



**Multnomah County Oregon**

## **Board of Commissioners & Agenda**

**connecting citizens with information and services**

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### **NOVEMBER 16 & 18 2004 BOARD MEETINGS**

#### **FASTLOOK AGENDA ITEMS OF INTEREST**

Pg 2	9:00 a.m. Tuesday Budget Work Session
Pg 2	9:00 a.m. Thursday General Fund Update
Pg 2	9:30 a.m. Thursday SIP Annual Report
Pg 2	10:00 a.m. Thursday Admin Closures Policy
Pg 2	10:15 a.m. Thursday Homeland Security Briefing
Pg 4	10:30 a.m. Thursday Declaring Morrison Bridgehead Property Surplus and Authorizing Negotiations to Sell Property to PDC
Pg 4	10:45 a.m. Thursday Facilities Consolidation and Disposition Strategy Resolution
Pg 4- 5	11:30 a.m. Thursday Health Department Bud Mods, NOI, Ordinances and Resolution
Pg 5	1:30 p.m. Thursday Budget Work Session

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Saturday, 10:00 AM, Channel 30

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Tuesday, November 16, 2004 - **9:00 AM**  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

WS-1 Budget Priority Setting Process. Presented by Dave Boyer, Karyne Dargan, Mark Campbell and Public Strategies Group. 3 HOURS REQUESTED.

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Thursday, November 18, 2004 - **9:00 AM**  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BOARD BRIEFINGS**

- B-1 **9:00 TIME CERTAIN:** First Quarter General Fund Financial Update. Presented by Mark Campbell, Lillian Shirley. 30 MINUTES REQUESTED.
- B-2 **9:30 TIME CERTAIN:** Multnomah County Strategic Investment Program: Annual Report Program Year 2003. Presented by Lisa Goldberg and Invited Others. 30 MINUTES REQUESTED.
- B-3 **10:00 TIME CERTAIN:** Proposed Hazardous Conditions and Administrative Closures Policy. Presented by Tom Simpson. 15 MINUTES REQUESTED.
- B-4 **10:15 TIME CERTAIN:** Role of the Federal Protective Service in Multnomah County Oregon. Presented by Sheriff Bernie Giusto, Staff Assistant Christine Kirk, Commander of the U.S. Department of Homeland Security Federal Protective Service Ian J. Canaan and Invited Guests. 15 MINUTES REQUESTED.
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Thursday, November 18, 2004 - **10:30 AM**  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

**CONSENT CALENDAR - 10:30 AM**

## **NON-DEPARTMENTAL**

- C-1 Appointment of Diane Xiong (Youth Member Position) to the LIBRARY ADVISORY BOARD

## **DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES**

- C-2 RESOLUTION Authorizing Private Sale of Certain Tax Foreclosed Property to DUANE M BRATVOLD
- C-3 RESOLUTION Authorizing Execution of Contract between Multnomah County, Seller, and CORNICE GROUP LLC, Purchaser, for Tax-Foreclosed Property Sold at Public Sale, and Deed to Purchaser at Contract Completion
- C-4 RESOLUTION Authorizing Execution of Contract between Multnomah County, Seller, and ARVELL D. WILSON, Purchaser, for Tax-Foreclosed Property Sold at Public Sale, and Deed to Purchaser at Contract Completion
- C-5 RESOLUTION Authorizing Execution of Deeds for Four Tax Foreclosed Properties Sold At Public Sale
- C-6 RESOLUTION Authorizing Cancellation of Uncollectible Personal Property Taxes for Tax Years 1992/93 through 2003/04

## **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-7 Renewal of Government Expenditure Contract (190 Agreement) 4600004844 with Tri-Met to Provide Transportation for People with Developmental Disabilities

## **SHERIFF'S OFFICE**

- C-8 Amendment 1 to Government Non-Expenditure Contract (190 Agreement) 800784-1 with the City of Gresham, to Administer Gresham's Alarm Ordinance

## **REGULAR AGENDA - 10:30 AM**

## **PUBLIC COMMENT - 10:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

### **NON-DEPARTMENTAL - 10:30 AM**

- R-1 RESOLUTION Declaring the Morrison Bridgehead Property Surplus and Authorizing Negotiations to Sell the Property to the Portland Development Commission

