

ANNOTATED MINUTES

Tuesday, February 13, 1990 - 9:00 AM - 12:00 PM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

1. County Chair's Quarterly Executive Management Report
-

Tuesday, February 13, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

1. Briefing on the ADAPT (Alcohol and Drug Addiction Pregnancy Treatment) Program by the Department of Justice Services and the Department of Human Services
 2. Informal Review of Formal Agenda of February 15, 1990
-

Tuesday, February 13, 1990 - 4:30 PM
Portland School District 1J Boardroom
502 N. Dixon, Portland

JOINT MEETING

The meeting was convened at 4:40 p.m. with Forrest Rieke, Sharron Kelley, Stephen Griffith, Gretchen Kafoury, Ross Dey, Matt Prophet, Stephen Kafoury, Gladys McCoy, Rick Bauman, Marty Howard, Pauline Anderson, Carol Turner and Donald McElroy present and Joe Voboril excused.

1. The Multnomah County Board of Commissioners and the Portland School District 1J Board Will Meet to Discuss School Youth Alcohol and Drug Initiatives

PARTICIPANTS GLADYS McCOY, PAULINE ANDERSON, GRETCHEN KAFOURY, RICK BAUMAN, SHARRON KELLEY, STEVE KAFOURY, FORREST RIEKE, STEVE GRIFFITH, ROSS DEY, MATT PROPHET, MARTY HOWARD, CAROL TURNER, DONALD McELROY, MARILYN RITCHEN, CORNETTA SMITH, HOWARD KLINK, FRANK McNAMARA AND FRED NEAL DISCUSSED SCHOOL YOUTH ALCOHOL AND DRUG INITIATIVES, INNERCHANGE PROGRAM, NORTH/NORTHEAST

**ECONOMIC DEVELOPMENT TASKFORCE
PROPOSAL, TEEN CLINICS, YOUTH PROGRAM
FUNDING, DETENTION FACILITY UPDATE AND
SCHOOL FINANCING ISSUES.**

There being no further business, the meeting was adjourned at 6:25 p.m.

OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON



Deborah L. Bogstad

Thursday, February 15, 1990, 9:30 AM
Multnomah County Courthouse, Room 602

FORMAL AGENDA

Chair Gladys McCoy convened the meeting at 9:35 a.m. with Vice-Chair Gretchen Kafoury, Commissioners Pauline Anderson, Rick Bauman and Sharron Kelley present.

NON-DEPARTMENTAL

- R-1 In the Matter of the Appointment of Nancy E. Poppe to the Welfare Advisory Board for a Term Expiring 2/93
- R-2 In the Matter of the Appointment of Odales Perez to the Justice Services Citizen Budget Advisory Committee for a Term Expiring 9/91
- R-3 In the Matter of the Appointment of Harvey Lee Garnett to the Department of Environmental Services Citizen Budget Advisory Committee for a Term Expiring 9/90
- R-4 In the Matter of the Appointment of Peter Smith to the Citizen Involvement Committee for a Term Expiring 3/31/90
- R-5 In the Matter of the Appointment of Dana Anderson to the Multnomah Council on Chemical Dependency for a Term Expiring 2/92
- R-6 In the Matter of the Appointment of Rodney F. Parker to the Non-Departmental Citizen Budget Advisory Council for a Term Expiring 9/92
- R-7 In the Matter of the Appointment of Ana Eaton to the Community Health Council for a Term Expiring 6/30/92

- R-8 In the Matter of the Appointment of Douglas B. Fisher to the Auditor's Citizen Budget Advisory Committee for a Term Expiring 9/91
- R-9 In the Matter of the Appointment of Thomas A. Kessler to the Auditor's Citizen Budget Advisory Committee for a Term Expiring 9/90

**UPON MOTION OF COMMISSIONER ANDERSON,
SECONDED BY COMMISSIONER KELLEY, ITEMS R-1
THROUGH R-9 WERE UNANIMOUSLY APPROVED.**

- R-10 Presentation of Certificates of Appreciation Awarded by the Association of Oregon Counties to Art Bloom, John Dorst, John DuBay, Dennis Fantz, Mary Lou Hennrich, Howard Klink, Fred Neal and Gary Smith in Recognition of Their Extraordinary Effort and Contributions During the 1989 Legislative Session

CHAIR McCOY ADVISED THAT DUE TO INCLEMENT WEATHER, JERRY ORRICK OF THE AOC WAS UNABLE TO ATTEND TODAY'S MEETING. CHAIR McCOY PRESENTED CERTIFICATES OF APPRECIATION TO ART BLOOM, JOHN DORST, JOHN DuBAY, DENNIS FANTZ, MARY LOU HENNRICH, HOWARD KLINK, FRED NEAL AND GARY SMITH AND THANKED THEM FOR THEIR SIGNIFICANT CONTRIBUTIONS AND ASSISTANCE IN THE LEGISLATIVE PROCESS ON BEHALF OF MULTNOMAH COUNTY AND THE STATE OF OREGON.

COMMISSIONER ANDERSON ADVISED THAT MULTNOMAH COUNTY WAS PRESENTED WITH AN AWARD OF APPRECIATION FOR ITS SUPPORT OF AND CONTRIBUTIONS TO PARTNERS IN VOCATIONAL OPPORTUNITY TRAINING AT THE FEBRUARY 9, 1990 OPENING OF THE PIVOT PROGRAM. COMMISSIONER ANDERSON READ A COMPLIMENTARY LETTER CONCERNING THE ROAD DEPARTMENT FROM GREG WILDER, DIRECTOR OF PUBLIC WORKS FOR THE CITY OF TROUTDALE, STATING THEY LOOK FORWARD TO WORKING WITH THE COUNTY ON PAVEMENT MAINTENANCE PROGRAMS.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-11 Hearing for Consideration of Bids for Purchase of Certain Tax Foreclosed Property by Private Sale as Provided by ORS 275.200. Market Value is

\$1,600.00. Legal Description is PROEBSTEL'S ADD-EXC PT IN HWY,
LOT 3, BLOCK 16.

