

MINUTES  
MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
NOVEMBER 27, 1990 MEETING

Chair Gladys McCoy convened the meeting at 8:30 a.m., with Vice-Chair Gretchen Kafoury, Commissioners Pauline Anderson, Rick Bauman and Sharron Kelley present.

**1. Presentation of Recent Audit by Daniel Ivancie on Corrections Funding: Accountability and Reporting.**

Auditor Dan Ivancie discussed his audit, expressed concern with an inability to identify how serial levy and Business Income Tax monies are accounted for and suggested that improvements be made to the system.

Vice-Chair Kafoury asked how Mr. Ivancie got the assumption those revenue sources were earmarked for corrections purposes.

Commissioner Anderson cited a portion of Ordinance 512 which specified that using revenue generated by the Business Income Tax in 1986-87 to reopen the Courthouse jail and expand early intervention and prevention programs for youth and by continuing its commitment to opening the restitution program center, the Board is improving the effectiveness of the justice system for both youth and adults; and cited Ordinance 552 which specified the ordinance implements phase I of the jail overcrowding plan. Commissioner Anderson explained that these ordinances were adopted with the conscious decision to not create a dedicated fund and that her feeling is that neither of these funds were dedicated to continuing corrections after the first year.

Mr. Ivancie responded that there is a need for a system which enables us to track where the dollars are being spent.

Commissioner Kelley advised she believes there is a lack of clarity in terms of what commitments were made by the Board in 1986 and suggested there should be clear public policy as to where the Board intends to spend the money with any future increase in the Business Income Tax.

Vice-Chair Kafoury stated she does not disagree with Commissioner Kelley but she does not feel the Auditor's report is helpful because it perpetuates the notion that somehow the Board used those monies in inappropriate ways or that it broke its commitment, explaining there was never an agreement that those funds would be spent on hard beds.

Chair McCoy advised there was a letter from the budget office which clarified this issue and stated she agrees on the need to put the issue to rest once and for all, either through resolution or ordinance as recommended by County Counsel. Chair McCoy stated she believes Mr. Ivancie's report is misleading to the public without benefit of all the information and advised she will put together an information package with recommendations on how to resolve the matter.

2. CU 21-90 APPROVE, SUBJECT TO CONDITIONS, the requested Conditional Use and SEC Permits for property located at 26504 NW Reeder Road
3. CU 23-90 APPROVE, SUBJECT TO CONDITIONS, the requested watchman's residence for property located at 23200 NW Reeder Road
4. CU 22-90 APPROVE, SUBJECT TO CONDITIONS, the requested Conditional Use approval to develop the subject site with a non-resource related single family residence for property located at 11410 NW Skyline Blvd

Chair McCoy acknowledged the foregoing November 6, 1990 Decisions of the Planning Commission.

- C-1 Ratification of the First Amendment to an Intergovernmental Agreement Between the City of Gresham and Multnomah County Providing Certain Building Permit Services Within the Unincorporated Areas of Pleasant Valley
- C-2 In the Matter of the Appointments of Bev Lutz and Gina E. Wood to the Private Industry Council, for Terms to Expire June 30, 1992; and the Re-appointments of Harold "Rick" Adams, Mary Zoe Petersen and Larry Sanchez to the Private Industry Council, for Terms to Expire June 30, 1993
- C-3 Ratification of Contract Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County and Portland Public School District No. 1 to Provide for Additional Infant/Toddler Screenings and Follow-up Due to an Increase in the Screening Kids-Informing Parents (SKIP) Program
- C-4 Liquor License Application Renewals Submitted by Sheriff's Office with Recommendation for Approval as Follows:  
Package Store for (a) Corbett Country Store, 36801 NE Crown Point Highway, Corbett; (b) Larson's Marina, 14444 NW Larson Road, Portland; (c) Quick Shop Minit Mart #11, 13076 SE Stark, Portland; (d) 7-Eleven Store #16535, 14725 SE Division, Portland.  
Retail Malt Beverage for (e) Papa-Sons, 12525 SE Powell Blvd, Portland; (f) Velvet Keg Tavern, 12131 SE Holgate, Portland.

UPON MOTION of Commissioner Kelley, seconded by Commissioner Kafoury, C-1 through C-4 was UNANIMOUSLY APPROVED.

- R-1 First Reading and Possible Adoption of an ORDINANCE Amending Ordinance No. 666 to Correct an Error in the Exempt Salary Ranges and Declaring an Emergency

The Clerk read the proposed ordinance by title only. Copies of the complete document were available for those wishing them.

Commissioner Bauman moved, and Commissioner Kafoury seconded, for approval of the first reading and adoption of the proposed ordinance.

Sheriff's Office Executive Assistant Bill Vandever explained this ordinance corrects an error in the exhibit to Ordinance 666.

ORDINANCE 667 was UNANIMOUSLY APPROVED.

R-2 PROCLAMATION in the Matter of Proclaiming Names Project/AIDS Memorial Quilt Day, December 1, 1990

The Clerk read the proclamation.

Yolanda Russell-Alexander, Program Director for the Oregon Minority AIDS Coalition, on behalf of the Board of Directors, staff, volunteers and in memory of Amani Jabari, acknowledged the County's recognition of the Names Project via its proclamation. Ms. Russell-Alexander explained that the focus of 1990 World AIDS Day is on women, citing statistics reflecting that 50% of the reported cases of AIDS are people of color and advising that the number of reported cases of women and children with AIDS is double that reported by any other group and that one-third of the people around the world who have reported cases of AIDS are women. Ms. Russell-Alexander advised World Aids Day will focus on an epidemic which continues to spread in all regions of the world and to notice the changing face of AIDS and thanked Board for the County's financial and technical assistance to the Oregon Minority AIDS Coalition and to AIDS education and risk reduction strategies, urging aggressive support of education and risk reduction programs and to stand firm on issues of human rights and dignity for people with AIDS and their families.

UPON MOTION of Commissioner Kafoury, seconded by Commissioner Kelley, PROCLAMATION 90-196 was UNANIMOUSLY APPROVED.

R-3 Ratification of an Intergovernmental Agreement Between Multnomah County, Youth Program Office and the Portland State University Headstart Training Office to Provide Great Start Plan Funding for Training Services to Develop a Cadre of Infant/Toddler Specialists

Department of Human Services Director Duane Zussy advised this matter will cost \$50,000 in Great Start funding from the State to provide the cost of Portland State University training infant/toddler specialists and involves the development of an advisory committee to design a training course and curriculum handbook. Mr. Zussy added this one-time expenditure will be a self-replicating effort to provide a pool of resources to draw on for the future.

In response to a question of Chair McCoy, Mr. Zussy advised the trainees are being recruited by the University and drawn primarily from the ranks of persons who are now employed in Head Start programs throughout the area.

UPON MOTION of Commissioner Anderson, seconded by Commissioner Bauman, R-3 was UNANIMOUSLY APPROVED.

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

R-4 ORDER in the Matter of a Specific Exemption to Contract with Digital Inspections, Inc. as a Beta Test Site for Appraise WritR and Pilot Project

Roger Bruno of Purchasing explained this is an only source provider exemption request for equipment used by the Assessment and Taxation Division.

UPON MOTION of Commissioner Anderson, seconded by Commissioner Kelley, ORDER 90-197 was UNANIMOUSLY APPROVED.

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

There being no further business, the meeting was adjourned at 9:00 a.m.

OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON

By DEBORAH L. ROGERS

ANNOTATED MINUTES

Monday, November 26, 1990 - 1:00 PM - 4:00 PM

Portland Chamber of Commerce Boardroom  
221 NW Second Avenue, Third Floor

POLICY DEVELOPMENT COMMITTEE MEETING

Further Discussion of Budgets and Process Under Measure 5

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Monday, November 26, 1990 - 7:00 PM

Metro Center Building Council Chamber  
2000 SW First Avenue

METROPOLITAN AREA LOCAL GOVERNMENT FINANCE FORUM

Local Government Officials Discussing the Impact of Measure 5

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Tuesday, November 27, 1990 - 8:30 AM

Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

1. Presentation of Recent Audit by Daniel Ivancie on Corrections Funding: Accountability and Reporting.

CHAIR McCOY TO FURNISH INFORMATION AND RECOMMENDATIONS TO BOARD.

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Tuesday, November 27, 1990 - 8:45 AM

Multnomah County Courthouse, Room 602

PLANNING ITEMS

The following Decisions of the Planning Commission of November 6, 1990 are Reported to the Board for Acknowledgement by the Presiding Officer:

2. CU 21-90 APPROVE, SUBJECT TO CONDITIONS, the requested Conditional Use and SEC Permits for property located at 26504 NW Reeder Road
3. CU 23-90 APPROVE, SUBJECT TO CONDITIONS, the requested watchman's residence for property located at 23200 NW Reeder Road
4. CU 22-90 APPROVE, SUBJECT TO CONDITIONS, the requested Conditional Use approval to develop the subject site with a non-resource related single family residence for property located at 11410 NW Skyline Blvd

ACKNOWLEDGED.

Tuesday, November 27, 1990 - 8:45 AM

Multnomah County Courthouse, Room 602

FORMAL MEETING

CONSENT CALENDAR

DEPARTMENT OF ENVIRONMENTAL SERVICES

C-1 Ratification of the First Amendment to an Intergovernmental Agreement Between the City of Gresham and Multnomah County Providing Certain Building Permit Services Within the Unincorporated Areas of Pleasant Valley

APPROVED.

NON-DEPARTMENTAL

C-2 In the Matter of the Appointments of Bev Lutz and Gina E. Wood to the Private Industry Council, for Terms to Expire June 30, 1992; and the Re-appointments of Harold "Rick" Adams, Mary Zoe Petersen and Larry Sanchez to the Private Industry Council, for Terms to Expire June 30, 1993

APPROVED.

DEPARTMENT OF HUMAN SERVICES

HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

C-3 Ratification of Contract Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County and Portland Public School District No. 1 to Provide for Additional Infant/Toddler Screenings and Follow-up Due to an Increase in the Screening Kids-Informing Parents (SKIP) Program

APPROVED.

JUSTICE SERVICES

SHERIFF'S OFFICE

C-4 Liquor License Application Renewals Submitted by Sheriff's Office with Recommendation for Approval as Follows:  
Package Store for (a) Corbett Country Store, 36801 NE Crown Point Highway, Corbett; (b) Larson's Marina, 14444 NW Larson Road, Portland; (c) Quick Shop Minit Mart #11, 13076 SE Stark, Portland; (d) 7-Eleven Store #16535, 14725 SE Division, Portland.  
Retail Malt Beverage for (e) Papa-Sons, 12525 SE Powell Blvd, Portland; (f) Velvet Keg Tavern, 12131 SE Holgate, Portland.

APPROVED.

REGULAR AGENDA

JUSTICE SERVICES

SHERIFF'S OFFICE

- R-1 First Reading and Possible Adoption of an ORDINANCE Amending Ordinance No. 666 to Correct an Error in the Exempt Salary Ranges and Declaring an Emergency

ORDINANCE 667 APPROVED.

NON-DEPARTMENTAL

- R-2 PROCLAMATION in the Matter of County Support of the Names Project

PROCLAMATION 90-196 APPROVED IN THE MATTER OF PROCLAIMING NAMES PROJECT/AIDS MEMORIAL QUILT DAY, DECEMBER 1, 1990.

DEPARTMENT OF HUMAN SERVICES

HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

- R-3 Ratification of an Intergovernmental Agreement Between Multnomah County, Youth Program Office and the Portland State University Headstart Training Office to Provide Great Start Plan Funding for Training Services to Develop a Cadre of Infant/Toddler Specialists

APPROVED.

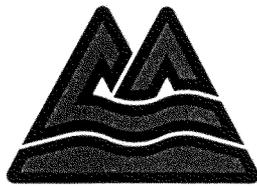
PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-4 ORDER in the Matter of a Specific Exemption to Contract with Digital Inspections, Inc. as a Beta Test Site for Appraise WritR and Pilot Project

ORDER 90-197 APPROVED.

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

NOVEMBER 26 - 30, 1990

Monday, November 26, 1990 - 9:00 AM - 4:00 PM. . . . . Page 2  
Policy Development Committee Meeting  
Portland Chamber of Commerce Boardroom  
221 NW Second Avenue

Monday, November 26, 1990 - 7:00 PM. . . . . Page 2  
Metropolitan Area Local Government Finance Forum  
Metro Center Building Council Chamber  
2000 SW First Avenue

Tuesday, November 27, 1990 - 8:30 AM - Informal Briefing . Page 2

Tuesday, November 27, 1990 - 8:45 AM - Planning Items. . . Page 2

Tuesday, November 27, 1990 - 8:45 AM - Formal Meeting. . . Page 3

Thursday, November 29, 1990 - NO MEETING SCHEDULED

Tuesday's Meeting of the Multnomah County Board of Commissioners is recorded and can be seen at the following times:

- Thursday, 10:00 PM, Channel 11 for East and West side subscribers
- Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers
- Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Monday, November 26, 1990 - 9:00 AM - 4:00 PM

Portland Chamber of Commerce Boardroom  
221 NW Second Avenue, Third Floor

POLICY DEVELOPMENT COMMITTEE MEETING

Further Discussion of Budgets and Process Under Measure 5

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Monday, November 26, 1990 - 7:00 PM

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METROPOLITAN AREA LOCAL GOVERNMENT FINANCE FORUM

Local Government Officials Discussing the Impact of Measure 5

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Tuesday, November 27, 1990 - 8:30 AM

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Multnomah County Courthouse, Room 602

FORMAL MEETING

CONSENT CALENDAR

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NON-DEPARTMENTAL

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DEPARTMENT OF HUMAN SERVICES

HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

- C-3 Ratification of Contract Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County and Portland Public School District No. 1 to Provide for Additional Infant/Toddler Screenings and Follow-up Due to an Increase in the Screening Kids-Informing Parents (SKIP) Program

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-4 Liquor License Application Renewals Submitted by Sheriff's Office with Recommendation for Approval as Follows:  
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REGULAR AGENDA

JUSTICE SERVICES

SHERIFF'S OFFICE

- R-1 First Reading and Possible Adoption of an ORDINANCE Amending Ordinance No. 666 to Correct an Error in the Exempt Salary Ranges and Declaring an Emergency

REGULAR AGENDA - continued

NON-DEPARTMENTAL

- R-2 PROCLAMATION in the Matter of County Support of the Names Project

DEPARTMENT OF HUMAN SERVICES

HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

- R-3 Ratification of an Intergovernmental Agreement Between Multnomah County, Youth Program Office and the Portland State University Headstart Training Office to Provide Great Start Plan Funding for Training Services to Develop a Cadre of Infant/Toddler Specialists

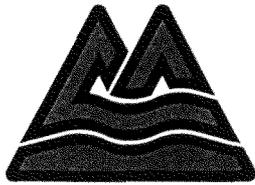
PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-4 ORDER in the Matter of a Specific Exemption to Contract with Digital Inspections, Inc. as a Beta Test Site for Appraise WritR and Pilot Project

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

0703C/38-41/dr



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
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RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## SUPPLEMENTAL AGENDA

### TIME CHANGE

Monday, November 26, 1990 - 1:00 PM - 4:00 PM

Portland Chamber of Commerce Boardroom  
221 NW Second Avenue, Third Floor

### POLICY DEVELOPMENT COMMITTEE MEETING

Further Discussion of Budgets and Process Under Measure 5

0703C/42/dr  
11/23/90



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
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Tuesday, November 27, 1990 - 8:45 AM

Multnomah County Courthouse, Room 602

## PLANNING ITEMS

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ACKNOWLEDGED.

Meeting Date: NOV 26 1990

Agenda No.: PDC Meeting

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: POLICY DEVELOPMENT COMMITTEE

BCC Informal Nov 26, 1990 BCC Formal \_\_\_\_\_  
(date) (date)

DEPARTMENT General Services DIVISION Planning & Budget

CONTACT Jack Horner TELEPHONE 248-3883

PERSON(S) MAKING PRESENTATION Jack Horner

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: \_\_\_\_\_

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

TIME: 9:00 am - 12:00 & 1:00 pm - 4:30 pm (coffee at 8:30 am)

PLACE: Portland Chamber of Commerce Board Room  
221 NW Second Avenue - 3rd floor  
Portland, OR 97204

AGENDA: Further discussion of budgets and process under Measure 5.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER 

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 16 PM 4:42  
MULTNOMAH COUNTY  
OREGON



# GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse  
1021 S.W. Fourth Avenue  
Portland, Oregon 97204  
(503) 248-3308

County Policy Development Committee  
Chamber of Commerce, Boardroom  
221 N.W. 2nd Avenue  
November 26, 1990  
9:00 am to 4:00 pm

## A G E N D A

1. Opening & Roles
2. Explanation of How Zero Based Budget was developed & review of Decision Packages

BREAK

3. PDC Discussion concerning Decision Packages

LUNCH

4. What next?
5. Closing

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 21 PM 3:29  
MULTNOMAH COUNTY  
OREGON

SUBJECT: Change/time 11/26/90 Policy Development Committee  
From 9:00 am - 4:00 pm to 1:00 pm - 4:00 pm

PRESS LIST

DATE: November 23, 1990

THE FOLLOWING WERE CALLED THIS DATE REGARDING:

- a) Meeting: ✓  
b) Executive Meeting: \_\_\_\_\_  
c) Other: \_\_\_\_\_

SIGNED: Dorothy L. Rogers

KOIN	Channel 6	✓464-0797 or 464-0614 - Assignment Desk. Michael Keston/Lisa
KGW	Channel 8	✓226-5111 - Assignment Desk. Bob Kerns
KATU	Channel 2	✓231-4260 Assignment Desk
KPTV	Channel 12	✓222-9921 - News Desk. Denny 224-0101 After Hours
KPDX	Channel 49	239-4949 Lee Haglund
KEX	1190 AM	✓222-1929 Newsroom/Message
KSGO	1520 AM	223-1441 News Desk (After 9, Before 11:30)
KXL	750 AM	✓231-1071/0750 - Newsroom/Message. Link Mann/Dawn
KGW	62 AM	✓226-5095 News Desk
K-103 FM		643-5103 - Newsroom. Danna Jeffries
KXYQ	(Q105 FM)	✓226-6731
Oregonian		✓294-4065 Liz Moore
Gresham Outlook		✓665-2181 Dave Pinson
Skanner		✓287-3562 Patrick Mazza
Cable		✓667-7636 <u>Chris Steele/Lisa Morrison</u> <del>Rosemary Knox</del>



# GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse  
1021 S.W. Fourth Avenue  
Portland, Oregon 97204  
(503) 248-3308

County Policy Development Committee  
Chamber of Commerce, Boardroom  
221 N.W. 2nd Avenue  
November 26, 1990  
1:00 pm to 4:00 pm

## A G E N D A

1. Opening & Ground Rules
2. Explanation of How Zero Based Budget Packages were developed & summary of 23rd management meeting.
3. PDC Discussion concerning Decision Packages

### BREAK

4. BCC Direction on subsequent meetings, timeline, and topics.
5. Closing

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 23 PM 4:39  
MULTNOMAH COUNTY  
OREGON



METRO

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503-221-1646

*Handwritten:* Hank ✓  
Merlin

# Memorandum

NOV 26 1990  
7:00pm

DATE: November 15, 1990

TO: Local Government Elected Officials

FROM: Tanya Collier, Presiding Officer

RE: **METROPOLITAN AREA LOCAL GOVERNMENT FINANCE FORUM**

GLADYS McCOY  
MULTI-COUNTY CHAIR  
100 SW 4th, ROOM 134  
PORTLAND, OREGON 97204  
11/16/90  
CC [initials]

Metro has been requested to convene a general meeting of local government officials to discuss the impact of Ballot Measure 5 on local governments in the region.

The meeting will be held on Monday, November 26, 1990 at 7:00 p.m. in the Council Chamber at the Metro Center Building (2000 SW First Avenue, Portland, Oregon). We encourage you to bring an appropriate senior staff person.

The Finance Forum grew out of the last meeting of the Urban Growth Management Policy Advisory Committee. A number of local elected officials in attendance determined that a coordinated approach and sharing of information would be useful as local governments respond to the challenges of Ballot Measure 5.

In preparation for the Finance Forum meeting, it might be most helpful if you would come prepared to discuss:

1. What is the extent of the problem that your entity faces as a result of Ballot Measure 5?
2. What approach will your entity take in meeting the problem -- reduce services, seek replacement revenue, seek to transfer services, a combination of approaches?
3. What sources of replacement revenue are available to your entity to use?
4. Does your entity have plans to approach the Legislature for assistance in finding replacement revenues?

State Legislators from the metropolitan area will be invited to participate in the Finance Forum, as well as a representative from the State Department of Revenue.

PLEASE RESPOND before Thanksgiving to Martin Winch (221-1646, x286) to say whether you will be coming, and to tell us what we could do to make the Forum most useful to you.

A:\BALLOT5.MEM

Meeting Date: NOV 27 1990  
Agenda No. : #1

(Above Space for Clerk's Office Use)

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AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Presentation of recent audit - Corrections Funding:  
Accountability & Reporting  
BCC Informal \_\_\_\_\_ BCC Formal November 27, 1990  
(Date) (Date)  
DEPARTMENT Auditor DIVISION \_\_\_\_\_  
D' Rae or  
CONTACT Dan Ivancie TELEPHONE 248-3320  
PERSON(S) MAKING PRESENTATION Dan Ivancie

ACTION REQUESTED

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 or 20 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (Include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

REQUEST TIME CERTAIN, PLEASE !

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 15 AM 10:49  
MULTNOMAH COUNTY  
OREGON

SIGNATURES

ELECTED OFFICIAL \_\_\_\_\_

OR

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

REPORT BY THE  
COUNTY AUDITOR



MULTNOMAH COUNTY OREGON

CORRECTIONS FUNDING :  
ACCOUNTABILITY AND REPORTING

RTM #5-90  
NOVEMBER 1990

DANIEL A. IVANCIE  
COUNTY AUDITOR



DANIEL A. IVANCIE  
COUNTY AUDITOR  
ROOM 1500, PORTLAND BUILDING  
1120 S.W. 5TH AVENUE  
PORTLAND, OR 97204  
(503) 248-3320

## MULTNOMAH COUNTY OREGON

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November 1, 1990

### MEMORANDUM

TO: Gladys McCoy, County Chair  
Pauline Anderson, Commissioner  
Rick Bauman, Commissioner  
Gretchen Kafoury, Commissioner  
Sharron Kelly, Commissioner.

FROM: Daniel A. Ivancie, *Daniel*  
Multnomah County Auditor

RE: CORRECTIONS FUNDING:  
ACCOUNTABILITY AND REPORTING

=====

The attached Report to Management (RTM #5-90) summarizes our evaluation of the County's Corrections Funding: Accountability and Reporting.

The Executive Summary section provides an overview of the report findings. A more detailed discussion of issues is contained in the report.

Our intent with this report is to provide timely information to the County Chair and Commissioners about accountability issues surrounding funding for Corrections. We hope this information will prove useful.

DAI/db  
Encl.

**CORRECTIONS FUNDING:  
ACCOUNTABILITY AND REPORTING**

Report Issued by:

**Daniel A. Ivancie**  
Multnomah County Auditor

1120 S.W. 5th, Suite 1500  
Portland, Oregon 97204

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RESULTS OF REVIEW . . . . .	7

## EXECUTIVE SUMMARY

County budget documents and accounting records do not identify usage of 4.3 million dollars in Business Income Tax (BIT) increases and \$724,289 in Serial Levy revenues. Both of these revenue sources are earmarked for Corrections purposes. No assurance can be provided that these specially designated revenues were used as intended.

Because the budget document is the primary means of providing fiscal information to the public, it is important that usage of all special revenues be clearly shown. Funds dedicated for specific purposes should therefore be separately accounted for.

Clear disclosure of this information would help County Commissioners make appropriate decisions concerning the use of county revenues. This information also would allow the public to know where their tax dollars are spent.

## **SCOPE & OBJECTIVES**

The objective of this review was to determine if funding sources for Multnomah County Corrections have been adequately accounted for and identified in budget documents. Corrections in Multnomah County are primarily funded by the Business Income Tax (BIT), a three year Serial Levy and the county's General Fund.

Our scope was limited to an analysis of budget documents and the county's general ledger. We also interviewed county personnel from the Sheriff's Office, Finance, and the Planning and Budget Division.

## BACKGROUND

Corrections is a branch of the Sheriff's Office with primary responsibility for the county's jail facilities and non-custodial programs. By Oregon Statute, the county is responsible for pre-trial defendants, unsentenced inmates and those sentenced for one year or less.

To meet this mandate, the Corrections Branch oversees five county jail facilities. Facilities include the Courthouse Jail, Multnomah County Correctional Facility, Multnomah County Detention Center, Multnomah County Restitution Center, and the Multnomah County Inverness Jail. The five jails have the capacity to house 1,096 inmates.

### Corrections Funding

Prior to 1986, Corrections programs and operation of the county's jails were funded from the county's General Fund. The primary source of General Fund revenues is base property taxes<sup>1</sup>. In recent years however, other revenue sources have provided significant funding for Corrections. Additional funding sources include Serial Levies approved by voters in 1987 and 1989, and increases in the Business Income Tax (BIT).

---

<sup>1</sup> Base property taxes are local taxes on property excluding debt service, special, serial and continuing levies.

### Serial Levies

Serial levies are voter-approved temporary taxes on property for specific funding purposes. The serial levy approved by voters in 1987, provided nearly 15 million dollars for new construction and continuing operations at the Multnomah County Inverness Jail.

In November of 1989, voters approved a second serial levy which will provide an additional 40 million dollars over a three year period for Corrections purposes.

### Business Income Tax Increases

The Board of County Commissioners increased the Local Business Income Tax rates in 1986 and again in 1987. Funds generated by BIT<sup>2</sup> increases are earmarked primarily for Corrections related programs. The county's Planning and Budget Division estimated total BIT tax increases will provide over 34 million dollars in additional revenues through fiscal year 1990/91. The combined increases have raised the Business Income Tax rate by 143 percent over the two year period.

