Sheriff's Office River Patrol is working toward and anticipates additional funding support from the Oregon State Marine Board this coming year. Expectation for 2005: • Search and Rescue events to increase by 8%, • Educational programs to increase by 5%, • Support of regional commerce to increase by 10%

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

River Patrol operates under ORS Chapter 830 and contracts with the Oregon State Marine Board.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$783,697	\$545,132
Contracts	\$0	\$0	\$1,179	\$0
Materials & Supplies	\$0	\$0	\$81,586	\$9,578
Internal Services	\$0	\$0	\$99,474	\$29,191
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$965,936</b>	<b>\$583,901</b>
Administration	0	0	\$38,513	\$38,513
Program Support	0	0	\$60,991	\$60,991
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$99,504</b>	<b>\$99,504</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,065,440</b>	<b>\$683,405</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,748,845</b>	
Program FTE	0	0	7.50	5.25
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$20,802	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$24,000
Intergovernmental	\$0	\$0	\$0	\$555,118
Other / Miscellaneous	\$0	\$0	\$2,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,802</b>	<b>\$579,118</b>

**Explanation of Revenues**

Revenues come from the Oregon Marine Board.

**Significant Program Changes**

**Program #60041 - MCSO School Resource Officers****Version 2/14/2005 s****Priority:** Safety**Lead Agency:** Sheriff**Program Offer Type:** Existing Operating**Program Contact:** Wanda Yantis**Related Programs:****Frameworks:****Executive Summary**

This program provides law enforcement protection and early intervention to schools for at-risk parents and children. Deputies provide educational programs to juveniles as a first level approach to the public safety system. The program is a conduit between schools, law enforcement and the county social service system as a whole.

**Program Description**

Activities include: illegal drug enforcement, prevention and education, providing resources for guiding and intervening with at-risk high school students by supporting their teachers and parents, intervening in the exploitation, molestation and physical abuse of children and assisting their families. Educational programs provided stem from basic legal knowledge, traffic law, drunk driving and potential results, basic vehicle operation, drug use and the effects of, to person to person crimes and the effects on society. Partnerships include schools, Services to Children and Families, city, county and federal enforcement agencies.

**Program Justification**

This program supports several aspects of the Safety Priority by identifying and understanding the community's priorities and responding; collaborating and sharing information with partners in the community and public safety system; and contributes to assuring safe environments. The program supports a safe school environment, including working with at-risk children in the schools and through their families, plus providing classes addressing drug use. These deputies provide for the first necessary step toward intervention. They are not only a stabilizing force for our young, but in many cases are role models toward the juveniles they encounter daily. This program introduces needed social service programs offered by the county which under normal circumstances would never reach those in need.

**Performance Measures**

This program functions as part of the Juvenile Public Safety System through the strategies of the Treatment Service Continuum, Juvenile Intervention, Agency Collaboration and Offender Accountability, and enhances Communities through Violence and Drug Free Schools. Measures of program:

- ☐ Number of children receiving intervention as a consequence of adult arrests.
- ☐ Number of contacts with social services agencies on behalf of families and children.
- ☐ Number of educational programs offered through outreach.

**Summary of last year's program results and this year's expected results**

Measures are new, but will be collected in early CY 2005 and during the 2005-06 fiscal year. This program serves over 8000 children and their families residents of East Multnomah County. This is accomplished in partnership with a large number of public safety and community agencies, resulting in strategic efficiencies and effectiveness. The needs of the communities and schools are addressed at this level before any element of county government involvement is needed.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 190.010, Authority of local governments to make intergovernmental agreements, including contracts with Reynolds, Corbett and Gresham-Barlow school districts.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$13,581	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$1,024	\$0
Personnel	\$0	\$0	\$229,083	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$243,688</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$243,688</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$243,688</b>	
Program FTE	0	0	2.25	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$60,385	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,385</b>	<b>\$0</b>

**Explanation of Revenues**

The County has a contract with the Reynolds School District.

**Significant Program Changes**

**Program #71013A - Human Resources - Safety Program****Version 2/16/2005 s**

**Priority:** Safety      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Mary Boyer  
**Related Programs:** 71009 , 71015A

**Frameworks:****Executive Summary**

The Safety and Health Section (SHS) consults with County departments on occupational safety.

**Program Description**

SHS develops and implements policies, procedures and training programs to reduce the number and severity of injuries and illnesses to County employees. It consults with County departments to help them provide a safe environment for both employees and the public. It helps to ensure compliance with applicable workplace health and safety regulations. It works with safety committees, employees and managers to ensure a safe working environment for all employees working within the County and the general public.

**Program Justification**

The SHS's work is aimed at reducing the liability to the County through work place injury or occupational illness (e.g., its work helps reduce workers compensation costs) and at assuring compliance with applical Federal, State and local health and safety requirements.

**Performance Measures**

1. All required department/office locations have safety committees in operation.
2. All departments/offices have Injury and Illness Prevention Plans in place.
3. All department/offices meet safety training requirements.

**Summary of last year's program results and this year's expected results**

1. In FY 04/05 31 of 39 department/office locations in need of safety committee represenation have safety committees in operation and it is expected that in FY 05/06 all department/office locations will be in compliance. 2. In FY 04/05 3 of 8 department/office with whom SHS has met with have Injury and Illness Prevention Plans in place. In addition, a fourth department has their plan published for their final department-wide review. It is expected that in FY 05/06 all department/office will be in compliance. 3. In FY 04/05 with the assistance of SHS all department/office have identified safety trailing requirements and have made progress towards their goals and it is expected that in FY 05/06 this will continue.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Multnomah County Code 7.102 and 7.103 states that the DBCS directs and manages employee health and benefit programs and that the Departments must conform to County, state and federal safety standards. Oregon Safe Employment Act, established in 1973 lays the foundation for workplace health and safety in Oregon. OAR 437-001-1060 and requires each self-insured employer to have a written loss prevention plan for each location, and also to provide safety and health loss prevention services.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$0	\$20,975
Internal Services	\$0	\$0	\$0	\$13,847
Contracts	\$0	\$0	\$0	\$61,000
Personnel	\$0	\$0	\$0	\$246,173
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$341,995</b>
Administration	0	0	\$0	\$5,685
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,685</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$347,680</b>
Program Total:	<b>\$0</b>		<b>\$347,680</b>	
Program FTE	0	0	0.00	2.25
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$341,995
Program Revenue for Admin	0	0	\$0	\$5,685
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$347,680</b>

**Explanation of Revenues**

SHS unit receives its revenues through an allocation methodology based on the number of FTE per department. The FTE data comes from FY04. The cost per department is then allocated back to each department receives its revenues by allocating costs back to each Department.

**Significant Program Changes**

None

**Program #71013B - Office Support (for Safety Program)****Version 2/16/2005 s**

**Priority:** Safety      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Mary Boyer  
**Related Programs:** 71009 , 71013A , 71015A

**Frameworks:****Executive Summary**

Adds a position to be shared with Workers'Comp program to provide record keeping maintenance and integrity; ensure accurate and timely filing of paperwork; provide other office support functions, including data collection, analysis, reporting, scheduling.

**Program Description**

This adds a .5 FTE Office Assistant Senior to support Safety Staff in the continued implementation of Safety Audit recommendations through scheduling, assisting the public and other staff in interpreting and applying policies, procedures, laws, and ordinances; contact the public and outside agencies in acquiring and providing information and making referrals; research, complete, analyze, and summarize data for special projects and comprehensive reports.

Compile information and data for reports; maintain a variety of statistical records; review, compute and correct data requiring analysis and coordination of several data sources and interpretation of policy.

Initiate and maintain a variety of files and records; maintain manuals and update resource materials; order and maintain office supplies; process and maintain personnel, payroll, accounting and purchasing information; prepare and revise various operating procedures, rules and regulations upon request; develop and revise office forms and report formats, as well as report preparation procedures.

**Program Justification**

This will support the Accountability priority by providing excellent support service to the Safety and Health unit, allowing the Safety specialists to concentrate on field work, coordinating with departments, providing required training, accident analysis, ergonomic consultation and building, personnel and security consultations.

**Performance Measures**

Reports will be completed accurately and on time 99% of the time

Required filings will be completed accurately and on time 99% of the time.

Requests for inspections, evaluations, assessments and consultations will be scheduled within 7 days of request 90% of the time.

All contact with the public, employees, vendors and consultants will represent high standards of professionalism and customer service at all times.

**Summary of last year's program results and this year's expected results**

New Program

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$29,488
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,488</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,488</b>
Program Total:	<b>\$0</b>		<b>\$29,488</b>	
Program FTE	0	0	0.00	0.50
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

The position will be funded from within the Workers' Comp portion of the 60140 rates.

<b>Significant Program Changes</b>
------------------------------------

**Program #71047 - Decision Support System-Justice****Version 1/31/2005 s**

**Priority:** Safety **Lead Agency:** County Business  
**Program Offer Type:** Internal Service **Program Contact:** Jann Brown  
**Related Programs:** 10043

**Frameworks:****Executive Summary**

Decision Support System for Justice (DSS-J) is an application that combines data warehouse and decision support system technologies for storing and linking data extracted from various county, city and state public safety data systems to provide information for decision-making, and to track offenders across the criminal justice system. DSS-J is one of the most advanced integrated criminal justice data warehouses in the country. The application works in collaboration and partnership with the Portland Police Bureau, Gresham Police, Multnomah County Sheriff's Office, District Attorney's Office and Department of Community Justice, Circuit Courts for Multnomah County, and State Department of Corrections to provide those agencies and the Local Public Safety Coordinating County with data to assist in policy and program planning and decision-making.

**Program Description**

The goals of the DSS-J, as defined by the Multnomah County Local Public Safety Coordinating Council, are to reduce criminal behavior of offenders, increase program success rates, prevent and reduce criminal incidents, and improve operational efficiency. DSS-J meets these goals by 1) extracting data from operational data systems used by the Portland Police Bureau, Multnomah County Sheriff's Office, Multnomah County District Attorney's Office, Circuit Courts for Multnomah County, and State Department of Corrections; 2) linking this data together in a reliable manner and storing it in a warehouse; and 3) providing analysis and reporting.

DSS-J is currently used for sentencing support for Judges, determining jail bed utilization, providing data for the County's Public Safety Briefs, assisting with pre-trial investigations, reporting on domestic violence, and measuring and reporting recidivism.

**Program Justification**

DSS-J provides the timeliest data for one of the marquee indicators related to Safety, reported crime rate per 1,000 persons. Shared information and data provided by DSS-J contribute to achieving an effective public safety system for adults and juveniles and responding to communities' crime priorities.

**Performance Measures**

Applications are available 24 hours, 7 days a week, year round 98% of the time.

New development is delivered on time and within budget and resources allocated.

Annual goals and priorities set by Local Public Safety Coordinating Council's DSS-J Policy Committee are achieved 90% of the time unless mutually renegotiated.

**Summary of last year's program results and this year's expected results**

FY 04/05: Implemented the daily extract data from CRIMES, the new District Attorney's computer application which gives DSS-J a full complement of prosecution data. Developed a new Domestic Violence Snapshot report that displays an offender's criminal history in Multnomah County as it relates to domestic violence. FY 05/06: Extract Gresham Police arrest and incident data by June 2006 to provide more comprehensive reported crime data. Implement the daily extract from the new Sheriff's Office's computer application eSWIS by October 2005 so jail management data continues to be available in DSS-J without interruption. Consolidate warehouse, application, and database servers by January 2006 to reduce cost.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$0	\$25,433
Materials & Supplies	\$0	\$0	\$0	\$17,600
Contracts	\$0	\$0	\$0	\$13,000
Personnel	\$0	\$0	\$0	\$418,047
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$474,080</b>
Administration	0	0	\$0	\$152,519
Program Support	0	0	\$0	\$230,811
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$383,330</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$857,410</b>
Program Total:	<b>\$0</b>		<b>\$857,410</b>	
Program FTE	0	0	0.00	4.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$848,927
Program Revenue for Admin	0	0	\$0	\$8,482
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$857,409</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------

**Program #71063 - Justice Bond Fund - DA Mainframe Migration Version 2/01/2005  
(CRIMES)**

**Priority:** Safety      **Lead Agency:** County Business  
**Program Offer Type:** Existing Operating      **Program Contact:** Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

The program is a continuation of the District Attorney's mainframe migration and replacement of the aging District Attorney Case Tracking system (DACTS) project that was funded by the Public Safety Bond Fund approved by voters in 1996. This was part of a larger countywide mainframe migration effort.

**Program Description**

The program includes a process to replace an aging adult case tracking system and to migrate off of the county's old mainframe computer system.

The project has replaced the DACTS system with a system called CRIMES. CRIMES is the primary case tracking and case issuing system for the District Attorney's office. CRIMES issues all documents including indictments and warrants, tracks defendant and victim information, and defendant sentencing. CRIMES also serves as the data repository for all DA case histories.

Although CRIMES "go-live" was in October 2003, completion of phase 1 and phase 2 are not yet finished, as of February 2005. The anticipated completion date of the project will be June 2006.

**Program Justification**

This program provides legally required maintenance of legal records and electronic files for tens of thousands of closed and currently open cases at the District Attorney's office.

The CRIMES system provides important data to the DSS Justice system on a regular basis.

Upon full implementation, CRIMES will allow local law enforcement and public safety agencies to have remote access for report queries and other functions available with the new system.

Migrating off the counties mainframe system in October 2003 allowed scarce monetary resources to be reallocated to other programs.

**Performance Measures**

Project is completed in FY06 on or under budget.

**Summary of last year's program results and this year's expected results**

System replacement made progress during the past year, with expected completion by June 2006.

**Program Mandate: 1 Mandated Program & Funding Level**

Bond funds cannot be used for capital not identified in the ballot measure. The language to upgrade information technology was included in the 1996 Public Safety Bond Ballot Measure. A specific funding level was apportioned to the District Attorney's for its mainframe migration project and the amount in this program offer is funds that will be carried over into FY06..

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$350,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>
Program Total:	<b>\$0</b>		<b>\$350,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$350,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>

**Explanation of Revenues**

Revenues for this project are from the Beginning Working Capital in the Public Safety Bond Fund, authorized by voters in 1996. This project has been previously approved by the BCC in earlier County Capital Budgets (Adopted Budget FY05).

**Significant Program Changes**

FY05 Adopted Budget \$600,000. \$250,000 expended during FY05. \$350,000 remaining DACTS Replacement project balance

**Program #71064 - Justice Bond Fund - Remaining Capital Projects****Version 2/01/2005**  
**s**

**Priority:** Safety      **Lead Agency:** County Business  
**Program Offer Type:** Existing Operating      **Program Contact:** Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

The remaining funds from the original 1996 Public Safety Bond Fund approved by the voters in May 1996. The funds are to be allocated to four Capital Construction/Equipment Projects and one information technology project that benefit Public Safety. The projects are: 1) An addition to the Detention Center Electronics projects placing speakers on each floor (\$325,000); 2) Repair of the MCIJ Kitchen floor to eliminate standing water (\$325,000); 3) Replace MCIJ washers and dryers that are past their service life and need to be replaced (\$300,000); Replace 20 year old MCDC kitchen equipment which is past its service life and needs to be replaced (\$275,000); Software reporting software to enhance capabilities of the ESWIS system (\$250,000).

**Program Description**

These are four capital projects that will keep the MCIJ and MCDC jail facilities in operation and reduce safety hazards to inmates, visitors and staff. The reporting software will improve management reporting capabilities of the ESWIS system and will interface with other web applications. All of these projects fall within the language of the Public Safety Ballot Measure approved by the voters in May 1996.

**Program Justification**

All five projects promote public safety as they contribute to the operation of the MCDC and MCIJ jail facilities and overall corrections management. These facilities directly contribute to holding offenders accountable by providing jail beds, tracking offenders, offering treatment and work programs as well as community placement at the end of the sentences.

**Performance Measures**

These projects are to be completed within the next fiscal year and within budgeted dollars.

**Summary of last year's program results and this year's expected results**

Each of the construction projects were identified as critical needs for the two facilities (MCIJ and MCDC) during the past year.



**Program Mandate: 1 Mandated Program & Funding Level**

Bond funds cannot be used for capital not identified in the ballot measure. Capital construction at County public safety facilities was included in the 1996 Public Safety Bond Ballot Measure. The Board is annually updated on the progress of the 1996 bond projects and any adjustments to project budgets are approved by the Board and included within the Capital Budget.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$250,000
Capital Outlay	\$0	\$0	\$0	\$1,225,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,475,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,475,000</b>
Program Total:	<b>\$0</b>		<b>\$1,475,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$1,475,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,475,000</b>

**Explanation of Revenues**

Revenues for this project are from the Beginning Working Capital in the Public Safety Bond Fund, authorized by voters in 1996. This project has been previously approved by the BCC in earlier County Capital Budgets (Adopted Budget FY05).

**Significant Program Changes**

Continuation of projects.

**Program #71066 - ESWIS - Complete Mainframe Migration and System Development****Version**  
**2/01/2005 s**

**Priority:** Safety      **Lead Agency:** County Business  
**Program Offer Type:** Existing Operating      **Program Contact:** Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

The 1996 Justice Bond levy authorized an information technology project to remove the Sheriff's Warrants and Inmate System (SWIS) off the County's IBM Mainframe computer. ESWIS (E for Electronic) is the replacement system that should be completed by the end of FY06.

**Program Description**

The County developed an Information Technology Plan to migrate all systems off the IBM Mainframe. These systems included the Accounting System, Payroll System, Facilities Management System, Fixed Asset System, Health Practice Management System, Assessment and Taxation System, Regional Justice Data Warehouse, District Attorney's Case Tracking System (DACTS) and Sheriff's Warrants and Inmate System (SWIS).

The last remaining system still on the mainframe is the SWIS system. The SWIS system is being replaced by ESWIS (Electronic Sheriff's Warrants and Inmate System).

In June 2004, the Board approved an additional internal loan from the Risk Management Fund to complete the ESWIS project (\$6,585,000).

**Program Justification**

ESWIS aligns closely with the Safety and Accountability priorities. ESWIS will provide greater functionality than SWIS and improved flexibility for future improvements to the system, when required. Not only providing information to public safety officials for managing inmate populations and daily decision making, ESWIS will also provide users with a better understanding of how public safety programs impact the safety of the community.

**Performance Measures****Summary of last year's program results and this year's expected results**

The ESWIS project is scheduled for completion during FY06.

**Program Mandate: 1 Mandated Program & Funding Level**

Bond funds cannot be used for capital not identified in the ballot measure. The IT upgrade was included in the 1996 Public Safety Bond Ballot Measure.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$0	\$230,400
Contracts	\$0	\$0	\$0	\$1,084,600
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,315,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,315,000</b>
Program Total:	<b>\$0</b>		<b>\$1,315,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$1,315,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,315,000</b>

**Explanation of Revenues**

Revenue for this project is located in the Justice Bond Fund revenue program as Beginning Working Capital.

**Significant Program Changes**

**Program #90007 - Emergency Management****Version 2/14/2005 s****Priority:** Safety **Lead Agency:** Community Services**Program Offer Type:** Existing Operating **Program Contact:** Thomas Simpson**Related Programs:****Frameworks:****Executive Summary**

Emergency Management responds to disasters with assistance, equips and trains responders, and coordinates emergency plans throughout the County.

**Program Description**

Plan regional, countywide and government response to natural and human caused disasters or emergencies.

Purchase standard response equipment such as personal protective equipment and interoperable radios.

Train emergency responders in equipment use, communications, assessment, and incident command.

Respond to disasters and emergencies, move support activities into the field, and provide on-scene planning and logistics support.

Prepare county organizations for disaster response and recovery. Work with volunteer fire departments, private not-for-profit human services agencies, police departments, general government agencies and schools.

Provide intelligence and information on natural and human caused hazards faced by the County.

**Program Justification**

Safety system components work effectively together through the cross disciplinary efforts of Emergency Management. EM works to assure compatibility of training, plans and equipment across fire, police and public works response organizations.

Citizens are safer through the equipping and training of response agencies. Coordinated communication, standardized equipment, and common response protocols and plans occurs on a departmental, countywide and regional basis due to EM efforts.

Use of new and innovative resources assures that the County is prepared to respond and recover after a disaster. The nationally studied Multnomah Alert, Response and Recovery System (MARRS) integrates new technology with established plans to alert individuals of hazardous conditions. It rapidly distributes documents, maps and text, allowing for quick response to hazards.

Gather and distribute hazard information from a wide variety of sources (i.e. Weather Service, 911, email alerts, Health Alert Network) to provide responders with better hazard information resulting in more effective response.

**Performance Measures**

All response agencies formally adopt NIMS principles/policies.

Fully integrate national incident management and response systems into local plans and alerting systems such as MARRS.

**Summary of last year's program results and this year's expected results**

Last year the program purchased \$500,000 of response equipment, finalized the response system, and responded weekly to an event. Next year the program will comply with NIMS by December, integrate MARRS with national systems, complete 03 and 04 Homeland Security grants and assist County departments in achieving business continuation planning.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 401.305 mandates counties to establish an emergency management agency and sets the minimum requirements as planning for the creation and maintenance of emergency operations plan, management and maintenance of emergency operating facilities, and establishment of an incident command structure for management of a coordinated response.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$0	\$222,725
Personnel	\$0	\$0	\$304,216	\$30,754
Contracts	\$0	\$0	\$2,000	\$3,326,330
Internal Services	\$0	\$0	\$101,668	\$106,998
Materials & Supplies	\$0	\$0	\$15,000	\$157,734
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$422,884</b>	<b>\$3,844,541</b>
Administration	0	0	\$5,327	\$0
Program Support	0	0	\$5,011	\$17,000
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,338</b>	<b>\$17,000</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$433,222</b>	<b>\$3,861,541</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$4,294,763</b>	
Program FTE	0	0	3.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$132	\$0
Fees, Permits & Charges	\$0	\$0	\$89,998	\$0
Intergovernmental	\$0	\$0	\$0	\$3,844,541
Program Revenue for Admin	0	0	\$260	\$17,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,390</b>	<b>\$3,861,541</b>

**Explanation of Revenues**

- State Homeland Security Grant - • Emergency Management Performance Grant - 12 month grant which pays for one half of the expenses of the County's emergency Management program (up to \$125,000).

**Significant Program Changes**

- Reduce Emergency Manager to Program Development Specialist • Add Premium for Lead pay for PDS • Increase in Fleet costs due to replacement of response vehicles. • Increase of electronics costs due to upgrading of radios.





Welcome

1.0.0.0 - Produ

**Priority: Accountability**

Code	Name	
10000	Chair's Office	
10001	District 1	
10002	District 2	
10003	District 3	
10004	District 4	
10005	Centralized Boardroom Expenses	
10006A	Auditor's Office	
10006B	Report to County Residents	
10006C	Priority Indicator Reporting	
10007	School Audits	
10008	County Attorney	
10009	Public Affairs Office	
10010	Tax Supervising & Conservation Commission	
10012A	Citizen Involvement Committee	
10012B	Citizen Involvement Training	
10012C	Public Electronic Communications	
10013	Cultural Diversity Conference	
10032	IBM Mainframe Migration	
10034	Business Income Tax	
10036	Capital Debt Retirement	
10037	GO Bond Sinking Fund	
10038	Revenue Bonds	

10039	PERS Pension Bond Sinking Fund
10040	Tax Anticipation Notes
10041	Equipment Acquisition Fund
10052	Productivity Improvement Process
10053	Strategic Improvement Partner
10055	Capacity
21026	School Services: Evaluation
40017	Vital Records
60001	MCSO Executive Budget
60002	MCSO Professional Standards
70000B	CFO Communications
70001	General Ledger
70002	Property Risk Unit
70003	Retirement Programs
70004A	Budget Office
70004C	Performance Measurement and Planning
70005	Tax Administration (Non-ITAX)
70006A	ITAX Administration
70007	Treasury Office
70009	A&T - Records Management
70010	A&T - Property Tax Collection
70012	A&T - Document Recording & Records Storage/Retrieval Systems
70013	Marriage License/Domestic Partner Registry
70017	Property Assessment- Special Programs (A&T)
70018	Property Assessment-Commercial (A&T)



70019	Property Assessment-Personal/Industrial Property (A&T)
70020A	Property Assessment-Residential (A&T)
70020B	Property Assessment-Expand Residential Appraisal Staff (A&T)
70025	Liability Risk Unit
70026	Central Grant Monitoring
70028	A&T - Board of Property Tax Appeals
70029A	A&T Business Application Systems Completion (A&T)
70029B	A&T Business Application Systems Upgrade (A&T)
71003	SAP Support
71004	Human Resources - Central Payroll
71005	Human Resources - Workforce Development & Employment (Recruitment)
71006A	Human Resources - Diversity, Equity and Affirmative Action
71006D	diversity-cultural competency
71007	Human Resources - Employee & Labor Relations
71008	Human Resources - Employee Benefits
71010	Human Resources - Health Promotion (Wellness)
71012	Human Resources - Unemployment Insurance
71015A	Human Resources - Workers Compensation
71015B	Office Support-WC
71016	Human Resources - Classification & Compensation Program
71018	Finance Operations
71025	Telecommunications Services
71026	Desktop Services
71027	Wide Area Network Services
71032	Facilities Maintenance and Operations

71033	Facilities Compliance
71034	Facilities Operations - Pass Through
71036	Facilities Capital Improvement Program (CIP Fund)
71038	Facilities Asset Management
71039	Facilities Property Management
71042	Fleet Services
71043	Electronic Services
71044	Records Section
71045	Mail Distribution
71046	Materiels Management
71048	Sheriff's Office Application Services
71049	Community Justice Application Services
71052	Library Application Services
71053	Health Application Services
71054	DSCP Application Services
71055	DCHS Application Services
71056	DBCS Application Services
71057	GIS Services
71058	Web Services
71059	Facilities Capital - Asset Preservation (AP Fund)
71060	Facilities Capital - Justice Bond
71062	IT Asset Preservation Program
71065	HIPAA Security Rule Compliance
71067	Cost Effective Solutions
90006	Elections

90014	County Surveyor's Office	
-------	--------------------------	--

[Return to Main Menu](#)

**Program #10000 - Chair's Office****Version 2/15/2005 s**

**Priority:** Accountability      **Lead Agency:** Chair  
**Program Offer Type:** Existing Operating      **Program Contact:** Delma Farrell

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

The Chair is County Chief Executive Officer (CEO), Personnel Officer, and has a vote on the Board of County Commissioners in setting legislative activities and policy direction. The Chair administers all departments and programs except those under other electeds, develops the annual Executive Budget, has authority over litigation, signs contracts, bonds and other instruments, appoints department directors, manages the Board agenda, and makes appointments to citizen advisory boards and commissions. The Chair is a leader in setting and implementing County policy development and in defining the County's direction and priorities. The Chair has publicly reaffirmed her commitment to public processes assuring citizens have the opportunity to weigh in on County services and issues. The Chair has led the development of stronger relationships with the region's business community and plays an active role in improving our regional economic climate via organizations like the Portland Business Alliance, Citizens Crime Commission, Leaders Roundtable, Oregon Association of Minority Entrepreneurs and the Hispanic Metropolitan Chamber.

In addition, the Chair is on the Board of the Association of Oregon Counties, the Portland/Multnomah Progress Board, and is a member of the National Association of Counties. The Chair maintains frequent and open communications with County employees, local elected officials, and regional and statewide leadership in the business and political arenas. The Chair has made a commitment through the outcome-oriented approaches of the frameworks to making our community stronger and safer.

**Program Description**

The Chair directs a \$1 billion budget, six Departments, hundreds of programs, 4700+ FTE and aligns these resources across all six budget priorities. The Chair and her staff communicate with employees, the public, and provide executive leadership and coordination. The Chair leads department directors and executive staff to assure County programs are aligned across the six budget priorities.

**Program Justification**

The Multnomah County Home Rule Charter assigns legislative powers to the Board of County Commissioners. In addition to legislative powers, the Charter specifies that the Chair be elected Countywide and serve as CEO. As such, the Chair demonstrates responsible leadership, maintains sound financial management strategies, and communicates with employees and the public. The Chair has the lead role in assuring departments allocate funds and implement program designs across the policy frameworks. This includes working with non-profits, school districts and other governments in setting common boundary lines to define regions for contractual and management purposes.

**Performance Measures**

The County's Aa1 bond rating is maintained and the County's budget is balanced. The Chair's Office averages 6650 contacts with constituents and employees per month. A constituent/customer survey is under development for next fiscal year to assess satisfaction with the responsiveness of the Chair's Office to a range of citizen requests. Chair Linn attended 48 of the 50 Regular Thursday Board Meetings and all Board Briefings scheduled in FY 2004-05. Department outcomes and databases will be aligned with the six budget priority areas which will make delivery of County services more efficient. The Chair sends frequent emails to all County employees updating them on a variety of County-related issues.

**Summary of last year's program results and this year's expected results**

The Chair directs and will continue to direct operations of all County departments. In the last fiscal year, the mental health system was overhauled to save taxpayer money and increase access to the system. Under the Chair's leadership, the School-Aged Policy Framework received national attention as a model to help children succeed. The Chair led the redesign of the County's overall budget process to focus more on citizen input and expectations. In FY05-06 the ITAX rampdown will be successful and the implementation of the Cultural Competency Framework will begin.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Mandated. The Multnomah County Home Rule Charter, Chapter VI, 6.10, establishes the Chair's Office and contains the specific powers and duties of the Chair.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$929,334	\$0
Materials & Supplies	\$0	\$0	\$47,500	\$0
Contracts	\$0	\$0	\$5,000	\$0
Internal Services	\$0	\$0	\$15,796	\$0
Subtotal: Direct Exps:	\$0	\$0	\$997,630	\$0
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$997,630	\$0
Program Total:	\$0		\$997,630	
Program FTE	0	0	8.50	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

No revenues.

**Significant Program Changes**

This administration is committed to the following guiding principles: A balanced system that addresses prevention, intervention and response within our public safety and human services arenas, within our means, and in our most appropriate, effective role; Delivery of culturally competent services that are responsive to the changing needs of the community and that celebrate diversity; Contributions to a healthy economy that ensure quality of life, reduce poverty and generate revenues to support citizen priorities; Defining the County's role as a strong and effective partner within the broader community to address education and other citizen priorities; Encouraging and supporting innovation, creativity and new ways to approach delivery of services. The Chair will lead a County-wide economic development initiative focused on business recruitment and other efforts leading to quality jobs for residents. The Chair will continue to pursue multi-jurisdictional collaboration, including partnership with City Mayor Tom Potter's and City Commissioner Sam Adam's public safety initiative.

**Program #10001 - District 1****Version 2/03/2005 s**

**Priority:** Accountability      **Lead Agency:** District 1  
**Program Offer Type:** Existing Operating      **Program Contact:** Shelli Romero

**Related Programs:****Frameworks:****Executive Summary**

Commissioner Maria Rojo de Steffey is an elected official who sets policy. Her mission is to represent her district, listen to concerns and ideas from the community, provide constituents with high quality customer service and encourage citizen involvement in County government.

**Program Description**

Commissioner Maria Rojo de Steffey represents a portion of the inner east side and all Multnomah County areas west of the Willamette River. Her priorities include issues related to the elderly; transportation; supporting alcohol and drug treatment programs; sustainability; youth; and the economic stability of the County.

**Program Justification**

Commissioner Rojo's office makes decisions, supports and votes on all of the Multnomah County Priorities and programs focusing on the areas described in the program description. Results will be achieved through successful outcomes for programs listed above.

**Performance Measures**

% of board meetings attended

% of constituent responses

**Summary of last year's program results and this year's expected results**

Commissioner Rojo secured \$34M for replacement of the Sauvie Island Bridge. In January of 2006 the County will break ground on construction of a new Sauvie Island Bridge which is critical to our regional economy and will create over 500 new jobs. The Sellwood Bridge must be replaced. Commissioner Rojo will work with our regional partners to secure the initial funds for the project in 2006. Commissioner Rojo secured \$3M for the 223rd Railroad Overpass in East County from federal and state resources. Work on this project has begun but a significant part of the work is anticipated to commence in January of 2006. Commissioner Rojo will work with the CFO and LUT to research the financial impact of transferring roads and introduce a resolution for the BCC's consideration. Commissioner Rojo will work with the BCC and community to plan for the Morrison Street Property which is now considered an archaeological site. Commissioner Rojo and Chair Linn will present a financing strategy for the downtown courthouse to the BCC. Commissioner Rojo will continue her support for sustainable policies, practices and initiatives. Commissioner Rojo efforts to include the Regional Arts and Culture Council in Multnomah County's Charitable Employee Giving Program and will continue to support the arts. Her long-term support of elders includes working in past budget processes to retain the Elders in Action Ombudsperson, retaining funding for the district senior centers, and advocate in the state legislature for the protection of funding for Oregon Project Independence. She will continue her work with elders to secure programs and funding. Commissioner Rojo is committed looking at creative ways to ensure that social services reach those in need in District 1. She advocated and was successful in designating Markham Elementary as a school where services will be based in Southwest Portland. Commissioner Rojo will promote and work for basic human rights.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Mandated program per the Multnomah County charter.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$312,193	\$0
Materials & Supplies	\$0	\$0	\$11,500	\$0
Internal Services	\$0	\$0	\$6,307	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$330,000</b>	
Program FTE	0	0	3.80	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

The BCC offices are funded by the County general fund.

**Significant Program Changes**

None anticipated. Work will continue on key projects identified above.

**Program #10002 - District 2****Version 2/15/2005 s**

**Priority:** Accountability      **Lead Agency:** District 2  
**Program Offer Type:** Existing Operating      **Program Contact:** Serena Cruz

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Poverty Framework , 10-year Plan to

**Executive Summary**

Commissioner Cruz's top priorities are: making government more accountable, taking care of vulnerable populations, educating our children and keeping our families safe. She and her staff strive to be responsive to community concerns and to collaborate in developing innovative and effective approaches toward solving community problems.

**Program Description**

Commissioner Cruz is serving her 3rd year of her second term on the Board of County Commissioners. She represents the residents of North and Northeast Portland.

**Program Justification**

**ACCOUNTABILITY:** Commissioner Cruz co-chairs the Design Team that guides the FY06 priority based budget process. Also, we respond to constituent requests, maintain a user-friendly website and issue periodic emails on behalf of the office (cruzmail). **EDUCATION:** We staff and support the Coalition for Educational Excellence (a multicultural effort to advocate on behalf of English language learners in County schools); the Outreach Committee of the Latino Youth Gang Task Force (bringing community and county partners together to develop coordinated strategies to prevent gang violence); we also work with the Caring Communities in District 2. **MEETING BASIC NEEDS:** Commissioner Cruz is serves on the following committees: Citizens Commission to End Homelessness (a City-County effort to move homeless people into permanent housing), the Tri-County Safety Net Enterprise (a tri-county effort to provide access to health care for the uninsured), and she chairs the Alcohol and Drug Working Group of LPSCC (a committee that works to coordinate County programs and partners). We support the Coordinating Committee on Homelessness, (an interjurisdictional committee implementing the Plan), the Poverty Advisory Committee (implements the Poverty Framework). **VIBRANT COMMUNITY:** Commissioner Cruz is the Board liaison to the Library Advisory Board. **SAFETY:** Commissioner Cruz serves on LPSCC and chairs the Alcohol and Drug Working Group. We staff and support the Outreach Committee of the Latino Youth Gang Task Force. **THRIVING ECONOMY:** Commissioner Cruz serves on the Visitors Development Fund Board (VDF) (promoting Multnomah County as a convention destination); the Bi-State Coordination Committee and the Columbia River Crossing Task Force (these are efforts to promote freight transportation while balancing community and environmental concerns).

**Performance Measures**

1. % Constituent responses that meet goal. Office standard is to respond to all constituent requests within five days. 2. # of community meetings attended within district. Office goal is for each staff member to attend one per week. 3. # of Cruzmails. Goal is monthly email. 4. % of official Board briefings/meetings attended. These performance measures are in development.

**Summary of last year's program results and this year's expected results**

**ACCOUNTABILITY:** Commissioner Cruz sponsored Resolution 04-124 creating the Design Team. She also sponsored Resolution 05-016 creating the Guidance Team. Constituent communications - staff will revise office website to keep it relevant for constituents, see [www.co.multnomah.or.us/cc/ds2](http://www.co.multnomah.or.us/cc/ds2). **EDUCATION:** Public education regarding Latino Youth Gang issues. Staff presented the results of Task Force work to County Superintendents, and local law enforcement. Staff organizing a Latino Youth Forum so that education decision-makers may better serve Latino youth. **MEETING BASIC NEEDS:** Completion of the Plan to End Homelessness. Sponsored Ordinance 1029 to form IGA with Washington and Clackamas Counties to improve access to health care for the uninsured. **VIBRANT COMMUNITY:** Sponsored Ordinance 1051 to expand the County's Workplace Smoking Ban to cover outdoor patient corridors at hospitals, protecting patients and the public from exposure to second-hand smoke. Supported Resolution 04-187 to provide tools to parents who choose to filter the internet access of their children in County libraries. Co-sponsored Resolution 04-039 to support Chair Linn's decision to issue marriage licenses to same sex couples. **SAFETY:** Latino Youth Forum. A&D Working Group. Supported the joint RFP (DCJ/DCHS) integrate A&D treatment services. Coordinated A&D working group presentation regarding DCJ/DCHS methamphetamine treatment to LPSCC. **THRIVING ECONOMY:** In the last fiscal year, the VDF Board invested \$406,760 which has made it possible to secure \$36,064,556 of future convention business in Multnomah County. These grants have provided an \$88.66 to \$1 rate of return.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Multnomah County voters elect County Commissioners. Commissioners' offices are required to be funded by the Multnomah County Charter.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$7,913	\$0
Contracts	\$0	\$0	\$4,850	\$0
Personnel	\$0	\$0	\$310,574	\$0
Internal Services	\$0	\$0	\$6,663	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$330,000</b>	
Program FTE	0	0	3.40	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Commissioner Cruz's office is paid for entirely from County General Fund.

**Significant Program Changes**

In this budget year, as in all of the other years that I've been in office, I remain committed to making government more accountable, taking care of the most vulnerable, educating our children and keeping our families safe. This coming year I will continue to spearhead priority-based budgeting, making sure that this new approach gets fully implemented at the County thereby making government more accountable. I will also continue to make the 10-year Plan to End Homelessness a reality and work for greater access to quality health care for the uninsured so that we can better care for our community's most vulnerable residents. I will continue to strengthen the County's alcohol and drug treatment programs so that our families can be safe. Finally, I plan to continue working with the youth of the County, so that we can do a better job of making sure they get the educational opportunities they deserve.

**Program #10003 - District 3****Version 2/15/2005 s****Priority:** Accountability**Lead Agency:** District 3**Program Offer Type:** Existing Operating**Program Contact:** Lisa Naito**Related Programs:****Frameworks:****Executive Summary**

Commissioner Lisa Naito is one of five elected members of the Multnomah County Board of Commissioners, representing the citizens of District 3. District 3, in southeast Portland, encompasses one-fourth of the County and includes all or part of the neighborhoods of Brentwood-Darlington, Centennial, Center, Creston-Kenilworth, Foster-Powell, Hazelwood, Hazelwood-Mill Park, Laurelhurst, Lents, Mill Park, Montavilla, Mt. Scott-Arleta, Mt. Tabor, Parkrose Heights, Pleasant Valley, Powellhurst-Gilbert, Richmond, Russell, South Tabor, Sunnyside, Wilkes, Woodland Park, and Woodstock.

**Program Description**

Commissioner Naito helps set the policies and practices of Multnomah County, and monitors the execution of policy by the Chair and her departments. Naito represents the interests of District 3 citizens, and serves as a liaison between citizens and the County. She and her staff meet regularly with the community to keep citizens informed and engaged in the work of the County.

**Program Justification**

Naito's work as a duly elected official is inexorably tied to the goals set by the accountability team by addressing many of their outlined strategies and providing the necessary system of governmental checks and balances.

By scrutinizing the management of County assets, Naito holds the Chair and her departments accountable for expenditures, and ensures that department regulatory compliance and internal processes are streamlined and trustworthy. The communication facilitated by Commissioner Naito and her staff is critical to increasing community understanding and involvement in County decision-making processes.

Commissioner Naito delivers leadership, financial accountability, and results for the citizens of District 3 and Multnomah County.

**Performance Measures**

The best performance measures are Commissioner Naito's many accomplishments. Naito chairs the Local Public Safety Coordinating Committee (LPSCC), leading the effort to ensure coordination between public safety departments and city and state agencies to prevent recidivism and increase public safety.

Naito actively promotes greater fiscal accountability while continuing to advocate for adequately funded vital services. In practice, she has made certain that expansion of the County's workforce and increases in employee compensation are done only with Board approval; that through analysis is given to capital and maintenance projects; and that careful fiscal analyses of proposed departmental reorganizations are made prior to restructuring.

For the citizens of Multnomah County who depend upon the County, Naito has been a leader in increasing early childhood services and funding for public safety, human service and education priorities.

**Summary of last year's program results and this year's expected results**

Commissioner Naito is committed to working for the citizens of District 3 and Multnomah County. She continues to spearhead efforts to substantially improve mental health services to children and their families. It is her priority to reduce the population of mentally ill persons in jail by guaranteeing access to the mental health services and supports they need. With her demonstrated commitment to a diverse, culturally competent and respectful workforce, Naito would like to move the County forward as a model for best practices in recruitment, hiring, training, education, contracting, and workplace policy development.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Commissioner's office for District 3 is mandated by the Charter of Multnomah County.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$5,964	\$0
Personnel	\$0	\$0	\$294,992	\$0
Materials & Supplies	\$0	\$0	\$24,044	\$0
Contracts	\$0	\$0	\$5,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$330,000</b>	
Program FTE	0	0	3.30	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

General Fund

**Significant Program Changes**

None

**Program #10004 - District 4****Version 2/15/2005 s****Priority:** Accountability**Lead Agency:** District 4**Program Offer Type:** Existing Operating**Program Contact:** Lonnie Roberts**Related Programs:****Frameworks:****Executive Summary**

I believe that resources should be allocated in a way that first provides safety for our citizens. I will support the restoration of all vacant jail beds, including the Wapato Jail, and funding for our patrols, drug enforcement unit, and traffic safety units.

**Program Description**

Our office works with other Commissioners, Jurisdictions, Departments, and Citizens to ensure that Public Safety, Equity School Funding, Transportation, Senior Services and Health Care needs of the Citizens are met within the Budget constraints which we have been given. We will also look to fund and site a Justice Facility in East Multnomah County.

**Program Justification**

We are the voice for 160,000 people in the largest geographical area, representing people who reside in four different cities.

**Performance Measures**

1. Restore all Jail Beds
2. Maintain Patrol services, drug and major crime units at current strengths
3. Continued equal funding of County funded school programs
4. Maintain current levels of transportation services, County roads
5. Restore state funded senior and health care programs
6. Fund, Site, and build an East County Justice Facility

**Summary of last year's program results and this year's expected results**

Maintained proportionate funding for Public Safety, Schools, Senior and Health Care Programs.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

County Charter

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$7,524	\$0
Materials & Supplies	\$0	\$0	\$19,390	\$0
Contracts	\$0	\$0	\$2,766	\$0
Personnel	\$0	\$0	\$300,320	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$330,000</b>	
Program FTE	0	0	3.52	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

General Funded

**Significant Program Changes**

No significant program changes.

**Program #10005 - Centralized Boardroom Expenses****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Deb Bogstad

**Related Programs:****Frameworks:****Executive Summary**

This program accounts for expenses necessary for the operation of the Board of County Commissioners, including internal service operations and rent for the offices of the Chair, Commissioners and Board Clerk; association dues; Board Clerk functions; Boardroom and Board conference room expenses such as rent, computers, telephones; equipment; equipment maintenance and repairs; and internal and external Board meeting expenses.

**Program Description**

The Chair and the Commissioners are elected to four-year terms on non-partisan ballots. The Commissioners are elected from west, north, central and east geographic districts as established by the Multnomah County Home Rule Charter. The Chair is elected from the county at large and is the chief executive officer and personnel officer and administers all county programs except those under the elected Sheriff, Auditor, District Attorney and the Commissioners. The mission of the Board is to conduct all legislative activities of the County. The Board is responsible for adopting policies that guide the direction of the County's activities. It sits as the budget committee, reviews and amends the executive budget, holds hearings, and adopts the budget; acts as liaisons to departments, advisory boards and commissions; makes changes in County administrative departments; fills vacancies in elective offices; and adopts labor agreements.

The Board Clerk produces and publishes weekly Board meeting agendas and meeting tapes; attends and participates in Board meetings as Board Parliamentarian; takes minutes and prepares meeting records; prepares Board meeting information packets; processes and returns agenda documents; schedules the Board calendar; Board meeting room and sixth floor conference room calendars; maintains current and archived Board records and indexes; adopted County resolutions, orders, and ordinances; maintains and updates the Board of Commissioners and Agenda website; and provides internal and external customer service, information and referral.

**Program Justification**

The Board meets on the first and third Tuesday of the month and other days as noticed for executive sessions, work sessions and/or briefings. The Board meets on Thursdays to conduct regular County business and vote on consent calendar items such as citizen appointments to boards and commissions and annual renewal and/or amendments to existing government agreements, as well as regular agenda items, public hearings and other matters requiring formal Board approval or action. Except for executive sessions, all meetings are open to the public. The public is welcome to speak to any issue before the Board or on non-agenda issues at a Thursday regular meeting. The Board encourages public testimony on particular issues, including the County budget, at specially scheduled hearings throughout the year. A public testimony sign up form is available in the Boardroom or meeting room. Testimony is limited to three minutes per person.

**Performance Measures**

Demonstrating responsible leadership and providing clear and effective governance and policy direction is the program's highest goal. The priority result to be realized is government accountability at every level, including external accountability to the citizens and community; and internal accountability among county officials and employees. Feedback from external and internal program customers is encouraged, solicited and collected throughout the year to provide process improvements and insure customer satisfaction.

**Summary of last year's program results and this year's expected results**

Last year the program produced and published weekly Board meeting agenda and meeting tapes; attended and participated in all Board Meetings as Board Parliamentarian, took minutes, prepared meeting records, prepared Board meeting information packets, processed and returned agenda documents, scheduled the Board calendar, Board meeting room and sixth floor conference room calendars, maintained current Board records and indexes, including adopted County resolutions, orders, and ordinances, prepared and sent records to archives, maintained and updated the Board and Agenda website, and provided internal and external customer service, information and referral, and expects to do so again this year.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Board of Commissioners is the governing body for Dunthorpe-Riverdale Sanitary Service District No. 1 and the Mid-County Street Lighting Service District No. 14, and sits as the Multnomah County Budget Committee, The Hospital Facilities Authority, Public Contract Review Board and in other capacities. The Multnomah County Home Rule Charter requires the Board to adopt and publish rules for the conduct of its meetings. All Board meetings and notices thereof comply with the Oregon Public Meetings Law. Adopted Board Rules apply to all Board meetings in all capacities. Any procedure or situation not covered by law or the Board Rules is governed by the most recent edition of Robert's Rules of Order Newly Revised. The program maintains an interested person Board meeting notice list. The list includes the names and addresses of interested persons including news media that have requested notice of Board meetings. The program gives notice stating the time and place of Board meetings and the agenda to persons on the list, and posts the notice to the Board's internet web site. Agenda packet materials are also posted to the web site. Notice is given at least 72 hours before each regular meeting; and at least 24 hours before each special meeting.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$673,696	\$0
Materials & Supplies	\$0	\$0	\$115,585	\$0
Personnel	\$0	\$0	\$111,923	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$901,204</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$901,204</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$901,204</b>	
Program FTE	0	0	1.50	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program is completely General Fund supported.

**Significant Program Changes**

Program changes include addition of expense code reflecting the internal service operations and rent costs for the offices of the Chair and Commissioners; moving costs associated with 0.50 FTE from temporary to permanent personnel expenses line item; and increase in Dues and Subscriptions line item to fund an increase of Association of Oregon Counties (AOC) and National Association of Counties (NACo) dues.

**Program #10006A - Auditor's Office****Version 2/15/2005 s**

**Priority:** Accountability      **Lead Agency:** Auditor  
**Program Offer Type:** Existing Operating      **Program Contact:** Suzanne Flynn

**Related Programs:****Frameworks:****Executive Summary**

The Auditor's Office ensures that County government is honest, efficient, effective, equitable and fully accountable by conducting performance audits and special studies and by promoting these qualities in all of its contacts.

**Program Description**

Because audit resources are not adequate to conduct audits for each program on a routine basis, an audit schedule is developed annually. Based upon input from the BOCC, information received from departments, employees, and the public, and internal analysis conducted to determine high risk areas, audits are scheduled to assist County managers in improving operations and to hold government accountable. In addition, the Office annually conducts broader organizational audits on the service efforts and accomplishments of County programs, alternating reports between the public safety system and health and social services. Biannually the Office audits and reports on the County's financial condition. As a by-product of all audits, the Office improves data quality. Data reported in audits and biannual reports are assessed for reliability and accuracy and suggestions to improve the quality of performance measurement is provided to departments. While all of these efforts supply information needed to improve County operations and become more efficient and effective, the Office also provides internal and external accountability via audit reporting. Audits provide analysis to department directors about the programs they manage, to the BOCC for the results for the programs funded, and to citizens to ensure that operations are independently reviewed and held accountable. A press release is sent to all local area newspapers, television stations, and radio stations once an audit is issued. Each audit is presented formally during a BOCC briefing that is broadcast on community television. Reports are mailed upon request to interested citizens and published on the Auditor's Office website. The Office also provides support to the Portland Multnomah Progress Board which reports on community-wide indicators and acts as a catalyst for community change.

**Program Justification**

Performance audit reports always include information in a background section intended to increase citizens' understanding of County services. The Service Efforts & Accomplishments and Financial Condition reports include explanatory information about the services delivered and any changes that have occurred. Audits of specific County operations and the annual audits of service efforts and accomplishments assess how well the County is doing and report on results. The biannual report on financial condition assesses the County's financial health. If warning signs are identified, recommendations are made regarding policies and practices. Every opportunity is taken to communicate these reports to County residents. All reports are presented at BOCC briefings which are broadcast on community television. A press release is sent out to all news organizations once an audit is issued. Periodically, the press reports on audits that have been released. To date, reports have been in the Oregonian, Business Journal, KEX Radio, and OPB Radio. Audits are available on the Auditor's Office website, sent to a mailing list of interested citizens, and mailed upon request.

**Performance Measures**

1. Number of reports issued. Five year average is 6.2 reports per year.
2. Percent of hours above or below target of 1,200 average hours per project per year. Percent above/below has ranged from -53% to +22% in last five years.
3. Percent of recommendations implemented after 5 years. Based upon annual survey of departments and additional follow-up by auditors. In FY03=85% and in FY04=92%.

**Summary of last year's program results and this year's expected results**

Number of Reports FY04=6; projected FY05=6. Percent above/below average annual hours per project FY04 = -13%, projected FY05= +5%. Recommendations implemented after 5 years - FY04=92%, projected FY05=85%.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

County Charter 8.10 states "The auditor shall conduct performance audits of all county operations and financial affairs and make reports thereof to the board of county commissioners according to generally accepted government auditing standards. The auditor may also conduct studies intended to measure or improve the performance of county efforts." Government auditing standards outline minimum standards to be met regarding the planning and conducting of audit work. Auditors are required to complete 40 hours of relevant training annually and the Office is required to have a peer review every 3 years to ensure that the office is in compliance with standards.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$747,457	\$0
Materials & Supplies	\$0	\$0	\$25,279	\$0
Contracts	\$0	\$0	\$95,325	\$0
Internal Services	\$0	\$0	\$121,643	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$989,704</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$989,704</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$989,704</b>	
Program FTE	0	0	7.80	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #10006B - Report to County Residents****Version 2/15/2005 s**

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	Auditor
<b>Program Offer Type:</b>	New Program	<b>Program Contact:</b>	Suzanne Flynn
<b>Related Programs:</b>	10009		

**Frameworks:****Executive Summary**

The Auditor's Office will design an annual report of County performance measures to residents and begin report distribution in FY05 via local newspaper inserts. The report will also be available on-line and distributed in County buildings.

**Program Description**

The Office currently reports on County service efforts and accomplishments and financial condition, and is beginning to report on the County's priority indicators. However, these reports are not readily accessible or in a format easy to understand for county residents. The Office will report a limited number of measures in an annual report to county residents to increase the level of information and accountability. Implementation costs will be controlled by working with the Public Affairs Office to develop a communication plan and report template. Current and on-going costs after FY05 will be for translation, printing, and distribution.

The report will be distributed as a newspaper insert in the Oregonian, Skanner, El Hispanic News, Asian Reporter, and Gresham Outlook. It will also be available on the Auditor's Office website. Copies will be provided to County programs for distribution at various locations in the county.

**Program Justification**

This simple and more widely distributed report will serve to increase county residents' understanding of what the County does and what results are achieved. The report will be fact-based and report on both positive and negative trends. If relevant, County action taken in response to a trend or further context that explains the trend will be included in the report. Better understanding of the County and its services will improve the effectiveness of the community's interaction with leadership.

**Performance Measures**

Beginning in the 2006 Auditor's Office Citizen Survey, questions will be added that measure the satisfaction with this program such as:

Number of citizens who report that they received a report.

Percent of citizens who report that the report increased their understanding of County operations.

Percent of citizens who believe the report gave them good information.

Cross-tabulation of citizen confidence in government and citizen's who report they received the report.

**Summary of last year's program results and this year's expected results**

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Fits with Charter mandate to conduct studies to improve performance and government auditing standards to report on findings.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$32,741	\$0
Contracts	\$0	\$0	\$500	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$33,241</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$33,241</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$33,241</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #10006C - Priority Indicator Reporting****Version 2/15/2005 s****Priority:** Accountability**Lead Agency:** Auditor**Program Offer Type:** New Program**Program Contact:** Suzanne Flynn**Related Programs:** 70004A**Frameworks:****Executive Summary**

The Auditor's Office has agreed to take on the new responsibility of collecting and reporting on the "marquee indicators" for each priority area in the Priorities of Government budgeting process. An incremental increase in FTE is requested to address the additional workload.

**Program Description**

Beginning in December 2004, the Auditor's Office agreed to be responsible for collecting data, verifying quality, and reporting on the "marquee indicators" for each priority area. The Office consulted with each Outcome Team on availability and quality of data for each proposed priority indicator. The Office supplied each team with a report and graphs on indicators along with the underlying data. Annually, the Office will collect data and report to each team, as well as assist with interpretation of any trends.

Because the Auditor's Office is already familiar with many of the data sources and annually collects similar measures, the new program does not represent a significant increase in workload. The Office is requesting a .8 FTE position be increased to 1.0 to accommodate the additional workload.

**Program Justification**

Priority indicators provide information to the Board of County Commissioners on how well the County is doing and assist in developing strategies for improvement. These indicators also measure what is important to county residents. The Auditor's Office can help insure that the measures are credible and reliable.

**Performance Measures**

Number of reports to outcome teams completed on time.

Percent of outcome team members who report satisfaction with the Auditor's Office reports on the indicators.

**Summary of last year's program results and this year's expected results**

Program Mandate:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$17,876	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$17,876</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$17,876</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$17,876</b>	
Program FTE	0	0	0.20	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

**Program #10007 - School Audits****Version 2/15/2005 s****Priority:** Accountability**Lead Agency:** Auditor**Program Offer Type:** Existing Operating**Program Contact:** Suzanne Flynn**Related Programs:****Frameworks:****Executive Summary**

The county personal income tax funded two auditor positions and promised performance audits of the eight school districts receiving tax revenues. Two auditors positions were added to the County Auditor's Office as a result of this tax measure.

**Program Description**

This program is a partnership between the City of Portland Auditor and the County Auditor's Office. Direct supervision is provided by the County Auditor. The City of Portland Auditor participates in planning, oversight, and reporting. In the first year of this program, two performance audits looked at each district's financial condition and service efforts and accomplishments. As a result of these two audits, an audit schedule was drafted outlining potential audit areas. Audits are conducted based upon this schedule.

**Program Justification**

This program is directly related to accountability to the voters who approved the tax measure. It is intended to demonstrate responsible leadership. Audit recommendations are designed to improve efficiency and effectiveness in each district so tax dollars will go further.

**Performance Measures**

Number of audits completed per year. Represents primary product of tax measure.

Average hours per audit. An indicator of timeliness and audit efficiency.

**Summary of last year's program results and this year's expected results**

3 audits completed in FY04. Estimated 2 audits will be completed in FY05. In FY04, audits averaged 989 hours per audit. FY05 estimate is 1,200 hours per audit. Audit of PPS Custodial Services contract found that savings had been realized but contract management needed to be improved.

<b>Program Mandate: 1 Mandated Program &amp; Funding Level</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$12,398	\$0
Materials & Supplies	\$0	\$0	\$1,200	\$0
Personnel	\$0	\$0	\$140,164	\$0
Subtotal: Direct Exps:	\$0	\$0	\$153,762	\$0
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$153,762	\$0
Program Total:	\$0		\$153,762	
Program FTE	0	0	2.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	\$0	\$0	\$0	\$0

<b>Explanation of Revenues</b>
--------------------------------

ITAX Revenues.

<b>Significant Program Changes</b>
------------------------------------

**Program #10008 - County Attorney****Version 2/01/2005 s****Priority:** Accountability **Lead Agency:** County Attorney**Program Offer Type:** Existing Operating **Program Contact:** Agnes Sowle**Related Programs:****Frameworks:****Executive Summary**

This office reviews the legal aspects of County government operations, defends claims against the County, and assists with Federal State and County requirements. The County Attorney helps with risk managemnet, provides legal training, and strives to provdie clients with appropriate advice before legal issues become legal problems.

**Program Description**

The County Attorney's Office prepares and reviews legal documents including contracts, ordinances, resolutions, Board orders, Chair executive rules, bonds and others. It provides legal advice and counsel to the Board, the Chair, the Sheriff, the Auditor, the county departments, offices, advisory boards, commissons and committees. It prepares formal written opinions deemed necessary by the County Attorney regarding significant interpretations of federal and state laws, the Charter, ordinances and other documents. It represents the County and its elected officials and employees in all appropriate legal matters including defense of claims against the County and initiation of claims on the County's behalf.

**Program Justification**

The County Attorney's Office assists the County's accountability both externally and internally. It helps the County maintain the perception of trust and confidence by providing its elected officials and employees with legal information and advice to help them operate in compliance with the law. It protects the County from the financial consequences of accidental losses and preserves the County's assets and public service capabilities from loss, destruction and depletion. It also helps to restore the general fund by initiating collection actions when appropriate.

**Performance Measures**

Performance measures are not currently used by this office.

**Summary of last year's program results and this year's expected results**

Not applicable.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The office of the County Attorney is mandated by Ordinance (MCC 7.200)

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$2,100,921
Internal Services	\$0	\$0	\$0	\$376,383
Materials & Supplies	\$0	\$0	\$0	\$111,500
Contracts	\$0	\$0	\$0	\$15,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,603,804</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,603,804</b>
Program Total:	<b>\$0</b>		<b>\$2,603,804</b>	
Program FTE	0	0	0.00	20.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$2,603,804
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,603,804</b>

**Explanation of Revenues**

The County Attorney's office does not generate revenues.

**Significant Program Changes**

The County Attorney's office will undertake collection of ITAX. A few lawsuits for non-payment of 2003 taxes may be filed prior to the 2006 budget year, but the majority will begin after July 1. This collection effort will continue until tax owed for all three years is collected or determined to be uncollectable.

**Program #10009 - Public Affairs Office****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Public Affairs Office  
**Program Offer Type:** Existing Operating      **Program Contact:** Gina Mattioda

**Related Programs:****Frameworks:****Executive Summary**

The Public Affairs Office (PAO) was created to provide a centralized approach to current public affairs responsibilities. The office provides services to its clients including the public, county departments, and elected officials. This is achieved by building and sustaining relationships with our clients. Prior to the creation of the office the county estimated it spent millions of dollars yearly to contract with outside public relations firms and consultants on public affairs responsibilities. Often outside firms didn't have full knowledge of the county's services. The establishment of the PAO created a consistent approach to public relations resulting in more efficient management of resources and more accountability to taxpayers.

**Program Description**

All projects require the completion of either a graphic design request order or project request worksheet. Most projects require both forms. These forms require the customer to determine the goals, objectives, desired outcome, timeline, budget, and potential public affairs tools needed for the prospective project. These forms are an effective and time saving approach in developing the framework and completion of a successful project.

**Program Justification**

The Public Affairs Office (PAO) works with county departments and elected officials on community involvement activities, media relations projects, government affairs needs, and graphic design concepts. In a majority of these activities the PAO engages the public in two-way communications. Feedback tools such as public forums, websites, comment cards, emails, and phone calls are used to determine the public's reaction and satisfaction with each project. Through these means the community is invited to participate in county government and better understand and evaluate their government's activities.

Some recent projects of the PAO include: Sellwood Bridge Project, Surplus Property Disposition, Media Relations for Priority-Based Budgeting Process (prior to the November ITAX election), and Family Caregiver Support Display Board. Each of these projects and essentially all of the PAO projects "increase community's understanding of and involvement in the county's programs and decision-making.

**Performance Measures**

On a quarterly basis the office distributes to county entities "The PAO Project Summary." The document consists of the projects' timeline, goals, and participants. This is one of the PAO tools that allows individuals to understand the array of services provided by the Public Affairs Office. Once a project is completed, the PAO has an evaluation form that invites customers to provide feedback. These tools confirm such accountability indicators as perception of trust and confidence and satisfaction with service quality, effectiveness and price.

The PAO has developed several public affairs training workshops to enable county employees to better serve the public. Those training workshops include: Services of the Public Affairs Office, Media Relations, Media Spokesperson, Legislative Session, and Emergency Management and Joint Information Communications. Each of these trainings provides participants with evaluation forms. Remarks from these evaluations have improved subsequent trainings.

Each year staff members develop performance plans. In addition, staff members maintain a status report of their current projects/work plan. The PAO Director meets with each staff member once a month to review status of current projects and progress on performance plans. These meetings allow for two-way communications, troubleshooting, and decision-making on projects. Staff is required to track their hours for each project to maximize efficiency and performance. These tracking sheets are reviewed by the PAO Director and maintained in a database to review and evaluate project hours.

**Summary of last year's program results and this year's expected results**

Each October the PAO develops a strategic plan for the coming year. Last year's strategic plan focused on Charter Review Committee, Legislative Tracking Improvement, Graphic Content Management, and Emergency Management.

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$139,562	\$0
Materials & Supplies	\$0	\$0	\$35,200	\$0
Personnel	\$0	\$0	\$532,501	\$0
Internal Services	\$0	\$0	\$81,917	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$789,180</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$789,180</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$789,180</b>	
Program FTE	0	0	7.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------


**Program #10010 - Tax Supervising & Conservation Commission Version 2/01/2005**

**Priority:** Accountability      **Lead Agency:** Tax Supervising &  
**Program Offer Type:** Existing Operating      **Program Contact:** Tom Linhares  
**Related Programs:** 70000A , 70004A , 70023A

**Frameworks:**
**Executive Summary**

The Tax Supervising and Conservation Commission (TSCC) reviews the budgeting and tax levying authority of all Multnomah County Taxing districts (37). The Commission holds hearings on the largest taxing district's budget (10) and must certify all proposed budgets prior to the governing body formally adopting the budget.

**Program Description**

There are five Commissioners, appointed by the Governor to four-year terms. Administrative employees, currently 2.6 positions (FTE), are appointed by the Commission.

The Commission serves taxpayers by providing an extensive review of the budgets of the governments within its jurisdiction. The reviews are both procedural and substantive in nature. Procedural checks establish compliance with local budget law. They include such steps as verifying that the approved tax levies are within the constitutional limits and substantiated by budgets, ensuring that public notice requirements have been met, and validating that financial information is included in adequate detail. A substantive review of program content, the reasonableness of estimates and coordination of financial planning among various units is also performed. These types of review and the certification process distinguish TSCC from other regulatory bodies, such as the Department of Revenue or County Assessor's Office, which do not receive copies of the budget documents.

The Commission is required by law to publish a comprehensive Annual Report of all Multnomah County local government budgets, indebtedness, property taxes and other financial information.

**Program Justification**

The Commission provides an independent and objective forum, by way of public hearings, at which citizens may obtain information and express their views regarding the budget. Commission members represent the public at these hearings by asking questions indicative of the community at large. The Commission holds additional public hearings throughout the year on supplemental budgets of the districts and on every new local option or bond levy request placed before the voters. As an independent commission, many citizens rely on TSCC's annual report for budget and property tax information that is clear, concise and objective.

Working proactively with taxing districts, TSCC ensures that errors are minimized. Violations of local budget law, especially if the error results in a property tax levy that exceeds authority, can undermine credibility with citizens. TSCC works closely with the Chief Financial Officer and the county assessor's office as a double check that property tax levies and calculations are completed accurately.

**Performance Measures**

1. Districts will complete their 2006-07 budget process in accordance with Local Budget Law.
2. TSCC's Annual Report will be printed and distributed prior to the end of December, 2005.
3. Citizen's questions or request for information will be responded to within one business day.

**Summary of last year's program results and this year's expected results**

During fiscal year 2003-04 the Commission conducted four (4) business meetings and 17 public hearings. Of the 17 public hearings, seven (7) were to receive input on supplemental budgets amending a district's 2003-04 budget. The other ten (10) were for the purpose of reviewing and taking testimony from the public concerning 2004-05 budgets for those districts with population exceeding 200,000. TSCC conducted no public hearings during this period on proposed property tax measures. For the 2004-05 year, TSCC reviewed the budget of the 37 taxing districts within its jurisdiction and certified those budgets as a prerequisite to the district taking formal action to adopt the 2004-05 budget prior to July 1, 2004. This was one more than the previous year with the inclusion of the Gresham Redevelopment Commission. It is expected that the number of public hearings will increase due to several districts going out for local option levies that require a TSCC public hearing.

**Program Mandate: 1 Mandated Program & Funding Level**

TSCC is mandated by ORS 294.605 to 294.705. Counties with a tax supervising commissions are required to establish an account in the general fund for puposes of funding the expenditures of the commission, "as submitted", up to a maximum of \$280,000.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$11,732	\$0
Personnel	\$0	\$0	\$255,813	\$0
Materials & Supplies	\$0	\$0	\$11,455	\$0
Contracts	\$0	\$0	\$1,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$280,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$280,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$280,000</b>	
Program FTE	0	0	2.30	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

TSCC does not receive revenue from any source. It is funded by the County's General Fund.

**Significant Program Changes**

It is not anticipated that any program changes will be made in FY 2006.

**Program #10012A - Citizen Involvement Committee****Version 2/15/2005 s**

**Priority:** Accountability      **Lead Agency:** Citizen Involvement  
**Program Offer Type:** Existing Operating      **Program Contact:** Kathleen Todd

**Related Programs:****Frameworks:****Executive Summary**

The CIC is the lead agency for developing and facilitating the citizen involvement process in the county. As required by the county charter, the CIC hires and manages the staff of the Office of Citizen Involvement (OCI). Together, they work with County elected officials, departments, and the greater community to enhance opportunities for citizen involvement in Multnomah County government.

**Program Description**

The CIC through the Office of Citizen Involvement creates opportunities for citizens to learn about and help shape county policies and programs. It provides continuous independent assessment of citizen participation opportunities and identifies and removes barriers to participation. The CIC works in partnership with other governmental and non-governmental organizations to inform citizens of opportunities and involve them in county governance through focused community outreach. The CIC's annual Gladys McCoy Award recognizes the connection between those citizens and the broader community. It holds an annual awards ceremony for county volunteers in conjunction with the Gladys McCoy award. The CIC is responsible for official recognition of Community Planning Organizations for unincorporated areas of the County, giving the opportunity for these communities to formally participate in land use and transportation decisions. The CIC also provides independent management of citizen involvement in the county budget process. It coordinates the Citizen Budget Advisory Committees (CBAC) Program; implements the citizen-driven annual Dedicated Fund Review and facilitates community forums, open houses and events in cooperation with the community, elected officials and other county departments. It publishes the Conduit to provide interested citizens who subscribe with information on county activities. It maintains a website as an access point for County citizen involvement, county information, publications and volunteer opportunities/services.

**Program Justification**

The Citizen Involvement Committee contributes to making county government accountable by involving and informing citizens and by providing an advocate for citizens that is independent of elected officials. This increases the trust, confidence, and satisfaction of citizens with the service quality, effectiveness and price of government. It also supports Vibrant Communities by creating opportunities to engage citizens and to build local community identity.

**Performance Measures**

Performance is measured by the public awareness, availability, use and satisfaction with the opportunities for citizens to participate in county government. The CIC does an ongoing survey of citizens to track the county's performance in these areas.

**Summary of last year's program results and this year's expected results**

In 2005, the CIC began asking county agencies to do a regular assessment of their citizen involvement efforts and report to the committee. This assures that county departments regularly evaluate their citizen involvement programs and that citizens have the opportunity to provide advice for improvements. Also in 2005, the CIC began a volunteer Citizen Advocate program to support the community of citizens who volunteer their time and energy to advise and help implement county programs. The county's 2006 budget process included citizen participation through a series of forums, public speaking engagements and publications by the CIC; by the Citizen Budget Advisory Process; and by the Dedicated Fund Review of DBCS. The CIC also conducted an assessment of opportunities for citizens to get involved in the county and released interim findings and recommendations to be finalized in 2006. Improvements to the CIC web site provided enhanced access to information and made opportunities to get involved more easily accessible to the public. County volunteers were recognized for their contributions to county's programs.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Chapter Ref Chapter 3.75 Multnomah County Home Rule Charter; Resolution 8-86, Resolution 95-245, Multnomah County Code 2.30.640; 3.30-3.306 1. The county charter states that the commission "shall appropriate sufficient funds for the operation of the office and the committee". A minimum level of two staff people was set by the enabling ordinance establishing the office.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$128,071	\$0
Materials & Supplies	\$0	\$0	\$16,414	\$0
Internal Services	\$0	\$0	\$35,156	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$179,641</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$179,641</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$179,641</b>	
Program FTE	0	0	2.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**
**Significant Program Changes**

The CIC will implement recommendations from its current assessment of citizen involvement in the county. The Citizen Budget Advisory Committee process will be reviewed and modified if necessary to better integrate with the new budget process.

**Program #100128 - Citizen Involvement Training****Version 2/15/2005 s****Priority:** Accountability**Lead Agency:** Citizen Involvement**Program Offer Type:** New Program**Program Contact:** Kathleen Todd**Related Programs:****Frameworks:****Executive Summary**

Program to contract for two trainings for county staff who work with citizen advisory groups and other citizen committees within the county.

**Program Description**

A consultant will be hired to work with the CIC to develop and conduct an interactive workshop for county staff on working with citizen groups. The primary audience will be county employees who have responsibility for working with volunteer groups of citizens or who have other citizen involvement responsibilities such as supervision of such staff. Training will also include specific information on such topics as open meeting laws.

**Program Justification**

The CIC Interim report on Citizen Involvement in 2004 found the following:

"The county lacks a program of systematic training and orientation for either staff or citizens working with citizen participation. Many staff members are assigned to work with a citizen committee because of their technical expertise rather than experience, training or skills at working with citizen groups. There is no formal guidance for the work they are asked to do."

It recommended the following:

"To facilitate and promote effective citizen involvement requires skills and experiences that are not always part of the qualifications for specific technical jobs. Nonetheless, county staff will find themselves working with citizens and need to be provided with sufficient training to make good use of the citizens' time, energy and ideas."

This program will help to improve the experience citizens have with county decision making, improving their trust and confidence.

**Performance Measures**

Number of staff trained. Evaluation by participants. Results of exit interviews conducted by the CIC's Citizen Advocate Program with citizens at the end of their service on a board or committee.

**Summary of last year's program results and this year's expected results**



<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$2,800	\$0
Materials & Supplies	\$0	\$0	\$200	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$3,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #10012C - Public Electronic Communications****Version 2/15/2005 s****Priority:** Accountability**Lead Agency:** Citizen Involvement**Program Offer Type:** New Program**Program Contact:** Kathleen Todd**Related Programs:****Frameworks:****Executive Summary**

Provide electronic mailing list and other electronic services for citizen boards, commissions and advisory committees to improve communications between members, citizens and county government and reduce the risk of open meeting violations. Establish a citizen advisory committee to identify other ways to use new technology to improve communications between citizens and county government.

**Program Description**

This program would purchase and install software to allow the county to easily establish email mailing lists for each citizen advisory group in the county. It would give members of those committees the ability to communicate electronically about decisions with one another while complying with the open meeting laws by allowing the public to subscribe in read-only form. It could also be used as a seamless way of providing members and the public with meeting notices, agendas and minutes.

In addition, an advisory group of citizens and county staff would be established to advise on implementing the program and to identify other appropriate new technologies for improving communication with citizens.

**Program Justification**

Electronic communication is becoming the norm. However, it is easy for county advisory groups to inadvertently violate the public meeting law when using email to communicate with one another about decisions. The purpose of this proposal is to provide an easy and natural way for members of boards and commissions to communicate with one another while reducing the risk of a violation of open meeting laws. The program will also allow them to provide busy citizens with easy electronic access to meeting notices, agendas and minutes improving public knowledge and understanding of county decisions.

From the CIC's assessments interim report issued in 2004:

"Committees which directly advise the Commission are covered by the open meetings laws. So are any sub-committees which make recommendations to these groups. (According to the County Attorney's office) this includes communication by email which involves a quorum of a board, commission or sub-committee — for instance an email reply that goes to all members of the group. The county needs to provide clear support for these boards and commissions to stay in compliance with the open meetings laws ..."

**Performance Measures**

Number of committees which make use of the mailing list service.

Number of members of the public who make use of the mailing list service.

**Summary of last year's program results and this year's expected results**

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$14,800	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$14,800</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$14,800</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$14,800</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #10013 - Cultural Diversity Conference****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** April Lewis  
**Related Programs:** 71006A

**Frameworks:****Executive Summary**

Accelerated change and increasingly multicultural communities are reflected in the county's workplace. In this climate everyone benefits from learning more about diversity and developing skills that help us get our work done more effectively and efficiently. For the past 11 years Multnomah County has participated as a partner in an annual diversity training conference for employees. For many of those years the city of Portland has contributed revenue (\$15,000) as a partner and for the last two years Clackamas County has become a contributing partner (\$10,000). This one day conference is designed to give county employees an opportunity to attend a high quality training in a very affordable way.

**Program Description**

Each year the county has worked with its partners the city and clackamas county to provide a wide variety of diversity learning opportunities during the conference. In 2004 there were over 30 sessions covering an extensive range of topics and applications. The sessions are always practical and focus on tools that have application in the workplace. Last year a total of 1000 Multnomah County, City of Portland and Clackamas County employees and officials participated in the event. In addition to the excellent quality of the presentations, this event provides much needed networking opportunities between the three jurisdictions. Often this is the only time elected officials and executive level managers and employees, from the three organizations, come together to address issues of diversity and cultural competency.

**Program Justification**

The diversity conference is tied to the accountability priority area as part of the strategy to strengthen both workforce competencies and the work environment itself in order to achieve quality results. The annual conference, because it is an event that is co-sponsored by Multnomah County, the City of Portland, and Clackamas County, gives the County a greater return on its investment than might be anticipated for several reasons. One, the expenses incurred in the conferences are shared by three agencies. Two, the cost of attendance is kept at the low cost of \$50 per person. Three, the conference is part of a broad commitment to diversity that has its foundation in good business practice. A commitment to diversity is a primary driving force behind creating a positive work environment for all employees, which in turn leads to all employees performing at the highest level. This in turn improves measurable performance results, attracts high-potential employees, improves the retention of quality employees, thereby lowering the costs of replacing quality employees, reduces absenteeism due to job dissatisfaction, enhances creativity, reduces lost productivity due to interpersonal conflict, and reduces the likelihood of litigation that occurs as a result of employee complaints and dissatisfaction. A commitment to diversity also enhances the image of the organization in the community and helps maintain the best possible relationships with community members, including, significantly, vendors and other stakeholders. There are many positive aspects to a good relationship between the County and the community, not the least of which is its contribution to a positive work environment for all employees. If the county does not provide our financial contribution to this effort, we will lose the funding from the other two jurisdictions and in all likelihood will lose our ability to provide this valuable and necessary diversity learning opportunity.

**Performance Measures**

The conference evaluations tend to be very positive from year to year. We have compiled comparison data since 2000. The same measures will be used in upcoming conferences to measure effectiveness of individual presentations and overall satisfaction and usefulness of the conference. See summary for specific measures. For overall satisfaction - 90% of respondents will rate between 5 (good) and 6 (excellent). Positive transfer of learning back on the job will also show 90% of respondents rate between 5 (good) and 6 (excellent).

**Summary of last year's program results and this year's expected results**

The diversity conference continues to receive excellent evaluations. We have been tracking the same data for the past 4 years and the evaluation is positive. Evaluation data shows a consistently high degree of satisfaction with and usefulness of the conference. Over 300 employees attended the conference and 91% rated it either a good or an excellent use of their time. On a scale of 1-6, with 6 being strongly agree, overall participants gave a 5.4 rating to the statement, "I learned skills and ideas that will help me provide better quality services for the people that I help". They also gave a 5.2 rating to the statement "diversity events are necessary for my professional development".

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$27,300	\$0
Contracts	\$0	\$0	\$12,700	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$40,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$25,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

The city of Portland contributes \$15,000 and Clackamas County contributes \$10,000. This year we have the potential to add more jurisdictions to the group which may lower our costs or allow us to send more people to the conference for the same investment.

<b>Significant Program Changes</b>
------------------------------------

Given the current climate and challenges regarding diversity it is critical to maintain funding for this event. For many attendees this is the only external training they attend all year due to limited training resources in departments. Since many departments will have to further reduce training and professional development allocations, this event continues to be a very cost effective model for providing high quality training to our staff.

