



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised March 2016)

Board Clerk Use Only

Meeting Date: 9/22/16
Agenda Item #: R.5
Est. Start Time: 9:50 am approx.
Date Submitted: 9/14/16

Agenda Title: **Resolution Approving FAC-1 Project Plan for the Mid County DCJ Campus.**

Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.

Requested

Meeting Date: September 22, 2016 **Time Needed:** 15 minutes

Department: DCA **Division:** Facilities

Contact(s): Jon Legarza

Phone: (503) 988-4621 **Ext.** 84621 **I/O Address:** 274/FPM

Presenter Name(s) & Title(s): Jon Legarza, Strategic Project Manager; Mark Campbell, Chief Financial Officer; Scott Taylor, Department of Community Justice, Director and Courtney Lords, Asst. County Attorney

General Information

1. What action are you requesting from the Board? Adopt a resolution approving the FAC-1 Project Plan for the Mid County Department of Community Justice campus project comprised of the project Charter, Development Plan, Siting Plan, and Capital Funding Plan.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results. County Administrative Procedure FAC-1 requires the Facilities and Property Management Division (FPM) to prepare and obtain Board approval of a Project Plan for a Major Facilities Capital Project such as the Mid County project (Project Plan).

The Project Team has prepared, as part of the FAC-1 Project Plan, a project Charter, including project mission and vision statements, a scope of the project with an estimated total project rough order of magnitude cost and schedule, with anticipated milestones, funding timelines, design & construction timelines and a projected occupancy date.

The Project Team has developed and recommended, as part of the FAC-1 Project Plan, a

funding strategy in cooperation with the Chief Financial Officer.

3. Explain the fiscal impact (current year and ongoing).

The Mid County purchase price is \$4.5 million and FPM estimates the cost to renovate the facility to be \$7.5 million. The total estimated cost to purchase the property and renovate is \$12M. The next phase of the project, Schematic Design and Design Development, is estimated to cost \$250,000.00. These activities will occur in FY16.

A more complete explanation from the Chief Financial Officer of the project cost estimates and funding strategy is included in the FAC-1 Project Plan.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

The Project Team will market the project to MWESB to publicize the project and provide outreach opportunities for interested MWESB firms. The Project Team will work to engage MWESB for the majority of the improvement work and provide regular briefings to the Board of County Commissioners on the status of the project.

Required Signature

**Elected
Official or
Department
Director:**

/s/ Sherry Swackhamer, Director,
Department of County Assets

Date:

9/14/16