



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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MARCH 31 & APRIL 2, 2009

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:00 a.m. Tuesday Executive Session
Pg 3	9:30 a.m. Thursday Public Comment
Pg 3	9:30 a.m. Thursday Proclaiming the Week of April 26 through May 2, 2009 as CRIME VICTIMS' RIGHTS WEEK
Pg 3	9:40 a.m. Thursday Proclaiming April 2009 as NATIONAL SEXUAL ASSAULT AWARENESS MONTH and Acknowledging the Important Contribution of the Sexual Assault Nurse Examiners of Rapid Save Investigation and Portland Adventist Medical Center
Pg 3	9:55 a.m. Thursday Proclaiming April 2009 CHILD ABUSE PREVENTION "BLUE RIBBON" MONTH
Pg 3	10:10 a.m. Thursday Approving Lease of Property at 2441 SW Cherry Park Road, Troutdale, Site of the New East County Library

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30
Saturday, 10:00 AM, Channel 29
Sunday, 11:00 AM, Channel 30
Tuesday, 8:15 PM, Channel 29

Produced through MetroEast Community Media
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Tuesday, March 31, 2009 - 9:00 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d),(e) and/or (h). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 15-55 MINUTES REQUESTED.
-

Thursday, April 2, 2009 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM **DEPARTMENT OF COUNTY MANAGEMENT**

- C-1 Amendment to Lease #R-5 between Multnomah County, as Lessor, and Loaves and Fishes Centers, Inc., as Lessee, for a One Year Lease Extension for Space Occupied in the Walnut Park Building

DEPARTMENT OF COUNTY HUMAN SERVICES

- C-2 BUDGET MODIFICATION DCHS-23 Reclassifying One Research/Evaluation Analyst 2 Position to a Data Analyst Senior Position, and One Non Represented Research/Evaluation Analyst Senior Position to a Represented Research/Evaluation Analyst Senior Position, in the SUN Services Division, as Determined by the Class/Comp Unit of Central Human Resources
- C-3 BUDGET MODIFICATION DCHS-28 Reclassifying Seven Positions in the Developmental Disabilities Services Division (DDSD) from Case Manager Senior to Human Services Investigator, as Determined by the Class/Comp Unit of Central Human Resources

- C-4 ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

REGULAR AGENDA

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

DISTRICT ATTORNEY'S OFFICE – 9:30 AM

- R-1 PROCLAMATION Proclaiming the Week of April 26 through May 2, 2009 as CRIME VICTIMS' RIGHTS WEEK in Multnomah County, Oregon. Presented by Rod Underhill, Chief Deputy District Attorney, Family Justice Division, and Helen O'Brien, Program Coordinator Victims Assistance Program/Sexual Assault Response Team Chair.
- R-2 PROCLAMATION Proclaiming April 2009 as NATIONAL SEXUAL ASSAULT AWARENESS MONTH and Acknowledging the Important Contribution of the Sexual Assault Nurse Examiners of Rapid Save Investigation and Portland Adventist Medical Center. Presented by Sheryl Chapin, Portland Adventist Medical Center Nurse Manager and Makenzy Byrum, Rapid Save Investigation Sexual Assault Nurse Examiner.

NON-DEPARTMENTAL - 9:55 AM

- R-3 PROCLAMATION Proclaiming April 2009 CHILD ABUSE PREVENTION "BLUE RIBBON" MONTH in Multnomah County, Oregon. Presented by Commissioner Deborah Kafoury, Wendy Lebow, Director Multnomah County Commission on Children and Families; Mary Kirchoff, Multnomah County Commission on Children and Families and Michelle Reynolds, Family Relief Nursery.
- R-4 RESOLUTION Approving a Lease of Real Property from Regency Centers MCW-RC OR-Cherry Park, LLC, for Property Located at 2441 SW Cherry Park Road, Troutdale, Oregon, as the Site of the New East County Library Branch and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction. Presented by June Mikkelsen, Senior Library Manager; and Mike Sublett, Senior Property Management Specialist for Facilities and Property Management.

DEPARTMENT OF COMMUNITY JUSTICE – 10:30 AM

R-5 BUDGET MODIFICATION DCJ-15 Adding \$118,986 from the Edward Byrne Memorial Justice Assistance Prison Offender Reentry Grant

DEPARTMENT OF COUNTY HUMAN SERVICES – 10:33 AM

R-6 BUDGET MODIFICATION DCHS-24 Increasing SUN Service System Division Federal/State Appropriation by \$28,469 in State of Oregon Housing and Community Services Grant Funding

R-7 BUDGET MODIFICATION DCHS-26 Increasing Aging and Disability Services Division Appropriation by \$36,208 to Reflect Additional Allocation from State of Oregon Senior Health Insurance Benefits Assurance (SHIBA) Program

R-8 BUDGET MODIFICATION DCHS-27 Increasing Aging and Disabilities Services Division Federal/State Appropriation by \$25,000 for a One Time Only Grant from the National Association of Area Agencies on Aging, Digital TV: Keeping Seniors Connected

R-9 BUDGET MODIFICATION DCHS-29 Appropriating \$455,691 Additional Local Administration Funding from the State of Oregon, and Making Position Changes to Implement the Community Developmental Disabilities Program Structural Requirements as Outlined by Services to People with Disabilities for the Developmental Disabilities Services Division

R-10 NOTICE OF INTENT to Apply for a Department of Justice Office on Violence Against Women Transitional Housing American Recovery and Reinvestment Act of 2009 Grant

BOARD COMMENT – 11:15 AM

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

Board Clerk Use Only

Meeting Date: 03/31/09
Agenda Item #: E-1
Est. Start Time: 9:00 AM
Date Submitted: 01/07/09

Agenda Title: **Executive Session Pursuant to ORS 192.660(2)(d),(e)and/or(h)**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: March 31, 2009 **Amount of Time Needed:** 1 hour
Department: Non-Departmental **Division:** County Attorney
Contact(s): Agnes Sowle
Phone: 503 988-3138 **Ext.** 83138 **I/O Address:** 503/500
Presenter(s): Agnes Sowle and Invited Others

General Information

1. **What action are you requesting from the Board?**
 No final decision will be made in the Executive Session.
2. **Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**
 Only representatives of the news media and designated staff are allowed to attend. Representatives of the news media and all other attendees are specifically directed not to disclose information that is the subject of the Executive Session.
3. **Explain the fiscal impact (current year and ongoing).**
4. **Explain any legal and/or policy issues involved.**
 ORS 192.660(2)(d),(e)and/or(h)
5. **Explain any citizen and/or other government participation that has or will take place.**

Required Signature

**Elected Official or
 Department/
 Agency Director:**

Date: 03/25/09

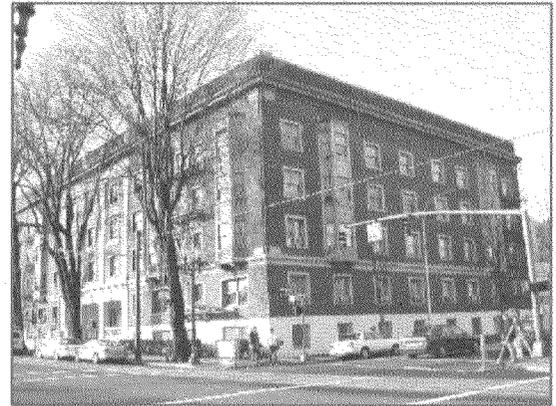
MARTHA WASHINGTON

Renovation

JANUARY 2009

QUICK FACTS

- 131 SRO vacant units located at 1115 SW 11th Avenue
- 80-120 units after redevelopment will provide a mix of studio and 1-bedroom apartments.
- Operational subsidies will include Project Based Section 8 units and public housing units. Of these units, a portion will operate as Permanent Supportive Housing serving homeless and chronically mentally ill populations.
- Central City Concern will provide property management and social services to residents



DEVELOPMENT BACKGROUND

Located in downtown Portland at the corner of SW 11th and SW Main, the Martha Washington is directly across the street from the Housing Authority of Portland's (HAP) St. Francis Apartments and immediately adjacent to the Jeffrey (soon to be another HAP property). As a historic building constructed in 1923, the Martha Washington operated as a boarding house for single working women for many years. After Multnomah County obtained ownership, various special needs populations were housed in the building. However, the building has been vacant the past several years.

Multnomah County approached HAP during spring 2008 about the opportunity to assume the general partner role in a new tax credit partnership. In this new role, HAP will assume owner responsibilities in order to negotiate redevelopment documents and reapply for multiple funds that had been earmarked for the previously identified general partner (Cascadia Behavioral Health Services). Discussions are also underway with the previous developer (Jim Winkler) to determine future roles and responsibilities.

HAP anticipates a summer 2009 financial closing followed by a 10-month construction season with the opportunity for new residents by spring 2010.

SOURCES AND USES

Funding Sources			Project Uses		
LIHTC Equity (4% credits)	\$3.7 M	22%	Acquisition	\$4.5 M	27%
Historic Tax Credit Equity	\$1.7 M	10%	Construction	\$8.7 M	52%
PDC TIF	\$4.6 M	28%	Development	\$.3 M	2%
HAP Sales Proceeds	\$1.6 M	9%	General/Construction Fees	\$1.7 M	10%
State of Oregon grants*	\$.9 M	6%	Financing Fees	\$.5 M	3%
Interest	\$1.9 M	11%	Interest	\$.4 M	2%
Acquisition Loan (PDC)	\$2.1 M	15%	Reserves/Contingency	\$.6 M	4%
Sustainability grants**	\$.2 M	1%			
	\$16.7 M			\$16.7 M	

*Housing Plus and Mental Health Housing grants

**BETC, Weatherization, Green Communities

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4.2.09

SUBJECT: MID program

AGENDA NUMBER OR TOPIC: NON-AGENDA

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Michael LIBBY

ADDRESS: 1420 SE 16th #510

CITY/STATE/ZIP: DTD, OR 97214

PHONE: _____ DAYS: 995.2618 EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: Saving the MID program

WRITTEN TESTIMONY:

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/02/2009
 Agenda Item #: C-1
 Est. Start Time: 9:30 AM
 Date Submitted: 03/18/09

Agenda Title: Amendment to Lease #R-15 between Multnomah County, as Lessor, and Loaves and Fishes Centers, Inc., as Lessee, for a One (1) Year Lease Extension for Space Occupied in the Walnut Park Building

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 2, 2009 **Amount of Time Needed:** N/A
Department: County Management **Division:** Facilities and Property Management
Contact(s): Carla Bangert, Facilities & Property Management
Phone: (503) 988-4128 **Ext** 84128 **I/O Address:** FPM / 274
Presenter(s): Consent Calendar

General Information

1. What action are you requesting from the Board?

Amendment of Lease R-15 between Multnomah County, as Lessor, and Loaves & Fishes Centers, Inc., as Lessee for a one (1) year lease extension for space occupied in the Walnut Park Building.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Loaves & Fishes has occupied space and been a service provider at the Walnut Park building since 1991. The current lease is scheduled to expire June 30, 2009. Both Loaves & Fishes and Multnomah County Department of Human Services through its Aging and Disability Services Division (DCHS-ADS) wishes to extend this lease agreement for a one (1) year period which will become effective July 1, 2009 and expire on June 30, 2010 and will allow Loaves and Fishes the opportunity to continue their operations at the Walnut Park location.

3. Explain the fiscal impact (current year and ongoing).

During the extension period the rent will be held at the current \$1,671.00 per month at the request of DCHS-ADS.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

None

Required Signature

Elected Official or
Department/
Agency Director:

Carol M. Ford

Date: 03/20/09

BANGERT Carla J

From: RYAN Matthew O
Sent: Thursday, February 12, 2009 4:09 PM
To: BANGERT Carla J
Subject: FW: Loaves & Fishes Lease Amendment

Carla,

The attached lease is reviewed and approved for BCC consideration or other authorized approval and signature. Thanks.

Matthew O. Ryan
Assistant County Attorney
Office of Multnomah County Attorney
501 SE Hawthorne, Suite 500
Portland, Oregon 97214
Tel: 503-988-3138; Fax: 503-988-3377
matthew.o.ryan@co.multnomah.or.us

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From: BANGERT Carla J
Sent: Thursday, February 12, 2009 9:14 AM
To: RYAN Matthew O
Subject: Loaves & Fishes Lease Amendment

Matt - I'm forwarding the First Amendment to Lease #R-15 document. It simply changes the expiration date from 6/30/09 to 6/30/10. Please revise and advise and I'll move forward accordingly. I'm also attaching the original lease document for your convenience.

Thank you,
Carla

Carla Bangert
Senior Property Management Specialist
Multnomah County
Facilities & Property Management
(503) 988-4128
carla.j.bangert@co.multnomah.or.us

FIRST AMENDMENT TO LEASE #R-15

BETWEEN: MULTNOMAH COUNTY, OREGON
Facilities and Property Management
401 N. Dixon Street
Portland, OR 97227

LANDLORD

AND: LOAVES and FISHES CENTERS, INC.
P.O. Box 19477
Portland, OR 97208-0477

TENANT

The parties agree to amend the Lease as follows:

A. Amended Terms and Conditions:

1. Section 1: Occupancy, Sub-section 1.1 "Original Term" is amended by deletion of the existing provision and the substitution of the following:

1.1 Lease Term. The lease term originally commenced on July 1, 2005 will continue through June 30, 2010, unless sooner terminated as hereinafter provided.

B. Remainder of Agreement

Except as expressly provided herein, all other terms and conditions of the Lease, as amended to date, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the respective dates set opposite their signature below, but this Agreement on behalf of such party is deemed to have been dated as of the date first above written.

For Landlord:
MULTNOMAH COUNTY, OREGON

Date: _____

By: _____
Ted Wheeler, Chair

Date: _____

Reviewed By: _____
Matthew O. Ryan, Asst. County Attorney

For Tenant:
LOAVES and FISHES CENTERS, INC.

Date: Feb. 27/2009

By: Joan Smith
Title: Executive Director

FIRST AMENDMENT TO LEASE #R-15

BETWEEN: MULTNOMAH COUNTY, OREGON
Facilities and Property Management
401 N. Dixon Street
Portland, OR 97227

LANDLORD

AND: LOAVES and FISHES CENTERS, INC.
P.O. Box 19477
Portland, OR 97208-0477

TENANT

The parties agree to amend the Lease as follows:

A. Amended Terms and Conditions:

1. Section 1: Occupancy, Sub-section 1.1 "Original Term" is amended by deletion of the existing provision and the substitution of the following:

1.1 Lease Term. The lease term originally commenced on July 1, 2005 will continue through June 30, 2010, unless sooner terminated as hereinafter provided.

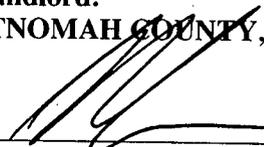
B. Remainder of Agreement

Except as expressly provided herein, all other terms and conditions of the Lease, as amended to date, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the respective dates set opposite their signature below, but this Agreement on behalf of such party is deemed to have been dated as of the date first above written.

For Landlord:
MULTNOMAH COUNTY, OREGON

Date: 04-02-09

By: 
Ted Wheeler, Chair

Date: MARCH 31, 2009

Reviewed By: Matthew O. Ryan
Matthew O. Ryan, Asst. County Attorney

For Tenant:
LOAVES and FISHES CENTERS, INC.

Date: 2/27/09

By: Joan Smith
Title: Exec. Director



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # C-2 DATE 04/02/09
 ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/02/09
 Agenda Item #: C-2
 Est. Start Time: 9:30 AM
 Date Submitted: 03/19/09

BUDGET MODIFICATION: DCHS - 23

BUDGET MODIFICATION DCHS-23 Reclassifying One Research/Evaluation Analyst 2 Position to a Data Analyst Senior Position, and One Non Represented Research/Evaluation Analyst Senior Position to a Represented
Agenda Research/Evaluation Analyst Senior Position, in the SUN Services Division as
Title: Determined by the Class/Comp Unit of Central Human Resources

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>April 2, 2009</u>	Amount of Time Needed:	<u>N/A</u>
Department:	<u>County Human Services</u>	Division:	<u>SUN Service System</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>988-3691</u>	Ext.	<u>26858</u>
		I/O Address:	<u>167/1/620</u>
Presenter(s):	<u>Consent Agenda</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-23 reclassifying one position from a Research/Evaluation Analyst 2 (REA 2) to a Data Analyst Senior (DA Sr.), and another position from a Non-Represented Research/Evaluation Analyst Senior (REA Sr. NR), to a Represented Research/Evaluation Analyst Senior (REA Sr. Rep); as determined by the Class/Comp unit of Central Human Resources.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This modification reflects two Class/Comp decisions on position reclassification requests. The first, initiated by an employee of the SUN Service System (SUN Admin program offer #25143). Due to increasing needs associated with providing technical expertise and support to enhance the Division's data collection, reporting and outcome development, the employee sought a

reclassification review to determine whether the previous classification, Research/Evaluation Analyst 2, was appropriate to the technical tasks being performed. Class/Comp reviewed the submitted job duties and descriptions and determined that a Data Analyst Senior classification was the best fit for the position. The reasons for the classification decision by the Central HR Class/Comp Unit were as follows:

“This position will be responsible for advanced query writing and data analysis for all Department data collection systems such as ServicePoint and Crosswalk. In addition, this position will compile datasets: develop and maintain standardized reports for both internal and external use; act as principal system administrator for the ServicePoint data management system; and design and develop localized databases for the department as needed. Due to the fact that this position “owns” the ServicePoint database and is actively involved in developing others, the duties fit the criteria for Data Analyst Senior.”

The second review was initiated by the SUN Service System Division Manager (SUN Admin program offer #25143). When originally created, it was intended that the position would provide supervisory duties as well as perform evaluation tasks. It was management’s decision not to assign supervisory duties to this position, but rather focus the position solely on evaluation activities. Therefore, there was no need for this position to be non-represented. The reasons for the classification decision by the Central HR Class/Comp Unit were as follows:

“This position is being reclassified due to the removal of supervisory responsibilities. The essential functions include the coordination of evaluation planning and execution; updating and formulating performance measures; designing data collection tools and conducting analysis; all with impacts across a broad range of services and operations within two divisions. These responsibilities still fit best within the job class of Research/Evaluation Analyst Senior.”

3. Explain the fiscal impact (current year and ongoing).

The reclassification request will result in an increase in personnel costs by \$2,283 for the Data Analyst Senior. The budget in the SUN Service System for professional services will be reduced to offset the increase in personnel costs. The pay scale for DA Sr. is (\$59,445.36 - \$73,100.88), while the pay scale for a REA 2 is (\$49,339.44 - \$60,719.04). Personnel costs will continue to increase over time, as the pay scale for Data Analyst Senior is higher than an REA 2.

There is no immediate fiscal or budget impact as a result of the second reclassification since the employee currently in the position is already at a pay rate within the range of REA Sr. REP (\$62,994.96 - \$77,569.20). Over time personnel costs will increase since the REA Sr. REP range is higher than that for REA Sr. NR (\$54,778.44 - \$76,692.00).

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why?

N/A

- What budgets are increased/decreased?

SUN's budget for permanent personnel will increase by \$2,283, while supplies will decrease by a like amount.

Risk fund will increase by \$102.

- What do the changes accomplish?

Approves the classification decisions from Human Resources Class/Comp, which allows for classifications that better reflect the functions and duties of the positions involved.

- Do any personnel actions result from this budget modification? Explain.

Yes. The approval of this budget modification will result in reclassifying a position in SUN from a Non-Represented Research/Evaluation Analyst Senior to a Represented Research/Evaluation Analyst Senior. It will also result in reclassifying a position in SUN from a Research/Evaluation Analyst 2 to a Data Analyst Senior. Both changes were determined by the Class/Comp unit of Central Human Resources.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

N/A

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

- If a grant, what period does the grant cover?

N/A

- If a grant, when the grant expires, what are funding plans?

N/A

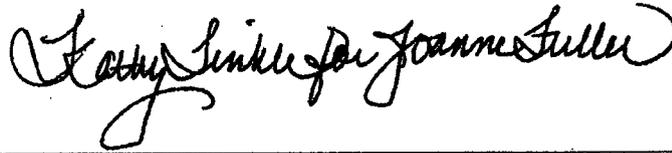
NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 23

Required Signatures

**Elected Official
or Department/
Agency Director:**



Date: 03/19/09

Budget Analyst:



Date: 03/19/09

Department HR:



Date: 03/19/09

Countywide HR:



Date: 03/19/09

Budget Modification ID: DCHS-23

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	22-20	1000	25143	40			SCPSS.CGF	60000	506,415	508,106	1,691		Permanent
2	22-20	1000	25143	40			SCPSS.CGF	60130	147,473	147,963	490		Salary Related
3	22-20	1000	25143	40			SCPSS.CGF	60140	121,552	121,654	102		Insurance Benefits
4													
5	22-20	1000	25145	40			SCPSP.SUN.CGF	60170	62,975	60,692	(2,283)		Professional Services
6													
7	72-10	3500		0020		705210		50316		(102)	(102)		Svc Reimb F/S to Risk
8	72-10	3500		0020		705210		60330		102	102		Claim Paid
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MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # C-3 DATE 04/02/09
 ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/02/09
 Agenda Item #: C-3
 Est. Start Time: 9:30 AM
 Date Submitted: 03/25/09

BUDGET MODIFICATION: DCHS - 28

BUDGET MODIFICATION DCHS-28 Reclassifying Seven Positions in the Developmental Disabilities Services Division (DDSD) from Case Manager Senior to Human Services Investigator, as Determined by the Class/Comp Unit of Central Human Resources

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 2, 2009 Amount of Time Needed: N/A
 Department: County Human Services Division: Developmental Disabilities
 Contact(s): Kathy Tinkle
 Phone: 988-3691 Ext. 26858 I/O Address: 167/620
 Presenter(s): Consent Calendar

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-28 reclassifying seven positions in the Developmental Disabilities Services Division (DDSD) from Case Manager Senior to Human Services Investigator, as determined by the Class/Comp unit of Central Human Resources.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This budget modification is regarding all seven Case Manager Senior positions in the Eligibility & Protective Services program in DDSD; which reflects a Class/Comp decision on a reclassification request initiated by the Director of DDSD as a result of pending State regulations that prohibit DDSD protective services investigators from performing case management duties. Class/Comp reviewed the submitted job duties and descriptions and determined that a Human Services Investigator was the best fit for these positions.

The reasons for the classification decision by the Central HR Class/Comp Unit were as follows:

“DDSD is establishing several new Human Services Investigator positions to provide technical investigative, protective services for children and adults with developmental disabilities. Per pending State regulations, DDSD protective services investigators can no longer be case managers and can no longer perform case management duties. This new job class and the incumbent professionals must successfully complete comprehensive investigative training and certification conducted by the State of OR Office of Investigations and Training. Incumbents are required to learn/execute specialized, technical knowledge and skill to: trace information; conduct in-depth investigative interviews; identify, document evidence; and work closely with law enforcement staff regarding allegations and cases of abuse or neglect.”

3. Explain the fiscal impact (current year and ongoing).

The pay scale for a Case Manager Senior on an annual basis is, \$46,896 - \$57,671; and for a Human Services Investigator is, \$48,358 - \$59,445. Although this reclassification is retroactive to November 20, 2008, and it involves incumbents qualifying for a merit step increase, it will result in a decrease in overall personnel costs by \$10,707 for Fiscal Year 2009 (FY09). An increase in Supplies will offset the cost savings in personnel for the current budget year. Personnel costs will continue to increase over time, as the pay scale for the Human Services Investigator position is higher than a Case Manager Senior.