**Program #10032 - IBM Mainframe Migration****Version 2/01/2005 s****Priority:** Accountability**Lead Agency:**

Non-Departmental - All

**Program Offer Type:** Existing Operating**Program Contact:**

Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

The IBM Mainframe Migration program documents operational and loan repayment costs for the migration of the SAP and Public Safety Computer Programs off the County's IBM Mainframe Computer. This program also includes the repayment of internal loans for the SAP System upgrade completed in FY04.

**Program Description**

The County developed an Information Technology Plan to migrate all systems off the IBM Mainframe. These systems included the Accounting System, Payroll System, Facilities Management System, Fixed Asset System, Health Practice Management System, Assessment and Taxation System, Regional Justice Data Warehouse, District Attorney's Case Tracking System (DACTS) and Sheriff's Warrants and Inmate System (SWIS).

The last remaining system still on the mainframe is the SWIS system. The operational cost of keeping this system online through at least September 2005 is \$345,348 and appears as an internal service charge from County Information Technology in this program. The SWIS system is being replaced by ESWIS (Electronic Sheriff's Warrants and Inmate System).

In the FY04 Budget, the Board authorized an internal loan from the Risk Management Fund to complete the SAP upgrade (\$1,375,000). In June 2004, the Board approved an additional internal loan from the Risk Management Fund to complete the ESWIS project (\$6,585,000). These two loans were combined for repayment and the FY06 debt service for them is \$1,655,000.

**Program Justification**

These projects align closely with the Accountability Priority and in the case of ESWIS, the Safety Priority. SAP provides the County with an integrated system for accounting, payroll, human resources, fixed assets, and plant maintenance (facilities management and bridge maintenance) functions. SAP is a valuable information tool that is used by all levels of the county organization to aid in decision making and manage our assets effectively.

ESWIS will provide greater functionality than SWIS and improved flexibility for future improvements to the system, when required. Not only providing information to public safety officials for managing inmate populations and daily decision making, ESWIS will also provide users with a better understanding of how public safety programs impact the safety of the community.

**Performance Measures**

ESWIS project is completed on time and does not need additional funding.

**Summary of last year's program results and this year's expected results**

The County's IBM Mainframe Computer is scheduled to be turned off about mid-year FY06.

**Program Mandate: 1 Mandated Program & Funding Level**

Resolution 04-080 authorized the loans described in this program offer and dictated the repayment schedule. \$1,655,000 is due in each of the following years, FY06, FY07, FY08, FY09 and \$1,375,000 is due as the final payment in FY10.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$345,348	\$0
Debt Service	\$0	\$0	\$1,655,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,348</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,348</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,000,348</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

None

**Significant Program Changes**

Debt Service charges are increased from \$240,000 in FY05 to \$1,655,000 in FY06. This increase is due to the structure of the debt repayment schedule.

**Program #10034 - Business Income Tax****Version 2/03/2005 s**

**Priority:** Accountability      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Mark Campbell

**Related Programs:****Frameworks:****Executive Summary**

This program offer budgets the pass-through payments to four east county cities - Gresham, Troutdale, Fairview, and Wood Village - as prescribed in an intergovernmental agreement (IGA) that share revenue from the Business Income Tax (BIT). Under terms of this agreement, the four cities share 25% of the first .6% of BIT collections.

**Program Description**

The BIT is imposed on the net income derived from business activity within Multnomah County. The BIT was originally set at a rate of .6% of net income. In 1985 the tax was increased to .95%. In 1987 the tax was further increased to 1.46%. In 1993 the rate was reduced to 1.45% due to the consolidation of collections with the City of Portland's Business License Fee (BLF). The County entered into a tax sharing agreement with the four east county cities primarily so they would not impose a separate BIT. These agreements are in force until either the County tax is repealed or if a city enacts a BIT. The County must give the cities two years notice if it intends to terminate the revenue sharing agreement.

**Program Justification**

This program links to the Accountability priority. Specifically, it relates to the Financial Management factor. The County acts as a fiduciary agent for the four east county cities. It is important that BIT payments are processed and remitted in a timely manner. Under terms of the IGA governing the revenue sharing agreements the County is required to report gross BIT received, along with documentation of any deductions made, before funds are distributed to the cities. The County is also required to provide a quarterly written projection and the amount expected to be distributed to each city.

**Performance Measures**

Tax revenue is turned over by the 15th of each month per IGA.

**Summary of last year's program results and this year's expected results**

In FY04 the County distributed \$3.1 million to the four east county cities. The budgeted transfer is estimated at \$2.6 million in FY05 and about \$2.7 million in FY06. It is possible that actual distributions will exceed these amounts based on the FY04 total.



**Program Mandate: 1 Mandated Program & Funding Level**

The program is mandated under terms of the IGA with Gresham, Troutdale, Fairview, and Wood Village. The county is obligated to transfer 25% of the revenue associated with the first .6% BIT increment.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$2,694,900	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,694,900</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,694,900</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,694,900</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

**Program #10036 - Capital Debt Retirement****Version 2/04/2005 s****Priority:** Accountability **Lead Agency:** Non-Departmental - All**Program Offer Type:** Existing Operating **Program Contact:** Dave Boyer**Related Programs:****Frameworks:****Executive Summary**

Principal and interest payments on various full faith and credit obligation bonds, intergovernmental agreements and certificates of participation that were entered into to finance various capital improvements or capital acquisitions.

**Program Description**

The full faith and credit obligations consist of the \$54,235,000 Refunding Series 2004, \$9,615,000 Refunding Series 2003, \$61,215,000 Series 2000A and \$36,125,000 Series 1999A. The certificate of participation is the \$48,615,000 series 1998. The energy loan agreements are various intergovernmental agreements entered into with the state and the Portland Building intergovernmental agreement is with the City of Portland dated January 1981.

**Program Justification**

The full faith and credit obligations and certificates of participation have funded the following capital improvements/acquisitions: McCoy Building purchase and improvements, Mead Building Purchase and improvements, Multnomah Building purchase and improvements, Library Administrative Office improvement, Mid County Health Clinic, North Portland Health Clinic, South East County Health Clinic, Yeon Building, East County Health Building, Blanchard Building improvements, Justice Center Records Office improvements, Juvenile Justice Complex Building, Walnut Park Health Facility, Hooper Detox parking lot, North Portland Parole and Probation Building, 257th and Orient Dr road improvement and various computer applications. All binding obligations were approved by the Board of County Commissioners. The facilities and equipment purchased with these bond issues support many of the County programs.

**Performance Measures**

All principal and interest payments are made on time and to maintain an investment grade rating on the bond issue. Contributes to sound financial management in the Accountability Priority.

**Summary of last year's program results and this year's expected results**

All principal and interest payments were made on time. The full faith and credit obligations not insured are rated Aa2 by Moody's and the Ambac insured obligation is rated Aaa by Moody's. The certificate of participation is rated Aa3. County has never defaulted on a debt payment. The County does not anticipate issuing any debt in FY06.

**Program Mandate: 1 Mandated Program & Funding Level**

Principal and interest on the full faith and credit obligations, certificates of participation and intergovernmental agreements are a binding debt obligation of the County. All debt issues and refundings were approved by various resolutions adopted by the Board of County Commissioners.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$376,281
Cash Transfer	\$0	\$0	\$1,494,000	\$0
Debt Service	\$0	\$0	\$0	\$13,668,811
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,494,000</b>	<b>\$14,045,092</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,494,000</b>	<b>\$14,045,092</b>
Program Total:	<b>\$0</b>		<b>\$15,539,092</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$12,251,092
Other / Miscellaneous	\$0	\$0	\$0	\$1,794,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,045,092</b>

**Explanation of Revenues**

Revenues consist of service reimbursements from the Facilities Management Fund and other funds and cash transfers from various County funds.

**Significant Program Changes**

None

**Program #10037 - GO Bond Sinking Fund****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

The GO Bond Sinking programs accounts for the payment of General Obligation Bond principal and interest approved by the voters in May 1993 and May 1996. The 1993 GO Bond was issued in February 1994 to restore the historic Central Library and build the Midland Library. The 1996 Bond was issued in October to remodel construct or purchase various Library and Public Safety facilities and equipment. Revenues to pay the debt is derived from property taxes and interest earned on the cash balances.

**Program Description**

The following bond issues are included in these programs: General Obligation Bond Series 1994 in the amount of \$31,000,000 (This Bond issue has been refinance and is included in the Series 1999 refunding issue). General Obligation Bond Series 1996A in the amount of \$29,000,000. General Obligation Bond Series 1996B in the amount of \$79,700,000. Portions of the Series 1996A & B Series are included in the \$66,115,000 Series 1999 Refunding General Obligation Bond issue.

**Program Justification**

In May 1993 the voters approved a County Ballot Measure authorizing the issuance of \$31,000,000 in General Obligation Bonds to renovate the Central Library and build a new Midland Library. In May of 1996 the voters approved two County Ballot Measures (26-44 and 26-45). Measure 26-44 was a \$29 million bond authorization to enhance library facilities, repair library branches, renovate library branches and upgrade computer systems used in the library system. Measure 26-45 was a \$79,700,000 bond authorization to finance the construction of public safety facilities and equipment. The bond proceeds were used to build the Children's Receiving Center, build the Wapato Jail, add a dorm at the Juvenile Justice Complex, add beds at the Inverness Jail and purchase computer applications for public safety use. It also provided funds to repair or remodel the downtown courthouse, Justice Detention Center, and transitional housing facilities.

**Performance Measures**

Bond payments are made on time and to maintain an investment grade rating on the bond issue. Contributes to sound financial management in the Accountability Priority.

**Summary of last year's program results and this year's expected results**

All principal and interest payments were made on time and the County's General Obligation Bonds are rated Aa1 by Moody's. No additional voter approved debt has been authorized. The County has not defaulted on any debt issues.

**Program Mandate: 1 Mandated Program & Funding Level**

Principal and interest on the voter approved General Obligation Bonds are a binding debt that the County must pay. The property tax levy used to pay the debt is outside of the property tax constitution limits imposed by State Ballot Measure #5 approved in 1990 and State Ballot Measure #50 approved in 1997.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Debt Service	\$0	\$0	\$0	\$9,210,511
Unappropriated & Contingency	\$0	\$0	\$0	\$7,656,280
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,866,791</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,866,791</b>
Program Total:	<b>\$0</b>		<b>\$16,866,791</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Taxes	\$0	\$0	\$0	\$9,227,546
Other / Miscellaneous	\$0	\$0	\$0	\$7,639,245
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,866,791</b>

**Explanation of Revenues**

Revenues to pay the debt is derived from property taxes and interest earned on the cash balances.

**Significant Program Changes**

None

**Program #10038 - Revenue Bonds****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

The Revenue Bond Program accounts for the principal and interest payments on the Revenue Bonds, Series 1998 (Regional Children's Campus. Inc. in the amount of \$3,155,000), Motor Vehicle Rental Tax Revenue Bond, Series 2000A (Port City in the amount of \$2,000,000) and Motor Vehicle Rental Tax Revenue Bond, Series 2000B (Oregon Food Bank in the amount of \$3,500,000) issued to acquire and construct facilities that are being financed in partnership with the County.

**Program Description**

The County's Finance and Budget Policy includes a section on issuing revenue bonds in partnership with a 501(c)(3) non-profit agency. The agency must demonstrate that it cannot obtain conventional financing at a reasonable cost. The County assists small to medium size agencies that have total annual revenues from all sources of at least \$1,000,000 but not greater than \$10,000,000. The planned use of the revenue bond proceeds must be consistent with County policy priorities or benchmarks. The County will assist the agency by issuing tax exempt revenue bonds to finance no more than 60% of the capital project and related allowable debt issuance costs. The agency is responsible for raising the remaining project funds. The agency is responsible for all bond issuance costs. The County must have title, or first lien rights if the escrow agent holds title on behalf of the lender, to the property while debt is outstanding. Once the project is completed, the County leases the project back to the non-profit. The agency is responsible for all ongoing costs related to the financing. These include annual debt payments, paying agent costs, or other related costs. Once the bonds are paid off, the County transfers title to the project back to the non-profit. The County has entered into three of these partnerships. The Oregon Food Bank, Port City and Regional Children's Campus. The County also limits the amount of revenue bonds that the County will issue in partnership with non-profits. The limit is \$8,500,000. The current amount outstanding is \$7,425,000.

**Program Justification**

The proceeds of the debt were used to support Basic Living Needs programs for youth services at the Regional Children's Campus, programs and services to people with disabilities at Port City and the Oregon Food Bank provides food to the less fortunate throughout the State of Oregon.

**Performance Measures**

The debt repayment is linked to sound financial management in the Accountability Priority. Maintaining an investment grade bond rating from Moody's Investors Service. Lease payments are being received from the non-profit agencies.

**Summary of last year's program results and this year's expected results**

The Revenue Bonds, Series 1998 (Regional Children's Campus. Inc.) is rated A3 by Moody's. The MBIA insured Motor Vehicle Rental Tax Revenue Bonds Series 2000A (Port City) and 2000B (Oregon Food Bank) are rated Aaa by Moody's. Both issues are investment grade. The Oregon Food Bank has prepaid \$2,000,000 of its lease payment. The Regional Children's Campus and Port City lease had to be restructured to prevent a default. The County has not defaulted on any debt issues.

**Program Mandate: 1 Mandated Program & Funding Level**

The Regional Children's Campus Revenue Bonds Series 1998 and Lease Agreements were approved by the Board of County Commissioners by Resolution 97-207 adopted December 4, 1997. The Oregon Food Bank Revenue Bonds Series 2000B and Lease Agreements were approved by the Board of County Commissioners by Resolution 00-156 adopted September 21, 2000. The Port City Revenue Bonds Series 2000A and Lease Agreements were approved by the Board of County Commissioners by Resolution 00-157 adopted September 21, 2000. Revenue bond principal and interest is required under the bond covenants entered into by the County.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Unappropriated & Contingency	\$0	\$0	\$0	\$2,077,873
Contracts	\$0	\$0	\$0	\$15,000
Debt Service	\$0	\$0	\$0	\$829,637
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,922,510</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,922,510</b>
Program Total:	<b>\$0</b>		<b>\$2,922,510</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$513,360
Other / Miscellaneous	\$0	\$0	\$0	\$2,409,150
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,922,510</b>

**Explanation of Revenues**

Revenues are received from beginning working capital, interest earnings, General Fund cash transfer and lease payments from the Regional Children's Campus, Port City and Oregon Food Bank.

**Significant Program Changes**

None

**Program #10039 - PERS Pension Bond Sinking Fund****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

The PERS Pension Obligation Bond Sinking Program accounts for principal and interest payments on pension obligation revenue bonds issued December 1, 1999 in the amount of \$184,548,160 to retire the County's PERS unfunded actuarial accrued liability. The revenues are derived from charge backs to departments based on their departmental personnel cost.

**Program Description**

The County passed Resolution No. 99-218 on November 4, 1999, authorizing the issuance of up to \$200,000,000 of bonds under the Uniform Revenue Bond Act to finance the estimated unfunded accrued actuarial liability of the County to the Oregon Public Employees Retirement System. Senate Bill 198-B, effective October 23, 1999, authorizes the County to pledge taxes that the County may levy within the limitations of sections 11 and 11b, Article XI of the Oregon Constitution not subject to annual appropriation. On December 1, 1999 the County issued \$184,548,160 in Pension Obligation Bonds to fund the PERS unfunded liability.

**Program Justification**

In July 1998 Multnomah County received a letter from PERS informing the County that the employer costs would increase from 10.66% to 12.55%. In October 1998 we were notified that instead of the rate increasing to 12.55%, it would increase to 15.24%. This is a 43% increase. This increase was required by PERS after an actuarial study was performed and over the most recent five year period, the County's unfunded liability for retirement grew from \$50.9 million to \$158.5 million. In addition HB 3349, adopted by the 1995 Legislature, added benefits to retirement pay due to retirement benefits becoming taxable at the State level. This added about \$25 million to the County's unfunded liability.

The increased rate would cost Multnomah County taxpayers over \$9 million when the rate is fully implemented. This is not a one-time increase but an ongoing additional expense of \$9 million each year. By issuing the Pension Obligation Bonds, the County will save about \$35 million (Present Value) in pension costs.

**Performance Measures**

Maintain an investment grade rating on the bond issue. Linked to Financial Management, Leadership and Results in the Accountability Priority. Multnomah County took a leadership role in PERS reform and was the second jurisdiction in the State to issue PERS Pension Obligation Bonds. The PERS Bonds results generated by issuing the PERS Bonds have increased resources by over \$9 million per year that can be applied to other County services. PERS rates are equal to or less than the State average.

**Summary of last year's program results and this year's expected results**

Pension Obligation Bond is rated Aa2 by Moody's. The PERS Bonds continue to save the County over \$9 million per year in pension costs. County has not defaulted on debt payments. The County's preliminary PERS rate is 14.76% and the State average is 18.89%.



**Program Mandate: 1 Mandated Program & Funding Level**

Principal and interest on the PERS Pension Obligation Bond are a binding debt obligation. The County passed Resolution No. 99-218 on November 4, 1999, authorizing the issuance of up to \$200,000,000 of bonds under the Uniform Revenue Bond Act.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$125,000
Unappropriated & Contingency	\$0	\$0	\$0	\$14,721,887
Debt Service	\$0	\$0	\$0	\$11,353,113
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,200,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,200,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$26,200,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$13,000,000
Other / Miscellaneous	\$0	\$0	\$0	\$13,200,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,200,000</b>

**Explanation of Revenues**

Revenues are generated by interest earnings on the cash balance in the fund and by internal service charges paid by departments as part of personal costs.

**Significant Program Changes**

None

**Program #10040 - Tax Anticipation Notes****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

Issuance costs and interest payment on Short-Term Promissory Notes, (Tax And Revenue Anticipation Notes, TRAN).

**Program Description**

Oregon Revised Statutes Section 288.165 permits the the County to issue tax and revenue anticipation notes, "TRAN".

The TRAN is issued in anticipation of taxes or other revenues and can not be issued in an amount that is greater than eighty percent (80%) of the amount of budgeted General Fund revenue to be received in the adopted budget.

The Board of County Commissioners will authorize the issuance of the TRAN by Resolution.

The County's Chief Financial Officer or the Treasury Manager determines the principal amount, interest rate, denominations and determines the underwriter for the purchase. The selection of the underwriter is through a competitive bid process. The Notes are issued on July 1, and will mature no later than June 30, of the next calendar year.

**Program Justification**

Prior to the receipt of monies from property tax collections in November the County will have a cash flow deficit of approximately \$20,000,000. Because of this cash flow deficit there is a need for the County to issue TRANs not to exceed the estimated maximum cumulative cash flow deficit. The cash flow deficit is defined by regulations of the United States Treasury. The County has used this program since 1982.

**Performance Measures**

Performance measure is an investment grade rating on Short Term Notes. The County currently receives the highest rating from Moody's Investors Service (MIG 1) on TRANs and expects this rating on the FY06 issue. The higher the rating the lower the interest costs. Linked to sound financial management in the Accountability Priority. TRAN meets all Internal Revenue Service requirements.

**Summary of last year's program results and this year's expected results**

The FY05 TRAN issue was \$20,000,000. The TRAN interest rate was 3% with an effective yield of 1.55%. The FY05 TRAN was rated MIG1 by Moody's. The County expects to receive a MIG 1 rating and sell the FY06 TRAN at a 4% interest rate. Interest rates have been rising since last fiscal year because the Feds have raised the discount rate several times since June 2004. The FY05 TRAN has met all Internal Revenue Service requirements.

**Program Mandate: 1 Mandated Program & Funding Level**

Once issued the TRAN becomes a contractual commitment.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$30,000	\$0
Debt Service	\$0	\$0	\$800,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$830,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$830,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$830,000</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$100,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>

**Explanation of Revenues**

Once the cash flow deficit is replenished in December, the TRAN proceeds earn about \$100,000 in General Fund interest revenue.

**Significant Program Changes**

None

**Program #10041 - Equipment Acquisition Fund****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

Accounts for capital purchases with economic payoffs of five years or less. Expenditures will be reimbursed over time by service reimbursements charged to the budgets of programs for which equipment is purchased.

**Program Description**

Accounts for capital purchases with economic payoffs of five years or less. Expenditures will be reimbursed over time by service reimbursements charged to the budgets of programs for which equipment is purchased. In order for departments to use the funds, they must submit a proposal to the CFO and Budget Director explaining the use of the requested funds, the economic value and return on investment. Once approved by the CFO and Budget Director the proposal is presented to the Board for their approval or rejection. Once approved the CFO ensures that the appropriate budgets include the service reimbursements to repay the loans over a period of time that does not exceed five years

**Program Justification**

This program contributes to the Accountability Priority by providing funds to enhance election voting equipment which results in citizen involvement. Program also contributes the Safety and Thriving Community Priorities by providing funding for capital used by Vector Control to deal with communicable diseases.

**Performance Measures**

Capital requests provide an economic value to the County.

**Summary of last year's program results and this year's expected results**

The County currently has two capital loans outstanding to departments. One loan is to the Elections Division and the other loan is to Vector Control. The capital expenditures made on the election equipment will result in a General Fund savings of about \$86,000. This loan will be repaid during FY06. The capital expenditures made on the Vector Control modular building was entered into during FY05 and after the loan is repaid in five years the General Fund savings will be about \$50,000 per year.

**Program Mandate: 1 Mandated Program & Funding Level**

Once approved by the Board, Oregon Budget Law requires the loan to be repaid. However the funds available to be approved by the Board is not a mandated program.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$0	\$221,200
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$221,200</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$221,200</b>
Program Total:	<b>\$0</b>		<b>\$221,200</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$114,900
Other / Miscellaneous	\$0	\$0	\$0	\$106,300
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$221,200</b>

**Explanation of Revenues**

Service reimbursements are charged to departments based on the capital expenditure and loan repayment schedule.

**Significant Program Changes**

During FY05 the Vector Control loan of \$80,000 was approved by the Board

**Program #10052 - Productivity Improvement Process****Version 2/01/2005 s****Priority:** Accountability**Lead Agency:** District 2**Program Offer Type:** New Program**Program Contact:** Serena Cruz**Related Programs:** 10053**Frameworks:****Executive Summary**

The Productivity Improvement Process (PIP) is an innovative framework geared towards continuous improvement, so that Multnomah County can work smarter, save money and increase employee morale. This program offer is an in-house, scaled down version to the Strategic Improvement Partnership program offer.

**Program Description**

The purpose of the PIP is to:

- \*Maximize use of existing resources to increase or maintain services.
- \*Create effective employee forums that draw out the best thinking from staff at all levels.
- \*Identify and capture savings at all levels across the enterprise.
- \*Leverage and capitalize on new technologies.
- \*Work in full partnership with the Unions to implement system efficiencies.
- \*Manage proposals for investment fund: find ways to use savings and efficiencies

generated in FY06 to help offset revenues lost by the sunset of the ITAX in FY07,

thereby reducing the amount of services needed to cut.

**Program Justification**

PIP will contribute to the Accountability Priority by allowing employees to identify process and system improvements and bring solutions and report directly to Executive Committee and Design Team, bypassing often time consuming chains of command. Worthy ideas are brought forward and when possible quickly implemented. Saving in both staff time and real dollars in the short term will be directed towards reducing the estimated \$30M GF shortfall in FY07.

The six priorities, their strategies and indicators will guide the long-term efforts of this program. Ultimately this program will identify, and develop recommendations to redesign organizational structure to improve customer services and streamline business processes.

**Performance Measures**

Return on investment - ROI is calculated by considering the annual benefit divided by the investment amount. This is also a common measure of managerial effectiveness. Performance goals and measures will be established when a project is initiated.

**Summary of last year's program results and this year's expected results**

This is a new program, thus no data is available for this category.

**Program Mandate: 4 Program and Funding Level Choice**

This is a discretionary program with no mandated funding levels.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$132,180	\$0
Materials & Supplies	\$0	\$0	\$1,600	\$0
Internal Services	\$0	\$0	\$13,600	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$147,380</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$147,380</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$147,380</b>	
Program FTE	0	0	1.00	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$147,380	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$147,380</b>	<b>\$0</b>

**Explanation of Revenues**

This is a general fund program that would be funded from beginning working capital/contingency.

**Significant Program Changes**

This is a new program designed to align with the Priority Based Budgeting process to help Multnomah county create sustainable business practices to help us live within our resources.

**Program #10053 - Strategic Improvement Partner****Version 2/01/2005 s****Priority:** Accountability**Lead Agency:** District 2**Program Offer Type:** New Program**Program Contact:** Serena Cruz**Related Programs:****Frameworks:****Executive Summary**

Multnomah County is facing a \$15 million reduction in FY06 and a \$30 million shortfall in FY07. The purpose of the Strategic Improvement Partnership is to invest part of the savings generated in FY06 into ideas that will either cut costs or increase revenues.

**Program Description**

The County desires to have the Strategic Improvement Partner recommend improvements to County government. The work will have countywide impacts, and will involve all County departments and agencies. The Design Team and other County executives and staff, in consultation on an on-going basis with the Strategic Improvement Partner, will determine the projects. The role of the Strategic Improvement Partner may include 1)Assisting internal service functions in moving toward a model that is more customer- and market-driven; 2)Moving service delivery where appropriate to models that include more customer choice that will drive service improvement and increase customer satisfaction; 3)Designing more efficient approaches to regulatory functions to reduce costs and improve outcomes for County residents; 4)Identifying opportunities to use technology to reengineer business processes prior to the application of technology and oversee the implementation to ensure that technology is applied in the most beneficial and cost-effective way.

The Strategic Improvement Partner would assist the County in putting these and other formal processes into place in ways that keep the enterprise focused on its priorities. The Strategic Improvement Partner would also provide the County with additional proposals of best practices, organizational and change strategies.

**Program Justification**

This program would contribute to the Accountability Priority by reducing overall county government spending and reenergizing county government to improve customer service and streamline business processes.

**Performance Measures**

In consultation with the Strategic Improvement Partner, County will establish milestones, performance measures and minimum outputs/deliverables for activities within each individual project, prior to project start. Project fees will be based on the related performance measure, as applicable to financing mechanism. The County will work closely with the Strategic Improvement Partner to guide, consult with and oversee activities across County government. The Strategic Improvement Partner will provide monthly status reports to the County and will include accomplishments related to agreed upon milestones, measures, tasks planned, deadlines/timing and budget.

**Summary of last year's program results and this year's expected results**

N/A



**Program Mandate: 4 Program and Funding Level Choice**

Program is not mandated

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$10	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$10</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$10</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$10</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

None

**Significant Program Changes**

New program

**Program #10055 - Capacity****Version 2/01/2005 s****Priority:** Accountability**Lead Agency:** Public Affairs Office**Program Offer Type:** New Program**Program Contact:** Gina Mattioda**Related Programs:****Frameworks:****Executive Summary**

The Accountability Team cited the need to "Improve Public Communication Capacity,"

The Public Affairs Office (PAO) supports and enhances the majority of the county's public affairs needs. The office aims to assist all county entities in building lasting relations with community organizations and the public by creating consistent and coordinated communications.

**Program Description**

According to the Accountability Team's approach, this option would request increasing the PAO capacity to focus on effective communications with the public at large and with interested community members. Work would include developing a comprehensive communication approach with strategic, consistent and coordinated messages to the public from the Board/other county elected officials and county programs.

**Program Justification**

PAO Community Involvement Concept

The PAO endorses the Accountability Team's New Program Option and agrees that in order for this option to be truly successful more capacity is needed.

There is a need to connect citizens to their government by communicating Multnomah County's programs and services, creating a positive image, and delivering key messages. Even more critical is the need to involve the public in their government and elicit feedback through a variety of channels. The PAO recommends a more consistent approach in all communications and increased involvement of ethnic and cultural communities, including non-English speaking individuals.

Tools would include:

- E-newsletter to provide opportunities to communicate key messages based on emerging issues and offer periodic surveys and public response opportunities.
- E-Gov Online Assistance to assist public in accessing information and services at their convenience, and offer response from experts in all county departments and agencies.
- Cable Access Show to provide a low-cost way to promote county initiatives, allow for interaction through live call-ins.
- Print Publication to reach virtually all county residents, published twice yearly: a newspaper insert and direct mail piece. Would include a survey tool and direct readers to web-based resources. Consider translation in a variety of languages and distribution to community groups.
- District Community Forums to present county updates and hear the public's questions and concerns. Would include increased outreach to involve ethnic and cultural groups and promote use of interpretation equipment at public forums.
- Surveys conducted via telephone and website to determine key issues of concern to the public and assess the effectiveness and reach of communication tools.

**Performance Measures**

The PAO would use surveys evaluation forms or similar tools seeking to measure performance. Additional measure could include focus groups and feedback from participants in district community forums.

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$23,803	\$0
Contracts	\$0	\$0	\$10,000	\$0
Materials & Supplies	\$0	\$0	\$93,328	\$0
Personnel	\$0	\$0	\$144,732	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$271,863</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$271,863</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$271,863</b>	
Program FTE	0	0	2.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #21026 - School Services: Evaluation****Version 2/01/2005 s**

**Priority:** Accountability      **Lead Agency:** School and Community  
**Program Offer Type:** New Program      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

This offer seeks new funds to hire a Research Analyst Senior who will oversee the evaluation activities for the Department, including data collection and reporting. This offer also seeks funding to add 1.0 Office Assistant to support both Evaluation and Management functions.

**Program Description**

These positions will support the evaluation and office activities of the Department. The Research Evaluation Senior position will develop evaluation plans, review data collection and analyze data, and conduct evaluation activities associated with the SAPF service system and other key programs of the Department. The Office Assistant will support managers.

**Program Justification**

This offer supports the Accountability priority. In particular it's fifth strategy: provide reliable information for decision-making, improving results and reporting results. In recent years, eroding resources have resulted in a near-total lack of outcome analysis, service trends analysis, and other analysis and program evaluation. In-depth evaluation of DSCP's efforts is critical to building effective and research-driven programs that will help the County meet its long-term goals. DSCP risks losing the support of stakeholders and new or existing funders without such information. The ability to collect accurate data, analyze that data, and inform program and practice decisions will be significantly improved with a resource devoted to this specialized function.

Office support assistance means that managers have the time to engage in community and staff related activities, and do not spend excessive amounts of time copying documents, scheduling meetings, making charts, or ordering supplies. Repeated budget reductions have resulted in limited Office Assistant support to Department management.

**Performance Measures**

If funded, evaluation efforts will improve the data analysis and evaluation capacity of the Office.

Develop and carry out at least three program evaluation plans and related activities.

Develop a regular data review and dissemination process to share information with contractors, the County Board, and key partners will strengthen DSCP's ability to make meaningful and informed service delivery course corrections and/or decisions.

**Summary of last year's program results and this year's expected results**

No results for last year. If funded, the above performance measures will apply.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$2,241	\$0
Personnel	\$0	\$0	\$134,594	\$0
Materials & Supplies	\$0	\$0	\$4,178	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$141,013</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$141,013</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$141,013</b>	
Program FTE	0	0	2.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

CGF - Based on proposed service level. If allocated to Operating programs, the amounts would be based on total dollar amount budgeted in each of the Operating programs that this program supports, as follows: Energy Services \$47,809, Early Childhood Services \$9,780, Emergency Services \$9,989, Homeless Families \$19,593, School Svcs Full Svc Schools(SUN)\$22,085, School Svcs Full Svc Schools Touchstone \$11,376, School Svcs Full Svc Schools SAI \$3,916, School Svcs SSES \$14,285, School Svcs Alcohol, Tobacco, & Other Drug Services \$1,205, School Svcs Tech Assist for Gender Spec Svcs to Girls \$330, School Svcs Tech Assist and Svcs for Sexual Minority Youth \$645

<b>Significant Program Changes</b>
------------------------------------

**Program #40017 - Vital Records****Version 2/14/2005 s****Priority:** Accountability **Lead Agency:** Health Department**Program Offer Type:** Existing Operating **Program Contact:** WICKHAM Lila A**Related Programs:****Frameworks:****Executive Summary**

The Vital Records program assures accurate, timely, and confidential registration of birth and death events, minimizing the opportunity for identity theft and providing accurate recording of cause of death and identification of birth parents. Birth and death certificates are issued in accordance with federal and state statutes to maintain the integrity and accuracy of birth and death information. The information is analyzed to provide essential public health information that can be used to plan prevention and intervention activities for positive health outcomes. Employees working in this program are registered with the state. Populations at risk for poor health outcomes can be identified for the provision of proactive interventions. Ongoing and long term goals provide an opportunity for comprehensive and longitudinal analysis of population health through analysis of public health information consistently gathered on birth and death certificates.

**Program Description**

Birth and Death Certification: Multnomah County issues birth and death certificates within the first six months of the event. Death certificates can be issued to family members, legal representatives, government agencies, or to the person or agency with personal or property rights. Birth records can be released to immediate family including grandparents, parents, brothers/sisters, legal representatives, or to government agencies. Some examples of are:

The Multnomah County Commission on Children and Family to support their services to first time parents

The State Infant Mortality Review Committee receives information from birth records of infants who died. The information is used to evaluate the circumstances that may have lead to the infant's premature death

Health Department Early Childhood services uses the data to identify newborns and first time parents

The Multnomah County Perinatal Hepatitis B (HepB) program identifies babies born to mothers with HepB, providing immunization services to protect the newborn

The Center for Disease Control pneumonia and influenza reports

The state Injury Prevention program to identify suicides and overdoses

**Program Justification**

The reporting of accurate, timely and confidential registration of birth and death events is necessary for improving decision-making. It provides data that can contribute to analyses of population health trends while simultaneously providing a useful service for parents of newborns and relatives of the deceased. Rapid issuance of accurate certificates minimizes the opportunity for identity theft and assures accurate recording of both cause of death and the identification of birth parents.

**Performance Measures**

Issue birth and death certificates within the State-required standard of 24 hours after request.

**Summary of last year's program results and this year's expected results**

Last year, all Vital Records were issued within 24 hours. Just under 1,400 orders for death certificates will be issued for FY05. There are approximately 50 funeral homes who regularly order multiple certificates for families and another 10 funeral homes with standing, prepaid orders for death certificates. Individuals and families also order death certificates. These 1,400 orders serve about 7,000 individual record requests. Nearly 4,000 birth certificates will be issued, primarily to individuals and families. The same results are expected next year.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Legal mandates are ORS 97, 146, 432; OAR 830 and 333.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$349,980
Capital Outlay	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$22,550
Internal Services	\$0	\$0	\$0	\$81,098
Contracts	\$0	\$0	\$0	\$13,780
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$467,408</b>
Administration	0	0	\$7,710	\$0
Program Support	0	0	\$32,457	\$25,138
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$40,167</b>	<b>\$25,138</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$40,167</b>	<b>\$492,546</b>
Program Total:	<b>\$0</b>		<b>\$532,713</b>	
Program FTE	0	0	0.00	5.65
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$27,933	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$497,465
Program Revenue for Admin	0	0	\$17,727	\$25,138
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,660</b>	<b>\$522,603</b>

**Explanation of Revenues**

The fees generated by this service support the program.

**Significant Program Changes**

None expected.

**Program #60001 - MCSO Executive Budget****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Wanda Yantis

**Related Programs:****Frameworks:****Executive Summary**

The Sheriff and related staff engage the community in defining and prioritizing public safety needs. The Sheriff sets agency direction and standards to consistently demonstrate responsible leadership, and ensure that citizens both trust and believe that they are receiving a quality level of law enforcement and corrections services.

**Program Description**

Activities include working with other agencies and departments to ensure the public safety system is balanced, works effectively together, and meets the expectations of the community in a fair and equitable manner. The Sheriff frequently contacts business and community leaders to assess and define their needs then applies that information to the priorities and strategies of the agency. Through the Public Information Officer, the community is informed and educated about important issues relating to the Sheriff's Office. An independent review of revenues and expenditures are routinely performed by staff for efficient use of taxpayer's dollars.

**Program Justification**

This program supports the priority indicator of public perception of trust and confidence by identifying and understanding the citizen's need to communicate between themselves and their elected officials. Public interaction through meetings, media events, public web site, and electronic mail create frequent, genuine-feeling interactions with their elected Sheriff.

ORS 206.010 describes the Sheriff as "the chief executive officer and conservator of the peace of the county." Elected county-wide, the Sheriff is accountable to the public for delivery of law enforcement and corrections services to ensure all citizens are protected in a fair and equitable manner.

**Performance Measures**

Public contact and communication is evidence of creating public accountability between community members and elected officials. To facilitate this communication, we will measure the following:

An average of two media events per month educating the public about Sheriff's Office activities

Electronic Mail to the Sheriff or the MCSO website answered within two business days of receipt 95% of the time.

**Summary of last year's program results and this year's expected results**

While the Sheriff and his staff engaged in a great deal of public interaction and education these statistics were not tracked.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

MULTNOMAH COUNTY HOME RULE CHARTER 6.50. (1) A county sheriff for the function of said office as prescribed by state law and he or she shall have sole administration of all county jails and correctional institutions located in Multnomah County. DUTIES OF SHERIFF 206.010 General duties of sheriff. The sheriff is the chief executive officer and conservator of the peace of the county. In the execution of the office of sheriff, it is the sheriff's duty to: (1) Arrest and commit to prison all persons who break the peace, or attempt to break it, and all persons guilty of public offenses. (2) Defend the county against those who, by riot or otherwise, endanger the public peace or safety. (3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to the sheriff for that purpose, according to law. (4) Execute all warrants delivered to the sheriff for that purpose by other public officers, according to law. (5) Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, circuit court, justice court or county court held within the county, and to obey its lawful orders or directions.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$30,720	\$0
Materials & Supplies	\$0	\$0	\$114,669	\$0
Personnel	\$0	\$0	\$965,531	\$0
Internal Services	\$0	\$0	\$1,402,565	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,513,485</b>	<b>\$0</b>
Administration	0	0	\$124,943	\$0
Program Support	0	0	\$197,862	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$322,805</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,836,290</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,836,290</b>	
Program FTE	0	0	8.50	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Revenue includes ITAX in the amount of \$23,270 for staffing for MCIJ, Dorm 6 & 7.

**Significant Program Changes**

**Program #60002 - MCSO Professional Standards****Version 2/09/2005 s**

**Priority:** Accountability      **Lead Agency:** Sheriff  
**Program Offer Type:** Existing Operating      **Program Contact:** Michelle Hoppel

**Related Programs:****Frameworks:****Executive Summary**

Professional Standards consists of Inspections and Internal Affairs Units. Inspections is responsible for ensuring that agency operations and staff conform to established policies, procedures, existing laws, and ethical standards. Internal Affairs investigates complaints and matters of concern from the public and Sheriff's Office staff and recommends corrective action when appropriate.

**Program Description**

The Inspections Unit supports the Sheriff's Office by creating and developing the policies, standards, and procedures needed to organize and accomplish the County's public safety missions. The unit inspects and audits operations and facilities to support Oregon Jail Standards, facilitates and monitors safety committees, does accident reviews, and provides Life Safety education and training. Inspections conducts inquiries on specific operations for the purpose of uncovering and correcting policy deficiencies and facilitating performance improvements.

The Internal Affairs Unit conducts independent investigations of incidents and individuals to ensure the integrity of and confidence in Sheriff's Office staff. Investigations are initiated in response to citizen and/or employee complaints. All complaints are evaluated and processed by a team of investigators who make personal contact with complainants and include a written response. Internal Affairs also reviews all hazardous incidents.

**Program Justification**

The Community's knowledge that their law enforcement agencies have professional policies, standards, and work rules in place and enforced contributes to citizens feeling safe, and helps to ensure fair and equitable treatment for all citizens, victims, and offenders. The Professional Standards Program's activities and results support the Safety Priority by providing the community with confidence in the Sheriff's Office mission and operations, help define problems and solutions, creating a greater sense of safety and Sheriff's Office accountability among citizens.

**Performance Measures**

Professional Standards contribute to the Safety Priority through an Engaged Community and a Visible Public Safety System. Measures:

- ☐ Perform investigative assessments of all complaints received and conduct and complete investigations of complaints against Agency members within 12 weeks of the date of the Notification of Complaint and Conduct and complete harassment and discrimination cases within 35 days of the date of the Notification of Complaint. (90% met)
- ☐ Conduct monthly inspections of all Multnomah County Sheriff's Office facilities and issue reports to the Facility Commander for correction of violation of health or safety coded. (95% met)
- ☐ Conduct the annual weapons audit and the bi-annual gun melt and drug burn as cases are adjudicated and evidence becomes suitable for destruction. (95% met)

**Summary of last year's program results and this year's expected results**

In FY 2004 the Professional Standards program: completed 160 investigative assessments, 20 internal agency investigations, 429 hazardous incident reviews and provided 361 hours of civil litigation support; provided monthly safety inspections for Sheriff's Office facilities, in-service training on workplace safety and OSHA topics; performed a weapons audit and inspection; did quarterly audits of buy money and drug quantities; and completed two destructions of drugs and illegal weapons. The Performance Measures are new and data will be collected--the expected results are indicated with the measures.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

• Labor contracts: o Deputy Sheriff's Assn.: Article 19 o Local 88: Article 17 o Mult. Cty. Corr. Deputies Assn: Article 18 • MCSO Agency manual: Chapter 13-Complaint and Corrective Action Procedures Chapter 6-Harassment and Discrimination complaints Chapter 12, Use of Force Chapter 19 Safety Programs Chapter 16, Property • ORS 169.040 Inspection of local correctional facilities, including Health and Sanitation

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$21,487	\$0
Materials & Supplies	\$0	\$0	\$30,140	\$0
Contracts	\$0	\$0	\$64,512	\$0
Personnel	\$0	\$0	\$835,070	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$951,209</b>	<b>\$0</b>
Administration	0	0	\$47,284	\$0
Program Support	0	0	\$74,879	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$122,163</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,073,372</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,073,372</b>	
Program FTE	0	0	8.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**
**Significant Program Changes**

**Program #700008 - CFO Communications****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** New Program      **Program Contact:** Dave Boyer  
**Related Programs:** 70000A , 70001 , 70003 , 70004A , 70005 , 70007 , 70008

**Frameworks:****Executive Summary**

This proposed program offer will add communications capacity in Finance, Budget & Tax Office. Additional staff capacity will help FBAT increase citizens, partner agencies, businesses and employee understanding of how the county operates, raise awareness about financial issues, tax issues, retirement issues, budget decision-making processes and respond to specific questions and issues raised by citizens, businesses or employees.

**Program Description**

FBAT needs to communicate with internal and external stakeholders. Communications regarding PERS issues, deferred compensation, tax issues and the County's new priority-based budget process is information-intensive and requires continual communication with citizens, decision-makers, community partners, businesses and County employees. Communicating County policy, goals, processes, decision-making, and results related to financial management contributes directly to the perception that the county holds itself accountable to its constituents. Regular, consistent, accurate communication and information-sharing raises citizen, business and employee awareness about how county government operates and what services it provides; substantiates citizens' and employees' view that county government is accessible and responsive; provides evidence that decision-making is transparent and welcoming of citizen input; builds understanding that county funds are invested responsibly, managed well and provide important and valuable returns; and documents county leadership's goals, plans and ability to follow through on commitments.

**Program Justification**

This program would contribute to the Accountability Priority by keeping citizens, businesses, partner agencies and employees informed, involved and engaged in understanding County financial management, policies, processes, use of funds and the return on investment. This program offer responds directly to several of the Accountability Team's primary factors for results by providing understanding of how County government operates; by providing information on what the County is doing, why, and how well; and by demonstrating to taxpayers that the County is using their dollars wisely.

**Performance Measures**

Budget priorities, factors and selection strategies are communicated regularly to citizens and employees. Citizens are aware of access opportunities regarding budget process. PERS issues are communicated to Chair, Board, Elected Officials and employees. Effective communication strategies are prepared and published. Questions and requests for information from citizens and employees responded to within 48 hours. Specific performance measures would be put into place in FY06.

**Summary of last year's program results and this year's expected results**

These functions were necessitated by the priority based budget process for which FBAT does not have capacity to provide. For the FY06 process these functions have been performed with borrowed staff and through contracted services with outside consultants.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$3,303	\$0
Personnel	\$0	\$0	\$98,415	\$0
Materials & Supplies	\$0	\$0	\$1,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$102,718</b>	<b>\$0</b>
Administration	0	0	\$1,206	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,206</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$103,924</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$103,924</b>	
Program FTE	0	0	1.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

This program supported by General Fund revenues.

<b>Significant Program Changes</b>
------------------------------------

New program

**Program #70001 - General Ledger****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Cara Fitzpatrick  
**Related Programs:** 70026

**Frameworks:****Executive Summary**

The General Ledger (GL) program manages central financial accounting and reporting, including the annual external financial audit, federal cost allocation plan, Internal Revenue Service 1099 reporting, grant accounting and general accounting support and assistance to elected officials, departments and external agencies.

**Program Description**

The GL program supports and monitors the County's financial accounting activity by performing regular accounting functions, including account reconciliations, review / approval of accounting transactions, and preparing required financial reports. The primary product of GL is the County's comprehensive annual financial report (CAFR), which includes all activities associated with the required annual external financial audits. GL prepares the County's Cost Allocation Plans needed to recover central department overhead and administrative costs. Maintaining internal controls, the chart of accounts, and IRS 1099 reporting are other major functions performed by GL.

**Program Justification**

The GL program contributes to the Accountability priority because it is necessary for the citizens of the County to have assurance that there are sound financial accounting and reporting processes and effective internal controls in place. The program provides the County and its citizens with audited financial reports that provide useful information to monitor and track the County's financial performance. These reports are relied on by many end users including bankers, investment and bond rating agencies, debtors and grantor agencies. The program's regular review and reconciliation of the County's enterprise system is a key function for proper financial accounting, internal controls, reporting and budgeting Countywide.

**Performance Measures**

GL performance measure: General Ledger's primary measure is that the County shall receive an unqualified opinion from the County's external auditors (Grant Thornton LLP) on the CAFR. An unqualified opinion means that the County's financial statements present fairly, in all material respects, the financial position of the County and that the County's financial statements are prepared in conformity with generally accepted accounting principles in the United States. This is important because this achievement means that the County has accurately stated its financial position, cash flows, and budgetary comparisons. Analysis of the CAFR is one of the ways Moody's investor services establishes the County's bond rating and other financial institutions invest in County bonds or provides credit to the County.

**Summary of last year's program results and this year's expected results**

FY04 CAFR received an unqualified opinion. County expects to receive an unqualified opinion on the FY05 CAFR. GL is continuously looking for ways to improve financial reporting and processing within the County and anticipates fewer management advisory comments, passed adjustments and single audit findings and questioned costs.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

General Ledger's program is mandated. The external audit is required by State law, Oregon Revised Statutes 297.425. The County is also mandated by the Federal Government - US Office of Management and Budget Circular A-133 and A-87 to obtain the audit of the schedule of federal awards and prepare cost allocation plans. In connection with these audits, audit comments and disclosures required under the Minimum Standards for Audits of Oregon Municipal Corporations Section of the Oregon Administrative Rules apply as well. Over the past years GL has lost 1 position and any further reduction in funding for this program will result in the County's being unable to produce required reports and could have a negative affect on the county's borrowing capacity if the bond rating were reduced.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$107,800	\$485,600
Internal Services	\$0	\$0	\$149,139	\$14,400
Materials & Supplies	\$0	\$0	\$25,609	\$0
Personnel	\$0	\$0	\$698,290	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$980,838</b>	<b>\$500,000</b>
Administration	0	0	\$26,759	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$26,759</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,007,597</b>	<b>\$500,000</b>
Program Total:	<b>\$0</b>		<b>\$1,507,597</b>	
Program FTE	0	0	8.41	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$14,400
Intergovernmental	\$0	\$0	\$0	\$485,600
Program Revenue for Admin	0	0	\$6,181	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,181</b>	<b>\$500,000</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Besides the General Fund, the other revenue source which the general ledger program receives is grant funding for the two grants administered by this program. GL acts as fiduciary agent only for the grant revenues which are federally funded for Weed and Seed projects (Department of Justice passthrough payments). The total pass through revenue budgeted for FY06 is \$500,000.

**Significant Program Changes**

Current service level budget. The major changes in this program are the transfer of internal service charges that were previously budgeted centrally, and the spreading of FBAT administration to the programs it supports. Passthrough payments \$247,947 higher in FY06 than FY05 due to additional grant awards.

**Program #70002 - Property Risk Unit****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Helen Barkley

**Related Programs:****Frameworks:****Executive Summary**

The Property Risk Program manages the County property and insurance programs in accordance with all legal requirements and County policies and procedures. It provides professional and technical expertise to all County departments, employees, and elected officials on property, insurance, loss control/prevention, and risk management related issues. The program is funded entirely by the Risk Management Fund through department service reimbursements.

**Program Description**

The Property program negotiates and purchases property insurance for 79 County-owned buildings and their contents, and other specialized insurance coverage for the County. The Property Risk Program consists of .55 FTE, who consults and advises on property related risk exposures, recommends the purchase of specialized insurance coverage, and develops policies and procedures to implement risk management strategies for the prevention or reduction of property losses Countywide. This program adjusts property claims with the assistance of a contracted insurance broker/risk consultant.

**Program Justification**

The Property program's mission is to protect the County's assets. This is done by the purchase and retention of the appropriate types and levels of insurance, recommending and implementing sound loss control/prevention measures, appropriate and timely adjusting of property loss claims, and providing effective risk financing techniques. By protecting the County's assets, the program is being accountable to the employees and citizens of Multnomah County, minimizing loss to departments - reducing their costs so they can provide more resources for direct services to customers.

**Performance Measures**

The Property program has two main performance indicators that demonstrate how results are achieved. The first indicator is the number of County preventable property claims each fiscal year. A fewer number of claims indicates stronger loss control/prevention processes that in turn protect County assets. The second performance indicator is the number of insurance policies that have been renewed, with no vital policies canceled. The appropriate level of insurance renewals indicates strong marketing of the County's property portfolio, safeguarding the County assets. Factors that affect property renewal and associated premiums are insurance market conditions, County property values, and property loss claims.

**Summary of last year's program results and this year's expected results**

For FY04, there were no County property loss claims to report to the insurance carrier. With effective loss control/prevention processes in place, the results for FY05 are expected to be the same. For last fiscal year, the appropriate levels of insurance renewals took place, with no vital insurance policies canceled. With our strong experience rating and loss prevention processes in place, the results for FY05 are expected to be the same.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Property Risk Program is mandated by County Code 7.100-7.104. The County is also required by its financing agreements to have specific property insurance in place. The level of expenditures is based on market value of insurance to cover the County's property risk. Based on discussions with the County Attorney, CFO and external insurance broker, reduced property insurance coverage would place the County in a high financial risk position.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$51,566
Internal Services	\$0	\$0	\$0	\$46,402
Materials & Supplies	\$0	\$0	\$0	\$913,080
Contracts	\$0	\$0	\$0	\$75,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,086,048</b>
Administration	0	0	\$30,914	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$30,914</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$30,914</b>	<b>\$1,086,048</b>
Program Total:	<b>\$0</b>		<b>\$1,116,962</b>	
Program FTE	0	0	0.00	0.55
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,086,048
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,086,048</b>

**Explanation of Revenues**

Revenues for this program are recovered through service reimbursements from departments based on personal services. The rates are set annually to cover the cost of insurance and has increased by 50% over the last three years due to market conditions as stated below.

**Significant Program Changes**

Increases in Insurance \$49,500 to cover increased cost of insurance premiums due to market conditions. Insurance premiums have been increasing over the last several years due to several natural disasters and because of the terrorists threats. Internal Services were budgeted in Liability Risk Program in FY05 and are being divided between Liability Risk & Property Risk for FY06. Increase of \$30,914 internal service payment to CFO to cover program allocation of department administration. Property insurance premiums, for the same level of coverage has increased from \$372,600 in FY03 to \$755,300 in FY04.

**Program #70003 - Retirement Programs****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Marsha Ehlers

**Related Programs:****Frameworks:****Executive Summary**

The Retirement Program manages the County's activities related to PERS, the County's Deferred Compensation Plan, and the former Library Association of Portland, Library Retirement Plan.

**Program Description**

Responsibilities for PERS include maintaining employee information to accurately report and pay pension contributions; reconciling employee contributions each pay period and annually as required by ORS 238, 243, 292 and others. Responsibilities for Deferred Compensation include reporting and reconciling employee financial information each pay period; negotiating investment service contracts with the investment providers; amending retirement plans to reflect changes in retirement legislation; analyzing investment performance and determining when and how changes will be implemented; and providing retirement education services to employees.

**Program Justification**

The Retirement Program is linked to the Accountability Priority by contributing to effective human resource asset management; in addition, the program has been defined as a priority for the County and fits in the loop of continuous improvement. The pension plan (PERS) is a critical benefit to our employees and one of the most heavily regulated benefits. The County is required to perform reconciliations, audits and contributions. The County is also one of the leaders in reforming the PERS system. The Deferred Compensation plan is comprised of money that employees chose to defer until retirement. The County's administrative expenses are paid by the investment providers, and the County has fiduciary responsibility for the accuracy of accounts for each participant, monitoring investment choices, and compliance with IRS regulations. The Library Retirement Fund is administered by the County and is mandated under the transfer agreement dated July 1, 1990 between the County and former Library Organization.

**Performance Measures**

Performance for the pension plan is measured by compliance to reporting and payment requirements. The goal is 100% compliance with reporting requirements, and failure to comply could result in financial penalties being imposed on the County.

The County's PERS rate is equal to or lower than the state average.

**Summary of last year's program results and this year's expected results**

Of the 96 reports sent to retirement providers, 90% were on time. The late reports were due to PERS implementing a new reporting system which had not been adequately tested, and PERS failed to timely correct the problems. In FY06 we expect to reach 95%, due to additional reporting changes being implemented. The County's FY04 PERS employer rate was 7.24% of payroll which is 3.4% of payroll lower than the State average of 10.64% and the preliminary PERS employer rates that goes into effect July 1, 2005, is 14.76% of payroll which is 4.13% lower than the state average of 18.89%. The difference in the FY04 rate saved the County about \$6 million and the difference in FY05 will save about \$8 million.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Retirement programs are mandated by labor contract, ORS 238 & related statutes, and by contractual agreement with the investment providers. The statutes and administrative rules governing PERS specifically identify employer responsibilities, and the investment provider contracts specify a level of service for which the providers reimburse the County's administrative costs. Reductions to this program would disable the County's ability to meet PERS reporting requirements outlined in ORS 238, and to carry out federally required fiduciary responsibilities. Funding for other retirement systems are also mandated but the service level may be adjusted.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$195,881	\$0
Materials & Supplies	\$0	\$0	\$2,817	\$0
Contracts	\$0	\$0	\$5,000	\$0
Internal Services	\$0	\$0	\$14,084	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$217,782</b>	<b>\$0</b>
Administration	0	0	\$2,575	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,575</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$220,357</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$220,357</b>	
Program FTE	0	0	2.49	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$69,356	\$0
Program Revenue for Admin	0	0	\$594	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$69,950</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. The County's investment provider contracts for the Deferred Compensation Plan require the providers to reimburse the County for administrative costs. Reimbursements are made on a quarterly basis. There is no net cost to the County for the Deferred Compensation program.

**Significant Program Changes**

Current service level budget. The program is working to close out the Library Retirement Plan in FY05. This will generate an estimated one-time revenue of \$400,000 for the Library Fund, eliminate administration of the plan, and will provide ongoing savings of \$128,000 to the Library. Expenses in this program increased due to the transfer of internal service charges that were previously budgeted in Finance administration, and the spreading out of FBAT administration to the programs it supports.

**Program #70004A - Budget Office****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Karyne Dargan

**Related Programs:****Frameworks:****Executive Summary**

The Budget Office leads financial planning process Countywide. It serves as a liaison between departments, elected officials and the community in communicating policy direction and program priorities, coordinates strategic planning and budget development processes, and provides technical expertise, program evaluation, and management analysis to the elected officials, department managers and department budget staff.

**Program Description**

The Budget Office leads budget development and strategic planning activities, evaluates County policies and operations, and recommends redirection of policy and/or resources. Staff perform analyses in areas such as finance, human resources, and project management; develop and maintain data bases and related management systems; prepare financial forecasting and budget projections; perform cost control analyses; monitors expenditures and revenues, reports and recommends corrective actions. Staff also conduct implementation and outcome evaluations, performance measurement, research of evidence-based practices, and quality improvement efforts.

The Budget Office prepares, presents and reports information and training to individuals and groups on financial management, planning, budgets, expenditures and revenue forecasting. The Office conducts research and serves on Countywide task forces related to budget, finance and systems related matters, identifies and resolves financial system problems, and supports County Labor Relations in collective bargaining research and analysis.

**Program Justification**

The Budget Office ensures that the County's annual spending plans are both aligned with County priorities and are designed as much as possible for long-term financial stability. The Budget Office leads the organization to respect its use of public funds through careful planning, monitoring of expenditures and revenues, and education and training.

By developing thorough, understandable and reliable information, the Budget Office supports informed financial and policy decisionmaking processes throughout the County.

Through its publications and trainings, the Budget Office educates and informs citizens about the results & price of county government, and strengthens the County workforce through annual and/or periodic trainings. The Budget Office pioneers new tools for budgeting and information-sharing through its development and use of Web applications, SAP functions, and spreadsheet tools.

**Performance Measures**

Annual Survey of Budget Office Customers: Percent Satisfied - 88% (FY 04)

Evaluation reports were free from material errors: 92% (FY 04) 95% (FY 06)

**Summary of last year's program results and this year's expected results**

In FY05, the County faced immediate repeal of the temporary local income tax. The Budget Office led the County through a mid-year budgeting exercise based on "The Price of Government", involving public meetings and focus groups, a priority setting process, and development of a new web-based tool. Results include identification of six priorities that matter most to county residents and the development of an organizational culture that accepts the premise that we cannot continue to budget under a "business as usual" approach. In FY06 will continue to develop the priority-based budget process for full implementation in FY07, will plan for the Itax sunset at the end of FY06, and will continue to train the organization in the new process and tools.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Budget Office itself is not mandated, but the County's budget is subject to the requirements of Oregon Budget Law, ORS Chapter 294 mandating the Tax Supervising and Conservation Commission (TSCC) which reviews the budgeting and tax levying authority of Multnomah County Taxing districts. The County is also subject to certain sections of ORS Chapters 310 and 280 related to filing requirements for the budget document and ballot title wording.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$170,995	\$0
Personnel	\$0	\$0	\$958,286	\$0
Materials & Supplies	\$0	\$0	\$47,150	\$0
Contracts	\$0	\$0	\$70,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,246,431</b>	<b>\$0</b>
Administration	0	0	\$15,543	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$15,543</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,261,974</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,261,974</b>	
Program FTE	0	0	9.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$3,590	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,590</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues.

**Significant Program Changes**

Current service level budget. The office will continue to produce monthly Public Safety briefs and expects to add Health & Human Services briefs. These briefs provide board members, department directors, and program managers with timely updated information that can be used in making data-driven and evidence-based decisions to improve program operation and customer service. The briefs also help identify the county-wide emerging needs and issues in public safety and human service areas for further investigations and studies. A financial change of note is the transfer of internal service charges that were centrally budgeted in Finance's cost center to the programs within the division, including Budget. This transfer of charges accounts for approximately \$256,000 of the increase in our program offer over FY05.

**Program #70004C - Performance Measurement and Planning Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** New Program      **Program Contact:** Karyne Dargan  
**Related Programs:** 70004A

**Frameworks:****Executive Summary**

The Budget Office's evaluation capacity (BOe) supports county-wide priorities and policies by providing quality, independent analysis and timely reporting of data. Currently, capacity only exists to support the Safety and Basic Needs priorities. This offer adds capacity to perform county-wide performance measurement, general government program evaluation, and supports the priority-based budgeting and strategic planning processes unfunded at the county since 2001. Activities will include implementation and outcome evaluations, performance measurement, cost-benefit studies, research of evidence-based practices, and quality improvement efforts.

**Program Description**

Currently, BOe is comprised of two analysts with research experience in two of the six priority areas: Safety and Basic Needs. This option would increase the county's evaluation capacity by one analyst FTE to support the Chair, Board, and departments in analyzing performance in the Accountability, Thriving Economy, Education, and Vibrant Communities priorities. Duties include determining research needs, gathering and analyzing data, identifying expected outcomes and returns, monitoring performance data, assessing systems impacts, and reporting results. Analysts work closely with other county staff in various departments and in the community. Written and oral results are presented to the Chair's Office, the Board of County Commissioners, department management, intra- and intergovernmental agencies, specialized cross-jurisdictional working groups and the public. Examples of projects include the development and maintenance of a performance measurement system to support the new budget priorities; development of a integrated reporting framework for management and internal services (SAP linkage), and reporting on employee-county relationships. BOe also provides technical expertise and training related to statistical analysis, performance measurement, and program evaluation. All work is consistent with the American Evaluation Association's (AEA) 'Guiding Principles for Evaluators.'

**Program Justification**

This program offer is based on a recommendation from the mid-year Accountability Priority Team. BOe responsibilities ensure program and service performance is accurately measured and that the information produced will be used by decision-makers to improve future county program outcomes. The new priority-based budgeting process relies on performance measures from all program offers and this program offer would assist in providing reliable information. There is currently no county-wide capacity to perform these needed functions.

**Performance Measures**

In FY 04, 18 reports were published of which 73% of the reports were completed on time (80% benchmark). Ninety-two percent (92%) of all reports were free from known material errors (e.g., reprinting; 95% benchmark).

**Summary of last year's program results and this year's expected results**

New program. Next year's projects include, develop and maintain a performance measurement system to support the new budget priorities; develop an integrated reporting framework through SAP, and allow for ad hoc general government evaluation capacity.

**Program Mandate: 4 Program and Funding Level Choice**

This program is not mandated.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$5,662	\$0
Materials & Supplies	\$0	\$0	\$300	\$0
Personnel	\$0	\$0	\$94,528	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$100,490</b>	<b>\$0</b>
Administration	0	0	\$1,180	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,180</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$101,670</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$101,670</b>	
Program FTE	0	0	1.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues.

**Significant Program Changes**

This program offer is based on a recommendation from the mid-year Accountability Priority Team identifying a need for program performance measurement capacity in the county. The county's new priority-based budgeting process relies on performance measures from all program offers. BOe works within Finance Budget and Tax to ensure independent analyses of program data so that decisions can be based on the best available analytical evidence.

**Program #70005 - Tax Administration (Non-ITAX)****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Satish Nath

**Related Programs:****Frameworks:****Executive Summary**

The Tax Administration Program manages revenue collection on Motor Vehicle Rental Tax (MVRT), Transient Lodgings Tax (TLT) and Business Income Tax (BIT) in accordance with the Multnomah County Code, County's fiduciary responsibilities and Revenue & Taxation policies and procedures.

**Program Description**

The program supports and monitors County Excise Tax and BIT collection activities by performing regular billing and collection functions including follow-up on any past due accounts and recommending policy changes. The program also manages an inter-governmental agreement with the City of Portland Bureau of License to maintain business accounts, audits and ensure compliance to county's revenue and taxation policies. A portion of the BIT revenue is shared with the Cities of Gresham, Wood Village, Troutdale, Fairview and Maywood Park. A portion of the MVRT and TLT is shared with the City of Portland, Metro, Portland Oregon Visitors Association, Visitor Development Fund Board and Regional Arts and Culture Council. The BIT is imposed on business within Multnomah County. The BIT was originally set at a rate of .6% of net income. In 1985 the tax was increased to .95%; in 1987 was increased to 1.46%; in 1993 was reduced to 1.45%. The MVRT was originally established for a three year period in 1976 and was extended indefinitely in 1979. A tax rate of 10% is imposed on motor vehicles rented in Multnomah County. The tax was increased by 2.5% in April 2000. This tax is dedicated to a Visitor Development Fund. The TLT was originally established in 1972. The tax rate of 5% of the room rent collected by hotels/motels in unincorporated Multnomah County. In January 1979 an additional 1% tax in unincorporated Multnomah County was established to be used exclusively for the promotion of tourism. This 1% increase was approved by the voters in 1978. A supplemental Countywide tax of 3% was adopted in February 1986 and is dedicated to the Oregon Convention Center. In April 2000, an additional tax of 2.5% was adopted by the BCC and is dedicated to a Visitor Development Fund.

**Program Justification**

The tax administration program contributes to the Accountability Priority by assuring that County MVRT, TLT and BIT are collected effectively and fairly by conducting regular audit of past due accounts, by continuous monitoring of new business to keep our tax collections current. The program also oversees continuous improvement to technology and business processes to ensure that we get the most revenue with least amount spent on each dollar collected. In order to keep tax collections at high levels, the program educates taxpayers and businesses in understanding the taxes. The TLT and MVRT taxes collected contribute to the Thriving Economy and Vibrant Communities Priority by providing the resources to operate the Oregon Convention Center, the Portland Performing Arts Center and the Portland Oregon Visitors Association.

**Performance Measures**

Results are achieved by effectively managing the actual tax collection. The goal is to collect at least 90% of the taxes in the year they are due and to collect at least 97% of the taxes within three years. According to the IRS, their enforcement efforts eventually raise the collection rate to about 87% each tax year and the County's goal exceeds the IRS collection rate.

**Summary of last year's program results and this year's expected results**

In FY04 100% of TLT & MVRT were collected and disbursed to entities based on disbursement policy. IN FY04 \$32.3 million of BIT was collected and disbursed to entities based on disbursement policy. The County expects to collect \$29 million FY05 and about the same in FY06. The decrease in BIT revenues from FY04 to FY05 is due to discontinuing the allowance of carrying forward tax credits. Refunds will be made which will reduce the net revenues. It is expected that 100% of the TLT and MVRT will be collected in FY2005 and FY2006. The actual collection rate of the BIT is being analyzed and will be reported for FY2005. The County's collection rate exceeds the IRS collection rate.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Multnomah County Code (MCC)- Chapter 11 and 12 (Revenue and Taxation). Intergovernmental agreements with various local governments. Reductions top this program would negatively impact the collections of the BIT, MVRT and TLT which would have a negative impact on General Fund Revenue.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$7,260	\$0
Personnel	\$0	\$0	\$155,567	\$0
Internal Services	\$0	\$0	\$18,029	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$180,856</b>	<b>\$0</b>
Administration	0	0	\$2,699	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,699</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$183,555</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$183,555</b>	
Program FTE	0	0	1.80	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$70,000	\$0
Program Revenue for Admin	0	0	\$624	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,624</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Approximately \$70,000 is received for administering the Visitor Development Fund Trust.

**Significant Program Changes**

Current service level budget. The major change is the transfer of internal service charges (+\$11,597) that were centrally budgeted in FBAT's cost center. In addition FBAT administration is spread to programs it supports.

**Program #70006A - ITAX Administration****Version 2/11/2005 s****Priority:** Accountability **Lead Agency:** Finance Budget & Tax**Program Offer Type:** Existing Operating **Program Contact:** Satish Nath**Related Programs:****Frameworks:****Executive Summary**

The ITAX Administration Program manages the administrative function for the Multnomah County three year personal income tax (ITAX) for the tax years 2003, 2004 and 2005 in accordance with Ballot Measure 26-48 approved by the voters in May 2003, Board Resolution 03-145 and other Administrative Rules adopted by the Board or ITAX Administer. The program also manages the inter-governmental agreement with City of Portland Bureau of License, communication to the public and distribution of tax collected to County school districts and County programs.

**Program Description**

Multnomah County voters approved Ballot Measure 26-48 authorizing a three year personal income tax in May 2003. The program is responsible for managing the administrative functions of ITAX and has an IGA with the City Bureau of Licenses to collect the tax. The City has implemented a tax system, continuously improving the tax system and the collection of the ITAX. The program also manages the IGA's with the various school districts that receive ITAX funds. The County is responsible for the accounting for ITAX; maintaining a complete and accurate county resident database; maintaining current administrative rules; communicating all relevant issues to taxpayers; and designing and distributing all county income tax forms. This program is also responsible for working with tax consultants and county employers to address their administrative issues related to ITAX. Based on initial estimates from the State Department of Revenue, they estimated that the administrative costs to collect the tax would be \$7 million per year. The County's actual cost in FY04 was \$4.6 million and estimates that it will cost less than \$4.6 in FY05 and FY06.

**Program Justification**

The ITAX program is linked to the Accountability Priority and is necessary for the taxpayers to have assurance that the county is collecting this tax appropriately and effectively. The collection and distribution of the ITAX also directly contributes to the Safety, Education and Basic Living Needs Priority areas through the funding it provides. The program will collect over \$336 million in three years of which about 70% will be distributed to schools. In FY06, tax calendar year 2005, the ITAX will sunset and we anticipate that there will be about \$25 million still to be collected by this program.

**Performance Measures**

Results are achieved by taxes collected. The goal is to have 90% of the tax collected within 12 months of the due date and 97% collected within three years of the tax due date.

According to the Internal Revenue Service, about 87% of income which is taxable by the IRS is collected.

**Summary of last year's program results and this year's expected results**

For taxes due on April 15, 2004, for Tax Year 2003, 90% of the taxes have been collected as of January 15, 2005.

**Program Mandate: 1 Mandated Program & Funding Level**

In May of 2003, the voters of Multnomah County approved a personal income tax effective January 1, 2003. Board Resolution 03-145 sets the Administrative Rules for the ITAX.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$283,655	\$0
Personnel	\$0	\$0	\$254,227	\$0
Contracts	\$0	\$0	\$3,795,000	\$0
Materials & Supplies	\$0	\$0	\$250,900	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$4,583,782</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$4,583,782</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$4,583,782</b>	
Program FTE	0	0	2.20	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

ITAX revenues are estimated to be \$112 million for FY06.

**Significant Program Changes**

Reduced 1.0 FTE in FY06. During the start up of the program, the County used 2 FTE communications staff to keep businesses, employees, community partners and the media informed on the ITAX. Communication requirements have decreased due to the sunset of the tax and the County is able to reduce personal services by about \$54,000.

**Program #70007 - Treasury Office****Version 2/11/2005 s****Priority:** Accountability**Lead Agency:** Finance Budget & Tax**Program Offer Type:** Existing Operating**Program Contact:** Harry Morton**Related Programs:****Frameworks:****Executive Summary**

The Treasury office manages the County's cash, investment portfolio, debt, and the County's banking relationships while providing an array of rapidly evolving banking services to the large number of County entities requiring them. Treasury also manages trust accounts as a fiduciary.

**Program Description**

Treasury invests County funds while providing a high level of safety, adequate liquidity to meet the County's obligations, and the highest possible yield that is consistent with insuring the safety of principal. Treasury insures compliance with all applicable laws, statutes and policies regarding the management of County financial assets. Treasury assists the Chief Financial Officer in the issuance of debt and inter-action with ratings agencies, as well as timely and accurate debt service, and arbitrage rebate calculations and reporting. It is responsible for issuing the annual short term Tax and Revenue Anticipation Note (TRAN), providing funds to the County during the period of cash flow deficit prior to property tax collections. Annually Treasury also reviews and submits the County's Investment Policy to the Oregon Short Term Fund Board, the Investment Advisory Board and to the BCC for approval and adoption. Treasury insures the timely turnover of property tax and excise tax receipts to local public entities.

**Program Justification**

Treasury contributes to the Accountability Priority by providing safe, reliable, responsive, accurate and cost-effective cash management services, by investing funds at market rate returns and by managing the debt of the County to maintain high bond ratings and high short-term note ratings. Treasury effectively manages and safeguards County financial assets and generates monthly financial reports that include compliance documentation, as well as portfolio performance and structure versus benchmarks and constraints. The investment performance is reviewed by an independent citizen board that meets monthly.

**Performance Measures**

The performance of the County's portfolio is measured against the monthly yields of the Local Government Investment Pool and the 90-day Treasury Bill. The County's goal is to maintain a portfolio yield that is not more than 1/2 percent (.5%) lower than that of the Local Government Investment Pool, and is not less than 1/4 percent (.25%) higher than the 90-day Treasury Bill yield. County maintains Moody's Investors Service MIG-1 rating on the County Tax Revenue Anticipation Note. The County's General Obligation Bond rating is Aa1 by Moody's.

Moody's highest General obligation bond rating is Aaa. Moody's highest short term note rating is MIG-1.

**Summary of last year's program results and this year's expected results**

Current year results are projected to replicate or exceed last year's program results. Moody's highest short term note rating of MIG-1 was maintained in FY04 and FY05. The General Obligation Bonds rating of Aa1 (second highest bond rating) was also maintained in FY04 and FY05. The investment portfolio yield met or exceeded the monthly benchmarks in performance measures throughout the year.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 294 and 295, US Federal Tax Code, Multnomah County Code and County Charter. The current 2.5 FTE level pose challenges to create operating efficiency and to maintain procedural safeguards, internal controls, integrity, and redundancy.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$41,137	\$0
Contracts	\$0	\$0	\$119,500	\$0
Materials & Supplies	\$0	\$0	\$5,850	\$0
Personnel	\$0	\$0	\$232,650	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$399,137</b>	<b>\$0</b>
Administration	0	0	\$7,231	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$7,231</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$406,368</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$406,368</b>	
Program FTE	0	0	2.50	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$129,500	\$0
Program Revenue for Admin	0	0	\$1,670	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$131,170</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Treasury generates revenues through interest earnings of the County's investment portfolio and fines and forfeitures, which are generated by fees assessed against deposits returned to the County due to NSF, account closed and other reasons.

**Significant Program Changes**

Current service level budget. A major change is the transfer of internal service charges (+\$19,362) that were centrally budgeted in FBAT's cost center to the program within the division, including Treasury. In addition FBAT administration is spread to programs it supports.

**Program #70009 - A&T - Records Management****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Kathy Tuneberg  
**Related Programs:** 70008 , 70012 , 70018 , 70019 , 70020A , 70023A

**Frameworks:****Executive Summary**

The Records Management program maintains property ownership information and property tax roll descriptions; creates and maintains official county maps for property taxation purposes; maintains the base map for the County's Geographic Information System (GIS) and other users, and provides direct customer service to property owners, taxpayers, and the community.

**Program Description**

This program maintains all property tax roll descriptions and ownership information, special assessments, and the official County assessor maps that include maintaining property, taxing district, and urban renewal boundaries. It records and processes subdivisions, condominiums, and partition plats; annexations and County road filings; and processes changes to government exemptions. This program provides direct customer service for approximately 16,000 telephone inquiries and 10,000 walk-in customers and updated ownership on approximately 50,000 accounts annually.

**Program Justification**

This program primarily contributes to the Accountability Priority by maintaining accurate accessible property ownership and property descriptions that are used in the production of county property tax maps.

The program also contributes to the Thriving Economy priority by accurately maintaining tax maps that are used to describe urban renewal boundaries, process subdivisions, describe condominiums, partition plats, describe annexations and County road filings.

**Performance Measures**

This program's performance will be measured by:

-Average number of days for ownership change to be processed

There is no data available for FY04. The goal for FY05 is to process ownership changes within an average of 5 working days

This will indicate how efficiently and timely ownership changes have been processed; the more promptly they are processed the greater the accuracy of the tax roll and the certainty that the tax bill is sent to the correct owner.

**Summary of last year's program results and this year's expected results**

This program processed over 50,000 ownership changes and 10,000 property divisions in FY04 and expects to process a similar volume in FY05.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Chapters 92, 199,222,457,477,and 478. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA Grant) process described in ORS 294.175 the DOR determines the acceptable level of Assessment & Taxation (A&T) staffing. The DOR has determined that the A&T divisions are already at the minimally acceptable staffing level to perform their function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,111,372	\$43,266
Contracts	\$0	\$0	\$2,000	\$25,000
Internal Services	\$0	\$0	\$373,122	\$2,582
Materials & Supplies	\$0	\$0	\$46,475	\$9,152
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,532,969</b>	<b>\$80,000</b>
Administration	0	0	\$175,744	\$0
Program Support	0	0	\$254,638	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$430,382</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,963,351</b>	<b>\$80,000</b>
Program Total:	<b>\$0</b>		<b>\$2,043,351</b>	
Program FTE	0	0	17.50	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$20,000	\$0
Intergovernmental	\$0	\$0	\$500,000	\$80,000
Program Revenue for Admin	0	0	\$188,257	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$708,257</b>	<b>\$80,000</b>

**Explanation of Revenues**

Through participation in the State funded CAFFA Grant approximately 35% of expenditures are reimbursed with remaining support coming from General Fund revenues.

**Significant Program Changes**

Current service level budget. The major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget as well as Finance and Human Resources Operations now spread to the programs it supports. The transfer of charges amounts to a net increase of approximately \$234,000.

**Program #70010 - A&T - Property Tax Collection****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Kathy Tuneberg  
**Related Programs:** 70008 , 70018 , 70019 , 70020A , 70023A , 70028

**Frameworks:****Executive Summary**

The Property Tax Collection Program produces tax statements, collects, and distributes property taxes for all 60+ Multnomah County taxing districts. It also provides direct customer service by maintaining accurate tax account information, processing payments, and supplying tax information over the phone and in person.

**Program Description**

This program produces tax statements; collects property taxes; processes foreclosures, collects delinquent taxes, and maintains computerized tax account files. Mails over 400,000 statements and notices annually, collects over \$963 million in property taxes, and distributes property taxes to 60+ taxing districts. It also provides property tax information and direct customer service to over 250,000 customers (telephone and at the counter) annually.

**Program Justification**

This program contributes to the Accountability Priority by collecting property taxes in a timely manner that is fair and equitable to all taxpayers. The program is accountable by providing responsive, accurate, quality customer service to taxpayers and other government agencies while complying with the property tax laws.

**Performance Measures**

This program's performance will be measured by:

The averaged percentage of property taxes collected in the year assessed. The goal is to collect over 90% of taxes due in the year they are assessed and to collect at least 97% within three years of when the tax is due. The collection of taxes due from a high percentage of individuals and businesses shows that the County is collecting the taxes in a fair and equitable manner. The data collected so far indicates an average of 96.6% over the past five years.

