

# **ANNOTATED MINUTES**

Tuesday, November 7, 2006 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BOARD BRIEFINGS**

*Chair Diane Linn convened the meeting at 9:33 a.m., with Vice-Chair Lonnie Roberts and Commissioners Lisa Naito and Maria Rojo de Steffey present, and Commissioner Serena Cruz Walsh arriving at 9:36 a.m.*

- B-1 Update on Multnomah County Sheriff's Office Operations and Policy Issues. Presented by MCSO Chief of Staff Christine Kirk and Business Services Director Larry Aab. 10 MINUTES REQUESTED.

**CHRISTINE KIRK PRESENTATION ON DEVELOPING ISSUE IN RESPONSE TO STAFFING STUDY. MS. KIRK ADVISED ADDITIONAL INFORMATION WILL BE PROVIDED DURING THE THURSDAY, NOVEMBER 30, 2006 BOARD MEETING. AND LARRY AAB PRESENTATION AND UPDATE ON SOFTWARE PROGRAM IMPLEMENTING WEB BASED SYSTEM FOR SCHEDULING AND TRACKING HOURS.**

**IN RESPONSE TO CONCERNS EXPRESSED BY COMMISSIONERS CRUZ AND NAITO REGARDING HEAVY TRAFFIC, LACK OF BALLOT COLLECTORS OUTSIDE THE ELECTIONS OFFICE THIS MORNING AND "UNOFFICIAL" BALLOT COLLECTORS, MS. KIRK EXPLAINED THAT THE SHERIFF'S OFFICE IS ASSISTING WITH TRAFFIC PROBLEMS. CHAIR LINN ADVISED SHE DROVE BY THE ELECTIONS OFFICE THIS MORNING AND SPOKE WITH ELECTIONS DIVISION DIRECTOR JOHN KAUFFMAN AND DEPARTMENT DIRECTOR CECILIA JOHNSON AND THAT THE SITUATION IS BEING HANDLED. CHAIR LINN ADVISED THE BOARD WOULD BE KEPT INFORMED.**

**COMMISSIONERS ROBERTS AND CRUZ EXPRESSED CONCERN OVER "UNOFFICIAL" BALLOT COLLECTORS AND NEED TO ENSURE THAT APPROPRIATE DESIGNEES ARE IDENTIFIED. CHAIR LINN ASKED THE COMMISSIONERS TO WAIT UNTIL MR. KAUFFMAN REPORTS BACK BEFORE SENDING STAFF TO THE ELECTIONS OFFICE.**

- B-2 SE Division/Ladd Brownfield Plan Update and REACH Community Development, Inc. Proposal. Presented by HC Tupper, Housing Development Specialist and Michelle Haynes, REACH Community Development, Inc. Housing Development Manager. 20 MINUTES REQUESTED.

**HC TUPPER, MICHELLE HAYNES AND ALLISON HANDLER PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS REGARDING REACH DEVELOPMENT PROPOSAL IN PARTNERSHIP WITH PORTLAND COMMUNITY LAND TRUST TO DEVELOP THE COUNTY'S SEVEN CORNERS PROPERTY FOR MIXED USE, GROUND FLOOR PARKING AND COMMERCIAL USE; TWO FLOORS OF CONDOS FOR SALE TO AFFORDABLE HOUSING QUALIFIED BUYERS; AND ONE FLOOR OF CONDOS FOR MORE EXPENSIVE, MARKET RATE HOUSING. BOARD COMMENTS IN APPRECIATION AND SUPPORT.**

- B-3 County Attorney's 2005-2006 Annual Litigation Report. Presented by Agnes Sowle, John Thomas, Jacqueline Weber, Jenny Morf and Stephen Madkour. 30 MINUTES REQUESTED.

**COUNTY ATTORNEY AGNES SOWLE AND ASSISTANT COUNTY ATTORNEYS JACQUIE WEBER, SUSAN DUNAWAY, STEPHEN MADKOUR AND JENNY MORF PRESENTATIONS AND RESPONSE TO BOARD COMMENTS IN APPRECIATION.**

*There being no further business, the meeting was adjourned at 10:40 a.m.*

Tuesday, November 7, 2006 - 10:35 AM  
(OR IMMEDIATELY FOLLOWING BOARD BRIEFINGS)  
Multnomah Building, First Floor Commissioners Conference Room 112  
501 SE Hawthorne Boulevard, Portland

## **EXECUTIVE SESSION**

*Chair Diane Linn convened the meeting at 10:43 a.m., with Vice-Chair Lonnie Roberts and Commissioners Lisa Naito, Serena Cruz Walsh and Maria Rojo de Steffey present.*

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 1 HOUR REQUESTED.

### ***EXECUTIVE SESSION HELD.***

*There being no further business, the meeting was adjourned at 11:27 a.m.*

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Thursday, November 9, 2006 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

*Chair Diane Linn convened the meeting at 9:30 a.m., with Vice-Chair Lonnie Roberts and Commissioners Serena Cruz Walsh and Maria Rojo de Steffey present, and Commissioner Lisa Naito arriving at 9:31 a.m.*

### **CONSENT CALENDAR**

**COMMISSIONER ROBERTS MOVED AND  
COMMISSIONER CRUZ SECONDED, APPROVAL  
OF THE CONSENT CALENDAR.**

*Commissioner Naito arrived at 9:31 a.m.*

***THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-3) WAS UNANIMOUSLY APPROVED.***

**NON-DEPARTMENTAL**

- C-1 Reappointment of Tom Landye and Appointment of Jack Pessia to the Multnomah County INVESTMENT ADVISORY BOARD

**DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-2 ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

***ORDER 06-182***

**DEPARTMENT OF COMMUNITY SERVICES**

- C-3 RESOLUTION Authorizing the Private Sale of a Tax Foreclosed Property to PETRA WOODWORTH

***RESOLUTION 06-183***

**REGULAR AGENDA**  
**PUBLIC COMMENT**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

***GEOFF THOMPSON, WITH ANGELO SIMIONE, COMMENTS ON OCTOBER LAND USE HEARING REGARDING THE VIEW POINT INN CONDITIONAL USE PERMIT, THE INCONVENIENCES TO APPLICANTS' ATTORNEY AND OTHER PARTICIPANTS, AND THE MISSED SUBMISSION DEADLINE OF THE HEARINGS OFFICER DECISION. MR. THOMPSON EXPRESSED HIS FRUSTRATION AND LACK OF CONFIDENCE IN COUNTY STAFF AND ELECTED OFFICIALS. CHAIR LINN EXPLAINED THE INDEPENDENT HEARINGS OFFICER, NOT COUNTY STAFF, GENERATED THE DELAY, AND***

***ADVISED THE HEARINGS OFFICER MISSED HER DEADLINE YESTERDAY AFTERNOON, THAT SHE MADE AN ERROR ON HER DECISION AND THAT SHE IS WORKING ON CORRECTING IT AND SUBMITTING HER DECISION TODAY.***

**DEPARTMENT OF COUNTY HUMAN SERVICES**

- R-1 Budget Modification DCHS-11 Appropriating \$53,340 from a New Edward Byrne Memorial Grant Awarded to Domestic Violence and Providing Funding for a New 0.26 FTE Program Development Technician

***COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-1. CHIQUITA ROLLINS EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.***

- R-2 Budget Modification DCHS-12 Increasing Developmental Disabilities Services Division Federal/State Appropriation by \$2,054,697 to Reflect State of Oregon Funding Revisions

***COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-2. PATRICE BOTSFORD EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.***

- R-3 Budget Modification DCHS-13 Appropriating \$241,678 of Title XIX for Limited Duration Eligibility Specialist Positions for the Medicare Modernization Act in Aging and Disabilities Services Division

***COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-3. DANA LLOYD EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.***

**DEPARTMENT OF COMMUNITY SERVICES**

- R-4 First Reading and Possible Adoption of an ORDINANCE Amending County Land Use Code, Plans and Maps to Adopt Troutdale's Recent Land Use Code, Plan and Map Revisions in Compliance with Metro's Functional Plan and Declaring an Emergency

**ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER ROBERTS MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF FIRST READING AND ADOPTION. KAREN SCHILLING EXPLANATION AND RESPONSE TO QUESTION OF COMMISSIONER ROBERTS REGARDING THE EMERGENCY ADOPTION CLAUSE. NO ONE WISHED TO TESTIFY. ORDINANCE 1085 UNANIMOUSLY ADOPTED.**

- R-5 Intergovernmental Expenditure Agreement 4600006289 with Metro for Traffic Studies for Sellwood Bridge Rehabilitation or Replacement Project

**COMMISSIONER ROJO MOVED AND COMMISSIONER ROBERTS SECONDED, APPROVAL OF R-5. JERRY ELLIOTT EXPLANATION. MR. ELLIOTT AND MS. SCHILLING UNABLE TO RESPOND TO QUESTION OF COMMISSIONER ROJO ASKING WHY THE TERM OF THE CONTRACT WITH METRO IS FOR THREE YEARS WHEN THE TRAFFIC STUDY WILL ONLY TAKE TWO YEARS. COMMISSIONER ROJO ADVISED SHE WOULD VOTE IN SUPPORT OF THE AGREEMENT TODAY AS THE CONTRACT AMOUNT IS NOT TO EXCEED \$100,000. STAFF TO PROVIDE RESPONSE TO COMMISSIONER ROJO'S QUESTION. AGREEMENT UNANIMOUSLY APPROVED.**

- R-6 RESOLUTION Authorizing Multnomah County Staff to Initiate Proceedings to Legalize a Portion of SW Hewett Boulevard, County Road No. 405

**COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-6. PATRICK HINDS AND ASSISTANT COUNTY ATTORNEY MATTHEW RYAN EXPLANATION AND RESPONSE TO QUESTION OF COMMISSIONER ROBERTS. RESOLUTION 06-184 UNANIMOUSLY ADOPTED.**

**DEPARTMENT OF COMMUNITY JUSTICE**

- R-7 Budget Modification DCJ-09 Creating a Full-time Community Works Leader and a Half-time Office Assistant 2, as Determined by the Class/Comp Unit of Central Human Resources, and Using a Vacant Juvenile Counseling Assistant Position

**COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-7. DAVID KOCH EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

- R-8 Budget Modification DCJ-10 Appropriating \$47,270 in Federal Project Safe Neighborhoods Funds to Support Educational Advocacy for Delinquent Youth Who are Involved in Gangs

**COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-8. DAVID KOCH EXPLANATION AND RESPONSE TO COMMENTS IN APPRECIATION AND SUPPORT BY COMMISSIONER NAITO. MR. KOCH RESPONSE TO QUESTION OF COMMISSIONER ROJO. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

- R-9 Budget Modification DCJ-11 Appropriating \$52,334 in Federal Project Safe Neighborhoods Funds to Promote Successful Transition of Gang Offenders Back into the Community

**COMMISSIONER CRUZ MOVED AND COMMISSIONER ROBERTS SECONDED, APPROVAL OF R-9. SHADMAN AFZAL AND CARL GOODMAN EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

- R-10 Budget Modification DCJ-13 Appropriating \$17,254 in Federal Funds Administered by Housing Authority of Portland Provided by the City of Portland to Provide Rental Assistance for Clients and their Families Through the DCJ Adult Transitional Housing Unit

**COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF SUBSTITUTE BUDGET MODIFICATION INCREASING THE APPROPRIATION AMOUNT. LIV JENSSEN EXPLANATION. BUDGET**

**MODIFICATION DCJ-13 APPROPRIATING \$25,454  
IN FEDERAL FUNDS ADMINISTERED BY  
HOUSING AUTHORITY OF PORTLAND  
PROVIDED BY THE CITY OF PORTLAND TO  
PROVIDE RENTAL ASSISTANCE FOR CLIENTS  
AND THEIR FAMILIES THROUGH THE DCJ  
ADULT TRANSITIONAL HOUSING UNIT  
UNANIMOUSLY APPROVED.**

**SCHOOL AND COMMUNITY PARTNERSHIPS**

- R-11 Budget Modification OSCP-06 Increasing the School and Community Partnerships' Fiscal Year 2007 Budget by \$56,943 in State of Oregon Emergency Housing Account and Housing Stabilization Program Grant Funding

**COMMISSIONER CRUZ MOVED AND  
COMMISSIONER ROJO SECONDED, APPROVAL  
OF R-11. MARY LI EXPLANATION. BUDGET  
MODIFICATION UNANIMOUSLY APPROVED.**

**DEPARTMENT OF HEALTH**

- R-12 Budget Modification HD-07 Approving Three Position Changes in the Health Department's School and Community Dental Program to Better Fit the Needs of the Department

**COMMISSIONER CRUZ MOVED AND  
COMMISSIONER ROJO SECONDED, APPROVAL  
OF R-12. MARY LOOS EXPLANATION. BUDGET  
MODIFICATION UNANIMOUSLY APPROVED.**

**NON-DEPARTMENTAL**

- R-13 RESOLUTION Declaring Board Policy for All Multnomah County Sheriff Deputies to Receive Crisis Intervention Training (CIT) and to Review the Costs and Processes to Achieve this Policy

**COMMISSIONER NAITO MOVED AND  
COMMISSIONER ROJO SECONDED, APPROVAL  
OF R-13. COMMISSIONER NAITO EXPLANATION  
AND COMMENTS IN SUPPORT. SHERIFF  
BERNIE GIUSTO COMMENTS IN APPRECIATION**



**FOR COMMISSIONER NAITO'S LEADERSHIP AND IN SUPPORT OF THE TRAINING IN PARTNERSHIP WITH THE CITY OF PORTLAND POLICE BUREAU. ANGELA KIMBALL OF OREGON PARTNERS IN CRISIS TESTIMONY IN SUPPORT OF RESOLUTION AND THE NEED FOR CRISIS INTERVENTION TRAINING. CHAIR LINN THANKED MS. KIMBALL FOR HER EXTRAORDINARY ADVOCACY. PORTLAND POLICE OFFICER PAUL WARE EXPLANATION AND COMMENTS IN SUPPORT, ADVISING FIVE SHERIFFS OFFICE DEPUTIES WILL BE INCLUDED IN EACH PORTLAND POLICE BUREAU TRAINING SESSION. COMMISSIONER NAITO EXPRESSED HER APPRECIATION TO OFFICER WARE FOR HIS EXPERTISE AND ADVOCACY. COMMISSIONER ROBERTS COMMENTS IN SUPPORT AND SUGGESTION THAT EAST COUNTY CITIES ARE INCLUDED IN THE TRAINING SESSIONS. COMMISSIONER CRUZ EXPRESSED HER APPRECIATION TO COMMISSIONER NAITO FOR HER INITIATIVE AND PROMPTNESS IN THIS MATTER. CHAIR LINN COMMENTS IN SUPPORT AND APPRECIATION. RESOLUTION 06-185 UNANIMOUSLY ADOPTED.**

- R-14 RESOLUTION Endorsing the Housing Alliance 2007 Housing Opportunity Agenda and Urging the Legislature to Meet the Housing Needs of Low and Very Low Income Oregonians in Urban and Rural Areas

**COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-14. COMMISSIONER CRUZ EXPLANATION AND COMMENTS IN SUPPORT. NEIGHBORHOOD PARTNERSHIP EXECUTIVE DIRECTOR JANET BOYD EXPLANATION OF HOUSING ALLIANCE HOUSING OPPORTUNITIES AGENDA, PROPOSED SOURCE OF FUNDS, HOW RESOURCES WOULD BE USED AND MULTNOMAH COUNTY'S PROPOSED SHARE. IN RESPONSE TO QUESTIONS OF COMMISSIONER ROBERTS, MS. BOYD ADVISED THEY WOULD**

**REQUEST ONE-TIME-ONLY LOTTERY PROCEEDS AND SUGGESTED A COUPLE OF WAYS TO DETERMINE ELIGIBILITY TO RECEIVE HOUSING ASSISTANCE. GRESHAM POLICE CHIEF CARLA PILUSO COMMENTED IN SUPPORT OF RESOLUTION AND THE NEED TO PROVIDE AFFORDABLE HOUSING, IMPROVE SELF ESTEEM AND REDUCE CRIMINAL BEHAVIOR. COMMISSIONER CRUZ ADVISED THAT PUBLIC AFFAIRS DIRECTOR GINA MATTIODA WAS UNABLE TO BE HERE TODAY, BUT IS READY TO ADD THIS ISSUE TO THE LEGISLATIVE AGENDA. COMMISSIONER CRUZ ADVISED SHE SPOKE TO ASSESSMENT AND TAXATION DIRECTOR KATHY TUNEBOG WHO ASSURED HER THAT INCREASING THE DOCUMENT RECORDING FEE WOULD NOT BE A PROBLEM. COMMISSIONER NAITO COMMENTED IN SUPPORT OF FUNDING FOR AFFORDABLE HOUSING AND SUGGESTED THAT MS. MATTIODA MOVE FORWARD AND MAKE THIS ISSUE ONE OF THE BOARD'S LEGISLATIVE PRIORITIES. COMMISSIONER ROJO COMMENTED IN SUPPORT AND APPRECIATION FOR CHIEF PILUSO'S PRESENTATION AND THANKED COMMISSIONER CRUZ FOR BRINGING THIS RESOLUTION FORWARD AND FOR HER WORK ON HOMELESSNESS AND AFFORDABLE HOUSING ISSUES. COMMISSIONER ROBERTS AND CHAIR LINN COMMENTS IN SUPPORT AND APPRECIATION. RESOLUTION 06-186 UNANIMOUSLY ADOPTED.**

*There being no further business, the meeting was adjourned at 10:38 a.m.*

Thursday, November 9, 2006 - 10:45 AM  
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)  
Multnomah Building, First Floor Commissioners Conference Room 112  
501 SE Hawthorne Boulevard, Portland

## **EXECUTIVE SESSION**

*Chair Diane Linn convened the meeting at 10:40 a.m., with Vice-Chair Lonnie Roberts and Commissioners Lisa Naito, Serena Cruz Walsh and Maria Rojo de Steffey present.*

- E-2 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d),(e) and/or (h). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 15-30 MINUTES REQUESTED.

### ***EXECUTIVE SESSION HELD.***

*There being no further business, the meeting was adjourned at 11:00 a.m.*

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

***Deborah L. Bogstad***



**Multnomah County Oregon**

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

**REVISED**

### **BOARD OF COMMISSIONERS**

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**Americans with Disabilities Act Notice:** If you need this agenda in an alternate format, or wish to participate in a Board Meeting, please call the Board Clerk (503) 988-3277, or the City/County Information Center TDD number (503) 823-6868, for information on available services and accessibility.

### **NOVEMBER 7 & 9, 2006 BOARD MEETINGS FASTLOOK AGENDA ITEMS OF INTEREST**

Pg 2	9:30 a.m. Tuesday Update on Sheriff's Office Operations and Policy Issues
Pg 2	9:40 a.m. Tuesday SE Division/Ladd Brownfield Plan Update and REACH Community Development, Inc. Proposal
Pg 2	10:00 a.m. Tuesday County Attorney's Report
Pg 2	10:30 a.m. Tuesday Executive Session
Pg 3	9:30 a.m. Thursday Public Comment
Pg 5	10:05 a.m. Thursday Resolution Declaring Board Policy for All Multnomah County Sheriff Deputies to Receive Crisis Intervention Training
Pg 5	10:35 a.m. Thursday Resolution Endorsing the Housing Alliance 2007 Housing Opportunity Agenda
<b>The November 16, 23 and December 21 and 28 Board are Meetings Cancelled</b>	

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30  
Saturday, 10:00 AM, Channel 29  
Sunday, 11:00 AM, Channel 30  
Tuesday, 8:00 PM, Channel 29

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## **BOARD BRIEFINGS**

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- B-2 SE Division/Ladd Brownfield Plan Update and REACH Community Development, Inc. Proposal. Presented by HC Tupper, Housing Development Specialist and Michelle Haynes, REACH Community Development, Inc. Housing Development Manager. 20 MINUTES REQUESTED.
- B-3 County Attorney's 2005-2006 Annual Litigation Report. Presented by Agnes Sowle, John Thomas, Jacqueline Weber, Jenny Morf and Stephen Madkour. 30 MINUTES REQUESTED.

### **CABLE PLAYBACK INFO:**

**Tuesday, November 7 - 9:30 AM LIVE Channel 29**  
**Thursday, November 9 - 8:00 PM Channel 29**  
**Friday, November 10 - 1:00 PM Channel 30**  
**Saturday, November 11 - 2:00 PM Channel 29**

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Tuesday, November 7, 2006 - 10:35 AM  
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## **EXECUTIVE SESSION**

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 1 HOUR REQUESTED.

Thursday, November 9, 2006 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
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## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM** **NON-DEPARTMENTAL**

- C-1 Reappointment of Tom Landye and Appointment of Jack Pessia to the Multnomah County INVESTMENT ADVISORY BOARD

### **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-2 ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

### **DEPARTMENT OF COMMUNITY SERVICES**

- C-3 RESOLUTION Authorizing the Private Sale of a Tax Foreclosed Property to PETRA WOODWORTH

### **REGULAR AGENDA - 9:30 AM** **PUBLIC COMMENT**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

### **DEPARTMENT OF COUNTY HUMAN SERVICES - 9:30 AM**

- R-1 Budget Modification DCHS-11 Appropriating \$53,340 from a New Edward Byrne Memorial Grant Awarded to Domestic Violence and Providing Funding for a New 0.26 FTE Program Development Technician
- R-2 Budget Modification DCHS-12 Increasing Developmental Disabilities Services Division Federal/State Appropriation by \$2,054,697 to Reflect State of Oregon Funding Revisions

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**DEPARTMENT OF COMMUNITY SERVICES - 9:40 AM**

- R-4 First Reading and Possible Adoption of an ORDINANCE Amending County Land Use Code, Plans and Maps to Adopt Troutdale's Recent Land Use Code, Plan and Map Revisions in Compliance with Metro's Functional Plan and Declaring an Emergency
- R-5 Intergovernmental Expenditure Agreement 4600006289 with Metro for Traffic Studies for Sellwood Bridge Rehabilitation or Replacement Project
- R-6 RESOLUTION Authorizing Multnomah County Staff to Initiate Proceedings to Legalize a Portion of SW Hewett Boulevard, County Road No. 405

**DEPARTMENT OF COMMUNITY JUSTICE - 9:50 AM**

- R-7 Budget Modification DCJ-09 Creating a Full-time Community Works Leader and a Half-time Office Assistant 2, as Determined by the Class/Comp Unit of Central Human Resources, and Using a Vacant Juvenile Counseling Assistant Position
- R-8 Budget Modification DCJ-10 Appropriating \$47,270 in Federal Project Safe Neighborhoods Funds to Support Educational Advocacy for Delinquent Youth Who are Involved in Gangs
- R-9 Budget Modification DCJ-11 Appropriating \$52,334 in Federal Project Safe Neighborhoods Funds to Promote Successful Transition of Gang Offenders Back into the Community
- R-10 Budget Modification DCJ-13 Appropriating \$17,254 in Federal Funds Administered by Housing Authority of Portland Provided by the City of Portland to Provide Rental Assistance for Clients and their Families Through the DCJ Adult Transitional Housing Unit

**SCHOOL AND COMMUNITY PARTNERSHIPS - 10:00 AM**

- R-11 Budget Modification OSCP-06 Increasing the School and Community Partnerships' Fiscal Year 2007 Budget by \$56,943 in State of Oregon Emergency Housing Account and Housing Stabilization Program Grant Funding

**DEPARTMENT OF HEALTH - 10:03 AM**

- R-12 Budget Modification HD-07 Approving Three Position Changes in the Health Department's School and Community Dental Program to Better Fit the Needs of the Department

**NON-DEPARTMENTAL - 10:05 AM**

- R-13 RESOLUTION Declaring Board Policy for All Multnomah County Sheriff Deputies to Receive Crisis Intervention Training (CIT) and to Review the Costs and Processes to Achieve this Policy
- R-14 RESOLUTION Endorsing the Housing Alliance 2007 Housing Opportunity Agenda and Urging the Legislature to Meet the Housing Needs of Low and Very Low Income Oregonians in Urban and Rural Areas
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**Multnomah County Oregon**

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BOARD OF COMMISSIONERS**

**Diane Linn, Chair**

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**On-line Streaming Media, View Board Meetings**

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### **BOARD MEETING CANCELLATION NOTICE**

**NOVEMBER - DECEMBER, 2006  
BOARD MEETINGS**

**Thursday November 2, 2006 Board Meeting  
Cancelled (Lack of Agenda Items)**

**Board Meetings Scheduled for Tuesday  
November 7 and Thursday November 9, 2006**

**Thursday November 16, 2006 Board Meeting  
Cancelled**

**Thursday November 23, 2006 Board Meeting  
Cancelled (Thanksgiving Holiday)**

**Board Meeting Scheduled for Thursday  
November 30, 2006**

**Board Meetings Scheduled for Thursday  
December 7, 2006 and Thursday, December  
14, 2006**

**No Board meetings are scheduled  
December 18, 2006 through January 1, 2007**

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (**LIVE**) Channel 30

Saturday, 10:00 AM, Channel 29

Sunday, 11:00 AM, Channel 30

Tuesday, 8:00 PM, Channel 29

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or: <http://www.mctv.org>



Multnomah County Oregon

## Board of Commissioners & Agenda

connecting citizens with information and services

### BOARD OF COMMISSIONERS

**Diane Linn, Chair**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093

Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

**Maria Rojo de Steffey, Commission Dist. 1**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-5220 FAX (503) 988-5440

Email: [district1@co.multnomah.or.us](mailto:district1@co.multnomah.or.us)

**Serena Cruz Walsh, Commission Dist. 2**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-5219 FAX (503) 988-5440

Email: [serena@co.multnomah.or.us](mailto:serena@co.multnomah.or.us)

**Lisa Naito, Commission Dist. 3**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-5217 FAX (503) 988-5262

Email: [district3@co.multnomah.or.us](mailto:district3@co.multnomah.or.us)

**Lonnie Roberts, Commission Dist. 4**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-5213 FAX (503) 988-5262

Email: [lonnie.j.roberts@co.multnomah.or.us](mailto:lonnie.j.roberts@co.multnomah.or.us)

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### NOVEMBER 7 & 9, 2006 BOARD MEETINGS FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Tuesday Update on Sheriff's Office Operations and Policy Issues
Pg 2	9:40 a.m. Tuesday SE Division/Ladd Brownfield Plan Update and REACH Community Development, Inc. Proposal
Pg 2	10:00 a.m. Tuesday County Attorney's Report
Pg 2	10:30 a.m. Tuesday Executive Session
Pg 3	9:30 a.m. Thursday Public Comment
Pg 5	10:05 a.m. Thursday Resolution Declaring Board Policy for all County Sheriff Deputies Assigned to Patrol to Receive Crisis Intervention Training
Pg 5	10:35 a.m. Thursday Resolution Endorsing the Housing Alliance 2007 Housing Opportunity Agenda
<b>The November 16, 23 and December 21 and 28 Board are Meetings Cancelled</b>	

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Tuesday, 8:00 PM, Channel 29

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or: <http://www.mctv.org>

Tuesday, November 7, 2006 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BOARD BRIEFINGS**

- B-1 Update on Multnomah County Sheriff's Office Operations and Policy Issues. Presented by MCSO Chief of Staff Christine Kirk and Business Services Director Larry Aab. 10 MINUTES REQUESTED.
- B-2 SE Division/Ladd Brownfield Plan Update and REACH Community Development, Inc. Proposal. Presented by HC Tupper, Housing Development Specialist and Michelle Haynes, REACH Community Development, Inc. Housing Development Manager. 20 MINUTES REQUESTED.
- B-3 County Attorney's 2005-2006 Annual Litigation Report. Presented by Agnes Sowle, John Thomas, Jacqueline Weber, Jenny Morf and Stephen Madkour. 30 MINUTES REQUESTED.

### **CABLE PLAYBACK INFO:**

**Tuesday, November 7 - 9:30 AM LIVE Channel 29**  
**Thursday, November 9 - 8:00 PM Channel 29**  
**Friday, November 10 - 1:00 PM Channel 30**  
**Saturday, November 11 - 2:00 PM Channel 29**

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Tuesday, November 7, 2006 - 10:35 AM  
**(OR IMMEDIATELY FOLLOWING BOARD BRIEFINGS)**  
Multnomah Building, First Floor Commissioners Conference Room 112  
501 SE Hawthorne Boulevard, Portland

## **EXECUTIVE SESSION**

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 1 HOUR REQUESTED.

