



Multnomah County Oregon

Board of Commissioners & Agenda

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REVISED

BOARD OF COMMISSIONERS

Ted Wheeler, Chair

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093

Email: mult.chair@co.multnomah.or.us

Maria Rojo de Steffey, Commission Dist. 1

501 SE Hawthorne Boulevard, Suite 600
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Email: district1@co.multnomah.or.us

Jeff Cogen, Commission Dist. 2

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Lonnie Roberts, Commission Dist. 4

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APRIL 22 & 24, 2008 BOARD MEETINGS FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:00 a.m. Tuesday Executive Session
Pg 2	10:00 a.m. Tuesday Chair's Priorities
Pg 3	9:30 a.m. Thursday Public Comment
Pg 3	9:30 a.m. Thursday Dunthorpe-Riverdale Sanitary Service District No. 1 Budget Hearing
Pg 3	9:40 a.m. Thursday Mid-County Street Lighting Service District No. 14 Budget Hearing
Pg 4	10:00 a.m. Thursday Central Citizen Budget Advisory Committee Presentation
Pg 4	10:50 a.m. Thursday Preliminary Approval of Issuance of Tax-Exempt Revenue Bonds (Pacific Northwest College of Art Project)
Pg 5	11:00 a.m. Thursday Resolutions for the Purpose of Developing the East County Justice Facility

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Tuesday, April 22, 2008 - 9:00 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d),(e) and/or (h). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 15-55 MINUTES REQUESTED.
-

Tuesday, April 22, 2008 - 10:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

WORK SESSION

- WS-1 Work Session to Review Chair's Priorities. Presented by Wendy Lebow, Commission on Children Families and Community; Rhys Scholes, Chair's Office; and Dave Koch, Department of Community Justice. 90 MINUTES REQUESTED.
-

Thursday, April 24, 2008 - 8:30 AM
Multnomah Building, First Floor Commissioners Conference Room 112
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

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Thursday, April 24, 2008 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM **DEPARTMENT OF HEALTH**

- C-1 Budget Modification HD-35 Authorizing Three Position Reclassifications within Various Divisions of the Health Department as Determined by the Class/Comp Unit of Central Human Resources, and the Addition of One New Position

DEPARTMENT OF COMMUNITY SERVICES

- C-2 Budget Modification DCS-08 Reclassifying an Engineering Services Manager 1 Position in the Road Services Section to a Program Manager 1 as Determined by the Class/Comp Unit of Central Human Resources

SHERIFF'S OFFICE

- C-3 Amendment 3 to Intergovernmental Non-Financial Agreement 0405122 with the Cities of Gresham, Fairview, and Troutdale for the East Metro Gang Enforcement Team (EMGET)

REGULAR AGENDA **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

SERVICE DISTRICTS - 9:30 AM

(Recess as the Board of County Commissioners and convene as the governing body for **DUNTHORPE RIVERDALE SANITARY SERVICE DISTRICT NO. 1**)

- R-1 Appoint Dunthorpe-Riverdale Sanitary Service District No. 1 Budget Committee Chair and Secretary for Fiscal Year 2008-2009

- R-2 Dunthorpe-Riverdale Sanitary Service District No. 1 Budget Message Presentation followed by Public Hearing and Consideration of Approval of the 2008-2009 Dunthorpe Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to Tax Supervising and Conservation Commission

(Adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and convene as governing body for **MID-COUNTY STREET LIGHTING SERVICE DISTRICT NO. 14**)

- R-3 Appoint Mid-County Street Lighting Service District No. 14 Budget Committee Chair and Secretary for Fiscal Year 2008-2009

- R-4 Mid-County Street Lighting Service District No. 14 Budget Message Presentation followed by Public Hearing and Consideration of Approval the 2008-2009 Mid County Street Lighting Service District No. 14 Proposed Budget for Submittal to Tax Supervising and Conservation Commission

(Adjourn as the governing body for Mid-County Street Lighting Service District No. 14 and reconvene as **BOARD OF COUNTY COMMISSIONERS**)

NON-DEPARTMENTAL - 9:45 AM

- R-5 PROCLAMATION Proclaiming April 28, 2008 as WORKERS MEMORIAL DAY in Multnomah County, Oregon
- R-6 PROCLAMATION Proclaiming April 27 through May 3, 2008 as Multnomah County VOLUNTEER WEEK and April 29, 2008 as a Special Day of Recognition for MULTNOMAH COUNTY VOLUNTEERS
- R-7 **10:00 AM TIME CERTAIN:** Central Citizen Budget Advisory Committee Presentation. Presented by Brad McLean. 30 MINUTES REQUESTED.
- R-8 Budget Modification NOND-06, Adding 1.0 FTE Deputy Chief Operating Officer for Public Safety to the Chair's Office

DEPARTMENT OF COMMUNITY JUSTICE – 10:35 AM

- R-9 NOTICE OF INTENT to Apply for Oregon Stop Violence Against Women Act (VAWA) Formula Grant

DEPARTMENT OF HEALTH – 10:40 AM

R-10 Budget Modification HD-37 Appropriating \$30,000 in Revenue from the National Association of County and City Health Officials (NACCHO) for Addressing Disability in Local Public Health

DEPARTMENT OF COMMUNITY SERVICES – 10:45 AM

R-11 NOTICE OF INTENT to Apply for a Federal Highway Administration Transportation Enhancement Grant for Beaver Creek Culvert and
RESOLUTION Approving the 2011-13 Transportation Enhancement Program Project

DEPARTMENT OF COUNTY MANAGEMENT – 10:50 AM

R-12 RESOLUTION Giving Preliminary Approval of Issuance of Tax-Exempt Revenue Bonds (Pacific Northwest College of Art Project), in One or More Series, in an Amount Not to Exceed \$14,000,000; Authorizing Publication of a Notice of Intent to Issue Revenue Bonds; and Authorizing Execution of a Letter of Intent

R-13 RESOLUTION Approving a Lease Termination and Replacement Lease with Yum! Brands, Inc., for Real Property Located at 18510 SE Stark Street, Gresham, Oregon, for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

R-14 RESOLUTION Approving a Purchase and Relocation Settlement Agreement for Real Property, Located at 18600 SE Stark Street, Gresham, Oregon, with Dave Flood and Associates LLC, for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

BOARD COMMENT

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.



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Commissioner Jeff Cogen, District 2

MULTNOMAH COUNTY OREGON

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MEMORANDUM

TO: Chair Ted Wheeler
Commissioner Maria Rojo de Steffey
Commissioner Lisa Naito
Commissioner Lonnie Roberts
Clerk of the Board Deb Bogstad

FROM: Marissa Madrigal
Chief of Staff to Commissioner Jeff Cogen

DATE: 4/21/2008

RE: Board Meeting Excused Absences

Commissioner Cogen will be out of town the week of April 21st, 2008 attending to family business but will attend the Tuesday April 22nd and Wednesday April 24th Executive Sessions by phone. He will not be attending the Wednesday April 22nd work session or Thursday April 24th Regular Board meeting. Please contact Marissa Madrigal ext. 85239 if you have any questions.

BOGSTAD Deborah L

From: BOWEN-BIGGS Tara C
Sent: Monday, April 21, 2008 10:21 AM
To: #MULTNOMAH COUNTY ALL EMPLOYEES
Subject: Thursday April 24 Take Our Daughters and Sons to Work Day

The 16th annual *Take Our Daughters and Sons to Work Day* is Thursday April 24.

This is an opportunity for children to begin to think about the world of work and their future place in it. Aimed at 8 to 12 year-olds this is an experience that can help young people understand the value of the education they are receiving and the many ways that they might contribute to the community over the course of their lives. It is also a chance for important members of our families to learn a little more about what we do all day.

We encourage Departments and employees to take advantage of this opportunity to share this experience with our children. Employees should consult with their supervisors regarding plans for specific worksites.

More information on this national effort (including some suggested activities) is available at <http://www.daughtersandsonstowork.org/>.

Sincerely,



4/22/2008



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: E-2
Est. Start Time: 8:30 AM
Date Submitted: 04/22/08

Agenda Title: Executive Session Pursuant to ORS 192.660(2)(d),(e)and/or(h)

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: 15-55 minutes
Department: Non-Departmental Division: County Attorney
Contact(s): Agnes Sowle
Phone: 503 988-3138 Ext. 83138 I/O Address: 503/500
Presenter(s): Agnes Sowle and Invited Others

General Information

1. What action are you requesting from the Board?

No final decision will be made in the Executive Session.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Only representatives of the news media and designated staff are allowed to attend. Representatives of the news media and all other attendees are specifically directed not to disclose information that is the subject of the Executive Session.

3. Explain the fiscal impact (current year and ongoing).

4. Explain any legal and/or policy issues involved.

ORS 192.660(2)(d),(e)and/or(h)

5. Explain any citizen and/or other government participation that has or will take place.

Required Signature

Elected Official or
Department/
Agency Director:

Date: 04/24/08



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (Budget Modification)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-1 DATE 04-24-08
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: C-1
Est. Start Time: 9:30 AM
Date Submitted: 04/02/08

BUDGET MODIFICATION: HD - 35

Budget Modification HD-35 Authorizing Three Position Reclassifications within
Agenda Various Divisions of the Health Department as Determined by the Class/Comp
Title: Unit of Central Human Resources, and the Addition of One New Position

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date:	<u>April 24, 2008</u>	Amount of Time Needed:	<u>N/A</u>
Department:	<u>Health Department</u>	Division:	<u>ICS, BQ, & CHS</u>
Contact(s):	<u>Lester A. Walker, Budget & Finance Manager</u>		
Phone:	<u>(503) 988-3663</u>	Ext.	<u>26457</u>
		I/O Address:	<u>167/2/210</u>
Presenter(s):	<u>N/A (Consent Agenda)</u>		

General Information

1. What action are you requesting from the Board?

Approval of four staffing adjustments resulting from the re-classification of existing positions and the addition of a new position. These changes will increase the Health Department's total FTE by .17 FTE for FY 2008 and it will have no financial impact. The new position will add a 1.0 FTE (annualized) position to the Local 88 bargaining unit.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

1. Reclassify a 1.0 Research Evaluation Analyst 1 to a 1.0 Research Evaluation Analyst 2 in the Community Health Services (CHS-TB Epidemiology) division of the Health Department. Class Comp approved reclassification effective 2/12/2008 (reclass # 880) to better suit the responsibilities of the position. The position provides support for applied epidemiologic research and emergency preparedness planning. The position's essential functions will be planning, design, analysis, and interpretation of research findings. The change will have no financial impact for FY08.

2. Reclassify a .67 FTE Community Health Nurse to a .67 FTE Clinical Medical Assistant in the

Integrated Clinical Services (School Based Health Clinic) division of the Health Department. Class Comp approved reclassification effective 2/28/2008 (Reclass # 921) to better suit duties of the position. This change will have no financial impact.

3. Reclassify a .83 FTE Community Health Nurse to a .83 FTE Licensed Community Practical Nurse in the Integrated Clinical Services (School Based Health Clinic) division of the Health Department. Class Comp approved reclassification effective 2/28/2008 (Reclass # 922) to better suit duties of the position. This change will have no financial impact.

4. The addition of new 1.0 FTE Finance Specialist 2 in the Business Services (Medical Accounts Receivable) division of the Health Department. Class Comp approved position on (Reclass # 905). The changes will increase the Health Department total FTE by .17 in FY08 and 1.0 FTE if annualized. The new position will be offset with a reduction in professional services.

3. Explain the fiscal impact (current year and ongoing).

There is no fiscal impact.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?

No change in revenues

- What budgets are increased/decreased?

The Health Department's FTE budget will increase by .17 FTE for FY08 and 1.0 FTE if annualized.

Personnel expenses will increase by \$11,582 in FY08 (60000 \$7,312-60130 \$2,127-60140-\$2,143) while professional services will be decreased by \$11,582.

Reclass 905, 922, 921, and 880 are not reflected in FY09 budget. A future budget amendment or budget modification will be completed to reflect changes.

- What do the changes accomplish?

Change/addition of classification and staffing to better fit the duties of the positions within the Health Department.

- Do any personnel actions result from this budget modification? Explain.

1. Reclassify a 1.0 Research Evaluation Analyst 1 to a 1.0 Research Evaluation Analyst 2 in the Community Health Services (CHS-TB Epidemiology) division of the Health Department.
2. Reclassify a .67 FTE Community Health Nurse to a .67 FTE Clinical Medical Assistant in the Integrated Clinical Services (School Based Health Clinic) division of the Health Department.
3. Reclassify a .83 FTE Community Health Nurse to a .83 FTE Licensed Community Practical Nurse in the Integrated Clinical Services (School Based Health Clinic) division of the Health Department.
4. The addition of new 1.0 FTE Finance Specialist 2 in the Business Services (Medical Accounts Receivable) division of the Health Department.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

N/A

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

- If a grant, what period does the grant cover?

N/A

- If a grant, when the grant expires, what are funding plans?

N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: HD - 35

Required Signatures

**Elected Official or
Department/
Agency Director:**

Lillian Shirley

Date: 04/01/08

Budget Analyst:

Angela Burdine

Date: 04/02/08

Department HR:

Patricia Hellerke

Date: 03/25/08

Countywide HR:

Date:

Budget Modification ID: **HD-08-35****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	40-90	1000	30			409200	60000	398,875	406,187	7,312		Adding new 1.0 Fin Specialist 2 for Medical Billing
2	40-90	1000	30			409200	60130	121,490	123,617	2,127		Adding new 1.0 Fin Specialist 2 for Medical Billing
3	40-90	1000	30			409200	60140	115,972	118,115	2,143		Adding new 1.0 Fin Specialist 2 for Medical Billing
4	40-90	1000	30			409200	60170	95,840	84,258	(11,582)		Adding new 1.0 Fin Specialist 2 for Medical Billing
5										-		
6	72-10	3500	0020		705210		50316			(2,143)		Insurance Revenue
7	72-10	3500	0020		705210		60330			2,143		Offsetting expenditure
9										-		
11										-		
12										-		
13										-		
14										-		
15										-		
16										-		
17										-		
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MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # C-2 DATE 04-24-08

DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/24/08

Agenda Item #: C-2

Est. Start Time: 9:30 AM

Date Submitted: 04/09/08

BUDGET MODIFICATION: DCS – 08

Agenda Title:	Budget Modification DCS-08 Reclassifying an Engineering Services Manager 1 Position in the Road Services Section to a Program Manager 1 as Determined by the Class/Comp Unit of Central Human Resources
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Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date:	<u>April 24, 2008</u>	Amount of Time Needed:	<u>Consent</u>
Department:	<u>Community Services</u>	Division:	<u>Transportation</u>
Contact(s):	<u>Jerry Elliott</u>		
Phone:	<u>(503) 988-4624</u>	Ext.	<u>84624</u>
Presenter(s):	<u>N/A</u>	I/O Address:	<u>455/2/224</u>

General Information

1. What action are you requesting from the Board?

The Department is requesting the Board approve a budget modification for the reclassification of an Engineering Services Manager 1 position in the Road Services Section to a Program Manager 1 as determined by the Class/Comp Unit of Central Human Resources.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This position was adopted in the FY08 budget as an Engineering Services Manager 1. The position was reorganized and reclassified to increase operational efficiency within Road Services work unit. The position no longer required engineering specific skills but remained within the Program Manager series. Initial classification by Class Comp was Program Supervisor and then reevaluated/revised to Program Manager 1 after further review and discussion.

This budget modification will affect Program Offer 91013A – Road Engineering by allowing organizational changes to improve operational efficiency.

3. Explain the fiscal impact (current year and ongoing).

Budget modification detail is attached.

Due to an overlap in the salary ranges of the Engineering Services Manager 1 and Program Manager 1 classifications, the Road Services Section's overall budget for wage and related benefits for FY 2008 will not change. In future years this position will have increases due to COLA, step increases and increased benefits costs.

4. Explain any legal and/or policy issues involved.

Management and employees have the right to request evaluation of the appropriateness of classifications. The Classification/Compensation Unit has a formal process for evaluating these requests. The reclassifications of which approval is sought in this request have been reviewed by the Classification/Compensation Unit, and the positions have been found to be wrongly classed. By contract and under our personnel rules, we are required to compensate employees appropriately based on these findings.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why?

None

- What budgets are increased/decreased?

There is no net increase or decrease.

Due to an overlap in the salary ranges of the Engineering Services Manager 1 and Program Manager 1 classifications, the Road Services Section's overall budget for wage and related benefits for FY 2008 will not change.

- What do the changes accomplish?

This budget modification implements position changes as described in this document.

- Do any personnel actions result from this budget modification? Explain.

Reclassification of existing position.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

Any changes will be covered within existing departmental resources.

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

These changes are ongoing, contingent upon Board approval of future program offers related to these programs.

- If a grant, what period does the grant cover?

Not Applicable

- If a grant, when the grant expires, what are funding plans?

Not Applicable

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCS - 08

Required Signatures

**Elected Official or
Department/
Agency Director:**



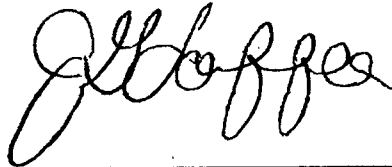
Date: 04/09/08

Budget Analyst:



Date: 04/09/08

Department HR:



Date: 04/09/08

Countywide HR:



Date: 04/09/08

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1501	9671	61778	Engineering Services Mgr 1	703110	(1.00)	(77,764)	(24,954)	(16,226)	(118,945)
1501	9615	61778	Program Mgr 1	703110	1.00	77,764	24,954	16,226	118,945
			TOTAL ANNUALIZED CHANGES		0.00	0	0	0	0

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1501	9671	61778	Engineering Services Mgr 1	703110	(0.17)	(12,961)	(4,159)	(2,704)	(19,824)
1501	9615	61778	Program Mgr 1	703110	0.17	12,961	4,159	2,704	19,824
									0
									0
									0
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									0
									0
									0
									0
									0
									0
									0
			TOTAL CURRENT FY CHANGES		0.00	0	0	0	0



Department of County Management
MULTNOMAH COUNTY OREGON
Human Resources

Multnomah Building
501 SE Hawthorne, Suite 400
Portland, Oregon 97214
(503) 988-5015 Phone
(503) 988-3009 Fax

To: Kim Peoples, DCS, Road Services - Road Engineering (425)
From: Candace Busby, Class/Comp Unit, Central HR (503/4)
Date: April 1, 2008
Subject: Reclassification Request #955 (Hinds)

We have completed our review of your request and the decision is outlined below.

