



Multnomah County Oregon

Board of Commissioners & Agenda

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BOARD OF COMMISSIONERS

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Nov. 2 & 4, 2010 BOARD MEETINGS HIGHLIGHTS

NO BCC BRIEFINGS ON TUES. NOV. 2ND
9:30 am – Thursday - Opportunity for Public Comment on Non-Agenda Matters
R-1 @ 9:30 am - RESOLUTION Extending Term of Comcast Cable Franchise
R-2 @ 9:40 am - Veterans Day PROCLAMATION
R-3 @ 10:00 am - Second Hearing ORDINANCE Amending MCC Chapter 17, Community Justice, Relating to Adult Services Fees
R-4 @ 10:05 am - RESOLUTION Establishing Fees and Charges for Chapter 17, Community Justice of the Multnomah County Code and Repealing Resolution No. 09-035.

Meetings of the Multnomah County Board of Commissioners are held at 501 SE Hawthorne Blvd. most usually in the Commissioners Chamber off of the main lobby, on the first floor.

Thursday meetings are cable-cast live and recorded and may be seen by Cable subscribers in Multnomah County at the following times

(Portland & East County)

Thursday, 9:30 AM, (LIVE) Channel 30

Sunday, 11:00 AM Channel 30

(East County Only)

Saturday, 10:00 AM, Channel 29

Tuesday, 8:15 PM, Channel 29

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Tuesday, November 2, 2010 - 10:00 am
Board of Commissioners Meeting
Multnomah County, Oregon
Multnomah Building, Commissioners Board Room 100

NO BOARD BRIEFINGS TODAY

The Commissioners *may* attend the
17th Annual Northwest Public Employees
Diversity Conference at the
Oregon Convention Center

Thursday, Nov 4th, 2010 - 9:30 am
Board of Commissioners Meeting
Multnomah County, Oregon
Multnomah Building, Commissioners Board Room 100

REGULAR MEETING

CONSENT CALENDAR - 9:30 am

COUNTY HUMAN SERVICES

C-1 BUDGET MODIFICATION DCHS11-14 Reclassifying a Vacant 1.00 FTE Program Development Specialist Senior Position to a Program Development Specialist Position in the Mental Health and Addiction Services Division, as Determined by Class/Comp

HEALTH DEPARTMENT

C-2 BUDGET MODIFICATION - HD-04 Authorizing Two Position Reclassifications within Various Divisions of the Health Department as Determined by the Class/Comp Unit of Central Human Resources

REGULAR AGENDA

PUBLIC COMMENT - 9:30 am

Opportunity for Public Comment on non-agenda matters. Testimony limited to three minutes per person unless otherwise designated by the presiding officer. This is a time for the Board to hear public testimony, not for Board deliberation. Fill out a yellow speaker form available at the back of the Boardroom and give it to the Board Clerk. Unless otherwise recognized by the presiding officer, testimony is taken in the order the forms are submitted.

NON-DEPARTMENTAL – 9:30 am

R-1 RESOLUTION Extending Term of Comcast Cable Franchise. Sponsor: Charles H. Lazenby, Jr., County Attorney &/or Stephanie Duvall, Asst. County Attorney. Presenters: David C. Olson, Director and Julie S. Omelchuck, Program Manager - MHCRC (10 min)

NON-DEPARTMENTAL – 9:40 am

R-2 PROCLAMATION Proclaiming Observance of Veterans Day, November 11, 2010, in Multnomah County, Oregon. Vice-Chair McKeel and Invited Guests. (20 min)

COMMUNITY JUSTICE – 10:00 am

R-3 Second Hearing ORDINANCE Amending MCC Chapter 17, Community Justice, Relating to Adult Services Fees. Presenter: Edie MacAlistaire, Manager – Adult Services Div. (5 min)

R-4 RESOLUTION Establishing Fees and Charges for Chapter 17, Community Justice of the Multnomah County Code and Repealing Resolution No. 09-035. Presenter: Edie MacAlistaire (5 min)

R-5 BUDGET MODIFICATION DCJ-08 Appropriates \$234,338 to the Federal/State Fund from the US Department of Justice Office of Justice Programs, Enhanced Jail Re-Entry Services Grant. Presenters: Kathleen Treb, Director and Kim Bernard, Public Relations Coordinator – DCJ (3 min)

LIBRARY – 10:13 am

R-6 BUDGET MODIFICATION LIB-02 Redistributes Personnel Resources Among Neighborhood Libraries, Central Library and Volunteer Services. Presenter: Becky Cobb, Deputy Director (2 min)

COMMUNITY SERVICES – 10:15 am

R-7 Approve RESOLUTION Adopting Tualatin Valley Fire and Rescue's Fire Prevention Code. Presenters: Karen Schilling, Planning Manager and Steve Forster, Tualatin Valley Fire & Rescue Fire Marshal (5 min)

HUMAN SERVICES – 10:20 am

R-8 BUDGET MODIFICATION DCHS11-13 Increases the Department of County Human Services, Human Resource Unit Staffing by 0.5 FTE. Presenter: Urmila Jhattu, DCHS Human Resources Manager (5 min)

ADJOURNMENT – 10:25 am

Thursday, Nov 4th, 2010 - 9:30 am
Board of Commissioners Meeting
Multnomah County, Oregon
Multnomah Building, Commissioners Board Room 100

REGULAR MEETING

CONSENT CALENDAR - 9:30 am

COUNTY HUMAN SERVICES

C-1 BUDGET MODIFICATION DCHS11-14 Reclassifying a Vacant 1.00 FTE Program Development Specialist Senior Position to a Program Development Specialist Position in the Mental Health and Addiction Services Division, as Determined by Class/Comp

HEALTH DEPARTMENT

C-2 BUDGET MODIFICATION - HD-04 Authorizing Two Position Re-classifications within Various Divisions of the Health Department as Determined by the Class/Comp Unit of Central Human Resources

Shiprack
Willer

REGULAR AGENDA

PUBLIC COMMENT - 9:30 am

Opportunity for Public Comment on non-agenda matters. Testimony limited to three minutes per person unless otherwise designated by the presiding officer.

Paul testified.

NON-DEPARTMENTAL – 9:30 am

R-1 RESOLUTION Extending Term of Comcast Cable Franchise. Sponsor: Charles H. Lazenby, Jr., County Attorney &/or Stephanie Duvall, Asst. County Attorney. Presenters: David C. Olson, Director and Julie S. Omelchuck, Program Manager - MHCRC (10 min)

Willer moved
Kafoury seconded

David and Julie came and brought Robb Gray, Dir., Metro East Community came today. David made opening remarks.

*Robb BRAUNING
eao*

Extend while they continue negotiations, franchise negotiations can take up to 3 years

Long term contracts, county wide and other jurisdictions are our partners in MHCC and effect not just residents but libraries, & other public facilities and broadband, Metro East, etc.

Working diligently & good faith in our negotiations. Look forward to bringing mutually agreeable contract back to you.

Cogen: negotiations not yet concluded asking for six month current franchise to continue negotiations

unan

NON-DEPARTMENTAL – 9:40 am

R-2 PROCLAMATION Proclaiming Observance of Veterans Day, November 11, 2010, in Multnomah County, Oregon Veterans Day PROCLAMATION. Vice-Chair McKeel and Invited Guests. (20 min)

McKeel moved

Shiprack second

McKeel remarks about Veterans Day history service of Vets through decades

This honors all and thanks for their service

Contributions of those who served as protected this nation for over 200 years

Just as they did their duty in service, it is our duty to honor them

She introduced Lee Girard Human Services Aging...div.

Reading the Proclamation

Man's name with her?

Greg Lamb comm. Specialist county veteran serv share testimony from a vet we've assisted

Lee read the proclamation

Greg: shared testimony

Served in Vietnam in Marines

Lost faith in VA when he got home, VA not in good shape, services didn't help him then

Last year met w/one of our rep and she got him taken care of

He's going to mtgs at VA hosp, working in group of other Vet

Thanked Katie/rep helping him

Lee closed thanking Comm for their support esp recognizing all cty serv have opp to serve Vets

Thank McKeel leadership recognizing opp to work across county and coordinate efforts

McKeel: outstanding work done at city vet serv ofc

COMMUNITY JUSTICE – 10:00 am

R-3 Second Hearing ORDINANCE Amending MCC Chapter 17, Community Justice, Relating to Adult Services Fees. Presenter: Edie MacAlistaire, Manager – Adult Services Div. (5 min)

Shiprack
Kafoury
Unan

Edie

R-4 RESOLUTION Establishing Fees and Charges for Chapter 17, Community Justice of the Multnomah County Code and Repealing Resolution No. 09-035. Presenter: Edie MacAlistaire (5 min)

Edie: \$9.50 each client submit UA and denies positive results
Send to lab, charged a fee, it's an accountability fee, an intervention, we're in business changing behavior and addressing criminality

Shiprack moved
Kafoury second

R-5 BUDGET MODIFICATION DCJ-08 Appropriates \$234,338 to the Federal/State Fund from the US Department of Justice Office of Justice Programs, Enhanced Jail Re-Entry Services Grant. Presenters: Kathleen Treb, Director and Kim Bernard, Public Relations Coordinator – DCJ (3 min)

Shiprack
Kafoury moved

Kathleen introductions

Kim: \$ used automate interview form currently paper based hi priority area

IT will automate the form and facilitate information sharing

Kathleen: \$\$ vol of America for 18-25 year olds program 5 years old re entry from prison

Dedicated Pos we give them and wraparound services

Try to do something different for young people coming out of jail

Prison a lot longer and try to do services much longer

In jail, require close work with the jail

Best intervention and connection while they're still in jail

If you don't make that connection changes showing up later slim

Command staff jail dcj and us getting together to try and make this happen

Shiprack: good to hear about pots of \$\$ arriving on the city door!

These programs encouraging Multco leader in comm. Corrections public safety policy and your dept esp great example

LIBRARY – 10:13 am

R-6 BUDGET MODIFICATION LIB-02 Redistributes Personnel Resources Among Neighborhood Libraries, Central Library and Volunteer Services. Presenter: Becky Cobb, Deputy Director (2 min)

McKeel

Shiprack moved/2nd

Becky: evaluated system and reflects that study

Adding half time coord to that ofc

Added 2 new libraries this year, increased need for volunteers

1600 to 1800 volunteers

Done within existing resources and net decrease of 1.00 FTE

McKeel: amazed by # of volunteers at library

Shiprack: acknowledged their hard work

BC: very busy election day; Albina Branch had 2600 people come in and returning ballots

COMMUNITY SERVICES – 10:15 am

R-7 Approve RESOLUTION Adopting Tualatin Valley Fire and Rescue's Fire Prevention Code. Presenters: Karen Schilling, Planning

*Shiprack
1/2/07*

Manager and Steve Forster, Tualatin Valley Fire & Rescue Fire Marshal (5 min)

Kafoury: drop off at Multco bldg?

Shiprack

Kafoury moved/2nd

Karen & Steve arrived

Karen: gave overview similar to what we do with Portland

You are required to adopt code ..

Steve fire marshall will explain admendments

Steve: 2 minor amendments addressing false alarm issues

1 in 10 calls is false alarm adds incredible cost to community

Allows us to verify before sending call out to 911

30-50% reductions in false alarms that way

McKeel: alarm goes direct to you?

Steve: precisely

Residential allowed and they can call h ome owner

Commercial alarms they call us first then the premises we are asking them to switch

If they can't reach then they immediately transmit

2nd amendment

Decrease fire fighting water supplies when fire alarm system is provided
amendments repeals that rarely used in more than 5 years not used

Given reliability of fire alarm systems not warranted ??????

HUMAN SERVICES – 10:20 am

R-8 BUDGET MODIFICATION DCHS11-13 Increases the Department of County Human Services, Human Resource Unit Staffing by 0.5 FTE.

Presenter: Urmila Jhattu, DCHS Human Resources Manager (5 min)

McKeel

Kafoury

Kathy Tinkle: introduced Urmila new HR Mgr, gave her background

Taking from half to full time position

Function

Urmila: recruit/retention; we have over 700 employees, 33 temps, industry standards and turnover rate and attrition in dept., 40% could be eligible to retire in 2-5 years

Looking at bringing in diversity and equity, revamp process

How to attract people to county employment

Cogen: keep diverse work force, expand

Surprised recruiting when we have massive state budget cuts coming

U: just-in-time recruitment and recruitment pipeline

Downturn of economy and having people available we don't have branding of city as viable employer

City as place of employment long term

Networks of people currently employed looking at attrition, networking, getting people interested

KT: during layoffs/downsizing, a lot of work done around layoff planning; employees who have bumped appropriately. Expecting reductions. Others don't have funding seems strange predicament but

Shiprack: we don't have much opportunity to talk about policy issues altogether

Want to use your specific to take a slight divert

You bring up interesting issues how to go forward in these economic times

Interesting situation in large silo of city our HR delivery system some issues w/branding and marketing and making sure public know what services we provide, what we offer in terms of community and presence as an employer 4K employees in Multico and we're talking about 700.

Are you coordinating w/other across county in HR and is there a city wide comm. Going on to support the efforts you are making for city HR?

U: valid point, I've been in federal/public sectors, one comment I've made openly focus is what are we doing as an organization

Dialogues not real open yet, but part of issue is thinking like a business

How do we measure, what is our investment

I'm working @ Health dept w/Kathleen re: service delivery

Other side is employee relations issues

Performance issues not always been measured

Integrating services and functionalities – heard Chair's speech at diversity conference the other day

JS: thanks, back on us our job and leadership we need to make sure all channels of comm. Wide open

Willer: welcome, applaud your thinking

Please keep speaking, forward thinking, going into our schools, recruiting the next generation

Forward thinking needed to close gaps between the generations in the work force

McKeel: welcome too

Appreciate approach you've laid out

Your remarks about branding

Adjourned at 10:16 am

ADJOURNMENT – 10:25 am

Thursday, Nov 4th, 2010 - 9:30 am
Board of Commissioners Meeting
Multnomah County, Oregon
Multnomah Building, Commissioners Board Room 100

REGULAR MEETING

Chair Jeff Cogen convenes the meeting at 9:30 a.m. with Vice-Chair Diane McKeel and Commissioners Deborah Kafoury, Barbara Willer and Judy Shiprack present.

CONSENT CALENDAR - 9:30 am

COUNTY HUMAN SERVICES

C-1 BUDGET MODIFICATION DCHS11-14 Reclassifying a Vacant 1.00 FTE Program Development Specialist Senior Position to a Program Development Specialist Position in the Mental Health and Addiction Services Division, as Determined by Class/Comp

HEALTH DEPARTMENT

C-2 BUDGET MODIFICATION - HD-04 Authorizing Two Position Re-classifications within Various Divisions of the Health Department as Determined by the Class/Comp Unit of Central Human Resources

MAY I HAVE A MOTION ON THE CONSENT CALENDAR?

COMMISSIONER Jeff Cogen MOVES
COMMISSIONER Judy Shiprack SECONDS
APPROVAL OF THE CONSENT CALENDAR

ALL IN FAVOR, VOTE AYE, OPPOSED ___?

THE CONSENT CALENDAR IS APPROVED
OR - THE MOTION FAILS

REGULAR AGENDA

PUBLIC COMMENT - 9:30 am

Opportunity for Public Comment on non-agenda matters. Testimony limited to three minutes per person unless otherwise designated by the presiding officer.

LYNDA WILL LET YOU KNOW IF ANY ONE IS SIGNED UP.

NON-DEPARTMENTAL – 9:30 am

R-1 RESOLUTION Extending Term of Comcast Cable Franchise.
Sponsor: Charles H. Lazenby, Jr., County Attorney &/or Stephanie Duvall, Asst. County Attorney. Presenters: David C. Olson, Director and Julie S. Omelchuck, Program Manager - MHCRC (10 min)

MAY I HAVE A MOTION?

COMMISSIONER W. Kelly MOVES
COMMISSIONER Calony SECONDS
APPROVAL OF R-1

*Robb
Brady
Metro East
Media
Director*

**EXPLANATION, RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED ?
THE RESOLUTION IS ADOPTED**

NON-DEPARTMENTAL – 9:40 am

R-2 PROCLAMATION Proclaiming Observance of Veterans Day, November 11, 2010, in Multnomah County, Oregon ~~Veterans Day PROCLAMATION~~. Vice-Chair McKeel and Invited Guests. (20 min)

COMMISSIONER McKeel MOVES
COMMISSIONER Shuford SECONDS
APPROVAL OF R-2

**EXPLANATION, DESIGNEE READS PROCLAMATION,
RESPONDS TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED ?
THE PROCLAMATION IS ADOPTED
OR THE MOTION FAILS**

COMMUNITY JUSTICE – 10:00 am

R-3 Second Hearing ORDINANCE Amending MCC Chapter 17, Community Justice, Relating to Adult Services Fees. Presenter: Edie MacAlistaire, Manager – Adult Services Div. (5 min)

COMMISSIONER *Stump* MOVES
COMMISSIONER *Walters* SECONDS
APPROVAL OF THE SECOND READING AND ADOPTION

IF NEEDED EXPLANATION, RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?

THE SECOND READING IS APPROVED AND THE ORDINANCE IS ADOPTED

OR THE MOTION FAILS

R-4 RESOLUTION Establishing Fees and Charges for Chapter 17, Community Justice of the Multnomah County Code and Repealing Resolution No. 09-035. Presenter: Edie MacAlistaire (5 min)

MAY I HAVE A MOTION?
COMMISSIONER *Stump* MOVES
COMMISSIONER *Walters* SECONDS
APPROVAL OF R-4

EXPLANATION, RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE RESOLUTION IS ADOPTED

R-5 BUDGET MODIFICATION DCJ-08 Appropriates \$234,338 to the Federal/State Fund from the US Department of Justice Office of Justice Programs, Enhanced Jail Re-Entry Services Grant. Presenters: Kathleen Treb, Director and Kim Bernard, Public Relations Coordinator – DCJ (3 min)

COMMISSIONER *Supriya* MOVES
COMMISSIONER *Harjinder* SECONDS
APPROVAL OF R-5

PRESENTATION & RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?

THE BUDGET MODIFICATION IS APPROVED
OR THE MOTION FAILS

LIBRARY – 10:13 am

R-6 BUDGET MODIFICATION LIB-02 Redistributes Personnel Resources Among Neighborhood Libraries, Central Library and Volunteer Services. Presenter: Becky Cobb, Deputy Director (2 min)

COMMISSIONER *Michael* MOVES
COMMISSIONER *Supriya* SECONDS
APPROVAL OF R-6

Becky Cobb

PRESENTATION & RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?

THE BUDGET MODIFICATION IS APPROVED
OR THE MOTION FAILS

COMMUNITY SERVICES – 10:15 am

R-7 Approve RESOLUTION Adopting Tualatin Valley Fire and Rescue's Fire Prevention Code. Presenters: Karen Schilling, Planning Manager and Steve Forster, Tualatin Valley Fire & Rescue Fire Marshal (5 min)

MAY I HAVE A MOTION?

COMMISSIONER Shirley MOVES
COMMISSIONER Forster SECONDS
APPROVAL OF R-7

**EXPLANATION, RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE RESOLUTION IS ADOPTED**

OR THE MOTION FAILS

HUMAN SERVICES – 10:20 am

R-8 BUDGET MODIFICATION DCHS11-13 Increases the Department of County Human Services, Human Resource Unit Staffing by 0.5 FTE. Presenter: Urmila Jhattu, DCHS Human Resources Manager (5 min)

COMMISSIONER McKee MOVES
COMMISSIONER Forster SECONDS
APPROVAL OF R-8

+Kathy Tinkle

**PRESENTATION & RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS**

ALL IN FAVOR, VOTE AYE, OPPOSED ____?

**THE BUDGET MODIFICATION IS APPROVED
OR THE MOTION FAILS**

ADJOURNMENT – 10:25 am

Chair Jeff Cogen adjourns the meeting.

**THERE BEING NO FURTHER BUSINESS, THE MEETING IS
ADJOURNED.**

Tuesday, November 2, 2010 - 10:00 am
Board of Commissioners Meeting
Multnomah County, Oregon
Multnomah Building, Commissioners Board Room 100

NO BOARD BRIEFINGS TODAY

The Commissioners *may* attend the
17th Annual Northwest Public Employees

Diversity Conference at the

Oregon Convention Center



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-1 DATE 11/4/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only	
Meeting Date:	11/4/2010
Agenda Item #:	C-1
Est. Start Time:	9:30 AM

BUDGET MODIFICATION: DCHS11 - 14

Agenda Title:	BUDGET MODIFICATION #DCHS11-14- Reclassifying a vacant 1.00 FTE Program Development Specialist Senior position to a Program Development Specialist position in the Mental Health and Addiction Services Division, as determined by Class/Comp.
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>Next Available</u>	Amount of Time Needed:	<u>N/A</u>
Department:	<u>County Human Services</u>	Division:	<u>Mental Health & Addiction Services</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>988-3691</u>	Ext.	<u>26858</u>
		I/O Address:	<u>167/240</u>
Presenter Name(s) & Title(s):	<u>Consent Agenda</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS11-14, reclassifying a vacant 1.00 FTE Program Development Specialist Senior (PDS Sr.) position to a Program Development Specialist (PDS) position in Mental Health and Addiction Services Division (MHASD).