**NO ONE WISHED TO TESTIFY. UPON MOTION OF
COMMISSIONER ANDERSON, SECONDED BY
COMMISSIONER KELLEY, R-11 WAS UNANIMOUSLY
APPROVED.**

DEPARTMENT OF HUMAN SERVICES

- R-12 Ratification of Amendment #2 of the Intergovernmental Agreement Between
Developmental Disabilities Program and Portland Public Schools

**UPON MOTION OF COMMISSIONER BAUMAN,
SECONDED BY COMMISSIONER ANDERSON, R-12
WAS UNANIMOUSLY APPROVED.**

NON-DEPARTMENTAL

- R-13 Consideration of a Request Made to the Department of Environmental Services
to Close the South Sidewalk and One Lane of the Hawthorne Bridge June 29
- July 2, 1990, in Order to Provide Paid Admission Seating for Spectators at
a Proposed "River Grand Prix" (Power Boat Racing) Event - Submitted by
Commissioner Pauline Anderson

**CHAIR McCOY ANNOUNCED R-13 IS TABLED FOR
FURTHER INFORMATION.**

Thursday, February 15, 1990 - 9:50 AM
Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

- E-1 Executive Session called pursuant to ORS 192.660(1)(e) for the purpose of
discussing real property transaction with F. Wayne George, Harold Holub and
Paul Yarborough.

EXECUTIVE SESSION HELD.

There being no further business, the meeting was adjourned at 10:05 a.m.

OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON



Deborah L. Bogstad



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

AGENDA OF
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS
FOR THE WEEK OF
February 12 - 16, 1990

Tuesday, February 13, 1990 - 9:00 AM - Informal Page 2
Tuesday, February 13, 1990 - 1:30 PM - Informal Page 2
Tuesday, February 13, 1990 - 4:30 PM - Joint Meeting Page 3
Thursday, February 15, 1990 - 9:30 AM - Formal Page 4

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, February 13, 1990 - 9:00 AM - 12:00 PM

Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

1. County Chair's Quarterly Executive Management Report

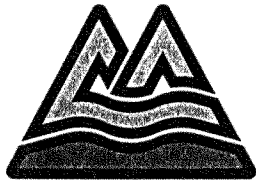
Tuesday, February 13, 1990 - 1:30 PM

Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

1. Briefing on the ADAPT (Alcohol and Drug Addiction Pregnancy Treatment) Program by the Department of Justice Services and the Department of Human Services
2. Informal Review of Formal Agenda of February 15, 1990

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

The Multnomah County Board of Commissioners will hold a joint meeting with the Portland Public School Board on:

Tuesday, February 13, 1990
4:30 P.M.
Blanchard Administration Building
501 N. Dixon
Portland, Oregon

The agenda for discussion is as follows:

1. Multnomah County/Portland School youth alcohol and drug initiatives.
2. Teen Clinics: Update and future program plans.
3. Report on County juvenile justice issues.
4. Discussion of state and local finance proposals.

For additional information, please telephone the office of the Chair of Multnomah County at 248-3308.

Thursday, February 15, 1990, 9:30 AM

Multnomah County Courthouse, Room 602

FORMAL AGENDA

NON-DEPARTMENTAL

- R-1 In the Matter of the Appointment of Nancy E. Poppe to the Welfare Advisory Board for a Term Expiring 2/93
- R-2 In the Matter of the Appointment of Odales Perez to the Justice Services Citizen Budget Advisory Committee for a Term Expiring 9/91
- R-3 In the Matter of the Appointment of Harvey Lee Garnett to the Department of Environmental Services Citizen Budget Advisory Committee for a Term Expiring 9/90
- R-4 In the Matter of the Appointment of Peter Smith to the Citizen Involvement Committee for a Term Expiring 3/31/90
- R-5 In the Matter of the Appointment of Dana Anderson to the Multnomah Council on Chemical Dependency for a Term Expiring 2/92
- R-6 In the Matter of the Appointment of Rodney F. Parker to the Non-Departmental Citizen Budget Advisory Council for a Term Expiring 9/92
- R-7 In the Matter of the Appointment of Ana Eaton to the Community Health Council for a Term Expiring 6/30/92
- R-8 In the Matter of the Appointment of Douglas B. Fisher to the Auditor's Citizen Budget Advisory Committee for a Term Expiring 9/91
- R-9 In the Matter of the Appointment of Thomas A. Kessler to the Auditor's Citizen Budget Advisory Committee for a Term Expiring 9/90
- R-10 Presentation of Certificates of Appreciation Awarded by the Association of Oregon Counties to Art Bloom, John Dorst, John DuBay, Dennis Fantz, Mary Lou Hennrich, Howard Klink, Fred Neal and Gary Smith in Recognition of Their Extraordinary Effort and Contributions During the 1989 Legislative Session

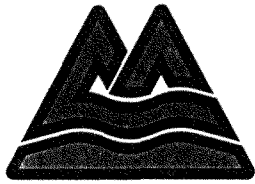
DEPARTMENT OF ENVIRONMENTAL SERVICES

R-11 Hearing for Consideration of Bids for Purchase of Certain Tax Foreclosed Property by Private Sale as Provided by ORS 275.200. Market Value is \$1,600.00. Legal Description is PROEBSTEL'S ADD-EXC PT IN HWY, LOT 3, BLOCK 16.

DEPARTMENT OF HUMAN SERVICES

R-12 Ratification of Amendment #2 of the Intergovernmental Agreement Between Developmental Disabilities Program and Portland Public Schools

0700C.39-42/dr



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

SUPPLEMENTAL AGENDA

EXECUTIVE SESSION

Thursday, February 15, 1990 - Following Formal Board Meeting

Multnomah County Courthouse, Room 602

DEPARTMENT OF ENVIRONMENTAL SERVICES

Executive Session called pursuant to ORS 192.660(1)(e) for the purpose of discussing real property transaction with F. Wayne George, Harold Holub and Paul Yarborough. Executive Session to commence immediately following formal Board meeting scheduled for 9:30 a.m.

0700C.44/dr

DATE SUBMITTED 2/8/90

(For Clerk's Use)
Meeting Date FEB 13 1990
Agenda No. INF - Am

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Executive Management Report

Informal Only* 2/13/90
(Date)

Formal Only _____
(Date)

DEPARTMENT Nondepartmental DIVISION County Chair's Office

CONTACT Merlin Reynolds TELEPHONE 248-3308

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

County Chair's Quarterly Executive Management Report

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

☐ PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

☐ Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCoy

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

QUARTERLY EXECUTIVE REVIEW
ASSIGNED REPORTING TOPICS
Order of Presentation
February 13, 1990
9:00 A.M. to 12:00 noon

County Chair

- * Executive Management Summary

DES

- *Glendoveer Golf Course improvements
- *Recycling internally

Sheriff

- *Corrections Overtime
- *SOTARS

DGS

- *New systems development
- *L G F S

DHS

- *Mental Health, day care and counseling in Teen Clinics
- *Infant drug addiction-women in corrections programs

DJS

- *Women's Transition
- *Probation Services

Auditor

- *Audit calendar
- *Dollar savings resulting from audits

District Attorney

- *Juvenile and gang prosecution
- *Sentencing Guidelines impact



GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse
1021 S.W. Fourth Avenue
Portland, Oregon 97204
(503) 248-3308

QUARTERLY EXECUTIVE MANAGEMENT REPORT Gladys McCoy, County Chair

July 1, 1989 through December 31, 1989

EXECUTIVE SUMMARY

Introduction

The Quarterly Executive Management Report to the Board of County Commissioners is meant to provide overall management information that the Board should know on a regular basis.