Request Information:

Date Request Received: March 27, 2008
Current Classification: Program Supervisor
Job Class Number: 9261
Pay Grade: 124-126

Position Number: 703110
Requested Classification: Program Manager 1
Job Class Number: 9615
Pay Grade: 127-129

Request is: ☒ Approved as Requested
☐ Approved - Revised
☐ Denied

Effective Date: April 1, 2008

Allocated Classification: Program Manager 1 Job Class Number: 9615
Pay Range: \$55,405.79 min to \$85,528.85 max Pay Grade: 127-129

Please note this classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 and may require Board of County Commissioners' approval. This decision is considered preliminary until such approval is received.

Position Information:

- ☐ Vacant - see New/Vacant Section
☐ Filled & incumbent reclassified - see Employee Information Section
☒ Filled & incumbent not reclassified with position See New/Vacant Section - Reorg

New/Vacant Position Information:

If the position is vacant or incumbent not reclassified with position, position must be filled in accordance with the normal appointment procedures. If position is reclassified due to reorganization, a limited recruitment process may be conducted. Please consult with the Department Human Resources Unit for assistance.

Reason for Classification Decision:

The duties and responsibilities described in the position description show that this position will manage a small section with multiple programs containing professional or technical disciplines. The position provides supervision of the Traffic Aids Unit through a subordinate exempt supervisor and directly supervises the Right of Way program. The scope of the programs and direct reports are consistent with the Program Manager 1(9615) classification.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 24422.

cc: Jim Loeffler, HR Manager
Sheila Isley, HR Maintainer
Class Comp File Copy



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: C-3
Est. Start Time: 9:30 AM
Date Submitted: 04/16/08

Agenda Title: Amendment 3 to Intergovernmental Non-Financial Agreement 0405122 with the Cities of Gresham, Fairview, and Troutdale for the East Metro Gang Enforcement Team (EMGET)

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: N/A
Department: Sheriff's Office Division: Enforcement
Contact(s): Brad Lynch
Phone: 503-988-4336 Ext. 84336 I/O Address: 503/350
Presenter(s): Consent Calendar

General Information

1. What action are you requesting from the Board?

Approval of the amendment to intergovernmental agreement 0405122.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The East Metro Gang Enforcement Team (EMGET) was created to establish a combined operational law enforcement team to reduce the impact of criminal street gangs. Participants include the Gresham, Fairview, and Troutdale police departments and the Multnomah County Sheriff's Office. Funds for EMGET come from the State of Oregon. Limited additional funding for EMGET provides extended funding for personnel salary and benefits. The amendment extends the term of the contract until grant funds have been exhausted, and provides for base salary and fringe benefit reimbursement for costs incurred under the agreement by Gresham, Troutdale, and Fairview EMGET members. Multnomah County will pay all costs associated with its deputy assigned to EMGET.

3. Explain the fiscal impact (current year and ongoing).

Multnomah County will not receive any further reimbursement for costs associated with its deputy assigned to EMGET.

4. Explain any legal and/or policy issues involved.

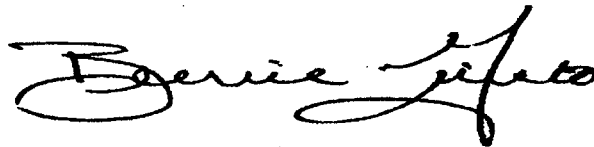
The amendment has been reviewed by the County Attorney's office.

5. Explain any citizen and/or other government participation that has or will take place.

None, other than described above.

Required Signature

**Elected Official or
Department/
Agency Director:**

A handwritten signature in black ink, appearing to read "Bernie Zifato", written over a horizontal line.

Date: 04/15/08

MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

Contract #: 0405122

Pre-approved Contract Boilerplate (with County Attorney signature) ☐ Attached ☐ Not Attached

Amendment #: 3

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input type="checkbox"/> Personal Services Contract <input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Personal Services Contract <input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Expenditure Contract <input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input checked="" type="checkbox"/> Non-Financial Agreement
<input type="checkbox"/> PCR Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input type="checkbox"/> PCR Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input type="checkbox"/> INTER-DEPARTMENTAL AGREEMENT (IDA)

Department: Sheriff's Office

Division/

Program: Enforcement

Date: 03/17/2008

Originator: Chief Deputy Timothy Moore

Phone: 503-988-4409

Bldg/Room: 503/350

Contact: Brad Lynch

Phone: 503-988-4336

Bldg/Room: 503/350

Description of Contract: IGA amendment to extend the term of the agreement for the East Metro Gang Enforcement Team (EMGET).

RENEWAL: ☐ PREVIOUS CONTRACT #(S)

EEO CERTIFICATION EXPIRES

PROCUREMENT
EXEMPTION OR
CITATION #

46-0130(1)(f)

ISSUE
DATE:

EFFECTIVE
DATE:

END
DATE:

CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# _____ or ☐ Self Cert ☐ Non-Profit ☐ N/A (Check all boxes that apply)

Contractor	Cities of Gresham, Fairview, Troutdale			Remittance address (If different)	
Address	1333 NW Eastman Parkway				
City/State	Gresham, Oregon			Payment Schedule / Terms:	
ZIP Code	97030			<input type="checkbox"/> Lump Sum \$	<input type="checkbox"/> Due on Receipt
Phone	503-661-3000			<input type="checkbox"/> Monthly \$	<input type="checkbox"/> Net 30
Employer ID# or SS#				<input type="checkbox"/> Other \$	<input type="checkbox"/> Other
Contract Effective Date	04/05/05	Term Date	09/30/06	<input type="checkbox"/> Price Agreement (PA) or Requirements Funding Info:	
Amendment Effect Date	09/01/07	New Term Date	N/A		
Original Contract Amount	\$ 106,000.00			Original PA/Requirements Amount	\$
Total Amt of Previous Amendments	\$			Total Amt of Previous Amendments	\$
Amount of Amendment	\$			Amount of Amendment	\$
Total Amount of Agreement \$	\$ 106,000.00			Total PA/Requirements Amount	\$

REQUIRED SIGNATURES:

Department Manager _____

DATE _____

County Attorney _____

DATE _____

CPCA Manager _____

DATE _____

County Chair _____

DATE _____

Sheriff

BERNIE GUSTO by pm

DATE

04-15-08

Contract Administration _____

DATE _____

COMMENTS:

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

LYNCH Brad B

From: WEBER Jacquie A [jacquie.a.weber@co.multnomah.or.us]
Sent: Tuesday, April 01, 2008 10:51 AM
To: LYNCH Brad B
Cc: DUNAWAY Susan M
Subject: RE: Contract Review Request - EMGET

This IGA may be circulated for signature.

From: LYNCH Brad B
Sent: Tuesday, April 01, 2008 9:20 AM
To: WEBER Jacquie A
Cc: DUNAWAY Susan M
Subject: Contract Review Request - EMGET

Jacquie, attached is the 3rd amendment to an IGA for the East Metro Gang Enforcement Team (EMGET), along with the CAF and APR. I've also attached the original agreement and first two amendments. Thank you, Brad

Brad Lynch
Multnomah County Sheriff's Office
Fiscal Unit
501 SE Hawthorne Blvd, STE 350
Portland, OR 97214
Phone (503) 988-4336
Fax (503) 988-4317
email: brad.lynych@mcsso.us

<http://www.mcsso.us/>

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**INTERGOVERNMENTAL AGREEMENT AMENDMENT
CITY OF GRESHAM CONTRACT # 2201
Amendment # 3**

This Intergovernmental Agreement Amendment is entered into by and between the City of Gresham (Gresham), the City of Fairview (Fairview), the City of Troutdale (Troutdale), and Multnomah County and amends that contract dated April 6, 2005 and amended January 3, 2006 and June 19, 2007.

Whereas Gresham, Fairview, Troutdale, and Multnomah County desire to amend the East Metro Gang Enforcement Team (EMGET) Intergovernmental Agreement for the following reasons:

1. Additional funding from the State of Oregon for EMGET provides extended funding for full-time salary and benefits.
2. Multnomah County will pay for the salary and benefits of its deputy assigned to EMGET.

Now, therefore, it is hereby agreed that the following sections and exhibits of the Intergovernmental Agreement is amended as follows:

TERM, MODIFICATION AND TERMINATION, Paragraph 1:

1. **The term of this agreement shall be from September 1, 2007 until grant funds have been exhausted.**

CONTRACT COSTS, Paragraph 1:

1. **Gresham agrees to pay Fairview and Troutdale for services under this Agreement. Multnomah County will pay all costs associated with its deputy assigned to EMGET.**

Troutdale and Fairview agree to provide Gresham an expenditure report/invoice on a monthly basis as outlined in Exhibit A. Each invoice shall include the amount due and include sufficient information to enable the parties to identify the service being invoiced. Invoiced payments shall be payable as follows:

**City of Fairview
Finance Department
1300 NE Village Street
Fairview, Oregon 97024**

**City of Troutdale
Finance Department
104 SE Kibling
Troutdale, Oregon 97060**

CONTRACT COSTS, Paragraph 2:

2. Costs incurred under this IGA will only cover base salaries and fringe benefits for the Gresham, Troutdale, and Fairview EMGET members. Multnomah County will pay all costs associated with its deputy assigned to EMGET.

EXHIBIT A, SECTION I. ALLOWABLE COSTS:

Costs incurred under this IGA will cover the following, pursuant to the availability of grant funds:

- Actual base salaries and fringe benefit expenses of the following EMGET positions: One (1) Gresham Police Sergeant; Two (2) Gresham Police Officers; One (1) Fairview Police Officer; One (1) Troutdale Police Officer; and One (1) City of Gresham Administrative Assistant.

All other costs, including, but not limited to overtime, equipment, and related materials, must be borne by the respective participating agency.

EXHIBIT A, SECTION II. EXPENDITURE REPORTS / INVOICES:


The City of Troutdale and the City of Fairview shall provide related expenditure reports/invoices to the City of Gresham on the 15th of every month for the preceding month's activity.

EXHIBIT A, SECTION III. REIMBURSEMENT:

Gresham agrees to reimburse the City of Troutdale and the City of Fairview for quarterly activity no later than 30 days after the close of each fiscal quarter.


In all other respects, the Intergovernmental Agreement shall remain in full force and effect.

CITY OF GRESHAM

By: 
Shane T. Bemis, MAYOR

Date: 10/17/07

CITY OF FAIRVIEW

By: 
Mike Weatherby, MAYOR

Date: 11/9/07

By:

Erik Kvarsten, CITY MANAGER

Date:

10-17-07

APPROVED As To Form:

Susan Bischoff
for Susan Bischoff, CITY ATTORNEY

Date:

By:

Joseph Gall, CITY ADMINISTRATOR

Date:

11/13/07

APPROVED As To Form:

N/A
Pamela Beery, CITY ATTORNEY

Date:

CITY OF TROUTDALE

MULTNOMAH COUNTY

By:

Paul Thalhofer, MAYOR

By:

Ted Wheeler, CHAIR

Date:

February 14, 2008

Date:

By:

John Anderson, CITY ADMINISTRATOR

By:

Bernie Giusto, SHERIFF

Date:

2/14/08

Date:

04-15-08

APPROVED As To Form:

Marnie Allen, CITY ATTORNEY

APPROVED As To Form:

Agnes Sowle, COUNTY COUNSEL

Date:

Date:

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # _____ DATE _____

DEBORAH L. BOGSTAD, BOARD CLERK

East Metro Gang Enforcement Team (EMGET)

I. ALLOWABLE COSTS

Costs incurred under this IGA will cover the following, pursuant to the availability of grant funds:

- Actual base salaries and fringe benefit expenses of the following EMGET positions: One (1) Gresham Police Sergeant; Two (2) Gresham Police Officers; One (1) Fairview Police Officer; One (1) Troutdale Police Officer; and One (1) City of Gresham Administrative Assistant.

All other costs, including, but not limited to overtime, equipment, and related materials, must be borne by the respective participating agency.

II. EXPENDITURE REPORTS / INVOICES

The City of Troutdale and the City of Fairview shall provide related expenditure reports/invoices to the City of Gresham on the 15th of every month for the preceding month's activity.

III. REIMBURSEMENT

Gresham agrees to reimburse the City of Troutdale and City of Fairview for activity no later than 30 days after the close of the each fiscal quarter.



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-1 and R-2
Est. Start Time: 9:30 AM
Date Submitted: 03/31/08

Agenda Title: Appoint Dunthorpe-Riverdale Sanitary Service District No. 1 Budget Committee Chair and Secretary for Fiscal Year 2008-2009 and Dunthorpe-Riverdale Sanitary Service District No. 1 Budget Message Presentation followed by Public Hearing and Consideration of Approval of the 2008-2009 Dunthorpe Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to Tax Supervising and Conservation Commission

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: 10 minutes
Department: DCS Division: LUT
Contact(s): Tom Hansell
Phone: 503 988-5050 Ext. 29833 I/O Address: 425
Presenter(s): Tom Hansell & District Budget Committee Members

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Dunthorpe-Riverdale Service District to:

- Select budget committee chair and secretary from presiding members;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve the budget

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of each district. The budget committee for each district consists of the members of the Board of County Commissioners and resident(s) of the district. Budget committee members Marilyn Dodge, Ruth Spetter and Lane Hickey who join the Board of County Commissioners as district residents, to vote on the budget. Their participation allows the district to achieve a quorum, as defined by Oregon Budget Law.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community Services' Land Use and Transportation Program serves as the Budget Officer and Administrator of the district. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Multnomah County's Departments of County Management and Community Services provide administrative and financial services, respectively, to the district. The District is, however, a separate and independent financial entity. Expenses incurred, such as administration and fiscal services, are met with revenue from sewer user charges, connection fees, and/or assessments to real property within the service district.

This district was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 customers are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County.

The City of Portland's Bureau of Environmental Services maintains the district's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. It also provides design and engineering services for construction, reconstruction, and/or improvement of the district's facilities.

3. Explain the fiscal impact (current year and ongoing).

The district is proposing a total budget of \$1,337,500 for FY 2009. This proposed budget is a \$566,500 or 74% increase from the current year adopted budget. The increase in the proposed budget is attributed to the district capital requirements proposed at \$550,000 for the next fiscal year and projected increases received from BES for operation and maintenance charges.

The district capital program continues with the installation of the new Elk Rock By-pass line and miscellaneous pipe rehabilitation projects approved in the current adopted budget. New for FY 2009 is the addition of the Riverview Force Main Replacement Project. During a scheduled inspection of the Riverview force main, test results identified failed pipe sections. The extent of the damage is much greater than originally anticipated and therefore has elevated the project from pipe rehabilitation to pipe replacement. The increased scope of work and increased trenching required for this project has introduced a \$750,000 capital project that is unavoidable at this time. The \$750,000 charge is allocated per the intergovernmental at 60% district and 40% BES. Both the Elk Rock By-pass and Riverview Force Main projects are scheduled for completion in FY 2010. In anticipation of remaining capital carrying into FY 2010 the proposed budget shows an unappropriated fund balance of \$290,250 to allow the district to complete its proposed FY 2009 capital program.

The annual property assessment alone is not sufficient to meet the district capital requirements. In the FY 2009 budget, the district proposes to secure a \$400,000 inter-fund loan. The district has previously obtained short term debt to avoid price spikes on the annual property assessment

(property owner) and also fulfill the terms of the City of Portland and District intergovernmental agreement.

The current property owner service charge is \$90.00 per month for connections to the district system. To meet the anticipated treatment, maintenance, debt repayment and current and future planned capital requirements, the district monthly rate is proposed to move to \$104.00 per month. This increase represents a 15.5% change over the current rate. The new rate provides the District with the necessary operating resources to match needs.

4. Explain any legal and/or policy issues involved.

The district is a separate legal entity. Because of its size, it requires a budget committee. The actions requested of the Board of County Commissioners and District Budget Committee is necessary in meeting the requirements of the Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

Published Notice of Public Hearing for the Budget Committee Meeting.

Required Signature

**Elected Official or
Department/
Agency Director:**



Date: 03/27/08



Multnomah County

**Dunthorpe-
Riverdale Sanitary
Service District No. 1
&
Mid-County Street
Lighting
District No. 14
Proposed Budgets**



Fiscal Year 2008-2009

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MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2008-2009

Introduction

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County.

The Multnomah County Board of Commissioners serves as the governing body of each district. The budget committee for each district consists of the members of the Board and residents of the district appointed by the Board.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. The budget committee reviews the annual budget and approves it, either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Explanation of the Budget Document

This document consists of a detailed schedule of the resources and requirements of each of the two districts in Multnomah County.

Preceding the financial information for each district is a brief budget message, which discusses special items pertaining to the individual district, including any major changes in either resources or requirements.

Service Districts' Financial Policies

Multnomah County Departments of Community Services and County Management provide administrative and financial services respectively, to the two districts. Each district is, however, a separate and independent financial entity. Expenses incurred, such as administration, finance and engineering are met with revenue from sewer user charges, connection fees and/or assessments to real property within the street lighting or sanitary sewer service district.

For the purposes of countywide financial reporting, each district is treated as an Enterprise Fund and accounted for on the accrual basis of accounting. This practice conforms to generally accepted accounting principles (GAAP). Under the accrual basis of accounting, all revenues are recorded at the time they are earned and expenditures are recorded at the time they are incurred. Budgets and comparative historical cost summaries are prepared using these bases. This practice conforms to Oregon's Local Budget Law.