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This budget modification reclassifies a current vacant PDS Sr. position in Program Offer #25062 – Mental Health Services for Adults to a PDS position. After a review of proposed duties, Central Human Resources-Class/Comp unit determined that this position should be reclassified to a PDS. This position will provide contract-related oversight of providers within the Adult Mental Health System of Care. Specific tasks will include monitoring providers to assure compliance with contract

**Budget Modification APR
Submit to Board Clerk**

deliverables such as adherence to Evidence Based Practice fidelity standards, treatment access, and clinical performance outcomes. This position will also provide technical assistance to providers to assure the system of care complies with Oregon Health Plan requirements and that all providers are adhering to standards of care. The position will interact with all Mental Health & Addictions units as needed (Quality, Finance & Clinical).

3. Explain the fiscal impact (current year and ongoing)

The current fiscal year budget impact and the on-going financial impact of this reclassification are neutral since the amount budgeted in FY11 for this position is within the pay range for the new classification.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**
No revenue is being changed.
- **What budgets are increased/decreased?**
This modification is budget neutral.
- **What do the changes accomplish?**
Approves the classification decision from HR Class/Comp unit (#1609) to reclassify position # 714229 from a PDS Sr position to a PDS position, which better reflects the functions and duties.
- **Do any personnel actions result from this budget modification? Explain.**
Yes. The approval of this budget modification will result in reclassifying of position # 714229, a vacant 1.00 FTE-PDS Sr. position, in MHASD to a PDS classification.
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**
N/A
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
N/A
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**
N/A

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS11-14

Required Signatures

**Elected Official
or Department/
Agency
Director:**

Kathy Linker for Joanne Fuller

Date: 10/21/10

[Signature]

10/22/10

Budget Analyst:

Date:

**Department
HR:**

Urnida Shaktu

Date: 10/21/10

**Countywide
HR:**

Joi E. Doi

Date: October 21,
2010

ANNUALIZED PERSONNEL CHANGE										
Change on a <u>full year basis</u> even though this action affects only a part of the fiscal year (FY).										
							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
3002	6088	63307	MA SC PP AD XIX	Prog Dev Spec Sr	714229	(1.00)	(58,840)	(19,117)	(17,520)	(95,477)
3002	6021	63307	MA SC PP AD XIX	Prog Dev Spec	714229	1.00	58,840	19,117	17,520	95,477
										0
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										0
TOTAL ANNUALIZED CHANGES						0.00	0	0	0	0

CURRENT YEAR PERSONNEL DOLLAR CHANGE										
Calculate costs/savings that will take place in <u>this FY</u> ; these should explain the actual dollar amounts being changed by this Bud Mod.										
							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
3002	6088	63307	MA SC PP AD XIX	Prog Dev Spec Sr	714229	(1.00)	(58,840)	(19,117)	(17,520)	(95,477)
3002	6021	63307	MA SC PP AD XIX	Prog Dev Spec	714229	1.00	58,840	19,117	17,520	95,477
										0
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										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						0.00	0	0	0	0



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-2 DATE 11/4/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date:	<u>11/4/2010</u>
Agenda Item #:	<u>C-2</u>
Est. Start Time:	<u>9:30 AM</u>

BUDGET MODIFICATION: HD-11-04

Agenda Title:	BUDGET MODIFICATION - HD-04 authorizing two position re-classifications within various Divisions of the Health Department as determined by the Class/Comp Unit of Central Human Resources.
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>November 4, 2010</u>	Amount of Time Needed:	<u>N/A - Consent</u>
Department:	<u>Health Department</u>	Division:	<u>Multiple</u>
Contact(s):	<u>Lester A. Walker - Budget & Finance Manager</u>		
Phone:	<u>(503) 988-3663</u>	Ext.:	<u>26457</u>
Presenter(s):	<u>N/A (Consent Agenda)</u>		
I/O Address:	<u>167/2/210</u>		

General Information

1. What action are you requesting from the Board?

Approval of staffing adjustment resulting from the re-classification of two positions. This change will not impact the Health Department's total FTE for FY2011.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Reclassify a 1.0 Office Assistant Senior to a 1.0 Administrative Specialist, position 713877, in the Director's Office of the Health Department. Class Comp approved reclassification effective on 01/19/2010 (reclass #1546). This position serves as a key assistant to the Deputy Director spending a majority of time responding to requests, prioritizing appointments, screening calls, and compiling data. This change impacts program offers 40039 – Business & Quality - Human Resources & Training.

Reclassify a 1.0 Community Health Nurse to a 1.0 Nursing Development Consultant, position 714621, in the Human Resources Division of the Health Department. Class Comp approved reclassification effective on 09/29/2010 (reclass #1585). The purpose of this position is to develop, deliver, and evaluate public health and clinical training/education programs for staff development purposes. This change impacts program offers 40039 – Business & Quality - Human Resources & Training.

3. Explain the fiscal impact (current year and ongoing).

There is no financial impact for FY11.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

No change in revenues.

- **What budgets are increased/decreased?**

The Health Department's budget will have the following changes:

- Permanent personnel budget will increase by \$507.
- Salary related expense budget will increase by \$164.
- Insurance benefits budget will increase by \$42.
- Professional Services budget will decrease by \$713.

These changes will have no financial impact on the budget and do not change the Health Department's total FTE.

- **What do the changes accomplish?**

Change of classification of positions 713877 and 714621 to better fit the duties of those positions as determined by the Class/Comp Unit of the Central Human Resources.

- **Do any personnel actions result from this budget modification? Explain.**

1. Reclassify a 1.0 Office Assistant Senior to a 1.0 Administrative Specialist, position 713877, in the Director's Office of the Health Department.
2. Reclassify a 1.0 Community Health Nurse to a 1.0 Nursing Development Consultant, position 714621, in the Human Resources Division of the Health Department.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

N/A

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

N/A

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

N/A

ATTACHMENT B

BUDGET MODIFICATION: HD-11-04

Required Signatures

**Elected Official or
Department/
Agency Director:**

Lillian Shirley

Date: 10/12/2010

Budget Analyst:

Date:

Department HR:

Kathleen Fuller Lee

Date: 10/05/2010

Countywide HR:

Londace J. Bevalry

Date: 10/7/2010

Budget Modification ID: **HD-11-04**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-00	1000	40039	30		409320		60000	91,721	92,228	507		Increase Permanent
2	40-00	1000	40039	30		409320		60130	28,896	29,060	164		Increase Salary Related Expns
3	40-00	1000	40039	30		409320		60145	33,616	33,658	42		Increase Insurance
4	40-00	1000	40039	30		409320		60170	106,120	105,407	(713)		Decrease Professional Services
5													
6	72-10	3500		20		705210		50316	(491,057)	(491,099)	(42)		Insurance Revenue
7	72-10	3500		20		705210		60330	473,563	473,605	42		Offsetting expenditure
8													
9													
10													
11													
12													
13													
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18													
19													
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23													
24													
25													
26													
27													
28													
29													
											0	0	Total - Page 1
											0	0	GRAND TOTAL



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-1 DATE 11-4-2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 11/4/2010

Agenda Item #: R-1

Est. Start Time: 9:30 am

Agenda Title: **RESOLUTION Extending term of Comcast cable franchise**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>November 4, 2010</u>	Amount of Time Needed:	<u>10 min.</u>
Department:	<u>Non-Departmental</u>	Division:	<u>County Attorney</u>
Contact(s):	<u>Stephanie Duvall, Assistant County Attorney for Henry H. Lazenby, Jr., County Attorney</u>		
Phone:	<u>503-988-5213</u>	Ext.:	<u>I/O Address: 503/600</u>
Presenter Name(s) & Title(s):	<u>David C. Olson, Director, MHCRC Julie S. Omelchuck, MHCRC Program Manager</u>		

General Information

1. What action are you requesting from the Board?

Approve the cable franchise term extension resolution and acceptance as recommended by the Mt. Hood Cable Regulatory Commission (MHCRC).

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The cable franchise with Comcast, administered by MHCRC on behalf of Multnomah County and Cities of Portland, Gresham, Troutdale, Fairview and Wood Village, expires December 31, 2010. MHCRC staff is in negotiations with Comcast regarding the terms of the renewed franchise. The current franchise renewal negotiations are protracted and realistically cannot be completed before the filing deadlines necessary to enable the County to renew or extend the Franchise prior to December 31, 2010. The MHCRC recommends that the County Board of Commissioners extend the term of the existing Comcast franchise for six months (until June 30, 2011) to allow time for orderly completion of the current MHCRC franchise renewal negotiations. Comcast has agreed to the extension. Under the terms of the extension, all terms and provisions of the applicable Comcast franchise, together with all related documents and agreements, will continue in effect without

**Agenda Placement Request
Submit to Board Clerk**

modification and there will be no disruption in services provided.

Cable television franchises are non-exclusive and the County has active cable services franchise agreements with two companies. Comcast is the incumbent and dominant provider of cable television services in the County. Comcast became the largest cable communications service provider in the country following its merger with AT&T Corp. Comcast serves approximately 2,400 subscribers within the boundaries of unincorporated Multnomah County with cable television. Cascade Access began offering competing cable services to a limited number of residents in the Corbett area of unincorporated Multnomah County in 2008.

Under the Intergovernmental Agreement creating the MHCRC, only the County Board of Commissioners can renew or extend the term of an existing cable franchise; the MHCRC is a recommending body in this instance.

3. Explain the fiscal impact (current year and ongoing).

None.

4. Explain any legal and/or policy issues involved.

None. Comcast has been consulted and has contributed input on the form and content of the term extension resolution and has no objection to extending the current franchise term to June 30, 2011

5. Explain any citizen and/or other government participation that has or will take place.

The franchise renewal process involves a public hearing element. Once the terms of an agreement have been tentatively reached, the MHCRC will hold a public hearing on the public benefits portion of the agreement prior to making its recommendation on renewal to the County Board of Commissioners.

Required Signature

**Elected Official or
Department/
Agency Director:** _____

Date: _____

**Agenda Placement Request
Submit to Board Clerk**

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Extending the Term of the Comcast Cable Franchise

The Multnomah County Board of Commissioners Finds:

- a. The Mt. Hood Cable Regulatory Commission (MHCRC) was created by intergovernmental agreement (dated 12/24/92 and amended March 1998) to carry out cable regulation and administration on behalf of Multnomah County and the Cities of Portland, Gresham, Troutdale, Fairview and Wood Village (Jurisdictions). Among other things, the MHCRC acts in an advisory capacity to the Jurisdictions in connection with cable franchise renewals, extensions and expirations. As set forth in the IGA, the Jurisdictions have reserved full authority to act on their own behalf regarding any proposed renewal or extension of the term of a cable franchise. However, each Jurisdiction has agreed to take no action in these areas until the Commission has had an opportunity to give prior consideration to the matter.
- b. On February 18, 1998, by Resolution 98-18, Multnomah County approved a cable services franchise agreement with KBL Multnomah Cablesystems, LP., effective May 23, 1998, authorizing the cable company to construct, operate and maintain a cable system in the areas of unincorporated Multnomah County located east of the Willamette River (East Multnomah Franchise). The County approved an ownership transfer of the East Multnomah Franchise to Comcast by Resolution 02-089 on June 13, 2002. The East Multnomah Franchise expires on December 31, 2010.
- c. Multnomah County entered into a cable services franchise agreement with TCI Cablevision of Oregon, Inc., and effective July 1, 1997, authorizing the cable company to construct, operate and maintain a cable system in the areas of unincorporated Multnomah County located west of the Willamette River (West Multnomah franchise agreement). The County approved an ownership transfer of the West Multnomah franchise agreement to AT&T Comcast Corporation (Comcast or Franchisee) by Resolution 02-089 on June 13, 2002. On July 1, 2005, the West Multnomah franchise agreement expired and the East Multnomah Franchise was amended by Resolution 05-114 to encompass all unincorporated Multnomah County.
- d. In anticipation of the expiration of the East Multnomah Franchise, the MHCRC and its staff have been negotiating on behalf of the Jurisdictions regarding renewal of the franchise. All parties acknowledge that cable franchise renewals are subject to the provisions of Section 626 of the Cable Communications Policy Act of 1984, 47 U.S.C. §546.
- e. An extension of the term of the East Multnomah Franchise to June 30, 2011 will allow time to complete the current MHCRC franchise renewal negotiations.
- f. At a meeting held October 18, 2010, the MHCRC recommended the Jurisdictions extend the term of the East Multnomah Franchise to June 30, 2011 to allow for orderly conclusion of the current franchise renewal negotiations.

- g. The public interest will be served by extending the term of the East Multnomah Franchise to June 30, 2011.
- h. MHCRC staff has verified that Comcast has no objection to extending the term of the East Multnomah Franchise to June 30, 2011.

The Multnomah County Board of Commissioners Resolves:

- 1. Subject to the conditions set out in the acceptance form attached as Exhibit 1, the Board approves an extension to the term of the East Multnomah Franchise to June 30, 2011.
- 2. Section 1.2 of the East Multnomah Franchise is amended to delete the date "December 31, 2010" and substitute the date "June 30, 2011". All other terms and provisions of the East Multnomah Franchise, together with all related documents and agreements pertaining thereto, shall continue in effect without modification.
- 3. On or before December 31, 2010, Franchisee, AT&T Comcast Corporation and Comcast Corporation, as Guarantor of the franchise, must file a written, executed acceptance of this resolution. The acceptance must be in the form attached as Exhibit 1 and filed with Multnomah County, with a duplicate to be sent to MHCRC.
- 4. The executed acceptance must be unqualified and must be construed to be an acceptance of all the terms, conditions and restrictions contained therein.
- 5. If for any reason Franchisee and Franchisee's Guarantor refuse or neglect to file their written acceptance as provided in the resolution, the extension to the East Multnomah Franchise will then be deemed denied without further action by any party.

ADOPTED this 4th day of November 2010.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

REVIEWED:

HENRY H. LAZENBY, JR., COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Stephanie E. Duvall, Assistant County Attorney

EXHIBIT 1
ACCEPTANCE

Multnomah County Board of Commissioners
c/o Multnomah County Attorney's Office
501 SE Hawthorne Blvd., Suite 500
Portland, OR 97214

cc to: Mt. Hood Cable Regulatory Commission
1120 SW Fifth Ave, Room 1305
Portland, OR 97204

This is to advise Multnomah County, Oregon that Franchisee, AT&T Comcast Corporation, and Franchisee's Guarantor, Comcast Corporation, unqualifiedly accept the terms and provisions of Resolution No. - ____, adopted by the Board of Commissioners on November 4, 2010, extending until June 30, 2011, the terms of the Cable Services Franchise Agreement entered into between Multnomah County and KBL Multnomah Cablesystems, LP., (Resolution 98-18, adopted by the Board on February 18, 1998), transferred to Comcast by Resolution 02-089 on June 13, 2002, and amended to include all unincorporated Multnomah County by Resolution 05-114 (collectively, the East Multnomah Franchise) and agree to abide by the following terms and conditions:

1. In all respects and without exception, Franchisee and Franchisee's Guarantor agree and acknowledge that the extension of the term of the East Multnomah Franchise will not affect, diminish, impair or supersede the binding nature of the existing valid ordinances, franchises, resolutions and agreements applicable to operation of the cable system, including, but not limited to any existing guarantees, and that during the term of the extension Franchisee shall comply with each and every provision of the East Multnomah Franchise including all lawful applicable ordinances, orders, contracts, agreements, commitments, side letters, and regulatory actions taken pursuant thereto, as applicable, whether prior or subsequent to the date of the term extension that is the subject of this Acceptance.
2. Franchisee and Franchisee's Guarantor do not waive and expressly reserve all legal rights they may have under the current Franchises and applicable law, and Franchisee and Franchisee's Guarantor specifically acknowledge and expressly accept that Multnomah County does not waive and expressly reserves all legal rights and authority in regard to any and all non-compliance under the East Multnomah Franchise that may now exist or may later be discovered to have existed during the term of the Franchise, whether prior or subsequent to the date of the term extension that is the subject of this Acceptance.

3. If for any reason Franchisee and Franchisee's Guarantor refuse or neglect to file their written acceptance as provided in the resolution, the extension to the East Multnomah Franchise will then be deemed denied without further action by any party.

Franchisee:

AT&T COMCAST CORPORATION

BY _____
NAME _____
TITLE _____

State of _____)
County of _____) ss.

This Acceptance was acknowledged before me on the ____ day of _____, 2010,
by _____ as _____, a duly authorized
officer of AT&T COMCAST CORPORATION.

Notary Public for _____
My Commission Expires _____

Franchisee's Guarantor:

COMCAST CORPORATION

BY _____
NAME _____
TITLE _____

State of _____)
County of _____) ss.

This Acceptance was acknowledged before me on the ____ day of _____, 2010,
by _____ as _____, a duly authorized
officer of COMCAST CORPORATION.

Notary Public for _____
My Commission Expires _____



Comcast Cable
9605 SW Nimbus Avenue
Beaverton, OR 97008

December 22, 2010

VIA UPS

Ms. Lynda Grow
Office of the Board Clerk
Multnomah County
501 SE Hawthorne Blvd., Ste 600
Portland, OR 97214

Re: Resolution No. 2010-154

Dear Ms. Grow,

Enclosed is the fully executed Acceptance form for Resolution 2010-154.

Please feel free to contact me at (503) 605-6353 with any questions.

Thank you,

Andrea Sargeant
Government Affairs Professional

Enclosures

Cc: Rebecca Gibbons, MHCRC

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 2010-154

Extending the Term of the Comcast Cable Franchise

The Multnomah County Board of Commissioners Finds:

- a. The Mt. Hood Cable Regulatory Commission (MHCRC) was created by intergovernmental agreement (dated 12/24/92 and amended March 1998) to carry out cable regulation and administration on behalf of Multnomah County and the Cities of Portland, Gresham, Troutdale, Fairview and Wood Village (Jurisdictions). Among other things, the MHCRC acts in an advisory capacity to the Jurisdictions in connection with cable franchise renewals, extensions and expirations. As set forth in the IGA, the Jurisdictions have reserved full authority to act on their own behalf regarding any proposed renewal or extension of the term of a cable franchise. However, each Jurisdiction has agreed to take no action in these areas until the Commission has had an opportunity to give prior consideration to the matter.
- b. On February 18, 1998, by Resolution 98-18, Multnomah County approved a cable services franchise agreement with KBL Multnomah Cablesystems, LP., effective May 23, 1998, authorizing the cable company to construct, operate and maintain a cable system in the areas of unincorporated Multnomah County located east of the Willamette River (East Multnomah Franchise). The County approved an ownership transfer of the East Multnomah Franchise to Comcast by Resolution 02-089 on June 13, 2002. The East Multnomah Franchise expires on December 31, 2010.
- c. Multnomah County entered into a cable services franchise agreement with TCI Cablevision of Oregon, Inc., effective July 1, 1997, authorizing the cable company to construct, operate and maintain a cable system in the areas of unincorporated Multnomah County located west of the Willamette River (West Multnomah franchise agreement). The County approved an ownership transfer of the West Multnomah franchise agreement to AT&T Comcast Corporation (Comcast or Franchisee) by Resolution 02-089 on June 13, 2002. On July 1, 2005, the West Multnomah franchise agreement expired and the East Multnomah Franchise was amended by Resolution 05-114 to encompass all unincorporated Multnomah County.
- d. In anticipation of the expiration of the East Multnomah Franchise, the MHCRC and its staff have been negotiating on behalf of the Jurisdictions regarding renewal of the franchise. All parties acknowledge that cable franchise renewals are subject to the provisions of Section 626 of the Cable Communications Policy Act of 1984, 47 U.S.C. §546.
- e. An extension of the term of the East Multnomah Franchise to June 30, 2011 will allow time to complete the current MHCRC franchise renewal negotiations.
- f. At a meeting held October 18, 2010, the MHCRC recommended the Jurisdictions extend the term of the East Multnomah Franchise to June 30, 2011 to allow for orderly conclusion of the current franchise renewal negotiations.

- g. The public interest will be served by extending the term of the East Multnomah Franchise to June 30, 2011.
- h. MHCRC staff has verified that Comcast has no objection to extending the term of the East Multnomah Franchise to June 30, 2011.