This is the first Executive Management Report and I am interested in your feedback so future reports will better provide you with the management information you need as policy makers for Multnomah County.

I am very pleased with this first effort and think you will find the information both helpful and interesting.

Budget & Finance

Total General Fund expenditures in the first two quarters of the 1989-90 fiscal year were \$59.3 million, 43.8% of the budget. The Planning and Budget office forecasts that at the current rate of spending, the County will expend 96.7% of the General Fund budget this year.

At the end of the first two quarters for 1989-90 County Programs have expended 40% to 50% of their General Fund budgets. Exceptions are the Department of Environmental Services (30.6%), the Department of Justice Services (36%), and Non-Departmental Programs (58.9)% other than the Elected Officials.

The Department of Justice Services expenditures of 36% in the first two quarters would appear to be well below the average. This is an inaccurate picture because of funding that was held for the Office of Justice Planning. With this adjustment, DJS expended 41.9% of their budget in the first two quarters.

The Department of Environmental Services expended 30.5% in the first two quarter of the year. The reason for this is because DES manages funds for all County capital projects that are typically designed, bid for, and contracts awarded in the first half of the year, and the funds are then expended in the second half of the year.

Financially, for all County funds at the end of the second quarter, the County had \$852,000 in contingency, \$19 million cash with fiscal agencies, and \$79.5 million in invested funds currently yielding 8.7% interest. At the same time, the County had \$30 million in outstanding loans with an average interest rate of 6%. The fiscal prudence the County has exercised in the past two years has given Multnomah County the highest Bond rating it has ever received from the investment community.

Personnel

At the end of the first two quarters for the 1989-90 fiscal year, there were 2539 County employees serving Multnomah County residents: 195 managers, 521 clerical personnel, 534 professional and 140 technical employees. There were also 1149 County employees classified under Other by personnel services: this personnel category includes County sheriffs, corrections officers, paraprofessionals and service maintenance workers.

There were 149 (5.9%) vacant positions in the County, and 182 new hires in the first two quarters of fiscal year 89/90. Employee Services Division did extremely well in this period, certifying just under 60% of all eligibility lists within four weeks.

Multnomah County can be proud of the Affirmative Action record we have achieved. 12.8% of the County workforce are minorities.

There is still much to do when you examine the numbers by job categories: 7.1% minority managers, 15.5% minority clerical, 10.4% minority professional, and 10.7% minority technical. I know with the continued hard work of County Managers these numbers will improve in the coming quarters.

Risk Management

In the first two quarters there were 147 claims filed: 107 workers compensation claims, 40 Liability claims, and 2 property claims. During the same period the County settled 314 claims: 141 workers compensation claims, 171 liability claims, and 2 property claims.

This is unacceptable, and all County employees must work together to make our workplaces safe and healthy work environments. I believe with a Risk Manager on the job and a loss control staff in the pipeline, future quarterly reports will reflect these changes.

Future Executive Management Reports

Future reports will also provide information on all litigation the County is involved in, purchasing data and program areas identified by the Board. The Chair's Office will be providing a program report on the Columbia Gorge in the next quarter.

February 12, 1990

**EXECUTIVE REVIEW
for the
Multnomah County Board of Commissioners
February 13, 1990**

**for the first half of FY1989-90,
ending December 31, 1989**

Budget (General Fund)

Total County

FY1989-90 General Fund Budget is \$135.5 million
Currently appropriated (w/Bud Mods) \$135.7 million
Revenues expected to meet budgeted amount
Expenses through December are \$59.3M, 43.8% of budget

Department of Environmental Services

FY1989-90 General Fund Budget is \$16.6 million
Currently appropriated (w/Bud Mods) \$16.7 million
Expenses through December are \$5.1M, 30.6% of budget

Department of General Services

FY1989-90 General Fund Budget is \$12.4 million
Currently appropriated (w/Bud Mods) \$12.4 million
Expenses through December are \$5.5M, 43.9% of budget

Department of Human Services

FY1989-90 General Fund Budget is \$30.0 million
Currently appropriated (w/Bud Mods) \$30.5 million
Expenses through December are \$12.1M, 40.3% of budget

Department of Justice Services

FY1989-90 General Fund Budget is \$3.6 million
Currently appropriated (w/Bud Mods) \$3.1 million
Expenses through December are \$1.3M, 36% of budget

Sheriff

FY1989-90 General Fund Budget is \$36.3 million
Currently appropriated (w/Bud Mods) \$37.0 million
Expenses through December are \$17.5M, 47% of budget

District Attorney

FY1989-90 General Fund Budget is \$7.2 million
Currently appropriated (w/Bud Mods) \$7.2 million
Expenses through December are \$3.2M, 45% of budget

Auditor

FY1989-90 General Fund Budget is \$0.381 million
Currently appropriated (w/Bud Mods) is the same
Expenses through December are \$0.165M, 43.3% of budget

Board of County Commissioners (includes OJP)
FY1989-90 General Fund Budget is \$1.041 million
Currently appropriated (w/Bud Mods) \$1.226 million
Expenses through December are \$0.449M, 43.1% of budget

Chair
FY1989-90 General Fund Budget is \$0.794 million
Currently appropriated (w/Bud Mods) is the same
Expenses through December are \$0.394M, 49.6% of budget

Other Non-Departmental
FY1989-90 General Fund Budget is \$23.2 million
Currently appropriated (w/Bud Mods) is the same
Expenses through December are \$13.7M, 58.9% of budget

Financial Status (all funds)

Cash on hand is \$0.852 million
Cash with fiscal agencies is \$19.0 million
Invested funds are \$79.5 million, yielding 8.73%
Outstanding borrowed is \$30.0 million, at an average rate of 6%

Personnel (all funds)

Total budgeted positions, all funds
Total employees are 2539
Managers = 195
Clerical = 521
Professional = 534
Technical = 140
Other = 1149

Current unfilled positions are 149
Managers = 6
Clerical = 43
Professional = 45
Technical = 18
Other = 37

New hires last period were 182
Managers = 5
Clerical = 33
Professional = 53
Technical = 7
Other = 84

Eligible lists certified in:
1 week or less = 91, 39% of total
1 to 4 weeks = 45, 19%
4 to 8 weeks = 85, 36%
More than 8 weeks = 13, 6%

