



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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Lonnie Roberts, Commission Dist. 4

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APRIL 15 & 17, 2008 BOARD MEETINGS FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:00 a.m. Tuesday Jail Facility Inspection
Pg 2	9:00 a.m. Thursday Executive Session
Pg 3	9:30 a.m. Thursday Public Comment
Pg 3	9:30 a.m. Thursday Chair Ted Wheeler Executive Budget Message; Public Hearing and Approval of the Chair's Proposed Budget for Submittal to the TSCC
Pg 4	10:10 a.m. Thursday Proclaiming the Week of April 21 through 25, 2008 Administrative Professionals Week
Pg 4	10:25 a.m. Thursday Lease Termination Agreement and Relocation Settlement for Real Property Located at 18442 SE Stark Street, Gresham for the Purpose of Developing the East County Justice Facility

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30
Saturday, 10:00 AM, Channel 29
Sunday, 11:00 AM, Channel 30
Tuesday, 8:15 PM, Channel 29

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or: <http://www.metroeast.org>

Tuesday, April 15, 2008 - 9:00 AM – 1:30 PM
Multnomah County Detention Center
1120 SW Third Avenue, Portland
Multnomah County Inverness Jail
11540 NE Inverness Drive, Portland

CORRECTIONAL FACILITY INSPECTION

The Multnomah County Board of Commissioners will conduct its annual visit of correctional facilities operated by Multnomah County pursuant to ORS 169.040(1) to examine fully into the Multnomah County correctional facilities, including, but not limited to, the cleanliness of the facilities and the health and discipline of the persons confined.

Thursday, April 17, 2008 - 9:00 AM
Multnomah Building, First Floor Commissioners Conference Room 112
501 SE Hawthorne Boulevard, Portland

IF NEEDED EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d),(e) and/or (h). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 15-25 MINUTES REQUESTED.

Thursday, April 17, 2008 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM

NON-DEPARTMENTAL

- C-1 Appointment of Dr. Ethan Johnson to the Multnomah County LIBRARY ADVISORY BOARD

DEPARTMENT OF COMMUNITY SERVICES

- C-2 Amendment 2 to Expenditure Agreement 0310531 [ODOT Local Agency Agreement No. 20,934] with the Oregon Department of Transportation for the 223rd Avenue, from Sandy Boulevard to Bridge Street, (Union Pacific Railroad Under-crossing) Project

DEPARTMENT OF COUNTY MANAGEMENT

- C-3 Budget Modification DCM-13 Reclassifying Positions in Departmental Human Resources, Central Human Resources, Assessment and Taxation, and Finance as Determined by the Class/Comp Unit of Central Human Resources

REGULAR AGENDA

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

NON-DEPARTMENTAL - 9:30 AM

- R-1 Chair Ted Wheeler's 2008-2009 Executive Budget Message followed by Public Hearing and Consideration of RESOLUTION Approving the Chair's Proposed Fiscal Year 2009 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421

SHERIFF'S OFFICE – 10:00 AM

- R-2 RESOLUTION Authorizing the Sheriff to Dispose of Found/Unclaimed Property Pursuant to Multnomah County Code 15.650-15.654 and Budget Modification MCSO-11 Transferring \$48,396.27 to the Multnomah County Treasury [Rescheduled from April 10, 2008]

DEPARTMENT OF COMMUNITY SERVICES – 10:10 AM

- R-3 PROCLAMATION Proclaiming the Week of April 21 through 25, 2008 Administrative Professionals Week in Multnomah County, Oregon

DEPARTMENT OF COUNTY HUMAN SERVICES - 10:15 AM

- R-4 Budget Modification DCHS-28 Increasing the Aging and Disabilities Services Division Federal/State Appropriation by \$134,706 to Implement a Nursing Facilities Diversion Transition Team and Adding 1.68 FTE
- R-5 Budget Modification DCHS-29 Authorizing Continued Implementation of the Approved Reorganization of the Developmental Disabilities Services Division

DEPARTMENT OF COUNTY MANAGEMENT – 10:25 AM

- R-6 RESOLUTION Approving a Lease Termination Agreement and Relocation Settlement for Real Property, Located at 18442 SE Stark Street, Gresham, Oregon, with Summit Cleaning and Laundry, Inc., for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

BOARD COMMENT

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE:

4/17/08

SUBJECT:

CHAIR + H.A.P and
www.usdoj.gov

AGENDA NUMBER OR TOPIC:

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME:

PAUL, PHILLIPS

ADDRESS:

1212 SW CLAY apt #217

CITY/STATE/ZIP:

PORTLAND, OR. 97201

PHONE:

DAYS:

EVES:

EMAIL:

FAX:

SPECIFIC ISSUE:

SAME

WRITTEN TESTIMONY:

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: April 17, 2008

SUBJECT: Presentation of Donation to Multnomah county

AGENDA NUMBER OR TOPIC: _____

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: John and Pat Schwiebert

ADDRESS: 2116 NE 18th Ave

CITY/STATE/ZIP: Portland, OR 97212

PHONE: DAYS: 503 281-3697 EVES: 503 281-3697

EMAIL: john@tearsorp.com FAX: 503 282-8985

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: Attached

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

18th Ave Peace House a ministry of Metanoia Peace Community United Methodist Church

2116 NE 18th Ave. Portland, Oregon 97212 Phone 503 281-3697 FAX 503 282-8985 Email: metanoia@tearsoup.com

April 16, 2008

TO THE MULTNOMAH COUNTY COMMISSIONERS

Greetings:

The Declaration of Independence, signed by our founding fathers, noted that governments derive "their just powers from the consent of the governed."

Apparently a majority of U.S. citizens, led by a corrupt and cowed Congress, are now willing to grant their consent also to the *unjust* powers by which the President of the United States and his minions currently govern the affairs of this morally bankrupt nation.

We have allowed our president and Congress to drain the financial and human resources of the United States in order to finance a preemptive, immoral and illegal occupation of the nation of Iraq, resulting in a devastating loss of, and injury to, human life and to basic human rights.

And, in the face of mounting evidence of high crimes and misdemeanors and a blatant failure to uphold and defend the constitution of the United States of America, the elected representatives of the people have failed to exercise their constitutional responsibility to institute impeachment proceedings against the President, the Vice President and other officers of the Federal Government.

The two of us are here to say that we do not and will not give our consent to the government that engages in these immoral and illegal actions and policies.

As a token of our opposition we have refused to pay the federal tax of \$4,194.00 that we owe for the year 2007, according to our computations on IRS Form 1040.

At the same time, not wishing to retain for our own private benefit, money that rightly belongs to the people, we have chosen to give this amount to our Multnomah County government instead. For we appreciate that you, the members of the Multnomah County Commission, are at least attempting to promote the general welfare, and to support the common good in ways that put the Federal government to shame by comparison.

We thank you for allowing us to redirect our federal tax payment in this way.

Respectfully,



Pat and John Schiebert

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Public Comment
R1/R2 Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 04/17/2008

SUBJECT: SEA LIONS

AGENDA NUMBER OR TOPIC: _____

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: MIKE DEE

ADDRESS: 133 N.W. 6th Ave

CITY/STATE/ZIP: Portland, Oregon, 97209

PHONE: _____ DAYS: _____ EVES: —

EMAIL: MIKEDEE@GMAIL.COM

FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: SAVE THE ENDANGERED SPECIES

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/17/08
Agenda Item #: E-1
Est. Start Time: 9:00 AM
Date Submitted: 04/10/08

Agenda Title: Executive Session Pursuant to ORS 192.660(2)(d),(e)and/or(h)

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 17, 2008 Amount of Time Needed: 15-25 minutes
Department: Non-Departmental Division: County Attorney
Contact(s): Agnes Sowle
Phone: 503 988-3138 Ext. 83138 I/O Address: 503/500
Presenter(s): Agnes Sowle and Invited Others

General Information

1. What action are you requesting from the Board?

No final decision will be made in the Executive Session.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Only representatives of the news media and designated staff are allowed to attend. Representatives of the news media and all other attendees are specifically directed not to disclose information that is the subject of the Executive Session.

3. Explain the fiscal impact (current year and ongoing).

4. Explain any legal and/or policy issues involved.

ORS 192.660(2)(d),(e)and/or(h)

5. Explain any citizen and/or other government participation that has or will take place.

Required Signature

Elected Official or
Department/
Agency Director:

Date: 04/10/08

BOGSTAD Deborah L

From: SOWLE Agnes
Sent: Wednesday, April 16, 2008 12:25 PM
To: BOGSTAD Deborah L
Cc: KARNES Ana; WILLER Barbara
Subject: No exec session tomorrow

We do not need an exec session tomorrow. Sorry to be so late letting you know, but we were holding it for something we thought would be ready and it is not.

*Agnes Sowle
Multnomah County Attorney
501 SE Hawthorne Blvd., Ste. 500
Portland, OR 97214
(503)988-3138*

4/17/2008



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/17/08
Agenda Item #: C-1
Est. Start Time: 9:30 AM
Date Submitted: 03/25/08

Agenda Title: **Appointment of Dr. Ethan Johnson to the Multnomah County LIBRARY
ADVISORY BOARD**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 17, 2008 Amount of Time Needed: Consent Agenda
Department: Non-Departmental Division: Chair's Office
Contact(s): Ted Wheeler, Tara Bowen-Biggs
Phone: (503)988-3308 Ext. 83953 I/O Address: 503/600
Presenter(s): N/A

General Information

1. What action are you requesting from the Board?

Request the Board approve appointment of Dr. Ethan Johnson to the Multnomah County Library Advisory Board. The appointment will begin on July 1 2008 and end June 30, 2012.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Library Advisory Board advises the board of County Commissioners on matters relating to library services, policies and funding. It also serves as the Citizen Budget Advisory Committee for the County's Library Department. There are 17 members including two youth members (between the ages of 13 and 17). Non-youth members are appointed to 4-year terms by the county Chair with approval of the board of County Commissioners. Youth members are appointed to 2-year terms by the County Chair with approval of the Board of County Commissioners. Yvonne Chambers is liaison to the Multnomah County Library Advisory Board.

3. Explain the fiscal impact (current year and ongoing).

No fiscal impact

4. Explain any legal and/or policy issues involved.

No legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signature

Elected Official or
Department/
Agency Director:

TED WHEELER

Date: March 25, 2008



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/17/08
Agenda Item #: C-2
Est. Start Time: 9:30 AM
Date Submitted: 04/02/08

Agenda Title: Amendment No. 2 to Expenditure Agreement 0310531 [ODOT Local Agency Agreement No. 20,934] with the Oregon Department of Transportation for the 223rd Avenue, from Sandy Blvd. to Bridge Street, (UPRR Under-crossing) Project

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 17, 2008
Amount of Time Needed: Consent Calendar
Department: Community Services
Division: Land Use & Trans Program
Contact(s): Jon Henrichsen
Phone: (503) 988 3757 **Ext.** 228 **I/O Address:** 446
Presenter(s): Jon Henrichsen

General Information

1. What action are you requesting from the Board?

Approval of Amendment 2 to Local Agency Agreement, MCA# 20934, which provides funding from Metro for the 223rd Avenue Railroad Under-crossing project. Amendment #2 increases the funding by \$1,000,000.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

223rd Avenue in Fairview is narrow and is so constrained by the railroad under-crossing between Bridge Street and Sandy Blvd that bus and truck traffic must cross the center line of the road to pass under the railroad. This project will replace the railroad under-crossing and widen the road. 223rd is also a main route for area residents to access Blue Lake Park. This project will also add sidewalks and bike lanes to 223rd Avenue to facilitate that access.

3. Explain the fiscal impact (current year and ongoing).

County match for the \$1,000,000 will be \$114,454.48.

4. Explain any legal and/or policy issues involved.

The amendment has been reviewed by the County Attorney.

5. Explain any citizen and/or other government participation that has or will take place.

The County has hosted separate public information meetings for citizens and for business owners to inform the public of the project's scope and to answer questions.

Required Signature

**Elected Official
or Department/
Agency Director:**



Date: 04/01/08

MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

Pre-approved Contract Boilerplate (with County Attorney signature) ☒ Attached ☐ Not Attached Contract #: 0310531
Amendment #: 2

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Expenditure Contract
PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input checked="" type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement
<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> INTER-DEPARTMENTAL AGREEMENT (IDA)

Department: Community Services Division/ Program: Land Use and Trans Program Date: 3/28/08
Originator: Jon Henrichsen Phone: (503) 988-3757 x228 Bldg/Room: 446
Contact: Cathey Kramer Phone: (503) 988-5050 x22589 Bldg/Room: 425/Yeon

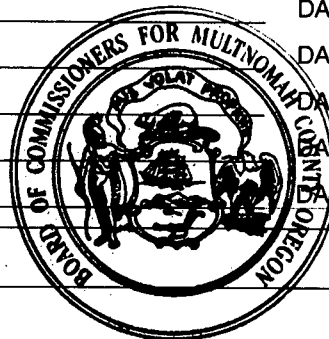
Description of Contract: Amendment No. 2 to ODOT Local Agency Agreement No. 20,934 to increase funding by \$1million for the 223rd Avenue, from Sandy Blvd. to Bridge Street, UPRR Under-crossing Project.