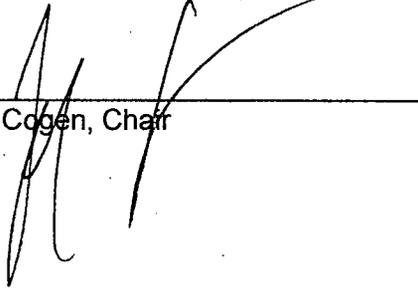
The Multnomah County Board of Commissioners Resolves:

- 1. Subject to the conditions set out in the acceptance form attached as Exhibit 1, the Board approves an extension to the term of the East Multnomah Franchise to June 30, 2011.
- 2. Section 1.2 of the East Multnomah Franchise is amended to delete the date "December 31, 2010" and substitute the date "June 30, 2011". All other terms and provisions of the East Multnomah Franchise, together with all related documents and agreements pertaining thereto, shall continue in effect without modification.
- 3. On or before December 31, 2010, Franchisee, AT&T Comcast Corporation and Comcast Corporation, as Guarantor of the franchise, must file a written, executed acceptance of this resolution. The acceptance must be in the form attached as Exhibit 1 and filed with Multnomah County, with a duplicate to be sent to MHCRC.
- 4. The executed acceptance must be unqualified and must be construed to be an acceptance of all the terms, conditions and restrictions contained therein.
- 5. If for any reason Franchisee and Franchisee's Guarantor refuse or neglect to file their written acceptance as provided in the resolution, the extension to the East Multnomah Franchise will then be deemed denied without further action by any party.

ADOPTED this 4th day of November 2010.



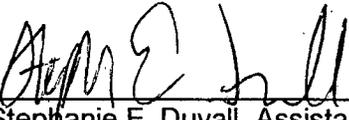
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Jeff Cogen, Chair

REVIEWED:

HENRY H. LAZENBY, JR., COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Stephanie E. Duvall, Assistant County Attorney

EXHIBIT 1
ACCEPTANCE

Multnomah County Board of Commissioners
c/o Multnomah County Attorney's Office
501 SE Hawthorne Blvd., Suite 500
Portland, OR 97214

cc to: Mt. Hood Cable Regulatory Commission
1120 SW Fifth Ave, Room 1305
Portland, OR 97204

This is to advise Multnomah County, Oregon that Franchisee, Comcast of Illinois/Ohio/Oregon, LLC, and Franchisee's Guarantor, Comcast Corporation, unqualifiedly accept the terms and provisions of Resolution No. 2010-154, adopted by the Board of Commissioners on November 4, 2010, extending until June 30, 2011, the terms of the Cable Services Franchise Agreement entered into between Multnomah County and KBL Multnomah Cablesystems, LP., (Resolution 98-18, adopted by the Board on February 18, 1998), transferred to Comcast by Resolution 02-089 on June 13, 2002, and amended to include all unincorporated Multnomah County by Resolution 05- 114 (collectively, the East Multnomah Franchise) and agree to abide by the following terms and conditions:

1. In all respects and without exception, Franchisee and Franchisee's Guarantor agree and acknowledge that the extension of the term of the East Multnomah Franchise will not affect, diminish, impair or supersede the binding nature of the existing valid ordinances, franchises, resolutions and agreements applicable to operation of the cable system, including, but not limited to any existing guarantees, and that during the term of the extension Franchisee shall comply with each and every provision of the East Multnomah Franchise including all lawful applicable ordinances, orders, contracts, agreements, commitments, side letters, and regulatory actions taken pursuant thereto, as applicable, whether prior or subsequent to the date of the term extension that is the subject of this Acceptance.
2. Franchisee and Franchisee's Guarantor do not waive and expressly reserve all legal rights they may have under the current Franchises and applicable law, and Franchisee and Franchisee's Guarantor specifically acknowledge and expressly accept that Multnomah County does not waive and expressly reserves all legal rights and authority in regard to any and all non-compliance under the East Multnomah Franchise that may now exist or may later be discovered to have existed during the term of the Franchise, whether prior or subsequent to the date of the term extension that is the subject of this Acceptance.

3. If for any reason Franchisee and Franchisee's Guarantor refuse or neglect to file their written acceptance as provided in the resolution, the extension to the East Multnomah Franchise will then be deemed denied without further action by any party.

Franchisee:

AT&T COMCAST CORPORATION

BY _____
NAME _____
TITLE _____

State of _____)
County of _____) ss.

This Acceptance was acknowledged before me on the ____ day of _____, 2010,
by _____ as _____, a duly authorized
officer of AT&T COMCAST CORPORATION.

Notary Public for _____
My Commission Expires _____

Franchisee's Guarantor:

COMCAST CORPORATION

BY _____
NAME _____
TITLE _____

State of _____)
County of _____) ss.

This Acceptance was acknowledged before me on the ____ day of _____, 2010,
by _____ as _____, a duly authorized
officer of COMCAST CORPORATION.

Notary Public for _____
My Commission Expires _____



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED: MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # R-2 DATE 11/4/2010
 LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 11/04/2010
 Agenda Item #: R-2
 Est. Start Time: 9:40
 Date Submitted: 10/27/2010

Agenda Title: PROCLAMATION Proclaiming Observance of Veterans Day, November 11, 2010 in Multnomah County, Oregon

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>November 4, 2010</u>	Amount of Time Needed:	<u>20 minutes</u>
Department:	<u>Non-Departmental</u>	Division:	<u>Vice Chair Diane McKeel, District 4</u>
Contact(s):	<u>Andrew Olsen</u>		
Phone:	<u>503 988-5213</u>	Ext.: <u>22738</u>	I/O Address: <u>503/600</u>
Presenter(s):	<u>Vice-Chair Diane McKeel</u>		

General Information

1. What action are you requesting from the Board?

Adoption of Proclamation proclaiming Observance of Veterans Day, November 11, 2010 in Multnomah County, Oregon.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

In observance of Veterans Day November 11, 2010, that on this day all county employees and residents who are Veterans or current members of military, Reserves, or National Guard be remembered and honored.

3. Explain the fiscal impact (current year and ongoing).

None.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

Proclamation recognizes and honors County employees and residents who are Veterans or current members of the military.

Required Signature

Elected Official or
 department/
 Agency Director:

Diane McKeel

Date: 10/27/10



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-3 DATE 11/4/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 11/4/2010
Agenda Item #: R-3
Est. Start Time: 10:00 am

Agenda Title: Ordinance Amending MCC Chapter 17, Community Justice, Relating to Adult Services Fees

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: October 28, 2010 **Amount of Time Needed:** 5 minutes
Department: Dept. of Community Justice **Division:** Adult Services
Contact(s): Joyce Resare
Phone: 503-988-3701 **Ext.** 24913 **I/O Address:** 503 / 250
Presenter Name(s) & Title(s): Edie MacAlistaire, Community Justice Manager

General Information

1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) recommends approval of first reading of the Ordinance Amending MCC Chapter 17, Community Justice, Relating to Adult Services Fees.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The proposed ordinance would authorize DCJ to collect a drug testing fee set by Board resolution. It is the policy of DCJ to conduct drug and alcohol screenings on clients with histories of substance abuse, and/or on those who may indicate use of prohibited or illegal substances while under supervision with DCJ. Any client identified as a candidate for random drug and alcohol screenings will receive a copy of the Drug and Alcohol Screening Information Form. Screening cups and/or oral swabs may be used in the office or on home visits. If a clients screening results are positive for substance use and he/she denies any substance use, or refuses to sign the Drug Screening Results Form, the results will be sent to a contracted laboratory for confirmation. Prior to sending a screening device and specimen to the laboratory for confirmation, DCJ staff will inform the client that a fee will be collected from them if test results from the laboratory prove to be positive. Per the supervising staff's discretion, interventions/sanctions will be used in response to positive results.

Agenda Placement Request
Submit to Board Clerk

As defined by ORS 144.087 Multnomah County DCJ operates corrections supervision services. Per ORS 144.102, conditions of post-prison supervision, DCJ is the local supervisory authority responsible for correctional services.

The urinalysis fees are budgeted in FY 2011 DCJ Program Offers; 50032-Adult Field Services, High Risk Generic Supervision

3. Explain the fiscal impact (current year and ongoing).

The fee collected from the client recovers the cost charged by the contracted laboratory.

4. Explain any legal and/or policy issues involved.

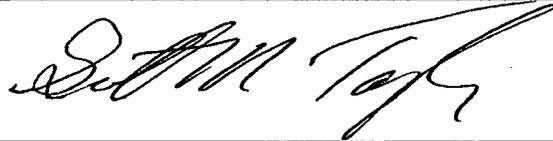
N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signature

**Elected Official or
Department/
Agency Director:**



Date:



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-4 DATE 11/4/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 11/4/2010
Agenda Item #: R-4
Est. Start Time: 10:05 am

Agenda Title: RESOLUTION Establishing Fees and Charges for Chapter 17, Community Justice, of the Multnomah County Code and Repealing Resolution No. 09-035

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: November 4, 2010 **Amount of Time Needed:** 5 minutes
Department: Dept. of Community Justice **Division:** Adult Services
Contact(s): Joyce Resare
Phone: 503-988-3701 **Ext.** 24913 **I/O Address:** 503 / 250
Presenter Name(s) & Title(s): Edie MacAlistaire, Community Justice Manager

General Information

1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) recommends approval of the attached resolution which authorizes a \$9.50 urinalysis fee be charged to clients who tested positive on an instant test, request a laboratory test for verification, and the laboratory test result confirms the instant test..

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Is it the policy of DCJ to conduct drug and alcohol screenings on clients with histories of substance abuse, and/or on those who may indicate use of prohibited or illegal substances while under supervision with DCJ. Any client identified as a candidate for random drug and alcohol screenings will receive a copy of the Drug and Alcohol Screening Information Form. Screening cups and/or oral swabs may be used in the office or on home visits. If a clients screening results are positive for substance use and he/she denies any substance use, or refuses to sign the Drug Screening Results Form, the results will be sent to a contracted laboratory for confirmation. Prior to sending a screening device and specimen to the laboratory for confirmation, DCJ staff will inform the client that a fee of \$9.50 will be collected from them if test results from the laboratory prove to be positive. Per the supervising staff's discretion, interventions/sanctions will be used is response to positive results.

**Agenda Placement Request
Submit to Board Clerk**

As defined by ORS 144.087 Multnomah County DCJ operates corrections supervision services. Per ORS 144.102, conditions of post-prison supervision, DCJ is the local supervisory authority responsible for correctional services.

The urinalysis fees are budgeted in FY 2011 DCJ Program Offers; 50032-Adult Field Services, High Risk Generic Supervision

3. Explain the fiscal impact (current year and ongoing).

The \$9.50 urinalysis fee is budgeted in program offer 50032. The estimated revenue recovers the cost charged by the contracted laboratory.

4. Explain any legal and/or policy issues involved.

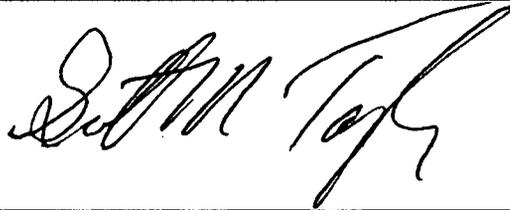
N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signature

**Elected Official or
Department/
Agency Director:**



Date:

**Agenda Placement Request
Submit to Board Clerk**

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Establishing Fees and Charges for Chapter 17, Community Justice, of the Multnomah County Code and Repealing Resolution No. 09-035

The Multnomah County Board of Commissioners Finds:

- a. Chapter 17, Community Justice, of the Multnomah County Code provides that the Board shall establish certain fees and charges by resolution.
- b. On April 9, 2009, the Board adopted Resolution 09-035 updating the fees for MCC Chapter 17.
- c. The Board is concurrently authorizing by ordinance an adult services laboratory drug testing fee, and it is necessary to set such fee by resolution.
- d. All other fees established by Resolution 09-035 remain the same.

The Multnomah County Board of Commissioners Resolves:

1. The fees and charges for Chapter 17, Community Justice, of the Multnomah County Code are set as follows:

Section 17.003. ALTERNATIVE COMMUNITY SERVICE; FEE.

Multnomah County community corrections shall charge a fee of \$35.00 to any offender sentenced to a community service sentence of 40 hours or more. In the case of documented indigence, the fee shall be waived. All fees collected under this section shall be used to fund services provided by the alternative community service program. An offender under obligation to repay may petition the sentencing court for waiver of the fee under conditions of manifest hardship. No offender may be held in contempt for failure to pay if the default is not attributable to intentional refusal to pay.

Section 17.005 LABORATORY DRUG TESTING FEE.

A urinalysis fee of \$9.50 will be charged to clients who tested positive on an instant test, request a laboratory test for verification, and the laboratory test result confirms the instant test.

Section 17.100. CONCILIATION SERVICE FEE.

A fee of \$10.00 shall be charged for the issuance of a marriage license or registering a Declaration of Domestic Partnership under the Oregon Family Fairness Act in addition to the fees prescribed in ORS 205.320. Fees collected pursuant to this section shall be used to finance the cost of conciliation services provided under ORS 107.510 to 107.610.

Section 17.101. DOMESTIC RELATIONS SUIT; FILING FEE.

(A) The Multnomah County portion of the fee for filing a domestic relations suit in the circuit court of Multnomah County shall be:

Annulment or Separation, Dissolution, Filiation, Custody or Support of a Child or Modification:	7/1/2009— 6/30/2010	7/1/2010— 6/30/2011	7/1/2011— 6/30/2012	7/1/2012— 6/30/2013
Filing	\$224	\$237	\$252	\$267
Response	\$112	\$119	\$126	\$133
Expedited parenting time enforcement petition:				
Filing	\$46	\$49	\$52	\$55
Response	\$56	\$59	\$63	\$67

Total receipts from these filings shall be utilized to fund conciliation and mediation services provided by the family court services division.

(B) A child custody evaluation case-opening fee shall be assessed in domestic relations suits in the circuit court of Multnomah County involving minor children, at the time court ordered custody investigation is instituted. Both parties to the suit are responsible for payment of the fee. The fee may be assessed as costs at the time of the decree and shall be:

Child Custody Evaluation Case-Opening Fee	7/1/2009— 6/30/2010	7/1/2010— 6/30/2011	7/1/2011— 6/30/2012	7/1/2012— 6/30/2013
	\$168	\$178	\$189	\$200

(1) Total receipts from the case-opening fee shall be utilized to fund the Family Court Services Division. Persons eligible for legal aid counsel may have the custody evaluation case-opening fee deferred, upon application to and approval of the director of Family Court Services, or that person's designee.

(2) The director of Family Court Services shall establish written criteria to be used in reviewing application for fee deferral, consistent with local court rules regarding deferral of filing fees.

Section 17.102. PARENTING EDUCATION PROGRAM; FEE FOR PARTICIPATION.

(A) A fee of \$70.00 shall be collected from each parent participating in the parenting education program of the Department of Community Justice, Family Court Services. However, if registration occurs within 60 days of the date of filing an action, or 60 days after service is received, the fee shall be reduced to \$55.00.

Program attendance may be rescheduled as follows:

- if notice is given at least 24 hours prior to the start of the registered program, no additional fee is assessed;
- if less than 24 hours notice is given, a \$25.00 rescheduling fee is assessed.
- if no notice is given, the rescheduling fee is \$70.00.

Fees collected pursuant to this section shall be used to finance the cost of the Parent Education Program.

(B) The Department of Community Justice, Family Court Services shall establish policy and procedures whereby persons who are in financial difficulty may apply for a deferral of the fee, a waiver of the fee, or both.

2. SUPERVISION FEE. The Supervision Fee set by the County, as the supervising community corrections program under OAR 255-065-0020, is \$35.00.
3. INTERSTATE COMPACT APPLICATION FEE. The Application Fee set by the County for each transfer application prepared under the Interstate Compact for Adult Offender Supervision (OAR 291-180-0465), is \$50.
4. Resolution 09-035 is repealed and this resolution takes effect on December 4, 2010.

ADOPTED this 4th day of November 2010.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

REVIEWED:

HENRY H. LAZENBY, JR., COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Jacqueline A. Weber, Assistant County Attorney

SUBMITTED BY:
Scott Taylor, Director of the Department of Community Justice



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-5 DATE 11/4/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date:	<u>11/4/2010</u>
Agenda Item #:	<u>R-5</u>
Est. Start Time:	<u>10:10 am</u>

BUDGET MODIFICATION: DCJ - 08

Agenda Title:	BUDGET MODIFICATION # DCJ-08 Appropriates \$234,338 to the Federal/State Fund from the US Department of Justice Office of Justice Programs, Enhanced Jail Re-Entry Services Grant.
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>November 4th, 2010</u>	Amount of Time Needed:	<u>3 minutes</u>
Department:	<u>Dept. of Community Justice</u>	Division:	<u>Adult Services</u>
Contact(s):	<u>Joyce Resare</u>		
Phone:	<u>503-988-3701</u>	Ext.	<u>24913</u>
Presenter Name(s) &	<u>Kathleen Treb and Kim Bernard</u>		
I/O Address:	<u>503 / 250</u>		

General Information

1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of budget modification DCJ-08. This budget modification appropriates \$234,338 from the US Department of Justice (US DOJ), Office of Justice Programs (OJP), Enhanced Jail Re-Entry Services Grant.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Department of Community Justice has been awarded the US Department of Justice Office of Justice Programs, Enhanced Jail Re-Entry Services Grant. This award will be used for two projects:

The first project will be to partner with Community Partners Reinvestment (CPR) which is a community-based program of Volunteers of America Oregon (VOA) that helps high-risk young men who are returning to the community from prison remain crime and drug free.

CPR already has developed a curriculum with this target population that has been found to be effective under a five-year evaluation study by Portland State University.

**Budget Modification APR
Submit to Board Clerk**

This award will be used to expand the CPR prison re-entry program to address the needs of a similar population experiencing jail re-entry. Funding will be used to serve at least 60 high-risk offenders over a two-year period.

The second project will be to purchase a web-based application for creating, sharing and storing the Release on your own Recognizance (Recog) interview form developed by the Oregon Judicial Department.

The Recog interview includes a standardized risk-assessment form which rates each defendant's risk, based on criminal history and other factors. The increased availability of this information will permanently enhance inter-agency collaborations between the courts, law enforcement, parole and probation and community providers.

This grant enhances FY 2011 Program Offers 50005 – Business Applications & Technology and 50032 – High Risk Generic Community Supervision

3. Explain the fiscal impact (current year and ongoing)

This budget modification includes revenue and expenditures covering the period of October 1, 2010 through June 30, 2011 in the amount of \$234,338. The FY2011 funding will pay for and County and Departmental Indirect. This grant funding is for two years and ends September 30, 2012.

4. Explain any legal and/or policy issues involved.

DCJ will comply with the US Department of Justice, Office of Justice Programs (OJP), Enhanced Jail Re-Entry Services Grant program requirements, and all other federal, state, local laws and regulations.

5. Explain any citizen and/or other government participation that has or will take place.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

DCJ's FY 2011 budget will be increased by \$234,338 in grant funding from the U.S. Department of Justice, Office of Justice Programs. This grant had not been awarded to DCJ at the time that the FY 2011 budget was submitted, and therefore was not included in the Adopted budget.

This is a federal grant and the CFDA number is 16.753

- **What budgets are increased/decreased?**

FY2011 Program Offer 50005 – Business Applications & Technology budget increases by \$97,641, and FY2011 Program Offer 50032 – High Risk Generic Community Supervision budget increases by \$136,697.

Of the total increase of \$234,338, \$90,000 will be shared with the Multnomah County Information Technology (IT) Department to automate the Recog form, \$126,000 will be contracted with Volunteers of America to enhance their Community Partners Reinvestment (CPR) program, and the remaining \$18,338 will pay for Indirect.

- **What do the changes accomplish?**

Appropriation of Enhanced Jail Re-Entry Services Grant funding from the US Department of Justice, Office of Justice Programs.