### **DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 10:45 AM**

- R-2 Budget Modification BCS-04 Reclassifying Two Positions in the Accounting Operations Program of the Finance, Budget and Tax Office
- R-3 RESOLUTION Adopting a Consolidation and Disposition Strategy for Multnomah County Facilities
- R-4 RESOLUTION Declaring the Hooper Memorial Center as Surplus Property, Authorizing Sale of the Building, and Authorizing the County Chair to Approve the Terms of Sale and Execute Appropriate Documents to Complete the Sale
- R-5 RESOLUTION Declaring the Former State Medical Examiner's Office, Hansen Building, Multnomah County Corrections Facility and Edgefield Properties, and Portland Building 14th and 15th Floors as Surplus Properties and Authorizing Sale
- R-6 NOTICE OF INTENT to Partner with East Multnomah Soil & Water Conservation District in the District's Application for Oregon Department of Agriculture Funds for Knotweed Eradication

### **DEPARTMENT OF HEALTH - 11:30 AM**

- R-7 Budget Modification HD-05-01 Authorizing Adjustment of Budget Line Items to Match How Services Are Provided Resulting from the Clinical System Reconfiguration
- R-8 Budget Modification HD-05-02 Authorizing \$1,000,000 Increase to the Health Department Revenue Budget as a Result of a Donation from Kaiser Permanente to Assist with Clinical Redesign and One-time-only Costs Associated with the Closure of Southeast Health Clinic
- R-9 NOTICE OF INTENT to Apply for Grant Funding from CareOregon to Expand the Capacity, Quality and Range of Services Offered to Medicaid Patients

- R-10 Second Reading and Possible Adoption of an ORDINANCE Establishing a Vector and Code Enforcement Advisory Committee
- R-11 Second Reading and Possible Adoption of an ORDINANCE Amending MCC § 21.612 Relating to Food Service License and Other Fees
- R-12 RESOLUTION Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 03-167
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Thursday, November 18, 2004 - **1:30 PM**  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

WS-2 Budget Priority Setting Process. Presented by Dave Boyer, Karyne Dargan, Mark Campbell and Public Strategies Group. 2.5 HOURS REQUESTED.



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
501 S.E. HAWTHORNE BLVD., Room 600  
PORTLAND, OREGON 97204  
(503) 988-5217

LISA NAITO • DISTRICT 3 COMMISSIONER

## MEMORANDUM

TO: Chair Diane Linn  
Commissioner Maria Rojo de Steffey  
Commissioner Serena Cruz  
Commissioner Lonnie Roberts  
Board Clerk Deb Bogstad

FROM: Carol Wessinger  
Staff to Commissioner Lisa Naito

DATE: October 20, 2004

RE: Commissioner Naito will be unable to attend the November 16, 2004 BCC ITAX  
Work Session and the November 18, 2004 Board Meeting.

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The Commissioner will be attending the AOC Conference District and Business Meetings.

Thank you,  
Carol Wessinger

**BOGSTAD Deborah L**

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**From:** DARGAN Karyne A**Sent:** Monday, November 15, 2004 11:57 AM**To:** 'Laurie Ohmann'; 'Peter Hutchinson'; SCHRUNK Michael D; SHERIFF; ROJO DE STEFFEY Maria; NAITO Lisa H; ROBERTS Lonnie J; LEAR Wendy R; COBB Becky; RITCHIE Brent T; FORD Carol M; HAY Ching L; ELKIN Christian; GIBBON Cindy; SARAGOZA Consuelo C; KOCH David M; OXMAN Gary L; ROCHE Hector R; WOLF Jill; FULLER Joanne; SCHAFFER Judy M; NEBURKA Julie Z; SCHILLING Karen C; TREB Kathleen A; TINKLE Kathy M; AAB Larry A; SHIRLEY Lillian M; CAMPBELL Mark; NICE Matt L; JASPIN Michael D; Michael Morris; HARRIS Mindy L; RAPHAEL Molly; WILTON Nancy L; Norm Monroe; MINDT Pam; PATE Patricia; THOMAS Bob C; MACK Robin M; MARCY Scott; COLDWELL Shaun M; LIDAY Steve G; MCGEE Tanya Colie; HANSELL Tom J; MOUNTS Tony D; Valerie Andreas; YANTIS Wanda; LEBOW Wendy C; WEST Kristen; BALL John; BOYER Dave A; CARROLL Heather L; CRUZ Serena M; DARGAN Karyne A; FARRELL Delma D; FLYNN Suzanne J; GRAVELY Robert M; HEWITT Douglas B; KIRK Christine A; LINN Diane M; MARCH Steve J; MARTIN Chuck T; MATTIODA Gina M; ROMERO Shelli D; SIMPSON Thomas G**Cc:** DARGAN Karyne A; POE Lorenzo T; JOHNSON Cecilia; BOGSTAD Deborah L**Subject:** Board Worksession for Tuesday 11/16 and 11/18

Hello Folks-

We are canceling the 11/16 BCC Budget worksession. We will move the agenda that was slated for 11/16 to 11/18. We will reschedule the 11/18 worksession (tentative date 12/7, will confirm later). The ranking exercise will not have been completed in time to prepare materials for the discussion on Tuesday morning.