Thursday, November 9, 2006 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM** **NON-DEPARTMENTAL**

- C-1 Reappointment of Tom Landye and Appointment of Jack Pessia to the Multnomah County INVESTMENT ADVISORY BOARD

### **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-2 ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

### **DEPARTMENT OF COMMUNITY SERVICES**

- C-3 RESOLUTION Authorizing the Private Sale of a Tax Foreclosed Property to PETRA WOODWORTH

### **REGULAR AGENDA - 9:30 AM** **PUBLIC COMMENT**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

### **DEPARTMENT OF COUNTY HUMAN SERVICES - 9:30 AM**

- R-1 Budget Modification DCHS-11 Appropriating \$53,340 from a New Edward Byrne Memorial Grant Awarded to Domestic Violence and Providing Funding for a New 0.26 FTE Program Development Technician
- R-2 Budget Modification DCHS-12 Increasing Developmental Disabilities Services Division Federal/State Appropriation by \$2,054,697 to Reflect State of Oregon Funding Revisions

- R-3 Budget Modification DCHS-13 Appropriating \$241,678 of Title XIX for Limited Duration Eligibility Specialist Positions for the Medicare Modernization Act in Aging and Disabilities Services Division

**DEPARTMENT OF COMMUNITY SERVICES - 9:40 AM**

- R-4 First Reading and Possible Adoption of an ORDINANCE Amending County Land Use Code, Plans and Maps to Adopt Troutdale's Recent Land Use Code, Plan and Map Revisions in Compliance with Metro's Functional Plan and Declaring an Emergency
- R-5 Intergovernmental Expenditure Agreement 4600006289 with Metro for Traffic Studies for Sellwood Bridge Rehabilitation or Replacement Project
- R-6 RESOLUTION Authorizing Multnomah County Staff to Initiate Proceedings to Legalize a Portion of SW Hewett Boulevard, County Road No. 405

**DEPARTMENT OF COMMUNITY JUSTICE - 9:50 AM**

- R-7 Budget Modification DCJ-09 Creating a Full-time Community Works Leader and a Half-time Office Assistant 2, as Determined by the Class/Comp Unit of Central Human Resources, and Using a Vacant Juvenile Counseling Assistant Position
- R-8 Budget Modification DCJ-10 Appropriating \$47,270 in Federal Project Safe Neighborhoods Funds to Support Educational Advocacy for Delinquent Youth Who are Involved in Gangs
- R-9 Budget Modification DCJ-11 Appropriating \$52,334 in Federal Project Safe Neighborhoods Funds to Promote Successful Transition of Gang Offenders Back into the Community
- R-10 Budget Modification DCJ-13 Appropriating \$17,254 in Federal Funds Administered by Housing Authority of Portland Provided by the City of Portland to Provide Rental Assistance for Clients and their Families Through the DCJ Adult Transitional Housing Unit

**SCHOOL AND COMMUNITY PARTNERSHIPS - 10:00 AM**

- R-11 Budget Modification OSCP-06 Increasing the School and Community Partnerships' Fiscal Year 2007 Budget by \$56,943 in State of Oregon Emergency Housing Account and Housing Stabilization Program Grant Funding

**DEPARTMENT OF HEALTH - 10:03 AM**

- R-12 Budget Modification HD-07 Approving Three Position Changes in the Health Department's School and Community Dental Program to Better Fit the Needs of the Department

**NON-DEPARTMENTAL - 10:05 AM**

- R-13 RESOLUTION Adopting a Policy for all Multnomah County Sheriff Deputies Assigned to Patrol to Receive Crisis Intervention Training (CIT) and Directing the Budget Office to Review the Costs and Processes to Achieve this Policy
- R-14 RESOLUTION Endorsing the Housing Alliance 2007 Housing Opportunity Agenda and Urging the Legislature to Meet the Housing Needs of Low and Very Low Income Oregonians in Urban and Rural Areas
- 

Thursday, November 9, 2006 - 10:45 AM  
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)  
Multnomah Building, First Floor Commissioners Conference Room 112  
501 SE Hawthorne Boulevard, Portland

**IF NEEDED EXECUTIVE SESSION**

- E-2 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d),(e) and/or (h). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 15-30 MINUTES REQUESTED.



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: C-1  
Est. Start Time: 9:30 AM  
Date Submitted: 10/23/06

### BUDGET MODIFICATION:

**Agenda Title:** Reappointment of Tom Landye and Appointment of Jack Pessia to the Multnomah County INVESTMENT ADVISORY BOARD

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	11/9/2006	<b>Time Requested:</b>	Consent Calendar
<b>Department:</b>	Non-Departmental	<b>Division:</b>	Chair's Office
<b>Contact(s):</b>	Chair Diane Linn, Andy Smith		
<b>Phone:</b>	503/988-3308	<b>Ext.</b>	83308
<b>I/O Address:</b>	503/600		
<b>Presenter(s):</b>	N/A		

### General Information

**1. What action are you requesting from the Board?**

Request Board approve reappointment of Tom Landye and appointment of Jack Pessia to the Multnomah County Investment Advisory Board.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Investment Advisory Board (IAB) reviews and advises on the County's investment performance and existing investment plan. There are 5 members on the Committee appointed to 3-year terms by the County Chair with approval of the Board of County Commissioners. Members are eligible for reappointment. The IAB meets quarterly. Harry Morton is liaison to the IAB.

**3. Explain the fiscal impact (current year and ongoing).**

No current year/ongoing fiscal impact.

**4. Explain any legal and/or policy issues involved.**

No legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 10/23/2006

**Budget Analyst:**

**Date:** \_\_\_\_\_

**Department HR:**

**Date:** \_\_\_\_\_

**Countywide HR:**

**Date:** \_\_\_\_\_





## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: C-2  
Est. Start Time: 9:30 AM  
Date Submitted: 10/20/06

**BUDGET MODIFICATION:** -

**Agenda Title:** ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: November 9, 2006 Time Requested: N/A  
Department: DCHS Division: MHASD  
Contact(s): Jean Dentinger/Debra Myers  
Phone: (503) 988-5464 Ext. 27297 I/O Address: 167/1/520  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Requesting adoption of order and approval of designees. The Mental Health and Addiction Services Division is recommending approval of the designees in the accordance with ORS 426.215.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

Outpatient mental health agencies depend upon certain staff having the ability to assess clients for "Director Designee Custody". This certification allows the designee to direct a police officer or secure transportation provider to take into custody any individual with mental health issues who is found to be dangerous to self or to others. Police then transport the individual to a hospital or other approved treatment facility for further evaluation. As agencies experience staffing turnover or increases, new staff needs to be trained and certified as designees.

**3. Explain the fiscal impact (current year and ongoing).**

None.

**4. Explain any legal and/or policy issues involved.**

In accordance with ORS 426.215.

5. Explain any citizen and/or other government participation that has or will take place.

None.

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### Required Signatures

---

Department/  
Agency Director:

*Ref Surface*

Date: 10/20/06

Budget Analyst:

Date: \_\_\_\_\_

Department HR:

Date: \_\_\_\_\_

Countywide HR:

Date: \_\_\_\_\_

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDER NO. \_\_\_\_\_

Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

**The Multnomah County Board of Commissioners Finds:**

- a) If authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment of mental illness.
- b) There is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody.
- c) All the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division.

**The Multnomah County Board of Commissioners Orders:**

1. The individuals listed below are authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness.
2. Added to the list of designees are:

Sarah Richmond  
Sarah Howson

Annalisa Couturier  
Traci Boyle

Catherine Knox  
Erika Armstrong

ADOPTED this 9th day of November, 2006.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLES, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Patrick Henry, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDER NO. 06-182**

Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

**The Multnomah County Board of Commissioners Finds:**

- a) If authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment of mental illness.
- b) There is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody.
- c) All the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division.

**The Multnomah County Board of Commissioners Orders:**

1. The individuals listed below are authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness.
2. Added to the list of designees are:

Sarah Richmond  
Sarah Howson

Annalisa Couturier  
Traci Boyle

Catherine Knox  
Erika Armstrong

ADOPTED this 9th day of November, 2006.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLES, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Patrick Henry, Assistant County Attorney



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: C-3  
Est. Start Time: 9:30 AM  
Date Submitted: 10/27/06

**BUDGET MODIFICATION:** -

**Agenda Title:** RESOLUTION Authorizing the Private Sale of a Tax Foreclosed Property to PETRA WOODWORTH

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	November 9, 2006	<b>Time Requested:</b>	Consent Item
<b>Department:</b>	Community Services	<b>Division:</b>	Tax Title
<b>Contact(s):</b>	Gary Thomas		
<b>Phone:</b>	503-988-3590	<b>Ext.</b>	22591
<b>I/O Address:</b>	503/4/TT		
<b>Presenter(s):</b>	Gary Thomas		

### General Information

**1. What action are you requesting from the Board?**

The Tax Title Section is requesting the Board to approve the private sale of a tax foreclosed property to PETRA WOODWORTH.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The subject property is a strip that came into county ownership through the foreclosure of delinquent tax liens on September 26, 1995. The strip is approximately 5' x 56' and contains approximately 280 square feet. It is located adjacent to and in the rear yard of 6332 SE 89<sup>th</sup> Ave. The strip had long been associated with and a part of the property at 6332 SE 89<sup>th</sup> until the legal description for the strip was left off of a sale deed in 1989. We propose to sell the strip to the current owner of the property, Petra Woodworth.

The attached plat map, Exhibit A, shows the location of the strip. Exhibit B, an aerial photo, shows the parcel in relation to the adjacent properties.

Although no written confirmation was received from the City of Portland, the Tax Title Division is confident that the shape and size of the property approximately 280 sq.ft. make it unsuitable for the

construction or placement of a dwelling thereon under current zoning ordinances and building codes, as provided under ORS 275.225.

**3. Explain the fiscal impact (current year and ongoing).**

The Private Sale will allow for the recovery of the delinquent taxes, fees and expenses (see Exhibit C).

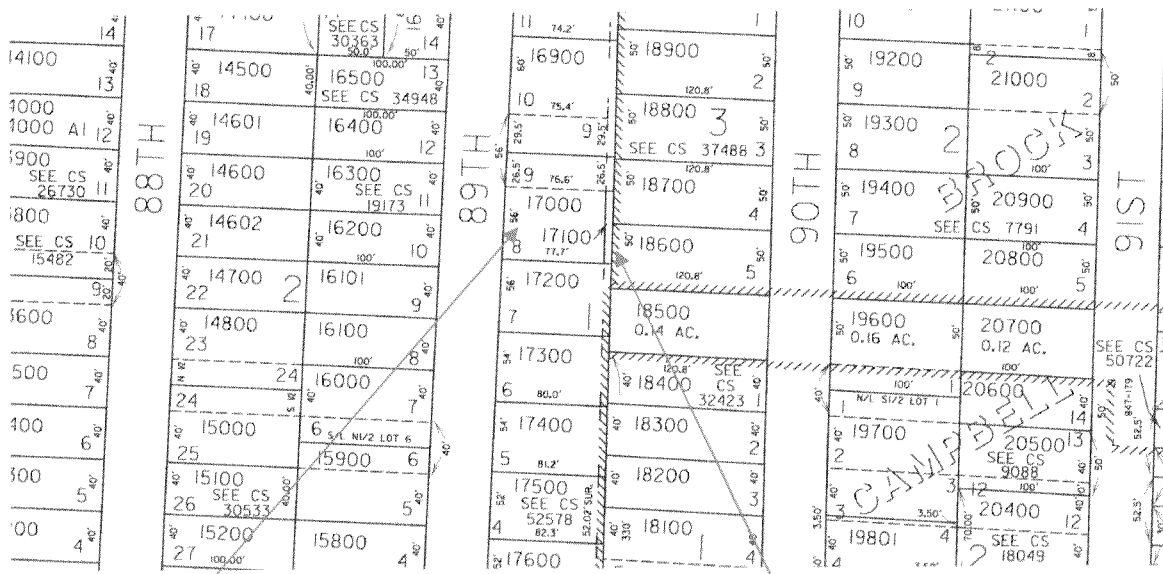
**4. Explain any legal and/or policy issues involved.**

No legal issues are expected. The parcel will be sold "As Is" without guarantee of clear title.

**5. Explain any citizen and/or other government participation that has or will take place.**

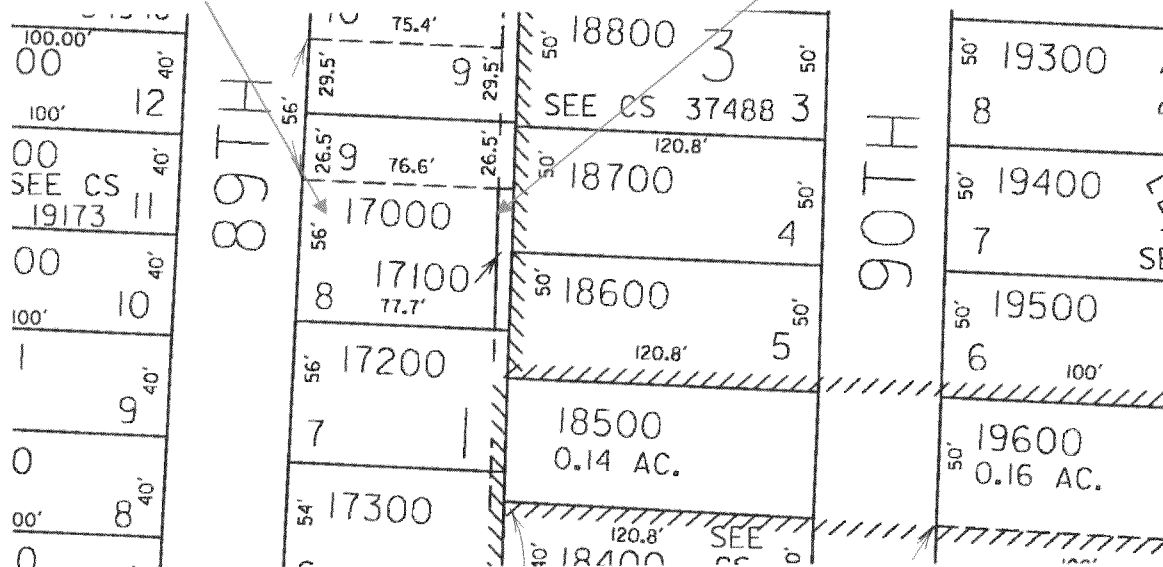
No citizen or government participation is anticipated.

# EXHIBIT A



6332 SE 89<sup>th</sup> Ave

Subject strip



**EXHIBIT B**



6332 SE 89<sup>th</sup>

Subject strip



**EXHIBIT C**  
**PROPOSED PROPERTY LISTED FOR PRIVATE SALE**

**LEGAL DESCRIPTION:**

All that portion of Lot "A" in ARLETA PARK NO 2, lying East of and adjacent to Lot 8, Block 1, ARLETA PARK NO 2, within the corporate limits of Portland, Multnomah County, Oregon.

ADJACENT PROPERTY ADDRESS:	6332 SE 89th Ave
TAX ACCOUNT NUMBER:	R107974
GREENSPACE DESIGNATION:	No designation
SIZE OF PARCEL:	Approximately 280 square feet

**ITEMIZED EXPENSES FOR TOTAL PRICE OF PRIVATE SALE**

BACK TAXES & INTEREST:	\$50.23
TAX TITLE MAINTENANCE COST & EXPENSES:	\$50.00
RECORDING FEE:	\$26.00
SUB-TOTAL	\$126.23
MINIMUM PRICE REQUEST OF PRIVATE SALE	\$130.00

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**Required Signatures**

---

**Department/  
Agency Director:**

*M. Cecilia Johnson*

**Date:** 10/27/06

**Budget Analyst:**

**Date:** \_\_\_\_\_

**Department HR:**

**Date:** \_\_\_\_\_

**Countywide HR:**

**Date:** \_\_\_\_\_

## BOGSTAD Deborah L

---

**From:** GRACE Becky J  
**Sent:** Friday, October 27, 2006 8:18 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: Nov 30 Agenda Woodworth Private Sale

-----Original Message-----

**From:** RYAN Matthew O  
**Sent:** Thursday, October 26, 2006 8:25 AM  
**To:** GRACE Becky J  
**Cc:** KINOSHITA Carol  
**Subject:** FW: Nov 30 Agenda Woodworth Private Sale

Becky,

The attached resolution and deed have been reviewed and are approved for submission to the County Board for consideration. Note, I added quotation marks to the Lot "A" reference as the Tax F/C deed was written that way. Thanks.

Matthew O. Ryan  
Assistant County Attorney  
Multnomah County, Oregon  
Tel: 503-988-3138; Fax: 503-988-3377  
[matthew.o.ryan@co.multnomah.or.us](mailto:matthew.o.ryan@co.multnomah.or.us)

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-----Original Message-----

**From:** GRACE Becky J  
**Sent:** Wednesday, October 25, 2006 3:39 PM  
**To:** RYAN Matthew O; KINOSHITA Carol  
**Subject:** Nov 30 Agenda Woodworth Private Sale

Good Afternoon,

Attached for your review and approval are the Board Agenda Documents for the Woodworth Private Sale. I will bring the copy of the first page of the deed and the page with the description (R03680-0080/R107974 on it to Rita's Desk.

Thanks,

Becky Grace  
Multnomah County Tax Title  
PO Box 2716  
Portland OR 97208  
503-988-3590

10/30/2006

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. \_\_\_\_\_

Authorizing the Private Sale of a Tax Foreclosed Property to PETRA WOODWORTH

**The Multnomah County Board of Commissioners Finds:**

- a. Multnomah County acquired the real property described below through the foreclosure of liens for delinquent real property taxes.
- b. The property has an assessed value of \$300 on the County's current tax roll.
- c. Although no written confirmation from the City of Portland was obtained, the Tax Title Division is confident that the shape and size of the property, approximately 280 square feet, make it unsuitable for the construction or placement of a dwelling thereon under current zoning ordinances and building codes, as provided under ORS 275.225.
- d. PETRA WOODWORTH has agreed to pay \$130, an amount the Board finds to be a reasonable price for the property in conformity with ORS 275.225.

**The Multnomah County Board of Commissioners Resolves:**

1. Upon Tax Title's receipt of the payment of \$130, the Chair on behalf of Multnomah County, is authorized to execute a Bargain and Sale deed conveying to PETRA WOODWORTH the following described real property:

All that portion of Lot "A" in ARLETA PARK NO. 2, lying East of and adjacent to Lot 8, Block 1, ARLETA PARK NO. 2, within the corporate limits of Portland, Multnomah County, Oregon.

ADOPTED this 9th day of November, 2006.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Matthew O. Ryan, Assistant County Attorney

Until a change is requested, all tax statements  
shall be sent to the following address:  
PETRA WOODWORTH  
6332 SE 89th AVE  
PORTLAND OR 97266

After recording, return to:  
MULTNOMAH COUNTY  
TAX TITLE  
503/4

**Bargain and Sale Deed D072097 FOR R107974**

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to PETRA WOODWORTH, Grantee, the following described real property:

All that portion of Lot "A" in ARLETA PARK NO. 2, lying East of and adjacent to Lot 8, Block 1, ARLETA PARK NO. 2, within the corporate limits of Portland, Multnomah County, Oregon.

The true consideration for this conveyance is \$130.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 197.352. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930 AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 197.352.

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 9th day of November 2006, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Matthew O. Ryan, Assistant County Attorney

STATE OF OREGON                    )  
  ) ss  
COUNTY OF MULTNOMAH            )

This Deed was acknowledged before me this 9th day of November 2006, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.

\_\_\_\_\_  
Deborah Lynn Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/09

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 06-183**

Authorizing the Private Sale of a Tax Foreclosed Property to PETRA WOODWORTH

**The Multnomah County Board of Commissioners Finds:**

- a. Multnomah County acquired the real property described below through the foreclosure of liens for delinquent real property taxes.
- b. The property has an assessed value of \$300 on the County's current tax roll.
- c. Although no written confirmation from the City of Portland was obtained, the Tax Title Division is confident that the shape and size of the property, approximately 280 square feet, make it unsuitable for the construction or placement of a dwelling thereon under current zoning ordinances and building codes, as provided under ORS 275.225.
- d. PETRA WOODWORTH has agreed to pay \$130, an amount the Board finds to be a reasonable price for the property in conformity with ORS 275.225.

**The Multnomah County Board of Commissioners Resolves:**

1. Upon Tax Title's receipt of the payment of \$130, the Chair on behalf of Multnomah County, is authorized to execute a Bargain and Sale deed conveying to PETRA WOODWORTH the following described real property:

All that portion of Lot "A" in ARLETA PARK NO. 2, lying East of and adjacent to Lot 8, Block 1, ARLETA PARK NO. 2, within the corporate limits of Portland, Multnomah County, Oregon.

ADOPTED this 9th day of November, 2006.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Matthew O. Ryan, Assistant County Attorney

Until a change is requested, all tax statements  
shall be sent to the following address:  
PETRA WOODWORTH  
6332 SE 89th AVE  
PORTLAND OR 97266

After recording, return to:  
MULTNOMAH COUNTY  
TAX TITLE  
503/4

**Bargain and Sale Deed D072097 FOR R107974**

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to PETRA WOODWORTH, Grantee, the following described real property:

All that portion of Lot "A" in ARLETA PARK NO. 2, lying East of and adjacent to Lot 8, Block 1, ARLETA PARK NO. 2, within the corporate limits of Portland, Multnomah County, Oregon.

The true consideration for this conveyance is \$130.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 197.352. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930 AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 197.352.

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 9th day of November 2006, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Matthew O. Ryan, Assistant County Attorney

STATE OF OREGON                    )  
  ) ss  
COUNTY OF MULTNOMAH         )

This Deed was acknowledged before me this 9th day of November 2006, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.

\_\_\_\_\_  
Deborah Lynn Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/09

#1

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

SUBJECT: THE View Point in MEETING DATE: 11.09.06

AGENDA NUMBER OR TOPIC: \_\_\_\_\_

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: Geoff Thompson

ADDRESS: 70301 E. Larch Mt Rd

CITY/STATE/ZIP: Carroll a 97019

PHONE: \_\_\_\_\_ DAYS: \_\_\_\_\_

EVE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.



DONATED HIS  
TIME FOR GEOFF

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 11.09.06

SUBJECT: \_\_\_\_\_

AGENDA NUMBER OR TOPIC: \_\_\_\_\_

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: Angelo Simia

ADDRESS: 70301 E. LARCH MKY

CITY/STATE/ZIP: Carbetti CA 97018

PHONE: \_\_\_\_\_

DAYS: \_\_\_\_\_

EVES: \_\_\_\_\_

EMAIL: \_\_\_\_\_

FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: \_\_\_\_\_

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-1 DATE 11.9.06  
MEAGAN SWENSON, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-1  
Est. Start Time: 9:30 AM  
Date Submitted: 10/18/06

### BUDGET MODIFICATION: DCHS - 11

**Budget Modification DCHS-11 Appropriating \$53,340 from a New  
Edward Byrne Memorial Grant Awarded to Domestic Violence and  
Agenda Title: Providing Funding for a New 0.26 FTE Program Development Technician**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested:	<u>November 9, 2006</u>	Time Requested:	<u>3 mins</u>
Department:	<u>Dept. of County Human Services</u>	Division:	<u>Domestic Violence</u>
Contact(s):	<u>Chris Yager</u>		
Phone:	<u>503 988-3691</u>	Ext.	<u>86777</u>
		I/O Address:	<u>167/620</u>
Presenter(s):	<u>Chiquita Rollins</u>		

### General Information

#### 1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-11 which adds \$53,340 to Domestic Violence Coordination & Special Projects (Program Offer 25045).

#### 2. Please provide sufficient background information for the Board and the public to understand this issue.

The department received permission from the Board on July 6, 2006 (R-1) to apply for this grant. The granting agency, Oregon Office of Homeland Security, approved the application for funding under the Edward Byrne Memorial Justice Assistance Grant Program (JAG Program) in the amount of \$94,675. This is a one-year grant beginning October 1, 2006 and ending September 30, 2007. The funding will be used to provide a collaborative response to domestic violence victims with co-occurring psycho-social/psychiatric problems often associated with violence; holistic and self-directed services that effectively meet survivors' complex needs related to trauma, addiction, and mental health.

Program objectives are:

- a. Provide on-site integrated trauma, mental health and drug/alcohol addiction screening, assessment and linkage to treatment for survivors.
- b. Increase the access, effectiveness and integration of domestic violence, mental health and drug/alcohol abuse services for survivors.
- c. Increase the participation of survivors in all levels of planning, implementation and evaluation of both their own integrated treatment and the system as a whole.

In addition, this grant will help victims with complex needs to achieve recovery, establish well-being either within or outside of the abusive relationship and, thereby, reduce the likelihood that they will stay in or re-enter the system.

**3. Explain the fiscal impact (current year and ongoing).**

Personnel costs increase by \$15,228 (\$32,215 ongoing).

Contractual costs increase by \$33,982 (\$59,580 ongoing) as follows: Direct Client Assistance \$1,000; Pass Thru & Program Support \$30,982; Professional Services \$2,000.

Materials & Services costs increase by \$4,130 (annualized \$5,680).

Current fiscal year service reimbursements for Information Technology and Risk Fund from the Fed/State Fund increase by \$779 and \$3,159, respectively.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**

This budget modification recognizes new grant revenue for the current fiscal year of \$53,340 from the Oregon Office of Homeland Security, Edward Byrne Memorial Justice Assistance Grant Program and increases Domestic Violence budget appropriation by a like amount.

- **What budgets are increased/decreased?**

Domestic Violence budget increases by \$53,340.

- **What do the changes accomplish?**

Provides a collaborative response to domestic violence victims with co-occurring psycho/social, alcohol & drug, and psychiatric problems.

- **Do any personnel actions result from this budget modification? Explain.**

A new 0.26 FTE Program Development Technician (0.55 FTE ongoing) is added.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The grant does not pay indirect

- **Is the revenue one-time-only in nature?**

A second year will be contingent upon performance and availability of grant funds.

- **If a grant, what period does the grant cover?**

October 1, 2006 through September 30, 2007

- **If a grant, when the grant expires, what are funding plans?**

Sustainability will focus on the project's legacy, securing other funding, and reducing program costs.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>
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## ATTACHMENT B

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**BUDGET MODIFICATION: DCHS - 11**

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### Required Signatures

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**Department/  
Agency Director:**

*Pat Surface*

**Date:** 10/09/06

**Budget Analyst:**

*Michael D. Gaspin*

**Date:** 10/18/06

**Department HR:**

*Jennifer*

**Date:** 10/06/06

**Countywide HR:**

**Date:**

Budget Modification ID: **DCHS-11****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2007

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
1	20-30	21193	40	25045		DV SVC.BYRNE	50190	0	(53,340)	(53,340)		IG-OP-Fed Thru St.
2	20-30	21193	40	25045		DV SVC.BYRNE	60000	0	9,350	9,350		Permanent
3	20-30	21193	40	25045		DV SVC.BYRNE	60130	0	2,719	2,719		Salary Related
4	20-30	21193	40	25045		DV SVC.BYRNE	60140	0	3,159	3,159		Insurance
5	20-30	21193	40	25045		DV SVC.BYRNE	60155	0	1,000	1,000		Direct Client Assistance
6	20-30	21193	40	25045		DV SVC.BYRNE	60160	0	30,982	30,982		Pass Thru & Prog Support
7	20-30	21193	40	25045		DV SVC.BYRNE	60170	0	2,000	2,000		Professional Services
8	20-30	21193	40	25045		DV SVC.BYRNE	60260	0	135	135		Travel & Training
9	20-30	21193	40	25045		DV SVC.BYRNE	60270	0	240	240		Local Travel/Mileage
10	20-30	21193	40	25045		DV SVC.BYRNE	60430	0	157	157		Printing
11	20-30	21193	40	25045		DV SVC.BYRNE	60230	0	180	180		Postage
12	20-30	21193	40	25045		DV SVC.BYRNE	60240	0	264	264		Supplies
13	20-30	21193	40	25045		DV SVC.BYRNE	60370	0	779	779		Internal Service Telephone
14	20-30	21193	40	25045		DV SVC.BYRNE	60460	0	2,375	2,375		Internal Service Bldg Mgmt
15	20-30	1000	40	25043		DV SVC.CGF	60460	0	(2,375)	(2,375)		Internal Service Bldg Mgmt
16	20-30	1000	40	25043		DV SVC.CGF	60240	0	2,375	2,375		Supplies
17												
18	72-60	3503	0020		709525		50310	0	(779)	(779)		Svc Reim F/S to Info Tech
19	72-60	3503	0020		709525		60200	0	779	779		Communications
20												
21	72-10	3500	0020		705210		50316	0	(3,159)	(3,159)		Svc Reim F/S to Risk Fund
22	72-10	3500	0020		705210		60330	0	3,159	3,159		Claims Paid
23												
24												
25												
26												
27												
28												
29												
										0	0	Total - Page 1
										0	0	GRAND TOTAL

**ANNUALIZED PERSONNEL CHANGE**Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
20-30	6020	61398	Program Dev Tech	NEW	0.55	19,780	5,752	6,683	32,215
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL ANNUALIZED CHANGES					0.55	19,780	5,752	6,683	32,215

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
20-30	6020	61398	Program Dev Tech	NEW	0.26	9,350	2,719	3,159	15,228
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL CURRENT FY CHANGES					0.26	9,350	2,719	3,159	15,228



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-2 DATE 11-9-06  
MEAGAN SWENSON, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-2  
Est. Start Time: 9:33 AM  
Date Submitted: 10-27-06

### BUDGET MODIFICATION: DCHS - 12

**Budget Modification DCHS-12 Increasing Developmental Disabilities  
Services Division Federal/State Appropriation by \$2,054,697 to Reflect**  
**Agenda Title: State of Oregon Funding Revisions**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested:	<u>November 9, 2006</u>	Time Requested:	<u>3 mins</u>
Department:	<u>Dept. of County Human Services</u>	Division:	<u>Developmental Disabilities</u>
Contact(s):	<u>Chris Yager</u>		
Phone:	<u>503 988-3691</u>	Ext.	<u>84135</u>
	I/O Address:		<u>167/620</u>
Presenter(s):	<u>Patrice Botsford / Chris Yager</u>		

### General Information

**1. What action are you requesting from the Board?**

The Department of County Human Services recommends approval of budget modification DCHS-12, impacting program offers 25012 DD Basic Needs and 25011 DD Support.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

This modification reflects changes to the 2005-2007 biennium County Fiscal Assistance Contract (CFAC) with the State of Oregon through amendment #68. The contract is routinely amended by the state via Financial Assistance Awards (FAA's). FAA's changes refine and clarify the scope of services delivered and the funding available. This budget modification also accounts for the balance in State Mental Health Grant (SMHG) service elements from the Prior Fiscal Year (PFY) 2006.

**3. Explain the fiscal impact (current year and ongoing).**

This modification increases Developmental Disabilities Division Fed/State appropriation by \$1,275,175 from increases in FY 07 SMHG revenue via FAA's for the following service elements, along with a corresponding increase for direct client assistance:



DD 44 Crisis Diversion	\$477,418;
DD 45 Nursing Facilities Special Services	\$5,551;
DD 47 Semi-Independent Living	\$6,927;
DD 49 Self-Directed In-home Comp	\$338,797;
DD 53 Transportation Services	\$391,546;
DD 56 Rent Subsidies	\$ 23,295;
DD 150 Family Support Services	\$ 31,036;
DD 156 Room and Board	\$605.