RENEWAL: ☐ PREVIOUS CONTRACT #(S) _____ EEO CERTIFICATION EXPIRES _____
PROCUREMENT, _____ ISSUE _____ EFFECTIVE _____ END _____
EXEMPTION OR _____ DATE: _____ DATE: _____ DATE: _____
CITATION # _____
CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# _____ or ☐ Self Cert ☐ Non-Profit ☒ N/A (Check all boxes that apply)

Contractor	Oregon Dept. of Transportation			Remittance address (If different)	
Address	123 NW Flanders St.				
City/State	Portland OR			Payment Schedule / Terms:	
ZIP Code	97209-4037			<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
Phone	(503) 743-3157/Fax: (503) 731-8259 (Debbie Burgess)			<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Employer ID# or SS#	N/A			<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other
Contract Effective Date	10/1/2008	Term Date	9/30/2011	<input type="checkbox"/> Price Agreement (PA) or Requirements Funding Info:	
Amendment Effect Date	4/10/2008	New Term Date	No Change		
Original Contract Amount	\$ 800,000.00			Original PA/Requirements Amount	\$ _____
Total Amt of Previous Amendments	\$5,048,000.00			Total Amt of Previous Amendments	\$ _____
Amount of Amendment	\$1,000,000.00			Amount of Amendment	\$ _____
Total Amount of Agreement	\$6,848,000.00			Total PA/Requirements Amount	\$ _____

REQUIRED SIGNATURES:

Department Manager [Signature] DATE 4/1/08
County Attorney [Signature] DATE 4/16/08
CPCA Manager _____ DATE _____
County Chair TED WHEELER DATE 4/17/08
Sheriff _____ DATE _____
Contract Administration _____ DATE _____



COMMENTS: (WBS: 6700RT3026)

Misc. Contracts & Agreements
No. 20,934

AMENDMENT NO. 2
LOCAL AGENCY AGREEMENT
SURFACE TRANSPORTATION PROGRAM - METRO
Sandy Blvd. – Bridge Street (UPRR Under Xing)

The State of Oregon, acting by and through its Department of Transportation, hereinafter referred to as State, and MULTNOMAH COUNTY, acting by and through its Elected Officials, hereinafter referred to as Agency, entered into Local Agency Agreement No.20,934 on October 9, 2003 and Amendment No. 1 on November 22, 2004. Said Agreement covers the design of a wider replacement railroad underpass where the Union Pacific Railroad crosses 223rd Ave from Sandy Blvd to Bridge Street, hereinafter referred to as "Project."

It has now been determined by State and Agency that the agreement referenced above, although remaining in full force and effect, shall be amended to increase the funding available to the Project. Except as expressly amended below, all other terms and conditions of the Agreement, as previously amended, are still in full force and effect.

Page 1, Paragraph 2 of Terms of Agreement, which reads:

2. The Project shall be conducted as a part of the Federal-Aid Surface Transportation Program, Title 23, United States Code. The total estimated cost for the Project is estimated at \$5,848,000. The Urban STP funds available for the Project are limited to \$1,401,000. The Highway Safety Construction funds available for the Project are limited to \$2,000,000. The Project shall be financed with Urbanized Surface Transportation Program funds and Highway Safety Construction funds at the maximum allowable federal participating amount, with Agency providing the match and any non-participating costs. The estimate for the total Project cost is subject to change.

Shall be deleted in its entirety and amended to read:

2. The Project shall be conducted as a part of the Federal-Aid Surface Transportation Program, Title 23, United States Code. The total estimated cost for the Project is estimated at \$8,974,000. The Urban STP funds available for the Project are limited to \$2,401,000. The Highway Safety Construction funds available for the Project are limited to \$2,000,000. The Project shall be financed with Urbanized Surface Transportation Program funds and Highway Safety Construction funds at the maximum allowable federal participating amount, with Agency providing the match and any non-participating costs. The estimate for the total Project cost is subject to change.

Page 3, Paragraph 9 shall be added to read:

9. This Agreement may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.

Page 3, Paragraph 2 under "IN WITNESS WHEREOF...", which reads:

The federal funding for this Project is contingent upon approval by the FHWA. Any work performed prior to acceptance by FHWA will be considered nonparticipating and paid for at Agency expense.

Shall be deleted in its entirety, added as Paragraph 10 of Terms of Agreement and amended to read:

The federal funding for this Project is contingent upon approval by the FHWA. Any work performed prior to acceptance by FHWA will be considered nonparticipating and paid for at Agency expense. The Catalog of Federal Domestic Assistance (CFDA) number for this Project is 20.205.

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year hereinafter written.

This Project is in the 2008-2011 Statewide Transportation Improvement Program (Key #11429) that was approved by the Oregon Transportation Commission on November 14, 2007.

The Oregon Transportation Commission on June 18, 2003, approved Delegation Order No. 2, which authorizes the Director to approve and execute agreements for day-to-day operations when the work is related to a project included in the Statewide Transportation Improvement Program.

On September 15, 2006, the Director of the Oregon Department of Transportation approved Subdelegation Order No. 2, Paragraph 1, in which authority is delegated to the Deputy Director, Highways; Deputy Director, Central Services and the Chief of Staff, to approve and sign agreements over \$75,000 when the work is related to a project included in the Statewide Transportation Improvement Program approved by the Director.

M C & A No. 20,934-2
MULTNOMAH COUNTY

MULTNOMAH COUNTY, by and through
its elected officials

By RED WHEELER
Chair

Date 4/17/08

By _____
Auditor

Date _____

**APPROVED AS TO LEGAL
SUFFICIENCY**

By ISI Matthew D. Ryan
Agency Counsel

Date 3/4/08

Agency Contact:
Multnomah County
Jon Henrichsen
1160 SE 190th Ave
Portland, OR 97214
503-988-3757 ex 228



STATE OF OREGON, by and through
its Department of Transportation

By _____
Deputy Director, Highways

Date _____

APPROVAL RECOMMENDED

By _____
Technical Services Manager/Chief
Engineer

Date _____

By [Signature]
Region 1 Manager

Date 3/14/08

**APPROVED AS TO LEGAL
SUFFICIENCY**

By _____
Assistant Attorney General

Date _____

State Contact:
Mark Foster
123 NW Flanders
Portland, OR 97209
503-731-8288

-----Original Message-----

From: RYAN Matthew O

Sent: Tuesday, March 04, 2008 2:33 PM

To: HENRICHSEN Jon P

Subject: FW: 20,934-2 223rd Undercrossing: Sandy Blvd-Bridge St

The amendment is approved for routing.

Matthew O. Ryan

Assistant County Attorney

Office of Multnomah County Attorney

501 SE Hawthorne, Suite 500

Portland, Oregon 97214

Tel: 503-988-3138; Fax: 503-988-3377

matthew.o.ryan@co.multnomah.or.us

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MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (Budget Modification)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-3 DATE 4-17-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/17/08
Agenda Item #: C-3
Est. Start Time: 9:30 AM
Date Submitted: 04/02/08

BUDGET MODIFICATION: DCM - 13

Agenda Title: Budget Modification DCM-13 Reclassifying Positions in Departmental Human Resources, Central Human Resources, Assessment and Taxation, and Finance as Determined by the Class/Comp Unit of Central Human Resources

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date:	<u>April 17, 2008</u>	Amount of Time Needed:	<u>Consent</u>
Department:	<u>County Management</u>	Division:	<u>Director's Office</u>
Contact(s):	<u>Bob Thomas</u>		
Phone:	<u>(503) 988-4283</u>	Ext.	<u>84283</u>
	I/O Address:		<u>503/531</u>
Presenter(s):	<u>Consent</u>		

General Information

1. What action are you requesting from the Board?

The department is requesting Board approval of a budget modification reclassifying six positions total in Departmental Human Resources, Central Human Resources, Assessment & Taxation, and Finance & Risk Management as Determined by the Class/Comp Unit of Central Human Resources.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Department of County Management is asking the Board to approve the reclassification for the following positions:

DCM Departmental HR Unit

Position Title (Old)	Position Title (New)	Position Number	FTE
Human Resources Technician	Human Resources Analyst 1	701885	No change

DCM's HR Manager recently requested a review by Class/Comp of the classification assigned to a position within the DCM Departmental HR unit. Over the past year, new duties and responsibilities have been added to this position in order to meet the increased demands of DCM HR clients and programs. Class/Comp has reclassified this position from the Human Resources Technician level to Human Resources Analyst 1 level.

Central Human Resources

Position Title (Old)	Position Title (New)	Position Number	FTE
Program Coordinator	Human Resources Technician	705887	No change

This position provides paraprofessional support and provides technical assistance in the development and operation of the county-wide organization development and training programs. After this position became vacant its duties and responsibilities were reviewed by the County's Central Class/Comp unit and reclassified to the level of Human Resources Technician.

Assessment & Taxation

Position Title (Old)	Position Title (New)	Position Number	FTE
Property Appraiser 2/Personal	Finance Specialist Senior	702700	No change
Property Appraiser 2/Personal	Tax Exemption Specialist	701059	No change

When these two positions became vacant, A&T managers re-evaluated assigned duties to better cover staffing requirements of the Real Property Appraisal Unit. The positions have been re-described to manage the audit function in Real Property and to provide administrative support for the tax exemption eligibility function. Based on these reassigned duties, Central Class/Comp has reclassified these two positions to the Finance Specialist Senior and Tax Emption Specialist levels.

Finance & Risk Management

Position Title (Old)	Position Title (New)	Position Number	FTE
Program Development Specialist	Procurement Analyst	706307	No change
Contract Specialist Senior	Procurement Analyst	706637	No change

Both of these are vacant positions. Prior to recruiting for these two vacancies, Central Procurement and Contract Administration management submitted position descriptions of duties to Central Class/Comp for their review. Central Class/Comp reclassified both of these positions to the Procurement Analyst level.

3. Explain the fiscal impact (current year and ongoing).

No overall fiscal impact for the current year, funds are budgeted to cover these changes. Future budget requests will include costs for cost of living or merit increases, as appropriate.

4. Explain any legal and/or policy issues involved.

NA

5. Explain any citizen and/or other government participation that has or will take place.

NA

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**

Risk Management Fund service reimbursement revenue is decreased by \$64.

- **What budgets are increased/decreased?**

Risk Management Fund is decreased by \$64.

- **What do the changes accomplish?**

Position reclassifications are described in section 2.

- **Do any personnel actions result from this budget modification? Explain.**

Position reclassifications are described in section 2.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

Not applicable to this action.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

NA

- **If a grant, what period does the grant cover?**

NA

- **If a grant, when the grant expires, what are funding plans?**

NA

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCM - 13

Required Signatures

**Elected Official or
Department/
Agency Director:**

Carol M. Ford

Date: 04/02/08

Budget Analyst:

Debra

Date: 04/02/08

Department HR:

Carl R. Quigley

Date: 04/02/08

Countywide HR:

Jeri E. Orr

Date: 04/02/08

Budget Modification ID: **DCM-13****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	72-01	1000	0020		705300		60000	378,838	379,541	703		Increase Permanent
2	72-01	1000	0020		705300		60130	121,571	121,840	269		Increase Salary Related
3	72-01	1000	0020		705300		60140	84,656	84,869	213		Increase Insurance Benefits
4	72-01	1000	0020		705300		60170	15,000	13,815	(1,185)	0	Decrease Professional Svcs
5	72-80	1000	0020		705100		60000	188,102	164,900	(23,202)		Decrease Permanent
6	72-80	1000	0020		705100		60130	59,151	52,404	(6,747)		Decrease Salary Related
7	72-80	1000	0020		705100		60140	52,248	45,738	(6,511)		Decrease Insurance Benefits
8	72-80	1000	0020		706000		60000	108,619	130,991	22,372		Increase Permanent
9	72-80	1000	0020		706000		60130	31,569	38,748	7,179		Increase Salary Related
10	72-80	1000	0020		706000		60140	22,069	28,526	6,457		Increase Insurance Benefits
11	72-80	1000	0020		705250		60170	390,846	391,298	452	0	Increase Professional Svcs
12	72-30	1000	0020		706404		60000	435,808	420,791	(15,017)		Decrease Permanent
13	72-30	1000	0020		706404		60130	138,265	133,448	(4,817)		Decrease Salary Related
14	72-30	1000	0020		706404		60140	120,374	116,697	(3,677)	(23,511)	Decrease Insurance Benefits
15	72-30	1000	0020		706402		60000	317,643	332,643	15,000		Increase Permanent
16	72-30	1000	0020		706402		60130	101,933	106,747	4,814		Increase Salary Related
17	72-30	1000	0020		706402		60140	84,679	88,355	3,676		Increase Insurance Benefits
18	72-30	1000	0020		706402		60240	3,000	3,021	21	23,511	Increase Supplies
19	72-10	1000	0020		704700		60000	964,008	960,593	(3,415)		Decrease Permanent
20	72-10	1000	0020		704700		60130	303,740	302,645	(1,096)		Decrease Salary Related
21	72-10	1000	0020		704700		60140	242,751	242,529	(222)		Decrease Insurance Benefits
22	72-10	1000	0020		704700		60170	117,199	121,931	4,732	0	Increase Professional Svcs
23	72-10	3500	0020		705210		50316		64	64		Decrease Service Reimb
24	72-10	3500	0020		705210		60330		(64)	(64)	0	Decrease Offsetting Expend
25									0			
26									0			
27									0			
28									0			
29									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	9061	64650	HR Technician	701885	(1.00)	(40,422)	(12,971)	(12,632)	(66,025)
1000	9080	64650	HR Analyst 1	701885	1.00	41,359	13,330	12,916	67,605
1000	6022	64645	Program Coordinator	705887	(1.00)	(46,404)	(13,494)	(13,021)	(72,919)
1000	9061	64648	Human Resources Technician	705887	1.00	44,744	14,358	12,913	72,015
1000	6050	61995	Property Appraiser 2/Pers	702700	(1.00)	(52,466)	(15,250)	(13,415)	(81,131)
1000	6032	61995	Finance Specialist/Senior	702700	1.00	52,409	15,241	13,412	81,062
1000	6050	61995	Property Appraiser 2/Pers	701059	(1.00)	(55,557)	(17,829)	(13,616)	(87,002)
1000	6045	62739	Tax Exemption Specialist	701059	1.00	55,557	17,829	13,616	87,002
1000	6021	61274	Program Development Specialist	706307	(1.00)	(52,295)	(16,781)	(13,404)	(82,480)
1000	6112	61274	Procurement Analyst	706307	1.00	49,011	15,728	13,191	77,930
1000	6031	61274	Contract Specialist Senior	706637	(1.00)	(59,387)	(19,057)	(13,865)	(92,309)
1000	6112	61274	Procurement Analyst	706637	1.00	49,011	15,728	13,191	77,930
									0
									0
									0
			TOTAL ANNUALIZED CHANGES		0.00	(14,440)	(3,168)	(714)	(18,322)