Summary of Service Districts' Requirements

SERVICE DISTRICT	ACTUAL 05-06	ACTUAL 06-07	BUDGET 07-08	PROPOSED 08-09
Dunthorpe-Riverdale Service District No. 1	\$814,224	\$1,048,910	\$771,000	\$1,337,500
Mid-County Service District No. 14	\$645,948	\$675,334	\$662,500	\$605,000
TOTAL	\$1,460,172	\$1,724,244	\$1,433,500	\$1,942,500

Summary of Administrative Reimbursements (Charges by Multnomah County to Service Districts)

SERVICE DISTRICT	ACTUAL 05-06	ACTUAL 06-07	BUDGET 07-08	PROPOSED 08-09
Dunthorpe-Riverdale Service District No. 1	\$39,777	\$36,046	\$36,750	\$42,250
Mid-County Service District No. 14	\$40,124	\$39,531	\$37,000	\$43,750
TOTAL	\$79,901	\$75,577	\$73,750	\$86,000

MULTNOMAH COUNTY SERVICE DISTRICTS' PROPOSED BUDGETS FOR FISCAL YEAR 2008-2009

Budget Message — Dunthorpe-Riverdale Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The district contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the district's facilities. The District continues to coordinate planned capital maintenance projects with the City of Portland Water Bureau's capital program. The fiscal year 2009 capital program is proposed at \$550,000. The capital work will focus on the replacement of a force main pipe exiting the Riverview Pump Station, continue with the installation of a new bypass pipe to divert flow from the Elk Rock drainage basin and miscellaneous smaller pipe rehabilitation projects spread throughout the district. The Projects are identified in the District's twenty (20) year sanitary systems facilities plan as requiring attention to ensure the District is prepared to accommodate future flow conditions.

The current service charge is \$90.00 per month for line connections to the District system. To meet the anticipated treatment, maintenance, debt repayment and capital requirements for FY 2009 the District rate is proposed to move to \$ 104.00 per month. This new rate provides the District with the necessary operating resources to match needs.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

DUNTHORPE-RIVERDALE DISTRICT No.1
(Name of Municipal Corporation)

	Historical Data				Budget for Next Year 2008 - 2009			
	Actual		Adopted Budget This Year 2007 - 08		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2005 - 06	First Preceding Year 2006 -07						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis) or				1
2	\$339,176	\$51,518	\$145,000	2. Net working capital (accrual basis)	\$215,200			2
3	\$6,848	\$9,136	\$6,500	3. Previously levied taxes estimated to be received	\$6,500			3
4	\$20,618	\$24,562	\$12,500	4. Interest	\$12,500			4
5				5. OTHER RESOURCES				5
6	\$7,415	\$28,930	\$2,500	6 Connection Fees	\$2,500			6
7	\$440,167	\$534,698	\$604,500	7 Sewer Assessments	\$700,800			7
8		\$400,000		8 Capital Financing	\$400,000			8
9		\$66		9 Other				9
10				10				10
11				11				11
12				12				12
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23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$814,224	\$1,048,910	\$771,000	29. Total resources, except taxes to be levied	\$1,337,500	\$0	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$814,224	\$1,048,910	\$771,000	32. TOTAL RESOURCES	\$1,337,500	\$0	\$0	32

*Includes Unappropriated Balance Budgeted Last Year

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM**

GENERAL

(name of organizational unit - fund)

DUNTHORPE-RIVERDALE DISTRICT No. 1

	Historical Data			EXPENDITURE DESCRIPTION	Budget For Next Year 2008 - 09			
	Actual		Adopted Budget This Year 2007 - 08		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2005 - 06	First Preceding Year 2006 - 07						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$320,233	\$313,154	\$330,000	8 System maintenance and disposal	\$335,000			8
9	\$39,777	\$36,046	\$36,750	9 Administrative Costs	\$42,250			9
10			\$95,000	10 Other District Expenses (incl. debt payment)	\$95,000			10
11				11				11
12				12				12
13				13				13
14	\$360,010	\$349,200	\$461,750	14 TOTAL MATERIALS AND SERVICES	\$472,250	\$0	\$0	14
				CAPITAL OUTLAY				
15	\$402,696	\$472,631	\$200,000	15 Pump Station Maintenance	\$550,000			15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21	\$402,696	\$472,631	\$200,000	21 TOTAL CAPITAL OUTLAY	\$550,000	\$0	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25			\$25,000	25 General Operating Contingency	\$25,000			25
	\$0	\$0	\$25,000	26 TOTAL TRANSFERS AND CONTINGENCIES	\$25,000	\$0	\$0	
27	\$762,706	\$821,831	\$686,750	27 TOTAL EXPENDITURES	\$1,047,250	\$0	\$0	27
28	\$51,518	\$227,079	\$84,250	28 UNAPPROPRIATED ENDING FUND BALANCE	\$290,250			28
29	\$814,224	\$1,048,910	\$771,000	29 TOTAL	\$1,337,500	\$0	\$0	29

MULTNOMAH COUNTY SERVICE DISTRICTS' PROPOSED BUDGETS FOR FISCAL YEAR 2008-2009

Budget Message — Mid-County Service District No. 14

This County Service District (originally known as Tulip Acres Lighting District when formed in 1967 now includes most of the unincorporated urban area of Multnomah County as well as the cities of Fairview, Maywood Park, and Troutdale. District growth has stabilized due to the substantial completion of municipal annexations.

Portland General Electric (PGE) provides energy and maintenance services for the District. The County's Department of Community Service's Land Use and Transportation Division, provides administration, illumination engineering, and design services to the District.

The District capital program has slowed significantly and has moved towards individual or small group pole replacement projects. The district proposes to maintain the \$50,000 capital replacement program and continue to target equipment replacement that is past life expectancy or is in poor condition.

The district's current assessment is \$35.00 per property per year. For fiscal year 2008-2009 the district proposes no change in this rate. An unappropriated ending fund balance is intended to fund future replacement of the depreciated District facilities.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

MID-COUNTY DISTRICT No. 14
(Name of Municipal Corporation)

	Historical Data				Budget for Next Year 2008 - 2009			
	Actual		Adopted Budget This Year 2007 - 08		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2005 - 06	First Preceding Year 2006 -07						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis) or				1
2	\$335,935	\$346,419	\$385,000	2. Net working capital (accrual basis)	\$325,000			2
3	\$5,201	\$6,322	\$5,000	3. Previously levied taxes estimated to be received	\$5,000			3
4	\$16,211	\$22,153	\$24,000	4. Interest	\$20,000			4
5				5. OTHER RESOURCES				5
6	\$288,574	\$300,397	\$248,500	6 Assessments	\$255,000			6
7	\$27	\$43		7 Other				7
8				8				8
9				9				9
10				10				10
11				11				11
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26				26				26
27				27				27
28				28				28
29	\$645,948	\$675,334	\$662,500	29. Total resources, except taxes to be levied	\$605,000	\$0	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$645,948	\$675,334	\$662,500	32. TOTAL RESOURCES	\$605,000	\$0	\$0	32

*Includes Unappropriated Balance Budgeted Last Year

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL**

Name of Organizational Unit - Fund

MID-COUNTY DISTRICT No. 14

	Historical Data			EXPENDITURE DESCRIPTION	Budget For Next Year 2008 - 09			
	Actual		Adopted Budget This Year 2007 - 08		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2005 - 06	First Preceding Year 2006 - 07						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$221,318	\$241,899	\$230,000	8 Energy, maintenance and pole rental expenses	\$280,000			8
9				9 (services provided by Portland General				9
10				10 Electric)				10
11	\$40,124	\$39,531	\$37,000	11 Administrative costs (reimbursment to county	\$43,750			11
12				12 general fund and road fund)				12
13	\$12,746	\$15,173	\$25,000	13 Other expenses	\$25,000			13
14	\$274,188	\$296,603	\$292,000	14 TOTAL MATERIALS AND SERVICES	\$348,750	\$0	\$0	14
				CAPITAL OUTLAY				
15	\$25,341	\$0	\$50,000	15 Equipment Replacement	\$50,000			15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21	\$25,341	\$0	\$50,000	21 TOTAL CAPITAL OUTLAY	\$50,000	\$0	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25			\$25,000	25 General Operating Contingency	\$25,000			25
	\$0	\$0	\$25,000	26 TOTAL TRANSFERS AND CONTINGENCIES	\$25,000	\$0	\$0	
27	\$299,529	\$296,603	\$367,000	27 TOTAL EXPENDITURES	\$423,750	\$0	\$0	27
28	\$346,419	\$378,731	\$295,500	28 UNAPPROPRIATED ENDING FUND BALANCE	\$181,250			28
29	\$645,948	\$675,334	\$662,500	29 TOTAL	\$605,000	\$0	\$0	29



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-3 and R-4
Est. Start Time: 9:40 AM
Date Submitted: 03/31/08

Agenda Title: Appoint Mid-County Street Lighting Service District No. 14 Budget Committee Chair and Secretary for Fiscal Year 2008-2009 and Mid-County Street Lighting Service District No. 14 Budget Message Presentation followed by Public Hearing and Consideration of Approval the 2008-2009 Mid County Street Lighting Service District No. 14 Proposed Budget for Submittal to Tax Supervising and Conservation Commission

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: 10 minutes
Department: DCS Division: LUT
Contact(s): Tom Hansell
Phone: 503 988-5050 Ext. 29833 I/O Address: 425
Presenter(s): Tom Hansell & Budget Committee Members

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Mid-County Service District for the following actions:

- Select a Budget Committee Chair and Secretary from presiding members;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve the budget for submittal to Tax Supervising and Conservation Commission.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service Districts have been created under the provisions of Chapter 451 of the Oregon Revised Statutes to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of each district. The budget committee for each district consists of the members of the Board of County Commissioners and resident(s) of the district. Returning budget committee members Ginger Nielsen and Paula Watari join the Board of

County Commissioners, as district residents holding equal authority with the governing board during the budget committee processs to ask questions, comment and vote on the budget.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community Services' Land Use and Transportation Program serves as the Budget Officer and Adminstrator of the district. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Multnomah County's Departments of County Management and Community Services provide financial, administrative and engineering services to the district. The district is, however, a separate and independent financial entity. Expenses incurred, such as administration and fiscal services, are met with revenue received from a tax assessment to real property within the street lighting service district.

The district was organized in 1968 as Tulip Acres Lighting District to provide street lighting in the unincorporated areas of Multnomah County and the cities of Maywood Park, Troutdale, and Fairview.

3. Explain the fiscal impact (current year and ongoing).

The district proposes a total budget of \$605,000 for fiscal year 2009. This budget represents a \$67,500, or 10% decrease below the current adopted budget. The reduction is associated with a smaller unappropriated fund balance. The reduced unappropriated fund balance was anticipated as the capital program has returned to smaller equipment replacement program. The district proposes to increase the planned expenditure for utility charges from Portland General Electric (PGE). PGE introduced a new rate tariff in 2007. The new tariff presented an immediate rate adjustment increasing the annual utility charge by \$42,000. The FY 2009 budget for energy, maintenance and pole rental is proposed at \$280,000 to match PGE's regulated rates and accommodate new street lights into the district inventory.

The revenues necessary to support the operations of the district are collected through user fees and special assessments collected through the property tax system. The district's current assessment is \$35.00 per property per year. For FY 2009, the district proposes no change in this rate.

4. Explain any legal and/or policy issues involved.

The district is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested by the Board of County Commissioners and District Budget Committee are consistent to meet the requirements of the Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

Published Notice of Public Hearing for the Budget Committee Meeting.

Required Signature

Elected Official or
Department/
Agency Director:



Date: 03/27/08



Multnomah County

**Dunthorpe-
Riverdale Sanitary
Service District No. 1
&
Mid-County Street
Lighting
District No. 14
Proposed Budgets**



Fiscal Year 2008-2009

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MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2008-2009

Introduction

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County.

The Multnomah County Board of Commissioners serves as the governing body of each district. The budget committee for each district consists of the members of the Board and residents of the district appointed by the Board.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. The budget committee reviews the annual budget and approves it, either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Explanation of the Budget Document

This document consists of a detailed schedule of the resources and requirements of each of the two districts in Multnomah County.

Preceding the financial information for each district is a brief budget message, which discusses special items pertaining to the individual district, including any major changes in either resources or requirements.

Service Districts' Financial Policies

Multnomah County Departments of Community Services and County Management provide administrative and financial services respectively, to the two districts. Each district is, however, a separate and independent financial entity. Expenses incurred, such as administration, finance and engineering are met with revenue from sewer user charges, connection fees and/or assessments to real property within the street lighting or sanitary sewer service district.

For the purposes of countywide financial reporting, each district is treated as an Enterprise Fund and accounted for on the accrual basis of accounting. This practice conforms to generally accepted accounting principles (GAAP). Under the accrual basis of accounting, all revenues are recorded at the time they are earned and expenditures are recorded at the time they are incurred. Budgets and comparative historical cost summaries are prepared using these bases. This practice conforms to Oregon's Local Budget Law.

Summary of Service Districts' Requirements

SERVICE DISTRICT	ACTUAL 05-06	ACTUAL 06-07	BUDGET 07-08	PROPOSED 08-09
Dunthorpe-Riverdale Service District No. 1	\$814,224	\$1,048,910	\$771,000	\$1,337,500
Mid-County Service District No. 14	\$645,948	\$675,334	\$662,500	\$605,000
TOTAL	\$1,460,172	\$1,724,244	\$1,433,500	\$1,942,500

Summary of Administrative Reimbursements (Charges by Multnomah County to Service Districts)

SERVICE DISTRICT	ACTUAL 05-06	ACTUAL 06-07	BUDGET 07-08	PROPOSED 08-09
Dunthorpe-Riverdale Service District No. 1	\$39,777	\$36,046	\$36,750	\$42,250
Mid-County Service District No. 14	\$40,124	\$39,531	\$37,000	\$43,750
TOTAL	\$79,901	\$75,577	\$73,750	\$86,000

MULTNOMAH COUNTY SERVICE DISTRICTS' PROPOSED BUDGETS FOR FISCAL YEAR 2008-2009

Budget Message — Dunthorpe-Riverdale Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The district contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the district's facilities. The District continues to coordinate planned capital maintenance projects with the City of Portland Water Bureau's capital program. The fiscal year 2009 capital program is proposed at \$550,000. The capital work will focus on the replacement of a force main pipe exiting the Riverview Pump Station, continue with the installation of a new bypass pipe to divert flow from the Elk Rock drainage basin and miscellaneous smaller pipe rehabilitation projects spread throughout the district. The Projects are identified in the District's twenty (20) year sanitary systems facilities plan as requiring attention to ensure the District is prepared to accommodate future flow conditions.

The current service charge is \$90.00 per month for line connections to the District system. To meet the anticipated treatment, maintenance, debt repayment and capital requirements for FY 2009 the District rate is proposed to move to \$ 104.00 per month. This new rate provides the District with the necessary operating resources to match needs.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

DUNTHORPE-RIVERDALE DISTRICT No.1
(Name of Municipal Corporation)

	Historical Data				Budget for Next Year 2008 - 2009			
	Actual		Adopted Budget This Year 2007 - 08		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2005 - 06	First Preceding Year 2006 -07						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis) or				1
2	\$339,176	\$51,518	\$145,000	2. Net working capital (accrual basis)	\$215,200			2
3	\$6,848	\$9,136	\$6,500	3. Previously levied taxes estimated to be received	\$6,500			3
4	\$20,618	\$24,562	\$12,500	4. Interest	\$12,500			4
5				5. OTHER RESOURCES				5
6	\$7,415	\$28,930	\$2,500	6 Connection Fees	\$2,500			6
7	\$440,167	\$534,698	\$604,500	7 Sewer Assessments	\$700,800			7
8		\$400,000		8 Capital Financing	\$400,000			8
9		\$66		9 Other				9
10				10				10
11				11				11
12				12				12
13				13				13
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23				23				23
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25				25				25
26				26				26
27				27				27
28				28				28
29	\$814,224	\$1,048,910	\$771,000	29. Total resources, except taxes to be levied	\$1,337,500	\$0	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$814,224	\$1,048,910	\$771,000	32. TOTAL RESOURCES	\$1,337,500	\$0	\$0	32

*Includes Unappropriated Balance Budgeted Last Year

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
(name of organizational unit - fund)**

DUNTHORPE-RIVERDALE DISTRICT No. 1

	Historical Data			EXPENDITURE DESCRIPTION	Budget For Next Year 2008 - 09			
	Actual		Adopted Budget This Year 2007 - 08		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2005 - 06	First Preceding Year 2006 - 07						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$320,233	\$313,154	\$330,000	8 System maintenance and disposal	\$335,000			8
9	\$39,777	\$36,046	\$36,750	9 Administrative Costs	\$42,250			9
10			\$95,000	10 Other District Expenses (incl. debt payment)	\$95,000			10
11				11				11
12				12				12
13				13				13
14	\$360,010	\$349,200	\$461,750	14 TOTAL MATERIALS AND SERVICES	\$472,250	\$0	\$0	14
				CAPITAL OUTLAY				
15	\$402,696	\$472,631	\$200,000	15 Pump Station Maintenance	\$550,000			15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21	\$402,696	\$472,631	\$200,000	21 TOTAL CAPITAL OUTLAY	\$550,000	\$0	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25			\$25,000	25 General Operating Contingency	\$25,000			25
	\$0	\$0	\$25,000	26 TOTAL TRANSFERS AND CONTINGENCIES	\$25,000	\$0	\$0	
27	\$762,706	\$821,831	\$686,750	27 TOTAL EXPENDITURES	\$1,047,250	\$0	\$0	27
28	\$51,518	\$227,079	\$84,250	28 UNAPPROPRIATED ENDING FUND BALANCE	\$290,250			28
29	\$814,224	\$1,048,910	\$771,000	29 TOTAL	\$1,337,500	\$0	\$0	29

MULTNOMAH COUNTY SERVICE DISTRICTS' PROPOSED BUDGETS FOR FISCAL YEAR 2008-2009

Budget Message — Mid-County Service District No. 14

This County Service District (originally known as Tulip Acres Lighting District when formed in 1967 now includes most of the unincorporated urban area of Multnomah County as well as the cities of Fairview, Maywood Park, and Troutdale. District growth has stabilized due to the substantial completion of municipal annexations.

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The District capital program has slowed significantly and has moved towards individual or small group pole replacement projects. The district proposes to maintain the \$50,000 capital replacement program and continue to target equipment replacement that is past life expectancy or is in poor condition.