This modification also increases DDSD Fed/State appropriation by \$2,750 via FAA in service element DD 147 [Quality Assurance] with a corresponding increase in personnel. A like amount of DD 48 [Case Management] funding is redirected from personnel to supplies.

In addition, the DDSD Fed/State appropriation is increased by \$776,772 as a result of unspent allocations from year one of the biennium agreement for the following service elements, along with a corresponding increase in direct client assistance:

DD 44 Crisis Diversion (PFY)	\$ 27,751;
DD 45 Nursing Facilities Special Services (PFY)	\$ 15,171;
DD 47 Semi-Independent Living (PFY)	\$ 67,652;
DD 49 Self Directed In-home Comp (PFY)	\$ 160,548;
DD 53 Transportation Services (PFY)	\$ 428,086;
DD 56 Rent Subsidies (PFY)	\$ 6,266;
DD 57 Special Projects (PFY)	\$ 3,196;
DD 150 Family Support Services (PFY)	\$ 67,224;
DD 156 Room and Board	\$878.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why?  
State Mental Health Grant revenue is increased by \$2,054,697 to reflect the current agreement and appropriate unspent funds from FY06.
- What budgets are increased/decreased?  
Developmental Disabilities budget appropriation increases \$2,054,697.
- What do the changes accomplish?  
The changes bring the budget in line with current state agreements through amendment #68 and carries forward balances in service elements from FY06.
- Do any personnel actions result from this budget modification? Explain.  
No.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?  
Service element funding is restricted to services.
- Is the revenue one-time-only in nature?  
No.
- If a grant, what period does the grant cover?  
2005-2007 biennium award.
- If a grant, when the grant expires, what are funding plans?  
On going grant.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>
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## ATTACHMENT B

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**BUDGET MODIFICATION: DCHS - 12**

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### Required Signatures

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**Department/  
Agency Director:**

*Ret Surface*

**Date:** 10/10/06

**Budget Analyst:**

*Michael D. Jaspis*

**Date:** 10/27/06

**Department HR:**

**Date:** \_\_\_\_\_

**Countywide HR:**

**Date:** \_\_\_\_\_

Budget Modification ID: **DCHS-12****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2007

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
1	20-50	84044	40	25012		DD CLTS PFY 44	50190	0	(27,751)	(27,751)		IG-OP-Fed Thru St
2	20-50	84045	40	25012		DD CLTS PFY 45	50190	0	(15,171)	(15,171)		IG-OP-Fed Thru St
3	20-50	84047	40	25012		DD CLTS PFY 47	50190	0	(67,652)	(67,652)		IG-OP-Fed Thru St
4	20-50	84049	40	25012		DD CLTS PFY 49	50190	0	(160,548)	(160,548)		IG-OP-Fed Thru St
5	20-50	84053	40	25012		DD CLTS PFY 53	50190	0	(428,086)	(428,086)		IG-OP-Fed Thru St
6	20-50	84056	40	25012		DD CLTS PFY 56	50190	0	(6,266)	(6,266)		IG-OP-Fed Thru St
7	20-50	84057	40	25012		DD CLTS PFY 57	50190	0	(465)	(465)		IG-OP-Fed Thru St
8	20-50	84057	40	25012		DD CLTS VAC PFY 57	50190	0	(2,731)	(2,731)		IG-OP-Fed Thru St
9	20-50	84150	40	25012		DD CLTS PFY 150	50190	0	(67,224)	(67,224)		IG-OP-Fed Thru St
10	20-50	84156	40	25012		DD CLTS PFY 156	50190	0	(878)	(878)		IG-OP-Fed Thru St
11												
13	20-50	81044	40	25012		DD CLT 44	50190	(357,145)	(834,563)	(477,418)		IG-OP-Fed Thru St
14	20-50	81045	40	25012		DD CLT 45	50190	(161,899)	(167,450)	(5,551)		IG-OP-Fed Thru St
15	20-50	81047	40	25012		DD CLT 47	50190	(202,038)	(208,965)	(6,927)		IG-OP-Fed Thru St
16	20-50	81049	40	25012		DD CLT 49	50190	(1,158,656)	(1,497,453)	(338,797)		IG-OP-Fed Thru St
17	20-50	81053	40	25012		DD CLT 53	50190	(2,779,829)	(3,171,375)	(391,546)		IG-OP-Fed Thru St
18	20-50	81056	40	25012		DD CLT 56	50190	(467,020)	(490,315)	(23,295)		IG-OP-Fed Thru St
19	20-50	81147	40	25011		DD SUP 147	50190	(80,214)	(82,964)	(2,750)		IG-OP-Fed Thru St
20	20-50	81150	40	25012		DD CLT 150	50190	(877,536)	(908,572)	(31,036)		IG-OP-Fed Thru St
21	20-50	81156	40	25012		DD CLT 156	50190	0	(605)	(605)		IG-OP-Fed Thru St
22												
23												
24												
25												
26												
27												
28												
29												
										(2,054,697)	0	Total - Page 1
										0	0	GRAND TOTAL

Budget Modification ID: **DCHS-12****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2007

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
30	20-50	84044	40	25012		DD CLTS PFY 44	60155	0	27,751	27,751		Direct Client Assist
31	20-50	84045	40	25012		DD CLTS PFY 45	60155	0	15,171	15,171		Direct Client Assist
32	20-50	84047	40	25012		DD CLTS PFY 47	60155	0	67,652	67,652		Direct Client Assist
33	20-50	84049	40	25012		DD CLTS PFY 49	60155	0	160,548	160,548		Direct Client Assist
34	20-50	84053	40	25012		DD CLTS PFY 53	60155	0	428,086	428,086		Direct Client Assist
35	20-50	84056	40	25012		DD CLTS PFY 56	60155	0	6,266	6,266		Direct Client Assist
36	20-50	84057	40	25012		DD CLTS PFY 57	60155	0	465	465		Direct Client Assist
37	20-50	84057	40	25012		DD CLTS VAC PFY 57	60155	0	2,731	2,731		Direct Client Assist
38	20-50	84150	40	25012		DD CLTS PFY 150	60155	0	67,224	67,224		Direct Client Assist
40	20-50	84156	40	25012		DD CLTS PFY 156	60155	0	878	878		Direct Client Assist
41												
42	20-50	81044	40	25012		DD CLT 44	60155	357,145	834,563	477,418		Direct Client Assist
43	20-50	81045	40	25012		DD CLT 45	60155	161,899	167,450	5,551		Direct Client Assist
44	20-50	81047	40	25012		DD CLT 47	60155	202,038	208,965	6,927		Direct Client Assist
45	20-50	81049	40	25012		DD CLT 49	60155	1,158,656	1,497,453	338,797		Direct Client Assist
46	20-50	81053	40	25012		DD CLT 53	60155	2,779,829	3,171,375	391,546		Direct Client Assist
47	20-50	81056	40	25012		DD CLT 56	60155	467,020	490,315	23,295		Direct Client Assist
48	20-50	81150	40	25012		DD CLT 150	60155	877,536	908,572	31,036		Direct Client Assist
49	20-50	81156	40	25012		DD CLT 156	60155	0	605	605		Direct Client Assist
50	20-50	81147	40	25011		DD SUP 147	60000	58,819	60,810	1,991		Permanent - [711622]
51	20-50	81147	40	25011		DD SUP 147	60130	18,875	18,995	120		Salary Related Expenses
52	20-50	81147	40	25011		DD SUP 147	60140	13,972	14,611	639		Insurance
53	20-50	81048	40	25011		DD SUP 48	60000	7,348	5,357	(1,991)		Permanent - [711622]
54	20-50	81048	40	25011		DD SUP 48	60130	2,358	2,238	(120)		Salary Related Expenses
55	20-50	81048	40	25011		DD SUP 48	60140	1,746	1,107	(639)		Insurance
56	20-50	81048	40	25011		DD SUP 48	60240		2,750	2,750		Supplies
57												
58												
										2,054,697	0	Total - Page 2
										0	0	GRAND TOTAL
59									0			
60									0			



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-3 DATE 11-09-06  
MEAGAN SWENSON, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-3  
Est. Start Time: 9:36 AM  
Date Submitted: 10/27/06

### BUDGET MODIFICATION: DCHS - 13

**Budget Modification DCHS-13 Appropriating \$241,678 of Title XIX for  
Limited Duration Eligibility Specialist Positions for the Medicare  
Agenda Title: Modernization Act in Aging and Disabilities Services Division**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions,  
provide a clearly written title.*

Date Requested:	<u>November 9, 2006</u>	Time Requested:	<u>3 mins</u>
Department:	<u>Dept. of County Human Services</u>	Division:	<u>Aging and Disabilities Services</u>
Contact(s):	<u>Chris Yager</u>		
Phone:	<u>503 988-3691</u>	Ext.	<u>26777</u>
	I/O Address:		<u>167/620</u>
Presenter(s):	<u>Mary Shortall</u>		

### General Information

**1. What action are you requesting from the Board?**

The Department of County Human Services (DCHS) recommends approval of budget modification DCHS-13 increasing Aging and Disabilities Services Division (ADSD) budget by \$241,678 in Long Term Care (Program Offer 25023A).

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The State of Oregon, Department of Human Services (DHS) has provided Title XIX funding through its contract with (DCHS) to employ limited duration staff in for nine months. They will provide assistance with counseling and enrollment for dual eligible clients (those with both Medicare and Medicaid coverage) in the new prescription drug program available under the Medicare Modernization Act (MMA), and related program training for staff. The staffing will sunset June 30, 2007 to coincide with the end of the state funding. Existing staff will be trained to continue with client assistance after June 30, 2007.

**3. Explain the fiscal impact (current year and ongoing).**

This modification increases (ADSD) Fed/State appropriation by \$241,678 of Title XIX revenue. The following expenses increase: Personnel by \$219,882; Supplies by \$2,650; Local Mileage by \$1,225; Education & Training by \$680; Dues & Subscriptions by \$765; Printing by \$1,570; Telephone by \$4,160; Motor Pool by \$1,180; Distribution /Postage by \$1,810; and Grant Paid Indirect by \$7,756.

Department grant paid indirect revenue increases by \$2,177 with a corresponding increase in professional services.

Service reimbursements from the Fed/State fund will be increased as follows: \$45,580 Risk Fund; \$5,579 General Fund; \$4,160 Information Technology; \$1,180 Fleet; and \$1,810 Mail Distribution.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?  
Aging and Disabilities Services Division Title XIX appropriation increases by \$241,678 due to increased funds for the Medicare Modernization Act project.
- What budgets are increased/decreased?  
Aging & Disability Services Long Term Care (program offer 25023A) budget increases by \$241,678. Director's Office (program offer 25000) budget increases by \$2,177. Internal service provider's budgets increase by \$58,309.
- What do the changes accomplish?  
Brings the budget in line with current state allocations.
- Do any personnel actions result from this budget modification? Explain.  
This budget modification adds 3.76 FTE limited duration Eligibility Specialist positions to ADS Long Term Care Program (5.00 FTE for 9 months).
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?  
Indirect is covered.
- Is the revenue one-time-only in nature?  
Yes, special one-time-only allocation of Title XIX for the Medicare Modernization Act activities.
- If a grant, what period does the grant cover?  
2005-2007 biennium contract.
- If a grant, when the grant expires, what are funding plans?  
None – one time only allocation. Employment will end for limited duration employees at the completion of the project.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>
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## ATTACHMENT B

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**BUDGET MODIFICATION: DCHS - 13**

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### Required Signatures

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**Department/  
Agency Director:**

*Pat Surface*

**Date:** 10/12/06

**Budget Analyst:**

*Michael D. Jaspis*

**Date:** 10/27/06

**Department HR:**

*Jeri E. Orr*

**Date:** 10/26/06

**Countywide HR:**

**Date:**

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: **06**

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
1	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60000	-	26,738	26,738		Base [712770]
2	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60130	-	7,776	7,776		Fringe
3	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60140	-	9,100	9,100		Insurance
4	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60180	-	314	314		Printing
5	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60240	-	530	530		Supplies
6	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60260	-	136	136		Education & Training
7	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60270	-	245	245		Local Mileage & Travel
8	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60340	-	153	153		Dues & Subscriptions
9	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60370	-	832	832		Telephone Services
10	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60410	-	236	236		Motor Pool Services
11	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60460	-	362	362		Distribution / Postage
12	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60350	-	1,107	1,107		Central Indirect [2.46%]
13	30-55	26090	40	25023A		ADSDIVLTCWDXIX	60355	-	432	432		Dept Indirect [0.96%]
14	30-55	26090	40	25023A		ADSDIVLTCWDXIX	50190	-	(47,961)	(47,961)		IG-OP Fed thru State
15												
16												
17	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60000	-	26,738	26,738		Base [712771, 712772]
18	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60130	-	7,776	7,776		Fringe
19	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60140	-	9,100	9,100		Insurance
20	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60180	-	314	314		Printing
21	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60240	-	530	530		Supplies
22	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60260	-	136	136		Education & Training
23	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60270	-	245	245		Local Mileage & Travel
24	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60340	-	153	153		Dues & Subscriptions
25	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60370	-	832	832		Telephone Services
26	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60410	-	236	236		Motor Pool Services
27	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60460	-	362	362		Distribution / Postage
28	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60350	-	1,107	1,107		Central Indirect [2.46%]
29	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	60355	-	432	432		Dept Indirect [0.96%]
30	30-55	26090	40	25023A		ADSDIVLTCNEDXIX	50190	-	(47,961)	(47,961)		IG-OP Fed thru State
31												
										0	0	Total - Page 1
										0	0	GRAND TOTAL

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
32	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60000	-	26,738	26,738		Base [712769]
33	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60130	-	7,776	7,776		Fringe
32	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60140	-	9,100	9,100		Insurance
33	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60180	-	314	314		Printing
34	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60240	-	530	530		Supplies
35	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60260	-	136	136		Education & Training
36	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60270	-	245	245		Local Mileage & Travel
37	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60340	-	153	153		Dues & Subscriptions
38	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60370	-	832	832		Telephone Services
39	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60410	-	236	236		Motor Pool Services
40	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60460	-	362	362		Distribution / Postage
41	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60350	-	1,107	1,107		Central Indirect [2.46%]
42	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	60355	-	432	432		Dept Indirect [0.96%]
43	30-55	26090	40	25023A		ADSDIVLTCSEDXIX	50190	-	(47,961)	(47,961)		IG-OP Fed thru State
44												
45												
46	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60000	-	28,080	28,080		Base [712767]
47	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60130	-	8,166	8,166		Fringe
48	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60140	-	9,180	9,180		Insurance
49	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60180	-	314	314		Printing
50	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60240	-	530	530		Supplies
51	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60260	-	136	136		Education & Training
52	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60270	-	245	245		Local Mileage & Travel
53	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60340	-	153	153		Dues & Subscriptions
54	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60370	-	832	832		Telephone Services
55	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60410	-	236	236		Motor Pool Services
56	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60460	-	362	362		Distribution / Postage
57	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60350	-	1,151	1,151		Central Indirect [2.46%]
58	30-55	26090	40	25023A		ADSDIVLTCMCXIX	60355	-	449	449		Dept Indirect [0.96%]
59	30-55	26090	40	25023A		ADSDIVLTCMCXIX	50190	-	(49,834)	(49,834)		IG-OP Fed thru State
60												
										0	0	Total - Page 2
										0	0	GRAND TOTAL

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
61	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60000	-	26,738	26,738		Base [712768]
62	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60130	-	7,776	7,776		Fringe
63	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60140	-	9,100	9,100		Insurance
64	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60180	-	314	314		Printing
65	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60240	-	530	530		Supplies
66	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60260	-	136	136		Education & Training
67	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60270	-	245	245		Local Mileage & Travel
68	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60340	-	153	153		Dues & Subscriptions
69	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60370	-	832	832		Telephone Services
70	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60410	-	236	236		Motor Pool Services
71	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60460	-	362	362		Distribution / Postage
72	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60350	-	1,107	1,107		Central Indirect [2.46%]
73	30-55	26090	40	25023A		ADSDIVLTCEDXIX	60355	-	432	432		Dept Indirect [0.96%]
74	30-55	26090	40	25023A		ADSDIVLTCEDXIX	50190	-	(47,961)	(47,961)		IG-OP Fed thru State
75												
76	26-00	1000	40	25000		CHSDO.IND1000	50370		241,678	(2,177)		Department Indirect Revenue
77	26-00	1000	40	25000		CHSDO.IND1000	60170		(241,678)	2,177		Professional Services
78												
79	72-10	3500	20		705210		50316		(45,580)	(45,580)		Svc Reim F/S to Risk Mgmt
80	72-10	3500	20		705210		60330		45,580	45,580		Claims Paid
81												
82	72-60	3503	20		709525		50310		(4,160)	(4,160)		Svc Reim F/S to Info Tech
83	72-60	3503	20		709525		60200		4,160	4,160		Communications
84												
85	72-55	3501	20		904100		50310		(1,810)	(1,180)		Svc Reim F/S to Fleet
86	72-55	3501	20		904100		60240		1,810	1,180		Supplies
87												
88	72-55	3504	20		904400		50310		(5,579)	(1,810)		Svc Reim F/S to Distribution
89	72-55	3504	20		904400		60230		5,579	1,810		Postage
90	19	1000	20		9500001000		50310		(2,177)	(5,579)		Svs Reim F/S to General Fund
91	19	1000	20		9500001000		60470		2,177	5,579		Contingency
										0	0	Total - Page 3
										0	0	GRAND TOTAL

**(MMA Allocation - 9 Months Limited Duration Staffing)**

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

<b>CURRENT YEAR PERSONNEL DOLLAR CHANGE</b>									
						<b>CURRENT YEAR</b>			
<b>Prg</b>	<b>Job #</b>	<b>HR Org Unit</b>	<b>Position Title</b>	<b>Position Number</b>	<b>FTE</b>	<b>BASE PAY</b>	<b>FRINGE</b>	<b>INSUR</b>	<b>TOTAL</b>
25023A	6300	62960	Eligibility Specialist	712770	0.75	26,738	7,776	9,100	43,614
25023A	6300	63262	Eligibility Specialist	712771	0.38	13,369	3,888	4,550	21,807
25023A	6300	63262	Eligibility Specialist	712772	0.38	13,369	3,888	4,550	21,807
25023A	6300	62963	Eligibility Specialist	712769	0.75	26,738	7,776	9,100	43,614
25023A	6300	62958	Eligibility Specialist	712767	0.75	28,080	8,166	9,180	45,426
25023A	6300	62961	Eligibility Specialist	712768	0.75	26,738	7,776	9,100	43,614
									0
									0
									0
									0
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									0
			<b>TOTAL CURRENT FY CHANGES</b>		<b>3.76</b>	<b>135,032</b>	<b>39,270</b>	<b>45,580</b>	<b>219,882</b>



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-4  
Est. Start Time: 9:40 AM  
Date Submitted: 10/19/06

### BUDGET MODIFICATION:

**Agenda Title:** First Reading and Possible Adoption of an Ordinance Amending County Land Use Code, Plans and Maps to Adopt Troutdale's Recent Land Use Code, Plan and Map Revisions in Compliance with Metro's Functional Plan and Declaring an Emergency

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: November 9, 2006 Time Requested: 5 Minutes  
Department: Community Services Division: Land Use and Transportation  
Contact(s): Karen Schilling, Planning Director  
Phone: 503-988-5050 Ext. 29635 I/O Address: 455 / 116  
Presenter(s): Karen Schilling

### General Information

#### 1. What action are you requesting from the Board?

Adopt the ordinance as recommended by the Troutdale Citizens Advisory Committee, the Troutdale Planning Commission and Troutdale City Council.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue.

In December 19, 2002 the Board adopted Ordinance 1004 adopting, in summary, the Troutdale Comprehensive Plan and zoning ordinance. The County and the City of Troutdale have been engaged in agreements enabling the City of Troutdale to provide planning services to achieve compliance with the Metro Functional Plan for those areas outside the City limits, but within the urban growth boundary and urban service boundary of Troutdale. Since the adoption of Ordinance 1004, the attached ordinance has been passed by the City Council and therefore the County must adopt them pursuant to our intergovernmental agreement to keep the code up to date. Multnomah

County and the City of Troutdale entered into an Intergovernmental Agreement (IGA) to transfer land use planning responsibilities on July 1, 2002. The IGA lays out a process requiring the County to ensure that any City Council adopted amendments to the City comprehensive plan, zoning code and other regulations adopted by the County Board of Commissioners will be considered by the County Board of Commissioners at the earliest possible meeting. It also states "The County Board of Commissioners shall enact all comprehensive plan and code amendments so that they take effect on the same date specified by the City's enacting ordinance" (unless adopted by emergency). The City will have taken action on all of the above items by the hearing date of this ordinance. If the County does not adopt these amendments, the IGA will be void and the County will be required to resume responsibility for planning and zoning administration within the affected areas.

**3. Explain the fiscal impact (current year and ongoing).**

N/A

**4. Explain any legal and/or policy issues involved.**

State law requires a notice be placed in a newspaper of general circulation 10 days prior to the BCC hearing (10/23/06). We request adoption of this ordinance by emergency to coincide as closely as possible with the City of Troutdale adoption date as stated in the IGA. The County Attorney's office was involved in the drafting of the original IGA and has been involved in coordinating our compliance effort through adoption of these code amendments

**5. Explain any citizen and/or other government participation that has or will take place.**

The City included the County affected property owners in their noticing for these code revisions when required pursuant to the IGA and directed them to the City legislative process.

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**Required Signatures**

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**Department/  
Agency Director:**

*Robert A Maestre*

**Date:** 10/17/06

**Budget Analyst:**

**Date:** \_\_\_\_\_

**Department HR:**

**Date:** \_\_\_\_\_

**Countywide HR:**

**Date:** \_\_\_\_\_

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDINANCE NO. \_\_\_\_\_**

**Ordinance Amending County Land Use Code, Plans and Maps to Adopt Troutdale's Recent Land Use Code, Plan and Map Revisions in Compliance with Metro's Functional Plan and Declaring an Emergency**

**The Multnomah County Board of Commissioners Finds:**

- a. The Board of County Commissioners adopted Resolution A in 1983 which directed the County services towards rural services rather than urban.
- b. In 1996, Metro adopted the Functional Plan for the region, mandating that jurisdictions be in compliance with the goals and policies adopted by the Metro Council.
- c. In 1998, the County and the City of Troutdale (City) amended the urban services agreement to include an agreement that the City of Troutdale would provide planning services to achieve compliance with the Functional Plan for those areas outside the City limits, but within the urban growth boundary and urban service boundary of Troutdale.
- d. It is impracticable to have the County Planning Commission conduct hearings and make recommendations on land use legislative actions pursuant to MCC 37.0710, within unincorporated areas inside the Urban Growth Boundary for which the City provides urban planning and permitting services. The Board intends to exempt these areas from the requirements of MCC 37.0710, and will instead consider the recommendations of the Troutdale Planning Commission and City Council when legislative matters for these areas are brought before the Board for action as required by intergovernmental agreement (County Contract #4600003407) (IGA).
- e. The Board amended County land use codes, plans and maps to adopt the City's land use codes, plans and maps in compliance with Metro's Functional Plan by Ordinance 1070 (2/23/2006).
- f. Since the adoption of Ordinance 1070, the City's Planning Commission recommended the land use code, plan and map amendments to the City Council through duly noticed public hearings.
- g. The City notified affected County property owners as required by the IGA.



- h. The City Council adopted the land use code, plan and map amendments, set out in Section 1 below and attached as Exhibit 1. The IGA requires that the County adopt these amendments for the City planning and zoning administration within the affected areas.

**Multnomah County Ordains as follows:**

**Section 1.** The County Comprehensive Framework Plan, community plans, rural area plans, sectional zoning maps, and land use code chapters are amended to include the City land use code, plan, guideline and map amendments, attached as Exhibit 1 and effective on the same date as the respective Troutdale ordinance:

Exhibit No.	Ordinance	Effective Date
1	Ordinance Amending Chapters 9 &10 of the Troutdale Development Code relating to events of Citywide interest, Temporary Parking and Temporary Signage [Text Amendment No. 37 (City Ord. 781)].	10/12/2006

**Section 2.** In accordance with ORS 215.427(3), the changes resulting from Sections 1 of this ordinance shall not apply to any decision on an application that is submitted before the applicable effective date of this ordinance and that is made complete prior to the applicable effective date of this ordinance or within 180 days of the initial submission of the application.

**Section 3.** In accordance with ORS 92.040(2), for any subdivisions for which the initial application is submitted before the applicable effective date of this ordinance, the subdivision application and any subsequent application for construction shall be governed by the County's land use regulations in effect as of the date the subdivision application is first submitted.

**Section 4.** Any future amendments to the legislative matters listed in Section 1 above, are exempt from the requirements of MCC 37.0710. The Board acknowledges, authorizes and agrees that the Troutdale Planning Commission will act instead of the Multnomah Planning Commission in the subject unincorporated areas using the City's own procedures, to include notice to and participation by County citizens. The Board will consider the recommendations of the Troutdale Planning Commission when legislative matters for County unincorporated areas are before the Board for action.



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDINANCE NO. 1085**

Ordinance Amending County Land Use Code, Plans and Maps to Adopt Troutdale's Recent Land Use Code, Plan and Map Revisions in Compliance with Metro's Functional Plan and Declaring an Emergency

**The Multnomah County Board of Commissioners Finds:**

- a. The Board of County Commissioners adopted Resolution A in 1983 which directed the County services towards rural services rather than urban.
- b. In 1996, Metro adopted the Functional Plan for the region, mandating that jurisdictions be in compliance with the goals and policies adopted by the Metro Council.
- c. In 1998, the County and the City of Troutdale (City) amended the urban services agreement to include an agreement that the City of Troutdale would provide planning services to achieve compliance with the Functional Plan for those areas outside the City limits, but within the urban growth boundary and urban service boundary of Troutdale.
- d. It is impracticable to have the County Planning Commission conduct hearings and make recommendations on land use legislative actions pursuant to MCC 37.0710, within unincorporated areas inside the Urban Growth Boundary for which the City provides urban planning and permitting services. The Board intends to exempt these areas from the requirements of MCC 37.0710, and will instead consider the recommendations of the Troutdale Planning Commission and City Council when legislative matters for these areas are brought before the Board for action as required by intergovernmental agreement (County Contract #4600003407) (IGA).
- e. The Board amended County land use codes, plans and maps to adopt the City's land use codes, plans and maps in compliance with Metro's Functional Plan by Ordinance 1070 (2/23/2006).
- f. Since the adoption of Ordinance 1070, the City's Planning Commission recommended the land use code, plan and map amendments to the City Council through duly noticed public hearings.
- g. The City notified affected County property owners as required by the IGA.

- h. The City Council adopted the land use code, plan and map amendments, set out in Section 1 below and attached as Exhibit 1. The IGA requires that the County adopt these amendments for the City planning and zoning administration within the affected areas.

**Multnomah County Ordains as follows:**

**Section 1.** The County Comprehensive Framework Plan, community plans, rural area plans, sectional zoning maps, and land use code chapters are amended to include the City land use code, plan, guideline and map amendments, attached as Exhibit 1 and effective on the same date as the respective Troutdale ordinance:

<b>Exhibit No.</b>	<b>Ordinance</b>	<b>Effective Date</b>
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**Section 2.** In accordance with ORS 215.427(3), the changes resulting from Sections 1 of this ordinance shall not apply to any decision on an application that is submitted before the applicable effective date of this ordinance and that is made complete prior to the applicable effective date of this ordinance or within 180 days of the initial submission of the application.

**Section 3.** In accordance with ORS 92.040(2), for any subdivisions for which the initial application is submitted before the applicable effective date of this ordinance, the subdivision application and any subsequent application for construction shall be governed by the County's land use regulations in effect as of the date the subdivision application is first submitted.

**Section 4.** Any future amendments to the legislative matters listed in Section 1 above, are exempt from the requirements of MCC 37.0710. The Board acknowledges, authorizes and agrees that the Troutdale Planning Commission will act instead of the Multnomah Planning Commission in the subject unincorporated areas using the City's own procedures, to include notice to and participation by County citizens. The Board will consider the recommendations of the Troutdale Planning Commission when legislative matters for County unincorporated areas are before the Board for action.

**Section 5.** An emergency is declared in that it is necessary for the health, safety and general welfare of the people of Multnomah County for this ordinance to take effect concurrent with the City code, plan and map amendments. Under section 5.50 of the Charter of Multnomah County, this ordinance will take effect in accordance with Section 1.

FIRST READING AND ADOPTION:

November 9, 2006

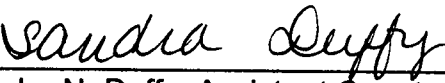


BOARD OF COUNTY COMMISSIONERS,  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Sandra N. Duffy, Assistant County Attorney

**EXHIBIT LIST FOR ORDINANCE**

- (1) Ordinance Amending Chapters 9 & 10 of the Troutdale Development Code relating to events of Citywide interest, Temporary Parking and Temporary Signage [Text Amendment No. 37 (City Ord. 781)].

Prior to adoption, this information is available electronically or for viewing at the Multnomah County Board of Commissioners and Agenda website ([www.co.multnomah.or.us/cc/WeeklyAgendaPacket/](http://www.co.multnomah.or.us/cc/WeeklyAgendaPacket/)). To obtain the adopted ordinance and exhibits electronically, please contact the Board Clerk at 503-988-3277. These documents may also be purchased on CD-ROM from the Land Use and Transportation Program. Contact the Planning Program at 503-988-3043 for further information.