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	9061	64650	HR Technician	701885	(0.75)	(30,317)	(9,728)	(9,474)	(49,519)
1000	9080	64650	HR Analyst 1	701885	0.75	31,019	9,998	9,687	50,704
1000	6022	64645	Program Coordinator	705887	(0.50)	(23,202)	(6,747)	(6,511)	(36,460)
1000	9061	64648	Human Resources Technician	705887	0.50	22,372	7,179	6,457	36,008
1000	6050	61995	Property Appraiser 2/Pers	702700	(0.30)	(15,740)	(4,575)	(4,025)	(24,340)
1000	6032	61995	Finance Specialist/Senior	702700	0.30	15,723	4,572	4,024	24,319
1000	6050	61995	Property Appraiser 2/Pers	701059	(0.27)	(15,000)	(4,814)	(3,676)	(23,490)
1000	6045	62739	Tax Exemption Specialist	701059	0.27	15,000	4,814	3,676	23,490
1000	6021	61274	Program Development Specialist	706307	(0.25)	(13,074)	(4,195)	(3,351)	(20,620)
1000	6112	61274	Procurement Analyst	706307	0.25	12,253	3,932	3,298	19,483
1000	6031	61274	Contract Specialist Senior	706637	(0.25)	(14,847)	(4,764)	(3,466)	(23,077)
1000	6112	61274	Procurement Analyst	706637	0.25	12,253	3,932	3,298	19,483
									0
									0
									0
			TOTAL CURRENT FY CHANGES		0.00	(3,559)	(397)	(64)	(4,020)



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 04/17/08
Agenda Item #: R-1
Est. Start Time: 9:30 AM
Date Submitted: 04/04/08

Agenda Title: RESOLUTION Approving the Chair's Proposed Fiscal Year 2009 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Meeting Date Requested:	April 17, 2008	Amount of Time Needed:	10 minutes
Department:	County Management	Division:	Budget
Contact(s):	Karyne Dargan, Budget Director		
Phone:	503-988-3312	Ext.	22457
	I/O Address:		503/531
Presenter(s):	Karyne Dargan		

General Information

1. What action are you requesting from the Board?

Approve the FY 2009 Executive Budget for Multnomah County so that it may be transmitted to the Tax Supervising Conservation Commission (TSCC).

2. Please provide sufficient background information for the Board and the public to understand this issue.

The FY 2009 budget process is based on a plan to forward the budget to TSCC by April 24th. It does not imply agreement on the part of the Board with the policies included in the budget, nor with the Chair's proposed allocation of resources. The Chair's Office has met with other local jurisdictions, the State, union representatives and Department Heads and their key staff to receive information and to provide input and recommendations about budget allocations and cross jurisdictional impacts.

3. Explain the fiscal impact (current year and ongoing).

Approving the Executive Budget and transmitting documents to TSCC is the first Board action required to move towards adopting the budget for FY 2009. TSCC review is a requirement of Oregon Budget Law.

4. Explain any legal and/or policy issues involved.

Approval of the Chair's Executive Budget and transmittal meets the legal requirements to submit a budget to the Tax Supervising. After the budget has been submitted, no Fund may be increased by more than 10% in total revenue, and no property tax greater than the amounts included in the Executive Budget may be levied. Voting to forward the budget without extensive public review and comment might produce adverse comment if it were not clearly understood that the process meets a technical requirement of the law, or if the Board were not to hold extensive public review before adopting the budget. Six weeks of hearing and work sessions have been scheduled prior to adopting the budget.

5. Explain any citizen and/or other government participation that has or will take place.

Three evening public hearings are scheduled to collect public input on the budget. The CIC sponsored several citizen forums where citizens could offer input to the Executive Budget. Citizen's Budget Advisory Committees have reviewed the program offers and have made a presentation with recommendations to the Board of County Commissioners; there will also be an opportunity for CBAC presentations in May. Transmitting the Executive Budget to the Tax Supervising Conservation Commission allows the public and Board further time to review the Chair's Budget before final adoption.

Required Signatures

**Elected Official or
Department/Agency
Director**

Carol M. Ford

Date: 04/04/08

BEFORE THE BOARD OF COUNTY COMMISSIONERS -
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving the Chair's Proposed Fiscal Year 2009 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421

The Multnomah County Board of Commissioners Finds:

- a) ORS 294.341 provides that the Board of County Commissioners (Board) is the Budget Committee for Multnomah County.
- b) ORS 294.421 requires transmittal of the Budget to the Tax Supervising and Conservation Commission (TSCC) prior to May 4.
- c) On April 17, 2008 the Board received the budget message from the Multnomah County Chair (Chair) and the Proposed Budget for fiscal year July 1, 2008 to June 30, 2009 in compliance with ORS 294.401.
- d) The Chair requests that the Board approve the Proposed Budget for submittal to the TSCC as required by ORS 294.406.
- e) The Budget submitted to the TSCC establishes the maximum expenditure for each fund. The Board may not increase these expenditures by more than ten percent.
- f) The Budget submitted to the TSCC establishes the maximum property tax levy for Multnomah County. The Board may not increase property tax levies.
- g) Submitting the Budget to the TSCC does not prevent the Board from making reallocations within the limitations noted above.
- h) The Board will conduct an extensive review and public discussion of the FY 2009 Budget.

The Multnomah County Board of Commissioners Resolves:

- 1. The Budget Office will prepare the FY 2009 Approved Budget and forward it to the TSCC.

2. The following property tax levies and categories are approved and included in the Approved Budget forwarded to the TSCC.
3. These taxes are a combination of four authorized tax rates

General Government Category	
Operating Taxes	Tax Rate / \$1,000
Permanent Tax Rate	\$ 4.3434
Library Local Option Levy	\$ 0.8900
Total Operating Taxes	\$ 5.0984
Excluded From Limitation	
Bonded Indebtedness	Tax Amount
General Obligation Debt Levy	\$8,465,608
Total Debt Levy	\$8,465,608

ADOPTED this 17th day of April, 2008.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Agnes Sowle, County Attorney

SUBMITTED BY:
Carol M. Ford, Director, Dept. of County Management

BOGSTAD Deborah L

From: Multnomah County Chair
Sent: Thursday, April 17, 2008 9:36 AM
To: #MULTNOMAH COUNTY ALL EMPLOYEES
Subject: Message from Chair Wheeler

Dear Multnomah County Employees,

This morning I am addressing the Board of County Commissioners and releasing my Executive Budget for the fiscal year that begins July 1, 2008. You can read the full text of my budget message at <http://www2.co.multnomah.or.us/blog/chair/category/Home>.

In Oregon we are already experiencing impacts of the downturn in the national economy. In Multnomah County government those impacts compound the problems created when we failed to cut the budget to match the decline in revenue from the expiration of the Itax.

My responsibility is to propose a budget that will improve the stability of Multnomah County government, allowing us to continue to provide services to the most vulnerable members of our community. Multnomah County taxpayers have a reasonable expectation that their government will conduct its financial affairs with the same prudence that a responsible household would exercise. Part of my job is demonstrating to the public that we understand that expectation.

To that end, I am proposing budget reductions to bring spending in line with revenues and I am proposing investing most of our one-time only money in buying down our debt. Reducing debt payments in future years is the best thing we can do to protect core county programs from future cuts, so important to all of us in a bad economy.

While I am pleased to report that many county program areas suffer no reductions in my budget proposals, I must also tell you that I am proposing \$11 million in cuts. There is a considerable amount of belt-tightening in the form of internal service reductions that we will likely notice much more than the public.

I deeply appreciate the work that you do everyday to serve the people of Multnomah County and I want to assure you that I am doing my best to keep a strong county organization behind you to sustain your efforts. Many consecutive years of budget cutting and uncertainty have hurt Multnomah County, and I recognize that much of the burden of continuing to serve our communities in these difficult times has fallen on you. I, like you, look forward to a time when we can build on the core services we provide. The healing process is difficult, but it is well underway and I think we all have reason to be optimistic for the future.

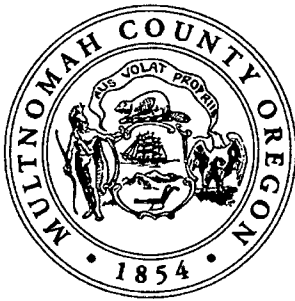
Over the next six weeks the Board of County Commissioners will hold hearings and deliberate on a new budget, and the community will have an opportunity to have their voices heard in a series of public hearings. I encourage your participation in that dialogue.

The Board will vote on the final budget in early June.

Sincerely,

4/17/2008

TED WHEELER



Ted Wheeler, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600

Portland, Oregon 97214

Phone: (503) 988-3308

Email: mult.chair@co.multnomah.or.us

Multnomah County Chair Wheeler's Executive Budget Message April 2008

I am pleased to present the Executive Budget for fiscal year 2009.

Although it ultimately reflects my priorities as Chair, it is truly a community project. It represents the wisdom of dozens of citizens, county clients, managers, front-line employees, policy experts and other elected officials who gave generously of their time and expertise. I want to thank all of them for their efforts.

This budget has four primary goals: 1) Preserve core county programs; 2) Strengthen the county's financial position in anticipation of a weakening economy; 3) Open the Wapato facility in a fiscally responsible manner, and 4) Refine the funding priorities for my administration.

I have made a concerted effort to support programs that are important to my colleagues on the Board of County Commissioners. This will be the final budget for Commissioners Rojo de Steffey, Naito, and Roberts who will be ending their terms at the end of 2008. I want to extend a special thanks to them for their distinguished service to the citizens of Multnomah County. Commissioner Cogen will continue to serve with me along with three new Board members who take office in January 2009.

This is also a transitional budget in that the three new Commissioners will take office mid-way through the fiscal year and thus they will have to live with the budget decisions made by the current board. It is important that the current board makes every effort to stabilize the county's budget situation in order to give the new board members a solid foundation from which to build as they begin their elected careers at Multnomah County.

Preserve Core County Services

An important goal of this budget is to preserve core client-based services and minimize the impact on individual clients, especially those who are the most vulnerable. We should maintain the current effective mix of services and not sacrifice our vital investments in prevention, early intervention, health and mental health treatment, and services for youth and the elderly. I attempted to draw a protective circle around programs that can only be provided by Multnomah County and that are consistent with our core competencies. Rather than taking program cuts, I encouraged all departments to identify consolidations that improve efficiency, to re-examine how all dollars are being spent, and to identify small reductions that could be

manageable. Of course, all programs were evaluated against the performance measurements and benchmarks that are now required for all county programs.

Before outlining the reductions that are taken in this budget, **I believe it is equally important to underscore that the vast majority of county programs remain intact.** These are some of the program areas where no significant reductions are taken: aging services, disability services, mental health services, community health clinics, SUN schools, domestic violence services, addiction and treatment services, housing services, anti-poverty services, public health services, court services, homeless youth services, animal services, citizen involvement, libraries, emergency management and land use planning.

Strengthen the County's Financial Position

Multnomah County was able to significantly reduce its ongoing budget shortfall from \$32 million to \$18 million during the past two years. However, the County still faces three significant challenges in eliminating the remaining shortfall:

- 1) The economy is weakening, which can lead to significantly reduced property tax and business tax revenues in the near future. This would be compounded by significantly reduced pass-through revenue for services that the County receives from the State and Federal Governments.
- 2) Operating costs continue to grow at a faster pace than our core source of revenue - property taxes - which are fixed by the state constitution at a growth rate of about three percent. By comparison, inflation is currently running at 3.8 percent. Our costs to provide services are rising at an even higher rate due to impacts from inflation, rising medical care costs, etc.
- 3) Even though the three-year temporary income tax (ITAX) which supported \$32 million in county programs expired two years ago, the Board still has not reduced spending enough to fully balance the loss of revenue.

During the last few years, a resilient economy created unanticipated "one-time only" funding that allowed the Board to defer some cuts. In addition, departments managed costs in such a way that dollars were saved. Given the slowing economy and reduced revenue estimates in future years, postponing cuts any longer would be a shortsighted strategy which I believe would serve only to pass the hard choices on to the next Board.

I anticipate that the central debate over this year's budget will be the fate of nearly \$38 million of "one-time only" funding. The bulk of this additional revenue came from unusually large collections of property and business income taxes when the economy was strong. **I believe we should use most of the one-time only funds to pay down our debt to reduce our ongoing interest expenditures.** While this might not sound very exciting compared to funding new programs (albeit for one year only), it means we can reduce ongoing costs by \$4 million per year without having to cut programs that serve our clients. **Paying down a significant portion of our debt is the fiscally smart thing to do with our one-time money because it lowers our costs and preserves our core services, even in a declining economy.**

This budget proposes that we use about \$24 million of one-time only funds to reduce our debt from 4.2 percent of general fund revenues to 2.9 percent, which would reduce our debt load to a level lower than many jurisdictions that are comparable to us in size. In addition to reducing our

ongoing costs, we will free up debt capacity for future capital needs without putting additional stress on General Fund resources.

