

4. Explain any legal and/or policy issues involved.

There are no direct legal or policy issues associated with this briefing.

5. Explain any citizen and/or other government participation that has or will take place.

The Department of County Assets has a Citizens Budget Advisory Committee that regularly reviews the activities of the Department.

Required Signature

**Elected
Official or
Department
Director:**

Sherry Swackhamer

Date: May 29, 2015

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.