

BOARDS & COMMISSIONS APPOINTMENTS

October 27, 1988

Commissioner McCoy explained the combined agencies CAP and MCCA now have a new name, Metropolitan Community Action; and read appointees names for proposed Boards and Commissions.

In the matter of the appointment of Chareundi )  
Van-Si and Eugene L. Bui, representing the pri- )  
vate sector, to the Administering Board of )  
Metropolitan Community Action R-1 )

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said appointments be confirmed.

DATE SUBMITTED October 20, 1988

(For Clerk's Use)

Meeting Date 10/27/88

Agenda No. R-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Appointments to MCA Administering Board

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only October 27, 1988  
(Date)

DEPARTMENT County Chair DIVISION \_\_\_\_\_

CONTACT Barbara S. Donin TELEPHONE 248-3308

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Appointments of the following people as private representatives to the Administering Board of Metropolitan Community Action

Chareundi Van-Si  
Eugene L. Bui

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

☐ PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

☐ Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1988 OCT 20 AM 8:35

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McLoey

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

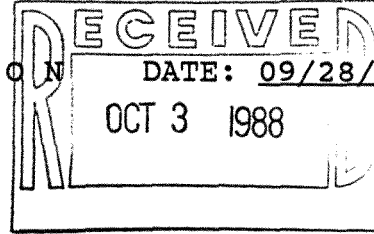
NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

OCT 18 1988

C A A P B O A R D A P P L I C A T I O N

DATE: 09/28/88

SUBMISSION DEADLINE SEPTEMBER 29



1. Personal Data

Name Chareundi Van-Si

Residence address 7714 SE 17th Avenue  
Portland, Oregon 97202

Residence phone 232-1527 Business Phone 238-8423

Affirmative Action information M Asian  
Sex Racial/Ethnic  
background

Present occupation Refugee/Unaccompanied Minors Program  
Coordinator

2. List major paid employment and volunteer activities which may relate to service on the CAAP Board. List chronologically, beginning with the most recent experiences and include all experiences you believe are relevant.

Professional Experience

January 1988 to Present Refugee/Unaccompanied Program with Children's Services Division, Coordinator.

March 1986 thru January 1988 - Social worker, Children's Services Division.

May 1979 thru November 1984 - Social Worker, Children's Services Division.

December 1984 thru February 1986 - Refugee Mental Health Program Coordinator, Salt Lake City

September 1977 to May 1979 - Mental Health Systems, Coordinator/Counselor, Indochinese Center

Volunteer Activity & Affiliations

Current member of Steering Committee, Refugee Forum, State of Oregon.

September 1986 to Present - Chairman, Parent & Advisory Committee, Portland Public School.

September 1986 to Present - Member of the Board Minority Affairs, Oregon State University.

May 1986 to Present - Registered Clinical Social Worker, State of Oregon.

3. Describe Why you are interested in serving on the CAAP Board. Include information not already mentioned about yourself, and your experience and background that supports your interest.

There are gaps between the service providers and/or established communities and the low-income minority population. A need to bridge those gaps require understanding of specific issues and needs of the community. Additionally, I possess both professional and natural skills to empower both the established systems and the community in a meaningful manner to produce better working relationships with trust and respect.

4. What particular skills, expertise and/or perspective will you bring to the CAAP Board?

Ten years professional experience in the areas of program planning and monitoring; Leadership training; workshop development and minority affairs. My perspective I will bring to the CAAP Board is two-way communication approach and understanding of community needs.

5. One-third of the seats on the CAAP Board are reserved for representatives of the low-income community. Attached are current federal poverty guidelines. Please note that the CAAP Board may select a representative of the low-income community who does not fit within those guidelines, though the experience of poverty is a criteria for the selection of candidates for low-income seats. The balance of the Board is comprised of members of the private sector and elected officials or their representatives. Are you applying for a low-income seat on the CAAP Board?

YES   X   NO           

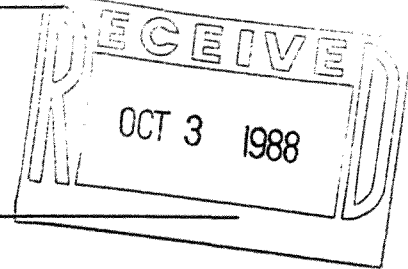
PLEASE RETURN THIS FORM TO:

COMMUNITY ACTION AGENCY OF PORTLAND  
812 SW WASHINGTON, SUITE 300

# CAAP BOARD APPLICATION

DATE: 9-20-88

SUBMISSION DEADLINE SEPTEMBER 29



## 1. Personal data

Name Eugene L. Bui  
(Please type or print)

Residence address 340 S.W. Halsey Loop  
Street address

Troutdale Ore. 97060  
City State Zip

Residence phone 667-3231 Business phone N/A

Affirmative Action information Male White / Italian  
Sex Racial/Ethnic background

Present occupation Disabled

## 2. List major paid employment and volunteer activities which may relate to service on the CAAP Board. List chronologically, beginning with the most recent experiences and include all experiences you believe are relevant.

Dates (from/to)	Employment/Volunteer Activity	Responsibility
1980 / present	Troutdale City Council	Councilor
1983 / present	Salvation Army Advisory Comm.	Member
1982 / present	Troutdale Historical Society	Board member / set organization policy.
1982 / present	Mult. Co. Comm. Block Grant	Board member
		Approve funding for Housing, Public Service & Transportation funds.

## 3. Describe why you are interested in serving on the CAAP Board. Include information not already mentioned about yourself, and your experience and background that supports your interest.

For over 30 yrs. I have served in various capacities  
in local, state and National organizations including YMCA  
attempting to solve problems and accessibility for persons  
to gaining social services. My skills include budget, grant,  
planning and evaluation experience.

4. What particular skills, expertise and/or perspective will you bring to the CAAP Board?

Having served both as an appointed and elected  
official, my commitment and prior experience can  
assist this group in pursuing goals.

5. One-third of the seats on the CAAP Board are reserved for representatives of the low-income community. Attached are current federal poverty guidelines. Please note that the CAAP Board may select a representative of the low-income community who does not fit within those guidelines, though the experience of poverty is a criteria for the selection of candidates for low-income seats. The balance of the Board is comprised of members of the private sector and elected officials or their representatives. Are you applying for a low-income seat on the CAAP Board?

yes \_\_\_\_\_ no X

PLEASE RETURN THIS FORM TO:

COMMUNITY ACTION AGENCY OF PORTLAND  
812 SW WASHINGTON, SUITE 300  
PORTLAND, OR 97205

BOARDS & COMMISSIONS APPOINTMENTS

October 27, 1988

In the matter of the appointment of the following)  
to the Citizens Budget Advisory Committee: )  
General Services: Lester Britton, Position #3 )  
(term.-10/91) Non-Departmental: Randall Crawford )  
- Position #5 (term-10/91) Human Services: Sue )  
Shaw - Pos. #7 (term. - 10/89); Roger Buchanan )  
- Pos. #2 (term.- 10/90); Doug Montgomery - Pos. )  
#4 (term. - 10/91); Muriel Goldman - Pos. #5 )  
(term. - 10/91); Ann Porter - Pos. #6 (term. )  
- 10/89); Susan Oliver - Pos. #1 (term. - 10/90); )  
Lillian Cunningham - Pos. #3 (term. - 10/91); )  
Janet Billings, Gerald Blake, Glandion Carney, )  
and Nancy Stevens (term. - 10/89); Carole Murdock )  
and Ethelyn Pankratz (term. 10/90); and Steve )  
Fullmer and Nady Tan (term. - 10/91); R-2 )

Upon motion of Commissioner Miller, duly seconded by  
Commissioner Anderson, it is unanimously

ORDERED that said appointments be confirmed.

DATE SUBMITTED

(For Clerk's Use)

Meeting Date

Agenda No.

10/27/88

R-2

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Citizen Budget Advisory Committee Appointments

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only October 27, 1988  
(Date)

DEPARTMENT \_\_\_\_\_ DIVISION Citizen Involvement Committee

CONTACT Merlin Reynolds, Coordinator TELEPHONE 248-3450

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Appointment of citizens to Citizen Budget Advisory Committees.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

☐ PERSONNEL  
☐ FISCAL/BUDGETARY  
☐ General Fund

☐ Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1988 OCT 18 PM 4:25  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCoy

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

## CBAC Appointments

### CBAC Appointments

#### Department of General Services

Lester Britton	Nominated by CIC	Position 3	10/91
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#### Non-Departmental

Randal Crawford	Nominated by CIC	Position 5	10/91
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#### Department of Human Services

Sue Shaw	DHS Position 7	1 year	10/89
Roger Buchanan	DHS Position 2	2 years	10/90
Doug Montgomery	DHS Position 4	3 years	10/91
Murial Goldman	DHS Position 5	3 years	10/91
Ann Porter	CIC Position 6	1 year	10/89
Susan Oliver	CIC Position 1	2 years	10/90
Lillian Cunningham	CIC Position 3	3 years	10/91
Janet Billings	DHS	1 year	10/89
Gerald Blake	DHS	1 year	10/89
Glandion Carney	DHS	1 year	10/89
Steve Fulmer	DHS	3 year	10/91
Carole Murdock	DHS	2 year	10/90
Ethelyn Pankratz	DHS	2 year	10/90
Nancy Stevens	DHS	1 year	10/89
Nady Tan	DHS	3 year	10/91

Multnomah County Citizen Involvement Committee  
VOLUNTEER INTEREST FORM



NAME RANDAL W. CRAWFORD  
HOME ADDRESS: 9115 N. FORTUNE AVE. Zip 97203 Phone 289-0871  
PLACE OF EMPLOYMENT SULZER BINGHAM PUMPS, INC. 226-9280  
ADDRESS 2800 N.W. FRONT AVE., PORTLAND, OR, 97210  
OCCUPATION PROPOSAL ADMINISTRATOR, MARKETING & SALES  
OPTIONAL: AGE 34 SEX MALE  
ETHNICITY: BLACK      HISPANIC      NATIVE AMERICAN       
ASIAN/PACIFIC ISLANDER      WHITE (non Spanish Sp.) X

PLEASE CHECK MAILING ADDRESS PREFERENCE: HOME X OFFICE     

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES X NO     

CITIZEN ADVISORY COMMITTEE PREFERENCE: See attached for list of County Boards, Commissions and Committees:

1. BUDGET 2. ECONOMIC DEVELOPMENT 3. HUMAN RELATIONS

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE: TREASURER, NCMA; CHURCH ADMIN. BOARD, STEWARDSHIP CHAIR, EDUCATION & PASTOR-PARISH RELATIONS COMMITTEES; CHURCH SCHOOL TEACHER

OTHER RELEVANT EXPERIENCE RESUME & LETTERS OF REFERENCE ATTACHED.