I believe that the remainder of one-time only funds should go to transitioning several programs to other funding sources to help promote service and employee continuity and to one-time only programs that can also lead to reduced ongoing operating costs. For example, I propose that we fund the one-time only request of \$611,000 to continue funding the costs at the Juvenile Detention facility for general custody detention beds until a new innovative juvenile re-entry program in partnership with the State is implemented next year. Savings will amount to \$611,000.

I have strictly limited new ongoing programs funded in this budget.

Open the Wapato Facility in a Fiscally Responsible Manner

While Multnomah County has long been recognized nationally for its outstanding libraries, innovative leadership in health, human services, sustainability and other areas, it has also received dubious recognition for building the \$58 million Wapato facility – but never opening it. As long as the facility remains closed, I believe it will continue to undercut the credibility of Multnomah County government.

It has been my administration's goal to open the Wapato facility, but not just for the sake of saying it was open. We have held the line on three principles for opening the facility: 1) It must be done in a cost-effective manner, 2) It must be done consistently with what the voters paid for when they passed the bond measure in 1996, and 3) It must be done in a manner that would guarantee added value to the community in terms of reducing crime over the long-run. This budget provides adequate funding to open the Wapato facility in early 2009 in a manner that is consistent with these three goals.

In summary, the Wapato proposal funded in this budget will provide 50 secure treatment beds and 75 traditional jail beds as a starting point. Workgroups representing the Multnomah County Sheriff, District Attorney, Department of Community Justice and the Chair's Office are currently developing an implementation plan for this proposal. This incremental approach will allow us to thoughtfully build the capacity of the facility in a carefully planned way. It will also allow us to potentially develop partnerships with other jurisdictions that could further expand the facility's capacity. There will be statewide measures on the November ballot that could lead to increased demand for capacity at the Wapato facility, and this proposal allows us the flexibility to respond to the county's advantage. This Wapato model is cost-effective because of the expansion possibilities but it is important to note that in the short term, smaller scale operations have higher unit costs.

I am highly committed to the secure treatment model and am confident that it makes sense both in terms of ultimately reducing crime and saving the taxpayers money. Moreover, the bond passed by the voters in 1996 clearly called for secure treatment beds to be included at the Wapato facility.

Hundreds of individuals currently residing in our county jails are frequent repeat offenders. For them, jail alone is not a sufficient sanction to deter them from repeatedly committing crimes.

Upon release, many of them quickly commit more crimes in order to support their addiction to drugs (for the most part) or alcohol (in some cases). The crimes they commit are the ones that law abiding citizens often notice the most – property crimes. Although secure treatment beds cost more than jail beds in a dorm setting, they have a higher likelihood of breaking the cycle of crime because they target the addiction that drives the criminal behavior. Other jurisdictions in Texas, Washington and Nevada (and elsewhere) have found that treatment works, reduces criminal behavior, and saves taxpayer dollars over the long-run.

Refine the Funding Priorities for My Administration

There are a number of administration and Board priorities that are not mentioned because there is no extraordinary budgetary impact. Some of these include continued work on securing funding for the Sellwood Bridge, the creation of a regional transportation/bridge authority, efforts focused on rebuilding the downtown courthouse, continuing the work of the SUN Oversight Council, statewide tax reform efforts, and the ongoing efforts in collaboration with the City of Portland to enhance animal services.

This Executive Budget proposes to maintain support for programs that reflect my administration's core policy goals. Although much of my last year was spent on transportation (especially bridge) and public safety issues, I ran for County Chair because of my passion for helping people in need and a strong commitment to the outstanding delivery of human services. Many of these efforts will require active, innovative partnerships with other governmental and non-profit agencies. During the next fiscal year I intend to substantially expand my efforts in the following areas:

- Providing leadership for siting and funding a facility where people suffering from mental illness can receive treatment rather than being sent to jail or a hospital. I have provided \$1.0 million in this budget for the remodeling of a sub acute facility in hopes of obtaining matching funds from the City of Portland and the Portland Development Commission. However, a levy will also be required to provide the \$2+ million in ongoing operating funds for the facility.
- Continuing our initiatives to eliminate racial disparities around health outcomes and juvenile incarceration.
- Enhancing proven poverty reduction strategies that we began last year, especially the Earned Income Tax Credit program. This year we are embarking upon a "green collar" jobs program targeted towards low income households.
- Expanding alcohol and drug treatment options in our community, including adding secure treatment capacity at the Wapato facility.
- Increasing resources for juvenile drug and alcohol abuse prevention programs. While the Executive Budget commits funds to these programs, the resources could be greatly enhanced through a future levy.
- Providing ongoing support to implement recommendations of the Vital Aging Task Force.
- Continuing to build the capacity of the County's Emergency Management function, with an emphasis on community preparedness among vulnerable populations to avoid a scenario like what happened in New Orleans.
- Prioritizing Sheriff's Office patrolling functions in unincorporated areas including establishing a new Community Resource Officer in the Corbett community.

This budget also continues overall Board funding priorities, including sustainability projects, the Warrants Strike Force, and continued funding for the East County Justice Center project.

Where Reductions are Taken

There is no painless way to eliminate an \$18 million budget shortfall in one year, especially after seven years of progressive budget cuts. All of the cuts identified below should generate substantial community debate (ultimately a good thing, I believe). Reasonable people can disagree about the individual reductions outlined below, but I hope it will be acknowledged that we worked hard to be fair, thoughtful, flexible, and creative in how reductions were made. Department heads and other elected officials were asked to make difficult choices, spread the pain, and think creatively. Department heads engaged their managers and front-line employees to find the best solutions and I was heartened by the intense effort that was made to achieve reasonable reductions.

The following are some of the most significant reductions in this budget:

Close remaining 94 Jail Beds on 8th floor at MCDC – reduces ongoing costs by \$2.4 million

One of the toughest reductions in this budget was offered by the Sheriff's Office as part of the three percent constraint request which was required of all County departments. While nobody should be under any illusion that the Sheriff's Office would want to make this reduction in the absence of a budget shortfall, there is good reasoning behind the request. **In summary, this reduction closes some of the most expensive jail beds in the entire system.** Moreover, these are the beds that have been kept open on a month-to-month basis by the Board of County Commissioners during the last year. For much of the year, these beds have not been fully utilized.

No one in Multnomah County wants to see more jail beds closed. But the difficult budget situation we face offers all parts of county government an opportunity to use our limited resources in the most effective and efficient ways possible, including the public safety system.

Our jail population has stabilized at a level below our funded capacity over the past year, which has resulted in many fewer early releases than we have seen in the past. Part of the reason for this is the continued low crime rates we have enjoyed in Multnomah County – in large part as a result of the good work of our public safety professionals.

This is not to suggest that our jail capacity is sufficient. But, no matter how many beds we have, we need to use our jail in the most effective way we can.

Everyday, Multnomah County jails hold many different kinds of inmates: some are awaiting trial, some are held on probation or parole violations, some are serving court-imposed sentences and some are being held on behalf of federal authorities to whom we rent beds. Who is in our jail and how we manage our beds is the result of our own budget and policy choices. We can look at other ways of prioritizing our jail populations, including making custody decisions based on length of time served. We can manage these populations in ways that do not compromise the word of our judges when they hand down sentences, or our ability to hold offenders accountable.

Accordingly, this reduction in jail beds is paired with a \$500,000 increased investment in enhanced community-based sanctions that is expected to compensate for the loss of 75 of these beds over time. The ongoing savings not only help us close the budget gap, but also put us in a position where we are able to open the Wapato facility with the expectation of future expansion. Once closed, this floor of MCDC could become a potential future site for a Secure Work Release Program.

Eliminate Field Based Work Release as a Population Management Tool – reduces ongoing costs by \$1.1 million

Field Based Work Release (FBWR) was a program that received initial funding last year. The program, which was designed and managed by MCSO, has not been able to meet its target objectives. While FBWR remains at approximately two-thirds of planned capacity, I believe the investment in structured sanctions (above) is a more systematic way to address the issue of fewer ongoing jail beds.

Reduce internal services – reduces ongoing costs by approximately \$1 million

This will be a combination of reductions to fleet services (replacing vehicles less often), IT, and facilities (aesthetic services such as landscaping). Although County employees will notice these reductions, the rationale for taking them is that they do not impact direct client services.

Reorganize school-based health clinics – reduces ongoing costs by approximately \$800,000

We are proposing to maintain a physical presence at all 12 current locations through the consolidation of services and, in some locations, a reduction of days and hours of operations. All seven high schools will continue to be open five days a week for services. There will, however, be a minor reduction in the amount of time a nurse practitioner will be available at each location. A licensed provider (either a nurse practitioner or a licensed nurse) will continue to be present on days the clinics are open. Clients may be referred from one clinic to another if there is need for urgent nurse practitioner services. The Teen Clinic, located at the East County Health Center, will expand hours of operation to increase access for youth in East County who are in school or eligible to be enrolled in school. Services will continue to be available for any youth eligible to be enrolled in school. School-age youth will, of course, also continue to have full access to Multnomah County's community health centers which will not see reduced service as a result of this budget.

Share funding for sobering services and detox services with partners. Reduces ongoing costs by approximately \$800,000

The County is currently engaged with potential partners to share the cost of this service and potentially link it to an envisioned mental health sub-acute treatment facility. The Executive Budget includes \$600,000 towards sobering services in a good-faith effort to continue the dialog with our partners. We have approached partners to invest in this program that benefits the entire community.

Transition 16 juvenile detention beds to juvenile re-entry beds – reduces ongoing costs by approximately \$610,000

The County currently operates 80 general custody detention beds (including those operated under contract for Washington and Clackamas Counties). Due to electronic monitoring, treatment and accountability programs for youth that reduce the need for incarceration, our average daily population varies between 60 to 65. This means that most of the 16 bed units actually only have 12 or 13 youth on average in the units. Through prudent management and seeking alternatives for a few youth at peak times, the Department believes we can operate with 64 beds.

We have the potential for an excellent use for the current employees and the freed up space. In partnership with the State of Oregon, Multnomah County will pilot an innovative re-entry program at our Donald E. Long juvenile facility. After youth have been held accountable, we believe it is important to give them a real chance to remain successful in the community after their discharge from detention. The state will be a major partner in funding this program. Services will include job skills, mentoring and transitional planning. County general funds will be used to operate the traditional juvenile beds and continue to employ our staff until the re-entry program is in place.

Reduce one guard station at the Inverness Jail (MCIJ) through technology enhancements – reduces ongoing costs by approximately \$525,000

As mentioned previously, this budget assumes that most of the existing “one-time only” resources will be used to pay down the County’s debt to reduce ongoing expenses. Much of the remainder should be used to support one-time only expenditures that will reduce operating costs on an ongoing basis. One example of the latter is the proposal by the Sheriff’s Office to spend \$1.0 million to eliminate one guard station at MCIJ. This would link two guard station control facilities via technology, thus reducing staffing needs. Once implemented, this is projected to save approximately \$525,000 per year.

Transition residential treatment for juvenile sex offenders to existing programs – reduces ongoing costs by approximately \$450,000

Multnomah County’s success in lowering juvenile crime over the past decade has led to dramatic reductions in number of teens we hold in juvenile detention – as well as the beds we use in state youth correctional facilities. As a result of our low juvenile crime rates, we have converted portions of the Donald E. Long Home, our juvenile detention facility, into secure treatment programs that intervene with the highest-risk teens so that they can go on to live productive lives and avoid getting into trouble again. These intervention programs are operated in partnership with the Morrison Center, a community-based provider of adolescent treatment services.

However, recent changes in federal policy have jeopardized funding that makes it possible for us to continue to operate our successful residential sex offender treatment inside the Donald E. Long facility. As a result of this change, this budget proposes to transfer the delivery of this intervention to the Morrison Center and to the state. The Department of Community Justice is currently in discussions with the Morrison Center and the state to move forward with this transition and expand the delivery of these services to youth from the tri-county area. The transition will reduce our costs by making increased use of treatment beds operated by the state for the higher risk offenders and by using a community-based option for the lower risk offenders.

Medicaid eligibility shifted to state – reduces ongoing costs by approximately \$590,000

The County has provided one-time only funding for enrolling eligible clients into the state health care system. The State will reimburse the County for this enrollment function at the end of the year.

Restructure administration of DUII diversion program – reduces ongoing costs by approximately \$300,000

This budget proposes that the county shift delivery our administration of the DUII diversion program for the Courts to the model currently in use by neighboring counties. In Washington and Clackamas Counties, non-profit agencies provide initial assessment, based on a state fee schedule. Treatment will still be provided by community agencies. Monitoring and evaluation will be a court responsibility, assisted by the County. We plan a mid-year transition to allow the Courts time to integrate changes as well as to allow our employees to seek opportunities for similar employment within the County.

Move phones and computers less often – reduces ongoing costs by approximately \$300,000

This is an example of an administrative saving that will not impact county programs directly or impact county clients. It will require tightening internal policies. With nearly 5,000 employees in dozens of facilities, requests to move phones and computers are frequent and can lead to substantial administrative costs. We know keeping these decisions in departments and closer to the work is the best way to control costs.

Reprioritize law enforcement resources to enhance service in unincorporated areas – reduces ongoing costs by \$400,000.