**Summary of last year's program results and this year's expected results**

It is expected that the percentage of collected property taxes for FY06 will be approximately 96%. Anticipated customer service improvements: For FY05 the installation of a new statewide manufactured structure ownership program by May 1, 2005; and for FY06 on-line payment service which is expected to be available for taxpayers by the fall of 2005 and at no cost to the county.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS Chapters 311 and 312. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA Grant) process described in ORS 294.175 the DOR determines the acceptable level of Assessment & Taxation (A&T) staffing. The DOR has determined that the A&T divisions are already at the minimally acceptable staffing level to perform their function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,534,440	\$0
Materials & Supplies	\$0	\$0	\$83,200	\$0
Contracts	\$0	\$0	\$97,605	\$0
Internal Services	\$0	\$0	\$655,063	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,370,308</b>	<b>\$0</b>
Administration	0	0	\$229,259	\$0
Program Support	0	0	\$339,517	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$568,776</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,939,084</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,939,084</b>	
Program FTE	0	0	24.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$272,500	\$0
Intergovernmental	\$0	\$0	\$725,000	\$0
Other / Miscellaneous	\$0	\$0	\$3,000	\$0
Program Revenue for Admin	0	0	\$242,292	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,242,792</b>	<b>\$0</b>

**Explanation of Revenues**

Through participation in the State funded CAFFA Grant approximately 35% of expenditures are reimbursed with remaining support coming from General Fund revenues. This program is responsible for the fiduciary role of collecting property taxes for all the taxing districts in Multnomah County which totaled \$963.9 million for FY05 providing approximately \$225 million to the County.

**Significant Program Changes**

Current service level budget. The major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget as well as Finance and Human Resources Operations now spread to the programs it supports. The transfer of charges amounts to a net increase of approximately \$430,000.

**Program #70012 - A&T - Document Recording & Records  
Storage/Retrieval Systems****Version  
2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Kathy Tuneberg  
**Related Programs:** 70008 , 70009 , 70023A

**Frameworks:****Executive Summary**

The Document Recording & Records Storage/Retrieval Systems program is responsible for recording documents, maintaining and indexing a permanent document record. The program also provides direct customer service by recording documents, providing certified copies, and providing information over the phone and in person.

**Program Description**

This program performs the statutorily required County Clerk functions that include recording documents and maintaining the custody, safekeeping, and preservation of all files and records of deeds, mortgages, maps, plats, contracts, powers of attorney, lien records, and other interests affecting the title to real property required or permitted by law to record. It records approximately 250,000 documents, responds to 50,000+ telephone inquiries, and assist 30,000 walk-in customers annually.

**Program Justification**

This program primarily contributes to the Accountability Priority by providing accurate and quality services in recording legal documents requested by citizens and businesses. Also contributes to Accountability by maintaining accurate and accessible public records.

Program also contributes Thriving Economy priority by timely recording and accurately maintaining legal documents required by private sector citizens as they conduct their business.

**Performance Measures**

This program's performance will be measured by:

- The average number of days to return original document to customer

This data has not yet been collected but is anticipated to be 60+ days

In FY04 this program recorded, indexed, and processed for permanent archival 271,884 documents. In FY05 the volume is estimated at 250,000 documents.

**Summary of last year's program results and this year's expected results**

The volume of documents fluctuates relative to housing sales and the refinancing market which have been very strong in recent years but are slowing. Even with the slight reduction in volume, this program is not adequately staffed to meet the statutory requirement to return the customers original document within 10 business days after recording. The average number of days to return an original document will be beyond the 10 day requirement.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS Chapter 205 requires each County to record documents, collect fees, and maintain a permanent document record. This program was reduced by 1.0 FTE in FY 02 and since then the work volume has doubled (100% increase). No staff has been added to accommodate the increased volume. While there is not a mandated level of staffing ORS 205.180 requires documents to be entered in the record "immediately". ORS 205.242 requires the Recording office be open six hours between 9AM-4PM. Reductions to this program would put the County further out of compliance, create a backlog that would impact customers (especially those related to real estate), and impact County revenue.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$56,402	\$0
Contracts	\$0	\$0	\$104,425	\$0
Personnel	\$0	\$0	\$595,185	\$0
Capital Outlay	\$0	\$0	\$18,050	\$0
Internal Services	\$0	\$0	\$257,620	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,031,682</b>	<b>\$0</b>
Administration	0	0	\$94,177	\$0
Program Support	0	0	\$281,814	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$375,991</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,407,673</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,407,673</b>	
Program FTE	0	0	9.50	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$4,860,000	\$0
Program Revenue for Admin	0	0	\$15,733	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,875,733</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. This program collects fees for the recording of documents as well as fees for the Corner Preservation Fund, Records Storage and Retrieval Fund, and the Oregon Land Information System Fund (OLIS). The FY 06 estimated revenue is \$7.2 million.

**Significant Program Changes**

Current service level budget. This program is initiating the use of scanning equipment to capture images of the documents which we expect will increase workflow efficiency, reduce costs and the potential work-related injuries. The other major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget or in IT Support as well as Finance and Human Resources Operations now spread to the programs it supports. These changes amount to a net increase of approximately \$120,000.

**Program #70013 - Marriage License/Domestic Partner Registry Version 2/14/2005 s**

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	Finance Budget & Tax
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Kathy Tuneberg
<b>Related Programs:</b>	70008 , 70023A		

**Frameworks:****Executive Summary**

The Marriage License and Domestic Partner Registration program provides licenses/forms, information, and direct customer service for couples wanting to get married or register as Domestic Partners (DP). It also maintains the permanent marriage license record for the public.

**Program Description**

The Oregon Dept of Human Services (ODHS) supplies the marriage license (ML) forms to the counties and provides some technical assistance. Multnomah County makes the forms available to the public along with general information and customer service (telephone and counter). Staff reviews and approves the licenses as representatives of the County and collects the fees. After the marriage the completed license is returned, staff reviews for completeness, and forwards to the State for registration. The County provides the DP forms and reviews them for compliance with County Ord. 948. This program provides direct customer service to approximately 10,000 walk-in customers and 15,000 telephone inquiries.

**Program Justification**

This program contributes to the Accountability Priority by providing accurate, quality services in issuing marriage and domestic partner licenses. Also contributes to Accountability by maintaining accurate public records relating to marriage and domestic partner licenses.

**Performance Measures**

This program's performance will be measured by:

- The percentage of licenses returned from the State with errors

This data has not yet been collected but the goal is to process marriages licenses with at least 98% accuracy. A high percentage indicates how thoroughly the staff reviews the licenses - fewer errors indicates the work was done correctly the first time and does not incur additional cost.

**Summary of last year's program results and this year's expected results**

In FY04 this program issued 9,047 licenses including 3,022 same-sex licenses. The volume for both FY05 and FY06 is expected to be 6,100 licenses and 100 DP registrations.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS Chapter 106 requires the County to process and issue marriage licenses. Multnomah County Ord. 948 authorized and established a program for unmarried, committed couples to voluntarily register as domestic partners. Reductions in this program over the last 7 years leave only 1.0 FTE in the program. The elimination of this program/position would leave the County unable to issue marriage licenses or register domestic partners.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$21,081	\$0
Personnel	\$0	\$0	\$58,610	\$0
Materials & Supplies	\$0	\$0	\$10,128	\$0
Contracts	\$0	\$0	\$100	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$89,919</b>	<b>\$0</b>
Administration	0	0	\$9,866	\$0
Program Support	0	0	\$7,073	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$16,939</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$106,858</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$106,858</b>	
Program FTE	0	0	1.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$240,000	\$0
Program Revenue for Admin	0	0	\$1,686	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$241,686</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. A \$60 fee is collected for each marriage license and domestic partnership registration with the following allocation: \$25 to General Fund (GF), \$25 to Domestic Violence, and \$10 to Court Conciliation. Additionally, fees are charged for certified copies of licenses. FY05 and FY06 GF revenue is estimated at \$240,000.

**Significant Program Changes**

Current service level budget. The major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget as well as Finance and Human Resources Operations now spread to the programs it supports. The transfer of charges amounts to a net increase of approximately \$14,000.



<b>Program #70017 - Property Assessment- Special Programs (A&amp;T)</b>	<b>Version 2/14/2005</b> s
---	-------------------------------

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	Finance Budget & Tax
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Bob Ellis
<b>Related Programs:</b>	70009 , 70015 , 70018 , 70019 , 70020A , 70021 , 70020B		

**Frameworks:****Executive Summary**

The Property Assessment-Special Programs section is responsible for processing all applications for property tax exemption or special assessment and monitoring properties for continued qualification for exemption or special assessment.

**Program Description**

The special programs section processes over 5,900 applications annually for partial exemption for disabled veterans or surviving spouses.

The program is responsible for over 10,000 accounts with full or partial charitable, fraternal, religious types of exemptions and field inspects over 500 properties annually due to new applications or to verify continued qualification.

The program is responsible for specially assessed properties including farm, forest and historic properties. Over 200 income questionnaires are mailed and processed to verify continued qualification for the special assessment of farm land.

The program calculates Maximum Assessed Values (the Measure 50 tax limit) for over 5,000 new properties created by subdivisions, new condominiums and consolidation of accounts after they are received from Records Management.

This program contributes to the process to arrive at the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

**Program Justification**

This program contributes to the Accountability Priority by insuring that exempt and specially assessed property is properly assessed as required by the Oregon Revised Statutes. Maintaining accurate Real Market Values on all property relates to the bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County.

This program contributes to all other County priorities by ensuring that all exempt and specially assessed property is valued in accordance with the law which maximizes property tax revenues to fund programs.

**Performance Measures**

All Applications are processed and entered into the computer by the third week in September (deadline prior to tax calculation) annually.

**Summary of last year's program results and this year's expected results**

Over 500 properties were approved for exemption due to new applications, and 826 properties were qualified for a one year exemption for "commercial facilities under construction". Over 500 properties were reviewed for continued exemption. Results will be repeated for FY 06.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Revised Statutes Chapters 92,205,294,305,306,307,308, 308A,309 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). The DOR determines the acceptable level of Assessment & Taxation staffing. They have determined that the A&T divisions are already at the minimally acceptable staffing level needed to perform its function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$76,235	\$0
Personnel	\$0	\$0	\$431,627	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$5,800	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$513,662</b>	<b>\$0</b>
Administration	0	0	\$25,208	\$0
Program Support	0	0	\$117,843	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$143,051</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$656,713</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$656,713</b>	
Program FTE	0	0	6.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$100,000	\$0
Program Revenue for Admin	0	0	\$89,154	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$189,154</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Through participation in the State funded "County Assessment Function Funding Account" (CAFFA) approximately 35% of expenditures are reimbursed.

**Significant Program Changes**

Current service level budget. This program was re-organized mid-year FY05 to consolidate similar processes into one area with the intent of promoting efficiency within the Assessment Division. The exemption section was renamed Special Programs and now in addition to exemptions includes specially assessed properties such as farm, forest and low income housing. The major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget as well as Finance and Human Resources Operations now spread to the programs it supports. The transfer of charges amounts to a net increase of approximately \$70,000.

**Program #70018 - Property Assessment-Commercial (A&T)      Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Bob Ellis  
**Related Programs:** 70015 , 70017 , 70019 , 70020A , 70021

**Frameworks:****Executive Summary**

The Property Assessment-Commercial Program is responsible for valuing and appraising all commercial use real property which represents twenty percent of the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

**Program Description**

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on all 36,862 commercial and large multi-family properties. It appraises 1,200 to 1,440 properties annually due to permits for new construction, remodeling or renovation.

In compliance with the most recent tax limitation law, Measure 50, the appraisers calculate the new value added to the properties, which adds assessed value for taxing districts beyond the statutorily required 3% increase in the Maximum Assessed Value. The appraisers also perform appraisals in order to defend values under appeal.

The commercial appraisers inspect sold properties to verify whether the sales represent open market transactions that can then be used as the basis for other appraisals and in the Ratio Study, which assists in measuring the effectiveness of the program.

**Program Justification**

This program contributes to the Accountability Priority by appraising commercial property accurately and fairly as required by the Oregon Revised Statutes. Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County.

This program also contributes to all other County priorities by ensuring that commercial property is valued in accordance with the law which maximizes property tax revenues to fund programs.

**Performance Measures**

Oregon law requires property appraisals to be at 100% of Market Value as of January 1st of each year. This is measured in the annual "Ratio Study", an internal report which compares selling prices to appraised values. The Dept. of Revenue expects the statistical measure, called the co-efficient of dispersion, of the sales price to appraised market value will be less than 15 for commercial and 12 for apartments. The lower the number, the greater the odds that the majority of appraisals are correct.

**Summary of last year's program results and this year's expected results**

Five out of nine commercial neighborhoods had a co-efficient of dispersion of 15 or lower, an improvement over FY04 where all neighborhoods exceeded 15. Four out of Five multi-family appraisal neighborhoods had a co-efficient of dispersion of 12 or lower. Continued improvement is expected for FY 06.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Revised Statutes Chapters 92,205,294,305,306,307,308, 308A,309 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). The DOR determines the acceptable level of Assessment & Taxation staffing. They have determined that the A&T divisions are already at the minimally acceptable staffing level needed to perform its function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$162,232	\$0
Contracts	\$0	\$0	\$27,950	\$0
Materials & Supplies	\$0	\$0	\$18,878	\$0
Personnel	\$0	\$0	\$781,079	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$990,139</b>	<b>\$0</b>
Administration	0	0	\$58,187	\$0
Program Support	0	0	\$231,133	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$289,320</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,279,459</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,279,459</b>	
Program FTE	0	0	9.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$500,000	\$0
Program Revenue for Admin	0	0	\$125,725	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$625,725</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Through participation in the State funded "County Assessment Function Funding Account" (CAFFA) approximately 35% of expenditures are reimbursed.

**Significant Program Changes**

Current service level budget. FY05 continues the plan to move all commercial properties to a table driven appraisal method versus typical trending/indexing. In FY04 nearly ¼ of commercial-use land was assigned to computer-driven valuation tables. Progress was made in converting small commercial-use properties to a cost-based, marketized calculation method. Appraisal assignments and studies are now organized by property use type and converted existing land values to standardized tables. This process will be continued by performing income studies, developing income valuation tables, and establish benchmark properties for each market related appraisal grouping identified to be used in future appraisal ratio studies and as a test for the calculation tables developed. A small reorganization moved the locally assessed Industrial Program from a commercial supervisor to the personal property supervisor. The major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget as well as Finance and Human Resources Operations now spread to the programs it supports. The transfer of charges amounts to a net increase of approximately \$123,000.

**Program #70019 - Property Assessment-Personal/Industrial  
Property (A&T)****Version  
2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Bob Ellis  
**Related Programs:** 70015 , 70017 , 70018 , 70020A , 70021

**Frameworks:****Executive Summary**

The Property Assessment-Personal Property/Industrial Program is responsible for valuing and appraising all industrial classified property and all taxable business personal property which represents about 10% of the total County-wide assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

**Program Description**

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on all Industrial Property accounts and on all taxable Personal Property accounts.

The program mails out and processes 600 plus Industrial returns and over 40,000 personal property filing forms used to calculate assessed values of companies business assets. This program is labor intensive because values must be fully recalculated each year to reflect items added or disposed of by businesses and depreciation influence on remaining assets.

In compliance with the most recent tax limitation law, Measure 50, the appraisers calculate the new value added to the properties, which adds assessed value for taxing districts beyond the statutorily required 3% increase in the Maximum Assessed Value.

The appraisers also perform appraisals in order to defend values under appeal.

**Program Justification**

This program primarily contributes to the Accountability Priority by assessing personal and industrial property accurately and fairly as required by the Oregon Revised Statutes. The program contributes toward maintaining accurate Real Market Values on all property which affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County.

The program also contributes to all other County priorities by ensuring that all personal and industrial property is valued in accordance with the law which maximizes property tax revenues to fund programs.

**Performance Measures**

100% of values placed on the assessment roll by the third week in September (deadline prior to tax calculation).

**Summary of last year's program results and this year's expected results**

For FY05, 98% of the property was valued prior to tax calculation cutoff date. Expect the same level in FY06.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Revised Statutes Chapters 92,205,294,305,306,307,308, 308A,309 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). The DOR determines the acceptable level of Assessment & Taxation staffing. They have determined that the A&T divisions are already at the minimally acceptable staffing level needed to perform its function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$623,364	\$0
Contracts	\$0	\$0	\$20,000	\$0
Materials & Supplies	\$0	\$0	\$13,903	\$0
Internal Services	\$0	\$0	\$167,428	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$824,695</b>	<b>\$0</b>
Administration	0	0	\$43,093	\$0
Program Support	0	0	\$1,074,081	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,117,174</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,941,869</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,941,869</b>	
Program FTE	0	0	8.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$200,000	\$0
Program Revenue for Admin	0	0	\$346,399	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$546,399</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Through participation in the State funded "County Assessment Function Funding Account" (CAFFA) approximately 35% of expenditures are reimbursed.

**Significant Program Changes**

Current service level budget. FY06 is the first year of a 5 year plan to change the way in which the Multnomah County personal property section processes accounts. The section will increase its efficiency, reduce omitted personal property values and audit more accounts by the following approaches: (1) Gain approval, set up processes and request selected taxpayers to file the personal property return or attachments to the return electronically. (2) Work assignments will be based on major property types or property owners to enable the staff to become more familiar with their property types in terms of typical assets and real market value. (3) Create a process for greater coordination between the personal property and real property appraisers in order to correctly classify and value leasehold improvements and machinery and equipment. A small reorganization moved the locally assessed Industrial Program from a commercial supervisor to the personal property supervisor. The major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget as well as Finance and Human Resources Operations now spread to the programs it supports. The transfer of charges amounts to a net increase of approximately \$147,000.

**Program #70020A - Property Assessment-Residential (A&T) Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** Bob Ellis  
**Related Programs:** 70015 , 70017 , 70018 , 70019 , 70021

**Frameworks:****Executive Summary**

The Property Assessment-Residential Program is responsible for valuing and appraising all residential use real property which represents 58% of the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

**Program Description**

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on 219,300 single family residential properties, 5,100 manufactured homes, 1,800 floating homes and houseboats, 15,900 condominiums, and 2,771 farm or forest properties.

The program appraises 12,000 to 14,000 properties annually due to permits having been issued for new construction, remodeling or renovation. In addition it appraises 5,000 to 7,000 properties annually discovered through the sales confirmation process as having been significantly improved after issuance of a trade permit that is not being reported to our office or was improved without the issuance of any permit.

In compliance with the most recent tax limitation law, Measure 50, the appraisers calculate the new value added to the properties, which adds assessed value for taxing districts beyond the statutorily required 3% increase in the Maximum Assessed Value.

The appraisers perform appraisals in order to defend values under appeal. They inspect properties to verify whether the sales represent open market transactions that can then be used as the basis for other appraisals and in the ratio study which assists in measuring the effectiveness of the program.

**Program Justification**

This program primarily contributes to the Accountability Priority by appraising residential property accurately and fairly as required by the Oregon Revised Statutes. Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County.

The program also contributes to all other County priorities by ensuring that all residential property is valued in accordance with the law which maximizes property tax revenues to fund programs.

**Performance Measures**

Oregon law requires property appraisals to be at 100% of Market Value as of January 1st of each year. This is measured in the annual "Ratio Study", an internal report which compares selling prices to appraised values. The Dept. of Revenue expects the statistical measure, called the co-efficient of dispersion, of the sales price to appraised market value will be less than 10 for urban residential property. The lower the number, the greater the odds that the majority of appraisals are correct.

**Summary of last year's program results and this year's expected results**

For FY05, 120 out of 147 residential appraisal neighborhoods had a co-efficient of dispersion of 10 or lower. Expect the same level in FY06.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Revised Statutes Chapters 92,205,294,305,306,307,308, 308A,309 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). The DOR determines the acceptable level of Assessment & Taxation staffing. They have determined that the A&T divisions are already at the minimally acceptable staffing level needed to perform its function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$32,510	\$0
Personnel	\$0	\$0	\$1,737,304	\$0
Internal Services	\$0	\$0	\$342,952	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,112,766</b>	<b>\$0</b>
Administration	0	0	\$117,914	\$0
Program Support	0	0	\$758,823	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$876,737</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,989,503</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,989,503</b>	
Program FTE	0	0	22.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$700,000	\$0
Program Revenue for Admin	0	0	\$409,639	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,109,639</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. Through participation in the State funded "County Assessment Function Funding Account" (CAFFA) approximately 35% of expenditures are reimbursed.

**Significant Program Changes**

Current service level budget. FY06 will be the final year of the plan to move all residential properties to a calculation table driven appraisal method versus typical trending/indexing. This includes all types of residential properties i.e. 1-4 Family, Manufactured, Floating, and Condominiums. At this point 93% of these properties are now table driven. For FY05 in addition to appraising properties for exception value discovery, the appraiser's will be evaluating the remaining accounts that for various reasons have not yet been placed on a table driven valuation method. The appraisers will become more involved in the process of helping maintain their tables to ensure that accurate market values are placed on the tax roll. The major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget as well as Finance and Human Resources Operations now spread to the programs it supports. The transfer of charges amounts to a net increase of approximately \$274,000.

**Program #70020B - Property Assessment-Expand Residential  
Appraisal Staff (A&T)****Version  
2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** New Program      **Program Contact:** Bob Ellis  
**Related Programs:** 70015 , 70017 , 70018 , 70019 , 70021

**Frameworks:****Executive Summary**

The Property Assessment-Expand Residential Appraisal Staff Program proposes to add one appraisal supervisor and three property appraisers to the residential appraisal staff to appraise properties that have had "trade permits" issued.

**Program Description**

Currently we do not receive notice of trade permits (plumbing, electrical etc.) issued by the City of Portland and we do not discover that properties have been improved until after they sell. In many cases significant value is added to homes that is omitted from the property assessment roll. This staff will enable us to begin obtaining information about these permits and appraising the properties in the year the work is performed, as is done with regular permits that are issued for new construction.

**Program Justification**

This program primarily contributes to the Accountability Priority by assessing residential property accurately and fairly as required by the Oregon Revised Statutes. Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County.

This program also contributes to all other County priorities by ensuring that all residential property is valued in accordance with the law which maximizes property tax revenues to fund programs.

**Performance Measures**

Each appraiser position is expected to add \$30 million dollars of new remodeling value to the property assessment roll.

**Summary of last year's program results and this year's expected results**

New program

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Revised Statutes Chapters 92,205,294,305,306,307,308, 308A,309 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). The DOR determines the acceptable level of Assessment & Taxation staffing. They have determined that the A&T divisions are already at the minimally acceptable staffing level needed to perform its function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$9,076	\$0
Personnel	\$0	\$0	\$288,438	\$0
Materials & Supplies	\$0	\$0	\$2,888	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$300,402</b>	<b>\$0</b>
Administration	0	0	\$21,400	\$0
Program Support	0	0	\$137,968	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$159,368</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$459,770</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$459,770</b>	
Program FTE	0	0	4.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues:**

This program is supported by General Fund revenues. Through participation in the State funded "County Assessment Function Funding Account" (CAFFA) approximately 35% of expenditures are reimbursed.

**Significant Program Changes**

The County will be including this program offer in the County Assessment Function Funding Account State grant application that is to be approved by the Board of County Commissioners prior to May 1, 2005.

**Program #70025 - Liability Risk Unit****Version 2/11/2005 s****Priority:** Accountability**Lead Agency:** Finance Budget & Tax**Program Offer Type:** Existing Operating**Program Contact:** Helen Barkley**Related Programs:****Frameworks:****Executive Summary**

The Liability Unit manages the County liability program in accordance with all legal requirements and County policies and procedures. It provides professional and technical expertise to all County departments, employees, and elected officials on liability exposures and liability and subrogation claims, related insurance, loss control/risk prevention, and risk management related issues. The program is funded entirely by the Risk Management Fund. The County is self-insured for most of its liability insurance but does purchase excess insurance for claims that are in excess of \$500,000.

**Program Description**

The Liability program negotiates and purchases crime insurance, excess auto liability insurance, various bond coverage, and other specialized insurance coverages for the County. The Liability program consists of 0.55 FTE, who recommends the types and limits of insurance to require in County contracts, advises on liability and subrogation claims and related exposures, recommends the purchase of specialized insurance coverage, and develops policies and procedures to implement risk management strategies for the prevention or reduction of liability losses Countywide. This program adjusts liability and subrogation claims with the assistance of a contracted third party administrator and the County Attorney's Office.

**Program Justification**

The Liability program's mission is to protect the County's assets. This is done by the purchase and retention of the appropriate types and levels of insurance, recommending and implementing sound loss control/risk prevention measures, appropriate and timely adjusting of liability and subrogation claims, and providing effective risk financing techniques. By protecting the County's assets, the program is being accountable to the employees and citizens of Multnomah County. Subrogation claims reimbursement is the act of pursuing non-county insurance companies to pay for damages caused by one the non-county insurance companies insured party.

**Performance Measures**

The Liability Program's performance indicator is the annual cost of claims and the liability rates that are charged to departments to cover claims paid. The lower the cost the better the performance.

**Summary of last year's program results and this year's expected results**

Based on an actuarial valuation conducted in FY04, all County Departments rates will increase in FY06. Claims cost continue to increase and the County will purchase excess insurance to help offset further increases. Liability claims costs have increased over the last three fiscal years from \$752,000 to \$2,100,000 in FY04. The results expected for FY05 are expected be the same as FY04. It is anticipated that costs will decrease in FY06 due to more aggressive management of claims and reduced costs due to limiting our risk exposure by purchasing excess insurance.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Liability program is mandated by County Code 7.100-7.104. The County is required by the State to have specific insurance and bond coverage. The County is self-insured for liability in accordance with the provisions of the Oregon Tort Claims Act, ORS 30.270. The required Public Official and DEQ bonds are purchased in accordance with State requirements. Based on discussions with the County Attorney, CFO and external actuary consultant, reductions to this program would place the County in a high risk financial position.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$51,567
Contracts	\$0	\$0	\$0	\$241,690
Materials & Supplies	\$0	\$0	\$0	\$1,109,300
Internal Services	\$0	\$0	\$0	\$71,715
Subtotal: Direct Exps:	\$0	\$0	\$0	\$1,474,272
Administration	0	0	\$40,399	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$40,399	\$0
Total GF/non-GF:	\$0	\$0	\$40,399	\$1,474,272
Program Total:	\$0		\$1,514,671	
Program FTE	0	0	0.00	0.55
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,069,592
Other / Miscellaneous	\$0	\$0	\$0	\$404,680
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,474,272</b>

**Explanation of Revenues**

Departments are charged a liability rate based on claims experience. The liability rate for each department is based on an actuarial valuation that is performed every three years. The last actuary was performed in FY04. The liability program also receives various subrogation money and reimbursements on expenses related to liability claims.

**Significant Program Changes**

A change for the Liability program this year will be the purchase of an Excess Liability insurance policy. Currently, the County remains self-insured for liability allegations in excess of the Oregon Tort Claims Act. By electing to finance this risk through the purchase of excess liability coverage, the County will be in a better position to safeguard its assets. To purchase this coverage, an additional \$150,000 is budgeted in the "Insurance" Cost Element. The cost of this insurance will be offset by the potential savings in the "Claims Paid" Cost Element. Increase of 0.55 FTE in FY06 because staff was shown fully in Property Risk Program in FY05. Increase of \$40,399 internal service payment to CFO to cover program allocation of department administration.

**Program #70026 - Central Grant Monitoring****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** New Program      **Program Contact:** Cara Fitzpatrick  
**Related Programs:** 70001

**Frameworks:****Executive Summary**

This program is responsible for developing, implementing and then maintaining an effective County wide financial monitoring program for federal funds passed to outside agencies (sub-grant or sub-recipient). These outside agencies are usually non-profits that the County contracts with for services.

**Program Description**

This is a new program offer that is being proposed to monitor sub-recipient organizations that the County contracts with to provide services that are funded by Federal grants that the County receives and passes through to them. Under the Federal Office of Management and Budget (OMB) circulars A-133 and A-87 the County is required to monitor sub-recipients of grant funds to ensure that audits are conducted, audit management comments are being addressed, that internal financial controls are in place, that sub-recipients are informed of the requirements of a grant and that reimbursements are being requested under the guidelines of the grant. Currently departments are responsible for handling this function but they do not have available resources to perform sub-recipient monitoring required by federal grants. The County's independent auditor's, Grant Thornton, LLP, management letter issued as part of the FY04 external audit has recommended that the County needs to do a better job in sub-recipient monitoring. If the sub-recipient monitoring is not performed the County is at risk of losing federal grants.

**Program Justification**

This program contributes to the Accountability priority by ensuring that federally required sub-recipient monitoring is performed as required by law. This program would centralize the function of sub-recipient monitoring and work with departments to ensure proper sub-grant monitoring is taking place. Not performing grant monitoring could ultimately place programs and funds at risk of being eliminated by the Federal government.

**Performance Measures**

The performance measure is the number of instances of non-compliance of sub-recipient monitoring documented in the external annual audit of the County's schedule of federal expenditures. The annual audit report would note any areas of non-compliance of subrecipient monitoring and indicate areas of improvement for sub-recipient monitoring within the County. The goal is to have zero instances of non-compliance.

**Summary of last year's program results and this year's expected results**

The lack of not performing sub-recipient monitoring was highlighted in the County's FY04 external audit and a management recommendation was made to implement sub-recipient monitoring programs to ensure that proper monitoring was occurring. This comment was made by the County's external auditor, Grant Thornton LLP.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The sub-grant monitoring program is required by the Office of Management and Budget Circular A-133 and A-87, which states the pass-through entity (the County) is held accountable for federal awards administered by their subrecipients, the pass-through entity needs to establish an appropriate subrecipient-monitoring process. Currently the responsibility of sub-grant monitoring is at the department level, however it is apparent effective procedures are not in place at certain departments due to a lack of resources and skills.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$67,081	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$3,100	\$0
Internal Services	\$0	\$0	\$8,712	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$78,893</b>	<b>\$0</b>
Administration	0	0	\$1,376	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,376</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$80,269</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$80,269</b>	
Program FTE	0	0	1.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by General Fund revenues. In future years, this position would be included in the central indirect rate and a portion of the cost for this position would be recovered through the County's central indirect cost allocation plan.

**Significant Program Changes**

The program offer for Grant Monitoring will add 1.0 FTE - financial specialist II. This program will enable the County to comply completely with federally required sub-recipient grant monitoring. This program offer will also lessen the burden on finance employees at the department level to ensure sub-grant monitoring procedures are in place and effective.

**Program #70028 - A&T - Board of Property Tax Appeals** **Version 2/14/2005 s**

**Priority:** Accountability **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating **Program Contact:** Kathy Tuneberg  
**Related Programs:** 70008 , 70010 , 70018 , 70019 , 70020A , 70023A

**Frameworks:****Executive Summary**

The Board of Property Tax Appeals (BOPTA) members are citizens selected by the Board of County Commissioners (BCC) to hear appeals from taxpayers that disagree with the property value established by the Assessor. This is the first step in the property value appeals process. BOPTA makes decisions to reduce the property value or waive Personal Property Late Filing fees based on the evidence provided by the taxpayer.

**Program Description**

BOPTA hears appeals from citizens who disagree with the appraised value of their real property or personal property late filing penalties. BOPTA board members are citizen volunteers that are paid per diem for conducting hearings and making decisions between the first Monday in February and April 15th. Existing staff in the Property Tax Collection program with some additional seasonal help provide BOPTA with administrative support - arranging board training, scheduling hearings, recording hearing minutes, producing/mailling decisions, compiling annual BOPTA recap reports. The program staff also provides information and follows up directly with customers.

**Program Justification**

This program contributes to the Accountability Priority by providing opportunities for taxpayers to appeal their property tax values which results in fairness in assessing and collecting taxes. This program contributes to citizen involvement by having citizens serve on the Board of Property Tax Appeals which increases trust, confidence and satisfaction with County government.

**Performance Measures**

This program will establish the following measure:

- The percentage of final decisions that require correction

Data has not yet been collected but the goal is to process decisions with at least 98% accuracy. This will indicate how thoroughly the staff review the decisions - fewer errors indicates the work was done correctly the first time and does not incur additional cost. BOPTA ruled on 1898 appeals in FY04 within the required timeframe. The estimated number of appeals for FY05 is approximately 1500.

**Summary of last year's program results and this year's expected results**

It is expected that the Board will conduct all hearings and make decisions within the statutory timeframe and decisions will be issued correctly also within deadlines. The number of appeals is declining and may be related to the community's increased understanding of the Measure 50 changes to valuation and taxation.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS Chapter 309 requires the County to appoint a Board of Property Tax Appeals to conduct hearings and determine if the Real Market Value (RMV) has been appropriately established by the Assessor. Appeals must be conducted and completed between first Monday of Feb and April 15th. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA Grant) process described in ORS 294.175 the DOR determines the acceptable level of Assessment & Taxation (A&T) staffing. The DOR has determined that the A&T divisions are already at the minimally acceptable staffing level to perform their function. Any reduction to this program may jeopardize this grant revenue.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$21,650	\$0
Materials & Supplies	\$0	\$0	\$2,575	\$0
Contracts	\$0	\$0	\$20,000	\$0
Personnel	\$0	\$0	\$10,320	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$54,545</b>	<b>\$0</b>
Administration	0	0	\$9,126	\$0
Program Support	0	0	\$14,147	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$23,273</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$77,818</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$77,818</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$54,545	\$0
Program Revenue for Admin	0	0	\$10,340	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,885</b>	<b>\$0</b>

**Explanation of Revenues**

Through participation in the State funded CAFFA Grant approximately 35% of expenditures are reimbursed with remaining support coming from General Fund revenues.

**Significant Program Changes**

Current service level budget. The major changes in this program are the transfer of building management and IT related fees that were previously budgeted in division's administration budget as well as Finance and Human Resources Operations now spread to the programs it supports. The transfer of charges amounts to a net increase of approximately \$19,000.

**Program #70029A - A&T Business Application Systems  
Completion (A&T)****Version 2/14/2005  
s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** Existing Operating      **Program Contact:** John Riles  
**Related Programs:** 70009 , 70010 , 70012 , 70013 , 70017 , 70018 , 70019 , 70020A ,  
**Frameworks:**

**Executive Summary**

The Property Assessment & Taxation Business Applications Completion program supports the variety of business applications used by the linked programs for Property Assessment and Taxation. Responsibilities include completing application system functionality for property appraisal, tax collection, document recording, and Internet-based information availability for public inquiry and e-business. This completes the work defined in the existing contract started in FY05.

**Program Description**

The Property Assessment and Taxation Business Applications Completion program provides additional functionality for the business application systems used by A&T. This system is also used by over 1,500 external customers via the internet, and planned system improvements will extend access to a greater number of users.

The program is based on a contract that has been funded, started, and is delivering results in FY05. The contract deliverables are expected to be completed during FY06. If the System Upgrade Program Offer is approved, the funds allocated in this Program Offer will not be needed and will be combined with Program Offer 70029B A&T Business Application System Upgrade.

**Program Justification**

This program contributes to the Accountability Priority by providing greater accessibility to property tax data through the implementation of planned efficiency measures to provide internet access for public inquiry and e-business for Property Tax Collections, Board of Property Tax Appeals and A & T Records Management.

**Performance Measures**

Property Assessment and Taxation Business Applications Completion has the following performance measures: (1) Completion of the contract deliverables on time and within budget; (2) the business functions addressed by this program realize the efficiencies defined by the contract deliverables.

**Summary of last year's program results and this year's expected results**

For FY04 and the first half of FY05, a previously defined set of contract deliverables was approved by application users and implemented on time and within budget. Deliverables contained in the new contract are being worked on in FY05, with the expectation that they should be completed on time and within budget.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The funds available to continue this project were financed by bond proceeds approved by the Board of County Commissioners. It has been the policy of the Board to use bond proceeds on the projects that were authorized by the Board when the bonds were issued. The bonds were issued in FY 2000 and have been used to enhance the A&T property tax system.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$0	\$12,700
Contracts	\$0	\$0	\$0	\$438,800
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$451,500</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$451,500</b>
Program Total:	<b>\$0</b>		<b>\$451,500</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$451,500
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$451,500</b>

**Explanation of Revenues**

The project is being financed with bond proceeds that will be carried over into FY06 as Beginning Working Capital.

**Significant Program Changes**

Continuation of planned system improvements.

**Program #70029B - A&T Business Application Systems Upgrade Version 2/14/2005**  
**(A&T)** **s**

**Priority:** Accountability      **Lead Agency:** Finance Budget & Tax  
**Program Offer Type:** New Program      **Program Contact:** John Riles  
**Related Programs:** 70009 , 70010 , 70012 , 70013 , 70017 , 70018 , 70019 , 70020A ,  
**Frameworks:**

**Executive Summary**

The Property Assessment and Taxation Business Application Systems Upgrade Program supports the entire range of business applications used by the related programs for Property Assessment and Taxation. The program will upgrade the application systems and supporting information technology to include the latest business functionality used by the business programs as well as the technology infrastructure that meets County standards. This upgrade will provide greater application integration and accessibility, and lower support costs.

**Program Description**

The Program replaces the existing application systems and information technology infrastructure. The new application systems utilize browser based software. The new systems run on current technology Windows based computers that use a County standard database platform. From this information technology infrastructure, the application systems will be able to integrate document imaging and mapping. The upgraded applications will be able to integrate with, and be accessible from, other County systems. The program has the following timeline: FY06 -- Application selection and contract negotiation; FY07 -- Application systems preparation and implementation; FY08 -- Full utilization of application systems.

Expenditures shown are \$2,200,000 for the system upgrade (Building Projects Fund). Debt Service on this amount is \$485,000 for the first year of a five year debt obligation on full faith and credit borrowing. If this program is not funded, Program Offer 70029A will be completed.

**Program Justification**

This program will contribute to the Accountability Priority by integrating document imaging, mapping, assessments, collections and other property tax systems. The upgrade will provide greater accessibility to property tax data through the implementation of planned efficiency measures to provide internet access for public inquiry and e-business. The program will create greater accessibility to data and reduce costs by using the County's information technology standards. The vendor that supports the software has developed new versions of the tax system and product support of older tax software versions may be discontinued in the near future.

Consequences of not upgrading the system include an escalation in the maintenance costs from the vendor and higher costs for County Information Technology due to use of a non conforming system. It will delay implementing imaging into the system to the detriment of both inside and outside users of the data.

**Performance Measures**

The Program has the following performance measures: The application systems installed and fully utilized in FY08. The measures are to complete the milestones on time and within budget.

**Summary of last year's program results and this year's expected results**

This program has not existed in FY05. For FY06 the expected results are to complete the first phase of the program: Application package selection and contract negotiation.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Assessment and Taxation requires a system that supports all aspects of the appraisal and collection requirements but the system functionality is at the discretion of the County.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$0	\$451,500
Contracts	\$0	\$0	\$0	\$2,200,000
Internal Services	\$0	\$0	\$485,000	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$485,000</b>	<b>\$2,651,500</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$485,000</b>	<b>\$2,651,500</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,136,500</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$90,000	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$2,651,500
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,000</b>	<b>\$2,651,500</b>

**Explanation of Revenues**

If approved the program will be funded with financing proceeds of \$2,200,000 from full faith and credit obligation and carryover of \$451,500 that will not be needed for Program Offer 70029A A&T Business Application Systems Completion. The repayment of the bond issue will be made from a program that is supported by General Fund revenues. Through participation in the State funded "County Assessment Function Funding Account" (CAFFA) approximately \$90,000 of the debt payments will be reimbursed.

**Significant Program Changes**

None- new program. If this program is not funded, Program Offer 70029A will need to be funded.

**Program #71003 - SAP Support****Version 2/14/2005 s****Priority:** Accountability **Lead Agency:** County Business**Program Offer Type:** Internal Service **Program Contact:** Judi Jarosh**Related Programs:****Frameworks:****Executive Summary**

Multnomah County uses the SAP software system to support many County-wide functions, including budget development and monitoring, financial reporting, bill-paying, contract processing and monitoring, employee history tracking, payroll and facilities management. The SAP Support team keeps SAP up-to-date, modifies SAP in response to changes in program requirements, and supports the County's SAP users and their departments.

**Program Description**

(1) The SAP Team provides access, assistance, support, training and business consulting; (2) Advises on and enables use of SAP for streamlined and optimized County processes; (3) Manages hardware and software, including: (a) Security requirements, system availability and usability (b) County-specific customization (functionality and reports) (c) Employer and regulatory requirements, and (4) Supports Strategic Planning to maximize SAP value and link to County goals.

**Program Justification**

SAP is an effective and efficient tool for County operations. It provides reliable information for reporting, decision making, and results. It enables continuous improvement through the introduction of new and/or improved functionality.

Appropriate support resources are required so that the County can use SAP well and maximize its value (keep it current, thoughtfully expand functionality, help users re-tool business practices and support users when they get stuck.) Additionally, the program must cover costs like debt service and license fees associated with its use.

**Performance Measures**

System Availability - 99.9% (target and actual) Timeliness of processing - All checks (Payroll, Payables), W-2's, 1099's etc. processed on time. (target and actual). Number of on-line help documents. Number of on-line help documents accessed by end-users(a measure of usage).

**Summary of last year's program results and this year's expected results**

Implemented 3 year SAP Strategic plan. Implemented Remedy as a tracking tool for all incoming customer requests (produce a quarterly overview of statistics). Piloted SAP-BW (Business Warehouse) with Facilities. Partnered with Facilities Division in a review of all systems to determine where SAP could be leveraged. Collaborated with Records to implement a new payroll archiving method that saved the County \$1,300 monthly. Collaborated with Accounts Payable Program to implement electronic receipt of bank and vendor data to eliminate manual data entry. Implementing a new on-line help tool to aid end users in County usage of SAP transaction entry.

**Program Mandate: 4 Program and Funding Level Choice**

SAP itself is not mandated, but, many business functions supported by SAP (e.g. payroll, general ledger) are not optional. SAP is used to support other mandated activities such as PERS and financial reporting.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$1,222,167
Materials & Supplies	\$0	\$0	\$0	\$46,270
Internal Services	\$0	\$0	\$0	\$3,270,651
Contracts	\$0	\$0	\$0	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,539,088</b>
Administration	0	0	\$0	\$24,801
Program Support	0	0	\$0	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,801</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,563,889</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$4,563,889</b>	
Program FTE	0	0	0.00	12.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$3,865,953
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,865,953</b>

**Explanation of Revenues**

Revenues to the SAP program are from the allocation of the SAP expenses to departments. SAP infrastructure and other required costs are allocated to departments based on their FTE percent as a total of all county FTE. The logic of this allocation is that SAP provides the enterprise solution for HR/Payroll/Benefits and finance activities that are utilized by all departments and all County personnel. Approx 50% of personnel cost provides services for training users on SAP and for business process consulting. The allocation for those activities is based on Remedy tickets that are for training or consulting and the percentage of the total that each department consumes.

**Significant Program Changes**

Multnomah County has used SAP since July 2000. Behind the scenes it quietly and accurately supports day-to-day operations. Because we are using an updated version of it, we can focus on using SAP in a more strategic manner. We can consider unused SAP capabilities that are known to modernize processes, deliver more County services or value for the same cost (add efficiencies). Several initiatives to improve business processes are possible within the confines of this offer.

**Program #71004 - Human Resources - Central Payroll****Version 2/15/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Leila Wrathall  
**Related Programs:** 71009

**Frameworks:****Executive Summary**

Payroll is responsible for the accurate, timely and legally compliant payment and recording of salaries, wages, net pay, deductions, leave accruals, and auto reimbursements; calculating amount of, and disbursing deducted funds to third parties; and issuing legally compliant W-2s to minimize financial risk to the County.

**Program Description**

Central Payroll supports the County's human resources program by responding to customer needs through the provision of training; providing advice and consultation to timekeepers; answering managers' and employees' questions on time entry, leave management, union contracts and personnel rules related to pay; responding to subpoenas and requests for employment/earnings verifications.

The primary products of Central Payroll are semi-monthly paychecks/direct deposits, off-cycle and final manual checks, W-2s and third party payments. This requires the monitoring time entries, changes in pay and net pay every pay period; timely and accurate collection and remittance of required taxes, union dues, garnishments, child-support, and other third party payments; and direct deposits to financial institutions.

Central Payroll performs regular accounting functions, including third party payment reconciliations, review / approval of accounting transactions, and preparing required reports

**Program Justification**

Central Payroll contributes to the Accountability priority by assuring the Board of County Commissioners, citizens and employees that County payroll expenditures are legally compliant, and consistent with negotiated contracts and Board approved policies. The unit does this through regular monitoring, having effective internal controls in place, and using sound accounting practices. Payroll results are posted and charged to Departments' cost centers through the County's enterprise system, and are relied upon by end users for budget monitoring, cost accounting and calculating personnel costs.

**Performance Measures**

- Percent and Number of correction checks issued monthly at less than 1%
- Percent and Number of W-2C (corrections) issued annually at less than 1%
- Amount of penalties assessed for failure to be legally compliant at \$0.00.

**Summary of last year's program results and this year's expected results**

From 1/1/04 - 12/31/04 for: o Paychecks/dir deposit per pay period = 6683 o Correction checks per pay period = 13 o % corrections check for 1/1/04 - 12/31/04 = .19% For Calendar Year 2003: •6105 W-2s issued •.23% W-2C (corrections) issued; 14 •0 penalties Results for 2004 are expected to be the same. Unit will continue work to improve training and auditing processes to reduce timekeeper error. Will inform Department Directors which time approvers are not timely in approving time so that Departments can take action. Work with Department HR Units to identify and address issues related to timekeepers with high error rates.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Ten union contracts; County personnel rules and Administrative procedures; Internal Revenue Code; OFLA; FMLA; FLSA; State wage and hour, child support, payment and collection of wages and revenue laws; Bankruptcy Act; USERRA; FICA; OASDI Act; ITAX; Family Support Act as amended; Uniform Interstate Family Support Act; Consumer Credit Protection Act; and laws regulating financial institutions.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$0	\$132,428
Materials & Supplies	\$0	\$0	\$0	\$9,699
Personnel	\$0	\$0	\$0	\$454,555
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$596,682</b>
Administration	0	0	\$0	\$65,000
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$661,682</b>
Program Total:	<b>\$0</b>		<b>\$661,682</b>	
Program FTE	0	0	0.00	6.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$630,859
Program Revenue for Admin	0	0	\$0	\$52,500
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$683,359</b>

**Explanation of Revenues**

County Business Services' allocation based on annual average number of employees paid each pay period by Department.

**Significant Program Changes**

Increase in responsibility for training of timekeepers a task previously performed by SAP Support Team. Will provide reference manual for timekeepers and training as needed. Will ensure more consistency in time entry within County and improve timely, accurate and legal compliance of payroll by reducing errors and liability to the County. Subject to implementation of the SAP long range strategy, will assist with implementation of employee self-service options. Plans include allowing employees to look up leave accruals, potentially disseminate direct deposit notices and W-2s via the web, which would also result in a cost savings.

**Program #71005 - Human Resources - Workforce Development & Employment (Recruitment)****Version  
2/15/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Robbie Berg  
**Related Programs:** 71006A , 71007 , 71009 , 71016

**Frameworks:****Executive Summary**

The purpose of this program is to attract qualified, diverse applicants to County positions and manage layoffs in a compassionate manner. In performing this function, staff consult with managers to ensure that recruitment processes are merit based, fair, and consistent, and that layoff processes follow County personnel rules, and labor agreements.

**Program Description**

A. Recruitment Services: Staff work with managers to establish competency based hiring criteria. Staff assess the internal/external labor markets to determine qualified applicant availability. This enables program staff to identify recruitment methods and establish targeted outreach/selection procedures. Staff build and maintain relationships with potential candidates through job fairs and educational workshops on County employment processes. Outreach to applicants from underserved populations is achieved by advertising in minority publications, targeted advertising with local colleges and professional associations, and professional relationships with non profit agencies such as the local One Stop Employment/Career Centers and Job Corps. B. Layoff Management: Staff provide support and consultation to managers in interpreting and implementing layoff language in ten labor contracts. They coordinate placement/bumping of employees; provide timely notices to all staff affected by layoff; and coordinate transition services and other resources for affected staff. C. Seniority List Management: Publish the Local 88 County-wide seniority list annually and as County-wide bumping occurs. Manage and respond to seniority appeals as specified in union contracts. D. Electronic Applicant Tracking, Management, and Testing: Software systems allow applicants to apply on-line, participate in validated testing processes, and enable HR staff to track applicants. These systems produce data about applicant pool demographics and recruiting trends.

**Program Justification**

Multnomah County employs 4,500 people across 335 job classifications. Recruitment's link to the Accountability priority is through maintaining a merit based selection process critical to ensuring that the County attracts a highly qualified and diverse staff. Centralized Workforce Development and Employment services ensure compliance with federal, state, and local mandates requiring counties to establish and maintain merit based, non-discriminatory recruitment, testing, and selection processes. Effective management of layoff process and seniority lists ensures that the County is complying with established labor agreements.

**Performance Measures**

- 1) The quality of candidates and service as assessed by hiring managers is rated good to excellent at least 90% of the time.
- 2) The level of grievances filed on layoff actions at 5% or less of total actions processed.
- 3) The level of grievances filed on seniority appeals to 5% or less of total inquiries/appeals.
- 4) Employees removed from probation (other than layoff) will be under 10%.

**Summary of last year's program results and this year's expected results**

195 recruitments were processed in 2004. 51 hiring managers rated candidates and service using a Likert scale of 1(poor) to 3(excellent): candidates - 2.33 and service - 2.65. Ten layoff events affecting 100 employees were processed last year. One percent of all processed layoffs resulted in a grievance. Seven layoff and transition workshops were developed and offered to affected staff. Two county-wide seniority lists for Local 88 members were produced. A total of 216 seniority appeals were received and processed. All appeals were managed informally and none resulted in a grievance. For FY06, develop targeted recruitment strategies to increase diversity and quality of applicant pool and contain costs. Improve quality of entry level clerical applicants by implementing a new skills based screening process. Maintain quality process for seniority list and layoff processes, as evidenced by few grievances filed. Streamline recruitment processes to improve hiring manager customer service rating.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Title 7 of the Equal Employment Opportunity Commission Uniform Guidelines on Employee Selection Procedures; ORS 241.020-421.990; Title 1 of the Americans with Disabilities Act of 1990; and Multnomah County Code Chapter 9 and Multnomah County Personnel Rules all of which outline requirements mandating use of a merit based selection process; provide guidelines for avoiding adverse impact of minorities in employment testing processes; and requires covered entities to provide reasonable accommodation in employment and testing processes.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$690,194
Contracts	\$0	\$0	\$0	\$155,000
Internal Services	\$0	\$0	\$0	\$75,626
Materials & Supplies	\$0	\$0	\$0	\$23,517
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$944,337</b>
Administration	0	0	\$0	\$86,600
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$86,600</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,030,937</b>
Program Total:	<b>\$0</b>		<b>\$1,030,937</b>	
Program FTE	0	0	0.00	8.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$971,584
Program Revenue for Admin	0	0	\$0	\$70,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,041,584</b>

**Explanation of Revenues**

Recruitment receives its revenues by allocating costs back to each Department. The allocation is done by using the number of applications processed per Department. FY04 data was used to develop the allocation amounts for each Department.

**Significant Program Changes**

This unit was formed in the FY 04 budget year and FY 05 was its first full year of operation.


**Program #71006A - Human Resources - Diversity, Equity and Affirmative Action**
**Version  
2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Gail Parnell  
**Related Programs:** 71005 , 71007 , 71009

**Frameworks:**
**Executive Summary**

The Office provides strategic direction, guidance and leadership for multi-cultural competency, diversity initiatives, and equal opportunity and affirmative action objectives. It is responsible for removing barriers to achieve open and equal access to services, employment and mandatory compliance with federal, state and local laws prohibiting employment discrimination.

**Program Description**

A - Proactive Prevention: Ensure an inclusive workplace designed to identify and solve potential claims of illegal discrimination; promote workplace policies and practices that foster an inclusive work culture. B - Regulatory Compliance/Eliminate Duplication: maintain the county-wide affirmative action plan in compliance with federal and state guidelines and grant requirements, including preparing statistical reporting, bi-annual monitoring and data collection. C - Initiative Development and Support: provide countywide development and coordination to Cultural Competency policy framework. D - Organizational Development: Manage intercultural assessments, interventions, cultural awareness and evaluations; coordinate departmental diversity committees, employee network groups, and Diversity Conference, provide countywide EEO/AA, diversity, and cultural competency training.

**Program Justification**

This program contributes to strengthening County workforce competencies and the environment needed to achieve quality results by developing staff competencies related to diversity and inclusion. It develops, markets, and monitors policies, programs and avenues that help create a culturally safe environment where safe communication can occur. Through its training and organizational development efforts, it helps align staff performance with the county's goal of supporting and enabling inclusion and diversity. The AA/EEO functions decrease the county's exposure to risk and ensure the county's compliance with mandated regulations for preventing and eradicating potential employment discrimination.

**Performance Measures**

1) 85% of training participants rate the training as "exceeding" their expectations. 2) 75% of training participants report application of training on their jobs. 3) Employee survey results show increase in the number of positive responses to diversity questions. 4) Diversity Conference - 80% of evaluations indicate high satisfaction. 5) Affirmative Action Plan is timely and in compliance, data indicates improvement.

**Summary of last year's program results and this year's expected results**

1) Revised Affirmative Action Plan for 2004-2006 completed and adopted by the Board of County Commissioners. Success includes - maintaining the highest percent of minorities (19.18%) and females (59.9%) of any local government in the state; hiring minorities (20.9%) above the labor market availability of (18.6%) and population of (18.6%); and females (68.4%) compared to labor market availability of (45.4%) and population of (50.7%). 2) Eliminated underutilization of minorities as a group in all job groups and eliminated statistically significant underutilization. 3) Completed 2003-2004: 9 diversity classes (171 participants), 2004-2005: 3 completed (54 participants), 12 more scheduled anticipating 240 additional participants. Evaluations report 85% of participants reported training "exceeded" their expectations. 4) Developed and implemented 1000 person diversity conference. 5) 23 new internal diversity trainers recruited, trained and developed. 6) Completed development of Cultural Competency Policy Framework 7) participation in bi-monthly new employee orientations for 150 new hires will continue in 2006.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Federal, state, local laws, county resolutions and Multnomah County personnel rules and union contracts

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$326,522
Contracts	\$0	\$0	\$0	\$11,771
Materials & Supplies	\$0	\$0	\$0	\$3,030
Internal Services	\$0	\$0	\$0	\$40,187
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$381,510</b>
Administration	0	0	\$0	\$32,451
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$32,451</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$413,961</b>
Program Total:	<b>\$0</b>		<b>\$413,961</b>	
Program FTE	0	0	0.00	3.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$394,308
Program Revenue for Admin	0	0	\$0	\$26,250
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$420,558</b>

**Explanation of Revenues**

This unit receives its revenues through an allocation methodology based on the number of FTE per department. The FTE data comes from FY04. The cost per department is then allocated back to each department.

**Significant Program Changes**

1) Technological upgrades of software for affirmative action plan and managing data. 2) Streamlining and managing of discrimination/harassment complaint process. 3) Staffing levels of three FTE is too low for the services demanded and expected compared to similar organizations. Additional resources would allow provision of much needed cultural competency, managing a diverse workforce and EEO training.

**Program #71006D - diversity-cultural competency****Version 2/15/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** New Program      **Program Contact:** Gail Parnell  
**Related Programs:** 71006A , 71018

**Frameworks:****Executive Summary**

This offer will support the implementation of the County-wide Cultural Competency Framework. The Cultural Competency Framework is a comprehensive approach that provides guidance and pragmatic approaches to build on the county's commitment to cultural competency by developing consistency of practice and measurable outcomes. The Office of Diversity, Equity and Affirmative Action (ODEAA) has been charged with coordinating and implementing the Cultural Competency Framework, but there are no resources for this purpose. This offer provides the needed resources.

**Program Description**

The Cultural Competency Framework is a policy and strategy document that will be used to guide actions to improve cultural competency within each department. The application of the Framework to departments will vary based on the types of programs supported, the needs of their workforce and their current state of development. This offer will assist all departments in the following areas as needed: Cultural Competency assessment using tools such as employee surveys and 360 degree evaluations; facilitation support to department Cultural Diversity Committees to develop specific department plans; development and delivery of training materials; consulting support for evaluation of the effectiveness of cultural competency actions.

The offer includes one staff position to implement the Framework and assist departments. It also includes professional services funds for development and administration of a county-wide employee survey and development of expertise in providing 360 degree evaluations.

**Program Justification**

Implementation of the Cultural Competency Framework supports the Accountability priority area in the following ways: 1) It increases the community's understanding of and involvement in county programs. One of the policy goals of the Framework is that "program and service decisions include the voices of the community." It prescribes strategies and objectives that ensure community involvement in policy/program development and decision making. 2) The commitment to strengthening county workforce competencies and the environment needed to achieve quality results is reflected in two goals of the framework. "The county workforce reflects the diversity of communities served" dovetails with "The county is responsible for the delivery services that are culturally responsive, appropriate and effective". There are associated strategies and objectives in place to improve the competency of the workforce and of contractors and to improve the work environment. 3) It provides reliable information for decision-making, improving results, and reporting results. The framework requires effective performance measurement with an annual assessment and requires the communication of results, both internally and externally.

**Performance Measures**

- 1) 85% of training participants rate the training as "exceeding" their expectations.
- 2) 75% of training participants report application of training on their jobs.
- 3) Employee survey results show increase in number of positive responses to diversity questions.

**Summary of last year's program results and this year's expected results**

This is a new program offer. The focus for next year will be communication of the Framework to department groups; training and facilitation for the County-wide Diversity Committee in their oversight role; facilitating the establishment of department diversity committees where needed; conducting cultural assessments; conducting 360 evaluations; and, development of training materials based on the Framework.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$87,789	\$0
Internal Services	\$0	\$0	\$13,581	\$0
Materials & Supplies	\$0	\$0	\$4,100	\$0
Contracts	\$0	\$0	\$30,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$135,470</b>	<b>\$0</b>
Administration	0	0	\$10,446	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$10,446</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$145,916</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$145,916</b>	
Program FTE	0	0	0.00	1.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$145,916	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$145,916</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

This is a new program that has not been included in Business Services rates. If approved, it could result in a modest increase in HR rates.

<b>Significant Program Changes</b>
------------------------------------

The position requested is an existing position that has been temporarily assigned to this project from another department. That arrangement is no longer feasible. To enable implementation of the policy framework to proceed, this position needs to be moved permanently into the diversity office. In addition, funding is required to conduct organizational assessments and 360 degree evaluations to be able to respond quickly and effectively to the current climate and situations.


**Program #71007 - Human Resources - Employee & Labor Relations**
**Version 2/14/2005**  
**s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Carol Brown  
**Related Programs:** 71005 , 71006A , 71009

**Frameworks:**
**Executive Summary**

Employee/Labor Relations develops, implements, administers and performs ongoing evaluation of the employer/employee relationship (including collective bargaining and union relations), to balance the County's needs with employees' rights. This program provides ongoing mandated training to ensure standards of conduct.

**Program Description**

Employee/Labor Relations is delivered through a distributed model, customer-focused, using economies of scale and supporting process standards. Through leadership from Central HR/Labor Relations and partnerships with the Departmental HR Units, Employee/Labor Relations delivers internal service targeted to: 1)Develop and implement employee relations programs for a positive organizational culture. 2)Promote, monitor and evaluate effectiveness of employee relations. 3)Develop and revise County Personnel rules/Department work rules; monitor application and enforcement for fairness and consistency. 4)Ensure compliance with all Federal, state and local laws, rules, regulations, policies and labor agreements to reduce or eliminate liability and costs of unlawful employment actions. 5)Provide training to employees and supervisors on employment practices to ensure understanding and compliance with applicable laws, rules and regulations. 6)Provide guidance and consultation on employee performance, discipline and grievance. 7)Lead and/or participate in collective bargaining activities, including contract negotiation, administration and interpretation.

**Program Justification**

Multnomah County employs 4,500 employees in 9 departments with varying missions and 335 job classifications and 10 collective bargaining agreements. 28 professional and para-professional human resources staff provide consulting services to staff, supervisors, managers and executives to help create a highly skilled, motivated, effective workforce. Employee/Labor Relations reduces County liability, ensures accountability. HR consultants work closely with customers to design and deliver responsive programs and services, including training and assistance in the areas of leadership, coaching and motivation, and handling performance deficiencies; applying various department, county, state and federal rules and laws governing human resources activities; providing risk prevention activities to minimize costs of litigation.

**Performance Measures**

1)Grievances: Number filed and number sustained/denied; number arbitrated and number sustained/denied - 2) Discipline: Number of taken and number sustained/denied in grievance or arbitration - 3)Training: Number conducted, total attendance and course evaluation. Customer service is assured through accurate, timely and professional response to grievances and complaints; responding to requests for advice and consultation over email or phone within 24 hours of receipt 90% of the time.

**Summary of last year's program results and this year's expected results**

Staff in this program are strategic partners with departments. The team approach allows consistency in HR practices. HR staff provide services to employees at all levels of the organization to aide positive employee\labor relations. Department and HR staff negotiated ten labor contracts in 2004. In 2005 nine contracts will re-open for wages and one for full contract negotiations. In FY06 the program will continued performance management, disciplinary and grievance handling consultation and facilitate early resolution of employee/labor relations issues. For FY05 the program has managed 10 grievances at Step 3; none have been advanced to arbitration. In 2004, 44 grievances were filed at Step 3; 43 were resolved through the internal grievance process; one was advanced to arbitration.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Yes—ten different collective bargaining agreements; federal, state, county and local employment laws and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, USERRA, HIPAA and other employment related issues. Cuts to this program will result in HR moving to a reactive model and only the most serious HR issues will be addressed, resulting in increased potential for significant and costly litigation. Generally accepted benchmarks for HR:Staff ratios are 1:100 for a maintenance program. Current ratios range from 1:141 to 1:227.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$70,358
Internal Services	\$0	\$0	\$0	\$422,396
Materials & Supplies	\$0	\$0	\$0	\$69,617
Personnel	\$0	\$0	\$0	\$2,645,189
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,207,560</b>
Administration	0	0	\$0	\$355,180
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$355,180</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,562,740</b>
Program Total:	<b>\$0</b>		<b>\$3,562,740</b>	
Program FTE	0	0	0.00	28.36
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$3,323,177
Program Revenue for Admin	0	0	\$0	\$252,525
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,575,702</b>

**Explanation of Revenues**

Revenues are received through an allocation methodology based on the number of FTE per department. The FTE data comes from FY04. The cost per department is then allocated back to each department.

**Significant Program Changes**

In FY 2005 and 2006, HR professionals in departments and in Central HR took over providing training. This activity has not been budgeted, but is expected to occur. Mandatory training is training that is mandated by either a State or Federal Law, i.e. sexual harassment training required by federal law, etc. Developmental training is defined as training required by the County and deemed to be an "investment" in the employee to insure employment success. Employees that are budgeted under this cost center are not full-time trainers, but rather, full-time practitioners that have training responsibility since the formal abolishment of County-wide training positions/programs in the 2003-2004 adopted budget.



<b>Program #71008 - Human Resources - Employee Benefits</b>	<b>Version 2/14/2005 s</b>
---	----------------------------

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	County Business
<b>Program Offer Type:</b>	Internal Service	<b>Program Contact:</b>	Caren Cox
<b>Related Programs:</b>	71004 , 71009		

**Frameworks:****Executive Summary**

The Employee Benefits program provides full range of affordable, family friendly health, life, disability and retirement benefits to County employees and retirees. The program ensures that the County complies with labor contracts, federal, state, and local laws/mandates, and operates using sound fiscal management.

**Program Description**

The program coordinates and consults with all County departments to insure employees are properly enrolled, payroll deductions are accurately established, and employees have liaison to assist with any issues that arise. We work with the Employee Benefits Board to structure benefit components that provide what employees want within budgetary constraints. Plan costs are compared to other local agencies with similar programs and the per member per month (pmpm) cost for County is one of the area's lowest. Administration has been standardized so all employees receive the full value of their benefit programs. Due to the integrity of our reporting system, vendors rely upon it for payment. Plans are regularly reviewed to insure compliance with current and new federal/ state laws governing plan administration and benefit components. Vendors and internal records are audited to insure County funds are being spent appropriately. Payments are made on time to take advantage of discounts and avoid penalties. Service contracts include performance guarantees to insure service levels. Vendor reports and services are regularly audited to insure compliance with plan requirements.

**Program Justification**

The County's comprehensive benefit package attracts and retains the kind of employees necessary to achieve County goals. It is good public policy to provide health coverage. Employee confidence in these programs is high. There are 3 major components of the benefits offerings: Health & Welfare, Life and Disability, and retirement.

1. Health & Welfare: Our health plans provide coverage to more than 13,000 members (employee, retirees, and dependents).
2. Life and Disability: We manage multiple disability (long term, short term, catastrophic leave) and life insurance plans (basic active employee, basic retiree, optional employee/partner, accidental death and dismemberment).
3. Plan and Vendor Management: The value employees place on their benefits is directly related their understanding of programs and its ease of use. This only happens when stringent administrative practices insure timely enrollment, accurate eligibility reporting and premium calculation.

**Performance Measures**

To provide excellent customer service, the Benefits program gathers information from new hires to measure the effectiveness of enrollment materials and our customer service aims at improved administration. We also provide customer service by holding our vendors accountable for meeting their contractual Performance Measure guarantees, based on industry standards (ie, telephone response time, service access, claim processing time, payment error ratios, etc). Vendor failure to meet benchmark measures results in financial penalties to the vendor. In addition vendors regularly survey plan members to gauge satisfaction and results of these surveys are used to improve customer service. One vendor failed to meet the performance measures for the 7/03-04 plan year by not meeting the telephone response time and member satisfaction with time to obtain routine appt measures. This failure resulted in a \$28K refund of premium to the County.

We strive to keep the cost of benefits administration within 5% of total benefits budget.

**Summary of last year's program results and this year's expected results**

We assisted the Employee Benefits Board with development of new Governance language (which is incorporated into each labor contract) and includes the formula used to establish the departmental per employee monthly contribution for health plan coverage. This monthly contribution was well within the budget constraints of the County, and lower than the monthly per employee cost of many other local government agencies. We hope to have the same success with the development of the departmental monthly contribution rate for the 7/05-6/06 plan year. In response to employee and labor interest, we hope to install another Kaiser plan option that will be

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Benefit mandates are included in all County labor contracts for both active and retired members. Benefits programs are governed by a variety of state, federal and local laws, including Internal Revenue, COBRA, Older Worker's Benefit Protection Act, as well as civil rights and EEO laws. If funding were reduced for this program, many of the gains made in the past 5 years would be lost; the time spent in maintenance of records in SAP is considerable; reporting requirements would likely not be met and vendors would find it difficult to obtain accurate and timely eligibility and monetary data.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$880,258
Contracts	\$0	\$0	\$0	\$975,000
Materials & Supplies	\$0	\$0	\$0	\$59,664,097
Internal Services	\$0	\$0	\$0	\$309,490
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,828,845</b>
Administration	0	0	\$0	\$40,320
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,320</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,869,165</b>
Program Total:	<b>\$0</b>		<b>\$61,869,165</b>	
Program FTE	0	0	0.00	10.58
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$43,753,845
Other / Miscellaneous	\$0	\$0	\$0	\$18,100,000
Program Revenue for Admin	0	0	\$0	\$40,320
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,894,165</b>

**Explanation of Revenues**

Funding for Employee benefits programs come from a combination of internal service charges associated with each position in the County's budget, employee cost share contributions for medical and dental benefits, and employee payroll deductions for optional life, disability, flexible spending accounts for medical and dependent care.

**Significant Program Changes**

FY 7/04-6/05 we plan to implement a new more affordable HMO health plan option for part-time and retired employees. This will be a more affordable plan for part-time and retired employees.


**Program #71010 - Human Resources - Health Promotion  
(Wellness)**
**Version 2/14/2005**

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	County Business
<b>Program Offer Type:</b>	Internal Service	<b>Program Contact:</b>	Caren Cox
<b>Related Programs:</b>	71008 , 71009		

**Frameworks:**
**Executive Summary**

Health Promotion is an internal, county-wide employee service (benefit) that provides employees with programs, resources and educational outreach to promote individual, family and organizational health and productivity; promote efficient and effective use of health care services; emphasize prevention and management of health problems; provide programs and activities that meet the needs and interests of a diverse workforce.

**Program Description**

The program provides a comprehensive array of services to employees, including: four on-site work-out facilities with commercial-grade equipment, showers at 3 sites, and on-site fitness classes during lunch hours or after hours (partially offset by modest fees); a library with books, videos, and informational materials about community resources; a Peer Support network; Employee Assistance Program; breast pump loan program; incentive/subsidy programs for weight loss, smoking cessation and personal health goals; mini-grants for work site health initiatives, educational outreach and workshops. Health promotion partners with experienced professional fitness instructors to serve our diverse workforce with a wide range of physical abilities and collaborates with other county organizations to address county-wide goals, initiatives and policies. Examples include promotion of alternative transportation with Sustainability staff, D&A resources and training with Labor Relations, and targeted prevention related to stress, balance, flexibility and other factors that reduce incidents and costs related to safety and workers compensation. Traditional health promotion services are provided with a holistic approach that respects and fosters changing individual and family needs, readiness for change and work-life-balance issues.

**Program Justification**

Health Promotion supports accountability goals by instituting programs which research shows reduces absenteeism and health care costs and increases productivity and employee satisfaction. This program exemplifies accountability in its cost-effectiveness. The publication Proof Positive 2002, analyzed 42 original articles and concluded that worksite wellness programs show a benefit to cost ratio between 2.15 and 5.64, over a 3-5 year period. Reported outcomes in a study showed lower absenteeism, lower health care costs for exercisers and lower per-capita health care costs.

**Performance Measures**

Performance has been measured through participation rates and participant satisfaction. Classes are consistently populated at 94% capacity and scores of "Good" or "Excellent" make up over 90% of responses. Health promotion will work closely with benefits, risk and workers' compensation staff to develop programs based on health data and trends. Over time this will enable us to continue to move in the direction of population health management and to correlate our services more specifically to our population and environment.

**Summary of last year's program results and this year's expected results**

In 2004 coordinated a Health Fair for County employees. The fair was well-attended and appreciated by employees and allowed us to offer limited bio-metric health assessment. The breast pump loan program purchased additional pumps each of the past three years and continues to be at or beyond capacity. We will be monitoring use rates to determine if more equipment is needed. In FY 06, we plan to offer health fairs at two or three county locations to increase access to screenings and community resources. We will develop strong partnerships with community resources to offer more services to employees. We will develop performance measurement tools to report employee participation, facility usage, survey results and data analysis to determine and identify programs which incorporate best practices.



<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$70,000
Internal Services	\$0	\$0	\$0	\$115,676
Materials & Supplies	\$0	\$0	\$0	\$47,125
Personnel	\$0	\$0	\$0	\$100,186
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$332,987</b>
Administration	0	0	\$0	\$3,839
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,839</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$336,826</b>
Program Total:	<b>\$0</b>		<b>\$336,826</b>	
Program FTE	0	0	0.00	1.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$307,987
Program Revenue for Admin	0	0	\$0	\$3,839
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$311,826</b>

<b>Explanation of Revenues</b>
--------------------------------

The revenues are primarily from the Administration funding for Benefits. A nominal amount in fees are charged employees for classes. Revenues from the G Zone parking permits provides funding for capital and physical improvements.

<b>Significant Program Changes</b>
------------------------------------

The wellness center in the Multnomah Building was completed and offers employees a fitness room, fitness classes, showers and lockers. Equipment and facility improvements were made at the Mead Building. Due to budget constraints, the former EAP program, administered through Providence, was canceled and replaced by an existing program through UNUM which reduced costs. We have assisted departments and employees with the transition from the former EAP provider to the new program and have identified service gaps in D&A case management, trauma-debriefing services, career development resources and wellness workshops. The new service offers high quality information and resources on its website and access to 24 hour telephone service. Telephone counselors can refer employees for face-to-face counseling.

**Program #71012 - Human Resources - Unemployment Insurance****Version 2/14/2005**  
**S**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Rebecca Gabriel  
**Related Programs:** 71007 , 71009

**Frameworks:****Executive Summary**

This program offer includes the estimate of unemployment insurance to be paid out in FY 06. Cost estimates are based on experience.

**Program Description**

The Unemployment Insurance Program provides benefits to eligible workers who are unemployed through no fault of their own. Unemployment insurance replaces part of the income employees lose when they become unemployed.

**Program Justification**

Unemployment insurance is required by state law. In a related program (71008), there is a half FTE who monitors employment claims and challenges those that do not appear to meet eligibility criteria.

**Performance Measures**

1) Manage the appeal process such that costs are controlled and that determinations that should be challenged are challenged.

In 2004, 1135 employees applied for Unemployment Insurance Benefits and the Employment Office allowed benefits for 594 employees. The UI program managed 19 appeals and the Hearings Officer found in favor of the County in all cases. [

**Summary of last year's program results and this year's expected results**

In 2004, 1135 employees applied for Unemployment Insurance Benefits and the Employment Office allowed benefits for 594 employees. The UI program managed 19 appeals and the Hearings Officer found in favor of the County in all cases. For 2005, we expect to continue paying unemployment at approximately the same rate as 2004, due to continued economic and funding shortfalls.

**Program Mandate: 1 Mandated Program & Funding Level**

Unemployment Laws in the State of Oregon are governed under Oregon Employment Law (statutes 657.005 and 657.010).

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$0	\$2,027,513
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,027,513</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,027,513</b>
Program Total:	<b>\$0</b>		<b>\$2,027,513</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$2,027,513
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,027,513</b>

**Explanation of Revenues**

Unemployment claims are funded by assessing a rate against monthly payroll of .9% for each department. Revenues to pay staffing costs are received from the Benefits Administration assessment.

**Significant Program Changes**

State mandates occasionally increase the time period for which benefits are allowed; this increases costs to the County. In addition, the County has laid off many more employees in the last 2 years than ever before due to funding cuts. This trend is expected to continue.

**Program #71015A - Human Resources - Workers Compensation Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Mary Boyer  
**Related Programs:** 71009 , 71013A

**Frameworks:****Executive Summary**

The Workers' Compensation Program manages work related employee injury and illnesses claims and assists employees in returning to their job.

**Program Description**

To provide workers' compensation benefits in accordance with state law. Multnomah County has been self-insured for workers' compensation claims since 1978. Claims are administered through a contract with third-party claims administrators. The County solicits competitive proposals for those services periodically.

**Program Justification**

The Workers' Compensation Program actively manages and assumes complete responsibility for all phases of the claims process. As an employer, the County is accountable for making sure an injured employee's medical costs are covered and that they can return to work quickly. Services include: compensability evaluations, claims management and supervision of the County's third party administrator; monthly claim status reports for departments and consultation on particularly difficult claims; assistance with return to work issues; and, liaison between the departments, the employee and the employee's physician. All County work-related injuries and illness are tracked as required for the OSHA 300 log and summary as mandated by the US Department of Labor Occupational Safety and Health administration. The program also works with the Safety Program to keep claims cost down. Currently the Workers' Compensation rates are well below the State average and claims may be further reduced as a result of combining active claims management and enhanced efforts in the Safety Program.

**Performance Measures**

Linked to the Accountability Priority area, the following performance measures indicate the progress of containing costs: 1) Percent change in the total of number of workers compensation claims filed between fiscal years 2) Percent change in number of claims that resulted in time away from work. 3) Average medical cost per worker compensation claim. 4) A workers' compensation experience modifier for the County of less than 1.0.

**Summary of last year's program results and this year's expected results**

1) Multnomah County experienced a 12% decrease in the number of workers' compensation claims filed for FY 03/04 compared to FY 02/03. The 241 claims filed was the lowest in the last ten fiscal years. 2) The 51 claims that required time away from work represented a 23% decrease from FY 02/03 and is the lowest number of lost claims in five years. 3) Medical expenses have remained consistent over the past 10 years even though rates are rising at near double-digits annually. 4) The County's workers' compensation experience modifier for 2003-04 is .70. The State Department of Consumer and Business Services calculates this modifier. A modifier of less than 1.00 indicates better than average performance.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Oregon Revised Statutes Section 656, Oregon Administrative Rules 436, requires workers' compensation coverage be in force for employees. Oregon Administrative Rule 437 outlines Occupational Safety and Health requirements and Multnomah County Code 7.101 (5) also defines the functions and uses of the Risk Management Fund.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$75,841
Materials & Supplies	\$0	\$0	\$0	\$1,842,861
Contracts	\$0	\$0	\$0	\$300,000
Personnel	\$0	\$0	\$0	\$263,756
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,482,458</b>
Administration	0	0	\$0	\$5,685
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,685</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,488,143</b>
Program Total:	<b>\$0</b>		<b>\$2,488,143</b>	
Program FTE	0	0	0.00	2.25
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$2,282,458
Other / Miscellaneous	\$0	\$0	\$0	\$200,000
Program Revenue for Admin	0	0	\$0	\$5,685
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,488,143</b>

**Explanation of Revenues**

Workers' Compensation rates charged to departments are based on their past experience and provide for adequate funding. The rates have remained fairly constant over the last 10 fiscal years and actually decreased in FY 02/03. The current rates is 1.0%. The reduced rates will continue to be used in FY 05/06. All liabilities associated with workers' compensation claims are fully funded, thus there is no need for large reserves.

**Significant Program Changes**

None

**Program #71015B - Office Support-WC****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Mary Boyer  
**Related Programs:** 71009 , 71013A

**Frameworks:****Executive Summary**

Adds a half-time position to provide record keeping maintenance and integrity; ensure accurate and timely filing of paperwork; provide other office support functions, including data collection, analysis, reporting, scheduling. Position will be shared with Safety and Health program, making a full-time position.

**Program Description**

This adds a .5 Office Assistant Senior to support ongoing management and administration of claims, appeals and hearings through: scheduling; assisting the public, employees and other staff in interpreting and applying policies, procedures, laws, and ordinances; contact with the public and outside agencies to acquire and provide information and make referrals; research, compile, analyze, and summarize data for special projects and comprehensive reports.