- **Do any personnel actions result from this budget modification? Explain.**

N/A

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

This grant will fully pay for Central and Departmental Indirect.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The grant revenue is one-time-only for a period of two years in the amount of \$500,000. When the grant ends, DCJ will continue to seek funding for these services from future government grants and private foundations

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

This is a two year grant effective October 1, 2010 through September 30, 2012. When the grant ends, DCJ will continue to seek funding for these services from future government grants and private foundations. There are no matching funds required.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

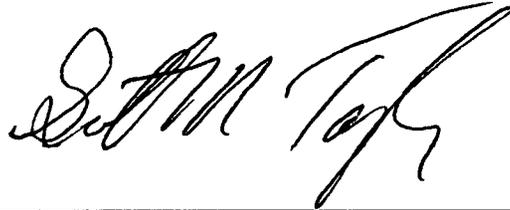
**Budget Modification APR
Submit to Board Clerk**

ATTACHMENT B

BUDGET MODIFICATION: DCJ - 08

Required Signatures

**Elected Official or
Department/
Agency Director:**



Date: _____

Budget Analyst:



Date: _____

Department HR:

Date: _____

Countywide HR:

Date: _____

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Cost Center	Accounting Unit		Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
							WBS Element	Cost Element					
1	50-90	21053	50005	50			CJ054.CSAP10.AUTORECOG	50170	0	(97,641)	(97,641)	IG Direct Fed	
2	50-90	21053	50005	50			CJ054.CSAP10.AUTORECOG	60170	0	90,000	90,000	Professional Svcs	
3	50-90	21053	50005	50			CJ054.CSAP10.AUTORECOG	60350	0	1,530	1,530	Central Indirect 1.70%	
4	50-90	21053	50005	50			CJ054.CSAP10.AUTORECOG	60355	0	6,111	6,111	Dept Indirect 6.79%	
5										0	0		
6	50-10	21053	50032	50			CJ054.CSAP10.VOACPR	50170	0	(136,697)	(136,697)	IG Direct Fed	
7	50-10	21053	50032	50			CJ054.CSAP10.VOACPR	60160	0	126,000	126,000	Pass Thru	
8	50-10	21053	50032	50			CJ054.CSAP10.VOACPR	60350	0	2,142	2,142	Central Indirect 1.70%	
9	50-10	21053	50032	50			CJ054.CSAP10.VOACPR	60355	0	8,555	8,555	Dept Indirect 6.79%	
10										0	0		
11	50-00	1000	50001	50		509600		50370		(14,666)	(14,666)	Dept Indirect Revenue	
12	50-00	1000	50001	50		509600		60240		14,666	14,666	Supplies	
13										0	0	Increase Business Svcs	
14										0	0		
15	19	1000		20		9500001000		50310		(3,672)	(3,672)	Internal Svc Reimbursement	
16	19	1000		20		9500001000		60470		3,672	3,672	Contingency	
17										0	0	Central Indirect Reimb	
18													
19										0	0		
20										0	0		
21										0	0		
22										0	0		
23										0	0		
24										0	0		
25										0	0		
26										0	0		
27										0	0		
28										0	0		
29										0	0		
										0	0	Total - Page 1	
										0	0	GRAND TOTAL	



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-6 DATE 11/4/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date:	<u>11/4/2010</u>
Agenda Item #:	<u>R-6</u>
Est. Start Time:	<u>10:13 am</u>

BUDGET MODIFICATION: LIB-02

Agenda Title:	BUDGET MODIFICATION # LIB-02 Redistributes Personnel Resources among Neighborhood Libraries, Central Library, and Volunteer Services
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>November 4, 2010</u>	Amount of Time Needed:	<u>2 minutes</u>
Department:	<u>Library</u>	Division:	<u>Various</u>
Contact(s):	<u>Becky Cobb</u>		
Phone:	<u>503-988-5499</u>	Ext.:	<u>85499</u>
		I/O Address:	<u>317/Admin</u>
Presenter Name(s) & Title(s):	<u>Becky Cobb, Deputy Director</u>		

General Information

1. What action are you requesting from the Board?

Requesting Board approval of a redistribution of personnel resources to address a number of critical staffing needs for Neighborhood Libraries, Central Library and Volunteer Services.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The library is realigning a number of positions to fill some critical staffing needs and to gain organizational efficiencies. Here is a summary of the changes on an annualized basis:

In the Central Library Division, the Access Services Administrator position for the Stacks work unit is being reclassified to Access Services Manager and will oversee both the Stacks and the Circulation work units (a total of 76 FTE), rather than each unit being managed by separate administrators. The Access Services Administrator position for Circulation is being reclassified downward to an Operations Supervisor, and a .50 Operations Supervisor is being added to the Stacks

**Budget Modification APR
Submit to Board Clerk**

work unit. The goal of this change is to create a unified leadership and vision for materials movement and access services at Central and provide greater support for the entire library system. 3.50 FTE vacant Circulation Clerk positions and 1.25 vacant Library Page positions are being reallocated to help fund these changes as well as contributing to the additional changes listed below.

In the Neighborhood Libraries Division, 1.50 FTE Library Pages and .50 FTE Clerk are added (mostly in 10 hour {.25} increments to existing part time positions) at six branch libraries and the Sort Center. Adding page and clerk hours will help with the increasing materials movement workload at these locations.

At the Belmont Library, a vacant .50 Library Assistant position is being replaced by a 1.00 FTE Library Supervisor position. This is a new position for Belmont, and is based on having a staff size similar to the regional libraries (where there is both an administrator and a supervisor), and the increased patron use of this branch. Belmont consistently ranks third in Neighborhood Library first check-outs, right behind Hollywood and Midland, and the branch is consistently exceeding all other library locations (including Central) in the number of holds filled (over 25,000/month).

Neighborhood Libraries has a .75 Operations Supervisor that is being increased to 1.00 FTE. This position oversees the library's "floating" staff pool as well as 80 on-call materials movement staff who work throughout the 19 library locations. He is also leading the work to implement best practices and efficiencies in all 19 locations through the Priority Practices committee.

In Volunteer Services (part of the Department Administration Division), there is an addition of a .50 Program Coordinator. The number of volunteers has increased in the last two years from 1,600 to 1,800 and the addition of two new library locations has added to the workload as well. This will increase the total Volunteer Services staff from 2.00 to 2.50 FTE.

All of the proposed reclassifications have been approved by the Central Classification and Compensation unit, and the net changes are funded at no increase to the library's overall budget.

3. Explain the fiscal impact (current year and ongoing)

For the current fiscal year there is a net savings of \$7 in the Library Fund, which will be budgeted in Central Library Circulation Temporary Personnel, and a \$10,563 decrease in Fund 3500 for insurance reimbursement.

On an ongoing basis there is a \$12 savings in the Library Fund.

4. Explain any legal and/or policy issues involved.

Not applicable.

5. Explain any citizen and/or other government participation that has or will take place.

Not applicable.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

There is no revenue change in the Library Fund.

- **What budgets are increased/decreased?**

There is no net expenditure change in the Library Fund.

Central Library-Circulation (802110) budget decreases by \$142,426;

Central Library-Stack Services (802120) budget decreases by \$4,477;

Facilities & Material Movement (803420) budget increases by \$8,523;

Volunteer Services (803510) budget increases by \$28,396;

Neighborhood Libraries Management (805110) budget increases by \$12,994;

Belmont Library (805220) budget increases by \$34,021;

Holgate Library (805290) budget increases by \$16,529;

Northwest Library (805330) budget increases by \$10,375;

Rockwood Library (805350) budget increases by \$9,776;

St. Johns Library (805360) budget increases by \$8,360;

Sellwood Library (805370) budget increases by \$9,139;

Woodstock Library (805380) budget increases by \$8,791.

- **What do the changes accomplish?**

Redistribution of personnel resources provides more adequate staffing levels at seven Neighborhood Libraries, Volunteer Services and Materials Management, as well as improving organizational efficiencies at Central Library in the Circulation and Stacks work units.

- **Do any personnel actions result from this budget modification? Explain.**

Specific position number, JCN and HR Org Unit detailed on personnel worksheet.

Central Library Circulation: net decrease of 3.5 FTE;

Central Library Stack Svcs: net decrease of .75 FTE;

Facilities & Material Movement: increase .25 FTE;

Volunteer Services: increase .50 FTE;

Neighborhood Libraries Management: increase .25 FTE;

Neighborhood Libraries: increase 2.25 FTE;

Library total: Net decrease of 1.0 FTE

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Not applicable.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Not applicable.

Budget Modification APR
Submit to Board Clerk

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

Not applicable.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: LIB-02

Required Signatures

**Elected Official or
Department/
Agency Director:**



Date: _____

Vailey Oehlke

Budget Analyst:

Ching Hay

Date: _____

Department HR:

Shelly Kent

Date: _____



Countywide HR:

Candace Busby

Date: _____

**Budget Modification APR
Submit to Board Clerk**

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

ANNUALIZED										
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1510	9792	61691	802110	Access Services Administrator	709610	(1.00)	(59,370)	(17,823)	(17,264)	(94,457)
1510	9025	61691	802110	Operations Supervisor	709610	1.00	49,200	15,985	16,527	81,712
1510	7202	65216	802110	Library Clerk	705638	(0.75)	(19,498)	(6,335)	(11,134)	(36,966)
1510	7202	65218	802110	Library Clerk	710241	(1.00)	(36,037)	(10,818)	(15,573)	(62,428)
1510	7202	65218	802110	Library Clerk	700718	(1.00)	(30,732)	(9,985)	(15,188)	(55,905)
1510	7202	65218	802110	Library Clerk	701939	(0.75)	(23,049)	(7,489)	(11,391)	(41,929)
1510	9792	61692	802120	Access Services Administrator	700413	(1.00)	(52,733)	(15,830)	(16,783)	(85,347)
1510	9796	61692	802120	Access Services Manager	NEW	1.00	60,643	18,205	17,357	96,205
1510	7203	65225	802120	Library Page	700553	(0.75)	(19,136)	(6,217)	(11,107)	(36,460)
1510	7203	65225	802120	Library Page	704198	(0.75)	(19,127)	(6,214)	(11,107)	(36,448)
1510	7203	65224	802120	Library Page	704813	(1.00)	(29,817)	(8,951)	(15,122)	(53,890)
1510	7203	65224	802120	Library Page	704813	1.00	31,904	9,578	15,273	56,755
1510	7203	65224	802120	Library Page	714402	(0.50)	(12,151)	(3,948)	(8,268)	(24,366)
1510	7203	65224	802120	Library Page	714402	0.75	18,226	5,922	11,041	35,189
1510	9025		802120	Operations Supervisor	NEW	0.50	24,600	7,993	9,171	41,763
1510	7211	61743	805220	Library Assistant	700464	(0.50)	(23,229)	(6,973)	(9,071)	(39,273)
1510	9784	61743	805220	Library Supervisor	NEW	1.00	54,720	17,779	16,927	89,426
1510	6022	61719	803510	Program Coordinator	NEW	0.50	24,670	8,015	9,176	41,860
1510	7203	65242	803420	Library Page	710247	(0.50)	(14,909)	(4,476)	(8,468)	(27,853)
1510	7203	65242	803420	Library Page	710247	0.75	22,362	6,713	11,341	40,416
1510	7203	61749	805290	Library Page	New	0.50	12,152	3,948	8,268	24,368
1510	7202	61753	805330	Library Clerk	708937	(0.50)	(18,886)	(5,870)	(8,766)	(33,312)
1510	7202	61753	805330	Library Clerk	708937	0.75	28,329	8,504	11,774	48,607
1510	7202	61755	805350	Library Clerk	702996	(0.50)	(17,285)	(5,816)	(8,640)	(31,541)
1510	7202	61755	805350	Library Clerk	702996	0.75	25,928	8,424	11,600	45,952
1510	7203	61756	805360	Library Page	702729	(0.50)	(14,289)	(4,643)	(8,423)	(27,355)
1510	7203	61756	805360	Library Page	702729	0.75	21,439	6,965	11,274	39,678
1510	7203	61741	805370	Library Page	709959	(0.75)	(22,363)	(6,713)	(11,341)	(40,417)
1510	7203	61741	805370	Library Page	709959	1.00	29,817	8,951	15,122	53,890
1510	7203	61740	805380	Library Page	702315	(0.50)	(14,758)	(4,795)	(8,457)	(28,010)
1510	7203	61740	805380	Library Page	702315	0.75	22,362	7,266	11,341	40,969
1510	9025	61738	805110	Operations Supervisor	713713	(0.75)	(34,167)	(11,101)	(12,197)	(57,465)
1510	9025	61738	805110	Operations Supervisor	713713	1.00	46,556	14,801	16,263	76,620
										0
TOTAL ANNUALIZED CHANGES						(1.00)	10,373	5,450	(15,838)	(12)

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

CURRENT YEAR										
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1510	9792	61691	802110	Access Services Administrator	709610	(0.67)	(39,600)	(11,888)	(11,515)	(63,003)
1510	9025	61691	802110	Operations Supervisor	709610	0.67	32,816	10,662	11,024	54,502
1510	7202	65216	802110	Library Clerk	705638	(0.50)	(13,005)	(4,225)	(7,428)	(24,656)
1510	7202	65218	802110	Library Clerk	710241	(0.67)	(24,037)	(7,216)	(10,387)	(41,639)
1510	7202	65218	802110	Library Clerk	700718	(0.67)	(20,498)	(6,660)	(10,130)	(37,289)
1510	7202	65218	802110	Library Clerk	701939	(0.50)	(15,374)	(4,995)	(7,598)	(27,966)
1510	9792	61692	802120	Access Services Administrator	700413	(0.67)	(35,173)	(10,559)	(11,194)	(56,926)
1510	9796	61692	802120	Access Services Manager	NEW	0.67	40,449	12,143	11,577	64,168
1510	7203	65225	802120	Library Page	700553	(0.50)	(12,763)	(4,147)	(7,409)	(24,319)
1510	7203	65225	802120	Library Page	704198	(0.50)	(12,758)	(4,145)	(7,408)	(24,311)
1510	7203	65224	802120	Library Page	704813	(0.67)	(19,888)	(5,970)	(10,086)	(35,945)
1510	7203	65224	802120	Library Page	704813	0.67	21,280	6,388	10,187	37,856
1510	7203	65224	802120	Library Page	714402	(0.33)	(8,104)	(2,633)	(5,515)	(16,252)
1510	7203	65224	802120	Library Page	714402	0.50	12,157	3,950	7,365	23,471
1510	9025		802120	Operations Supervisor	NEW	0.33	16,408	5,331	6,117	27,856
1510	7211	61743	805220	Library Assistant	700464	(0.33)	(15,494)	(4,651)	(6,050)	(26,195)
1510	9784	61743	805220	Library Supervisor	NEW	0.67	36,498	11,858	11,290	59,647
1510	6022	61719	803510	Program Coordinator	NEW	0.33	16,455	5,346	6,120	27,921
1510	7203	65242	803420	Library Page	710247	(0.33)	(9,944)	(2,985)	(5,648)	(18,577)
1510	7203	65242	803420	Library Page	710247	0.50	14,916	4,478	7,565	26,959
1510	7203	61749	805290	Library Page	NEW	0.33	8,105	2,633	5,515	16,254
1510	7202	61753	805330	Library Clerk	708937	(0.33)	(12,597)	(3,782)	(5,840)	(22,219)
1510	7202	61753	805330	Library Clerk	708937	0.50	18,895	5,672	7,853	32,420
1510	7202	61755	805350	Library Clerk	702996	(0.33)	(11,529)	(3,746)	(5,763)	(21,038)
1510	7202	61755	805350	Library Clerk	702996	0.50	17,294	5,619	7,737	30,650
1510	7203	61756	805360	Library Page	702729	(0.33)	(9,531)	(3,097)	(5,618)	(18,246)
1510	7203	61756	805360	Library Page	702729	0.50	14,300	4,646	7,520	26,466
1510	7203	61741	805370	Library Page	709959	(0.50)	(14,916)	(4,478)	(7,565)	(26,959)
1510	7203	61741	805370	Library Page	709959	0.67	19,888	5,970	10,086	35,944
1510	7203	61740	805380	Library Page	702315	(0.33)	(9,844)	(3,198)	(5,841)	(18,883)
1510	7203	61740	805380	Library Page	702315	0.50	14,916	4,466	7,565	27,327
1510	9025	61738	805110	Operations Supervisor	713713	(0.50)	(22,789)	(7,404)	(8,135)	(38,329)
1510	9025	61738	805110	Operations Supervisor	713713	0.67	30,386	9,872	10,847	51,106
										0
TOTAL CURRENT FY CHANGES						(0.65)	6,919	3,635	(10,562)	(7)



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-7 DATE 11/4/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 11/4/2010
Agenda Item #: R-7
Est. Start Time: 10:15 am

Agenda Title: **Approve Resolution Adopting Tualatin Valley Fire and Rescue's Fire Prevention Code**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: November 4, 2010 **Amount of Time Needed:** 5 minutes
Department: Community Services **Division:** Land Use and Trans Plan
Contact(s): Karen Schilling
Phone: 503-988-5050 **Ext.** 29635 **I/O Address:** 455/1st Floor
Presenter Name(s) & Title(s): Karen Schilling, Planning Manager and Steve Forster, Tualatin Valley Fire & Rescue Fire Marshal

General Information

1. What action are you requesting from the Board?

Approve Resolution adopting Tualatin Valley Fire and Rescue's Fire Prevention Code.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

On a cycle of approximately every three years, the International Code Council develops and publishes an updated version of the International Fire Code. This Code is subsequently adopted by the Office of the State Fire Marshal as the Oregon Fire Code (including Oregon-specific amendments) and Tualatin Valley Fire & Rescue (with any TVF&R-specific amendments). After adoption by TVF&R, ORS 478.924 requires that the governing body of every city or county served by the fire district to approve the fire code ordinance by resolution for the provisions to be effective in that city or county (or portions thereof). Therefore, TVF&R is requesting that the County pass a resolution approving TVF&R Ordinance 10-02.

TVF&R has adopted two local amendments as is allowed by State law. Both amendments target the significant problem of false automatic alarms in our region. Nearly 1 in 10 emergency calls for TVF&R are false alarms dispatched by automatic alarm systems at commercial occupancies - resulting in a huge cost to our taxpayers. False alarms take emergency crews out of service, so they are unavailable for true emergencies, and responding to thousands of false alarms puts them on the road unnecessarily, adding to the risk to our community.

Agenda Placement Request
Submit to Board Clerk

The first amendment of the fire code requires that alarm monitoring companies attempt to verify the accuracy of alarms in commercial buildings prior to retransmitting to 911 centers, a precaution already taken in household alarm systems. This has no impact on the design or construction of buildings – it only impacts how alarm signals are handled by the offsite alarm monitoring companies.

The second amendment eliminates a firefighting water flow credit given for alarm systems. Given the poor reliability of alarm systems, TVF&R no longer believes it is prudent to trade firefighting water supply for unreliable alarm systems. This credit was rarely used, so the amendment should have little impact on the construction or design communities.

3. Explain the fiscal impact (current year and ongoing).

There is no fiscal impact to Multnomah County.

4. Explain any legal and/or policy issues involved.

Adopting the TVR&R code is required for them to continue providing service in Multnomah County.

5. Explain any citizen and/or other government participation that has or will take place.

The proposed amendments went through TVFR's Board of Director's approval process, including public meeting advertising, and 2 separate readings prior to approval. Additionally, there was extensive dialogue with the Central Station Alarm Association (CSAA), since the amendments primarily affect the alarm monitoring industry.

Required Signature

**Elected Official or
Department/
Agency Director:**



Date: 10/14/2010

**Agenda Placement Request
Submit to Board Clerk**

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving Fire Code Ordinance 10-02 for Tualatin Valley Fire and Rescue, a Rural Fire Protection District and Repealing Resolution 07-189

The Multnomah County Board of Commissioners Finds:

- a. On December 20, 2007, by Resolution 07-189, the Board approved Fire Code Ordinance 99-150 for Tualatin Valley Fire and Rescue, a Rural Fire Protection District, (District).
- b. On August 17, 2010, pursuant to ORS Chapter 478, the District adopted a new Fire Code Ordinance 10-02.
- c. A portion of the District lies within the boundaries of Multnomah County.
- d. ORS 478.924 requires that Multnomah County approve the new District Ordinance before it can be applied within the boundaries of Multnomah County.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves the Fire Code Ordinance 10-02 for Tualatin Valley Fire and Rescue, a Rural Fire Protection District, attached as Exhibit A.
2. Resolution 07-189 is repealed.

ADOPTED this ___ day of November 2010

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

REVIEWED:

HENRY H. LAZENBY, JR., COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:
M. Cecilia Johnson, Director, Dept of Community Services

ORDINANCE 10-02

AN ORDINANCE ADOPTING FIRE CODES AND STANDARDS FOR TUALATIN VALLEY FIRE AND RESCUE, A RURAL FIRE PROTECTION DISTRICT, PROVIDING FOR A REASONABLE LEVEL OF LIFE SAFETY AND PROPERTY PROTECTION FROM THE HAZARDS OF FIRE, EXPLOSION OR DANGEROUS CONDITIONS IN NEW AND EXISTING BUILDINGS, STRUCTURES, AND PREMISES AND TO PROVIDE SAFETY TO FIREFIGHTERS AND EMERGENCY RESPONDERS DURING EMERGENCY OPERATIONS, AND REPEALING ORDINANCE 07-01.