This budget assumes that MCSO law enforcement will re-prioritize its patrolling efforts to include the position of Community Resource Officer in the community of Corbett. **This request resulted from a public meeting held recently in Corbett where citizens overwhelmingly requested that this service be provided.** The budget also allows for the continuation of two new warrant enforcement officers; however, there will need to be offsetting reductions in other areas. Potential areas of reduction are the Special Investigations Unit which performs drug investigations on a county wide basis (well beyond our patrol responsibilities) and the civil process unit, which carried the bulk of the vacancies within the agency in the current year.

Reprioritize District Attorney focus – reduce two positions – reduces ongoing costs by approximately \$230,000

To meet their constraint, the District Attorney proposed a reduction of four attorneys. However, this reduction is more than offset by aggressive and effective grant work. While general fund resources will be reduced, the DA's Office will actually gain three positions due to the grant funds.

Elections office efficiencies – reduces ongoing costs by approximately \$200,000

A recent audit identified several areas of potential efficiency. These reductions are consistent with the recommendations of that audit. Paired with this reduction is a significant one time only add-package which will provide necessary resources for the November 2008 general election.

Pay down county debt – reduces ongoing costs by approximately \$4 million

By using substantial one-time only funds to pay down approximately \$24 million of debt, the County can save approximately \$4 million per year for the next six years. Moreover, this will reduce the county's debt/general fund ratio from 4.2 percent to 2.9 percent.

Ask Departments to absorb the higher than anticipated inflationary increase over the next year \$1,800,000

The current rate of inflation was recently adjusted upwards from a projected 3.0% to 3.8%. This will have a general fund impact of nearly \$2 million on the county general fund by the end of the coming fiscal year. Rather than dictate how those further reductions should be taken, Department Directors have asked for discretion to find savings over the course of the year to account for the increase in inflation. Our projected financial starting point will be \$2 million lower for FY10 because of this inflation. There will be a similar impact to non-general fund services.

Full Disclosure...

- The amounts of some of the reductions above are presented as accurately as possible, but actual savings could vary from projections.
- The Chair's Office offered a three percent constraint reduction. Some employees have voluntarily reduced their salaries and work hours. Two positions (Government Relations Manager and Economic Development Policy Advisor) are budgeted in the Office of the Board Clerk to reflect their mission and availability to all members of the Board, not just the Chair. One Position (Deputy Chief Operating Officer for Public Safety) will be funded with State 1145 funds, per the Memorandum of Understanding between the Chair and the Sheriff.
- The Chair elected not to take the increase in his salary as set by Salary Commission. The difference has been re-directed to the General Fund.

A Note on Process

Starting in September, my staff began meeting with Commissioners and Department Directors to outline this year's budget process. There was consensus that the Departments should have more of a role in developing their own reduction strategies, but that thinking across department lines should also be supported. Therefore, regular meetings were convened between Department Directors to foster communication around the budget.

It was agreed that the Citizen Budget Advisory Committee should remain an integral part of the budget process, and many Department Directors expressed strong support for their CBACs participation in the Department budget process.

After serious consideration, we decided to streamline the budget process but kept the program offer format from our prior years. Department Directors engaged front-line employees, union

representation and citizens from their department's advisory groups. All our programs, with descriptions, dollar amounts and performance measures are available on the County web site.

All departments, MCSO and the DA's Office were asked to present a three-percent constraint budget as a guide in planning the executive budget. Some initial constraint recommendations were modified in conversations with departments; others were taken as presented.

Based on input from last year, we met with other jurisdictions, elected leaders, and organizations potentially impacted by budget reductions. A major element of this budget - the plan for the Wapato facility - has been publicly debated and refined over several months prior to the release of this budget. Likewise, many elements of this budget have been in the public eye for some time.

The release of this Executive Budget ushers in the most visible part of the public deliberation. Each Board member will have ample opportunity to evaluate the decisions herein and reach their own conclusions. The public will have several opportunities to publicly address the Board. My office and I will also continue to look to our community for their guidance and do targeted outreach to communities and organizations impacted by the budget process.

A Final Note

Multnomah County has responsibly made budget cuts in each of the last seven years. While all of us who serve on the Board of County Commissioners expect the County to live within its means, there is no denying that these many years of progressive cuts have had a negative impact on our ability to deliver our core services and has been devastating to the morale of our employees who deliver those services. Public safety, health and human services have all been impacted by the cuts which has eroded public confidence in the County's ability to provide the services that the community wants and expects.

For the well-being of the citizens we serve, and out of consideration of the hard-working employees at Multnomah County who deliver these services, we must get the organization onto stable financial ground and begin the process of rebuilding. I am confident that this budget can succeed in doing that.

I respectfully ask for your support of this Executive Budget.

Sincerely,

A handwritten signature in black ink that reads "TED WHEELER". The signature is written in a cursive, slightly stylized font.

Ted Wheeler
Multnomah County Chair

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 08-042

Approving the Chair's Proposed Fiscal Year 2009 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421

The Multnomah County Board of Commissioners Finds:

- a) ORS 294.341 provides that the Board of County Commissioners (Board) is the Budget Committee for Multnomah County.
- b) ORS 294.421 requires transmittal of the Budget to the Tax Supervising and Conservation Commission (TSCC) prior to May 4.
- c) On April 17, 2008 the Board received the budget message from the Multnomah County Chair (Chair) and the Proposed Budget for fiscal year July 1, 2008 to June 30, 2009 in compliance with ORS 294.401.
- d) The Chair requests that the Board approve the Proposed Budget for submittal to the TSCC as required by ORS 294.406.
- e) The Budget submitted to the TSCC establishes the maximum expenditure for each fund. The Board may not increase these expenditures by more than ten percent.
- f) The Budget submitted to the TSCC establishes the maximum property tax levy for Multnomah County. The Board may not increase property tax levies.
- g) Submitting the Budget to the TSCC does not prevent the Board from making reallocations within the limitations noted above.
- h) The Board will conduct an extensive review and public discussion of the FY 2009 Budget.

The Multnomah County Board of Commissioners Resolves:

- 1. The Budget Office will prepare the FY 2009 Approved Budget and forward it to the TSCC.

2. The following property tax levies and categories are approved and included in the Approved Budget forwarded to the TSCC.
3. These taxes are a combination of four authorized tax rates

General Government Category		
Operating Taxes	Tax	Rate / \$1,000
Permanent Tax Rate	\$	4.3434
Library Local Option Levy	\$	0.8900
Total Operating Taxes	\$	5.0984
Excluded From Limitation		
Bonded Indebtedness	Tax Amount	
General Obligation Debt Levy	\$8,465,608	
Total Debt Levy	\$8,465,608	

ADOPTED this 17th day of April, 2008.



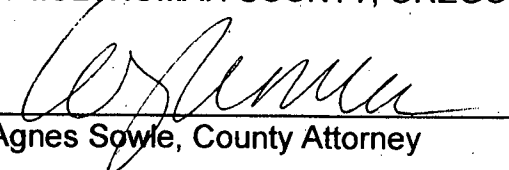
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By


Agnes Sowle, County Attorney

SUBMITTED BY:

Carol M. Ford, Director, Dept. of County Management



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-2 DATE 4-17-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/17/08
Agenda Item #: R-2
Est. Start Time: 10:00 AM
Date Submitted: 04/02/08

BUDGET MODIFICATION: MCSO - 11

RESOLUTION Authorizing the Sheriff to Dispose of Found/Unclaimed Property Pursuant to Multnomah County Code 15.650-15.654 and Budget Modification MCSO-11 Transferring \$48,396.27 to the Multnomah County Treasury [Rescheduled from April 10, 2008]

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>April 17, 2008</u>	Time Requested:	<u>10 mins</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Business Services</u>
Contact(s):	<u>Larry Aab/Chris Payne</u>		
Phone:	<u>503-251-2501</u>	Ext.	<u>84489</u>
	I/O Address:		<u>331/118</u>
Presenter(s):	<u>Larry Aab and Chris Payne</u>		

General Information

1. What action are you requesting from the Board?

To comply with Multnomah County Code 15.650, the Sheriff's Office is requesting that this listing of property be deposited in the County Treasury to the credit of the county general fund.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This property has been in the Sheriff's possession for over 30 days. Property includes money recovered during drug deals and court designated forfeitures.

3. Explain the fiscal impact (current year and ongoing).

This action will increase the General Fund unappropriated balance by \$48,396.27

4. Explain any legal and/or policy issues involved.

None other than those noted above

5. Explain any citizen and/or other government participation that has or will take place.

The State court system was involved in the court designated forfeitures.

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why?

This action will increase the General Fund unappropriated balance by \$48,396.27

- What budgets are increased/decreased?

This action will increase the General Fund unappropriated balance by \$48,396.27

- What do the changes accomplish?

This will increase the County General Fund unappropriated balance by \$48,396.27

- Do any personnel actions result from this budget modification? Explain.

No.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

NA

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

One time only.

- If a grant, what period does the grant cover?

NA

- If a grant, when the grant expires, what are funding plans?

NA

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: MCSO - 11

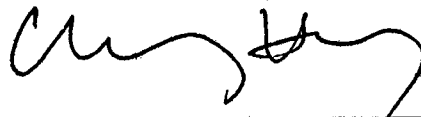
Required Signatures

**Department/
Agency Director:**



Date: 04/02/08

Budget Analyst:



Date: 04/02/08

Department HR:

Date:

Countywide HR:

Date:



MULTNOMAH COUNTY SHERIFF'S OFFICE

12240 NE GLISAN ST., • PORTLAND, OR 97230

Exemplary service for a safe, livable community

**BERNIE GIUSTO
SHERIFF**

**503 255-3600 PHONE
503 251-2484 TTY
www.sheriff-mcso.org**

MEMORANDUM

TO: DEBORAH BOGSTAD
Clerk of the Board

FROM: BERNIE GIUSTO
Sheriff

DATE: April 2, 2008

SUBJECT: FOUND/UNCLAIMED PROPERTY – LIST 08-01

Attached is a listing of found/unclaimed or unidentified property. This property has been in the Sheriff's possession for over 30 days. All attempts to establish the rightful owner(s) of the listed property have proven negative.

To comply with Multnomah County Code 15.650 I am requesting that this listing of property be placed on the Board of County Commissioners' agenda for approval of deposit in the county treasury to the credit of the county general fund.

Attachment

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Authorizing the Sheriff to Dispose of Found/Unclaimed Property Pursuant to Multnomah County Code 15.650-15.654

The Multnomah County Board of Commissioners Finds:

- a. The Multnomah County Sheriff has had in his possession unclaimed property, identified as List 08-01 for a period in excess of 30 days. All attempts to establish the rightful owners(s) have proven negative.
- b. Multnomah County Code 15.654 provides for the Sheriff to seek authorization from the Board of County Commissioners to transfer unclaimed property to the County Treasury to the credit of the County General Fund, for use by the County.

The Multnomah County Board of Commissioners Resolves:

1. Pursuant to Multnomah County Code 15.654, the Sheriff is authorized to transfer the unclaimed property identified on list 08-01 to the Multnomah County Treasury to the credit of the County General Fund.

ADOPTED this 10th day of April, 2008.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Jacqueline A. Weber, Assistant County Attorney

SUBMITTED BY:
Multnomah County Sheriff Bernie Giusto

		MULTNOMAH COUNTY DEPARTMENT OF PUBLIC SAFETY FOUND/UNCLAIMED PROPERTY FOR DISPOSAL LIST 08 - 01	
	FILE #	PROPERTY DESCRIPTION	DISPOSITION
1	94-7236	\$ 80.00	MC General Fund
2	96-7188	\$ 1.00	MC G.F.
3	03-403094	\$ 1,017.00	MC G.F.
4	03-406156	\$ 1,835.00	MC G.F.
5	03-406675	\$ 92.00	MC G.F.
6	03-406938	\$ 120.21	MC G.F.
7	03-407117	\$ 120.00	MC G.F.
8	03-407244	\$ 134.00	MC G.F.
9	03-407699	\$ 165.00	MC G.F.
10	03-407823	\$ 60.00	MC G. F.
11	03-407879	\$ 57.00	MC G. F.
12	03-407968	\$ 300.00	MC G. F.
13	03-408113	\$ 200.00	MC G. F.
14	03-408175	\$ 18.00	MC G. F.
15	03-408305	\$ 85.90	MC G. F.
16	04-400039	\$ 58.00	MC G. F.
17	04-400590	\$ 365.00	MC G. F.
18	04-400823	\$ 286.00	MC G. F.
19	04-400931	\$ 3,138.00	MC G. F.
20	04-401085	\$ 1,912.00	MC G. F.
21	04-401308	\$ 390.00	MC G.F.
22	04-401440	\$ 180.00	MC G. F.
23	04-401497	\$ 20.00	MC G. F.
24	04-401620	\$ 2,434.00	MC G. F.
25	04-401638	\$ 820.00	MC G. F.

		MULTNOMAH COUNTY DEPARTMENT OF PUBLIC SAFETY FOUND/UNCLAIMED PROPERTY FOR DISPOSAL LIST 08 - 01	
	FILE #	PROPERTY DESCRIPTION	DISPOSITION
26	04-401835	\$ 174.25	MC G. F.
27	04-401983	\$ 50.00	MC G. F.
28	04-402002	\$ 490.00	MC G. F.
29	04-402168	\$ 107.00	MC G. F.
30	04-402342	\$ 925.00	MC G. F.
31	04-402549	\$ 61.00	MC G. F.
32	04-402887	\$ 776.00	MC G. F.
33	04-402940	\$ 60.00	MC G. F.
34	04-403676	\$ 534.00	MC G. F.
35	04-404028	\$ 390.00	MC G. F.
36	04-404088	\$ 390.00	MC G. F.
37	04-404241	\$ 151.00	MC G. F.
38	04-404361	\$ 155.00	MC G. F.
39	04-404464	\$ 200.00	MC G. F.
40	04-404515	\$ 2,900.00	MC G. F.
41	04-404593	\$ 1,830.00	MC G. F.
42	04-405366	\$ 450.00	MC G. F.
43	04-405368	\$ 1,300.00	MC G. F.
44	04-405962	\$ 2,271.40	MC G. F.
45	04-405985	\$ 100.00	MC G. F.
46	04-405992	\$ 1,255.00	MC G. F.
47	04-406346	\$ 2,140.00	MC G. F.
48	04-406481	\$ 2,194.00	MC G. F.
49	04-406530	\$ 2.00	MC G. F.
50	04-406639	\$ 91.00	MC G. F.