Average vacancy rate was 4.4%

Department of Environmental Services

Budgeted positions are 347, up 2 in last period

New hires last period were 13

Average vacancy rate was 3.5%

Department of General Services

Budgeted positions are 286, up 3 in last period

New hires last period were 13

Average vacancy rate was 3.8%

Department of Human Services

Budgeted positions are 802, up 49 in last period

New hires last period were 82

Average vacancy rate was 5.2%

Department of Justice Services

Budgeted positions are 101, up 14 in last period

New hires last period were 20

Average vacancy rate was 6.9%

Sheriff

Budgeted positions are 636, up 17 in last period

New hires last period were 34

Average vacancy rate was 2.2%

District Attorney

Budgeted positions are 164, up 2 in last period

New hires last period were 6

Average vacancy rate was 5.5%

Non-Departmental

Budgeted positions are 6.5, up 2 in last period

New hires last period were 2

Average vacancy rate was 4.6%

Auditor

Budgeted positions are 7, same as last period

New hires last period were 2

Average vacancy rate was 4.3%

Board of County Commissioners (Includes OJP)

Budgeted positions are 18, up 3 in last period

New hires last period were 7

Average vacancy rate was 7.2%

Chair

Budgeted positions are 23, same as last period

New hires last period were 3

Average vacancy rate was 17.4%

Affirmative Action

Total minority employees are currently 12.8% of the workforce covered by EEO law

Managers are 7.1% minority

Clerical are 15.5%

Professional are 10.4%

Technical are 10.7%

Multnomah County general population percentage is 11.1%.

Risk Management

Total County

Total claims filed in period were 149

Worker's comp, 107

Liability, 40

Property, 2

Claims filed in period, by department:

(Liability & Worker's Comp.)

Environmental Services, 54

Total expenditures & reserves = \$97,389

General Services, 6

Total expenditures & reserves = \$14,571

Human Services, 22

Total expenditures & reserves = \$82,686

Justice Services, 10

Total expenditures & reserves = \$33,010

Sheriff, 51

Total expenditures & reserves = \$136,729

District Attorney, 5

Total expenditures & reserves = \$9,708

Liability claims by type

General Liability-Bodily injury were 5

Total expenditures & reserves = \$14,850

General Liability-Property Damage were 20

Total expenditures & reserves = \$9,467

Auto Liability-Bodily injury were 1

Total expenditures & reserves = \$0

Auto Liability-Property Damage were 20
Total expenditures & reserves = \$8,288

Personal Injury were 6
Total expenditures & reserves = \$11,000

Errors & Omissions were 4
Total expenditures & reserves = \$10,00

Total claims settled in period were 314
Worker's comp., 141
Liability, 171
Property, 2

Quarterly Executive Management Review Format

Organization DGS

Period ending _____

Program/Project: Assessment & Taxation Systems Automation Project

Key Measurable Objective: Provide accurate and timely automated support to the Assessment & Taxation division by replacing current ineffective systems with new or re-engineered systems that meet business requirements and legislative regulations.

OTO: \$734,626
(one time only)

Ongoing Program _____

Funded Level: (include match, administration and other related costs)

FTE's (Full-Time Employees): _____

Budget \$ _____

Current Staffing Level Permanent FTE's: _____

Progress Report

The information systems planning (ISP) and the majority of the requirements analysis phase of the project have been completed. We have evaluated package software alternatives and decided that it will be more cost effective and meet an increased number of A&T requirements if we develop the software needed to support A&T. Project planning for completion of the requirements analysis and the remaining phases of the project is underway.

Question and Answer session

Future indepth briefing? Yes _____ No _____

Quarterly Executive Management Review Format

Organization DGS

Period ending _____

Program/Project: Sheriff's Office Integration Project

Key Measurable Objective: Improve automated support to the Sheriff's Office by implementing an integrated population management and warrants system in accordance with the Integrated Criminal Justice Information Systems ordinance.

OTO: \$371,910
(one time only)

Ongoing Program _____

Funded Level: (include match, administration and other related costs)

FTE's (Full-Time Employees): _____

Budget \$ _____

Current Staffing Level Permanent FTE's: _____

Progress Report

We have completed the requirements analysis phase of the Sheriff's Office integration project and are now designing the new system. New system modules are being designed to integrate with common ICJIS files that will allow data sharing across criminal justice systems while meeting the needs of the Sheriff's Office in the areas of population management and warrants.

Question and Answer session

Future indepth briefing? Yes _____ No _____

Quarterly Executive Management Review Format
Organization DGS
Period ending _____

Program/Project: District Attorney System Automation Project

Key Measurable Objective: Provide automated systems support to the Office of the District Attorney in accordance with the Integrated Criminal Justice Information System ordinance that provides prosecution information integrated with the State Courts and other criminal justice agencies.

OTO: \$732,000 Ongoing Program _____
(one time only)

Funded Level: (include match, administration and other related costs)
FTE's (Full-Time Employees): _____ Budget \$ _____

Current Staffing Level Permanent FTE's: _____

Progress Report

The requirements analysis phase of this project is roughly two thirds done with completion scheduled for May, 1990. At that point an evaluation of available package solutions to meet the requirements defined will be completed. A decision on software purchase or development will be made after that evaluation.

Question and Answer session

Future indepth briefing? Yes _____ No _____

Quarterly Executive Management Review Format
 Organization December 1989
 Period ending _____

Program/Project: Local Government Finance System (LGFS) Support

Key Measurable Objective:

Correct deficiencies in LGFS related to management reporting, system duplication, and Countywide aggregation.

OTO: _____ Ongoing Program X
 (one time only)

Funded Level: (include match, administration and other related costs)
 FTE's (Full-Time Employees): _____ * Budget \$ _____ *

Current Staffing Level Permanent FTE's: approx. 2.20

Progress Report

- Management team concept for system set up and administered by P&D with cooperation of ISD and Finance.
- Micro training for online inquiries being completed "on demand" in departments.
- Updated user guide published for distribution early next quarter along with "user friendly" function guide.
- LGFS newsletter, "Plug Into LGFS", developed and published twice during second quarter.
- PCI, downloading technique, to allow mainframe to PC data transfer, demonstrated (to reduce rekeying of financial data).

* Not budgeted specifically at this level but specified on division objectives.

Question and Answer session

Future indepth briefing? Yes _____ No x

9567ADMIN

DHS Handout - 1

Quarterly Executive Management Review Format
Organization December 31, 1989
Period ending

Program/Project: School-Based Health Centers

Key Measurable Objective: To provide comprehensive health care to a medically underserved population--adolescents, and to reduce the rate of teen pregnancy.