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:

1. PERRY JACKMAN, 630 N.W. WALLULA, GRESHAM, 665-2020  
2. RAY LOGAN, 1534 N.E. 141<sup>ST</sup> ST., PORTLAND, 255-5433

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELEVANT TO ANY COUNTY DEPARTMENT? NO

SIGNATURE Randal W. Crawford DATE 2 SEPT. 1988

Please return to: Office of Citizen Involvement  
2115 S.E. Morrison, Rm. 215, Portland, Oregon 97214  
Phone: 248-3450

Multnomah County Citizen Involvement Committee  
VOLUNTEER INTEREST FORM



NAME LESTER A. BRITTON  
HOME ADDRESS: 2241 S.E. 154 Zip 97233 Phone 7601064

PLACE OF EMPLOYMENT RETIRED

ADDRESS Same

OCCUPATION RETIRED

OPTIONAL: AGE 72 SEX MALE  
ETHNICITY: BLACK ☐ HISPANIC ☐ NATIVE AMERICAN ☐  
ASIAN/PACIFIC ISLANDER ☒ WHITE (non Spanish Sp.) ☐

PLEASE CHECK MAILING ADDRESS PREFERENCE: HOME ☒ OFFICE ☐

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES ☒ NO ☐

CITIZEN ADVISORY COMMITTEE PREFERENCE: See attached for list of County Boards, Commissions and Committees:

1. 5 2. 7 3. 32

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE: NONE

OTHER RELEVANT EXPERIENCE RETIRED FROM City of  
PORTLAND (Building Inspector) FIRST NATIONAL  
BANK (Building Inspector)

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:

1. PAT Nelson 2303 S.E. 154<sup>th</sup>, 97233 PH. 761-9369  
2. HENNIE Roberts State Representative (21) P.# 257-4237

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELEVANT TO ANY COUNTY DEPARTMENT? NO

SIGNATURE Lester A. Britton DATE 9 - Aug 88

Please return to: Office of Citizen Involvement  
2115 S.E. Morrison, Rm. 215, Portland, Oregon 97214  
Phone: 248-3450

C1222

Multnomah County Citizen Involvement Committee  
VOLUNTEER INTEREST FORM



NAME SUSAN N. OLIVER  
HOME ADDRESS: 2025 N. SARATOGA Zip 97217 Phone 289-6981  
PLACE OF EMPLOYMENT SELF EMPLOYED ACCOUNTANT  
ADDRESS HAD OFFICE IN GRESHAM UNTIL AUTO ACCIDENT INJURY  
OCCUPATION ACCOUNTANT + TAX  
OPTIONAL: AGE 43 SEX F  
ETHNICITY: BLACK    HISPANIC    NATIVE AMERICAN     
ASIAN/PACIFIC ISLANDER    WHITE (non Spanish Sp.) X

PLEASE CHECK MAILING ADDRESS PREFERENCE: HOME X OFFICE   

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES X NO   

CITIZEN ADVISORY COMMITTEE PREFERENCE: See attached for list of County Boards, Commissions and Committees:

1. Citizen Budget Advisory 2. Library Assoc 3. Commission on Aging

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE: NINE MENTAL HEALTH CENTER

BOARD - (Presently Treasurer); Portsmouth Trinity Lutheran Church - Budget Committee  
(President Women's Group); Accountants for Public Interest; OREGON CONSUMER LEAGUE; STEPHEN MINISTER - CARING MINISTER  
OTHER RELEVANT EXPERIENCE AMERICAN ASSOCIATION OF UNIVERSITY WOMEN -

(Past Rep to Schol Board) - American Business Women Association (Past V-P, Treasurer, Education Chair) - National Assoc Acct (Past Assoc Director) ON Budget Advisory Committee - Gresham Hi School

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:

1. Pastor Paul N. Jordan, 7119 N. Portsmouth, 289-6999 (6878)  
2.   

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELEVANT TO ANY COUNTY DEPARTMENT? NINE MENTAL HEALTH CENTER receives funding from

County. - Brother Reckoning Food Stamps

SIGNATURE Susan N. Oliver DATE 8/19/88

Please return to: Office of Citizen Involvement  
2115 S.E. Morrison, Rm. 215, Portland, Oregon 97214  
Phone: 248-3450

BOARDS AND COMMISSIONS

Position  
3  
3 years

MULTNOMAH COUNTY OREGON

INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

DHS Central Advisory Board

B. Name Lillian S. Cunningham

Address 1266 S. W. Nevada Terrace

City Portland State Oregon Zip 97219

Do you live in \_\_\_\_\_ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone 246-4011

C. Current Employer Bonneville Power Administration

Address 905 N.E. Holladay

City Portland State Oregon Zip 97232

Your Job Title Management Analyst

Work Phone 230-4989 (Ext)

Is your place of employment located in Multnomah County? Yes ☒ No

D. Previous Employers Dates Job Title

Veteran's Administration Med. Ctr. Nov., 1985 - May, 1988 Dietitian

Demme State Hospital July, 1983 - Nov., 1985 Dietitian

Univ. of Oregon Medical School March, 1965 - May 1973 & Jan, 1978 - June, 1982 - Dietitian

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Multnomah County - Primary Prevention Advisory Comm.	1985-1987	Board Member
Columbia River Girl Scout Council	1979-81	Board Member
Delta Sigma Theta Sorority, Inc.	1966-Present	Active member of Public Service Organization which sponsors and supports many civic/public service activities

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
Tuskegee Institute (Univ.)	1960-1964	BS/Food Administration
Univ. of California (Berkeley)	1964-1966	MPH/Nutrition

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Ms. Evelyn Hurston 2208 N.E. Alameda Portland 97212 284-9004  
 Mrs. Lessie Houston 2311 N.E. Regent's Drive Portland 97212 287-0436

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

None

I. Affirmative Action Information

F / Black  
 sex / racial ethnic background

birth date: Month 8 Day 26 Year 42

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Lillian S. Cunningham Date 8/26/42

BOARDS & COMMISSIONS APPOINTMENTS

October 27, 1988

In the matter of the appointment of Richard )  
Schwarz to the Dept. of Human Services Central )  
Advisory Board and Citizen Budget Advisory )  
Committee R-3 )

Upon motion of Commissioner Miller, duly seconded by  
Commissioner Anderson, it is unanimously

ORDERED that said appointment be confirmed.

DATE SUBMITTED October 18, 1988

(For Clerk's Use)

Meeting Date 10/27/88

Agenda No. R-3

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Appointment to DHS CAB and CBAC

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only October 27  
(Date)

DEPARTMENT County Chair DIVISION \_\_\_\_\_

CONTACT Maggie Gareau TELEPHONE 248-3782

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Appointment of Richard Schwarz to the DHS Central Advisory Board and Citizen Budget Advisory Committee

2 yrs - 10/90

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

☐ PERSONNEL  
☐ FISCAL/BUDGETARY  
☐ General Fund

☐ Other \_\_\_\_\_

COUNTY COMMISSIONERS  
1988 OCT 18 PM 4:25  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCoy

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

October 11, 1988

Gladys McCoy, Executive Director  
Multnomah County Commission  
Multnomah County Department of  
Human Services  
426 S.W. Stark, 7th Floor  
Portland, Oregon 97204

Dear Gladys:

This letter is sent to support and encourage the County's appointment of Rick Schwarz to the Human Services Commission.

On numerous occasions, Rick has proven to not only have a high standard and be very principalled, but has also shown his depth in character. It is my opinion that Rick will only serve as an asset to your commission. His conscientious attitude and broad perspective has placed him in positions to be admired by many.

Presently, Rick serves a Project Coordinator for Catholic Family Services. And recently, I had the occasion to call on him to assist the City of Gresham Police Department in what was referred to as being "very sensitive" race-related issue. Rick, along with our Police Department assisted in formulating an action plan which has since defused what could have been a serious problem.

I know when you have an opportunity to visit with Rick you too, will be impressed with his kind and sensitive spirit along with his strong commitment to our community!

Sincerely yours,

A handwritten signature in cursive script that reads "Barbara P. Sullivan". The signature is fluid and extends to the right.

Barbara P. Sullivan  
Gresham City Council



# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Central Advisory Board - Department of  
Human Services

- B. Name Richard A. Schwarz

Address 1480 SE Liberty Avenue

City Gresham State Oregon Zip 97080

Do you live in \_\_\_\_\_ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone (503)667-1451

- C. Current Employer Catholic Family Services

Address 231 S.E. 12th. Avenue

City Portland State Oregon Zip 97214

Your Job Title Farmworkers Health Access Project

Work Phone (503) 665-1770 (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes ☒ No \_\_\_\_\_

- D. Previous Employers
- |                                 | Dates       | Job Title     |
|---------------------------------|-------------|---------------|
| Artcraft Screenprinting, Inc.   | 1986 - 1988 | Sales Manager |
| Ron Reid Rentals, Inc.          | 1981 - 1986 | Sales Manager |
| Hearthcraft, Inc.               | 1979 - 1980 | Art Director  |
| Pacesetter Systems, Inc. Calif. | 1975 - 1978 | Art Director  |

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

(503) 248-3308

CONTACT:

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Mult.Co.Community Action Agency	1986	Volunteer Carpenter
Mt.Hood Literacy Coalition	1986	Volunteer Tutor
Catholic Family Services	1987	Translator

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
Pierce College, California	1974-1977	Advertising Design, Commercial Art

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Barbara Sullivan	977 S.E. 27th., Gresham, Or. 97080	667-0915
Kathy Zimmerman	1400 SW 5th., Portland, Or. 97201	229-5819

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

NONE

I. Affirmative Action Information

M / Hispanic

sex / racial ethnic background

birth date: Month August Day 16 Year 1946

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Richard H. Schwan Date October 6, 1988

BOARDS & COMMISSIONS APPOINTMENTS

October 27, 1988

In the matter of the appointments to the )  
Juvenile Service Commission - Lay representatives )  
Vanhlang Khamsouk, Pos. #2 and Manuel Alvarado, )  
Pos. #10 (term. 8/29/90); and Rose Hill, Pos. #4 )  
(term. 8/29/92); and Professional representative: )  
Angelina De LaTorre, Pos. #12 (term. 8/29/92) ) R-4

Commissioner Miller moved approval, duly seconded by  
Commissioner Anderson, of the above-entitled matter.

Commissioner Anderson expressed her appreciation for the  
work Judy Boyer, Chair's Office, has done in getting committee mem-  
bers to serve on Boards and Commissions; and that minorities are  
well represented in these memberships.

Commissioners McCoy and Miller commended Ms. Boyer for an  
outstanding job of making Boards and Commissions a reflection of the  
communities served by the Board.

Commissioner McCoy noted that Ms. Boyer has been ill, but  
is doing well, and expects to return to work in mid-November.

At this time the motion was considered, and it is unani-  
mously

ORDERED that said appointments be confirmed.

DATE SUBMITTED October 18

(For Clerk's Use)

Meeting Date 10/27/82

Agenda No. R-4

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Appointments to Juvenile Services Commission

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only October 27  
(Date)

DEPARTMENT County Chair DIVISION \_\_\_\_\_

CONTACT Cherie Lingelback, M. Morrissey TELEPHONE 248-3565

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Appointment of the following people to the Juvenile Services Commission:

Lay

Position #2 Vanhlang Khamsouk

Position expires 8/29/90

Position #4 Rose Hill

Position expires 8/29/92

Position #10 Manuel Alvarado

Position expires 8/29/90

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

☐ PERSONNEL

Professional  
Position #12

Angelina DeLa Torre  
Position expires 8/29/92

☐ FISCAL/BUDGETARY

☐ General Fund

☐ Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
CLATSOP COUNTY  
OREGON  
1988 OCT 18 PM 4:25

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Bladys McCoy

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Mult Co Juvenile Service Commission

- B. Name Manuel Corona Alvarado

Address 228 NW 22nd Ave #101

City Portland State OR Zip 97210

Do you live in \_\_\_\_\_ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone 243 3642

- C. Current Employer Mult Co District Attorney's

Address 600 County Courthouse

City Portland State OR Zip 97204

Your Job Title Deputy District Attorney

Work Phone 248 1362 (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes ☒ No \_\_\_\_\_

- D. Previous Employers \_\_\_\_\_ Dates \_\_\_\_\_ Job Title \_\_\_\_\_

Ragen Tremaine esq 9/86 2/87 Attorney

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Oregon Counsel Hispanic Advance	8/86	

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
UC Berkeley	9/76 6/81	BA Pol. Science
UC Berkeley	9/81 6/84	JD Law

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Tom Carter ~~221~~ 221 3543  
Val Morley 248 3162 / 248-25422

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

I am a deputy district attorney  
and may be assigned to  
juvenile rotation

I. Affirmative Action Information

M / Mexican American  
sex / racial ethnic background

birth date: Month 9 Day 7 Year 58

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Manuel C. Chavaz Date 7/27/88

# BOARDS AND COMMISSIONS



## MULTNOMAH COUNTY OREGON

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Community Action Agency of Portland -  
Juvenile Services Comm.

- B. Name

Vanhlang Khamsook

Address

16825 SE Pine

City

Portland

State

OR

Zip

97233

Do you live in \_\_\_\_\_ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone

256-2505

- C. Current Employer

Adult Family Services

Address

5411 NE Union

City

Portland

State

OR.