MULTNOMAH COUNTY DEPARTMENT OF PUBLIC SAFETY FOUND/UNCLAIMED PROPERTY FOR DISPOSAL LIST 08 - 01			
	FILE #	PROPERTY DESCRIPTION	DISPOSITION
51	04-406946	\$ 150.00	MC G. F.
52	04-407128	\$ 1.00	MC G. F.
53	04-407233	\$ 105.00	MC G. F.
54	04-407339	\$ 300.00	MC G. F.
55	04-407572	\$ 2,371.00	MC G. F.
56	04-407661	\$ 2,683.00	MC G. F.
57	04-407886	\$ 180.00	MC G. F.
58	04-408057	\$ 662.00	MC G. F.
59	04-408176	\$ 1,480.00	MC G. F.
60	05-400129	\$ 311.00	MC G. F.
61	05-400890	\$ 352.00	MC G. F.
62	05-403509	\$ 11.30	MC G. F.
63	05-403750	\$ 3.25	MC G. F.
64	05-404442	\$.43	MC G. F.
65	05-405908	\$ 80.00	MC G. F.
66	05-407037	\$ 210.00	MC G. F.
67	05-407363	\$ 4.02	MC G. F.
68	06-401056	\$ 1,835.00	MC G. F.
69	06-401212	\$ 1,363.00	MC G. F.
70	06-402049	\$ 100.00	MC G. F.
71	06-402583	\$ 20.00	MC G. F.
72	06-402770	\$ 82.00	MC G. F.
73	06-402853	\$ 4.02	MC G.F.
74	06-403960	\$ 9.70	MC G. F.
75	06-406212	\$.42	MC G. F.

		MULTNOMAH COUNTY DEPARTMENT OF PUBLIC SAFETY FOUND/UNCLAIMED PROPERTY FOR DISPOSAL LIST 08 - 01	
	FILE #	PROPERTY DESCRIPTION	DISPOSITION
76	06-406949	\$ 12.00	MC G. F.
77	06-406961	\$.33	MC G. F.
78	07-400272	\$ 48.00	MC G. F.
79	07-400705	\$ 120.00	MC G. F.
80	07-400737	\$ 60.00	MC G. F.
81	07-401661	\$ 5.00	MC G. F.
82	07-401789	\$ 6.00	MC G. F.
83	07-404246	\$ 188.00	MC G. F.
84	07-404352	\$ 12.00	MC G. F.
85	07-404451	\$ 1.40	MC G. F.
86	07-404690	\$.64	MC G. F.
87	07-405154	\$ 2,740.00	MC G. F.
		TOTAL \$ 48,396.27	Mult. Co. General Fund

◇ ◇ ◇

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 08-043

Authorizing the Sheriff to Dispose of Found/Unclaimed Property Pursuant to Multnomah County Code 15.650-15.654

The Multnomah County Board of Commissioners Finds:

- a. The Multnomah County Sheriff has had in his possession unclaimed property, identified as List 08-01 for a period in excess of 30 days. All attempts to establish the rightful owners(s) have proven negative.
- b. Multnomah County Code 15.654 provides for the Sheriff to seek authorization from the Board of County Commissioners to transfer unclaimed property to the County Treasury to the credit of the County General Fund, for use by the County.

The Multnomah County Board of Commissioners Resolves:

1. Pursuant to Multnomah County Code 15.654, the Sheriff is authorized to transfer the unclaimed property identified on list 08-01 to the Multnomah County Treasury to the credit of the County General Fund.

ADOPTED this 10th day of April, 2008.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Jacqueline A. Weber, Assistant County Attorney

SUBMITTED BY:

Multnomah County Sheriff Bernie Giusto



MULTNOMAH COUNTY SHERIFF'S OFFICE

12240 NE GLISAN ST., • PORTLAND, OR 97230

Exemplary service for a safe, livable community

BERNIE GIUSTO
SHERIFF

503 255-3600 PHONE
503 251-2484 TTY
www.sheriff-mcso.org

MEMORANDUM

TO: DEBORAH BOGSTAD
Clerk of the Board

FROM: BERNIE GIUSTO
Sheriff

DATE: April 2, 2008

SUBJECT: FOUND/UNCLAIMED PROPERTY – LIST 08-01

Attached is a listing of found/unclaimed or unidentified property. This property has been in the Sheriff's possession for over 30 days. All attempts to establish the rightful owner(s) of the listed property have proven negative.

To comply with Multnomah County Code 15.650 I am requesting that this listing of property be placed on the Board of County Commissioners' agenda for approval of deposit in the county treasury to the credit of the county general fund.

Attachment

MULTNOMAH COUNTY DEPARTMENT OF PUBLIC SAFETY FOUND/UNCLAIMED PROPERTY FOR DISPOSAL LIST 08 - 01			
	FILE #	PROPERTY DESCRIPTION	DISPOSITION
1	94-7236	\$ 80.00	MC General Fund
2	96-7188	\$ 1.00	MC G.F.
3	03-403094	\$ 1,017.00	MC G.F.
4	03-406156	\$ 1,835.00	MC G.F.
5	03-406675	\$ 92.00	MC G.F.
6	03-406938	\$ 120.21	MC G.F.
7	03-407117	\$ 120.00	MC G.F.
8	03-407244	\$ 134.00	MC G.F.
9	03-407699	\$ 165.00	MC G.F.
10	03-407823	\$ 60.00	MC G. F.
11	03-407879	\$ 57.00	MC G. F.
12	03-407968	\$ 300.00	MC G. F.
13	03-408113	\$ 200.00	MC G. F.
14	03-408175	\$ 18.00	MC G. F.
15	03-408305	\$ 85.90	MC G. F.
16	04-400039	\$ 58.00	MC G. F.
17	04-400590	\$ 365.00	MC G. F.
18	04-400823	\$ 286.00	MC G. F.
19	04-400931	\$ 3,138.00	MC G. F.
20	04-401085	\$ 1,912.00	MC G. F.
21	04-401308	\$ 390.00	MC G.F.
22	04-401440	\$ 180.00	MC G. F.
23	04-401497	\$ 20.00	MC G. F.
24	04-401620	\$ 2,434.00	MC G. F.
25	04-401638	\$ 820.00	MC G. F.

MULTNOMAH COUNTY DEPARTMENT OF PUBLIC SAFETY FOUND/UNCLAIMED PROPERTY FOR DISPOSAL LIST 08 - 01			
	FILE #	PROPERTY DESCRIPTION	DISPOSITION
26	04-401835	\$ 174.25	MC G. F.
27	04-401983	\$ 50.00	MC G. F.
28	04-402002	\$ 490.00	MC G. F.
29	04-402168	\$ 107.00	MC G. F.
30	04-402342	\$ 925.00	MC G. F.
31	04-402549	\$ 61.00	MC G. F.
32	04-402887	\$ 776.00	MC G. F.
33	04-402940	\$ 60.00	MC G. F.
34	04-403676	\$ 534.00	MC G. F.
35	04-404028	\$ 390.00	MC G. F.
36	04-404088	\$ 390.00	MC G. F.
37	04-404241	\$ 151.00	MC G. F.
38	04-404361	\$ 155.00	MC G. F.
39	04-404464	\$ 200.00	MC G. F.
40	04-404515	\$ 2,900.00	MC G. F.
41	04-404593	\$ 1,830.00	MC G. F.
42	04-405366	\$ 450.00	MC G. F.
43	04-405368	\$ 1,300.00	MC G. F.
44	04-405962	\$ 2,271.40	MC G. F.
45	04-405985	\$ 100.00	MC G. F.
46	04-405992	\$ 1,255.00	MC G. F.
47	04-406346	\$ 2,140.00	MC G. F.
48	04-406481	\$ 2,194.00	MC G. F.
49	04-406530	\$ 2.00	MC G. F.
50	04-406639	\$ 91.00	MC G. F.

MULTNOMAH COUNTY DEPARTMENT OF PUBLIC SAFETY FOUND/UNCLAIMED PROPERTY FOR DISPOSAL LIST 08 - 01			
	FILE #	PROPERTY DESCRIPTION	DISPOSITION
51	04-406946	\$ 150.00	MC G. F.
52	04-407128	\$ 1.00	MC G. F.
53	04-407233	\$ 105.00	MC G. F.
54	04-407339	\$ 300.00	MC G. F.
55	04-407572	\$ 2,371.00	MC G. F.
56	04-407661	\$ 2,683.00	MC G. F.
57	04-407886	\$ 180.00	MC G. F.
58	04-408057	\$ 662.00	MC G. F.
59	04-408176	\$ 1,480.00	MC G. F.
60	05-400129	\$ 311.00	MC G. F.
61	05-400890	\$ 352.00	MC G. F.
62	05-403509	\$ 11.30	MC G. F.
63	05-403750	\$ 3.25	MC G. F.
64	05-404442	\$.43	MC G. F.
65	05-405908	\$ 80.00	MC G. F.
66	05-407037	\$ 210.00	MC G. F.
67	05-407363	\$ 4.02	MC G. F.
68	06-401056	\$ 1,835.00	MC G. F.
69	06-401212	\$ 1,363.00	MC G. F.
70	06-402049	\$ 100.00	MC G. F.
71	06-402583	\$ 20.00	MC G. F.
72	06-402770	\$ 82.00	MC G. F.
73	06-402853	\$ 4.02	MC G.F.
74	06-403960	\$ 9.70	MC G. F.
75	06-406212	\$.42	MC G. F.

		MULTNOMAH COUNTY DEPARTMENT OF PUBLIC SAFETY FOUND/UNCLAIMED PROPERTY FOR DISPOSAL LIST 08 - 01	
	FILE #	PROPERTY DESCRIPTION	DISPOSITION
76	06-406949	\$ 12.00	MC G. F.
77	06-406961	\$.33	MC G. F.
78	07-400272	\$ 48.00	MC G. F.
79	07-400705	\$ 120.00	MC G. F.
80	07-400737	\$ 60.00	MC G. F.
81	07-401661	\$ 5.00	MC G. F.
82	07-401789	\$ 6.00	MC G. F.
83	07-404246	\$ 188.00	MC G. F.
84	07-404352	\$ 12.00	MC G. F.
85	07-404451	\$ 1.40	MC G. F.
86	07-404690	\$.64	MC G. F.
87	07-405154	\$ 2,740.00	MC G. F.
		TOTAL \$ 48,396.27	Mult. Co. General Fund

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MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/17/08
Agenda Item #: R-3
Est. Start Time: 10:10 AM
Date Submitted: 04/03/08

Agenda Title: PROCLAMATION Proclaiming the Week of April 21 through 25, 2008
Administrative Professionals Week in Multnomah County, Oregon

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 17, 2008 Amount of Time Needed: 5 minutes
Department: Community Services Division: Director's Office
Contact(s): Sheila Isley
Phone: 503-988-5881 Ext. 85881 I/O Address: 455/224
Presenter(s): Sheila Isley/Cecilia Johnson

General Information

1. What action are you requesting from the Board?

Approval of proclamation proclaiming the week of April 21 through April 25, 2008 Administrative Professionals Week in Multnomah County, Oregon.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This annual event was originally organized in 1952 as "National Secretaries Week" by the National Secretaries Association (now known as the International Association of Administrative Professionals) and a consortium of office product manufacturers. It was established as an effort to recognize secretaries for their contributions in the workplace, and to attract people to secretarial/administrative careers.

3. Explain the fiscal impact (current year and ongoing).

N/A

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signature

Elected Official or
Department/
Agency Director:

Date: 04/03/08

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Proclaiming the Week of April 21 through 25, 2008 Administrative Professionals Week in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. Administrative professionals including secretaries, administrative assistants, office managers and other administrative support staff represent one of the largest segments of Multnomah County's workforce;
- b. Administrative professionals are those who master technology, effectively utilize their interpersonal and communication skills; manage projects and organize the office; apply their creativity to solve problems; and most importantly, have the willingness to learn and accept new challenges;
- c. Administrative professionals are vital contributors in today's team-oriented work environment and are key front-line public relations ambassadors for Multnomah County;
- d. Companies and organizations that invest in training and development and make a commitment toward delegating responsibilities that better utilize the skills of their administrative employees have the best opportunity to excel in the 21st century and beyond;
- e. Administrative Professionals Week was founded by the International Association of Administrative Professionals (formerly known as National Secretaries Association) in 1952 to recognize the contributions of secretaries and other office support staff in business and government and to attract people to administrative careers;
- f. Administrative Professionals Week is sponsored by the International Association of Administrative Professionals and is celebrated worldwide,

bringing together millions of people for various community events, educational seminars, and individual corporate activities.

The Multnomah County Board of Commissioners Proclaims:

The week of April 21 through 25, 2008 is proclaimed to be Administrative Professionals Week in Multnomah County, Oregon, saluting the valuable contributions of Multnomah County's administrative professionals.