## **ORDINANCE NO. 781**

### **AN ORDINANCE AMENDING CHAPTERS 9 AND 10 OF THE TROUTDALE DEVELOPMENT CODE RELATING TO EVENTS OF CITYWIDE INTEREST, TEMPORARY PARKING AND TEMPORARY SIGNAGE ASSOCIATED WITH THESE EVENTS (TEXT AMENDMENT NO. 37)**

#### **THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:**

1. The Troutdale Development Code (TDC) currently has regulations that relate to "community events" and "special events". Specifically, the TDC has provisions for temporary signage associated with these types of events, as they are defined in the sign chapter of the code; and, the code also grants exceptions to allow temporary overflow parking on unpaved surfaces at these types of events. Many activities and events held throughout the year desire to be included within these categories of events because of special regulatory allowances for promotional signage and temporary overflow parking. There are many events held within the City that do not now meet the code definitions for community event or special event but that should be granted the same allowances for signage and parking as these types of events.
2. Expanding the categories of events that qualify for these special allowances best satisfies public need because it increases the public's awareness of these events through permitted promotional signage.
3. Shortening the duration that temporary signage for these events can be displayed best satisfies public need because it still allows an adequate time period for promotional advertising while reducing unnecessary sign clutter.
4. Expanding the events that are allowed to have temporary parking on unpaved surfaces also satisfies public need because the volume of vehicles attending many of these types of events cannot be accommodated on paved parking surfaces only. Without making special allowances for temporary overflow parking on unpaved surfaces, many of these events could not be held or would necessitate shuttle services from off-site parking locations.
5. The change will have a positive affect on the health, safety and welfare of the community in several ways. Shortening the time period that event signs can be displayed reduces sign clutter, which affects the public welfare in a positive way. Specifically prohibiting overflow parking within the VECO overlay district protects water quality associated with wetlands and surface waters within the City.

6. These amendments do not conflict with any goals or policies from the Troutdale Comprehensive Plan. The amendments are consistent with the Metro Urban Growth Management Functional Plan.

7. Notice of the public hearing has been provided in accordance with applicable law.

**NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TROUTDALE**

Section 1. The Troutdale Development Code is hereby amended to read as shown in Attachment A.

**YEAS: 5**

**NAYS: 0**

**ABSTAINED: 0**

  
Paul Thaler, Mayor

September 13, 2006  
Date

  
Debbie Stickney, City Recorder

**Adopted: September 12, 2006**

## CHAPTER 9 - OFF-STREET PARKING AND LOADING

### 9.070 Paving.

- A. Parking areas, driveways, aisles, and turnarounds shall be paved with concrete, asphalt, or comparable impervious surfacing. Porous concrete, grasscrete, or comparable porous paving surfacing may be used in place of impervious surfacing to reduce stormwater runoff, when approved by the director. Gravel and similar erodable surfaces are not acceptable.
- B. Approaches shall be paved with concrete surfacing constructed to City standards. If a street is not paved, the approach may be maintained to the same standard as the street until the street is paved.
- C. Temporary overflow parking in conjunction with community events, special events, events of citywide interest, or sporting events, as such events are defined in section 10.015 of this code, is allowed on an unpaved parking area on a parcel of at least one-half acre in size, provided such parking does not occur within the Vegetation Corridor and Slope District. If a fee is charged for parking, it shall not be considered a commercial parking lot for purposes of zoning compliance.



## CHAPTER 10 - SIGNS

- 10.015 Definitions. For purposes of this chapter, certain terms, phrases, and words shall be construed as follows: Words used in the present tense include the future; the singular tense includes the plural and vice-versa; the word "shall" is always mandatory and the word "may" is discretionary; and the masculine gender includes the feminine and vice-versa. The following terms shall mean:
- .01 A-Frame Sign. A double-faced portable sign constructed with an A-shaped frame, composed of two sign boards attached at the top and separate at the bottom, not permanently attached to the ground, but secured to the ground or sufficiently weighted to prevent the sign from being blown from its location or easily moved.
  - .02 Awning. A shelter projecting from, and supported by, the exterior wall of a building on a supporting framework. The awning may be constructed of rigid or non-rigid materials.
  - .03 Banner Sign. A sign made of fabric or other non-rigid material with no enclosing framework.
  - .04 Bench Sign. A sign on an outdoor bench.
  - .05 Boundaries of the Site. The area inside the legal lot lines of a site and does not include any property in a public right-of-way.
  - .06 Commercial or Industrial Sales Event Sign. A freestanding or banner sign erected and maintained by a business occupant in a developed commercial or industrial site when the business occupant is participating in a special sales event on the developed site where the sign is erected.
  - .07 Commercial, Industrial, or Multiple-Family Real Estate Sign. A freestanding or banner sign erected and maintained by the owner or lessor of a developed commercial, industrial, or multiple-family residential site, when the owner or lessor of the site is selling or leasing the property, building, or portions thereof, within the site.
  - .08 Commercial or Industrial Subdivision Monument. A freestanding sign or a monument that sits on the ground at the entry of a commercial or industrial subdivision and is erected or maintained by the owner or developer of the subdivision, or by an individual lot owner within the subdivision.
  - .09 Community Event. An activity or program that is sponsored by, or offered with assistance from, the City in connection with a community group including, but not limited to, the Chamber of Commerce or Historical Society.
  - .10 Community Event Sign. A freestanding or banner sign that is erected and maintained by a community group no more than 21 days before a community event occurs.
  - .11 Directly Illuminated Lighting. Exposed lighting or neon tubes on the sign face.

- .12 Directional Sign. A sign located within the boundaries of a site and near areas where pedestrians, cyclists, or vehicles travel, and that is intended to inform people of what direction to travel.
- .13 Electronic Display System. A full color animated and video display board of television quality in which the rate of change is electronically programmed.
- .14 Electronic Message Center. A sign that uses changing lights to form a written message, or messages, in which the sequence of messages and rate of change is electronically programmed.
- .15 Event of Citywide Interest. A meeting, activity, or gathering of people that is not a community event or a special event, as defined in this section, and that the Troutdale City Council has determined to be of citywide interest because attendance is open to the citizens of Troutdale and it will provide a public benefit.
- .16 Event of Citywide Interest Sign. A temporary freestanding or banner sign that is erected and maintained by an organization holding an event of citywide interest.
- .17 Externally Illuminated Lighting. The light source is separate from the sign and is directed so as to shine on the sign.
- .18 Filing. Depositing the item which is being filed in the U.S. mail, postage prepaid and accurately addressed to the City, or leaving a copy of the item that is being filed at City Hall during work hours. For purposes of this chapter, a document is "filed" on the date it is postmarked or received at City Hall, whichever occurs first.
- .19 Flags. Any fabric containing distinctive colors, patterns, or symbols, used as a symbol of government, political subdivision, or similar entity.
- .20 Freestanding Sign. A sign on a frame, pole, or other support structure that is not attached to any building.
- .21 Freeway Sign. A freestanding sign that is located within 800 feet south and 1,000 feet north of the center median of Interstate 84, and that is more than 24 feet in height, with a sign face of more than 150 square feet.
- .22 Gross Wall Area. The entire area encompassed by the plane of a wall, including windows and doors.
- .23 Height. The vertical distance measured from grade to the highest point of the sign or sign structure.
- .24 Historical Marker. A plaque or sign erected and maintained on property, a building, or structure by an organization that is recognized for routinely identifying sites, buildings, or structures of historical value.
- .25 Informational Sign. A sign that is located within 20 feet of an entrance or exit, a walkway, a public telephone, or a public restroom.

- .26 Internally Illuminated Lighting. The light source is concealed within the sign.
- .27 Lighting. Direct, external, or internal illumination.
- .28 Maintenance. Normal care needed to keep a sign functional such as cleaning, oiling, and changing light bulbs.
- .29 Master Directory Sign. A wall sign located at the end of a building cluster located in the Central Business District (CBD). A freestanding sign located within, or immediately adjacent to, a parking lot in the CBD.
- .30 Menu Board. A sign placed at the head of a drive-up service lane of a food service establishment that includes a two-way speaker system for taking motorists' food orders.
- .31 Open House Sign. A sign pertaining to a single-family residential unit that is being sold, during the time the unit is open for showing.
- .32 Owner or Lessor. An individual, corporation, partnership, or other legal entity that holds title to the property, is named as the lessor in a lease agreement regarding the property, or a designated agent for the same.
- .33 Permanent Banner Sign. Any banner sign that is not allowed as a temporary sign under section 10.040, Temporary Signs That Require Permits, of this chapter, or that does not qualify as an exempt sign under section 10.025 of this chapter.
- .34 Permanent Sign. A sign attached to a building, structure, or the ground in a manner requiring a permit, and made of materials intended for more than short term use including, but not limited to, freestanding signs, freeway signs, wall signs, and awning signs.
- .35 Political Sign. A sign that is erected no more than 60 days before a local election and removed within seven days after that election.
- .36 Portable Sign. A sign that is freestanding in design, easily movable, made of durable material as opposed to non-durable material such as cardboard, paper, fabric or pliable plastic, and is not affixed to the ground or to any part of a building.
- .37 Projecting Sign. A sign, other than a wall sign, that projects from, and is supported by, a roof or wall of a building or structure and is generally at right angles to the building.
- .38 Property Owner. The property owner of the site where the sign is located, as shown in Multnomah County deed records.
- .39 Repair. Mending or replacing broken or worn parts with comparable materials. Repairs may be made with the sign in position or with the sign removed.

- .40 Real Estate Sign. A wall sign or a freestanding sign that is located within the boundaries of property that is for sale, lease, or rent.
- .41 Residential Subdivision Monuments. A freestanding sign or a monument that sits on the ground at the entry of a residential subdivision and is erected or maintained by the owner or developer of a residential subdivision, homeowners association, or similar organization.
- .42 Roofline. The top edge of a roof or building parapet, whichever is higher, excluding any cupolas, chimneys, or other minor projections.
- .43 Roof Sign. Any sign erected upon or over the roof of any building or structure.
- .44 Sale Sign. A sign made of paper, plastic, cardboard, or similar material and attached to a wooden stake that is erected and owned by an individual who is participating in a yard sale, garage sale, rummage sale, moving sale, or other occasional sale of personal items. For purposes of this definition, individual means a person who is not applying for a sign permit or erecting a sign for the primary purpose of selling commercial goods.
- .45 Searchlights. An apparatus on a swivel that projects a strong, far-reaching beam of light.
- .46 Sign. Any materials placed or constructed so they can be viewed from a right-of-way or another property and that conveys a message or image, and includes the sign structure, display surface, and all component parts of a sign.
- .47 Sign Copy. The message or image conveyed by a sign.
- .48 Sign Face Area. The total display surface area of the sign. When the dimensions of a sign are specified, the term includes the frames or cabinets surrounding a sign; the electronic message center; any base material or supporting structure, unless none of the base material or supporting structure is related to the message or image being portrayed in the sign; and all individual pieces or panels that, when placed together, convey a message or image.
- .49 Sign Owner. The owner of the sign as determined by looking at the sign.
- .50 Site. The area, tract, parcel, or lot of land owned by, or under the lawful control of, one distinct ownership. Abutting platted lots under the same ownership shall be considered one site.
- .51 Special Event. A fundraiser or similar activity that is sponsored by a non-profit organization including, but not limited to, car washes, breakfasts, dinners, and auctions.
- .52 Special Event Sign. A freestanding or banner sign that is erected and maintained by a non-profit organization conducting a special event.

53. **Sporting Event.** An event conducted by or sponsored by a sanctioned sports organization.
- .54 **Street Frontage.** The portion of a site that abuts a public street.
- .55 **Subdivision.** A site with four or more lots.
- .56 **Subdivision Sale Sign.** A freestanding or banner sign erected or maintained by the owner of a subdivided site when the lots in the subdivision are being sold, and less than 90% of the lots in the site have been sold.
- .57 **Supporting Structure.** A structure specifically intended for supporting or containing a sign.
- .58 **Temporary Sign.** A sign that is not permanently attached to a building, structure, or the ground, and that is intended to remain for no more than the period of time specified in this chapter for a particular temporary sign. Temporary signs include, but are not limited to, an A-frame sign, banner sign, real estate sign, open house sign, political sign, community event sign, commercial or industrial sales event sign, special event sign, sale sign, subdivision sale, portable sign, or a sign made of non-durable materials such as cardboard, paper, fabric, or pliable plastic. Some temporary signs, such as A-frame and portable signs, are temporary by design, construction, and how they are used, but are permitted for an indefinite period of time and, therefore, may be permanent in duration.
- .59 **Wall Sign.** A sign that is attached to, and extended no more than within 18 inches from a wall, or painted on a wall, of a building.
- .60 **Window Sign.** A sign located in the inside display area of a business window.
- 10.025 **Sign Permit Exemptions.** The following signs are allowed in all zoning districts without a permit:
- Q. Temporary community event signs, provided that:
1. The community group erecting the signs obtains the written consent of the private property owner where a sign is erected and files a copy of the written consent with the City.
  2. The community group erecting the signs obtains written consent from the public agency that owns the right-of-way where a sign is erected. If the City owns the right-of-way, written consent may be obtained by filing an application with the Director. The request shall be granted if the event is a community event as defined in section 10.015, Definitions, of this chapter.
    - a. The Director shall mail the community group a written decision granting or denying the requested consent. The decision shall be mailed to the address on the application by regular mail.

- b. The decision shall explain the reasons for granting or denying the request. If the request is denied, the decision shall include an explanation of the community group's appeal rights.
  - c. If the Director denies the request, the community group may appeal the Director's decision by filing a written appeal with the Director within ten days of the date on the Director's decision.
  - d. The appeal shall identify the decision that is being appealed and explain why the decision is wrong.
  - e. Upon timely receipt of an appeal, the Director shall schedule the appeal for consideration by the City Council on its next available agenda.
  - f. The City Council's decision on appeal is the City's final decision, which may be reviewed solely and exclusively by writ of review in the manner set forth in state law.
- 3. The temporary signs shall be erected and maintained for no longer than 14 days prior to the occurrence of the community event.
- 4. The temporary signs shall be removed within three days after completion of the community event.
- 5. The temporary signs shall be subject to the following size limitations:
  - a. For a freestanding sign, the maximum sign face area, on one sign face, shall not exceed 32 square feet and height shall not exceed ten feet.
  - b. For a banner sign, the maximum sign face area, on one sign face, shall not exceed 96 square feet.
- R. Temporary special event signs, provided that:
  - 1. The nonprofit organization erecting the signs obtains the written consent of the private property owner where a sign is erected and files a copy with the City.
  - 2. The nonprofit organization erecting the signs obtains written consent from the public agency that owns the right-of-way where a sign is erected. If the City owns the right-of-way, written consent may be obtained by filing an application with the Director. The request shall be granted if the event is a special event as defined in section 10.015, Definitions, of this chapter.
    - a. The Director shall mail the nonprofit organization a written decision granting or denying the requested consent. The decision shall be mailed to the address on the application by regular mail.
    - b. The decision shall explain the reasons for granting or denying the request. If the request is denied, the decision shall include an explanation of the nonprofit organization's appeal rights.

- c. If the Director denies the request, the nonprofit organization may appeal the Director's decision by filing a written appeal with the Director within ten days of the date on the Director's decision.
  - d. The appeal shall identify the decision that is being appealed and explain why the decision is wrong.
  - e. Upon timely receipt of an appeal, the Director shall schedule the appeal for consideration by the City Council on its next available agenda.
  - f. The City Council's decision on appeal is the City's final decision, which may be reviewed solely and exclusively by writ of review in the manner set forth in state law.
- 3. The temporary signs shall be erected and maintained for no longer than 14 days prior to the occurrence of the special event.
- 4. The temporary signs shall be removed within three days after completion of the special event.
- 5. The temporary signs shall be subject to the following size limitations:
  - a. For a freestanding sign, the maximum sign face area, on one sign face, shall not exceed 32 square feet and the height shall not exceed ten feet.
  - b. For a banner sign, the maximum sign face area, on one sign face, shall not exceed 96 square feet.
- S. Any inflated sign or inflated device, including multiple inflated signs or devices bundled together, that floats in the air and individually or collectively is five cubic feet or less in area.
- T. Temporary event of citywide interest signs, provided that:
  - 1. The organization erecting the signs obtains the consent of the private property owner where a sign is erected.
  - 2. The organization erecting the signs obtains approval from the public agency that owns the right-of-way where a sign is erected. If the City owns the right-of-way, approval must come from the Troutdale City Council after deliberation at a public meeting. The Council's decision shall be based on whether the event is an event of citywide interest.
  - 3. The temporary signs shall be erected and maintained for no longer than 14 days prior to the occurrence of the event of citywide interest.
  - 4. The temporary signs shall be removed within three days after completion of the event of citywide interest.

5. The temporary signs shall be subject to the following size limitations:
  - a. For a freestanding sign, the maximum sign face area, on one sign face, shall not exceed 32 square feet and height shall not exceed ten feet.
  - b. For a banner sign, the maximum sign face area, on one sign face, shall not exceed 96 square feet.





# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

**Board Clerk Use Only**

Meeting Date: 11/09/06  
Agenda Item #: R-5  
Est. Start Time: 9:44 AM  
Date Submitted: 10/23/06

**BUDGET MODIFICATION:**

**Agenda Title:** Intergovernmental Expenditure Agreement 4600006289 with Metro for Traffic Studies for Sellwood Bridge Rehabilitation or Replacement Project

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	November 9, 2006	<b>Time Requested:</b>	5 minutes
<b>Department:</b>	Community Services	<b>Division:</b>	Land Use & Transportation
<b>Contact(s):</b>	Ian Cannon		
<b>Phone:</b>	503-988-3757	<b>Ext.</b>	223
<b>Presenter(s):</b>	Ian Cannon		
<b>I/O Address:</b>	#446		

**General Information****1. What action are you requesting from the Board?**

Approval of an Intergovernmental Agreement with Metro for traffic studies in support of the Sellwood Bridge Rehabilitation or Replacement Project.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Sellwood Bridge is deteriorated after approximately 80 years of service. The bridge has a sufficiency rating of 2 out of 100, and vehicle's weights are limited to 10 tons maximum. TriMet buses and most trucks are excluded from using the bridge. Approximately 30,000 vehicles cross the narrow two-lane bridge each day.

Multnomah County has initiated a planning and design process for either a major rehabilitation or replacement of the bridge. The Intergovernmental Agreement proposed between Metro and the County will allow Metro to provide technical expertise in traffic modeling necessary to the required planning.

The scope of work to be provided by Metro's Transportation Planning section is as follows:

1) A forecast of travel demand conditions for the Sellwood Bridge travelshed, which includes SE and SW and downtown Portland, Milwaukie, Lake Oswego, and Washington and Clackamas Counties. A variety of scenarios may be investigated including bridge replacement, rehabilitation, and/or a no-build alternative.

2) Up to four future alternatives.

- 3) Traffic models that will show auto traffic models at peak hours and key origin-destination data.
- 4) Metro will also assist the County in its public involvement effort and will be involved as a member of the Project Management Team.

**3. Explain the fiscal impact (current year and ongoing).**

The Intergovernmental Agreement is for an amount not to exceed \$100,000. These funds are 100% reimbursible from state and federal funds dedicated to the Sellwood Bridge Rehabilitation or Replacement project.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

The project has an extensive public involvement process which will extend over the next two years. It began with an outreach program that contacted 100 civic organizations: neighborhood associations, business associations; bike, pedestrian, and transit interest groups; freight and commuter advocacy groups, and environmental groups. Representatives from the Multnomah County Bridge Section spoke at meetings for 35 of these groups as well as at open houses. After giving a presentation about the project process, the public was asked to describe their issues and concerns and were also asked to recommend volunteers to participate on a Community Task Force to provide input into the planning process.

The County has authorized a Community Task Force, and it has met three times. Open houses with the public will take place in conjunction with every decision point. There will be extensive cooperation with Metro, the City of Portland, Oregon Department of Transportation, FHWA, TriMet, and Clackamas County. In addition, numerous regulatory agencies will be involved with the project, including National Marine Fisheries Service, Army Corps of Engineers, U. S. Fish & Wildlife Service, United States Coast Guard, Oregon Department of Fish and Wildlife, Oregon Department of Environmental Quality, and Oregon Department of State Lands.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 10/23/06

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

Pre-approved Contract Boilerplate (with County Attorney signature) ☒ Attached ☐ Not Attached

Contract #: 4600006289  
Amendment #:

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input checked="" type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Personal Services Contract	<input checked="" type="checkbox"/> Expenditure Contract
PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement
<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> <b>INTER-DEPARTMENTAL AGREEMENT (IDA)</b>

Department: Community Services

Division/

Program: Land Use and Trans Program

Date: 10/19/06

Originator: Michael Eaton

Phone: (504) 988-3757 x247

Bldg/Room: 446/Bridge Shop

Contact: Cathy Kramer

Phone: (503) 988-5050 x22589

Bldg/Room: 455/Annex

Description of Contract: Intergovernmental Agreement (IGA) with the Metro Planning Department to establish and accomplish tasks required to meet National Environmental Policy Act (NEPA) requirements in the planning and public involvement process of the Sellwood Bridge Rehab/Replacement Project.

RENEWAL: ☐ PREVIOUS CONTRACT #(S) \_\_\_\_\_

EEO CERTIFICATION EXPIRES \_\_\_\_\_

PROCUREMENT  
EXEMPTION OR  
CITATION # \_\_\_\_\_

ISSUE  
DATE: \_\_\_\_\_

EFFECTIVE  
DATE: \_\_\_\_\_

END  
DATE: \_\_\_\_\_

CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# \_\_\_\_\_ or ☐ Self Cert ☐ Non-Profit ☒ N/A (Check all boxes that apply)

Contractor <u>Metro Planning Department</u>	Remittance address (If different) _____
Address <u>600 NE Grand Avenue</u>	
City/State <u>Portland OR</u>	
ZIP Code <u>97232</u>	
Phone <u>(503) 797-1730/Fax: (503) 797- 1797 (John Gray)</u>	
Employer ID# or SS# <u>N/A</u>	
Contract Effective Date <u>07/01/2006</u>	Term Date <u>06/30/2009</u>
Amendment Effect Date _____	New Term Date _____
Original Contract Amount \$ _____	Original PA/Requirements Amount \$ _____
Total Amt of Previous Amendments \$ _____	Total Amt of Previous Amendments \$ _____
Amount of Amendment \$ _____	Amount of Amendment \$ _____
Total Amount of Agreement \$ <u>Not to exceed \$100,000.00</u>	Total PA/Requirements Amount \$ _____

REQUIRED SIGNATURES:

Department Manager \_\_\_\_\_

County Attorney \_\_\_\_\_

CPCA Manager \_\_\_\_\_

County Chair \_\_\_\_\_

Sheriff \_\_\_\_\_

Contract Administration \_\_\_\_\_

DATE 10/23/06

DATE 11/8/06

DATE \_\_\_\_\_

DATE 11/9/06

DATE \_\_\_\_\_

DATE \_\_\_\_\_

COMMENTS: (WBS: 6700RT1015P600)

APPROVED : MULTNOMAH COUNTY

BOARD OF COMMISSIONERS

AGENDA # R-5 DATE 11.9.06

MEAGAN SWENSON, ASST BOARD CLERK



## IGA Contract

## Vendor Address

METRO  
ACCOUNTS RECEIVABLE  
600 NE GRAND AVE  
PORTLAND OR 97232-2736

## Information

Contract Number 4600006289  
Date 08/02/2006  
Vendor No. 25963  
Contact/Phone BCS Bridges /  
503-988-3757  
Validity Period: 07/01/2006 - 06/30/2009  
Minority Indicator: Not Identified

**Estimated Target Value:** 100,000.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0001	<p>IGA w/Metro re: Sellwood Br NEPA reqmts</p> <p>Plant: F030 Community Service Requirements Tracking Number: 99 <i>Intergovernmental Agreement with Metro to establish Metro's and County's tasks for the planning and public process required under the rules of the National Environmental Policy Act (NEPA) in connection with the proposed Sellwood Bridge Rehabilitation and Replacement Project.</i> LUT Bridge Section Contact: Michael Eaton, Project Manager, 503)988-3757 x247 (Admin Contact: Cathey Kramer/LUT/Yeon-(503) 988-5050 x22589) Agreement Effective Dates: July 1, 2006 - June 30, 2009</p> <p>*** Text changed ***</p>	100,000.000	Dollars	\$ 1.0000

**INTERGOVERNMENTAL AGREEMENT**  
**County Contract No. 4600006289**  
**Metro Contract No. 927453**

This is an Intergovernmental Agreement between Metro and Multnomah County (County). This IGA is made pursuant to authority granted in ORS Chapter 190.

**I. RECITALS:**

- A. The purpose of this agreement is to establish Metro's and the County's tasks necessary to conduct a planning and public involvement process required under the National Environmental Policy Act (NEPA) rules with respect to the proposed Sellwood Bridge rehabilitation or replacement project.
- B. This public process shall examine the possibilities of replacing or rehabilitating the Sellwood Bridge, which previous engineering studies have indicated needs significant repair/replacement; and includes amongst other tasks "Public Outreach" meetings to explain the Project and receive public comment and concerns.
- C. In the furtherance of this public involvement process, the County has empanelled a volunteer Community Task Force (CTF) comprised of individuals and representatives of entities impacted by the Sellwood Bridge Project.
- D. Through the execution of this Agreement, both Metro and the County agree to participate in the "Project Management Team" (PMT) to oversee and manage the Sellwood Bridge NEPA Process. It is contemplated at this time the PMT is to be comprised of representatives of the County, Metro, the City of Portland, and the County's engineering consultants.
- E. Metro and the County now desire to reduce to writing their cooperative roles in the NEPA process for the Sellwood Bridge Project.
- F. Funding for this project is obtained from an agreement between the County and Oregon Department of Transportation (ODOT), utilizing Federal Highway Administration (FHWA), Highway Planning and Construction funds, CFDA No. 20.205. The County is a subrecipient of FHWA funds and wishes to enter into this agreement with Metro utilizing these federal funds.
- G. The County has been advised by ODOT that Metro in performing this Agreement should be deemed a subrecipient as well of federal funds subject to the applicable Federal Regulations and the CFDA No.20.205.
- H. As federal funds are involved in this Agreement, Exhibits A and B are attached hereto and by this reference made a part of hereof, and are hereby certified to by Metro's representative.

**II. The parties agree as follows:**

- A. **TERM.** The term of this agreement shall be from July 1, 2006 to June 30, 2009.
- B. **RESPONSIBILITIES OF METRO.** Metro agrees to:
  - 1. Designate a Project Manager for the Sellwood Bridge Project. The Project Manager shall provide briefings of current project progress to the elected officials and to the appropriate management personnel and will provide written notice to the County (updated as necessary) identifying the persons briefed under this Section.

2. Metro's Project Manager and appropriate Metro staff (as approved by County) shall actively participate in meetings of the CTF and the PMT for the Project. Metro staff participating in the CTF and the PMT shall be prepared to respond to all inquiries regarding the areas of Metro responsibility and authority relating to the Project. Metro staff participating in the CTF and PMT shall also promptly advise Metro management of the current status of the NEPA process and identify and promptly report to the CTF and PMT any potential conflicts or issues of concern perceived by Metro with respect to the Project.
3. Metro's Project Manager and appropriate Metro staff shall actively participate in Public Outreach meetings as requested by the County. Metro personnel participating in the Public Outreach meetings shall be prepared to respond to all inquiries from the public regarding Metro policies and regulations as they pertain to the ongoing NEPA process for the Project.
4. Metro will provide computer traffic modeling and prepare a Traffic Technical Memorandum summarizing the results, specifically including the following:
  - a. Purpose and Needs Modeling
    - i. Metro shall use the latest up-to-date computer model to determine traffic forecasts to the area around the Sellwood Bridge under investigation during the NEPA process. The area of investigation will be approved by the County.
    - ii. Metro will provide the County with modeling evaluation results for four scenarios:
      - 2005 existing conditions
      - 2030 No-build
      - 2030 with 4-lane Sellwood Bridge
      - 2030 with 4-lane Sellwood Bridge and 4-lane Tacoma Street
  - b. Alternatives Screening Modeling
    - i. Once preliminary design alternatives are selected by the County, Metro shall run them through the regional model and provide the output data to the County (to forward to the City of Portland's Office of Transportation Planning for further analysis). At County direction, Metro will complete up to two (2) full model runs and four (4) subsequent reassignments between January and April of 2007.
  - c. Traffic Revenue Modeling
    - i. Metro will complete two (2) full revenue generating alternative model runs and two (2) subsequent reassignments that investigate revenue generating alternatives. The County will provide the revenue generating approach and network specifications for these scenarios to Metro. Using this information, Metro will produce the travel demand trip tables and travel evaluation measures for the scenarios. Metro will not be responsible for developing revenue estimations.
5. Provide the following deliverables:
  - a. Complete the Purpose and Needs Modeling and Traffic Technical Memorandum for the work in Section II.B.4.a. above, no later than mid-August 2006.
  - b. Complete the Alternatives Screening Modeling and Traffic Technical Memorandum for the work in Section II.B.4.b. above, no later than mid-April 2007.

- c. Complete the Traffic Revenue Modeling and Traffic Technical Memorandum for the work in Section II.B.4.c. above, no later than mid-March 2007.
  - d. Final Traffic Technical Memorandum due December 17, 2007.
  - e. All dates are contingent upon timely receipt of necessary information and specifications by the County.
6. Reimbursement under the following terms:
- a. Total payments to Metro will not exceed \$100,000.00 (including any expenses).
  - b. Metro shall bill County for the work as follows:
    - i. Metro shall submit invoices to the County for reimbursement of appropriate costs, including the costs of its staff time for work actually performed and for authorized expenses incurred.
    - ii. Invoices must show the hours and dates worked, billing rates, and summarize the nature of work done. Expenses must be fully itemized, and only the expenses listed in Section C.4. of this Agreement will be reimbursed.
    - iii. Metro must submit invoices no more than once per month to the County's Project Manager for approval by County.
    - iv. Invoices shall be submitted to the County not more than 90 days after the work is performed and the expense is incurred by Metro.