Zip

97217

Your Job Title

Eligibility Examiner

Work Phone

280-6835

(Ext)

Is your place of employment located in Multnomah County? Yes ☒ No \_\_\_\_\_

- D. Previous Employers

Dates

Job Title

Indochinese cultural Services center <sup>1978-1979</sup> Counselor

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

CONTACT:

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Refugee child welfare committee	current	Board members
Said Land Lao Organization	current	Secretary general
Lao Buddhist Temple	current	Secretary general
IRCO also (Board Member)		

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
Lyceee He Vientiane	1969	B/A

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Erma Hepburn - Branch Manager 280-6835.

Hongsa chauthavong - 234 1541 (office)

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

None for JSC

For: CAAP Bd Sits on IRCO Board which receives CAAP funds

I. Affirmative Action Information

M Asian  
sex / racial ethnic background

birth date: Month 03 Day 17 Year 50

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Vannay Kanne Date 08/25/88



## MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

## INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Juvenile Services Commission

- B. Name Rose Hill

Address 4919 N.E. 25<sup>th</sup> St

City Portland Or. State \_\_\_\_\_ Zip 97211

Do you live in \_\_\_\_\_ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone 284-8688

- C. Current Employer Northwest Portland Area Indian Health Board

Address 520 SW Harrison, Suite 440

City Portland State OR. Zip 97207

Your Job Title Nursing Recruitment Program, Counselor/Coordinator

Work Phone 228-4185 (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes ☒ No \_\_\_\_\_

- D. Previous Employers \_\_\_\_\_ Dates \_\_\_\_\_ Job Title \_\_\_\_\_

- Cooper Consultants, Inc. 1987/Summer
- PSU; Pres., Coordinator of 1986/87 School year
- United Indian Students of Higher Education.
- Currently on the Indian Minister's Committee for the
- Ecumenical Ministries of Ore.

GLADYS MCCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

(503) 248-3308

CONTACT:

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
• <u>United Indians of Higher Education</u>	<u>June '86 to August '87</u>	<u>President &amp; Coordinator of INDIAN CLUB for PSU STUDENTS</u>
• <u>INDIAN MINISTRIES COMMITTEE OF ECUMENICAL MINISTRIES OF ORE.</u>	<u>Sept. '87 to Present</u>	<u>work with local INDIAN OVER organizations and TRIBES to promote INDIAN RELATED ISSUES</u>
• <u>Media Project Rainbow Film Festival</u>	<u>Feb and April '88</u>	<u>worked with committees reviewing films to bring to ORE.</u>

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
<u>Portland State University</u>	<u>1980-1987</u>	<u>BS in Secondary Ed. - Drawing &amp; Painting</u>

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Ramona Rank Affiliated Tribes of N.W. 288-4185  
Helen Peterson Chair, Episcopal Church Pacific 281-4917  
Indian Commission

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

HAVE NO REAL CONFLICT: Although my life is busy working as Nursing Recruiter, Coordinator at the Health Board and my nine yr. old son, I have purposely stayed away from joining too many organizations so I can do justice to those I do belong to. The only other committee I am on right now is the E.M.O. INDIAN MINISTRIES Committee and of course Parent Involvement at my son's school.

I. Affirmative Action Information

F / member of Oneida Tribe of Wisconsin Indians  
 sex / racial ethnic background

birth date: Month 17 Day 5 Year 43

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Rose Hill Date 9/1/88

During my stay as President of UISHE I concentrated on developing a bridge between the Indian students at the University and the Indian Community of Portland. We successfully completed many events including an Indian Awareness Program; initiated a Christmas PowWow where we collected food & toys for families and kids; opening ceremony for the Indian Health Clinic, got city fathers like Bud Clark to attend; raised money to get a little boy a new electric wheel chair. Most importantly, got all the students and the community to share ideas and become involved in working together. (Also began the UISHE newsletter)

This could only happen through a committed group effort of many good people in both UISHE and the Indian community.





MULTNOMAH COUNTY OREGON

BOARDS AND COMMISSIONS

INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

The Juvenile Services Commission

- B. Name

Angelina De La Torre

Address

3905 NE 72nd

City

Portland

State

OR

Zip

97213

Do you live in \_\_\_\_\_ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone

2875728

- C. Current Employer

Multnomah County

Address

1401 NE 68th

City

Portland

State

OR

Zip

97213

Your Job Title

Juvenile Court Counselor

Work Phone

248 3460 (Ext) 6877

Is your place of employment located in Multnomah County? Yes ☒ No \_\_\_\_\_

- D. Previous Employers

Dates

Job Title

See resume

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

(503) 248-3308

CONTACT:

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Oregon Coalition Against Domestic + Sexual Violence	1988	Vice Chair of The Women of Color Caucus

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
See attached resume		

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Victor Merced, Oregon ~~Council~~ Council for Hispanic Advancement  
PO Box 13220, Portland, OR 97213 phone # 2495502  
Steve Vincent, Alcohol + Drug Program for St of Oregon  
ph # 378 2163

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

I would abstain from voting on any Multnomah County Juvenile Court proposals.

I. Affirmative Action Information

F Hispanic + Indian  
sex / racial ethnic background

birth date: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature

Angelina de la Torre 9-30-88

## RESUME

Angelina De La Torre  
3905 Northeast 72nd  
Portland, Oregon 97213  
(503) 239 8972

### EMPLOYMENT

July '87  
to present

Juvenile Court Counselor  
Multnomah County  
Portland, Oregon

Represent the best interest of the child at various types of hearings. This includes middle school aged children.

Dec '86 to  
June '87

Director  
Lincoln Shelter and Services

Responsible for supervision of staff, county-wide services, liaison for organization internally & externally, budget preparation, speaking for & answering to a 15 member Board of Directors.

June '85 to  
Aug. '86

Legal Assistant  
Oregon Legal Services

Investigate, research & present cases at administrative hearings. Testified at State Hearings.

Sept. '80 to  
June '85

Supervisor of Legal Aide Department  
Confederated Tribes of Warm Springs

Responsible for supervision of the Department, budget control and represented adult Indians, as well as adolescents of all ages in civil and criminal hearings.

Dec. '78 to  
Dec. '79

Executive Director  
Indian Action Council of Northwestern California  
Eureka, California

Supervised a non-profit organization, which delivered educational services to children of all ages. This included a tutorial service for middle school aged children, developing curriculum and an extensive library. Servicing exclusively Indian children in an urban setting.

Sept '76 to  
Sept '77 and  
Sept '74 to  
Sept. '76

Professor in Ethnic Studies Department  
Humboldt State University  
Arcata, California

Team taught, designed classes on culture, women, religion, law, Indian philosophy and traditions. Sponsored student groups and activities.

Upon graduating from Calif. St. University at Northridge received the most promising minority student award from the Political Sci. Dept.

Attended various trainings on legal advocacy, domestic and sexual abuse, management, motivation, and education.

OTHER ACTIVITIES:

- |                                     |  |
|-------------------------------------|--|
| May of 1988<br>and<br>December 1987 | Assisted Dr. Virginia Phillips with two cultural sensitivity training sessions for Multnomah County and the Oregon Juvenile Services Commission.   |
| January 1988                        | Participated in a panel for the National Coalition Against Sexual Assault Portland, Oregon.  |
| January 1988                        | Represented Oregon at the National Conference of the National Coalition Against Domestic Violence Mexico City, Mexico  |
| 1985-88                             | Held leadership positions for the following:<br>Oregon Coalition Against Domestic and Sexual Violence<br>- the Board of Directors - Chairperson,<br>- Woman of Color Caucus - Chairperson. |
| 1982                                | Taught Federal Indian Law through Central Oregon Community College on the Warm Springs Reservation.  |
| 1980                                | Presented a paper on the Status of the Chicana to Women for Racial and Economic Equality New York, New York.   |
| 1976                                | Produced, directed and participated in to TV shows in Eureka, California.  |
| 1973                                | Presented a paper on the Economic Problems facing Minority Women at the Third Annual Minority Studies Conference - University of Wisconsin Madison, Wisconsin.                             |

Present or past membership in these Organizations:

Six Directions Art Gallery, Portland, Oregon  
Indian Action Council of Northwestern California  
La Raza National Lawyers Association  
Association of Mexican American Educators  
UCLA Alumni Association  
Served on Board of Directors for the following:  
Oregon Coalition Against Domestic and Sexual Violence  
Vice President of Parent Committee in Warm Springs  
Multicultural Headstart, California  
NoCountry Clinic for Women & Children, California.

Additional references available upon request.



## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

October 27, 1988

Mr. Paul Yarborough, Director  
Department of Environmental Services  
2115 SE Morrison  
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held October 27, 1988, the following action was taken:

(Recess as the Board of County Commissioners and reconvene as the governing body of the Dunthorpe Riverdale Service District No. 1)

In the Matter of Annexation of Certain Real Pro- ) RESOLUTION  
perty to the Dunthorpe Riverdale Service District) ANNEXATION NO. 11  
No. 1 R-5 ) #SD 88-13

Dick Howard, Environmental Services, reported the property being considered is immediately adjacent to other District property. This transfer will bring some revenue to the County, and will make it possible for the District to build on the property.

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Resolution be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm

cc: Dick Howard

OCT 18 1987

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date 10/27/88  
Agenda No. R-5

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Annex. to Dunthorpe Riverdale Svc. Dist.

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *RWH*

TELEPHONE Ext. 3599

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard *DWH*

BRIEF SUMMARY

Resolution in support of Annexation No. 11 to Dunthorpe Riverdale Service District No. 1.

ACTION REQUESTED:

/ / INFORMATION ONLY / / PRELIMINARY APPROVAL / / POLICY DIRECTION /X/ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

/ / PERSONNEL

/X/ FISCAL/BUDGETARY - All costs to be borne by applicant.

/ / General Fund

Other \_\_\_\_\_

*To Boundary Comm.  
Eng / A+T / Budget Caldwell  
(Shaw) 10/28/88*

BOARD OF  
COUNTY COMMISSIONERS  
1988 OCT 18 PM 4:24  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



## MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
2115 S.E. MORRISON  
PORTLAND, OREGON 97214  
(503) 248-5000

BOARD OF COUNTY COMMISSIONERS  
GLADYS MC COY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

October 7, 1988

Board of County Commissioners  
605 Courthouse  
Portland, Oregon 97204

RE: Dunthorpe Riverdale Service District No. 1/Annexation No. 11

Dear Commissioners:

We have been requested to extend sewer service to certain properties adjacent to Dunthorpe Riverdale Service District. This extension would entail no cost to the district or county, but will enable the property owner to construct new homes on the site.

We recommend that the Board file a resolution with the Boundary Commission for processing, as required by law, and that the resolution support the annexation.

Very truly yours,

PAUL YARBOROUGH  
Director  
Dept. of Environmental Services

*BH* PY/RTH/js

5045V

10/27/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS - MULTNOMAH COUNTY, OREGON

BOUNDARY COMMISSION

ENGINEERING

A & T

BUDGET

RESOLUTION - ANNEXATION NO. 11 - #SD 88-13

R-5

  
**PORTLAND METRO AREA  
BOUNDARY COMMISSION**

OCT 31 1988

BOARD OF  
COUNTY COMMISSIONERS

1988 NOV - 1 PM 10:03

MULTNOMAH COUNTY  
OREGON

10/27/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BOUNDARY COMMISSION

ENGINEERING

A & T

BUDGET

RESOLUTION - ANNEXATION NO. 11 - #SD 88-13

R-5



PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF  
COUNTY COMMISSIONERS

1988 NOV - 1 PM 11: 06

MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Annexation of Certain )  
Real Property to the Dunthorpe Riverdale )  
Service District No. 1. )

RESOLUTION  
ANNEXATION NO. 11  
SD 88-13

WHEREAS, the Dunthorpe Riverdale Service District No. 1, organized and operating under Chapter 451 of Oregon Revised Statutes, proposes to annex the territory legally described as follows:

Block 134, except for northwesterly 200 feet; the southeasterly one-half of Block 133, and the northwesterly one-half of Block 133, DUNTHORPE ADDITION, Multnomah County, Oregon.