The district's current assessment is \$35.00 per property per year. For fiscal year 2008-2009 the district proposes no change in this rate. An unappropriated ending fund balance is intended to fund future replacement of the depreciated District facilities.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

MID-COUNTY DISTRICT No. 14
(Name of Municipal Corporation)

	Historical Data				Budget for Next Year 2008 - 2009			
	Actual		Adopted Budget This Year 2007 - 08		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2005 - 06	First Preceding Year 2006 -07						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis) or				1
2	\$335,935	\$346,419	\$385,000	2. Net working capital (accrual basis)	\$325,000			2
3	\$5,201	\$6,322	\$5,000	3. Previously levied taxes estimated to be received	\$5,000			3
4	\$16,211	\$22,153	\$24,000	4. Interest	\$20,000			4
5				5. OTHER RESOURCES				5
6	\$288,574	\$300,397	\$248,500	6 Assessments	\$255,000			6
7	\$27	\$43		7 Other				7
8				8				8
9				9				9
10				10				10
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27				27				27
28				28				28
29	\$645,948	\$675,334	\$662,500	29. Total resources, except taxes to be levied	\$605,000	\$0	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$645,948	\$675,334	\$662,500	32. TOTAL RESOURCES	\$605,000	\$0	\$0	32

*Includes Unappropriated Balance Budgeted Last Year

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL**

Name of Organizational Unit - Fund

MID-COUNTY DISTRICT No. 14

	Historical Data			EXPENDITURE DESCRIPTION	Budget For Next Year 2008 - 09			
	Actual		Adopted Budget This Year 2007 - 08		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2005 - 06	First Preceding Year 2006 - 07						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$221,318	\$241,899	\$230,000	8 Energy, maintenance and pole rental expenses	\$280,000			8
9				9 (services provided by Portland General				9
10				10 Electric)				10
11	\$40,124	\$39,531	\$37,000	11 Administrative costs (reimbursement to county	\$43,750			11
12				12 general fund and road fund)				12
13	\$12,746	\$15,173	\$25,000	13 Other expenses	\$25,000			13
14	\$274,188	\$296,603	\$292,000	14 TOTAL MATERIALS AND SERVICES	\$348,750	\$0	\$0	14
				CAPITAL OUTLAY				
15	\$25,341	\$0	\$50,000	15 Equipment Replacement	\$50,000			15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21	\$25,341	\$0	\$50,000	21 TOTAL CAPITAL OUTLAY	\$50,000	\$0	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25			\$25,000	25 General Operating Contingency	\$25,000			25
	\$0	\$0	\$25,000	26 TOTAL TRANSFERS AND CONTINGENCIES	\$25,000	\$0	\$0	
27	\$299,529	\$296,603	\$367,000	27 TOTAL EXPENDITURES	\$423,750	\$0	\$0	27
28	\$346,419	\$378,731	\$295,500	28 UNAPPROPRIATED ENDING FUND BALANCE	\$181,250			28
29	\$645,948	\$675,334	\$662,500	29 TOTAL	\$605,000	\$0	\$0	29



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-5
Est. Start Time: 9:45 AM
Date Submitted: 03/04/08

Agenda Title: PROCLAMATION Proclaiming April 28, 2008 as WORKERS MEMORIAL DAY in Multnomah County, Oregon

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: 5 mins
Department: Non-Departmental Division: Chair's Office
Contact(s): Tara Bowen-Biggs
Phone: 503-988-3953 Ext. 83953 I/O Address: 503/6
Presenter(s): Chief of Staff Barbara Willer

General Information

1. What action are you requesting from the Board?

Board of County Commissioners adoption of proclamation proclaiming April 28, 2008 Workers Memorial Day in Multnomah County, Oregon.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Every year more than 56,000 workers nationally die from injuries and illnesses sustained at their jobs. April 28th marks the anniversary of the Occupational Safety and Health Act. Trade unionists around the world mark this day as a day of remembrance for those who are victims of workplace injury and disease. With this Proclamation the Board of County Commissioners urges all citizens to rededicate themselves to improving the safety of their workplaces.

3. Explain the fiscal impact (current year and ongoing).

NA

4. Explain any legal and/or policy issues involved.

NA

5. Explain any citizen and/or other government participation that has or will take place.

NA

Required Signature

Elected Official or
Department/
Agency Director:

TED WHEELER

Date: 3/04/08

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Proclaiming April 28, 2008 as WORKERS MEMORIAL DAY in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. Each year more than 56,000 workers die from job injuries and illnesses and another six million are injured.
- b. Injury and fatality rates have fallen over the years, but still too many workers are being killed and injured on the job. On an average day, 152 workers lose their lives as a result of workplace injuries and diseases, and another 12,055 are injured.
- c. All concerned citizens of Multnomah County can help prevent these tragedies by:
 - Organizing for Workers Memorial Day on April 28, 2008;
 - Renewing efforts to seek stronger safety and health protections, better standards and enforcement, and fair and just compensation;
 - Rededicating themselves to improving safety and health in every American workplace.

The Multnomah County Board of Commissioners Proclaims:

April 28, 2008 is WORKERS MEMORIAL DAY in Multnomah County, Oregon. The Multnomah County Board joins the unions of the American Federation of Labor-Congress of Industrial Organizations (AFL-CIO) and the Northwest Oregon Labor Council in honoring this day as a remembrance and a time to renew the fight for strong safety and health protections.

ADOPTED this 24th day of April, 2008.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, County Chair

Maria Rojo de Steffey,
Commissioner District 1

Jeff Cogen,
Commissioner District 2

Lisa Naito,
Commissioner District 3
SUBMITTED BY:
Chair Ted Wheeler

Lonnie Roberts,
Commissioner District 4

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 08-046

Proclaiming April 28, 2008 as WORKERS MEMORIAL DAY in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. Each year more than 56,000 workers die from job injuries and illnesses and another six million are injured.
- b. Injury and fatality rates have fallen over the years, but still too many workers are being killed and injured on the job. On an average day, 152 workers lose their lives as a result of workplace injuries and diseases, and another 12,055 are injured.
- c. All concerned citizens of Multnomah County can help prevent these tragedies by:
 - Organizing for Workers Memorial Day on April 28, 2008;
 - Renewing efforts to seek stronger safety and health protections, better standards and enforcement, and fair and just compensation;
 - Rededicating themselves to improving safety and health in every American workplace.

The Multnomah County Board of Commissioners Proclaims:

April 28, 2008 is WORKERS MEMORIAL DAY in Multnomah County, Oregon. The Multnomah County Board joins the unions of the American Federation of Labor-Congress of Industrial Organizations (AFL-CIO) and the Northwest Oregon Labor Council in honoring this day as a remembrance and a time to renew the fight for strong safety and health protections.

ADOPTED this 24th day of April, 2008.

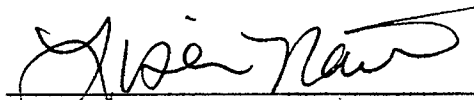
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



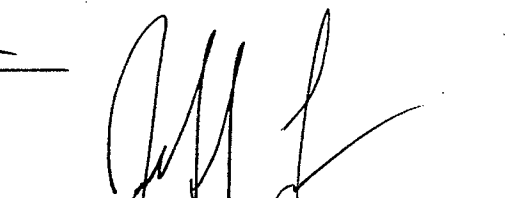
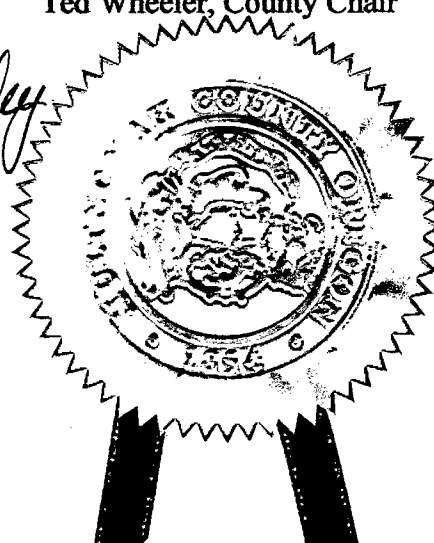
Ted Wheeler, County Chair



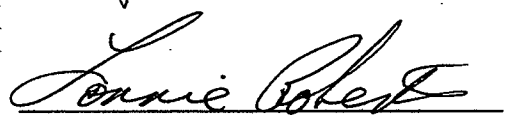
Maria Rojo de Steffey,
Commissioner District 1



Lisa Naito,
Commissioner District 3
SUBMITTED BY:
Chair Ted Wheeler



Jeff Cogen,
Commissioner District 2



Lonnie Roberts,
Commissioner District 4



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-6
Est. Start Time: 9:50 AM
Date Submitted: 03/18/08

Agenda Title: **PROCLAMATION** Proclaiming April 27 through May 3, 2008 as Multnomah County Volunteer Week and April 29, 2008 as a Special Day of Recognition for Multnomah County Volunteers

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: 10 minutes
Department: Non Departmental Division: Citizen Involvement
Contact(s): Kathleen Todd
Phone: 503-988-3450 Ext. 22438 I/O Address: 503/6/CIC
Presenter(s): Kathleen Todd and Volunteers

General Information

1. What action are you requesting from the Board?

Approval of a PROCLAMATION Proclaiming April 27th through May 3, 2008 as Multnomah County Volunteer Week and April 29th as a special day of recognition for Multnomah County Volunteers.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Each year thousands upon thousands of volunteers across the nation tirelessly contribute to the betterment of their communities. National Volunteer Week is April 27 through May 3, 2008 this year. The Citizen Involvement Committee is requesting that the Multnomah County Board of Commissioners acknowledge and honor our community volunteers as well.

3. Explain the fiscal impact (current year and ongoing).

NA

4. Explain any legal and/or policy issues involved.

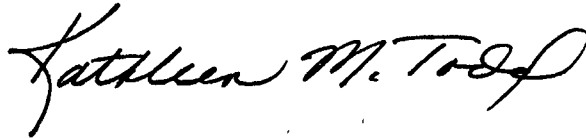
NA

5. Explain any citizen and/or other government participation that has or will take place.

The annual Citizen Involvement Committee Volunteer Awards Ceremony is scheduled for Tuesday, April 29, 2008.

Required Signature

Elected Official or
Department/
Agency Director:



Date: 03/18/08

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON**

PROCLAMATION NO. _____

Proclaiming April 27 through May 3, 2008 as Multnomah County Volunteer Week and April 29, 2008 as a Special Day of Recognition for Multnomah County Volunteers

The Multnomah County Board of Commissioners Finds:

- a. One of America's greatest national resources is its volunteers, and the invaluable resources they devote toward a healthy and productive society.
- b. Each year thousands upon thousands of volunteers across the nation tirelessly contribute to the betterment of their communities.
- c. It has long been a tradition in our community for volunteers - men, women and children alike - to perform work of the highest quality and to bring sunshine and hope to the lives of others.
- d. Our community volunteers, who give so freely of their time, energy, and ability, do so only for a smile and a thank you for their countless hours of service, and for the knowledge of providing an invaluable service to others.

The Multnomah County Board of Commissioners Proclaims:

The week of April 27 through May 3, 2008 as Multnomah County Volunteer Week and April 29, 2008 as a Special Day of Recognition for Multnomah County Volunteers. We take great pleasure in honoring all volunteers with our sincere gratitude and appreciation for their dedicated, selfless, and compassionate efforts.

ADOPTED this 24th day of April, 2008.

**BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON**

Ted Wheeler, County Chair

Maria Rojo de Steffey,
Commissioner District 1

Jeff Cogen
Commissioner District 2

Lisa Naito,
Commissioner District 3

Lonnie Roberts,
Commissioner District 4

SUBMITTED BY:
Kathleen Todd, Director, Office of Citizen Involvement

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 08-047

Proclaiming April 27 through May 3, 2008 as Multnomah County Volunteer Week and April 29, 2008 as a Special Day of Recognition for Multnomah County Volunteers

The Multnomah County Board of Commissioners Finds:

- a. One of America's greatest national resources is its volunteers, and the invaluable resources they devote toward a healthy and productive society.
- b. Each year thousands upon thousands of volunteers across the nation tirelessly contribute to the betterment of their communities.
- c. It has long been a tradition in our community for volunteers - men, women and children alike - to perform work of the highest quality and to bring sunshine and hope to the lives of others.
- d. Our community volunteers, who give so freely of their time, energy, and ability, do so only for a smile and a thank you for their countless hours of service, and for the knowledge of providing an invaluable service to others.

The Multnomah County Board of Commissioners Proclaims:

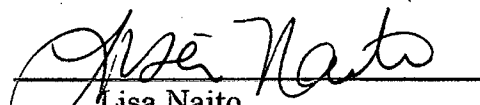
The week of April 27 through May 3, 2008 as Multnomah County Volunteer Week and April 29, 2008 as a Special Day of Recognition for Multnomah County Volunteers. We take great pleasure in honoring all volunteers with our sincere gratitude and appreciation for their dedicated, selfless, and compassionate efforts.

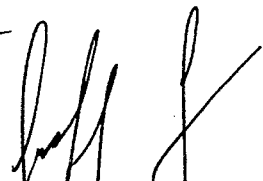
ADOPTED this 24th day of April, 2008.

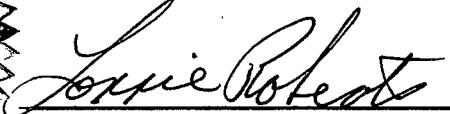
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, County Chair


Maria Rojo de Steffey,
Commissioner District 1


Lisa Naito,
Commissioner District 3


Jeff Cogen
Commissioner District 2


Lonnie Roberts,
Commissioner District 4



SUBMITTED BY:

Kathleen Todd, Director, Office of Citizen Involvement



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-7
Est. Start Time: 10:00 AM
Date Submitted: 04/17/08

Agenda Title: Central Citizen Budget Advisory Committee Presentation

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: 30 minutes
Department: Non-Departmental Division: Citizen Involvement Committee
Contact(s): Kathleen Todd
Phone: 503 988-3450 Ext. 83450 I/O Address: 503/600
Presenter(s): Brad McLean, Citizen Involvement Committee

General Information

1. What action are you requesting from the Board?
2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.
3. Explain the fiscal impact (current year and ongoing).
4. Explain any legal and/or policy issues involved.
5. Explain any citizen and/or other government participation that has or will take place.

Required Signature

Elected Official or
Department/
Agency Director:

Kathleen M. Todd

Date: 04/17/08

**Central Citizen Budget Advisory Committee
2008-09 Budget Recommendations
to the Board of County Commissioners**

The Central Citizen Budget Advisory Committee (CCBAC) met with Chair Wheeler on March 13th to hear about his thinking as he finalized his budget and to give him our individual CBAC recommendations.

After this discussion, the CCBAC discussed the recommendations we all felt were important to pass on to the Chair and the Board. Those items are discussed in the following paragraphs and have been adjusted to address the Chair's budget released on April 17th.

Recommendation 1

We are concerned about the state of Multnomah County's bridges and roads. The Sellwood Bridge issue is well-known and is probably just the tip of the iceberg. A solution for additional funding is needed.

The CCBAC believes funding should incorporate all users and beneficiaries of the bridges. We know that efforts are being made and that all jurisdictions face issues of declining revenues. However, Multnomah County cannot afford to do it all ourselves.

Specifically, if the Sellwood Bridge becomes unsafe and additional funding sources cannot be found, the CCBAC recommends that the bridge be closed until an equitable solution is found.

We applaud the County's efforts at creating a regional transportation authority to address this and other infrastructure issues. Funding the continuation of these efforts in the Chair's budget is critical for this issue.

Recommendation 2

As in the past, we recommend that the County's core services continue to be funded before funding new programs. We see that the Chair's budget basically accomplishes this goal.

One of the core services we find especially important is school-based health centers. These centers have positive effects on families and education that have long-lasting impact. We are disappointed that this program is not fully funded in the Chair's budget, but we are happy to see that Multnomah County retains its presence in all 12 current locations.

A part of this recommendation includes not doing things we shouldn't do or that could be done better by someone else. Non-performing programs, based on results, should be

discontinued or transferred to a more appropriate organization that has expertise in the area of those programs.

Recommendation 3

The issues surrounding the budget for the Sheriff's Office and the opening of the Wapato facility are complicated and many. We applaud the Chair for finding a way to open the facility. We, especially the Sheriff's Office CBAC, will continue to study the issue.

We encourage open, honest, thoughtful debate on the issue. It is important that the Board and the public have all the facts to discuss this intelligently. If the Chair's proposal is found to be fiscally-responsible with the ability to be maintained without even more cuts in future years, it is certainly worth considering.

This issue brings to the forefront the need for a stable funding source. We recommend that the Board pursue the possibility of a Public Safety Levy to secure funding for much-needed public-safety programs.

The Chair's Budget presents some tough choices. While we all may not agree with all of the choices, we are pleased to see us closer to spending within our means rather than using one-time money to just continue programs on a temporary basis. Funding will get worse before it gets better, and the time has come to make the tough choices.

We thank the Chair and the Board for considering our recommendations.

Sincerely,

Brad McLean, Chair

Jim Lasher, Sheriff's Dept. CBAC

Bob Pung, District Attorney CBAC

Joe Marrone, Department of Community Justice CBAC

Steve Weiss, Department of County Human Services CBAC

Mark Garber, Library Advisory Board CBAC

Tracee Larson, Non-Departmental CBAC

Bill Ross, Business and Community Services CBAC

Helen Williams, Business and Community Services CBAC

Mauricio Somilleda, Health Department CBAC



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-8 DATE 04-24-08
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-8
Est. Start Time: 10:30 AM
Date Submitted: 04/17/08

BUDGET MODIFICATION: NOND - 06

Agenda Title: Budget Modification NOND-06, Adding 1.0 FTE Deputy Chief Operating Officer for Public Safety to the Chair's Office

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date:	<u>April 24, 2008</u>	Amount of Time Needed:	<u>5 minutes</u>
Department:	<u>Non-Departmental</u>	Division:	<u>Chair's Office</u>
Contact(s):	<u>Bill Farver</u>		
Phone:	<u>503.988.5506</u>	Ext.	<u>85506</u>
	I/O Address:		<u>503/600</u>
Presenter(s):	<u>Bill Farver</u>		

General Information

1. What action are you requesting from the Board?

Approval of budget modification NOND-06, adding 1.0 FTE Deputy Chief Operating Officer for Public Safety to the Chair's Office budget. This position will report to the Chief Operating Officer in the Chair's Office, and will be paid by the Department of Community Justice within existing state Department of Corrections resources for the remainder of FY 2008.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The need for this position is supported by the County's commitment to increase the partnership and collaboration opportunities between the County, Sheriff and District Attorney. Public safety is a primary concern for the County and this position will work with all partners concerned with the public safety system.