The Multnomah County Business Income Tax is levied upon the net income of all individuals, partnerships, joint ventures and other non-governmental entities doing business in the county. Taxable income is apportioned for those taxpayers who also do business outside the county. The State of Oregon Department of Revenue administers the tax for the county under a contractual arrangement and remits tax revenues to the county each month.

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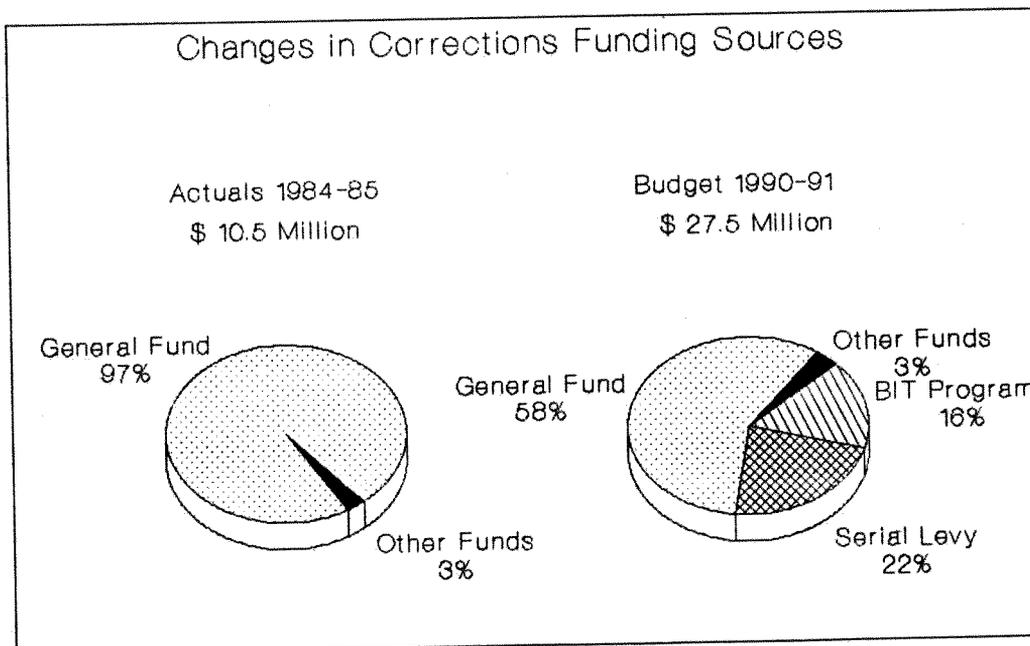
<sup>2</sup>The Board of County Commissioners established the Business Income Tax (BIT) in 1976.

Impact of Alternative Funding Sources on Corrections

The availability of alternative revenue sources has changed the composition of Corrections funding. For example, the proportion of Corrections funding provided by the General Fund has decreased from 97 percent in 1985 to 58 percent in 1991. Special funding now accounts for approximately 38 percent of the total Corrections budget of 27.5 million dollars.

The illustration below, shows changes in Corrections funding by comparing funding sources for both 1985 and 1991.

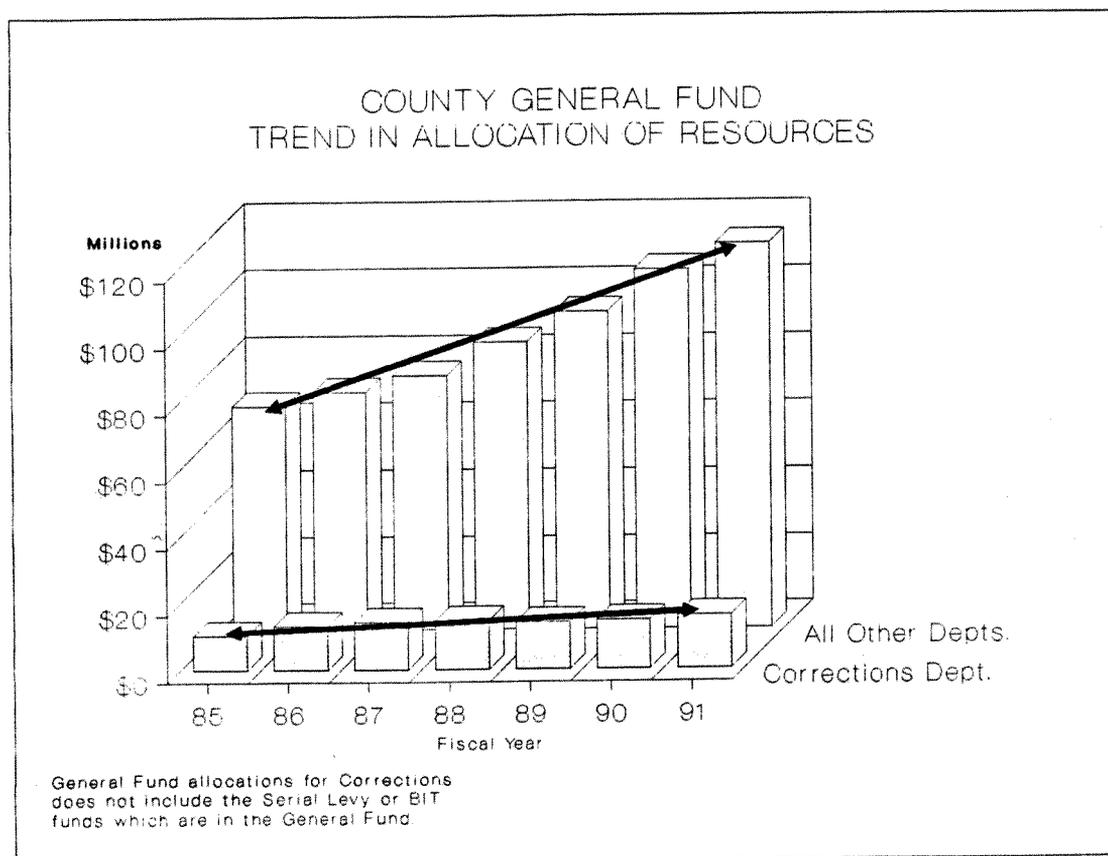
**ILLUSTRATION NO. 1**



Additional monies made available by the BIT and Serial Levies have been used to replace rather than supplement General Fund dollars provided for Corrections. To illustrate, county General Fund expenditures increased approximately 73 percent over the past six years, while General Fund support for Corrections has increased by only 55 percent.

The graph below shows the resource allocation trend of General Fund dollars for Corrections over the past six years.

### ILLUSTRATION NO. 2



## RESULTS OF REVIEW

### Use of Business Income Tax Increases

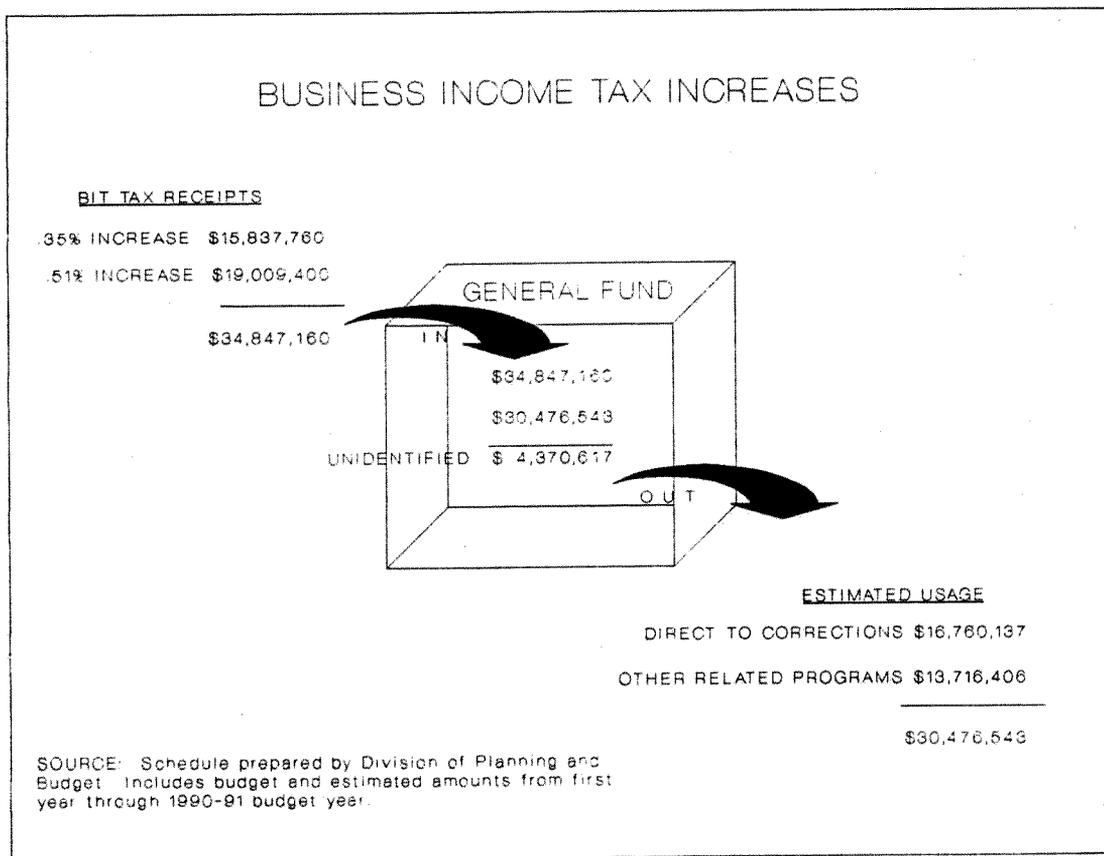
We were unable to determine how 4.3 million dollars in Business Income Tax revenues was used. No assurance can be provided that Business Income Tax increases designated for Corrections purposes were spent for Corrections.

Business Income Tax dollars currently flow through the General Fund instead of a separate designated fund. Because BIT tax revenues are intermingled with other county revenue sources within the General Fund, use of these monies cannot be easily determined. Management could only estimate BIT expenditures because they were not recorded separately in accounting records.

While a certain degree of flexibility exists concerning how BIT tax money is spent, it still remains important to clearly account for the use of these tax revenues. Segregated accounting will help ensure that BIT funds are spent appropriately. In addition, because use of BIT revenues is not clearly identified in accounting records and the budget, decision makers may lack the information needed to effectively allocate these resources.

The chart below illustrates the flow of BIT revenues and the unidentified BIT dollars remaining in the General Fund.

### ILLUSTRATION NO. 3



### Use of Serial Levy Revenues

We could not identify how \$724,289 in collected Serial Levy revenues earmarked for Corrections purposes was used. Expenditure of Serial Levy dollars could not be fully identified because levy revenues had been intermingled with General Fund dollars. As a result, no assurance can be provided that all Serial Levy tax dollars went to Correction purposes as intended.

The county recently changed its method of accounting for Serial Levy dollars. Expenditures for the levy, approved in November 1989, are now accounted for in a designated levy fund. This will permit easy identification of levy revenues, expenditures and unspent funds.

However, over the past three years expenditures of 1987 Serial Levy dollars were not accounted for in a separate fund. Levy dollars were collected in a levy fund and subsequently transferred to the General Fund. Expenditure of the dedicated monies was then made from the county's General Fund.

The transfer of funds and subsequent expenditure of monies from the General Fund makes it more difficult to identify specific use of Levy generated revenues. Under these conditions, the identification of levy dollars is lost and specific usage of funds cannot be determined.

RECOMMENDATION NO. 1

Special funds should be established for each Business Income Tax increase to clearly account for their designated usage.

Establishing separate funds for Business Income Tax increases will provide assurance that tax dollars are spent where intended, and that the unused portion of collected revenues can be readily identified.

The illustration below shows the flow of levy revenues and expenditures through the General Fund and the unidentified portion of these dollars.

**ILLUSTRATION NO. 4**

<b>SERIAL LEVY SOURCES AND USES</b>				
	SERIAL LEVY FUND NO. 160	GENERAL FUND NO. 100	DEBT SERVICE FUND NO. 225	CUMULATIVE TOTALS ALL FUNDS
Total Levy Tax Revenues	14,925,674			14,925,674
Transfer to General Fund	(10,201,606)	10,201,606		
Transfer to Debt Service Fund	(3,377,590)		3,377,590	
Expenditures for Corrections		(9,787,785)	(3,377,590)	(13,165,375)
Balance after transfers/ expenditures	1,346,478	413,821		1,760,299
Balances per Above	1,346,478	413,821		1,760,299
Balance per Budget	1,036,010			1,036,010
Unaccounted for Balances	310,468	413,821		724,289

Note: Source for all amounts in shaded areas are from the 1990-91 Multnomah County Adopted Budget, Pages FS-35 and MSCO-29.

RECOMMENDATION NO. 2

The \$724,289 of Serial Levy dollars unaccounted for should be transferred to a designated levy fund account. County budget documents should accurately reflect all unused levy fund balances.

Meeting Date: November 27, 1990

Agenda No.: #2, 3 & 4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: \_\_\_\_\_

BCC Informal _____	BCC Formal _____	November 27, 1990
(date)	(date)	
DEPARTMENT <u>DES</u>	DIVISION _____	Planning
CONTACT <u>Sharon Cowley</u>	TELEPHONE _____	2610

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Reporting Planning Commission Decisions of November 6, 1990 to the Board for Implementation of all three items

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 20 PM 1:49  
MULTNOMAH COUNTY  
OREGON

(If space is inadequate, please use other side)

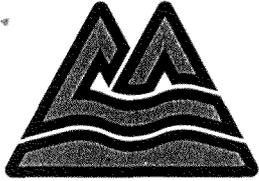
SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Paul Yarbrough/bkw

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## BOARD OF COUNTY COMMISSIONERS

Tuesday, November 27, 1990

8:30 a.m., Room 602

### A G E N D A

The following Decisions are reported to the Board for acknowledgement by the Presiding Officer:

- CU 21-90** Approve, subject to conditions, requested Conditional use and SEC permits, all for property located at **26504 NW Reeder Road**
- CU 23-90** Approve, subject to conditions, requested watchman's residence for property located at **23200 NW Reeder Road.**
- CU 22-90** Approve, subject to conditions, requested conditional use approval to develop-ment the subject site with a non-resource related singlel family residence, for property located at **11410 NW Skyline Blvd.**



DEPARTMENT OF ENVIRONMENTAL SERVICES  
DIVISION OF PLANNING AND DEVELOPMENT  
2115 SE MORRISON STREET  
PORTLAND, OREGON 97214 (503) 248-3043

## Decision

This Decision includes Conditions of Approval,  
Findings of Fact and Conclusions

November 6, 1990

CU 21-90, #8  
SEC 17-90, #8

Conditional Use Request  
Area of Significant Environmental Concern  
(Two Room Bed and Breakfast House)

Applicant requests conditional use approval to operate a "Bed and Breakfast" business out of her home. Two bedrooms in the home would be available for overnight guests. The Multiple Use Agricultural District allows a "tourist commercial use" if it satisfies conditional use approval criteria. Applicant also requests approval of an SEC, Area of Significant Environmental Concern permit.

**Location:** 26504 NW Reeder Road

**Legal:** Lot 3, Section 26, 3N-1W, Reeder Estates

**Site Size:** 3.42 Acres

**Size Requested:** Same

**Property Owner:** AJ and ML Colasurdo  
26504 NW Reeder Road, 97231

**Applicant:** Marie L. Colasurdo  
26504 NW Reeder Road, 97231

**Comprehensive Plan:** Multiple Use Agriculture,  
Area of Significant Environmental Concern

**Present Zoning:** MUA-20/SEC, Multiple Use Agricultural District/Area of  
Significant Environmental Concern

### PLANNING COMMISSION DECISIONS

**Approve, subject to conditions** the requested Conditional Use and SEC Permits based on the following Findings and Conclusions.

CU 21-90/SEC 17-90

Meander Corner

**Zoning Map**  
 Case #: CU 21-90  
 Location: 26504 NW Reeder Road  
 Scale: 1 inch to 400 feet  
 Shading indicates subject property

(23)  
 125.04 Ac.

**MUA-20  
 SEC  
 CS  
 FW**

COLUMBIA RIVER

**MUA-20 SEC FF**

Lot 1

Lot 8

2545.04

**MUA-20 SEC CS FF**

(19) 5.30 Ac.

(14) 4.27 Ac.

**MUA-20 SEC**

**CS FF**

(2) 9.54 Ac.  
 2624.16

**MUA-20 SEC FF**

Lot 2

N.W. CORNER  
 SUIT #43265-FILED  
 6-7-11 (STATE C.C.)

"HOMEPLEASE"  
 WITH 20 AC.  
 ADJACENT

**REEDER**

LD 31-83

**ESTATE 5**

**MUA-20  
 SEC FW**

**MUA-20  
 SEC  
 CS  
 FW**

COLUMBIA RIVER

**MUA-20  
 SEC  
 CS  
 FF**

(5)  
 171.25 Ac.

Lot 3

**MUA-20 SEC FF**

**MUA-20  
 SEC  
 CS  
 FF**

Lot 6

HOLD PERMITS  
 SEE LD  
 10-5-88

CU 21-90/SEC 17-90

REEDER ROAD  
174.77'

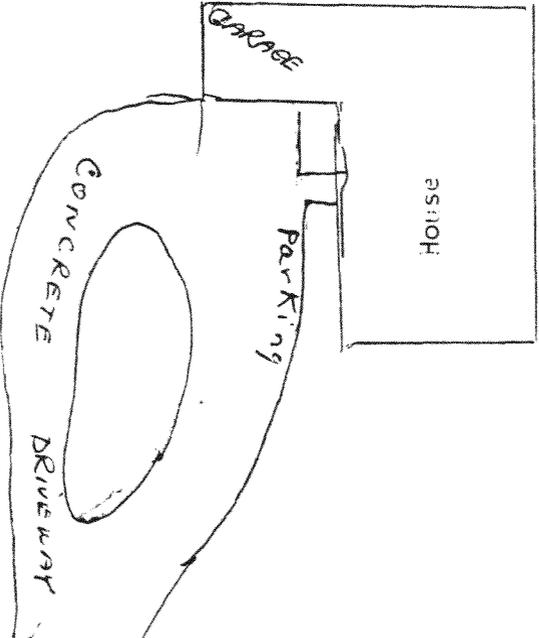
ENTRANCE

26504 N.W. Reeder Rd.  
Portland, OR. 97231

AREA = 3.286 acres

456.49'

379.71'



429.50'

378.46'

174.61'

COLUMBIA RIVER

## Conditions of Approval:

1. Obtain Design Review approval of any site alterations necessary to accommodate the use, including: grading, clearing, landscaping, fencing and changes to exterior building colors and signs.
2. This approval shall be for the specific commercial facility and scale represented in the application. Changes in the nature or scale of the use (*i.e.*: food service to non-overnight guests, operating more than 2-guest rooms, *etc.*) shall require a new Conditional Use application.

## Findings of Fact:

### 1. Summary of the Proposal:

The applicant requests approval to use portions of an existing house at 26504 NW Reeder Road as a "bed and breakfast" business. Two bedrooms in a separate wing of the home would be available for up to five overnight guests. One bathroom would serve both guest rooms. No physical alterations to the building or site are proposed to accommodate the use. Applicant describes the proposal as follows:

*"Applicant is highly motivated to run a Bed and Breakfast business in her home and as yet has not encountered any derogatory items. She has raised a family of nine and they are all successful individuals making contributions to a better society and better world. Hence she feels she has a rapport with handling people and their needs.*

*Location is unique as one can view four mountain peaks & watch the morning sun rise over Mt... Hood. One can experience the beach sand of the Columbia River and the grace and magnitude of the ocean ships sailing for foreign ports. Breathe the country air and enjoy fresh vegetables from Sauvie Island gardens.*

*There is a private bedroom wing on one side of our home that could be rented as a complete suite (2 bedrooms and bath) or as 2 double rooms sharing the bath. Maximum occupancy would be 4 or 5 people. Rates would be set up to include breakfast only or with lunch & dinner. The bedroom wing is enclosed by french doors and has its own exit to the beach. We have a library, stereo, & TV. "*

The application includes an SEC Permit request. The site is within an area designated Significant Environmental Concern; the overlay is designed to protect scenic, riparian and other resources associated with lands along the Columbia River.

## 2. Site and Vicinity Information:

The 3.42 acre site is located on the east side of Sauvie Island. The property fronts onto the Columbia River. It is generally flat, with landscaped lawn areas, scattered maple and cottonwood trees, a vegetable garden, fruit trees, and a sandy beach area on the east third of the property.

Nearby land uses are mixed, surrounding uses include: rural residences immediately to the north and south; various recreation uses primarily oriented to the river; farm fields and crop lands; and natural areas within the Sturgeon Lake wildlife refuge. "Reeder Beach" –an R.V. Park and picnic grounds – lies approximately 600-feet to the south. "Marshall Beach" –an R.V. and mobile home park– is situated approximately 600-feet to the north.

## 3. Zoning and Comprehensive Plan Designations.

The plan designation of the parcel is Multiple Use Agriculture/Areas of Significant Environmental Concern. The parcel is zoned MUA-20, (Multiple Use Agricultural District) with an SEC (Area of Significant Environmental Concern) overlay.

## 4. Ordinance Considerations:

Conditional uses allowed in the MUA district are specified in MCC 11.15.2132. Subsection (C)(2)(c) specifies "*...Tourist commercial uses such as restaurants, taverns, gas stations, motels, guest ranches, and similar uses*". Such uses may be permitted when found to satisfy *Conditional Use Approval Criteria* in MCC .7105 – .7640. New uses proposed within an Area of Significant Environmental Concern must meet approval criteria specified in MCC .6420.

The following section presents findings regarding the proposed Conditional Use and SEC Permit; the applicable standard is in ***bold italics***, applicant's responses are presented first in *italics*, followed by staff comments.

### A. Conditional Use Criteria (MCC .7120)

#### A(1) *Is consistent with the character of the area;*

*"There is a consistency with the character of the area as our house is located one-half mile from Reeder Beach. Here they rent space to trailers and RVs and charge \$2.00 per day usage including parking. One-half mile north of the house is Marshall Beach which rents space to trailers and mobile homes."*

**Staff Comment:** The area is characterized by rural residences, recreation uses (R.V. parks, public and private beaches), farmlands and a wildlife preserve. The proposed Bed & Breakfast –with two guest rooms– is consistent with res-

idential and recreational uses in the area.

**A(2) Will not adversely affect natural resources;**

*Affect on natural resources: My guests would probably use the beach area which already is in use as a public area.*

**Staff Comment:** The proposal will use an existing building. The use will not require new development or land disturbing activities. There would be no effect on natural resources.

**A(3) Will not conflict with farm or forest uses in the area;**

*There is no conflict here as individuals must secure a permit in order to use the forest service designated areas.*

**Staff Comment:** Staff concurs that the proposal's effects on farm or forest uses in the area are insignificant.

**A(4) Will not require public services other than those existing or programmed for the area;**

*There is no need for public services other than those existing or programmed for the area.*

**Staff Comments:**

**a. Water Supply.**

no changes are contemplated for the retail store or office use.

**b. Sewage Disposal.**

Sewage is disposed through an on-site septic system. The County Sanitarian (Mike Ebeling) indicates the proposed use can be accommodated with the existing system.

**A(5) Will be located outside a big game winter habitat area as defined by the Oregon Department of Fish and Wildlife or that agency has certified that the impacts will be acceptable;**

*This area is located outside a big game winter habitat area.*

**Staff Comment:** The site is not identified as a big game habitat area in the Comprehensive Plan or by the Oregon Department of Fish and Wildlife.

**A(6) Will not create hazardous conditions;**

**Decision**

**November 6, 1990**

*The operation of a Bed & Breakfast will not create any hazardous conditions to the area.*

**Staff Comment:** Staff concurs

**A(7) Will satisfy the applicable policies of the Comprehensive Plan.**

The following policies of the County's Comprehensive Plan are applicable to this request: Policy 10 (Multiple Use Agricultural Land), Policy 13 (Air, Water and Noise Quality), Policy 14 (Development Limitations), Policy 15 (Areas of Significant Environmental Concern).

**b. Policy 10 – Multiple Use Agricultural Land.**

*Note Volume 2: Policies of the Comprehensive Framework Plan, page 47, STRATEGIES, Item (3) tourist commercial may be allowed as conditional uses. This acreage is not located in a predominantly agricultural area.*

**Staff Comments:** The scale and type of use proposed is consistent with the rural scale and character of the Multiple Use Agriculture District (reference Finding above under *consistency with the area character*). The visual impacts of the proposed use would be negligible.

**c. Policy 13 – Air, Water, and Noise Quality.**

*Existing standards of air quality, water quality, and noise levels will not be altered by the Bed and Breakfast service, and will not create "on-site" or off-site" public harm.*

**Staff Comment:** Staff notes that noise levels from the B&B would be similar to the levels typically associated with a residence. The principle noise effects would be from the guest's motorized vehicles.

**d. Policy 14 – Development Limitations.**

**Staff Comment:** The property is located within the 100-year flood plain (Flood Fringe). It is not identified on the County slope hazards map. The operation of a B&B in an existing house will not alter flood risks.

**e. Policy 15 – Areas of Significant Environmental Concern**

*A. This area is already a tourist attraction with nearby Reeder Beach Resort operation.*

*B. The acreage has frontage on the Columbia River, providing recreation*

value.

C. *Historic value is documented in literature on Sauvie Island, provided in our library.*

D. *To my knowledge, I am not aware of educational research value.*

E. *Such public safety as regards municipal water supply watersheds, etc. is managed by the Corps. of Engineers.*

F. *Scenic value is intrinsic and would not be altered.*

G. *The natural area value would provide viewing for guests, such as bird-watching, etc.*

H. *To my knowledge the land is not of archeological value.*

**Staff Comment:** The County's policy in areas of significant environmental concern is to review development allowed by the base zone to ensure minimum impact to areas valued for their scenic and natural resource qualities and as tourist attractions. The operation of a B&B in an existing house will not alter or effect scenic or other resources on the site or in the area. Therefore, the proposal is consistent with this policy.