We are sorry for the scheduling inconveniences this change will cause. Thank you very much for all of your hard work and patience.

Sincerely,  
Karyne

11/15/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Form Instructions

- For **HELP** on some of the form fields Press the **F1** key.
- Tab from each field for efficiency and to allow automatic formatting.
- To enable Spell Check go to View/Toolbars and select "Spell-Check". A button will appear titled "Spell Check the Form". This will spell check the APR. *Note: Macros must be enabled.*

#### Board Clerk Use Only

Meeting Date:	11/16/04
Agenda Item #:	WS-1
Est. Start Time:	9:00 AM
Date Submitted:	11/08/04

**Agenda Title:** Board Work Session: Continue the Budget Priority Setting Process

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	November 16, 2004	<b>Time Requested:</b>	3 hours
<b>Department:</b>	DBCS-Finance, Budget, & Tax	<b>Division:</b>	Budget Office
<b>Contact(s):</b>	Karyne Dargan, Dave Boyer		
<b>Phone:</b>	503-988-3312	<b>Ext.</b>	22457
<b>I/O Address:</b>	503/5/531		
<b>Presenter(s):</b>	Dave Boyer, Karyne Dargan, Mark Campbell, Public Strategies Group		

### General Information

**1. What action are you requesting from the Board?**

This work session will provide time for the Board to review its first round of ranking the FY 2005 program options.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The County is in the process of designing a different way of preparing its annual budget. It wants to assure that it delivers results that matter most to citizens at the price citizens are willing to pay. In completing this budget priority-setting process, the County also wants to prepare itself to set priorities and focus the budget on results in FY 2006 and beyond.

This will not be a traditional budget balancing exercise. The County desires to pursue a process that answers the question "With the money we have, how can we best use our available resources to achieve the results that matter most to our citizens?" The focus will be on what to keep, not on what



to cut. The County has hired the Public Strategies Group (PSG) to facilitate the development of a priority-based budget process to use for the sunset of the ITAX and in years to come.

Work on the process to date includes:

Step 1 -Confirm Fiscal Parameters (9/14/04)

Step 2 - Identify Priorities of Government – the Overarching Priorities that Citizens expect from their County Government (9/30)

Step 3 -Build Cause and Effect Strategy Maps for each Priority Area (10/14)

Step 4 - Link Existing Programs to Outcomes and Strategy Maps (10/26)

Step 5 - Program Options (10/26)

Step 6 - Prepare Board to Rank Programs within Priority Areas (10/26)

**3. Explain the fiscal impact (current year and ongoing).**

N/A—work session only.

**4. Explain any legal and/or policy issues involved.**

N/A—work session only.

**5. Explain any citizen and/or other government participation that has or will take place.**

The budget priority-setting process has included significant public participation. Four community forums have been held to date, and additional public hearings and community forums have been scheduled at various times during the upcoming months. Additionally, a public survey is available at <http://www.co.multnomah.or.us/>

# ATTACHMENT A

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## Budget Modification

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If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why?
- What budgets are increased/decreased?
- What do the changes accomplish?
- Do any personnel actions result from this budget modification? Explain.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?
- Is the revenue one-time-only in nature?
- If a grant, what period does the grant cover?
- If a grant, when the grant expires, what are funding plans?

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## Contingency Request

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If the request is a Contingency Request, please answer all of the following in detail:

- Why was the expenditure not included in the annual budget process?
- What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- Why are no other department/agency fund sources available?
- Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- Has this request been made before? When? What was the outcome?

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

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## **Grant Application/Notice of Intent**

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**If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:**

- Who is the granting agency?
- Specify grant requirements and goals.
- Explain grant funding detail – is this a one time only or long term commitment?
- What are the estimated filing timelines?
- If a grant, what period does the grant cover?
- When the grant expires, what are funding plans?
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

## ATTACHMENT B

### BUDGET MODIFICATION:

#### Required Signatures

Department/  
Agency Director:

*David A. Boyer*

Date: 11/08/04

Budget Analyst:

*Kayne Aargan*

Date: 11/08/04

Department HR:

Date:

Countywide HR:

Date:

**BOGSTAD Deborah L**

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**From:** DESIGN TEAM CO-CHAIRS  
**Sent:** Wednesday, November 03, 2004 8:24 AM  
**To:** #MULTNOMAH COUNTY ALL EMPLOYEES  
**Subject:** Update: Ballot Measure 26-64 Election Results

November 3, 2004

**To:** All County Employees  
**From:** Chair Linn and Commissioner Cruz  
**Re:** Election Results: Ballot Measure 26-64

Yesterday, the voters of Multnomah County re-affirmed their support for the temporary income tax that keeps a full school year for our children and maintains vitally important county health, human service, and public safety programs. This is great news for the people of Multnomah County.

