



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST NOTICE OF INTENT

(Revised: 8/18/11)

Board Clerk Use Only

Meeting Date: 9/5/13
Agenda Item #: C.3
Est. Start Time: 9:30 am
Date Submitted: 8/19/13

Agenda Title: **NOTICE OF INTENT – Safe Routes to School Non-Infrastructure Grant**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: <u>September 5, 2013</u>	Time Needed: <u>Consent Agenda</u>
Department: <u>DCS</u>	Division: <u>LU&T</u>
Contact(s): <u>Joanna Valencia</u>	
Phone: <u>(503)988-3043</u> Ext. <u>29637</u> I/O Address: <u>455/1/116</u>	
Presenter Name(s) & Title(s): <u>Joanna Valencia, Senior Transportation Planner</u>	

General Information

1. What action are you requesting from the Board?

Request for retroactive approval to apply for a Safe Routes To School planning grant for \$38,625. In the event that the Board does not approve this request, the Transportation Planning program will withdraw from consideration.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Safe Routes to School Program (SR2S) is an Oregon transportation program that promotes an increase in safe walking and biking to and from school. The benefits of the program are reduced vehicle congestion and improved air quality around schools and an increase in the physical activity of students.

The SR2S Non-Infrastructure Grant Program provides funding to implement School Action Plans. An action plan is required to be eligible for possible future funding of both Infrastructure (engineering) and non-Infrastructure (education, encouragement, enforcement and evaluation) projects and activities for schools.

The Transportation Planning Program has submitted an application for funding to implement the Action Plan for Sweetbriar Elementary School in the City of Troutdale for

federal fiscal years 2013-14 and 2014-15. This effort includes activities, programs and events that further the goals established in the Action Plan developed for the school in 2012. It furthers the goal to bring SR2S program assistance to schools in the Reynolds School District that are not receiving it from other sources.

3. Explain the fiscal impact (current year and ongoing).

Land Use and Transportation Planning is requesting \$38,625 in Safe Routes To School grant funds. Transportation Planning budget includes staffing for this program.

4. Explain any legal and/or policy issues involved.

This effort is consistent with the County's Comprehensive Framework Plan goal to promote and enhance a balanced transportation system that increases public safety and protects livable communities. It also implements strategies in the Climate Action Plan and supports the Community Wellness and Prevention Program.

5. Explain any citizen and/or other government participation that has or will take place.

This application is supported by the City of Troutdale Public Works and Police Departments, the Reynolds School District, the Sweetbriar Elementary School principal, and the Sweetbriar Elementary School Parent and Leaders for Students (PALS) association. In addition, the Action Plan involved extensive community partnering with the following stakeholders: parents and students, neighborhood residents, school representatives including PALS, the principal, teachers and other school staff, Multnomah County Land Use and Transportation Program, and the City of Troutdale Public Works Department and Police Department.

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

• **Who is the granting agency?**

The Oregon Safe Routes to School Program.

• **Specify grant (matching, reporting and other) requirements and goals.**

The grant requires a minimum 11% match. Transportation Planning will provide in-kind staff time to the program through its current work program as its match, totaling more than 11% of the minimum requirement.

• **Explain grant funding detail – is this a one time only or long term commitment?**

This is a one-time grant specifically to implement the education, encouragement, and enforcement components of Action Plan for Sweetbriar Elementary School.

• **What are the estimated filing timelines?**

Multnomah County submitted an application on July 15, 2013.

• **If a grant, what period does the grant cover?**

All projects must be completed within federal fiscal years 2013-14 and 2014-15. The County must adhere to ODOT's federal financial and project guidelines and ODOT approved reporting schedules, consisting of four reporting periods. All records, reports, receipts, and invoices must be submitted to Oregon Safe Routes to School by September 30, 2015.

- **When the grant expires, what are funding plans?**
N/A
- **Is 100% of the central and departmental indirect recovered? If not, please explain why.**
Yes

Required Signatures

**Elected Official
or Department/
Agency Director:**

Kim Peoples /s/

_____ **(signature)**

8/19/13

Date: _____