



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST – short form

### Board Clerk Use Only

Meeting Date:	<u>5/18/11</u>
Agenda Item #:	<u>BWS-4</u>
Est. Start Time:	<u>2:00 - 4:00 pm</u>
Date Submitted:	<u>4/26/11</u>

**Agenda Title:** **FY 2012 Budget Work Sessions on the Health Department and the Human Services Department**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Requested Meeting Date:</b>	<u>May 18, 2011</u>	<b>Amount of Time Needed:</b>	<u>2.0 hrs 5/18</u>
	<u>May 19, 2011</u>		<u>2.0 hrs 5/19</u>
<b>Department:</b>	<u>County Management</u>	<b>Division:</b>	<u>Budget Office</u>
<b>Contact(s):</b>	<u>Karyne Kieta</u>		
<b>Phone:</b>	<u>503-988-3312</u>	<b>Ext.</b>	<u>22457</u>
		<b>I/O Address:</b>	<u>503/5/531</u>
<b>Presenter(s):</b>	<u>Lillian Shirley and invited others 5/18 worksession</u>		
	<u>Kathy Tinkle and invited others on 5/19 Work Session</u>		

### General Information

#### 1. What action are you requesting from the Board?

These Work Sessions will provide the Board with budget overview on the Health Department and the Department of Human Services. In the department's presentation, the Board will first hear from the Citizen Budget Advisory Committee about its work and recommendations on the FY 2012 budget. There are no decisions to be made. Board members may propose budget notes or amendments at anytime in the process during a public worksession.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

After the Chair's proposed budget is approved for submission to the Tax Supervising & Conservation Commission, the Board may begin deliberations on it. This Work Session will be the first opportunity for the Board to hear from the Department in the Health and Human Services category. The Board will have the opportunity to ask clarifying questions and to deliberate on the approved budgets.

Departments will generally follow this budget presentation agenda:

# **FY 2012 Approved Budget Departmental Budget Presentation Format**

## **Introductions**

### **Department CBAC Presentation (5 minutes)**

#### **Department Overview (10 minutes)**

- Who We Are, What We Do
- Who We Serve, Our Partners
- Performance
  - How do we measure our performance?
  - How do we maintain or improve performance in current fiscal climate?
- FY 2011 Accomplishments

#### **FY 2012 Approved Budget (25 minutes)**

- Values & Guiding Principles
- Keeps
  - Overview
  - OTO
  - Innovative/New
  - Restructured
- Cuts
  - Programs
  - Expenditures
  - FTE
  - Impacts
    - Risks
    - Partners

### **State Impacts – What We Know (5 minutes)**

#### **Issues, Risks & Challenges (5 minutes)**

- Policy Issues
- Short Term Concerns
- Long-Term Concerns

#### **Questions? (10 minutes)**

### **3. Explain the fiscal impact (current year and ongoing).**

N/A—Board work session only.

### **4. Explain any legal and/or policy issues involved.**

N/A—Board work session only.

**5. Explain any citizen and/or other government participation that has or will take place.**

The Chair's proposed budget included significant public participation. A community forum was held and additional public hearings have been scheduled at various times during the upcoming weeks.

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**Required Signatures**

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**Elected Official or  
Department/  
Agency Director:**

*Mindy Harris*

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**Date:** 4/26/11

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