WHEREAS, a Multnomah County Assessor's map is attached hereto, marked EXHIBIT "A", showing the affected territory to be annexed, and its relationship to the present district boundaries; and


WHEREAS, the Portland Metropolitan Area Local Government Boundary Commission is hereby requested to review the proposed annexation, and, after a study, to enter a final order approving the annexation, through its expedited procedure.

NOW, THEREFORE, BE IT RESOLVED, that this Resolution shall be filed with the Portland Metropolitan Area Local Government Boundary Commission for its consideration and action.

DATED this 27th day of October, 19 88.

(SEAL)

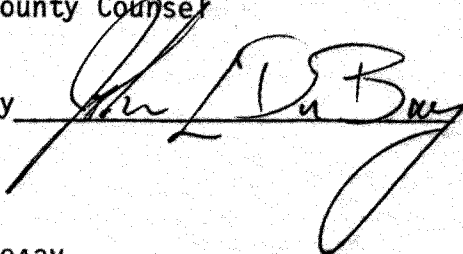
BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
GLADYS MCCOY/Chair

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel

By



5043V

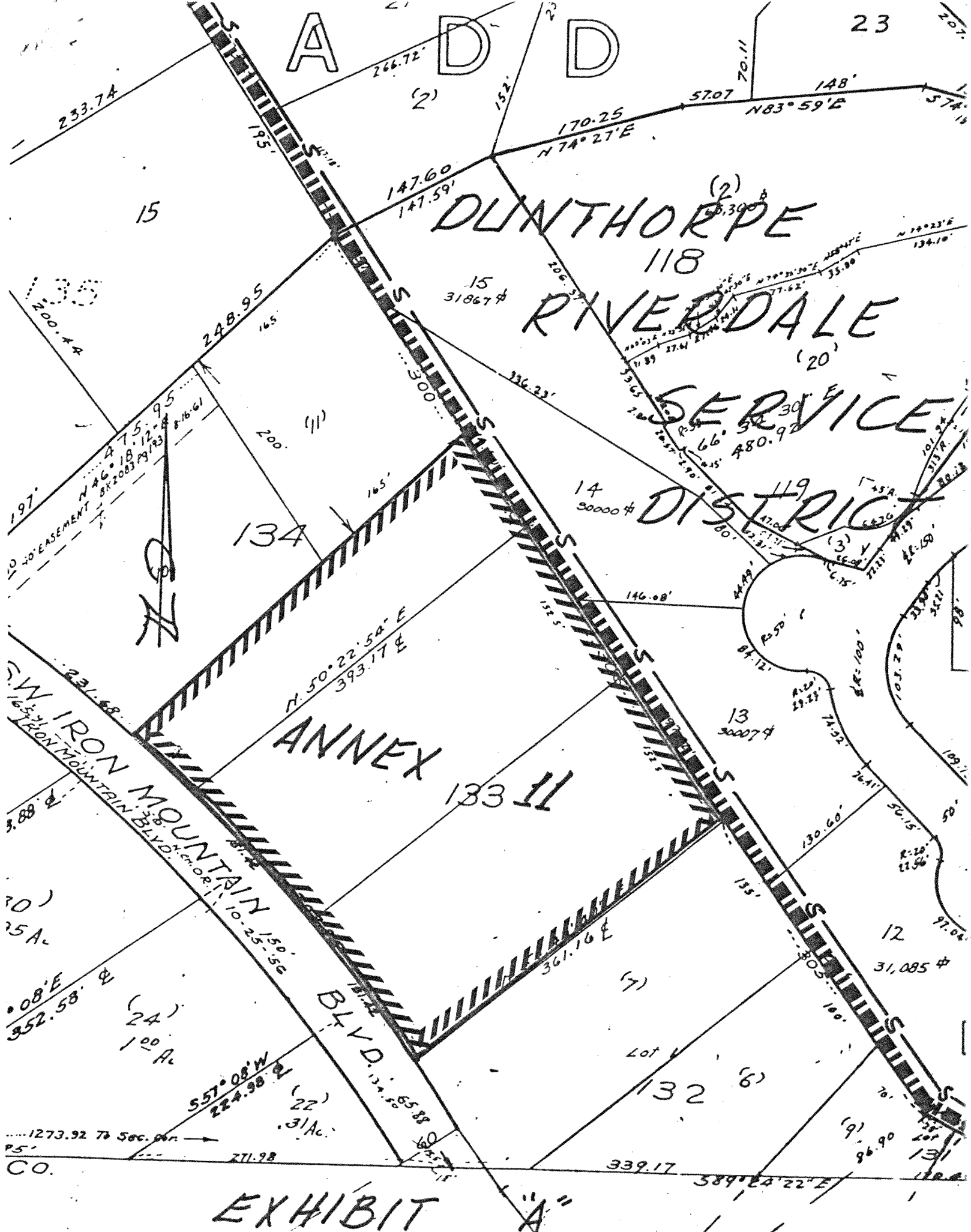
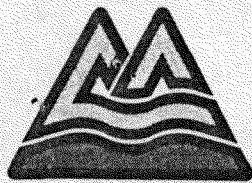


EXHIBIT "A"



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

October 27, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held October 27, 1988, the following action was taken:

In the matter of ratification of an amended )  
intergovernmental agreement with Tri-Met to con- )  
tinue the existing services to those transit- )  
disadvantaged elderly who cannot use regular bus )  
service in Multnomah County R-6 )

Commissioner Anderson explained that this agreement is for a contract approved by the Board on June 30.

Denise Chuckovich, Human Services, explained this agreement went to both Multnomah County and Tri-Met Counsels for approval of a language change; and recommended the Board approve the amended agreement.

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said amended intergovernmental agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Purchasing  
Aging Services

Meeting Date 10/27/88  
Agenda No. R-6

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: \_\_\_\_\_

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Human Services

DIVISION Aging Services

CONTACT Marie Eighmey

TELEPHONE 248-3646

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This contract contains one change to the Tri-Met contract, which initially was approved by the Board June 30 but never distributed. When the contract was sent to Tri-Met for signature, prior to distribution, Tri-Met counsel entered a hand-written change to the liability clause before signing the contract. County Legal Counsel would not accept Tri-Met's change. Following negotiations between the two counsels, County Counsel added one sentence to the initial contract approved by BCC. This sentence reads: "This paragraph is subject to the limitations of public body (OVER)

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other: \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (De)

BUDGET / PERSONNEL Thom S. Say

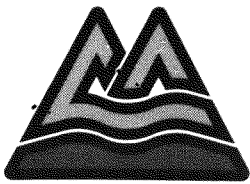
COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Arminia Br

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF  
COUNTY COMMISSIONERS  
1988 OCT 18 PM 4:24  
MULTNOMAH COUNTY  
OREGON

liability set forth in the Oregon Constitution and Oregon Tort Claims Act." Tri-Met has indicated approval of this change by signing the contract prior to BCC approval. BCC approval is now requested.



# MULTNOMAH COUNTY OREGON

R-6  
10/27/88

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK, 5TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3646

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, Chair  
Board of County Commissioners

VIA: Duane Zussy, Director *Duane Zussy (m)*  
Department of Human Services

FROM: James McConnell, Director *James McConnell*  
Aging Services Division

DATE: September 2, 1988

SUBJECT: RESUBMISSION OF FY 88-89 TRI-COUNTY METROPOLITAN TRANSPORTATION  
CONTRACT, AGING SERVICES DIVISION

RECEIVED  
SEP 29 1988

HUMAN SERVICES  
ADMINISTRATION  
MULTNOMAH COUNTY

RETROACTIVE: The effective date of this Intergovernmental Agreement is July 1, 1988. The contract initially was submitted to DHS for approval on June 13, 1988. The Board of County Commissioners ratified the contract June 30, 1988. (See attached June 30 Board Action memo and signed contract approval form).

This contract, however, never was distributed. Following Board action, the contract was sent to Tri-Met for signature. Tri-Met returned the contract mistakenly to Multnomah County Mental Health instead of Aging Services, on July 29, 1988. It included a cover letter noting that Tri-Met had entered a handwritten change on the approved contract. The change was made to the boilerplate, page 6, paragraph VI-B relating to liability. County Counsel was not willing to accept Tri-Met's change.

The issue was resolved August 25, 1988 through negotiation between County and Tri-Met counsel by the addition of a statement by County Counsel to paragraph VI-B, page 6. The added statement says: "This paragraph is subject to the limitations of public body liability set forth in the Oregon Constitution and Oregon Tort Claims Act." This addition is the only change in the contract approved June 30.

RECOMMENDATION: The Aging Services Division recommends County Board approval of the attached contract with Tri-Met (Tri-County Metropolitan Transportation District of Oregon) for the period of July 1, 1988 through June 30, 1989.

ANALYSIS: This contract continues the existing services of Tri-Met as Contractor to provide approximately 86,853 pre-scheduled one-way door-to-door rides for the transportation-disadvantaged elderly who cannot use regular bus service in Multnomah County. Sixty percent of the cost is funded by federal Title III B, City, and County funds and by program income (the latter estimated to equal \$5,400). Tri-Met funds the remaining 40% of the ride cost.

BACKGROUND: The estimated contract unit price averages \$2.10/ride. This is a rough estimate based upon the actual cost and type of rides utilized in February 1988. Cost per ride differs, depending upon whether the ride is for a single person or a group (2 or more) and the length of the ride (ranging from under 1 mile to greater than 10 miles).



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☐ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment # \_\_\_\_\_ to Contract # \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment # \_\_\_\_\_ to Contract # \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Marie Eighmey (Caroline Sullivan) Phone 248-3646 Date 8-29-88

Department Human Services Division Aging Services Bldg/Room 160/5th Floor

Description of Contract This contract provides 86,853 one-way door-to-door rides for transportation-disadvantaged elderly who cannot use regular buses in Multnomah County.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Tri-County Metropolitan Transportation, District of Oregon

Mailing Address 4012 SE 17th  
Portland OR 97202

Phone 238-4980

Employer ID# or SS# 93-0579353

Effective Date July 1, 1988

Termination Date June 30, 1989

Total Amount of Agreement \$ 176,988

## Payment Terms

- ☐ Lump Sum \$ \_\_\_\_\_  
☒ Monthly \$ Fee for Service  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	P O	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME					TOTAL AMOUNT	\$	<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND
	<u>101189</u>		<u>SEE ATTACHED</u>							\$	
										\$	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

MULTNOMAH COUNTY AGING SERVICES DIVISION  
 CONTRACT APPROVAL FORM SUPPLEMENT  
 CONTRACTOR: TRI-MET  
 FOR CONTRACT # MOD  
 PERIOD: FY 88-89

LINE #	DESCRIPTION	FUND	AGENCY ORG	ACT	OBJ	REPT CAT	ORIGINAL AMOUNT	MOD 1	MOD 2	FINAL AMOUNT
1	Transportation-IIIB	156	010 1795	AS17	6060	1723	\$55,165			\$55,165
2	Transport. - City	156	010 1795	AS17	6060	1728	40,409			40,409
3	Transport. - County	156	010 1795	AS17	6110	1729	81,414			81,414
TOTALS							\$176,988	\$0	\$0	\$176,988

PREPARED BY: JAMES D. KOBY

APPROVED BY: James H. Egghorn

DATE: 6/13/88



# MULTNOMAH COUNTY OREGON

*Marie*  
*June*  
*Caroline*

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

June 30, 1988

RECEIVED

AUG 09 1988

AGING SERVICES DIVISION

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of ratification of an agreement with)  
Tri-Met to continue the existing services to those)  
transit-disadvantaged elderly who cannot use reg- )  
ular bus service in Multnomah County R-25)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Purchasing  
Harriet Weber  
Aging Services

ORIGINAL

CONTRACT FOR SERVICES

MULTNOMAH COUNTY  
DEPARTMENT OF HUMAN SERVICES  
Aging Services Division

Term of Contract: from July 1, 1988 to June 30, 1989  
CONTRACTOR Name: Tri-County Metropolitan Telephone 238-4980  
Transportation District of OR IRS # 93-0579353  
CONTRACTOR Address: 4012 SE 17th Title XIX Vendor # \_\_\_\_\_  
Portland, OR 97202

This contract made and entered into this 1st day of July, by and between Department of Human services, Aging Services Division (also known as Area Agency on Aging) acting on behalf of Multnomah County, a political subdivision of the state of Oregon, hereinafter referred to as "COUNTY," and Tri-Met hereinafter referred to as "CONTRACTOR."