3. Explain the fiscal impact (current year and ongoing).

FY 2008 costs for this position will be absorbed within the Department of Community Justice's existing appropriation for FY 2008. This position is included in the FY 2009 proposed budget, to be funded with state Department of Corrections funding.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why?

None.

- What budgets are increased/decreased?

None.

- What do the changes accomplish?

N/A

- Do any personnel actions result from this budget modification? Explain.

Yes. 1.0 FTE Staff Assistant position is added to the Chair's Office; the costs are to be absorbed by the Department of Community Justice within existing resources.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

These costs are covered by the state funding.

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

This position is paid for with ongoing state funding.

- If a grant, what period does the grant cover?

N/A

- If a grant, when the grant expires, what are funding plans?

N/A

ATTACHMENT B

BUDGET MODIFICATION: NOND - 06

Required Signatures

Elected Official or
Department/
Agency Director:



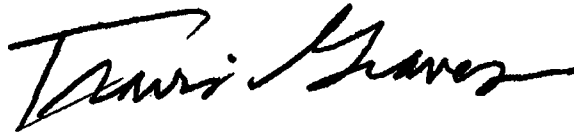
Date: 04/17/08

Budget Analyst:



Date: 04/17/08

Department HR:



Date: 04/18/08

Countywide HR:

Date: _____

Budget Modification ID: **NOND-06****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
6	50-00	23000		50			CJ045.DOC.PUBSAFETY	60350	0	458	458		Central Indirect
7	50-00	23000		50			CJ045.DOC.PUBSAFETY	60355	0	1,151	1,151		Department Indirect
8	50-00	23000		50			CJ045.DOC.PUBSAFETY	60000	0	13,462	13,462		Base
9	50-00	23000		50			CJ045.DOC.PUBSAFETY	60130	0	4,320	4,320		Fringe
10	50-00	23000		50			CJ045.DOC.PUBSAFETY	60140	0	2,227	2,227		Insurance
11	50-00	23000		50			CJ045.DOC.PUBSAFETY	50180	0	(21,618)	(21,618)	0	IG-OP_Direct State
12										0			
13	50-10	23000		50			CJ045.DOC.SUP.FEL.CENTRL	60350	33,226	32,768	(458)		Central Indirect
14	50-10	23000		50			CJ045.DOC.SUP.FEL.CENTRL	60355	83,427	82,276	(1,151)		Department Indirect
15	50-10	23000		50			CJ045.DOC.SUP.FEL.CENTRL	60100	12,717	11	(12,706)		Temporary
16	50-10	23000		50			CJ045.DOC.SUP.FEL.CENTRL	60110	6,158	0	(6,158)		Overtime
17	50-10	23000		50			CJ045.DOC.SUP.FEL.CENTRL	60135	1,145	0	(1,145)		Non Base Fringe
18	50-10	23000		50			CJ045.DOC.SUP.FEL.CENTRL	50180	(1,567,557)	(1,545,939)	21,618	0	IG-OP_Direct State
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
30										0			
31										0			
32										0			
33										0			
34										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1505	9400		100100	Staff Assistant		0.80	100,000	32,090	16,544	148,634
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						0.80	100,000	32,090	16,544	148,634

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1505	9400		100100	Staff Assistant		0.11	13,462	4,320	2,227	20,008
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						0.11	13,462	4,320	2,227	20,008



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-9 DATE 04-24-08
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-9
Est. Start Time: 10:35 AM
Date Submitted: 04/09/08

Agenda Title: NOTICE OF INTENT to Apply for Oregon Stop Violence Against Women Act (VAWA) Formula Grant

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 **Amount of Time:** 5 minutes
Department: Department of Community Justice **Division:** Domestic Violence
Contact(s): Laura Davis Ritchie, Pat Schreiner
503-988-4335
Phone: 503-988-4725 **Ext.** 84335/84725 **I/O Address:** 161/2 / 161/5
Presenter(s): Laura Davis Ritchie and Chiquita Rollins

General Information

1. What action are you requesting from the Board?

Multnomah County Department of Community Justice (DCJ) is requesting approval to apply for funds to contract services for victims of domestic violence offenders supervised by DCJ or on Bench Probation from the Oregon Department of Justice, Stop Violence Against Women Act (VAWA) Formula Grant.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The STOP Program funds are issued to the State of Oregon by the U.S. Department of Justice, Office on Violence Against Women (OVW) for the purpose of funding programs that encourage the development and strengthening of effective law enforcement, prosecution, and judicial strategies to end violent crimes against women and the development and strengthening of victim services in cases involving violent crimes against women.

The emphasis of the STOP Program is on the implementation of comprehensive strategies addressing violence against women that are sensitive to the needs and safety of victims and hold offenders accountable for their crimes. The STOP Program seeks to forge lasting partnerships between the criminal justice system and victim advocacy organizations.

The funds requested will be used to contract for victim services specifically dedicated to the victims of domestic violence offenders under supervision by the DCJ Domestic Violence Unit or on Bench Probation through the Domestic Violence Court. Approximately 540 individual victims will be served annually and many of them will be served multiple times.

This advocate will assist victims with obtaining information about supervision conditions, victim rights, assist victims with the system in the event of a violation, assist with safety planning, linkage to community resources and work collaboratively with the Probation and Parole officers as well as the Domestic Violence Court.

3. Explain the fiscal impact (current year and ongoing).

DCJ is requesting \$75,000 to fund a full-time contracted victim advocate and provide direct client assistance funds that can be used to increase the safety of the victims. All applicants who receive an award in FY 2008 are eligible for up to five consecutive years of funding for direct service projects designed to support services to victims. Applicants are eligible to receive 100% of the original award amount for each of the first three consecutive years of a project in the course of a five year funding cycle. In the fourth and fifth consecutive years of the five year funding cycle, applicants are only eligible to receive 75% and 50% of the award amount respectively. Continuing applicants may receive funding priority throughout the five year period. However, applicants must formally reapply and compete in each annual funding year. In addition, a 25% non-federal match is required.

4. Explain any legal and/or policy issues involved.

None applicable

5. Explain any citizen and/or other government participation that has or will take place.

This project will be a collaboration with the Volunteers of America and the Domestic Violence Court.

ATTACHMENT A

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**

Oregon Department of Justice

- **Specify grant (matching, reporting and other) requirements and goals.**

The purpose of STOP program funds is to encourage the development and strengthening of effective law enforcement, prosecution, and judicial strategies to end violent crimes against women and the development and strengthening of victim services in cases involving violent crimes against women. Reporting requirements include: Quarterly Financial Reports, Semi-Annual Narrative Reports and a Program Annual Progress Report. A 25% non-federal match (cash or in-kind) is required.

- **Explain grant funding detail – is this a one time only or long term commitment?**

DCJ is requesting \$75,000. Applicants are eligible to receive 100% of the original award amount for each of the first three consecutive years of a project in the course of a five year funding cycle. In the fourth and fifth consecutive years of the five year funding cycle, applicants are only eligible to receive 75% and 50% of the award amount respectively. Continuing applicants may receive funding priority throughout the five year period. However, applicants must formally reapply and compete in each annual funding year. In addition, a 25% non-federal match is required. Match may be an in-kind match such as salaries from law enforcement staff that would be working with the advocate.

- **What are the estimated filing timelines?**

Application must be post-marked on or before May 6, 2008.

- **If a grant, what period does the grant cover?**

July 1, 2008 - June 30, 2009. With the opportunity to re-apply for four more years (2008-12)

- **When the grant expires, what are funding plans?**

DCJ will seek other grant funds.

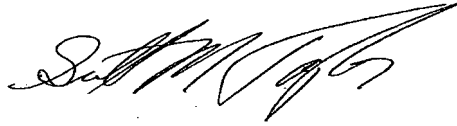
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

All indirect and overhead is billable to the grant.

ATTACHMENT B

Required Signatures

Elected Official or
Department/
Agency Director:



Date: 04/09/08

Budget Analyst:



Date: 04/09/08



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (Budget Modification)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-10 DATE 04-24-08
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-10
Est. Start Time: 10:40 AM
Date Submitted: 04/10/08

BUDGET MODIFICATION: HD - 37

Budget Modification HD-37 Appropriating \$30,000 in Revenue from the
Agenda National Association of County and City Health Officials (NACCHO) for
Title: Addressing Disability in Local Public Health

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested
Meeting Date: April 24, 2008 **Amount of**
Time Needed: 5 minutes

Department: Health **Division:** Community Health Promotion,
Partnerships and Planning

Contact(s): Lester A. Walker

Phone: 503-988-3674 **Ext.** 26457 **I/O Address:** 167/2/210

Presenter(s): Noelle Wiggins, Manager, Community Capacitation Center

General Information

1. What action are you requesting from the Board?

Approval of appropriation of \$30,000 in FY08 funding from the National Association of County and City Health Officials (NACCHO) for the Multnomah County Health Department Community Capacitation Center to promote health in the disability community.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Building on the work begun during 2006-2007, the Multnomah County Health Department's Community Capacitation Center will utilize the National Association of County and City Health Officials funding to strengthen the County's capacity to promote health appropriately and effectively in the disability community. A major goal of the work will continue to be shifting the paradigm for health promotion in the disability community from a paradigm of individual behavior change to one of partnership and attention to the social determinants of health. This work will include the Community Capacitation Center providing technical assistance to a newly-chosen local public health

department that has expressed interest in a project similar to a project already developed by the Multnomah County Health Department. The Community Capacitation Center will also continue to build Multnomah County Health Department's capacity to promote health in the disability community by creating synergies with the Healthy Eating, Active Living (HEAL) project in North Portland by bringing together survey respondents who expressed a desire to be involved in the development of health promotion activities for the disability community. Another key component will include collaborating with the Seattle King County Advanced Practice Center (APC) to enhance knowledge and resources to allow local health departments to respond effectively to vulnerable populations in the event of an emergency.

This action affects Program Offer 40038 – Public Health Promotion. It allows the Public Health Promotion Program to further expand health promotion work in the disability community.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Health Department's federal/state FY08 budget by \$30,000. There may be additional funding available in FY09.

4. Explain any legal and/or policy issues involved.

There are none.

5. Explain any citizen and/or other government participation that has or will take place.

One of our goals is to bring together primary care clients who responded to our disability health promotion survey. We will involve them in additional analysis of the survey. They will help us identify the survey results that will be most interesting for other clients with disabilities and they will help develop effective ways to share those results. We will assess their interest in working with us on an ongoing basis to develop activities to promote health for people with disabilities. Initially, we will focus on North Portland and will investigate possibilities for building on the Healthy Eating, Active Living (HEAL) program already in place at Clarendon Portsmouth Elementary School.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why?**

The Health Department's federal/state revenue budget will increase by \$30,000 in FY08 as a result of the work performed under this grant.

- **What budgets are increased/decreased?**

The Health Department's Community Health Promotion, Partnerships and Planning's FY08 budget will increase by \$30,000. Temporary costs will increase by \$9,458 (Program Development Specialist, Program Manager 1); Professional Services by \$17,400 (subcontract with community based organization to create culturally specific emergency communications plan for the disability community, Interpreters, real-time captioning for visually and hearing impaired), Supplies by \$759 (general office supplies) and Indirect by \$2,383.

- **What do the changes accomplish?**

The changes will accomplish the following activities:

- Provide technical assistance to one organization from among new National Association of County and City Health Officials "Addressing Disability" grantees.
- Continue to build Multnomah County Health Department's capacity to promote health in the disability community by creating synergies with the Healthy Eating, Active Living (HEAL) project in North Portland.
- Collaborate with the Seattle King County Advanced Practice Center (APC) to enhance knowledge and resources to allow local health departments to respond effectively to vulnerable populations in the event of an emergency.

- **Do any personnel actions result from this budget modification? Explain.**

No personnel actions result from this budget modification.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The revenue covers these costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

We received funding from the National Association of County and City Health Officials in FY07 to begin to develop our capacity to promote health among people with disabilities. This funding allows us to continue that effort.

- **If a grant, what period does the grant cover?**

The grant covers the period 10/1/07 – 5/31/08.

- **If a grant, when the grant expires, what are funding plans?**

All activities directly related to the grant must be completed by May 31, 2008. However, we are committed to continuing to work with members of the disability community to promote health in that community. Existing staff at the Community Capacitation Center will be dedicated to continue the work with members of the disability community in North Portland. Additional funding may be available in FY09.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: HD - 37

Required Signatures

**Elected Official or
Department/
Agency Director:**

Lillian Shirley

Date: 04-09-08

Budget Analyst:

Angela Burdine

Date: 04/09/08

Department HR:

Theresa Fuller Poe

Date: 04/03/08

Countywide HR:

Date:

Budget Modification ID: **HD-37****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center						
1	40-40	32211	30			4FA42-03-1	50195	0	(30,000)		NACCHO Grant
2	40-40	32211	30			4FA42-03-1	60100	0	6,103		Temp.ProgDevSpec, ProgMgr1
3	40-40	32211	30			4FA42-03-1	60135	0	1,958		Non-base fringe
4	40-40	32211	30			4FA42-03-1	60145	0	1,397		Non-base insurance
5	40-40	32211	30			4FA42-03-1	60170	0	17,400		Professional Services
6	40-40	32211	30			4FA42-03-1	60240	0	759		Office Supplies
7	40-40	32211	30			4FA42-03-1	60350	0	632		Central Indirect
8	40-40	32211	30			4FA42-03-1	60355	0	1,751		Departmental Indirect
9											
10	72-10	3500	0020		705210		50316		(1,397)		Insurance Revenue
11	72-10	3500	0020		705210		60330		1,397		Offsetting expenditure
12											
13	19	1000	0020		9500001000		50310		(632)		Indirect reimbursement revenue in GF
14	19	1000	0020		9500001000		60470		632		CGF Contingency expenditure
15											
16	40-90	1000	30		409050		50370		(1,751)		Indirect Dept reimbursement revenue in GF
17	40-90	1000	30		409001		60000		1,751		Off setting Dept expenditure in GF
18									0		
19									0		
20									0		
21									0		
22									0		
23									0		
24									0		
25									0		
26									0		
27									0		
28									0		
29									0		
									0	0	Total - Page 1
									0	0	GRAND TOTAL



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-11 DATE 04-24-08
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-11
Est. Start Time: 10:45 AM
Date Submitted: 04/09/08

**NOTICE OF INTENT to Apply for a Federal Highway Administration
Transportation Enhancement Grant for Beaver Creek Culvert and
Agenda RESOLUTION Approving the 2011-13 Transportation Enhancement Program
Title: Project**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: 5 Minutes
Department: Community Services Division: Land Use & Transportation
Contact(s): Ed Abrahamson
Phone: (503) 988-5050 Ext. 29620 I/O Address: 455
Presenter(s): Ed Abrahamson

General Information

1. What action are you requesting from the Board?

Notice of Intent to apply for Transportation Enhancement Grant for Beaver Creek Culvert and Resolution supporting Transportation Enhancement Grant Proposals for East Multnomah County cities.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Transportation Enhancement Program provides federal highway funds for projects that strengthen cultural, aesthetic, or environmental value of our transportation system. Funds are available from 12 types of activities that support the above-mentioned areas. Typical projects include sidewalk and streetscape, bike lanes and shared use paths, viewpoints and interpretive sites, and historic preservation of transportation facilities. Multnomah County is seeking funds for pedestrian and wildlife passage along Beaver Creek in the City of Troutdale. In addition to the NOI for the County's proposal, a resolution of support is also being sought for the County's proposal and proposals from the Cities of Wood Village, Fairview, Troutdale, and Gresham.

3. Explain the fiscal impact (current year and ongoing).

Multnomah County is seeking \$800,000 in Transportation Enhancement funds to construct a passage

under Stark St. adjacent to Beaver Creek in Troutdale. The County will need to provide an \$81,000 match (in-kind and cash FY 11-13). The Proposal is for construction funds and not programmatic.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

Depending upon final project scope and fund availability, the project may be combined with other funds previously allocated through the Metropolitan Transportation Improvement Program to enhance (threatened and endangered) fish passage along lower Beaver Creek. Funds will be allocated through the State Transportation Improvement Program. This NOI is solely for the Beaver Creek Transportation Enhancement application. The resolution is to support similar activities in the cities of Wood Village, Fairview, Troutdale, and Gresham.

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**

Federal Highway Administration

- **Specify grant (matching, reporting and other) requirements and goals.**

The Transportation Enhancement Program provides federal highway funds for projects that strengthen cultural, aesthetic, or environmental value of our transportation system. \$13 million is available statewide, with a \$200,000 minimum funding request. Grants require a minimum match of 10.27%. Funds being sought here by the County are construction funds.

- **Explain grant funding detail – is this a one time only or long term commitment?**

The Proposal is for construction funds and is one time only.

- **What are the estimated filing timelines?**

Grant applications are due May 2, 2008.

- **If a grant, what period does the grant cover?**

Proposals are for (federal) program years 2011, 2012, and 2013.

- **When the grant expires, what are funding plans?**

Construction will be complete.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

Costs will be covered as in-kind.

Required Signatures

Elected Official or
Department/
Agency Director:



Date: 04/09/08

Budget Analyst:



Date: 04/09/08

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving the 2011-13 Transportation Enhancement Program Project

The Multnomah County Board of Commissioners Finds:

- a. The Oregon Department of Transportation (ODOT) administers the Transportation Enhancement Program, which provides federal highway funds for projects that strengthen the cultural, aesthetic or environmental values of our transportation system.
- b. ODOT anticipates allocating \$13 million statewide of Transportation Enhancement discretionary funds.
- c. The following 2011-13 Transportation Enhancement Program Project List identifies projects recommended by the East Multnomah County Transportation Committee for funding.

