

BD JAN 06 1988

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date 1/21/88Agenda No. R-1a

## REQUEST FOR PLACEMENT ON THE AGENDA

Subject: ORDER ACCEPT'G DEED <sup>15</sup>/<sub>J159</sub>

Informal Only\* \_\_\_\_\_

(Date)

Formal Only <sup>X</sup> \_\_\_\_\_

(Date)

DEPARTMENT Environmental ServicesDIVISION TransportationCONTACT Dick HowardTELEPHONE Ext. 3599

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

SE 242ND AVENUE/COUNTY ROAD NO. 692/ITEM NO. 87-271

Deed for road purposes from Gordon &amp; Margaret Gunderson. Order Accepting Deed conveying property for county road purposes. Director of Environmental Services recommends deed be accepted and recorded in Deed Records of Multnomah County.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

## ACTION REQUESTED:

☐ INFORMATION ONLY
 ☐ PRELIMINARY APPROVAL
 ☐ POLICY DIRECTION
 ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

## IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

 TO  
 R/E/2  
 2/25/88

 BOARD OF  
 COUNTY COMMISSIONERS  
 1988 JAN 12 PM 3:46  
 MULTNOMAH COUNTY  
 OREGON
other Deed/Order and Exhibit be recorded in Deed Records, Multnomah County.

## SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough SRBUDGET / PERSONNEL Shawn CordovaCOUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Paul Yarbrough

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

JANUARY 21, 1988

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM GORDON & MARGARET GUNDERSON ON SE 242ND AVENUE

R-1a

DEED TO BE RECORDED

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

JANUARY 21, 1988

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM GORDON & MARGARET GUNDERSON ON SE 242ND AVENUE

R-1a

DEED TO BE RECORDED



BOARD OF  
COUNTY COMMISSIONERS

1988 FEB 28 PM 3:49

MULTNOMAH COUNTY  
OREGON





JANUARY 21, 1988

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM GORDON & MARGARET GUNDERSON ON SE 242ND AVENUE

R-1a

DEED TO BE RECORDED

013223

13224

BOARD OF  
COUNTY COMMISSIONERS

1988 FEB 26 PM 3:50

FILE FROM IN COUNTY  
OREGON

DEEDS & EASEMENTS (ROADS)

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date 1/21/88

Agenda No. R-15

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for County Road Purposes

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only X \_\_\_\_\_  
(Date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard TELEPHONE Ext. 3599

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

MCNAMEE ROAD/COUNTY ROAD #1112/ITEM NO. 87-294

Deed for Road Purposes from Stephen R. Beck and Emily J. Blaylock. Order Accepting Deed conveying property for county road purposes.

Director of DES recommends said deed be accepted and recorded in Multnomah County Deed Records, together with the "EXHIBIT", which is attached to said deed.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ - General Fund

To R/E/2  
2/25/88

1988 JAN 12 PM 3:45  
MULTNOMAH COUNTY  
OREGON

other Deed/Order/Exhibit to be recorded in Multnomah County Deed Records.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul L. Yarbrough SR

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

January 21, 1988

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM STEPHEN R. BECK AND EMILY J. BLAYLOCK ON McNAMEE ROAD

R-1-B

DEED TO BE RECORDED



BOARD OF  
COUNTY COMMISSIONERS

1988 FEB 26 PM 3:49

MULTNOMAH COUNTY  
OREGON



January 21, 1988

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM STEPHEN R. BECK AND EMILY J. BLAYLOCK ON McNAMEE ROAD

R-1-B

DEED TO BE RECORDED

January 21, 1988

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM STEPHEN R. BECK AND EMILY J. BLAYLOCK ON McNAMEE ROAD

R-1-B

013225

DEED TO BE RECORDED

013226

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

# FACILITIES & PROPERTY MANAGEMENT

DATE SUBMITTED \_\_\_\_\_

15  
5/15/9

(For Clerk's Use)  
Meeting Date 1/21/88  
Agenda No. RL2

## REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Give temporary easement and sell small parcel of land to State of Oregon

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Environmental Services DIVISION Facilities and Prop Mgmt

CONTACT Harold Holub TELEPHONE 3851

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Harold Holub/Charles Ciecko

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Grant Temporary Construction Easement to State of Oregon Highway Dept on Cemetery Land (Multnomah Cemetery) in order for State to reconstruct curbs and sidewalks along S E 82nd Ave; and to sell small portion of said land to State in order for State to improve traffic pattern at corner of S E 82nd Ave and S E Holgate Blvd. Revenue to County from Easement and sale (IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE) is \$1070.00

### ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Five (5) Minutes

### IMPACT:

#### PERSONNEL

☐ FISCAL/BUDGETARY

☐ - General Fund

Other \_\_\_\_\_

1988 JAN 12 PM 3:46  
MULTNOMAH COUNTY  
OREGON

### SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul J. Harbrough SR

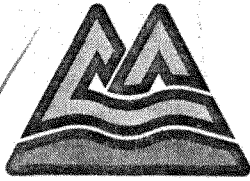
BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Jan C. Kue

OTHER Paul J. Harbrough 1/21/88  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.





## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Paul Yarborough, Director  
Department of Environmental Services  
2115 SE Morrison  
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of Environmental Services)  
for approval of Budget Modification DES #6 creat-)  
ing the Public Land Corner Preservation Fund by )  
transferring \$250,000 of appropriations and )  
budgetary resources from the General Fund as )  
authorized by ORS 294.450(3), and moves \$250,000 )  
of Road Fund budgetary resources between )  
categories to correspond to these revisions R-3 )

Upon motion of Commissioner Casterline, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance

JAN 07 1988

BUDGET MODIFICATION NO. DES #6(For Clerk's Use) Meeting Date 11/21/88  
Agenda No. R-3

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

DEPARTMENT Environmental Services

(Date) \_\_\_\_\_

DIVISION AdministrationCONTACT Bob McRaeTELEPHONE 2585\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob McRae

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification transferring appropriations and like amount of budget resources from the General Fund to the Public Land Corner Preservations Fund.

(Estimated Time Needed on the Agenda)

## 2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Reduces General Fund Transfer to the Road Fund \$250,000 and establishes Public Land Corner Preservation Fund Service Reimbursement to the Road Fund \$250,000. This fund was created under MCC 5.10.270 to account for Land Corner Preservation Fees and this Bud Mod gives the new fund the authority to reimburse the County Surveyor for the establishment, re-establishment and maintenance of the corners of government surveys. This appropriation transfer is authorized under ORS 294.450(3).

CLERK OF  
COUNTY COMMISSIONERS  
1988 JAN 12 PM 3:45  
HILL COUNTY  
OREGON

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

General Fund Land Corner Preservation Fees are reduced \$250,000 and established in the Land Corner Preservation Fund as required under MCC 5.10.270 and ORS 203.148. Road Fund Transfer from the General fund is reduced and Road Fund Service Reimbursement from the Public Land Corner Preservation Fund is increased a corresponding \$250,000.

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By

Date

Robert McRae11/23/87

Finance/Budget

Date

Shawn McLawrie1/5/88

Board Approval

James McLawrie

Department Director

Date

David G. [Signature]11-24-87

Employee Relations

Date

January 21, 1988

## GM [ ] TRANSACTION DATE.

ACCOUNTING PERIOD

BUDGET FY

Document Number	Action	Fund	Agency	Organ- ization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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TOTAL EXPENDITURE CHANGE

REVENUE  
TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY.

Document Number	Action	Fund	Agency	Organ- ization	Reporting Activity	Revenue Category	Revenue Source	Current Amount	Revised Amount	Increase (Decrease)	Sub- Total	Description
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TOTAL REVENUE CHANGE



8 1987

## MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
2115 S.E. MORRISON  
PORTLAND, OREGON 97214  
(503) 248-5000

BOARD OF COUNTY COMMISSIONERS  
GLADYS MC COY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMO TO: Dave Warren  
FROM: Bob McRae *Bob*  
DATE: November 5, 1987  
SUBJECT: Public Land Corner Preservation Fund

I just wanted to take a moment to put down in writing my comments of Friday related to the creation of the Public Land Corner Preservation Fund and your memo of November 5, 1987. There are basically two thoughts that I would like to bring to your attention.

First of all, I believe there are only two means to authorize expenditures from the new fund, a supplemental budget under ORS 294.480 or a transfer of appropriations under ORS 294.450. ORS 294.450 (4) precludes transfers of appropriations between special revenue funds as detailed by item 6. of your memo, so I don't think the General Fund cash transfer (item 1.) and Road Fund appropriation transfer you suggested will work. However, a transfer of \$250,000 of General Fund budget resources and appropriations is authorized under ORS 294.450 (3). I don't believe that this method would allow the physical transfer of the \$206,715 General Fund carry over in the current year (once you transfer the \$250,000 appropriation to the new fund you no longer have the required appropriation in the General Fund to make the physical transfer), but this should not be a problem as current fees are expected to exceed actual expenditures, so the \$206,715 could be budgeted for transfer next year.

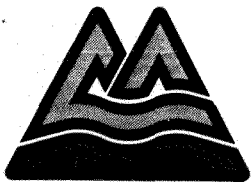
Secondly, you have suggested that all expenditures be made out of the new Public Land Corner Preservation Fund. I assume that you intend for the County Surveyor to identify those positions attributable to this function and transfer them with related materials and services to this new fund. Although the current budget identifies this function as being performed by 5 FTE, the County Surveyor informs me that this is an estimate of the time that will be spent by various members of his staff and that an identification of positions would be pretty arbitrary. Due to this situation, it might make more sense to leave the County Surveyor's staff as currently budgeted and reimburse costs though

the cost accounting system and budgeted service reimbursements, similar to what is currently done by the General Fund for County Surveyor functions. This would certainly make accounting easier for us as we currently track public land corner preservation activities in this manner.

In summary, if you do not intend to make a supplemental budget, I would suggest that you consider making a transfer of budgetary resources and appropriations of \$250,000 from the General Fund to the Public Land Corner Preservation Fund, rather than from the Road Fund. Additionally, I would like you to consider budgeting a service reimbursement from the Public Land Corner Preservation Fund rather than transferring budgeted positions to the new fund.

In any case, please keep me informed of what you intend to do.

cc: Dennis Fantz  
Betsy Williams



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES  
PORTLAND BUILDING  
1120 S.W. FIFTH, 14TH FLOOR  
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR  
BUDGET & MANAGEMENT  
ANALYSIS  
COUNTY COUNSEL  
EMPLOYEE RELATIONS  
FINANCE DIVISION

(503) 248-3303

(503) 248-3883

(503) 248-3138

(503) 248-5015

(503) 248-3312

BOARD OF COUNTY COMMISSIONERS

GLADYS McCOY, CHAIR

PAULINE ANDERSON

POLLY CASTERLINE

GRETCHEN KAFOURY

CAROLINE MILLER

## MEMORANDUM

TO: Bob McRae

FROM: Dave Warren *DCW*

DATE: November 5, 1987

SUBJECT: Public Land Corner Preservation Fund

The Board has been asked to approve an ordinance which will

1. create a Public Land Corner Preservation Fund
2. change the fee charged for public land corner preservation and the instruments on which it is charged.

When the ordinance is approved, I recommend that

1. \$206,715 (the balance of collections from 1985-86 and 1986-87 after expenditures have been accounted for) be transferred from the General Fund to the new fund. The transfer should be coded Fund 100 Agency 030 Org 5080 Object 7631.
2. All receipts in fiscal year 1987-88 in Fund 100 Agency 040 Org 7570 Rev. Source 4713 should be journaled out of the General Fund into the new fund.
3. All future receipts should be coded Fund 167 Agency 030 Org 5080 Rev. Source 4713.
4. All expenditures made from July 1, 1987 through December 12, 1987 on public land corner preservation should be journaled out of the Road Fund into the new fund.
5. All expenditures after December 12, 1987 on public land corner preservation should be coded Fund 167 Agency 030 Org 5080.
6. A budget modification reducing Road Fund appropriations and resources \$250,000, and creating appropriations in the new fund in an equal amount should be prepared. This should be sent to the Board as soon as possible. It should have accompanied the second reading of the ordinance, but that is not possible now.

If this looks wrong, please tell me how you want to handle it.

9736E/DW/lld

cc: Martin Marglowski  
Shaun Coldwell  
Jim Czmowski  
Ardys Craghead

(Underlined sections are new or replacements; [bracketed] sections are deleted.)

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

ORDINANCE NO. \_\_\_\_\_

An Ordinance amending Multnomah County Code Chapter 5.10.270.

Multnomah County ordains as follows:

Section 1. Findings.

1. ORS Chapter 203 authorized the county to create a public land corner preservation fund in order to fund the establishment, re-establishment and maintenance of corners of government surveys.

2. The county created this ~~fund~~ in MCC 5.10.270. It is funded by fees collected for recording certain documents with the county.

3. The Oregon Legislature has amended ORS Chapter 203 to increase the number of documents for which a recording fee may be collected.

4. The county code section that establishes the ~~fund~~ should thus be amended to reflect the changes in state law.

Section 2. Amendments.

(B) In addition to any other fees required by law, there will be a fee of ~~[\$10.00]~~ \$3.00 charged for ~~[each bargain and sale deed, deed in lieu of foreclosure, estoppel deed, land patent, mineral deed, quitclaim deed, sheriff's deed, timber deed, trustee deed, and warranty deed offered for recording under ORS 205.130.]~~ all of the following instruments:

1. Deeds and mortgages of real property, powers of attorney and contracts affecting the title to real property, authorized by law to be recorded, assignments thereof and of any interest therein when properly acknowledged or proved and other interests affecting the title to real property;

2. Certificates of sale of real property under execution or order of court, or assignments thereof or of any interest therein when properly acknowledged or proved; and

3. Certified copies of death certificates of any person appearing in the county records as owning or having a claim or interest in land in the county.

4. Th[is]e fee will not be imposed for the re-recording of any instruments specified in this section.

C. Document List and Appeal. The County Surveyor shall prepare a list of documents which are subject to the fee. In addition, the County Surveyor may review any document presented for recording to determine whether it properly comes within the terms of Section B. The decision of the County Surveyor may be appealed in writing to the Director of Environmental Services. Such appeal must be filed within 14 days and state the grounds for appellant's position that the fee should not be charged. The decision of the Director is final..

[(C)] D. All fees collected pursuant to subsection (B) of this section will be deposited to the credit of the Public Land Corner Preservation Fund for use only to pay expenses incurred and authorized by the Multnomah County Surveyor in the establishment, re-establishment and maintenance of the corners of government surveys under ORS 209.070(5) and (6).

[(D)] E. The fee imposed by subsection (B) of this section shall not be collected for documents filed after December 31, 199[0]2, unless prior to that time the Board of County Commissioners adopts an ordinance authorizing collection of the fee after December 31, 199[0]2.