I. SERVICES UNDER REIMBURSEMENT

Subject to the General Conditions and Special Conditions attached hereto and by this reference made part of this contract, CONTRACTOR agrees to provide the services within the service element(s) listed below and COUNTY agrees to reimburse CONTRACTOR for providing those services at the rates and up to the amount(s) specified below.

<u>SERVICE</u>	<u>UNITS TO BE PROVIDED</u>	<u>UNDUPLICATED CLIENTS TO BE SERVED</u>	<u>REIMBURSEMENT RATE</u>	<u>TOTAL COUNTY FUNDS</u>	<u>PROGRAM INCOME</u>	<u>TOTAL COUNTY FUNDS AND PROGRAM INCOME*</u>
Transportation	86,853 rides	835	\$2.10**	\$176,988	\$5,403	\$182,391

\* Units will be funded by COUNTY funds and program income. If less program income is collected, units will be reduced by an equivalent amount; if greater than estimated program income is collected units may be increased by an equivalent amount at the rates established above. COUNTY will disburse not more than \$176,988 under this contract.

\*\*This unit cost represents an estimated average of the configuration of 18 unit costs as shown on the attached rate schedule, "3 /A". The estimated average is based on actual costs of February 1988 with 2.5% increase per unit cost.

## II. PAYMENT PROCEDURES AND REPORTING DEADLINES

- A. COUNTY shall pay amounts due to CONTRACTOR upon receipt of properly executed payment requests submitted by CONTRACTOR on forms approved by COUNTY. Such requests are due to COUNTY on or before the close of business on the 10th working day of each month.
- B. Required program reports shall be submitted on or before close of business on the 10th working day of each month.

## III. MATCH

CONTRACTOR shall provide a minimum of \$121,595 to match funding provided under this contract. This can be provided as cash, in-kind, or a combination.

## IV. ADVANCES

- A. Upon written request from a nonprofit CONTRACTOR, an advance may be made to cover the cost of CONTRACTOR's initial expenses for operation, up to 8.3% (30) days of the contract funding amount, not to exceed \$0. An additional advance up to 4.1% (15 days) of the contract funding amount may be made upon receipt and COUNTY approval of a spending plan showing unusual operating expenses. The total advance shall not exceed \$0.
- B. Such advance shall be recovered against expenditures in accordance with a schedule established by COUNTY.

## V. CONTRACT BETWEEN STATE AND COUNTY

CONTRACTOR agrees that it is bound by all applicable terms and provisions which bind COUNTY in that certain contract between the state of Oregon Senior Services Division, and COUNTY, dated July 1, 1988.

## VI. CONTRACT AMENDMENTS

COUNTY may amend this agreement based upon amendments made to that certain contract between the state of Oregon Senior Services Division and COUNTY referenced above. If the state of Oregon amends the above referenced agreement with COUNTY to ensure compliance with federal or state statutes, regulations, or court interpretations, then COUNTY will initiate amendments with CONTRACTOR to comply with such amendments. This agreement may also be amended as set forth below.

## VII. CONTRACT RENEWAL

Not applicable.

VIII. SPECIAL CONDITIONS

1. CONTRACTOR and COUNTY agree that the unit cost specified is an estimated average of the configuration of 18 unit costs as shown on page "3 A". CONTRACTOR agrees to pay 40% of each unit charged to this contract.
2. CONTRACTOR agrees to work with Aging Services Division, District Center and Nutrition Project staff through established meetings or special meetings as necessary to identify, negotiate, and implement as feasible changes in policy and procedure which will improve quality and reliability of service delivery
3. Contractor agrees to carry out provisions and policies of the Older Americans Act and Aging Services Division, including the contribution policy and the Targeting Policy. CONTRACTOR agrees to provide regular training and follow-up for drivers to encourage high quality and reliable service and to ensure that provisions of the Older Americans Act and Aging Services Division policies are actively implemented.

0010 41

TRI-MET RATE SCHEDULE FY 88/89  
Cost of One-Way Rides July 1, 1988-June 30, 1989

<u>Type of Ride</u>	<u>Rate</u>	<u>ASD Cost</u>	<u>Late Cancels</u>	<u>ASD Cost</u>	<u>No Shows</u>	<u>ASD Cost</u>
I/S	3.17	1.902	.7925	.4755	1.585	.951
I/M	10.56	6.336	2.64	1.584	5.28	3.168
I/L	25.34	15.204	6.335	3.801	12.67	7.602
G/S	1.59	.954	.3975	.2385	.795	.477
G/M	5.28	3.168	1.32	.792	2.64	1.584
G/L	12.67	7.602	3.17	1.90	6.335	3.801

Tri-Met pays 40% of each unit cost.

ASD (III-B City, County funds and program income) pays 60% of each unit cost.

Key\*

I = individual ride: one way trip from one origin to one destination by one person  
G = group ride: two or more persons scheduled together from one origin to one destination  
S = short ride: 0-4 miles  
M = medium ride: 4-10 miles  
L = long ride: 10+ miles

NOTE: Group rides are charged at half cost of individual rides. Late cancellations are charged at one-fourth cost of ride. No-shows are charged at rate of half cost of ride.

ORIGINAL

GENERAL CONDITIONS: FEE-FOR-SERVICE

I. Service Objectives and Evaluation

CONTRACTOR agrees to provide services consistent with the service definitions contained in the COUNTY's Annual Area Plan and with objectives and evaluation criteria specified within the Contract Proposal Packet, submitted to the COUNTY by CONTRACTOR. CONTRACTOR accepts responsibility for projecting monthly service levels and expenses in order to maintain service throughout the contract period. CONTRACTOR acknowledges that it has retained a copy of that Contract Proposal Packet.

II. Standards

- A. CONTRACTOR agrees to comply with all applicable federal, state, COUNTY and city statutes and rules and funding criteria governing services, facilities and operations. CONTRACTOR agrees to comply with all applicable licensing and certification requirements.
- B. CONTRACTOR agrees to comply with all applicable COUNTY policies and procedures.
- C. CONTRACTOR shall ensure that elderly persons, or others in their behalf, have a right to request information and service; that a determination of service eligibility be conducted, that persons be advised of the decision and have an opportunity to request and receive a fair hearing.
- D. CONTRACTOR shall provide for program and facility reviews, including meetings with consumers, review of service and fiscal records, policies, and procedures, staffing patterns, job descriptions, and meetings with any staff directly or indirectly involved in the performance of this contract, when requested to do so by the COUNTY for the purpose of contract monitoring or audit performance.
- E. This contract is personal between the parties, and CONTRACTOR shall not assign or subcontract in whole or in part, any contractual duties without prior approval by COUNTY. CONTRACTOR expressly acknowledges responsibility for performance of any subcontractor chosen without prior COUNTY approval. CONTRACTOR shall require its subcontractors to comply with the same terms and provide the same assurances as the CONTRACTOR must in its use of federal and state funds. CONTRACTOR shall not be relieved of any responsibility for the performance of its duties under the contract, regardless of any subcontract it enters into.
- F. CONTRACTOR will transfer existing client load to this contract to ensure continuity of services.
- G. CONTRACTOR acknowledges that there will be no religious content or materials disseminated in any of the programs or services funded under this agreement.

III. Subject to Availability of Funds

Both parties agree that this contract is subject to the availability of federal, state, city, and COUNTY funds. In the event that funds do not become available to the COUNTY in the amounts anticipated, the COUNTY may, by amendment, reduce funding or terminate the agreement as appropriate. Reduction or termination will not affect payment for allowable expenses incurred prior to the effective date of such action. In addition, CONTRACTOR acknowledges that funding under this agreement is conditional upon continued approval by the state of Oregon of COUNTY'S plans under ORS Chapter 410 et seq.

IV. Authority of Director

CONTRACTOR agrees to recognize the Director of the Aging Services Division as COUNTY's administrative authority for services provided under this contract.

V. Nondiscrimination

CONTRACTOR agrees to comply with Title III of the Older Americans' Act as amended, Title XIX of the Social Security Act, Title VI of the Civil Rights Act of 1964, as amended, and Section 504 of the Rehabilitation Act of 1973. In addition, CONTRACTOR further agrees to comply with all applicable rules, regulations, and orders of the Secretary of Labor concerning equal opportunity in employment and all applicable state law concerning equal opportunity.

VI. Liability

- A. CONTRACTOR is an independent CONTRACTOR and is solely responsible for the conduct of its programs. CONTRACTOR, its employees and agents shall not be deemed employees or agents of CCUNTY or the state Senior Services Division for any purpose.
- B. CONTRACTOR agrees to indemnify and save harmless COUNTY, the state Senior Services Division and their agents and employees against all liability, loss, and costs arising from actions, suits, claims, or demands attributable to or allegedly attributable to acts or omissions of CONTRACTOR, its employees, agents, or its subcontractors. CONTRACTOR further agrees to defend COUNTY, and the state Senior Services Division, their agents and employees, against all suits, actions, or proceedings brought against them in connection with CONTRACTOR'S or its subcontractor's performance of its duties under this agreement. This paragraph is subject to the limitations of public body liability set forth in the Oregon Constitution and Oregon Tort Claims Act.
- C. CONTRACTOR shall obtain, and at all times keep in effect, a STANDARD LIABILITY INSURANCE POLICY. At its own expense, CONTRACTOR shall maintain coverage for not less than \$100,000 for personal injury to each person, \$300,000 for each occurrence, and \$300,000 for each occurrence involving property damages; or a single limit policy of not less than \$300,000 covering all claims per occurrence. The insurance shall cover deprivation of civil rights, defamation of character, libel, slander, and other similar causes of action. The limit expressed above shall not limit indemnities under the proceeding paragraph. CONTRACTOR shall promptly deliver to COUNTY certificates of all such policies within 30 days of execution of this

ORIGINAL

contract (contract amendment). While this contract continues in effect, the insurance shall provide for notice of nonpayment of premiums by the insuring carrier to COUNTY; and that such insurance will not be cancelled or released except upon thirty days prior written notice to COUNTY. CONTRACTOR shall promptly pay when due the cost of all such insurance. If it fails to do so, the COUNTY may, at its option, pay the same and CONTRACTOR shall reimburse COUNTY immediately upon demand. Failure to maintain liability insurance as provided in this agreement may be cause, at COUNTY'S option, for immediate termination of this agreement.

In lieu of filing the certificate of insurance required by COUNTY, CONTRACTOR may furnish to COUNTY a declaration that CONTRACTOR is self insured with public liability and property damage for a minimum for the amounts set forth in ORS Chapter 30.

- D. The limits of CONTRACTOR'S liability insurance shall be subject to statutory change as to maximum limits of liability imposed upon municipalities of the state of Oregon during the terms of this agreement.
- E. All property and equipment purchased and received by CONTRACTOR under this agreement must be insured by CONTRACTOR against fire, theft, and destruction with limits at fair market value at time of receipt or purchase by CONTRACTOR.

#### VII. Fidelity Bond

- A. CONTRACTOR shall obtain and maintain at all times during the term of this agreement a fidelity bond covering activities of all persons having custody of funds. The bond amount will be not less than the amount of payment advanced or payable monthly (whichever is higher) by the COUNTY. A certificate evidencing the existence of the bond shall be furnished within 30 days of contract (amendment) approval.
- B. CONTRACTOR shall provide Worker's Compensation coverage as required by state law. In the event that CONTRACTOR'S Worker's Compensation insurance coverage expires during the term of this agreement, CONTRACTOR agrees to timely renew its insurance.

#### VIII. Litigation

- A. In cases of litigation arising out of this contract between COUNTY and CONTRACTOR, the prevailing party shall be entitled to reasonable attorney's fees.
- B. CONTRACTOR shall give COUNTY immediate notice in writing of any action or suit filed and prompt notice of any claim made against CONTRACTOR by any subcontractor or vendor which, in the opinion of CONTRACTOR, may result in litigation related in any way to this agreement.