## **B. SEC Approval Criteria (MCC .6420)**

**(a) *The maximum possible landscaped area, scenic and aesthetic enhancement, open space or vegetation shall be provided between any use and a river, stream, lake, or floodwater storage area.***

*Shoreline Vegetation: The shoreline consists of brush and sand and at times is eroded due to high tide. The shoreline vegetation area will not be affected by the bed and breakfast operation.*

*Significant vegetation: One-third of site is sand, two thirds is landscaped and a portion is covered with fruit trees and vegetable garden. In addition to the fruit trees, there are three maple trees, and scattered cottonwood. No trees will be removed.*

**Staff Comment:** The proposed B&B within an existing house does not affect any water body or flood storage area.

**(b) *Agricultural land and forest land shall be preserved and maintained for***

*farm and forest use.*

**Staff Comment:** The proposed B&B within an existing house does not affect farm or forest uses in the area. It would not remove land from farm or forest use.

*(c) The harvesting of timber on lands designated SEC shall be conducted in a manner which shall insure that the natural, scenic, and watershed qualities will be maintained to the greatest extent practicable or will be restored within a brief period of time.*

**Staff Comment:** There is no timber harvest associated with the request.

*(d) A building, structure, or use shall be located on a lot in a manner which will balance functional considerations and costs with the need to preserve and protect areas of environmental significance.*

**Staff Comment:** The siting of the house on the site occurred before this use was proposed. Conditions of approval insure the any future site development is consistent with this standard.

*(e) Recreational needs shall be satisfied by public and private means in a manner consistent with the carrying capacity of the land and with minimum conflicts with areas of environmental significance.*

*Recreational Needs: Adjoining our property is Reeder Beach Resort where there is day use or rental space for trailers, RVs, etc. Access to this recreational activity is not affected by my proposal. Public access to the beach can be provided through my site, if necessary.*

**Staff Comment:** The two guest room B&B will provide a lodging facility which offers recreational opportunities at a scale consistent with the rural residential area and the site.

*(f) The protection of the public safety and protection of public and private property, especially from vandalism and trespass, shall be provided to the maximum extent practicable.*

**Staff Comment:** The proposed B&B within an existing house should have negligible effect on public safety.

*(g) Significant fish and wildlife habitats shall be protected.*

*Unique Wildlife Habitat: Wildlife we have observed are gulls, great blue*

*heron, Canadian geese, and eagles. We have large amounts of nesting quail. The site will enable guests to view and photograph wildlife.*

**Staff Comment:** The B&B will not effect areas containing significant fish or wildlife habitat.

*(h) The natural vegetative fringe along rivers, lakes, and streams shall be enhanced and protected to the maximum extent practicable to assure scenic quality, protection from erosion.*

**Staff Comment:** The B&B will not alter the site or shore. No trees or other clearing is proposed.

*(i) Buildings, structures and sites of historic significance shall be preserved, protected, enhanced, restored, and maintained in proportion to their importance to the County's history.*

**Staff Comment:** The structure is not identified in the County's Historic Resource inventory. The house has little historic value meriting restoration or protection.

*(j) Archeological areas shall be preserved for their historic, scientific, and cultural value and protected from vandalism or unauthorized entry.*

**Staff Comment:** The site is not known to possess any archaeological resources. The proposed use would not require excavation.

*(k) Extraction of aggregates and minerals, the depositing of dredge spoils, and similar activities permitted pursuant to the provisions of MCC .7105 through .7640, shall be conducted in a manner designed to minimize adverse effects on water quality, fish and wildlife, historical or archeological features, vegetation, erosion, stream flow, visual quality, noise, safety, and to guarantee necessary reclamation.*

**Staff Comment:** No aggregate extraction is proposed.

*(l) Areas of annual flooding, flood plains, water areas and wetlands shall be retained in their natural state to the maximum possible extent to preserve water quality and protect water retention, overflow and natural functions.*

**Staff Comment:** The property is located within the 100-year flood plain (Flood Fringe). No wetlands have been identified on the site. The operation of a B&B in an existing house will not alter flood risks.

***(m) Areas of erosion or potential erosion shall be protected from loss by appropriate means which are compatible with the environmental character.***

**Staff Comment:** The site is generally flat; no erosion impacts should result from converting the use of an existing house.

***(n) The quality of the air, water and land resources and ambient noise levels in areas classified SEC shall be preserved in the development and use of such areas.***

**Staff Comment:** Reference findings above under Policy 13.

***(o) The design, bulk, construction materials, color and lighting of buildings, structures and signs shall be compatible with the character and visual quality of the areas of significant environmental concern.***

**Staff Comment:** No changes are proposed to accommodate the use.

***(p) An area generally recognized as fragile or endangered plant habitat or which is valued for specific vegetative features, or which has an identified need for protection of the natural vegetation, shall be retained in a natural state to the maximum extent possible.***

**Staff Comment:** No such areas exist on the subject property.

***(q) The applicable policies of the Comprehensive Plan shall be satisfied.***

**Staff Comment:** Reference findings above under the *Conditional Use* criteria.

## **Conclusions:**

1. The proposal — as conditioned — satisfies Conditional Use approval criteria due its consistency with the area character, the limited scale of the proposed business, and consistency with Comprehensive Plan Policies.
2. The proposal satisfies SEC approval criteria as detailed in the findings section above.

IN THE MATTER OF CU 21-90/SEC 17-90:

Signed November 6, 1990

  
By Richard Leonard, Chairman

Filed With the Clerk of the Board on November 16, 1990

### **Appeal to the Board of County Commissioners**

Any person who appears and testifies at the Planning Commission hearing, or who submits written testimony in accord with the requirements on the prior Notice, and objects to their recommended decision, may file a Notice of Review with the Planning Director on or before **4:30 PM. on Monday, November 26, 1990** on the required Notice of Review Form which is available at the Planning and Development Office at 2115 SE Morrison Street.

*The Decision on this item will be reported to the Board of County Commissioners for review at 9:30 a.m. on Tuesday, November 27, 1990 in Room 602 of the Multnomah County Courthouse. For further information call the Multnomah County Planning and Development Division at 248-3043.*



DEPARTMENT OF ENVIRONMENTAL SERVICES  
DIVISION OF PLANNING AND DEVELOPMENT  
2115 SE MORRISON STREET  
PORTLAND, OREGON 97214 (503) 248-3043

## Decision

This Report consists of a Recommended Decision, Findings of Fact, and Conclusions

November 6, 1990

CU 23-90, #22 and #23

**Conditional Use Request  
(Watchman's Residence for Dog Kennel)**

Applicant requests conditional use approval to add a watchman's residence to an existing dog kennel. Tim and Angela Schillereff (the kennel operators) request approval to place an 1800 square foot manufactured house on the site in order to oversee the security and well-being of the dogs housed in the kennel and provide security for the kennel buildings and equipment.

**Location:** 23200 NW Reeder Road.

**Legal:** Tax Lot '15', Section 3, 2N-1W, 1990 Assessor's Map

**Site Size:** 9.41 Acres

**Size Requested:** Same

**Property Owner:** EE and MF Persinger  
23200 NW Reeder Road, 97231

**Applicant:** Tim and Angela Schillereff  
18149 NW Sauvie Island Road, 97231

**Comprehensive Plan:** Exclusive Farm Use

**Present Zoning:** EFU, Exclusive Farm Use District

### PLANNING COMMISSION

**DECISION:** **Approve, subject to conditions,** the requested watchman's residence based on the following Findings and Conclusions.

CU 23-90

**MUA-20  
SEC  
CS FF**

**Zoning Map**  
Case #: CU 23-90  
Location: 23200 NW Reeder Road  
Scale: 1 inch to 400 feet  
Shading indicates subject property

**MUA-20  
SEC  
CS FF**

**MUA-20  
SEC  
CS FF**

**EFU  
FF**

**EFU  
FF**

**EFU**

**EFU**

**EFU**

**EFU**

1990 ASSESSOR'S BASE MAP

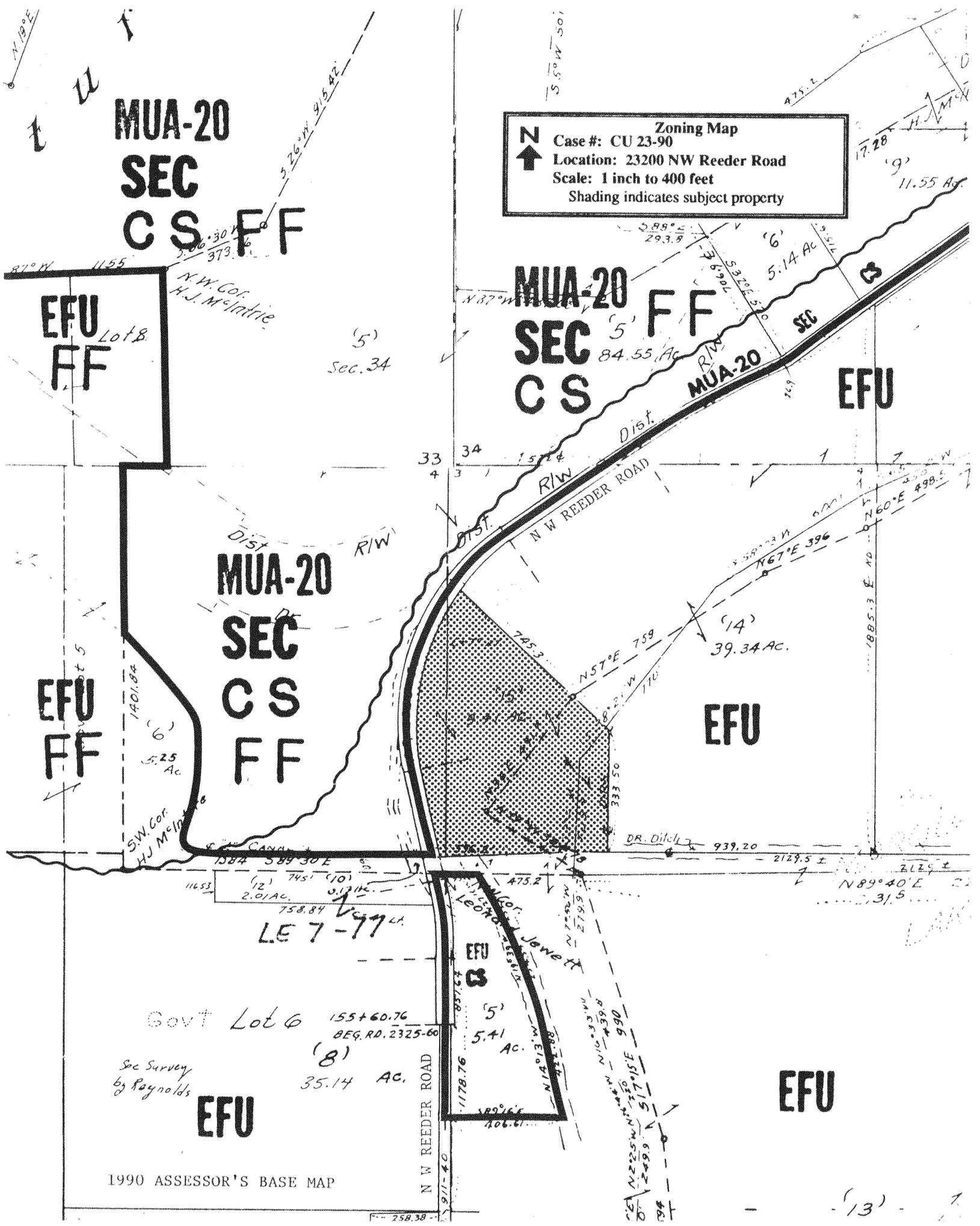
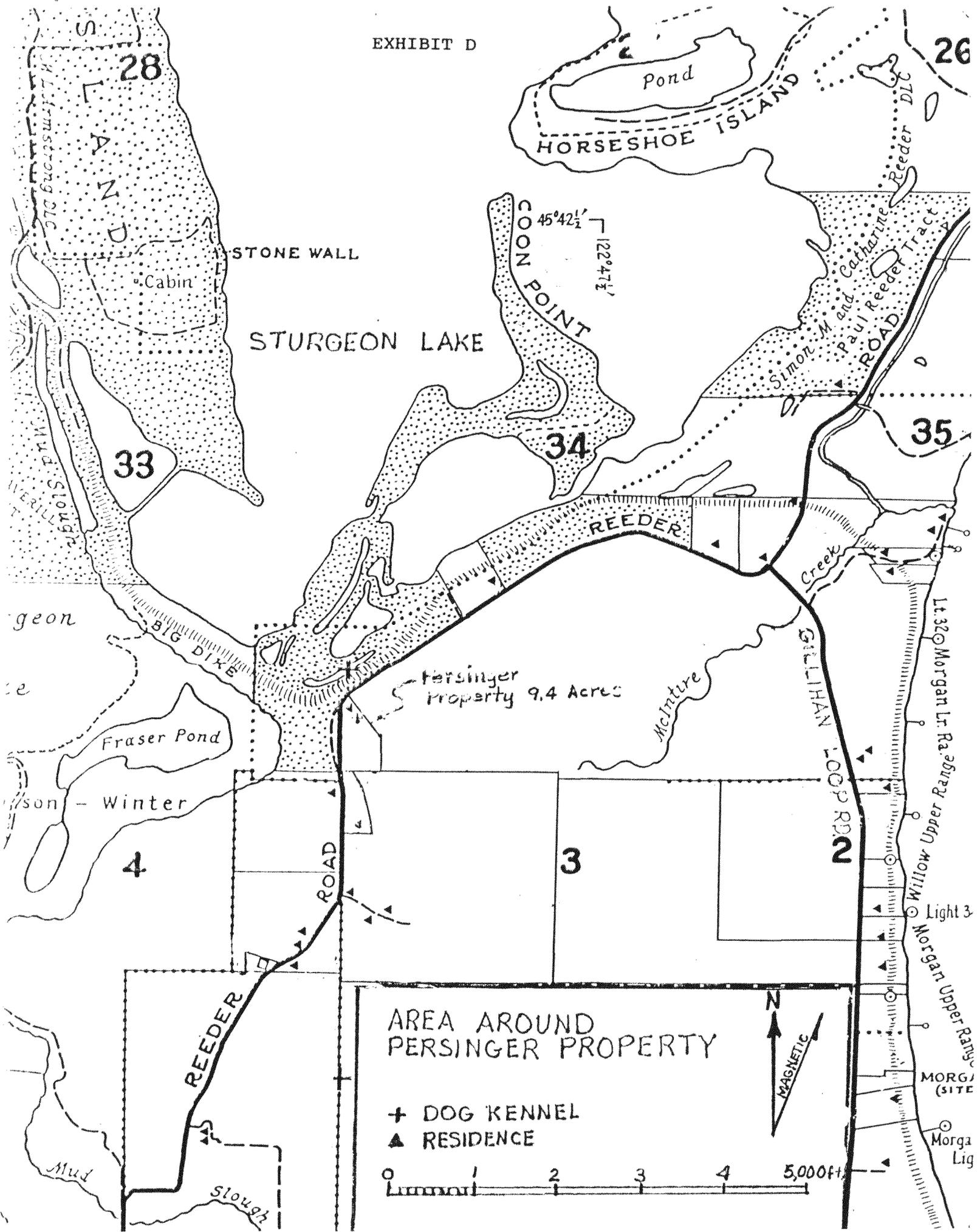
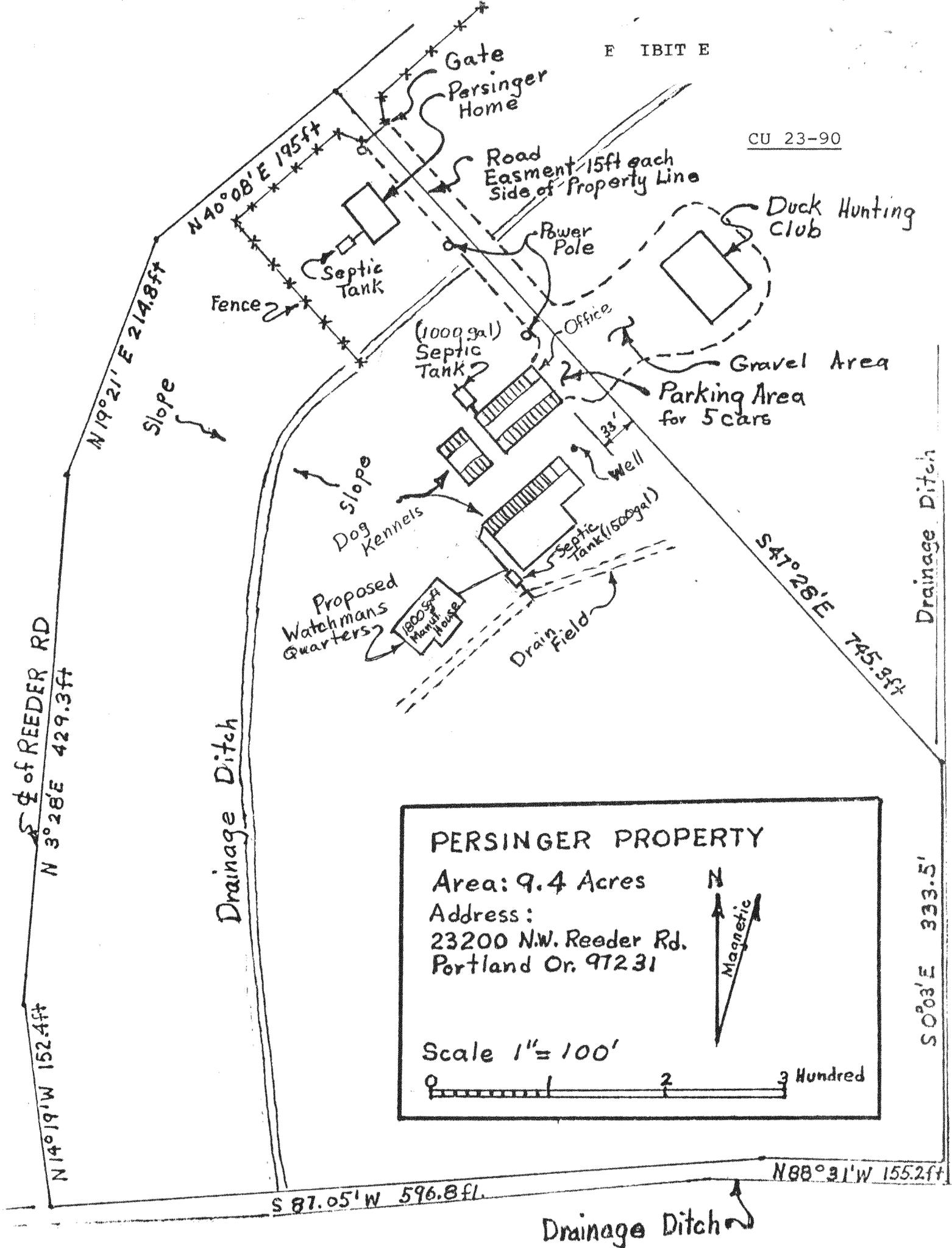


EXHIBIT D



E I B I T E

CU 23-90

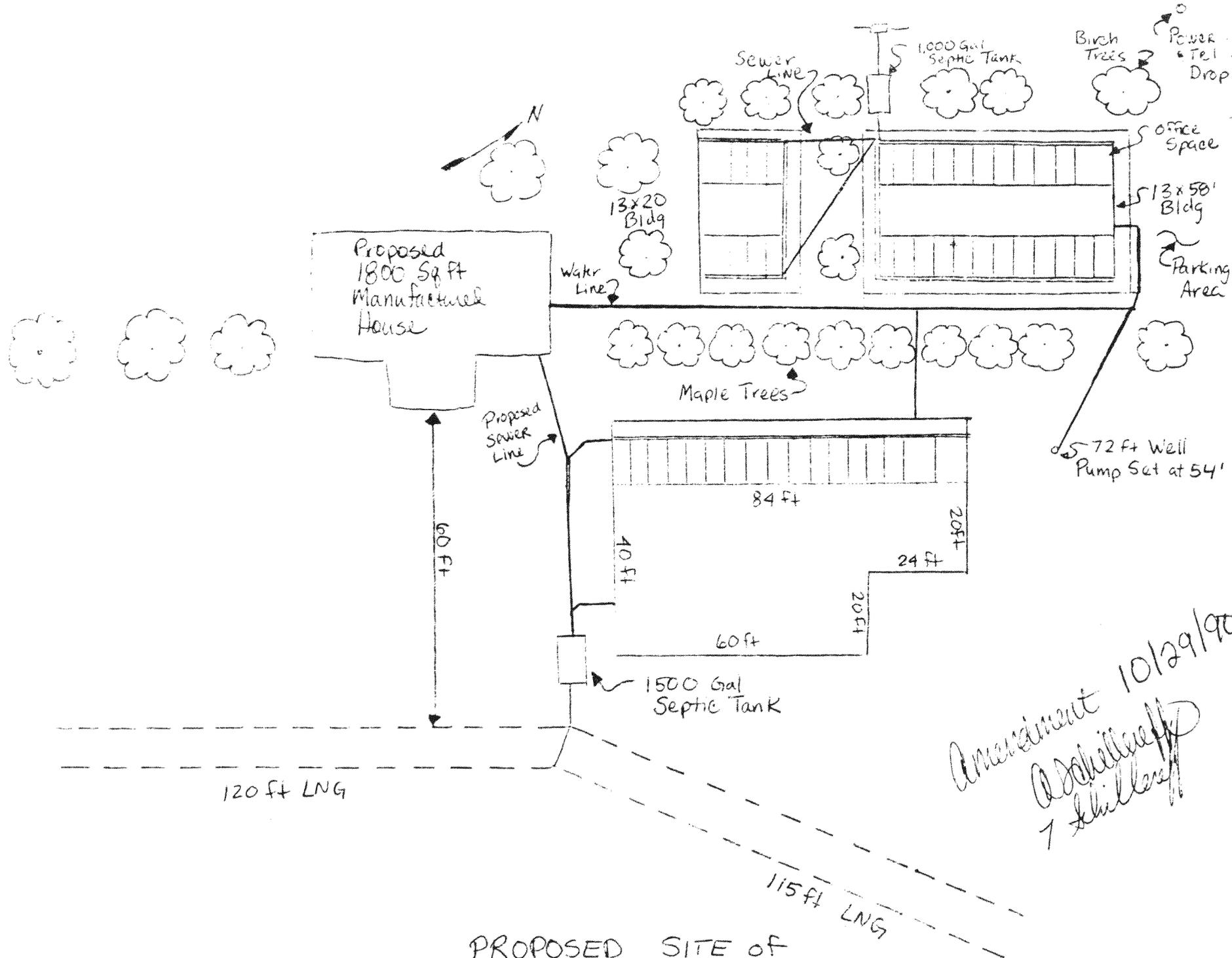


**PERSINGER PROPERTY**  
 Area: 9.4 Acres  
 Address:  
 23200 N.W. Reeder Rd.  
 Portland Or. 97231

Scale 1" = 100'

0 1 2 3 Hundred

N  
Magnetic



Amendment 10/29/90  
 A. Schellert  
 7 Shillert

PROPOSED SITE OF  
 WATCHMANS QUARTERS  
 Scale 1" = 30'-0"

## Conditions of Approval

1. Obtain Design Review approval prior to issuance of a placement permit for the new house. Complete Design Review requirements prior to occupancy of the house.
2. Obtain permits and install the subsurface disposal system prior to occupancy of the residence.
3. This approval terminates — and one of the two residences shall be removed from the property — if the property ceases to be licensed and used as a kennel, or within six (6) months after the Persingers' life estate interests cease, whichever occurs first.
4. The watchman's residence shall be placed as shown on the applicant's revised site plan, dated October 29, 1990.

## Findings of Fact:

### 1. Proposal Summary:

The applicant requests permission to add a watchman's residence to an existing kennel facility at 23200 NW Reeder Road. The house would be an 1800 square foot manufactured home. Applicant provides the following description of the request.

#### "Detailed Request Description:

*The use of this watchman residence will be of the nature of overseeing the security and well-being of the kennel operation during and after business hours. Since we are a breeding, boarding and training kennel, we feel the use is necessary for three reasons:*

*First, as a professional breeder of English Pointers, we plan in our breeding program to have three litters of pups a year. With a watchman residence nearby we could check on our litters and dogs throughout the day and night. For example, last October, one of our pregnant brood bitches was having severe labor difficulties, requiring us to be with her throughout her delivery. Having the watchman residence close by the whelping areas would enable us to keep an eye on such things.*

*Second, as a professional boarding kennel, we receive pets of all sizes and all ages for our care. Some require medication, and even medical attention during their stay with us. Thus, the watchman residence would allow us to oversee the boarding operation in the best manner possible.*

*Third, as a professional trainer, we frequently take the training dogs and their owners to outside training grounds in the course of their learning. For example, in training retrievers one must teach the dog to swim and to retrieve from the water. We have brought our dogs down to the West End game management area to work in the lakes and ponds there. Therefore, when the trainer is gone training during business hours, the watchman would oversee the kennel operation (answer the phone, help customers, care of animals, clean their pens, and maintain the security of the premises.)"*

## **2. Site and Vicinity Information:**

The 9.41 acre site is within an EFU district on Sauvie Island. The property fronts onto NW Reeder Road. The "Sauvie Island Kennels" facility license authorizes boarding of up to 50 dogs; this request (for the residence) would not increase the capacity of the kennel. An existing residence on the site was built in 1942. It houses Mr. and Mrs. Persinger, the property owners since 1973. The Schillereffs –the kennel owner/operators – are leasing the property, with an option to purchase. The lease/option contract provides that Mr. or Mrs. Persinger may reside in the existing house for the rest of their lives.

