

Budget Modification ID:

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
					Internal Order	Cost Center	WBS Element					
1	80-00	1510	80008	70		801000		60000	390,625	409,857	19,232	
2	80-00	1510	80008	70		801000		60130	117,200	123,253	6,053	
3	80-00	1510	80008	70		801000		60140	101,319	106,338	5,019	
4	80-00	1510	80008	70		801000		60350	25,433	26,257	824	31,128
5										0		
6	80-20	1510	80000	70		802310		60000	681,832	671,228	(10,604)	
7	80-20	1510	80000	70		802310		60130	201,686	198,611	(3,075)	
8	80-20	1510	80000	70		802310		60140	177,787	175,213	(2,574)	
9	80-20	1510	80000	70		802310		60350	30,769	30,327	(442)	(16,695)
10										0		
11	80-00	1510	80009	70		803410		60000	462,255	450,987	(11,268)	
12	80-00	1510	80009	70		803410		60100	8,000	9,563	1,563	
13	80-00	1510	80009	70		803410		60130	134,957	131,814	(3,143)	
14	80-00	1510	80009	70		803410		60140	120,497	119,294	(1,203)	
15	80-00	1510	80009	70		803410		60350	30,417	30,035	(382)	(14,433)
16										0		
17	72-10	3500		20		705210		50316		(1,242)	(1,242)	
18	72-10	3500		20		705210		60330		1,242	1,242	0
19										0		
20										0		
21										0		
22										0		
23										0		
24										0		
25										0		
26										0		
27										0		
28										0		
29										0		
											0	0
											0	0

**BM-LIB-05**

**Budget/Fiscal Year:** 2010

Description
Permanent
Salary Related Expenses
Insurance Benefits
Central Indirect
Permanent
Salary Related Expenses
Insurance Benefits
Central Indirect
Permanent
Temporary
Salary Related Expenses
Insurance Benefits
Central Indirect
Insurance Revenue
Offsetting Expenditure
Total - Page 1
GRAND TOTAL

## ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							<b>ANNUALIZED</b>			
<b>Fund</b>	<b>Job #</b>	<b>HR Org</b>	<b>CC/WBS/O</b>	<b>Position Title</b>	<b>Position Number</b>	<b>FTE</b>	<b>BASE PAY</b>	<b>FRINGE</b>	<b>INSUR</b>	<b>TOTAL</b>
1510	6178	61322	801000	Prog. Comm. and Web Spec.	701746	1.00	52,806	16,618	14,738	<b>84,162</b>
1510	9361	61322	801000	Program Supervisor	NEW	1.00	63,194	19,887	15,414	<b>98,495</b>
1510	7222	61697	802310	Librarian	701746	(1.00)	(63,621)	(18,450)	(15,441)	<b>(97,512)</b>
1510	6030	64976	803410	Finance Spec. 2	705696	(1.00)	(50,148)	(15,781)	(14,566)	<b>(80,495)</b>
1510	9786	61716	803410	Lib. Support Svc. Administrator	705358	(1.00)	(97,944)	(28,404)	(17,672)	<b>(144,020)</b>
1510	6026	64976	803410	Budget Analyst	705696	1.00	52,806	16,618	14,738	<b>84,162</b>
1510	6029	64976	803410	Finance Spec. 1	714406	0.75	28,611	9,004	10,340	<b>47,955</b>
										<b>0</b>
										<b>0</b>
										<b>0</b>
										<b>0</b>
										<b>0</b>
										<b>0</b>
										<b>0</b>
										<b>0</b>
				<b>TOTAL ANNUALIZED CHANGES</b>		<b>0.75</b>	<b>(14,296)</b>	<b>(508)</b>	<b>7,551</b>	<b>(7,253)</b>

## CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1510	6178	61322	801000	Prog. Comm. and Web Spec.	701746	1.00	8,700	2,738	2,450	13,888
1510	9361	61322	801000	Program Supervisor	NEW	1.00	10,532	3,315	2,569	16,416
1510	7222	61697	802310	Librarian	701746	(1.00)	(10,604)	(3,075)	(2,574)	(16,253)
1510	6030	64976	803410	Finance Spec. 2	705696	(1.00)	(8,358)	(2,630)	(2,428)	(13,416)
1510	9786	61716	803410	Lib. Support Svc. Administrator	705358	(1.00)	(16,324)	(4,734)	(2,945)	(24,003)
1510	6026	64976	803410	Budget Analyst	705696	1.00	8,700	2,738	2,450	13,888
1510	6029	64976	803410	Finance Spec. 1	714406	0.75	4,714	1,483	1,720	7,917
										0
										0
										0
										0
										0
										0
										0
										0
				<b>TOTAL CURRENT FY CHANGES</b>		<b>0.75</b>	<b>(2,640)</b>	<b>(165)</b>	<b>1,242</b>	<b>(1,563)</b>

FM Side				PS/CO Side			Cost Element/Commitment	
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item	Notes	
General Fund Contingency				9500001000		60470	Reduce available General Fund Contingency	
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure	
xx-xx	xxxxx	0020						
Indirect								
Central					xxx	60350	Indirect Expenditure	
xx-xx	xxxxx							
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund	
19	1000	0020		9500001000		60470	CGF Contingency expenditure	
Departmental								
xxx	xxxxx				xxx	60355	Indirect Department Expenditure	
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund	
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund	
Telecommunications								
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure	
10-10	3503	0020		709525		50310	Budgets receipt of reimbursement	
10-10	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund	
Data Processing								
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures	
10-10	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement	
10-10	3503	0020		709000		60240	Budgets offsetting expenditures	
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)								
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure	
10-10	3503	0020		709617		50310	Budgets receipt of PC Flat Fee	
10-10	3503	0020		709617		60240	Budgets offsetting expenditure	
Electronic Service Reimbursement								
xx-xx	xxxxx					60420	Departmental Electronics expenditure	
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement	
72-55	3501	0020		904200		60240	Budgets offsetting expenditure	
Motor Pool: Use this cost center if you are adding funds for motor pool use.								
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure	
72-55	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement	
72-55	3501	0020		904150		60240	Budgets offsetting expenditure	
Fleet: Use this cost center if you are adding funds for dedicated program cars.								
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure	
72-55	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement	
72-55	3501	0020		904100		60240	Budgets offsetting expenditure	
Building Management								
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure	
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement	
72-50	3505	0020		902575		60170	Budgets offsetting expenditure	
Insurance Service Reimbursement						60140 or 60145	Departmental Insurance expenditure	
xx-xx	xxxxx					50316	Insurance Revenue	
72-10	3500	0020		705210		60330	Offsetting expenditure	
72-10	3500	0020		705210				
Lease Payments to Capital Lease Retirement Fund								
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure	
							Contact your Budget Analyst to complete this.	
Mail & Distribution								
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure	
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement	
72-55	3504	0020		904400		60230	Budgets offsetting expenditure	
Records								
xx-xx	xxxxx				xxx	60460	Records expenditure	
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement	
72-55	3504	0020		904500		60240	Budgets offsetting expenditure	
Stores								
xx-xx	xxxxx				xxx	60460	Stores expenditure	
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement	
72-55	3504	0020		904600		60240	Budgets offsetting expenditure	

On ExpRev sheet: Salary Savings as a result of a Budget Analyst position being vacant will absorb the net difference. No transactions are needed

On ExpRev sheet: Salary Savings as a result of a Budget Analyst position being vacant will absorb the net difference. No transactions are needed

### ***How are functional areas assigned to cost objects?***

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

<b>Functional Area Assignments ~ Based on Fund</b>		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

<b>Functional Area Assignments ~ Based on Department (Fund Center)</b>		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

***If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.***