



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 03/25/11)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C.4 DATE 8/11/11
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 8/11/11
Agenda Item #: C.4
Est. Start Time: 9:30 am
Date Submitted: 7/27/11

Agenda Title: **APPOINTMENTS - County Financial Assistance Administrator
Developmental Disabilities**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: Next Available **Amount of Time Needed:** NA
Department: County Human Services **Division:** Contracts and Procurement
Contact(s): Dana Lloyd
Phone: 503-988-3691 **Ext.** Ext. 22377
Presenter Name(s) & Title(s): Consent Agenda

General Information

1. What action are you requesting from the Board?

The Department of County Human Services requests the Board of County Commissioners approval to appoint Kathy Tinkle, Dana Lloyd, Patrice Botsford and Karl Brimner as the County Financial Assistance Administrators and to authorize Kathy Tinkle, Dana Lloyd, Patrice Botsford and Karl Brimner to amend the Assistance Award on behalf of the County, by execution and delivery of amendments to the Agreement in accordance with Section D.4 of Agreement #1343288.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Section D.4 of the Agreement requires Appointment of County Financial Assistance Administrator. County shall, by a duly adopted order or resolution of County Board of Commissioners or County Court ("Authorizing Resolution"), appoint a County officer to administer the Agreement ("County Financial Assistance Administrator"). The Authorizing Resolution shall authorize the County Financial Assistance Administrator to amend the Service Element Prior Authorization, on behalf of County, by execution and delivery of amendments to this Agreement in the name of County in hard copy, electronically, or, with respect to the Service Element Prior Authorization only, through electronic acceptance of SEPA Adjustments in eXPRS. The Authorizing Resolution shall also authorize the County Financial Assistance Administrator to enable, on behalf of County, the disbursement of financial assistance under this Agreement that is described in the Services Element

Prior Authorization, through submission and modification of Client Prior Authorizations (CPAs) and Provider Prior Authorizations (PPAs), either electronically through eXPRS or by submission of hard copy documents to DHS, and to authorize Providers, through submissions of PPAs to submit Disbursement Claims on behalf of County, either electronically through eXPRS or by submission of hard copy documents to DHS. The Authorizing Resolution may authorize the County Financial Assistance Administrator to authorize others to take one of more of the foregoing actions on behalf of County. Unless the Authorizing Resolution clearly vests such authority in the County Financial Assistance Administrator, DHS will not treat the County Financial Assistance Administrator as authorized to amend, on behalf of County, any part of this Agreement other than the Service Element Prior Authorization, absent further authorization from the County Board of Commissioners or County Court. County shall furnish DHS with a copy of the Authorizing Resolution. Count shall immediately notify DHS if County Board of Commissioners or County Court revokes or alters the Authorizing Resolution. If County chooses to name a new County Financial Assistance Administrator, County shall adopt a new Authorizing Resolution and promptly furnish a copy thereof to DHS.

3. Explain the fiscal impact (current year and ongoing).

There is no fiscal impact with this resolution

4. Explain any legal and/or policy issues involved.

There are no legal/ policy issues involved with this resolution

5. Explain any citizen and/or other government participation that has or will take place.

None

Required Signature

**Elected Official or
Department/
Agency Director:**

Dana C. Lloyd for Kathy Jinkle

Date: 7/27/11