



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST NOTICE OF INTENT

(Revised: 9-24-15)

Board Clerk Use Only

Meeting Date: 9/14/17
Agenda Item #: R.3
Est. Start Time: 10:45 am
Date Submitted: 8/31/17

Agenda Title: **NOTICE OF INTENT:** The Multnomah County Sheriff's Office intends to request Oregon Department of Transportation reimbursement of Versaterm Mobile Report Entry Citation and Crash-printer expenses in Fiscal Year 2018.

Requested Meeting Date: September 14, 2017 **Time Needed:** 5 Minutes
Department: Multnomah County Sheriff's Office **Division:** Law Enforcement
Contact(s): Stephanie Prybyl, Chief of Staff
Phone: 971-347-6106 **Ext.** **I/O Address:**
Presenter Name(s) & Title(s): Jason Gates, Chief Deputy of Law Enforcement

A Notice of Intent is required to obtain approval from the Board of County Commissioners to ensure a competitive grant proposal is in alignment with the County's mission; to receive an indication from the Board of its willingness to commit the necessary County resources to support the grant. A Budget Modification is required to appropriate funds received from a successful grant proposal.

Notice of Intent Specific Information

Department recommendation for consent agenda placement (*must meet all criteria*):

- Proposal is under \$500,000/ year.
- Proposal does not require cash match as part of the budget.
- Proposal does not commit County to on-going programming following award.
- Proposal adheres to the County's indirect guidelines.
- Proposal is within the Department's strategic direction.
- Proposal does not have policy and/or legal implications that warrant a public dialog.

☐ *To the best of my knowledge, this proposal adheres to all of the above criteria and may be placed on the Board of County Commissioner's Consent Agenda. I understand the proposal can be moved to the regular Board Agenda for any reason by Commissioners or their staff.*

☒ To the best of my knowledge, this proposal does not meet criteria for placement on the Consent Agenda and should be placed on the Regular Agenda.

Please complete for any NOI:

Granting Agency	Oregon Department of Transportation
Proposal due date	September 30, 2017
Grant period	Fiscal Year 2018
Approximate level of funding by year	Up to \$45,000
Program Offer(s) potentially impacted	No program offers are impacted
How do you expect to spend the majority of funds? (check all that apply)	<input type="checkbox"/> Personnel <input type="checkbox"/> Sub-contracts <input checked="" type="checkbox"/> <i>Capital (including equipment)</i> <i>Reimbursement of printer expenses in Fiscal Year 2018</i>
Does grant require match? If so, describe type (cash, FTE, etc) and %	MCSO's match is \$9,608.03 of the total amount of \$45,000. MCSO purchased printers for hard match funding in the amount of \$8,731.71, with a remaining match amount due of \$876.32. MCSO's match plans have been reviewed and approved by Oregon Department of Transportation (ODOT), as complying with federal and state grant requirements.

1. Brief overview of grant's purpose and/or impact.

- In furtherance of its mission to deliver transportation safety programs to Oregon residents, the Oregon Department of Transportation (ODOT), Transportation Safety Division, has received federal funding from the National Highway Traffic Safety Administration, to support safety and efficiency opportunities for public safety agencies; specifically agencies that provide patrol enforcement focused on transportation safety priorities of impaired driving, occupant protection and speed control.
- ODOT grant programming is based on a complete and detailed problem analysis prior to the selection of projects. Motor vehicle crash data, survey results (belt use, helmet use, and public perception), and other problem identification data are analyzed. A broad spectrum of agencies at state and local levels and special interest groups are involved in project selection and implementation. Projects are selected using criteria that include response to identified problems, innovation, clear objectives, adequate evaluation plans, and cost effective budgets. Approved public safety agencies may then apply for *reimbursement* of project expenses.
- The Multnomah County Sheriff's Office (MCSO), Law Enforcement Division, provides patrol services to unincorporated Multnomah County, as well as four (4) contract cities. The Patrol Unit is seeking printers for electronic citations inside of patrol vehicles, which are compatible with Versaterm Mobile Report Entry (MRE) Citation and Crash - technology currently accessible in the field. The purchase and installation of these printers will save time and money for MCSO and its intergovernmental partners – it will increase accuracy and reduce redundancies in citation processing within MCSO (e.g. Patrol Unit, Records Unit, etc.), between law enforcement agencies (e.g. Portland Police Bureau, Gresham Police Department, etc.) and applicable courts (e.g. Multnomah County Circuit Court, City

