

Department of Human Resources

## CHILDREN'S SERVICES DIVISION

198 COMMERCIAL STREET SE, SALEM, OREGON 97310-0450

✓ Anderson  
Juvenile  
Juveniles Sew

RECEIVED  
JAN 13 11:45  
JUVENILE  
CORRECTIONS  
COUNCIL

January 10, 1986

TO: Juvenile Department Directors  
Chair, County Boards of Commission

FROM: Jewel Goddard  
Administrator

SUBJECT: GUIDELINES FOR COUNTY DIVERSION PLANS

In accordance with enabling legislation passed in the 1985 Legislative Session, the Children's Services Division invites counties to receive state funds beginning July 1, 1986, to provide services to delinquent youth identified as diverted from the state juvenile training schools.

The attached guidelines, developed by the Juvenile Corrections Council, provide the broad framework for participation while allowing for considerable county flexibility for the use of funds and for the method of county implementation.

Please note that your Notice of Intent (Attachment C) is requested at the earliest date possible, but no later than March 1, 1986.

JG:lj/3676C

Attachment

cc: Juvenile Corrections Council  
Resource Committee

INVITATION TO PARTICIPATE IN THE DIVERSION OF YOUTH  
FROM TRAINING SCHOOLS

Section 1      General Information

1.1    Purpose

To implement the statewide diversion plan, the Children's Services Division invites counties to receive state funds to provide services to delinquent youth identified as diverted from the state juvenile training schools beginning July 1, 1986. HB 2045, Section 8, states that counties may contract with the Division to provide these services and may, in turn, subcontract for services. For those counties choosing not to contract for these services, the Division shall contract directly with service providers.

1.2    Notice of Intent Required

The Children's Services Division requests that the counties receiving this invitation give notice to the Division of their intention to submit a diversion plan to contract or their decision not to contract for these services. This notice is requested at the earliest date possible, but not later than March 1, 1986. Please use the attached notice of intent form (ATTACHMENT C). The notice of intent form is to be mailed to the address shown in 1.3 below.

1.3    Closing Date for Submittal of Plans

County diversion plans to provide contracted service to delinquent youth must be submitted to arrive no later than close of business, 5:00 p.m., local time, Salem, Oregon, on April 1, 1986, to:

Office of Correctional Services  
Children's Services Division  
198 Commercial Street, S.E.  
Salem, Oregon 97310    (378-4507)

Plans received prior to closing date will receive immediate consideration.

The Division is under no obligation to consider late plans, but may do so if received in sufficient time prior to action by the Division to contract directly with service providers and if the Division determines it to be in the State's best interest to do so.

#### 1.4 Plan Submission and Required Copies

County diversion plans will be reviewed by local juvenile services commissions prior to being submitted to CSD. Together with review and comment by local juvenile services commission, the plan must be approved in the form of a resolution by the governing body of the appropriate county and in the form of a letter of concurrence from the presiding judge of the juvenile court having jurisdiction in juvenile cases. The plan will then be submitted to the Children's Services Division for evaluation by the Juvenile Corrections Council. The county shall submit an original and nine copies for staff and council review.

#### 1.5 Plan Development

The plan will be judged on the overall quality of content and responsiveness to the purpose of diverting youth from the state juvenile training schools. The plan is to be without expensive art work, unusual printing, or other materials not essential to the utility and clarity of the plan. Plans must address the areas of diagnosis and evaluation, disposition of parole violators, backup to community alternative programs and community alternative placements.

#### 1.6 Cost of Preparation

All costs incurred in preparing and submitting a plan responding to this invitation will be the responsibility of the county and will not be reimbursed by the Division.

## 1.7 Right to Accept, Reject, or Negotiate

The Juvenile Corrections Council may advise CSD to approve a county's diversion plan without explanatory testimony from the county.

Therefore, plans submitted should provide maximum clarity in descriptions of programming, processes, and budget. The Division reserves the right to reject any and all plans received by reason of this invitation, or to negotiate separately in any manner necessary to serve the best interests of the State. The counties will be notified of the date the county plan is to be assessed by the Juvenile Corrections Council.

## 1.8 Contract Information

- A. Award of a contract, if awarded, will be subject to the development of a final statewide diversion plan and will be within approximately 30 days after receipt and acceptance of the county plan.
- B. Counties entering into a contract with the Division may enter into subcontracts for portions of the work to be completed with the prior approval of the Division. Purchase by the County of articles, supplies and services which are incidental but necessary for the performance of the work required under an approved plan and resulting contract will not be considered "subcontracting" as defined herein. Approval by the Division of a subcontract shall not result in any obligations of the Division in addition to the agreed rates of payment and total consideration. Any subcontracts which the Division may authorize shall contain all requirements of the contract between the Division and the County, and the County shall be responsible for the performance of the subcontractor.
- C. The Children's Services Division will be responsible for performance auditing of contracts and subcontracts.
- D. The funds provided for services to implement the diversion plan shall not be used by a county to supplant county general fund

monies otherwise provided to the county juvenile department for services to delinquent youth.

## Section 2      Requirements

### 2.1    General

A.    The population of children confined in the juvenile training school, as defined in ORS 420.005, shall not exceed the established population limits on the dates as follows:

1.    MacLaren School for Boys shall not exceed the population limits on the dates:

August 1, 1986	262 children
October 1, 1986	240 children
December 1, 1986	215 children
July 1, 1987	165 children.

2.    Hillcrest School of Oregon shall not exceed a population of 170 children at any time.

3.    The camps in existence on July 1, 1985, shall not exceed a total population of 153 children at any time following.

B.    Counties are invited to develop plans for services needed to divert the commitment of youth from the juvenile training schools in order to meet the above-stated training school population limits.

### 2.2    Work to be Performed

A.    In order to determine disposition of adjudicated youth, evaluation services will be provided at the county level.

- B. The county diagnostic and evaluation program will provide, on a form provided by the Division, the following information about youth sent to the training school or camp:
1. Delinquency history
    - Commitment offense
    - Prior referrals
  2. Relevant personal data
    - Medical
    - Psychological or psychiatric (required only for person-to-person crimes, robbery, and arson)
  3. Relevant social data
    - Family background
    - Prior out-of-home placements
  4. Relevant community information
    - School history (including results of California Achievement Test and/or Peabody Test)
    - Individual Education Plan, when available
    - Employment history
    - Substance use/abuse
- C. Counties will provide disposition of parole violators.
- D. Counties will provide community programs to serve youth diverted from school commitment.
- E. Resource backup (detention) will be controlled by the juvenile courts via a process developed by the juvenile court. Detention backup will be subject to the mandates of ORS 419.577, 598 and 599.
- F. Placement decisions to the training schools will be controlled by the court, including the authority to commit, to parole, and to revoke, subject to training school population limitations (See

ATTACHMENT A). Placements for youth committed to CSD operated training schools, camps, and out-of-home contracted care will be determined by the Division. Counties will develop inter-governmental agreements with CSD outlining the parole officer responsibility to the juvenile court jurisdiction.