Service reimbursement from the General fund to the Risk Management fund decreases by \$592.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why?**
No revenue is being changed for DDSD, as the financial impact is neutral.
Service reimbursement from the General fund to the Risk Management fund decreases by \$592.
- **What budgets are increased/decreased?**
DDSD budget for personnel expenses will decrease by \$10,707, and supplies will increase by a like amount.
Risk Management's budget will decrease by \$592.
- **What do the changes accomplish?**
Approves the classification decision from Human Resources Class/Comp, and allows for a classification that better reflects the functions and duties of the positions involved.
- **Do any personnel actions result from this budget modification? Explain.**
Yes. The approval of this budget modification will result in reclassifying seven positions in DDSD from Case Manager Senior to Human Services Investigator, as determined by the Class/Comp unit of Central Human Resources.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
N/A
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
N/A
- **If a grant, what period does the grant cover?**
N/A
- **If a grant, when the grant expires, what are funding plans?**
N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCBS - 28

Required Signatures

**Elected Official
or Department/
Agency Director:**

Kathy Linker for Joanne Fuller

Date: 03/19/09

Budget Analyst:

[Signature]

Date: 03/25/09

Department HR:

Paula Brent

Date: 03/23/09

Countywide HR:

Jeri E. Ott

Date: 03/26/09

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	20-50	1000	25014A	40			DD IPS CGF	60000	680,269	670,443	(9,826)		Permanent
2	20-50	1000	25014A	40			DD IPS CGF	60130	200,828	200,539	(289)		Salary Related Expns
3	20-50	1000	25014A	40			DD IPS CGF	60140	180,624	180,032	(592)		Insurance
4	20-50	1000	25014A	40			DD IPS CGF	60240	13,855	24,562	10,707		Supplies
5										0			
6	72-10	3500		20		705210		50316		592	592		Svc. Reimb to Risk
7	72-10	3500		20		705210		60330		(592)	(592)		Claims Paid
8										0			
9										0			
10										0			
11										0			
12										0			
13										0			
14										0			
15										0			
16										0			
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24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
										0	0		Total - Page 1
										0	0		GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	6296		DD IPS CGF	Case Mgr. Sr.	700153	(1.00)	(51,443)	(16,173)	(14,036)	(81,652)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	700153	1.00	48,421	15,224	13,853	77,498
1000	6296		DD IPS CGF	Case Mgr. Sr.	701217	(1.00)	(57,232)	(16,580)	(14,382)	(88,194)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	701217	1.00	47,953	15,076	13,825	76,854
1000	6296		DD IPS CGF	Case Mgr. Sr.	705256	(1.00)	(48,648)	(15,295)	(13,867)	(77,810)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	705256	1.00	48,648	15,295	13,867	77,810
1000	6296		DD IPS CGF	Case Mgr. Sr.	706136	(1.00)	(57,232)	(16,580)	(14,382)	(88,194)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	706136	1.00	58,337	16,900	14,448	89,685
1000	6296		DD IPS CGF	Case Mgr. Sr.	706283	(0.77)	(44,051)	(12,761)	(11,070)	(67,882)
82030	6296		DD IPS 30	Case Mgr. Sr.	706283	(0.23)	(13,181)	(3,819)	(3,312)	(20,312)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	706283	0.77	44,051	12,761	11,070	67,882
82030	6301		DD IPS 30	Hum. Svcs. Investigator	706283	0.23	13,181	3,819	3,312	20,312
1000	6296		DD IPS CGF	Case Mgr. Sr.	711785	(1.00)	(52,077)	(16,373)	(14,073)	(82,523)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	711785	1.00	52,077	16,373	14,073	82,523
1000	6296		DD IPS CGF	Case Mgr. Sr.	712734	(1.00)	(57,232)	(16,580)	(14,382)	(88,194)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	712734	1.00	58,602	18,424	14,464	91,490
TOTAL ANNUALIZED CHANGES						0.00	(9,826)	(289)	(592)	(10,707)

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	6296		DD IPS CGF	Case Mgr. Sr.	700153	(1.00)	(51,443)	(16,173)	(14,036)	(81,652)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	700153	1.00	48,421	15,224	13,853	77,498
1000	6296		DD IPS CGF	Case Mgr. Sr.	701217	(1.00)	(57,232)	(16,580)	(14,382)	(88,194)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	701217	1.00	47,953	15,076	13,825	76,854
1000	6296		DD IPS CGF	Case Mgr. Sr.	705256	(1.00)	(48,648)	(15,295)	(13,867)	(77,810)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	705256	1.00	48,648	15,295	13,867	77,810
1000	6296		DD IPS CGF	Case Mgr. Sr.	706136	(1.00)	(57,232)	(16,580)	(14,382)	(88,194)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	706136	1.00	58,337	16,900	14,448	89,685
1000	6296		DD IPS CGF	Case Mgr. Sr.	706283	(0.77)	(44,051)	(12,761)	(11,070)	(67,882)
82030	6296		DD IPS 30	Case Mgr. Sr.	706283	(0.23)	(13,181)	(3,819)	(3,312)	(20,312)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	706283	0.77	44,051	12,761	11,070	67,882
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1000	6296		DD IPS CGF	Case Mgr. Sr.	712734	(1.00)	(57,232)	(16,580)	(14,382)	(88,194)
1000	6301		DD IPS CGF	Hum. Svcs. Investigator	712734	1.00	58,602	18,424	14,464	91,490
TOTAL CURRENT FY CHANGES						0.00	(9,826)	(289)	(592)	(10,707)



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/02/09
 Agenda Item #: C-4
 Est. Start Time: 9:30 AM
 Date Submitted: 03/26/09

Agenda Title: ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 2, 2009 Amount of Time Needed: N/A
 Department: DCHS Division: MHASD
 Contact(s): Jean Dentinger/Karen Zarosinski (X 26468)
 Phone: (503) 988-5464 Ext. 27297 I/O Address: 167/1/520
 Presenter(s): Consent Calendar

General Information

1. What action are you requesting from the Board?

Requesting adoption of order and approval of designees. The Mental Health and Addiction Services Division is recommending approval of the designees in the accordance with ORS 426.215.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Outpatient mental health agencies depend upon certain staff having the ability to assess clients for "Director Designee Custody". This certification allows the designee to direct a police officer or secure transportation provider to take into custody any individual with mental health issues who is found to be dangerous to self or to others. Police then transport the individual to a hospital or other approved treatment facility for further evaluation. As agencies experience staffing turnover or increases, new staff needs to be trained and certified as designees.

3. Explain the fiscal impact (current year and ongoing).

None.

4. Explain any legal and/or policy issues involved.

In accordance with ORS 426.215.

5. Explain any citizen and/or other government participation that has or will take place.

None.

Required Signature

**Elected Official
or Department/
Agency Director:**

Kathy Linker for Joanne Fuller

Date: 03/25/09

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDER NO. _____

Authorizing a Designee of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

The Multnomah County Board of Commissioners Finds:

- a) If authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment of mental illness.
- b) There is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody.
- c) The designee listed below has been specifically recommended by the Mental Health Program Director and meets the standards established by the Mental Health Division.

The Multnomah County Board of Commissioners Orders:

1. The individual listed below is authorized as a designee of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness.
2. Added to the list of designees are:
Lisa Davila Nicholas Holub
Jeffrey Moore Shawn Rodgers
Katelyn Rubert

ADOPTED this 2nd day of April, 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLES, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

BY: _____
Patrick Henry, Assistant County Attorney

SUBMITTED BY:
Joanne Fuller, Director, Dept. of County Human Services

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDER NO. 09-030

Authorizing a Designee of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

The Multnomah County Board of Commissioners Finds:

- a) If authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment of mental illness.
- b) There is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody.
- c) The designee listed below has been specifically recommended by the Mental Health Program Director and meets the standards established by the Mental Health Division.

The Multnomah County Board of Commissioners Orders:

1. The individual listed below is authorized as a designee of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness.
2. Added to the list of designees are:
Lisa Davila Nicholas Holub
Jeffrey Moore Shawn Rodgers
Katelyn Rubert

ADOPTED this 2nd day of April, 2009.



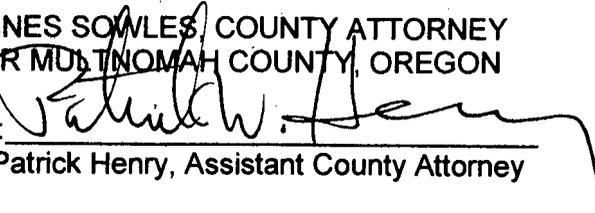
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Ted Wheeler, Chair

REVIEWED:

AGNES SOWLES COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

BY: 
Patrick Henry, Assistant County Attorney

SUBMITTED BY:

Joanne Fuller, Director, Dept. of County Human Services



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/02/09
Agenda Item #: R-1 & R-2
Est. Start Time: 9:30 AM
Date Submitted: 03/09/09

**PROCLAMATION Proclaiming the Week of April 26 through May 2, 2009 as
 CRIME VICTIMS' RIGHTS WEEK in Multnomah County, Oregon**

Agenda Title: **PROCLAMATION Proclaiming April as NATIONAL SEXUAL ASSAULT
 AWARENESS MONTH and Acknowledging the Important Contribution of the
 Sexual Assault Nurse Examiners of Rapid Save Investigation and Portland
 Adventist Medical Center**

**Honoring and thanking Portland Adventist Medical Center and the Sexual
 Assault Nurse Examiners (SANEs) from Rapid Save Investigation (RSI)**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions,
 provide a clearly written title.*

Requested Meeting Date:	<u>April 2, 2009</u>	Amount of Time Needed:	<u>20 min</u>
Department:	<u>SART / DA Office</u>	Division:	<u>Victims Assistance</u>
Contact(s):	<u>Helen O'Brien</u>		
Phone:	<u>503-988-5451</u>	Ext.: <u>85451</u>	I/O Address: <u>101/804</u>
Presenter(s):	<u>Rod Underhill, Chief Deputy District Attorney, Family Justice Division; Helen O'Brien, Program Coordinator Victims Assistance Program/Sexual Assault Response Team Chair; Sheryl Chapin, Portland Adventist Medical Center Nurse Manager and Makenzy Byrum, Rapid Save Investigation Sexual Assault Nurse Examiner</u>		

General Information

1. What action are you requesting from the Board?

Proclaim April 26 – May 2, 2009 as Crime Victims Rights Week / Proclaim April as National Sexual Assault Awareness Month / Provide opportunity to thank Portland Adventist Medical Center for becoming a site that provides victims of sexual assault with medical attention and forensic evidence collection / Thank the SANEs from RSI for their service / Allow Mr. Schrunck and the other presenters to speak to their particular agencies current operations/ response to sexual assault victims.

2. **Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Multnomah County Sexual Assault Response Team (SART) a multi-disciplinary group made up of public and private members whose mission is to provide policy oversight and collaborative effort to ensure that response to sexual assault is:

Effective; Consistent; Comprehensive; Collaborative; Focused on the needs of victims; Brings perpetrator to justice; wishes to both proclaim April as National Sexual Assault Awareness month and thank Portland Adventist Medical Center for becoming a site that provides victims of sexual assault with medical attention and forensic evidence collection; Thank the Sexual Assault Nurse Examiners from Rapid Save Investigation (RSI) for their hard work and dedication.

3. **Explain the fiscal impact (current year and ongoing).**

None

4. **Explain any legal and/or policy issues involved.**

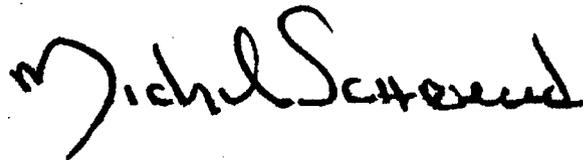
None

5. **Explain any citizen and/or other government participation that has or will take place.**

None

Required Signature

Elected Official or
Department/
Agency Director:



Date: 03/10/2009

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Proclaiming the Week of April 26, through May 2, 2009 as CRIME VICTIMS' RIGHTS WEEK in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. Each year, thousands of residents of Multnomah County experience the trauma, pain, humiliation and personal and financial losses of being a victim of crime.
- b. Too often, crime victims and witnesses are overlooked by our system of justice in its efforts to apprehend, prosecute, and fairly sanction criminal offenders.
- c. In Oregon, the constitution and state statutes give crime victims more than 60 legal rights.
- d. We each have a role in treating crime victims with compassion and in honoring their rights. Every victim, every crime, every right, every time.

The Multnomah County Board of Commissioners Proclaims:

The week of April 26, through May 2, 2009, to be CRIME VICTIMS' RIGHTS WEEK in Multnomah County, Oregon.

ADOPTED this 1st day of April, 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

SUBMITTED BY:
Michael Schrunk, District Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Proclaiming April as National Sexual Assault Awareness Month and Acknowledging the Important Contribution of the Sexual Assault Nurse Examiners of Rapid Save Investigation and Portland Adventist Medical Center

The Multnomah County Board of Commissioners Finds:

- a. Sexual violence is a devastating and intolerable crime, affecting men, women, and children of all ages, races, sexual orientation, cultures and economic situations and abilities.
- b. Sexual assaults in the United States are at a disturbingly high level. 1 in 6 women, and 1 in 33 men, have been victims of sexual assault.¹
- c. The Multnomah County Sexual Assault Response Team (SART) is a multi-agency group dedicated to continuously improve our community response to sexual assault.
- d. In April of 2008 Portland Adventist Medical Center contracted with Rapid Save Investigation (RSI) to become an east side location providing victims of sexual assault with medical attention and forensic evidence collection in a compassionate and professional environment.

The Multnomah County Board of Commissioners Proclaims:

1. Our deepest gratitude and thanks to Portland Adventist Medical Center and RSI.
2. The Month of April 2009 is proclaimed to be National Sexual Assault Awareness Month in Multnomah County, Oregon.

ADOPTED this 2nd day of April, 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

SUBMITTED BY:
Michael Schrunk, District Attorney

¹ Rape Abuse and Incest National Network: 2006 National Crime Victimization Survey

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTOMAH COUNTY, OREGON

PROCLAMATION NO. 09-031

Proclaiming the Week of April 26, through May 2, 2009 as CRIME VICTIMS' RIGHTS WEEK in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. Each year, thousands of residents of Multnomah County experience the trauma, pain, humiliation and personal and financial losses of being a victim of crime.
- b. Too often, crime victims and witnesses are overlooked by our system of justice in its efforts to apprehend, prosecute, and fairly sanction criminal offenders.
- c. In Oregon, the constitution and state statutes give crime victims more than 60 legal rights.
- d. We each have a role in treating crime victims with compassion and in honoring their rights. Every victim, every crime, every right, every time.

The Multnomah County Board of Commissioners Proclaims:

The week of April 26, through May 2, 2009, to be CRIME VICTIMS' RIGHTS WEEK in Multnomah County, Oregon.

ADOPTED this 1st day of April, 2009.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

SUBMITTED BY
Michael Schrum, District Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 09-032

Proclaiming April as National Sexual Assault Awareness Month and Acknowledging the Important Contribution of the Sexual Assault Nurse Examiners of Rapid Save Investigation and Portland Adventist Medical Center

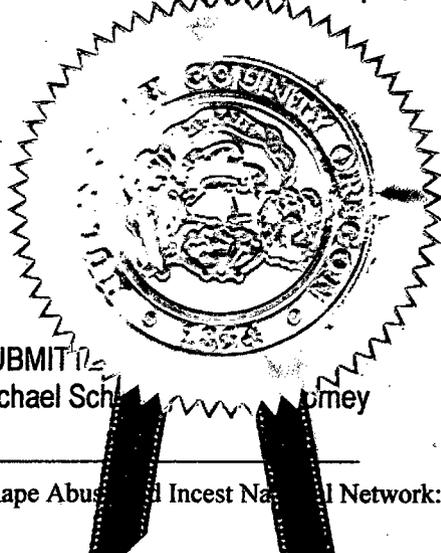
The Multnomah County Board of Commissioners Finds:

- a. Sexual violence is a devastating and intolerable crime, affecting men, women, and children of all ages, races, sexual orientation, cultures and economic situations and abilities.
- b. Sexual assaults in the United States are at a disturbingly high level. 1 in 6 women, and 1 in 33 men, have been victims of sexual assault.¹
- c. The Multnomah County Sexual Assault Response Team (SART) is a multi-agency group dedicated to continuously improve our community response to sexual assault.
- d. In April of 2008 Portland Adventist Medical Center contracted with Rapid Save Investigation (RSI) to become an east side location providing victims of sexual assault with medical attention and forensic evidence collection in a compassionate and professional environment.

The Multnomah County Board of Commissioners Proclaims:

1. Our deepest gratitude and thanks to Portland Adventist Medical Center and RSI.
2. The Month of April 2009 is proclaimed to be National Sexual Assault Awareness Month in Multnomah County, Oregon.

ADOPTED this 2nd day of April, 2009.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

SUBMITTED BY
Michael Sch...orney

¹ Rape Abuse and Incest National Network: 2006 National Crime Victimization Survey



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

Board Clerk Use Only

Meeting Date: 04/02/09
Agenda Item #: R-3
Est. Start Time: 9:55 AM
Date Submitted: 03/18/09

Agenda Title: **PROCLAMATION Proclaiming April 2009 CHILD ABUSE PREVENTION "BLUE RIBBON" Month in Multnomah County, Oregon**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 2, 2009 **Amount of Time Needed:** 15 minutes
Department: Non Departmental **Division:** Comm. Kafoury -Dist 1
Contact(s): Nancy Bennett
Phone: 503.988.4435 **Ext.** 84435 **I/O Address:** 6th Floor
Presenter(s): Commissioner Deborah Kafoury, Wendy Lebow and Invited Others

General Information

1. What action are you requesting from the Board?

Proclamation supporting April as Child Abuse Prevention Month

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

In Multnomah County, there were 2,271 children who were victims of child abuse/neglect in 2007. For seven of the past ten years, the rate of child maltreatment has been higher in Multnomah County than the state average. Statewide, about half of victims of reported abuse/neglect are under age 6. To reduce the incidence of child abuse we must focus on prevention efforts and make child and family safety a funding and policy priority.

3. Explain the fiscal impact (current year and ongoing).

None

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

At the request of the Multnomah County Commission on Children and Families

Required Signature

**Elected Official or
Department/
Agency Director:**

Deborah Kafoury

Date: 03/18/09

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Proclaiming April 2009 Child Abuse Prevention "Blue Ribbon" Month in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a) Our future doctors, teachers, business owners and community leaders are all children currently learning and growing in our communities. Each of us has a responsibility to ensure they have what they need to grow up safe and healthy.
- b) All children deserve nurturing home environments, safe places to play, good medical care and stimulating schools. Children who experience secure, loving relationships and stimulating environments become confident, caring and contributing adults.
- c) The primary responsibility for children's health and wellbeing rests with parents, but parents need to be supported. All families benefit from strong, supportive neighborhoods and communities, where there are opportunities to ask for help. We each play a role in helping all children thrive.
- d) In Multnomah County, there were 2,271 children who were victims of child abuse/neglect in 2007. For seven of the past ten years, the rate of child maltreatment has been higher in Multnomah County than the state average. Statewide, about half of victims of reported abuse/neglect are under age 6.
- e) Child abuse is an issue with serious long-term consequences for individuals, families and communities. Children who are abused suffer effects that often last a lifetime. The human cost is heartbreaking. The monetary cost of intervention in child abuse and neglect cases (conservatively estimated at \$258 million a day in the United States) places an enormous burden on our child protective services, educational, juvenile and mental health systems.
- f) To reduce the incidence of child abuse and neglect we must do all we can to prevent abuse before it happens. The majority of child abuse cases stem from situations and conditions that are *entirely preventable* in an engaged and supportive community.
- g) Multnomah County Departments and staff are to be commended for their hard work to reduce child abuse and neglect in our community by providing important services and advocacy on behalf of children and their families. Multnomah County should continue to view child and family safety as a funding and policy

priority, and help in creating a supportive community in order to prevent child abuse.

The Multnomah County Board of Commissioners Proclaims:

The month of April 2009 Child Abuse Prevention Month in Multnomah County, Oregon. In so doing, we call upon our community, this month and throughout the year, to focus on prevention efforts which create healthier environments for children and foster confident, positive parenting.

ADOPTED this 2nd day of April, 2009.

**BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON**

Ted Wheeler, County Chair

Deborah Kafoury,
Commissioner District 1

Jeff Cogen,
Commissioner District 2

Judy Shiprack,
Commissioner District 3

Diane McKeel,
Commissioner District 4

SUBMITTED BY:
Commissioner Deborah Kafoury, District 1

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 09-033

Proclaiming April 2009 Child Abuse Prevention "Blue Ribbon" Month in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a) Our future doctors, teachers, business owners and community leaders are all children currently learning and growing in our communities. Each of us has a responsibility to ensure they have what they need to grow up safe and healthy.
- b) All children deserve nurturing home environments, safe places to play, good medical care and stimulating schools. Children who experience secure, loving relationships and stimulating environments become confident, caring and contributing adults.
- c) The primary responsibility for children's health and wellbeing rests with parents, but parents need to be supported. All families benefit from strong, supportive neighborhoods and communities, where there are opportunities to ask for help. We each play a role in helping all children thrive.
- d) In Multnomah County, there were 2,271 children who were victims of child abuse/neglect in 2007. For seven of the past ten years, the rate of child maltreatment has been higher in Multnomah County than the state average. Statewide, about half of victims of reported abuse/neglect are under age 6.
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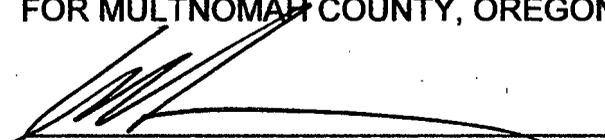
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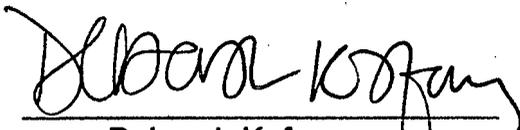
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ADOPTED this 2nd day of April, 2009.

