



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # R-6 DATE 1/8/15
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 1/8/15

Agenda Item #: R.6

Est. Start Time: 10:05 am

Date Submitted: 11/26/14

Agenda Title: BUDGET MODIFICATION # DCHS-33-15: Increasing the Community Services Division fund appropriation by \$675,000.

Requested Meeting Date: 12/18/14

Time Needed: 5 Minutes

Department: 25 - County Human Services

Division: Community Services

Contact(s): Mary Li

Phone: 503-988-7497

Ext. 87497

I/O Address 167/2/200

Presenter Name(s) & Title(s): Mary Li, Manager Senior – Community Services

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) is requesting approval of budget modification DCHS-33-15 which increases Community Services Division fiscal year 2015 budget by \$675,000 Multnomah County Veterans; provide Rent Assistance, Homeless Benefits and Warming Center Services for Multnomah County residents.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Community Services Division has received three awards that will be budgeted in Program Offer #25111A - Homeless Families Shelter & Emergency Services (HFSES).

One-time-only funding from the State of Oregon's Emergency Housing Assistance (EHA) grant of \$214,198 (\$26,529 is budgeted in Offer #25133A) that will provide rent assistance to 35 additional families at risk of homelessness.

Ongoing funding from the City of Portland of \$212,500 that will provide rent assistance for 40 homeless households in Multnomah County.

Ongoing Community Action Team (CAT) funding of \$84,750 that will provide Warming Center Services for 4,700 bed nights at the warming center.

The Community Services Division has been awarded in \$112,000 of ongoing additional funding from the City of Portland that will be used to enhance Program Offer #25115A - Homeless Benefit Recovery (HBR) Project and will provide assertive, community based benefits assistance work, and legal representation with homeless and formerly homeless individuals. Individuals served will have mental illness and/or other disabilities and be assessed by DCHS as having a high probability of being eligible for Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI). HBR will work with county and City of Portland funded service providers and participants to collect medical records sufficient to successfully navigate the disability determination process. The City funds will align with the current County effort to provide this service and expand the outcomes from 40 – 59 individuals receiving benefits for the period December 1, 2014 to June 30, 2015.

The Community Services Division was awarded \$51,552 in ongoing funding from the State of Oregon's Emergency Housing Assistance (EHA) Grant that will be budgeted in Program Offer #25133A - Housing Stabilization for Vulnerable Populations (HSVP). This funding will support the larger aligned effort to end chronic homelessness among veterans by the end of 2015. The system, called Operation 424, is well resourced from Federal funds for both rapid re-housing and permanent supportive housing. The funds will fill a much needed gap for flexible rent assistance to support veterans rapidly re-housed with federal Supportive Services for Veteran Families (SSVF). SSVF only pays for five months of rent assistance for each veteran. EHA will provide six additional months of rent assistance for seventeen veterans who need help beyond SSVF to ensure that they do not return to homelessness.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the total Community Services budget for fiscal year 2015 by \$675,000. This additional funding will increase the following expenses:

Program Offer #25111A - Homeless Families Shelter & Emergency Services (HFSES) will increase by \$484,919 in contracted services.

Program Offer #25115A - Homeless Benefit Recovery Project will increase by \$112,000 in contracted services expenses.

Program Offer #25133A - Housing Stabilization for Vulnerable Populations will increase by \$78,081; \$51,552 in contracted services and \$26,529 in materials and services expenses.

Central Indirect and Department Indirect by \$5,923 and \$6,708, respectively.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen or other government participation.

N/A

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

Community Services Federal/State funding will increase by \$265,750 and the Local/Other funding

will increase by \$409,250 for fiscal year 2015. There is no CFDA Number related to this funding.

7. What budgets are increased/decreased?

Program Offer #25111A - Homeless Families Shelter & Emergency Services (HFSES) will increase by \$484,919.

Program Offer #25115A -Homeless Benefit Recovery Project budget will increase by \$112,000.

Program Offer #25133A - Housing Stabilization for Vulnerable Populations will increase by \$78,081

DCHS Director's Office supplies budget will increase by \$6,708 (department indirect revenue). Total service reimbursement to the general fund contingency will increase by \$5,923 (central indirect revenue).

8. What do the changes accomplish?

The ongoing EHA for Veterans will provide six additional months of rent assistance for seventeen veterans who need help beyond Supportive Services for Veteran Families (SSVF) to ensure that they do not return to homelessness.

The one time only EHA will provide rent assistance to 35 additional families at risk of homelessness.

The ongoing CAT funding will provided Warming Center Services for 4,700 bed nights at the warming center.

The City of Portland funding will provide rent assistance for 40 homeless households in Multnomah County and will also align with the current County effort to provide assertive, community based benefits assistance work, and legal representation with homeless and formerly homeless individuals and expand the outcomes from 40 – 59 individuals receiving benefits for the period December 1, 2014 to June 30, 2015.

9. Do any personnel actions result from this budget modification?

No

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

The Emergency Housing Assistance (EHA) award pays 100% of all central and department indirect costs incurred. Indirect is not allowed on the City of Portland or CAT funding.

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

The City of Portland, Community Action Team and Emergency Housing Assistance for Veterans awards represent on-going funding.

The Emergency Housing Assistance for rent assistance is one-time-only additional grant funds, once exhausted, program will return to previous levels.

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

The City of Portland, Community Action Team and Emergency Housing Assistance for Veterans awards are on-going funding. All three awards periods end June 30, 2015 and are renewed annually with the exception of the EHA OTO funding.