### 2.3 Expected Results

- A. Counties will be expected to place no more youth in the training schools and camps than is allocated by risk population as reflected in ATTACHMENT A. Counties may apply to CSD for reserved bedspace in extraordinary circumstances. Counties may also negotiate with other counties for underutilized bedspace. Remanded youth will be counted against the training school population limit for the county of remand and not the county of sentencing, if placed in the juvenile training schools or camps. CSD will control administrative transfer as provided for in ORS 420.011 and such placement will not count against any county.
- B. Counties will be expected to perform each of the services listed in 2.2 above, or to identify how these services will be provided.

### 2.4 Performance Reporting and Billing Requirements

Performance reporting and billing requirements will be developed by CSD in consultation with the participating counties.

### 2.5 Payments

Payments to counties will be made monthly based on the approved schedule (ATTACHMENT B). Payment will be made on or before the 15th of the month in which services are provided.

3.1 General Information

- A. These instructions prescribe the format of the requested plan and describe the approach for the development and presentation of data. They are designed to ensure complete submission of information necessary for an equitable analysis and evaluation of submitted plans. There is no intent to limit the content of plans.
- B. The County must submit a definitive plan to meet the training school population limits and which describes how the plan will be carried out.

3.2 Plan Format

The plan shall include the following:

- A. The name of the person(s) authorized to represent the County in any negotiations and sign any contract which may result.
- B. The County's business address and telephone number.
- C. A comprehensive point-by-point description of how the County will accomplish the work to be performed listed in 2.2 as follows:
  - 1. Evaluation, and placement services including educational/vocational needs for youth that would have been previously committed to the training schools.
  - 2. The County's plan to complete the standard assessment information requested in Section 2.2.
  - 3. How disposition of parole violators (parole revocations) will be handled.



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page 13-  
.0013C  
Tuesday, January 21, 1986

The Board of Commissioners of Multnomah County met at the Courthouse at 9:30 A.M. this date.

Present: Commissioner Kafoury, Presiding Officer;  
Commissioner Anderson; Commissioner Miller; Commissioner Shadburne.  
Commissioner Blumenauer; Excused.

The following proceedings were had:

Second Reading - An Ordinance amending the Zoning	)	
Code by adding Automobile Customizing as a Use	)	ORDINANCE
Under prescribed Conditions in a Strip Conver-	)	NO. 493
sion zoning district	)	
		C-13-85

Copies of the above-entitled Ordinance were available to all persons wishing a copy. Ordinance was read by title only.

A hearing was held; no one wished to testify.

Upon motion of Commissioner Shadburne, duly seconded by Commissioner Miller, it is unanimously

ORDERED that the above-entitled Ordinance be adopted.

(See Supplement, Ordinances - J.152)

There being no further business to come before the Board at this time, the meeting was adjourned until next Thursday morning at 9:30 A.M.

JM/bj



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
EARL BLUMENAUER • District 4 • 248-5218  
GORDON SHADBURNE • District 5 • 248-5213

AGENDA OF  
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
FOR THE WEEK OF  
January 20 - 24, 1986

Tuesday, January 21, 1986 - 9:30 A.M. - Planning Items . . . Page 1  
Tuesday, January 21, 1986 - 1:30 P.M. - Informal Meeting . . Page 2  
Thursday, January 23, 1986 - 9:30 A.M. - Formal. . . . . Page 3

Tuesday, January 21, 1986 - 9:30 A.M.

Multnomah County Courthouse, Room 602

Public Hearing:

C-13-85 Second Reading - An Ordinance amending the Zoning Code by  
Adding small-scale van conversion as a Use Under Prescribed  
Conditions in the SC, Strip Conversion Zone (MCC 11.15.4310)

Tuesday, January 21, 1986 - 1:30 P.M.

Multnomah County Courthouse, Room 602

INFORMAL

1. Informal Review of Bids and Requests for Proposals:  
a) Water Bureau Envelopes
2. Briefing on DHS's implementation of contracted services -  
Betsy Skloot
3. Informal review of January 23 formal agenda

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 493

An Ordinance amending the Zoning Code by adding Automobile Customizing as a Use Under Prescribed Conditions in a Strip Conversion zoning district.

Multnomah County ordains as follows:

Section 1. Findings.

- A. The purpose of the Strip Conversion zoning district as stated in the Ordinance is to provide for the vitalization of existing Strip Commercial areas along arterial streets having high traffic volumes and limited capacities; to contain the location of additional Strip Commercial uses; to designate a range of uses which supply local shopping and service needs, offer new employment and investment opportunities and contribute to the satisfaction of area housing needs and to establish improvement standards designed to reduce the frequency of vehicular turning movements;
- B. Automobile customizing is similar in nature to those uses which are presently Uses Under Prescribed Conditions in the SC zone (such as custom cabinet shop, office or store fixture manufacturing or repair, sign painting, appliance repair, janitorial or building maintenance and reproduction service) in that these uses are closely related to manufacturing or industrial uses, but, because of characteristics of size or low impact on surrounding uses, they are permitted in the SC zone with conditions.
- C. Inclusion of automobile customizing as a Use Under Prescribed Conditions in a Strip Conversion and General Commercial zones will comply with the following Comprehensive Plan policies:
  - 1. Goal 5, Economic Development: The amendment will encourage new employment opportunities by making available areas that under present zoning are unable to be developed for this use. It will encourage a diversified economy.

2. Goal 19, Community Design: Locate and develop proposals in terms of scale and related community impacts with the overall purpose being a complementary land use pattern. The low traffic volume characteristic of an auto customizing use is appropriate for the SC zoning district, which is directed toward reducing conflicts between land use generated traffic and roadway traffic.
  3. Goal 34, Trafficways Policy: Make improvements to the existing system which maximizes its capacity rather than construct new facilities. The placement of low traffic volume generators in areas where traffic circulation is a concern, as in the SC zone, so fewer turning movements occur, maximizing existing street capacity.
- D. The automobile customizing use is a low traffic generating use, less than many of the outright permitted uses, and the same as the other light manufacturing uses already allowed (6.98 trips/1,000 square feet of gross floor area). The use is intended to allow modifications to small and medium size passenger vehicles which customize them for personal uses. The use is conditioned so as to not allow any outside fabrication or storage and does not include engine repair or customizing or auto body work other than the installation of selected pre-formed body parts such as skylights, windows, running boards, and wheels. Standard auto repair is not included in this use.
- E. The manufacture and fabrication of recreation vehicles is provided for in the general and heavy manufacturing zones.

Section 2. Amendment.

- A. MCC 11.15.4310[A] is amended as follows:

1. Subsection 15 is added, which shall state:

"15. The installation of specialty parts and upholstery in or on the body of small to medium sized passenger vehicles (8,000 lbs. GVW) not to include engines or engine parts, auto body repairs, full body painting or outside storage of parts or vehicles".

ADOPTION.

This Ordinance being necessary for the health, safety and general welfare of the people of Multnomah County, shall take effect on February 20, 1986, according to Section 5.50 of the Charter of Multnomah County.

Adopted this 21st day of January, 1986, being the date of its second reading before the Board of County Commissioners of Multnomah County, Oregon.

(SEAL)

BOARD OF COUNTY COMMISSIONERS  
OF MULTNOMAH COUNTY, OREGON

By *Sredchen Kabum*  
Presiding Officer

(SEAL)

Authenticated by the County Executive on the 21st day of January, 1986.

