

**ANNOTATED MINUTES**

*Tuesday, March 17, 1992 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**AGENDA REVIEW**

- B-1 Review of Agenda for Regular Meeting of March 19, 1992.*
- R-3 VICE-CHAIR KELLEY REQUESTED INFORMATION BY THURSDAY.*
- R-6 VICE-CHAIR KELLEY SUBMITTED PROPOSED AMENDMENTS. BOARD DISCUSSION AND SUGGESTIONS OF ADDITIONAL LANGUAGE.*
- R-12 STAFF DIRECTED TO REDUCE BUDGET MODIFICATION BY ONE FTE.*
- 

*Wednesday, March 18, 1992 - 10:00 AM  
Multnomah County Courthouse, Room 602*

**EXECUTIVE SESSION**

- E-1 The Multnomah County Board of Commissioners will Meet in Executive Session for the Purpose of Discussing Pending Litigation Pursuant to ORS 192.660(1)(h). 1 HOUR REQUESTED.*

***EXECUTIVE SESSION HELD.***

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*Thursday, March 19, 1992 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**REGULAR MEETING**

*Chair Gladys McCoy convened the meeting at 9:30 a.m., with Vice-Chair Sharron Kelley, Commissioners Pauline Anderson, Rick Bauman and Gary Hansen present.*

**CONSENT CALENDAR**

***UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER ANDERSON, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-3) WAS UNANIMOUSLY APPROVED.***

**DEPARTMENT OF HEALTH**

- C-1 Ratification of Revision No. 5 to the Intergovernmental Agreement Between Multnomah County and the Oregon Health Division, Providing Increased Grant*

*Revenue to the WIC and HIV Counseling and Testing Programs, for the Period July 1, 1991 to June 30, 1992*

DEPARTMENT OF SOCIAL SERVICES

- C-2 *Ratification of Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County and Reynolds School District #7, Providing Increased Funds for Early Intervention Services through the Developmental Disabilities Program, for the Period March 1, 1992 to June 30, 1992*

NON-DEPARTMENTAL

- C-3 *In the Matter of the Appointment of Terry Johnson to the PORTLAND MULTNOMAH COMMISSION ON AGING, for a Term to Expire July, 1994*

REGULAR AGENDA

JUSTICE SERVICES

SHERIFF'S OFFICE

- R-1 *Ratification of an Amendment to the 1991-92 Marine Safety and Law Enforcement Intergovernmental Agreement Between the Oregon State Marine Board and Multnomah County, Providing Increased Funding for Enhanced Program Personnel Levels and Patrol Activity*

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, R-1 WAS UNANIMOUSLY APPROVED.**

- R-2 *Budget Modification MCSO #20 Requesting Authorization to Add \$42,925 to the Sheriff's River Patrol Budget to Reflect an Enhanced Grant Amount from the Oregon State Marine Board*

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER KELLEY, R-2 WAS UNANIMOUSLY APPROVED.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-3 *ORDER in the Matter of the Sale of Surplus County Land in Block 97, East Portland at SE Grand Avenue and Yamhill Street, Portland, Oregon*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-3. BOB OBERST RESPONSE TO QUESTIONS OF VICE-CHAIR KELLEY. ORDER 92-36 UNANIMOUSLY APPROVED.**

- R-4 *ORDER in the Matter of the Distribution of Proceeds from the Sale of Tax Acquired Property for the Period December 1, 1989 through December 31, 1991*

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED**

**BY COMMISSIONER KELLEY, ORDER 92-37 WAS UNANIMOUSLY APPROVED.**

R-5 *First Reading of an ORDINANCE Amending Multnomah County Code Chapter 5.10.270*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF THE FIRST READING. NO ONE WISHED TO TESTIFY. FIRST READING UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR THURSDAY, MARCH 26, 1992.**

NON-DEPARTMENTAL

R-6 *Second Reading and Possible Adoption of an ORDINANCE Adopting and Referring to the People Legislation to Create a Citizens Convention*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF THE SECOND READING AND ADOPTION. ROBERT TRACHTENBERG SUBMITTED VICE-CHAIR KELLEY'S PROPOSED AMENDMENTS AND RESPONDED TO BOARD QUESTIONS AND DISCUSSION. JOHN LEGRY AND LARRY KRESSEL RESPONSE TO BOARD QUESTIONS AND DISCUSSION. UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER KELLEY, THREE NON-SUBSTANTIVE AMENDMENTS WERE UNANIMOUSLY APPROVED. UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER HANSEN, AMENDMENT #6 WAS UNANIMOUSLY APPROVED. UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER KELLEY, AMENDMENT #7 WAS UNANIMOUSLY APPROVED. COMMISSIONER BAUMAN MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF AMENDMENT #3. MR. KRESSEL RESPONSE TO BOARD QUESTIONS AND DISCUSSION. AMENDMENT #3 UNANIMOUSLY APPROVED. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER BAUMAN, AMENDMENTS #9 AND #10 WERE UNANIMOUSLY APPROVED. BOARD DISCUSSION. COMMISSIONER BAUMAN MOVED AND COMMISSIONER HANSEN SECONDED, DELETION OF SECTION 5 OF PROPOSED ORDINANCE. MR. LEGRY AND MR. TRACHTENBERG COMMENTS. BOARD COMMENTS. MOTION FAILED WITH COMMISSIONER BAUMAN VOTING AYE, AND COMMISSIONERS ANDERSON, KELLEY, HANSEN AND McCOY VOTING NO. COMMISSIONER BAUMAN'S MOTION TO ADD AN EMERGENCY CLAUSE DIED FOR LACK OF A SECOND. MR. LEGRY AND MR.**

**TRACHTENBERG RESPONSE TO QUESTIONS OF COMMISSIONER BAUMAN. ORDINANCE 714 APPROVED, AS AMENDED, WITH COMMISSIONERS ANDERSON, KELLEY, HANSEN AND McCOY VOTING AYE, AND COMMISSIONER BAUMAN VOTING NO.**

R-7 *RESOLUTION in the Matter of Adding the Columbia River Estuary to the U.S. Environmental Protection Agency's National Estuary Program*

**UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, RESOLUTION 92-38 WAS UNANIMOUSLY APPROVED.**

R-8 *ORDER in the Matter of the Appeal of Linda Bedell and AFSCME, Local 88*

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER BAUMAN, ORDER 92-39 WAS UNANIMOUSLY APPROVED.**

R-9 *First Reading of an ORDINANCE Establishing a Process for Designating Interim Holders of Certain Elective Offices When Vacancies Occur, as Required by the Home Rule Charter*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER BAUMAN SECONDED, APPROVAL OF THE FIRST READING. NO ONE WISHED TO TESTIFY. FIRST READING UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR THURSDAY, MARCH 26, 1992.**

**DEPARTMENT OF SOCIAL SERVICES**

R-10 *RESOLUTION in the Matter of Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody*

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER ANDERSON, RESOLUTION 92-40 WAS UNANIMOUSLY APPROVED. CHAIR McCOY DIRECTED THAT FUTURE ROUTINE POLICE HOLD DESIGNEE RESOLUTIONS BE PLACED ON CONSENT CALENDAR.**

R-11 *RESOLUTION in the Matter of the Multnomah County Participation in the Youth Empowerment and Employment Demonstration Project*

R-12 *Budget Modification DSS #63 Requesting Authorization to Add \$300,000 in State and City Funds to the Juvenile Justice Division Budget, to Operationalize the Youth Employment and Empowerment Project*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-11. BOARD**

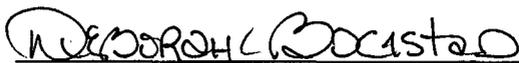
**DISCUSSION. AT THE REQUEST OF CHAIR McCOY, HAL OGBURN EXPLAINED AND SUBMITTED A SUBSTITUTE BUDGET MODIFICATION. RESOLUTION 92-41 UNANIMOUSLY APPROVED. COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-12. JIM ANDERSON, DONNA SCHULTZ, REBECCA BLACK, TIMOTHY HOLT, ELIZABETH WATERS, PASTOR TERRY ALLEN MOE, BISHOP WELLS, JIM FRANCESCONI TESTIMONY AND RESPONSE TO BOARD QUESTIONS. MR. OGBURN RESPONSE TO BOARD QUESTIONS AND DISCUSSION. CHAIR McCOY DIRECTED JJD STAFF TO SUBMIT PLAN PROPOSAL FOR BOARD DISCUSSION ON TUESDAY, MARCH 24, 1992. SUBSTITUTE BUDGET MODIFICATION DSS #63 REQUESTING AUTHORIZATION TO USE \$11,469 IN COUNTY GENERAL FUND VACANCY SAVINGS TO MANAGE THE YOUTH EMPLOYMENT AND EMPOWERMENT PROJECT FOR THE BALANCE OF THE FISCAL YEAR, UNANIMOUSLY APPROVED.**

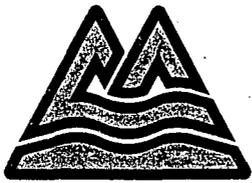
R-13 *Ratification of an Intergovernmental Agreement Between the State Children's Services Division and Multnomah County, Alcohol and Drug Program, Providing Funding for One FTE Substance Abuse Specialist to Work with Project Team for the Period January 2, 1992 to June 30, 1994*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER ANDERSON SECONDED, APPROVAL OF R-13. NORMA JAEGER EXPLANATION. AGREEMENT UNANIMOUSLY APPROVED.**

*There being no further business, the meeting was adjourned at 11:25 a.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**

  
\_\_\_\_\_  
Deborah L. Bogstad



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GARY HANSEN • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
FOR THE WEEK OF  
MARCH 16 - 20, 1992

- Tuesday, March 17, 1992 - 9:30 AM - Agenda Review . . . . .Page 2
- Wednesday, March 18, 1992 - 10:00 AM - Executive Session. . .Page 2
- Thursday, March 19, 1992 - 9:30 AM - Regular Meeting. . . . .Page 2

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

- Thursday, 10:00 PM, Channel 11 for East and West side subscribers
- Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers
- Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, March 17, 1992 - 9:30 AM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

B-1 Review of Agenda for Regular Meeting of March 19, 1992.

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Wednesday, March 18, 1992 - 10:00 AM

Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

E-1 The Multnomah County Board of Commissioners will Meet in Executive Session for the Purpose of Discussing Pending Litigation Pursuant to ORS 192.660(1)(h). 1 HOUR REQUESTED.

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Thursday, March 19, 1992 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

DEPARTMENT OF HEALTH

C-1 Ratification of Revision No. 5 to the Intergovernmental Agreement Between Multnomah County and the Oregon Health Division, Providing Increased Grant Revenue to the WIC and HIV Counseling and Testing Programs, for the Period July 1, 1991 to June 30, 1992

DEPARTMENT OF SOCIAL SERVICES

C-2 Ratification of Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County and Reynolds School District #7, Providing Increased Funds for Early Intervention Services through the Developmental Disabilities Program, for the Period March 1, 1992 to June 30, 1992

NON-DEPARTMENTAL

C-3 In the Matter of the Appointment of Terry Johnson to the PORTLAND MULTNOMAH COMMISSION ON AGING, for a Term to Expire July, 1994

REGULAR AGENDA

JUSTICE SERVICES

SHERIFF'S OFFICE

R-1 Ratification of an Amendment to the 1991-92 Marine Safety and Law Enforcement Intergovernmental Agreement Between the

Oregon State Marine Board and Multnomah County, Providing Increased Funding for Enhanced Program Personnel Levels and Patrol Activity

- R-2 Budget Modification MCSO #20 Requesting Authorization to Add \$42,925 to the Sheriff's River Patrol Budget to Reflect an Enhanced Grant Amount from the Oregon State Marine Board

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-3 ORDER in the Matter of the Sale of Surplus County Land in Block 97, East Portland at SE Grand Avenue and Yamhill Street, Portland, Oregon
- R-4 ORDER in the Matter of the Distribution of Proceeds from the Sale of Tax Acquired Property for the Period December 1, 1989 through December 31, 1991
- R-5 First Reading of an ORDINANCE Amending Multnomah County Code Chapter 5.10.270

NON-DEPARTMENTAL

- R-6 Second Reading and Possible Adoption of an ORDINANCE Adopting and Referring to the People Legislation to Create a Citizens Convention
- R-7 RESOLUTION in the Matter of Adding the Columbia River Estuary to the U.S. Environmental Protection Agency's National Estuary Program
- R-8 ORDER in the Matter of the Appeal of Linda Bedell and AFSCME, Local 88
- R-9 First Reading of an ORDINANCE Establishing a Process for Designating Interim Holders of Certain Elective Offices When Vacancies Occur, as Required by the Home Rule Charter

DEPARTMENT OF SOCIAL SERVICES

- R-10 RESOLUTION in the Matter of Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody
- R-11 RESOLUTION in the Matter of the Multnomah County Participation in the Youth Empowerment and Employment Demonstration Project
- R-12 Budget Modification DSS #63 Requesting Authorization to Add \$300,000 in State and City Funds to the Juvenile Justice Division Budget, to Operationalize the Youth Employment and Empowerment Project
- R-13 Ratification of an Intergovernmental Agreement Between the State Children's Services Division and Multnomah County, Alcohol and Drug Program, Providing Funding for One FTE Substance Abuse Specialist to Work with Project Team for the Period January 2, 1992 to June 30, 1994

Meeting Date: MAR 19 1992

Agenda No.: C-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Revision #5 to State Health Division Grant

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Health DIVISION \_\_\_\_\_

CONTACT Tom Fronk TELEPHONE x4274

PERSON(S) MAKING PRESENTATION Tom Fronk

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes or less

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: x

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of State Health Division grant revision #5 increasing revenue to the WIC program \$81,171 and HIV Counseling and Testing \$40,900 for a total of \$122,071.

*3/24/92 originals to Herman Brane*

BOARD OF  
COUNTY COMMISSIONERS  
1992 MAR 10 PM 4:45  
MULTNOMAH COUNTY  
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Billi Odgaard

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674  
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Bill *Bull* Odgaard, Director  
Health Department

FROM: Tom Fronk, Business Services Manager  
Health Department *TOM*

DATE: February 14, 1992

SUBJECT: Recommendation to Approve Revision #5 of State Health Division  
Grant to Multnomah County for FY 91-92

Retroactive: The change included in Revision #5 of the State Health Division grant was initiated by the state and is effective upon the Board's ratification of the revision. However, the state requires that any changes to the grant be reflected for the entire grant period July 1, 1991 to and including June 30, 1992.

Recommendation: The Health Department recommends that the County Chair and members of the Board of County Commissioners approve the attached Revision #5 to the State Health Division grant to Multnomah County for FY 91-92.

Analysis: This revision provides for a revenue adjustment:

WIC	\$ 81,171 increase
HIV Counseling and Testing	\$ 40,900 increase
	\$122,071 total

This change was not anticipated in the adopted budget and a correcting BUD MOD will follow.

Background: The State Health Division grant is subject to revisions during the course of the year. Changes initiated by the state reflect changes in the projections of the level of the federal funding received by the state. The increased revenue will offset budget expenses in the Health Department.

[2227k-p]



**CONTRACT APPROVAL FORM**  
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102832

Amendment # 5

<p align="center">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p align="center">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p align="center">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p align="center"><b>RATIFIED</b></p> <p align="center"><b>Multnomah County Board of Commissioners</b></p> <p align="center"><u>C-1 March 19, 1992</u></p>
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Contact Person Brame Phone x2670 Date \_\_\_\_\_

Department Human Services Division \_\_\_\_\_ Bldg/Room 160/2

Description of Contract FY92 grant revision reflecting an increase in program funding.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name Oregon Health Division STE 950

Mailing Address 800 N.E. Oregon Street #21  
Portland, Or 97232

Phone 731-4000

Employer ID # or SS # N/A

Effective Date July 1, 1991

Termination Date June 30, 1992

Original Contract Amount \$ 4,248,574

Amount of Amendment \$ 122,071

Total Amount of Agreement \$ 4,492,498

Amend #2 - \$57,649

Amend #3 - \$ 1,050

Amend #4 - \$63,154

Payment Term

Lump Sum \$ \_\_\_\_\_

Monthly \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager Bill Odegard

Purchasing Director  
(Class II Contracts Only) [Signature]

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date 2/26/92

Date \_\_\_\_\_

Date 2-9-92

Date 3/19/92

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	015	0400						Rev 2383	\$122,071		
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

State of Oregon  
 OREGON HEALTH DIVISION  
 Department of Human Resources  
 NOTICE OF GRANT AWARD

1) Grantee Name: Multnomah Co. Community Health Street 426 S. W. Stark St.-7th Floor City: Portland State: OR Zip Code: 97204	2) Issue Date <p style="text-align: center;">2/10/92</p> This Action <p style="text-align: center;">REVISION #5</p>
3) Award Period From 07/01/91 Through 06/30/92	

4) OSHD Funds Approved	Program Manager Approval	Previous Award	Increase/ (Decrease)	New Grant Award
State Support for Public Health		350,100	0	350,100
Family Planning		329,463	0	329,463 (d) (e)
Central Drug Purchasing		431,207	0	431,207 (f)
MCH		326,038 (a)	0	326,038 (a)
Prenatal		87,997 (a) (b)	0	87,997 (a) (b)
Babies First		65,372 (a) (c)	0	65,372 (a) (c)
WIC	BC	1,013,296	81,171	1,094,467
WATER		5,613	0	5,613
TB-Case Management		43,361	0	43,361
HIV Counseling & Testing	JK	219,100	40,900	260,000
Aids Prevention/Education		53,864	0	53,864
STD/VD		122,815	0	122,815

5) Remarks:

The amounts cited in item 4 of this award are provisional and are subject to adjustments when the FFY92 appropriation is enacted and Oregon receives its allocation. Any adjustment to these amounts will be reflected in subsequent grant awards.

- (a) Combined MCH / Prenatal / Babies First is \$ 479,407
- (b) Prenatal must be at least \$86,671 including prenatal outreach of \$10,663
- (c) Babies First! must be at least \$ 65,372
- (d) Includes community education/outreach of \$13,894 and new teen/high risk services of \$27,788
- (e) Does not include Drug Account of \$57,577 Includes National Priority Project award of \$28,711
- (f) ADMIN 75,349  
 DRUGS 335,858  
 TOTAL 431,207

6) Capital Outlay Requested in This Action

Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$1,000 and a life expectancy greater than one year.

PROGRAM	ITEM DESCRIPTION	COST	PROG. APPROV.

OREGON HEALTH DIVISION

Grantee Assurances

The following is a list of the titles of assurances with which grantees must agree to comply if they accept state and federal funds administered by the Oregon Health Division. The detailed assurances are located under these titles in the Resource Manual for Grant Programs provided to each grantee. The Common Program Assurances and Fiscal Assurances are required for all programs; the Program-Specific Assurances are required for individual grant programs. Your signature on this document is evidence that you have read and agreed to comply with the required assurances.

**ASSURANCES**

Common Program Assurances

Fiscal Assurances

Program Specific Assurances

- AIDS Prevention-Education
- AIDS Minority Outreach
- County Level Outreach for Gay/Bisexual Men
- Drinking Water Program
- Family Planning Program
- HIV Counseling, Testing, & Intervention
- HIV Family Seroprevalence Survey
- HIV Surveillance Activities in Multnomah County
- High Risk Infant Monitoring and Follow-up, "Babies First"
- Immigration
- Immunization
- Maternal and Child Health/Prenatal
- Refugee Health Program
- Rural Minority Prenatal Project
- SIDS Program
- STD Control Program
- STD Jackson County Assurances
- STD Multnomah County Assurances
- State Support for Public Health
- TB General Case Management and Epidemiology
- TB Outreach
- WIC Program

\*\*\*\*\*  
The undersigned agrees to comply with the above assurances which are in effect during the time of the grant period.

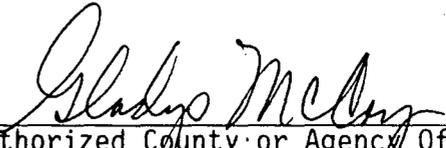
TO BE COMPLETED BY THE HEALTH DIVISION:  
Approved by:

TO BE COMPLETED BY THE GRANTEE:  
Approved by:

\_\_\_\_\_  
Assistant Administrator,  
Health Services

Multnomah County  
Local Agency Name

\_\_\_\_\_  
Manager, Fiscal Services

By:  
  
\_\_\_\_\_  
Authorized County or Agency Officer  
and Title Gladys McCoy, County Chair

\_\_\_\_\_  
Administrator, Health Division

Date \_\_\_\_\_

Date 3/19/92  
REVIEWED: \_\_\_\_\_

State of Oregon  
 OREGON HEALTH DIVISION  
 Department of Human Resources  
 NOTICE OF GRANT AWARD

1) Grantee Name: Multnomah Co. Community Health Street 426 S. W. Stark St.-7th Floor City: Portland State: OR Zip Code: 97204	2) Issue Date <p style="text-align: center;">2/10/92</p> This Action <p style="text-align: center;">REVISION #5</p>
3) Award Period From 07/01/91 Through 06/30/92	

4) OSHD Funds Approved	Program Manager Approval	Previous Award	Increase/ (Decrease)	New Grant Award
AIDS - Minority Outreach		91,100	0	91,100
AIDS Outreach		90,000	0	90,000
AIDS Surveillance		47,355	0	47,355
Seroprevalance		89,415	0	89,415
TB Outreach		61,487	0	61,487
Refugee Screening		479,122	0	479,122
Refugee TB		38,571	0	38,571
HIV Intervention		27,555	0	27,555
Perinatal Substance Abuse		256,667	0	256,667
HIV Community Health Care		77,399	0	77,399
School Based Clinic		63,530	0	63,530
<b>TOTAL</b>		<b>4,370,427</b>	<b>122,071</b>	<b>4,492,498</b>

5) Remarks:

The amounts cited in item 4 of this award are provisional and are subject to adjustments when the FFY92 appropriation is enacted and Oregon receives its allocation. Any adjustment to these amounts will be reflected in subsequent grant awards.

- (g) Budget Period: 7/1/91--12/31/91
- (h) Budget Period: 7/1/91--2/28/92
- (i) Includes funding for two clinics

6) Capital Outlay Requested in This Action

Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$1,000 and a life expectancy greater than one year.

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Fiscal Assurances

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- SIDS Program
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- STD Multnomah County Assurances
- State Support for Public Health
- TB General Case Management and Epidemiology
- TB Outreach
- WIC Program

\*\*\*\*\*  
The undersigned agrees to comply with the above assurances which are in effect during the time of the grant period.

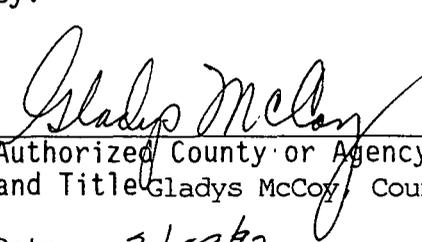
TO BE COMPLETED BY THE HEALTH DIVISION:  
Approved by:

TO BE COMPLETED BY THE GRANTEE:  
Approved by:

\_\_\_\_\_  
Assistant Administrator,  
Health Services

Multnomah County  
Local Agency Name

\_\_\_\_\_  
Manager, Fiscal Services

By:  
  
\_\_\_\_\_  
Authorized County or Agency Officer  
and Title Gladys McCoy, County Chair

\_\_\_\_\_  
Administrator, Health Division

Date \_\_\_\_\_

Date 3/19/92

03/11/91

REVIEWED:  
LAURENCE B. KRESSEL, County Counsel for  
Multnomah County, Oregon

Meeting Date: MAR 19 1992

Agenda No.: C-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Ratification of Amendment #2 with Reynolds School District #7

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Social Services DIVISION Social Services

CONTACT Kathy Tinkle TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Ardys Craghead/Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of Amendment #2 between the Multnomah County Social Services Division's Developmental Disabilities Program and Reynolds School District #7 effective March 1 through June 30, 1992. Amendment #2 adds \$13,120 in State funds to provide Early Intervention services for eight children. This action brings the net contract total to \$111,520 for FY 91/92.

*3/24/92 originals to Kathy Tinkle*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *Ardys Craghead*

(All accompanying documents must have required signatures)

MULTNOMAH COUNTY OREGON  
1992 MAR 10 PM 4:49  
COUNTY CLERK'S OFFICE



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691  
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## M E M O R A N D U M

TO: Gladys McCoy  
Multnomah County Chair

VIA: Ardys Craghead, Interim Director *Ardys*  
Department of Social Services

FROM: Gary Smith, *GS* Director  
Social Services Division

DATE: February 28, 1992

SUBJECT: Approval of Amendment #2 to an IGA with Reynolds School District

RETROACTIVE STATUS: Amendment #2 is retroactive to March 1, 1992 due to lengthy negotiations with the provider. Negotiations were finalized in mid-February.

RECOMMENDATION: The Social Services Division recommends Chair and Board approval of Amendment #2 between the DD Program and Reynolds School District #7 effective March 1 through June 30, 1992.

ANALYSIS/BACKGROUND: Amendment #2 increases the current contract by \$13,120 bringing the net contract total to the original \$111,520. The additional funds will increase the current capacity in order to provide Early Intervention Services to eight more children.

Funding for this agreement is available through the State Mental Health Division Grant and is exempt from the RFP process as Reynolds School District is a government agency. The provider is on the Social Services Division Governmental RFQ List.

(CWDDAGRM.DOC.51)



RETRO

# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 103322

Amendment # 2

MULTNOMAH COUNTY OREGON

<p>CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p>CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p>CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;"><b>RATIFIED</b></p> <p style="text-align: center;"><b>Multnomah County Board of Commissioners</b></p> <p style="text-align: center;"><u>C-2 March 19, 1992</u></p>
--	--	---

Contact Person Kathy Tinkle Phone 248-3691 Date February 25, 1992  
 Department Social Services Division Social Services Bldg/Room 160/6

Description of Contract Amendment #2 increases Early Intervention services (DD55) \$13,120 to provide services to 8 individuals effective March 1 through June 30, 1992.

RFP/BID # N/A IGA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_  
 ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name REYNOLDS SCHOOL DISTRICT #7  
 Mailing Address 1204 NE 201st  
Troutdale, OR. 97060  
 Phone 661-7200  
 Employer ID # or SS # 93-6000836  
 Effective Date March 1, 1992  
 Termination Date June 30, 1992  
 Original Contract Amount \$98,200  
 Amount of Amendment \$ 13,120  
 Total Amount of Agreement \$111,520

Prev. Amend. #1: \$98,400

Payment Term  
 Lump Sum \$ \_\_\_\_\_  
 Monthly \$ Allotment  
 Other \$ \_\_\_\_\_  
 Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager *Ardis Craghead* Date 3/4/92  
 Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Class II Contracts Only)  
 County Counsel *[Signature]* Date 3-9-92  
 County Chair/Sheriff *[Signature]* Date 3/19/92

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	1256		DD55	6060		1255		13,120		
02.												
03.												

MULTNOMAH COUNTY SOCIAL SERVICES DIVISION  
 SUBCONTRACT AMENDMENT NUMBER 2

Duration of Agreement: March 1, 1992 to June 30, 1992

Contractor: REYNOLDS SCHOOL DISTRICT #7  
 Address: 1424 N.E. 201ST  
 TROUTDALE OR 97060

Contract#: 103322  
 Phone: 661-7200  
 IRS No.: 93-6000836

This AMENDMENT to the Contract for Social Services is made between:

The Multnomah County Social Services Division, referred to as the COUNTY, and  
 REYNOLDS SCHOOL DISTRICT #7, referred to as the CONTRACTOR.

It is understood by the parties that all conditions and agreements in the original  
 Contract not superseded by this AMENDMENT are still in force and apply to this  
 AMENDMENT. These amounts are subject to the Notes/Special Conditions in Part II.

Service Element	Fund Source	Current Amount	Increase (Decrease)	Revised Amount	Payment Basis: Monthly Allotment According To:
DD55-EI	SMHD	\$98,400.00	\$13,120.00	\$111,520.00	SERVICE CAPACITY
Early Intervention					
TOTALS:		\$98,400.00	\$13,120.00	\$111,520.00	

FY92

MULTNOMAH COUNTY SOCIAL SERVICES DIVISION  
SUBCONTRACT AMENDMENT NUMBER 2

CONTRACTOR:  
REYNOLDS SCHOOL DISTRICT #7

---

Part II - Notes and Special Conditions

Notes:

DD55 EI funding -

add 8 slots @ \$410.00/mo effective 3/1/92.

Special Conditions:

All existing Special Conditions remain in effect, and the following are added:

NONE

MULTNOMAH COUNTY SOCIAL SERVICES DIVISION  
SUBCONTRACT AMENDMENT NUMBER 2

CONTRACTOR:

REYNOLDS SCHOOL DISTRICT #7

COUNTY:

\_\_\_\_\_  
Agency Executive Director

\_\_\_\_\_  
Date

By

  
\_\_\_\_\_  
Dennis Adams  
Program Manager

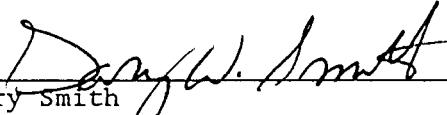
2-25-92

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Board Chairperson

\_\_\_\_\_  
Date

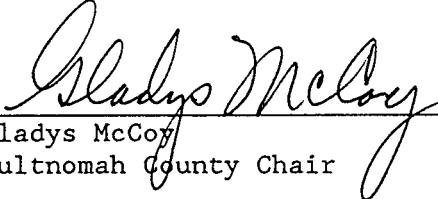
By

  
\_\_\_\_\_  
Gary Smith  
Social Services Division  
Director

2/28/92

\_\_\_\_\_  
Date

By

  
\_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair

3/19/92

\_\_\_\_\_  
Date

Reviewed:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By

  
\_\_\_\_\_  
Laurence Kressel

3-9-92

\_\_\_\_\_  
Date

Meeting Date: MAR 19 1992

Agenda No.: C-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: APPOINTMENTS

BCC Informal \_\_\_\_\_ BCC Formal March 19, 1992  
(date) (date)

DEPARTMENT Non-departmental DIVISION Chair's Office

CONTACT Kathy Millard TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: Consent Calendar

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Appointment to:

Portland Multnomah Commission on Aging

Terry Johnson, at large, term expires 7/94

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Gladys McCoy  
Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1992 MAR 12 AM 9:54  
MULTNOMAH COUNTY  
OREGON

PORTLAND  
MULTNOMAH  
COMMISSION  
ON AGING

# Aging

1120 S.W. 5th AVE., 5th FLOOR  
PORTLAND, OR 97204-1978  
(503) 796-5269

March 3, 1992

The Honorable Gladys McCoy  
1021 S.W. 4th, Room 134  
Portland, OR 97204

Dear Commissioner McCoy:

The Portland/Multnomah Commission on Aging would like to forward this recommendation to you for appointment to fill a term on the Commission effective immediately.

NEW APPOINTMENT:

<u>NAME</u>	<u>REPRESENTING</u>	<u>TERM</u>	<u>REPLACING</u>
Terry Johnson	At Large	to 7/94	Cecil Thompson

We have enclosed the application for this candidate for your review. We feel this individual has made outstanding contributions to the elderly of our community and feel that he will be an excellent addition to the Commission on Aging.

Sincerely,

*Bill French*

Bill French, Chair  
Nominating Committee

cc: Appointee



The City of Portland



A P P L I C A T I O N

for Membership on the

PORTLAND/MULTNOMAH COMMISSION ON AGING (PMCOA)

# 2  
1991

for BOTH Commission and Committee Positions

1. Name Terry C. Johnson  
Address 5930 S.E. 19th Ave, PL, OR (zip) 97202  
Phone (Home) 238-1579 (Work) 234-0881

2. Education: Please indicate highest level completed.  
High School \_\_\_\_\_ College (Undergraduate) \_\_\_\_\_  
Other \_\_\_\_\_ College (Post-Graduate) Lease-Clark Law

3. Employment Status:  
Employed Full Time Y Retired \_\_\_\_\_  
Part Time \_\_\_\_\_ Not Employed \_\_\_\_\_

4. Current or past place of employment:	Organization/Address	Dates	Responsibilities
	<u>Mary Jay Realty, Inc 5605 S.E. Burnside, PL, 97215</u>	<u>7-88 to date</u>	<u>I sell residential &amp; commercial property</u>
	<u>P.O. P.O. Box 1900, PL, OR 97219-0993</u>	<u>9/86 to date</u>	<u>I teach housing &amp; home-buying semi</u>

5. Current and past volunteer/civic activities:	Organization/Address	Dates	Responsibilities
	<u>SERTOMA</u>	<u>1976-80</u>	<u>President</u>

6. Why do you want to serve on the Commission/Committee?  
To become more involved in housing (adequate) for the elderly + help achieve ways to provide such housing at affordable costs - both to seniors & to PMCOA!

AUG 07 1983

7. What are your specific areas of interest?

- Health     Nursing Homes     Community Services     Medic
- Media     Transportation     Social Security     Employm
- Housing     Nutrition     Elder Abuse     Mental Health
- Other (Please Specify) \_\_\_\_\_

8. I am interested in serving as a: Commission Member Yes  
 Committee Member Maybe  
 \* Voting  Non Voting

a. What PMCOA Committee are you interested in serving on?

- Health & Well Being     Long-Term Care Ombudsman     Minority
- Housing Task Force     Area Agency on Aging     Senior Center Task Force

9. Give two references:

Name	Address	Phone	Relationship
John Mapping	P.O. Box 3589 P.O. 97208	289-5820	friend/attorney
Dr. Robert J. Dow	1340 NW 22nd P.O. Box 4781	227-8028	friend/doctor

.....  
 \* THIS SECTION IS VOLUNTARY AND WILL REMAIN CONFIDENTIAL

Since our bylaws require representation from certain categories of individuals we request your assistance in supplying this information.

Are you over 60?  Under 60?  Are you low-income? Yes  No

Do you have a disability? Yes  No

Ethnic origin:  Black  Native American  Hispanic  
 Asian  White  Other

All Commission members must live in Portland or Multnomah County.

\*The following persons shall be ineligible for membership on the PMCOA: Board members, paid professionals, or individuals with ownership interest in agencies who contract with/or receive substantial funds or benefit personally from the Area Agency on Aging (OAA, XIX, SSBG, OPI, etc.), County Dept. of Human Services, City Human Resources Bureau, State Dept. of Human Resources or Senior Service Division.

Those ineligible for membership due to conflict of interest may serve on committees in a non-voting status.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Return completed application to: Portland/Multnomah Commission on Aging, 1120 SW 5th Avenue, Room 518, Portland, OR 97204, PHONE 796-5269.



**CONTRACT APPROVAL FORM**  
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 800332

Amendment # 1

<p>CLASS I</p> <p><input type="checkbox"/> Professional Services under \$25,000</p>	<p>CLASS II</p> <p><input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p>CLASS III</p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p style="text-align: center;"><b>RATIFIED</b></p> <p style="text-align: center;"><b>Multnomah County Board of Commissioners</b></p> <p style="text-align: center;">R-1 March 19, 1992</p>
---	---	--

Department Sheriff's Office Division Law Enforcement Date 2/20/92

Contract Originator Randy Amundson, Chief Deputy Phone 251-2401 Bldg/Room \_\_\_\_\_

Administrative Contact Larry Aab Phone 251-2489 Bldg/Room 312/225

Description of Contract Funding from the Oregon State Marine Board for the Sheriff's Office River Patrol to conduct marine law enforcement activities during 91/92.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name Oregon State Marine Board

Mailing Address 3000 Market St. #505  
Salem, OR 97310-0650

Phone 503- 378-8587

Employer ID # or SS# \_\_\_\_\_

Effective Date July 1, 1991

Termination Date June 30, 1992

Original Contract Amount \$ 247,863.00

Amount of Amendment \$ 42,925.00

Total Amount of Agreement \$ 290,788.00

Remittance Address (If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

- Lump Sum \$ \_\_\_\_\_  Due on receipt
- Monthly \$ \_\_\_\_\_  Net 90
- Other \$ \_\_\_\_\_  Other \_\_\_\_\_
- Requirements contract - Requisition required.
- Purchase Order No. \_\_\_\_\_
- Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**  
Department Manager [Signature]

Purchasing Director (Class II Contracts Only) \_\_\_\_\_

County Counsel [Signature]

County Chair/Sheriff [Signature]

Contract Administration (Class I, Class II contracts only) [Signature]

Encumber: Yes  No

Date \_\_\_\_\_

Date \_\_\_\_\_

Date 3-9-92

Date 3/11/92

Date 1/1/92

Date 4-1-92

VENDOR CODE			VENDOR NAME					TOTAL AMOUNT \$			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/DEC IND
01.	156	025	3316			2322					
02.											
03.											

\* If additional space is needed, attach separate page. Write contract # on top of page.

## INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT - Requisition Required** - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

ORIGINAL

Meeting Date: MAR 19 1992

Agenda No.: R-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: IGA Amendment between Oregon State Marine Board and Mult. County Sheriff's Office

AGENDA REVIEW/  
BOARD BRIEFING \_\_\_\_\_ REGULAR MEETING March 12, 1992  
(date) (date)

DEPARTMENT Sheriff's Office DIVISION Enforcement

CONTACT Larry Aab-Sheriff's Exec. Assist. TELEPHONE 251-2489

PERSON(S) MAKING PRESENTATION Robert G. Skipper, Sheriff

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: \_\_\_\_\_

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

To approve the amendment between Oregon State Marine Board and Multnomah County Sheriff's Office to reflect an increase in total contract amount to \$290,788. This \$42,925 increase is to be used solely for enhanced program personnel levels and patrol activity.

3/24/92 originals to Larry Aab

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Bob Skipper  
(Sheriff) J.C.

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1992 MAR 10 PM 4:42  
MULTNOMAH COUNTY  
OREGON



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 800332

Amendment # 1

<p>CLASS I</p> <p><input type="checkbox"/> Professional Services under \$25,000</p>	<p>CLASS II</p> <p><input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCR B Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p>CLASS III</p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p style="text-align: center;"><b>RATIFIED</b></p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;">R-1 March 19, 1992</p>
---	--	---

Department Sheriff's Office Division Law Enforcement Date 2/20/92

Contract Originator Randy Amundson, Chief Deputy Phone 251-2401 Bldg/Room \_\_\_\_\_

Administrative Contact Larry Aab Phone 251-2489 Bldg/Room 313/225

Description of Contract Funding from the Oregon State Marine Board for the Sheriff's Office River Patrol to conduct marine law enforcement activities during 91/92.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name Oregon State Marine Board

Mailing Address 3000 Market St. NE #505  
Salem, OR 97310-0650

Phone 503- 378-8587

Employer ID # or SS # \_\_\_\_\_

Effective Date July 1, 1991

Termination Date June 30, 1992

Original Contract Amount \$ 247,863.00

Amount of Amendment \$ 42,925.00

Total Amount of Agreement \$ 290,788.00

Remittance Address \_\_\_\_\_  
(If Different)

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

- Lump Sum \$ \_\_\_\_\_  Due on receipt
- Monthly \$ \_\_\_\_\_  Net 30
- Other \$ \_\_\_\_\_  Other \_\_\_\_\_
- Requirements contract - Requisition required.
- Purchase Order No. \_\_\_\_\_
- Requirements Not to Exceed \$ \_\_\_\_\_

Encumber: Yes  No

Date \_\_\_\_\_

Date \_\_\_\_\_

Date 3-9-92

Date 3/19/92

Date \_\_\_\_\_

**REQUIRED SIGNATURES**

Department Manager [Signature]

Purchasing Director \_\_\_\_\_  
(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Contract Administration \_\_\_\_\_  
(Class I, Class II contracts only)

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	025	3316			2322					
02.											
03.											

\* If additional space is needed, attach separate page. Write contract # on top of page.

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION  
421/1st Flr

CANARY - INITIATOR

GREEN - FINANCE  
106/1430

ORIGINAL

AMENDMENT TO FISCAL YEAR 91-92  
MARINE SAFETY AND LAW ENFORCEMENT CONTRACT

By joint agreement between the Oregon State Marine Board and Multnomah County, the existing fiscal year 1991-92 Marine Safety and Law Enforcement Contract is amended to reflect an increase in the total contract amount to \$290,788. This \$42,925 increase is to be used solely for enhanced program personnel levels and patrol activity.

OREGON STATE MARINE BOARD

MULTNOMAH COUNTY

*H. J. ...*  
Deputy Director

*Bob ...*  
Sheriff

2.6.92  
Date

2-13-92  
Date

*Glady ...*  
Chair, County Commissioners

3/19/92  
Date

REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By *Sandra Duff*

Date 3-9-92

**RATIFIED**  
Multnomah County Board  
of Commissioners

R-1 March 19, 1992

**BUDGET MODIFICATION NO.** MCSO +20

(For Clerk's Use) Meeting Date MAR 19 1992  
Agenda No. R-2

**REQUEST FOR PLACEMENT ON THE AGENDA FOR** \_\_\_\_\_

(Date)

DEPARTMENT Sheriff's Office  
CONTACT Larry Aab  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

DIVISION Enforcement Branch  
TELEPHONE 251-2489

**SUGGESTED**

**AGENDA TITLE (to assist in preparing a description for the printed agenda)**

*ORIGINAL*

Budget modification adding \$42,925 to the Sheriff's River Patrol budget to reflect an enhanced grant amount from the Oregon State Marine Board

**(Estimated Time Needed on the Agenda)**

**DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)**

**PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET**

The Oregon State Marine Board has granted the Sheriff's Office an increase of \$42,925 to our grant amount, to be used solely for enhanced program personnel levels and patrol activity. This modification will add 2 FTE Deputy Sheriff positions beginning 3/15/92, and an increase in overtime of \$1,779. Additional indirect paid by this grant will total \$2,786. The total grant amount for the 1991-92 fiscal year will increase to \$290,788.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1992 MAR 12 AM 11:23

**REVENUE IMPACT (Explain revenues being changed and the reason for the change)**

Increase revenue from Oregon State Marine Board \$42,925.

**CONTINGENCY STATUS (to be completed by Finance/Budget)**

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

<b>Originated By</b>	<b>Date</b>	<b>Department Manager</b>	<b>Date</b>
		<i>Bob Skupper P.O.</i>	<i>2/28/92</i>
<b>Budget Analyst</b>	<b>Date</b>	<b>Personnel Analyst</b>	<b>Date</b>
<i>J. Mark Campbell</i>	<i>3-12-92</i>	<i>Shirlee Robertson</i>	<i>3-12-92</i>
<b>Board Approval</b>	<b>Date</b>		
<i>Dorothy L. Bouster</i>	<i>March 19, 1992</i>		

**EXPENDITURE**

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	025	3316			5100			24,670		Permanent
							5300			1,779		Overtime
							5500			9,786		Fringe
							5550			3,904		Insurance
											40,139	Personal Services
							7100			2,786		Indirect
											42,925	Sub Total
		400	040	7231			6580			3,904	3,904	Insurance
////////////////////////////////////										46,829	46,829	TOTAL EXPENDITURE CHANGE

**REVENUE**

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		400	040	7231			6600			3,904		Sys. Reim. to Ins. Fund
		156	025	3316			2322			42,925		Marine Board
////////////////////////////////////										46,829		TOTAL REVENUE CHANGE

**PERSONNEL DETAIL FOR BUD MOD NO. MCSO # 20**

**5. ANNUALIZED PERSONNEL CHANGES** (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
2	Deputy Sheriff	84,586	31,294	12,470	128,350
<b>ORIGINAL</b>					
TOTAL CHANGE (ANNUALIZED)					

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES** (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
Permanent	Add .292 FTE Deputy Sheriff positions x 2	24,670	9,128	3,802	37,600
Overtime	Add overtime funds	1,779	658	102	2,539
	Total	26,449	9,786	3,904	40,139

Meeting Date: MAR 19 1992

Agenda No.: R-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

Sale of surplus property to Bolliger & Sons, Inc. Morrison Bridgehead east

SUBJECT: part of Block 97, East Portland

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Environmental Services DIVISION Facilities Management

CONTACT Bob Oberst TELEPHONE 248-3322

PERSON(S) MAKING PRESENTATION Bob oberst

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This real property is a vacant portion of a parcel of land utilized in construction of a ramp from the east end of the Morrison Bridge. It is not needed for the Bridge and is not used by or useful to Multnomah County for any other purpose. Bolliger & Sons, Inc. has offered to purchase the property for \$110,000. which is equal to appraised market value.

3/25/92 originals to Bob Oberst

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER [Signature]

(All accompanying documents must have required signatures)

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1992 MAR 10 PM 4:42

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Sale of Surplus )  
County Land in Block 97, East Portland )  
at SE Grand Avenue and Yamhill Street, )  
Portland, Oregon. )

O R D E R  
# 92-36

It appearing that the real property described in the SALE AGREEMENT AND EARNEST MONEY RECEIPT before the Board this date is surplus to the needs of Multnomah County and is not residential property; and

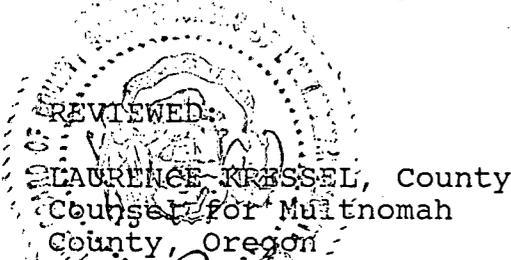
It appearing that Bolliger & Sons, Inc., an Oregon Corporation, has offered to purchase the said real property for the sum of \$110,000.00; and

It appearing that said offer price is within the fair market value as determined by appraisal by Multnomah County; and

It appearing that the sale will benefit Multnomah County, and the Board being fully advised in the matter:

It is ORDERED that Multnomah County execute this SALE AGREEMENT AND EARNEST MONEY RECEIPT before the Board this date and any deed or other documents required for completion of this sale and that the County Chair be, and she is hereby, authorized and directed to execute the same on behalf of Multnomah County.

Dated this 19<sup>th</sup> day of March, 1992.



By

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By

County Chair

**SALE AGREEMENT AND  
EARNEST MONEY RECEIPT**

THIS AGREEMENT entered into between MULTNOMAH COUNTY, a political subdivision of the State of Oregon, (hereinafter referred to as "Seller") and BOLLIGER & SONS, INC., an Oregon corporation, (hereinafter referred to as "Buyer").

**RECITALS**

WHEREAS, Seller is the owner of certain real property located in Multnomah County, Oregon, more particularly described in Exhibit "A", attached hereto (hereinafter the "Property"); and

WHEREAS, Seller desires to sell the Property; and

WHEREAS, Buyer wishes to buy the Property.

NOW, THEREFORE, for and in consideration of the mutual covenants and promises stated herein, it is agreed as follows:

**ARTICLE 1  
General Provisions**

1.1 **Purchase Price.** Buyer agrees to purchase the Property from Seller and Seller agrees to sell the Property to Buyer for the sum of \$110,000.00.

1.2 **Earnest Money.** Seller hereby acknowledges receipt of \$5,000.00 paid by Buyer as earnest money in partial payment of the purchase price for the aforesaid real estate.

1.3 **Time for Acceptance.** Buyer's offer is made subject to the acceptance of Seller within 60 days on the execution of this Earnest Money on the part of Buyer. If Seller does not accept this Agreement within the time specified, the earnest money shall be refunded to Buyer on demand.

1.4 Closing. The sale shall be closed in the office of the closing agent, Transamerica Title Company, within 120 days after preliminary commitment for title insurance policy is delivered showing title insurable, as provided in paragraph 3.6, or after removal of the conditions hereinafter contained, whichever is later, but in any event, not later than the 31st day of December, 1992, upon which date the Agreement shall terminate. The Buyer and Seller shall deposit with the closing agent all instruments, documents and monies necessary to complete the sale in accordance with this Agreement. Escrow fees, if any, shall be divided equally between the Seller and Buyer.

1.5 Date of Closing. For purposes of this Agreement, "Date of Closing" shall be construed as the date upon which all appropriate documents are recorded and proceeds of this sale are available for disbursement to Seller. Funds held in reserve accounts pursuant to escrow instructions shall be deemed, for purposes of this definition, as available for disbursement to Seller.

1.6 Risk of Loss. Should the Property be destroyed or taken through condemnation, Buyer will have the option to cancel this transaction and rescind this Agreement, or proceed to closing with a credit for insurance or condemnation proceeds payable to the seller or the holder of an underlying lien or contract.