#### **C. RESPONSIBILITIES OF COUNTY.**

- 1. The County, as owner of the Sellwood Bridge, agrees to serve as the Project Manager for the implementation of the (NEPA) process designed to determine the potential impacts of rebuilding or rehabilitating the Sellwood Bridge and to find the consensus best alternative.
- 2. County will implement the NEPA process, be responsible for developing all required plans and specifications as required under the process, and any follow-up on construction, as needed and determined by the planning process.
- 3. The County will provide Metro with network specifications, limits, and other inputs required to run traffic models. The County will provide a list of desired evaluation measures, data, plots, maps, tables and other results needed by the County, the City of Portland, and the PMT.
- 4. County will administer the Federal Highway funding provided for the project, and upon receipt of Metro's invoices and any supporting documentation as required under Paragraph II.B.6.b, shall review and where appropriate reimburse Metro, in a total amount not to exceed \$100,000, for the costs of staff time for work actually performed and for all authorized expenses as listed below:
  - a) Metro's purchases of specialized reference material or informational material required to complete the deliverables under this agreement; with receipts;
  - b) The actual, reasonable costs incurred by Metro for computer usage, mailing, copying, or delivering documents, electronic media, or similar records required for the performance of this Agreement, with receipts; and

- c) Travel and per diem costs incurred for required travel outside of the greater Portland metro area; reimbursement in accordance with County reimbursement rates and procedures.
- D. **TERMINATION.** This agreement may be terminated by either party upon 60 days' written notice.
- E. **INDEMNIFICATION.** Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, County shall indemnify, defend, and hold harmless Metro from and against all liability, loss, and costs arising out of or resulting from the acts of County, its officers, employees, and agents in the performance of this agreement. Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, Metro shall indemnify, defend, and hold harmless County from and against all liability, loss, and costs arising out of or resulting from the acts of Metro, its officers, employees, and agents in the performance of this agreement.
- F. **INSURANCE.** Each party shall each be responsible for providing workers' compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage.
- G. **ADHERENCE TO LAW.** Each party shall comply with all federal, state, and local laws and ordinances applicable to this agreement.
- H. **NON-DISCRIMINATION.** Each party shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.
- I. **ACCESS TO RECORDS.** Each party shall have access to the books, documents, and other records of the other which are related to this agreement for the purpose of examination, copying, and audit, unless otherwise limited by law.
- J. **SUBCONTRACTS AND ASSIGNMENT.** Neither party will subcontract or assign any part of this agreement without the written consent of the other party.
- K. **THIS IS THE ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.
- L. **ADDITIONAL TERMS AND CONDITIONS:**
1. This Agreement may be extended or amended in writing upon mutual agreement of the parties to the IGA.
  2. The County designates Michael Eaton as the contact person for Multnomah County. Mr. Eaton's address, phone number, and e-mail address are as follows:

Multnomah County Bridge Section  
1403 SE Water Avenue  
Portland OR 97214  
503-988-3757 x247  
[Michael.j.eaton@co.multnomah.or.us](mailto:Michael.j.eaton@co.multnomah.or.us)



3. Metro designates John Gray as the contact person for the Metro Planning Department. Mr. Gray's address, phone number, and e-mail address are as follows:

Metro Planning Department  
600 NE Grand Ave.  
Portland OR 97232  
503-797-1730  
[Grayj@metro.dst.or.us](mailto:Grayj@metro.dst.or.us)

4. Official communication regarding this contract shall be via e-mail or in writing. Designated representatives may only be changed upon written notice.
5. **FUNDS AVAILABLE.** In the event that funds cease to be available to County in the amounts anticipated for this Agreement, County may terminate or reduce the scope of services to be provided and contract funding accordingly.

**MULTNOMAH COUNTY**, by and through its elected officials

By   
Diane Linn, Chair  
Board of County Commissioners

Date 11/9/06

**REVIEWED:**

AGNES SOWLE, COUNTY ATTORNEY  
MULTNOMAH COUNTY, OREGON

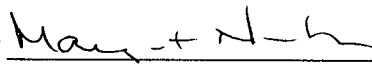
By   
Assistant County Attorney

Date 11/8/06

Agency Contact Address:

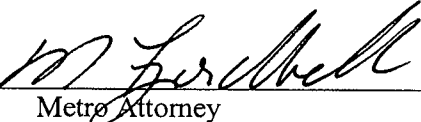
Multnomah County  
Department of Community Services  
1620 SE 190<sup>th</sup> Ave  
Portland OR 97233

**Metro**

By   
Margo Norton  
Deputy Chief Financial Officer

Date 10/25/06

**APPROVED AS TO LEGAL  
SUFFICIENCY**

By   
Metro Attorney

Date 10/24/06

Agency Contact Address:

Metro Planning Department  
600 NE Grand Ave.  
Portland OR 97232

For purposes of Exhibits A and B, references to Department shall mean Multnomah County, references to Contractor shall mean Metro, and references to Contract shall mean Agreement.

### **EXHIBIT A (Local Agency or State Agency)**

#### **CONTRACTOR CERTIFICATION**

Contractor certifies by signing this Contract that Contractor has not:

- (a) Employed or retained for a commission, percentage, brokerage, contingency fee or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Contractor) to solicit or secure this Contract,
- (b) agreed, as an express or implied condition for obtaining this Contract, to employ or retain the services of any firm or person in connection with carrying out the Contract, or
- (c) paid or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above Contractor), any fee, contribution, donation or consideration of any kind for or in connection with, procuring or carrying out the Contract, except as here expressly stated (if any):

Contractor further acknowledges that this certificate is to be furnished to the Federal Highway Administration, and is subject to applicable State and Federal laws, both criminal and civil.

#### **DEPARTMENT OFFICIAL CERTIFICATION**

Department official likewise certifies by signing this Contract that Contractor or his/her representative has not been required directly or indirectly as an expression of implied condition in connection with obtaining or carrying out this Contract to:

- (a) Employ, retain or agree to employ or retain, any firm or person or
- (b) pay or agree to pay, to any firm, person or organization, any fee, contribution, donation or consideration of any kind except as here expressly stated (if any):

Department official further acknowledges this certificate is to be furnished to the Federal Highway Administration, and is subject to applicable State and Federal laws, both criminal and civil.

---

#### **Exhibit B Federal Provisions Multnomah County**

#### **CERTIFICATION OF NONINVOLVEMENT IN ANY DEBARMENT AND SUSPENSION**

Contractor certifies by signing this Contract that to the best of its knowledge and belief, it and its principals:

- 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
- 2. Have not within a three-year period preceding this Contract been convicted of

or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery

falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
4. Have not within a three-year period preceding this Contract had one or more public transactions (federal, state or local) terminated for cause or default.

Where the Contractor is unable to certify to any of the statements in this certification, such prospective participant shall submit a written explanation to Department.

List exceptions. For each exception noted, indicate to whom the exception applies, initiating agency, and dates of action. If additional space is required, attach another page with the following heading: Certification Exceptions continued, Contract Insert.

#### **EXCEPTIONS:**

Exceptions will not necessarily result in denial of award, but will be considered in determining Contractor responsibility. Providing false information may result in criminal prosecution or administrative sanctions.

The Contractor is advised that by signing this Contract, the Contractor is deemed to have signed this certification.

#### **II. INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS--PRIMARY COVERED TRANSACTIONS**

1. By signing this Contract, the Contractor is providing the certification set out below.
2. The inability to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The Contractor shall explain why he or she cannot provide the certification set out below. This explanation will be considered in connection with the Department determination to enter into this transaction. Failure to furnish an

explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the Department determined to enter into this transaction. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government or the Department may terminate this transaction for cause of default.
4. The Contractor shall provide immediate written notice to the Department if at any time the Contractor learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", and "voluntarily excluded", as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the Department's Program Section (Tel. (503) 986-2710) to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The Contractor agrees by entering into this Contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transactions with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency entering into this transaction.
7. The Contractor further agrees by entering into this Contract that it will include the Addendum to Form FHWA-1273 titled, "Appendix B--Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions", provided by the Department entering into this covered

transaction without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List published by the U. S. General Services Administration.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government or the Department, the Department may terminate this transaction for cause or default.

### III. ADDENDUM TO FORM FHWA-1273, REQUIRED CONTRACT PROVISIONS

This certification applies to subcontractors, material suppliers, vendors, and other lower tier participants.

- Appendix B of 49 CFR Part 29 -

#### **Appendix B--Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions**

#### Instructions for Certification

1. By signing and submitting this Contract, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this Contract is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", "proposal", and "voluntarily excluded", as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this Contract is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this Contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this

Contract that it will include this clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transaction", without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the nonprocurement list.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions**

- a. The prospective lower tier participant certifies, by entering into this Contract, that neither it nor its principals is presently debarred, suspended, proposed for

debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency.

- b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall submit a written explanation to Department.

**IV. EMPLOYMENT**

1. Contractor warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Contract and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Contractors, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranting, Department shall have the right to annul this Contract without liability or in its discretion to deduct from the Contract price or consideration or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.
2. Contractor shall not engage, on a full or part-time basis or other basis, during the period of the Contract, any professional or technical personnel who are or have been at any time during the period of this Contract, in the employ of Department, except regularly retired employees, without written consent of the public employer of such person.
3. Contractor agrees to perform consulting services with that standard of care, skill and diligence normally provided by a professional in the performance of such consulting services on work similar to that hereunder. Department shall be entitled to rely on the accuracy, competence, and completeness of Contractor's services.

**V. NONDISCRIMINATION**

During the performance of this Contract, Contractor, for himself, his assignees and successors in interest, hereinafter referred to as Contractor, agrees as follows:

1. Compliance with Regulations. Contractor agrees to comply with Title VI of the Civil Rights Act of 1964, and Section 162(a) of the Federal-Aid Highway Act of 1973 and the Civil Rights Restoration Act of 1987. Contractor shall comply with the regulations of the Department of Transportation relative to nondiscrimination in Federally assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are incorporated by reference and made a part of this Contract. Contractor, with regard to the work performed after award and prior to completion of the Contract work, shall not discriminate on grounds of race, creed, color, sex or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. Contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the Contract covers a program set forth in Appendix B of the Regulations.
2. Solicitation for Subcontractors, including Procurement of Materials and Equipment. In all solicitations, either by competitive bidding or negotiations made by Contractor for work to be performed under a subcontract, including procurement of materials and equipment, each potential subcontractor or supplier shall be notified by Contractor of Contractor's obligations under this Contract and regulations relative to nondiscrimination on the grounds of race, creed, color, sex or national origin.
3. Nondiscrimination in Employment (Title VII of the 1964 Civil Rights Act). During the performance of this Contract, Contractor agrees as follows:
  - a. Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this nondiscrimination clause.
  - b. Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex or national origin.
4. Information and Reports. Contractor will provide all information and reports required by the Regulations or orders and instructions issued pursuant thereto, and will permit access to his books, records, accounts, other sources of information, and his facilities as may be determined by Department or FHWA as appropriate, and shall set forth what efforts he has made to obtain the information.
5. Sanctions for Noncompliance. In the event of Contractor's noncompliance with the nondiscrimination provisions of the Contract, Department shall impose such agreement sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
  - a. Withholding of payments to Contractor under the agreement until Contractor complies; and/or

b. Cancellation, termination or suspension of the agreement in whole or in part.

6. Incorporation of Provisions. Contractor will include the provisions of paragraphs 1 through 6 of this section in every subcontract, including procurement of materials and leases of equipment, unless exempt from Regulations, orders or instructions issued pursuant thereto. Contractor shall take such action with respect to any subcontractor or procurement as Department or FHWA may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event Contractor becomes involved in or is threatened with litigation with a subcontractor or supplier as a result of such direction, Department may, at its option, enter into such litigation to protect the interests of Department, and, in addition, Contractor may request Department to enter into such litigation to protect the interests of the State of Oregon.

#### VI. DISADVANTAGED BUSINESS ENTERPRISE (DBE) POLICY

In accordance with Title 49, Code of Federal Regulations, Part 26, Contractor shall agree to abide by and take all necessary and reasonable steps to comply with the following statement:

##### **DBE POLICY STATEMENT**

**DBE Policy.** It is the policy of the United States Department of Transportation (USDOT) to practice nondiscrimination on the basis of race, color, sex and/or national origin in the award and administration of USDOT assist contracts. Consequently, the DBE requirements of 49 CFR 26 apply to this Contract.

**Required Statement For USDOT Financial Assistance Agreement.** If as a condition of assistance the Agency has submitted and the US Department of Transportation has approved a Disadvantaged Business Enterprise Affirmative Action Program which the Agency agrees to carry out, this affirmative

action program is incorporated into the financial assistance agreement by reference.

**DBE Obligations.** The Department and its Contractor agree to ensure that Disadvantaged Business Enterprises as defined in 49 CFR 26 have the opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds. In this regard, Contractor shall take all necessary and reasonable steps in accordance with 49 CFR 26 to ensure that Disadvantaged Business Enterprises have the opportunity to compete for and perform contracts. Neither Department nor its contractors shall discriminate on the basis of race, color, national origin or sex in the award and performance of federally-assisted contracts. The Contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of such contracts. Failure by the Contractor to carry out these requirements is a material breach of this Contract, which may result in the termination of this Contract or such other remedy as Department deems appropriate.

The DBE Policy Statement and Obligations shall be included in all subcontracts entered into under this Contract.

**Records and Reports.** Contractor shall provide monthly documentation to Department that it is subcontracting with or purchasing materials from the DBEs identified to meet Contract goals. Contractor shall notify Department and obtain its written approval before replacing a DBE or making any change in the DBE participation listed. If a DBE is unable to fulfill the original obligation to the Contract, Contractor must demonstrate to Department the Affirmative Action steps taken to replace the DBE with another DBE. Failure to do so will result in withholding payment on those items. The monthly documentation will not be required after the DBE goal commitment is satisfactory to Department.

Any DBE participation attained after the DBE goal has been satisfied should be reported to the Departments.

**DBE Definition.** Only firms DBE certified by the State of Oregon, Department of Consumer & Business Services, Office of Minority, Women & Emerging Small Business, may be utilized to satisfy this obligation.

#### **CONTRACTOR'S DBE CONTRACT GOAL**

**DBE GOAL**   0   %

By signing this Contract, Contractor assures that good faith efforts have been made to meet the goal for the DBE participation specified in the Contract for this project as required by ORS 200.045, and 49 CFR 26.53 and 49 CFR, Part 26, Appendix A.

#### **VII. LOBBYING**

The Contractor certifies, by signing this agreement to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor also agrees by signing this agreement that he or she shall require that the language of this certification be included in all lower tier subagreements, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

**FOR INQUIRY CONCERNING  
DEPARTMENT'S DBE PROGRAM  
REQUIREMENT CONTACT OFFICE  
OF CIVIL RIGHTS AT (503) 986-4354.**



**INTERGOVERNMENTAL AGREEMENT**  
**County Contract No. 4600006289**  
**Metro Contract No. 927453**

This is an Intergovernmental Agreement between Metro and Multnomah County (County). This IGA is made pursuant to authority granted in ORS Chapter 190.

**I. RECITALS:**

- A. The purpose of this agreement is to establish Metro's and the County's tasks necessary to conduct a planning and public involvement process required under the National Environmental Policy Act (NEPA) rules with respect to the proposed Sellwood Bridge rehabilitation or replacement project.
- B. This public process shall examine the possibilities of replacing or rehabilitating the Sellwood Bridge, which previous engineering studies have indicated needs significant repair/replacement; and includes amongst other tasks "Public Outreach" meetings to explain the Project and receive public comment and concerns.
- C. In the furtherance of this public involvement process, the County has empanelled a volunteer Community Task Force (CTF) comprised of individuals and representatives of entities impacted by the Sellwood Bridge Project.
- D. Through the execution of this Agreement, both Metro and the County agree to participate in the "Project Management Team" (PMT) to oversee and manage the Sellwood Bridge NEPA Process. It is contemplated at this time the PMT is to be comprised of representatives of the County, Metro, the City of Portland, and the County's engineering consultants.
- E. Metro and the County now desire to reduce to writing their cooperative roles in the NEPA process for the Sellwood Bridge Project.
- F. Funding for this project is obtained from an agreement between the County and Oregon Department of Transportation (ODOT), utilizing Federal Highway Administration (FHWA), Highway Planning and Construction funds, CFDA No. 20.205. The County is a subrecipient of FHWA funds and wishes to enter into this agreement with Metro utilizing these federal funds.
- G. The County has been advised by ODOT that Metro in performing this Agreement should be deemed a subrecipient as well of federal funds subject to the applicable Federal Regulations and the CFDA No.20.205.
- H. As federal funds are involved in this Agreement, Exhibits A and B are attached hereto and by this reference made a part of hereof, and are hereby certified to by Metro's representative.

**II. The parties agree as follows:**

- A. **TERM.** The term of this agreement shall be from July 1, 2006 to June 30, 2009.
- B. **RESPONSIBILITIES OF METRO.** Metro agrees to:
  - 1. Designate a Project Manager for the Sellwood Bridge Project. The Project Manager shall provide briefings of current project progress to the elected officials and to the appropriate management personnel and will provide written notice to the County (updated as necessary) identifying the persons briefed under this Section.

2. Metro's Project Manager and appropriate Metro staff (as approved by County) shall actively participate in meetings of the CTF and the PMT for the Project. Metro staff participating in the CTF and the PMT shall be prepared to respond to all inquiries regarding the areas of Metro responsibility and authority relating to the Project. Metro staff participating in the CTF and PMT shall also promptly advise Metro management of the current status of the NEPA process and identify and promptly report to the CTF and PMT any potential conflicts or issues of concern perceived by Metro with respect to the Project.
3. Metro's Project Manager and appropriate Metro staff shall actively participate in Public Outreach meetings as requested by the County. Metro personnel participating in the Public Outreach meetings shall be prepared to respond to all inquiries from the public regarding Metro policies and regulations as they pertain to the ongoing NEPA process for the Project.
4. Metro will provide computer traffic modeling and prepare a Traffic Technical Memorandum summarizing the results, specifically including the following:
  - a. Purpose and Needs Modeling
    - i. Metro shall use the latest up-to-date computer model to determine traffic forecasts to the area around the Sellwood Bridge under investigation during the NEPA process. The area of investigation will be approved by the County.
    - ii. Metro will provide the County with modeling evaluation results for four scenarios:
      - 2005 existing conditions
      - 2030 No-build
      - 2030 with 4-lane Sellwood Bridge
      - 2030 with 4-lane Sellwood Bridge and 4-lane Tacoma Street
  - b. Alternatives Screening Modeling
    - i. Once preliminary design alternatives are selected by the County, Metro shall run them through the regional model and provide the output data to the County (to forward to the City of Portland's Office of Transportation Planning for further analysis). At County direction, Metro will complete up to two (2) full model runs and four (4) subsequent reassignments between January and April of 2007.
  - c. Traffic Revenue Modeling
    - i. Metro will complete two (2) full revenue generating alternative model runs and two (2) subsequent reassignments that investigate revenue generating alternatives. The County will provide the revenue generating approach and network specifications for these scenarios to Metro. Using this information, Metro will produce the travel demand trip tables and travel evaluation measures for the scenarios. Metro will not be responsible for developing revenue estimations.
5. Provide the following deliverables:
  - a. Complete the Purpose and Needs Modeling and Traffic Technical Memorandum for the work in Section II.B.4.a. above, no later than mid-August 2006.
  - b. Complete the Alternatives Screening Modeling and Traffic Technical Memorandum for the work in Section II.B.4.b. above, no later than mid-April 2007.

- c. Complete the Traffic Revenue Modeling and Traffic Technical Memorandum for the work in Section II.B.4.c. above, no later than mid-March 2007.
  - d. Final Traffic Technical Memorandum due December 17, 2007.
  - e. All dates are contingent upon timely receipt of necessary information and specifications by the County.
6. Reimbursement under the following terms:
- a. Total payments to Metro will not exceed \$100,000.00 (including any expenses).
  - b. Metro shall bill County for the work as follows:
    - i. Metro shall submit invoices to the County for reimbursement of appropriate costs, including the costs of its staff time for work actually performed and for authorized expenses incurred.
    - ii. Invoices must show the hours and dates worked, billing rates, and summarize the nature of work done. Expenses must be fully itemized, and only the expenses listed in Section C.4. of this Agreement will be reimbursed.
    - iii. Metro must submit invoices no more than once per month to the County's Project Manager for approval by County.
    - iv. Invoices shall be submitted to the County not more than 90 days after the work is performed and the expense is incurred by Metro.

#### **C. RESPONSIBILITIES OF COUNTY.**

- 1. The County, as owner of the Sellwood Bridge, agrees to serve as the Project Manager for the implementation of the (NEPA) process designed to determine the potential impacts of rebuilding or rehabilitating the Sellwood Bridge and to find the consensus best alternative.
- 2. County will implement the NEPA process, be responsible for developing all required plans and specifications as required under the process, and any follow-up on construction, as needed and determined by the planning process.
- 3. The County will provide Metro with network specifications, limits, and other inputs required to run traffic models. The County will provide a list of desired evaluation measures, data, plots, maps, tables and other results needed by the County, the City of Portland, and the PMT.
- 4. County will administer the Federal Highway funding provided for the project, and upon receipt of Metro's invoices and any supporting documentation as required under Paragraph II.B.6.b, shall review and where appropriate reimburse Metro, in a total amount not to exceed \$100,000, for the costs of staff time for work actually performed and for all authorized expenses as listed below:
  - a) Metro's purchases of specialized reference material or informational material required to complete the deliverables under this agreement; with receipts;
  - b) The actual, reasonable costs incurred by Metro for computer usage, mailing, copying, or delivering documents, electronic media, or similar records required for the performance of this Agreement, with receipts; and

- c) Travel and per diem costs incurred for required travel outside of the greater Portland metro area; reimbursement in accordance with County reimbursement rates and procedures.
- D. **TERMINATION.** This agreement may be terminated by either party upon 60 days' written notice.
- E. **INDEMNIFICATION.** Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, County shall indemnify, defend, and hold harmless Metro from and against all liability, loss, and costs arising out of or resulting from the acts of County, its officers, employees, and agents in the performance of this agreement. Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, Metro shall indemnify, defend, and hold harmless County from and against all liability, loss, and costs arising out of or resulting from the acts of Metro, its officers, employees, and agents in the performance of this agreement.
- F. **INSURANCE.** Each party shall each be responsible for providing workers' compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage.
- G. **ADHERENCE TO LAW.** Each party shall comply with all federal, state, and local laws and ordinances applicable to this agreement.
- H. **NON-DISCRIMINATION.** Each party shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.
- I. **ACCESS TO RECORDS.** Each party shall have access to the books, documents, and other records of the other which are related to this agreement for the purpose of examination, copying, and audit, unless otherwise limited by law.
- J. **SUBCONTRACTS AND ASSIGNMENT.** Neither party will subcontract or assign any part of this agreement without the written consent of the other party.
- K. **THIS IS THE ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.
- L. **ADDITIONAL TERMS AND CONDITIONS:**
1. This Agreement may be extended or amended in writing upon mutual agreement of the parties to the IGA.
  2. The County designates Michael Eaton as the contact person for Multnomah County. Mr. Eaton's address, phone number, and e-mail address are as follows:

Multnomah County Bridge Section  
1403 SE Water Avenue  
Portland OR 97214  
503-988-3757 x247  
[Michael.j.eaton@co.multnomah.or.us](mailto:Michael.j.eaton@co.multnomah.or.us)

3. Metro designates John Gray as the contact person for the Metro Planning Department. Mr. Gray's address, phone number, and e-mail address are as follows:

Metro Planning Department  
600 NE Grand Ave.  
Portland OR 97232  
503-797-1730  
Grayj@metro.dst.or.us

4. Official communication regarding this contract shall be via e-mail or in writing. Designated representatives may only be changed upon written notice.
5. **FUNDS AVAILABLE.** In the event that funds cease to be available to County in the amounts anticipated for this Agreement, County may terminate or reduce the scope of services to be provided and contract funding accordingly.

**MULTNOMAH COUNTY**, by and through its elected officials

By \_\_\_\_\_  
Diane Linn, Chair  
Board of County Commissioners

Date \_\_\_\_\_

**REVIEWED:**

AGNES SOWLE, COUNTY ATTORNEY  
MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Assistant County Attorney

Date \_\_\_\_\_

Agency Contact Address:

Multnomah County  
Department of Community Services  
1620 SE 190<sup>th</sup> Ave  
Portland OR 97233

**Metro**

By \_\_\_\_\_  
Margo Norton  
Deputy Chief Financial Officer

Date \_\_\_\_\_

**APPROVED AS TO LEGAL  
SUFFICIENCY**

By \_\_\_\_\_  
Metro Attorney

Date \_\_\_\_\_

Agency Contact Address:

Metro Planning Department  
600 NE Grand Ave.  
Portland OR 97232

For purposes of Exhibits A and B, references to Department shall mean Multnomah County, references to Contractor shall mean Metro and references to Contract shall mean Agreement.

## **EXHIBIT A CONTRACTOR CERTIFICATION**

Contractor certifies by signing this Contract that Contractor has not:

- (a) Employed or retained for a commission, percentage, brokerage, contingency fee or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Contractor) to solicit or secure this Contract,
- (b) agreed, as an express or implied condition for obtaining this Contract, to employ or retain the services of any firm or person in connection with carrying out the Contract, or
- (c) paid or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above Contractor), any fee, contribution, donation or consideration of any kind for or in connection with, procuring or carrying out the Contract, except as here expressly stated (if any):

Contractor further acknowledges that this certificate is to be furnished to the Federal Highway Administration, and is subject to applicable State and Federal laws, both criminal and civil.

## **DEPARTMENT OFFICIAL CERTIFICATION**

Department official likewise certifies by signing this Contract that Contractor or his/her representative has not been required directly or indirectly as an expression of implied condition in connection with obtaining or carrying out this Contract to:

- (a) Employ, retain or agree to employ or retain, any firm or person or
- (b) pay or agree to pay, to any firm, person or organization, any fee, contribution, donation or consideration of any kind except as here expressly stated (if any):

Department official further acknowledges this certificate is to be furnished to the Federal Highway Administration, and is subject to applicable State and Federal laws, both criminal and civil.

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## **EXHIBIT B**

### **Federal Provisions**

#### **I. CERTIFICATION OF NONINVOLVEMENT IN ANY DEBARMENT AND SUSPENSION**

Contractor certifies by signing this Contract that to the best of its knowledge and belief, it and its principals:

For purposes of Exhibits A and B, references to Department shall mean Multnomah County, references to Contractor shall mean Metro and references to Contract shall mean Agreement.

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of records, making false statements or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
4. Have not within a three-year period preceding this Contract had one or more public transactions (federal, state or local) terminated for cause or default.

Where the Contractor is unable to certify to any of the statements in this certification, such prospective participant shall submit a written explanation to Department.

List exceptions. For each exception noted, indicate to whom the exception applies, initiating agency, and dates of action. If additional space is required, attach another page with the following heading: Certification Exceptions continued, Contract Insert.

#### EXCEPTIONS:

Exceptions will not necessarily result in denial of award, but will be considered in determining Contractor responsibility. Providing false information may result in criminal prosecution or administrative sanctions.

The Contractor is advised that by signing this Contract, the Contractor is deemed to have signed this certification.

#### II. INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS—PRIMARY COVERED TRANSACTIONS

1. By signing this Contract, the Contractor is providing the certification set out below.
2. The inability to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The Contractor shall explain why he or she cannot provide the certification set out below. This explanation will be considered in connection with the Department determination to enter into this transaction. Failure to furnish an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the Department determined to enter into this transaction. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government or the Department may terminate this transaction for cause of default.
4. The Contractor shall provide immediate written notice to the Department if at any time the Contractor learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", and "voluntarily excluded", as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the Department's Program Section (Tel. (503) 986-3400) to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The Contractor agrees by entering into this Contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transactions with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency entering into this transaction.

7. The Contractor further agrees by entering into this Contract that it will include the Addendum to Form FHWA-1273 titled, "Appendix B--Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions", provided by the Department entering into this covered transaction without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List published by the U. S. General Services Administration.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is

suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government or the Department, the Department may terminate this transaction for cause or default.

### III. ADDENDUM TO FORM FHWA-1273, REQUIRED CONTRACT PROVISIONS

This certification applies to subcontractors, material suppliers, vendors, and other lower tier participants.

- Appendix B of 49 CFR Part 29 -

#### **Appendix B--Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions**

##### Instructions for Certification

1. By signing and submitting this Contract, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this Contract is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", "proposal", and "voluntarily excluded", as used in this



clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this Contract is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this Contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this Contract that it will include this clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transaction", without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the nonprocurement list.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions**

- a. The prospective lower tier participant certifies, by entering into this Contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency.
- b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall submit a written explanation to Department.

**IV. EMPLOYMENT**

1. Contractor warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Contract and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Contractors, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranting, Department shall have the right to annul this Contract without liability or in its discretion to deduct from the Contract price or consideration or otherwise recover, the full amount of such fee,

commission, percentage, brokerage fee, gift or contingent fee.

2. Contractor shall not engage, on a full or part-time basis or other basis, during the period of the Contract, any professional or technical personnel who are or have been at any time during the period of this Contract, in the employ of Department, except regularly retired employees, without written consent of the public employer of such person.
3. Contractor agrees to perform consulting services with that standard of care, skill and diligence normally provided by a professional in the performance of such consulting services on work similar to that hereunder. Department shall be entitled to rely on the accuracy, competence, and completeness of Contractor's services.

