



June 13, 2008

Ted Wheeler, Chair  
Multnomah County Board of Commissioners  
501 SE Hawthorne, Suite 600  
Portland, OR 97214

RE: Recommendation for Library Advisory Board Appointment

Dear Chair Wheeler:

On behalf of the Library Advisory Board, I would like to submit **John Potter** and **Sola Whitehead** for recommendation to the Board of County Commissioners for service on the Library Advisory Board (LAB). Attached please find Mr. Potter's and Ms. Whitehead's resumes and completed Interest Forms.

Mr. Potter is the Assistant Director of Operation for the State of Oregon Parks and Recreation Department. His educational background, understanding of the library's relationship to its patrons, and familiarity with Multnomah County Library are indeed assets for service on the Library Advisory Board.

Ms. Whitehead is a Grants Program Specialist for the Portland Veteran's Association Medical Center Research & Development Office. Ms. Whitehead's educational background, knowledge of and interest in the library's programs as a patron, and the manner in which she prepared for her interview with the Nominating Committee are assets for service on the Library Advisory Board.

The Library Advisory Board's Nominating Committee has interviewed both Mr. Potter and Ms. Whitehead and highly recommended them to the full LAB.

Mr. Potter's appointment to a four-year term will begin on November 1, 2008 when he fills a vacancy that will be left when Joe Arellano leaves the LAB after serving two four-year terms. Ms. Whitehead's appointment to a four-year term will also begin on November 1, 2008 when she fills a vacancy that will be left when Stephen Feltz leaves the LAB after serving two four-year terms. Pending the Board of County Commissioner's and your approval, Mr. Potter's and Ms. Whitehead's terms will expire on June 30, 2012.

If you have any questions about the Library Board's recommendation, please do not hesitate to contact me. Thank you for allowing the LAB to make this recommendation to you and the Board of County Commissioners.

Sincerely,

A handwritten signature in black ink that reads "Molly Raphael". The signature is written in a cursive, flowing style.

Molly Raphael  
Director of Libraries

cc: Barbara Willer  
Tara Bowen-Biggs  
Ruth Langlois  
Deborah Bogstad