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NONDEPARTMENTAL
SUMMARY OF DEPARTMENTAL REQUIREMENTS

ORGANIZATION	POSITIONS	PERSONAL SERVICES	MATERIALS AND SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
GENERAL FUND							
Office of the County Executive	8.75	319,437	35,834	0	355,271	3,320	351,951
Board of County Commissioners	23.85	785,160	135,198	9,920	930,278	13,440	916,838
County Auditor	6	226,091	19,955	0	246,046	803	245,243
County Assessor	132	3,713,449	1,440,220	36,600	5,190,269	872,043	4,318,226
County Clerk - Elections	17	569,607	838,392	713	1,408,712	59,482	1,349,230
Tax Supervising	4	135,896	34,104	0	170,000	75	169,925
Board of Equalization	2	52,272	26,364	174	78,810	216	78,594
External Organizations	0	0	8,043,389	0	8,043,389	0	8,043,389
Special Appropriations	0	14,325	576,500	0	590,825	213,455	363,045
Countywide Appropriation	0	0	1,400,445	0	1,400,445	0	1,400,445
Construction Projects	1	42,230	392,929	1,771,930	2,207,089	0	2,207,089
Sub Total (GF)	194.60	5,858,467	12,943,330	1,819,337	20,621,134	1,162,834	19,458,300
CAPITAL RESERVE FUND							
Third Party Financing	0	0	1,527,006	0	1,527,006	0	1,527,006
COUNTY SCHOOL FUND							
Expenditures	0	0	1,291,333	0	1,291,333	0	1,291,333
SHORT TERM DEBT RETIREMENT FUND							
Debt Service	0	0	26,890,000	0	26,890,000	0	26,890,000
DEPARTMENT TOTAL	194.60	5,858,467	42,651,669	1,819,337	50,329,473	1,162,834	49,166,639

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G-2
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NONDEPARTMENTAL
COUNTY EXECUTIVE

MANAGER: Dennis Buchanan

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	319,437	0	0	0	319,437
Materials & Services	35,834	0	0	0	35,834
Capital Outlay	0	0	0	0	0
Total	\$ 355,271	\$ 0	\$ 0	\$ 0	\$ 355,271

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	355,271	0	0	0	355,271
Total	\$ 355,271	\$ 0	\$ 0	\$ 0	\$ 355,271

PURPOSE STATEMENT

The County Executive shall perform those duties set forth in Chapter VI, Section 6.10 of the Multnomah County Home Rule Charter.

NONDEPARTMENTAL
COUNTY EXECUTIVE
DIVISION SUMMARY

WORK PLAN DESCRIPTION

The County Executive shall:

- Promote adequate service levels and enhance community development through the inclusion of incorporated urban areas into full service municipalities;
- Improve County management and efficiency; and
- Establish a stable financial base for an improved library system.

MAJOR CHANGES FROM LAST YEAR

The addition of a Staff Assistant 2 shall allow for the orderly transition of County services to the City.

NONDEPARTMENTAL
OFFICE OF THE EXECUTIVE

NOND GENERAL FUND

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	226,221	237,287	204,866	238,305
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	392	0	0
570	FRINGE	66,535	67,139	64,715	81,132
TOTAL WAGES & FRINGES		292,756\$	304,818\$	269,581\$	319,437
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	2,950	6,102	1,000	1,000
612	PRINTING	4,789	3,012	4,000	5,172
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	6,382	7,122	11,832	8,316
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	4,920	4,105	2,817	0
618	REPAIRS / MAINT.	120	113	100	950
620	POSTAGE	4,644	5,108	4,919	8,323
621	OFFICE SUPPLIES	1,800	1,424	2,000	3,567
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	499	20	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	160	0	0	0
631	EDUCATION / TRVL	3,769	2,840	2,000	2,000
633	LOCAL TRAVEL	0	1,070	1,400	2,181
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	1,524	728	970	1,005
652	INTEREST EXPENSE	0	0	0	0
661	DUES / SUBSCRIPT	111	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	111	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	2,077	4,514	3,308	3,320
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	38	0	0	0
TOTAL MATERIALS		\$ 33,894\$	36,158\$	34,346\$	35,834
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	122	0	0	0
TOTAL CAPITAL OUTLAYS		122\$	0\$	0\$	0
TOTAL REQUIREMENTS		326,772\$	340,976\$	303,927\$	355,271

PERSONNEL DETAIL

NONDEPARTMENTAL
OFFICE OF THE EXECUTIVE

NOND GENERAL FUND

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
COUNTY EXECUTIVE	1.00	1.00	1.00	1.00	43,180	13,820	57,000
EXEC ASST	1.00	1.00	1.00	1.00	41,969	13,890	55,859
LEGIS/ADMIN SECR	1.00	1.00	1.00	1.00	13,822	4,683	18,505
OFFICE MGR/EXEC	1.00	1.00	1.00	1.00	16,892	6,613	23,505
STAFF ASST 2	5.00	5.00	4.00	4.75	122,442	42,126	164,568
FULL TIME	9.00	9.00	8.00	8.75	238,305	81,132	319,437
PART TIME					0	0	0
OVERTIME					0	0	0
PREMIUM PAY					0	0	0
TOTAL					238,305	81,132	319,437

NONDEPARTMENTAL
COUNTY EXECUTIVE
NOTES

GENERAL FUND

510 - Full Time \$ 238,305

Addition of one Staff Assistant 2 to monitor and coordinate the
City/County transition program.

611 - Professional Services \$ 1,000

Analytical services as required.

659 - Miscellaneous \$ 1,005

Subscriptions and petty cash.

NONDEPARTMENTAL

BOARD OF COUNTY COMMISSIONERS

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	785,160	0	0	0	785,160
Materials & Services	135,198	0	0	0	135,198
Capital Outlay	9,920	0	0	0	9,920
Total	\$ 930,278	\$ 0	\$ 0	\$ 0	\$ 930,278

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	930,078	0	0	0	930,078
Operational Revenue	200	0	0	0	200
Total	\$ 930,278	\$ 0	\$ 0	\$ 0	\$ 930,278

PURPOSE STATEMENT

The purpose of the Board of County Commissioners is defined by the Multnomah County "Home Rule Charter" as amended July 1, 1979.

"2.10 General Grant of Powers

1. Except as this charter provides to the contrary, the County shall have authority over matters of County concern to the fullest extent granted or allowed by the constitutions and laws of the United States and the State of Oregon, as fully as though each particular power comprised in that general authority were specifically listed in the charter."

"2.20 Where Powers Vested

2. Except as this charter or a State Constitutional or statutory provision regarding the legislative and referendum provides to the contrary, the legislative power of the County shall be vested in and exercisable only by the Board of County Commissioners. Any other power of the County not vested by the charter elsewhere shall be vested in the board but may be delegated by it."

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS

DIVISION SUMMARY

WORK PLAN DESCRIPTION

* The Board of County Commissioners conducts all legislative business of the County in two Board meetings per week. It holds one Informal meeting per week in addition, for the purpose of reviewing the formal agenda, hearing informational briefings from staff, departments and outside agencies, and receiving citizen input to items on the agenda. Some meetings are held outside the Courthouse, in County Districts as described by the Charter, and some are held at night to provide greater citizen access. The Board's staff functions as a research resource for matters that come before the Board.

The Board:

- Conducts official business of County as required by State law and the efficient operation of the County.
- Hears Land Use appeals from cases reviewed by the Hearings Officer, Planning Commission and Planning staff.
- Adopts policies which guide direction of County activities.
- Reviews the Executive Budget, holds hearings and adopts the final County Budget.
- Creates such boards and commissions as it deems necessary for advising on matters of interest to County, recruits and proposes citizens to serve on same, and confirms appointments by the County Executive to boards and commissions.
- Acts as the liaison to County departments and advisory boards and commissions.
- Monitors the activities of the Clerk of the Board and Assistant as official recorders of Board activities and repository for Board files.
- Consults with the labor negotiator for the County and adopts final labor agreements.
- May exercise bonding authority as prescribed by Charter and State law.
- May establish County Service Districts as prescribed by Charter.
- Conducts official business and adopts budgets of established service districts.
- Is empowered to make changes in County administrative departments.
- Fills vacancies in elective County offices.
- Responds to citizen complaints.

* The budgets for three County Commissioners representing Districts 1, 3 and 5, whose positions are up for election, are split into two equal parts for the purpose of this budget document.

NONDEPARTMENTAL
820 BOARD OF COUNTY COMMISSIONERS - CLERK OF THE BOARD

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	31,612	35,531	35,183	39,631
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	3,609
570	FRINGE	11,352	13,575	14,277	15,755
TOTAL WAGES & FRINGES		42,964\$	49,106\$	49,460\$	58,995
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	2,265	2,800	5,000	5,750
612	PRINTING	0	3,858	4,500	12,800
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	1,643	2,313	4,509	3,100
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	91	1,709	2,590	2,650
620	POSTAGE	5,947	9,563	9,192	10,000
621	OFFICE SUPPLIES	1,334	1,943	2,300	2,900
622	JANITORIAL SUP.	0	11	0	0
623	OPERATING SUP.	680	613	900	900
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	62	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	150
633	LOCAL TRAVEL	0	280	350	600
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	2,357	2,584	2,000	7,000
652	INTEREST EXPENSE	0	0	0	0
661	DUES / SUBSCRIPT	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	74	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	22	224	0	0
TOTAL MATERIALS		\$ 14,413\$	25,960\$	31,341\$	45,850
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	4,363	3,443	1,245	1,120
TOTAL CAPITAL OUTLAYS		4,363\$	3,443\$	1,245\$	1,120
TOTAL REQUIREMENTS		61,740\$	78,509\$	82,046\$	105,965

PERSONNEL DETAIL

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS

CLERK OF THE BOARD
NOND GENERAL FUND

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
CLERK BOARD/ASST CLRK OF THE BOARD	1.00 1.00	1.00 1.00	1.00 1.00	1.00 1.00	18,333 21,298	7,270 8,258	25,603 29,556
FULL TIME	2.00	2.00	2.00	2.00	39,631	15,528	55,159
PART TIME					0	0	0
OVERTIME					0	0	0
PREMIUM PAY					3,032	804	3,836
TOTAL					42,663	16,332	58,995