#### IX. Early Termination

- A. Violation of any of the rules, procedures, attachments, or terms of this contract shall, at the option of either party, be cause for termination of this Contract, and unless and until corrected, of funding support by COUNTY and services by CONTRACTOR, or be cause for placing conditions on said

ORIGINAL

funding and/or services, which may include withholding or reduction of funds. Waiver by either party of any violation of this contract shall not prevent said party from invoking the remedies of this paragraph for any succeeding violations of this contract.

- B. This contract may be terminated by either party by thirty (30) days written notice to the other party.
- C. Immediate termination by COUNTY may occur under any of the following conditions:
  - 1. Upon notice of denial, revocation, suspension or nonrenewal of any license or certificate required by law or regulation to be held by CONTRACTOR to provide a service element under this contract.
  - 2. Upon notice if CONTRACTOR fails to start up services on the date specified in contract between COUNTY and CONTRACTOR, or if CONTRACTOR fails to continue to provide services for the entire contract period..
  - 3. Upon notice if COUNTY has evidence that CONTRACTOR has endangered or is endangering the health and safety of clients/residents, staff or the public.
  - 4. If the agreement between COUNTY and the state Senior Services Division for provision of aging services is terminated by the state of Oregon for any reason.
  - 5. Evidence of CONTRACTOR'S financial instability which COUNTY deems sufficient to jeopardize customary levels and/or quality of services.
- D. Payment of CONTRACTOR shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by CONTRACTOR against COUNTY under this contract.
- E. Termination under any provision of this section shall not affect any right, obligations or liability of CONTRACTOR or COUNTY which accrued prior to such termination.

X. Withholding/Reduction of Contract Payments

Notwithstanding any other payment provision of this contract, failure of CONTRACTOR to submit required reports when due, or failure to perform or document the performance of contracted services, may result in the withholding and/or reduction of payments under this contract. Such withholding of payment for cause, may continue until CONTRACTOR submits required reports, performs required services, or establishes, to COUNTY's satisfaction, that such failure arose out of causes beyond the control, and without the fault or negligence of CONTRACTOR. If payment is to be delayed, COUNTY will inform CONTRACTOR within two (2) working days of the date of the decision to take this action.

## XI. Contract Modification

- A. In the event that COUNTY's contract obligation is modified by federal or state initiated change, COUNTY may modify this contract through written notification of changes sent to CONTRACTOR by mail. CONTRACTOR shall acknowledge receipt of modification through written notification sent to COUNTY within ten (10) working days of receipt of COUNTY's modification letter.
- B. In the event of COUNTY or CONTRACTOR initiated contract changes, COUNTY may modify this contract through COUNTY's modification process and written notification of the changes sent to CONTRACTOR by mail. CONTRACTOR shall acknowledge approval of the modification by affixing appropriate signatures on modification document and returning document to COUNTY within fifteen (15) working days of receipt.
- C. The Aging Services Division Director may authorize a transfer of funds between service categories not to exceed 10% to allow for increases and decreases in service levels as required by service utilization. Such authorization will be in writing and signed by the Aging Services Division Director and the CONTRACTOR. The maximum contracted amount will remain unchanged under this provision.

## XII. Cooperative Planning Requirements

CONTRACTOR recognizes that planning with COUNTY and state and local agencies is essential to the success of a coordinated service delivery system. CONTRACTOR agrees to attend and participate in all meetings and planning efforts instigated by COUNTY and to provide all data which may be required by COUNTY and state programmatic goals. CONTRACTOR representatives at the COUNTY's monthly "Contractors meeting" will have the responsibility and authority to update the COUNTY on CONTRACTOR agency activities that have an impact on the aging services system. As part of the "Type B" Aging Services system, the CONTRACTOR agrees to participate in coordination efforts with Aging Services Division's Long Term Care Branches and program.

## XIII. Operating Hours

CONTRACTOR shall notify the COUNTY five (5) working days in advance of any change in operating hours or temporary closure for any reason other than those holidays designated in the contract. In the case of unanticipated closures, CONTRACTOR shall immediately notify COUNTY.

## XIV. Grievances

CONTRACTOR must establish a system through which a client or family member may present grievances about the operation of CONTRACTOR's service program. CONTRACTOR will, upon request, provide advice to such persons as to the grievance procedure. CONTRACTOR will notify COUNTY of all grievances which it is not able to resolve and will process the grievances as directed by COUNTY, in accordance with COUNTY grievance procedures.

XV. Contributions

CONTRACTOR shall establish a system of informing clients of the opportunity to make a contribution toward the cost of services received. The system shall explain the contributions policy to each client, ensure the privacy of the contribution, and establish appropriate accounting controls. All such contributions shall be retained and used by CONTRACTOR to extend services to eligible clients in accordance with Aging Services Division policy, subject to COUNTY's continuing approval. CONTRACTOR shall assure that the provision of service to an older person is not made dependent upon a contribution.

CONTRACTOR's delivering sliding fee scale services shall, instead, use the fee scale provided by COUNTY to notify clients of the fee assessed for service based on their net income and shall establish appropriate collection, follow-up, and accounting mechanisms.

XVI. Program Reporting Requirements

- A. CONTRACTOR shall use the service definitions and the standardized forms provided by COUNTY for recording and reporting purposes.
- B. Program reports shall be completed accurately in conformance with the guidelines and monitoring directions provided by the COUNTY. Program reports which are not received by the time specified or are substantially incorrect shall result in delayed reimbursement.

XVII. Monitoring

- A. COUNTY is responsible for services provided by CONTRACTOR to ensure that all services conform to Senior Services Division and COUNTY standards and other performance requirements specified in this agreement. COUNTY shall take all appropriate management and legal action necessary to pursue this responsibility.
- B. COUNTY is responsible for monitoring fiscal performance of CONTRACTOR under this agreement and shall take all appropriate management and legal action necessary to pursue this responsibility. Recovery of funds will be made as prescribed in this agreement in the event of unauthorized expenditures, nonperformance of contract conditions, excess payments, payment withholding, or contract termination. CONTRACTOR additionally agrees to abide by budget and fiscal procedures developed by COUNTY.

XVIII. Confidentiality

All client information obtained by the CONTRACTOR in the performance of this agreement shall be considered confidential and not divulged for any purpose not directly connected with the administration of the program, or monitoring/evaluation by COUNTY except upon written consent of the recipient or the recipient's attorney, responsible parent, or guardian. The COUNTY and its subcontractor's will share information only to the extent necessary to effect services for clients. CONTRACTOR'S personnel having access to information pertaining to recipients of services shall complete, sign, and retain for three

years a non-disclosure agreement. Nothing, however, prohibits the disclosure of information in summaries, statistical, or other forms, which do not identify particular individuals.

**XIX. Fiscal Requirements**

- A. CONTRACTOR will be reimbursed on a fee-for-service basis according to the schedule as set forth on page 1. Any costs incurred by CONTRACTOR over and above the agreed sum shall be at the sole risk and expense of CONTRACTOR.
- B. All final requests for payment shall be received within forty-five (45) calendar days following the end of this contract's term. Final requests for payment documents not received within the specified time period shall not be processed and the expense shall be the sole responsibility of CONTRACTOR.
- C. Expenditures of the CONTRACTOR may be charged to this contract only if they are: (1) In payment for services performed under this contract; (2) performed in conformance with all applicable state and federal regulations and statutes; (3) In payment of an obligation incurred during the contract period; and (4) Not in excess of one hundred percent of allowable program costs. Any refunds to the federal government resulting from federal audits of CONTRACTOR'S program shall be the sole responsibility of CONTRACTOR. CONTRACTOR agrees to make all such payments within ten working days of receipt of formal notification of disallowance of CONTRACTOR expenditures.
- D. Any COUNTY funds spent for purposes not authorized by this contract shall be deducted from payments or refunded to COUNTY. Payments by COUNTY in excess of authorized amounts shall be deducted from payment or refunded to COUNTY no later than thirty days after the contract's expiration or after notification by COUNTY. CONTRACTOR shall be responsible for any prior contract overpayments, and unrecovered advances provided by COUNTY. Repayment of prior period obligations shall be made by CONTRACTOR in a manner specified by COUNTY and/or the State Senior Services Division. Except when CONTRACTOR is a city, county, or public school district, COUNTY shall be entitled to the legal rate of interest for late payment from the date such payments became delinquent, and in case of litigation to reasonable attorney's fees.

**XX. Audit Requirements**

- A. CONTRACTOR shall arrange for an annual, agency-wide audit conducted by an independent certified public accountant and carried out within six (6) months from the end of the contract year. Said audit shall be performed according to federal and state law, and state Senior Services Division rules. A copy of the audit shall be submitted to the COUNTY within two (2) weeks of the date of the audit report. The audit shall include, at a minimum, assurances that: 1) financial statements present fairly the financial position of the CONTRACTOR; 2) costs charged to COUNTY are appropriate; and 3) CONTRACTOR is complying with conditions of the contract. The CONTRACTOR is responsible for either including subcontractors within its own annual audit or assuring separate independent audits are conducted and submitted to COUNTY for each subcontractor.

- B. In Exhibit "A" attached hereto and incorporated herein, CONTRACTOR has established a price for each level of service provided under this contract which is based on cost of providing the service. CONTRACTOR represents and warrants that the prices shown in Exhibit "A" are reasonable and equitable. COUNTY shall have the right, at reasonable times during this contract, to conduct audits of all CONTRACTOR's books, documents, papers and records necessary to establish that such charges to COUNTY are reasonable in relation to the costs incurred by CONTRACTOR in providing such services under this contract.
- C. CONTRACTOR agrees to maintain fiscal records and other records pertinent to this contract. All fiscal records shall be maintained pursuant to accepted accounting standards, and other records shall be maintained to the extent necessary to clearly reflect any actions taken. CONTRACTOR further agrees to provide access to any books, documents, papers, and records of CONTRACTOR which are pertinent to this contract, and further, to allow the making of excerpts, transcripts, or performing audits of examination thereof. Such access shall be freely allowed to state and federal personnel and their duly authorized agents, as well as to COUNTY personnel.

XXI. Retention of Records

- A. All financial records, including but not limited to books, invoices, statistical records, and supporting documents pertinent to this agreement, shall be retained for three years from the date of expiration or termination of this contract. If, however, any audit questions remain unresolved at the end of this three year period, all records must be retained until resolution.
- B. CONTRACTOR shall retain client service files and records for a period of five (5) years.
- C. Records involving matters in litigation shall be kept no less than one year after final resolution, which includes all appeals.

XXII. Advisory Committee

CONTRACTOR shall support an Advisory Committee which meets at least bi-monthly and which meets the following criteria:

- A. The membership shall be broadly representative of the elderly population and should include representatives of: both sexes; major ethnic groups, professional, business, labor, government, education, volunteer and civic groups, and consumers of services.
- B. Persons age 60 and older shall make up more than fifty percent (50%) of the Advisory Committee membership.
- C. Members shall serve without pay and accrue no financial benefit as a result of membership on the Advisory Committee (does not preclude reimbursement for costs incurred).

- D. The Advisory Committee shall have written by-laws which shall include the responsibility (1) to advise CONTRACTOR regarding policies, programs, and actions affecting the delivery of services under this contract and (2) to review and comment on policies, programs, and actions of other agencies which affect older people.

CONTRACTOR will maintain a file of all minutes of Advisory Committee meetings and make that file accessible upon request of the COUNTY.

#### XXIII. Special Federal Requirements

- A. CONTRACTOR agrees to comply with relevant portions of 45 CFR part 74, including compliance with Executive Order 11246 entitled "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in Federal Acquisition Regulations 48 CFR part 1520. CONTRACTOR also agrees to comply with all standards and policies relating to energy efficiency which are contained in any approved state of Oregon energy conservation plan issued in compliance with the Energy Policy and Conservation Act (PL 94-165).
- B. CONTRACTOR ensures that if the sums payable under this agreement exceed one hundred thousand dollars CONTRACTOR will comply with all applicable standards, orders, and requirements issued under Section 306 of the Clean Air Act (42 USC 1857 H), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and Environmental Protection Agency Regulations (40 CFR part 15). CONTRACTOR additionally agrees to promptly report all infractions to the State Senior Services Division, Federal Grant or Agency, and to the U.S. Environmental Protection Agency.