#### V. NONDISCRIMINATION

During the performance of this Contract, Contractor, for himself, his assignees and successors in interest, hereinafter referred to as Contractor, agrees as follows:

1. Compliance with Regulations. Contractor agrees to comply with Title VI of the Civil Rights Act of 1964, and Section 162(a) of the Federal-Aid Highway Act of 1973 and the Civil Rights Restoration Act of 1987. Contractor shall comply with the regulations of the Department of Transportation relative to nondiscrimination in Federally assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are incorporated by reference and made a part of this Contract. Contractor, with regard to the work performed after award and prior to completion of the Contract work, shall not discriminate on grounds of race, creed, color, sex or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. Contractor shall not participate either directly or indirectly in the discrimination prohibited by Section

21.5 of the Regulations, including employment practices, when the Contract covers a program set forth in Appendix B of the Regulations.

2. Solicitation for Subcontractors, including Procurement of Materials and Equipment. In all solicitations, either by competitive bidding or negotiations made by Contractor for work to be performed under a subcontract, including procurement of materials and equipment, each potential subcontractor or supplier shall be notified by Contractor of Contractor's obligations under this Contract and regulations relative to nondiscrimination on the grounds of race, creed, color, sex or national origin.
3. Nondiscrimination in Employment (Title VII of the 1964 Civil Rights Act). During the performance of this Contract, Contractor agrees as follows:
  - a. Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this nondiscrimination clause.
  - b. Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for

employment without regard to race, creed, color, sex or national origin.

4. Information and Reports. Contractor will provide all information and reports required by the Regulations or orders and instructions issued pursuant thereto, and will permit access to his books, records, accounts, other sources of information, and his facilities as may be determined by Department or FHWA as appropriate, and shall set forth what efforts he has made to obtain the information.
5. Sanctions for Noncompliance. In the event of Contractor's noncompliance with the nondiscrimination provisions of the Contract, Department shall impose such agreement sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
  - a. Withholding of payments to Contractor under the agreement until Contractor complies; and/or
  - b. Cancellation, termination or suspension of the agreement in whole or in part.
6. Incorporation of Provisions. Contractor will include the provisions of paragraphs 1 through 6 of this section in every subcontract, including procurement of materials and leases of equipment, unless exempt from Regulations, orders or instructions issued pursuant thereto. Contractor shall take such action with respect to any subcontractor or procurement as Department or FHWA may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event Contractor becomes involved in or is threatened with litigation with a subcontractor or supplier as a result of such direction, Department may, at its option, enter into such litigation to protect the interests of Department, and, in addition, Contractor may request Department to enter into such litigation to protect the interests of the State of Oregon.

## VI. DISADVANTAGED BUSINESS

### ENTERPRISE (DBE) POLICY

In accordance with Title 49, Code of Federal Regulations, Part 26, Contractor shall agree to abide by and take all necessary and reasonable steps to comply with the following statement:

#### DBE POLICY STATEMENT

**DBE Policy.** It is the policy of the United States Department of Transportation (USDOT) to practice nondiscrimination on the basis of race, color, sex and/or national origin in the award and administration of USDOT assist contracts. Consequently, the DBE requirements of 49 CFR 26 apply to this Contract.

**Required Statement For USDOT Financial Assistance Agreement.** If as a condition of assistance the Agency has submitted and the US Department of Transportation has approved a Disadvantaged Business Enterprise Affirmative Action Program which the Agency agrees to carry out, this affirmative action program is incorporated into the financial assistance agreement by reference.

**DBE Obligations.** The Department and its Contractor agree to ensure that Disadvantaged Business Enterprises as defined in 49 CFR 26 have the opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds. In this regard, Contractor shall take all necessary and reasonable steps in accordance with 49 CFR 26 to ensure that Disadvantaged Business Enterprises have the opportunity to compete for and perform contracts. Neither Department nor its contractors shall discriminate on the basis of race, color, national origin or sex in the award and performance of federally-assisted contracts. The Contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of such contracts. Failure by the Contractor to carry out these requirements is a material breach of this Contract, which may result in the termination of this Contract or such other remedy as Department deems appropriate.

The DBE Policy Statement and Obligations shall be included in all subcontracts entered into under this Contract.

**Records and Reports.** Contractor shall provide monthly documentation to Department that it is subcontracting with or purchasing materials from the DBEs identified to meet Contract goals. Contractor shall notify Department and obtain its written approval before replacing a DBE or making any change in the DBE participation listed. If a DBE is unable to fulfill the original obligation to the Contract, Contractor must demonstrate to Department the Affirmative Action steps taken to replace the DBE with another DBE. Failure to do so will result in withholding payment on those items. The monthly documentation will not be required after the DBE goal commitment is satisfactory to Department.

Any DBE participation attained after the DBE goal has been satisfied should be reported to the Departments.

**DBE Definition.** Only firms DBE certified by the State of Oregon, Department of Consumer & Business Services, Office of Minority, Women & Emerging Small Business, may be utilized to satisfy this obligation.

#### CONTRACTOR'S DBE CONTRACT GOAL

DBE GOAL 0 %

By signing this Contract, Contractor assures that good faith efforts have been made to meet the goal for the DBE participation specified in the Contract for this project as required by ORS 200.045, and 49 CFR 26.53 and 49 CFR, Part 26, Appendix A.

#### VII. LOBBYING

The Contractor certifies, by signing this agreement to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal

agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor also agrees by signing this agreement that he or she shall require that the language of this certification be included in all lower tier subagreements, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

FOR INQUIRY CONCERNING  
DEPARTMENT'S DBE PROGRAM  
REQUIREMENT CONTACT OFFICE  
OF CIVIL RIGHTS AT (503) 986-4354.



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-6  
Est. Start Time: 9:47 AM  
Date Submitted: 10/30/06

**BUDGET MODIFICATION:** -

**Agenda Title:** RESOLUTION Authorizing Multnomah County Staff to Initiate Proceedings to Legalize a Portion of SW Hewett Boulevard, County Road No. 405

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	November 9, 2006	<b>Time Requested:</b>	2 minutes
<b>Department:</b>	Community Services	<b>Division:</b>	Land Use & Transportation
<b>Contact(s):</b>	Robert Maestre, Deputy Director		
<b>Phone:</b>	(503) 988-5001	<b>Ext.</b>	85001
<b>I/O Address:</b>	455/2/224		
<b>Presenter(s):</b>	Robert Maestre		

### General Information

**1. What action are you requesting from the Board?**

Initiate proceeding to legalize SW Hewett Boulevard in its "as-traveled" location in accordance with ORS 368.201 to 368.221.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The legalization procedure is used to clarify the record of the right of way boundaries of a road; see attached map. In this case, SW Hewett Boulevard was established as County Road No. 405 in 1886, and maintenance and improvements have changed its location over the years. The road as traveled and used for more than 10 years does not conform to the location of the road as described in the county records. Also, the location of the 1886 road cannot be accurately determined due to numerous alterations of the road and a defective survey.

**3. Explain the fiscal impact (current year and ongoing).**

Cost to road fund for costs of the legalization process.

**4. Explain any legal and/or policy issues involved.**

This legalization will follow procedures as required by ORS 368.201 to 368.221.

**5. Explain any citizen and/or other government participation that has or will take place.**

All adjacent property owners will be served legal notice of the public hearing to consider this legalization and notice will be posted in the area as required by ORS 368.206(1)(c). All adjacent property owners will have an opportunity to express their concerns in writing or at the public hearing.

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**Required Signatures**

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**Department/  
Agency Director:**

*Robert A. Maestre*

**Date:** 10/30/06

**Budget Analyst:**

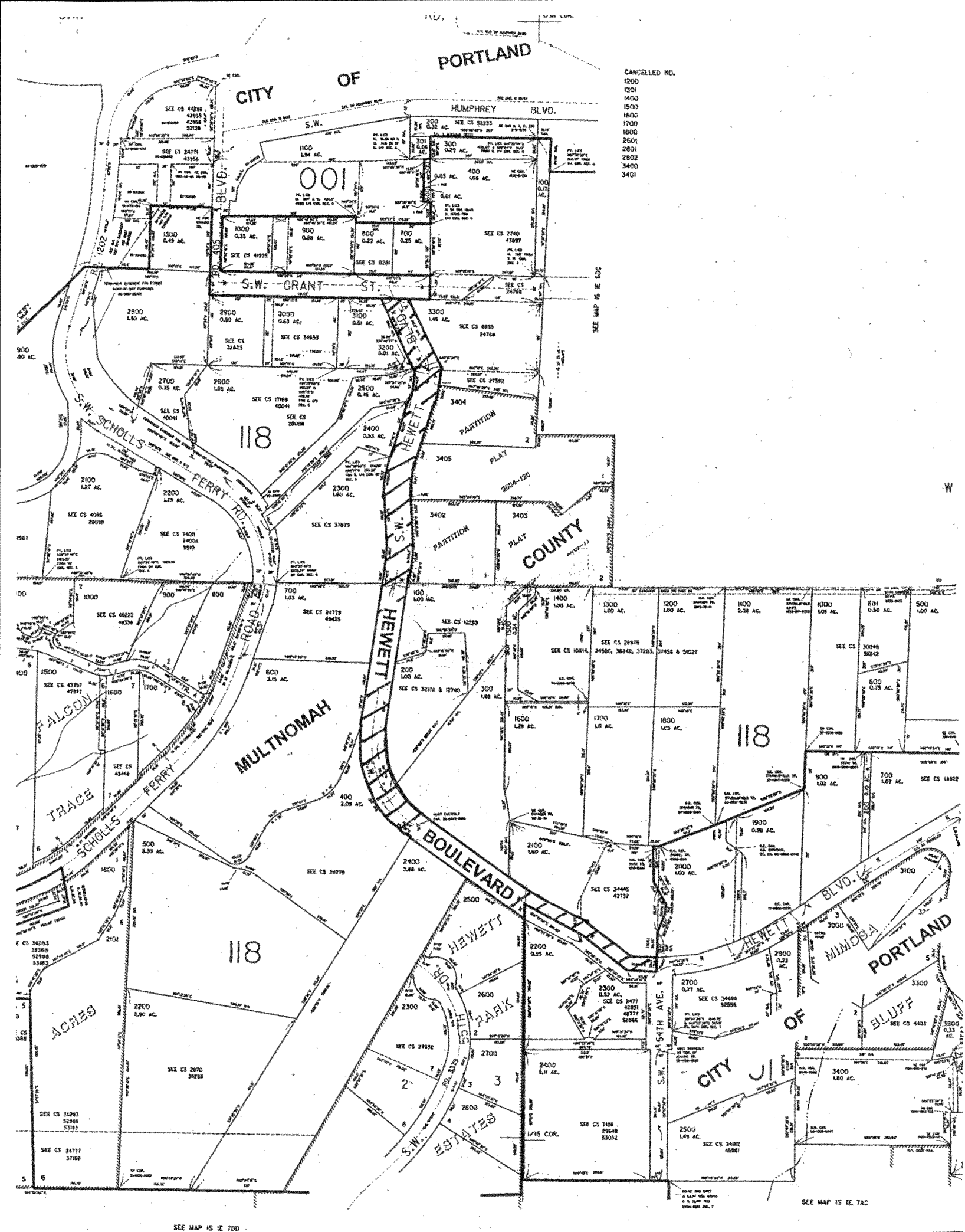
**Date:** \_\_\_\_\_

**Department HR:**

**Date:** \_\_\_\_\_

**Countywide HR:**

**Date:** \_\_\_\_\_



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. \_\_\_\_\_

Authorizing Multnomah County Staff to Initiate Proceedings to Legalize a Portion of SW Hewett Boulevard, County Road No. 405

**The Multnomah County Board of Commissioners Finds:**

- a. ORS 368.201 to ORS 368.221 establishes the process and procedures the County must follow to "legalize" a county road when there are irregularities in the County's records with respect to the legal description or otherwise for the road.
- b. ORS 368.201 (3) allows a county governing body to initiate proceedings to legalize a county road where the road as traveled and used for 10 years or more does not conform to the road as described in the county records.
- c. A portion of Hewett Boulevard, County Road No. 405 as traveled and used for at least ten years from SW Grant Street southeasterly, about 1,800 feet to SW 54th Avenue, does not conform to the existing record.

**The Multnomah County Board of Commissioners Resolves:**

1. Pursuant to ORS 368.201, authorization to initiate proceedings to legalize portion of SW Hewett Boulevard, County Road No. 405 is hereby granted.
2. The County Surveyor is directed to survey this road to determine the location of the road and the width of the road in compliance with ORS 368.206 (1) (a).
3. The County Engineer is directed to file a written report with the Board including the above referenced survey and any other information required by the Board in compliance with ORS 368.206(1) (b).
4. The County Engineer shall set this matter for further proceedings for legalization of the above mentioned county road before this Board and as required under ORS 368.206(1) (c), shall provide notice of such proceedings under ORS 368.401 to 368.426 by service to owners of abutting land and by posting.

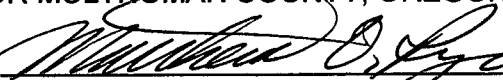
ADOPTED this 9th day of November, 2006.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Matthew O. Ryan, Assistant County Attorney



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 06-184**

Authorizing Multnomah County Staff to Initiate Proceedings to Legalize a Portion of SW Hewett Boulevard, County Road No. 405

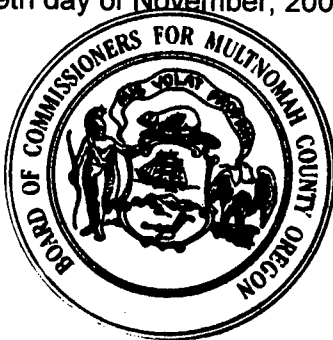
**The Multnomah County Board of Commissioners Finds:**

- a. ORS 368.201 to ORS 368.221 establishes the process and procedures the County must follow to "legalize" a county road when there are irregularities in the County's records with respect to the legal description or otherwise for the road.
- b. ORS 368.201 (3) allows a county governing body to initiate proceedings to legalize a county road where the road as traveled and used for 10 years or more does not conform to the road as described in the county records.
- c. A portion of Hewett Boulevard, County Road No. 405 as traveled and used for at least ten years from SW Grant Street southeasterly, about 1,800 feet to SW 54th Avenue, does not conform to the existing record.

**The Multnomah County Board of Commissioners Resolves:**

1. Pursuant to ORS 368.201, authorization to initiate proceedings to legalize portion of SW Hewett Boulevard, County Road No. 405 is hereby granted.
2. The County Surveyor is directed to survey this road to determine the location of the road and the width of the road in compliance with ORS 368.206 (1) (a).
3. The County Engineer is directed to file a written report with the Board including the above referenced survey and any other information required by the Board in compliance with ORS 368.206(1) (b).
4. The County Engineer shall set this matter for further proceedings for legalization of the above mentioned county road before this Board and as required under ORS 368.206(1) (c), shall provide notice of such proceedings under ORS 368.401 to 368.426 by service to owners of abutting land and by posting.

ADOPTED this 9th day of November, 2006.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By Matthew O. Ryan, Assistant County Attorney



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-7 DATE 11-9-06  
MEAGAN SWENSON, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-7  
Est. Start Time: 9:50 AM  
Date Submitted: 10/24/06

**BUDGET MODIFICATION: DCJ - 09**

**Agenda Title:** **Budget Modification DCJ-09 Creating a Full-time Community Works Leader and a Half-time Office Assistant 2, as Determined by the Class/Comp Unit of Central Human Resources, and Using a Vacant Juvenile Counseling Assistant Position**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>November 9, 2006</u>	<b>Time Requested:</b>	<u>3 minutes</u>
<b>Department:</b>	<u>Dept. of Community Justice</u>	<b>Division:</b>	<u>Juvenile Services Division</u>
<b>Contact(s):</b>	<u>Shaun Coldwell</u>		
<b>Phone:</b>	<u>503-988-3961</u>	<b>Ext.</b>	<u>83961</u>
<b>Presenter(s):</b>	<u>Dave Koch/Thach Nguyen</u>	<b>I/O Address:</b>	<u>503 / 250</u>

### General Information

#### 1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of a budget modification to create a Community Works Leader and a half-time Office Assistant 2 to respond to increased work load issues as determined by Human Resources Class Compensation Unit using a vacant Juvenile Counseling Assistant position.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action effects and how it impacts the results.

The creation of a Community Works Leader and a half-time Office Assistant 2 was approved for recommendation to the Board of County Commissioners by HR Class Comp on September 22, 2006, to become effective October 1, 2006 using a vacant Juvenile Counseling Assistant position. These positions are located in the Juvenile Accountability Program, Program Offer #50022A.

This budget modification and reclassification are necessary to meet the current business needs of the

Accountability program for Community Works Leaders to supervise and manage work crews and for the Office Assistant to provide clerical support. This change would help improve data collection for evidence-based practices, improve victim services, increase community service and restitution payments, increase probation completion, and provide swift sanctions to expedite case processing and closure of cases.

The Juvenile Accountability Program provides highly structured and well supervised group activities during peak hours of delinquency for medium/high-risk youth who have violated the terms of their probation or who are at risk of violating probation terms. This is an alternative to detention.

Through community collaboration, the Accountability Program work crews and skill building activities are designed to assist delinquent youth to earn money to pay restitution and/or community service hours and develop empathy so they can understand what they have done to their victims and what they can do to make amends to their victims and to the community.

**3. Explain the fiscal impact (current year and ongoing).**

There is no fiscal impact for fiscal year 2007. Annualizing these actions for FY08 using FY07 figures would cost an estimated \$13,383.

**4. Explain any legal and/or policy issues involved.**

It is the policy of Multnomah County to make all employment decisions without regard to race, religion, color, national origin, sex, age, marital status, disability, political affiliations, sexual orientation, or any other non-merit factor.

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**

Insurance increases by \$1,772.

- **What budgets are increased/decreased?**

Insurance increases by \$1,772 as a result of a 0.19 FTE increase.

- **What do the changes accomplish?**

The changes respond to workload issues by cutting the remainder of a vacated Juvenile Counseling Assistant position and adding a full-time Community Works Leader and a half-time Office Assistant 2. These actions result in a 0.19 FTE increase and zero change in expense in the Juvenile Services Accountability program.

- **Do any personnel actions result from this budget modification? Explain.**

Yes, two new positions are created for the remainder of the year, a full-time Community Works Leader and a half-time Office Assistant 2 using a vacant Juvenile Counseling Assistant position. The new result is a 0.19 FTE increase in personnel.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

N/A.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

There is no revenue increase in fiscal year 2007. To annualize the new positions in fiscal year 2008 would cost an additional \$13,383 General Fund at FY07 rates.

- **If a grant, what period does the grant cover?**

N/A

- **If a grant, when the grant expires, what are funding plans?**

N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>
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## ATTACHMENT B

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BUDGET MODIFICATION: DCJ - 09

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### Required Signatures

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Department/  
Agency Director:

*Sharon Crowe for Joanne Fuller*

Date: 10/24/06

Budget Analyst:

*C. E. E.*

Date: 10/24/06

Department HR:

*James J. Opoka*

Date: 10/24/06

Countywide HR:

*Walter Quynh*

Date: 10/24/06

Budget Modification ID: **DCJ-09****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

**Budget/Fiscal Year: 2007**

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	50-50	1000	50		508800		60000		(1,342)	(1,342)		Decr Perm, net 0.19 FTE
2	50-50	1000	50		508800		60130		(430)	(430)		Decr Sal-Rel, net 0.19 FTE
3	50-50	1000	50		508800		60140		1,772	1,772		Incr Ins, net 0.19 FTE
4									0		0	Total Accountability Pgms GF
5	72-10	3500	20		705210		50316		(1,772)	(1,772)	(1,772)	Incr Insurance revenue
6	72-10	3500	20		705210		60330		1,772	1,772	1,772	Incr Insurance expense
7									0			
8									0			
9									0			
10									0			
11									0			
12									0			
13									0			
14									0			
15									0			
16									0			
17									0			
18									0			
19									0			
20									0			
21									0			
22									0			
23									0			
24									0			
25									0			
26									0			
27									0			
28									0			
29									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL

**ANNUALIZED PERSONNEL CHANGE**

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
50-50	6285	64296	Juvenile Counseling Assistant	712021	(1.00)	(46,422)	(14,897)	(12,780)	(74,099)
50-50	6267	64296	Community Works Leader	712835	1.00	37,145	11,920	12,223	61,288
50-50	6001	64296	Office Assistant 2, half-time	712836	0.50	15,350	4,926	5,918	26,194
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL ANNUALIZED CHANGES					0.50	6,073	1,949	5,361	13,383

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
50-50	6285	64296	JCA reduced to fund CWL/OA 2	712021	(0.68)	(31,790)	(10,201)	(8,751)	(50,742)
50-50	6267	64296	CWL effective 12-01-06	712835	0.58	21,545	6,914	7,090	35,549
50-50	6001	64296	OA 2, halftime, effective 12-01-06	712836	0.29	8,903	2,857	3,433	15,193
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL CURRENT FY CHANGES					0.19	(1,342)	(430)	1,772	0



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-8 DATE 11.9.06  
MEAGAN SWENSON, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-8  
Est. Start Time: 9:53 AM  
Date Submitted: 10/23/06

### BUDGET MODIFICATION: DCJ - 10

**Budget Modification DCJ-10 Appropriating \$47,270 in Federal Project Safe  
Agenda Neighborhoods Funds to Support Educational Advocacy for Delinquent Youth  
Title: Who are Involved in Gangs**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested:	<u>November 9, 2006</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>Dept. of Community Justice</u>	Division:	<u>Juvenile Services Division</u>
Contact(s):	<u>Shaun Coldwell</u>		
Phone:	<u>503-988-3961</u>	Ext.	<u>83961</u>
		I/O Address:	<u>503/250</u>
Presenter(s):	<u>Dave Koch</u>		

### General Information

#### 1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of a budget modification to appropriate \$47,270 from the Federal Project Safe Neighborhoods (PSN) Anti-Gang Initiative to support educational advocacy for delinquent youth who are involved in gangs.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action effects and how it impacts the results.

The Project Safe Neighborhoods grant supports the county's education and safety priorities by breaking down barriers to school attendance and preventing youth from further involvement in the justice system. One out of three youth involved in the juvenile justice system are not enrolled in school. Research shows that lack of education is a key factor in whether or not youth are able to leave the justice system successfully. Reconnecting these youth with school will dramatically improve their chances of living productive lives and lower their risk to public safety.

To identify youth not in school, a Juvenile Court Counselor (JCC) will review the school records of



all gang-involved youth on probation who are assessed as high or medium risk to re-offend. This grant funds 20 hours of a half-time Juvenile Court Counselor position to help resolve the barriers that keep probation youth out of school. The JCC will act as a liaison with the schools to help reconnect probation youth to the education system. The JCC will assist the youth and families to identify the right school environment, coach parents on how to advocate for their children, and assist with setting up testing so delinquent youth can rejoin their academic communities. Once youth are enrolled, the advocate will monitor each youth's attendance, grades and behavior, attend suspension hearings with the youth's parents, parent-teacher conferences and expulsion hearings.

In addition, this grant provides \$15,705 for Professional Services Training to support community outreach and education aimed at parents of delinquent youth. This training will teach parents how to keep their children in school and how to make the educational system responsive to their youth's educational and behavioral needs.

This grant complements program offer 50014 Juvenile Formal Probation Services and 50015 Juvenile Gang Resource Intervention Team.

The Notice of Intent to apply for the Project Safe Neighborhood Grant was approved by the Board of County Commissioners on September 7, 2006.

**3. Explain the fiscal impact (current year and ongoing).**

This budget modification includes revenue and expenditures covering the period October 1, 2006 through June 30, 2007.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**

The Project Safe Neighborhoods Grant revenue increases by \$47,270

- **What budgets are increased/decreased?**

Juvenile Services Division increases by \$47,270.

Central Indirect increases by \$1,082.

Department Indirect increases by \$2,191.

- **What do the changes accomplish?**

Personnel increases \$28,292 to provide 20 hours of a Juvenile Court Counselor position.

Professional Services increases \$15,705 to contract with a community-based non-profit to provide parent education services.

- **Do any personnel actions result from this budget modification? Explain.**

A .5 FTE JCC is added to Juvenile Services Division.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The Grant provides for Central Indirect and Department Indirect costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

If this grant is not renewed in FY08, the program will be terminated.

- **If a grant, what period does the grant cover?**

October 1, 2006 through September 30, 2007. The total Grant Award is \$63,026. The current fiscal year amount is \$47,270 and \$15,756 will be carried over to FY08 ending September 30, 2007.

- **If a grant, when the grant expires, what are funding plans?**

DCJ would seek alternative federal, state or private grant funds. If funding is not available, DCJ would end the program.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>
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## ATTACHMENT B

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**BUDGET MODIFICATION: DCJ - 10**

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### Required Signatures

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**Department/  
Agency Director:**

*Sharon Connor for Joanne Fuller*

**Date:** 10/19/06

**Budget Analyst:**

*CE*

**Date:** 10/23/06

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

Budget Modification ID: **DCJ-10****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

**Budget/Fiscal Year: 2007**

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	50-50	32221	50			CJ029.PSN.AGI.EDU	60000	0	17,774	17,774		Incr Perm 1 JCC .5 FTE
2	50-50	32221	50			CJ029.PSN.AGI.EDU	60130	0	5,704	5,704		Incr Salary Related .5 JCC
3	50-50	32221	50			CJ029.PSN.AGI.EDU	60140	0	4,814	4,814		Incr Ins .5 JCC
4	50-50	32221	50			CJ029.PSN.AGI.EDU	60170	0	15,705	15,705		Incr Prof Svc
5	50-50	32221	50			CJ029.PSN.AGI.EDU	60350	0	1,082	1,082		Incr Central Indirect 2.46%
6	50-50	32221	50			CJ029.PSN.AGI.EDU	60360	0	2,191	2,191		Incr Dept Indirect 4.98%
7									0		<b>47,270</b>	<b>Project Safe Neighborhood</b>
8									0			
9	50-50	32221	50			CJ029.PSN.AGI.EDU	50170	0	(47,270)	(47,270)		Incr Revenue
10									0		<b>(47,270)</b>	<b>Project Safe Neighborhood</b>
11									0			
12	72-10	3500	20		705210		50316		(4,814)	(4,814)		Insurance Revenue
13	72-10	3500	20		705210		60330		4,814	4,814		Offsetting Insurance Exp
14	19	1000	20		9500001000		50310		(1,082)	(1,082)		Indirect reimb Rev in GF
15	19	1000	20		9500001000		60470		1,082	1,082		CGF Contingency Exp
16	50-00	1000	50		509600		50370		(2,191)	(2,191)		Incr Dept Indirect
17	50-00	1000	50		509600		60170		2,191	2,191		Incr Prof Svc/Busn Svcs
18									0		<b>0</b>	
19									0			
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27									0			
28									0			
29									0			
										<b>0</b>	<b>0</b>	<b>Total - Page 1</b>
										<b>0</b>	<b>0</b>	<b>GRAND TOTAL</b>

**ANNUALIZED PERSONNEL CHANGE**

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
50-50	6272	64291	Juvenile Court Counselor	712849	0.50	23,698	7,605	6,419	37,722
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
			TOTAL ANNUALIZED CHANGES		0.50	23,698	7,605	6,419	37,722

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
50-50	6272	64291	Juvenile Court Counselor	712849	0.375	17,774	5,704	4,814	28,292
									0
									0
									0
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									0
			TOTAL CURRENT FY CHANGES		0.38	65,170	20,914	17,652	28,292



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-9 DATE 11.9.06  
MEAGAN SWENSON, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-9  
Est. Start Time: 9:55 AM  
Date Submitted: 10/23/06

### BUDGET MODIFICATION: DCJ - 11

**Budget Modification DCJ-11 Appropriating \$52,334 in Federal Project Safe  
Agenda Neighborhoods Funds to Promote Successful Transition of Gang Offenders Back  
Title: into the Community**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested:	<u>November 9, 2006</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>Dept. of Community Justice</u>	Division:	<u>Adult Services Division</u>
Contact(s):	<u>Shaun Coldwell</u>		
Phone:	<u>503-988-3961</u>	Ext.	<u>83961</u>
		I/O Address:	<u>503/250</u>
Presenter(s):	<u>Carl Goodman and Shadman Afzal</u>		

### General Information

#### 1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of a budget modification to appropriate \$52,334 in Federal Project Safe Neighborhoods funds to promote successful transition of gang offenders back into the community.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action effects and how it impacts the results.

The Project Safe Neighborhoods Grant supports the county's safety priority by stabilizing offenders returning from prison and reducing their risk of re-offending. Grant funds will support readiness, housing, employment and education services that will prepare inmates to succeed after their release from prison, stabilize their transition to the community and reduce the risk that they will violently re-offend.

Professional Services will be provided through Emmanuel Community General Services (ECGS), a local faith-based organization that has provided re-entry services to offenders for ten years and was a

community-based partner with DCJ in the Going Home program which will be used as a model for this Grant. Emmanuel Community General Services will begin preparing inmates to return to the community up to 120 days prior to their release from prison and continue to provide mentoring and transition support services for another 90 days or more after their re-entry. These services will include housing in a structured environment (for up to six offenders at a time) in a residence operated by ECGS. This residence will provide a structured living environment where offenders will be required to be out of the house during designated periods to seek employment. Offenders who find work will be able to remain in the house for a period of time to save money to prepare them to become independent and transition to more permanent housing in the community.

The target populations for the program are individuals 18-35 years of age, who have histories of violent criminal activity, pose a high risk of recidivating and who are identified as members of security threat groups. These groups include Los Angeles-style gangs such as Crips and Bloods, as well as Latino gangs, Asian gangs and white supremacist gangs.

Prior to release, ECGS will conduct re-entry preparation group sessions to help inmates understand what to expect when they return from prison, reduce the anxiety they feel about the challenges of re-entry and provide them with information and skills to help them succeed using discussion and role-playing. The groups will focus on topics such as life skills, employment issues, finding pro-social friends, community support and activities, responsible parenting and other issues.