**1.7 Conveyancing.**

**Fee Title.** Title shall be conveyed by statutory Bargain and Sale Deed free of encumbrance or defects except those contained in the preliminary title report approved by Buyer as provided in Paragraph 1.8(a) and 3.2 , or those noted in Paragraph 3.7.

**1.8 Conditions.** The closing of this Agreement is conditioned upon the following:

(a) **Preliminary Title Report.** Buyer shall give to Seller written notice of its approval or disapproval of title within 30 days after a preliminary title report has been furnished to Buyer. If Buyer does not disapprove within that time, then the title report is deemed accepted.

(b) **Conditional Use.** The parties understand that it is Buyer's intent to use the property as customer and employee parking in connection with Buyer's business. The property has currently been used as parking. The parties believe that such use is legal under the current zonings or as a non-conforming use under the zoning rules and regulations of the City of Portland. This transaction is conditioned upon Buyer being allowed such use by the City of Portland under either the non-conforming use or a conditional use permit within the time specified in Paragraph 1.4. The determination of the use being allowed is a condition

of this transaction. The cost of determining such shall be born by the Buyer.

(c) The decision made at the highest review level in the administrative process of the City of Portland will be determined of the lawfulness of the use of this property for the purposes of this Earnest Money, unless the parties mutually agree to have the matter appealed for review by an appellate authority.

(d) **Condition of Waiver.** The foregoing conditions are for the benefit of Buyer and may be waived, in whole or in part, by Buyer only. Any waiver must be in writing. Unless waived, if any condition is not satisfied by the date specified, this Agreement may be terminated at the option of either Buyer or Seller, by written notice, in which event the earnest money shall be refunded to Buyer.

**ARTICLE 2**  
**Buyer's Obligations**

**2.1 Payment of Purchase Price.** The purchase price shall be payable as follows:

(a) **Earnest Money.** At closing, the earnest money shall be credited to the purchase price.

(b) **Additional Payment.** At closing, Buyer shall pay to Seller in cash, the entire balance of the

purchase price of which the earnest money receipted herein is a part.

ARTICLE 3  
Seller's Obligations

3.1 Deed. At closing, Seller shall execute and deliver to Buyer a statutory Bargain and Sale Deed, conveying the Property to Buyer, subject to easements, conditions and restrictions of record.

3.2 Title Insurance. Seller shall furnish to Buyer a Policy of Title Insurance in the amount of purchase price. Seller authorizes closing agent to apply as soon as practical for such title insurance, and, as soon as reasonably possible, Buyer shall be furnished a preliminary commitment therefore issued by Transamerica Title Company. The Seller shall assume any cancellation fee for such commitment or policy. The title policy to be issued shall contain no exceptions other than those provided in said standard form or approved by Buyer. If title is not so insurable as above provided and cannot be made so insurable by termination date set forth in Paragraph 1.5 hereof, earnest money shall be refunded and this Agreement shall terminate; provided, however, that Buyer may waive defects in writing and elect to purchase.

3.3 Proration. Taxes for the current year, rents, insurance, interest, water and other utilities that may

constitute liens against the property shall be prorated as of the date of closing.

**3.4 Possession.** The Buyer is presently in possession of the property pursuant to the terms of a lease previously executed between the parties. The lease was executed in contemplation of the Sale Agreement and Earnest Money Receipt, and it is contemplated that it shall continue during the pendency of this Earnest Money, and upon closing, the lease shall terminate and the parties' obligations under the terms of the Lease shall cease. During the pendency of the lease or this Earnest Money, while Buyer is in possession of the property, Buyer will maintain the insurance as provided for in the lease agreement.

**3.5 Seller's Representations.** Seller makes the following representations:

(a) **Notice of Liens.** Except for any real property taxes which may accrue or are accruing after Buyer's possession of the property either under the terms of the lease referred to above or under the terms of this Earnest Money, Seller has no notice of any liens to be assessed against the Property; and

(b) **Governmental Notice.** That Seller has no notice from any governmental agency of any violation of law relating to the Property.

(c) **Foreign Person.** Seller is a political subdivision of the State of Oregon.

**3.6 Condition of Title.** Title is to be free of all encumbrances or defects except those contained in the preliminary title report approved by Buyer provided for in Paragraph 1.8(a), building or use restrictions general to the area, existing easements not inconsistent with Buyer's intended use, and building or zoning regulations or provisions shall not be deemed encumbrances or defects. Encumbrances to be discharged by Seller may be paid out of purchase money at date of closing. It is understood that Buyer's intended use of the Property is for the purposes of customer and employee parking. The purchase of the property is conditioned upon the lawfulness of the said use contemplated by Buyer.

**3.7 Condition of Property.** Buyer offers to purchase the Property in its present condition on the terms noted. Seller hereby warrants that to the best of its knowledge the premises described herein and the improvements thereon do not violate the applicable building or zoning regulations and that it is unaware of any material defect in the premises or improvements thereon.

**3.8 Environmental Matters.** Seller represents, warrants, covenants, and agrees that it has never used, generated, manufactured, produced, stored, released, discharged, or disposed of on, under or about the Property or transported to or from the Property any Hazardous Substance (as defined herein) or knowingly allowed any other person or entity to do so and, further, Seller has no knowledge of any use, generation, manufacture, production, storage, release or disposition of, on,

under or about the Property or transportation to or from the Property any Hazardous Substance (as defined herein) by any other person or entity. Seller also represents that Seller has no knowledge of any violations of any applicable environmental laws. The Buyer may, at Buyer's expense, conduct such environmental studies as Buyer deems appropriate. Buyer may terminate this Earnest Money and all obligations under this Agreement if such studies disclose any condition which is estimated to cost more than \$5,000.00 for cleanup or rehabilitation of the property. If Buyer wishes to exercise the provision to have this Agreement terminated, the Buyer must notify Seller of such condition or conditions and advise Seller of the termination within 60 days after this Agreement shall be signed by all parties. Failure on the part of the Buyer to notify the Seller within the time herein provided automatically removes this condition.

For purposes of this Section, the following terms shall have the meanings as set forth below:

(a) **Environmental Laws.** "Environmental Laws" shall mean any federal, state or local law, statute, ordinance, or regulation pertaining to health, industrial hygiene, or the environmental conditions on, under or about the Property, including, without limitation, the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 ("CERCLA") as amended, 42 U.S.C. Sections 9601 et seq., and the Resource Conservation and Recovery Act of 1976 ("RCRA")

as amended, 42 U.S.C. Sections 6901 et seq. and further including any and all subsequent amendments to any of the Environmental Laws applicable to or binding upon Property.

(b) **Hazardous Substance.** The term "Hazardous Substance" shall include without limitation:

(i) Those substances included within the definitions of any or more of the terms "hazardous substances," "hazardous materials," "toxic substances," and "solid waste" in CERCLA, RCRA, and the Hazardous Materials Transportation Act as amended, 49 U.S.C. Sections 1801 et seq., and in the regulations promulgated pursuant to said laws or under applicable (state) law;

(ii) Those substances listed in the United States Department of Transportation Table (49 CFR 172.101 and amendments thereto) or by the Environmental Protection Agency (or any successor agency) as hazardous substances (40 CFR Part 302 and amendments thereto);

(iii) Such other substances, materials and wastes which are or become regulated under applicable local, state or federal laws, or which are classified as hazardous or toxic under federal, state, or local laws or regulations; and

(iv) Any material, waste or substance which is petroleum, asbestos, polychlorinated biphenyls, designated as a "hazardous substance" pursuant to Section 311 of the Clean Water Act (33 U.S.C. Section 1317); flammable explosives; or radioactive materials.

**ARTICLE 4**  
**Remedies/Default**

4.1 **Default.** If either party defaults (that is, fails to perform the acts required of him) in his contractual performance herein, the non-defaulting party may seek specific performance pursuant to the terms of this Agreement, damages, or rescission. If the non-defaulting party seeking damages or rescission is the Buyer, the earnest money, upon demand, shall be refunded less all charges provided under this Agreement. If the non-defaulting party seeking damages or rescission is the Seller, the earnest money, upon demand, shall be forfeited to Seller.

(This paragraph must be read and initialled by the buyer pursuant to ORS 696.241.)

  
\_\_\_\_\_  
Buyer's Int.

4.2 **Time of Essence - Remedies.** Buyer and Seller hereby acknowledge and agree that time is strictly of the essence with respect to each and every term, condition, obligation, and provision. If this Agreement does not close, through no fault of

Seller, prior to the close of business on the closing date specified above, Buyer shall forfeit the earnest money to Seller as liquidated damages. If Seller cannot furnish marketable title at closing or otherwise fail to consummate this transaction, the earnest money shall be refunded to Buyer.

ARTICLE 5  
Miscellaneous

5.1 Applicable Law. This Agreement shall be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of Oregon in existence at the time of its execution.

5.2 Attorney Fees. If an attorney is employed to enforce any of the provisions of this Agreement or take any action in any bankruptcy, insolvency, or similar proceeding affecting either parties' rights generally (including, without limitation, prosecution or a motion for relief from stay, proposal of a Chapter 11 plan, objection to a disclosures statement, or Chapter 11 or 13 plan, or objection to a proposed use, sale or lease of property), the successful party in said proceedings shall be entitled to recover from the other party, their reasonable attorneys' fees and other costs incurred irrespective of whether any legal proceeding has commenced. If any such legal action, arbitration, or other proceeding is commenced, then the successful party therein shall be entitled to recover their reasonable attorneys' fees and costs incurred in

connection therewith, both at trial and on any appeal therefrom or petitions for review thereof.

5.3 Assignment and Successors. All of the terms, provisions and conditions of this Agreement shall be binding upon and inure to the benefit of the heirs, successors and assigns of the respective parties, provided, that Buyer may not assign this instrument without the prior written consent of Seller, which consent may be withheld for any reason deemed sufficient by Seller.

5.4 Notices. Any notice which may be or is required to be given under the terms of this Agreement shall be delivered or sent certified mail, postage prepaid, return receipt requested, and addressed as follows:

NOTICE TO SELLER TO BE SENT TO:

Multnomah County Oregon  
Department of Environmental Services  
Division of Facilities and Property Management  
2505 S.E. 11th Avenue  
Portland, OR 97202

NOTICE TO BUYER TO BE SENT TO:

Bolliger & Sons, Inc.  
511 S.E. Belmont  
Portland, OR 97214

5.5 Further Requirements. Each of the parties hereto shall execute such documents and take such actions as may be reasonably requested by the other party to carry out the terms of this Agreement, including a release of this Agreement in form for

recording in the event Buyer does not exercise its rights within the time limitations and in the manner specified herein.

**5.6 Construction.** Headings at the beginning of each paragraph and subparagraph are solely for the convenience of the parties and are not a part of this Agreement. Whenever required by the context of this Agreement, the singular shall include the plural, and the masculine shall include the feminine and vice versa. This Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both parties had prepared the same. Unless otherwise indicated, all references to paragraphs and subparagraphs are to this Agreement. All exhibits referred to in this Agreement are attached and incorporated by this reference. In the event the date on which Buyer or Seller is required to take any action under the terms of this Agreement is not a business day, the action shall be taken on the next succeeding business day.

**5.7 Integration.** This Agreement (including any exhibits attached hereto) is the final expression of, and contains the entire agreement between, the parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto. This Agreement may not be modified, changed, supplemented, or terminated, nor may any obligations hereunder be waived, except by written instrument signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein. The

parties do not intend to confer any benefit hereunder on any person, firm, or corporation other than the parties hereto.

5.8 Partial Invalidity. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each such term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

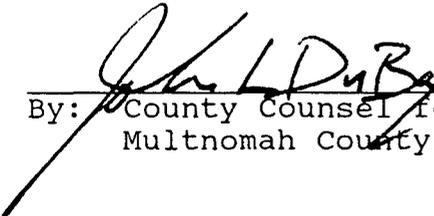
5.9 Waiver. No waiver of any breach of any covenant or provision herein contained shall be deemed a waiver of any preceding or succeeding breach thereof, or of any other covenant or provision herein contained. No extension of time for performance of any obligation or act shall be deemed an extension of the time for performance of any other obligation or act.

5.10 As-Is. Other than Seller's representations and warranties contained in this Agreement and those contained in any instrument delivered to Buyer at closing, Buyer acknowledges that it is purchasing the Property AS IS.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

IN WITNESS WHEREOF, the parties have executed this document on the date(s) set forth below.

APPROVED AS TO FORM:

  
By: \_\_\_\_\_  
County Counsel for  
Multnomah County, Oregon

SELLER:

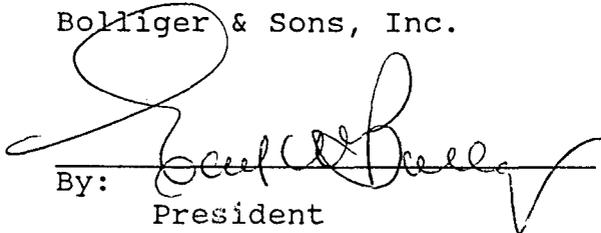
Multnomah County, Oregon

  
By: Gladys McCoy  
County Chair

Date: 3/19/92

BUYER:

Bolliger & Sons, Inc.

  
By: \_\_\_\_\_  
President

Date: Jan 24 - 1992

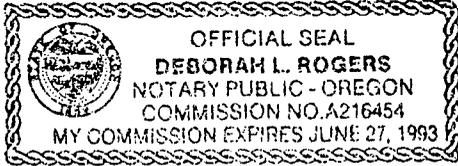
  
By: \_\_\_\_\_  
Secretary

Date: Jan 24 - 92

STATE OF OREGON )  
 ) ss  
County of Multnomah )

Personally appeared Gladys McCoy, the above-named Multnomah County Chair, acknowledged the foregoing instrument to be the voluntary act and deed of Multnomah County, Oregon, a political subdivision.

DATED this 19th day of March, 1992.



Deborah L. Rogers  
Notary Public for Oregon  
My Commission Expires: 6/27/93

STATE OF OREGON )  
 ) ss  
County of Multnomah )

Personally appeared EARL Bolliger and BARBARA J. BRANSON, the above named President and Secretary, respectively, and acknowledged the foregoing instrument to be the voluntary act and deed of Bolliger & Sons, Inc., an Oregon corporation.

DATED this 24th day of JANUARY, 1992

[Signature]  
Notary Public for Oregon  
My Commission Expires: 7/20/92

Seller:

Multnomah County Oregon  
Department of Environmental Services  
Division of Facilities and Property Management  
2505 S.E. 11th Avenue  
Portland, OR 97202

Buyer:

Bolliger & Sons, Inc.  
511 S.E. Belmont  
Portland, OR 97214

AFTER RECORDING RETURN TO:

UNTIL A CHANGE IS REQUESTED, ALL TAX STATEMENTS SHALL BE SENT TO THE FOLLOWING ADDRESS:

EXHIBIT "A"

That portion of Block 97, East Portland lying east of the off-ramp of the New Morrison Street Bridge, bounded on the north by S.E. Grand Avenue, on the south by S.E. Yamhill Street and on the west by the Union Avenue off-ramp of said Morrison Street Bridge, in the City of Portland, County of Multnomah, State of Oregon.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVE.  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## PROPERTY DESCRIPTION

TRACT A PARKING LOT

AUGUST 8, 1991

PREPARED FOR: FACILITIES & PROPERTY MANAGEMENT DIVISION

A portion of Block 97, East Portland, located in the northwest one quarter of Section 2, Township 1 South, Range 1 East of the Willamette Meridian, Multnomah County, Oregon, more particularly described as follows:

Beginning at a point on the south line of Block 97, East Portland, which bears West 10.00 feet from the southeast corner of Block 97; thence North (N 0°00'00" W), ten feet from and parallel to the east line of Block 97, 183.30 feet; thence S 89°08'45" W 150.85 feet to the face of a concrete wall; thence following the face of this concrete wall along the arc of a non-tangent 127.00 foot radius curve, the chord of which bears S 21°38'50" E, 194.79 feet, a distance of 221.99 feet to a point on the south line of Block 97; thence East (S 90°00'00" E) along the south line of Block 97, 78.98 feet to the point of beginning.

2244W

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

OREGON  
JULY 14, 1967  
DENNIS V. FANTZ  
794

SALE AGREEMENT AND EARNEST MONEY RECEIPT

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DATE SUBMITTED \_\_\_\_\_.

(For Clerk's Use)  
Meeting Date MAR 19 1992  
Agenda No. R-4.

REQUEST FOR PLACEMENT ON THE AGENDA

SUBJECT: Distribution of Proceeds from the Sale of Tax Acquired Property for the Period December 1, 1989 through December 31, 1991

Informal Only\* \_\_\_\_\_ . Formal Only \_\_\_\_\_ .

DEPARTMENT \_\_\_\_\_ . DIVISION \_\_\_\_\_ .

CONTACT Larry Baxter . TELEPHONE 248-3590 .

\*NAME(s) OR PERSON(s) MAKING PRESENTATION TO BOARD Larry Baxter .

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request an Order approving expenditures of \$1,354,038.90 costs and expenses incurred and disbursed during the period December 1, 1989 through December 31, 1991 for the supervision and maintenance of tax acquired properties and authorizing reimbursement of these expenses by the Tax Title Fund to the General Fund and a further Order for the distribution of the balance of the proceeds from the sales and management of these properties in the amount of \$529,618.65 in accordance with the formula provided in Section 311.390, ORS.

This action is required under the provisions of Section 275.275, ORS

[ ] INFORMATION ONLY [ ] PRELIMINARY APPROVAL [ ] POLICY DIRECTION [X] APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 MINUTES .

IMPACT:

PERSONNEL

3/24/92 copy to Cal Smith/166/200  
3/25/92 copy to Larry Baxter

[X] FISCAL/BUDGETARY

[X] General Fund

[X] Other Tax Title Fund .

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET/PERSONNEL: \_\_\_\_\_ .

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contracts) [Signature] .

OTHER FACILITIES MANAGEMENT [Signature] .  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1992 MAR 19 PM 4:42  
MULTICOUNTY  
OREGON

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT

FOR MONTH ENDING	PERSONAL SERVICES	MATERIALS & SERVICES	SERVICE REIMBURSEMENT	CAPITAL OUTLAY	PASS THROUGH & REFUNDS	TOTAL EXPENSE	TOTAL REVENUE	AVAILABLE FOR DISTRIBUTION
Dec 31, 1989	\$8,272.75	\$3,646.05	\$133.92	\$2,382.30	\$0.00	\$14,435.02	\$32,154.58	\$17,719.56
Jan 31, 1990	\$5,518.88	\$11,064.73	\$138.30	\$0.00	\$0.00	\$16,721.91	\$69,649.91	\$52,928.00
Feb 28, 1990	\$5,518.90	\$2,428.00	\$74.20	\$0.00	\$0.00	\$8,021.10	\$148,328.48	\$140,307.38
Mar 31, 1990	\$5,518.92	\$10,978.62	\$242.59	\$0.00	\$0.00	\$16,740.13	\$95,740.42	\$79,000.29
Apr 30, 1990	\$5,518.88	\$5,357.12	\$126.32	\$0.00	\$0.00	\$11,002.32	\$47,572.38	\$36,570.06
May 31, 1990	\$5,518.86	\$9,127.05	\$152.60	\$0.00	\$0.00	\$14,798.51	\$37,488.71	\$22,690.20
Jun 30, 1990	\$8,327.80	\$9,091.20	\$143.41	\$0.00	\$365,622.97	\$383,185.38	\$36,411.50	-\$346,773.88
Jul 31, 1990	\$5,800.58	\$2,143.87	\$0.00	\$0.00	\$3,524.87	\$11,469.32	\$53,527.24	\$42,057.92
Aug 31, 1990	\$5,805.77	\$13,870.02	\$162.54	\$0.00	\$66,720.90	\$86,559.23	\$65,279.37	-\$21,279.86
Sep 30, 1990	\$6,825.35	\$2,980.52	\$123.72	\$0.00	\$16,089.39	\$26,018.98	\$52,551.95	\$26,532.97
Oct 31, 1990	\$7,666.87	\$9,276.60	\$131.41	\$0.00	\$21,166.99	\$38,241.87	\$66,183.23	\$27,941.36
Nov 30, 1990	\$12,216.36	\$8,424.46	\$129.74	\$0.00	\$170.36	\$20,940.92	\$39,627.56	\$18,686.64
Dec 31, 1990	\$10,252.74	\$10,996.22	\$115.85	\$0.00	\$0.00	\$21,364.81	\$71,859.95	\$50,495.14
Jan 31, 1991	\$8,459.15	\$20,916.61	\$229.72	\$2,015.09	\$0.00	\$31,620.57	\$52,462.47	\$20,841.90
Feb 28, 1991	\$8,004.15	\$14,119.82	\$749.27	\$7,500.64	\$15,865.57	\$46,239.45	\$49,502.75	\$3,263.30
Mar 31, 1991	\$7,910.44	\$3,888.88	\$181.70	\$1,127.50	\$412.19	\$13,520.71	\$31,101.39	\$17,580.68
Apr 30, 1991	\$8,033.61	\$8,176.14	\$181.15	\$5,855.10	\$4,700.33	\$26,946.33	\$44,514.00	\$17,567.67
May 31, 1991	\$12,133.74	\$5,306.90	\$181.15	\$0.00	\$47,095.28	\$64,717.07	\$78,057.04	\$13,339.97
Jun 30, 1991	\$8,344.52	\$5,780.93	\$9,533.33	\$0.00	\$20,512.96	\$299,266.71	\$42,784.19	-\$256,482.52
Jul 31, 1991	\$11,500.50	\$1,005.18	\$0.00	\$1,890.00	\$4,816.04	\$19,211.72	\$70,103.67	\$50,891.95

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT

FOR MONTH ENDING	PERSONAL SERVICES	MATERIALS & SERVICES	SERVICE REIMBURSEMENT	CAPITAL OUTLAY	PASS THROUGH & REFUNDS	TOTAL EXPENSE	TOTAL REVENUE	AVAILABLE FOR DISTRIBUTION
Aug 31, 1991	\$11,318.42	\$2,639.22	\$136.21	\$0.00	\$924.94	\$15,018.79	\$94,528.78	\$79,509.99
Sep 30, 1991	\$9,435.89	\$11,246.39	\$527.21	\$0.00	\$3,908.54	\$25,118.03	\$171,761.50	\$146,643.47
Oct 31, 1991	\$10,521.85	\$24,249.04	\$770.81	\$0.00	\$4,433.12	\$39,974.82	\$256,372.06	\$216,397.24
Nov 30, 1991	\$16,915.72	\$20,992.42	\$843.65	\$0.00	\$0.00	\$38,751.79	\$63,664.79	\$24,913.00
Dec 31, 1991	\$11,505.14	\$36,037.39	\$531.16	\$0.00	\$16,079.72	\$64,153.41	\$112,429.63	\$48,276.22
=====	=====	=====	=====	=====	=====	=====	=====	=====
Total:	\$216,845.79	\$253,743.38	\$15,539.96	\$20,770.63	\$592,044.17	\$1,354,038.90	\$1,883,657.55	\$529,618.65

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 REVENUE FROM SALE AND MANAGEMENT OF TAX ACQUIRED PROPERTY  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	PRINCIPAL	INTEREST ON SALES	INTEREST ON INVESTMENTS	MISCELLANEOUS RECEIPTS	PORTLAND AND GRESHAM REIMBURSEMENT	TOTAL REVENUE
Dec 31, 1989	\$24,022.78	\$8,131.80	\$0.00	\$0.00	\$0.00	\$32,154.58
Jan 31, 1990	\$63,752.62	\$5,897.29	\$0.00	\$0.00	\$0.00	\$69,649.91
Feb 28, 1990	\$143,592.36	\$4,736.12	\$0.00	\$0.00	\$0.00	\$148,328.48
Mar 31, 1990	\$90,420.45	\$5,319.97	\$0.00	\$0.00	\$0.00	\$95,740.42
Apr 30, 1990	\$35,870.85	\$11,701.53	\$0.00	\$0.00	\$0.00	\$47,572.38
May 31, 1990	\$27,780.55	\$8,296.28	\$0.00	\$1,411.88	\$0.00	\$37,488.71
Jun 30, 1990	\$24,069.83	\$12,341.67	\$0.00	\$0.00	\$0.00	\$36,411.50
Jul 31, 1990	\$44,899.72	\$8,627.52	\$0.00	\$0.00	\$0.00	\$53,527.24
Aug 31, 1990	\$56,692.73	\$8,586.64	\$0.00	\$0.00	\$0.00	\$65,279.37
Sep 30, 1990	\$33,344.57	\$13,631.86	\$0.00	\$5,575.52	\$0.00	\$52,551.95
Oct 31, 1990	\$56,010.53	\$10,172.70	\$0.00	\$0.00	\$0.00	\$66,183.23
Nov 30, 1990	\$30,939.30	\$8,688.26	\$0.00	\$0.00	\$0.00	\$39,627.56
Dec 31, 1990	\$60,991.87	\$10,868.08	\$0.00	\$0.00	\$0.00	\$71,859.95
Jan 31, 1991	\$42,582.67	\$9,879.80	\$0.00	\$0.00	\$0.00	\$52,462.47
Feb 28, 1991	\$37,533.60	\$11,969.15	\$0.00	\$0.00	\$0.00	\$49,502.75
Mar 31, 1991	\$20,366.46	\$10,734.93	\$0.00	\$0.00	\$0.00	\$31,101.39
Apr 30, 1991	\$28,885.42	\$15,628.58	\$0.00	\$0.00	\$0.00	\$44,514.00
May 31, 1991	\$64,738.35	\$13,318.69	\$0.00	\$0.00	\$0.00	\$78,057.04
Jun 30, 1991	\$31,657.89	\$11,126.30	\$0.00	\$0.00	\$0.00	\$42,784.19
Jul 31, 1991	\$49,658.68	\$20,444.99	\$0.00	\$0.00	\$0.00	\$70,103.67

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 REVENUE FROM SALE AND MANAGEMENT OF TAX ACQUIRED PROPERTY  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	PRINCIPAL	INTEREST ON SALES	INTEREST ON INVESTMENTS	MISCELLANEOUS RECEIPTS	PORTLAND AND GRESHAM REIMBURSEMENT	TOTAL REVENUE
Aug 31, 1991	\$82,244.76	\$12,284.02	\$0.00	\$0.00	\$0.00	\$94,528.78
Sep 30, 1991	\$156,212.79	\$15,548.71	\$0.00	\$0.00	\$0.00	\$171,761.50
Oct 31, 1991	\$242,350.60	\$14,021.46	\$0.00	\$0.00	\$0.00	\$256,372.06
Nov 30, 1991	\$49,306.48	\$14,358.31	\$0.00	\$0.00	\$0.00	\$63,664.79
Dec 31, 1991	\$56,983.39	\$13,937.24	\$41,509.00	\$0.00	\$0.00	\$112,429.63
=====	=====	=====	=====	=====	=====	=====
Total:	\$1,554,909.25	\$280,251.90	\$41,509.00	\$6,987.40	\$0.00	\$1,883,657.55

TAX TITLE LAND SALES TRUST FUND  
REVENUE

DATE	DEPOSIT	INTEREST	PRINCIPAL	INVESTMENT	MISCELLANEOUS	TOTAL
12/07/89	565590033	\$2,425.41	\$2,552.51	\$0.00	\$0.00	\$4,977.92
	T4280	\$0.00	-\$470.26	\$0.00	\$0.00	-\$470.26
12/12/89	565590035	\$683.47	\$8,974.98	\$0.00	\$0.00	\$9,658.45
12/13/89	565590034	\$0.00	\$470.26	\$0.00	\$0.00	\$470.26
12/14/89	565590036	\$1,745.34	\$3,935.05	\$0.00	\$0.00	\$5,680.39
12/18/89	565590037	\$1,170.51	\$3,663.06	\$0.00	\$0.00	\$4,833.57
12/20/89	565590038	\$1,601.53	\$1,589.74	\$0.00	\$0.00	\$3,191.27
12/29/89	565590039	\$505.54	\$3,307.44	\$0.00	\$0.00	\$3,812.98
Month Total:		\$8,131.80	\$24,022.78	\$0.00	\$0.00	\$32,154.58
01/02/90	565590040	\$546.11	\$4,873.60	\$0.00	\$0.00	\$5,419.71
	565590041	\$0.00	\$20,276.95	\$0.00	\$0.00	\$20,276.95
01/09/90	565590042	\$1,351.89	\$1,972.60	\$0.00	\$0.00	\$3,324.49
01/17/90	565590043	\$2,012.60	\$22,632.52	\$0.00	\$0.00	\$24,645.12
01/22/90	565590044	\$676.98	\$7,879.80	\$0.00	\$0.00	\$8,556.78
01/29/90	565590045	\$1,140.24	\$1,801.53	\$0.00	\$0.00	\$2,941.77
01/31/90	565590046	\$169.47	\$4,315.62	\$0.00	\$0.00	\$4,485.09
Month Total:		\$5,897.29	\$63,752.62	\$0.00	\$0.00	\$69,649.91
02/05/90	565590047	\$219.24	\$15,725.73	\$0.00	\$0.00	\$15,944.97
02/12/90	565590048	\$1,583.30	\$2,106.15	\$0.00	\$0.00	\$3,689.45
02/15/90	565590049	\$861.37	\$4,877.53	\$0.00	\$0.00	\$5,738.90
02/20/90	565590050	\$779.62	\$1,346.09	\$0.00	\$0.00	\$2,125.71
02/23/90	565590051	\$1,292.59	\$1,481.86	\$0.00	\$0.00	\$2,774.45
02/26/90	565590052	\$0.00	\$118,055.00	\$0.00	\$0.00	\$118,055.00
Month Total:		\$4,736.12	\$143,592.36	\$0.00	\$0.00	\$148,328.48
03/02/90	565590053	\$886.13	\$27,772.30	\$0.00	\$0.00	\$28,658.43
03/06/90	565590054	\$294.93	\$14,903.02	\$0.00	\$0.00	\$15,197.95
03/07/90	565590055	\$195.51	\$36,463.30	\$0.00	\$0.00	\$36,658.81
03/14/90	565590056	\$2,195.52	\$4,532.58	\$0.00	\$0.00	\$6,728.10
03/22/90	565590057	\$1,443.09	\$4,076.63	\$0.00	\$0.00	\$5,519.72
03/30/90	565590058	\$304.79	\$2,672.62	\$0.00	\$0.00	\$2,977.41
Month Total:		\$5,319.97	\$90,420.45	\$0.00	\$0.00	\$95,740.42
04/03/90	565590059	\$172.97	\$12,260.03	\$0.00	\$0.00	\$12,433.00
04/06/90	565590060	\$851.43	\$4,216.89	\$0.00	\$0.00	\$5,068.32
04/17/90	565590061	\$4,533.40	\$5,344.07	\$0.00	\$0.00	\$9,877.47
04/26/90	565590062	\$6,143.73	\$14,049.86	\$0.00	\$0.00	\$20,193.59
Month Total:		\$11,701.53	\$35,870.85	\$0.00	\$0.00	\$47,572.38

TAX TITLE LAND SALES TRUST FUND  
REVENUE

DATE	DEPOSIT	INTEREST	PRINCIPAL	INVESTMENT	MISCELLANEOUS	TOTAL
05/10/90	565590063	\$2,558.25	\$14,939.80	\$0.00	\$1,380.16	\$18,878.21
05/16/90	565590064	\$2,247.36	\$7,923.09	\$0.00	\$0.00	\$10,170.45
05/18/90	565590065	\$1,662.98	\$1,709.78	\$0.00	\$0.00	\$3,372.76
05/30/90	565590066	\$1,827.69	\$3,207.88	\$0.00	\$31.72	\$5,067.29
Month Total:		\$8,296.28	\$27,780.55	\$0.00	\$1,411.88	\$37,488.71
06/01/90	T4996	\$0.00	-\$12,880.00	\$0.00	\$0.00	-\$12,880.00
06/08/90	565590067	\$3,617.62	\$5,388.03	\$0.00	\$0.00	\$9,005.65
06/14/90	565590068	\$3,204.17	\$11,562.87	\$0.00	\$0.00	\$14,767.04
06/19/90	565590069	\$3,075.81	\$2,440.87	\$0.00	\$0.00	\$5,516.68
06/29/90	565590070	\$2,444.07	\$2,273.53	\$0.00	\$0.00	\$4,717.60
06/30/90	JV76300181	\$0.00	\$15,284.53	\$0.00	\$0.00	\$15,284.53
Month Total:		\$12,341.67	\$24,069.83	\$0.00	\$0.00	\$36,411.50
07/07/90	565591001	\$2,001.20	\$24,206.22	\$0.00	\$0.00	\$26,207.42
07/13/90	565591002	\$2,363.27	\$7,230.06	\$0.00	\$0.00	\$9,593.33
07/20/90	T5357	-\$202.50	-\$283.62	\$0.00	\$0.00	-\$486.12
07/27/90	565591003	\$4,465.55	\$13,747.06	\$0.00	\$0.00	\$18,212.61
Month Total:		\$8,627.52	\$44,899.72	\$0.00	\$0.00	\$53,527.24
08/02/90	T5410	\$0.00	-\$1,213.64	\$0.00	\$0.00	-\$1,213.64
08/10/90	565591004	\$1,734.71	\$39,068.52	\$0.00	\$0.00	\$40,803.23
08/20/90	565591005	\$3,677.49	\$13,331.42	\$0.00	\$0.00	\$17,008.91
08/23/90	565591606	\$1,413.43	\$1,549.10	\$0.00	\$0.00	\$2,962.53
08/29/90	565591607	\$1,761.01	\$3,957.33	\$0.00	\$0.00	\$5,718.34
Month Total:		\$8,586.64	\$56,692.73	\$0.00	\$0.00	\$65,279.37

TAX TITLE LAND SALES TRUST FUND  
REVENUE

DATE	DEPOSIT	INTEREST	PRINCIPAL	INVESTMENT	MISCELLANEOUS	TOTAL
09/07/90	565591608	\$1,983.50	\$13,573.31	\$0.00	\$0.00	\$15,556.81
09/14/90	565591609	\$6,682.95	\$7,051.21	\$0.00	\$0.00	\$13,734.16
09/20/90	565591610	\$3,341.36	\$3,127.35	\$0.00	\$0.00	\$6,468.71
09/26/90	565591611	\$294.87	\$6,823.32	\$0.00	\$5,575.52	\$13,293.71
09/28/90	565591612	\$729.18	\$2,769.38	\$0.00	\$0.00	\$3,498.56
Month Total:		\$13,631.86	\$33,244.57	\$0.00	\$5,575.52	\$52,551.95
10/04/90	565591613	\$1,594.81	\$21,904.90	\$0.00	\$0.00	\$23,499.71
10/05/90	565591614	\$494.30	\$7,459.31	\$0.00	\$0.00	\$7,953.61
10/09/90	565591615	\$227.99	\$6,278.90	\$0.00	\$0.00	\$6,506.89
10/12/90	565591616	\$1,107.90	\$2,560.82	\$0.00	\$0.00	\$3,668.72
10/15/90	565591617	\$3,059.98	\$2,763.61	\$0.00	\$0.00	\$5,823.59
10/18/90	T5662	\$0.00	-\$346.12	\$0.00	\$0.00	-\$346.12
10/19/90	565591618	\$1,532.87	\$2,490.89	\$0.00	\$0.00	\$4,023.76
10/24/90	565591619	\$630.10	\$9,968.37	\$0.00	\$0.00	\$10,598.47
10/25/90	565591620	\$1,524.75	\$2,929.85	\$0.00	\$0.00	\$4,454.60
Month Total:		\$10,172.70	\$56,010.53	\$0.00	\$0.00	\$66,183.23
11/02/90	565591621	\$1,075.45	\$4,100.56	\$0.00	\$0.00	\$5,176.01
11/03/90	565591622B	\$357.53	\$322.30	\$0.00	\$0.00	\$679.83
	565591622A	-\$178.77	-\$501.06	\$0.00	\$0.00	-\$679.83
11/07/90	565591623	\$923.97	\$1,486.18	\$0.00	\$0.00	\$2,410.15
11/13/90	565591624	\$662.38	\$2,774.64	\$0.00	\$0.00	\$3,437.02
11/15/90	565591625	\$3,198.67	\$5,225.53	\$0.00	\$0.00	\$8,424.20
11/21/90	565591626	\$2,247.47	\$2,343.68	\$0.00	\$0.00	\$4,591.15
11/26/90	565591627	\$105.08	\$12,633.90	\$0.00	\$0.00	\$12,738.98
11/29/90	565591628	\$296.48	\$2,553.57	\$0.00	\$0.00	\$2,850.05
Month Total:		\$8,688.26	\$30,939.30	\$0.00	\$0.00	\$39,627.56
12/04/90	565591629	\$1,218.25	\$1,557.46	\$0.00	\$0.00	\$2,775.71
12/07/90	T5855	-\$52.48	-\$45.12	\$0.00	\$0.00	-\$97.60
	565591630	\$1,281.58	\$23,384.51	\$0.00	\$0.00	\$24,666.09
12/11/90	565591631	\$939.82	\$17,317.68	\$0.00	\$0.00	\$18,257.50
12/12/90	565591632	\$1,186.87	\$5,862.62	\$0.00	\$0.00	\$7,049.49
12/14/90	565591633	\$1,388.15	\$1,513.73	\$0.00	\$0.00	\$2,901.88
12/19/90	565591634	\$1,372.85	\$1,279.82	\$0.00	\$0.00	\$2,652.67
12/26/90	565591635	\$60.86	\$2,618.17	\$0.00	\$0.00	\$2,679.03
12/28/90	565591636	\$2,300.79	\$5,873.66	\$0.00	\$0.00	\$9,174.45
Month Total:		\$9,696.69	\$60,362.53	\$0.00	\$0.00	\$70,059.22

TAX TITLE LAND SALES TRUST FUND  
REVENUE

DATE	DEPOSIT	INTEREST	PRINCIPAL	INVESTMENT	MISCELLANEOUS	TOTAL
01/02/91	565591701	\$630.19	\$18,988.75	\$0.00	\$0.00	\$19,618.94
01/04/91	565591702	\$761.64	\$1,281.45	\$0.00	\$0.00	\$2,043.09
01/09/91	565591703	\$1,393.13	\$2,043.75	\$0.00	\$0.00	\$3,436.88
01/11/91	565591704	\$701.49	\$3,077.54	\$0.00	\$0.00	\$3,779.03
01/16/91	565591705	\$3,405.58	\$13,887.28	\$0.00	\$0.00	\$17,292.86
01/22/91	565591706	\$2,135.67	\$2,216.05	\$0.00	\$0.00	\$4,351.72
01/28/91	565591707	\$852.10	\$1,067.85	\$0.00	\$0.00	\$1,919.95
Month Total:		\$9,879.80	\$42,582.67	\$0.00	\$0.00	\$52,462.47
02/01/91	565591708	\$1,506.03	\$1,083.04	\$0.00	\$0.00	\$2,589.07
02/04/91	565591709	\$2,199.79	\$2,919.22	\$0.00	\$0.00	\$5,119.01
02/06/91	565591710	\$1,008.40	\$1,491.34	\$0.00	\$0.00	\$2,499.74
02/08/91	565591711	\$824.20	\$3,611.86	\$0.00	\$0.00	\$4,436.06
02/12/91	565591712	\$1,640.45	\$1,692.03	\$0.00	\$0.00	\$3,332.48
02/14/91	565591713	\$781.06	\$20,204.03	\$0.00	\$0.00	\$20,985.09
02/19/91	565591714	\$1,896.48	\$1,770.17	\$0.00	\$0.00	\$3,666.65
02/21/91	565591715	\$1,562.87	\$3,046.31	\$0.00	\$0.00	\$4,609.18
02/26/91	565591716	\$549.87	\$1,715.60	\$0.00	\$0.00	\$2,265.47
Month Total:		\$11,969.15	\$37,533.60	\$0.00	\$0.00	\$49,502.75
03/01/91	565591717	\$1,063.10	\$7,317.68	\$0.00	\$0.00	\$8,380.78
03/06/91	565591718	\$991.92	\$1,488.09	\$0.00	\$0.00	\$2,480.01
03/11/91	565591719	\$1,209.05	\$1,522.68	\$0.00	\$0.00	\$2,731.73
03/14/91	565591720	\$2,631.13	\$1,766.56	\$0.00	\$0.00	\$4,397.69
03/18/91	565591721	\$1,039.57	\$1,451.12	\$0.00	\$0.00	\$2,490.69
03/20/91	565591722	\$1,310.97	\$1,372.73	\$0.00	\$0.00	\$2,683.70
03/22/91	565591723	\$1,103.90	\$549.90	\$0.00	\$0.00	\$1,653.80
03/25/91	565591727	-\$211.77	\$211.77	\$0.00	\$0.00	\$0.00
03/26/91	565591724	\$422.32	\$4,415.75	\$0.00	\$0.00	\$4,838.07
03/29/91	565591726	\$326.18	-\$326.18	\$0.00	\$0.00	\$0.00
	565591725	\$853.35	\$741.57	\$0.00	\$0.00	\$1,594.92
	T7201	-\$4.79	-\$145.21	\$0.00	\$0.00	-\$150.00
Month Total:		\$10,734.93	\$20,366.46	\$0.00	\$0.00	\$31,101.39
04/02/91	565591728	\$2,661.29	\$577.60	\$0.00	\$0.00	\$3,238.89
04/03/91	565591730	-\$130.73	\$130.73	\$0.00	\$0.00	\$0.00
04/04/91	565591729	\$145.31	-\$145.31	\$0.00	\$0.00	\$0.00
04/05/91	565591731	\$1,025.76	\$1,811.34	\$0.00	\$0.00	\$2,837.10
04/09/91	565591732	\$772.66	\$11,280.71	\$0.00	\$0.00	\$12,053.37
04/11/91	565591733	\$4,282.49	\$5,487.36	\$0.00	\$0.00	\$9,769.85
04/15/91	565591734	\$1,960.76	\$1,076.41	\$0.00	\$0.00	\$3,037.17
04/17/91	565591735	\$2,326.21	\$2,593.78	\$0.00	\$0.00	\$4,919.99
04/19/91	565591736	\$1,176.72	\$3,074.06	\$0.00	\$0.00	\$4,250.78
04/26/91	565591738	\$1,408.11	\$2,998.74	\$0.00	\$0.00	\$4,406.85
Month Total:		\$15,628.58	\$28,885.42	\$0.00	\$0.00	\$44,514.00

TAX TITLE LAND SALES TRUST FUND  
REVENUE

DATE	DEPOSIT	INTEREST	PRINCIPAL	INVESTMENT	MISCELLANEOUS	TOTAL
05/03/91	565591739	\$1,559.45	\$5,286.24	\$0.00	\$0.00	\$6,845.69
05/06/91	565591740	\$1,204.36	\$1,858.14	\$0.00	\$0.00	\$3,062.50
05/09/91	565591741	\$670.41	\$18,874.58	\$0.00	\$0.00	\$19,544.99
05/10/91	T7351	-\$97.23	-\$117.24	\$0.00	\$0.00	-\$214.47
	565591742	\$841.67	\$3,437.59	\$0.00	\$0.00	\$4,279.26
05/14/91	565591743	\$898.22	\$1,298.69	\$0.00	\$0.00	\$2,196.91
	T7365	-\$122.25	-\$17,604.29	\$0.00	\$0.00	-\$17,726.54
05/16/91	565591744	\$122.25	\$17,604.29	\$0.00	\$0.00	\$17,726.54
	565591745	\$3,838.30	\$2,930.13	\$0.00	\$0.00	\$6,768.43
05/21/91	565591747	\$353.85	\$5,180.01	\$0.00	\$0.00	\$5,533.86
	565591746	\$2,329.41	\$20,881.77	\$0.00	\$0.00	\$23,211.18
05/24/91	565591748	\$0.00	\$3,650.00	\$0.00	\$0.00	\$3,650.00
05/30/91	565591749	\$1,720.25	\$1,458.44	\$0.00	\$0.00	\$3,178.69
Month Total:		\$13,318.69	\$64,738.35	\$0.00	\$0.00	\$78,057.04
06/05/91	565591750	\$970.50	\$1,580.90	\$0.00	\$0.00	\$2,551.40
06/07/91	565591751	\$595.26	\$1,088.22	\$0.00	\$0.00	\$1,683.48
06/10/91	T7468	-\$496.35	-\$3.55	\$0.00	\$0.00	-\$500.00
06/12/91	565591752	\$793.05	\$2,141.53	\$0.00	\$0.00	\$2,934.58
06/14/91	565591753	\$2,751.83	\$5,246.34	\$0.00	\$0.00	\$7,998.17
	565591754	\$248.21	-\$248.21	\$0.00	\$0.00	\$0.00
06/17/91	565591755	\$1,377.65	\$3,679.77	\$0.00	\$0.00	\$5,057.42
06/19/91	565591756	\$2,437.29	\$14,384.79	\$0.00	\$0.00	\$16,822.08
06/27/91	565591757	\$2,278.82	\$3,958.24	\$0.00	\$0.00	\$6,237.06
06/30/91	565592603	\$170.04	-\$170.04	\$0.00	\$0.00	\$0.00
Month Total:		\$11,126.30	\$31,657.89	\$0.00	\$0.00	\$42,784.19
07/01/91	565592600	\$1,906.78	\$1,745.45	\$0.00	\$0.00	\$3,652.23
07/09/91	565592601	\$1,695.68	\$21,296.25	\$0.00	\$0.00	\$22,991.93
07/11/91	565592602	\$4,552.21	\$4,559.12	\$0.00	\$0.00	\$9,111.33
07/12/91	565592604	\$2,399.50	\$1,683.49	\$0.00	\$0.00	\$4,082.99
07/16/91	565592605	\$4,498.16	\$7,720.82	\$0.00	\$0.00	\$12,218.98
07/17/91	565592606	\$2,445.00	\$2,609.06	\$0.00	\$0.00	\$5,054.06
07/18/91	565592607	\$1,415.87	\$8,008.14	\$0.00	\$0.00	\$9,424.01
07/22/91	T7628	-\$718.73	-\$926.33	\$0.00	\$0.00	-\$1,645.06
07/23/91	565592608	\$1,718.70	\$1,870.07	\$0.00	\$0.00	\$3,588.77
07/24/91	565592609	\$531.82	\$1,092.61	\$0.00	\$0.00	\$1,624.43
Month Total:		\$20,444.99	\$49,658.68	\$0.00	\$0.00	\$70,103.67
08/06/91	565592610	\$1,668.63	\$29,575.65	\$0.00	\$0.00	\$31,244.28
	565592611	\$2,346.98	\$13,049.53	\$0.00	\$0.00	\$15,396.51
08/12/91	565592612	\$1,877.48	\$7,598.88	\$0.00	\$0.00	\$9,476.36
08/14/91	565592613	\$982.92	\$1,440.40	\$0.00	\$0.00	\$2,423.32
08/19/91	565592614	\$2,613.44	\$7,128.13	\$0.00	\$0.00	\$9,741.57
08/21/91	565592615	\$1,366.61	\$7,188.81	\$0.00	\$0.00	\$8,555.42
08/26/91	565592616	\$989.97	\$12,761.56	\$0.00	\$0.00	\$13,751.53
08/29/91	565592617	\$437.99	\$3,501.80	\$0.00	\$0.00	\$3,939.79
Month Total:		\$12,284.02	\$82,244.76	\$0.00	\$0.00	\$94,528.78