The position will also initiate and maintain a variety of files and records; maintain manuals and update resource materials; order and maintain office supplies; process and maintain personnel, payroll, accounting and purchasing information; prepare and revise various operating procedures, rules and regulations upon request; develop and revise office forms and report formats, as well as report preparation procedures.

**Program Justification**

Up until FY05, the Workers' Comp and Health and Safety programs shared such a position. The position was cut for FY05. This has resulted in an inefficient use of professional staff for these duties. Temporary employees have been used to catch up on filing and report needs, with mixed success. By adding this position, the County will make better use of professional staff resources for case management and ensuring employees return to work as soon as possible.

**Performance Measures**

- 1) Reports will be completed accurately and on time 99% of the time
- 2) Required filings will be completed accurately and on time 99% of the time.
- 3) Requests for inspections, evaluations, assessments and consultations will be scheduled within 7 days of request 90% of the time.

**Summary of last year's program results and this year's expected results**

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

New position
--------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$26,488
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,488</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,488</b>
Program Total:	<b>\$0</b>		<b>\$26,488</b>	
Program FTE	0	0	0.00	0.50
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

The position will be funded from within the Workers' Comp portion of the 60140 rates.
---

<b>Significant Program Changes</b>
------------------------------------

**Program #71016 - Human Resources - Classification & Compensation Program****Version**  
**2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Carol Brown  
**Related Programs:** 71005 , 71006A , 71007 , 71009

**Frameworks:****Executive Summary**

Properly classified and compensated employees deliver cost-effective high-quality services deserving of public trust. Class/Comp delivers competitive pay structures by comparing well-maintained classifications with the job market; classifies positions according to job duties, determines Fair Labor Standards Act and union status, and maintains required supporting documents.

**Program Description**

Class/Comp implements the County's compensation philosophy and conducts studies to provide classification and pay structures that attract and retain competent employees. Studies review job family groups for issues in compensation or classification which have been identified by managers or unions. The studies produce accurate class specifications that allow market based wage comparisons, maintenance of internal relationships, and valid recruitment criteria. All work is done using accepted classification practices benchmarked against industry standards.

**Program Justification**

This program supports Accountability through direct support of a merit-based system of recruitment following affirmative action guidelines; non-discriminatory pay and promotion practices, which includes paying overtime as legally or contractually mandated; properly placing employees in represented or non-represented status; and, maintaining a job classification system. The Local 88 contract requires the County to perform classification/compensation studies and process individual reclassification requests. Departments and employees also request studies and individual reclassification actions.

**Performance Measures**

1) Percent of reclassification requests reviewed with a classification decision rendered within 2 weeks of receipt. 2) Percent of customers who agreed or strongly agreed that they were fully informed by Class/Comp as to the analysis, findings, methods and process used to render a determination.

**Summary of last year's program results and this year's expected results**

Review, analyze and allocate approximately 110 individual position classification requests annually. The program will conduct at least five Local 88 studies; and at least, 3 major class/comp studies for management or Non-Local 88 employees. The program represents the County with the Local 88 Class/Comp Committee and in local/regional professional compensation organizations.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The services provided by Class/Comp are mandated by Federal and State law. Civil Rights act of 1964, the Rehabilitation Act, The Americans with Disabilities Act, and Oregon Revised Statutes

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$76,800
Materials & Supplies	\$0	\$0	\$0	\$6,373
Internal Services	\$0	\$0	\$0	\$36,832
Personnel	\$0	\$0	\$0	\$167,040
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$287,045</b>
Administration	0	0	\$0	\$20,600
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,600</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$307,645</b>
Program Total:	<b>\$0</b>		<b>\$307,645</b>	
Program FTE	0	0	0.00	1.50
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$290,815
Program Revenue for Admin	0	0	\$0	\$26,250
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$317,065</b>

**Explanation of Revenues**

This unit receives its revenues through an allocation methodology based on the number of FTE per department. The FTE data comes from FY04. The cost per department is then allocated back to each department. First year implementation of studies is funded through contingency funds allocated each year; future funding is from within the Department's budget process.

**Significant Program Changes**

Due to budget reductions the Class/Comp Program uses 1.5 FTE classification analysts for 4484 positions. This number of positions is well above the average number for a full-time analyst in our region (1880). In 2001 Hayhurst found that minimum analyst staffing should be 2.0 FTE. Present staffing levels require reliance on department-based HR for information to support analysis. As noted by Hayhurst, department HR staff do not have the expertise or training to conduct studies. The program proposes a budget increase to the recommended two analyst level; or, as an alternative, rotate department HR class/comp point person positions for a ½ time six month O.J.T. assignment in class comp. This would improve service to customers; increase the quality of data available to class/comp, the quality of the analysis done by class/comp, address the training deficit noted by Hayhurst; and, would not impact department HR operating budgets greatly since they all have a point class/comp person assigned, anyway. The program's web page will allow customers to track the progress of service requests and studies; access required forms and informational materials; and reduce workload in class/comp by reducing the volume of process-related calls. The only cost associated with this is a software license. The new website is intended to facilitate communication about studies and provide individuals information about their own classification requests. Forms and instructions will also be included. This will ultimately serve to enhance customer self-service and free analysts to concentrate on their duties.

**Program #71018 - Finance Operations****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Dan Kaplan

**Related Programs:****Frameworks:****Executive Summary**

Finance Operations supports County programs in the areas of procurement, contracting, bill paying and non-medical deposits.

**Program Description**

1. The Procurement and Contracts team annually processes 1200 contracts and amendments; 2000 purchase orders; 250 informal procurements; 75 formal procurements; 500 exemptions; and manages Minority, Women and Emerging Small Businesses (MWESB) programs.
2. The Accounts Payables team processes 80,000 payments and refunds; provides procurement-card services; monitors petty cash use; coordinates the end-of-year expenditure accrual function; administers the travel-card program and processes travel settlements; conducts internal audits and coordinates external audits relating to payments.
3. The staff who handle Non-medical Deposits post and reconcile 20,000 bank deposits.
4. Finance Operations staff also maintain administrative procedures for their functional areas and provide technical assistance and training to staff in other County Departments who use the services they provide.

**Program Justification**

Consistent, accurate, well documented, and timely procurement and payment processes are essential to government accountability. The focus of Finance Operations is to provide these services, while at the same time introducing new technologies and streamlining the transactional processes it administers. The goal of these efforts is to simplify the work of purchasing, contracting and payment, to make it more understandable and less expensive. (The work is made less expensive when process improvements allow existing staff accomplish the workload without filling all vacancies.)

Finance Operations staff also communicate regulatory requirements relating to purchasing and payment, and provide technical assistance to departments to help them meet their procurement, contracting and payment needs in ways that comply with regulations and good financial management practices.

MWESB programs are designed to support the growth of minority-owned, women-owned, and other emerging small businesses. As a result, they are part of the County's efforts to strengthen the local economy, and thus support the Thriving Economy goals.

**Performance Measures**

-% of bills paid in 30 days: - (baseline 11/04 - 1/05): 86% Expectation to maintain or improve in FY 06, as a result of shifting more payments to electronic payment methods.

% of travel/training settlements accomplished in two weeks: - (baseline 11/04 -1/05): 96%. Expectaion to improve in FY 06 as a result of revisions of processing protocols.

-% of payments for materials & services to MWESB vendors: target 2%, FY04Q1 1.72%, FY05Q1 4.88%  
 Expectation to improve in FY 06 as a result of improved outreach efforts.

**Summary of last year's program results and this year's expected results**

Finance Operations was formed in December 2003. First year results included: (1) establishing an initial set of performance measures and data collection methods, (2) identifying process improvement projects in the areas of procurement/contracting and bill paying, (3) beginning implementation efforts that will lead to simplifying the way we make small purchases, pay for travel, process contract renewals and buy goods off requirement contracts, (4) assessed the workload and made initial efforts to shift work to cover extended staff absences. In its next year

**Program Mandate: 4 Program and Funding Level Choice**

Finance Operations is not mandated; however, State law and administrative rules specify how public organizations buy goods and services, pay bills and account for funds. As long as the County operates, these functions must be performed in accordance with applicable laws/rules.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$164,590
Materials & Supplies	\$0	\$0	\$0	\$82,928
Internal Services	\$0	\$0	\$0	\$468,883
Personnel	\$0	\$0	\$0	\$4,355,738
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,072,139</b>
Administration	0	0	\$0	\$234,160
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$234,160</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,306,299</b>
Program Total:	<b>\$0</b>		<b>\$5,306,299</b>	
Program FTE	0	0	0.00	57.60
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$5,699,793
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,699,793</b>

**Explanation of Revenues**

Finance Operations was funded in FY 05 with a combination of internal service charges and General Funds. In FY 06, all revenues will come from internal service charges. Charges are established through a cost allocation method based on use of services in a prior year.

**Significant Program Changes**

Over the past year, Finance Operations' mission has been narrowed to focus on three areas used by all or most departments -- procurement/contracting, accounts payables, and posting non-medical deposits. Staff (and budget) involved in other sorts of financial transactions (e.g., medical AR, grant accounting) have returned to line departments.

**Program #71025 - Telecommunications Services****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Rick Jacobson

**Related Programs:****Frameworks:****Executive Summary**

Multnomah County staff support over 7,200 telephones, 2,200 wireless devices and 31 video conferencing units to communicate internally, support almost 50 external partners, and to serve the needs of County residents. These devices, and all associated components, require procurement, installation, maintenance and support. Telecommunications also manages vendor service contracts and pass-through billing services, provides project management services and works to ensure that the public has an efficient mechanism to communicate with County services and employees, including the publishing of telephone number directories and links to the City/County Information & Referral service.

**Program Description**

1. Communications Infrastructure: Coordinate installation of voice infrastructure at new buildings and changes to and repair of same. All communications wiring, PBX and phone switches, connections to the public telephone system, and service contracts are negotiated, managed and administered.
2. Telephones: Purchase, deploy and support 7,271 telephones, distributed across 150 locations, including all related hardware and software, .
3. Wireless Devices: Maintain 1,168 cell phones, 1,002 pagers and 127 Blackberry devices County offices use for mobile, remote and emergency communications.
4. Telecommunications Applications: Support over 350 automated attendants programmed to route and manage incoming calls. This provides support to fifty call centers, the largest being the Mental Health Crisis Line, Health Clinic Central Appointments, Assessment and Taxation, Animal Services, and Aging & Disability.
5. Employee Moves/Adds/Changes: Manage the process of updating the phone system, moving equipment, updating directories, and reprogramming the phone system to ensure that telephone service is not interrupted when any employee is added, changed or moved.
6. Video Conferencing: Manage the acquisition, configuration, and maintenance of 31 video conferencing units at 14 locations. This service provides cost-effective communications between geographically disparate locations, both within the County and to external partners, customers, vendors and other Government agencies.
7. Voice Mail: Manage the acquisition, configuration, and maintenance of the County's unified messaging system which currently hosts 3,870 voice mail boxes, and processes over 27,000 incoming calls each day.

**Program Justification**

The Telecommunications program fulfills the County's business communication needs by providing high quality, cost effective services to all buildings, departments and functions. The program also provides a primary medium for the community's access to County programs. Telecommunications purchases, implements and supports a broad range of communication technologies, including telephone equipment, videoconferencing units, cellular phones, automated call attendants, custom call routing applications, voice recordings and connections to the public telephone network. The goals of the Telecommunications program are to increase employee productivity, make better use of existing County resources, and to consolidate services where possible.

**Performance Measures**

1. Response times to major repair issues will be responded to within four hours.
2. Response times to minor repair issues will be responded by the next business day.
3. Small moves of five or less staff completed within 7 days.

**Summary of last year's program results and this year's expected results**

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$0	\$25,000
Internal Services	\$0	\$0	\$0	\$87,243
Materials & Supplies	\$0	\$0	\$0	\$3,653,546
Capital Outlay	\$0	\$0	\$0	\$660,000
Personnel	\$0	\$0	\$0	\$967,644
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,393,433</b>
Administration	0	0	\$0	\$55,949
Program Support	0	0	\$0	\$101,363
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$157,312</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,550,745</b>
Program Total:	<b>\$0</b>		<b>\$5,550,745</b>	
Program FTE	0	0	0.00	10.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$4,529,044
Other / Miscellaneous	\$0	\$0	\$0	\$460,000
Program Revenue for Admin	0	0	\$0	\$21,204
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,010,248</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies such as State Courts; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------

None

**Program #71026 - Desktop Services****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Rick Jacobson

**Related Programs:****Frameworks:****Executive Summary**

Over 4,300 PCs, 700 printers and 4,651 electronic mailboxes are utilized by Multnomah County staff, business partners and public access for citizens. These computers and peripherals require procurement, installation, maintenance, proper disposal and support at minimum cost. Support includes managing contracts, associated software, and relationships with Microsoft, Dell, HP and other key vendors.

**Program Description**

1. Public PC access – is provided primarily at the libraries, Assessment & Taxation and Land Use Planning. These PCs provide citizens who don't have PCs the access to information and ability to review public records without necessitating review of printed documents.
2. PC replacement – provides funding for regular replacement of desktop hardware and software for all County employees and manages PC hardware on a five year replacement cycle. The Program is also responsible for enterprise software license agreements for standard office applications like word-processing, spreadsheets, presentations, email, calendaring, and anti-virus, etc.
3. Email services – is a service provided to enable cost effective communication and collaboration. These services include email with outside partner and clients, internal email with County staff, document sharing, calendaring functionality, etc. Provides transparent integration with the email system installed and managed by MCSO, creating a virtual County email system.
4. Desktop PCs, Local Area Networking and file/printing services – provide County staff with secure, highly available data storage and printing protected with anti-virus software. Assures PC connectivity to network, business applications, desktop productivity tools and Internet access for research, communication and training. Maintain and upgrade desktop software remotely, to minimize travel time and expedite troubleshooting.

**Program Justification**

The Desktop Services programs focus on supporting the delivery of customer access to business applications and the Internet. Activities include everything from purchase to disposal of the desktop hardware and the suite of office automation application tools such as Word, Excel, email, etc. Desktop Services programs enable County staff to provide information access to the citizens while maintaining adequate resources and developing partnerships which foster cooperative strategic planning.

**Performance Measures**

Desktop issue resolution:

- High Priority - 96% will be complete in less than two days
- Medium Priority - 88% will be complete in four or fewer days
- 20% of County PCs will be replaced in 2006
- Reduce the technician to PC ratio in 2006

**Summary of last year's program results and this year's expected results**

2005-Automated the collection of performance data and standardized the hardware and software platforms; implemented Microsoft System Management Server asset tracking for desktop PCs. 2006-Reduce the cost of ownership per PC; replace 20% of the desktop PCs in the County flat fee program; complete standardization of desktop operating software countywide; and complete consolidation of file and print services to reduce hardware and maintenance costs.

**Program Mandate: 4 Program and Funding Level Choice**

None.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$0	\$50,000
Personnel	\$0	\$0	\$0	\$3,719,650
Contracts	\$0	\$0	\$0	\$92,500
Internal Services	\$0	\$0	\$0	\$296,993
Materials & Supplies	\$0	\$0	\$0	\$5,898,929
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,058,072</b>
Administration	0	0	\$0	\$568,323
Program Support	0	0	\$0	\$1,688,367
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,256,690</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,314,762</b>
Program Total:	<b>\$0</b>		<b>\$12,314,762</b>	
Program FTE	0	0	0.00	41.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$8,448,655
Other / Miscellaneous	\$0	\$0	\$0	\$3,542,550
Program Revenue for Admin	0	0	\$0	\$86,935
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,078,140</b>

**Explanation of Revenues**

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

**Significant Program Changes**

None.

**Program #71027 - Wide Area Network Services****Version 2/11/2005 s****Priority:** Accountability **Lead Agency:** County Business**Program Offer Type:** Internal Service **Program Contact:** Rick Jacobson**Related Programs:****Frameworks:****Executive Summary**

Wide Area Network Services provides a stable and secure wide area network infrastructure for data communications between County facilities and to external networks in support of County business requirements and the public user community.

**Program Description**

A Wide Area Network is a computer network that integrates geographically dispersed, smaller networks to facilitate data communication. The Multnomah County wide area network infrastructure connects over 94 County facilities with an additional 11 connections to external networks.

1. Wide area network infrastructure services – provide for the overall design of the County wide area network routed infrastructure and switched infrastructures within County buildings. These services also include ongoing monitoring, capacity and performance management, maintenance and troubleshooting support for wide area network routers and switches.
2. Wide area network security services – maintain a secure internal network infrastructure while providing public access to certain County data resources. These services include the administration of enterprise level network firewalls and intrusion detection systems. As part of these services, requirements that add complexity to the wide area network security environment include coordination with external networks such as the Portland Police Bureau to securely share vital data resources and working with agencies within the County wide area network such as the District Attorney and Sheriff's office who maintain a separate email system and active directory structure.
3. Virtual private networking and authentication services – provide a means for County employees and contractors to securely access internal County data resources from a location with Internet connectivity.
4. Internet access and external network connectivity - provide access to non-County business partner's data resources and the Internet. This often requires extensive design work and cooperation with County business partners e.g. the State of Oregon, the Law Enforcement Data System, the City of Portland Police, and 15 local non-profits including the YWCA, Urban League, Portland Impact, Friendly House, Neighborhood House, and Gateway Children's Center.

**Program Justification**

Many County facilities have complex switched data infrastructures. Devices associated with the wide area network, including those used for virtual private networking and security, require procurement, installation, maintenance and ongoing support by IT staff. A reliable and secure wide area data network is an essential component of meeting County business requirements. The Wide Area Network Services group continually strives to utilize new technology to expand and maintain the County's network in the most reliable, efficient, cost-effective manner possible.

**Performance Measures**

Objectives identified in the wide area network service level agreement state that 99% availability is desirable. Wide area network availability since June of 2004 when service level agreement tracking was started is 99.96%. Investigate and resolve or escalate suspected unauthorized intrusions within 4 business hours.

**Summary of last year's program results and this year's expected results**

2005: Installed a new Intrusion Detection System; installed new firewall load balancing devices; upgraded the switched infrastructure at the Kelly Building; upgraded over 20 wide area network locations to the high speed Institutional Network. 2006: Install a new enterprise level virtual private networking service; install new network firewalls; work to better utilize existing capacity by encouraging shared use of the network and continue to move from point to point circuits to a high speed system partially funded from a cable franchise, shared with other local governments and school districts and managed by the City of Portland; expand wireless data network access in County buildings; complete network tasks as required steps for HIPAA compliance; perform design and testing work related to the Kelly Building disaster recovery project and in support of the Facilities disposition plan.



<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$0	\$1,276,167
Internal Services	\$0	\$0	\$0	\$63,004
Capital Outlay	\$0	\$0	\$0	\$100,000
Personnel	\$0	\$0	\$0	\$848,745
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,287,916</b>
Administration	0	0	\$0	\$117,983
Program Support	0	0	\$0	\$190,268
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$308,251</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,596,167</b>
Program Total:	<b>\$0</b>		<b>\$2,596,167</b>	
Program FTE	0	0	0.00	7.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$2,581,324
Program Revenue for Admin	0	0	\$0	\$14,843
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,596,167</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue. We purchase 7 Frame Relay Circuits at the cost of \$58,800 annually and recover those costs from OCHIN (Oregon Clinical Health Information Network).

<b>Significant Program Changes</b>
------------------------------------

None.

**Program #71032 - Facilities Maintenance and Operations****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Jon Schrotzberger  
**Related Programs:** 71002 , 71033 , 71034 , 71036 , 71040 , 71059

**Frameworks:****Executive Summary**

The work of Facilities Maintenance and Operations is aimed at keeping the County's facilities functioning well and available for use by County programs.

**Program Description**

This program is responsible to: 1} ensure that buildings and associated services are in a safe condition; 2} ensure that buildings are functioning well for the occupying program; 3} ensure that the condition of the buildings meet all statutory requirements; 4} perform the maintenance work necessary to maintain the value of the physical assets; 5} provide rapid service response to breakdown / outage conditions; 6} provide leadership in sustainability efforts; 7} provide access and security administration for all non-correctional facilities; 8} maintain 24/7/365 responsiveness to client requests and emergency conditions.

**Program Justification**

This program keeps the County's built assets available for their intended use 24/7/365. We manage the use and conservation of energy, labor and materials to deliver services for the least cost and environmental impact. Our program delivers these services by: 1} providing preventive, routine, periodic and constructive maintenance to keep facilities functioning for the occupying client and the public; 2} providing a safe and healthful work environment; 3} maintaining comprehensive maintenance records for regulatory and certifying agencies; 4} continuously evaluating the effectiveness of the preventive maintenance program using customer survey feedback and return on investment analysis; 5} monitoring building systems and components to assess the need to repair/replace them; 6} provide an accurate needs assessment to the 5 year Capital Improvement program for major equipment and systems replacement.

**Performance Measures**

We are improving our cost effectiveness by focusing on these benchmarks in '06: 1} Increase billable hour / labor efficiency 2} Maintaining our emergency response time standard of 1 hour from call to on-site; 3} Increase preventive (scheduled) maintenance as a percent of total.

**Summary of last year's program results and this year's expected results**

We have kept our maintenance cost per square foot at least 5% below regional benchmarks without service level reductions. We will maintain our costs for labor and materials for '05 without a rate change. We processed in excess of 18,000 work orders in '04 and are preparing for a minimum of 20,000 in '05.

**Program Mandate: 4 Program and Funding Level Choice**
**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$4,038,917
Contracts	\$0	\$0	\$0	\$286,287
Materials & Supplies	\$0	\$0	\$0	\$2,068,184
Internal Services	\$0	\$0	\$0	\$1,768,281
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,161,669</b>
Administration	0	0	\$0	\$524,014
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$524,014</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,685,683</b>
Program Total:	<b>\$0</b>		<b>\$8,685,683</b>	
Program FTE	0	0	0.00	50.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$5,771,669
Other / Miscellaneous	\$0	\$0	\$0	\$2,390,000
Program Revenue for Admin	0	0	\$0	\$524,014
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,685,683</b>

**Explanation of Revenues**

Facilities receives it's revenues primarily through the following: Service reimbursements: 87% of revenues are through internal service reimbursements. The client revenues are distributed to offset building expenses (71032), as well as, our facility customer service program (71039). Special service requests or enhancements: 8% of revenues are from special requests or capital projects from both internal and external clients.

**Significant Program Changes**

We have restructured our approach to maintenance in the past year by managing the scheduling of all work, developing a work priority system, improving equipment history documentation, increasing the amount and quality of our preventive maintenance and regulatory compliance efforts. We are reducing our chemical and hazardous materials use. We are working in partnership with our trade unions to increase labor efficiency and effectiveness by transitioning to a wireless and paperless system that allows for a decentralized dispatching and improves the accounting of work and time. We have distributed budget information and training to all staff to encourage understanding and participation in the development and execution of cost reduction strategies. We are developing a partnership with PGE for Emergency Generator operating cost recovery.

**Program #71033 - Facilities Compliance****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Colleen Bowles  
**Related Programs:** 71032

**Frameworks:****Executive Summary**

The Compliance Section provides Fire/Life Safety, Environmental and Regulatory support service to ensure a safe & healthy work environment in all County buildings, owned or leased, where County employees work, and the public visits.

**Program Description**

The Compliance Section is responsible to: 1} Provide all County employees a safe and healthy work environment; 2} Support facilities staff as needed regarding regulatory compliance requirements; 3} Develop policies and procedures to maintain and improve regulatory compliance; 4} Oversee existing fire/life safety and other regulatory requirements to ensure compliance; 5} Reduce complaints and claims related to all types of regulatory compliance issues; 6} Maintain accurate and current databases related to this section's activities; 7} Coordinate and administer in-house mandatory training and certification as needed.

**Program Justification**

The Compliance Section follows Federal, State, City, and Local laws as well as regulations and policies set by the National Fire Prevention Association, DEQ, State Fire Marshall, OSHA, EPA, Uniform Building Code, State Elevator Inspector, County Food Handler Inspector, Center for Disease Control, State Corrections, and County Insurance provider. These laws, regulations, and policies are directly related to the management of testing and inspection activities including asbestos, lead paint, fire/life safety issues, permitting, hazardous materials, emergency response support, building condition assessment, indoor air quality, contract development, enforcement, and administration.

**Performance Measures**

Compliance is a new section within Facilities and Property Management and has no statistical history. Since its inception in March 2004, we have worked in tandem with Facilities trade, property and capital staffs' to increase our preventive maintenance (scheduled) and inspections, as well as, improve our collaboration with regulatory compliance agencies. We have efficiently increased our testing, inspections, and/or certifications response from 68% to 80%.

**Summary of last year's program results and this year's expected results**

There are no program results for FY04 as this is a new section within Facilities and Property Management. We have also provided updates for surveys and inspections as needed for greater compliance to the jurisdictional authorities over the County's buildings. We have created new policies and procedures, as well as, revised existing ones necessary to support both Facilities and auxiliary requirements. We are improving both our tracking of regulatory activities as well as contract language and communications for expiring contracts. We are also moving forward in Safety and Training as we work with County Safety and the Sheriff's Life Safety Officer. We continue to work with Emergency Management and provide emergency response support for pipe breaks, chemical spills, gas leaks, and other reported indoor air quality concerns.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$575,238
Contracts	\$0	\$0	\$0	\$435,000
Materials & Supplies	\$0	\$0	\$0	\$610,500
Internal Services	\$0	\$0	\$0	\$54,943
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,675,681</b>
Administration	0	0	\$0	\$60,988
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,988</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,736,669</b>
Program Total:	<b>\$0</b>		<b>\$1,736,669</b>	
Program FTE	0	0	0.00	6.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,675,681
Program Revenue for Admin	0	0	\$0	\$60,988
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,736,669</b>

<b>Explanation of Revenues</b>
--------------------------------

Compliance Section receives its revenues primarily through the service reimbursements collected from internal departments.

<b>Significant Program Changes</b>
------------------------------------

Compliance was restructured and organized as a separate work unit in order to enhance and ensure needed testing and inspection support. The work load has been distributed between six staff and has utilized maintenance trades to provide additional support. We currently utilize outside consulting and vendor support as assist with compliance needs not provided by in-house staffing.

**Program #71034 - Facilities Operations - Pass Through****Version 2/15/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Colleen Bowles  
**Related Programs:** 71002 , 71032 , 71033 , 71036 , 71040 , 71059

**Frameworks:****Executive Summary**

Facilities and Property Management collects, manages and maintains service reimbursements for Pass-Through accounts related to Debt Service, Capital and Asset Preservation and Utilities in order to accurately, efficiently and succinctly allocate funds.

**Program Description**

Facilities and Property Management collects, manages and maintains service reimbursements for Pass-Through accounts. County-wide, departments are charged for debt service, utilities and charged a fee for both Asset Preservation and Capital Improvement Projects.

All pass-through charges are then allocated amongst facilities to pay for actual debt, actual utility expense (including an overhead charge of 6%), as well as, capital projects.

**Program Justification**

Facilities recognizes and supports energy saving opportunities with County facilities in order to optimize the operation of energy using equipment in County owned buildings. Pass-through dollars for utilities for FY06 are projected at \$5,485,000 and are adjusted annually to align with deregulated market pricing.

Debt service for FY06 is \$10,311,293 and is sometimes adjusted when Finance restructures its debt portfolio. Cash transfers for FY06 are \$5,120,861 which include fees for both Asset Preservation at \$1.95 per square foot and Capital Improvement Projects at \$1.65 per square foot. Also included in this cash transfer is a \$1.2 Million dollar rent abatement for the new Lincoln building lease which transfers rent to pay for the new furniture acquired for the move.

**Performance Measures**

We will manage and reduce energy use and have created a baseline to adjust and compensate for fluctuations in deregulated energy markets.

We have reduced debt by \$104,000 due to the successful implementation of the ongoing disposition plan.

**Summary of last year's program results and this year's expected results**

In FY04, we saved 466,750 KWH (kilowatt) hours and held the Natural gas usage to no growth, and decreased the water usage by 6.25 %. In total we have recognized over \$82,000 in savings. Additionally, we have improved the recycling rate to comply with the regional guidelines of 50%. We are also continuing to work with our vendors to assist in monitoring the effectiveness of our conservation and recycling efforts and build into our contracts Green Building standards.

<b>Program Mandate:</b>
-------------------------

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Cash Transfer	\$0	\$0	\$0	\$5,120,861
Internal Services	\$0	\$0	\$0	\$10,311,293
Materials & Supplies	\$0	\$0	\$0	\$5,485,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,917,154</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,917,154</b>
Program Total:	<b>\$0</b>		<b>\$20,917,154</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$20,917,154
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,917,154</b>

<b>Explanation of Revenues</b>
--------------------------------

All of these revenues are generated through service reimbursements collected from County-wide departments.

<b>Significant Program Changes</b>
------------------------------------

Changes in debt are occurring due to dispositions and refinancing efforts.



## Program #71036 - Facilities Capital Improvement Program (CIP Version 2/14/2005 Fund)

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** John Lindenthal  
**Related Programs:** 71038 , 71059 , 71060 , 71061

### Frameworks:

#### Executive Summary

The Capital Improvement Program extends the life of County buildings and optimizes the performance of building systems. The program creates accessible, functional, and energy efficient facilities that provide County services with space that meets their individual needs.

#### Program Description

1. The Capital Improvement Program focuses on the County's 27 primary owned Tier 2 and 3 buildings and accomplishes the Capital Improvement and deferred maintenance projects in these buildings. It maintains, and if necessary replaces, essential building elements: roofs, building exterior, plumbing, electrical, heating ventilation air-conditioning (HVAC), American with Disabilities Act (ADA) modifications, seismic upgrades and tenant improvements, to keep buildings functioning at their maximum potential.

Note: Tier 2 & 3: County-owned buildings not currently in good enough condition to be Tier 1. Tier 2: need additional investment to bring them up to a state that could be maintained using Asset Preservation funds and operational maintenance only. Tier 3: these buildings appear to be uneconomical for improvement to Tier 1 status. Further, investment is made on an as needed basis and to keep the building functioning at minimal levels.

2. The program provides project management services including planning, design, and construction. The project management function ensures compliance with important policies such as statutory requirements, Federal, State and local regulations, high performance green building policies, and Minority Women Emerging Small Business (MWESB) policies.

#### Program Justification

1. The program is responsible for a 5-year Capital Improvement Program plan which allows Capital, bond/levy, grants, and other funding components distributed based on priority. Priority is based on a decision-scoring matrix.
2. The program looks for project efficiencies and combinations for capital improvements that benefit the building users and extend the useful life of the building.
3. The 5-year plan sets clear goals and fosters communication that creates an atmosphere for long range planning for all departments and provides a tool that collaborates with both internal/external clients and building users.

#### Performance Measures

1. Complete project(s) scope of work on time and within budget.
2. Due to Capital Projects being on an average two year cycle we should complete (on average) 50% of the Capital program projects each year. Therefore, we anticipate that we would expend about 50% (on average) of the funding per year on an on-going basis. Keep in mind that projects are fully funded at time of contract.

#### Summary of last year's program results and this year's expected results

FY'04 - Implemented standardized processes and procedures by completing project manager's manual, budget authorization process and 5-year Capital Improvement plan. One building moved from tier 2 to tier 1 status. FY'05 - Further refine and improve the 5-year capital plan focusing on buildings that the County intends to keep. Also, look for opportunities (now and on-going) within the 5-year Capital plan to improve buildings so that they can migrate to Tier 1 status. Currently, we are projecting possible tier migration(s) in FY'10. This is based on the proposed 5-year Capital plan and its proposed funding levels. Resource limitation (available funding) is limiting the progress of tier migrations.



**Program Mandate: 4 Program and Funding Level Choice**
**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$170,907
Capital Outlay	\$0	\$0	\$0	\$10,381,477
Unappropriated & Contingency	\$0	\$0	\$0	\$7,570,000
Internal Services	\$0	\$0	\$0	\$26,778
Cash Transfer	\$0	\$0	\$0	\$764,700
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,913,862</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$619,585
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$619,585</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,533,447</b>
Program Total:	<b>\$0</b>		<b>\$19,533,447</b>	
Program FTE	0	0	0.00	2.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$10,825,000
Intergovernmental	\$0	\$0	\$0	\$1,845,466
Other / Miscellaneous	\$0	\$0	\$0	\$6,243,396
Program Revenue for Admin	0	0	\$0	\$619,585
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,533,447</b>

**Explanation of Revenues**

Beginning working capital is \$3.0m from carryover of FY05 projects. Capital improvement fee charged tenants of \$1.65/sq ft for Tier 2/3 buildings yields \$2.3m transferred from Facilities capital operations. The Lincoln Bldg abated rent (collected from tenants but not paid to landlord) transfer is \$700k from Asset Management. The detention electronics grant for \$2m in FY05 is continued for \$1.5m in FY06. Energy rebates are \$134k; interest income is \$100k, and charges to City of Portland and other counties are \$345k. We expect \$10,825,000 in revenues with sales proceeds from the board approved surplus properties included in the disposition plan. The majority of these revenues will be carried in the Capital Improvement Program budget in an unappropriated balance. Revenue for this program offer passes through "facilities capital - operating costs" (program offer #71061). In addition, the personnel costs for two limited duration full time employee positions are a resource for the disposition plan.

**Significant Program Changes**

Program has expanded its emphasis on projects to include proactively focusing on long term County benefits taking into account the following: program needs, building needs, flexibility, cost efficiencies, operations and maintenance, i.e. we no longer make decisions solely based on equipment needs.

**Program #71038 - Facilities Asset Management****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Matt Newstrom  
**Related Programs:** 71032 , 71036 , 71039

**Frameworks:****Executive Summary**

Asset Management provides real estate management services to the County as a whole, and to specific County agencies. It directly supports the County and programs by negotiating leases, coordinating office moves of County programs, disposing of space the County does not need, and provides strategic planning and project management. These activities are an integral part of the County's efforts to reduce facilities costs.

**Program Description**

Asset Management provides short, medium, and long-term space planning services, coordinates moves of County programs, and manages the County's lease portfolio. This team is leading the County's current "disposition plan project." Through this project, the County will be able to significantly reduce the amount of unused and under utilized real property in its portfolio. The Team is supporting the Courthouse planning for both downtown and East County locations, and is developing a long term "facilities master plan" for the County. The plan, when approved by the Executive Committee and the Board, will serve as a guide for future decisions about leasing, buying and disposing of real property. In addition to providing planning services, Asset Management implements its plans by coordinating the moves of County programs and negotiating leases (over 110 leases are used both to secure space for program operations, and to bring in revenue when the County owns space that it cannot use).

**Program Justification**

Facilities are a major cost item for County operations (approximately 5% of total expenditures). The work of Asset Management is devoted to developing and implementing plans that reduce the County's facilities costs, while at the same time meeting program needs and expectations of service quality. The Team does this through a combination of responsive space planning, proactive portfolio management, efficiently implemented moves, and well negotiated lease arrangements.

**Performance Measures**

We will maintain a vacancy rate of 2% or less (compared to the local average of 13%)

and dispose of 8 sites in FY06.

**Summary of last year's program results and this year's expected results**

This year Asset Management began implementation of the "disposition plan project," getting 20 sub-projects underway. Last year it supported the Health Department's clinical reorganization effort with space planning services and by coordinating moves. It established a project plan for the East County Justice Facility, and it improved methods of tracking and monitoring the County's lease portfolio. In the coming year it will continue implementation work on the disposition plan, complete the real property data base, deliver a draft master plan and reduce the number of sites in the County's portfolio by 27%; reduce the facility square footage by 320,000 sq ft (10%). Through sales of run down buildings will avoid \$10m in deferred maintenance. Save \$1m in operating costs in FY06 by consolidating programs and disposing of unneeded leased or owned space.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$771,771
Materials & Supplies	\$0	\$0	\$0	\$3,282,028
Internal Services	\$0	\$0	\$0	\$84,577
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,138,376</b>
Administration	0	0	\$0	\$153,536
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$153,536</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,291,912</b>
Program Total:	<b>\$0</b>		<b>\$4,291,912</b>	
Program FTE	0	0	0.00	8.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$3,260,376
Intergovernmental	\$0	\$0	\$0	\$878,000
Program Revenue for Admin	0	0	\$0	\$153,536
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,291,912</b>

<b>Explanation of Revenues</b>
--------------------------------

The Asset Management Team is part of the cost of operating the County's facilities; 5% of the revenues are funded through both internal and external leases charged to County programs, the other 95% is internal service reimbursement. Cash Transfer: The new Lincoln building lease includes 10 months of free rent which equals \$1.2 million in FY06. The savings of \$1.2 million will be transferred to capital to repay the money borrowed for one time expenses related to the project.

<b>Significant Program Changes</b>
------------------------------------

Asset Management created a Moves Adds Changes (MACS) team to address the significant increase in space planning, tenant improvements, and moves created by the adoption of the "Disposition plan project". The team was formed through streamlining and efficiencies (no new positions were added). 2 FTE are funded through program offer 71036 to support the disposition plan. Improvements to staff in FY 2005 resulted in the entire Real Property Management and Leasing team being licensed by the Oregon Real Estate Agency, and their continued education and best practices will provide greater ability for Facilities to act as a professional portfolio and property management organization for the County. Enhancements made to the lease negotiation process include the implementation of standardized lease language developed in concert with the County attorney, which will strengthen the County's leasehold positions and will streamline the negotiation and execution process. Upgrading all lease files to standardized formats and the development of a lease administration database will expand leasing capabilities through automation of data access and enhanced reporting. This will allow Real Property Management and Leasing to provide more comprehensive analysis, interpretation and negotiation and will be a direct benefit to County programs and operations.

**Program #71039 - Facilities Property Management****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Michael Crank  
**Related Programs:** 71032 , 71033 , 71038

**Frameworks:****Executive Summary**

Facilities' Property Managers are the primary contact for County departments. They offer building users a single, visible, and accessible point of contact whose main focus is serving the customer and external non County parties who lease. The goal is to have one-on-one interaction that results in safe and secure facilities for all users.

**Program Description**

The Property Managers coordinate and organize all day to day facility operations in the County's 139 facilities. They coordinate fire drills, inspections, and construction projects, and keep the buildings and property free of hazards. Property Managers handle all emergencies. They provide immediate solutions when possible and follow through with corrective action when necessary.

The team administers and is accountable for over \$3.1 million worth of custodial, landscaping, security, and related contracts.

Property managers assist the departments in drafting tenant service agreements, estimating facilities' budget costs, initiating lease renewals, forecasting future facility projects, planning for changes in program requirements, and producing creative solutions to any issues or conflict that might arise.

One of our Property Managers is 50% funded through the Library Department and has assigned responsibilities with the Library Department.

**Program Justification**

Property Managers provide support and service to all County employees. They support County programs by overseeing daily activities in buildings, interacting with staff and management, and providing a rapid response to problems, issues or concerns. They do this work so that program staff are neither disrupted by facilities problems, nor have to spend a meaningful part of their time getting them fixed.

The Property Managers greatest impact is on assisting the efficiency of program employees. Their knowledge of programs and facility requirements allows them to lend support in relocating and combining programs' spaces, and thereby maximizing utilization of County space.

Their understanding and expertise in the area of federal, state and environmental codes, insures a safe environment for employees and the public, and helps maintain the County's buildings' usability into the future.

**Performance Measures**

A customer survey has been developed consisting of nine questions that relate to client satisfaction. The June through December 2004 results scored us at 5.6 out of a possible 7 in level of satisfaction in work orders. Our target is to achieve 6.0 or above.

**Summary of last year's program results and this year's expected results**

Property Managers have established discussion forums with the Sheriff, Human Services and the Health Department resulting in improved customer service and accountability. Completed phase one of issuing County employees a standardized County identification card that has building access capability in the card. Customer survey and work order forms have been added to the MINT page. Property Managers have completed 570 work order projects consisting of 195 client requested services, 344 maintenance orders, 14 Capital funded projects and 17 preventative maintenance projects. This year each employee will have employee work plans in place and, an improved work flow process between sections in our department. Our targeted completion time for service requests is 10 working days.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$93,977
Materials & Supplies	\$0	\$0	\$0	\$284,600
Contracts	\$0	\$0	\$0	\$2,820,000
Personnel	\$0	\$0	\$0	\$844,840
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,043,417</b>
Administration	0	0	\$0	\$81,316
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$81,316</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,124,733</b>
Program Total:	<b>\$0</b>		<b>\$4,124,733</b>	
Program FTE	0	0	0.00	8.50
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$4,043,417
Program Revenue for Admin	0	0	\$0	\$81,316
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,124,733</b>

<b>Explanation of Revenues</b>
--------------------------------

Property managers are part of the cost of the County's facilities program. The revenues to support this program are generated through facilities internal service charges.

<b>Significant Program Changes</b>
------------------------------------

With the sunset of the ITAX and projected funding reductions additional programs may require a reduction in service and space. We are assisting in the development of alternate scenarios in the event, reduction in space is required. This may increase demands on existing facilities, moving staff and creating vacancies.

**Program #71042 - Fleet Services****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Tom Guiney  
**Related Programs:** 71002 , 71041 , 71043 , 90007

**Frameworks:****Executive Summary**

Fleet Services provides vehicles and equipment to County programs to support them in the delivery of services to the community. It also provides a variety of fleet related services to other governments to reduce overall community costs.

**Program Description**

Fleet Services acquires, equips, maintains, fuels, and manages County vehicles and provides specific fleet services to other governments. Transportation services for County programs are provided through assigned & motor pool vehicles. Support services including maintenance & repair; warranty & recalls; accident & damage repair; and customized bodywork, fabrication, & equipment installation are provided to both County programs and other governments. Parking for assigned vehicles, short-term business parking, carpool & employee-paid monthly parking is provided at the downtown motor pool lot. Administrative services include: budgeting forecasts; long-term vehicle replacement planning; billing services; take home authorization; citizen complaint management; driver violation issues; accident claims administration; regulatory & taxation compliance; & driver education.

**Program Justification**

Fleet Services supports the Accountability strategies by managing assets wisely. It continually adjusts how it buys, deploys, maintains, replaces, and disposes of vehicles to get the right number and type of tools to programs to effectively support their delivery of services. It provides 844 assigned vehicles to 92 programs including 406 mileage-based vehicles traveling 4,200,000 annual miles. It reduces overall vehicle needs by sharing 86 motor pool vehicles at 5 locations among 933 drivers, which in FY04 traveled 394,672 miles in 13,713 separate trips. To support sustainability efforts it provides 3 bicycle pool locations.

**Performance Measures**

Customer Satisfaction Report: Target 95% Good to Excellent, FY04 98%, FY06 >95%

Repair Turnaround Time: Target 70% completed within 24 hours, FY04 - Data not kept, FY06 >70%

Motor Pool Availability with 2 hour Reservation: Target 99%, FY04 Data not Collected, FY06 99%

**Summary of last year's program results and this year's expected results**

In FY04, Provided services to other governments (PPS, Metro, Gresham, Fairview, and others) which generated \$752,940 in revenue. Approximately \$170,000 of this amount were County fixed costs that were shared with other agencies. Worked with Departments to lower private vehicle mileage reimbursement payments by \$90,000. In FY06, Support existing and new external customers to reduce overall community costs and effectively utilize existing assets by providing fleet maintenance services to customers that do not have that capacity.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail:</b>
--------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$1,400,797
Capital Outlay	\$0	\$0	\$0	\$1,739,862
Internal Services	\$0	\$0	\$0	\$815,270
Unappropriated & Contingency	\$0	\$0	\$0	\$771,394
Materials & Supplies	\$0	\$0	\$0	\$1,576,333
Contracts	\$0	\$0	\$0	\$12,672
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,316,328</b>
Administration	0	0	\$0	\$425,274
Program Support	0	0	\$0	\$50,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$475,274</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,791,602</b>
Program Total:	<b>\$0</b>		<b>\$6,791,602</b>	
Program FTE	0	0	0.00	19.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$4,261,981
Intergovernmental	\$0	\$0	\$0	\$727,151
Other / Miscellaneous	\$0	\$0	\$0	\$1,499,010
Program Revenue for Admin	0	0	\$0	\$271,679
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,759,821</b>

<b>Explanation of Revenues</b>
--------------------------------

Funded by service charges through the Fleet Fund. Internal service reimbursement estimates based on historical data, current service levels and FY06 charge rates. Outside Agency revenue based on providing current service levels at FY06 charge rates. Rates for FY06 are increased over FY05 to cover increased fuel expenses and lower subsidies from the Fleet Fund reserves.

<b>Significant Program Changes</b>
------------------------------------

In FY06 Removed vacant Fleet Maint. Tech 3 position - reduced FTE from 20 to 19.

**Program #71043 - Electronic Services****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Tom Guiney  
**Related Programs:** 60014A , 71032 , 71036 , 71041 , 71042

**Frameworks:****Executive Summary**

Electronic Services provides electronic equipment maintenance and installation services primarily in the areas of jail security systems, two-way radio communications, closed circuit television security systems, and emergency vehicle equipment. It provides these services to County programs and shares its technical expertise with a variety of other local governments to lower overall service delivery costs to the community.

**Program Description**

Electronic Services designs, installs, maintains, and repairs a wide variety of electronic equipment ranging from vehicle sirens and lightbars to two-way radio systems to detention electronic security systems. The diagnosis and repairs are performed to the electronic component level (transistor, capacitor, programmable logic controllers, etc.) which allows the same set of specific technical skills to be used on a very wide range of equipment types. This versatility allows a very small staff to be responsible for a large number of varied units. In addition to County programs, Electronic Services provides services to Fairview, Gresham, Portland, Troutdale, Clark County, Columbia County, Metro, Fire District 14, Regional Organized Crime Network, Oregon Health Sciences University, and the US Forest Service.

**Program Justification**

Electronic Services effectively supports the Accountability Strategies related to "managing assets and service delivery costs effectively". It focuses on benefits of partnerships to reduce overall service delivery costs, and sharing tools rather than duplicating them. By providing specialized services to more than 10 other agencies, it allows those agencies to own specialized electronic equipment without having staff for electronic maintenance. This work also generates fifteen percent of the program's revenues from other government agencies which helps to spread some of the County's fixed costs to other customers.

**Performance Measures**

Customer Satisfaction - Target 95% Good to Excellent, FY04 - 100%, FY06 95-100%

Repair Turnaround Time - Target 90% in 48 hours, FY04 Data Not Collected, FY06 >90%

**Summary of last year's program results and this year's expected results**

In FY04, the program maintained 1697 radios, 128 mobile data terminals, 506 detention electronic cameras, and 1442 jail door controls, as well as 9 radio networks for the County and 12 other governments through 2097 work orders and generated \$119,000 in external revenue. In FY06, support existing and new external customers to reduce overall community costs and effectively utilize existing assets by providing electronic equipment maintenance services to customers that do not have that capacity.



**Program Mandate: 4 Program and Funding Level Choice**
**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$68,128
Materials & Supplies	\$0	\$0	\$0	\$141,575
Contracts	\$0	\$0	\$0	\$68
Personnel	\$0	\$0	\$0	\$551,776
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$761,547</b>
Administration	0	0	\$0	\$73,515
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$73,515</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$835,062</b>
Program Total:	<b>\$0</b>		<b>\$835,062</b>	
Program FTE	0	0	0.00	6.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$741,737
Intergovernmental	\$0	\$0	\$0	\$111,400
Program Revenue for Admin	0	0	\$0	\$13,706
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$866,843</b>

**Explanation of Revenues**

Electronic Services is funded by a charge system through the Fleet Fund. For County programs service reimbursement charges are proposed at \$741,737 for FY06. Charges to other government agencies are estimated to be \$111,400 for FY06. These estimates are based on historical data and current service levels combined with FY06 charge rates.

**Significant Program Changes**

There are no significant changes in the scope or level of services. Revenue from other agencies is proposed at 16% higher than budgeted in FY05 and is based on current year experiences.

**Program #71044 - Records Section****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Tom Guiney  
**Related Programs:** 71041 , 71045

**Frameworks:****Executive Summary**

Records Management assists County agencies in maintaining public records in accordance with operational, legal, fiscal, and public access needs.

**Program Description**

Records Management operates the County Records Center and Archives; develops and maintains retention schedules for county agencies in accordance with public records requirements; develops and maintains contracts for image conversion services and confidential document recycling; and provides records management consultation and training to county agencies in such areas as electronic records keeping; employee responsibilities; and public records legal compliance.

**Program Justification**

Records Management is the link between the community and the County's public records. Consistent and accessible records management is essential to governmental accountability. Retention schedules establish how long 2,300 different types of records must be retained to meet business, legal, audit, and public access needs.

The Records Center/Archives provides economical secure warehouse storage and access to 30,000 boxes of records and valuable historical items. Centralized service contracts ensure quality image conversion (scanning and microfilming) and secure recycling of approximately 40 tons of records per year. Expert consultation and training on HIPAA privacy, electronic records keeping, and good practices contribute to the County's effective stewardship of the public's records and compliance with legal requirements.

**Performance Measures**

24 hour turnaround on records retrieval requests: Target >95%, FY04 - 98%, FY06 - >95%

% of Records stored without retention policy: Target <5%, FY04 - 3%, FY06 - <5%

**Summary of last year's program results and this year's expected results**

FY04, Relocated the Records Center while maintaining service level. FY05, Completed electronic records keeping roadmap. Completed DCJ retention schedules updates. FY06, Continue training/policy development on electronic records keeping to begin implementation of long term plan. Update DCHS retention schedules.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 192 and OAR 166 outline public records mandates for Record Officer, microfilm, imaging, storage, retention, and access. 45 CFR 164.530(a) mandates HIPAA Privacy Officer - currently the program's Records Management Analyst.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$278,355
Materials & Supplies	\$0	\$0	\$0	\$10,631
Internal Services	\$0	\$0	\$0	\$191,405
Contracts	\$0	\$0	\$0	\$16,620
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$497,011</b>
Administration	0	0	\$0	\$28,664
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,664</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$525,675</b>
Program Total:	<b>\$0</b>		<b>\$525,675</b>	
Program FTE	0	0	0.00	3.80
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$522,073
Intergovernmental	\$0	\$0	\$0	\$1,476
Program Revenue for Admin	0	0	\$0	\$8,336
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$531,885</b>

**Explanation of Revenues**

Records Management is funded by an allocation system through the Distribution Fund. Total program costs for FY06 are allocated to departments based on each department's % share of the number of boxes stored, boxes brought into the Records Center, and record actions performed in FY04.

**Significant Program Changes**

No significant program changes.

**Program #71045 - Mail Distribution****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Tom Guiney  
**Related Programs:** 71041 , 71044 , 71046

**Frameworks:****Executive Summary**

Distribution Services provides county agencies pickup and delivery of mail and supplies; processing and metering of U.S. mail; and training, consultation and management of mail services contracts.

**Program Description**

Maintains regular pickup and delivery of interoffice mail, US mail, Central Stores supplies, health supplies, records, and lab samples to 267 stops throughout the county, as well as on-demand special delivery of larger shipments; meters over 1.2 million pieces of US Mail per year at full and discounted pre-sort rates; provides training and consultation to county agencies on lowering postage costs; and maintains mail services contracts for presort and mail processing services, including folding/insertion, addressing, and metering.

**Program Justification**

Distribution Services centralizes the County's mail processing and supply delivery to increase efficiency in these areas in support of the Accountability strategy of effective service delivery. Efficiencies exist from reduced number of postage meters, increased knowledge of postal regulations, reduced postage inventories, and experienced mail machine operators. Its multi-jurisdictional contract for presort services provides a 16% reduction in postage costs for presorted mail and reduces overall community costs. Coordination of delivery routes with other agencies increases communication between agencies while minimizing costs. Metering US Mail centrally ensures that all US mail is to the Post Office by the end of the business day. Maintaining mail services contracts to support vote-by-mail, tax mailings, and other large specialized projects reduces departmental efforts. Providing training and consultation to customers on proper addressing, bulk mailing, and other services reduces postage costs.

**Performance Measures**

US Mail not delivered to USPS same day as pickup: Target 0%, FY04 - 0%, FY06 - 0%

Pre-Sort discount over full postage: Target >15%, FY04 - 16.12%, FY06 >15%

**Summary of last year's program results and this year's expected results**

FY04 - Maintained service level while relocating to a new facility. FY05 -Reduced delivery routes from 5 to 4 resulting in a reduction of \$54,000 in customer costs. Centralized the delivery of all Central Stores products to County sites. FY06 - Improve coordination with Central Stores to allow for more orders to be filled with the same number of staff. Continue to develop and deliver training to reduce postage costs through proper addressing techniques.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$0	\$913,663
Unappropriated & Contingency	\$0	\$0	\$0	\$203,558
Internal Services	\$0	\$0	\$0	\$172,272
Contracts	\$0	\$0	\$0	\$71,794
Personnel	\$0	\$0	\$0	\$495,953
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,857,240</b>
Administration	0	0	\$0	\$90,892
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,892</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,948,132</b>
Program Total:	<b>\$0</b>		<b>\$1,948,132</b>	
Program FTE	0	0	0.00	8.20
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,669,571
Intergovernmental	\$0	\$0	\$0	\$38,023
Other / Miscellaneous	\$0	\$0	\$0	\$201,357
Program Revenue for Admin	0	0	\$0	\$18,547
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,927,498</b>

<b>Explanation of Revenues</b>
--------------------------------

Distribution Services is funded by a charge system through the Distribution Fund. Service reimbursements are based on delivery stops, US Mail sent, and special services requested. Data used for the estimates are based on historical data and current service levels.

<b>Significant Program Changes</b>
------------------------------------

There are no significant program changes for FY06.

**Program #71046 - Materiels Management****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Tom Guiney  
**Related Programs:** 71041 , 71042 , 71045

**Frameworks:****Executive Summary**

Materiel Management provides goods and supplies to County programs and other government agencies to lower overall costs to the community. By serving multiple agencies, Materiel Management can buy in volume and acquire products at discounted prices. By centralizing product receiving, inventory control, warehousing, accounts payable, and product delivery, it is able increase efficiency and to reduce the total effort expended on these functions by customer programs.

**Program Description**

Materiel Management provides professional buying services and centralizes the transactional efforts required to: purchase goods, receive goods into the county financial and inventory asset systems; reconcile and authorize payment of vendor invoices; maintain a prudent but adequate level of inventory; and fill orders for delivery to all County programs and 170 programs in 62 other agencies. To support these activities, they provide clean, secure, and environmentally controlled storage, maintain a pharmacy wholesale license, manage health product recalls, and obtain product discounts of up to 65% off retail.

**Program Justification**

Materiel Management effectively supports the Accountability strategy, "manage assets and service delivery costs effectively", in a number of ways. By purchasing high volumes of goods at discounted prices and providing these products to 62 other government agencies, it maximizes the use of existing assets and reduces service delivery costs for the County and other customer agencies. In the procurement of family planning products for all Title X provider agencies partnering with the State Family Planning Program, the program receives volume discounts and provides centralized quality control and record-keeping services which is of significant value to all receiving agencies. These approaches provide "more bang for the local buck" by spreading some of the County's fixed costs to other customers. The centralization of more of the County's goods receiving and accounts payable transactions to Materiel Management reduces overall County transactional efforts.

**Performance Measures**

Online stock orders filled in 24 hours - Target 90%, FY04 - 95.61%, FY06 - >90%

Central Stores Annual Inventory Turns - Target > 5, FY04 - 7.49, FY06 - > 5

**Summary of last year's program results and this year's expected results**

In FY04, Generated \$189,639 in external agency revenue which was 27% of the program cost. In FY05, Incorporated the Fleet, Electronics, and Transportation warehouse management and specialty procurement which is anticipated to improve those operations. In FY06, Generate increased external revenue by expanding the customer base. Reduce departmental effort by centralizing more goods receiving and payable transactions.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$912,919
Contracts	\$0	\$0	\$0	\$714
Internal Services	\$0	\$0	\$0	\$331,296
Materials & Supplies	\$0	\$0	\$0	\$37,898
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,282,827</b>
Administration	0	0	\$0	\$97,911
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$97,911</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,380,738</b>
Program Total:	<b>\$0</b>		<b>\$1,380,738</b>	
Program FTE	0	0	0.00	13.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,137,747
Intergovernmental	\$0	\$0	\$0	\$196,900
Other / Miscellaneous	\$0	\$0	\$0	\$32,000
Program Revenue for Admin	0	0	\$0	\$28,515
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,395,162</b>

<b>Explanation of Revenues</b>
--------------------------------

Materiel Management is funded by an allocation system through the Distribution Fund. Total program costs for FY06 are reduced by anticipated external revenues and the net balance is allocated to departments based on each department's share of the total value of County products processed by Materiel Management in FY04. Charges to other governments are set as a 10% surcharge of product cost and are estimated at \$196,900 for FY06.

<b>Significant Program Changes</b>
------------------------------------

No significant program changes are proposed for FY06.

**Program #71048 - Sheriff's Office Application Services****Version 2/11/2005 s****Priority:** Accountability **Lead Agency:** County Business**Program Offer Type:** Internal Service **Program Contact:** Jann Brown**Related Programs:****Frameworks:****Executive Summary**

Sheriff's Office Application Services provides information technology (IT) consulting to automate business processes and support Multnomah County Sheriff's Office's (MCSO) programs that manage jails, enter and track warrants, schedule inmate health appointments, enforce civil court orders, and manage care, custody, and transportation of allegedly mentally ill persons during the involuntary commitment process.

**Program Description**

In conjunction with MCSO IT, act as the voice of the customer in County technology decisions. Provide consulting on information technology capabilities and issues. Analyze business processes that may benefit from automation. Define application requirements to match business needs. Determine whether to buy or build applications and manage procurement and contracting. Create, install, improve, operate and troubleshoot computer applications and software. Provide support and assistance on existing computer applications and software. Manage projects and services based on priorities and timelines defined by MCSO management and Steering Committee. Provide strategic planning to maximize IT value and link to MCSO goals. Coordinate IT services and delivery with other criminal justice partners.

**Program Justification**

Advocate for the customer in technology decisions. Implement methods to adjust IT capacity and cost to match changing business needs. Utilize and share existing County software and hardware for reporting and storing data. Partner with other criminal justice partners to deliver more value to current computer applications. Manage service delivery costs effectively by providing applications to automate business functions and streamline processes.

**Performance Measures**

Applications are available 24 hours, 7 days a week year round 99% of the time.

New development is delivered on time and within budget and resources allocated.

Annual goals and priorities set by MCSO management and Steering Committee are achieved 90% of the time unless mutually renegotiated.

**Summary of last year's program results and this year's expected results**

FY 04/05: Implemented Civil Process/Civil Commitment application in new web-based architecture. Completed development of eSWIS (electronic Sheriff's Warrant Inmate System) that enabled Sheriff's Office staff to test the application for several months. FY 05/06: Implement eSWIS, Inmate Accounting and Corrections Health applications in new web-based architecture by September 2005 that completes the migration of County applications from the mainframe computer. Participate in the definition of a strategic direction for integrating public safety applications and data by December 2005 to enhance the delivery of public safety services.



<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$685,557
Internal Services	\$0	\$0	\$0	\$41,378
Materials & Supplies	\$0	\$0	\$0	\$66,845
Contracts	\$0	\$0	\$0	\$168,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$961,780</b>
Administration	0	0	\$0	\$120,393
Program Support	0	0	\$0	\$847,366
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$967,759</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,929,539</b>
Program Total:	<b>\$0</b>		<b>\$1,929,539</b>	
Program FTE	0	0	0.00	6.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,916,818
Program Revenue for Admin	0	0	\$0	\$12,722
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,929,540</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------



<b>Program #71049 - Community Justice Application Services</b>	<b>Version 2/11/2005 s</b>
--	----------------------------

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	County Business
------------------	----------------	---------------------	-----------------

<b>Program Offer Type:</b> Internal Service	<b>Program Contact:</b> Jann Brown
---	------------------------------------

**Related Programs:****Frameworks:****Executive Summary**

Community Justice Application Services provides information technology (IT) consulting to automate business processes and supports the Department of Community Justice's (DCJ) programs for safeguarding the community and reducing criminal activity.

**Program Description**

Act as the voice of the customer in County technology decisions. Provide consulting on information technology capabilities and issues. Analyze business processes that may benefit from automation. Define application requirements to match business needs. Determine whether to buy or build applications and manage procurement and contracting. Create, install, improve, operate and troubleshoot computer applications and software. Provide support and assistance on existing computer applications and software. Manage projects and services based on priorities and timelines defined by DCJ management and IT Oversight Committees. Provide strategic planning to maximize IT value and link to DCJ goals. Coordinate IT services and delivery with Oregon Youth Authority, State Department of Corrections and other criminal justice partners.

**Program Justification**

Advocate for the customer in technology decisions. Implement methods to adjust IT capacity and cost to match changing business needs. Utilize and share existing County software and hardware for reporting and storing data. Partner with Oregon Youth Authority, State Department of Corrections and other criminal justice partners to deliver more value to current computer applications. Manage service delivery costs effectively by providing applications to automate business functions and streamline processes.

**Performance Measures**

Applications are available 24 hours, 7 days a week year round 98% of the time.

New development is delivered on time and within budget and resources allocated.

Annual goals and priorities set by DCJ management and IT Oversight Committees are achieved 90% of the time unless mutually renegotiated.

**Summary of last year's program results and this year's expected results**

FY 04/05: Migrated Supervision Program Information Network to a web-based platform to enhance internal and external access and reduce support requirements and added an automated offender case plan. Enhanced a student tracking and reporting system for the Londer Learning Center and implemented a new case tracking system for Family Court Services. Completed first phase of real-time data exchange between local and state offender case management systems to reduce duplicate data entry and increase accuracy of data. FY 05/06: Define business requirements for a local juvenile justice application by August 2005 that complements the statewide information system and exchanges data as required. Expand use of the Supervision Program Information Network by February 2006 to allow other Counties to enter, share and report case plan information. Complete phase two of real-time data exchange between local and state offender case management systems by March 2006 to reduce duplicate data entry and increase accuracy of data.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$0	\$84,703
Materials & Supplies	\$0	\$0	\$0	\$59,516
Contracts	\$0	\$0	\$0	\$15,000
Personnel	\$0	\$0	\$0	\$1,110,489
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,269,708</b>
Administration	0	0	\$0	\$192,032
Program Support	0	0	\$0	\$476,140
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$668,172</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,937,880</b>
Program Total:	<b>\$0</b>		<b>\$1,937,880</b>	
Program FTE	0	0	0.00	11.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,914,556
Program Revenue for Admin	0	0	\$0	\$23,324
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,937,880</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------

**Program #71052 - Library Application Services****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Lance Murty  
**Related Programs:** 80003 , 80005 , 80006 , 80007 , 80010 , 80014 , 80018 , 80019

**Frameworks:****Executive Summary**

Manage service delivery for computer applications supporting the Library including buying, cataloging, and checking out library books and other materials, registering patrons for program events, and managing public computers.

**Program Description**

Consult with Library managers and staff to define and provide technology solutions to meet business needs. Manage projects to define system requirements to meet business needs, create or purchase software, and manage procurement and contracting. Install and implement systems; apply upgrades when needed. Define and implement enhancements or customizations. Provide support, assistance and troubleshooting on existing computer systems.

Manage projects and services based on Library priorities as defined by Library management and support strategic planning to maximize IT value and link to Library goals.

**Program Justification**

Library application services supply computer applications that allow the Library to provide library books and material to library card holders, access to online research information, information and registration for Library-sponsored events and programs, and free public access to computers connected to the Internet.

Library application services support efforts to manage assets and service delivery costs effectively by providing systems to automate business functions and streamline processes.

Library application services support the Vibrant Communities priority by providing opportunities for improving and enjoying life by linking citizens to the learning, recreational, and cultural offerings of the Library. Also supports Accountability by managing service delivery costs effectively through 24 hour online self service, reducing the need for staff interaction. 150,000 residents access Library services online every month.

**Performance Measures**

Deliver on committed projects; budget and time, actual vs. plan.

Satisfactory or above score on annual Customer Satisfaction Survey.

High system availability to public, 24x7x365 access to online Library services (Integrated Library System, Event Finder, Summer Reading, online research): 99% uptime.

**Summary of last year's program results and this year's expected results**

Implement scheduling system to manage 350 public Internet computers and 15,000 hours of access per month for 18,000 users; completed contract negotiations for the purchase of a new Integrated Library System. Will implement new ILS to support improved public access to Library services via the Web and improved staff efficiencies in FY06.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$33,931
Materials & Supplies	\$0	\$0	\$0	\$280,600
Contracts	\$0	\$0	\$0	\$22,500
Personnel	\$0	\$0	\$0	\$555,982
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$893,013</b>
Administration	0	0	\$0	\$59,380
Program Support	0	0	\$0	\$100,608
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$159,988</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,053,001</b>
Program Total:	<b>\$0</b>		<b>\$1,053,001</b>	
Program FTE	0	0	0.00	5.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,042,399
Program Revenue for Admin	0	0	\$0	\$10,602
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,053,001</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------

**Program #71053 - Health Application Services****Version 1/31/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Sherry Swackhammer  
**Related Programs:** 40002 , 40004 , 40013 , 40020 , 40023 , 40026A , 40030 , 40033A ,

**Frameworks:****Executive Summary**

Health Application Services manages the technology applications delivery for systems supporting Integrated Clinical Services (health clinics) & Community Health Services (public health prevention).

**Program Description**

Act as voice of the customer in County technology decisions. Manage software lifecycle, negotiate and monitor vendor technology contracts, and provide consulting on IT capabilities and issues. Support on-going operation of existing systems supporting the 7 health clinics, dental services, early childhood services, public health clinics, food safety, emergency medical services, and vector control.

**Program Justification**

Health Application Services supplies computer applications and services that allow the Health Department to provide primary care and specialty clinical services to patients. It also allows the Health Department to appropriately and legally bill payors for these services. It facilitates Department efforts to meet HIPAA privacy, data transmission and security regulations. Finally, data from the systems the team operates support disease prevention work.

Health Application Services supports efforts to manage assets and service delivery costs effectively by providing systems to automate business functions and streamline processes.

Health Application Services supports the strategy of increasing utilization of existing County assets by utilizing the existing County tool, Crystal Reports, to meet Health Department reporting needs.

Health Application Services focuses on departmental productivity gains by providing monthly training classes for primary system, Epic Practice Management to ensure the efficient and accurate use of the system. This also promotes staff competencies.

**Performance Measures**

System availability for Epic Practice Mgt. Target is 95% quarterly average, 8 am-5 pm, M-F, not including planned outages.

Satisfactory or above score on annual Customer Satisfaction Survey.

90% achievement of goals, that are established and reviewed quarterly with customers.

**Summary of last year's program results and this year's expected results**

2004- Implemented innovative approach to software delivery (Epic Practice Mgt.) via community partnership & processing of encounters with County Human Services. 2005-Leveraging existing software by: Teaching 9 monthly training classes, promoting accuracy of appointment scheduling, visit entry & claims processing. Focusing resources on problem resolution to increase processing and reporting accuracy and achieve HIPAA compliance. Rolling out existing County reporting tools. Overseeing Public Health contractor to reduce risk of non-delivery. 2006-Implement training plans for employees to enhance knowledge software & business processes thus improving customer service capabilities and technical competencies. Plans-9/05, implemented 6/06. Develop strategy for converting Public Health Systems to County & HIPAA standards. Prioritized list-2/05. Finalized strategy-6/06. Develop quarterly goals & tie to performance, 1st day of quarter.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$745,034
Contracts	\$0	\$0	\$0	\$10,000
Materials & Supplies	\$0	\$0	\$0	\$35,261
Internal Services	\$0	\$0	\$0	\$62,096
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$852,391</b>
Administration	0	0	\$0	\$284,234
Program Support	0	0	\$0	\$365,223
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$649,457</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,501,848</b>
Program Total:	<b>\$0</b>		<b>\$1,501,848</b>	
Program FTE	0	0	0.00	8.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,484,884
Program Revenue for Admin	0	0	\$0	\$16,963
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,501,847</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------

**Program #71054 - DSCP Application Services****Version 1/31/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Sherry Swackhammer  
**Related Programs:** 21009 , 21010 , 21012 , 25005

**Frameworks:****Executive Summary**

DSCP Application Services manage technology service delivery for applications supporting homeless youth, housing, and domestic violence programs.

**Program Description**

Act as voice of the customer in County technology decisions. Manage software lifecycle, negotiate and monitor vendor technology contracts, and provide consulting on IT capabilities and issues. Support on-going operation of existing Crosswalk System.

**Program Justification**

DSCP application services supply computer applications that allow DSCP to provide programs that support homeless youth, housing, and domestic violence programs.

DSCP application services support efforts to manage assets and service delivery costs effectively by providing systems to automate business functions and streamline processes and providing oversight and consulting in system selection and acquisition.

DSCP application services support the strategy of increasing utilization of existing County assets by utilizing the existing County tool, Crystal Reports, to meet DSCP reporting needs.

**Performance Measures**

System availability for Crosswalk System. Target 95% availability, 8 am to 5 pm, M-F not including planned outages.

Satisfactory or above score on annual Customer Satisfaction Survey.

90% achievement of goals, that are established and reviewed quarterly with customers.

**Summary of last year's program results and this year's expected results**

2005 - Increased utilization by implementing external reporting for 40+ partners using existing County software. Enhanced regulatory reporting capabilities. 2006 - Provide technology consulting & vendor contract negotiation for new software selection & installation by 06/06. 2006 - Maintain existing system at current service level during conversion and train employees on new system by 6/06. 2006 - Develop quarterly goals & tie employee performance to goals, 1st day of quarter.



<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$2,600
Materials & Supplies	\$0	\$0	\$0	\$578
Internal Services	\$0	\$0	\$0	\$7,388
Personnel	\$0	\$0	\$0	\$132,302
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$142,868</b>
Administration	0	0	\$0	\$35,158
Program Support	0	0	\$0	\$41,442
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$76,600</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$219,468</b>
Program Total:	<b>\$0</b>		<b>\$219,468</b>	
Program FTE	0	0	0.00	1.30
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$216,713
Program Revenue for Admin	0	0	\$0	\$2,755
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$219,468</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------

**Program #71055 - DCHS Application Services****Version 1/31/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Sherry Swackhammer  
**Related Programs:** 25001 , 25005 , 25007 , 25008A , 25009A , 25010 , 25011 , 25015 ,  
**Frameworks:**

**Executive Summary**

DCHS Application Services manage the technology service delivery for applications supporting mental health and addictions, developmental disabilities, aging and disability services and domestic violence programs.

**Program Description**

Act as voice of the customer in County technology decisions. Manage software development and acquisition lifecycles, negotiate and monitor vendor technology contracts, & provide consulting on IT capabilities and issues. Support on-going operation of over 40 existing systems on 15 technical platforms supporting mental health and addiction services (including 24 hour crisis line), developmental disability services (case management and billing), domestic violence services & aging and disability services (long term care, adult home care, adult protective services). Partial systems list includes Raintree, InfoBase, Oregon Access/ADAM, PCSIS, IRMA, IRIS, BHAIPEE, Public Guardian, Universal Client Registry, and Crosswalk.

**Program Justification**

DCHS application services supply computer applications that allow DCHS to run the Mental Health Crisis Line, authorize services to Verity Health Plan members, bill the Oregon Health Plan for services provided, perform LTC case management, manage clients who fall under the Public Guardian program, provide Information and Referral services, and perform developmental disabilities case management.

DCHS application services support efforts to manage assets and service delivery by providing services to automate business functions and streamline processes.

DCHS application services is working with DCHS to move to a consistent systems platform (for client tracking), where divisions will partner to improve service delivery to clients and reduce overall systems delivery costs. One long-term outcome should be reduced maintenance costs freeing dollars for strategic initiatives. Consistent systems also promotes staff competencies leading to efficiencies.

**Performance Measures**

System availability for Raintree System. Target 95% availability, 8 am to 5 pm, M-F not including planned outages.

Satisfactory or above score on annual Customer Satisfaction Survey.

90% achievement of goals, that are established and reviewed quarterly with customers.

**Summary of last year's program results and this year's expected results**

2004-Streamlined internal processes for encounter processing & by partnering with Health Dept. to process encounters for federal wraparound payments. 2005-Streamlining mental health encounter processing & focusing on single departmental system (for client tracking). 2006-Implement single departmental system to streamline processes, provide enhanced service delivery & build staff competencies. Complete ADS install of Raintree for client tracking & prioritize other migrations. Client Tracking migration-3/06. Migration Plan-6/06. Upgrade Mental Health's Raintree system for business model changes, 6/06. Develop quarterly goals & tie employee performance to goals, 1st day of quarter.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$83,160
Materials & Supplies	\$0	\$0	\$0	\$44,904
Contracts	\$0	\$0	\$0	\$17,400
Personnel	\$0	\$0	\$0	\$1,234,495
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,379,959</b>
Administration	0	0	\$0	\$339,908
Program Support	0	0	\$0	\$400,284
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$740,192</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,120,151</b>
Program Total:	<b>\$0</b>		<b>\$2,120,151</b>	
Program FTE	0	0	0.00	12.70
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$2,093,223
Program Revenue for Admin	0	0	\$0	\$26,929
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,120,152</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------

**Program #71056 - DBCS Application Services****Version 1/31/2005 s****Priority:** Accountability **Lead Agency:** County Business**Program Offer Type:** Internal Service **Program Contact:** Lance Murty**Related Programs:****Frameworks:****Executive Summary**

Manage service delivery for computer applications supporting DBCS programs and services in Community Services, Finance, Budget and Tax, and County Business Services.

**Program Description**

Consult with DBCS managers and staff to define and provide technology solutions to meet business needs. Manage projects to define application requirements to meet business needs, create or purchase software, and manage procurement and contracting. Install and implement applications; apply upgrades when needed. Define and implement enhancements or customizations. Provide support, assistance and troubleshooting on existing computer applications.

Manage projects and services based on DBCS priorities as defined by DBCS management and support strategic planning to maximize IT value and enable DBCS business objectives.

**Program Justification**

DBCS applications provide computer applications that support the daily operations of DBCS divisions for internal services to staff and services to the public using the world wide web, e.g., online payment for pet licenses, delivery of information to the public, and online survey maps.

DBCS applications support efforts to effectively manage assets and reduce service delivery costs by automating business functions and streamlining processes.

**Performance Measures**

Deliver on committed projects; budget and time, actual vs. plan.

Satisfactory or above score on annual Customer Satisfaction Survey.

**Summary of last year's program results and this year's expected results**

Completed installation of new Animal Services system; and online license renewal payment; supported Facilities Management Tracker system and worked with Facilities to define data reporting needs; completed purchasing contract tracking system. In FY06 will complete system selection and implementation of new Land Use permitting system; support integration of Priority Based Budget system to existing budget systems; continue to improve Facilities systems and reports on the Building Disposition, Capital Project Monitoring and Lease Management projects.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$958,902
Internal Services	\$0	\$0	\$0	\$57,347
Materials & Supplies	\$0	\$0	\$0	\$76,400
Contracts	\$0	\$0	\$0	\$15,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,107,649</b>
Administration	0	0	\$0	\$299,753
Program Support	0	0	\$0	\$1,478,381
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,778,134</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,885,783</b>
Program Total:	<b>\$0</b>		<b>\$2,885,783</b>	
Program FTE	0	0	0.00	9.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$2,866,697
Program Revenue for Admin	0	0	\$0	\$19,084
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,885,781</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------

**Program #71057 - GIS Services****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Lance Murty

**Related Programs:****Frameworks:****Executive Summary**

Manage service delivery for computer systems supporting the County's Geographical Information Systems (GIS). Provides GIS to the public and staff to display and analyze data that can be related to a location or other geographic characteristics. GIS applications typically consist of maps with information layered on top to display attributes (property tax assessment, property survey, land use and planning, voter precincts, etc.), to analyze geographic data (terrain where mosquitoes breed, flood and earthquake hazard, etc.), or to uncover trends and correlations (crime demographics, siting of services/facilities, etc.).

**Program Description**

Consult with County department managers and staff to define and provide GIS technology solutions to meet business needs. Manage projects to define system requirements, create or purchase software, and manage procurement and contracting. Install and implement systems; apply upgrades when needed. Define and implement enhancements or customizations. Provide support, assistance and troubleshooting on existing GIS computer systems.

**Program Justification**

GIS data that is maintained by the County is generated by activities that are specific to the County, such as taxation and assessment, surveying, elections, roads and bridges, health services, and others. Other entities, such as the State's ORMAP initiative, Metro and the City of Portland, rely upon the County for GIS information that is created by County departments and functions. Citizens use GIS information to look up tax and survey information online.

GIS Services support the accountability priority by providing information that increase community understanding of County programs. Also manages assets and service delivery costs effectively by utilizing existing data assets across multiple departments, providing simplified use of complex data by showing it graphically and providing service online 24x7 rather than in hardcopy maps and documents. Online survey maps were accessed 15,000 times per month within the first year of being available online.

**Performance Measures**

Deliver on committed projects; budget and time, actual vs. plan.

Satisfactory or above score on annual Customer Satisfaction Survey.

High availability of GIS applications online for citizens, 24hrs x 7 days/week, target 95% availability, not including planned maintenance.

**Summary of last year's program results and this year's expected results**

Provided ITAX support to determine if an address is within Multnomah County; improved online access to Survey and Assessor Maps, increased usage by 40%. In FY06 will improve and expand access to assessment and survey data and add road survey data and integrate with Land Use and Planning; will continue support to daily operations using GIS, create web mapping for Emergency Management response and mitigation and investigate fee for service to external users. Will explore opportunities for additional intrajurisdictional collaboration.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$229,373
Internal Services	\$0	\$0	\$0	\$15,038
Materials & Supplies	\$0	\$0	\$0	\$68,974
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$313,385</b>
Administration	0	0	\$0	\$102,338
Program Support	0	0	\$0	\$167,908
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$270,246</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$583,631</b>
Program Total:	<b>\$0</b>		<b>\$583,631</b>	
Program FTE	0	0	0.00	2.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$579,390
Program Revenue for Admin	0	0	\$0	\$4,241
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$583,631</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------

**Program #71058 - Web Services****Version 2/11/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Lance Murty

**Related Programs:****Frameworks:****Executive Summary**

Manage service delivery for computer systems supporting the County's public Internet and staff intranet Web sites to deliver information and County services to the public and staff.