### Section 3. Adoption.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County.



ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1987, being the date  
of its \_\_\_\_\_ reading before the Board of County Commissioners  
of Multnomah County.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair

APPROVED AS TO FORM:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By Noelle Billups  
Noelle Billups  
Assistant County Counsel

8468C/sh  
100987:2



OFFICE MEMORANDUM . . . DEPARTMENT OF ENVIRONMENTAL SERVICES

TO: Paul Yarborough, Director  
Department of Environmental Services

FROM: Larry F. Nicholas, P.E.  
County Engineer/Director, Transportation Division *LFN*

Dennis V. Fantz, P.L.S.  
County Surveyor

DATE: October 19, 1987

SUBJECT: An Ordinance for the Public Land Preservation Fund -  
To Reduce the Fee

The 1987 Legislature passed House Bill 2431 which increases the number of recorded documents that will be assessed a fee for the Corner Preservation Fund. The enclosed Oregon Laws 1987, Chapter 469, shows these changes. Enclosed is the new ordinance prepared by Noelle Billups, Assistant County Counsel, and the document list referred to by the ordinance. This document list was reviewed by James Czmowski, Records Manager for Assessment and Taxation. He estimated 87,000 assessable recordings per year from that list.

The current \$10.00 fee provided \$240,000 for the fund for FY 86-87. The \$3.00 fee in this ordinance would provide \$261,000 based on the estimated recordings for FY 87-88. This amount will meet our needs as outlined in the budget. The ordinance extends the sunset provision from 1990 to 1992, which better follows our corner preservation program.

Let me know a good date for placement on the agenda.

DF:LN:rj

enclosure

511W

ASSESSABLE DOCUMENTS - 1

Affidavits of ownership - recorded pursuant to ORS 205.130(2)  
Addendum to Assignment of Real Estate Contract  
Addendum to Real Estate Contract  
Appointment of Successor Trustee  
Assignment of Contract  
Assignment of Trust Deed  
Assignment of Trust Deed by Beneficiary or Successor in Interest  
Assignment of Trust Deed by Conditional Holder of Beneficiary's Interest  
Assignment of Lease  
Assignment of Lessee's Interest  
Assumption Agreement

Bargain and Sale Deed

Cemetery Deed  
Certificates of Sale Under Execution or Order of Court  
Conditions, Covenants and Restrictions  
Condominium Unit Warranty Deed  
Conservator Deed  
Contracts (In General)  
Contract of Sale  
Correction Deed

Death Certificate  
Deeds (in general)  
Deed Creating Estate by the Entirety  
Deed in Lieu of Foreclosure  
Deed of Reconveyance  
Deed of Trust  
Deed of Trust Indenture  
Deed of Trust for Construction Loan  
Dedication Deed  
Divorces - recorded pursuant to ORS 205.130(2)  
Easement  
Estoppel Deed

Full Reconveyance

Grant Deed

Indenture

Land Patent Deed  
Land Sale Contract  
Lease  
Lease and Termination  
Loan Modification Agreement  
Lot Line Adjustment

Mineral Deed  
Memorandum of Contract  
Memorandum of Contract of Sale  
Memorandum of Co-Tenancy Agreement

ASSESSABLE DOCUMENTS - 2

Memorandum of Land Sales Contract  
Modification Agreement  
Modification of Note and Trust Deed  
Modification of Note and Mortgage  
Mortgage  
Mortgage Release  
Mortgage Satisfaction  
Mortgagee's Agreement of Subordination

Note and Deed of Mortgage Reinstatement  
Note and Deed of Trust Reinstatement Modification and Extension Agreement  
Notice of Default and Election to Sell  
Notice of Release of Assignment

Partial Release of Mortgage  
Partial Reconveyance  
Personal Representative Deed  
Power of Attorney to Sell Real Estate

Quitclaim Deed

Recision of Notice of Default  
Real Estate Contract  
Reconveyance Deed (full and partial)  
Release of Recorded Construction Mortgage  
Release of Mortgage

Satisfaction of Mortgage  
Second Mortgage  
Second Trust Deed  
Sheriff Deed  
Special Warranty Deed  
Statutory Bargain and Sale Deed  
Statutory Warranty Deed  
Survivorship Warranty Deed

Tax Deed  
Timber Deed  
Trust Deed  
Trust Deed to Consumer Finance License  
Trustee's Deed  
Trustee's Notice of Sale

Warranty Deed  
Waivers - recorded pursuant to ORS 205.130(2)

NON-ASSESSABLE DOCUMENTS - 1

Assignment of Lien

Certificate of Redemption

Certificate of Release of Federal Tax Lien

Claim of Lien

Completion Notice

Construction Lien

Distrant Warrant

Financing Statement

Hospital Lien

Judgements (in general)

Liens (in general)

Notice of Distrant Warrant Entry

Notice of Lien

Notice of Release of Tax Lien

Satisfaction and Release of Warrant

Satisfaction of Lien

Warrant and Writ of Execution

(6) No person shall be recognized as representing a taxpayer pursuant to this section unless there is first filed with the department a written authorization, or unless it appears to the satisfaction of the department that the representative does in fact have authority to represent the taxpayer.

(7) A taxpayer represented by someone other than an attorney is bound by all things done by the authorized representative, and may not thereafter claim any proceeding was legally defective because the taxpayer was not represented by an attorney.

(8) Prior to the holding of a conference or proceeding before the department, written notice shall be given by the department to the taxpayer of the provisions of subsections (5) and (7) of this section.

Approved by the Governor July 7, 1987

Filed in the office of Secretary of State July 8, 1987

## CHAPTER 469

### AN ACT

HB 2431

Relating to county clerks; amending ORS 203.148 and 205.320; and repealing ORS 205.340.

**Be It Enacted by the People of the State of Oregon:**

#### SECTION 1. ORS 203.148 is amended to read:

203.148. (1) The county governing body may establish by ordinance [an account within the General] a fund to be known as the Public Land Corner Preservation [Account] Fund. Moneys in the Public Land Corner Preservation [Account] Fund shall be used only to pay expenses incurred [or] and authorized by the county surveyor in the establishment, reestablishment and maintenance of corners of government surveys under ORS 209.070 (5) and (6).

(2) The county governing body may establish by ordinance a fee not to exceed \$10 for recording [any instrument] all instruments under ORS [205.130 conveying an interest in real property] 205.130 (2) in addition to any other fee charged by the county clerk. All moneys collected under this subsection shall be deposited with the county treasurer at least once a month to be credited to the Public Land Corner Preservation [Account] Fund.

#### SECTION 2. ORS 205.320 is amended to read:

205.320. In every county there shall be charged and collected in advance by the county clerk, for the benefit of the county, the following fees, and no more, for the following purposes and services:

(1) For recording, otherwise than by means of photography or similar method, any instrument required or permitted by law to be recorded, for each folio, 75 cents. In any event, a minimum fee of \$5.50 for five folios, or less,

shall be collected for the recording of any instrument. For a chattel mortgage upon any migratory chattel required by law to be registered with the Motor Vehicles Division of the Department of Transportation and license issued by the division thereon there shall be charged and collected, in addition to the recording or filing fee, 50 cents, which sum forthwith shall be transmitted to the Motor Vehicles Division of the Department of Transportation.

(2) For filing and making entry when required by law of any instrument required or permitted by law to be filed, when it is not recorded, \$3.75.

(3) For filing and making entry of the assignment or satisfaction of any filed, but not recorded, instrument, \$3.75.

(4) For supplying to private parties copies of records or files, made otherwise than by means of photography or similar method, as follows:

(a) For copies prepared and compared by the clerk, for each folio, \$1.

(b) For copies not prepared by the clerk, but compared by the clerk, for each folio, 50 cents.

(5) For each official certificate, \$3.75.

(6)(a) This subsection applies only to the photographic or similar method of recording or copying. For purposes of this subsection, "page" means one side of a sheet 13-1/2 inches, or less, long and 8-1/2 inches, or less, wide.

(b) For recording any instrument required or permitted by law to be recorded, for the first page, [\$4] \$5, for each additional page, [\$4] \$5, and for each rider, \$1.50, but the minimum fee shall not be less than [\$4] \$5.

(c) For supplying to private parties copies of records or files, \$3.75 for locating a record requested by the party and 25 cents for each page.

(d) For each official certificate, \$3.75.

(7) For taking affidavit for and making and issuing marriage license and registering the return thereof, \$25.

(8) For solemnizing a marriage under ORS 106.120, \$10. This subsection does not require that the county clerk charge a fee for solemnizing a marriage after normal working hours or on Saturdays or legal holidays.

(9) For taking and certifying acknowledgment or proof of execution of any instrument, \$3.75.

(10) For certifying to the term of office of a notary public, \$2.50.

(11) For recording the commission of a notary public, \$4.

(12) For issuing any license required by law, other than a marriage or liquor license, and for which no fee is otherwise provided by law, \$4.

(13) For any service the clerk may be required or authorized to perform and for which no fee is provided by law, such fees as may favorably compare with those established by this section for similar services and as may be established by order or rule of the county court or board of county commissioners.

(14) For [filing and] recording any [deed conveying real property, if] instrument under ORS 205.130 (2), as required by ordinance pursuant to ORS 203.148.

**SECTION 3.** ORS 205.340 is repealed.

Approved by the Governor July 7, 1987

Filed in the office of Secretary of State July 8, 1987

## CHAPTER 470

AN ACT

HB 2437

Relating to corrections.

**Be It Enacted by the People of the State of Oregon:**

**SECTION 1.** It is hereby declared to be the policy of the State of Oregon that to the extent practicable, the state shall be responsible for the incarceration of persons convicted of crimes defined as felonies, except that if the court imposes a punishment that makes the crime a misdemeanor, then it is the policy of the state that the county and not the state shall be responsible for incarceration resulting from the conviction.

**SECTION 2.** (1) The Governor shall study the state policy set forth in section 1 of this Act and its fiscal impact on the budget of the Corrections Division.

(2) The Governor shall present a report to the Sixty-fifth Legislative Assembly which report shall contain the following:

(a) A proposal for implementation of the state policy set forth under section 1 of this Act, including a plan for any necessary phasing in of the implementation; and

(b) The estimated cost to the Corrections Division and other affected state agencies of implementing such state policy.

(3) The Governor shall submit to the Sixty-fifth Legislative Assembly a request for such appropriations to state agencies as the Governor determines necessary for implementation of the state policy as described in the Governor's report under this section.

(4) The Governor may delegate to an appropriate task force or state agency the responsibility for performing the requirements of this section.

**SECTION 3.** If House Bill 2715 (1987) becomes law, the Oregon Criminal Justice Council shall submit to the Sixty-fifth Legislative Assembly, as part of its sentencing guidelines proposal, recommendations as to how the policy set forth in section 1 of this Act may be implemented as part of a revised sentencing system, including but not limited to, recommendations as to the responsibilities, respectively, of the state and local governments.

Approved by the Governor July 7, 1987

Filed in the office of Secretary of State July 8, 1987

## CHAPTER 471

AN ACT

HB 2466

Relating to elections; amending ORS 250.325.

**Be It Enacted by the People of the State of Oregon:**

**SECTION 1.** ORS 250.325 is amended to read:

250.325. (1) If an initiative petition contains the required number of verified signatures, the city elections officer shall file the initiated measure with the city governing body at its next meeting.

(2) The governing body, not later than the 30th day after the measure is filed with it, [shall] may adopt or reject the measure unless the measure is required to be submitted to city electors under the city charter or state law. If the measure is not adopted, or the measure is required to be submitted to city electors under the city charter or state law, it shall be submitted to city electors on the next available election date in ORS 221.230 held not sooner than the 90th day after the measure was filed with the city governing body.

(3) The governing body may refer a competing measure to city electors at the same election at which the initiated measure is submitted. If the governing body refers a competing measure to city electors, it must prepare the measure not later than the 30th day after the initiated measure is filed with it. The mayor shall not have the power to veto an initiated measure or a competing measure.

Approved by the Governor July 7, 1987

Filed in the office of Secretary of State July 8, 1987

## CHAPTER 472

AN ACT

HB 2478

Relating to bakeries; amending ORS 625.010, 625.150, 625.160, 625.200, 625.220, 625.270 and 625.990; repealing ORS 625.209, 625.240, 625.250, 625.260, 625.310, 625.320, 625.330, 625.340 and 625.350; and declaring an emergency.

**Be It Enacted by the People of the State of Oregon:**

**SECTION 1.** ORS 625.010 is amended to read:

625.010. As used in ORS 625.010 to 625.270, unless the context requires otherwise:

(1) "Bakery" means any place, premises or establishment where any bakery product is regularly prepared, processed or manufactured for sale other than for consumption on the premises where originally prepared, processed or manufactured.

(2) "Bakery product" includes bread, rolls, cakes, pies, doughnuts and all similar goods, to be used for human food, but does not include cookies, biscuits or crackers.

## ORDINANCE FACT SHEET

Title Public Land Corner Preservation Fund Effective Date \_\_\_\_\_

Chief statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored)

The purpose of this ordinance is to adjust the fee to accompany the recording of documents noted in House Bill 2431, 1987 Legislature. It will reduce the fee from \$10.00 to \$3.00 and about triple the number of documents assessed. This will fund an ongoing program to protect property owners in that the location of all properties is dependent on these corners.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Most counties in Oregon, including Washington, Columbia, Hood River, and Lane Counties.

What has been the experience in other areas with this type of legislation?

I have seen good reports from several programs throughout the state after over one year of the statute being in effect.

What authority is there for Multnomah County to adopt this legislation? (State statute, home rule charter). Are there constitutional problems?

O.R.S. Chapter 203.148 (1987 Laws Chapt. 469) provides for establishing the fund and the changes in the documents.

The 1985 Legislature passed a bill, drafted and supported by the Oregon Association of County Engineers and Surveyors and backed by the Association of Oregon Counties. Multnomah County established this program by ordinance 496, adopted February 13, 1986.

### Fiscal Impact Analysis

The current fee of \$10.00 provided \$240,000 during FY 86-87. The proposed \$3.00 fee would provide approximately \$261,000 during FY 87-88. This amount would be sufficient for our program for the establishment, re-establishment, and the maintenance of the corners of government surveys.

(If space is inadequate, please use other side)

### SIGNATURES:

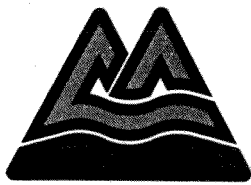
Office of County Counsel \_\_\_\_\_

Office of County Management \_\_\_\_\_

Department Head 

Liaison Commissioner \_\_\_\_\_





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES  
PORTLAND BUILDING  
1120 S.W. FIFTH, 14TH FLOOR  
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR  
BUDGET & MANAGEMENT  
ANALYSIS  
COUNTY COUNSEL  
EMPLOYEE RELATIONS  
FINANCE DIVISION

(503) 248-3303  
(503) 248-3883  
(503) 248-3138  
(503) 248-5015  
(503) 248-3312

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY, CHAIR  
PAULINE ANDERSON  
POLLY CASTERLINE  
GRETCHEN KAFOURY  
CAROLINE MILLER

## MEMORANDUM

TO: Bob McRae  
FROM: Dave Warren  
DATE: November 10, 1987  
SUBJECT: Public Land Corner Preservation Fund

Thank you for your help in working out the budgetary implications of the Land Corner Preservation Fund.