TAX TITLE LAND SALES TRUST FUND  
REVENUE

DATE	DEPOSIT	INTEREST	PRINCIPAL	INVESTMENT	MISCELLANEOUS	TOTAL
09/03/91	565592618	\$1,222.67	\$786.72	\$0.00	\$0.00	\$2,009.39
09/04/91	77787	-47.18	-48.44	\$0.00	\$0.00	-95.62
09/10/91	565592619	\$2,412.54	\$3,942.96	\$0.00	\$0.00	\$6,355.50
09/13/91	565592620	\$2,238.09	\$22,163.65	\$0.00	\$0.00	\$24,401.74
09/19/91	565592621	\$5,082.62	\$5,541.55	\$0.00	\$0.00	\$10,624.17
09/23/91	565592622	\$2,313.40	\$13,661.01	\$0.00	\$0.00	\$16,474.41
09/30/91	565592624	\$114.36	\$64,433.02	\$0.00	\$0.00	\$64,547.38
	565592623	\$1,712.21	\$45,732.32	\$0.00	\$0.00	\$47,444.53
Month Total:		\$15,548.71	\$156,212.79	\$0.00	\$0.00	\$171,761.50
10/01/91	565592625	\$0.00	\$72,960.81	\$0.00	\$0.00	\$72,960.81
10/04/91	565592626	\$1,384.44	\$13,928.78	\$0.00	\$0.00	\$15,313.22
10/07/91	565592627	\$279.49	\$19,606.71	\$0.00	\$0.00	\$19,886.20
10/08/91	565592628	\$595.78	\$20,919.49	\$0.00	\$0.00	\$21,515.27
10/10/91	565592629	\$979.08	\$16,839.59	\$0.00	\$0.00	\$17,817.67
10/15/91	565592630	\$3,205.95	\$3,223.51	\$0.00	\$0.00	\$6,429.46
10/17/91	565592631	\$3,876.65	\$13,055.08	\$0.00	\$0.00	\$16,931.73
10/19/91	565592632	\$1,768.82	\$1,059.49	\$0.00	\$0.00	\$2,827.31
10/23/91	JV75300296	\$0.00	\$3,814.75	\$0.00	\$0.00	\$3,814.75
10/24/91	565592633	\$1,145.21	\$3,990.52	\$0.00	\$0.00	\$5,135.73
10/25/91	JV75300297	\$0.00	\$2,772.21	\$0.00	\$0.00	\$2,772.21
10/28/91	JV75300298	\$0.00	\$900.00	\$0.00	\$0.00	\$900.00
10/29/91	565592634	\$786.04	\$1,016.90	\$0.00	\$0.00	\$1,802.94
10/30/91	JV75300300	\$0.00	\$68,264.76	\$0.00	\$0.00	\$68,264.76
Month Total:		\$14,021.46	\$242,350.60	\$0.00	\$0.00	\$256,372.06
11/01/91	565592635	\$1,245.59	\$702.84	\$0.00	\$0.00	\$1,948.43
11/05/91	565592636	\$324.07	\$2,937.73	\$0.00	\$0.00	\$3,261.80
11/06/91	T8010	-20.20	-74.80	\$0.00	\$0.00	-95.00
11/07/91	565592637	\$1,227.45	\$2,765.37	\$0.00	\$0.00	\$3,992.82
11/08/91	565592638	\$2,702.57	\$17,578.44	\$0.00	\$0.00	\$20,281.01
11/13/91	565592639	\$985.97	\$4,393.15	\$0.00	\$0.00	\$5,379.12
11/14/91	565592640	\$639.16	\$2,004.95	\$0.00	\$0.00	\$2,644.11
11/19/91	565592641	\$4,568.18	\$2,849.93	\$0.00	\$0.00	\$7,418.11
11/21/91	565592642	\$1,044.78	\$10,656.45	\$0.00	\$0.00	\$11,701.23
11/25/91	T8088	-196.82	-103.18	\$0.00	\$0.00	-300.00
	565592643	\$1,390.95	\$1,848.66	\$0.00	\$0.00	\$3,239.61
11/27/91	565592644	\$446.61	\$3,746.94	\$0.00	\$0.00	\$4,193.55
Month Total:		\$14,358.31	\$49,306.48	\$0.00	\$0.00	\$63,664.79
12/02/91	565592645	\$846.63	\$559.64	\$0.00	\$0.00	\$1,406.27
12/03/91	565592646	\$603.19	\$1,800.73	\$0.00	\$0.00	\$2,403.92
12/06/91	565592647	\$789.74	\$1,196.01	\$0.00	\$0.00	\$1,985.75
12/10/91	565592648	\$429.81	\$2,462.56	\$0.00	\$0.00	\$2,892.37
12/12/91	565592649	\$675.83	\$2,251.87	\$0.00	\$0.00	\$2,927.72
12/13/91	565592650	\$1,916.59	\$17,820.93	\$0.00	\$0.00	\$19,737.52
12/16/91	565592651	\$467.76	\$3,638.07	\$0.00	\$0.00	\$4,105.83
12/17/91	565592652	\$4,067.58	\$4,182.04	\$0.00	\$0.00	\$8,249.62
12/18/91	565592653	\$1,529.49	\$6,539.43	\$0.00	\$0.00	\$8,068.92
	JV76300305	\$0.00	\$11,201.37	\$0.00	\$0.00	\$11,201.37
12/20/91	565592654	\$1,374.65	\$1,001.25	\$0.00	\$0.00	\$2,375.90
12/27/91	565592655	\$895.90	\$1,633.54	\$0.00	\$0.00	\$2,529.44
12/30/91	565592656	\$340.07	\$2,695.93	\$0.00	\$0.00	\$3,036.00
Month Total:		\$13,937.24	\$56,983.39	\$0.00	\$0.00	\$70,920.63

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 EXPENSES INCURRED IN SUPERVISION AND MAINTENANCE OF TAX ACQUIRED PROPERTY  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	PERSONAL SERVICES	MATERIALS & SERVICES	INTERNAL SERVICE REIMBURSEMENTS	CAPITAL OUTLAY	PASS THROUGH & REFUND	TOTAL EXPENSE
Dec 31, 1989	\$8,272.75	\$3,646.05	\$133.92	\$2,382.30	\$0.00	\$14,435.02
Jan 31, 1990	\$5,518.88	\$11,064.73	\$138.30	\$0.00	\$0.00	\$16,721.91
Feb 28, 1990	\$5,518.90	\$2,428.00	\$74.20	\$0.00	\$0.00	\$8,021.10
Mar 31, 1990	\$5,518.92	\$10,978.62	\$242.59	\$0.00	\$0.00	\$16,740.13
Apr 30, 1990	\$5,518.88	\$5,357.12	\$126.32	\$0.00	\$0.00	\$11,002.32
May 31, 1990	\$5,518.86	\$9,127.05	\$152.60	\$0.00	\$0.00	\$14,798.51
Jun 30, 1990	\$8,327.80	\$9,091.20	\$143.41	\$0.00	\$365,622.97	\$383,185.38
Jul 31, 1990	\$5,800.58	\$2,143.87	\$0.00	\$0.00	\$3,524.87	\$11,469.32
Aug 31, 1990	\$5,805.77	\$13,870.02	\$162.54	\$0.00	\$66,720.90	\$86,559.23
Sep 30, 1990	\$6,825.35	\$2,980.52	\$123.72	\$0.00	\$16,089.39	\$26,018.98
Oct 31, 1990	\$7,666.87	\$9,276.60	\$131.41	\$0.00	\$21,166.99	\$38,241.87
Nov 30, 1990	\$12,216.36	\$8,424.46	\$129.74	\$0.00	\$170.36	\$20,940.92
Dec 31, 1990	\$10,252.74	\$10,996.22	\$115.85	\$0.00	\$0.00	\$21,364.81
Jan 31, 1991	\$8,459.15	\$20,916.61	\$229.72	\$2,015.09	\$0.00	\$31,620.57
Feb 28, 1991	\$8,004.15	\$14,119.82	\$749.27	\$7,500.64	\$15,865.57	\$46,239.45
Mar 31, 1991	\$7,910.44	\$3,888.88	\$181.70	\$1,127.50	\$412.19	\$13,520.71
Apr 30, 1991	\$8,033.61	\$8,176.14	\$181.15	\$5,855.10	\$4,700.33	\$26,946.33
May 31, 1991	\$12,133.74	\$5,306.90	\$181.15	\$0.00	\$47,095.28	\$64,717.07
Jun 30, 1991	\$8,344.52	\$5,780.93	\$9,533.33	\$0.00	\$20,512.96	\$299,266.71
Jul 31, 1991	\$11,500.50	\$1,005.18	\$0.00	\$1,890.00	\$4,816.04	\$19,211.72

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 EXPENSES INCURRED IN SUPERVISION AND MAINTENANCE OF TAX ACQUIRED PROPERTY  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	PERSONAL SERVICES	MATERIALS & SERVICES	INTERNAL SERVICE REIMBURSEMENTS	CAPITAL OUTLAY	PASS THROUGH & REFUND	TOTAL EXPENSE
Aug 31, 1991	\$11,318.42	\$2,639.22	\$136.21	\$0.00	\$924.94	\$15,018.79
Sep 30, 1991	\$9,435.89	\$11,246.39	\$527.21	\$0.00	\$3,908.54	\$25,118.03
Oct 31, 1991	\$10,521.85	\$24,249.04	\$770.81	\$0.00	\$4,433.12	\$39,974.82
Nov 30, 1991	\$16,915.72	\$20,992.42	\$843.65	\$0.00	\$0.00	\$38,751.79
Dec 31, 1991	\$11,505.14	\$36,037.39	\$531.16	\$0.00	\$16,079.72	\$64,153.41
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Total:	\$216,845.79	\$253,743.38	\$15,539.96	\$20,770.63	\$592,044.17	\$1,354,038.90

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 PERSONAL SERVICES EXPENSES  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	PERMANENT	TEMPORARY	PREMIUM PAY	FRINGE BENEFITS	INSURANCE BENEFITS	PERSONAL SERVICES
Dec 31, 1989	\$6,019.20	\$0.00	\$0.00	\$1,523.28	\$730.27	\$8,272.75
Jan 31, 1990	\$4,012.80	\$0.00	\$0.00	\$1,019.26	\$486.82	\$5,518.88
Feb 28, 1990	\$4,012.80	\$0.00	\$0.00	\$1,019.26	\$486.84	\$5,518.90
Mar 31, 1990	\$4,012.80	\$0.00	\$0.00	\$1,019.26	\$486.86	\$5,518.92
Apr 30, 1990	\$4,012.80	\$0.00	\$0.00	\$1,019.25	\$486.83	\$5,518.88
May 31, 1990	\$4,012.80	\$0.00	\$0.00	\$1,019.25	\$486.81	\$5,518.86
Jun 30, 1990	\$6,019.20	\$0.00	\$0.00	\$1,528.89	\$779.71	\$8,327.80
Jul 31, 1990	\$4,193.60	\$0.00	\$0.00	\$1,065.17	\$541.81	\$5,800.58
Aug 31, 1990	\$4,193.60	\$0.00	\$0.00	\$1,070.35	\$541.82	\$5,805.77
Sep 30, 1990	\$5,064.82	\$0.00	\$0.00	\$1,174.71	\$585.82	\$6,825.35
Oct 31, 1990	\$5,608.74	\$0.00	\$0.00	\$1,195.55	\$862.58	\$7,666.87
Nov 30, 1990	\$8,740.72	\$0.00	\$0.00	\$1,968.03	\$1,507.61	\$12,216.36
Dec 31, 1990	\$7,368.53	\$0.00	\$0.00	\$1,683.35	\$1,200.86	\$10,252.74
Jan 31, 1991	\$6,048.22	\$0.00	\$0.00	\$1,379.09	\$1,031.84	\$8,459.15
Feb 28, 1991	\$5,723.90	\$0.00	\$0.00	\$1,284.25	\$996.00	\$8,004.15
Mar 31, 1991	\$5,618.61	\$0.00	\$0.00	\$1,255.98	\$1,035.85	\$7,910.44
Apr 30, 1991	\$5,523.20	\$0.00	\$0.00	\$1,484.27	\$1,026.14	\$8,033.61
May 31, 1991	\$8,345.69	\$0.00	\$0.00	\$2,242.78	\$1,545.27	\$12,133.74
Jun 30, 1991	\$5,624.68	\$0.00	\$0.00	\$1,511.56	\$1,208.28	\$8,344.52
Jul 31, 1991	\$7,880.00	\$0.00	\$0.00	\$2,046.60	\$1,573.90	\$11,500.50
Aug 31, 1991	\$7,747.04	\$0.00	\$0.00	\$2,010.72	\$1,560.66	\$11,318.42

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 PERSONAL SERVICES EXPENSES  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	PERMANENT	TEMPORARY	PREMIUM PAY	FRINGE BENEFITS	INSURANCE BENEFITS	PERSONAL SERVICES
Sep 30, 1991	\$6,550.40	\$0.00	\$0.00	\$1,768.40	\$1,117.09	\$9,435.89
Oct 31, 1991	\$7,323.23	\$0.00	\$60.06	\$1,993.26	\$1,145.30	\$10,521.85
Nov 30, 1991	\$11,635.98	\$0.00	\$0.00	\$3,141.37	\$2,138.37	\$16,915.72
Dec 31, 1991	\$7,828.82	\$0.00	\$0.00	\$2,113.55	\$1,562.77	\$11,505.14
=====	=====	=====	=====	=====	=====	=====
Total:	\$153,122.18	\$0.00	\$60.06	\$38,537.44	\$25,126.11	\$216,845.79

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 DIRECT MATERIALS & SERVICES EXPENSES  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	PROFESSIONAL SERVICES	PRINTING	UTILITIES	RENTALS	REPAIRS & MAINTENANCE	POSTAGE	SUPPLIES	EDUCATION & TRAINING	DUES & SUBSCRIPTIONS	DIRECT MATERIALS & SERVICES
Dec 31, 1989	\$0.00	\$0.00	\$102.05	\$0.00	\$3,544.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,646.05
Jan 31, 1990	\$1,824.00	\$98.74	\$464.71	\$0.00	\$8,342.18	\$15.35	\$312.25	\$7.50	\$0.00	\$11,064.73
Feb 28, 1990	\$739.50	\$0.00	\$118.23	\$0.00	\$1,377.69	\$0.00	\$192.58	\$0.00	\$0.00	\$2,428.00
Mar 31, 1990	\$1,472.50	\$281.38	\$0.00	\$0.00	\$9,214.74	\$10.00	\$0.00	\$0.00	\$0.00	\$10,978.62
Apr 30, 1990	\$525.00	\$0.00	\$803.46	\$0.00	\$3,729.00	\$0.00	\$299.66	\$0.00	\$0.00	\$5,357.12
May 31, 1990	\$3,957.35	\$0.00	\$338.68	\$0.00	\$4,705.02	\$0.00	\$0.00	\$0.00	\$126.00	\$9,127.05
Jun 30, 1990	\$736.00	\$219.54	\$52.12	\$0.00	\$8,083.54	\$0.00	\$0.00	\$0.00	\$0.00	\$9,091.20
Jul 31, 1990	\$331.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,812.00	\$0.00	\$0.00	\$2,143.87
Aug 31, 1990	\$1,364.98	\$0.00	\$243.20	\$0.00	\$12,195.53	\$0.00	\$16.31	\$50.00	\$0.00	\$13,870.02
Sep 30, 1990	\$1,225.58	\$0.00	\$510.10	\$0.00	\$1,206.73	\$0.00	\$38.11	\$0.00	\$0.00	\$2,980.52
Oct 31, 1990	\$792.68	\$0.00	\$765.53	\$0.00	\$7,518.11	\$0.00	\$163.28	\$37.00	\$0.00	\$9,276.60
Nov 30, 1990	\$719.45	\$767.66	\$43.97	\$0.00	\$6,831.65	\$0.00	\$41.73	\$0.00	\$20.00	\$8,424.46
Dec 31, 1990	\$1,185.23	\$0.00	\$986.83	\$0.00	\$8,723.32	\$0.00	\$100.84	\$0.00	\$0.00	\$10,996.22
Jan 31, 1991	\$1,569.00	\$184.64	\$744.65	\$0.00	\$18,115.32	\$0.00	\$205.00	\$48.00	\$50.00	\$20,916.61
Feb 28, 1991	\$2,124.08	\$103.33	\$143.50	\$0.00	\$11,527.74	\$0.00	\$221.17	\$0.00	\$0.00	\$14,119.82
Mar 31, 1991	\$532.33	\$0.00	\$119.56	\$0.00	\$3,027.99	\$0.00	\$209.00	\$0.00	\$0.00	\$3,888.88
Apr 30, 1991	\$627.00	\$0.00	\$1,319.16	\$0.00	\$5,363.82	\$0.00	\$495.00	\$233.16	\$138.00	\$8,176.14
May 31, 1991	\$900.20	\$42.36	\$437.12	\$0.00	\$3,581.02	\$0.00	\$203.04	\$143.16	\$0.00	\$5,306.90
Jun 30, 1991	\$1,650.20	\$0.00	\$1,138.52	\$0.00	\$2,589.45	\$0.00	\$259.60	\$143.16	\$0.00	\$5,780.93
Jul 31, 1991	\$0.00	\$0.00	\$251.58	\$0.00	\$487.70	\$0.00	\$165.90	\$0.00	\$100.00	\$1,005.18

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 DIRECT MATERIALS & SERVICES EXPENSES  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	PROFESSIONAL SERVICES	PRINTING	UTILITIES	RENTALS	REPAIRS & MAINTENANCE	POSTAGE	SUPPLIES	EDUCATION & TRAINING	DUES & SUBSCRIPTIONS	DIRECT MATERIALS & SERVICES
Aug 31, 1991	\$2,417.59	\$0.00	\$0.00	\$0.00	\$102.85	\$0.00	\$81.28	\$12.50	\$25.00	\$2,639.22
Sep 30, 1991	\$5,321.27	\$0.00	\$96.88	\$1,984.32	\$0.00	\$0.00	\$3,843.92	\$0.00	\$0.00	\$11,246.39
Oct 31, 1991	\$8,528.61	\$0.00	\$328.57	\$1,094.00	\$12,455.74	\$0.00	\$1,786.47	\$55.65	\$0.00	\$24,249.04
Nov 30, 1991	\$11,196.03	\$12.50	\$22.36	\$3,328.53	\$5,800.00	\$0.00	\$368.00	\$265.00	\$0.00	\$20,992.42
Dec 31, 1991	\$2,419.50	\$0.00	\$1,063.33	\$0.00	\$31,508.53	\$0.00	\$977.91	\$68.12	\$0.00	\$36,037.39
===== Total:	===== \$52,159.95	===== \$1,710.15	===== \$10,094.11	===== \$6,406.85	===== \$170,031.67	===== \$25.35	===== \$11,793.05	===== \$1,063.25	===== \$459.00	===== \$253,743.38

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
INTERNAL SERVICE REIMBURSEMENT EXPENSES  
DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	TELEPHONE	MOTOR POOL	TOTAL
Dec 31, 1989	\$72.92	\$61.00	\$133.92
Jan 31, 1990	\$74.00	\$64.30	\$138.30
Feb 28, 1990	\$74.20	\$0.00	\$74.20
Mar 31, 1990	\$72.29	\$170.30	\$242.59
Apr 30, 1990	\$77.02	\$49.30	\$126.32
May 31, 1990	\$91.75	\$60.85	\$152.60
Jun 30, 1990	\$74.46	\$68.95	\$143.41
Jul 31, 1990	\$0.00	\$0.00	\$0.00
Aug 31, 1990	\$77.49	\$85.05	\$162.54
Sep 30, 1990	\$72.12	\$51.60	\$123.72
Oct 31, 1990	\$73.51	\$57.90	\$131.41
Nov 30, 1990	\$73.94	\$55.80	\$129.74
Dec 31, 1990	\$71.90	\$43.95	\$115.85
Jan 31, 1991	\$187.72	\$42.00	\$229.72
Feb 28, 1991	\$707.27	\$42.00	\$749.27
Mar 31, 1991	\$119.75	\$61.95	\$181.70
Apr 30, 1991	\$121.45	\$59.70	\$181.15
May 31, 1991	\$121.45	\$59.70	\$181.15
Jun 30, 1991	\$128.91	\$9,404.42	\$9,533.33
Jul 31, 1991	\$0.00	\$0.00	\$0.00
Aug 31, 1991	\$136.21	\$0.00	\$136.21

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
INTERNAL SERVICE REIMBURSEMENT EXPENSES  
DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	TELEPHONE	MOTOR POOL	TOTAL
Sep 30, 1991	\$201.51	\$325.70	\$527.21
Oct 31, 1991	\$500.81	\$270.00	\$770.81
Nov 30, 1991	\$139.03	\$704.62	\$843.65
Dec 31, 1991	\$134.24	\$396.92	\$531.16
=====	=====	=====	=====
Total:	\$3,403.95	\$12,136.01	\$15,539.96

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 CAPITAL OUTLAY EXPENSES  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	BUILDINGS	OTHER IMPROVEMENTS	EQUIPMENT	TOTAL
Dec 31, 1989	\$0.00	\$0.00	\$2,382.30	\$2,382.30
Jan 31, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Feb 28, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Mar 31, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Apr 30, 1990	\$0.00	\$0.00	\$0.00	\$0.00
May 31, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Jun 30, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Jul 31, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Aug 31, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Sep 30, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Oct 31, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Nov 30, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Dec 31, 1990	\$0.00	\$0.00	\$0.00	\$0.00
Jan 31, 1991	\$988.70	\$1,026.39	\$0.00	\$2,015.09
Feb 28, 1991	\$0.00	\$7,500.64	\$0.00	\$7,500.64
Mar 31, 1991	\$0.00	\$1,102.50	\$25.00	\$1,127.50
Apr 30, 1991	\$0.00	\$0.00	\$5,855.10	\$5,855.10
May 31, 1991	\$0.00	\$0.00	\$0.00	\$0.00
Jun 30, 1991	\$0.00	\$0.00	\$0.00	\$0.00
Jul 31, 1991	\$0.00	\$1,890.00	\$0.00	\$1,890.00
Aug 31, 1991	\$0.00	\$0.00	\$0.00	\$0.00

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 CAPITAL OUTLAY EXPENSES  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	BUILDINGS	OTHER IMPROVEMENTS	EQUIPMENT	TOTAL
Sep 30, 1991	\$0.00	\$0.00	\$0.00	\$0.00
Oct 31, 1991	\$0.00	\$0.00	\$0.00	\$0.00
Nov 30, 1991	\$0.00	\$0.00	\$0.00	\$0.00
Dec 31, 1991	\$0.00	\$0.00	\$0.00	\$0.00
=====	=====	=====	=====	=====
Total:	\$988.70	\$11,519.53	\$8,262.40	\$20,770.63

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 PASS THROUGH AND REFUND EXPENSES  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	PASS THROUGH	REFUNDS	TOTAL
Dec 31, 1989	\$0.00	\$0.00	\$0.00
Jan 31, 1990	\$0.00	\$0.00	\$0.00
Feb 28, 1990	\$0.00	\$0.00	\$0.00
Mar 31, 1990	\$0.00	\$0.00	\$0.00
Apr 30, 1990	\$0.00	\$0.00	\$0.00
May 31, 1990	\$0.00	\$0.00	\$0.00
Jun 30, 1990	\$365,622.97	\$0.00	\$365,622.97
Jul 31, 1990	\$3,524.87	\$0.00	\$3,524.87
Aug 31, 1990	\$66,720.90	\$0.00	\$66,720.90
Sep 30, 1990	\$16,089.39	\$0.00	\$16,089.39
Oct 31, 1990	\$21,166.99	\$0.00	\$21,166.99
Nov 30, 1990	\$170.36	\$0.00	\$170.36
Dec 31, 1990	\$0.00	\$0.00	\$0.00
Jan 31, 1991	\$0.00	\$0.00	\$0.00
Feb 28, 1991	\$15,865.57	\$0.00	\$15,865.57
Mar 31, 1991	\$412.19	\$0.00	\$412.19
Apr 30, 1991	\$4,700.33	\$0.00	\$4,700.33
May 31, 1991	\$46,895.05	\$200.23	\$47,095.28
Jun 30, 1991	\$20,512.96	\$0.00	\$20,512.96
Jul 31, 1991	\$4,816.04	\$0.00	\$4,816.04
Aug 31, 1991	\$924.94	\$0.00	\$924.94

MULTNOMAH COUNTY, DEPARTMENT OF ENVIRONMENTAL SERVICES, TAX TITLE UNIT  
 PASS THROUGH AND REFUND EXPENSES  
 DECEMBER 1, 1989 - DECEMBER 31, 1991

FOR MONTH ENDING	PASS THROUGH	REFUNDS	TOTAL
Sep 30, 1991	\$3,908.54	\$0.00	\$3,908.54
Oct 31, 1991	\$4,433.12	\$0.00	\$4,433.12
Nov 30, 1991	\$0.00	\$0.00	\$0.00
=====	=====	=====	=====
Total:	\$575,764.22	\$200.23	\$575,964.45

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Distribution )  
of Proceeds from the Sale of Tax ) ORDER  
Acquired Property for the Period ) 92-37  
December 1, 1989 through December 31, 1991 )

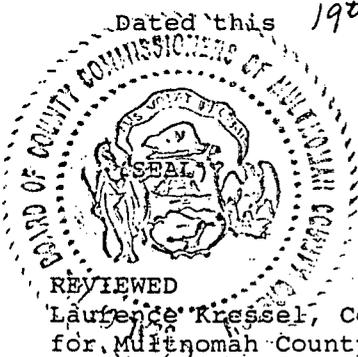
The above entitled matter is before the Board; and it appearing that Multnomah County, during the period December 1, 1989 through December 31, 1991 has made sales of tax acquired real properties which have produced revenues of \$1,883,657.55; and there has necessarily been incurred for supervision and maintenance of these properties the sum of \$1,354,038.90, leaving a balance of \$529,618.65; and

WHEREAS, under the provisions of Section 275.275, ORS, after refunding to the county general fund all costs and expenses incurred by the county in the maintenance and supervisions of such properties, the proceeds from the sale and rental of said properties are to be distributed to the various tax levying bodies in Multnomah County, Oregon, and the Board being fully advised in the premises, it is therefore

ORDERED that the expenditures in the sum of \$1,354,038.90 heretofore incurred and disbursed by Multnomah County be approved and confirmed; and

IT IS FURTHER ORDERED that the balance of the proceeds, \$529,618.65, be distributed by the County Treasurer in accordance with the formula provided in Section 311.390, ORS, which is currently being used for the distribution of tax collections.

Dated this 19<sup>th</sup> day of March, 1992.



REVIEWED  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

*Gladys McCoy*  
\_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair

By *John L. DuBay*  
\_\_\_\_\_  
John L. DuBay

Meeting Date MAR 19 1992

Agenda No.: R-5

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Amend MCC 5.10.270 Public Land Corner Preservation Fund

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dennis V. Fantz TELEPHONE 248-5050

PERSON(S) MAKING PRESENTATION Dennis Fantz

ACTION REQUESTED:

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

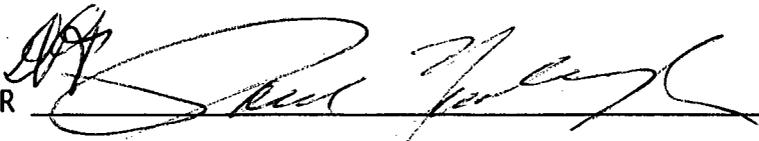
An Ordinance to amend MCC 5.10.270 to provide that the public land corner preservation fee be collected after December 31, 1992. There will be no change to the \$3.00 per document fee or to the particular documents assessed. This Ordinance will continue to fund an existing program.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER  \_\_\_\_\_

(All accompanying documents must have required signatures)



OFFICE MEMORANDUM . . . DEPARTMENT OF ENVIRONMENTAL SERVICES

TO: Board of County Commissioners

FROM: Paul Yarborough, Director  
Department of Environmental Services

DATE: February 26, 1992

SUBJECT: An Ordinance for The Public Land Corner Preservation Fund to continue the fee assessed against deed recordings

Multnomah County Code 5.10.270 describes the rules for The Public Land Corner Preservation Account. Section (E) of the above code stops the fee on December 31, 1992, unless a new ordinance authorizes collection of the fee after that date. It is necessary that the collection of the fee be continued to fund the Public Land Corner Program.

The current \$3.00 fee will provide \$260,000 for the fund based on an average of 87,000 assessable recordings per year. The 1990/91 revenue was \$261,800. This fee is adequate to fund our Public Land Corner Program.

The work program for Public Land Corners has been very effective in protecting those corners in the developing areas within the county. All of the corners located in the rural and forest areas will have been visited by July 1993 (within a five year cycle). The mid-county sewer project has been completed in most areas that disturbed corners, but still requires 10% of our program. The State Highway Division and the cities within Multnomah County have been cooperative in our corner program.

We plan to have the ordinance before the Board by early April.

DFRJ0134.MEM

ORDINANCE FACT SHEET

Ordinance Title: Ordinance amending MCC 5.10.270 -  
Public Land Corner Preservation Fund

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, and other alternatives explored).

This Ordinance will amend the County Code to continue the fee schedule to fund the ongoing public Land Corner Preservation Program. This program protects the land boundary corners that all property in Multnomah County is based upon and has been in operation for over four years. The amount of the fee remains the same.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Washington County, Clackamas County, Lane and Marion County's have similar fees and programs.

What has been the experience in other areas with this type of legislation?

Most counties have a good corner preservation program.

What is the fiscal impact, if any?

This fee provides \$260,000 per year to fund the program.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: Dennis Fantz

Planning & Budget Division (if fiscal impact): No change

Department Manager/Elected Official: 

DFRJO133.ORD



1 Adopted this \_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, being the date of its  
2 \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah County,  
3 Oregon.

6 By \_\_\_\_\_

7 Gladys McCoy, Chair

8 Multnomah County, Oregon

9 REVIEWED:

10 LAURENCE KRESSEL, County Counsel \_\_\_\_\_

11 for Multnomah County, Oregon

14 \_\_\_\_\_  
15 By:

percent of the building permit fee, to be collected at the time the permit is issued, provided, however, that no fee for zoning inspection of one- and two-family dwellings shall exceed \$25.00. Zoning inspection fees are payable upon permit issuance. [Ord. 126 § 8 (1976); Ord. 195 § 8 (1979); Ord. 278 § 4 (1981); Ord. 378 § 2 (1983); Ord. 467 § 3 (1985)]

**5.10.260. Fees for mechanical code enforcement.**

[Ord. 126 § 3 (1976); Rpld. by Ord. 256 § 5 (1980)]

**5.10.265. Fee for filing and indexing map of survey.**

Each filing of a map of survey shall be accompanied by a fee of \$20.00.

[Ord. 290 § 2 (1981); Ord. 378 § 3 (1983); Ord. 467 § 4 (1985)]

**5.10.270. Public land corner preservation account.**

(A) Findings. The Oregon legislature has authorized the creation of a public corner restoration fund by passing House Bill 2549.

(B) In addition to any other fees required by law, there will be a fee of \$3.00 charged for all of the following instruments:

- (1) Deeds and mortgages of real property, powers of attorney and contracts affecting the title to real property, authorized by law to be recorded, assignments thereof and of any interest therein when properly acknowledged or proved and other interests affecting the title to real property;
- (2) Certificates of sale of real property under execution or order of court, or assignments thereof or of any interest therein when properly acknowledged or proved;
- (3) Certified copies of death certificates of any person appearing in the county records as owning or having a claim or interest in land in the county;
- (4) The fee will not be imposed for the re-recording of any instruments specified in this section.

(C) Document list and appeal. The county surveyor shall prepare a list of documents which are subject to the fee. In addition, the county surveyor may review any document presented for recording to determine whether it properly comes within the terms of subsection (B). The decision of the county surveyor may be appealed in writing to the director of environmental services. Such appeal must be filed within 14 days and state the grounds for appellant's position that the fee should not be charged. The decision of the director is final.

(D) All fees collected pursuant to subsection (B) of this section will be deposited to the credit of the public land corner preservation fund for use only to pay expenses incurred or authorized by the Multnomah County surveyor in the establishment, reestablishment and maintenance of the corners of government surveys under ORS 209.070(5) and (6).

(E) The fee imposed by subsection (B) of this section shall not be collected for documents filed after December 31, 1992, unless prior to that time the board of county commissioners adopts an ordinance authorizing collection of the fee after December 31, 1992.

[Ord. 496 §§ 1-4 (1986); Ord. 563 § 2 (1987)]

**5.10.275. County surveyor fees.**

(A) For services required by ORS 92.100(3) in connection with plats of partitions within the corporate limits of any city, the fee will be \$90.00.

(B) For services required by ORS 209.255 in connection with affidavits of correction of any recorded survey map or narrative, the fee will be \$30.00.

(C) For services required by ORS 100.115 in connection with reclassification or withdrawal of variable property from unit ownership as provided in ORS 100.115(1) or (2), or removal of property from any condominium plat as provided in ORS 100.600(2), the fee will be \$100.00.

(D) For services required by ORS 92.170 in connection with affidavits of correction of any recorded subdivision plat or partition plat, and for affidavits of correction of any recorded condominium plat, or any condominium floor plan re-

Meeting Date: MAR 12 1992 MAR 19 1992

Agenda No.: R-6 R-6

(Above Space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Ordinance referring Citizens Convention to Ballot

Briefing March 10, 1992 Regular March 12, 1992  
(date) (date)

DEPARTMENT Nondepartmental DIVISION Commissioner Kelley

CONTACT Robert Trachtenberg TELEPHONE 248-5213

PERSON(S) MAKING PRESENTATION John Legry 3/19/92 certified true copy to ELECTIONS

ACTION REQUESTED  
3/20/92 copies to ordinance distribution list, BCC  
3/23/92 copies to JOHN LEGRY  
X APPROVAL

INFORMATIONAL ONLY POLICY DIRECTION

ESTIMATED TIME NEEDED ON BOARD AGENDA: 20 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Refers to May 1992 ballot the issue of whether to hold a Citizens Convention to make recommendations about local government services in Multnomah County. Referral itself has no budgetary impact.

If adopted by the voters, Elections Division personnel will be utilized within existing budgets, as may be space and equipment. If the Board subsequently elects to make a referral to the March 1993 ballot, there will be no additional cost to taxpayers, but the county general fund will pick up a pro-rata share of this election, reducing the share paid by school and special service districts. Other county staff such as Citizen Involvement Committee and Board Staff might provide staffing assistance, but only within current budgets and only if requested by the Citizen Steering Committee which is charged with obtaining private funding for its needs.

SIGNATURES

ELECTED OFFICIAL Sharon Kelley

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

MULTNOMAH COUNTY OREGON  
BOARD OF COUNTY COMMISSIONERS  
1992 MAR -5 AM 10:50A  
2/94

ORDINANCE FACT SHEET

Ordinance Title: An Ordinance adopting and referring to the people legislation to create a Citizens Convention.

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

The purpose of the Citizens Convention is to address public skepticism and apathy and provide residents with a direct role in shaping their future governments and services within Multnomah County.

What other local jurisdictions in the metropolitan area have enacted similar legislation?.

Unknown

What has been the experience in other areas with this type of legislation?

Unknown

What is the fiscal impact, if any?

Referral itself to the May 1992 Ballot has no budgetary impact. If adopted by the voters, Elections Division personnel will be utilized within existing budgets, as may be space and equipment. If the Board subsequently elects to make a referral to the March 1993 ballot, there will be no additional cost to taxpayers, but the county general fund will pick up a pro-rata share of this election, reducing the share paid by school and special service districts. Other county staff such as Citizen Involvement Committee and Board Staff might provide staffing assistance, but only within current budgets and only if requested by the Citizen Steering Committee which is charged with obtaining private funding for the remainder of its needs.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form:

Polat Tracht

Planning & Budget Division (if fiscal impact):

David C. Darrin

Department Manager/Elected Official:

Sharon Kelley



# MULTNOMAH COUNTY OREGON

OFFICE OF COUNTY COUNSEL  
1120 S.W. FIFTH AVENUE, SUITE 1530  
P.O. BOX 849  
PORTLAND, OREGON 97207-0849  
(503) 248-3138  
FAX 248-3377

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY, CHAIR  
PAULINE ANDERSON  
RICK BAUMAN  
GARY HANSEN  
SHARRON KELLEY

## M E M O R A N D U M

COUNTY COUNSEL  
LAURENCE KRESSEL  
CHIEF ASSISTANT  
JOHN L. DU BAY  
ASSISTANTS  
J. MICHAEL DOYLE  
SANDRA N. DUFFY  
GERALD H. ITKIN  
H.H. LAZENBY, JR.  
MATTHEW O. RYAN  
JACQUELINE A. WEBER  
MARK B. WILLIAMS

TO: Don Wilner, esq.  
FROM: Laurence Kressel (106/1530) *LK*  
County Counsel  
DATE: March 3, 1992  
SUBJECT: Citizens' Convention: Ballot Title

The guidelines for ballot titles are in ORS 250.035 and 250.039. The guidelines for voters' pamphlet statements are in a Secretary of State rule, a copy of which is attached. I'm also attaching a sample ballot title and voters pamphlet statement.

Filing dates on this matters can be confusing. I've consulted with the Elections Director and concluded that the key rule is in ORS 254.103. It says the Board must file the measure with the county clerk on or before the 61st day before the election. In this case, that is March 19th. On or before that date, the ordinance and accompanying exhibits (ballot title and county voters pamphlet statement) should be adopted and filed.

I gather that you are drafting the two exhibits. Once they are drafted, please send them to me for review. I will review and pass them along ASAP to the clerk of the Board.

### Attachments

cc Robert Trachtenberg  
Vicki Ervin

*Clerk of the Board ✓*

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MULTNOMAH COUNTY  
OREGON  
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COUNTY COMMISSIONERS

1031, Oregon Law 1989 and the procedures established by the county clerk.

#### Filing Candidate's Statement and Portrait

165-60-3030 (1) Any candidate for local office may file a candidate's statement and portrait with each county clerk of the county(ies) in which the city or special district is located.

(2) The county clerk may require the candidate's statement be typewritten and submitted on a form approved by the county clerk.

(3) Candidate statements shall be limited to 325 words.

#### Filing Explanatory Statements

165-60-3040 (1) The governing body for any electoral jurisdiction which has referred a measure to the voters, including initiative and referendum measures, shall submit an impartial, simple and understandable statement explaining the measure and its effect.

(2) The explanatory statement shall be filed with the county clerk according to the schedule established in this administrative rule.

REVISED 8/16/91

(3) The county clerk may require that all explanatory statements be typewritten on a form approved by the county clerk.

(4) The explanatory statement shall include the name of the person who submitted the statement and the name of the governing body being represented.

(5) Explanatory statements shall be limited to 325 words.

#### Filing Measure Arguments

165-60-3050 (1) Any person may file an argument supporting or opposing a measure with each county clerk of the county(ies) in which the city or special district which filed the measure is located.

(2) The county clerk may require an argument supporting or opposing a measure be typewritten and submitted on a form approved by the county clerk.

(3) Arguments shall be limited to 325 words.

#### Printing and Distributing the County Voters' Pamphlet

165-60-3060 (1) The county clerk shall print the voters' pamphlet using a format which allows for equal space for every:

(a) Argument.

(b) Statement and portrait.

EXPLANATORY STATEMENT FOR BALLOT MEASURE NO. 2

This measure amends the county charter provision concerning a lobbyist.

This measure permits the county to employ an advocate to represent the county's interests before the state legislature and other governmental bodies. The measure also repeals the prohibition on employing or hiring a paid lobbyist.

The Charter Review Committee found that lobbying is the conveying of information and the advocating of a position on issues.

The Committee also found that because of the current charter provision, Multnomah County has not been able to adequately represent the county's interests before other governmental bodies making decisions affecting Multnomah County and its citizens.

The Committee also found that the lobbyist prohibition diminishes the ability of the county to more efficiently and completely perform an essential function already being performed.

The Committee further found that without an advocate, the county's citizens are not adequately represented which may increase costs and reduce the effectiveness of county government.

Finally, the Committee found that neither Multnomah County Commissioners, nor Multnomah County State Legislators, have the time, resources or expertise to serve as lobbyists for the county.

The Committee concluded that since the state and federal governments make decisions affecting Multnomah County, it is in the best interests of Multnomah County citizens for the county to be able to have an advocate to represent county citizen interests.

BALLOT MEASURE NO. 2

CAPTION:

Multnomah County Charter Review Committee's  
Recommendation: Advocate, County Lobbyist.

QUESTION:

Shall the County be permitted to employ an advocate to represent County interests by repealing the prohibition of County lobbyist?

PURPOSE:

If this measure is approved: the County will be permitted to employ an advocate to represent the County's interests before the state legislature and other governmental bodies; and, the County Charter's prohibition on employing or hiring a paid lobbyist will be repealed.

EXHIBIT 1

BALLOT TITLE

CAPTION

Citizens Convention to review services of local government in county.

QUESTION

Shall there be a Citizens Convention to adopt recommendations regarding the services provided by local governments in Multnomah County?

SUMMARY

This measure creates a Citizens Steering Committee which shall organize a Citizens Convention and select its delegates. The Citizens Convention shall adopt recommendations to the State Legislature and the Multnomah County Board of Commissioners regarding the services provided by local governments within Multnomah County. Recommendations to the State Legislature shall be directly referred by the Board of County Commissioners to the Governor and the Multnomah County legislative delegation. Recommendations to the Board of Commissioners shall either be referred to the voters or the Board shall pass a Resolution containing findings that the recommendation will not improve the efficiency and economy of the delivery of governmental services within Multnomah County.

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EXHIBIT 2

VOTERS' PAMPHLET STATEMENT

There remains a great deal of public skepticism and apathy about the performance of local government in Multnomah County. There is a need for residents of Multnomah County to review and evaluate the delivery of these public services.

Approval of this measure will establish a Citizens Convention which shall adopt recommendations to the State Legislature and the Multnomah County Board of Commissioners regarding the services provided by local governments in Multnomah County. Recommendations to the State Legislature shall be directly referred by the Board of County Commissioners to the Governor and the Multnomah County legislative delegation. Recommendations to the Board of Commissioners shall either be referred to the voters or the Board shall pass a Resolution containing findings that the recommendation will not improve the efficiency and economy of the delivery of governmental services within Multnomah County.

A Citizens Convention offers the opportunity to return government to the people and give county residents a direct role in shaping their future. The delegates to the Convention will not be selected by the Board of Commissioners but by an independent Citizens Steering Committee from nominations from the political parties and voter petitions. The Citizens Steering Committee and the Citizens Convention delegates will be volunteers.

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BALLOT TITLE

CAPTION

Citizens Convention on Services of Local Government in Multnomah County

QUESTION

Shall there be a Citizens Convention to adopt proposals regarding the services provided by local governments in Multnomah County?

SUMMARY

Approval creates a Citizens Steering Committee to select delegates and organize a Citizens Convention. The Citizens Convention shall propose state and county legislation regarding the services provided by local governments within Multnomah County. State legislative proposals shall be referred to the Governor and the Multnomah County legislative delegation. Proposals for the County Commissioners shall either be referred to the voters or the Board shall pass a Resolution containing findings stating why the proposal(s) would not improve the efficiency of the delivery of governmental services.

## VOTERS' PAMPHLET STATEMENT

There remains a great deal of public skepticism and apathy about the performance of local government in Multnomah County. There is a need for residents of Multnomah County to review and evaluate the delivery of these public services.

Approval of this measure will establish a Citizens Convention which shall adopt proposals to the State Legislature and the Multnomah County Board of Commissioners regarding the services provided by local governments in Multnomah County. Proposals to the State Legislature shall be directly referred by the Board of County Commissioners to the Governor and the Multnomah County legislative delegation. Proposals to the Board of Commissioners shall either be referred to the voters or the Board shall pass a Resolution containing findings that the recommendation will not improve the efficiency and economy of the delivery of governmental services within Multnomah County.

A Citizens Convention would provide county residents with a direct role in shaping their future governments and services in Multnomah County. The delegates to the Convention will not be selected by the Board of Commissioners but by an independent Citizens Steering Committee on the basis of nominations from the political parties and voter petitions. The Citizens Steering Committee and the Citizens Convention delegates will be volunteers.

COALITION FOR RESPONSIVE GOVERNMENT.

March 11, 1992

Press release.

Nearly six out of ten Multnomah County voters are convinced their government ignores them.

58 percent of voters questioned during a three week telephone survey believe they have little or no impact on government decisions.

On the subject of government restructuring 58 percent said local officials are not listening to the views of citizens.

However, most, 67 percent, are satisfied with the way services are delivered.

This seeming paradox may indicate that voters appreciate the county services they now receive but are frustrated with a government they believe is impersonal and unresponsive.

The survey results were announced today by Joe Devlaeminck (dev-LEM-ik). He is President of Local 88 of the American Federation of State, County and Municipal Employees (A.F.S.C.M.E.). The local, which represents nearly two thousand county employees, commissioned the survey.\*

Devlaeminck explained, "Union members share with other voters concerns about changes that are being considered by the county commission. For example, we are skeptical of plans to turn over road maintenance responsibility to Gresham, which has no experience overseeing such a complicated operation. Especially when it is estimated that a transfer would cost almost one and a half million dollars."

Devlaeminck added, "We wanted to find out what voters thought of possible county government restructuring and whether they believe their opinions are registering at the court house."

The results persuaded the union and other citizen groups to form Coalition for Responsive Government. At the request of the coalition the Board of County Commissioners has agreed to put a proposal on the May 19th primary ballot that will lead to a Citizens' Convention.

The measure creates a Citizens' Steering Committee which will convene the convention.

Delegates to the Citizens' Convention will represent a broad cross section of county residents. They will review operations and services and deliver recommendations to county commissioners.

Proposals the commissioners agree will contribute to improved efficiency and economy will be placed before voters in November or during a special election in March of next year..

"We all know there's frustration with county government," said Devlaeminck. "We hope this citizen campaign will contribute to responsive government and to a restoration of voter confidence in those who serve them."

(\*The random sample of 300 registered voters was conducted during the final three weeks of January by Micronetics. The margin of error is plus or minus five percent.)

Press contact:  
Ted Bryant  
244-4686

1                   BEFORE THE BOARD OF COUNTY COMMISSIONERS  
2                   FOR MULTNOMAH COUNTY, OREGON  
3                   ORDINANCE NO. \_\_\_\_\_  
4

5           An ordinance adopting and referring to the people legislation  
6 to create a Citizens Convention.

7           Multnomah County ordains as follows:  
8

9           SECTION 1. PURPOSES.

10          A. There remains a great deal of public skepticism and apathy  
11 about the performance of local government in Multnomah County.

12          B. There is a need for citizens of Multnomah County to review  
13 and evaluate the delivery of services by all governments within  
14 Multnomah County in an effort to provide the greatest efficiency  
15 and avoid costly duplication of governmental services.

16          C. A Citizens Convention offers the opportunity to return  
17 government to the people and provide residents a direct role in  
18 shaping their future governments and services within Multnomah  
19 County.

20          D. It is important that the recommendations of the Citizens  
21 Convention truly reflect the needs and desires of the citizens of  
22 Multnomah County. It is the intent of the Board to respect the  
23 independence of the Citizens Convention as well as the Citizens  
24 Steering Committee which will set up the Citizens Convention.

25          E. The Board is well aware of economic constraints within the  
26 County. It is the Board's intention for private sources to pay for

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1 the expenses of this process as fully as possible and that no  
2 taxpayer dollars be spent on this citizen effort, with the  
3 exception of validating the petitions required in Sections 2 and 3  
4 below by the Elections Division, and with the exception of  
5 providing -- if requested by the Citizens Steering Committee --  
6 surplus space and equipment as shall be available and potentially  
7 paying the pro-rata share of an election, if required under Section  
8 4.

9  
10 SECTION 2. PROVISIONS TO CREATE A CITIZENS CONVENTION.

11 A. CITIZENS STEERING COMMITTEE.

12 1. A Citizens Steering Committee (CSC) is hereby authorized  
13 to convene a Citizens Convention to be held during 1992,  
14 as determined by the CSC.

15 2. The CSC shall consist of volunteer members who are  
16 residents of Multnomah County. They shall be appointed  
17 by the Board, under the process of Section 3.70 of the  
18 Multnomah County Home Rule Charter, no later than July 1,  
19 1992, in the following manner:

20 (a) One member from each of the nine Oregon State  
21 senatorial districts in Multnomah County shall be  
22 selected from a list of four names provided by each  
23 of the political party organizations, as defined in  
24 ORS 248.006, in each of these senatorial districts,  
25 but not more than five shall be from any one  
26 political party.

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1 (b) Up to four at large members shall be selected from  
2 persons who submit petitions to the Elections  
3 Division bearing at least 100 signatures of  
4 registered voters of Multnomah County. Each county  
5 resident may sign one such petition. The Board  
6 will make every reasonable effort to reflect the  
7 diversity of Multnomah County, including  
8 consideration of residents of areas outside of  
9 these seven districts and residents who are  
10 independent voters.