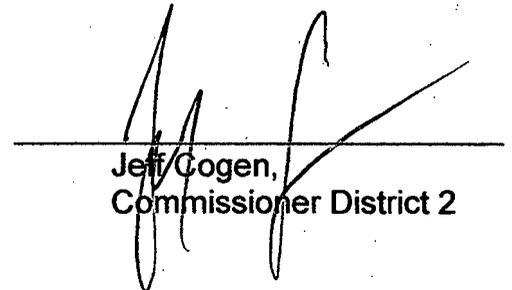
**BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON**



Ted Wheeler, County Chair



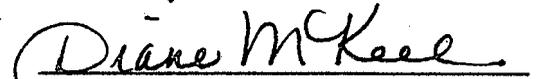
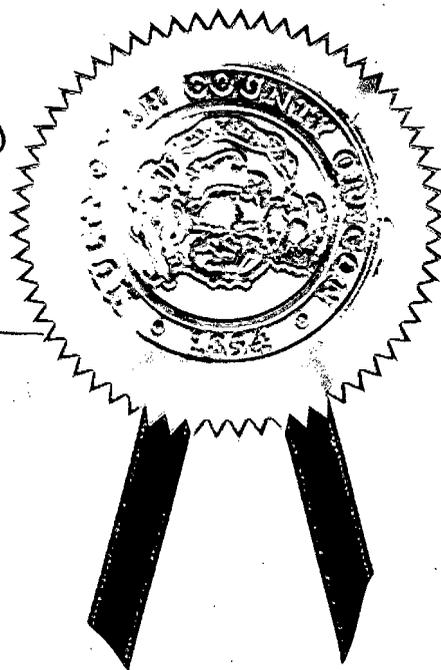
Deborah Kafoury,
Commissioner District 1



Jeff Cogen,
Commissioner District 2



Judy Shiprack,
Commissioner District 3



Diane McKeel,
Commissioner District 4

SUBMITTED BY:
Commissioner Deborah Kafoury, District 1



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/02/09
 Agenda Item #: R-4
 Est. Start Time: 10:10 AM
 Date Submitted: 03/25/09

RESOLUTION Approving a Lease of Real Property from Regency Centers MCW-RC OR-Cherry Park, LLC, for Property Located at 2441 SW Cherry Park Road, Troutdale, Oregon, as the Site of the New East County Library Branch and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

Agenda Title: **Complete the Transaction**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 2, 2009 **Amount of Time Needed:** 20 minutes
Department: Non-Departmental **Division:** Commissioner McKeel
Contact(s): Corie Wiren, Commissioner Diane McKeel's Office
Phone: (503) 988-5213 **Ext.** 26234 **I/O Address:** 503/6
Presenter(s): June Mikkelsen, Library; Mike Sublett, Facilities & Property Management

General Information

1. What action are you requesting from the Board?

Approve a lease of real property from Regency Centers MCW-RC OR-Cherry Park, LLC, for property located at 2441 SW Cherry Park Road, Troutdale, Oregon, as the site of the new East County Library Branch and authorize County Chair to execute appropriate documents to complete the transaction.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Planning for new libraries in North Portland and Troutdale began in 1999, although new branches were not specified in the 1997 or 2002 levy language. The County's previous siting process in both areas ended in 2003, due to County budget cuts. Measure No. 26-81, passed by voters in 2006, specifically calls for new libraries in North Portland and East County. After the levy passed, a new public siting process for a Troutdale Library began in December 2006 with a Committee Chaired by Commissioner McKeel, culminating in a negotiated letter of intent for the Discovery Block on Historic Columbia River Hwy. (Resolution 08-106). Before a lease could be completed, the developer withdrew due to financial considerations.

Subsequently, the Troutdale Siting Committee was reconvened, meeting three times to discuss potential sites. At the end of the public siting process, six potential sites were identified: an existing space on the S.E. corner of the Cherry Park Market; Troutdale Market site adjacent to Winks (corner

of S.E. Stark & Troutdale Road); Troutdale Market in former Lambs Thriftway; Gateway Corner (corner of 257th & Columbia River Hwy.); Handy site (146 W Columbia River Hwy.); and Gateway Estates (1360 SW 257th). There are positives and negatives associated with each of these sites. On December 18, 2008, the Board directed Multnomah County Library and Facilities & Property Management Division to commence exclusive lease negotiations with the developers of Gateway Corner, Handy site, Gateway Estates, and Cherry Park Market (Resolution 08-163).

The Library retained Hennebery Eddy Architects to assist in drafting project criteria for inclusion in a Lease Terms Solicitation issued by Facilities in January 2009. Before responses to the Lease Terms Solicitation were due, Library and Facilities & Property Management staff met with each developer to respond to questions and to ask for clarifications. Although each proposal has merit, after careful evaluation of the developers' responses, we recommend the Cherry Park Market site.

3. Explain the fiscal impact (current year and ongoing).

The annual net base rent for the lease will be \$72,000, and is included in the Library's budget. The tenant improvements will be subject to a separate action under the FAC-1 Administrative procedure. Operational expenses (beginning midyear) are in the Library's 2010 program offer (80002), and operational funding was included in the 2006 levy.

4. Explain any legal and/or policy issues involved.

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services," passed by voters in the November 2006 General Election. The levy language reads, "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; **Open planned libraries in underserved neighborhoods of East County and North Portland;** Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

5. Explain any citizen and/or other government participation that has or will take place.

Planning for a new Troutdale library began in 2001, with a series of meetings with Troutdale community leaders. Before a formal siting process was under way and potential sites had been identified, County budget cuts ended the process. After the passage of Measure 26-81 in November 2006, former Commissioner Roberts appointed a Troutdale Siting Committee chaired by Commissioner Diane McKeel. After an extensive process, three sites were identified. At the direction of the County Commission, a lease was negotiated with the developer of one of those sites, the Discovery Block in downtown Troutdale. In August 2008, just before the lease was signed by the Chair, the developer withdrew, citing financial considerations.

The Siting Committee was expanded and reconvened, chaired by Len Otto, meeting three times (September 25, October 16, and November 19, 2008), discussing the pros and cons of more than a dozen potential sites that had been identified. A community-wide public meeting to get input on the potential sites was held on November 24, with more than 30 people attending. In addition, members of the public were invited to send comments to the Commissioner's Office and/or Multnomah County Library. There was also an opportunity for public testimony to the Board of County Commissioners at the December 18, 2008 Board meeting.

Required Signature

Elected Official or
Department/
Agency Director:

Diane McKeel

Date: **March 25, 2009**

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving a Lease of Real Property from Regency Centers MCW-RC OR-Cherry Park, LLC, for Property Located at 2441 SW Cherry Park Road, Troutdale, Oregon, as the Site of the New East County Library Branch and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

The Multnomah County Board of Commissioners Finds:

- a. Measure No. 26-81, "Renew Five-Year Local Option Levy to Continue Library Services", approved in November 2006, included a specific requirement for new library branches in North Portland and East County. Funding for operations beginning in 2009, is included in the 2006 levy rate. There are separate program offers for siting leased library premises, constructing tenant improvements, purchasing computers and peripherals, and building the opening day collection.
- b. By Resolution 08-106, approved July 17, 2008, the Multnomah County Board of Commissioners approved a lease which sited the library at the Discovery Block, a to-be-developed project at SE Dora Street and Historic Columbia River Highway, Troutdale, Oregon. Prior to final lease execution, the developer withdrew from the transaction due to financial considerations.
- c. After an intensive public process during the autumn 2008, Resolution 08-163, approved December 18, 2008, directed the Multnomah County Library ("Library") and Facilities and Property Management Division ("Facilities") to commence exclusive lease negotiations, including issuance of a Lease Terms Solicitation, with four sites: 1.) Cherry Park Market, located at 2441 SW Cherry Park Road, Troutdale, Oregon 2.) Gateway Corner: northwest corner of Columbia River Highway and NW 257th; 3.) Gateway Estates: 1360 SW 257th; 4.) Handy Service Station Site: 146 W Columbia River Highway.
- d. Facilities issued a Lease Terms Solicitation in January 2009 to commence formal negotiations with the four sites. Responses were received in February 2009. After extensive review and site specific negotiations, District 4 Commissioner Diane McKeel, the Library, and Facilities determined that the response by Regency Centers MCW-RC OR-Cherry Park, LLC ("Landlord") for the property at the Cherry Park Market was the recommended site for the new East County Branch. The attached Letter of Intent [EXHIBIT] has been negotiated with the Landlord and outlines major transaction points for a lease of the property.
- e. It is in the best interests of the County to lease the Cherry Park Market property on the terms and conditions set forth in the attached Letter of Intent.

The Multnomah County Board of Commissioners Resolves:

1. The County Chair is authorized to execute a lease document based on the Letter of Intent attached to this Resolution.
2. The Library and Facilities are directed to prepare and to submit to the Board as soon as practicable, the capital planning requirements for the East County branch library at the Cherry Park Market approved in this Resolution under Multnomah County Administrative Procedure FAC-1.

ADOPTED this 2nd day of April 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:
Commissioner Diane McKeel, Commissioner District 4

March 24, 2009

A. Michael Sublett
 Multnomah County
 Department of County Management
 Facilities and Property Management Division
 401 N. Dixon St.
 Portland, OR 97227

**RE: Letter of Intent – Multnomah County Branch Library
 Cherry Park Market Center: Troutdale, Oregon**

Dear Mike:

It is with pleasure that we have come to an agreement for Cherry Park Market to be recommended by staff to the Multnomah County Board of Commissioners as the site for the Multnomah County Library's new Troutdale Branch. The purpose of this Letter of Intent is to set forth the basic terms under which Regency Centers is prepared to engage in formal Lease negotiations. It is intended that these terms will be presented to the Board for its consideration and to obtain authority to proceed with lease negotiations.

Tenant: Multnomah County, a political subdivision of the State of Oregon

Landlord: Regency Centers MCW-RC OR-Cherry Park, LLC, a Delaware limited liability company

Premises: Suites 42453, 42451, 42449, 42447, and a portion of 4B (see attached Exhibit A Floor Plan).

Square Feet: 6,000 SF

Schedule (approximate):

- 4/2/09: Letter of Intent Submitted for Board consideration
- 5/1/09: Lease Execution
- 7/1/09: Conditional Use Permit
- 10/1/09: Delivery of Premises to Tenant
- 3/1/10: Rent Commencement and Library Opening

Early Access: Provided all necessary insurance requirements have been met, Tenant shall be granted "early access" to the Premises at least twelve (12) weeks prior to occupancy, in order to install equipment, fixtures, furnishings, and data cabling. Early access shall be provided at no charge to Tenant and shall not trigger Lease commencement.

Initial Term: xOne Hundred Twenty (120) months from March 1, 2010, which shall also be the Rent Commencement date. The Lease obligation will become binding upon receipt without possibility of appeal of the Conditional Use Permit and all relevant approvals and entitlements.

Options to Extend: Three (3) Options to extend at the fixed rental rate indicated below.

Base Rent:	Years	Base Rent (Monthly)	Base Rent (PSF)	Base Rent (Annually)
Initial Term	1-2	\$6,000.00	\$12.00	\$72,000.00
	3-4	\$6,180.00	\$12.36	\$74,160.00
	5-6	\$6,365.40	\$12.73	\$76,384.80
	7-8	\$6,556.36	\$13.11	\$78,676.34
	9-10	\$6,753.05	\$13.51	\$81,036.63
Option Term 1	11-12	\$6,955.64	\$13.91	\$83,467.73

	13-14	\$7,164.31	\$14.33	\$85,971.77
	15	\$7,379.24	\$14.76	\$88,550.92
Option Term 2	16-17	\$7,600.62	\$15.20	\$91,207.45
	18-19	\$7,828.64	\$15.66	\$93,943.67
	20	\$8,064.90	\$16.13	\$96,778.80
Option Term 3	21-22	\$8,306.85	\$16.61	\$99,682.16
	23-24	\$8,556.05	\$17.11	\$102,672.63
	25	\$8,812.73	\$17.63	\$105,752.81

Landlord's Duty to Maintain: Includes, but not limited to: Roof, Structure, foundations, exterior walls and demising walls with other tenant spaces Common Area, Utility Service to Premises (Water, Sanitary, Natural Gas, Electrical, Storm Drainage, Phone/Data conduit). Responsibilities shall be further-defined in Lease.

Tenant's Duty to Maintain: Storefront signage, HVAC (pursuant to quarterly maintenance Agreement) and interior elements. All charges associated with Tenant's Duty to Maintain shall be paid directly by Tenant. Responsibilities shall be further defined in Lease.

CAM and Insurance (Operating Expenses): Upon Delivery, Tenant shall pay its full pro-rata share of operating expenses estimated at \$3.36/SF for the calendar year 2009 (CAM \$2.98, Insurance \$0.38). Operating expense methodology shall be further defined in the Lease. Estimated operating expenses shall be billed monthly, and reconciled in the first quarter of the following year. *For example, no later than April 1, 2010, invoices or credits for the balance due or owed will be issued to tenants for operating expenses charged in the calendar year 2009.*

Property Taxes: Tenant is currently exempt from property taxes, but not special assessments. 2009 annual property taxes are estimated at \$1.24/SF. Landlord is not aware of any special assessments at this time, but shall verify prior to Lease execution.

Tenant Improvements: Tenant will be responsible for its Tenant Improvements. Tenant will be responsible for constructing improvements of a quality consistent with other Tenant Multnomah County Library sites.

Landlord's Work: All permits, fees, demolition, and construction costs associated with the delivery of Premises in the condition required by the Tenant's Project Criteria Exhibit B (herein "Landlord's Work") shall be born solely by Landlord in connection with its delivery of the Premises. In addition to the conditions in Exhibit B, Landlord shall provide the following:

- One ADA compliant van space with a ramp/curb cut as indicated on Exhibit A
- One dedicated loading zone space and curb cut as indicated on Exhibit A
- Two new, standard doors, double entrance and single delivery and a consistent storefront treatment and mullions
- A level, troweled-smooth pad
- Tele-data service to the space per tenant specifications to be provided.

Entitlements: Tenant will require a Conditional Use Permit. All zoning and entitlement issues, including any supplemental exits, improvements or off-site work will be Landlord's responsibility and expense with Tenant's cooperation. Landlord has not identified any issues with this process, and shall diligently pursue to completion.

Environmental: No known environmental issues are present at the site. Landlord has provided all environmental surveys performed to-date.

Security Deposit: None.

Identity: Storefront signage maximum allowable per Landlord's Sign Criteria and Code. Monument signage will be provided at shopping center entrance along NE 242nd and at shopping center entrance along SW Cherry Park Rd. No known structural or zoning limitations, pending Conditional Use Permit

Building Ownership & Management: Regency Centers (Landlord) to provide all management services.

Representation: The Tenant is self represented and will neither receive nor pay a broker's commission, finder's fee, or any related obligation.

The business terms and conditions outlined above are not an offer to Lease. Neither party will be bound by these terms and conditions until a Lease has been fully executed by both parties. When a Lease is signed, it will supersede and replace this summary in its entirety. Any proposed Lease negotiated between the parties will be subject to review of the County Attorney and will be not binding on the County unless approved by the Board and it is fully executed by both parties.

If you have any questions, please call me at (503) 603-4700. We look forward to a successful transaction.

REGENCY CENTERS

MULTNOMAH COUNTY



Kalin Berger
Leasing Agent
kberger@regencycenters.com



A. Michael Sublett
Facilities and Property Management
michael.a.sublett@co.multnomah.or.us

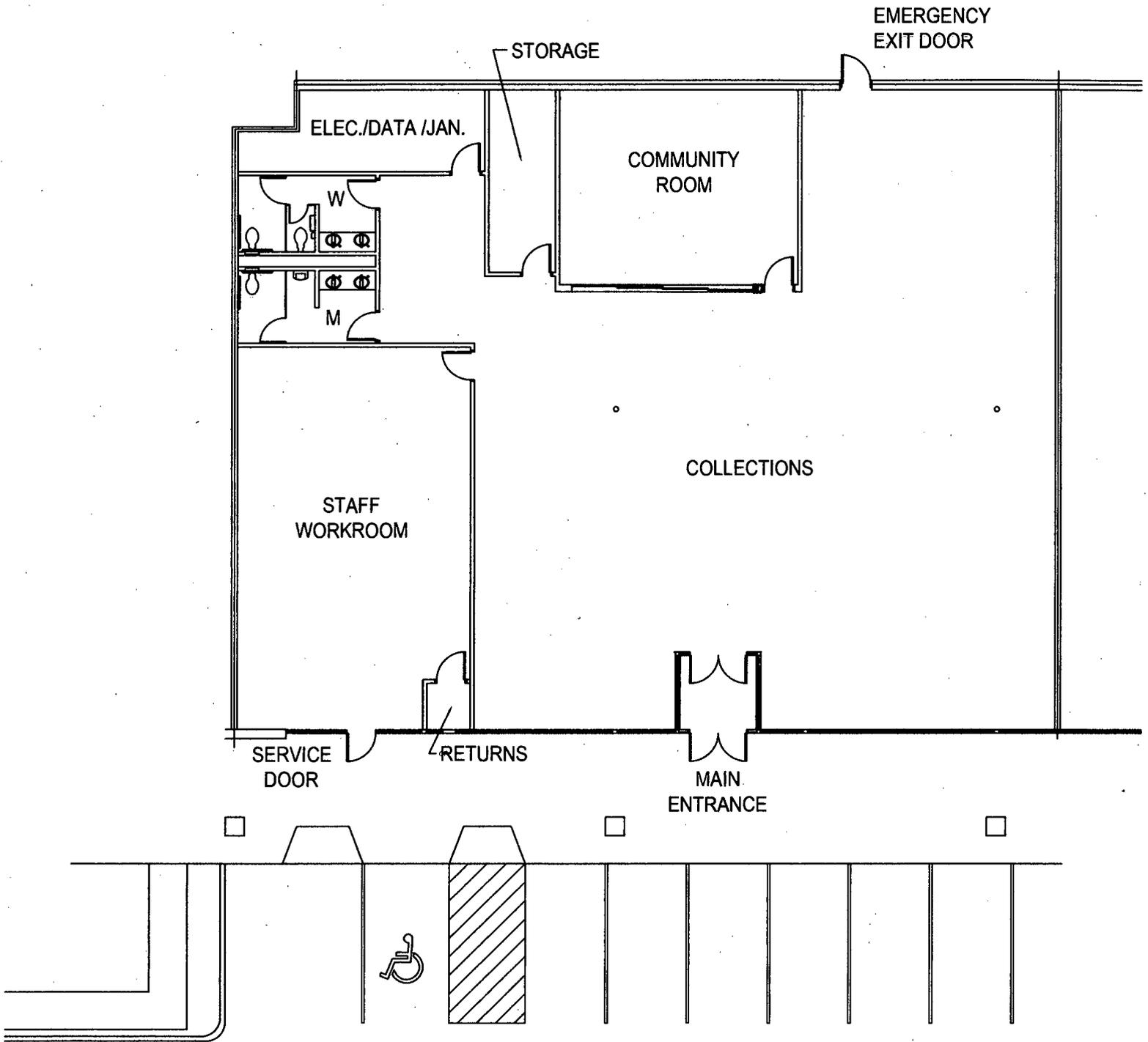


EXHIBIT A
TROUTDALE BRANCH LIBRARY FLOOR PLAN

NOT TO SCALE



Project Criteria

Date: 9 January 2009

Project: **Multnomah County Library, Troutdale Branch Criteria**
HEA Project No. 08007

SECTION I

PROJECT SUMMARY

Multnomah County plans to lease an approximately 6,000sf ground-floor tenant spaces for long-term use as neighborhood branch library for the Troutdale neighborhood. The County intends to lease a "cold-dry" shell and finish out the interior space through a separate contract.

NARRATIVE

The Library has certain design parameters and program requirements that the proposed building shell needs to meet in order to be a successful new Library Branch.

A highly visible, central location, serviced by public transportation, with off street parking, and a positive pedestrian experience is important to the success of the Library. An easily identified ADA accessible, covered entrance; covered book drop; and exterior signage are key features that must be accommodated in the new proposed building shell.

Visibility between the interior and the exterior, as well as abundant natural light, are preferred for the Library, but glare and unwanted heat gain must be controlled.

The proposed building needs to have a loading zone in an area that is near and accessible to the Work Room in the building. The loading zone must accommodate one large van for deliveries.

A trash and recycling area also needs to be located near the Work Room and be constructed in accordance with current code requirements.

The utilities available on the site need to meet the requirements listed under various headings under Section II of this document.

The interior space in the proposed building shell should meet the square footage requirement, but also be of a regular shape and have little or no obstructions to efficiently accommodate library book stacks and other programmatic features.

Sustainable concepts including the efficient use of energy, longevity of materials, and low maintenance costs are important factors that the Library, as a public facility, must incorporate.

SECTION II

DIVISION 1 – GENERAL REQUIREMENTS

Conform to all applicable local Zoning Codes (indicate change of use if required).
Conform to current Building Code Requirements. This building will be an “A-3” Occupancy.

Submit drawings illustrating the proposed site improvements and building design as outlined under “Drawings to Submit”. Indicate overall and structural bay dimensions and note the scale of the drawings.

Indicate the exterior assembly Sound Transmission Class (STC) levels of the exterior building systems and how they accommodate typical Library activities. Interior sound levels should not exceed 35-40 dBA and mechanical system sound levels should meet ANSI 30 standards.

STRUCTURE

The proposed building is preferred to have a regular shape and large clear structural spans.

If the building structure consists of columns, the Library prefers a 6'-0" module to work with the book shelving with a minimum structural bay of 18'-0" by 18'-0".

The interior ceiling height should be a minimum of 12'-0" to a finished ceiling or 14'-6" to bottom of structure above. An interior space with an exposed structural system is also acceptable.

The building's structural system must be able to support the live load requirement for libraries specified by code.

The anticipated support required is for a 150 PSF live load.

The roof construction must allow for rooftop HVAC systems.

The exterior of the building must be able to accommodate and structurally support signage and exterior lighting.

The building must meet all current structural codes including seismic requirements.

DRAWINGS TO SUBMIT:

SITE PLAN: Provide a diagrammatic site plan. The drawing should identify the address, adjacent streets, site access, property lines with dimensions, setbacks, easements, and zoning designation. This plan should also incorporate items listed in Division 31-35 - Site.

FLOOR PLAN: Indicate proposed building conditions. Clearly indicate and dimension the structural systems and all exterior walls and interior load bearing walls. Indicate doors for entry and exit of the space. Indicate the structure above - roof (or floor above). Indicate main entry doors, exit doors, service doors and potential book drop location.

BUILDING ELEVATION: Provide exterior elevation sketches of the proposed building indicating exterior building materials, main entrance, exit and service doors, potential book drop and potential exterior signage.

BUILDING SECTION: Provide a building section sketch illustrating the interior ceiling height and the proposed or existing structural systems.

DIVISION 31-35 – SITE

Parking	Provide number, type and location of parking spaces (including ADA spaces) dedicated part or full time for use by the Library.
Book Drop	Provide space for a Book Drop on the exterior wall of the building. Book Drop must be in a public area accessible from a sidewalk, visible from the public right-of-way, safe, ADA accessible and must have protection from rain.
Loading Zone	Provide a Loading Zone that accommodates an 8 ft by 16 ft van and is adjacent to the Work Room.
Trash / Recycling	Provide location (adjacent to Work Room) sized to Metro standards and all other code requirements.
Signage	Building exterior must provide space for highly visible Library Signage adjacent to main library entrance.

Utilities: Provide location and sizing of the following proposed and existing utilities:

Water distribution (Domestic and Fire Suppression)

Sanitary Sewer Piping

Under slab / floor main drain lines

Natural Gas

Underground Electrical Ducts and Manholes

Storm Drainage Piping

Data and Phone Conduits

Note: indicate all site utility easements

DIVISION 7 – THERMAL AND MOISTURE PROTECTION

Indicate the building enclosure systems and how they meet or exceed current building and energy code requirements.

DIVISION 8 – DOORS AND WINDOWS

Provide a description and specification of exterior doors and windows and how they meet or exceed the current building and energy code requirements. Also, describe any measures that minimize glare and heat gain.

Provide a pair of fully glazed doors at the exterior entrance with power assist for ADA access.

Provide heavy duty, commercial, steel exterior service / delivery and exit doors.

Provide heavy duty, commercial, panic door hardware.

DIVISION 9 – FINISHES

Indicate proposed exterior building enclosure systems and finishes. Materials should be durable and low maintenance, with a "Civic" appearance that is suitable for a Public Library.