*Dennis Buchanan*  
Dennis Buchanan, County Executive

APPROVED AS TO FORM

John B. Leahy  
County Counsel for  
Multnomah County, Oregon

By *Peter Kasting*  
Peter Kasting,  
Assistant County Counsel

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- B. Automobile customizing is similar in nature to those uses which are presently Uses Under Prescribed Conditions in the SC zone (such as custom cabinet shop, office or store fixture manufacturing or repair, sign painting, appliance repair, janitorial or building maintenance and reproduction service) in that these uses are closely related to manufacturing or industrial uses, but, because of characteristics of size or low impact on surrounding uses, they are permitted in the SC zone with conditions.
- C. Inclusion of automobile customizing as a Use Under Prescribed Conditions in a Strip Conversion and General Commercial zones will comply with the following Comprehensive Plan policies:
  1. Goal 5, Economic Development: The amendment will encourage new employment opportunities by making available areas that under present zoning are unable to be developed for this use. It will encourage a diversified economy.

2. Goal 19, Community Design: Locate and develop proposals in terms of scale and related community impacts with the overall purpose being a complementary land use pattern. The low traffic volume characteristic of an auto customizing use is appropriate for the SC zoning district, which is directed toward reducing conflicts between land use generated traffic and roadway traffic.

3. Goal 34, Trafficways Policy: Make improvements to the existing system which maximizes its capacity rather than construct new facilities. The placement of low traffic volume generators in areas where traffic circulation is a concern, as in the SC zone, so fewer turning movements occur, maximizing existing street capacity.

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D. The automobile customizing use is a low traffic generating use, less than many of the outright permitted uses, and the same as the other light manufacturing uses already allowed (6.98 trips/1,000 square feet of gross floor area). The use is intended to allow modifications to small and medium size passenger vehicles which customize them for personal uses. The use is conditioned so as to not allow any outside fabrication or storage and does not include engine repair or customizing or auto body work other than the installation of selected pre-formed body parts such as skylights, windows, running boards, and wheels. Standard auto repair is not included in this use.

E. The manufacture and fabrication of recreation vehicles is provided for in the general and heavy manufacturing zones.

## Section 2. Amendment.

A. MCC 11.15.4310[A] is amended as follows:

1. Subsection 15 is added, which shall state:

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By Sredchen Kabum  
Presiding Officer

(SEAL)

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Dennis Buchanan  
Dennis Buchanan, County Executive

APPROVED AS TO FORM

John B. Leahy  
County Counsel for  
Multnomah County, Oregon

By Peter Kasting  
Peter Kasting,  
Assistant County Counsel

.C 13-85/0424P/P3-5

24  
J/52

January 21, 1986

Ms. Lorna Stickel, Planning Director  
Division of Planning & Development  
2115 SE Morrison  
Portland, OR

Dear Ms. Stickel:

Be it remembered, that at a meeting of the Board of County Commissioners held January 21, 1986, the following action was taken:

Second Reading - An Ordinance amending the Zoning	)	
Code by adding Automobile Customizing as a Use	)	ORDINANCE
Under prescribed Conditions in a Strip Conver-	)	NO. 493
sion zoning district	)	C-13-85

Copies of the above-entitled Ordinance were available to all persons wishing a copy. Ordinance was read by title only.

A hearing was held; no one wished to testify.

Upon motion of Commissioner Shadburne, duly seconded by Commissioner Miller, it is unanimously

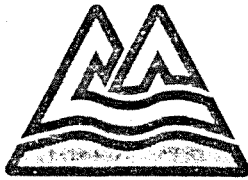
ORDERED that the above-entitled Ordinance be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By \_\_\_\_\_  
Barbara E. Jones  
Asst. Clerk of the Board

jm/bj  
cc: County Counsel



# MULTNOMAH COUNTY OREGON

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1021 S.W. FOURTH AVENUE  
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(SEAL)

BOARD OF COUNTY COMMISSIONERS  
OF MULTNOMAH COUNTY, OREGON

By *Ernest K. Korman*  
Presiding Officer

(SEAL)

Authenticated by the County Executive on the 21st day of January, 1986.

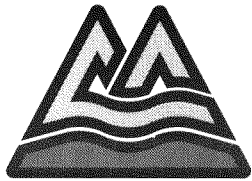
*Dennis Buchanan*  
Dennis Buchanan, County Executive

APPROVED AS TO FORM

John B. Leahy  
County Counsel for  
Multnomah County, Oregon

By *Peter Kastig*  
Peter Kastig,  
Assistant County Counsel

.C 13-85/0424P/P3-5



# MULTNOMAH COUNTY OREGON

OFFICE OF THE COUNTY EXECUTIVE  
ROOM 1500 THE PORTLAND BUILDING  
PORTLAND, OREGON 97204  
(503) 248-3308

DENNIS BUCHANAN  
COUNTY EXECUTIVE

January 14, 1986

TO: Board of County Commissioners  
Clerk of the Board

FROM: Sherri Holman  
Office of the County Executive

SUBJECT: REQUEST FOR PLACEMENT OF ITEMS ON THE BOARD'S INFORMAL AGENDA  
FOR TUESDAY, JANUARY 21, 1986.

There are no requests.

MULTNOMAH COUNTY  
1986 JAN 14 PM 3:10  
COUNTY CLERK



# MULTNOMAH COUNTY OREGON

Inf #1  
1/21/86

DEPARTMENT OF GENERAL SERVICES  
PURCHASING SECTION  
2505 S.E. 11TH AVENUE  
PORTLAND, OREGON 97202  
(503) 248-5111

DENNIS BUCHANAN  
COUNTY EXECUTIVE

1 OF 1  
COUNTY COMMISSIONERS  
1986 JAN 16 AM 11:36  
MULTNOMAH COUNTY  
DIRECTOR

## MEMORANDUM

TO: Jane McGarvin, Clerk of the Board  
FROM: Don Eichman, Director, Purchasing Division  
DATE: January 16, 1986  
SUBJECT: FORMAL BIDS AND REQUESTS FOR PROPOSALS SCHEDULED FOR INFORMAL BOARD

The following Formal Bids and/or Professional Services Request for Proposals (RFPs) are being presented for Board review at the Informal Board on Tuesday, 1-21-86

Bid/RFP No.	Description/Buyer	Initiating Department
B81-000-0728	WATER BUREAU ENVELOPES	City/Cnty Services
		Contact: Mike Huff Phone: 248-3344
		Contact: Phone:
		Contact: Phone:

cc: Dennis Buchanan, County Executive  
Board of County Commissioners  
Jim Wilcox, Director, DGS  
Duane Kline, Director, Finance  
Anne Kelly Feeney, Auditor  
Casey LaGuardia

Copies of the bids and RFPs are available from the Clerk of the Board.



TO: PORTLAND BUSINESS TODAY/DAILY JOURNAL OF COMMERCE

Please run the following Classified Advertisement as indicated below, under your "CALL FOR BID" section.

MULTNOMAH COUNTY

ENVELOPES FOR THE BUREAU OF WATER WORKS

Proposals Due: February 4, 1986 at 2:00 P.M.

Proposal No. B81-000-0728

Sealed proposals will be received at the office of the Director of Purchasing, 2505 S.E. 11th Avenue, Portland, Oregon for:

Envelopes for the Bureau of Water Works

as per specifications on file with the Purchasing Director. No proposal will be received or considered unless the proposal contains a statement by the bidder as part of his bid that the requirements of ORS 279.350 shall be included. Multnomah County reserves the right to reject any or all proposals.