WHEREAS, Tualatin Valley Fire & Rescue, A Rural Fire Protection District, has developed uniform fire regulations for the jurisdictions served; and

WHEREAS, Tualatin Valley Fire and Rescue, A Rural Fire Protection District, hereinafter referred to as the District, finds it necessary to adopt regulations that establish a minimum level of fire safety, thus does hereby adopt the following regulations; and now, therefore;

IT IS ORDAINED AS FOLLOWS:

TITLE AND FILING:

This ordinance, including the codes hereby adopted, shall be filed in the record of the District and in the office of Washington, Multnomah, and Clackamas County Clerks and Oregon State Fire Marshal's office as prescribed by ORS 478.940. A copy shall be posted at each fire station within the District. From the date on which this ordinance shall take effect, provisions thereof shall be controlling within the territorial limits of the District and within each city and county within the District approving pursuant to ORS 478.924. The whole of this ordinance shall be known as the Fire Prevention Code and may be referred to as the Fire Code and shall be enforced by the Fire Marshal's Office created by Ordinance 91-02.

SCOPE:

The purpose of this code is to establish the minimum requirements consistent with nationally recognized good practice for providing a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions in new and existing buildings, structures and premises and to provide safety to firefighters and emergency responders during emergency operations as authorized by ORS 478.910

SECTION I – ADOPTION OF THE 2010 OREGON FIRE CODE:

For the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, the International Fire Code, 2009 Edition, as published and copyrighted by International Fire Code Council and as amended and adopted by the Oregon State Fire Marshal's Office and known as the 2010 Oregon Fire Code, is hereby adopted.

SECTION II – ENFORCEMENT OF CODE

Notwithstanding provisions in the Oregon Fire Code authorizing or requiring inspections of buildings and premises or testing of fire protection systems and equipment, e.g. Sections 106, or provisions providing for enforcement of the Code, such inspections, testing and enforcement of the Code shall be discretionary by the Chief and other individuals charged by the Chief with such activities. The District recognizes that it has limited financial resources with which to provide fire, rescue, and other services and functions and is forced to make public policy decisions as to allocation of District resources. Although the District places a high

priority on prevention, inspection, and maintenance of fire systems, due to financial limitations, it is the Board's policy to require inspections only so often as necessary to provide a reasonable level of fire and life safety. Accordingly, although the Fire Chief and other individuals charged by the Chief with these activities are encouraged to pursue them, performing such activities, as well as the scope and frequency of such activities, shall be within the discretion of the Fire Chief. It is the intention of the District to make clear that the District's duty to perform the inspections and testing, or to take enforcement actions as set forth in the Code, is limited to providing a reasonable level of fire and life safety. Such actions are discretionary.

SECTION III – AMENDMENTS TO THE 2010 OREGON FIRE CODE:

The 2010 Oregon Fire Code is hereby amended as follows:

1. **The following new SECTION 907.7.6 is added:**

907.7.6 Alarm Verification. No later than December 1, 2010, or as soon thereafter as approved by a city or county, Supervising Stations shall not retransmit alarm signals to Public Fire Service Dispatch and Communications Centers until an attempt is made to verify the accuracy of the alarm signal at the Protected Premises. Verification attempt shall be made within 90 seconds of receipt of alarm signal. If the Protected Premises is contacted and can confirm that no fire or emergency condition exists, then the alarm signal shall not be retransmitted. In all other situations, the alarm signal shall be immediately retransmitted. This section modifies the retransmission requirements of NFPA 72. Nothing in this section is intended to permit delay of notification devices and evacuation at the Protected Premises.

Exception: Waterflow alarms and Manual Pull Station alarms shall be immediately retransmitted without verification where they can be distinguished by the Supervising Station from other alarm initiating devices at the Protected Premises.

2. **The following section of Appendix B105.3.1.2 is deleted in its entirety:**

B105.3.1.2 Fire Alarm Systems. A reduction in required fire-flow of 25% is allowed when the building is provided with an automatic and manual fire alarm system that is installed throughout the building and is monitored by an approved central receiving station. The systems shall meet all requirements of NFPA 72 as specific for a central station fire alarms system providing total (complete) coverage by detection devices.

SECTION IV – PENALTIES

Any person who violates any of the provisions of these regulations hereby adopted or fails to comply therewith, or violates or fails to comply with any order made thereunder, or who builds in violation of any detailed statements, specification or plans submitted and approved thereunder and from which no appeal has been taken, or shall fail to comply with such an order as affirmed or modified by the Board of Appeals or by a court of competent jurisdiction within the time affixed herein, shall severally, for each and every such violation and non-compliance respectively, be guilty of a violation of the Fire Prevention Code as provided in ORS 478.930, punishable upon conviction as prescribed by ORS 478.990. All fines or punishments authorized upon conviction shall include the costs to the District to remedy the violation including costs of towing, storage or removal of the hazard or obstruction if necessary.

The Chief or designated representative may bring a complaint in law or in equity to alleviate a violation of this ordinance as well as in addition to the rights to enforce said ordinance under the provisions of ORS 478.930 and ORS 478.990.

SECTION V – FIRE CODE BOARD OF APPEALS

As authorized by ORS 479.180, the District may establish a board of appeals. Such board of appeals may be implemented through bylaws and other procedures adopted by ordinance of the District. In the event that the fire district Board adopts a board of appeals, the provisions of this ordinance, where appropriate, are subject to the board of appeals procedures.

SECTION VI – REPEAL OF CONFLICTING ORDINANCES

The provisions of this ordinance, i.e. the Fire Code, shall be controlling within the territorial limits of the District and within each city and county within the District approving pursuant to ORS 478.924. The existing fire code, Ordinance 07-01, has been approved within each city and county within the District. The District desires that the existing fire code continue in effect until such time as the cities and counties within the District have approved this new Fire Code pursuant to ORS 478.924. Accordingly, Ordinance 07-01, and all former ordinances or parts thereof, which are conflicting or inconsistent with the provisions of this ordinance or of the code or standards hereby adopted, are hereby repealed, effective the effective date of this ordinance; provided, however, that Ordinance 07-01 shall continue in effect in each city or county which has approved it until the city or county approves this Ordinance 10-02. Further, prosecutions or violations under repealed ordinances may continue after the effective date of this ordinance.

SECTION VII – VALIDITY

The District hereby declares that should any section, paragraph, sentence or word of this ordinance or of the Codes or Standards hereby adopted be declared for any reason to be invalid, it is the intent of the District that it would have passed all other portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

SECTION VIII – DATE OF EFFECT

The Board of Directors of the Fire District finds and determines that it is necessary and expedient that the provisions of this ordinance become effective 30 days following adoption, as authorized by ORS 198.570.

First reading by Title only this 27 day of July, 2010.

Second reading by Title only this 17 day of August, 2010.

PASSED by the District this 17 day of August, 2010.

Robert C. Wyffels
PRESIDENT

[Signature]
SECRETARY-TREASURER



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-8 DATE 11/4/2010
VANDA GROW, BOARD CLERK

Board Clerk Use Only	
Meeting Date:	11/4/2010
Agenda Item #:	R-8
Est. Start Time:	10:20 am

BUDGET MODIFICATION: DCHS11 - 13

Agenda Title:	BUDGET MODIFICATION DCHS11-13 Increases the Department of County Human Services, Human Resource Unit staffing by 0.5 FTE.
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>Next Available</u>	Amount of Time Needed:	<u>5 minutes</u>
Department:	<u>County Human Services</u>	Division:	<u>Human Resources</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>503-988-3691</u>	Ext.:	<u>26858</u>
		I/O Address:	<u>167/2nd</u>
Presenter Name(s) & Title(s):	<u>Urmila Jhattu, DCHS Human Resources Manager</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) recommends approval of budget modification DCHS-13, which will increase the DCHS Human Resources (HR) staffing by .50 FTE increasing a Human Resources Analyst 2 position from 0.5 FTE to 1.0 FTE.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Program Offer # 25001 – DCHS Human Resources Unit supports the department’s 700 regular and 33 temporary employees located throughout the County by providing services and consultation to managers and employees. Due to the additional level of HR support needed to support the work of the department, it is necessary to increase a currently budgeted position (Human Resource Analyst 2) from a 0.5 FTE to 1.0 FTE. This is accomplished by reallocating \$30,000 from temporary staffing services with the balance of \$5,116 from professional services to fund the position. This position is strategic to the department’s recruitment and retention of qualified professionals needed to meet the county’s growing human services demand.

**Budget Modification APR
Submit to Board Clerk**

3. Explain the fiscal impact (current year and ongoing)

The current year fiscal impact will be a net effect of zero (0). Ongoing expense will be directly proportionate to the county's increase in personnel cost based on Cost of Living Adjustments and Wage/Salary step increases, where applicable.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

There is no revenue being changed.

- **What budgets are increased/decreased?**

Program Offer # 25001 – Human Resources budget is being increase by \$1,285. Personnel cost will increase by a net of \$5,116, Professional Services will decrease by \$3,831. Program Offer # 25002 - Business Services budget will decrease Professional Services by \$1,285.

- **What do the changes accomplish?**

Program Offer # 25001 – Human Resources will increase by 0.50 FTE.

- **Do any personnel actions result from this budget modification? Explain.**

Yes, the approval of this budget modification will result in an increase in the currently budgeted position number 705795 – Human Resource Analyst 2, from 0.50 FTE to 1.0 FTE.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

N/A

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

N/A

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

N/A

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION:

Required Signatures

**Elected Official
or Department/
Agency
Director:**

Kathy Linker for Joanne Fuller

Date: 10/21/10

[Signature]

10/22/10

Budget Analyst:

Urvila Shastri

Date: _____

**Department
HR:**

Date: 10/21/10

**Countywide
HR:**

Joi E. Dor

Date: October 21,
2010

Budget Modification ID: **DCHS11-13****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	26-10	1000	25001	40			CHSBS.HR.CGF	60000	148,667	170,757	22,090		Permanent
2	26-10	1000	25001	40			CHSBS.HR.CGF	60130	44,482	50,836	6,354		Salary Related Expenses
3	26-10	1000	25001	40			CHSBS.HR.CGF	60140	38,124	44,796	6,672		Insurance Benefits
4										0			
5	26-10	1000	25001	40			CHSBS.HR.CGF	60170	3,831	0	(3,831)		Professional Svcs
6	26-10	1000	25001	40			CHSBS.HR.CGF	60100	30,000	0	(30,000)		Temp
7										0			
8	26-10	1000	25002	40			CHSBS.FIN.CGF	60170	78,020	76,735	(1,285)		Professional Svcs
9										0			
10										0			
11										0			
12										0			
13	72-10	3500		20		705210		50316		(6,672)	(6,672)		Svc Rmb Med/Dental
14	72-10	3500		20		705210		60330		6,672	6,672		Claims Paid
15										0			
16										0			
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL



Lynda GROW <lynda.grow@multco.us>

FW: Comcast Term Extension

1 message

KINOSHITA Carol <carol.kinoshita@co.multnomah.or.us>

Thu, Oct 28, 2010 at 4:14 PM

To: WIREN Corie <corie.wiren@co.multnomah.or.us>

Cc: GROW Lynda <lynda.grow@co.multnomah.or.us>, MADRIGAL Marissa D <marissa.d.madrigal@co.multnomah.or.us>, LAZENBY Chip <Chip.LAZENBY@co.multnomah.or.us>, DUVALL Stephanie E <stephanie.e.duvall@co.multnomah.or.us>, rgibbons@mhcrc.org

Hi Corie,

Although our office will sponsor the Comcast term extension resolution at next week's meeting, MHCRC staff have offered to brief you on this item before next Thurs. Please contact Rebecca Gibbons at MHCRC (tel: 503-823-5385 or rgibbons@mhcrc.org) if you'd like to set up a briefing (I left you a voice message, but after I did so, I remembered I'm not here tomorrow and you weren't available when I ran upstairs to find you so I thought it would be easier for you to contact Rebecca directly if you'd like a briefing). Thanx!

Carol

From: KINOSHITA Carol**Sent:** Thursday, October 28, 2010 3:38 PM**To:** GROW Lynda; LAZENBY Chip**Cc:** DUVALL Stephanie E**Subject:** FW: Comcast Term Extension**Importance:** High

As discussed, we checked with Jacquie Weber and Stephanie Duvall, who approved our sponsoring this item for next week's meeting as Stephanie has been working with MHCRC on the Comcast negotiations. I've changed the attached APR to reflect this. Thanx!

Carol

2 attachments **RES_ComcastCableExtension.doc**
60K **MultCoAPR_ComcastTermExtension ck.doc**
96K

C-2

GROW Lynda

From: BUSBY Shannon
Sent: Friday, October 15, 2010 11:59 AM
To: MADRIGAL Marissa D
Cc: GROW Lynda; PICKTHORNE Linda K; WALKER Lester A; ISAAC Leah; LEAR Wendy R; STOLL Robert R
Subject: FW: Submitting Bud Mod HD-11-04
Attachments: HD-11-04 Class Comp letters.pdf; APR-HD-11-04 Personnel#3.doc; Copy of Bud Mod HD-11-04 Personnel #3.xls

Budmod HD-11-04 for placement on the Nov 4th board agenda.

Shannon Busby
 Sr. Budget Analyst
 Multnomah County Budget Office
 503-988-3312 x26744

No paper was wasted in the creation of this email but a number of electrons were severely inconvenienced.

From: Linda Pickthorne [mailto:linda.k.pickthorne@multco.us]
Sent: Tuesday, October 12, 2010 9:34 AM
To: BUSBY Shannon
Cc: JOHNSON KaRin R; FULLER-POE Kathleen; STOLL Robert R
Subject: Submitting Bud Mod HD-11-04

Shannon, please submit Bud Mod HD-11-04 to Marissa Madrigal (cc: Lynda Grow) for placement on the November 4 Board agenda (consent calendar). Thank you.

Agenda Title:	BUDGET MODIFICATION - HD-04 authorizing two position re-classifications within various Divisions of the Health Department as determined by the Class/Comp Unit of Central Human Resources.
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--
 Linda K. Pickthorne, Management Assistant
 Multnomah County Health Department
 426 SW Stark St., 8th Floor
 Portland, Oregon 97204
 (503) 988-6837 My desk
 (503) 849-7445 Blackberry
 (503) 988-3676 Fax

Proud member of the Operations and Administration Team - "Count on us!"

10/22/2010

R-2

GROW Lynda

From: Corie Wiren [corie.wiren@multco.us]
Sent: Thursday, October 21, 2010 6:34 AM
To: GROW Lynda
Cc: MOUSHEY Patsy; OLSEN Andrew
Subject: Re: Veterans Day Proclamation 11/4/2010 ?

Hi Lynda,

Yes, Nov 4th would be great! I think we will need 30mins.

Thanks,
 Corie

On Oct 20, 2010, at 4:16 PM, GROW Lynda <lynda.grow@co.multnomah.or.us> wrote:

When is this coming forward to the Board? We are closed 11/11 for Veterans Day, right?
 So you'll present it the week before? 11/4?

Lynda J. Grow, Board Clerk
 Multnomah County Commissioners
Lynda.Grow@co.multnomah.or.us
 Phone & Voice Mail: 503-988-5274

From: Corie Wiren [mailto:corie.wiren@multco.us]
Sent: Wednesday, October 20, 2010 11:14 AM
To: MOUSHEY Patsy
Cc: #ALL BOARD CLERKS; MCKEEL Diane; OLSEN Andrew
Subject: Re: Veterans Day Proclamation

Hi Patsy,

Thanks for checking in about this. Yes, Commissioner McKeel will be presenting a Veterans Day Proclamation and we appreciate the work you are doing to identify veterans in the county. Andrew Olsen will be the staff person from our office who will be working on the proclamation.

Thanks again.
 Corie

On Wed, Oct 20, 2010 at 11:02 AM, Patsy Moushey <patsy.moushey@multco.us> wrote:
 Hi Corie,
 I wasn't sure if Commissioner McKeel is presenting the Veterans Day Proclamation again this year and so I wanted to touch base and let someone know that I am in the process of verifying the list of Multco employees who are Veterans so they can be recognized during the proclamation.

10/22/2010

I should have all the information back from Departments by early next week. I will forward the list on to the Board Clerk by next Wednesday 10/27. Please let me know if I need to forward this information on to someone else.

thanks,

Patsy Moushey, PHR
Multnomah County Central HR
Mail Stop: 503/3/300
501 SE Hawthorne Blvd STE 300
Portland OR 97214
503.988.5015 x28198
patsy.moushey@multco.us
www.multco.us/jobs

----- Forwarded message -----

From: **MCKEEL Diane** <diane.mckeel@co.multnomah.or.us>
Date: Wed, Nov 4, 2009 at 1:51 PM
Subject: Veterans Day Proclamation
To: #MULTNOMAH COUNTY ALL EMPLOYEES <m.c.all.emp@co.multnomah.or.us>

Dear Multnomah County Employees,

As you know, November 11 is Veterans' Day. Tomorrow I will be bringing a proclamation forward in recognition of the contributions those in uniform have made to our country. If you are one of the over 300 Multnomah County employees who have served, thank you.

If you are a veteran or know someone who is, I encourage you to contact Multnomah County Veterans Services (http://www.co.multnomah.or.us/ads/ads_services.shtml#vets) to get all the various services that are available to you or your loved ones. Our veterans' services officers are devoted to getting all the resources available to those who need them. They can be reached at 503.988.3620 (x25005).

If you have a chance (and your supervisor allows), I encourage you to come to the boardroom in the Multnomah Building to see the proclamation read and adopted at approximately 9:45am tomorrow.

I hope you will join me tomorrow in recognizing those who keep our country safe, and thank your fellow coworkers, friends and family who have served.

Sincerely,

<image001.jpg>

Commissioner Diane McKeel
503.988.5213
District4@co.multnomah.or.us

--

Corie Wiren
Chief of Staff
Office of Commissioner Diane McKeel
o: 503.988.5213 x.26234
corie.wiren@multco.us
<http://www.multco.us/portal/site/ds4>

R-3

R-4

GROW Lynda

From: RUSSELL Erin E
Sent: Monday, October 04, 2010 4:15 PM
To: MADRIGAL Marissa D; GROW Lynda
Cc: MACALISTAIRE Edie M; RESARE Joyce M
Subject: November 4, 2010 agenda placement request; DCJ Ordinance (2nd reading) & Resolution
Attachments: DCJ APR_ASD UA Fee Resolution.doc; AdultSvcsFeeOrdin.doc; AdultSvcFeeRES.doc

DCJ would like to request 5 minutes on the November 4, 2010 Board agenda for the second reading of an Ordinance along with the accompanying Resolution. Attached is the completed APR, Ordinance & Resolution.

Lynda,

Please add the following electronic signature to the APR:

- Elected Official or Dept/Agency Director: **Joyce Resare for Scott Taylor**

Erin Russell

Finance Supervisor_Interim
 Multnomah County, Department of Community Justice
501 SE Hawthorne Blvd Ste 250, Portland, OR 97214
 interoffice mail: 503 / 250
 ☎ 503-988-3550 ext. 83550
 📠 503-988-3990
 ✉ erin.russell@co.multnomah.or.us



Please consider the environment before printing this e-mail

10/28
and

11/4

R.

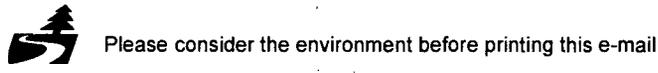
GROW Lynda

From: RUSSELL Erin E
Sent: Monday, October 04, 2010 4:10 PM
To: MADRIGAL Marissa D; GROW Lynda
Cc: MACALISTAIRE Edie M; RESARE Joyce M
Subject: October 28, 2010 agenda placement request; DCJ Ordinance (1st reading)
Follow Up Flag: Follow up
Flag Status: Completed
Attachments: AdultSvcsFeeOrdin.doc; DCJ APR_ASD UA Fee Ordinance.doc

DCJ would like to request 5 minutes on the October 28, 2010 Board agenda for the first reading of an Ordinance. Attached is the completed APR and Ordinance.

Lynda,
 Please add the following electronic signature to the APR:
 • Elected Official or Dept/Agency Director: **Joyce Resare for Scott Taylor**

Erin Russell
 Finance Supervisor_Interim
 Multnomah County, Department of Community Justice
 501 SE Hawthorne Blvd Ste 250, Portland, OR 97214
 interoffice mail: 503 / 250
 ☎ 503-988-3550 ext. 83550
 ☎ 503-988-3990
 ✉ erin.russell@co.multnomah.or.us



R-5

GROW Lynda

From: MADRIGAL Marissa D
Sent: Thursday, October 21, 2010 8:48 AM
To: McGILLIVARY Heather C; GROW Lynda
Subject: RE: Request Placement of ~~DCJ-07~~ on October 14th Board Agenda

Great! Thanks.