DIVISION 10 – SPECIALTIES

Building must provide a covered location for a book drop.

DIVISION 21 – FIRE SUPPRESSION

COUNTY DOES NOT REQUIRE A FIRE SUPPRESSION SYSTEM HOWEVER FIRE PROTECTION SERVICE MAIN, where required by code.

Fire protection service piping will be sized in accordance with the requirements of NFPA 13, where required by code.

Ductile-iron pipe and fittings for underground locations only:

Push-on-Joint, Ductile-Iron Pipe: AWWA C151, with push-on-joint bell and plain spigot end.

Push-on-Joint, Ductile-Iron Fittings: AWWA C153, ductile-iron compact pattern.

Gaskets: AWWA C111, rubber.

Identify existing available water pressure at the building.

The anticipated service size for a 6,000 square foot facility is a 4-inch diameter pipe.

DIVISION 22 – PLUMBING

DOMESTIC WATER PIPING:

Type L copper will be specified for above grade piping and type K copper for below grade.

Water piping will be insulated per the Oregon state energy code. Preformed fiberglass pipe insulation will be specified. Cold water piping insulation will have a vapor barrier.

Provide existing available water pressure at the building.

The anticipated service size for a 6,000 square foot facility is a 2 inch diameter pipe.

NATURAL GAS:

Natural gas service will be sized to meet an anticipated Tenant Improvement heating load.

Design criteria for Tenant Improvement heating load will be based on the following:

Winter Outdoor Conditions: 15 degree F

Winter Indoor Conditions: 70 degree F DB

Natural gas meter location will be indicated. Piping on the service side of the meter will be by the serving utility. Piping downstream of the meter is considered part of Tenant Improvement requirements.

SANITARY WASTE & VENT PIPING:

ABS DWV piping will be sized to meet an anticipated Tenant Improvement load and will be stubbed to 5'-0" from the building line. ABS DWV waste piping will be specified for below grade and above grade. The Civil Engineer will design the waste system beyond five (5) feet of the building. Vent piping will also be ABS DWV.

The anticipated service size for a 6,000 square foot facility is a 4 inch diameter pipe.

STORM DRAINAGE:

Cast Iron piping will be sized to meet the rain drainage load (including roof) and will be stubbed to 5'-0" from the building line. The Building Owner's Civil Engineer will design the storm water system beyond five (5) feet of the building.

The anticipated service size for a 6,000 square foot facility is a 4 inch diameter pipe for each rain leader.

PLUMBING FIXTURES:

Allow for venting of systems through roof (and any additional floor fixtures above the library).

Wall Hydrant: Hose thread, vacuum breaker, and freeze-proof.

DIVISION 23 – HEATING VENTILATING AND AIR CONDITIONING

HVAC SYSTEMS

HVAC design criteria and system descriptions is considered part of Tenant Improvement requirements.

Allow for the installation of rooftop HVAC systems with an allowance for vertical chases to route ducts and / or piping between the rooftop equipment and the TI space.

DIVISION 26 – ELECTRICAL

POWER

A separately metered electric service will be required for the library facility. Each site will require investigation concerning special features necessary to provide service from the local Power Company. The service will be from the property line to a location 5-feet outside the building footings for underground service. Features may include a concrete transformer pad, primary vaults, trenching, backfill, and conduits to accommodate primary and secondary utility cables. This service is anticipated to be a 120/208-volt, three-phase, four-wire, grounded wye system.

The anticipated service size based on a 6,000 square foot facility with natural gas heating systems is estimated at 400 to 600 amperes, and 800 to 1,000 ampere range for all electric heating systems.

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Non-metallic, Schedule 40 polyvinyl chloride (PVC) conduit will be required where installed in direct contact with the earth. Rigid galvanized steel (RGS) conduit wrapped with plastic tape will be required at offsets and elbows installed underground and at transition areas from underground to above ground for protection from physical damage.

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The scope may include sites where outdoor parking and illuminated signage will be required. These locations will include (Building Owner provided) area pole mounted lighting fixtures with illumination levels complying with the Authorities Having Jurisdiction and the pedestrian safety requirements of the Illuminating Engineering Society of North America Standards. All outdoor lighting and illuminated signage may be served from the library power distribution system. The underground branch circuits are to terminate 5-foot outside the building footings.

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TELEPHONE AND CABLE TELEVISION

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SECTION III

This building program represents the proposed square footage and spaces that the Library intends to construct within the Tenant space of the Cold-Dry Shell.

Branch Library Building Program	Min. 6,000 SF
Entry Vestibule with "giveaway shelves"	125
Reading Room (Circulation desk, tables chairs book stacks)	3,500
<i>Shelving (Linear Feet)</i>	<i>2,500</i>
Meeting Room (with coat closet, sink, counter for electric coffee pot, lockable storage space with shelves for program supplies)	600
Lockable Storage Closet (in meeting room for table and computer carts)	40
Workroom	925
Enclosed Book Drop	60
Supervisor's Office	90
Staff Room (with sink and refrigerator)	150
Staff Toilet Room	50
Janitor's Closet	40
Mechanical / Electrical Room (maintenance closet)	120
Data Closet	60
<i>Fire Sprinkler Room (if required by code)</i>	<i>35</i>
Sub Total:	5,760
<i>Drinking Fountain</i>	<i>1</i>
Men's Toilet Room (1 stall, 1 urinal, 2 sinks, hand dryer)	140
Women's Toilet Room (2 stalls, 2 sinks, hand dryer)	140
(Number includes circulation/ walls/ misc.) TOTAL:	6,080
<i>Trash Enclosure (exterior, not in Total)</i>	<i>84</i>

Items in grey are not included in Totals.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 09-034

Approving a Lease of Real Property from Regency Centers MCW-RC OR-Cherry Park, LLC, for Property Located at 2441 SW Cherry Park Road, Troutdale, Oregon, as the Site of the New East County Library Branch and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

The Multnomah County Board of Commissioners Finds:

- a. Measure No. 26-81, "Renew Five-Year Local Option Levy to Continue Library Services", approved in November 2006, included a specific requirement for new library branches in North Portland and East County. Funding for operations beginning in 2009, is included in the 2006 levy rate. There are separate program offers for siting leased library premises, constructing tenant improvements, purchasing computers and peripherals, and building the opening day collection.
- b. By Resolution 08-106, approved July 17, 2008, the Multnomah County Board of Commissioners approved a lease which sited the library at the Discovery Block, a to-be-developed project at SE Dora Street and Historic Columbia River Highway, Troutdale, Oregon. Prior to final lease execution, the developer withdrew from the transaction due to financial considerations.
- c. After an intensive public process during the autumn 2008, Resolution 08-163, approved December 18, 2008, directed the Multnomah County Library ("Library") and Facilities and Property Management Division ("Facilities") to commence exclusive lease negotiations, including issuance of a Lease Terms Solicitation, with four sites: 1.) Cherry Park Market, located at 2441 SW Cherry Park Road, Troutdale, Oregon 2.) Gateway Corner: northwest corner of Columbia River Highway and NW 257th; 3.) Gateway Estates: 1360 SW 257th; 4.) Handy Service Station Site: 146 W Columbia River Highway.
- d. Facilities issued a Lease Terms Solicitation in January 2009 to commence formal negotiations with the four sites. Responses were received in February 2009. After extensive review and site specific negotiations, District 4 Commissioner Diane McKeel, the Library, and Facilities determined that the response by Regency Centers MCW-RC OR-Cherry Park, LLC ("Landlord") for the property at the Cherry Park Market was the recommended site for the new East County Branch. The attached Letter of Intent [EXHIBIT] has been negotiated with the Landlord and outlines major transaction points for a lease of the property.
- e. It is in the best interests of the County to lease the Cherry Park Market property on the terms and conditions set forth in the attached Letter of Intent.

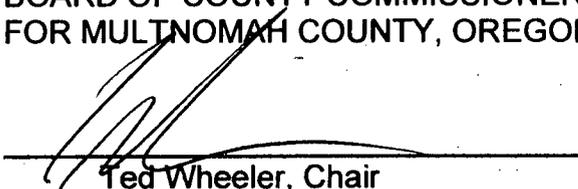
The Multnomah County Board of Commissioners Resolves:

1. The County Chair is authorized to execute a lease document based on the Letter of Intent attached to this Resolution.
2. The Library and Facilities are directed to prepare and to submit to the Board as soon as practicable, the capital planning requirements for the East County branch library at the Cherry Park Market approved in this Resolution under Multnomah County Administrative Procedure FAC-1.

ADOPTED this 2nd day of April 2009.



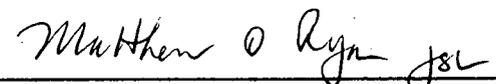
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:

Commissioner Diane McKeel, Commissioner District 4

March 24, 2009

A. Michael Sublett
 Multnomah County
 Department of County Management
 Facilities and Property Management Division
 401 N. Dixon St.
 Portland, OR 97227

**RE: Letter of Intent – Multnomah County Branch Library
 Cherry Park Market Center: Troutdale, Oregon**

Dear Mike:

It is with pleasure that we have come to an agreement for Cherry Park Market to be recommended by staff to the Multnomah County Board of Commissioners as the site for the Multnomah County Library's new Troutdale Branch. The purpose of this Letter of Intent is to set forth the basic terms under which Regency Centers is prepared to engage in formal Lease negotiations. It is intended that these terms will be presented to the Board for its consideration and to obtain authority to proceed with lease negotiations.

Tenant: Multnomah County, a political subdivision of the State of Oregon

Landlord: Regency Centers MCW-RC OR-Cherry Park, LLC, a Delaware limited liability company

Premises: Suites 42453, 42451, 42449, 42447, and a portion of 4B (see attached Exhibit A Floor Plan).

Square Feet: 6,000 SF

Schedule (approximate):

- 4/2/09: Letter of Intent Submitted for Board consideration
- 5/1/09: Lease Execution
- 7/1/09: Conditional Use Permit
- 10/1/09: Delivery of Premises to Tenant
- 3/1/10: Rent Commencement and Library Opening

Early Access: Provided all necessary insurance requirements have been met, Tenant shall be granted "early access" to the Premises at least twelve (12) weeks prior to occupancy, in order to install equipment, fixtures, furnishings, and data cabling. Early access shall be provided at no charge to Tenant and shall not trigger Lease commencement.

Initial Term: xOne Hundred Twenty (120) months from March 1, 2010, which shall also be the Rent Commencement date. The Lease obligation will become binding upon receipt without possibility of appeal of the Conditional Use Permit and all relevant approvals and entitlements.

Options to Extend: Three (3) Options to extend at the fixed rental rate indicated below.

Base Rent:	Years	Base Rent (Monthly)	Base Rent (PSF)	Base Rent (Annually)
Initial Term	1-2	\$6,000.00	\$12.00	\$72,000.00
	3-4	\$6,180.00	\$12.36	\$74,160.00
	5-6	\$6,365.40	\$12.73	\$76,384.80
	7-8	\$6,556.36	\$13.11	\$78,676.34
	9-10	\$6,753.05	\$13.51	\$81,036.63
Option Term 1	11-12	\$6,955.64	\$13.91	\$83,467.73

	13-14	\$7,164.31	\$14.33	\$85,971.77
	15	\$7,379.24	\$14.76	\$88,550.92
Option Term 2	16-17	\$7,600.62	\$15.20	\$91,207.45
	18-19	\$7,828.64	\$15.66	\$93,943.67
	20	\$8,064.90	\$16.13	\$96,778.80
Option Term 3	21-22	\$8,306.85	\$16.61	\$99,682.16
	23-24	\$8,556.05	\$17.11	\$102,672.63
	25	\$8,812.73	\$17.63	\$105,752.81

Landlord's Duty to Maintain: Includes, but not limited to: Roof, Structure, foundations, exterior walls and demising walls with other tenant spaces Common Area, Utility Service to Premises (Water, Sanitary, Natural Gas, Electrical, Storm Drainage, Phone/Data conduit). Responsibilities shall be further-defined in Lease.

Tenant's Duty to Maintain: Storefront signage, HVAC (pursuant to quarterly maintenance Agreement) and interior elements. All charges associated with Tenant's Duty to Maintain shall be paid directly by Tenant. Responsibilities shall be further defined in Lease.

**CAM and Insurance
(Operating Expenses):**

Upon Delivery, Tenant shall pay its full pro-rata share of operating expenses estimated at \$3.36/SF for the calendar year 2009 (CAM \$2.98, Insurance \$0.38). Operating expense methodology shall be further defined in the Lease. Estimated operating expenses shall be billed monthly, and reconciled in the first quarter of the following year. *For example, no later than April 1, 2010, invoices or credits for the balance due or owed will be issued to tenants for operating expenses charged in the calendar year 2009.*

Property Taxes:

Tenant is currently exempt from property taxes, but not special assessments. 2009 annual property taxes are estimated at \$1.24/SF. Landlord is not aware of any special assessments at this time, but shall verify prior to Lease execution.

Tenant Improvements:

Tenant will be responsible for its Tenant Improvements. Tenant will be responsible for constructing improvements of a quality consistent with other Tenant Multnomah County Library sites.

Landlord's Work:

All permits, fees, demolition, and construction costs associated with the delivery of Premises in the condition required by the Tenant's Project Criteria-Exhibit B (herein "Landlord's Work") shall be born solely by Landlord in connection with its delivery of the Premises. In addition to the conditions in Exhibit B, Landlord shall provide the following:

- One ADA compliant van space with a ramp/curb cut as indicated on Exhibit A
- One dedicated loading zone space and curb cut as indicated on Exhibit A
- Two new, standard doors, double entrance and single delivery and a consistent storefront treatment and mullions
- A level, troweled-smooth pad
- Tele-data service to the space per tenant specifications to be provided.

Entitlements:

Tenant will require a Conditional Use Permit. All zoning and entitlement issues, including any supplemental exits, improvements or off-site work will be Landlord's responsibility and expense with Tenant's cooperation. Landlord has not identified any issues with this process, and shall diligently pursue to completion.

Environmental:

No known environmental issues are present at the site. Landlord has provided all environmental surveys performed to-date.

Security Deposit: None.

Identity: Storefront signage maximum allowable per Landlord's Sign Criteria and Code. Monument signage will be provided at shopping center entrance along NE 242nd and at shopping center entrance along SW Cherry Park Rd. No known structural or zoning limitations, pending Conditional Use Permit

Building Ownership & Management: Regency Centers (Landlord) to provide all management services.

Representation: The Tenant is self represented and will neither receive nor pay a broker's commission, finder's fee, or any related obligation.

The business terms and conditions outlined above are not an offer to Lease. Neither party will be bound by these terms and conditions until a Lease has been fully executed by both parties. When a Lease is signed, it will supersede and replace this summary in its entirety. Any proposed Lease negotiated between the parties will be subject to review of the County Attorney and will be not binding on the County unless approved by the Board and it is fully executed by both parties.

If you have any questions, please call me at (503) 603-4700. We look forward to a successful transaction.

REGENCY CENTERS

MULTNOMAH COUNTY



Kalin Berger
Leasing Agent
kberger@regencycenters.com



A. Michael Sublett
Facilities and Property Management
michael.a.sublett@co.multnomah.or.us

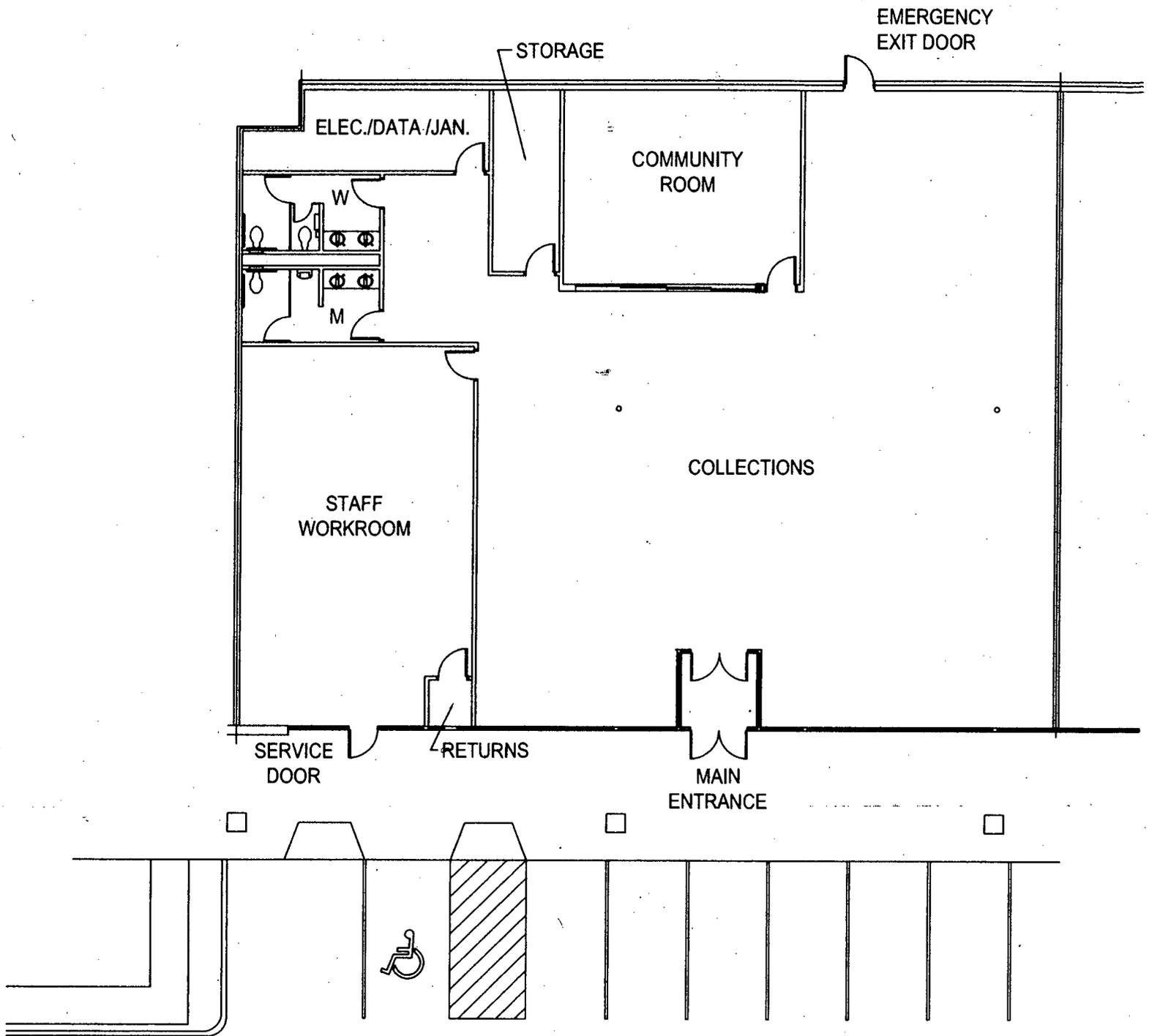


EXHIBIT A
TROUTDALE BRANCH LIBRARY FLOOR PLAN

NOT TO SCALE



Project Criteria

Date: 9 January 2009

Project: **Multnomah County Library, Troutdale Branch Criteria**
HEA Project No. 08007

SECTION I

PROJECT SUMMARY

Multnomah County plans to lease an approximately 6,000sf ground-floor tenant spaces for long-term use as neighborhood branch library for the Troutdale neighborhood. The County intends to lease a "cold-dry" shell and finish out the interior space through a separate contract.

NARRATIVE

The Library has certain design parameters and program requirements that the proposed building shell needs to meet in order to be a successful new Library Branch.

A highly visible, central location, serviced by public transportation, with off street parking, and a positive pedestrian experience is important to the success of the Library. An easily identified ADA accessible, covered entrance; covered book drop; and exterior signage are key features that must be accommodated in the new proposed building shell.

Visibility between the interior and the exterior, as well as abundant natural light, are preferred for the Library, but glare and unwanted heat gain must be controlled.

The proposed building needs to have a loading zone in an area that is near and accessible to the Work Room in the building. The loading zone must accommodate one large van for deliveries.

A trash and recycling area also needs to be located near the Work Room and be constructed in accordance with current code requirements.

The utilities available on the site need to meet the requirements listed under various headings under Section II of this document.

The interior space in the proposed building shell should meet the square footage requirement, but also be of a regular shape and have little or no obstructions to efficiently accommodate library book stacks and other programmatic features.

Sustainable concepts including the efficient use of energy, longevity of materials, and low maintenance costs are important factors that the Library, as a public facility, must incorporate.

SECTION II

DIVISION 1 – GENERAL REQUIREMENTS

Conform to all applicable local Zoning Codes (indicate change of use if required).
Conform to current Building Code Requirements. This building will be an "A-3" Occupancy.

Submit drawings illustrating the proposed site improvements and building design as outlined under "Drawings to Submit". Indicate overall and structural bay dimensions and note the scale of the drawings.

Indicate the exterior assembly Sound Transmission Class (STC) levels of the exterior building systems and how they accommodate typical Library activities. Interior sound levels should not exceed 35-40 dBA and mechanical system sound levels should meet ANSI 30 standards.

STRUCTURE

The proposed building is preferred to have a regular shape and large clear structural spans.

If the building structure consists of columns, the Library prefers a 6'-0" module to work with the book shelving with a minimum structural bay of 18'-0" by 18'-0".

The interior ceiling height should be a minimum of 12'-0" to a finished ceiling or 14'-6" to bottom of structure above. An interior space with an exposed structural system is also acceptable.

The building's structural system must be able to support the live load requirement for libraries specified by code.

The anticipated support required is for a 150 PSF live load.

The roof construction must allow for rooftop HVAC systems.

The exterior of the building must be able to accommodate and structurally support signage and exterior lighting.

The building must meet all current structural codes including seismic requirements.

DRAWINGS TO SUBMIT:

SITE PLAN: Provide a diagrammatic site plan. The drawing should identify the address, adjacent streets, site access, property lines with dimensions, setbacks, easements, and zoning designation. This plan should also incorporate items listed in Division 31-35 - Site.

FLOOR PLAN: Indicate proposed building conditions. Clearly indicate and dimension the structural systems and all exterior walls and interior load bearing walls. Indicate doors for entry and exit of the space. Indicate the structure above - roof (or floor above). Indicate main entry doors, exit doors, service doors and potential book drop location.

BUILDING ELEVATION: Provide exterior elevation sketches of the proposed building indicating exterior building materials, main entrance, exit and service doors, potential book drop and potential exterior signage.

BUILDING SECTION: Provide a building section sketch illustrating the interior ceiling height and the proposed or existing structural systems.

DIVISION 31-35 – SITE

Parking	Provide number, type and location of parking spaces (including ADA spaces) dedicated part or full time for use by the Library.
Book Drop	Provide space for a Book Drop on the exterior wall of the building. Book Drop must be in a public area accessible from a sidewalk, visible from the public right-of-way, safe, ADA accessible and must have protection from rain.
Loading Zone	Provide a Loading Zone that accommodates an 8 ft by 16 ft van and is adjacent to the Work Room.
Trash / Recycling	Provide location (adjacent to Work Room) sized to Metro standards and all other code requirements.
Signage	Building exterior must provide space for highly visible Library Signage adjacent to main library entrance.

Utilities: Provide location and sizing of the following proposed and existing utilities:

Water distribution (Domestic and Fire Suppression)

Sanitary Sewer Piping

Under slab / floor main drain lines

Natural Gas

Underground Electrical Ducts and Manholes

Storm Drainage Piping

Data and Phone Conduits

Note: indicate all site utility easements

DIVISION 7 – THERMAL AND MOISTURE PROTECTION

Indicate the building enclosure systems and how they meet or exceed current building and energy code requirements.