OTO: _____
(one time only)

Ongoing Program X

Funded Level: (include match, administration and other related costs)
FTE's (Full-Time Employees): 23.82 Budget \$1,002,089 (annualized)

Current Staffing Level Permanent FTE's: 21.32

Progress Report

Staffing:

With the exception of three nurse practitioners, staff for three new school-based health have been hired and oriented. Despite intensive recruiting efforts, we have been unable to fill all our nurse practitioner positions to date. However, we have two promising candidates now and two more practitioners who are willing to start in the fall. In the meantime, we will spread the existing staff among the seven schools, so that all schools have at least partial coverage.

Issues:

Space for the health centers is always a major issue, specifically the renovation/remodeling that is necessary to provide handwashing and privacy for the activities of the health center. Because the school districts provide the labor, we are at the mercy of their schedules and priorities. Parkrose space is ready this week. Madison space is within two weeks of completion. Grant has had to start all over again because the original space allocated proved too costly to remodel. I estimate that Grant won't be available until March 1.

Strategy:

The only strategy possible is to be as cooperative and congenial as possible. We keep our turn-around time to a minimum (for plans, approval, etc.)

Significant Accomplishments:

- Staff recruited, hired and oriented. Assignments made to specific sites.
- Agreement drafted and signed with Parkrose School District.

- Open houses planned for all health centers. (Dates have had to be moved around).
- New brochures designed and printed.
- New health centers space designed for optimum flow and privacy.
- Equipment ordered. Phones installed. Building numbers assigned. Delivery routes and schedules established.
- Interviews with media, TV, press, radio.

Next Quarter Project:

- Open 3 new health centers for service
- All advisory committees functioning.
- Preliminary usage reports given to schools and advisory committees.

Future indepth briefing? Yes _____ No _____

DHS Handout-2

Quarterly Executive Management Review Format
Organization Department of Human Services
Period ending December 31, 1989

Program/Project: Project ADAPT (Alcohol and Drug Abuse Prenatal Treatment).

Key Measurable Objective:

Reduce the negative birth outcomes of infants born to Project participants.

OTO: _____ Ongoing Program X

Funded Level: (include match, administration and other related costs)
FTE's (Full-Time Employees): 2.25 Budget \$(see attached)

Current Staffing Level Permanent FTE's: 2.25

Progress Report

Accomplishments:

- Began enrolling clients in Project October 1, 1989; 30 clients enrolled as of December 31, 1989.
- Contracted with CODA to provide intensive outpatient treatment services and in jail treatment group starting 12/4/89.
- Brochure developed for clients and community.
- Grant received by Department of Justice Services from Office of Substance Abuse Prevention to provide additional Project services.

Issues:

- Availability of low cost, safe housing when women leave jail facility.
- Judges remanding women to residential treatment when none are available.

Next Quarter Project:

- Develop evaluation plan.
- Educate judges about ADAPT as option to residential placement.
- Develop cross discipline training plan.

Future indepth briefing: Yes (Briefing scheduled for Feb. 13, 1990).

B U D G E T - Project ADAPT

For 11 months - County General Funds

\$106,000 Alcohol & Drug Office

79,321 Health Division

For 9 months - OSAP Grant Funds

10,066 Health Division

TOTAL \$195,387

Quarterly Executive Management Review Format
Organization Department of Environmental Services
Period ending December 31, 1989

Program/Project: Glendoveer Golf Course Renovation

Key Measurable Objective:

Conduct an annual improvement program until Glendoveer has been completely upgraded in conformance with the adopted Master Plan.

OTO: _____
(one time only)

Ongoing Program _____ X _____

Funded Level: (include match administration and other related costs)

FTE's (Full-Time Employees): _____ Budget \$ _____

Current Staffing Level Permanent FTE's: _____

Progress Report

- Master Plan approved in 1988.
- First Phase Design and Engineering completed in Fall 1988, and tree removal completed to open tee areas for enlargement and turf growth.
- Spring 1989 - East Course tees 12, 13, 14 reconstructed, next phase tees designed.
- Fall 1989 - West Course tees 2, 12, 15 and East Course tees 8, 9 reconstructed. Next phase tees designed.
- Planned for Summer 1990 - West Course tees 16, 17 and East Course tees 2, 3, 5, 16 to be constructed. Design to proceed for FY 1991-92 construction of two additional West Course tees and four more East Course tees.
- Golf course improvements will continue for approximately ten years.
- All improvements are funded from County's share of greens fee revenues, costing approximately one-half million dollars through Summer 1990. Over 222,000 nine hole rounds were played at Glendoveer in FY 1988-89. In addition to reconstruction, golfing revenues have been used to upgrade course maintenance, and to maintain the Glendoveer jogging path which attracts an estimated 300,000 users per year.

Question and Answer session

Future indepth briefing? Yes _____ No _____
glen.rpt m2

USGA - ANN. INSP. (Fall 89)
CLIFTONLEY - PERIODIC

GLENDOVEER GOLF COURSE
PROGRESS REPORT
1/25/90

232 DENS

In the last year and a half, Multnomah County Parks Services Division has invested close to half a million dollars of improvements into Glendoveer Golf Course.

Approximately \$285,000 of the County's revenue from this facility have been transferred to the General Fund over the last two years. (Human Serv.)

Over 422,000 rounds of golf were played by Portland-Metropolitan area residents in 1988 ~~and~~ 1989. (9 HOLE ROUNDS)

DESIGN & ENGINEERING -- Fall 88

Base map	\$2,000.00
Tree removal specifications, Phase I tee design and irrigation plans.	\$7,202.00

TREE REMOVAL -- Winter 88 \$36,286.00

Approximately 200 trees were removed
to enhance turf growth.

PHASE I IMPROVEMENTS -- Spring 89

12,13 & 14-East Tees	\$71,540.00
Design of Phase II Tees	\$7,965.00

PHASE II IMPROVEMENTS -- Fall 89

2,12,15-West & 8,9-East Tees	\$125,725.00
Design of Phase III Tees	\$11,200.00

\$261,918.00

GLENDOVEER FITNESS TRAIL

Present usage -- over 300,000 visitors per year.

