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BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ORDINANCE NO. 719

An ordinance to be adopted in partnership with the Cities of Portland and Gresham to create a Housing and Community Development Commission (HCDC), advisory to the jurisdictions participating in the Multnomah County Comprehensive Housing Affordability Strategy (CHAS).

Multnomah County ordains as follows:

**Section I. Title.**

This ordinance shall be known as the Housing and Community Development Commission Ordinance. The HCDC is designated as the primary policy forum in which policy development, resource coordination and civic leadership are provided to address the affordable housing problems throughout Multnomah County.

**Section II. Findings.**

1. In 1990 the U.S. Congress passed the National Affordable Housing Act, which, among other things, required entitlement jurisdictions under the federal Community Development Block Grant to prepare and adopt a Comprehensive Housing Affordability Strategy (CHAS).

2. In 1991 Multnomah County, in partnership with the Cities of Portland and Gresham, adopted the 1991 CHAS through Resolution No. 91-172.

1           3. Under Goal A, Coordination and Leadership, of the adopted CHAS,  
2 Strategy A.1 states: "Establish a Countywide Housing and Community  
3 Development Commission."

4           4. The three participating jurisdictions agreed to cooperate in a  
5 transition process that would further refine the First Year CHAS priorities  
6 and budget decisions as well as draft implementing ordinances that establish a  
7 new Housing and Community Development Commission for consideration by the  
8 jurisdictions in the Spring of 1992.

9 **Section III. Definitions.**

10           HCDC Mission. The mission of the HCDC is to increase the effectiveness of  
11 the public housing delivery system by providing coordination among diverse  
12 public agencies which implement housing programs and by serving as a  
13 centralized liaison between those agencies and the governing bodies of the  
14 jurisdictions on issues regarding housing policy, goals, programs, and related  
15 allocation of public funds.

16 **Section IV. Duties.**

17           The HCDC is delegated to carry out the following functions:

18 A. Housing Policy and Planning.

- 19           1. Develop and recommend countywide housing policy as embodied in the  
20 CHAS and guide the development of local housing policies in  
21 cooperation with the participating jurisdictions.  
22           2. Monitor and annually recommend updates to the CHAS.

- 1           3.   Recommend annual production and performance goals to carry out the  
2           CHAS.  
3           4.   Review the activities of local planning and public works agencies for  
4           impacts on CHAS goals and make recommendations regarding the  
5           activities of these agencies.

6    B.   Budget Review and Recommendations.

- 7           1.   Develop policy recommendations in accordance with CHAS priorities to  
8           guide the development of budgets and local priorities for affordable  
9           housing development.  
10          2.   Recommend the allocation of HOME, housing-related CDBG funds, and  
11          other flexible funds to appropriate jurisdictions.  
12          3.   Review public agency budgets and proposed work programs (including  
13          housing production goals) for consistency with the CHAS.

14   C.   Resource and Program Development.   Work closely with implementing agencies  
15          to identify and recommend ways to increase the supply and availability of  
16          affordable housing and necessary support services through new initiatives  
17          and programs.

18   D.   Program Evaluation.

- 19          1.   Evaluate annually the effectiveness of housing programs in meeting  
20          CHAS goals.  
21          2.   Report annually to participating jurisdictions regarding performance  
22          of local housing programs to carry out the adopted CHAS.   This annual  
23          report is to include recommendations as appropriate.  
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1 E. Linkage of Housing Development and Supportive Services.

2 1. Establish formal linkages to service providers and specific groups  
3 and organizations through establishment of a resource network. The  
4 organizational structure of this network shall be outlined in the  
5 HCDC bylaws.

6 2. Evaluate this resource network structure on annual basis.

7 F. Public-Private Partnerships.

8 1. Improve access to public and private sources of financing for  
9 affordable housing initiatives. Sources of financing include banks,  
10 philanthropic institutions and other socially-motivated investors,  
11 the State Housing Trust Fund, Block Grant and entitlement funders,  
12 and bond issuing agencies.

13 2. Assist implementing agencies in developing a comprehensive technical  
14 assistance program to improve the capacity of local community  
15 development corporations to develop and manage low-income housing.

16 3. Foster housing production countywide by identifying opportunities to  
17 streamline the regulatory process.

18 4. Actively encourage the support, personal commitment, and  
19 participation of highly respected community leaders, including the  
20 Mayors, City and County Commissioners, and business leaders in  
21 furthering the community's affordable housing agenda.

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1 G. Advocacy/Community and Intergovernmental Relations.

- 2 1. Foster awareness of and support for the jurisdictions' legislative  
3 agenda to increase federal and state support for housing and  
4 supportive services.
- 5 2. Facilitate regional housing policy coordination with the Metropolitan  
6 Service District and other local governments.
- 7 3. Coordinate policy development with local housing and social service  
8 groups, including but not limited to the Community Action Commission,  
9 the Community Housing Resource Board, and the Commission on Aging.

10 H. Information and Referral. Work with existing information and referral  
11 groups to establish a clear system for information and referral for  
12 developers, citizens, and supportive services providers.

- 13 1. The HCDC shall consist of fifteen members. The City of Portland  
14 shall appoint nine members. The City of Gresham shall appoint three  
15 members. Multnomah County shall appoint three members. Membership  
16 appointment shall achieve a balanced citizen-based perspective  
17 embracing a high level of knowledge of and expertise in housing  
18 development, finance, management, social services, community affairs,  
19 and consumer interests. The appointment of members shall take into  
20 account the income, racial, ethnic, and cultural diversity of the  
21 community.

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2. In addition, the Chair of the governing body or the Chief Executive Officer of the Portland Development Commission, the Housing Authority of Portland, and the Multnomah County Social Services Department, or their designees, shall hold non-voting ex officio membership on the Commission.
3. All appointments to the HCDC shall be for terms of three years. For the initial appointments, the following formula will be applied:
  - a. From the City of Portland, three members shall be appointed for a term of one year; three for a term of two years; and three for a term of three years.
  - b. From the City of Gresham, one member shall be appointed for a term of one year; one for a term of two years; and one for a term of three years.
  - c. From Multnomah County, one member shall be appointed for a term of one year; one for a term of two years; and one for a term of three years.
4. Members shall serve without compensation. However, jurisdictions may authorize reimbursement of the reasonable expenses of the members for carrying out the work of the HCDC.
5. The HCDC shall adopt rules of procedure (bylaws) necessary for the governance of its proceedings and election of its officers.

1     Section V.     Staffing.

2             Staff shall be provided for the ongoing functions of the HCDC according to  
3 funding agreements reached among the participating jurisdictions. In  
4 addition, inter-agency agreements shall be established for a network of  
5 liaison staff representing the key implementing and policy agencies as deemed  
6 necessary for the HCDC to carry out the duties enumerated in Section 3.38.030  
7 of this Chapter.

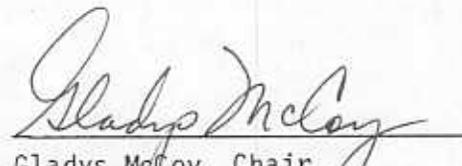
8     Section VI.    Cooperation.

9             All County offices, boards, and agencies of any kind shall cooperate with  
10 the HCDC and shall provide information at the Commission's request.

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12             Adopted this     23rd     day of     April             , 1992 being the  
13 date of its     second             reading before the Board of County Commissioners  
14 of Multnomah County, Oregon.



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Gladys McCoy, Chair  
MULTNOMAH COUNTY, OREGON

REVIEWED:

  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon