



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(Revised 03/25/11)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-1 DATE 10/13/11
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only	
Meeting Date:	10/13/11
Agenda Item #:	C.1
Est. Start Time:	9:30 am
Date Submitted:	10/5/11

BUDGET MODIFICATION: DCA-02

Agenda Title:	BUDGET MODIFICATION DCA-02 Reclassifying a Human Resources Analyst Senior to a Human Resources Analyst 2 as determined by Central Human Resources Classification Compensation unit.
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>October 20, 2011</u>	Amount of Time Needed:	<u>Consent Calendar</u>
Department:	<u>County Assets</u>	Division:	<u>Human Resources</u>
Contact(s):	<u>Julie Neburka</u>		
Phone:	<u>988-3312</u>	Ext.	<u>27351</u>
		I/O Address:	<u>503/4</u>
Presenter Name(s) & Title(s):	<u>N/A</u>		

General Information

- 1. What action are you requesting from the Board?**
The department is requesting board approval of budget modification DCA-02 reclassifying a Human Resources Analyst Senior to a Human Resources Analyst 2.
- 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**
This modification reflects a Class/Comp decision on a reclassification request initiated by management. Class/Comp reviewed the submitted job duties and description and concluded Human Resource Analyst 2 was the best fit for the position. The change impacts program offer 78026 IT Planning, Projects & Portfolio Management.
- 3. Explain the fiscal impact (current year and ongoing)**
The reclassification is budget neutral in the current year. Ongoing changes will be covered with in department resources.

ATTACHMENT B

BUDGET MODIFICATION:DCA-02

Required Signatures

**Elected Official or
Department/
Agency Director:**



Date: 10/5/11

Sherry Swackhamer

Budget Analyst:



Date: 10/5/11

Christian Elkin

Department HR:



Date: 10/5/11

Candace Busby

ANNUALIZED PERSONNEL CHANGE										
Change on a <u>full year basis</u> even though this action affects only a part of the fiscal year (FY).										
							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
3503	9748	65951	709100	Human Resource Analyst Sr	700500	(1.00)	(61,495)	(18,879)	(18,308)	(98,682)
3503	9670	65951	709100	Human Resource Analyst 2	700500	1.00	61,495	18,879	18,308	98,682
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						0.00	0	0	0	0

CURRENT YEAR PERSONNEL DOLLAR CHANGE										
Calculate costs/savings that will take place <u>in this FY</u> ; these should explain the actual dollar amounts being changed by this Bud Mod.										
							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						0.00	0	0	0	0