Specifications may be obtained at Multnomah County Purchasing Section,

2505 S. E. 11th

Portland, OR 97202

Don Eichman, Director  
Purchasing Section

PUBLISH January 23, 24 & 27, 1986



MULTNOMAH COUNTY OREGON

INVITATION FOR BIDS # B81-000-0728 To be opened 2 P.M. February 4, 1986

SEALED BIDS will be received by the Purchasing Director of Multnomah County in the Ford Building Lobby, 2505 S.E. 11th Avenue, Portland, Oregon, 97202, until 2 P.M. Pacific Time and will be publicly opened and read for furnishing  
Envelopes for Bureau of Water Works

in estimated quantities and as per specifications as indicated herein. To insure proper bid identification and handling, USE THE BID ENVELOPE, attached herewith.

Protests to the specifications will not be considered unless detailed in official correspondence to the Purchasing Director and received five (5) days or more prior to the opening date.

As required by ORS 279.021, Multnomah County shall always--price, fitness and quality being equal--prefer supplies, goods, wares, merchandise, manufacturers or produce that has been grown, manufactured or produced in this State and shall next prefer such as have been partially manufactured, grown or produced in this State.

Also the constitutional debt limitation for counties requires any county contract which extends beyond the current fiscal year to be executed subject to future appropriations to fund its provisions, and contract documents will reflect this condition.

Pursuant to Multnomah County Administrative Rules, the County may, in its discretion, waive the bid security requirements of ORS 279.033 for contracts other than those for public improvements. No proposal will be considered unless accompanied by a check payable to Multnomah County, certified by a responsible bank, or in lieu thereof a surety bond for an amount equal to ten percent of the aggregate proposal, unless otherwise specified in the space provided below. The successful bidder may be required to furnish a performance bond satisfactory to the Board in the full amount of the contract.

Surety Bond: W A I V E D

The right is expressly reserved to reject any and all bids.

Dated at Portland, Oregon January 14, 1986.

Board of County Commissioners  
MULTNOMAH COUNTY, OREGON

Publication Dates January 23, 24 & 27, 1986

By \_\_\_\_\_  
Don Eichman, Director  
Purchasing Section

(Continued on reverse)

Form PD 13  
Rev. 10-85

To the Board of County Commissioners:

The undersigned proposes to furnish the services herein mentioned at the unit price indicated, all in accordance with the specifications and provisions as herein above set forth, attached hereto and made a part hereof.

In compliance with ORS 279.350 for public works projects and as a part of this bid, the bidder herein agrees to covenant in his contract and it shall be a condition of his bond that in performing his contract he will pay and cause to be paid not less than the prevailing rate of wages as of the date of his bid in such county per hour, per day and per week for and to each and every workman who may be employed in and about the performance of his contract. If the public officers who make the contract determine at any time that the prevailing rate of wages has not been or is not being paid as required by the contract, they may retain from the moneys due to the contractor an amount sufficient to make up the difference between the wages actually paid and the prevailing rate of wages, and they may also cancel the contract.

The undersigned bidder hereby represents as follows: That this bid is made without connection with any person, firm or corporation making a bid for the same material, and is in all respects fair and without collusion or fraud.

Delivery to be F.O.B. \_\_\_\_\_ within \_\_\_\_\_ days after receipt of order.

Accompanying this proposal is a W A I V E D in the  
("Certified Check" or "Surety Bond")

amount of \_\_\_\_\_ Dollars (\$) which is  
not less than ten percent of the total amount of this bid.

(Signature of bidder) \_\_\_\_\_  
Legal name of firm or corporation

By \_\_\_\_\_  
(Name)

Dated \_\_\_\_\_

\_\_\_\_\_  
(Title)

Address \_\_\_\_\_

**Multnomah County, Oregon**

PAGE 3

INSTRUCTIONSADDENDA TO SPECIFICATIONS

If it should appear to a bidder that the specifications are not definite and clear, the bidder is requested to make inquiry regarding same to the buyer, Franna Ritz, 248-5111. If in her opinion, additional information or interpretation is necessary, such information will be supplied in the form of an addendum which will be delivered to all individuals, firms, and corporations having taken out specifications and such addendum shall have the same binding effect as through contained in the main body of the specifications. Oral instructions or information concerning the specifications for the projects given out by County officers, employees, or agents to prospective bidders shall not bind the County. Any addenda shall be issued by the Purchasing Director not later than five (5) days prior to bid opening.

COMPLETION OF FORMS

The bidder must submit his proposal on the proposal form, Page 8 hereof. The blank spaces should be completed in accordance with the apparent intent. **THE SIGNATURE OF THE BIDDER SUPPORTING THE BID MUST APPEAR IN THE SPACE PROVIDED FOR THIS PURPOSE ON PAGE 2.**

METHOD OF AWARD

The award will be made on an all-or-none basis as in the best interests of the County. The right is expressly reserved to reject any or all bids.

Discount for cash payment will be considered in making awards. Discount time shall commence upon receipt of material or properly executed invoice, whichever is the later.

BID PRICE

Price shall be FOB Destination:

City County Duplicating  
2505 S.E. 11th Avenue, 2nd Floor  
Portland, Oregon 97202

CITY COUNTY DUPLICATING PRINTING SPECIFICATIONS

- DESCRIPTION : Window Envelopes.
- QUANTITY : 1,000,000.
- PAPER : 24# white wove.
- SIZE : Same as the sample.
- WINDOW : Windows are to be covered with "Poly Klear" or equivalent. Glassine is not acceptable. Windows must be sealed properly so that they do not hang up on the customer's existing Phillipsburg six station inserting machine.
- CONSTRUCTION : Envelopes must be manufactured on solid envelope dies and be compatible with the customer's mail inserting machine. (Phillipsburg six station.) Boxing must be accurate to size. The construction is to be the same as the sample.
- GUM : Full, regular.
- ARTWORK : The artwork is to be the same as the sample. It is available through City County Duplicating. Call 248-3344. All artwork and negatives are property of City of Portland and must be returned upon completion of job.
- DELIVERY : Delivery of the envelopes to City County Duplicating, 2505 S.E. 11th Avenue, Portland, Oregon 97202, in accordance with the specifications, to be completed within the number of days named by the bidder in his proposal. Delivery time must not be in excess of 40 days. We will accept a partial of 300,000 within 40 days. The remaining envelopes are to be shipped within five months after the first shipment.
- Vendor is responsible for all shipping charges.

DESCRIPTION : Water Bureau Insert Return Envelopes

QUANTITY : 1,000,000.

SIZE : Same as the sample. (Approximately 3 7/8" x 7 1/4".)

PAPER : 24# white wove.

CONSTRUCTION : Same as the sample. The flap is to be at the top 7 1/4" side. Refer to the attached sample. Omit window.

Envelopes must be manufactured in a way that will allow them to run smoothly through the customer's mail inserting machine. (Phillipsburg six station.) Boxing must be accurate to size.

GUM : Same as the sample.

ARTWORK : The vendor is responsible for preparation of all artwork. A proof of the artwork and construction is to be signed by John Homer prior to printing. Call 796-7463. All artwork prints in reflex blue ink. The envelope is to look the same as the sample except the vendor is to add the bar code to meet US Postal regulations. The bar code is available through City-County Duplicating. Call 248-3344.