**Program Description**

Consult with County managers and staff to define, deliver and support Web technology solutions to meet business needs. Manage projects to create or purchase software, negotiate and monitor vendor contracts and relationships. Design, develop and implement new Web pages, Web sites and Web applications. Support, maintain, and improve existing Web pages, Web sites and Web applications.

Continue deployment of County-wide content management system (CMS) to streamline and simplify the process of publishing, refreshing, and maintaining information content to public and internal Web sites.

Create a common platform to enable future "e-government" development.

**Program Justification**

Web services provides via the Internet, information to the public and staff about County programs, services and activities, allows interaction with the County, and provides direct access to several County services (e.g., on-line Library catalog, Animal Services on-line license renewal, sex offender notification, Measure 37 claims, assessor maps, etc.) Citizens visited County Web sites over 6.5 million times in 2004 to access information and services, an increase of 20% from 2003.

Supports the Accountability priority by facilitating the community's ability to interact with the County and find out information about how the County works. Through Web surveys and feedback forms, offers a way for citizens to provide input to County leaders. Provides the County with the ability to easily report results to the community. Also manages assets and service delivery costs effectively by easily and quickly publishing information to the public without the cost or time of hardcopy printing and distribution of publications.

**Performance Measures**

Deliver on committed projects; budget and time, actual vs. plan.

Satisfactory or above score on annual Customer Satisfaction Survey.

High availability of Web applications and Web sites for citizens, 24hrs x 7 days/week target 95% availability, not including planned maintenance.

**Summary of last year's program results and this year's expected results**

Installed and configured content management system; deployed Library MINT intranet site using the County CMS; completed Web applications for Priority Based Budgeting; created public Sex Offender Web site to notify communities of sex offenders residing in Multnomah County; continued support to MINT intranet and Internet sites. In FY06 will complete County Web strategy and complete deployment of CMS to establish e-gov framework and to provide more services to citizens online.



<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$0	\$119,000
Internal Services	\$0	\$0	\$0	\$28,224
Contracts	\$0	\$0	\$0	\$50,000
Personnel	\$0	\$0	\$0	\$513,431
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$710,655</b>
Administration	0	0	\$0	\$73,852
Program Support	0	0	\$0	\$354,332
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$428,184</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,138,839</b>
Program Total:	<b>\$0</b>		<b>\$1,138,839</b>	
Program FTE	0	0	0.00	4.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,130,355
Program Revenue for Admin	0	0	\$0	\$8,482
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,138,837</b>

<b>Explanation of Revenues</b>
--------------------------------

Information Technology has determined the full cost of our operational programs. These costs have been assigned to our customers and reimbursed through internal service charges for IT. This assignment was based on service unit quantities at the current service level. Examples include: # of help desk calls, # of PC's, # of phone lines, etc. We provide telephone and wide area network service to a limited number of non profit and other governmental agencies; we recover these costs via sales revenue.

<b>Significant Program Changes</b>
------------------------------------



<b>Program #71059 - Facilities Capital - Asset Preservation (AP Fund)</b>	<b>Version 2/14/2005</b>
---	--------------------------

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	County Business
<b>Program Offer Type:</b>	Internal Service	<b>Program Contact:</b>	John Lindenthal
<b>Related Programs:</b>	71036 , 71038 , 71061		

**Frameworks:****Executive Summary**

The Asset Preservation (AP) program extends the life of County buildings and optimizes the performance of building systems. The program's goal is to keep County buildings accessible, functional, and energy efficient, while at the same time assuring that they meet the individual needs of the programs they house.

**Program Description**

1. The Asset Preservation program focuses on the County's 29 primary owned Tier 1 buildings and accomplishes the capital projects in these buildings. It repairs, and when necessary replaces essential building elements such as roofs, plumbing, electrical, heating ventilation air-conditioning (HVAC), American with Disabilities Act (ADA) modifications, seismic upgrades and tenant improvements that keep buildings functioning at their maximum potential.

Note: Tier 1: very good condition County owned buildings programmed for long-term use. These buildings can be maintained in very good condition using only Asset Preservation funds and operational maintenance.

2. The program provides project management services including planning, design, and construction. The project management function ensures compliance with important policies such as statutory requirements, Federal, State and local regulations, high performance green building policies, and Minority Women Emerging Small Business (MWESB) policies.

**Program Justification**

The program maximizes the opportunities for capital improvements that benefit the building users and extend the useful life of the building.

The program is responsible for a 5-year Capital Improvement Program Asset Preservation plan which allows Asset Preservation funds, bond/levy proceeds, grants, and other funding components, distributed based on priority. Priority is based on a decision-scoring matrix.

The 5-year capital improvement plan also sets clear goals and fosters communication.

**Performance Measures**

1. Complete project(s) scope of work on time and within budget.
2. Due to Capital Projects being on an average two year cycle we should complete (on average) 50% of the Capital program projects each year. Therefore, we anticipate that we would expend about 50% (on average) of the funding per year on an on-going basis. Keep in mind that projects are fully funded at time of contract.

**Summary of last year's program results and this year's expected results**

FY'04 - Implemented standardized processes and procedures by completing project manager's manual, budget authorization process and 5-year Capital Improvement plan. One building moved from tier 2 to tier 1 status. FY'05 - Further refine and improve the 5-year capital plan focusing on maintaining the Tier 1 buildings in good condition.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$0	\$5,567,230
Internal Services	\$0	\$0	\$0	\$26,777
Unappropriated & Contingency	\$0	\$0	\$0	\$2,125,000
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,719,007</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$619,586
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$619,586</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,338,593</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$8,338,593</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$2,000,000
Other / Miscellaneous	\$0	\$0	\$0	\$5,719,007
Program Revenue for Admin	0	0	\$0	\$619,586
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,338,593</b>

<b>Explanation of Revenues</b>
--------------------------------

The Elections grant from the Federal Government through the State of Oregon for \$2m budgeted in FY05 was not received. We are budgeting receipt in FY06. The Asset Preservation fee of \$1.95/sq ft charged to tenants of Tier 1 buildings raises \$1.9m which is transferred from Facilities Capital Operations. The Lincoln Bldg abated rent (collected from tenants but not paid to landlord) transfer is \$400k from Asset Management. Beginning Working Capital is \$1.4m from FY05 carryover projects and \$1.9m from the unappropriated balance in FY05. Interest income is estimated to be \$75k. Revenue for this program offer passes through "facilities capital - operating costs" (program offer #71061).

<b>Significant Program Changes</b>
------------------------------------

Program has expanded its emphasis on projects to include proactively focusing on long term County benefits taking into account the following: program needs, flexibility, cost efficiencies, operations and maintenance, i.e. we no longer make decisions solely based on equipment needs.

**Program #71060 - Facilities Capital - Justice Bond****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** John Lindenthal  
**Related Programs:** 71036 , 71061

**Frameworks:****Executive Summary**

The Capital Improvement Program Justice Bond provides for Capital improvements to Justice type facilities. This investment protects County Capital assets and provides tax payers with the highest return on their original investment. The program focuses on constructing, upgrading, and improving the accessibility, functionality, and energy efficiency of these buildings.

**Program Description**

1. The bond provided for Capital improvements to extend the useful life of essential building elements such as roofs, plumbing, electrical, heating ventilation air-conditioning (HVAC), and performs seismic upgrades and tenant improvements that keep buildings functioning at their maximum potential.
2. There is only one project left to finish; that is the Justice Center Detention Electronics and Fire Alarm upgrades. It is currently under construction and is scheduled for completion in May 2006.

**Program Justification**

Under the terms of the bond, the County is responsible for completing a list of projects that the voters approved. A number of these projects have been completed and a few are in other program offers.

**Performance Measures**

1. Complete project scope of work on time and within budget.
2. Project components, once installed, meet or exceed their design life cycle.

**Summary of last year's program results and this year's expected results**

In prior year's there have been several projects funded from the Justice Bond. In addition to the Justice Center Detention Electronics and Fire Alarm Upgrades, the most notable are the Justice Center Booking Remodel, Gateway Children's Center and Wapato Jail. In FY 06, the Justice Center Detention Electronics and Fire Alarm upgrades will be completed.

**Program Mandate: 1 Mandated Program & Funding Level**

Voter approved bond dictated how bond proceeds can be spent.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$0	\$69,712
Capital Outlay	\$0	\$0	\$0	\$2,930,288
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000,000</b>
Program Total:	<b>\$0</b>		<b>\$3,000,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$3,000,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000,000</b>

**Explanation of Revenues**

Revenues for continuing project are carry-over and, in addition, there is \$1,500,000 left on a \$2,000,000 grant and Capital Improvement program fund participation in 2507 (Program Offer #71036).

**Significant Program Changes**

None.

**Program #71062 - IT Asset Preservation Program****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Becky Porter

**Related Programs:****Frameworks:****Executive Summary**

The data processing fund is used to replace, repair or invest in IT hardware and software assets. A large percentage of asset replacement comes from IT internal rates. If replacement is deferred or not needed, the balance is carried over to the following year. The IT Asset Preservation Program allows for asset replacement, increased utilization of software, implementation of unplanned regulatory requirements and investment in new applications or infrastructure capabilities. It also includes a mandatory contingency of 5%, per the County's Financial and Budget Policy adopted by Board resolution.

**Program Description**

These funds are used as needed to maintain current service level operations, through hardware and software upgrades or replacement. They may also be used, with Executive Committee direction and involvement, for other prioritized business needs. Historically, unspent dollars have been rolled over to become part of the next year's fund balance.

FY03 Beginning Balance \$2,885,466; FY03 Fund Revenue \$29,402,955; FY03 Expenses \$28,672,347; FY03 Balance rolled to FY04 \$3,616,074.

FY04 Beginning Balance \$3,616,074; FY04 Fund Revenue \$24,593,305; FY04 Expenses \$24,233,925; FY04 Balance rolled to FY05 \$3,975,454.

FY05 Beginning Balance \$2,950,705 FY05 Projected Fund Revenue \$26,045,875; FY05 Projected Expenses, \$25,856,134; FY05 Projected Balance to be rolled to FY06 \$3,140,446.

**Program Justification**

In the past, spending decisions have been made primarily within IT. In FY06, the decision making will change to engage the Executive Committee or their designees in prioritization and approval of IT investments based on submitted business cases.

**Performance Measures**

Percent of expenditures with Executive Committee approval.

Funded projects completed on time, schedule and budget.

Percent % IT assets replaced on schedule.

**Summary of last year's program results and this year's expected results**

FY05-used in part for HIPAA Compliance project ready for April 2005 implementation; hardware assets replaced on schedule. FY06-Meet hardware replacement schedule; 100% of expenditures prioritized by customers; Meet project commitments on all approved projects.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Capital Outlay	\$0	\$0	\$0	\$3,140,446
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,140,446</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,140,446</b>
Program Total:	<b>\$0</b>		<b>\$3,140,446</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$3,140,446
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,140,446</b>

<b>Explanation of Revenues</b>
--------------------------------

The revenue to fund our asset replacement and repair is obtained through our year end fund balance, or beginning working capital.

<b>Significant Program Changes</b>
------------------------------------

**Program #71065 - HIPAA Security Rule Compliance****Version 2/15/2005 s****Priority:** Accountability **Lead Agency:** County Business**Program Offer Type:** Internal Service **Program Contact:** Rick Jacobson**Related Programs:****Frameworks:****Executive Summary**

Multnomah County is a hybrid covered entity under the Federal Health Insurance Portability and Accountability Act (HIPAA). The HIPAA Security Rule requires all covered entities take action to comply with its provisions concerning the secure storage and transmission of Protected Health Information (PHI) in electronic form.

**Program Description**

Compliance requires policies, procedures, and training for County employees about information security in general and HIPAA Security in particular. On-going evaluation of information security is required by HIPAA as are programs for disaster recovery and business continuation. Close coordination with each Department has and will continue to take place as implementation affects the individual desktop configuration, access to and handling of data. Security awareness training is required. Measures to ensure appropriate back-up and restoration of data are required. Several departments routinely email PHI, and this information now requires encryption. On-going compliance activities include monitoring of network access attempts and reporting discrepancies, testing and revision of contingency plans, application and data criticality analysis, and auditing and documenting of business associate contracts. This work affects virtually the entire County enterprise as well as its business partners that deal with health information.

**Program Justification**

The HIPAA Security Rule mandates standards for information access, security, training and awareness, and physical and technical safeguards including access control and authentication. Once fully implemented, the HIPAA requirements will result in improved information security related to the public's protected health information, which increases the trust in the County by the general public. The resulting standardization of security policies and procedures across the County will help to simplify administration and to increase security. The policies, processes, and tools used to comply with HIPAA regulations will reduce the County's exposure to legal action from citizens.

**Performance Measures**

Number of regulations fully addressed by policy and procedures.

Number of new employees trained on HIPAA Security regulations.

**Summary of last year's program results and this year's expected results**

2005-Completed an assessment of the County as related to the HIPAA security regulations, which identified 48 areas needing addressing in Multnomah County. Seven workgroups were established, involving department personnel, to address areas of deficiency. Related policies and procedures are being adopted. 2006-Specific remediation activities in support of the adopted policies will be fully implemented. This will require the purchase of some hardware and software to support secure data access and transmission and to provide required log trails. These funds were approved in the FY 05 budget, and are being extended to FY 06, when the specific required hardware and software products will be procured and installed.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Health Insurance Portability and Accountability Act of 1996 (HIPAA) Security Rule.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Capital Outlay	\$0	\$0	\$0	\$20,000
Personnel	\$0	\$0	\$0	\$130,880
Contracts	\$0	\$0	\$0	\$77,000
Materials & Supplies	\$0	\$0	\$0	\$138,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$365,880</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$365,880</b>
Program Total:	<b>\$0</b>		<b>\$365,880</b>	
Program FTE	0	0	0.00	1.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$365,880
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$365,880</b>

**Explanation of Revenues**

Internal Service Charges.

**Significant Program Changes**

**Program #71067 - Cost Effective Solutions****Version 2/15/2005 s****Priority:** Accountability**Lead Agency:** County Business**Program Offer Type:** New Program**Program Contact:** Tony Mounts**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

This program will: 1) lead production of a monthly county operations report for senior leaders to monitor the state of change in our operations, 2) lead the identification and development of redesign opportunities to enable more cost effective operations, and 3) improve our current investments in performance reporting and evaluation.

**Program Description**

1. Develop and produce a monthly "All County Operations" report on our outputs and performance. One measure we will track is the net savings due to innovation and redesign. At present, we have no set of standardized measures common to the whole organization.
2. Identify and develop a range of proposals regarding cost effectiveness improvements for all county operations. Develop a process to solicit, develop, collect and prioritize ideas from employees, citizens, task forces, contractors and other stakeholders.
3. Partner with departmental staff and leadership to improve our net return from current investments for measurement and performance reporting. Leverage executive leadership and executives to complete work.

**Program Justification**

We believe that this offer responds to the Accountability Team's interest in innovation for cost effective service delivery and performance reporting.

This office will draw from best practices concerning program redesign and performance reporting as promoted by GASB, AGA, NACO and the Harvard Innovations Awards.

This cost estimate assumes a Program Manager Senior who will oversee the countywide work and also a Research & Eval Level 2 staff to provide assistance.

**Performance Measures**

Efficiency: % of customers who say they were helped in a timely manner

Effectiveness: % of customers who report that the products they received helped them improve organizations they are responsible for

Effectiveness: Net dollars saved from ideas implemented

**Summary of last year's program results and this year's expected results**

We believe that this program has one year to demonstrate that it can generate high quality solutions to make County programs more cost effective.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$10,000	\$0
Materials & Supplies	\$0	\$0	\$3,024	\$0
Internal Services	\$0	\$0	\$13,094	\$0
Personnel	\$0	\$0	\$208,097	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$234,215</b>	<b>\$0</b>
Administration	0	0	\$4,000	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$238,215</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$238,215</b>	
Program FTE	0	0	2.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

This is a new program requiring interdepartmental collaboration and committed leadership. At the moment, there is no county office with this mandate to spur conversations and decisions regarding improved cost effectiveness operations across the county. This office would work in collaboration with the Priority Budget setting process.

**Program #90006 - Elections****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** John Kauffman

**Related Programs:****Frameworks:****Executive Summary**

We conduct all local, city, county, state and federal elections for the citizens of Multnomah County.

**Program Description**

Conducting elections involves: registering voters; maintaining the voter data base; checking signatures on city, local and state candidate/initiative petitions; accepting candidate/measure filings; producing voters' pamphlets; issuing and mailing ballots; establishing drop site locations; accepting and processing returned ballots; counting ballots; and releasing results. The program monitors contribution and expenditure filings of candidates and committees. We also process passport applications.

**Program Justification**

The perception of trust and confidence (one indicator of accountability) begins with open, fair and accurate elections. County money and other resources are being used to leverage federal money to pay for enhancements to our systems and to improve accessibility to our building for voters with physical disabilities.

**Performance Measures**

Citizen satisfaction with the election process (not necessarily with the results). The Elections department will also begin to measure the accessibility of the elections process to the citizens of Multnomah County by asking 2-3 questions in the County Auditor's annual survey. Respondents will be asked of their ability to obtain information about and the ease of registering to vote. This will be Election's first year of inclusion in the Auditor's survey.

**Summary of last year's program results and this year's expected results**

This past fiscal year we successfully conducted three special elections and a Presidential General Election, registering the largest number of voters ever in Multnomah County. Voter registration increased by 67,104 voters from the Primary in May to the General in November. Voter participation increased from 45% of registered voters in the Primary to nearly 85% in the General. Next year, we will conduct a Gubernatorial Primary Election and may have special elections in September, November and March. We will implement the Oregon Centralized Voter Registration System and, with State funds, purchase at least one voting device designed to assist voters with disabilities.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Multnomah County Code of Ordinances, Chapter 5, Elections; Oregon Administrative Rules, Chapter 165; and Oregon Revised Statutes Chapters 246 through 260. Federal mandates include the National Voter Registration Act and the Help America Vote Act.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$553,014	\$0
Personnel	\$0	\$0	\$1,367,672	\$0
Materials & Supplies	\$0	\$0	\$914,325	\$0
Contracts	\$0	\$0	\$262,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$3,097,011</b>	<b>\$0</b>
Administration	0	0	\$24,932	\$0
Program Support	0	0	\$0	\$7,500
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$24,932</b>	<b>\$7,500</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,121,943</b>	<b>\$7,500</b>
Program Total:	<b>\$0</b>		<b>\$3,129,443</b>	
Program FTE	0	0	15.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$877,525	\$0
Intergovernmental	\$0	\$0	\$83,000	\$0
Program Revenue for Admin	0	0	\$44	\$7,500
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$960,569</b>	<b>\$7,500</b>

**Explanation of Revenues**

Partial reimbursement of election expenses (\$785,025) are paid by school and special districts which place candidates and/or issues on the local ballot. Special elections called by the State are fully reimbursed by the State (not the Primary or General elections.) Some revenue (\$92,500) is generated by candidate filing fees, voters' pamphlet fees and fees for processing passports. We also anticipate reimbursement (\$83,000) from the State of Oregon for the purchase of the new ballot counting equipment.

**Significant Program Changes**

During this fiscal year we expect to implement a state-wide voter registration system which will change our internal processes and increase the accuracy of our voter file by eliminating duplicate voter registration across county boundaries. In cooperation with the Secretary of State and the Oregon Association of County Clerks, we will continue to explore legislative changes to enhance our Vote by Mail System. We will complete the first phase of planned remodeling of our Elections Building by installing an elevator, improving access to citizens with physical disabilities. We will also pursue a program with the Secretary of State to email ballots to military and overseas citizens.

**Program #90014 - County Surveyor's Office****Version 2/14/2005 s**

**Priority:** Accountability      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Robert Hovden  
**Related Programs:** 90012 , 90013

**Frameworks:****Executive Summary**

County Surveyor's Office provides surveying services such as: file and index surveys, review and approve plats, maintain Public Land Survey corners, and surveying support to other county departments or local jurisdictions.

**Program Description**

County Surveyor's Office provides mandated service such as: Review surveys submitted for filing by land surveyors, and file and index them into the public survey records; Maintain the public survey records and provide research tools (in house and via the internet on SAIL - Survey & Assessor Map Image Locator) to view and provide copies of these public records; Review and approve land divisions (partition, condominium and subdivision plats), which is linked to Thriving Economy; Restore and maintain Public Land Survey corners; Provide survey expertise to the citizens of Multnomah County who are having survey related problems and/or questions.

Non-mandated services include providing surveying support to County Roads for capital improvement and maintenance projects, and county departments and local agencies as requested.

**Program Justification**

The County Surveyor's Office is accountable for: Filing over 500 surveys each year and reviewing and approving over 250 plats annually; Maintaining accurate public survey records and providing means for our customers to research and obtain copies of these records (available at our office and via the internet on SAIL - customers have been downloading nearly 15,000 images a month from SAIL); Maintaining Public Land Survey corners which are the foundation for all property in the county; and providing quality cost effective survey services to our internal and external customers using the latest technology.

**Performance Measures**

Percent of initial plat reviews completed within 16 days for Partition plats and within 21 days for Subdivision and Condominium plats (acceptable time frame per previous customer satisfaction survey).

Number of Public Land Survey corners restored/maintained per year.

**Summary of last year's program results and this year's expected results**

2004 Results: Filed and indexed 557 surveys into the public survey records; Reviewed, approved and recorded 155 Partition, 81 Subdivision and 41 Condominium Plats; Filed new corner reports on 148 Public Land Survey corners that were restored; Provided construction surveying support for completion of the 257th/Orient road improvement project in SE Gresham; Completed the field survey for legalization of Haines Road in east county; Completed establishing accurate geodetic positions on 230 Public Land Survey corners in 2 townships (Forest Park & Sauvie Island area). 2005 Expected Results: File and index surveys submitted, and approve plats that comply with ORS & county code; Complete post construction right of way survey on 257th/Orient project; Complete establishing geodetic positions on 85 Public Land Survey corners in 2 partial townships (NW area of county); Maintain/restore 180 Public Land Survey corners.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The duties of the County Surveyor are mandated by Chapter 209 of the Oregon Revised Statutes (ORS). In addition, plat review and approval is required by ORS 92.100 and 100.115, and certain county road survey work is required by ORS 368.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$2,100
Materials & Supplies	\$0	\$0	\$0	\$57,200
Unappropriated & Contingency	\$0	\$0	\$0	\$893,022
Internal Services	\$0	\$0	\$0	\$484,412
Personnel	\$0	\$0	\$0	\$1,169,330
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,606,064</b>
Administration	0	0	\$26,278	\$0
Program Support	0	0	\$0	\$88,647
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,278</b>	<b>\$88,647</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,278</b>	<b>\$2,694,711</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$2,720,989</b>	
<b>Program FTE</b>	0	0	0.00	15.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$8,968	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$1,540,000
Other / Miscellaneous	\$0	\$0	\$0	\$1,066,064
Program Revenue for Admin	0	0	\$9,485	\$88,647
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,453</b>	<b>\$2,694,711</b>

**Explanation of Revenues**

All revenues are from user fees or for charges for services. The County Surveyor's Office is self supporting. Revenue estimates are as follows: • Plats and Surveys filed - estimated 800 at \$225 each = \$180,000 • Sale of maps - estimate \$10,000 • Plat review and approval, actual cost incurred - estimated \$250,000 • Public Land Corner Preservation Fund - estimated 170,000 documents recorded at \$5 each - \$850,000 • Survey support for County Road projects, and other county departments and local agencies - estimated \$250,000

**Significant Program Changes**

Reduce 1 survey field crew (2 FTE - 1 Eng Tech 3 and 1 Eng Tech 2) due to lower demands for survey support services required for County Road engineering & maintenance operations and Public Land Survey corner maintenance.







Welcome

1.0.3.0 - Production

**Priority: Thriving Economy**

Code	Name
10020	SIP Administration
10021	SIP Direct Service Program
10023	SIP/CSF Strategic Partnerships
10024	State Regional Investment program
10035	Convention Center Fund
10049	SIP/CSF City of Gresham
90012	Road Engineering & Operations
90016	Road Maintenance
90017	Bridge Maintenance & Operations
90018	Bridge Engineering
90019	Transportation Capital
90021	Transportation Planning
90025A	County Road Fund Payment to City of Portland - 2nd Option at 90032
90026	County Road Fund Payment to City of Gresham
90027	County Road Fund Payment to City of Fairview
90028	County Road Fund Payment to City of Troutdale
90029	Road Fund Transfer to Willamette River Bridge Fund
90030	Road Fund Transfer to Bike & Pedestrian Fund
90032	Reduced Portland Pmt Alternative to 9025A

[Return to Main Menu](#)

**Program #10020 - SIP Administration****Version 2/01/2005 s****Priority:** Thriving Economy**Lead Agency:** Strategic Investment**Program Offer Type:** Existing Operating**Program Contact:** Rob Fussell**Related Programs:****Frameworks:****Executive Summary**

The Strategic Investment Program (SIP) Administration Program provides a property tax abatement to businesses making a large capital investment and employing workforces with opportunities for career advancement. This program oversees contracts and leads negotiations for potential new contracts. In addition to traditional administration, this program uses Community Service Fee (CSF) funds for 3 new County efforts: 1) Create an Ombudsman program for business(Omb). 2) Partner with MC cities in an industrial land survey. 3) Develop a comprehensive plan for assistance to small business (SB).

**Program Description**

This program assures contractual and performance compliance, executes contracts and IGAs, establishes partnerships to attain program goals, and produces required reports under the SIP contracts. 1) The Omb/professional services will proactively facilitate communication with the business community to identify and overcome impediments to doing business in MC. 2) Professional Services for an industrial land survey and marketing materials identifying undeveloped land and when it will be shovel ready. 3) Professional Services to research, develop and implement a small business support program.

**Program Justification**

This program contributes to the Thriving Economy Priority by providing over 950 jobs at the two SIP companies, ranging from entry to graduate level, providing opportunities for a range of County residents. These jobs support additional jobs and thus have an even larger effect on the economy. 1) Omb will resolve customer problems while inviting the business community to help determine actions that would make MC more business friendly. 2) Industrial land projects stimulate jobs and new assessed value. 3) Capitalize on research that says 85% of new jobs will be created by small business.

**Performance Measures**

Each company submits a performance report demonstrating compliance with SIP Agreements. Staff presents a written annual report to the County Board/community ensuring contractual commitments are met, emphasising: 1/ Job hiring, retention, salary and employee benefit targets. 2/ Local procurement goals 3/ Community Service Fee payments 4/ First Source Hiring 5/ Environmental Management

3 new programs evaluation will be based on Thriving Economy Indicators, jobs and wages. Reports are submitted on time.

**Summary of last year's program results and this year's expected results**

Last year: Both companies met all requirements. This year: Negotiate SIP contract modifications to improve job opportunities for Multnomah County residents. 3 new program: 1/(OMB) Short-term problems will be resolved. Board will provide direction on long term program plans. 2/Land development issues will be clarified for developers. 3/ Specific programs for helping small business will be implemented.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

IGA's with the City of Gresham set the amount of the CSF set aside for Administration. Budgets for the 3 new programs are not mandated.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$0	\$17,818
Materials & Supplies	\$0	\$0	\$0	\$61,000
Contracts	\$0	\$0	\$0	\$331,285
Personnel	\$0	\$0	\$0	\$65,793
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$475,896</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$475,896</b>
Program Total:	<b>\$0</b>		<b>\$475,896</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Taxes	\$0	\$0	\$0	\$383,912
Other / Miscellaneous	\$0	\$0	\$0	\$91,984
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$475,896</b>

**Explanation of Revenues**

All funds come from the Community Service Fee.

**Significant Program Changes**

Reduced by .5 FTE

**Program #10021 - SIP Direct Service Program****Version 2/01/2005 s**

**Priority:** Thriving Economy      **Lead Agency:** Strategic Investment  
**Program Offer Type:** Existing Operating      **Program Contact:** Rob Fussell  
**Related Programs:** 10020

**Frameworks:****Executive Summary**

Strategic Investment Program (SIP) provide direct services for workforce development and related services that are supported by three contractually dedicated funds: Community Resources, Education and Training, and First Source Agreement.

**Program Description**

The Community Resources funds are dedicated to enhance the social service infrastructure in outer southeast Portland and east Multnomah County and enhancing targeted populations' ability to become employed. Education and Training funds are dedicated to providing education and training at the high school and community college level, in skills useful to the high-tech sector. These funds support the Career Pathway Technology Project. First Source Agreement funds are dedicated to recruiting and screening Multnomah County's unemployed and underemployed for jobs created by industrial expansion under SIP agreements. The County contracts with two local federally recognized One Stop Career Centers--SE Works and Workforce Connections--to provide this recruitment and screening service.

**Program Justification**

Program primarily contributes to the Thriving Economy Priority by training and developmg of a qualified workforce for potential employment at high-tech firms in the region in jobs that lead to a career path and living wages. The program also contributes to the Economic Independence factor in the Basic Living Needs Priority.

**Performance Measures**

Community Resources: Projects are funded that contribute to enhancing employee recruitment pools.

Education and Training: The Pathways project will achieve outcomes as defined in its business plan.

First Source contractors will be reimbursed for recruitment achievements.

**Summary of last year's program results and this year's expected results**

Last year: Pathway Career Project provided electronics classes, math tutoring, and engineering curriculum in East County and Marshall High Schools. Payments for recruitment and screening services were made to SE Works and Workforce Connections. No Community Resource projects were implemented. This year: Pathways Project: Continue the existing program for one more year after which funding for the program will be depleted. Federal grant-writing efforts are underway to assure continuation of the program. First Source Agreement: Higher recruitment numbers. Community Resources: New efforts to locate and successfully recruit target populations are implemented.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The SIP Direct Service Programs are contractually mandated by existing SIP agreements between LSI, Microchip and the County.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$2,180
Contracts	\$0	\$0	\$0	\$333,287
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$335,467</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$335,467</b>
Program Total:	<b>\$0</b>		<b>\$335,467</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$335,467
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$335,467</b>

**Explanation of Revenues**

Revenues for the Community Resources, Education and Training, and First Source Agreement funds, come from LSI Logic's SIP contract. Additional revenues may be received by the County through the First Source Agreement fund from LSI Logic and Microchip Technology based on their hiring of entry-level workers beginning in FY05 until the expiration of their respective contracts.

**Significant Program Changes**

None.

**Program #10023 - SIP/CSF Strategic Partnerships****Version 2/01/2005 s****Priority:** Thriving Economy**Lead Agency:** Strategic Investment**Program Offer Type:** New Program**Program Contact:** Rob Fussell**Related Programs:****Frameworks:** Poverty Framework**Executive Summary**

The SIP/Community Service Fee (CSF) Strategic Partnerships Program is funded by the SIP CSF Fee which is paid to the County by LSI and Microchip as required by state statute. This program ensures County participation/leadership and partnering with government and business entities focused on recruiting traded-sector employers and supporting small business success, recruitment and retention. It aligns the County with the most notable regional efforts to promote development of industrial lands and a sustainable workforce.

**Program Description**

This program funds County participation in, and support for, local/regional partnerships, events and activities most likely to produce short and long term economic benefit. Partnerships include membership and involvement in specific programs and joint marketing efforts with organizations such as: Regional Economic Development Partners, PCC & MHCC Small Business Development Centers, The Oregon Science and Technology Partnership, Columbia Corridor Association, East Metro Economic Alliance, Oregon Association of Minority Entrepreneurs and Chambers of Commerce including, but not limited to Greater Gresham, West Columbia Gorge, Portland Business Alliance and Hispanic Metropolitan. A new website will be set up to connect County residents and business prospects with business support linkages.

**Program Justification**

This program primarily contributes to the Thriving Economy Priority by having the County play an active role in the region and taking a "seat at the table" with leading organizations working to address economic issues. Also contributes by ensuring the County is a formal partner with the region and that resources support organizations implementing programs addressing County priorities. These actions increase results by: 1)bringing new traded-sector developments on to the tax roles 2)creating new high-wage jobs or retaining existing jobs 3)supporting critical infrastructure projects, which in many cases are now holding-up development. Program also contributes to the Economic Independence Factor in the Basic Living Needs Priority.

**Performance Measures**

These actions link directly with the Oregon Business Plan and other regional ECDEV initiatives. The County will leverage its one-person ECDEV staff with the major efforts in the region. These organizations are led by boards of directors representing hundreds of business and government leaders. The County will be partnering with leaders most committed to improving the region's economic condition. Representatives of these groups will be asked to serve on an advisory board to the Chair's ECDEV program efforts. Outcome criteria: 1/Increases in annual wages paid by employers. 2/Net job growth. 3/Increase in percentage of employed MC residents. 4/Reports measuring the extent to which each partnership achieves related expected outcomes.

**Summary of last year's program results and this year's expected results**

Past efforts have been sporadic, limited and handled on a ad-hoc basis. This program will produce coordinated, planned, and evaluated efforts to ensure County priorities are actively advanced. In some cases County outcomes can best be achieved by helping other organizations achieve their goals, truly win-win situations.

**Program Mandate: 4 Program and Funding Level Choice**

ORS285C.609 requires that the CSF "shall be for services relating to the direct impact of the projects (LSI & Microchip) on public services". Job creation for County residents was just possibly the most important priority behind granting of the tax abatements in the first place. When residents have good jobs, the pressure on other County services is minimized.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$1,690	\$0
Contracts	\$0	\$0	\$225,000	\$0
Materials & Supplies	\$0	\$0	\$35,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$261,690</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$261,690</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$261,690</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Taxes	\$0	\$0	\$261,690	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$261,690</b>	<b>\$0</b>

**Explanation of Revenues**

All revenues are from the SIP/Community Service Fee paid by the companies. No general fund dollars are utilized.

**Significant Program Changes**

New effort to ensure County priorities are addressed on a regional basis and that the County is seen by leading economic development entities as a serious economic partner. A foundation will be established to sustain these programs

**Program #10024 - State Regional Investment program****Version 2/01/2005 s****Priority:** Thriving Economy**Lead Agency:** Non-Departmental - All**Program Offer Type:** Existing Operating**Program Contact:** Rob Fussell**Related Programs:****Frameworks:****Executive Summary**

The Regional and Rural Investment program receives from the State of Oregon approximately \$950,000 of state lottery money specifically for the purpose of job creation and retention in Multnomah and Washington Counties. The State grants the money based on a Regional Investment Plan prepared by the Regional Investment Board (RIB) of directors, a board broadly representative of the two Counties. The Plan is approved by the State of Oregon and by resolution of both County Boards. Multnomah County is the designated fiscal agent. Multnomah/Washington County RIB is one of 13 locally appointed regional Boards providing community leadership statewide.

**Program Description**

The RIB distributes the funds to fund specific job producing projects inside Multnomah and Washington Counties. In all cases these projects will meet requirements as established in the Regional Investment Plan. A contract staff person performs the day-to-day administrative and reporting responsibilities of the RIB. Overall project management is a Chair's office staff responsibility.

Projects are funded in two categories:

1. New or retained jobs in traded sector companies
2. Microenterprise small loans to start up businesses

**Program Justification**

Changes made by the 2003 Legislature narrowed the program focus to zero-in on job creation, more tightly linking the program to key Thriving Economy success indicators "wages and jobs". Job hiring and retention are the required outcome.

**Performance Measures**

All the funds are granted or loaned. Grants and loans to worthwhile projects which meet or exceed requirements of the Regional Investment Plan. Project may be monitored for up to three years to ensure job creation goals are met. Minimum leverage requirement is one job for every \$5,000 invested.

**Summary of last year's program results and this year's expected results**

Last year: The Multnomah/Washington Regional Investment Plan was redesigned to comply more directly with state requirements. The Plan received state approval and the RIB is in the process of soliciting projects. It is anticipated all funds will be granted by July 1, 2005. This year: Projects to create or retain good jobs will be funded. In the final analysis job creation goals are attained or surpassed.



**Program Mandate: 1 Mandated Program & Funding Level**

Funds must be distributed based on the Regional Investment Plan approved by the Board of County Commissioners of Multnomah and Washington County.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$2,700
Contracts	\$0	\$0	\$0	\$1,547,300
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,550,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,550,000</b>
Program Total:	<b>\$0</b>		<b>\$1,550,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$950,000
Other / Miscellaneous	\$0	\$0	\$0	\$600,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,550,000</b>

**Explanation of Revenues**

100% state lottery money.

**Significant Program Changes**

Though the County has been involved with this program for many years, legislative changes required a complete rewrite of the County's plan for use of the funds. The County has also taken on Fiscal Agent responsibilities, which will carry forward into the future.

**Program #10035 - Convention Center Fund****Version 2/01/2005 s****Priority:** Thriving Economy**Lead Agency:** Non-Departmental - All**Program Offer Type:** Existing Operating**Program Contact:** Mark Campbell**Related Programs:****Frameworks:****Executive Summary**

This program offer budgets the revenue and expenditures associated with the County's commitment to funding the Oregon Convention Center. This program operates under intergovernmental agreements (IGAs) with various jurisdictions and the Visitors Development Board. The program accounts for proceeds of the Transient Lodging Tax and Motor Vehicle Rental Tax that are passed through to METRO, the lead agency for the Convention Center.

**Program Description**

This program accounts for a portion of taxes collected from area hotels, motels, and vehicle rental agencies. The Transient Lodging Tax has supported the Oregon Convention Center since 1986. The tax is set at 11.5% on all hotel and motel room rentals in Multnomah County. Cities retain 5% of the tax generated within their boundaries. Another one percent supports regional tourism promotion. The remaining 5.5% supports programs associated with the Oregon Convention Center, the Regional Arts & Culture Council (RACC), and the Visitors Development Board. The Motor Vehicle Rental Tax was increased by the Board of County Commissioners (BCC) in April, 2000. This 2.5% increment is entirely dedicated to support of the activities noted above.

**Program Justification**

This program links to the Thriving Economy priority. It supports the Oregon Convention Center which hosts programs, conferences, and events that bring visitors and business groups to Portland. The tourism and travel industry is among the leading private sector employers in Oregon. Large conventions generate significant activity for local hotels, restaurants, and retail establishments. The Portland Oregon Visitor's Association (POVA) has estimated that a typical out-of-town convention delegate will spend between \$600-700 during a three day stay in the region. A report released by Dean Runyan and Associates documents the dollar impact of all visitors to the Portland metropolitan area. That report indicates that visitors to Portland contribute more than \$1.2 billion to the local economy.

**Performance Measures**

Measures have not been developed for this program. A possible performance measure for this program could relate to the number of delegates attending conventions and trade shows at the Oregon Convention Center. Another measure that might be more germane to the Thriving Economy priority could relate to the change in employment in the leisure and hospitality sector.

**Summary of last year's program results and this year's expected results**

**Program Mandate: 1 Mandated Program & Funding Level**

This program is mandated by IGAs that dictate how the revenues received in the Special Excise Tax Fund are allocated. There is no discretion in allocating the revenue - all receipts are turned over to METRO pursuant to terms specified in the IGAs.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$70,000
Contracts	\$0	\$0	\$0	\$16,380,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,450,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,450,000</b>
Program Total:	<b>\$0</b>		<b>\$16,450,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Taxes	\$0	\$0	\$0	\$16,125,000
Other / Miscellaneous	\$0	\$0	\$0	\$325,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,450,000</b>

**Explanation of Revenues**

The Transient Lodging Tax was originally established in 1972. It was established at a rate of 5% of the room rent collected by hotels/motels in unincorporated Multnomah County. In January 1979 a voter approved increase of 1% in unincorporated Multnomah County was established to be used exclusively for the promotion of tourism. A supplemental Countywide tax of 3% was adopted in February 1986 and is dedicated to the Oregon Convention Center. Effective April 1, 2000, an additional tax of 2.5% was adopted by the BCC and is dedicated to a Visitor Development Fund. The Motor Vehicle Rental Tax was originally established for a three year period in 1976 and was extended indefinitely in 1979. A tax rate of 10% is imposed on motor vehicles rented in Multnomah County. The tax was increased by 2.5% in April 2000 and this increment is dedicated to a Visitor Development Fund.

**Significant Program Changes**

**Program #10049 - SIP/CSF City of Gresham****Version 2/01/2005 s****Priority:** Thriving Economy**Lead Agency:** Strategic Investment**Program Offer Type:** Existing Operating**Program Contact:** Rob Fussell**Related Programs:****Frameworks:****Executive Summary**

Community Service Fees (CSF) are generated annually for the life of each SIP Agreement, and shared with the City of Gresham in accordance with Board-adopted, statutorily required IGA's. LSI and Microchip Technologies pay full property tax on the first \$100 million of property values. The CSF paid by the companies to the County are based on 25% of the abated tax up to a maximum cap of \$2 million per year.

**Program Description**

Funds distributed to the City of Gresham are based on formulas in the IGA's with both companies. After the County administrative allowance, funds are distributed 47% to Gresham and 53% to the County.

**Program Justification**

Required methodology for distribution of CSF. CSF contributes to Thriving Economy by providing funds to the City of Gresham to community improvements and programs in the City of Gresham.

**Performance Measures**

Funds distributed on schedule established by IGA. Monitored by the Finance, Budget & Tax Office.

**Summary of last year's program results and this year's expected results**

Estimates for next year's CSF distribution to Gresham are very close to last year's actuals.

**Program Mandate: 1 Mandated Program & Funding Level**

Payment to Gresham is a contractual commitment based on the property tax value of the SIP companies.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$562,456
Internal Services	\$0	\$0	\$0	\$3,656
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$566,112</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$566,112</b>
Program Total:	<b>\$0</b>		<b>\$566,112</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Taxes	\$0	\$0	\$0	\$566,112
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$566,112</b>

**Explanation of Revenues**

Total CSF revenue paid to the County is estimated at \$1,311,714. After the County's allowance for administration, Gresham receives 47% of the remainder or \$526,500.00. The rest of the CSF stays with the County inside the SIP budget.

**Significant Program Changes**

None

**Program #90012 - Road Engineering & Operations****Version 2/14/2005 s**

**Priority:** Thriving Economy      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Robert Maestre  
**Related Programs:** 40013 , 40015 , 90013 , 90016 , 90017 , 90018 , 90019 , 90020A ,  
**Frameworks:**

**Executive Summary**

The Road Engineering program area designs and builds improvements to the community's road infrastructure, permits and inspects activities in road right-of-ways, operates and maintains traffic signals, operates two service districts and supports the County's other transportation services.

**Program Description**

Road Engineering provides and arranges for the engineering technical expertise to maintain and enhance the County's road, bike and pedestrian infrastructure. Its work ensures compliance with local, state and federal requirements for a safe transportation system by incorporating statutes, mandates and best practices into the design and construction of public transportation facilities. The section incorporates environmental best management practices (BMPs) including erosion control, fish passage, recycling and wetland protection into the design of its projects. The program is responsible for projects in the unincorporated areas of Multnomah County and for the major arterials within the East County Cities. The section manages the acquisition and disposal (vacating) of road right-of-way and ensures that work in the County right-of-way is performed in the public interest. Road Engineering supports the County's land use and transportation planning, environmental services and road maintenance program areas.

**Program Justification**

Road Engineering is an essential component of the County's ability to create and sustain a thriving economy. The transportation infrastructure moves people and goods efficiently, allowing businesses, people and communities to prosper and grow. The County road system is an integral part of the region's transportation network. Through project design and management this program area supports vibrant communities through the protection of the environment especially in the areas of water and air quality. It eases congestion increasing the attractiveness of our communities.

**Performance Measures**

Road Engineering measures performance by comparing the number of projects started and completed on time and on budget, to its plans for projects. It measures the number of permits issued to be in the right-of-way and the number of inspections of right-of-way projects. It also measures performance by reviewing the amount and quality of consultation provided to other program areas in the Land Use and Transportation division.

**Summary of last year's program results and this year's expected results**

In the 2004-2005 fiscal year the section managed the design and construction of projects, re-signed all school zones, acquired 100 parcels of property for project right-of-ways and over-laid a portion of SE Division St. A major public safety improvement was completed at the 257th and Orient Drive location in Gresham. In the 2005-2006 fiscal year the section will design, bid and manage the construction of three major capital projects in the \$500,000 to \$4,000,000 range and a number of smaller capital improvement and capital maintenance projects, acquire property for road projects, issue permits for and inspect work in the County right-of-way and provide traffic engineering support to the entire transportation division

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

When designing and managing projects, administering right-of-way permitting requirements, operating and maintaining traffic signals and providing technical support for other transportation programs the program must comply with statutory and other requirements of federal, state, and local codes and mandates. ORS 203, 366, 368, 371, 374, 810, 818, Manual-on-Uniform Traffic Control Devices (MUTCD)

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$2,283,288
Contracts	\$0	\$0	\$0	\$39,000
Materials & Supplies	\$0	\$0	\$0	\$247,200
Internal Services	\$0	\$0	\$0	\$777,520
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,347,008</b>
Administration	0	0	\$44,482	\$0
Program Support	0	0	\$0	\$222,608
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$44,482</b>	<b>\$222,608</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$44,482</b>	<b>\$3,569,616</b>
Program Total:	<b>\$0</b>		<b>\$3,614,098</b>	
Program FTE	0	0	0.00	24.50
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$18,830	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$124,000
Intergovernmental	\$0	\$0	\$0	\$75,000
Taxes	\$0	\$0	\$0	\$1,964,823
Other / Miscellaneous	\$0	\$0	\$0	\$1,183,185
Program Revenue for Admin	0	0	\$20,124	\$222,608
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$38,954</b>	<b>\$3,569,616</b>

**Explanation of Revenues**

Funds for Road Engineering come from three sources. The first is revenue derived from the local tax on gasoline sales. The second is money from the state and federal governments for specific road capital improvement projects. The third is charges for permits to be in the right-of-way on County roads. Most of the money used to pay for day-to-day operations comes from the gas tax. Budgetarily these resources are all part of the County's Road Fund.

**Significant Program Changes**

Should the jurisdiction of the arterial roads within the city limits of Gresham be transferred from the County to the City of Gresham, the Road Engineering program area will be affected. Irregardless of this possible transfer, if new and permanent sources of funding are not secured the section anticipates downsizing over the next few years as money for large scale road projects becomes more difficult to obtain.

**Program #90016 - Road Maintenance****Version 2/14/2005 s****Priority:** Thriving Economy **Lead Agency:** Community Services**Program Offer Type:** Existing Operating **Program Contact:** Don Hauskins**Related Programs:** 71032 , 71042 , 90007 , 90012 , 90016 , 90017 , 90023**Frameworks:****Executive Summary**

The single most important infrastructure the County owns is the 350-mile transportation system which is maintained by Road Maintenance. The Road Maintenance program targets the preservation the road system, facilities public safety, promotes commerce, vibrant communities and a healthy environment.

**Program Description**

Road Maintenance activities consist of maintaining the street surfaces, drainage systems, traffic signage and markings. The road system's right-of-ways, which are also maintained by Road Maintenance, services utilities which include water, sewers, gas, power and communication. Road Maintenance also provides emergency road and traffic services such as winter storm response and emergency traffic control. Other Road Maintenance activities include rock processing, sign manufacturing, asset management, public safety and environmental compliance. Within Land Use and Transportation, Road Maintenance's activities directly support the Capital Improvement, Bike and Pedestrian, Right-of-Way and Bridge Programs. Road Maintenance as well supports other internal departments / divisions within the County such as the Sheriff's Office, Emergency Management, Facilities, Elections, Water Quality, and Animal Control. Road Maintenance also provides services to other agencies including the cities within Multnomah County and regional governments (i.e. Metro Parks, neighboring counties).

**Program Justification**

The 2.1 million people in the metropolitan area use and depend on the County's multimodal transportation system. A well maintained and safe system accommodates motorists, pedestrians, bicyclists, mass transit, trucking, and commerce. Road Maintenance functions to preserves the County's 150-year old surface street system which is valued at \$807,000,000 (not including the Willamette River Bridges).

Within the "Thriving Economy" model, the County's well maintained road infrastructure positively impacts our citizens' safety and livability, promotes the movement of people and goods which encourages a favorable business environment. Good roads are the resilient threads woven throughout vibrant communities, the essential fabric of connecting people with people.

**Performance Measures**

Performance Measure #1) Current network Pavement Condition Index (PCI) on a 1 to 100 scale is 77, which is below the acceptable industry standard of 80 to 85. Without new increased funding, program goal is to keep the system from rapid decline, and preventing the PCI from falling more than 3-points per year.

Performance Measure #2) Provide well maintained traffic signage and pavement markings on the County's roads reducing potential traffic hazards and providing public safety.

Performance Measure #3) Prepare and respond to emergencies, home land security and adverse weather events.

All three Performance Measures are directly linked to the "Thriving Economy" model in that they maintained the County's infrastructure, support a favorable business environment, and provide an attractive place to live.

**Summary of last year's program results and this year's expected results**

In 2004 the County paved 5-miles of roads and chip sealed 18-miles. All pavements were prepared by Multnomah County road crews. Current network Pavement Condition Index (PCI) is 77, down from a high of 82 in 1999. Drainage and Right-of-Ways activities included: cleaning 2,036 catch basins; cleaning 24-miles of ditches; roadside mowing on rural roads; and street sweeping the arterials twice a month. Long-line striping and pavement markings were applied and traffic signs were installed, replaced and cleaned. This year a special program was completed installing new school zone signage. Emergency services were performed including applying 81-miles of anti-icing agents, sanding and responding to traffic accidents. Training of staff was accomplished including environmental practices, employee and public safety, and Home Land Security. With current budget, overall expected results are to provide the same level of service in all areas with similar numeric and statistical totals.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 368, MUTCD - Roadway and right of way maintenance, emergency response, and traffic aids (signs and markings): Ensures critical roadway systems function properly, and keeps roads free of hazards. Road Maintenance manages and preserves the County's surface street system in compliance with ORS 368. Traffic signage and markings must comply and maintained with the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD).

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$2,047,099
Materials & Supplies	\$0	\$0	\$0	\$853,528
Contracts	\$0	\$0	\$0	\$38,420
Personnel	\$0	\$0	\$0	\$3,954,400
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,893,447</b>
Administration	0	0	\$102,558	\$0
Program Support	0	0	\$0	\$599,319
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$102,558</b>	<b>\$599,319</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$102,558</b>	<b>\$7,492,766</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$7,595,324</b>	
Program FTE	0	0	0.00	56.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$35,569	\$0
Intergovernmental	\$0	\$0	\$0	\$6,745,947
Other / Miscellaneous	\$0	\$0	\$0	\$147,500
Program Revenue for Admin	0	0	\$39,053	\$599,319
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$74,622</b>	<b>\$7,492,766</b>

**Explanation of Revenues**

Road Maintenance is funded by the Road Fund, a mixture of revenue sources including the gas taxes and federal forest receipts. Performing work for other listed agencies generates additional revenues.

**Significant Program Changes**

There have been no new revenues since the last gas tax increase of 1991. \$200,000 per year is programmed for pavement overlays in the 5-year Capital Improvement Plan (CIP). Meanwhile increase loading and demands have been placed on the road system, resulting on long-term destruction and higher maintenance costs. At this point of the engineering pavement deterioration curve (network PCI of 77), pavement management projections indicate that the program needs \$1.2 M in annual pavement overlays to remain at the same performance level, or \$1.9 M annually for 5-years to return to industry standard of a PCI of 80. Concern is that not investing today and reversing the downward performance trend, it will cost more in the future to maintain the road system with increased liabilities.

**Program #90017 - Bridge Maintenance & Operations****Version 2/14/2005 s**

**Priority:** Thriving Economy      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Stan Ghezzi  
**Related Programs:** 90016 , 90018 , 90019 , 90032

**Frameworks:****Executive Summary**

This program is entrusted with providing the most cost effective means of operating and preserving the County's long term investment in its 6 Willamette River Bridges and 24 other bridge structures. The Willamette River crossings consist of 4 movable bridges (Hawthorne, Morrison, Burnside and Broadway) and 2 fixed (Sellwood and Sauvie Island).

**Program Description**

This program is comprised of 2 main function groups.

The Maintenance group is comprised of the hands-on people performing the everyday maintenance and preventive maintenance on the bridges. It is responsible for ensuring operational reliability in bridge mechanical, electrical, structural and corrosion protective (paint) systems. Their priority is to respond to emergencies, perform specialized preventative tasks and make repairs as needed. Some of the tasks performed by this group would include; vehicle accident repair, bridge mechanical and electrical troubleshooting, minor roadway or sidewalk repairs, graffiti removal/cover and snow removal.

The Operations group is stationed in the operator houses on of each of the 4 moveable bridges. They raise and lower the draw spans to allow ships to pass. They also perform very minor preventive maintenance.

Both these groups work closely with Bridge Engineering on a wide variety of projects and issues.

**Program Justification**

Approximately 200,000 buses, trucks, passenger vehicles and thousands of bicycle and pedestrians cross the Willamette River on County owned bridges every day making it a very important component of the regional transportation system. Without the Willamette River Bridges, travel between east and west Portland would be nearly impossible. Equally important are the number of commercial and tourist ships traveling the Willamette River that require reliable operations of the County's draw spans. Bridge Maintenance and Operations supports the 'Thriving Economy' primary factor of an 'Established Regional Infrastructure' by providing maintenance and enhancement of the existing road and waterway transportation systems. The free movement of commodities and goods that these transportation systems provide makes a significant positive impact to the regional economy. The Maintenance group keeps these aging bridges in a reliable and operable condition so they can be used by road and river traffic while protecting a very valuable County asset. The Operations group fulfills the mandates listed below and allows commercial and tourist ship navigation to take place on the Willamette River.

In addition to being a vital link in the transportation system, the historic and symbolic nature of the Willamette River Bridges contributes to 'Vibrant Community'. This program also contributes to the 'Safe Community' priority of well maintained and lighted neighborhoods through maintenance activities, lighting projects and a network of surveillance cameras. These cameras are currently being installed on all County owned movable bridges with funds provided by federal grant.

**Performance Measures**

Bridges that allow free flow of both road and river traffic are a basic component of the infrastructure needed to support business development and the resulting job growth. The measure used to assess Bridge Maintenance and Operations' ability to maintain the County's movable bridges in a reliable condition is the percentage of successful openings compared to the number of requested openings (goal is at least 99.5%).

**Summary of last year's program results and this year's expected results**

Last Year monitoring and periodic inspections on the Sauvie Island Bridge discovered structural problems. Quick response allowed the continued use by commercial carriers and buses. This year inspection and monitoring on the Burnside Bridge identified the source of a serious mechanical problem that now can be repair in next year's capital project. This year Bridge Maintenance and Operations' efforts to keep traffic flowing safely and draw spans operational have resulted in a bridge reliability percentage of 99.84%.

**Program Mandate: 1 Mandated Program & Funding Level**

Multnomah County is required to maintain and operate its drawbridges in accordance with the River and Harbor Act of 1894, federal regulations (USC 117.750), U.S. Coast Guard regulations CFR Title 33, State Law (ORS 382.305 - 382.425), 1984 IGA with City of Portland as amended in 1989, and HB, 2041 Section 3a.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$1,943,746
Internal Services	\$0	\$0	\$0	\$307,957
Materials & Supplies	\$0	\$0	\$0	\$230,309
Contracts	\$0	\$0	\$0	\$19,300
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,501,312</b>
Administration	0	0	\$43,952	\$0
Program Support	0	0	\$0	\$7,500
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$43,952</b>	<b>\$7,500</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$43,952</b>	<b>\$2,508,812</b>
Program Total:	<b>\$0</b>		<b>\$2,552,764</b>	
Program FTE	0	0	0.00	26.50
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$15,969	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$2,501,312
Program Revenue for Admin	0	0	\$16,013	\$7,500
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,982</b>	<b>\$2,508,812</b>

**Explanation of Revenues**

Revenue for this program comes entirely from gas taxes and vehicle registrations that are collected by the state and distributed based on an intergovernmental agreement that specifies the amount to be allocated to Bridge Maintenance and Operations. These are dedicated funds and can only be used for Willamette River bridges.

**Significant Program Changes**

There are no significant program changes

**Program #90018 - Bridge Engineering****Version 2/14/2005 s**

**Priority:** Thriving Economy      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Stan Ghezzi  
**Related Programs:** 90017 , 90019 , 90032

**Frameworks:****Executive Summary**

This program is entrusted with providing the most cost effective means of improving and prolonging County's long term investment in its 6 Willamette River Bridges and 24 other bridge structures. The Willamette River crossings consist of 4 movable bridges (Hawthorne, Morrison, Burnside and Broadway) and 2 fixed structures (Sellwood and Sauvie Island). Bridge Engineering works closely with Bridge Maintenance and Operations on a variety of projects and issues.

**Program Description**

Bridge Engineering is composed of engineers, engineering technicians and support personnel. They provide planning, engineering and construction project management for preservation of structural, mechanical, electrical and corrosion-protection (paint) systems of the County's bridges. Most design and construction work is performed by outside contractors with direction and oversight provided by Bridge Engineering personnel. Projects are identified and prioritized in the Transportation Capital Improvement Program to match available funds. Bridge Engineering works with other County, state and federal agencies to secure funding from state and federal sources.

The primary focus of Bridge Engineering is the 6 Willamette River Bridges, of which most are classified as historic structures and some are approaching 100 years in age. The 4 drawbridges are complex structures with complicated mechanical and electrical systems to allow them to be raised and lowered.

**Program Justification**

Approximately 200,000 buses, trucks, passenger vehicles and thousands of bicycles and pedestrians cross the Willamette River on County owned bridges every day, making it a very important component of the regional transportation system. Without the Willamette River Bridges, travel between east and west Portland would be nearly impossible. Equally important are the number of commercial and tourist ships that travel the Willamette River which require reliable operations of the County's draw spans. Bridge Engineering supports the 'Thriving Economy' primary factor of an 'Established Regional Infrastructure' by providing maintenance improvements and enhancement of the existing transportation systems. The free movement of commodities and goods that these transportation systems provide makes a significant positive impact to the regional economy. Due to the age and complex nature of these bridges, The Transportation Capital Improvement Program identifies \$330 million in Willamette River Bridge maintenance improvements and enhancements that are needed during the next 20 years. Bridge Engineering is responsible for the planning, engineering and management of these projects.

This program supports 'Resilient Businesses' through efforts to target MWESB certified businesses for work on Capital Projects.

In addition to being a vital link in the transportation system, the historic and symbolic nature of the Willamette River Bridges contributes to 'Vibrant Community'. This program also contributes to a 'Safe Community' through maintenance activities, lighting projects and a network of surveillance cameras.

**Performance Measures**

To minimize traffic disruptions and receive good value for every tax dollar, it is imperative that bridge capital projects be managed to remain on schedule and within budget. Two performance measures to assess Bridge Engineering's ability to keep projects on schedule and within budget are: 1) Percentage of planned capital improvement project milestones met (goal is 90% or greater). 2) Percentage of cost growth from contract award to contract completion (goal is 5% or less).

**Summary of last year's program results and this year's expected results**

Last year the preliminary design was completed on schedule for the new Sauvie Island Bridge. In addition, \$33 million in federal and state funds were secured for the project. This project remains on schedule. The \$26 million, 2 year, Broadway Bridge project to rehabilitate the structure and install a new deck with much improved traction is nearing completion. Scheduled project work has been completed on time and within budget. During construction, disruption to vehicular, bicycle, pedestrian, and river traffic were minimized through careful planning and implementation. Funds from outside sources paid for 99% of the cost for this project.

**Program Mandate: 1 Mandated Program & Funding Level**

Multnomah County is required to maintain and operate its drawbridges in accordance with the River and Harbor Act of 1894, federal regulations (USC 117.750), U.S. Coast Guard regulations CFR Title 33, State Law (ORS 382.305 - 382.425), 1984 IGA with City of Portland as amended in 1989, and HB, 2041 Section 3a.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$0	\$81,750
Internal Services	\$0	\$0	\$0	\$465,482
Contracts	\$0	\$0	\$0	\$1,098,016
Personnel	\$0	\$0	\$0	\$2,025,900
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,671,148</b>
Administration	0	0	\$34,774	\$0
Program Support	0	0	\$0	\$22,500
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,774</b>	<b>\$22,500</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,774</b>	<b>\$3,693,648</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,728,422</b>	
Program FTE	0	0	0.00	20.80
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$23,371	\$0
Intergovernmental	\$0	\$0	\$0	\$1,400,000
Other / Miscellaneous	\$0	\$0	\$0	\$2,271,148
Program Revenue for Admin	0	0	\$23,502	\$22,500
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$46,873</b>	<b>\$3,693,648</b>

**Explanation of Revenues**

Revenue for this program comes entirely from gas taxes and vehicle registrations that are collected by the state and distributed based on an intergovernmental agreement that specifies the amount to be allocated to Bridge Capital. These are dedicated funds and can only be used for bridges. These funds are used to leverage federal and state dollars to provide a greater benefit to the County. On most capital projects this leveraging provides at least 10 federal and/or state dollars for each County dollar spent on Multnomah County bridges.

**Significant Program Changes**

Although Bridge Engineering has worked very hard to strategically leverage federal and state funds with County Bridge Capital funds and carefully managed to maximize the benefit to the County, current funding sources are not sufficient to complete critical projects. One example is the Sellwood Bridge which has significant structural deficiencies. At least \$18M of County match will be required on the \$91M replacement cost. Current financial models predict that Transportation Capital will have \$2.5M by the end of FY09, resulting in a shortage of at least \$15.5M. Transportation mobility is severely compromised by the lack of funds for bridge capital maintenance and replacement projects. With \$330 million in capital needs, and only \$110 million available for these needs, the County is actively exploring new and increased sources of funds to supplement and leverage the revenue stream for the County to keep the Region competitive on a global market.

**Program #90019 - Transportation Capital****Version 2/14/2005 s**

**Priority:** Thriving Economy      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Tom Hansell  
**Related Programs:** 90012 , 90018 , 90022 , 90032

**Frameworks:****Executive Summary**

The Transportation Capital program represents payments to contractors for capital improvement projects on County owned Bridges (Sellwood, Hawthorne, Morrison, Burnside, Broadway and Sauvie Island), Roads and Bicycle/Pedestrian facilities. The purpose of this program is to maintain and enhance the existing transportation systems.

**Program Description**

Capital improvements are relatively high dollar value projects to rehabilitate, improve, or replace when needed, transportation infrastructure assets. This offer represents County funds and funds from outside sources that pass through the County to make capital improvements on County owned Bridges, Roads and Bicycle/Pedestrian facilities. This program is dependent upon Bridge Engineering and Roadway Engineering programs that provide County labor to plan and oversee the design and construction associated with capital projects.

Projects are identified, prioritized and scheduled in the Transportation Capital Improvement Program to match available funds. Transportation personnel work with County and outside agencies to secure additional outside funding for these projects.

**Program Justification**

The Transportation Capital program supports the 'Thriving Economy' primary factor of an 'Established Regional Infrastructure' by providing maintenance and enhancement of the existing transportation systems. The County's bridges, roads and bicycle/pedestrian assets are valued at in excess of \$1.7 billion dollars. It is very important to protect these assets. Many factors contribute to the constant degradation of the transportation infrastructure so constant effort is required to just keep even. Current capital needs are identified in the Transportation Capital Improvement Program. This outlines \$615 million of needed Road and Bridge improvements during the next 20 years. Since the needed funds are not currently available, the Transportation Capital Improvement Program prioritizes the projects and schedules them to match available funds.

This program creates public works projects in Multnomah County and with the opportunity for job creation and training. Over the next few years approximately \$46 million (including federal and state funds) in transportation construction work will generate approximately 850 jobs towards this region's economy.

The Transportation Capital program is linked primarily to 'Thriving Economy'; however, it makes significant contributions to the 'Vibrant Community' and 'Safe Community' priorities.

**Performance Measures**

To minimize traffic disruptions and receive good value for every tax dollar, it is imperative that Transportation capital projects be managed to remain on schedule and within budget. Two performance measures to assess Transportation's ability to keep projects on schedule and within budget are: 1) Percentage of planned capital improvement project milestones met (goal is 90% or greater). 2) Percentage of cost growth from contract award to contract completion (goal is 5% or less).

**Summary of last year's program results and this year's expected results**

The Roadway Capital Program has recently completed several important projects, including Marine Drive Overlay and 257th at Orient improvement. The Bridge Capital Program completed preliminary design for the new Sauvie Island Bridge. In addition, \$33 million in federal and state funds were secured for this project. The Broadway Bridge Rehabilitation project is nearing completion. Big for FY 2006 is the Sauvie Island Bridge Replacement, Burnside Bridge Main Span Rehab, Morrison Bridge Bike/Ped Facility and 223rd Ave RR Underxing.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

This program is mandated by Federal Regulation CFR Title 33 which covers the responsibilities of drawbridge owner, ORS 366.744 and ORS 382.305 - 382.425 which specifically addresses the Willamette River Bridges, ORS 366.514 which addresses the Bike and Pedestrian and ORS 368 which addresses the Road Capital Program and the 1984 agreement with the City of Portland which specifies funding amounts received from gas taxes. The last amendment to the City of Portland agreement was in 1989.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Capital Outlay	\$0	\$0	\$0	\$14,008,068
Unappropriated & Contingency	\$0	\$0	\$0	\$23,373,395
Internal Services	\$0	\$0	\$0	\$289,500
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,670,963</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,670,963</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$37,670,963</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$5,156,946
Other / Miscellaneous	\$0	\$0	\$0	\$32,514,017
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,670,963</b>

**Explanation of Revenues**

Revenues come from dedicated funds for construction, repair, maintenance and operations of County roads, bridges and bicycle/pedestrian facilities. Projects in this fund receive funding from State Motor Vehicle sources, County gasoline tax, permits, development charges, state agencies; federal agencies and through intergovernmental agreement

**Significant Program Changes**

Although available Transportation Capital funds have been used strategically to leverage federal and state funds and Transportation projects have been carefully managed to maximize the benefit to the County, current funding sources are not sufficient to complete critical projects. One example is the Sellwood Bridge which has significant structural deficiencies. At least \$18 million in County match funds will be required on the \$91 million replacement cost. Current financial models predict that Transportation Capital will have \$2.5 million by the end of FY09, resulting in a shortage of at least \$15.5 million. Transportation mobility is severely compromised by the lack of funds for roadway/bridge maintenance and capital projects. With over \$615 million in capital needs, and only \$160 million available for these needs, the county is actively exploring new and increased sources of funds to supplement and leverage the revenue stream for the County to keep the Region competitive on a global market.

**Program #90021 - Transportation Planning****Version 2/01/2005 s**

**Priority:** Thriving Economy      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Karen Schilling  
**Related Programs:** 90012 , 90013 , 90016 , 90017 , 90018 , 90019 , 90020A , 90022 ,  
**Frameworks:**

**Executive Summary**

Transportation Planning manages the development of plans to address all modes of transportation at the local and regional level; develops the County's Transportation Capital Improvement Plan and Program (CIP); reviews development proposals; and, develops and secures funds for capital, maintenance and preservation of the transportation system.

**Program Description**

Transportation Planning directly supports the county's road engineering and operations; road capital program; road maintenance; bridge engineering, maintenance and operations; bridge capital program; and the bicycle and pedestrian program. Transportation planning participates in the regional and local transportation planning serving as technical advisor to many committees supporting the county's interests.

**Program Justification**

Transportation Planning is about providing choices to allow for accessibility and mobility throughout Multnomah County and the region; advocating for a transportation system that adequately serves all modes of travel; recognizing a need for transportation alternatives and providing mobility for those unable to travel by automobile; and working with regional partners in assessing and constructing transportation infrastructure. Transportation planning recognizes that the transportation system plays a critical role in a Thriving Economy of the county and region. Many sectors of the economy heavily depend on the safe and efficient movement of goods and services by truck, rail, air and water. Priorities are set for capital infrastructure that limit traffic congestion; maintain access for freight movement; build new pedestrian and bicycle facilities and provide for safe and efficient transportation system.

**Performance Measures**

Framework planning: Provision of transportation regional services including biennial update of transportation capital plan and program. Reviews development proposals to manage county's transportation infrastructure. Work as liaison for county between other agencies and developers to review development proposal to ensure link to Vibrant Communities priority.

Bicycle/Pedestrian Program: Manages Bike/Ped program to assure standard Bike/Ped facilities are planned for and constructed, including compliance with Americans with Disabilities Act (ADA). Staffs Bike/Ped Citizen Advisory Committee (CAC). Provides for safe convenient access for alternate modes including disabled persons.

Resource Generation: Secure outside funds to leverage scarce transportation funds for capital projects and preservation of system. Work with Regional partners (Port of Portland, TriMet, Metro, etc.) to fund and develop safe, multi-modal transportation system.

**Summary of last year's program results and this year's expected results**

Completed update of Transportation CIP, TSP, continued participation in regional transportation committees. In coming year we will undertake the last rural TSP Area and implement 2 Concept Plans, complete Street Design Study and begin Regional Freight Study. Bike/Ped Program: Continue to staff Bike/Ped (CAC) and advocate for alternate transportation modes and ADA compliance. Continued expansion of mileage to improvements in the bike/ped system. Resource Generation: This past year we leveraged \$1.3 million to secure over \$11 million for transportation projects. Helped secure over \$30 million to replace Sauvie Island Bridge. We will prepare applications to leverage \$1.6 million for \$13 million in other funds for capital projects. Will seek over \$90 million for Sellwood Bridge. Exploring new funding sources for capital improvement projects and preservation of infrastructure. The transportation CIP outlines over \$285 million in road improvements and over \$330 million in Willamette River Bridge improvements.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Transportation Planning operates under mandate from several statutes that include ORS 368 and 371, OAR Chapter 660 Division 12, Clean Water Act and American with Disabilities Act (ADA). Funds for Transportation Planning come primarily from the County's share of revenues from the State and may only be used for purposes within the County's public right of way. We are responsible for the required Transportation System Planning, compliance with ADA and Congestion Management Air Quality.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$389,921
Internal Services	\$0	\$0	\$0	\$69,656
Materials & Supplies	\$0	\$0	\$0	\$11,800
Contracts	\$0	\$0	\$0	\$115,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$586,377</b>
Administration	0	0	\$8,416	\$0
Program Support	0	0	\$0	\$68,677
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$8,416</b>	<b>\$68,677</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$8,416</b>	<b>\$655,054</b>
Program Total:	<b>\$0</b>		<b>\$663,470</b>	
Program FTE	0	0	0.00	4.40
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$3,772	\$0
Taxes	\$0	\$0	\$0	\$586,377
Program Revenue for Admin	0	0	\$4,171	\$68,677
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,943</b>	<b>\$655,054</b>

**Explanation of Revenues****Significant Program Changes**

Transportation mobility throughout the Metro region has been severely compromised by a stagnant source of revenue to undertake new transportation projects as well as preservation and maintenance of the current infrastructure. Although we have been successful in leveraging outside funds recently, those funds have only enabled us to address the most critical needs. New and increased sources of funds are required if Multnomah County and the remainder of the region is going to compete in the global market. Much of our effort over the coming year will be to increase funds to better maintain and preserve our current transportation infrastructure, as well as seek out new or improved sources of funds to undertake many of the necessary \$615 million in planned transportation improvements in Multnomah County.



**Program #90025A - County Road Fund Payment to City of  
Portland - 2nd Option at 90032**

**Version  
2/03/2005 s**

**Priority:** Thriving Economy

**Lead Agency:** Community Services

**Program Offer Type:** Existing Operating

**Program Contact:** Tom Hansell

**Related Programs:** 90032

**Frameworks:**

**Executive Summary**

In 1984, the City of Portland and Multnomah County entered into an agreement for the transition of urban services (Resolution "A"). The supplemental payment executed by this program offer fulfills the funding requirements of this agreement as it pertains to county road funds.

**Program Description**

The agreement called to increase the City share of a combined pool of revenues between the City and County, and a funding source for the Willamette River Bridge Fund. That combined pool includes State Motor Vehicle Sharing to the County and City, County Gas Tax and Federal Forest Receipts.

Between 1984 and 1994 the County transferred 480 miles of roads to the City.

This program offer does not deliver any county service and is submitted to execute a supplemental payment to the City of Portland.

**Program Justification**

This agreement remains subject to future appropriations by any future Board of County Commissioners or City Council. The agreement was written with the intent of the parties to recognize that a permanent change in road jurisdiction occurred under this agreement and the transfer of County road funds to the City according to the formulas in this agreement were intended to be permanent unless amended by mutual agreement.

**Performance Measures**

The County road funds are transferred quarterly into Portland's Department of Transportation's budget. The City commingles these funds into their transportation operating budget. The agreement did not require the City to communicate how County funds were to be used. The City prescribed allowed use of these funds are defined under ORS 366 which requires funds can only be used for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and the administration thereof.

**Summary of last year's program results and this year's expected results**

N/A

**Program Mandate: 1 Mandated Program & Funding Level**

Funding obligation defined by formula in Agreement

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$0	\$296,700
Contracts	\$0	\$0	\$0	\$21,500,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,796,700</b>
Administration	0	0	\$157,116	\$0
Program Support	0	0	\$0	\$10,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$157,116</b>	<b>\$10,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$157,116</b>	<b>\$21,806,700</b>
Program Total:	<b>\$0</b>		<b>\$21,963,816</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$156,950	\$0
Intergovernmental	\$0	\$0	\$0	\$21,706,286
Taxes	\$0	\$0	\$0	\$90,414
Program Revenue for Admin	0	0	\$157,008	\$10,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$313,958</b>	<b>\$21,806,700</b>

**Explanation of Revenues**

Funds are pooled from State Motor Vehicle Sharing to the County, County Gas Tax and Federal Forest Receipts received by Multnomah County.

**Significant Program Changes**

None

**Program #90026 - County Road Fund Payment to City of Gresham****Version 2/14/2005**  
**s****Priority:** Thriving Economy**Lead Agency:** Community Services**Program Offer Type:** Existing Operating**Program Contact:** Tom Hansell**Related Programs:****Frameworks:****Executive Summary**

In 1995 the city of Gresham and Multnomah County entered into an agreement to transfer 70 miles of county roads to the city of Gresham along with funding.

The County continues to transfer county funds to the city of Gresham under a methodology to be used in maintaining an indefinite supplemental payment formula. The formula uses the change in the Annual Consumer Price Index -Urban index for the Portland metropolitan area to determine the annual payment.

**Program Description**

The intergovernmental agreement established the responsibilities of each jurisdiction. The agreement outlined details of road ownership based on the road classification; defined transportation planning oversight; development review and permit issuance; stormwater management responsibilities; water quality; master planning; project-level planning; design and construction; and the development of common maintenance and design standards.

This program offer does not deliver any county services and is submitted for the provision of a supplemental payment to the city of Gresham.

**Program Justification**

This intergovernmental agreement was developed to resolve the issues relating to the transfer of County roads located within the Gresham city limits in a manner that best served the public interest while meeting the needs of both jurisdictions. The parties agreed the road system is a hierarchy of roadways, ranging in function from major inter-city arterials to those roads totally within and serving a local jurisdiction such as a local and collector streets. The road network that is located in urban east Multnomah County is part of a regional road system and should be consistent with the standards and functions of the regional system. The County and City agreed to the concepts of access and mobility; efficiency and effective service delivery; integrity of grid system, and customer service.

**Performance Measures**

The County road funds are transferred annually into Gresham's Department of Environmental Services, Transportation budget. The City commingles these funds into their transportation operating budget. The agreement did not require the City to communicate how County funds were to be used. The prescribed allowed use of these funds are defined under ORS 366 which requires funds can only be used for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and the administration thereof.

**Summary of last year's program results and this year's expected results**

In 2003, at the request of the City of Gresham, Multnomah County commissioned a consultant to perform an examination of various options for transportation service delivery and jurisdiction of County roads in East Multnomah County area. On August 12, 2004, after discussion of the findings from the initial examination, the Multnomah County Board of County Commissioners approved a Resolution authorizing a financial feasibility study to address the impact to the County and the City from the range of proposed options. The study is still in process and the results are not known at this time.

**Program Mandate: 1 Mandated Program & Funding Level**

No termination clause was written into this agreement.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$513,902
Internal Services	\$0	\$0	\$0	\$7,091
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$520,993</b>
Administration	0	0	\$3,917	\$0
Program Support	0	0	\$0	\$10,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$3,917</b>	<b>\$10,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,917</b>	<b>\$530,993</b>
Program Total:	<b>\$0</b>		<b>\$534,910</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$3,751	\$0
Intergovernmental	\$0	\$0	\$0	\$520,993
Program Revenue for Admin	0	0	\$3,809	\$10,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,560</b>	<b>\$530,993</b>

**Explanation of Revenues**

Monies transferred to the City originate from Motor Vehicle Revenue Sharing (State Highway Money) to the County and County Gas Tax.

**Significant Program Changes**

Since 1995 the initial \$400,000 payment has grown to \$500,000 in 2004. This increase represents a 25% increase over the past 10 years. In the same period the Multnomah County's receipts of dedicated state motor vehicle revenue and county gas taxes has grow at a proportionate rate of 24.9%. In forecasting City payments over the next five years, the City payment is expected to grow to 42% and the County at 26.1% above the original 1995 value. The annual supplemental payment to the city will continue to compound based on the current revenue sharing formula which adjusts the payment based on the CPI-U. Conversely the County receipts are limited to the actions of the state legislature, actual revenues collected and the county's percentage share of registered vehicles in the state. The County's percentage of registered vehicles will need to monitored. Multnomah County over the past three years has seen a continued decline in their percentage share as Oregon growth counties gain a larger share.



**Program #90027 - County Road Fund Payment to City of Fairview**

**Version 2/14/2005**  
**s**

**Priority:** Thriving Economy

**Lead Agency:** Community Services

**Program Offer Type:** Existing Operating

**Program Contact:** Tom Hansell

**Related Programs:**

**Frameworks:**

#### **Executive Summary**

In 1995 the city of Fairview and Multnomah County entered into an agreement to transfer 1.4 miles of county roads to the city of Fairview along with funding.