11 (c) Employees or elected officials of Metro, any  
12 county, or any city, are ineligible to serve on the  
13 Citizens Steering Committee.

14 B. The Citizens Steering Committee shall select its own  
15 officers, plan for and call a Citizens Convention to be  
16 held during 1992, and prepare and present proposals to  
17 the Citizens Convention. All meetings of the Citizens  
18 Steering Committee shall be open to the public.

19  
20 SECTION 3. CITIZENS CONVENTION.

21 A. The delegates to the Citizens Convention (CC) shall be  
22 selected by the Citizens Steering Committee no later than September  
23 15, 1992. The CC delegates shall be volunteers who are residents  
24 of Multnomah County. They shall be selected in the following  
25 manner:  
26

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1 1. One delegate from each precinct in Multnomah County for  
2 the precinct boundaries in effect on May 19, 1992  
3 (approximately 349 members), to be selected from nominees  
4 from each precinct provided by each of the political  
5 party organizations, but not more than 175 of the total  
6 selected shall be from any one political party.

7 2. Members at large, up to a total convention membership of  
8 500, to be selected from Multnomah County residents who  
9 submit petitions to the Elections Division bearing at  
10 least 25 signatures of registered voters of Multnomah  
11 County. Each registered voter may sign one petition.  
12 The Citizens Steering Committee will make every effort to  
13 reflect the diversity in this County. The Chair and  
14 other officers of the Citizens Convention shall be  
15 elected by the Citizens Convention pursuant to rules  
16 adopted by the Citizens Steering Committee.

17 B. The Citizens Convention shall review and evaluate  
18 proposals submitted by the Citizens Steering Committee and by the  
19 members of the Convention concerning the delivery of governmental  
20 services, and the Convention Chair shall deliver in writing the  
21 recommendations adopted to the Board of County Commissioners for  
22 implementing ordinances not later than December 31, 1992. Meetings  
23 of the Citizens Convention shall be open to the public.

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1 SECTION 4. BOARD ACTION FOLLOWING THE CONVENTION

2 A. Within thirty days of receipt from the Chair of the  
3 Convention of each Convention recommendation that requires state  
4 legislative action, the Board of Commissioners shall transmit these  
5 recommendations to the Multnomah County members of the Oregon  
6 Legislative Assembly and to the Governor of the State of Oregon.

7 B. Within ninety days of receipt from the Chair of the  
8 Convention of each Convention recommendation that requires County  
9 legislative action, the Board of Commissioners shall either refer  
10 the legislative action to the voters for the November 1992 or March  
11 1993 election, or pass a Resolution containing findings that the  
12 recommendation will not improve the efficiency and economy of the  
13 delivery of governmental services within Multnomah County.

14  
15 SECTION 5. REFERRAL.

16 A. Sections 1-4 of this ordinance shall be submitted to the  
17 voters of Multnomah County at the election to be held May 19, 1992.  
18 The ballot title and voters' pamphlet statement for the measure  
19 shall be substantially in the form attached to this ordinance as  
20 Exhibits 1 and 2.

21 B. Multnomah County Code MCC 4.51.070(B) authorizes the Board  
22 to call an election on a referendum of County legislation less than  
23 90 days after the Board's order calling the election if it has been  
24 demonstrated that the public interest would be harmed by waiting  
25 the full 90 days. The Board finds in this instance that the public  
26 interest would be harmed by waiting for the full 90 days because a

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1 November election to start this process would not allow the  
2 recommendations for state legislative action to reach the state  
3 legislature in time for the start of the 1993 legislative session  
4 and because a special election during the summer would shift county  
5 general fund dollars away from other programs.

6  
7 ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1992.

8 (SEAL)

9  
10 By \_\_\_\_\_  
11 Gladys McCoy, Chair  
12 Multnomah County, Oregon

13 REVIEWED:

14 LAURENCE KRESSEL, COUNTY COUNSEL  
15 FOR MULTNOMAH COUNTY, OREGON

16 By Sandra Duffy  
17 Sandra N. Duffy  
18 Assistant County Counsel

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MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138

EXHIBIT 1

BALLOT TITLE

CAPTION

Citizens Convention to review services of local government in county.

QUESTION

Shall there be a Citizens Convention to adopt recommendations regarding the services provided by local governments in Multnomah County?

SUMMARY

This measure creates a Citizens Steering Committee which shall organize a Citizens Convention and select its delegates. The Citizens Convention shall adopt recommendations to the State Legislature and the Multnomah County Board of Commissioners regarding the services provided by local governments within Multnomah County. Recommendations to the State Legislature shall be directly referred by the Board of County Commissioners to the Governor and the Multnomah County legislative delegation. Recommendations to the Board of Commissioners shall either be referred to the voters or the Board shall pass a Resolution containing findings that the recommendation will not improve the efficiency and economy of the delivery of governmental services within Multnomah County.

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MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138

EXHIBIT 2

VOTERS' PAMPHLET STATEMENT

1  
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4 There remains a great deal of public skepticism and apathy  
5 about the performance of local government in Multnomah County.  
6 There is a need for residents of Multnomah County to review and  
7 evaluate the delivery of these public services.

8 Approval of this measure will establish a Citizens Convention  
9 which shall adopt recommendations to the State Legislature and the  
10 Multnomah County Board of Commissioners regarding the services  
11 provided by local governments in Multnomah County. Recommendations  
12 to the State Legislature shall be directly referred by the Board of  
13 County Commissioners to the Governor and the Multnomah County  
14 legislative delegation. Recommendations to the Board of  
15 Commissioners shall either be referred to the voters or the Board  
16 shall pass a Resolution containing findings that the recommendation  
17 will not improve the efficiency and economy of the delivery of  
18 governmental services within Multnomah County.

19 A Citizens Convention offers the opportunity to return  
20 government to the people and give county residents a direct role in  
21 shaping their future. The delegates to the Convention will not be  
22 selected by the Board of Commissioners but by an independent  
23 Citizens Steering Committee from nominations from the political  
24 parties and voter petitions. The Citizens Steering Committee and  
25 the Citizens Convention delegates will be volunteers.  
26

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MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138

## VOTER SURVEY SUMMARY.

Nearly six out of ten Multnomah County voters are convinced their government pays little attention to them.

58 per cent of 300 voters questioned during a three week telephone survey in January believe they have little or no impact on government decisions.

\* 56 percent contend there is inadequate time for citizens to respond to government decisions.

\* Almost 63 percent complain that public notice of government decisions is inadequate.

\* 61 percent are convinced the size of local government affects its ability to deliver services.

\* 59 percent said local officials in their discussions about government restructuring are not listening to citizens. 14 percent said they didn't even know such meetings were going on.

However, 67 percent are satisfied with the way services are delivered.

This seeming paradox may indicate that voters appreciate county services but object to the inability of officials to hear what they are saying about other areas. They are frustrated with a government they believe is too big, impersonal and unresponsive.

Despite strong approval of the services delivered, a third of those surveyed (31%) say their attitude about delivery of services has changed in the past year. Of that 31 percent, an emphatic 75 percent are less satisfied than they were a year ago. This may be a reaction to changes mandated by passage of Ballot Measure 5.

Asked if they want additional services nearly 60 percent said no. 27 percent argued for reduced services.

The most important services to those surveyed were: law enforcement, health care, correctional services, public safety and libraries.

Seven out of ten voters had never heard of the concept of a so-called "super county." (The merging of governments such as those of Clackamas, Multnomah and Washington counties into a single entity).

(MORE)

When the concept was explained nearly half (47 percent) rejected the idea. 32 percent liked it and 19 had no opinion.

Over half (55%) of those interviewed agree that use of property taxes to support government services is appropriate. However, three-quarters (76%) complain business and industry don't pay their fair share. Of those who feel that way a whopping 87 percent are convinced home owners are carrying a lopsided share of the tax burden.

They want the following added to the tax rolls: church-owned property (56%), lodge's recreational property (77%), the Trail Blazer stadium (85%), Memorial Coliseum (77%) and the Performing Arts Center (59%).

Voters sent a strong message to the court house when asked if they would like to vote on an advisory, measure, to express their views on government restructuring. 72 percent favor such an opportunity.

(The survey was conducted by Micronetics. The margin of error is plus or minus 5 percent.)

Press contact:

Ted Bryant

244-4686

**MULTNOMAH COUNTY REGISTERED VOTERS SURVEY OF  
SATISFACTION WITH CURRENT DELIVERY OF PUBLIC SERVICES**

Prepared for A.F.S.C.M.E  
Local 88  
January 1992

## MULTNOMAH COUNTY REGISTERED VOTERS SURVEY

### Introduction and Background

Early in December, 1991, a representative from A.F.S.C.M.E. Local 88 sought the services of independent researchers for the purpose of gathering public opinions from Multnomah County residents. Local 88 was interested in determining how registered voters in the county viewed the quality of public services currently being delivered by local government. Specifically, they wanted to know voters' views on what they considered responsiveness in government, what the role of local government should be in delivering services and who should deliver the county-wide services.

After interviews and discussion regarding the most appropriate approach for soliciting public opinions from registered Multnomah County voters on these issues, it was determined that a phone survey would be best. Focus groups and mail surveys were also discussed. Focus groups could have been utilized if the desired sample size was smaller, 50 or less. A mail survey would have been appropriate if the time frame for gathering information could have been at least two months. However, given both the time constraints, seven weeks with two major holidays in-between, and the desired sample size (N=300), a phone survey was the only viable option.

Representatives from Local 88 met together to come to consensus on the questions about which they were interested in obtaining public opinions. By December 23, a draft of the proposed questions was delivered to the researchers to be incorporated into a draft questionnaire.

The Dillman total design method<sup>1</sup> for designing and conducting phone surveys was followed closely to avoid question wording bias and protocol bias and ensure the highest possible completion rate. The draft questionnaire was ready for review by Local 88 representatives on December 28. After further refinements by Local 88, the final questionnaire was approved and in the field by January 6, 1992.

Completing the 300 public opinion surveys took longer than expected. Just a few weeks prior to the time the field work was to begin, the City Auditor initiated a written survey asking about many of the same issues covered in the Local 88 survey. In addition, Barbara Roberts' office had been conducting focus groups and phone surveys regarding many of these same topics for quite a few weeks. This produced a higher than average turn down rate from voters when the field work was initiated. The Local 88 survey was not out of the field until the fourth week in January.

## METHODOLOGY

In order to ensure the scientific defensibility of the study, the methodology for selecting a sample and conducting the interviews followed standard research protocols.

### Sample Selection

A stratified random sample technique was employed to ensure representativeness of respondents in the four commission districts throughout Multnomah County. Using a reverse telephone directory of the Portland area, the boundaries of the county were identified. The majority of the residents were listed under the City of Portland, including those in unincorporated areas of Multnomah County. Separate listings for Troutdale, Corbett and Gresham were also identified. Gresham's area includes residents of Fairview and Orient.

To achieve a final sample of 300, we oversampled by slightly more than four times the amount needed. A full 1300 names and phone numbers were randomly selected from the reverse directory to ensure a qualified final sample.

Using a random number table ten pages were selected from Portland area listings. Up to 25 names were randomly selected from these pages and the three pages following them, totaling approximately 1,000 names. Another 300 names were randomly selected from the outlying communities in proportion to their respective populations. This methodology produced approximately 325 names for each of the four commission districts.

Out of the 1300 randomly selected names, a total of 1,017 contacts were made in order to obtain the 300 completed interviews. The disposition of respondents in each of the four commission districts follows below in Table 1.

**Table 1**  
**Disposition of Sample Frame**

Disposition	District 1	District 2	District 3	District 4	TOTAL
Refused	64	65	65	78	272
Did Not Vote	5	1	4	1	11
No Answer	122	103	77	64	366
Disconnected #	31	16	11	10	68
<b>Complete</b>	<b>81</b>	<b>72</b>	<b>92</b>	<b>55</b>	<b>300</b>
TOTAL	303	257	249	208	1,017

Interviewer Training and Survey Protocol

Ten interviewers were hired to conduct the public opinion survey of Multnomah County registered voters. All had previous experience with phone surveys and were enthusiastic and interested in the content of the questions. Each of the 85 questions was covered in detail during the interviewer training and the meaning of words and the intent of the questions explained. Protocols on handling the flow of the survey and recording impromptu remarks were also discussed. The identity of the client organization originating the survey was not revealed to the interviewers.

After training, interviewers pre-tested the survey and some further interviewer instructions were added. On the whole, interviewers felt comfortable with the questions and the questionnaire format and they felt that respondents understood the intent of the questions.

Data Entry and Analysis

The data were entered in a spread sheet format. After the data were entered they were cleaned. Data cleaning is a term used by researchers to indicate a long series of steps which are necessary to prepare the raw data for final analysis. For this study, the first step was to

visually inspect the data for obvious data entry errors. Secondly, the data were printed out and the type and frequency of each response inspected for out of range values. This process constituted the majority of the data cleaning work. Finally, anomalous data were checked against the original questionnaire response forms to ensure that the correct response had been entered.

After we were sure that the data base accurately represented responses from voters, frequencies for all 85 questions were printed out. After a preliminary check on the trends in the data, cross-tabulations of some of the questions were constructed. All questions were cross-tabulated by whether respondents said they lived in the City of Portland or in unincorporated areas of Multnomah County.

Tests for statistical significance, or probability of association between variables were calculated for all questions where appropriate. Chi-square ( $\chi^2$ ) is the most commonly used test of significance for independence for nominal and ordinal level data. Chi-square is not a measure of the strength of association, but the probability of association.

Findings for responses to the 85 questions which compared the City of Portland residents (N=253) to residents in unincorporated areas of Multnomah County (N= 47) were not statistically significantly different from independence and are not discussed below. Findings where all respondents (N=300) answered the 85 questions are statistically significant at the 0.05 level or better.

The significance level of 0.05 assures us that, if we repeated this survey over and over again with different populations, all other things being equal, there are only five chances in one-hundred that the results would not be statistically significantly different from independence. Normal rounding procedures were employed where percentages in tables did not add to 100 percent. At this significance level, the precision is plus or minus 5.6 percent using the formula below.<sup>2</sup>

$$\left[ p_s \pm t \sqrt{\frac{p_s q_s}{N}} \right]$$

Where:  $p_s$  = observed percent

$t$  = t distribution (with significance at  $\alpha=0.05$ ,  $t = 1.960$ )

$q_s = 1-p_s$

$N = 300$

Representativeness of the Sample

To get a picture of how the sample of 300 voters compared to the county-wide statistics for registered voters in each commission district, information from the Multnomah County Elections Division was obtained. The statistical information reveals that, of all the persons in Oregon who are eligible to vote, 71 percent registered for the November, 1990 elections. A full 29 percent did not register. Discussions with the Assistant Director of Elections for Multnomah County, Michael Cox, brought assurance that these state-wide figures apply to each of the three counties as well. Therefore, by extension, registered voters in Multnomah County represent only 71 percent of all those who are eligible to vote.

The total registered and the total who voted by commission district for Multnomah County follows in Table 2. The county-wide figures for the percentage who voted in each district are compared with the percentage of completed interviews in each district.

**Table 2**  
**Registered Voters by District Compared to Sample**

District	Registered	Number in County	%	Number in Sample	%
#1	87,644	72,103	<b>30</b>	81	<b>27</b>
#2	69,900	51,112	<b>21</b>	72	<b>24</b>
#3	74,241	58,392	<b>24</b>	92	<b>31</b>
#4	80,239	61,814	<b>25</b>	55	<b>18</b>
TOTAL	312,024	243,421	100	300	100

The percentage of those who agreed to talk with us in each commission district is fairly representative of the percentage in each district who voted in the November, 1990 election. For districts one and two, there is only a 3 percent difference. Districts three and four show a 7 percent difference.

Table 3 shows that the representativeness of the sample by gender is fairly close to the population. The total registered in Oregon, and by extension, Multnomah County, who also voted in the last election are 46.6 percent male and 53.4 percent female.<sup>3</sup> Our sample percentages are 47 and 53 percent, respectively.

**Table 3**  
**Percent of Registered Voters by Gender Compared to Sample**

<u>Gender</u>	<u>County</u>	<u>Sample</u>
Female	53.4	53.0
Male	46.6	47.0

Below we discuss the general findings of the survey. A detailed breakdown of the responses for each question can be found in Appendix A. Appendix B contains the survey instrument.

## FINDINGS

### Satisfaction with Public Services

In general, respondents are satisfied with the current delivery of public services. A full 67 percent are satisfied while one quarter are dissatisfied. Only 6 percent are very dissatisfied and 8 percent are not sure.

Satisfaction with the delivery of services during the past year has not changed for the majority (66 percent) of respondents. Thirty-one percent, however, did indicate a change. For those who were not sure or who said their satisfaction with services had changed (N=102), 75 percent are less satisfied now than one year ago. Fourteen percent see no appreciable difference and 11 percent are more satisfied. Out of the 300 respondents, then, 26 percent are less satisfied than one year ago, and this finding is significant at the .001 level.

For the most part, residents of Multnomah County say they know who delivers public safety services and they are satisfied. For delivery of police and fire, 61 percent and 78 percent, respectively, are satisfied or very satisfied. Thirty-one and 5 percent, respectively, are not

satisfied. Forty-four percent of all respondents could not tell us who provides emergency services to their area but over half (55 percent) are satisfied or very satisfied. Only 7 percent are dissatisfied or very dissatisfied.

Satisfaction with the level of public safety (question 10) is not a big issue for Multnomah County residents. Almost as many report they are satisfied (35 percent) as dissatisfied (46 percent), with 18 percent not expressing any opinion. And while this finding is not meaningful in terms of helping discover respondents' attitudes on public safety, the chi-square statistic shows that it is statistically significant.

When those who said they were dissatisfied or unsure (N=194) about the level of public safety in their community were asked specifically which public safety service they were most dissatisfied with, 21 percent said law enforcement. Of those who said they were satisfied or who were unsure (N=161) were asked which public safety service they were most satisfied with, 60 percent mentioned the same service, law enforcement. The data show no definite trend for the other services included under public safety such as case hearings, detention and others.

If respondents are ambivalent on what they like or dislike about public safety services, they are definite on who they believe should deliver public safety. Over half (54 percent) believe that the most efficient way to deliver this service is to continue letting local jurisdictions be responsible. One quarter did not feel that this way and about 20 percent did not know who should deliver public safety.

Opinions on integrating police, fire and emergency medical services into one public agency are fairly evenly split. Twenty-four percent believe it would be less efficient and the same percentage believe it would be about the same as it is now. Thirty-nine percent, however, think that one integrated agency might be more responsive and 13 percent do not know.

### Delivery of Services

Only 26 percent of the respondents were familiar with the term "Super County." After being informed as to what a Super County is, almost half (48 percent) said they would not like to see the formation of one. A full 20 percent did not know if a Super County should be formed and 33 percent were in favor of it.

Respondents' lack of enthusiasm regarding the formation of a Super County is borne out in their opinions regarding the most appropriate entity to deliver public services such as animal control, correctional services, water and sewer and the like (questions 23 to 32). When preferred providers for each of the services are compared in Table 5 below (N = 300), neither a Super County nor the Metropolitan Service District show among the highest percentages. Mostly, respondents prefer services to be delivered by the City of Portland. Multnomah County should provide animal control, library and district attorney services. The State should provide road construction and maintenance, correctional and health care services.

**Table 5**  
**Preferred Public Service Deliverer by Service**

SERVICE	CITY	COUNTY	STATE	METRO	SUPER COUNTY	NO OPINION
Animal Control	18%	42%	2%	9%	17%	12%
Correctional	9	19	30	7	20	15
Water & Sewer	36	21	4	10	17	11
Library	17	36	11	7	18	11
Bridge & Road	6	12	50	5	16	12
Park Services	26	20	18	6	16	14
Public Safety	32	15	6	5	18	24
District Attorney	17	27	18	3	16	19
Law Enforcement	37	16	6	7	20	15
Health Care	11	16	37	4	13	19

Different from public services, voters are definite on which public agency they would prefer to see deliver health care services. Table 6 below shows overwhelmingly that Multnomah County voters prefer the State of Oregon. In only one case, that of medical examiner services, are voters split between the County and the State. Voters' second choice as to which entity should deliver health care is distributed among the County, a Super County and "no opinion." The City of Portland and the Metropolitan Service District are the last choices.

Respondents (N=300) are undecided on whether the minimum income standards for government health care services should be raised or lowered. Thirty-eight percent want the standards lowered so that fewer can avail themselves of the services, thirty-two percent want to see the level raised and 30 percent do not know.

**Table 6**  
**Preferred Health Care Deliverer by Service Type**

SERVICE	CITY	COUNTY	STATE	METRO	SUPER COUNTY	NO OPINION
Mental Health	6%	14%	<b>45%</b>	4%	14%	17%
Health Care (poor)	7	17	<b>40</b>	3	15	17
Dental Care (poor)	7	19	<b>39</b>	4	14	18
Elderly Services	8	15	<b>39</b>	4	17	17
Disease Control	5	15	<b>51</b>	2	13	13
Venereal D Control	8	19	<b>42</b>	3	12	16
Medical Examiner	11	29	<b>29</b>	2	16	14
Restaurant Sanitation	27	12	<b>34</b>	3	11	14

Expanded Services

Respondents are split on whether they want to see the services listed in Table 5 above expanded (N=300). Almost half (45 percent) feel that the services should be expanded, but about the same percentage (40 percent) feel they should not be expanded. Fourteen percent were undecided.

For those respondents who said they want to see services expanded or who were unsure about it (N = 179), law enforcement (76 percent), health care (69 percent), correctional services (66 percent), and public safety and library services (58 percent) were most frequently mentioned. Individuals were fairly evenly divided on bridge and road construction and maintenance and animal control. The distribution of those responses are represented in Table 7 below.

**Table 7**  
**Opinions on Expanding Services in Percent (N=179)**

SERVICE	YES	NO	DON'T KNOW
Animal Control	35%	43%	22%
<b>Correctional</b>	<b>67</b>	10	23
Water & Sewer	25	44	31
<b>Library</b>	<b>58</b>	23	20
Bridge & Road	39	38	23
Park Services	50	35	15
<b>Public Safety</b>	<b>58</b>	11	31
District Attorney	38	27	35
<b>Law Enforcement</b>	<b>76</b>	4	20
<b>Health Care</b>	<b>69</b>	13	17

While it is important to look at the high proportion of respondents who would like to see services expanded, it is equally as important to look at the margin of certainty connected to that percentage. That is, expanding law enforcement was chosen as the most important priority, and those disagreeing were only 4 percent. Because the percentage of those disagreeing for the other services are quite a bit higher than 4, we can say with a high degree of certainty, that of those who would like to see services expanded (N = 179) most prefer to have law enforcement services expanded. This finding for the 179 respondents probably contributes to the split on satisfaction with public safety found for question 10.

## Services Reduced

When asked if respondents (N=300) would like to see any of the services discussed above reduced, over half (52 percent) said they would not, but 27 percent indicated that they would and 21 percent were undecided. Although 144 voters indicated that they were not sure or that they would like to see services reduced, Table 8 shows that most do not agree on which of the services should be reduced. The highest percentages, almost without exception, are in the "don't know" category.

**Table 8**  
**Opinions on Reducing Services in Percent (N=144)**

SERVICE	YES	NO	DON'T KNOW
Animal Control	15%	37%	48%
Correctional	9	47	44
Water & Sewer	9	44	47
Library	7	48	45
Bridge & Road	13	42	46
Park Services	10	42	47
Public Safety	6	36	58
District Attorney	10	39	51
Law Enforcement	7	49	44
Health Care	13	42	46

Although almost half of those polled would like to see current services increase, the desire for expansion should not be interpreted to mean a desire for increased spending. A full 52 percent indicated that they did not want to see services reduced. Most probably, voters are telling us that they want to keep the quality of services they have now but that they would like more responsiveness and accountability from government regarding the delivery of those services.

Table 9 (N=300) shows the relationship between "no" responses on expansion and "no" responses on reduction of services that supports this idea.

**Table 9**  
**Opinions On Expanding and Reducing Services in Percent**

SERVICE	DO NOT WANT REDUCTION	DO NOT WANT EXPANSION
Animal Control	37%	40%
Correctional Services	47	10
Water and Sewer	44	44
Library Services	48	23
Bridge and Road	42	38
Park Services	42	35
Public Safety	36	11
District Attorney	39	27
Law Enforcement	49	4
Health Care	42	13
Sample Size	N=144	N=179

New Services Included

All 300 respondents were asked to tell us if there were any government services not currently offered that they would like to see offered in the future. Almost 60 percent do not want to see new services included, while 30 percent were not sure and 14 percent said they would like to see services added.

Taxes and Government Structure

When respondents were asked if they believed it was appropriate to support government services through property taxes over half (55 percent) agreed. Thirty-five percent do not believe that government should receive support from property taxes and ten percent said they did not know if it was appropriate.

Respondents (76 percent) do not believe the tax burden is equally distributed among homeowner, commercial and industrial property. Of those who believe the tax burden is not equally distributed among the three property types (N = 228), eighty-seven percent (N = 198) believe that the homeowner carries the majority of the tax burden. That is, 55 percent of our sample (N=300) believe it is appropriate to support government with property taxes, but 66 percent feel that homeowners bear the majority of the tax burden.

Table 10 below shows that voters believe commercial properties such as the Trailblazer Stadium, the Coliseum, recreation lodges, the Performing Arts Center and lastly, church-owned property ought to be on the tax rolls.

**Table 10**  
**Opinions on Taxing Various Properties in Percent**

PROPERTY	YES	NO	DON'T KNOW
Church-owned	56%	33%	10%
Recreation Lodge	78	12	10
Trailblazer Stadium	85	8	7
Coliseum	77	13	10
Performing Arts Center	60	30	11

In line with the findings indicating which buildings should be on the tax rolls, voters believe (44 percent) that the current government budget includes too many public services and building and art purchases. Sixteen percent believe that the budget could include more services and

one-fifth believe that the budget is appropriate now. One-fifth indicate that they do not know. In addition, over half (55 percent) believe local public services and building and art purchases should be governed regionally.

To get a feel for whether voters see the size of the current government structure as related to delivery system efficiency, we asked voters their opinions on the relationship. Over 60 percent feel that the size of the current local government affects its efficiency in delivering services. This question was not designed as a directional question to assess negative or positive feelings about current government and delivery system efficiency. Rather, it is a generic question only to get voters' opinions on whether they believe there is a relationship or not. A full 20 percent do not believe there is a relationship between the size of local government and its efficiency while almost the same percentage (19 percent) are not sure if the two are related.

On the whole, Multnomah County voters feel alienated from the government process. Almost 60 percent feel that they have very little impact or no impact at all on government decisions. And while 34 percent believe they do have some impact, Table 11 below reveals that almost 60 percent believe there was not sufficient input from voters on government restructuring. Fifteen percent said there was sufficient input and 14 percent were not aware that discussions were going on. Another 12 percent did not know if there was sufficient input.

**Table 11**  
**Voters' Opinions On Current Government Decision Making in Percent (N=300)**

QUESTION CONTENT	YES	NO	DON'T KNOW
Sufficient Public Input	15%	<b>59%</b>	12%*
Adequate Time for Citizen Response	28	<b>56</b>	16
Sufficient Public Notice	21	<b>63</b>	16
Convenient For Citizen Involvement	17	<b>63</b>	20

\*Not represented in the table are another 14% who were not aware that discussions were being held.

In addition, 56 percent of the voters interviewed believe the government process does not provide sufficient time for citizen response. Another 63 percent feel that public notice about decisions is not sufficient and the same percentage (63 percent) believe the government process is conducted during times inconvenient for large citizen involvement.

Given the responses to these five questions, it is not surprising that when voters were asked if they would favor a plebiscite vote that solicits their views on government restructuring in the next primary, 72 percent favored or strongly favored the idea. Only 9 percent said they were opposed and 11 percent did not know. Another 7 percent of the respondents offered no opinion.

<sup>1</sup> Dillman, Don A. 1978. Mail and Telephone Surveys: The Total Design Method. John Wiley and Sons, N.Y.

<sup>2</sup> Blalock, Hubert M. Jr. 1979. Social Statistics, Revised Second Edition. McGraw-Hill, N.Y., p 214.

<sup>3</sup> Census of Population and Housing 1990.

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An ordinance adopting and referring to the people legislation to create a Citizens Convention.

Multnomah County ordains as follows:

SECTION 1. PURPOSES.

A. There remains a great deal of public skepticism and apathy about the performance of local government in Multnomah County.

B. There is a need for citizens of Multnomah County to review and evaluate the delivery of services by all governments within Multnomah County in an effort to provide the greatest efficiency and avoid costly duplication of governmental services.

C. A Citizens Convention offers the opportunity to return government to the people and provide residents a direct role in shaping their future governments and services within Multnomah County.

D. It is important that the recommendations of the Citizens Convention truly reflect the needs and desires of the citizens of Multnomah County. It is the intent of the Board to respect the independence of the Citizens Convention as well as the Citizens Steering Committee which will set up the Citizens Convention.

E. The Board is well aware of economic constraints within the County. It is the Board's intention for private sources to pay for

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1 the expenses of this process as fully as possible and that no  
 2 taxpayer dollars be spent on this citizen effort, with the  
 3 exception of validating the petitions required in Sections 2 and 3  
 4 below by the Elections Division, and with the exception of  
 5 providing -- if requested by the Citizens Steering Committee --  
 6 surplus space and equipment as shall be available and potentially  
 7 paying the pro-rata share of an election, if required under Section  
 8 4.

9  
 10 SECTION 2. PROVISIONS TO CREATE A CITIZENS CONVENTION.

11 A. CITIZENS STEERING COMMITTEE.

- 12 1. A Citizens Steering Committee (CSC) is hereby authorized  
 13 to convene a Citizens Convention to be held during 1992,  
 14 as determined by the CSC.
- 15 2. The CSC shall consist of volunteer members who are  
 16 residents of Multnomah County. They shall be appointed  
 17 by the Board, under the process of Section 3.70 of the  
 18 Multnomah County Home Rule Charter, no later than July 1,  
 19 1992, in the following manner:
- 20 (a) One member from each of the nine Oregon State  
 21 senatorial districts in Multnomah County shall be  
 22 selected from a list of four names provided by each  
 23 of the political party organizations, as defined in  
 24 ORS 248.006, in each of these senatorial districts,  
 25 but not more than five shall be from any one  
 26

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1 political party.

2 (b) Up to four at large members shall be selected from  
3 persons who submit petitions to the Elections  
4 Division bearing at least 100 signatures of  
5 registered voters of Multnomah County. Each county  
6 resident may sign one such petition. The Board  
7 will make every reasonable effort to reflect the  
8 diversity of Multnomah County, including  
9 consideration of residents who are independent  
10 voters.

11 (c) Employees or elected officials of Metro, any  
12 county, or any city, are ineligible to serve on the  
13 Citizens Steering Committee.

14 B. The Citizens Steering Committee shall select its own  
15 officers, plan for and call a Citizens Convention to be  
16 held during 1992, and prepare and present proposals to  
17 the Citizens Convention. All meetings of the Citizens  
18 Steering Committee shall be open to the public.

19  
20 SECTION 3. CITIZENS CONVENTION.

21 A. The delegates to the Citizens Convention (CC) shall be  
22 selected by the Citizens Steering Committee no later than September  
23 15, 1992. The CC delegates shall be volunteers who are residents  
24 of Multnomah County. They shall be selected in the following  
25 manner:  
26

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1 1. One delegate from each precinct in Multnomah County for  
2 the precinct boundaries in effect on May 19, 1992  
3 (approximately 349 members), to be selected from nominees  
4 from each precinct provided by each of the political  
5 party organizations, but not more than 175 of the total  
6 selected shall be from any one political party.

7 2. Members at large, up to a total convention membership of  
8 500, to be selected from Multnomah County residents who  
9 submit petitions to the Elections Division bearing at  
10 least 25 signatures of registered voters of Multnomah  
11 County. Each registered voter may sign one petition.  
12 The Citizens Steering Committee will make every effort to  
13 reflect the diversity in this County. The Chair and  
14 other officers of the Citizens Convention shall be  
15 elected by the Citizens Convention pursuant to rules  
16 adopted by the Citizens Steering Committee.

17 B. The Citizens Convention shall review and evaluate  
18 proposals submitted by the Citizens Steering Committee and by the  
19 members of the Convention concerning the delivery of governmental  
20 services, and the Convention Chair shall deliver in writing the  
21 recommendations adopted to the Board of County Commissioners for  
22 implementing ordinances not later than December 31, 1992. Meetings  
23 of the Citizens Convention shall be open to the public.

24  
25  
26  
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1       SECTION 4.   BOARD ACTION FOLLOWING THE CONVENTION

2       A.   Within thirty days of receipt from the Chair of the  
3 Convention of each Convention recommendation that requires state  
4 legislative action, the Board of Commissioners shall transmit these  
5 recommendations to the Multnomah County members of the Oregon  
6 Legislative Assembly and to the Governor of the State of Oregon.

7       B.   Within ninety days of receipt from the Chair of the  
8 Convention of each Convention recommendation that requires County  
9 legislative action, the Board of Commissioners shall either refer  
10 the legislative action to the voters for the November 1992 or March  
11 1993 election, or pass a Resolution containing findings that the  
12 recommendation will not improve the efficiency and economy of the  
13 delivery of governmental services within Multnomah County.

14  
15       SECTION 5.   REFERRAL.

16       A.   Sections 1-4 of this ordinance shall be submitted to the  
17 voters of Multnomah County at the election to be held May 19, 1992.  
18 The ballot title and voters' pamphlet statement for the measure  
19 shall be substantially in the form attached to this ordinance as  
20 Exhibits 1 and 2.

21       B.   Multnomah County Code MCC 4.51.070(B) authorizes the Board  
22 to call an election on a referendum of County legislation less than  
23 90 days after the Board's order calling the election if it has been  
24 demonstrated that the public interest would be harmed by waiting  
25 the full 90 days. The Board finds in this instance that the public  
26 interest would be harmed by waiting for the full 90 days because a

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1 November election to start this process would not allow the  
2 recommendations for state legislative action to reach the state  
3 legislature in time for the start of the 1993 legislative session  
4 and because a special election during the summer would shift county  
5 general fund dollars away from other programs.

6  
7 ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1992.

8 (SEAL)

9  
10 By \_\_\_\_\_  
11 Gladys McCoy, Chair  
12 Multnomah County, Oregon

11 REVIEWED:

12 LAURENCE KRESSEL, COUNTY COUNSEL  
13 FOR MULTNOMAH COUNTY, OREGON

14 By Sandra Duffy  
15 Sandra N. Duffy  
16 Assistant County Counsel

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EXHIBIT 1

BALLOT TITLE

CAPTION

Citizens Convention on Government Services in Multnomah County

QUESTION

Shall there be a Citizens Convention to adopt proposals regarding the services provided by governments in Multnomah County?

SUMMARY

Approval creates a Citizens Steering Committee to select delegates and organize a Citizens Convention. The Citizens Convention shall propose state and county legislation regarding the services provided by governments within Multnomah County. State legislative proposals shall be referred to the Governor and the Multnomah County legislative delegation. County legislative proposals shall either be referred to the voters or the Board shall pass a Resolution containing findings stating why the proposal(s) would not improve the efficiency of the delivery of governmental services.

EXHIBIT 2

VOTERS' PAMPHLET STATEMENT

There remains a great deal of public skepticism and apathy about the performance of government in Multnomah County. There is a need for residents of Multnomah County to review and evaluate the delivery of these public services.

Approval of this measure will establish a Citizens Convention which shall adopt proposals to the State Legislature and the Multnomah County Board of Commissioners regarding the services provided by governments in Multnomah County. Proposals to the State Legislature shall be directly referred by the Board of County Commissioners to the Governor and the Multnomah County legislative delegation. Proposals to the County shall either be referred to the voters or the Board shall pass a Resolution containing findings that the recommendation will not improve the efficiency and economy of the delivery of governmental services within Multnomah County.

A Citizens Convention would provide county residents with a direct role in shaping their future governments and services in Multnomah County. The delegates to the Convention will not be selected by the Board of Commissioners but by an independent Citizens Steering Committee on the basis of nominations from the political parties and voter petitions. The Citizens Steering Committee and the Citizens Convention delegates will be volunteers.



# MULTNOMAH COUNTY OREGON

OFFICE OF COUNTY COUNSEL  
1120 S.W. FIFTH AVENUE, SUITE 1530  
P.O. BOX 849  
PORTLAND, OREGON 97207-0849  
(503) 248-3138  
FAX 248-3377

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY, CHAIR  
PAULINE ANDERSON  
RICK BAUMAN  
GARY HANSEN  
SHARRON KELLEY

COUNTY COUNSEL  
LAURENCE KRESSEL  
CHIEF ASSISTANT  
JOHN L. DU BAY  
ASSISTANTS  
J. MICHAEL DOYLE  
SANDRA N. DUFFY  
GERALD H. ITKIN  
H.H. LAZENBY, JR.  
STEVEN J. NEMIROW  
MATTHEW O. RYAN  
JACQUELINE A. WEBER

## MEMORANDUM

TO: Board of County Commissioners  
Gladys McCoy, Chair  
Pauline Anderson  
Rick Bauman  
Gary Hansen  
Sharron Kelley

FROM: Laurence Kressel (106/1530) *LK*  
County Counsel

DATE: March 17, 1992

SUBJECT: Agenda Item R - 6 (Citizens Convention Ordinance)

1992 MAR 17 AM 9:16  
MULTNOMAH COUNTY  
OREGON  
COUNTY COMMISSIONERS

I'd like to try to restate the procedural rules that would apply to amendments of the Citizen Convention Ordinance at Thursday's hearing. I discussed this briefly with you last week.

Thursday's hearing will be the second reading of the Ordinance. This is a nonemergency Ordinance. If there are no substantive amendments, the second reading will complete the adoption process. (Under the code, an Ordinance must be adopted in order to be referred. MCC 4.51.060(A)).

A Board procedural rule states that Ordinance adoption must await an additional reading where a "substantive" amendment(s) is made at the final reading. As I said last week, I believe courts would defer to reasonable judgments of the governing body as to whether a given amendment is "substantive."

The only way to adopt the Ordinance with substantive amendments on Thursday would be to add an emergency clause. The clause would not make the Ordinance effective immediately (it would become effective 30 days after voter approval). But it would result in Ordinance adoption as of that date -- a significant fact given the desire for referral to the voters at the May election. The Elections Director has advised that if the vote is to take place in May, March 19th is the last day for Ordinance adoption.

Board of County Commissioners  
March 17, 1992  
Page 2

Finally, if substantive amendments are made Thursday and the Board wishes to attach an emergency clause to the Ordinance, you should be aware that the Charter would require unanimous approval of the Ordinance as amended. See Charter, § 5.30(3).

cc: Vicki Ervin  
Don Wilner

R:\FILES\UNANCONS.MEM\st

SHARRON KELLEY  
Multnomah County Commissioner.  
District 4



606 County Courthouse  
Portland, Oregon 97204  
(503) 248-5213

M E M O R A N D U M

TO: Larry Kressel, County Counsel  
FROM: Commissioner Sharron Kelley *SK*  
RE: Second Reading of Citizens Convention Ordinance  
DATE: March 17, 1992

-----  
On Thursday, I will be offering the following friendly amendments to the Citizens Convention ordinance. We need to get the final, signed ordinance (if adopted) to the Elections Division by 5 p.m. on Thursday. Accordingly, I am requesting that you put these amendments into whatever form necessary to facilitate that deadline.

1. Page 1, line 13: change to word "by" to "of".
2. Page 2, line 17: prior to the word "Board", add the words "Chair and approved by the"
3. Page 3, line 18: add the following as the last sentence of "B" prior to Section 3: "The Citizens Steering Committee may extend any deadline contained in this ordinance."
4. Page 5, line 14: add the following as Section 4C:  

"C. Within 30 days of receipt from the Chair of the Convention of each convention recommendation that requires action by other units of local government, the Board of Commissioners shall transmit these recommendations to the appropriate governing bodies of such local government units."
5. If these amendments require changes in either the ballot summaries or the emergency clause language, the latter changes should also be ready.

I appreciate your prompt attention to this matter.

cc: Board of Commissioners  
Clerk of the Board  
Vicki Ervin  
Susan Topham

SHARRON KELLEY  
Multnomah County Commissioner  
District 4



606 County Courthouse  
Portland, Oregon 97204  
(503) 248-5213

REVISED  
M E M O R A N D U M

TO: Larry Kressel, County Counsel  
FROM: Commissioner Sharron Kelley SK.  
RE: Second Reading of Citizens Convention Ordinance  
DATE: March 17, 1992

1992 MAR 17 AM 11:28  
MULTNOMAH COUNTY  
OREGON  
BOARD OF  
COUNTY COMMISSIONERS

On Thursday, I will be offering the following friendly amendments to the Citizens Convention ordinance. We need to get the final, signed ordinance (if adopted) to the Elections Division by 5 p.m. on Thursday. Accordingly, I am requesting that you put these amendments into whatever form necessary to facilitate that deadline -- except, because we would like to avoid the need for an emergency clause, you may omit any that you consider substantive.

1. Page 1, line 13: change to word "by" to "of".
2. Page 2, line 17: prior to the word "Board", add the words "Chair and approved by the"
3. Page 3, line 18: add the following as the last sentence of "B" prior to Section 3: "The Citizens Steering Committee may extend any deadline contained in this ordinance."
4. Page 4, line 6: add the following as the last sentence of "1": "Any non-profit organization may submit suggested delegates to the political party organizations."
5. Page 5, line 9: change "the Board" to "Chair of the Board"
6. Page 5, lines 10-11: change "action to the voters for the November 1992 or March 1993 election," to "action, adopt the recommendation,"
7. Page 5, line 12: change "efficiency and economy" to "efficiency, economy or effectiveness"
8. Page 5, line 14: add the following as Section 4C:  
"C. Within 30 days of receipt from the Chair of the

Convention of each convention recommendation that requires action by other units of local government, the Chair of Board of Commissioners shall transmit these recommendations to the appropriate governing bodies of such local government units."

9. If these amendments require changes in the ballot summaries, the latter changes should also be ready.

I appreciate your prompt attention to this matter.

cc: Board of Commissioners  
Clerk of the Board  
Vicki Ervin  
Susan Topham

49 - 21

#2

Thursday morning

Friendly Amendments to Citizens Convention Ordinance

additions are underlined; deletions are [bracketed]

1. Page 1, line 13.

and evaluate the delivery of services [by] of all governments within

2. Page 2, line 17.

by the Chair and approved by the Board, under the process of Section 3.70 of the

\*3. Page 3, line 18.

Steering Committee shall be open to the public. The Citizens Steering Committee may extend any deadline contained in this ordinance.

4. Page 4, line 6

selected shall be from any one political party. Any non-profit organization may also submit suggested delegates to the political party organizations.

5. Page 5, line 4

legislative action, the Chair of the Board of Commissioners shall transmit these

\*6. Page 5, lines 10-11.

the legislative action to the voters, [for the November 1992 or March 1993 election,] adopt the recommendation, or pass a Resolution containing findings that the

\*7. Page 5, line 12.

recommendation will not improve the efficiency, [and] economy, or effectiveness of the

8. Page 5, line 14.

add the following as Section 4C:

C. Within 30 days of receipt from the Chair of the

Convention of each convention recommendation that requires action by other units of local government, the Chair of Board of Commissioners shall transmit these recommendations to the appropriate governing bodies of such local government units.

9. Exhibit 1, Page 7, Summary

Approval creates a Citizens Steering Committee to select delegates and organize a Citizens Convention. The Citizens Convention shall propose [state and county] legislation regarding the services provided by governments within Multnomah County. [State legislative proposals shall be referred to the Governor and the Multnomah County legislative delegation.] County legislative proposals shall either be adopted, referred to the voters or the Board shall pass a Resolution containing findings stating why the proposal(s) would not improve the efficiency, economy or effectiveness of the delivery of governmental services. Proposals for other governments shall be referred to those governments.

10. Exhibit 2, Page 8, Voters Pamphlet Statement

There remains a great deal of public skepticism and apathy about the performance of government in Multnomah County. There is a need for residents of Multnomah County to review and evaluate the delivery of these public services.

Approval of this measure will establish a Citizens Convention which shall adopt proposals to [the State Legislature and] the Multnomah County Board of Commissioners and other governments regarding the services provided by governments in Multnomah County. [Proposals to the State Legislature shall be directly referred by the Board of County Commissioners to the Governor and the Multnomah County legislative delegation.] Proposals to the County shall either be adopted, referred to the voters, or the Board shall pass a Resolution containing findings that the recommendation will not improve the efficiency, [and] economy, or effectiveness of the delivery of governmental services within Multnomah County. Legislative proposals for other governments shall be referred by the County Chair to those governments.

A Citizens Convention would provide county residents with a direct role in shaping their future governments and services in Multnomah County. The delegates to the Convention will not be selected by the Board of Commissioners but by an independent Citizens Steering Committee on the basis of nominations from the political parties, non-profit organizations, and voter petitions. The Citizens Steering Committee and the Citizens Convention delegates will be volunteers.

#3

Thursday morning

Friendly Amendments to Citizens Convention Ordinance

additions are underlined; deletions are [bracketed]

1. Page 1, line 13.

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3. Page 4, line 6

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4. Page 5, line 4

legislative action, the Chair of the Board of Commissioners shall transmit these

5. Page 5, line 14.

add the following as Section 4C:

C. Within 30 days of receipt from the Chair of the Convention of each convention recommendation that requires action by other units of local government, the Chair of Board of Commissioners shall transmit these recommendations to the appropriate governing bodies of such local government units.

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A Citizens Convention would provide county residents with a direct role in shaping their future governments and services in Multnomah County. The delegates to the Convention will not be selected by the Board of Commissioners but by an independent Citizens Steering Committee on the basis of nominations from the political parties and voter petitions. The Citizens Steering Committee and the Citizens Convention delegates will be volunteers.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 714

An ordinance adopting and referring to the people legislation to create a Citizens Convention.

Multnomah County ordains as follows:

SECTION 1. PURPOSES.

A. There remains a great deal of public skepticism and apathy about the performance of local government in Multnomah County.

B. There is a need for citizens of Multnomah County to review and evaluate the delivery of services of all governments within Multnomah County in an effort to provide the greatest efficiency and avoid costly duplication of governmental services.

C. A Citizens Convention offers the opportunity to return government to the people and provide residents a direct role in shaping their future governments and services within Multnomah County.

D. It is important that the recommendations of the Citizens Convention truly reflect the needs and desires of the citizens of Multnomah County. It is the intent of the Board to respect the independence of the Citizens Convention as well as the Citizens Steering Committee which will set up the Citizens Convention.

E. The Board is well aware of economic constraints within the County. It is the Board's intention for private sources to pay for

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1 the expenses of this process as fully as possible and that no  
2 taxpayer dollars be spent on this citizen effort, with the  
3 exception of validating the petitions required in Sections 2 and 3  
4 below by the Elections Division, and with the exception of  
5 providing -- if requested by the Citizens Steering Committee --  
6 surplus space and equipment as shall be available and potentially  
7 paying the pro-rata share of an election, if required under  
8 Section 4.

9 SECTION 2. PROVISIONS TO CREATE A CITIZENS CONVENTION.

10 A. CITIZENS STEERING COMMITTEE.

11 1. A Citizens Steering Committee (CSC) is hereby authorized  
12 to convene a Citizens Convention to be held during 1992,  
13 as determined by the CSC.

14 2. The CSC shall consist of volunteer members who are  
15 residents of Multnomah County. They shall be appointed  
16 by the Chair and approved by the Board, under the process  
17 of Section 3.70 of the Multnomah County Home Rule  
18 Charter, no later than July 1, 1992, in the following  
19 manner:

20 (a) One member from each of the nine Oregon State  
21 senatorial districts in Multnomah County shall be  
22 selected from a list of four names provided by each  
23 of the political party organizations, as defined in  
24 ORS 248.006, in each of these senatorial districts,  
25 but not more than five shall be from any one  
26 political party.

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1 (b) Up to four at large members shall be selected from  
2 persons who submit petitions to the Elections  
3 Division bearing at least 100 signatures of  
4 registered voters of Multnomah County. Each county  
5 resident may sign one such petition. The Board  
6 will make every reasonable effort to reflect the  
7 diversity of Multnomah County, including  
8 consideration of residents who are independent  
9 voters.