I agree that the appropriation in the new fund can be a service reimbursement to the Road Fund. As you point out, this saves anyone from having to sit down and figure out in advance how much time the surveyors will be spending on this, presumably high priority function, and the Road Fund can be left as it stands. The Bud Mod you prepare should show the change in resources in the Road Fund, i.e., delete the \$250,000 transfer from the General Fund (revenue code 7601) and add a service reimbursement from the Public Land Preservation Fund (revenue code 6628).

I think we differ on the question of the General Fund Cash Transfer. The statute speaks to a transfer between special revenue funds, not to changes in transfers from the General fund to one or another of the special revenue funds. I recommend that your Bud Mod change the General Fund transfer to the Road Fund (100 030 5080 7602) to \$0 and add a \$250,000 transfer to the Public Land Corner Preservation Fund (100 030 5080 7631) consistent with #1 in my November 5 memo. This has the advantage, when combined with coding all 1987-88 receipts into the new fund, of ending a lot of future budgetary manipulations associated with these fees.

9804E/DW/kd

cc: Martin Marglowski  
Shaun Coldwell  
Jim Czmowski  
Ardys Craghead



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
2115 S.E. MORRISON  
PORTLAND, OREGON 97214  
(503) 248-5000

BOARD OF COUNTY COMMISSIONERS  
GLADYS MC COY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

To: Dave Warren  
From: Bob McRae *Bob McRae*  
Date: November 23, 1987  
Subject: Public Land Corner Preservation Fund Bud Mod

Enclosed is a proposed Budget Modification which creates appropriations in the new Public Land Corner Preservation Fund by transferring \$250,000 of appropriations and budgetary resources from the General Fund as authorized by ORS 294.450 (3). This entry also moves \$250,000 of Road Fund budgetary resources between categories to correspond to these revisions.

An additional \$206,715 from prior Land Corner Preservation Fees, which is restricted for this purpose, remains in the General Fund, but as the County Surveyor informs me that it will not be needed this year, I propose that it not be transferred to the Public Land Corner Preservation Fund until 1988/89. This could be done in the regular budget process.

I have listed myself as the presenter of this Bud Mod. However, as I will be on vacation between December 1, 1987 and December 15, 1987, I would appreciate a later agenda date. Additionally, if you should determine that this is not the suitable method to appropriate expenditures in the new fund, I would appreciate that you present the revised Bud Mod.

I appreciate your assistance in this matter.

Enclosure

cc: Betsy Williams  
Dennis Fantz



## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

In the matter of ratification of an intergovern- )  
mental agreement with Portland Community College )  
whereby the MCCA program will pay 25% of a work )  
study student salary up to 463 hours for a total )  
of obligation not to exceed \$637 for the term )  
ending June 11, 1988 R-5 )

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Purchasing  
Harriet Weber  
Social Services

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date 1/21/88  
Agenda No. R-5

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: RATIFICATION OF INTERGOVERNMENTAL AGREEMENT

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT HUMAN SERVICES DIVISION SOCIAL SERVICES

CONTACT JAN CROENI TELEPHONE 248-3691

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of intergovernmental work study agreement whereby Multnomah County/MCCAA Program will pay 25% of a work study student salary up to 463 hours for a total obligation not to exceed \$637 for the term upon execution through June 11, 1988.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ -General Fund

Other F/S--funds budgeted in Org. 6110-temporary clerical/data input.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (or)

BUDGET / PERSONNEL Tombork /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Chae/Mackey

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
JAN 12 PM 3:47

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: RATIFICATION OF INTERGOVERNMENTAL AGREEMENT

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT HUMAN SERVICES DIVISION SOCIAL SERVICES

CONTACT JAN CROENI TELEPHONE 248-3691

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of intergovernmental work study agreement whereby Multnomah County/MCCAA Program will pay 25% of a work study student salary up to 463 hours for a total obligation not to exceed \$637 for the term upon execution through June 11, 1988.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ - General Fund

Other F/S--funds budgeted in Org. 6110-temporary clerical/data input.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy  
Director, Department of Human Services

FROM: Gary Smith *DWS*  
Director, Social Services Division

DATE: December 3, 1987

SUBJECT: Recommendation for Ratification of Attached Work Study Agreement with  
Portland Community College

RECOMMENDATION: Social Services Division recommends Board ratification of an intergovernmental work study agreement between MCCA and Portland Community College to begin upon execution and continue through June 11, 1988.

ANALYSIS: This agreement allows MCCA's Low Income Energy Assistance Program to hire a PCC work study student for up to 463 hours of services. MCCA will be responsible to pay 25% of the student's salary up to \$637 hours. Duties will include screening phone calls and walk-ins, completing required forms, data input and provide some I&R.

BACKGROUND: While this is a new working relationship for MCCA, PCC has had numerous work study agreements with other county offices in the past. MCCA has been involved with providing training for a number of private and public agencies throughout the past years.

MCCA anticipated the potential involvement with this program and budgeted sufficient funds in professional services for temporary clerical and data input assistance. This temporary work study employee will fill these needs.

jc

2717B

## CONTRACT APPROVAL FORM

## TYPE I

- Amendment to above, Number \_\_\_\_\_  
(Original Contract Amount \_\_\_\_\_)

## TYPE II

- Amendment to above, Number \_\_\_\_\_  
(Original Contract Amount \_\_\_\_\_)

TRANSACTION CODE		P10		AGENCY		PO DATE		m m d d y y		ACCOUNTING PERIOD		m m y y		BUDGET FY		y y		ACTION <input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)	
VENDOR CODE				VENDOR NAME										TOTAL AMOUNT		\$			
LINE NO.	CONTRACT NUMBER			FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION				AMOUNT		INC/DEC IND		
				156	010	1605		6110							\$ 637.00				
															\$				
															\$				
															\$				



# COLLEGE WORK/STUDY TERMS OF AGREEMENT

## PORTLAND COMMUNITY COLLEGE OFFICE OF FINANCIAL AID

### UPON EXECUTION

This agreement, effective this date XXXXXXX, is entered into between Portland Community College, hereinafter called the College, and MULTNOMAH COUNTY - SOCIAL SERVICES DIVISION, hereinafter called the Organization, for the purpose of enabling qualified students to participate in the College Work-Study Program, hereinafter called the Program, under the Higher Education Act of 1965 and any amendments thereto, through employment offered by the Organization under the terms stipulated hereinafter.

By entering into this agreement the Organization will receive the benefit of the services of the student(s) employed and the College will benefit by expanding its abilities to enroll needy students as a result of the funds which such students will receive through the Program.

This agreement may be terminated at any time by mutual agreement or upon 30 days written notice by either party to the other. If not terminated, it will automatically renew itself as of July 1 each year for the ensuing fiscal year beginning on that date.

### ORGANIZATION AGREES:

1. To employ under this program only those college students certified as eligible by the Financial Aids Office of the COLLEGE.
2. To provide qualified students with (a) work related to the student's educational objective, or (b) work that: (1) will be in the public interest and would not otherwise be provided; (2) will not result in the displacement of employed workers or impair existing contracts for services nor the filling of positions that are vacant because the employer's regular employees are on strike; and (3) will be governed by such conditions of employment (including compensation) as will be appropriate and reasonable in light of such factors as the type of work performed, geographical region, proficiency of the employee, and any applicable federal, state, or local legislation.
3. To provide those qualified students with professional direction and to see that work to be performed by the student is: (a) responsibly supervised consistent with the purpose of the Act; (b) does not involve political activity or work for any political party; (c) does not involve the construction, operation, or maintenance of any facility used for sectarian instruction or as a place for religious worship; (e) may not involve any partisan (or nonpartisan) political activity associated with a candidate nor a contending faction or group in an election for public party office; (f) may not include any employment for the U.S. Office of Education.
4. To allow students to work no more than forty (40) hours per week.
5. To establish and maintain such records and submit such reports as may be required from time to time by the COLLEGE.
6. To pay the COLLEGE at such times as are agreed upon in writing, a specified percentage of the total compensation paid to students employed under this agreement. The appropriate percentage will be specified in the Schedule of Employment.
7. To make partial advance payments to the COLLEGE for its share of the total compensation paid to students participating in the program.
8. To report hours worked by students employed under this agreement in a manner specified by the COLLEGE.
9. To be responsible for any audit discrepancies (a) involving any deviation from the terms as set forth in this agreement, or (b) due to commitments made by the ORGANIZATION which result in an expenditure in excess of the amount allotted by the COLLEGE.
10. Limit total hourly employment of students employed under this agreement to no more than that dollar amount the COLLEGE reports as allotted to the ORGANIZATION (see Schedule of Employment).

11. That no student will be denied work or subjected to different treatment under this program on the grounds of race, color, sex, religion, national origin, or handicaps; that it will comply with the provisions of the Civil Rights Act of 1964 (P.L. 88-352; 78 Stat. 252) (as amended), Title IX of the Education Amendments of 1972 (P.L. 92-318), the Regulations of the Department of Health, Education, and Welfare which implements those Acts and Administrative Rule 42.510 SDHE.
12. The COLLEGE may change the amount of Federal funds allotted to the ORGANIZATION or the ratio between the Federal and non-Federal share of total compensation. Any changes to the ratio between the Federal and non-Federal share of total compensation for the ORGANIZATION shall not apply against wages already paid.

### COLLEGE AGREES:

1. To certify to the ORGANIZATION for employment under this agreement only those students who are eligible under the College Work-Study Program. Students may be removed from work on a particular assignment or from the ORGANIZATION by the COLLEGE either on its own initiative or at the request of the ORGANIZATION.
2. To provide the necessary administrative and payroll accounting services to make wage payments to certified students assigned to the ORGANIZATION under this program.
3. To notify the ORGANIZATION of any student who becomes ineligible.
4. To provide the ORGANIZATION with schedules of the amount of Federal funds allotted under this program and the total number of students to be employed. Descriptions of the work to be performed and the rates of pay of assigned students shall be consistent with the proposals which have been submitted by the ORGANIZATION and accepted by the COLLEGE.
5. To bill the ORGANIZATION for a partial advance payment of the ORGANIZATION'S share of the total compensation to be paid to students participating in the program. The advance payment will be determined after the rate of pay and the length of the work period have been set.
6. To establish a separate account in which Federal and ORGANIZATION matching funds will be deposited.
7. To return to the ORGANIZATION any unspent funds.
8. To provide Workmen's Compensation for each student employed under the program, through the State Compensation Department.

The Organization shall have the right to control and direct the services of the students, not only as to the result to be accomplished, but also as to the means by which the result is to be accomplished. The College shall be limited to: Determining that the students meet the eligibility requirements for employment under the College Work-Study Program; referring students to work for the Organization; determining that the students will perform their work in fact; and disbursing the appropriate amounts to them.

IT IS FURTHER MUTUALLY AGREED between the Parties that this AGREEMENT shall automatically be extended for a period of time upon notice by the College to the Organization that additional Federal allotments are available for a period to time specified in an official notification of allotment, and the notice of acceptance by the Organization to the College and payment by the Organization to the College of matching funds in the proportion and for the purposes set forth in this Agreement.

IN WITNESS WHEREOF, said Parties have caused this instrument to be executed for the above-named period.

### ORGANIZATION

\_\_\_\_\_  
signature  
Gladys McCoy  
type name  
Multnomah County Chair  
title  
APPROVED AS TO FORM: \_\_\_\_\_ date  
\_\_\_\_\_  
signature  
ARMINDA J. BROWN FOR LAWRENCE KRESSEL  
type name  
MULTNOMAH COUNTY COUNSEL  
title  
\_\_\_\_\_ date

### PORTLAND COMMUNITY COLLEGE

\_\_\_\_\_  
signature  
Marilyn J. Bader  
type name  
Work-Study Coordinator  
title  
11/12/87  
date  
\_\_\_\_\_  
signature  
E. Paul Williams  
type name  
Vice President for Ed. Services  
title  
\_\_\_\_\_ date



SCHEDULE OF EMPLOYMENT

OFF-CAMPUS COLLEGE WORK-STUDY EMPLOYMENT

DATE: 11/12/87 PHONE: 248-5200  
ORGANIZATION: Lucia Pena, Program Coordinator  
Multnomah County Community Action Agency  
MAILING ADDRESS: 4420 SE 64th Avenue  
Portland, OR 97206

UPON EXECUTION

Inclusive dates of employment FROM ~~11/12/87~~ TO: 6/11/88  
in accordance with the following provisions:

- A. Percentage of student compensation to be paid by the Organization 20 %  
to the College
- B. Employer's payroll contribution to be paid by the Organization 5 %
- C. Maximum amount Portland Community College students are allowed \$ NA  
to earn at this organization
- D. Advance payment \$ NA
- E. Maximum number of hours students may be employed is twenty (20) hours per week.  
Request for exception, must be submitted in advance in writing for Coordinator's  
approval.

ORGANIZATION

PORTLAND COMMUNITY COLLEGE

\_\_\_\_\_  
signature

Gladys McCoy

\_\_\_\_\_  
name typed

Multnomah County Chair

\_\_\_\_\_  
title

\_\_\_\_\_  
date

*Marilyn J. Bader*  
signature

Marilyn J. Bader

\_\_\_\_\_  
name typed

Work-Study Coordinator

\_\_\_\_\_  
title

November 12, 1987

\_\_\_\_\_  
date

THIS SCHEDULE SUPERSEDES THOSE ESTABLISHED UNDER PREVIOUS AGREEMENTS BETWEEN PORTLAND  
COMMUNITY COLLEGE AND THE ABOVE-NAMED ORGANIZATION.

db: 11/1/85



# COLLEGE WORK-STUDY POSITION REQUEST

PORTLAND COMMUNITY COLLEGE  
FINANCIAL AID OFFICE

Date 11/16/87

Term(s) Fall, Winter, Spring

Job # \_\_\_\_\_

Return ALL COPIES to  
Sylvania Financial Aid Office

PLEASE PRINT OR TYPE

Name of Department/Agency: MCCAA Telephone: 248-5200

Contact Person: Lucia Pena Supervisor: Don Eckton

Office/Mailing Address: 4420 SE 64th, Portland, OR 97206

Student's Position Title Energy Intake Worker No. of Students Needed: 1

Working Days: Monday - Friday Flexible Hours?: yes

Working Hours: 3½ hrs./day Not to exceed 463 Pay Rate: \$5.50/hr.  
hours total

## STUDENT'S JOB DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

- Screening Energy phone calls and walk-ins for Low Income Energy Assistance
- Filling out forms and vouchers for clients
- Keeping daily stats for monthly logs
- Some information and referral

Student's Job Location: 4420 SE 64th

## PREREQUISITE SKILLS/REQUIREMENTS:

At least 2 years experience in the Low Income Energy Assistance Program.

