



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST NOTICE OF INTENT

(Revised: 10/27/14)

## Board Clerk Use Only

Meeting Date: 4/2/15  
Agenda Item #: R.7  
Est. Start Time: 10:15 am  
Date Submitted: 3/18/15

**NOTICE OF INTENT (NOI) to the Oregon Department of Energy, Energy  
Agenda Incentives Program Application for Commercial Building Energy  
Title: Efficiency Projects**

*Note: This APR is for NOI's only. APRs are available for other types of submittals. Title should not be more than 2 lines but be sufficient to describe the action requested.*

**Requested Meeting Date:** April 2, 2015 **Time Needed:** 10 Minutes  
**Department:** Department of County Assets **Division:** FPM  
**Contact(s):** Eric Winn, Energy and Utility Specialist FPM  
**Phone:** (503) 988-7034 **Ext.** 87034 **I/O Address:** 274/ADMIN  
**Presenter Name(s) & Title(s):** Peggidy Coffman Yates, Strategic Projects Manager  
Eric Winn, Energy and Utility Specialist

## General Information

- 1. What action are you requesting from the Board?** The Department of County Assets seeks retroactive approval to apply for a competitive energy incentive grant from the Oregon Department of Energy. The incentive funds would support potential lighting improvements in two county facilities.
- 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.** The Oregon Department of Energy recently announced a competitive grant to support energy efficiency in commercial buildings. Facilities and Property Management has identified significant lighting improvements at Inverness Jail and Juvenile Justice Complex that are eligible for Energy Incentive Program funding. If we receive awards through this program the funds could be used to reduce the cost of implementing the lighting measures. The grant does not require a match outside of the normal project costs, and does not obligate the county to complete the project.

**3. Explain the fiscal impact (current year and ongoing).**

The Oregon Department of Energy charges application fee of \$500

**4. Explain any legal and/or policy issues involved.**

If awarded, this grant will support the business case for funding lighting projects. Grant awards do not obligate the county to complete the work if the project is not viable through the facilities capital improvement fund.

**5. Explain any citizen and/or other government participation that has or will take place.**

If awarded, the energy savings from the project will be monitored by the Oregon State Department of Energy. Awards are issued in the form of Oregon State Tax Credits. The Oregon Department of energy will assist in finding a “pass through partner” for the tax credits.

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**Grant Application/Notice of Intent**

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If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**

Oregon Department of Energy

- **Specify grant (matching, reporting and other) requirements and goals.**

This is a competitive incentive grant. The goal for the grant is to provide an incentive for organizations to fund energy saving projects in commercial buildings as opposed to other projects. Facilities and Property Management has identified over \$1M in lighting opportunities that qualify for incentive funding through this grant. If awarded, as much as 24% of these projects could be funded by the grant.

The grant requires monitoring and reporting to the Oregon Department of Energy so that the energy savings is be verified. Fees associated with this requirement are subtracted from grant amount estimates. 24%, or \$240,000 in grant funding is net of application and reporting expenses.

- **Explain grant funding detail – is this a one-time only or long term commitment?**

This is a one-time-only funding opportunity. Multnomah County does not need to make a commitment to perform work or services.

- **What are the estimated filing timelines?**

This NOI is retroactive. The application filing deadline was February 27<sup>th</sup>, 2015. If this request is not approved our application with the Oregon Department of Energy can be rescinded.

- **If a grant, what period does the grant cover?**

The county has a period of 12 months to begin construction for the lighting projects. We

estimate that construction must begin by March 15, 2016 in order to receive awards.

- **When the grant expires, what are funding plans?**

The project will be complete and will require no further funding.

- **Is 100% of the central and departmental indirect recovered? If not, please explain why.**

This project will not incur central or departmental indirect charges.

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## Required Signatures

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**Elected Official  
or Department/  
Agency Director:**

Sherry Swackhamer /s/

**Date:** 3/18/2015

**Budget Analyst:**

Jennifer Unruh /s/

**Date:** 3/18/2015

*Note: Please submit electronically. We are no longer using actual signatures. Insert names of your approvers followed by /s/. Please insert date approved*