



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY

BOARD OF COMMISSIONERS

AGENDA # R-4 DATE 2/11/16

MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 2/11/16

Agenda Item #: R.4

Est. Start Time: 10:10 am approx

Date Submitted: 1/21/16

Agenda Title: BUDGET MODIFICATION # DCHS-14-16: Adding a New Full-Time Program Specialist Senior Position in the Department of County Human Services

Requested Meeting Date: 2/11/2016

Time Needed: 5 minutes

Department: 25 - County Human Services

Division: Aging, Disability & Veterans Services

Contact(s): Lee Girard

Phone: 503-988-3768

Ext. 83768

I/O Address 167/1/510

Presenter Name(s) & Title(s): Lee Girard, Manager Senior - ADVSD Community Services

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) is requesting approval of budget modification DCHS14-16 which adds a new permanent Program Specialist Senior position to the Aging, Disability & Veterans Services Division (ADVSD) fiscal year 2016 budget. A current limited duration Program Specialist Senior position will be eliminated. The working title of the new position is Long Term Care (LTC) Innovator Agent.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The State is contracting with ADVSD and other Area Agencies on Aging (AAA) / Aging and People with Disabilities (APD) offices to fund Long Term Care Innovator Agents in an effort to enhance service coordination and integration between regional Coordinated Care Organizations (CCO) and local providers of Long-Term Services and Supports (LTSS).

A fiscal year 2014 one-time-only grant award from the State funded a full-time Limited Duration Program Specialist Senior through June 30, 2015 in Program Offer 25023 - ADVSD Long Term Care. The latest contract terms with the State provides for \$239,100 of on-going funding for the FY2015-2017 biennium which will allow ADVSD to fund a permanent position and eliminate the limited duration position in fiscal year 2016. The new position will be a part of Program Offer 25020A -- ADVSD Access & Early Intervention Services. This budget modification will be budget

neutral for DCHS since all personnel and related indirect dollars are part of the Adopted budget for FY16.

The LTC Innovator Agent is responsible for strategic planning related to the role of LTSS in relationship to the CCOs, and serves in a connector role between LTSS and the major stakeholders involved in the transformation and integration of service delivery in the Portland Metro Region. This position facilitates the implementation of the required Memorandum of Understanding between CCOs and local AAA and APD field offices, ensuring accountability for outcomes and timelines. The position also assumes an educational, technical assistance, problem-solving and mediation role between stakeholders. Human Services Class/Comp unit has classified the position as a Program Specialist Senior.

3. Explain the fiscal impact (current year and ongoing).

This budget modification will be budget neutral.

Temporary personnel costs and related indirect expense will decrease by \$117,882. Permanent personnel costs and the related indirect expense will increase by \$117,882.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen or other government participation.

This position will work out of a Multnomah County office and is assigned primarily to Portland Metro Region: Clackamas, Columbia, Multnomah and Washington Counties. This position may occasionally be asked to work across another defined region on a short term temporary basis to meet the needs of collaboration and innovation as defined by the project.

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

There is no change in revenue.

7. What budgets are increased/decreased?

The fiscal year 2016 budget for ADVSD Long Term Care Services, Program Offer 25023, will decrease by \$117,882.

The fiscal year 2016 budget for ADVSD Access & Early Intervention Services, Program Offer 25020A, will increase by \$117,882.

The service reimbursement to the risk management fund (insurance) will increase by \$18,925.

8. What do the changes accomplish?

This budget modification will add a full-time permanent Program Specialist Senior position to ADVSD – Access & Early Intervention Services and eliminate a full-time limited duration Program Specialist Senior position in ADVSD – Long Term Care.

9. Do any personnel actions result from this budget modification?

Yes. A permanent full-time Program Specialist Senior position is created and a full-time limited duration position is eliminated. This action is retro-active back to the beginning of fiscal year 2016.

The delay is due to a lag in the State of Oregon releasing the allocation and contract for ongoing funding.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

Yes. This grant award pays for all indirect charges incurred.

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

This budget modification does not provide for any additional revenue.

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

This budget modification relates to a Revenue Agreement with the State providing on-going revenue from July 1, 2015 to June 30, 2017.

There are no cash match or in kind match requirements.

Required Signature

Elected Official or Liesl Wendt /s/
Dept. Director:

Date: 1/21/2016

Budget Analyst: Adam Brown /s/

Date: 1/21/2016

Department HR: Chris Robasky /s/

Date: 1/21/2016

Countywide HR: Susan Mullett /s/

Date: 1/21/2016

Exp/Rev/FTE - Budget Modification

Budget Year: 2016

Budget Modification: DCHS-14-16

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	25020A-16	32611	30-45	0040	ADSDIVCS201LTSSSF	50180 - IG-OP-Direct St	0	(117,882)	(117,882)	
2	25020A-16	32611	30-45	0040	ADSDIVCS201LTSSSF	60000 - Permanent	0	70,704	70,704	
3	25020A-16	32611	30-45	0040	ADSDIVCS201LTSSSF	60130 - Salary Related Expns	0	20,284	20,284	
4	25020A-16	32611	30-45	0040	ADSDIVCS201LTSSSF	60140 - Insurance Benefits	0	18,925	18,925	
5	25020A-16	32611	30-45	0040	ADSDIVCS201LTSSSF	60350 - Central Indirect	0	2,979	2,979	
6	25020A-16	32611	30-45	0040	ADSDIVCS201LTSSSF	60355 - Dept Indirect	0	4,990	4,990	
32611 Total										0
30-45 Total										0
Program Offer Number 25020A-16 Total										0
7	25023-16	32611	30-55	0040	ADSDIVLTCWDSF	50180 - IG-OP-Direct St	(131,870)	(13,988)	117,882	
8	25023-16	32611	30-55	0040	ADSDIVLTCWDSF	60100 - Temporary	109,913	0	(109,913)	
9	25023-16	32611	30-55	0040	ADSDIVLTCWDSF	60350 - Central Indirect	3,332	353	(2,979)	
10	25023-16	32611	30-55	0040	ADSDIVLTCWDSF	60355 - Dept Indirect	5,582	592	(4,990)	
32611 Total										0
30-55 Total										0
Program Offer Number 25023-16 Total										0
11	72020-16	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(71,369,600)	(71,388,525)	(18,925)	
12	72020-16	3500	72-80	0020	705210	60330 - Claims Paid	7,864,105	7,883,030	18,925	
3500 Total										0
72-80 Total										0
Program Offer Number 72020-16 Total										0

Exp/Rev/FTE - Budget Modification

Budget Year: 2016

Budget Modification: DCHS-14-16

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
New-25-046	6088	Program Specialist/Sr	62953	32611	ADSDIVCS201LTSSSF	1.00	63,849	18,318	18,462	100,629
Total Annualized Changes:						1.00	\$63,849	\$18,318	\$18,462	\$100,629

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
New-25-046	6088	Program Specialist/Sr	62953	32611	ADSDIVCS201LTSSSF	1.00	63,849	18,318	18,462	100,629
Total Current FY Changes:						1.00	\$63,849	\$18,318	\$18,462	\$100,629