



Multnomah County
Agenda Placement Request
Budget Modification
(FY 2018)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C.5 DATE 12/21/17
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 12/21/17
Agenda Item #: C.5
Est. Start Time: 9:30 a.m.
Date Submitted: 12/11/17

Agenda Title: BUDGET MODIFICATION # NOND-07-18: Reclassifies a 1.00 FTE Management Auditor to a Management Auditor Senior in the Auditor's Office.

Requested Meeting Date: 12/14/17 Time Needed: Consent
Department: 1030 - Auditor Division: Auditor's Office
Contact(s): Steve March
Phone: 988-5709 Ext. 85709 I/O Address 503/6
Presenter Name(s) & Title(s): Consent Calendar

General Information

1. What action are you requesting from the Board?

The Auditor's Office request approval to reclassify a 1.00 FTE Management Auditor to a Management Auditor Senior as determined by Central Human Resources Classification Compensation unit.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This is a management initiated reclassification of the position. Responsibilities of the position include gathering and interpreting information from sources such as county financial records, laws and regulations, best practices, other jurisdictions, and other data sources in line with the audit plan created in consultation with the County Auditor; conducting and documenting interviews with management, staff, elected officials and contractors. The change impacts program offer 10005-18 Auditor's Office.

3. Explain the fiscal impact (current year and ongoing).

There is no fiscal impact in the current year. In subsequent fiscal years the financial impact of the

new higher classification will be funded within the program budget.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen or other government participation.

N/A

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

N/A

7. What budgets are increased/decreased?

N/A

8. What do the changes accomplish?

Approval of a classification decision from the Central Human Resources Classification Compensation unit that best reflects the duties of the position.

9. Do any personnel actions result from this budget modification?

Yes, reclassification of a 1.00 FTE Management Auditor to Management Auditor Senior.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

N/A

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

N/A

Required Signature

Elected Official or Steve March /s/
Dept. Director:

Date: 12/08/2017

Budget Analyst: Adam Brown /s/

Date: 12/11/2017

Department HR: Karin Lamberton

Date: 12/11/2017

Countywide HR: Laura Sampson

Date: 11/22/2017

Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: NOND-07-18

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	10005-18	1000	10-00		103000	60000 - Permanent	804,834	804,834	0	
2	10005-18	1000	10-00		103000	60130 - Salary Related Exps	278,589	278,589	0	
3	10005-18	1000	10-00		103000	60140 - Insurance Benefits	193,518	193,518	0	
1000 Total										0
	10-00 Total									0
	Program Offer Number 10005-18 Total									0

Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: NOND-07-18

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	(60000)	Fringe (60130)	(60140)	Total
703750	9010	Management (Performance)	61017	1000	103000	(1.00)	(72,037)	(23,009)	(20,354)	(115,400)
703750	9280	Management (Performance)	61017	1000	103000	1.00	9,999	3,194	16,260	29,453
Total Annualized Changes:						0.00	(\$62,038)	(\$19,815)	(\$4,094)	(\$85,947)

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	(60000)	Fringe (60130)	(60140)	Total
703750	9010	Management (Performance)	61017	1000	103000	(0.58)	(42,022)	(13,422)	(11,873)	(67,317)
703750	9280	Management (Performance)	61017	1000	103000	0.58	5,833	1,863	9,485	17,181
Total Current FY Changes:						0.00	(\$36,189)	(\$11,559)	(\$2,388)	(\$50,136)