The County continues to transfer county funds to the city of Fairview under a methodology to be used in maintaining an indefinite supplemental payment formula. The formula uses the change in the Annual Consumer Price Index -Urban index for the Portland metropolitan area to determine the annual payment.

#### **Program Description**

This program offer allows for the annual supplemental payment to be completed. The agreement established the responsibilities of each jurisdiction. The agreement outlined details of road ownership based on the roads classification; defined transportation planning oversight; development review and permit issuance; stormwater management responsibilities; water quality; master planning; project-level planning; design and construction; and the development of common maintenance and design standards.

This program offer does not deliver any county services and is submitted for the provision of a supplemental payment to the city of Fairview.

#### **Program Justification**

This intergovernmental agreement was developed to resolve the issues relating to the transfer of County roads located within the Fairview city limits in a manner that best served the public interest while meeting the needs of both jurisdictions. The parties agreed the road system is a hierarchy of roadways, ranging in function from major inter-city arterials to those roads totally within and serving a local jurisdiction such as a local and collector streets. The road network that is located in urban east Multnomah County is part of a regional road system and should be consistent with the standards and functions of the regional system. The County and City agreed to the concepts of access and mobility; efficiency and effective service delivery; integrity of grid system, and customer service.

#### **Performance Measures**

The County road funds are transferred annually into Fairview's Transportation budget. The City commingles these funds into their transportation operating budget. The agreement did not require the City to communicate how County funds were to be used. The City prescribed allowed use of these funds are defined under ORS 366 which requires funds can only be used for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and the administration thereof.

#### **Summary of last year's program results and this year's expected results**

In 2003, at the request of the City of Gresham, Multnomah County commissioned a consultant to perform an examination of various options for transportation service delivery and jurisdiction of County roads in East Multnomah County area. On August 12, 2004, after discussion of the findings from the initial examination, the Multnomah County Board of County Commissioners approved a Resolution authorizing a financial feasibility study to address the impact to the County and the City from the range of proposed options. The study is still in process and the results are not known at this time.

**Program Mandate: 1 Mandated Program & Funding Level**

No termination clause was written into this agreement.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$0	\$141
Contracts	\$0	\$0	\$0	\$10,214
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,355</b>
Administration	0	0	\$241	\$0
Program Support	0	0	\$0	\$10,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$241</b>	<b>\$10,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$241</b>	<b>\$20,355</b>
Program Total:	<b>\$0</b>		<b>\$20,596</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$75	\$0
Intergovernmental	\$0	\$0	\$0	\$10,355
Program Revenue for Admin	0	0	\$133	\$10,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$208</b>	<b>\$20,355</b>

**Explanation of Revenues**

Monies transferred to the City originate from Motor Vehicle Revenue Sharing (State Highway Money) to the County and County Gas Tax.

**Significant Program Changes**

The annual supplemental payment to the City is forecasted to outpace the County dedicated revenues receipts beginning in FY 2006. The annual supplemental payment to the city will continue to compound based on a revenue sharing formula which adjusts annually based on the CPI-U. Conversely the County receipts are limited to the actions of the state legislature, actual revenues collected and the county percentage of registered vehicles in the state. The County's percentage of registered vehicles will need to be monitored. Multnomah County over the past three years has seen a continued decline in their State revenue percentage share as Oregon growth counties gain a larger share.

**Program #90028 - County Road Fund Payment to City of Troutdale****Version 2/14/2005**  
**S****Priority:** Thriving Economy**Lead Agency:** Community Services**Program Offer Type:** Existing Operating**Program Contact:** Tom Hansell**Related Programs:****Frameworks:****Executive Summary**

In 1995 the city of Troutdale and Multnomah County entered into an agreement to transfer 1 mile of county roads to the city of Troutdale along with funding.

The County continues to transfer county funds to the city of Troutdale under a methodology to be used in maintaining an indefinite supplemental payment formula. The formula uses the change in the Annual Consumer Price Index -Urban index for the Portland metropolitan area to determine the annual payment.

**Program Description**

This program offer allows for the annual supplemental payment to be completed. The agreement established the responsibilities of each jurisdiction. The agreement outlined details of road ownership based on the roads classification; defined transportation planning oversight; development review and permit issuance; stormwater management responsibilities; water quality; master planning; project-level planning; design and construction; and the development of common maintenance and design standards.

This program offer does not deliver any county services and is submitted for the provision of a supplemental payment to the city of Troutdale.

**Program Justification**

This intergovernmental agreement was developed to resolve the issues relating to the transfer of County roads located within the Troutdale city limits in a manner that best served the public interest while meeting the needs of both jurisdictions. The parties agreed the road system is a hierarchy of roadways, ranging in function from major inter-city arterials to those roads totally within and serving a local jurisdiction such as a local and collector streets. The road network that is located in urban east Multnomah County is part of a regional road system and should be consistent with the standards and functions of the regional system. The County and City agreed to the concepts of access and mobility; efficiency and effective service delivery; integrity of grid system, and customer service.

**Performance Measures**

The County road funds are transferred annually into Troutdale's Transportation budget. The City commingles these funds into their transportation operating budget. The agreement did not require the City to communicate how County funds were to be used. The City prescribed allowed use of these funds are defined under ORS 366 which requires funds can only be used for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and the administration thereof.

**Summary of last year's program results and this year's expected results**

In 2003, at the request of the City of Gresham, Multnomah County commissioned a consultant to perform an examination of various options for transportation service delivery and jurisdiction of County roads in East Multnomah County area. On August 12, 2004, after discussion of the findings from the initial examination, the Multnomah County Board of County Commissioners approved a Resolution authorizing a financial feasibility study to address the impact to the County and the City from the range of proposed options. The study is still in process and the results are not known at this time.



**Program Mandate: 1 Mandated Program & Funding Level**

No termination clause was written into this agreement.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$174
Contracts	\$0	\$0	\$0	\$12,591
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,765</b>
Administration	0	0	\$258	\$0
Program Support	0	0	\$0	\$10,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$258</b>	<b>\$10,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$258</b>	<b>\$22,765</b>
Program Total:	<b>\$0</b>		<b>\$23,023</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$92	\$0
Intergovernmental	\$0	\$0	\$0	\$12,765
Program Revenue for Admin	0	0	\$150	\$10,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$242</b>	<b>\$22,765</b>

**Explanation of Revenues**

Monies transferred to the City originate from Motor Vehicle Revenue Sharing (State Highway Money) to the County and County Gas Tax.

**Significant Program Changes**

The annual supplemental payment to the City is forecasted to outpace the County dedicated revenues receipts beginning in FY 2006. The annual supplemental payment to the city will continue to compound based on a revenue sharing formula which adjusts annually based on the CPI-U. Conversely the County receipts are limited to the actions of the state legislature, actual revenues collected and the county percentage of registered vehicles in the state. The County's percentage of registered vehicles will need to be monitored. Multnomah County over the past three years has seen a continued decline in their State revenue percentage share as Oregon growth counties gain a larger share.

**Program #90029 - Road Fund Transfer to Willamette River  
Bridge Fund****Version 2/01/2005****s****Priority:** Thriving Economy**Lead Agency:** Community Services**Program Offer Type:** Existing Operating**Program Contact:** Tom Hansell**Related Programs:** 90017 , 90018**Frameworks:****Executive Summary**

This program offer provides annual funding to the Willamette River Bridge capital, maintenance and operations as required by an intergovernmental agreement between the City of Portland and Multnomah County. The City and County entered into this agreement for the purpose of providing for the transition of responsibility for urban services. It was in this agreement the County and City recognized that the long-term interests of each jurisdiction were best served through the full implementation of the City's Urban Services Policy and the County's Resolution A.

**Program Description**

This program offer does not deliver services and is only submitted to allow for the legal execution of an interfund transfer between the county road fund to bridge fund. The \$64,000 can be seen as a requested appropriation under the transportation capital improvement plan (program number 90013).

**Program Justification**

In 1984, the City of Portland and Multnomah County began the transfer of County Roads to the City within the annexations in the east county area. That agreement called for an increasing City share of a combined pool of revenues between the City and County, and a funding source for the Willamette River Bridge Fund.

Further this inter-fund transfer is allowed per Oregon Budget Law.

**Performance Measures**

N/A accounting entry only

**Summary of last year's program results and this year's expected results**

N/A accounting entry only (see programs 90017, 90018 and 90013 for program spending)

**Program Mandate: 1 Mandated Program & Funding Level**

Termination/amendment clause "upon mutual agreement of both parties"

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Cash Transfer	\$0	\$0	\$0	\$5,325,214
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,325,214</b>
Administration	0	0	\$166	\$0
Program Support	0	0	\$0	\$10,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$166</b>	<b>\$10,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$166</b>	<b>\$5,335,214</b>
Program Total:	<b>\$0</b>		<b>\$5,335,380</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Taxes	\$0	\$0	\$0	\$5,325,214
Program Revenue for Admin	0	0	\$58	\$10,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58</b>	<b>\$5,335,214</b>

**Explanation of Revenues**

That combined pool includes State Motor Vehicle Sharing to the County and City, County Gas Tax and Federal Forest Receipts.

**Significant Program Changes**

There are no significant program changes



<b>Program #90030 - Road Fund Transfer to Bike &amp; Pedestrian Fund</b>	<b>Version 2/01/2005</b> s
--	-------------------------------

<b>Priority:</b>	Thriving Economy	<b>Lead Agency:</b>	Community Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Tom Hansell
<b>Related Programs:</b>	90013		

**Frameworks:****Executive Summary**

This program offer provides annual funding to the Bicycle Pathways Construction Fund per the requirements of Oregon Budget Law. Funds received by the Bike Fund are used solely for the construction or maintenance of these paths and may include pedestrian facilities associated with other transportation projects. The funds for the Bicycle Pathways Construction Fund originate from the County Road Fund.

**Program Description**

This program offer does not deliver services and is submitted to allow for an inter transfer to occur as allowed by Oregon Budget Law. The Bicycle Pathways Construction Fund was established to ensure these dedicated funds are used for their prescribed purpose. The funds are appropriated as part of the Transportation Capital Improvement Plan (program number 90013).

**Program Justification**

Interfund transfers are prescribed under Oregon Budget Law. The Land Use and Transportation Division has used the Bicycle Pathways Construction Fund to assist Multnomah County to construct and improve bike and pedestrian systems. The road fund provides preliminary, design and construction engineering as an in-kind contribution. These dedicated funds have been used, along with Road and Bridge Fund dollars, as local matches for Federal grants for bicycle enhancement projects.

**Performance Measures**

N/A accounting entry only

**Summary of last year's program results and this year's expected results**

N/A accounting entry only

**Program Mandate: 1 Mandated Program & Funding Level**

Funds received by counties from the State Highway Fund are required under ORS366.514 (1) to be dedicated specifically for bicycle trails and footpaths. These funds may be used by jurisdictions for the construction or maintenance of these paths and may include pedestrian facilities associated with other transportation projects. The level of commitment for this purpose is described by ORS366.514 (3).

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Cash Transfer	\$0	\$0	\$0	\$64,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,000</b>
Administration	0	0	\$166	\$0
Program Support	0	0	\$0	\$10,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$166</b>	<b>\$10,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$166</b>	<b>\$74,000</b>
Program Total:	<b>\$0</b>		<b>\$74,166</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Taxes	\$0	\$0	\$0	\$64,000
Program Revenue for Admin	0	0	\$58	\$10,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58</b>	<b>\$74,000</b>

**Explanation of Revenues**

Funds originate from the State Highway Fund Trust. Each counties share is based on the percentage their county's vehicle registrations.

**Significant Program Changes**

None

**Program #90032 - Reduced Portland Pmt Alternative to 9025A Version 2/03/2005 s**

**Priority:** Thriving Economy      **Lead Agency:** Community Services  
**Program Offer Type:** Program Alternative /      **Program Contact:** Tom Hansell  
**Related Programs:** 90025A

**Frameworks:****Executive Summary**

This program offer is written to respond to a proposed option presented by the Thriving Economy Priority Team, during the FY2005 Mid-Year Budget Priority Process. This program option proposes a 20% reduction to the city of Portland payment. This reduced payment will redirect approximately \$4.3M annually back into the transportation capital improvement program.

**Program Description**

In 1984, the City of Portland and Multnomah County entered into an agreement for the transition of urban services (Resolution "A"). The original agreement called for an increasing City share of a combined pool of revenues between the City and County, and a funding source for the Willamette River Bridge Fund. That combined pool includes State Motor Vehicle Sharing to the County and City, County Gas Tax and Federal Forest Receipts. This program offer promotes a change in the revenue sharing formula.

**Program Justification**

It's important for the County to protect the county's transportation infrastructure. Current capital needs are identified in the transportation capital improvement program at \$615 million for needed Road and Bridge improvements over the next 20 years.

Oregon county transportation program funding is limited to one dedicated revenue source. Multnomah County's transportation revenue originates from State Motor Vehicle Sharing (state highway funds), County Gas Tax (\$0.03/gallon) and Federal Forest Receipts (sunset FY2007). For fiscal year ending June 2004, Multnomah County these receipts totaled \$38.4 million. That same year the county transferred \$21.9 million to the city of Portland and \$4.7 million to county bridges leaving \$11.3 million for county roads. The County payment to Portland constituted 36% of the City's total revenue collection for this same period. The City that same year also received an equal amount of dedicated state revenue through the State and an additional 22% of their total revenues through other sources.

Oregon Statute provides cities far more financial mechanisms to maintain and expand their transportation system. The current State Motor Vehicle Revenue Sharing Formula recognizes the distinction of each government and was developed with these considerations. Multnomah County's transportation funding liability is not entirely visible to all of the State Legislature. The present revenue sharing agreement we hold with the city of Portland has become a barrier to the legislature approving new discretionary transportation funding, knowing every \$100 dollars awarded to Multnomah County, \$60 dollars will be transferred to Portland.

Multnomah County's financial capacity to adequately maintain its current transportation infrastructure with current funding is unrealistic without new revenues. A redistribution of county funds will allow the County to maintain its transportation infrastructure to support a thriving economy.

**Performance Measures**

The last revenue sharing amendment to this agreement occurred in 1987, when the County and City agreed to a new formula for sharing transportation resources, additional funding for the Willamette River bridges, and funds for capital improvement projects in mid-Multnomah County.

The County road funds are transferred quarterly into Portland's Department of Transportation's budget. The City commingles these funds into their transportation operating budget. The agreement did not require the City to communicate how County funds were to be used. The City prescribed allowed use of these funds are defined under ORS 366 which requires funds can only be used for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and the administration thereof.

**Summary of last year's program results and this year's expected results**

N/A

**Program Mandate: 4 Program and Funding Level Choice**

Exercising this program offer, would require an amendment to the current agreement, which is allowed "upon mutual agreement of both parties".

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Unappropriated & Contingency	\$0	\$0	\$0	\$4,300,000
Internal Services	\$0	\$0	\$0	\$296,700
Contracts	\$0	\$0	\$0	\$17,200,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,796,700</b>
Administration	0	0	\$157,116	\$0
Program Support	0	0	\$0	\$10,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$157,116</b>	<b>\$10,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$157,116</b>	<b>\$21,806,700</b>
Program Total:	<b>\$0</b>		<b>\$21,963,816</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$156,950	\$0
Intergovernmental	\$0	\$0	\$0	\$21,706,286
Taxes	\$0	\$0	\$0	\$90,414
Program Revenue for Admin	0	0	\$157,008	\$10,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$313,958</b>	<b>\$21,806,700</b>

**Explanation of Revenues**

Funds are pooled from State Motor Vehicle Sharing to the County, County Gas Tax and Federal Forest Receipts received by Multnomah County.

**Significant Program Changes**

The 20% (\$4.2 million) payment reduction has been budgeted under a contingency line item. A budget modification will be required to appropriate these funds during the FY 2006 budget year. These revenues would be redirected into the transportation capital improvement program.







Welcome 1.0.3.0 - Produ

### Priority: Education

Code	Name	
10016	Childhood Obesity Prevention	
10029	County School Fund	
10030	Multnomah County Schools	
10054	Child Care Quality	
21005	Early Childhood Services	
21015A	School Svcs - Full Svc Schools - Community Schools (SUN) 43 Schools	
21015B	School Svcs - Full Svc Schools - Community Schools (SUN) 4 Schools	
21016A	School Svcs - Full Svc Schools - Touchstone	
21016B	School Svcs - Full Svc Schools - Touchstone (b)	
21018	School Svcs - Social & Support Services for Educational Success	
21020A	School Svcs -Full Svc Schools- School Attendance Initiative (choose this or alternative prog 21025)	
21020B	School Svcs - Full Svc Schools - School Attendance Initiative (b)	
21022	School Svcs - Alcohol, Tobacco and Other Drug Services	
21023	School Svcs - Technical Assistance for Gender-Specific Services to Girls	
21024	School Svcs - Technical Assistance and Direct Services for Sexual Minority Youth	
21025A	School Svcs - Full Svc Schools - School Attendance Initiative(alternative) (chosed this or 21020 )	
21025B	School Svcs -Full Svc Schools- School Attendance Initiative (alternative) (b)	
25077A	School Mental Health ITAX	
25081A	DV Youth Prevention	
25102	HERO Children's DV Program	

40007	Students Today Aren't Ready for Sex (STARS)
40014	Lead Poisoning Prevention
40020	Immunization
40026A	Healthy Birth and Early Childhood Services (Part A)
40026B	Healthy Birth and Early Childhood Services (Part B)
40047	School-Based Health Centers
80004	Tools for School Success
80015	Ready to Learn

[Return to Main Menu](#)

**Program #10016 - Childhood Obesity Prevention****Version 2/15/2005 s**

**Priority:** Education      **Lead Agency:** Commission on  
**Program Offer Type:** New Program      **Program Contact:** Elana Emlen  
**Related Programs:** 40010  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

This offering increases childhood obesity prevention capacity through a CCFC/Health Department/community collaboration. The goal is to improve health/school readiness in children 0-18 by addressing nutrition and physical activity. Initial work involves connecting with the community through the CCFC committees and focusing on young children in childcare.

**Program Description**

This program offer supports the Education Priority Strategies 1, 2, and 3 by increasing the County's capacity to reduce childhood obesity. A joint effort of the Health Department and the CCFC, the program will be housed in CCFC to draw on the strong community involvement in our work advancing the three Policy Frameworks (Early Childhood, School Age and Poverty Elimination), and with the Multnomah Youth Commission. The Health Department and CCFC will jointly staff the Childhood Obesity Prevention Committee (COPC). The Committee will be a catalyst and convener for CCFC framework committees and other County groups. To address the obesity epidemic at its early stages we will focus on child care providers this year. We will conduct an assessment of current nutritional and physical activity resources and gaps. Utilizing data from the assessment, we will apply for grant funds to improve the nutrition and physical activity training and materials available to child care providers and parents of the young children in their care. We will also begin targeted projects with this population. The Health Department and CCFC will work collaboratively to support support COPC's efforts. The COPC is currently working with OMSI to develop a proposal for a small exhibit, and plans to work on permanent early childhood and life science exhibits.

**Program Justification**

Obesity prevention strongly supports mastery in 3 of the 6 dimensions of kindergarten readiness: physical well being, motor development and social/emotional development. A report by the National Institute of Health Care Management showed that overweight children tend to score lower on both reading and math standardized tests at the beginning of kindergarten and their lower scores track into 1st grade. In 2003, a study in the Journal of American Medicine document how obesity in school age children correlates with depression. Depression has a detrimental effect on school success and creates barriers for students. This, in particular, relates to Education Priority Strategy 6.

**Performance Measures**

(1) Completed assessment of needs of child care providers/parents and report on best practices and action steps; (2) At least two grant applications written; (3) At least 6 information gathering/presentations for relevant County departments, contractors and community groups including the CCFC committees described above; (4) One OMSI exhibit proposals submitted with COPC input and progress made on early childhood exhibit; (5) Local information is collected and supports 2 grant applications; (6) Develop baseline to measure impact of activities on childhood obesity reduction outcome. (7) At least 100 child care providers engaged in childhood obesity prevention, reaching at least 400 children.

**Summary of last year's program results and this year's expected results**

In the past year, with almost no staff support, the following activities were started/advanced: Developed community presentation; Convened community partners to form COPC, a broad based group including representatives from the public and private sector; Secured \$15,000 of foundation funds for OMSI to develop a proposal for an exhibit on physical activity and nutrition; partnered to address soda in schools and promote Turn-off-TV week; explored funding options for pilot program with Northwest Health Foundation. Staff time has come from the CCFC Early Childhood Coordinator. With this program offer, the outputs would increase significantly. This year we expect to provide 130 child care providers with pedometers and an evaluation of their effect. We will train 65 parent educators on the effects of television on children and how to talk about obesity related issues with parents. We will involve youth and community leaders in standards for food sold in schools.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$6,434	\$0
Materials & Supplies	\$0	\$0	\$8,778	\$0
Personnel	\$0	\$0	\$45,755	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$60,967</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$60,967</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$60,967</b>	
Program FTE	0	0	0.50	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

<b>Significant Program Changes</b>
------------------------------------

**Program #10029 - County School Fund****Version 2/04/2005 s****Priority:** Education**Lead Agency:**

Non-Departmental - All

**Program Offer Type:** Existing Operating**Program Contact:**

Mark Campbell

**Related Programs:****Frameworks:****Executive Summary**

This program offer accounts for the statutory responsibility the County has to distribute revenues received from the sale of timber cut on federal forest lands. These revenues are dedicated to a County School Fund and distributed proportionally to local school districts.

**Program Description**

Since 1908, all counties in Oregon have received payments from the US government from revenue generated by the sale of timber cut on federal forest lands. This mandated program provides approximately \$200-\$225,000 annually to local school districts in Multnomah County. State law specifies how the revenue is to be allocated.

**Program Justification**

This program links to the Education priority. It provides direct cash assistance to school districts. While this is not a large source of revenue in Multnomah County the link between timber revenue and schools has been established since the early 1900's. Federal legislation was enacted (PL 106-393) in 2001 that established a "safety net" for counties that have historically been heavily reliant on timber revenue. This safety net guarantees that counties will receive a specified level of funding each year based on average receipts prior to implementation of the Clinton administration's forest plan. Without these safety net payments many school districts in Oregon would be much more heavily reliant on state and local revenue sources.

**Performance Measures**

Revenue is distributed to county school districts in accordance with ORS.

**Summary of last year's program results and this year's expected results**

**Program Mandate: 1 Mandated Program & Funding Level**

ORS 328.005 - 328.035 outlines the requirement to establish a County School Fund. The apportionment of revenue from the sale of timber on federal forest lands is described in ORS 294.060 which states ". . . moneys received by each county . . . shall be divided 75 percent to the road fund and 25 percent to the school fund of the county."

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$226,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$226,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$226,000</b>
Program Total:	<b>\$0</b>		<b>\$226,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Taxes	\$0	\$0	\$0	\$225,000
Other / Miscellaneous	\$0	\$0	\$0	\$1,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$226,000</b>

**Explanation of Revenues**

25% of the revenue received from the federal government for the sale of timber cut on federal forest lands. Total revenue has averaged between \$800-900,000 over the past several years. The share allocated to the County School Fund has varied between \$200-225,000 during that time.

**Significant Program Changes**

**Program #10030 - Multnomah County Schools****Version 2/14/2005 s**

**Priority:** Education      **Lead Agency:** Non-Departmental - All  
**Program Offer Type:** Existing Operating      **Program Contact:** Dave Boyer

**Related Programs:****Frameworks:****Executive Summary**

This program offer accounts for the transfer of revenue from the temporary local income tax (ITAX) to Multnomah County school districts. Nine school districts and one state sanctioned charter school share approximately 70% of the revenue generated by the ITAX.

**Program Description**

The ITAX was created when voters approved Ballot Measure 26-48 in May, 2003. It is a three-year measure that raises local funds to prevent further cuts to Multnomah County's public schools and programs that help the County's most vulnerable residents. It is intended to be a temporary, local answer to state budget cuts and economic conditions. The bulk of the revenue, approximately \$90 million per year, is divided equally, on a per-pupil basis to all county public school districts.

**Program Justification**

This program offer links directly to the Education priority. The ITAX was proposed following the defeat of Measure 28. That statewide measure referred a temporary, .5% tax increase that was enacted by the legislature. Following the defeat of Measure 28 schools in Multnomah County faced the prospect of cutting several weeks from the academic year or reducing the number of direct instructional positions. The ITAX provides about 12% of the total funding for all school districts within the county. The ITAX funding for schools has a number of goals - a few of which relate directly to the Education strategy map. Those goals include the provision of a full school year, funding programs designed to achieve improvements in academic success for all students, and funding student support programs that provide a quality school experience and retain students in school.

**Performance Measures**

% of ITAX revenue for instruction and school support.

**Summary of last year's program results and this year's expected results**

Measure 26-48 contained a provision that requires school districts to report to a School Efficiency and Advisory Council (SEAC) on their plans for improving student achievement. The SEAC has released two reports that detail how schools are using the ITAX revenue. Those reports can be found on the web at: <http://www.seacinfo.org/>

**Program Mandate: 1 Mandated Program & Funding Level**

This is a program funded with ITAX revenue. It is dedicated to county schools, public safety, and health and human service programs as outlined in Measure 26-48.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$89,160,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$89,160,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$89,160,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$89,160,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by ITAX revenues that are budgeted in program offer #95001.

**Significant Program Changes**



**Program #10054 - Child Care Quality****Version 2/15/2005 s****Priority:** Education **Lead Agency:** Commission on**Program Offer Type:** Existing Operating **Program Contact:** Elana Emlen**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

The CCFC funds three projects that support school readiness by improving the quality of child care: Two family child care provider networks and one resource enhancement package that expands the services of Child Care Resource and Referral for child care providers County-wide.

**Program Description**

To support caregivers/parents in preparing their children to learn, the CCFC funds two Child Care Provider networks, serving two geographic areas and including up to 15 providers each who care for infants and toddlers. These providers receive extra training/resources to bring their quality of care to higher levels. Outcomes are measured using the nationally recognized Thelma Harms Family Day Care Rating Scale. The networks recruit providers who care for infants and toddlers. The geographic boundaries encompass lower income families.

The CCFC also funds the Child Care Resource Team located at the Child Care Resource and Referral agency. The Resource Team package includes training, on-site consultation, mini-grants and emergency scholarships. The funds cover 1.5 FTE to help child care providers with business skills and early childhood development knowledge. This helps providers stay in business (consistency of care) and improves quality of care. The Resource team provides on-site/telephone consultation and trainings. There is no income requirement for this service. At least 100 providers and 600 children in care benefit from this service.

**Program Justification**

High quality child care supports all six of the developmental dimensions of the Oregon Kindergarten Readiness Survey: physical well-being, language usage, approach to learning, cognition/general knowledge, social/emotional development and motor development. According to the 2000 Population Survey, over 23,000 children are in paid child care in Multnomah County. Improving the quality of care has a long-term effect on these children.

Child care networks are an evaluated model of service that has proven effectiveness and has been replicated.

**Performance Measures**

(1) Child Care Provider Network members reach quality standards as defined by the Thelma Harms Family Day Care Rating Scale. (2) 80% of child care providers receiving on-site training and technical assistance report that the materials/information will help in providing quality care. (3) The Resource Team meets annual targets for workshops, on-site training, in-service training to child care centers, one-on-one technical assistance phone calls, and administration of mini-grants and emergency scholarship funds.

**Summary of last year's program results and this year's expected results**

This year, 23 child care providers are currently part of the 2 child care provider networks. It is anticipated that within the next quarter the number will rise to 30. This means that the quality of care will be improved for 190 children. Expected outcomes for the Resource Team this year: 120 on-site business and early childhood training, 525 one-on-one phone technical assistance calls, 18 mini-grants, emergency scholarships for 8 families. Individual providers may benefit from services, but if you assume 6 children per provider, then approximately 4,590 children benefit from the on-site and telephone technical assistance alone.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$1,383
Contracts	\$0	\$0	\$0	\$212,725
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$214,108</b>
Administration	0	0	\$0	\$44,655
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,655</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$258,763</b>
Program Total:	<b>\$0</b>		<b>\$258,763</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$214,108
Program Revenue for Admin	0	0	\$0	\$44,655
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$258,763</b>

<b>Explanation of Revenues</b>
--------------------------------

Funds come through the Oregon Commission on Children and Families, funding source is Federal Child Care Development Funds. Grant funds are estimated based on the FY 2005 appropriation. Use of Child Care and Development Funds is for child care quality activities as identified in 45 CFR Parts 98 and 99, Oregon's Child Care and Development Fund Plan, and by the Oregon Childhood Care and Education Coordinating Council.

<b>Significant Program Changes</b>
------------------------------------

**Program #21005 - Early Childhood Services****Version 2/14/2005 s**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 , 21020A ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Early Childhood Services (ECS) utilize several service approaches targeted to parents and their children birth through age five to promote positive parenting, healthy child development, access to quality child care, and ultimately, school readiness. This offer describes those approaches.

**Program Description**

Services support parents and children through several programs. 1. Parent Child Development Services (PCDS - comprising 81% of the funds in this offer) and 2. Headstart health services provide parents and children with developmental and health screening, a check for immunization status & follow up, early childhood education and playgroups, parenting groups, and access to social and health services. 3. Teen parent services offer childcare slots while teen parents attend school, in addition to positive parenting support services for the teens. 4. "Courtcare" childcare services are available at the County Courthouse for families attending Court proceedings and 5. Services for Native American children whose primary caregiver is receiving substance abuse treatment.

**Program Justification**

Early Childhood Services help drive the Education Indicator of Success: % of entering kindergarten students who meet specific developmental standards for their age and meets the Education Strategies: Ensure the basic needs of children and parents are met, including the needs for physical and mental health, as they relate to school readiness or school success; Support caregivers and parents in preparing their children to learn; and, Provide early education services that prepare children for kindergarten.

OSU Family Study Center research shows a strong correlation between a child's immunization status, age-appropriate development, and parent/caregiver's ability to provide consistent parenting, and kindergarten readiness to learn. School readiness correlates to early academic performance, an indicator of future school success. School completion impacts adult success in life. The programs in this offer support this continuum of life factors for distinct populations, as described in the above section. Parents have opportunities to engage in learning about child development and positive parenting efforts (all of the programs) or attend school without worry about child care (teen parent child care) or engage in their own personal growth (Native American child care and Courtcare).

**Performance Measures**

The most appropriate measure is kindergarten readiness to learn. Current DSCP capacity does not support the ability to measure this. A number of other measures are employed as interim indicators.

1. 100% of kids will be screened for immunization status & followed up; 85% of kids will display "normal" growth and development; 100% of those not above will be referred for further service; 80% of parents indicate they learned new skills as a result of program participation. 2. 50 children and families will participate in health education. 3. 80% of teen moms whose children are in child care will advance a grade in school or obtain a GED by program exit. 4. 250 children will receive safe and quality child care while parents are attending court. 5. 40 children will participate in child care while parents are attending alcohol treatment.

**Summary of last year's program results and this year's expected results**

1. 100% of kids will be screened for immunization status & followed up and 84% were up to date at exit; 84% of kids will scored as "normal" in their growth and development; 100% of those not above were referred for further service; 80% of parents indicated they learned new skills as a result of program participation. 2. 64 children and families participated in health education during the year. 3: 79% of teen moms whose children were in child care advanced a grade in school or obtained a GED by program exit. 4. 267 children received safe and quality child care while parents were attending court. 5. 38 children participated in child care while parents were attending alcohol treatment. Expected results for FY04/5 mirror these.

**Program Mandate: 4 Program and Funding Level Choice**

\$25,000 CGF is matched 1:1 with OJD funds for Court Care per IGA

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$171,695	\$0
Contracts	\$0	\$0	\$1,292,345	\$227,244
Internal Services	\$0	\$0	\$62,640	\$0
Materials & Supplies	\$0	\$0	\$3,782	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,530,462</b>	<b>\$227,244</b>
Administration	0	0	\$17,712	\$0
Program Support	0	0	\$109,350	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$127,062</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,657,524</b>	<b>\$227,244</b>
Program Total:	<b>\$0</b>		<b>\$1,884,768</b>	
Program FTE	0	0	1.81	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$227,244
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$227,244</b>

**Explanation of Revenues**

County General Fund - Based on current service levels Oregon Commission on Children and Families: Great Start - Based on funder projections to keep at current service level Oregon Judicial Department: Court Care - Based on funder projections to keep at current service level

**Significant Program Changes**

Oregon Commission on Children Family and Community, CCDF - Reduced by \$214,108 because funder decided to contract directly for Child Care services, instead of contracting through DSCP. Oregon Commission on Children Family and Community Great Start fund reduced by \$4681 - Funder determined to take Child Care Network and Resource and Referral services in house and contract directly.


**Program #21015A - School Svcs - Full Svc Schools - Community  
Schools (SUN) 43 Schools**
**Version  
2/14/2005 s**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21016A , 21018 , 21020A ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

The SUN Community Schools (SUN CS) program improves students' school success by providing educational, recreational, social and health services at 47 school sites in Multnomah County. SUN CS program works with the school principal and teachers to develop an annual plan for academic and social support services that tie to the School Improvement Plan for academic success. SUN CS is the component of a full services school continuum that provides extended day activities, family engagement and service access and integration. The other components of this continuum are Touchstone (direct service/case management) and School Attendance Initiative (attendance services). Offers 21015A & 21015B together comprise the current service level; the split was necessary to meet the Budget Office directive re:CGF threshold in any one offer.

**Program Description**

SUN CS programs are sited at 1/3 of the County's schools. SUN CS offers services that allow students to come to school ready to learn and support them and their families through additional learning opportunities and access to services at a school site: Extended-Day Activities, which provide academic support, recreation, and enrichment activities; Family Engagement, which supports parents to prepare their children to learn; Parent Organizing for School Success; Individual, Family, and Group Support; Community and Business Involvement; Service Integration and Site Management, which provides oversight and coordinates a comprehensive, accessible system of services at the school site. The success of the SUN CS relies on a strong partnership within the school building and between the County, the City, School Districts, schools, the community and non-profit partners.

**Program Justification**

This program promotes five of the Education team's six strategies: ensuring that the basic needs of students are met, in particular those that relate to school readiness or school success, supporting caregivers in preparing children to learn, promote reading level by the third grade, promote student retention beyond the fifth grade and bridge the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school. SUN CS schools serve the neediest children (those in high-poverty neighborhoods and who are struggling academically) in a highly cost-effective manner. In one study, evaluators estimated a savings of between \$8.90 -\$12.90 for every \$1 spent on after-school programs--through increased productivity among parents, reduced crime, increased graduation rates, and so forth. From 1999-2002, students at SUN CS sites showed upward trends in math and reading; subsequent years show continued improvement. Nationally, Community Schools have proven to improve student learning; promote family engagement; and help schools function more effectively. The Multnomah County SUN Community School initiative is recognized across the nation as a model for Community Schools.

**Performance Measures**

DSCP does not currently have the capacity to capture student success as measured by school promotion, state benchmark scores or school attendance; this is under development. The interim measures that are captured include: Target for 43 SUN CS sites: 9,675 children will be served at 43 SUN CS sites and 3,225 adults will be served. Each SUN Community School site will serve at least 225 students and 75 adults. 4,300 students will participate as regular attendees ("regular attendees" defined as those who attend 30 days or more in a school year). At least 50% of students served will be those not meeting state benchmarks for reading and math. Other measures in process include: Improve student achievement, as measured through benchmark scores and improve school-day attendance, behavior and other skills shown to lead to healthy development and academic success.

**Summary of last year's program results and this year's expected results**

In FY04, the County supported 46 SUN CS programs; a new grant was received in March 05 for the 47th. County funds for 46 SUN CS programs meant that: 9,721 children were served at the 46 SUN sites; 1,236 adults participated in educational offerings. Over 44,000 people were served through community and family events at these sites. At a sample of 10 SUN CS sites analyzed in FY04, for those students who regularly participated in SUN CS activities: 83% of elementary students improved reading benchmark scores, with 77% meeting benchmark; 80% of elementary students improved math benchmark scores, with 78% meeting benchmark; 77% of middle school students improved reading benchmark scores, with 50% meeting benchmark; 67% of middle school students improved math benchmark scores with 53% meeting benchmark. For FY05, the program expects to continue this progress, and to define simpler outcome measures.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$308,575	\$18,813
Contracts	\$0	\$0	\$2,273,518	\$851,873
Materials & Supplies	\$0	\$0	\$9,792	\$3,280
Internal Services	\$0	\$0	\$122,559	\$3,310
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,714,444</b>	<b>\$877,276</b>
Administration	0	0	\$36,194	\$0
Program Support	0	0	\$202,136	\$21,312
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$238,330</b>	<b>\$21,312</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,952,774</b>	<b>\$898,588</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,851,362</b>	
Program FTE	0	0	3.34	0.16
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$367	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$877,276
Program Revenue for Admin	0	0	\$0	\$21,312
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$367</b>	<b>\$898,588</b>

<b>Explanation of Revenues</b>
--------------------------------

CGF - Based on current service level PDX Parks & Recreation - Based on current service level per funder ODE21  
 Century Based on funder's projections

<b>Significant Program Changes</b>
------------------------------------

ODE 21 Projected to fund new school site - Harold Oliver Primary


**Program #21015B - School Svcs - Full Svc Schools - Community Schools (SUN) 4 Schools**
**Version  
2/14/2005 s**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21016A , 21018 , 21020A ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

The SUN Community Schools (SUN CS) program improves students' school success by providing educational, recreational, social and health services at 47 school sites in Multnomah County. SUN CS program works with the school principal and teachers to develop an annual plan for academic and social support services that tie to the School Improvement Plan for academic success. SUN CS is the component of a full services school continuum that provides extended day activities, family engagement and service access and integration. The other components of this continuum are Touchstone (direct service/case management) and School Attendance Initiative (attendance services). Offers 21015A & 21015B together comprise the current service level; the split was necessary to meet the Budget Office directive re:CGF threshold in any one offer.

**Program Description**

SUN CS programs are sited at 1/3 of the County's schools. SUN CS offers services that allow students to come to school ready to learn and support them and their families through additional learning opportunities and access to services at a school site: Extended-Day Activities, which provide academic support, recreation, and enrichment activities; Family Engagement, which supports parents to prepare their children to learn; Parent Organizing for School Success; Individual, Family, and Group Support; Community and Business Involvement; Service Integration and Site Management, which provides oversight and coordinates a comprehensive, accessible system of services at the school site. The success of the SUN CS relies on a strong partnership within the school building and between the County, the City, School Districts, schools, the community and non-profit partners.

**Program Justification**

This program promotes five of the Education team's six strategies: ensuring that the basic needs of students are met, in particular those that relate to school readiness or school success, supporting caregivers in preparing children to learn, promote reading level by the third grade, promote student retention beyond the fifth grade and bridge the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school. SUN CS schools serve the neediest children (those in high-poverty neighborhoods and who are struggling academically) in a highly cost-effective manner. In one study, evaluators estimated a savings of between \$8.90 - \$12.90 for every \$1 spent on after-school programs--through increased productivity among parents, reduced crime, increased graduation rates, and so forth. From 1999-2002, students at SUN CS sites showed upward trends in math and reading; subsequent years show continued improvement. Nationally, Community Schools have proven to improve student learning; promote family engagement; and help schools function more effectively. The Multnomah County SUN Community School initiative is recognized across the nation as a model for Community Schools.

**Performance Measures**

DSCP does not currently have the capacity to capture student success as measured by school promotion, state benchmark scores or school attendance; this is under development. The interim measures that are captured include: Target for 4 SUN CS sites: 900 children will be served and 300 adults will be served. Each SUN Community School site will serve at least 225 students and 75 adults. 400 students will participate as regular attendees ("regular attendees" defined as those who attend 30 days or more in a school year). At least 50% of students served will be those not meeting state benchmarks for reading and math. Other measures in process include: Improve student achievement, as measured through benchmark scores and improve school-day attendance, behavior and other skills shown to lead to healthy development and academic success.

**Summary of last year's program results and this year's expected results**

In FY04, the County supported 46 SUN CS programs; a new grant was received in March 05 for the 47th. County funds for 46 SUN CS programs meant that 9,721 children were served at the 46 SUN sites, and 1,236 adults participated in educational offerings. Over 44,000 people were served through community and family events at these SUN CS sites. At the sample of 10 SUN CS sites analyzed in FY04, for those students who regularly participated in SUN CS activities: 83% of elementary students improved reading benchmark scores, with 77% meeting benchmark; 80% of elementary students improved math benchmark scores, with 78% meeting benchmark; 77% of middle school students improved reading benchmark scores, with 50% meeting benchmark; 67% of middle school students improved math benchmark scores with 53% meeting benchmark. For FY05, the program expects to continue this progress, and to define simpler outcome measures.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$368,640	\$0
Internal Services	\$0	\$0	\$8,995	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$377,635</b>	<b>\$0</b>
Administration	0	0	\$3,805	\$0
Program Support	0	0	\$23,493	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$27,298</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$404,933</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$404,933</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

CGF amount based on current service level

<b>Significant Program Changes</b>
------------------------------------





**Program #21016A - School Svcs - Full Svc Schools - Touchstone**

**Version 2/14/2005**

**S**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21018 , 21020A ,  
**Frameworks:** School Aged Policy Framework , Poverty Framework

#### **Executive Summary**

Touchstone provides individual family support through case management, emergency services, and connection with other community resources during the 10 month school year. It removes barriers for at-risk families and improves academic achievement by helping children be ready to learn. Touchstone is the component of a full services school continuum that provides direct service/case management. The other components of this continuum are SUN Community Schools (extended day activities, family engagement and service access and integration) and School Attendance Initiative (attendance services).

#### **Program Description**

Touchstone services stabilize families so that children can learn, working to ensure that their basic needs are met for food, stable housing, clothing, and physical and mental health. Building on family strengths to overcome economic and social barriers to self sufficiency, Touchstone staff provide case management and intervention services for families in 43 County schools. They provide case management, referral, mental health/alcohol and drugs screening, advocacy for families, crisis intervention, skill building activities, mentoring programs, and recreation services for children and families; Touchstone staff are the gateway to school based health clinics and mental health providers. They forge strong connections with the principal, school personnel, and other school-based staff in their building (including School Attendance Initiative, SUN CS site manager, health clinic staff, and other non-profit staff who provide services in that building) in order to ensure seamless and coordinated services.

#### **Program Justification**

This program promotes three of the Education team's six strategies: ensuring that the basic needs of students are met, including the needs for physical and mental health, as they relate to school readiness or school success; supporting caregivers in preparing children to learn; and bridging the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school. Touchstone programs are located in schools with the neediest children (those in high-poverty neighborhoods, who are struggling academically). Lack of parental support and a dysfunctional home life are two leading causes of school failure. Touchstone's population is at high risk for barriers to academic achievement; 57% of the families enrolled are headed by a single parent; 63% have incomes at or below the Federal Poverty Level; and 53% are people of color. 87% of clients indicate that the issue that brought them into the program (the "presenting issue") had been addressed by the time of their exiting the program, and 97% said they had achieved some or all of their case plan goals. 82% of the Touchstone children were not absent from school for more than 10 days in the previous quarter.

#### **Performance Measures**

DSCP does not currently have the capacity to capture student success as measured by school promotion, state benchmark scores or school attendance; this is under development. The interim measures that are captured include:

690 families will participate in case management and 6,000 will receive crisis intervention.

80% of children served will not be absent from school more than 10 days in the previous quarter.

70% of children enrolled will participate in after-school programs.

100% of clients will indicate that presenting issues were addressed by the time of program exit.

#### **Summary of last year's program results and this year's expected results**

Touchstone case managed 550 families in FY04, provided crisis intervention for over 5,000 children and families, addressed the presenting issue of 87% of clients by the time of their exiting the program, and engaged 66% of the children in extracurricular activities that supported their academic achievement. Program measures outlined above will apply for FY05; in progress are measures to demonstrate school promotion and school success, as capacity allows.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$78,787	\$0
Contracts	\$0	\$0	\$68,880	\$0
Personnel	\$0	\$0	\$1,532,910	\$0
Internal Services	\$0	\$0	\$364,056	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,044,633</b>	<b>\$0</b>
Administration	0	0	\$20,604	\$0
Program Support	0	0	\$127,201	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$147,805</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,192,438</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$2,192,438</b>	
Program FTE	0	0	19.43	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

County General Fund based on current service level State Mental Health Alcohol and Drug Prevention revenue was eliminated based on notification received from DCHS

<b>Significant Program Changes</b>
------------------------------------



**Program #21016B - School Svcs - Full Svc Schools - Touchstone Version 2/14/2005**  
**(b)** **s**

**Priority:** Education **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21018 , 21020A ,  
**Frameworks:** School Aged Policy Framework , Poverty Framework

**Executive Summary**

Touchstone provides individual family support through case management, emergency services, and connection with other community resources. It removes barriers for at-risk families and improves academic achievement by helping children be ready to learn. This program offer describes an alternate Touchstone program which would operate the full 12 months per year. Touchstone is the component of a full services school continuum that provides direct service/case management. The other components of this continuum are SUN Community Schools (extended day activities, family engagement and service access and integration) and School Attendance Initiative (attendance services).

**Program Description**

Touchstone services stabilize families so that children can learn, working to ensure that their basic needs are met for food, stable housing, clothing, and physical and mental health. Building on family strengths to overcome economic and social barriers to self sufficiency, Touchstone staff provide case management and intervention services for families in 43 County schools. (For more, please see the Program Description for offer 21016A.)

**Program Justification**

(See also the Program Justification for offer 21016A.) Research has shown that summer break may decrease children academic achievement scores and increase delinquent behaviors. In the summer, Touchstone staff keep at-risk families and children linked to resources and get children involved in academic or recreational camps and outings, thus maintaining their links to school and overseeing a successful transition into the upcoming school year with a readiness to learn.

Poverty, abuse, and mental health issues don't disappear when summer comes; children and families struggle all year long, and in the summer they often lose the stability that school provides--for some, this includes regular meals. Children are also more likely to be unsupervised in the summer, and families can lose their attachment to schools during the summer months. A 12-month program will allow Touchstone to improve the sustainability of its services, to maintain high quality and efficient resource delivery throughout the summer, help prepare youth for the upcoming school year, and to maintain community partnerships.

**Performance Measures**

DSCP does not currently have the capacity to capture student success as measured by school promotion, state benchmark scores or school attendance; this is under development. The interim measures that are captured include:

460 children and families will receive support services (case management) and offer crisis intervention to over 1,000 children and families.

70% of children enrolled will participate in summer school and community programs.

100% of clients will indicate that presenting issues were addressed by the time of program exit.

**Summary of last year's program results and this year's expected results**

Program results for the summer portion of Touchstone are not available. Through the 10 month program, Touchstone case managed 550 families in FY04, provided crisis intervention for over 5,000 children and families, addressed the presenting issue of 87% of clients by the time of their exiting the program, and engaged 66% of the children in extracurricular activities that supported their academic achievement. Program measures outlined above will apply for FY05, in progress are measures to demonstrate school promotion and success, as capacity allows.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$4,585	\$0
Personnel	\$0	\$0	\$241,050	\$0
Materials & Supplies	\$0	\$0	\$10,949	\$0
Contracts	\$0	\$0	\$13,776	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$270,360</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$270,360</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$270,360</b>	
Program FTE	0	0	3.57	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

CGF Funding based on projected service levels for Scaled Program Offer

<b>Significant Program Changes</b>
------------------------------------


**Program #21018 - School Svcs - Social & Support Services for Educational Success**
**Version  
2/14/2005 s**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21020A ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

The Social and Support Services for Educational Success program (SSSES) fosters academic achievement by supporting students with age appropriate and culturally specific academic support, case management, family engagement, and support/skill-building groups. This offer includes two components: 1. SSSES through the School Age Policy Framework, which is 88% of the offer; and 2. Ortiz Center: Clara Vista Apartments - on-site resources for students and families in the area, where the population is predominantly Latino and Spanish-speaking.

**Program Description**

1. SSSES provides school-linked support services for youth (6-17) and their families so that youth remain in or return to school. These services are delivered at community and school sites to youth attending alternative schools and/or who are at risk of dropping out and targeted to 6 culturally specific populations of youth and their families. These 6 are: African American, African Immigrant, Asian Pacific Islander, Latino, Native American and Slavic. Key services include case management; parent outreach; many academic support programs that occur after school and in the evenings: tutoring, mentoring, reading club, gender groups, recreation classes, conflict resolution classes, leadership development, study and test-taking skills classes, family education nights, etc. With a culturally specific focus on youth and families SSSES staff work with SUN CS programs and other schools to augment school based services and provide these services at community sites. 2. On site services at the Ortiz Center are designed to provide comprehensive and specialized services through an on site bilingual/bicultural staff team. These services include resource development and service coordination, family intervention/case management services and youth education and recreation services.

**Program Justification**

This program promotes four of the Education team's six strategies: ensuring that the basic needs of students are met as they relate to school readiness and school success, supporting caregivers in preparing children to learn, promote retention beyond the fifth grade and bridge the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school. In a recent study, children who had spent 1-3 adolescent years in a family below the poverty line were 60% less likely to graduate from high school; for children who had spent 4 adolescent years in poverty, that figure rose to 75%. Furthermore, 50% of children in households where the household head had not graduated spent at least a year in poverty (vs. 14% for those from better educated homes). Increased access to services and additional learning opportunities outside of, but connected to the classroom, have been shown as "promising practices" to reducing the Achievement Gap. SSSES services provide this link - in schools and in the community. Having basic needs met often means that children can focus on school and their caregivers have the resources to support educational success.

**Performance Measures**

1. SSSES: 80% of youth served in SSSES academic support services will be enrolled in school, graduate, receive a GED or be enrolled in a vocational program, at the time of exit. 6,000 students will participate in some type of SSSES academic support services. 300 parents will be engaged through family/parent outreach or related activities. In progress are measures to demonstrate academic success and school attendance for youth served in these programs, as capacity allows.

2. Ortiz Center: 225 individuals and 55 households. 75% of children served at the Ortiz Center will take part in extracurricular activities. 70% of children served at the Ortiz Center will be absent less than 10 days per quarter (targeting 10 days per quarter is a school district benchmark).

**Summary of last year's program results and this year's expected results**

1. SSSES: In FY04 SSSES was a new component in the SAPF system. The Department expects that 6,000 youth and their families will be participate in these academic support services. 300 parents will be engaged through family/parent outreach or related activities. The program outcomes mirror the performance measures outlined above. 2. Ortiz Center: served 202 individuals and 50 households. 75% of the children served participated in recreation/extracurricular activities. For FY05, the program expects to serve 200-225 individuals and 45-55 households, with 75% to 80% of the children served taking part in extracurricular activities.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$404,095	\$0
Materials & Supplies	\$0	\$0	\$10,926	\$0
Internal Services	\$0	\$0	\$125,001	\$0
Contracts	\$0	\$0	\$1,646,865	\$380,538
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,186,887</b>	<b>\$380,538</b>
Administration	0	0	\$25,872	\$0
Program Support	0	0	\$159,725	\$0
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$185,597</b>	<b>\$0</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,372,484</b>	<b>\$380,538</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$2,753,022</b>	
Program FTE	0	0	4.80	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$380,538
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$380,538</b>

<b>Explanation of Revenues</b>
--------------------------------

County General Fund - Based on current service levels; Oregon Commission on Children, Families and Community- Youth Investment - Based on current service levels from funder projections; Oregon Commission on Children, Families and Community -CYF - Based on current service levels from funder projections

<b>Significant Program Changes</b>
------------------------------------



**Program #21020A - School Svcs -Full Svc Schools- School Attendance Initiative (choose this or alternative prog 21025)**

**Version  
2/14/2005 s**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

### Executive Summary

The School Attendance Initiative (SAI) works with students (K-8th grade) who experience difficulty in attending school. Staff provide outreach to students and families; case brokerage; attendance monitoring; and referral to community services during the 10 month school year. SAI is the component of a full services school continuum that provides attendance services. The other components of this continuum are SUN Community Schools (extended day activities, family engagement and service access and integration) and Touchstone(direct service/case management).

### Program Description

Students who have missed 3 days in a 15-day period are eligible for referral to SAI, which receives weekly referrals from a school designee. Staff provide outreach to students referred (and their families) through a combination of letters, home visits, and phone calls. Brokerage to needed services is provided to students (and their families) with multiple and severe needs. Attendance monitoring is provided for referred students for the remainder of the school year.

### Program Justification

This program supports Education primarily by utilizing the second strategy (support caregivers and parents in preparing their children to learn) and the sixth strategy (bridge the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school). Education is critical to breaking the cycle of poverty; in a recent study, children who had spent 1-3 adolescent years in a family below the poverty line were 60% less likely to graduate from high school; for children who had spent 4 adolescent years in poverty, that figure rose to 75%. Removing the barriers to consistent attendance is critical to school success, and SAI has proven effective in this. In a recent study, the percent of students referred to SAI who were attending school 90% of the time was 4% prior to intervention, and 36% after SAI intervention. Furthermore, previous to intervention, 17% of referred middle school students were meeting academic standards in math; after SAI intervention, that number more than doubled to 36%. For reading, the numbers were 34% and 45%. By ensuring that students are in school, SAI lowers student absenteeism which was identified as comparatively high in the Oregon Chalkboard study.

### Performance Measures

DSCP does not currently have the capacity to capture student success as measured by school promotion, state benchmark scores or school attendance; this is under development. The interim measures that are captured include:

800 students referred to the School Attendance Initiative.

33% of students referred will attend school at least 90% of the time post intervention.

(Past evaluation has shown that over a three year period, 45 days prior to SAI intervention 3% to 5% of students referred were attending 90% of the time. After intervention 36% of referred students attend school 90% of the time. Attending school 90% of the time is a program benchmark. Post-intervention attendance was 83% for each of the three years.)

75% of students referred will receive at least one face to face or phone contact.

68% of students referred will be contacted in the first week of referral.

### Summary of last year's program results and this year's expected results

In FY04 1693 students were referred to SAI. SAI service was available to 135 K-8 schools in Multnomah County (with 15 FTE). Given the 500k budget reduction, and staffing capacity of 6 FTE, FY05 expected referral target is 750-800; SAI service available to 41 K-8 schools in Multnomah County; these schools are high risk schools served through the School Age Policy Framework.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$504,492	\$0
Materials & Supplies	\$0	\$0	\$24,198	\$0
Contracts	\$0	\$0	\$56,597	\$0
Internal Services	\$0	\$0	\$118,499	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$703,786</b>	<b>\$0</b>
Administration	0	0	\$7,092	\$0
Program Support	0	0	\$43,784	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$50,876</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$754,662</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$754,662</b>	
Program FTE	0	0	6.48	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

County General Fund - Based on current fiscal year services

<b>Significant Program Changes</b>
------------------------------------




**Program #21020B - School Svcs - Full Svc Schools - School Attendance Initiative (b)**
**Version  
2/14/2005 s**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Program Alternative /      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

(Extending existing program from 10 months to 12 to engage students in summer school, community programs, and educational activities while monitoring attendance.) The School Attendance Initiative (SAI) works with students (K-8th grade) who experience difficulty in attending school. Staff provide outreach to students and families; case brokerage; attendance monitoring; and referral to community services. SAI is the component of a full services school continuum that provides attendance services. The other components of this continuum are SUN Community Schools (extended day activities, family engagement and service access and integration) and Touchstone (direct service/case management).

**Program Description**

Students who have missed 3 days in a 15-day period are eligible for referral to SAI, which receives weekly referrals from a school designee. Staff provide outreach to students referred (and their families) through a combination of letters, home visits, and phone calls. Brokerage to needed services is provided to students (and their families) with multiple and severe needs. Attendance monitoring is provided for referred students for the remainder of the school year. With this Offer, support services by SAI staff are continued through the summer to ensure ongoing connection and a smooth transition into the next school year.

**Program Justification**

(For this information, please see also offer 21020A SAI Existing Operating Program.) Extending the program service from 10 months to 12 allows staff to keep at-risk students engaged in summer activities and oversee a successful transition into the following school year. Through SAI, over 1,400 students participated in summer activities from 1999 through 2001. As yearly referral numbers increased for SAI the percentages of referred students engaged in summer activities increased from 4.5% in year one to 12.9% in year three. SAI staff engaged students in summer school, community programs, educational outings, and culturally appropriate activities and monitored attendance. The relationships built among staff and students and the rewarding experiences they shared throughout the summer support a smooth transition into the school year. Finally, programming is supported by educational research on the importance of supportive adult relationships between the child and teacher, coach, staff, mentor, or other involved community member. This extension of service through the summer supports Education by utilizing the fifth strategy (promoting retention beyond the fifth grade).

**Performance Measures**

DSCP does not currently have the capacity to capture student success as measured by school promotion, state benchmark scores or school attendance; this is under development. The interim measures that are captured include:

200 students will be engaged in summer school, community activities and attendance monitoring.

80% of students enrolled in summer programming will reach completion.

90% of students will successfully transition into the next school year.

**Summary of last year's program results and this year's expected results**

In FY04 1693 students were referred to SAI. SAI service was available to 135 K-8 schools in Multnomah County (with 15 FTE). Given the 500k budget reduction and staffing capacity of 6 FTE, FY05 expected referral target is 750-800; SAI service is available to 41 K-8 schools in Multnomah County; these schools are high risk schools served through the School Age Policy Framework. If services are expended to 12 months, 200 at-risk students will be engaged in summer school, community activities, attendance monitoring and a successful transition into the following school year.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$1,495	\$0
Personnel	\$0	\$0	\$62,921	\$0
Materials & Supplies	\$0	\$0	\$3,200	\$0
Contracts	\$0	\$0	\$1,224	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$68,840</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$68,840</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$68,840</b>	
Program FTE	0	0	1.02	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

CGF based on increase of current service levels from 10 months to 12 months

<b>Significant Program Changes</b>
------------------------------------



<b>Program #21022 - School Svcs - Alcohol, Tobacco and Other Drug Services</b>	<b>Version 2/14/2005</b> <b>s</b>
--	--------------------------------------

<b>Priority:</b>	Education	<b>Lead Agency:</b>	School and Community
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Peggy Samolinski
<b>Related Programs:</b>	21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 ,		
<b>Frameworks:</b>	School Aged Policy Framework		

#### Executive Summary

Alcohol, Tobacco, and Other Drugs (ATOD) services provides appropriate alcohol and drug screening, assessment, referral, and limited treatment to children aged 12-17 and their families. ATOD works with contractors and system partners on a countywide basis to provide these specialized services for youth participating anywhere in the School Age Policy Framework (SAPF) system and schools.

#### Program Description

ATOD services are 20% oriented towards prevention, outreach, education, and treatment, and 80% oriented towards screening, assessment, linkage, and referral. This approach seeks to screen students and get them into appropriate services (thus reducing their use of ATOD); provide outpatient treatment for identified youth; and connect with and educate students about the risks of ATOD use.

Screening offers a review of drug and alcohol use to determine patterns that may require further assessment. Assessment involves a more in-depth interview with the youth and his/her family about drug and alcohol use. This results in rapid referral and either a connection to treatment (outside of the program) or the direct provision of outpatient treatment. The program leverages 3rd party insurance to provide treatment for youth who have insurance; direct treatment is targeted to those without other resources. Finally, Prevention and Outreach Activities include skill-building groups (to teach refusal skills, for example) and skill building groups for youth who are at risk for (but not yet demonstrating) substance abuse, such as children from drug-affected families.

#### Program Justification

This program supports two of the Education team's six strategies: promoting student retention beyond the fifth grade, and bridge the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school. By reducing ATOD use, the program helps youth be successful in school. Research indicates that the more successful a young person is in school, the less likely he or she is to use, abuse, or become dependent on ATOD; the earlier the intervention, the better the likelihood of preventing substance abuse. This program offers early intervention through screening and assessment and provides an important gateway into other youth ATOD services throughout the County.

In a 2004 survey, 30% of County 8th graders said they'd drunk alcohol in the previous 30 days. Early use is strongly correlated with future use; early intervention is key to breaking the cycle. Most other services focus on treatment. This program targets youth early to avoid long-term use and thus the need for treatment services. For many youth without other treatment options, this program makes such service available.

#### Performance Measures

280 youth will engage in screening or assessment services. 100% of youth screened as needing further treatment will be referred to treatment and engage in treatment (this may be treatment with the contractor or through a third party insurer). 75% of the youth assessed as needing further services but not served through this contractor will engage in services with the third party insurer. (Engaged is defined as two or more appointments; this is the "industry" goal and a strong predictor of further engagement and success.) 70 youth will participate in treatment services with contractor; 70% of these youth (49) will reduce their use of alcohol, tobacco, and other drugs.

#### Summary of last year's program results and this year's expected results

For FY04, of the 109 youth who entered Level 1 Treatment services, 65% completed that treatment or showed benefit. This percentage meets the state target for Level I treatment outcomes. For FY05 we expect that 350 youth will receive screening, assessment, and referral or treatment services. 280 youth will engage in screening or assessment services. 100% of youth screened as needing further treatment will be referred to treatment and engage in that effort (this may be treatment with the contractor or through a third party insurer). 75% of the youth assessed as needed further services but not served through this contractor will engage in services with the third party insurer. (Engaged is defined as two or more appointments; this is the "industry" goal and a strong predictor of further engagement and success.) 70 youth will participate in treatment services with contractor; 70% of youth participating in treatment services will reduce their use of alcohol, tobacco, and other drugs.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$586	\$0
Contracts	\$0	\$0	\$184,841	\$0
Personnel	\$0	\$0	\$23,170	\$0
Internal Services	\$0	\$0	\$8,011	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$216,608</b>	<b>\$0</b>
Administration	0	0	\$2,183	\$0
Program Support	0	0	\$13,476	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$15,659</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$232,267</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$232,267</b>	
Program FTE	0	0	0.28	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

County General Fund - Based on current service level

<b>Significant Program Changes</b>
------------------------------------

N/A


**Program #21023 - School Svcs - Technical Assistance for Gender-Specific Services to Girls**
**Version  
2/01/2005 s**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 ,  
**Frameworks:** School Aged Policy Framework

**Executive Summary**

The Gender Specific Services for Girls program is intended to strengthen the ability of School Age Policy Framework (SAPF) direct service providers to deliver gender specific services to Multnomah County girls (ages 8-18) to enhance girls' opportunities for academic success.

**Program Description**

The program offers technical assistance and training to service providers so that they have competent curriculum and support gender specific services for girls. This happens in the following 3 ways: professional development trainings which educate direct service workers about issues facing girls, enhance skills for developing services tailored to their communities, and teach the use of the GIN-developed curriculum; focus groups which engage the Girls Initiative Network (GIN) in dialogue with SAPF contractors and partners to determine training needs; and volunteer placement which allows GIN to make trained volunteers available to agencies to develop and provide gender-specific services.

**Program Justification**

This program supports two of the Education team's strategies: promote student retention beyond the fifth grade and bridge the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school. Girls face unique challenges that girls-only programming address. The 2001 Girls Report cites low self-esteem and poor school attendance (attributed to social isolation and substance abuse) as primary barriers to school success for girls. Oregon State University reports that 1 in 4 girls is abused, and girls living in poverty and/or victimized by violence are at greatest risk of school failure. The 2003 Oregon Healthy Teen Survey revealed that one in three girls, grades 7-12 report frequent feelings of hopelessness and depression. In particular, violence is pervasive in many girls' lives. Curriculum supported through these services helps girls, educators, service providers and parents understand relational aggression in girls' lives, and provides concrete strategies for resolving conflict. Gender specific service delivery at school sites is critical to low-income youth, especially those with limited access to transportation.

**Performance Measures**

Conduct 10 professional development trainings for SAPF direct service staff and system partners.

Incorporate GIN curriculum into service sites.

Incorporate gender-specific programming into all 46 SUN Community School sites.

Place 20 GIN-trained volunteers at targeted SUN Community Schools and other community sites.

Conduct a series of focus groups and create an annual plan focusing on the need for gender-specific training among SAPF direct service staff and system partners.

**Summary of last year's program results and this year's expected results**

Given the new configuration of the program, results are not transferable between fiscal years. In FY05, 46 SUN Community School sites will offer gender-specific services; 20 GIN volunteers will deliver services; 20 SAPF service providers will be trained by GIN as girl's group facilitators and use the GIN curriculum; 20 total SAPF sites will utilize the GIN-developed curriculum; and 10 professional development trainings and workshops will be conducted. For FY06, above Performance Measures apply.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$2,123	\$0
Personnel	\$0	\$0	\$5,793	\$0
Materials & Supplies	\$0	\$0	\$146	\$0
Contracts	\$0	\$0	\$51,200	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$59,262</b>	<b>\$0</b>
Administration	0	0	\$597	\$0
Program Support	0	0	\$3,687	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$4,284</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$63,546</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$63,546</b>	
Program FTE	0	0	0.07	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

CGF - Based on current service level

<b>Significant Program Changes</b>
------------------------------------


**Program #21024 - School Svcs - Technical Assistance and Direct Services for Sexual Minority Youth**
**Version  
2/14/2005 s**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Existing Operating      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 ,  
**Frameworks:** School Aged Policy Framework

**Executive Summary**

This program offers both direct services to sexual minority youth (SMY) and technical assistance and training for the staff of School Age Policy Framework (SAPF) agencies and partners to work more effectively with sexual minority youth.

**Program Description**

This program provides community-based services to sexual minority youth and their families so that youth remain in and/or return to school. This program has two components. Direct services to SMY include counseling services as well as support groups that provide the youths with a supportive environment for socialization and peer support (direct services comprise 70% of the funding in this offer). Through technical assistance, training and support are provided to other SAPF-system staff members and key partners in order to increase awareness of the issues sexual minority youth face, and to increase proficiency in working with SMY youth (this component comprises 30% of the funding in this offer).

**Program Justification**

This program supports two of the Education team's strategies: promote student retention beyond the fifth grade and bridge the gaps and breakdown the barriers to help all youth attend, engage in and succeed in school.

Due to difficulties with family, peers, and the broader community, SMY youth often experience isolation and stigma, which can result in higher rates of emotional distress, homelessness, dropping out, suicide attempts, risky sexual behavior, and substance abuse. The 2003 National School Climate Survey conducted by the Gay, Lesbian, Straight Education Network (GLSEN) found that 84% of Lesbian Gay Bisexual and Transgendered (LGBT) students report being verbally harassed at school and 64% reported feeling unsafe at school because of their sexual orientation. A Seattle study found that 28% of SMY youth dropped out. The direct service component provides support for SMY youth so that they will remain in school.

Research by Oregon State University indicates that addressing the issues facing sexual minority youth can be highly challenging for traditional youth organizations. This is supported by the GLSEN research as well. The GLSEN survey reported that "when supportive faculty or (LGBT)-related resources are available, LGBT students do better in school and are much more likely to plan to attend college". The technical assistance provided by this program breaks through this barrier so that teachers, counselors and direct service staff develop competencies to support SMY youth and promote a climate of tolerance and acceptance for all youth.

**Performance Measures**

40 youth will participate in support services. Of these 60% (24) of youth who participate in support services will reduce their high-risk behavior.

60% (24) of youth are enrolled or will enroll in school.

70% (140) of SAPF staff and key partners who participate in technical assistance activities will increase their knowledge and competencies of for working with gay, lesbian, and transgendered youth.

Under development: measure for 300 SMY youth to attend the Drop In Center.

**Summary of last year's program results and this year's expected results**

This is a new service for FY05. For FY05 the Office expects that the program will serve 300 youth through the Sexual Minority Youth Drop-in Center; engage 40 youth in counseling services; support recreation and leadership development through 3 weekly groups; and train 200 SAPF agency staff and key partners. The performance measures described above apply to FY05/06.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$4,288	\$0
Personnel	\$0	\$0	\$12,413	\$0
Materials & Supplies	\$0	\$0	\$314	\$0
Contracts	\$0	\$0	\$98,824	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$115,839</b>	<b>\$0</b>
Administration	0	0	\$1,167	\$0
Program Support	0	0	\$7,207	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$8,374</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$124,213</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$124,213</b>	
Program FTE	0	0	0.15	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

County General Fund - Based on current service level

<b>Significant Program Changes</b>
------------------------------------





**Program #21025A - School Svcs - Full Svc Schools - School Attendance Initiative(alternative) (chose this or 21020 )**

**Version  
2/14/2005 s**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Program Alternative /      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

#### **Executive Summary**

(Restores \$500,000 of reduced funding to expand service availability to an additional 94 K-8 schools.) The School Attendance Initiative (SAI) works with students (K-8th grade) who experience difficulty in attending school. Staff provide outreach to students and families; case brokerage; attendance monitoring; and referral to community services. SAI is the component of a full services school continuum that provides attendance services. The other components of this continuum are SUN Community Schools (extended day activities, family engagement and service access and integration) and Touchstone(direct service/case management).

#### **Program Description**

Students who have missed 3 days in a 15-day period are eligible for referral to SAI, which receives weekly referrals from a school designee. Staff provide outreach to students referred (and their families) through a combination of letters, home visits, and phone calls. Brokerage to needed services is provided to students (and their families) with multiple and severe needs. Attendance monitoring is provided for referred students for the remainder of the school year.

#### **Program Justification**

(For this information, please see also offer 21020A SAI Existing Operating Program.) There was a reduction of \$500,000 in funding to the program for the 04-05 fiscal year. Restoring the \$500,000 of reduced funding will allow the program to expand its service capacity across the County by adding service availability to an additional 94 K-8 schools in Portland Public Schools and East Multnomah County School Districts. This will result in the ability to serve an additional 1200 students. Schools previously receiving SAI service have continued to express a need for assistance from SAI to address absenteeism. Restoring this funding will allow SAI the program capacity to offer service to these schools. Students need to be in the classroom to perform better academically and reducing absenteeism leads to improved performance.

#### **Performance Measures**

DSCP does not currently have the capacity to capture student success as measured by school promotion, state benchmark scores or school attendance; this is under development. The interim measures that are captured include:

2000 students referred to the School Attendance Initiative.

33% of students referred will attend school at least 90% of the time post intervention.

(Past evaluation has shown that over a three year period, 45 days prior to SAI intervention 3% to 5% of students referred were attending 90% of the time. After intervention 36% of referred students attend school 90% of the time. Attending school 90% of the time is a program benchmark. Post-intervention attendance was 83% for each of the three years.)

75% of students referred will receive at least one face to face or phone contact.

68% of students referred will be contacted in the first week of referral.

#### **Summary of last year's program results and this year's expected results**

In FY04 1693 students were referred to SAI. SAI service was available to 135 K-8 schools in Multnomah County (with 15 FTE). Given the 500k budget reduction and staffing capacity of 6 FTE, FY05 expected referral target is 750-800; SAI service is available to 41 K-8 schools in Multnomah County; these schools are high risk schools served through the School Age Policy Framework. If this Offer is funded, an additional 94 schools across the County will have access to this service (total of 135 schools), reaching an additional 1,200 students (total of 2,000 students).

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$504,492	\$0
Materials & Supplies	\$0	\$0	\$24,198	\$0
Contracts	\$0	\$0	\$556,597	\$0
Internal Services	\$0	\$0	\$118,499	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,203,786</b>	<b>\$0</b>
Administration	0	0	\$7,092	\$0
Program Support	0	0	\$43,784	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$50,876</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,254,662</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,254,662</b>	
Program FTE	0	0	6.48	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

County General Fund based on projected service level

<b>Significant Program Changes</b>
------------------------------------

With the adoption of the FY05 budget there was a \$500,000 reduction to the program, resulting in a loss of 8 FTE and a loss of service availability to 94 schools.



**Program #21025B - School Svcs -Full Svc Schools- School Attendance Initiative (alternative) (b)**

**Version  
2/14/2005 s**

**Priority:** Education      **Lead Agency:** School and Community  
**Program Offer Type:** Program Alternative /      **Program Contact:** Peggy Samolinski  
**Related Programs:** 21003 , 21005 , 21007 , 21009 , 21014 , 21015A , 21016A , 21018 ,  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

#### **Executive Summary**

(Extending existing program from 10 months to 12 with a restoration of \$500,000 in Offer 21025A.) The School Attendance Initiative (SAI) works with students (K-8th grade) who experience difficulty in attending school. Staff provide outreach to students and families; case brokerage; attendance monitoring; and referral to community services. SAI is the component of a full services school continuum that provides attendance services. The other components of this continuum are SUN Community Schools (extended day activities, family engagement and service access and integration) and Touchstone(direct service/case management).

#### **Program Description**

Students who have missed 3 days in a 15-day period are eligible for referral to SAI, which receives weekly referrals from a school designee. Staff provide outreach to students referred (and their families) through a combination of letters, home visits, and phone calls. Brokerage to needed services is provided to students (and their families) with multiple and severe needs. Attendance monitoring is provided for referred students for the remainder of the school year. With this Offer, support services by SAI staff are continued through the summer to ensure ongoing connection and a smooth transition into the next school year.

The funding amount in this offer is the same as 21020B because the cost reflects the increase in cost associated with DSCP staff positions only. The \$500k additional programming dollars sought in Offer 21025A would not increase with this Offer.

#### **Program Justification**

(For this information, please see also offer 21020A SAI Existing Operating Program and 21020B SAI Program Alternative 10-12 months.) Extending the program service from 10 months to 12 allows staff to keep 450 at-risk students engaged in summer activities, monitor attendance and oversee a successful transition into the following school year. In the past when the program was fully funded, SAI staff engaged over 1,400 youth in 3 separate summer sessions. SAI staff engaged youth in summer school, community programs, educational outings and culturally appropriate activities, in addition to monitoring attendance for students attending summer school. The relationships built among staff and students and the rewarding experiences they share throughout the summer support a smooth transition into the new school year. Finally, the programming is supported by educational research on the importance of supportive adult relationships between child and teacher, coach, staff, mentor or other community member.

This extension of service through the summer supports education by utilizing the fifth strategy (promoting retention beyond the 5th grade).

#### **Performance Measures**

DSCP does not currently have the capacity to capture student success as measured by school promotion, state benchmark scores or school attendance; this is under development. The interim measures that are captured for this summer programming include:

450 students will be engaged in summer school, community activities and attendance monitoring.

80% of students enrolled in summer programming will complete that program.

90% of students will successfully transition into the next school year.

#### **Summary of last year's program results and this year's expected results**

If this Offer is funded 450 at-risk students will be engaged in summer school, community activities, attendance monitoring and a successful transition into the following school year. The performance measures outlined above will apply.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$3,200	\$0
Contracts	\$0	\$0	\$1,224	\$0
Personnel	\$0	\$0	\$62,921	\$0
Internal Services	\$0	\$0	\$1,495	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$68,840</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$68,840</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$68,840</b>	
Program FTE	0	0	1.02	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

County General Fund is based on projected service levels

<b>Significant Program Changes</b>
------------------------------------

With the adoption of the FY05 budget there was a \$500,000 reduction to the program, resulting in a loss of 8 FTE and a loss of service availability to 94 schools.

**Program #25077A - School Mental Health ITAX****Version 2/10/2005 s**

**Priority:** Education      **Lead Agency:** County Human Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Godwin Nwerem  
**Related Programs:** 10030 , 21015A , 21016A , 21020A , 25074 , 40047 , 25094 , 25095 ,  
**Frameworks:** School Aged Policy Framework

**Executive Summary**

Children and teens with emotional problems often have trouble safely participating in and completing school. This program pays for School Mental Health to consult with families, schools and school health clinic staff, and other County and community providers. Staff also provide culturally competent and culturally specific, family focused, direct mental health treatment services to vulnerable children, teens, and their families.

**Program Description**

One in five school aged children and teenagers experience a significant mental health problem. This School Mental Health program offer increased access to direct mental health services in East County and Portland schools. Suicide is the number two cause of death among young people in Oregon. Mental Health Consultants provide accessible crisis services in schools to help children and teens stay safe and keep them from hurting themselves or others. There are two School Mental Health offers: County Income Tax(ITAX)and County General Fund (CGF). These offers work together to provide family focused, culturally competent and culturally specific direct mental health services from Master's level clinicians. These Mental Health Consultants serve students and families at their schools and County School Health Clinics across Multnomah County. Fifty-nine percent of students seen by School Mental Health Consultants have a history of abuse. School Mental Health builds on the assets of vulnerable students and their families while treating their mental health problems. Students and families getting mental health assessments, treatment and referral services are reconnected to their schools and increase their rate of school success, attendance and completion. Mental Health Consultants also do consultation, outreach, education and prevention for additional students. These contacts are with families, classrooms, school staff, County School Health Clinic staff, County Touchstone, SUN School and Student Attendance Initiative staff, and community providers. School Mental Health services help implement the School Age Policy Framework across Multnomah County. In School Health Clinic sites forty-three percent of students seen had no insurance. Mental Health Consultants help families find other services such as the Oregon Health Plan.

**Program Justification**

The School Mental Health program links directly to both the Education and Basic Living Needs Priorities by treating students mental health problems to support their successful school completion. This program helps implement the School Age Policy Framework. Students with mental health needs are identified and receive earlier intervention. Access to mental health services in East County and Portland schools is improved. Mental Health Consultants bridge gaps in mental health service access for students and families. The stigma of using mental health services is reduced by seeing students and families in schools, County School Health Clinics, and family homes. With school based mental health services, students are more likely to complete school and avoid poverty by becoming healthy, self-sufficient adults with full employment.

**Performance Measures**

Percent of students served by School Mental Health who remain in school (goal of one hundred percent school completion). Percent of youth and families served who agree or strongly agree they were satisfied with the services they received on the Youth Services Satisfaction Survey. Total unduplicated number of children and teens receiving direct mental health services through the School Mental Health. Total number of Consultation, Outreach, Prevention and Education contacts with students, families, school staff, school health clinic staff and the public.