NONDEPARTMENTAL
CLERK OF THE BOARD
NOTES

GENERAL FUND

- | | | |
|--|----|--------|
| 611 - Professional Services | \$ | 5,750 |
| Provides for secretarial relief, extra typing, legal services for board members and preparation and updating of the County Code. | | |
| 612 - Printing and Reproduction | \$ | 12,800 |
| Anticipates duplicating expenses, maintenance on copy machine and printing of County Code. | | |
| 618 - Repairs and Maintenance | \$ | 2,650 |
| Maintenance contracts on word processing, typewriters and tape recording equipment. | | |
| 621 - Office Supplies | \$ | 2,900 |
| Includes tapes which will be sold to the public. | | |
| 631 - Education and Travel | \$ | 150 |
| Attendance at annual meeting of Oregon Municipal Recorders' Association. | | |
| 659 - Miscellaneous | \$ | 7,000 |
| Legal notices for board hearings and support dollars for boards and commissions established by ordinance. | | |
| 740 - Equipment | \$ | 1,120 |
| Purchase of copy machine equipment. | | |

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS - DISTRICT 1 - 1984

R E Q U I R E M E N T		D E T A I L			
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	105,802	97,639	101,148	52,346
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	87	0	2,403
570	FRINGE	32,497	28,144	34,137	18,231
TOTAL WAGES & FRINGES		138,299\$	125,870\$	135,285\$	72,980
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	674	7,660	0	600
612	PRINTING	391	1,036	500	450
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	2,831	3,056	5,013	2,600
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	0	28	0	25
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	208	151	150	200
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	728	266	0	1,000
633	LOCAL TRAVEL	0	460	1,575	1,150
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	295	357	530	300
652	INTEREST EXPENSE	0	0	0	0
661	DUES / SUBSCRIPT	75	116	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	2,930	1,685	125	861
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	22	12	0	0
TOTAL MATERIALS		\$ 8,154\$	14,827\$	7,893\$	7,186
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	152	0	0	0
TOTAL CAPITAL OUTLAYS		152\$	0\$	0\$	0
TOTAL REQUIREMENTS		146,605\$	140,697\$	143,178\$	80,166

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
COMMISSIONER	1.00	1.00	1.00	.50	16,673	5,617	22,290
LEGIS/ADMIN SECR	1.00	1.00	1.00	.50	8,425	3,439	11,864
STAFF ASST 1	1.00	1.00	1.00	.50	11,327	3,655	14,982
STAFF ASST 3	1.00	1.00	1.00	.50	15,921	5,520	21,441
FULL TIME	4.00	4.00	4.00	2.00	52,346	18,231	70,577
PART TIME					0	0	0
OVERTIME					0	0	0
PREMIUM PAY					1,900	503	2,403
TOTAL					54,246	18,734	72,980

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS - DISTRICT 1 - 1985

R E Q U I R E M E N T		D E T A I L			
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	0	0	0	52,347
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	2,403
570	FRINGE	0	0	0	18,232
TOTAL WAGES & FRINGES		0\$	0\$	0\$	72,982
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	0	0	0	600
612	PRINTING	0	0	0	450
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	0	0	0	2,600
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	0	0	0	25
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	0	0	0	200
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	1,000
633	LOCAL TRAVEL	0	0	0	1,150
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	0	0	0	300
652	INTEREST EXPENSE	0	0	0	0
661	DUES / SUBSCRIPT	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	861
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 0\$	0\$	0\$	7,186
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAYS		0\$	0\$	0\$	0
TOTAL REQUIREMENTS		0\$	0\$	0\$	80,168

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS

NOND GENERAL FUND

G-16

NONDEPARTMENTAL

BOARD OF COUNTY COMMISSIONERS - DISTRICT 1

GENERAL FUND

NOTES

* The following notes are predicated on a full year's budget.

550 - Premium Pay \$ 4,806

Allows for anniversary step adjustment and restoration
of staff salary level.

611 - Professional Services \$ 1,200

Provides for secretarial vacation relief and special projects.

631 - Education and Travel \$ 2,000

Includes commissioner's travel to AOC and Cable Television
Conferences.

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS - DISTRICT 2

CODE	R E Q U I R E M E N T		D E T A I L		
	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	101,642	106,372	107,238	113,296
520	PART TIME	0	935	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	3,034
570	FRINGE	33,653	36,044	38,345	41,649
TOTAL WAGES & FRINGES		135,295\$	143,351\$	145,583\$	157,979
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	642	0	0	0
612	PRINTING	1,241	869	1,000	1,000
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	3,642	3,902	6,652	6,080
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	44	0	1,120	1,120
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	390	249	700	700
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	20	38	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	1,002	2,425	2,000	2,000
633	LOCAL TRAVEL	0	255	825	1,500
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	464	396	500	500
652	INTEREST EXPENSE	0	0	0	0
661	DUES / SUBSCRIPT	50	30	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	1,953	3,757	2,896	3,485
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	36	10	0	0
TOTAL MATERIALS		\$ 9,484\$	11,931\$	15,693\$	16,385
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	80	644	5,832	6,000
TOTAL CAPITAL OUTLAYS		80\$	644\$	5,832\$	6,000
TOTAL REQUIREMENTS		144,859\$	155,926\$	167,108\$	180,364

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS

DISTRICT 2
NOND GENERAL FUND

G - 19

NOTES

550 - Premium Pay \$ 3,034

Allows for anniversary step adjustment and restoration
of staff salary level.

618 - Repairs and Maintenance \$ 1,120

Word processing maintenance contract and typewriter
repair.

633 - Local Travel and Mileage \$ 1,500

Includes four bus passes and local travel.

740 - Equipment \$ 6,000

Word processing system

NONDEPARTMENTAL

BOARD OF COUNTY COMMISSIONERS - DISTRICT 3 - 1984

R E Q U I R E M E N T		D E T A I L			
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	104,259	107,673	109,116	56,211
520	PART TIME	0	672	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	31,523	32,934	34,174	17,515
TOTAL WAGES & FRINGES		135,782\$	141,279\$	143,290\$	73,726
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	1,230	1,634	1,800	927
612	PRINTING	1,716	1,466	1,500	772
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	3,696	3,813	8,066	2,810
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	535	0	0
618	REPAIRS / MAINT.	0	57	1,350	487
620	POSTAGE	190	93	400	232
621	OFFICE SUPPLIES	990	337	750	391
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	10	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	913	415	1,300	650
633	LOCAL TRAVEL	0	255	765	350
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	280	70	0	0
652	INTEREST EXPENSE	0	0	0	0
661	DUES / SUBSCRIPT	0	0	0	61
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	1,418	2,337	2,436	1,387
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 10,433\$	11,022\$	18,367\$	8,067
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	537	0	400
TOTAL CAPITAL OUTLAYS		0\$	537\$	0\$	400
TOTAL REQUIREMENTS		146,215\$	152,838\$	161,657\$	82,193

PERSONNEL DETAIL

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS

DISTRICT 3 - 1984
NOND GENERAL FUND

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
COMMISSIONER	1.00	1.00	1.00	.50	16,672	5,007	21,679
LEGIS/ADMIN SECR	1.00	1.00	1.00	.50	8,665	2,887	11,552
STAFF ASST 2	2.00	3.00	3.00	1.25	30,874	9,621	40,495
FULL TIME	4.00	5.00	5.00	2.25	56,211	17,515	73,726
PART TIME					0	0	0
OVERTIME					0	0	0
PREMIUM PAY					0	0	0
TOTAL					56,211	17,515	73,726

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS - DISTRICT 3 - 1985

REQUIREMENT		DETAIL			
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	0	0	0	55,567
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	644
570	FRINGE	0	0	0	17,517
TOTAL WAGES & FRINGES\$		0\$	0\$	0\$	73,728
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	0	0	0	927
612	PRINTING	0	0	0	773
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	0	0	0	2,810
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	0	0	0	488
620	POSTAGE	0	0	0	232
621	OFFICE SUPPLIES	0	0	0	392
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	650
633	LOCAL TRAVEL	0	0	0	350
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	0	0	0	0
652	INTEREST EXPENSE	0	0	0	0
661	DUES / SUBSCRIPT	0	0	0	61
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	1,388
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS \$		0\$	0\$	0\$	8,071
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	0	400
TOTAL CAPITAL OUTLAYS\$		0\$	0\$	0\$	400
TOTAL REQUIREMENTS\$		0\$	0\$	0\$	82,199

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
COMMISSIONER	.00	.00	.00	.50	16,672	5,007	21,679
LEGIS/ADMIN SECR	.00	.00	.00	.50	8,415	2,888	11,303
STAFF ASST 1	.00	.00	.00	1.25	30,480	9,622	40,102
FULL TIME	.00	.00	.00	2.25	55,567	17,517	73,084
PART TIME					0	0	0
OVERTIME					0	0	0
PREMIUM PAY					644	0	644
TOTAL					56,211	17,517	73,728

NONDEPARTMENTAL

BOARD OF COUNTY COMMISSIONERS - DISTRICT 3

GENERAL FUND

NOTES

* The following notes are predicated on a full year's budget.

611 - Professional Services	\$	1,854
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Special contracting studies and substitute secretarial services.

740 - Equipment	\$	800
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Purchase of typewriter.

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS - DISTRICT 4

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	55,716	55,879	59,281	57,079
520	PART TIME	0	762	1,385	1,700
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	2,000
570	FRINGE	27,110	30,341	29,442	34,026
TOTAL WAGES & FRINGES		122,826\$	129,982\$	120,108\$	134,805
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	6,333	750	10,000	5,000
612	PRINTING	2,457	3,232	1,200	1,500
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	3,240	3,342	6,318	5,000
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	44	865	600	900
620	POSTAGE	0	673	0	0
621	OFFICE SUPPLIES	131	637	800	1,000
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	20	77	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	2,193	2,874	2,750	3,000
633	LOCAL TRAVEL	1,676	2,700	3,200	3,500
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	1,670	1,309	900	1,500
652	INTEREST EXPENSE	0	0	0	0
661	DUES / SUBSCRIPT	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	3,178	0	0
960	MOTOR POOL	0	85	0	103
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	17	0	0	0
TOTAL MATERIALS		\$ 17,781\$	19,722\$	25,768\$	21,503
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	100	0	0	2,000
TOTAL CAPITAL OUTLAYS		100\$	0\$	0\$	2,000
TOTAL REQUIREMENTS		140,707\$	149,704\$	145,876\$	158,308

DISTRICT 4
NOND GENERAL FUND

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NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS - DISTRICT 4

NOTES

GENERAL FUND

510 - Full Time \$ 97,079

One staff assistant position increased to full time
from part time.

611 - Professional Services \$ 5,000

Allowance for student interns and special projects.