The grant supports program offer 50030 Adult Field Supervision and 50027 Adult Transition and Re-entry services.

The Notice of Intent to apply for the Project Safe Neighborhood Grant was approved by the Board of County Commissioners on September 7, 2006.

**3. Explain the fiscal impact (current year and ongoing).**

This budget modification includes revenue and expenditures covering the period October 1, 2006 through June 30, 2007.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**

The Project Safe Neighborhoods revenue increases by \$52,334.

- **What budgets are increased/decreased?**

Adult Services Division increases \$52,334.

Central Indirect Increases \$1,198.

Department Indirect Increases \$2,426

- **What do the changes accomplish?**

Professional Services increases \$48,710 to support readiness, housing, employment and education services that will prepare inmates to succeed after their release from prison.

- **Do any personnel actions result from this budget modification? Explain.**

N/A

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The Grant provides for Central Indirect and Department Indirect costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

If this grant is not renewed in FY08, the program will be terminated

- **If a grant, what period does the grant cover?**

October 1, 2006 through September 30, 2007. The total grant award is \$69,779. The current fiscal year amount is \$52,334 and \$17,445 will be carried over to FY08 ending September 30, 2007.

- **If a grant, when the grant expires, what are funding plans?**

DCJ would seek alternative federal, state or private grant funds. If funding is not available, DCJ would end the program.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>
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## ATTACHMENT B

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**BUDGET MODIFICATION: DCJ - 11**

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### Required Signatures

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**Department/  
Agency Director:**

*Sharon Crowe for Joanne Fuller*

**Date:** 10/19/06

**Budget Analyst:**

*C. E. E.*

**Date:** 10/23/06

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

Budget Modification ID: **DCJ-11****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

**Budget/Fiscal Year: 2007**

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit		WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center							
1	50-10	32221	50			CJ029.PSN.AGI.RE-ENTRY	60170	0	44,400	44,400		Incr Prof Svc ECGS
2	50-10	32221	50			CJ029.PSN.AGI.RE-ENTRY	60155	0	4,310	4,310		Incr Client Assistance
3	50-10	32221	50			CJ029.PSN.AGI.RE-ENTRY	60350	0	1,198	1,198		Incr Central Indirect 2.46%
4	50-10	32221	50			CJ029.PSN.AGI.RE-ENTRY	60355	0	2,426	2,426		Incr Dept. Indirect 4.98%
5									0		<b>52,334</b>	<b>Project Safe Neighborhood</b>
6	50-10	32221	50			CJ029.PSN.AGI.RE-ENTRY	50170	0	(52,334)	(52,334)		Incr Revenue
7									0		<b>(52,334)</b>	<b>Project Safe Neighborhood</b>
8									0			
9	19	1000	20		9500001000		50310		(4,310)	(4,310)		Indirect reimb Rev in GF
10	19	1000	20		9500001000		60470		4,310	4,310		CGF Contingency Exp
11	50-00	1000	50		509600		50370		(1,198)	(1,198)		Incr Dept Indirect Revenue
12	50-00	1000	50		509600		60170		1,198	1,198		Incr Prof Svc/Busn Svcs
13									0		<b>0</b>	
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										<b>0</b>	<b>0</b>	<b>GRAND TOTAL</b>



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-10 DATE 11.9.06  
MEAGAN SWENSON, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-10  
Est. Start Time: 9:57 AM  
Date Submitted: 11/06/06 - Sub

### BUDGET MODIFICATION: DCJ - 13 - SUBSTITUTE

**Budget Modification DCJ-13 Appropriating \$25,454 in Federal Funds  
Administered by Housing Authority of Portland Provided by the City of  
Agenda Title: Portland to Provide Rental Assistance for Clients and their Families through the  
DCJ Adult Transitional Housing Unit.**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested:	<u>November 9, 2006</u>	Time Requested:	<u>5 min</u>
Department:	<u>Dept. of Community Justice</u>	Division:	<u>Adult Services</u>
Contact(s):	<u>Shaun Coldwell</u>		
Phone:	<u>503-988-3961</u>	Ext.	<u>83961</u>
	I/O Address:		<u>503/250</u>
Presenter(s):	<u>Liv Jenssen</u>		

### General Information

#### 1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of a budget modification to appropriate \$25,454 from the Housing Authority of Portland (HAP) in order to provide rental assistance to our clients through DCJ's Transitional Housing Unit.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue.

During FY06 The Housing Authority of Portland Rental Assistance Program provided funds that were accessed by DCJ for rental assistance to our clients and their families. This funding provided rent deposits and rent subsidy for families moving from transitional housing to aid them in securing permanent housing. The Housing Authority of Portland decentralized this service and provided the funds directly to DCJ to maintain service delivery to our clients and their families. The funding for FY06 was approved by the Board of County Commissioners on Budget Modification DCJ-23 dated February 9, 2006. During the development of the FY07 budget DCJ did not expect to receive

funding for the new year and did not include it in the FY07 budget submittal. In August, 2006 we were notified we would receive funding for FY07 in the amount of \$25,454. The DCJ Transitional Services Unit will provide counseling and assistance to clients who need help locating suitable housing and will provide financial assistance to clients with the payment of rent, deposits, and move-in expenses.

This grant supports program offer 50027 Adult Transition and Re-Entry and 50028 Adult Offender Housing.

**3. Explain the fiscal impact (current year and ongoing).**

This budget modification includes revenue and expenditures covering the period July 1, 2006 through June 30, 2007.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**  
Federal revenue from Housing Authority of Portland increases by \$25,454 for FY 2007.
- **What budgets are increased/decreased?**  
Adult Services Division, Transitional Housing Unit increases by \$25,454.  
Administrative and Indirect costs are not allowed by the granting agency.
- **What do the changes accomplish?**  
Professional Services increases by \$25,454 to provide rental assistance to clients and their families who are currently living in transitional housing to aid them in moving to permanent housing.
- **Do any personnel actions result from this budget modification? Explain.**  
N/A
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**  
This grant does not provide for administrative costs or indirect costs.
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**  
The revenue is one-time only. The FY07 agreement is effective July 1, 2006 through June 30, 2007.
- **If a grant, what period does the grant cover?**  
July 1, 2006 through June 30, 2007
- **If a grant, when the grant expires, what are funding plans?**  
The program will be discontinued when the grant expires.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>
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## ATTACHMENT B

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**BUDGET MODIFICATION: DCJ - 13**

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### Required Signatures

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**Department/  
Agency Director:**



**Date:** 10/23/06

**Budget Analyst:**



**Date:** 10/23/06.

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

Budget Modification ID: **DCJ-13 - Substitute****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

**Budget/Fiscal Year: 2006**

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center						
1	50-10	32195	50			CJ042.HOME	60170	-	25,454	25,454	Incr Prof Svc Trans Housing
2	50-10	32195	50			CJ042.HOME	50195		(25,454)	(25,454)	Incr Revenue HAP
3								0			
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29								0			
									0	0	Total - Page 1
									0	0	GRAND TOTAL

**BOGSTAD Deborah L**

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**From:** BOGSTAD Deborah L  
**Sent:** Tuesday, November 07, 2006 9:27 AM  
**To:** Diane Linn; Lisa Naito; Lonnie Roberts; Maria ROJO DE STEFFEY; Serena Cruz  
**Cc:** SOWLE Agnes; COLDWELL Shaun M; THIBEAU Joanne; Andy Smith; April FERNANDES; Barbara WILLER; Bill FARVER; Carol WESSINGER; David MARTINEZ; Delma FARRELL; Gary Walker; Iris BELL; Judith Shiprack; Kathryn GORDON; Kristen WEST; Mary Carroll; Matt LIEUALLEN; Matthew LASHUA; Meagan SWENSON; Mike BEARD; Rob FUSSELL; Tara BOWEN-BIGGS; Terri Naito; Thomas BRUNER; Thomas MACK  
**Subject:** Request for motion to approve substitute budget modification on Thursday - agenda item R-10

Hello. The Department of Community Justice has advised they are receiving more Federal dollars than previously submitted, so on Thursday, would you please move approval of a substitute budget modification DCJ-13 increasing the grant award from \$17,254 to a total of \$25,454 – here is the substitute/correct title:

**R-10 Budget Modification DCJ-13 Appropriating ~~\$17,254~~ \$25,454 in Federal Funds Administered by Housing Authority of Portland Provided by the City of Portland to Provide Rental Assistance for Clients and their Families Through the DCJ Adult Transitional Housing Unit**

**Deb Bogstad, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Boulevard, Suite 600**  
**Portland, Oregon 97214-3587**  
**(503) 988-3277 phone**  
**(503) 988-3013 fax**  
**[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)**  
**<http://www.co.multnomah.or.us/cc/index.shtml>**





## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-10  
Est. Start Time: 9:57 AM  
Date Submitted: 10/23/06

### BUDGET MODIFICATION: DCJ - 13

**Agenda Title:** Budget Modification DCJ-13 Appropriating \$17,254 in Federal Funds Administered by Housing Authority of Portland Provided by the City of Portland to Provide Rental Assistance for Clients and their Families Through the DCJ Adult Transitional Housing Unit

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	November 9, 2006	<b>Time Requested:</b>	5 min
<b>Department:</b>	Dept. of Community Justice	<b>Division:</b>	Adult Services
<b>Contact(s):</b>	Shaun Coldwell		
<b>Phone:</b>	503-988-3961	<b>Ext.</b>	83961
<b>Presenter(s):</b>	Liv Jenssen	<b>I/O Address:</b>	503/250

### General Information

#### 1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of a budget modification to appropriate \$17,254 from the Housing Authority of Portland (HAP) in order to provide rental assistance to our clients through DCJ's Transitional Housing Unit.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue.

During FY06 The Housing Authority of Portland Rental Assistance Program provided funds that were accessed by DCJ for rental assistance to our clients and their families. This funding provided rent deposits and rent subsidy for families moving from transitional housing to aid them in securing permanent housing. The Housing Authority of Portland decentralized this service and provided the funds directly to DCJ to maintain service delivery to our clients and their families. The funding for FY06 was approved by the Board of County Commissioners on Budget Modification DCJ-23 dated February 9, 2006. During the development of the FY07 budget DCJ did not expect to receive

funding for the new year and did not include it in the FY07 budget submittal. In August, 2006 we were notified we would receive funding for FY07 in the amount of \$17,254. The DCJ Transitional Services Unit will provide counseling and assistance to clients who need help locating suitable housing and will provide financial assistance to clients with the payment of rent, deposits, and move-in expenses.

This grant supports program offer 50027 Adult Transition and Re-Entry and 50028 Adult Offender Housing.

**3. Explain the fiscal impact (current year and ongoing).**

This budget modification includes revenue and expenditures covering the period July 1, 2006 through June 30, 2007.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

# ATTACHMENT A

## Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**  
Federal revenue from Housing Authority of Portland increases by \$17,254 for FY 2007.
- **What budgets are increased/decreased?**  
Adult Services Division, Transitional Housing Unit increases by \$17,254.  
Administrative and Indirect costs are not allowed by the granting agency.
- **What do the changes accomplish?**  
Professional Services increases by \$17,254 to provide rental assistance to clients and their families who are currently living in transitional housing to aid them in moving to permanent housing.
- **Do any personnel actions result from this budget modification? Explain.**  
N/A
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**  
This grant does not provide for administrative costs or indirect costs.
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**  
The revenue is one-time only. The FY07 agreement is effective July 1, 2006 through June 30, 2007.
- **If a grant, what period does the grant cover?**  
July 1, 2006 through June 30, 2007
- **If a grant, when the grant expires, what are funding plans?**  
The program will be discontinued when the grant expires.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

## ATTACHMENT B

BUDGET MODIFICATION: DCJ - 13

### Required Signatures

Department/  
Agency Director:

*Sharon Connor for Joanne Fuller*

Date: 10/23/06

Budget Analyst:

*CEC*

Date: 10/23/06

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: **DCJ-13****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2006

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	50-10	32195	50			CJ042.HOME	60170	-	17,254	22,032		Incr Prof Svc Trans Housing
2	50-10	32195	50			CJ042.HOME	50195		(17,254)	(22,032)		Incr Revenue HAP
3									0			
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										0	0	Total - Page 1
										0	0	GRAND TOTAL



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-11 DATE 11.9.06  
MEAGAN SWENSON, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-11  
Est. Start Time: 10:00 AM  
Date Submitted: 10/26/06

### BUDGET MODIFICATION: OSCP - 06

**Budget Modification OSCP-06 Increasing the School and Community  
Agenda Partnerships' Fiscal Year 2007 Budget by \$56,943 in State of Oregon Emergency  
Title: Housing Account and Housing Stabilization Program Grant Funding**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: November 9, 2006 Time Requested: 3 mins  
Department: OSCP Division: \_\_\_\_\_  
Contact(s): Mary Li/Kathy Tinkle  
Phone: 503 988-6295 Ext. 26787(ml) I/O Address: 167/200  
Presenter(s): Mary Li/Kathy Tinkle

### General Information

#### 1. What action are you requesting from the Board?

The Department of School and Community Partnerships requests the approval of Budget Modification OSCP\_06. This budget modification increases the Department of School and Community Partnerships' Fiscal Year '07 budget for State of Oregon Emergency Housing Account (EHA) and Housing Stabilization Program (HSP) grant funding by \$56,943.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue.

The State of Oregon awards Emergency Housing Account (EHA) and Housing Stabilization Program (HSP) funding to the Multnomah County Department of School and Community Partnerships. These are two-year grants, and are renewed for each new State biennium.

In Fiscal Year '06, the Department of School and Community Partnerships contracted EHA and HSP grant funds to Anti-Poverty service providers, with a portion targeted for services to culturally

specific populations. In mid-Fiscal Year '06, the State of Oregon determined that this grant funding could not be allocated on a cultural basis, and directed the Department of School and Community Partnerships to immediately discontinue using EHA and HSP funds for culturally specific services.

It took several months for the Department of School and Community Partnerships and the State of Oregon to negotiate an acceptable delivery mechanism of the EHA and HSP funding to all Anti-Poverty service providers. As a result, the service providers were not able to resume services in time to spend all of the Fiscal Year '06 funding by June 30th, 2006.

The current EHA and HSP grants are awarded for the State biennium ending June 30th, 2007. Therefore, any funding not spent in Fiscal Year '06 can be added to Fiscal Year '07 allocations. Budget Modification OSCP\_06 adds the \$56,943 unspent Fiscal Year '06 EHA and HSP grant funding to the Department of School and Community Partnerships' Fiscal Year '07 budget.

**3. Explain the fiscal impact (current year and ongoing).**

Budget Modification OSCP\_06 increases the Department of School and Community Partnerships' Fiscal Year '07 budget for State of Oregon Emergency Housing Account (EHA) and Housing Stabilization Program (HSP) grants by \$56,943, for a new Fiscal Year '07 total of \$681,766 in EHA and \$133,437 in HSP grant funding.

The \$56,943 increase in EHA and HSP grant funding is one-time-only and is a result of under-spending in Fiscal Year '06. This grant funding will resume to regular levels in Fiscal Year '08.

**4. Explain any legal and/or policy issues involved.**

n/a

**5. Explain any citizen and/or other government participation that has or will take place.**

n/a

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# ATTACHMENT A

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## Budget Modification

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If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**

The Department of School and Community Partnerships Fiscal Year '07 budget for Emergency Housing Account (EHA) grant funding will be increased by \$32,241, and for Housing Stabilization Program (HSP) grant funding by 24,702, for a total increase of \$56,943.

This increase is from grant funding that was budgeted in Fiscal Year '06, but was left unspent as a result of a temporary decline in service delivery at the direction of the State of Oregon. An agreement between the Department of School and Community Partnerships and the State of Oregon has been reached, and the unspent \$56,943 from Fiscal Year '06 is available to be added to existing funding for Fiscal Year '07.

- **What budgets are increased/decreased?**

The Department of School and Community Partnerships' Fiscal Year '07 budget for Emergency Housing Account (EHA) and Housing Stabilization Program (HSP) grant funding in the Homeless Families program will be increased by \$56,943.

Of this increase, \$50,256 was awarded for housing assistance, and \$6,687 was awarded for administrative costs, including Central and Departmental Indirect.

- **What do the changes accomplish?**

Existing contracts with Anti-Poverty service providers will be increased on a first-come-first-serve basis to provide housing assistance to families in the SUN Service System. The funds will be used to serve eight additional families who are at risk of homelessness or are presently homeless.

- **Do any personnel actions result from this budget modification? Explain.**

No.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The \$56,943 grant funding left unspent from Fiscal Year '06 includes \$6,687 for Indirect and other administrative costs. Based on established Fiscal Year '07 Indirect rates, \$1,280 will pay for Central Indirect, \$3,632 will pay for Departmental Indirect, and the remaining \$1,775 will pay for Department of School and Community Partnerships program staff.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The State of Oregon Emergency Housing Account (EHA) and Housing Stabilization Program (HSP) grants are renewed with each State biennium.

In Fiscal Year '06, these grants were under-spent by \$56,943. These unspent funds are available to be added to the Fiscal Year '07 allocation on a one-time-only basis.

- **If a grant, what period does the grant cover?**

The current State of Oregon Emergency Housing Account (EHA) and Housing Stabilization Program (HSP) grants are to be spent by June 30<sup>th</sup>, 2007.



- **If a grant, when the grant expires, what are funding plans?**

The State of Oregon renews the Emergency Housing Account (EHA) and Housing Stabilization Program (HSP) grants for each new State biennium.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

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## ATTACHMENT B

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BUDGET MODIFICATION: OSCP \_06

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### Required Signatures

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Department/  
Agency Director:

*Salenjo T. Pae H.*

Date: 10/23/06

/kt

Budget Analyst:

*Michael D. Jaspri*

Date: 10/26/06

Department HR:

Date:

Countywide HR:

Date:

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: **07**

Line No.	Fund Center	Fund Code	Func. Area	tern Orde	Cost Center	Accounting Unit WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
1	21-64	24480	40			SCPCHHHF.EHA.AA	50180	(21,266)	(21,563)	(297)		IG-OP-Direct State
2	21-64	24480	40			SCPCHHHF.EHA.AA	60160	21,266	21,563	297	0	Pass-Thru and Program Suppt
3									0			
4	21-64	24480	40			SCPCHHHF.EHA	50180	(382,266)	(387,155)	(4,889)		IG-OP-Direct State
5	21-64	24480	40			SCPCHHHF.EHA	60160	382,266	387,155	4,889	0	Pass-Thru and Program Suppt
6									0			
7	21-64	24480	40			SCPCHHHF.EHA.AA.HSP.M	50180	(3,444)	(4,518)	(1,074)		IG-OP-Direct State
8	21-64	24480	40			SCPCHHHF.EHA.AA.HSP.M	60160	3,444	4,518	1,074	0	Pass-Thru and Program Suppt
9									0			
10	21-64	24480	40			SCPCHHHF.EHA.HSP.M	50180	(68,919)	(90,380)	(21,461)		IG-OP-Direct State
11	21-64	24480	40			SCPCHHHF.EHA.HSP.M	60160	68,919	90,380	21,461	0	Pass-Thru and Program Suppt
12									0			
13	21-64	24480	40			SCPCHHHF.EHA.AD	50180	(64,953)	(69,473)	(4,520)		IG-OP-Direct State
14	21-64	24480	40			SCPCHHHF.EHA.AD	60000	5,615	7,354	1,739		Permanent
15	21-64	24480	40			SCPCHHHF.EHA.AD	60350	14,600	15,325	725		Central Indirect
16	21-64	24480	40			SCPCHHHF.EHA.AD	60355	41,426	43,482	2,056	0	Dept Indirect
17									0			
18	21-64	21480	40			SCPCHHHF.HSP.AA	50190	(4,658)	(4,518)	140		IG-OP-Fed thru State
19	21-64	21480	40			SCPCHHHF.HSP.AA	60160	4,658	4,518	(140)	0	Pass-Thru and Program Suppt
20									0			
21	21-64	21480	40			SCPCHHHF.HSP	50190	(93,204)	(115,879)	(22,675)		IG-OP-Fed thru State
22	21-64	21480	40			SCPCHHHF.HSP	60160	93,204	115,879	22,675	0	Pass-Thru and Program Suppt
23									0			
24	21-64	21480	40			SCPCHHHF.HSP.AD	50190	(10,873)	(13,040)	(2,167)		IG-OP-Fed thru State
25	21-64	21480	40			SCPCHHHF.HSP.AD	60000	950	986	36		Permanent
26	21-64	21480	40			SCPCHHHF.HSP.AD	60350	2,444	2,999	555		Central Indirect
27	21-64	21480	40			SCPCHHHF.HSP.AD	60355	6,935	8,511	1,576	0	Dept Indirect
28									0			
29	21-64	1000	40			SCPCHHHF.CGF.AA.HSP.M	60160	1,214	0	(1,214)		Pass-Thru and Program Suppt
30	21-64	1000	40			SCPCHHHF.CGF.HSP.M	60160	0	1,214	1,214	0	Pass-Thru and Program Suppt
31									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 07

Line No.	Fund Center	Fund Code	Func. Area	Term Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Cost Center	WBS Element						
32	21-02	1000	40			SCPOP.CGF	50370	(732,148)	(735,780)	(3,632)		Dept Indirect Revenue
33	21-64	1000	40			SCPCHHHF.CGF	60240	4,139	7,771	3,632	0	Supplies
34									0			
35	19	1000	20		9500001000		50310		(1,280)	(1,280)		Intl Svc Reimbursement
36	19	1000	20		9500001000		60470		1,280	1,280	0	Contingency
37									0			
38									0			
39									0			
40									0			
41									0			
42									0			
43									0			
44									0			
45									0			
46									0			
47									0			
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53									0			
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55									0			
56									0			
57									0			
58									0			
59									0			
60									0			
										0	0	Total - Page 2
										0	0	GRAND TOTAL



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-12 DATE 11-9-06  
MEAGAN SWENSON, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-12  
Est. Start Time: 10:03 AM  
Date Submitted: 10/30/06

### BUDGET MODIFICATION: HD - 07

**Budget Modification HD-07 Approving Three Position Changes in the Health Department's School and Community Dental Program to Better Fit the Needs of the Department**  
**Agenda Title:**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>November 9, 2006</u>	<b>Time Requested:</b>	<u>3 mins</u>
<b>Department:</b>	<u>Health Dept.</u>	<b>Division:</b>	<u>ICS</u>
<b>Contact(s):</b>	<u>Angela Burdine, Budget Manager</u>		
<b>Phone:</b>	<u>503 988-3663</u>	<b>Ext.</b>	<u>26457</u>
<b>Presenter(s):</b>	<u>Mary Loos, ICS Program Director</u>		
<b>I/O Address:</b>	<u>167/210</u>		

### General Information

#### 1. What action are you requesting from the Board?

Approval of three staffing adjustments resulting from conversions of vacant positions to new classification and adjustments to FTE of existing positions. This is a cost neutral change and doesn't affect the total budget or FTE of the program.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue.

After extensive local and national recruiting to replace the School and Community Dental PM 1, it became apparent that there was no one interested in the job that had the mix of skills, knowledge and training that we were looking for. This has provided us with an opportunity to restructure the program somewhat, so that we could end up with a more appropriate non-clinical exempt in place and reassign the clinical oversight to a dental hygienist on staff (working in a lead position). Without the full duties that had comprised the PM 1 job description, the revised job description better suits the job classification of Program Supervisor. This also has allowed us to better shore up our client services structure, with the aim of increasing reimbursable visit activity. The changes

include:

- Eliminating the 1.0 Program Manager 1 position and adding a 1.0 Program Supervisor position
- Eliminating 1.0 Health Educator position and adding a 0.8 Community Health Specialist position (bilingual)
- Increase the current 0.5 OA-2 position to 0.8 (to relieve clinicians of data entry work)
- Add 32 hours/mo. of on call OA-2 (to support increased Baby Day visits, which are reimbursed)
- Add 5% Lead pay to a Dental Hygienist to provide lead oversight to the licensed Dental Hygienist staff

This is a budget neutral change and will effectively lead to better management and increased dental public health education and services within Multnomah County.

**3. Explain the fiscal impact (current year and ongoing).**

There is no fiscal impact to the current budget.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**  
No change in revenues
- **What budgets are increased/decreased?**  
No budgets will increase or decrease
- **What do the changes accomplish?**  
This is a budget neutral change and will effectively lead to better management and increased dental public health education and services within Multnomah County.
- **Do any personnel actions result from this budget modification? Explain.**
  - Eliminate the 1.0 Program Manager 1
  - Add 1.0 Program Supervisor
  - Eliminate the 1.0 Health Educator
  - Add 0.8 Community Health Specialist with bilingual pay
  - Increase Office Assistant 2 from 0.5 to 0.8
  - Add On-call Office Assistant 2 hours by 32 hrs a month
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**  
n/a
- **Is the revenue one-time-only in nature?**  
n/a
- **If a grant, what period does the grant cover?**  
N/A
- **If a grant, when the grant expires, what are funding plans?**  
N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>
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## ATTACHMENT B

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BUDGET MODIFICATION: HD - 07

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### Required Signatures

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Department/  
Agency Director:



Date: 10/25/06

Budget Analyst:



Date: 10/30/06

Department HR:



Date: 10/18/06

Countywide HR:

Date:



Budget Modification ID: **HD-07-07****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2007

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1								-	0			
2												
3	40-60	26000	30			46150-00-26000	60000	469,265	453,747	(15,518)		
4	40-60	26000	30			46150-00-26000	60100	37,140	52,523	15,383		
5	40-60	26000	30			46150-00-26000	60120	1,248	4,176	2,928		
6	40-60	26000	30			46150-00-26000	60130	150,545	145,565	(4,980)		
7	40-60	26000	30			46150-00-26000	60140	128,371	130,558	2,187		
8								0	0	0		
9								0	0	0		
10	72-10	3500	20		705210				(2,187)	(2,187)		
11	72-10	3500	20		705210				2,187	2,187		
12								0	0	0		
13								0	0	0		
14								0	0	0		
15								0	0	0		
16								0	0	0		
17								0	0	0		
18								0	0	0		
19								0	0	0		
20								0	0	0		
21								0	0	0		
22								0	0	0		
23								0				
24								0				
25								0				
26								0				
27								0				
28								0				
29								0				
										0	0	Total - Page 1

**ANNUALIZED PERSONNEL CHANGE**Change on a full year basis even though this action affects only a part of the fiscal year (FY).

32.09% 6.50%  
 29.08% 5,650  
 10,443

Note: FY07 = 2080 hours

**ANNUALIZED**

Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1505	6001	61207	Office Assistant 2: Pearson, K.	706097	0.30	9,778	3,138	5,429	18,344
1505	6352	61207	Health Educator: Gidley, G.	704609	(1.00)	(50,588)	(16,234)	(13,731)	(80,553)
1505	9615	61207	Program Manager 1	700837	(1.00)	(65,786)	(21,111)	(14,719)	(101,616)
1505	9361	61207	Program Supervisor	TBD	1.00	55,647	17,857	14,060	87,564
1505	6047	61207	Community Health Specialist 2 (bil	TBD	0.80	27,672	8,880	12,242	48,794
			<b>TOTAL ANNUALIZED CHANGES</b>		<b>0.10</b>	<b>(23,277)</b>	<b>(7,470)</b>	<b>3,280</b>	<b>(27,466)</b>

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

Pro-rate Start: Nov.1: 0.67

**CURRENT YEAR**

Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1505	6001	61207	Office Assistant 2: Pearson, K.	706097	0.20	6,519	2,092	3,619	12,230
1505	6352	61207	Health Educator: Gidley, G.	704609	(0.67)	(33,725)	(10,822)	(9,154)	(53,702)
1505	9615	61207	Program Manager 1	700837	(0.67)	(43,857)	(14,074)	(9,813)	(67,744)
1505	9361	61207	Program Supervisor	TBD	0.67	37,098	11,905	9,373	58,376
1505	6047	61207	Community Health Specialist 2 (bil	TBD	0.53	18,448	5,920	8,161	32,529
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
			<b>TOTAL CURRENT FY CHANGES</b>		<b>0.07</b>	<b>(15,518)</b>	<b>(4,980)</b>	<b>2,187</b>	<b>(18,311)</b>



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-13  
Est. Start Time: 10:05 AM  
Date Submitted: 11/01/06

**BUDGET MODIFICATION:** -

**Agenda Title:** **RESOLUTION Declaring Board Policy for All Multnomah County Sheriff Deputies to Receive Crisis Intervention Training (CIT) and to Review the Costs and Processes to Achieve this Policy**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	November 9, 2006	<b>Time Requested:</b>	30 minutes
<b>Department:</b>	Non-Departmental	<b>Division:</b>	Commissioner Lisa Naito
<b>Contact(s):</b>	Terri Naito		
<b>Phone:</b>	503 988-5217	<b>Ext.</b>	85217
		<b>I/O Address:</b>	503/600
<b>Presenter(s):</b>	Commissioner Lisa Naito, Sheriff Bernie Giusto, invited others		

### General Information

**1. What action are you requesting from the Board?**

Approval of resolution.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

Crisis intervention training emphasizes "best practice" protocols for law enforcement officers who, during the course of their duties, come into contact with mentally ill persons. Organizations ranging from Multnomah County's Public Safety Coordinating Council to Oregon Partners in Crisis have been calling for *all* law enforcement officers to receive 40-hours of CIT. The current practice in many agencies is to have some CIT-trained officers on-duty and on-call should situations arise. This resolution, with the support of Sheriff Giusto, calls for all Sheriff Deputies to receive CIT as a matter of policy. The Sheriff will review the current CIT situation, the costs to implement a full CIT regimen, and a timeline to prioritize the training.

**3. Explain the fiscal impact (current year and ongoing).**

Unknown. Resolution requests a review of future fiscal impact.