Surrounding properties are primarily agricultural or natural in character. A duck hunting club operates on a 39-acre property east and north of the Persinger's site. The club site contains a barn and a small parking area. Most of the duck club's site is open crop land with some wetland/riparian wooded areas in low areas and along drainageways.

Properties to the south and southwest are generally flat, open field and crop lands with scattered farm houses and barns. A few large trees are located near the houses and along stream bank–riparian corridors.

The Sturgeon Lake Wildlife Refuge property to the northwest (across Reeder Road) is owned by the Oregon Department of Fish and Wildlife. The refuge is a several thousand acre natural area characterized by wetlands, a large shallow lake, and riparian woods. A grass covered dike separates the refuge from Reeder Road and the subject site.

## **3. Zoning and Comprehensive Plan Designations.**

The plan designation of the site is Agriculture. The zoning is EFU, Exclusive Farm Use.

## **4. Ordinance Considerations:**

Conditional uses allowed in EFU areas are specified in MCC 11.15.2012. Sub-section (B)(11) specifies "***Dog Kennels***", and MCC .2014(E) provides for structures or uses *customarily* accessory to a dog kennel. Such uses may be permitted when found to satisfy *Conditional Use Approval Criteria* in MCC .7105 – .7640.

Applicant requests that the Commission determine a watchman's residence is a customarily provided accessory use for a kennel.

*"We feel the watchman residence is of the nature in which its 'uses or structures incidental and accessory to the uses permitted under MCC .2012 (B)(II).' Cited from the Exclusive Farm Use section page 3-5. With the provision (E) 'Other structures or uses customarily incidental to any use permitted or approved in this district' allowing for a structure such as a watchman residence to be permitted in this manner."*

The following section presents findings regarding the proposed Conditional Use; the applicable standard is in ***bold italics***, applicant's responses are presented first in *italics*, followed by staff comments.

### ***A. Conditional Use Criteria (MCC .7120)***

#### ***A(1) Is consistent with the character of the area;***

*"A watchman residence to oversee the security and well-being of all the kennel animals and the kennel buildings and equipment is an accessory use to the well-established kennel operation. Therefore such an expansion would be consistent with the character of the land.*

*In looking at a few of the other kennel operations on and around Sauvie Island, you can see that they too, have a watchman residence for the business. Here is a list of several:*

*On Sauvie Island-*

*Blackthorn Kennels- now inactive, yet had a watchman residence when it was an active kennel operation.*

*Charlton Kennels- active with a watchman res.*

*Minoggie Kennels- active with a watchman res.*

*Outside Sauvie Island-*

*Green Acres Kennels- active with a watchman res.*

*Meifert Kennels- active with a watchman res.*

*Rock Creek Kennels- active with a watchman res.*

*Twin Willows Kennels- active with several watchman residences.*

*You can see the need is consistent throughout the Portland area, not only for Sauvie Island.*

*The following describes similar uses on the adjacent properties:*

*The area adjacent to the northeast is owned and operated by Marquam Farms, Inc., a multi-partner hunting club, used exclusively for the hunting of ducks and geese during the waterfowl season, and the maintenance of such. (Please see Exhibit C and D.) Both the duck hunting club and the kennel operations would benefit from a watchman's residence to oversee the security of the properties and buildings. This would be a compatible use to the duck club.*

*The area adjacent to the northwest is owned and operated by the Oregon Department of Fish and Wildlife. It is part of the Sturgeon Lake wildlife refuge area on Sauvie Island. (Please see Exhibit C.)*

*The area adjacent to the south is rural farmland, the property line is bounded by a drainage ditch. Our neighbors to the south operate a dairy farm and also maintain several watchman residences to oversee their operations. Therefore this would be a compatible use as well."*

**Staff Comment:** Applicant's above findings demonstrate that watchman's residences are *customarily* provided in conjunction with kennel operations. The addition of a watchman's house to an existing kennel is not inconsistent with nearby agricultural lands, wildlife conservation lands, or rural residential uses.

**A(2) Will not adversely affect natural resources;**

*"There are no unforeseen adverse affects on the natural resources."*

**Staff Comment:** Condition #2 requires installation of a subsurface disposal system for the new residence. This will insure against any potential adverse effects to water quality. No other natural resource effects from the watchman's residence have been identified.

**A(3) Will not conflict with farm or forest uses in the area;**

*"The use is consistent with the farm and forest uses in the area and thereby will not conflict. The watchman residence is an accessory use to the established kennel operation."*

**Staff Comment:** Staff concurs that the proposal's effects on farm or forest uses in the area are negligible.

**A(4) Will not require public services other than those existing or programmed for the area;**

*"Current public services such as electricity, telephone, and etc... are already programmed."*

**Staff Comments:**

**a. Water Supply.**

The site is supplied water through a private well.

**b. Sewage Disposal.**

Sewage would be disposed through an on-site septic system. Condition #2 requires installation of a sub-surface disposal system for the house.

**A(5) *Will be located outside a big game winter habitat area as defined by the Oregon Department of Fish and Wildlife or that agency has certified that the impacts will be acceptable;***

**Staff Comment:** The site is not identified as a big game habitat area in the Comprehensive Plan or by the Oregon Department of Fish and Wildlife.

**A(6) *Will not create hazardous conditions;***

*"There are no unforeseen hazardous conditions."*

**Staff Comment:** This and surrounding properties on this part of Sauvie Island are protected from flood hazards by a dike structure maintained by the U.S. Army Corps of Engineers. The site is not designated a Flood Hazard or Flood Fringe area by the County.

**A(7) *Will satisfy the applicable policies of the Comprehensive Plan.***

The following policies of the County's Comprehensive Plan are found applicable to this request: Policy 9 (Agricultural Lands), Policy 13 (Air, Water and Noise Quality), Policy 14 (Development Limitations).

**a. Policy 9 – Agricultural Lands.**

*"The Comprehensive Plan wishes to maintain the agricultural uses or conditional uses in the EFU areas as permitted in ORS 215.213. The watchman residence would exist to better facilitate the existing conditional use, our dog kennel, and would not adversely affect the natural resources in the surrounding areas."*

**Staff Comment:** Based on findings above in finding 4.-A(1)], a watchman's residence is a customarily provided accessory use to a dog kennel. Kennels

are allowed uses within agricultural areas. Therefore, the proposal does not conflict with this policy.

**b. Policy 13 – Air, Water, and Noise Quality.**

*The expansion of the conditional use to include a watchman's residence will not adversely affect the air or water quality, and will reduce the noise levels in the surrounding area by:*

- 1. The placement of the watchman residence on the site as to reduce the noise level disruptions from the kennel, acting as a buffer.*
- 2. Further adding more landscaping and trees surrounding the watchman residence to lessen noise generation to levels compatible with surrounding land uses.*
- 3. Perimeter fencing with the additional vinyl slats and more landscaping in the immediate kennel courtyard would also lessen noise generation.*
- 4. Pertaining water and air quality, there are no unforeseen affects from the expansion to include a watchman residence.*

**Staff Comment:** Policy 13 seeks to minimize negative air, water and noise quality impacts from new developments. It states that “...*If the proposed use is a noise generator, the following shall be incorporated into the site plan:*

- 1. Building placement on the site in an area having minimal noise level disruptions,*
- 2. Landscaping or other techniques to lessen noise generation to levels compatible with surrounding land uses.*
- 3. Insulation or other construction techniques to lower interior noise levels in noise-impacted areas.”*

The placement of a watchman's residence would not likely generate significant noise increases; however, the proposal responds to this criteria by placing the watchman's residence southwest of the “kennel court”, where it would block the existing noise generating use (barking dogs). The house location helps shield the closest neighboring residences from the kennel. The closest houses are approximately 500-feet southwest and 600-feet south of the proposed watchman's house. This policy is also addressed through Design Review requirements (Condition #1). Design Review typically requires landscape plantings to buffer noise generating uses from neighboring residences.

**b. Policy 14 – Development Limitations.**

*“There are no unforeseen developmental limitations for this proposed watchman residence. (ie; Slopes do not exceed 20%, nor is there a potential for soil erosion on this site.)”*

**Staff Comments:** Staff concurs. Reference comments above in finding 4.-A(6) regarding flood hazards.

**Conclusions:**

1. The proposed watchman’s residence for the existing kennel satisfies Conditional Use approval criteria.
2. Conditions of approval are imposed to assure compliance with applicable Design Review provisions, and with sub-surface system requirements for the new residence.

Signed November 6, 1990

  
By Richard Leonard, Chairman 

Filed With the Clerk of the Board on November 15, 1990

**Appeal to the Board of County Commissioners**

Any person who appears and testifies at the Planning Commission hearing, or who submits written testimony in accord with the requirements on the prior Notice, and objects to their recommended decision, may file a Notice of Review with the Planning Director on or before **4:30 PM. on Monday, November 26 1990** on the required Notice of Review Form which is available at the Planning and Development Office at 2115 SE Morrison Street.

*The Decision on this item will be reported to the Board of County Commissioners for review at 9:30 a.m. on Tuesday, November 27, 1990 in Room 602 of the Multnomah County Courthouse. For further information call the Multnomah County Planning and Development Division at 248-3043.*



**DEPARTMENT OF ENVIRONMENTAL SERVICES**  
**Division of Planning and Development**  
**2115 S.E. Morrison Street**  
**Portland, Oregon 97214 (503) 248-3043**

## **Decision**

This Staff Report consists of Conditions of Approval, Findings of Fact and Conclusions.  
November 6, 1990

**CU 22-90, #90**

### **Conditional Use Request**

Non-Resource Related Single Family Residence

Applicant requests conditional use approval of a non-resource related single family residence on an approximately 9.29 acre Lot of Record in the EFU zoning district

**Location:** 11410 NW Skyline Blvd.  
**Legal:** Tax Lot '59', Section 6, T1N, R1W  
**Site Size:** 9.29  
**Size Requested:** Same  
**Property Owner:** LG and DR Kruger  
1228 SW 60th Avenue, 97221  
**Applicant:** Donis McArdle  
1519 SW 6th Avenue 97225  
**Comprehensive Plan:** Exclusive Farm Use  
**Present Zoning:** EFU

### **Planning Commission**

**Decision:** APPROVE, subject to conditions, development of this property with a non-resource related single family residence, based on the following Findings and Conclusions.

CU 22-90

31

MUF-38

'16'  
10.00 Ac.

'17'  
2.50  
Ac.

**Zoning Map**  
 Case #: CU 22-90  
 Location: 11410 NW Skyline Blvd.  
 Scale: 1 inch to 600 feet  
 Shading indicates subject property

'18'  
25 Ac.

MUF-38

MUF-38

'7'  
65.66 Ac.

'28'  
47.36 Ac.

EFU

'23'  
5.84 Ac.  
S.D. No. 9.  
Cons.

EFU CS

'19'  
2.50 Ac.

'30'  
7.50 Ac.

MUF-19

'11'  
9.51 Ac.

'22'  
0.49  
Ac.

'26'  
0.91 Ac.

3

25.36 Ac.

2

9.53  
Ac.

'1'  
13.25  
Ac.

'33'  
1.28  
Ac.

MUF-19

MUF-19  
CS

'18'  
17.17 Ac.

Ac.

'18'  
9.85 Ac.

'43'  
2.90 Ac.

EFU

'4'  
17.04 Ac.

'5'  
34.10 Ac.

'25'  
13.22  
Ac.

'14'  
7.92 Ac.

'6'  
55.66 Ac.

'8'  
20 Ac.

MUF-19

'27'  
1.00  
Ac.

'30'  
7.94 Ac.

'7'  
4.80  
Ac.

'22'  
0.20 Ac.

EFU

'12'  
24.62 Ac.

4

EFU

5

'12'  
20 Ac

1990 ASSESSOR'S BASE MAP

SCHOPPE

'13'

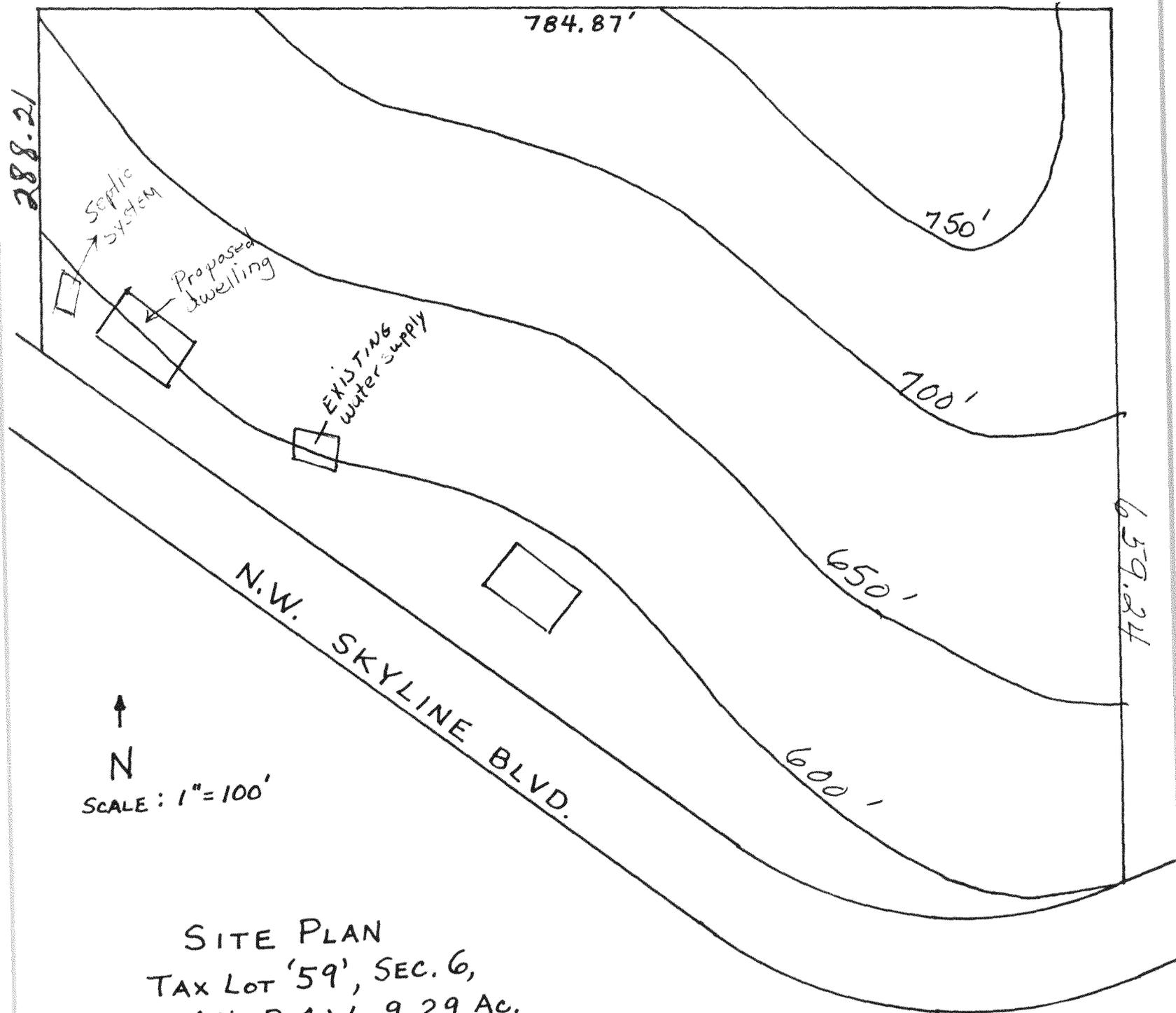
PROOKS

KAISER ROAD

NW

LIMITS

CU 22-90



SITE PLAN  
TAX LOT '59', SEC. 6,  
T. 1 N., R. 1 W., 9.29 AC.

## CONDITIONS OF APPROVAL:

1. Prior to the issuance of building permits, the property owner shall provide the Land Development Section with a copy of the recorded restrictions required under MCC 11.15.2012(B)(3)(j). A prepared blank copy of this deed restriction is available at the Land Development Offices.
2. Satisfy the requirements of Engineering Services regarding any further improvements of NW Skyline Blvd..
3. Prior to any site clearing or grading, obtain a *Hillside Development and Erosion Control Permit* pursuant to MCC .6700-6730, if applicable. Contact Mark Hess at 248-3043 for application materials.

## FINDINGS OF FACT:

### I. Applicant's Proposal:

The applicant requests Planning Commission approval to develop the above described approximately 9.29 acre Lot of Record with a non-resource related single family dwelling.

### 2. Ordinance Considerations:

- A. A residential use not in conjunction with farm use, consisting of a single family dwelling, including a mobile or modular home may be allowed in the EFU district when it is found that the lot is a Lot of Record under MCC .2018 or was created under the applicable provisions of MCC 11.45, Land Divisions. The Planning Commission shall also find that a dwelling on the lot as proposed:
  - (a) Is compatible with farm uses described in paragraph (A) of subsection (2) of ORS 215.203 and is consistent with the intent and purposes set forth in ORS 215.243;
  - (b) Does not interfere seriously with accepted farming practices, as defined in paragraph (c) of subsection (2) of ORS 215.203, on adjacent lands devoted to farm use;
  - (c) Does not materially alter the stability of the overall land use pattern of the area;
  - (d) Is situated upon generally unsuitable land for the production of farm crops and livestock, considering the terrain, adverse soil or land conditions, drainage and flooding, vegetation, location and size of the tract;
  - (e) Complies with subparts (1), (2) and (3) of MCC .2010(A) if constructed off-site;
  - (f) Complies with such other conditions as the Hearings Officer considers necessary to satisfy the purposes of MCC .2002;

- (g) Construction shall comply with the standards to the Building Code or as prescribed under ORS 446.002 through 446.200, relating to mobile homes;
- (h) The dwelling shall be attached to a foundation for which a building permit has been obtained; and
- (i) The dwelling shall have a minimum floor area of 600 square feet.
- (j) The owner shall record with the Division of Records and Elections a statement that the owner and successors in interest acknowledge the rights of nearby property owners to conduct accepted farming and forestry practices.
- (k) The applicant shall provide evidence that all additional taxes and penalties, if any, have been paid if the property has been receiving special assessment as described in ORS 215.236(2). In the alternative, the Approval Authority may attach conditions to any approval to insure compliance with this provision.

### **3. Site and Vicinity Characteristics:**

The subject property is a Lot of Record of 9.29 acres located on the north side of NW Skyline Blvd. approximately one-fourth of a mile easterly of its intersection with NW Brooks Road. The property is currently undeveloped and is vegetated with a mixture of conifer and deciduous trees. The property is not within a designated big game winter habitat area.

### **4. Compliance with Code Provisions:**

Properties in the surrounding area range in size from less than one acre to over 40 acres in size. Many of the smaller lots are developed with rural residences and have some hobby farming associated with them, while most of the larger parcels are also developed with residences and used for agricultural and forestry resource purposes.

The agricultural uses on adjacent properties consist of pasture, field and row crops and nursery stock. The applicant intends no agricultural use of the property; therefore, the use will be identical to the current use, with the exception of the residence.

Water will be provided by private well and the property will need to be evaluated for subsurface sewage disposal. Telephone and power facilities are available along the Skyline Blvd. frontage.

## CONCLUSIONS:

1. The property is a Lot of Record as defined in MCC .2018.
2. Conditions are necessary to insure compliance with all Code provisions and other County regulations.
3. The applicant has carried the burden necessary for the approval of a non-resource related single family dwelling in the EFU zoning district as described in Finding .

November 6,1990

  
Richard Leonard, Chairperson

Filed with Clerk of the Board on November 16, 1990

### **Appeal to the Board of County Commissioners**

Any person who appears and testifies at the Planning Commission hearing, or who submits written testimony in accord with the requirements on the prior Notice, and objects to their recommended decision, may file a Notice of Review with the Planning Director on or before 4:30 p.m. on Monday, November 26, 1990 on the required Notice of Review Form which is available at the Planning and Development Office at 2115 SE Morrison Street.

*The Decision in this item will be reported to the Board of County Commissioners for review at 9:30 a.m. on Tuesday, November 27, 1990 in Room 602 of the Multnomah County Courthouse. For further information call the Multnomah County Planning and Development at 248-3043.*



# MULTNOMAH COUNTY OREGON

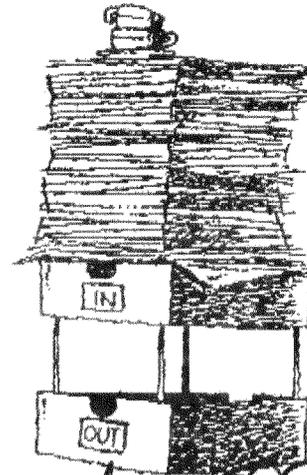
DEPARTMENT OF ENVIRONMENTAL SERVICES  
2115 S.E. MORRISON  
PORTLAND, OREGON 97214  
(503) 248-5000

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## FACSIMILE TRANSMITTAL

## DES ADMINISTRATION

FAX NUMBER 248-3048



DATE:

*11/20/90*

TO:

*Deb (Clerk of the Board's Office)*

FROM:

*Marisa*

RE:

COMMENTS:

*Agenda item from  
Sharon Cowley*

TOTAL # OF PAGES

*3*

PAGE 1 OF

*3*

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 20 AM 11:22  
MULTNOMAH COUNTY  
OREGON

Meeting Date: November 27, 1990

Agenda No.: \_\_\_\_\_

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: \_\_\_\_\_

BCC Informal \_\_\_\_\_ (date) BCC Formal November 27, 1990 (date)

DEPARTMENT DES DIVISION Planning

CONTACT Sharon Cowley TELEPHONE 2610

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Reporting Planning Commission Decisions of November 6, 1990 to the Board for Implementation of all three items

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER 

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## BOARD OF COUNTY COMMISSIONERS

Tuesday, November 27, 1990

8:30 a.m., Room 602

### A G E N D A

The following Decisions are reported to the Board for acknowledgement by the Presiding Officer:

- CU 21-90      **Approve, subject to conditions,** requested Conditional use and SEC permits, all for property located at **26504 NW Reeder Road**
  
- CU 23-90      **Approve, subject to conditions,** requested watchman's residence for property located at **23200 NW Reeder Road.**
  
- CU 22-90      **Approve, subject to conditions,** requested conditional use approval to develop the subject site with a non-resource related single family residence, for property located at **11410 NW Skyline Blvd.**

Meeting Date: NOV 27 1990

Agenda No.: C-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Amendment to the Gresham IGA on Building Permits

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT DES DIVISION Planning

CONTACT Lorna Stickel TELEPHONE 3182

PERSON(S) MAKING PRESENTATION Lorna Stickel

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 10 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: x

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This is the first amendment of the 1986 IGA with the City of Gresham whereby Gresham provides building permit services for the unincorporated areas of East County (mostly rural). The amendment makes some clarifications about Roles in Zoning Enforcement, places all of the Pleasant Valley area east of SE 115th in the Gresham Service Area, clarifies the fee structure for zoning review and revises the payment formula so that it works for as many years as the parties wish to continue the Agreement.

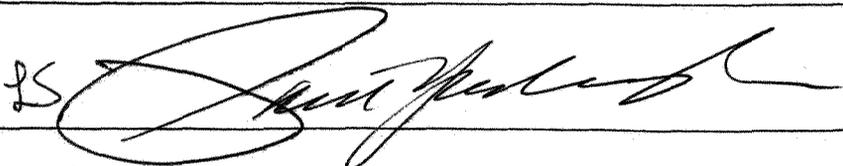
*11/27/90 Originals to Lorna Stickel*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *JS*  \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1990 NOV 16 PM 1:49



**CONTRACT APPROVAL FORM**  
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 30145-86  
Amendment # 1

<p>CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p>CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p>CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;"><b>RATIFIED</b> <b>Multnomah County Board</b> <b>of Commissioners</b></p> <p style="text-align: center;">C-1 <u>November 27, 1990</u></p>
--	--	--

Contact Person Lorna Stickel Phone 3182 Date 10/19/90

Department DES Division Planning Bldg/Room \_\_\_\_\_

Description of Contract First Amendment of the Gresham IGA on Building Permits to clarify language on roles in zoning enforcement, services to the whole Pleasant Valley unincorporated area, fees for zoning review, and revises payment formulas, that it works for as many years as the parties desire the service.

RFP/BID # NA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name City of Gresham  
 Mailing Address Management Services Dept.  
501 NE Hood Avenue, Suite 100, Gresham, 97030  
 Phone 669-2302  
 Employer ID # or SS # \_\_\_\_\_  
 Effective Date Upon Passage  
 Termination Date None  
 Original Contract Amount \$ 46,115 (86/87)  
 Amount of Amendment \$ None  
 Total Amount of Agreement \$ \_\_\_\_\_

Payment Term

Lump Sum \$ \_\_\_\_\_  
 Monthly \$ \_\_\_\_\_  
 Other \$ \_\_\_\_\_  
 Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager [Signature] Date 11-1-90  
 Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Class II Contracts Only)  
 County Counsel [Signature] Date 11/15/90  
 County Chair/Sheiff [Signature] Date 11/27/90

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING    CANARY - INITIATOR    PINK - CLERK OF THE BOARD    GREEN - FINANCE

AMENDMENT TO THE GRESHAM IGA ON BUILDING PERMITS

First Amendment to Intergovernmental Agreement on Transition of  
Building Permit Services

THIS AMENDMENT to the June 19, 1986 "Intergovernmental Agreement - Transition of Building Permit Services" is entered into under the authority of Chapter 190 of the Oregon Revised Statutes by the CITY OF GRESHAM, a municipal corporation (City), and the COUNTY OF MULTNOMAH (County).