BE SURE TO READ THE WORK-STUDY REGULATIONS FOR THE CURRENT YEAR. IF YOU HAVE ANY  
QUESTIONS, CALL THE FINANCIAL AID OFFICE, 244-6111 EXT 134. THANK YOU.

**AVAILABLE  
WORK-STUDY POSITION**

Job # \_\_\_\_\_

Term Fall, Winter, Spring

Job Title Energy Intake Worker

Requirements at least 2 years experience in the "Low  
Income Energy Assistance Program"

Working hours are 3½ hrs./day, according to student's sched.

Job Location 4420 SE 64th, Portland

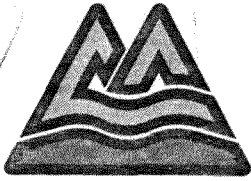
Pay Rate \$5.50/hr.

Contact Person Lucia Pena

Phone 248-5200 Ext. -

Sylvania Southeast Ross Island Rock Creek Cascade

850115



## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of Human Services for )  
approval of Budget Modification DHS #25 making an )  
appropriation reduction in the amount of \$1,408 )  
in Social Services (MCCAA) from Mt. Hood Mental )  
Health as a result of a separation of MCCAA's )  
responsibilities from Aging Services and Health )  
Services in the Elderlink program R-6 )

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Social Services  
Employee Relations

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

January 21, 1988  
(Date)DEPARTMENT Human ServicesDIVISION Social ServicesCONTACT Susan ClarkTELEPHONE 248-3691

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Elderlink budget reduction.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Bud mod DHS# 25 requests approval to reduce MCCA's contracted revenues from Mt. Hood Mental Health by \$1,408 as a result of a separation of MCCA's responsibilities from Aging Services and Health Services in the Elderlink program. One Case Manager I will be reduced by 126 hours to accommodate the reduction.

BOARD OF  
COUNTY COMMISSIONERS  
1988 JAN 12 PM 3:47  
MULTNOMAH COUNTY  
OREGON

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Reduces Federal/State revenues by \$1,408 (156 010 1685 revenue code 6812). No effect on County General Funds. DHS #269

Reduces Service Reim. from the F/S Fund to Ins. Fund by \$ 117.

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_)  
(Specify Fund) (Date)

After this modification

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Originated By	Date	Department Director	Date
<u>Susan Clark</u>	<u>12/10/87</u>	<u>Drone Zusey (04)</u>	<u>12/28/87</u>
Finance/Budget	Date	Employee Relations	Date
<u>Thomas Link</u>	<u>1-5-87</u>	<u>Susan Daniel</u>	<u>1/4/88</u>
Board Approval	Date		
<u>James McCarroll</u>	<u>January 21, 1988</u>		

## EXPENDITURE

TRANSACTION EB ( )

GM ( ) TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY 88

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1685		5100			(1,063)		Reduce full time
		156	010	1685		5500			( 228)		Reduce fringe
		156	010	1685		5550			( 117)		Reduce insurance
										(1,408)	

		400	040	7231		6520			( 117)		Reduce Insurance
--	--	-----	-----	------	--	------	--	--	--------	--	------------------

TOTAL EXPENDITURE CHANGE

(1,525)

TOTAL EXPENDITURE CHANGE

## REVENUE

TRANSACTION RB ( )

GM ( ) TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY 88

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1685		6812			(1,408)		Reduce Elderlink Revenue
		400	040	7231		6602			( 117)		Reduce Insurance Reimb

(1,525)

Total

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
(.06)	Case Manager I	(1,063)	(345)	(1,408)

TOTAL CHANGE (ANNUALIZED)

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	Current FY		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
Full Time	Reduce one Case Manager I by 126 hours (0.06 FTE)	(1,063)	(228)(117) <del>(345)</del>	(1,408)



## MULTNOMAH COUNTY OREGON

HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS MCCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

### MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (cc)*  
Director, Department of Human Services

FROM: Gary Smith *DWS*  
Director, Social Services Division

DATE: December 10, 1987

SUBJECT: Recommendation to Approve Attached Revenue Amendment and Accompanying Budget Modification DHS # 25

**RECOMMENDATION:** Social Services Division recommends Board Chair approval of the attached revenue amendment between MCCAA and Mt. Hood Community Mental Health Center, Inc. for operation of the Elderlink Program. We further request BCC approval of the accompanying budget modification DHS # 25.

**ANALYSIS:** This amendment reduces MCCAA's annual Elderlink Grant award by (\$1,408). The reduction results from eliminating MCCAA's contractual responsibility with Aging and Health Services Divisions. ASD and HSD will now contract directly with Mt. Hood Community Mental Health Center, Inc. An accompanying budget modification adjusts MCCAA's Aging Program budget to reflect this (\$1,408) reduction. A Case Manager I position will be reduced by 126 hours.

This amendment also revises the original contract term from March 1, 1987 - February 15, 1990 to July 1, 1987 through June 30, 1988 which will allow all participants in the Elderlink Project to refine and amend operations annually.

**BACKGROUND:** Early last fiscal year, MCCAA and Mt. Hood Community Mental Health Center submitted a proposal to the Fred Meyer Trust for funding of a program to link the frail elderly of East County into a social service network. Mt. Hood received a three year grant to implement and coordinate the Elderlink Project which began in March, 1987. Now that the pilot program has been operating for ten months, minor modifications and program refinements are being made to allow for better coordination and operation of the Elderlink Project.

jc

2726B





## MULTNOMAH COUNTY OREGON

16-17, 20\*  
5159

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Second Reading - An Ordinance amending MCC )  
5.50.050 to permit certain expenditures from )  
the Convention and Trade Show Center Special )  
Fund R-7 )

Copies of the above-entitled Ordinance were available to all persons wishing a copy. Ordinance was read by title only.

A hearing was held.

Commissioner McCoy stated that a proposed amendment has been prepared to address concerns of the hotel-motel industry representatives.

At this time, the matter was continued to the end of the agenda so that copies of the proposed language could be prepared for the Commissioners and public who wished to have a copy.

Later in the meeting, the following discussion was held:

Copies of the proposed substitute ordinance, including the proposed amendment were distributed to the Commissioners as well as to members of the public who wished a copy.

Commissioner Kafoury moved, duly seconded by Commissioner Casterline, that the first reading of the substitute ordinance which included the proposed amendment, be approved, and that the second reading be held in one week.

Phillip Peach, Oregon Lodging Association, and representing the Tri-County Lodging Association, said he met with the Chair's Office yesterday to express the Association's concerns on the other language. They felt the original language was not tight enough, and would support the revised ordinance as it stipulates that just \$70,000 would be given to the International Association of Chiefs of Police Convention. They felt the original language might allow between \$90-100,000 to be given to other conventions, and that clearly was not the intent. He has not spoken with Charles Allers of the GPCVA (Greater Portland Convention and Visitors Association), but felt he would not object to this change. If he does, he will have an opportunity to testify at next weeks meeting.

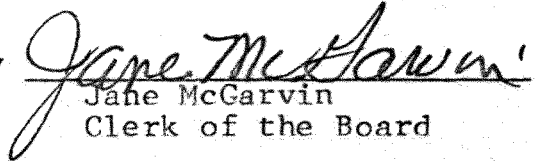
The motion was considered, and it is unanimously

ORDERED that the first reading of the substitute ordinance be approved, and that the second reading be held in one week, on Thursday, January 28, 1988, at 9:30 AM.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

  
Jane McGarvin  
Clerk of the Board

jm

cc: County Counsel

R-7  
Substitute  
Ordinance

(Underlined sections are new or replacements; [bracketed] sections are deleted.)

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

ORDINANCE NO. \_\_\_\_\_

An Ordinance amending MCC 5.50.050 to permit certain expenditures from the Convention and Trade Show Center Special Fund.

Multnomah County ordains as follows:

Section 1. Findings.

1. The Multnomah County Code presently limits the uses of monies in the Convention and Trade Show Center Special Fund to expenses and activities relating to construction, operation and marketing of the Center.

2. The permitted uses of the fund should be expanded to allow for use of some funds to promote convention business in Multnomah County prior to establishment of the Convention Center.

3. Metro, the lead agency under the Code, should be permitted to use certain portions of the special fund to promote convention business in Multnomah County as provided in this code amendment.

Section 2. Amendment.

MCC 5.50.050(B)(5) is amended to read as follows:

After voters have approved issuance of general obligation bonds to finance or partially finance construction of the Convention and Trade Show Center or financing for construction has been obtained by some other means, funds deposited in the Convention and Trade Show Center Special Fund shall be used to assist the lead agency for the following purposes:

(a) First, to pay any expenses incurred on activities identified under MCC 5.50.050(B)[(2)](4);

(b) Second, if all expenses identified in subsection (a) above have been satisfied, to pay any unfunded annual operating expenses that may have been incurred by the Convention and Trade Show Center;

(c) Third, if all expenses identified in subsection (a) above have been satisfied and if no otherwise unfunded annual operating expenses exist or if funds remain after the otherwise unfunded annual operating expenses have been paid, to provide for the promotion, solicitation, procurement, and service of convention business at the Convention and Trade Show Center to the extent necessary to fully implement the annual marketing program adopted by the lead agency;

(d) Fourth, if the needs identified in the foregoing subsections (a) through (c) have been fully satisfied, to pay ancillary costs associated with the development, construction and operation of the Convention and Trade Show Center, including but not limited to site acquisition costs and construction costs including financing of those costs.

(e) Notwithstanding the limitations on spending in subparagraphs (a) through (d), an amount not to exceed 5-percent-of-the-fund SEVENTY THOUSAND DOLLARS (\$70,000) ONE-TIME ONLY may be used by the lead agency for the promotion, solicitation, procurement, and service of convention-business-occurring THE 1988 INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE CONVENTION in Multnomah County prior-to-the-opening-of the-convention-and-trade-show-center.

### Section 3. Adoption.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1987, being the date of its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah County.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair

APPROVED AS TO FORM:

  
LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

8524C/dm  
012088:3

DATE SUBMITTED 1/7/88

(For Clerk's Use)

Meeting Date 1/14/88

Agenda No. R-4

REQUEST FOR PLACEMENT ON THE AGENDA 2nd Rd 1/21/88

Subject: Cont 2nd Rd 1/28/88

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Chair's Office DIVISION \_\_\_\_\_

CONTACT Fred Neal TELEPHONE 248-3308

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Fred Neal

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Authorizes METRO to expend limited amount of hotel tax receipts on conventions in Multnomah County before opening of the Oregon Convention Center

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 30 min.

IMPACT:

☐ PERSONNEL  
☐ FISCAL/BUDGETARY  
☐ General Fund  
☐ Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Bladys Mc Coy<sup>td</sup>

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

Title MCC 5.50.050 (B) (5)

Effective Date 2-20-89

Brief statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored).

Authorizes Metro to expend no more than 5% of 3¢ Multnomah County Hotel Tax on conventions which occur between now and September 1990. Metro has committed \$70,000 of these monies to help host the International Chiefs of Police Association Convention later this year, pending Multnomah County Board of County Commissioners approval.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

None

What has been the experience in other areas with this type of legislation?  
N/A

What authority is there for Multnomah County to adopt this legislation? (state statute, home rule charter). Are there constitutional problems?

Charter.

No constitutional issues.

#### Fiscal Impact Analysis

No fiscal impact on Multnomah County.

(If space is inadequate, please use other side)

#### SIGNATURES:

Office of County Counsel \_\_\_\_\_

Office of County Management \_\_\_\_\_

Department Head \_\_\_\_\_

Liaison Commissioner \_\_\_\_\_

(Underlined sections are new or replacements; [bracketed] sections are deleted.)

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

ORDINANCE NO. \_\_\_\_\_

An Ordinance amending MCC 5.50.050 to permit certain expenditures from the Convention and Trade Show Center Special Fund.

Multnomah County ordains as follows:

Section 1. Findings.

1. The Multnomah County Code presently limits the uses of monies in the Convention and Trade Show Center Special Fund to expenses and activities relating to construction, operation and marketing of the Center.

2. The permitted uses of the fund should be expanded to allow for use of some funds to promote convention business in Multnomah County prior to establishment of the Convention Center.

3. Metro, the lead agency under the Code, should be permitted to use certain portions of the special fund to promote convention business in Multnomah County as provided in this code amendment.

Section 2. Amendment.

MCC 5.50.050(B)(5) is amended to read as follows:

After voters have approved issuance of general obligation bonds to finance or partially finance construction of the Convention and Trade Show Center or financing for construction has been obtained by some other means, funds deposited in the Convention and Trade Show Center Special Fund shall be used to assist the lead agency for the following purposes:

(a) First, to pay any expenses incurred on activities identified under MCC 5.50.050(B)[(2)](4);

(b) Second, if all expenses identified in subsection (a) above have been satisfied, to pay any unfunded annual operating expenses that may have been incurred by the Convention and Trade Show Center;

(c) Third, if all expenses identified in subsection (a) above have been satisfied and if no otherwise unfunded annual operating expenses exist or if funds remain after the otherwise unfunded annual operating expenses have been paid, to provide for the promotion, solicitation, procurement, and service of convention business at the Convention and Trade Show Center to the extent necessary to fully implement the annual marketing program adopted by the lead agency;

(d) Fourth, if the needs identified in the foregoing subsections (a) through (c) have been fully satisfied, to pay ancillary costs associated with the development, construction and operation of the Convention and Trade Show Center, including but not limited to site acquisition costs and construction costs including financing of those costs.

(e) Notwithstanding the limitations on spending in subparagraphs (a) through (d), an amount not to exceed 5 percent of the fund may be used by the lead agency for the promotion, solicitation, procurement, and service of convention business occurring in Multnomah County prior to the opening of the convention and trade show center.

### Section 3. Adoption.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1987, being the date of its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah County.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair

APPROVED AS TO FORM:

  
LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

8524C/dm  
010488:2





MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

In the matter of the Board of County Commis- )  
sioners authorizing County Counsel's Office to )  
file an appeal regarding Circuit Court Judgements )  
on single provider for ambulance service ) R-3

Commissioner Kafoury moved, duly seconded by Commissioner Casterline, that the above-entitled matter be approved.

Laurence Kressel, County Counsel, explained that the case involves the decision to have a single ambulance district in the County, which was appealed by two ambulance companies to the Circuit Court. The decision of the Court was that the EMS Policy Board did not have authority to make that decision. The EMS Policy Board has directed that an appeal be filed in their behalf. As the Board of County Commissioners was also a defendant in the lawsuit, the Board would also have to make a decision to appeal the decision if they so desire.