10 (c) Employees or elected officials of Metro, any  
11 county, or any city, are ineligible to serve on the  
12 Citizens Steering Committee.

13 B. The Citizens Steering Committee shall select its own  
14 officers, plan for and call a Citizens Convention to be  
15 held during 1992, and prepare and present proposals to  
16 the Citizens Convention. All meetings of the Citizens  
17 Steering Committee shall be open to the public. The  
18 Citizens Steering Committee may extend any deadline  
19 contained in this ordinance.

20 SECTION 3. CITIZENS CONVENTION.

21 A. The delegates to the Citizens Convention (CC) shall be  
22 selected by the Citizens Steering Committee no later than September  
23 15, 1992. The CC delegates shall be volunteers who are residents  
24 of Multnomah County. They shall be selected in the following  
25 manner:

26 1. One delegate from each precinct in Multnomah County for

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1 the precinct boundaries in effect on May 19, 1992  
2 (approximately 349 members), to be selected from nominees  
3 from each precinct provided by each of the political  
4 party organizations, but not more than 175 of the total  
5 selected shall be from any one political party. Any  
6 nonprofit organization may also submit suggested  
7 delegates to the political party organizations.

8 2. Members at large, up to a total convention membership of  
9 500, to be selected from Multnomah County residents who  
10 submit petitions to the Elections Division bearing at  
11 least 25 signatures of registered voters of Multnomah  
12 County. Each registered voter may sign one petition.  
13 The Citizens Steering Committee will make every effort to  
14 reflect the diversity in this County. The Chair and  
15 other officers of the Citizens Convention shall be  
16 elected by the Citizens Convention pursuant to rules  
17 adopted by the Citizens Steering Committee.

18 B. The Citizens Convention shall review and evaluate  
19 proposals submitted by the Citizens Steering Committee and by the  
20 members of the Convention concerning the delivery of governmental  
21 services, and the Convention Chair shall deliver in writing the  
22 recommendations adopted to the Board of County Commissioners for  
23 implementing ordinances not later than December 31, 1992. Meetings  
24 of the Citizens Convention shall be open to the public.

25 SECTION 4. BOARD ACTION FOLLOWING THE CONVENTION

26 A. Within thirty days of receipt from the Chair of the

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1 Convention of each Convention recommendation that requires state  
2 legislative action, the Chair of the Board of Commissioners shall  
3 transmit these recommendations to the Multnomah County members of  
4 the Oregon Legislative Assembly and to the Governor of the State of  
5 Oregon.

6 B. Within ninety days of receipt from the Chair of the  
7 Convention of each Convention recommendation that requires County  
8 legislative action, the Board of Commissioners shall either refer  
9 the legislative action to the voters, adopt the recommendation, or  
10 pass a Resolution containing findings that the recommendation will  
11 not improve the efficiency, economy, or effectiveness of the  
12 delivery of governmental services within Multnomah County.

13 C. Within 30 days of receipt from the Chair of the Convention  
14 of each convention recommendation that requires action by other  
15 units of local government, the Chair of the Board of Commissioners  
16 shall transmit these recommendations to the appropriate governing  
17 bodies of such local government units.

18 SECTION 5. REFERRAL.

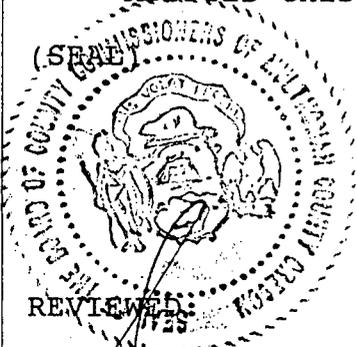
19 A. Sections 1-4 of this ordinance shall be submitted to the  
20 voters of Multnomah County at the election to be held May 19, 1992.  
21 The ballot title and voters' pamphlet statement for the measure  
22 shall be substantially in the form attached to this ordinance as  
23 Exhibits 1 and 2.

24 B. Multnomah County Code MCC 4.51.070(B) authorizes the Board  
25 to call an election on a referendum of County legislation less than  
26 90 days after the Board's order calling the election if it has been

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demonstrated that the public interest would be harmed by waiting the full 90 days. The Board finds in this instance that the public interest would be harmed by waiting for the full 90 days because a November election to start this process would not allow the recommendations for state legislative action to reach the state legislature in time for the start of the 1993 legislative session and because a special election during the summer would shift county general fund dollars away from other programs.

ADOPTED this 19th day of March, 1992.



By Gladys McCoy  
Gladys McCoy, Chair  
Multnomah County, Oregon

By Laurence Kressel, County Counsel  
For Multnomah County, Oregon

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EXHIBIT 1

BALLOT TITLE

CAPTION

Citizens Convention to review services of local government in county.

QUESTION

Shall there be a Citizens Convention to adopt recommendations regarding the services provided by local governments in Multnomah County?

SUMMARY

Approval creates a Citizens Steering Committee to select delegates and organize a Citizens Convention. The Citizens Convention shall propose legislation regarding the services provided by governments within Multnomah County. County legislative proposals shall either be adopted, referred to the voters or the Board shall pass a Resolution containing findings stating why the proposal(s) would not improve the efficiency, economy, or effectiveness of the delivery of governmental services. Proposals for other governments shall be referred to those governments.

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EXHIBIT 2

VOTERS' PAMPHLET STATEMENT

1  
2  
3  
4 There remains a great deal of public skepticism and apathy  
5 about the performance of local government in Multnomah County.  
6 There is a need for residents of Multnomah County to review and  
7 evaluate the delivery of these public services.

8 Approval of this measure will establish a Citizens Convention  
9 which shall adopt proposals to the Multnomah County Board of  
10 Commissioners and other governments regarding the services provided  
11 by governments in Multnomah County. Proposals to the County shall  
12 either be adopted, referred to the voters, or the Board shall pass  
13 a Resolution containing findings that the recommendation will not  
14 improve the efficiency, economy, or effectiveness of the delivery  
15 of governmental services within Multnomah County. Legislative  
16 proposals for other governments shall be referred by the County  
17 Chair to those governments.

18 A Citizens Convention would provide county residents with a  
19 direct role in shaping their future governments and services in  
20 Multnomah County. The delegates to the Convention will not be  
21 selected by the Board of Commissioners but by an independent  
22 Citizens Steering Committee on the basis of nominations from the  
23 political parties, nonprofit organizations, and voter petitions.  
24 The Citizens Steering Committee and the Citizens Convention  
25 delegates will be volunteers.

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Meeting Date: 3-19-92

Agenda No.: R-7

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: RESOLUTION IN THE MATTER OF ADDING THE COLUMBIA RIVER ESTUARY TO THE U.S. ENVIRONMENTAL PROTECTION AGENCY'S NATIONAL ESTUARY PROGRAM.

AGENDA REVIEW/ BOARD BRIEFING 3-17-92 (date) REGULAR MEETING 3-19-92 (date)

DEPARTMENT Non-Dept. DIVISION BCC (Comm. Pauline Anderson)

CONTACT Jean Bucciarelli TELEPHONE x6216

PERSON(S) MAKING PRESENTATION Nina Bell/ Don Francis (NW Environmental Advocates)

ACTION REQUESTED:

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution and information attached.

*3/25/92 copies to JEAN Bucciarelli*

1992 MAR 12 PM 12:26  
MULTI-NON-LOCAL COUNTY  
OREGON  
COUNTY CLERK'S OFFICE

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Pauline Anderson <sup>B</sup>

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

# COLUMBIA RIVER FACTS

FROM NORTHWEST ENVIRONMENTAL ADVOCATES

## Why does the Columbia River Need the National Estuary Program?

### *Water Pollution Threatens Wildlife*

The Columbia River is the recipient of 259,000 square miles of drainage from seven states and one Canadian province. The known manifestations of water pollution include severe reproductive failure of bald eagles in the estuary from PCBs, DDT and its breakdown products DDE and DDD, as well as possibly dioxin and mercury. Levels of PCBs have been found in mink and otter at levels that are known to cause complete reproductive failure in mink. Numbers of mink being trapped have been declining; the U.S. Fish and Wildlife was unable to trap any from Portland to the mouth of the river in 1991. Levels of dioxin currently exceed state water quality standards in the Columbia, standards which do not even protect wildlife health. There is at least one documented instance of fluoride discharges from an aluminum mill killing large numbers of migrating salmon.

### *Disappearing Fish Runs*

Anadromous fish runs are at risk from many problems including loss of habitat in the estuary and water pollution in the mainstem and tributaries. These are not the primary problems facing the fish, but they are contributors. Total salmon and steelhead are now 15% of historic levels with wild stocks reduced to a mere 2% of historic levels. The American Fisheries Society has identified 73 stocks of salmon and steelhead in the Columbia River basin that are at risk of extinction.

### *Severe Wetland Destruction*

Habitat losses in the Columbia River Estuary range up to 100% of some types of habitat in some areas. In 1870, total estuarine acreage in the LCR was 156,190 acres. By 1983, the total acreage had dropped to 76.3% of the original. Of the 37,000 acres lost, 24,000 have become diked floodplain. The largest estuary-wide net change in any single habitat type is the loss of 77% of tidal swamps since 1870. Tidal marshes estuary-wide have seen a net

loss of 43.1%. Protecting wetlands and breaching agriculture dikes to restore previous wetlands are actions that are needed now.

### *Lack of Communication and Coordination*

To the extent that agencies do any work on the Columbia River, they do not work together or even communicate. The state water quality agencies do not work with each other on the Columbia River, or with fish and wildlife agencies, or health agencies. This fragmentation allows outlaw agencies, like the Army Corps of Engineers, to do as they please. No one body is charged with making sure agencies work together to restore Columbia River environmental quality.

### *Lack of Funding*

Government agencies have little funding for the Columbia River. The Washington Department of Ecology (WDOE) spends no money on monitoring the Lower Columbia River, although it has received money from EPA to study high dioxin levels in the upper Columbia. The Oregon Department of Environmental Quality (DEQ) does little, and in 1991 did it at the expense of monitoring other state waters, mostly focusing on dioxin from pulp mills. DEQ is unable to monitor or study water quality problems in the Columbia. Only the U.S. Fish and Wildlife Service has embarked on a substantial investigation of toxins in the Columbia Estuary, but funds are so limited, many of its samples remain in agency freezers awaiting analysis.

### *Agency Indifference*

Historically, government agencies have had no interest in water quality and wetlands in the Columbia River Estuary. This has not changed much. Now, with the Bi-State Program in place, states feel they have addressed the problem, despite the fact that the Bi-State program is just doing a fraction of what's needed.



# **COLUMBIA RIVER FACTS**

*FROM NORTHWEST ENVIRONMENTAL ADVOCATES*

## **QUESTIONS AND ANSWERS: THE COLUMBIA RIVER ESTUARY PROGRAM**

**Since we have the Bi-State Water Quality Program, why do we need the National Estuary Program (NEP)?**

The Bi-State Program has been a step forward in an effort to examine some of the problems facing the Columbia River. However, the program has many limitations:

- The geographic scope of the Bi-State Program is very limited; it is only from Bonneville Dam down to the mouth. The NEP study scope will be broader and will look at pollution in the estuary in the context of sources from the entire Columbia River Basin.
- The Bi-State studies focus on water quality only. The NEP studies will look at impacts to water quality, habitat and living resources (i.e. impacts to wildlife and people).
- The Bi-State Program is a four-year, \$2.4 million program. It does not have sufficient funds to complete its tasks. The NEP will provide substantially more money than is currently budgeted by the states and industry for the Bi-State Program.
- The pulp & paper industry and the ports are over-represented on the steering committee for the Bi-State Program. The structure of the NEP management conference is more diverse and represents a broader range of public and river user interests.
- The Bi-State Program does not have money allocated for public involvement or public education. NEP programs have successful public programs.
- Some problems will be identified with the Bi-State Program, but there is no mandate to solve problems. The NEP is a study with a purpose: to identify and solve problems. A key focus of NEP is the development of a management plan to prevent future problems.

The Columbia River Estuary Program will build upon the work of the Bi-State Program and will provide many more financial resources and benefits than the Bi-State Program is able to provide.

**Isn't it true that the Columbia River Estuary Program is just another regulatory program?**

The National Estuary Program is not a regulatory program. The NEP does not regulate and has no regulatory enforcement capability. Rather, the NEP is a voluntary program managed by a "Management Conference" which includes representatives from local government, state, regional and federal agencies, industry, environmental groups and the general public. The U.S. Environmental Protection Agency (EPA) which sponsors the NEP acts only to provide guidance and to oversee the schedule and use of funds in the program. EPA does not control the program; that is the responsibility of the Management Conference. The goal of the local Management Conference is to develop a management plan which establishes goals and objectives for resolving problems.

The Bush Administration has confirmed that the NEP is not a regulatory program. Before the EPA could publish the notice requesting NEP nominations in the federal register, the notice was reviewed for compliance with President Bush's moratorium on new regulations (announced in his State of the Union address). The NEP passed through this review quickly and was found not to be a regulatory program.

**Won't the Columbia River Estuary Program lead to a loss of local control over the management of the estuary?**

What is most desirable about the national estuary program is the involvement of local groups and government agencies, industry, citizens, etc. in the program. The Management Conference, which will likely be an expansion of the existing Bi-State Program Steering Committee, will give local interests a more direct role in the decision-making, planning and implementation of the program.

**Since the National Estuary Program is now "streamlined," won't the program funds be insignificant?**

Any additional funds to study the problems in the Columbia River estuary are badly needed. Since funds available to the Bi-State Program are limited and the States of Oregon and Washington are facing fiscal problems, NEP funds will help us to continue the work of the Bi-State Program. Also, NEP funds will likely attract more federal money to expand the job of restoring the Columbia River.

**Won't the Columbia River Estuary Program just lead to more studies without identifying solutions?**

The focus of national estuary programs is to identify problems and develop and implement solutions. Those two goals are the primary focus of the national estuary program.

**As a private citizen, what will the Columbia River Estuary Program do for me?**

Since national estuary programs encourage public participation and provide funds for public programs, a private citizen can get directly involved in the program. National Estuary Programs provide a voice for private citizens.

**Won't the Columbia River Estuary Program be just another program to protect wildlife at the expense of local jobs and economies?**

The National Estuary Program is not a regulatory program and cannot force or enforce regulations. What it will do for the Columbia River Estuary is look at how the environmental quality of the estuary is affecting fish, wildlife and people. For example, it will look at the risks to people from bacteria found in sewage which is dumped into the river. Also, wildlife at the top of the food chain, such as Bald Eagles, will be closely examined because they are barometers for us of the health of the estuary. If they are suffering from consuming contaminated fish and shellfish, this information will be examined to look also at how people who consume similar foods might be affected. The focus of the program will not be on wildlife exclusively.

If you still have questions please call Northwest Environmental Advocates 503-295-0490.



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## THE NATIONAL ESTUARY PROGRAM

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### BACKGROUND

The Water Quality Act of 1987 established the National Estuary Program (NEP) in recognition that some of our major estuaries were not receiving adequate attention under existing Clean Water Act programs. The NEP provides funding to assess environmental problems in the estuarine zone and develop management plans to tackle those problems. Seventeen estuaries have been designated as "estuaries of national significance" under the NEP and are currently receiving between \$200,000 and \$1,000,000 annually in federal funding. The equivalent of 25% of the total funds required must be provided from non-federal sources.

EPA recently announced (57FR6178, February 20, 1992) that up to three more estuaries will be accepted into the program in FY92. The process is the following: (1) nominations (applications) from interested candidates must be submitted to EPA on or before April 20, 1992; (2) EPA will review the application packages and announce the selections in September, 1992; (3) during the next six months, candidates will develop and negotiate with EPA a Management Conference Agreement (a work plan describing the management structure, outlining a schedule and the process for meeting the goals of the NEP). This agreement, known as a "Designation Package", is signed by the Governor's of the involved states and EPA; and (4) Official announcements are made that a "Management Conference" has been convened for Estuary X and the Program begins, i.e. activities under the work plan are initiated.

A "streamlined approach" will be applied to these new programs. Although this has not been exactly defined, it means developing a management plan in 3-4 years rather than 5 years. Consistent with this philosophy, EPA will be especially interested in applicants who won't need extensive data collection projects to evaluate the status of their waters and also those who have some type of management structure in place.

### NOMINATION (APPLICATION)

The governor(s) must submit to EPA a nomination package which demonstrates:

#### National Significance

- Why is the estuary important to the nation?
- What is the geographic scope of the estuary?
- How can the lessons learned from this estuary be applied to other coastal areas within the state or to other states?
- What problems, causes of those problems, or biogeographic area is represented by the estuary that is not already addressed by existing estuary programs in the NEP?

#### The Need for a Management Conference

- What is the importance of the estuary on a local or regional scale?
- What are the major environmental problems facing the estuary?
- What are the most likely causes of these problems?
- How do you propose to identify the causes of each problem?
- What are the existing institutional arrangements for managing the estuary and how are they working?

#### The Likelihood of Success

- What are the state and local governments, and public and private institutions already doing for the estuary?
- What goals and objectives are proposed for the estuary and how do you plan to meet them?
- Who will participate in the management conference and how will it be organized?
- Is there public and political will, as well as financial capability, to support implementation of the management plan?

## MANAGEMENT CONFERENCE

The management conference is the organizational framework under which the estuary program operates. The structure of the Management Conference is flexible and negotiable with EPA; however, it shall be representative of a wide range of government, public, and private interests:

- Each state and nation containing a portion of the estuarine zone.
- International, interstate, or regional agencies or entities having jurisdiction over a significant part of the zone.
- Each interested federal agency as appropriate.
- Local governments.
- Affected industries.
- Public and private educational institutions.
- General public.

## DESIGNATION AS AN ESTUARY OF NATIONAL SIGNIFICANCE

- A designation package (a Conference Agreement and work plan agreed to by both state governors and EPA) is to be prepared within 6 months after selection, i.e. April 1993.
- Federal funds (\$150,000) will be available to support preparation.
- Contents:
  - 1) Physical description of system.
  - 2) Description of key environmental problems and concerns.
  - 3) Description of management conference structure.
  - 4) Self-evaluation, current status of program.
  - 5) Description of what needs to be done (including milestones and schedules) to accomplish the seven purposes of the Management Conference.

## PURPOSES OF THE MANAGEMENT CONFERENCE

As described in Section 320 of the 1987 Clean Water Act, the purposes are:

- Assess the trends in water quality, natural resources and uses of the estuary to identify problems.
- Identify the causes of environmental problems.
- Evaluate relationships between pollutant loads and adverse environmental effects.
- Develop a Comprehensive Conservation and Management Plan (CCMP).
- Develop plans for the coordinated implementation of the CCMP by all participants in the conference.
- Monitor the effectiveness of actions taken.
- Review federal financial assistance programs and development projects for consistency with the CCMP.

## COMPONENTS OF A MANAGEMENT PLAN (CCMP)

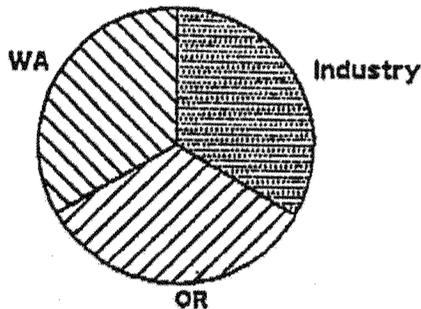
- Summary of Characterization Findings.
- Analysis of Priority Problems.
- Statement of Environmental Quality Goals and Objectives.
- Action Plans for Pollution Control and Resource Management.
- Supporting Components Providing for:
  - 1) Public Information and Involvement.
  - 2) Program Integration.
  - 3) Periodic review, evaluation and redirection.
  - 4) Development of Implementation plans.

## MANAGEMENT PLAN (CCMP) IMPLEMENTATION

The goal of the NEP is to solve identified environmental problems through implementation of the CCMP. Since the CCMP is developed by a broadly representative Management Conference one would expect broad support for its implementation. Clearly, however, EPA has no statutory hammer to force implementation of the CCMP. The NEP is a voluntary program to promote local solutions to identified problems.

# Bi-State Funding

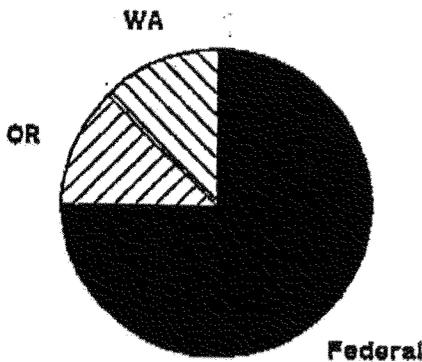
\$2,400,000 total



Year Beginning	OR	WA	Industry
1990	\$200,000	\$200,000	\$200,000
1991	\$200,000	\$200,000	\$200,000
1992	\$200,000	\$200,000	\$200,000
1993	\$200,000	\$200,000	\$200,000
<b>TOTAL</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$800,000</b>

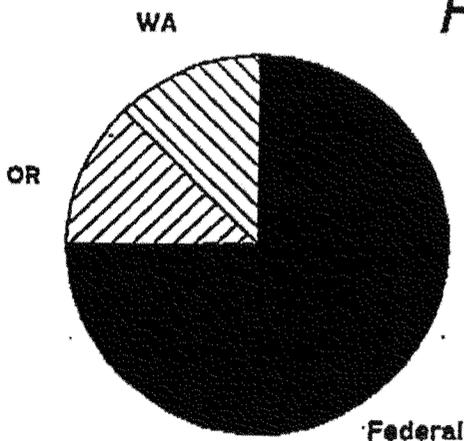
# NEP Funding

Low Estimate (\$3,066,667 total)



Year Beginning	OR	WA	Federal
1992	\$25,000	\$25,000	\$150,000
1993	\$66,667	\$66,667	\$400,000
1994	\$100,000	\$100,000	\$600,000
1995	\$100,000	\$100,000	\$600,000
1996	\$91,667	\$91,667	\$550,000
<b>TOTAL</b>	<b>\$383,333</b>	<b>\$383,333</b>	<b>\$2,300,000</b>

High Estimate (\$4,533,333 total)



Year Beginning	OR	WA	Federal
1992	\$25,000	\$25,000	\$150,000
1993	\$116,667	\$116,667	\$700,000
1994	\$166,667	\$166,667	\$1,000,000
1995	\$166,667	\$166,667	\$1,000,000
1996	\$91,667	\$91,667	\$550,000
<b>TOTAL</b>	<b>\$566,667</b>	<b>\$566,667</b>	<b>\$3,400,000</b>

Note: Areas of the pie charts are proportional to total funding

# ***The Columbia River and the National Estuary Program***

*Prepared by  
Northwest Environmental Advocates  
February 3, 1992*

## ***The New Opportunity***

The Columbia River has a new opportunity to enter the National Estuary Program (NEP). It is going to move very fast. EPA Headquarters intends to publish a Federal Register notice in mid-February, announcing three openings in the NEP for 1993. The deadline for states (Governors) to submit nomination packages will be a mere sixty days following publication of the notice. The decision will be announced in October, 1992.

## ***The Process***

**This is a Governor's nomination.** Governor Roberts supports the inclusion of the Columbia in the NEP, but she is not likely to support a nomination unless Governor Gardner agrees. Governor Gardner, on the other hand, went along with Governor Goldschmidt in November 1989 when they reversed their earlier support of the NEP in favor of a Bi-State alternative that was proposed by industry. The legislatures and the Congressional delegation were not a part of this decision. This time it must be different!

The key is getting Governor Gardner to support the nomination. That requires strong support in Washington state, particularly from communities along the river. Governor Roberts must also be encouraged to do all she can.

## ***The Background***

In 1989, the Governors of Oregon and Washington rejected millions of dollars of federal money to study and protect the Columbia River, instead establishing a Bi-State Program to address water quality of the Columbia River downstream of Bonneville Dam. The Bi-State Program has been functioning since April 1990; its first data is scheduled to be available Spring 1992.

## ***The Current Bi-State Program***

The Bi-State Program includes the Bi-State Committee and the States of Oregon and Washington represented by the Oregon Department of Environmental Quality and the Washington Department of Ecology. The fifteen-member Committee is composed of two

representatives, one from each state, in seven categories: pulp & paper, local ports, local government, tribes, environmental, fishing (commercial/recreational), and citizens-at-large. The only agency represented on the Committee is the U.S. EPA (Seattle). In theory, the Committee is merely advisory, but the political clout of its pro-development members (pulp & paper, ports and local government) ensure that it has the last word. The Committee is co-chaired by Nina Bell, Northwest Environmental Advocates, and Jerry Heller, Port of Kalama (the strongest opponent of the 1989 NEP). Oregon and Washington each have a full-time staffperson assigned to the program.

### *The National Estuary Program*

#### **The Old NEP**

The NEP is modeled after the on-going experiences with the Great Lakes and the Chesapeake Bay. The purpose is two-fold. First, to identify and define problems, establish probable causes and implement solutions. The second is a collaborative approach to solving problems that involves all concerned parties. NEP programs include water quality (of all types and from all sources), habitat and living resources. The structure includes a "Management Conference" which consists of representatives of all federal, regional, states and local agencies, affected industries, educational institutions and the general public. Its goal is the production of a "Comprehensive Conservation and Management Plan" (CCMP) which establishes goals and objectives, specific pollution controls and management strategies. Implementation of solutions and long-term monitoring, as well as continuing public participation, are the end products of the NEP which was first established as a five year program. Currently, 17 estuaries are a part of the NEP, including, on the West Coast, Puget Sound, San Francisco Bay and Santa Monica Bay.

#### **The New NEP**

EPA has received three unsolicited nominations for Peconic Bay, NY, Morro Bay, CA and Mobile Bay, AL. Congress has already mandated priority consideration for Peconic Bay and it will be added in June, 1992. Up to three other estuaries will be added in 1993. The new NEPs will likely have less money, be more streamlined, and operate for fewer years than the old NEPs. Specific information is not currently available (but will be provided when obtained). EPA has indicated that waterbodies with more information, and therefore more capable of quick problem identification, will be more likely to be chosen for the new NEP.

## ***Why does the Columbia River need to be in the NEP?***

The Columbia River is in great need:

### **o Water Pollution Threatens Wildlife.**

The Columbia River is the recipient of 259,000 square miles of drainage from seven states and one Canadian province. *The known manifestations of water pollution include severe reproductive failure of bald eagles in the estuary from PCBs, DDT and its break-down products DDE and DDD, as well as possibly dioxin and mercury. Levels of PCBs have been found in mink and otter at levels that are known to cause complete reproductive failure in mink.* Levels of mink being trapped have been declining; the U.S. Fish and Wildlife was unable to trap any from Portland to the mouth of the river in 1991. Levels of dioxin currently exceed state water quality standards in the Columbia, standards which are only for the protection of human health. There is at least one documented instance of fluoride discharges from an aluminum mill killing large numbers of migrating salmon.

### **o Disappearing Fish Runs.**

Anadromous fish runs are at risk from many problems including loss of habitat in the estuary and water pollution in the mainstem and in tributaries. These are not the primary problems facing the fish, but they are contributors. Total salmon and steelhead are now 15% of historic levels with wild stocks reduced to a mere 2% of historic levels. *The American Fisheries Society has identified 73 stocks of salmon and steelhead in the Columbia River basin that are at risk of extinction.*

### **o Severe Wetland Destruction.**

*Habitat losses in the Columbia River Estuary range up to 100% of some types of habitat in some areas.* In 1870, total estuarine acreage in the LCR was 156,190 acres. By 1983, the total acreage had dropped to 76.3% of the original. Of the 37,000 acres lost, 24,000 have become diked floodplain. The largest estuary-wide net change in any single habitat type is the loss of 77% of tidal swamps since 1870. Tidal marshes estuary-wide have seen a net loss of 43.1%. Protecting wetlands and breaching agriculture dikes to restore previous wetlands are actions needed now.

### **o Lack of Communication and Coordination.**

*To the extent that agencies work on the Columbia River, they do not work together or even communicate.* The state water quality agencies do not work with each other on the Columbia River, or fish and wildlife agencies, or health agencies. This

fragmentation allows outlaw agencies, like the Army Corps of Engineers, to do as they please. No one body is charged with making sure agencies work together to restore Columbia River environmental quality.

o **Lack of Funding.**

Government agencies have little funding for the Columbia River. The Washington Department of Ecology (WDOE) spends no money on monitoring the Lower Columbia River, although it has received money from EPA to study high dioxin levels in the upper Columbia. The Oregon Department of Environmental Quality (DEQ) does little, and in 1991 did it at the expense of monitoring other state waters, mostly focusing on dioxin from pulp mills. DEQ is unable to monitor or study water quality problems in the Columbia. Only the U.S. Fish and Wildlife has embarked on a substantial investigation of toxins in the Columbia Estuary, but *funds are so limited, many of its samples remain in agency freezers awaiting analysis.*

o **Agency Indifference.**

*Historically, government agencies have had no interest in water quality and wetlands in the Columbia River Estuary.* This has not changed much. Now, with the Bi-State Program in place, states feel they have addressed the problem, despite the fact that the Bi-State program is just doing a fraction of what's needed.

### *Comparison of Bi-State Program with NEP*

#### **Geographic Scope**

**Bi-State:** The scope of the Bi-State Program is *limited from Bonneville to the Mouth*; it does not look at or analyze any problems or sources upstream of Bonneville. The problem is that there are substantial sources of water pollution that should be examined: agriculture, Canadian pulp and metal manufacturing, Hanford and INEL, aluminum plants etc. Dams are sinks for toxic pollution and have not been studied. Thermal pollution in salmon spawning grounds is a critical problem. Contaminated fish, wildlife, and water are a problem upstream of the Dam.

**NEP:** Under the NEP, The study scope would focus on the Estuary (Bonneville Dam to the mouth), but would include analysis of pollution from the entire Columbia River Basin. Agencies working together to write the nomination package in 1989 agreed that *the river upstream of Bonneville Dam would have to be studied if pollution sources were going to be identified and controlled.*

## **Funding**

**Bi-State:** The Bi-State Program was established to last four years with \$2.4 million, with a total of \$800,000 each from the States of Oregon and Washington and the public ports/pulp industry. The State of Oregon does not have enough money to pay for its fourth year, and possibly its third year of the program (and has instructed DEQ to seek federal funds for the shortfall). The Oregon staff position is funded with a grant; due to Ballot Measure No. 5, no administrative funds are available from DEQ to support this program.

The Bi-State Program has already spent \$1 million, leaving \$1.4 million in promised money. It has only conducted one season of sampling in the two years. *If there is one thing all Committee members agree upon, it is that there is insufficient money to do the job.* The money spent to date has produced a "reconnaissance study" which includes inadequate samples few and far between. Due to lack of funds, some pollutants are not being studied (e.g. new agricultural chemicals) and others are being studied inadequately (e.g. six bacteria samples for 146 miles of river).

**NEP:** The new NEP would provide less federal money than previous NEPs received. However, it would be substantially more than is currently budgeted by states and industry for the Bi-State Program. *Inclusion of the Columbia in the NEP would open the door for future federal resources as well as to ensure that federal agencies would be working together and therefore making more sense out of limited study money.*

## **Legitimacy as a Public Policy Body**

**Bi-State:** In the Bi-State Program, money bought votes. *In exchange for their annual contribution of \$200,000, the ports and the pulp and paper industry got four seats on the Bi-State Committee.* Other industries and development interests are not represented in this Program. Money also bought control of the process that created the Bi-State Program; as a consequence many important interests and agencies are not represented on the Committee. For example, the U.S. Fish and Wildlife Service which has shown that bald eagles are suffering reproductive failure due to water pollution is not on the Committee. Also not included are the Army Corps of Engineers, the National Marine Fisheries Service, state fish and wildlife agencies, health agencies...the list goes on. Even the state water pollution regulatory agencies are not represented! Boaters, tourism representatives, etc. are not represented on the Committee.

**NEP:** *The NEP requires the participation of all "stake-holders" in the development of solutions to identified problems.* NEP structure, which varies to fit the needs of particular programs, is established to include agencies at all levels of government, educational institutions and all types of users.

## Coverage of Environmental Issues

Bi-State: The Bi-State Program is *limited to looking at water quality only*. Environmental representatives on the Committee have forced the program to define water quality as including water, sediment and tissue, but the program does not have the inclination nor the funds to look at non-aquatic that are affected by water pollution: birds, mammals, humans. The Bi-State program is not authorized to look at other equally important environmental issues such as fish and wildlife habitat. It does not have the funds to identify how fish and wildlife are being affected by pollution, but rather just barely enough money to assess where pollution might be.

NEP: The NEP has no limitations on the scope of environmental issues covered. The regulatory agencies that prepared the nomination package in 1989 were persuaded to include habitat issues as well as water quality. *The NEP is a program that is interested in environmental quality and how it impacts fish, wildlife and people, not just water quality.*

## Public Involvement

Bi-State: The Bi-State Program does not have money allocated for public involvement or public education. The money available for studies is inadequate and cannot be reduced to pay for public involvement. Moreover; it would be fruitless to divert money from studies to public involvement, because the staff of the current Bi-State program are not even able to prepare quarterly newsletters to send to interested citizens. *The States do not have any funds for this aspect of the program.*

NEP: The NEP stresses the need for public involvement and education. *NEP programs at 17 other estuaries and bays across the country have extensive and successful public programs.*

## Mandate to Solve Problems

Bi-State: The Bi-State Program has no mandate to solve problems. If the Committee agrees, it will help identify some problems. However, given its political make-up, it is unlikely that many problems will be labelled as problems. *The Committee is overburdened with representatives who believe that state and federal agencies have no business regulating human activities to protect the environment and who do not see the river as a public resource.*

NEP: The NEP is a study with a purpose: to identify and solve environmental problems. *A key focus of the NEP is to create management plans to reduce pollution and to protect and restore wetlands, not just to study the situation.*

In addition to the NEP, other special water programs with federal involvement, such as the Great Lakes and the Chesapeake Bay Programs, have identified their major problems and moved forward with progressive restoration goals.

## **The Future**

**Bi-State:** The Interstate Agreement that created the Bi-State Program directed the agencies and the Committee to look into the issue of a "bi-state institutional framework." The Bi-State Committee concluded that to correctly analyze the overlapping jurisdictions of dozens of federal, state, regional and local agencies and to determine a structure that would function better would require the kind of financial resources that other NEP programs have focused on this question. Accordingly, *it informed the legislatures that without adequate funds it would not impliment this part of the interstate Agreement.*

**NEP:** Because the NEP is geared towards solving problems as well as studying them, *a better-funded NEP program would have the money, the staff, the objectivity, and the interest in addressing how agencies could better work together, with citizens, to solve the Columbia River's many environmental problems.*

*Finally, consider where the Columbia is today in comparison to Puget Sound, to San Francisco Bay, to Chesapeake Bay. These great waterways are the recipients of large amounts of federal money, are well on their way to identifying and solving problems with water pollution, habitat losses, and declining populations of fish and wildlife. In stark contrast, the Columbia River is barely started on an under funded bi-state program which is focused exclusively on water quality, limited in geographic scope, void of a future perspective, and lacking the fundamental goal of solving problems and creating long-term management programs.*

*The Columbia River Estuary is truly an estuary of "national significance" and should be included in the the National Estuary Program.*

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY

In the Matter of Adding the Columbia River Estuary to the U.S. Environmental Protection Agency's National Estuary Program )  
 ) RESOLUTION  
 ) 92-38

WHEREAS, the Columbia River Estuary is the recipient of 259,000 square miles of drainage from seven states and one Canadian province; and

WHEREAS, the discharge of water from the Columbia River reaches far out along the Northwest Coast and is the largest river along the west coasts of both North and South America; and

WHEREAS, known manifestations of water pollution in the Columbia River estuary include reproductive failure of bald eagles, mink and otter in the estuary from PCBs, DDT, DDE and DDD and possibly dioxin and mercury; and

WHEREAS, the American Fisheries Society has identified 73 stocks of salmon and steelhead in the Columbia River basin at risk of extinction; and

WHEREAS, the total estuarine acreage in the Lower Columbia River was 156,190 acres in 1870 and is now less than 119,000 acres; and

WHEREAS, no one body is charged with ensuring that agencies work together to protect and restore Columbia River environmental quality; and

WHEREAS, the Lower Columbia River Bi-State Water Quality Program is limited to looking at water quality only; has no money allocated for public involvement or public education and has no mandate to solve problems; and

WHEREAS, the National Estuary Program is a voluntary program managed by a 'Management Conference' which includes representatives from local government, state, regional and federal agencies, industry, environmental groups and the general public to focus on creating management plans to reduce pollution and to protect and restore wetlands; and

WHEREAS, the National Estuary Program examines environmental impacts on fish, wildlife and people; and

WHEREAS, inclusion of the Columbia River in the NEP would enhance public involvement and public education; would have the staff, the objectivity and the interest in addressing how agencies could better work together, and with citizens, to solve the Columbia River's many environmental problems.

THEREFORE BE IT RESOLVED, that the Columbia River Estuary is an estuary of national significance and should be nominated by Governor Barbara Roberts for inclusion in the U.S. Environmental Protection Agency's National Estuary Program.

ADOPTED this 19th day of March, 1992.

MULTNOMAH COUNTY, OREGON

By Gladys McCoy  
Gladys McCoy, County Chair



REVIEWED  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By \_\_\_\_\_

Meeting Date: MAR 19 1992

Agenda No.: R-8

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Order of the Board re merit council decision appeal

AGENDA REVIEW/  
BOARD BRIEFING \_\_\_\_\_ REGULAR MEETING 3/19/92  
(date) (date)

DEPARTMENT Non-Dept. DIVISION CCO

CONTACT Jacqueline A. Weber TELEPHONE 3138

PERSON(S) MAKING PRESENTATION Jacqueline A. Weber

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2 min.

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Order of the Board of County Commissioners on appeal from Civil Service Merit Council decision by Linda Bedell and AFSCME Local 88 (pursuant to MCC 3.10.430).

*3/25/92 copy to Jacquie Weber*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *J. Weber*

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1992 MAR 12 AM 9:54  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY

LINDA BEDELL and AFSCME LOCAL 88, )  
 )  
 Appellants, )  
 )  
 v. )  
 )  
 MULTNOMAH COUNTY SHERIFF'S )  
 OFFICE, )  
 )  
 Respondent. )  
 \_\_\_\_\_ )

ORDER OF THE BOARD OF  
COUNTY COMMISSIONERS

This case came on for hearing before the Board of County Commissioners on March 5, 1992, at 9:30 a.m. (pursuant to MCC 3.10.430) on appeal from the Civil Service Merit Council decision. Appellants Linda Bedell and AFSCME Local 88 were present and represented by Attorney Don S. Willner. Multnomah County Sheriff's Office was present and represented by Janet Jaron.

Briefs having been submitted by both appellants and respondent, the Board hearing oral argument from each party, and being advised in all the premises,

IT IS HEREBY ORDERED that the decision of the Merit Council be overturned, and the appeal be upheld.

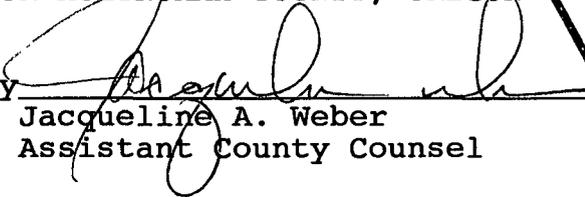
ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1992.

(SEAL)

By \_\_\_\_\_  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By   
Jacqueline A. Weber  
Assistant County Counsel

K:\JAW\501JAW.PLD\mw

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Appeal                    )  
of Linda Bedell and AFSCME,                )  
Local 88   )

ORDER  
92-

WHEREAS, this case came on for hearing before the Board of County Commissioners on March 5, 1992, at 9:30 a.m. pursuant to MCC 3.10.430, on appeal from the January 16, 1992 Civil Service Merit Council decision; and

WHEREAS, appellants Linda Bedell and AFSCME, Local 88 were present and represented by Attorney Don S. Willner; and

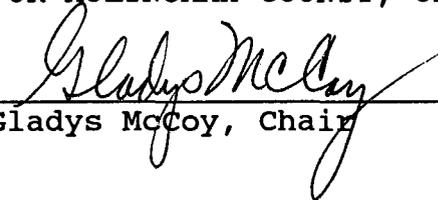
WHEREAS, respondent Multnomah County Sheriff's Office was present and represented by Janet Jaron; and

WHEREAS, briefs having been submitted by both appellants and respondent, the Board hearing oral argument from each party, and being advised in all the premises; now therefore

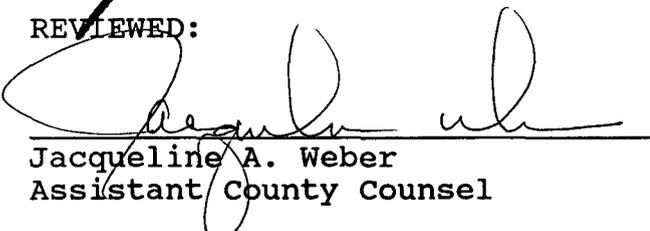
IT IS HEREBY ORDERED that the January 16, 1992 decision of the Merit Council be overturned, and the appeal be upheld.

DATED this 19th day of March, 1992.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Gladys McCoy, Chair

REVIEWED:

  
\_\_\_\_\_  
Jacqueline A. Weber  
Assistant County Counsel

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Appeal                    )  
of Linda Bedell and AFSCME,                )  
Local 88   )

ORDER  
92-39

WHEREAS, this case came on for hearing before the Board of County Commissioners on March 5, 1992, at 9:30 a.m. pursuant to MCC 3.10.430, on appeal from the January 16, 1992 Civil Service Merit Council decision; and

WHEREAS, appellants Linda Bedell and AFSCME, Local 88 were represented by Attorney Don S. Willner; and

WHEREAS, respondent Multnomah County Sheriff's Office was present and represented by Janet Jaron; and

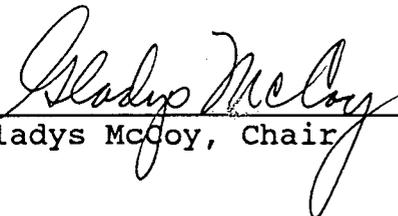
WHEREAS, briefs having been submitted by both appellants and respondent, the Board hearing oral argument from each party, and being advised in all the premises; now therefore

IT IS HEREBY ORDERED that the January 16, 1992 decision of the Merit Council be overturned, and the appeal be upheld.

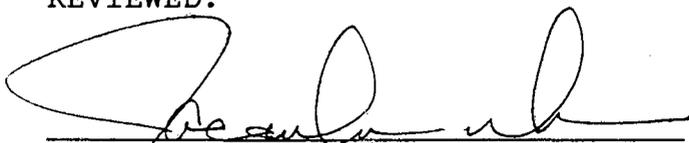
DATED this 19th day of March, 1992.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Gladys McCoy, Chair

REVIEWED:

  
\_\_\_\_\_  
Jacqueline A. Weber  
Assistant County Counsel

Meeting Date: MAR 19 1992

Agenda No.: R-9

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: ORDINANCE

BCC Informal \_\_\_\_\_ BCC Formal 3/19/92  
(date) (date)

DEPARTMENT Nondepartmental DIVISION County Counsel

CONTACT L. Kressel, H. Miggins TELEPHONE X-3138, X-3308

PERSON(S) MAKING PRESENTATION L. Kressel, H. Miggins

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

First reading of an ORDINANCE establishing a process for designating interim holders of certain elective offices when vacancies occur, as required by the Home Rule Charter.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Madge McCarty*

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

CLERK OF  
COUNTY COMMISSIONERS  
1992 MAR 12 AM 8:29  
HILLMAN COUNTY  
OREGON

ORDINANCE FACT SHEET

Ordinance Title: Ordinance establishes a process for designating interim holders of certain elective offices when vacancies occur, as required by

Home Rule Charter.

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

This ordinance carries out the Home Rule Charter requirement that the Board of Commissioners prescribe procedures to designate interim occupants of the offices of the Chair, Auditor and Sheriff.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

The ordinance parallels a state law (ORS 236.220).

What has been the experience in other areas with this type of legislation?

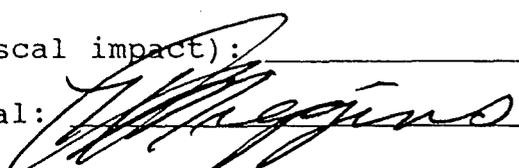
What is the fiscal impact, if any?

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: \_\_\_\_\_

Planning & Budget Division (if fiscal impact): \_\_\_\_\_

Department Manager/Elected Official:  \_\_\_\_\_

1 BEFORE THE BOARD OF COUNTY COMMISSIONERS

2 FOR MULTNOMAH COUNTY, OREGON

3 ORDINANCE NO. \_\_\_\_\_

4  
5 An ordinance establishing a process for designating interim  
6 holders of certain elective offices when vacancies occur, as  
7 required by the Home Rule Charter.

8  
9 Multnomah County ordains as follows:

10  
11 Section I. Purpose

12  
13 A. When a vacancy occurs in elective County offices, the  
14 Home Rule Charter provides for filling the vacancy by election or  
15 appointment, depending on the time remaining before expiration of  
16 the affected term of office (Charter Section 4.50(1)).

17  
18 B. The Charter recognizes that the Chair, Auditor, and  
19 Sheriff perform ongoing, day-to-day administrative responsibilities  
20 that should not be interrupted. Accordingly, section 4.50(3)  
21 provides that vacancies in these offices should be filled by  
22 interim designees, who serve until the vacancy is filled by  
23 election or appointment. This ordinance carries out the charter  
24 requirement that the Board of County Commissioners prescribe  
25 procedures to designate interim occupants of the offices of the  
26 Chair, Auditor, and Sheriff. The ordinance parallels a state law

02/18/92:4

1 (ORS 236.220) by designating the Chief Deputies of the Chair,  
2 Auditor, and Sheriff as their interim successors.

3  
4 Section II. Process For Designating Interim Chair, Auditor, or  
5 Sheriff

6 A. The County Chair, Auditor, and Sheriff shall each  
7 designate a Chief Deputy for performance of their administrative  
8 responsibilities. The designation shall be in writing and filed  
9 with the Clerk of the Board.

10  
11 B. In the event of a vacancy in the office of County Chair,  
12 Auditor, or Sheriff, the designated Chief Deputy shall serve as  
13 acting Chair, Auditor, or Sheriff, as the case may be, until the  
14 vacancy is filled by election or appointment, as appropriate under  
15 the Home Rule Charter.

16  
17 C. In the event a Chief Deputy for the office of Chair,  
18 Auditor, or Sheriff has not been designated, or if the designated  
19 Chief Deputy is unable to immediately serve due to absence or  
20 illness, the Board of County Commissioners shall promptly convene  
21 and appoint a person to fill the vacancy on an interim basis. The  
22 appointment shall be in writing and filed with the Clerk of the  
23 Board.

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02/18/92:4

1 Section III. Codification

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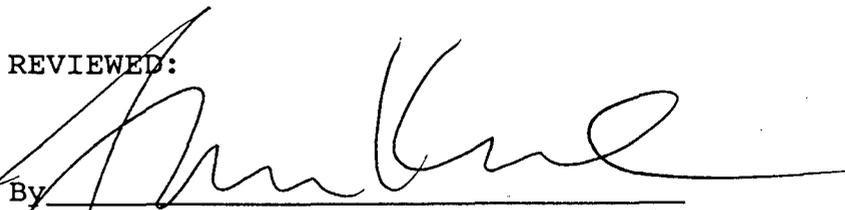
Sections I and II of this Ordinance shall be codified as part of MCC chapter 4.30.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1992, being the date of its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah County, Oregon.

