



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 1/11/2016)

Board Clerk Use Only

Meeting Date:	<u>9/1/16</u>
Agenda Item #:	<u>R.6</u>
Est. Start Time:	<u>10:15 am</u>
Date Submitted:	<u>8/8/16</u>

Agenda Title: **Board Briefing on Workplace Modernization Initiative Including Development of new standards and guidelines for how we design and use space.**

Note: Title should not be more than 2 lines but be sufficient to describe the action requested.

Requested Meeting Date:	<u>9/1/16</u>	Time Needed:	<u>15-20 minutes (w/ Q&A)</u>
Department:	<u>Strategic Projects & Planning</u>	Division:	<u>Facilities & Prop Mgmt</u>
Contact(s):	<u>Alene Davis, x82998; Eve Stevenson, x84240</u>		
Phone:	<u> </u>	Ext.	<u> </u>
		I/O Address:	<u>274/FPM</u>
Presenter Name(s) & Title(s):	<u>Alene Davis, FPM Client Services Mgr; Eve Stevenson, FPM Strategic projects</u>		

General Information

1. What are you requesting from the Board?

The Chair requested a briefing for the Board on Facilities' Workplace Modernization Initiative since it will impact the work space of most County employees over time. The purpose is proactive communication to inform the Board and answer any questions they may have. No Board action is requested.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer(s) this action affects and how it impacts the results. (See attached)

The current County workspace standards determine how workspaces are designed and implemented in County buildings. These standards were last updated 15 years ago, and with new technologies and society's movement to a more collaborative working culture, it is important that we update our workplace standards to support our staff, to continue to recruit and retain the best and brightest, and to be fiscally responsible.

3. Explain the fiscal impact (current year and ongoing).

The update of the standards will have no financial impact. It is anticipated that the new standards will result in systems furniture selections that will be easier to adapt and adjust, as well as more efficient space plans, resulting in long-term savings to the county as planned projects implement the new standards.

4. Explain any legal and/or policy issues involved.

None known at this time. Risk, HR and Labor Representatives will be involved in the input stages.

5. Explain any citizen and/or other government participation that has or will take place.

Involvement is currently planned to be limited to County staff, with some assistance from our contracted furniture vendor.

Required Signature

Elected Official

or Department/

Henry Alaman / DCA FPM Director /s/

8/8/2016

Agency Director: _____

Date: _____

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved for submittal.