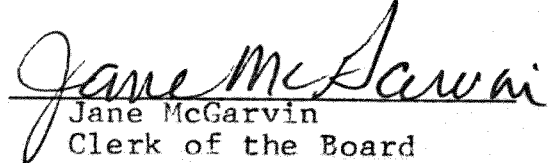
The motion was then considered, and it is unanimously

ORDERED that County Counsel's Office be directed to file an appeal on the Board of County Commissioners behalf regarding the Circuit Court Judgments on single provider for ambulance service

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

  
Jane McGarvin  
Clerk of the Board

jm

cc: County Counsel  
Department of Human Services  
Emergency Medical Services



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Paul Yarborough, Director  
Department of Environmental Services  
2115 SE Morrison  
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of Environmental Services)  
for approval of Budget Modification DES #7 making)  
an appropriation transfer in the amount of \$4900 )  
from General Fund Contingency to Community )  
Development, to match contributions from the City )  
of Portland and private utilities, to create a )  
.5 FTE staff position at the Portland CAAP to )  
support the League of Utilities and Social )  
Services Agencies in its management of \$.5 )  
million in emergency energy assistance R-9 )

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget  
modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm

cc: Budget  
Finance  
Community Development

BUDGET MODIFICATION NO. DES # 7(For Clerk's Use) Meeting Date 1/21/88Agenda No. 2-91. REQUEST FOR PLACEMENT ON THE AGENDA FOR January 4, 1988

(Date)

DEPARTMENT Environmental ServicesDIVISION Community DevelopmentCONTACT Jane VogetTELEPHONE 248-3591/248-5000\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Jane BurdaSUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Emergency Energy Assistance Coordination

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The Portland CAAP has requested \$4900 in County General Contingency Funds to match contributions from the City of Portland and private utilities. Funds will be used to create a .5 FTE staff position at the Portland CAAP to support the League of Utilities and Social Services Agencies (LUSSA) in its management of \$4.5 million in emergency energy assistance. LUSSA is an organization of 10 agencies and the three utility companies (PGE, PP&L, Northwest Natural Gas). General Fund contingency monies will be transferred to the Community Development Emergency Services budget. (For detail, see attached contingency request).

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

N/A

CLERK OF  
COUNTY COMMISSIONERS  
JAN 12 PM 3:45  
CLATSOP COUNTY  
OREGON

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

General

(Specify Fund)

Contingency before this modification (as of \_\_\_\_\_)

(Date)

\$ 2,395,449

After this modification

\$ 2,390,549

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

David C. Sharr  
Jane McElwainJanuary 21, 1988

TRANSACTION RB ( )

CM ( ) TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action Fund Agency	Organization Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
-----------------	--------------------	-----------------------	--------------------	--------	----------------	----------------	----------------------------	-----------	-------------

	156	030	6045		6238	6060		4,900	Emergency Services
--	-----	-----	------	--	------	------	--	-------	--------------------

	100	050	9120			7700		(4,900)	Contingency
--	-----	-----	------	--	--	------	--	---------	-------------

	100	030	5100			7608		4,900	Cash Trans. to F/S
--	-----	-----	------	--	--	------	--	-------	--------------------

TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB ( )

CM ( ) TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action Fund Agency	Organization Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
-----------------	--------------------	-----------------------	--------------------	----------------	----------------	----------------	----------------------------	-----------	-------------

	156	030	6045		7601		4,900		Cash Trans. from G. Fund
--	-----	-----	------	--	------	--	-------	--	--------------------------

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE

10/18/77 AS

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DES#7 2. Amount requested from General Fund Contingency: \$4,900

3. Summary of request: The Portland CAAP, on behalf of the League of Utilities and Social Service Agencies (LUSSA), has requested \$4900 in County General Funds to partially fund a LUSSA staff position. LUSSA staff will coordinate the delivery of public and private emergency energy assistance for residents of Multnomah County. The CAAP will act as fiscal agent for the County funds as LUSSA is not incorporated.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? yes If so, when?                       
If so, what were the circumstances of its denial?

A request for a contingency tap of \$5000 was approved by the Board in January, 1987. Subsequently a contract with the CAAP was executed and services rendered. However, the CAAP was not chosen to staff LUSSA and the project was put on hold for six months. In late October 1987, an agreement was negotiated between the CAAP and LUSSA that the interim staffing services of CAAP would be gratis and would not be billed to the County. There was no longer a valid contract for the services and the

5. Why was this expenditure not included in the annual budget process?  
budget effect was to return the \$5000 to the General Fund. The \$5000 was not carried over in the DES budget because the contract called for payment for CAAP services rendered prior to June 30, 1988 and at the time of budget reconciliation the project was on hold for an indefinite period of time. LUSSA is currently in the process of hiring a new staff person to start in late January. CAAP anticipates \$4900 can be expended between February 1 and June 30, 1988.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?  
All other General Funds in DES are obligated or targeted for other services under an RFP.

Other funds available are: City of Portland \$5000  
PGE \$2500

Both Pacific Power and Light and Northwest Natural Gas have promised to allocate \$2500 after January 1, 1988.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

8. This request is for a (Quarterly            Emergency           ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

  
Signature of Department Head/Elected Official

12-31-87  
Date



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Paul Yarborough, Director  
Department of Environmental Services  
2115 SE Morrison  
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of Environmental Services)  
for approval of Budget Modification DES #8 making)  
an appropriation transfer in the amount of )  
\$16,027 from General Fund Contingency to Capital )  
Improvement Program, to pay for 5 City of )  
Portland CIP projects performed by Multnomah )  
County, and after payment by the City, funds )  
will be returned to the Contingency Fund R-10)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Facilities & Property Management



BUDGET MODIFICATION NO. DES#8

(For Clerk's Use) Meeting Date 1/21/88

Agenda No. R-10

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT Non-Departmental

DIVISION C.I.P.

CONTACT Walter W. Heil, Jr.

TELEPHONE 248-5128

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD F. Wayne George/Walter W. Heil, Jr.

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

City of Portland C.I.P. performed by Multnomah County

(Estimated Time Needed on the Agenda) 5 minutes

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The five CIP projects that Multnomah County, Facilities Management Department is performing for the City of Portland is being funded out of the contingency fund and this requested budget modification is to allow for the City of Portland to be invoiced for the work and the replacement of those funds to the contingency account.

Budget Note: Total amount of request \$16,027.

CLERK OF  
COUNTY COMMISSIONERS  
1988 JAN 12 PM 3:45  
MULTNOMAH COUNTY  
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

All work charged to the contingency fund will be completely reimbursed by the City of Portland.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

General Contingency before this modification (as of \_\_\_\_\_)  
(Specify Fund) (Date)

\$ 2,395,449

After this modification

\$ 2,379,422.

Originated By

Date

F. Wayne George

1/21/87

Finance/Budget

Date

Department Director

Date

F. Wayne George 1-8-88

Employee Relations

Date

David C. Sharpe

Board Approval

Jane McLawrie

January 21, 1988 Date





DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: City of Portland CIP Reimbursement

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Non-Departmental DIVISION C.I.P.

CONTACT Walter W. Heil, Jr. TELEPHONE 248-5128

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD F. Wayne George/Walter W. Heil, Jr.

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested. 5 capital improvement projects Multnomah County Facilities Management performing at the Justice Center and completely reimbursed by the City of Portland;

1. 1st Fl. stairwell camera install - \$1,757.00
2. Emergency power distribution - \$4,000.00
3. 11th Fl. increase cooling for U.P.S. Room - \$4,281.50
4. Vane-Axial fan repairs - \$5,010.50
5. Install 6 magna-locks - \$978.00

TOTAL: \$16,027.00

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:


PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other N/A

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: 

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER  12/6/87  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of General Services for )  
approval of Budget Modification DGS #14 making an )  
appropriation transfer in the amount of \$28,714 )  
from General Fund Contingency to various pro- )  
grams, and makes a cash transfer to Federal/ )  
State fund in the amount of \$6,855, in order to )  
provide funds for Infectious Disease training to )  
non-management employees per Executive Order )  
#182 R-11 )

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget  
modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Labor Relations

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT General ServicesDIVISION Labor RelationsCONTACT Ken UptonTELEPHONE 248-5015\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Ken Upton, Jeanne Gould

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Contingency request to provide funds for Infectious Disease training to non-management employees (per Executive Order No. 182).

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification provides funding to implement the provisions of Executive Order No. 182 regarding training and education of employees about infectious disease. These funds would provide training to 2,000 County employees through the joint efforts of the Labor Relations Section of DGS and the Health Division of DHS. The cost of \$28,714 will be used for .5 FTE Community Information Technician in the Health Division plus related materials and services (\$6,855) and overtime for staff in 24-hour operations - Sheriff's Patrol (\$7,054); Corrections (\$13,468) and Juvenile Justice (\$1,337).

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Net effect is small increase (\$6,855) in Federal/State Fund.

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification \$ \_\_\_\_\_

Originated By

Date

Finance/Budget

Date

Board Approval

After this modification

Date

Employee Relations

Date

January 21, 1988

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	0850			5100			4.223		
							5500			839		
							6230			1.433		
							6310			235		
							6330			125		
											6.855	Health Division subtotal
		100	010	2507			5300			1.053		
							5500			284		
											1.337	Juvenile Justice subtotal
		100	020	3415			5300			9.807		
							5500			3.661		
											13.468	Corrections subtotal
		100	020	3383			5300			5.137		
							5500			1.917		
											7.054	Patrol subtotal
		100	045	9130			7608			6.855	6.855	Increases Cash Trans to F/S
		100	045	9120			7700			(28.714)	(28.714)	Reduces Contingency

TOTAL EXPENDITURE CHANGE

6.855

TOTAL EXPENDITURE CHANGE

## REVENUE

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	0850			7601			6.855		Revenue increase to F/S
												Fund

TOTAL REVENUE CHANGE

6.855

TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. DGS #14

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	A n n u a l i z e d		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
	N/A  (funded only for this fiscal year)			
	TOTAL CHANGE (ANNUALIZED)			

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	C u r r e n t F Y		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
Part-time	Adds half-time Community Info Tech for 5 months (.21 FTE)	4,223	839	5,062

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DGS #14 2. Amount requested from General Fund Contingency: \$ 21,298

3. Summary of request:

This budget modification provides funding to implement the provisions of Executive Order No. 182 regarding training and education of employees about infectious disease. These funds would provide training to 2,000 County employees through the joint efforts of the Labor Relations Section of DGS and the Health Division of DHS. The cost of \$28,714 will be used for .5 FTE Community Information Technician in the Health Division plus related materials and services (\$6,855) and overtime for staff in 24-hour operations - Sheriff's Patrol (\$7,054); Corrections (\$13,468) and Juvenile Justice (\$1,337).

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? yes If so, when? Spring 1987  
If so, what were the circumstances of its denial?

In an issue statement last year, funds were requested to implement this provision of Executive Order No. 182. No specific reason was given for the denial.

5. Why was this expenditure not included in the annual budget process?

It was not then clear how this Executive Order was to be implemented. Since then, it has been decided that the most appropriate approach was to have the DHS Health Division provide the training, with Labor Relations coordinating the effort. Funding for overtime for 24-hour services was also not anticipated and budgeted in other departments' budgets.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

The Health Promotion Program was charged with the responsibility of implementing this program. Adequate funds were not available in the DGS budget.

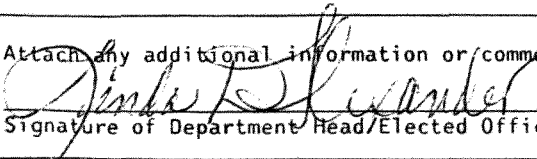
7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

There may be some cost savings associated with Countywide implementation rather than individual department implementation. In addition, training will be more consistent and comprehensive.

8. This request is for a (Quarterly X, Emergency       ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

  
Signature of Department Head/Elected Official

1/4/88  
Date





# MULTNOMAH COUNTY OREGON

18  
5159

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of General Services for )  
approval of Budget Modification DGS #15 making an )  
appropriation transfer in the amount of \$\$\$501,092 )  
from General Fund, \$9,417 from Road Fund, \$10,125 )  
from Data Processing Fund and \$721 from Fleet )  
Fund to various line items, for funding Pay )  
Equity Costs. Cash transfers are increased to )  
Animal Control Fund (\$15,150) and Federal State )  
Fund (\$292,026), and Service reimbursements to )  
Insurance Fund increased from all affected funds, )  
to cover increased Unemployment and Workers' )  
Compensation charges R-12 )

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget  
modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance



BUDGET MODIFICATION NO. DGS #15(For Clerk's Use) Meeting Date 1/21/88Agenda No. P-121. REQUEST FOR PLACEMENT ON THE AGENDA FOR January 21, 1988

(Date)

DEPARTMENT Department of General Services

DIVISION \_\_\_\_\_

CONTACT \_\_\_\_\_

TELEPHONE 248-3822\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Dave Warren

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Funding for Pay Equity costs.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Transfers funds from various Contingency accounts to increase appropriations to pay higher personnel costs resulting from implementation of County's Pay Equity Plan. Pay Equity costs were set aside in Contingency accounts during the 1987-88 budget process.