From: Heather Mcgillivary [mailto:heather.c.mcgillivary@multco.us]
Sent: Wednesday, October 20, 2010 11:28 AM
To: MADRIGAL Marissa D; GROW Lynda
Cc: RESARE Joyce M; BUSBY Shannon; TREB Kathleen A; BERNARD Kimberly Pukstas
Subject: Request Placement of DCJ-07 on October 14th Board Agenda

Marissa:

DCJ would like to request 3 minutes on the **November 4th** Board agenda for the attached budget modification titled "**# DCJ-08 Appropriates \$234,338 to the Federal/State Fund from the US Department of Justice Office of Justice Programs, Enhanced Jail Re-Entry Services Grant**" Kathleen Treb and Kim Bernard be the presenters.

Lynda, will you please add the following electronic signatures?

- Elected Official or Dept/Agency Director: Joyce Resare for Scott Taylor
- Budget Analyst: Shannon Busby

No HR signatures are required on this APR as there are no personnel actions as a result.

Thanks!

R-6

GROW Lynda

From: COBB Becky
Sent: Wednesday, October 20, 2010 9:57 AM
To: MADRIGAL Marissa D; GROW Lynda
Cc: FLANIGAN Daniel; HAY Ching L
Subject: Library Bud Mod

Attachments: BM-LIB-02 APR.doc; BM-LIB-02RevExp.xls

Hi ~

Attached is a budget modification for the Nov. 4th Board agenda. It's my understanding that it needs to go on the regular agenda since it involves some FTE changes. Ching has already reviewed and approved it. I'm coming to the Multnomah Building this afternoon so I'll bring a hard copy with signatures. Please let me know if you have any questions or if there's anything more you need from me.



BM-LIB-02 APR.doc (101 KB)
BM-LIB-02RevExp p.xls (186 KB)

Thanks!

Becky

Becky Cobb ~ Deputy Director
Multnomah County Library
205 NE Russell St ~ Portland, OR 97212
beckyc@multcolib.org ~ 503/988-5499

GROW Lynda

From: COBB Becky
Sent: Wednesday, October 20, 2010 12:27 PM
To: GROW Lynda
Subject: RE: Reclass studies to go with BM-LIB-02

Ching told me that these needed to be included with our bud mod request that I sent in earlier today (BM-LIB-02) ~ and that they should go to you. If that's not the case, please feel free to delete!

Becky

Becky Cobb ~ Deputy Director
Multnomah County Library
205 NE Russell St ~ Portland, OR 97212
beckyc@multcolib.org ~ 503/988-5499

From: GROW Lynda
Sent: Wednesday, October 20, 2010 12:27 PM
To: COBB Becky
Subject: RE: Reclass studies to go with BM-LIB-02

What is this for?

Lynda J. Grow, Board Clerk
Multnomah County Commissioners
Lynda.Grow@co.multnomah.or.us
Phone & Voice Mail: 503-988-5274

From: COBB Becky
Sent: Wednesday, October 20, 2010 12:13 PM
To: HAY Ching L; GROW Lynda
Subject: Reclass studies to go with BM-LIB-02

<< File: Prog Coord from New - Lib #1553.pdf >> << File: Access Svcs Mgr from Access Svcs Adm - Lib - #1563.pdf >> << File: Ops Supv from Acc Svc Adm - Lib - #1562.pdf >> << File: Lib Supv from Lib Asst vacant - Lib #1566.pdf >> << File: Ops Supv from 2 Pages - Lib - #1561.pdf >>

I think this is it! I'm sorry I didn't realize these needed to be included.

Thanks,

Becky

Becky Cobb ~ Deputy Director
Multnomah County Library
205 NE Russell St ~ Portland, OR 97212
beckyc@multcolib.org ~ 503/988-5499

GROW Lynda

From: COBB Becky
Sent: Wednesday, October 20, 2010 12:13 PM
To: HAY Ching L; GROW Lynda
Subject: Reclass studies to go with BM-LIB-02

Attachments: Prog Coord from New - Lib #1553.pdf; Access Svcs Mgr from Access Svcs Adm - Lib - #1563.pdf; Ops Supv from Acc Svc Adm - Lib - #1562.pdf; Lib Supv from Lib Asst vacant - Lib #1566.pdf; Ops Supv from 2 Pages - Lib - #1561.pdf



Prog Coord from Access Svcs Mgr Ops Supv from Lib Supv from Ops Supv from 2
New - Lib #155...from Access Sv...acc Svc Adm - Li..lib Asst vacant .. Pages - Lib - ...

I think this is it! I'm sorry I didn't realize these needed to be included.

Thanks,

Becky

*Becky Cobb ~ Deputy Director
Multnomah County Library
205 NE Russell St ~ Portland, OR 97212
beckyc@multcolib.org ~ 503/988-5499*

R-6



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 08/02/10)

Board Clerk Use Only	
Meeting Date:	_____
Agenda Item #:	_____
Est. Start Time:	_____
Date Submitted:	_____

BUDGET MODIFICATION: LIB-02

Agenda Title:	BUDGET MODIFICATION # LIB-02 Redistributes Personnel Resources among Neighborhood Libraries, Central Library, and Volunteer Services
----------------------	---

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>November 4, 2010</u>	Amount of Time Needed:	<u>2 minutes</u>
Department:	<u>Library</u>	Division:	<u>Various</u>
Contact(s):	<u>Becky Cobb</u>		
Phone:	<u>503-988-5499</u>	Ext.	<u>85499</u>
		I/O Address:	<u>317/Admin</u>
Presenter Name(s) & Title(s):	<u>Becky Cobb, Deputy Director</u>		

General Information

1. What action are you requesting from the Board?

Requesting Board approval of a redistribution of personnel resources to address a number of critical staffing needs for Neighborhood Libraries, Central Library and Volunteer Services.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The library is realigning a number of positions to fill some critical staffing needs and to gain organizational efficiencies. Here is a summary of the changes on an annualized basis:

In the Central Library Division, the Access Services Administrator position for the Stacks work unit is being reclassified to Access Services Manager and will oversee both the Stacks and the Circulation work units (a total of 76 FTE), rather than each unit being managed by separate administrators. The Access Services Administrator position for Circulation is being reclassified downward to an Operations Supervisor, and a .50 Operations Supervisor is being added to the Stacks

**Budget Modification APR
Submit to Board Clerk**

work unit. The goal of this change is to create a unified leadership and vision for materials movement and access services at Central and provide greater support for the entire library system. 3.50 FTE vacant Circulation Clerk positions and 1.25 vacant Library Page positions are being reallocated to help fund these changes as well as contributing to the additional changes listed below.

In the Neighborhood Libraries Division, 1.50 FTE Library Pages and .50 FTE Clerk are added (mostly in 10 hour {.25} increments to existing part time positions) at six branch libraries and the Sort Center. Adding page and clerk hours will help with the increasing materials movement workload at these locations.

At the Belmont Library, a vacant .50 Library Assistant position is being replaced by a 1.00 FTE Library Supervisor position. This is a new position for Belmont, and is based on having a staff size similar to the regional libraries (where there is both an administrator and a supervisor), and the increased patron use of this branch. Belmont consistently ranks third in Neighborhood Library first check-outs, right behind Hollywood and Midland, and the branch is consistently exceeding all other library locations (including Central) in the number of holds filled (over 25,000/month).

Neighborhood Libraries has a .75 Operations Supervisor that is being increased to 1.00 FTE. This position oversees the library's "floating" staff pool as well as 80 on-call materials movement staff who work throughout the 19 library locations. He is also leading the work to implement best practices and efficiencies in all 19 locations through the Priority Practices committee.

In Volunteer Services (part of the Department Administration Division), there is an addition of a .50 Program Coordinator. The number of volunteers has increased in the last two years from 1,600 to 1,800 and the addition of two new library locations has added to the workload as well. This will increase the total Volunteer Services staff from 2.00 to 2.50 FTE.

All of the proposed reclassifications have been approved by the Central Classification and Compensation unit, and the net changes are funded at no increase to the library's overall budget.

3. Explain the fiscal impact (current year and ongoing)

For the current fiscal year there is a net savings of \$7 in the Library Fund, which will be budgeted in Central Library Circulation Temporary Personnel, and a \$10,563 decrease in Fund 3500 for insurance reimbursement.

On an ongoing basis there is a \$12 savings in the Library Fund.

4. Explain any legal and/or policy issues involved.

Not applicable.

5. Explain any citizen and/or other government participation that has or will take place.

Not applicable.

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

There is no revenue change in the Library Fund.

- **What budgets are increased/decreased?**

There is no net expenditure change in the Library Fund.

Central Library-Circulation (802110) budget decreases by \$142,426;

Central Library-Stack Services (802120) budget decreases by \$4,477;

Facilities & Material Movement (803420) budget increases by \$8,523;

Volunteer Services (803510) budget increases by \$28,396;

Neighborhood Libraries Management (805110) budget increases by \$12,994;

Belmont Library (805220) budget increases by \$34,021;

Holgate Library (805290) budget increases by \$16,529;

Northwest Library (805330) budget increases by \$10,375;

Rockwood Library (805350) budget increases by \$9,776;

St. Johns Library (805360) budget increases by \$8,360;

Sellwood Library (805370) budget increases by \$9,139;

Woodstock Library (805380) budget increases by \$8,791.

- **What do the changes accomplish?**

Redistribution of personnel resources provides more adequate staffing levels at seven Neighborhood Libraries, Volunteer Services and Materials Management, as well as improving organizational efficiencies at Central Library in the Circulation and Stacks work units.

- **Do any personnel actions result from this budget modification? Explain.**

Specific position number, JCN and HR Org Unit detailed on personnel worksheet.

Central Library Circulation: net decrease of 3.5 FTE;

Central Library Stack Svcs: net decrease of .75 FTE;

Facilities & Material Movement: increase .25 FTE;

Volunteer Services: increase .50 FTE;

Neighborhood Libraries Management: increase .25 FTE;

Neighborhood Libraries: increase 2.25 FTE;

Library total: Net decrease of 1.0 FTE

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Not applicable.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Not applicable.

Budget Modification APR
Submit to Board Clerk

- If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?

Not applicable.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: LIB-02

Required Signatures

**Elected Official or
Department/
Agency Director:**



Vailey Oehlke

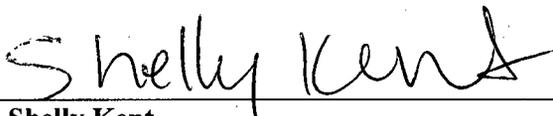
Date: 10/19/10

Budget Analyst:

Ching Hay

Date: _____

Department HR:



Shelly Kent

Date: 10/29/10

Countywide HR:

Candace Busby

Date: _____

Budget Modification ID: **LIB-02****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	80-20	1510	80000	70		802110		60000	1,133,427	1,053,730	(79,697)		Permanent
2	80-20	1510	80000	70		802110		60100	8,000	8,007	7		Temporary
3	80-20	1510	80000	70		802110		60130	344,324	320,002	(24,322)		Salary Related Expenses
4	80-20	1510	80000	70		802110		60140	449,588	413,555	(36,033)		Insurance Benefits
5	80-20	1510	80000	70		802110		60350	33,180	30,799	(2,381)	(142,426)	Central Indirect
6													
7	80-20	1510	80000	70		802120		60000	1,504,997	1,506,604	1,607		Permanent
8	80-20	1510	80000	70		802120		60130	463,923	464,281	358		Salary Related Expenses
9	80-20	1510	80000	70		802120		60140	765,210	758,843	(6,367)		Insurance Benefits
10	80-20	1510	80000	70		802120		60350	50,011	49,936	(75)	(4,477)	Central Indirect
11													
12	80-80	1510	80018	70		803420		60000	513,299	518,271	4,972		Permanent
13	80-80	1510	80018	70		803420		60130	156,639	158,132	1,493		Salary Related Expenses
14	80-80	1510	80018	70		803420		60140	204,268	206,185	1,917		Insurance Benefits
15	80-80	1510	80018	70		803420		60350	26,546	26,688	142	8,523	Central Indirect
16													
17	80-00	1510	80010	70		803510		60000	188,283	204,738	16,455		Permanent
18	80-00	1510	80010	70		803510		60130	56,523	61,869	5,346		Salary Related Expenses
19	80-00	1510	80010	70		803510		60140	52,531	58,651	6,120		Insurance Benefits
20	80-00	1510	80010	70		803510		60350	6,070	6,545	475	28,396	Central Indirect
21													
22	80-50	1510	80016	70		805110		60000	549,458	557,054	7,596		Permanent
23	80-50	1510	80016	70		805110		60130	172,452	174,920	2,468		Salary Related Expenses
24	80-50	1510	80016	70		805110		60140	204,038	206,750	2,712		Insurance Benefits
25	80-50	1510	80016	70		805110		60350	17,915	18,132	217	12,994	Central Indirect
26													
27	80-50	1510	80002	70		805220		60000	625,865	646,870	21,005		Permanent
28	80-50	1510	80002	70		805220		60130	191,754	198,961	7,207		Salary Related Expenses
29	80-50	1510	80002	70		805220		60140	264,526	269,766	5,240		Insurance Benefits
30	80-50	1510	80002	70		805220		60350	21,037	21,606	569	34,021	Central Indirect
31										0			
32	80-50	1510	80002	70		805290		60000	403,796	411,901	8,105		Permanent
33	80-50	1510	80002	70		805290		60130	124,499	127,132	2,633		Salary Related Expenses
34	80-50	1510	80002	70		805290		60140	155,116	160,631	5,515		Insurance Benefits

Budget Modification ID: LIB-02

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
35	80-50	1510	80002	70		805290		60350	14,855	15,131	276	16,529	Central Indirect
36										0			
37	80-50	1510	80002	70		805330		60000	367,169	373,467	6,298		Permanent
38	80-50	1510	80002	70		805330		60130	111,249	113,140	1,891		Salary Related Expenses
39	80-50	1510	80002	70		805330		60140	136,261	138,274	2,013		Insurance Benefits
40	80-50	1510	80002	70		805330		60350	14,558	14,731	173	10,375	Central Indirect
											(36,065)	(36,065)	Total - Page 1
											0	0	GRAND TOTAL

										Budget Modification:		LIB-02	
ANNUALIZED PERSONNEL CHANGE													
Change on a full year basis even though this action affects only a part of the fiscal year (FY).													
										ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL			
1510	9792	61691	802110	Access Services Administrator	709610	(1.00)	(59,370)	(17,823)	(17,264)	(94,457)			
1510	9025	61691	802110	Operations Supervisor	709610	1.00	49,200	15,985	16,527	81,712			
1510	7202	65216	802110	Library Clerk	705638	(0.75)	(19,498)	(6,335)	(11,134)	(36,968)			
1510	7202	65218	802110	Library Clerk	710241	(1.00)	(36,037)	(10,818)	(15,573)	(62,428)			
1510	7202	65218	802110	Library Clerk	700718	(1.00)	(30,732)	(9,985)	(15,188)	(55,905)			
1510	7202	65218	802110	Library Clerk	701939	(0.75)	(23,049)	(7,489)	(11,391)	(41,929)			
1510	9792	61692	802120	Access Services Administrator	700413	(1.00)	(52,733)	(15,830)	(16,783)	(85,347)			
1510	9795	61692	802120	Access Services Manager	NEW	1.00	60,643	18,205	17,357	96,205			
1510	7203	65225	802120	Library Page	700553	(0.75)	(19,136)	(6,217)	(11,107)	(36,460)			
1510	7203	65225	802120	Library Page	704198	(0.75)	(19,127)	(6,214)	(11,107)	(36,448)			
1510	7203	65224	802120	Library Page	704813	(1.00)	(29,817)	(9,951)	(15,122)	(53,890)			
1510	7203	65224	802120	Library Page	704813	1.00	31,904	9,578	15,273	56,755			
1510	7203	65224	802120	Library Page	714402	(0.50)	(12,151)	(3,948)	(8,268)	(24,366)			
1510	7203	65224	802120	Library Page	714402	0.75	18,226	5,922	11,041	35,189			
1510	9025		802120	Operations Supervisor	NEW	0.50	24,600	7,993	9,171	41,763			
1510	7211	61743	805220	Library Assistant	700464	(0.50)	(23,229)	(6,973)	(9,071)	(39,273)			
1510	9784	61743	805220	Library Supervisor	NEW	1.00	54,720	17,779	16,927	89,426			
1510	6022	61719	803510	Program Coordinator	NEW	0.50	24,670	8,015	9,176	41,860			
1510	7203	65242	803420	Library Page	710247	(0.50)	(14,909)	(4,476)	(8,468)	(27,853)			
1510	7203	65242	803420	Library Page	710247	0.75	22,362	6,713	11,341	40,416			
1510	7203	61749	805290	Library Page	NEW	0.50	12,152	3,948	8,268	24,368			
1510	7202	61753	805330	Library Clerk	708937	(0.50)	(18,886)	(5,670)	(8,756)	(33,312)			
1510	7202	61753	805330	Library Clerk	708937	0.75	28,329	8,504	11,774	48,607			
1510	7202	61755	805350	Library Clerk	702996	(0.50)	(17,285)	(5,616)	(8,640)	(31,541)			
1510	7202	61755	805350	Library Clerk	702996	0.75	25,928	8,424	11,600	45,952			
1510	7203	61756	805360	Library Page	702729	(0.50)	(14,289)	(4,643)	(8,423)	(27,355)			
1510	7203	61756	805360	Library Page	702729	0.75	21,439	6,965	11,274	39,678			
1510	7203	61741	805370	Library Page	709959	(0.75)	(22,363)	(6,713)	(11,341)	(40,417)			
1510	7203	61741	805370	Library Page	709959	1.00	29,817	9,951	15,122	53,890			
1510	7203	61740	805380	Library Page	702315	(0.50)	(14,758)	(4,795)	(8,457)	(28,010)			
1510	7203	61740	805380	Library Page	702315	0.75	22,362	7,266	11,341	40,969			
1510	9025	61738	805110	Operations Supervisor	713713	(0.75)	(34,167)	(11,101)	(12,197)	(57,465)			
1510	9025	61738	805110	Operations Supervisor	713713	1.00	45,556	14,801	16,263	76,620			
										0			
				TOTAL ANNUALIZED CHANGES		(1.00)	10,373	5,450	(15,836)	(12)			
CURRENT YEAR PERSONNEL DOLLAR CHANGE													
Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.													
										CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL			
1510	9792	61691	802110	Access Services Administrator	709610	(0.67)	(39,600)	(11,888)	(11,515)	(63,003)			
1510	9025	61691	802110	Operations Supervisor	709610	0.67	32,816	10,662	11,024	54,502			
1510	7202	65216	802110	Library Clerk	705638	(0.50)	(13,005)	(4,225)	(7,426)	(24,656)			
1510	7202	65218	802110	Library Clerk	710241	(0.67)	(24,037)	(7,216)	(10,387)	(41,639)			
1510	7202	65218	802110	Library Clerk	700718	(0.67)	(20,498)	(6,660)	(10,130)	(37,289)			
1510	7202	65218	802110	Library Clerk	701939	(0.50)	(15,374)	(4,995)	(7,598)	(27,966)			
1510	9792	61692	802120	Access Services Administrator	700413	(0.67)	(35,173)	(10,559)	(11,194)	(56,926)			
1510	9795	61692	802120	Access Services Manager	NEW	0.67	40,449	12,143	11,577	64,168			
1510	7203	65225	802120	Library Page	700553	(0.50)	(12,763)	(4,147)	(7,409)	(24,319)			
1510	7203	65225	802120	Library Page	704198	(0.50)	(12,758)	(4,145)	(7,408)	(24,311)			
1510	7203	65224	802120	Library Page	704813	(0.67)	(19,888)	(5,970)	(10,086)	(35,945)			
1510	7203	65224	802120	Library Page	704813	0.67	21,280	6,388	10,187	37,856			
1510	7203	65224	802120	Library Page	714402	(0.33)	(8,104)	(2,633)	(5,515)	(16,252)			
1510	7203	65224	802120	Library Page	714402	0.50	12,157	3,950	7,365	23,471			
1510	9025		802120	Operations Supervisor	NEW	0.33	16,408	5,331	6,117	27,856			
1510	7211	61743	805220	Library Assistant	700464	(0.33)	(15,494)	(4,651)	(6,050)	(26,195)			
1510	9784	61743	805220	Library Supervisor	NEW	0.67	36,498	11,858	11,290	59,647			
1510	6022	61719	803510	Program Coordinator	NEW	0.33	16,455	5,346	6,120	27,921			
1510	7203	65242	803420	Library Page	710247	(0.33)	(9,944)	(2,985)	(5,648)	(18,577)			
1510	7203	65242	803420	Library Page	710247	0.50	14,916	4,478	7,565	26,959			
1510	7203	61749	805290	Library Page	NEW	0.33	8,105	2,633	5,515	16,254			
1510	7202	61753	805330	Library Clerk	708937	(0.33)	(12,597)	(3,782)	(5,840)	(22,219)			
1510	7202	61753	805330	Library Clerk	708937	0.50	18,895	5,672	7,853	32,420			
1510	7202	61755	805350	Library Clerk	702996	(0.33)	(11,529)	(3,746)	(5,763)	(21,038)			
1510	7202	61755	805350	Library Clerk	702996	0.50	17,294	5,619	7,737	30,650			
1510	7203	61756	805360	Library Page	702729	(0.33)	(9,531)	(3,097)	(5,618)	(18,246)			
1510	7203	61756	805360	Library Page	702729	0.50	14,300	4,646	7,520	26,466			
1510	7203	61741	805370	Library Page	709959	(0.50)	(14,916)	(4,478)	(7,565)	(26,959)			
1510	7203	61741	805370	Library Page	709959	0.67	19,888	5,970	10,086	35,944			
1510	7203	61740	805380	Library Page	702315	(0.33)	(9,844)	(3,198)	(5,641)	(18,683)			
1510	7203	61740	805380	Library Page	702315	0.50	14,916	4,846	7,565	27,327			
1510	9025	61738	805110	Operations Supervisor	713713	(0.50)	(22,789)	(7,404)	(8,135)	(38,329)			
1510	9025	61738	805110	Operations Supervisor	713713	0.67	30,386	9,872	10,847	51,106			
										0			
				TOTAL CURRENT FY CHANGES		(0.65)	6,919	3,635	(10,562)	(7)			



Department of County Management
MULTNOMAH COUNTY OREGON
 Human Resources

Multnomah Building
 501 SE Hawthorne, Suite 300
 Portland, Oregon 97214
 (503) 988-5015 Phone

To: Candy Bertelson, Central Library
 From: Candace Busby, Classification and Compensation Unit (503/3/300) *C. Busby*
 Date: October 6, 2010
 Subject: Reclassification Request #1563 (700413)

We have completed our review of your request and the decision is outlined below.