**The Parties Find:**

1. The City of Gresham and Multnomah County have had an Intergovernmental Agreement for the City to perform certain building permit services for Multnomah County since June, 1986 when large areas of unincorporated Multnomah County existed in both the urban and rural areas, and

2. The City has annexed a majority of the urban area population within the mutually agreed upon urban services boundary while the rural area population has increased slightly, and

3. The annual payment adjustment formula contained in Section II, Subsection F was not designed to function beyond the first two years of the agreement, and

4. The need for Gresham Building Permits services continues to exist in the rural portions of the unincorporated County.

5. Section II, Subsection D-5 relates to fees for services that are not part of the functions transferred in Section II, Subsection C-9 related to zoning reviews.

6. Section II, Subsection E-1 also refers to the initial payment as including services not transferred in Section II, Subsection C-9 related to zoning enforcement.

7. There has been confusion over the building permit services provided in the Pleasant Valley area and at this time under an informal agreement, Gresham is now servicing all of the unincorporated area in Pleasant Valley. The parties wish to formalize this arrangement by using the boundary adopted by Multnomah County on February 5, 1987 and by Portland on December 24, 1986 in an amendment to the Urban Area Planning Agreement as the western boundary for Gresham Permit Services.

8. The parties desire to amend the Agreement as set forth herein.

**THEREFORE, the Parties agree as follows:**

A. Section II, Subsection B is amended to read as follows:

B. Permit Service Area. The area covered by this agreement shall be known as the Permit Service Area and shall include all unincorporated County areas situated east of the City of Portland Permit Service Area east boundary except that portion of unincorporated County situated north of N.E. Glisan Street between the City boundary and the Sandy River referred to as the City of Troutdale Permit Service Areas, as shown in Exhibit A as amended by Exhibit A-1.

B. Section II, Subsection D-5 is amended to read as follows:

5. Zoning inspection fees described in County Code 5.10.255.

C. Section II, Subsection E-1 is amended to read as follows:

1. The County shall transfer to the City by August 1, 1986, \$46,115 for fiscal year 1986/87. This sum and future allocations not covered by permit fees, provide for building and zoning investigation and building enforcement of the Multnomah County Specialty Construction Codes, with the exception of legal actions which will remain with the County, within the Permit Service Area.

D. Section II, Subsection F, parts 1 and 2 are amended to read as follows:

1. The Permit service area population for both urban and rural areas as of January 1, 1986 is calculated to be 32,315.

2. The annual payment from the County to City shall be calculated as follows:

A = Planning Service Area population January 1, 1986 of 32,315.

B = Planning Service Area population officially annexed since January 1, 1986 to the end of the calendar year prior to the current payment period.

C = Cumulative percentage change in CPI-W since 1986/87.

P1 = \$46,115 (1986/87 payment)

P2 = Annualized County payment for the current fiscal year calculated as follows:  
 $P2 = P1[(A-B)/A]C.$

3. The P Amount actually paid to the City is dependant on a full year of service, otherwise the payment will be adjusted to reflect the number of months of service needed.

Dated this 4th day of September, 1990.

CITY OF GRESHAM

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY

By   
Gussie McRobert, Mayor

By   
Gladys McCoy, Chair

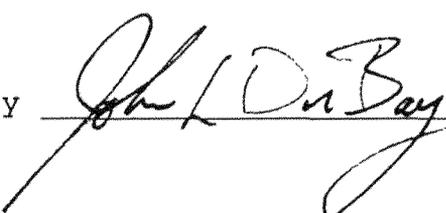
Date: 9/10/90

Date: 11/27/90

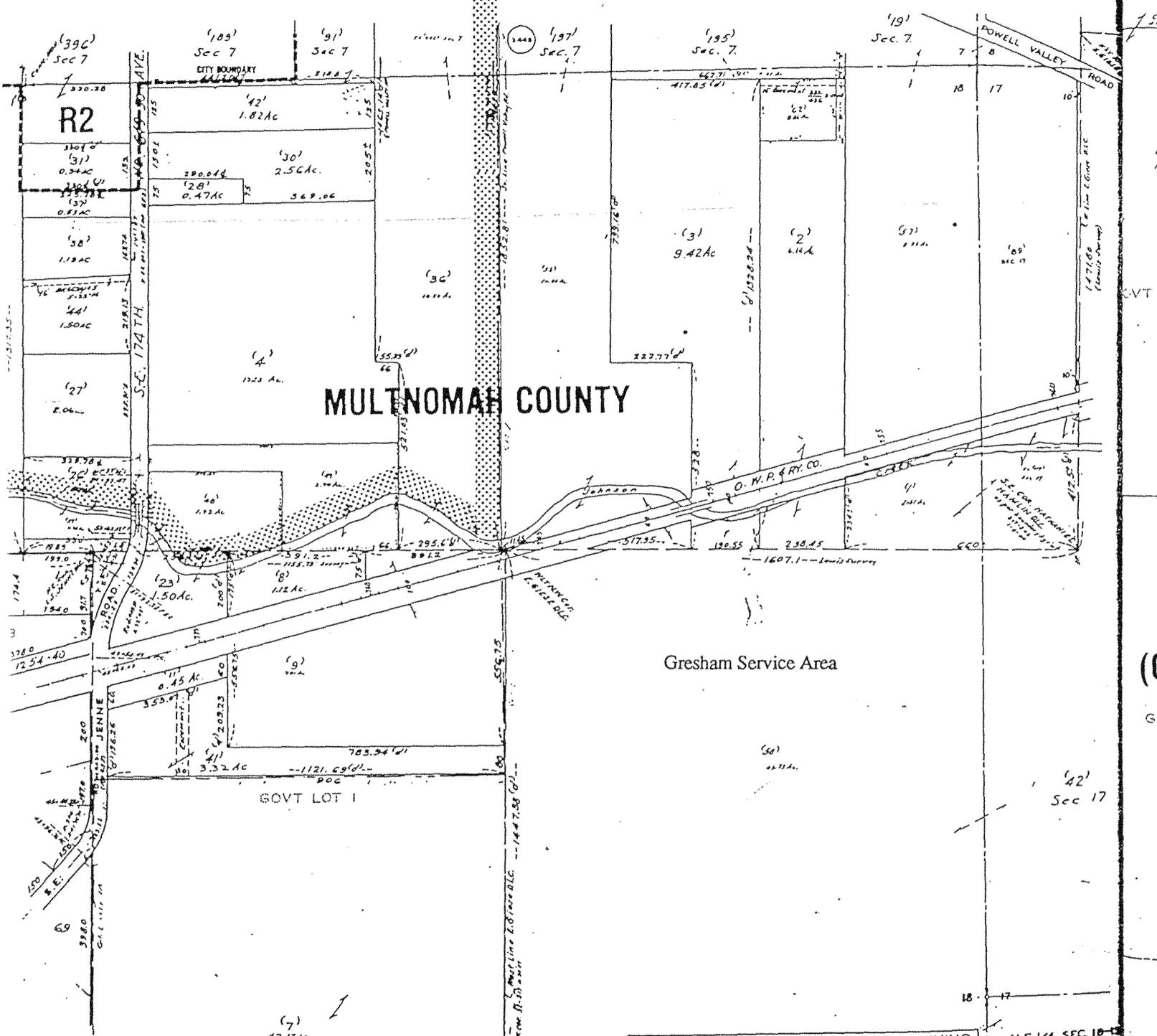
APPROVED AS TO FORM:

REVIEWED:  
Laurence Kressel  
County Counsel

By   
Thomas Sponsler  
City Attorney

By 

**RATIFIED**  
Multnomah County Board  
of Commissioners  
November 27, 1990



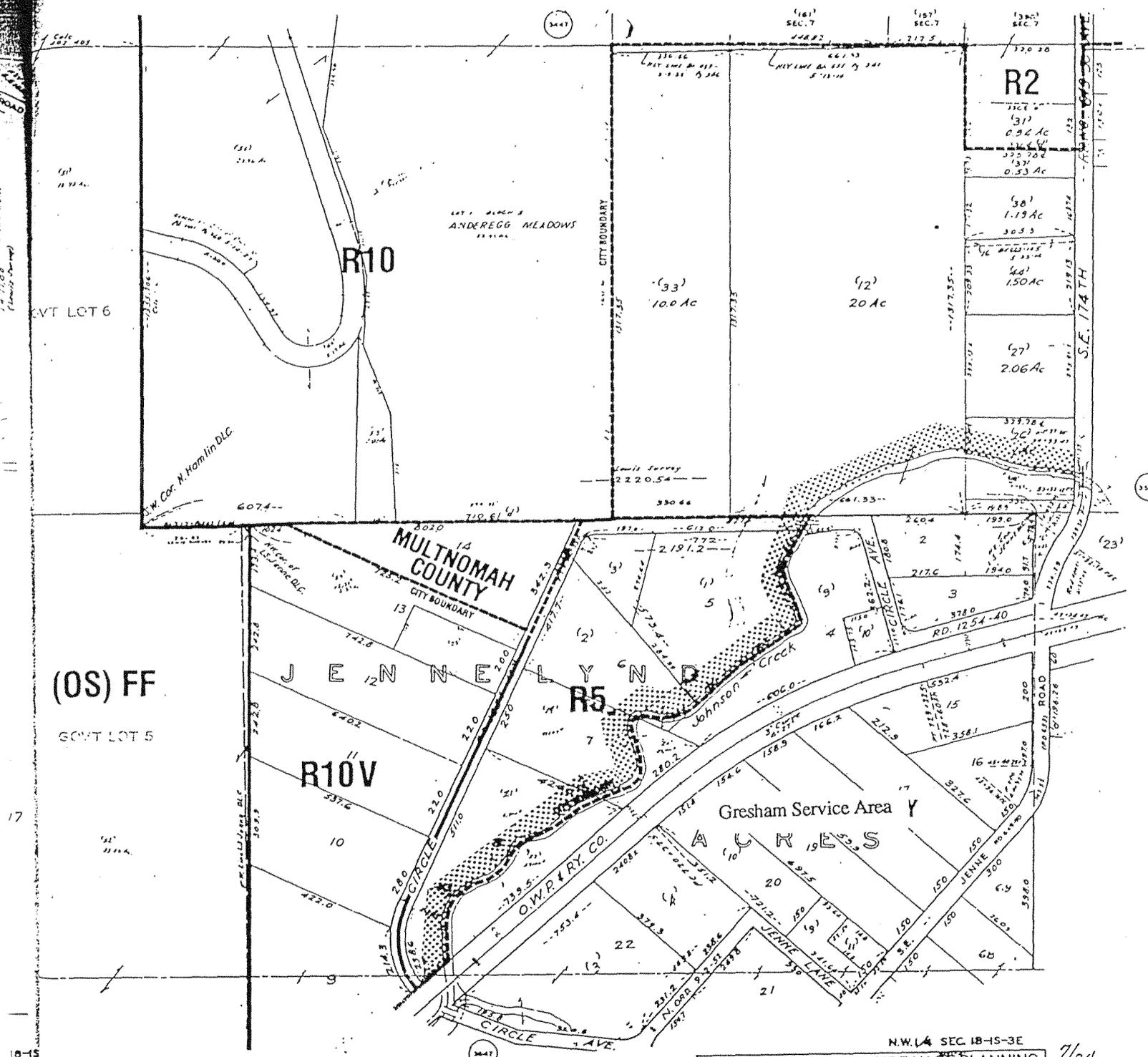
MULTNOMAH COUNTY

Gresham Service Area

GOVT LOT I

CITY OF PORTLAND • BUREAU OF PLANNING		SCALE 1" = 200'	N
<b>R5</b> Current Zoning	ZONING REVISED: 8-81		
(R5) Maximum Potential Zoning as per Comprehensive Plan	<b>3548</b>		★

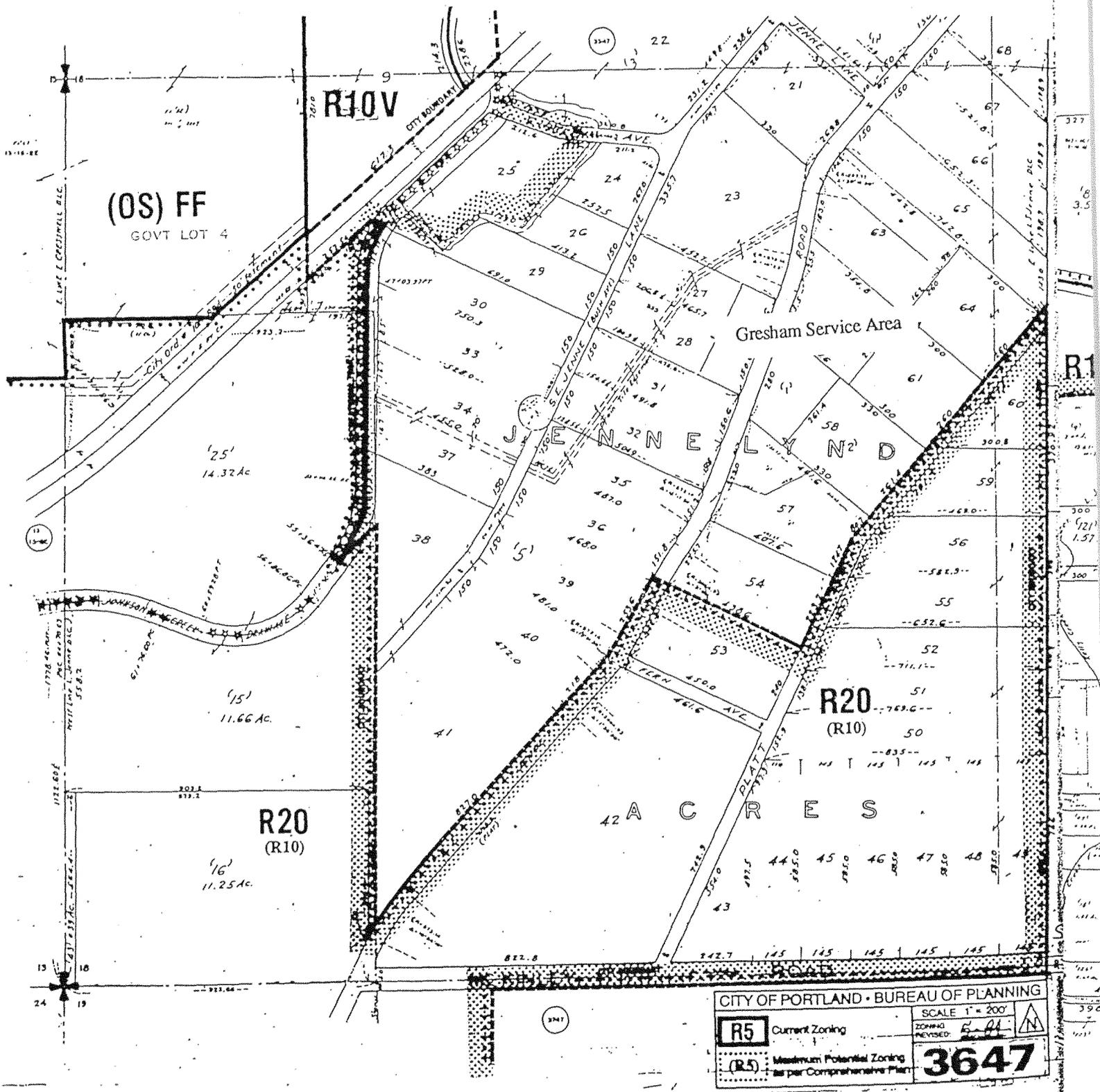
N.E. 1/4 SEC. 10  
2/80

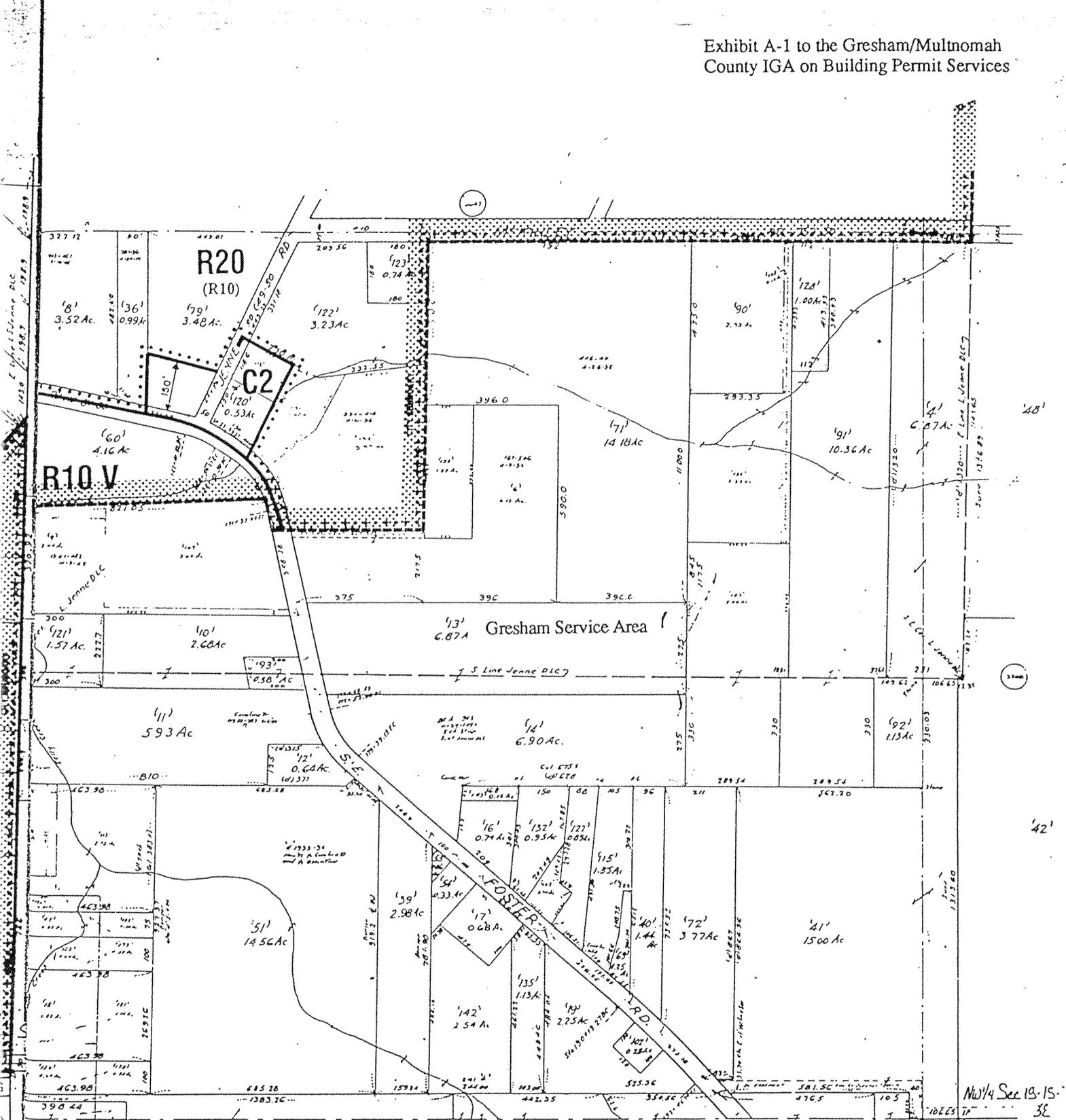


N.W. 1/4 SEC. 18-15-3E

7/84

CITY OF PORTLAND • BUREAU OF PLANNING	
<b>R5</b>	Current Zoning
(R5)	Maximum Potential Zoning as per Comprehensive Plan
SCALE 1" = 200'	
ZONING REVISED 8-81	
<b>3547</b> ★	



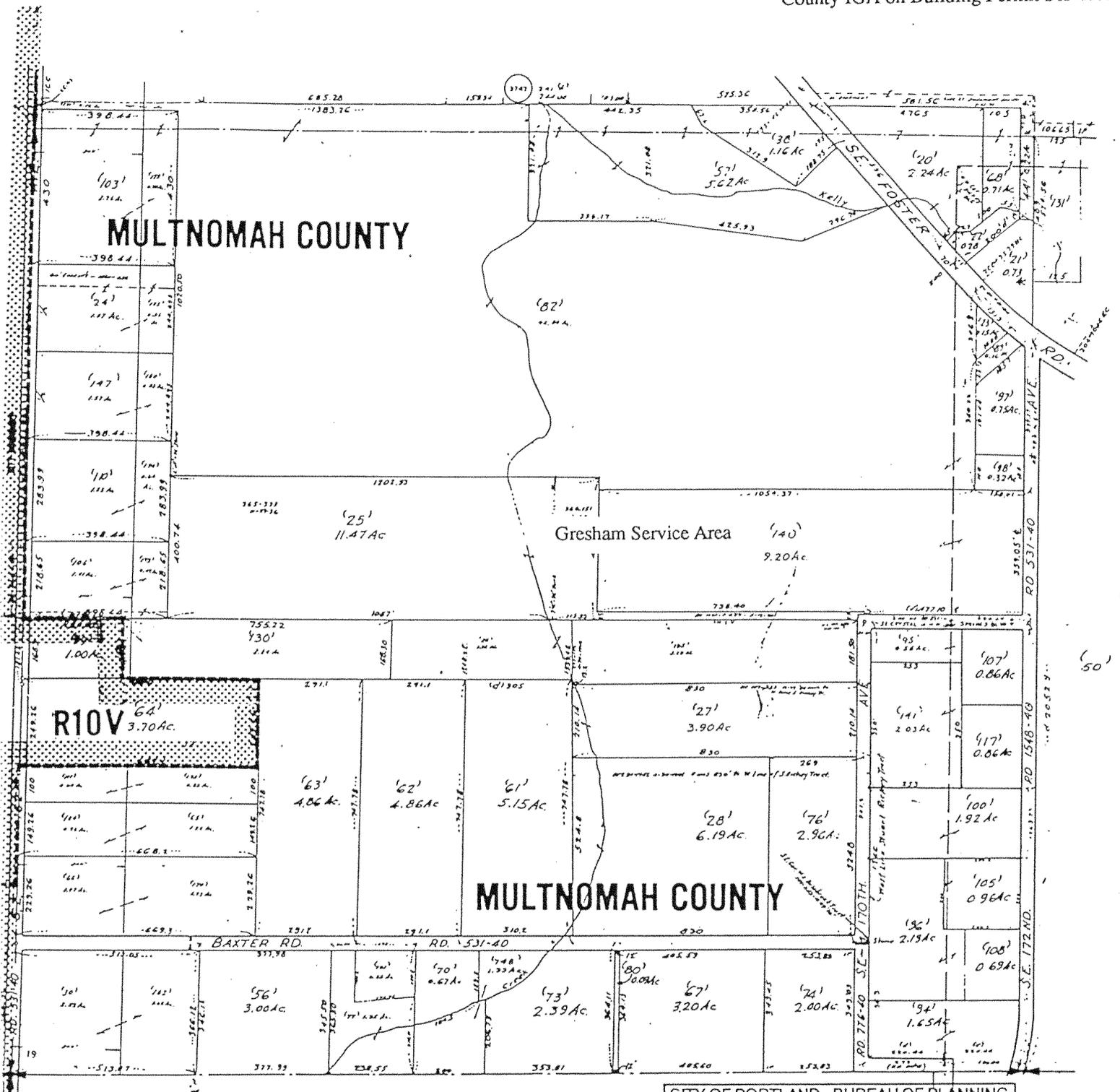


CITY OF PORTLAND • BUREAU OF PLANNING

<b>R5</b> Current Zoning	SCALE 1" = 200'
(R5) Maximum Potential Zoning as per Comprehensive Plan	ZONING REVISED 5-84
	<b>3747</b>

M1/4 Sec. 18-15-3E

2/80



CITY OF PORTLAND • BUREAU OF PLANNING

<b>R5</b>	Current Zoning	S.W.	SECRET 4 200
<b>(R5)</b>	Maximum Potential Zoning as per Comprehensive Plan		1-82
			<b>3847</b>

2/80

SW 1/4 SEC 19. 1S-3E

## INTERGOVERNMENTAL AGREEMENT

### Transition of Building Permit Services

THE CITY OF GRESHAM and MULTNOMAH COUNTY enter into this agreement pursuant to the authority granted in Chapter 190 of the Oregon Revised Statutes for the purpose of providing for the transition of responsibility for building permit issuance and related services from Multnomah County to the City of Gresham.

#### PARTIES TO THE AGREEMENT

THE CITY OF GRESHAM is a municipal corporation organized and existing under the laws and constitution of the State of Oregon and is hereinafter referred to as "the City".

MULTNOMAH COUNTY is a Home Rule political subdivision of the State of Oregon organized and existing under the laws and constitution of the State of Oregon and is hereinafter referred to as "the County".

#### RECITALS

WHEREAS, the City and the County find that the most cost effective and rational method for delivery of building permit issuance and related services is through the City Community Development Department; and

WHEREAS, the City and the County recognize the need for transferring permit services from the County to the City; and

WHEREAS, the City and the County anticipate the City will soon annex substantially all of the urban unincorporated areas of the County within the City's currently proposed urban services boundary; and

WHEREAS, citizens involved in the permit process at the time of annexation will no longer be inconvenienced with dual permit processes; and

WHEREAS, City and County expenditures related to transitional permits and boundaries will no longer be required, and

WHEREAS, field services will no longer be established by jurisdictional boundaries but rather by the most efficient and economical means of delivery, and

WHEREAS, it is in the public interest for the City and the County to plan together for the orderly transition of service responsibilities as annexations occur and as the City and County policies are implemented in response to citizen requests; and

WHEREAS, ORS 190.010 to 190.030 provide for intergovernmental agreements between units of local government, including the City and County, to allow the performance of functions or activities by one unit of local government for another; and

WHEREAS, ORS 190.020 requires that an intergovernmental agreement contemplating the performance of functions or activities by one unit of local government for another shall specify the responsibilities and the apportionment of funds between the parties;

NOW, THEREFORE, in consideration of the mutual promises contained herein and pursuant to the provisions of ORS 190.010-190.030, the City and County agree as follows:

SECTION I: PURPOSE.