Improvements:

Pay Telephone installation	
Memorial Drinking Fountain	
600' Fence along Driving Range	\$4,138.00

MISCELLANEOUS --

Supplemental maintenance to Glisan	1988	\$25,837.00
Street Recreation, Inc.	1989	\$24,356.00

\$50,193.00

Projects to be completed:

PHASE III IMPROVEMENTS -- Summer 90

2,3,5,16-East & 16,17-West	\$140,000.00
Design of Phase IV Tees	\$15,000.00

(1,10,15,17-East & 1,10-West)

\$155,000.00

TOTAL INVESTMENT:

\$471,249.00

DRIVING RANGE
TENNIS CLUB

Quarterly Executive Management Review Format
Organization Department of Environmental Services
 Period ending December 31, 1989

Program/Project: Internal Recycling - County Facilities

Key Measurable Objective:

- Recover recyclable materials used in County operation.
- Minimize volume of solid waste generated.
- Regular and timely collection in each facility.
- Conduct periodic training.
- Seek joint recycling with City of Portland.

OTO: _____ Ongoing Program _____ X _____
 (one time only)

Funded Level: (include match administration and other related costs)

FTE's (Full-Time Employees): _____ 0 _____ Budget \$ _____ 0 _____

Current Staffing Level Permanent FTE's: _____ 0 _____

Progress Report

1. Departments have been surveyed to identify categories of recyclables.
2. After discussions about a joint recycling program the City decided to proceed separately and contracted for white paper recycling.
3. The County has issued RFP's three times without success for a full recycling service: white paper, cans, cardboard, plastic, etc. and an information program for all County offices on benefits of recycling.
4. A revised RFP for white paper only is ready, but held pending a final direct negotiation for a full recycling service.

CURRENT INFORMAL RECYCLING EFFORTS

1. Sunflower Recycling Company picks up separated white paper, computer paper, cardboard, and newspapers at the Ford Building, Morrison Building, Elections, A&T, Kelly Building, and one floor of the Gill Building. Picks up at Courthouse when requested. No sale or charge.
2. Hanson Building has a shredding and disposal service contract for records, and saves other paper for note pads.

Program/Project: Internal Recycling - County Facilities

3. At County's Yeon Shops white paper, computer paper and cardboard are collected and hauled by County trucks for sale to recycling company. Scrap iron is collected and sold. Waste oil is disposed of for ship fuel, sometimes to be sold, depending on market. Asphalt is stockpiled for re-use, broken sign posts are reused for lumber.
4. Both Parks and Transportation chip brush and use it for ground cover and compost. A recycling station has been set up at Blue Lake Park for papers, cans, plastic, and glass.
5. White paper from County offices in the Portland Building and the Justice Center is picked up under the City Recycling Program.
6. Grace Peck Health Center garbage service picks up white and yellow paper and newsprint. North Portland Health has pick-up through the Housing Authority.

Question and Answer session

Future indepth briefing? Yes____ No____

glen.rpt m2



Auditor Handout-1

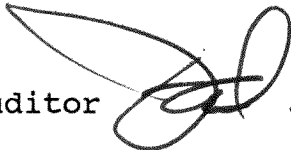
DANIEL A. IVANCIE

COUNTY AUDITOR
ROOM 1500, PORTLAND BUILDING
1120 S.W. 5TH AVENUE
PORTLAND, OR 97204
(503) 248-3320

MULTNOMAH COUNTY OREGON

February 13, 1990

TO: Gladys McCoy, Chair
Commissioner Anderson
Commissioner Bauman
Commissioner Kafoury
Commissioner Kelley

FROM: Daniel A. Ivancie, County Auditor 

RE: Quarterly Executive Management Briefing

Attached are materials to be presented by our office at the quarterly executive management briefing.

The materials include:

A summary of our activities since the beginning of the 1989/90 fiscal year.

A detailed breakdown of the allocation of staffing hours both budgeted and actual for the 1989/90 fiscal year.

The proposed audit plan for the 1990/91 fiscal year.

We will be happy to answer any questions about our past audits or future plans.

DAI/ggh

MULTNOMAH COUNTY AUDITOR'S OFFICE
 ACTIVITY SUMMARY
 CURRENT TO FEBRUARY 1990

CURRENT FISCAL YEAR 89/90

DESCRIPTION	AUDIT SCOPE	BEG. DATE	ESTIMATED COMPLETION DATE	ACTUAL CMPLTD DATE
FISCAL YEAR AUDITS:				
Assess/Tax-Staffing	Full	6-88		10-89
Assess/Tax-Frness	Full	6-88		2-90
Contracting Serv.	Perf	7-89	3-90	
Exposition	Perf	10-89	3-90	
Library	Fin.	10-89		12-89
Health Supply	Fin.	7-89		10-89
Asset Utilization	Full	3-90	6-90	
Follow-up	Full	10-89	2-90	
TOTAL AUDITS 8				

AUDIT SCOPE LEGEND

FULL= Performance and Financial Related Audit

PERF= Economy, Efficiency, Effectiveness Audit

FIN.= Internal Controls, Compliance Audit

MULTNOMAH COUNTY AUDITOR'S OFFICE
 ACTIVITY SUMMARY
 CURRENT TO FEBRUARY 1990

PROJECT BUDGET ALLOCATION

CURRENT FISCAL YEAR 89/90

DESCRIPTION	BUDGTD HOURS	BUDGET %	TOTAL HRS. FY	FY %	REMAING HRS FY
<u>FISCAL YEAR AUDIT</u>					
Assess/Tax-Staff	300		279		0
Assess/Tax-Frness	450		555		66
Contracting	1500		1174		746
Exposition	350		170		180
Library	500		450		0
Health Supply	268		528		0
Follow-up	750		619		131
New	2827		0		2335
TOTAL AUDITS	6945	73%	3775	69%	3458
<u>PROJECTS</u>					
County Procedures	30		29		
Certification Pro.	80		18		62
Audit Proj DataBs	80		50		30
Cont Audit/Risk	240		179		62
Audit Committee	80		67		13
TOTAL PROJECTS	510	5%	343	6%	167
<u>ADMINISTRATION</u>					
Formal Training	300		125		175
Informal Training	400		323		77
Staff Meetings	200		57		75
Illness	200		128		72
Vacation	480		198		62
Holiday	360		280		80
Planning/Budget	120		59		61
Hiring/Personnel	220		176		44
Procedures Dev.	160		31		129
TOTAL ADMNSTRATION	2440	22%	1377	25%	775
TOTALS	9895	100%	5495	100%	4400