**4. Explain any legal and/or policy issues involved.**

Adoption of this new policy comes with a review by the Sheriff of review the costs and processes to achieve this policy.

**5. Explain any citizen and/or other government participation that has or will take place.**

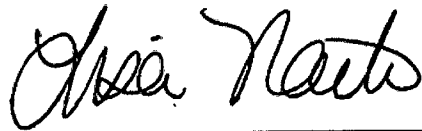
Review will be presented publicly at the regular meeting of the Board of Commissioners on December 14, 2006.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 11/01/06

**Budget Analyst:**

**Date:** \_\_\_\_\_

**Department HR:**

**Date:** \_\_\_\_\_

**Countywide HR:**

**Date:** \_\_\_\_\_

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Declaring Board Policy for All Multnomah County Sheriff Deputies to Receive Crisis Intervention Training (CIT) and to Review the Costs and Processes to Achieve this Policy

**The Multnomah County Board of Commissioners Finds:**

- a. Crisis intervention training (CIT) has been a nationally-recognized program of education for nearly two decades that emphasizes "best practice" protocols for law enforcement officers who, during the course of their duties, come into contact with mentally ill persons. CIT provides practical techniques for law enforcement officers to de-escalate crises and help direct persons with mental illness into treatment instead of inappropriate incarceration.
- b. Multnomah County's Local Public Safety Coordinating Council (LPSCC) regularly convenes a Persons with Mental Illness in the Criminal Justice System Working Group comprised of judges, advocates, treatment providers, prosecutors, corrections officials, and consumers to address the needs of persons with mental illness who enter the criminal justice system.
- c. The Working Group issued reports in 2002, 2003, and 2005 calling for more officer crisis intervention training (CIT), as well as improved dispatch protocols and procedures to assure that CIT-trained officers are sent to the scene and supported. The Working Group has also advocated for the removal of the time and cost barriers to obtain that training.
- d. Oregon Partners In Crisis, a statewide mental health/criminal justice collaboration formed by county commissioners, sheriffs, district attorneys, judges, jail administrators, mental health professionals, defense attorneys, family members and individuals living with mental illness, is also a leading advocate for crisis intervention training for public safety staff, including law enforcement officers.
- e. Multnomah County Sheriff Deputies are the law enforcement officers for unincorporated areas of the County, Wood Village, Maywood Park, the Willamette and Columbia Rivers and for contracted specialty assignments. In the course of their duties, Deputies come into contact with persons with mental illness.
- f. Multnomah County funds programs to assist persons with mental illness and the law enforcement officers who respond to situations that may involve persons with mental illness. These programs are intended to help decrease the numbers of persons who enter the criminal justice system. These programs include:
  1. The Call Center maintained by the County's Human Services Department. A dedicated Call Center phone line is reserved for police and jail staff to

help them determine if an offender is currently receiving mental health or addiction services, and to help make the link for appropriate action.

2. Project Respond, the County's mobile crisis unit. Law enforcement officers are encouraged to page crisis unit members for assistance in de-escalating a situation, or transporting a person in acute mental crisis to a hospital for evaluation and treatment.
- g. It is imperative that our criminal justice and mental health systems form an effective partnership to reduce the criminalization of those who suffer from mental illness and promote recovery and to stop the Multnomah County Jails from becoming default mental health treatment centers.
- h. Multnomah County Sheriff Bernie Giusto supports this policy and desires to work with the Board, with the assistance of the County Budget Office, to implement it.

**The Multnomah County Board of Commissioners Resolves:**

1. The Board of County Commissioners, as a matter of policy and in keeping with demonstrated "best practices," desires all Multnomah County Sheriff Deputies who, during the course of their duties, come into contact with mentally ill persons to participate in a full, 40-hour Crisis Intervention Training program; and that the Deputies receive the training as soon as practicable.
2. The Budget Office is directed to assist the Sheriff in reviewing the current amount of CIT for each Sheriff Deputy; the one-time-only cost to provide each Sheriff Deputy with a full, 40-hour CIT regimen; the cost to insure that all new Sheriff Deputies receive full CIT; and a timeline that prioritizes this training.
3. The Board of County Commissioners and the Sheriff, with the assistance of the County Budget Office, will discuss the results of this review at the Regular Meeting of the Board of Commissioners on December 14, 2006.

ADOPTED this 9th day of November, 2006.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

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Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Agnes Sowle, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Adopting a Policy for all Multnomah County Sheriff Deputies Assigned to Patrol to Receive Crisis Intervention Training (CIT) and Directing the Budget Office to Review the Costs and Processes to Achieve this Policy

**The Multnomah County Board of Commissioners Finds:**

- a. Crisis intervention training (CIT) has been a nationally-recognized program of education for nearly two decades that emphasizes "best practice" protocols for law enforcement officers who, during the course of their duties, come into contact with mentally ill persons. CIT provides practical techniques for law enforcement officers to de-escalate crises and help direct persons with mental illness into treatment instead of inappropriate incarceration.
- b. Multnomah County's Local Public Safety Coordinating Council (LPSCC) regularly convenes a Persons with Mental Illness in the Criminal Justice System Working Group comprised of judges, advocates, treatment providers, prosecutors, corrections officials, and consumers to address the needs of persons with mental illness who enter the criminal justice system.
- c. The Working Group issued reports in 2002, 2003, and 2005 calling for more officer crisis intervention training (CIT), as well as improved dispatch protocols and procedures to assure that CIT-trained officers are sent to the scene and supported. The Working Group has also advocated for the removal of the time and cost barriers to obtain that training.
- d. Oregon Partners In Crisis, a statewide mental health/criminal justice collaboration formed by county commissioners, sheriffs, district attorneys, judges, jail administrators, mental health professionals, defense attorneys, family members and individuals living with mental illness, is also a leading advocate for crisis intervention training for public safety staff, including law enforcement officers.
- e. Multnomah County Sheriff Deputies are the law enforcement officers for unincorporated areas of the County, Wood Village, Maywood Park, the Willamette and Columbia Rivers and for contracted specialty assignments. In the course of their duties, Deputies come into contact with persons with mental illness.
- f. Multnomah County funds programs to assist persons with mental illness and the law enforcement officers who respond to situations that may involve persons with mental illness. These programs are intended to help decrease the numbers of persons who enter the criminal justice system. These programs include:
  1. The Call Center maintained by the County's Human Services Department. A dedicated Call Center phone line is reserved for police and jail staff to

help them determine if an offender is currently receiving mental health or addiction services, and to help make the link for appropriate action.

2. Project Respond, the County's mobile crisis unit. Law enforcement officers are encouraged to page crisis unit members for assistance in de-escalating a situation, or transporting a person in acute mental crisis to a hospital for evaluation and treatment.
- g. It is imperative that our criminal justice and mental health systems form an effective partnership to reduce the criminalization of those who suffer from mental illness and promote recovery and to stop the Multnomah County Jails from becoming default mental health treatment centers.
- h. Multnomah County Sheriff Bernie Giusto supports this policy and desires to work with the Board, with the assistance of the County Budget Office, to implement it.

**The Multnomah County Board of Commissioners Resolves:**

1. Multnomah County Sheriff Deputies, who, during the course of their duties, come into contact with mentally ill persons, will participate in a full, 40-hour Crisis Intervention Training program.
2. The Budget Office is directed to assist the Sheriff in reviewing the current amount of CIT for each Sheriff Deputy; the one-time-only cost to provide each Sheriff Deputy with a full, 40-hour CIT regimen; the cost to insure that all new Sheriff Deputies receive full CIT; and a timeline that prioritizes this training.
3. The Budget Office will report the results of this review to the Board on December 14, 2006.

ADOPTED this 9th day of November, 2006.

**BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON**

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Diane M. Linn, Chair

**REVIEWED:**

**AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON**

By \_\_\_\_\_  
Agnes Sowle, County Attorney



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 06-185**

Declaring Board Policy for All Multnomah County Sheriff Deputies to Receive Crisis Intervention Training (CIT) and to Review the Costs and Processes to Achieve this Policy

**The Multnomah County Board of Commissioners Finds:**

- a. Crisis intervention training (CIT) has been a nationally-recognized program of education for nearly two decades that emphasizes "best practice" protocols for law enforcement officers who, during the course of their duties, come into contact with mentally ill persons. CIT provides practical techniques for law enforcement officers to de-escalate crises and help direct persons with mental illness into treatment instead of inappropriate incarceration.
- b. Multnomah County's Local Public Safety Coordinating Council (LPSCC) regularly convenes a Persons with Mental Illness in the Criminal Justice System Working Group comprised of judges, advocates, treatment providers, prosecutors, corrections officials, and consumers to address the needs of persons with mental illness who enter the criminal justice system.
- c. The Working Group issued reports in 2002, 2003, and 2005 calling for more officer crisis intervention training (CIT), as well as improved dispatch protocols and procedures to assure that CIT-trained officers are sent to the scene and supported. The Working Group has also advocated for the removal of the time and cost barriers to obtain that training.
- d. Oregon Partners In Crisis, a statewide mental health/criminal justice collaboration formed by county commissioners, sheriffs, district attorneys, judges, jail administrators, mental health professionals, defense attorneys, family members and individuals living with mental illness, is also a leading advocate for crisis intervention training for public safety staff, including law enforcement officers.
- e. Multnomah County Sheriff Deputies are the law enforcement officers for unincorporated areas of the County, Wood Village, Maywood Park, the Willamette and Columbia Rivers and for contracted specialty assignments. In the course of their duties, Deputies come into contact with persons with mental illness.
- f. Multnomah County funds programs to assist persons with mental illness and the law enforcement officers who respond to situations that may involve persons with mental illness. These programs are intended to help decrease the numbers of persons who enter the criminal justice system. These programs include:
  1. The Call Center maintained by the County's Human Services Department. A dedicated Call Center phone line is reserved for police and jail staff to

help them determine if an offender is currently receiving mental health or addiction services, and to help make the link for appropriate action.

2. Project Respond, the County's mobile crisis unit. Law enforcement officers are encouraged to page crisis unit members for assistance in de-escalating a situation, or transporting a person in acute mental crisis to a hospital for evaluation and treatment.
- g. It is imperative that our criminal justice and mental health systems form an effective partnership to reduce the criminalization of those who suffer from mental illness and promote recovery and to stop the Multnomah County Jails from becoming default mental health treatment centers.
- h. Multnomah County Sheriff Bernie Giusto supports this policy and desires to work with the Board, with the assistance of the County Budget Office, to implement it.

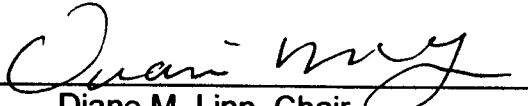
**The Multnomah County Board of Commissioners Resolves:**

1. The Board of County Commissioners, as a matter of policy and in keeping with demonstrated "best practices," desires all Multnomah County Sheriff Deputies who, during the course of their duties, come into contact with mentally ill persons to participate in a full, 40-hour Crisis Intervention Training program; and that the Deputies receive the training as soon as practicable.
2. The Budget Office is directed to assist the Sheriff in reviewing the current amount of CIT for each Sheriff Deputy; the one-time-only cost to provide each Sheriff Deputy with a full, 40-hour CIT regimen; the cost to insure that all new Sheriff Deputies receive full CIT; and a timeline that prioritizes this training.
3. The Board of County Commissioners and the Sheriff, with the assistance of the County Budget Office, will discuss the results of this review at the Regular Meeting of the Board of Commissioners on December 14, 2006.

ADOPTED this 9th day of November, 2006.

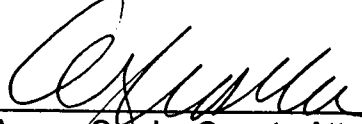


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Agnes Sowle, County Attorney



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 11/09/06  
Agenda Item #: R-14  
Est. Start Time: 10:35 AM  
Date Submitted: 11/01/06

### BUDGET MODIFICATION: -

**RESOLUTION Endorsing the Housing Alliance 2007 Housing Opportunity**  
**Agenda Agenda and Urging the Legislature to Meet the Housing Needs of Low and Very**  
**Title: Low Income Oregonians in Urban and Rural Areas**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: November 9, 2006 Time Requested: 10 mins.  
Department: Non-Departmental Division: Commissioner Serena Cruz  
Contact(s): Mary Carroll Walsh, District 2  
Phone: 503-988-5219 Ext. 85219 I/O Address: 503/600  
Presenter(s): Janet Byrd, Executive Director of Neighborhood Partnership Fund

### General Information

#### 1. What action are you requesting from the Board?

The Housing Alliance is a statewide, bi-partisan alliance of local governments, housing advocates, community development corporations, service providers, business interests and others concerned about the lack of affordable housing in Oregon. They seek to ask the Oregon Legislature to dedicate \$100 million per biennium from a combination of appropriations and revenue streams to address the housing needs of low and very low income Oregonian throughout the state. Multnomah County is a member of the Housing Alliance and the Board is being asked to show support for their legislative efforts to establish a permanent dedicated statewide funding for affordable housing.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue.

The states of Washington and California have both established permanent sources of funding to address the housing needs of low income and special needs population. Currently, Oregon's does

not have adequate funding to meet the needs of people on fixed incomes, low wage earning families and vulnerable populations. The Housing Alliance is working to have the Legislature dedicate new sources of funding to meet Oregon's critical housing needs.

**3. Explain the fiscal impact (current year and ongoing).**

None. ORS 205.323 imposes state document recording fees on a broad set of documents which are collected by the counties, including Multnomah County. The Housing Alliance proposal would modestly increase those fees. The ORS provides for a portion of local fees to be withheld to cover the county's assessment and taxation's cost of collection.

**4. Explain any legal and/or policy issues involved.**

Low incomes and high housing costs make Oregon the second *least* affordable state for renters in the nation. Housing is considered affordable if no more than 30% of a household's income goes toward rent. Many high-wage industry jobs in Oregon have been lost. The new jobs that have emerged pay significantly less, while housing costs remain on the rise. (Oregonian/HUD) Home prices are rising at unprecedented rates while household incomes lag behind. From 2004 to 2005, statewide housing prices rose 13% while per capita annual income grew only 6%. (Oregonian and OFHEO Housing Price Index).

Currently, state and local funding fall far short of meeting the housing needs for low and very low income Oregonians in urban and rural areas.

**5. Explain any citizen and/or other government participation that has or will take place.**

The Housing Alliance is a statewide, bi-partisan alliance of local governments, housing advocates, community development corporations, service providers, business interests and others concerned about the lack of affordable housing in Oregon. They will be working at the Oregon Legislature to establish a permanent source of funding for affordable housing in Oregon.

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**Required Signatures**

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Department/  
Agency Director:



Date: 11/01/06

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



## Member Organizations

1000 Friends  
 Association of Oregon Community Development Organizations  
 Association of Oregon Housing Authorities  
 CASA of Oregon  
 City Club of Portland  
 City of Ashland  
 City of Beaverton  
 City of Eugene  
 City of Medford Housing & Community Development Commission  
 City of Portland  
 City of Talent  
 Clackamas Community Land Trust  
 Clackamas Housing Action Network  
 Coalition for a Livable Future  
 Community Action Directors of Oregon  
 Community Alliance of Tenants  
 Community Development Network  
 Community Housing Fund  
 Community Partners for Affordable Housing  
 Ecumenical Ministries of Oregon  
 Enterprise Community Partners, Inc.  
 Homeless Families Coalition  
 Homestead Capital  
 Housing Advocacy Group of Washington Co.  
 Housing Development Center  
 Jackson County Housing Coalition  
 Lane County Law and Advocacy Center  
 League of Oregon Cities  
 League of Women Voters of Oregon  
 Metro  
 Multnomah County  
 Neighborhood Economic Development Corporation (NEDCO)  
 Neighborhood Partnership Fund  
 Network for Oregon Affordable Housing  
 Northwest Community Land Trust Coalition  
 Northwest Housing Alternatives  
 Oregon Action  
 Oregon Coalition on Housing & Homelessness  
 Oregon Food Bank  
 Portland Impact  
 REACH CDC  
 Rogue Valley CDC  
 Rose CDC  
 St. Vincent DePaul of Lane County  
 Sisters of the Road

## Contact us:

Public Affairs Counsel  
 Mark Nelson, Bill Linden, Elizabeth Christy  
 PO Box 12945 • Salem, OR 97309  
 (503) 363-7084

[www.oregonhousingalliance.org](http://www.oregonhousingalliance.org)

# 2007 Housing Opportunity Agenda

Across Oregon, housing prices in the private market are out of reach of ordinary people. It's time to take action and ensure that all Oregonians have the opportunity for success that comes with having an affordable place to live.

*We are calling on the Legislature to dedicate new sources of funds to meet critical housing needs.*

## We need affordable homes for hardworking families and our neighbors on fixed incomes

The Housing Alliance requests direct spending of \$100 million during the 2007-2009 biennium to build and maintain affordable housing.

## Revenue Sources:

- ⇒ A modest increase to the existing state document recording fee as an ongoing funding source for affordable housing
- ⇒ Allocation of lottery funds to support the economic development that is tied to affordable housing
- ⇒ General Fund appropriation
- ⇒ Continued utility public purpose fee

Funds raised will be distributed through existing, proven programs to help meet community housing needs and priorities across the state.

## ***Homes for hardworking families and our neighbors on fixed incomes***

**The Housing Alliance calls on the Legislature to spend  
\$100 million\* to address the critical housing  
needs of Oregon's communities.**

<b>PROPOSED SOURCE OF FUNDS</b>	<b>REQUESTED AMOUNT 2007 LEGISLATURE</b>
<b>Increase the Document Recording Fee</b> Modest increase to existing state fee	At least 60 million
<b>Devote Lottery proceeds</b> to fund housing programs that support a vital economy	25 million
<b>Allocate General Fund</b>	10 million
<b>Maintain dedication of utility 'public purpose' funds</b>	5 million
<b>TOTAL for BIENNIUM</b>	<b>\$100 million</b>

\*a combination of biennial appropriations and dedicated revenue streams

### **How would these resources be used?**

Oregon law spells out how these resources will be used: to meet housing needs of low and very low- income Oregonians in both rural and urban areas. Oregon Housing and Community Services has effective programs in place that maximize the impact of state dollars and support community efforts to meet priority housing needs.

Shortages of affordable housing and homelessness affect all areas of Oregon. These resources will fund locally- based strategies to meet the needs of hard-working families and our neighbors on fixed incomes.

#### **Our Priority Uses:**

- ⇒ **Develop new housing** for low income populations that the market cannot serve, **rehabilitate existing rental housing** and keep it affordable, and **support vulnerable populations** with permanent housing plus supportive services
- ⇒ **End and prevent homelessness** through housing development emergency intervention
- ⇒ **Maintain a vital network** of community- based housing providers
- ⇒ Put **homeownership** in reach for more Oregonians



## **Housing Alliance 2007 Housing Opportunity Agenda Proposed Uses of \$100 million**

(all figures are for the 2007-2009 biennium)

### **\$ 80 million – Multi-Family Rental Development**

We are asking that an additional \$74 million for immediate housing development be allocated through the Consolidated Funding Cycle at Housing and Community Services (HCS) – this would allow the Department to fund viable pending applications and speed up the response of community based developers to housing needs in their communities.

These new resources will produce at least 1,000 affordable units – units that will become part of Oregon's infrastructure and remain affordable to hardworking families or those with special needs for generations. Our investment will create opportunity for families and individuals, leverage significant private investment, *and* create new family wage construction jobs.

The current HCS allocation of state resources is just \$5.6 million (from utility public purpose funds). Viable projects now wait two or three years for an allocation of state funds – this makes projects harder to do for the developers and more expensive as construction costs keep rising. Larger per-unit subsidies from HCS will allow us to reach lower rent levels and to replace the many funding sources that are declining or not growing at pace with the need.

#### ***Priorities for development:***

##### **❖ Permanent Supportive Housing for special needs populations:**

Approximately 20% of these funds will be used for the **creation of debt-free housing units that could serve individuals and families with ongoing special needs**. These residents have a long term, if not permanent, need for housing plus access to services, and we as communities need to continue to develop an infrastructure of housing that will be permanently available. This will supplement special allocations through the Dept of Human Services which respond to special circumstances.

❖ **New Construction:** Funds will be used to create new units where insufficient multi-family units exist. Our populations are growing rapidly, and multi-family housing is needed to meet the increased demand. New construction will be well designed to blend in with established communities and minimize the effects of density.

❖ **Rehabilitation and Preservation of Existing Housing:** Our existing multi-family housing stock and many downtown buildings are aging, but much can be saved and re-used. Rehabilitation not only preserves the existing character of our towns, it is usually a cost-effective alternative to new construction. Rehabilitation may also allow the retention of federal rent subsidies, which assist very low income households.

❖ **Mixed Use and Downtown Revitalization:** Many communities are seeing the benefits of creative use of downtown and urban spaces in mixed-use developments. Whether historic preservation or new construction, these developments blend commercial, office, retail, and residential spaces to great advantage. Housing in these areas brings workers and shoppers closer to work and retail areas, and recreates community gathering spots.

### **\$ 10 million – Homelessness**

Increase funds available through the Emergency Housing Account by approximately \$5 million for uses including:

- Increase movement of homeless individuals and families into permanent housing;
- stabilize families and individuals in existing permanent housing through shorter term eviction prevention funds or foreclosure prevention funds; or
- provide operating support for permanent supportive housing.

### **\$4 million – Capacity Building**

We are asking for \$4 million to be allocated to renew and expand funding for grants to build and maintain the capacity of community based agencies across all regions of the state to develop, manage, and preserve affordable housing. Grants would be made through a competitive process with several goals:

- Maximize community-driven development and ownership capacity statewide;
- encourage collaboration and partnership that expands capacity or increases efficiency;
- provide necessary technical assistance and training to ensure performance and sustainability.

Affordable housing is not something that the private market can or will do on its own. We need to take seriously the support of organizations that bring this capacity to Oregon's communities.

Affordable housing, with its unique layering of subsidies and restrictions, requires competent development staff as well as strong management systems

### **\$6 million – Homeownership**

\$5 million increase in funding for Homeownership. The resources will be used for the following:

- Increase current expenditures for **counseling** – counseling gives families the skills and support they need to successfully repair credit, manage financial priorities, and make good ownership decisions;
- Increase current expenditures for **down payment assistance**. Homeownership is just too expensive in many markets and coming up with the down payment can be a major barrier. We want to be able to provide appropriate levels of down payment assistance in various cities. This money is typically recaptured when homeowners sell or build up sufficient equity, so it will be a revolving resource.
- Many community-based housing developers are doing homeownership construction. We want to help them develop affordable homeownership units by allowing them to subsidize development at the front end, through **construction subsidy or land banking**.





In **MULTNOMAH COUNTY**, housing prices have moved out of reach for ordinary people.

## What can we do to close the gap?

Our hardworking families, children and our neighbors on fixed incomes deserve the opportunity to succeed in life — that success is tied to having a safe, stable place to call home.

### quick facts Oregon

One in four Oregonians are spending more than half of their income for rent.



Over 11,000 of our K-12 students were homeless during the 2004-2005 school year. Nearly half of the homeless students were in grades K-5.



72 = the number of hours a worker earning Oregon's minimum wage had to work each week in 2005 to afford a two-bedroom apartment.



The statewide median home price rose 21.78% in 2005. Over the past 5 years the price to purchase a home has skyrocketed by 62.28%. Meanwhile, Oregon was one of only eight states that saw declines in median income during that period.

#### WANT TO KNOW MORE?

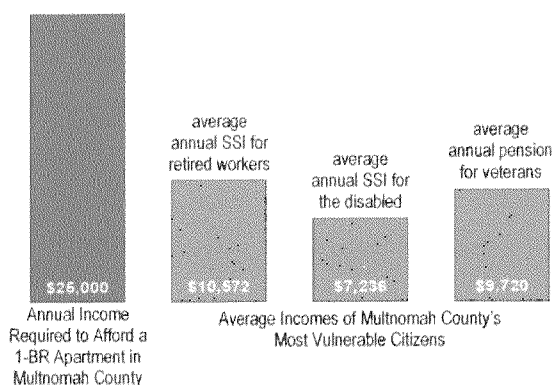
Call the Housing Alliance

503-226-3001

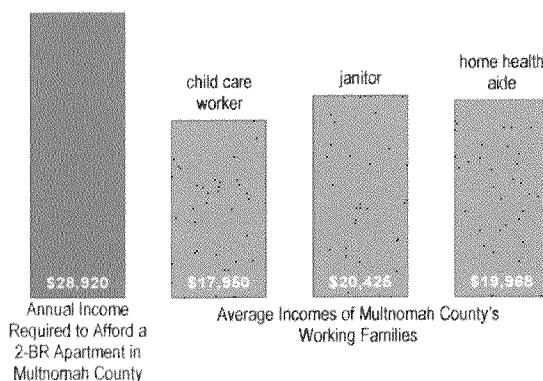
or visit online at

[oregonhousingalliance.org](http://oregonhousingalliance.org)

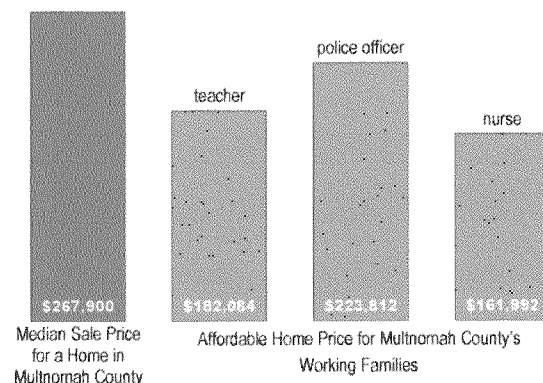
In **Multnomah County**, people on fixed incomes—like seniors and people with disabilities—can't afford a one-bedroom market-rate apartment.



**Multnomah County's** hard-working families should not have to choose between rent, groceries and prescription medications. High housing costs have put basic economic security out of reach.



Homeownership in **Multnomah County**, is now beyond the means of many hard-working families.



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Endorsing the Housing Alliance 2007 Housing Opportunity Agenda and Urging the Legislature to Meet the Housing Needs of Low and Very Low Income Oregonians in Urban and Rural Areas

**The Multnomah County Board of Commissioners Finds:**

- a. Oregon is experiencing an affordable housing crisis and this crisis is growing as housing prices increase at a rate that far exceeds most households' proportionate increase in income.
- b. A recent report on poverty released by the Oregon Department of Housing and Community Services found that one in four renters in Multnomah County spend more than half of their income on rent.
- c. Individuals living on fixed incomes or on minimum wage salaries cannot afford a one-bedroom market rate apartment in Multnomah County.
- d. The annual average home price growth in the Portland metro area increased 17% in 2005. The median sales price of a home in Multnomah County is nearly \$268,000, placing it beyond the means of many working families.
- e. Shortages of affordable housing and homelessness affect all areas of Oregon.
- f. Levels of state funding for affordable housing programs are inadequate to meet the housing needs of many low-income Oregon households.
- g. Multnomah County is a member of the Housing Alliance, a statewide bi-partisan alliance of local governments, housing advocates, community development corporations, service providers, business interests and others concerned about the lack of affordable housing in Oregon.

**The Multnomah County Board of Commissioners Resolves:**

1. Multnomah County endorses the Housing Alliance 2007 Housing Opportunity Agenda and joins with dozens of other local governments and the Housing Alliance in urging the Oregon Legislature to dedicate \$100 million during the 2007-2009 biennium to build and maintain affordable housing throughout the state of Oregon.

2. The proposed source of the funds requested are a combination of biennial appropriations and dedicated revenue as follows:

**Proposed Source:**

**Increase the existing document recording fee** \$60 million

**Devote Lottery proceeds to fund housing programs that support a vital economy** \$25 million

**Allocate General Fund** \$10 million

**Renew dedication of utility public purpose funds** \$5 million

**Total** \$100 million

3. The funds should be used to meet housing needs of low and very low income Oregonians by developing new housing, rehabilitating existing rental housing to support vulnerable populations, ending and preventing homelessness, maintain a vital network of community based housing providers and will put homeownership in reach for more Oregonians.

ADOPTED this 9th day of November 2006.

**BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON**

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Diane M. Linn, Chair

REVIEWED:

**AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON**

By \_\_\_\_\_  
Agnes Sowle, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

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<b>Renew dedication of utility public purpose funds</b>	<b>\$5 million</b>
<b>Total</b>	<b>\$100 million</b>

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ADOPTED this 9th day of November 2006.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By

  
Agnes Sowle, County Attorney



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date:	11/09/06
Agenda Item #:	E-2
Est. Start Time:	10:45 AM
Date Submitted:	10/30/06

### BUDGET MODIFICATION:

**Agenda Title:** Executive Session Pursuant to ORS 192.660(2)(d),(e) and/or (h)

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	November 9, 2006	<b>Time Requested:</b>	15 -30 mins
<b>Department:</b>	Non-Departmental	<b>Division:</b>	County Attorney's Office
<b>Contact(s):</b>	Agnes Sowle		
<b>Phone:</b>	503 988-3138	<b>Ext.</b>	83138
<b>I/O Address:</b>	503/500		
<b>Presenter(s):</b>	Agnes Sowle and Invited Others		

### General Information

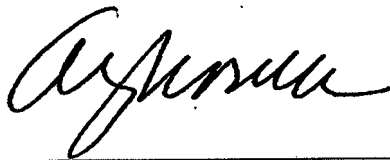
1. What action are you requesting from the Board?  
No Final Decision will be made in the Executive Session.
2. Please provide sufficient background information for the Board and the public to understand this issue.  
Only Representatives of the News Media and Designated Staff are allowed to Attend.  
Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session.
3. Explain the fiscal impact (current year and ongoing).
4. Explain any legal and/or policy issues involved.  
ORS 192.660(2)(e) and/or (h)
5. Explain any citizen and/or other government participation that has or will take place.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 10/30/06

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**