The general purposes of this Agreement are:

- A. To provide for an orderly transition of all building permit issuance and related services from the County to the City.
- B. To identify the unincorporated County areas for which the City shall provide building permit and other related services and to enumerate those services.
- C. To establish distribution of service fee revenue.
- D. To establish the method and amount of payments by the County to the City for City-provided services within unincorporated County areas.
- E. To provide a schedule of adjusting County payment to the City consistent with changes in unincorporated County population being served by the City.
- F. To set forth terms of liability and legal responsibilities.

SECTION II: TRANSFER OF FUNCTIONS.

A. Effective Date. Transfer from the County to the City of the responsibilities, obligations, and materials described below shall occur on July 1, 1986.

B. Permit Service Area. The area covered by this agreement shall be known as the Permit Service Area and shall include all unincorporated County areas situated east of the City of Portland Permit Service Area east boundary except that portion of unincorporated County situated north of N.E. Glisan Street between the City boundary and the Sandy River, referred to as the City of Troutdale Permit Service Area, as shown in Exhibit A.

C. Functions Transferred. Effective July 1, 1986, the City shall provide the following services within the Permit Service Area:

1. Administer the Oregon State Structural Specialty Code and Fire Life Safety regulations.
2. Administer the Oregon State Mechanical Speciality Code.
3. Administer the Oregon State Electrical Specialty Safety Code.
4. Administer the Oregon State Plumbing Specialty Code.
5. Administer the Oregon State Mobile Home installation and hook-up program as administered by the County prior to transition.
6. Administer County Code 9.10 (Building Code).
7. Administer County Code 9.20 (Electrical Code).
8. Administer County Code 9.30 (Plumbing Code).
9. Administer County Code 11.15 (Land Use and Zoning).
  - a) City administration of land use and zoning matters shall be limited to field inspection, investigation, preparation of inspection/investigation reports and field related testimony of contested cases.

b) All enforcement of land use and zoning regulations beyond the withholding of certificate of occupancy or approval of final inspections will remain with the County.

c) The City shall make available, without charge to the County, records and testimony by City inspection personnel when needed in connection with litigation of land use/zoning cases.

D. Rights to permit fees. After July 1, 1986, all revenue derived from service fees within the Permit Services Area from the sources listed below shall accrue to the City.

1. Building Code fees as set forth in the specialty codes of the State of Oregon, and/or

2. Fees described in County Code 9.10.100.

3. Electrical fees described in County Code 9.20.070.

4. Plumbing fees described in County Code 9.30.100.

5. Zoning fees described in County Code 5.10.255.

6. System Development administrative fee described in County Code 8.70.440.

7. Miscellaneous fees established under County Code 5.10.060.

E. Payments from County to City. The following payments shall be made:

1. The County shall transfer to the City, by August 1, 1986, \$46,115 for fiscal year 1986/87. This sum and future allocations provide for building and zoning investigation and enforcement within the Permit Service Area, involving activity not covered by permit fees.

2. The County shall pay to the City, by August 1 of each ensuing fiscal year, an amount equal to the previous year payment as adjusted by the percentage change in Consumer Price Index, Urban Wage Earners and Clerical Workers, Revised (CPI-W), National, January to January and the schedule in Subsection II.F.

3. In the event this Agreement is terminated, the City shall refund to the County an amount equal to the fiscal year payment by the County, divided by 365 days, multiplied by the number of days remaining in the fiscal year at the time of termination.

F. Annual Adjustment of Payment. It is expected that the City will for some time continue annexing territory within its Urban Growth Boundary, thereby reducing the County's unincorporated area and population. County urban service expenditures will diminish in direct proportion to the amount of unincorporated urban area and population annexed to various cities. The unincorporated County rural area is anticipated to remain stable in population or, at most, experience minimal growth in conformance with the County's Comprehensive Land Use Plan. In recognition of the foregoing, the following formula shall apply to and modify each fiscal year payment by the County to the City:

1. On or before July 1, 1987, the City and County shall agree on a population figure for the Permit Service Area existing on January 1, 1986.

2. The annual payment from County to City shall be calculated as follows:

A = Permit Service Area population  
January 1, 1986.

B = Permit Service Area population annexed  
during 1986.

C = Annual percentage change in CPI-W.

P<sub>1</sub> = Annual County payment for fiscal  
year 1986/87.

P<sub>2</sub> = Annual County payment for fiscal  
year 1987/88.

$P_2 = P_1[(A-B)/A]C$

3. Each ensuing fiscal year payment by the County to the City shall be determined by altering the previous year's payment, based on the previous calendar year CPI-W and the preceding calendar year population loss.

4. Population figures used for fiscal year payment computation may be changed at any time with mutual consent of the City and the County.

### SECTION III: GENERAL TERMS

A. Dispute Resolution. Any disputes between the City and the County that may arise under this Agreement (but not including disputes relating to employees who are affected by the Agreement) shall be resolved by arbitration or by employing a private judge under an approved plan upon the written request of either party.

1. Arbitration. The parties shall select an arbitrator from the American Association of Arbitrators. If the parties are unable to agree upon an arbitrator, they shall request a list of seven arbitrators and an arbitrator shall be chosen by alternate striking of names; the order of striking shall be determined by lot. The arbitrator's decision shall be final and binding, but the arbitrator shall have no power to alter, modify or amend the terms of this Agreement. The arbitrator's fees shall be borne equally by both parties.

2. Alternative means of resolution. The parties shall be allowed to use any plan approved by the State of Oregon or Multnomah County Circuit Court that may allow attorneys or former judges to preside as Circuit Court judges for a fee paid by the parties.

B. Non-Appropriation Clause. This agreement is subject to future appropriations by any future City Council or Board of County Commissioners.

C. Personnel Matters. The parties recognize that implementation of this agreement may have an impact on personnel employed by each jurisdiction, some of whom may be represented by labor organizations with which the City and the County have a contractual and a bargaining relationship.

The parties, therefore, agree that upon execution of this Agreement, each will, upon timely request, meet and discuss with the appropriate labor organization representing its own employees concerning the impact of this agreement on employees represented by such labor organizations.

D. Separability. If any section, subsection, clause or phrase of this agreement is determined by any court or arbitrator of competent jurisdiction, to be invalid or unenforceable for any reason, such determination shall not affect the validity of the remaining Agreement, which shall continue to be in effect.

E. Termination. This Agreement shall continue indefinitely unless terminated by mutual written consent of the parties. In the event that this Agreement is terminated, all property transferred from the County to the City pursuant to this Agreement shall be returned to the County.

F. Amendments. This Agreement may be amended by mutual agreement of the parties.

G. Captions. The captions and headings used in this Agreement are not a substantive part of this Agreement. They are intended as a reference tool and shall not be used in interpreting the terms of this Agreement.

H. Indemnity.

1. The City shall hold harmless and indemnify the County, its officers, agents and employees from all liability, claims, suits, actions and other proceedings caused by or arising out of the negligence of the City, its agents or employees in the performance of its obligations under this contract.

2. The County shall hold harmless and indemnify the City, its officers, agents and employees from all liability, claims, suits, actions and other proceedings caused by or arising out of the negligence of County, its agents or employees in the performance of its obligations under this contract.

I. Service Priority.

For service fees received and County payments, the City shall give the same priority to building code administration and enforcement in the Permit Service Area as it gives in the City.

Such service shall conform to ORS 456.803.

J. Cooperation Regarding Ordinance Amendments.

The City and County recognize the need to continually improve efficiency and uniformity in code administration and shall cooperate to revise County building code related ordinances and adjust service fees to achieve efficiency and uniformity.

To implement ordinance revisions to M.C.C. 9.10, 9.20 and 9.30, the City shall prepare such documents necessary for County Board action and provide testimony before the County Board in support of such proposals.

K. Service Coordination.

The Director of Environmental Services shall represent the County in all matters of service coordination with the City.

The City shall submit a written monthly report to the Director of Environmental Services by the 15th of the following month.

The monthly report shall indicate activity levels in unincorporated County areas and include a brief narrative of important or unusual enforcement or investigative activities occurring in the Permit Service Area.

IN WITNESS WHEREOF, the authorized representatives of the City and the County, as parties hereto, acting pursuant to the authority granted to them, have

HEREBY AGREED:

CITY OF GRESHAM

MULTNOMAH COUNTY

By \_\_\_\_\_  
Margaret Weil  
Mayor

By Dennis Buchanan  
Dennis Buchanan  
County Executive

Date \_\_\_\_\_

Date 5/5/86

APPROVED AS TO FORM

By \_\_\_\_\_  
Thomas Sponsler  
City Attorney

By \_\_\_\_\_  
Peter Kasting  
Assistant County Counsel

2830C/jdm

NOV 27 1990

Meeting Date: \_\_\_\_\_

Agenda No.: C-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Appointments

BCC Informal \_\_\_\_\_ (date) BCC Formal November 27, 1990 (date)

DEPARTMENT Chair's Office DIVISION \_\_\_\_\_

CONTACT Judy Boyer TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Re-appointments to Private Industry Council:  
Mary Zoe Petersen, term expires June 30, 1993  
Harold "Rick" Adams, term expires June 30, 1993  
Larry Sanchez, term expires June 30, 1993

Appointment of: (to Private Industry Council)  
Bev Lutz, term expires June 30, 1992  
Gina E. Wood, term expires June 30, 1992

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1990 NOV 16 PM 1:49

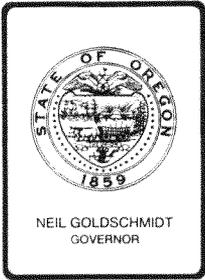
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SIGNATURES:

ELECTED OFFICIAL *Gladys McCoy/jlb*  
Or \_\_\_\_\_

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)



*Department of Human Resources*  
**EMPLOYMENT DIVISION**  
875 UNION STREET N.E., SALEM, OREGON 97311

cc: Board file  
Dennis

IN REPLY  
REFER TO:

May 31, 1990

FO:ES 24

E. Andrew Jordan, Chair  
The Private Industry Council, Inc.  
520 SW Sixth Avenue, Suite 400  
Portland, OR 97204

Larry Hanson, who represents the Employment Division on the Private Industry Council, has been promoted to the position of Assistant Administrator for Field Operations. In his new capacity, he will be responsible for the administration and management of our local offices, and as such will be focusing on statewide service delivery and coordination. Larry's former position of Regional Manager for the Northern Region has been filled by Ms. Bev Lutz.

In discussions between Larry, Bev, and Dennis Cole, they agree that it remains important for the Employment Division to be an active partner in the Private Industry Council. Because the PIC provides services in Multnomah and Washington counties and the City of Portland, they believe the ability of the Regional Manager to coordinate service delivery and manager responsiveness throughout the service delivery area supports the appointment of the incumbent in the Regional Manager position to the Board of the PIC.

Therefore, I recommend that Bev Lutz be appointed to replace Larry Hanson as the Employment Division representative to the Private Industry Council.

Thank you for your consideration of this recommendation.

Sincerely,

Pamela A. Mattson, Asst. Director, DHR  
Administrator, Employment Division

PAM:sj

**GINA ELEANE WOOD**  
2701 NE Clackamas  
Portland, Oregon 97232  
284-5304 (Home) or 250-9647 (Messages)

**EDUCATION** Bachelor of Arts, Communications, 1983  
University of Missouri - Columbia, Missouri

**INTERNSHIP** Public Relations Intern to Vice President for  
Marketing, Boone Hospital Center, Columbia,  
Missouri

**PROFESSIONAL EXPERIENCE**

STATE OF OREGON, Salem, Oregon 3/87 to present  
(Oregon Community Children and Youth Services Commission)  
Juvenile Justice Specialist/Regional Coordinator

Provide planning and administrative support to the State of Oregon in complying with the federal Juvenile Justice and Delinquency Prevention (JJDP) Act mandates. Develop and implement the state plan for juvenile justice in coordination with other agencies, organizations, programs, and jurisdictions within the state. Consult with local units of government and private agencies in the development of the state plan. Responsible for developing an adequate research, evaluation and training capacity within the state. Serve as administrator of the JJDP Formula Grant Program assuring equitable distribution within the state. Provide planning and administrative support to the Juvenile Justice Advisory Committee in its responsibilities under the Governor's Executive Order and the JJDP Act. Prepare and submit report to the Governor and Legislature with recommendations to matters related to the activities of the JJAC and the JJDP program.

Serve as liaison on behalf of the Commission to the Clackamas and Multnomah counties Children and Youth Services Commission. Provide grant management and technical assistance to the county Commission and its staff relating to the programs administered by the state Commission. The programs include, Great Start, Dropout Prevention, Runaway and Homeless, and Juvenile Services.

(Oregon Children's Agenda)  
Governor's Staff

Regional Coordinator and liaison to six counties for the Governor's Office on issues relating to children, youth and families. Responsible for community organizing and establishing Children's Agenda Task Forces in the following counties: Clackamas, Clatsop, Columbia, Multnomah, Tillamook, and Washington. Assisted in the planning and directing of public and private sector involvement on each task force and provided technical and financial assistance. Also, prepared briefing materials for the Governor, reviewed and responded to public inquiries, participated in public speaking events on behalf of the Governor's Office and various other duties.

GINA E. WOOD

Page 2

(Adult and Family Services Division, Administration)  
Legislative Assistant/Office Manager

Responsible for coordinating and monitoring legislative tracking system by reviewing bills for content, impact on programs or services and fiscal analysis. Acted as liaison between Budget and Management Division, Legislative Fiscal Office, state agencies, interested parties, and legislative staff to assure no missed deadlines or schedules. During the interim, responsible for coordinating the drafting of legislative concepts for bill drafting and pre-session filing. Supervised the Administrative support staff, which included public affairs, hearings unit, and central/data processing; established goals and priorities, hired staff, provided training and evaluation, implemented merit ratings, disciplinary actions, and managed general operations including budget forecasting and authorization.

HIGHLAND COMMUNITY SERVICES, INC., Portland, Oregon 7/86 - 12/86  
Executive Director

Served as interim Director of this non-profit organization which included the following programs: Yaun Child Care Center, Inc.; Adult Activity Program; and Social Services (cooperative emergency food program, summer youth programs, seniors sewing project, and employment counseling). Reported to the Board of Directors; participated in the development of program goals and formulation of policies, agency operations and staff development. Designed, coordinated and implemented training for program directors and a support staff of twenty-five (25). Controlled and developed and annual budget of approx. \$500,000.

OREGON FAIR SHARE, Portland, Oregon 3/86 - 6/86  
Community Organizer, East Multnomah Co. Chapter

Organized and established community board to address issues and concerns for the east county chapter. Developed and presented issue papers for lobbying efforts locally and statewide at public hearings. Also, trained local chapter members in the area of grassroots fundraising, public speaking, leadership development, establishing an agenda, organizing and conducting meetings and political campaigning. Additionally, assisted in staffing statewide issue campaigns on behalf of the organization.

STATE OF OREGON, Salem, Oregon 2/85 - 2/86  
Legislative Aide, (State Representative Margaret Carter, Portland)

Responsible for developing and maintaining image building activities. Researched and developed position papers on legislation pertaining to representatives' committee assignments which included Human Resources, Education, and Trade and Economic

**GINA E. WOOD**

Page 3

Development. Provided technical assistance writing for media releases, public speeches, testimonials, correspondence and legislative communications. Served as liaison for representative in the district, before legislative committee hearings, state agency staff and other interested groups.

PORTLAND OBSERVER, Portland, Oregon  
Public Relations/Advertising Manager

10/83 - 1/85

Developed and implemented a plan for enhancing the Advertising Department for the newspaper. Responsible for hiring, supervising and training the account executives. Assisted in the layout and design of advertisements by producing camera ready material. Also, assisted clients in developing advertising campaigns to promote and market their product or services. Controlled and developed public relations budget. Represented the newspaper during community projects and at public, social, and business gatherings.

#### **PROFESSIONAL AFFILIATIONS**

Black Leadership Conference, Member  
Oregon Minority, Women, and Emerging Small Business Review Panel  
Oregon Women's Political Caucus  
PassinArt Theatre Company, Advisory Board  
Portland Private Industry Council, Board of Directors  
Urban League of Portland, Board of Directors

#### **VOLUNTEER ACTIVITIES**

Host/Associate Producer - "NE Spectrum" BCTV, Paragon Cable, Inc.  
Oregon Congressional Medal Award - Advisor  
Pacific Power & Light Co. - Customer Advisory Panel

References furnished upon request

Meeting Date: NOV 27 1990

Agenda No.: C-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Inter-governmental agreement resulting from Great Start funding

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Davene Cohen TELEPHONE 248-3565

PERSON(S) MAKING PRESENTATION Duane Zussy

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Approval of amendment #1 to the Portland Public Schools contract, which increases the agreement by a total amount of \$26,802

*11/27/90 originals to KATHY TINKLE*

Additional information attached

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

or

DEPARTMENT MANAGER *Duane Zussy (ae)*

(All accompanying documents must have required signatures)

BOARD OF COUNTY COMMISSIONERS  
MULTI-NOMINAL COUNTY  
OREGON  
NOV 20 AM 11:23



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (ac)*  
Director, Department of Human Services

FROM: Gary Smith *GUS*  
Director, Social Services

DATE: November 6, 1990

SUBJECT: Approval of Contract Amendment with Portland Public  
School District #1

**RETROACTIVE STATUS:** Processing of this amendment was delayed due to the short timelines for contract development and negotiation after the Board approval of the Great Start Plan on October 25, 1990 and the State Children and Youth Services Commission (CCYSC) approval on November 2, 1990.

**RECOMMENDATION:** Social Services Division recommends County Chair approval of a contract amendment (#2) between the Youth Program Office and Portland Public School District #1 effective November 12, 1990 through June 30, 1991.

**ANALYSIS:** The Great Start Plan, which provides funding for this contract amendment, was approved by the Board of County Commissioners on October 25 and by the CCYSC on November 2. The SKIP program (Screening Kids-Informing Parents) received funding of \$26,802 to provide screening and referral services to 140 children from birth to 30 months age increasing the ability to connect the children and their families to the appropriate services.

**BACKGROUND:** This program was recommended for funding as part of the Multnomah County Great Start package of services. It will serve infants and toddlers. Portland Public Schools is exempt from the competitive bid process due to its governmental status.



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 101191

MULTNOMAH COUNTY OREGON

Amendment # 2

<p style="text-align: center;">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p style="text-align: center;">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p style="text-align: center;">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;"><b>RATIFIED</b>  <b>Multnomah County Board          of Commissioners</b>          C-3 NOVEMBER 27, 1990</p>
--	--	--

Contact Person Kathy Tinkle Phone 248-3691 Date October 31, 1990

Department Human Services Division Social Services Bldg/Room 160/6

Description of Contract Amendment to provide for two additional infant/toddler screenings and followup due to an increase in SKIP funding.

RFP/BID # IGA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name PORTLAND, PUBLIC SCHOOLS  
SCHOOL DISTRICT # 1  
 Mailing Address P.O. Box 3107 -Grants Management  
Portland, Oregon 97208  
 Phone 249-2000 ext. 220  
 Employer ID # or SS # 93-6000830  
 Effective Date November 12, 1990  
 Termination Date June 30, 1991  
 Original Contract Amount \$ 107,262.00  
 Amount of Amendment \$ 26,802.00  
 Total Amount of Agreement \$ 168,346.00

Previous Amendment #1: \$141,544.00

Payment Term  
 Lump Sum \$ \_\_\_\_\_  
 Monthly \$ Allotment  
 Other \$ \_\_\_\_\_  
 Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

### REQUIRED SIGNATURES:

Department Manager [Signature]  
 Purchasing Director  
 (Class II Contracts Only) [Signature]  
 County Counsel [Signature]  
 County Chair/Sheriff [Signature]

Date 11/13/90  
 Date \_\_\_\_\_  
 Date 11.18.90  
 Date 11/27/90

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	1519		YS03	6060		1503		26,802.00		
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

MULTNOMAH COUNTY  
SOCIAL SERVICES DIVISION  
CONTRACT AMENDMENT NUMBER 2

DURATION OF AGREEMENT: November 12, 1990 TO: June 30, 1991  
 CONTRACTOR NAME: School Dist. #1 - Multnomah County TELEPHONE: (503) 249-2000 Ext.220  
Grants Management  
 CONTRACTOR ADDRESS: P. O. Box 3107 I.R.S. NUMBER: 9306000830  
Portland, Oregon 97208

This amendment to the contract for social services is made between the Multnomah County Social Services Division referred to as the "COUNTY" and School District #1/Portland Public Schools, referred to as the "CONTRACTOR." It is understood by the parties that all conditions and agreements in the original contract not superseded in this amendment are still in force and apply to this amendment.

<u>Service Element</u>	<u>Fund Source</u>	<u>Current Amount</u>	<u>Change</u>	<u>Revised Amount</u>	<u>Method and Basis of Pay</u>
Infant Toddler Care Center I & II (Sept. - June) <u>YS03</u>	CGF	\$127,755	\$-0-	\$127,755	Monthly; 1/10th of available funds adjusted to reported expenditures.
ITDC/II Summer Care (July - August) <u>YS03</u>	CGF	\$ 8,639	\$-0-	\$ 8,639	Monthly; 1/2 of available funds adjusted to reported expenditures.
SKIP screenings (preschool) (Sept. - June) <u>YS03</u>	CGF	\$ 5,150	\$-0-	\$ 5,150	Monthly; 1/10th of available funds adjusted to reported expenditures.
SKIP screenings (infant/toddler) <u>YS03</u>	Great Start	-0-	\$ 26,802	\$ 26,802	1/8th of available funds adjusted to reported expenditures.
Total		\$141,544 ✓	\$ 26,802	\$168,346 ✓	

AMENDMENT NARRATIVE:

The SKIP Program was awarded funding as part of the 10/25/90 adoption of the Great Start Plan and budget. This contract provides for two additional screenings targeted to infants and toddlers as well as followup capacity.

SPECIAL CONDITIONS  
SKIP INFANT/TODDLER HEALTH AND DEVELOPMENTAL SCREENING

1. SKIP will provide two screenings targeted specifically to the infant/toddler age group.
2. A staff person will be hired to specifically provide followup for children screened where followup is not provided by another agency or source (such as Parent Child Services).
3. SKIP will participate in the development of data collection and evaluation measures in concert with the Youth Program Office, with content and process agreement achieved by December 15, 1990.
4. SKIP will participate in Great Start contractors coordination and planning meetings.

School Dist. #1  
Amend. #2

In witness whereof, the parties hereto have caused this Agreement to be executed by their authorized officers.

CONTRACTOR: MULTNOMAH COUNTY, OREGON:

By _____ Agency Executive Director	_____ Date	By <u><i>Nick Flomissay</i></u> Program Manager	<u>Oct 30, 1990</u> Date
By _____ Agency Board Chairperson	_____ Date	By <u><i>Donna Smith</i></u> Social Services Division Director	<u>11/8/90</u> Date
		By <u><i>Gladys McCoy</i></u> Gladys McCoy Multnomah County Chair	<u>11/27/90</u> Date

**RATIFIED**  
Multnomah County Board  
of Commissioners  
November 27, 1990

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By *LK Lazer* 11.18.90  
Date

DATE SUBMITTED: November 15, 1990

(For Clerk's Use)  
Meeting Date NOV 27 1990  
Agenda No. C-4(a)

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh TELEPHONE 251-2481

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sergeant Kathy Ferrell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the package store liquor license renewal for the Corbett Country Store, 36801 NE Crown Point Highway, Corbett, 97019. The applicant(s) Neil F. McCarthy and Suzanne M. McCarthy have no criminal record and we recommend that the application be approved.

ACTION REQUESTED:

( ) INFORMATION ONLY ( ) PRELIMINARY APPROVAL ( ) POLICY DIRECTION (xx) APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

( ) FISCAL/BUDGETARY

( ) GENERAL FUND

Other \_\_\_\_\_

CLERK OF COUNTY COMMISSIONER  
MULTNOMAH COUNTY  
OREGON  
1990 NOV 20 AM 11:22

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: 

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*ok*

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1990

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS-P	PACKAGE STORE	\$50.00	1	2600	R00351A	F

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1990.**

CORBETT COUNTRY MARKET INC  
CORBETT COUNTRY MARKET  
36801 NE CROWN POINT HWY  
CORBETT OR

97019

CORBETT COUNTRY MARKET INC

CORBETT COUNTRY MARKET  
36801 NE CROWN POINT HWY  
CORBETT OR

97019

1. Please list a daytime phone number in case we need more information: 695-2234.
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES \_\_\_\_\_ NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO X  
If yes, please give name(s) and explain: \_\_\_\_\_
4. Package Store Licenses with Gas Pumps: Report actual grocery inventory at cost (DO NOT INCLUDE BEER OR WINE), please report figures to the nearest dollar amount.  
\$ 31,892.

### RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".  
LATE RENEWAL ADDITIONAL FEE

Your renewal must be in liquor commission hands by 12-12-90 or you must pay an additional late fee of \$12.50. A legible postmark showing this date is acceptable. If your application is received after 12-31-90, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office if you do not wish to mail it.

### ENDORSEMENT

The (CITY OR/COUNTY OF) MULTNOMAH recommends that this license be GRANTED X REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: NOVEMBER 27, 1990

SIGNED: Gladys McCoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS  
GLADYS MCCOY

### SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

SUZANNE M MCCARTHY  
PRINT YOUR NAME

NEIL F. MCCARTHY  
PRINT YOUR NAME

PRINT YOUR NAME

Suzanne M. McCarthy 10/25/90  
SIGNATURE DATE

Neil F. McCarthy 10/25/90  
SIGNATURE DATE

SIGNATURE DATE

540-42-6581 9-4-41  
SOCIAL SECURITY NUMBER D.O.B.

540-40-2895 8-1-38  
SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

*K*

DATE SUBMITTED: November 14, 1990

(For Clerk Use) **NOV 27 1990**  
Meeting Date \_\_\_\_\_  
Agenda No. C-4(b)

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh TELEPHONE 251-2481

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Deputy H. Haigh

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the package store liquor license renewal for the Larson's Marina, 14444 NW Larson Rd., Portland, Oregon 97231. The applicant(s) Edwinna M. Larson and Martin D. Larson have no criminal record and we recommend that the application be approved.