(SEAL)

\_\_\_\_\_  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:



By \_\_\_\_\_  
Laurence Kressel, County Counsel  
For Multnomah County, Oregon

R:\FILES\130LK.ORD\dp

03/11/92:4

Meeting Date: MAR 19 1992

Agenda No.: R-10

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Program Initiated Peace Officer Designees

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Social Services DIVISION Social Services

CONTACT Lynn Meyo TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 3 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Routine Request  
No Budget Impact  
See Attached Memo

*3/25/92 copy to Gary Smith*

MULTIPLAAN COUNTY  
OREGON  
1992 MAR 10 PM 4:53  
CLERK OF COUNTY

(If space is inadequate, please use other side)

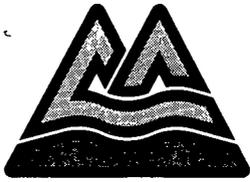
SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *Andy Craghead*

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
MENTAL AND EMOTIONAL DISABILITIES PROGRAM  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691 FAX (503) 248-3379

GLADYS McCOY  
COUNTY CHAIR

## MEMORANDUM

**TO:** Gladys McCoy, Multnomah County Chair

**FROM:** Gary W. Smith, *Director*, Social Services Division

**VIA:** Ardys Craghead, Interim Director, Dept. of Social Services *Ardys*

**DATE:** March 3, 1992

**SUBJECT:** Ratification of Community Mental Health Program Director Designees for Program Initiated Peace Officer Holds

**Recommendation:** That the Board of County Commissioners ratify the changes in the list of designees for program initiated peace officer holds (mental health holds).

**Analysis:** On a quarterly basis, because of staff turnover, new designees should be added to the authorized list.

**Background:** In 1987 the Board of County Commissioners ratified the participation of Multnomah County in the authority to place program initiate peace officer holds. ORS 426.215 enables a designee of the Community Mental Health Program Director (here, the Director of the Social Services Division) to cause police to transport an allegedly mentally ill person dangerous to self or others to local hospitals for investigation prior to a possible court hearing for commitment to the state mental health division.

The use of the mental health hold is progressing well. The Social Services Division reviews by phone each of these holds. The Psychiatric Emergency Operations Team, which includes staff from the County, hospitals, law enforcement agencies, and mental health agencies, reviews interorganizational coordination.

In the 1990-91 fiscal year, there were 48 of these holds placed. The commitment rates for this type of holds is higher than for other types of holds which may indicate that these holds are judiciously placed. This hold mechanism is being integrated into the upcoming crisis/acute care system modification.

6807Y

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

In the matter of Authorizing Designees	)	
of the Mental Health Program Director	)	
to Direct a Peace Officer	)	Resolution
to Take an Allegedly Mentally Ill Person	)	92-40
into Custody	)	

WHEREAS, if authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment for mental illness; and

WHEREAS, there is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody; and

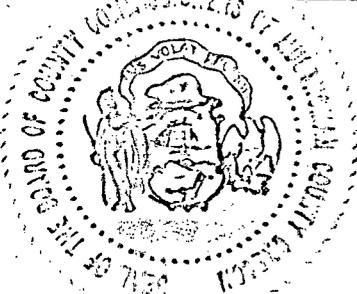
WHEREAS, all the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division; it is therefore

ORDERED that the individuals listed below are hereby authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness:

Added to the list of designees is:

- |                               |                               |
|-------------------------------|-------------------------------|
| Annette Adams, Ryles Center   | Mary K. Bushnell, N/NE CMHC   |
| Maurice Harmon, N/NE CMHC     | Melinda Leohner, Ryles Center |
| Stephanie Nader, Ryles Center | Melvorn O'Brien, Ryles Center |
| Catherine Scott, SEMHN        | Gail Setter, Ryles Center     |
| Margaret Wisdom, SEMHN        | Iris Yaacov, Ryles Center     |

DATED this 19th of March, 1992



BOARD OF COUNTY COMMISSIONERS

By Gladys McCoy  
Gladys McCoy  
Chair, Board of Commissioners

REVIEWED BY

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By H.H. Lazenby  
H.H. Lazenby  
Assistant County Counsel

# RE11

DATE 3/19/92

NAME

Jim Anderson

ADDRESS

4904 NE 12

STREET

Portland OR 97211

CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM #

R11

SUBJECT

YOUTH EMPLOYMENT

FOR

AGAINST

PLEASE PRINT LEGIBLY!

# 2

DATE 3/19/92

NAME DONNA SCHULTZ

ADDRESS 3016 N.E. 10<sup>TH</sup>

STREET

PORTLAND, OR 97212

CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # R-11 & R-12

SUBJECT YOUTH EMPOWERMENT & EMPLOY

COAL

X FOR \_\_\_\_\_ AGAINST \_\_\_\_\_

PLEASE PRINT LEGIBLY!





# 5

DATE 3-1992

NAME Elizabeth Waters

ADDRESS 4941 NE 17

STREET

Portland, OR

CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # A11312

SUBJECT Youth Employment

X

FOR

AGAINST

PLEASE PRINT LEGIBLY!

# 4

DATE 3-19-92

NAME Rev Terry Allen Moe

ADDRESS 5431 NE 20th

STREET  
Portland OR 97211  
CITY ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # R-11 and 12

SUBJECT Youth Employment Program

X FOR \_\_\_\_\_ AGAINST

PLEASE PRINT LEGIBLY!

Meeting Date: MAR 19 1992

Agenda No.: R-11

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

Resolution For Partnership With Youth Employment &  
SUBJECT: Empowerment Coalition Project

BCC Informal \_\_\_\_\_ (date) \_\_\_\_\_ BCC Formal \_\_\_\_\_ (date) \_\_\_\_\_

DEPARTMENT Social Services DIVISION Juvenile Justice

CONTACT Harold Ogburn TELEPHONE 248-3460

PERSON(S) MAKING PRESENTATION Harold Ogburn

ACTION REQUESTED:

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 30 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This resolution requests the Board of County Commissioners to join in a partnership with the City of Portland and the State of Oregon to support the Youth Employment and Empowerment Coalition. The Coalition is designed to match gang involved youth with entry level, career focused job opportunities in the Portland area. Through the Coalition of 17 service provider agencies, local businesses and government agencies, this project targets services to 300 youth in full-time positions and 385 part-time youth in the 16-month pilot project.

*3/25/92 copies to Harold Ogburn, Lorenzo Poe & Jana McEllan*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *Ardey Craigho*

(All accompanying documents must have required signatures)

MULTICOUNTY BOARD OF COMMISSIONERS  
1992 MAR 12 PM 1:04  
COUNTY CLERK  
COUNTY CLERK

**AGREEMENTS OF UNDERSTANDING  
RELATED TO THE  
YOUTH EMPOWERMENT AND EMPLOYMENT PROJECT  
March, 1992**

- COUNTY agrees to:
- designate two (2) FTE to this project at the Program Development Specialist level;
  - designate the Juvenile Justice Division as the contracting agent for the duration of this project.
- CITY agrees to:
- commit \$200,000 for Fiscal Year 1991-92 to the operation of this project;
  - commit \$200,000 for Fiscal Year 1992-93 plus any carry over dollars from FY 91-92 to this project.
- STATE agrees to:
- commit \$100,000 to this project;
  - assign one (1) FTE through the Department of Human Resource's Economic Development section to coordinate a Jobs Club at the Albina Office.
- PROVIDER AGENCIES agree to:
- enter into contractual relationships with Multnomah County;
  - identify gang involved youth for job related services;
  - provide pre-employment training curriculum and support services to all youth placed in jobs.
- EMPLOYERS agree to:
- undergo cultural diversity training provided by the Youth Empowerment and Employment Coalition provider agencies;
  - commit career related permanent jobs to youth who qualify;
  - commit monies related to this project as deemed appropriate.

**YOUTH EMPLOYMENT**  
**and**  
**EMPOWERMENT COALITION**

Sponsored By The  
Northeast Rescue Plan Action Committee

February 1992

## **PORTLAND EMPLOYMENT AND EMPOWERMENT COALITION**

### **YOUTH EMPLOYMENT PROJECT**

The Portland Employment and Empowerment Coalition is a partnership between the Coalition of Youth Service Agencies, community ad businesses targeted at serving youth in the North/Northeast Portland Community.

The Portland Employment and Empowerment Coalition is actively recruiting 300 permanent, career focused jobs and 385 part-time and summer jobs dedicated to high risk gang impacted youth. The Coalition is also seeking \$720,000 for services to enable this high risk population to enter the work force successfully.

This proposal will summarize the history of the project, outline the target population, identify the project participants, describe how the youth will be connected to the jobs and list the pre-employment services that will be provided.

#### **BACKGROUND AND NEED**

In December of 1990, the Northeast Rescue Plan Action Committee identified eradication of gangs in Portland's inner city as their primary objective. Development of the Rescue Plan was a collaborative effort involving community-based youth service agencies and policy makers in the Northeast community. This group identified development of permanent, career focused jobs that pay above minimum wage as a key long-term strategy to end gang activity. Their analysis also identified a broad range of service gaps in the social service systems currently serving these youth in the Portland area. During the summer of 1991, some members of the Rescue Plan Action Committee successfully carried out a summer youth employment program to develop and test some initial ideas about how a program might work.

Another analysis of the services for at risk youth also concluded that the current system is not adequate. The Multnomah County Children's Agenda concluded:

Current resources are inadequate to meet the employability development needs of those "at risk" of failing in the school system. Specialized programs for employment for those out of school are inadequately funded. The social human development side of many of the hard to serve populations, such as youthful offenders... and disadvantaged minorities require considerably more programmatic support than is currently available.

In April of 1991, the Portland Organizing Project, a community-based organization that includes citizens, religious and business leaders, and neighborhood activists, initiated a series of meetings to discuss an appropriate community response to gang involved youth. This group identified lack of employment, training, and job opportunities as the primary obstacles to providing Portland youth with an alternative to gang activity. A mission statement and clear set of goals were designed to improve the economic future of

gang-involved and low income youth. The initial phase of this project proposes, through cooperation with the business community and community-based youth service organizations, to recruit 300 permanent plus 385 part-time jobs and \$720,000 for pre-employment services for gang involved youth.

As demonstrated by the recent Gang Summit these youth are ready to become involved in the work force. Job readiness services as well as career focused jobs are needed to make this a reality. The project design includes the critical elements needed to achieve sustainable employment for gang involved youth. The following principles which have been incorporated make this project unique and distinguishable from existing youth employment efforts.

- People of color will be actively involved in the policy development and funding decisions for the project.
- Pre-employment services will be provided by youth serving agencies that have a proven history of working with gang involved youth.
- Youth service providers will work together cooperatively to allocate resources, refer youth to jobs, evaluate project performance and solve problems.
- The project will be actively monitored by the Portland Employment and Empowerment Coalition and a Coalition of Youth Service Providers.

## **PROFILE OF TARGET POPULATION**

The project proposal is to provide permanent, summer and after school jobs to 685 youth annually.

The youth targeted to be served by the project are:

Gang involved and gang affected youth  
Ages 14 and older  
Males and females

This high risk target population has many barriers to employment. In addition to the common barriers such as poor academic skills and lack of employment opportunities, this target population has additional barriers. Following are examples:

Problems with authority  
Lack of trust of adults  
Lack of trust for anyone who is of a different ethnic background  
Belief that they won't be accepted for themselves  
Drug and alcohol abuse  
Difficulty cooperating with others and following directions

## **PROJECT PARTNERS**

The success of this project requires the commitment of many groups. Following is an outline of the participants and a summary of their role in the project. The proposal provides an expanded description of how each group will participate in the project. Attachment A provides a visual display of the relationships among the participants.

Coalition of Youth Service Agencies - The Coalition is a group of youth service agencies who have come together as a result of the Northeast Rescue Plan Action Committee's Call to Action. The Coalition consists of non-profit and public agencies serving youth in the North/Northeast Portland community. Sixteen member agencies of this Coalition will provide the employment services outlined in this proposal. Attached is a list of the member agencies who will be providing the employment services.

Contracting Agent - One of the Coalition agencies will act as the contracting agent for the project. The Coalition has requested that Multnomah County Juvenile Justice Division act as the contracting agent.

Youth Employment Coalition - A group of citizens, religious and business leaders, and neighborhood activists who have initiated community projects to respond to the problems of gang involved youth. Based on the Northeast Rescue Plan Action Committee report, this Coalition has chosen the employment of gang involved youth as a major activity. The Coalition members include Albina Ministerial Alliance, Coalition of Black Men, Rainbow Coalition, Urban League, Portland Organizing Project, Emanuel Temple, and Mt. Olivet Baptist Church.

Employers - These are the employers who have committed to provide jobs to youth who are referred from service providers. The list of employers who have committed jobs to date is attached.

Funding Sources - Multnomah County, City of Portland, and the State of Oregon have been approached to provide funding for job readiness services needed to employ the target population. Funding from corporations, foundations and federal sources is also being pursued.

## **SERVICE DELIVERY MODEL**

The service delivery design for this project employs a decentralized approach to deliver employment services to the target population. The model capitalizes upon the existing trust relationship between the youth and the community-based agency and builds on the existing services of the agency to provide the employment services.

Actively gang involved youth have barriers to employment that can only be addressed by agencies who have a proven history of working with these youth. Developing a trust relationship is essential because these youth do not trust adults, have low self-esteem, and do not believe they can enter the work force successfully. Community based agencies are in the best position to develop this trust relationship. These youth also have multiple service needs. Support services such as housing, transportation, clothing, food and

positive life supports must be solved before employment can be successful. Critical to the success of these youth in employment are agencies who can deliver or access the delivery of these services. The service delivery model incorporates these two key elements into a decentralized delivery of employment services. The following narrative provides an outline of the model.

### Intake

1. Multiple Entry Points for Youth. All member agencies of the Coalition will refer youth for services. Sixteen participating agencies will provide the pre-employment services and job site monitoring.
2. Youth will be assessed for current level of academic functioning and employability. A common assessment process will be used by all providers.
3. Agencies will conduct a uniform intake and collect common client information.
4. Agencies will insure that youth have any essential employer required information, i.e. Social Security cards, birth certificates, etc.

### Pre-employment Training

1. Agencies will provide pre-employment training from common curriculum with common standards. Agencies will adapt the curriculum to meet their specific needs.
2. Youth will be evaluated for work maturity skills. Youth who have acquired work maturity skills will be referred for job placement. Youth who have not acquired work maturity skills will remain in extended pre-employment training or referred for other services.

### Job Placement and Job Site Monitoring

1. The contracting agency will act as a single point of contact for job referrals. Employers will refer all jobs to the contracting agent.
2. The contracting agent will accept all job referrals and bring them to the Coalition's committee of agencies participating in the employment project. The committee will coordinate assignment of job referrals among agency to assemble a pool of applicants. The committee will meet regularly to coordinate referrals to insure a timely response to employers.
3. The Coalition will refer a pool of applicants to employers for jobs.
4. Once a youth is hired, the youth service agency will provide job site monitoring. The agencies will have regular contact with the youth and the employer and act as a resource to assist in resolving difficult situations. The agency will continue to provide support to insure a positive experience for the youth and the employer.

### Support Services

1. Agencies will provide case management for the youth and assist in making available support services such as: child care, clothing, transportation, etc.

### Employer Services

1. Agencies will provide training and support to employers on how to work with high-risk youth.
2. Agencies will provide cultural sensitivity training to employers.

### Interagency Services and Monitoring

1. The Coalition will provide support and training across agencies to insure consistency of pre-employment training and a pool of employment ready youth.
2. The Coalition will develop a process in conjunction with the contracting agent to monitor the project and provide support to improve success.

## **SERVICES**

### Pre-employment and Work Maturity Curriculum

The project will utilize proven strategies to employ high risk youth. The curriculum that will be used by the agencies in delivering pre-employment training and job readiness skills will contain the following elements:

#### Pre-employment Skills

- Assessment
- Resume preparation
- Application writing
- Interviewing
- Career exploration
- Employment requirements, i.e. Social Security number, photo ID, work permits, birth certificate

#### Job Readiness Skills/Work Maturity

- Demonstrating positive attitudes and behaviors
- Being consistently punctual
- Maintaining regular attendance
- Presenting appropriate appearance
- Exhibiting good interpersonal relations
- Completing tasks effectively and in a timely manner
- Giving attention to instructions from supervisors
- Meaningful feedback to supervisor

The key service that will be provided by the youth service agency is job site monitoring. For many of these youth this will be their first employment experience. Many issues can arise between employers and youth once the youth begins working. The youth service agency will provide the ongoing support to the youth and the employer through the initial phase of employment. The agency will develop a relationship with the employer and be available to mediate situations as needed. The youth service agency will be available to both the employer and the youth as a resource. **This critical service is the cornerstone to the service delivery model.**

#### Job Site Monitoring

- Consultation and mediation with the employer and the youth to resolve difficulties
- Individual and group conferences to improve work place attitude
- Support for the youth and employer to maintain a positive employment siltation

Academic skills and support services are an essential part of a service delivery model to employ the identified target population. The participating agencies currently provide a wide range of services that will augment the employment services included in this project. The Coalition will work together to assist youth in accessing these services to meet their individual needs.

A basic level of academic skills are essential for a youth to sustain career focused employment. However, high risk youth need employment to be able to see the benefit of increasing these skills. To assist and encourage youth to increase academic skills, the project includes a plan for employers, where appropriate, to provide an opportunity during the work week for youth to enhance their academic skills.

Following is an outline of the academic and support services that will supplement the project:

#### Academic Skills

- GED preparation and completion
- Educational tutoring
- Alternative education
- Basic education

#### Support Services

- Case management
- Drug and Alcohol assessment, treatment and recovery support
- Basic living needs i.e. transportation, clothing, food, supportive living situation
- Self-esteem enhancement
- Cultural awareness
- Life skills development
- Moral and social environmental enhancement
- Support services for parents
- Extended family and friendship bonding

To provide educational and pre-employment training, the proposed project will utilize proven strategies to employ high risk youth. To eliminate the many barriers characteristic of the target population, a wide range of services is needed to assist the youth in becoming successfully employed. Following is an outline of the services that will be provided as part of the project.

## **COALITION OF YOUTH SERVICE AGENCIES**

### Allocation of Resources

The Coalition of Youth Service Agencies has formed and developed a cooperative working relationship. This unique provider coalition has come together to provide a consolidated approach in working towards the goal of eradicating gang activity in the community. The Coalition involves private, non-profit and public agencies who serve youth from North and Northeast Portland.

Sixteen member agencies of the Coalition will provide the employment services outlined in this project. These agencies have a strong presence in the community and a history of successfully serving gang involved youth. These agencies have the credibility with the high risk gang involved youth necessary to make this project successful. The list of agencies who will deliver services specific to this project is attached.

The Coalition of Service Providers has developed a plan for allocation of resources to the 16 participating agencies. The plan is flexible and adjustments may be necessary as resources are defined and agencies begin to implement services. The Coalition will work together to make necessary changes.

### Contracting Agent

To support this bold and innovative approach to policy development and decision making, the Coalition has recommended one of its members to be the contracting agent for the project. The agency will be an active participant in the Coalition, but will not be delivering services as a part of this project. The contracting agent will be responsible to the funders for the project and develop the service provider contracts, monitor programs, compile data, prepare reports and assist in developing linkages between service providers and employers. The Coalition has recommended Multnomah County Juvenile Justice Division as the contracting agent for this project.

## **EMPLOYERS**

The Youth Employment and Empowerment Committee is recruiting employers to be a partner with the community in hiring gang involved youth. Six employers have committed to participating in the project and the number continues to grow. These participating employers are either new to youth employment projects or have committed to expanding their youth employment efforts. The Employment Coalition, as an ongoing commitment, will continue to work with the Coalition of Agencies to recruit new employers to the project.

For employers who are interested in participating in the project, following is an outline of the expectations:

1. Employers need to be committed to the plan of hiring the youth targeted for the project and providing on the job training and support to assist the youth in being successful on the job.
2. Employers will be asked to commit to a specific number of jobs to be allocated to the Coalition of youth service agencies for the targeted youth.
3. Employers will be asked to consider the special needs of the youth when the employer is located outside of the North or Northeast neighborhood. Examples include transportation, flexible scheduling for part-time jobs, etc.

Employers who are willing to participate in the Youth Employment and Empowerment program will be asked to promote the program and its successes to other employers.

## **EMPLOYER/YOUTH CONNECTION**

To successfully meet the goals of the project, positive working relationships between the employer and the youth service agency who will recruit and train the youth must be established. Once a youth is employed, the service delivery model provides an opportunity for the employer to work directly with the youth service agency who has referred the youth for employment. The process for employment of the youth is outlined as follows:

- Employer will contact the contracting agent with job openings.
- The contracting agent will bring all job openings to the Coalition who will coordinate all job referrals.
- A pool of applicants will be referred to the employer from the youth service agencies.
- Once the employer has chosen an applicant for the job opening, the employer, the referring youth service agency and the youth will meet.
- The employer, the youth service agency and the youth will have regular contact throughout the initial phase of employment. The service provide will be a resource to the youth and employer as long as is needed.

Following is a detailed description of the process for hiring between the youth, the employer and the youth service agency.

1. The youth service agency and the employer will meet to develop a written document of expectations and commitments. The written document could include the following:
  - a. A general background description of the youth including work history, and any relevant personal data. A decision will be made on the applicability of the employer's pre-employment requirements to the hiring of the youth, i.e. drug screening, interview process, etc. The legal requirements for I-9 documentation, Social Security registration, and work permits, if needed, will be documented.

- b. The youth service agency will provide a listing of the services they will offer to the youth. Additionally, the social service agency will designate a person who will be responsible for providing support to the specific youth to be hired. The document will include the responsibility for transportation to the work site, cost of equipment and/or uniform if needed by the employee and the necessary cost associated with obtaining a job.
    - c. The document will provide the kind of job being offered to the youth, the training to be provided by the employer and social service agency, the wage and benefits which are available to the youth and the opportunities available for continued employment and promotion.
2. The youth will begin employment under the terms of the documented commitments and expectations. At the end of a designated orientation period, designed to meet the specific needs of the youth and the employer, the youth service agency and the employer shall meet to discuss the work of the youth, the need for additional skills training and the future permanent employment of the youth. Members of the Employment Coalition, the Coalition of Providers or the Contracting Agent, may be included in the meeting to assure continued overall support for the Youth Employment and Empowerment project.
3. Employers who participate in this project will agree to provide an opportunity for employees to receive training in cultural diversity. The training will be provided to management direct line employees where the youth will be working. The training will be coordinated by the Coalition of Youth Service Agencies using a common curriculum.
4. Because of the multiple barriers to employment faced by these youth, the Coalition will encourage employers to consider some special efforts that will enhance the project. Following are examples of some of those options:
  - a. Basic academic skills are essential to sustaining career focused employment. Employers will be asked to consider, where appropriate, employing youth for a 40 hour week, but allow for 8 hours of the work week to be used for increasing academic skills. The employee's increased skills will be an asset to the employer as well as to the general labor market.
  - b. As an additional support to the project, when the youth has successfully completed the orientation period, some employers may provide the youth with a one-time bonus equal to one week's pay in recognition for their work on the job. For the one-time bonus the youth will agree to give time to their youth service agency to recruit additional youth into the employment program.

## **COMMUNITY ACCOUNTABILITY**

To insure that the project continues in a direction that meets the needs of the youth, service providers, and the employers, community oversight of the project is essential.

The Coalition of Service Providers will provide program development and direction through a cooperative working relationship. The Youth Employment and Empowerment Coalition will provide oversight and community involvement for the project. The contracting agent will provide regular progress reports. Jointly these groups will provide a forum for employers, youth and community residents to discuss the progress and future of the project.

Portland Employment and Empowerment Coalition will work together to insure that the project is responsive to the needs of the community and meets the goals as outlined in the Northeast Rescue Plan Action Committee's Call to Action .

**OVERVIEW OF YOUTH EMPLOYMENT AND EMPOWERMENT PROJECT  
SERVICE DELIVERY MODEL  
AND  
CLIENT FLOW CHART**

**I. Overview**

The enclosed youth employment model presented by the Northeast Community Employment and Empowerment Coalition is designed to bring about 100 percent employment for gang impacted youth who complete the pre-employment training component of this model. The design engenders a natural cooperation among providers, employers, government agencies and, most importantly, the youth. In addition to fostering interaction between various participants, the model also allows for maximum flexibility within agencies in developing the pre-employment training curriculum of their choice. This flexibility is important because each agency has a better understanding of the particular needs and abilities of their clients. A major uniqueness of this model is that it affords providers and employers an opportunity to build upon an already established relationship between provider and youth.

The successful implementation of this project will help in producing the following outcomes:

- Increase employment rate among participants.
- Decrease unemployment rate within overall target population.
- Reduce gang activity and gang violence within target population.
- Impress upon youth the important connection between education and employment.
- Create a mechanism for self-development and self-esteem among participants and within target population.
- Create a mechanism for community revitalization and empowerment.
- Create a skill development continuum for progressive employability.
- Significantly improve cooperation between employers, provider agencies, and youth.

The Employment Model will assist in the following long term developments:

- Create a national model for high risk youth employment to be duplicated across the country.
- Research and development tool for high risk/disenfranchised youth employment.
- Development of marketing tool for high risk/disenfranchised youth employment.
- Development of a new job market within urban community (through community revitalization efforts).
- Create new work force.

Developing and utilizing this pre-employment program for the youth at risk is systemically different than the traditional pre-employment programs. For the youth at risk, a successful pre-employment/employment program must include a strong system of supportive services. Every youth who enters this project's employment will receive a needs assessment which will identify areas of need and concern. Even as youth are receiving

pre-employment training, they will be connected to resources that are able to assist them in any identified problem areas. For example, a youth who has a drug or alcohol problem will be referred to another agency that addresses those issues. A youngster needing housing would be referred to a shelter program. Upon the successful completion of pre-employment training, they will have an individual plan to address all identified problem areas. As additional problem areas are discerned, they will be added to the individualized service plan.

An important aspect of this project design is the area of education. All youth entering the program must have an education plan. To complete pre-employment successfully, each youth must be assessed for and involved in an academic program (i.e. tutoring, alternative or night school). The only exception to this will be participants who have already completed high school or obtained a GED. For those who have completed high school or obtained a GED, all options for future training will be explored, either vocational or academic, and assistance provided in the areas of financial aid and proper application procedures.

Employers will have a centralized phone number to access this program. All job listings will be given to an assigned staff member at a central phone number. This person will receive all job listings and client profiles, and will pass those on to the Employment Committee.

An employer will also have the option of calling the same phone number should a youth be experiencing difficulty on the job. The information will immediately be relayed to the referring agency, which will be provided instructions on the process at the time they join the project. Option two will allow the employers to directly call the referring agency when problems arise with a youth placed from that service agency.

If a participant loses a job, that individual will be directed back to the referring agency. At that point, counseling, additional training and support services will be provided, after which the youth may move back through the system. The process allows each youth a second chance and also enables each agency to monitor its own system of pre-employment training. If numerous youth from any given agency are not maintaining their jobs, that agency's training methods will be reexamined and adjusted as needed.

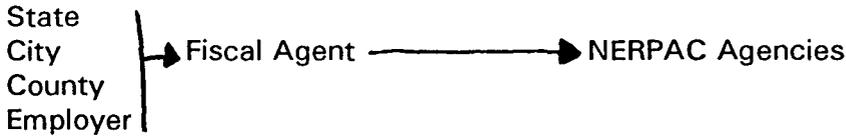
## **II. Narrative**

The following three flow charts describe the movement of funds, jobs and youth through this total project. Each sketch describes players and elements detailed on the following pages. Please use the "Explanations of Functions" as a description of these three flow charts.

**A. Incremental Breakdown of Flow Charts**

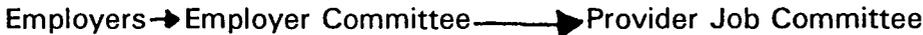
**1. Fund Movement**

Funding Sources



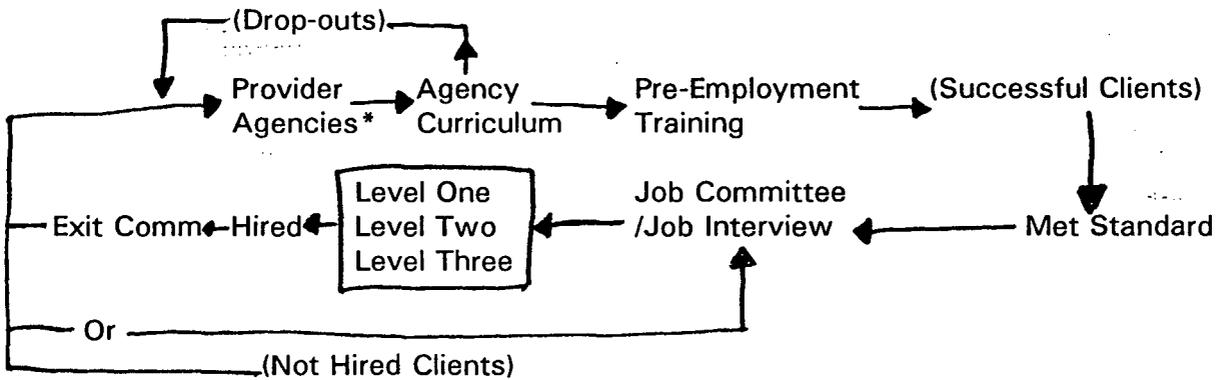
**2. Job Movement**

Job Sources



**3. Youth Movement**

\*For youth movement, Provider Agency represents beginning and end points.



**B. Explanation of Functions**

**1. State, City and County Entities** - Act primarily as funding sources for the 17 NERPAC provider agencies.

**2. Employers** - Currently act primarily as job resources of Coalition youth, but may also provide some funding.

**3. Contracting Agent** - Acts as administrative arm and single point of contact/depository for funds and job orders from participating Employer Agencies. In addition, the contracting agent acts as single point of funds distribution to respective Coalition members. There will also be staff from the Contracting Agent designated to be employers' single point of contact for employer/youth/agency concerns.

**4. Provider Agencies** - Consist of 17 youth services provider agencies that make up the Northeast Rescue Plan Action Committee (NERPAC) including POIC, Christian Women Against Crime, Lents Education Center, Yaun Youth Care Center, Oregon Outreach, Multnomah County Safety Action Team, Private Industry Council, House of Umoja, Mainstream Youth Program, Self-Enhancement, Inc., Serendipity Academy, Open Meadow Learning Center, Youth Gang Outreach, Youth Redirections, Urban League, MYCAP, and Give Us This Day.

**5. Agency Curriculum** - Constitute the particular employment training curriculum used by each agency. Each agency has flexible options to choose the curriculum it deems best for its particular clients. Agencies with similar client needs may work together in groups. Curriculum has been designed for both the reader and non-reader populations.

**6. Qualification Standard** - Defined as "employment readiness standards" which are agreed upon by employers and coalition members and referred to as "Work Maturity Competencies." All youth, regardless of agency curriculum used, must satisfy these competencies before being forwarded for job interviews. These standards are attached to this document.

**7. Provider Jobs Committee** - Represents the single point of entry for job notification/information from employers. A representative from the contracting agency will serve on this Committee and act as the employers' single point of contact for employer/youth/agency concerns. The Providers Jobs Committee will consist of three to five individuals, with one member consisting of the employer group. Members will rotate periodically within length of term to be determined by the provider group.

The Jobs Committee will screen clients for jobs and will decide, based upon client skill level, which job interview to send respective clients out on. The committee will send out no more than three youth per job interview. All youth will come from the same level. This committee will also maintain a profile card on each youth. It will be each agency's responsibility to put together the original profile card for their particular clients. Therefore, the Jobs Committee will have pertinent information on each client in advance. The profile card will contain information such as job interest, recommended job level, age, social security number, etc. Youth who are not hired as a result of interviewing for a respective job, will become priority for the next available jobs; but again, within their skill level.

**8. Employment Levels One, Two and Three** - The employment job levels system is designed to fit the employment skill levels of the various youth. Skill and experiencing levels are defined as:

**Level One/Work Experience** - Community clean-up projects, fast food, service station, existing subsidized employment.

(Approximately 45 percent of clients are at Level One.)

**Level Two/Unskilled Labor** - Warehouse, courtesy clerk, production.

(Approximately 35 percent of clients are at Level Two.)

**Level Three/Entry Level** - Retail, semi-skilled labor, apprenticeship, fire crew, skilled jobs.

(Approximately 20 percent of clients are at Level Three.)

The Youth Employment and Empowerment Coalition must advocate and negotiate with potential employers for jobs in all three levels. In addition, the Coalition must provide training and support services to employers concerning the clients' needs. The training and support includes realistic expectations concerning clients, back-up services if problems occur, additional, readily available candidates if a client does not work out. Another advantage of the "level system" is that it provides a skill development and job placement continuum for all clients. It is also through this level system that 100% for those clients that sincerely desire to be employed can be achieved.

**9. Exit Committee** - The Exit Committee, like the Jobs Committee, consists of three to five individuals. This includes one person from the employer group for balance. The major purpose of the Exit Committee is to deal with client/employer/provider issues. This is the committee that addresses the facilitates issues such as employer diversity training, client advocacy, quality control of agency training curriculum, and provider/client accountability. The natural composition of the Exit Committee would be those individuals who are currently making presentations to employers for jobs and financial assistance.

Specifically, this is the Committee that addresses employer complaints of clients, client complaints of employers, clients who are consistently terminated or who are frequently turned down for jobs. In all of those cases each client must also interface with referring agency as well. Committee members will rotate periodically with length of term to be determined by provider group.

**10. Employer Committee** - The Employer Committee will consist of three to five individuals. One of the committee members will be from the providers group while the remaining Committee members will be Employer Advocates. This Committee will advocate for employer needs, with the provider members acting as an element of balance. On the behalf of employers, the Employer Committee will advocate and facilitate training for the providers to address employer needs and expectations. Optionally, it also represents a single point of contact for providers to address their concerns members. Members will rotate periodically with length of time to be determined by employer group.

The three committees, **Jobs Committee, Exit Committee and Employer Committee**, create an ensemble that allows for maximum contact and interfacing between client, provider and employer concerns. The committee forums lends themselves to mediation of problems on a smaller level before they have the opportunity to escalate.

In addition, the overall model lends itself to either further development, modification and easy access for trouble-shooting.

Chart One: Overall Project  
(Funding and Client Flow)

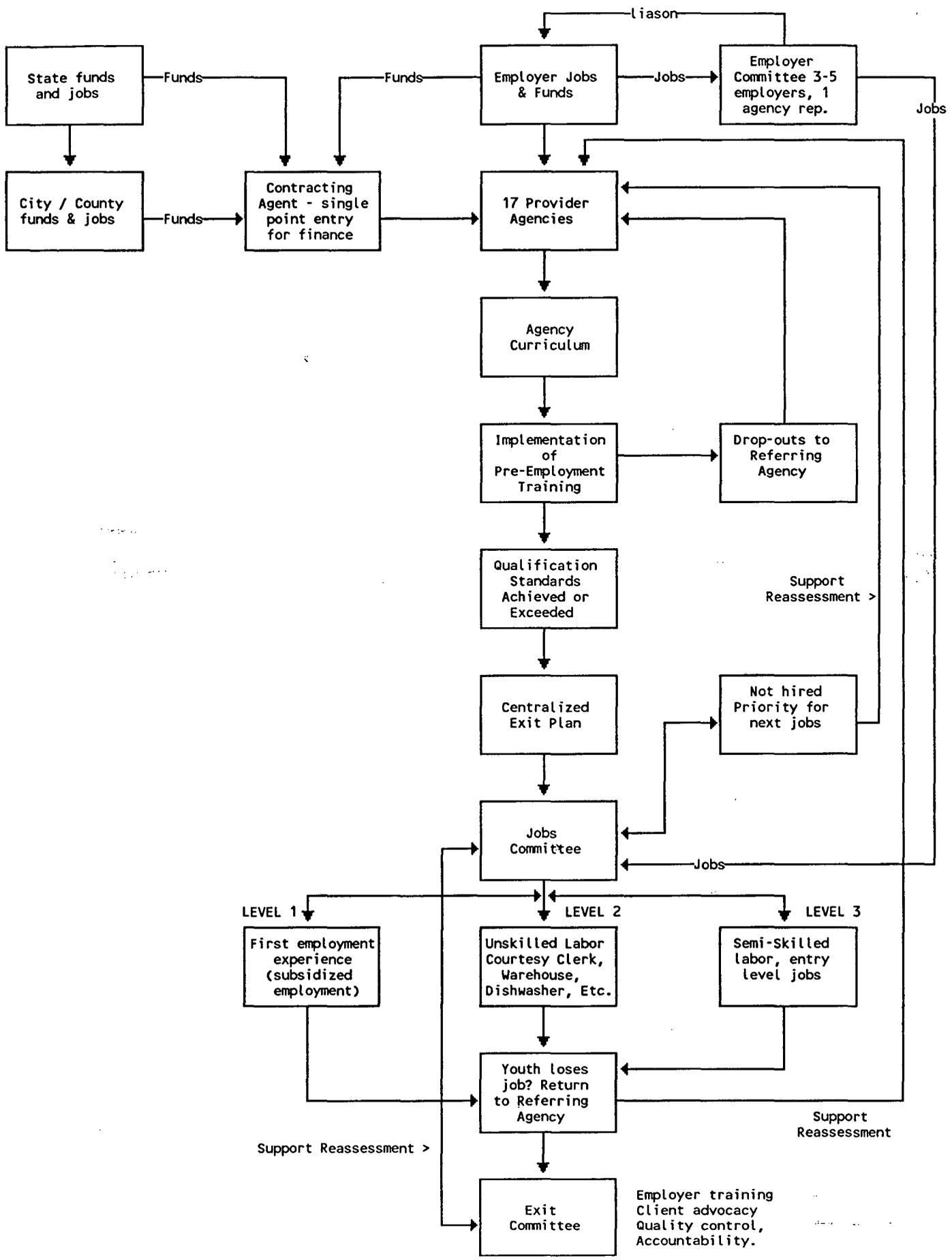
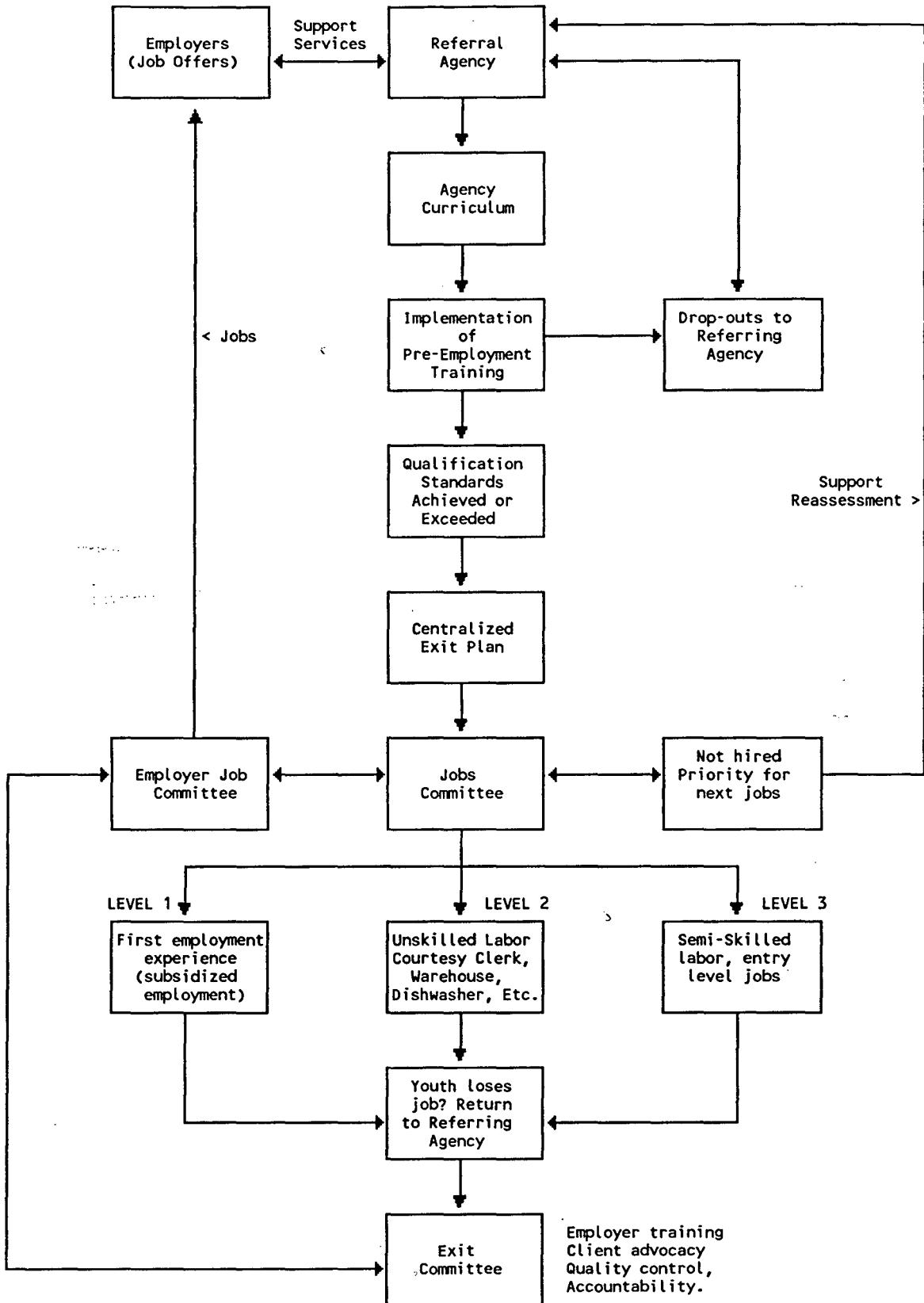


Chart Two: Client Flow Chart  
(Decentralized Intake)



OREGON ECONOMIC DEVELOPMENT DEPARTMENT  
STRATEGIC RESERVE FUND GRANT AGREEMENT

PARTIES

Oregon Economic Development Department (Grantor)  
775 Summer Street NE  
Salem, Oregon 97310 (OEDD)

Multnomah County Juvenile Justice Division (Grantee)  
1401 N. E. 60th Avenue  
Portland, Oregon 97213

RECITALS

1. The Strategic Reserve Fund is an Oregon Lottery program intended to support projects that will put the State of Oregon in a better strategic position to capitalize on cost effective, long-term economic development opportunities. It is especially targeted at projects which can reasonably be expected to result in new jobs, retention of jobs, or higher incomes for Oregonians.
2. The Portland Employment and Empowerment Coalition is made up of private, non-profit and public agencies which serve youth from North and Northeast Portland. The Coalition is engaged in a Youth Employment Project to actively recruit 300 permanent, career-focused jobs and 385 parttime and summer jobs dedicated to high-risk gang-impacted youth. The Coalition is seeking \$720,000 for services to enable this high-risk population to enter the workforce successfully. Previous experience with programs in the Portland area has indicated current resources and approaches to employment services to youth are not adequate to successfully serve the target group.
3. Job readiness services as well as career focused jobs are needed for success with the targeted youth. The Youth Employment Project design includes the critical elements needed to achieve suitable employment for gang-involved youth. The following elements make this project unique, distinguishable from existing youth employment efforts:
  - People of color will be actively involved in the policy development and funding decisions for the project.
  - Pre-employment services will be provided by youth servicing agencies that have a proven history of working with gang-involved youth.
  - Youth service providers will work together cooperatively to allocate resources, refer youth to jobs; evaluate project performance and solve problems.
  - The project will be actively monitored by the Portland Employment and Empowerment Coalition.

4. The OEDD has agreed to participate with the Portland Employment and Empowerment Coalition in funding the first phase (12 months) of the Youth Employment Project.

#### AGREEMENTS

In recognition of the foregoing mutual recitals and in consideration of the understandings, promises, and assurances below, the parties agree as follows:

1. Upon execution of this agreement, the Grantor will deliver to the Grantee the sum of \$100,000 from the Strategic Reserve Fund to be matched with:  
  
Up to \$100,000 in services and monetary contributions from Multnomah County; and In-kind and monetary contributions from other public and private non-profit organizations (including the City of Portland) participating in the Coalition.
2. The funds described in Paragraph 1 of this agreement shall be used to purchase preemployment training, job placement and job site monitoring, and support services to targeted youth, the details of which are described on Page 5 of Attachment I to this agreement.
3. The first phase of the project, subject to terms of this grant agreement, shall run from March 15, 1992 until March 15, 1993.
4. The Grantee (Multnomah County) shall act as fiscal agent for the project, and shall prepare and provide to grantor and other participants a full accounting of the expenditures made with the said \$100,000, including the names of the persons or entities to whom payments were made, and the purposes of such payments, May 15, 1993.
5. Together with the accounting described in Item 4 of this agreement, the Grantee shall provide to the Grantor a final written report of the results of the project, including recommendations for future activity by May 15, 1993.
6. Multnomah County Juvenile Justice Division shall provide project management and coordination with all parties involved in the project.
7. Grantee will expend the amount awarded in this agreement, and for no purposes other than those named in Paragraph 2 of this agreement.
8. If the amount of this grant agreement exceeds the amount required to accomplish the purposes set forth herein, the Grantee shall return the remainder to Grantor within thirty days after such excess is identified. Grantee will refund to Grantor any portion of the aforesaid that remains unexpended by July 15, 1993.

9. The Grantee shall reasonably acknowledge in some public fashion, such as in brochures or other public documents, that the project was funded in part by Oregon Lottery Funds.
10. Grantee shall comply with the requirements of all applicable federal, state, and local laws, rules, regulations, ordinances, and orders applicable to the work to be done under this agreement, except where contested in good faith and by proper proceedings. Applicable laws and rules include, but are not limited to: Workers Compensation Laws (ORS Chapter 656); Wages, Hours, and Records Laws (ORS Chapter 652); Conditions of Employment Laws (ORS Chapter 653); Safety and Health Regulations (ORS Chapter 654); and Unemployment Insurance (ORS Chapter 657).
11. Grantee agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules, and regulations.
12. Grantee, to the extent permitted by its statutes and charters, shall defend, save, and hold harmless the State of Oregon, the Economic Development Department, its officers, agents, employees, and members from all claims, suits, or actions of whatsoever nature resulting from or arising out of the activities of the Grantee or its agents or employees under this agreement.
13. This agreement constitutes the entire agreement between the parties. No waiver, consent, modification, or change of terms of this agreement shall bind either party unless in writing and signed by all parties. Such waiver, consent modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein, regarding this agreement. The parties, by the signature below of their respective authorized representatives, acknowledge having read and understood this agreement and agree to be bound by its terms and conditions.
14. If any term or provision of this agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the agreement did not contain the particular term or provisions held to be invalid.
15. The failure to enforce any provisions of the agreement shall not constitute a waiver of that or any other provision.
16. This agreement shall be governed and construed in accordance with the laws of the State of Oregon. Any action, suit, or proceeding regarding this Agreement shall be filed and prosecuted in the circuit court of Multnomah County, Oregon.

17. In the event of any action, suit, or proceeding of any kind to enforce or interpret this agreement, or any rights or obligations arising hereunder, the prevailing party shall be entitled to reasonable attorney fees at trial or on any appeal, and all costs and disbursements incurred therein.
18. Grantee will permit Grantor, the Secretary of the State of Oregon and the Oregon Legislative Assembly, and their duly authorized representatives to review or audit its books of accounts regarding the receipt and disbursement of funds received from Grantor.
19. Grantee is not an officer, employee, or agent, as those terms are used in ORS 30.265, of the Grantor. Grantee does not have and shall not represent that it has power or authority to obligate the Grantor under any contract entered into between Grantee and third parties.
20. Grantee represents that it is a County of the State of Oregon organized pursuant to ORS Chapter 203. Grantee has the full power and authority to make this agreement and to incur and perform its obligations hereunder. This agreement has been duly executed and delivered by Grantee and will constitute the legal, valid and binding obligation of Grantee, enforceable in accordance with its terms.
21. The following shall constitute events of default:
  - a. Grantee fails to use the grant for the purposes set out in item 2 hereof; or
  - b. Grantee fails to perform any of the other provisions of this agreement; or
22. Upon the occurrence of any event of default set out in paragraph 21 hereof, Grantor or participant may, by written notice to Grantee, terminate this agreement. Grantee shall have thirty (30) days to cure any event of default. In the event the default is not cured, Grantee shall, within thirty (30) days, return all unexpended grant funds to Grantor along with a final accounting as set forth in paragraph 4 hereof.

MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

OREGON ECONOMIC DEVELOPMENT DEPT.

\_\_\_\_\_  
Gladys McCoy, Chair

\_\_\_\_\_  
Steven C. Petersen, Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Attachment I

## PORTLAND EMPLOYMENT AND EMPOWERMENT COALITION

### YOUTH EMPLOYMENT PROJECT

The Portland Employment and Empowerment Coalition is a partnership between the Portland Organizing Project and the Coalition of Youth Service Agencies serving youth in the North/Northeast Portland Community.