## Contingency Amounts:

General Fund	\$501,092
Road Fund	9,417
Data Processing Fund	10,125
Fleet Fund	721

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Cash transfers are increased to Animal Control Fund (15,150) and Federal/State Fund (292,026). Service reimbursements to Insurance Fund increased from all affected funds, to cover increased Unemployment and Workers' Compensation charges.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification

\$ \_\_\_\_\_

Originated By

Date

Department Director

Date

David C. Warren1/4/88Linda D. Alexander1/11/88

Finance/Budget

Date

Employee Relations

Date

David C. WarrenSusan Daniell1/11/88

Board Approval

Date

Jane McFarlinJanuary 21, 1988

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		100	010				5100			61,075		DHS GF Permanent
		100	010				5200			1,074		DHS GF Temporary
		100	010				5500			16,466		Fringe
		100	010				5550			1,611		Insurance
											80,226	GF Subtotal
		156	010				5100			252,738		DHS F/S Permanent
		156	010				5200			2,886		DHS F/S Temporary
		156	010				5500			33,223		DHS F/S Fringe
		156	010				5550			3,179		DHS F/S Insurance
											292,026	DHS F/S Subtotal
												DHS Subtotal - 372,252
		156	010				5400			(129,694)	(129,694)	DHS F/S Premium
		100	045				7700			(242,558)	(242,558)	GF Contingency
		100	010				7608			162,332	162,332	CT from GF to F/S
		100	020				5100			104,132		DJS GF Permanent
		100	020				5500			27,939		DJS GF Fringe
		100	020				5550			2,627		DJS GF Insurance
											134,698	DJS Subtotal
		100	045				7700			(134,698)	(134,698)	GF Contingency
////////////////////////////////////												TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

0817M/2

EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		100	030				5100			7,590		DES GF Permanent
		100	030				5500			2,036		DES GF Fringe
		100	030				5550			210		DES GF Insurance
											9,836	DES GF Subtotal
		159	030				5100			11,714		AC Permanent
		159	030				5500			3,143		AC Fringe
		159	030				5550			293		AC Insurance
											15,150	DES AC Subtotal
		150	030				5100			7,282		RF Permanent
		150	030				5500			1,953		RF Fringe
		150	030				5550			182		RF Insurance
											9,417	RF Subtotal
		401	030				5100			557		Fleet Permanent
		401	030				5500			149		Fleet Fringe
		401	030				5550			15		Fleet Insurance
											721	Fleet Subtotal
												DES Subtotal - 35,124
		100	045				7700			(24,986)	(24,986)	GF Contingency
		100	030				7700			( 9,417)	( 9,417)	RF Contingency
		401	030				7700			( 721)	( 721)	Fleet Contingency
		100	030				7610			15,150	15,150	CT To AC Fund
TOTAL EXPENDITURE CHANGE												TOTAL EXPENDITURE CHANGE

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		100	040				5100			73,143		DGS GF Permanent
		100	040				5500			19,624		DGS GF Fringe
		100	040				5550			1,891		DGS GF Insurance
											94,658	DGS GF Subtotal
		301	040				5100			7,829		DP Permanent
		301	040				5500			2,100		DP Fringe
		301	040				5550			196		DP Insurance
											10,125	DP Subtotal -
												DGS Subtotal - 104,783
		100	045				7700			(94,658)	(94,658)	GF Contingency
		301	040				7700			(10,125)	(10,125)	DP Contingency
		100	050				5100			3,219		NOND GF Permanent
		100	050				5500			864		NOND GF Fringe
		100	050				5550			109		NOND GF Insurance
											4,192	NOND Subtotal
////////////////////////////////////												TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

0817M/4

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____												
Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	045				7700			( 4,192)	( 4,192)	GF Contingency
		400	040				7226			1,031		Unemployment
		400	040				7550			9,282		Workers' Compensation
											10,313	Insurance Subtotal
TOTAL EXPENDITURE CHANGE											187,795	TOTAL EXPENDITURE CHANGE

REVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____												
Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		159	030				7601			15,150		CT from GF to Animal Control
		400	040				6600			6,448		SR from GF to Insurance Fund
		400	040				6601			182		SR from RF to Insurance Fund
		400	040				6602			3,179		SR from F/S to Insurance Fund
		400	040				6603			293		SR from AC to Insurance Fund
		400	040				6606			196		SR from DP to Insurance Fund
		400	040				6607			15		SR from Fleet to Insurance Fund
										162,332		CT from GF to F/S
TOTAL REVENUE CHANGE											\$187,795	TOTAL REVENUE CHANGE

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DGS #15 2. Amount requested from General Fund Contingency: \$ 501,092

3. Summary of request:

Transfers the amounts necessary to cover the cost of pay equity for Local 88 and ONA and those exempt employees whose ranges were adjusted because of compression from represented classes.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The amounts were not yet determined when the budget was adopted. The Budget Office had not completed the detailed costing needed for a Budget Modification when the September contingency requests were made.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Note that funds other than the General Fund absorb this cost within their dedicated resources.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

None.

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Linda D. Alexander  
Signature of Department Head/Elected Official

1/11/88  
Date



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of General Services for )  
approval of Budget Modification DGS #16 making an )  
appropriation transfer in the amount of \$2,650 )  
from General Fund Contingency to County Counsel, )  
Professional Services, to pay representation )  
costs awarded to Multnomah County Corrections )  
Officers Association by the Employment Relations )  
Board R-13 )

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm

cc: Budget  
Finance  
County Counsel

BUDGET MODIFICATION NO.

DGS 16

(For Clerk's Use) Meeting Date

1/21/88

Agenda No.

R-13

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT General Services

DIVISION County Counsel

CONTACT Larry Kressel

TELEPHONE

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Larry Kressel

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Appropriate funds to pay representation cost awarded to Multnomah County Corrections Officers Association by the Employment Relations Board.

BOARD OF  
COUNTY COMMISSIONERS  
1988 JAN 12 PM 3:45  
MULTNOMAH COUNTY  
OREGON

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification

\$ \_\_\_\_\_

Originated By *Jay [Signature]* Date *1/7/88*

Department Director *[Signature]* Date *1/8/88*

Finance/Budget *[Signature]* Date *1/11/88*

Employee Relations *[Signature]* Date

Board Approval

Date

*Jane Mc [Signature]**January 21, 1988*



EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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100 040 7560

6110

2.650

100 050 9120

7700

(2.650)

TOTAL EXPENDITURE CHANGE

- 0 -

TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE

0825M/2

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DGS 16 2. Amount requested from General Fund Contingency: \$ 2,650
3. Summary of request:

The appropriation is needed to cover fees awarded by the State Employment Relations Board to the attorneys for Local 223 in an unfair labor practice matter.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

This award is unprecedented. No provision has been made for such payments in Labor Relations, County Counsel, or the Insurance Fund.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

County Counsel has considered charging the fees to the Insurance Fund. Attorney fees in tort cases have been charged there in the past. This case, however, is not a tort case. The Insurance Fund would not be used for any award to the plaintiffs in a labor matter. It seems inconsistent to charge any costs in labor matters to the Insurance Fund. The budget for attorney fees in County Counsel Professional Services is not sufficient to absorb this cost.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

None

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Paula R. Alexander  
Signature of Department Head/Elected Official

1/8/88  
Date

DURHAM, DRUMMONDS, COLOMBO & SMITH

ATTORNEYS AT LAW

ROBERT D. DURHAM  
HENRY H. DRUMMONDS  
LIANA COLOMBO  
MONICA A. SMITH  
RALPH E. WISER III  
PAUL B. GAMSON  
MARK S. TOLEDO  
BARBARA J. DIAMOND  
MARCIA L. OHLEMILLER

1020 S.W. TAYLOR ST. SUITE 530  
PORTLAND, OREGON 97205-2510  
TELEPHONE (503) 222-7130

January 6, 1988

Mr. Larry Kressel  
Multnomah County Counsel  
1120 SW 5th, Suite 1400  
Portland, OR 97204

RECEIVED JAN 07 1988

RE: Multnomah County Corrections Officers Association v.  
Multnomah County Sheriff's Office  
UP-21-86

Dear Mr. Kressel:

This is to confirm our conversation of January 4, 1988, wherein you agreed to look in to payment of representation costs to the Association as required by the November 6, 1987, Order of the Employment Relations Board. As we discussed, the County is currently in default of the Order, which required that the representation cost in the amount of \$2,650 be paid within 30 days, that is, by December 6, 1987.

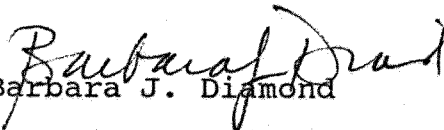
As you requested, I am attaching a copy of the Order so you can follow through on this. Please let me know if you have any problem or like to discuss this matter further. I have assured the MCCOA that it would be paid within a reasonable time. I assume that you will be able to take care of it in the next 14 days. If there is any problem with this, please let me know. Unfortunately, if we do not receive the sum within a reasonable time, the Association will be required to pursue legal action to enforce the Employment Relations Board Order.

Mr. Larry Kressel  
January 6, 1988  
Page 2

Best wishes for a New Year.

Sincerely,

DURHAM, DRUMMONDS, COLOMBO & SMITH

  
Barbara J. Diamond

BJD/ljs  
Enclosure  
cc: MCCOA Executive Board

EMPLOYMENT RELATIONS BOARD

of the

STATE OF OREGON

Case No. UP-21-86

MULTNOMAH COUNTY CORRECTIONS  
OFFICERS ASSOCIATION,

Complainant,

v.

MULTNOMAH COUNTY SHERIFF'S  
OFFICE AND MULTNOMAH COUNTY,

Respondent.

FINDINGS AND ORDER  
ON COMPLAINANT'S PETITION  
FOR REPRESENTATION COSTS

This Board issued an Order in the above-captioned case on June 30, 1987, and an amended Order on July 29, 1987. The Complainant filed a petition for representation costs on July 21, 1987. The Respondent filed objections to the petition on August 10, 1987. Having reviewed the petition, objections, Board Orders and other relevant materials, this Board finds:

1. The Complainant was the prevailing party in this case.

2. The Complainant filed a timely petition for representation costs. The Respondent filed timely objections.

3. The petition seeks representation costs of \$3,500, the maximum amount this Board will award in such a case. OAR 115-35-055(1). According to affidavit of counsel, the Complainant incurred actual costs of \$7,909 for 133.8 hours of legal services billed variously at \$25, \$30, \$60, \$70 or \$80 per hour.

4. This case involved three days of hearings before a Board Agent, filing of briefs, and oral argument before this Board. The factual issues were more numerous and complex than is usual in a single unfair practice case. There also were multiple legal issues to be researched and argued. We do not find the hours devoted to the case or the fees billed to be unreasonable.

5. The Respondent was guilty of violations of ORS 243.672(1)(e) by failing to provide information and of ORS 243.672(1)(e) and (f) by unilaterally changing conditions of employment by taking certain disciplinary measures against employees without just cause. We did not find the violations to

be aggravated or pervasive, however. Under these circumstances, it would not further the purposes and policies of the Public Employee Collective Bargaining Act (PECBA) to make a substantial award of representation costs.

Having considered the appropriate charges for the services rendered, the policies and purposes of PECBA, and other prior awards in similar cases, this Board will award representation costs to the Complainant in the amount of \$2,650.

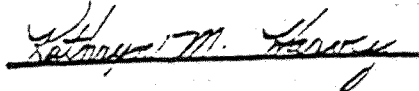
ORDER

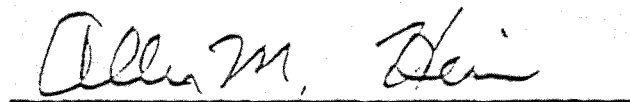
The Respondent shall remit to the Complainant the amount of \$2,650 within 30 days of the date of this Order.

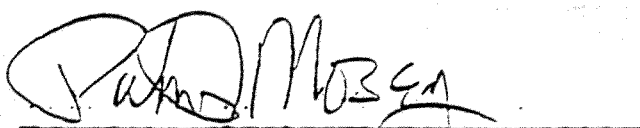
DATED this 6<sup>th</sup> day of November 1987.

  
Daniel C. Ellis, Chairman

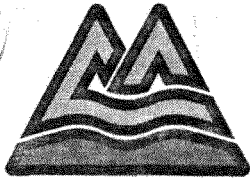
I certify the foregoing to be a true and correct copy of the original Rec. Cont. Order on file herein.

  
William M. Harvey

  
Allen M. Hein, Board Member

  
Patrick J. Mosey, Board Member

This Order may be appealed pursuant to ORS 183.482.



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of Human Services for  
approval of Budget Modification DHS #28 making  
an appropriation transfer in the amount of  
\$20,812 from General Fund Contingency to Social  
Services Division MED Contracts budget, and  
making an appropriation transfer of \$21,938  
within Social Services from A & D to MED program,  
to augment the federal block grant award for  
services to homeless chronically mentally ill  
adults R-14

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget  
modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Social Services

BUDGET MODIFICATION NO. DHS #28(For Clerk's Use) Meeting Date 1/21/88Agenda No. 2-14

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT Human ServicesDIVISION Social ServicesCONTACT Gary Smith/Susan ClarkTELEPHONE 248-3691\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Gary Smith/Susan ClarkSUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS # 28 appropriates \$20,812 of General Fund Contingency into Social Services Division MED Contracts budget to augment the federal block grant award for services to homeless chronically mentally ill adults.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget Modification DHS #28 appropriates \$20,812 General Fund Contingency request into Social Services Division MED Contracts budget to augment Stewart B. McKinney federal block grant funds awarded to Multnomah County for services to the homeless chronically mentally ill. These funds will be subcontracted to existing providers for mental health treatment services, operation of a 24-hour staffed emergency and long term shelter, and street and shelter outreach. While Multnomah County submitted a proposal requesting \$275,000, only \$206,250 was awarded by the State. The Social Services Division is now seeking support to offset this shortfall from the County as well as City and private funders to reach full funding for this project.

This modification also transfers \$21,938 from A&D Program to MED Program to further offset the homeless mentally ill project shortfall. These funds became available when the State COLA was added to Hooper Detox Center, reducing the need for County to cover cost of living increases.

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Cash Transfer from the General Fund to the F/S Fund increases Social Services Division by \$20,812.

Decrease General Fund Contingency by \$20,812.

Transfer \$21,938 from A&D (Org 1415) to MED (Org 1305).

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_)

\$ \_\_\_\_\_

(Specify Fund)

(Date)

After this modification

\$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Susan Clark1/6/88Duane Zussy (DC)1/7/88

Finance/Budget

Date

Employee Relations

Date

Thomas Clark1-7-88

Board Approval

Date

Gene McFarlinJanuary 21, 1988





REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DHS # 28 2. Amount requested from General Fund Contingency: \$20,812

3. Summary of request:

Budget Modification DHS #28 requests \$20,812 from the General Fund Contingency to augment Stuart B. McKinney Block Grant funds awarded to Multnomah County Social Services Division MED Program. Proposed services to homeless mentally ill persons include housing (emergency and long-term), shelter and street outreach and mental health treatment services. While Multnomah County's proposal requested \$275,000, the grant award was only \$206,250. Additional local funds are now being sought to cover the difference because the planning group determined that the program cannot operate successfully at a reduced level.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when?  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

It was not known at the time of annual FY 87/88 budget preparation that Multnomah County would be participating in this project. Multnomah County received the State's request for letters of intent on September 28, 1987 and the award was granted in early December.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Department funds were allocated during the annual budget process for already existing services. However, during technical amendments the Board did appropriate an increase to Hooper Detox Center to cover cost of living increases. In addition, the State allocated COLA increases, freeing up \$21,938 of CGF. We recommend this amount be reallocated from A&D to MED to cover some of the ongoing shortfall, thereby reducing the amount of our contingency request. In the meantime, we have been appealing to other local funders, and the City of Portland has awarded \$26,000 for this year and may repeat the contribution next year. United Way will consider partial funding for next fiscal year.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

An estimated \$100,000 will be generated from rent revenue annually. However, these funds are part of the operating budget and will be recycled back into the shelter for operating costs. As stated above, additional funding from local funders will continue to be sought to supplement the grant award.

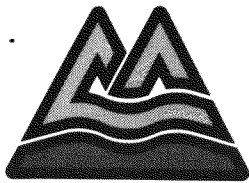
8. This request is for a (Quarterly ☒ , Emergency ☐ ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Diane Zussy (pc)  
Signature of Department Head/Elected Official

1/7/88  
Date



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
426 S.W. STARK, 7TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (DC)*  
Director, Department of Human Services

FROM: Gary Smith *GS*  
Director, Social Services Division

DATE: January 6, 1988

SUBJECT: Approval/Recommendation for General Fund Contingency Request and  
Accompanying Budget Modification

**RECOMMENDATION:** Social Services Division recommends Board approval of the Division's request for a General Fund Contingency Transfer in the amount of \$20,812. We also request approval of the accompanying budget modification, DHS #28.