Project	Sponsor	Total Cost	Fed Funds	Match
Beaver Creek Culverts	Multnomah County	\$881,000	\$800,000	\$81,000
Halsey St. Sidewalk Infill and Bike Lane	City of Fairview	\$280,000	\$249,000	\$31,000
Troutdale Road Sidewalk Infill	City of Troutdale	\$637,500	\$572,000	\$65,500
Community Plaza and Interpretive Kiosk	City of Wood Village	\$616,000	\$552,000	\$64,000
23 rd Ave Sidewalk Infill and ADA Ramps	City of Gresham	\$241,760	\$205,496	\$36,264

- d. Each jurisdiction is responsible for providing matching funds for their project.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves of the 2011-13 Transportation Enhancement Program Project List recommended by the East Multnomah County Transportation Committee.

ADOPTED this 24th day of April, 2008.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Mathew O. Ryan, Assistant County Attorney

SUBMITTED BY:
M. Cecilia Johnson, Director, Department of Community Services

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 08-048

Approving the 2011-13 Transportation Enhancement Program Project

The Multnomah County Board of Commissioners Finds:

- a. The Oregon Department of Transportation (ODOT) administers the Transportation Enhancement Program, which provides federal highway funds for projects that strengthen the cultural, aesthetic or environmental values of our transportation system.
- b. ODOT anticipates allocating \$13 million statewide of Transportation Enhancement discretionary funds.
- c. The following 2011-13 Transportation Enhancement Program Project List identifies projects recommended by the East Multnomah County Transportation Committee for funding.

Project	Sponsor	Total Cost	Fed Funds	Match
Beaver Creek Culverts	Multnomah County	\$881,000	\$800,000	\$81,000
Halsey St. Sidewalk Infill and Bike Lane	City of Fairview	\$280,000	\$249,000	\$31,000
Troutdale Road Sidewalk Infill	City of Troutdale	\$637,500	\$572,000	\$65,500
Community Plaza and Interpretive Kiosk	City of Wood Village	\$616,000	\$552,000	\$64,000
23 rd Ave Sidewalk Infill and ADA Ramps	City of Gresham	\$241,760	\$205,496	\$36,264

- d. Each jurisdiction is responsible for providing matching funds for their project.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves of the 2011-13 Transportation Enhancement Program Project List recommended by the East Multnomah County Transportation Committee.

ADOPTED this 24th day of April, 2008.

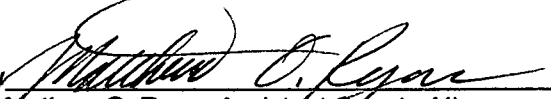


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Mathew O. Ryan, Assistant County Attorney

SUBMITTED BY:

M. Cecilia Johnson, Director, Department of Community Services



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-12
Est. Start Time: 10:50 AM
Date Submitted: 04/11/08

RESOLUTION Giving Preliminary Approval of Issuance of Tax-Exempt Revenue Bonds (Pacific Northwest College of Art Project), in One or More Series, in an Amount Not to Exceed \$14,000,000; Authorizing Publication of a
Agenda Title: Notice of Intent to Issue Revenue Bonds; and Authorizing Execution of a Letter of Intent

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: 15 Minutes
Department: County Management Division: Finance & Risk Management
Contact(s): Mindy Harris
Phone: 503-988-3786 Ext. 83786 I/O Address: 503/531
Presenter(s): Mindy Harris, Harry Morton, and Doug Goe

General Information

1. What action are you requesting from the Board?

Approval of resolution giving preliminary approval of issuance of tax-exempt revenue bonds by Pacific Northwest College of Art in an amount not to exceed \$14,000,000.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This conduit financing is similar to others previously approved by the County for the benefit of nonprofit educational institutions within the State of Oregon and as authorized pursuant to Oregon Revised Statutes Sections 287A.150 and 352.790 to 352.820.

3. Explain the fiscal impact (current year and ongoing).

The County receives a minimum fee of \$10,000 to offset administrative expenses. The estimated revenue impact for this debt issue is \$10,000.

4. Explain any legal and/or policy issues involved.

The County is not legally responsible for the repayment of the debt, the costs of issuance of the debt, or for including the debt on the County's Comprehensive Annual Financial Report.

5. Explain any citizen and/or other government participation that has or will take place.

In addition to the hearing before the Board of County Commissioners, there will also be a public notice and hearing as required by the Tax Equity and Fiscal Responsibility Act. This hearing is required prior to the debt issuance transaction.

Required Signature

**Elected Official or
Department/
Agency Director:**

Mindy Harris

Date: 04/10/08

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

A Resolution Giving Preliminary Approval of Issuance of Tax-Exempt Revenue Bonds (Pacific Northwest College of Art Project), in One or More Series, in an Amount Not to Exceed \$14,000,000; Authorizing Publication of a Notice of Intent to Issue Revenue Bonds; and Authorizing Execution of a Letter of Intent

The Multnomah County Board of Commissioners Finds:

a. The Board of County Commissioners (the "Board") of Multnomah County, Oregon (the "County") is authorized as a municipality, defined in Oregon Revised Statutes Sections 352.790 to 352.820, to issue education facilities revenue bonds for the benefit of nonprofit educational institutions within the State of Oregon. The Bonds (as defined below) shall be issued pursuant to Oregon Revised Statutes Sections 287A.150 and 352.790 to 352.820 (collectively, the "Act"); and

b. The County has received a request as set forth in a Letter of Intent, attached hereto as Exhibit "A," from Pacific Northwest College of Art, a qualified 501(c)(3) organization and an Oregon nonprofit corporation (the "College"), wherein the College requests the County to issue Tax-Exempt Revenue Bonds (Pacific Northwest College of Art Project), in one or more series (the "Bonds"), in an amount not to exceed \$14,000,000, for the following purposes:

1. Acquisition of Building. The College requests the Bonds be issued to finance the costs of acquisition, construction, additions, renovations and improvements of and to a building located at 1241 NW Johnson Street, Portland, Oregon 97209 to be used by the College to accommodate new programs and enrollment growth; and

2. Reimbursement Component: To reimburse the College's endowment and trust funds and other internal and external borrowings which financed capital projects for the College.

The above projects, together with the funding of a debt service reserve fund, if required, and expenditure for certain costs of issuance, including letter of credit fees, shall be referred to herein as the "Project."

c. Section 145 of the Internal Revenue Code of 1986, as amended, authorizes a governmental unit to issue tax-exempt bonds for qualified Section 501(c)(3) organizations; and

d. The County is advised that upon issuance of the Bonds, the County shall enter into a loan agreement whereby the proceeds of the Bonds will be loaned to the College for the purpose of financing the acquisition of qualified education facilities and paying qualified education facilities costs. The Bonds will be secured solely by the covenant of the College to provide sufficient funds for the repayment of the maturing principal, interest and premium, if any, on the Bonds as they respectively become due. The County does not assume any liability for the payment of the

Bonds nor are any assets or funds of the County pledged therefor. The Bonds shall not be a charge upon the tax revenues of the County and shall be secured solely by the education facility revenues pledged by the College; and

e. The Act requires that the County publish a Notice of Intent to Issue Revenue Bonds, attached hereto as Exhibit "B," in one issue of a newspaper of general circulation within the County and that no Bonds may be sold nor a bond purchase agreement executed for at least sixty (60) days following such publication. The notice shall advise the electors of the County that they may file a petition with the County asking to have the question of whether to issue such Bonds referred to a vote. If the County receives petitions totaling not less than five percent (5%) of the County's electors, no Bonds may be sold until the issuance of the Bonds is approved by a majority of the electors of the County; and

f. The College requests that the County proceed with the issuance of the Bonds and to negotiate the sale of the Bonds as expeditiously as possible to allow the College to proceed with the Project.

The Multnomah County Board of Commissioners Resolves:

1. Public Notice. Pursuant to the requirements of the Act, no Bonds may be sold, and in the case of a private negotiated sale, no purchase agreement can be executed for sixty (60) days following the publication of the notice, as set forth in Oregon Revised Statutes Section 287A.150. The County directs that a notice in substantially the form attached hereto as Exhibit "B," be published in *The Oregonian*, a newspaper of general circulation within the County in the same manner as are other public notices of the County and that such notice shall contain the information required in the Act. If electors of the County file the appropriate petition with the County within sixty (60) days following publication of the notice, then the Bonds shall not be issued by the County until this Resolution is approved by a majority of the electors of the County.

2. Letter of Intent. The Board has received the Letter of Intent between the County and the College wherein the College proposes that the County issue the Bonds pursuant to the Act to provide funds for the Project and to loan the proceeds of the Bonds to the College for such purposes. To induce the County to undertake the issuance of the Bonds, the College has agreed to cooperate with the County for the approval by the County of all the terms and conditions of the issuance of the Bonds and the sale thereof in an aggregate principal amount not to exceed \$14,000,000. The College shall pay to the County from the revenue bond proceeds and other available College funds an issuer's fee as more fully set forth in paragraph 3(b) of the Letter of Intent. The County approves of the Letter of Intent and authorizes an Authorized Representative, defined below, to execute and deliver the Letter of Intent for and on behalf of the County.

3. Public Hearing. Pursuant to the provisions of Section 147(f) of the Internal Revenue Code of 1986, as amended, the Bonds may not be issued as tax-exempt qualified bonds until the elected legislative body of the County, as the unit of government issuing the Bonds and as the unit of government having jurisdiction over the area in which the Project is located, holds a public hearing, following reasonable public notice, allowing the residents of the County to have a reasonable opportunity to be heard by the County relating to the issuance of the Bonds. The

County is the governmental unit issuing the Bonds and the governmental unit having jurisdiction over the area in which the education facilities are to be located. The County directs that such public hearing be conducted following reasonable public notice.

4. Authorized Representative. The County authorizes the Chair, the Vice-Chair, the Finance Director, the County Treasurer, or any other person designated by the Chair of the Board, as the "Authorized Representative" to take such action for and on behalf of the County as is reasonably necessary to carry out the provisions of this Resolution. The formal authorization for the issuance and sale of the Bonds shall be subject to the approval of the Board.

5. Designation of Bond Counsel and Special Counsel and Underwriter or Placement Agent. The Board designates Orrick, Herrington & Sutcliffe LLP, as Bond Counsel and as the County's Special Counsel to advise the County on matters relating to the issuance of the Bonds, compliance with federal and state law and in the negotiation, issuance and sale of the Bonds. In addition, the Board designates Piper Jaffray & Co. to act as the underwriter or placement agent for the Bonds.

6. Distribution of Preliminary Official Statement. For purposes of compliance by the Underwriter with Rule 15c2-12(b)(1) of the federal Securities and Exchange Commission, the Board authorizes the Authorized Representative to authorize the distribution of an Official Statement by the Underwriter and deem "final" the Official Statement, in substantially the form presented to the Authorized Representative.

7. Issuance of Bonds. The Board agrees to use its best efforts to issue and negotiate the sale of the Bonds for and on behalf of the College.

ADOPTED by the Board of County Commissioners of Multnomah County, Oregon this 24th day of April 2008.

**BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON**

By: _____
Ted Wheeler, Chair

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By: _____
Agnes Sowle, County Attorney

EXHIBIT "A"
FORM OF LETTER OF INTENT

EXHIBIT "B"

NOTICE OF INTENT TO ISSUE REVENUE BONDS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Multnomah County, Oregon (the "Board"), adopted Resolution No. 08-___ on April 24, 2008 (the "Resolution") authorizing the issuance of Multnomah County, Oregon Revenue Bonds (Pacific Northwest College of Art Project), in one or more series (the "Bonds") in an amount not exceeding \$14,000,000.

The Board may establish by subsequent resolution all terms, conditions and covenants regarding the Bonds and the pledge of revenues to pay the principal of and interest on the Bonds.

The Bonds will not be general obligations of the County nor a charge upon its tax or other revenues or any of its assets or properties but will be payable solely from the payments made by or on behalf of the Pacific Northwest College of Art from the revenues or other resources of the College, which the County pledges to the payment of the Bonds.

The Bonds are being issued to provide funds to finance the costs of acquisition, construction, additions, renovations and improvements of and to a building located at 1241 NW Johnson Street, Portland, Oregon 97209 to be used by the College to accommodate new programs and enrollment growth; to reimburse the College's endowment and trust funds and other internal and external borrowings which financed capital projects for the College and to fund a debt service reserve fund, if required, and expenditures for certain costs of issuance, including letter of credit fees.

The electors residing within the County may file a petition with the County asking to have the question of whether to issue such Bonds referred to a vote. If written petitions, signed by not less than five percent (5%) of the County's electors, are filed in the office of the County Clerk of Multnomah County, Oregon, at the address set forth below, on or before June __, 2008 (being at least 60 days following publication of the notice on April __, 2008), no Bonds may be sold, or in the case of a private negotiated sale, no purchase agreement can be executed, until the Resolution is approved by a majority of the electors of the County voting on the Resolution.

Resolution No. 08-___ is available for inspection during regular business hours at the office of the Board of Commissioners, Multnomah Building, 501 S.E. Hawthorne Blvd., Portland, Oregon 97214.

The Bonds will be issued and sold under the provisions of Oregon Revised Statutes Sections 287A.150 and 352.790 to 352.820. This notice is published pursuant to Oregon Revised Statutes 287A.150(4).

DATED: April 24, 2008.

**BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON**

PUBLISHED April __, 2008 in *The Oregonian*.

LETTER OF INTENT

between

MULTNOMAH COUNTY, OREGON

and

PACIFIC NORTHWEST COLLEGE OF ART

THIS LETTER OF INTENT is between MULTNOMAH COUNTY, OREGON, a political subdivision of the State of Oregon (the "County"), and PACIFIC NORTHWEST COLLEGE OF ART, an Oregon nonprofit corporation (the "College").

1. Preliminary Statement. Among the matters of mutual inducement, which have resulted in the execution of this Letter of Intent are the following:

A. The County is a political subdivision of the State of Oregon, authorized and empowered by Oregon Revised Statutes ("ORS") Sections 287A.150 and 352.790 to 352.820 (collectively, the "Act") to issue revenue bonds for the purposes specified therein upon such terms and conditions as the County may deem advisable.

B. The County proposes to issue tax-exempt revenue bonds, in one or more series (the "Bonds") pursuant to the Act to provide funds to (i) finance the costs of acquisition, construction, additions, renovations and improvements of and to a building located at 1241 NW Johnson Street, Portland, Oregon 97209 to be used by the College to accommodate new programs and enrollment growth; and (ii) reimburse the College's endowment and trust funds and other internal and external borrowings which financed capital projects for the College. The above projects, together with the funding of a debt service reserve fund, if required, and expenditure for certain costs of issuance, including letter of credit fees, shall be referred to herein as the "Project."

C. The County deems it necessary and advisable that it take such action as may be required under the Act to authorize and issue the Bonds to finance the cost of the Project in a total amount not to exceed \$14,000,000.

D. The County finds that the issuance of the Bonds to finance the cost of the Project and the loaning of the proceeds thereof to the College for the Project constitutes a valid public purpose.

E. The College wishes to proceed with the preparation of necessary plans and specifications and to incur expenses in connection with the Project. The College does not wish to incur the costs and expenses and proceed with its plans for the Project without reasonable assurances from the County that proceeds of the sale of the Bonds of the County may be made available to finance the Project. The parties consider it appropriate that the action contemplated hereunder be the subject of this Letter of Intent.

F. All references in this Letter of Intent to the County shall be deemed to include where appropriate its elected and appointed officials, employees and agents.

2. Undertakings on the Part of the County. Subject to the conditions stated herein, including the preparation and approval of the various financing documents and review and approval by Bond Counsel and Special Counsel to the County (as hereinafter defined), the County agrees and represents as follows:

A. The County will use its best efforts, subject to the satisfaction by the College of all conditions stated herein and all other conditions imposed on the College by the County prior to issuance of the Bonds, to authorize and cause the issuance of its Bonds to be payable solely out of the loan payments payable by the College to the County pursuant to a loan agreement or other financing agreement between the College and the County, which Bonds will be in an aggregate principal amount not to exceed \$14,000,000.

B. The County will adopt such proceedings and authorize the execution of such documents as may be necessary and advisable for the authorization, issuance, sale, execution and delivery of the Bonds, and the loan of the proceeds thereof to the College to finance the Project, all as authorized by law and as mutually satisfactory to the College and the County.

C. The amounts payable to the County under the loan agreement or other financing agreement shall be sufficient to pay the principal of and the interest on, and redemption premium, if any, of the Bonds as and when the same become due and payable.

D. The County has appointed Orrick, Herrington & Sutcliffe LLP, as bond counsel and special counsel to the County (collectively, "Bond Counsel"), to participate in the proceedings, to prepare any resolutions of the Board of County Commissioners, to prepare or

review an indenture, a loan agreement, a bond purchase agreement, a reimbursement agreement, a remarketing agreement, a tender agent agreement, a continuing disclosure agreement, a deed of trust, an escrow deposit agreement, a tax certificate and agreement, an investment agreement, and any other necessary documents or certificates relating to the Bond financing and to review the official statement for the Bonds and to approve the legality of the actions of the County relating to the Bonds.

E. Neither the Bonds nor the interest thereon shall be an obligation of Multnomah County, Oregon, or of the State of Oregon, nor the personal obligations of the elected or appointed officials, employees or agents of the County within the meaning of any constitutional or statutory provisions whatsoever, but shall be payable solely from amounts received by the County from the College pursuant to the loan agreement and other monies pledged therefor. The Bonds shall not be a general obligation of the County nor a pledge of the faith and credit of the County or its elected or appointed officials, employees or agents nor a debt or pledge of the faith and credit of the State of Oregon.

F. No assets of the County shall be given to secure the Bonds, and the Bonds shall be repayable out of, and only out of, the College's assets and income and a letter of credit, if any.

3. Undertakings on the Part of the College. Subject to the conditions above stated, the College agrees as follows:

A. The College will cooperate with the County for the approval of all of the terms and conditions of the issuance and sale of the Bonds in an aggregate principal amount not to exceed \$14,000,000, to finance the Project.

B. At the time of closing of the Bond sale, the College will pay to the County, from Bond proceeds or other available College funds, an issuer's fee equal to one dollar (\$1.00) per one thousand dollars (\$1,000) of the principal amount of the Bonds, but not less than \$10,000.