NONDEPARTMENTAL

BOARD OF COUNTY COMMISSIONERS - DISTRICT 5 - 1984

REQUIREMENT		DETAIL			
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	94,722	100,969	99,736	50,651
520	PART TIME	0	2,559	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	1,324
570	FRINGE	28,346	28,789	34,732	18,007
TOTAL WAGES & FRINGES\$		123,068\$	132,317\$	134,468\$	69,982
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	1,026	0	1,000	1,000
612	PRINTING	2,525	1,738	2,500	1,250
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	2,713	2,744	4,927	2,597
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	40	795	900	450
620	POSTAGE	4	0	0	0
621	OFFICE SUPPLIES	296	546	1,000	500
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	20	38	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	3,638	2,705	1,500	1,000
633	LOCAL TRAVEL	0	295	900	600
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	604	236	626	400
652	INTEREST EXPENSE	0	0	0	0
661	DUES / SUBSCRIPT	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	3,163	5,032	5,622	2,677
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	25	12	0	0
TOTAL MATERIALS		\$ 14,054\$	14,141\$	18,975\$	10,474
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	230	0	0
TOTAL CAPITAL OUTLAYS\$		0\$	230\$	0\$	0
TOTAL REQUIREMENTS\$		137,122\$	146,688\$	153,443\$	80,456

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
COMMISSIONER	1.00	1.00	1.00	.50	16,672	5,719	22,391
LEGIS/ADMIN SECR	1.00	1.00	1.00	.50	7,778	2,778	10,548
STAFF ASST 1	2.00	3.00	3.00	1.25	26,201	9,518	35,719
FULL TIME	4.00	5.00	5.00	2.25	50,651	18,007	68,658
PART TIME					0	0	0
OVERTIME					0	0	0
PREMIUM PAY					917	407	1,324
TOTAL					51,568	18,414	69,982

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS - DISTRICT 5 - 1985

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	0	0	0	50,652
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	1,324
570	FRINGE	0	0	0	18,007
TOTAL WAGES & FRINGES		0\$	0\$	0\$	69,983
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	0	0	0	1,000
612	PRINTING	0	0	0	1,250
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	0	0	0	2,598
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	0	0	0	450
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	0	0	0	500
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	1,000
633	LOCAL TRAVEL	0	0	0	600
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	0	0	0	400
652	INTEREST EXPENSE	0	0	0	0
661	DUES / SUBSCRIPT	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	2,678
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 0\$	0\$	0\$	10,476
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAYS		0\$	0\$	0\$	0
TOTAL REQUIREMENTS		0\$	0\$	0\$	80,459

NONDEPARTMENTAL
BOARD OF COUNTY COMMISSIONERS

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
COMMISSIONER	.00	.00	.00	.50	16,672	5,719	22,391
LEGIS/ADMIN SECR	.00	.00	.00	.50	7,778	2,770	10,548
STAFF ASST 1	.00	.00	.00	1.25	26,202	9,518	35,720
STAFF ASST 2	.00	.00	.00	.00	0	0	0
FULL TIME	.00	.00	.00	2.25	50,652	18,007	68,659
PART TIME					0	0	0
OVERTIME					0	0	0
PREMIUM PAY					917	407	1,324
TOTAL					51,569	18,414	69,983

NONDEPARTMENTAL

BOARD OF COUNTY COMMISSIONERS - DISTRICT 5

GENERAL FUND

NOTES

* The following notes are predicated on a full year's budget.

611 - Professional Services \$ 2,000

Includes vacation and sick coverage for secretarial position.

659 - Miscellaneous \$ 800

Subscriptions, dues, etc.

NONDEPARTMENTAL
COUNTY AUDITOR

MANAGER: Anne Kelly Feeney

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	226,091	0	0	0	226,091
Materials & Services	19,955	0	0	0	19,955
Capital Outlay	0	0	0	0	0
Total	\$ 246,046	\$ 0	\$ 0	\$ 0	\$ 246,046

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	246,046	0	0	0	246,046
Total	\$ 246,046	\$ 0	\$ 0	\$ 0	\$ 246,046

PURPOSE STATEMENT

The mission of the Multnomah County Auditor's office is to conduct an independent appraisal of all facets of Multnomah County government operations and its financial affairs and to promote effective and prudent use of public assets.

The County Auditor's position is created by the Multnomah County Home Rule Charter and is charged under Section 8.10(3) to:

1. maintain a continuous audit of financial affairs of the County,
2. maintain a continuous internal audit of each administrative office and department of the County,
3. report to the Board of County Commissioners all irregularities that she/he finds in the financial affairs of the County, and
4. affix responsibility for the irregularities.

NONDEPARTMENTAL

COUNTY AUDITOR

MANAGER: Anne Kelly Feeney

DIVISION SUMMARY**WORK PLAN DESCRIPTION**

The goal of the County Auditor is to measure, evaluate, and promote efficiency, effectiveness and accountability in Multnomah County government. The Auditor's staff works with County managers to identify problem areas and make recommendations for improvements. Evidence of substantive allegations of fraud or material wrong-doing take priority over other scheduled audit work. Audit reports are issued to the public, County managers, and County officials.

TENTATIVE 1984/85 SCHEDULE FOR AUDITS

Facilities Management
 Selected activities/Department of Human Services
 Assessment & Taxation
 Contracted Services

AUDIT FOLLOW-UP SCHEDULED FOR 1984/85

Engineering Services
 DPA/ISD
 Fair/Expo Center
 Jail Commissary

MAJOR CHANGES FROM LAST YEARINTERNAL AUDIT REPORTS ISSUED DURING 1983/84

#1-83	DJS	Institutional Commissaries & Inmate Trust Funds
#2-83	DJS	Medical Examiner's Property Control Procedures, Finding Fund and Imprest Funds
#3-83	DES	Fair and Exposition Center
#4-83	DES	Engineering Division
In process	DGS	DPA/ISD
In process	DES	Special Review

REPORT TO MANagements ISSUED DURING 1983/84

#A-83	DES	Blue Lake Park - Misdirected Bank Deposits
#B-83	DES	Fair/Exposition Center

NONDEPARTMENTAL
COUNTY AUDITOR

NOND GENERAL FUND

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	174,078	163,159	152,674	165,662
520	PART TIME	0	2,014	0	1,000
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	49,605	47,467	46,075	59,429
TOTAL WAGES & FRINGES		223,683\$	212,640\$	198,749\$	226,091
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	1,256	60	2,000	2,500
612	PRINTING	4,345	4,213	3,000	2,600
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	1,873	3,091	4,408	5,602
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	447	1,864	1,740	1,531
620	POSTAGE	751	1,089	1,241	1,241
621	OFFICE SUPPLIES	2,980	2,400	1,950	1,132
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	59	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	3,264	3,641	1,455	2,746
633	LOCAL TRAVEL	899	1,012	995	1,800
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	0	0	0	0
652	INTEREST EXPENSE	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	24	619	0	0
960	MOTOR POOL	434	887	953	803
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	21	0	0
TOTAL MATERIALS		\$ 16,273\$	18,956\$	17,742\$	19,955
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	153	0	0	0
740	EQUIPMENT	2,326	1,501	0	0
TOTAL CAPITAL OUTLAYS		2,479\$	1,501\$	0\$	0
TOTAL REQUIREMENTS		242,435\$	233,097\$	216,491\$	246,046

NONDEPARTMENTAL
COUNTY AUDITOR

NOND GENERAL FUND

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
COUNTY AUDITOR	1.00	1.00	1.00	1.00	33,345	11,914	45,259
OPER AUDITOR 3	5.00	5.00	4.00	3.00	80,743	29,333	110,076
OFFICE MGR/AUDITR	1.00	1.00	1.00	1.00	17,790	7,592	25,382
DEPUTY AUDITOR	.00	.00	.00	1.00	33,784	10,590	44,374
FULL TIME	7.00	7.00	6.00	6.00	165,662	59,429	225,091
PART TIME					1,000	0	1,000
OVERTIME					0	0	0
PREMIUM PAY					0	0	0
TOTAL					166,662	59,429	226,091

NONDEPARTMENTAL
COUNTY AUDITOR
NOTES

GENERAL FUND

510 - Full Time \$ 165,662

This amount brings the staff in line with other
audit functions and other County personnel with similar
responsibilities.

611 - Professional Services \$ 2,500

Technical and expert support to the audit function.

618 - Repairs and Maintenance \$ 1,531

Cost of repair and maintenance of word processor and
copy machine.

631 - Education and Travel \$ 2,746

Participation in intergovernmental audit workshops and
training courses.

633 - Local Travel and Mileage \$ 1,800

Bus passes and mileage reimbursements.

NONDEPARTMENTAL
 ASSESSOR: Jim Wilcox
 DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	3,713,449	0	0	0	3,713,449
Materials & Services	1,440,220	0	0	0	1,440,220
Capital Outlay	36,600	0	0	0	36,600
Total	\$ 5,190,269	\$ 0	\$ 0	\$ 0	\$ 5,190,269

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	4,255,369	0	0	0	4,255,369
Operational Revenues	934,900	0	0	0	934,900
Total	\$ 5,190,269	\$ 0	\$ 0	\$ 0	\$ 5,190,269

PURPOSE STATEMENT

The Department of Assessment and Taxation appraises all taxable property in Multnomah County and collects all property taxes for taxing districts within the boundaries of the County. More specifically, ORS Chapters 305-312 and Chapter 321 mandate the following functions, subject to the supervisory authority of the Oregon Department of Revenue: 1. provide valuations for all assessable property in the County that result in equitable distribution of the tax burden; 2. maintain ownership records for all assessable property in the County and administer tax exemption provisions in order to identify taxpayers; 3. calculate, bill and collect taxes, distributing collections to the various tax levying organizations.

In addition, the Department maintains the County archives, destroying unneeded records and converting most of the rest into compact, durable forms, such as microfiche. These activities are mandated by ORS 192.005, 357.825, 42.410, 18.460 (2), and Oregon Administrative Rules, Chapter 166.

Other mandated responsibilities include: recording of documents by the "County Clerk"; issuance of marriage licenses and maintenance of related records; performance of marriages; issuance of dog licenses; issuance of retail firearm sales licenses; issuance of passports; collection of the County transient lodging and car rental taxes.

NONDEPARTMENTAL
ASSESSOR
DIVISION SUMMARY

WORK PLAN DESCRIPTION

1. Continue to assess real and personal property, maintain property ownership records and collect property taxes in accordance with State law.
2. Continue to issue licenses as required by State law and County ordinance.
3. Continue to collect Car Rental and Transient Lodging tax as required by County ordinance.
4. Continue to administer State property tax relief plan.
5. Continue to catalog and file the daily Book of Records.
6. Continue to inventory, store and microfilm County records.
7. Continue to receive and record documents as "County Clerk".
8. Implement Department of Revenue tax equalization plan to maintain property tax equity with current staffing levels.