The Portland Employment and Empowerment Coalition is actively recruiting 300 permanent, career focused jobs and 385 part-time and summer jobs dedicated to high risk gang impacted youth. The Coalition is also seeking \$720,000 for services to enable this high risk population to enter the workforce successfully. This proposal will summarize the history of the project, outline the target population, identify the project participants, describe how the youth will be connected to the jobs and list the pre-employment services that will be provided.

### BACKGROUND AND NEED

In December of 1990, the Northeast Rescue Plan Action Committee identified eradication of gangs in Portland's inner city as their primary objective. Development of the Rescue Plan was a collaborative effort involving community-based youth service agencies and policy makers in the Northeast community. This group identified development of permanent, career focused jobs that pay above minimum wage as a key long-term strategy to end gang activity. Their analysis also identified a broad range of service gaps in the social service systems currently serving these youth in the Portland area. During the summer of 1991, some members of the Rescue Plan Action Committee successfully carried out a summer youth employment program to develop and test some initial ideas about how a program might work.

Another analysis of the services for at risk youth also concluded that the current system is not adequate. The Multnomah County Children's Agenda concluded:

Current resources are inadequate to meet the employability development needs of those "at risk" of failing in the school system. Specialized programs for employment for those out of school are inadequately funded. The social human development side of many of the hard to serve populations, such as youthful offenders... and disadvantaged minorities require considerably more programmatic support than is currently available.

In April of 1991, the Portland Organizing Project, a community-based organization that includes citizens, religious and business leaders, and neighborhood activists, initiated a series of meetings to discuss an appropriate

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community response to gang involved youth. This group identified lack of employment, training, and job opportunities as the primary obstacles to providing Portland youth with an alternative to gang activity. A mission statement and clear set of goals were designed to improve the economic future of gang-involved and low income youth. The initial phase of this project proposes, through cooperation with the business community and community-based youth service organizations, is to recruit 300 permanent plus 385 part-time jobs and \$720,000 for pre-employment services for gang involved youth.

As demonstrated by the recent Gang Summit these youth are ready to become involved in the workforce. Job readiness services as well as career focused jobs are needed to make this a reality. The project design includes the critical elements needed to achieve sustainable employment for gang involved youth. The following principles which have been incorporated make this project unique and distinguishable from existing youth employment efforts.

- People of color will be actively involved in the policy development and funding decisions for the project.
- Pre-employment services will be provided by youth serving agencies that have a proven history of working with gang involved youth.
- Youth service providers will work together cooperatively to allocate resources, refer youth to jobs, evaluate project performance and solve problems.
- The project will be actively monitored by the Portland Employment and Empowerment Coalition and a Coalition of Youth Service Providers.

## PROFILE OF TARGET POPULATION

The project proposal is to provide permanent, summer and after school jobs to 685 youth annually.

The youth targeted to be served by the project are:

Gang involved and gang affected youth  
Ages 14 and older  
Males and females

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This high risk target population has many barriers to employment. In addition to the common barriers such as poor academic skills and lack of employment opportunities, this target population has additional barriers. Following are examples:

- Problems with authority
- Lack of trust of adults
- Lack of trust for anyone who is of a different ethnic background
- Belief that they won't be accepted for themselves
- Drug and alcohol abuse
- Difficulty cooperating with others and following directions

## PROJECT PARTNERS

The success of this project requires the commitment of many groups. Following is an outline of the participants and a summary of their role in the project. The proposal provides an expanded description of how each group will participate in the project. Attachment A provides a visual display of the relationships among the participants.

Coalition of Youth Service Agencies - The Coalition is a group of youth service agencies who have come together as a result of the Northeast Rescue Plan Action Committee Call to Action. The Coalition consists of non-profit and public agencies serving youth in the North/Northeast Portland community. Sixteen member agencies of this Coalition will provide the employment services outlined in this proposal. Attached is a list of the member agencies who will be providing the employment services.

Fiscal Agent - One of the Coalition agencies will act as the fiscal agent for the project. The Coalition has requested that Multnomah County Juvenile Justice Division act as the fiscal agent.

Portland Organizing Project - P.O.P. is a group of citizens, religious and business leaders, and neighborhood activists who have initiated community projects to respond to the problems of gang involved youth. Based on the Northeast Rescue Plan Action Committee report, P.O.P. has chosen the employment of gang involved youth as a major activity. P.O.P. in conjunction with the Coalition of Service Providers has actively recruited the employers and the funding sources for this project.

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**Employers** - These are the employers who have committed to provide jobs to youth who are referred from service providers. The list of employers who have committed jobs to date is attached.

**Funding Sources** - Multnomah County, City of Portland, and the State have been approached to provide funding for the job readiness services needed to employ the target population. Funding from corporations, foundations and federal sources is also being pursued.

## **SERVICE DELIVERY MODEL**

The service delivery design for this project employs a decentralized approach to deliver employment services to the target population. The model capitalizes upon the existing trust relationship between the youth and the community-based agency and builds on the existing services of the agency to provide the employment services.

Actively gang involved youth have barriers to employment that can only be addressed by agencies who have a proven history of working with these youth. Developing a trust relationship is essential because these youth do not trust adults, have low self-esteem, and do not believe they can enter the workforce successfully. Community based agencies are in the best position to develop this trust relationship. These youth also have multiple service needs. Support services such as housing, transportation, clothing, food and positive life supports must be solved before employment can be successful. Critical to the success of these youth in employment are agencies who can deliver or access the delivery of these services. The service delivery model incorporates these two key elements into a decentralized delivery of employment services. Attachments B and C, as well as the following narrative, provide an outline of the model.

### **Intake**

1. Multiple Entry Points for Youth. All member agencies of the Coalition will refer youth for services. Sixteen participating agencies will provide the pre-employment services and job site monitoring.
2. Youth will be assessed for current level of academic functioning and employability. A common assessment process will be used by all providers.
3. Agencies will conduct a uniform intake and collect common client information.

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4. Agencies will insure that youth have any essential employer required information, i.e. Social Security cards, birth certificates, etc.

#### Pre-employment Training

1. Agencies will provide pre-employment training from common curriculum with common standards. Agencies will adapt the curriculum to meet their specific needs.
2. Youth will be evaluated for work maturity skills. Youth who have acquired work maturity skills will be referred for job placement. Youth who have not acquired work maturity skills will remain in extended pre-employment training or referred for other services.

#### Job Placement and Job Site Monitoring

1. The fiscal agency will act as a single point of contact for job referrals. Employers will refer all jobs to the fiscal agent.
2. The fiscal agent will accept all job referrals and bring them to the Coalition's committee of agencies participating in the employment project. The committee will coordinate assignment of job referrals among agency to assemble a pool of applicants. The committee will meet regularly to coordinate referrals to insure a timely response to employers.
3. The Coalition will refer a pool of applicants to employers for jobs.
4. Once a youth is hired, the youth service agency will provide job site monitoring. The agencies will have regular contact with the youth and the employer and act as a resource to assist in resolving difficult situations. The agency will continue to provide support to insure a positive experience for the youth and the employer.

#### Support Services

1. Agencies will provide case management for the youth and assist in making available support services such as: child care, clothing, transportation, etc.

#### Employer Services

1. Agencies will provide training and support to employers on how to work with high-risk youth.

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2. Agencies will provide cultural sensitivity training to employers.

### Interagency Services and Monitoring

1. The Coalition will provide support and training across agencies to insure consistency of pre-employment training and a pool of employment ready youth.
2. The Coalition will develop a process in conjunction with the fiscal agent to monitor the project and provide support to improve success.

## SERVICES

### Pre-employment and Work Maturity Curriculum

The project will utilize proven strategies to employ high risk youth. The common curriculum that will be used by the agencies in delivering pre-employment training and job readiness skills will contain the following elements:

#### Pre-employment Skills

- Assessment
- Resume preparation
- Application writing
- Interviewing
- Career exploration
- Employment requirements, i.e. Social Security number, photo ID, work permits, birth certificate

#### Job Readiness Skills/Work Maturity

- Demonstrating positive attitudes and behaviors
- Being consistently punctual
- Maintaining regular attendance
- Presenting appropriate appearance
- Exhibiting good interpersonal relations
- Completing tasks effectively and in a timely manner
- Giving attention to instructions from supervisors
- Meaningful feedback to supervisor

The key service that will be provided by the youth service agency is job site monitoring. For many of these youth this will be their first employment experience. Many issues can arise between employers and youth once the youth

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begins working. The youth service agency will provide the ongoing support to the youth and the employer through the initial phase of employment. The agency will develop a relationship with the employer and be available to mediate situations as needed. The youth service agency will be available to both the employer and the youth as a resource. This critical service is the cornerstone to the service delivery model.

### Job Site Monitoring

- Consultation and mediation with the employer and the youth to resolve difficulties
- Individual and group conferences to improve workplace attitude
- Support for the youth and employer to maintain a positive employment situation

Academic skills and support services are an essential part of a service delivery model to employ the identified target population. The participating agencies currently provide a wide range of services that will augment the employment services included in this project. The Coalition will work together to assist youth in accessing these services to meet their individual needs.

A basic level of academic skills are essential for a youth to sustain career focused employment. However high risk youth need employment to be able to see the benefit of increasing these skills. To assist and encourage youth to increase academic skills, the project includes a plan for employers, where appropriate, to provide an opportunity during the work week for youth to enhance their academic skills.

Following is an outline of the academic and support services that will supplement the project:

### Academic Skills

- GED preparation and completion
- Educational tutoring
- Alternative education
- Basic education

### Support Services

- Case management
- Drug and Alcohol assessment, treatment and recovery support

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- Basic living needs i.e. transportation, clothing, food, supportive living situation
- Self-esteem enhancement
- Cultural awareness
- Life skills development
- Moral and social environmental enhancement
- Support services for parents
- Extended family and friendship bonding

To provide educational and pre-employment training, the proposed project will utilize proven strategies to employ high risk youth. To eliminate the many barriers characteristic of the target population, a wide range of services is needed to assist the youth in becoming successfully employed. Following is an outline of the services that will be provided as part of the project.

## **COALITION OF YOUTH SERVICE AGENCIES**

### Allocation of Resources

The Coalition of Youth Service Agencies has formed and developed a cooperative working relationship. This unique provider coalition has come together to provide a consolidated approach in working towards the goal of eradicating gang activity in the community. The Coalition involves private, non-profit and public agencies who serve youth from North and Northeast Portland.

Sixteen member agencies of the Coalition will provide the employment services outlined in this project. These agencies have a strong presence in the community and a history of successfully serving gang involved youth. These agencies have the credibility with the high risk gang involved youth necessary to make this project successful. The list of agencies who will deliver services specific to this project is attached.

The Coalition of Service Providers has developed a plan for allocation of resources to the 16 participating agencies. The plan is flexible and adjustments may be necessary as resources are defined and agencies begin to implement services. The Coalition will work together to make necessary changes.

### Fiscal Agent

To support this bold and innovative approach to policy development and decision making, the Coalition has recommended one of its members to be the fiscal agent for the project. The agency will be an active participant in the Coalition, but will not be delivering services as a part of this project. The fiscal agent will be

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responsible to the funders for the project and develop the service provider contracts, monitor programs, compile data, prepare reports and assist in developing linkages between service providers and employers. The Coalition has recommended Multnomah County Juvenile Justice Division as the fiscal agent for this project.

## EMPLOYERS

The Youth Employment and Empowerment Committee of the Portland Organizing Project is recruiting employers to be a partner with the community in hiring gang involved youth. Six employers have committed to participating in the project and the number continues to grow.

These participating employers are either new to youth employment projects or have committed to expanding their youth employment efforts. The Portland Organizing Project, as an ongoing commitment, will continue to work with the Coalition of Agencies to recruit new employers to the project.

For employers who are interested in participating in the project, following is an outline of the expectations:

1. Employers need to be committed to the plan of hiring the youth targeted for the project and providing on the job training and support to assist the youth in being successful on the job.
2. Employers will be asked to commit to a specific number of jobs to be allocated to the Coalition of youth service agencies for the targeted youth.
3. Employers will be asked to consider the special needs of the youth when the employer is located outside of the North or Northeast neighborhood. Examples include transportation, flexible scheduling for part-time jobs, etc.

Employers who are willing to participate in the Portland Organizing Project's Youth Employment and Empowerment program will be asked to promote the program and its successes to other employers.

## EMPLOYER/YOUTH CONNECTION

To successfully meet the goals of the project, positive working relationships between the employer and the youth service agency who will recruit and train the youth must be established. Once a youth is employed, the service delivery model provides an opportunity for the employer to work directly with the youth service

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agency who has referred the youth for employment (attachment C). The process for employment of the youth is outlined as follows:

- Employer will contact the fiscal agent with job openings.
- The fiscal agent will bring all job openings to the Coalition who will coordinate all job referrals.
- A pool of applicants will be referred to the employer from the youth service agencies.
- Once the employer has chosen an applicant for the job opening, the employer, the referring youth service agency and the youth will meet.
- The employer, the youth service agency and the youth will have regular contact throughout the initial phase of employment. The service provide will be a resource to the youth and employer as long as is needed.

Following is a detailed description of the process for hiring between the youth, the employer and the youth service agency.

1. The youth service agency and the employer will meet to develop a written document of expectations and commitments. The written document could include the following:
  - a. A general background description of the youth including work history, and any relevant personal data. A decision will be made on the applicability of the employer's pre-employment requirements to the hiring of the youth, i.e. drug screening, interview process, etc. The legal requirements for I-9 documentation, Social Security registration, and work permits, if needed, will be documented.
  - b. The youth service agency will provide a listing of the services they will offer to the youth. Additionally, the social service agency will designate a person who will be responsible for providing support to the specific youth to be hired. The document will include the responsibility for transportation to the worksite, cost of equipment and/or uniform if needed by the employee and the necessary cost associated with obtaining a job.
  - c. The document will provide the kind of job being offered to the youth, the training to be provided by the employer and social service agency, the wage and benefits which are available to the youth and the opportunities available for continued employment and promotion.

Portland Youth Employment Project  
11/29/91

page 11

2. The youth will begin employment under the terms of the documented commitments and expectations. At the end of a designated orientation period, designed to meet the specific needs of the youth and the employer, the youth service agency and the employer shall meet to discuss the work of the youth, the need for additional skills training and the future permanent employment of the youth. Members of the Portland Organizing Project, the Coalition of Providers or the fiscal agent, may be included in the meeting to assure continued overall support for the Youth Employment and Empowerment project.
3. Employers who participate in this project will agree to provide an opportunity for employees to receive training in cultural diversity. The training will be provided to management direct line employees where the youth will be working. The training will be coordinated by the Coalition of Youth Service Agencies using a common curriculum.
4. Because of the multiple barriers to employment faced by these youth, the Coalition will encourage employers to consider some special efforts that will enhance the project. Following are examples of some of those options:
  - a. Basic academic skills are essential to sustaining career focused employment. Employers will be asked to consider, where appropriate, employing youth for 40 a hour week, but allow for 8 hours of the work week to be used for increasing academic skills. The rationale used for employers support of college education for employees is used here for increased academic skills for the target population. The employee's increased skills will be an asset to the employer as well as to the general labor market.
  - b. As an additional support to the project, when the youth has successfully completed the orientation period, some employers may provide the youth with a one-time bonus equal to one week's pay in recognition for their work on the job. For the one-time bonus the youth will agree to give time to their youth service agency to recruit additional youth into the employment program.

## COMMUNITY ACCOUNTABILITY

To insure that the project continues in a direction that meets the needs of the youth, service providers, and the employers, community oversight of the project is essential.

Portland Youth Employment Project  
11/29/91

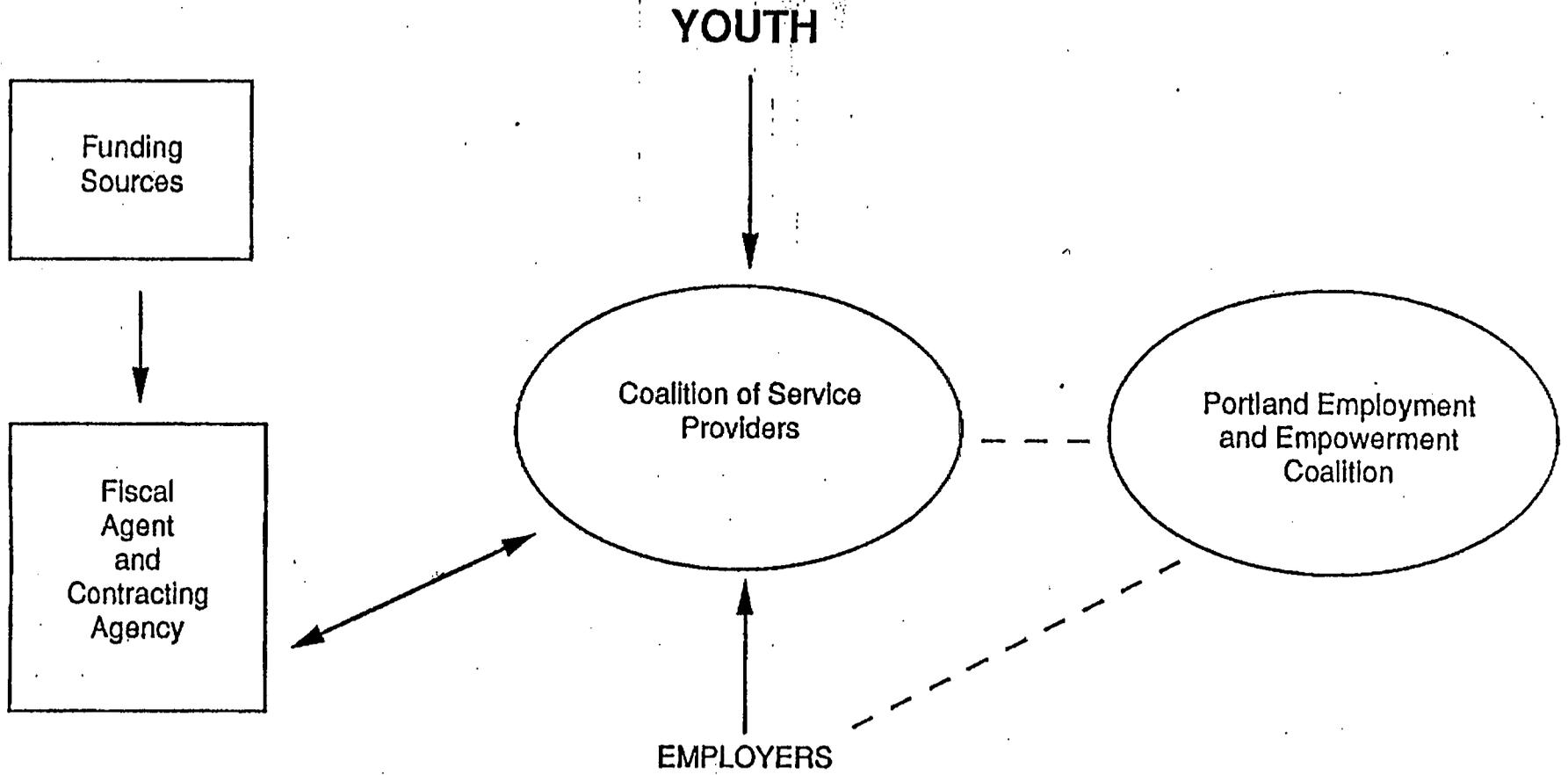
page 12

The Coalition of Service Providers will provide program development and direction through a cooperative working relationship. The Portland Organizing Project will provide oversight and community involvement for the project. The fiscal agent will provide regular progress reports. Jointly these groups will provide a forum for employers, youth and community residents to discuss the progress and future of the project.

Portland Employment and Empowerment Coalition will work together to insure that the project is responsive to the needs of the community and meets the goals as outlined in the Northeast Rescue Plan Action Committee's Call to Action.

PROJECT OVERVIEW

YOUTH EMPLOYMENT PROJECT



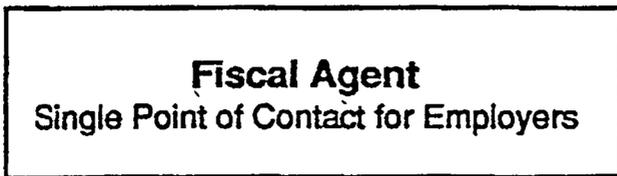
Attachment A  
November 29, 1991

**SERVICE DELIVERY  
MODEL**

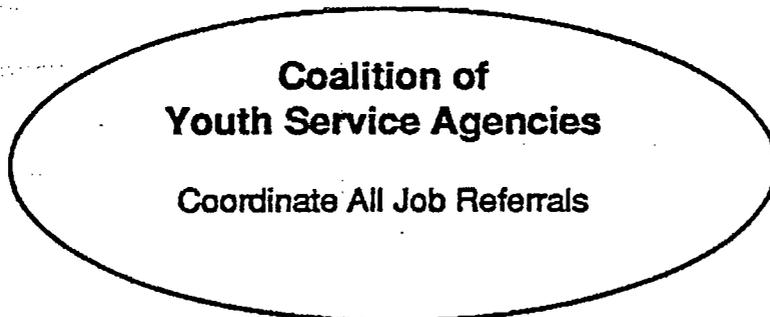
**YOUTH EMPLOYMENT  
PROJECT**

**Employers**

Job Referrals From Employers



Job Referrals Given To:



Agencies will Refer a Pool of Applicants to Employers for Interview

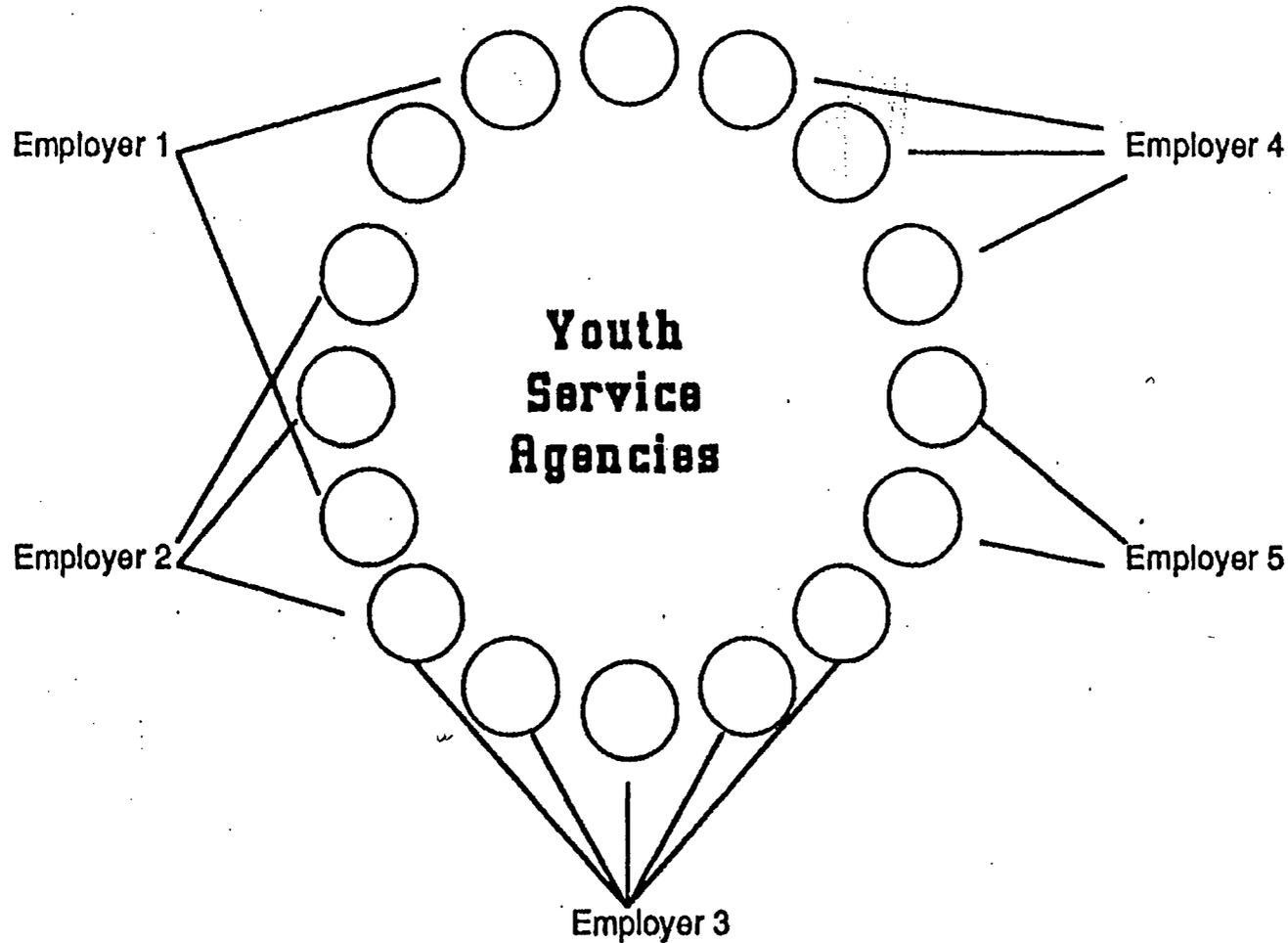
Employers will Hire from a Pool of Applicants

Youth Hired for Employment.  
Youth Service Agency is the point of contact for employer for the youth.

Service Delivery Model

**Youth Employment  
Project**

How The Model Would Look Once Youth Are Placed In Jobs



Youth Service Agencies will provide job site monitoring and ongoing support for employed youth.  
Employers may develop working relationships with several Youth Service Agencies.

**Attachment C**

November 26, 1991

**P.O.P.**

Portland Organizing Project • 4610 N. Maryland • Portland, OR 97217 • (503) 282-0087 or 282-0088

## YOUTH EMPOWERMENT & EMPLOYMENT COALITION

### EMPLOYERS WHO HAVE AGREED TO PARTICIPATE:

Nike  
St. Vincent Hospital  
James L. Fancesconi  
US Bancorp  
First Interstate Bank of Oregon  
Syd Dorn Chevrolet

### EMPLOYERS WHO ARE CONSIDERING PARTICIPATION:

Tektronix  
Fred Meyer Stores  
Burgerville  
High Tech Printing  
Barbara Sue Seal

Key Bank of Oregon  
Safeway Stores  
Rodda Paint  
Lanphere Enterprises  
Hannah Anderson

### COMMUNITY BASED YOUTH ORGANIZATIONS WHO HAVE AGREED TO PARTICIPATE:

Urban League  
Oregon Outreach, Inc.  
House of Umoja  
Lents Education Center  
MYCAP  
Yuan  
Give Us This Day

Self Enhancement, Inc.  
Christian Women Against Crime  
Mainstream Youth Programs Inc.  
Open Meadow Learning Center  
Youth Gangs Outreach  
Serendipity  
Youth Redirections

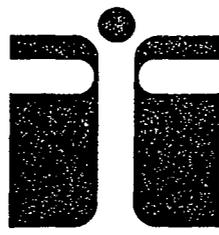
Safety Action Team - Columbia Housing Project  
Portland Opportunities Industrialization Center

### ORGANIZATIONS WHO SUPPORT OUR EFFORTS

Albina Rotary  
Jobs for Justice  
Rainbow Coalition  
Coalition of Black Men  
Portland Development Commission

JOB DESCRIPTION FOR FORTHCOMING PDS POSITIONS:

1. Manages processes involved in selection of subcontractors.
2. Participates in contract negotiations; identifies special conditions and service reporting requirements for contracts.
3. Consults with county purchasing, legal counsel, and others, as necessary to resolve contractual issues.
4. Prepares and processes all forms, correspondence, contract agreements and supplementary materials needed for contracts, consulting with financial operations staff and others as necessary.
5. Serves as Division's named contact and liaison with contractors; provides technical cross-training and coordination of cultural diversity training; coordinates periodic meetings and serves as liaison to establish links among Division staff, the providers and other resources within the community; provides other service support specific to a particular contract's needs.
6. Act as staff and liaison to the Advisory Council for the Youth Employment and Empowerment Coalition.
7. Collects, monitors and processes all intake and service delivery client information; provides supportive service evaluations through data collection and the measuring of outcome objectives.
8. Approves or secures approval of all requests for payment and provides authorized payment data to Division's financial operations staff in a timely manner.
9. Schedules and coordinates Division's assessments of contractors' service performance; assembles assessment team and provides final program assessment reports; monitors progress of any corrective actions required of contractors.
10. Maintains accurate, complete files on contractual matters and directs archiving of prior-year files when appropriate.
11. Prepares status reports and other researched reports to management.
12. Participates in Division's staff meetings, committees, trainings and other meetings as assigned.
13. Participates in Division's budget, planning and goal-setting processes.



RECEIVED  
FEB 24 1992  
MULTNOMAH COUNTY  
JUVENILE DIVISION

# The Private Industry Council

*Serving Multnomah and Washington Counties and the City of Portland*

February 21, 1992

Lorenzo Poe  
Resource and Development Manager  
Juvenile Justice Division  
1401 NE 68th  
Portland OR 97213

Dear Lorenzo,

Over the past several weeks there has been considerable discussion regarding the interest and intention of The Private Industry Council on the development of a program strategy for the delivery of employment and training services to gang involved youth. Following our recent meeting in Jim Francesconi's office, involving Marnella, Jim, you and myself, I thought it would be helpful to clarify a couple of points.

First, the Rescue Team, and especially the Employment Committee is to be commended for its tenacious work in responding to the opportunity to provide desperately needed services for these particular young people. TPIC, as a member of the Employment Committee, is fully supportive of the project's goal of long-term employment for the young people.

Second, our years of experience, both with gang-involved youth and in the training necessary for successful entry into the labor market and successful retention of a job, have been openly offered to the process, just as the other providers have offered their expertise. Our materials, systems, and expertise are still very much on the table as part of the necessary components of a successful program.

Third, TPIC is not seeking to be the "administrative entity" or to be the controller of the project or process in any way. The TPIC authored document, which put into writing a plan to bring together several existing programs as well as the new project, has been perceived by some as such a controlling attempt. This is an unfortunate misunderstanding. We intended the document to describe one possible plan to bring together several resources to provide more options for the young people including supported work

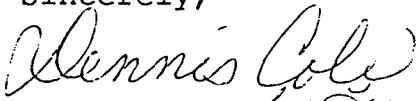
experience, basic education and vocational skill training. The proposal attempted to respond to the challenge Commissioner Kafoury presented in November in her letter responding to the Portland Organizing Project proposal.

With regard to the issue of the administrative entity, TPIC has no institutional need to be that entity. In fact, there are many unanswered questions regarding what such an undertaking would mean; until such questions are answered, the Youth and Administrative Committees of the PIC Board of Directors are not supportive of such a position. It has, perhaps, been confusing when it has been stated that TPIC has administrative systems which have the capacities envisioned in the project. In no case, should the perception of TPIC desiring such a role be allowed to hinder the further development of the project or the selection of someone to be the administrative entity. We are willing to play any role (or none) that will contribute to an effective program.

Fourth, with the diminishing resources for youth, particularly the youth involved in this project, it is very important to collaborate with existing systems where compatible and to leverage resources both existing and new. Multnomah County is currently blessed with an awakening sense of working together in programs of human investment. I hope we can continue to discuss how efforts with similar goals can be brought closer together.

Finally, the ultimate success of this project will be seen in the degree of long-term successful employment gained by the youth. I look forward to continuing to work toward that end.

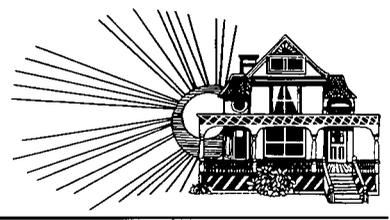
Sincerely,

  
Dennis Cole *by Linda Huddle*  
President

cc: Jim Francesconi  
Bill Scott  
Terry Anderson

BCC ✓

# Lents Education Center



447 N.E. 47th, Portland, OR 97213

Dennis L. Morrow  
Executive Director  
233-6090

Richard R. Mowry  
Program Manager  
231-5101

March 11, 1992

Dear Board of Commissioners:

I am writing in support of the Youth Employment and Empowerment Coalition and I support the County as the contracting agent for this project. I hope that the Board of Commissioners will support a positive vote on this issue as soon as possible so that funds can be released and the kids can get to work.

I work with kids who could benefit greatly from this program. I think it is a positive step in rehabilitating our youth and movement toward the goal of alleviating gang violence and making our youths positive contributors to society.

Please, it is vital that you put this issue on your agenda as soon as possible.

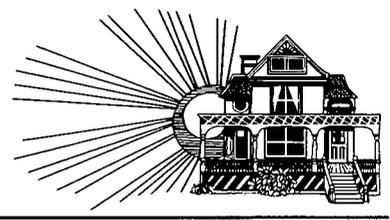
Sincerely,

Carrie S. Dickson  
Teacher

BOARD OF  
COUNTY COMMISSIONERS  
1992 MAR 12 AM 9:05  
MULTNOMAH COUNTY  
OREGON

BCC ✓

# Lents Education Center



447 N.E. 47th, Portland, OR 97213

Dennis L. Morrow  
Executive Director  
233-6090

Richard R. Mowry  
Program Manager  
231-5101

March 15, 1992

Board of Commissioners  
Multnomah County Board of Commissioners  
1021 S. W. 4th  
Portland, OR 97204

Dear Commissioners

I support the Youth Employment and Empowerment Coalition and urgently request that you immediately place on your agenda and approve Juvenile Justice as the fiscal agent. The State and City have already committed the \$500,000. Schools are ready to place these gang affected youth in jobs and/or in job training classes. We successfully keep our gang affected youth in school. We need your help so that we may place them in jobs. Success in school and at work will most certainly lessen the impact of gang involvement.

Sincerely

Beverly J. Nelson  
Teacher, Lents Education Center

BOARD OF  
COUNTY COMMISSIONERS  
1992 MAR 17 AM 11:46  
MULTNOMAH COUNTY  
OREGON

BCC ✓

2230 NE Halsey, Apt. B  
Portland, OR 97232  
March 16, 1992

Multnomah County Board of Commissioners  
1021 SW 4th  
Portland, OR 97204

Dear Commissioners McCoy, Anderson, Bauman, Hanson, Kelley:

I am writing to share with all of you my support for the Youth Empowerment Coalition and its efforts for youth employment. I believe the Coalition is an valuable project to support because jobs for all kids, including gang kids, are an important step towards lowering crime and poverty.

I would be great to know that all the Commissioners support designating Multnomah County as the contract agent for the project. By so doing the \$500,000 that has been committed by the State of Oregon and City of Portland may be released and kids can get to work.

Youth employment needs affect the youth of the entire metropolitan area. With your support, Multnomah County can take an active role in meeting a very real need and be an example to surrounding counties.

Thank you for your attention to the Youth Empowerment Coalition.

Sincerely,



Connie L. Cox

BOARD OF  
COUNTY COMMISSIONERS  
1992 MAR 17 AM 11:46  
MULTNOMAH COUNTY  
OREGON

BCC ✓

72 NE Monroe  
Portland, OR 97212  
March 16, 1992

Multnomah County Board of Commissioners  
1021 SW 4th  
Portland, OR 97204

Dear Commissioners McCoy, Anderson, Bauman, Hanson, Kelley:

I am writing to share with all of you my support for the Youth Empowerment Coalition and its efforts for youth employment. I believe the Coalition is an valuable project to support because jobs for all kids, including gang kids, are an important step towards lowering crime and poverty.

I would be great to know that all the Commissioners support designating Multnomah County as the contract agent for the project. By so doing the \$500,000 that has been committed by the State of Oregon and City of Portland may be released and kids can get to work.

Youth employment needs affect the youth of the entire metropolitan area. With your support, Multnomah County can take an active role in meeting a very real need and be an example to surrounding counties.

Thank you for your attention to the Youth Empowerment Coalition.

Sincerely,

*Joseph P. Young /clc*  
Joseph P. Young

/clc

BOARD OF  
COUNTY COMMISSIONERS  
1992 MAR 17 AM 11:46  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

In the Matter of the Multnomah )  
County participation in the ) RESOLUTION  
Youth Empowerment and Employment ) 92-41  
Demonstration Project )

WHEREAS, The North/Northeast Rescue Action Plan, Action Committee identified employment of gang-involved as a high priority; and

WHEREAS, The North/Northeast Rescue Action Plan Committee for the past eighteen months has developed an employment program for gang-involved youth; and

WHEREAS, The State of Oregon has appropriated \$100,000 to provide funding for employment readiness and follow-up services; and

WHEREAS, The City of Portland has committed \$200,000 this fiscal year and an additional \$200,000 in Fiscal Year 1992/1993 for employment readiness and follow-up services; and

WHEREAS, A consortium of Private sector employers including NIKE, First Interstate Bank, Bank of America, Tektronics, Providence Hospital, Kaiser Permanente, Fred Meyer Stores, Sid Dorn, Safeway Stores, Kienow's Stores, and U.S. Bankcorp have agreed to provide employment opportunities for gang-involved youth.

NOW, THEREFORE, IT IS RESOLVED, that Multnomah County will become a participating member along with the State of Oregon, the City of Portland and the private employers in the Youth Empowerment and Employment Demonstration Project.

ADOPTED this 19th day of March, 1992



MULTNOMAH COUNTY, OREGON

By Gladys McCoy  
Gladys McCoy, County Chair

REVIEWED  
LAURENCE KRESSEL, COUNTY COUNSEL  
for Multnomah County, Oregon

By H. H. Lazenby, Jr.  
H. H. Lazenby, Jr.

BUDGET MODIFICATION NO. DSS 63

(For Clerk's Use) Meeting Date MAR 19 1992

Agenda No. R-12

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_  
(Date)

DEPARTMENT: Social Services DIVISION: Juvenile Justice  
CONTACT: Marie Eighmey TELEPHONE: 248-3550  
\*NAME OF PERSON MAKING PRESENTATION TO BOARD: Harold Ogburn

SUGGESTED AGENDA TITLE:

Budget Modification # DSS 63 uses \$11,469 County General Fund vacancy savings to manage the Youth Employment & Empowerment Project.

(Estimated Time Needed On The Agenda)

2. DESCRIPTION OF MODIFICATION:  
{X} PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED.

This budget modification adds 1 Program Development Specialist for the remainder of the current year to manage the youth employment and empowerment project.

3. REVENUE IMPACT:

None.

1992 MAR 19 AM 8:34  
MULTNOMAH COUNTY  
OREGON  
BOARD OF  
COUNTY COMMISSIONERS

4. CONTINGENCY STATUS: N/A

Originated By Harold Ogburn Date 3/17/92 Department Manager Cindy Craghead Date 3/17/92

Budget Analyst Catherine Jones Date 3/17/92 Personnel Analyst C. Almbros Date 3/17/92

Board Approval DEBORAH L BOUSTAO Date March 19, 1992

EXPENDITURE  
 TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_ BUD MOD # DSS 63

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORGANIZATION	REPORT 'G CATEGORY	REVENUE SOURCE	CURRENT AMOUNT	REVISED AMOUNT	CHANGE	SUB-TOTAL	DESCRIPTION
		100	010	2510		7160				(8,107)	Dec Personnel.
		100	010	2510		7160				(2,189)	Dec Fringe.
		100	010	2510		7160				(1,173)	Dec Insurance.
		100	010	2540		7160				8,107	Inc Personnel.
		100	010	2540		7160				2,189	Inc Fringe.
		100	010	2540		7160				1,173	Inc Insurance.
											0 TOTAL, FND 100, ORG 2500.
											0 TOTAL EXPENSE.

REVENUE  
 TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORGANIZATION	REPORT 'G CATEGORY	REVENUE SOURCE	CURRENT AMOUNT	REVISED AMOUNT	CHANGE	SUB-TOTAL	DESCRIPTION
		100	010	2510		7160				(11,469)	County G/F, Org 2510.
		100	010	2540		7160				11,469	County G/F, Org 2540.
											0 TOTAL REVENUE.

PERSONNEL DETAIL FOR BUD MOD NO. DSS #63

5. ANNUALIZED PERSONNEL CHANGES:

FTE	POSITION TITLE	BASE PAY	FRINGE	INSURANCE	TOTAL
1.0	ORG 2540: PROGRAM DEV SPEC	27,700	7,512	4,797	40,009
1.0	ORG 2540 TOTAL	\$27,700	\$7,512	\$4,797	\$40,009

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES:

FTE	EXPLANATION OF CHANGE	BASE PAY	FRINGE	INSURANCE	TOTAL
0.29	ORG 2540: PROGRAM DEV SPEC	8,107	2,189	1,173	11,469
0.29	ORG 2540 TOTAL	\$8,107	\$2,189	\$1,173	\$11,469

BUDGET MODIFICATION NO. DSS # 63 (For Clerks Use) Meeting Date MAR 19 1992  
Agenda No. R-12

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_ (Date)

DEPARTMENT: Social Services DIVISION: Juvenile Justice  
CONTACT: Marie Eighmey TELEPHONE: 248-3550  
\*NAME OF PERSON MAKING PRESENTATION TO BOARD: Harold Ogburn

SUGGESTED AGENDA TITLE:  
Budget Modification DSS# 63 adds \$300,000 State and City funds to operationalize the youth employment & empowerment project.

(Estimated Time Needed On The Agenda)

2. DESCRIPTION OF MODIFICATION:  
(X) PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED.

This budget modification adds 2 Program Development Specialists to manage the youth employment and empowerment project.

3. REVENUE IMPACT:

Increases Cash Transfer of CG/F to Fed/State by \$2,100.00.  
Increases State Economic Development F/S revenue by \$100,000.00.  
Increases City of Portland F/S revenue by \$200,000.00.

4. CONTINGENCY STATUS:

Originated By	Date	Department Manager	Date
<i>Harold Ogburn</i>	<i>3/12/92</i>	<i>Ardey Craghead</i>	<i>3/12/92</i>
Budget Analyst	Date	Personnel Analyst	Date
<i>Kathleen Lewis</i>	<i>3/12/92</i>	<i>Chelmeras</i>	<i>3/12/92</i>
Board Approval	Date		

me/bmcovem2.old

BOARD OF  
COUNTY COMMISSIONERS  
1992 MAR 12 PM 11:03  
MULTNOMAH COUNTY  
OREGON

TEL No.

Mar 12,92 12:11 No.005 P.02/03

BUD MOD# \_\_\_\_\_

EXPENDITURE

TRANSACTION EB( ) GM( ) TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORGANIZATION	ACTIVITY	REPORT'G CATEGORY	OBJECT	REVISED AMOUNT	CHANGE	SUB TOTAL	DESCRIPTION
		100	010	2540			5100		16,214		Inc. Personnel
		100	010	2540			5500		4,378		Inc. Fringe
		100	010	2640			5550		2,346		Inc. Insurance
		100	010	2510			5100		(16,214)		dec. permanent
		100	010	2510			5500		( 4,378)		dec. fringe
		100	010	2510			5550		( 2,346)		dec. insurance
										<u>\$22,938</u>	SUBTOTAL,
											FND100,
											ORG 2540
										<u>\$22,938</u>	TOTAL, FND100
											ORG2500.
		156	010	2540			6060		300,000		INC PASS
		156	010	2540			7100		2,100		THRU PAYMENT
											Inc indirect
										<u>302,100</u>	SUBTOTAL,
											FND156, ORG2540
										302,100	TOTAL FND156
											ORG 2500
		100	010	0106			7608		2,100		CASH TRNSFR
											G/F TO F/S

REVENUE

TRANSACTION RB( ) GM ( ) TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORGANIZATION	ACTIVITY	REPORT'G CATEGORY	REVENUE SOURCE	CURRENT AMOUNT	REVISED AMOUNT	SUB TOT	DESCR
		156	010	2540			new code		100,000		STATE ECONOMIC DEVELOPMEN
		156	010	2540			new code		200,000		CITY OF P/M
		100	010	0106			6606		2,100		SVC REIMB
											G/F TO F/S
		<del>100</del>	<del>010</del>	<del>2510</del>			<del>7601</del>		<del>(2,346)</del>		<del>CNTY GEN.</del>
											<del>FND2510</del>
										<u>302,100</u>	TOTAL REVEI

R

PERSONNEL DETAIL FOR BUD MOD NO. \_\_\_\_\_

5. ANNUALIZED PERSONNEL CHANGES:

FTE	POSITION TITLE	BASE PAY	FRINGE	INSURANCE	TOTAL
2.0	ORG 2540: PROGRAM DEV SPEC	55,400	15,024	9,594	80,018
2.0	ORG 2540 TOTAL	\$55,400	\$15,024	\$9,594	\$80,018

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES:

FTE	EXPLANATION OF CHANGE	BASE PAY	FRINGE	INSURANCE	TOTAL
0.29	ORG 2540: PROGRAM DEV SPEC	8,107	2,189	1,173	11,469
0.29	PROGRAM DEV SPEC	8,107	2,189	1,173	11,469
0.58	ORG 2540 TOTAL	\$16,214	\$4,378	\$2,346	\$22,938

Meeting Date: MAR 19 1992

Agenda No.: R-13

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Ratification of a Revenue Agreement with Children's Services Division

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Social Services DIVISION Social Services

CONTACT Kathy Tinkle TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Ardys Craghead/Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of an Intergovernmental Agreement between the State of Oregon, Children's Services Division and the Multnomah County, Social Services Division, Alcohol and Drug Program Office effective January 2, 1992 through June 30, 1994. Children's Services Division will provide \$121,495 to fund one FTE Substance Abuse Specialist to be part of the Project Team effort.

*3/24/92 Originals to Kathy Tinkle*

(If space is inadequate, please use other side)

SIGNATURES:

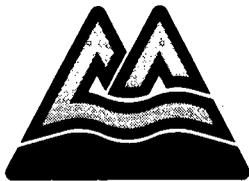
ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Ardys Craghead

(All accompanying documents must have required signatures)

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1992 MAR 10 PM 4:43



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691  
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS  
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## M E M O R A N D U M

TO: Gladys McCoy  
Multnomah County Chair

VIA: Ardys Craghead, Interim Director *Ardys*  
Department of Social Services

FROM: Gary Smith, *GS* Director  
Social Services Division

DATE: February 18, 1992

SUBJECT: Approval of an Agreement with Children's Services Division

**RETROACTIVE STATUS:** This revenue agreement is retroactive to January 2, 1992 to cover staff funding and program operations as of that date. The agreement is being processed after the effective date because the Social Services Division did not receive the final version of the contract from the Children's Services Division for processing until February 5, 1992.

**RECOMMENDATION:** Social Services Division recommends Chair and Board approval of a revenue agreement between the Alcohol and Drug Program Office and the State of Oregon, Department of Human Services, Children's Services Division (CSD) for the period of January 2, 1992 through June 30, 1994.

**ANALYSIS:** The Alcohol and Drug Program office will receive \$121,495 over the thirty month duration of the contract with CSD. The CSD will serve as administrator of the funds which will be used by the Alcohol and Drug Program to hire, supervise and support one FTE Substance Abuse Specialist who will work with Project Team.

**BACKGROUND:** Project Team integrates the highly successful Family Unity Model with a centrally located multidisciplinary team to protect children at risk for abuse and neglect due to parental substance abuse and it provides parents with an increased opportunity to maintain the custody of their children through an intense and coordinated team effort including support services and substance abuse treatment. In addition to the Substance Abuse Specialist, the team will include a public health nurse, human service aide, social service specialist, family unification specialist and others as needed. The project is being conducted in Multnomah and Lane counties and it is anticipated will provide a model for the state and others to emulate.

(ADAGRAM.DOC.42)



RETRO

CONTRACT APPROVAL FORM  
(See Administrative Procedure #2106)

Contract # 104372  
Amendment # -

MULTNOMAH COUNTY OREGON

<p>CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p>CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p>CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;"><b>RATIFIED</b></p> <p style="text-align: center;"><b>Multnomah County Board of Commissioners</b></p> <p style="text-align: center;"><u>R-13 March 19, 1992</u></p>
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Contact Person Kathy Tinkle Phone 248-3691 Date February 6, 1992  
Department Social Services Division Social Services Bldg/Room 160/6

Description of Contract An IGA wherein the Children's Services Division will provide \$121,495 in funding for a 30 month agreement in which the County will provide a FTE Substance Abuse Specialist to work in the Project Team program effective January 2, 1992.