of Fairview Municipal Court, City of Troutdale Municipal Court, etc.), before increasing data reporting to the ODOT. The purchase of these printers keep within MCSO's commitment to provide service excellence and practice fiscal responsibility, therefore MCSO intends to request ODOT *reimburse* its printer expenses.

2. Brief overview of how proposal is aligned with Department's strategic direction.

- The primary mission of MCSO is public safety in accordance with public trust. With Patrol Unit members having e-cite printers accessible, it will improve member response to public safety incidents (e.g. traffic collisions, impaired driving, occupant protection and moving violations, etc.) within its jurisdiction and coordination intergovernmentally, thereby furthering the trust of the public in law enforcement services and transportation safety.

3. Describe any community and/or government input considered in planning for this grant.

- As noted, ODOT pursues a broad spectrum of agencies at state and local levels and special interest groups in the selection of projects and to monitor its implementation. Additionally, MCSO has the interests of its public safety partners in mind with this effort. Through MCSO's use of electronic citations, the printers will increase accuracy and reduce redundancies in citation processing within MCSO (e.g. Patrol Unit, Records Unit, etc.), between law enforcement agencies (e.g. Portland Police Bureau, Gresham Police Department, etc.) and applicable courts (e.g. Multnomah County Circuit Court, City of Fairview Municipal Court, City of Troutdale Municipal Court, etc.), before increasing data reporting to the ODOT.

4. What partners may be included in program activities?

- Discussions will continue between MCSO and ODOT to ensure collective safety and efficiency goals are met. Additionally, MCSO will continue to build valuable relationships with partnering public safety entities as it implements the new printers and develops this practice.

5. Generally, what are the grant's reporting requirements?

- While this project is operational, quarterly requirements are placed on MCSO and quarterly monitoring requirements are performed by ODOT. The MCSO Patrol Unit Manager will submit a claim for reimbursement to ODOT detailing the specific expenses incurred, supporting documentation and the amount of reimbursement requested. Claims for reimbursement will include data reporting about the project, so that ODOT may conduct a project evaluation. ODOT reimbursement to MCSO will occur on a quarterly basis. MCSO e citation project information will ultimately relate to the Catalog of Federal Domestic Assistance (CFDA) No. 20.616 and ODOT Project No. M3DA-17-54-08 III.

Please complete for NOIs on the Regular Board Agenda ONLY:

6. When the grant expires, will your Department continue to fund the program? If so, how?

- MCSO will continue to use the printers; the true costs of this project are the upfront purchase and installation of the equipment, which will be largely covered by this grant.

7. Are 100% of the central and departmental indirect costs recovered? If not, please explain.

- Not applicable.

8. If the proposal is not aligned with your Department's strategic direction, explain why you are pursuing it at this time.

- Not applicable.

9. If the grant requires a cash match, how will you meet that requirement?

- The only reason why this Notice of Intent is not on the Consent Calendar is because of the matching requirement. MCSO's match is \$9,608.03 of the total amount of \$45,000. MCSO purchased printers from hard and soft match funding in the amount of \$8,731.71, with a remaining match amount due of \$876.32. MCSO's match plans have been reviewed and approved by Oregon Department of Transportation (ODOT), as complying with federal and state grant requirements. The logistics of this project must be finalized by September 30, 2017, in light of the end of the federal fiscal year.

10. Are there policy issues and/or legal implications related to this proposal that may warrant a public dialog? If so, please explain.

- Not applicable.

Required Signatures

**Elected Official
or Department/
Agency Director:**

Sheriff Michael Reese
/s/

8/31/2017

Date: _____

Budget Analyst:

Adam Brown /s/

Date: 8/31/2017