Request Information:

Date Request Received: July 28, 2010	Position Number: 700413
Current Classification: Access Services Admin	Requested Classification: Library Administrator
Job Class Number: 9792	Job Class Number: 9776
Pay Grade: 124	Pay Grade: 226

Request is: Approved as Requested Effective Date: October 6, 2010.
 Approved - Revised

Allocated Classification: Access Services Manager	Job Class Number: 9795
Pay Range: \$51,609.00 - \$77,413.00 Annually	Pay Grade: 225

This classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 including the provision that Central HR may re-evaluate the classification decision up to one year from the date of issue to ensure duties and work are being carried out as originally described. Further, this allocation may require Board of County Commissioners' approval, and so this decision is considered preliminary until such approval is received.

Position Information:

Vacant - see New/Vacant Section Management/Classified

New/Vacant Position Information:

If the position is vacant or incumbent not reclassified with position, position must be filled in accordance with the normal appointment procedures. If position is reclassified due to reorganization, a limited recruitment process may be conducted. Please consult with the Department Human Resources Unit for assistance.

Reason for Classification Decision:

Central Library plans to reorganize its Central circulation and stacks units to gain efficiencies. This request is to combine the responsibilities of two Access Services Administrator positions (one each for circulation and for stacks) into a single position reporting directly to the Central Library Director rather than to a Library Administrator. The reconfigured position will be part of the Central Library management team and will manage, direct, organize and coordinate the support activities of Central Library circulation and stacks services delegating day-to-day supervision of these units to six Operations Supervisors.

Library Administrators plan, organize and direct library programs, operations and services both in the Central Library and in a neighborhood branch library; engage in community outreach and perform a variety of technical tasks related to library services including having responsibility for general facility management. Library Administrators have a broad scope and professional librarian as well as administrative or operations staff. Qualifications are equivalent to a Bachelor's degree with a Masters in Library Science preferred, and three years of increasingly responsible library experience

Reclass # 1563
October 6, 2010
Page 2 of 2

in the areas of reference and reader's advisory, circulation services, stack services management, collection development and management, or library public programming. The qualifications for this position are equivalent to a Bachelor's degree in business administration or similarly relevant field, and three years of responsible library experience in the areas of stacks and/or circulation, plus at least one year of supervisory or lead experience required.

Library Administrator is not a good fit for this position as this position is responsible for library support services rather than library programs such as reader's advisory, reference, collection development or library public programming; and the qualifications are distinctly different.

A review of how other library systems with large central libraries accomplish these responsibilities resulted in Class Comp developing a new classification of Access Services Manager (9795) which does not require or prefer a MLS and knowledge of library science. This new classification is in the Library job family and will be included in the regular job families' review. As this classification request is due to reorganization, a limited recruitment is approved pursuant to MCPR 5-55.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 24422.

cc: Shelly Kent, HR Manager
Amy Lippay, HR Analyst
Vicki Cornwell, HR Maintainer
Class Comp File Copy



Department of County Management
MULTNOMAH COUNTY OREGON
 Human Resources

Multnomah Building
 501 SE Hawthorne, Suite 300
 Portland, Oregon 97214
 (503) 988-5015 Phone

To: June Bass, Library - Volunteer Services Manager
 From: Candace Busby, Classification and Compensation Unit (503/4)
 Date: September 10, 2010
 Subject: Reclassification Request # 1553 (New 0.5 FTE)

We have completed our review of your request and the decision is outlined below.

Request Information:

Date Request Received: July 21, 2010	Position Number: TBD - 0.5 FTE
Current Classification: N/A	Requested Classification: Program Coordinator
Job Class Number: N/A	Job Class Number: 6022
Pay Grade: N/A	Pay Grade: 25

Request is: Approved as Requested Effective Date: September 10, 2010
 Approved - Revised

Allocated Classification: Program Coordinator	Job Class Number: 6002
Pay Range: \$49,318.56 - \$60,635.52 Annually	Pay Grade: 25

This classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 including the provision that Central HR may re-evaluate the classification decision up to one year from the date of issue to ensure duties and work are being carried out as originally described. Further, this allocation may require Board of County Commissioners' approval, and so this decision is considered preliminary until such approval is received.

Position Information:

Vacant - see New/Vacant Section Represented

New/Vacant Position Information:

If the position is vacant or incumbent not reclassified with position, position must be filled in accordance with the normal appointment procedures. If position is reclassified due to reorganization, a limited recruitment process may be conducted. Please consult with the Department Human Resources Unit for assistance.

Reason for Classification Decision:

This request adds an additional half-time position to Library Volunteer Services. In conjunction with the existing Volunteer Services Program Coordinator this position will perform similar duties: assist with recruiting, interviewing, selection, training, placement and recognition of over 1,200 applicants annually; assist with the coordination of system wide volunteer training working with library managers and staff to develop the curriculum, implement and evaluate training, training manuals and to implement new programs. These positions assist in consulting with and coaching volunteer staff communicating volunteer concerns to staff. This position will be responsible for managing the volunteer office volunteers and for maintaining and enhancing the volunteer database. Qualifications are a Bachelors degree or equivalent experience and training and two to three years experience coordinating a volunteer program; certification in Volunteer Administration (CVA) is preferred. The purpose, responsibilities and qualifications as described are consistent with the Program Coordinator (6022) classification.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 24422.

cc: Shelly Kent, HR Manager
 Johnette Easter, HR Analyst
 Vicki Cornwell, HR Maintainer
 Bryan Lally, Local 88
 Class Comp File Copy



Department of County Management
MULTNOMAH COUNTY OREGON
 Human Resources

Multnomah Building
 501 SE Hawthorne, Suite 300
 Portland, Oregon 97214
 (503) 988-5015 Phone

To: Bridget Cain-Bushman, Belmont Library
 From: Candace Busby, Classification and Compensation Unit (503/4)
 Date: September 8, 2010
 Subject: Reclassification Request # 1566 (700464)

We have completed our review of your request and the decision is outlined below.

Request Information:

Date Request Received: August 4, 2010	Position Number: 700464
Current Classification: Library Assistant (.5 FTE)	Requested Classification: Library Supervisor
Job Class Number: 7211	Job Class Number: 9784
Pay Grade: 16	Pay Grade: 223

Request is: Approved as Requested Effective Date: September 8, 2010

Allocated Classification: Library Supervisor	Job Class Number: 9784
Pay Range: \$45,077.00 - \$67,616.00 Annually	Pay Grade: 223

This classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 including the provision that Central HR may re-evaluate the classification decision up to one year from the date of issue to ensure duties and work are being carried out as originally described. Further, this allocation may require Board of County Commissioners' approval, and so this decision is considered preliminary until such approval is received.

Position Information:

Vacant - see New/Vacant Section Management/Classified

New/Vacant Position Information:

If the position is vacant or incumbent not reclassified with position, position must be filled in accordance with the normal appointment procedures. If position is reclassified due to reorganization, a limited recruitment process may be conducted. Please consult with the Department Human Resources Unit for assistance.

Reason for Classification Decision:

Belmont Neighborhood Library Branch statistics have grown exponentially with 465,000 visitors in FY 2009-10 - an increase of 111,000 visitors. Staffing has increased by 3.25 FTE over the past four years (from 12.5 to 15.75) to support this continuing increase in services provided. As a result this new position will plan, organize, direct and supervise the access services operations of the Belmont branch under the direction of the branch administrator. The position will provide reference and readers' advisory services to the public and perform a variety of technical tasks related to library services including responsibility for Belmont's physical plant. Minimum qualifications are equivalent to a Bachelor's degree, with a Masters in Library Science preferred; and one year of readers' advisory and reference experience in a library. One year of lead or supervisory experience is highly desirable. The purpose and qualifications of this position are consistent with the Library Supervisor (9784) classification.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 24422.

cc: Shelly Kent, HR Manager
 Johnette, Easter, HR Analyst
 Vicki Cornwell, HR Maintainer
 Class Comp File Copy



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MULTNOMAH COUNTY OREGON
 Human Resources

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 Portland, Oregon 97214
 (503) 988-5015

To: Candy Bertelson, Central Library
 From: Candace Busby, Classification and Compensation Unit (503/4) *C. Busby*
 Date: September 2, 2010
 Subject: Reclassification Request # 1561 (TBD)

We have completed our review of your request and the decision is outlined below.

Request Information:

Date Request Received: July 28, 2010	Position Number: TBD - .05 FTE
Current Classification: Access Services Admin	Requested Classification: Operations Supervisor
Job Class Number: 9702	Job Class Number: 9025
Pay Grade: 124	Pay Grade: 121

Request is: Approved as Requested Effective Date: September 2, 2010
 Approved - Revised
 Denied

Allocated Classification: Operations Supervisor	Job Class Number: 9025
Pay Range: \$43,789.75 - \$61,305.65 Annually	Pay Grade: 121

This classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 including the provision that Central HR may re-evaluate the classification decision up to one year from the date of issue to ensure duties and work are being carried out as originally described. Further, this allocation may require Board of County Commissioners' approval, and so this decision is considered preliminary until such approval is received.

Position Information:

Vacant - see New/Vacant Section Represented Management/Classified

New/Vacant Position Information:

If the position is vacant or incumbent not reclassified with position, position must be filled in accordance with the normal appointment procedures. If position is reclassified due to reorganization, a limited recruitment process may be conducted. Please consult with the Department Human Resources Unit for assistance.

Reason for Classification Decision:

Central Library is reorganizing to create efficiencies and streamline operations in Stacks and Circulation. As part of this reorganization the Library is requesting this .05 FTE position be added to two existing Operations Supervisor positions currently in Stacks. This new position will keep the workflow and schedules of the Circulation Department operating in a smooth and organized fashion so that tasks are completed in a timely. This new position will work with other Stacks Operations Supervisors to provide daily supervision and guidance to over 50 section staff; oversee and direct work to meet section goals and commitments; uphold and model the Service Principles; participate in staff selection; and respond to requests and inquiries from employees others. Qualifications are equivalent to completion of the 12th grade supplemented by specialized office management or supervisory training and three years of increasingly responsible operations experience, including one year of lead or supervisory experience. Experience in the assigned program area is desirable.

Operations supervisors plan, organize and exercise supervision over the day-to-day activities of an operations or support function; and perform a variety of technical tasks relative to the assigned area of responsibility. The described purpose, qualifications and duties are consistent with the Operations Supervisor (9025) classification.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 24422.

cc: Shelly Kent, HR Manager Amy Lippay, HR Analyst
 Vicki Cornwell, HR Maintainer Class Comp File Copy



Department of County Management
MULTNOMAH COUNTY OREGON
 Human Resources

Multnomah Building
 501 SE Hawthorne, Suite 300
 Portland, Oregon 97214
 (503) 988-5015

To: Candy Bertelson, Central Library
 From: Candace Busby, Classification and Compensation Unit (503/4) *CBusby*
 Date: September 2, 2010
 Subject: Reclassification Request # 1562 (709610)

We have completed our review of your request and the decision is outlined below.

Request Information:

Date Request Received: July 28, 2010	Position Number: 709610 – 1.0 FTE
Current Classification: Access Services Admin	Requested Classification: Operations Supervisor
Job Class Number: 9702	Job Class Number: 9025
Pay Grade: 124	Pay Grade: 121

Request is: Approved as Requested Effective Date: September 2, 2010
 Approved - Revised
 Denied

Allocated Classification: Operations Supervisor	Job Class Number: 9025
Pay Range: \$43,789.75 - \$61,305.65 Annually	Pay Grade: 121

This classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 including the provision that Central HR may re-evaluate the classification decision up to one year from the date of issue to ensure duties and work are being carried out as originally described. Further, this allocation may require Board of County Commissioners' approval, and so this decision is considered preliminary until such approval is received.

Position Information:

Vacant - see New/Vacant Section Represented Management/Classified

New/Vacant Position Information:

If the position is vacant or incumbent not reclassified with position, position must be filled in accordance with the normal appointment procedures. If position is reclassified due to reorganization, a limited recruitment process may be conducted. Please consult with the Department Human Resources Unit for assistance.

Reason for Classification Decision:

Central Library is reorganizing to create efficiencies and streamline operations in Stacks and circulation. As part of this reorganization the Library is requesting this 1.0 FTE position be added to two existing Operations Supervisor positions currently in Circulation. This new position will keep the workflow and schedules of the Circulation Department operating in a smooth and organized fashion so that tasks are completed in a timely. This new position will work with other Circulation Operations Supervisors to oversee the daily work of the section and be responsible for the supervision of 10 – 24 employees during any given shift. Qualifications are equivalent to completion of the 12th grade supplemented by specialized office management or supervisory training and three years of increasingly responsible operations experience, including one year of lead or supervisory experience. Experience in the assigned program area is desirable.

Operations supervisors plan, organize and exercise supervision over the day-to-day activities of an operations or support function; and perform a variety of technical tasks relative to the assigned area of responsibility. The described purpose, qualifications and duties are consistent with the Operations Supervisor (9025) classification.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 24422.

cc: Shelly Kent, HR Manager Amy Lippay, HR Analyst
 Vicki Cornwell, HR Maintainer Class Comp File Copy

R-7

GROW Lynda

From: Sheila Isley [sheila.l.isley@multco.us]
Sent: Wednesday, October 20, 2010 11:56 AM
To: GROW Lynda
Cc: SCHILLING Karen C
Subject: Re: October 26 and November 4 BCC Agenda Requests

The Tualatin Valley Fire District issue needs to be on a Thursday and we have someone coming from the Tualatin Valley Fire District for the November 4 meeting.

Thanks,
Sheila Isley, CPS/CAP
Administrative Analyst
Multnomah County Dept. of Community Services
1600 SE 190th STE 224
Portland OR 97233
(503) 988-5881

On Tue, Oct 19, 2010 at 4:53 PM, GROW Lynda <lynda.grow@co.multnomah.or.us> wrote:

What are we going to do on this, Sheila, have you all decided?

Do you want to substitute this for Sellwood since we've cancelled/rescheduled Sellwood for 11/9?

Lynda

Lynda J. Grow, Board Clerk

Multnomah County Commissioners

Lynda.Grow@co.multnomah.or.us

Phone & Voice Mail: 503-988-5274

From: Sheila Isley [mailto:sheila.l.isley@multco.us]
Sent: Friday, October 01, 2010 8:06 AM
To: MADRIGAL Marissa D
Cc: GROW Lynda; BAKER Marina; SCHILLING Karen C

GROW Lynda

From: Sheila Isley [sheila.l.isley@multco.us]
Sent: Wednesday, October 13, 2010 7:19 PM
To: GROW Lynda
Cc: ISLEY Sheila L
Subject: Re: RE: October 26 and November 4 BCC Agenda Requests

We were looking at November 4 for the TVFD APR.

Thanks
Sheila

On Oct 13, 2010 5:42 PM, "GROW Lynda" <lynda.grow@co.multnomah.or.us> wrote:
> Sheila: we can do 11/4 - it's just 11/2 that is cancelled.

>
> Let me know.
>
>
>
> Lynda J. Grow, Board Clerk
>
> Multnomah County Commissioners
>
> Lynda.Grow@co.multnomah.or.us
>
> Phone & Voice Mail: 503-988-5274

>
> _____
>
> From: Sheila Isley [mailto:sheila.l.isley@multco.us]
> Sent: Friday, October 01, 2010 8:06 AM
> To: MADRIGAL Marissa D
> Cc: GROW Lynda; BAKER Marina; SCHILLING Karen C
> Subject: October 26 and November 4 BCC Agenda Requests

>
>
>
> Hi Marissa,
>
> I have two items, one is an annual Code Compliance Update briefing that
> we would like to schedule for October 26. We would need 30 minutes on
> the agenda. Michael Grimmatt and Bill Gotzinger will be the presenters
>
> The second item, we would like to schedule on November 4 for a
> "Resolution Adopting Tualatin Valley Fire and Rescue's Fire Prevention
> Code". We would need 5 minutes for the agenda item. Karen Schilling
> will be the presenter with Steve Forster, Fire Marshal Tualatin Valley
> Fire & Rescue.

>
> Respectfully,
>
> Sheila Isley, CPS/CAP
>
> Administrative Analyst
>
> Multnomah County Dept. of Community Services
>
> 1600 SE 190th STE 224
>
> Portland OR 97233
>
> (503) 988-5881
>
>
>
>
>

Subject: October 26 and November 4 BCC Agenda Requests

Hi Marissa,

Nov. 16

I have two items, one is an annual Code Compliance Update briefing that we would like to schedule for October 26. We would need 30 minutes on the agenda. Michael Grimm and Bill Gotzinger will be the presenters

The second item, we would like to schedule on November 4 for a "Resolution Adopting Tualatin Valley Fire and Rescue's Fire Prevention Code". We would need 5 minutes for the agenda item. Karen Schilling will be the presenter with Steve Forster, Fire Marshal Tualatin Valley Fire & Rescue.

gh

Respectfully,

gh

Sheila Isley, CPS/CAP

Administrative Analyst

Multnomah County Dept. of Community Services

1600 SE 190th STE 224

Portland OR 97233

(503) 988-5881

GROW Lynda

From: Sheila Isley [sheila.l.isley@multco.us]
Sent: Friday, October 15, 2010 8:06 AM
To: MADRIGAL Marissa D
Cc: GROW Lynda; BAKER Marina; SCHILLING Karen C
Subject: November 4 BCC Agenda: TVF&R Fire Code Adoption APR
Attachments: RES_TVFR_10-02.doc; Ordinance 10-02 ExA.pdf; APR_TVFR Resolution.doc

Hello Marissa,

Please find attached the electronic documents for the November 4 BCC agenda for your review and approval. Cecilia has signed the hard copy which is being forward to Lynda.

Respectfully,
Sheila Isley, CPS/CAP
Administrative Analyst
Multnomah County Dept. of Community Services
1600 SE 190th STE 224
Portland OR 97233
(503) 988-5881

----- Forwarded message -----

From: SCHILLING Karen C <karen.c.schilling@co.multnomah.or.us>
Date: Tue, Oct 12, 2010 at 3:54 PM
Subject: TVF&R Fire Code Adoption APR
To: ISLEY Sheila L <sheila.l.isley@co.multnomah.or.us>

Sheila,

Here is the apr, resolution and the ordianance for Tualatin Valley, scheduled for Nov 4. Matt Ryan has approved the resolution so we should be ready to go.

I'll bring you hard copies tomorrow when I am at the office. the printer here on the 4th floor is printing some wacky stuff on my documents!

Karen

From: RYAN Matthew O
Sent: Tuesday, October 12, 2010 9:06 AM
To: SCHILLING Karen C
Cc: TOMKINS Jed; KINOSHITA Carol
Subject: FW: TVF&R Fire Code Adoption

Karen,

Jed forwarded this to me last week. There was so much going on I didn't get a chance to review it

10/22/2010

immediately. Sorry for the delay.

Anyway the attached Resolution and Exhibit has been reviewed and is approved for submission to the BCC for its consideration. Thanks.