RFP/BID # N/A IGA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_  
ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name CHILDREN'S SERVICES DIVISION  
Mailing Address 198 Commercial St. SE  
Salem, OR. 97310  
Phone 378-3542  
Employer ID # or SS # N/A  
Effective Date January 2, 1992  
Termination Date June 30, 1994  
Original Contract Amount \$ \_\_\_\_\_  
Amount of Amendment \$ \_\_\_\_\_  
Total Amount of Agreement \$ 121,495

Payment Term  
 Lump Sum \$ \_\_\_\_\_  
 Monthly \$ \_\_\_\_\_  
 Other \$ \_\_\_\_\_  
 Requirements contract - Requisition required.  
Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

REQUIRED SIGNATURES:

Department Manager *Ardey Craghead* Date 2/24/92  
Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
(Class II Contracts Only)  
County Counsel *[Signature]* Date 3-9-92  
County Chair/Sheriff *[Signature]* Date 3/19/92

VENDOR CODE		VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1410							121,495	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING    CANARY - INITIATOR    PINK - CLERK OF THE BOARD    GREEN - FINANCE

INTERGOVERNMENTAL AGREEMENT

CSD Contract Number: 1-997  
CSD Intergovernmental Number: 156

Date: JANUARY 15, 1992

This agreement between the State of Oregon, Department of Human Resources, Children's Services Division, hereinafter referred to as the "Division" and  
MULTNOMAH COUNTY, DEPARTMENT OF SOCIAL SERVICES,  
ALCOHOL AND DRUG PROGRAMS

hereinafter referred to as the "Agency" begins JANUARY 2, 1992 and JUNE 30, 1994, and includes the following which are attached hereto:

<u>Document</u>	<u>Pages</u>
SCHEDULE	4
GENERAL PROVISIONS	10
EXHIBIT 1	15
EXHIBIT 2	2

THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES, NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION, OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT.

AGENCY, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

Reviewed by Contracts Officer: \_\_\_\_\_ Date: \_\_\_\_\_

AGREED: AGENCY

AGREED: CHILDREN'S SERVICES DIVISION

MULTNOMAH COUNTY, DEPARTMENT  
OF SOCIAL SERVICES, ALCOHOL AND  
DRUG PROGRAM

BY: \_\_\_\_\_

426 SW Stark, 6th Floor

DATE: \_\_\_\_\_

Portland, Oregon 97204

By: Gladys McClary

BUDGET 91-93  
REVIEWED:

Multnomah County Chair

Date: 3/19/92

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

Federal ID : \_\_\_\_\_

By: [Signature]

Daryl W. Smith  
Social Services Division Director

Date

3.9.92

## SCHEDULE

AGENCY: MULTNOMAH COUNTY, DEPARTMENT OF SOCIAL SERVICES, ALCOHOL AND DRUG PROGRAMS

DATE: JANUARY 15, 1992

### I. Services

- A. The Agency agrees to provide services described as follows and in any attachments hereto, in accordance with the terms and conditions stipulated in the agreement and its attachments for PROJECT TEAM;
1. Hire, supervise, and support up to 1.0 FTE Substance Abuse Specialist.
  2. Substance Abuse Specialist will be outstationed at the Division's East Multnomah County Branch Office.
  3. Substance Abuse Specialist will participate as a member of the PROJECT TEAM by providing alcohol and drug assessments to clients being served by PROJECT TEAM and make treatment referrals, monitor client progress and act as liaison to treatment providers.
  4. Substance Abuse Specialist to serve as a member of PROJECT TEAM. Duties and responsibilities will be identified by the team. See EXHIBIT 1 for description of PROJECT TEAM, with special attention to pages 2 and 13 of EXHIBIT 1 for description of Substance Abuse Specialist duties and responsibilities.
  5. Notify the Division when the Substance Abuse Specialist is hired, the FTE, and salary and benefits rate to be paid.
- B. The Agency agrees to participate in the evaluation component and provide the mutually agreed upon information and reports.

### II. Consideration

- A. As consideration for the services provided by the Agency, for the period beginning January 1, 1992 and ending June 30, 1994, the Division will pay to the Agency, by check(s), an amount not to exceed \$121,495.00, to be paid as follows:
1. For the period, beginning January 1, 1992 and ending September 30, 1992, an amount not to exceed \$34,688.00 for a maximum of 9 months paid as follows:
    - a. An amount not to exceed \$28,056.04, for the salary and benefits of up to 1.0 FTE Substance Abuse Specialist, paid at the rate of \$3,117.34 per month for a maximum of 9 months.
    - b. An amount not to exceed \$981.00, for private car mileage, reimbursement at the rate of \$25.00 per month base plus \$0.21 per mile for a maximum of 3,600.0 miles.
    - c. An amount not to exceed \$800.00, for training for the Substance Abuse Specialist, paid as an reimbursement of actual expenses. The Division must prior approve training in order for it to be reimbursable.
    - d. An amount not to exceed \$1,250.00, for supplies and periodicals, paid as a reimbursement of actual expenses.
    - e. An amount not exceed \$3,600.00, for personal services - clinical consultation to consult with and supervise the Substance Abuse Specialist, paid at the rate of \$40.00 per hour for a maximum of 10.0 hours per month for a maximum of 9 months.

2. For the period beginning October 1, 1992 and ending September 30, 1993, paid as follows;
  - a. Amount not to exceed \$48,563.00, for the services, supervision, and support of 1.0 FTE Substance Abuse Specialist, paid at the rate of \$4,046.91 per month, for a maximum of 12 months.
3. For the period beginning October 1, 1993 and ending September 30, 1994, paid as follows;
  - a. Amount not to exceed \$38,244.00, for the services, supervision and support of 1.0 FTE Substance Abuse Specialist, paid at the rate of \$4,249.33 per month, for a maximum of 9 months.

A Summary Budget for the period January 1, 1992 through June 30, 1994 is included as Exhibit 2 of this contract.

The Agency agrees to provide Detailed Budgets for the periods beginning October 1, 1992 and ending September 30, 1993 and beginning October 1, 1993 and ending June 30, 1994, 30 days prior to the beginning of those periods.

- B. Payment will be made by the Division to the Agency monthly, on or after the first of each month following the month in which the services were performed, subject to receipt by the Division of the billing.
- C. It is agreed that the above agreement amount represents the full cost to the Division for the services and equipment herein agreed and that the Division will not be otherwise responsible for any other costs or expenses, in performance of these services.
- D. It is acknowledged that PROJECT TEAM is expected to last 30 months. However, services after September 30, 1992, are contingent on the availability of federal funds. The agreement may be amended to accommodate the change in available funds.
- E. The monies paid by the Division to the Agency under this agreement are restricted funds. The Agency agrees to expend the agreement funds strictly in accordance with the items shown on the Agency's budget, which is attached hereto and is made a part of this agreement. Prior written notification by the Agency to the Division shall be required before the Agency may transfer any funds between personnel expenses (salary and other payroll expenses) and the supplies and equipment expenses.
- F. The Division reserves the right to audit and review the actual expenses of the Agency to assure that the payments under this agreement do not exceed amounts that are reasonable and necessary to assure quality service, and to assure that the Agency's expenses are in accordance with the Agency's budget and applicable federal regulations on allowable costs. If the Division finds, from its audit and review, that the Agency has made expenditures, from the funds under this agreement for costs, which are not allowable under the agreement or have not been approved by the Division, the Agency agrees to promptly refund the monies so expended to the Division upon request.

### III. Billing

Billings and a report of the services rendered will be submitted monthly, on form CSD 294A, to CSD East Multnomah Branch Office, Attn: Office Manager, 815 NE Davis Street, 2nd Floor, Portland, Oregon. The Office Manager will review, approve and then forward all billings to the Project Director. A supply of the form CSD 294A shall be sent to the Agency

by the Division.

IV. Agency-Client Relationship

The Agency will establish a system through which a child and the child's parents or guardian may present grievances about the operation of the Agency's service program. At the time arrangements are made for the Agency's services, the Agency will advise the child and parents or guardian of this provision. The Agency shall notify the Division of all unresolved grievances.

V. Services to Culturally Diverse Children and Families

Providing equal access to and maximum benefit from services for children and youth who are members of culturally diverse groups is a priority for the Division.

During the regularly scheduled review of the Agency's program, the Division shall review information regarding efforts to deliver services which benefit culturally diverse children and youth.

VI. Program Records, Controls Reports and Monitoring Procedures

The Agency agrees to maintain program records including statistical records, and to provide program records to the Division at times and in the form prescribed by the Division. The Agency agrees to establish and exercise such controls as are necessary to assure full compliance with the program requirements of this agreement. The Agency also agrees that a program and facilities review (including meetings with consumers, review of service records, review of policy and procedures, review of staffing ratios and job descriptions, and meetings with any staff directly or indirectly involved in the provision of services) may be conducted at any reasonable time by state and federal personnel and other persons authorized by the Division.

VII. Fiscal Responsibility, Records, Controls, Reports and Monitoring Procedures

The Agency agrees to establish and exercise such controls as are necessary to assure full compliance with federal regulations and the Division's guidelines on allowable use of funds paid by the Division under this agreement.

The Agency agrees to maintain fiscal records consistent with accepted accounting practices and controls, which will properly reflect all direct and indirect costs and funds expended in the performance of this agreement, and all revenue received for programs under this agreement. The Agency shall make these records available at reasonable times upon request to state and federal personnel, and other persons authorized by the Division.

The Agency agrees to collect financial statistics on a regular basis and to make financial reports at times and in the form prescribed by the Division.

VIII. Indemnification and Insurance

A. Agency agrees that it is an independent agency and not an agent of the Division notwithstanding the hold harmless provisions in the General Provisions of this agreement. The Agency and the Division shall not be responsible for any legal liability, loss, damages, costs and expenses arising in favor of any person, on account of personal injuries, death, or property loss or damage occurring, growing out of, incident to, or resulting directly or indirectly from the acts or omissions of the other party under this

agreement.

- B. Both the Division and the Agency shall obtain, and at all times keep in effect, comprehensive liability insurance and property damage insurance covering each respective party's own acts and omissions under this agreement. Agency may satisfy these requirements in any manner allowed by ORS 30.282. The Division shall satisfy this requirement through the Liability Fund established under ORS 278.100. Such liability insurance, whatever the form, shall be in an amount not less than the limits of public body tort liability specified in ORS 30.270. In the event of unilateral cancellation or restriction by the insurance company of the Agency's insurance policy referred to in this paragraph, the Agency shall immediately notify the Division verbally and in writing.
- C. As evidence of the insurance coverage required by this agreement, and prior to execution of this agreement, the Agency shall furnish a certificate of insurance to Children's Services Division, ATTN: Contracts Manager, at 198 Commercial Street SE, Salem, Oregon 97310. The certificate form to be completed by the agency's insurer will be maintained in the Division's file to this agreement.
- D. There shall not be any cancellation, material changes or failure to renew such insurance policy (policies) without 30 days notice to the Division.

# PROJECT TEAM

## Project Description

### **Introduction:**

Project Team strengthens families, supports their efforts in developing and maintaining a drug and alcohol free lifestyle, reduces barriers which prevent families from obtaining the necessary services, improves parenting, reduces the need for out-of-home placements for their children, and speeds the reunification of families where such placements have occurred.

Protecting children from abuse, neglect, exploitation, and abandonment is best accomplished through strengthening their families. The family is the primary vehicle for treatment and change; stabilizing families and improving parenting skills protects children. Funds from this grant will be used to develop and implement services designed to strengthen the intervention and treatment services provided to abused and neglected children in substance abusing families. Efforts will be directed towards involving families in the intervention and treatment process. Responding to child maltreatment is most effectively accomplished through a community effort which includes the networking of citizenry, social service agency staff, and other professionals.

This project integrates the highly successful Family Unity Model with a centrally located multidisciplinary team to provide ready access to various treatment and support services identified as necessary to protect children while eliminating family issues which place the children at risk for abuse and neglect.

The goal of the team approach is to assist the caseworker in developing the most effective initial case plan with a substance abusing family. The team begins immediately in helping a family access services and developing a natural, healthy support system that can divert the family from more punitive authoritarian intervention. The team would be available to caseworkers who need a specialized approach in helping clients get into treatment while taking the family's needs into consideration at the same time. Family stress areas which will receive attention includes domestic violence, sexual abuse, financial issues, parent training, physical and mental health, needs education and training, parole and probation, and family conflict.

### **Description of Project**

Project Team protects children at risk for abuse and neglect due to parental substance abuse and it provides parents with an increased opportunity to maintain the custody of their children through an intense and coordinated multidisciplinary effort including support services and substance abuse treatment. This even includes children identified as drug affected infants. This proposal will create a multidisciplinary team consisting of child protective services, health, substance abuse treatment, family unity specialists, and other professionals who have the ability to assess and respond immediately to situations in which parental substance abuse results in their children being placed at risk for abuse and/or neglect. Through coordination and outreach, the team will address the needs of each family member, while supporting the family as a unit. The Family Unity Model supports the family in identifying their strengths and resources including friends, neighbors, and community support which can be used to alleviate the immediate crisis while ensuring the protection of the children. Through a partnership with existing resources, agency barriers will be eliminated, thus providing for prompt access to services.

### **Project Team's Principle Objectives**

- Establish a multiagency team of key professionals to provide immediate assessment and home based intervention services to children of substance abusing parents in need of child protective services. This objective includes the development, testing and disseminating of the project model as an innovative and effective method of improving services.
- Expand services to children currently not served. Through team effort and the addition of specialized staff, services will be provided to children who currently come to the attention of child protective services but are denied intervention until their situation deteriorates and they experience additional abuse and neglect.
- Provide services to support and better enable children to cope with the traumatic effects of living with substance abusing parents. Through advocating for and coordinating the services from several community resources including family therapy, family sex abuse treatment, mental health, Al-Teen, and other youth services programs, the project will enable youth of different ages to obtain counseling and related services to resolve issues associated with their parents' abuse of alcohol and drugs.

### **Intervention Components**

Project Team has four basic components supporting the intervention strategy. They are a multi-disciplinary team coordinating the delivery of services, an immediate response capability, the utilization of the family unification model, and the availability of comprehensive services. These are described below.

#### **1. MULTIDISCIPLINARY COORDINATION**

When a report is received by the child protective services staff indicating that children have been or are at serious risk of being abused or neglected due to parental substance abuse, a lead worker from the child protective services unit will be assigned to coordinate the investigation and provision of necessary services. The lead worker is supported by a team of professionals who are available on an immediate basis to staff the situation, make an initial determination of the services that may be required, and accompany the lead worker in meeting with the family.

The support team consists of the following professionals:

- family unification specialist: helps the family identify their strengths and the resources required to resolve the concerns of the child protective services staff and maintain the children in the home. When resources are lacking within the immediate family, the worker explores with the family their relatives, neighborhood, and the community resources which are available to them.

The worker supports the family in meeting with these resources and in coordinating the activities required to provide the necessary protection to the child while helping the family to face and resolve their primary difficulties. The worker provides support to the family and monitors the network system's ability to protect the child while encouraging the family toward a drug-free lifestyle.

- alcohol and drug specialist: provides substance abuse assessments, maintains updated information regarding available treatment services, makes referrals to treatment, monitors efforts to remove any barriers which would prevent the family from successfully attending and completing treatment, monitors family's attendance at treatment, participates in the family's progress and recommends adjustments in the services offered to the family, facilitates the develop of treatment services.

- public health nurse: evaluates the family's health, social, and environmental needs. The nurse addresses the family's immediate health needs, i.e. illness, injuries, prenatal care, well-baby services, immunizations, referral for immediate treatment needs, etc. The nurse provides education on health care, pregnancy, infant feeding, nutrition, child growth and development, and related child care needs. In situations where the child is developmentally delayed, the nurse will coordinate with the parent trainer in instructing the family on appropriate child development techniques. The nurse can provide in-home demonstrations of parenting skills, assess and monitor parent-child interaction, note family improvement and recommend adjustments in service plan.
- human service aide: provides basic support services including: transporting family members, introducing them to service providers, offering support and information, tracking the family's attendance at recommended services, monitoring the support services developed under the family unification model to confirm that they are being provided, arranging for coordination meetings, and providing related support services as assigned by the team.
- social service specialist (caseworker): is responsible for case management, accepts the family from intake, refers situation to support team, coordinates child protective services investigation, directs the development of service plans, handles any court involvement, monitors family's progress, and completes necessary paperwork. The social services specialist is a team member for those families assigned to the worker who are being served by the team.
- other support team members: several other support professionals are available on a "as-needed" basis. These include family therapist, parent trainer, homemaker, treatment facility staff, day treatment, mental health counseling, respite care providers, representatives of ethnic minorities coalition (African-American, Hispanic, and Native American), foster care staff when substitute care is required, law enforcement, hospital staff, prenatal clinics, and youth services staff.

## 2. ENHANCEMENT OF RESPONSE CAPABILITY

### EMERGENCY RESPONSE CAPABILITY:

The team's response will be within 24 to 48 hours of the reported concern. This is facilitated by the primary support team meeting daily to screen new referrals, determine initial response, arrange for meetings with families, review families currently receiving services, consider possible adjustments in the service plans, coordinate with other professionals, and make additional assignments. Assigned members of the team will meet with the family, develop a service plan outlining immediate needs and begin developing the necessary resources.

Initially, team members will not be available during evenings and on weekends to staff new referrals. Referral during those time periods will be handled by the current established system. In Multnomah County all reports of physical violence to children are initially investigated by law enforcement. Other situations where children are in danger such as "drug busts" and domestic violence also are handled by law enforcement. Due to the seriousness of these situations, temporary shelter care is available for the children of these families if needed. The team will meet with the referred families the next working day to develop a service plan. In situations where the children have been placed in foster care, a court hearing is to be scheduled within the next working day. Efforts will be made to have the necessary family, neighborhood, and community resources functioning before the mandated court hearing in order to return the children to the immediate or extended family.

Extensive efforts are made to prevent the children from entering foster care. These efforts include the use of the Family Unity Model to organize the family resources, and various forms of respite care. The latter includes temporary child care during the day to relieve stress on the child and/or family, crisis nursery care to provide ongoing or drop-in child care for families in crisis, and 24

hour emergency supervised child care which allows the parent an opportunity to place the child in a protected environment until other support systems are established to protect the children in their own home or in the home of a relative. The supervised respite care provides the child protective services staff and law enforcement with assurance that the child care will be adequate and the child(ren) protected while the investigation into the situation is occurring. The primary goal is to place the child(ren) in the least restrictive situation while exploring with the family their resources to meet the needs of children and family.

During the project, consideration will be given to offering intervention services at hours beyond the normal work hours. If this is deemed feasible, it will allow the team to introduce support services earlier, such as 24 hour emergency child care, which may reduce the need of court involvement with some families.

#### OUTREACH:

Currently a large percentage of families, particularly in the Multnomah area, are being denied access to needed child protective services due to a serious shortage of staff. Only the most severe cases are allowed to receive services. Often the situation worsens and the family returns at a later date with a child who has been injured or neglected to a degree that intervention is provided. The delay is not only injurious to the child(ren) and the family, but frequently the agency has to deal with a more intense, time consuming situation with a lower prognosis for success. It is expected that this project will provide two major interventions. First, the limited increase in staff will allow expanded services to additional families who currently are not being served. These include families where child protective services cases have been opened, but extensive services are not available due to the shortage of staff. As the project gains recognition, it is expected that their colleagues from other agencies will refer families for services at earlier stages in the family's dysfunction.

Secondly, a new approach to providing services will be tested. Although the funding is not sufficient to hire the necessary staff to provide adequate intervention to all the families in need of services, the funding does support a model which, if as effective as expected, will improve the delivery of services and enable additional families to receive the necessary intervention services at an earlier and more accessible stage.

### 3. FAMILY UNITY MODEL:

The Family Unity Model has been selected by the Child Welfare League of America and the National Resource Center on Family Based Services as the centerpiece for their nationwide training curriculum. The unification model increases protection for child and preserves families. The model supports families in identifying their strengths and developing resources to resolve family conditions which place the children at serious risk for abuse and neglect. The family unification model is based upon the belief that children are best protected and nurtured when their families are strong. The model focuses on tapping and building on family and community strengths to avoid placement of children in foster care. It is also useful in returning children from foster care.

Family Unification Values: The model is based on the following values and beliefs:

- Families have strengths, can change, and deserve respect. Families have wisdom and are able to develop solutions. Families, relatives, and communities are child protective services' allies and best resources.
- Strengths are what resolves issues of concern. Strengths are discovered by listening, noticing, and paying attention to people. Strengths are enhanced when they are acknowledged and encouraged.
- People gain a sense of hope and are more inclined to listen to others that listened to them.

- Options are preferable to advice. Options provide choice and choice empowers. Empowering people is preferable to controlling them. A consultant is more helpful than a boss.

*Family Unity Meeting:* A primary component is the family unity meeting. The family unification specialist schedules a family unity meeting and the family is encouraged to identify who they wish to attend. They may invite friends, neighbors, employers, pastors, school counselors or other support persons. The worker may choose to invite drug counselors, school teachers, parent trainers, family sex abuse therapist, and others who may offer services to the family. The invited participants serve as consultants.

The family unity meeting deals "up-front" and openly with the toughest issues of concern that exists regarding the family's situation. It provides families the latitude to share their best thinking in working out solutions for themselves. The family has the opportunity to include their support systems such as neighbors, relatives, and friends to help with the solutions. The unity meeting establishes touchpoint partnerships, (i.e identifies who will do what, when, and how in order to help the family remain together). The touchpoints organize a group of caring individuals who accept responsibility for helping the family in specific ways. Their commitments are contractually agreed upon and monitored to insure that the protection for the children and the support for the family are maintained.

#### 4. COMPREHENSIVE SERVICES

Project Team is based upon multidisciplinary coordination of services. The project has received strong support from their respective communities. Both substance abuse treatment and health care providers are participating in the project. Multnomah Health and Human Services which coordinates alcohol and drug treatment in Multnomah County will have a staff person on the local team and a management staff on the project' advisory committee. Multnomah and Lane County Health Departments will each have a staff member participate on their respective local teams and management staff on the project advisory committee. Involved community services include the following:

- alcohol and drug treatment professional: assessment, substance abuse treatment, support groups.
- health professionals/maternal and child health providers: assessment, treatment, child development, and referral of health care needs.
- child protective services: coordination, case management, client advocacy, support services.
- mental health and day treatment programs: youth, adult, and family counseling.
- youth services organizations: teen alcohol and drug program (OSAP Grant), delinquency diversion, employment preparation and job search.
- parent training: several organization provide parent training; some is client specific, i.e.directed towards substance abusing parents, teen parents, etc.
- school districts: has developed a student assistant program for children of substance abusing parents. Services are directed at self-esteem, understanding, and coping.
- support services: parent training, parental support groups, transportation, child care, respite care for child/youth, family therapy, housing, job training and funding to remove barriers which prevent families from obtaining necessary services.

**Expected Outcomes:**

The expected outcomes include: earlier identification and intervention with children at risk for abuse or neglect due to substance abuse on the part of their parents; all project participants will receive core services; youth and their families will receive prompt, appropriate assessment and treatment specifically targeted at their individual needs; parents participation in substance abuse treatment will increase; the waiting period before entering treatment will be reduced; the needs of the family unit will be a primary focus; support and coordination of services will be a key priority; parenting skills will improve; reduce court involvement for families referred for child protective services; fewer children will enter foster care as additional alternatives to removal will be available, while still ensuring that the child is protected; the length of stay for those children in substitute care will be reduced; services will be provided to the family in their home and/or local community; system barriers, such as transportation, child care, availability of treatment, etc. will be reduced; more effective and positive collaboration among service agencies will result; and an increased efficiency in using existing services; substance abuse treatment projects will occur; the developed multidisciplinary response will continue in providing services to substance abusing families whose children are in need of child protective services; and there will be a cost benefit will be shown.

**Regional and National Relevance**

The two primary components of the project which are of national significance are the Family Unity Model and the multiprofessional resources housed together at the same site and working as a team in responding to suspected abuse and neglect of children. Project Team integrates the highly successful Family Unity Model with a centrally located multidisciplinary team to provide ready access to various treatment and support services identified as necessary to protect children while eliminating family issues which place the children at risk for abuse and neglect.

The project's design will provide more services through a coordinated approach, and will allow services to be expanded to children at risk who currently are denied intervention until more severe abuse and neglect is reported. The project with its networking of resources, innovative service delivery, and enhancement of family strengths and resources can provide a model for the state and others to emulate.

**Service Objectives - Project Activities**

The primary objectives as outlined on page 1 are to provide families with children who are at risk for abuse and/or neglect due to parental substance abuse with case management, immediate assessment, coordination of services, and treatment by a multidisciplinary team. The multidisciplinary team will provide individualized services for each family member's needs, while supporting the family unit. The multidisciplinary team will be accessible to families in Multnomah (Portland) and Lane (Eugene) Counties and will provide services, whenever possible, in the family home or in their local area. The service objectives and related activities for the three primary objectives are listed together below:

Service Objective 1: Establish a support team consisting of family unification specialist, substance abuse specialist, public health nurse, and human services aide to provide assessment, consultation, advocacy, coordination, and monitoring of services.

Service Objective 2: Provide a Family Unity Model of services which helps families identify their own strengths and develop necessary support and resources from their relatives, friends, neighbors and the community to provide adequate protection for the children and support long term resolution of the substance abuse issues.

Service Objective 3: Establish linkages with existing community services and coordinate services with the representative from the various resources through team meetings and telephone contacts.

Service Objective 4: Provide immediate and comprehensive services to ensure protection to the children while reducing the need for and use of substitute care and/or court involvement.

Service Objective 5: Expand services to children currently not being served until their abuse or neglect situation becomes serious enough for child protective services to intervene.

Service Objective 6: Provide access to all necessary services to improve likelihood of family's success in resolving major issues of concern. This may include: transportation, child care, personal introduction to the service staff, ongoing pick-up and delivery until parents have established patterns of attendance, and the use of crisis intervention dollars to alleviate other barriers to treatment.

Service Objective 7: Through direct services provided by team members, eliminate current gaps which prevent rapid access to necessary treatments. This include substance abuse assessments, health care assessment, family unification services, ongoing linkages with multiple services required by individual families, tracking referrals of services to see that services are obtained, eliminate barriers to treatment, and maintain ongoing communication with the principle involved service providers.

Service Objective 8: Coordinate with additional service providers within the community to identify service gaps for these youth and their families; establish joint action plans to alleviate these gaps.

Service Objective 9: Provide counseling and other resources resources to help youth cope with the ongoing concerns associated with parental substance abuse.

Service Objective 10: Examine the multidisciplinary team model to determine its effectiveness, the number of children/families it can adequately serve at one time, length of needed involvement, problems involved in implementation and delivery of services, cost effectiveness, establishment of ongoing funding, possibility of implementing the team model throughout the state, and methods for disseminating information to other areas.

**Benefits Expected:**

Establishment of a multiagency team of key professionals to provide immediate assessment and home based intervention services to children of substance abusing parents in need of child protective services.

- Development of a multiagency team which offers assessments and coordination:
  - provides ready access to needed health and substance abuse assessments.
  - offers an innovative approach to help families resolve concerns which place their child at risk for abuse and neglect.
  - provides child protective services workers and other involved professionals with a broader base upon which to make decisions affecting the children and their family.
  - allows treatment and service needs to be assessed and provided quickly.
  - fills gaps currently existing in the communities.
  - improves linkages and coordination between agencies; removes duplication;
  - speeds service delivery to child and their families
  - improves family's access to treatment; simplifies the process for families
  - identifies service gaps; offers a mechanism for multiagencies to address those needs.
  
- Improved coordination among agencies:
  - simplifies the referral process among agencies.
  - increases communication among agencies; allows for joint planning, reduces manipulation.

- allows families to feel the support (and pressure) of multiple agencies working together for their well-being and the protection of their children.
  - improves the comprehensive nature of services to youth and their families.
  - improves tracking of services offered, which services were provided, and their impact upon the individual and family.
  - improves speed at which service plans can be adapted to meet the changing needs of the family.
  - improves information among agencies regarding their respective services and what are realistic expectations.
  - offers services necessary to help children to cope with the trauma of living with substance abusing parents.
- Implementation of a successful family unification model (Family Unity Model)
    - strengthens families, treats them with respect, improves cooperation from family members.
    - enhances family's support system; provides network of identified support people with specified responsibilities including steps to be taken if concerned for the safety of the children.
    - improves protection of children; maintains more children with their families.
    - improves family's functioning; shorten child protective services involvement with family.
    - increases the number of families which can be served.
  - Assessment of team model's ability to enhance services.
    - identify benefits of a team approach in working with families in need of child protective service.
    - identify needed modification in staffing, assigned duties, coordination within the team and with other community resources, and necessary organizational changes.
    - determine the optimum number of families which can be served successfully at one time.
    - identifies the length of time the team needs to be involved with individual families.
    - determines if team is able to either: serve more children, serve children faster, or be more successful with the children and families served.
    - determine the cost effectiveness of the approach; establish support for continuing the model.

Expansion of services to children currently not served.

- Offers services to children which otherwise would have been denied after assessment due to lack of available staff and resources.
- Provides additional children with protection and their families with needed services.
- The children need not experience more serious abuse and neglect before receiving services.
- Earlier intervention is expected to have a higher success rate, prevent additional children from being placed in substitute care, and improve the functioning of the families.
- Allow for preventative services including parent training, anger management, child development information, counseling, substance abuse treatment, stress reducing support services, etc.

Provision of services to support and better enable children to cope with the traumatic effects of living with substance abusing parents.

- Family Unity Model will provide children with a readily accessible, long-term natural support system in their community.
- Will assure a level of service responsiveness that will deter additional trauma.
- Will reduce barriers, assure access to broad range of potential treatment services for children to lessen the traumatic effects of living in a substance abusive environment.

### Target Population

The target population will be children residing with substance abusing parents who are referred to the East Multnomah Branch of Children Services Division (Portland) and Lane County Children Services Division (Eugene) for investigation of child abuse and neglect allegations. The target population will include families referred for investigation which are: (1) substantiated as abuse or neglect and child protective services may or may not be mandated, and (2) cases which are not substantiated as abuse or neglect, but where there is a determination that the parents are suspected of substance abuse and the family require services in order to protect the children. Where services are not mandated, they will be offered to the family on a voluntary basis through the team.

Examples of criteria to be used for a parent to be considered substance abusing include: urinalysis of mother or baby positive for a controlled substance of alcohol at birth; urinalysis of mother positive during pregnancy; a child in the family is diagnosed as drug affected or fetal alcohol syndrome; the parent has an arrest or conviction history involving drugs or alcohol; documentation or reliable report of drug or alcohol abuse by an agency or family member; or parent admits to substance abuse.

The target population will include families with children from birth to age 17. Included in the target population in Portland are two referral categories for which Children Services Division, Multnomah County Alcohol and Drug, and the Health Department are especially interested in providing effective, early intervention: substance abusing teen parents and drug affected infants. These situations are frequently denied intensive services after an assessment until their situation deteriorates and child protective services becomes involved with a seriously abused or neglected child. The .5 staff position on the team will center attention on these families which otherwise are "closed" after assessment. This is an area where the agencies continue to see children seriously harmed due to a lack of earlier intervention. When drug-exposed infants were first identified, Children's Services Division was quick to respond as a member of a medical/child protective services response team. As the number of reported drug-exposed infants increased over 700% from 1985 to 1989, child protective services was limited to only the most severe situations. The others are referred with no follow-up. Those children whose parents move or refuse services from the referral source (usually the county health clinics received no services or protection until being reported as seriously abused or neglected. These children will be served under this project. Lane County emphasis varies from Multnomah County. Services providers note that there are extensive services for preschoolers, but there exists a major void for children in the 6 to 12 years age range. Lane County will concentrate their services for this age of children.

### Number of Clients to be Served

It is expected that between 125 and 150 families with 200 to 300 children will be served through this program each year.

### Service Delivery - Process Description

Referrals will come to the agency in the same manner that they do now; i.e. through the intake screeners who receive the referrals from the general public, law enforcement, other professionals, family members, and the parents themselves. The attached schematic outlines the case assessment and management system and portrays the points at which the substance abuse treatment specialist, public health nurse, family unity specialist, and other service providers are involved with the family.

Screeners, who receive the referrals, frequently have questions when dealing with health and substance abuse issues. Some allegations appear to be legitimate health ailments. Since screeners generally do not have a medical or substance abuse treatment background, the addition of the public health nurse and the substance abuse component will greatly enhance the screener's ability to appropriately assess the urgency of the referral.

Following the child protective services screener's decision to accept the referral, it is processed according to policy. A caseworker (social services specialist) is assigned to assess the reported abuse or neglect situation. At this point in the referral process, the members of the support team may be asked to assist with eligible families. They may be involved before or after the workers initial contact with the family. The level of involvement may vary from providing consultation to participating with the investigative worker in assessing the family. Following the information gathering process, the child protective services investigative worker and support team members will immediately determine what activities are necessary. There are three basic options: open the case with voluntary participation, close the case and refer to other agencies as appropriate, or open the case with court involvement. Every effort will be made to begin working with the family on a voluntary basis.

The specialized team will be available to make an initial, informal assessment of the family's problems including substance abuse and the children's physical well being. The substance abuse specialist will be responsible for ensuring that a formalized alcohol and drug assessment is completed. This person will also be responsible for helping families find the most appropriate, accessible substance abuse treatment. The public health nurse assesses the family's health care needs, helps the family follow through with medical appointments, offers HIV education, if needed, makes referrals for other health services, and provides training in areas related to child development and age appropriate parent-child interaction. A family unity specialist helps the family identify and/or develop their strengths and resources required to resolve the concerns which resulted in child protective services being offered to the family.

Assigned team members support the family by supplying them with the most accurate information regarding family treatment, by assisting them in setting up appointments during the initial phase and helping to minimize any roadblocks in obtaining treatment. A human services specialist is available to transport clients to treatment appointments, counseling visits, and other needed necessary services. The substance abuse specialist, public health nurse, family unity specialist, human services specialist, and other involved specialists work with the child protective services caseworker in developing an initial service agreement with the family which outlines the services and expectations.

The multidisciplinary team supports children and their families by maintaining frequent, almost daily, contact with each family during the initial phases, developing individualized treatment plans, and aggressively seeking to motivate the family to succeed in their specific treatment program. The team actively facilitates access to treatment and rehabilitation services including: drug and alcohol treatment, parent training, and health care. This may include transporting the parent(s) to the service, introducing them to the providers, and continuing to provide this support until the parent(s) has established a pattern of attending. The team coordinates the delivery of services and tracks the parents' attendance and progress.

Families are helped to identify their strengths and develop a support system which increases the protection of their children from abuse and neglect. Only when the child continues to remain at a high level of risk will a petition be filed with the court in order to obtain the necessary protection for the child.

The team also assists families of substance abusers on a systems level by chairing an interagency team comprised of representatives from involved service providers, obtaining the cooperation of service providers to eliminate barriers to treatment, and facilitating communication between the various providers serving this population.

Situations where no issues of risk for child abuse and neglect are found will be closed with referral to other community agencies. Those families requiring child protective services will be offered

services and service plans developed with the help of pertinent team members and other involved professionals.

The caseworker uses the team to evaluate the type of intervention services which are needed by the family and by individual family members. Each will provide services in their areas of expertise. Team members level of participation may vary over the period services are provided. The level of involvement and types of services to be provided will be reviewed at regularly scheduled team meetings with the caseworker.

### Project Team Involvement

#### Immediate Response Situations:

If time is available the investigative worker confers with available team members:

- consultation child protective workers can be provided whether or not the situation is one which the team will accept for services.
- obtain consultation on reported factors and special concerns, i.e. failure to thrive, etc.
- determine if situation is likely to be accepted by team; can ask members to accompany on initial investigation to assess family needs.

It is expected that many immediately response situations will result in the child protective services worker initiating an investigative contact with the children/family before team members are involved.

#### Non-immediate Response Situations:

This may include violent situations which were handled by law enforcement-particularly during the night and on weekends and the immediate response situations where initial contact has already been made with children/family by the investigative worker.

- Determine if family will be accepted by team, i.e. team has opening and family meets minimum eligibility requirements - determined by team leader.
- Schedule team meeting to identify team involvement.

#### Initial Team Meeting:

- Review information available regarding children and family.
- Identify needed team members involvement
- Identify known service needs and decide how they may be met.
- Determine additional assessments/involvement needed, i.e. family unification meeting, health assessments, etc.
- Establish plans for team members assessments
- Coordinate needed services - make assignments, involve other community resources in providing services.
- Establish tentative timelines; including reporting on assignments.

### Ongoing Team Meetings:

- Review information available regarding children and family.
- Identify needed team members involvement
- Identify known service needs and decide how they may be met.
- Determine additional assessments/involvement needed, i.e.family unification meeting, health assessments, etc.
- Involve other community resources.
- Coordinate needed services - make assignments.
- Establish tentative timelines; including reporting on assignments.

### **Site Variation**

There are slight variations between Multnomah and Lane Counties in order to address specific needs of each county. Both will have teams comprised of similar individuals, but Lane's primary team will be comprised of in-house specialists with the exception of the public health nurse. The primary team members will be the social service specialist assigned to investigate the alleged abuse or neglect, the substance abuse specialist, the public health nurse, and the family unity specialist. Lane County Children's Services Division already has a substance abuse specialist which facilitates the development and coordination of substance abuse treatment for families in need of protective services. The substance abuse specialist will act as the lead worker for the team. The family unity specialist is also the family therapist and will assume both responsibilities. Substance abuse assessments will be provided by the treatment facilities as this service is readily available to the team.

### **Staffing**

Children's Services Division will serve as the primary administrator of the grant. There will be a program manager, project director and advisory committee providing administrative oversight. The program manager will be providing approximately 5% of her time. The current project director will provide 50% of his time, with the subsequent newly hired director being a .5 FTE whose total responsibility will be this project. Due to the size and complexity of this project, an advisory committee will be established to assist with project management by providing periodic reviews of the project and facilitating interagency cooperation. This committee will not have formal decision making authority but will have a strong role in assuring the success of the project. This committee will be co-chaired by the program manager and the project director. The advisory committee members will be contributing approximately 8 to 16 hours per month, depending upon the need. This group will provide periodic reviews and will assist with interagency issues.

The program manager role will be primarily limited to that of an advisory committee member and supervisor of the project director. The project director will assume responsibility for recruitment and hiring of key staff as needed, completion of interagency contracts, agreements, etc., finalization of the evaluation design, and more specifically maintaining the federal reporting obligations, and project movements according to the project task plan and time lines.

Managers of the involved agencies in each area will mutually establish procedures for resolving concerns which may arise during the coordination of service delivery. This may include the occasional meeting of agency supervisors or other management staff to review the program's progress.

A team leader will be appointed for each of the service teams. The team leader will insure local collaboration, as per interagency agreements, and will be responsible for the day-to-day operation of the project. They will maintain the records and data collection system necessary for operation and evaluation and will be an integral part of the direct service system as well.

The child protective services staff, the family unity staff, and the human services specialists will be the employees of Children's Services Division. Each team will have 1 FTE caseworker provided by the Children's Services Division. The caseworker will insure that the necessary formalities have been followed and will be available should additional intervention be necessary. CSD also will provide .5 FTE family therapist in Multnomah Branch and 1 FTE substance abuse coordinator.

The public health nurse (up to 1 FTE) in each county will be a contracted employee of their respective county health department and will be outstationed at Children's Services Division branch offices.

The substance abuse specialist in Multnomah county will be an employee of the contracted substance abuse treatment agency and also outstationed at the Children's Services Division branch office. The substance abuse treatment specialist in Lane County will be an employee of Children's Services Division. This variation for Lane County is due to the availability of a current staff person who has an exceptionally well established relationship with treatment providers.

Each site will also have a Human Service Assistant available to assist client families in the logistics of accessing local services, negotiating service barriers, tracking service delivery, etc. Part-time clerical staff will be provided by CSD provided as an in-kind service at each of the sites.

The selection of additional team members in each county will be made by the respective agencies.

Project evaluation will be completed by an outside contractor. The selected contractor will be supported by staff of Children's Services Division Research and Statistics Unit. The project evaluator will be responsible for the final drafts of all data collection tools; distribution and provision of training to all individual users of data collection tools in collaboration with the project director; systemwide data collection; statistical analysis; and production of final evaluation. This will be open to national organizations including child welfare league of America and American Humane Association, as well as local organizations or individuals.

### **Collaborative Efforts**

The primary focus of this project is the collaboration with other agencies to develop a mini service network which is committed to providing immediate service responsiveness to the needs of families struggling with substance abuse problems. The entire proposal addresses the close working relationship and professional commitment to this project by the involved agencies.

Multnomah County Health Department will be providing: up to 1 FTE public health nurse, clinical supervision of the Public Health Nurse, coordination with two federally funded OSAP projects (ADAPT and START), and access to primary health care clinics and school based health centers for client families.

The Multnomah County Alcohol & Drug program will provide 4 services for this project, including: hiring an A&D specialist to complete A&D evaluations, determining appropriate treatment plans, refer for services, and monitor effect of services throughout the course of treatment; facilitating client access to the treatment services available under existing service contracts; monitoring program compliance with contract provisions; and acting as liaison between project Team and community A&D treatment providers.

Lane County CSD will be collaborating with two other agencies in the development of their service team. Lane County Health Department will provide one FTE public health nurse while Looking Glass Counseling Agency will provide one FTE Family therapist to provide both in-home and out-of-home counseling focusing on improving family functioning and developing on-going support systems within the clients eco-system.

### **Evaluation Methodology**

Evaluation will focus on both process and outcome variables to describe and assess the project. In order to describe the population served by the project, forms and procedures will be developed to track delivery of services and measure results of intervention. A control group, consisting of families similar to those served by the project, will be used to compare project outcomes with outcomes observed in the non-project system.

Family and individual variables to be recorded at entry into the project include age, sex, ethnicity, education, family size and history, family composition, substance abuse patterns, prior history with protective services, history of out-of-home placements, and other known family stress indicators such as marital and employment status, criminal justice system involvement, etc. Potential family support variables include elements of potential or current affiliation with groups or organizations, current or previous health or social service providers available to help, and individual strengths and skills of family members.

Family and individual data will be used to describe the population served, and to explore relationships between population factors, program participation, and outcome variables. Data relating differences in program outcome to differences in client population characteristics could be used to help make adjustments in services and provide valuable insight regarding the particular strengths of the multidisciplinary model.

Process variables document the services delivered to each individual or family. Procedures will be designed and implemented to reliably track the nature of services provided, frequency and amount of services, and the individual or organization providing the service. Input from families and individuals served will be gathered to obtain the recipients' perspective on the effectiveness of the major aspects of the program, suggestions for improvement, etc. Forms or logs will be used to track client contacts by date, type of service, and provider. External service providers will supply this information in a manner agreed upon between the parties to avoid duplication of effort (i.e. the problem of reporting the same event to different systems in different formats). To the fullest possible extent, the same service tracking procedures will be used for the control group. This is necessary in order to measure process-related objectives of the project, such as reduced waiting time for substance abuse treatment, or increased participation in treatment and other activities for family unification.

Project outcome variables will be measured related to family unity, parenting skills, and substance abuse. A primary objective is to keep families intact or reestablish family unity as quickly as possible if removal of a child occurs. Health measures, such as results of prenatal care or training and assistance in provision for basic needs in cases involving child neglect, etc., will help document the contributions of the teams' public health nursing staff. Amelioration of substance abuse and other problem(s) is also an important indicator, since the probability of future success of the family is likely to be seriously jeopardized by ongoing untreated problems.

Family unity outcome variables include number of child removals during the CPS investigation/assessment phase, removals during treatment, length of stay in substitute care for children removed, additional "founded" abuse/neglect reports during and after treatment, and number of families remaining united at intervals during and after treatment. This data is maintained by the Children's Services Division's Integrated Information System (IIS).

Parent training in providing for basic health and other needs of children will be assessed with pre and post treatment administration of the N-CAST parent-child instrument. N-CAST provides data on parent-child interactions, allowing the team to identify strengths to build on and problem areas to address. Developed at the University of Washington and in use for more than a decade, the instrument is supported by a large body of normative data. Its use will serve both diagnostic and treatment effect measurement purposes.

Effects of substance abuse treatment will be assessed with the Oregon Office of Alcohol and Drug Programs' treatment intake and discharge form (samples attached) . Changes in alcohol and drug use patterns, as well as frequently associated problems relating to employment, arrests, education, etc., can be tracked and tabulated with this form.

In the first year, the project team will be looking for observable results in the dimensions specified (family unity, parenting skills, substance abuse). Criteria to be used to evaluate results and impact will be established for the second and third years based on outcomes obtained in the first and second years. A clear indication that family unity was enhanced, health improved, and substance abuse reduced will be required to establish success in achieving the project's primary objectives. Other important outcomes which emerge from the project, some of which may not have been anticipated, and which may be favorable, unfavorable, or have both favorable or unfavorable aspects, will be described in evaluation reports and considered in the project's assessment of its effects and impact.

Evaluation results will be compiled and discussed with project staff at least quarterly. Control and project participant data will be used to assess whether delivery goals are being met and whether outcome effects are occurring as expected. Decisions taken based on this review will be documented and noted in subsequent reports.

Analysis of costs and benefits will be provided to determine whether the additional costs associated with the multidisciplinary, early intervention approach are offset by savings in other areas (e.g. contracted substitute care) and/or other benefits. Provision of a cost/benefit analysis will be stipulated in the Request for Proposal process leading to selection of an independent evaluator.

Second and third year objectives will be determined by evaluation feedback. Annual reports, and a final summary report at the conclusion of the project, will describe the project in detail, describing the families and individuals served, the nature, amount, and sequence of services provided, and indications of program outcome in the areas of family unity, parent skills, health issues, and changes in substance abuse behavior.

**Multnomah County Department of Human Services****Social Services - Alcohol and Drug**ONE FTE**First Year:**

Based on \$46,250\*1 or approx. \$3,855 per month;

1st Year = 9 months (Jan - Sep 1992) of services:  $(0.75 \text{ yr}) \times (\$46,250) = \$34,688$

**Second Year:**

5% Increase:  $\$46,250 + 5\% = \$48,563$  or approx. \$4,047 per month

2nd Year = 12 months (Oct 92 - Sep 93) of services:  $(1.0 \text{ yr}) \times (\$48,563) = \$48,563$

**Third Year:**

5% increase:  $\$48,563 + 5\% = \$50,992$  or approx. \$4,250 per month

3rd year = 9 months (Oct 93 - Jun 94) of services:  $(0.75 \text{ yr}) \times (\$50,992) = \$38,244$

\*1 (i.e. budget adjustment)

BUDGET  
PROJECT TEAM  
1/1/92-9/30/92

**Personnel:**

Base	13.72 hr.	to April 15	6,585.60
	14.14	to July 1	4,977.28
	14.96	to Sept. 30	<u>5,744.64</u>

Subtotal 17,307.52

Fringe	.27		4,673.03
Insurance	.0325		562.49
Medical	4809		4,809.00
Dental	704		<u>704.00</u>

Subtotal 10,748.52

28,056.04

Local Mileage	9 mos @ \$109 mo.	981.00
Base @ 25.00 mo.	25.00	
21¢ mile @400 mi/month	<u>84.00</u>	
	109.00	

Specialized Training 800.00

Supplies, periodicals 1,250.00

Personal Services-Clinical Consultation 3,600.00

@40.00/hour X 10 hours/mo.

34,687.04



STATE OF OREGON

INTEROFFICE MEMO

TO: Norma Jaeger, Program Manager  
Multnomah Co. Alcohol & Drug Office

January 17, 1992

FROM: Judy Griswold, Director  
Project Team

RE: Contract

Please look this over to substitute for the one that was sent before. I didn't include the indirect charges. They may be negotiable for year two and three but other contractors have been denied indirect costs this year so I don't feel we could do it now. The treatment money appears to be complicated and will have to be done in another contract. We need to talk further. I need information for the contract officer.

I'll be in Salem on Tuesday.

Thanks.

JG:dh

attachment

Faxed 1-17-92  
248-3379