ADOPTED this 17th day of April, 2008.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, County Chair

Maria Rojo de Steffey,
Commissioner District 1

Jeff Cogen,
Commissioner District 2

Lisa Naito,
Commissioner District 3

Lonnie Roberts,
Commissioner District 4

SUBMITTED BY:

M. Cecilia Johnson, Director Dept. of Community Services

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 08-044

Proclaiming the Week of April 21 through 25, 2008 Administrative Professionals Week in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. Administrative professionals including secretaries, administrative assistants, office managers and other administrative support staff represent one of the largest segments of Multnomah County's workforce;
- b. Administrative professionals are those who master technology, effectively utilize their interpersonal and communication skills; manage projects and organize the office; apply their creativity to solve problems; and most importantly, have the willingness to learn and accept new challenges;
- c. Administrative professionals are vital contributors in today's team-oriented work environment and are key front-line public relations ambassadors for Multnomah County;
- d. Companies and organizations that invest in training and development and make a commitment toward delegating responsibilities that better utilize the skills of their administrative employees have the best opportunity to excel in the 21st century and beyond;
- e. Administrative Professionals Week was founded by the International Association of Administrative Professionals (formerly known as National Secretaries Association) in 1952 to recognize the contributions of secretaries and other office support staff in business and government and to attract people to administrative careers;
- f. Administrative Professionals Week is sponsored by the International Association of Administrative Professionals and is celebrated worldwide,

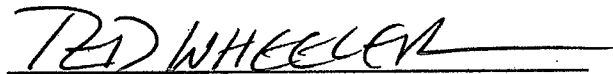
bringing together millions of people for various community events, educational seminars, and individual corporate activities.

The Multnomah County Board of Commissioners Proclaims:

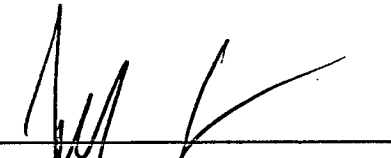
The week of April 21 through 25, 2008 is proclaimed to be Administrative Professionals Week in Multnomah County, Oregon, saluting the valuable contributions of Multnomah County's administrative professionals.

ADOPTED this 17th day of April, 2008.

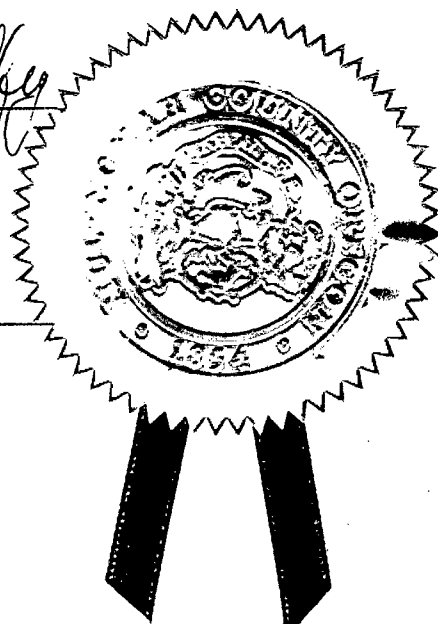
**BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON**

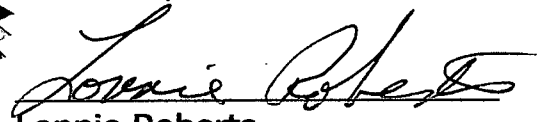

Ted Wheeler, County Chair


Maria Rojo de Steffey,
Commissioner District 1


Jeff Cogen,
Commissioner District 2


Lisa Naito,
Commissioner District 3




Lonnie Roberts,
Commissioner District 4

SUBMITTED BY:
M. Cecilia Johnson, Director Dept. of Community Services



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-4 DATE 4-17-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/17/08
Agenda Item #: R-4
Est. Start Time: 10:15 AM
Date Submitted: 04/01/08

BUDGET MODIFICATION: DCHS - 28

Agenda Title: Budget Modification DCHS-28 Increasing the Aging and Disabilities Services Division Federal/State Appropriation by \$134,706 to Implement a Nursing Facilities Diversion Transition Team and Adding 1.68 FTE

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 17, 2008 Amount of Time Needed: 5 mins
Department: County Human Services Division: Aging & Disabilities Services Division
Contact(s): Kathy Tinkle
Phone: 503 988-3691 Ext. 26858 I/O Address: 167/620
Presenter(s): Mary Shortall

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-28 increasing Aging & Disabilities Services Division (ADSD) Federal/State appropriation by \$134,706.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The purpose of the ADSD Long Term Care Program is to help promote and support independent living in the community, preventing more costly nursing facility care wherever possible. There has been a gradual decline in the percentage of clients in community-based care settings vs. nursing facilities, both within Multnomah County and throughout Oregon, during the past few years. This is believed to be the result of budget cuts since 2003, which diminished resources necessary to assist clients in exploring placement options. Oregon Department of Human Services (DHS) Seniors and People with Disabilities is investing in a nursing facility relocation and diversion initiative that will provide funding to ADSD to hire staff dedicated to reducing the overall Multnomah County nursing

facility count. These new positions will perform relocation and diversion activities, which will include finding and creating alternative resources needed for community placement. The changes impact program offer 25023A ADS Long Term Care (LTC) Base.

3. Explain the fiscal impact (current year and ongoing).

Title XIX Medicaid revenue increases by \$134,706. Personnel expenses increase by \$112,301 and 1.68 FTE. Grant paid indirect increases by \$5,617. Materials and Supplies increase by \$16,788.

Department indirect revenue increases by \$2,660 with a corresponding increase in supplies.

Service reimbursements from the Federal/State fund will increase as follows: Risk Fund \$20,923; Information Technology Fund \$10,654; Fleet Fund \$565; Mail Distribution Fund \$1,047; and General Fund \$2,957.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**

Title XIX Medicaid revenue increases by \$134,706 from a new state allocation from DHS to implement a nursing facilities diversion transition team.

- **What budgets are increased/decreased?**

Aging and Disabilities Services Division budget increases by \$134,706. Department Director's budget increases by \$2,660. Internal Service provider's budgets increase by \$33,189 and County General Fund Contingency increases by \$2,957.

- **What do the changes accomplish?**

Provides the resources to create and implement a nursing facilities diversion transition team.

- **Do any personnel actions result from this budget modification? Explain.**

Yes, increases staffing in FY08 by 1.68 FTE (4.00 FTE annualized) comprised of the following positions:

.42 FTE Case Manager Assistant.

.42 FTE Program Supervisor.

.42 FTE Case Manager Senior.

.42 FTE Case Manager Senior.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The funding allows for indirect costs to be recovered.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

No, additional funding will become part of the base Title XIX allocation.

- **If a grant, what period does the grant cover?**

Biennial grant 1/1/08 – 6/30/09.

- **If a grant, when the grant expires, what are funding plans?**

The funding will be added to our base Title XIX allocation.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 28

Required Signatures

**Elected Official
or Department/
Agency Director:**

Kathy Linker for Joanne Fuller

Date: 03/31/08

Budget Analyst:

[Signature]

Date: 04/01/08

Department HR:

Collette R. Umbras

Date: 04/01/08

Countywide HR:

Date:

Budget Modification ID: **DCHS 28****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60000		70,792	70,792		Permanent
2	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60130		20,586	20,586		Salary Related
3	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60140		20,923	20,923		Insurance
4	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60180		543	543		Printing
5	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60240		3,093	3,093		Supplies
6	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60260		293	293		Travel & Training
7	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60270		593	593		Local Travel & Mileage
8	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60350		2,957	2,957		Central Indirect @2.29%
9	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60355		2,660	2,660		Dept Indirect @2.06%
10	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60370		1,787	1,787		Telephone
11	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60380		8,867	8,867		Data Processing
12	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60410		565	565		Motor Pool
13	30-55	26090	25023A	40			ADSDIVLTCNFXIX	60460		1,047	1,047		Mail & Distribution
14	30-55	26090	25023A	40			ADSDIVLTCNFXIX	50190		(134,706)	(134,706)		IG-OP Fed Thu State
15													
16	26-00	1000	25000	40			CHSDO.IND1000	50370		(2,660)	(2,660)		Dept Indirect
17	26-00	1000	25000	40			CHSDO.IND1000	60240		2,660	2,660		Supplies
18													
19	72-10	3500		20		705210		50316		(20,923)	(20,923)		Svc Reim to Risk
20	72-10	3500		20		705210		60330		20,923	20,923		Claims Paid
21													
22	72-60	3503		20		709525		50310		(1,787)	(1,787)		Svc Reim to Info Tech
23	72-60	3503		20		709525		60200		1,787	1,787		Communications
24													
25	72-60	3503		20		709000		50310		(8,867)	(8,867)		Svc Reim to Info Tech
26	72-60	3503		20		709000		60240		8,867	8,867		Supplies
27										0			
28	72-55	3501		20		904100		50310		(565)	(565)		Svc Reim to Fleet
29	72-55	3501		20		904100		60240		565	565		Supplies
											0	0	Total - Page 1
											0	0	GRAND TOTAL

Budget Modification ID: **DCHS 28****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
30	72-55	3504		20		904400		50310		(1,047)	(1,047)		Svc Reim to Mail/Dist
31	72-55	3504		20		904400		60230		1,047	1,047		Postage
32										0			
33										0			
34										0			
35										0			
36										0			
37										0			
38										0			
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52										0			
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54										0			
55										0			
56										0			
57										0			
58										0			
											0	0	Total - Page 2
											0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1505	6299	62959	adsdivtcnfxix	Case Mgmt Ast	92510015	1.00	31,654	9,205	11,904	52,763
1505	6296	62959	adsdivtcnfxix	Case Mgr Sr	92510016	1.00	45,184	13,140	12,716	71,040
1505	6296	62959	adsdivtcnfxix	Case Mgr Sr	92510017	1.00	45,184	13,140	12,716	71,040
1505	9361	62959	adsdivtcnfxix	Prog Supervisor	92510018	1.00	47,877	13,923	12,878	74,678
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						4.00	169,900	49,407	50,214	269,521

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1505	6299	62959	adsdivtcnfxix	Case Mgmt Ast	92510015	0.42	13,189	3,835	4,960	21,985
1505	6296	62959	adsdivtcnfxix	Case Mgr Sr	92510016	0.42	18,827	5,475	5,298	29,600
1505	6296	62959	adsdivtcnfxix	Case Mgr Sr	92510017	0.42	18,827	5,475	5,298	29,600
1505	9361	62959	adsdivtcnfxix	Prog Supervisor	92510018	0.42	19,949	5,801	5,366	31,116
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						1.68	70,792	20,586	20,923	112,300



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-5 DATE 4-17-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 04/17/08
Agenda Item #: R-5
Est. Start Time: 10:20 AM
Date Submitted: 04/01/08

BUDGET MODIFICATION: DCHS - 29

Agenda Title: Budget Modification DCHS-29 Authorizing Continued Implementation of the Approved Reorganization of the Developmental Disabilities Services Division

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 17, 2008 **Amount of Time Needed:** 5 mins

Department: County Human Services **Division:** Developmental Disabilities Services Division

Contact(s): Kathy Tinkle

Phone: 503 988-3691 **Ext.** 26858 **I/O Address:** 167/620

Presenter(s): Patrice Botsford

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-29 that continues the implementation of the approved reorganization of Developmental Disabilities Services Division (DDSD) in response to the 2006 Cooper Report.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Earlier this fiscal year, with budget modification DCHS-09, the Board of County Commissioners approved the Local Administration match-funding project to implement the DDSD reorganization. This modification utilizes local administration match funding from salary savings in FY08 to add 1.25 FTE (5.00 FTE annualized) Program Supervisors; ongoing funding for the positions is included in the DDSD fiscal year 09 budget submission. Two positions provide Case Management supervision in the Children's service unit; two positions provide Case Management supervision in the Adult services unit; and one position provides supervision for the Intake and Protective Services unit. These positions provide the necessary resources to implement the planned reorganization goals

to modernize the program structure, enhance performance and improve family supports. All of the position descriptions have been reviewed and classified as Program Supervisors by the County's Central Classification/Compensation Unit. This modification impacts program offers 25010 DD Administration; 25012 DD Services for Adults with Developmental Disabilities, 25013 DD Services for Children with Developmental Disabilities; and 25014 DD Eligibility & Protective Services for Individuals with Developmental Disabilities.

3. Explain the fiscal impact (current year and ongoing).

The increase in personnel costs of \$119,215 in FY08 will be offset from payroll savings created from vacancies and delays in hiring related to DD 48 Case Management Services. The positions are fully funded with ongoing resources in the FY 09 budget.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?

N/A

- What budgets are increased/decreased?

No net change to the budget.

- What do the changes accomplish?

Provides the staffing capacity needed to implement the approved reorganization goals.

- Do any personnel actions result from this budget modification? Explain.

Yes, increases staffing by 1.25 FTE (5.00 FTE annualized) Program Supervisors.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

N/A

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

No, since continuation of this Local Match Plan is dependant on allocation of County funds from its annual budget, the County proposes to request continued funding by submitting an annual application to Oregon DHS, Seniors and People with Disabilities.

- If a grant, what period does the grant cover?

On-going biennial grant 7/1/07 – 6/30/09

- If a grant, when the grant expires, what are funding plans?