C. Concurrently with the closing of the Bonds, the College will execute and deliver a loan agreement or other financing agreement with the County, under which terms the College will agree to pay the County loan payments sufficient in the aggregate to pay the principal of and interest on, and redemption premium, if any, of the Bonds as and when the same shall become due and payable.

D. In addition to the indemnification and hold harmless obligations of the College under Section 5A. hereof, the loan agreement or other financing agreement shall contain

provisions in which the College shall indemnify and hold the County and their elected or appointed officials, employees and agents harmless from all liabilities incurred in connection with the Project or the sale, issuance, marketing or administration of the Bonds.

E. The College will cause its counsel to provide the County and Bond Counsel with a legal opinion in customary form and substance reasonably acceptable to Bond Counsel with respect to the College, its obligations in connection with the Bonds and any agreements executed by the College in connection with the Bonds.

F. The loan agreement shall also contain such other provisions as may be required or permitted by law and as are mutually acceptable to the parties.

G. In accordance with the provisions of Rule 15c2-12 promulgated by the Securities and Exchange Commission, the College, as an "Obligated Person" within the meaning of the Rule, agrees to execute and deliver a Continuing Disclosure Certificate if required or if applicable, in a form satisfactory to the County and Bond Counsel and agrees to provide information as specified in the Continuing Disclosure Certificate on an annual basis and will undertake to provide in a timely manner notices of a material event, as defined in the Continuing Disclosure Certificate, with respect to the Bonds.

H. The College will take such further action and adopt such further proceedings as may be required to implement these understandings.

4. General Provisions.

A. Except as provided in Section 4B. and Section 5A. hereof or as otherwise provided herein, all obligations arising under this Letter of Intent are conditioned upon the parties agreeing to mutually acceptable terms for the sale of the Bonds and mutually acceptable terms and conditions for the contracts and agreements contemplated herein; provided, however, that the County shall not participate in or be responsible for the marketing of the Bonds.

B. Notwithstanding anything to the contrary stated herein but except as specified in Section 4.E. below, the College will pay, or cause to be paid, whether the Bonds are actually issued or not, any fees and expenses incurred in connection with the issuance, sale and on-going administration of the Bonds as specified herein, including without limitation, the reasonable fees and expenses of the County, Bond Counsel, the County's financial advisor, if any, and the Bond trustee, registrar and paying agent. The College will also pay the cost of County staff time incurred in connection with the issuance, sale or on-going administration of the Bonds and any

costs related to the County's inability to issue "bank qualified obligations" in calendar year 2008, if applicable. In addition, the College shall pay the out-of-pocket costs of Bond Counsel, the County's financial advisor, if any, and County staff. The College will also pay the cost and fees of its counsel, underwriter or placement agent's fees and any other costs incurred in connection with the Project or the Bonds.

C. The College shall obtain, at its expense, all necessary governmental approvals. In addition, the College shall make no use of the Bond proceeds so as to cause the Bonds to be classified as arbitrage bonds as that term is defined in the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code") or cease to be "qualified 501(c)(3) bonds" as that term is defined in Section 145 of the Code.

D. The College agrees to execute and deliver the Continuing Disclosure Certificate as required by Section 3G. hereof, if applicable or required by Rule 15c2-12.

E. Should Bonds not be issued, all fees of legal, financial and other professionals retained by the County in connection with the transactions contemplated by the Letter of Intent shall be paid by the College based upon the actual fees and costs incurred as of the time of termination of the issuance process. All parties, other than the County, whose fees and costs the College will be obligated to pay shall provide the College written estimates of such fees and costs promptly after the execution of this Letter of Intent. All out-of-pocket costs payable by the College to any party other than the County shall be solely for actual costs incurred.

5. Miscellaneous Provisions.

A. The College shall and hereby agrees to indemnify and save the County, their appointed or elected officials, employees or agents harmless against and from all claims by or on behalf of any person, firm, corporation or other legal entity arising from the execution of this Letter of Intent and any and all other actions to be taken by the County relating to the Project or the issuance of the Bonds for so long as the Bonds remain outstanding, including, without limitation, the conduct or management of, or from any work or thing done related to the Project, including without limitation, (i) any condition related to the Project, (ii) any breach or default on the part of the College in the performance of any of its obligations under this Letter of Intent, (iii) any act or negligence of the College or of any of its agents, contractors, servants, employees or licensees, (iv) any act or negligence of any assignee or lessee of the College, or of any agents, contractors, servants, employees or licensees of any assignee or lessee of the College, or (v) any

omission or misstatements of any material fact in the offering statement or any other liability arising from the sale, issuance, marketing, remarketing or administration of the Bonds arising from a source or alleged source other than information provided by the County in writing for use in connection with the sale, issuance, marketing, remarketing or administration of the Bonds. The College shall indemnify and save the County and their elected or appointed officials, employees or agents harmless from any such claim arising as aforesaid, or in connection with any action or proceeding or costs or fees incurred in any action or proceedings brought thereon whether at trial, on appeal, in bankruptcy proceedings or otherwise, and upon notice from the County or its elected or appointed officials, employees or agents, the College shall defend them or either of them in any such action or proceeding at the College's expense.

The indemnification and hold harmless obligations of the College under this Section 5A. shall include the indemnification of the County, its appointed or elected officials, employees or agents harmless against and from all claims by or on behalf of any person, firm, corporation or other legal entity arising from any fees or costs incurred by the County in responding to any Internal Revenue Service audit, Securities and Exchange Commission inquiry or any other federal, state or regulatory action or proceeding with respect to the Bonds or the Project. The College agrees to enter into an Agreement Relating to IRS Audits with the County as required by the Financing Documents. The County may employ, at the College's expense, any counsel (internal or otherwise) or experts required in responding to any audit, inquiry, regulatory action or proceeding with respect to the Bonds or the Project.

Notwithstanding the fact that is the intention of the parties hereto that the County and their elected or appointed officials, employees or agents shall not incur any pecuniary liability by reason of the terms of this Letter of Intent or the undertakings required of the County or their elected or appointed officials, employees or agents hereunder, by reason of the issuance of the Bonds or by reason of the execution of any financing documents relating thereto, or by reason of the performance of any act requested by the County, its elected or appointed officials, employees or agents or by the College, including all claims, liabilities or losses arising in connection with the violation of any statutes or regulation pertaining to the foregoing; nevertheless, if the County or its elected or appointed officials, employees or agents should incur any such pecuniary liability, then in such event the College shall indemnify and hold the County and their elected or appointed officials, employees or agents harmless against all claims, demands or causes of action

whatsoever, by or on behalf of any person, firm or corporation or other legal entity arising out of the same or out of any Offering Statement or lack of Offering Statement in connection with the sale or resale of the Bonds and all costs, fees and expenses, including without limitation, legal fees and expenses whether incurred at trial, on appeal, in bankruptcy proceedings or otherwise incurred in connection with any such claim or in connection with any action or proceeding brought thereon, and upon notice from the County or its elected or appointed officials, employees or agents, the College shall defend the County and its elected or appointed officials, employees or agents in any such action or proceeding.

Notwithstanding anything to the contrary contained herein, the College shall have no liability to indemnify the County, or its elected or appointed officials, employees or agents, against claims or damages resulting from the County's elected or appointed officials, employees or agents own gross negligence or willful misconduct.

In the event any claim is made against the County, their elected or appointed officials, employees or agents (collectively, the "Indemnified Parties") for which indemnification may be sought from the College under the foregoing provisions, the Indemnified Parties shall promptly give written notice thereof to the College; provided that any failure to give or delay in giving such written notice shall not relieve the College's indemnification obligations as set forth above except to the extent such failure or delay prejudices the College's ability to defend or settle such claim. Upon receipt of such notice, the College shall assume the defense thereof in all respects and may settle such claim in such manner as it deems appropriate so long as there is no liability, cost or expense to the Indemnified Party. The College shall select legal counsel to represent each Indemnified Party and shall not be responsible for the legal fees and expenses of any legal counsel retained by any Indemnified Party without the written consent of the College, unless the County shall have reasonably concluded that there may be a conflict of interest between the County and the College in the conduct of the defense of such action (in which case the College shall not have the right to direct the defense of such action on behalf of the County but shall be responsible for the legal fees and expenses of the counsel retained by the Indemnified Party whether incurred at trial, on appeal, in bankruptcy proceedings or otherwise).

B. If Bond proceeds are not sufficient to complete the Project, the College agrees to pay, or cause to be paid, the deficiency.

C. The County and the College have caused this Letter of Intent to be authorized by their respective governing body or board of directors, and executed by their duly authorized officers as of the 24th day of April 2008.

MULTNOMAH COUNTY, OREGON

PACIFIC NORTHWEST COLLEGE OF ART

By: _____
Ted Wheeler, Chair

By: _____
Dr. Thomas Manley
President



PNCA

1241 nw johnson street
portland, oregon 97209

503.226.4391 voice
503.226.3587 facsimile

www.pnca.edu
info@pnca.edu

April 3, 2008

Honorable Board of County Commissioners
Multnomah County, Oregon
501 S.E. Hawthorne Blvd.
Portland, OR 97214

Commissioners:

Pacific Northwest College of Art, an Oregon nonprofit corporation (the "College") hereby respectfully requests Multnomah County, Oregon (the "County") to issue non-recourse, tax-exempt revenue bonds in an aggregate principal amount not to exceed \$14,000,000 to (i) finance costs associated with the acquisition, construction, renovation and improvements of and to a building located at 1241 N.W. Johnson Street, Portland, Oregon 97209 to be used by the College to accommodate new programs and enrollment growth, (ii) reimburse the College's endowment and trust funds and other internal and external borrowings which financed capital projects for the College, (iii) fund a debt service reserve fund, if required, and (iv) finance certain costs of issuance (collectively, the "Project").

We are requesting that the County serve as the issuer of these proposed new revenue bonds (the "Bonds").

- **Structure.** The Bonds will be issued as either Variable Rate Demand Bonds payable from revenues of the College and secured by a direct pay Letter of Credit that are publicly offered, or as Variable Rate Bond that is privately placed with one or more banks. The final Bond structure is expected to be determined within the next thirty (30) days, as the various bank proposals are finalized and reviewed by the College and its financing team.
- **Finance Team.** We proposed that Orrick, Herrington & Sutcliffe LLP serve as Bond Counsel to the County in connection with the issuance of the Bonds, and have retained Stoel Rives LLP to serve as counsel to the College in connection with the Bonds and the Project. We have also retained Piper Jaffray & Co. to serve as the Underwriter or Placement Agent for the Bonds. The Letter of Credit Bank or bank purchaser is expected to be determined within the next thirty (30) days.

- **Timetable.** The sale date and closing for this financing are tentatively scheduled for late June, as set forth on the tentative financing schedule included with this letter.

The College has been an important member of the Portland community for nearly a century. We are committed to expanding our facilities to offer new and innovative educational programs and to strengthen our profile in Portland and the Pacific Northwest.

We have included in this packet a tentative financing schedule, a draft distribution list, a preliminary breakdown of sources and uses of funds for the Project and a copy of our audited financial statements for our past two fiscal years.

We look forward to the opportunity to work with you as the issuer of the Bonds for this important transaction.

If you have any questions, please feel free to call me at (503) 821-8910.

Sincerely,



Nancy Barrows
Chief Financial Officer

Enclosures





MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-13
Est. Start Time: 10:55 AM
Date Submitted: 04/17/08

RESOLUTION Approving a Lease Termination and Replacement Lease with Yum! Brands, Inc., for Real Property Located at 18510 SE Stark Street, Gresham, Oregon, for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: 5 minutes
Department: Non-Departmental Division: Chair's Office
Contact(s): Mike Sublett, Facilities and Property Management Division (FPM)
Phone: (503) 988-4149 Ext. 84149 I/O Address: 274
Presenter(s): Mike Sublett, Facilities and Property Management Division

General Information

1. What action are you requesting from the Board?

Approve a lease termination and replacement lease with Yum! Brands, Inc., for real property located at 18510 SE Stark Street, Gresham, OR, for the purpose of developing the East County Justice Facility and authorize County Chair to execute appropriate documents to complete the transaction.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

By Resolution 07-038, dated February 22, 2007, the Board Approved the East County Justice Facility Project Plan ("Project Plan"), which created a capital project and directed Facilities and Property Management Division ("Facilities") to proceed with site acquisition. By Resolution 07-169, dated November 18, 2007, the Board approved the purchase property located at 18430-18510 SE Stark Street, Gresham, Oregon 97233, ("Property") for the purpose of siting the East County Justice Facility. The acquisition closed in December 2007. The Property was acquired subject to a

leasehold interest ("Lease") held by Yum! Brands Inc. ("Lessee"). The Lessee operates a Taco Bell restaurant on the Property in a long-term lease. Facilities has determined that relocating the Taco Bell restaurant to another site at the Property will facilitate the development and operation of the East County Justice Center. Facilities has conducted extensive negotiations with the Lessee in order to investigate the relocation of the restaurant to a more suitable site on the Property which will allow better frontage for the Justice center. It is recommended for approval that the County enter into a new lease relocating the Lessee to a site at 18430 SE Stark Street, Gresham, OR, on the terms and conditions set forth in the attached Letter of Intent.

3. Explain the fiscal impact (current year and ongoing).

The new lease commences with annual rent of \$45,000 per annum.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

None

Required Signature

**Elected Official or
Department/
Agency Director:**

Carol M. Ford

Date: 04/16/08

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving a Lease Termination and Replacement Lease with Yum! Brands, Inc., for Real Property Located at 18510 SE Stark Street, Gresham, Oregon, for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

The Multnomah County Board of Commissioners Finds:

- a. By Resolution 07-038, dated February 22, 2007, the Board Approved the East County Justice Facility Project Plan ("Project Plan"), which created a capital project and directed Facilities and Property Management Division ("Facilities") to proceed with site acquisition.
- b. By Resolution 07-169, dated November 18, 2007, the Board approved the purchase property located at 18430-18510 SE Stark Street, Gresham, Oregon 97233, ("Property") for the purpose of siting the East County Justice Facility. The acquisition closed in December 2007.
- c. The Property was acquired subject to a leasehold interest ("Lease") held by Yum! Brands Inc. ("Lessee"). The Lessee operates a Taco Bell restaurant on the Property in a long-term lease. Facilities has determined that relocating the Taco Bell restaurant to another site at the Property will facilitate the development and operation of the East County Justice Center. Facilities has conducted extensive negotiations with the Lessee in order to investigate the relocation of the restaurant to a more suitable site on the Property.
- d. It is in the best interests of the County to enter into a new lease relocating the Lessee to a site at 18430 SE Stark Street, Gresham, OR, on the terms and conditions set forth in the attached Letter of Intent (Exhibit 1).

The Multnomah County Board of Commissioners Resolves:

1. It is in the best interests of the County to terminate the Lease with Yum! Brands, Inc., for real property, located at 18510 SE Stark Street, Gresham, OR, and to enter into a replacement lease on the terms and conditions outlined in the attached Letter of Intent.

2. The Chair is authorized to execute documents necessary to complete the Lease termination substantially consistent with the terms and conditions set forth in the attached Letter of Intent.

ADOPTED this 24th day of April 2008.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By

John S. Thomas, Deputy County Attorney

SUBMITTED BY:
Carol M. Ford, Director, Dept. of County Management



Yum! Brands, Inc.

14841 Dallas Pkwy
Dallas, TX 75254


April 11, 2008

Mr. Michael Sublett
401 N Dixon Street
Portland, OR 97227

RE: 18430 SE Stark St, Gresham, OR

Dear Mr. Sublett,

Following is the proposal regarding Taco Bell's interest in entering into a long term Ground Lease to operate a freestanding restaurant with drive-thru at the above referenced property. Please forward this document to the appropriate individual or entity. As such, the following are the main deal points for the proposed Ground Lease:

1. Lessee: Taco Bell Corp., a California corporation.
 2. Lessor: Multnomah County Oregon
 3. Premises: A drive-thru restaurant on approximately 19,992 s.f.
 4. Term: Twenty (20) years, plus three (3), five (5) year options.
 5. Rent: The rent shall commence at \$45,000 per year and shall increase by 10% every five (5) years.
 6. Rent Commencement: The earlier of the date on which Lessee opens its restaurant to the public for business or 150 days after the later of a) LL has delivered possession of the premises to Lessee and b) all permits are received by Lessee. Lessee will continue to pay rent at its current location. Current lease will terminate upon commencement of the new lease.
 7. Delivery of pad: Lessee will accept pad "as is" subject to survey, soils, title, and environmental reports provided by Lessor. Lessee will be responsible for all site preparation, including deconstruction/demolition of the existing structure. Lessor will be responsible for deconstruction/demolition of Lessee's existing structure.
 8. Taxes, insurance Lessee shall maintain the Premises and pay its pro-rata
- 



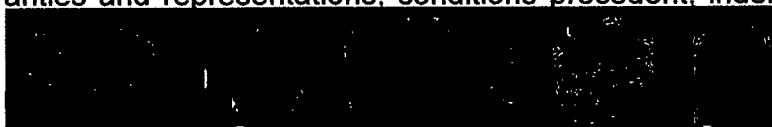
Yum! Brands, Inc.

14841 Dallas Pkwy
Dallas, TX 75254

- & Maintenance:** share of taxes, insurance and CAM charges.
9. **Construction:** Lessee shall construct a Taco Bell building with drive— thru at Lessee's cost.
10. **Signage:** Lessee shall be allowed to install its own building signage, subject to governmental approval. Lessee shall be allowed to erect pole signage on the property, subject to governmental approval.
11. **Lease Form:** The lease shall be prepared by and be on Lessee's form, subject to Lessor's review and approval.
12. **Assignment:** Lessee shall have the right to assign this Lease or sublease all or part of the Premises without consent of Landlord, provided the sublessee has a financial position and business presentation no less than the Lessee and is compatible with the civic operations of the Lessor. If Lessee assigns this Lease, Lessee shall remain liable for three (3) years after the date of assignment, and, provided the assignee performs all obligations of Lessee under this Lease during such three (3) years, Lessee shall thereafter be released from any further liability under this Lease. Lessor shall have a right of first refusal on any assignment, the form of which will be negotiated as part of a binding lease.
13. **Contingencies:**
- A. Inspection Period: 90 days after the Lease Agreement is fully executed.
- B. Permitting Period: 180 days after the Lease Agreement is fully executed, plus two (2), thirty (30) day extensions if so required.