All artwork and negatives are the property of City of Portland and must be returned upon completion of job.

BAR CODE AND FIM TO BE INCLUDED ON THE ENVELOPES. THE VENDOR IS RESPONSIBLE FOR PROPER PLACEMENT TO MEET ALL POSTAL REGULATIONS. CONTACT BOB GROFF AT THE POST OFFICE. (503) 294-2306.

DELIVERY : Delivery of the envelopes to City County Duplicating, 2505 S.E. 11th Avenue, Portland, Oregon 97202, in accordance with the specifications, to be completed within the number of days named by the bidder in their proposal. Delivery time must not be in excess of 45 days. We will accept a partial of 250,000 within 45 days. Arrangements can be made to ship the remainder of the order at a later date. Vendor is responsible for all shipping charges.

## GUARANTEE

- : The successful bidder shall guarantee the envelopes against any defective workmanship and/or materials, and upon notification by City County Duplicating of any such defects, the successful bidder shall, without cost to the User, correct any and/or all such defective merchandise or replace the same with merchandise free from defects. It is understood that the User will be using said merchandise over a period of time and that defects will not be discoverable until the User uses the merchandise, and that this guarantee shall apply to the merchandise furnished hereunder until all of the merchandise shall have been used. Buyer reserves the right to reject the entire shipment based on partial inspection.

## CASH DISCOUNT

- : Computed from date of contract or from date of delivery, billing and acceptance, whichever is later, shall be noted in the proposal.

FEES,  
ROYALTIES,  
INDEMNIFICATION  
OF CITY BY  
CONTRACTOR

- : The successful bidder shall agree to pay all royalties and license fees for patented article or process that may be used upon, or be in any manner connected with the envelopes, or any part thereof, to be furnished hereunder, and further shall agree to save User free from any or all loss or damage that may result from the wrongful or unauthorized use of any such patented article or process, and shall agree to defend and assume the cost of any suit brought against Multnomah County or City County Duplicating in connection with any alleged infringement of patented article or process arising in connection therewith.

## PAYMENT

- : Payment for the envelopes furnished shall be made during the month succeeding first delivery and acceptance at City County Duplicating, in accordance with these specifications.

## BILLING

- : Bill City-County Duplicating, 2505 S.E. 11th Ave., Portland, Oregon 97202. A copy of the packing slip, the artwork, and a job sample must accompany the bill.

## BASIS OF AWARD

- : Except as may be provided otherwise herein, proposals which are incomplete, or fail to cover all items of the specifications, shall be rejected.

It is understood and agreed that the right is reserved by Multnomah County to reject any and/or all bids, or to accept the bid most advantageous to Multnomah County.

ORGANIZATION : Bidder shall state whether he is doing business as an individual, a copartnership or a corporation, and, if incorporated, in what state, and if a copartnership shall give the names of all partners; the person signing on behalf of a corporation or copartnership shall state his position with the firm or corporation and state whether the corporation is licensed to do business in the state of Oregon.

PUBLIC PRINTING : 282.210 Performance within the state of Public  
 GENERALLY printing, binding and stationery work; stipulation  
 (Revised Oregon in request for bids and in contracts: exceptions.  
 Statutes) (1) Except as provided in subsection (2) of this  
 section, all printing, binding and stationery work  
 for the state and any county, city, town, port  
 district, or other political subdivision thereof,  
 shall be performed within the state. All requests  
 for bids and all contracts for such work shall so  
 stipulate.  
 (2) The work referred to in subsection (2) of this  
 section may be performed outside the state if it is  
 established that:  
 (a) The work cannot be performed within the state;  
 (b) The lowest price for which such work can be  
 procured within the state exceeds the charge  
 usually and customarily made to private  
 individuals and corporations for work of similar  
 character and quality; or  
 (c) All bids for the work or any part thereof are  
 excessive and not reasonably competitive.

\* \* \* \* \*

282.230 Provisions required in contracts for work  
done outside of the state. (1) All contracts for  
 work to be performed outside the state under ORS  
 282.230 shall provide and require that such work  
 shall be performed under conditions of labor and  
 employment which shall substantially conform to the  
 laws of this state respecting hours of labor, the  
 minimum wage scale for women and minors and the rules  
 and regulations promulgated by the Wage and Hour  
 Commission of the State of Oregon regarding conditions  
 of employment, hours of labor and minimum wages.  
 (2) Violation of the provision required by sub-  
 section (1) of this section shall be grounds for  
 cancellation of the contract.



## INVITATION FOR BIDS, CONTINUED

COUNTY OF MULTNOMAH

PAGE

	QUANTITY	UNIT	UNIT PRICE	AMOUNT	
				DOLLARS	CENTS
1. Water Bureau Envelopes	1,000,000	each			
DELIVERY:					
1st 300,000: _____					
Remaining 700,000: _____					
Cash Discount: _____					
2. Water Bureau Insert Return Envelopes	1,000,000	each			
DELIVERY:					
1st 250,000: _____					
Remaining 750,000: _____					
Cash Discount: _____					

DATE SUBMITTED 1/15/86

(For Clerk's Use)  
Meeting Date 1/21/86  
Agenda No. Int-11-2

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: DHS Departmental Update

Informal Only\* 1/21/86  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Nondepartmental DIVISION Commissioner Kafoury

CONTACT Bill Vandever TELEPHONE x3738

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DHS administration

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Report on DHS's implementation of contracted services.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☒ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 20 minutes

IMPACT:

☐ PERSONNEL  
☐ FISCAL/BUDGETARY  
☐ General Fund  
☐ Other \_\_\_\_\_

1986 JAN 15 AM 11:11  
COUNTY COMMISSIONERS  
MULTI-COUNTY  
ORDINANCE

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

DHS CONTRACTS  
(as of 1/14/86)

	Revenue Contracts	Service Contracts	Total Contracts	Revenue Contract Amendments	Service Contract Amendments	Total Amendments	Total Contracts and Amendments #	% of DHS Total
Social Services	18	130	148	3	92	95	243	62.1
Aging Services	4	38	42	1	3	4	46	11.8
Health Services	12	63	75	3	8	11	86	22.0
Health Protection	2	11	13	0	0	0	13	3.4
Administration	0	3	3	0	0	0	3	0.8
TOTAL	36	245	281	7	103	110	391	100.0

GENERAL:

- ° There are 43 revenue contracts and amendments and 348 non-revenue contracts and amendments.
- ° Of the 391 contracts and amendments, over half (62%) are for the SSD.
- ° 29% of the contracts and amendments are intergovernmental.
- ° Roughly one-third of all contracts and amendments received in the DHS Administrative Office were received in June.
- ° Since June, an average of 38 contracts and amendments have been received each month.
- ° Contracts and amendments fall into the following dollar categories:

\$0 - 10,000	\$10,001 - 50,000	\$50,001 - 100,000	\$100,000 +
45%	26%	13%	16%

[MW-3234A-m]

Updated as of 1/15/86

STATUS REPORT FOR THE HUMAN SERVICE INITIATIVES  
IN THE COUNTY EXECUTIVE'S 1985-86 MANAGEMENT PLAN

1. IMPLEMENTATION PLAN: INCREASE COMMUNITY SERVICES FOR MENTALLY RETARDED  
AND DEVELOPMENTALLY DISABLED INDIVIDUALS

ACTIVITY

Training and consultation will be provided to assist parents of severely handicapped youth in maximizing child development and minimizing the risk of out-of-home placement. Families served will receive four months of intensive services and additional follow-up care. This program will serve approximately 50 families. DHS presently serves 1,500 mentally retarded and developmentally disabled individuals.