#### XXIV. Request for Proposal (RFP)

In the event that an RFP conducted during the Fiscal Year results in the award of the contract to a different provider, CONTRACTOR agrees to make every reasonable effort to assure a smooth transition. CONTRACTOR will take steps to assure that necessary case files are transferred to the new CONTRACTOR.

#### XXV. Private, Proprietary Provider Approval

CONTRACTOR, if a private proprietary provider, and receiving funds under the Older Americans Act, acknowledges that this contract must be approved by the Senior Services Division of the state Department of Human Resources, before this contract is effective.

#### XXVI. Copyright and Patent Infringement

CONTRACTOR agrees that the U.S. Department of Health and Human Services and the state of Oregon will receive a royalty-free, nonexclusive and irrevocable license to reproduce, publish, or otherwise use and authorize others to do so, all instructions, files, and documents relevant to information developed in whole or in part from funding derived from this agreement.

#### XXVII. Integration

This Agreement contains the entire agreement between the parties and supersedes all prior written or oral discussions or agreements.

XXVIII. Contractor Publicity

- A. CONTRACTOR shall reference the Multnomah County Aging Services Division as a funding source in all flyers and brochures that advertise the contracted services program, as approved by the COUNTY.
- B. Where the CONTRACTOR plans to use COUNTY contracted services to solicit donations and/or contributions from the public to support programs for the elderly, the CONTRACTOR shall fully disclose to the COUNTY the amount of those funds received and their planned uses. The COUNTY shall include these amounts in calculating unit costs and cost effectiveness.

XXIX. Return of Resources

Upon termination, CONTRACTOR agrees to transfer back to COUNTY and/or the state of Oregon any unexpended and unobligated funds and all unexpended and/or nonexpendable personal property purchased with COUNTY funds as directed by COUNTY and/or the state of Oregon. All property purchased with COUNTY funds is the property of COUNTY.

In witness whereof, the parties hereto have caused this contract to be executed by their authorized officers.

MULTNOMAH COUNTY, OREGON

CONTRACTOR

BY Jane J. Schumann 9/2/88  
Program Manager

BY [Signature]  
Agency Executive Director Date

BY James W. Bonnell 9-2-88  
Aging Services Division Director Date

BY Gladys McCoy   
Multnomah County Chair Date

APPROVED AS TO FORM

Contracts & Legal Services

APPROVED AS TO FORM:

Laurence Kressel  
Multnomah County Counsel

By    
Deputy County Counsel Date



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

October 27, 1988

Mr. John Angell, Director  
Department of Justice Services  
1120 SW Fifth  
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held October 27, 1988, the following action was taken:

In the matter of the ratification of an inter- )  
governmental agreement with Mt. Hood Community )  
College to provide GED instruction to inmates )  
within County Correctional Facility and the )  
Inverness Jail (this is in addition to services )  
already being provided) R-7 )

Commissioner Kafoury explained this agreement is to provide GED education for inmates in the jails through Mt. Hood Community College. Monies will come from the Justice Services levy, and will pay for books and supplies for the Inverness Jail, and new tests for all jail facilities participating in County GED programs.

Sharon Comstock, Counseling Service Supervisor from the Sheriff's Office who works under Commander Bill Wood, stated there are about 140 inmates or 16% of jail population involved in GED activities. Approximately 50 are involved in testing at any given time. In the first six months of this past year, there were 500 tests administered with a passage rate of 95%. Sixty-two inmates have received their County GED certificate. She explained the reasons for the need for new supplies; and added the GED contract has been with Portland Community College (PCC) and will be continued; but that Mt. Hood Community College (MHCC) has been donating time at MCCF. Now that Inverness Jail will be added to the MHCC district, it is time to have a contract for their services, in addition to the contract with Portland Community College.

Commissioner Miller commended Commander Wood and Ms. Comstock for their success with this program.

-2-

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said intergovernmental agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Purchasing  
Sheriff

3D  
OCT 11 1987

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date 10/27/88  
Agenda No. R-7

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: INTERGOVERNMENTAL AGREEMENT

Informal Only\* October 18  
(Date)

Formal Only October 20  
(Date)

DEPARTMENT Sheriff's Office

DIVISION \_\_\_\_\_

CONTACT Bill Wood/Sally Anderson

TELEPHONE 255X3600 248-5145

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Agreement with Mt. Hood Community College to provide GED instruction to inmates within Multnomah County Correctional Facility and the Multnomah County Inverness Jail in addition to the instructional hours currently being provided by Mt. Hood Community College

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other \_\_\_\_\_

RECEIVED

OCT 12 1988

DEPARTMENT OF  
JUSTICE SERVICES

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☐ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment # \_\_\_\_\_ to Contract # \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment # \_\_\_\_\_ to Contract # \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Bill Wood Phone 248-3256 Date 8-7-88

Department Sheriff's Office Division Corrections Bldg/Room 119/307

Description of Contract Provide GED instruction of inmates within Multnomah County Correctional

Facility and the Multnomah County Inverness Jail in addition to the instructional hours

currently being provided by Mt. Hood Community College.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Mt. Hood Community College

Mailing Address 26000 S.E. Stark Street

Gresham, Oregon 97030

Phone 1-503-667-7116

Employer ID# or SS# 1-930546890-A1

Effective Date October 1, 1988

Termination Date June 30, 1989

Total Amount of Agreement \$ 11,543

## Payment Terms

- ☐ Lump Sum \$ \_\_\_\_\_  
☒ Monthly \$ As billed monthly  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required

Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head *Fred B. Pearce*

Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_  
 (Type II Contracts Only)

Date \_\_\_\_\_

County Counsel *Sandra Duff*

Date 8-31-88

Budget Office *Fred B. Pearce*

Date 9/21/88

County Executive/Sheriff *Fred B. Pearce*

Date 10/6/88

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$				
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND
	200689	100	020	3955		6110			1/2 instruction 1/4 books \$ 5021	\$3,750.00	
		100	020	4130		6110			\$ 6522	\$7,793.00	
										\$	

*Corrected 10/27/88 gmkab*

INTERGOVERNMENTAL AGREEMENT  
MT. HOOD COMMUNITY COLLEGE - MULTNOMAH COUNTY  
GED INSTRUCTION AGREEMENT

This agreement, made and entered into by Mt. Hood Community College and Multnomah County, a home rule subdivision of the State of Oregon; hereinafter referred to as County; deals with the provision of educational instruction for inmates leading to a General Equivalency Diploma. The following provisions shall comprise this agreement.

I. RECITATION

- A. Mt. Hood Community College, a college sanctioned by the State of Oregon to provide GED instruction and testing, maintains a GED/ABE instructional program both on campus and in other locations.
- B. The County desires to maintain a GED instructional program for inmates in the County correctional facilities.
- C. ORS Chapter 190 provides for intergovernmental cooperative agreements for the performance of functions and activities of either party by the other, in the interest of furthering economy and efficiency in local government, and into that end declares that the provisions of ORS 190.003 to 190.110 shall be literally construed.

II. SERVICES TO BE PROVIDED

- A. Mt. Hood Community College shall perform as follows:
  - 1. All existing instructional hours currently being provided to the County correctional facilities shall be maintained:
    - a). MCCF - 8 instructional hours weekly during the school year (four terms).
  - 2. An additional commitment of 8 instructional hours weekly during the school year (four terms) shall be provided to inmates in the Multnomah County Inverness Jail.
  - 3. Mt. Hood Community College shall purchase for the County educational materials necessary for the GED instructional program as listed on Addendum II. Mt. Hood Community College shall bill the County for the costs of the purchased instructional materials.
  - 4. All instructional personnel must allow a criminal record check to be performed and must be cleared for jail access by the Multnomah County Sheriff's Office prior to being considered approved as an instructor in a County facility.

5. GED instruction shall be provided within the identified correctional facilities on an hourly schedule jointly developed by Mt. Hood Community College and the County.
6. Mt. Hood Community College agrees to maintain and provide the County necessary statistical information regarding the persons tutored, sessions held and other information necessary to maintain GED instructional reports.
7. Mt. Hood Community College shall plan for and make all reasonable attempts to include the GED instructional hours at the Multnomah County Inverness Jail in their basic 1989-1990 budget.

B. The County shall perform as follows:

1. The Multnomah County Sheriff's Office, Corrections Branch, shall consider for jail clearance all instructors referred by Mt. Hood Community College for facility assignment. An approval or disapproval decision shall be provided to Mt. Hood Community College.
2. The County shall provide assistance in the development of an instructional schedule and assistance necessary to operate within a correctional facility.
3. The County agrees to provide Mt. Hood Community College reports necessary to maintain adequate time and employee records.

C. Compensation Rates and Mode of Payment:

1. For the duration of this annual agreement the County shall pay to Mt. Hood Community College, upon receipt of a monthly request for payment, a sum not to exceed \$21.31 per hour for the additional instructional hours and the cost of the listed educational material. The hourly rate includes school fringe benefits at 29%. Fees associated with this agreement shall not exceed \$11,543 (\$8,543 for instructional hour and \$3,000 for instructional materials).

III. CONSTRAINTS

- A. It is understood and agreed that any and all instructors from Mt. Hood Community College are employees of Mt. Hood Community College and are not employees, agents, or representatives of the County for any purpose.
- B. This agreement is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution and is contingent upon funds being appropriated therefor. Any provisions herein which would conflict with law are deemed inoperative to that extent.

- C. Mt. Hood Community College shall adhere to all applicable laws, regulations and policies relating to equal employment opportunity, nondiscrimination in services, and affirmative action; including all regulations implementing Executive Order No. 11246 of the President of the United States; Section 402 of the Vietnam Readjustment Assistance Act of 1974; and Section 503 of the Rehabilitation Act of 1973. County shall maintain copies of said laws and regulations on file with its duly-appointed Affirmative Action Officer.

IV. AGREEMENT TERM AND TERMINATION

- A. This agreement shall apply from October 1, 1988, through and including June 30, 1989, and is subject to renewal.
- B. This agreement may be terminated prior to the expiration of the agreed-upon terms:
1. By mutual written consent of the parties.
  2. Either party may unilaterally terminate this agreement on one month's written notice.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized officers on the 1st day of October, 1988.