MAJOR CHANGES FROM LAST YEAR

The 1983 Legislature passed SB 60 allowing further use of computer assisted appraisals. The Department of Revenue has issued rules based on SB 60. These two events represent success in our efforts to establish tax equalization planning. This planning will allow us to assign our appraisal staff to areas needing equalization regardless of the age of appraisals. In FY 1984-85, we will implement an appraisal equalization plan. An Administrative Specialist 2 position has been added to support appraisal equalization planning.

Two other positions have been added, a Property Appraiser and a Drafter, in response to work load changes. These work load changes have allowed us to eliminate four positions, a Financial Technician, a Microfilm Supervisor, an Administrative Technician and an OA 4. Last year we were authorized 133 positions. We are requesting 132 for fiscal year 1984-85.

NONDEPARTMENTAL
ASSESSMENT AND TAXATION

NOND GENERAL FUND

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	2,702,837	2,892,009	2,702,783	2,658,807
520	PART TIME	0	1,806	53,127	48,315
540	OVERTIME	2,325	3,189	6,308	6,029
550	PREMIUM	24,111	35,069	3,856	2,725
570	FRINGE	858,986	970,427	951,078	997,573
TOTAL WAGES & FRINGES		3,588,259\$	3,902,500\$	3,717,152\$	3,713,449
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	39,468	53,881	53,226	50,344
612	PRINTING	54,992	54,749	88,868	87,775
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	27,093	36,610	69,242	100,500
615	INSURANCE	0	0	0	3,000
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	16,553	16,749	25,788	2,395
618	REPAIRS / MAINT.	20,231	25,245	36,637	38,001
620	POSTAGE	126,660	123,500	149,671	181,875
621	OFFICE SUPPLIES	12,274	8,325	19,595	19,070
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	1,060	1,941	7,055	6,492
624	MINOR EQUIPMENT	363	0	420	305
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	27	17	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	10,813	1,290	9,230	9,060
633	LOCAL TRAVEL	51,309	47,790	55,690	57,160
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	19,159	7,597	17,500	12,200
652	INTEREST EXPENSE	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	853,922	741,267	836,470	867,286
960	MOTOR POOL	1,516	5,435	5,620	4,757
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	91	0	0	0
TOTAL MATERIALS		\$ 1,235,531\$	1,124,396\$	1,375,012\$	1,440,220
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	13,949	0	19,110	36,600
TOTAL CAPITAL OUTLAYS		13,949\$	0\$	19,110\$	36,600
TOTAL REQUIREMENTS		4,837,739\$	5,026,896\$	5,111,274\$	5,190,269

PERSONNEL DETAIL

NONDEPARTMENTAL ASSESSMENT AND TAXATION

NOND GENERAL FUND

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
ADMIN ASST	1.00	1.00	1.00	1.00	20,796	8,125	28,921
ADMIN SPEC 1	4.00	3.00	2.00	1.00	26,121	9,332	35,453
ADMIN SPEC 2	3.00	3.00	2.00	3.00	88,845	29,287	118,132
APPRAISER CHIEF	3.00	3.00	3.00	2.00	62,640	20,900	83,540
ASSESSOR	.00	.00	1.00	1.00	41,676	12,815	54,491
DRAFTER	2.00	2.00	2.00	3.00	70,594	26,344	96,938
FINANCL SPEC 1	1.00	1.00	1.00	1.00	26,121	9,535	35,656
FINANCL SPEC SUPV	1.00	.00	.00	.00	0	0	0
FINANCL TECH	3.00	3.00	3.00	2.00	38,909	14,239	53,148
MGMT ASST	.00	.00	1.00	1.00	32,280	11,164	43,444
MICROFILM OP	7.00	7.00	4.00	4.00	68,152	27,013	95,165
MICROFILM SUPV	1.00	1.00	1.00	.00	0	0	0
O A 1	9.00	8.00	.00	.00	0	0	0
O A 2	51.00	50.00	47.00	47.00	694,357	280,430	974,787
O A 3	10.00	11.00	11.00	14.00	235,254	91,664	326,918
O A 4	6.00	6.00	6.00	4.00	77,240	28,123	105,363
OP SUPV 1	4.00	5.00	4.00	5.00	100,974	37,524	138,498
OP SUPV 2	.00	.00	1.00	1.00	24,638	9,140	33,778
PERS PROP TAX COL	2.00	3.00	3.00	2.00	40,841	15,847	56,688
PROGRAM COORD	.00	.00	1.00	.00	0	0	0
PROGRAM MANAGER 1	3.00	3.00	2.00	2.00	64,560	22,330	86,890
PROGRAM MANAGER 2	1.00	1.00	1.00	1.00	34,452	11,538	45,990
PROGRAM MANAGER 3	1.00	1.00	.00	.00	0	0	0
PROGRAMMR/ANALYST	.00	1.00	1.00	1.00	26,601	8,941	35,542
PROGRM/STAFF ASST	.00	.00	1.00	.00	0	0	0
PROP APPRAISER	40.00	36.00	29.00	30.00	715,624	259,447	975,071
PROP APPRASR SUPV	7.00	7.00	6.00	6.00	168,132	57,869	226,001
FULL TIME	160.00	156.00	134.00	132.00	2,658,807	991,607	3,650,414
PART TIME					48,315	4,812	53,127
OVERTIME					6,029	879	6,908
PREMIUM PAY					2,725	275	3,000
TOTAL					2,715,876	997,573	3,713,449

NONDEPARTMENTAL
ASSESSOR
NOTES

GENERAL FUND

510 - Full Time \$ 2,658,807

Total reduction in staff of one position. Changes in personnel are as follows:

ADDITIONS:

One Administrative Specialist 2 in Appraisal to augment computer assisted appraisal and optimize efficiencies provided by 1983 legislative changes.

One Drafter in Record Management due to work load.

One Property Appraiser to perform State mandated services.

DELETIONS:

One Finance Technician due to more efficient Tax Accounting procedures.

One Office Assistant 4 due to reorganization in Appraisal Clerical Support unit.

One Microfilm Supervisor and one Program Coordinator resulting from reorganization of Records Section.

One Administrative Specialist 1, part time position.

CHANGES:

One OA 4 downgraded to OA 3.

One Program Staff Assistant downgraded to Operations Supervisor 1.

520 - Part Time \$ 48,315

Personal Property Account Listers for account \$ 24,755
record charges December - February; three OA 1's
to assist in valuable assessments February - June.

OA 2's to process tax collections. 17,646

Deputy Sheriff collection security. 3,188

OA 2 sick leave and vacation relief. 2,726

550 - Premium Pay \$ 2,725

Five Appraisers receive \$600/year base and fringe for professional appraisal designations per Union contract.

NONDEPARTMENTAL
ASSESSOR
NOTES

GENERAL FUND

611 - Professional Services	\$	50,344
Management/Supervisory training	\$	5,000
Department of Revenue Appraisers to appraise industrial property.		22,344
Armored car services		3,000
Audit implementation services		20,000

The 1983-84 budget included professional services funds for technical support for implementation of 1983 legislative changes, which does not appear for 1984-85.

612 - Printing and Reproduction	\$	87,775
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Microfiche, microfilm, copier equipment charges; maps, forms, miscellaneous copying costs.

615 - Insurance	\$	3,000
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Personal property seizure.

617 - Equipment Rental	\$	2,395
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Several copier machine charges budgeted here in 83-84 have been moved to other line items; also, some photocopying equipment and accompanying charges have been replaced with camera equipment and processing charges, which should prove to be more cost effective.

631 - Education and Travel	\$	9,060
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Assessor's conference for six people.	1,050
Mid-Winter Assessor's conference for eight people.	1,560
Tax Collector's conference for three people.	750
International Association of Assessing Officers' conference for two people.	2,400
Assessor's miscellaneous workshops.	300
Department of Revenue Appraisal's short course for six people.	1,800
Department of Revenue Industrial Property Appraisal Seminar for six people.	600
Documate User's conference for one person.	600

633 - Local Travel and Mileage	\$	57,160
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Bus passes for 15 exempt staff; mileage reimbursement for Appraisers and Personal Property Tax Collectors.

NONDEPARTMENTAL
ASSESSOR
NOTES

GENERAL FUND

659 - Miscellaneous	\$ 12,200	
Board of Equalization advertising expenses; books and publications.		\$ 3,000
Legal advertising for service of personal property warrants.		2,000
Real property foreclosure and redemption notices.		7,200
740 - Equipment	\$ 36,000	
Seven IBM Selectric II typewriters.		6,300
Ten desk and secretarial chairs.		1,300
Documate cash registers.		29,000

Note: An additional amount of \$31,500 funded by Assessment and Taxation has been budgeted in the Special Appropriations section of Non-departmental. This will be treated as set-aside for replacement of the mapping system sometime in the future.

NONDEPARTMENTAL
ASSESSOR

FEDERAL/STATE FUND

R E Q U I R E M E N T		D E T A I L			
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	68,841	0	0	0
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	25,871	0	0	0
TOTAL WAGES & FRINGES		94,712	0\$	0\$	0
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	0	0	0	0
612	PRINTING	980	0	0	0
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	1,374	0	0	0
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	490	0	0	0
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	77	0	0	0
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	0
633	LOCAL TRAVEL	0	0	0	0
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	15,328	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 18,249	0\$	0\$	0
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAYS		0\$	0\$	0\$	0
TOTAL REQUIREMENTS		112,961	0\$	0\$	0

NONDEPARTMENTAL
COUNTY CLERK - ELECTIONS
MANAGER: Vicki Ervin

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	569,607	0	0	0	569,607
Materials & Services	838,392	0	0	0	838,392
Capital Outlay	713	0	0	0	713
Total	\$ 1,408,712	\$ 0	\$ 0	\$ 0	\$ 1,408,712

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	887,264	0	0	0	887,264
Operational Revenue	521,448	0	0	0	521,448
Total	\$ 1,408,712	\$ 0	\$ 0	\$ 0	\$ 1,408,712

PURPOSE STATEMENT

The Elections Division provides services for the registration of voters, conducts general and special elections, canvasses and certifies election results and performs such activities as are prescribed by State law for registrars of election and/or County Clerks. Mandates setting forth these activities are contained in ORS 246.260 and are supervised by the Secretary of State.

Specific activities include, but are not limited to: 1. providing voter self-service registration forms at 650 locations; 2. maintaining files of approximately 340,000 registered voters, including checking and purging the files and providing proof of registration certificates; 3. checking petitions of prospective candidates, law change proponents and sponsors of initiatives and referendums; 4. establishing boundaries for 483 precincts; 5. compiling ballot information on offices, candidates and measures from the State, the County, cities and districts; 6. establishing polling places for each election and recruiting and training 1,905 election board members to staff polling places; 7. testing ballot configurations and printing runs for accuracy and 8. counting ballots on election day.