IMPLEMENTATION STEPS

Status as of 1/15/86

- |  |                        |
|--|------------------------|
| A. Develop and secure approvals of contracts for respite care and consultants. | Completed July 1, 1985 |
| B. Prioritize MR/DD clients according to service need                          | Completed July 1, 1985 |
| C. Services Begin  | Completed July 1, 1985 |

PERFORMANCE INDICATOR

Provide services to families:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	12	12	13	13	50*
Actual	11				

\*Duplicated count of families

PROGRESS NOTES

The first 6 months of this project we have recruited and matched 6 consultants with 20 families with children who have several disabilities and 24 families have used respite care services.

As the year progresses, a written survey will be made of parents using the services to determine whether they feel the services have made a difference. Should funds be available to continue services FY 86-87, data will gathered to determine whether out-of-home placements have occurred regardless of the level of support services provided and to ascertain what additional services are needed that are currently not available.

2. IMPLEMENTATION PLAN: DEVELOP CRISIS SERVICES FOR ADULTS WITH  
NO OTHER SOURCE OF CARE

A. HOOPER DETOX REMODELING

ACTIVITY

Hooper Detox Center will be remodeled to serve alcoholics who might otherwise be jailed because they are too violent for Hooper. Capacity will be created to also serve emotionally disturbed individuals. This remodeling will permit the diversion of an estimated 1,000 jail admissions per year to the Hooper sobering program.

IMPLEMENTATION STEPS

Status as of 1/15/86

- |  |                                       |
|--|---------------------------------------|
| A. The preliminary architectural plans for remodeling are being finalized.   | Ongoing                               |
| B. Competitive bids for the remodeling work solicited.                       | February 1986                         |
| C. Remodeling complete, facilitating therapeutic intervention and diversion. | Will be completed by<br>June 30, 1986 |

2. IMPLEMENTATION PLAN: DEVELOP CRISIS SERVICES FOR ADULTS WITH  
NO OTHER SOURCE OF CARE

B. MENTAL HEALTH CRISIS SERVICES

ACTIVITY

Mental health treatment response to personality disordered individuals who make use of Burnside area shelter programs will be improved by establishing a mental health outreach team operating out of the Burnside area agencies. It is estimated that 90-100 individuals could be served by this team.

IMPLEMENTATION STEPS

Status as of 1/15/86

- A. Develop program with participation of involved providers and review with the Mental Health Advisory Board. Completed August 1, 1985
- B. Contractor selection Contract fully executed and mailed to provider 9/17/85
- C. Contract negotiated and services begin\* Completed October 1, 1985

PERFORMANCE INDICATOR

Provide mental health crisis services to approximately 23 individuals per quarter:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	NA	23	23	23	69
Actual	NA				

2. IMPLEMENTATION PLAN: DEVELOP CRISIS SERVICES FOR ADULTS WITH NO OTHER SOURCE OF CARE

C. CLEAN UP CENTER EXPANSION

ACTIVITY:

The Clean-up Center provides shower facilities and clean recycled clothing for homeless men and women in the Burnside area.

The hours for the Clean-up Center are being expanded from Monday through Friday to a full seven days per week (at designated times) to increase accessibility for homeless persons.

IMPLEMENTATION STEPS

Status as of 1/15/86

A. Amend existing contract with Burnside Projects      Completed July 1, 1985

PERFORMANCE INDICATOR

Number of showers and clothing exchanged provided:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	9,125	9,125	9,125	1,865*	19,240
Actual	10,868	7,679**			

\* Fourth quarter estimates reduced as available funding limits services to 292 days annually.

\*\* This reflects a seasonal drop comparable to FY 84-85

3. IMPLEMENTATION PLAN: INCREASE PUBLIC GUARDIAN SERVICES  
FOR ELDERLY & DISABLED INDIVIDUALS

ACTIVITY

The Public Guardian program will be changed to enable a minimum of an additional 20 persons to be served annually. The major change will be an updating of the method for managing client services.

IMPLEMENTATION STEPS

Status as of 1/15/86

- A. Hire a new half-time staff person to assist with computer and technical management of finances. Currently hiring for new position
- B. Develop Alternatives to Current System:
- 1) Computerize client financial management services to improve program efficiency. Researching computer purchase alternatives
- 2) Develop recommendations on alternatives to the current system to enable more people to be served.

PERFORMANCE INDICATOR

Average number of people receiving guardian and/or conservator services per quarter (year)

	Q1	Q2	Q3	Q4	TOTAL
Estimated	140	140	170	170	155
Actual	130				



4. IMPLEMENTATION PLAN: INCREASE MENTAL HEALTH SERVICES TO SENIORS  
AT RISK OF BEING PLACED IN AN INSTITUTION

ACTIVITY

Many older people suffer from depression, alcohol, or medication abuse, or other mental health problems. In the current community mental health programs, these types of problems go unserved. The purpose of the Aging Services Division's mental health program is to develop community resources for mental health services for 312 elderly persons and to fund mental health counseling, consultation, and treatment for 130 persons.

IMPLEMENTATION STEPS

Status as of 1/15/86

- |  |  |
|--|--|
| A. Hire Mental Health Specialist.  | Completed July 1, 1985                 |
| B. Contract with one or more mental health service agencies to provide counseling, psychiatric assessment, and therapy for seniors needing skilled treatment and care. | Contractor selected by January 1, 1986 |
| C. Services fully implemented  | Services to begin February 1, 1986     |

PERFORMANCE INDICATOR

- A. Hours of direct client services per quarter (year)

	Q1	Q2	Q3	Q4	TOTAL
Estimated	0	0	210	310	520
Actual	0				

- B. Number of clients served (Cumulative to date)

	Q1	Q2	Q3	Q4	TOTAL
Estimated	0	0	50	80	130
Actual	0				

5. IMPLEMENTATION PLAN: EVALUATE ACCESSIBILITY AND CAPACITY  
OF CURRENT HEALTH FACILITIES

ACTIVITY

Evaluate the accessibility and capacity of current County health facilities to determine if existing facilities adequately serve the mid-County population. Currently primary clinic sites are located in N/NE Portland, Westside, SE Portland and East County (Gresham).

IMPLEMENTATION STEPS

Status as of 1/15/86

A. Complete study

Completed  
January 15, 1986

B. Board presentation

To be scheduled in  
February, 1986

6. IMPLEMENTATION PLAN: DEVELOP PROGRAMS TO PREVENT SERIOUS CHRONIC DISEASE

ACTIVITY

A program will be established to identify and address those risk factors which underlie major public health problems. Primary prevention programs targeted at those basic causes will be defined. The automated Disease Control Office is a computerized system for tracing communicable disease cases in the community which will enable the Disease Control Office to handle increased caseload due to hepatitis epidemic, newly reported diseases, and more complicated investigations by increasing efficiency of operations.