DIVISION 8 – DOORS AND WINDOWS

Provide a description and specification of exterior doors and windows and how they meet or exceed the current building and energy code requirements. Also, describe any measures that minimize glare and heat gain.

Provide a pair of fully glazed doors at the exterior entrance with power assist for ADA access.

Provide heavy duty, commercial, steel exterior service / delivery and exit doors.

Provide heavy duty, commercial, panic door hardware.

DIVISION 9 – FINISHES

Indicate proposed exterior building enclosure systems and finishes. Materials should be durable and low maintenance, with a "Civic" appearance that is suitable for a Public Library.

DIVISION 10 – SPECIALTIES

Building must provide a covered location for a book drop.

DIVISION 21 – FIRE SUPPRESSION

COUNTY DOES NOT REQUIRE A FIRE SUPPRESSION SYSTEM HOWEVER FIRE PROTECTION SERVICE MAIN, where required by code.

Fire protection service piping will be sized in accordance with the requirements of NFPA 13, where required by code.

Ductile-iron pipe and fittings for underground locations only:

Push-on-joint, Ductile-Iron Pipe: AWWA C151, with push-on-joint bell and plain spigot end.

Push-on-joint, Ductile-Iron Fittings: AWWA C153, ductile-iron compact pattern.

Gaskets: AWWA C111, rubber.

Identify existing available water pressure at the building.

The anticipated service size for a 6,000 square foot facility is a 4-inch diameter pipe.

DIVISION 22 – PLUMBING

DOMESTIC WATER PIPING:

Type L copper will be specified for above grade piping and type K copper for below grade.

Water piping will be insulated per the Oregon state energy code. Preformed fiberglass pipe insulation will be specified. Cold water piping insulation will have a vapor barrier.

Provide existing available water pressure at the building.

The anticipated service size for a 6,000 square foot facility is a 2 inch diameter pipe.

NATURAL GAS:

Natural gas service will be sized to meet an anticipated Tenant Improvement heating load. Design criteria for Tenant Improvement heating load will be based on the following:

Winter Outdoor Conditions: 15 degree F

Winter Indoor Conditions: 70 degree F DB

Natural gas meter location will be indicated. Piping on the service side of the meter will be by the serving utility. Piping downstream of the meter is considered part of Tenant Improvement requirements.

SANITARY WASTE & VENT PIPING:

ABS DWV piping will be sized to meet an anticipated Tenant Improvement load and will be stubbed to 5'-0" from the building line. ABS DWV waste piping will be specified for below grade and above grade. The Civil Engineer will design the waste system beyond five (5) feet of the building. Vent piping will also be ABS DWV.

The anticipated service size for a 6,000 square foot facility is a 4 inch diameter pipe.

STORM DRAINAGE:

Cast Iron piping will be sized to meet the rain drainage load (including roof) and will be stubbed to 5'-0" from the building line. The Building Owner's Civil Engineer will design the storm water system beyond five (5) feet of the building.

The anticipated service size for a 6,000 square foot facility is a 4 inch diameter pipe for each rain leader.

PLUMBING FIXTURES:

Allow for venting of systems through roof (and any additional floor fixtures above the library).

Wall Hydrant: Hose thread, vacuum breaker, and freeze-proof.

DIVISION 23 – HEATING VENTILATING AND AIR CONDITIONING

HVAC SYSTEMS

HVAC design criteria and system descriptions is considered part of Tenant Improvement requirements.

Allow for the installation of rooftop HVAC systems with an allowance for vertical chases to route ducts and / or piping between the rooftop equipment and the TI space.

DIVISION 26 – ELECTRICAL

POWER

A separately metered electric service will be required for the library facility. Each site will require investigation concerning special features necessary to provide service from the local Power Company. The service will be from the property line to a location 5-feet outside the building footings for underground service. Features may include a concrete transformer pad, primary vaults, trenching, backfill, and conduits to accommodate primary and secondary utility cables. This service is anticipated to be a 120/208-volt, three-phase, four-wire, grounded wye system.

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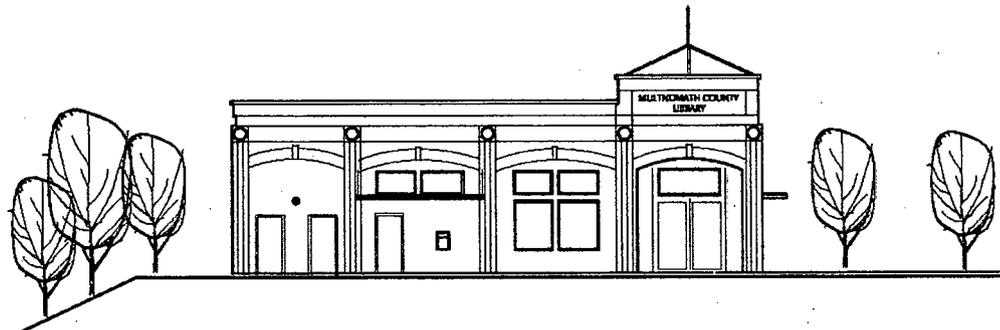
Multnomah County
April 2, 2009 - Resolution R-4
Multnomah County Board of Commissioners



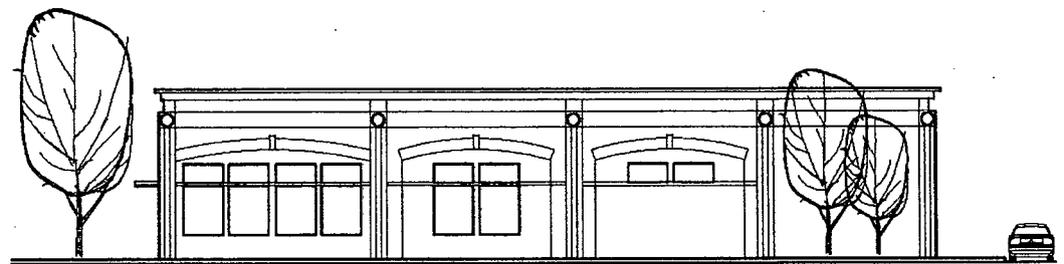
- RESOLUTION NO. 08-163, December 18, 2008
- Directed Multnomah County Library and Facilities and Property Management Division to Commence Exclusive Lease Negotiations for a New East County Library Branch:
 - Gateway Corner Columbia River Hwy/257th
 - 146 W Columbia River Hwy
 - Gateway Estates 1360 SW 257th Ave
 - Cherry Park – SE Suites

Gateway Corner





WEST ELEVATION
SCALE 1/8" = 1'-0"



NORTH ELEVATION
SCALE 1/8" = 1'-0"

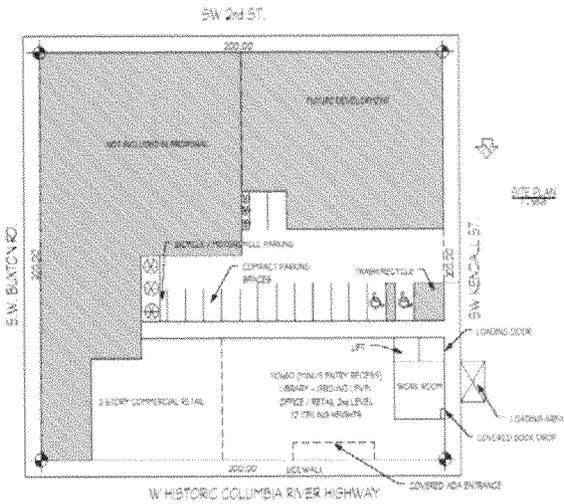
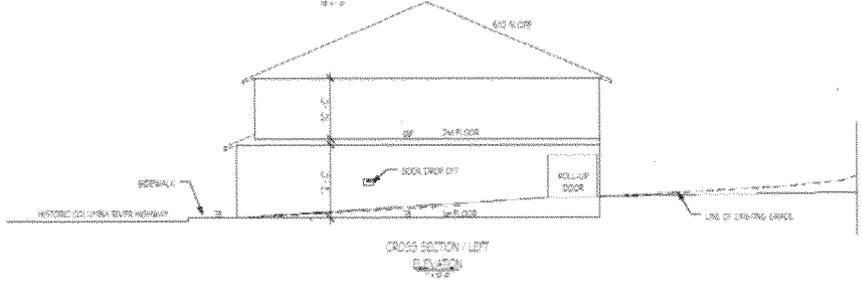
TERRAFORMA
architects + planning

GATEWAY BLOCK
MULTNOMAH COUNTY LIBRARY

DEAN HURFORD INC.
OWNER

146 W Columbia River Hwy





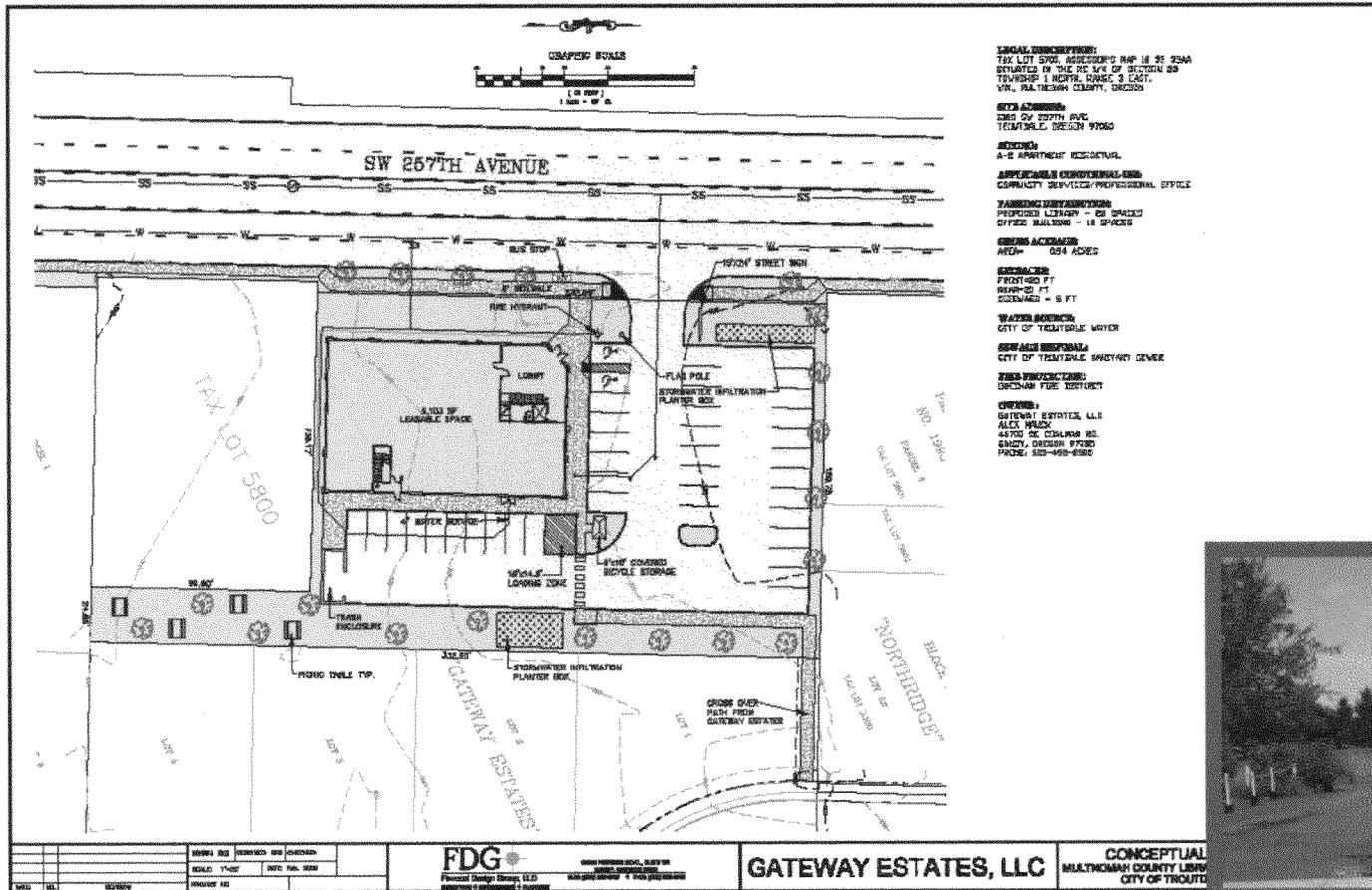
BUILDERS DESIGN INC
 ARCHITECTS
 146 W COLUMBIA HWY
 TROUTDALE, OR 97060
 Phone: 503.438.1111

HISTORIC HIGHWAY PROPERTIES, Inc.
 146 W COLUMBIA HWY.
 TROUTDALE, OR 97060

Project number: _____
 Title: _____
 Date: _____
 Scale: _____
 As shown: _____

1

Gateway Estates



LEGAL DESCRIPTION:
TAX LOT 5800, ASSASSIN'S MAP 18 25 25A6
SITUATED IN THE SW 1/4 OF SECTION 28
TOWNSHIP 1 NORTH, RANGE 3 EAST,
VR, MULTIMAN COUNTY, OREGON

SITE ADDRESS:
2565 SW 257TH AVE
TRUSTEES, OREGON 97060

USE:
A-2 APARTMENT RESIDENTIAL

APPLICABLE ZONING ORDINANCE:
COMMUNITY DEVELOPMENT/PROFESSIONAL OFFICE

PLANNING DEPARTMENT:
PROPOSED LIBRARY - 82 SPACES
OFFICE BUILDING - 18 SPACES

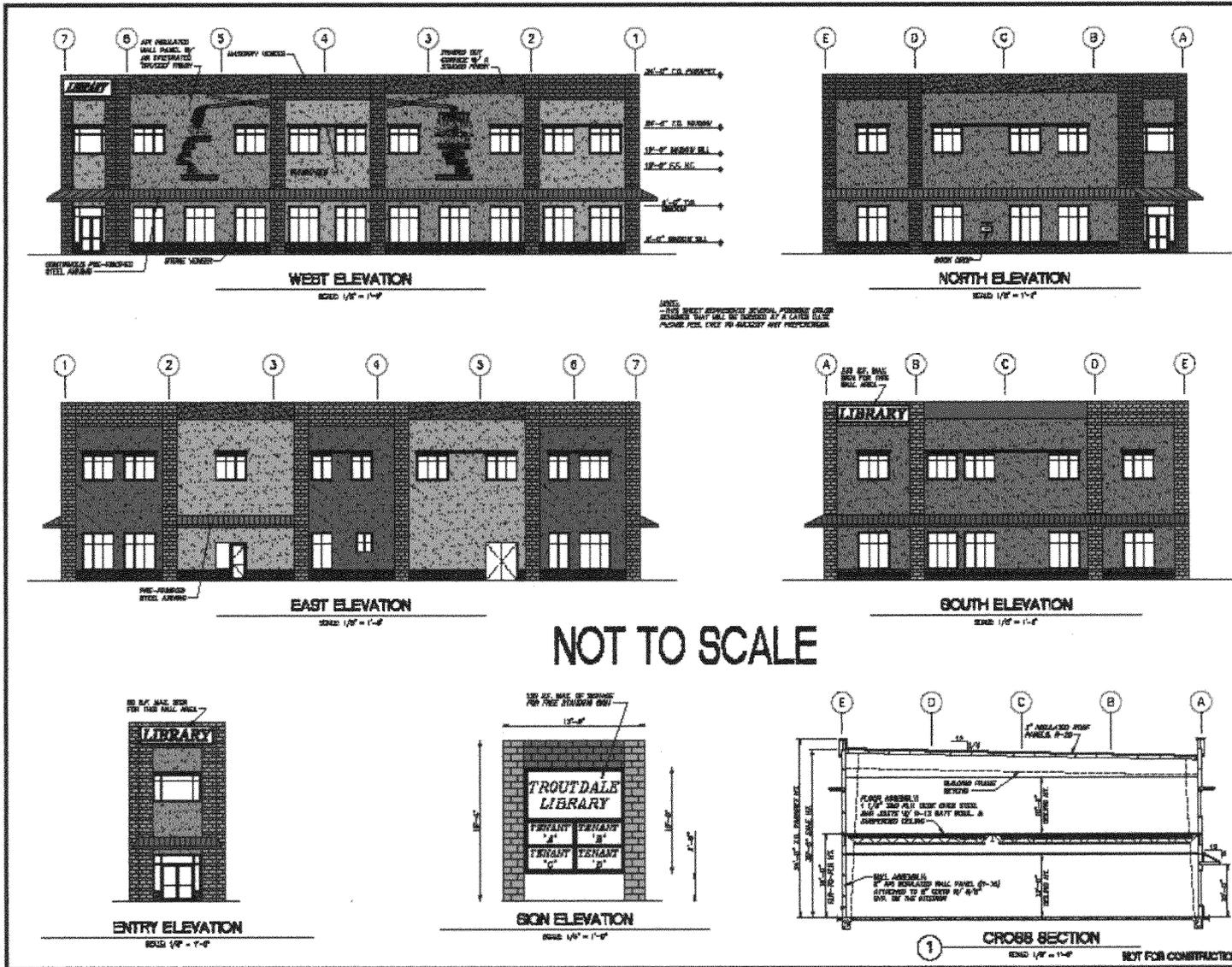
SETBACKS:
FRONT - 100 FT
REAR - 5 FT
SIDE - 5 FT

WATER SOURCE:
CITY OF TROUTBOLT WATER

SEWER DISPOSAL:
CITY OF TROUTBOLT SEWERAGE

PLANS BY:
GATEWAY ESTATES, LLC
ALEX WALKER
4570 SW COLMAN RD.
EMMETT, OREGON 97030
PHONE: 503-468-8300





SEC
BYRON ENGINEERING
CONSULTANTS, INC.

2800 SW Taylor Road
Portland, Oregon 97238
phone 503 782 8282
facsimile 503 782 8282

CLIENT
GATEWAY ESTATES LLC
46200 SE COALMAN RD
SANDY, OR 97055
503-820-8847

PROJECT
MAUCK
TROUTDALE
BRANCH LIBRARY
SITE ADDRESS
5280 SW 85TH AVE
TROUTDALE, OR 97080

SHEET NAME
PRELIMINARY
ELEVATIONS &
SECTION

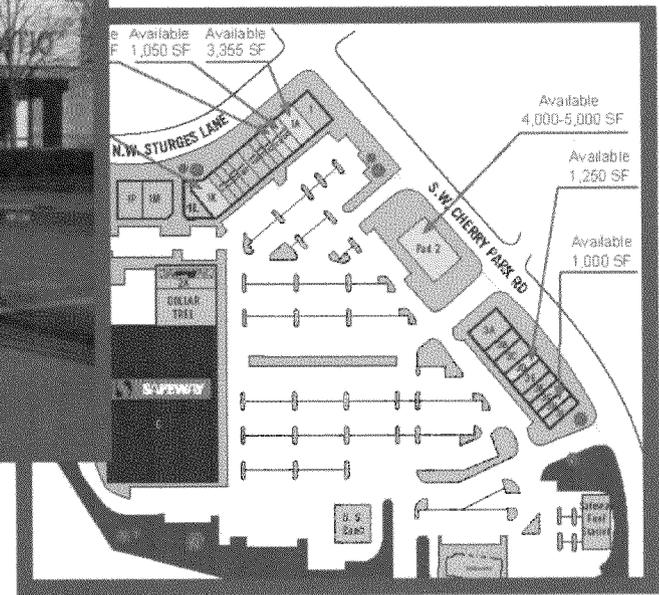
REVISION
1/17/10 CORRECT FOR RESPONSE

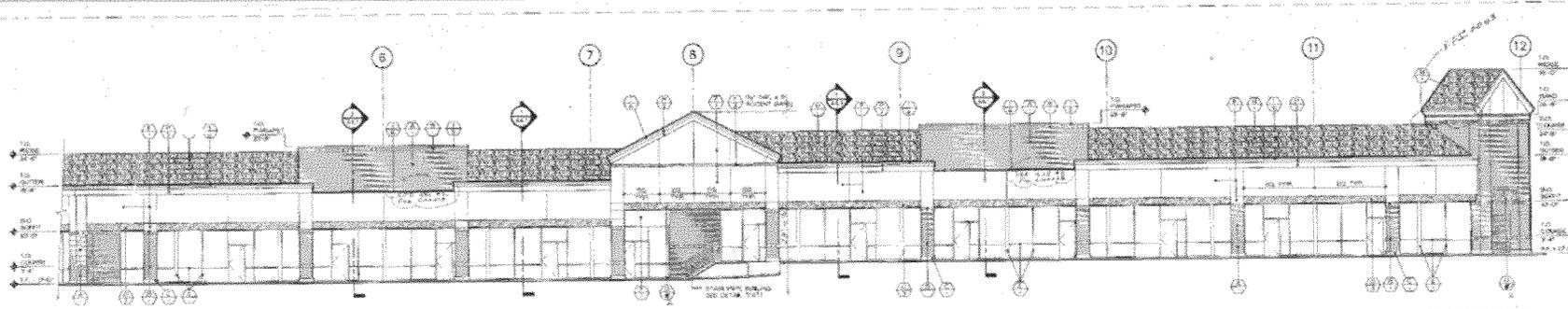
ISSUE DATE FEBRUARY 17, 2010
DRAWING FILE 2800L_A12/103
PROJECT NUMBER 2800L
SHEET 2

OF 2 SHEETS

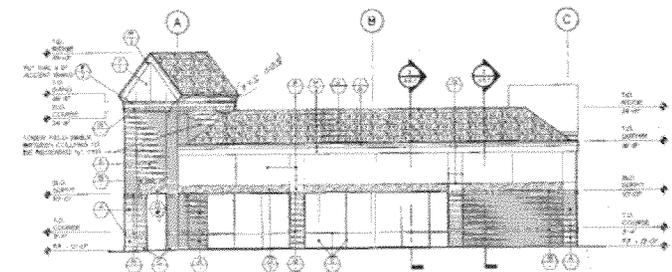
A2

Cherry Park – SE POD

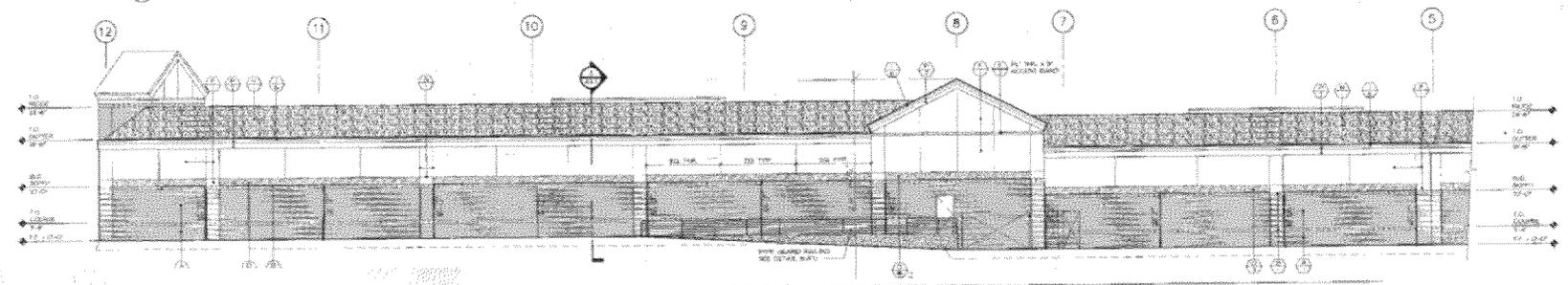




1 WEST ELEVATIONS BLDG.-4



2 SOUTH ELEVATIONS BLDG.-4



PPE-80 Section 4-77 to West View

CHERRY PARK RETAIL
 TROUTDALE, OREGON
 CHERRY PARK LIMITED PARTNERSHIP
 C/O GRANOR DEVELOPMENT NORTHWEST, INC.