MULTNOMAH COUNTY AUDITOR'S OFFICE
BUDGETED ACTIVITY SUMMARY

PROPOSED AUDIT PLAN

FISCAL YEAR 90/91

DESCRIPTION	AUDIT SCOPE	DPT	BGTED HOURS	TOTAL BUDGET	BUDGET %
<u>PROPOSED AUDIT</u>					
County Bridges	Full	DES	1300	1300	
Planning & Budget	Full	DGS	1200	1200	
I.S.D.	Full	DGS	1300	1300	
Corrections	Full	DJS	1150	1150	
Regulatory Health	Full	DHS	1300	1300	
Health Clinics	Full	DGS	1300	1300	
Follow-up	Full	ALL	1000	1000	
TOTAL AUDITS 7			8550	8550	68%
<u>PROJECTS</u>					
Continuous Risk Assessment			1232	1232	
Ongoing review of key areas of risk county wide. This project's focus is intended primarily as an aid to management.					
TOTAL PROJECTS 1			1232	1232	10%
<u>ADMINISTRATION</u>					
County Holiday			432	432	
Vacation			576	576	
Illness			240	240	
Formal Training			360	360	
Informal Training			480	480	
Staff Meetings			240	240	
Planning/Budget			150	150	
Personnel			120	120	
Procedures Dev.			100	100	
TOTAL ADMINISTRATION			2698	2698	22%
TOTALS			12480	12480	100%

District Attorney
Handout - 1

Quarterly Executive Management Review Format
Organization December 31, 1989
Period ending

Program/Project: Juvenile/Gang Prosecutions

Key Measurable Objective:

1. Identify, target, and federally prosecute out-of-state gang members who have established illegal narcotics trafficking in the Portland area.
2. Identify, target, and prosecute criminal cases in state and juvenile court which involve local gang members.

OTO: _____ Ongoing Program X
(one time only)

Funded Level: (include match, administration and other related costs)
FTE's (Full-Time Employees): 4 Budget \$250,000

Current Staffing Level Permanent FTE's: 4

Progress Report

Since July, 1988

	Felony	Misdemeanor
No Complaints:	166	170
Not Guilty:	4	6
Dismissed:	150	81
Convictions	341	96
Pending:	261	169
	<hr/>	<hr/>
	922	522

Federal Cases:

Indictments:	54
Convictions	39
Sentenced	34

Question and Answer session

Future indepth briefing? Yes _____ No _____

Quarterly Executive Management Review Format
Organization December 31, 1989
Period ending _____

Program/Project: Sentencing Guidelines Impact

Key Measurable Objective:

1. To complete approximately 300-400 criminal histories per month.
2. Manage the increase in reporting responsibilities mandated by the new sentencing law (Disposition Report).

OTO: _____ Ongoing Program _____
(one time only)

Funded Level: (include match, administration and other related costs)
FTE's (Full-Time Employees): 3.5 Budget \$ 130,000

Current Staffing Level Permanent FTE's: 2

Progress Report

1. The Oregon Justice Council is considering using the new Multnomah County judgment orders in place of the sentencing report. Using data from the OJIN system information could be automated for the sentencing report.
2. Criminal history unit is operating, but not at full staff yet.

Question and Answer session

Future indepth briefing? Yes _____ No _____

DATE SUBMITTED January 22, 1990

(For Clerk's Use)
Meeting Date FEB 13 1990
Agenda No. Inf-Pm #1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: ADAPT (Alcohol & Drug Addiction Pregnancy Treatment)

Informal Only* February 13, 1990
(Date)

Formal Only _____
(Date)

DEPARTMENT DJS & DHS

DIVISION Office of Women's Transition Services

CONTACT Joanne Fuller

TELEPHONE 248-5374

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Joanne Fuller, Norma Jaeger, Jan Wallinder
Kathy Page

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Briefing on the ADAPT Program. ADAPT is a multi-disciplinary approach to working with substance abusing and pregnant women involved in the criminal justice system. It is a joint venture of DHS and DJS with the Office of Women's Transition Services as the ADAPT Program's core office.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☒ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 45 minutes

IMPACT:

☐ PERSONNEL
☐ FISCAL/BUDGETARY
☐ General Fund
☐ Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Pauline Anderson

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

ALCOHOL AND DRUG ABUSE PRENATAL TREATMENT

PROJECT IMPLEMENTATION

MAY 1989.	County Budget award authorized
MAY 15, 1989	Federal Grant Application submitted for service expansion, enhancement, inter-disciplinary training and evaluation
JULY 1, 1989	Project implementation begins
JULY 1 - OCTOBER 1, 1989	Develop overall goals/objectives/indicators Develop project management structure Develop staffing plan/job descriptions Recruit and hire project staff Orient and train new staff Develop and issue drug treatment RFP Develop medical protocols
SEPTEMBER 21, 1989	Notice of federal grant award from Office of Substance Abuse Prevention
OCTOBER 1, 1989	Project services begin with Case Management, In-Jail Nursing and Community Health Nursing services with referral to existing drug treatment services Project team meetings to coordinate services begin
NOVEMBER 1, 1989	Evaluation design developed and baseline data collection established
DECEMBER 4, 1989	Alcohol and Drug Intensive Outpatient Treatment services initiated at CODA
DECEMBER 2-6, 1989	Project staff participate in Federal Grantee conference in Washington D.C.
JANUARY 8, 1990	In-Jail drug treatment component initiated Federally Funded Case Manager hired
FEBRUARY 1, 1990	Interdisciplinary Trainer hired

ADAPT

This program is a cooperative service between the Multnomah County Corrections Health, Community Health Nurses, Alcohol and Drug Program and the Office of Women's Transition Services. ADAPT is designed to identify pregnant, drug abusing women in the Multnomah County Jail and provide health services, substance abuse treatment and case management for these women in custody and upon release. Women must voluntarily agree to participate in services.

ADAPT SERVICES

IN CUSTODY

- **Health Services**

While women are in jail, a Corrections Health Nurse will begin prenatal care and referral to health services for all women identified as pregnant and drug abusing. The nurse identifies potential participants in the ADAPT program and arranges for a Community Health Nurse to meet with the woman while she is in jail. The Corrections Health Nurse begins the process of education and nutritional counseling that is critical to a healthy pregnancy.

- **Release Planning**

A Community Health Nurse meets with women 2 or 3 times in custody. The CHN and program participant identify the services each individual woman requires in order to stay drug free during the pregnancy. The CHN working in conjunction with a corrections case manager create a plan for services when women are released.

- **Alcohol and Drug Education**

All program participants receive at least 2 hours per week of group drug and alcohol education while in jail. This substance abuse education focuses on the effect of drug use on pregnancy, and basic information about addiction. This treatment and education continues in the community after the women leave custody.

IN THE COMMUNITY

- **Health Services**

When women are released from jail they are referred to a Community Health Clinic for prenatal care. The Community Health Nurse works with the participant to ensure she receives the health care she needs. CHN's link women to WIC, medical insurance, food stamps, and other public assistance. The CHN visits each woman in her home at least once a month to continue nutritional education, monitor her participation in prenatal care and assist women with parenting of their children.