On-going biennial grant 7/1/07 – 6/30/09

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 29

Required Signatures

**Elected Official
or Department/
Agency Director:**

Kathy Link for Joanne Fuller

Date: 03/31/08

Budget Analyst:

[Signature]

Date: 04/01/08

Department HR:

Collette R. Umbras

Date: 04/01/08

Countywide HR:

Date:

Budget Modification ID: **DCHS-29****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	20-50	81048	25010	40			DD RRT 48	50190	(240,466)	(121,251)	119,215		IG-Op Fed Thru State
2	20-50	81048	25010	40			DD RRT 48	60000	136,830	59,555	(77,275)		Permanent
3	20-50	81048	25010	40			DD RRT 48	60130	42,107	17,312	(24,795)		Salary Related
4	20-50	81048	25010	40			DD RRT 48	60140	51,529	34,384	(17,145)		Insurance
5													
6	20-50	81048	25014	40			DD IPS 48	50190	(915,287)	(939,130)	(23,843)		IG-OP Fed Thru State
7	20-50	81048	25014	40			DD IPS 48	60000	582,499	597,954	15,455		Permanent
8	20-50	81048	25014	40			DD IPS 48	60130	182,589	187,548	4,959		Salary Related
9	20-50	81048	25014	40			DD IPS 48	60140	150,199	153,628	3,429		Insurance
10													
11	20-50	81048	25012	40			DD ACOMP 48	50190	(1,405,256)	(1,429,099)	(23,843)		IG-OP Fed Thru State
12	20-50	81048	25012	40			DD ACOMP 48	60000	748,798	764,253	15,455		Permanent
13	20-50	81048	25012	40			DD ACOMP 48	60130	238,963	243,922	4,959		Salary Related
14	20-50	81048	25012	40			DD ACOMP 48	60140	193,387	196,816	3,429		Insurance
15													
16	20-50	81048	25012	40			DD XIX 48	50190	(467,666)	(479,587)	(11,921)		IG-OP Fed Thru State
17	20-50	81048	25012	40			DD XIX 48	60000	255,181	262,908	7,727		Permanent
18	20-50	81048	25012	40			DD XIX 48	60130	81,888	84,368	2,480		Salary Related
19	20-50	81048	25012	40			DD XIX 48	60140	65,336	67,050	1,714		Insurance
20													
21	20-50	81048	25012	40			DD NIS 48	50190	(452,708)	(464,630)	(11,922)		IG-OP Fed Thru State
22	20-50	81048	25012	40			DD NIS 48	60000	235,793	243,521	7,728		Permanent
23	20-50	81048	25012	40			DD NIS 48	60130	72,993	75,472	2,479		Salary Related
24	20-50	81048	25012	40			DD NIS 48	60140	64,173	65,888	1,715		Insurance
25													
26	20-50	81048	25013	40			DD KIDS 48	50190	(1,107,056)	(1,154,742)	(47,686)		IG-OP Fed Thru State
27	20-50	81048	25013	40			DD KIDS 48	60000	676,777	707,687	30,910		Permanent
28	20-50	81048	25013	40			DD KIDS 48	60130	200,725	210,643	9,918		Salary Related
29	20-50	81048	25013	40			DD KIDS 48	60140	192,364	199,222	6,858		Insurance
											0	0	Total - Page 1
											0	0	GRAND TOTAL

Budget Modification ID: **DCHS-29****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
30													
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											0	0	GRAND TOTAL



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 04/17/08
Agenda Item #: R-6
Est. Start Time: 10:25 AM
Date Submitted: 04/10/08

RESOLUTION Approving a Lease Termination Agreement and Relocation Settlement for Real Property, Located at 18442 SE Stark Street, Gresham, Oregon, with Summit Cleaning and Laundry, Inc., for the Purpose of
Agenda Developing the East County Justice Facility and Authorizing County Chair to
Title: Execute Appropriate Documents to Complete the Transaction

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 17, 2008 Amount of Time Needed: 5 minutes
Department: Non-Departmental Division: Chair's Office
Contact(s): Mike Sublett, Facilities and Property Management Division (FPM)
Phone: (503) 988-4149 Ext. 84149 I/O Address: 274
Presenter(s): Mike Sublett, Facilities and Property Management Division

General Information

1. What action are you requesting from the Board?

Approving a Lease Termination Agreement and Relocation Settlement for real property, located at 18442 SE Stark Street, Gresham, OR, with Summit Cleaning and Laundry, Inc., for the purpose of developing the East County Justice Facility and authorize County Chair to execute appropriate documents to complete the transaction.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

By Resolution 07-038, dated February 22, 2007, the Board Approved the East County Justice Facility Project Plan ("Project Plan"), which created a capital project and directed Facilities and Property Management Division ("Facilities") to proceed with site acquisition. Furthermore, By Resolution 07-169, dated November 18, 2007; the Board approved the purchase property located at 18430-18510 SE Stark Street, Gresham, Oregon 97233, ("Property") for the purpose of siting the

East County Justice Facility. The acquisition closed in December 2007. The Property was acquired subject to a leasehold interest ("Lease") held by Summit Cleaning and Laundry, Inc. ("Lessee"). Facilities has conducted extensive negotiations and relocation investigations, both independently and with the Lessee in order to terminate the lease. Facilities also engaged a contract relocation consultancy to aid in the analysis. Facilities has negotiated an all-inclusive settlement with the Lessee. The terms include a total payment of \$150,000, which represents compensation for Lessee's interest in the Property and compensation for all relocation costs to which Lessee is entitled by law as a result of the acquisition of Lessee's lease rights. The settlement will allow site work to commence within thirty (30) days of lease termination on May 21, 2008. Therefore, it is in the best interests of the County to terminate the Lease and compensate Lessee for relocation costs on the terms and conditions set forth in the Letter of Intent.

3. Explain the fiscal impact (current year and ongoing).

The settlement amount is part of the Capital Project for the East County Justice Facility and not an operational expense.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

None

Required Signature

Elected Official or
Department/
Agency Director:

Carol M. Ford

Date: 04/09/08

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving a Lease Termination Agreement and Relocation Settlement for Real Property, Located at 18442 SE Stark Street, Gresham, OR, with Summit Cleaning and Laundry, Inc., for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

The Multnomah County Board of Commissioners Finds:

- a. By Resolution 07-038, dated February 22, 2007, the Board Approved the East County Justice Facility Project Plan ("Project Plan"), which created a capital project and directed Facilities and Property Management Division ("Facilities") to proceed with site acquisition.
- b. By Resolution 07-169, dated November 18, 2007, the Board approved the purchase property located at 18430-18510 SE Stark Street, Gresham, Oregon 97233, ("Property") for the purpose of siting the East County Justice Facility. The acquisition closed in December 2007.
- c. The Property was acquired subject to a leasehold interest ("Lease") held by Summit Cleaning and Laundry, Inc. ("Lessee"). Facilities has conducted extensive negotiations and relocation investigations, both independently and with the Lessee in order to terminate the lease. Facilities has negotiated an all-inclusive settlement with the Lessee. The terms include a total payment of \$150,000, which represents compensation for Lessee's interest in the Property and compensation for all relocation costs to which Lessee is entitled by law as a result of the acquisition of Lessee's lease rights. The settlement will allow site work to commence within thirty (30) days of lease termination on May 21, 2008.
- d. It is in the best interests of the County to terminate the Lease and compensate Lessee for relocation costs on the terms and conditions set forth in the attached Letter of Intent (Exhibit 1).

The Multnomah County Board of Commissioners Resolves:

1. It is in the best interests of the County to terminate the Lease with Summit Cleaning and Laundry, Inc., for real property, located at 18442 SE Stark Street, Gresham, OR, and to provide compensation for relocation costs on the terms and conditions outlined in the attached Letter of Intent.

2. The Chair is authorized to execute documents necessary to complete the Lease termination substantially consistent with the terms and conditions set forth in the attached Letter of Intent.

ADOPTED this 17th day of April 2008.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John S. Thomas, Deputy County Attorney

SUBMITTED BY:

Carol M. Ford, Director, Dept. of County Management

**MULTNOMAH COUNTY OREGON**

DEPARTMENT OF COUNTY MANAGEMENT
FACILITIES AND PROPERTY MANAGEMENT DIVISION
OF THE BOARD
401 N DIXON STREET

PORTLAND, OREGON 97227

503 988-4149

A. Michael Sublett

BOARD OF COUNTY COMMISSIONERS

TED WHEELER • CHAIR

MARIA ROJO DE STEFFEY •
DISTRICT 1 COMMISSIONER
JEFF COGEN •
DISTRICT 2 COMMISSIONER
LISA NAITO •
DISTRICT 3 COMMISSIONER
LONNIE ROBERTS •
DISTRICT 4 COMMISSIONER

April 4, 2008

Summit Cleaning and Laundry, Inc.
c/o Richard Knobloch
13570 SW 3rd Street
Beaverton, OR 97005

Dear Dick:

I am pleased that we have reached an agreement on your lease and an all-inclusive settlement for your lease termination and your move and relocation costs:

1. **PAYMENT:** County will pay \$75,000.00 within fifteen (15) days of execution of a lease termination and settlement agreement. County will pay \$75,000.00 within fifteen (15) days of vacation. The compensation to be paid is for all rights of you and your company in the property currently under lease and all relocation assistance (financial or otherwise) obligations of the County to you and your company under any applicable federal and state laws, codes and regulations as a result of this project. You will not be required to actually relocate your business to another location, or to provide any proof of costs associated with reestablishment of your business at another location. You, on behalf of yourself and your company, agree that prior to payment you will execute documents prepared by the County terminating leasehold rights and acknowledging receipt by you and your company of all relocation compensation and assistance to which you are entitled.
2. **TERMINATION DATE:** The lease will terminate, and you will vacate no later than, May 21, 2008. No rent or insurance payments will be due from April 1, 2008 to May 21, 2008.
3. **PROPERTY:** All personal property and fixtures will be removed by that date. Removal of any fixtures by you will be done in a fashion that does not disturb any potential hazardous materials present in the property. Multnomah County may supervise such property removal.

This agreement is subject to approval by the Multnomah County Board of Commissioners.

Please indicate your acceptance of these settlement terms by signing below.

Sincerely,

A. Michael Sublett

Acknowledged:

Richard Knobloch, personally and as President of

SUMMIT CLEANING & LAUNDRY
1620 N.E. 122nd AVE.
PORTLAND, OR 97230

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 08-045

Approving a Lease Termination Agreement and Relocation Settlement for Real Property, Located at 18442 SE Stark Street, Gresham, Oregon, with Summit Cleaning and Laundry, Inc., for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

The Multnomah County Board of Commissioners Finds:

- a. By Resolution 07-038, dated February 22, 2007, the Board Approved the East County Justice Facility Project Plan ("Project Plan"), which created a capital project and directed Facilities and Property Management Division ("Facilities") to proceed with site acquisition.
- b. By Resolution 07-169, dated November 18, 2007, the Board approved the purchase property located at 18430-18510 SE Stark Street, Gresham, Oregon 97233, ("Property") for the purpose of siting the East County Justice Facility. The acquisition closed in December 2007.
- c. The Property was acquired subject to a leasehold interest ("Lease") held by Summit Cleaning and Laundry, Inc. ("Lessee"). Facilities has conducted extensive negotiations and relocation investigations, both independently and with the Lessee in order to terminate the lease. Facilities has negotiated an all-inclusive settlement with the Lessee. The terms include a total payment of \$150,000, which represents compensation for Lessee's interest in the Property and compensation for all relocation costs to which Lessee is entitled by law as a result of the acquisition of Lessee's lease rights. The settlement will allow site work to commence within thirty (30) days of lease termination on May 21, 2008.
- d. It is in the best interests of the County to terminate the Lease and compensate Lessee for relocation costs on the terms and conditions set forth in the attached Letter of Intent (Exhibit 1).

The Multnomah County Board of Commissioners Resolves:


1. It is in the best interests of the County to terminate the Lease with Summit Cleaning and Laundry, Inc., for real property, located at 18442 SE Stark Street, Gresham, OR, and to provide compensation for relocation costs on the terms and conditions outlined in the attached Letter of Intent.

2. The Chair is authorized to execute documents necessary to complete the Lease termination substantially consistent with the terms and conditions set forth in the attached Letter of Intent.

ADOPTED this 17th day of April 2008.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON




Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
John S. Thomas, Deputy County Attorney

SUBMITTED BY:

Carol M. Ford, Director, Dept. of County Management



MULTNOMAH COUNTY OREGON

DEPARTMENT OF COUNTY MANAGEMENT
FACILITIES AND PROPERTY MANAGEMENT DIVISION
401 N DIXON STREET
PORTLAND, OREGON 97227
(503) 988-4149
A. Michael Sublett

BOARD OF COUNTY COMMISSIONERS
TED WHEELER • CHAIR OF THE BOARD
MARIA ROJO DE STEFFEY • DISTRICT 1 COMMISSIONER
JEFF COGEN • DISTRICT 2 COMMISSIONER
LISA NAITO • DISTRICT 3 COMMISSIONER
LONNIE ROBERTS • DISTRICT 4 COMMISSIONER

April 4, 2008

**Summit Cleaning and Laundry, Inc.
c/o Richard Knobeloch
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- 2. TERMINATION DATE:** The lease will terminate, and you will vacate no later than, May 21, 2008. No rent or insurance payments will be due from April 1, 2008 to May 21, 2008.
- 3. PROPERTY:** All personal property and fixtures will be removed by that date. Removal of any fixtures by you will be done in a fashion that does not disturb any potential hazardous materials present in the property. Multnomah County may supervise such property removal.

This agreement is subject to approval by the Multnomah County Board of Commissioners.

Please indicate your acceptance of these settlement terms by signing below.

Sincerely,

A. Michael Sublett

Acknowledged:

**Richard Knobloch, personally and as President of
Summit Cleaning and Laundry, Inc.**