IMPLEMENTATION STEPS

Status as of 1/15/86

A. Established Community Advisory Committee for program development and support	To be completed by February 28, 1986
B. Years of Potential Life Lost Report published and distributed	Completed January, 1986
C. Opinion Leader Survey completed	Completed January, 1986
D. Contractor selected for Behavioral Risk Factor Survey - to be completed	February, 1986
E. Consulting with other county and voluntary health agencies on project design	Ongoing
F. Automated Disease Control Office hardware delivered	Januray 20, 1986
G. Staff training	In progress
H. Parallel testing with existing system	June 1986
I. Implementation	July 1, 1986
J. Demonstrate effectiveness with smoking intervention program.	June 30, 1986

7. IMPLEMENTATION PLAN: DEVELOP A MID-COUNTY SENIOR CENTER

ACTIVITY:

A Mid-County Senior Center will be developed following identification, analysis, and selection of an appropriate site.

IMPLEMENTATION STEPS

Status as of 1/15/86

- |  |                          |
|--|--------------------------|
| A. Develop and present design package to Director                                | Completed December, 1985 |
| B. DHS plans under review by Facilities Management                               | February, 1986           |
| C. Review options, including colocation with other human services                | June 1, 1986             |
| D. Review final proposal with County Executive and Board of County Commissioners | July, 1986               |
| E. Mid-County Senior Center operational  | Late 1986                |

8. IMPLEMENTATION PLAN: CREATE NEW AGING SERVICES DIVISION &  
TRANSFER STATE STAFF TO THE COUNTY

ACTIVITY:

Create a new Aging Services Division within the Department of Human Services. Under an agreement with the State, State employees managing the Medicaid program providing long term care services to elderly and disabled persons are to be transferred to the County on July 1, 1985 when the separate Aging Services Division is created.

IMPLEMENTATION STEPS

Status as of 1/15/86

- |  |                                     |
|--|-------------------------------------|
| A. Establish separate Aging Services Division  | Completed                           |
| B. Transfer State employees to the County  | Completed                           |
| C. Improve the service delivery system by:   |                                     |
| 1) Improving case management   | To be completed by<br>April 1, 1986 |
| 2) Developing standards for client screening<br>and intake   | Ongoing                             |
| 3) Expanding standards to include other County<br>programs serving the elderly (health and<br>mental health) | FY 86-87                            |

9. IMPLEMENTATION PLAN: EXPAND TREATMENT AND PREVENTION PROGRAMS FOR YOUTH WITH SERIOUS ALCOHOL & DRUG PROBLEMS

ACTIVITY:

Youth Sobering Services, Community Residential Treatment Beds, Day Treatment and Outpatient Treatment services will be established for adolescents with alcohol problems. The services will be provided by a subcontract agency or agencies selected through the County's bidding procedures. Specifically, the program will:

- Establish 24 hours/day, seven days/week sobering services serving up to 100 youth per month.
- Establish 9 Community Intensive Residential Treatment beds serving approximately 100 youth per year.
- Establish 15 Day Treatment placements serving from 60-90 youth per year.
- Establish 50 Outpatient placements serving 100-150 youth per year.

IMPLEMENTATION STEPS

Status as of 1/15/86

A. RFP Closing Date	December 9, 1985
B. Applicants sent awards notifications	December 31, 1985
C. Appeal submission deadline	January 17, 1986
D. Contracts commence	February 3, 1986

PERFORMANCE INDICATOR

- A. Provide sobering services to approximately 300 youth\* per quarter:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	0	0	150	300	400
Actual	0	0			

- B. Provide Community Intensive Residential Treatment services to approximately 25 youth\* per quarter:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	0	0	15	25	34
Actual	0	0			

- C. Provide Day Treatment services to approximately 20 youth\* per quarter:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	0	0	14	20	27
Actual	0	0			

- D. Provide Outpatient services to approximately 30 youth\* per quarter:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	0	0	20	30	40
Actual	0	0			

10. IMPLEMENTATION PLAN: DEVELOP ADDITIONAL HOUSING FOR THE HOMELESS

ACTIVITY:

Additional capacity for emergency shelter for homeless families and individuals will be provided under contract. Shelter program funding will be stabilized by pooling new and existing resources. DHS will also work to develop an appropriate County role in housing for the homeless.

Additional housing would shelter 200-300 families per year and double the number of shelter nights available to single homeless from 5,500 to 11,000 nights annually.

IMPLEMENTATION STEPS

Status as of 1/15/86

- |  |  |
|--|--|
| A. Apply for County Community Development Block Grant funds to develop emergency shelter and housing services for homeless in East County.             | \$169,000 awarded in CDBG funds for emergency shelter and housing services.  |
| B. Provide technical assistance to Services Evaluation Task Force in developing recommendations for City/County coordination of emergency basic needs. | Report completed; proposed Ordinance scheduled for Board action in January.  |
| C. Manage emergency housing voucher program county-wide.   | Participation in City-County-CAAP Oversight Committee ongoing. \$53,100 in FEMA funds for vouchers pooled with CDBG funds.   |
| D. Presentation to County Executive and Board of County Commissioners on the role of the County in housing for the homeless.                           | Joint City-County discussions scheduled for January.   |
| E. Develop system of transitional housing for homeless families and individuals county-wide to stabilize number of shelter nights available.           | Demonstration projects through DHS completed; technical assistance ongoing. Contracts for State funds (through Portland CAAP) executed by January 1, 1986 with exception of MED housing. Lease agreements with Housing Authority of Portland and private landlords in process. |

F. Develop East County emergency shelter for families and singles - site selection, purchase, renovation and operation.

To be completed by April 1, 1986. Site selected; offer of purchase extended to Seller and accepted January 15, 1986.

PERFORMANCE INDICATOR

Provide additional East County shelter nights per quarter:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	2,250	2,250	2,250	2,250	10,350
Actual	2,816	3,042			

1975V



11. IMPLEMENTATION PLAN: RECRUIT VOLUNTEERS TO WORK IN ALL MULTNOMAH COUNTY ACTION AGENCY PROGRAMS FOR FRAIL ELDERLY AND LOW INCOME FAMILIES

ACTIVITY:

Recruit volunteers who will make regular phone contact and home visits to seniors to assess the condition of their health and sanitation of their homes. Volunteers will make necessary referrals to homemaker services, home meals, transportation, etc. This will generate services for 200 frail elderly and 1,250 low income persons.

IMPLEMENTATION STEPS

Status as of 1/15/86

- |  |  |
|--|--|
| A. Hire Volunteer Coordinator per County policies and procedures | Completed by September, 1985                       |
| B. Recruit potential volunteers                                  | 84 volunteers recruited during 1st quarter 1985-86 |
| C. Volunteer services begin                                      | Completed by September, 1985                       |

PERFORMANCE INDICATOR

Total number of volunteer hours donated:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	2,660	2,660	2,660	2,660	10,640
Actual	1,175*				

Total number of volunteers serving:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	50	50	50	50	200
Actual	84				

\*Volunteer coordinator position was not filled until late August.

12. IMPLEMENTATION PLAN: DEVELOP A TEEN HEALTH CLINIC

ACTIVITY:

A comprehensive adolescent health care clinic in a high school in N/NE Portland - exact site not yet selected. Major goals will be a decrease in incidence of high risk health behaviors and a reduction of adolescent pregnancies.