PROJECT NO.
 99-29
 DRAWN BY
 CHECKED BY
 DATE
 DEC. 19, 1988
 REVISION



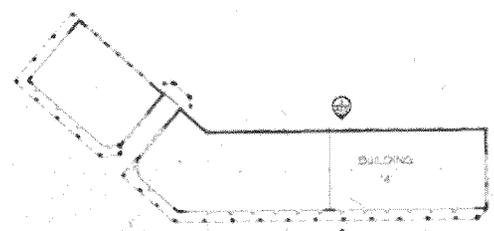
- 1. DOWNPOUT & SCUPPER WITH OVERHEAD
- 2. AND FLASH
- 3. AND TRAP
- 4. BRUSH SPRING SYSTEM WITH LEAKY GUARD
- 5. COSSA BY CHROMATIC FLAMER SYSTEM
- 6. SYNTHETIC PLASTER SYSTEM

FINISH/COLOR	SPECIAL DESIGNATION
COLOR 01	YELLOW
COLOR 02	WHITE (HORIZONTAL)
COLOR 03	YELLOW
COLOR 04	YELLOW
COLOR 05	YELLOW
COLOR 06	YELLOW
COLOR 07	YELLOW
COLOR 08	YELLOW
COLOR 09	YELLOW
COLOR 10	YELLOW
COLOR 11	YELLOW
COLOR 12	YELLOW

ELEVATION NOTES

1. ALMOST 50% OF FINISH ELEVATION IS HIDDEN BY SITE CONDITIONS AND AS REQUIRED AND DIRECTED BY THE SOLE ENGINEER.
2. ALL CONCEALED FINISH WALL AREAS SHALL BE SPECIFY FINE AGG.

KEYPLAN



EXTERIOR ELEVATIONS
 BUILDING-4

A33

AS-BUILT Nov. 11, 1979

360

CHERRY PARK

MARKET CENTER

SAFEWAY

EL TAPATIO
MEXICAN RESTAURANT & COCKTAILS

HOLLYWOOD
VIDEO

U.S. Bank

TROUTDALE LIBRARY COMPARISONS: Nominal Rent NPV Discounted at 3%; assumes same start dates

SITE & SIZE	TOTAL & PSF	1	2	3	4	5	6	7	8	9	10
<u>CHERRY</u>	\$649,884.00	\$12.00	\$12.00	\$12.36	\$12.36	\$12.73	\$12.73	\$13.11	\$13.11	\$13.51	\$13.51
6000 sf	\$108.31	\$72,000	\$72,000	\$74,180	\$74,180	\$76,360	\$76,360	\$78,541	\$78,540	\$81,080	\$81,080
<u>G CORNER</u>	\$1,442,767.05	\$28.50	\$28.50	\$28.50	\$28.50	\$28.50	\$29.15	\$29.15	\$29.15	\$29.15	\$29.15
6100 sf	\$236.52	\$181,850	\$181,850	\$181,850	\$181,850	\$181,850	\$177,815	\$177,815	\$177,815	\$177,815	\$177,815
<u>G ESTATES</u>	\$1,526,700.82	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00	\$31.95	\$31.95	\$31.95	\$31.95	\$31.95
6000 sf	\$254.45	\$188,000	\$188,000	\$188,000	\$188,000	\$188,000	\$191,700	\$191,700	\$191,700	\$191,700	\$191,700
<u>HRH 2.7%</u>	\$1,811,949.39	\$28.85	\$29.42	\$30.22	\$31.03	\$31.87	\$32.73	\$33.62	\$34.52	\$35.46	\$36.41
6600 sf	\$274.54	\$189,090	\$194,195	\$199,439	\$204,824	\$210,354	\$216,033	\$221,866	\$227,857	\$234,009	\$240,327
<u>HRH 3%</u>	\$1,835,825.24	\$28.85	\$29.51	\$30.39	\$31.31	\$32.25	\$33.21	\$34.21	\$35.24	\$36.29	\$37.38
6600 sf	\$278.16	\$189,090	\$194,763	\$200,608	\$206,624	\$212,822	\$219,207	\$225,783	\$232,557	\$239,534	\$246,720

HRH escalator is the greater of 2.7% or CPI. 3% is the discount rate used for NPV and the HRH 3% is predicted to be the more likely scenario

SUBLETT 20-Feb-09

CHERRY PARK MARKET



- **CERTAINTY – DEVELOPMENT & ENTITLEMENT**
- **PROXIMITY – RESIDENCES AND REYNOLDS**
- **SAFETY – SIDEWALKS, LIGHTING, SIGNALS**
- **AFFORDABILITY – COST EFFECTIVE SOLUTION**
- **VISIBILITY – SUPERIOR SIGNAGE**
- **UTILITY – OPERATIONAL LOGISTICS**
- **ABILITY – DESIGN AND DELIVER A 21ST CENTURY LIBRARY**

TROUTDALE LIBRARY

Site Location

Presented by Troutdale Mayor
Jim Kight

Concern

- The Troutdale City Council is concerned about the location being considered for the Troutdale Library.
- We feel that the proposed Cherry Park, strip mall, location **does not meet** the criteria the Library Siting Committee was asked to use.

Criteria that has **not been met**

- No Public transportation to Cherry Park
- No Loading Dock or loading zone
- Natural Light only on the west side
- No access to the rear of the building
- Limited visibility from Cherry Park Road
- Not centrally located
- Can not purchase the library building

Criteria not met continued:

- A portion of the proposed location has been vacant for about 13 years
- Less than 2 miles (1.76) from the Fairview Library
- The Troutdale City Council learned Tuesday March 31st that the Cherry Park shopping mall is now for sale, which could jeopardize the future lease agreements for the Troutdale Library

Other Locations

- The Troutdale City Council prefers any of the other three locations that were being considered instead of the Cherry Park location.
- The other locations are, in no particular order, as follows:
 - Gateway Estates (Mauck property) located at 257th and Cherry Park
 - Gateway Corner (Hurford property) located 257th and Halsey
 - HIG (Handy property) located on Columbia River Highway and Kendall

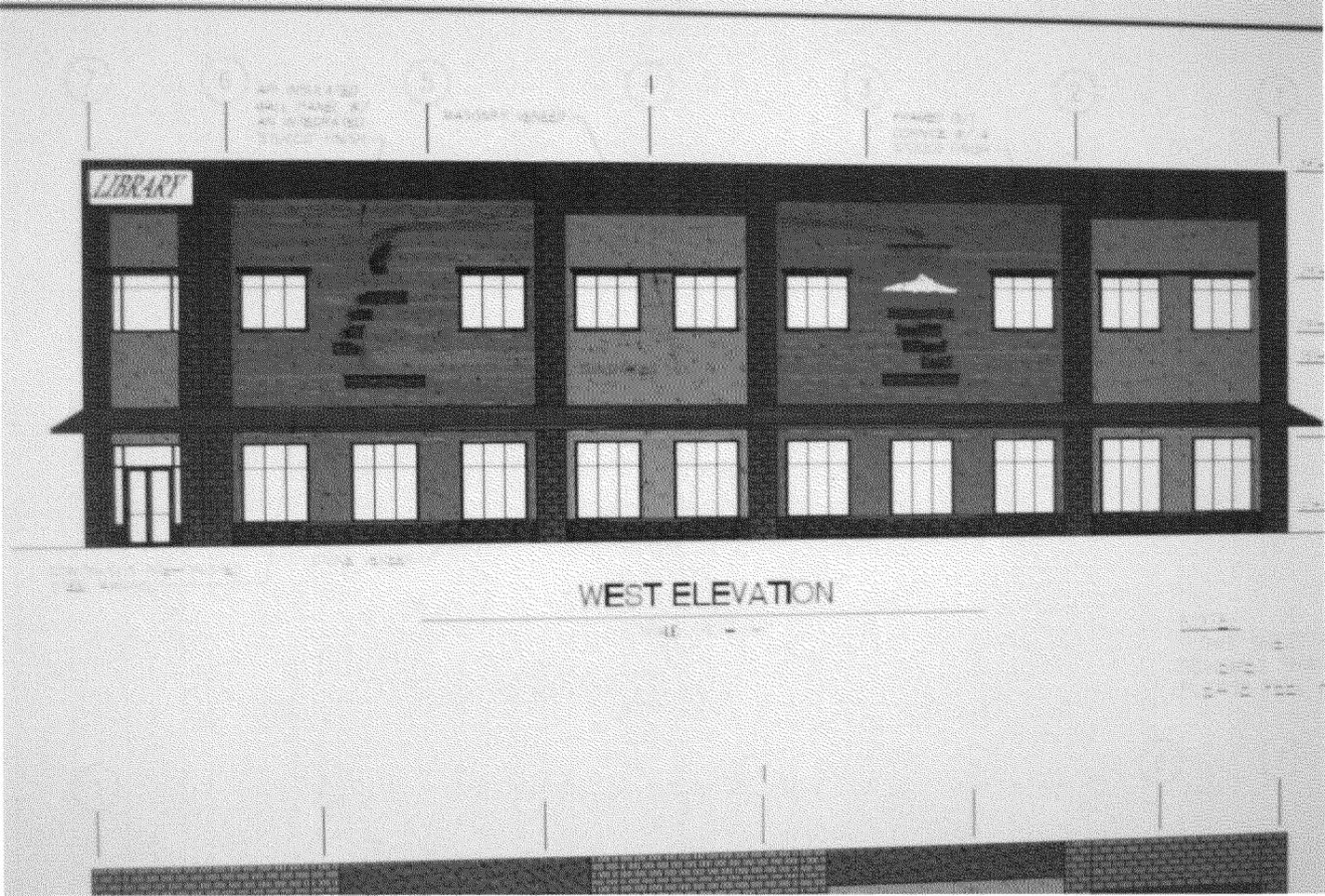
Cherry Park



Gateway Estates



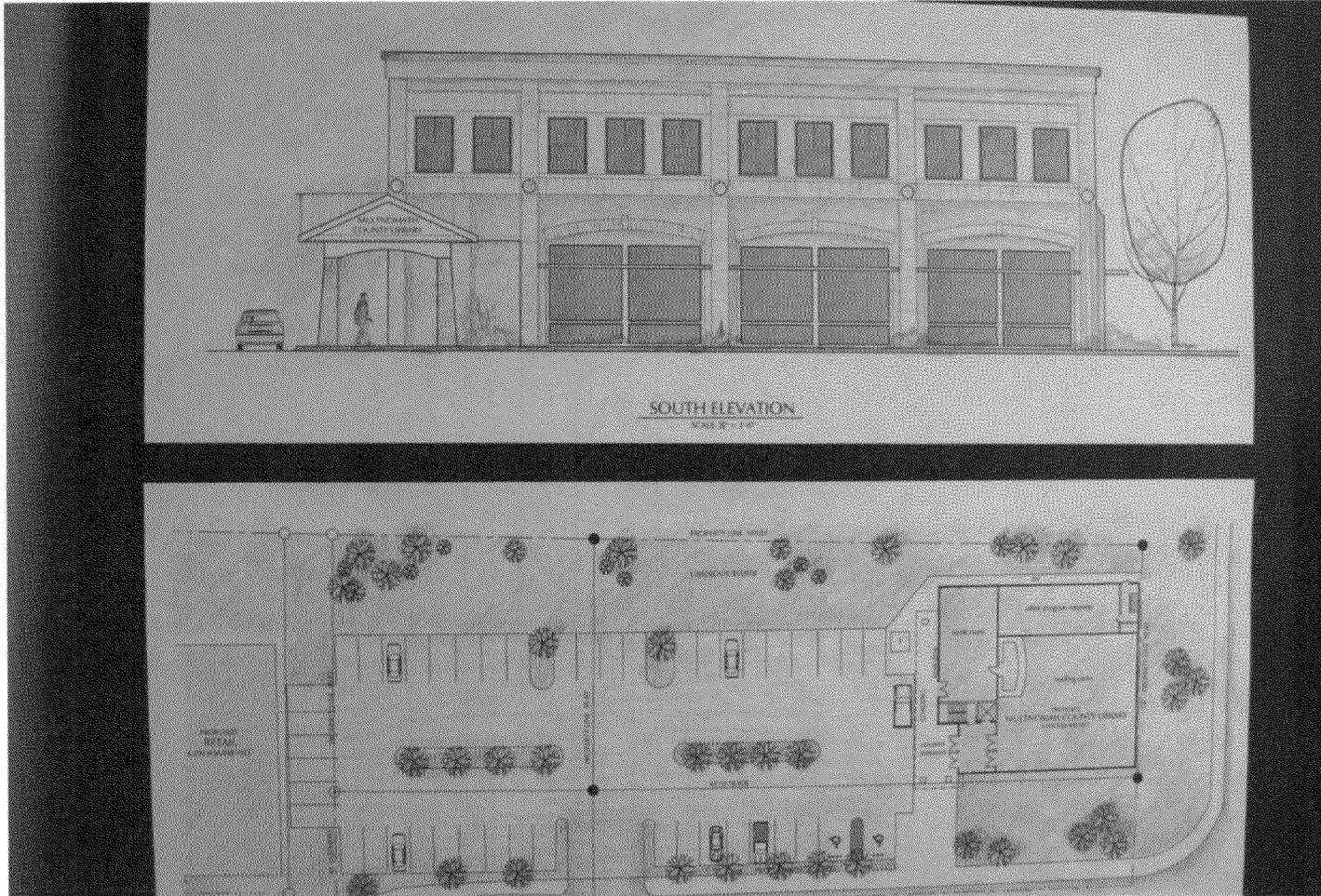
Gateway Estates Preliminary Design



Gateway Corner



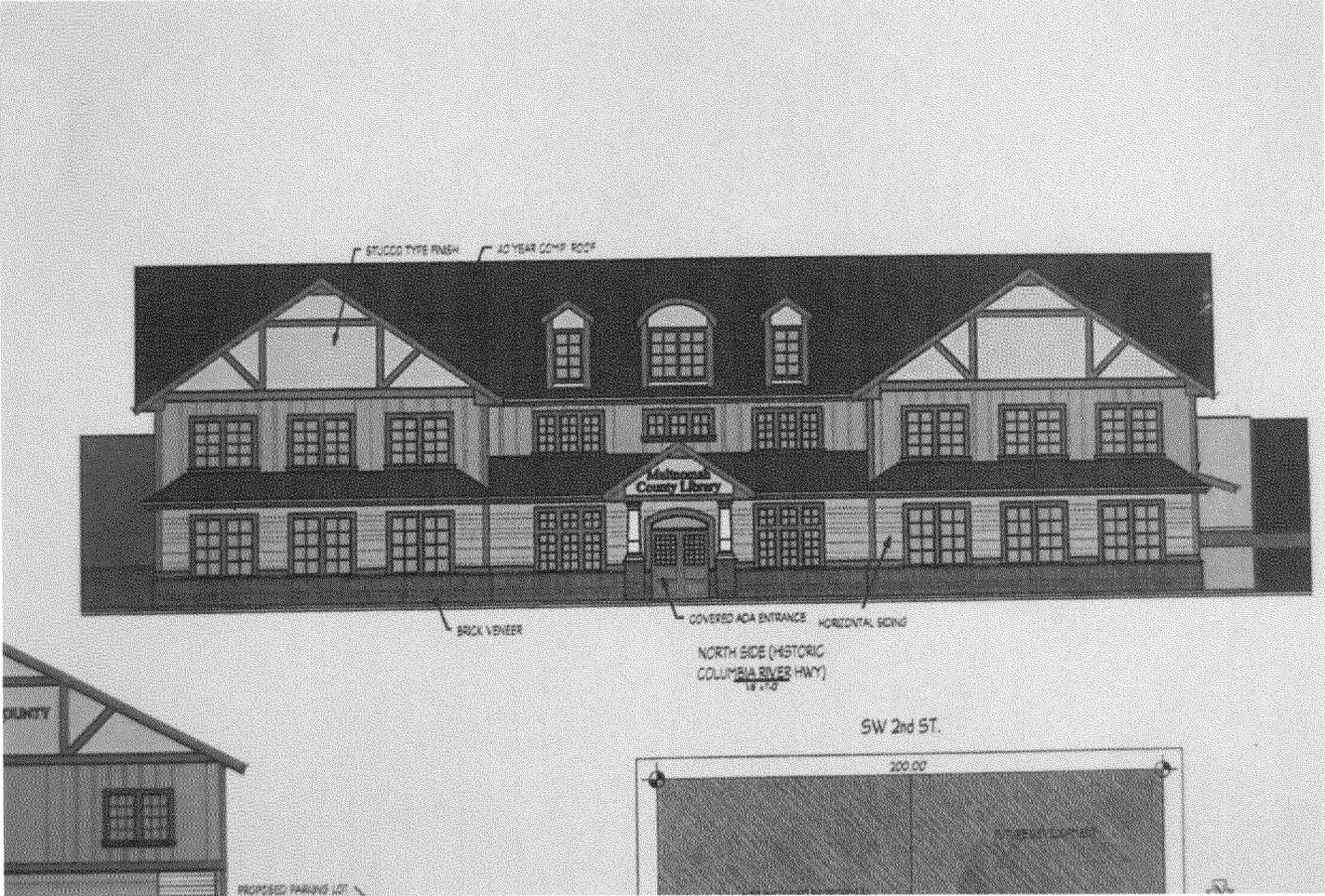
Gateway Corner Preliminary Design



HIG Property



HIG Preliminary Design



Summary

- Thank you for the opportunity to speak about this important issue. The City of Troutdale, the residents of our respective communities of Springdale and Corbett and all of East Multnomah County have waited over 100 years for a Multnomah County Library.
- Postponing this important decision for 30 days would allow the City to hold a work session to gather additional input from the residents of Troutdale and East County.

Summary continued

- This additional time would allow the City to do the following:
 - Create a financial incentive package if possible
 - Provide a level playing field for the proposals that will construct a new dedicated library
 - Construct a building that will have a Civic Presence for Multnomah County
- Mayor's closing comments

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4/2/09

SUBJECT: Troutdale Library

AGENDA NUMBER OR TOPIC: R-4

FOR: _____ AGAINST: X THE ABOVE AGENDA ITEM

NAME: Mayer Jim Kight

ADDRESS: 104 SE Kibling

CITY/STATE/ZIP: Troutdale, OR 97060

PHONE: DAYS: 503-665-5175

EVENINGS: _____

EMAIL: jkight@ci.troutdale.or.us

FAX: _____

SPECIFIC ISSUE: Site selection

WRITTEN TESTIMONY: Power Point

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

n

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk
This form is a public record

MEETING DATE: 4/2/09

SUBJECT: Trousdale Branch - Library Siting

AGENDA NUMBER OR TOPIC: 24

FOR: _____ AGAINST: X THE ABOVE AGENDA ITEM

NAME: Matthew A. Waud

ADDRESS: 612 SW 25th Circle

CITY/STATE/ZIP: Trousdale, OR 97060

PHONE: DAYS: (503) 666-7114 EVES: (503) 680-8180

EMAIL: matt@waudmadbox.com FAX: (503) 661-0521

SPECIFIC ISSUE: cooperation with City of Trousdale

WRITTEN TESTIMONY: NONE

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
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MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk
This form is a public record

MEETING DATE: 4/2/09

SUBJECT: East County Library

AGENDA NUMBER OR TOPIC: R4

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: David Hartmann

ADDRESS: 2127 SW Fox Court

CITY/STATE/ZIP: Trousdale, OR 97060

PHONE: DAYS: 971-570-3021 EVES: 503-334-8970

EMAIL: David@slatiwork.com FAX: _____

SPECIFIC ISSUE: Request 30 day extension to the
vote to accept the recommendation of Cherry Park site.

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
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1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

Testimonial – Concerns leading to misinformed community and City Council

Presented by David Hartmann – Troutdale City Councilor

April 2, 2009

Flaws in the process, and reasons for re-consideration:

- Cherry Park was never highlighted as a viable, preferred site and referred to as the option of last resort.
- The developers said that things unfolded or changed during the process (ie loading zone vs loading dock) which could have reduced their prices
- If developers would have known that least cost was going to be a driving issue, they would have proposed such
- But other decisions make it appear that cost was not a driving issue – the fact that the library was sited once before on the Discovery block, a free-standing new building – This site was preferred and selected as the chosen location in July of 2008 by the commission.
- If 5 months ago it was good enough to be on the main street of Troutdale, then why isn't it good enough now (re: Handy and Herford property)? Points to changed criteria again
- The Thriftway site was not acceptable. Why then is Cherry Park site acceptable:
- The Cherry Park Plaza site is currently for sale. The same situation as was the case with Thriftway.
- The public input process was flawed. Most people did / do not know that Cherry Park was even being considered, including some members of the City council. Newspaper accounts didn't mention this site.
- There was **never** any negotiation with the three developers to make a better site plan while extra negotiations were made to obtain the Cherry Park site. This is a **big** missing piece in the process.
- Corbett and Springdale need for closeness appears to be ignored
- The Cherry Park location is non-descript. It does not represent a "**Civic Presence**" that the citizens want in a library.

Troutdale wants a library that we're proud of. Cherry Park is not that.

I many others in Troutdale including members of the Siting Committee, developers and many other community members, recommend a 30 day table to for our community to streamline the inconsistency, and arrive at a more equitable and desirable alternative to the Cherry Park location. This recommendations was voiced by the participating members at our Tuesday work session.

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: April 2, 2009

SUBJECT: East County Library

AGENDA NUMBER OR TOPIC: R-4

FOR: _____ AGAINST: THE ABOVE AGENDA ITEM

NAME: Doug Daoust, City Councilor - Troutdale

ADDRESS: 337 SW 27th Way

CITY/STATE/ZIP: Troutdale OR 97060

PHONE: DAYS: 503-808-2913

EVES: _____

EMAIL: ddaoust@fs.fed.us

FAX: _____

SPECIFIC ISSUE: Troutdale Library siting

WRITTEN TESTIMONY: none

IF YOU WISH TO ADDRESS THE BOARD:

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MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

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MEETING DATE: 4/2/09

SUBJECT: Troutdale Library

AGENDA NUMBER OR TOPIC: East County Library

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Alex Mauck

ADDRESS: 931 NE Harbor Pl.