ACTION REQUESTED:

() INFORMATION ONLY () PRELIMINARY APPROVAL () POLICY DIRECTION () APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

() FISCAL/BUDGETARY

() GENERAL FUND

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

HH/lsm/348-AINT

1990 NOV 15 AM 8:15  
MULTNOMAH COUNTY  
OREGON  
CLERK OF COUNTY COMMISSIONERS

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1990

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS-P	PACKAGE STORE	\$50.00	1	2600	R16865A	F

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1990.**

LARSON EDWINNA M  
LARSON'S MARINA  
14444 NW LARSON RD  
PORTLAND OR

97231

LARSON EDWINNA M  
LARSON MARTIN D.

LARSON'S MARINA  
14444 NW LARSON RD  
PORTLAND OR

97231

1. Please list a daytime phone number in case we need more information: 286-1223
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES  NO   
If yes, please give name(s) and explain: \_\_\_\_\_
4. Package Store Licenses with Gas Pumps: Report actual grocery inventory at cost (DO NOT INCLUDE BEER OR WINE), please report figures to the nearest dollar amount.  
\$ 1,800<sup>00</sup>

### RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".  
LATE RENEWAL ADDITIONAL FEE

Your renewal must be in liquor commission hands by 12-12-90 or you must pay an additional late fee of \$12.50. A legible postmark showing this date is acceptable. If your application is received after 12-31-90, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office if you do not wish to mail it.

### ENDORSEMENT

The (CITY OR/COUNTY OF) MULTNOMAH recommends that this license be GRANTED  REFUSED

DATE OF ENDORSEMENT: NOVEMBER 27, 1990

SIGNED: Clady's McCoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS

CLADY'S MCCOY

### SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Edwinna M. Larson  
PRINT YOUR NAME

Martin D. Larson  
PRINT YOUR NAME

Edwinna M. Larson 10/30/90  
SIGNATURE DATE

[Signature] 11-12-90  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE

540-54-2018 7/25/48  
SOCIAL SECURITY NUMBER D.O.B.

543-64-2503 9/17/52  
SOCIAL SECURITY NUMBER D.O.B.

\_\_\_\_\_  
SOCIAL SECURITY NUMBER D.O.B.

DATE SUBMITTED: November 15, 1990

(For Clerk's Use)  
Meeting Date NOV 27 1990  
Agenda No. C-4(C)

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh TELEPHONE 251-2481

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Sergeant Kathy Ferrell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the package store liquor license renewal for the Quick Shop Minit Mart #11 address 13076 SE Stark, Portland, 97233. The applicant(s) Bruce H. Taylor and Joanne M. Taylor have no criminal record and we recommend that the application be approved.

ACTION REQUESTED:

( ) INFORMATION ONLY ( ) PRELIMINARY APPROVAL ( ) POLICY DIRECTION (xx) APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

( ) FISCAL/BUDGETARY

( ) GENERAL FUND

Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 20 AM 11:22  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

421-203

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1990

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R00332A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1990.

TAYLOR BRUCE H  
 QUICK SHOP MINIT MART #11  
 13076 SE STARK  
 PORTLAND OR 97233

TAYLOR BRUCE H  
 TAYLOR JOANNE M

QUICK SHOP MINIT MART #11  
 13076 SE STARK  
 PORTLAND OR 97233

1. Please list a daytime phone number in case we need more information: 666-8776  
695-5672
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
 YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES  NO   
 If yes, please give name(s) and explain: \_\_\_\_\_

## RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".  
 LATE RENEWAL ADDITIONAL FEE  
 Your renewal must be in liquor commission hands by 12-12-90 or you must pay an additional late fee of \$12.50. A legible postmark showing this date is acceptable. If your application is received after 12-31-90, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office if you do not wish to mail it.

## ENDORSEMENT

The (CITY OR/COUNTY OF) MULTNOMAH recommends that this license be GRANTED  REFUSED

DATE OF ENDORSEMENT: NOVEMBER 27, 1990

SIGNED: Gladys McCoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS  
 GLADYS MCCOY

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Bruce H. Taylor  
 PRINT YOUR NAME  
Bruce H. Taylor  
 SIGNATURE DATE  
541-34-9971 10-11-83  
 SOCIAL SECURITY NUMBER D.O.B.

Joanne M Taylor  
 PRINT YOUR NAME  
Joanne M Taylor  
 SIGNATURE DATE  
543-36-0603 8-6-36  
 SOCIAL SECURITY NUMBER D.O.B.

DATE SUBMITTED: November 19, 1990

(For Clerk's Use) **NOV 27 1990**  
Meeting Date  
Agenda No. C-4(d)

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh TELEPHONE 251-2481

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Deputy H. Haigh

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the package store liquor license renewal for the 7-Eleven Store #16535, 14725 SE Division, Portland, Oregon 97236. The applicant(s) Mario Micetic, Carol Brossard and Larry Reed have no criminal record and we recommend that the application be approved.

ACTION REQUESTED:

INFORMATION ONLY  PRELIMINARY APPROVAL  POLICY DIRECTION  APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

GENERAL FUND

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: 

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

HH/slr/350-AINT

CLERK OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1990 NOV 20 AM 11:23

OK

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1990

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R00364A	F

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1990.**

SOUTHLAND CORPORATION  
DISTRICT 2344  
6601 NE 78TH COURT A-2  
PORTLAND OR

97218

THE SOUTHLAND CORPORATION  
MICETIC MARIO  
BROSSARD CAROL E

7-ELEVEN STORE #16535  
14725 SE DIVISION  
PORTLAND OR

97236

- Please list a daytime phone number in case we need more information: 255-7411
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

- Will anyone share in the profits who is not a licensee? YES  NO   
If yes, please give name(s) and explain: \_\_\_\_\_

### RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

Your renewal must be in liquor commission hands by 12-12-90 or you must pay an additional late fee of \$12.50. A legible postmark showing this date is acceptable. If your application is received after 12-31-90, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office if you do not wish to mail it.

### ENDORSEMENT

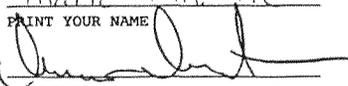
The (CITY OR/COUNTY OF) MULTNOMAH recommends that this license be GRANTED  REFUSED

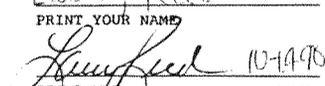
DATE OF ENDORSEMENT: NOVEMBER 27, 1990

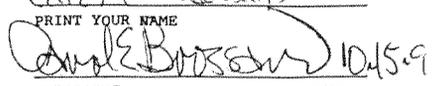
SIGNED: Gladys McCoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS  
GLADYS MCCOY

### SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

maria micetic  
 PRINT YOUR NAME  
  
 SIGNATURE DATE

Larry Reed  
 PRINT YOUR NAME  
  
 SIGNATURE DATE

Carole Brossard  
 PRINT YOUR NAME  
  
 SIGNATURE DATE

485-62-7267 8/15/42  
SOCIAL SECURITY NUMBER D.O.B.

544-510-7244 8-14-40  
SOCIAL SECURITY NUMBER D.O.B.

472-98-3231 12/25/45  
SOCIAL SECURITY NUMBER D.O.B.

DATE SUBMITTED: November 14, 1990

(For Clerk's Use)  
Meeting Date NOV 27 1990  
Agenda No. C-4(e)

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_ (Date)                      Formal Only \_\_\_\_\_ (Date)

DEPARTMENT Sheriff's Office                      DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh                      TELEPHONE 251-2481

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Deputy H. Haigh

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the retail malt beverage liquor license renewal for the Papa-Sons, 12525 SE Powell Blvd., Portland, Oregon 97236. The applicant Kenneth E. Trefz has no criminal record and we recommend that the application be approved.

ACTION REQUESTED:

() INFORMATION ONLY    () PRELIMINARY APPROVAL    () POLICY DIRECTION    () APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

() FISCAL/BUDGETARY

() GENERAL FUND

Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
MULTI-JURISDICTIONAL  
OREGON  
1990 NOV 18 AM 8:46

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1990

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
RMB	RETAIL MALT BEVERAGE SERVER EDUCATION STUDENT FEE	\$200.00 2.60	1	2600	R00384A	C

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1990.**

PAPA-SONS INC  
PAPA-SONS  
12525 SE POWELL BLVD  
PORTLAND OR

97236

PAPA-SONS INC  
TREFZ KENNETH E

\*T\*

PAPA-SONS  
12525 SE POWELL BLVD  
PORTLAND OR

97236

\* Is Server Education designee(s), indicated by \*T\* above, correct? Yes  No   
\*\* If no, who is your new designee? \_\_\_\_\_ SS# \_\_\_\_\_

- Please list a daytime phone number in case we need more information: 761-4641
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_  

OFFENSE	DATE	CITY/STATE	RESULT
- Will anyone share in the profits who is not a licensee? YES  NO   
If yes, please give name(s) and explain: \_\_\_\_\_
- Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?  
YES  NO  IF YES, EXPLAIN: \_\_\_\_\_

## RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$202.60 MADE PAYABLE TO "OLCC".

### LATE RENEWAL ADDITIONAL FEE

Your renewal must be in liquor commission hands by 12-12-90 or you must pay an additional late fee of \$50.00. A legible postmark showing this date is acceptable. If your application is received after 12-31-90, the additional fee increases to \$80.00. You may take your application to the nearest OLCC office if you do not wish to mail it.

## ENDORSEMENT

The (CITY OR COUNTY OF) MULTNOMAH recommends that this license be GRANTED  REFUSED   
DATE OF ENDORSEMENT: NOVEMBER 27, 1990

SIGNED: Gladys McCoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS  
GLADYS MCCOY

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>Kenneth E. Trefz</u>	PRINT YOUR NAME	PRINT YOUR NAME
<u>Kenneth E. Trefz</u>	DATE	DATE
<u>541-48-5224</u>	DATE	DATE
SIGNATURE	DATE	SIGNATURE
SIGNATURE	DATE	SIGNATURE
SIGNATURE	DATE	SIGNATURE
SOCIAL SECURITY NUMBER	D.O.B.	SOCIAL SECURITY NUMBER D.O.B.
SOCIAL SECURITY NUMBER	D.O.B.	SOCIAL SECURITY NUMBER D.O.B.
SOCIAL SECURITY NUMBER	D.O.B.	SOCIAL SECURITY NUMBER D.O.B.

\*\*NOTICE\*\* All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.

DATE SUBMITTED: November 19, 1990

(For Clerk's Use)  
Meeting Date NOV 27 1990  
Agenda No. C-4(F)

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_ (Date) Formal Only \_\_\_\_\_ (Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh TELEPHONE 251-2481

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Deputy H. Haigh

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the retail malt beverage license renewal for the Velvet Keg Tavern, 12131 SE Holgate, Portland, Oregon 97266. The applicants Sandra Fleck and Charles Nakvasil are authorized corporate officers for the Velvet Keg. Sandra was found guilty of a Class A Misdemeanor, Promoting Gambling in the Second Degree, in April of 1990, stemming from illegal gambling machine operations at the Velvet Keg.

Writer spoke with Sandra Fleck on the afternoon of November 19, 1990. Fleck was cooperative and provided information that she still had two gambling devises on the premises that were used for amusement only. When writer suggested the presence of the machines and her resent involvement in gambling charges could prompt unnecessary speculation, Ms. Fleck indicated she thought it best that she remove the machines.

Based on Ms. Fleck's degree of cooperation and limited criminal involvement, writer would recommend the application for renewal be approved.

ACTION REQUESTED:

INFORMATION ONLY  PRELIMINARY APPROVAL  POLICY DIRECTION  APPROVAL

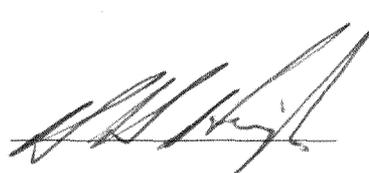
INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL  
 FISCAL/BUDGETARY  
 GENERAL FUND  
Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
NOV 20 AM 11:23  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: 

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.  
HH/slr/350-AINT

ok ✓

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1990

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
RMB	RETAIL MALT BEVERAGE SERVER EDUCATION STUDENT FEE	\$200.00 2.60	1	2600	R00244A	C

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1990.**

FLECK SANDRA J  
 VELVET KEG  
 12131 SE HOLGATE  
 PORTLAND OR 97266

FLECK SANDRA J  
 NAKVASIL CHARLES F \*E\*

VELVET KEG / 701-9497  
 12131 SE HOLGATE  
 PORTLAND OR 97266

- Please list a daytime phone number in case we need more information: 256-9712
  - Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
 YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): SANDRA J. FLECK
- | OFFENSE                   | DATE           | CITY/STATE           | RESULT               |
|---------------------------|----------------|----------------------|----------------------|
| <u>DUII</u>               | <u>1-28-90</u> | <u>HILLSBOEO, OR</u> | <u>DIVERSION</u>     |
| <u>PROMOTING GAMBLING</u> | <u>4-17-90</u> | <u>PORTLAND, OR</u>  | <u>\$500.00 FINE</u> |
- Will anyone share in the profits who is not a licensee? YES  NO   
 If yes, please give name(s) and explain: \_\_\_\_\_
  - Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?  
 YES  NO  IF YES, EXPLAIN: \_\_\_\_\_

## RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$202.60 MADE PAYABLE TO "OLCC".  
LATE RENEWAL ADDITIONAL FEE

Your renewal must be in liquor commission hands by 12-12-90 or you must pay an additional late fee of \$50.00. A legible postmark showing this date is acceptable. If your application is received after 12-31-90, the additional fee increases to \$80.00. You may take your application to the nearest OLCC office if you do not wish to mail it.

## ENDORSEMENT

The (CITY OR COUNTY OF) MULTNOMAH recommends that this license be GRANTED  REFUSED   
 DATE OF ENDORSEMENT: NOVEMBER 27, 1990

SIGNED: Gladys McCoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS  
 GLADYS MCCOY

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>SANDRA J. FLECK</u>	<u>Charles F. Nakvasil</u>	
PRINT YOUR NAME	PRINT YOUR NAME	PRINT YOUR NAME
<u>Sandra J. Fleck</u>	<u>Charles F. Nakvasil</u>	
SIGNATURE	SIGNATURE	SIGNATURE
<u>4-18-43</u>	<u>7-29-35</u>	
DATE	DATE	DATE
<u>542-48-0700</u>	<u>544-34-9474</u>	
SOCIAL SECURITY NUMBER	SOCIAL SECURITY NUMBER	SOCIAL SECURITY NUMBER
D.O.B.	D.O.B.	D.O.B.

\*\*NOTICE\*\* All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.

Meeting Date: NOV 27 1990

Agenda No.: R-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Ordinance amending Ordinance No. 666 to correct an error in that ordinance

BCC Informal \_\_\_\_\_ (date) BCC Formal November 27, 1990 (date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Bill Vandever TELEPHONE 251-2405

PERSON(S) MAKING PRESENTATION Bill Vandever

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 3 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

When Ordinance No. 666 was adopted by the Board on 10/25/90, there was an error in Exhibit A which was attached to the ordinance. While the exhibit served to create a salary range for any Staff Assistant (9600) in the Sheriff's Office, the salary for any Staff Assistant (9400) in any other elected official's office was inadvertently deleted. This amendment restores that particular salary range. *11/27/90 Copies to Ordinance List & Bill V.*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Robert J. Skippleman

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
MILLINGHAM COUNTY  
OREGON  
1990 NOV 19 PM 1:40

1                   BEFORE THE BOARD OF COUNTY COMMISSIONERS  
2                                   FOR MULTNOMAH COUNTY, OREGON  
3   ORDINANCE NO. 667  
4

5           An ordinance amending Ordinance No. 666 to correct an error in  
6 the Exempt Salary Ranges and declaring an emergency.

7           Multnomah County ordains as follows:

8 Section I.   Findings.

9           (A) On October 25, 1990, the Board of County Commissioners  
10 adopted Ordinance No. 666 which adopted salary ranges for Fiscal  
11 Year 1990-91 for employees covered by the Exempt Classification  
12 Compensation Plan.

13           (B) The Ordinance set a salary range for the Elected  
14 Officials Staff of the Multnomah County Sheriff.

15           (C) Exhibit A attached to the Ordinance inadvertently set  
16 salary ranges for Staff Assistant for Elected Officials other than  
17 the Sheriff.

18           (D) This Ordinance corrects that error.

19 Section II. Amendment of Exhibit A.

20           Exhibit A, attached, is amended to reflect no salary range for  
21 the job title of Staff Assistant for Elected Officials other than  
22 the Sheriff.

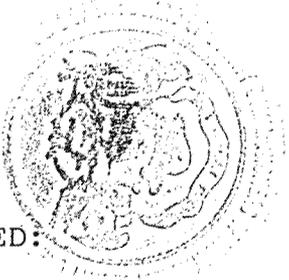
23 Section III. Declaring an Emergency.

24           This Ordinance being necessary for the health, safety and  
25 general welfare of the people of Multnomah County, an emergency is  
26 declared to exist. This ordinance will take effect immediately

upon its adoption by the Board of County Commissioners.

ADOPTED this 27th day of November, 1990, being the date of its first reading before the Board of County Commissioners of Multnomah County.

(SEAL)



By Gladys McCoy  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By Sandra N. Duffy  
Sandra N. Duffy  
Assistant County Counsel

040snd.ord

EXHIBIT A  
EXEMPT SALARY RANGES  
EFFECTIVE JULY 1, 1990

JOB CLASS NUMBER	FEDERAL CODE	JOB TITLE	MIN	MID	MAX
9008	14	ADMINISTRATIVE ASSISTANT	11.04	12.71	14.36
9330	02	ADMINISTRATIVE SPECIALIST 2	14.90	17.14	19.37
9023	01	BRIDGE OPERATIONS SUPERVISOR	9.54	11.45	13.36
9210	01	CASE MANAGEMENT SUPERVISOR	11.84	13.61	15.38
9007	02	CHAPLAIN	10.68	12.30	13.89
9003	00	CLERK OF THE BOARD	12.79	14.74	16.70
9002	00	CLERK OF THE BOARD/ASSISTANT	11.04	12.71	14.36
9004	14	CLERK/BOARD OF EQUALIZATION	11.04	12.71	14.36
9160	01	COMPUTER OPERATIONS SUPERVISOR	13.60	15.68	17.69
9200	01	CORRECTIONS COUNSELING SUPR	14.90	17.14	19.37
9404	01	CORRECTIONS PROGRAM MANAGER 1	18.15	20.88	23.59
9455	01	CORRECTIONS PROGRAM MANAGER 2	19.92	22.94	25.93
9510	00	COUNTY COUNSEL	25.82	29.71	33.60
9131	01	DATA PROCESSING MANAGER 1	16.99	19.53	22.09
9132	01	DATA PROCESSING MANAGER 2	19.92	22.94	25.93
9500	01	DENTAL HEALTH OFFICER	23.46	26.98	30.50
9390	02	DENTIST 1	16.99	19.53	22.09
9430	01	DENTIST 2	19.92	22.94	25.93
9285	00	DEPUTY AUDITOR	16.99	19.53	22.09
9060	02	DEPUTY COUNTY COUNSEL 1	12.82	14.74	16.67
9190	02	DEPUTY COUNTY COUNSEL 2	14.90	17.14	19.37
9440	02	DEPUTY COUNTY COUNSEL 3	18.78	21.59	24.41
9445	02	DEPUTY COUNTY COUNSEL 4	19.92	22.94	25.93
9465	00	DEPUTY DIST ATTY/FIRST ASST	0	0	0
9450	00	DEPUTY DISTRICT ATTORNEY/CHIEF	24.22	27.86	31.49
9402	01	ELECTRICAL SUPERVISOR	19.41	20.87	22.30
9080	14	EMPLOYEE SERVICES ANALYST 1	11.05	13.26	15.47
9350	02	ENGINEER/STRUCTURAL	18.08	20.79	23.50
9230	02	ENGINEER/TRAFFIC	18.08	20.79	23.50
9460	00	EXECUTIVE ASSISTANT	0	0	0
9530	00	EXECUTIVE PROGRAM DIRECTOR	25.82	29.71	33.60
9045	02	FACILITIES COORDINATOR	12.82	14.74	16.67
9046	01	FACILITIES SUPERVISOR	14.90	17.14	19.37
9035	01	FINANCE OPERATIONS SUPERVISOR	13.60	15.68	17.69
9340	02	FINANCE SPECIALIST 2	14.90	17.14	19.37
9335	01	FINANCE SPECIALIST SUPERVISOR	13.60	15.68	17.69
9550	00	HEALTH OFFICER	28.42	32.69	36.94
9520	01	HEALTH OFFICER/ASSISTANT	25.82	29.71	33.60
9406	01	HUMAN SERVICES MANAGER	18.71	21.51	24.32
9105	01	HUMAN SERVICES SPECIALIST	15.41	17.73	20.04
9220	01	JUNVENILE COUNSELING SUPR	14.90	17.14	19.37
9435	01	LABOR RELATIONS MANAGER	19.92	22.94	25.93
9081	14	LABOR RELATIONS SPECIALIST	11.05	13.26	15.47
9024	01	LAUNDRY SUPERVISOR	12.82	14.74	16.67
9055	02	LAW CLERK	11.04	12.71	14.36
9001	00	LEGISLATIVE/ADMIN SECRETARY	0	0	0
9139	01	MAINTENANCE OPERATIONS SUPR	13.60	15.68	17.69
9140	01	MAINTENANCE SUPR/ROADS	13.60	15.68	17.69
9090	02	MANAGEMENT ANALYST	12.82	14.74	16.67
9384	02	MANAGEMENT ASSISTANT	16.99	19.53	22.09
9022	00	OFFICE MANAGER/AUDITOR	10.61	12.18	13.77
9021	00	OFFICE MANAGER/CHAIR	10.61	12.18	13.77
9010	00	OPERATIONAL AUDITOR 1	10.61	12.18	13.77
9120	00	OPERATIONAL AUDITOR 2	13.53	14.85	16.15
9280	00	OPERATIONAL AUDITOR 3	14.90	17.14	19.37
9156	01	OPERATIONS MANAGER	14.90	17.14	19.37
9025	01	OPERATIONS SUPERVISOR 1	11.04	12.71	14.36
9155	01	OPERATIONS SUPERVISOR 2	13.26	15.26	17.23
9360	01	PHARMACIST SUPERVISOR	16.99	19.53	22.09
9355	02	PHARMACIST/CLINIC	14.90	17.14	19.37
*9490	02	PHYSICIAN	25.82	29.71	33.60
9141	01	PLANT MAINTENANCE SUPERVISOR	13.60	15.68	17.69
9115	01	PROGRAM DEVELOPMENT SPEC/SR	14.90	17.14	19.37
9375	01	PROGRAM MANAGEMENT SPECIALIST	16.99	19.53	22.09
9320	01	PROGRAM MANAGER 1	16.99	19.53	22.09
9420	01	PROGRAM MANAGER 2	19.92	22.94	25.93
9480	01	PROGRAM MANAGER 3	22.50	25.86	29.25
9145	01	PROGRAM SUPERVISOR	14.90	17.14	19.37
9154	01	PROGRAM/STAFF ASSISTANT	14.90	17.14	19.37
9425	01	PUBLIC SAFETY MANAGER	19.92	24.58	29.25
9135	01	REGIONAL PARK SUPERVISOR	12.20	13.38	14.56
9400	00	STAFF ASSISTANT	0	0	0
9365	01	WAREHOUSE SUPERVISOR	11.84	13.61	15.38
9601	00	EXECUTIVE ASSISTANT SHERIFF'S OFFICE	21.54	24.66	28.00
9600	00	STAFF ASSISTANT SHERIFF'S OFFICE	14.82	16.94	19.23

NOTE: Salary for elected officials' staff to be determined by respective elected official pursuant to Ord. 438 Section 4.B.  
\*Premium pay up to 10% over base salary when physician is assigned extra responsibilities for medical program

## OUR PROGRAM

---

OMAC's program is accomplished through direct education and community functions, the development and procurement of written informational and educational materials for targeted minority communities. Materials reflect cultural perspectives and literacy levels of the communities served.

AIDS education organizing is multiphasic to include health care and service providers, political leaders, community members, religious leaders and those interested in AIDS issues in Communities of Color. We combine the resources and knowledge of varied factions of the communities to form an aggressive education program.

OMAC takes a proactive stance in addressing high risk behaviors and activities in minority communities. While the number of reported AIDS cases in minority communities in Oregon is low, OMAC emphasizes AIDS prevention through behavior changes and safer activity education.

Some of the ongoing program elements are:

- Direct education to sexually active youth and adults;
- Presentations to community groups on AIDS education;
- Information house parties;
- Penal system education outreach;
- Street outreach to IV drug users and prostitutes;
- Educational programs for professional organizations.

## OUR RESOURCES

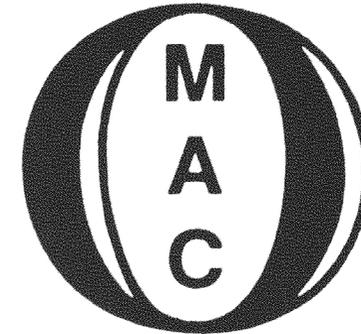
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The participation of the communities we serve is essential to successful AIDS prevention programs. OMAC's program is sponsored by financial contributions from the community, grants, fund-raisers and hours of volunteer time.

If you would like to volunteer for OMAC or have more information about our programs, please contact OMAC at: 234-1541.

*Funded by the Multnomah County Health Department  
and the Oregon State Health Division.*

*Introducing*



---

## OREGON MINORITY AIDS COALITION

OREGON MINORITY AIDS COALITION

1336 E. Burnside  
Portland, OR 97214  
(503) 234-1541

## ABOUT OMAC

---

OMAC is a community-based organization dedicated to AIDS education and prevention in minority communities. The organization developed as a result of the combining of the minority AIDS education and service efforts of several community groups.