**ANALYSIS:** Multnomah County has been awarded federal block grant funds (via our State Mental Health Grant) to provide shelter, mental health and outreach services to homeless chronically mentally ill adults. This award was the result of a grant application submitted to the State in November. While our application requested \$275,000 for provision of these services, only \$206,250 was awarded. The grant planning group and the Social Services Division determined that the minimum program requirement is \$275,000, and SSD is therefore trying to identify local funds to offset the shortfall. The City of Portland is allocating \$26,000 of Community Development Block Grant and Emergency Shelter funds to assist with the current year shortfall. During FY 88/89, a projected annualized shortfall of \$141,040 will be required. Preliminary indications are that the City will continue its payment for the second year and that some additional support may be available from United Way. SSD is discussing the need for local funds in FY 88/89 with all potential funders in an effort to maximize non-County revenue.

In the June 87 Technical Amendment process, the Board allocated approximately \$100,000 to Central City Concern to cover increased costs of operating Hooper Detox Center. Part of that allocation was to cover cost of living increases in personnel in the event no State COLA was allocated. State COLA has been received, freeing up \$21,938 from the Hooper allocation. We request this amount be reallocated to the Homeless Mentally Ill project. This would reduce the shortfall to \$20,812 - the amount of our request from the contingency fund. It should be noted that this \$21,938 is included in the "at risk" figure identified for Hooper Detox and Sobering services.

Gladys McCoy

1/6/88

Page -2-

BACKGROUND: On September 28, 1987, the State issued a request for letters of intent to apply for Stewart B. McKinney federal block grant funds for services to the homeless chronically mentally ill. Multnomah County submitted a proposal in November and received notice of a grant award in early December. A State Contract Amendment allocating the funds will be sent to the County upon receipt of the Federal Award by the State.

The Board of Commissioners was briefed on this grant (and Social Services Division grant activity in general) at the November 10th Board informal meeting.

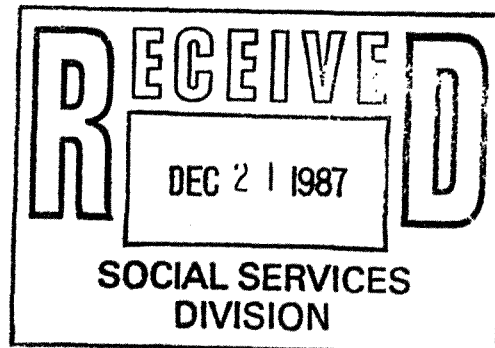


NEIL GOLDSCHMIDT  
GOVERNOR

Department of Human Resources  
**MENTAL HEALTH DIVISION**

2575 BITTERN STREET N.E., SALEM, OREGON 97310-0520

December 14, 1987



Gary W. Smith, Director  
Multnomah County Department  
of Human Services  
Social Services Division  
426 SW Stark Street, 6th Floor  
Portland, Oregon 97204

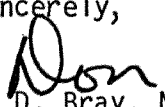
Dear Gary:

Your application to provide services to homeless individuals with chronic and severe mental illness has been reviewed by the workgroup convened to recommend the allocation of Block Grant funds. I am pleased to inform you that your proposal has been approved and \$206,250 per year has been allocated. Your application clearly establishes a need for these services, addresses the requirements of the McKinney Homeless Assistance Act, and develops a range of outreach services and brief and extended residential options for identified individuals. I anticipate that the addition of this program in Multnomah County will substantially improve access to services for the homeless mentally ill.

Because the allocation is somewhat less than your original request, please submit a revised budget indicating the impact on service volume and projected outcomes. The original comprehensive range of services should be preserved. Quantified objectives will require further staff review before contract language can be drafted. Dave Edwards will prepare the contract for this project. Once we receive formal notification of an award of these funds from the Federal Government we will initiate a contract modification.

Congratulations on the addition of an important new service in Multnomah County.

Sincerely,

  
J. D. Bray, M.D.  
Assistant Administrator  
Program Office for Mental  
or Emotional Disturbances

JDB:BK:jr

AN EQUAL OPPORTUNITY EMPLOYER

NOTES

JANUARY 14, 1988

- 1) Bud Mod for increasing the Sheriff's Mental Health Personnel for transport of Mentally Ill

I've spoken to Patrick Peyton: there are a number of reasons why the population for commitment is on the increase:

- 1) a certain portion of this population is elderly and this segment has grown. Patrick's explanation is that possibly the elderly are living longer.
- 2) the bulk of the rise in population are males between the ages of 20-40 yrs. These are people who, probably because of the trend away from institutionalizing, have not experienced life within a mental hospital. Patrick suggests there is some sort of socialization that occurs in the mental hospital that these people have never encountered. In addition, their problems have probably been ascerbated by substance abuse, either alcohol or drugs and so the drug problem is, to some degree, making the problem worse.
- 3) Some of the borderline mentally ill people who are engaging in criminal activities because of the apparent mental problem are being diverted more by police to hospitals rather than the crowded jail system. (This reason is highly speculative).
- 4) The final problem is the closing of Dammasch to volunteers. One could voluntarily come in to stabilize, however, that is not available now and these people are left to shift for themselves until problems become worse. There is a potential solution for this on the horizon, in that D.H.S. may find that it may be appropriate within their existing resources to open up some sort of voluntary system within its own services to try to prevent these people from deteriorating into worsened condition.

CM:brl  
End

BOARD OF  
COUNTY COMMISSIONERS  
1988 JAN 20 AM 7:38  
HOLT/MOHAN COUNTY  
OREGON



## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Henry Miggins, Acting Director  
Department of Justice Services  
1120 SW Fifth  
Portland, OR

Dear Mr. Miggins:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of Justice Services for )  
approval of Budget Modification DJS #20 making an )  
appropriation transfer in the amount of \$30,000 )  
from General Fund Contingency to Community )  
Corrections, making a mid-year adjustment to )  
Women's Services Contract to provide reimburse- )  
ment rate comparable to other residential )  
providers R-15 )

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm

cc: Budget  
Finance  
Community Corrections

BUDGET MODIFICATION NO. DJS #20(For Clerk's Use) Meeting Date 1/21/88  
Agenda No. R-15

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT Justice ServicesDIVISION Community CorrectionsCONTACT Harley LeiberTELEPHONE 248-3980\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Harley Leiber

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Mid-year adjustment to Women's Services Contract.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Mid-year adjustment to Women's Services Contract to provide reimbursement rate comparable to other residential providers. Increases Community Corrections General Fund contract budget. Provides contractor with operating resources sufficient to continue existing service for balance of fiscal year.

Contractor has agreed to and is participating in a management review of program conducted by the Management Analysis Team.

Note: amount requested is \$30,000.

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Reduces contingency fund by amount requested.

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_)  
(Specify Fund) \_\_\_\_\_ (Date)

After this modification

\$

\$

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date



## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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100 020 2326

6110

30,000

Professional Services

100 045 9120

7700

(30,000)

G.F. Contingency

TOTAL EXPENDITURE CHANGE										- 0 -	TOTAL EXPENDITURE CHANGE
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## REVENUE

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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TOTAL REVENUE CHANGE											TOTAL REVENUE CHANGE
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## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DJS #20 2. Amount requested from General Fund Contingency: \$ 30,000
3. Summary of request:

Mid-year adjustment to Women's Services Contract to provide reimbursement rate comparable to other residential providers. Increases Community Corrections General Fund budget by \$30,000.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Process of estimating cost of providing service was complicated by several factors. Vendor's costs have increased as well as caseload. There were unknown when 87-89 Community Corrections Plan was prepared.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All other sources have been allocated for 87-89 biennial funding period.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

N/A

8. This request is for a (Quarterly 3, Emergency       ) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

H. Miggins Gladys McLean  
Signature of Department Head/Elected Official

\_\_\_\_\_ Date

SUMMARY OF OUR NEW BEGINNINGS' CONTRACTS W/ COMMUNITY CORRECTIONS, 1985 TO DATE

DJS#20

	AMOUNT	TIME PERIOD	CLIENTS	AVG. RESIDENCE	RATE/CLIENT/DAY	NOTES
1. COMMUNITY CORRECTIONS RFP, 1985-86	\$30,000	JULY 1, 1985 - JUNE 30, 1986	120	45 DAYS	\$5.56	RFP calls for ONB to "provide" appropriate alcohol/drug, mental health & family counseling services with referral as required.
2. OUR NEW BEGINNINGS (ONB) CC CONTRACT EXTENSION, 1985-86	\$30,000	JULY 1, 1985 - JUNE 30, 1986	120	AVG. MIN. 30 DAYS	\$8.33	ONB RFP response indicates that necessary "minimum" length of stay in most cases is 90 days. Contract calls for "average minimum" of 30 days.
3. ONB CC CONTRACT (ADDITION), 1985-86	\$16,945	JULY 1, 1985 - JUNE 30, 1986	N/A	N/A	*LUMP SUM ADDT.	Total clients to be served not indicated; client residence to avg. min. of 30 days.
4. ONB CC CONTRACT (RFP EXEMPT), 1986-87	\$46,945	JULY 1, 1986 - JUNE 30, 1987	120	AVG. MIN. 30 DAYS	\$13.04	Co. to pay \$3,912.08 per month; avg. min. stay of 30 days; services for client residents & "those on followup supervision".
5. ONB CC CONTRACT (ADDITION), 1986-87	\$25,000	JULY 1, 1986 - JUNE 30, 1987	10	AVG. 6 MONTHS	\$13.89	Co. to pay \$2,083.33 per month; "residence. . . will average six (6) months"; no provision for followup services.
6. ONB CC CONTRACT (SERVC FUND), 1986-87 -- \$ FOR CLIENT TRANSITNS TO COMMNTY	\$7,000	OCT. 15, 1986 - JUNE 30, 1987	SERVICE FUND -- 5.5 CLIENTS AT MAXIMUM AMOUNT		MAX. \$1275 PER CLIENT TRANSITN.	Funding for one-time-only client transition services including "One-month rent & deposit . . . \$250", "Utility deposits . . . \$100", bus pass, etc.
7. ONB CC CONTRACT (F/S FUNDS), 1987-88	\$46,945	JULY 1, 1987 - JUNE 30, 1988	60	AVG. MIN. 90 DAYS	\$8.69	Co. to pay \$3,912.08 per month; "Residence . . . will average a minimum of 90 days"; "Services for . . . residents and those on followup supervision".

SUMMARY OF OUR NEW BEGINNINGS' CONTRACTS W/ COMMUNITY CORRECTIONS, 1985 TO DATE

	AMOUNT	TIME PERIOD	CLIENTS	AVG. RESIDENCE	RATE/CLIENT/DAY	NOTES
8. ONB CC CONTRACT (GEN. FUND), 1987-88	\$45,000	JULY 1, 1987 - JUNE 30, 1988	10	AVG. 6 MONTHS	\$25.00	Co. to pay \$3,750 per month; "Residence . . . will average six (6) months"; no provision for followup services.
9. ONB CC CONTRACT (GEN. FUND -- SERVICE FUND), 1987-88	\$7,855	JULY 1, 1987 - JUNE 30, 1988	SERVICE FUND -- 6.16 CLIENTS AT MAXIMUM AMOUNT		MAX. \$1275 PER CLIENT TRANSITN.	Funding for one-time-only client transition services including "One-month rent & deposit . . . \$250", "Utility deposits . . . \$100", bus pass, etc.
10. ONB CONTRACT W/ SHERIFF OFFC, 1987-88	TOTAL \$ NOT > \$73,152	JULY 1, 1987 - JUNE 30, 1988	N/A	PER INMATE SENT.	\$35/DAY FOR 1-3 \$27/DAY FOR 4 \$22/DAY FOR 5+	Funding for "residential care treatment only"; ONB bills Co. "no later than the fifth business day of each month" on sliding scale as indicated; ONB to "collect room and board from each employed resident" -- "min. \$5/per day".

SUMMARY OF CONTRACT ISSUES:

- o RFP, service contract, and extension language is vague & inconsistent re: the services the County purchases.
- o The County, through 2 Community Corrections contracts and the Sheriff's contract, purchases ONB's "one set" of services at different rates.
- o Community Corrections' contract reimburses at fixed monthly rate, regardless of actual ONB services or costs.

File: ONBANAL.WK1



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Henry Miggins, Acting Director  
Department of Justice Services  
1120 SW Fifth  
Portland, OR

Dear Mr. Miggins:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of Justice Services for )  
approval of Budget Modification DJS #21 making an )  
appropriation transfer in the amount of \$5,000 )  
from General Fund Contingency to Community )  
Corrections, making a mid-year increase to )  
Community Corrections funded Indigent Crisis )  
Project R-16 )

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By *Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Community Corrections

BUDGET MODIFICATION NO. DJS #21

(For Clerk's Use) Meeting Date 1/21/88

Agenda No. R-16

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT Justice Services

DIVISION Community Corrections

CONTACT Harley Leiber

TELEPHONE 248-3980

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Harley Leiber

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

**Increase to Indigent Crisis Project.**

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Mid-year increase to Community Corrections funded Indigent Crisis Project is requested in the amount of \$5,000 for balance of fiscal year.

Amount will serve the corrections population on parole and probation with emergency services (food, shelter, clothing, etc.) who may otherwise be revoked and spend time in local jail.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Reduces General Fund by amount requested.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) \_\_\_\_\_ Contingency before this modification (as of \_\_\_\_\_) (Date)

\$ \_\_\_\_\_

After this modification

\$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

0828M/1

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	BUDGET FY Change Increase (Decrease)	Sub- Total	Description
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100 020 2304

6050

5,000

County Supplements

100 045 9120

7700

(5,000)

G.F. Contingency

TOTAL EXPENDITURE CHANGE										- 0 -	TOTAL EXPENDITURE CHANGE
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## REVENUE

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	BUDGET FY Change Increase (Decrease)	Sub- Total	Description
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TOTAL REVENUE CHANGE											TOTAL REVENUE CHANGE
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## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DJS #21 2. Amount requested from General Fund Contingency: \$ 5,000

3. Summary of request:

Add \$5,000 to Indigent Crisis Project for purchase of emergency food, drugs, transportation, and shelter for correctional clients to meet increasing need.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years?      If so, when?       
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Amount budgeted was insufficient.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All 87-89 Community Corrections revenue has been allocated in the Community Corrections Plan.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

N/A

8. This request is for a (Quarterly     , Emergency     ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

H. Maggione Gladys McElroy  
Signature of Department Head/Elected Official

1/4/88  
Date



19-20  
J 159

## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Henry Miggins, Acting Director  
Department of Justice Services  
1120 SW Fifth  
Portland, OR

Dear Mr. Miggins:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of Justice Services for )  
approval of Budget Modification DJS #22 making an )  
appropriation transfer in the amount of \$10,076 )  
from General Fund Contingency to Family Services, )  
increasing a half time Counselor position to full )  
time, effective January 1, 1988 R-17)

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget  
modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm

cc: Budget  
Finance  
Family Services  
Employee Relations

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT DJSDIVISION Family ServicesCONTACT Jim DudleyTELEPHONE 248-3189

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Increases half-time Counselor position in Family Services to full time, effective January 1, 1988.