- **Case Management**

The Corrections Case Manager works with participants to assess the multiple needs that interfere with their recovery from substance abuse. The Case Manager develops an individualized plan to meet each woman's needs. Typical needs would include: Sorting out status with the courts and helping with court hearings, warrants, probation appointments. Helping attend substance abuse treatment appointments. Helping to find housing, child care, counseling, food, transportation, clothing and other services. Ongoing individual counseling appointments as needed.

- **Alcohol and Drug Treatment**

An intensive substance abuse treatment group which meets 5 days a week for 3 hours per day for 6-8 weeks. The focus of this treatment is education, relapse prevention, problem solving and monitoring substance abuse. Transportation and child care will be provided for the treatment group. After completion of the intensive group, women will receive ongoing appointments with an individual substance abuse counselor and/or weekly groups.

ADAPT GOALS

Multnomah County has an increasing population of women involved in the criminal justice system who are pregnant and substance abusing. Last year 450 of these women were held in custody. The ADAPT program was created to address these women's needs with the goals of healthier babies for these women.

Healthier babies will depend on:

- Ending drug use
- Participating in prenatal care
- Taking care of health and nutritional needs during pregnancy

The services of the ADAPT Program are designed to address these goals for women and their children. Each drug affected infant born in our community effects all of us. Please call us if you would like more information about the ADAPT Program.

Multnomah County Health Division - Corrections Health
248-3976
Multnomah County Office of Women's Transition Services
248-5374
Multnomah County Alcohol and Drug Program
248-3691

11/89

A D A P T

ALCOHOL AND DRUG ABUSE

PRENATAL TREATMENT PROGRAM



PROJECT ADAPT

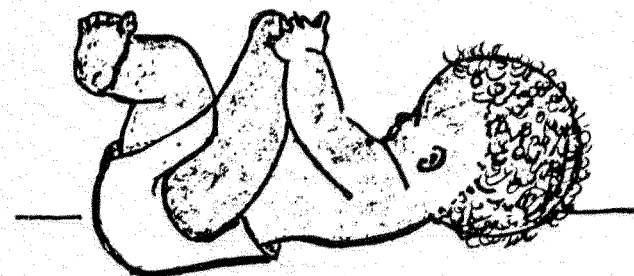
Is a Multnomah County program to identify pregnant women in jail with a history of substance abuse and provide help to them in the community.



WHAT CAN WE HELP YOU WITH?

- Prenatal care in the jail and after your release.
- Assist you in finding food, clothing, housing and baby items.
- Alcohol and drug treatment

- Transportation, and childcare for your children during treatment.
- Information and assistance in getting welfare, medical services & WIC nutritional program.
- Family Planning



WHO CAN GET SERVICES?

- ▲ Women in jail who are pregnant and who have a history of substance use

and

- ▲ Who want to stop using drugs.

HOW DO YOU SIGN UP FOR SERVICES?

- ▲ The prenatal nurse at the MCDC can refer you to the program. Ask if you have any questions.

COUNTY CLINICS

1. NORTH PORTLAND HEALTH CNTR.
8912 N. Woolsey, Portland
General.....248-5304
WIC.....248-5301

2. NORTHEAST HEALTH CENTER
5329 N.E Martin Luther King
Blvd. Portland
General.....248-5183
Appts.-Adults...248-3333
Appt.-Children..248-3535
WIC.....248-3434
Dental Appt....248-3664
Buslines: #6, 72

3. PECK HEALTH CENTER
2415 S.E. 43rd (Division) Ptld.
General.....238-7150
Medical Appts...238-0770
Dental Appts...238-0771
Women's Health..238-0740
WIC.....238-0772
Optometric.....238-0737
Buslines: #4-Division, 75(39th)

4. WESTSIDE HEALTH CENTER
426 Stark, 4th Flr. Ptld.
General.....248-5140
WIC.....248-5140
Buslines: All downtown buses
and Light Rail

5. EAST COUNTY HEALTH CENTER
620 N.E. 2nd Ave., Gresham
General.....248-5156
Medical Appts...248-5121
Women's Health..248-5120
WIC.....248-5150
Buslines: #25-Glisan, 28,80
81, 4-Division, 9-Powell, and
Light Rail

If you are
out of jail,
pregnant
and want to stop
using drugs,
CALL.....

Casemanagment -
248-5374

Community Health
Nursing:

N. Portland -
248-3366

Northeast -
248-5055

S.E./West -
238-7150

East County -
248-5157

Alcohol & Drug
Program -
248-3691

ARE YOU PREGNANT?
HAVE YOU
USED DRUGS?



MULTNOMAH COUNTY
HEALTH DIVISION
11/89



Programs in substance abuse and mental health treatment

ADAPT PROGRAM

PHASE I GROUP TREATMENT OUTLINE

Phase I Requirements:

- * Six weeks duration
- * Two-hour group, four times weekly (total 8 hours)
- * One to two hours individual/family counseling weekly
- * Minimum one urinalysis weekly
- * Minimum two NA/AA/CDA meetings weekly

The following twenty-four groups will be completed by clients in Phase I:

1. Process of Addiction
Chemical dependency, disease concept, 12-Step and Holistic framework for recovery
2. Denial
Games/Masks/Defense Mechanisms in Chemical Dependency
3. Medical Aspects of Pregnancy
Drug effects, interactions; drug/alcohol education
4. Body Image/Self Image
Self-esteem and addiction, collage exercise
5. Breaking the Behavior Cycle
Social/psychological/environmental pressures and cycle of violence
6. Attitudes and Cultural Influences
How developed and how changed; relevance in recovery
7. Changing Attitudes
Assertiveness skills training, role plays
8. Relapse Prevention
Definition; recovery training exercise
9. Griefwork I
Saying goodbye to drugs
10. Griefwork II
Continuation of feelings identification, dealing with losses

11. Relationships I
Identifying codependency
12. Relationships II
Understanding sexuality
13. Positive Self-Image
Appreciation exercise
14. Recreation and Relaxation
Chemical-free alternatives; available resources
15. Family of Origin Issues
Mother-daughter relationship issues
16. Nutrition and Wellness
Healthy body and healthy mind
17. Spirituality and Recovery
What spirituality means to you
18. Parenting Skills I
Parent education and information
19. Parenting Skills II
Role plays, group exercises, support group
20. ACOA (Adult Children of Alcoholics) Issues
Understanding your role in the dysfunctional family
21. Healthcare
Understanding AIDS, STDs, and hepatitis
22. Obstacles to Recovery
Relapse prevention exercises
23. Developing Support Systems
Creating chemical-free support systems, friendships
24. Community Resources
12-Step groups and other recovery tools