CITY/STATE/ZIP: Troutdale OR 97060

PHONE: DAYS: 503 492 2500 EVES: 503 826 8837

EMAIL: Alex.Mauck@gmail.com FAX: 503 492 0208

SPECIFIC ISSUE: Clarification of Site location

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: _____

SUBJECT: Troutdale Library SITING

AGENDA NUMBER OR TOPIC: R-4

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Neil Handy

ADDRESS: 1601 NE 144th AVE

CITY/STATE/ZIP: Portland, OR

PHONE: DAYS: 503-348-1100 EVES: _____

EMAIL: handy4362@comcast.net FAX: 503-666-2669

SPECIFIC ISSUE: SITE OF NEW TROUTDALE LIBRARY

WRITTEN TESTIMONY: Opposed to STRIP MAU SITE
FOR THE TROUTDALE LIBRARY

IF YOU WISH TO ADDRESS THE BOARD:

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MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

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MEETING DATE: April 2, 2009

SUBJECT: Library Siting in Troutdale

AGENDA NUMBER OR TOPIC: R-4

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Phyllis Thiemann

ADDRESS: P.O. Box 324

CITY/STATE/ZIP: Corbett OR 97019

PHONE: _____ DAYS: 503-380-7676

EVES: same

EMAIL: brickhvn@comcast.net

FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

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MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

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This form is a public record

MEETING DATE: 04/02/09

SUBJECT: TROUTDALE LIBRARY

AGENDA NUMBER OR TOPIC: R-4

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: GREGORY KORD

ADDRESS: 529 SE BEAVER CREEK LANE

CITY/STATE/ZIP: TROUTDALE, OR 97060

PHONE: DAYS: 503-680-3872 EVES: _____

EMAIL: gekord@gmail.com FAX: _____

SPECIFIC ISSUE: SITE FOR NEW LIBRARY

WRITTEN TESTIMONY: CONSIDER NEW LOCATION

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

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MEETING DATE: 4-2-09

SUBJECT: Troutdale Library

AGENDA NUMBER OR TOPIC: R-4

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Kate Selmar

ADDRESS: 1906 SE Lewellyn Ave

CITY/STATE/ZIP: Troutdale OR 97060

PHONE: DAYS: 503 661-2666 EVES: _____

EMAIL: kselmar@comcast.net FAX: _____

SPECIFIC ISSUE: I am not happy with the choice made for the Troutdale library site.

WRITTEN TESTIMONY: I urge the board to not vote on this issue for 30 days while the Troutdale City Council meets with a group of interested council members and commissioners to find a site which the citizens of Troutdale are happy with.

IF YOU WISH TO ADDRESS THE BOARD:

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MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

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This form is a public record

MEETING DATE: 4/2/2009

SUBJECT: CHERRY PARK LIBRARY

AGENDA NUMBER OR TOPIC: R-4 APPROVE CHERRY PARK LIBRARY

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: FLOYD MANN

ADDRESS: 1522 SW NORTH STAR LOOP

CITY/STATE/ZIP: TROUTDALE, OR 97060

PHONE: DAYS: 503-358-3147 EVES: 503-618-9716

EMAIL: floyd-mann@yahoo.com FAX: _____

SPECIFIC ISSUE: I SUPPORT THE LOCATING OF A LIBRARY

BRANCH IN THE CHERRY PARK LIBRARY

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
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IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

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MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk
This form is a public record

MEETING DATE: 4/2

SUBJECT: TRAUTDALE LIBRARY

AGENDA NUMBER OR TOPIC: _____

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: TANNEY STAFFENSON

ADDRESS: 1820 Historic Columbia River Hwy

CITY/STATE/ZIP: TRAUTDALE OR 97060

PHONE: _____ DAYS: 503-319-3732 EVES: _____

EMAIL: TSTAFFENSON@GMAIL.COM FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

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2. Written testimony will be entered into the official record.



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # R-5 DATE 04/02/09
 ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only	
Meeting Date:	<u>04/02/09</u>
Agenda Item #:	<u>R-5</u>
Est. Start Time:	<u>10:30 AM</u>
Date Submitted:	<u>03/16/09</u>

BUDGET MODIFICATION: DCJ - 15

Agenda Title:	BUDGET MODIFICATION DCJ-15 Adding \$118,986 from the Edward Byrne Memorial Justice Assistance Prison Offender Reentry Grant
----------------------	--

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>April 2, 2009</u>	Amount of Time Needed:	<u>3 minutes</u>
Department:	<u>Dept of Community Justice</u>	Division:	<u>Adult Services</u>
Contact(s):	<u>Shaun Coldwell</u>		
Phone:	<u>503-988-3961</u>	Ext.	<u>83961</u>
		I/O Address:	<u>503/250</u>
Presenter(s):	<u>Truls Neal</u>		

General Information

- 1. What action are you requesting from the Board?**
 The Department of Community Justice (DCJ) requests approval of budget modification DCJ-15, appropriating \$118,986 from the Edward Byrne Memorial Prison Offender Reentry Grant to increase DCJ's Fiscal Year 2009 budget.
- 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**
 The Edward Byrne Memorial Prison Offender Reentry Grant was recently awarded to the Department of Community Justice. The grant is for \$951,885, to be spent over a two-year period, beginning April 1, 2009. The Notice of Intent to apply for this grant was approved by the Multnomah County Board of County Commissioners on December 18, 2008.

Budget Modification DCJ-15 requests approval to add a portion of the funding to DCJ's Fiscal Year 2009 budget, so that contracts with service providers can be negotiated to begin by May 1, 2009.

The purpose of this Edward Byrne Memorial Prison Offender Reentry Grant is to increase public safety and reduce recidivism by improving prison offender re-entry in Multnomah County for offenders completing substance abuse treatment in state institutions.

DCJ plans to fund community providers that follow evidenced based transitional services for offenders to reduce recidivism:

- Three Recovery Peer Mentors
- Out-Patient and Intensive Out-Patient Substance Abuse Treatment
- Employment and Job Coaching for Living Wage Jobs
- Transitional Alcohol and Drug Free Housing.

This grant enhances FY 2009 program offers 50029-Adult Offender Housing; 50037- Adult High Risk Drug Unit; 50045- Adult Offender Out-patient.

3. Explain the fiscal impact (current year and ongoing).

Budget Modification DCJ-15 increases The Department of Community Justice's Fiscal Year 2009 budget by \$118,986 in funding from the Edward Byrne grant. The remaining \$832,899 of the award will be included in the Fiscal Year 2010 and 2011 budgets.

4. Explain any legal and/or policy issues involved.

n/a

5. Explain any citizen and/or other government participation that has or will take place.

DCJ will utilize contracts with non-profits, faith-based, business, health care, education, and employment assistance in meeting the goals of this grant.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why?**

The Department of Community Justice Fiscal Year 2009 budget will be increased by \$118,986 in funding from the Edward Byrne Memorial Prison Offender Reentry Grant. The funds will be used to contract with local service providers.

- **What budgets are increased/decreased?**

Budget Modification DCJ-15 adds \$118,986 in grant funding to the Department of Community Justice Fiscal Year 2009 budget. This is new funding will enhance program offers 50029-Adult Offender Housing; 50037- Adult High Risk Drug Unit; 50045- Adult Offender Out-patient.

- **What do the changes accomplish?**

The goal of the Edward Byrne Memorial Prison Offender Reentry Grant is to reduce the risk of recidivism due to substance abuse among adult offenders who are in the process of transitioning from prison to life in the community.

- **Do any personnel actions result from this budget modification? Explain.**

n/a

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

This grant includes funding to fully pay for central and departmental indirect costs, at the current rates established by Multnomah County.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The funds have been awarded for a two-year period ending March 31, 2011. At the end of this term, DCJ will need to re-apply for continued funding. Approval for renewal awards will be based on program performance, and the availability of JAG Program funds in Oregon.

- **If a grant, what period does the grant cover?**

The grant has been awarded for two-year duration for April 1, 2009 through March 31, 2011.

- **If a grant, when the grant expires, what are funding plans?**

DCJ will apply for continued funding

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCJ - 15

Required Signatures

**Elected Official or
Department/
Agency Director:**

John Anderson for Scott Taylor

Date: 03/16/09

Budget Analyst:

[Handwritten Signature]

Date: 03/12/09

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: DCJ-15

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	50-10	21190	new	50			CJ003.BYRNE.RE-ENTRY.HRD	50190	0	(118,986)	(118,986)		IG-OP-Fed thru State
2	50-10	21190	new	50			CJ003.BYRNE.RE-ENTRY.HRD	60155	0	7,500	7,500		Direct Client Assistance
3	50-10	21190	new	50			CJ003.BYRNE.RE-ENTRY.HRD	60170	0	103,288	103,288	110,788	Professional Services
4	50-10	21190	new	50			CJ003.BYRNE.RE-ENTRY.HRD	60350	0	2,293	2,293		Central Indirect
5	50-10	21190	new	50			CJ003.BYRNE.RE-ENTRY.HRD	60355	0	5,905	5,905	0	Department Indirect
6										0			
7	50-00	1000	50001	50		509600		50370	(1,469,325)	(1,475,230)	(5,905)		Dept Indirect Revenue
8	50-00	1000	50001	50		509600		60170	25,505	31,410	5,905		Professional Svcs
9										0			
10	19	1000		20		9500001000		50310		(2,293)	(2,293)		Indirect Reimb Revenue
11	19	1000		20		9500001000		60470		2,293	2,293		CGF Contingency Exp
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13										0			
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										0		110,788	Total - Page 1
										0		110,788	GRAND TOTAL

Edward Byrne Memorial Justice Assistance Grant Reentry Enhancement Coordination Project

On February 17th the Department of Community Justice was awarded a two year grant of **\$951,883** to expand transition services to inmates who have successfully completed substance abuse treatment in prison. This project will provide transition services for up to 150 offenders annually.

Program Goals:

- Increase public safety
- Reducing offender recidivism
- Reduce relapse and use of addictive substances
- Increase offenders engaging in treatment
- Increase offenders attaining and maintaining secure housing
- Increase offender employment and retention

Strategies:

- Use of Evidence Based transition and substance abuse services
- Collaborative Partnership with Department of Corrections
- Partnering with community providers

Reentry Enhancement Coordination (REC) Team consists of DCJ staff and contracted community providers including **Volunteers of America, Oregon and SE Works.**

Activities and Services will include:

- Prison reach-in
- 40 evidence-based outpatient substance abuse
- 16 alcohol and drug free transitional housing beds
- 3 recovery peer mentors
- 1 employment and job development specialist



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # R-6 DATE 04/02/09
 ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only	
Meeting Date:	<u>04/02/09</u>
Agenda Item #:	<u>R-6</u>
Est. Start Time:	<u>10:33 AM</u>
Date Submitted:	<u>03/19/09</u>

BUDGET MODIFICATION: DCHS-24

BUDGET MODIFICATION DCHS-24 Increasing SUN Service System Division
Agenda Federal/State Appropriation by \$28,469 in State of Oregon Housing and
Title: Community Services Grant Funding

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date:	<u>April 2, 2009</u>	Amount of Time Needed:	<u>3 minutes</u>
Department:	<u>County Human Services</u>	Division:	<u>SUN Service System</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>988-3691</u>	Ext.	<u>26858</u>
		I/O Address:	<u>167/620</u>
Presenter(s):	<u>Mary Li</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-24. This budget modification increases State of Oregon Housing and Community Services (OHCS) grant funding by \$28,469 in SUN Service System for the Anti-Poverty Services program.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Program Offer # 25150 – Anti-Poverty Services program forms the basis of a system of care designed to assist homeless and low-income households to become more self-sufficient. This program is partially funded by grants from OHCS. OHCS provides planning amounts for grants with each new State biennium. At the time that the Fiscal Year 2009 (FY09) budget was prepared, the grant revenue projections were based on estimates of grant funds that would be available for FY09. As a result, OHCS provided additional funding starting January 1, 2009 in the amount of \$28,469. The additional funding will allow family case management services for approximately 15 low-income households.

3. Explain the fiscal impact (current year and ongoing).

OHCS funding for Anti-Poverty Services program will be increased by \$28,469. This funding will increase the following expenses: Professional Services by \$7,515; Pass-Through & Program Support by \$20,954.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why?**

An increase in the State of Oregon Housing and Community Services (OHCS) grant funding by \$28,469 in SUN Service System for the Anti-Poverty Services program.

- **What budgets are increased/decreased?**

The FY09 budget for Anti-Poverty Services will be increased by \$28,469. The following expenses increase: Professional Services by \$7,515; Pass -Through & Program Support by \$20,954.

- **What do the changes accomplish?**

This budget modification allows the available funds to be added for FY09 to existing service contracts. The funds will be used for additional family case management services for 15 low-income households.

- **Do any personnel actions result from this budget modification? Explain.**

N/A

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The grant does not provide for county indirect costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is a one-time-only increase resulting from the receipt of additional funding. The grants are continuously renewed with each State Biennium at the established annual allocation amounts. The OHCS grants will continue to be awarded with each new State biennium.

- **If a grant, what period does the grant cover?**

January 1, 2009 through December 31, 2009.

- **If a grant, when the grant expires, what are funding plans?**

The grant will continue to be awarded with each new State biennium.

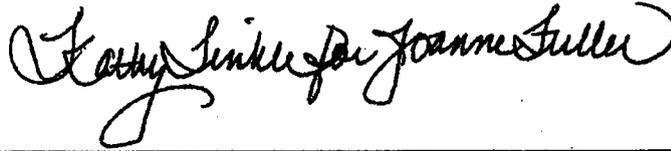
NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS-24

Required Signatures

**Elected Official
or Department/
Agency Director:**



Date: 03/19/09

Budget Analyst:



Date: 03/19/09

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: **DCHS-24**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: **2009**

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	22-20	20710	25150	40			SCPSPPV.CSBG.09	50190	(321,879)	(349,349)	(27,470)		State/Federal Funding
2	22-20	20710	25150	40			SCPSPPV.CSBG.09	60160	293,401	313,356	19,955		Pass through
3	22-20	20710	25150	40			SCPSPPV.CSBG.09	60170		7,515	7,515		Professional Services
4													
5	22-20	20710	25150	40			SCPSPPV.CSBG.09.AA	50190	(14,670)	(15,669)	(999)		State/Federal Funding
6	22-20	20710	25150	40			SCPSPPV.CSBG.09.AA	60160	14,670	15,669	999		Pass through
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MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # R-7 DATE 04/02/09
 ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/02/09
 Agenda Item #: R-7
 Est. Start Time: 10:36 AM
 Date Submitted: 03/19/09

BUDGET MODIFICATION: DCHS - 26

BUDGET MODIFICATION DCHS-26 Increasing Aging and Disability Services
Agenda Division Appropriation by \$36,208 to Reflect Additional Allocation from State of
Title: Oregon Senior Health Insurance Benefits Assurance (SHIBA) Program

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>April 2, 2009</u>	Amount of Time	<u>3 minutes</u>
Department:	<u>County Human Services</u>	Division:	<u>Aging & Disabilities Services</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>(503) 988-3691</u>	Ext.	<u>26858</u>
		I/O Address:	<u>167/620</u>
Presenter(s):	<u>Mary Shortall</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) recommends approval of budget modification DCHS-26. This budget modification increases Aging and Disability Services (ADS) Fiscal Year 2009 budget by \$36,208 in State of Oregon Senior Health Insurance Benefits Assistance (SHIBA) program to provide outreach and counseling assistance during the annual open enrollment for Medicare Part D Prescription Drug Plan.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

SHIBA is providing additional revenue to DCHS, ADS for enhancement and expansion of outreach services within the Community Services program. This fund, budgeted in Program offer # 25020, will allow the Community Services program to provide outreach and cover increased demand for counseling services during the open enrollment period.

The SHIBA program provides free counseling to people with Medicare and those who assist them. Trained staff and volunteers help Medicare beneficiaries select a Medicare-approved prescription drug plan; find out if they are receiving all possible benefits; compare supplemental health insurance policies; review a bill; and file an appeal or complaint.

Outreach takes place at community events that target lower income and senior populations. Such venues include Low Income Heating and Energy Assistance Program (LIHEAP) "sign up" events, tax aide sites, resource fairs, ethnic meal sites, and family caregiver events.

3. Explain the fiscal impact (current year and ongoing).

This budget modification increases Aging & Disability Services appropriation from SHIBA by \$36,208 and brings the current fiscal year budget in line with the total three year (April 1, 2006 to June 30, 2009) agreement of \$82,881.

Temporary personnel costs increase by \$30,899 to fund On Call employee positions providing outreach and helpline services. Materials and Supplies expenses increase by \$5,309 for outreach mailings, educational materials, office supplies and mileage reimbursement.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

• **What revenue is being changed and why?**

This budget modification recognizes an increase in current fiscal year SHIBA revenue by \$36,208. The revenue will fund current ADS temporary outreach and helpline personnel. Risk fund will increase by \$684.

• **What budgets are increased/decreased?**

ADS budget increases by \$36,208. The Risk fund will increase by \$684 as will the offsetting Claims Paid.

• **What do the changes accomplish?**

The increase in funding would cover additional ADS expenditures due to increased demand in enrollment resulting from expanded outreach efforts.

• **Do any personnel actions result from this budget modification? Explain.**

No.

• **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

Grant does not pay indirect costs.

• **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

No – revenue is on going.

• **If a grant, what period does the grant cover?**

April 1, 2006 to June 30, 2009

• **If a grant, when the grant expires, what are funding plans?**

N/A This grant will continue to be awarded each biennium. This fund has been on going for many years.

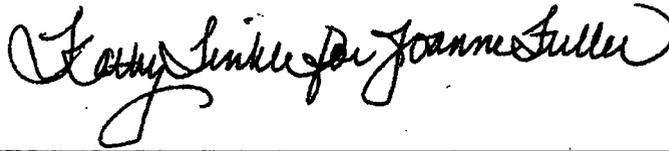
NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 26

Required Signatures

**Elected Official
or Department/
Agency Director:**



Date: 03/19/09

Budget Analyst:



Date: 03/19/09

Department HR:



Date: 03/19/09

Countywide HR:

Date:

Budget Modification ID: **DCHS-26**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit			Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element	Cost Element					
1	30-45	26080	25020	40			ADSDIVCS201SHIBA	50190	(29,500)	(65,708)	(36,208)		IG - OP Fed Thru St
2	30-45	26080	25020	40			ADSDIVCS201SHIBA	60100	12,100	40,002	27,902		Temporary (Personnel)
3	30-45	26080	25020	40			ADSDIVCS201SHIBA	60135	1,003	3,316	2,313		Non Base Fringe (8.29%)
4	30-45	26080	25020	40			ADSDIVCS201SHIBA	60145	297	981	684		Non Base Insurance (2.45%)
5	30-45	26080	25020	40			ADSDIVCS201SHIBA	60180	0	817	817		Printing
6	30-45	26080	25020	40			ADSDIVCS201SHIBA	60230	0	30	30		Postage
7	30-45	26080	25020	40			ADSDIVCS201SHIBA	60240	500	2,532	2,032		Supplies
8	30-45	26080	25020	40			ADSDIVCS201SHIBA	60260	0	2,430	2,430		Travel & Training
9													
10	72-10	3500		0020		705210		50316		(684)	(684)		Svc. Reim F/S to Risk
11	72-10	3500		0020		705210		60330		684	684		Claims Paid
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MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # R-8 DATE 04/02/09
 ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only	
Meeting Date:	<u>04/02/09</u>
Agenda Item #:	<u>R-8</u>
Est. Start Time:	<u>10:39 AM</u>
Date Submitted:	<u>03/19/09</u>

BUDGET MODIFICATION: DCHS - 27

<p>BUDGET MODIFICATION DCHS-27 Increasing Aging and Disabilities Services Division Federal/State Appropriation by \$25,000 for a One Time Only Agenda Grant from the National Association of Area Agencies on Aging, Digital TV: Title: Keeping Seniors Connected</p>
--

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>April 2, 2009</u>	Amount of Time Needed:	<u>3 minutes</u>
Department:	<u>County Human Services</u>	Division:	<u>Aging & Disabilities Services</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>(503) 988-3691</u>	Ext.	<u>26858</u>
		I/O Address:	<u>167/620</u>
Presenter(s):	<u>Mary Shortall</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) recommends approval of budget modification DCHS-27 for one time only funding increase in Aging and Disability Services Division (ADSD) appropriation by \$25,000.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The National Association of Area Agencies on Aging is implementing the "Digital TV: Keeping Seniors Connected" Campaign. The grant is to assist in providing individualized assistance to older persons in order to help them effectively transition to digital programming.

The project funds are to used to conduct an on-the-ground, community-based campaign to ensure that the most vulnerable older Americans who currently rely on over-the-air television signals are provided the education and one-to-one assistance needed to successfully make the conversion to

digital programming. The project will also provide individualized assistance to older persons in order to effectively transition to digital programming. Training and technical assistance will also be provided to staff and volunteers. This action will impact Program Offer #25020 - ADS Access & Early Intervention Services. The impact of the Digital TV grant is that ADS will contract with a provider to conduct more targeted outreach and provide assistance for vulnerable older adults.

3. Explain the fiscal impact (current year and ongoing).

ADS revenue will increase by \$25,000. This revenue is a one time only grant and would be contracted to ADS providers to conduct more targeted outreach and provide assistance to vulnerable older adults.

4. Explain any legal and/or policy issues involved.

There are no legal and/or policy issues associated with applying for this grant.

5. Explain any citizen and/or other government participation that has or will take place.

ADSD is currently working closely with key stakeholders to help educate seniors about the DTV transition. These funds will allow us to provide more hands-on support to eliminate technology barriers for seniors.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

• **What revenue is being changed and why?**

Program offer #25020 – ADS Access and Early Intervention Services will receive \$25,000 in new revenue from the National Association of Area Agencies on Aging (N4A).

• **What budgets are increased/decreased?**

Pass-Through & Program Support budget within ADS Access and Early Intervention Services will increase by \$25,000.

• **What do the changes accomplish?**

This budget modification allows us to increase contract amounts with our providers. Pass-Through & Program Support budget will be increased.

• **Do any personnel actions result from this budget modification? Explain.**

No personnel actions result from this budget modification.

• **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

Grant does not pay indirect.

• **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Grant is a one-time-only special fund.

• **If a grant, what period does the grant cover?**

Fiscal Year 2009 (January-April 2009)

• **If a grant, when the grant expires, what are funding plans?**

There are no plans to continue funding when the grant expires.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 27

Required Signatures

**Elected Official
or Department/
Agency Director:**

Cathy Linker for Joanne Fuller

Date: 03/19/09

Budget Analyst:

[Signature]

Date: 03/19/09

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: DCHS-27

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	30-45	32326	25020	40			ADSDIVCS201NTIA	50190	0	(25,000)	(25,000)	IG - OP Fed Thru St	
2	30-45	32326	25020	40			ADSDIVCS201NTIA	60160	0	25,000	25,000	Pass-Through & Prog Sup	
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MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # R-9 DATE 4/02/09
 ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/02/09
 Agenda Item #: R-9
 Est. Start Time: 11:02 AM
 Date Submitted: 03/26/09

BUDGET MODIFICATION: DCHS - 29

**BUDGET MODIFICATION DCHS-29 Appropriating \$455,691 Additional
 Local Administration Funding from the State of Oregon, and Making Position
 Changes to Implement the Community Developmental Disabilities Program**
**Agenda Title: Structural Requirements as Outlined by Services to People with Disabilities for
 the Developmental Disabilities Services Division**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>April 2, 2009</u>	Amount of Time Needed:	<u>10 Minutes</u>
Department:	<u>County Human Services</u>	Division:	<u>Developmental Disabilities</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>988-3691</u>	Ext.	<u>26858</u>
		I/O Address:	<u>167/620</u>
Presenter(s):	<u>Patrice Botsford</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-29 which appropriates \$455,691 additional Local Administration funding and makes position adjustments to implement the CDDP model changes as outlined by SPD for DDSD.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This budget modification implements the changes to the CDDP structure by changing funding streams for several key services from DD48 case management revenue to specific service elements designated for abuse investigations, eligibility determination, and quality assurance. The model change requires an increase in case management staff in order to decrease caseloads from 1 case manger for every 70 caseloads (1:70), to 1 case manager for every 45 caseloads (1:45). The funding was allocated this fiscal year to enable us to begin implementation of changes that will be in the

Oregon Administrative Rule (OAR) effective July 1, 2009.