NONDEPARTMENTAL
COUNTY CLERK - ELECTIONS

DIVISION SUMMARY

WORK PLAN DESCRIPTION

The General election will be held in November 1984. In addition, funds are included to provide four special district elections, including the County-wide annual district election in March 1985 for boards of directors for all special districts.

MAJOR CHANGES FROM LAST YEAR

County-wide special election budgeted.

Presidential General election in November 1984.

Implementation of new voting tally system through rental of Mark-A-Vote System from State of Oregon.

NONDEPARTMENTAL
ELECTIONS

NOND GENERAL FUND

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	392,755	352,335	330,619	333,606
520	PART TIME	0	105,426	67,214	68,566
540	OVERTIME	26,221	30,514	29,739	29,326
550	PREMIUM	0	8	0	0
570	FRINGE	113,102	129,342	124,183	138,109
TOTAL WAGES & FRINGES		532,078\$	617,625\$	551,755\$	569,607
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	139,842	225,347	147,711	230,661
612	PRINTING	579,702	414,484	483,688	262,248
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	6,670	12,926	16,403	21,691
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	2,179	1,442	1,665	80,129
620	POSTAGE	87,116	83,742	37,524	44,656
621	OFFICE SUPPLIES	25,628	21,521	19,789	19,789
622	JANITORIAL SUP.	77	14	0	0
623	OPERATING SUP.	2,257	471	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	1,193	2,646	2,600	2,600
633	LOCAL TRAVEL	539	1,048	1,176	1,176
651	SPACE RENTALS	8,088	15,277	9,729	14,818
659	MISCELLANEOUS	61,478	99,354	60,075	101,142
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	198,328	174,258	220,741	54,075
960	MOTOR POOL	2,336	5,088	4,402	5,407
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	2,102	693	0	0
TOTAL MATERIALS		\$ 1,117,535\$	1,058,311\$	1,005,503\$	838,392
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	295	0	651	713
TOTAL CAPITAL OUTLAYS		295\$	0\$	651\$	713
TOTAL REQUIREMENTS		1,649,908\$	1,675,936\$	1,557,909\$	1,408,712

NONDEPARTMENTAL
ELECTIONS

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
ADMIN SPEC 2	2.00	2.00	2.00	2.00	62,848	21,021	83,869
COUNTY CLERK	.00	.00	1.00	1.00	36,999	12,410	49,409
ELECT COORD SUPV	2.00	2.00	2.00	2.00	42,341	16,434	58,775
O A 2	7.00	7.00	7.00	7.00	103,162	41,410	144,572
O A 3	3.00	3.00	3.00	3.00	51,716	20,018	71,734
PROGRAM MANAGER 2	1.00	1.00	.00	.00	0	0	0
WAREHOUSE WRKR CH	1.00	1.00	1.00	1.00	20,003	7,910	27,913
WHSE WRKR/DEL DRV	1.00	1.00	1.00	1.00	16,537	6,992	23,529
FULL TIME	17.00	17.00	17.00	17.00	333,606	126,195	459,801
PART TIME					68,566	6,993	75,559
OVERTIME					29,326	4,921	34,247
PREMIUM PAY					0	0	0
TOTAL					431,498	138,109	569,607

NONDEPARTMENTAL
COUNTY CLERK - ELECTIONS

GENERAL FUND

NOTES

611 - Professional Services	\$	230,611	
General election, November 6, 1984	\$		98,754
Annual special district election, March, 1985			98,754
Remaining special elections			23,728
Elections center reception and counter personnel for all elections			9,425
612 - Printing and Reproduction	\$	262,248	
Reduction is due to an anticipated 35% savings in ballot printing costs due to new voting system.			
618 - Repairs and Maintenance	\$	80,129	
Contract with DFM for computer software maintenance			79,334
One Burster			175
One punch and binding machine			155
Fork lift			315
Office machine, typewriters and general equipment			150
631 - Education and Travel	\$	2,600	
Elections seminar, attendance at Oregon County Clerk's meetings and Multnomah County Management training classes.			
651 - Space Rentals	\$	14,818	
Rental of polling places for elections.			
659 - Miscellaneous	\$	101,142	
Publications			450
Legal advertising - general elections			21,955
Legal advertising - annual special district election			17,384
Legal advertising - special district election			7,858
Freight cartage - general election			24,598
Freight cartage - annual special election			24,598
Freight cartage - special district election			4,299
740 - Equipment	\$	713	
Includes two calculators, one hand truck and eighteen electric heaters for polling places.			
940 - Data Processing Services	\$	54,075	
Information Management			19,090
Equipment charges			34,985

NONDEPARTMENTAL

TAX SUPERVISING & CONSERVATION COMMISSION

MANAGER: Gilbert Gutjahr

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	135,896	0	0	0	135,896
Materials & Services	34,104	0	0	0	34,104
Capital Outlay	0	0	0	0	0
Total	\$ 170,000	\$ 0	\$ 0	\$ 0	\$ 170,000

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	170,000	0	0	0	170,000
Total	\$ 170,000	\$ 0	\$ 0	\$ 0	\$ 170,000

PURPOSE STATEMENT

The Commission is prescribed by ORS Chapter 294 and is charged with the responsibility to review, coordinate and supervise the budgeting and taxing activities of 52 local governments in Multnomah County having budgets totaling over \$2 billion and tax levies of \$421,000,000.

Activities are directed by five unpaid commissioners appointed by the Governor for four year terms. Administrative employees are appointed by the Commission and the Attorney General is designated by law as legal counsel. The maximum annual operating expense is limited by the State legislature to \$170,000.

NONDEPARTMENTAL
TAX SUPERVISING & CONSERVATION COMMISSION
DIVISION SUMMARY

WORK PLAN DESCRIPTION

The Commission's work is directly related to the number of agencies supervised, the magnitude and complexity of financial plan changes and tax program initiatives proposed by the agencies and the extent of public inquiries. The following table identifies the general categories of program activities.

	-----Actual-----		-----Estimates-----	
	<u>1981-82</u>	<u>1982-83</u>	<u>1983-84</u>	<u>1984-85</u>
Financial Plans:				
Annual & Supplemental Budgets	64	58	65	60
Special Levy & Bond Issues	16	42	40	36
Pre-Audits & Audits	98	99	100	104
Filed Objections and Recommendations	235	267	250	300

Records are not maintained of the number or the extent of contacts with the public and local officials.

MAJOR CHANGES FROM LAST YEAR

NONE.

NONDEPARTMENTAL
830 TAX SUPERVISING AND CONSERVATION COMMITTEE
800 NOND GENERAL FUND

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	96,988	101,020	100,871	100,871
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	28,932	31,569	30,665	35,025
TOTAL WAGES & FRINGES		125,920\$	132,589\$	131,536\$	135,896
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	761	245	23,178	17,509
612	PRINTING	2,963	3,899	4,000	4,000
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	1,422	1,485	1,861	3,520
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	221	50	400	400
620	POSTAGE	295	544	450	600
621	OFFICE SUPPLIES	275	591	1,000	800
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	2,051	0	3,000	3,000
633	LOCAL TRAVEL	1,839	2,402	2,600	2,600
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	1,296	974	1,600	1,600
652	INTEREST EXPENSE	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	52	75	75
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 11,123\$	10,242\$	38,164\$	34,104
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	1,257	300	0
TOTAL CAPITAL OUTLAYS		0\$	1,257\$	300\$	0
TOTAL REQUIREMENTS		137,043\$	144,088\$	170,000\$	170,000

NONDEPARTMENTAL
830 TAX SUPERVISING AND CONSERVATION COMMITTEE 800 NOND GENERAL FUND

G-55

NONDEPARTMENTAL
TAX SUPERVISING AND CONSERVATION COMMISSION
NOTES

GENERAL FUND

611 - Professional Services. \$ 17,509

Legal fees for the Attorney General, who is the commission's
legal advisor, and for special consultants as required.

659 - Miscellaneous \$ 1,600

Professional dues, newspapers, periodicals, session laws,
statutes, books, etc.

NONDEPARTMENTAL
BOARD OF EQUALIZATION
MANAGER:

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	52,272	0	0	0	52,272
Materials & Services	26,364	0	0	0	26,364
Capital Outlay	174	0	0	0	174
Total	\$ 78,810	\$ 0	\$ 0	\$ 0	\$ 78,810

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	78,810	0	0	0	78,810
Total	\$ 78,810	\$ 0	\$ 0	\$ 0	\$ 78,810

PURPOSE STATEMENT

The Board of Equalization in its present form was created by the Oregon State Legislature in the 1953 Legislative Assembly to consider taxpayers' complaints and to review the County Assessor's work. (ORS 309.020)

The function of the Board of Equalization is to examine and correct the assessment roll prepared by the assessor, increase or reduce the valuation of any property therein assessed so that the valuation is the true cash value of the property and assess omitted taxable property. (ORS 309.038)

NONDEPARTMENTAL
BOARD OF EQUALIZATION

DIVISION SUMMARY

WORK PLAN DESCRIPTION

The Board of Equalization will process property tax appeals submitted by both Homestead and 'Non-Homestead' property petitioners. During the 1983-84 property tax year, the Board processed 3,867 petitions during the May Session and processed 2,000 petitions during the February Session for a total of 5,687 petitions (8.6% increase over 1982-83 using a budget decreased by 13.3%).

MAJOR CHANGES FROM LAST YEAR

- All property tax appeals will be heard during a single May Session.
- Both Homestead and 'Non-Homestead' property petitions shall be heard together.