## (Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The Family Services Division currently uses two half-time Counselors in one position. This action will increase one of those Counselors to a full time position, effective January 1.

The dedicated revenues which fund this program are expected to exceed budgeted estimates; however, Oregon Budget Law does not allow an appropriation increase to the total General Fund so this appropriation is being transferred from the General Fund Contingency account.

There has been a gradual increase in Family Services cases since mediation became mandatory in 1982. Additionally, one of the part-time employees has not been able to take custody study cases because she is not available to the court to testify on days she is not in the office. This overloads other counselors with this type of case and understaffs our responsiveness to the court.

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification \$ \_\_\_\_\_

Originated By <u>Jim E. Dudley</u>	Date <u>1/11/88</u>	Department Director <u>Shirley McCoy</u>	Date <u>1/11/88</u>
Finance/Budget <u>David C. Warren</u>	Date <u>1/11/88</u>	Employee Relations <u>Susan Daniel</u>	Date <u>1/11/88</u>
Board Approval <u>Jane McLawin</u>		Date <u>January 21, 1988</u>	

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		100	020	2801			5100			7.234		Permanent
		100	020	2801			5500			1.940		Fringe
		100	020	2801			5550			902		Insurance
										10.076		Total
		100	045	9120			7700			(10.076)		Contingency
		400	040	7231			6580			902		Insurance Fund
TOTAL EXPENDITURE CHANGE										902		TOTAL EXPENDITURE CHANGE

## REVENUE

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		400	040	7410			6600			902		Svc. Reimb. to Ins. Fund
TOTAL REVENUE CHANGE										902		TOTAL REVENUE CHANGE

DJS# 22

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

		A n n u a l i z e d			
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)		TOTAL Increase (Decrease)
0.50	Marriage/Family Counselor	14,473	3,883	1,818	20,174
0.50					
	TOTAL CHANGE (ANNUALIZED)				

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	C u r r e n t F Y			
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)		TOTAL Increase (Decrease)
0.50 Marriage/Family Counselor	Increases half-time to full time for half of year.	7,234	1,940	902	10,076

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DJS #22 2. Amount requested from General Fund Contingency: \$ 10,076

3. Summary of request:

This budget modification increases one half-time counselor position in Family Services to a full-time position due to an increase in caseload and an increase in revenues over projected (budgeted) revenues.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years?      If so, when?       
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?  
Revenues are higher than originally projected in the budget process.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?  
All funds are currently dedicated.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.  
This specific action will not increase revenues. However, revenues are higher than anticipated and will cover the cost of this position.

8. This request is for a (Quarterly X, Emergency     ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Gladys McLaughlin  
Signature of Department Head/Elected Official

      
Date



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Sheriff Fred Pearce  
12240 NE Glisan  
Portland, OR

Dear Sheriff Pearce:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Sheriff for approval of Budget Modification DJS #23 making an appropriation transfer in the amount of \$44,133 from General Fund Contingency to Sheriff's Office, to fund additional personnel, motor pool and equipment for the Mental Health Transport Unit, and providing for a service reimbursement of \$1,918 to the Insurance Fund and \$20,000 to the Fleet Fund ) R-18

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Employee Relations

## BUDGET MODIFICATION NO.

DJS #23

(For Clerk's Use) Meeting Date 1-21-88Agenda No. R-181. REQUEST FOR PLACEMENT ON THE AGENDA FOR Jan. 21, 1988

(Date)

DEPARTMENT Sheriff's OfficeDIVISION Civil ProcessCONTACT R. Showalter/Sally AndersonTELEPHONE 255-3600

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

## SUGGESTED

## AGENDA TITLE (to assist in preparing a description for the printed agenda)

Transfer \$44,133 from contingency into the Sheriff's Office budget to fund additional personnel, motor pool and equipment for the Mental Health Transport Unit.

(Estimated Time Needed on the Agenda)

## 2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification transfers \$44,133 from contingency into the Sheriff's Office budget. The amount would fund 2 additional Mental Health Attendants, motor pool and equipment. The work load of the Mental Health Transport Unit has increased 80% since 1983 and is projected to increase another 50-70% as a result of new legislation effective Jan. 1988.

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None.

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification

\$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date



EXPENDITURE  
TRANSACTION ED ( )

GN [ ] TRANSACTION DATE.

**ACCOUNTING PERIOD**

BUDGET FY\_\_\_\_\_

**Document  
Number**

### Action Fund

**Agency**

**Organization**

## Activity

**Report in Category**

**Object**

**Current Amount**

Revised  
Amount

**Change  
Increase  
(Decrease)**

**Sub-  
Total**

### Description

[illegible]**TOTAL EXPENDITURE CHANGE**

— ( ) —

**TOTAL EXPENDITURE CHANGE**

REVENUE  
TRANSACTION NO ( )

GM [ ] TRANSACTION DATE.

**ACCOUNTING PERIOD**

BUDGET FY\_\_\_\_\_

**Document  
Number**

### Action Fund

**Agency**

**Organization /**

### Activity

**Reporting Category**

### Revenue Source

**Current  
Amount**

Revised  
Amount

Change  
Increase  
(Decrease)

**Sub-  
Total**

### Description

[illegible]

**TOTAL REVENUE CHANGE**

**TOTAL REVENUE CHANGE**



# PERSONNEL DETAIL FOR BUD MOD NO.

DJS #23

## 5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
2	Mental Health Attendants	41,050	10,347 4,603	56,000
2	TOTAL CHANGE (ANNUALIZED)	41,050	10,347 4,603	56,000

## 6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	Current FY		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
2 FTE	Mental Health Attend. (5 months)	17,104	4,311 1,918	23,333

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DJS #23 2. Amount requested from General Fund Contingency: \$44,133

3. Summary of request:

This budget modification transfers \$44,133 from contingency into the Sheriff's Office budget. The amount would fund 2 additional Mental Health Attendants, motor pool and equipment. The work load of the Mental Health Transport Unit has increased 80% since 1983 and is projected to increase another 50-70% as a result of new legislation effective Jan. 1988.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years?      If so, when?       
If so, what were the circumstances of its denial?

Not approved by Board of County Commissioners.

5. Why was this expenditure not included in the annual budget process?

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All divisions within the Sheriff's Office are at budgeted operating level.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

None.

8. This request is for a (Quarterly     , Emergency     ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Dale Anderson  
Signature of Department Head/Elected Official

1/4/88  
Date





# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

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CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Sheriff Fred Pearce  
12240 NE Glisan  
Portland, OR

Dear Sheriff Pearce:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Sheriff for approval of Budget )  
Modification DJS #24 making an appropriation )  
transfer in the amount of \$92,292 from General )  
Fund Contingency to Sheriff's Office, to imple- )  
ment Sheriff's Office Timekeeping and Records )  
System, adding an Office Assistant 3, and making )  
service reimbursements of \$1,727 to the Insurance )  
Fund and \$32,375 to the DPA Fund R-19 )

Upon motion of Commissioner Casterline, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that the above-entitled matter be continued one week to Thursday, January 28, 1988 at 9:30 AM.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget

Sheriff's Office Timekeeping and Records System  
Analysis of Benefits - Technical Perspective

The Sheriff's Office Timekeeping and Records System (SOTARS) will facilitate the capture and reporting of detailed information related to hours worked by county employees. At the current time, detailed information of this type is not captured in any automated system run on a county wide basis. This level of detail is necessary to provide information requested by county management (from division level to the board of County Commissioners).

What information will SOTARS capture that is not captured now?

Detailed payroll information including the number of hours worked by each employee broken down by type of hours (regular, overtime, etc...), day, shift, location and reason.

What type of questions will we be able to answer with SOTARS that we can not answer today without a great deal of time and expense?

In general, SOTARS will allow the analysis of time worked patterns at the detailed level. Examples include:

How much overtime was worked at a certain location on a certain day? Why was the overtime required?

How many employees have taken Friday and/or Monday off as sick time over the past 6 months? Who are those employees?

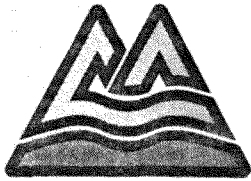
How much vacation/personal holiday/sick time is used on certain days (ie: the day after Christmas, etc..).

How much will it cost to implement this system?

The ISD analysis, design, programming and implementation costs are estimated to be \$32,375. The project will take roughly 37 elapsed weeks of effort which translates to just a little over 9 elapsed months.

Will this system work with the payroll system?

SOTARS will be a front end to the payroll system, which means that it will pre-process data that goes into payroll. In this case, SOTARS will capture detailed hours worked data and prepare payroll transactions. These transactions will then be input directly to the payroll system.



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Henry Miggins, Acting Director  
Department of Justice Services  
1120 SW Fifth  
Portland, OR

Dear Mr. Miggins:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Request of the Director of Justice Services )  
for approval of Budget Modification DJS #25 )  
making an appropriation transfer in the amount )  
of \$125,582 from Corrections Health in the BIT )  
to General Fund Contingency, to correct error )  
as amendment was entered twice R-20 )

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Corrections Health

BUDGET MODIFICATION NO. DJS #25

(For Clerk's Use) Meeting Date 1/21/88  
Agenda No. R-20

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR January 14, 1988

(Date)

DEPARTMENT Justice Services

DIVISION Corrections Health

CONTACT Larry Goddard

TELEPHONE 248-3883

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Larry Goddard

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification adding \$125,582 to General Fund Contingency and reducing Corrections Health in the BIT (50-Over) due to a double budgeting of this amount. This amount was added by an amendment to the Executive Budget and was mistakenly added in two places in the budget.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

CLERK OF  
COUNTY COMMISSION  
1988 JAN 12 PM 3:48  
MULTIPLI CITY  
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_)  
(Specify Fund) (Date)

\$ \_\_\_\_\_

After this modification

\$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

David C. Sharpe

1/11/88

Board Approval

Date

Jane McEwen

January 21, 1988

EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		100	045	9120			7700			125,582		G.F. Contingency
		100	020	3494			5100			(50,974)		Permanent
							5300			( 6,141)		Overtime
							5400			( 4,590)		Premium Pay
							5500			(16,555)		Fringe
							5550			( 5,532)		Insurance Benefits
										(83,792)		Subtotal - PS
							6110			(28,350)		Professional Services
							6120			( 355)		Printing
							6230			( 3,625)		Supplies
							6310			( 300)		Education & Training
							6550			( 3,650)		Drugs
										(36,280)		Subtotal - (M&S)
							8400			( 5,510)		Capital
////////////////////////////////////										125,582		TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

REVENUE  
TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

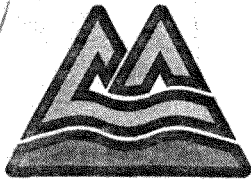
ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
////////////////////////////////////												TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE





MULTNOMAH COUNTY OREGON

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JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

In the matter of Authorizing Designees of the	)	
Mental Health Program Director to Direct a Peace	)	ORDER
Officer to Take an Allegedly Mentally Ill Person	)	No. 88-7
into Custody	R-4 )	

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that the above entitled Order be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Social Services Division

DATE SUBMITTED 1/11/88

(For Clerk's Use)  
Meeting Date 1/21/88  
Agenda No. 24

REQUEST FOR PLACEMENT ON THE AGENDA

CMHP Designees for Program Initiated  
Subject: Peace Officer Holds

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Department of Human Services DIVISION Social Services Division

CONTACT Patrick Payton TELEPHONE 248-3031

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Patrick Payton

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This is a routine request for deletion from and addition to the list of 2088 designees approved by the Commission pursuant to ORS 426.215 and the Multnomah County procedures. The law and procedures empower the community mental health director to designate persons to direct peace officers to hold and transport allegedly mentally ill persons. This power comes under authorization of a county governing body.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Deane Tussy (DC)

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1988 JAN 12 PM 3:47  
CLERK OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
MENTAL AND EMOTIONAL DISABILITIES PROGRAM  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

GLADYS McCOY  
COUNTY CHAIR

## MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

FROM: Gary W. Smith, Director, Social Services Division *GWS*

VIA: Duane Zussy, Director, Department of Human Services *Duane Zussy (DC) PPR*

DATE: January 11, 1988

SUBJECT: Ratification of Community Mental Health Program Director Designees  
for Program Initiated Peace Officer Holds

Recommendation: That the Board of County Commissioners ratify the changes in the list of designees for program initiated peace officer holds (2088 or mental health holds).

Analysis: Because of staff turnover, new designees should be added and old designees removed from the authorized list.

Background: Last year the Board of County Commissioners ratified the participation of Multnomah County in the program initiated peace officer holds brought into law under House Bill 2088. This law enables a designee of the Community Mental Health Program Director to cause police to transport an allegedly mentally ill person dangerous to self or others to local hospitals for involuntary treatment and investigation prior to a possible court hearing for commitment. A continuance of 2088 has been passed, and the new commitment law House Bill 2324 also incorporates the mental health hold. Thus, the County may continue to exercise this power.

The use of the mental health hold is progressing satisfactorily. It is used seldom but to great advantage.

From March to the end of November, nearly 10 months, there have been 29 program-initiated police officer holds. All core service agencies have placed holds. Thirteen (33%) of them have been placed by North/Northeast Community Mental Health Center. The majority of the persons held have been investigated at Dammasch because there were no holding beds available in Portland. The commitment rate for these program-initiated holds is slightly higher than the commitment rates for physician, 2-party, or police holds, which indicates that the program-initiated holds are judiciously placed.

Future Intention: The Division will consult with County Counsel and approach the Board to propose that the Board ratification of designees become a quarterly adjustment.



MULTNOMAH COUNTY OREGON

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JANE McGARVIN • Clerk • 248-3277

January 21, 1988

Mr. Dave Warren, Budget Manager  
Budget & Management Analysis  
1121 SW Fifth, Room 1400  
Portland, OR

Dear Mr. Warren:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1988, the following action was taken:

Budget Modification Nondepartmental #7 making )  
an appropriation transfer in the amount of )  
\$20,000 from General Fund Contingency to Board )  
of Commissioners (Commissioner Casterline) as a )  
pass through for annexation fund for the City of )  
Gresham R-21 )

Upon motion of Commissioner Casterline, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that the above-entitled matter be continued one week to Thursday, January 28, 1988 at 9:30 AM.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Commissioner Casterline