



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 6/9/2014)

Board Clerk Use Only

Meeting Date: 10/8/15
Agenda Item #: R.9
Est. Start Time: 11:05 am approx
Date Submitted: 9/17/15

Agenda Title: **ORDER Approving the Class Special Procurement Process to Contract with Energy Bill Payment Assistance Suppliers/Vendors Under the Energy Assistance Program**

Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.

Requested Meeting Date: October 8, 2015 **Time Needed:** 5 mins

Department: County Human Services **Division:** Community Services

Contact(s): Mary Li

Phone: 503.988.6139 **Ext.:** **I/O Address:** 167/200

Presenter

Name(s) &

Title(s): Mary Li – Division Director Community Services Division

General Information

1. What action are you requesting from the Board?

Acting as the Multnomah County Public Contract Review Board to review, pursuant to PCRBR Rule 47-0285, approval of Class Special Procurement process to contract for energy bill payment assistance vendors/suppliers for the period October 1, 2015 to September 30, 2020.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Energy Bill Payment Assistance program (Program Offer 25119 – Energy Assistance) provides financial assistance to pay utility/energy bills for approximately 22,000 households annually.

In order to pay the various oil and other types of energy suppliers used by these households, the Department needs procurement authorization to do so.

The requested special procurement will provide authorization to the Department to assist these households by purchasing oil and other energy from these vendors for

the next five years.

3. Explain the fiscal impact (current year and ongoing).

Funding for the program is identified in the FY 16-17 budget in Program Offer 25119 – Energy Assistance.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signature

**Elected
Official or
Department
Director:**

Liesl Wendt /s/

Date:

09/17/15

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.