This project received funding for only six months of FY 85-86.

IMPLEMENTATION STEPS

Status as of 1/15/85

- |   |   |
|---|---|
| A. Establish advisory board, hire program coordinator, select site in consultation with Portland School District #1 administration and interested community | Coordinator has been selected and site identified as Roosevelt High School. First meeting of advisory board in late January |
| B. Planning activities including internal planning, community planning, outreach efforts and publicity.   | In progress   |
| C. Clinic opening at Roosevelt High School  | Schedules for 2/3/86. Health Fair schedules for first week of clinic operation to orient students to services.              |

### 13. IMPLEMENTATION PLAN: INCREASE COUNTYWIDE PRENATAL SERVICES

#### ACTIVITY:

The number of prenatal clients served by the County will be increased from 1300 (FY 84-85) to 1600 (FY 85-86), and a contract will be executed with Outside In to serve up to 175 prenatal clients on the west side. Expansion efforts will be targeted to highest risk neighborhoods in N/NE Portland and countywide to pregnant teens.

#### IMPLEMENTATION STEPS

Status as of 1/15/85

- |  |                                |
|--|--------------------------------|
| A. Contract with Outside In to serve 175 additional patients.  | Completed July 1, 1985         |
| B. Add 1.0 FTE nurse practitioner and support staff at new NE Health Center projected to serve 425 prenatal clients annually.                          | In progress                    |
| C. Develop targeted outreach activities to increase number of teens, minorities and other high risk groups to receive early, continuous prenatal care. | Ongoing beginning July 1, 1985 |
| D. Arrange registration/deposit system for pregnant indigent women to access hospital care at time of delivery.  | Completed July 1985            |

#### PERFORMANCE INDICATOR

##### A. Number of clients served by Outside-In:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	46	46	47	47	186
Actual	57				

##### B. Number of clients served by N.E. Health Clinic:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	NA	103	142	142	387
Actual	79				

##### C. Number of clients served by North Portland:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	75	75	75	73	300
Actual	95				

##### D. Number of clients served by Grace Peck Health Clinic:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	100	100	100	100	400
Actual	155				

##### E. Number of clients served by East County Health Clinic:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	88	88	87	87	350
Actual	119				

##### F. Total prenatal clients served per quarter:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	500	400	400	300	1,600
Actual	505				

14. IMPLEMENTATION PLAN: LOWER THE COUNTY SUBSIDY FOR MEDICAID CLIENTS  
BY INCREASING STATE REVENUE

ACTIVITY

A recent change in the State's Medicaid Program should lower the County subsidy for one group of Medicaid clients. The Aid to Families with Dependent Children (ADC) Program had changed from a fee-for-service to a prepayment capitation payment system. Under this program the County is now receiving a monthly fee to provide certain medical services to enrolled ADC clients as necessary. The Department budget projects an average of 2,600 ADC enrollees per month during FY 85-86. The capitation payments received from Medicaid are estimated to reduce the County subsidy for each Medicaid ADC client served by 35 percent.

IMPLEMENTATION STEPS

Status as of 1/15/85

- A. The prepaid capitation program for ADC clients began May 1, 1985, when 750 Medicaid clients had enrolled in Multicare Completed by May 1, 1986

Comment: The DHS Health ~~Services Division~~ has been providing health services for Medicaid clients on a prepaid, capitation basis for nine months. Under the old fee-for-service system, the County was reimbursed 55 percent of the costs for Medicaid services. After nine month's experience under the capitation system, the current monthly revenue has equalled approximately 90 percent of program expenditures.

PERFORMANCE INDICATOR

- A. Number of Medicaid/AFDC eligibles member months in the Multicare program\*:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	6,600	7,200	7,500	8,100	29,400
Actual	5,210				

- B. Multicare program projected ADC Medicaid revenue per quarter:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	\$162.6K	\$216.8K	\$216.8K	\$216.8K	\$813K
Actual	\$125.5K				

- \* Original estimate based on projected average monthly enrollment of 2,200. During the first quarter, 2,186 individuals were enrolled.

15. IMPLEMENTATION PLAN: RESTRUCTURE THE COUNTY HEALTH SERVICES TO  
SERVE MORE PEOPLE

ACTIVITY

The County is restructuring its former Multicare program in order to provide necessary health services to more of the indigent population served at County Health Centers. Multicare, after July 1, 1985, will refer to the case management system for capitation contracts covering Medicaid recipients only.

IMPLEMENTATION STEPS

Status as of 1/15/85

- |  |   |
|--|---|
| A. Implement primary care, case managed system for an estimated 35,000 medically indigent clients, 6,000 of which are estimated to require County subsidized referrals for specialty and/or inpatient care | Completed July 1, 1985  |
| B. Execute agreements for outpatient and labor and delivery inpatient care.  | Inpatient services agreements have been finalized for labor and delivery. All eligible clients have benefited from expanded outpatient, laboratory, and radiology services. |
| C. Provide quarterly management reports, detailing utilization and expenditures  | Ongoing from July 1, 1985   |

PERFORMANCE INDICATOR

- A. Number of indigent clients receiving primary care services:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	8,000	8,000	10,000	9,000	35,000
Actual	7,498				

- B. Number of indigent clients referred to specialty/inpatient care:

	Q1	Q2	Q3	Q4	TOTAL
Estimated	1,500	1,500	1,500	1,500	6,000
Actual	1,154				

- \* Indigent defined as 100% of poverty with no other medical coverage.

16. IMPLEMENTATION PLAN: INCREASE MENTAL HEALTH SERVICES TO CHILDREN AND FAMILIES WITH SEVERE EMOTIONAL PROBLEMS

ACTIVITY

Mental health service will be expanded to serve an additional 130 children and adolescents who have multiple service needs requiring a service team approach and an integrated treatment plan. Services will be provided by the School Mental Health Program and MED subcontractors.

IMPLEMENTATION STEPS

Status as of 1/15/86

- |  |                         |
|--|-------------------------|
| A. Service contracts signed with five contract sites         | <i>Oct</i><br>July 1985 |
| B. Service team design and coordination mechanisms developed | November, 1985          |
| C. Hiring of school mental health staff (1.5 FTE)            | In process              |
| D. Services begin/First team meetings                        | January, 1986           |

PERFORMANCE INDICATOR

	Q1	Q2	Q3	Q4	TOTAL
Estimated	0	0	62	63	125
Actual	0	0			

17. IMPLEMENTATION PLAN: PROMOTE INCREASED STATE FUNDING FOR MEDICALLY NEEDY

ACTIVITY

An increased "medically needy" program for the State should result in 1,000 County clinic clients becoming eligible for Medicaid. The County will be reimbursed by the State Medicaid program for these clients' health care at approximately 50% of the county's costs under a fee-for-service program and at 85% of the County's costs if the program is capitated.

It is difficult to estimate the potential revenue for this program should it be enacted. The current legislation supports these clients being placed under the capitation payment system. Should this occur, the Multicare PCO should attract 15% of the eligibles or approximately 150 clients.

IMPLEMENTATION STEPS

TO BE COMPLETED BY

- A. Provide information and technical assistance at request of legislators considering expanding the program
- B. Legislation enacted with the Medically Needy Program beginning March 1, 1986, following state enrollment of eligibles.

Ongoing until passage

October 1, 1985