



Department of County Management
MULTNOMAH COUNTY OREGON

Human Resources -- Classification Compensation Unit
501 SE Hawthorne, Multnomah Building
Portland, Oregon 97214

To: Godwin Nwerem, Mental Health Division – DCHS

Date: July 9, 2010

From: Joi Doi, Classification and Compensation Unit (503/4)

Subject: Reclassification Request #1506 – new positions (4 vacancies)

We have completed our review of your request and the decision is outlined below:

Request Information:

Date Request Received: June 21, 2010

Position Number: TBD (4 new positions)

Current Classification: NA

Requested Classification: Case Manager 2

Job Class Number: NA

Job Class Number: 6297

Pay Grade: NA

Pay Grade: 21

Request is: ☒ Approved as Requested

Effective Date: July 9, 2010

Allocated Classification: Case Manager 2

Job Class Number: 6297

Pay Range: \$43,785.36 - \$53,870.40 Annually

Pay Grade: 21

This classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 including the provision Central HR may re-evaluate the classification decision up to one year from the issue date to ensure duties and work are implemented as originally described. This allocation may also require Board of County Commissioners' approval, and so this decision is considered preliminary until such approval is received.

Position Information:

☒ Vacant - see New/Vacant Section

☐ Filled & incumbent reclassified - see Employee Information Section

☐ Filled & incumbent not reclassified with position See New/Vacant Section

Reason for Classification Decision:

The Mental Health Division in DCHS is funding 4 new positions to provide family and children-centered case management and facilitation services as part of Oregon's/Multnomah County's Wrap-around Administrative Services program. The role of these new case managers is to ensure case plans for children/youth clients enable them to remain home, in school, and stay out of trouble. Additionally, these case managers/facilitators must be familiar with Medicaid requirements and the various community programs that serve children. These new positions will develop and monitor service plans of care for 15 – 20 clients; manage the assigned 15-20 client cases; provide clinical care, service coordination and case utilization reviews. Education requirements are equivalent to a Bachelor's degree from an accredited college or university with major coursework in social science, social work, or a related field; 4 years of case management work experience with at least two years in the mental health field are also required. These requirements and the primary work functions as designed are consistent with Case Manager 2, the full professional/journey level Case Manager.

If you have any questions, please feel free to contact me at 503.988.3241.

cc: HR Manager/HR Analyst
HR Maintainer
Local 88
Class Comp File Copy