MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION

(Revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-4 DATE 02/18/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only	
Meeting Date:	02/18/2010
Agenda Item #:	R-4
Est. Start Time:	10:40 AM
Date Submitted:	02/08/2010

BUDGET MODIFICATION: MCSO- 04

Agenda Title:	**BUDGET MODIFICATION MCSO-04 Appropriating $83,468 in the Federal/State Fund from the Oregon Office of Domestic Preparedness Urban Area Security Initiative Grant (UASI)**

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	February 18, 2010	**Amount of Time Needed:**	5 Minutes
Department:	Sheriff's Office	**Division:**	Enforcement
Contact(s):	Wanda Yantis, Budget Manager		
Phone:	503-988-4455 **Ext.** 84455	**I/O Address:**	503/350
Presenter(s):	Wanda Yantis, Budget Manager, Capt. David Rader, UASI Grant Coordinator		

General Information

1. **What action are you requesting from the Board?**

   The Sheriff's Office requests approval of Budget Modification MCSO-04 to appropriate Fed/State funds from the Oregon Office of Domestic Preparedness Urban Area Security Initiative Grant (UASI) in the amount of $83,468.

2. **Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

   The Office of Domestic Preparedness awarded financial assistance for a five-county regional partnership (Multnomah, Clackamas, Washington and Columbia Counties of Oregon and Clark County, Washington) to address the unique equipment, training, planning and operational needs for large urban area preparedness against potential terrorist attacks. These funds will be used to purchase the following items: Interop Communications Equipment, Explosive Device Mitigation, Personal Protective Equipment and pay for 0vertime for SWAT/Special Team Training. This action

affects Program Offer #60063 MCSO Patrol Services.

3. **Explain the fiscal impact (current year and ongoing).**

   This will increase the Enforcement Division's revenue by $83,468 in the Fed/State Fund in FY 2010.

4. **Explain any legal and/or policy issues involved.**

   N/A

5. **Explain any citizen and/or other government participation that has or will take place.**

   This grant was achieved through a regional partnership.

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

  This will increase the Enforcement Division's revenue by $83,468 in the Fed/State Fund in FY 2010. The CFDA number is 97.008.

- **What budgets are increased/decreased?**

  -The Sheriff's Office will increase their Fed/State Fund budget by $83,468

  -Increase Risk Fund by $2,535

- **What do the changes accomplish?**

  This will increase the Enforcement Division's revenue by $83,468 in the Fed/State Fund in FY 10. The funding will be used for the following: Interop Communications: Throat microphone assemblies, VHF mobile radios, VHF portable radios; Explosive Device Mitigation: Ballistic Shield, Ballistic Blanket, Face Shields; Personal Protective Equipment: FN Air Bottle, Air purifying respirator cartridges; Special Team Training and SWAT Training for Level 1 Certification.

- **Do any personnel actions result from this budget modification? Explain.**

  No

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

  No indirect charges are allowed by the grant.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

  This is the eighth consecutive year the region has received funding from this grant. But this grant is a year to year basis. When the grant ends, our participation will end.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

  This grant covers FY 2010. This grant is on a year to year basis. When the grant ends, our participation will end.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: MCSO-04

Required Signatures

Elected Official or Department/ Agency Director: _____ **Date:** 02/08/2010

Budget Analyst: _____ **Date:** 02/08/2010

Department HR: _____ **Date:** _____

Countywide HR: _____ **Date:** _____

Budget Modification ID: MCSO-04

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit: *Internal Order*	Accounting Unit: *Cost Center*	Accounting Unit: *WBS Element*	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
1	60-50	32106	60063	50			SOENF.08UASI	50190	-	(83,468)	(83,468)		IG-Fed thru State
2	60-50	32106	60063	50			SOENF.08UASI	60110		25,351	25,351		Overtime
3	60-50	32106	60063	50			SOENF.08UASI	60130		9,114	9,114		Salary-Related
4	60-50	32106	60063	50			SOENF.08UASI	60140		2,535	2,535		Insurance
5	60-50	32106	60063	50			SOENF.08UASI	60240		46,468	46,468		Supplies
6										0			
7	72-10	3500		20		705210		50316		(2,535)	(2,535)		Risk Fund
8	72-10	3500		20		705210		60330		2,535	2,535		Risk Fund
9										0			
10										0			
11										0			
12										0			
13										0			
14										0			
15										0			
16										0			
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	**Total - Page 1**
											0	0	**GRAND TOTAL**

FM Side			PS/CO Side				
FM Fund Center	*FM Fund Code*	*Functional Area*	*Internal Order*	*Cost Center*	*WBS Element*	Cost Element/ Commitment Item	Notes
General Fund Contingency							
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
72-60	3503	0020		709525		50310	Budgets receipt of reimbursement
72-60	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
72-60	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
72-60	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
72-60	2508	0020		between 709201 & 709211		50310	Budgets receipt of PC Flat Fee
72-60	2508	0020		between 709201 & 709211		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.