MT. HOOD COMMUNITY COLLEGE

Gleason Eakin  
Gleason Eakin, Dean of Student Development

Date: 9/28/88

Gary Nichols  
Gary Nichols, Dean of Administrative Services

Date: 9-28-88

APPROVED AS TO FORM

MULTNOMAH COUNTY, OREGON

LARRY KRESSEL  
County Counsel for  
Multnomah County, Oregon

Fred B. Pearce  
Sheriff Fred B. Pearce

Date: \_\_\_\_\_

By: Sandra Nuyy



## ADDENDUM II

### Instructional Materials

#### Reading:

<u>Reading Today</u>	14 at \$3.79 each	= \$ 53.06
<u>Comprehension Series</u>	60 at \$2.80 each	= \$ 168.00
<u>Reading Skills for Adults</u>	74 at \$3.99 each	= \$ 295.26
<u>Superstars</u>	65 at \$3.97 each	= \$ 258.05
<u>Strategies for Success</u>	18 at \$4.69 each	= \$ 84.42
<u>Pre GED Critical Reading Skills</u>	20 at \$4.75 each	= \$ 95.00
<u>Literature and the Arts</u>	45 at \$5.55 each	= \$ 249.75
<u>Cambridge-Interpreting Literature and the Arts</u>	22 at \$5.50 each	= \$ 121.00
		<u>\$1324.54</u>

#### Social Studies:

<u>Strategies for Success</u>	22 at \$4.69 each	= \$ 103.18
<u>Pre GED Social Studies</u>	22 at \$4.75 each	= \$ 104.50
<u>The New GED Social Studies Tests</u>	22 at \$5.55 each	= \$ 122.10
<u>Number Powers; Graphs, Tables, Schedules, Maps</u>	19 at \$4.50 each	= \$ 85.50
<u>GED Social Studies Test-Cambridge</u>	22 at \$5.50 each	= \$ 121.00
		<u>\$ 536.28</u>

#### Science:

<u>Pre GED Science-Contemporary</u>	17 at \$4.75 each	= \$ 80.75
<u>Strategies for Science</u>	17 at \$4.69 each	= \$ 79.73
<u>GED Cambridge Program for Science</u>	27 at \$5.50 each	= \$ 148.50
		<u>\$ 308.98</u>

continued

ADDENDUM II

English:

The Cambridge Program for Writing

<u>Skills Test</u>	26 at \$5.50 each	=	\$ 143.00
<u>Exercise Book for Writing -</u>			
Cambridge	15 at \$3.50 each	=	\$ 52.00
<u>Writing Sample - Sleet Vaughn</u>	15 at \$3.90 each	=	\$ 58.50
<u>Language Exercise Book -</u>			
Sleet Vaughn	6 at \$4.15 each	=	\$ 24.90
			<u>\$ 278.40</u>

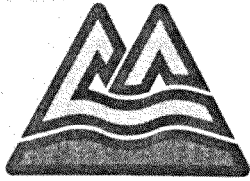
Math:

<u>The New GED Math-Contemporary</u>	12 at \$5.55 each	=	\$ 66.60
<u>GED Math Exercise Book-Cambridge</u>	12 at \$3.50 each	=	\$ 42.00
<u>Number Power #6-Contemporary</u>	15 at \$4.50 each	=	\$ 67.50
			<u>\$ 176.10</u>

Practice Tests:

(Cambridge)

<u>Practice Tests #AA</u>	10 sets at \$15.30	=	\$ 153.00
<u>Practice Tests #BB</u>	10 sets at \$15.30	=	\$ 153.00
<u>Administrator's Set</u>	4 sets at \$11.00	=	\$ 44.00
			<u>\$ 350.00</u>



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

October 27, 1988

Ms. Gladys McCoy, Chair of the Board  
1021 SW Fourth, Room 134  
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held October 27, 1988, the following action was taken:

In the matter of a request for permission to be )  
absent from the County for thirty days (Gladys )  
McCoy) as per Home Rule Charter 4.40(4) R-8 )

Upon motion of Commissioner Miller, duly seconded by  
Commissioner Kafoury, it is unanimously

ORDERED that said request be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm

Agenda placement:

Request permission to be absent  
from the County for 30 days, Nov 9  
to Dec 9.

G. McCay, Chair

Rec 10:47  
10/20/88 Janey  
M. Stearns

DATE SUBMITTED 10/20/88

Procedure # 1201

Page 3 of 4

(For Clerk's Use)

Meeting Date 10/27/88

Agenda No. R-8

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Leave of Absence

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only 10/27/88  
(Date)

DEPARTMENT Nondepartmental DIVISION Chair

CONTACT B. Donin TELEPHONE 3308

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request permission to be absent from the County for thirty days,  
November 9 - December 9, 1988 (Gladys McCoy) per MCC 4.40(4)

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ - General Fund

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCoy

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

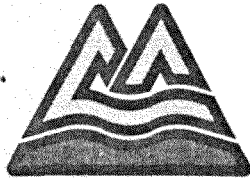
NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

Agenda placement:

Request permission to be absent  
from the County for 30 days, Nov 9  
to Dec 9.

G. McCay, Chair

Rec 10:47  
10/20/88 Janey  
M. Down



## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
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POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

October 27, 1988

Ms. Gladys McCoy, Chair of the Board  
1021 SW Fourth, Room 134  
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held October 27, 1988, the following action was taken:

In the matter of the adoption of Multnomah )  
County Legislative Agenda FY 1988/89 R-9 )

Fred Neal, Intergovernmental Relations Manager with Commissioner McCoy's staff, submitted draft Legislative agendas which include changes made by the Board at Tuesday's Informal Meeting. He discussed the process of developing the agenda, and the various steps through which it progressed. He stated there are four parts to the agenda, 1) Major New Policy Initiatives; 2) Technical Issues; 3) Revenue Issues; and 4) Addendum. He recommended a motion be made for each of the items, and then a motion to approve the agenda.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Miller, it is unanimously

ORDERED that the language be changed in Item I, Resource Revenue to read "Implement State policy of State financial responsibility for sentenced felons."

Commissioner Kafoury moved to change the language of Technical Issues, Secondary Priority #7, duly seconded by Commissioner Miller.

Commissioner Anderson expressed her opinion that if the Board is not willing to support this matter separately, it would cost the County more than if PERS offered the legislation.

Commissioner Kafoury explained that the Board did not want to advocate for expanding classifications because it is inappropriate for management to do so; but also the Board felt, that if legislation is introduced, the Board should support it because Multnomah County is one of three in the State who uses civil deputies instead of regular deputies for these functions. By advocating for it, the responsibility would be for opening the pandora's box of other classifications wanting to be included. Legislation has already been prepared, so the matter will come up. She recommended that when it does, the County may want to take the position that it is a matter for collective bargaining. The Board concurred.

Mr. Neal explained that PERS, at present, cannot expand the program to include civil deputies without a change in the law; and that more than likely the Legislature will not mandate this provision within the next year.

Following discussion, the motion was considered, and it is unanimously

ORDERED that II. Technical Issues, Secondary Priority #7 be changed to read, "If legislation is introduced expanding the classes of employees who are eligible for the Police and Fire Fighters Fund of the Public Employees Retirement System, the Civil Deputies of County Sheriffs should be included". Commissioner Miller abstained, but following further discussion and agreement that further discussion will be held regarding stress equity and collective bargaining, she agreed to go along with the motion.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that III. New Policy Initiatives, Top Priority #2 be changed to read, " Reorganize the corrections system to provide stability in planning and resources at both the State and local levels, including enhancing and improving the State computerized criminal justice information systems with the installation of the new National Incident-Based Reporting System."

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Miller, it is unanimously

ORDERED that the amended Legislative Agenda be approved with the condition that it be left open until it is evident what is in the Governor's budget in order to determine whether any priority focus needs to be changed.

Following discussion, Mr. Neal was authorized to set up a meeting with the Legislative Delegation and the Board, including Rick Bauman, on December 6, 1988; and to set up discussions with the City of Portland to determine whether or not joint legislative agenda will be developed. He advised that November 22 has been proposed as a date for the Board to join with the Portland School Board to discuss Children's Legislative Agenda items, and the future financial School Board plan as it relates to Multnomah County.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that the Legislative Agenda Addendum be approved.

Commissioner McCoy commended Mr. Neal for his work in developing and preparing amended versions of the Legislative Agenda as they were approved by the Board, which has resulted in the final version approved today.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Elected Officials  
Department Managers

DRAFT DOCUMENT #3196G

MULTNOMAH COUNTY  
1989 LEGISLATIVE AGENDA

The Agenda of legislative issues the County of Multnomah wishes the 1989 Session of the Oregon Legislative Assembly to address is divided into three major categories:

I

RESOURCES

A. Revenue

B. Programs

II

TECHNICAL

III

NEW POLICY INITIATIVES

# I

## RESOURCES

These issues are on Multnomah County's Legislative Agenda as issues which require state action to either: A) Allow the County to recover adequate fees or other payments to cover its costs for specific services, or; B) Increase funding of programs which address the unmet needs of specific social service populations.

### Revenue

#### Top Priority

- \* Implement State policy of State <sup>FINANCIAL</sup> responsibility for sentenced felons.

#### Secondary Priority

- \* Increase fee for providing notices of redemption period expiration to lien holders.
- \* Increase fee for solemnizing marriages by County Clerk.
- \* Increase fee for notary certification.
- \* Require cities and State to pay their portion of election costs for all elections.
- \* State assumption of fees for mental exams, expert witnesses and hearings in criminal cases.
- \* State payment of parking expenses for judicial personnel.
- \* Increase the cigarette tax and dedicate that revenue to local government or local government programs.
- \* Repeal or modify the 2% kicker.
- \* Repeal or modify the state expenditure limitation.
- \* Increase beer and wine taxes and dedicate that revenue to treatment services for alcohol and drug dependent persons.
- \* Enhance the ability of local governments to finance transportation costs.
- \* Provide adequate funding for updated assessment and taxation of real and personal property.

## B. Programs

### Top Priority

- \* Increase funding for programs for children and youth:
  - a. School-based teen health centers;
  - b. Increased developmental day care services for children of teen mothers;
  - c. Expanded parent support services for parents of children aged 0 to 7;
  - d. Increased children's psychiatric crisis services;
  - e. Additional community services for serious juvenile offenders.
  - f. Increased and stable funding base for early intervention services for every eligible child with identified developmental disabilities.
  - g. Expand assessment and treatment services for abused children.
- \* Increased funding to provide safe and adequate residential housing for chronically mentally ill clients.

### Secondary Priority

- \* Full funding to support transition and full operation of Option I, Community Corrections.
- \* Allow for funding of misdemeanor probation with Community Corrections Act moneys.
- \* Increase state funding for emergency local hospitalization of mentally ill persons.
- \* Increase reimbursement rates for alcohol and drug treatment services.
- \* Clearly allow involuntary commitment of alcoholic and chemically dependent persons and provide treatment services for that population.
- \* Increase funding for the State Homeless Assistance Plan by 50%.
- \* Expand AIDS/HIV education, prevention and treatment programs.
- \* Reallocate 10% LIEAP transfer funds to the Community Services Block Grant Program.
- \* Provide an adequate level of housing and support services for developmentally disabled clients residing in the community.

## II

### TECHNICAL ISSUES

The following issues have been identified by Multnomah County as being areas of the law which require adjustment so that county services can be provided in a more cost-effective and efficient manner.

#### Top Priority

- \* Forfeit owner's right of redemption of tax foreclosed property where owner has wasted or abandoned property.
- \* Clearly authorize counties to establish a single ambulance service area.
- \* Repeal requirement that counties pay the administrative costs of the State's food stamp program.

#### Secondary Priority

- \* Reduce impediments to the disposal of county real property:
  - a. Allow negotiated sale of real property acquired by other than tax foreclosure;
  - b. Allow negotiated sale of tax foreclosed property without additional advertising if the property has been offered by public sale but has not been sold;
  - c. Repeal requirement of independent appraisal of real property prior to Sheriff's sale;
  - d. Allow negotiated sale of tax foreclosed property that is not buildable, or is valued at \$5,000 or less.
- \* Clearly define "organization" within statutory language that applies to those authorized to solemnize marriages and require proof of existence as a religious organization.
- \* Clarify procedures for county hearings on People's Utility District formations and the recovery of election costs for PUD formation elections.
- \* Ensure confidentiality of quality assurance procedures in emergency medical services.
- \* Add civil deputies and corrections counselors into the Police and Fire Fighters Fund of the Public Employees Retirement System.
- \* Delete requirement of finding of "Intent to evade taxation" from tax penalty enforcement.
- \* Authorize appointment of a third Board of Equalization.
- \* Repeal requirement that County Commissioners approve persons designated to direct police officers to involuntarily hold allegedly mentally ill persons.

### III

#### NEW POLICY INITIATIVES

Multnomah County has identified several major public policy issues in which the County and its citizens share great interest. Although the following legislative issues are of such broad scope that the County, alone, could neither initiate them nor even play the lead role in their formulation, they will have a significant impact on Multnomah County.

The County will fully assess the impact of these legislative issues on both county government and the County's citizens. The Board of County Commissioners intends to then adopt specific policy responses and relate those concerns to the legislature and Governor.

#### Top Priority

- \* Provide a universal health care program that would ensure access to health services for all Oregonians.
- \* Reorganize the corrections system to provide stability in planning and resources at both the state and local levels.

#### Secondary Priority

- \* Develop a state policy and increase funding to provide services for runaway and homeless youth.
- \* Develop a state policy and increase funding to provide mental health services for the elderly.

***City of Gresham***

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Councillor