NONDEPARTMENTAL
BOARD OF EQUALIZATION

NOND GENERAL FUND

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	43,468	33,394	32,990	38,377
520	PART TIME	0	3,060	0	0
540	OVERTIME	0	275	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	13,502	8,853	10,793	13,895
TOTAL WAGES & FRINGES		56,970\$	45,582\$	43,783\$	52,272
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	9,901	11,185	8,474	12,880
612	PRINTING	4,911	2,214	1,900	1,900
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	991	1,200	1,748	2,280
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	1,622	378	0	0
618	REPAIRS / MAINT.	0	13	0	150
620	POSTAGE	1,771	3,693	2,167	6,694
621	OFFICE SUPPLIES	182	427	150	400
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	1,162	20	0	267
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	384
631	EDUCATION / TRVL	0	0	0	0
633	LOCAL TRAVEL	0	420	175	600
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	75	441	250	593
652	INTEREST EXPENSE	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	467	272	100	216
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	63	19	0	0
TOTAL MATERIALS		\$ 21,145\$	20,282\$	14,964\$	26,364
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	923	1,238	0	174
TOTAL CAPITAL OUTLAYS		923\$	1,238\$	0\$	174
TOTAL REQUIREMENTS		79,038\$	67,102\$	58,747\$	78,810

PERSONNEL DETAIL

NONDEPARTMENTAL
BOARD OF EQUALIZATION

NOND GENERAL FUND

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
LEGIS/ADMIN SECR STAFF ASST 1	2.00 1.00	2.00 1.00	1.00 1.00	1.00 1.00	16,369 22,008	6,750 7,145	23,119 29,153
FULL TIME	3.00	3.00	2.00	2.00	38,377	13,895	52,272
PART TIME					0	0	0
OVERTIME					0	0	0
PREMIUM PAY					0	0	0
TOTAL					38,377	13,895	52,272

NONDEPARTMENTAL
BOARD OF EQUALIZATION

GENERAL FUND

NOTES

510 - Full Time \$ 38,377

Raise in salary for a full time staff.

611 - Professional Services \$ 12,880

Anticipates an increase of 34.2% which is based upon the following:

Actual expenses of board members	\$	5,060
Scheduled board hearings		2,880
Independent appraiser mandated by ORS 309.024		2,000
Temporary help		2,940

618 - Repairs and Maintenance \$ 150

Includes repair on Code-A-Phone, typewriter, and tape recorder.

623 - Operating Supplies \$ 267

Anticipates purchase of Portland map and overlay of appraisal districts.

627 - Food \$ 384

Lunches for board members.

659 - Miscellaneous \$ 593

Petty cash for board members.

NONDEPARTMENTAL
EXTERNAL ORGANIZATIONS
MANAGER:

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	0	0	0	0	0
Materials & Services	8,043,189	0	0	0	8,043,189
Capital Outlay	0	0	0	0	0
Total	\$ 8,043,189	\$ 0	\$ 0	\$ 0	\$ 8,043,189

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	8,043,189	0	0	0	8,043,189
Total	\$ 8,043,189	\$ 0	\$ 0	\$ 0	\$ 8,043,189

PURPOSE STATEMENT

This budget represents the Multnomah County contribution to various organizations and agencies independent of the County which provide services deemed to be in the County interest. There are three categories of agencies included in this appropriation: those agencies which are joint with the City of Portland, those agencies which are genuinely independent and provide direct services to citizens, and those agencies to which the County pays dues as a member.

NONDEPARTMENTAL
EXTERNAL ORGANIZATIONS
DIVISION SUMMARY

WORK PLAN DESCRIPTION

MAJOR CHANGES FROM LAST YEAR

- The following agencies have been transferred out of External Organizations into various County Departments for improved monitoring:

Area Agency on Aging	-	DHS/Social Services
Burnside Consortium	-	DHS/Social Services
Burnside Project	-	DHS/Social Services
Day Care	-	DGS/Director's Office
East County Youth Services Center	-	Juvenile Services Commission
Multnomah County Parks Commission	-	DES/Parks
New Beginnings	-	Community Corrections
Northwest Oregon Health Systems	-	DHS/Social Services
Portland Commission Aging	-	DHS/Social Services

- Monies budgeted for the Library include \$2,731,970 from the serial levy.

NONDEPARTMENTAL
EXTERNAL ORGANIZATIONS

NOND GENERAL FUND

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	31,448	0	0	0
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	9,639	0	0	0
TOTAL WAGES & FRINGES		41,087\$	0\$	0\$	0
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	6,216,471	6,430,152	5,743,983	8,043,389
612	PRINTING	1,938	988	0	0
613	UTILITIES	631	0	0	0
614	COMMUNICATIONS	602	0	0	0
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	44	0	0	0
620	POSTAGE	2,687	4	0	0
621	OFFICE SUPPLIES	1,116	143	0	0
622	JANITORIAL SUP.	10	0	0	0
623	OPERATING SUP.	25	357	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	193	0	0	0
633	LOCAL TRAVEL	286	0	0	0
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	154	7,400	0	0
652	INTEREST EXPENSE	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	103	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 6,224,260\$	6,439,044\$	5,743,983\$	8,043,389
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAYS		0\$	0\$	0\$	0
TOTAL REQUIREMENTS		6,265,347\$	6,439,044\$	5,743,983\$	8,043,389

NONDEPARTMENTAL
EXTERNAL ORGANIZATIONS
NOTES

GENERAL FUND

<u>AGENCY</u>	<u>1983-84 BUDGET</u>	<u>1984-85 BUDGET</u>
Area Agency on Aging (transferred to DHS)	\$ 291,351	\$ 0
Association of O & C Counties	1,133	1,249
Association of Oregon Counties	41,865	41,000
Burnside Consortium (transferred to DHS/Social Svcs.)	7,400	0
Burnside Projects (transferred to DHS/Social Svcs.)	7,893	0
Charter Review Commission	35,000	13,476*
Day Care (transferred to DGS/Director's Office)	0	0
East County Youth Services Center (transferred to the Juvenile Services Commission)	39,782	0
East Soil and Water District	0	600
Emergency Fuel Clearing Bureau	7,844	8,100
Extension Service	59,733	77,526
Metropolitan Arts Commission	168,686	296,494
Metropolitan Human Relations Commission	74,171	92,906
Metropolitan Service District	72,316	70,572
Multnomah County Library (Includes Serial Levy)	4,649,000	7,381,970
Multnomah County Parks Commission (transferred to DES/Parks)	5,000	0
National Association of Counties	6,705	8,868
New Beginnings (transferred to Community Corrections)	985	0
Northwest Oregon Health Systems (transferred to DHS/Social Services)	5,000	0
Oregon Historical Society	12,577	21,000
OSU Foundation	7,500	5,000**
Portland Area Metropolitan Boundry Commission	15,026	14,658
Portland Commission on Aging (transferred to DHS/Social Services)	23,516	0
PSU - Urban Fellowship	1,500	4,500
Watermaster Districts 1 and 16	0	4,870
West Soil and Water District	0	600
<u>1983-84 ONE TIME ONLY</u>		
Friends of the Library (OTO)	15,000	0
Intergovernmental Agreements to Transition Responsibilities to Cities for Municipal Services Currently Provided by Multnomah County (OTO)	195,000	0
TOTAL	\$ 5,743,983	\$ 8,043,389
<p>*The County Charter requires a Charter Review Committee for the purpose of making a comprehensive study of the Multnomah County Home Rule Charter. The study shall be completed in time to place recommendations on the November ballot.</p> <p>** This is the second of three annual payments to assist the Extension service with costs associated with remodeling of the Montavilla Building</p>		

NONDEPARTMENTAL
SPECIAL APPROPRIATIONS
MANAGER:

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	14,325	0	0	0	14,325
Materials & Services	576,500	0	0	0	576,500
Capital Outlay	0	0	0	0	0
Total	\$ 590,825	\$ 0	\$ 0	\$ 0	\$ 590,825

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	590,825	0	0	0	590,825
Total	\$ 590,825	\$ 0	\$ 0	\$ 0	\$ 590,825

PURPOSE STATEMENT

This budget sets aside funds for new computer systems development. It also sets aside money for the future development of an A & T mapping system. Specific inclusions are as follows:

- General Ledger - this money will go towards replacing the current FMS system. The new system is designed to go beyond basic bookkeeping into the area of timely expenditure control and expenditure projection.
- Fixed Assets - this system is required for the County to effectively meet its internal control objective of safeguarding County assets.
- Membership Management - Membership management of the County's Multi-care Health Assistance requires an updating to the support computer system.
- A & T Mapping Project - This money set aside will allow for the initiation of a new mapping project in the very near future.

NONDEPARTMENTAL
SPECIAL APPROPRIATIONS
DIVISION SUMMARY

WORK PLAN DESCRIPTION

The following sets forth anticipated Materials and Service expenditures and Service Reimbursements for the General Ledger, Fixed Assets and Membership Management Systems. Actual expenditures will depend on the actual cost of each system and on the approval of the Board of County Commissioners of the release of monies for the actual project proposals.

	<u>Mats. & Srvs.</u>	<u>Personal Servs.</u>	<u>Serv. Reimbursements</u>
General Ledger	\$ 268,365	\$ 0	\$ 136,576
Fixed Assets	63,180	0	45,000
Membership Management	0	0	31,879
A & T Mapping Project	31,500	0	0
Co. Comm. Transition	<u>0</u>	<u>14,325</u>	<u>0</u>
Total	\$ 363,045	\$ 14,325	\$ 213,455

MAJOR CHANGES FROM LAST YEAR

Assessment and Taxation has included \$31,500 from its baseline as the initial contribution toward a computerized mapping project expected to be developed over several years. The amount unspent at year end 1984-85 is expected to be carried over into 1985-86.

Included in Special Appropriations Personal Services is \$14,325 for potential Board of County Commissioners transition, (\$6,000 for staffing for new Commissioners - \$2,000 for each position - and \$8,325 for accrued vacation payoff for current Commission staff).

NONDEPARTMENTAL
SPECIAL APPROPRIATIONS

NOND GENERAL FUND					
R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	0	240	0	0
520	PART TIME	0	257	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	14,325
570	FRINGE	0	41	0	0
TOTAL WAGES & FRINGES\$		0\$	538\$	0\$	14,325
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	6,591	600	0	0
612	PRINTING	0	437	0	0
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	0	124	0	0
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	0	0	0	0
620	POSTAGE	0	66	0	0
621	OFFICE SUPPLIES	0	161	0	0
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	3,003	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	0
633	LOCAL TRAVEL	0	0	0	0
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	0	355	134,000	363,045
652	INTEREST EXPENSE	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	3,278	145,152	213,455
960	MOTOR POOL	0	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	10	0	0
TOTAL MATERIALS		\$ 6,591\$	8,034\$	279,152\$	576,500
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	507	0	0
TOTAL CAPITAL OUTLAYS\$		0\$	507\$	0\$	0
TOTAL REQUIREMENTS\$		6,591\$	9,079\$	279,152\$	590,825

NONDEPARTMENTAL
COUNTYWIDE APPROPRIATIONS
MANAGER:

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	0	0	0	0	0
Materials & Services	1,400,445	0	0	0	1,400,445
Capital Outlay	0	0	0	0	0
Total	\$ 1,400,445	\$ 0	\$ 0	\$ 0	\$ 1,400,445

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	1,400,445	0	0	0	1,400,445
Total	\$ 1,400,445	\$ 0	\$ 0	\$ 0	\$ 1,400,445

PURPOSE STATEMENT

This section shows the expenditures for short-term borrowing for FY 81-82 and 82-83. Beginning with 1984, these interest payments and the principal amounts are shown in the Short Term Debt Retirement Fund.