There are no cash match or in kind match requirements.

Required Signature

Elected Official or Liesl Wendt /s/_____
Dept. Director:

Date: 11/20/14_____

Budget Analyst: Ching Hay /s/_____

Date: 11/25/14_____

Department HR: _____

Date: _____

Countywide HR: _____

Date: _____

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-33-15

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	25000A-15	1000	26-10	0040	CHSDO.IND1000	50370 - Dept Indirect Rev	(869,289)	(875,997)	(6,708)	
2	25000A-15	1000	26-10	0040	CHSDO.IND1000	60170 - Professional Svcs	188,911	195,619	6,708	
1000 Total										0
26-10 Total										0
					Program Offer Number 25000A-15 Total					0
3	25111A-15	24480	22-10	0040	SCPCHFSS.EHA	50180 - IG-OP-Direct St	(367,155)	(554,824)	(187,669)	
4	25111A-15	24480	22-10	0040	SCPCHFSS.EHA	60160 - Pass-Thru & Pgm Supt	367,155	554,824	187,669	
24480 Total										0
5	25111A-15	27190	22-10	0040	SCPCHFSS.PDXGF	50200 - IG-OP-Other	(700,000)	(912,500)	(212,500)	
6	25111A-15	27190	22-10	0040	SCPCHFSS.PDXGF	60160 - Pass-Thru & Pgm Supt	700,000	912,500	212,500	
27190 Total										0
7	25111A-15	32627	22-10	0040	SCPCHFSS.CAT.15	50200 - IG-OP-Other	0	(84,750)	(84,750)	
8	25111A-15	32627	22-10	0040	SCPCHFSS.CAT.15	60160 - Pass-Thru & Pgm Supt	0	84,750	84,750	
32627 Total										0
22-10 Total										0
					Program Offer Number 25111A-15 Total					0
9	25115A-15	27190	22-10	0040	SCPCHBR.PDXGF	50200 - IG-OP-Other	0	(112,000)	(112,000)	
10	25115A-15	27190	22-10	0040	SCPCHBR.PDXGF	60160 - Pass-Thru & Pgm Supt	0	112,000	112,000	
27190 Total										0
22-10 Total										0

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-33-15

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
					Program Offer Number 25115A-15 Total					0
11	25133A-15	1000	22-10	0040	SCPCHHHS.CGF	60000 - Permanent	186,296	177,757	(8,539)	
12	25133A-15	1000	22-10	0040	SCPCHHHS.CGF	60130 - Salary Related Expns	61,244	58,437	(2,807)	
13	25133A-15	1000	22-10	0040	SCPCHHHS.CGF	60140 - Insurance Benefits	48,124	45,652	(2,472)	
14	25133A-15	1000	22-10	0040	SCPCHHHS.CGF	60240 - Supplies	1,628	11,446	9,818	
15	25133A-15	1000	22-10	0040	SCPCHHHS.CGF	60340 - Dues & Subscriptions	2,324	6,324	4,000	
	1000 Total									0
16	25133A-15	24480	22-10	0040	SCPCHHHS.EHA.AD	50180 - IG-OP-Direct St	(47,601)	(74,130)	(26,529)	
17	25133A-15	24480	22-10	0040	SCPCHHHS.EHA.AD	60000 - Permanent	23,577	32,116	8,539	
18	25133A-15	24480	22-10	0040	SCPCHHHS.EHA.AD	60130 - Salary Related Expns	7,752	10,559	2,807	
19	25133A-15	24480	22-10	0040	SCPCHHHS.EHA.AD	60140 - Insurance Benefits	6,828	9,300	2,472	
20	25133A-15	24480	22-10	0040	SCPCHHHS.EHA.AD	60240 - Supplies	27	107	80	
21	25133A-15	24480	22-10	0040	SCPCHHHS.EHA.AD	60350 - Central Indirect	4,417	10,340	5,923	
22	25133A-15	24480	22-10	0040	SCPCHHHS.EHA.AD	60355 - Dept Indirect	5,002	11,710	6,708	
23	25133A-15	24480	22-10	0040	SCPCHHHS.EHA.DRF	50180 - IG-OP-Direct St	0	(51,552)	(51,552)	
24	25133A-15	24480	22-10	0040	SCPCHHHS.EHA.DRF	60160 - Pass-Thru & Pgm Supt	0	51,552	51,552	
	24480 Total									0
	22-10 Total									0
					Program Offer Number 25133A-15 Total					0
25	95000-15	1000	19	0020	9500001000	50310 - Intl Svc Reimburse	(6,951,708)	(6,957,631)	(5,923)	
26	95000-15	1000	19	0020	9500001000	60470 - Contingency	9,492,824	9,498,747	5,923	
	1000 Total									0
	19 Total									0
					Program Offer Number 95000-15 Total					0

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-33-15

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
706780	6021	Program Specialist	65075	1000	SCPCHHHS.CGF	(0.13)	(8,539)	(2,807)	(2,472)	(13,818)
706780	6021	Program Specialist	65075	24480	SCPCHHHS.EHA.AD	0.13	8,539	2,807	2,472	13,818
Total Annualized Changes:						0.00				

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
706780	6021	Program Specialist	65075	1000	SCPCHHHS.CGF	(0.13)	(8,539)	(2,807)	(2,472)	(13,818)
706780	6021	Program Specialist	65075	24480	SCPCHHHS.EHA.AD	0.13	8,539	2,807	2,472	13,818
Total Current FY Changes:						0.00				