Matthew O. Ryan

Assistant County Attorney

Office of Multnomah County Attorney

501 SE Hawthorne Blvd, Suite 500

Portland, Oregon 97214

Tel: 503-988-3138; Fax: 503-988-3377

matthew.o.ryan@co.multnomah.or.us

CONFIDENTIALITY: This email transmission may contain confidential and privileged information. The information contained herein is intended for the addressee only. If you are not the addressee, please do not review, disclose, copy or distribute this transmission. If you have received this transmission in error, please contact the sender immediately

From: SCHILLING Karen C
Sent: Wednesday, September 29, 2010 3:27 PM
To: TOMKINS Jed
Subject: FW: TVF&R Fire Code Adoption
Importance: High

Jed,

Here is the information I received from TVF&R for the resolution. Can you convert the resolution to a County resolution? I will put together the APR; I have requested November 4th or 18th which means that for our department I need to have all the paperwork to Cecilia preferably by Oct 8 but possibly by Oct 11 if we are scheduled for Nov 4th. I should hear in the next couple days as to our date.

Thanks for your guidance on this matter. It seems like we would have to do this for Cascade Locks as well but as far as I know we haven't heard from them.

Karen

10/22/2010

From: Forster, Steve [mailto:steve.forster@tvfr.com]
Sent: Tuesday, September 28, 2010 4:22 PM
To: SCHILLING Karen C
Subject: TVF&R Fire Code Adoption
Importance: High

Karen,

Thank you for helping on this process.

Attached you will find a signed copy of our Ordinance (PDF), an unsigned MSWord version (in case you need to cut & paste language), a Q&A, and sample County Resolution language.

Also, here is a brief description of the agenda item:

On a cycle of approximately every three years, the International Code Council develops and publishes an updated version of the International Fire Code. This Code is subsequently adopted by the Office of the State Fire Marshal as the Oregon Fire Code (including Oregon-specific amendments) and Tualatin Valley Fire & Rescue (with any TVF&R-specific amendments). After adoption by TVF&R, ORS 478.924 requires that the governing body of every city or county served by the fire district to approve the fire code ordinance by resolution for the provisions to be effective in that city or county (or portions thereof). Therefore, TVF&R is requesting that the County pass a resolution approving TVF&R Ordinance 10-02.

Steve Forster

Fire Marshal / Division Chief
Tualatin Valley Fire & Rescue
Ph. 503.356.4729

Fax 503.644.2214
steve.forster@tvfr.com

Ordinance 10-02 Signed.pdf Sample Fire Code Resolution - COUNTY.doc

10/22/2010

10.15Fire Code Ordinance 10-02 wo Track Changes.doc

TVFR Ordinance 10-02 QA Final.docx

R-7



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

Board Clerk Use Only

Meeting Date: _____
Agenda Item #: _____
Est. Start Time: _____
Date Submitted: _____

Agenda Title: Approve Resolution Adopting Tualatin Valley Fire and Rescue's Fire Prevention Code

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: November 4, 2010 **Amount of Time Needed:** 5 minutes
Department: Community Services **Division:** Land Use and Trans Plan
Contact(s): Karen Schilling
Phone: 503-988-5050 **Ext.** 29635 **I/O Address:** 455/1st Floor
Presenter Name(s) & Title(s): Karen Schilling, Planning Manager and Steve Forster, Tualatin Valley Fire & Rescue Fire Marshal

General Information

1. What action are you requesting from the Board?

Approve Resolution adopting Tualatin Valley Fire and Rescue's Fire Prevention Code.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

On a cycle of approximately every three years, the International Code Council develops and publishes an updated version of the International Fire Code. This Code is subsequently adopted by the Office of the State Fire Marshal as the Oregon Fire Code (including Oregon-specific amendments) and Tualatin Valley Fire & Rescue (with any TVF&R-specific amendments). After adoption by TVF&R, ORS 478.924 requires that the governing body of every city or county served by the fire district to approve the fire code ordinance by resolution for the provisions to be effective in that city or county (or portions thereof). Therefore, TVF&R is requesting that the County pass a resolution approving TVF&R Ordinance 10-02.

TVF&R has adopted two local amendments as is allowed by State law. Both amendments target the significant problem of false automatic alarms in our region. Nearly 1 in 10 emergency calls for TVF&R are false alarms dispatched by automatic alarm systems at commercial occupancies - resulting in a huge cost to our taxpayers. False alarms take emergency crews out of service, so they are unavailable for true emergencies, and responding to thousands of false alarms puts them on the road unnecessarily, adding to the risk to our community.

**Agenda Placement Request
Submit to Board Clerk**

The first amendment of the fire code requires that alarm monitoring companies attempt to verify the accuracy of alarms in commercial buildings prior to retransmitting to 911 centers, a precaution already taken in household alarm systems. This has no impact on the design or construction of buildings – it only impacts how alarm signals are handled by the offsite alarm monitoring companies.

The second amendment eliminates a firefighting water flow credit given for alarm systems. Given the poor reliability of alarm systems, TVF&R no longer believes it is prudent to trade firefighting water supply for unreliable alarm systems. This credit was rarely used, so the amendment should have little impact on the construction or design communities.

3. Explain the fiscal impact (current year and ongoing).

There is no fiscal impact to Multnomah County.

4. Explain any legal and/or policy issues involved.

Adopting the TVR&R code is required for them to continue providing service in Multnomah County.

5. Explain any citizen and/or other government participation that has or will take place.

The proposed amendments went through TVFR's Board of Director's approval process, including public meeting advertising, and 2 separate readings prior to approval. Additionally, there was extensive dialogue with the Central Station Alarm Association (CSAA), since the amendments primarily affect the alarm monitoring industry.

Required Signature

Elected Official or
Department/
Agency Director:

KS M. Cecilia Johnson sec

Date: 10/14/10

**Agenda Placement Request
Submit to Board Clerk**

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving Fire Code Ordinance 10-02 for Tualatin Valley Fire and Rescue, a Rural Fire Protection District and Repealing Resolution 07-189

The Multnomah County Board of Commissioners Finds:

- a. On December 20, 2007, by Resolution 07-189, the Board approved Fire Code Ordinance 99-150 for Tualatin Valley Fire and Rescue, a Rural Fire Protection District, (District).
- b. On August 17, 2010, pursuant to ORS Chapter 478, the District adopted a new Fire Code Ordinance 10-02.
- c. A portion of the District lies within the boundaries of Multnomah County.
- d. ORS 478.924 requires that Multnomah County approve the new District Ordinance before it can be applied within the boundaries of Multnomah County.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves the Fire Code Ordinance 10-02 for Tualatin Valley Fire and Rescue, a Rural Fire Protection District, attached as Exhibit A.
2. Resolution 07-189 is repealed.

ADOPTED this ____ day of November 2010

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

REVIEWED:

HENRY H. LAZENBY, JR., COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:
M. Cecilia Johnson, Director, Dept of Community Services

ORDINANCE 10-02

AN ORDINANCE ADOPTING FIRE CODES AND STANDARDS FOR TUALATIN VALLEY FIRE AND RESCUE, A RURAL FIRE PROTECTION DISTRICT, PROVIDING FOR A REASONABLE LEVEL OF LIFE SAFETY AND PROPERTY PROTECTION FROM THE HAZARDS OF FIRE, EXPLOSION OR DANGEROUS CONDITIONS IN NEW AND EXISTING BUILDINGS, STRUCTURES, AND PREMISES AND TO PROVIDE SAFETY TO FIREFIGHTERS AND EMERGENCY RESPONDERS DURING EMERGENCY OPERATIONS, AND REPEALING ORDINANCE 07-01.

WHEREAS, Tualatin Valley Fire & Rescue, A Rural Fire Protection District, has developed uniform fire regulations for the jurisdictions served; and

WHEREAS, Tualatin Valley Fire and Rescue, A Rural Fire Protection District, hereinafter referred to as the District, finds it necessary to adopt regulations that establish a minimum level of fire safety, thus does hereby adopt the following regulations; and now, therefore;

IT IS ORDAINED AS FOLLOWS:

TITLE AND FILING:

This ordinance, including the codes hereby adopted, shall be filed in the record of the District and in the office of Washington, Multnomah, and Clackamas County Clerks and Oregon State Fire Marshal's office as prescribed by ORS 478.940. A copy shall be posted at each fire station within the District. From the date on which this ordinance shall take effect, provisions thereof shall be controlling within the territorial limits of the District and within each city and county within the District approving pursuant to ORS 478.924. The whole of this ordinance shall be known as the Fire Prevention Code and may be referred to as the Fire Code and shall be enforced by the Fire Marshal's Office created by Ordinance 91-02.

SCOPE:

The purpose of this code is to establish the minimum requirements consistent with nationally recognized good practice for providing a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions in new and existing buildings, structures and premises and to provide safety to firefighters and emergency responders during emergency operations as authorized by ORS 478.910

SECTION I – ADOPTION OF THE 2010 OREGON FIRE CODE:

For the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, the International Fire Code, 2009 Edition, as published and copyrighted by International Fire Code Council and as amended and adopted by the Oregon State Fire Marshal's Office and known as the 2010 Oregon Fire Code, is hereby adopted.

SECTION II – ENFORCEMENT OF CODE

Notwithstanding provisions in the Oregon Fire Code authorizing or requiring inspections of buildings and premises or testing of fire protection systems and equipment, e.g. Sections 106, or provisions providing for enforcement of the Code, such inspections, testing and enforcement of the Code shall be discretionary by the Chief and other individuals charged by the Chief with such activities. The District recognizes that it has limited financial resources with which to provide fire, rescue, and other services and functions and is forced to make public policy decisions as to allocation of District resources. Although the District places a high

priority on prevention, inspection, and maintenance of fire systems, due to financial limitations, it is the Board's policy to require inspections only so often as necessary to provide a reasonable level of fire and life safety. Accordingly, although the Fire Chief and other individuals charged by the Chief with these activities are encouraged to pursue them, performing such activities, as well as the scope and frequency of such activities, shall be within the discretion of the Fire Chief. It is the intention of the District to make clear that the District's duty to perform the inspections and testing, or to take enforcement actions as set forth in the Code, is limited to providing a reasonable level of fire and life safety. Such actions are discretionary.

SECTION III – AMENDMENTS TO THE 2010 OREGON FIRE CODE:

The 2010 Oregon Fire Code is hereby amended as follows:

1. **The following new SECTION 907.7.6 is added:**

907.7.6 Alarm Verification. No later than December 1, 2010, or as soon thereafter as approved by a city or county, Supervising Stations shall not retransmit alarm signals to Public Fire Service Dispatch and Communications Centers until an attempt is made to verify the accuracy of the alarm signal at the Protected Premises. Verification attempt shall be made within 90 seconds of receipt of alarm signal. If the Protected Premises is contacted and can confirm that no fire or emergency condition exists, then the alarm signal shall not be retransmitted. In all other situations, the alarm signal shall be immediately retransmitted. This section modifies the retransmission requirements of NFPA 72. Nothing in this section is intended to permit delay of notification devices and evacuation at the Protected Premises.

Exception: Waterflow alarms and Manual Pull Station alarms shall be immediately retransmitted without verification where they can be distinguished by the Supervising Station from other alarm initiating devices at the Protected Premises.

2. **The following section of Appendix B105.3.1.2 is deleted in its entirety:**

B105.3.1.2 Fire Alarm Systems. A reduction in required fire-flow of 25% is allowed when the building is provided with an automatic and manual fire alarm system that is installed throughout the building and is monitored by an approved central receiving station. The systems shall meet all requirements of NFPA 72 as specific for a central station fire alarms system proving total (complete) coverage by detection devices.

SECTION IV – PENALTIES

Any person who violates any of the provisions of these regulations hereby adopted or fails to comply therewith, or violates or fails to comply with any order made thereunder, or who builds in violation of any detailed statements, specification or plans submitted and approved thereunder and from which no appeal has been taken, or shall fail to comply with such an order as affirmed or modified by the Board of Appeals or by a court of competent jurisdiction within the time affixed herein, shall severally, for each and every such violation and non-compliance respectively, be guilty of a violation of the Fire Prevention Code as provided in ORS 478.930, punishable upon conviction as prescribed by ORS 478.990. All fines or punishments authorized upon conviction shall include the costs to the District to remedy the violation including costs of towing, storage or removal of the hazard or obstruction if necessary.

The Chief or designated representative may bring a complaint in law or in equity to alleviate a violation of this ordinance as well as in addition to the rights to enforce said ordinance under the provisions of ORS 478.930 and ORS 478.990.

SECTION V – FIRE CODE BOARD OF APPEALS

As authorized by ORS 479.180, the District may establish a board of appeals. Such board of appeals may be implemented through bylaws and other procedures adopted by ordinance of the District. In the event that the fire district Board adopts a board of appeals, the provisions of this ordinance, where appropriate, are subject to the board of appeals procedures.

SECTION VI – REPEAL OF CONFLICTING ORDINANCES

The provisions of this ordinance, i.e. the Fire Code, shall be controlling within the territorial limits of the District and within each city and county within the District approving pursuant to ORS 478.924. The existing fire code, Ordinance 07-01, has been approved within each city and county within the District. The District desires that the existing fire code continue in effect until such time as the cities and counties within the District have approved this new Fire Code pursuant to ORS 478.924. Accordingly, Ordinance 07-01, and all former ordinances or parts thereof, which are conflicting or inconsistent with the provisions of this ordinance or of the code or standards hereby adopted, are hereby repealed, effective the effective date of this ordinance; provided, however, that Ordinance 07-01 shall continue in effect in each city or county which has approved it until the city or county approves this Ordinance 10-02. Further, prosecutions or violations under repealed ordinances may continue after the effective date of this ordinance.

SECTION VII – VALIDITY

The District hereby declares that should any section, paragraph, sentence or word of this ordinance or of the Codes or Standards hereby adopted be declared for any reason to be invalid, it is the intent of the District that it would have passed all other portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

SECTION VIII – DATE OF EFFECT

The Board of Directors of the Fire District finds and determines that it is necessary and expedient that the provisions of this ordinance become effective 30 days following adoption, as authorized by ORS 198.570.

First reading by Title only this 27 day of July, 2010.

Second reading by Title only this 17 day of August, 2010.

PASSED by the District this 17 day of August, 2010.

Robert C. Wyffels
PRESIDENT

[Signature]
SECRETARY-TREASURER

12-8

GROW Lynda

From: HEATH Patrick
Sent: Friday, October 22, 2010 10:23 AM
To: GROW Lynda; MADRIGAL Marissa D
Cc: TINKLE Kathy M; JONES Ed A
Subject: FW: Bud Mods Ready for BCC agenda
Attachments: DCCHS11-14 MH PDS Sr REclass to PDS.pdf; DCCHS11-14 MH PDS Sr Reclclass to PDS.xls; DCCHS11-13 Increases HR FTE by 0 5.doc; DCCHS-13 Increases HR FTE by 0 5.xls; DCCHS11-14 MH PDS Sr Reclclass to PDS.doc

Hi Lynda,

Attached are DCCHS-13 and DCCHS-14 for placement on the Board Agenda. DCCHS-14 goes on the consent calendar because it is a reclassification. DCCHS-13 is for placement on the regular agenda. Please let me know if you have any questions about either of these items.

Thanks,

Patrick Heath
 Senior Budget Analyst
 x. 83364

From: TINKLE Kathy M
Sent: Friday, October 22, 2010 8:56 AM
To: HEATH Patrick
Cc: NEUBERT Jeff W; JONES Ed A
Subject: Bud Mods Ready for BCC agenda

Hi Patrick, attached are two bud mods that are ready for placement on the BCC agenda. DCCHS 13 increases an FTE in our HR Unit from .50 FTE to 1.0 FTE due to increased HR workload and demand for services; and DCCHS 14 is consent agenda item as it is a reclassification of a vacant position in MHASD as determined by Class/Comp. Please review, approve and forward for placement on the next available agenda. Questions? Just let me know. Thanks.

Kathy Tinkle
DCCHS Business Services Director
 (503) 988-3691 ext. 26858
kathy.m.tinkle@co.multnomah.or.us



Lynda GROW <lynda.grow@multco.us>

Meeting for Nov. 4, 2010 - Time & Process

2 messages

Lynda GROW <lynda.grow@multco.us>

Fri, Oct 29, 2010 at 4:44 PM

To: Kathy Tinkle <kathy.m.tinkle@multco.us>, WALKER Lester A <lester.a.walker@multco.us>, DUVALL Stephanie E <stephanie.e.duvall@multco.us>, LAZENBY Chip <chip.lazenby@multco.us>, KINOSHITA Carol <carol.kinoshita@multco.us>, OLSEN Andrew <andrew.olsen@multco.us>, Edie Macalistaire <edie.m.macalistaire@multco.us>, RESARE Joyce M <joyce.m.resare@multco.us>, TREB Kathleen A <kathleen.a.treb@multco.us>, Kimberly BERNARD <kimberly.p.bernard@multco.us>, Becky COBB <beckyc@multco.us>, SCHILLING Karen C <karen.c.schilling@multco.us>, Urmila JHATTU <urmila.jhattu@multco.us>, BUSBY Shannon <shannon.busby@multco.us>, PICKTHORNE Linda K <linda.k.pickthorne@co.multnomah.or.us>, Patsy Moushey <patsy.moushey@multco.us>, RUSSELL Erin E <erin.russell@co.multnomah.or.us>, MCGILLIVARY Heather C <heather.c.mcgillivary@co.multnomah.or.us>, FLANIGAN Daniel <danielf@multco.us>, ISLEY Sheila L <sheila.l.isley@multco.us>, Anne JONES-COOPER <anne.p.jones-cooper@multco.us>, Patrick HEATH <patrick.heath@multco.us>

Cc: GROW Lynda <lynda.grow@multco.us>, BAKER Marina <marina.baker@multco.us>

If you are receiving this e-mail, it is because you are listed as a presenter or contact for an agenda item at next week's Board of Commissioners meeting.

If your item is on the consent agenda, this will serve as your notice that it is going to the Board this week. After each meeting, we stamp approvals on the APRs and return electronic copies of your BudMods, NOIs, etc.

If you are on the regular agenda, please note the listed time for your item is *approximate*. Sometimes the meeting moves quickly, so we recommend you arrive earlier than your scheduled time.

If your item has been given a Time Certain, and we finish other items earlier, the Chair will recess until the posted time, but we do expect everyone to be punctual for their item.

Please turn off or mute your cell phones and pagers during the board meeting – it interferes with the microphones & recording.

After the meeting, we prepare the paperwork for signature, obtain sign-offs and signatures, scan and send to the presenters and contacts. If your item needs other handling, please let us know in advance.

We retain a permanent record of all transactions of the Board electronically, and on paper for perpetuity. The e-packets are available under Board Package on the G:\ file. This area is restricted, but can be made available to you with your Director's approval.

Completed Resolutions, Proclamations, Ordinances, Minutes, past Agendas, etc. are posted on our web at: <http://www2.co.multnomah.or.us/cfm/boardclerk/>.

The Multnomah County Commissioners meeting agenda is posted online and is available no later than Friday afternoon for the following week's packet on the web at: <http://www.co.multnomah.or.us/cc/agenda.shtml>.

To view any items in the board packet, either click on the link at the top of the link mentioned above (on the agenda face page) or use this second link. The Agenda and items that will be considered are listed by sequential agenda numbers and part of the title of the item. You can view these pdfs at: <http://www.co.multnomah.or.us/cc/WeeklyAgendaPacket/>.

If you have any questions, please let us know. Thanks!

Lynda J. Grow, Board Clerk and Marina Baker, Assistant Board Clerk

—

Lynda J. Grow, Board Clerk
Multnomah County Commissioners
501 SE Hawthorne Blvd., Ste. 600
Portland, OR 97214-3587
Lynda.Grow@multco.us
Phone & Voice Mail: 503-988-5274
View our Agenda and Board Packets at:
<http://www.co.multnomah.or.us/cc/agenda.shtml>

Edie MACALISTAIRE <edie.m.macalistaire@multco.us>
To: Lynda GROW <lynda.grow@multco.us>

Tue, Nov 2, 2010 at 9:23 AM

Thank you. I will be there at about 9:45.

[Quoted text hidden]

—

Edie MacAlistaire, MSW, CADCI
Community Justice Manager
Day Reporting Center
503-988-4138

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 11/4/2010

SUBJECT: 10/28/2010 CONTINUED

AGENDA NUMBER OR TOPIC: _____

FOR: AGAINST: THE ABOVE AGENDA ITEM

NAME: PAUL, ADOLPH, PHILLIPS

ADDRESS: 1212 SW CLAY apt #217

CITY/STATE/ZIP: PORTLAND, OREGON 97201

PHONE: _____

DAYS: —

EVENINGS: —

EMAIL: —

FAX: —

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.