The Miscellaneous account in 1983-84 contains the payment of legal fees incurred by School District No. 1 in settlement of the suit with Portland School District No. 1 concerning turnover of property taxes. The first one-fourth payment of the judgment for interest due plus interest on that installment payment is scheduled for FY 1984-85 (\$537,539 plus \$53,017 interest at 9% per annum). An additional \$749,459 plus interest of \$60,430 is earmarked to cover the July 2, 1984 payment of the 9% tax trust settlement to all the taxing districts.

NONDEPARTMENTAL
COUNTY-WIDE APPROPRIATIONS

NOND GENERAL FUND

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	0	0	0	0
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	0	0	0	0
TOTAL WAGES & FRINGES		0\$	0\$	0\$	0
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	15,792	10,707	0	0
612	PRINTING	0	0	0	0
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	0	0	0	0
615	INSURANCE	433,629	256,259	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	0	0	0	0
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	0	0	0	0
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	0
633	LOCAL TRAVEL	0	0	0	0
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	0	192,803	98,000	1,400,445
652	INTEREST EXPENSE	1,422,042	1,585,437	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 1,871,463\$	2,045,206\$	98,000\$	1,400,445
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAYS		0\$	0\$	0\$	0
TOTAL REQUIREMENTS		1,871,463\$	2,045,206\$	98,000\$	1,400,445

NONDEPARTMENTAL
CONSTRUCTION PROJECTS
MANAGER: F. Wayne George

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	42,230	0	0	0	42,230
Materials & Services	392,929	0	0	0	392,929
Capital Outlay	1,771,930	0	0	0	1,771,930
Total	\$ 2,207,089	\$ 0	\$ 0	\$ 0	\$ 2,207,089

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	2,207,089	0	0	0	2,207,089
Total	\$ 2,207,089	\$ 0	\$ 0	\$ 0	\$ 2,207,089

PURPOSE STATEMENT

The Capital Improvement Program's first responsibility is to protect the County's considerable investment in facilities by maintaining and repairing the building envelopes and mechanical systems. Once dollars are allocated for the necessary maintenance projects, the remodeling projects that satisfy code, life safety, and other legal requirements, modify office space to accommodate changing program requirements, and enhance productivity and efficiency are selected. Our goal is to keep County facilities structurally sound, mechanically updated, and functionally serviceable.

NONDEPARTMENTAL
CONSTRUCTION PROJECTS

DIVISION SUMMARY

WORK PLAN DESCRIPTION

The largest projects for 1984-85 will begin early in the fiscal year to meet established deadlines:

- The Gill Building's Primary Care Center must begin construction by January 1, 1984.
- The Gill Building's boiler must be in before the heating season begins.
- The Courthouse's courtroom remodel will be done as soon as possible to allow full use of the space.
- The Justice Center's security office relocation will be accomplished to keep Corrections' staff costs down.
- The other projects will be scheduled around these major ones, with outside projects being undertaken during drier weather.

MAJOR CHANGES FROM LAST YEAR

While the 1984-85 budget is similar to that of last year's, greater emphasis is placed on major remodeling projects in response to potential cost savings, mandated programs, and unavoidable changes in utility service to County facilities. Our budget, however, still reflects our commitment to maintenance and repair work, with eight such projects planned.

NONDEPARTMENTAL
CONSTRUCTION PROJECTS

NOND GENERAL FUND

R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	25,246	36,717	0	31,320
520	PART TIME	0	0	0	0
540	OVERTIME	2,459	239	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	7,457	11,101	0	10,910
TOTAL WAGES & FRINGES		35,162\$	48,057\$	0\$	42,230
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	173,198	216,710	35,620	36,929
612	PRINTING	5,130	3,925	0	0
613	UTILITIES	474	0	0	0
614	COMMUNICATIONS	4,043	618	0	0
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	4,506	3,300	0	0
618	REPAIRS / MAINT.	102,167	77,222	183,365	356,000
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	185	0	0	0
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	11,933	9,242	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	21,764	2,236	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	0
633	LOCAL TRAVEL	0	141	0	0
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	2,894	2,984	0	0
652	INTEREST EXPENSE	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	7,204	20,159	0	0
TOTAL MATERIALS		\$ 333,498\$	336,537\$	218,985\$	392,929
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	425,211	368,997	1,598,039	1,771,930
730	IMPROVEMENTS	1,788,643	1,445,901	0	0
740	EQUIPMENT	2,450	39,101	0	0
TOTAL CAPITAL OUTLAYS		2,216,304\$	1,853,999\$	1,598,039\$	1,771,930
TOTAL REQUIREMENTS		2,584,964\$	2,238,593\$	1,817,024\$	2,207,089

PERSONNEL DETAIL

NONDEPARTMENTAL
CONSTRUCTION PROJECTS

NOND GENERAL FUND

POSITION TITLE	81- 82	82- 83	83- 84	84- 85	BASE	FRINGE	1984-85 TOTAL
ENGINR DES/CONST	.00	.00	.00	1.00	31,320	10,910	42,230
FULL TIME	.00	.00	.00	1.00	31,320	10,910	42,230
PART TIME					0	0	0
OVERTIME					0	0	0
PREMIUM PAY					0	0	0
TOTAL					31,320	10,910	42,230

NONDEPARTMENTAL
CONSTRUCTION PROJECTS
NOTES

GENERAL FUND

611 - Professional Services \$ 36,929

Architectural design for projects in 1985-86 (\$20,000),
1% art allocation (\$10,000) and \$6,929 carry-over for
Edgefield Geotechnical Survey.

618 - Repairs and Maintenance \$ 356,000

* See the following project list for items categorized as
Repairs and Maintenance projects.

740 - Buildings \$ 1,771,930

** See the following project list for items categorized as
Repairs and Maintenance projects.

NONDEPARTMENTAL
CONSTRUCTION PROJECTS
NOTES

GENERAL FUND

FY 84-85 CAPITAL IMPROVEMENTS PROGRAM BUDGET

Category

COURTHOUSE

Courtroom No. 702 Remodel	\$ 90,000	R
HVAC Modifications	100,000	M
New Jury Room	7,500	R
New Secure Storage Area for Tapes and Records Room	1,500	R
Press Room Relocation	5,000	R
New Jury Box in No. 734	2,000	R
Accounting Counter Modifications	1,500	R

BLUE LAKE

New Collection Booth	5,000	C
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GILL BUILDING

New Primary Care Facility on Floor 3, 4, and 5	300,000	R
New Boiler and HVAC Modifications	260,000	R

JANIS HOUSE

Ongoing Repair	*20,000	O
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JUSTICE CENTER

Security Office Relocation	110,000	R
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EXPO CENTER

Parking Lot Resurfacing	*110,000	M
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HANSEN BUILDING

Auditorium Remodel - Phase I	6,500	R
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GRESHAM NEIGHBORHOOD CENTER

Masonry Repair	*5,000	M
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LIBRARY -- MAIN BRANCH

New Boiler	100,000	R
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Categories:

Major Maintenance (M), Remodel - Renovation (R), New Construction (C),
Project Design (D), Ongoing Maintenance (O).

*Items in line item 618 (Repairs and Maintenance).

**Items in line item 611 (Professional Services).

NONDEPARTMENTAL
CONSTRUCTION PROJECTS
NOTES

GENERAL FUND

JUVENILE HOME

Boiler Modifications	*15,000	M
Masonry Renovation	*10,000	M

EDGEFIELD LODGE

Boiler Modifications	*16,000	M
Roof Repair	*15,000	M

FORD BUILDING

Boiler Modifications	*10,000	M
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COUNTYWIDE

Carpeting/Drapes	75,000	O
Painting	80,000	O
Maintenance and Repair	*100,000	O
Urgent	*50,000	O
Security	40,000	O
Design 85-86	**20,000	D
1% Art Allocation	**10,000	C
Signs	10,000	O

FY 84-85 TOTAL \$ 1,575,000

CARRYOVER PROJECTS

Animal Shelter Incinerator	\$ 2,700	R
Asbestos Removal - 21st and Morrison Tunnel	55,000	R
Countywide Energy Retrofit/Asbestos Removal	22,558	M
Courthouse Remodel - Room 702	13,000	R
Courthouse Reroof - 6th and 8th Floors	168,155	M
Courthouse Retrofit	77,561	R
Courthouse Service Entry Ramp	30,608	R
Design 1984-85	15,000	D
Edgefield Geotechnical Survey	6,929	D
Eschbach Property Landscaping	4,389	M
Expo Emergency Lighting	29,391	R
Ford Building - City-County Blueprint Remodel	10,000	R
Ford Building Masonry Restoration	18,078	M
Ford Building Window Replacement	89,190	R
Gill Building Compressor Replacement	38,625	M
Gill Building HVAL Balance - Mezzanine	2,773	M
Gill Building, 2nd Floor Ceiling and HVAL	19,132	R
MCCAA Back Parking Lot Paving	1,000	M
MCCAA Masonry Restoration	1,000	M
Security	25,000	O
Urgent Repairs and Maintenance	2,000	R

CARRYOVER TOTAL \$ 632,089

TOTAL CONSTRUCTION PROJECTS \$ 2,207,089

Categories:

Major Maintenance (M), Remodel - Renovation (R), New Construction (C),
Project Design (D), Ongoing Maintenance (O).

*Items in line item 618 (Repairs and Maintenance).

**Items in line item 611 (Professional Services).

NONDEPARTMENTAL
CAPITAL RESERVE FUND
MANAGER:

DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	0	0	0	0	0
Materials & Services	1,527,006				1,527,006
Capital Outlay	0	0	0	0	0
Total	\$ 1,527,006	\$	\$	\$	\$1,527,006

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	1,527,006	0	0	0	1,527,006
Total	\$ 1,527,006	\$ 0	\$ 0	\$ 0	\$1,527,006

PURPOSE STATEMENT

The Capital Reserve Fund includes appropriations for the lease/purchase of equipment and facilities.

NONDEPARTMENTAL
CAPITAL RESERVE FUND
DIVISION SUMMARY

WORK PLAN DESCRIPTION

Third Party Financing

The Third Party section contains appropriations for lease/purchases.

MAJOR CHANGES FROM LAST YEAR

Special Construction

Special Construction was used to record expenditures on the Multnomah County Justice Center and is included for historical information only.