The county has experienced budget reductions and an unprecedented number of mid-year budget adjustments over the last several years. We and the rest of the county commissioners are well aware that each county employee has been affected by these processes and are doing everything possible to minimize impacts on county services and employees. Your work is valued by the board and the Multnomah County community.

According to the county's Budget Office, because the temporary income tax was upheld and local revenues are strong, a mid-year budget rebalance is not required for FY2005. The county now has a unique opportunity to expand and extend the current priority-setting process beyond FY 2006 and continue the long-term strategic financial plan to manage the end of the temporary income tax revenues in FY 2007.

The investment of time and resources we made in the priority budget process will continue to pay off as we prepare for the management of the sunset of the temporary income tax as promised.

The Board of County Commissioners will continue the extensive work of the Design Team and Priority Teams by completing the first round of the ranking process in mid-November. In early December, the Budget Office will release the Budget Manual, which will provide step by step instructions for departments to follow as they begin the new county budget cycle. We will continue to update you on the financial planning process. Information on this process will continue be posted at [www.co.multnomah.or.us/priorities](http://www.co.multnomah.or.us/priorities).

Thank you again for your commitment and dedication.

11/3/2004

**Design Team FY 2006 Process**  
**MULTNOMAH COUNTY OREGON**

11/16/2004

9:00 a.m. – 12:00 p.m.

Boardroom

11/18/04

1:30 a.m. – 4:00 p.m.

Boardroom



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**Agenda BCC Work Session**

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1. Opening Comments – Diane Linn (5 min)
2. Where We Left Off (10/26/04) and What We've Been Doing - Serena Cruz (5 min)
  - Review of the Work Plan
    - i. Step 1 -Confirm Fiscal Parameters (9/14/04) **DONE!**
    - ii. Step 2 - Identify Priorities of Government – the Overarching Priorities that Citizens expect from their County Government (9/30) **DONE!**
    - iii. Step 3 -Build Cause and Effect Strategy Maps for each Priority Area (10/14) **DONE!**
    - iv. Step 4 - Link Existing Programs to Outcomes and Strategy Maps (10/26) **DONE!**
    - v. Step 5 - Program Options (10/26) **DONE!**
    - vi. Step 6 - Prepare Board to Rank Programs within Priority Areas (10/26) **DONE!**
    - vii. Step 7 - Rank the Programs in Each Priority Area (11/16, 11/18)
    - viii. Step 8 - Decide What Programs will be funded and at What Level for the Remainder of the Fiscal Year, if Repeal Passes  
**REPEAL FAILS, BEGIN STEP ONE FOR FY 2006**
3. Overview of Today's Work Session (11/16) and Thursday's Work Session (11/18) – Dave Boyer, PSG (5 min)
4. Discussion Affirmation of FY 2006 Budget Process – Karyne Dargan, PSG (15 min)

5. Discussion of Rankings – PSG, Priority Team Members, Departments (2.5 hrs)
  - PSG will facilitate a discussion by priority/outcome in which the BCC will view its composite ranking by Priority Area as well as each Priority Team's ranking of the programs assigned to their team. Discussion will focus on clarifying understandings among Board members on the programs. There are no decisions to be made
  - Safety Net Priority Area
  - Safety Priority Area
6. Next Steps, adjourn

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## **Agenda BCC Work Session**

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### Agenda for Thursday, 11/18/04 Work Session

1. Discussion of Rankings – PSG, Priority Team Members, Departments (3.5 hrs)
  - PSG will facilitate a discussion by priority/outcome in which the BCC will view its composite ranking by Priority Area as well as each Priority Team's ranking of the programs assigned to their team. Discussion will focus on clarifying understandings among Board members on the programs. There are no decisions to be made
  - Accountability Priority Area
  - Education Priority Area
  - Thriving Economy Priority Area
  - Vibrant Communities Priority Area
2. Next Steps – Diane Linn and Serena Cruz, PSG