**Summary of last year's program results and this year's expected results**

Ninety-two percent of children served by School Mental Health remained in school. Ninety-two percent of youth and families surveyed on the Satisfaction Survey would "return to the program if they were to seek help again" and eighty-seven percent said "they were helped a great deal". Seven hundred and thirty three unduplicated children and teens were served with direct mental health services by School Mental Health in FY04. An additional 14,924 contacts were made with or about students for Consultation, Outreach, Prevention and Education. There were also 759 student contacts in classrooms for presentations. Program goals are to: Increase the number of students and families receiving culturally specific mental health services (Latino) through School Mental Health. Increase the number of vulnerable students staying in school, and support the goal of one hundred percent school completion. Increase overall youth and family satisfaction as measured by the Youth Services Survey.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$77,743	\$130,071
Materials & Supplies	\$0	\$0	\$21,722	\$0
Contracts	\$0	\$0	\$16,000	\$0
Personnel	\$0	\$0	\$683,787	\$519,160
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$799,252</b>	<b>\$649,231</b>
Administration	0	0	\$11,730	\$33,196
Program Support	0	0	\$33,548	\$38,520
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,278</b>	<b>\$71,716</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$844,530</b>	<b>\$720,947</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,565,477</b>	
Program FTE	0	0	7.73	6.28
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$649,231
Program Revenue for Admin	0	0	\$0	\$71,716
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$720,947</b>

<b>Explanation of Revenues</b>
--------------------------------

School Mental Health receives \$85,000 in revenue contracts from Centennial and Parkrose School Districts to provide additional services. School Mental Health staff billings generate additional federal funds (Federally Qualified Health Center funds) County ITax provides \$580,440 of this program's funding, and State Mental Health Grant supplies \$312,928.

<b>Significant Program Changes</b>
------------------------------------

**Program #25081A - DV Youth Prevention****Version 2/01/2005 s**

<b>Priority:</b>	Education	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Program Alternative /	<b>Program Contact:</b>	Chiquita Rollins
<b>Related Programs:</b>	25082A , 25083A , 25102		
<b>Frameworks:</b>	School Aged Policy Framework		

**Executive Summary**

Provides school-based consultation and training for teachers, parents, and health/social workers at in all SUN schools to assist in responding to students who are victims of domestic or dating violence or who have witnessed domestic violence. Services will prevent violence, support caregivers, and assist 10,000 students to succeed in school.

**Program Description**

Fifteen percent of children witness domestic violence and 25% are assaulted in dating relationships. These children and youth face educational barriers arising from domestic/dating violence, including developmental delays, academic and social problems, family instability, frequent moves and disruption to schooling.

DCHS currently contracts for school-based prevention activities at 12 schools. This offer re-aligns services to follow the model established by SUN Schools and the School-Aged Policy Framework. It will provide intervention and prevention through existing relationships and services at 55 SUN schools. Three consultants will provide training and technical assistance to staff in schools, the Touchstone program and school health clinics, and to mentors and others, to assist them in working with students and families on this problem. They will also assist SUN school staff to develop after-school activities, jointly provide intervention for high need students or families, and provide access to other programs for children and youth exposed to domestic violence.

**Program Justification**

This offer reorients and adds to existing school-based programs, and relates to the Education priorities of supporting caregivers and parents in preparing children to learn, promoting student retention beyond the fifth grade, bridging the gaps and barriers to help all youth to attend, engage in and succeed in school, and reducing criminal activity at home. It provides linkage to needed domestic violence services and addresses the School-Aged Policy Framework priorities of alignment of social services, education, and information and referral.

**Performance Measures**

number of families assisted by school or county staff who have received consultation

percent of children, youth or parents report decrease in violence

percent children/youth/parents report increased school attendance or success

**Summary of last year's program results and this year's expected results**

New program. Will provide assistance to 10,000 students or families; will decrease violence in the lives of 50% of cases receiving consultation; will increase school attendance and success in 65% of cases receiving consultation or after-school activities.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$180,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$180,000</b>	<b>\$0</b>
Administration	0	0	\$1,335	\$0
Program Support	0	0	\$1,578	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,913</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$182,913</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$182,913</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

Currently DCHS funds \$34,000 in school-based prevention activities.

<b>Significant Program Changes</b>
------------------------------------

This program will completely re-align existing and new funding to match SUN School model of consultation provided at all schools.



**Program #25102 - HERO Children's DV Program****Version 2/14/2005 s**

<b>Priority:</b>	Education	<b>Lead Agency:</b>	County Human Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Chiquita Rollins
<b>Related Programs:</b>	25081A , 25082A , 25083A		
<b>Frameworks:</b>	School Aged Policy Framework		

**Executive Summary**

Provides services for children (age 6-14) who have been exposed to domestic violence and for their families. Services include groups for children and parallel groups for parents/caregivers to assist in addressing children's behavioral and emotional problems, increase family communication, increase school success, and prepare individual and family safety plans.

**Program Description**

HERO (Hope, Education, Resources and Opportunities) is a program for children 6 to 14 years old who have been exposed to domestic violence. These children often experience trauma and enduring symptoms, and are more likely to be abused and to experience a range of emotional and behavioral problems including anxiety, aggressiveness, problems sleeping, poor academic performance and inappropriate social behavior.

The long-term effects of exposure depends on the length of exposure and the child's personal characteristics (gender, age) and relationship with the non-abusing parent. Research indicates that services should focus on developing strategies to reduce the effects of exposure and maintaining and improving the relationship with the non-abusing parent.

The primary goals for the HERO program are as follows: 1) reduce behavioral and emotional problems of children; 2) increase intra-family communication and empathy for child[ren]; and 3) prepare safety plans. The program provides psycho-educational groups for children/youth and for the non-abusing parent on safety, boundaries, family communication and reducing anxiety. These services assist parents in preparing their children for school and children in succeeding, linking this effort to the School-Aged Policy Framework.

**Program Justification**

This offer relates to Education priorities: supporting caregivers and parents in preparing their children to learn, promoting student retention beyond the fifth grade, bridging the gaps and barriers for youth to attend, engage in and succeed in school, and reduce criminal activity at home. It links to School-Aged Framework of involving families in their children's lives. This program has been shown to improve and increase parental communication with children (98%) academic performance of children (88%) and parental empathy and concern for children (82-98%).

**Performance Measures**

number of children served; percent of who develop safety plans; percent of parents who report increased school attendance or success.

**Summary of last year's program results and this year's expected results**

Provided services to 250 children in 2004. Completed safety plans for 70%. Parents report academic improvement after 90 days for 88% of children. FY06: provide services for 250 children, 85% completing safety plans and reporting improvement in school.

<b>Program Mandate: 4 Program and Funding Level Choice</b>
--

<b>Revenue/Expense Detail</b>
-------------------------------

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$110,000	\$0
Materials & Supplies	\$0	\$0	\$649	\$0
Personnel	\$0	\$0	\$35,225	\$0
Internal Services	\$0	\$0	\$4,664	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$150,538</b>	<b>\$0</b>
Administration	0	0	\$1,189	\$0
Program Support	0	0	\$1,406	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$2,595</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$153,133</b>	<b>\$0</b>
Program Total:.	<b>\$0</b>		<b>\$153,133</b>	
Program FTE	0	0	0.50	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Explanation of Revenues</b>
--------------------------------

Currently DCJ receives \$110,000 from a state grant to fund the HERO services. This grant ends in September 2005. Replacement funding and responsibility for its administration will be transferred to DCHS.

<b>Significant Program Changes</b>
------------------------------------

Replacement funding and responsibility for its administration will be transferred to DCHS, per agreement with DCJ.


**Program #40007 - Students Today Aren't Ready for Sex (STARS)**
**Version 2/11/2005**  
**s**
**Priority:** Education      **Lead Agency:** Health Department

**Program Offer Type:** Existing Operating      **Program Contact:** NORMAN Kathy M

**Related Programs:**
**Frameworks:** School Aged Policy Framework

**Executive Summary**

This program supports the Education team strategy designed to breakdown barriers to educational success. Parenting teens face significant challenges to succeeding in school. Research indicates young people who delay sexual involvement until the age of 16.5 they are more likely to protect themselves from pregnancy and disease. This program gives students the skills and confidence to delay sexual involvement.

It also improves health and access to information and resources for 10,000 students in 6th, 8th, and 10th grade in five of the six school districts (49 schools total) in Multnomah County. The program uses three strategies: youth development and leadership training; parent involvement; and classroom sexuality education.

**Program Description**

The STARS Pregnancy Prevention Program for 6th graders is designed to delay early sexual activity by training teen leaders to provide 5 sexuality education sessions that focus on media influences, correcting misconceptions about teen sexual activity, and building skills to refuse peer pressure. 1) Youth Development and Leadership Training: The STARS pregnancy prevention program engages teens in discussions and activities that allows them to build skills and confidence in healthy decision making, planning for the future, self risk assessment, and talk to supporting adults about sexuality. 2) Parent Involvement: Parents are provided with resource information, current teen trends and tips for talking to their child about sex. Prevention of teen-pregnancy helps kids succeed by avoiding the barriers to success that teen-parenting can pose. 3) Classroom Sexuality Education: The peer-education and support approach, provided in a school setting, further contributes to ensuring and developing success in school. STARS is culturally and developmentally appropriate and delivered in the schools. They work collaboratively with other services and programs, leveraging community and non-County resources. To maintain these outcomes, research indicates more education is needed to provide reinforcement for older students. For this reason, the STARS program has added an 8th and 10th grade sexuality education program. These programs focus on healthy relationships, the effect of drugs and alcohol on sexual behavior, access to sexual health services provided by School Based Health Clinics (SBHC) and skill development to resist pressure. These programs are research-based, involve parents, age appropriate, medically accurate, and provide the required abstinence component mandated by Oregon State Law.

**Program Justification**

Research shows that teens who delay sexual activity are more likely to have fewer partners and take action to protect themselves against pregnancy and sexually transmitted infections (STIs). Since 1995, statewide evaluations have consistently shown that students who received STARS out-performed students in the control schools on measures of knowledge about sexuality and attitude toward sexual abstinence. The teen pregnancy rate is one of the primary health indicators for a community. In Multnomah County the teen pregnancy rate has continued to decline since the mid 1990s. However, the Multnomah County teen pregnancy rate remains higher than the state's rate and is significantly higher for Hispanic teens. STARS serves the two school districts with the highest Hispanic student population in Multnomah County.

**Performance Measures**

1) Positively impact outcomes known to decrease teen pregnancy: knowledge of the risk and impact of teen pregnancy and STIs, and attitude towards delaying sexual activity. 2) Number of trained teen leaders. 3) Number of students receiving sexuality education annually.

**Summary of last year's program results and this year's expected results**

1) The STARS Program showed a positive impact on 6th, 8th, and 10th grade students' knowledge of the risk and impact of teen pregnancy and STIs and attitudes towards delaying sexual activity; the same is expected this year. 2) Trained 250 teen leaders and expect the same this year. 3) Provided 5 hours of sexuality education for 9,082 students last year and expect to serve over 10,000 in the 05/06 school year.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Contractual agreement with Northwest Family Services (NWFS) indicates that 4,000 8th grade and 2,200 10th grade students must be served. Contractual agreement with Oregon State Department of Human Services (OSDHS) indicates that Multnomah County must serve all schools that request participation in the 6th grade program. ORS 336.455 states that schools shall promote abstinence for school age youth as the safest and most responsible sexual behavior yet it shall not be taught to the exclusion of other material and instruction on contraceptive and disease reduction measures.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$0	\$397,070
Capital Outlay	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$10,929
Internal Services	\$0	\$0	\$0	\$106,848
Contracts	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$514,847</b>
Administration	0	0	\$8,492	\$0
Program Support	0	0	\$20,374	\$1,431
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$28,866</b>	<b>\$1,431</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$28,866</b>	<b>\$516,278</b>
Program Total:	<b>\$0</b>		<b>\$545,144</b>	
Program FTE	0	0	0.00	5.92
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$27,594	\$0
Intergovernmental	\$0	\$0	\$0	\$497,694
Other / Miscellaneous	\$0	\$0	\$0	\$17,154
Program Revenue for Admin	0	0	\$20,894	\$1,431
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,488</b>	<b>\$516,279</b>

**Explanation of Revenues**

\$ 394,497 Federal grant revenue received through NWFS. Currently in year 2 of the 3 year grant with possible continuation funding. \$ 103,197 STARS Project funded by the OSDHS likely to be reduced in 2006 \$ 17,154 STARS Foundation funding likely to be reduced in 2006

**Significant Program Changes**

We expect to serve an additional 1,000 students and parents in FY05. There is no budget growth expected for FY06.

**Program #40014 - Lead Poisoning Prevention****Version 2/11/2005 s****Priority:** Education **Lead Agency:** Health Department**Program Offer Type:** Existing Operating **Program Contact:** WICKHAM Lila A**Related Programs:****Frameworks:** Early Childhood Framework**Executive Summary**

The Lead Poisoning and Prevention program assures school readiness and eliminates the barriers to success in school by identifying lead exposure early and linking children with treatment services. Tracks and responds to cases of childhood lead poisoning. The program administers a statewide and local LeadLine, an information and referral service offering lead poisoning prevention information in multiple languages. Program offers blood lead level screening at immunization clinics, elevated blood lead level environmental investigations, case management, and advocacy for services.

**Program Description**

This program uses a variety of approaches to prevent lead poisoning in children and to reduce the damage to children where lead exposure has occurred. Cookware, candies, and remedies used by some foreign-born populations can cause childhood exposure to lead. A local study found elevated lead dust levels in older housing. In the past, lead poisoning in children has been associated with low income families; however, anyone purchasing or residing in an older home is at risk for lead exposure or poisoning.

1)Education: The Lead Program teaches parents, landlords and property owners about lead exposure causes and effects, screening, reducing home lead hazards, tap water testing, and lead poisoning interventions. 2)Childhood Screening: The Lead program provides information about free lead screening locations in the county. They work closely with Primary Care clinic and Early Childhood field nurses to both identify children at-risk and to provide testing for those children. Primary Care clinics test all infants and small children who come in for services. 3)Home Risk Assessment: If a child has elevated blood levels, the Lead Program will have a State-certified Risk Assessor conduct an assessment of the home and family lifestyle to identify causes and/or exposures to lead. 4)Intervention and Case Management: After completion of the risk assessment, the Lead professional will provide the family with an intervention plan, resources and advocacy to improve their elevated blood levels, and track the progress of remedying the lead exposure problem via a management model. 5)Data Tracking: The Lead Program tracks elevated blood levels over time to detect program trends/risks and identify future direction of the program.

**Program Justification**

Lead education, screening and interventions addresses the Education team strategy to meet the basic needs of children and to promote the development of children who come to school ready to learn because they have not been compromised by exposure to lead, preventing significant learning disabilities. If children have been exposed to lead this program provide referrals to early childhood services and develop an active remediation plan for their environment. Children who have lead exposure or lead poisoning develop significant brain damage and learning disabilities. Since many families do not know they are at-risk, outreach, education, and testing is critical. The program provides these services in a variety of accessible venues, including the collaboration and coordination with healthcare services to assist clients who need to access other community based services.

**Performance Measures**

Assure that all cases of elevated blood lead level (using CDC case definition) are investigated by a State-certified Risk Assessor.

Increase blood lead testing while reducing the number of children whose blood test confirms a high blood lead level. Only 1% of those children who are tested have confirmed elevated blood lead levels. From 1993 through 2001, the number of confirmed childhood lead poisoning cases in Multnomah County decreased from 126 to 61.

**Summary of last year's program results and this year's expected results**

3,918 children were screened in a 12-month period. Of the children tested last year, Multnomah County did not have a high percentage of children who were confirmed to have elevated blood levels; however, many at-risk children are never tested because their parents are not aware of the causes and severe effects of lead poisoning. Lead poisoning requires flexible outreach efforts that respond to ever-changing at-risk populations. Currently the lead program is developing outreach materials for the African Refugee population, since this community has experienced a high rate of lead poisoning in other parts of the United States.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 433; City of Portland codes 8.20.210 (Maintenance of Health Hazard not Permitted); 8.20.200 (Notice of Unsanitary or Unhealthful Condition of Premises to be Given and Posted – Unlawful to Remove); 29.30.110 (Interior Walls, Floors, and Ceilings); 29.30.060 (Exterior Walls and Exposed Surfaces); Contract includes City of Portland (115K).

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$63	\$3,412
Internal Services	\$0	\$0	\$388	\$28,947
Contracts	\$0	\$0	\$247	\$13,253
Personnel	\$0	\$0	\$2,208	\$118,443
Capital Outlay	\$0	\$0	\$0	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,906</b>	<b>\$164,055</b>
Administration	0	0	\$2,754	\$0
Program Support	0	0	\$11,769	\$5,543
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,523</b>	<b>\$5,543</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,429</b>	<b>\$169,598</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$187,027</b>	
Program FTE	0	0	0.03	1.42
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$7,439	\$0
Intergovernmental	\$0	\$0	\$0	\$134,000
Program Revenue for Admin	0	0	\$6,776	\$5,543
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,215</b>	<b>\$139,543</b>

**Explanation of Revenues**
**Significant Program Changes**

FY06 Outreach efforts to new African refugees will be expanded, in response to that communities higher lead exposure rate in other communities.

**Program #40020 - Immunization****Version 2/01/2005 s****Priority:** Education **Lead Agency:** Health Department**Program Offer Type:** Existing Operating **Program Contact:** SCHMITZ Virginia S**Related Programs:****Frameworks:** Early Childhood Framework**Executive Summary**

The Community Immunization Program provides childhood vaccination services at little or no cost to uninsured and underinsured children in order to ensure readiness to learn and make the classroom safe for all. Every year, schools exclude children who are not immunized. The Immunization Program works with the Multnomah Educational Service District (MESD) to review the immunization status of children and students and issues exclusion orders as needed. To address the need for childhood immunization services, the Community Immunization Clinic, in collaboration with community partners, maintains a year-round clinic schedule in order to provide accessible vaccinations services for the most vulnerable populations. Immunization services directly support the first strategy described by the Education team, to provide basic needs with a primary focus on academic success.

**Program Description**

The Community Immunization Program consists of several program components:

1) Partnerships: Collaborative partnerships with MESD, after school programs like Schools Uniting Neighborhoods (SUN), Community Coalition Clinics, Mariah Taylor Nurse Practitioner Clinic, NARA Clinic, Rosewood Family Clinic, and Springdale Job Corps. 2) Community Immunization Clinic: Provides walk-in vaccination services at a central community site during the week and various off-site community locations on Saturdays. 3) Immunization Support: Supports Health Department Primary Care clinics and School Based Health Clinics by procuring, handling, and storing vaccine. 4) Collaboration: The Immunization Program works with the State Department of Human Services Immunization Program to implement the Vaccines for Children (VFC) Program and participates in the Oregon Partnership to Immunize Children coalition. 5) Regulatory: Oregon statute requires the County Health Department to ensure that all children in certified daycare centers, Head Start programs, and preschools and students in private, alternative, and public schools are complete or up-to-date on their immunizations.

**Program Justification**

Immunization services directly support the first strategy described by the Education team, to provide basic needs with a primary focus on academic success. This program strives to immunize all children, to avoid their exclusion from school. The services keep children in school and protect the community from the spread of preventable disease. In collaboration with MESD and other community partners, the Immunization Program provides vaccine services in a variety of accessible locations throughout the year.

**Performance Measures**

Immunization rate for 24-month-olds.

In FY 05-06, increase the number of clients served by the Community Immunization Clinic by 5%.

In FY05-06, increase the number of doses given to clients by the Community Immunization Clinic by 5%.

**Summary of last year's program results and this year's expected results**

In 2003, MCHD achieved an immunization rate of 72.6% among 24-month-olds fully vaccinated (includes, 4 Diphtheria, Tetanus, Pertussis, 3 Polio, 1 Mumps, Measles Rubella, 3 Hemophilus Influenza B and 3 Hepatitis B.) This compares to the statewide rate of 66.2% during the same time period and a nationwide rate of 77.9%. In 03-04, the CIC served nearly 7000 clients and administered over 14,000 doses of vaccine. It is anticipated that these numbers will increase as the general and foreign student population grows and more children and students enter daycares and public/private schools.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 433-235 through 433.280 and Administrative Rules 333-19-021 through 333-19-090 mandates availability of vaccine to children regardless of ability to pay and school immunization rules.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Capital Outlay	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$87,824	\$220,469
Contracts	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$20,231	\$68,922
Materials & Supplies	\$0	\$0	\$9,326	\$1,223,412
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$117,381</b>	<b>\$1,512,803</b>
Administration	0	0	\$26,890	\$0
Program Support	0	0	\$16,360	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$43,250</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$160,631</b>	<b>\$1,512,803</b>
Program Total:	<b>\$0</b>		<b>\$1,673,434</b>	
Program FTE	0	0	0.16	2.04
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$16,566	\$0
Intergovernmental	\$0	\$0	\$0	\$1,396,802
Other / Miscellaneous	\$0	\$0	\$0	\$116,000
Program Revenue for Admin	0	0	\$17,458	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,024</b>	<b>\$1,512,802</b>

**Explanation of Revenues**

State Grant Funds \$297k and client fee revenue collected at the time of service. No child who meets the Vaccines for Children eligibility guidelines is denied service regardless of ability to pay. The \$1.2 million in estimated cash value of the vaccines received from the State are recorded in this programs budget, in accordance with accounting standards. However, those vaccines are used by the Immunization clinic, primary care clinics, school based health care sites, and Early Childhood teams. More clients are served by these vaccines than is reflected in the client counts for the Immunization program, which is only reporting on the vaccines they administered.

**Significant Program Changes**

As health care costs increase and availability of other health care services decreases, the Clinic is seeing an increase in clients who have no insurance and/or who are on the Oregon Health Plan. Program expenses are increasing to meet the added demand for immunization services.




**Program #40026A - Healthy Birth and Early Childhood Services Version 2/04/2005**  
**(Part A)**

**Priority:** Education      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** WALLINDER Janet L  
**Related Programs:** 40026B  
**Frameworks:** Early Childhood Framework , Poverty Framework

**Executive Summary**

Early Childhood Services provides home visits and classes for families with young children to improve health during pregnancy and promote healthy child development. Priority clients are high or at-risk pregnant and postpartum women, infants, and children with special health care needs. Services for first-time parents are based on the Nurse Family Partnership (Olds project), a research-based model that has demonstrated positive outcomes for mothers and children. This program offer addresses several of the Education team strategies, by providing health care to women and children, with a primary focus on readiness to learn; parenting skills assessment and development; and by assisting families access other social and health services, before they become barriers for their children's academic success. (Part A and B combined represent current service level, after reductions taken in FY05.)

**Program Description**

Early Childhood Services are provided through:

1) Home visits: Nurses and community health workers provide prenatal and other health education; education to parents about child development, age-appropriate stimulation and nurturing, and discipline; screening for health and developmental risks; counseling. 2) Linkage to community services: Includes housing programs, substance abuse treatment, and early childhood education programs such as classes on childbirth education, nutrition, parenting, and infant massage to promote parent-infant bonding. 3) Community partners: Develops contracts to provide parent education and support. 4) Targeted services: To reduce racial/ethnic perinatal disparities, family violence; for first-time parents, young teen parents, parents in the criminal justice system, children with special health care needs.

**Program Justification**

Services directly impacts readiness to learn and bridges gaps and reduces barriers to early childhood school readiness. of the Education priority. Factor 1: The research of David Olds and others has demonstrated that promoting healthy behaviors, providing parenting support and education, and assisting families to meet their basic needs positively impact the growth & development, cognitive functioning, and learning abilities of children. Factor 2: Intervening in issues that negatively affect the well-being of the individual and the family unit, such as lack of stable housing, substance abuse, and family violence, has been shown to promote successful participation in school. Healthy Birth and Early Childhood Initiative offer direct support of Education strategies to 1) ensure that children's basic physical and mental health needs are met; 2) support parents in preparing children to learn; and 3) bridge the gaps and breakdown the barriers to help all youth succeed in school. These services are culturally and developmentally appropriate and adhere to the other values stated by the Education team.

**Performance Measures**

% low birth weight infants(LBW); % of Premature births

Number of visits

**Summary of last year's program results and this year's expected results**

LBW percentage for Multnomah County is 5.9%, compared to Pierce Co., Washington at 6.1%, and the national average at 7.7%. The program goal is Healthy People 2010 target of 5%. Premature birth rate for Multnomah County is 7.7%, compared to Pierce Co., Washington at 14.4% and the national average at 11.9%. The Healthy People 2010 target is 7.6%. To assure continued improvement the program targets populations that may have disparate rates due to race, ethnicity or have other risk factors such as teen parents or first time single mothers. 2,100 pregnant women received 8,278 visits; 3,080 infants and children received 12,279 visits. Contracts with community based agencies provided 553 families with 5,020 home visits and 1,080 classroom visits in FY04. (FY04 numbers represents current funding level. Option A alone would serve approximately half.)

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Contracts with Mt Hood Community College Head Start to provide nursing services to their Head Start children; with DHS-Office of Family Health to provide child care consultation for in home family child care providers; with OHSU-CDRC to provide nursing care coordination (CaCoon) services to families with children with special health care needs, with OHSU-School of Nursing to provide Faculty in resident position for nursing students

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$62,376	\$106,940
Internal Services	\$0	\$0	\$298,049	\$767,210
Contracts	\$0	\$0	\$451,429	\$1,501,588
Personnel	\$0	\$0	\$1,772,321	\$2,754,474
Capital Outlay	\$0	\$0	\$0	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,584,175</b>	<b>\$5,130,212</b>
Administration	0	0	\$104,813	\$0
Program Support	0	0	\$390,919	\$177,833
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$495,732</b>	<b>\$177,833</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,079,907</b>	<b>\$5,308,045</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$8,387,952</b>	
Program FTE	0	0	18.04	35.81
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$268,274	\$0
Intergovernmental	\$0	\$0	\$0	\$5,130,221
Program Revenue for Admin	0	0	\$259,014	\$177,833
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$527,288</b>	<b>\$5,308,054</b>

**Explanation of Revenues**

The general fund is used to provide a broad umbrella of services for pregnant women and their children who are poor but ineligible for the Oregon Health plan. Typically these are undocumented residents, teenage mothers, or working poor who do not have sufficient insurance to cover a medically needy child. General fund reductions to this program would reduce the number of these types of clients served, but not eliminate an entire service array or client type. Part A and B combined represent current service level. Other revenues are Medicaid for maternity case management for pregnant & postpartum women, targeted case management for children 4 and under, family planning. County general fund in this program is used as match to generate additional Medicaid revenue. Healthy Birth Initiative federal grant ends May 31, 2005. HD has re-applied to focus on African American pregnant women in North & Northeast to reduce perinatal disparities.

**Significant Program Changes**

Going into the FY05 budget the Health Department needed to cut \$6 million in General Fund. \$1 million of this was cut from Early Childhood services. The program implemented a Central Intake for all referrals for services. Field team sites were reduced from 5 to 3, while striving to serve the same number of clients. The management structure was collapsed and flattened as a result of the consolidation of sites.


**Program #40026B - Healthy Birth and Early Childhood Services Version 2/04/2005**  
**(Part B)**

**Priority:** Education      **Lead Agency:** Health Department  
**Program Offer Type:** Existing Operating      **Program Contact:** WALLINDER Janet L  
**Related Programs:** 40026A  
**Frameworks:** Early Childhood Framework , Poverty Framework

**Executive Summary**

Early Childhood Services provides home visits and classes for families with young children to improve health during pregnancy and promote healthy child development. Priority clients are high or at-risk pregnant and postpartum women, infants, and children with special health care needs. Services for first-time parents are based on the Nurse Family Partnership (Olds project), a research-based model that has demonstrated positive outcomes for mothers and children. This program offer addresses several of the Education team strategies, by providing health care to women and children, with a primary focus on readiness to learn; parenting skills assessment and development; and by assisting families access other social and health services, before they become barriers for their children's academic success. (Part A and B combined represent current service level, after reductions taken in FY05.)

**Program Description**

Early Childhood Services are provided through:

- 1) Home visits: Nurses and community health workers provide prenatal and other health education; education to parents about child development, age-appropriate stimulation and nurturing, and discipline; screening for health and developmental risks; counseling.
- 2) Linkage to community services: Includes housing programs, substance abuse treatment, and early childhood education programs such as classes on childbirth education, nutrition, parenting, and infant massage to promote parent-infant bonding.
- 3) Community partners: Develops contracts to provide parent education and support.
- 4) Targeted services: To reduce racial/ethnic perinatal disparities, family violence; for first-time parents, young teen parents, parents in the criminal justice system, children with special health care needs.

**Program Justification**

Services directly impacts readiness to learn and bridges gaps and reduces barriers to early childhood school readiness. of the Education priority. Factor 1: The research of David Olds and others has demonstrated that promoting healthy behaviors, providing parenting support and education, and assisting families to meet their basic needs positively impact the growth & development, cognitive functioning, and learning abilities of children. Factor 2: Intervening in issues that negatively affect the well-being of the individual and the family unit, such as lack of stable housing, substance abuse, and family violence, has been shown to promote successful participation in school. Healthy Birth and Early Childhood Initiative offer direct support of Education strategies to 1) ensure that children's basic physical and mental health needs are met; 2) support parents in preparing children to learn; and 3) bridge the gaps and breakdown the barriers to help all youth succeed in school. These services are culturally and developmentally appropriate and adhere to the other values stated by the Education team.

**Performance Measures**

% low birth weight infants(LBW); % of Premature births

Number of visits

**Summary of last year's program results and this year's expected results**

LBW percentage for Multnomah County is 5.9%, compared to Pierce Co., Washington at 6.1%, and the national average at 7.7%. The program goal is Healthy People 2010 target of 5%. Premature birth rate for Multnomah County is 7.7%, compared to Pierce Co., Washington at 14.4% and the national average at 11.9%. The Healthy People 2010 target is 7.6%. To assure continued improvement the program targets populations that may have disparate rates due to race, ethnicity or have other risk factors such as teen parents or first time single mothers. 2,100 pregnant women received 8,278 visits; 3,080 infants and children received 12,279 visits. Contracts with community based agencies provided 553 families with 5,020 home visits and 1,080 classroom visits in FY04. (FY04 numbers represents current funding level. Option B alone would serve approximately half.)

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Contracts with Mt Hood Community College Head Start to provide nursing services to their Head Start children; with DHS-Office of Family Health to provide child care consultation for in home family child care providers; with OHSU-CDRC to provide nursing care coordination (CaCoon) services to families with children with special health care needs, with OHSU-School of Nursing to provide Faculty in resident position for nursing students

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$283,142	\$507,952
Materials & Supplies	\$0	\$0	\$47,417	\$106,982
Contracts	\$0	\$0	\$526,839	\$238,173
Personnel	\$0	\$0	\$1,469,953	\$1,813,538
Capital Outlay	\$0	\$0	\$0	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,327,351</b>	<b>\$2,666,645</b>
Administration	0	0	\$104,813	\$0
Program Support	0	0	\$390,919	\$177,833
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$495,732</b>	<b>\$177,833</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,823,083</b>	<b>\$2,844,478</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$5,667,561</b>	
Program FTE	0	0	18.57	21.28
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$147,096	\$0
Intergovernmental	\$0	\$0	\$0	\$2,666,640
Program Revenue for Admin	0	0	\$259,014	\$177,833
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$406,110</b>	<b>\$2,844,473</b>

**Explanation of Revenues**

The general fund is used to provide a broad umbrella of services for pregnant women and their children who are poor but ineligible for the Oregon Health plan. Typically these are undocumented residents, teenage mothers, or working poor who do not have sufficient insurance to cover a medically needy child. General fund reductions to this program would reduce the number of these types of clients served, but not eliminate an entire service array or client type. Part A and B combined represent current service level. Other revenues are Medicaid for maternity case management for pregnant & postpartum women, targeted case management for children 4 and under, family planning. County general fund in this program is used as match to generate additional Medicaid revenue. Healthy Birth Initiative federal grant ends May 31, 2005. HD has re-applied to focus on African American pregnant women in North & Northeast to reduce perinatal disparities.

**Significant Program Changes**

Going into the FY05 budget the Health Department needed to cut \$6 million in General Fund. \$1 million of this was cut from Early Childhood services. The program implemented a Central Intake for all referrals for services. Field team sites were reduced from 5 to 3, while striving to serve the same number of clients. The management structure was collapsed and flattened as a result of the consolidation of sites.

**Program #40047 - School-Based Health Centers****Version 2/01/2005 s****Priority:** Education**Lead Agency:** Health Department**Program Offer Type:** Existing Operating**Program Contact:** WHITTLESEY Valerie L**Related Programs:****Frameworks:** School Aged Policy Framework , Poverty Framework**Executive Summary**

Ensures that the basic physical and behavioral health needs of children and parents are met through the delivery of age-appropriate, culturally competent health care; early intervention that reduces risk behaviors contributing to teen pregnancy; and services that improve attendance/readiness to learn and promote healthy lifestyle choices.

**Program Description**

Program operates 13 fully-equipped medical clinics located in middle and high schools. Most sites only operate during school hours, while some sites have limited evening and summer hours. In 2004, 13 SBHC clinics served at-risk youth from 87 additional locations; 47% of clients lacked insurance; 49% were racial/ethnic minorities. Services include age-appropriate reproductive health (abstinence counseling, education, exams and referrals); chronic and acute care; well-child exams, and risk assessments. Comprehensive approach enables early identification and intervention, thereby reducing risk behaviors. Parents/guardians are involved whenever possible to ensure successful clinical outcomes.

**Program Justification**

The program ensures that basic physical and behavioral health needs of children and parents are met to help youth attend, participate and remain in school. Healthcare for children, a basic need, is provided in the most readily accessible locations. The services provided are culturally and developmentally appropriate. Poor family functioning, inadequate nutrition, and chronic health problems often result in learning and socialization difficulties. Providing healthcare services in the school benefits the children and their families. Children are able to stay in school and parents do not have to miss work to attend to their child's healthcare needs. In addition, SBHCs support readiness to learn, parents' goals for their children, and ability to participate in school by preventing teen-pregnancy, childhood alcohol and drug use, and other health related barriers that may occur. Outreach outside the clinics reached over 21,000 students and adults in FY 04.

**Performance Measures**

1. Target: 95% of SBHC clients have up-to-date well child exams; 2. Annual risk assessments for injury prevention, tobacco, alcohol, substance exposure/use, oral health, fitness, nutrition, mood/emotional health, school performance, school/home/social relationships, violence, safety, reproductive health; 3. Female family planning clients will not get pregnant; 4. Clients diagnosed with asthma will have an annual asthma treatment plan; and 5. Screening for risk of obesity

**Summary of last year's program results and this year's expected results**

Outcomes for 6,788 clients (25,756 visits) included (national standards are included when available): 1. 80% had up-to-date well-child exam (30% above national standards); 2. 79% had annual risk assessment (29% above national standards); 3. 97.9% of female family planning clients did not get pregnant; 4. 93% of asthma clients had an annual asthma treatment plan (2003 - audited biennially); 5. 77% of clients had a screening for obesity (new measurement). Other outcomes: 82% had documentation of parent/guardian involvement in their care. This year's expected results are to meet or to exceed the above documented performance outcomes.

**Program Mandate: 3 Program Choice but No Funding/Service Level Choice**

Intergovernmental agreements with three school districts: Portland Public School District, Parkrose School District and David Douglas School District. State revenues mandated services flexible budget. Federal revenues mandated services mandated budget.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Materials & Supplies	\$0	\$0	\$80,072	\$122,932
Internal Services	\$0	\$0	\$295,693	\$500,769
Contracts	\$0	\$0	\$21,324	\$77,420
Personnel	\$0	\$0	\$1,582,398	\$1,784,432
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,979,487</b>	<b>\$2,485,553</b>
Administration	0	0	\$73,651	\$0
Program Support	0	0	\$663,213	\$633,596
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$736,864</b>	<b>\$633,596</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,716,351</b>	<b>\$3,119,149</b>
Program Total:	<b>\$0</b>		<b>\$5,835,500</b>	
Program FTE	0	0	16.70	20.96
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$134,490	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$27,198
Intergovernmental	\$0	\$0	\$0	\$2,458,373
Program Revenue for Admin	0	0	\$181,202	\$625,725
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$315,692</b>	<b>\$3,111,296</b>

**Explanation of Revenues**

Revenue is collected from commercial insurance carriers when possible, family planning revenue streams and Medicaid. Revenues are expected to remain at current projected levels. No significant changes in revenue are expected for FY06.

**Significant Program Changes**

Had the SBHC program not been restored by the Board of County Commissioners in FY05, they would have closed two sites, reduced hours at all remaining sites and cut all evening and summer hours. These changes would have saved \$1.4 million and impacted about 1/3 of the clients. Instead, the clinics reduced some provider staffing, but kept all sites and hours, resulting in about \$300k in savings.

**Program #80004 - Tools for School Success****Version 2/01/2005 s**

**Priority:** Education      **Lead Agency:** Library  
**Program Offer Type:** Existing Operating      **Program Contact:** Katie O'Dell

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Poverty Framework

**Executive Summary**

Tools for School Success improves the reading habits & information searching skills of Multnomah County K-Grade 12 students by providing reading motivation, direct instruction of library skills, books & other library material, and training for educators & advocates who work with youth. Services are directed & prioritized to youth who attend schools that do not meet state benchmarks in reading & have a high population of poverty, and to incarcerated youth & their educators & advocates. All programs introduce the Library as an educational partner and significant resource.

**Program Description**

Library staff provides direct service to students in school, after school, during the summer & during incarceration. Programs train educators & advocates in order to increase their knowledge & ability to facilitate literacy & information searching skills. Tools for School Success are provided in three primary ways: Books 2 U (B2U) impacts the reading habits of students in schools where 25% or more of the students are reading below grade level by introducing books & promoting reading at targeted elementary & middle schools. School Corps (SC) connects Multnomah County K-12 students and teachers with the information resources of the Multnomah County Library. This includes in-person training for students & educators in the use of public library resources, presentations on reading/literacy topics, & preparation of curriculum support materials for teaching staff. Juvenile Justice Outreach (JJO) offers the only source of reading motivation & materials for incarcerated youth to read & expand their reading skills. By providing reading motivation & materials, the program supports the skills standards of the incarcerated youth of the Donald E. Long School.

**Program Justification**

According to The Public Library's Role in Student Success: a Planning Grant to Determine Best Practices for Multnomah County Library (2002), the wide disparity in school library funding among Multnomah County districts, as well as among schools within the same district, leaves the majority of students without adequate access to quality materials or research instruction. In support of the Education Priority's first & second factors as well as the School Age Framework, Tools for School Success targets populations with the greatest need for access to Library books & Library skills development, filling in the gaps and breaking down barriers to information & materials.

**Performance Measures**

B2U will serve 23,084 students & teachers and increase service by 25% to federal summer lunch sites and housing sites that serve low-income children. 100% of teachers will request that the program return the following year.

SC will serve 80,000 students & educators. Teachers will report an increase in the average student's level of research skills by 30%.

JJO will serve 3,100 incarcerated teens. Teachers will report an increase in the average student's reading competency by 3.5 grades.

**Summary of last year's program results and this year's expected results**

FY04 B2U served 20,075; FY05 15% increase expected. FY04 SC served 80,000; FY05 similar results expected. FY04 JJO served 3,100; FY05 similar results expected.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$222,498	\$446,263
Internal Services	\$0	\$0	\$72,924	\$146,261
Materials & Supplies	\$0	\$0	\$31,685	\$63,550
Contracts	\$0	\$0	\$100	\$200
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$327,207</b>	<b>\$656,274</b>
Administration	0	0	\$45,001	\$90,258
Program Support	0	0	\$28,379	\$56,919
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$73,380</b>	<b>\$147,177</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$400,587</b>	<b>\$803,451</b>
Program Total:	<b>\$0</b>		<b>\$1,204,038</b>	
Program FTE	0	0	2.75	5.25
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,733	\$0
Program Revenue for Admin	0	0	\$0	\$803,451
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,733</b>	<b>\$803,451</b>

**Explanation of Revenues**

The Admin revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (54%) and library-generated revenues such as book fines, interest earnings, Library Fund balance, and user charges for services provided to Library patrons (13%). General Fund revenue is about 33% of the Library's total revenue. This program expects \$28,000 from the Department of Community Justice in support of the Juvenile Justice Outreach program.

**Significant Program Changes**

Reduction of 1.0 FTE in the Books 2 U program; restoration is possible pending Library Foundation funding.



**Program #80015 - Ready to Learn****Version 2/14/2005 s**

**Priority:** Education      **Lead Agency:** Library  
**Program Offer Type:** Existing Operating      **Program Contact:** Renea Arnold

**Related Programs:****Frameworks:** Early Childhood Framework**Executive Summary**

Ready to Learn improves the reading readiness of children entering kindergarten by providing early-literacy information, hands-on activities and modeling to adults who live and work with children. Services are directed toward children who are at risk of low literacy and whose families & caregivers aren't native English speakers.

**Program Description**

Library staff partner with County departments & community agencies to provide educational workshops & mentoring in English, Russian, Spanish & Vietnamese to caregivers, early childhood educators & parents to increase their ability to facilitate children's early-literacy skills. Services are provided in four primary ways: 1. Parent Education Workshops teach parents literacy activities to do with their children. An early-childhood parent educator visits social service agencies, teen parent classes, substance abuse programs, childcare centers & schools. 2. Childcare Provider Education Workshops and On-Site Mentoring teach caregivers interactive ways to support children's early literacy, getting them ready for success in school. Six different workshops that meet requirements for State & childcare certification standards are offered to support a community goal to improve childcare quality. 3. Early Literacy Storytime Experiences for infants, toddlers & preschoolers model for parents & caregivers in libraries, childcare homes, schools, County health centers, Head Starts, parent-child development centers & social agencies how to develop children's literacy. 4. Collections of children's books are provided to childcare homes & centers, & public agencies.

**Program Justification**

Ready to Learn links to the Education Map, Factor 1 "Prepared to Learn at All Ages" & the Early Childhood Framework. From birth to age 3, a child's brain grows to 90% of its adult size. Children who receive too little or inappropriate stimulation in this critical period face long-term difficulties learning. Early literacy -- the first steps in learning to read -- begins in the home, long before a child enters school. In fact, knowledge of alphabet letters at entry into kindergarten is a strong predictor of reading ability in 10th grade. The ability to read does not develop naturally, but depends on the experiences provided by the adults in a child's life. "Parents and caregivers play roles of inestimable importance in laying the foundation for learning to read." (Becoming a Nation of Readers) Through Ready to Learn, the Library's skilled & trained staff teach parents & caregivers how to prepare their children for learning to read. Ready to Learn is designed to reduce the 28% of our County's 5-year-olds who enter school unprepared for learning to read. (The Oregon 2002 Kindergarten Readiness to Learn Report.) Evaluations showed that 1. parents gained clear knowledge in phonetic awareness, the role of story telling and how and why to point out conventions of print as they read with their children; and 2. Childcare providers more often encouraged children in emergent writing activities and played games with letter sounds.

**Performance Measures**

In FY06: 4,600 parents & caregivers and 9,000 children under age 6 will receive early literacy education opportunities; and the majority will report positive behavior change between pre- and post-service surveys; and at least 100,000 books will be delivered to caregivers' sites. We will continue to serve families who are low-income and for whom English is a second language.

**Summary of last year's program results and this year's expected results**

FY04: 4,613 parents & caregivers and 8,933 mainly low-income children under age 6 received early literacy education opportunities; and the majority reported positive behavior change on post-service surveys; and 104,362 books were delivered to caregivers' sites. FY05: Results will remain consistent.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$128,950	\$258,633
Contracts	\$0	\$0	\$20,461	\$41,039
Internal Services	\$0	\$0	\$56,878	\$114,085
Materials & Supplies	\$0	\$0	\$29,128	\$58,423
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$235,417</b>	<b>\$472,180</b>
Administration	0	0	\$45,001	\$90,258
Program Support	0	0	\$28,379	\$56,919
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$73,380</b>	<b>\$147,177</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$308,797</b>	<b>\$619,357</b>
Program Total:	<b>\$0</b>		<b>\$928,154</b>	
Program FTE	0	0	1.75	3.75
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,218	\$0
Program Revenue for Admin	0	0	\$0	\$619,357
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,218</b>	<b>\$619,357</b>

**Explanation of Revenues**

The Admin revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (54%) and library-generated revenues such as book fines, interest earnings, Library Fund balance, and user charges for services provided to Library patrons (13%). General Fund revenue is about 33% of the Library's total revenue. For this program offering, \$90,000 is expected from the State's "Ready to Read" per capita funding and \$40,000 from a federal Library Services & Technology Act (LSTA) grant received from the State Library.

**Significant Program Changes**

Reduction of 1.0 FTE; restoration is possible pending Library Foundation funding.





Welcome

1.0.3.0 - Produ

**Priority: Vibrant Communities**

Code	Name
10015A	CCFC Activities
10015B	CCFC Activities-Maintains Current Level
10026	Regional Arts & Culture Council
10028	Soil & Water Districts
40013	Vector & Nuisance Control
70024	Recreation Fund payment to Metro
71002	Sustainability Team
71014	Human Resources - Bus Pass Program
80003	Central Library Borrowers' Services
80005	Central Library Research Tools & Services
80006	Central Library Readers' Services
80016	Adult Outreach
80018	East & Mid-County Neighborhood Libraries
80019	North and Northeast Neighborhood Libraries
80020	Bond Projects
80022	Westside Neighborhood Libraries
80023	Southeast Neighborhood Libraries
80025	Library District Study Proposal
80028	Open Libraries 57 Hours
80029	Open Libraries 64/70 Hours
80030	New Columbia Neighborhood Library
80031	Troutdale Neighborhood Library

90003	Animal Services - Field Services
90004	Animal Services - Shelter Services
90010	Tax Title
90020A	Land Use Planning
90020B	Land Use Planning cost recovery
90023	Water Quality

[Return to Main Menu](#)

**Program #10015A - CCFC Activities****Version 2/15/2005 s****Priority:** Vibrant Communities **Lead Agency:** Commission on**Program Offer Type:** Existing Operating **Program Contact:** Wendy Lebow**Related Programs:****Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty**Executive Summary**

To promote wellness for children and families and make "Multnomah County a Great Place to Grow Up and Live," CCFC develops policy and oversees implementation of the local Coordinated Comprehensive Plan; serves as Multnomah County's Community Action Board; engages/supports citizens in advancing the County's Frameworks and Positive Youth Development efforts; child abuse prevention, & connects people to resources.

**Program Description**

CCFC advances the policy frameworks (Early Childhood, School Age, and Poverty Elimination) and child abuse prevention through volunteer committees which engage in community planning, provide policy advice, foster additional community engagement/funding, and manage resources. The Multnomah Youth Commission (MYC) and Youth Innovation Fund (YIF) lead youth development. The MYC engages youth in creating policies/programs that positively impact youth. YIF, a partnership with PPS, Portland Schools Foundation, PSU, and the City of Portland has a youth-led philanthropy board funding youth-led civic projects. Community outreach efforts engage diverse groups in decision-making processes and inform citizens about community services.

**Program Justification**

CCFC's work fosters meaningful, diverse community involvement (e.g. CCFC's School Age Council supported 40 students @Roosevelt HS's Two Rivers alternative school to write letters & testify at the BCC to save their school's health Clinic & invited a County Commissioner to speak with them. Students were inspired by this experience to change their life course, graduate/attend college.) Last year, the CCFC engaged over 4,000 citizens with their local government and community. CCFC maximizes coordination with diverse partners (e.g. CCFC helped coordinate private tax preparers, federal IRS, State DHS, & local advocates to provide free tax prep for low-income families resulting in tax refunds for 100 participants). CCFC consistently maximizes the number served/impacted, with emphasis on helping those most in need (e.g. Summer Food outreach in four languages, locating community resources/activities, like Books-2-U, at meal sites increasing # of youth served by 56% over previous year or 24,000 meals--promoting literacy, providing after-school activities, maximizing coordination).

**Performance Measures**

(a) 200 diverse youth participate in community involvement/service; (b) 50 County employees/contractors/community partners receive positive youth development/youth-adult partnerships/youth engagement training; (c) Summer Food Participation increases 25%; (d) Child Care Provider Networks achieve quality standards set by the a validated Rating Scale; (e) 50 Native American youth participate in education/civic engagement process. (f) engage 4000 Multnomah County citizens in their local government and communities (g) Increase in the number of families engaging in the Community Safety Net system by 50% (currently 10% of all families referred engage with services, approx. 100 families per month are referred).

**Summary of last year's program results and this year's expected results**

In 2004, Summer Food outreach/expansion resulted in 56% more meals served (a total of 173,832 lunches were served) staff wrote grants (currently a finalist on one) to expand Summer Food Program- this year increase participation by 25%; two research-based childcare quality improvement pilot projects were launched; 40+ homeless youth gave feedback on service delivery/effectiveness increasing access to services by proposing shared agency activities and changes in program hours to reduce gaps in service hours; 665 youth identified pressing issues and YIF raised funds to increase youth/adult personal responsibility for solutions to issues (\$20,000 was invested, of which \$10,000 is local)- next year increase number of teachers trained in youth development leading to increases in attendance, reading and writing benchmark scores, and graduation rate; CCFC hosted new Child Abuse Prevention Month activities, resulting in increased access to child abuse prevention awareness and information- next year expand parent engagement in child abuse prevention through monthly newsletter & parent-mentor program resulting in a 50% increase in use of Safety Net Services; MYC engaged 35 youth in the creation of Portland's River Renaissance plan & planted 40 trees to achieve the goals of the plan; staff wrote & received grant for the Library's Early Words program, increasing funding for early childhood literacy. 200+ social service staff trained on OregonHelps.org increasing access to resources; 70 alternative school students engaged in civic engagement activities supporting their school's proposal for a \$150K school reform grant.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

In 1993, HB 2004 - Child Care Team Legislation - created the Oregon Commission on Children and Families. Local Board of County Commissioners were charged with creating a local Commission on Children and Families. In 1998, through Ordinance No. 921, the Board of County Commissioners created the Commission on Children, Families and Community, which joined the Commission on Children and Families with the Community Action Agency Board (specified through Oregon Revised Statutes) to form the Commission on Children, Families and Community.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$0	\$310,227
Materials & Supplies	\$0	\$0	\$0	\$32,071
Internal Services	\$0	\$0	\$0	\$38,549
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$380,847</b>
Administration	0	0	\$0	\$357,242
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$357,242</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$738,089</b>
Program Total:	<b>\$0</b>		<b>\$738,089</b>	
Program FTE	0	0	0.00	3.40
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$346,996
Other / Miscellaneous	\$0	\$0	\$0	\$33,851
Program Revenue for Admin	0	0	\$0	\$357,242
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$738,089</b>

**Explanation of Revenues**

This program is supported by grant funding from the State of Oregon Commission on Children & Families, the federal Community Services Block Grant, State of Oregon Community Safety Net, and the W.K. Kellogg Foundation. Grant funds are estimated based on the FY 2005 appropriation.

**Significant Program Changes**

Two years ago, the CCFC gave back its allocation of County General Fund in one of the budget reduction phases. In the current biennium (beginning July 2003) State funding was drastically reduced. The CCFC budget decreased by more than 1/2 and staffing is currently 7.2 FTE. This offer represents a further decrease in activity/capacity for FY 2006, as funding from the State/Federal government remain constant (in this funding estimate), and costs continue to rise. Total staff capacity would be reduced to 6 FTE.


**Program #10015B - CCFC Activities-Maintains Current Level      Version 2/15/2005 s**
**Priority:** Vibrant Communities      **Lead Agency:** Commission on

**Program Offer Type:** Existing Operating      **Program Contact:** Wendy Lebow

**Related Programs:**
**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

This maintains current staffing capacity for activities aimed at advancing the County's Policy Frameworks, Youth Development, Child Abuse Prevention and Outreach. Also proposes bringing back a successful grant-making program to complement current youth-led mini-grant projects.

**Program Description**

This allows the CCFC to more fully advance the County's frameworks, child abuse prevention and community outreach, increasing the CCFC's ability to positively engage/impact our large, comple and diverse community. With current capacity, the ability of the CCFC to effectively advance the frameworks, provide coordination around child abuse prevention is already far below the requests for involvement. This offer would allow for the current level of effort, which, though minimal, is achieving substantial community involvement and results. The Multnomah Youth Commission (MYC) and Youth Innovation Fund (YIF) will continue with a full-time staff, resulting in significantly more engaged youth/community projects. Additionally, CCFC would expand its YIF program, which provides small grants to youth-led civic projects, to include grants for projects that bring together neighbors/multigenerational groups/low income people to work on environmental projects.

**Program Justification**

With retained capacity the CCFC would be able to acheive more results beyond those detailed in budget offering #10015A. An expanded mini-grants program would focus on neighborhood connections and environmental projects which impact the top two priorities of the Vibrant Communities Team (e.g previous grants have protected the environment and facilitated community design for health living by establishing community gardens, creating family bike clubs for parents, children, and their neighbors to learn bike repair and establish neighborhood bike routes, conducting tree plantings an clean-up days for local neighborhoods, and established community outdoor gathering spaces for recreation and socialization). CCFC hosted the Early Childhood Forum engaging over 100 early childhood professional and 150 business and philanthropic leaders to increase coordination and support for Early Childhood efforts, especially literacy development. Our ability to coordinate and convene community partners increases resources for after school activities, early literacy programs, and community planning and engagement efforts. Overall, the CCFC engaged over 4,000 citizens in planning for their community, increasing civic involvement and fostering personal responsibility.

**Performance Measures**

Based on estimates of our past engagement of citizens we are able to engage 800 more citizens for every program staff FTE. With increased capacity we will implement positive youth development activities at a pilot school district (currently in negotiations with a local district to match our contribution with .5 FTE district employee) Based on research of youth engagement in youth development activities in school we could expect increases in attendance and decreases in negative behavioral issues, as well as enhanced academic performance as gauged by Oregon Benchmarks in curriculum areas in which youth engagement is utilized.

**Summary of last year's program results and this year's expected results**

Staff wrote and received grant for the Library's Early Words program, leading to increased funding for early childhood literacy efforts. Positive youth development work with local districts led to increased student engagement last year and next year continued work in a local school district will result in increased student attendance and decreased behavioral problems by training teachers on effective techniques for student success like service-learning and civic inquiry. Contribute to Library's Plan for Improving Language and Literacy Skills of Children Entering School through fundraising and coordination assistance. Next year staff will apply for the Federal Early Learning Opportunities Act grant which would bring 1 million dollars for Early Learning. We could expect to serve at least an additional 1,000 children with Early Literacy programs. CCFC was an ELOA grantee in 2001-03. Mini-grants will increase neighborhood involvement and environmental health, maximize the number of residents we engage to promoting literacy, building local community identity, and encourage personal responsibility through both the subject foci and the process of working together. Additionally, research shows that 95% of youth engaged in philanthropy learn how to make better decisions, 89% a more committed to helping the community, and 59% increase their interest in higher education.



**Program Mandate: 4 Program and Funding Level Choice**

In 1993, HB 2004 - Child Care Team Legislation - created the Oregon Commission on Children and Families. Local Board of County Commissioners were charged with creating a local Commission on Children and Families. In 1998, through Ordinance No. 921, the Board of County Commissioners created the Commission on Children, Families and Community, which joined the Commission on Children and Families with the Community Action Agency Board (specified through Oregon Revised Statutes) to form the Commission on Children, Families and Community.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$25,000	\$0
Materials & Supplies	\$0	\$0	\$10,879	\$0
Personnel	\$0	\$0	\$108,140	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$144,019</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$144,019</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$144,019</b>	
Program FTE	0	0	1.20	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program is supported by grant funding from the State of Oregon Commission on Children & Families, the federal Community Service Block Grant, State of Oregon Community Safety Net, and the W.K. Kellogg Foundation. Grant funds are estimated based on the FY 2005 appropriation.

**Significant Program Changes**

Two years ago, the CCFC gave back its allocation of County General Fund in one of the budget reduction phases. In the current biennium (beginning July 2003) State funding was drastically reduced. The CCFC budget decreased by more than 1/2 and staffing is currently 7.2 FTE. The CCFC has obtained a grant that helps maintain current capacity. However, we are experiencing increasing costs and decreasing revenues. This offer would add some of the lost County General Fund dollars to prevent further capacity reductions to staffing and maintain our current level of community efforts, as well as expand the current mini-grant program.

**Program #10026 - Regional Arts & Culture Council****Version 2/04/2005 s****Priority:** Vibrant Communities **Lead Agency:** Non-Departmental - All**Program Offer Type:** Existing Operating **Program Contact:** Julie Neburka**Related Programs:****Frameworks:****Executive Summary**

Support from Multnomah County is vital in supporting RACC's efforts to integrate arts and culture in all aspects of community life. The activities funded by this investment will help create vibrant communities, will enhance our children's education, and will contribute to a thriving economy. Multnomah County's investment also leverages additional support from Clackamas County and Washington County.

**Program Description**

"Through vision, leadership and service the Regional Arts & Culture Council works to integrate arts and culture in all aspects of community life." RACC is the regional steward of public investment in arts and culture, providing direct support for artists and arts organizations in five key areas: 1)Through advocacy and development, RACC builds support and resources for a strong arts and culture community. RACC receives direct financial support from a variety of government agencies and private funding sources to provide services for artists and arts organizations. 2)RACC helps schools pay for arts education activities that instill an appreciation for culture and enhance our children's overall learning. 3)Approximately \$2 million of government funding is distributed annually as direct cash grants to artists and arts organizations. 4)The nationally acclaimed public art program at RACC integrates art into public spaces. RACC manages Multnomah County's Percent for Art program, as well as the City of Portland's. 5)Numerous information resources are available for artists, arts organizations and educators, both in print and online.

**Program Justification**

• Arts and culture create healthy neighborhoods with a vibrant sense of community. As noted in the Vibrant Communities Strategy Map, we all benefit from cultural opportunities. RACC works with Multnomah County to ensure culturally diverse contributions to our lifestyles and our landscapes, to strengthen community-based arts organizations with cash support, and to support a thriving arts community through a variety of other programs. Arts activities help the community come together and bridge socio-economic differences. RACC programs directly support the artists and arts organizations that create vibrant communities and culturally diverse neighborhoods.

**Performance Measures**

RACC is currently in the process of conducting an evaluation of our largest service area, the RACC grants program. Other discreet programs, such as the Workplace Giving Program and the Cultural Leadership Program have also been evaluated by third parties in the past year. These assessments help RACC ensure the wisest investment of limited resources, and maximum return on those investments.

**Summary of last year's program results and this year's expected results**

• \$1,395,946 was granted this year to 51 Multnomah County artists and 74 Multnomah County arts organizations in the form of Professional Development Grants, Project Grants, Community Outreach Bonus Grants, General Support Grants, and two Artist Fellowship Awards. Artists and arts organizations based in Multnomah County received 97% of RACC's entire grant award pool of \$1,439,927 in FY04-05. • Of these grants, \$877,000 was awarded to 30 Multnomah County arts organizations in the form of General Support. About 20% of this sum, or \$175,400, is being spent this year on the arts education and community outreach activities conducted by these companies. Many of these activities occur in outlying neighborhoods and community centers beyond the downtown core. • Attendance at RACC-funded arts and culture events in 2003 totaled more than 2.3 million, generating more than \$30 million in earned revenue for these organizations. Multnomah County residents accounted for 44% of these admissions. • RACC administered the Percent for Art program on behalf of Multnomah County, managing more than \$500,000 in projects in 2003 and 2004. Recent additions to Multnomah County's Public Art Collection include projects at the Wapato Facility, the Hillsdale Library, the Multnomah Building, and a variety of portable works. Throughout 2005, we celebrate the 25th Year of Portland's and Multnomah County's Percent for Art programs. • This school year, more than 10,000 students are benefiting from RACC's Fast Track Grants that support arts education activities in 34 different Multnomah County schools. An additional 3500 students and community residents are being served through Fast Track Grants for Arts Education Activities in Multnomah County SUN Schools this year.

**Program Mandate: 4 Program and Funding Level Choice**

Multnomah County's funding for the RACC is a discretionary General Fund expenditure.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$137,050	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$137,050</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$137,050</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$137,050</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

A majority of RACC's funding is provided by contracts with the City of Portland (65% of total support in FY 2004), as well as Metro, and Multnomah, Clackamas, and Washington Counties (20% of total support in FY 2004). The remainder of its funding comes from gifts, workplace giving campaigns, etc. Multnomah County's 27-year history of funding and support for RACC's goals is critical to the nurturing of arts and culture in the County.

**Significant Program Changes**

RACC is working with the City of Portland and numerous community partners to conduct the region's first Public Opinion Survey for Arts and Culture since 1996. This report will help RACC understand the value of arts and culture among local residents, and will help inform future investments in community-based organizations, programs that support individual artists, and arts education activities. Scheduled completion date for this survey and a follow-up focus group is July 1, 2005. Additionally, RACC expanded its workplace giving program for arts and culture into 12 businesses throughout the Portland area. Employee contributions are redistributed to more than 70 arts and culture organizations in Multnomah, Clackamas, and Washington counties. Because of generous underwriting support from the Meyer Memorial Trust, the M. J. Murdock Charitable Trust, and the Oregon Cultural Trust, our administrative costs have been paid for and 100% of the money we raise can be passed on to the arts organizations we serve. To date, more than \$40,000 has been pledged by area employees through this effort.

**Program #10028 - Soil & Water Districts****Version 2/04/2005 s****Priority:** Vibrant Communities **Lead Agency:** Non-Departmental - All**Program Offer Type:** Existing Operating **Program Contact:** Julie Neburka**Related Programs:****Frameworks:****Executive Summary**

West Multnomah SWCD provides services which particularly target the rural private landowners of the west county to implement valuable conservation practices to protect and improve soil and water quality and wildlife habitat. A relatively small investment by Multnomah County in the SWCD helps to leverage many times that amount in state and federal funds and private participation to change landowner behavior and implement conservation practices and restoration work resulting in a healthier, cleaner environment.

**Program Description**

The Soil & Water Conservation District provides conservation planning assistance, education, and restoration work to landowners for the purpose of protecting soil and water quality and improving wildlife habitat. County funds at the very basic level allow the District to function in it's role coordinating with the Oregon Department of Agriculture; the USDA Natural Resources Conservation Service; the Farm Services Agency; the City of Portland; Multnomah County Departments; the Oregon Watershed Enhancement Board; neighboring Soil & Water Conservation Districts; the Clackamas, Multnomah, Washington, and Clark County Cooperative Weed Management Area; the Northwest Oregon Resources Conservation & Development Council; Oregon Department of Fish & Wildlife; Oregon Department of Environmental Quality; US Army Corps of Engineers; Sauvie Island Drainage Improvement Company; Forest Park Ivy Removal Project; The Nature Conservancy; the Three Rivers Land Conservancy; OSU Extension Service; the Granges; watershed councils; citizen watershed groups; neighborhood groups; and individual landowners. The primary focus of the District is on-the-ground implementation of conservation practices and watershed restoration work on privately owned land.

**Program Justification**

This program fits within the County's priority for Vibrant Communities, contributing to the Healthy Environment factor. As stated in the County priorities, "The personal choices that contribute to the health of the environment, balanced land use practices and conservation of natural resources are critical contributions to the outcome." Through direct work with landowners, the West Multnomah SWCD encourages personal responsibility for conservation practices and provides technical assistance to protect and improve soil and water quality, improved wildlife habitat and wise use of natural resources. Much of our work is targeted towards rural landowners on Sauvie Island and other unincorporated parts of west Multnomah County, though we also do significant work in targeted watersheds such as Tryon Creek and Balch Creek. Through partnerships with the Oregon State Department of Agriculture, Oregon Watershed Enhancement Board, the Natural Resources Conservation Service, and others, the District is able to bring additional funds to the local area for conservation work. Funds from Multnomah County enable the District to provide the administrative support and coordinating work necessary to complete projects which are funded by other sources.

**Performance Measures**

Conservation practices implemented as a result of District support. Numbers of landowners educated and provided assistance. The value of conservation work completed.

**Summary of last year's program results and this year's expected results**

The West Multnomah SWCD provided conservation planning assistance to 8 private landowners covering approximately 868 acres. Additional conservation technical assistance and implementation support was provided by staff of the East Multnomah SWCD through grants which support that work in four local Districts. Provided site-specific technical assistance to an additional 11 landowners regarding conservation and development issues. In coordination with the Clackamas, Multnomah, Washington, and Clark County Cooperative Weed Management Area Group, and separately with neighboring Soil & Water Conservation Districts, we have developed educational materials for invasive weeds control and conservation practices. Provided educational materials and encouraged adoption of conservation practices at 32 public meetings and events reaching an estimated 700 residents.

**Program Mandate: 4 Program and Funding Level Choice**

Multnomah County's contribution to the West Multnomah SWCD is a discretionary General Fund expenditure.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Contracts	\$0	\$0	\$18,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$18,000</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$18,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$18,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

The West Multnomah SWCD receives revenues primarily through grants from state and federal sources. Multnomah County's contribution helps the district provide staff support for its projects.

**Significant Program Changes**

The District now has two part-time staff who have been working with landowners and other stakeholder groups to improve watershed restoration, conservation practices, and invasive weed controls. During the 2004-05 fiscal year, the District was able to increase outreach, educational and technical assistance work by using grant funds that had carried over from the previous year. Having spent down those carry over funds, the District will face a reduction in staff time during the 2005-06 fiscal year, unless other resources are found to supplement the existing grant funds. It is anticipated that the Oregon Department of Agriculture funding for District work will be reduced. In addition, a federal grant administered by East Multnomah SWCD which funded conservation implementation work in four districts, will be ending, and might not be renewed. (New property tax revenues available to East Multnomah SWCD can only be used for services within that District, so cannot replace the federal grant for services provided in the other three districts.). \$18,000 from Multnomah County would enable the West Multnomah SWCD to maintain the current level of services, by supplementing state and other grant funds. With rollout of the Conservation Security Program from USDA, we can expect a number of landowners who have worked with the SWCD for decades, to be eligible for millions of dollars in federal conservation support payments. Having seen the successful passage of the permanent tax rate for East Multnomah SWCD, it is likely that the West Multnomah SWCD will seek similar voter approval in the near future. Until that becomes available, however, the West Multnomah SWCD District will continue to depend on grants and County support to maintain services at their current level.

**Program #40013 - Vector & Nuisance Control****Version 2/14/2005 s****Priority:** Vibrant Communities **Lead Agency:** Health Department**Program Offer Type:** Existing Operating **Program Contact:** WICKHAM Lila A**Related Programs:****Frameworks:****Executive Summary**

Protects the livability, health and safety of our community by educating the public to prevent public health vector problems, controlling rodent and mosquito populations and enforcing nuisance codes. Program responds to neighborhood nuisances and emerging health issues including West Nile Virus. Utilized consensus-based community planning to establish West Nile Virus Response Plan.

**Program Description**

Vectors are animals or insects that transmit disease to humans. In Multnomah County, the most common vectors are rats and mosquitoes. This program focuses on community livability, health and safety using 1) Vector surveillance, community education and prevention and control measures to reduce vector populations to improve community livability and reduce risk of disease transmission. 2) Community Education: Educating residents about techniques to reduce mosquito breeding and rat-friendly environments around their property, using multi-lingual web-based resources, multi-lingual videos, earned media, interpreted group presentations and other methods. 3) Prevention and control to improve livability and reduce disease risk: An inch of water in a coffee can is capable of producing over 1,000 mosquitoes every 7 days. Mosquito control utilizes multiple strategies in addition to education; to disrupt mosquito breeding. It is critical to reduce the population and keep their ability to breed to a minimum, to maintain livable urban and rural outdoor recreation space and to prevent the spread of disease. In addition to community education to reduce rat-friendly environments, Rodent (rat) control selectively applies rodent pesticides to areas where rats are present, such as storm sewers. Rat populations should be kept to a minimum to prevent the risk of diseases such as Hantavirus and Plague spreading to humans. Nuisance Code enforcement activities work to eliminate any condition or practice that causes an unreasonable threat to the public health, safety, and welfare of our community. The code includes solid waste, illegal dumping, specified animals (e.g. livestock), and sanitation regulation and monitoring. This activity focuses on voluntary compliance as its primary approach.

**Program Justification**

This offer addresses the Vibrant Communities strategy to promote sustainable practices by utilizing an Integrated Pest Management plan based on best practices and multiple strategies to reduce reliance on broad spectrum pesticides, while contributing to a more pleasant environment for outdoor recreation opportunities. This work is enhanced through collaboration with agencies and others, including Oregon Zoo, METRO, Port of Portland, City of Portland and Oregon Golf Course Superintendents Association. This systematic approach in turn reduces residents' perceived need to use pesticides to control mosquitoes or rats in their living environment, and it gives them self-efficacy techniques to control those vectors. Code enforcement for issues like nuisance animals (e.g., crowing roosters) reduces negative interactions among neighbors. The program encourages meaningful, diverse community involvement, as evidenced by the West Nile Virus Task Force, that brought together a diverse group, including anti-pesticide advocates, property owners, infectious disease physicians, patients and an entomologist to develop a consensus recommendation for the Health Department West Nile Virus response. Mosquito control benefits essentially all residents of Multnomah County by controlling the population of mosquitoes that have flight ranges of up to 20 miles.

**Performance Measures**

(1) Rat infestation complaints: About 20% of total rat complaints (365 in 2004) are those of rats entering the home, usually through the sewer system. Vector Control responds immediately to the "rats in the toilet" complaint. (2) Mosquito larval and adult populations: Populations are sampled using standardized pre and post larvicide application measurements, as well as adult mosquito trap counts, species identification and testing for disease.

**Summary of last year's program results and this year's expected results**

Last Year: (1) Rat complaints declined from 1,232 in FY 01 to 365 in FY 04. This reflects control efforts that include City of PDX/Multnomah County coordination of sewer line repairs with rodent control. (2) 5,161 acres of mosquito-breeding water and 9,564 sedimentation manholes were larvicide-treated. Standardized pre/post-application "mosquito larval dips" demonstrate a decrease from 1-50 larvae per dip (depending on water body) to an average of less than 1 larvae per dip. Mosquito larvae treatment translates to an estimated 12,000,000,000 fewer adult mosquitoes/year in Multnomah County. This years results are expected to be similar to FY04.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Legal mandates are ORS 452, 167, and 634; OAR 635-7 and 603-57; 1968 Agreement City of Portland and Multnomah County – Title 13 and Title 8; Contracted mandates include 14 federal, regional and local government commitments (+300K).

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$167,047	\$0
Internal Services	\$0	\$0	\$235,771	\$1,048
Contracts	\$0	\$0	\$71,820	\$0
Personnel	\$0	\$0	\$708,603	\$13,952
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,183,241</b>	<b>\$15,000</b>
Administration	0	0	\$19,765	\$0
Program Support	0	0	\$61,375	\$25,138
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$81,140</b>	<b>\$25,138</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,264,381</b>	<b>\$40,138</b>
Program Total:	<b>\$0</b>		<b>\$1,304,519</b>	
Program FTE	0	0	9.83	0.12
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$957	\$0
Fees, Permits & Charges	\$0	\$0	\$1,000	\$0
Intergovernmental	\$0	\$0	\$293,290	\$15,000
Other / Miscellaneous	\$0	\$0	\$45,200	\$0
Program Revenue for Admin	0	0	\$48,585	\$25,138
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$389,032</b>	<b>\$40,138</b>

**Explanation of Revenues**

Approximately 1/3 of the services are supported by fee and fine revenue.

**Significant Program Changes**

In FY06 more resources will be put into Catch Basin Mosquito Control, which includes surveillance work in catch basins/storm water structures for Multnomah County School District, City of Gresham, and Portland Parks and Recreation to reduce risk of mosquito-borne disease such as West Nile virus.

**Program #70024 - Recreation Fund payment to Metro****Version 2/11/2005 s****Priority:** Vibrant Communities**Lead Agency:** Finance Budget & Tax**Program Offer Type:** Existing Operating**Program Contact:** Cara Fitzpatrick**Related Programs:****Frameworks:****Executive Summary**

The Recreation Fund Payment to Metro program provides support funding to Metro for the operation and maintenance of community parks. The expenditures of the fund are pass-through payments to Metro under an Intergovernmental Agreement the County entered into in 1994. The transactions for this program are recorded in the Special Revenue Recreation Fund.

**Program Description**

This program's primary purpose is to provide funding to Metro to maintain and operate community parks which in turn build local communities and provide for recreational opportunities. The program's resources are driven by County Marine Fuel Tax and RV License Fee Sharing revenues. The expenditures of the fund are pass-through payments to Metro under an Intergovernmental Agreement the County entered into in 1994.

These funds may be used to operate, administer and maintain the following Metro natural areas and regional facilities that were transferred from Multnomah County in 1994: Mason Hill Park, Sauvie Island Boat Ramp, Multnomah Channel Park, Bybee-Howell House and Park, Bell View Point, James Gleason Memorial Boat Ramp, Broughton Beach, Beggars Tick Marsh, Glendoveer Golf Course and Fitness Trail, Blue Lake Park, Gary and Flagg Islands, Oxbow Park, Indian John Island, Larch Mountain Corridor, Chinook Landing Marine Park, Sandy River Access Points, Smith & Bybee Lakes Addition, Phillipi Property, and the Expo Center. Each of these sites offers a different recreational benefit for all citizens.

**Program Justification**

This program contributes to a Vibrant Community by providing funds to improve and effectively operate community parks that provide for a variety of recreational opportunities within the County.

**Performance Measures**

This program is a mandated program through the County's intergovernmental agreement with Metro for the operation of community parks. Revenues generated from this program are passed through to Metro in order to maintain a vibrant sense of community through the operation of community and regional parks and boat facilities.

**Summary of last year's program results and this year's expected results**

For FY04 this program recorded approx. \$112,000 in revenues with approximately \$112,000 in pass-through payments to Metro. Indirect and Internal Service Finance charges are allocated to this program for a minimal amount. The FY06 budget has similar funding levels.



**Program Mandate: 1 Mandated Program & Funding Level**

This program is mandated whereby revenues generated from County Marine Fuel Taxes and RV License Fees are passed through to Metro for the operation of community parks. The pass-through expenditures to Metro are mandated under an Intergovernmental Agreement the County entered into in 1994.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$0	\$2,500
Contracts	\$0	\$0	\$0	\$113,500
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$116,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$116,000</b>
Program Total:	<b>\$0</b>		<b>\$116,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Taxes	\$0	\$0	\$0	\$116,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$116,000</b>

**Explanation of Revenues**

Revenues for this program are funded by County Marine Fuel Tax and RV License Fees.

**Significant Program Changes**

None.

**Program #71002 - Sustainability Team****Version 2/14/2005 s****Priority:** Vibrant Communities **Lead Agency:** County Business**Program Offer Type:** Internal Service **Program Contact:** Amy Joslin**Related Programs:** 40004 , 71014 , 71019 , 71033 , 71036 , 71042 , 90023**Frameworks:****Executive Summary**

The Sustainability Team promotes community livability, a thriving economy and a healthy ecological system. The team's two staff members focus on reducing harmful environmental impacts to the community from County operations. They encourage and help implement sustainable practices with regard to what we buy, what we throw away, how we build and operate our facilities, and how we travel.

**Program Description**

The Sustainability Team provides leadership, analysis, project management and reporting for the County's sustainability efforts. Key efforts include: reducing toxic pollution; assuring residents have access to nutritious, affordable, sustainably-grown food; promoting purchasing practices that protect the environment; promoting transportation options that reduce the need to drive; modifying building practices to promote energy- and resource-efficiency, and provide healthy work environments; increasing recycling; preventing waste and pollution; and providing employee education for sustainability. These projects are conducted in close partnership with seven County agencies (see above), other local governments, and a diverse citizen advisory group called the Sustainable Development Commission.

**Program Justification**

The Sustainability Team affects community environmental health in two ways: by reducing the environmental "footprint" of our own government operations and by serving as a role model for the community. For example, by increasing recycling we can reduce the 620 tons of trash we annually throw away; by promoting transportation options we can reduce the 12 million miles we travel annually in our cars; by promoting energy efficiency we can reduce the 30,000 pounds of air pollution we emit from our vehicles and buildings; and we can leverage our purchases of \$100 million worth of goods and services to provide model purchasing practices and support emerging markets for sustainable products. The Sustainability Team supports "Vibrant Community" goals by promoting sustainable practices, physical activity, citizen engagement, and a healthy environment (including air, water and soil quality, natural resource use and personal choices). We do this in the following ways. We work with County agencies to promote sustainable practices in all of our projects. We support transportation options which promote physical activity in employees' everyday schedules and reduce air pollution. We promote a healthy environment by supporting efforts to: use green building technologies; purchase environmentally-friendly materials; and increase recycling. We provide education that emphasizes personal responsibility for the environment. We demonstrate effective citizen engagement by meaningful involvement of citizens in guiding the direction of this program.

**Performance Measures**

Recycling: 2004 established a baseline average recycling rate for County facilities of 30%. The target is a minimum average recycling rate of 50% by 2005. Transportation Options: For State mandated sites, the target is an average auto trip rate of 76% by 2005. During the last survey trip rates fell from 83% to 77%. Climate Change: The Board adopted goal is to reduce County emissions of greenhouse gasses by 10 % by 2010. To date, emissions from County operations have been reduced 9%.

**Summary of last year's program results and this year's expected results**

We improved the recycling program for 43 county facilities in Portland (next year we will expand the program to include East County facilities). We promoted alternative transportation for employees (next year we will add new educational tools and incentives). We reduced net greenhouse gas emissions from our diesel fuel by 70%, and led development of new energy and environmental standards for the County's 130+ buildings (next year we will assist with purchase of hybrid vehicles for the fleet). We organized a successful public workshop on toxic pollution, and developed a resolution to create a toxics reduction strategy (next year we will create the strategy). We engaged citizens to establish sustainability principles and to implement a successful food purchasing project with County correctional facilities (next year we will work with citizens to select indicators of a healthy environment for the County). We increased the recycled content of paper while reducing costs (next year we will promote sustainable purchasing practices for cleaning, office and medical supplies). We led a revision of mileage reimbursement procedures which saved \$90,000 (next year we will work to further increase vehicle utilization.) And we provided employee education through a Sustainability report, newsletter and website (next year we will also implement a quarterly employee education campaign).