NONDEPARTMENTAL
CAPITAL RESERVE FUND - THIRD PARTY FINANCING

REQUIREMENT DETAIL					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	0	0	0	0
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	0	0	0	0
TOTAL WAGES & FRINGES		0\$	0\$	0\$	0
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	0	0	0	0
612	PRINTING	0	0	0	0
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	0	0	0	0
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	1,222,000
618	REPAIRS / MAINT.	0	0	0	0
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	0	0	0	0
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	0
633	LOCAL TRAVEL	0	0	0	0
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	0	0	0	0
652	INTEREST EXPENSE	0	0	347,825	305,006
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 0\$	0\$	347,825\$	1,527,006
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	194,000	0
TOTAL CAPITAL OUTLAYS		0\$	0\$	194,000\$	0
TOTAL REQUIREMENTS		0\$	0\$	541,825\$	1,527,006

NONDEPARTMENTAL
CAPITAL RESERVE FUND - THIRD PARTY FINANCING

CAPITAL RESERVE FUND

NOTES

617 - Equipment Rental	\$ 1,222,000	
Equipment and buildings secured in 1983 and 1984 through a third-party agent		\$ 1,105,000
Payment to State of Oregon for Downtown Detention Center costs are not covered in the fixed price construction agreement		40,000
Payments to the State of Oregon for Elections equipment		77,000
652 - Interest	\$ 305,006	
Interest payment due on Third Party Financing.		

NONDEPARTMENTAL

CAPITAL RESERVE FUND - SPECIAL CONSTRUCTION (HISTORY ONLY)

REQUIREMENT DETAIL					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	30,735	38,371	36,543	0
520	PART TIME	0	0	1,433	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	9,446	10,862	11,492	0
TOTAL WAGES & FRINGES		40,181\$	49,233\$	49,468\$	0
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	29,420	40,815	70,000	0
612	PRINTING	597	6,115	0	0
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	607	3,045	0	0
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	0	0	0	0
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	473	110	0	0
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION./ TRVL	3,400	18,756	48,800	0
633	LOCAL TRAVEL	0	140	0	0
651	SPACE RENTALS	2,805	900	0	0
659	MISCELLANEOUS	0	0	0	0
652	INTEREST EXPENSE	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	4,035	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	550	0	0	0
TOTAL MATERIALS		\$ 37,852\$	69,881\$	122,835\$	0
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	2,189,217	2,435,815	313,802	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAYS		\$ 2,189,217\$	2,435,815\$	313,802\$	0
TOTAL REQUIREMENTS		\$ 2,267,250\$	2,554,929\$	486,105\$	0

NONDEPARTMENTAL
COUNTY SCHOOL FUND
DIVISION SUMMARY

COUNTY SCHOOL FUND

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	0	0	0	0	0
Materials & Services	1,291,333	0	0	0	1,291,333
Capital Outlay	0	0	0	0	0
Total	\$ 1,291,333	\$ 0	\$ 0	\$ 0	\$ 1,291,333

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	1,158,000	0	0	0	1,158,000
Dedicated Revenue - Timber Sales	133,333	0	0	0	133,333
Total	\$ 1,291,333	\$ 0	\$ 0	\$ 0	\$ 1,291,333

PURPOSE STATEMENT

Oregon law (ORS 328.005) requires the County to maintain a school fund to provide County schools (through the Educational Service District) with ten dollars from General Fund revenues for each child within Multnomah County between the ages of four and 20. The County must also add to the fund 25 percent of the money received from the sale of timber cut on Federal forest reserves.

NONDEPARTMENTAL
COUNTY SCHOOL FUND

NOND SCHOOL FUND

NOND SCHOOL FUND					
R E Q U I R E M E N T D E T A I L					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	0	0	0	0
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	0	0	0	0
TOTAL WAGES & FRINGES		0\$	0\$	0\$	0
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	1,499,552	1,258,791	1,308,333	1,291,333
612	PRINTING	0	0	0	0
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	0	0	0	0
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	0	0	0	0
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	0	0	0	0
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	0
633	LOCAL TRAVEL	0	0	0	0
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	0	0	0	0
652	INTEREST EXPENSE	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 1,499,552\$	1,258,791\$	1,308,333\$	1,291,333
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAYS		0\$	0\$	0\$	0
TOTAL REQUIREMENTS		1,499,552\$	1,258,791\$	1,308,333\$	1,291,333

NONDEPARTMENTAL
SHORT-TERM DEBT RETIREMENT FUND
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	0	0	0	0	0
Materials & Services	26,890,000	0	0	0	26,890,000
Capital Outlay	0	0	0	0	0
Total	\$ 26,890,000	\$ 0	\$ 0	\$ 0	\$ 26,890,000

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenue	26,890,000	0	0	0	26,890,000
Total	\$ 26,890,000	\$ 0	\$ 0	\$ 0	\$ 26,890,000

PURPOSE STATEMENT

ORS 287.442 provides for issuing, budgeting, and operation of short-term notes in anticipation of property taxes. About July 1, in order to provide sufficient working cash within the General Fund prior to major turnovers of property taxes, the County borrows by issuance of short-term tax anticipation notes. Net proceeds of such a note sale are used to meet current cash needs and any unused balance is invested at competitive market rates in short-term investments such as time certificates, repurchase agreements, U.S. Treasury Bills and Notes. The law requires that this process be accounted for in a separate fund.

NONDEPARTMENTAL
SHORT-TERM DEBT RETIREMENT FUND

DIVISION SUMMARY

WORK PLAN DESCRIPTION

This fund was created in a 1983-84 Supplemental Budget. The requirements detail reflects that supplemental budget action in the 1983-84 Budget column. In 1983-84 the County borrowed \$30,000,000 and paid \$1,946,175 in interest and costs of issuing notes. In 1984-85 the County anticipates issuing \$25,000,000 of notes and paying \$1,890,000 in interest and costs of issue.

MAJOR CHANGES FROM LAST YEAR

NONDEPARTMENTAL
NOND SHORT-TERM DEBT RETIREMENT FUND

R E Q U I R E M E N T		D E T A I L			
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	0	0	0	0
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	0	0	0	0
TOTAL WAGES & FRINGES		0\$	0\$	0\$	0
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	0	0	0	0
612	PRINTING	0	0	0	0
613	UTILITIES	0	0	0	0
614	COMMUNICATIONS	0	0	0	0
615	INSURANCE	0	0	0	0
616	EXTERNAL DP	0	0	0	0
617	EQUIPMENT RENTAL	0	0	0	0
618	REPAIRS / MAINT.	0	0	0	0
620	POSTAGE	0	0	0	0
621	OFFICE SUPPLIES	0	0	0	0
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	0	0
633	LOCAL TRAVEL	0	0	0	0
651	SPACE RENTALS	0	0	0	0
659	MISCELLANEOUS	0	0	146,000	140,000
652	INTEREST EXPENSE	0	0	1,800,175	1,750,000
690	DEBT RETIREMENT	0	0	30,000,000	25,000,000
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	0	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 0\$	0\$	31,946,175\$	26,890,000
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAYS		0\$	0\$	0\$	0
TOTAL REQUIREMENTS		0\$	0\$	31,946,175\$	26,890,000

NONDEPARTMENTAL
SHORT-TERM DEBT RETIREMENT FUND

NOTES

SHORT-TERM DEBT RETIREMENT FUND

652 - Interest \$ 1,750,000

Interest payments due on short-term tax anticipation notes.

659 - Miscellaneous \$ 140,000

Costs of issuing short-term notes.

690 - Debt Retirement \$ 25,000,000

Repayment of the principal borrowed for cash flow purposes
in the General Fund.

NONDEPARTMENTAL
 MULTNOMAH-WASHINGTON EMPLOYMENT & TRAINING AGENCY
 DIVISION SUMMARY

HISTORY ONLY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services Materials & Services Capital Outlay					
Total	\$	\$	\$	\$	\$

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Total	\$	\$	\$	\$	\$

PURPOSE STATEMENT

The Multnomah-Washington Employment and Training Agency was a federally funded CETA organization designed to address the problem of unemployment with job training and placement programs. Funding for the program terminated in September, 1983.

NONDEPARTMENTAL

MULTNOMAH-WASHINGTON CETA CONSORTIUM (HISTORY ONLY)

NOND FEDERAL/STATE PROGRAM FUND

NOND FEDERAL/STATE PROGRAM FUND					
CODE	OBJECT TITLE	1981-82 ACTUAL	1982-83 ACTUAL	1983-84 BUDGET	1984-85 BUDGET
PERSONAL SERVICES					
510	FULL TIME	0	0	0	0
520	PART TIME	0	0	0	0
540	OVERTIME	0	0	0	0
550	PREMIUM	0	0	0	0
570	FRINGE	0	0	0	0
TOTAL WAGES & FRINGES		0\$	0\$	0\$	0
EXTERNAL MATERIALS AND SERVICES					
611	PROFESSIONAL SRV	2,047,340	0	945,905	0
612	PRINTING	0	0	13,875	0
613	UTILITIES	0	0	27,750	0
614	COMMUNICATIONS	0	0	11,100	0
615	INSURANCE	0	0	18,962	0
616	EXTERNAL DP	0	0	45,000	0
617	EQUIPMENT RENTAL	0	0	9,250	0
618	REPAIRS / MAINT.	0	0	1,850	0
620	POSTAGE	0	0	4,625	0
621	OFFICE SUPPLIES	0	0	15,725	0
622	JANITORIAL SUP.	0	0	0	0
623	OPERATING SUP.	0	0	0	0
624	MINOR EQUIPMENT	0	0	0	0
625	CLOTHING	0	0	0	0
626	MAINTENANCE SUP.	0	0	0	0
627	FOOD	0	0	0	0
631	EDUCATION / TRVL	0	0	18,500	0
633	LOCAL TRAVEL	0	0	13,875	0
651	SPACE RENTALS	0	0	129,500	0
659	MISCELLANEOUS	1,345,917	3,634,060	2,332,757	0
652	INTEREST EXPENSE	0	0	0	0
INTERNAL SERVICE REIMBURSEMENTS					
940	INDIRECT COSTS	0	0	15,000	0
950	DATA PROCESSING	0	0	0	0
960	MOTOR POOL	0	0	0	0
970	BUILDING MGMT	0	0	0	0
990	OTHER INTERNAL	0	0	0	0
TOTAL MATERIALS		\$ 3,393,257\$	3,634,060\$	3,603,674\$	0
CAPITAL OUTLAY					
710	LAND	0	0	0	0
720	BUILDINGS	0	0	0	0
730	IMPROVEMENTS	0	0	0	0
740	EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAYS		0\$	0\$	0\$	0
TOTAL REQUIREMENTS		3,393,257\$	3,634,060\$	3,603,674\$	0