This budget modification also involves reclassifying a Program Development Specialist Senior to a Program Manager 1, and an Administrative Analyst Senior to a Program Development Senior, as determined by the Class/Comp unit of Central Human Resources. These two positions are in the Crisis Services program for DDS, which are currently being paid with Local Administration. Only the Program Manager 1 reclassification will involve additional Local Administration than originally budgeted. This budget modification impacts the following program offers: 25010 DD Administration, 25012 DD Services for Adults, 25013 DD Services for Children and 25015 DD Crisis Services, 25014A Eligibility and Protective Services.

3. Explain the fiscal impact (current year and ongoing).

Revenue for Local Administration funds (LA 01) funding increases by \$455,691 and will be allocated as follows:

\$407,259 will be used for new positions totaling 3.91 FTE for fiscal year 2009 (15.00 FTE on an annual basis). These positions are listed below.

- 0.33 FTE (1.00 FTE annual basis) Program Manager 1 for Services to Children and Youth
- 0.33 FTE (1.00 FTE annual basis) Program Supervisor for Intake and Eligibility Services
- 1.50 FTE (6.00 FTE annual basis) Case Manager 2 positions, 1.25 FTE (5.00 FTE annual basis) for Services to Children, and 0.25 FTE (1.00 FTE annual basis) for Adult Services to manage the Psychiatric Security Review Board (PSRB) caseload.
- 0.25 FTE (1.00 FTE annual basis) Bilingual Social Worker (Spanish) for Intake and Eligibility
- 0.25 FTE (1.00 FTE annual basis) Case Manager 1 for intake and eligibility
- 0.75 FTE (3.00 FTE annual basis) Program Development Specialists for brokerage monitoring
- 0.25 FTE (1.00 FTE annual basis) Case Manager Senior for managing crisis caseload of those clients enrolled in brokerage services
- 0.25 FTE (1.00 FTE annual basis) Office Assistant 2 for the abuse investigations unit.

\$5,306 will be used for one of the two position reclassifications.

- The Program Development Specialist Senior to a Program Manager 1 reclassification will involve an increase in permanent personnel by \$5,306.
- The Administrative Analyst Senior to a Program Development Specialist Senior reclassification is neutral to the budget, and has no fiscal impact.

\$43,126 will be used for standard Materials & Service (M&S) costs for all the positions involved in this budget modification.

Service reimbursements from the Federal/State fund is allocated as follows:

- Risk fund increases by \$53,699
- Motor Pool fund increases by \$3,309.
- Telecommunications fund increases by \$5,815
- Mail and Distribution fund increases by \$1,651

4. Explain any legal and/or policy issues involved.

The funding model requires a reduction in caseloads for case management staff to a ratio of 1 case manager for every 45 caseloads. This is a significant policy change from the previous ratio of 1 case manager for every 70 caseloads. The increase of case managers will assist us in adhering to the new policy.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

• **What revenue is being changed and why?**

State Mental Health Grant revenue increases by \$455,691 due to revised State allocation of Local Administration funds.

• **What budgets are increased/decreased?**

Developmental Disabilities Services Division budget appropriation increases by \$455,691. As a result, the following DDSB budgets are increased:

- Permanent Personnel – \$412,565
- Materials and Services – \$43,126.

The following reflects the increases in the Internal Services budgets:

- Insurance (risk) – \$53,699
- Motor Pool – \$3,309
- Telecommunications – \$5,815
- Mail and Distribution – \$1,651

• **What do the changes accomplish?**

This modification appropriates \$455,691 in additional Local Administration funding and makes position adjustments to implement the CDDP model changes as outlined by SPD for DDSB. The budget modification also involves reclassifying a Program Development Specialist Senior to a Program Manager 1, and an Administrative Analyst Senior to a Program Development Senior, as determined by the Class/Comp unit of Central Human Resources. These two positions are in the Crisis Services program for DDSB, which are currently being paid with Local Administration.

• **Do any personnel actions result from this budget modification? Explain.**

\$407,259 will be used for new positions totaling 3.91 FTE for fiscal year 2009 (15.00 FTE on an annual basis). These positions are listed below.

- 0.33 FTE (1.00 FTE annual basis) Program Manager 1 for Services to Children and Youth
- 0.33 FTE (1.00 FTE annual basis) Program Supervisor for Intake and Eligibility Services
- 1.50 FTE (6.00 FTE annual basis) Case Manager 2 positions, 1.25 FTE (5.00 FTE annual basis) for Services to Children, and 0.25 FTE (1.00 FTE annual basis) for Adult Services to manage the Psychiatric Security Review Board (PSRB) caseload.
- 0.25 FTE (1.00 FTE annual basis) Bilingual Social Worker (Spanish) for Intake and Eligibility
- 0.25 FTE (1.00 FTE annual basis) Case Manager 1 for intake and eligibility
- 0.75 FTE (3.00 FTE annual basis) Program Development Specialists for brokerage monitoring
- 0.25 FTE (1.00 FTE annual basis) Case Manager Senior for managing crisis caseload of those clients enrolled in brokerage services
- 0.25 FTE (1.00 FTE annual basis) Office Assistant 2 for the abuse investigations unit.

This budget modification also involves reclassifying a Program Development Specialist Senior to a Program Manager 1, and an Administrative Analyst Senior to a Program Development Senior, as determined by the Class/Comp unit of Central Human Resources.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

Historically, this State grant does not allow for recovery of indirect costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Revenue and functions are both anticipated to be ongoing functions of Developmental Disabilities Services Division.

- **If a grant, what period does the grant cover?**

The grant covers the period 1/01/2009 through 6/30/2009.

- **If a grant, when the grant expires, what are funding plans?**

The funding is part of an ongoing grant award from the State of Oregon.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 29

Required Signatures

**Elected Official
or Department/
Agency Director:**



Date: 03/26/09

Budget Analyst:



Date: 03/26/09

Department HR:



Date: 03/26/09

Countywide HR:



Date: 03/26/09

Budget Modification ID: **DCHS-29****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	20-50	1000	25014A	40			DD IPS CGF	60000		(75,227)	(75,227)	Permanent	
2	20-50	1000	25014A	40			DD IPS CGF	60130		(23,651)	(23,651)	Salary Related Exp	
3	20-50	1000	25014A	40			DD IPS CGF	60140		(21,484)	(21,484)	Insurance	
4	20-50	1000	25014A	40			DD IPS CGF	60170		120,362	120,362	Professional Svcs.	
5													
6	20-50	80001	25014A	40			DD IPS LA	50190		(205,763)	(205,763)	IG-Op Fed Thru State	
7	20-50	80001	25014A	40			DD IPS LA	60000		121,459	121,459	Permanent	
8	20-50	80001	25014A	40			DD IPS LA	60130		38,187	38,187	Salary Related Exp	
9	20-50	80001	25014A	40			DD IPS LA	60140		36,082	36,082	Insurance	
10	20-50	80001	25014A	40			DD IPS LA	60180		482	482	Printing	
11	20-50	80001	25014A	40			DD IPS LA	60240		5,992	5,992	Supplies	
12	20-50	80001	25014A	40			DD IPS LA	60260		585	585	Travel & Training	
13	20-50	80001	25014A	40			DD IPS LA	60370		1,606	1,606	Intl Svc Telephone	
14	20-50	80001	25014A	40			DD IPS LA	60410		914	914	Intl Svc Motor Pool	
15	20-50	80001	25014A	40			DD IPS LA	60460		456	456	Intl Svc Dist/Postage	
16													
17	20-50	80001	25015	40			DD CNTY LA	50190		(2,653)	(2,653)	IG-Op Fed Thru State	
18	20-50	80001	25015	40			DD CNTY LA	60000		1,965	1,965	Permanent	
19	20-50	80001	25015	40			DD CNTY LA	60130		570	570	Salary Related Exp	
20	20-50	80001	25015	40			DD CNTY LA	60140		118	118	Insurance	
21													
22	20-50	80001	25015	40			DD PIP LA	50190		(2,653)	(2,653)	IG-Op Fed Thru State	
23	20-50	80001	25015	40			DD PIP LA	60000		1,965	1,965	Permanent	
24	20-50	80001	25015	40			DD PIP LA	60130		570	570	Salary Related Exp	
25	20-50	80001	25015	40			DD PIP LA	60140		118	118	Insurance	
26													
27	20-50	80001	25010	40			DD ADM LA	50190		(39,836)	(39,836)	IG-Op Fed Thru State	
28	20-50	80001	25010	40			DD ADM LA	60000		18,979	18,979	Permanent	
29	20-50	80001	25010	40			DD ADM LA	60130		5,967	5,967	Salary Related Exp	
30	20-50	80001	25010	40			DD ADM LA	60140		4,752	4,752	Insurance	
31	20-50	80001	25010	40			DD ADM LA	60180		147	147	Printing	
32	20-50	80001	25010	40			DD ADM LA	60240		8,903	8,903	Supplies	
33	20-50	80001	25010	40			DD ADM LA	60260		179	179	Travel & Training	

Budget Modification ID: **DCHS-29****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
34	20-50	80001	25010	40			DD ADM LA	60370		491	491		Intl Svc Telephone
35	20-50	80001	25010	40			DD ADM LA	60410		279	279		Intl Svc Motor Pool
36	20-50	80001	25010	40			DD ADM LA	60460		139	139		Intl Svc Dist/Postage
37													
38	20-50	80001	25012	40			DD ACOMP LA	50190		(19,901)	(19,901)		IG-Op Fed Thru State
39	20-50	80001	25012	40			DD ACOMP LA	60000		10,732	10,732		Permanent
40	20-50	80001	25012	40			DD ACOMP LA	60130		3,374	3,374		Salary Related Exp
41	20-50	80001	25012	40			DD ACOMP LA	60140		3,381	3,381		Insurance
42	20-50	80001	25012	40			DD ACOMP LA	60180		112	112		Printing
43	20-50	80001	25012	40			DD ACOMP LA	60240		1,476	1,476		Supplies
44	20-50	80001	25012	40			DD ACOMP LA	60260		136	136		Travel & Training
45	20-50	80001	25012	40			DD ACOMP LA	60370		372	372		Intl Svc Telephone
46	20-50	80001	25012	40			DD ACOMP LA	60410		212	212		Intl Svc Motor Pool
47	20-50	80001	25012	40			DD ACOMP LA	60460		106	106		Intl Svc Dist/Postage
48													
49	20-50	80001	25013	40			DD KIDS LA	50190		(98,329)	(98,329)		IG-Op Fed Thru State
50	20-50	80001	25013	40			DD KIDS LA	60000		53,661	53,661		Permanent
51	20-50	80001	25013	40			DD KIDS LA	60130		16,871	16,871		Salary Related Exp
52	20-50	80001	25013	40			DD KIDS LA	60140		16,905	16,905		Insurance
53	20-50	80001	25013	40			DD KIDS LA	60180		589	589		Printing
54	20-50	80001	25013	40			DD KIDS LA	60240		6,180	6,180		Supplies
55	20-50	80001	25013	40			DD KIDS LA	60260		678	678		Travel & Training
56	20-50	80001	25013	40			DD KIDS LA	60370		1,859	1,859		Intl Svc Telephone
57	20-50	80001	25013	40			DD KIDS LA	60410		1,058	1,058		Intl Svc Motor Pool
58	20-50	80001	25013	40			DD KIDS LA	60460		528	528		Intl Svc Dist/Postage
59													
60	20-50	80001	25012	40			DD XIX LA	50190		(86,556)	(86,556)		IG-Op Fed Thru State
61	20-50	80001	25012	40			DD XIX LA	60000		47,993	47,993		Permanent
62	20-50	80001	25012	40			DD XIX LA	60130		15,089	15,089		Salary Related Exp
63	20-50	80001	25012	40			DD XIX LA	60140		13,827	13,827		Insurance
64	20-50	80001	25012	40			DD XIX LA	60180		446	446		Printing
65	20-50	80001	25012	40			DD XIX LA	60240		5,904	5,904		Supplies
66	20-50	80001	25012	40			DD XIX LA	60260		542	542		Travel & Training

Budget Modification ID: **DCHS-29****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
67	20-50	80001	25012	40			DD XIX LA	60370		1,487	1,487		Intl Svc Telephone
68	20-50	80001	25012	40			DD XIX LA	60410		846	846		Intl Svc Motor Pool
69	20-50	80001	25012	40			DD XIX LA	60460		422	422		Intl Svc Dist/Postage
70													
71													
72											0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org/Prog Offer	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	6301	25014A	DD IPS CGF	Human Svcs. Investigator	705256	(1.00)	(48,648)	(15,295)	(13,867)	(77,810)
80001	6301	25014A	DD IPS LA	Human Svcs. Investigator	705256	1.00	48,648	15,295	13,867	77,810
1000	6301	25014A	DD IPS CGF	Human Svcs. Investigator	700153	(1.00)	(48,421)	(15,224)	(13,853)	(77,498)
80001	6301	25014A	DD IPS LA	Human Svcs. Investigator	700153	1.00	48,421	15,224	13,853	77,498
80001	6088	25015	DD CNTY LA	PDS Sr.	713134	(0.50)	(33,840)	(9,803)	(7,505)	(51,148)
80001	6088	25015	DD PIP LA	PDS Sr.	713134	(0.50)	(33,840)	(9,803)	(7,505)	(51,148)
80001	9615	25015	DD CNTY LA	Prog Mgr 1	713134	0.50	35,805	10,373	7,623	53,801
80001	9615	25015	DD PIP LA	Prog Mgr 1	713134	0.50	35,805	10,373	7,623	53,801
80001	9005	25015	DD PIP LA	Adm. Analyst Sr.	713685	(1.00)	(53,975)	(16,970)	(14,187)	(85,132)
80001	6088	25015	DD PIP LA	PDS Sr.	713685	1.00	53,975	16,970	14,187	85,132
80001	9361	25014A	DD IPS LA	Program Supervisor	New	1.00	49,696	15,624	13,930	79,250
80001	6298	25014A	DD IPS LA	Case Mgr 1	New	1.00	37,020	11,639	13,169	61,828
80001	6295	25014A	DD IPS LA	Social Worker	New	1.00	52,806	16,602	14,116	83,524
80001	6001	25014A	DD IPS LA	OA 2	New	1.00	29,503	9,276	12,718	51,497
80001	9615	25010	DD ADM LA	Program Mgr 1	New	1.00	57,511	18,081	14,399	89,991
80001	6297	25012	DD ACOMP LA	Case Mgr 2	New	1.00	42,929	13,497	13,524	69,950
80001	6297	25013	DD KIDS LA	Case Mgr 2	New	1.00	42,929	13,497	13,524	69,950
80001	6297	25013	DD KIDS LA	Case Mgr 2	New	1.00	42,929	13,497	13,524	69,950
80001	6297	25013	DD KIDS LA	Case Mgr 2	New	1.00	42,929	13,497	13,524	69,950
80001	6297	25013	DD KIDS LA	Case Mgr 2	New	1.00	42,929	13,497	13,524	69,950
80001	6297	25013	DD KIDS LA	Case Mgr 2	New	1.00	42,929	13,497	13,524	69,950
80001	6296	25012	DD XIX LA	Case Mgr Sr	New	1.00	46,896	14,744	13,762	75,402
80001	6021	25012	DD XIX LA	PDS	New	1.00	48,358	15,204	13,849	77,411
80001	6021	25012	DD XIX LA	PDS	New	1.00	48,358	15,204	13,849	77,411
80001	6021	25012	DD XIX LA	PDS	New	1.00	48,358	15,204	13,849	77,411
TOTAL ANNUALIZED CHANGES						15.00	680,010	213,700	205,021	1,098,731

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org/Prog Offer	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	6301	25014A	DD IPS CGF	Human Svcs. Investigator	705256	(0.77)	(37,459)	(11,777)	(10,678)	(59,914)
80001	6301	25014A	DD IPS LA	Human Svcs. Investigator	705256	0.77	37,459	11,777	10,678	59,914
1000	6301	25014A	DD IPS CGF	Human Svcs. Investigator	700153	(0.78)	(37,768)	(11,874)	(10,806)	(60,448)
80001	6301	25014A	DD IPS LA	Human Svcs. Investigator	700153	0.78	37,768	11,874	10,806	60,448
80001	6088	25015	DD CNTY LA	PDS Sr.	713134	(0.50)	(33,840)	(9,803)	(7,505)	(51,148)
80001	6088	25015	DD PIP LA	PDS Sr.	713134	(0.50)	(33,840)	(9,803)	(7,505)	(51,148)
80001	9615	25015	DD CNTY LA	Prog Mgr 1	713134	0.50	35,805	10,373	7,623	53,801
80001	9615	25015	DD PIP LA	Prog Mgr 1	713134	0.50	35,805	10,373	7,623	53,801
80001	9005	25015	DD PIP LA	Adm. Analyst Sr.	713685	(1.00)	(53,975)	(16,970)	(14,187)	(85,132)
80001	6088	25015	DD PIP LA	PDS Sr.	713685	1.00	53,975	16,970	14,187	85,132
80001	9361	25014A	DD IPS LA	Program Supervisor	New	0.33	16,400	5,156	4,597	26,153
80001	6298	25014A	DD IPS LA	Case Mgr 1	New	0.25	9,255	2,910	3,292	15,457
80001	6295	25014A	DD IPS LA	Social Worker	New	0.25	13,202	4,151	3,529	20,881
80001	6001	25014A	DD IPS LA	OA 2	New	0.25	7,376	2,319	3,180	12,874
80001	9615	25010	DD ADM LA	Program Mgr 1	New	0.33	18,979	5,967	4,752	29,698
80001	6297	25012	DD ACOMP LA	Case Mgr 2	New	0.25	10,732	3,374	3,381	17,488
80001	6297	25013	DD KIDS LA	Case Mgr 2	New	0.25	10,732	3,374	3,381	17,488
80001	6297	25013	DD KIDS LA	Case Mgr 2	New	0.25	10,732	3,374	3,381	17,488
80001	6297	25013	DD KIDS LA	Case Mgr 2	New	0.25	10,732	3,374	3,381	17,488
80001	6297	25013	DD KIDS LA	Case Mgr 2	New	0.25	10,732	3,374	3,381	17,488
80001	6296	25012	DD XIX LA	Case Mgr Sr	New	0.25	11,724	3,686	3,441	18,851
80001	6021	25012	DD XIX LA	PDS	New	0.25	12,090	3,801	3,462	19,353
80001	6021	25012	DD XIX LA	PDS	New	0.25	12,090	3,801	3,462	19,353
80001	6021	25012	DD XIX LA	PDS	New	0.25	12,090	3,801	3,462	19,353
TOTAL CURRENT FY CHANGES						3.91	181,527	56,977	53,699	292,203



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

POSTPONED TO 04/09/09

Board Clerk Use Only

Meeting Date: 04/02/09
Agenda Item #: R-10
Est. Start Time: 11:10 AM
Date Submitted: 03/25/09

Agenda Title: **NOTICE OF INTENT to Apply for a Department of Justice Office on Violence Against Women Transitional Housing American Recovery and Reinvestment Act of 2009 Grant**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 2, 2009 **Amount of Time Needed:** 10 Minutes
Department: County Human Services **Division:** Domestic Violence
Contact(s): Chiquita Rollins
Phone: 503-988-4112 **Ext.** 84112 **I/O Address:** 167/630
Presenter(s): Chiquita Rollins

General Information

1. What action are you requesting from the Board?

The Domestic Violence Coordinator's Office, Department of County Human Services is requesting approval to submit a Transitional Housing Recovery Act grant proposal to the Office on Violence Against Women, US Department of Justice. The Department of County Human Services recommends that this request be approved, as transitional housing for victims of domestic violence has been determined to be a priority by the Domestic Violence Coordinators Office. The funds available are part of the American Recovery and Reinvestment Act of 2009 (ARRA).

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Far too many women who are victims of domestic violence face a choice between homelessness and life with an abusive partner (US Conference of Mayors 2000). These choices emerge as they face decisions about whether to stay with or leave an abusive partner, as they face leaving an emergency shelter program and have no where to go and as they search for affordable housing for themselves and their children. Safety planning for battered women and their children must address their basic survival needs, which include economic self-sufficiency and safe, affordable & non-temporary housing.

The partner agencies (Bradley-Angle House, El Programa Hispano (UNICA), Volunteers of America (Home Free), Raphael House, and Russian Oregon Social Services) currently provide transitional housing with supportive services with funds from the Department of Housing and Urban Development (HUD). These agencies focus on victims who are Latina, Russian, African American, or Native American, or have other barriers such as large families, disabilities, and criminal histories. Clients and their children live in scattered-site, market rate housing. Lack of living wage employment and increasing rents are two of the major barriers they face in maintaining housing after the HUD subsidy ends. This OVW grant provides additional funds to provide rent assistance, advocacy, and job preparedness to address these barriers.

3. Explain the fiscal impact (current year and ongoing).

This is a 29 month grant that will begin June 1, 2009 and end on September 30, 2011. DCHS will be requesting a total of \$500,000 for the entire project with both direct and indirect cost. Department approved indirect cost are included in the grant and a 0.15 FTE is funded through the grant to implement the project and assure grant compliance, especially in light of the additional reporting requirements that ARRA contains. These are one-time-only funds with no expectation for on-going or additional Federal funds.

4. Explain any legal and/or policy issues involved.

This should be considered as part of the County's economic stimulation efforts. ARRA funding requires additional reporting ten days following each quarter. These reports include service level and fiscal information. The major policy issue involved in these funds is that there will be no on-going funding for this project, or for any other ARRA-funded grant. ARRA will bring millions of Federal funds into the County which will all end at approximately the same time frame (24-36 months from now). Sustainability of the majority of these projects will not be possible.

5. Explain any citizen and/or other government participation that has or will take place.

The proposal is being developed collaboratively between the Domestic Violence Coordinators Office, Department of County Human Services, Volunteers of America – Home Free, Bradley Angle House, El Programa Hispano – UNICA, Russian Oregon Social Services, and Raphael House. As administrator of the associated HUD funding, DCHS will act as the lead agency and will submit the proposal.

ATTACHMENT A

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**
Office on Violence Against Women, U.S. Department of Justice
- **Specify grant (matching, reporting and other) requirements and goals.**
No match is required.
- **Explain grant funding detail – is this a one time only or long term commitment?**
This is a one-time only request for funding. No continuation funds will be available. A .15 FTE is funded by the grant.
- **What are the estimated filing timelines?**
The proposal is due by 5:00 on Wednesday April 8, 2009
- **If a grant, what period does the grant cover?**
June 1, 2009 through September 30, 2011
- **When the grant expires, what are funding plans?**
This is an ARRA competitive one-time-only grant with no guarantee of future funding. Some grant-funded efforts/products (training and assessment tools) will be left in place, and the project partners (the County, Catholic Charities, ROSS, VOA, Bradley Angle House, and Raphael House) may seek additional funding from other sources, if any are available.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
Indirect of 5.58% is included in the budget. A .15 FTE is included in the grant

ATTACHMENT B

Required Signatures

Elected Official
or Department/
Agency Director:



Date: 03/25/09

Budget Analyst:



Date: 03/25/09