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Several legal mandates are included in this program. OAR 340-242-0100 requires employers to provide incentives for employee use of alternative commute options, which have the potential to reduce commute trips to the work site by ten percent within three years. ORS 279.570 requires that all public agencies shall assure purchase of materials, goods and supplies that may be recycled or reused when discarded. City of Portland Code 17.102.180 requires that commercial facilities [in Portland] must separate recyclable and recycle a minimum of 50% of their waste. And Oregon Executive Order EO-99-13 which encourages governments in Oregon to eliminate toxic pollutants.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$9,740
Internal Services	\$0	\$0	\$0	\$16,345
Materials & Supplies	\$0	\$0	\$0	\$7,335
Personnel	\$0	\$0	\$0	\$175,044
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$208,464</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$208,464</b>
Program Total:	<b>\$0</b>		<b>\$208,464</b>	
Program FTE	0	0	0.00	2.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$154,052
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$154,052</b>

**Explanation of Revenues**

This program is funded through charges to County Business Services Divisions, which are in turn funded through internal service charges to line departments.

**Significant Program Changes**

In FY06, a major program initiative will include responding to the Oregon DEQ's 2004 Portland Air Toxics Assessment, which reported that air pollution in the Portland Metropolitan area is above the allowable limits for ten toxic air pollutants. Most significantly, the DEQ reports that diesel particulate pollution, which causes chronic respiratory effects and is linked to lung cancer, is 790 times the health-based allowable limit in the Portland area. Important sources of this pollution are construction equipment, on-road engines, and recreational marine vessels. We will identify opportunities to further reduce pollution from County diesel sources to help address this problem.

**Program #71014 - Human Resources - Bus Pass Program****Version 2/15/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** County Business  
**Program Offer Type:** Internal Service      **Program Contact:** Rebecca Gabriel  
**Related Programs:** 71002 , 71009

**Frameworks:****Executive Summary**

The program encourages employees to use mass transit as part of the County's ride reduction program required by Oregon's Department of Environmental Quality (DEQ's) Employee Commute Options mandate. The County commits to limiting traffic congestion and promoting clean air; eligible employees may receive a bus pass subsidized by the County.

**Program Description**

Use of the PassPort program supports the County's sustainability goals to protect the environment, reduce air pollution by supporting the use of mass transit both for commuting to work and between work sites each day, and encourages employees to exercise personal responsibility with their transportation choices.

**Program Justification**

This program supports Vibrant Communities in providing alternative transportation choices to employees. The County assists with carpool connections, provides reduced parking fees for carpool participants, provides secure bike parking at many locations, and subsidizes the bus pass program. The Department of Environmental Quality (DEQ) requires employers to survey employees annually to establish trip reduction goals. Failure to meet the established goals can result in penalties assessed to the employer by DEQ. The County currently has 5 sites which have failed to meet their goals. However, DEQ views the County's efforts, by providing the subsidized bus pass, as a good faith effort to improve statistics and has not assessed a penalty to the County. Many County work locations are sited in high density areas with limited parking resources. Encouraging use of mass transit frees up limited parking at County facilities for use by our customers/citizens.

The bus pass provides each employee with a safe, affordable, and environmentally sound transportation and commuting option, regardless of the weather. This program directly supports and maintains the region's mass transit infrastructure system - one of the factors that enables a thriving economy. The program also contributes indirectly to fostering Accountability - strengthening the environment needed to achieve quality results by offering an excellent benefit that helps attract high-quality employees.

**Performance Measures**

One performance measure is whether or not the County meets the 3 year ECO goals established by DEQ. This survey will be taken in June 2005. Our expectation is that many sites will be at or below the target commuting percentage.

We plan to add to the DEQ survey and capture data reporting how many business trips County employees take using the bus pass.

**Summary of last year's program results and this year's expected results**

48% of County employee commuting trips are done via alternate transportation. 37% of these alternative transportation trips use mass transit. The transportation survey tracks the daily commute - it does not track use of mass transit during the day. County employees frequently use their bus passes to travel between County work sites during their work day. We will investigate adding a tracking mechanism for this usage to the next transportation survey so it could be measured. Prior to use of the PassPort program, employees purchased monthly passes from Tri-Met through the County. The purchase price was subsidized 75% by the County. At that time 29% of County employees obtained a bus pass. Currently 84% of County employees carry a bus pass. With this participation, using the 75% subsidy arrangement, monthly passes would cost the County \$1,523,610 per year. Our goal for the 2005/06 plan year is to increase the percentage of mass transit commuting trips, develop a means to measure use of passes for interdepartmental daily travel, locate a partner through newly established channels to access the Business Energy Tax Credit Pass-Through, and initiate the Emergency Ride Home program.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The current benefit is included as a provision of each labor contracts. In addition, 340-242-0040 provides enforcement procedures and civil penalties in OAR, Chapter 340, Division 12 apply. Under OAR 340-012-0050(2), violations of the ECO rules are Class Two violations. Failure to achieve a ten percent trip reduction is not a violation; failure to make a good faith effort toward, or prepare and implement a plan designed to achieve, a ten percent trip reduction is a violation. Civil penalties are determined by the penalty matrix under OAR 340-012-0042. Penalties determined from this matrix can range from \$50 to \$10,000 for each day of each violation, but typically range from \$500 to \$2000 for each day of each violation.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$0	\$850,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$850,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$850,000</b>
Program Total:	<b>\$0</b>		<b>\$850,000</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$850,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$850,000</b>

**Explanation of Revenues**

Program is funded via the benefits administration charge to departments. We pay the cost of the program at the onset of the plan year (September) in order to receive a 5% discount on the total cost of the program.

**Significant Program Changes**

None

**Program #80003 - Central Library Borrowers' Services****Version 2/14/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Existing Operating      **Program Contact:** David Ratliff  
**Related Programs:** 80005 , 80006

**Frameworks:****Executive Summary**

Borrowers' Services puts books in people's hands. We perform check-out, check-in, renewal, shelving and retrieval of books for all Central Library users. Borrowers' Services organizes and makes available 867,368 books, gives Library cards to residents and assists the public in acquiring books from other libraries. This program offering is based on 53 open hours/week, four less than the current service level of 57 hours/week.

**Program Description**

Borrowers' Services are provided by three Central Library sections: Circulation, Stack Services, and Interlibrary Loan [ILL]. Circulation provides customer service to people of all ages, issues Library cards, checks out books, assesses fines. Trained staff search for, ship books to and receive books from branch libraries at the public's request. Stack Services makes the collection accessible and available to library users by keeping all books at Central Library shelved, organized and in place. Stacks staff check in books and retrieve books from basement storage for the public. Interlibrary Loan ensures that residents can get the book they need even if the library does not own it. ILL cooperates with other libraries around the country, locating and borrowing hard-to-find books for residents. Such cooperative efforts provide good value.

**Program Justification**

Borrowers' Services returns high dividends to residents and supports lifelong learning, strategies of the Vibrant Communities priority. If residents had purchased the books they checked out from Central during FY04, it would have cost them more than \$70 million. Our services are recognized for their efficiency, coordination and numbers of people served. 261,394 books were brought to Central from other library branches in FY04. This coordinated effort saved residents time, effort and resources. Central checked out an average of 5 books per person in Multnomah County's legal service area in FY04. In contrast, Denver's Central Library only checked out 2.9 books per person in its legal service area. ILL connects our residents with library resources throughout the United States. 20,608 books were borrowed by ILL in FY04 instead of MCL purchasing the materials.

**Performance Measures**

Books checked out from Central Library FY04: 3.4 million; cost per circulation (total expenditures/circ) compared to other major U.S. urban libraries: \$2.29 - nationally, MCL had lowest cost of ten highest circulating libraries in FY 04.

Central Library issued 29% of MCL's new cards FY04: 22,583

Visits to Central Library FY04: 1.2 million

**Summary of last year's program results and this year's expected results**

FY04: Checked out or renewed 3,404,955 books. Borrowed 20,608 books from other (non-MCL) libraries that were requested by our users. Placed 2.7 million returned books back on the shelves. Issued 22,583 new Library cards. Brought in 261,394 books from the branches to be picked up at Central. FY05: Despite reduced service hours, we intend to maintain our current service levels.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$112,332	\$225,310
Internal Services	\$0	\$0	\$451,290	\$905,153
Contracts	\$0	\$0	\$21,612	\$43,345
Personnel	\$0	\$0	\$1,379,071	\$2,766,014
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,964,305</b>	<b>\$3,939,822</b>
Administration	0	0	\$252,535	\$506,512
Program Support	0	0	\$162,781	\$326,492
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$415,316</b>	<b>\$833,004</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,379,621</b>	<b>\$4,772,826</b>
Program Total:	<b>\$0</b>		<b>\$7,152,447</b>	
Program FTE	0	0	28.00	56.25
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$10,318	\$0
Program Revenue for Admin	0	0	\$0	\$4,772,826
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,318</b>	<b>\$4,772,826</b>

**Explanation of Revenues**

The Admin revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (54%) and library-generated revenues such as book fines, interest earnings, Library Fund balance, and user charges for services provided to Library patrons (13%). General Fund revenue is about 33% of the Library's total revenue.

**Significant Program Changes**

Mandated, base level program offering is at 53 hours/week, four less than the current service level of 57 hours/week.


**Program #80005 - Central Library Research Tools & Services Version 2/14/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Existing Operating      **Program Contact:** Deanna Cecotti  
**Related Programs:** 80003 , 80006  
**Frameworks:** Poverty Framework

**Executive Summary**

Research Tools and Services [RTS] provides information & resources to help people make informed life choices & pursue lifelong learning. Our services, staff expertise & materials empower all Multnomah County residents by offering free access to information, technology & training. This description is for base service level mandate as described in the levy (53 hrs/wk), 4 hours less than the current service level (57 hrs/week).

**Program Description**

RTS collections and services are provided by three Central Library sections (Periodicals, Humanities, Science & Business) and the rare book room. Library staff relies upon books and electronic resources to assist residents in finding information. RTS is the information hub of the Library system, providing informational services to all Neighborhood Libraries and all of the County's 660,486 residents. RTS breaks down barriers and levels the playing field by making everything from the Internet to arts and literature, parenting and consumer information available to Library users from all walks of life (including home owners, new immigrants, the homeless, seniors, students). Staff help people learn basic computer skills as well as improve reading skills. This program provides crucial start-up information for new businesses. We help build community identity via programs and local history collections.

**Program Justification**

RTS informs citizens, breaks down barriers, addresses inequalities, opens minds, supports families, preserves our past, and returns high dividends. Limited literacy skills cost U.S. businesses and taxpayers \$20 billion annually. This program promotes lifelong learning by providing residents free access to our 477,942 books & 1500 magazines. Nationally, 50% of adults age 25+ read a newspaper and one or more magazines per week. We work to bridge the digital divide with 59 Internet computers that receive 93.5% usage. 15 staff members taught 60+ public classes, including: Web Basics, Excel, Grant Getting, E-Bay Basics, Computer Seniors, How to Start a Book Group & more. RTS partners with local groups (e.g. NW Medical Teams, Cascade Aids Project), encouraging positive & meaningful community interaction. RTS empowers seniors, the homeless, and new immigrants by providing the information survival tools needed to develop life skills.

**Performance Measures**

59 computers provide 13,400 hours of internet access per month at a 93.5% usage rate.

Our survey shows 82.5% of residents found the information they needed.

42,500 books in languages other than English were checked out.

RTS staff answered more than 156,000 reference questions, 64% more than the Queens Public Library's central library (based on population of legal service area).

**Summary of last year's program results and this year's expected results**

FY04: 156,000 questions answered; 93.5% computer usage FY05: maintain or increase number of questions answered; increase computer usage to 97%; because of a 73% increase in the Hispanic/Latino population of the County (1999-2003) we will convert one reference staff position to bilingual/Spanish in order to provide Spanish-language reference services in Research Tools & Services.



**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children - story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$890,313	\$1,785,713
Materials & Supplies	\$0	\$0	\$4,741	\$9,510
Internal Services	\$0	\$0	\$267,203	\$535,924
Contracts	\$0	\$0	\$998	\$2,002
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,163,255</b>	<b>\$2,333,149</b>
Administration	0	0	\$105,274	\$211,148
Program Support	0	0	\$857,026	\$1,718,947
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$962,300</b>	<b>\$1,930,095</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,125,555</b>	<b>\$4,263,244</b>
Program Total:	<b>\$0</b>		<b>\$6,388,799</b>	
Program FTE	0	0	11.25	22.25
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$6,110	\$0
Program Revenue for Admin	0	0	\$0	\$4,263,244
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,110</b>	<b>\$4,263,244</b>

**Explanation of Revenues**

The Admin revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (54%) and library-generated revenues such as book fines, interest earnings, Library Fund balance, and user charges for services provided to Library patrons (13%). General Fund revenue is about 33% of the Library's total revenue.

**Significant Program Changes**

Mandated, base level program offering is at 53 hours/week, four less than the current service level of 57 hours/week.

**Program #80006 - Central Library Readers' Services****Version 2/14/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Existing Operating      **Program Contact:** Candy Bertelson  
**Related Programs:** 80003 , 80005  
**Frameworks:** School Aged Policy Framework , Early Childhood Framework

**Executive Summary**

Readers' Services provides books, information & activities for all local residents, infancy through retirement years, on a variety of topics related to work, school, & recreation. Our trained staff helps Library visitors find the right books to fit their needs, & offers accurate answers to their questions. This program description is for the base level mandate (53 hours/week), which is less than the current service level (57 hours/week).

**Program Description**

Children's Library, Popular Library, and General Reference comprise Readers' Services. Children's Library serves children, parents, teachers & caregivers, with a collection of over 50,000 children's books & other materials. Storytimes for babies through preschoolers entertain, promote literacy, & model reading aloud for parents and caregivers. Popular Library serves young adults and adults, with a collection of over 100,000 books, largely fiction, & videos, DVDs, & other popular materials. Free literary and learning programs are offered for adults & young adults, including book discussions, lectures, & author visits. General Reference provides people of all ages with quick answers to questions on a variety of topics via email, over the telephone, & in person.

**Program Justification**

1. Readers' Services staff present educational and literacy events. Over 1600 children join the Summer Reading Program at Central Library, which enhances student success. Over 9,000 preschoolers attend story times at Central annually, which helps prepare them to be ready to learn when entering school. Over 1300 adults attend "Lunch & Learn" lectures. These events encourage literacy and contribute to the vital, diverse cultural community in downtown Portland. 2. Community volunteers get involved in their neighborhood by becoming "Homework Helpers," assisting students after school and on weekends. 3. Central Library offers public access to a meeting room as a community forum, used for 391 meetings in FY04. This promotes positive interaction among residents. 4. General Reference meets residents' need for information, which promotes lifelong learning. 5. Our activities in partnership with local schools and child care centers help prepare preschoolers for kindergarten, promote reading, and support student success.

**Performance Measures**

Questions answered for Central Library customers: 298,594 (2/3 of Central total).

Educational, cultural, & recreational programs at Central: 843 (15,345 attendance). That is almost twice the attendance at San Jose's Central Library, though the population of their legal service area is 28% larger than ours. It is almost four times the attendance at San Diego's Central Library, which also has a service area population almost a third larger than ours.

School and child care classes visiting Central: 519 (11,961 attendance).

**Summary of last year's program results and this year's expected results**

FY04: Readers' Services answered almost 300,000 questions for residents, offered Library programs attended by over 15,000 people of all ages, hosted almost 12,000 children visiting from schools and childcare centers, and spoke to over 300 students in their schools. FY05: Despite reduced staff & hours we plan to maintain consistent results & preserve a high level of customer service.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$297,558	\$596,819
Materials & Supplies	\$0	\$0	\$3,518	\$7,056
Personnel	\$0	\$0	\$690,683	\$1,385,311
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$991,759</b>	<b>\$1,989,186</b>
Administration	0	0	\$144,733	\$290,293
Program Support	0	0	\$715,286	\$1,434,657
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$860,019</b>	<b>\$1,724,950</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,851,778</b>	<b>\$3,714,136</b>
Program Total:	<b>\$0</b>		<b>\$5,565,914</b>	
Program FTE	0	0	9.75	19.50
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$4,734	\$0
Program Revenue for Admin	0	0	\$0	\$3,714,136
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,734</b>	<b>\$3,714,136</b>

**Explanation of Revenues**

The Admin revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (54%) and library-generated revenues such as book fines, interest earnings, Library Fund balance, and user charges for services provided to Library patrons (13%). General Fund revenue is about 33% of the Library's total revenue.

**Significant Program Changes**

Mandated, base level program offering is at 53 hours/week, four less than the current service level of 57 hours/week.

**Program #80016 - Adult Outreach****Version 2/14/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Existing Operating      **Program Contact:** June Mikkelsen

**Related Programs:**

**Frameworks:** Poverty Framework , 10-year Plan to End Homelessness

**Executive Summary**

Adult Outreach Services provides core Library services to adults who cannot come to Library buildings, who cannot read and write in English, or who need information to start or improve their small businesses.

**Program Description**

Adult Outreach delivers Library materials and services to Multnomah County residents who are homebound, or who live in nursing homes, retirement centers, shelters, jails, & transition homes. Adult Outreach also supports people whose first language is not English, or who do not know how to read or write, with programs and special materials in partnership with other literacy organizations. Business outreach helps small business owners via the Small Business Incubator (<http://biz.multcolib.org/>) & via presentations at libraries and at business fairs on starting and developing small businesses. Tours & workshops are conducted for grant seekers, vocational programs and business organizations.

**Program Justification**

More than 20,000 County residents are 65+ and live alone. Research shows that social isolation can cause depression, disengagement, & loss of community for those homebound, displaced, or simply alone. More than 21,000 inmates are confined each year in County jails. For both older and incarcerated people, a connection with Library services promotes participation in civic life, culture & social exchange, & ongoing learning. Adult Outreach connects these people with library materials, parenting classes, book clubs & other services. For immigrants, refugees & others who need help with English, the Library partners with Mt. Hood Community College, PCC, Oregon Literacy, & Office of Citizenship to provide literacy support & materials. MCL is working with Oregon Literacy to create a master ESL classes list. We are supporting LearnerWeb, a joint project of PSU & OLI, to enable adult education students to learn online with customized resources, among them library databases, tutorials and booklists. Our goal is to reach the 14% of people in Multnomah County who are foreign-born, especially the 58% of that group who do not speak English well. The Poverty Elimination Framework shows that literacy is key to a skilled workforce and reduces poverty and homelessness. The Library partners with PSU, PCC, Small Business Administration & others to provide information & programs to owners & workers in small businesses.

**Performance Measures**

FY04: Adult Outreach provided book collections to over 27,000 people who reside in nursing homes, adult foster homes, retirement centers, homeless shelters and jails.

FY04: About 37,000 inmates served at five correctional facilities.

Library staff made 29 business-related programs and presentations about the Library's resources for starting and developing small businesses. Examples include help with business plans, financing, permits & licenses, & marketing.

New performance measure added in FY05: Number of people with literacy needs served. Two programs are designed to reach ESL and Level 1 (functionally illiterate) residents: Citizenship classes in cooperation with the US Citizenship & Immigration Svcs, and Talk Time, a program of conversation circles, will be piloted at Midland.

**Summary of last year's program results and this year's expected results**

Number of contacts made by Adult Outreach with people who reside in nursing homes, adult foster homes, retirement centers, homeless shelters and jails is expected to remain the same in FY05 and FY06. Outreach staff expect to make 35 business-related presentations in FY05 and 50 such presentations in FY06. We expect to reach 400 people with literacy needs in FY05 and 1,000 in FY06.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$499	\$1,001
Materials & Supplies	\$0	\$0	\$3,000	\$6,018
Internal Services	\$0	\$0	\$41,376	\$82,989
Personnel	\$0	\$0	\$165,636	\$332,216
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$210,511</b>	<b>\$422,224</b>
Administration	0	0	\$14,605	\$29,294
Program Support	0	0	\$51,387	\$103,068
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$65,992</b>	<b>\$132,362</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$276,503</b>	<b>\$554,586</b>
Program Total:	<b>\$0</b>		<b>\$831,089</b>	
Program FTE	0	0	2.50	5.25
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$1,153	\$0
Program Revenue for Admin	0	0	\$0	\$554,586
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,153</b>	<b>\$554,586</b>

**Explanation of Revenues**

The Admin revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (54%) and library-generated revenues such as book fines, interest earnings, Library Fund balance, and user charges for services provided to Library patrons (13%). General Fund revenue is about 33% of the Library's total revenue. For this program offering, the Inmate Welfare Fund will provide \$35,000 for library services in jails.

**Significant Program Changes**

Outreach to people with literacy needs is expected to more than double the number of those served (from 400 to 1,000).


**Program #80018 - East & Mid-County Neighborhood Libraries Version 2/14/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Existing Operating      **Program Contact:** Jon Chess

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

East/Mid-County neighborhood libraries (Fairview-Columbia, Gresham, Midland and Rockwood) provide learning, cultural and recreational opportunities to all county residents. Residents obtain information through books and computers, participate in free community activities, and serve as engaged volunteers. Libraries check out books and materials and provide an accessible community space for neighborhood interaction. In FY04, 16 neighborhood libraries received 3.4 million visits.

**Program Description**

This offer is based on libraries being open 53 hours/week, which is lower than current levels of service (Gresham and Midland libraries are now open 57 hours/week.) At East/Mid-County libraries, 231,431 residents access more than 380,000 books & videos, including materials in Spanish and Russian.

East/Mid-County libraries engage members of the community in numerous ways. Volunteering: Last year, volunteers from youth to seniors contributed almost 11,500 hours of service. Community meetings: Libraries provided free space for 2,644 gatherings last year. Lifelong learning: Libraries offer book groups, civic discussions and access to computers and job training to develop critical life skills. Youth: libraries offer storytimes, Summer Reading, partnerships with neighborhood schools to support student achievement, and after school activities during the peak hours for juvenile crime. Libraries partner with community and governmental organizations to meet our diverse community's needs with meaningful activities. They provide a civic space for citizens to drop off ballots, participate in community forums, and engage with their neighbors on a daily basis. Sustainability: All locations are accessible to public transportation and are pedestrian and bike friendly. Our books, videos and magazines provide information on sustainable practices to community members.

**Program Justification**

Since 42.1% of Oregonian households do not have computers, the free Internet access neighborhood libraries provide helps bridge the digital divide. Last year at East/Mid-County libraries, 74 computers were used almost 4,600 times/week; 261 free computer classes helped develop a skilled workforce. Neighborhood libraries provide all residents with access to information, training and resources to increase learning and literacy, addressing the special needs of the 37% of county residents with low literacy skills. Last year, LIBROS staff broke down cultural and economic barriers experienced by Spanish-speaking residents by providing 692 bilingual programs and events at East/Mid-County libraries. Public libraries enhance school success and help fill the gap created by the overall reduction in library staff in local public schools. Research indicates that youth participation in summer reading programs results in improved reading skills and enhances all other learning. Last year, 13,264 children participated in the Summer Reading program and 40,212 people attended youth programs at East/Mid-county libraries. Civic engagement is also fostered by libraries as neighbors gather to informally interact, discuss meaningful issues at community forums, and drop off ballots. During the November 2004 election, 22% of county voters turned in their ballots at a county library.

**Performance Measures**

In FY04, residents checked out over 3.8 million books, movies and musical items. Our four branches received over 923,000 visits, and our staff answered almost 220,000 questions.

**Summary of last year's program results and this year's expected results**

39% of County residents used their neighborhood libraries in the past year. To increase access to all community members, we continue to develop services to diverse communities and anticipate filling selected vacancies in FY06 with bilingual staff to improve services to Russian and Spanish speakers.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,220,819	\$2,448,606
Internal Services	\$0	\$0	\$503,453	\$1,009,783
Materials & Supplies	\$0	\$0	\$18,800	\$37,705
Contracts	\$0	\$0	\$998	\$2,002
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,744,070</b>	<b>\$3,498,096</b>
Administration	0	0	\$214,813	\$430,852
Program Support	0	0	\$780,172	\$1,564,800
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$994,985</b>	<b>\$1,995,652</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,739,055</b>	<b>\$5,493,748</b>
Program Total:	<b>\$0</b>		<b>\$8,232,803</b>	
Program FTE	0	0	19.50	39.25
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$8,461	\$0
Program Revenue for Admin	0	0	\$0	\$5,493,748
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,461</b>	<b>\$5,493,748</b>

**Explanation of Revenues**

The Admin revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (54%) and library-generated revenues such as book fines, interest earnings, Library Fund balance, and user charges for services provided to Library patrons (13%). General Fund revenue is about 33% of the Library's total revenue.

**Significant Program Changes**

Mandated, base level program offering is at 53 hours/week for the Gresham and Midland libraries, four less than the current service level of 57 hours/week. All other libraries remain at current service level of 53 hours/week. We anticipate filling selected vacancies in FY06 with bilingual staff to improve our services to Russian and Spanish speaking communities. Total FTE increase of .75 due to workload analysis and the resulting realignment of staff among neighborhood libraries.

**Program #80019 - North and Northeast Neighborhood Libraries Version 2/14/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Existing Operating      **Program Contact:** Peg Solonika

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

N/NE neighborhood libraries (Albina, Gregory Heights, Hollywood, North Portland and St. Johns) provide learning and cultural and recreational opportunities to all county residents. Residents obtain information through books and computers, participate in free community activities and serve as engaged volunteers. Libraries check out books and materials and provide an accessible community space for neighborhood interaction. In FY04, 16 neighborhood libraries received 3.4 million visits.

**Program Description**

This offer is based on libraries being open 53 hours/week, which is lower than current levels of service (Hollywood Library is now open 57 hours/week.) At N/NE's libraries, 162,950 residents access more than 297,740 books & videos, including the Black Resource Center collection and materials in Spanish and Vietnamese.

N/NE libraries engage members of the community in numerous ways. Volunteering: Last year, volunteers from youth to seniors contributed almost 12,000 hours of service. Community meetings: Libraries provided free space for 968 gatherings last year. Lifelong learning: Libraries offer book groups, civic discussions and access to computers and job training to develop critical life skills. Youth: libraries offer storytimes, Summer Reading, partnerships with neighborhood schools to support student achievement, and after school activities during the peak hours for juvenile crime. Libraries partner with community and governmental organizations to meet our diverse community's needs with meaningful activities. They provide a civic space for citizens to drop off ballots, participate in community forums, and engage with their neighbors on a daily basis. Sustainability: All locations are accessible to public transportation and are pedestrian and bike friendly. Our books, videos and magazines provide information on sustainable practices to community members.

**Program Justification**

Since 42.1% of Oregonian households do not have computers, the free Internet access neighborhood libraries provide helps bridge the digital divide. Last year at N/NE libraries, 59 computers were used over 4,000 times/week; 363 free computer classes helped develop a skilled workforce. Neighborhood libraries provide all residents with access to information, training and resources to increase learning and literacy, addressing the special needs of the 37% of county residents with low literacy skills. Last year, LIBROS staff broke down cultural and economic barriers experienced by Spanish-speaking residents by providing 569 bilingual programs and events at N/NE libraries. Public libraries enhance school success and help fill the gap created by the overall reduction in library staff in local public schools. Research indicates that youth participation in summer reading programs results in improved reading skills and enhances all other learning. Last year, 10,221 children participated in the Summer Reading program and 38,486 people attended youth programs at N/NE libraries. Civic engagement is also fostered by libraries as neighbors gather to informally interact, discuss meaningful issues at community forums, and drop off ballots. During the November 2004 election, 22% of county voters turned in their ballots at a county library.

**Performance Measures**

In FY04, residents checked out over 4.5 million books, movies and musical items. N/NE branches received over 1,191,000 visits, and staff answered almost 188,000 questions.

**Summary of last year's program results and this year's expected results**

39% of County residents used their neighborhood libraries in the past year. To increase access to all community members, we continue to develop services to diverse communities and anticipate filling selected vacancies with bilingual staff to improve our services to Vietnamese and Spanish speakers.



**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$21,994	\$44,102
Internal Services	\$0	\$0	\$423,940	\$850,306
Contracts	\$0	\$0	\$997	\$2,003
Personnel	\$0	\$0	\$1,231,034	\$2,469,104
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,677,965</b>	<b>\$3,365,515</b>
Administration	0	0	\$204,883	\$410,936
Program Support	0	0	\$627,973	\$1,259,533
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$832,856</b>	<b>\$1,670,469</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,510,821</b>	<b>\$5,035,984</b>
Program Total:	<b>\$0</b>		<b>\$7,546,805</b>	
Program FTE	0	0	20.25	40.25
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$8,552	\$0
Program Revenue for Admin	0	0	\$0	\$5,035,984
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,552</b>	<b>\$5,035,984</b>

**Explanation of Revenues**

The Admin revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (54%) and library-generated revenues such as book fines, interest earnings, Library Fund balance, and user charges for services provided to Library patrons (13%). General Fund revenue is about 33% of the Library's total revenue.

**Significant Program Changes**

Mandated, base level program offering for the Hollywood Library is at 53 hours/week, four less than the current service level of 57 hours/week. All other libraries remain at current service level of 53 hours/week. Total FTE increase of 3.5 due to workload analysis and the resulting realignment of staff among neighborhood libraries.

**Program #80020 - Bond Projects****Version 2/01/2005 s****Priority:** Vibrant Communities**Lead Agency:** Library**Program Offer Type:** Existing Operating**Program Contact:** Becky Cobb**Related Programs:****Frameworks:****Executive Summary**

In 1996, voters approved a \$29 million technology and branch renovation bond. This program offering represents the final expenditure of this project: replacement of the Library's integrated library system (ILS).

**Program Description**

The 1996 bond funded major renovation and new construction projects for the neighborhood libraries including an expansion of technology at all locations; those projects are all completed. The final piece of the bond project is to replace the Library's ILS. This system handles all of the Library's circulation and cataloging functions including the book/Library materials purchasing process, cataloging, check-in/check-out, Library cards and borrower information, fine collection and holds management.

**Program Justification**

The ILS allows the Library to provide library books and material to library card holders and access to online research information. The new ILS replaces 1980s technology and will provide improved online capabilities for the public, such as self-service registration, online fine payments, and simplified information searching. The new system will improve the ability of Library staff to access and analyze Library data, and should improve efficiency.

This program supports efforts to manage assets and service delivery costs effectively by providing systems to automate business functions and streamline processes.

This program supports the Vibrant Communities priority by providing opportunities for improving and enjoying life by linking citizens through the Library's ILS to the learning, recreational, and cultural offerings of the Library.

**Performance Measures**

Deliver on the ILS project: budget and time, actual vs. plan.

High system availability to public, 24x7x365 access to the ILS: 99% uptime, excepting scheduled maintenance downtime.

**Summary of last year's program results and this year's expected results**

Completed contract negotiations for the purchase of a new Integrated Library System. Will implement new ILS to support improved public access to Library services via the Web and improved staff efficiencies in FY06.

**Program Mandate: 1 Mandated Program & Funding Level**

General Obligation Bond for Library renovation and technology - passed by voters in May, 1996.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Capital Outlay	\$0	\$0	\$0	\$885,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$885,000</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$885,000</b>
Program Total:	<b>\$0</b>		<b>\$885,000</b>	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$885,000
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$885,000</b>

**Explanation of Revenues**

Revenue is from the 1996 General Obligation Bond for library renovation and technology.

**Significant Program Changes**

This project will complete the 1996 General Obligation Bond renovation and technology projects.

**Program #80022 - Westside Neighborhood Libraries****Version 2/14/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Existing Operating      **Program Contact:** Virginia Tribe

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Westside neighborhood libraries (Capitol Hill, Hillsdale and Northwest) provide learning, cultural and recreational opportunities to all county residents. Residents obtain information through books and computers, participate in free community activities and serve as engaged volunteers. Libraries check out books and materials and provide an accessible community space for neighborhood interaction. In FY04, 16 neighborhood libraries received 3.4 million visits.

**Program Description**

This offer is based on libraries being open 53 hours/week, which is lower than current levels of service (Hillsdale Library is now open 57 hours/week.) At westside libraries, 106,008 residents access more than 169,000 books & videos, including materials in Spanish, Russian and Arabic.

Westside libraries engage members of the community in numerous ways. Volunteering: Last year, volunteers from youth to seniors contributed almost 7,400 hours of service. Community meetings: Libraries provided free space for 840 gatherings last year. Lifelong learning: Libraries offer book groups, civic discussions and access to computers and job training to develop critical life skills. Youth: libraries offer storytimes, Summer Reading, partnerships with neighborhood schools to support student achievement, and after school activities during the peak hours for juvenile crime. Libraries partner with community and governmental organizations to meet our diverse community's needs with meaningful activities. They provide a community space for citizens to drop off ballots, participate in civic forums, and engage with their neighbors on a daily basis. Sustainability: The new Hillsdale building incorporates many green building features and earned LEED Gold Certification in 2004. All locations are accessible to public transportation and are pedestrian and bike friendly. Our books, videos and magazines provide information on sustainable practices to community members.

**Program Justification**

Since 42.1% of Oregonian households do not have computers, the free Internet access neighborhood libraries provide helps bridge the digital divide. Last year at westside libraries, 30 computers were used over 2,000 times/week; 156 free computer classes helped develop a skilled workforce. Neighborhood libraries provide all residents with access to information, training, and resources to increase learning and literacy, addressing the special needs of the 37% of county residents with low literacy skills. Public libraries enhance school success and help fill the gap created by the overall reduction in Library staff in local public schools. Research indicates that youth participation in summer reading programs results in improved reading skills and enhances all other learning. Last year, 5,244 children participated in the Summer Reading program, and 18,619 people attended youth programs at westside libraries. Civic engagement is also fostered by libraries as neighbors gather to informally interact, discuss meaningful issues at community forums, and drop off ballots. During the November 2004 election, 22% of county voters turned in their ballots at a county library.

**Performance Measures**

In FY04, residents checked out over 2 million books, movies and musical items. Our three branches received 600,000 visits, and our staff answered almost 96,000 questions.

**Summary of last year's program results and this year's expected results**

39% of county residents used their neighborhood libraries in the past year. To increase access to all community members, we continue to develop services to diverse communities and anticipate filling selected vacancies with bilingual staff to improve our services to Russian and Spanish speakers. NOTE: Because Hillsdale was closed from 12/01 to 3/04, all statistics are projections.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$688,328	\$1,380,587
Materials & Supplies	\$0	\$0	\$11,135	\$22,325
Internal Services	\$0	\$0	\$333,645	\$669,203
Contracts	\$0	\$0	\$765	\$1,535
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,033,873</b>	<b>\$2,073,650</b>
Administration	0	0	\$139,475	\$279,747
Program Support	0	0	\$407,614	\$817,555
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$547,089</b>	<b>\$1,097,302</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,580,962</b>	<b>\$3,170,952</b>
Program Total:	<b>\$0</b>		<b>\$4,751,914</b>	
Program FTE	0	0	11.00	22.50
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$4,775	\$0
Program Revenue for Admin	0	0	\$0	\$3,170,952
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,775</b>	<b>\$3,170,952</b>

**Explanation of Revenues**

The Admin revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (54%) and library-generated revenues such as book fines, interest earnings, Library Fund balance, and user charges for services provided to Library patrons (13%). General Fund revenue is about 33% of the Library's total revenue.

**Significant Program Changes**

Mandated, base level program offering for the Hillsdale Library is at 53 hours/week, four less than the current service level of 57 hours/week. All other libraries remain at current service level of 53 hours/week. Next year we anticipate filling selected vacancies with bilingual staff to improve our services to Russian and Spanish speaking communities. Total FTE reduction of 2.0 due to workload analysis and the resulting realignment of staff among neighborhood libraries.

**Program #80023 - Southeast Neighborhood Libraries****Version 2/14/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Existing Operating      **Program Contact:** Vicky Oglesbee

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Southeast neighborhood libraries (Belmont, Holgate, Sellwood and Woodstock) provide learning, cultural and recreational opportunities to all county residents. Residents obtain information through books and computers, participate in free community activities, and serve as engaged volunteers. Libraries check out books and materials and provide an accessible community space for neighborhood interaction. In FY04, 16 neighborhood libraries received 3.4 million visits.

**Program Description**

This offer is based on libraries being open 53 hours/week. At SE's libraries, 160,097 residents access more than 206,000 books & videos, including materials in Chinese and Vietnamese.

SE libraries engage members of the community in numerous ways. Volunteering: Last year, volunteers from youth to seniors contributed almost 11,000 hours of service. Community meetings: Libraries provided free space for 948 gatherings last year. Lifelong learning: Libraries offer book groups, civic discussions and access to computers and job training to develop critical life skills. Youth: libraries offer storytimes, Summer Reading, partnerships with neighborhood schools to support student achievement, and after school activities during the peak hours for juvenile crime. Libraries partner with community and governmental organizations to meet our diverse community's needs with meaningful activities. They provide a community space for citizens to drop off ballots, participate in civic forums, and engage with their neighbors on a daily basis. Sustainability: All locations are accessible to public transportation and are pedestrian and bike friendly. Our books, videos and magazines provide information on sustainable practices to community members.

**Program Justification**

Since 42.1% of Oregonian households do not have computers, the free Internet access neighborhood libraries provide helps bridge the digital divide. Last year at SE libraries, 39 computers were used almost 2,700 times/week; 78 free computer classes helped develop a skilled workforce. Neighborhood libraries provide all residents with access to information, training, and resources to increase learning and literacy, addressing the special needs of the 37% of county residents with low literacy skills. Public libraries enhance school success and help fill the gap created by the overall reduction in library staff in local public schools. Research indicates that participation in summer reading programs results in improved reading skills and enhances all other learning. Last year, 8,279 children participated in the Summer Reading program and 32,401 people attended youth programs at SE libraries. Civic engagement is also fostered by libraries as neighbors gather to informally interact, discuss meaningful issues at community forums and drop off ballots. During the November 2004 election, 22% of county voters turned in their ballots at a county library.

**Performance Measures**

In FY04, residents checked out over 3.4 million books, movies and musical items. SE branches received 950,000 visits, and staff answered over 153,000 questions.

**Summary of last year's program results and this year's expected results**

39% of county residents used their neighborhood libraries in the past year. To increase access to all community members, we continue to develop services to diverse communities and anticipate filling selected vacancies with bilingual staff to improve our services to Russian, Spanish, Vietnamese & Chinese speakers.

**Program Mandate: 1 Mandated Program & Funding Level**

Measure No. 26-36 "Renew Five-Year Local Option Levy for County Library Services", November 2002 General Election - The Library levy will: Keep Multnomah County libraries open six days a week for an average of 53-58 hours each; Restore Monday hours at Central Library and the four busiest branches; Keep Central Library and neighborhood libraries open Sunday afternoons; Continue library services for young and school-age children -- story hours for babies and toddlers, homework help, Summer Reading and services for children in childcare; Continue services for seniors, job seekers, small businesses, those speaking English as a second language, delivery to homebound; Buy library books, magazines and other materials.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$664	\$1,336
Internal Services	\$0	\$0	\$312,669	\$627,112
Materials & Supplies	\$0	\$0	\$11,603	\$23,257
Personnel	\$0	\$0	\$798,990	\$1,602,544
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,123,926</b>	<b>\$2,254,249</b>
Administration	0	0	\$142,102	\$285,015
Program Support	0	0	\$443,910	\$890,354
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$586,012</b>	<b>\$1,175,369</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,709,938</b>	<b>\$3,429,618</b>
Program Total:	<b>\$0</b>		<b>\$5,139,556</b>	
Program FTE	0	0	13.25	27.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$5,533	\$0
Program Revenue for Admin	0	0	\$0	\$3,429,618
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,533</b>	<b>\$3,429,618</b>

**Explanation of Revenues**

The Admin revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (54%) and library-generated revenues such as book fines, interest earnings, Library Fund balance, and user charges for services provided to Library patrons (13%). General Fund revenue is about 33% of the Library's total revenue.

**Significant Program Changes**

In FY06 we anticipate filling selected vacancies with bilingual staff to improve our services to Russian, Spanish, Vietnamese & Chinese speakers. Total FTE increase of 1.75 due to workload analysis and the resulting realignment of staff among neighborhood libraries.

**Program #80025 - Library District Study Proposal****Version 2/01/2005 s****Priority:** Vibrant Communities**Lead Agency:** Library**Program Offer Type:** New Program**Program Contact:** Molly Raphael**Related Programs:****Frameworks:****Executive Summary**

Multnomah County Library is currently funded by a local option levy, a transfer from the County General Fund, and non-tax, library-generated revenues. The local option levy is subject to voter approval every five years, requires a double majority unless it is on a general election ballot, and provides just over half of the Library's funding. A Library district with a permanent tax rate would potentially replace both the levy and the County General Fund with a stable source of funding; this program offering requests money to study the political, programming and financial feasibility of a Library district.

**Program Description**

Multnomah County Library has been dependent upon a local option levy for a portion of its funding since the early 1970s. The 1997 levy substantially increased the Library's operating budget and was subject to the restriction of property tax limitation measures 5 and 50 (passed in 1990 and 1997, respectively). Measure 50 dictates that local option levies are reduced or not collected if the Measure 5 cap of \$10 per \$1,000 is reached. This is known as compression, and it causes the Library levy rate to be higher than it would need to be absent this restriction, as seen in the increased rate needed for the 2002 levy.

Over the last 20 years, various efforts have been made to identify a stable method of funding MCL. The latest effort has been spearheaded by a sub-committee of the Library Advisory Board (the Finance Committee), and their recommendation is to put together a working group of stakeholders to initiate discussions regarding a separate Library district and a new governance model. This program offer would support that discussion by providing contracting funds for a thorough analysis of the legal, financial, governance and operational impacts of a Library district.

**Program Justification**

In general, the Library links most strongly to the Vibrant Communities priority. Strategies that are supported by MCL include creating a sense of place, encouraging meaningful community involvement through participation in Library events or as volunteers, and providing opportunities for learning, recreation and culture. The Library enjoys a strong level of community support, as evidenced by the 58% voter approval received in the 2002 levy election.

**Performance Measures**

MCL consistently ranks as one of the top-performing urban libraries in the nation, both in terms of use by the public and in efficiency measures.

**Summary of last year's program results and this year's expected results**

N/A



**Program Mandate: 4 Program and Funding Level Choice**

The Library is currently partially funded by a local option levy. The proposed study would help determine the effectiveness of mandating the Library's funding as part of the County's permanent tax rate.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$325	\$0
Contracts	\$0	\$0	\$50,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$50,325</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$50,325</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$50,325</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Existing Library levy and General Fund revenues could potentially be replaced by a permanent tax rate under a library district. The proposed study would outline the financial pros and cons of such an approach. Funding this offer will require an additional transfer from the General Fund.

**Significant Program Changes**

None anticipated.

**Program #80028 - Open Libraries 57 Hours****Version 2/01/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Program Alternative /      **Program Contact:** Molly Raphael

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

This program offering increases the open hours at Central Library and Hollywood, Hillsdale, Midland and Gresham libraries to their current service level of 57 hours/week from the proposed base level of 53 hours/week. All other neighborhood libraries would remain at 53 hours/week (the 04-05 current service level).

**Program Description**

The library levy language states that Multnomah County libraries will be open for an average of 53-58 hours each. The base level program offerings have all locations open at the minimum of 53 hours/week. This would restore Central Library and the four largest neighborhood libraries back to 57 hours/week, the current service level for FY 2004-05. In the 04-05 budget, library hours were reduced from the original levy plan in order to sustain library operations throughout the life of the 2004-08 levy.

An increase of four hours does not change staffing levels; the only increase is for some additional utilities, security and related building costs.

**Program Justification**

This program links to Vibrant Communities. Additional open hours provide more opportunities for residents to access the library's books, computers with internet access, meeting rooms and other resources. It also provides more hours for staff to offer story times, book discussion groups, homework help, computer classes and research assistance. These all contribute to engaging citizens and providing opportunities for improving and enjoying life.

**Performance Measures**

Weekly open hours compared to average of five comparable libraries: Multnomah County Library: 894 hours-FY 03, 952 hours-FY 04, 921 hours-FY 05; comparable libraries: 1199 hours-FY 03.

**Summary of last year's program results and this year's expected results**

Hours open weekly 03-04: Central Library - 70; Gresham, Hillsdale, Hollywood & Midland - 64; Hours open weekly 04-05: 57 at all five locations

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Library Levy language states that libraries will be open an average of 53-58 hours each.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Internal Services	\$0	\$0	\$46,100	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$46,100</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$46,100</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$46,100</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program offering would be funded by an additional transfer from the General Fund.

**Significant Program Changes**

None - funding this offer would maintain hours at Central Library, Gresham, Hillsdale, Hollywood and Midland libraries at their current service level of 57 hours/week.

**Program #80029 - Open Libraries 64/70 Hours****Version 2/01/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** Program Alternative /      **Program Contact:** Molly Raphael

**Related Programs:** 80028

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

This program offering increases the open hours at Central Library to 70 hours/week and Hollywood, Hillsdale, Midland and Gresham libraries to 64 hours/week, reflecting the open hours originally anticipated under the 2004-08 levy and in place during 2003-04.

**Program Description**

The library levy language states that Multnomah County libraries will be open for an average of 53-58 hours/week. The base level program offering has all locations open 53 hours/week. This program offering would restore Central Library and the four largest neighborhood libraries back to 2003-04 levels: 70 and 64 hours/week, respectively.

In the 04-05 budget, library hours at these five locations were reduced from the original levy plan to 57 hours/week in order to sustain library operations throughout the life of the 2004-08 levy.

**Program Justification**

This program links to Vibrant Communities. Additional open hours provide more opportunities for residents to access the library's books, computers with internet access, meetings rooms and other resources. It also provides more hours for staff to offer story times, book discussion groups, homework help, computer classes and research assistance. These all contribute to engaging citizens and providing opportunities for improving and enjoying life.

**Performance Measures**

Weekly open hours compared to average of five comparable libraries: Multnomah County Library: 894 hours-FY 03, 952 hours-FY 04, 921 hours-FY 05; comparable libraries: 1199 hours-FY 03.

**Summary of last year's program results and this year's expected results**

Hours open weekly 03-04: Central Library - 70; Gresham, Hillsdale, Hollywood & Midland - 64; Hours open weekly 04-05: 57 at all five locations

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

The Library Levy language states that libraries will be open an average of 53-58 hours each.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$1,160,605	\$0
Internal Services	\$0	\$0	\$156,474	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,317,079</b>	<b>\$0</b>
Administration	0	0	\$166,052	\$0
Program Support	0	0	\$498,157	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$664,209</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,981,288</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,981,288</b>	
Program FTE	0	0	23.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This program offering would be funded by an additional transfer from the General Fund.

**Significant Program Changes**

Open hours at Central Library and Gresham, Hillsdale, Hollywood and Midland libraries would increase from the current service level of 57 hours/week to 70 and 64 hours/week, respectively. Staffing would increase by 23 FTE.

**Program #80030 - New Columbia Neighborhood Library****Version 2/01/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** New Program      **Program Contact:** June Mikkelsen

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Neighborhood libraries provide learning, cultural and recreational opportunities to all County residents. Residents get information and entertainment from neighborhood libraries through books, computers and community activities. They use Library meeting rooms for community meetings, tutoring sessions, and Library programs for children, teens and adults. By partnering with the Portland Development Commission, we propose opening a new neighborhood library in the "Community Campus" area at New Columbia, in North Portland's Portsmouth neighborhood.

**Program Description**

In 2001, Housing Authority of Portland was awarded \$35 million to replace the aging 82-acred Columbia Villa public housing development in North Portland. City of Portland has committed \$20 million to the project, and another \$90 million of direct investment is being generated from a variety of private, public and philanthropic sources. The vision is to reconstruct aging housing sites into a new, mixed-income community. The "Community Campus," with a new school, Boys & Girls Club, Community Center, gymnasiums, and public library is a key part of the vision. Multnomah County has a unique opportunity to partner with others in building this new community library, which would play a key role in giving this entire area a welcoming, neighborhood identity.

The budget is based on a 53 hour/week library, open 6 months in the next fiscal year. It includes money for tenant improvements and the opening day book collection. Annual full-year operational costs will be about \$552,000. Total annual cost with admin & support would be \$844,560.

**Program Justification**

Livability, a concept that permeates nearly every aspect of the priorities that citizens have expressed, is tied to many factors, including a sense of community and place. A major part of the vision for New Columbia is to break down the physical and perceived barriers between those who lived in the old Columbia Villa and the mixed-income residents of New Columbia. A library, open to all, where residents choose to come together in positive interaction with one another, can help to do this in ways that other institutions cannot. Literacy programs in a non-threatening library setting will help non-English speakers, as well as those who cannot read and write. After-school library programs for children and teens, as well as baby, toddler and preschool programs for children and their caregivers, can also build ready-to-read skills and encourage older children to stay in school. Family programs promote literacy and sense of community for all residents.

**Performance Measures**

Number of books and other library materials checked out.

Number of people who visit this library each year.

Number of library programs held, and number of attendees.

**Summary of last year's program results and this year's expected results**

New program, no past results. Because this would be a new library location open only 6 months of the year in 2006, we estimate that 52,725 residents within its 2 1/2 mile radius would check out about 150,000 books and other library materials. We would plan 100 programs for children and adults of all ages, involving 3,500 people.

**Program Mandate: 4 Program and Funding Level Choice**

Though adding a library in this area was discussed as part of the last library levy campaign, it is not included in the actual levy language.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Materials & Supplies	\$0	\$0	\$507,200	\$0
Contracts	\$0	\$0	\$500	\$0
Personnel	\$0	\$0	\$196,880	\$0
Capital Outlay	\$0	\$0	\$960,000	\$0
Internal Services	\$0	\$0	\$112,848	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,777,428</b>	<b>\$0</b>
Administration	0	0	\$41,039	\$0
Program Support	0	0	\$123,117	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$164,156</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$1,941,584</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$1,941,584</b>	
Program FTE	0	0	3.25	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Funding this program offering would require an additional transfer from the General Fund.

**Significant Program Changes**

An additional neighborhood library would be added to the library system, with some one-time start-up costs along with annual operating costs.

**Program #80031 - Troutdale Neighborhood Library****Version 2/01/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Library  
**Program Offer Type:** New Program      **Program Contact:** June Mikkelsen

**Related Programs:**

**Frameworks:** School Aged Policy Framework , Early Childhood Framework , Poverty

**Executive Summary**

Neighborhood libraries provide learning, cultural and recreational opportunities to all County residents. Residents get information and entertainment from neighborhood libraries through books, computers, and community activities. They use Library meeting rooms for community meetings, tutoring sessions, and Library programs for children, teens and adults. We propose siting, beginning construction of tenant improvements, & starting to amass an opening-day book collection for a new neighborhood library in Troutdale, a rapidly growing city in east Multnomah County.

**Program Description**

This offer is based on siting this new leased neighborhood library in a visible, easily accessible location, near public transportation. The new branch library would be open 53 hours per week, serving a population of about 30,000 people and offering 200 programs per year (in English and Spanish). Because of its large Hispanic/Latino population, the collection will include books and other library materials in English and Spanish, and some staff will be bilingual. The branch will have a meeting room for library programs and community meetings, offering a welcoming place for neighbors to interact and engage in community forums.

Funding for this offer includes money for siting, half of the capital cost of tenant improvements, and ordering half of the opening day collection. Since it's unlikely that siting and construction would be completed within the next fiscal year, operational costs are not included. Once the library is open, yearly operational costs will be about \$552,000. Total annual cost with admin & support would be \$844,560.

**Program Justification**

Livability, in part due to a sense of community and place, can be achieved by a neighborhood library, open to all, where residents choose to come together in positive interaction with one another. East Multnomah County (east of 122nd Avenue) is home to 217,720 residents, and currently served by just four neighborhood libraries. The area of Multnomah County west of 122nd Avenue, home to 448,215 residents, is currently served by 12 neighborhood libraries. East County, the fastest growing area in the County, is less well served by Multnomah County Library than other areas of the County. Literacy programs in a non-threatening library setting will help non-English speakers, as well as those who cannot read or write. After school library programs for children and teens, as well as baby, toddler and preschool programs for children and their caregivers, can build ready-to-read skills and encourage older children to stay in school. Family programs promote literacy and sense of community for all residents.

**Performance Measures**

Number of books and other library materials checked out.

Number of people who visit the library each year.

Number of library programs held, and number of attendees.

**Summary of last year's program results and this year's expected results**

New program, no past or current results. Annually, we estimate that about 30,000 residents within its 2 1/2 mile radius would check out about 300,000 books and other library materials. We would plan 200 library programs for children and adults of all ages, involving about 3,000 people per year.



**Program Mandate: 4 Program and Funding Level Choice**

Though a new library in Troutdale was talked about as part of the last library levy campaign, it was not included in the actual levy language.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
	2005	2005	2006	2006
<b>Program Expenses</b>				
Capital Outlay	\$0	\$0	\$480,000	\$0
Internal Services	\$0	\$0	\$1,625	\$0
Materials & Supplies	\$0	\$0	\$250,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$731,625</b>	<b>\$0</b>
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$731,625</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$731,625</b>	
Program FTE	0	0	0	0
<b>Program Revenues</b>				
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Funding this program would require an additional transfer from the General Fund.

**Significant Program Changes**

The process to add a new library to the system would be started, with some one-time start-up costs.

**Program #90003 - Animal Services - Field Services****Version 2/14/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Mike Oswald  
**Related Programs:** 90004 , 90005

**Frameworks:****Executive Summary**

Field Services provides 24 hour response and rescue to public health and safety emergencies involving animals throughout all jurisdictions in Multnomah County. Officers investigate animal bite reports and quarantine animals for rabies; investigate animal abuse and neglect cases; enforce city, county, and state laws; and provide community education and assistance in resolving neighborhood animal nuisances.

**Program Description**

Emergency Services include response and rescue to calls on injured and sick animals; aggressive, dangerous dogs attacking people; and, assistance to law enforcement agencies. Public Health protection services investigates reported animal bites, quarantines animals for rabies, and enforces rabies inoculation requirements. Animal welfare protection services investigates animal neglect, abuse and abandonment cases, dog fighting, and, standards of care in licensed animal facilities. Officers respond and assist the public in resolving neighborhood nuisances involving animals. Services include: regulate ownership of potentially dangerous dogs, impound stray animals, remove and dispose of dead animals off public property, provide community education and neighborhood mediation referral, and enforce city, county, and state laws pertaining to animal ownership. Resolution of investigations involve pet ownership education, issuance of Notices of Infraction, and misdemeanor/felony prosecution by District Attorney in criminal cases.

**Program Justification**

The mission of Animal Services is to protect the health, safety and welfare of people and animals in Multnomah County. Multnomah County is the sole animal services provider for all cities and unincorporated areas within Multnomah County. Nearly one-half of all households throughout Multnomah County own a dog and or cat. Field Services effectively supports strategies that protect human health, promote healthy, safe neighborhoods and community. Aligns with the principles of promoting the public's access to essential services 24 hours/day.

**Performance Measures**

1. Emergency services performance goal: 15 minute response time on all emergency calls. 2. Public health protection performance goal: 90% of all investigations initiated within 72 hours. 3. Neighborhood animal nuisance resolution services performance goal: 90% of all cases responded to within 10 days.

**Summary of last year's program results and this year's expected results**

In FY04, Field Services responded on 12,553 calls for service: 2,230 emergencies; 843 bite investigations; 1,288 animal welfare investigations; 1,918 dead animal service calls; 4,925 neighborhood nuisance complaints; Officers issued 3,240 Notices of Infraction. Action Plans for FY06: 1. Collect and report on performance measurements beginning July 1, 2005. 2. Revise policies and procedures to improve consistency and quality of investigations by January 2006. 3. Establish in-service training program for Officers by April 2006. 4. Explore neighborhood mediation alternatives for resolving nuisance complaints by October 2005. 5. Initiate process with County Attorney to revise the Animal Control Ordinance, with a final revision to be completed June 2006.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control. Includes requirements to report animal bites; Impoundment, quarantine, and disposition requirements; Innoculation against rabies requirements; Records requirements; and requirement for all fees to go to the County dog control fund. In addition, the County has an Intergovernmental Agreement with City of Portland to provide Off-Leash Park Enforcement services. The IGA expires in FY08.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$143,106	\$0
Materials & Supplies	\$0	\$0	\$31,000	\$0
Cash Transfer	\$0	\$0	\$0	\$165,000
Contracts	\$0	\$0	\$60,000	\$0
Personnel	\$0	\$0	\$1,079,511	\$0
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,313,617</b>	<b>\$165,000</b>
Administration	0	0	\$31,277	\$0
Program Support	0	0	\$382,651	\$6,998
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$413,928</b>	<b>\$6,998</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,727,545</b>	<b>\$171,998</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,899,543</b>	
Program FTE	0	0	15.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$45,000
Intergovernmental	\$0	\$0	\$0	\$100,000
Other / Miscellaneous	\$0	\$0	\$165,000	\$20,000
Program Revenue for Admin	0	0	\$224,316	\$6,998
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$389,316</b>	<b>\$171,998</b>

**Explanation of Revenues**

All Notices of Infraction carry fines and penalties established by County Code. Revenue from Notice of Infractions fines: Projected 2,000 Notices of Infraction issued @ \$10/notice collection = \$20,000. The Intergovernmental Agreement with Portland for Off-Leash Park Enforcement services = \$100,000 per year.

**Significant Program Changes**

The number of dog bite investigations, reports of loose aggressive dogs, and animal abuse/neglect cases have been increasing over the past three years. These are complex cases that require more thorough and time-intensive investigations.

**Program #90004 - Animal Services - Shelter Services****Version 2/14/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Mike Oswald  
**Related Programs:** 90003 , 90005

**Frameworks:****Executive Summary**

Shelter Services provides humane shelter and care 365 days/year for lost, homeless, stray, injured, sick, abandoned, abused and neglected animals found in Multnomah County. We reunite animals with their owners, adopt into new homes, and administer the pet licensing program.

**Program Description**

Shelter Services maintains a clean, comfortable, safe and healthy shelter environment to house and care for all animals that enter the shelter, 365 days/year. Our first priority goal is to reunite animals with their owners. In addition to providing temporary shelter and care, we provide lost and found reporting services, and post real-time information about found animals on our website. Animals not claimed by owners receive a health and behavior assessment and are made available for adoption into new, lifelong homes. Our Adoption Outreach program provides off-site adoption services in the community and advertises adoptable animals in local newspapers. We place some shelter animals with non-profit groups and other animal shelters to help us find them new homes. Our Shelter Medicine program provides veterinary health care and treatment for all shelter animals, and spay/neuter surgeries for all adopted animals. We administer the countywide pet license program and animal facility license program. Volunteers and Foster Pet parents assist in providing animal care and help find new homes for shelter animals.

**Program Justification**

The mission of Animal Services is to protect the health, safety and welfare of people and animals in Multnomah County, and all cities within Multnomah County. Shelter Services effectively supports strategies that protect human health, promote healthy, safe neighborhoods and community. Shelter Services provides for the health and welfare of animals in the community. The shelter is open to the public 6 days a week, including weekends, to promote public accessibility to essential services. Adoption services places well-socialized dogs into new homes contributing to a safe community for people and their pets. The licensing program provides rabies prevention to promote a healthy community.

**Performance Measures**

1. Save Rate: percent of total animals that are adopted, reclaimed by owner, transferred to another shelter. 2. Processing Pet Licenses Goal: 90% processed within 14 days. 3. Adoption Goal: percent of adopted animals placed into new homes that are still in the home one year after the placement.

**Summary of last year's program results and this year's expected results**

In FY04, 9,234 animals were sheltered. The primary outcome goal for shelter services is to reunite animals with their owners or find new homes for all healthy adoptable homeless animals. This is measured by the Save Rate. In FY04 the Save Rate was 82% for dogs; 52% cats. In FY04 volunteer donated 12,000 hours in the shelter. Action Plan for FY06 1. Maintain save rate in dog and increase save rate for Cats by 10% 2. Complete formal evaluation of the Behavior Assessment program by December 2005. 3. Complete shelter remodel project to build a cattery, veterinary services clinic, hospital, isolation, and cat intake by August 2005. 4. Expand adoption outreach program by April 2006

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control. Includes requirements to report animal bites; Impoundment, quarantine, and disposition requirements; Innoculation against rabies requirements; Records requirements; and requirement for all fees to go to the County dog control fund.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$1,044,596	\$0
Internal Services	\$0	\$0	\$510,787	\$0
Materials & Supplies	\$0	\$0	\$74,100	\$0
Cash Transfer	\$0	\$0	\$0	\$223,200
Contracts	\$0	\$0	\$65,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,694,483</b>	<b>\$223,200</b>
Administration	0	0	\$41,157	\$0
Program Support	0	0	\$644,222	\$15,002
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$685,379</b>	<b>\$15,002</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$2,379,862</b>	<b>\$238,202</b>
Program Total:	<b>\$0</b>		<b>\$2,618,064</b>	
Program FTE	0	0	15.50	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$223,200
Other / Miscellaneous	\$0	\$0	\$223,200	\$0
Program Revenue for Admin	0	0	\$480,857	\$15,002
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$704,057</b>	<b>\$238,202</b>

**Explanation of Revenues**

Dog License revenue: 25,926 licenses issued x \$22.95/avg license = \$595,000. Cat License revenue: 12,651 licenses issued x \$8.30/avg license = \$105,000. Facility License revenue: 50 licenses issued x \$100/avg license = \$5,000. Total License revenue estimate for FY06 = \$705,000. Animal Adoption revenue: 2,000 adoptions x \$36/avg adoption = \$72,000. Animal Fee revenue: 2,100 animals returned to owner x \$72/avg = \$151,200.

**Significant Program Changes**

The number of cats entering the shelter in FY05 is projected to exceed 6,000 cats, an 88% increase over FY01. This increase has driven demands for temporary employees, veterinary services and supplies, and impacts our ability to maintain a clean, comfortable, safe and healthy shelter environment.

**Program #90010 - Tax Title****Version 2/14/2005 s****Priority:** Vibrant Communities **Lead Agency:** Community Services**Program Offer Type:** Existing Operating **Program Contact:** Gary Thomas**Related Programs:****Frameworks:** 10-year Plan to End Homelessness**Executive Summary**

The Tax Title Program is responsible for the management and disposition of tax foreclosed properties that are annually deeded to the county. Properties are sold at public auctions and through private sales. Transfers of properties are made to other government agencies, non-profit housing developers and non-profit corporations.

**Program Description**

Once real property comes into county ownership through tax foreclosure Tax Title first makes it available to the former owner of record to repurchase. If the the property is not repurchased, and it is not suitable for the construction of a dwelling it is made available to government agencies within the county for transfer. Properties not requested by government agencies and those that are suitable for construction or that are suitable for parks, open spaces and natural areas are made available to the Affordable Housing Development Program (AHDP) and other non-profit corporations. Properties not requested for transfer can be sold at public auction or through private sale. As part of the Housing Program, Tax Title makes properties available for low income housing when possible. Properties are reviewed yearly for environmental significance and transferred to govt agencies & NH Assoc for uses such as parks, community gardens and open space.

**Program Justification**

In recent years, the county has come into ownership of between 25 & 30 properties through foreclosure each year. Properties are maintained to insure that their appearance blends in with the neighborhood. Communication with neighborhood groups is maintained to address their concerns. Timely disposition of properties is essential to maintain the integrity of the neighborhood and to place the property back on the tax roll. Over the last 5 years, 92 properties have been transferred to cities & govt. agencies. Portland Parks received 27 properties for park use, Bureau of Env Services for open space & natural areas, cities of Gresham & Troutdale 19 properties. Over the same time span 28 properties have been transferred to the Mult. Co Affordable Housing Dev Program for development of low income housing by non-profit housing developers. Properties have been transferred to Our Garden & Ore Sustainable Agric Land Trust for use as educational community garden plots for neighbors and students.

**Performance Measures**

After Program expenses are paid, the remaining revenue is distributed to the taxing districts within the county. When the county receives the deed to properties, all homes are offered back to the former owners of record to repurchase so that families can continue to live in them. The Program annually transfers properties to the Affordable Housing Development Program and non-profit developers for construction of affordable housing. The Program manages 493 properties. Last year 22 properties were transferred to government agencies, 2 to non-profits for housing, 8 were sold at auction, and 17 at private sale. Currently the Program carries 21 contracts, most of whom are property owners who were allowed to repurchase their property and remain in their homes.

**Summary of last year's program results and this year's expected results**

Revenue generated through sales of properties and distributed to the taxing districts increased over the previous year. Properties transferred to non-profits stayed about the same as in the previous year as the number of properties received through foreclosure decreased slightly. We anticipate that the amount of funds that will be distributed to the different taxing districts will be similar to the previous year. We plan to further reduce the Program inventory through an auction and private sales. Working with REACH Community Development an EPA grant was obtained to clean up a property of hazardous materials at 19th & SE Division. The property will be developed with special needs housing and vastly improve the appearance of a heavily traveled city intersection. An 11 acre parcel located on NE Airport Way was transferred to Portland Parks for use as an environmental mitigation site in the Columbia Slough Watershed.

**Program Mandate: 1 Mandated Program & Funding Level**

ORS 275.020 -.275 details how counties have to manage and dispose of tax foreclosed properties. ORS 322.122-125 provides guidance on how the redemption period can be reduced when there is evidence of waste and abandonment. ORS 312.010-260 details the foreclosure process and responsibilities of the county. ORS 271.010-330 provides information on how counties are allowed to transfer foreclosed properties to non-profits and government agencies. ORS 98.005-436 details the processes to follow when there is abandoned property and vehicle at a foreclosed property.

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Contracts	\$0	\$0	\$0	\$388,522
Internal Services	\$0	\$0	\$0	\$47,202
Materials & Supplies	\$0	\$0	\$0	\$86,044
Personnel	\$0	\$0	\$0	\$174,569
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$696,337</b>
Administration	0	0	\$3,606	\$0
Program Support	0	0	\$0	\$1,000
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$3,606</b>	<b>\$1,000</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$3,606</b>	<b>\$697,337</b>
Program Total:	<b>\$0</b>		<b>\$700,943</b>	
Program FTE	0	0	0.00	2.17
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$4,738	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$315,546
Taxes	\$0	\$0	\$0	\$42,010
Other / Miscellaneous	\$0	\$0	\$0	\$338,781
Program Revenue for Admin	0	0	\$4,745	\$1,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,483</b>	<b>\$697,337</b>

**Explanation of Revenues**

Tax Title has to balance the transfer of properties to government agencies and non-profits with the sale of properties to insure that sufficient revenue is generated. The program is self sustaining and it is important that revenue exceeds expenditures so that General Fund dollars do not have to be requested.

**Significant Program Changes**

The personnel staffing for the Program was adjusted downward by .5 FTE which will allow for additional funds to be distributed to the taxing districts.

**Program #90020A - Land Use Planning****Version 2/15/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Karen Schilling  
**Related Programs:** 70009 , 70017 , 70018 , 70020A , 90012 , 90014 , 90021 , 90023 ,  
**Frameworks:**

**Executive Summary**

Land Use Planning implements federal, state, and local policies and laws that preserve the rural farm and timber economy, protect the environment, and maintain the quality of life in our unincorporated communities.

**Program Description**

Land Use Planning includes current, long range, and enforcement functions. Current planning performs day-to-day tasks necessary to implement existing policies and laws, explaining land use rules to the public; reviewing land use and building applications for compliance with applicable laws; problem solving complex land use issues with applicants. Long Range Planning responsibilities include working with citizens to develop planning policies that meet the needs of our rural communities; updating County codes to incorporate changes to federal and state land use laws; and coordinating with regional partners to plan for orderly urbanization or rural lands. The enforcement program is largely complaint driven, emphasizing hands on work with property owners to achieve voluntary compliance with land use rules.

**Program Justification**

Land use planning offers citizens an opportunity to influence the pattern and form of development within their community, providing a forum for them to engage one another about what their communities should look like over time, how to balance growth and preservation of the environment, and to discuss the types of public services they want or need. Careful planning ensures that we have clean air, water, and soil; a vibrant rural economy; beautiful parks and greenspaces; and accessible transportation choices. Our program helps citizens develop a "vision" for their community, articulating their interests along with those of the larger community, expressed in Statewide Planning Goals, federal laws designed to ensure a healthy environment, and the National Scenic Area Act which protects a national treasure, the Columbia River Gorge. This vision is captured in a Comprehensive Plan, containing land use policies, strategies, and maps that provide long term predictability to the land use pattern and it is the responsibility of current planning, and to a lesser extent enforcement, to work with individual citizens to help them meet their needs, while ensuring these plans come to fruition. An example is Sauvie Island, where planning efforts initiated in the mid 1970's have ensured the area has remained a "vibrant rural community." Some landowners tried to beat the changes, proposing 11 subdivisions, covering 4,620 acres, with 15 miles of new roads. 705 lots were proposed when, at the time, only 203 families lived on the island. The County denied the applications to avoid undermining the new farmland protections. As a result, Sauvie Island continues to be a productive agricultural community, contributing to a County farm economy that in 2002 ranked 13th in the state at over 66 million in gross sales.

**Performance Measures**

**Current Planning:** Provide consistent, courteous, and timely land use assistance to the public and review land use, building permit, and related applications for compliance with federal, state, and local laws. This is accomplished by maintaining a 4 out of 5 rating on overall quality of service, using customer service surveys with standardized methodology, and ensuring land use reviews occur within the 150 days mandated by ORS 215. **Long Range Planning:** Provide opportunities to the public to participate in planning for their communities and work with regional partners and the state to ensure our planning efforts are coordinated. Measures include providing public notice to citizen Planning Commission meetings where changes to rules are considered, and forming citizen advisory committees to assist with major land use plans. **Enforcement:** Resolve back-logged cases and new cases, in accordance with the County code, including 2 day target for follow-up on priority complaints.

**Summary of last year's program results and this year's expected results**

Long Range Planning updated County codes to include changes to state land use laws and to streamline parts of the code and notice was provided for all public meetings where these changes were considered. In the upcoming year, they will implement changes to the Gorge Management Plan and coordinate with partner agencies on planned urban expansions in Pleasant Valley and Springwater. Current planning responded to roughly 45 land use inquiries per day, conducted 240 pre-application meetings, and completed 170 development reviews, while meeting statutory review timelines and receiving high marks from citizens on customer service surveys (4.64 avg. on last survey). This year's results will be similar. Code enforcement was rebuilt; has prioritized backlogged cases and is pursuing top priority cases.



**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Multnomah County must adopt a comprehensive land use plan that meets State Planning Goals, including enacting specific rules and land use regulations necessary to implement the plan, and must fulfill its duties under the Columbia River Gorge Compact, as provided under ORS 92, 195, 196, 197, 215, 390, and the Columbia River Gorge National Scenic Area Act. The County must appoint a Planning Director and employ staff necessary to carry out these responsibilities.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Personnel	\$0	\$0	\$908,519	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$312,697	\$50,276
Materials & Supplies	\$0	\$0	\$35,040	\$0
Contracts	\$0	\$0	\$53,000	\$20,000
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,309,256</b>	<b>\$70,276</b>
Administration	0	0	\$18,640	\$0
Program Support	0	0	\$154,616	\$12,000
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$173,256</b>	<b>\$12,000</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,482,512</b>	<b>\$82,276</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,564,788</b>	
Program FTE	0	0	10.60	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$0	\$0	\$146	\$0
Fees, Permits & Charges	\$0	\$0	\$100,000	\$0
Intergovernmental	\$0	\$0	\$0	\$70,276
Program Revenue for Admin	0	0	\$969	\$12,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$101,115</b>	<b>\$82,276</b>

**Explanation of Revenues**
**Significant Program Changes**

Ballot Measure 37, effective December of last year, requires governments pay compensation to present owners of real property if land use regulations restrict the use of the property such that it reduces its fair market value or, in the alternative, forego enforcement of the regulation which restricts the use beyond what was in place when the owner acquired the property. No funding sources were identified to implement this measure. While the full scope and meaning of the measure is a matter of statewide debate, it is placing additional demands on Land Use Planning, the County Attorney's Office, Assessment and Taxation, and the Board of Commissioners in terms of assisting the public and evaluating claims.



<b>Program #900208 - Land Use Planning cost recovery</b>	<b>Version 2/14/2005 s</b>
--	----------------------------

<b>Priority:</b>	Vibrant Communities	<b>Lead Agency:</b>	Community Services
------------------	---------------------	---------------------	--------------------

<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Karen Schilling
----------------------------	--------------------	-------------------------	-----------------

<b>Related Programs:</b>	90020A
--------------------------	--------

**Frameworks:**

<b>Executive Summary</b>
--------------------------

See 9020A text

<b>Program Description</b>
----------------------------

See 9020A text

<b>Program Justification</b>
------------------------------

See 9020A text

<b>Performance Measures</b>
-----------------------------

See 9020A text

<b>Summary of last year's program results and this year's expected results</b>
--

See 9020A text

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

See 9020A text

**Revenue/Expense Detail**

	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	2005	2005	2006	2006
Subtotal: Direct Exps:	\$0	\$0	\$0	\$0
Administration	0	0	\$0	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$0	\$0
Program Total:	\$0		\$0	
Program FTE	0	0	0.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$100,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>

**Explanation of Revenues**

Current Planning has the potential to increase permit fees to reflect the cost of providing the service to the public. Cost recovery would be solely for current planning staff and administrative staff for processing land use permits. To implement this, Land Use Planning will invoice or refund citizens based on a deposit when a case is complete.

**Significant Program Changes**

Increasing the revenue will require increases in the cost of land use permits and has the potential to increase the number of citizens acting without land use permits therefore impacting the code compliance program. Initial analysis indicates that our fees generally do not recover actual costs of processing permits. Tracking our costs for the past six months indicates that changes in fees will range from slight decreases to quadrupling for some to attain cost recovery. The primary policy issue surrounding a proposed increase in fees is the burden of cost recovery on citizens of Multnomah County in the rural area. Land Use permit fees in the County are typically a property owner wanting to make an improvement to his or her property, not a developer building for profit. The increase in fees has the potential to be significant to our customers.

**Program #90023 - Water Quality****Version 2/15/2005 s**

**Priority:** Vibrant Communities      **Lead Agency:** Community Services  
**Program Offer Type:** Existing Operating      **Program Contact:** Kim Peoples  
**Related Programs:** 71002 , 71032 , 90019 , 90020A

**Frameworks:****Executive Summary**

The Water Quality Program ensures that County managers responsible for activities that impact ground and surface water quality or endangered species have the information they need to comply with applicable state and federal environmental law. The program serves in a coordinating role in the formulation of the County's clean water and salmon recovery policy, maintains constructive working relationships with regulatory agencies and prepares reports, documents, and presentations as necessary to meet County legal requirements.

**Program Description**

Manage the County's Stormwater Management Program and associated federal permits by developing, implementing and reviewing best management practices (BMPs) to reduce pollutants in stormwater from county facilities, roads and land use regulatory programs. Develop programmatic strategies to protect or restore habitat for endangered salmon species. Provide ambient and stormwater quality monitoring for surface and groundwater.

**Program Justification**

The Program is linked to the Vibrant Community priority by protecting the environment by reducing pollutants in stormwater from county facilities, roads and activities that may impact surface and groundwater. It encourages personal responsibility for a healthier community by training staff and through outreach efforts to the community on how to protect riparian areas and to prevent point and non-point source water pollution. The program maximizes coordination by participation on and partnership with Watershed Councils and Soil and Water Conservation Districts to assist implementation of habitat restoration and water quality BMPs in the community. It also maximizes the number of individuals served by providing service to a variety of county programs and by partnering with local, state and federal agencies to implement the Water Quality program. It also maximizes program dollars by leveraging funds through partnerships.

**Performance Measures**

- 1) "Report of Event" data from County programs that implement 41 Best Management Practices intended to reduce pollutants from stormwater as set forth in the County Stormwater Management Plan.
- 2) The program collects ambient water quality data as well as stormwater data for a variety of pollutants. The data is analyzed for compliance with water quality standards which if exceeded triggers adaptive management of the program or source tracking.
- 3) Compliance with State and Federal environmental and natural resource laws pertaining to water quality and endangered wildlife

**Summary of last year's program results and this year's expected results**

Maintained compliance with federal permit obligations by demonstrating that BMPs were implemented to reduce stormwater pollutants to surface waters of the state resulting in zero notices of water quality violations. Provided employee environmental awareness training across several county sections for erosion control, spill response, wetland permitting and endangered species protection. Will continue to strive to comply with permits and regulations. Implement an environmental awareness component to new employee orientation to the Transportation program to enhance protection of salmon habitat and water quality. Distribute new outreach materials in house and to community. Will launch Water Quality webpage in FY' 05/06.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

Since the County discharges stormwater into waters of the state it must implement a stormwater management program pursuant to the National Pollutant Discharge Elimination System under the federal Clean Water Act (CWA) § 402(p), 33 U.S.C. 1251 et seq., ORS 468B.050. Develop and implement compliance programs to address non-point source pollution for water quality impaired water bodies pursuant to the federal CWA Total Maximum Daily Load program under the 33 U.S.C 1313d, ORS 468B.020 & ORS 468B.035, OAR 340-042-0080(1). Develop and Implement the Underground Injection Control program pursuant to the federal Safe Drinking Water Act, 42 U.S.C. 300f et seq., 40 CFR Part 144, OAR 340-044-0018 et seq. Manage programmatic compliance strategies under the federal Endangered Species Act § 9, 16 U.S.C.1538.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2005	2005	2006	2006
Internal Services	\$0	\$0	\$18,948	\$0
Materials & Supplies	\$0	\$0	\$5,850	\$0
Contracts	\$0	\$0	\$28,500	\$0
Personnel	\$0	\$0	\$111,848	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$165,146</b>	<b>\$0</b>
Administration	0	0	\$1,654	\$0
Program Support	0	0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$1,654</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$166,800</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$166,800</b>	
Program FTE	0	0	1.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$20,000	\$0
Program Revenue for Admin	0	0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>

**Explanation of Revenues**

N/A

**Significant Program Changes**

N/A