The parties do not intend this letter to be a contract or to be bound by this letter. A contract will not exist unless and until the parties have executed a formal agreement approved by their respective counsel regarding the subject matter of this letter and containing all other essential terms of any agreed upon transaction.

The parties acknowledge that they have not set forth herein nor agreed upon all essential terms of the subject matter of an agreed transaction, including without limitation, warranties and representations, conditions precedent, indemnities and other





Yum! Brands, Inc.

14841 Dallas Pkwy
Dallas, TX 75254

anticipated terms, and that such essential terms will be the subject of further negotiation. If this Letter of Intent accurately reflects the Seller's understanding with respect to the matters set forth herein, please have them date and execute a copy of this Letter of Intent where indicated below and return it to me at your earliest convenience. Please contact me at the number below if you have any questions or require any additional information. I await your reply.

Sincerely,

Dana Cahill

Dana Cahill
Real Estate Manager

Acknowledged and agreed to this _____ day of _____, 2008.

By: _____

Title: _____



**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON**

RESOLUTION NO. 08-049

Approving a Lease Termination and Replacement Lease with Yum! Brands, Inc., for Real Property Located at 18510 SE Stark Street, Gresham, Oregon, for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

The Multnomah County Board of Commissioners Finds:

- a. By Resolution 07-038, dated February 22, 2007, the Board Approved the East County Justice Facility Project Plan ("Project Plan"), which created a capital project and directed Facilities and Property Management Division ("Facilities") to proceed with site acquisition.
- b. By Resolution 07-169, dated November 18, 2007, the Board approved the purchase property located at 18430-18510 SE Stark Street, Gresham, Oregon 97233, ("Property") for the purpose of siting the East County Justice Facility. The acquisition closed in December 2007.
- c. The Property was acquired subject to a leasehold interest ("Lease") held by Yum! Brands Inc. ("Lessee"). The Lessee operates a Taco Bell restaurant on the Property in a long-term lease. Facilities has determined that relocating the Taco Bell restaurant to another site at the Property will facilitate the development and operation of the East County Justice Center. Facilities has conducted extensive negotiations with the Lessee in order to investigate the relocation of the restaurant to a more suitable site on the Property.
- d. It is in the best interests of the County to enter into a new lease relocating the Lessee to a site at 18430 SE Stark Street, Gresham, OR, on the terms and conditions set forth in the attached Letter of Intent (Exhibit 1).

The Multnomah County Board of Commissioners Resolves:

1. It is in the best interests of the County to terminate the Lease with Yum! Brands, Inc., for real property, located at 18510 SE Stark Street, Gresham, OR, and to enter into a replacement lease on the terms and conditions outlined in the attached Letter of Intent.

2. The Chair is authorized to execute documents necessary to complete the Lease termination substantially consistent with the terms and conditions set forth in the attached Letter of Intent.

ADOPTED this 24th day of April 2008.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
John S. Thomas, Deputy County Attorney

SUBMITTED BY:

Carol M. Ford, Director, Dept. of County Management



Yum! Brands, Inc.

14841 Dallas Pkwy
Dallas, TX 75254

April 11, 2008

Mr. Michael Sublett
401 N Dixon Street
Portland, OR 97227

RE: 18430 SE Stark St, Gresham, OR

Dear Mr. Sublett,

Following is the proposal regarding Taco Bell's interest in entering into a long term Ground Lease to operate a freestanding restaurant with drive-thru at the above referenced property. Please forward this document to the appropriate individual or entity. As such, the following are the main deal points for the proposed Ground Lease:

1. Lessee: Taco Bell Corp., a California corporation.
2. Lessor: Multnomah County Oregon
3. Premises: A drive-thru restaurant on approximately 19,992 s.f.
4. Term: Twenty (20) years, plus three (3), five (5) year options.
5. Rent: The rent shall commence at \$45,000 per year and shall increase by 10% every five (5) years.
6. Rent Commencement: The earlier of the date on which Lessee opens its restaurant to the public for business or 150 days after the later of a) LL has delivered possession of the premises to Lessee and b) all permits are received by Lessee. Lessee will continue to pay rent at its current location. Current lease will terminate upon commencement of the new lease.
7. Delivery of pad: Lessee will accept pad "as is" subject to survey, soils, title, and environmental reports provided by Lessor. Lessee will be responsible for all site preparation, including deconstruction/demolition of the existing structure. Lessor will be responsible for deconstruction/demolition of Lessee's existing structure.
8. Taxes, insurance Lessee shall maintain the Premises and pay its pro-rata





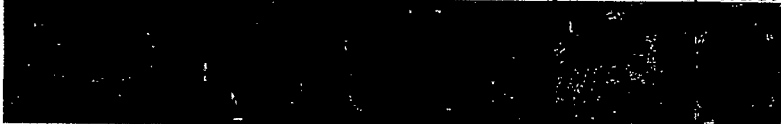
Yum! Brands, Inc.

14841 Dallas Pkwy
Dallas, TX 75254

- & Maintenance:** share of taxes, insurance and CAM charges.
9. **Construction:** Lessee shall construct a Taco Bell building with drive- thru at Lessee's cost.
10. **Signage:** Lessee shall be allowed to install its own building signage, subject to governmental approval. Lessee shall be allowed to erect pole signage on the property, subject to governmental approval.
11. **Lease Form:** The lease shall be prepared by and be on Lessee's form, subject to Lessor's review and approval.
12. **Assignment:** Lessee shall have the right to assign this Lease or sublease all or part of the Premises without consent of Landlord, provided the sublessee has a financial position and business presentation no less than the Lessee and is compatible with the civic operations of the Lessor. If Lessee assigns this Lease, Lessee shall remain liable for three (3) years after the date of assignment, and, provided the assignee performs all obligations of Lessee under this Lease during such three (3) years, Lessee shall thereafter be released from any further liability under this Lease. Lessor shall have a right of first refusal on any assignment, the form of which will be negotiated as part of a binding lease.
13. **Contingencies:**
- A. **Inspection Period:** 90 days after the Lease Agreement is fully executed.
- B. **Permitting Period:** 180 days after the Lease Agreement is fully executed, plus two (2), thirty (30) day extensions if so required.

The parties do not intend this letter to be a contract or to be bound by this letter. A contract will not exist unless and until the parties have executed a formal agreement approved by their respective counsel regarding the subject matter of this letter and containing all other essential terms of any agreed upon transaction.

The parties acknowledge that they have not set forth herein nor agreed upon all essential terms of the subject matter of an agreed transaction, including without limitation, warranties and representations, conditions precedent, indemnities and other





Yum! Brands, Inc.

14841 Dallas Pkwy
Dallas, TX 75254

anticipated terms, and that such essential terms will be the subject of further negotiation. If this Letter of Intent accurately reflects the Seller's understanding with respect to the matters set forth herein, please have them date and execute a copy of this Letter of Intent where indicated below and return it to me at your earliest convenience. Please contact me at the number below if you have any questions or require any additional information. I await your reply.

Sincerely,

Dana Cahill

Dana Cahill
Real Estate Manager

Acknowledged and agreed to this _____ day of _____, 2008.

By: _____

Title: _____





MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/24/08
Agenda Item #: R-14
Est. Start Time: 11:00AM
Date Submitted: 04/17/08

RESOLUTION Approving a Purchase and Relocation Settlement Agreement for Real Property, Located at 18600 SE Stark Street, Gresham, Oregon, with Dave Flood and Associates LLC, for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 24, 2008 Amount of Time Needed: 5 minutes
Department: Non-Departmental Division: Chair's Office
Contact(s): Mike Sublett, Facilities and Property Management Division (FPM)
Phone: (503) 988-4149 Ext. 84149 I/O Address: 274/FPM/Sublett
Presenter(s): Mike Sublett, Facilities and Property Management Division

General Information

1. What action are you requesting from the Board?

Approve a Purchase and Relocation Settlement Agreement for real property, located at 18600 SE Stark Street, Gresham, OR, with Dave Flood and Associates LLC, for the purpose of developing the East County Justice Facility and authorize County Chair to execute appropriate documents to complete the transaction.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

By Resolution 07-038, dated February 22, 2007, the Board Approved the East County Justice Facility Project Plan ("Project Plan"), which created a capital project and directed Facilities and Property Management Division ("Facilities") to proceed with site acquisition. By Resolution 07-169, dated November 18, 2007, the Board approved the purchase of the property located at 18430-18510 SE Stark Street, Gresham, Oregon 97233, ("Property") for the purpose of siting the East County Justice Facility. The acquisition closed in December 2007. The Resolution directed

Facilities to complete acquisition negotiations for two adjacent properties, including 18600 SE Stark, located immediately east of the Property ("East Property") to complete assembly of the East County Justice Facility Site. Facilities was further directed to submit to the Board agreements to complete the acquisitions as soon as practicable. Facilities has conducted extensive negotiations and relocation investigations, both independently and with Dave Flood and Associates, LLC. ("Owner") in order to complete the acquisition and relocation. Facilities has negotiated an all-inclusive settlement with the Owner. The terms include a total payment of \$515,000, which represents compensation for Owner's interest in the East Property and compensation for all relocation costs to which Owner is entitled by law as a result of the acquisition of Owner's real property. The settlement will require closing not later than May 15, 2008, due to SBA loan requirements of David Flood & Associates LLC, and will allow site work to commence upon vacation, not later than August 1, 2008. It is recommended to approve the purchase the East Property and to compensate Owner for relocation costs on the terms and conditions set forth in the attached Letter of Intent.

3. Explain the fiscal impact (current year and ongoing).

The settlement amount is part of the Capital Project for the East County Justice Facility and not an operational expense.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

None

Required Signature

**Elected Official or
Department/
Agency Director:**

Carol M. Ford

Date: 04/16/08

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving a Purchase and Relocation Settlement Agreement for Real Property, Located at 18600 SE Stark Street, Gresham, Oregon, with Dave Flood and Associates LLC, for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

The Multnomah County Board of Commissioners Finds:

- a. By Resolution 07-038, dated February 22, 2007, the Board Approved the East County Justice Facility Project Plan ("Project Plan"), which created a capital project and directed Facilities and Property Management Division ("Facilities") to proceed with site acquisition.
- b. By Resolution 07-169, dated November 18, 2007, the Board approved the purchase of the property located at 18430-18510 SE Stark Street, Gresham, Oregon 97233, ("Property") for the purpose of siting the East County Justice Facility. The acquisition closed in December 2007. The Resolution directed Facilities to complete acquisition negotiations for two adjacent properties, including 18600 SE Stark, located immediately east of the Property ("East Property") to complete assembly of the East County Justice Facility Site. Facilities was further directed to submit to the Board agreements to complete the acquisitions as soon as practicable.
- c. Facilities has conducted extensive negotiations and relocation investigations, both independently and with the Dave Flood and Associates, LLC. ("Owner") in order to complete the acquisition and relocation. Facilities has negotiated an all-inclusive settlement with the Owner. The terms include a total payment of \$515,000, which represents compensation for Owner's interest in the East Property and compensation for all relocation costs to which Owner is entitled by law as a result of the acquisition of Owner's real property. The settlement will require closing not later than May 15, 2008, and will allow site work to commence upon vacation, not later than August 1, 2008.
- d. It is in the best interests of the County to purchase the East Property and to compensate Owner for relocation costs on the terms and conditions set forth in the attached Letter of Intent (Exhibit 1).

The Multnomah County Board of Commissioners Resolves:

1. It is in the best interests of the County to purchase the East Property, located at 18600 SE Stark Street, Gresham, OR, and to provide compensation for relocation costs on the terms and conditions outlined in the attached Letter of Intent.
2. The Chair is authorized to execute documents necessary to complete the transaction substantially consistent with the terms and conditions set forth in the attached Letter of Intent.

ADOPTED this 24th day of April 2008.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John S. Thomas, Deputy County Attorney

SUBMITTED BY:
Carol M. Ford, Director, Dept. of County Management



MULTNOMAH COUNTY OREGON

DEPARTMENT OF COUNTY MANAGEMENT
FACILITIES AND PROPERTY MANAGEMENT DIVISION
401 N DIXON STREET
PORTLAND, OREGON 97227
(503) 988-4149
A. Michael Sublett

BOARD OF COUNTY COMMISSIONERS
TED WHEELER • CHAIR OF THE BOARD
MARIA ROJO DE STEFFEY • DISTRICT 1 COMMISSIONER
JEFF COGEN • DISTRICT 2 COMMISSIONER
LISA NAITO • DISTRICT 3 COMMISSIONER
LONNIE ROBERTS • DISTRICT 4 COMMISSIONER

April 8, 2008

**Dave Flood and Associates LLC
c/o Lisa Saxton
18600 SE Stark Street
Gresham, OR 97233**

Dear Lisa: I am pleased that we have reached an agreement on your property (Property ID R313938) at the above address and an all-inclusive settlement for your real property and your move and relocation costs:

- 1. PAYMENT:** County will pay \$515,000.00 upon closing of the purchase of your property. The compensation to be paid is for all rights of you and your company in the property currently owned and all relocation assistance (financial or otherwise) obligations of the County to you and your company under any applicable federal and state laws, codes and regulations as a result of this project. You will not be required to actually relocate your business to another location, or to provide any proof of costs associated with reestablishment of your business at another location. You, on behalf of yourself and your company, agree that prior to payment you will execute documents prepared by the County conveying your real property and acknowledging receipt by you and your company of all relocation compensation and assistance to which you are entitled.
- 2. CLOSING DATE/VACATION DATE:** The property sale and relocation settlement shall close not later than May 15, 2008, in compliance with your loan covenants. No rent or other payments will be due from June 1, 2008 to a vacation date not later than August 1, 2008. In addition, as of June 1, 2008, County will owe no rent under the access easement for the benefit of the Taco Bell restaurant, currently \$200.00 per month.
- 3. PROPERTY:** All personal property and fixtures will be removed by August 1, 2008. Removal of any fixtures by you will be done in a fashion that does not disturb any potential hazardous materials present in the property. Multnomah County may supervise such property removal.

This agreement is subject to approval by the Multnomah County Board of Commissioners.

Please indicate your acceptance of these settlement terms by signing below.

Sincerely,

A. Michael Sublett

Acknowledged:

**Lisa Saxton, personally and as Member of
Dave Flood and Associates, LLC**

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON**

RESOLUTION NO. 08-050

Approving a Purchase and Relocation Settlement Agreement for Real Property, Located at 18600 SE Stark Street, Gresham, Oregon, with Dave Flood and Associates LLC, for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

The Multnomah County Board of Commissioners Finds:

- a. By Resolution 07-038, dated February 22, 2007, the Board Approved the East County Justice Facility Project Plan ("Project Plan"), which created a capital project and directed Facilities and Property Management Division ("Facilities") to proceed with site acquisition.
- b. By Resolution 07-169, dated November 18, 2007, the Board approved the purchase of the property located at 18430-18510 SE Stark Street, Gresham, Oregon 97233, ("Property") for the purpose of siting the East County Justice Facility. The acquisition closed in December 2007. The Resolution directed Facilities to complete acquisition negotiations for two adjacent properties, including 18600 SE Stark, located immediately east of the Property ("East Property") to complete assembly of the East County Justice Facility Site. Facilities was further directed to submit to the Board agreements to complete the acquisitions as soon as practicable.
- c. Facilities has conducted extensive negotiations and relocation investigations, both independently and with the Dave Flood and Associates, LLC. ("Owner") in order to complete the acquisition and relocation. Facilities has negotiated an all-inclusive settlement with the Owner. The terms include a total payment of \$515,000, which represents compensation for Owner's interest in the East Property and compensation for all relocation costs to which Owner is entitled by law as a result of the acquisition of Owner's real property. The settlement will require closing not later than May 15, 2008, and will allow site work to commence upon vacation, not later than August 1, 2008.
- d. It is in the best interests of the County to purchase the East Property and to compensate Owner for relocation costs on the terms and conditions set forth in the attached Letter of Intent (Exhibit 1).

The Multnomah County Board of Commissioners Resolves:

1. It is in the best interests of the County to purchase the East Property, located at 18600 SE Stark Street, Gresham, OR, and to provide compensation for relocation costs on the terms and conditions outlined in the attached Letter of Intent.
2. The Chair is authorized to execute documents necessary to complete the transaction substantially consistent with the terms and conditions set forth in the attached Letter of Intent.

ADOPTED this 24th day of April 2008.

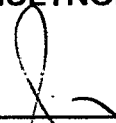


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

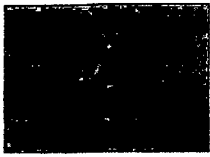
REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
John S. Thomas, Deputy County Attorney

SUBMITTED BY:

Carol M. Ford, Director, Dept. of County Management



MULTNOMAH COUNTY OREGON

DEPARTMENT OF COUNTY MANAGEMENT
FACILITIES AND PROPERTY MANAGEMENT DIVISION
401 N DIXON STREET
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A. Michael Sublett

BOARD OF COUNTY COMMISSIONERS
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April 8, 2008

**Dave Flood and Associates LLC
c/o Lisa Saxton
18600 SE Stark Street
Gresham, OR 97233**

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- 2. CLOSING DATE/VACATION DATE:** The property sale and relocation settlement shall close not later than May 15, 2008, in compliance with your loan covenants. No rent or other payments will be due from June 1, 2008 to a vacation date not later than August 1, 2008. In addition, as of June 1, 2008, County will owe no rent under the access easement for the benefit of the Taco Bell restaurant, currently \$200.00 per month.
- 3. PROPERTY:** All personal property and fixtures will be removed by August 1, 2008. Removal of any fixtures by you will be done in a fashion that does not disturb any potential hazardous materials present in the property. Multnomah County may supervise such property removal.

This agreement is subject to approval by the Multnomah County Board of Commissioners.

Please indicate your acceptance of these settlement terms by signing below.

Sincerely,

A. Michael Sublett

Acknowledged:

**Lisa Saxton, personally and as Member of
Dave Flood and Associates, LLC**