OMAC provides services from a multi-ethnic, multi-racial perspective, focusing on Asian, African-American and Native American communities. A major function of the organization is the networking of information and resources locally and nationally.

## THE NEED FOR OMAC

---

Minority communities at risk for HIV infection and AIDS are dramatically underserved by existing AIDS education and service programs. The public perception that AIDS is a "white, gay male" disease, coupled with homophobia and racism, serve to inhibit the access of minorities to AIDS education and services.

AIDS does not discriminate. Statistics indicate that minorities are contracting AIDS in numbers far greater than their percentages in the general population. The Weekly Surveillance Reports of the Center for Disease Control show that:

- While African-Americans and Hispanics comprise 12% and 7% of the general population respectively, they comprise 25% and 14% of all reported cases of AIDS;
- Minority children represent 80% of all children with AIDS;
- Black women constitute 53% of women with AIDS;
- Hispanic women comprise 34% of women with AIDS;
- Minorities make up 87% of all cases of AIDS among heterosexuals;
- Minority people with AIDS have a shorter life expectancy after diagnosis than their white counterparts.

One way Communities of Color can turn this bleak picture around is through preventative education in their communities.

## OUR GOALS

---

The vision and goals of the Oregon Minority AIDS Coalition are:

- To encourage communities and leaders to place AIDS high on the agenda of health issues in Communities of Color;
- To promote AIDS education and direct services by community organizations;
- To promote attitudes, knowledge and behavior about AIDS that are consistent with minority community issues of family, community empowerment and individual dignity;
- To identify the emerging needs and socio-economic strains AIDS will place on Communities of Color and participate in the development of programs and resources to meet these needs;
- To unite with local and national People of Color AIDS programs to form a strong, comprehensive voice to elicit minority response to the challenges of the HIV epidemic.



OREGON MINORITY AIDS COALITION  
1336 E. Burnside  
Portland, OR 97214

YOLANDA A. RUSSELL-ALEXANDER  
Program Director

(503) 234-1541

# 1 PROCLAMATION DATE 11-27-90

NAME YOLANDA RUSSELL-ALEXANDER  
OREGON MINORITY AIDS COALITION

ADDRESS 1336 E. BURNSIDE  
STREET

Portland CITY 97214 ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # R-2

SUBJECT Dec 1 world aids day / homes  
guilt

FOR  AGAINST  
PLEASE PRINT LEGIBLY!

Meeting Date: NOV 27 1990

Agenda No.: R-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Proclamation: Names Project

BCC Informal \_\_\_\_\_ (date) BCC Formal November 27, 1990 (date)

DEPARTMENT Non-Departmental DIVISION Chair's Office

CONTACT Teri Duffy TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION Warren Oster

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Proclamation from the County supporting the Names Project which honors those individuals who have died from A.I.D.<sup>S</sup>.

*11/27/90 original & 1 copy to Teri Duffy*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Gladys McCoy*

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1990 NOV 16 PM 1:19

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

In the matter of proclaiming )  
Names Project/AIDS Memorial Quilt ) Proclamation No. 90-196  
Day, December 1, 1990 )

WHEREAS, The World Health Organization estimates that more than 5 million individuals worldwide are infected with HIV, and that the number of diagnosed cases of AIDS is approaching 500,000 worldwide; in the United States, more than 152,000 individuals have been diagnosed with HIV disease, and 94,000 individuals have died from HIV infection; and in Oregon, 975 individuals have been diagnosed and reported as having HIV disease, resulting in 575 Oregon deaths; and

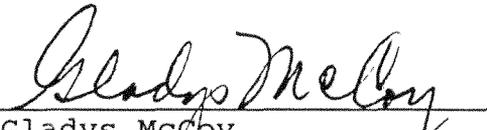
WHEREAS, The Names Project/AIDS Memorial Quilt commemorates the lives of those who have died of HIV disease, through the production and display of individualized hand-made quilt panels; more than 20,000 people have contributed nationwide to the fabrication of more than 13,000 quilt panels; and panels from the quilt will be displayed in thirteen locations worldwide on World AIDS Day, including five cities in the United States; and

WHEREAS, Portland, Oregon was chosen as one of the five United States cities for display of 1,600 panels of the Names Project/AIDS Memorial Quilt, the largest display in the world on December 1, 1990, World AIDS Day; and it is the desire of Multnomah County to commemorate the lives of local citizens who have died of HIV disease, and to show respect for the contributions that these individuals have made to our community; now, therefore,

BE IT RESOLVED by the Multnomah County Board of Commissioners, that December 1, 1990, World AIDS Day, be proclaimed Names Project/AIDS Memorial Quilt Day and that all citizens of Multnomah County are urged to view the quilt and to acknowledge the humanity behind the statistics.

DATED this 27th day of November, 1990.

MULTNOMAH COUNTY, OREGON

  
Gladys McCoy  
Multnomah County Chair



Meeting Date: NOV 27 1990

Agenda No.: R-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Inter-governmental Agreements resulting from Great Start funding

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Davene Cohen TELEPHONE 248-3565

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Approval of agreement with Portland State University for training services at a total amount of \$50,000

*11/27/90 originals to Kathy Tinkle*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1990 NOV 20 AM 11:23

Additional information attached.

(If space is inadequate, please use other side)

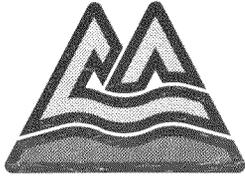
SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *Davene Zussy (ae)*

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## M E M O R A N D U M

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (ac)*  
Director, Department of Human Services

FROM: Gary Smith *GS*  
Director, Social Services

DATE: November 6, 1990

SUBJECT: Approval of Contract with Portland State University

**RETROACTIVE STATUS:** Processing of this amendment was delayed due to the short timelines for contract development and negotiation after the Board approval of the Great Start Plan on October 25, 1990 and the State Children and Youth Services Commission (CCYSC) approval on November 2, 1990.

**RECOMMENDATION:** Social Services Division recommends Chair and Board of County Commissioner approval of a contract between the Youth Program Office and Portland State University Headstart Training Office in the amount of \$50,000 effective November 12, 1990 through June 30, 1991.

**ANALYSIS:** The Great Start Plan, which provides funding for this contract, was approved by the Board of County Commissioners on October 25 and by the CCYSC on November 2. PSU/Headstart will receive \$50,000 to provide training of trainers in order to develop a group of infant/toddler specialists. The agreement requires development of an Advisory Committee, design of the training course and production of a Curriculum Handbook.

**BACKGROUND:** This program was recommended for funding as part of the Multnomah County Great Start package of services.



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 103301

MULTNOMAH COUNTY OREGON

Amendment #       

<p style="text-align: center;">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p style="text-align: center;">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p style="text-align: center;">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center; font-size: 1.2em;"><b>RATIFIED</b></p> <p style="text-align: center;"><b>Multnomah County Board of Commissioners</b></p> <p style="text-align: center;">R-3 NOVEMBER 27, 1990</p>
--	--	---

Contact Person Kathy Tinkle Phone 248-3691 Date October 31, 1990

Department Human Services Division Social Services Bldg/Room 160/6

Description of Contract IGA in which the County agrees to pay the Contractor \$50,000.00 to provide training of trainers in order to develop a cadre of infant/toddler specialists.

RFP/BID # OP1271 (IGA) Date of RFP/BID                      Exemption Exp. Date                     

ORS/AR #                      Contractor is  MBE  WBE  QRF

Contractor Name PORTLAND STATE UNIVERSITY -  
 Mailing Address HEAD START TRAINING OFFICE  
P.O. Box 1491  
Portland, Oregon 97207

Phone 725-4815  
 Employer ID # or SS # 1-936001786-A6  
 Effective Date November 12, 1990  
 Termination Date June 30, 1991  
 Original Contract Amount \$ 50,000.00  
 Amount of Amendment \$                       
 Total Amount of Agreement \$ 50,000.00

Payment Term

Lump Sum \$                     

Monthly \$ Allotment

Other \$                     

Requirements contract - Requisition required.  
Purchase Order No.                     

Requirements Not to Exceed \$                     

### REQUIRED SIGNATURES:

Department Manager *Duane Zussy (ae)*  
 Purchasing Director  
 (Class II Contracts Only) *[Signature]*  
 County Counsel *[Signature]*  
 County Chair/Sheriff *[Signature]*

Date 11/13/90  
 Date                       
 Date 11.18.90  
 Date 11/27/90

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1540		YS03	6060		1503		50,000.00	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING    CANARY - INITIATOR    PINK - CLERK OF THE BOARD    GREEN - FINANCE

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made and entered into as of the twelfth day of November, 1990, by and between MULTNOMAH COUNTY, a home rule political subdivision of the State of Oregon (hereinafter referred as "COUNTY"), and the State of Oregon acting by and through Oregon State System of Higher Education on behalf of Portland State University (hereinafter referred to as "CONTRACTOR"),

WITNESSETH:

WHEREAS, COUNTY's Social Services Division/Youth Program Office requires services which CONTRACTOR is capable of providing, under terms and conditions hereinafter described, and

WHEREAS, CONTRACTOR is able and prepared to provide such services as COUNTY does hereinafter require, under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. Term.

The term of this Agreement shall be from November 12, 1990, to and including June 30, 1991, unless sooner terminated under the provisions hereof.

2. Services.

CONTRACTOR's services under this Agreement shall consist of the following:

The training of a minimum of 15 Infant/Toddler specialists able to service as trainers and the production of a training curriculum. The work is to be completed in the following phases:

Phase I. Develop an Advisory Committee, hire and train project staff, recruit candidates to be trained as Infant/Toddler Specialists, assess candidates training needs, gather and write training materials and plan course in detail.

Phase II. Design and assemble evaluation criteria and forms, conduct the Infant/Toddler training course (including classroom instruction and feedback observation at work sites), collect and analyze data from Evaluation forms. Develop individual participant payback contract providing 15 hrs of training to community in lieu of tuition (to be completed by 12/30/91); incompleted individual contract requires payback to Multnomah County Great Start. Award certificates of completion.

Phase III. Write final report and produce Curriculum Handbook.

3. Compensation.

A. COUNTY agrees to pay CONTRACTOR up to \$50,000 for performance of those services provided hereunder, which payment shall be based upon the following applicable terms:

Phase I. up to \$12,500 for:

- o Listing of Advisory Committee membership
- o Staffing and training of staff verification
- o List of recruited candidates, center or home-based care provider, address, phone.
- o Status report on curriculum development.

Phase II. up to \$25,000 for:

- o Evaluation criteria and forms
- o Participant attendance list
- o List of participants receiving Certificate of Completion

Phase III. up to \$12,500 for:

- o Final report to include a history of the project, accomplishments, evaluation of effectiveness, and recommendations for dissemination; and
- o Printed Curriculum Handbook

In no event shall the compensation of CONTRACTOR exceed a total of \$50,000. COUNTY shall pay CONTRACTOR promptly in response to CONTRACTOR's expenditure reports.

B. Payments are subject to the following conditions:

1. The CONTRACTOR agrees to prepare and furnish such plans, data, descriptive information and reports as may be requested by SSD/YPO in order for SSD/YPO to perform its monitoring activities. The CONTRACTOR agrees to, and does hereby grant SSD/YPO and the State Children and Youth Services Commission, if applicable, the right to reproduce, use, and disclose all or any part of the reports, data, and technical information furnished under this contract consistent with ORS 179.505.

2. Subcontract funds will generally be paid in equal monthly allotments of annual contract amounts, adjusted periodically to reflect:

- o increases or decreases in contract amounts;
- o underexpenditures of reimbursement-based contract amounts.

3. Required fiscal reports:

o Cost Reimbursement Basis of Payment: submit the following required fiscal reports in order to obtain monthly contract allotments. Each phase listed in section A must be reported separately:

1) Monthly expenditure reports: due 20th of month following incurred expenditures;

2) Quarterly Year-to-Date Budget Comparisons: due 20th of month following each calendar quarter;

3) Annual Budget: initial budget due within thirty (30) days of executed contract; revised annual budget due within thirty (30) days of executed contract amendment if cumulative YTD changes for that service element exceed 25%.

o Final Reports: for all bases of payment, all final billings, budget and expenditure reports affecting contract payments must be received within thirty (30) days after the end of the contract period. Contract payments not triggered or billed within this specified time period will be the sole responsibility of the CONTRACTOR.

o Supporting Documentation: reported expenditures shall be supported by properly executed payrolls, time records, invoices, contracts, vouchers, orders, and/or any other accounting documents pertaining in whole or in part to the contract, in accordance with generally accepted accounting principals, Oregon Administrative Rules, and applicable federal requirements. All above-referenced accounting documents shall be maintained within a local facility of the CONTRACTOR, and contracted funds shall be maintained within local financial institutions. Expenditures shall be segregated by service element within the agency accounting system and so reported on the required fiscal reports.

All financial records, including but not limited to books, invoices and statistical records, and supporting documents pertinent to this contract shall be retained for three years from the date of expiration to termination of this contract. If however any audit questions remain unresolved at the end of this three-year period, all records must be retained until final resolution. Records involving matters in litigation shall be kept no less than one year after resolution of all litigation, including appeals.

4. Applicability of Required Fiscal Reports: all subcontractors paid on a monthly allotment basis are required to submit monthly expenditure reports, quarterly year-to-date budget comparisons and annual budget(s) for each funded service element, unless exempted by contract.

CONTRACTORS wishing to determine applicable reporting requirements may contact the Division Fiscal Officer at any time during the contract year.

C. COUNTY certifies that sufficient funds are available and authorized to finance the costs of this Agreement. In the event that funds cease to be available to COUNTY in the amounts anticipated, COUNTY may terminate or reduce contract funding accordingly. COUNTY will notify CONTRACTOR as soon as it receives notification from funding source.

4. CONTRACTOR is Independent Contractor.

A. CONTRACTOR shall be an independent contractor for all purposes and shall be entitled to no compensation other than all the compensation provided for under paragraph 3 of this Agreement.

B. CONTRACTOR acknowledges responsibility for liability arising out of the performance of this Agreement and shall defend and hold COUNTY harmless from and indemnify COUNTY for any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from activities under or services provided pursuant to this Agreement.

5. Workers' Compensation Insurance

A. CONTRACTOR shall maintain Workers' Compensation insurance coverage for all non-exempt workers, employees and subcontractors either as a carrier insured employer or a self-insured employer as provided in Chapter 656 of Oregon Revised Statutes. A certificate showing current Workers' Compensation insurance, or copy thereof, is attached to this Agreement and is incorporated herein as part of this Agreement.

B. In the event that CONTRACTOR's Workers' Compensation insurance coverage is due to expire during the term of this Agreement, CONTRACTOR agrees to renew such insurance before such expiration and to provide COUNTY a certificate of Workers' Compensation insurance coverage under such renewal contracts.

6. Contractor Identification.

CONTRACTOR shall furnish to COUNTY its employer identification number, as designated by the Internal Revenue Service, or CONTRACTOR's Social Security number, as COUNTY deems applicable.

7. Subcontracts and Assignment.

CONTRACTOR shall neither subcontract with others for any of the work prescribed herein, nor assign any of CONTRACTOR's rights acquired hereunder without obtaining prior written approval from COUNTY; COUNTY by this Agreement incurs no liability to third persons for payment of any compensation provided herein to CONTRACTOR.

8. Access to Records.

COUNTY shall have access to such books, documents, papers and records of CONTRACTOR as are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts and transcripts.

9. Work is Property of County.

It is the agreement between the County and the Contractor that all costs related to the reproduction and distribution of the Curriculum Handbook upon completion of this Agreement becomes the sole responsibility of the Contractor.

10. Adherence to Law.

A. CONTRACTOR shall adhere to all applicable laws governing its relationship with its employees, including but not limited to laws, rules, regulations and policies concerning workers' compensation, and minimum and prevailing wage requirements.

B. Unless exempted under the rules, regulations and relevant orders of the Secretary of Labor, 41 CFR, Ch. 60, CONTRACTOR agrees to comply with all provisions of Executive Order No. 11246 as amended by Executive Order No. 11375 of the President of the United States dated September 24, 1965, Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 as implemented by 45 CFR 84.4, which states, "No qualified person shall, on the basis of handicap, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from Federal financial assistance." CONTRACTOR will also comply with all applicable rules, regulations and orders of the Secretary of Labor concerning equal opportunity in employment and the provisions of ORS Chapter 659.

11. Modification.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

12. Integration.

This Agreement contains the entire Agreement between the parties and supersedes all prior written or oral discussions or Agreements.

13. Non-Violation of Tax Laws.

CONTRACTOR hereby certifies under penalty of perjury that to the best of CONTRACTOR's knowledge, CONTRACTOR is not in violation of any Oregon tax laws described in ORS 305.380(4).

14. Early Termination.

A. This Agreement may be terminated prior to the expiration of the agreed-upon term:

1. Immediately upon mutual written consent of the parties, or at such time as the parties agree; or

2. By either party upon 30 days' written notice to the other, delivered by certified mail or in person.

B. Payment of CONTRACTOR shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by CONTRACTOR against COUNTY under this Agreement.

C. Termination under any provision of this paragraph shall not affect any right, obligation or liability of CONTRACTOR or COUNTY which accrued prior to such termination.

Intergovernmental Agreement  
PSU/DCE/Headstart Training Office

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers the date first written above.

By \_\_\_\_\_  
C. William Savery, Vice Provost  
Graduate Studies and Research

Date \_\_\_\_\_

By \_\_\_\_\_  
Jay D. Kenton, Acting Director  
Office of Business Affairs

Date \_\_\_\_\_

1-936001786-A6  
\_\_\_\_\_  
(Contractor's I.D. #)

MULTNOMAH COUNTY, OREGON

By Gladys McCoy  
Gladys McCoy  
Multnomah County Chair

Date 11/27/90

By T. Douglas Smith  
Division Director

Date 11/8/90

By Michael Morrison  
Program Manager

Date Nov 5 90

**RATIFIED**

Multnomah County Board  
of Commissioners

November 27, 1990

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By [Signature]

Date 11.18.90

DATE SUBMITTED November 7, 1990

(For Clerk's Use)  
Meeting Date NOV 27 1990  
Agenda No. R-4

**REQUEST FOR PLACEMENT ON THE AGENDA**

Subject: PCRB Exemption

Informal Only \* \_\_\_\_\_ (Date)      Formal Only \_\_\_\_\_ (Date)

DEPARTMENT General Services      DIVISION Assessment & Taxation Div

CONTACT Lillie Walker      TELEPHONE 248-5111

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Lillie Walker

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request of the Board of County Commissioners, acting as PCRB, for approval of a specific exemption to contract with Digital Inspections, Inc., as a beta test site for Appraise WritR and Pilot Project.

**ACTION REQUESTED:** 11/20/90 copy of notice & application to Lillie Walker, Linda Alexander & PCRB list      Lillie, Linda & PCRB list  
11/21/90 copy of notice & ORDER to PCRB list

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

**IMPACT:**

- PERSONNEL
- FISCAL/BUDGETARY
- GENERAL FUND
- OTHER \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS  
 MULTNOMAH COUNTY  
 OREGON  
 1990 NOV 18 PM 1:49

**SIGNATURES:**

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET/PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER [Signature]  
(Purchasing, Facilities Management, etc.)

**NOTE:** If requesting unanimous consent, state situation requiring emergency action on back.



TO: Lillie Walker, Director of Purchasing  
FROM: John Riles, Information Resources Manager *R*  
DATE: October 26, 1990

DATE ACTION IS NEEDED: November 9, 1990.

**BACKGROUND:**

The Residential Appraisal section of Assessment and Taxation wishes to enter into an agreement with Digital Inspections Inc. of Corvallis, Oregon to become a beta test site for their Appraise WritR system. This system consists of software developed by Digital Inspections that runs on a GridPad hand held computer.

Assessment and Taxation is interested in exploring the suitability of automated field data entry for use by residential appraisers. Digital Inspection 's system is the only system available that is compatible with ORS statutes. It uses Oregon cost and factor tables without reprogramming of the software. In addition the GridPad is a unique hand held computer that provides for easy and efficient data entry using a light pen. Other hand held computers that are used to do field data entry require keying of the data to be entered. This technique was considered unacceptable as it would be too time consuming for the appraisers.

A pilot project was planned by Assessment and Taxation to begin before the end of 1990. The pilot project would have required that Assessment and Taxation purchase the software and a limited number of hand held computers in order to evaluate the product for use.

By participating in the beta test Assessment and Taxation will be able to do field tests of the equipment without any expense. Only if the results of the field test determine that this product is suitable will the county go ahead with the planned pilot project and the purchase of this product.

The estimated dollar amount of the purchases associated with the pilot project is \$25,000. This amount covers three GridPad computers and the Digital Inspections software for them, user training and post installation support of the system for the duration of the pilot project, which would be approximately 3 months.

**FINDINGS OF FACT**

We are seeking an exemption to competitive bidding so that we may participate as a beta test site and proceed with our pilot project if the results of the beta test are satisfactory. We feel that ORS chapter 279 and PCRB AR 20.060 support this exemption request.

## CONCLUSIONS:

1. We feel that it is unlikely that such exemption will encourage favoritism in the awarding of public contracts or substantially diminish competition for public contracts as the only vendor that has this product today is Digital Inspections. The purchase of this product by Multnomah County Assessment and Taxation will not deter other counties from buying a similar product from another vendor if one becomes available at a later time. If the pilot project is successful and full scale implementation proceeds, it will mean that Multnomah County will have to buy additional GridPad computers unless another computer becomes available that will also run the Appraise WritR software. Currently Appraise WritR will only run on the GridPad computer.
2. Appraise WriteR and GridPad are the only products available today that meet the quality required by Assessment and Taxation.
3. Participation in the beta test may result in a cost savings since we will be able to field test the product without any dollar cost. If this product meets the needs of the Residential Appraisal section it will be a less expensive alternative to buy this product from Digital Inspections than to have it developed either by Information Services Division or by an outside vendor.

cc: Janice Druian  
Neal Galash

RECEIVED  
PURCHASING SECTION  
90 OCT 26 PM 3:28  
MULTNOMAH COUNTY



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider an application on **Tuesday, November 27, 1990**, at 8:45 A.M. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, in the Matter of a Specific Exemption to Contract with Digital Inspections, Inc. as a Beta Test Site for Appraise WritR and Pilot Project.

A copy of the application is attached.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or the Office of the Board Clerk at 248-3277.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

Deborah Rogers  
Office of the Board Clerk

0044C/1/dr  
enclosure  
11/20/90

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of a Specific Exemption To )  
Contract with Digital Inspections, Inc. as a )  
Beta Test Site for Appraise WritR and Pilot ) **APPLICATION**  
Project )

Application to the Public Contract Review Board on behalf of a request from the Department of General Services, Assessment and Taxation Division, in accordance with the Public Contract Review Board's Administrative Rules AR 10.100, and AR 20.060, adopted under the provisions of ORS 279.015, for an order of exemption to contract with Digital Inspections Inc. of Corvallis, Oregon, to become a beta test site for the Appraise WritR System. The estimated cost of this project is \$25,000.

The Exemption Request is due to the fact that the Assessment and Taxation Division is exploring the suitability of automated field data entry for use by residential appraisers. Digital Inspection's system is the only system that is compatible with Oregon statutes and the sole manufacturer with the ability to provide this type of system in the State of Oregon. Based upon the information currently available, it is believed that participation in the beta test may result in cost savings since the field testing of the product will not result in costs to the County. The \$25,000 will cover the cost of three GridPad computers and the Digital Inspections software for the computers, user training and post installation support of the system for the duration of the pilot project which is approximately three months. This exemption would not encourage favoritism since Digital is the only system of this type available for sale in this area. The Sheriff's Office has budgeted funds for equipment in the FY 1990-91 budget.

The DGS, Assessment and Taxation Division has appropriated funds for a purchase of this type in FY 1990-91 budget.

Dated this 7th day of November, 1990.

  
Lillie Walker, Director  
Purchasing Section



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## NOTICE OF APPROVAL

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, considered an application on Tuesday, November 27, 1990, and approved Order 90-197 in the Matter of a Specific Exemption to Contract with Digital Inspections, Inc. as a Beta Test Site for Appraise WritR and Pilot Project.

A copy of the Order is attached.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

Deborah Rogers  
Office of the Board Clerk

0044C/2/dr  
enclosure  
11/27/90

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of a Specific Exemption To )  
Contract with Digital Inspections, Inc. as a )  
Beta Test Site for Appraise WritR and Pilot )  
Project )

ORDER 90-197

The above entitled matter is before the Board of County Commissioners, acting in its capacity as the Multnomah County Public Contract Review Board, to consider a request for the DGS, Assessment and Taxation Division, under Multnomah County PCRB Rule AR 10.100 and AR 20.060 to contract with Digital Inspections, Inc. of Corvallis, Oregon to become a beta test site for the Appraise WritR system and pilot project. The estimated cost for the pilot project is \$25,000.

It appearing to the Board that the recommendation for exemption, as it appears in the application, is based upon the fact that the Assessment and Taxation Division is exploring the suitability of automated field data entry for use by residential appraisers. The Digital Inspections, Inc. has developed Appraise WritR which is the only system compatible with requirements of Oregon State Statutes. The test site will not result in cost to the County. The three month pilot project will require approximately \$25,000 to cover the cost of three GridPad computers, Digital Inspections software, user training, and post installation support of the system for the duration of the project.

The granting of this exemption represents the most efficient method to determine the suitability of automated field data entry and may result in cost savings in the future.

It appearing to the Board that this request for an exemption is in accord with the requirements of the Multnomah County Public Contract Review Board Administrative Rules AR 10.100, 20.060 and 30.010; it is, therefore

It is ORDERED that the test pilot equipment and services be exempted from the requirement of public bidding.

Dated this 27th day of November, 1990.

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By Sandra K. Duff  
Assistant County Counsel

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ACTING AS THE PUBLIC CONTRACT  
REVIEW BOARD

By Gladys McCoy  
Gladys McCoy, County Chair